



City of Nedlands

Minutes

Chief Executive Officer Performance Review Committee Meeting

20 September 2011

ATTENTION

These minutes are subject to confirmation

Prior to acting on any resolution/recommendation of this Committee contained in these minutes, a check should be made of the Minutes of the next meeting of this Committee, to ensure that there has not been a correction made to any resolution/recommendation.

N.B. Committee recommendations that require Council's approval will be presented to Council for approval.

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City of Nedlands

Minutes of a meeting of the Chief Executive Officer Performance Review Committee held in the Committee Room at City of Nedlands Administration Building on 20 September 2011 at 4.11 pm.

Declaration of Opening

The Presiding Member declared the meeting open at 4.11 pm and drew attention to the disclaimer below.

(NOTE: Council at its meeting on 24 August 2004 resolved that should the meeting time reach 11.00 p.m. the meeting is to consider an adjournment motion to reconvene the next day).

Present and Apologies and Leave Of Absence (Previously Approved)

| | | |
|--------------------|---|------------------------|
| Councillors | Councillor B Tyson | (Presiding Member) |
| | Councillor K A Smyth | Coastal Districts Ward |
| | Councillor M S Negus | Dalkeith Ward |
| | Councillor B G Hodsdon (from 5.07pm) | Hollywood Ward |
| | Councillor Sommerville Brown (observer) | Melvista Ward |

| | | |
|--------------|-------------|--|
| Staff | Ms S Mettam | Manager Human Resources and Organisational Development |
|--------------|-------------|--|

| | | |
|--|---|-------------------------|
| | Mr GT Foster (from 5.45 pm until 6.00 pm) | Chief Executive Officer |
|--|---|-------------------------|

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| Public | Nil. |
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| Press | Nil. |
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| Leave of Absence (Previously Approved) | Nil. |
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|------------------|-----------------------------------|
| Apologies | Her Worship the Mayor, S A Froese |
|------------------|-----------------------------------|

| | |
|---------------|------|
| Absent | Nil. |
|---------------|------|

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1. Public Question Time

Nil

2. Addresses By Members of the Public (only for items listed on the agenda)

Nil

3. Disclosures of Financial Interest

The Presiding Member reminded Councillors and Staff of the requirements of Section 5.65 of the *Local Government Act* to disclose any interest during the meeting when the matter was discussed.

There were no disclosures of financial interest.

4. Disclosures of Interests Affecting Impartiality

The Presiding Member reminded Councillors and Staff of the requirements of Council's Code of Conduct in accordance with Section 5.103 of the *Local Government Act*.

There were no disclosures of interest affecting impartiality.

5. Declarations by Members That They Had Not Given Due Consideration to Papers

Nil.

6. Confirmation of Minutes

6.1 Chief Executive Officer Performance Review Committee Meeting 25 August 2011

Moved – Councillor Smyth
Seconded – Councillor Negus

That the minutes of the Chief Executive Officer Performance Review Committee held 25 August 2011 are confirmed.

CARRIED UNANIMOUSLY 3/-

7. Matters for Which the Meeting May Be Closed

In accordance with Standing Orders and for the convenience of the public, the Presiding Member notified the members of the public that the meeting would be closed for item 8.1 - Report on progress of Chief Executive Officer Performance Plan 2010/2011 in accordance with Section 5.23(2)(a) of the Local Government Act 1995.

8. Items for Discussion

Note: Regulation 11(da) of the *Local Government (Administration) Regulations 1996* requires written reasons for each decision made at the meeting that is significantly different from the relevant written recommendation of a committee or an employee as defined in section 5.70, but not a decision to only note the matter or to return the recommendation for further consideration.

Closure of Meeting to the Public

Moved – Councillor Negus

Seconded - Councillor Smyth

That the meeting be closed to the public in accordance with Section 5.23(2)(a) of the Local Government Act 1995 to allow confidential discussion on the following item.

CARRIED UNANIMOUSLY 3/-

The meeting was closed to the members of the public at 4.13 pm.

Opening Of Meeting to the Public

Moved - Councillor Smyth

Seconded - Councillor Negus

That the meeting be reopened to the members of the public.

CARRIED UNANIMOUSLY 4/-

The meeting re-opened to members of the public at 6.05 pm.

In accordance with Standing Orders 12.7(3) the Presiding Member read out the motions passed by the Committee whilst it was proceeding behind closed doors and the vote of the members to be recorded in the minutes under section 5.21 of the Act.

Committee Recommendation

- 1. Agree to reconvene to frame the Key Performance Indicators around the following 7 points:**
 - **Strategic Plan**
 - **Transport**
 - **Built Environment**
 - **Natural Environment**
 - **Community**
 - **Governance**
 - **Key Priorities**
- 2. Meet in two weeks time on a date to be advised.**

9. Date of next meeting

The next meeting of this Committee is to be scheduled on a date and time to be advised.

Declaration of Closure

There being no further business, the Presiding Member declared the meeting closed at 6.05 pm.