



City of Nedlands

Agenda

Council Committee Meeting

9 October 2018

Dear Council Member

The next meeting of the Council Committee will be held on Tuesday 9 October 2018 in the Council Chambers at the City of Nedlands located at 71 Stirling Highway, Nedlands commencing at 7.00pm.

Greg Trevaskis
Chief Executive Officer
2 October 2018

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City of Nedlands

Notice of a meeting of the Council Committee to be held in the Council Chambers, Nedlands on Tuesday 9 October 2018 at 7 pm.

Council Committee Agenda

Declaration of Opening

The Presiding Member will declare the meeting open at 7 pm and will draw attention to the disclaimer below.

(NOTE: Council at its meeting on 24 August 2004 resolved that should the meeting time reach 11.00 p.m. the meeting is to consider an adjournment motion to reconvene the next day).

Present and Apologies and Leave Of Absence (Previously Approved)

Leave of Absence None
(Previously Approved)

Apologies None as at distribution of this agenda.

Disclaimer

Members of the public who attend Council meetings should not act immediately on anything they hear at the meetings, without first seeking clarification of Council's position. For example by reference to the confirmed Minutes of Council meeting. Members of the public are also advised to wait for written advice from the Council prior to taking action on any matter that they may have before Council.

Any plans or documents in agendas and minutes may be subject to copyright. The express permission of the copyright owner must be obtained before copying any copyright material.

1. Public Question Time

A member of the public wishing to ask a question should register that interest by notification in writing to the CEO in advance, setting out the text or substance of the question.

The order in which the CEO receives registrations of interest shall determine the order of questions unless the Mayor determines otherwise. Questions must relate to a matter affecting the City of Nedlands.

2. Addresses By Members of the Public (only for items listed on the agenda)

Addresses by members of the public who have completed Public Address Session Forms will be invited to be made as each item relating to their address is discussed by the Committee.

3. Disclosures of Financial Interest

The Presiding Member to remind Councillors and Staff of the requirements of Section 5.65 of the *Local Government Act* to disclose any interest during the meeting when the matter is discussed.

A declaration under this section requires that the nature of the interest must be disclosed. Consequently a member who has made a declaration must not preside, participate in, or be present during any discussion or decision making procedure relating to the matter the subject of the declaration.

However, other members may allow participation of the declarant if the member further discloses the extent of the interest. Any such declarant who wishes to participate in the meeting on the matter, shall leave the meeting, after making their declaration and request to participate, while other members consider and decide upon whether the interest is trivial or insignificant or is common to a significant number of electors or ratepayers.

4. Disclosures of Interests Affecting Impartiality

The Presiding Member to remind Councillors and Staff of the requirements of Council's Code of Conduct in accordance with Section 5.103 of the *Local Government Act*.

Councillors and staff are required, in addition to declaring any financial interests to declare any interest that may affect their impartiality in considering a matter. This declaration does not restrict any right to participate in or be present during the decision-making procedure.

The following pro forma declaration is provided to assist in making the disclosure.

"With regard to the matter in item x..... I disclose that I have an association with the applicant (or person seeking a decision). As a consequence, there may be a perception that my impartiality on the matter may be affected. I declare that I will consider this matter on its merits and vote accordingly."

The member or employee is encouraged to disclose the nature of the association.

5. Declarations by Members That They Have Not Given Due Consideration to Papers

Members who have not read the business papers to make declarations at this point.

6. Confirmation of Minutes

6.1 Committee Meeting 11 September 2018

The Minutes of the Council Committee held 11 September 2018 are to be confirmed.

7. Matters for Which the Meeting May Be Closed

In accordance with Standing Orders and for the convenience of the public, the Committee is to identify any matter which is to be discussed behind closed doors at this meeting and that matter is to be deferred for consideration as the last item of this meeting.

8. Divisional Reports

Note: Regulation 11(da) of the *Local Government (Administration) Regulations 1996* requires written reasons for each decision made at the meeting that is significantly different from the relevant written recommendation of a committee or an employee as defined in section 5.70, but not a decision to only note the matter or to return the recommendation for further consideration.

8.1 Planning & Development Report No's PD48.18 to PD55.18

Planning & Development Report No's PD48.18 to PD55.18 to be dealt with at this point (copy attached yellow cover sheet)

- PD48.18 (Lot 222) No. 3 Whitfield Street, Floreat – Proposed Single Dwelling
- PD49.18 (Lot 256) No. 29 Leon Road, Dalkeith – Proposed Alterations to Approved Single Dwelling
- PD50.18 (Lot 545) No. 71 Bruce Street, Nedlands – Proposed Single Dwelling
- PD51.18 (Lot 689) No. 82 Stanley Street, Nedlands – Additions (Ancillary Accommodation and Decking) to Existing Single House
- PD52.18 (Lot 505) No. 82 Williams Road, Nedlands – Additions Single House
- PD53.18 Mt Claremont North-East Structure Plan Investigation
- PD54.18 Municipal Inventory
- PD55.18 RFT 2018-19.01 - Natural Area Maintenance and Services

8.2 Technical Services Report No's TS21.18 to TS22.18

Technical Services Report No's TS21.18 to TS22.18 to be dealt with at this point (copy attached blue cover sheet).

TS21.18 Loch Street Parking Prohibitions

TS22.18 Boundary Roads Agreement – City of Perth

8.3 Corporate & Strategy Report No's CPS19.18

Report No's CPS19.18 to be dealt with at this point (copy attached green cover sheet).

CPS19.18 List of Accounts Paid – August 2018

9. Reports by the Chief Executive Officer

9.1 Hockey Proposal at Mt Claremont Oval – Community Consultation

Council	23 October 2018
Applicant	Westside Wolves Hockey Club
CEO	Greg Trevaskis, Chief Executive Officer
Attachments	<ol style="list-style-type: none"> 1. Westside Wolves Concept Plans 2. Community Engagement Plan 3. Minutes of Community Workshop

Executive Summary

Council at its meeting on 22 May 2018 resolved:

“That Council offers the City’s support to the Westside Wolves Hockey Club for location of new facilities on an alternative site to the Mt Claremont Oval, with other locations to be workshopped by Council, such as the former tip site at the Mt Claremont Sporting Precinct.”

A workshop was subsequently convened at Allen Park on 9 August 2018 with councillors and staff, Westside Wolves Hockey Club, Suburban Lions Hockey Club, other sporting user groups from Mt Claremont Oval, Mt Claremont Primary School, Hockey WA and representatives from the Department of Local Government, Sport and Cultural Industries.

Whilst a number of alternative sites were discussed at the workshop no feasible alternative could be agreed to due to: costs to rehabilitate, not available/owned by other parties or not appropriate due to location or funding. The minutes of the workshop were further considered at a Council Briefing held on 4 September 2018.

This report is now presented to determine whether the Westside Wolves Hockey Club proposal should be canvassed with residents and a wider selection of key stakeholders to assist Council in its consideration of whether the Mt Claremont site could potentially be approved for a synthetic hockey pitch. If the site is confirmed, for at least a period of time that would enable the Club to develop detailed designs, costings, secure funding and prepare a detailed business plan to support its proposal.

Recommendation to Council

Council endorses the proposed community engagement plan (Attachment 2) for Mt Claremont Oval and seeks a report to be prepared on the results of the consultation for consideration in December 2018.

Discussion/Overview

Background

The City has been approached by the Westside Wolves Hockey Club to consider the potential for an artificial hockey pitch and clubrooms to be constructed on the western side of Mt Claremont Oval (refer Attachment 1).

There are currently 12 artificial pitches in metropolitan Perth and only three of these are located within the Western suburbs. Westside Wolves has nearly 1,700 members from adult hockey to minkey hockey, has been resident in the Western suburbs since 1930 and is looking for a permanent home. A previous proposal to locate a similar facility in Allen Park was unsuccessful, and the concept plan fits on a section of the Mt Claremont Oval.

The City has met with the Club, as well as other sporting groups that utilise the oval, and the general indication is that the proposal is supported providing the sporting groups can co-locate at Mt Claremont or be accommodated elsewhere in the western suburbs, or the City.

Council staff believe that the project should now be tested with the community and appropriate consultation take place. To achieve this, a community engagement plan has been developed to ensure all affected parties have an opportunity to comment on their support, or opposition, of Western Wolves locating here.

Mt Claremont Oval, located on the intersection of Alfred Road and Montgomery Avenue, is a Crown Reserve (R26102) for the purposes of recreation (refer figure 1 below). The Reserve has an area of 4.2 hectares with a grassed area of 2.3 hectares and the remainder, predominantly an escarpment containing remnant bushland. The Reserve is not over committed with mainly junior sport, some use for cricket or soccer and sports with low rental hours are the main users. The Western Wolves Hockey Club proposal covers approximately 0.9 hectares.

The oval is currently utilised by:

- Senior cricket (Western Suburbs Cricket Club and Swanbourne Cricket Club);
- Junior cricket (Claremont-Nedlands Cricket Club);
- Junior soccer (UWA-Nedlands FC);
- Grid Iron Football (Claremont Jets); and
- Mt Claremont Primary School.

The existing assets include flood lighting, a synthetic cricket pitch, cricket nets, basketball half court, children's playground and sports change rooms.



Figure 1: Mt Claremont Oval (Res 26102)

Westside Wolves Hockey Club

Western Australia is a significant participant and contributor to the sport of hockey in Australia and internationally. The Western Suburbs of metropolitan Perth support four established hockey Clubs. These Clubs engage in regular fixtures, the sport's development in schools, and junior 'Minkey' hockey programs. Westside Wolves Hockey Club, one of the four, originated from an early established club and has been a long-term participant in premier completion divisions for both women and men.

Westside Wolves Hockey Club was formed in 1987 with the merger of the Graduates Womens Hockey Club, Cricketers Hockey Club, Old Scotch Collegians Hockey Club and the Christ Church Hockey Club. The origins of the Club go back to 1930 when Cricketers Hockey Club was established and played at the Claremont Showground.

By 1964 the Club had moved to College Park. Following the amalgamation in 1987, the Club played at College Park, Melvista Reserve, Allen Park (originally Minkey), Selby Street and at Mt Claremont Oval before most recently moving to Cresswell Park in the Town of Claremont.

The Club fields senior teams from First Grade to Veterans and has an extensive junior program at College Park which is thought to be the largest in Australia with nearly 20 local schools participating and has been running for nearly 30 years. The membership of nearly 1700 is currently made up of:

- 92 Women Fixture Players
- 168 Men Fixture Players
- 287 Boys Fixture Players
- 261 Girls Fixture Players
- 878 Minkey Players

The Club has regularly provided players for State and National teams. There are currently three men and two women in the National squads and nearly 40 representing the State over the various age groups.

The Proposal

In late 2017, the Administration was approached by Dr Ric Charlesworth representing Westside Wolves Hockey Club to discuss the potential for an alternative home for the Club. It was anticipated at this stage that the Allen Park option was unlikely to be successful.

The current proposal is to construct an artificial pitch and associated infrastructure in the south-west corner of Mt Claremont Oval. The Club over the past two years has developed a concept (see attachment 1) at its own cost that would fit on the site and still retain a grassed rectangular pitch for use by other sports including Mt Claremont Primary School athletics, and a grassed area for casual use. The main public access would be located at Montgomery Avenue with only service access from Alfred Road, and some of the existing infrastructure would need to be relocated e.g. cricket nets, western flood lights.

There is a recognised shortage of artificial hockey pitches in Western Australia and the Perth metropolitan area. An additional synthetic pitch at Mt Claremont will relieve pressure on the current Shenton Park facility to the benefit of other local hockey clubs.

Key Relevant Previous Council Decisions:

Ordinary Council Meeting - 22 May 2018 (to convene a workshop and explore possible alternative sites)

Councillor Briefing – 4th September 2018 (review Workshop Minutes 9th August 2018)

Consultation

On 15 December 2017 the Administration met with representatives of all the Clubs who currently tenant Mt Claremont Oval and Dr Ric Charlesworth from Westside Wolves. There was general support at the meeting for the Westside Wolves' proposal with the following caveats:

1. Milo-in-2 cricket remain at Mt Claremont Oval;
2. Junior cricket relocate to Swanbourne Oval;
3. Junior soccer to have a new home, perhaps at McGillvray Oval or Paul Hasluck Reserve;
4. Grid Iron be retained at Mt Claremont Oval; and
5. Senior cricket be relocated to new synthetic pitch at College Park.

Dr Charlesworth has since advised that he has also met with the staff and P&C of Mt Claremont Primary School as well as a number of Councillors.

A Workshop of Council, user sporting clubs and other key stakeholders was held on 9 August 2018 to discuss the Westside Wolves proposal and hear the views of the sporting clubs, local school and interested parties.

It is proposed to undertake broader community consultation before the Council considers any potential change to operations at the oval. The Administration has prepared a Community Consultation Plan (refer Attachment 2), and this will guide the consultation process with sporting groups, park users, the school, nearby residents and the general public. It is anticipated a report on the consultation outcomes would be prepared for the Council Meeting of 18 December 2018.

Budget/Financial Implications

Should the project progress, all costs associated with the artificial pitch and pavilion would be met by the Westside Wolves (fundraising, possible government assistance and sponsorship funding).






Any decision by Council to undertake consultation or subsequently allocate Mt Claremont Oval as suitable for a synthetic hockey pitch does not pre-commit Council to future funding obligations for this project. The decision to assist with funding is a separate decision and will be considered on its merits, Council's financial capacity and any other relevant considerations.

Conclusion

The Westside Wolves proposal has now been canvassed with Mt Claremont Oval user groups, nearby school, sporting agencies, councillors and staff. The proposed project has also received local newspaper coverage and Dr Charlesworth has attempted to personally contact any impacted sporting groups to discuss plans and options to overcome possible reservations.

However, all consultation to date has been informal and to assist Council in its consideration of the validity of setting aside Mt Claremont Oval to house a synthetic hockey pitch, a community engagement plan has been prepared to obtain formal feedback from local residents, sporting clubs, schools and other interested parties. It is therefore recommended that Council undertake an independent and structured community engagement process for report back to Council in December 2018 on the results/commentary received prior to Council considering whether to support the Westside Wolves Synthetic Pitch/Clubrooms proposal, or not.



-  Labels
-  Road Names
-  Boundaries
-  Nedlands LGA Boundary
-  Mount Claremont Oval



City of Nedlands

The City of Nedlands accepts no responsibility for the accuracy of this image or the results of any actions taken when using this image

2/10/2018

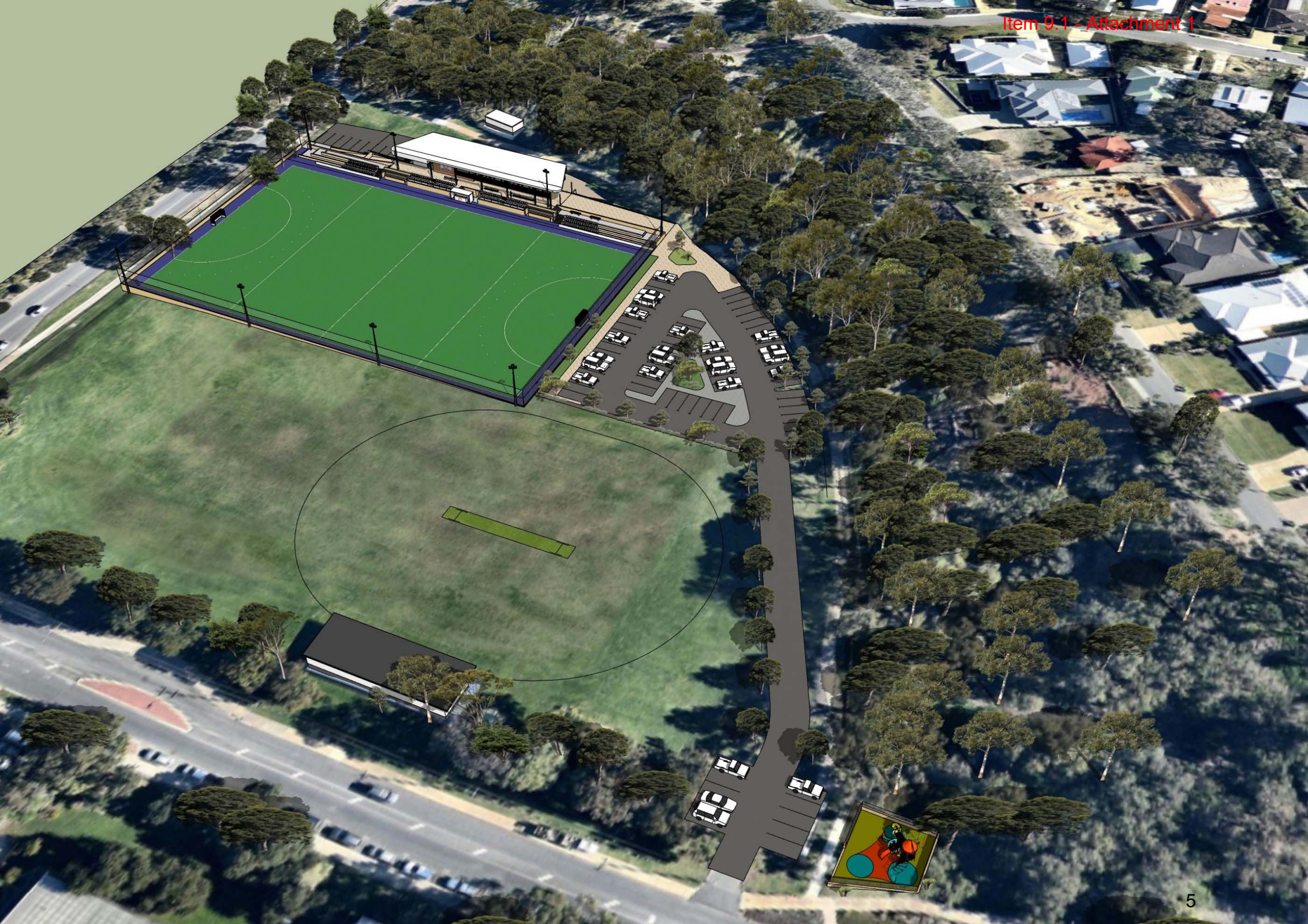
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COMMUNITY ENGAGEMENT PLAN MT CLAREMONT OVAL – WESTSIDE WOLVES HOCKEY CLUB – PROPOSAL TO CONSTRUCT HOCKEY FACILITIES

The Community Engagement Policy identifies inform and consultation as follows:

	ENGAGEMENT GOAL	PROMISE TO THE PUBLIC	THIS MEANS	EXAMPLES
INFORM	To provide the public with balanced and objective information to assist them in understanding the problem, alternatives, opportunities and/or solutions.	We will keep you informed	We will give you balanced and objective information of a decision already been made by Council.	Road, parks, reserves, gardens, council facility, scheduled works
CONSULT	To obtain public feedback on analysis, alternatives and/or decisions.	We will keep you informed, listen to and acknowledge concerns and aspirations, and provide feedback on how public input influenced the decision.	We will seek an opinion from you, ask advice, or turn to you for information when making decisions.	Parking and parking restrictions, minor road works, greenway projects, library events, local laws, customer satisfaction surveys

Please discuss the project with the [Community Engagement Coordinator](#) to finalise this template. At least five working days are required to ensure that the planning and setting up of the engagement project can be completed ready for the engagement period.

1. The Project

ABOUT THE PROJECT	
Project Name:	Mt Claremont Oval – Westside Wolves Hockey Club – Proposal to construct hockey facilities
Project Description:	<p>The Westside Wolves Hockey Club have developed a concept plan for new permanent hockey facilities (synthetic pitch, parking, clubrooms) in the western suburbs and have been working with the City for some time to find a suitable venue.</p> <p>The purpose of the community engagement is to present the Westside Wolves Hockey Club proposal to the community and stakeholders to enable the City to gauge the level of support for the concept and to determine the suitability of the site for hockey.</p> <p>If there is a high-level of support, the Westside Wolves Hockey Club can investigate funding options available to funding the project.</p>

ABOUT THE PROJECT	
Project Officer:	
Project Manager:	Greg Trevaskis, CEO
Contact Person:	
Request Date:	5 September 2018
SharePoint reference and link:	Community Engagement , COMMUNITY-328253337-125
Proposed Engagement Period:	Friday, 26 October to Monday, 19 November 2018
Budget allocation:	To be determined

2. Stakeholders

Please list the stakeholders you have identified along with how you will inform them of the project and their level of involvement. Please consider accessibility issues, list any sub-contractors/third party people who are assisting/undertaking the project with the City and those areas of Council who receive enquiries (e.g. Customer Services, administrative support).

Internal Stakeholders	How will they be informed?	What are we asking from them?	How will feedback be sought?
CEO	Discussions	Oversight, liaising with Council, historical knowledge, decisions going forward	Discussions
Council	Council briefings and Council meetings	To review the information and business case as the project progresses, or not progresses Encourage people to find out more about the project within the Wards, ratepayer groups and other networks To receive and discuss reports presented at Council Committee or Council meetings	Discussions at briefings, resolution if at Council meeting
Senior Community Development Officer (Recreation)	Discussions, email	Contribute to and assist with the liaising with the affected sporting clubs and organisations	Discussions, emails
Front counter staff and Customer Service Team Leader	Discussions, emails (Mainly with the Team Leader)	To support the project with the provision of customer enquiries, point people to the engagement page, record customer enquiries and	Discussions, emails

Internal Stakeholders	How will they be informed?	What are we asking from them?	How will feedback be sought?
		develop an understanding for the project to enable the provision of customer service	
Parks Services Team	Email to the Manager Parks Services	Provide information of the project, particularly those staff working at the oval and liaise informally with the clubs (in case they are asked about the project)	Council staff to discuss with Manager Parks Services, may refer to Project Manager or the Senior Community Development Officer (Recreation) for specific club issues
Communications Team	Email and discussions via the Community Engagement Coordinator and Project Manager	To provide the communications tools as selected. To monitor media coverage and requests	Email and discussions

External Stakeholders	How will they be informed?	What are we asking from them?	How will feedback be sought?
Residents, property owners and businesses within the area (Area bounded by Lantana Avenue, Mooroo Drive, Heritage Lane, St Johns Wood Boulevard, Haldene, Rochdale Road – a radius of approximately 600-800 metres from the oval)	Letter	Visit Your Voice Nedlands to find out more, read the information available, view the concept plans and provide feedback. Need to: <ul style="list-style-type: none"> gauge the level of support for the initial concept. Identify any issues that may/will impact on the proposal. 	Feedback to be provided on Your Voice Nedlands. People can call the City to discuss the proposal in detail.
Western Suburbs Cricket Club (David Morey)	Letter. Include option to meet one-on-one or as a user group	Visit Your Voice Nedlands to find out more, read the information available, view the concept plans and provide feedback and how to	Feedback to be provided on Your Voice Nedlands. People can call the City to discuss the proposal in detail.
Suburban Lions Hockey Club (Michael Sertorio)			

External Stakeholders	How will they be informed?	What are we asking from them?	How will feedback be sought?
Swanbourne Cricket Club		find out more about the project. Need to: <ul style="list-style-type: none"> • gauge the level of support for the initial concept. • Identify any issues that may/will impact on the proposal. 	Clubs will have direct liaison with the City regarding their specific issues/resolutions
Claremont-Nedlands Junior Cricket Club (Rod David)			
UWA Nedlands Junior Soccer Football Club (Tony Stewart)			
Claremont Jets Gridiron Football Club (Simon Robinson)			
Mt Claremont Primary School – Principal (Tracey Oakes)	Letter	Visit Your Voice Nedlands to find out more, read the information available, view the concept plans and provide feedback and how to find out more about the project. Need to: <ul style="list-style-type: none"> • gauge the level of support for the initial concept. • Identify any issues that the school may/will impact on the proposal. • Ask them to circulate the information to parents (in newsletter) • Offer to meet to discuss 	Feedback on the proposal either online or by written submission or discussion with Council staff
Mt Claremont Primary School – Parents and Citizens (Scott Gladman)	Letter	Visit Your Voice Nedlands to find out more, read the information available, view the concept plans and provide feedback and how to find out more about the project. Need to: <ul style="list-style-type: none"> • gauge the level of support for the initial concept. 	Feedback on the proposal either online or by written submission or discussion with Council staff

External Stakeholders	How will they be informed?	What are we asking from them?	How will feedback be sought?
		<ul style="list-style-type: none"> Identify any issues that may/will impact on the proposal. Offer to meet to discuss 	
<p>CEO Town of Claremont</p>	<p>Letter</p>	<p>Advise of the project and whether they would like to provide comment.</p> <p>Ask for assistance in contacting the Town of Claremont residents in Alfred Road near the oval. encourage their residents to find out more about the project</p>	<p>Discussions and correspondence with the Project Manager</p>
<p>Department of Sport and Recreation (Rob Didcoe, Rob Thomson)</p>	<p>Letter</p>	<p>To provide information on the project</p>	<p>Feedback by written submission</p>
<p>Hockey WA (Stuart Filsenan, Peter Westlund)</p>	<p>Letter</p>	<p>To provide information on the project</p>	<p>Feedback by written submission</p>
<p>Casual users/passive recreation</p>	<p>Site signage at key entrance points</p>	<p>Visit Your Voice Nedlands to find out more, read the information available, view the concept plans and provide feedback and how to find out more about the project.</p>	<p>Feedback to be provided on Your Voice Nedlands.</p>
<p>Dog owners (There are 220 registered dogs within 500m radius of the oval (from intramaps). Add on the Town of Claremont dog owners (Rangers estimate +/- 500). Site signage at key entrance points Apparently, there is an unofficial group that meets on the oval at around 6pm each evening)</p>	<p>Site signage at key entrance points Residents and Property Owners who are dog owners within the project area will receive a letter</p>	<p>Need to:</p> <ul style="list-style-type: none"> gauge the level of support for the initial concept. Identify any issues that may/will impact on the proposal. 	<p>People can call the City to discuss the proposal in detail. Consider a site visit for the dog owners with the unofficial group</p>

3. Methods Used (add other methods from above if different from below).

Projects will be placed on Your Voice Nedlands by the Community Engagement Coordinator, cwalker@nedlands.wa.gov.au. All other communications will be undertaken in liaison with the Communications Team. Advice to the Executive and Councillors will be undertaken in liaison with the Executive Assistant to the CEO following approval by the respective Manager/Director.

Please consider accessibility issues when considering your engagement activities (refer to the [help sheet](#) in the Reference Documents folder under 'Forms and template>Community Engagement').

Not all the methods listed below will apply to all projects. If considered not applicable please enter N/A in the publish Dates/Comments column for example customer satisfaction surveys. Technical Services staff should also reference the activities to the Technical Services community engagement matrix.

Method	Responsibility	Publish Dates/Comments
Consultation letters sent to residents, property owners, stakeholders	Project Manager	Properties for mail merge. Needs to be received in letterboxes prior to Friday 26 October (post on Wednesday, 24 October)
Information on front page of the City's website – News and Upcoming Events	Engagement/ Senior Comms Officer	By COB Thursday 25 October
Updates on Social Media (Facebook, Twitter)	Engagement/ Senior Comms Officer	By Friday, 25 October
Information in Nedlands News (Post Newspaper)	Engagement/ Senior Comms Officer	Saturday, 3 November edition (upcoming) Finalised and with Communications by Monday 29 October Message: reminder of the engagement being undertaken and people to provide feedback
Site signage (3 signs)	Engagement, Project Manager	By Thursday, 25 October (at Alfred Road where cars park and opposite of entrance to Lake Claremont, entrance off Montgomery Avenue)
Information by advertising in The Post and the Western Suburbs weekly	Communications	Advertise in the Western Suburbs Weekly and The Post newspaper – Open for engagement. The POST – Publication for Saturday 27 October. Text to Communications by 11 October. The Western Suburbs Weekly – Publication for Tuesday, 30 October. Text to Communications for both advertisement by 11 October.

Method	Responsibility	Publish Dates/Comments
Information in CEO update to Councillors	CEO EA	To CEO EA by 24 October for insertion on Friday, 26 October – open for engagement and engagement purpose.
Media Release	Project Manager	Prepare when project description finalised. Needs to be completed, approved by Mayor, CEO and distributed by 25 October (after Council meeting on 23 October)
Poster placed at City's Community Centres and Notice Boards		Posters at: Mt Claremont Community Centre Mt Claremont Library Facilities at the Mt Claremont Oval
Outcomes included in a report to Council	Project Manager	December Council meeting (as per timelines below)
Other (Specify): E-newsletter from Your Voice Nedlands	Project Manager	Send an email to all registered participants advising of the consultation +/- 1600 participants People to register for this engagement – enable feedback of the Council decision in December. Keep away from Christmas. Advise stakeholders of the outcomes of Councils decision.

4. Supporting information required for Your Voice Nedlands

Standard inform projects will include a newsfeed, question and answer, and feedback tools along with any of the following information. Please consider accessibility issues when considering the information requirements (refer to the [help sheet](#) in the Reference Documents folder under 'Forms and template>Community Engagement'). The following are minimum requirements for any project.

Information Requirements	SharePoint References/Comments
2 or 3 photos/images (JPG)	Images of the oval – now and future concept: Received concepts from Westside Wolves Council to prepare own images – current views
Site plans and maps (PDF)	Need high quality graphics / mock-ups of the proposed plans for all engagement and communication. Concept from the Westside Wolves - received
Logos of any project partners (PDF)	Westside Wolves
Frequently Asked Questions (FAQ) (attach)	To be developed (to address any current or future issues)
Reference documents	Previous Council decisions

Information Requirements		SharePoint References/Comments
Advertisements, particularly those with statutory requirements (e.g. road closures)		No statutory advertisements required
Images of similar projects to illustrate what the completed project would look like		Using mock-ups of the proposed facilities as supplied by WestSide Wolves Hockey Club (as per CEO presentation, 4 September)
Timeframe	Stage 1:	Community Engagement Period (Friday, 26 October to Monday, 19 November)
	Stage 2:	Analysis of feedback (20 November to 23 November)
	Stage 3:	Report to Council (Committee meeting – 4 December, Council meeting 18 December)
	Stage 4:	Feedback to Community and Westside Wolves – outcomes of engagement and Council’s decision (December)
Engagement Tools		Comments
Survey		Survey asking people if they support the Westside Wolves Hockey Club using Mt Claremont Oval as their home for hockey. Survey to include ‘yes’, ‘no’, or ‘unsure’ and information about respondents for example, where they live, relationship with the oval etc.
Feedback		General feedback can be provided. This content would support the survey results.
Ask Us a Question		People can ask us a question

5. Project Description

Please describe the project, and include project timeframes and how feedback to the community will be provide on the outcomes of the engagement. Include contact details for enquiries (please use standard email council@nedlands.wa.gov.au and telephone number (08) 9273 3500) unless otherwise specified. **This text should be used as the basis for all communications.**

Do you live near, or use, or have an interest in Mt Claremont Oval? If so, the City would like to hear your thoughts on a proposal from Westside Wolves Hockey Club to use a portion of the oval as their permanent home for hockey in the absence of other suitable sites in the City of Nedlands.

The Council wants to gauge the level of community support for this proposal and invites your feedback by completing an online survey.

The Westside Wolves Hockey Club, with origins from the 1930s, is a large hockey club in the western suburbs who cater for people of all ages. The Club currently has over 1,700 members and has no permanent home.

The Club has developed a concept plan for permanent hockey facilities (synthetic pitch, parking, clubrooms) in the western suburbs and has been working with the City to find a suitable venue. There are currently twelve artificial pitches in the Perth metropolitan area with only three of these

in the western suburbs, as such the development of the new facilities will improve accessibility for people of all ages wanting to play hockey in the western suburbs.

Initially, the Club located an area at Allen Park which was included in the process for developing a master plan for Allen Park. The option was subsequently not supported in the new master plan (approved by Council in December 2017) which identified that a facility of this type was not appropriate for Allen Park.

Further investigations have identified the Mt Claremont Oval as potentially being a suitable site. The oval is located within an area bounded by Cleland Street, Alfred Road and Montgomery Avenue. It is a crown reserve for the purposes of recreation with 4.2 hectares of grassed area and 2.3 hectares of predominantly remnant bushland on the Cleland Street side of the reserve.

For this proposal to proceed any future arrangements need to be negotiated with the existing Clubs and organisations who currently use the oval – the Western Suburbs and Swanbourne Cricket Clubs (senior), Claremont-Nedlands Cricket Club (junior), UWA Nedlands Football Club (junior soccer), the Claremont Jets (grid iron football) and the Mt Claremont Primary school.

In addition, there may/will be potential impacts on the users of the site for passive recreation for example walking and exercising dogs.

The City met with the Clubs in December 2017 and again in August 2018, who indicated in principle support for the proposal, however the following would need to be confirmed:

- Retention of MILO in2 Cricket Skills Program
- Relocation of junior cricket to the renovated Swanbourne Oval
- Relocation of junior soccer to another suitable venue
- Retention of grid iron at Mt Claremont Oval
- Relocation of senior cricket to the new synthetic pitch at College Park

The proponents have provided an overview of the proposal to the Council and the City's administration have undertaken preliminary research into the suitability of Mt Claremont Oval which resulted in the Council requesting a detailed report on the proposal and to include:

1. A project schedule for the life of the project
2. Community engagement outcomes on the concept from Westside Wolves (this engagement plan)
3. The receipt of a detailed business case by the Westside Wolves

This engagement plan details the community engagement activities proposed for gaining an understanding on the level of support of the concept by the community and stakeholders.

The outcomes of the community engagement activities will be reported to the Council in December 2018 to enable the Council to understand the community's views on this proposal.

6. Decision-Making Process

Please describe the decision-making that will occur. Include project timeframes and providing feedback to the community. Decision-making includes reports to Directors/CEO/Executive, Committee and Council, presentations to Council briefings etc. **These details will be used as part of communications.**

Date	Description
Tuesday, 24 April	Finalise the presentation for the Councillor Briefing and send to CEO EA for distribution to Councillors
Tuesday, 1 May	Briefing of the proposal to Councillor Briefing
Thursday, 17 May	Preparation of Council Report (CEO Report to Council) and send to CEO EA
Tuesday, 22 May	<p>Presentation of CEO report on proposal with recommendation regarding the development business plan (and Council requirements) from the Westside Wolves, community engagement proposal and in-principle support to explore the use of Mt Claremont oval.</p> <p>Decision: "That Council offers the City's support to the Westside Wolves Hockey Club for location of new facilities on an alternative site to the Mt Claremont Oval, with other locations to be workshopped by Council, such as the former tip site at the Mt Claremont Sporting Precinct."</p>
Thursday, 9 August	Stakeholder workshop
Tuesday, 4 September 2018	Presentation to Councillor Briefing
Tuesday, 9 October 2018	Committee meeting
Wednesday, 10-22 October	Prepare for community engagement
Tuesday, 23 October 2018	Council meeting – presentation of proposed community engagement plan (this plan)
Wednesday, 24-25 October 2018	Finalise community engagement (inc sending out letters)
Friday, 26 October to Monday 19 November	Community engagement period
Tuesday, 20 November to Thursday, 22 November	Preparation of community engagement report and Council Report
Friday, 19-23 November	Finalisation of Council Report/Reports to Executive
Tuesday, 4 December	Committee Meeting
Tuesday, 18 December	Council Meeting

7. Approval of the Community Engagement Plan

Although the plan developed has been a collaborative process, the relevant Manager and/or Director needs to be aware/approve of the proposed plan and approval received from the Community Engagement Coordinator.

Approvals

Manager/Director

Dated: _____

Community Engagement Coordinator



Dated: 21/9/2018

Mail Merge Area for Residents



Image of Mt Claremont Oval (Current)



Images of proposed development









Stakeholder Workshop

MINUTES

Date: 9 August 2018
Time: 6pm
Venue: Allen Park Lower Pavilion, Swanbourne

Attendees: Greg Trevaskis Chief Executive Officer (Chair)
 Martyn Glover Director Technical Services
 Nicole Ceric Executive Assistant to CEO & Mayor
 Amanda Cronin Coordinator Community Development

Councillors His Worship the Mayor, R M C Hipkins (Presiding Member)
 Councillor I S Argyle Dalkeith Ward
 Councillor A W Mangano Dalkeith Ward
 Councillor C M de Lacy Hollywood Ward
 Councillor J D Wetherall Hollywood Ward
 Councillor N B J Horley Coastal Districts Ward
 Councillor K A Smyth Coastal Districts Ward

By Invitation: Rob Didcoe Sport & Recreation (WA)
 Rob Thomson Sport & Recreation (WA)
 Stu Gilsenan Hockey WA
 Peter Westlund Hockey WA
 Ric Charlesworth Westside Wolves Hockey Club
 Sam Lemmon Westside Wolves Hockey Club
 Tony Stewart UWA Nedlands Football Club
 Simon Robinson Claremont Jets Gridiron Club
 Rod David Claremont Nedlands Junior Cricket Club
 David Morey Western Suburbs Cricket Club
 Michael Sertorio Suburban Lions Hockey Club
 Tracey Oakes Mt Claremont Primary School
 Scott Gladman Mt Claremont Primary School

1. Declaration of Opening

The Mayor opened the meeting at 6.00 pm and then asked all present to introduce themselves.

2. Apologies

Mrs L M Driscoll	Director Corporate & Strategy
Mr P L Mickleson	Director Planning & Development
Councillor L J McManus	Coastal Districts Ward
Councillor W R B Hassell	Dalkeith Ward
Councillor B G Hodsdon	Hollywood Ward
Councillor G A R Hay	Melvista Ward
Councillor T P James	Melvista Ward
Councillor N W Shaw	Melvista Ward
Ryan Dunne	Swanbourne Cricket Club
Samantha Rawstone	Mt Claremont Primary P&C

3. Overview

4. Westside Wolves proposal

Ric Charlesworth presented the Westside Wolves Hockey Pitch Proposal and outlined history of project, other sites investigated and discussed current plans for the development;

- Listed objections – parking concerns, dog users, fencing of public area, synthetic not grass
- Reserve is a designated sports field catering for regional sport and is not a corner park for residents only
- 60% of the Reserve grass area would remain if a synthetic pitch is built
- 60 More car parking bays.
- Hockey is for men, woman, boys and girls - from school children to adults in their 70's across all demographics

5. Alternative sites

Rob Didcoe spoke about viability of suggested alternate sites – Brockway tip site – greenway corridor, services challenges across site, geotechnical and environmental issues.

Councillor Mangano suggested council owned property behind the depot off Brockway as well a room to expand by purchasing or leasing property next to council owned property room for multiple pitches.

Ric said multiple pitches would not be viable for the club.

Ric gave another option Paul Hasluck Reserve.

Cresswell Park still used for grass Hockey. Good location close to Mt Claremont.

Mt Claremont is central to Westside Wolves players members etc.

Would Hockey and Gridiron seasons clash – no.

Hockey season - March to September
Gridiron season - September to January

Hockey WA – support clubs in the right area to sustain.

Mt Claremont Primary School – small but growing school with a lot of children that play hockey. Car parking issues on school property. Higher cost of hiring facilities. Mt Claremont Farmers Market is the highest income for the School if this would impede or impact on Mt Claremont Farmers Market 5.30am – 1 pm in Summer. 6.30am – 12-1pm in Winter.

Mt Claremont Primary School would welcome further in-depth consultation with Westside Wolves on proposal to discuss / resolve any concerns.

Michael Sertorio – Comment - Suburban Lions Hockey Club – pinch of capacity issues. Supportive. Best interest of the community and the area.

Rod David – Claremont Nedlands Junior Cricket Club – concern boundary sizes. New fields being built by City would resolve their issues.

Tony Stewart – UWA Nedlands Football Club – Big stake in Mt Claremont Oval – spent money on lights. Do not want to give up their pitch unless issues can be resolved. Open to further discussions on the proposal.

Clubs are open to consultation and working through any concerns.

Where to next? Greg advised information would be collated and taken back to Councillor Briefing.

\$3 million for project Westside Wolves would contribute 1/3. Remaining funds from DSR and other fund raising. CEO advised that should Council agree to Mt Claremont Reserve being approved as a site for hockey this did not commit Council into a 1/3 funding or for any financial contribution. This is an entirely separate matter and would be considered on its merits if a request for funding was made.

Time scale – estimate 2 years to get to a final decision – design, funding etc – 1 year to build.

6. Questions/Discussion

General discussion. Greg thanked everyone for their attendance and input. Happy to answer questions following this meeting by contacting Amanda or Greg.

7. Meeting Closure

The meeting concluded at 7.36 pm.

10. Urgent Business Approved By the Presiding Member or By Decision

Any urgent business to be considered at this point.

11. Confidential Items

Any confidential items to be considered at this point.

Declaration of Closure

There being no further business, the Presiding Member will declare the meeting closed.