



City of Nedlands

# MINUTES

## Audit, Risk and Improvement Committee Meeting

Wednesday 17 June 2026

### **These Minutes are Subject to Confirmation**

Prior to acting on any resolution of the Council contained in these Minutes, a check should be made of the Ordinary Meeting of Council following this meeting to ensure that there has not been a correction made to any resolution.



## **Disclaimer**

Members of the public who attend ARIC meetings should not act immediately on anything they hear at the meetings. Confirmed minutes provide clarification of the ARIC's final position.

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## 1 DECLARATION OF OPENING

I am now pleased to declare this Audit, Risk and Improvement Committee Meeting of the City of Nedlands open at 12:02 pm.

In opening the meeting, I acknowledge the traditional custodians of this land, the Whadjuk people of the Nyoongar Nation, and pay our respects to culture and Elders, past and present. The City of Nedlands also values the contributions made to the community over the years by people of diverse backgrounds and cultures, including those who have served and sacrificed.

## 2 PRESENT, APOLOGIES AND LEAVE OF ABSENCE (PREVIOUSLY APPROVED)

### Committee Members

Ms L Browner	Mayor
Mr G Ruscoe	Councillor   Hollywood Ward
Mr S Kobelke	Councillor   Costal Ward
Mr C Pan	Councillor   Dalkeith Ward
Mr J Coleman	Councillor   Melvista Ward (Online)
Ms J Cutler	Independent Presiding Member (Online)
Mr C Adams	Independent Deputy Presiding Member (Meeting Chair)

### Observer

Ms R Coghlan	Elected Member (17.7 standing orders)
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### Local Government Monitor

Mr A Jacob	Local Government Monitor
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### Staff

Mr A Kyron	Interim Chief Executive Officer
Ms N Jennings	Acting Director City Performance and Community Development
Mr B Thompson	Director City Development and Regulatory Services
Mr S Amasi	Director City Infrastructure and Environment
Mr J Allen	Manager Governance and Risk Management
Ms T Douglas	Manager Executive and Project Management Services
Ms R Stanton-Horne	Executive Assistant to CEO and Governance Support (minutes)
Mr A Van Rooyen	Chief Information Officer

### Apologies

0

### Leave of Absence

0

### Public



0

**Media**

0

### **3 PUBLIC QUESTION TIME**

Nil

### **4 ADDRESSES BY MEMBERS OF THE PUBLIC**

Nil

### **5 DISCLOSURES OF FINANCIAL INTEREST**

Nil

### **6 DISCLOSURES OF INTERESTS AFFECTING IMPARTIALITY**

Nil

### **7 DECLARATIONS BY MEMBERS THAT THEY HAVE NOT GIVEN DUE CONSIDERATION TO PAPERS**

Nil

### **8 CONFIRMATION OF MINUTES**

#### **8.1 Audit, Risk and Improvement Committee Meeting held Wednesday, 11 March 2026**

#### **Officer Recommendation and Committee Decision**

The Minutes of the Audit, Risk and Improvement Committee Meeting held Wednesday, 11 March 2026 are to be CONFIRMED.

**Moved:** Mayor Leonie Browner      **Seconded:** Cr Stephen Kolbelke

**CARRIED UNANIMOUSLY 7-0**

**For:** Chris Adams, Cr Charles Pan, Cr Glenn Ruscoe, Cr Julian Coleman, Cr Stephen Kolbelke, Jane Cutler and Mayor Leonie Browner

**Against:** Nil



## 9 REPORTS

### 9.1 Terms of Reference - Update

<b>Report Number</b>	<b>ARIC08.06.2026</b>
<b>Applicant</b>	City of Nedlands
<b>Disclosure of Interest</b>	Nil
<b>Voting Requirements</b>	Absolute Majority
<b>Authority/Discretion</b>	Executive
<b>Contributing Officer</b>	Laurence Williams - Process and Organisational Improvement Analyst
<b>Responsible Officer</b>	Jonathan Allen - Manager Governance and Risk Management
<b>Director</b>	Arthur Kyron - Interim Chief Executive Officer
<b>Attachments</b>	<ol style="list-style-type: none"><li>1. Audit Risk and Improvement Committee - Terms of Reference - Tracked Changes [9.1.1]</li><li>2. Audit Risk and Improvement Committee - Terms of Reference - Revised Version [9.1.2]</li></ol>

#### Purpose

The purpose of this report is for the Audit Risk and Improvement Committee (ARIC) to consider proposed updates to its Terms of Reference (TOR), for subsequent presentation to Council.

#### Officer Recommendation

The Committee **RECOMMENDS TO COUNCIL** that the Audit, Risk and Improvement Committee Terms of Reference (Attachment 2) be adopted.

*Councillor Glenn Ruscoe proposed an Alternative Motion.*

#### Alternative Motion

The Committee **RECOMMENDS TO COUNCIL**:

1. That the Audit, Risk and Improvement Committee Terms of Reference (Attachment 2) be adopted – with the following amendments:
  - paragraph 3.1 shall be amended so that the membership shall read as follows:
    - a) A Presiding Member
    - b) Deputy Presiding Member
    - c) Four Councillors (which may include the Mayor)
2. That it ends the term of the current Audit, Risk and Improvement Committee members (excluding the Presiding Member and the Deputy Presiding Member) and carries out a new appointment process in accordance with the revised Terms of Reference



Reason:

A subcommittee should not comprise a majority of council members. Where a subcommittee's membership constitutes a majority of the full council, the practical effect is that the full council vote becomes a formality rather than a genuine deliberation. Councillors who served on the subcommittee have already heard evidence, formed views, and reached consensus; the remaining councillors are then effectively asked to vote against a predetermined outcome. This undermines the principle — embedded in the *Local Government Act 1995* — that council meetings are where decisions representing the overall public interest are made through transparent and accountable processes.

Good governance practice holds that committees are subordinate to the body that appoints them, and exist to assist the full council rather than to supplant it. A subcommittee that pre-commits a majority of the parent body is no longer genuinely subordinate to it. The full council's deliberative function is only meaningful where no outcome has effectively been decided before the meeting begins.

For these reasons, subcommittee membership should be limited to a minority of council — typically no more than one-third to just under half of all councillors — ensuring that the full council retains genuine deliberative authority over the subcommittee's recommendations.

**Moved: Cr Glenn Ruscoe**

**Seconded: Cr Stephen Kolbelke**

**LOST 2-4**

**For: Chris Adams and Cr Glenn Ruscoe**

**Against: Cr Charles Pan, Cr Julian Coleman, Jane Cutler and Mayor Leonie Browner**

## **Officer Recommendation and Committee Decision**

The Committee **RECOMMENDS TO COUNCIL** that the Audit, Risk and Improvement Committee Terms of Reference (Attachment 2) be adopted.

**Moved: Mayor Leonie Browner**

**Seconded: Jane Cutler**

**CARRIED UNANIMOUSLY 7-0**

**For: Chris Adams, Cr Charles Pan, Cr Glenn Ruscoe, Cr Julian Coleman, Cr Stephen Kolbelke, Jane Cutler and Mayor Leonie Browner**

**Against: Nil**

## **Background**

The Western Australian local government sector is transitioning from traditional Audit Committees to Audit, Risk and Improvement Committees. This change stems from Sections 86 to 90 of the *Local Government Amendment Act 2024*, which officially



commenced on 1 January 2026. Under these provisions, local governments are granted a strict six-month transitional window to achieve full compliance, making the hard deadline 30 June 2026.

In anticipation of the legislative change, the City of Nedlands transitioned to the ARIC format and adopted the TOR on 25 February 2026 (CPS07.02.25), and the ARIC TORs were confirmed as part of the appointment to Committees on the 22 April.

A further review of the TOR has been carried out by Administration to ensure legislative compliance and to suggest further improvements for ARICs consideration. A tracked change version of the TOR is shown at Attachment 1. The clean version, incorporating the suggested amendments, is shown at Attachment 2.

## Consultation

Nil

## Strategic Implications

This item is strategically aligned to the City of Nedlands Council Plan 2023-33 vision and desired outcomes as follows:

**Vision: Sustainable and responsible for a bright future**

### Performance

11. Effective leadership and governance.

## Financial Implications

Nil

## Legislative and Policy Compliance

The requirements to establish an ARIC, and related provisions, are contained in Part 7, Division 1A of *Local Government Act 1995*.

Further detail is set out in the *Local Government (Audit) Regulations 1996*. This includes the statutory functions of the ARIC, which are provided for at regulation 16.

## Risk Considerations

Risk Category	Risk Rating	Comment on Risk
Compliance	Low	By reviewing and continuing to ensure the TOR are aligned with the statutory provisions, the



		City is taking a positive approach to ensuring statutory compliance.
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## Analysis and Conclusion

Officers consider it appropriate for ARIC to review its own Terms of Reference, particularly given that a new committee group has been formed following a period of Commissioners. This will ensure members of ARIC have a clear scope and understanding of the committees role, and are able to input into its future direction and oversight.

As shown in the attachments, the following updates to the TOR have been proposed:

- Amending cadence from monthly to at least quarterly. This allows for significant and impactful regular operational and strategic updates with ad hoc updates as necessary;
- Clear alignment with updated audit regulations and the Local Government Act 1995 as they relate to audit, risk and improvement; and
- Alignment to the City's Standing Orders Local Law Order of business, with scope to omit items as necessary to facilitate efficient meetings;
- Explicit reference now made to delegation to meet with auditors as per 17.1A of the Act; and
- Removal of the reference to regulation 5(2)(c) of the Financial Management Regulations to conduct a review of the local government's financial management systems, which is now incorporated into regulation 17 of the Local Government (Audit) Regulations 1996.

It is recommended that ARIC endorse and recommend its TOR for Council approval.



## 1. Purpose

~~1.1.—~~The audit, risk and improvement committee (ARIC) is established by Council ~~in accordance with the Local Government Act 1995, part 7, to assist the Council under Regulation 16 of the Local Government (Audit) Regulations 1995 to discharge its responsibilities with regard to the exercise of due care, diligence and skill in relation to:~~

~~(a) — The reporting of financial information, the application of accounting policies, and the management of the financial affairs of the City,~~

~~(b) The assessment of the adequacy of the management of risk to support the Council in fulfilling its governance and oversight responsibilities as they relate to internal and external audit functions, risk management systems, financial reporting, internal control, and continuous improvement.~~

## 2. Authority

As prescribed in Regulation 16 of the *Local Government (Audit) Regulations 1996*, ~~the committee~~ARIC is to provide guidance and assistance to Council on matters relevant to its terms of reference.

~~The Committee~~ARIC is a formally appointed Committee of Council and is responsible to the Council.

~~ARIC~~The ~~Committee~~ does not have executive powers or authority to implement actions in areas over which the Chief Executive Officer (CEO) has legislated responsibility, and it does not have any delegated financial responsibility, ~~The committee~~ARIC does not have management functions and cannot involve itself in management processes or procedures.

## 3. Membership

3.1. ~~The Committee~~ARIC will consist of seven members. The membership shall consist of:

~~(a)~~a) A Presiding Member

~~(b)~~b) Deputy Presiding Member

~~(c) Four Councillors~~

c) The Mayor

d) Four Councillors

~~(d)~~

~~Committee~~ARIC members must declare conflicts of interest in accordance with regulation 22 of the *Local Government (Model Code of Conduct) Regulations 2021*, in a written notice given to the CEO before the meeting or at the meeting immediately before the matter is discussed.

All members of ~~the Committee~~ARIC are bound by the Code of Conduct for Elected Members, Committee Members and Candidates.

### 3.2 Presiding and Deputy Presiding Member

Appointment of independent Presiding and Deputy Presiding Member will be made following a public advertisement. The evaluation of potential members will be reviewed by the CEO for recommendation to Council.

Appointments will be approved through absolute majority of Council based on the potential member's experience and qualifications in any or all the following:



- a) Internal ~~and external~~ audit;
- b) Risk management;
- c) Financial management/reporting;
- d) Information and Systems Technology;
- e) Audit Committee practices; ~~and~~
- f) Understanding of complexities associated with the City.

A presiding or deputy presiding member cannot:

- ~~i.a)~~ Be a council member of the City or a council member of any other local government; ~~ii.~~
- ~~ii.b)~~ Be an employee of the City or someone who is nominated by, or is to be appointed to represent, any employee of the City;
- ~~iii.c)~~ Have any operating responsibilities with the City; ~~or~~
- ~~iv.d)~~ Provide paid services to the City either directly or indirectly in any other role.

Per section 7.1B (3) of the Local Government Act 1995 (the Act), if the office of Presiding Member is vacant; or the Presiding Member is not available or is not able or unwilling to perform the functions of Presiding Member, then ~~the Committee~~ARIC Members present at the meeting must choose the deputy of the Presiding Member, if present, to preside at the meeting.

### 3.3 Tenure

~~Members are appointed for up to two (2) year terms to coincide with the local government election cycle. The tenure of all members' appointments to the Committee must be compliant with Section 5.11 of the Act, being up to two years terminating on the day of the Ordinary Council elections, at which time all members will be eligible for appointment.~~

Council may terminate the appointment of any member prior to the expiry of their term, if:

- a) ~~The Committee~~ARIC ChairpersonPresiding Member considers that the member is not making a positive contribution to the ~~C~~committee.



City of Nedlands

- b) The member is found to be in breach of the Council's Code of Conduct for Elected Members, Committee Members and Candidates or a serious contravention of the Act.
- c) A member's conduct, action or comments bring the City into disrepute.

#### 3.4 Entitlements

~~The Presiding and Deputy Presiding Members will be entitled to a meeting fee at the maximum allowable under Band 2.~~



#### 4. Functions of ARIC

##### 4.1 Review and report recommendations to Council on:

- a) audits under Part 7 of the Act
- b) compliance audits (including compliance audit return under Regulation 14 of Local Government (Audit) Regulations 1996)
- c) CEO reviews conducted under Regulation 17 of Local Government (Audit) Regulations 1996

##### 4.2 Review and report to Council on the appropriateness and effectiveness of the City's:

- a) financial management systems and procedures
- b) legislative compliance systems and procedures
- c) risk management systems and procedures

##### 4.3 Monitor and report to Council on improvements to, and implementation of actions arising from:

- a) audits
- b) compliance audits
- c) reviews under Regulation 17 of Local Government (Audit) Regulations 1996
- d) any statutory audit or review recommendations (including Inspectors' reports)

##### 4.4 Review the performance of the City and provide direction and input on efficiency and effectiveness in achieving outcomes from the Remediation Plan.

##### 4.5 Consider (at least twice annually) reports in relation to the management of risk within the City and satisfy itself that appropriate controls and processes are in operation and are adequate for dealing with the risks that impact on the City. Address any specific requests referred to it from Council in relation to issues of risk and risk management.

##### 4.6 Perform any function conferred by the Act, regulations or another written law.

- (a) — guide and assist the local government in carrying out —
  - (i) — its functions under Part 6 of the Act; and
  - (ii) — its functions relating to other audits and other matters related to financial management;
- (b) — to guide and assist the local government in carrying out the local government's functions in relation to audits conducted under Part 7 of the Act;
- (c) — to review a report given to it by the CEO under regulation 17(3) (the CEO's Report) and is to —



- ~~(i) — report to the council the results of that review; and~~
- ~~(ii) — give a copy of the CEO's report to the council;~~
- ~~(d) — to monitor and advise the CEO when the CEO is carrying out functions in relation to a review under —~~
  - ~~(i) — regulation 17(1); and~~
  - ~~(ii) — the Local Government (Financial Management) Regulations 1996 regulation 5(2)(c);~~
- ~~(e) — to support the auditor of the local government to conduct an audit and carry out the auditor's other duties under the Act in respect of the local government; to oversee the implementation of any action that the local government —~~
  - ~~(i) — is required to take by section 7.12A(3); and~~
  - ~~(ii) — has stated it has taken or intends to take in a report prepared under section 7.12A(4)(a); and~~
  - ~~(iii) — has accepted should be taken following receipt of a report of a review conducted under regulation 17(1); and~~
  - ~~(iv) — has accepted should be taken following receipt of a report of a review conducted under the Local Government (Financial Management) Regulations 1996 regulation 5(2)(c);~~
- ~~(f) — to perform any other function conferred on the audit committee by these regulations or another written law.~~



4.2 The ARIC shall have as its primary duties and responsibilities the following financial audit and risk management tasks;

- (i) To meet with the Council's internal and external auditors and review the Audit Management Plan prior to the conduct of the financial audits each year;
- (ii) To ensure that internal and external financial audits are conducted in accordance with the brief and the terms of appointment and that matters of concern to the Council and/or ARIC are being addressed;
- (iii) Ensure that the Council's financial affairs and systems and processes are being managed and reported in accordance with statutory requirements and Australian Accounting Standards;
- (iv) Ensure that relevant financial information is reported to Council in a form that meets the needs and expectations of Council, clearly setting out the key relevant financial data, such that the Council can confidently understand the financial performance of the Council's affairs;
- (v) Review the financial audit report and make appropriate recommendations to Council;

Where appropriate and with the approval of Council seek advice and/or assistance in relation to matters pertaining to the audit or financial affairs of the City;

- (vi) Monitor the implementation of the Audit Management Plan and
- (vii) To address any specific requests referred to it from Council in relation to issues of financial management.

## 5. Risk Management

6.

7. Monitor the implementation of the Strategic Risk Management Plan;

8. As a minimum twice yearly consider a report in relation to the management of risk within the City of Nedlands and satisfy itself that appropriate controls and processes are in operation and are adequate for dealing with the risks that impact on the City;

1. Address any specific requests referred to it from Council in relation to issues of risk and risk management.



~~10. Items to be determined by Council.~~

~~11.~~

~~5. Staff Decisions of ARIC~~

~~5.1 A decision of ARIC is to be made by simple majority.~~

~~6 Staff~~

~~6.~~

6.1 The following staff will usually attend ARIC meetings to provide technical support and advice:

~~a) Chief Executive Officer~~

~~b) Director of Corporate Service, City Performance and Community Developments~~

Manager, Governance and Risk Management Office

~~c)~~

~~d) Other staff, when requested by the ARIC through the Chief Executive Officer.~~

6.2 Where necessary the CEO or the CEO delegate will act as the independent observer for any secret ballots of the ARIC members.

~~12.7. Invitees/Attendees~~

~~7.1 The ARIC may invite non-voting external experts, community members, representatives of auditors and/or other relevant persons with appropriate qualifications to attend, address or advise the ARIC, within the ambit of its tasks.~~

~~6.17.2~~ The scope, duration and terms of external persons input will be determined by election amongst the members of ~~the committee~~ ARIC and where necessary with the approval of Council (e.g. if authorisation of funding is required).

~~13.8. Audit Committee ARIC Meetings~~



~~7.18.1~~ The ARIC operates under the Council's Standing Orders Local Law. ~~The order of business shall reflect that set out in 3.2 (1), with scope for items k, l, m, n, p, and q to be excluded at the discretion of the CEO.~~

~~7.28.2~~ The ARIC shall formally meet at least ~~monthly~~ quarterly. ~~A schedule of meetings will be developed and agreed to by the members. Additional meetings may be called by the presiding member.~~ It is the responsibility of the presiding member to call the meetings of the ARIC.

~~7.3~~ ARIC meetings will be guided by the model agenda provided in Attachment 4

~~8.3~~ The quorum for a meeting will be 50% of the members of the ARIC as per section 5.19 of the ~~Local Government Act 1995A~~.

## 9. Delegation

~~7.49.1~~ The ARIC is delegated the authority to meet with the appointed external auditor, as required by section 7.12A. (2) of the Act.

## 14.10. Reporting to the Council

~~10.1~~ All ARIC draft minutes are to be provided to Council ~~at the next Council meeting~~.



Document Control box			
Document Responsibilities:			
<b>Owner:</b>	Council	<b>Owner Business Unit:</b>	CEO Office
<b>Inception Date:</b>		<b>Decision Maker:</b>	Council
<b>Review Date:</b>	November 2027	<b>Repeal and Replace:</b>	
<b>Version history:</b>	Approved OCM <del>22 April 2026</del> CEO08.04.26[ ]		
Compliance Requirements:			
<b>Legislation:</b>	<i>Local Government Act 1995 (WA)</i>		
<b>Delegation:</b>	NA		
<b>Council Plan 2023 - 2033</b>	Performance 11. Effective leadership and governance.		



## 1. Purpose

The audit, risk and improvement committee (ARIC) is established by Council to support the Council in fulfilling its governance and oversight responsibilities as they relate to internal and external audit functions, risk management systems, financial reporting, internal control, and continuous improvement.

## 2. Authority

As prescribed in Regulation 16 of the *Local Government (Audit) Regulations 1996*, ARIC is to provide guidance and assistance to Council on matters relevant to its terms of reference.

ARIC is a formally appointed Committee of Council and is responsible to the Council.

ARIC does not have executive powers or authority to implement actions in areas over which the Chief Executive Officer (CEO) has legislated responsibility, and it does not have any delegated financial responsibility, ARIC does not have management functions and cannot involve itself in management processes or procedures.

## 3. Membership

3.1. ARIC will consist of seven members. The membership shall consist of:

- a) A Presiding Member
- b) Deputy Presiding Member
- c) The Mayor
- d) Four Councillors

ARIC members must declare conflicts of interest in accordance with regulation 22 of the *Local Government (Model Code of Conduct) Regulations 2021*, in a written notice given to the CEO before the meeting or at the meeting immediately before the matter is discussed. All members of ARIC are bound by the Code of Conduct for Elected Members, Committee Members and Candidates.

3.2 Presiding and Deputy Presiding Member

Appointment of independent Presiding and Deputy Presiding Member will be made following a public advertisement. The evaluation of potential members will be reviewed by the CEO for recommendation to Council.

Appointments will be approved through absolute majority of Council based on the potential member's experience and qualifications in any or all the following:

- a) Internal and external audit
- b) Risk management



- c) Financial management/reporting
- d) Information and Systems Technology
- e) Audit Committee practices
- f) Understanding of complexities associated with the City.

A presiding or deputy presiding member cannot:

- a) Be a council member of the City or a council member of any other local government
- b) Be an employee of the City or someone who is nominated by, or is to be appointed to represent, any employee of the City
- c) Have any operating responsibilities with the City
- d) Provide paid services to the City either directly or indirectly in any other role

Per section 7.1B (3) of the Local Government Act 1995 (the Act), if the office of Presiding Member is vacant; or the Presiding Member is not available or is not able or unwilling to perform the functions of Presiding Member, then ARIC Members present at the meeting must choose the deputy of the Presiding Member, if present, to preside at the meeting.

### 3.3 Tenure

Members are appointed for up to two (2) year terms to coincide with the local government election cycle.

Council may terminate the appointment of any member prior to the expiry of their term if:

- a) Presiding Member considers that the member is not making a positive contribution to the committee
- b) The member is found to be in breach of the Council's Code of Conduct for Elected Members, Committee Members and Candidates or a serious contravention of the Act
- c) A member's conduct, action or comments bring the City into disrepute

## 4. Functions of ARIC

4.1 Review and report recommendations to Council on:

- a) audits under Part 7 of the Act
- b) compliance audits (including compliance audit return under Regulation 14 of Local Government (Audit) Regulations 1996)
- c) CEO reviews conducted under Regulation 17 of Local Government (Audit) Regulations 1996

4.2 Review and report to Council on the appropriateness and effectiveness of the City's:

- a) financial management systems and procedures
- b) legislative compliance systems and procedures
- c) risk management systems and procedures

4.3 Monitor and report to Council on improvements to, and implementation of



actions arising from:

- a) audits
- b) compliance audits
- c) reviews under Regulation 17 of Local Government (Audit) Regulations 1996
- d) any statutory audit or review recommendations (including Inspectors' reports)

- 4.4 Review the performance of the City and provide direction and input on efficiency and effectiveness in achieving outcomes from the Remediation Plan.
- 4.5 Consider (at least twice annually) reports in relation to the management of risk within the City and satisfy itself that appropriate controls and processes are in operation and are adequate for dealing with the risks that impact on the City. Address any specific requests referred to it from Council in relation to issues of risk and risk management.
- 4.6 Perform any function conferred by the Act, regulations or another written law.

## **5. Decisions of ARIC**

- 5.1 A decision of ARIC is to be made by simple majority.

## **6. Staff**

- 6.1 The following staff will usually attend ARIC meetings to provide technical support and advice:
  - a) Chief Executive Officer
  - b) Director, City Performance and Community Development
  - c) Manager, Governance and Risk Management Office
  - d) Other staff, when requested by the ARIC through the CEO
- 6.2 Where necessary the CEO or the CEO delegate will act as the independent observer for any secret ballots of the ARIC members.

## **7. Invitees/Attendees**

- 7.1 The ARIC may invite non-voting external experts, community members, representatives of auditors and/or other relevant persons with appropriate qualifications to attend, address or advise the ARIC, within the ambit of its tasks.
- 7.2 The scope, duration and terms of external persons input will be determined by election amongst the members of ARIC and where necessary with the approval of Council (e.g. if authorisation of funding is required).

## **8. ARIC Meetings**

- 8.1 The ARIC operates under the Council's Standing Orders Local Law. The order of business shall reflect that set out in 3.2 (1), with scope for items



k, l, m, n, p, and q to be excluded at the discretion of the CEO.

8.2 The ARIC shall formally meet at least quarterly. It is the responsibility of the presiding member to call the meetings of the ARIC.

8.3 The quorum for a meeting will be 50% of the members of the ARIC as per section 5.19 of the A.

**9. Delegation**

9.1 The ARIC is delegated the authority to meet with the appointed external auditor, as required by section 7.12A (2) of the Act.

**10. Reporting to the Council**

10.1 All ARIC draft minutes are to be provided to Council.

<b>Document Control box</b>			
<b>Document Responsibilities:</b>			
<b>Owner:</b>	Council	<b>Owner Business Unit:</b>	CEO Office
<b>Inception Date:</b>		<b>Decision Maker:</b>	Council
<b>Review Date:</b>	November 2027	<b>Repeal and Replace:</b>	
<b>Version history:</b>	Approved OCM [                    ]		
<b>Compliance Requirements:</b>			
<b>Legislation:</b>	<i>Local Government Act 1995 (WA)</i>		
<b>Delegation:</b>	The ARIC is delegated the authority to meet with the appointed external auditor, as required by section 7.12A (2) of the Act.		
<b>Council Plan 2023 - 2033</b>	Performance 11. Effective leadership and governance.		



## 10 CONFIDENTIAL ITEMS

The below Reports are **CONFIDENTIAL** in accordance with Section 5.23(2), of the Local Government Act 1995 (LG Act) which provides that the ARIC may close to members of the public a meeting, or part of a meeting, if the meeting (or part meeting) deals with a matter identified in sub sections (a) – (h) of section 5.23(2). The reports listed below have been identified as confidential for the following reasons:

### Item 10.1: Internal Audit - Status Update

- Section 5.23(4)(e) information the making public of which would be likely to endanger the security (including cyber-security) of any of the local government's property or operations;

### Item 10.2: Risk - Status Update

- Section 5.23(4)(e) information the making public of which would be likely to endanger the security (including cyber-security) of any of the local government's property or operations;

### Item 10.3: OAG - Update

- Section 5.23(4)(e) information the making public of which would be likely to endanger the security (including cyber-security) of any of the local government's property or operations;

ARIC Members are reminded that, should ARIC resolve to close to members of the public that part of its meeting at which this Report and related documents is to be considered, then they are to ensure that the information remains **CONFIDENTIAL** and should not disclose the content of this Report or any related document to any other person. To do so may be an improper use of the information under section 5.93 of the LG Act.

## Officer Recommendation and Decision

The Committee, in accordance with *Section 5.23(2) of the Local Government Act 1995*, which permits the meeting to be closed to the public for business relating to *Section 5.23(4)(e) information the making public of which would be likely to endanger the security (including cyber-security) of any of the local government's property or operations*, declares the meeting closed to the public at 12:15 pm.

Moved: Mayor Leonie Browner      Seconded: Cr Charles Pan

**CARRIED UNANIMOUSLY 7-0**

For: Chris Adams, Cr Charles Pan, Cr Glenn Ruscoe, Cr Julian Coleman,  
Cr Stephen Kolbelke, Jane Cutler and Mayor Leonie Browner

Against: Nil



## 10.1 Internal Audit - Status Update

<b>Report Number</b>	<b>ARIC09.06.2026</b>
<b>Applicant</b>	City of Nedlands
<b>Disclosure of Interest</b>	Nil
<b>Voting Requirements</b>	Simple Majority
<b>Authority/Discretion</b>	Executive
<b>Contributing Officer</b>	Laurence Williams - Process and Organisational Improvement Analyst
<b>Responsible Officer</b>	Jonathan Allen - Manager Governance and Risk Management
<b>Director</b>	Arthur Kyron - Interim Chief Executive Officer
<b>Attachments</b>	1. Internal Audit Status Report June 2026 [10.1.1] - CONFIDENTIAL REDACTED

### Officer Recommendation and Committee Decision

The Committee **RECEIVES** the Internal Audit Log report (Attachment 1).

**Moved:** Mayor Leonie Browner      **Seconded:** Cr Stephen Kolbelke

**CARRIED UNANIMOUSLY 7-0**

**For:** Chris Adams, Cr Charles Pan, Cr Glenn Ruscoe, Cr Julian Coleman, Cr Stephen Kolbelke, Jane Cutler and Mayor Leonie Browner

**Against:** Nil



## 10.2 Risk - Status Update

<b>Report Number</b>	<b>ARIC10.06.2026</b>
<b>Applicant</b>	City of Nedlands
<b>Disclosure of Interest</b>	Nil
<b>Voting Requirements</b>	Simple Majority
<b>Authority/Discretion</b>	Executive
<b>Contributing Officer</b>	Laurence Williams - Process and Organisational Improvement Analyst
<b>Responsible Officer</b>	Jonathan Allen - Manager Governance and Risk Management
<b>Director</b>	Arthur Kyron - Interim Chief Executive Officer
<b>Attachments</b>	1. City of Nedlands Strategic Risk Register v 0.1 [10.2.1] 2. Co N Risk Heatmap Slides [10.2.2]

### Officer Recommendation and Committee Decision

The Committee RECEIVES the update on risk within the City.

Moved: Mayor Leonie Browner      Seconded: Cr Glenn Ruscoe

**CARRIED UNANIMOUSLY 7-0**

**For:** Chris Adams, Cr Charles Pan, Cr Glenn Ruscoe, Cr Julian Coleman,  
Cr Stephen Kolbelke, Jane Cutler and Mayor Leonie Browner

**Against:** Nil



### 10.3 OAG - Update

<b>Report Number</b>	<b>ARIC11.06.2026</b>
<b>Applicant</b>	City of Nedlands
<b>Disclosure of Interest</b>	Nil
<b>Voting Requirements</b>	Simple Majority
<b>Authority/Discretion</b>	Information
<b>Contributing Officer</b>	Andrew Van Rooyen - Chief Information Officer
<b>Responsible Officer</b>	Thushara Wijesiri - Manager Financial Services
<b>Director</b>	Noelene Jennings - Acting Director City Performance and Community Development
<b>Attachments</b>	<ol style="list-style-type: none"><li>1. City of Nedlands - Financial Audit Management Letter Attachment A - 30 June 2024 [10.3.1]</li><li>2. City of Nedlands - IS Management Letter Attachment B - 30 June 2024 [10.3.2]</li></ol>

### Officer Recommendation and Committee Decision

The Committee RECEIVES the report on the status update on the City's OAG Audit Issues Log.

Moved: Mayor Leonie Browner      Seconded: Cr Glenn Ruscoe

**CARRIED UNANIMOUSLY 7-0**

**For:** Chris Adams, Cr Charles Pan, Cr Glenn Ruscoe, Cr Julian Coleman, Cr Stephen Kolbelke, Jane Cutler and Mayor Leonie Browner

**Against:** Nil



## **Officer Recommendation and Committee Decision**

The Committee RE-OPENS the meeting to members of the public at 12:29 pm.

**Moved:** Mayor Leonie Browner      **Seconded:** Cr Charles Pan

**CARRIED UNANIMOUSLY 7-0**

**For:** Chris Adams, Cr Charles Pan, Cr Glenn Ruscoe, Cr Julian Coleman, Cr Stephen Kolbelke, Jane Cutler and Mayor Leonie Browner

**Against:** Nil



## 11 ANY OTHER BUSINESS

Nil



## **12 DATE OF NEXT MEETING**

### **Officer Recommendation and Committee Decision**

The next meeting of the Audit, Risk and Improvement Committee Meeting is to be held on the second Wednesday of the month, commencing Wednesday, 9 September 2026 at 1.30pm.

**Moved:** Mayor Leonie Browner      **Seconded:** Cr Glenn Ruscoe

**CARRIED UNANIMOUSLY 7-0**

**For:** Chris Adams, Cr Charles Pan, Cr Glenn Ruscoe, Cr Julian Coleman,  
Cr Stephen Kolbelke, Jane Cutler and Mayor Leonie Browner

**Against:** Nil



### **13 DECLARATION OF CLOSURE**

There being no further business, the Presiding Member declared the meeting closed at 12:35 pm.