



City of Nedlands

# MINUTES

**Audit Committee Meeting**

**Monday 22 July 2024**



## Information

Audit Committee Meetings are run in accordance with the City of Nedlands Standing Orders Local Law. If you have any questions in relation to items on the agenda, procedural matters, public question time, addressing the Committee or attending meetings please contact the Governance Officer on 9273 3500.

## Public Question Time

Public question time at an Audit Committee Meeting is available for members of the public to ask a question about items on the agenda. Questions asked by members of the public are not to be accompanied by any statement reflecting adversely upon any Council Member, Committee Member or Employee.

Questions should be submitted as early as possible via the online form available on the City's website: [Public question time | City of Nedlands](#)

Questions may be taken on notice to allow adequate time to prepare a response and all answers will be published in the minutes of the meeting.

## Addresses by Members of the Public

Members of the public wishing to address Council in relation to an item on the agenda must complete the online registration form available on the City's website: [Public Address Registration Form | City of Nedlands](#)

The Presiding Member will determine the order of speakers to address the Council and the number of speakers is to be limited to 2 in support and 2 against any item on an Audit Committee Meeting Agenda. The Public address session will be restricted to 15 minutes unless the Council, by resolution decides otherwise.

## Disclaimer

Members of the public who attend Audit Committee Meetings should not act immediately on anything they hear at the meetings, without first seeking clarification of Council's position. For example, by reference to the confirmed Minutes of Council meeting. Members of the public are also advised to wait for written advice from the Council prior to acting on any matter that they may have before Council.

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## Present attendees

### Councillors

Councillor B G Hodsdon (Online)	Hollywood Ward
Councillor B Brackenridge	Melvista Ward
Councillor R A Coghlan	Melvista Ward
Councillor H Amiry (Presiding Member)	Coastal Ward
Councillor K A Smyth	Coastal Ward

### Staff

Ms K Shannon	Chief Executive Officer
Ms L Fitzgerald	Acting Director Corporate Services
Mr M K MacPherson	Director Technical Services
Mr B Douglas	Manager of IT
Ms N Robson	Executive Officer
Ms L J Kania	Coordinator Governance & Risk

**Public** There were 0 members of the public present and 4 online.

**Press** 0

## 1. Declaration of Opening

The Presiding Member declared the meeting open at 5.30 pm and acknowledged the Whadjuk Nyoongar people, Traditional Custodians of the land on which we meet, and pay respect to Elders past, present and emerging. The Presiding Member drew attention to the disclaimer on page 2 and advised the meeting was being livestreamed.

## 2. Present and Apologies and Leave of Absence (Previously Approved)

**Leave of Absence (Previously Approved)** Mayor F E M Argyle

**Apologies** None as at distribution of this agenda.

### Not Present

Councillor F J O Bennett	Dalkeith Ward
Councillor N R Youngman	Dalkeith Ward

## 3. Public Question Time

There were no public questions submitted.



#### 4. Address by Members of the Public

There were no addresses by members of the public.

#### 5. Disclosures of Financial Interest

The Presiding Member will remind Council Members and Staff of the requirements of Section 5.65 of the Local Government Act to disclose any interest during the meeting when the matter is discussed.

There were no disclosures of financial interest.

#### 6. Disclosures of Interest Affecting Impartiality

The Presiding Member reminded Council Members and Staff of the requirements of Council's Code of Conduct in accordance with Section 5.103 of the Local Government Act.

There were no disclosures affecting impartiality.

#### 7. Declaration by Members That They Have Not Given Due Consideration to Papers

Members who have not read the business papers to make declarations at this point.

#### 8. Confirmation of Minutes

##### 8.1. Audit Committee Meeting Minutes – 1 July 2024

The Minutes of the Audit Committee Meeting 1 July 2024 are to be accepted as a true and correct record of that meeting.

Moved – Councillor Smyth

Seconded – Councillor Brackenridge

**CARRIED UNANIMOUSLY 5/-  
(For: Crs. Amiry, Hodsdon, Brackenridge, Coghlan, Smyth)**

##### Motion

Motion to removed standing order 9.5 to allow members of Council to speak more than once to a motion

Moved – Councillor Amiry

Seconded – Councillor Smyth

**CARRIED UNANIMOUSLY 5/-  
(For: Crs. Amiry, Hodsdon, Brackenridge, Coghlan, Smyth)**



9. Finance

9.1. ARC22.07.24 Annual External Audit – Key Correspondence

<b>Meeting &amp; Date</b>	Council Meeting – 22 July 2024
<b>Applicant</b>	City of Nedlands
<b>Employee Disclosure under section 5.70 Local Government Act 1995</b>	Employee disclosure required where there is an interest in any matter of which the employee is providing advice or a report.
<b>Report Author</b>	L. Fitzgerald – Acting Director Corporate Services
<b>CEO</b>	K. Shannon
<b>Attachments</b>	1. RSM - City of Nedlands - Confirmation on Audit Entrance Meeting and ITGC Audit dated 12.07.2024 2. RSM - Interim Audit in September dated 15.07.2024

Moved – Councillor Coghlan

Seconded – Councillor Brackenridge

**That the Recommendation be adopted.**  
(Printed below for ease of reference)

**CARRIED UNANIMOUSLY 5/-**  
**(For: Crs. Amiry, Hodsdon, Brackenridge, Coghlan, Smyth)**

**Recommendation**

**That the Audit Committee receives the report;**

- **Attachment 1 dated 12.07.2024**
- **Attachment 2 dated 15.07.2024**

**Purpose**

This report is for the Audit Committee to consider the key correspondence relating to the annual external audit.

**Voting Requirement**

Simple majority

**Background**

The City administration has been in contact with the OAG and their contract auditors, RSM to advise of the departure of Michael Cole from the Director Corporate Services position at the City and that Lauren Fitzgerald would be acting until a permanent appointment is made, confirmed external auditor attendance to ARC meeting in September for entrance meeting, and we are anticipating receiving the APM for comments in mid-August.



There is also the potential to commence the controls testing and review of 2023 restated balances in mid-September as a small interim audit so the final audit in October can be to focus on the 2024 annual financial statements. Dates to be confirmed.

### **Discussion**

Nil

### **Decision Implications**

Nil

### **Conclusion**

The discussion will be noted.

**From:** [Thanushan Sriskantharaja](#)  
**To:** [Lauren Fitzgerald](#)  
**Cc:** [Matthew Beevers](#); [Yee Voon Low](#)  
**Subject:** [EXTERNAL] City of Nedlands - Confirmation on Audi Entrance Meeting and ITGC Audit  
**Date:** Friday, 12 July 2024 1:12:07 PM  
**Attachments:** [image001.png](#)  
[image002.png](#)  
[image003.png](#)  
[image004.png](#)

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Hi Lauren,

This is to inform you that we will do our audit entrance meeting on September 16 and as agreed I will send you the APM for your comments by mid of August.

Furthermore, as part part of the OAG agreement RSM has to perform ITGC audit as well. When you are ready, I can connect to you with our IT audit team for the ITGC audit.

Best regards

**Thanushan Sriskantharaja**  
Assistant Manager

**RSM Australia Pty Ltd**

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*To denote their level of seniority, RSM refers to certain employees within our various service lines as 'directors', notwithstanding the only persons who are 'directors' of RSM Australia Pty Ltd and related entities are those appointed as such and registered as directors with ASIC.*

*Liability limited by a scheme approved under Professional Standards legislation.*



**From:** [Thanushan Sriskantharaja](#)  
**To:** [Lauren Fitzgerald](#)  
**Cc:** [Yee Voon Low](#)  
**Subject:** [EXTERNAL] Interim audit in September  
**Date:** Monday, 15 July 2024 6:45:13 PM  
**Attachments:** [image001.png](#)  
[image002.png](#)  
[image003.png](#)  
[image004.png](#)

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Hi Lauren,

I tried to call you couple of times on your direct lines but could not get through.

We have certain spare capacities in late September in our staff planner and wondering whether we could use them for City of Nedlands Audit. Thus, I would like to know whether we can bring forward the interim audit and any testing on PY balances (due to restatement) in mid of September.

Therefore, kindly let me know whether you have the capacity to accommodate the audit request and logistics in mid-September to do the interim audit and any testing on the PY balances.

Happy to do a call with you on this at your earliest if you want.

Best regards

**Thanushan Sriskantharaja**  
Assistant Manager

**RSM Australia Pty Ltd**

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9.2. ARC23.07.24 Annual External Audit – Preparation

<b>Meeting &amp; Date</b>	Council Meeting – 22 July 2024
<b>Applicant</b>	City of Nedlands
<b>Employee Disclosure under section 5.70 Local Government Act 1995</b>	Employee disclosure required where there is an interest in any matter of which the employee is providing advice or a report.
<b>Report Author</b>	L. Fitzgerald – Acting Director Corporate Services
<b>CEO</b>	K. Shannon
<b>Attachments</b>	1. Summarised Finance findings identified by the OAG

Moved – Councillor Brackenridge

Seconded – Councillor Smyth

**That the Recommendation be adopted.**

(Printed below for ease of reference)

**CARRIED UNANIMOUSLY 5/-**  
**(For: Crs. Amiry, Hodsdon, Brackenridge, Coghlan, Smyth)**

**Recommendation**

**That the Audit Committee receives the Summarised Finance findings identified by the OAG dated 16 July 2024**

**Purpose**

Audit Committee has requested that the table be maintained to track progress towards upcoming annual external audit.

**Voting Requirement**

Simple majority

**Background**

The City of Nedlands received a Disclaimer of Opinion for the 2022-23 Annual Financial Statements. The City has been progressing through addressing the audit findings and preparing for the 2023-24 Annual Financial Statements and final audit.

**Discussion**

Item 1.3 has been completed. No other statuses have changed since the last meeting, through progress is being made.

Asset revaluation is ready from the Asset Management side of the process.

Controls within the OneCouncil system does not allow for revaluations to be reversed. Finance team is testing alternative solution to restate the asset values in the Test



Environment of OneCouncil before processing in the Live Environment. Test environment is being updated on 17 July and will be ready for use by the finance team on 18 July. Pending a successful test process, actions will be replicated in the live environment on 19 July. Once this is done, significant progress can be made on the remaining audit findings in relation the assets (items 1.4F, 2.3, 2.4, 10, and 11.1).

Completion of other remaining 2023 balance sheet reconciliation anticipated to be completed by the end of the month, which will then allow the finance team to move onto the 2024 accounts and complete points 5.1 and 7 for monthly reconciliation throughout the year for audit evidence.

Coordinator Procurement and Contracts position being actively recruited. Once appointed, their focus will be reviewing the City's Procurement Policy which will complete findings 12 and 14.

### **Decision Implications**

Nil.

### **Conclusion**

The discussion will be noted.

## APPENDIX (26 June 2024 - Progress Report 7)

## Summarised findings identified by the OAG during the audit of the financial report for the year ended 30 June 2023

Index of findings	Potential impact on audit opinion	Rating			Summarised findings (30 June 2023)	Summarised proposed action/progress comments (16 July 2024)	Status (16 July 2024)	Person responsible	Completion date
		Significant	Moderate	Minor					
<b>FINANCIAL ACCOUNTING FINDINGS</b>									
1. Review of external valuations	Yes	✓			Infrastructure assets listings assessed for valuation incomplete with significant variances compared to the accounting fixed asset register. Multiple fixed assets registers.	1. Assets Officer recruited and taskforce working group established with Financial Services.	Complete	Manager Assets & Manager Financial Services	
						2. Review of 30 June 2023 infrastructure assets revaluation methodology and key assumptions and follow up queries with valuer.	Complete	Manager Assets	
						3. Clarify reasons for variances between AssetFinda and valuer's listing.	Complete	Manager Assets	15-Jul-24
						4a. Review of 30 June 2023 infrastructure assets listing - Completeness and mathematical accuracy.	Complete	Manager Assets	
						4b. Review of 30 June 2023 infrastructure assets listing - Asset classification and component grouping.	Complete	Manager Assets & Manager Financial Services	
						4c. Review of 30 June 2023 infrastructure assets listing - Useful lives	Complete	Manager Assets	
						4d. Review of 30 June 2023 infrastructure assets listing - Asset Masterfile reconciliation to accounting records	Complete	Manager Financial Services	
						4e. Preparation of infrastructure Asset Masterfile for financial reporting audit purposes - Reconciliation to OneCouncil financial accounting records.	Complete	Manager Assets & Manager Financial Services	
						4f. 30 June 2023 infrastructure assets listing - Post capital work-in-progress adjustments, depreciation and revaluation recomputation, preparation of movement summaries, and reconciliations.	Ongoing	Manager Financial Services	31-Jul-24
						5a. Compilation of infrastructure Asset Masterfile.	Complete	Manager Assets	
5b. Preparation of Asset Masterfile for OneCouncil implementation purposes - Detailed compilation of technical and maintenance data, and accounting data fields and reconciliation.	Substantially Open	Manager Assets & Manager Financial Services	31-Dec-24						
2. Controls regarding the Property, Plant & Equipment and Infrastructure process	Yes	✓			Reconciliations of the fixed assets register and the infrastructure asset register not undertaken.  Regular depreciation posting to the general ledger, additions and capitalisation of capital works in progress not processed.	1. Accounting Services Coordinator recruited. Position responsible for day-to-day financial accounting processes, monthly reporting including fixed asset reconciliations.	Complete	Manager Financial Services	
						2. Finance Officer (Assets and Grants) recruited. Position responsible for the maintenance of the asset accounting procedures and fixed asset registers.	Complete	Manager Financial Services	
						3. Post capital work-in-progress adjustments and recompute depreciation calculations from 30 June 2022 to present.	Ongoing	Manager Financial Services	31-Jul-24
						4. Prepare movement schedules and reconciliations of Property, Plant & Equipment and Infrastructure from 30 June 2022 to present.	Ongoing	Manager Financial Services	31-Jul-24
3. Supporting documentation for general journals	Yes	✓			Selected manual journals lacked proper explanation and supporting evidence.	Controls introduced March 2024 for manual journals to be appropriately prepared and reviewed with supporting documentation attached.	Complete	Manager Financial Services	
4. Bank signatories	Yes	✓			Former City employees not removed as signatories on a timely basis.	Bank authorising signatures list reviewed and sent to the bank for actioning.	Complete	Manager Financial Services	
5. Balance sheet reconciliations	Yes	✓			Lack of month end balance sheet reconciliations between detailed listings and sub-ledgers to the general ledger, and clearing of suspense accounts.	1. End-of-month balance sheet reconciliation process has been introduced and to be further formalised and embedded in future month ends.	Ongoing	Manager Financial Services	31-Jul-24
						2. Accounting Services Coordinator recruited. Position responsible for day-to-day financial accounting processes including balance sheet reconciliations.	Complete	Manager Financial Services	
						3. Management Accountant recruited. Responsible for monthly management accounting reporting, budget and variance analysis.	Complete	Manager Financial Services	
						4. Compilation of a 30 June 2023 City of Nedlands working papers file of underlying supporting records and balance sheet reconciliations including suspense account analysis. (Excluding fixed asset adjustments yet to be posted and movement summary reconciliations noted in Finding 2 above.)	Complete	Manager Financial Services	
6. Understanding TechOne accounting software	Yes	✓			Lack of software understanding, alongside reporting deficiencies, created internal inefficiencies in analysing and reporting financial information.	Manager Financial Services has extensive OneCouncil operational and implementation experience.	Complete	Manager Financial Services	
7. Completeness and accuracy of transactions	Yes	✓			Failure to properly update accruals and prepayment balances and account for transactions within the correct accounting period.	Structured end-of-month balance sheet reconciliation processes established includes accruals and prepayments to be further formalised and embedded in future month ends.	Ongoing	Manager Financial Services	31-Jul-24
8. Matching of debtors against the respective debtor invoices			✓		No invoice and receipts matching within the debtors module. Inaccurate debtors ageing listing.	Debtor invoice/receipts matching and ageing reports within the debtors module are scheduled for Phase 3 Revenue (Debtors) implementation in OneCouncil. Authority is being replaced by TechOne and currently resources are not allocated to updating procedures specific to Authority.	To be addressed in OneCouncil Phase 3 Revenue (Debtors)	Manager Financial Services	1-Jul-25
9. Ageing of infringement debtors			✓		Lack of aged listing for infringement debtors.	Manual review of infringement debtors ageing and collectability.	Complete	Manager Financial Services	

10. Capitalisation of infrastructure assets			✓	Capitalisation of new infrastructure assets is undertaken at year end and not being depreciated from the point ready and available for use.	Post capital work-in-progress expenditure adjustments, recompute depreciation calculations.	Ongoing	Manager Financial Services	31-Jul-24
11. Useful life of depreciating assets			✓	Depreciation on the City's property, plant and equipment and infrastructure assets not in line with the City's accounting policy for asset useful lives.	1. Review of the fixed asset policy required to reflect the useful lives of all depreciable assets.	Ongoing	Manager Assets & Manager Financial Services	31-Jul-24
					2. Compilation of infrastructure Asset Masterfile.	Complete	Manager Financial Services	
					3. Review of infrastructure Asset Masterfile useful lives and depreciation rate.	Complete	Manager Financial Services	
12. Contract variations			✓	Lack of segregation of duties for contract variations and invoice approval.	Policy updates including a separate approval process with different authorising officers be established based on the variation amount and invoice approval process.	Ongoing	Manager Financial Services	31-Jul-24
13. Underground power receivables			✓	The basis of accounting treatment for the underground power receivables and associated revenue is unclear.	Accounting treatment for underground power levies and remaining receivable balances clarified.	Complete	Manager Financial Services	
14. Manual input of fees and charges for invoicing			✓	The council approved schedule of fees and charges are not locked in the system and are manually input when invoicing.	Locking in approved fees within the debtors module is scheduled for Phase 3 Revenue (Debtors) implementation in OneCouncil. Authority is being replaced by TechOne and currently resources are not allocated to updating procedures specific to Authority.	To be addressed in OneCouncil Phase 3 Revenue (Debtors)	Manager Financial Services	1-Jul-25
15. Record of verbal quotations			✓	For purchases <\$5,000 no record of verbal quotes kept on file.	Procurement policy to be updated and refresher training provided.	Ongoing	Manager Financial Services	31-Jul-24



### **9.3. Compliance - s.7.12A LG Act and LG. Regulation 17**

This Item is in development and scheduled for the August Audit Committee Meeting



**9.4. ARC24.07.24 Financials - Monthly Account vs Budget**

<b>Meeting &amp; Date</b>	Council Meeting – 22 July 2024
<b>Applicant</b>	City of Nedlands
<b>Employee Disclosure under section 5.70 Local Government Act 1995</b>	Employee disclosure required where there is an interest in any matter of which the employee is providing advice or a report.
<b>Report Author</b>	B. Durham – Acting Manager Financial Services
<b>Director</b>	L. Fitzgerald – Acting Director Corporate Services
<b>Attachments</b>	1. Statement of Financial Activity – 30 June 2024 2. Statement of Net Current Assets – 30 June 2024 3. Statement of Comprehensive Income – 30 June 2024 4. Statement of Financial Position – 30 June 2024 5. Reserve Movements – 30 June 2024 6. Borrowings – 30 June 2024 7. Capital Works Program – 30 June 2024

Moved – Councillor Brackenridge

Seconded – Councillor Smyth

**That the Recommendation be adopted.**

(Printed below for ease of reference)

**CARRIED UNANIMOUSLY 5/-**

**(For: Crs. Amiry, Hodsdon, Brackenridge, Coghlan, Smyth)**

**Recommendation**

**That the Audit Committee receives the Monthly Financial Report for 30 June 2024.**

**Purpose**

Administration is required to provide the Audit Committee with a monthly financial report tracking spend against budget. The monthly financial variance from the budget of each business unit is reviewed with the respective manager and the Executive to identify the need for any remedial action. Material variances are highlighted to Council in the attached Monthly Financial Report.

**Voting Requirement**

Simple majority

**Background**

Nil

**Discussion**



The attached report shows the month end position as at the end of June 2024. Please note that the closing position is a preliminary result for the year ended 30 June 2024 as the Financial Statements for 2023-24 are still being finalised and as a result will be subject to change and that due to the Disclaimer of Opinion issued for the 2022-23 Annual Financial Statements, the opening position is subject to change as restatements of the prior financial year are completed. The municipal closing surplus as of 30 June 2024 is \$3,255,263 which is a \$3,255,263 favourable variance, compared to a budgeted surplus for the same period of \$0.

The operating revenue at the end of June 2024 was \$11,492,540 which represents a \$487,415 favourable variance compared to the year-to-date budget of \$11,005,125 primarily in Operating Grants which is offset by Other Revenue.

The operating expense at the end of June 2024 was \$41,215,264 which represents a (\$949,422) unfavourable variance compared to the year-to-date budget of \$40,265,842 primarily in Depreciation.

As depreciation is a non-cash item, it is then removed from the surplus calculation, which results in a favourable variance of \$1,360,474 for total operating activities.

The attached Statement of Financial Activity compares Actuals with Amended Budget by Nature or Type as per regulation 34 (3) of the Local Government Financial Management Regulations 1996. Material variances, as defined by a previous decision of Council, from the budget of revenue and expenditure are detailed below.

## Operating Activities

**Operating grants, subsidies, and contributions** - Favourable variance of \$856,233 primary due to advanced payment of 2024-25 Financial Assistance Grant.

**Fees and charges** - No variance analysis required as variance to budget is less than 10%.

**Service charges** - No variance analysis required as variance to budget is less than \$20,000.

**Interest earnings** - No variance analysis required as variance to budget is less than 10%.

**Other revenue** - Unfavourable variance of \$322,156 primarily due to lower than budget other sundry revenue received across the organisation.

**Profit on disposal of assets** - Unfavourable variance of \$73,761 due to pending disposal of assets to be processed in the asset accounting book. To be completed as part of year end processing, once asset balances are restated for the 2022-23 financial year.

**Employee costs** - No variance analysis required as variance to budget is less than 10%.

**Materials and contracts** - No variance analysis required as variance to budget is less than 10%.

**Utility charges** - Unfavourable variance of \$126,321 due to increased electricity costs.

**Depreciation and amortisation** - Unfavourable variance of \$1,345,450 due to budget being based on asset values prior to the 2022-23 infrastructure asset revaluation being finalised.

**Insurance expenses** - Favourable variance of \$79,620 due to budget being based on an estimate prior to the insurance premiums being confirmed.





**Interest expenses** - Favourable variance of \$24,077 due to year end interest expenses for leases yet to be processed. To be completed once liability balances are restated for the 2022-23 financial year.

**Other expenditure** - Unfavourable variance of \$272,604 due to allocation of contributions and subsidies.

**Loss on disposal of assets** - No variance analysis required as variance to budget is less than \$20,000 and 10%.

## Investing Activities

**Non-operating grants, subsidies, and contributions** - Unfavourable variance of \$445,904 primarily due to funding for the Vincent Street Safety Upgrades being returned.

**Proceeds from disposal of assets** - Unfavourable variance of \$184,487 due to plant and fleet items not being sold prior to 30 June as anticipated.

**Purchase of property, plant, and equipment** - Favourable variance of \$1,140,700 overhead allocations yet to be applied being finalisation of accrued expenditure, and delay in plant and fleet item replacements.

**Purchase and construction of infrastructure** - Favourable variance of \$2,596,856 primarily due to overhead allocations yet to be applied being finalisation of accrued expenditure, withdrawal of the Vincent Street Safety Upgrades project, and saving in the Lemnos Street Road Renewal project.

**Purchase of right of use assets** - Favourable variance of \$500,061 due to recognition of new right of use assets being delayed until the completion of the asset balances for the 2022-23 financial year.

**Payments for intangible assets** - Favourable variance of \$1,002,849 due to the different accounting treatment in the actuals to budgeted, following audit decision for the 2022-23 financial year.

## Financing Activities

**Repayment of borrowings** - No variance analysis required as variance to budget is less than \$20,000 and 10%.

**Recoup from self-supporting loans** - No variance analysis required as variance to budget is less than \$20,000 and 10%.

**Payment for principal portion of lease liability** - Favourable variance of \$216,912 due to new right of use assets being delayed until the completion of the asset balances for the 2022-23 financial year

**Transfer to reserves** - Favourable variance of \$1,563,044 due to timing of transfers being processed. To be done once all accrued revenue and expenditure is recognised.

**Transfer from reserves** - Unfavourable variance of \$3,170,658 due to timing of transfers being processed. To be done once all accrued revenue and expenditure is recognised.

**Rates** - No variance analysis required as variance to budget is less than 10%.

Outstanding rates debtors are \$463,662 as of 30 June 2024 compared to \$595,144 as of 30 June 2023. Breakdown as follows:



Receivable	30 June 2024 (\$)	30 June 2023 (\$)	Variance (\$)
Rates & UGP	\$309,617	\$493,382	(\$183,795)
Rubbish & Pool	\$74,585	\$38,554	\$36,031
Pensioner Rebates	\$19,266	\$31,027	(\$11,761)
ESL	\$60,194	\$32,180	\$28,014
<b>Total</b>	<b>\$463,662</b>	<b>\$595,144</b>	<b>(\$131,481)</b>

### Employee Data as at 30 June 2024

Description	Number
Budgeted FTE (1 July 2023)	165
Budgeted FTE (30 June 2024)	162
Headcount (Active Employees including FT, PT, & Casual)	162
Occupied FTE (FT & PT)	141
Occupied FTE (Casual)	3
No. of contract employees (Temporary/Agency)	7

### Consultation

N/A

### Strategic Implications

This item relates to the following elements from the City's Council Plan.

**Vision**      **Sustainable and responsible for a bright future**

**Pillar Performance**

**Outcome**    11. Effective leadership and governance

### Budget/Financial Implications

At the Special Council Meeting on 11 August 2022, item CPS36.08.22, Council adopted the following thresholds for the reporting of material financial variances in the monthly statement of financial activity reports:

- a. Operating items – Greater than 10% and a value greater than \$20,000
- b. Capital items – Greater than 10% and a value greater than \$50,000

pursuant to regulation 34(5) of the *Local Government (Financial Management) Regulations 1996*, and *Australian Accountings Standard AASB 1031 Materiality*.

### Legislative and Policy Implications

[Local Government Act 1995](#), [Local Government \(Financial Management\) Regulations 1996](#), and [Australian Accounting Standards](#).



## **Decision Implications**

Nil.

## **Conclusion**

The municipal surplus as of 30 June 2024 is \$3,255,263 which is favourable, compared to a budgeted surplus for the same period of \$0.

The operating revenue at the end of June 2024 was \$11,492,540 which represents a \$487,415 or 4.43% favourable variance compared to the year-to-date budget of \$11,005,125 primarily in Operating Grants offset by Other Revenue.

The operating expense at the end of June 2024 was \$41,215,264, which represents a (\$949,422) or -2.36% unfavourable variance compared to the year-to-date budget of \$40,265,842, primarily in Depreciation.

## **Further Information**

Nil.



## City of Nedlands Statement of Financial Activity

By Nature or Type  
For the Period 01-Jul-2023 to 30-Jun-2024

	Adopted Budget	Amended Budget	Amended Budget YTD	Actuals YTD	Variance (\$) YTD	Variance (%) YTD
<b>Operating Activities</b>						
Net current assets - Opening surplus/(deficit)	3,030,839	2,343,293	2,343,293	2,343,297	4	0.00%
<b>Revenue</b>						
Operating grants, subsidies, and contributions	728,830	728,830	728,830	1,585,063	856,233	117.48%
Fees and charges	8,245,665	8,625,665	8,625,665	8,556,734	(68,931)	-0.80%
Service charges	0	0	0	3,892	3,892	No Budget
Interest earnings	910,824	1,060,824	1,060,824	1,152,961	92,137	8.69%
Other revenue	516,045	516,045	516,045	193,889	(322,156)	-62.43%
Profit on disposal of assets	73,761	73,761	73,761	0	(73,761)	-100.00%
	<u>10,475,125</u>	<u>11,005,125</u>	<u>11,005,125</u>	<u>11,492,540</u>	<u>487,415</u>	<u>4.43%</u>
<b>Expenses</b>						
Employee costs	(17,476,533)	(17,661,366)	(17,661,366)	(17,315,246)	346,120	-1.96%
Materials and contracts	(13,790,787)	(14,073,615)	(14,073,615)	(13,728,479)	345,136	-2.45%
Utility charges	(939,500)	(759,500)	(759,500)	(885,821)	(126,321)	16.63%
Depreciation and amortisation	(6,537,872)	(6,537,872)	(6,537,872)	(7,883,322)	(1,345,450)	20.58%
Insurance expenses	(536,291)	(536,291)	(536,291)	(456,671)	79,620	-14.85%
Interest expenses	(64,060)	(64,060)	(64,060)	(39,983)	24,077	-37.58%
Other expenditure	(633,138)	(633,138)	(633,138)	(905,742)	(272,604)	43.06%
Loss on disposal of assets	0	0	0	0	0	No Budget
	<u>(39,978,181)</u>	<u>(40,265,842)</u>	<u>(40,265,842)</u>	<u>(41,215,264)</u>	<u>(949,422)</u>	<u>2.36%</u>
Non-cash amounts excluded from operating activities	6,464,111	6,464,111	6,464,111	7,824,585	1,360,474	21.05%
<b>Amount attributable to operating activities</b>	<u>(20,008,106)</u>	<u>(20,453,313)</u>	<u>(20,453,313)</u>	<u>(19,554,842)</u>	<u>898,471</u>	<u>-4.39%</u>
<b>Investing Activities</b>						
Non-operating grants, subsidies, and contributions	1,592,667	1,780,163	1,780,163	1,334,259	(445,904)	-25.05%
Proceeds from disposal of assets	351,300	351,300	351,300	166,813	(184,487)	-52.52%
Purchase of property, plant, and equipment	(2,007,207)	(1,866,207)	(1,866,207)	(725,507)	1,140,700	-61.12%
Purchase and construction of infrastructure	(6,239,510)	(6,084,991)	(6,084,991)	(3,488,135)	2,596,856	-42.68%
Purchase of right of use assets	0	(615,000)	(615,000)	(114,939)	500,061	-81.31%
Purchase of intangible assets	(1,433,632)	(1,433,632)	(1,433,632)	(430,783)	1,002,849	-69.95%
<b>Amount attributable to investing activities</b>	<u>(7,736,382)</u>	<u>(7,868,367)</u>	<u>(7,868,367)</u>	<u>(3,258,292)</u>	<u>4,610,075</u>	<u>-58.59%</u>
<b>Financing Activities</b>						
Repayment of borrowings	(647,117)	(647,117)	(647,117)	(647,117)	(0)	0.00%
Proceeds from borrowings	0	0	0	0	0	No Budget
Principal portion of new lease liability	0	615,000	615,000	0	(615,000)	-100.00%
Recoup from self supporting loans	15,404	15,404	15,404	17,568	2,164	14.05%
Payments for principal portion of lease liability	(259,109)	(259,109)	(259,109)	(42,197)	216,912	-83.71%
Transfers to reserves	(1,354,743)	(1,636,711)	(1,636,711)	(73,667)	1,563,044	-95.50%
Transfers from reserves	3,098,825	3,170,658	3,170,658	0	(3,170,658)	-100.00%
<b>Amount attributable to financing activities</b>	<u>853,260</u>	<u>1,258,125</u>	<u>1,258,125</u>	<u>(745,413)</u>	<u>(2,003,538)</u>	<u>-159.25%</u>
Surplus/(deficit) before imposition of general rates	<u>(26,891,228)</u>	<u>(27,063,555)</u>	<u>(27,063,555)</u>	<u>(23,558,547)</u>	<u>3,505,008</u>	<u>-12.95%</u>
Total amount raised by general rates	26,891,228	27,063,555	27,063,555	26,813,810	(249,745)	-0.92%
<b>Surplus/(deficit) after imposition of general rates</b>	<u>0</u>	<u>0</u>	<u>0</u>	<u>3,255,263</u>	<u>3,255,263</u>	<u>No Budget</u>



# City of Nedlands

## Net Current Assets

	Balance As At 1-Jul-23	Balance As At 30-Jun-24
<b>Current Assets</b>		
Cash and cash equivalents	15,333,448	13,310,248
Other Financial Assets	17,597	29
Trade and other receivables	2,826,389	2,514,384
Inventories	56,650	62,164
<b>Total Current Asstes</b>	18,234,085	15,886,824
<b>Current Liabilities</b>		
Trade and other payables	(4,987,601)	(2,820,166)
Lease Liabilities	(53,100)	(10,903)
Borrowings	(647,117)	(515,037)
Grant and contract liabilities	(87,889)	(898,370)
Provisions	(2,961,934)	(1,019,991)
Other liabilities	41,470	54,813
Clearing accounts	8,655	11,739
<b>Total Current Liabilities</b>	(8,687,516)	(5,197,915)
<b>Adjustments to NCA</b>		
Less: Reserves	(7,885,891)	(7,959,558)
Less: Restricted Cash	0	0
Less: Self Supporting Loans	(17,597)	(29)
Add: Borrowings	647,117	515,037
Add: Leases	53,100	10,903
<b>Total Adjustments</b>	(7,203,271)	(7,433,647)
<b>Net Current Asstes</b>	<b>2,343,297</b>	<b>3,255,263</b>



# City of Nedlands

## Statement of Comprehensive Income

By Nature or Type  
For the Period 01-Jul-2023 to 30-Jun-2024

	Adopted Budget	Amended Budget	Amended Budget YTD	Actuals YTD
<b>Revenue</b>				
Rates	26,891,228	27,063,555	27,063,555	26,813,810
Operating grants, subsidies and contributions	728,830	728,830	728,830	1,585,063
Fees and charges	8,245,665	8,625,665	8,625,665	8,556,734
Service charges	0	0	0	3,892
Interest earnings	910,824	1,060,824	1,060,824	1,152,961
Other revenue	516,045	516,045	516,045	193,889
	<u>37,292,592</u>	<u>37,994,919</u>	<u>37,994,919</u>	<u>38,306,350</u>
<b>Expenses</b>				
Employee costs	(17,476,533)	(17,661,366)	(17,661,366)	(17,315,246)
Materials and contracts	(13,790,787)	(14,073,615)	(14,073,615)	(13,728,479)
Utility charges	(939,500)	(759,500)	(759,500)	(885,821)
Depreciation and amortisation	(6,537,872)	(6,537,872)	(6,537,872)	(7,883,322)
Insurance expenses	(536,291)	(536,291)	(536,291)	(456,671)
Other expenditure	(64,060)	(64,060)	(64,060)	(905,742)
Interest expenses	(633,138)	(633,138)	(633,138)	(39,983)
	<u>(39,978,181)</u>	<u>(40,265,842)</u>	<u>(40,265,842)</u>	<u>(41,215,264)</u>
<b>Net Operating</b>	<u>(2,685,589)</u>	<u>(2,270,923)</u>	<u>(2,270,923)</u>	<u>(2,908,914)</u>
Non-operating grants, subsidies and contributions	1,592,667	1,780,163	1,780,163	1,334,259
Profit on Disposal of Assets	73,761	73,761	73,761	0
	<u>1,666,428</u>	<u>1,853,924</u>	<u>1,853,924</u>	<u>1,334,259</u>
<b>Net Result for the Period</b>	<u><b>(1,019,161)</b></u>	<u><b>(416,999)</b></u>	<u><b>(416,999)</b></u>	<u><b>(1,574,656)</b></u>
Other Comprehensive Income	0	0	0	0
Total Other Comprehensive Income	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>
<b>Total Comprehensive Income for the Period</b>	<u><b>(1,019,161)</b></u>	<u><b>(416,999)</b></u>	<u><b>(416,999)</b></u>	<u><b>(1,574,656)</b></u>



# City of Nedlands

## Statement of Financial Position

	Balance As At 1-Jul-23	Balance As At 30-Jun-24
<b>Assets</b>		
<b>Current Assets</b>		
Cash and cash equivalents	15,333,448	13,310,248
Other Financial Assets	17,597	29
Trade and other receivables	2,826,389	2,514,384
Inventories	56,650	62,164
<b>Total Current Asstes</b>	<b>18,234,085</b>	<b>15,886,824</b>
<b>Non Current Assets</b>		
Trade and other receivables	1,116,823	1,175,560
Other Financial Assets	185,650	185,650
Property, plant and equipment	105,888,345	104,109,802
Infrastructure	251,393,981	249,336,031
Right of Use Assets	53,138	168,077
Intangible assets	795	431,578
<b>Total Non Current Assets</b>	<b>358,638,732</b>	<b>355,406,698</b>
<b>Total Assets</b>	<b>376,872,816</b>	<b>371,293,522</b>
<b>Liabilities</b>		
<b>Current Liabilities</b>		
Trade and other payables	(4,987,601)	(2,820,166)
Lease Liabilities	(53,100)	(10,903)
Borrowings	(647,117)	(515,037)
Grant and contract liabilities	(87,889)	(898,370)
Provisions	(2,961,934)	(1,019,991)
Other liabilities	41,470	54,813
Clearing accounts	8,655	11,739
<b>Total Current Liabilities</b>	<b>(8,687,516)</b>	<b>(5,197,915)</b>
<b>Non Current Liabilities</b>		
Trade and other payables	(78,905)	(78,905)
Borrowings	(925,356)	(410,319)
Lease Liabilities	(107,644)	(107,644)
Provisions	(359,357)	(359,357)
<b>Total Non Current Liabilities</b>	<b>(1,471,262)</b>	<b>(956,225)</b>
<b>Total Liabilities</b>	<b>(10,158,778)</b>	<b>(6,154,140)</b>
<b>Equity</b>		
Retained surplus	(242,491,565)	(240,843,243)
Reserves - cash backed	(7,885,891)	(7,959,558)
Revaluation surplus	(116,336,582)	(116,336,582)
<b>Total Equity</b>	<b>(366,714,038)</b>	<b>(365,139,382)</b>



## City of Nedlands Reserve Movements

For the Period 1-Jul-2023 to 30-Jun-2024

Reserve	Adopted Budget				Amended Budget				Actuals YTD			
	Opening Balance	Transfer To	Transfer From	Closing Balance	Opening Balance	Transfer To	Transfer From	Closing Balance	Opening Balance	Transfer To	Transfer From	Closing Balance
Plant Replacement Reserve	246,511	139,138	(379,056)	6,593	246,511	139,138	(379,056)	6,593	370,728	0	0	370,728
City Development Reserve	1,718,279	63,695	(386,400)	1,395,574	1,718,279	63,695	(386,400)	1,395,574	991,682	0	0	991,682
North Street Reserve	139,372	9,166	(148,538)	0	139,372	291,134	(148,538)	281,968	140,827	0	0	140,827
Welfare Reserve	726,151	26,918	(400,000)	353,069	726,151	26,918	(531,833)	221,236	674,655	0	0	674,655
Service Reserve	12,846	476	0	13,322	12,846	476	0	13,322	16,888	0	0	16,888
Insurance Reserve	66,764	2,475	0	69,239	66,764	2,475	0	69,239	65,464	0	0	65,464
Underground Power Projects	2,596,193	529,760	(103,322)	3,022,631	2,596,193	529,760	(103,322)	3,022,631	2,585,872	0	0	2,585,872
Waste Management Reserve	1,091,398	95,457	(329,145)	857,710	1,091,398	95,457	(329,145)	857,710	1,167,774	0	0	1,167,774
Building Replacement Reserve	562,571	20,854	(241,035)	342,390	562,571	20,854	(241,035)	342,390	582,521	0	0	582,521
Swanbourne Development Reserve	138,087	5,119	(140,000)	3,206	138,087	5,119	(140,000)	3,206	130,833	0	0	130,833
Public Art Reserve	43,836	1,625	0	45,461	43,836	1,625	0	45,461	45,709	0	0	45,709
Business System Reserve	65,000	2,409	(65,000)	2,409	65,000	2,409	(5,000)	62,409	97,551	0	0	97,551
All Abilities Play Space	421,827	15,637	0	437,464	421,827	15,637	0	437,464	427,356	0	0	427,356
Major Projects	704,505	26,115	(718,258)	12,362	704,505	26,115	(718,258)	12,362	338,642	0	0	338,642
Lawler Park Infrastructure Reserve	0	0	0	0	0	0	0	0	0	0	0	0
Public Open Space Reserve	110,500	114,596	0	225,096	110,500	114,596	0	225,096	110,500	73,667	0	184,167
PRCC Reserve	143,746	151,303	(188,071)	106,978	143,746	151,303	(188,071)	106,978	138,890	0	0	138,890
Riverwall Maintenance	0	150,000	0	150,000	0	150,000	0	150,000	0	0	0	0
<b>Reserve Total</b>	<b>8,787,586</b>	<b>1,354,743</b>	<b>(3,098,825)</b>	<b>7,043,504</b>	<b>8,787,586</b>	<b>1,636,711</b>	<b>(3,170,658)</b>	<b>7,253,639</b>	<b>7,885,891</b>	<b>73,667</b>	<b>0</b>	<b>7,959,558</b>





## City of Nedlands Borrowings

For the Period 1-Jul-2023 to 30-Jun-2024

Loan Description	Loan Number	Institution	Interest Rate	Adopted Budget				Amended Budget				Actuals YTD			
				Opening Balance	Repayment	Closing Balance	Interest	Opening Balance	Repayment	Closing Balance	Interest	Opening Balance	Repayment	Closing Balance	Interest
Road Infrastructure	179	WATC	6.04%	147,155	(147,155)	0	(5,597)	147,155	(147,155)	0	(5,597)	147,156	(147,156)	0	(4,462)
Building Infrastructure	183	WATC	2.80%	363,088	(179,029)	184,059	(8,238)	363,088	(179,029)	184,059	(8,238)	363,088	(179,029)	184,059	(7,454)
Building Infrastructure	184	WATC	3.12%	376,476	(147,090)	229,386	(10,036)	376,476	(147,090)	229,386	(10,036)	376,476	(164,291)	212,185	(7,869)
Building Infrastructure	185	WATC	3.12%	178,178	(69,614)	108,564	(4,750)	178,178	(69,614)	108,564	(4,750)	178,178	(52,413)	125,765	(3,194)
Dalkeith Bowling Club	186	WATC	3.07%	35,332	(15,404)	19,928	(908)	35,332	(15,404)	19,928	(908)	35,332	(15,404)	19,929	(878)
Underground Power - West Hollywood	188	WATC	3.07%	377,861	(71,072)	306,789	(11,600)	377,861	(71,072)	306,789	(11,600)	377,860	(71,072)	306,788	(9,787)
Underground Power - Alfred & Mt Claremont	189	WATC	3.07%	55,190	(10,381)	44,809	(1,694)	55,190	(10,381)	44,809	(1,694)	55,189	(10,381)	44,808	(1,429)
Underground Power - Alderbury	190	WATC	3.07%	39,193	(7,372)	31,821	(1,203)	39,193	(7,372)	31,821	(1,203)	39,195	(7,372)	31,822	(3,383)
				<b>1,572,473</b>	<b>(647,117)</b>	<b>925,356</b>	<b>(44,026)</b>	<b>1,572,473</b>	<b>(647,117)</b>	<b>925,356</b>	<b>(44,026)</b>	<b>1,572,473</b>	<b>(647,117)</b>	<b>925,356</b>	<b>(38,456)</b>



# City of Nedlands Capital Works Program

For the Period 1-Jul-2023 to 30-Jun-2024

Project Description	Adopted Budget	Amended Budget	Actuals YTD
<b>Education Buildings</b>			
PRCC Cabinetry and storage	50,351	50,351	0
PRCC - Roof renewal	83,796	83,796	0
Total	134,147	134,147	0
<b>Recreation</b>			
Allen Park Cottage Stage 2 Building upgr	281,968	0	0
Swanbourne Surf Life Saving Ext SNSLSC b	0	31,963	31,963
Tresillian Art Cntr-F&F Renewal, Power Improvemer	125,877	125,877	91,528
Total	407,845	157,840	123,491
<b>Other Buildings</b>			
City wide air-conditioning program	40,595	40,595	0
City wide flooring program	53,183	53,183	41,615
City wide painting program	58,218	58,218	7,740
Councilor Chambers Upgrade	125,877	125,877	28,784
Total	277,873	277,873	78,138
<b>Park Development Renewal</b>			
Public Arts Work	0	0	11,284
Allen park - Upgrade floodl 2 game stand	125,877	0	100,000
Greenway - Foreshore Reserve 28307	78,673	78,673	86,921
Groundwater Bore Renewal	118,064	118,064	43,211
Urban Forest Strategy	188,815	188,815	0
College Park- Renew Central Capable Cab	9,575	9,575	0
Minor Parks Furniture Renewal Program	62,938	62,938	30,749
Bird Waterers for Black-cockatoos	24,546	24,546	0
Total	608,488	482,611	272,164
<b>Drainage Renewel</b>			
Drainage Renewal	62,938	62,938	33,592
Flood Mitigation Design	251,754	251,754	0
City wide drainage pipe program	71,062	71,062	0
City wide drainage soakwell program	62,938	62,938	33,112
Total	448,692	448,692	66,704
<b>Road Improvements</b>			

Project Description	Adopted Budget	Amended Budget	Actuals YTD
Investigation and Design	358,749	358,749	91,897
Vincent Street Safety Upgrade	377,630	377,630	5,500
Total	736,379	736,379	97,397

Project Description	Adopted Budget	Amended Budget	Actuals YTD
<b>Road Rehabilitation</b>			
Lemnos St-Brockway Rd to Bedbrook PI	0	0	736
Smyth Road Rehabilitation	0	165,707	170,610
Rochdale Road Rehabilitation	1,659,440	1,659,439	1,303,864
Monash Avenue - City of Perth	0	16,852	
Alfred Road / West Coast Highway	18,882	18,882	0
Smyth Road / Stirling Highway - Black Spot-Signal r	18,882	18,883	0
Broadway Road renewal of northbound carriageway	837,169	875,973	443,376
Lemnos Street Road renewal from Brockway Road t	1,257,358	1,257,358	563,114
Lemnos Street - Section 2 - Bedbrook to Ellis Griffith	0	0	95,192
Lemnos Street - Section 4 - Brockway to Waste Tre	0	0	213,315
Carrington Street Road renewal from Weld Street to	362,978	362,978	261,663
Total	4,154,709	4,376,072	3,051,870
<b>Footpath Construction</b>			
Whadjuck Trail Footpath	176,228	176,228	0
Total	176,228	176,228	0
<b>Parks Plant</b>			
1DWC369:Hino Mowing Unit 1	75,000	75,000	0
1DWC370: Hino Mowing Unit 2	75,000	75,000	0
Total	150,000	150,000	0
<b>Other Plant &amp; Equipment</b>			
1GJZ462:Subaru Forester Wagon-L	39,000	39,000	0
1GJP795: Ford Ranger Supercab Hi-Rider 2.2L with	37,607	37,607	38,826
1GJP794: Ford Ranger XL Supercab hi-Rider 2.2L v	37,607	37,607	38,826
1EOT436: Toyota Hi Ace LWB Auto Van Workshop	36,264	36,264	0
1GHR732: Ford Ranger XLT Supercab 3.2L Auto	44,983	44,983	0
1GQD581: Ford RangerSupercab Hi Rider 2.2L with	37,607	37,607	38,826
1GHR733: Ford Ranger Supercab 3.2L Auto	44,983	44,983	41,495
1GJZ461: Subaru Forester 2.5i-L awd wagon	37,814	37,814	0
1GKO026: Subaru Forester 2.5 i-S auto wagon	37,814	37,814	0
1GKT080: Nissan X Trail 2wd auto ST-L series 2 wa	37,814	37,814	0
1GKT081: Nissan X Trail 2wd auto ST-i series 2	37,814	37,814	46,968
1GVI611: Subaru Forester Wagon 2.5i Auto	37,814	37,814	47,928
1GVI612: MY19 2.5i Auto	37,814	37,814	47,928
1GVI624: Subaru Forester Wagon 2.5i Auto	37,814	37,814	47,928
1GLJ663: Ford Ranger Super Cab HiRider 2.2L allo	37,607	37,607	0
Minor Equipment Replacement Program - 269	10,000	10,000	0
Total	590,356	590,356	348,725

Project Description	Adopted Budget	Amended Budget	Actuals YTD
<b>IT capital</b>			
OneCouncil Solution	1,373,632	1,373,632	430,783
Azure Migration	25,000	0	0
Councilor Chambers Upgrade	200,000	200,000	161,635
The Client Alternative	15,000	0	0
WiFi Upgrade	5,000	5,000	0
LMS Software	20,000	0	0
ICT Equipment	137,000	56,000	13,517
Intangibles	60,000	60,000	0
Right of Use asset	0	615,000	114,939
Total	1,835,632	2,309,632	720,875
<b>Furniture &amp; Equipment</b>			
Furniture & Equipment	110,000	110,000	0
Waste Recycling Stations	50,000	50,000	0
Total	160,000	160,000	0
<b>Capital Work Program Total</b>			
	9,680,349	9,999,830	4,759,364



### 9.5. Performance Indicators

This Item is in development and scheduled for the August Audit Committee Meeting



## 10. Information, Communication & Technology

### 10.1.ARC25.07.24 Annual External Audit – Preparation

<b>Meeting &amp; Date</b>	Council Meeting – 22 July 2024
<b>Applicant</b>	City of Nedlands
<b>Employee Disclosure under section 5.70 Local Government Act 1995</b>	Employee disclosure required where there is an interest in any matter of which the employee is providing advice or a report.
<b>Report Author</b>	B Douglas – Manager ICT
<b>Director</b>	L. Fitzgerald – Acting Director Corporate Services
<b>Attachments</b>	1. Summarised ITC findings identified by the OAG

Moved – Councillor Smyth

Seconded – Councillor Brackenridge

**That the Recommendation be adopted.**

(Printed below for ease of reference)

**CARRIED UNANIMOUSLY 5/-**

**(For: Crs. Amiry, Hodsdon, Brackenridge, Coghlan, Smyth)**

#### **Recommendation**

**That the Audit Committee receives the ICT progress report attachment 1 dated 16 July 2024**

#### **Purpose**

Audit Committee has requested an update on progress to close out external audit findings of year ended 30 June 2023.

#### **Voting Requirement**

Simple majority

#### **Background**

Manager ICT will provide an update on the status of the 10 external audit findings handed over from the Independent Consultant.

#### **Discussion**

#### **Decision Implications**

Nil.



## **Conclusion**

Manager ICT will provide further update at the next Audit and Risk Committee meeting presenting high level schedules and resourcing requirements for the outlined remediation tasks.





### 10.2.ARC26.07.24 ICT Governance - Status briefing

<b>Meeting &amp; Date</b>	Council Meeting – 22 July 2024
<b>Applicant</b>	City of Nedlands
<b>Employee Disclosure under section 5.70 Local Government Act 1995</b>	Employee disclosure required where there is an interest in any matter of which the employee is providing advice or a report.
<b>Report Author</b>	B Douglas – Manager ICT Services
<b>Director</b>	L. Fitzgerald – Acting Director Corporate Services
<b>Attachments</b>	Nil

Moved – Councillor Coghlan

Seconded – Councillor Smyth

**That the Recommendation be adopted.**

(Printed below for ease of reference)

**CARRIED UNANIMOUSLY 5/-**

**(For: Crs. Amiry, Hodsdon, Brackenridge, Coghlan, Smyth)**

#### **Recommendation**

**That the Audit Committee receives the report**

#### **Purpose**

Audit Committee has requested a brief overview of the ICT systems operating in the City, their features and reliability. Outlined in the background section is the findings on risks found relating to maintenance and support of these systems.

#### **Voting Requirement**

Simple majority

#### **Background**

Risks have been identified from both the OAG 23 and Moore’s 24 audits, as well as items identified by the Manager ICT. These risks vary from High to Low with 31 in total identified. The risks additionally identified by the Manager ICT have been assessed using the Risk Framework within Moore’s findings.

Key factors contributing to the accumulation of these risks include:

- Minimal Financial Investment: Insufficient investment in hardware infrastructure and engagement with external specialist vendors.
- Under-resourced IT Department: The IT department is understaffed, limiting its ability to perform beyond Business as Usual (BAU) tasks.



- The current IT support structure manages over 160 staff with systems, and infrastructure across 12 connected City facilities. The team consist of 3 staff.
  - 0 GIS\Spatial Support
  - 0 Network Support
  - 0 Security\Cyber Support
  - 1 x Systems Support
  - 2 x Service Desk\Desktop Support

The lack of Change Management processes has allowed ad-hoc projects and tasks to compete with BAU and general support tasks, straining the limited resources available.

This situation has led to a decline in proactive systems and hardware maintenance, reduced awareness of technology and security trends, and underutilization of existing technology investments.

According to the Australian Signals Directorate (ASD), an organization's Cyber Maturity is measured between levels 0-3. While achieving levels 2 and 3 is resource-intensive, the City should aim to reach Level 1 within two years and progress to Level 2. Based on experience and audit findings, it is fair to assess the City's current maturity at Level 0.

RSM has been re-engaged by the OAG to commence the IT General Controls audit for FY24/25. The entry meeting occurred on Wednesday, July 10th, with the report due for completion on August 30th, 2024. This is in conjunction with the OAG's 23 and Moore's 24 existing audit findings.

## Discussion

Due to the quantity and depth of items to be addressed, the items should be treated as a programme of works outside of BAU. To address the findings and remediate agreed items from the audit, the following actions are recommended:

- Staffing: Recruitment of minimum 2 x FTE (Mid and Senior Level) roles and utilise 0.2 capacity per quarter of existing staff across IT and IM to allow for BAU. This will be ongoing to assist in remediation and manage the environment going forward.
- External Support: Implement an "Annual Maintenance Support" agreement for Spatial GIS/Intramaps platforms, which currently receive only 16 hours per month, insufficient for system maintenance. Alternatively, consider sourcing a GIS FTE role, though this is a specialized area of Technology.
- Consultancy: Allocate budget for external consultants in specialist areas where current IT team skills are lacking.
- Operational Budget: Increase the IT Operational budget to allow for infrastructure refreshes in both network and computing areas, addressing risks and issues raised by audit findings. Quotes for hardware will commence after approval of recommendations.

These steps are critical to enhancing the City's IT security posture, ensuring proactive maintenance, and improving overall technology practices and capabilities.



## Strategic Implications

This item is strategically aligned to the City of Nedlands Council Plan 2023-33 vision and desired outcomes as follows:

<b>Vision</b>	Sustainable and responsible for a bright future
<b>Pillar</b>	<b>Performance</b>
<b>Outcome</b>	11. Effective leadership and governance.

## Budget/Financial Implications

Costings for Infrastructure and resources are currently being investigated. It is envisaged that Infrastructure costs could be encompassed in an Operating budget. The below figures are an approximation until costings are received.

- Staffing, 3 x FTE to facilitate Spatial, Network, and Systems roles, salary inclusive of superannuation up to \$374,346.
- Specialist consulting, \$100,000
- Infrastructure, TBA

## Legislative and Policy Implications

Not Applicable

## Decision Implications

Without the recommendations being endorsed, ICT will not be able to adequately perform remediation works. This will leave the organisation with a low level of Cyber maturity and result in the City's Technology platforms being exposed to security risks.

## Conclusion

The City has various risks associated with in Information Technology that have been identified across multiple audits which need to be addressed.



## 11. Council Policies

### 11.1.ARC27.07.24 Policy Register

<b>Meeting &amp; Date</b>	Audit Committee 22 July 2024
<b>Applicant</b>	City of Nedlands
<b>Employee Disclosure under section 5.70 Local Government Act 1995</b>	Employee disclosure required where there is an interest in any matter of which the employee is providing advice or a report.
<b>Report Author</b>	L. Kania – Coordinator Governance and Risk
<b>CEO</b>	K. Shannon
<b>Attachments</b>	1. Status Report of Council Policies

Moved – Councillor Smyth

Seconded – Councillor Amiry

**That the Recommendation be adopted.**

(Printed below for ease of reference)

**CARRIED UNANIMOUSLY 5/-**

**(For: Crs. Amiry, Hodsdon, Brackenridge, Coghlan, Smyth)**

#### **Recommendation**

**That the Audit Committee receives the status report of Council Adopted Policies.**

#### **Purpose**

This report is for the Audit Committee to consider the current status of Council adopted policies.

#### **Voting Requirement**

Simple Majority.

#### **Background**

Administration was requested to undertake a review of all Council adopted policies and Local Planning Polices with an update on their status to the Audit Committee and provide a programme for review.

#### **Discussion**

Policies should be regularly reviewed to ensure that they are relevant and compliant with legislation.

Under s. 2.7 of the *Local Government Act 1995* a role of Council is to determine the local government's policies.



The City of Nedlands adopted a policy for the Review of Policies in 2017. The policy establishes the parameters for policy adoption and review. This requires that where possible, all proposed new policies and major amendments to existing policies be workshoped with Elected Members prior to their formal consideration at a Council meeting. The policy requires that all Council policies, other than Local Planning Policies, be reviewed by Council every five (5) years. Notwithstanding the policy, it should be noted that there are exceptions to this in the Act that require some policies to be reviewed within shorter time frames.

To ensure consistency with the legislative framework review dates should be indicated on each policy so that compliance may be met.

### Consultation

A desktop audit was conducted of all Council adopted policies to determine the current status of these policies and to determine a programme for review. Further discussion with officers in Administration would be required to ensure achievable review targets may be met.

### Strategic Implications

This item is strategically aligned to the City of Nedlands Council Plan 2023-33 vision and desired outcomes as follows:

<b>Vision</b>	Sustainable and responsible for a bright future
<b>Pillar</b>	<b>Performance</b>
<b>Outcome</b>	11. Effective leadership and governance.

### Budget/Financial Implications

There are no financial implications to this report.

### Legislative and Policy Implications

*Local Government Act 1995.*

2.7. Role of council

(1) The council;

(a) governs the local government's affairs; and

(b) is responsible for the performance of the local government's functions.

(2) Without limiting subsection (1), the council is to —

(a) oversee the allocation of the local government's finances and resources; and

(b) determine the local government's policies.



## **Decision Implications**

Policy development and review are important functions for a local government. Failure to review policies in a timely manner may lead to policies being outdated or non-compliant with legislation.

## **Conclusion**

It is recommended the Audit Committee receive the status report.

Policy	Responsible Directorate	Date of Adoption	Date of Last Review	Date of Next Review	Status	Frequency of Review
Legal Representation for Elected Members and Employees	Corporate	24 August 2010	24 September 2013	24 September 2018	Overdue	Every five years or earlier
Disposal and Acquisition of Land	Planning	27 July 2010	10 December 2013	10 December 2018	Overdue	Every five years or earlier
Development of Policies and Administrative Protocols	Corporate	25 September 2012	28 July 2015	28 July 2020	Overdue	Every five years or earlier
Social Media	CEO / Communications	28 August 2012	28 July 2015	28 July 2020	Work commenced on amendment	Refer Tranche 2 Local Government Reform
Community Friends Groups	Planning	25 July 2000	25 August 2015	25 August 2020	Overdue	Every five years or earlier
Shading of Streetlights	Technical Services	26 June 2012	25 August 2015	25 August 2020	Overdue	Every five years or earlier
Civic and Ceremonial Functions	CEO / Governance	27 August 2013	20 December 2016	20 December 2021	Overdue	Every five years or earlier
Laneways	Technical Services	27 October 1998	26 April 2017	26 April 2022	Overdue	Every five years or earlier
Refund of Planning Fees for Places of Heritage Significance	Planning	22 May 2018		22 May 2023	Overdue	Every five years or earlier
Memorials in Public Places	Technical Services	28 June 2011	26 June 2018	26 June 2023	Overdue	Every five years or earlier
Underground Power	Technical Services	26 February 2013	26 June 2018	26 June 2023	Overdue	Every five years or earlier
Council Provided Grants, Subsidies and Donations	Community Development	28 August 2012	18 December 2018	18 December 2023	Overdue	Every five years or earlier
LOCAL PLANNING POLICY – CONSULTATION OF PLANNING PROPOSALS	Planning	2 May 2019		2 May 2024	Overdue	Every five years or earlier
Local Planning Policy - Signs	Planning	23 July 2019	Review in 2022 PD70.10.22	23 July 2024	Review in 2024	Every five years or earlier
Graffiti Management	Technical Services	28 February 2012	24 August 2021	24 August 2024	Review in 2024	Every five years or earlier
Crossover Construction and Maintenance	Technical Services	24 October 2000	24 September 2019	24 September 2024	Review in 2024	Every five years or earlier
Dinghy Storage on River Foreshore Reserves	Technical Services	26 August 2014	24 September 2019	24 September 2024	Review in 2024	Every five years or earlier
Naming of Reserves, Parks, Roads, Public Facilities and Buildings	Technical Services	27 November 2001	24 September 2019	24 September 2024	Review in 2024	Every five years or earlier
Superannuation Contributions	CEO	24 September 2019		24 September 2024	Review in 2024	Every five years or earlier
Footpaths – Construction and Maintenance	Technical Services	24 July 2012	29 September 2019	29 September 2024	Review in 2024	Every five years or earlier
Governance Framework	CEO / Governance	14 December 2021	28 November 2023 NOM 21.9	28 November 2024	Review in 2024	Annual
Bee Keeping	Planning	24 September 2013	17 December 2019	17 December 2024	Review in 2024	Every five years or earlier
Demolition and Disposal of Materials	Planning	23 September 2014	17 December 2019	17 December 2024	Review in 2024	Every five years or earlier
Fireworks in the City	Community Development	27 April 2010	17 December 2019	17 December 2024	Review in 2024	Every five years or earlier
Freemen of the City	Community Development	26 October 2010	17 December 2019	17 December 2024	Review in 2024	Every five years or earlier
Greenways Policy	Planning	14 August 2001	17 December 2019	17 December 2024	Review in 2024	Every five years or earlier
Investment of Operating Cash	Corporate	26 October 2010	17 December 2019	17 December 2024	Review in 2024	Every five years or earlier
Payments to Employees in Addition to Contract or Award	Corporate	27 November 2012	17 December 2019	17 December 2024	Review in 2024	Every five years or earlier
Hardship Provisions	Corporate	14 April 2020		14 April 2025	Review in 2025	Every five years or earlier
Retention, Acquisition, Improvement and Disposal of Land Policy	Corporate	27 July 2010	27 October 2020	27 October 2025	Review in 2025	Every five years or earlier
Council Member and CEO Attendance at Events	CEO / Governance	26 September 2023	N/A	26 November 2025	Review in 2025	Biennial or earlier
Advisory & Working Groups Policy	CEO	23 February 2021	N/A	23 February 2026	Review in 2026	Every five years or earlier
Application of Grant Funding	CEO (Community)	9 May 2006	23 February 2021	23 February 2026	Review in 2026	Every five years or earlier
Asset Management	CEO	23 February 2021	N/A	23 February 2026	Review in 2026	Every five years or earlier
Bulk Waste Collection and Waste Receptacles on Nature Strips	Technical Services	12 March 1996	23 February 2021	23 February 2026	Review in 2026	Every five years or earlier
Community Notice Boards in Council Operated Facilities	CEO / Communications	26 March 2013	23 February 2021	23 February 2026	Review in 2026	Every five years or earlier
Community Signage	Technical Services	28 July 2015	23 February 2021	23 February 2026	Review in 2026	Every five years or earlier
Natural Areas Management	Planning	23 February 2021	N/A	23 February 2026	Review in 2026	Every five years or earlier
Nature Strip (Verge) Parking adjacent to Vacant Lots	Technical Services	27 October 2015	23 February 2021	23 February 2026	Review in 2026	Every five years or earlier
Operation of Council Bank Accounts	Corporate	26 October 2010	23 February 2021	23 February 2026	Review in 2026	Every five years or earlier
Unauthorised Damage of Vegetation	Planning	23 June 2015	23 February 2021	23 February 2026	Review in 2026	Every five years or earlier
Lease, Licence, Exclusive Licence and Hire of Community Facilities	Corporate	26 March 2024	N/A	1 March 2026	Review 2026	Biennial or earlier
Signs in Public Places Council Policy	Planning	26 March 2024	N/A	26 March 2026	Review in 2026	Every five years or earlier
Local Planning Policy – Exempt Development	Planning	2 May 2019	22 August 2023	22 August 2026	Review in 2026	Every five years or earlier
Assignment of House Numbers	Planning	24 September 2013	24 August 2021	24 August 2026	Review in 2026	Every five years or earlier
Risk Management Policy	CEO / Governance	26 September 2023		26 September 2026	Review in 2026	Every five years or earlier
Use of City of Nedlands Common Seal and Execution of Documents	CEO / Governance	28 September 2021	N/A	28 September 2026	Review in 2026	Every five years or earlier
Independent Expert Policy	CEO	26 March 2024	N/A	26 March 2027	Review 2027	Every five years or earlier
Public Interest Disclosure	CEO / Governance	24 August 2010	26 March 2024	26 March 2027	Review in 2027	Every five years or earlier
Procurement of Good and Services	Corporate	15 December 2015	24 May 2022	24 May 2027	Review in 2027	Every five years or earlier
Election Signs Council Policy	CEO / Governance	25 October 2022	N/A	25 October 2027	Review in 2027	Every five years or earlier
Stormwater	Technical Services	27 June 2017	28 February 2023	28 February 2028	Review in 2028	Every five years or earlier
Street Trees Policy	Technical Services	27 Junly 2010	23 April 2024	22 April 2029	Review in 2029	Every five years or earlier

Policy	Responsible Directorate	Date of Adoption	Date of Last Review	Date of Next Review	Status	Frequency of Review
Council Member and Employee training and conference attendance	CEO / Governance	20 December 2016	23 February 2021	July 2024	July 2024 (Ongoing review since 2021)	Biennial or earlier
Elected Member Expenses and Equipment	CEO / Governance	27 August 2013	20 December 2016	July 2024	July 2024 (Ongoing review since 2023)	Every five years or earlier
Interstate and International Travel	CEO / Governance	20 December 2016	N/A	July 2024	July 2024 (Ongoing review since 2023)	Every five years or earlier
CEO Performance Review	CEO / Governance	27 June 2022	June 2024 (deferred)	July 2024 (Late Item)	Review 2024	Biennial or earlier
CEO Guidelines	CEO / Governance	N/A	N/A	N/A	Template	If and when amended by State Government.
Council Code of Conduct Division 3 Complaint Handling Policy	CEO / Governance	27 April 2021	N/A	Review in 2026	Review in 2026	Every five years or earlier
Appointment of Acting Chief Executive Officer	CEO / Governance	23 February 2021	Amended			Biennial
Capital Grants to Sporting Clubs	Community Development	23 June 2015			Overdue	Every five years or earlier
CEO Standards	CEO / Governance	27 April 2021	N/A		Template	If and when amended by State Government.
Community Engagement	CEO / Communications	28 June 2016			Work commenced on amendment	Refer Tranche 2 Local Government Reform
Corner Truncations	Technical Services	27 April 1999	25 March 2014		Overdue	Every five years or earlier
Heritage Advice for Owners of Places of Heritage Significance	Planning	22 May 2018			Overdue	Every five years or earlier
Illegal Clearing of Vegetation	Planning	26 June 2012	23 June 2015		Overdue	Every five years or earlier
Natural Area Path Network	Planning	26 June 2012	28 April 2015		Overdue	Every five years or earlier
Nature Strip Development	Technical Services	27 April 2010	26 April 2017		Overdue	Every five years or earlier
Non Grant Financial Support to Community Organisations for Capital Works	Community Development	24 July 2001	28 March 2017		Overdue	Every five years or earlier
Occupational Safety and Health	CEO / HR	24 August 2010	28 July 2015		Overdue Policy should be deleted as superseded	Every five years or earlier
Prohibition of Circuses with Exotic or Caged Animals	Community Development	28 June 2011	22 April 2014		Overdue	Every five years or earlier
Public Art	Community Development	26 July 2011	27 May 2014		Overdue	Every five years or earlier
Regional Cooperation	CEO	24 August 2010			Overdue	Every five years or earlier
Review of Policies	Corporate	24 August 2010	28 March 2017		Overdue	Every five years or earlier
Trading in Public Places	Planning	28 February 2012	28 July 2015		Overdue	Every five years or earlier
Use of City Of Nedlands Copyrighted Material	Corporate	9 August 2005	26 August 2014		Overdue	Every five years or earlier
Use of Pesticides	Technical Services	27 July 2010	28 November 2017		Overdue	Every five years or earlier
Waterwise Garden Competition	Planning	26 September 2014			Overdue	Every five years or earlier
LPP 1.1: Residential Development: Single and Grouped Dwellings	Planning	OCM 17 December 2019				Under review PD 35.05.24 PD 44.06.24
LPP 1.2: Removal of Occupancy Restrictions	Planning	OCM 28 July 2020	PD16.03.24 26 March 2024			Compliant
LPP 1.3: Sustainable Design - Residential	Planning	27 February 2024	PD08.02.24			Compliant
LPP 2.1: Signage and Advertisements	Planning	23 July 2019	PD28.19 26 April 2023			Reviewed 2023
LPP 2.2: Short Term Accommodation	Planning	OCM 26 November 2019	PD47.19			
LPP 2.3: Child Care Premises	Planning	OCM 23 July 2019	PD25.19			
LPP 2.4: Residential Aged Care Facilities	Planning	SCM 3 September 2020	Agenda Item No. 10			
LPP 3.1: Landscaping Plans	Planning	OCM 28 June 2016	PD31.16			
LPP 3.2: Waste Management	Planning	31 March 2020	PD06.20 31 March 2020			Compliant
LPP 4.1: Parking	Planning	OCM 24 September 2019	PD39.19 31 March 2021			Compliant
LPP 4.2: Dalkeith to Stanley Street Laneway	Planning	OCM 23 June 2020	PD29.20 28 July 2020			Compliant
LPP 4.3: Waratah Village Laneway Requirements	Planning	5 March 2020				
LPP 5.1: Hollywood Design Guidelines	Planning	26 September 2006	PD77.06 25 July 2023			Reviewed 2023
LPP 5.2: Old Swanbourne Hospital Precinct	Planning	27 April 2004	PD45.06.24 25 June 2024			Reviewed 2024
LPP 5.3: St Peters Square Design Guidelines	Planning	14 September 1999	E166.99 25 July 2023			Reviewed 2023
LPP 5.4: Swanbourne Design Guidelines	Planning	11 September 2007	D52.07 25 July 2023			Reviewed 2023
LPP 5.6: Allen Park Residential Estate Design	Planning	9 May 2000	E103.00 2 May 2019			Compliant
LPP 5.8: Alexander and Philip Road Building Height	Planning	25 August 2020	CEO Report 13.10.20			
LPP 5.9: Primary Controls for Apartment Developments	Planning	23 August 2022	PD52.08.22			
LPP 5.10: Broadway Precinct	Planning	OCM 28 March 2023	PD11.03.23			Compliant
LPP 5.11: Hampden-Hollywood Precinct	Planning	OCM 28 March 2023	PD10.03.23			Compliant



<b>Policy</b>	<b>Responsible Directorate</b>	<b>Date of Adoption</b>	<b>Date of Last Review</b>	<b>Date of Next Review</b>	<b>Status</b>	<b>Frequency of Review</b>
LPP 5.12: NSHAC Residential Precinct	<i>Planning</i>	<i>26 April 2023</i>	<i>PD16.04.23</i>		<i>Compliant</i>	
LPP 6.1: Heritage Incentives	<i>Planning</i>	<i>OCM 23 July 2019</i>	<i>PD28.19</i>			
LPP 7.1: Exempt Development	<i>Planning</i>	<i>OCM 27 April 2021</i>	<i>PD29.08.23 22 July 2023</i>		<i>Reviewed 2023</i>	
LPP 7.2: Design Review Panel	<i>Planning</i>	<i>23 March 2021</i>	<i>PD21.04.22 26 April 2022</i>		<i>Compliant</i>	
LPP 7.3: Consultation of Planning Proposals	<i>Planning</i>	<i>SCM 2 May 2019</i>	<i>SCM Item 6 24 September 2019</i>		<i>Compliant</i>	
LPP 7.4: Refunding and Waiving Development Application Fees	<i>Planning</i>	<i>OCM 23 July 2019</i>	<i>PD28.19</i>			
LPP 7.5: Development Compliance	<i>Planning</i>	<i>OCM 23 July 2019</i>	<i>PD28.19</i>			
LPP 7.6: State Administrative Tribunal Processes and Procedures	<i>Planning</i>	<i>OCM 23 July 2019</i>	<i>PD28.19</i>			
LPP 7.7: Public Open Space Contributions	<i>Planning</i>	<i>23 April 2024</i>	<i>PD27.04.24</i>		<i>Compliant</i>	



## 12. Strategic Projects

### 12.1.ARC28.07.24 Update from Director of Technical Services

<b>Meeting &amp; Date</b>	Audit Committee 22 July 2024
<b>Applicant</b>	City of Nedlands
<b>Employee Disclosure under section 5.70 Local Government Act 1995</b>	Employee disclosure required where there is an interest in any matter of which the employee is providing advice or a report.
<b>Report Author</b>	M. MacPherson – Director Technical Services
<b>CEO</b>	K Shannon
<b>Attachments</b>	Nil

Moved – Councillor Smyth

Seconded – Councillor Hodsdon

**That the Recommendation be adopted.**

(Printed below for ease of reference)

**CARRIED UNANIMOUSLY 5/-**  
**(For: Crs. Amiry, Hodsdon, Brackenridge, Coghlan, Smyth)**

#### **Recommendation**

**That Council receives the report.**

#### **Purpose**

This report is from Technical Services to update the Audit Committee on Strategic projects.

#### **Voting Requirement**

Simple Majority.

#### **Background**

Currently the City does not have a resource dedicated to progress of the portfolio of strategic projects; which are dictated by availability of hours from staff with the necessary skills to enact tasks amongst other operational and core business demands.

Formalisation and format for future updates is being prepared for August Audit Committee meeting. Reporting is proposed to focus on:

1. Projects within the delivery phase, having graduated from the strategic project development phases as per the *Council Strategic Project Development Policy*.
2. Ad-hoc updates of those still within the development phases in accordance with the *Council Strategic Project Development Policy* as opportunity arises.



It is anticipated that refinement will occur in future reporting to balance the desired information for informed decision making by Council, against the limited resources to supply the information and progress the work itself.

It is understood by officers that progress reporting on annual projects (such as capital works) and programmes (seasonally such as winter tree planting) will be included as part of the Monthly Council Bulletin and via the Councillor portal and thus not reported as part of the Audit and Risk Committee. Dashboard reporting is in development for these.

## Discussion

### Underground Power:

The City is in the process of recruitment for a dedicated underground power project manager, which will permit more frequent updates and progress of that specific project. Staff turnover presents a significant risk to this project should it proceed, and other projects may be re-prioritised or delayed to ensure its success.

Current status:

- Co-funding agreement yet to be signed, Western Power pushing for immediate signature to start mobilisation, and indicate risk of losing contractor or proposed pricing if delayed.
- Consultant appointed to negotiate a better value outcome for the City, kick off meeting occurred week beginning 15/07/24.
- Consultant appointed to re-design lighting of first two projects to permit City ownership. Expected duration three weeks from beginning of August. Variation with Western Power to be negotiated.

## Consultation

Nil

## Strategic Implications

This item is strategically aligned to the City of Nedlands Council Plan 2023-33 vision and desired outcomes as follows:

<b>Vision Pillar Outcome</b>	Sustainable and responsible for a bright future <b>Performance</b> 11. Effective leadership and governance.
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## Budget/Financial Implications

There are no financial implication to this report.



## **Decision Implications**

Nil

## **Conclusion**

It is recommended Council receives the report.

## **Further Information**

Nil.



### 13. Confidential Matters

The section to be discussed behind closed doors due to confidentiality.

Closure of Meeting to the Public

Moved – Councillor Brackenridge

Seconded - Councillor Hodsdon

**That the meeting be closed to the public in accordance with Section 5.23(2)(c) and Section 5.23(2)(f)(ii) of the Local Government Act 1995 to allow confidential discussion on the following items.**

**CARRIED UNANIMOUSLY 5/-  
(For: Crs. Amiry, Hodsdon, Brackenridge, Coghlan, Smyth)**

The meeting was closed to the public at 19.06 pm.

Re open of Meeting to the Public

Moved – Councillor Amiry

Seconded – Councillor Brackenridge

**That the meeting be reopened to members of the public and the press.**

**CARRIED UNANIMOUSLY 5/-**

The meeting was reopened to the public at 20.21 pm.



## **14. Any Other Business**

Committee Members can raise any other business for discussion at the discretion of the Presiding Member.

### **14.1. Discussion on addition of a Community Member**

Cr. Hodsdon introduced a case for the addition of a Community Member for consideration by the Committee.

A discussion was held and was agreed to be delayed until next month's Audit Committee agenda where a report will be made and added to the agenda formally.

It was agreed that Mr Craig Ross will put together a skills matrix for a community member for November.

Councillor Hodsdon left the meeting online at 20.45 pm.

### **14.2. Discussion on trial format of this agenda and meeting**

Presiding Member will take feedback on meeting agenda and format for consideration.

Comments were made around any of other business and format of the reports. Recommendation to be more descriptive, for example dates to be included.

## **15. Date of Next Meeting**

The date of the next meeting of the Audit Committee Meeting is to be 26 August 2024.

## **16. Declaration of Closure**

There being no further business, the Presiding Member declared the meeting closed at 8.51pm.