



City of Nedlands

Corporate & Strategy Reports

Committee Consideration – 9 April 2013

Council Resolution – 23 April 2013

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CPS13.13	List of Accounts Paid – February 2013
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Committee	9 April 2013
Council	23 April 2013
Applicant	City of Nedlands
Officer	Rajah Senathirajah – Manager Finance
Director	Michael Cole – Director Corporate & Strategy
Director Signature	
File Reference	Fin/072-17
Previous Item	Nil

Executive Summary

In accordance with Regulation 13 of the Local Government (Financial Management) Regulations 1996 Administration is required to present the List of Accounts Paid for the month to Council.

Recommendation to Committee

**Council receives the List of Accounts Paid for the month of February 2013.
(Refer to Attachment)**

Strategic Plan

KFA: Governance and Civic Leadership

This report will ensure the City meets its statutory requirements.

Background

Regulation 13 of the Local Government (Financial Management) Regulations 1996 requires a list of accounts paid to be prepared each month showing each account paid since the last list was prepared:

- a) the payee's name;
- b) the amount of the payment;
- c) the date of the payment; and
- d) sufficient information to identify the transaction.

The list is to be presented to the Council at the next ordinary meeting of the Council after the list is prepared and recorded in the Minutes of that meeting.

Discussion

The list of accounts paid for February 2013 is attached and is presented to Council.

Consultation

Required by legislation: Yes No

Required by City of Nedlands policy: Yes No

Legislation / Policy

This report meets the requirements of Regulation 13 of the Local Government (Financial Management) Regulations 1996.

Budget/Financial Implications

Not applicable.

Risk Management

The Accounts Payable procedures ensure that no fraudulent payments are made by the City, and these procedures are strictly adhered to by the officers. These include the final vetting of approved invoices by the Finance Manager and the Director of Corporate Services (or designated alternative officers).

Conclusion

The list of accounts paid for the month of February 2013 complies with the relevant legislation and can be received by Council.

Attachments

1. List of Accounts Paid – February 2013



CITY OF NEDLANDS
All Payments 1/2/2013 to 28/2/2013

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<u>Chq/Ref</u>	<u>Pavee</u>	<u>Date</u>	<u>Amount</u>	<u>Tran</u>	<u>Description</u>	<u>Amount</u>
NAB - Municipal Account						
CHEQUE						
58344	AMP FLEXIBLE LIFETIME SUPER	01/02/2013	-3,144.18	INV 83	- 83-13-15-16-83	3,144.18
58345	AMP RETIREMENT SAVINGS ACCOUNT	01/02/2013	-396.70	INV 80	- 80-13-15-16-80	396.70
58346	AUSTRALIAN SUPER - WESTSCHEME DIVIS	01/02/2013	-667.43	INV 68 INV 81	- 68-13-15-16-68 - 81-13-15-16-81	583.72 83.71
58347	CHILD SUPPORT REGISTRAR	01/02/2013	-1,127.58	INV INV	PAYROLL DEDUCTION PAYROLL DEDUCTION	563.79 563.79
58348	CITY OF NEDLANDS PETTY CASH	01/02/2013	-388.70	INV INV	ADMIN PETTY CASH RECOUP 29/01/13 NCC PETTY CASH RECOUP 29/01/13	171.30 217.40
58349	CITY OF NEDLANDS SOCIAL CLUB	01/02/2013	-432.00	INV INV	PAYROLL DEDUCTION PAYROLL DEDUCTION	220.00 212.00
58350	MS H J DEAN	01/02/2013	-396.00	INV	TUTOR FEES TERM 1 2013 SCHOOL HOLIDAY CLASSES X 2	396.00
58351	HESTA SUPER FUND	01/02/2013	-348.22	INV 78	- 78-13-15-16-78	348.22
58352	COUNCILLOR B G HODSDON	01/02/2013	-737.49	INV	COUNCILLORS ALLOWANCE FEB 13	737.49
58353	HOSSAIN FAMILY SUPER FUND	01/02/2013	-589.90	INV 84	- 84-13-15-16-84	589.90
58354	HOST PLUS SUPERANNUATION FUND	01/02/2013	-1,069.78	INV 77	- 77-13-15-16-77	1,069.78
58355	LOCAL SUPER DIVISION OF STATEWIDE SERVICES	01/02/2013	-1,694.24	INV 69	- 69-13-15-16-69	1,694.24
58356	MLC NOMINEES PTY LIMITED	01/02/2013	-518.47	INV 65	- 65-13-15-16-65	518.47
58357	MTAA SUPERANNUATION FUND	01/02/2013	-801.49	INV 66 INV 82	- 66-13-15-16-66 - 82-13-15-16-82	280.98 520.51
58358	PBTL-LIFETIME SUPERANNUATION FUND	01/02/2013	-175.41	INV 62	- 62-13-15-16-62	175.41
58359	RETAIL EMPLOYEES SUPERANNUATION FUND	01/02/2013	-379.74	INV 63	- 63-13-15-16-63	379.74
58360	SUNSUPER SUPERANNUATION FUND	01/02/2013	-237.76	INV 70	- 70-13-15-16-70	237.76
58361	TASPLAN SUPER FUND	01/02/2013	-55.71	INV 85	- 85-13-15-16-85	55.71
58362	UNISUPER LIMITED	01/02/2013	-430.13	INV 67	- 67-13-15-16-67	430.13



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58363	VICSUPER	01/02/2013	-300.46	INV 79	- 79-13-15-16-79	300.46
58364	WALGS PLAN	01/02/2013	-92,671.92	INV 50	PAYROLL DEDUCTIONS ERICA MAY 253802	55.86
				INV 51	- 50-13-15-16-50	36,885.88
					- 51-13-15-16-51	55,730.18
58365	JULIA KAY WALLIS	01/02/2013	-1,160.00	INV	RESEARCH FOR HISTORY OF DAIRYING IN NEDLANDS	1,160.00
58366	F TIZON	01/02/2013	-154.66	INV	VOLUNTEER'S VEHICLE REIMBURSEMENT	154.66
58367	AUST INSTITUTE OF BUILDING SURVEYOR	08/02/2013	-830.00	INV	6 STAR ENERGY EFFICENCY - SEMINAR - RICHARD	120.00
				INV	6 STAR ENERGY EFFICENCY - SEMINAR - CONOR	120.00
				INV	WA CHAPTER CONFERENCE 2012 23/8/2012 CONOR	500.00
				INV	SEMINAR NEW BUILDING ACT REGULATIONS 8/3/2012	90.00
58368	CITY OF BELMONT	08/02/2013	-805.31	INV	REIMBURSEMENT LSL FOR ESTHER CORDINGLEY	805.31
58369	CITY OF NEDLANDS PETTY CASH	08/02/2013	-483.80	INV	PROCC PETTY CASH RECOUP 17/01/13	94.80
				INV	NCC PETTY CASH RECOUP 05/02/13	174.50
				INV	ADMIN PETTY CASH RECOUP 05/02/13	214.50
58370	MS ROBYN BROWNE	08/02/2013	-128.00	INV	REFUND FOR OIL PAINTING CLASS	128.00
58371	BRONWYN NELLES	08/02/2013	-250.00	INV	12/13 COMMUNITY GRANT FUND	250.00
58372	KATHY WHITLEY	08/02/2013	-250.00	INV	12/13 COMMUNITY GRANT FUND	250.00
58373	STEPHEN & MAUREEN WHITE	08/02/2013	-425.00	INV	VEHICLE CROSSOVER	425.00
58374	ARTHUR & JEANETTE MARSHALL	08/02/2013	-425.00	INV	VEHICLE CROSSOVER BOND	425.00
58375	CLAREMONT-NEDLANDS LIONS CLUB (INC)	08/02/2013	-600.00	INV	CATERING FOR BLESSING AT THE RIVER BREAKFAST	600.00
58376	HELEN VAN HOOFT	08/02/2013	-192.40	INV	VOLUNTEER VEHICLE REIMBURSEMENT	192.40
58377	DAVID MCLOUGHLIN	08/02/2013	-750.00	INV	WRITING TRAINING BASICS FOR LOCAL GOVERNMENT	750.00
58378	MG CAR CLUB OF WA INC	08/02/2013	-25.00	INV	REFUND PART OF HIRE FEE FOR BEATON PARK	25.00
58379	K A SMYTH	08/02/2013	-80.00	INV	REPLACEMENT CHEQUE FOR 056752	80.00
58380	WEMBLEY JUNIOR FOOTBALL CLUB	08/02/2013	-125.00	INV	KIDSPORT GRANT FOR BEN THOMPSON	125.00
58381	AUSTRALIAN BROADCASTING CORPORATION	08/02/2013	-55.00	INV	SOCIAL SUPPORT ACTIVITY	55.00



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58382	GLENWAY HOMES	08/02/2013	-246.04	INV	REFUND FOR OVERPAYMENT OF PLANNING FEES 115 ADELMA	246.04
58383	CHILD SUPPORT REGISTRAR	17/02/2013	-563.79	INV	PAYROLL DEDUCTION	563.79
58384	CITY OF NEDLANDS PETTY CASH	17/02/2013	-250.30	INV	WELL AGED ACTIVITY PETTY CASH RECOUP 06/02/13	89.75
				INV	NEDLANDS LIBRARY PETTY CASH RECOUP 01/02/13	160.55
58385	CITY OF NEDLANDS SOCIAL CLUB	17/02/2013	-212.00	INV	PAYROLL DEDUCTION	212.00
58386	IINET LTD	17/02/2013	-419.70	INV	COMPUTER NETWORK FEES	419.70
58387	NERI ROOFING CONTRACTORS	17/02/2013	-9,845.00	INV	SUPPLY AND INSTALL ROOF FLASHINGS TO MT CLAREMONT	9,845.00
58388	WATER CORPORATION	17/02/2013	-1,242.45	INV	ROAD AND FOOTPATH REINSTATEMENT	1,242.45
58389	MRS K OVENS	15/02/2013	-22.60	INV	COURSE REFUND TERM 1 2013	22.60
58390	MS ZENA LENANTON	15/02/2013	-126.00	INV	FULL COURSE REFUND DUE TO HOSPITALISATION	126.00
58391	JAN DE JONG MARTIAL ARTS FITNESS	15/02/2013	-120.00	INV	SELF DEFENCE COURSE FOR SENIORS	120.00
58392	J A & A M TREGONNING 21 BIRRIGON LO	15/02/2013	-692.46	RFND	OVERPAYMENT REFUND	692.46
58393	THE BENTLEY PINES	15/02/2013	-420.00	INV	LUNCH BOOKING FOR NEDLANDS COMMUNITY CARE	420.00
58394	MS CHRIS CLARE	15/02/2013	-189.00	INV	COURSE REFUND T1 2013	189.00
58395	CITY OF NEDLANDS PETTY CASH	15/02/2013	-158.70	INV	RECOUP PETTY CASH W/E 15/02 ADMIN	158.70
58396	ALINTA GAS	22/02/2013	-121.50	INV	LOT6987 MONTGOMERY AV MTC 2/11/12-5/2/13	102.40
				INV	LOT1 ODERN CRES SWANBOURNE 31/10/12-1/2/13	19.10
58397	JUDITH BROWN	22/02/2013	-1,504.00	INV	TERM 1 TUTOR FEES - BEADING & MACHINE QUILTING	1,504.00
58398	WENDY BROWN	22/02/2013	-250.00	INV	LIBRARY BENCHMARKING WITH LGAS: SUBIACO, SOUTH	250.00
58399	CITY OF NEDLANDS PETTY CASH	22/02/2013	-686.07	INV	PROCC PETTY CASH RECOUP 22/2/13	114.67
				INV	PETTY CASH RECOUP NEDLANDS LIBRARY W/E 22/02/13	241.60
				INV	PETTY CASH RECOUP NCC W/E 22/02/13	329.80
58400	ALISA EVANS	22/02/2013	-752.00	INV	TERM 1 2013 TUTOR FEES PILATES	752.00
58401	SHIRE OF PEPPERMINT GROVE	22/02/2013	-5.01	INV	LOST AND DAMAGED BOOKS	5.01
58402	ESATE OF J ANGEL	22/02/2013	-544.68	RFND	OVERPAYMENT REFUND	544.68



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58403	MS ROSALIE THACKRAH	22/02/2013	-126.00	INV	COURSE REFUND T1 2013	126.00
58404	MS COLLEEN SMITH	22/02/2013	-189.00	INV	COURSE REFUND T1 2013	189.00
58405	MS MARGARET PASS	22/02/2013	-210.00	INV	COURSE REFUND T1 2013	210.00
58406	MS MYLENE DROUAUD	22/02/2013	-210.00	INV	COURSE REFUND T1 2013	210.00
58407	MS MARIANA ATKINS	22/02/2013	-128.00	INV	COURSE REFUND T1 2013	128.00
58408	MR P SINEY	22/02/2013	-288.00	INV	COURSE REFUND T1 2013	288.00
58409	MS SHARON DUFFY	22/02/2013	-160.00	INV	COURSE REFUND T1 2013	160.00
58410	MS SIOBHAN HUGHES	22/02/2013	-160.00	INV	COURSE REFUND T1 2013	160.00
58411	MARGARET COUPER-GRANT	22/02/2013	-33.00	INV	LOCAL STOCK PURCHASE	33.00
58412	SUBIACO LIBRARY	22/02/2013	-18.70	INV	REFUND FOR LOST BOOK PAID FOR THEN RETURNED.	18.70
58413	WAYNE OVENS	22/02/2013	-20.00	INV	REFUND FOR LOST BOOK PAID FOR THEN RETURNED	20.00
58414	DENMARK LIBRARY	22/02/2013	-6.60	INV	REFUND FOR LOST BOOK PAID FOR THEN RETURNED	6.60
58415	MS SKYE KLLER	22/02/2013	-13.00	INV	REFUND FOR LOST BOOK PAID FOR THEN RETURNED	13.00
58416	SOROPTIMIST OF CAMBRIDGE	22/02/2013	-52.00	fund	REFUND FOR OVERPAYMENT FOR AMOUNT OWED.	52.00
Total CHEQUE			-\$133,288.08			
EFT						
PY01-17	NAB - MUNICIPAL ACCOUNT	12/02/2013	-282,236.54			
PY01-18	NAB - MUNICIPAL ACCOUNT	26/02/2013	-272,175.41			
590	EFT TRANSFER: - 31/01/2013	01/02/2013	-2,183,245.49	590.10024	Lawn Doctor	
				INV	LAWNMOWING	4,199.93
				590.10405	White Eagle Commercial Cleaning	
				INV	Cleaning Jan 2013	1,882.10
				590.10731	Green Skills (Eco Jobs)	
				INV	Conservation staff Swanbourne Dunes	1,483.90
				590.10797	PERTH MINT AUSTRALIA	
				INV	Australian Citizenship Coins	167.97
				590.11559	Icon Septech Pty Ltd	
				INV	Soakwells, Non-Trafficable Offset Lid	2,617.01



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				INV	515W1800 - 1800x1200 Soakwells - James Road	3,307.04
				INV	515W1800 - 1800x1200 Soakwells - James Road	826.76
				590.11565	WELLINGTON SURPLUS STORES (PERTH)	
				INV	Boots	449.99
				590.11634	Councillor N Horley	
				INV	Councillors Allowance Feb 13	737.49
				590.11804	West Australian Local Government Association	
				INV	Business Breakfast ads in the Western Suburbs	595.74
				590.11954	Carealot Home Health Services Pty Ltd	
				INV	Domestic Assistance to HACC clients - Jan	45.50
				590.11975	JLR PUMPS	
				INV	invoice number 0045 top lake aerator cleaned	2,677.40
				INV	invoice number 0047 service college park bore	3,343.45
				590.12118	Councillor I Argyle	
				INV	Councillors Allowance Feb 13	737.49
				590.12250	A PAOLINO	
				INV	Install 2m x 1m cream coloured concrete pad	748.00
				590.12350	Capital Recycling	
				INV	Concrete and Sand Waste Removal from John XXIII	7,275.84
				590.12357	Nedlands Newspaper Delivery	
				INV	Nedlands Library 02/12/12-29/12/12	190.69
				590.12532	TOTAL EDEN PTY LTD	
				INV	invoice number 6433934 irrigation parts	268.29
				INV	invoice number 6399695a irrigation parts	17.18
				INV	invoice number 6399695 irrigation parts for pine	127.19
				INV	invoice number 6395771 irrigation parts for pine	81.60
				INV	invoice number 6449011 irrigation parts for	303.00
				590.12544	Councillor T P James	
				INV	Councillors Allowance Feb 13	737.49
				590.12546	Greenway Enterprises	
				INV	cyclone leaf rake	174.90
				590.12677	Wilson Security	
				INV	Mobile Patrols - 11 Sayer St Dec 2012	734.24
				INV	Random Patrols - MTC Oval/Swanbourne Hospital	2,674.60
				INV	MOBILE PATROL AND LOCKUP SERVICE	231.38
				INV	open and close Swanbourne Beach overflow	214.13
				INV	Nedlands Library mobile security patrol Dec 12	318.91
				INV	Mt Claremont Library mobile security patrol Dec 12	204.37



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590.12682					SYNERGY	
	INV				Electricity 18/12/12-17/01/13 (1287 units)	374.70
590.12735					COMFORT KEEPERS	
	INV				Provision of domestic assistance in HACC clients	386.07
590.12754					Armaguard	
	INV				Daily Takings Ending 24/12/12	1,088.22
590.12765					PERTHWASTE PTY LTD	
	INV				Pre Payment Feb 2013	90,100.00
590.12929					EMERSON NETWORK POWER AUST P/L	
	INV				servicing of Humidifier in Local studdies room	422.40
590.12944					Reliance Petroleum	
	INV				Unleaded Petrol for Dec 12	12,366.86
590.12985					Mr R M Hipkins	
	INV				Mayoral Allowance Feb 13	4,833.33
590.13015					Austral Mercantile Collections Pty Ltd	
	INV				DEBT COLLECTING FEES	598.10
	INV				DEBT COLLECTING FEES	3.30
590.13073					NAPOLEON STREET NEWSAGENCY	
	INV				Nedlands Magazine subscriptions for December 2012	53.45
590.13129					Quality Traffic Management Pty Ltd	
	INV				Basic Traffic Management & Traffic Control	1,700.00
590.13220					Lightning Towing	
	INV				Abandoned Vehicle Towing 1AIC320	132.00
	INV				Abandoned Vehicle Towing 1DSQ242	242.00
590.13281					Dept of Regional Development & Land	
	INV				Lease rent for 6 months for kiosk and changerooms	8,880.76
590.13305					Councillor K E Collins	
	INV				Councillors Allowance Feb 13	1,615.82
590.13306					Mr R M Binks	
	INV				Councillors Allowance Feb 13	737.49
590.13307					M L Somerville-Brown	
	INV				Councillors Allowance Feb 13	737.49
590.13347					SPEEDY HIRE	
	INV				Portable Toilet Hire at John XXIII Depot 2012/13	194.84
590.13381					Carrington's Traffic Services	
	INV				Traffic Management Services - Hire of Variable	5,715.42
590.13384					Harvey Fresh	
	INV				Standing Order Milk Supply FREE RANGE LITE MILK	69.39



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				INV	FREE RANGE LITE MILK	69.39
590.13412					QUICK CORPORATE AUSTRALIA	
				INV	Web Order 448448	157.25
				INV	Paper A4 Reflex 50RCY	173.58
				INV	Paper A4 Reflex 50RCY	173.58
				INV	30 reams A4 white paper	173.58
590.13451					Biowise	
				INV	Supply 5 cu/m of AS certified course mulch	137.50
590.13508					Jude Ewen	
				INV	TUTOR FEES Term 1 2013 School Holiday classes	1,551.00
590.13536					Recovre Pty Ltd	
				INV	Ergonomics Assessment - Greg Trevaskis - CEO	311.66
590.13728					FOI (WA) Services, Advice & Solutions - Consultants	
				INV	FOI Consultation for 2012 with Tim Kennedy	1,350.00
590.13777					Covs Parts Pty Ltd	
				INV	Z632 (4) Z418 (10) oil filters, AFA184MC (10) air	201.41
				INV	Z632 (4) Z418 (10) oil filters, AFA184MC (10) air	440.00
590.13788					Localise Pty Ltd	
				INV	Strategic Planning consultancy for ISP process	2,750.00
590.13824					ALS Library Services Pty Ltd	
				INV	Standing Order - Mt Claremont Library - Childrens	187.52
				INV	Standing Order - Nedlands Adult local stock	40.12
590.13846					Councillor N W Shaw	
				INV	Councillors Allowance Feb 13	737.49
590.13856					Councillor J Porter	
				INV	Councillors Allowance Feb 13	737.49
590.13857					Councillor L McManus	
				INV	Councillors Allowance Feb 13	737.49
590.13872					The WRB & SV Hassell Superannuation	
				INV	Councillors Allowance Feb 13	737.49
590.13925					Adrienne-Dione P/L T/A Excel Trophies	
				INV	Engraving of stainless steel plaque, replacing	210.00
590.13931					Enviro Sweep	
				INV	City Wide Scheduled Street Sweeping November 12	14,769.23
				INV	City Wide Additional Street Sweeping November 12	4,117.34
590.13932					Information Management Group Pty Ltd	
				INV	Offsite Tape Storage Charges Nov 12	110.00
				INV	Offsite Tape Storage Charges Dec 12	110.00



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				INV	Archive Storage Dec 12	1,098.38
590.13946					Plants and Garden Rentals	
				INV	Monthly Hire of in-door Plants Jan 13	281.60
590.13948					Lovering Super Fund Pty Ltd	
				INV	73 - 73-13-15-16-73	133.09
590.13952					Inclusive Building Consultants	
				INV	Invoice No 292 Various assignments for John	8,783.50
590.13977					Engineering Approvals	
				INV	Engineering DCU Consultancy Services - STANDING	420.00
590.13990					Vehequip	
				INV	Samsung Galaxy Ace Plus mobile phone	421.00
590.14004					Drainflow Services Pty Ltd	
				INV	Educting Services	3,665.20
				INV	Additional Contract Works - Educting at Bishop	330.00
				INV	Additional Contract Works - Educting at City of	660.00
				INV	Additional Contract Works - Educting on Corner of	660.00
590.14056					Shred-X Pty Ltd	
				INV	6* Bin Jan-Mar 13 Rent	234.04
590.14066					C Kyriakakis	
				INV	Tutor Payment School holiday Term 1 2013 x3	386.00
590.14071					M Devine	
				INV	Tutor payment School Holiday Cartoons Term 1 2013	240.00
590.14078					Property Settlement Services	
				INV	Purchase of 108 Smyth Road	1,659,945.87
590.145					PROTECTOR ALSAFE PTY LTD	
				INV	SAFETY CLOTHING	107.45
				INV	SAFETY CLOTHING	93.21
				INV	SAFETY CLOTHING	139.78
590.2048					TILLYS HOME HELPERS	
				INV	Provision of Gardening Service to HACC Clients in	1,058.20
590.2075					Landgate	
				INV	TITLE SEARCHES	120.00
590.2262					Elliott's Irrigation Pty Ltd	
				INV	Irrigation Repair Servies and Re-Positioning of	492.57
590.3615					JJ CLEANING PTY LTD	
				INV	Cleaning NCC December 12	1,996.00
590.3760					KMART INNALOO	
				INV	Local stock DVDs and CDs for Nedlands Library	250.00



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			590.380		Australian Taxation Office	
	INV				Payroll Deduction	80,522.80
			590.3910		KLEENIT PTY LTD	
	INV				Graffiti Removal for the month of December 2012	1,374.23
			590.400		Australian Services Union	
	INV				Payroll Deduction	127.90
			590.4120		Lightning Laundry	
	INV				LAUNDRY SERVICE	336.00
			590.4150		LO-GO Appointments	
	INV				Sharon Baker 14/01/13-15/01/13	353.76
			590.4500		McLeods Barristers & Solicitors	
	INV				Advice in relation to Verge Treatments	2,335.12
	INV				Matter No 21004 Tender/lease Mt Claremont	531.85
			590.4945		SHEPPARD'S NEWSROUND	
	INV				NEWSPAPER DELIVERY 02/12/12-29/12/12	46.40
			590.5592		PLACER MANAGEMENT GROUP	
	INV				Charissa McCabe 03/12/12-07/12/12	1,505.22
	INV				Charissa McCabe 10/12/12-14/12/12	1,517.45
	INV				Weekly Invoice Charissa 14/1/13-18/1/13	1,480.74
			590.5640		POST NEWSPAPERS PTY LTD	
	INV				ADVERTISING	289.72
			590.6600		St John Ambulance Australia	
	INV				Apply First Aid Refresher Course - Mellanie	160.00
			590.6983		TELSTRA CORPORATION LTD	
	INV				Phone Charges Usage to 13/01/13 Equip to 13/02/13	3,745.58
			590.741		Boyan Electrical Services	
	INV				invoice number 00016911 replaced faulty pe cell	139.70
	INV				invoice number 00016981 fit an external switch	446.60
	INV				Electrical maintenance	88.00
	INV				Electrical maintenance	264.00
	INV				Electrical maintenance	426.80
	INV				Electrical maintenance	843.70
	INV				Electrical maintenance	88.00
	INV				Electrical maintenance	198.00
			590.7990		WA TREASURY CORPORATION	
	INV				Loan 180 Feb 2013 Repayment	183,065.83
			590.8170		Westcare Industries	
	INV				SAFETY CLOTHING	2,500.00



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				590.8242	West Metro Regional Council	
				INV	WASTE DISPOSAL	21,646.13
				590.860	Bunnings Group Limited	
				INV	BUILDING SUPPLIES	51.25
				INV	BUILDING SUPPLIES	36.48
591	EFT TRANSFER: - 07/02/2013	08/02/2013	-165,074.79	591.1100	Castle Cotton Supplies	
				INV	TOWELLING	154.00
				591.11009	Worldwide Online Printing	
				INV	Printing of library membership brochures	490.00
				591.11284	Australia Post	
				INV	POSTAGE A/C 670192	1,656.27
				591.11353	DICK SMITH ELECTRONICS PTY LTD	
				INV	1x Panasonic KX-TG1612ALH Twin Pack	54.95
				591.11410	Hays Specialist Recruitment (Aust)	
				INV	Michael Italiano Week Ending 11/01/13	369.53
				INV	Michael Italiano Week Ending 18/01/13	2,553.14
				591.11588	WA Rangers Association	
				INV	Annual Membership to WA Ranger Association	300.00
				591.11795	James Donaldson	
				INV	RUBBISH COLLECTION	900.00
				INV	RUBBISH COLLECTION	1,350.00
				591.11804	West Australian Local Government Association	
				INV	Marketforce Advert. Dec 12	1,961.16
				INV	Proposed Outline Development	379.78
				INV	Marketforce Advert. Nov 12 (Nedlands News)	3,125.63
				INV	Remembrance Day Advertisement - WSW Full Page 6	371.53
				INV	Blessing of the River and 4 Sure Festival Ad	371.53
				591.12232	Dymocks Claremont	
				INV	Standing Order - Nedlands library - Childrens	15.96
				INV	Standing Order - Nedlands library - Childrens	53.47
				INV	Standing Order - Mt Claremont - Childrens local	83.91
				INV	Standing Order - Nedlands Adult local stock	191.89
				INV	Standing Order - Nedlands Adult local stock	179.95
				INV	Standing Order - Mt Claremont Childrens local	23.99
				INV	Standing Order - Mt Claremont - Adult local stock	149.03
				INV	Standing Order - Mt Claremont - Adult local stock	71.97
				INV	Standing Order - Nedlands Adult local stock	124.68
				591.12427	ROD HAWKER	



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				INV	Volunteer Vehicle Reimbursement	85.50
				591.12433	Bale Data Services	
				INV	SUPPLY 2 X BOXES 24 X PAPER ROLLS CB/CF 76MM X	84.30
				591.12472	WA EVENTS & PROJECTS	
				INV	Summer Concerts - Denyse McClements - Milestone	10,300.00
				591.12532	TOTAL EDEN PTY LTD	
				INV	invoice number 6459149 irrigation parts for	1,321.02
				591.12546	Greenway Enterprises	
				INV	20L Drum of Enviro-Soak Liquid Soil Wetter	541.20
				INV	Felco #2 Classic secateurs (2 off).	420.24
				591.12604	DOMINO'S PIZZA AUST-FORTUNE TREE P/L	
				INV	Catering on 11/01/13	40.65
				591.12677	Wilson Security	
				INV	open and close Swanbourne Beach overflow Oct 12	5.76
				INV	Mt Claremont Library mobile security patrol Oct 12	204.37
				INV	Nedlands Library mobile security patrol Oct 12	318.91
				591.12682	SYNERGY	
				INV	Group Electricity 06/11/12-16/01/13	14,225.94
				INV	Invoice Rebilled for period 14/11/12-11/01/13	3.25
				591.12735	COMFORT KEEPERS	
				INV	Provision of domestic assistance in HACC clients	977.06
				591.12769	SAFETY ZONE AUSTRALIA PTY LTD	
				INV	Safety Boots for Gardening Staff	132.00
				591.12918	GLG GreenLife Group Pty Ltd	
				INV	Landscape Maintenance as per RFQ 2011/12.06 -	7,313.17
				591.12941	ISIS CAPITAL LIMITED	
				INV	an 12/13 - ISIS Capital VMWare software rental	3,136.39
				591.12987	WREN OIL	
				INV	Pick up and environmental disposal of used	121.00
				591.13015	Austral Mercantile Collections Pty Ltd	
				INV	DEBT COLLECTING FEES	6.60
				591.13042	TOTALLY WORKWEAR	
				INV	Clothing & PPE Including Steel Capped Boots	398.61
				591.13081	Green Steam Australia Pty Ltd	
				INV	Thermal weed control as per RFT 2011/12.13	7,361.64
				591.13290	Mr V R Senathirajah	
				INV	Mobile Phone Reimbursement Dec 12	77.95
				591.13327	By Word of Mouth Catering	



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				INV	Catering for 11 people for Wednesday January 16	150.00
				591.13369	DATA#3 LIMITED	
				INV	Wireless Keyboard and mouse for CEO x2	66.00
				INV	Docking station for new CEO	199.10
				INV	30 computer adapters for multiple screen use	726.00
				591.13384	Harvey Fresh	
				INV	FREE RANGE LITE MILK	69.39
				591.13412	QUICK CORPORATE AUSTRALIA	
				INV	Web Order 444161	112.88
				INV	30 reams A4 white paper	173.58
				INV	Web Order 449959 (Backorder of Pen)	22.85
				INV	Web Order 449311	250.67
				INV	Web Order 449959	138.56
				INV	Stationery	26.09
				591.13475	PERMACOAT	
				INV	Recoat and maintenace of tiled roof - PROCC	5,445.00
				591.13476	ROAD SIGNS AUSTRALIA PTY LTD	
				INV	Dogs on Leash Signs	118.80
				591.13581	Captain Stirling IGA Supermarket	
				INV	Catering for Technical Services Tool Box Meeting	80.96
				INV	Social Support Event	339.09
				591.13619	Poster Girls	
				INV	Distribution of 250 Posters and 3000 Postcards	709.50
				591.13628	Liquor Barons Dalkeith	
				INV	Catering for Technical Services Tool Box Meeting	119.97
				591.13713	Kinetic Health Group Pty Ltd	
				INV	Pre-employment medical - Casual Engineering	156.20
				591.13772	Ms D E Blake	
				INV	Internet Reimbursement 19/12/12-18/01/13	69.95
				591.13803	Snap Printing Northbridge	
				INV	100 Booklets A5 (Citizenship) 8pp. Printed	322.00
				591.13824	ALS Library Services Pty Ltd	
				INV	Standing Order - Nedlands Adult local stock	135.15
				591.13840	Hans M J Andresen	
				INV	Hire of cherry picker for removal of Christmas	423.50
				591.13851	Reece's Structures & Gilkison Event	
				INV	Blessing of the River Event - Chair and Table	549.40
				591.13942	B & B Stephens Pty Ltd	



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				INV	Extension of temporary fence retention	1,650.00
				591.13944	Ergolink	
				INV	Chair GR AB3511FA and a laptop raiser 3M LX500 -	1,044.05
				591.13977	Engineering Approvals	
				INV	Engineering DCU Consultancy Services - STANDING	280.00
				INV	Engineering DCU Consultancy Services - STANDING	385.00
				INV	Engineering DCU Consultancy Services	280.00
				591.14005	Perth Energy Pty Ltd	
				INV	Electricity 25/12/12-24/01/13	9,961.06
				591.14036	Tri Underground	
				INV	1 x TRIP6EC Type 6/8 Ext Collar 1365x550x280	931.88
				591.14064	Australian Association for Environment	
				INV	Catchments, Corridors and Coasts Conference	363.00
				591.1795	Courier Australia	
				INV	COURIER SERVICES	6.81
				591.360	Australia Post	
				INV	Counter B/Pay & C/Card Trans Fee A/C 9484754	444.76
				591.3660	Harbottle On-Premise	
				INV	SOFTDRINK SUPPLIES	96.00
				591.4040	The Lane Bookshop	
				INV	VARIOUS BOOKS	22.39
				INV	VARIOUS BOOKS	26.36
				591.4150	LO-GO Appointments	
				INV	Week ending, 12/1/13. R.Notley, Labourer Parks	1,454.86
				INV	Week ending 12/1/13. J.Bilton, Labourer Parks	1,343.10
				INV	V.Wheeler 21/01/13-25/01/13	1,711.88
				INV	Victoria Wheeler 14/01/13-18/01/13	1,643.40
				591.4500	McLeods Barristers & Solicitors	
				INV	Matter 25290 Lease of Claremont Junior Footbal	727.16
				591.4945	SHEPPARD'S NEWSROUND	
				INV	NEWSPAPER DELIVERY	79.00
				591.4959	NEDLANDS TYRE SERVICE	
				INV	TYRES	2,162.00
				INV	TYRES	1,624.00
				591.4972	Neverfail Springwater Ltd	
				INV	SPRINGWATER	40.50
				591.6560	Southern Scene Pty Ltd	
				INV	Standing Order - Mt Claremont library - Large	17.55



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				591.6600	St John Ambulance Australia	
				INV	First Aid Course- Daniel Lewis	199.00
				INV	Library staff first aid training - Angela Mitchel	199.00
				INV	Apply First Aid Refresher Course - John	199.00
				591.6983	TELSTRA CORPORATION LTD	
				INV	BigPond Internet access at Mt Claremont Library	59.95
				591.7340	Martins Trailer Parts Pty Ltd	
				INV	VEHICLE PARTS	276.92
				591.741	Boyan Electrical Services	
				INV	Electrical maintenance	102.30
				INV	Electrical maintenance	1,982.20
				INV	Electrical maintenance	184.80
				INV	invoice number 00016991 repaired bollard light	1,167.10
				591.760	Brealey Plumbing Service	
				INV	repair toilet at Nedlands library 1911092	198.00
				INV	install extra water lines to evaporative aircond	423.50
				591.7675	Landgate - GRV	
				INV	GRV Valuations	145.95
				INV	GRV Schedule Valuations	96.74
				591.7990	WA TREASURY CORPORATION	
				INV	Loan 179 Feb 2013 Repayment	38,406.48
				591.8242	West Metro Regional Council	
				INV	WASTE DISPOSAL	22,643.84
				591.860	Bunnings Group Limited	
				INV	BUILDING SUPPLIES	21.13
				INV	BUILDING SUPPLIES	21.95
				INV	BUILDING SUPPLIES	1.22
				INV	BUILDING SUPPLIES	38.38
592	EFT TRANSFER: -	15/02/2013	-697,173.54	592.10192	Local Govt Planners Association	
				INV	LGPA Seminar - Residential Density - 15 November	280.00
				592.10428	ROADS 2000	
				INV	ROAD/FOOTPATH MTCE/CONSTRUCTION	42,252.62
				INV	ROAD/FOOTPATH MTCE/CONSTRUCTION	25,031.69
				INV	ROAD/FOOTPATH MTCE/CONSTRUCTION	83,117.42
				INV	ROAD/FOOTPATH MTCE/CONSTRUCTION	71,388.25
				592.11293	KELYN TRAINING SERVICES	
				INV	Supply Basic Traffic Management Training course	788.00
				592.11296	Budget Rent a Car	



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				INV	Rental of sedan on Reservation No 16629231 AU3.	1,163.90
				INV	Rental of sedan on Reservation No 16629231 AU3.	317.43
				592.113	Air & Power	
				INV	Pilot oil free airbag compressor c/w self store	973.50
				592.11410	Hays Specialist Recruitment (Aust)	
				INV	Michael Italiano Week Ending 25/01/13	2,553.14
				INV	Michael Italiano Week Ending 03/02/13	2,150.02
				592.11693	Landmark Engineering & Design	
				INV	Supply and install Hudson 2 Sider (Powder Coated)	2,179.10
				592.12026	Bolinda Publishing Pty Ltd	
				INV	Standing Order - Mt Claremont library - Large	174.80
				592.12044	TREE SURGEONS OF WA	
				INV	Urgent weekend watering (6/10/12) for	412.50
				INV	Post storm lift and repositioning of ficus tree	789.25
				592.12456	WA PROFILING	
				INV	Montgomery Avenue Road Profiling Works	8,621.25
				INV	Montgomery Avenue Road Profiling Works	5,172.75
				592.12532	TOTAL EDEN PTY LTD	
				INV	invoice number 6476727 irrigation parts	157.69
				INV	invoice number 6474632 irrigation parts	112.87
				592.12561	CLARE STACE	
				INV	Performance "Mrs Claus"	550.00
				592.12644	Insight CCS	
				INV	CONTRACT CA0126 A/HRS CALL SVCE Dec 12	249.96
				592.12682	SYNERGY	
				INV	Electricity 04/01/13-31/01/13 (1301units)	262.20
				592.12735	COMFORT KEEPERS	
				INV	Provision of domestic assistance in HACC clients	528.08
				592.12765	PERTHWASTE PTY LTD	
				INV	City of Nedlands Rubbish Service for December 2012	67,645.96
				592.12792	Gladstone MRM (Pty) Ltd	
				INV	MRM training 12th,13th,14th November 2012 & TRAVEL	6,652.80
				592.12890	Mr M R Cole	
				INV	Internet Reimb 07/12/12-06/01/13	69.95
				592.12943	STEVE'S KERB REPAIRS	
				INV	Construct approximately 10 metres of 100mm	550.00
				592.12944	Reliance Petroleum	
				INV	Diesel for Jan 13	18,256.76



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				592.13042	TOTALLY WORKWEAR	
				INV	Lace Up Safety Boot - Peter Buckingham	120.00
				592.13088	TAX SMART AUSTRALIA	
				INV	Tax Smart Taxation Package 2013 to 2014	375.00
				592.13093	D & T ASPHALT PTY LTD	
				INV	Supply and Lay of Asphalt Repairs to Hynes Rd	2,656.50
				INV	Supply and Lay of Asphalt Repairs to Hynes Rd and	2,875.95
				INV	Supply and Lay of Asphalt Repairs to Hampden Road	2,887.50
				592.13263	BLJ Australia	
				INV	Review of Electricity costs - maintenance Service	1,079.10
				592.13327	By Word of Mouth Catering	
				INV	Catering for Access Working Group meeting -	115.50
				592.13381	Carrington's Traffic Services	
				INV	Traffic Management Services - 2 man crew, vehicle	591.16
				INV	Traffic Management Services - 2 man crew, vehicle	18,029.87
				592.13384	Harvey Fresh	
				INV	Weekly milk delivery, 3 ctn 9 x 2 ltr,	69.39
				592.13412	QUICK CORPORATE AUSTRALIA	
				INV	Web Order 451730	246.57
				INV	30 reams A4 white paper	173.58
				592.13468	TREK TEL PTY LTD	
				INV	replacement of a telstra commander phone and	321.75
				INV	ext 641 error table in the system is cleared	126.50
				592.13499	DISHWASHER REPAIR CO	
				INV	Service and repairs to dishwasher at NCC	338.80
				592.13588	Truck Centre (WA) Pty Ltd	
				INV	Left hand step ass'y	246.18
				INV	Left hand step ass'y	1,329.19
				592.13605	City Carpet Cleaners	
				INV	Cleaning of carpet areas in Mt claremont libray	1,524.50
				592.13652	Sustainable Outdoors	
				INV	Landscape Maintenance of Campsie and Kingston	996.87
				INV	Greenway maintenance Montgomery Ave, Underwood	1,952.10
				INV	Greenway maintenance	2,173.60
				592.13733	West Coast Spring Water P/L	
				INV	15L Cooler bottle water supply to NCC	40.50
				INV	15L Cooler bottle water supply to NCC	54.00
				INV	H/C Cooler Rental	140.00



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				592.13735	Information Proficiency	
				INV	Compliance Workflow Process Review 03/06/12-	2,798.13
				INV	Compliance Workflow Review 19/05/12-02/06/12	756.25
				592.13777	Covs Parts Pty Ltd	
				INV	Sidchrome 11/2 " AF combination spanners (2 off	163.57
				INV	Perth UBD Street Directory	96.80
				592.13816	Sound Centre Music Gallery	
				INV	Storage of Baby grand piano 13/12/12-12/3/13	360.00
				592.13824	ALS Library Services Pty Ltd	
				INV	Standing Order - Mt Claremont Library - Childrens	39.28
				INV	Standing Order - Nedlands Adult local stock	27.99
				592.13827	DZOLV Products Pty Ltd	
				INV	100 Doggy Dumpage Disposal Unit	6,292.00
				592.13865	Expect Australia Pty Ltd	
				INV	Sharne Knott 14/01/13-18/01/13	1,338.12
				592.13925	Adrienne-Dione P/L T/A Excel Trophies	
				INV	City of Nedlands Map, Gold Laminate, Black Text	55.00
				592.13927	Miss Maud	
				INV	Planning steering committee meeting Waratah	162.00
				592.13934	PETER MICKLESON	
				INV	Broadband reimbursement - January 2013	50.00
				592.14042	Vocal Ensemble Voiceworks Inc	
				INV	29 Tickets for All I Want For Christmas	580.00
				592.14045	Toyota Material Handling Australia	
				INV	Toyota 30-5SDK8 Skid steer meeting all	31,900.00
				592.1427	City of Stirling	
				INV	Meals for Dec 12	352.50
				INV	Delivered meal subsidies Dec 12	844.20
				592.145	PROTECTOR ALSAFE PTY LTD	
				INV	SAFETY CLOTHING	99.00
				INV	SAFETY CLOTHING	92.84
				592.2262	Elliott's Irrigation Pty Ltd	
				INV	Carried out Irrigation Repair Services	2,139.67
				INV	invoice number 742462 service the iron filter	205.70
				592.350	Aust Institute of Management	
				INV	TRAINING -SEMINARS/COURSES	205.00
				592.3616	J & K HOPKINS	
				INV	Two lockable cupboards for herbicide and material	513.00



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				INV	FURNITURE	1,333.00
592.380					Australian Taxation Office	
				INV	Payroll Deduction	81,206.77
592.4040					The Lane Bookshop	
				INV	VARIOUS BOOKS	22.39
				INV	VARIOUS BOOKS	19.20
592.4150					LO-GO Appointments	
				INV	Week Ending 05/01/13 - G. Williams, Parks and	1,313.13
				INV	Week ending 29/12/12 - O.Reece, Parks and Gardens	945.45
				INV	Week Ending19/01/13 - M. Allen, Parks and Gardens	1,428.68
				INV	Week Ending 22/12/12 - O.Reece, Parks and Gardens	1,659.79
				INV	Week Ending 3/11/12 - G. Williams, Parks and	1,407.67
				INV	Week Ending 26/01/13 - M. Allen, Parks and	1,764.84
				INV	Week ending 3/11/12 - O. Reece, Parks and Gardens	1,764.84
592.4500					McLeods Barristers & Solicitors	
				INV	33183 - Legal Advice - Development Applications on	2,313.38
				INV	31724 - 97 Tyrell Street SAT Review - Legal Advice	3,342.35
				INV	Matter No 32707 Swimming Pool compliance programm	568.70
				INV	Matter No. 29986 Dangerous Wall - The Esplanade	760.65
				INV	Matter No. 3225 Building Order 20 Lisle Street	1,286.57
592.4783					LGISWA	
				INV	INSURANCE	35,167.00
592.4972					Neverfail Springwater Ltd	
				INV	Supply of bottled water for Mt Claremont Library	194.50
592.5080					OCE AUSTRALIA LTD	
				INV	Standing order -Usage Charge Color wave 300 -	117.59
592.5716					Professional PC Support	
				INV	COMPUTER EQUIPMENT/MTCE	8,494.41
592.6560					Southern Scene Pty Ltd	
				INV	Standing Order - Nedlands Library - Large print	74.71
592.6983					TELSTRA CORPORATION LTD	
				INV	Mobile Phone Charges Jan 13	2,204.30
592.741					Boyan Electrical Services	
				INV	Depot rangers section - installation of data	2,516.80
				INV	Electrical maintenance	602.80
				INV	Electrical maintenance	88.00
				INV	Electrical maintenance	181.50
				INV	Electrical maintenance	264.00



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			592.760		Brealey Plumbing Service	
			INV		Plumbing maintenance - nedlands library	1,144.00
			INV		Plumbing maintenance - nedlands library	272.80
			INV		Plumbing maintenance - Admin	203.50
			INV		Plumbing maintenance - Public toilets Lawler park	264.00
			INV		Plumbing maintenance - NCC	154.00
			592.7990		WA TREASURY CORPORATION	
			INV		Loan 181 Feb 13 Repayment	66,860.48
			592.8010		Staples Australia Pty Ltd	
			INV		Stationery-Inv9006587581	497.28
			INV		PLASTIC CHAMPAGNE FLUTE 10 PKT	10.45
			INV		C906 USB FLASH DRIVE BLACK 32 gb	101.31
			INV		Kitchen supplies	150.42
			INV		Stationery-Inv9006587581	463.05
			INV		Stationery-Inv9006587581	281.80
			592.8110		Wattleup Tractors	
			INV		Supply of a Howard Pro Cut 237 Roller Mower	11,020.00
			INV		Tensioner arm Assy, V belt sets, Tensioner	661.35
			592.8242		West Metro Regional Council	
			INV		WASTE DISPOSAL	22,676.12
			592.860		Bunnings Group Limited	
			INV		DRC Craft Supplies	106.86
			592.9872		Civica Pty Ltd	
			INV		civica authority managed services DR, Admin serv	9,350.00
			592.9876		PRIESTMAN & SHARP	
			INV		Panel and Paint repairs 1DZK255	1,976.05
594	EFT TRANSFER: - 25/02/2013	22/02/2013	-234,658.87	594.10192	Local Govt Planners Association	
				INV	LGPA Breakfast-J.Heyes,N.Bakker,E.Oconnor,	330.00
				INV	LGPA Breakfast-E.Oconnor,L.Sabitzer	110.00
				594.10495	PERTH FLYING SQUADRON YACHT CLUB (INC)	
				INV	Citizenship Ceremony 2013	4,909.50
				594.10545	Salmat Mediaforce Pty Ltd	
				INV	Summer Concerts - Salmat - Distribution of flyers	542.96
				594.10731	Green Skills (Eco Jobs)	
				INV	Casual Staff for bushcare maint 14/1/13	240.01
				594.10895	State Library of WA	
				INV	Lost and damaged books	46.20
				INV	Lost and damaged books	38.50



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				INV	Lost and damaged books	69.30
			594.11410		Hays Specialist Recruitment (Aust)	
				INV	Temporary Staff Member (Michael Italiano)	2,553.14
			594.11559		Icon Septech Pty Ltd	
				INV	515W1800 - 1800x1200 Soakwells - Princess/	2,480.28
				INV	Universal Side Entry Lid	1,859.15
			594.11588		WA Rangers Association	
				INV	Employment Advertisement - Ranger - Ref 3571	250.00
			594.11693		Landmark Engineering & Design	
				INV	Parkway Seat, Dark Green Frame & Delivery	1,277.10
			594.11954		Carealot Home Health Services Pty Ltd	
				INV	Domestic Assistance to HACC clients - Jan & Feb	386.75
			594.11975		JLR PUMPS	
				INV	invoice number 0049 pulled pump at paul hasluck	836.00
			594.12026		Bolinda Publishing Pty Ltd	
				INV	MANTEL/WOLF HALL	44.42
			594.12317		TECHSAND PTY LTD	
				INV	Construct foot path for The Avenue	1,190.25
				INV	Remove grass nature strip at 22 Tyrell St and	2,380.50
				INV	Reconstruct 21 square metres of footpath as	952.20
			594.12406		J & M PAULIK & SONS	
				INV	Citizenship Native Flowers x2	150.00
			594.12532		TOTAL EDEN PTY LTD	
				INV	invoice number 6476793 I-20 gear drive	497.95
				INV	invoice number 6476793a I-20 gear drive	746.93
				INV	Various irrigation parts	93.29
				INV	Various Irrigation Parts	106.96
			594.12546		Greenway Enterprises	
				INV	18mm 100m hose	82.82
			594.12628		DIAMOND HIRE	
				INV	Hire of hedge trimmer, augre and pole saw for	44.00
			594.12677		Wilson Security	
				INV	Mobile Patrol Service - Old House Swanbourne	734.24
				INV	MTC Oval/Swanbourne Hospital	2,674.60
				INV	Random Patrol - Old House Swanbourne	543.97
				INV	Random Patrol - Old House Swanbourne	165.79
				INV	Random Patrol - Old House Swanbourne	734.24
			594.12682		SYNERGY	



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				INV	UB140 Melvista Av Ndls 9/12/12-13/2/13	385.50
				INV	Esplanade Nedlands 8/12/12-12/2/13	458.35
				INV	Lot 8001 Aberdare Rd 06/12/12-06/06/13	543.85
				INV	Lot792 Esplanade Nedlands 8/12/12-11/2/13	249.40
594.12732					Mr N Collard	
				INV	RENAMING PATHS IN ALLEN PARK CONSULTATION	300.00
594.12735					COMFORT KEEPERS	
				INV	Domestic, Personal & social support to HACC	936.71
594.12762					Assa Abloy Entrance Systems Aust Pty Ltd	
				INV	servicing of Auto doors	107.80
594.12765					PERTHWASTE PTY LTD	
				INV	Monthly service charge January 2013	42,090.53
594.12884					CY O'Connor Institute	
				INV	MUNICIPAL LAW A & B - REF 436985	900.00
594.12902					TOMOMI YAMAMOTO	
				INV	Tutor payment Term 1 School Holidays Origami x 3	282.00
594.12960					Atlantic Therapy Services	
				INV	Assist in Day Respite Centre at NCC on 18/1/13	161.84
594.12964					Barrie's Driving Academy	
				INV	Driving Assessment Alan Hagen	88.00
594.13010					Quick Colourprint	
				INV	Business Cards/ Name Badges	300.70
594.13081					Green Steam Australia Pty Ltd	
				INV	Thermal weed control as per RFT 2011/12.13	12,709.83
594.13123					TOLL PRIORITY	
				INV	Daily Collection of Outgoing Mail Jan 2013	344.11
594.13218					FAST FINISHING SERVICES	
				INV	Council Minutes	173.10
594.13384					Harvey Fresh	
				INV	FREE RANGE LITE MILK 9 X 2 LTR	69.39
594.13397					Sladana Knezevic	
				INV	TERM 1/2013 TUTOR FEES EASY CRAFT BLOCK ONE	376.00
594.13412					QUICK CORPORATE AUSTRALIA	
				INV	DISPENSER POPUP NOTE & TOILET ROLL KLEENEX	63.35
				INV	Vanessa Diary & Hook 3M Picture Hanging Strip	56.31
				INV	Binder A4 Insert 2D 65MM	126.23
594.13480					DU Electrical Pty Ltd	



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				INV	ATTEND TO FAULT ON SITE & INVESTIGATE, REPLACE HP	442.20
				594.13502	NEAR MAP PTY LTD	
				INV	Nearmaps - half of second year installment of the	13,750.00
				594.13552	Hender Lee Electrical	
				INV	Sports Lighting Installation at Mt Claremont Oval	46,647.50
				594.13568	Digital Mapping Solutions	
				INV	GIS consulting services 2 days @ 1520+gst pday	3,344.00
				594.13713	Kinetic Health Group Pty Ltd	
				INV	Pre-employment medical - Greg Trevaskis	173.80
				INV	Pre-employment medical - M. Humair & E. Elamen	312.40
				INV	Fitness for Work-follow up appointment-Daniel Wong	165.00
				594.13733	West Coast Spring Water P/L	
				INV	15 liter water btl for PROCC 2012/13	20.25
				INV	15 liter water btl for PROCC 2012/13	13.50
				INV	15 liter water btl for PROCC 2012/13	13.50
				INV	15 liter water btl for PROCC 2012/13	20.25
				594.13760	GMC Print Pty Ltd	
				INV	Letterhead order for CON Admin & outstations	1,364.00
				594.13775	Australia Post - 604909	
				INV	Reply Paid Letters period ending 31/01/13	7.99
				594.13797	Arbor Carbon Pty Ltd	
				INV	Treatment of declining Jarrah trees in	9,992.95
				594.13802	Kool Digital Graphics	
				INV	Strategic Community Plan- graphic design	9,999.00
				594.13803	Snap Printing Northbridge	
				INV	500 A4 Fliers printed colour 2 sides on 160 gsm	548.00
				INV	Beecham Rd Stages 3 & 4 Flyer	254.00
				594.13824	ALS Library Services Pty Ltd	
				INV	Standing Order - Adult local stock books -	158.34
				INV	Standing Order - Nedlands Adult local stock	287.91
				594.13865	Expect Australia Pty Ltd	
				INV	Sharne Knott Week Ending 27/01/13	814.51
				594.13882	Commercial Cleaning Services (WA) P/L	
				INV	Cleaning services to various council locations	7,227.00
				594.13944	Ergolink	
				INV	CHAIR GR AA1300CA - STANDARD SEAT MEDIUM/HIGH	447.15
				594.14052	Mr G K Trevaskis	



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				INV	Internet Reimbursement Feb 2013	269.59
			594.14067		Professional Development Training Pty Ltd	
				INV	Inhouse Seminar- Dealing with Difficult People	8,580.00
			594.14069		Pacific Safety Wear	
				INV	SSRS44 - SITE MESH ORANGE 15KG 1M X 30M HEAVY DUT	986.70
			594.145		PROTECTOR ALSAFE PTY LTD	
				INV	SAFETY CLOTHING	66.12
				INV	SAFETY CLOTHING	122.52
			594.2690		Galvins Plumbing Supplies	
				INV	Stainless steel sink for Workshop at depot	12.43
			594.4150		LO-GO Appointments	
				INV	R NOTLEY LABOURER P&G - 42 HOURS	1,797.18
				INV	J BILTON LABOURER P&G - 25.5 HOURS	1,037.85
				INV	R NOTLEY LABOURER P&G - 24 HOURS	1,026.96
				INV	Week Ending 19/01/2013 - O. Reece	1,428.68
				INV	Week Ending 26/01/2013 - O. Reece	1,323.63
				INV	Week Ending 12/01/2013 - O. Reece	1,722.82
				INV	Week Ending 12/01/2013 - O. Reece	1,302.62
			594.4500		McLeods Barristers & Solicitors	
				INV	Matter No 33135 138 Jutland Pde	99.00
				INV	Matter No. 33129 Construction of climbing frame	1,744.05
				INV	Matter No. 28759 Melvista Lodge - Multiple	909.10
				INV	Matter No. 33169-138 Victoria Avenue	693.00
				INV	30510 Drainage Easement on Private Properties	408.10
			594.4959		NEDLANDS TYRE SERVICE	
				INV	TYRES	2,060.00
			594.6560		Southern Scene Pty Ltd	
				INV	Standing Order - Mt Claremont library - Large	130.86
			594.6600		St John Ambulance Australia	
				INV	First Aid Course - Bruce Tregonning	199.00
			594.6983		TELSTRA CORPORATION LTD	
				INV	Mthly usage to 9/2/13 & svs, equip rental to	11,149.16
			594.760		Brealey Plumbing Service	
				INV	PLUMBING FOR - Blocked drain and service drink	165.00
			594.7675		Landgate - GRV	
				INV	Schedule Valuations	482.95
			594.8010		Staples Australia Pty Ltd	



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				INV	Stationery	149.47
				INV	STATIONERY	266.08
				INV	STATIONERY	10.45
				594.8170	Westcare Industries	
				INV	Binding of Council Minutes - Red Spine Library	160.60
				594.860	Bunnings Group Limited	
				INV	Building supplies	310.60
				INV	Building supplies	79.57
				INV	Building supplies	236.89
				INV	3 Piece Paint Brush Set & Black Paint	46.75
				INV	BUILDING SUPPLIES - materials for bushcare	152.22
				INV	6 x Wheel cut off masonry.	24.90
				594.880	Bunzl Limited	
				INV	TOILET SUPPLIES	293.45
				594.897	Cabcharge Australia Limited	
				INV	Cabcharge fee & outstanding payment	6.27
				594.9872	Civica Pty Ltd	
				INV	Business Intelligence Solution & Excel Report	11,407.00
596	EFT TRANSFER: -	28/02/2013	-414,328.60	596.10405	White Eagle Commercial Cleaning	
				INV	CLEANING NEDLANDS LIBRARY FROM: 1/2/13 TO 28/02/13	1,882.10
				596.10662	B & J Illustrations	
				INV	TERM 1/13 TUTOR FEES Oil Paint & Pastel X 5	4,160.00
				596.10787	DOWNER EDI WORKS PTY LTD	
				INV	SEMI MOUNTABLE KERB, DRIVEWAY RETURNS AT WALPOLE	9,415.64
				INV	SEMI MOUNTABLE KERB SM1 & DRIVEWAY RETURN @ JAMES	5,609.73
				INV	Installation of Kerbing on James St Swanbourne	4,978.91
				INV	KERBING REPAIRS @ VARIOUS LOCATIONS	2,652.08
				596.11559	Icon Septech Pty Ltd	
				INV	515W1800 - 1800x1200 Soakwells - Elizabeth Street	3,214.16
				596.11634	Councillor N Horley	
				INV	Councillors Allowance Mar 13	737.49
				596.11954	Carealot Home Health Services Pty Ltd	
				INV	Domestic Assistance to HACC clients - Jan & Feb	364.00
				596.12019	Sunny Sign Company Pty Ltd	
				INV	Supply and deliver six x fold out workers	575.45



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				596.12079	COMPLETE PEST MANAGEMENT SERVICES	
				INV	Quarterly pest inspection at Colleg Park	185.00
				INV	Quarterly pest inspection at PROCC	185.00
				INV	Installation of rodent baits at Tresillian	370.00
				INV	Quarterly pest inspection at Hackett Playgroup	185.00
				INV	Quarterly pest inspections for playgroups	185.00
				INV	Quarterly pest inspections for playgroups	198.00
				596.12118	Councillor I Argyle	
				INV	Councillors Allowance Mar 13	737.49
				596.12232	Dymocks Claremont	
				INV	Standing Order - Nedlands library - Childrens	48.77
				INV	Standing Order - Nedlands library - Childrens	29.52
				INV	Standing Order - Mt Claremont - Childrens local	13.59
				INV	Standing Order - Nedlands Adult local stock	34.35
				INV	Standing Order - Mt Claremont Adult local stock	19.96
				596.12238	MEN IN HARMONY BARBERSHOP CHORUS (INC.)	
				INV	Australia Day Citizenship Ceremony	650.00
				596.12317	TECHSAND PTY LTD	
				INV	Concrete work - The Avenue	5,922.68
				596.12346	Ughetta Nolli Dodds	
				INV	TERM 1 TUTOR FEES ITALIAN INTER & ADV 2013	1,664.00
				596.12350	Capital Recycling	
				INV	Cartage of concrete and sand from John XXIII	3,942.94
				596.12357	Nedlands Newspaper Delivery	
				INV	Nedlands Library local stock to 26/01/13	170.79
				596.12427	ROD HAWKER	
				INV	Vehicle Reimbursement Dec12 & Jan 13 for Library	111.75
				596.12544	Councillor T P James	
				INV	Councillors Allowance Mar 13	737.49
				596.12609	A Siegrsist	
				INV	TERM 1 TUTOR FEES ITALIAN X 4 2013	3,088.00
				596.12677	Wilson Security	
				INV	Nedlands Library mobile security patrol Jan 13	318.91
				INV	open and close Swanbourne Beach overflow Jan 13	214.13
				INV	Random Patrols - MTC Oval/Swanbourne Hospital Jan	2,674.60
				INV	Mobile Patrols - 11 Sayer St Jan 13	734.24
				INV	Mt Claremont Library mobile security Jan 13	204.37
				596.12682	SYNERGY	



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				INV	Auxillary Lighting & etc 28/12/12-27/1/13	1,469.45
				INV	Street Light Tariff Charges 25/12/12-24/01/13	41,159.75
				INV	L3128 Esplanade Dkth 18/1/13-15/2/13	429.70
				596.12683	Reface Industries Pty Ltd	
				INV	Nedlands Library - Repair of Elite-60 disc repair	156.17
				596.12735	COMFORT KEEPERS	
				INV	Provision of domestic assistance in Feb for HACC	241.30
				596.12743	Active Transport & Tilt Tray Svces	
				INV	Transport Holden Cruze from Admin Carpark to North	176.00
				596.12754	Armaguard	
				INV	Jan 2013 Daily Banking Pickup	829.12
				596.12765	PERTHWASTE PTY LTD	
				INV	Monthly prepayment for March 2013	90,100.00
				596.12826	Catherine Schilizzi	
				INV	TERM 1 2013 FRENCH TUTOR FEES	7,408.00
				596.12829	UHY HAINES NORTON	
				INV	Fair Value Workshop - 15/2/13 (Vanaja Jayaraman)	825.00
				596.12833	MACRI PARTNERS	
				INV	Audit of the Statement of Income & Expenditure	880.00
				INV	I	660.00
				INV	Attending to Audit of Roads to Recovery Programme	990.00
				INV	Audit of the Statement of Income & Expenditure	770.00
				596.12847	LANIER (AUSTRALIA) PTY LTD	
				INV	Lease contrast & copy charge up to 31/12/12	8,330.18
				596.12941	ISIS CAPITAL LIMITED	
				INV	an 12/13 - ISIS Capital - Commvault bkup server 2	9,811.73
				596.12981	COUNTRY KITCHEN CATERING	
				INV	Catering for Council Meeting11/12/2012	740.00
				596.12985	Mr R M Hipkins	
				INV	Mayoral Allowance Mar 13	4,833.33
				596.13081	Green Steam Australia Pty Ltd	
				INV	Thermal Weed Control Dalkeith Ward	7,361.64
				INV	Thermal Weed Control Melvista Ward	4,895.17
				INV	Thermal Weed Control Hollywood Ward	6,518.50
				596.13163	Mrs R Ratnawibhushana	
				INV	Reimbursement - Cot room monitor	69.99
				596.13274	SYRINX ENVIRONMENTAL PTY LTD	
				INV	Repair of Gross Pollutant Trap Waratah Place	24,094.95



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596.13290					Mr V R Senathirajah	
	INV				Reimbursement mobile phone charge January 2013	77.95
596.13296					DAVID KELSALL	
	INV				Heritage Advice on Nedlands Primary School	132.00
596.13305					Councillor K E Collins	
	INV				Councillors Allowance Mar 13	1,615.82
596.13306					Mr R M Binks	
	INV				Councillors Allowance Mar 13	737.49
596.13307					M L Somerville-Brown	
	INV				Councillors Allowance Mar 13	737.49
596.13347					SPEEDY HIRE	
	INV				Portable Toilet Hire at John XXIII Depot Jan 13	194.84
596.13369					DATA#3 LIMITED	
	INV				Symantec Protection Suite Inv 01266444	6,866.14
	INV				1x MacBook Air 13 inch 1.8GHz i5 / 4GB / 128GB	1,747.00
596.13381					Carrington's Traffic Services	
	INV				Traffic Mgmt Svs - 21/1/13	734.16
	INV				Traffic Mgmt Svs - 17/01/13	241.38
	INV				Traffic Mgmt Svs - 11/1/13 & 25/1/13	6,671.81
596.13382					H & L GLASS	
	INV				Replace rear tailgate glass on Toyota Van Fleet	110.00
	INV				Supply and fit left front window glass to Nissan	275.00
596.13384					Harvey Fresh	
	INV				Weekly milk delivery, 3 ctn 9 x 2 ltr	69.39
596.13412					QUICK CORPORATE AUSTRALIA	
	INV				Web Order 453245	102.48
	INV				standing order - 30 reams A4 white paper	173.58
	INV				Web Order 454705	58.07
596.13476					ROAD SIGNS AUSTRALIA PTY LTD	
	INV				supply of 3P Parking sign plates	915.20
596.13480					DU Electrical Pty Ltd	
	INV				Adjusted flow sensor at Paul Hassluck Reserve	115.50
596.13540					Mrs G R Poezyn	
	INV				Reimbursement Internet charge Nov12-Apr13	299.70
596.13693					Elan Media Partners Pty Ltd	
	INV				Standing Order - Nedlands Library - DVDs and CDs	87.38
	INV				Standing Order - Nedlands Library - DVDs and CDs	165.37
	INV				Standing Order - Nedlands Library - DVDs and CDs	78.05



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				INV	Standing Order - Mt Claremont DVDs and CDs July -	22.26
596.13713					Kinetic Health Group Pty Ltd	
				INV	Pre-employment medical - Caroline Mumford	156.20
596.13733					West Coast Spring Water P/L	
				INV	15 liter water btl for PROCC 2012/13	6.75
596.13803					Snap Printing Northbridge	
				INV	300 A4 Flyers Subject of Notes Feburary - April	388.00
596.13813					Ms J A Heyes	
				INV	Mobile phone reimbursement 1-31 Jan 2013	69.00
596.13818					Civic Legal	
				INV	Legal fees - transfer of file from Minter Ellison	719.13
596.13824					ALS Library Services Pty Ltd	
				INV	Standing Order - Adult local stock books -	26.78
				INV	Standing Order - Nedlands Adult local stock	27.72
596.13846					Councillor N W Shaw	
				INV	Councillors Allowance Mar 13	737.49
596.13849					Kongs Oriental Supermarket	
				INV	Food for turtles at Mason's	120.00
596.13856					Councillor J Porter	
				INV	Councillors Allowance Mar 13	737.49
596.13857					Councillor L McManus	
				INV	Councillors Allowance Mar 13	737.49
596.13865					Expect Australia Pty Ltd	
				INV	Christine Blake Week Ending 03/02/13	553.17
				INV	RELIEF STAFF LEEMA PRAKASH -21 HOURS	829.75
596.13872					The WRB & SV Hassell Superannuation	
				INV	Councillors Allowance Mar 13	737.49
596.13876					AIRS (WA) Pty Ltd	
				INV	Annual workshop compressor air receiver	357.50
596.13891					National Disability Services Ltd	
				INV	Accessibility Training Workshop x 4 Community	320.00
596.13927					Miss Maud	
				INV	Catering for Inhouse Seminar Inv 90042623	297.55
				INV	Catering for Inhouse Seminar Inv 90042645	257.60
				INV	Catering for Councillors Briefing / Workshop	263.15
596.13931					Enviro Sweep	
				INV	City Wide Additional Street Sweeping	4,686.00
596.13932					Information Management Group Pty Ltd	



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				INV	Archive storage Jan 13	1,025.18
				INV	Offsite Tape Storage Charges Jan 2013	110.00
				596.13946	Plants and Garden Rentals	
				INV	DESKTOP PLANTER, ROMAN TROUGH, WEDGE PLANTER ETC	281.60
				596.13948	Lovering Super Fund Pty Ltd	
				INV	73 - 73-13-17-18-73	79.11
				596.13963	Kristen Vargas	
				INV	TUTOR FEES TERM 1- 2013. iPad & Internet (Block 1	792.00
				596.13976	Morrison Low Consultants Pty Ltd	
				INV	Workforce Planning consultancy as per quotation	2,200.00
				596.13990	Vehequip	
				INV	Samsung Galaxy Ace Plus mobile Phone	438.00
				596.14001	Humaan Pty Ltd	
				INV	Whadjuk Trails Website	110.00
				596.14056	Shred-X Pty Ltd	
				INV	Shred-X Secure Document Destruction	66.00
				596.14077	Spraymaster Spray Shop	
				INV	Spraymaster firefighter economy tank & pump as	2,898.18
				596.14083	J.Z Bosveld	
				INV	Supply and install Kitchen cupboards MTC Lib	5,478.00
				596.14085	Think Water	
				INV	Irrigation Maintenance Jan 2013 (1 Staff)	7,431.88
				596.14086	Mr A C Dickson	
				INV	Reimbursement-Dept of Health Pest Mgmt Licence	140.00
				596.1447	CJD Equipment Pty Ltd	
				INV	VEHICLE PARTS	2,592.09
				596.145	PROTECTOR ALSAFE PTY LTD	
				INV	SAFETY CLOTHING	56.21
				INV	SAFETY CLOTHING	32.26
				INV	SAFETY CLOTHING	154.57
				596.2075	Landgate	
				INV	Land Enquiry for Jan 13	168.00
				596.2600	FORPARK AUSTRALIA	
				INV	Replace broken/rusted pole near slide as per	165.00
				596.2690	Galvins Plumbing Supplies	
				INV	1 x GE P/Button Vert Drink Tap 1 x Roll	335.59
				596.3615	JJ CLEANING PTY LTD	



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				INV	CLEANING	1,996.00
			596.3616		J & K HOPKINS	
				INV	Grey Dallas Typist Office Chair	219.00
			596.380		Australian Taxation Office	
				INV	Payroll Deduction	78,865.53
			596.400		Australian Services Union	
				INV	Payroll Deduction	127.90
				INV	Payroll Deduction	127.90
				INV	Payroll Deduction	127.90
			596.4040		The Lane Bookshop	
				INV	VARIOUS BOOKS	46.38
				INV	VARIOUS BOOKS	46.38
			596.4120		Lightning Laundry	
				INV	LAUNDRY SERVICE FOR PROCC - JAN 2013	176.00
			596.4959		NEDLANDS TYRE SERVICE	
				INV	TYRES	920.00
			596.4972		Neverfail Springwater Ltd	
				INV	Supply of bottled water for Mt Claremont Library	27.05
			596.5080		OCE AUSTRALIA LTD	
				INV	COLORWAVE 300 PRINTER BASIC & COPY CHARGE	117.59
			596.717		Property Council of Australia	
				INV	Residential Density - City of Nedlands - Jason M,	1,100.00
			596.760		Brealey Plumbing Service	
				INV	Plumbing maintenance - nedlands library	143.00
				INV	Plumbing maintenance - tresillian	176.00
			596.7880		WA LIBRARY SUPPLIES	
				INV	Display board for promotional materials	69.80
				INV	Display board for promotional materials	250.00
			596.8010		Staples Australia Pty Ltd	
				INV	Protective disposable gloves - Medium	93.50
				INV	STATIONERY	166.16
				INV	Kitchen Supplies	140.11
				INV	Glue roller, batteries, toilet paper etc	190.59
				INV	Stationery for Environmental Conservation	50.64
				INV	Stationery for Environmental Conservation	70.05
				INV	Stationery for Environmental Conservation	16.92
				INV	STATIONERY & KITCHEN PROVISIONS	263.23
				INV	STATIONERY	104.50



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			596.8180	INV	City Toyota Rear tailgate glass assembly. Toyota Workshop Van	900.00
			596.860	INV	Bunnings Group Limited Abelflex Expansion Joint	21.36
	Total EFT		-\$4,248,893.24			
TOTAL PAYMENTS			-\$4,382,181.32			

NAB - Trust Account

CHEQUE

11604	A W MANGANO	01/02/2013	-1,500.00	RFND	51 MINORA RD - FOOTPATH REFUND	1,500.00
11605	HIGGINS COOPER	01/02/2013	-1,500.00	RFND	52 STRICKLAND ST - FOOTPATH REFUND	1,500.00
11606	DALE ALCOCK HOME IMPROVEMENT	01/02/2013	-1,500.00	RFND	6 BROMILOW GREEN - FOOTPATH REFUND	1,500.00
11607	RESIDENTIAL BUILDING WA	01/02/2013	-1,500.00	RFND	15B ERICA AVENUE - FOOTPATH REFUND	1,500.00
11608	RURAL BUILDING COMPANY PTY LTD	01/02/2013	-1,500.00	RFND	35 LEON ROAD - FOOTPATH REFUND	1,500.00
11609	F GAUNTLETT	01/02/2013	-188.00	RFND	REFUND KEY & HALL BOND	188.00
11610	BROOKS SIMPLY BUILDING BETTER	08/02/2013	-1,500.00	RFND	46 MARITA ROAD - FOOTPATH REFUND	1,500.00
11611	B WOOD	08/02/2013	-66.00	RFND	REFUND KEY BOND	66.00
11612	MS P HULSHOFF	15/02/2013	-55.00	RFND	TRESI KEY & ROOM HIRE BOND REFUND	55.00
11613	MS P HULSHOFF	15/02/2013	-150.00	RFND	TRESI KEY \$ ROOM HIRE BOND REFUND	150.00
11614	DALE ALCOCK HOME IMPROVEMENT	15/02/2013	-1,500.00	RFND	83 MELVISTA AVENUE - FOOTPATH REFUND	1,500.00
11615	R HAN	15/02/2013	-1,500.00	RFND	5 BRUCE STREET - FOOTPATH REFUND	1,500.00
11616	DALE ALCOCK HOMES	15/02/2013	-1,500.00	RFND	6 BROMILOW GREEN - FOOTPATH REFUND	1,500.00
11617	BREWER BUILDING PTY LTD	15/02/2013	-1,500.00	RFND	5 BROCKWAY ROAD - FOOTPATH REFUND	1,500.00
11618	M FISHER	15/02/2013	-448.00	RFND	PARTIAL REFUND OF BOND DAMAGE CAUSED	448.00
11619	HERO ENTERPRISE PTY LTD	15/02/2013	-1,500.00	RFND	72 WILLIAMS ROAD - FOOTPATH REFUND	1,500.00
11620	SOFTWOOD TIMBERYARDS T/AS PATIO LIV	15/02/2013	-1,500.00	RFND	33 ALEXANDER ROAD - FOOTPATH REFUND	1,500.00
11621	EXHIBIT GREEN	22/02/2013	-1,500.00	RFND	ALLENBY ROAD - FOOTPATH REFUND	1,500.00
11622	CONSTRUCTION TRAINING FUND	22/02/2013	-6,068.44	INV	RECONCILIATION AND RETURN - JANUARY 2013	6,068.44



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			<u>-26,475.44</u>			
	Total CHEQUE					
EFT						
593 EFT TRANSFER: - 22/02/2013		22/02/2013	-3,909.50	593.12228	Dept of Commerce- Building Commissi	
				INV	Reconciliation and Return - January 2013	3,909.50
	Total EFT		<u>-3,909.50</u>			
TOTAL PAYMENTS			<u><u>-30,384.94</u></u>			

CPS14.13	Delegations Review
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Committee	9 April 2013
Council	23 April 2013
Applicant	City of Nedlands
Officer	Phoebe Huigens, A/Manager Corporate & Strategy
Director	Michael Cole, Director Corporate & Strategy
Director Signature	
File Reference	CRS/065
Previous Item	NIL

Executive Summary

With the organisational restructure of the Administration, some Delegations require amendment. Also the City requires a delegation in regards to the *Freedom of Information Act 1992*.

Recommendation to Committee

1. Council approves the following new delegation:
 - a. Freedom of Information Act
2. Council approves the amendments to the following delegations:
 - a. Authority to Grant Permission for a Vehicle on a Reserve;
 - b. Assignment of House Numbers;
 - c. Collection of Unpaid Fines (Parking);
 - d. Prosecution Officers;
 - e. Withdrawal of Infringement Notices;
 - f. Collection of Unpaid Fines (Dog Control);
 - g. Power to Authorise Withdrawal of Dog Infringements; and
 - h. Signs on Reserves.

Strategic Plan

KFA: Governance and Civic Leadership

This report will ensure the City meets its statutory requirements.

Background

Under section 5.42 of the *Local Government Act (1995)*, the Council may delegate certain functions to the CEO. Under section 5.44, the CEO may also delegate some of his powers and duties to other employees. This delegation must be in writing, and any decision to amend the delegation is to be by an absolute majority (s. 5.45).

Discussion

With the organisational restructure in February 2013, some delegations to other employees are out of date, and are included in this report to be reviewed. No other change to these delegations is being suggested.

In addition, the *Freedom of Information Act 1992* requires the City to respond to Freedom of Information (FOI) applications. It is being proposed here that these duties are dispersed throughout the organisation to ensure FOI applications can be dealt with by the relevant department(s).

Consultation

Required by legislation: Yes No

Required by City of Nedlands policy: Yes No

Legislation / Policy

Local Government Act 1995
Freedom of Information Act 1992

Budget/Financial Implications

Budget:

Within current approved budget: Yes No

Requires further budget consideration: Yes No

Financial:

Nil

Risk Management

Risk management processes are built into operational guidelines where appropriate.

Regularly reviewing and updating Council Delegations reduces risk to Council and the City.

Conclusion

Section 5.46 of the Local Government Act 1995 requires the City to keep an up to date register of delegations of power, and to keep these delegations current. With the organisational restructure in February 2013, some delegations became outdated. These are presented here to update the position titles of other employees.

A new delegation is proposed here to allow the distribution of duties in regards to the Freedom of Information Act 1992.

Attachments

Delegations of Authority for:

- a. **Freedom of Information Act;**
- b. **Authority to Grant Permission for a Vehicle on a Reserve;**
- c. **Assignment of House Numbers;**
- d. **Collection of Unpaid Fines (Parking);**
- e. **Prosecution Officers;**
- f. **Withdrawal of Infringement Notices;**
- g. **Collection of Unpaid Fines (Dog Control);**
- h. **Power to Authorise Withdrawal of Dog Infringements; and**
- i. **Signs on Reserves.**

Freedom of Information Act

Delegate

Chief Executive Officer

Delegated authority

The Chief Executive Officer is authorised to make decisions, for and on behalf of the City of Nedlands under the Freedom of Information Act 1992.

Further delegation

To make Decisions and coordinate applications under sections 13; 15; 17; 18; 20; 23; 24; 25; 26; 27; 28; 30; 31; 41; 47; 48; 50 and 54 of the FOI Act:

Manager Corporate Strategy & Systems
Records Coordinator

To make Decisions under sections 20; 23; 24; 25; 30; 31; 41; 43; 48; 50 and 54 of the FOI Act:

Director of Corporate & Strategy
Director of Technical Services
Director of Community & Organisational Development
Director of Planning & Development
Manager Corporate Strategy & Systems
Records Coordinator

Legislation

Local Government Act 1995
Freedom of Information Act 1992

Duration

Indefinite

Record

Central Records
Reserve File

Date originally adopted/amended

NIL

Review history - no changes

12 June 2001 (Report T27.01)
27 November 2001 (Report T53.01)
25 November 2003 (Report C70.03)
24 June 2008 (Report CP27.08)
22 June 2010 (Report CP19.10)
22 May 2012 (CEO Report)

Authority to Grant Permission for a Vehicle on a Reserve

Delegate

Chief Executive Officer

Delegated authority

The Chief Executive Officer is authorised to grant consent for a vehicle to be driven, ridden, parked or allowed to stand on a reserve or foreshore, other than such parts of the reserve or foreshore as are set aside as roads or driveways or vehicle parking or as access to areas set aside for that purpose pursuant to clause 7(a) and (b) of the Local Law Relating to Reserves, Foreshores and Beaches.

Further delegation

Director Community and ~~Strategy~~Organisational Development
Manager Community Development
Administration ~~Officer Community Services and Events Officer~~
~~Coordinator Community Development~~

Legislation

Local Government Act 1995
Local Law Relating to Reserves, Foreshores and Beaches

Duration

Indefinite

Record

Central Records

Date originally adopted/amended

26 June 2001 (Report C68.01)
24 June 2008 (Report CP27.08)
30 June 2009 (Report CP29.09)
25 September 2012 (Report CP42.12)

Review history - no changes

23 October 2001 (Report C101.01)
26 November 2002 (Report C94.02)
11 February 2003 (Report C3.03)
25 November 2003 (Report C74.03)
23 November 2004 (Report C65.04)
22 June 2010 (Report CP19.10)
24 May 2011 (Report CP20.11)
22 May 2012 (CEO Report)

Assignment of House Numbers

Delegate

Chief Executive Officer

Delegated authority

1. The Chief Executive Officer is authorised to assign house numbers within the following guidelines.
 - a) Lot created within an established street which have previously been numbered, shall be assigned a whole number if available, but where this is not available, an (a) shall be assigned to the front lot or the lot whose driveway next follows the consecutive numbering, a (b) shall be assigned to the rear lot or the lot whose driveway next follows the consecutive numbering.
 - b) Where a new subdivision creates more than one new lot, street numbers shall be assigned in ascending order from east to west and from north to south. Even numbers shall be assigned to the east and south sides of streets and odd numbers to the west and north sides of streets.
 - c) When it is found that an existing street numbering is causing problems for deliveries of mail or goods, the Chief Executive Officer will seek unanimous agreement of affected persons and adjust the numbering to remove the problem. When agreement cannot be achieved the matter shall be referred to Council for determination.
 - d) Should an owner of a corner lot request a street number in the secondary street, this may be assigned if a whole number is available. A suffix to a number assigned to an adjoining house shall not be assigned without the written consent of the owner of the adjoining house.
2. The Chief Executive Officer or Manager Property Services may write to or advise persons where street numbers issued are not readily legible or displayed requiring them to provide an adequate size numeral not less than 75mm high and fix it in a prominent place, preferably near the street boundary and the entry to the property.

Further delegation

| Director ~~Development Services~~Planning and Development
Manager Property Services

Legislation

Local Government Act 1995

Duration

Indefinite

Record

Central Records
Street Files

Date originally adopted/amended

18 August 1987
22 June 2010 (Report CP19.10)
25 September 2012 (Report CP42.12)

Review history - no changes

25 November 2003 (Report E106.03)
24 June 2008 (Report CP27.08)
30 June 2009 (Report CP29.09)
24 May 2011 (Report CP20.11)
22 May 2012 (CEO Report)

Collection of Unpaid Fines (Parking)

Delegate

Chief Executive Officer

Delegated authority

The Chief Executive Officer is authorised to institute legal proceedings (as appropriate) for the collection of unpaid fines, or elect to have the matter determined under the Parking Facilities Local Law, where it is considered warranted

Further delegation

Director ~~Corporate Services~~ Planning & Development
Manager ~~Corporate Services~~ Health & Compliance
~~Coordinator Corporate Services~~

Legislation

Local Government Act

Duration

Indefinite

Record

Central Records
Prosecutions File
Infringement Registry

Date originally adopted/amended

22 July 1997 – Report C108.97
23 October 2001 (Report C101.01)
22 May 2012 (CEO Report)
25 September 2012 (Report CP42.12)

Review history - no changes

14 November 2000 (Report C140.00)
26 November 2002 (Report C94.02)
25 November 2003 (Report C74.03)
23 November 2004 (Report C65.04)
24 June 2008 (Report CP27.08)
30 June 2009 (Report CP29.09)
22 June 2010 (Report CP19.10)
24 May 2011 (Report CP20.11)

Prosecution Officers

Delegate

Chief Executive Officer

Delegated authority

The Chief Executive Officer is authorised to appoint Officers of the Council for the purpose generally to represent the City of Nedlands and the Council in all respects as though one or other were the party concerned in the proceedings in the Court of Petty Sessions relating to alleged breaches of the City of Nedlands Parking Facilities Local Law, City of Nedlands Thoroughfares Local Law, the Dog Act 1976, as amended, the Litter Act 1979-1981, the Bush Fires Act 1954-1977, as amended and all other Council Local Laws or any courts relating to non-compliance in relation to Planning and Building approvals and any development without approval in relation to the Local Government Act 1995 and related regulations, the Local Government (Miscellaneous Provisions) Act 1960, Building Code of Australia and Planning and Development Act 2005 for all development compliance.

Further Delegation

- a) for all matters under the City of Nedlands Parking Facilities Local Law, City of Nedlands Thoroughfares Local Law, the Dog Act 1976, as amended, the Litter Act 1979-1981, the Bush Fires Act 1954-1977, as amended and all other Council Local Laws, the Manager Corporate Services; and
- b) for all Development Non Compliance matters, the following:

Director ~~Development Services~~Planning and Development;
Manager Health & Compliance;
Manager Property Services;
Senior Ranger;
Manager Statutory Planning; ~~and~~
Manager Strategic Planning; ~~and~~
~~Civil Compliance Officer~~Development Compliance Coordinator

Legislation

Local Government Act 1995

Duration

Indefinite

Record

Central Records
Prosecutions File
Complaints Registry

Date originally adopted/amended

22 July 1997 – Report C108.97
23 October 2001 (Report C101.01)
24 June 2008 (Report CP27.08)
9 September 2008 (Report CP42.08)
30 June 2009 (Report CP29.09)
22 June 2010 (Report CP19.10)
25 September 2012 (Report CP42.12)

Review history – no changes

14 November 2000 (Report C140.00)
23 October 2001 (Report C101.01)
26 November 2002 (Report C94.02)
25 November 2003 (Report C74.03)
23 November 2004 (Report C65.04)
24 May 2011 (Report CP20.11)
13 December 2011 (Report D72.11)
22 May 2012 (CEO Report)

Withdrawal of Infringement Notices

Delegate

Chief Executive Officer

Delegated authority

1. The Chief Executive Officer is authorised to extend the time for payment of a modified penalty or to withdraw an infringement notice.
2. In relation to parking infringements, the following are legitimate reasons why an infringement could be withdrawn:
 - a) medical emergency
 - b) vehicle broken down
 - c) Eastern States registration
 - d) no records held by the Police Department if unregistered vehicle
 - e) stolen vehicle
 - f) error made by issuing officer
 - g) vehicle towed away
 - h) other compassionate grounds.

Further delegation

Director ~~Corporate Services~~ Planning & Development
Manager ~~Corporate Services~~ Health & Compliance
~~Coordinator Corporate Services~~

Legislation

Local Government Act 1995

Duration

Indefinite

Record

Central Records
Memorandum on infringement File RGS/013

Date originally adopted/amended

18 June 1997 (Report C88.97)
23 October 2001 (Report C101.01)
22 May 2012 (CEO Report)
25 September 2012 (Report CP42.12)

Review history – no changes

14 November 2000 (Report C140.00)
23 October 2001 (Report C101.01)
26 November 2002 (Report C94.02)
25 November 2003 (Report C74.03)
23 November 2004 (Report C65.04)
24 June 2008 (Report CP27.08)
30 June 2009 (Report CP29.09)
22 June 2010 (Report CP19.10)
24 May 2011 (Report CP20.11)

Collection of Unpaid Fines (Dog Control)

Delegate

Chief Executive Officer

Delegated authority

The Chief Executive Officer is authorised to institute legal proceedings for the collection of unpaid fines under the Dog Act 1976/77, where it is considered warranted.

Further delegation

Director ~~Corporate Services~~Planning & Development
Manager ~~Corporate Services~~Health & Compliance
~~Coordinator Corporate Services~~

Legislation

Local Government Act 1995

Duration

Indefinite

Record

Central Records
Prosecutions File
Infringement Registry

Date originally adopted/amended

22 July 1997 (Report C108.97)
22 June 2010 (Report CP19.10)
22 May 2012 (CEO Report)
25 September 2012 (Report CP42.12)

Review history – no changes

14 November 2000 (Report C140.00)
23 October 2001 (Report C101.01)
26 November 2002 (Report C94.02)
25 November 2003 (Report C74.03)
23 November 2004 (Report C65.04)
24 June 2008 (Report CP27.08)
30 June 2009 (Report CP29.09)
24 May 2011 (Report CP20.11)

Power to Authorise Withdrawal of Dog Infringements

Delegate

Chief Executive Officer

Delegated authority

Authority is delegated to the Chief Executive Officer to authorise the withdrawal of dog infringements in accordance with the Dog Act and Regulations.

Further Delegation

Director ~~Corporate Services~~Planning & Development
Manager ~~Corporate Services~~Health & Compliance
~~Coordinator Corporate Services~~

Legislation

Regulation 13(5)(b) of the Dog Regulations 1976

Duration

Indefinite

Record

Central Records
Memorandum of infringement File RGS/006

Date originally adopted/amended

23 September 1997 (Report C154.97)
30 June 2009 (Report CP29.09)
22 May 2012 (CEO Report)
25 September 2012 (Report CP42.12)

Review history - no changes

14 November 2000 (Report C140.00)
23 October 2001 (Report C101.01)
26 November 2002 (Report C94.02)
25 November 2003 (Report C74.03)
23 November 2004 (Report C65.04)
24 June 2008 (Report CP27.08)
22 June 2010 (Report CP19.10)
24 May 2011 (Report CP20.11)

Signs on Reserves

Delegate

Chief Executive Officer

Delegated authority

The Chief Executive Officer is authorised to approve the erection of signs in accordance with the City of Nedlands Signs Local Law 2007. The Chief Executive Officer in granting approval may impose conditions limiting the size, number, location or other matters appropriate to the signs.

The Chief Executive Officer may at any time revoke the approval if the conditions of approval are not complied with or the signs are varied from the approval.

Further delegation

[Director Planning & Development](#)

[Manager Statutory Planning](#)

Manager Property Services

Legislation

Local Government Act

Duration

Indefinite

Record

Central Records

Reserve File

Date originally adopted/amended

22 July 1997 (Report C108.97)

23 November 1999 (Report T61.99)

11 February 2003 (Report C3.03)

23 November 2004 (Report C67.04)

30 June 2009 (Report CP29.09)

24 May 2011 (Report CP20.11)

25 September 2012 (Report CP42.12)

CPS15.13	Agreement to conduct future elections
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Committee	9 April 2013
Council	23 April 2013
Applicant	City of Nedlands
Officer	Mathew Ayre – Rates Officer
Director	Michael Cole – Director Corporate & Strategy
Director Signature	
File Reference	ELN/026
Previous Item	CP08.13 – 26 February 2013

Executive Summary

Council is requested to declare the Western Australian Electoral Commissioner is responsible for the conduct of future elections to the end of 2017 and to agree to these elections being conducted as postal elections.

Recommendation to Committee

Council

1. declares, in accordance with section 4.20(4) of the *Local Government Act 1995*, the Western Australian Electoral Commissioner to be responsible for the conduct of all future elections and polls until the end of 2017; and
2. decides, in accordance with section 4.61(2) of the *Local Government Act 1995* that the method of conducting all future elections or polls will be postal elections.

(Absolute Majority Required)

Strategic Plan

KFA : Governance and Civic Leadership

This report ensures compliance with statutory requirements and guidelines.

Background

On 26 February 2013, Council declared the Western Australian Electoral Commissioner to be responsible for the conduct of all future elections and polls until the end of 2017 and decided in accordance with section 4.61(2) of the *Local Government Act 1995* that the method of conducting all future elections or polls will be postal elections.

However, a requirement under Section 4.20(4) of the *Local Government Act 1995* is that the Western Australian Electoral Commissioner's prior written agreement must be obtained.

The 26 February report to Council followed on from discussions with officers from the Western Australian Electoral Commission and it was understood the Western Australian Electoral Commissioner's agreement had been given when in fact it had not. The Western Australian Electoral Commissioner has since given his written consent and asked that Council now pass the required two motions.

Key Relevant Previous Council Decisions:

CP08.13 – 26 February 2013

Discussion

As identified in the 26 February report to Council, such an agreement would avoid the necessity for Council approval on each and every occasion a poll is to be held.

Consultation

Required by legislation: Yes No

Required by City of Nedlands policy: Yes No

In accordance with Section 4.20(4) of the *Local Government Act 1995*, the Western Australian Electoral Commissioner has been consulted and has given his written agreement.

Legislation / Policy

In accordance with section 4.20(4) of the *Local Government Act 1995* a Local Government may, having first obtained the written agreement of the Electoral Commissioner, declare the Electoral Commissioner to be responsible for the conduct of an election, or all elections conducted within a particular period of time, and, if

such a declaration is made, the Electoral Commissioner is to appoint a person to be the returning officer of the Local Government for the election or the elections.

In addition, under section 4.61(2) of the Local Government Act 1995, a Local Government may decide to conduct the election as a postal election.

In both cases, an absolute majority is required.

Budget/Financial Implications

Within current approved budget: Yes No

Requires further budget consideration: Yes No

Provision is made in the draft Budget and the draft Corporate Business Plan and Forward Financial Plan for the conduct of elections.

Risk Management

The conduct of the Local Government ordinary elections can be a complex and time consuming event and has been well managed by experienced returning officers provided by the Western Australian Electoral Commission in recent years. Because of the convenience it provides to electors, a postal ballot encourages a higher participation rate by electors.


Conclusion

Recent Local Government ordinary elections have been conducted as postal ballots and run by the experienced returning officers provided by the Western Australian Electoral Commission. This has resulted in well managed election counts and relatively high participation rates. Accordingly, it is recommended Council declare the Western Australian Electoral Commissioner to be responsible for the conduct of future polls to the end of 2017 and that these polls be conducted as postal ballots.

Attachments

Not applicable

CPS16.13	Mid-Year Budget Review – 2012/13
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Committee	9 April 2013
Council	23 April 2013
Applicant	City of Nedlands
Officer	Rajah Senathirajah – Manager Finance
Director	Michael Cole – Director Corporate & Strategy
Director's Signature	
File Reference	Fin/083-05
Previous Item	Nil

Executive Summary

Between 1 January and 31 March in each financial year a local government is to carry out a review of its annual budget for that year, as per Local Government (Financial Management) Regulations 1996. Management carried out this review in early March 2013, and the recommendation for changes to the current Budget are submitted for consideration and adoption by Council.

Recommendation to Committee

Council:

- a) receives and adopts, in accordance with Regulation 33A of the Local Government (Financial Management) Regulations 1996, the budget review and the Revised Rate Setting Statement for the year ending 30 June 2013;
- b) notes the requested changes to the adopted 2012/13 Budget listed in the Attachment 1, and summarised in the Report.
- c) approves the Revised Budget incorporating all the changes listed in Attachment 1 of this Report, providing a net surplus of \$386,900.

Strategic Plan

KFA: Governance and Civic Leadership

This Review will ensure the City meets its statutory requirements.

Background

Regulation 33A of the Local Government (Financial Management) Regulations 1996 requires as follows:

- 1) Between 1 January and 31 March in each year a local government is to carry out a review of its annual budget for that year.
- 2) Within 30 days after a review of the annual budget of a local government is carried out it is to be submitted to the council.
- 3) A council is to consider a review submitted to it and is to determine* whether or not to adopt the review, any parts of the review or any recommendations made in the review.
- 4) Within 30 days after a council has made a determination, a copy of the review and determination is to be provided to the Department.

Absolute majority required.

Discussion

Accounts which are anticipated to vary from the adopted Budget by \$5,000 or more are identified, and submitted for Budget adjustment. These submissions are submitted for Council approval (Attachment 1 to this Report).

The variance between the carried forward surplus from 2011/12 financial year estimated during the budget process and actual surplus following the audit of the Annual Financial Statements was considered by Council in November 2012, as part of the Post-Audit Budget Review. The major portion of the variance, amounting to \$1,952,500, was related to capital projects which could not be completed in that financial year. Council agreed to add these unfinished works to this year's adopted Budget. A revised Rate Setting Statement for 2012/13, incorporating the additional surplus funds brought forward and the additional capital projects brought forward, was also adopted by Council.

This Budget Review deals mainly with the amendments to the Operating Budget deemed necessary due to changes in the assumptions that were used in developing the Operating Budget six to eight months ago. Amendments to the Capital Budget

are also requested as the contracted prices have varied from the estimated prices, and some projects have to be deferred due to factors outside the control of the Administration.

Operating Revenue

2012/2013 Adopted Budget	\$26,845,100
Revised Estimate	\$26,992,100
Variance (Favourable)	\$147,000

Significant factors contributing to this favourable variance include:

- The Interim Rates levied during the first half of this financial year have made a positive contribution to the rates revenue, and it is estimated that the total rates at the end of the financial year will be \$78,000 more than the amount in the adopted Budget.
- Infringements from parking are expected to be higher than in the Budget, as are penalties imposed for Health infringements.
- Contributions from neighbouring Councils for WESROC projects.

Operating Expenses

2012/2013 Adopted Budget	\$28,489,300
Revised Estimate	\$27,274,300,
Depreciation Variance (favourable)	\$ 1,524,000
Variance excluding depreciation (unfavourable)	\$ 309,000

The favourable depreciation variance is due to the revaluation of roads following the adoption of the Budget, and applying more appropriate depreciation rates to the different components of the roads. In previous years the components of the roads had not been differentiated, but upgrade of the software has now made this refinement possible.

Significant factors contributing to this increased expenditure include:

- Donations to sporting clubs approved in prior year but not disbursed due to delays by the clubs in implementing the projects.
- Additional drainage maintenance costs, to minimise flooding during adverse weather conditions – increased level of service.

- Parking trial for streets in the vicinity of Stirling Highway, as endorsed by Council.
- Additional software and licences.
- Noise monitoring in selected areas, as requested by Council

Capital Expenditure

2012/2013 Adopted Budget	\$7,088,700
Revised Estimate (Post Audit)	\$9,041,200
Mid-Year Revised Estimate	\$10,001,400
Variance - additional expenditure	\$960,200
Variance (excluding 108 Smyth Rd) - Savings	\$ 805,000

The purchase of 108 Smyth Road was approved by Council, and has been fully funded from a drawdown of \$1,765,200 from the City's Reserves. Local public notice of the intention of the City to use Reserve funds for the purchase of property was given prior to the drawdown.

Significant factors contributing to the savings in capital expenditure include:

Obtaining better contract prices on road works.

- Not obtaining a matching contribution from Swan River Trust for proposed River Wall repairs.
- Deferment of two grant funded projects due to need for scope changes.

A full listing of all the above changes is given in Attachment 1.

Consultation

Required by legislation: Yes No

Required by City of Nedlands policy: Yes No

Legislation / Policy

The Mid-Year Budget Review meets the requirements of *Regulation 34(1) and 34(5) of the Local Government (Financial Management) Regulations 1996*.

Budget/Financial Implications

As outlined in this report.

Risk Management

Extensive consultation has been carried out within the organisation as part of the review process to minimise any significant variation from the Revised Budget at the end of the financial year. Management will continue to monitor and report to Council on a monthly basis variance between the revised budget and actual financial performance for the period.

Conclusion

The outcome of the Budget Review shows an estimated end of year surplus of \$386,900.

While there are a number of individual variations this is not unusual in a rapidly changing work environment, and the Budget Review process was instituted under Local Government (Financial Management) Regulations to enable local governments to take into account the changes.

The Budget Review is recommended for adoption and for the above adjustments to be approved.

Attachments

1. Listing of proposed changes to the 2012/2013 Adopted Budget
2. Revised Rate Setting Statement for 2012/2013

**MID YEAR BUDGET REVIEW 2012/13
OPERATING BUDGET CHANGES REQUESTED**

Master Account	YTD Actuals	Annual Budgets	Annual Revised Budget	Change Requested	Justification
EXPENDITURE					
28120 Salaries - Community Development	205,098	296,900	314,500	17,600	Higher Duty
28137 Donations - Community Development	106,910	332,500	404,500	72,000	Donations to Croquet Club (\$32.9K) and Allen Park Tennis Club (\$46K) less \$7k from swimming pool grant.
28151 OPRL Activities - Community Development / PC82-87	60,682	126,700	131,000	4,300	Unbudgeted event - Blessing of the River
28420 Salaries - Community Services Administration	191,139	319,500	314,400	-5,100	Savings due to vacancies
28421 Other Employee Costs - Community Services Admin	51,312	76,500	91,700	15,200	Adjustment for Super to reflect salaries
21220 Salaries - Corporate Services	45,808	124,900	77,700	-47,200	Manager's position vacant
21320 Salaries - Customer Service	113,029	207,900	189,700	-18,200	Vacancies during the year
24720 Salaries - Environmental Health	124,675	239,300	223,500	-15,800	Vacancies during the year
24751 OPRL Activities - Environmental Health PC76 & 77 & 78	29,903	1,900	30,000	28,100	Noise monitoring requested by Council
21420 Salaries - Finance	318,395	545,000	526,500	-18,500	Due to unfilled vacancies
21423 Office - Finance	75,265	91,600	122,500	30,900	High volume of printing and copying of reports.
21450 Special Projects - Finance	0	24,300	5,000	-19,300	The upgrading of Accounts Payable module deferred by supplier.
20420 Salaries - Governance	296,026	578,100	525,200	-52,900	Due to unfilled management vacancies
20423 Office - Governance	16,927	15,800	21,400	5,600	Higher corporate subscriptions
20428 Insurance - Governance	74,705	65,600	74,800	9,200	General insurance premiums
20520 Salaries - HR	155,087	217,000	258,200	41,200	Salary adjustments and additional part-time staff
20521 Other Employee Costs - HR	97,113	122,000	127,700	5,700	Higher super to reflect salaries.
20522 Staff Recruitment - HR	36,085	144,200	124,200	-20,000	Savings in Advertising cost
20550 Special Projects - HR	0	19,400	9,400	-10,000	Project deferred
21735 ICT Expenses - ICT	438,660	610,600	650,600	40,000	Additional software and licenses
26220 Salaries - Infrastructure Services	581,744	933,800	1,092,700	158,900	2 casual employees + part-time WESROC project officer (recoerable cost).
26221 Other Employee Costs - Infrastructure Services	253,269	395,900	432,700	36,800	Additional uniform and training due to staff turnover.
26223 Office - Infrastructure Services	18,986	48,700	37,200	-11,500	Savings due to reduced advertising
26227 Finance - Infrastructure Services	-1,100,448	-1,348,900	-1,648,900	-300,000	Higher recovery of overheads
26230 Other - Infrastructure Services	22,121	107,300	41,400	-65,900	Savings in Traffic Management signs and contract services
26235 ICT Expenses - Infrastructure Services	0	4,000	0	-4,000	ICT expenses centralised
28530 Other - Mt Claremont Library	11,316	26,600	21,600	-5,000	Savings in stock acquired

Master Account	YTD Actuals	Annual Budgets	Annual Revised Budget	Change Requested	Justification
28720 Salaries - Library Services	389,067	605,700	670,700	65,000	Budget had assumed vacancies which did not happen.
28730 Other - Nedlands Library	36,617	82,700	72,700	-10,000	Savings in stock acquired
24251 Operational Activities - Natural Areas / PC80	386,185	472,500	597,500	125,000	Jobs costing more than budgeted + additional work
28820 Salaries - Point Resolution	150,190	303,200	259,000	-44,200	Staff vacancies
28830 Other - Point Resolution	43,413	12,200	62,500	50,300	Relief contract staff for vacant positions
24420 Salaries - Property Services	225,707	373,300	391,500	18,200	Over-time & relief staff to cover vacant position tasks
24434 Professional Fees - Property Services	50,456	138,700	93,700	-45,000	Savings in use of consultants
21123 Office - Ranger Services	0	19,700	24,100	4,400	Stationery and Advertising
21127 Finance - Ranger Services	114,340	154,700	173,500	18,800	Increased FER Lodgement Fees & cancelled Infringements
21130 Other - Ranger Services	58,527	65,200	63,300	-1,900	
21134 Professional Fees - Ranger Services	3,642	5,300	7,000	1,700	
21135 ICT Expenses - Ranger Services	484	17,500	15,500	-2,000	
22020 Salaries - Records	129,668	192,700	219,300	26,600	Additional part-time officer and no vacancy
24520 Salaries - Sanitation	147,408	208,800	237,100	28,300	Re-allocation from Sustainability & Environment
24320 Salaries - Statutory Planning	211,743	352,300	363,000	10,700	Higher duties and no vacancies
24920 Salaries - Strategic Planning	215,529	354,000	342,000	-12,000	Vacant positions
24934 Professional Fees - Strategic Planning	15,505	52,900	30,000	-22,900	Less use of consultants
26625 Depreciation - Streets Roads & Depots	1,834,255	4,224,400	2,700,400	-1,524,000	The roads were devalued as at 30/6/2012, and different depreciation rates are now applied for the different components of roads.
26626 Utility - Streets Roads & Depots	231,823	493,000	460,000	-33,000	Anticipated savings in street lighting
26630 Other	11,947	50,800	20,500	-30,300	Anticipated savings in cross over subsidies
26640 Reinstatement - Streets Roads & Depot	14,162	12,200	24,300	12,100	additional work
26667 Road Maintenance / PC51	250,628	448,900	498,900	50,000	additional work
26668 Drainage Maintenance / PC52	189,206	114,700	391,100	276,400	2 cycles of educting of drainage system
26669 Footpath Maintenance / PC53	90,723	219,900	173,500	-46,400	savings in maintenance
26670 Parking Signs / PC54	155,659	133,200	203,200	70,000	Due to Stirling Highway Parking Trial
26671 Right of Way Maintenance / PC55	64,104	64,300	84,300	20,000	additional work
26672 Bus Shelter Maintenance / PC56	5,126	30,000	8,500	-21,500	anticipated savings
26673 Graffiti Control / PC57	11,786	50,900	28,100	-22,800	anticipated savings
26674 Streets Roads & Depot / PC89	73,959	80,000	129,100	49,100	Storage and cartage of material - John 23rd Depot
28323 Office - Marketing & Communications	37,808	70,400	75,400	5,000	Update style guide
28350 Special Projects - Marketing & Communications	24,109	0	24,100	24,100	Web-development approved in prior year
24620 Salaries - Sustainability & Environmental	15,100	93,800	29,400	-64,400	Partly moved to Sanitation.

Master Account	YTD Actuals	Annual Budgets	Annual Revised Budget	Change Requested	Justification
24638 Operational Activities - Sust & Environ	10,899	40,700	20,700	-20,000	reduced level of projects
24639 Travelsmart - Sust & Environmental / PC88	1,184	29,100	9,100	-20,000	scope of work reduced
24820 Salaries - Town Planning Admin	90,586	137,800	148,000	10,200	Contracted relief staff costs
24821 Other Employee Costs-Town Planning Admin	47,484	67,600	75,000	7,400	Superannuation to reflect salaries
24857 Strategic Projects - Strategic Planning / PC61	8,903	145,300	85,300	-60,000	Late commencement of projects
24861 Town Planning Scheme - Statutory Planning / PC63	14,026	0	20,000	20,000	Unanticipated timing
Expenditure Total	7,585,763	14,245,500	13,030,500	-1,215,000	
INCOME					
54710 Sundry Income - Environmental Health	-11,868	-5,000	-12,000	-7,000	Received grant for mosquito control program
54711 Fines & Penalties - Environmental Health	-8,000	0	-40,000	-40,000	Health infringement by an eating outlet
50410 Sundry Income - Governance	-39	-5,000	-65,000	-60,000	Contributions for WESROC projects
54204 Grants Operating - Natural Areas	-2,346	-100,000	-2,300	97,700	Grant application not successful
56310 Sundry Income - Parks & Ovals	-2,353	-500	-4,000	-3,500	Sale of turtle food
54401 Fees & Charges - Property Services	-236,715	-467,500	-392,500	75,000	Fewer applications
54411 Fines & Penalties - Property Services	-20,491	-14,500	-20,500	-6,000	Better than budgeted
51101 Fees & Charges - Ranger Services	-23,116	-48,500	-31,500	17,000	delay in parking local law allowing for charging fees for permits.
51104 Grants Operating - Ranger Services	0	0	-3,300	-3,300	For implementing cat registrations
51111 Fines & Penalties - Rangers Services	-202,914	-249,500	-299,500	-50,000	Parking fines
51908 Rates - Rates	-18,022,752	-18,045,500	-18,123,500	-78,000	Higher than budgeted interim rates anticipated
56601 Fees & Charges - Streets Roads & Depots	-60,981	-74,000	-101,700	-27,700	Increased income from bus-stop advertising
56606 Contrib'n Reim & Don Op - Streets Roads & Depots	-51,039	-10,300	-56,400	-46,100	From neighbouring cities for shared roads
56610 Sundry Income - Streets Roads & Depots	-17,066	-2,000	-17,100	-15,100	Insurance claim and miscellaneous sales
Income Total	-18,659,679	-19,022,300	-19,169,300	-147,000	
Net Change Requested				-1,362,000	

CITY OF NEDLANDS					
2012/13 MID-YEAR BUDGET REVIEW - CAPITAL BUDGET CHANGES					
Project & Location	YTD Actual	Current Budget	Revised Budget	Change Requested	Justification
LAND					
01.4026 - 108 Smyth Road	1,059,685	0	1,059,700	1,059,700	Funded from Reserves, per Council Resolution
	1,059,685	0	1,059,700	1,059,700	
FOOTPATHS					
02.2014 - Aberdare Rd	0	10,000	0	-10,000	To be completed under footpath maintenance
02.2017 - Loch Street	0	30,000	0	-30,000	This project is now being completed by the Public Transport Authority
02.2048 - Kirwan St	1,359	30,000	23,500	-6,500	Completed under budget
02.2083 - Haldane St	0	30,000	0	-30,000	Postponed until the road resurfacing takes place in a coming budget
02.2124 - Kingston St	0	10,000	0	-10,000	To be completed under footpath maintenance
02.2167 - Swansea Street	0	20,000	0	-20,000	Actually completed in the 2011-12 Fin Year
02.4020 - 71 Stirling Highway - Administration	6,068	40,000	48,200	8,200	Includes the cost of the City LOGO as requested by the Mayor
	7,427	170,000	71,700	-98,300	
ROADS					
03.2013 - North Street	8,749	0	8,700	8,700	Carry Forward
03.2017 - Loch Street	65,053	71,500	65,100	-6,400	Completed
03.2033 - Gordon Street	105,311	99,100	114,700	15,600	Completed
03.2049 - Asquith Street	156,878	260,700	156,900	-103,800	Completed - savings on tender
03.2085 - Walpole Street	134,169	224,400	174,800	-49,600	Completed under budget dueto the proximity of James and Reeve st. saving cost through economies of scale.
03.2097 - Whitfield St	0	297,900	205,000	-92,900	Savings on initial estimate
03.2170 - James Rd	94,950	186,200	103,800	-82,400	Completed under budget dueto the proximity of James and Reeve st. saving cost through economies of scale.
03.2173 - Reeve St	103,148	117,900	107,700	-10,200	Completed under budget dueto the proximity of James and Reeve st. saving cost through economies of scale.
03.2300 - Acacia Lane	11,509	269,100	469,100	200,000	Increase needed to construct required retaining wall for the ROW improvment.

Project & Location	YTD Actual	Current Budget	Revised Budget	Change Requested	Justification
	679,767	1,526,800	1,405,800	-121,000	
DRAINAGE					
04.2113 - Loftus St	80,316	78,900	80,300	1,400	Completed
04.2190 - Riverview Ct	0	100,000	25,000	-75,000	Design Only - Land Tenure to be resolved in favour of the City of Nedlands
04.9000 - City Wide	264,415	210,000	281,000	71,000	Extra side entry pits ordered as necessary
	344,731	388,900	386,300	-2,600	
GRANT FUNDED ROADS					
06.2003 - Alfred Road	314	25,000	40,000	15,000	Scope of works increased to provide safer outcome with two islands rather than one
06.2010 - Broadway	0	375,600	0	-375,600	Project scope changed due to addition of PTA buslane. To be re-budgeted.
06.2056 - Tyrell Street	28,474	23,800	28,500	4,700	Cost over-run
06.2205 - Montgomery Ave	257,636	438,400	283,500	-154,900	Savings due to reduced need for drainage works
06.2400 - INTXN - Railway Rd/Aberdare Rd	361	208,000	18,000	-190,000	Major redesign to avoid tree removal will impact on timing and costs plus obtaining the approvals of PTA and the City of Subiaco. Design only
	286,785	1,070,800	370,000	-700,800	
BUILDINGS					
11.4010 - NCC	2,965	0	3,000	3,000	Capitalising of security system upgrade
11.4012 - Mt Claremont Community Centre	5,453	0	6,000	6,000	Additional fixtures
11.4019 - Cruickshank Reserve Pavilion	92,671	46,200	92,700	46,500	Brought forward Masterplan work
11.4026 - 108 Smyth Rd	650,000	0	650,000	650,000	Funded from Reserves, per Council Resolution
	751,089	46,200	751,700	705,500	
PARKING					
12.2182 - The Esplanade	99,813	80,700	99,800	19,100	Completed. Additional Bays
New - Smyth Road	0	0	15,400	15,400	Design only - Council resolution
	99,813	80,700	115,200	34,500	
RETENTION WALL					
14.2132 - Beecham Road	392,634	584,100	999,300	415,200	Additional funds required to complete current stage
PARKS & RESERVES					
14.4012 - Mt Claremont Community Centre	0	13,500	20,000	6,500	Small cost over-run
14.4055 - Asquith Park	21,694	20,200	22,000	1,800	Completed

Project & Location	YTD Actual	Current Budget	Revised Budget	Change Requested	Justification
14.4057 - Beaton Park	34,255	32,900	47,600	14,700	All abilities play space
14.4059 - Beatrice Road Reserve	3,008	1,900	3,500	1,600	Brought forward work
14.4067 - Campsie Park	13,627	15,000	21,700	6,700	Work carried forward from 2011-12
14.4091 - Highview Park	0	237,600	175,000	-62,600	Tender came in cheaper than budgeted
14.4100 - Masons Gardens	0	0	7,400	7,400	New basketball hoop as requested by a resident via Cr Porter.
14.4105 - Mossvale Gardens	35,243	15,000	35,300	20,300	Completed, Carry forward.
14.4118 - Peace Memorial Rose Garden	0	6,400	9,800	3,400	Brought forward work
14.4119 - Pine Tree Park	3,570	11,100	9,200	-1,900	Completed
14.4139 - Tresillian Community Centre Surrounds	19,415	0	19,500	19,500	Work carried forward from 2011-12
14.4169 - River Wall Maintenance - CPTL	73,601	689,400	380,000	-309,400	59400 to be allocated to Warratah Place Bank stabilisation. Reduced by \$250,00 as grant not received.
	190,786	1,028,000	729,300	-292,000	
INFORMATION TECHNOLOGY					
16.6034 - IT Project 4	56,879	90,000	60,000	-30,000	Replacement of Computers - savings
16.6035 - IT Project 5	0	33,000	13,000	-20,000	Fewer toughbooks and servers replaced
New - Scanner for Records	0	0	10,000	10,000	To replace slower scanner
	56,879	123,000	83,000	-40,000	
GREENWAY DEVELOPMENT					
17.4161 - Railway Reserve	0	70,000	30,000	-40,000	Alternate solution to road base issue to be tested
	0	175,000	135,000	-40,000	
FURNITURES & FIXTURES					
18.4000 - John Leckie Pavilion	14,931	0	14,900	14,900	New furniture for refurbished building
18.4008 - Nedlands Library	15,130	0	15,100	15,100	Audio visual equipment
18.4020 - Administration Building	3,926	0	3,900	3,900	Replace water coolers
18.7504 - Community Svs - NCC (HACC Funded)	5,636	0	5,600	5,600	Minor assets as agreed to by HACC provider
18.7514 - Community Svs - Support & Media	590	0	600	600	Camera Lens
	48,162	11,000	51,100	40,100	
TOTAL CHANGES					
	3,917,758	5,204,500	6,158,100	960,300	
Less: Reserve Funds approved by Council				-1,710,000	
NET CAPITAL CHANGES				-749,700	

CITY OF NEDLANDS
REVISED RATE SETTING STATEMENT @ 1 March 2013
FOR THE YEAR ENDING 30 JUNE 2013

Directorate	Current Budget	Revised Budget	Proposed Changes
Expenditure			
Community & Organisational Development	-5,167,600	-5,356,800	-189,200
Corporate & Strategy	-1,607,300	-1,622,600	-15,300
Governance	-1,461,200	-1,440,000	21,200
Planning & Development	-4,568,000	-4,494,600	73,400
Technical Services (Less Depreciation)	-10,179,300	-10,383,400	-204,100
Technical Services Depreciation	-5,500,900	-3,976,900	1,524,000
Expenditure Total	-28,484,300	-27,274,300	1,210,000
Income			
Community & Organisational Development	1,790,800	1,790,800	0
Corporate & Strategy (less Rates)	1,905,300	1,941,600	36,300
Governance	5,000	65,000	60,000
Planning & Development	1,256,000	1,187,000	-69,000
Technical Services	4,059,600	4,101,300	41,700
Income Total	9,016,700	9,085,700	69,000
Net Operating Excluding Rates	-19,467,600	-18,188,600	1,279,000

Adjustments for Cash Budget Requirements:


Depreciation of Assets	6,383,800	4,859,800	-1,524,000
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Capital Expenditure and Revenue

Acquisition of Land and Buildings	-1,169,700	-2,934,900	-1,765,200
Acquisition of Infrastructure Assets - Roads	-5,471,800	-4,998,700	473,100
Acquisition of Infrastructure Assets - Parks	-1,635,100	-1,303,100	332,000
Acquisition of Plant and Vehicles	-370,600	-370,600	0
Acquisition of Furniture and Equipment	-394,000	-394,100	-100
Proceeds from Assets Disposals	118,500	118,500	0
Repayment of Debentures	-1,212,800	-1,212,800	0
Capital Grants and Contributions	1,242,900	762,900	-480,000
Transfer to Reserves	-400,000	-400,000	0
Transfer from Reserves	1,100,000	2,865,200	1,765,200
Surplus / (Deficit) B/Fwd 1 July	3,676,900	3,676,900	0
Estimated Surplus / (Deficit) C/Fwd 30 June	228,900	386,900	158,000

Shortfall raised from Rates	-17,828,400	-17,906,400	-78,000
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CPS17.13 Rates Exemption Request - Southern Cross Care (WA) Inc
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Committee	09 April 2013
Council	23 April 2013
Applicant	City of Nedlands
Officer	Mathew Ayre – Rates Officer
Director	Michael Cole – Director Corporate & Strategy
Director Signature	
File Reference	M03/60-02
Previous Item	Nil

Executive Summary

To consider a request from Southern Cross Care (WA) Inc. for exemption of Rates on the property at 60 Mooro Drive, Mount Claremont

Recommendation to Committee

Council grants an exemption from rates for the property at 60 Mooro Drive, Mount Claremont in accordance with *Section 6.26(2)(g) Local Government Act 1995*.

Strategic Plan

KFA : Governance and Civic Leadership

Background

Southern Cross Care (WA) Inc. (SCC) has applied to the City of Nedlands (City) for an exemption on the rates levied on the property at 60 Mooro Drive, Mount Claremont under Section 6.26(2)(g) *Local Government Act 1995*.

The information SCC has provided to the City shows the property at 60 Mooro Drive consists of three standard two bedroom units, one two bedroom “mobility” unit and a food preparation facility. The property was developed in 2009/2010 and a Section 70A restriction was put in place by the City at this time to restrict the use of the land to Aged/Disabled accommodation.

A review of the City's records for the property shows that there are currently no accounts outstanding or orders issued for any properties associated with SCC. There are also no issues from a planning perspective for the use of the land as aged/disabled housing.

Additional information provided by SCC has confirmed the only restrictions placed on prospective residents are that they are aged or disabled and they do not have to be of a specific religion or members of a particular organization.

Key Relevant Previous Council Decisions:

Nil.

Discussion

The proposal is to grant Southern Cross Care (SCC) an exemption on the Local Government Rates under Section 6.24(2)(g) *Local Government Act 1995* for 60 Mooro Drive, Mount Claremont.

The property at 60 Mooro Drive is used solely for providing aged care accommodation and services to mental health clients. The accommodation is staffed constantly and while family can visit, no family members are permitted to reside with the residents.

Funding for this facility comes from the Mental Health Commission and Southern Cross Care (WA) Inc. being a not for profit aged care provider and receiving Charity Tax Concession.

Consultation

Required by legislation: Yes No

Required by City of Nedlands policy: Yes No

Nil.

Legislation / Policy

In accordance with Section 6.26(1) *Local Government Act 1995*, all land is Rateable. However, Section 6.26(2)(g) specifies that an exemption to rates can be granted if the land is used exclusively for a charitable purpose.

While there is no definition of “charitable purpose” in the Local Government Act 1995, the WA Charitable Collections Act 1946 defines charitable purpose in part as “(a) the affording of relief to diseased, sick, infirm, incurable, poor, destitute, helpless or unemployed persons, or to the dependants of such persons”.

Budget/Financial Implications

Within current approved budget: Yes No

Requires further budget consideration: Yes No

The Granting of an exemption to Council rates on 60 Mooro drive will reduce the 2012/2013 annual revenue by \$4,658.04. This money has already been paid to the City and will need to be refunded and approved by the City.

Risk Management

For property owners/lessee that are applying for an exemption of Rates, the City requests details to help prove the land will be used for an exempt purpose. The property is thoroughly investigated to ensure there are no arrears on any accounts for the property and all uses of the land comply with planning and building regulations and requirements.

The City reviews all properties granted an exemption on rates, every few years, to ensure the property continues to be used for a purpose that entitles it to remain exempt.

These procedures help to ensure Council only grants exemptions to those properties eligible under the Act and that the City complies with statutory requirements

Conclusion

The information provided by SCC shows the use of the land is for the provision of full time care for those suffering from age related or mental illnesses where there are no restrictions placed on prospective tenants other than the requirement to be in need of the assistance offered by this centre.

The City believes this application covers all the requirements of receiving exemption under the Charitable uses clause.

Attachments

Nil.