



City of Nedlands

Agenda

Arts Committee Meeting

15 June 2015

ATTENTION

This agenda has yet to be dealt with by the Committee.

The Administration Recommendations, shown at the beginning of each item, have yet to be considered by the Arts Committee and are not to be interpreted as being the position of either the Arts Committee or Council.

The minutes of the meeting held to discuss this agenda should be read to ascertain the decision of the Arts Committee.

Before acting on any recommendation of the Arts Committee a check must also be made in the Ordinary Council Minutes following the Committee Meeting to ensure that Council did not make a decision at variance to the Committee Recommendation.

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City of Nedlands

Notice of a meeting of the Arts Committee to be held in the Council Chambers, 71 Stirling Highway, Nedlands on Monday 15 June 2015 at 5.30 pm.

Dear Committee Member

The next meeting of the Arts Committee will be held on Monday 15 June 2015 in Council Chambers at 71 Stirling Highway, Nedlands at 5.30 pm. It is expected that the meeting will conclude at approximately 7 pm.

Marion Granich
Manager Community Development
12 June 2015

Arts Committee Agenda

Declaration of Opening

The Presiding Member will declare the meeting open at 5.30 pm and will draw attention to the disclaimer below.

Present, Apologies and Leave of Absence (Previously Approved)

Committee Members	His Worship the Mayor, R M Hipkins Councillor J Wetherall - Chairperson Councillor K Smyth Councillor N Shaw Councillor T James Kate Parker Luke Hollyock
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Observers

Staff	Marion Granich Manager Community Development Rachel Birighitti Arts Centre Coordinator
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Leave of Absence	None (Previously Approved)
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Apologies	None at time of distribution
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Disclaimer

Members of the public who attend Council meetings should not act immediately on anything they hear at the meetings, without first seeking clarification of Council's position. For example by reference to the confirmed Minutes of Council meeting. Members of the public are also advised to wait for written advice from the Council prior to taking action on any matter that they may have before Council.

Any plans or documents in agendas and minutes may be subject to copyright. The express permission of the copyright owner must be obtained before copying any copyright material.

1. Public Question Time

A member of the public wishing to ask a question should register that interest by notification in writing to the CEO in advance, setting out the text or substance of the question. Questions tabled at the meeting may be unable to be answered due to the requirement for technical research and will therefore be answered direct afterwards.

Questions must relate to a matter contained within the agenda of this meeting.

2. Public Address Session (only for items listed on the agenda)

Addresses by members of the public who have completed Public Address Session Forms will be invited to be made at this point.

3. Disclosures of Financial Interest

The Presiding Member to remind Councillors, Committee Members and staff of the requirements of Section 5.65 of the Local Government Act to disclose any interest during the meeting when the matter is discussed.

A declaration under this section requires that the nature of the interest must be disclosed. Consequently a member who has made a declaration must not preside, participate in, or be present during any discussion or decision making procedure relating to the matter the subject of the declaration.

However, other members may allow participation of the declarant if the member further discloses the extent of the interest. Any such declarant who wishes to participate in the meeting on the matter, shall leave the meeting, after making their declaration and request to participate, while other members consider and decide upon whether the interest is trivial or insignificant or is common to a significant number of electors or ratepayers.

4. Disclosures of Interests Affecting Impartiality

The Presiding Member to remind Councillors, Committee Members and Staff of the requirements of Council's Code of Conduct in accordance with Section 5.103 of the Local Government Act.

Committee members and staff are required, in addition to declaring any financial interests to declare any interest that may affect their impartiality in considering a matter. This declaration does not restrict any right to participate in or be present during the decision-making procedure.

The following pro forma declaration is provided to assist in making the disclosure.

“With regard to the matter in item x..... I disclose that I have an association with the applicant (or person seeking a decision). As a consequence, there may be a perception that my impartiality on the matter may be affected. I declare that I will consider this matter on its merits and vote accordingly.”

The member or employee is encouraged to disclose the nature of the association.

5. Declarations by Members That They Have Not Given Due Consideration to Papers

Members who have not read the business papers to make declarations at this point.

6. Confirmation of Minutes

Recommendation to Committee:

That the minutes of the Arts Committee meeting of 18 May 2015 are accepted as a true and correct record of that meeting.

Moved:

Seconded:

CARRIED:

7. Items for Discussion

NOTE: Regulation 11(da) of the Local Government (Administration) Regulations 1996 requires written reasons for each decision made at the meeting that is significantly different from the relevant written recommendation of a committee or an employee as defined in section

5.70 (but not a decision to only note the matter or to return the recommendation for further consideration).

7.1 Expression of Interest Document Artwork Nagal Pass Site

Administration has now drafted documentation calling for Expressions of Interest from artists and/or arts organisations interested in creating and installing an artwork on the previously identified site adjacent to Nagal Pass. The documentation is attached (Attachment 1 – EOI Documentation Public Artwork Nagal Pass Site), for review by the Arts Committee prior to advertising.

The EOI documentation provided at Attachment 1 outlines the requirements for artists or arts organisations wishing to submit an Expression of Interest in developing a significant public artwork for the Nagal Pass site. The document also

refers to an appendix (Appendix A), which is the Technical Guidelines produced by the Technical Coordinator previously appointed by the City to prepare guidelines that will inform prospective artists of the technical constraints and requirements of the site.

Arts Committee members are requested to review the attached EOI documentation and endorse it for advertising, in order to call for Expressions of Interest from artists and arts organisations.

Recommendation to Arts Committee

That the Arts Committee:

- 1. Reviews the draft documentation associated with calling for Expressions of Interest into providing an artwork for the Nagal Pass site; and**
- 2. Endorses it for advertising, pending the provision of sufficient funds in the approved 2015/16 Council budget.**

Moved:

Seconded:

CARRIED:

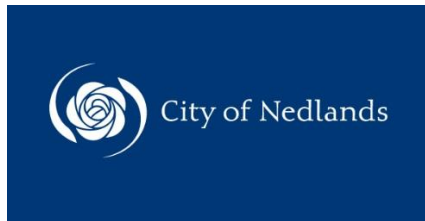
8. Date of Next Meeting

The next Arts Committee meeting will be held on 5.30 pm on Monday 15 July 2015.

Declaration of Closure

There being no further business, the Presiding Member will declare the meeting closed.

MARION GRANICH
MANAGER COMMUNITY DEVELOPMENT



Expressions of Interest (EOI)

June 2015

Nagal Pass Public Art Project

Total Commission budget - \$70,000 ex GST

Closing date 4pm 15 July 2015

EOI - xxxxx

Overview

Expressions of interest are sought from artists with the skills, experience and exceptional vision to create a large, contemporary, public artwork that will be dynamic in appearance. The artwork will help create an urban environment that reflects a sense of place and cultivates community pride and identity.

The proposed artwork is to be fixed to the retaining wall at the roundabout on Stubbs Terrace and Nagal Pass Karrakatta. This is a highly trafficked area therefore the art work will need to meet strict technical guidelines which are provided in this EOI package.

A Brief History of Nedlands

The area that is now the City of Nedlands has a proud indigenous history. Its river, beach and bushlands provided a bounteous home and environment for Nyoongah peoples for tens of thousands of years before European settlement. The area was also a significant meeting place for indigenous groups from a much wider area, who would meet regularly for trade, marriage and ceremonial purposes. Today the Nyoongah people are recognised as traditional owners, maintaining strong cultural and historic ties to the area.

Early modern European history of the City of Nedlands (the City) included the arrival at Fremantle on 15 December 1829 of the sailing vessel Gilmore. On board was Adam Armstrong from Dalkeith, Scotland.

In September 1831 Armstrong was granted Swan Location 85. He named this Dalkeith Farm and his limestone cottage home, Dalkeith Cottage. In the 1850's a military commander of the Swan River Colony, Captain John Bruce, purchased Swan Location 86 as an investment for his son, Edward (Ned). The holding became known as Ned's Land and later Nedlands.

When James Gallop snr. bought Swan Location 85 he built Gallop House on the riverfront for his son James Gallop jnr. and his bride. It is one of the oldest colonial homes in Western Australia and was built about 1874. In 1896 Gallop snr sold 174.5 acres of his land to a syndicate of Perth businessmen headed by Alexander Forrest. Later this area, and Gallop's adjoining area, Melville Location 504 were all subdivided and sold as residential lots.

The areas now incorporating the City of Nedlands, Town of Claremont and Crawley is similar to the local government area created in 1893, being the Claremont Road Board. In 1898 approximately two square miles was separated to create the Municipality of Claremont and the balance of the area remained the Claremont Road Board. In 1932 the Claremont Road Board became the Nedlands Road Board and in 1956 the Nedlands Road Board became the Municipality of Nedlands. Nedlands was declared a City in 1959, officially creating the City of Nedlands.

Today the City has close to 22,000 residents and covers 20.6 square kilometres. Its suburbs include Nedlands, Dalkeith, Hollywood, Mt Claremont, Swanbourne and parts of Shenton Park and Floreat.

Budget

The total artwork budget is **\$70,000 ex GST** and is divided into 2 stages:

- **Stage 1** Budget is \$10,000 ex GST and includes, but is not limited to, design development and documentation and any other factors that may be detailed in the contract.
- **Stage 2** Budget is \$60,000 ex GST and includes, but is not limited to, fabrication and installation and any other factors that may be detailed in the contract.

For clarity, the total budget of \$70,000 includes the artist's fees.

Further information is outlined in this package and also provided in Appendix A.

Shortlisted artist will be paid \$1,000 ex GST for their concept presentation.

Indicative Timeline

Expressions of interest close (4 weeks) 4pm	Friday 31 July 2015
Shortlisted artist notified for interview (1 week)	Friday 7 August 2015
Artist interviews finalised, with 3 only to be invited to submit a design concept and receive \$1,000 for their concept presentation	Friday 21 August 2015
Shortlisted artists briefing session and site visit	Friday 28 August 2015
Shortlisted artists to submit design concept presentation to Arts Committee (approx. 3 weeks)	Monday 21 September 2015
Final artist/s selected by Arts Committee notified	Friday 23 October 2015
Successful artist/s contracted for stage 1 (2 weeks)	Friday 6 November 2015
Stage 1- Design Development and documentation completed (6 weeks)	Friday 11 December 2015
On successful completion of Stage 1, Stage 2 will be contracted to Artist/s	Wednesday 23 December 2015
Stage 2 – Fabrication and installation (16 weeks)– completed project	Wednesday 22 April 2016

Stage 1

1.1 Design Development

The artist will also be expected to:

- Liaise with Art Coordinator and City of Nedlands Art Committee throughout the life of the project for feedback on the development of the artwork.
- Research and investigate material options for the artwork.
- Develop one concept to completion, based on feedback from the Art Coordinator, City of Nedlands Arts Committee and GHD Technical consultant.
- Draft a preliminary materials and maintenance schedule
- Liaise with Art Coordinator and GHD Technical consultant to prepare a preliminary budget breakdown.
- Present the City of Nedlands Arts Committee with a final design, materials schedule and cost breakdown.

1.2 Design Documentation

Once the final artwork design has been approved, the artist will be expected to:

- Review the artwork based on any feedback from the Arts Coordinator, City of Nedlands Arts Committee and GHD technical consultant.
- Finalise material selection, including colour swatches and materials sample.
- Detail any fabrication techniques.
- Provide structural engineers drawings and certification for and structures or fixtures added to the wall.
- Provide a plan and time line for fabricating the artwork.
- Prepare DXF files.
- Submit a final maintenance schedule.
- Submit a final cost breakdown.

Stage 2

2.1 Fabrication and installation

On approval of stage 1, it is expected that stage 2 will commence immediately. The artist will:

- Liaise with Arts Coordinator and GHD Technical consultant, ensuring that the fabrication and installation correlates with design and documentation.
- Work to implement approved and contracted budget, in the structural and engineering approach and all other fabrication details as resolved within the previous concept design development and documentation stage, including indicative timeline.
- All subcontractors and professionals whose services and advice, are engaged by the artist are required to provide the appropriate public liability and professional indemnity insurance documentation to the city of Nedlands.
- The terms of the contract will require the artist/s to comply with any Occupational, Health and safety (OHS) policies of the City of Nedlands.

Site Location, Nagal Pass, Karrakatta



Site Location and Extents, Nagal Pass/Stubbs Terrace, Karrakatta

The Artwork is to be located and attached to the retaining wall to the north of the railway line, adjacent to the roundabout on Stubbs Terrace at Nagal Pass, Nedlands. This is a prominent location within a high traffic road corridor. Therefore there are critical traffic and safety considerations for the design, development and installation of the artwork at this location.

Site and Retaining Wall

The project was designed and constructed pre 2008, as a design and construct project constructing an underpass for road traffic beneath the Fremantle rail line. The work consisted of the construction of two roundabouts with associated road marking and signage, construction of two bridge abutments and a new PSP cycle bridge at rail level.

The retaining wall proposed for the artwork installation is at the lower road level, on the Northern roundabout, and is retaining a large embankment to allow for the underpass joining Stubbs Terrace. The dimensions of the retaining wall are 30m length x 3.5m max. height, tapering into an embankment with stone pitching on both sides.

The retaining wall runs parallel to the road, and is separated from the road, at its narrowest point, by approximately 1m from back of kerb with simple limestone surfacing.

Retaining Wall As Built Construction

The retaining wall is constructed from a series of approximately 50 bored piles (600mm dia.) with a concrete capping beam (S40; 75mm reinforced cover) and in-situ shotcrete (S40; 50mm reinforced cover) facing.

This has been painted in a dark grey colour, with limestone pitching either side, and the paint colour matches the MSE bridge abutments which form the railway underpass.

The retaining wall is retaining the road corridor embankment slope which is graded at 1.5:1 (max.) behind the wall and covered with limestone pitching. The top of the embankment behind the wall is 5.4m height above the road carriageway.

The retaining wall is set back a minimum of 1m from the road carriageway and semi-mountable kerb, extending up to 5m from carriageway at either end of the wall. There is a very narrow strip (approx. 10m length) of flat (non-stone pitched slope) verge, min. 1m width, to the bottom of the wall.



Existing Site Conditions- view looking northwest towards site with retaining wall and embankment at Nagal Pass/Stubbs Terrace



Existing Site Conditions- view looking northeast towards site with retaining wall and embankment at Nagal Pass/Stubbs Terrace



Existing Site Conditions- view looking southwest towards site with retaining wall and embankment at Nagal Pass/Stubbs Terrace Traffic

The adjacent roads of Stubbs Terrace and Railway Road are both 60 km/h speed zones, with vehicles using the roundabout either entering or leaving Stubbs Terrace. Vehicles entering Stubbs Terrace from Railway Rd will be entering at low speed, due to the road geometry, and the traffic signage being 'Give Way' from all directions.

Sight lines from Railway Road to traffic traversing Stubbs Terrace, north and south, is good. Traffic traversing Stubbs Terrace are also in a 'Give Way' scenario, with clear sight lines along Stubbs Terrace and good sight lines to traffic entering from Railway Road.

The site is currently constrained with minimal clearance between kerb and wall. In accordance with Austroads Guide to Road Design (Part 6B Roadside Environment), in the absence of the preferred 3m clear zone usually applicable in a low speed environment road reserve such as Nagal Pass/Stubbs Terrace, it is recommended that a reduced clear zone setback of 1m (front of road kerb to proposed artwork) is maintained.

In consideration of the road reserve and traffic conditions, the design and siting of the Artwork must meet the following:

- The installed artwork shall pose no risk to turning traffic (the existing 1m clearance is already minimal);
- The material used for the artwork does not have adverse reflective qualities at night for vehicles coming from the bridge direction;
- Any lighting installed as part of the artworks installation should be kept to a minimum or be of a low key nature, with no dynamic light sequencing or displays which may distract a driver;
- The artwork should be a static structure and its nature, form and appearance must not be a distraction to drivers;
- Any projections from the artwork structure must not create a hazard for cyclists/motorcyclists;
- Maintenance requirements must be considered and kept to a minimum. Future maintenance, if any, must be able to be carried out with minimum disruption to traffic flow and in accordance with Main Roads WA Traffic Management for Works on Roads - Code of Practice;

Existing services

The presence of drainage, lighting, electricity, communications, gas, water and other underground services in or around the site should be identified and located by the contractor prior to installation of the artwork (dial before you dig).

As built drawings of the site, provided by the PTA, and a preliminary dial before you dig (DBYD) enquiry have indicated the presence of drainage, lighting, electricity, communications, gas, water services in and around the vicinity of the site in Nagal Pass.

These relevant as Built drawings and preliminary DBYD services information are included in Appendix A. Existing services, for example drainage - their function and maintenance must not be affected by the artwork during or after artwork installation.

All clear access to these services must be maintained, for example artwork must not obstruct City of Nedlands drainage pits.

Site Safety

Assess and provide a plan of safe zones at the site for the art installation. The retaining wall is located in a site directly adjacent to the road, with a minimal setback from the front of kerb to the front face of the wall of approximately 1m.

Clearances from the front of kerb to the face of the retaining wall will define the allowable depth of any artwork proposed on the retaining wall and the structural fixing system.

3 Artwork Design & Installation

3.1 Structural Considerations

The artwork fabricator shall engage a certified structural engineer to design the framework and support fixings to the retaining wall. Structural drawings of the bored piling shotcrete wall are provided **Appendix A**.

The artwork material shall be non-shatter and robust. It is recommended that the artwork is fabricated from plywood sheet, aluminium or mild steel.

Plastic or natural timber materials/components of the artwork should not be permitted.

It is anticipated that the artwork will be fixed to the retaining wall with chemical anchors at appropriate intervals.

3.2 Artwork Size and Form

Due to the site, traffic and structural considerations, the permitted dimensions for the artwork are approximately 25m length (maximum) x 5m height (maximum) x 200mm (maximum) width from wall.

A width of 200mm from the wall is the absolute maximum permitted and a narrower width e.g. 100mm is preferable.

A 1m minimum distance from road carriageway to front of wall/artwork must be maintained. There is no set minimum sizes or dimensions for the artwork, however the artwork should be of a size and nature to be visible to road users without causing distraction e.g. not so small as to cause road users to focus on the artwork in order to ascertain what it is.

The artwork should not interfere with the functional use and maintenance of the road reserve.

The artwork theme, as per the City of Nedlands' Artist Brief, should be compatible with the function and safety of the road reserve and comply with the above traffic and safety considerations.

Whilst it is to be minimal and low key, and shall not be located in a manner which distracts drivers. It shall also be to the approval of the City of Nedlands, and maintained within the budget set out as part of the expression of interest for the artwork.

3.3 Artwork Materials, Frangibility and Finishes

The artwork should be of a robust nature given its siting and location in a clear zone of a road reserve. It should have the capability of withstanding vehicular impact without shattering or protruding into the carriageway.

It is recommended that the artwork is fabricated from plywood sheet, aluminium or mild steel. Plastic or timber battens/components shall not be permitted.

The design and material selection should take into consideration the environmental conditions which will affect the materials such as the impact of wind, rain, UV light and vehicle emissions.

All materials chosen for the artwork would be compatible metals and alloys including compatibility of all fixings.

The artwork should not have sharp edges or protruding elements that may pose a hazard to road users or maintenance staff operating in the vicinity of the installation.

Materials should be vandal resistance and robust, suitable for an urban environment. Materials should be no noxious and pose no health and safety risk as they age.

If non-metallic or porous, a suitable clear anti-graffiti treatment should be used.

The artwork colour and textural considerations is at the discretion of the artist and the City of Nedlands. However, it is recommended that the artwork avoid the use of bold red, black on yellow and reflective white or green colours, as these colours have the potential to clash with road signage and pose a distraction to drivers.

A painted finish is not permitted on any of the artwork surfaces. Reflective and shiny surface finishes are not permitted as they could pose a reflective hazard to drivers in low sun conditions.

All finishes shall be low reflective values. Galvanised, anodised or powder coating finish for metals is recommended.

The use of recycled and local materials for the fabrication of the artwork is promoted and should be investigated in the design and development of the art.

Where applicable the artwork surfaces shall have an anti-graffiti coating applied. All materials, components and fixings must meet all relevant Australian Standards.

3.4 Artwork Durability and Maintenance

The artwork and all its materials, components, and fixings should be durable and have a life expectancy of at least 20 years.

It is recommended that the artwork be a single element or that panels are kept to a minimum to facilitate and minimise installation time and future maintenance.

The artwork's design, material selection and fabrication should ensure that the artwork's maintenance requirements are minimal throughout its lifespan and that the ageing process does not affect its ability to function or adversely affect traffic or safety considerations.

The artwork shall be designed for low maintenance, and shall be designed to allow for panelising the sections for ease of installation and maintenance.

The artwork shall not require special cleaning, nor should the design be dependent on a cleaning or maintenance regime to maintain its desired appearance. The artwork and its vicinity should be able to be cleaned and maintained by the City of Nedlands in accordance with its standard street cleaning procedures.

The artwork design should consider maintenance and cleaning routines that will impact on the work, for example, plant watering, weed spraying, street sweeping and graffiti response/cleaning with associated equipment and access requirements.

3.5 Installation and fixing to existing retaining wall

It is anticipated that the artwork will be fixed to the retaining wall with chemical anchors, and that the artwork and fixing system shall be design and

The artwork should be pre-fabricated, as one or more panels, off-site prior to installation.

It should be designed for ease of installation, and shall be installed and fixed to the retaining wall on-site in the minimal amount of time, so as to minimise disruption to traffic flow. It is anticipated that the artwork will be installed in one night.

The artwork panels should be fixed to the bore piled retaining wall using chemical anchoring system or alternative structurally approved method of fixing.

The artwork should be installed in accordance with applicable IPWEA, MRWA, Austroads and AS standard requirements and certified by a qualified, licenced structural engineer.

Traffic management

The artist and installation contractor - must liaise with QTM, the City of Nedlands' Traffic Management Term Contractor, who will provide a Traffic Management Plan (in compliance with AS1742.3 and Main Roads WA Traffic Management for Works on Roads- Code of Practice) as part of the traffic management of the art installation works.

Indicative hours and man power required are below as a guide only.

The figures below are based upon the installation being completed during one working day, with night works being completed, on a weeknight with one lane traffic closure using 3 person traffic management and 2 person installation team.

Traffic Management

3 pp at 8 hrs each for overnight traffic management

Associated costs for traffic management lighting, generators for powering the lighting.

Installation

2 pp at 8 hrs each for overnight installation of the art work

Associated costs for plant and Hiab truck hire to allow for delivery and installation of the work on site, overnight.

Associated costs for generators to power drills or machines on site for installation of the Artwork.

Site Safety

As built drawings of the site, provided by the PTA, and preliminary dial before you dig (DBYD) enquiries have indicated the presence of drainage, lighting, electricity, communications, gas, water services in and around the vicinity of the site in Nagal Pass. **See Appendix A**

The presence of drainage, lighting, electricity, communications, gas, water and other underground services in or around the site should be identified and located by the contractor prior to installation of the artwork.

The contractor should carryout installation of the artwork in accordance with safety guidelines provided by these services providers.

Prior to installation, the artist/fabricator shall liaise with the City of Nedlands to ensure that the relevant Health and Safety Requirement and installation processes are in place, and the correct safety and work procedures are in place.

Requirements for Expression of Interest

Artist must state in their covering letter that they are available for both stage 1 and stage 2 of this project and be committed to meeting all indicative timelines provided.

For your submission, please provide:

- 1 printed and bound copy of your written Expression of interest submission.
- One electronic copy on CD-ROM of your full submission: The written submission saved to PDF format and the visual images collated into a PowerPoint presentation. To ensure easy distribution to panel members, please ensure that all of the written submission is saved to one PDF and together with the Power Point visual presentation together is under 5 MB.

Your submission must contain:

- A covering letter that you are submitting an Expression of Interest with your address and contact details.
- A resume. No more than 2 x A4 pages.
- A statement of skills you will bring to the project. Please focus on your ability to design and fabricate large integrated public art projects and experience with preparation of DFX files. No more than 1 x A4 page.
- A brief description of three successfully completed, large public art projects. No more than 2 x A4 pages.
- An initial response to the brief describing one or more potential approaches to the artwork. No more than 1 x A4 page.
- PowerPoint presentation of visual images no more than 10 Artwork stating, Name of Artist, title of artwork, materials used, size of work, place of installation/exhibition/publication; and how each item responds to the brief.

Selection Criteria

Expressions of Interests will be assessed against the following selection criteria;

- | | |
|---|-----|
| • Proven ability to successfully complete large public art projects | 30% |
| • Suitability of previous artwork for this project | 30% |
| • Artist/artist relevant skills | 20% |
| • Approach to project | 20% |

The initial shortlisted artists will be required to attend an interview. The artists will be given a set of questions to prepare for beforehand. After interviews the 3 successful artist will paid \$1,000 to start the concept presentation stage.

Delivery of Expression of Interest

Must be received by the City of Nedlands by
4pm Friday 31 July 2015

Nagal Pass Public Artwork Project
Expression of Interest # xxxxxxxx
C/- Rachel Birighitti, Arts Centre Coordinator
City of Nedlands
PO Box 9
Nedlands WA 6009

For further information contact; **Rachel Birighitti – Arts Coordinator City of Nedlands**
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