



City of Nedlands

# ***Minutes***

## ***Arts Committee Meeting***

***21 March 2016***

### **ATTENTION**

These minutes are subject to confirmation.

Prior to acting on any resolution/recommendation of this Committee contained in these minutes, a check should be made of the Minutes of the next meeting of this Committee, to ensure that there has not been a correction made to any resolution/recommendation. N.B. Committee recommendations that require Council's approval will be presented to Council for approval (via the relevant departmental reports).

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## City of Nedlands

**Minutes of a meeting of the Arts Committee held in the Council Chamber, 71 Stirling Highway, Nedlands on Monday 21 March at 5.30 pm.**

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### **Declaration of Opening**

The Presiding Member Councillor James declared the meeting open at 5.30 pm and drew attention to the disclaimer below.

### **Present and Apologies and Leave of Absence (Previously Approved)**

#### **Committee Members**

##### **Councillors**

Councillor T P James (Presiding Member)	Melvista Ward
His Worship the Mayor, R M C Hipkins	
Councillor J D Wetherall (voting)	Hollywood Ward

##### **Voting Members**

Ms J Ghirardi  
Mr L Hollyock  
Ms F Millar

##### **Staff**

Ms R Birighitti                      Tresillian Arts Centre Coordinator

##### **Public**

There were no members of the public present.

##### **Leave of Absence (Previously Approved)**

Councillor N B J Horley                      Coastal Districts Ward

##### **Apologies**

His Worship the Mayor, R M C Hipkins  
Ms M E Granich                      Manager Community Development

##### **Absent**

Nil.

### **Disclaimer**

Members of the public who attend Council meetings should not act immediately on anything they hear at the meetings, without first seeking clarification of Council's position. For example by reference to the confirmed Minutes of Council meeting. Members of the public are also advised to wait for written advice from the Council prior to taking action on any matter that they may have before Council. Any plans or documents in agendas and minutes may be subject to copyright. The express permission of the copyright owner must be obtained before copying any copyright material.

**1. Public Question Time**

Nil.

**2. Public Address Session (only for items listed on the agenda)**

Nil.

**3. Disclosures of Financial Interest**

The Presiding Member reminded Councillors, Committee Members and Staff of the requirements of Section 5.65 of the *Local Government Act* to disclose any interest during the meeting when the matter is discussed.

There were no disclosures of financial interest.

**4. Disclosures of Interests Affecting Impartiality**

The Presiding Member reminded Councillors, Committee Members and Staff of the requirements of Council's Code of Conduct in accordance with Section 5.103 of the *Local Government Act*.

There were no disclosures interest affecting impartiality.

**5. Declarations by Members That They Have Not Given Due Consideration to Papers**

Nil

**6. Confirmation of Minutes**

**Moved** – Councillor J Weatherall

**Seconded** – Councillor T James

Moved – Councillor Wetherall

Seconded – Councillor James

That the minutes of the Arts Committee meeting of 14 December 2015 are accepted as a true and correct record of that meeting.

Lost 2/5

**Note: Minutes of previous meeting were not able to be confirmed as insufficient attendees of this meeting were present at the previous meeting.**

## 7. Items for Discussion

NOTE: Regulation 11(da) of the Local Government (Administration) Regulations 1996 requires written reasons for each decision made at the meeting that is significantly different from the relevant written recommendation of a committee or an employee as defined in section 5.70 (but not a decision to only note the matter or to return the recommendation for further consideration).

### 7.1 Appointment of Community Members of Arts Committee

Moved – Councillor Wetherall

Seconded – Councillor James

#### **Arts Committee Recommendation/Recommendation to Arts Committee**

**That the Arts Committee welcomes the Jo Ghirardi, Luke Hollyock and Felicity Millar as community representatives on the Arts Committee.**

**CARRIED UNANIMOUSLY 5/-**

The Arts Committee consists of:

- 5 Councillors (being the Mayor plus Councillors Horley, Wetherall, James and Hodsdon);
- 3 community representatives who are voting members (being Jo Ghirardi, Luke Hollyock and Felicity Millar; and
- 2 community representatives who are non-voting members (being Kate Parker and Serena Anderson).

The Mayor and Councillors are voting members of the Arts Committee. The reason that some community representatives of the Committee are voting members and others are non-voting members is based on City of Nedlands residency. The Arts Committee's Terms of Reference provide for community members who live within the City of Nedlands to be voting members of the Committee; and for community members who live outside the City of Nedlands to be non-voting members of the Committee.

While the original intention of having community representatives on the Arts Committee was to involve City of Nedlands residents in decisions about public art, Council amended the Arts Committee's Terms of Reference to allow for non-City of Nedlands residents to participate in a non-voting capacity, in order to allow the involvement of interested community members from other local government areas. In this capacity, the Arts Committee welcomes continuing member Kate Parker, who has already contributed to the work of the Committee; and Serena Anderson for her interest and capacity to contribute to the Committee in future.

The Arts Committee also welcomes the three community representatives who are City of Nedlands residents – Jo Ghirardi, Luke Hollyock and Felicity Millar – and thanks continuing member Luke Hollyock, who has already contributed to the work of the Committee.

Voting membership of the Arts Committee consists of 8 individuals. The Terms of Reference state that a quorum is 50% of the voting membership and therefore a quorum consists of 4 voting members.

## **7.2 Nagal Pass Project Update**

Moved – Jo Ghirardi

Seconded – Luke Hollyock

### **Arts Committee Recommendation / Recommendation to Arts Committee**

**That the Arts Committee receives the following update on the progress of the Nagal Pass artwork.**

**CARRIED UNANIMOUSLY 5/-**

Leanne Bray is the artist who has been selected by the Arts Committee and appointed by Council to develop an artwork for the Nagal Pass site. (Further information on the artwork is provided at Attachment 1 – Nagal Pass Artwork Design Documentation.)

The Council decision appointing Ms Bray also provided delegated authority to the City's CEO to enter into an appropriate contract with her. Ms Bray accepted all aspects of the draft contract, including the time-frames for production of the work. The contract between the City and Ms Bray has been signed by both parties.

Following the signing of the contract, Ms Bray then completed all of the key subsequent requirements of the contract, including:

- further consultation of the Arts Committee
- development of a completed design for the artwork
- completion of appropriate development documentation
- submission of the completed design and development documentation to the City.

Ms Bray completed each of the steps listed above within the time-frames listed in the contract. However, there has been a delay to the project as a whole, hinging on approval of the design documentation by the technical consultants appointed by the City. This technical approval has now been achieved.

Provided below is a list of key tasks and time-frames for the development, fabrication and installation of the artwork. This extract from the contract between the City and the artists shows both the original agreed date for each key task; and the revised dates (highlighted in green).

Table 1: Key Tasks and Time-frames for Nagal Pass Artwork

Progress Item Number	Progress Item Name	Progress Item Due Date
1.	Commencement of the design development and documentation of the Artwork. Stage 1.	The 13 day of November 2015. <b>Completed</b>
2.	Submission of completed design development documentation of the Artwork.	The 11 day of December 2015. <b>Completed</b>
3.	Commencement of the fabrication of the Artwork. Stage 2.	The 15 day of January 2016. <b>Approved extension – The 14 day of March 2016</b>
4.	When the Artwork is 50% completed, as assessed by the Principal.	The 26 day of February 2016. <b>TBC</b>
5.	When the Artwork is 100% completed.	The 8 day of April 2016. <b>TBC</b>
6.	When the Artwork is installed on Site and delivery of the Maintenance Manual. (“ <b>Completion Date</b> ”)	The 22 day of April 2016. <b>Approved extension – The 6 day of May 2016</b>
7.	Submission of the Project Record to the Art-Coordinator.	The 29 day of April 2016. <b>TBC</b>

Given that the design and documentation of the artwork has now been approved by the technical consultant, fabrication of the work is already underway. It is expected the installation of the work on the Nagal Pass site will be completed by Friday 6 May 2016.

**8. Date of Next Meeting**

**The next Arts Committee meeting will be held on 5.30 pm on Monday 18 April 2016.**

**Declaration of Closure**

There being no further business, the Presiding Member declared the meeting closed at 6.04pm.