

Minutes

Council Committee Meeting

II March 2014

ATTENTION

These minutes are subject to confirmation.

Prior to acting on any resolution of the Council contained in these minutes, a check should be made of the Ordinary Council Meeting next following this meeting to ensure that there has not been a correction made to any resolution.

Table of Contents

Declaratio	n of Opening	3
Present ar	nd Apologies and Leave Of Absence (Previously Approved)	3
1.	Public Question Time	
2.	Addresses By Members of the Public (only for items listed	
	on the agenda)	
3.	Disclosures of Financial Interest	5
4.	Disclosures of Interests Affecting Impartiality	5
4.1	Councillor Hassell – PD8.14 – No.2 (Lot 379) Alexander	
	Road, Dalkeith – Proposed Two Storey Dwelling, Front	
	Fence & Swimming Pool	5
4.2	Councillor Shaw - PD8.14 - No.2 (Lot 379) Alexander	
	Road, Dalkeith – Proposed Two Storey Dwelling, Front	
	Fence & Swimming Pool	5
4.3	Councillor Argyle – PD8.14 – 2 Alexander Road, Dalkeith	5
4.4	Councillor Binks – PD8.14 – 2 Alexander Road, Dalkeith	6
5.	Declarations by Members That They Have Not Given Due	
	Consideration to Papers	6
6.	Confirmation of Minutes	6
6.1	Committee Meeting 11 February 2014	6
7.	Matters for Which the Meeting May Be Closed	6
8.	Divisional Reports	
8.1	Planning & Development Report No's PD7.14 to PD9.14	7
PD7.14	No. 19 (Lot 402) Clifton Street Nedlands – Additions	
	(Verandah) to Single House	7
PD8.14	No.2 (Lot 379) Alexander Road, Dalkeith – Proposed Two	
	Storey Dwelling, Front Fence & Swimming Pool	
PD9.14	Natural Area Management Plans 2013 - 2018	
8.2	Technical Services Report No's TS05.14 to TS06.14	15
TS05.14	Tender No. 2013/14.15 Supply and Delivery of Consulting	
	Services	15
TS06.14	Tender No. 2013/14.19 – Supply and Installation of Central	
	Control Irrigation Cabinets	19
8.3	Corporate & Strategy Report No's CPS10.14 to CPS14.14	
	List of Accounts Paid – January 2014	
	2013 Compliance Audit Return	
	Terms of Reference – Audit and Risk Committee	
	Audit and Risk Committee – Non-Councillor Member	
	Policy Review	
9.	Reports by the Chief Executive Officer	26
10.	Urgent Business Approved By the Presiding Member or By	
	Decision	
11.	Confidential Items	
Declaratio	n of Closure	26

City of Nedlands

Minutes of a meeting of the Council Committee held in the Council Chambers, Nedlands on Tuesday 11 March 2014 at 7 pm.

Declaration of Opening

The Presiding Member declared the meeting open at 7 pm, and drew attention to the disclaimer below.

(NOTE: Council at its meeting on 24 August 2004 resolved that should the meeting time reach 11.00 p.m. the meeting is to consider an adjournment motion to reconvene the next day).

Present and Apologies and Leave Of Absence (Previously Approved)

Councillors	His Worship the May Councillor G Hay Councillor T James Councillor N Shaw Councillor N B J Horl Councillor L J McMar Councillor K Smyth Councillor K Smyth Councillor K Smyth Councillor V R Hass Councillor S J Porter Councillor S J Porter Councillor B G Hodso Councillor J Wethera Mr G Trevaskis Mr M Cole Mr P Mickleson	ey hus ell don II Directo	(Presiding Member) Melvista Ward Melvista Ward Coastal Districts Ward Coastal Districts Ward Coastal Districts Ward Dalkeith Ward Dalkeith Ward Dalkeith Ward Hollywood Ward Hollywood Ward Hollywood Ward Hollywood Ward
	Mr M Goodlet Ms P Huigens	Dire	ctor Technical Services er Health & Compliance
Public	There were 5 member	ers of the public	present.
Press	Nil.		
Leave of Absence Nil. (Previously Approved)			
Apologies	Nil.		
Absent	Nil.		

Disclaimer

Members of the public who attend Council meetings should not act immediately on anything they hear at the meetings, without first seeking clarification of Council's position. For example by reference to the confirmed Minutes of Council meeting. Members of the public are also advised to wait for written advice from the Council prior to taking action on any matter that they may have before Council.

Any plans or documents in agendas and minutes may be subject to copyright. The express permission of the copyright owner must be obtained before copying any copyright material.

1. Public Question Time

A member of the public wishing to ask a question should register that interest by notification in writing to the CEO in advance, setting out the text or substance of the question.

The order in which the CEO receives registrations of interest shall determine the order of questions unless the Mayor determines otherwise. Questions must relate to a matter affecting the City of Nedlands.

None received.

2. Addresses By Members of the Public (only for items listed on the agenda)

Addresses by members of the public who have completed Public Address Session Forms will be invited to be made as each item relating to their address is discussed by the Committee.

Mr P Webb, York Street, Subiaco (spoke in support of the proposal)	Report PD8.14
Mr G Davies, 4a Alexander Road, Dalkeith (spoke in opposition of the proposal)	Report PD8.14
Mr J Dyer, 179 Daglish Street, Wembley (spoke in support of the proposal)	Report PD7.14

3. Disclosures of Financial Interest

The Presiding Member reminded Councillors and Staff of the requirements of Section 5.65 of the *Local Government Act* to disclose any interest during the meeting when the matter is discussed.

There were no disclosures of Financial Interest.

4. Disclosures of Interests Affecting Impartiality

The Presiding Member reminded Councillors and Staff of the requirements of Council's Code of Conduct in accordance with Section 5.103 of the *Local Government Act*.

4.1 Councillor Hassell – PD8.14 – No.2 (Lot 379) Alexander Road, Dalkeith – Proposed Two Storey Dwelling, Front Fence & Swimming Pool

Councillor Hassell disclosed an impartiality interest in Item PD8.14 - No.2 (Lot 379) Alexander Road, Dalkeith – Proposed Two Storey Dwelling, Front Fence & Swimming Pool. He disclosed that the proposal impacts the neighbours, Mr & Dr Davies who are friends of the Councillor's, and as a consequence, there may be a perception that his impartiality on the matter may be affected. He declared that he would consider this matter on its merits and vote accordingly.

4.2 Councillor Shaw – PD8.14 – No.2 (Lot 379) Alexander Road, Dalkeith – Proposed Two Storey Dwelling, Front Fence & Swimming Pool

Councillor Shaw disclosed an impartiality interest in Item PD8.14 - No.2 (Lot 379) Alexander Road, Dalkeith – Proposed Two Storey Dwelling, Front Fence & Swimming Pool. He disclosed that he had met with the applicant and also that the proposal impacts the neighbours, Mr & Dr Davies who are friends of the Councillor's, and as a consequence, there may be a perception that his impartiality on the matter may be affected. He declared that he/she would consider this matter on its merits and vote accordingly.

4.3 Councillor Argyle – PD8.14 – 2 Alexander Road, Dalkeith

Councillor Argyle disclosed an impartiality interest in Item PD8.14 - No.2 (Lot 379) Alexander Road, Dalkeith – Proposed Two Storey Dwelling, Front Fence & Swimming Pool. He disclosed that the proposal impacts the neighbours, Mr & Dr Davies who are acquaintances of the Councillor's, and as a consequence, there may be a perception that his impartiality on the matter may be affected. He declared that he would consider this matter on its merits and vote accordingly.

4.4 Councillor Binks – PD8.14 – 2 Alexander Road, Dalkeith

Councillor Binks disclosed an impartiality interest in Item PD8.14 - No.2 (Lot 379) Alexander Road, Dalkeith – Proposed Two Storey Dwelling, Front Fence & Swimming Pool. He disclosed that the proposal impacts the neighbours, Mr & Dr Davies who are acquaintances of the Councillor's, and as a consequence, there may be a perception that his impartiality on the matter may be affected. He declared that he would consider this matter on its merits and vote accordingly.

5. Declarations by Members That They Have Not Given Due Consideration to Papers

Members who have not read the business papers to make declarations at this point.

Nil.

6. Confirmation of Minutes

6.1 Committee Meeting 11 February 2014

Moved – Councillor Shaw Seconded – Councillor Argyle

The minutes of the Council Committee held 11 February 2014 are confirmed.

CARRIED UNANIMOUSLY 13/-

7. Matters for Which the Meeting May Be Closed

In accordance with Standing Orders and for the convenience of the public, the Committee is to identify any matter which is to be discussed behind closed doors at this meeting and that matter is to be deferred for consideration as the last item of this meeting.

8. Divisional Reports

Note: Regulation 11(da) of the *Local Government (Administration) Regulations 1996* requires written reasons for each decision made at the meeting that is significantly different from the relevant written recommendation of a committee or an employee as defined in section 5.70, but not a decision to only note the matter or to return the recommendation for further consideration.

8.1 Planning & Development Report No's PD7.14 to PD9.14

Planning & Development Report No's PD7.14 to PD9.14 to be dealt with at this point (copy attached yellow cover sheet).

PD7.14 No. 19 (Lot 402) Clifton Street Nedlands – Additions (Verandah) to Single House

Committee	11 March 2014	
Council	25 March 2014	
Applicant	William Kenyon Dyer	
Owner	W K, C J & E J Dyer	
Officer	Thomas Geddes – Planning Officer	
Director	Peter Mickleson – Director Planning & Development	
File ReferenceM14/2795		

<u>Non-Elector</u> Moved – Councillor Hodsdon Seconded – Councillor Hassell

That Mr Dyer, a non-elector of the City be permitted to address the meeting.

CARRIED UNANIMOUSLY 13/-

Mr J Dyer, 179 Daglish Street, Wembley (spoke in support of the proposal)

Report PD7.14

Regulation 11(da) – Not applicable – Recommendation adopted.

Moved – Councillor Binks Seconded – Councillor Wetherall

That the Recommendation to Committee is adopted.

(Printed below for ease of reference)

CARRIED 12/-(Abstained: Cr. James)

Committee Recommendation / Recommendation to Committee

Council approves an application for verandah additions at No. 19 (Lot 402) Clifton Street, Nedlands in accordance with the application and the plans received 10 February 2014, subject to the following conditions:

- 1. the development shall at all times comply with the approved plans;
- 2. all visual privacy screens to the verandah (as marked in red on the approved plans) shall prevent overlooking in accordance with the visual privacy requirements of the *Residential Design Codes 2013* (R-Codes). The structures shall be installed and remain in place permanently, unless otherwise approved by the City;
- all stormwater from the development, which includes permeable and non-permeable areas, shall be contained onsite by draining to soakwells of adequate capacity to contain runoff from a 20 year recurrent storm event. Soak-wells shall be a minimum capacity of 1.0m³ for every 80m² of calculated surface area of the development;
- 4. the use of bare or painted metal building materials is permitted on the basis that, if during or following the erection of the development the Council forms the opinion that glare which is produced from the building / roof has or will have a significant detrimental effect upon the amenity of neighbouring properties, the Council may require the owner to treat the building / roof to reduce the reflectivity to a level acceptable to Council; and
- 5. any additional development, which is not in accordance with the original application or conditions of approval as outlined above, will require further approval by Council.

Advice Notes specific to this approval:

a. all downpipes from guttering shall be connected so as to discharge into drains which shall empty into a soak-well and each soak-well shall be located at least 1.8m from any building, and at least 1.8m from the boundary of the block.

PD8.14 No.2 (Lot 379) Alexander Road, Dalkeith – Proposed Two Storey Dwelling, Front Fence & Swimming Pool

Committee	11 March 2014
Council	25 March 2014
Applicant	Sandra Oates
Owner	Philip & Sandra Oates
Officer	Elle O'Connor
Director	Peter Mickleson – Planning & Development
File Reference	AL2/2 : M14/3705
Previous Item	Nil

Councillors Hassell, Argyle, Shaw and Binks re-confirmed their declarations of Impartiality previously given at item 4.

Moved: Councillor Porter Seconded: Councillor Binks

That Mr P Webb, a non-elector of the City of Nedlands, be permitted to address the Council.

CARRIED UNANIMOUSLY 13/-

Mr P Webb, York Street, Subiaco (spoke in support of the proposal)

Report PD8.14

Mr G Davies, 4a Alexander Road, Dalkeith (spoke in opposition of the proposal)

Report PD8.14

Regulation 11(da) – Not applicable – Recommendation adopted.

Moved – Councillor McManus Seconded – Councillor James

That the Recommendation to Committee is adopted.

(Printed below for ease of reference)

(Abstained: Crs. James Shaw & Horley)

Committee Recommendation / Recommendation to Committee

Council approves an application for a Two Storey Dwelling, Front Fence and Pool located at No.2 (Lot 379) Alexander Rd, Dalkeith in accordance with the application dated 7 October 2013 and the amended plans dated 10 February 2014 subject to the following conditions:

- 1. the development shall at all times comply with the approved plans;
- 2. all crossovers to the street(s) shall be constructed to the Council's Crossover Specifications and the applicant / landowner to obtain levels for crossovers from the Council's Infrastructure Services under supervision onsite, prior to commencement of works;
- all stormwater from the development, which includes permeable and non-permeable areas, shall be contained onsite by draining to soakwells of adequate capacity to contain runoff from a 20 year recurrent storm event. Soak-wells shall be a minimum capacity of 1.0m³ for every 80m² of calculated surface area of the development;
- 4. all footings and structures to retaining walls, fences and parapet walls shall be constructed wholly inside the site boundaries of the Certificate of Title;
- 5. the parapet wall(s) shall be finished to a professional standard, to the satisfaction of the City;
- 6. the use of bare or painted metal building materials is permitted on the basis that, if during or following the erection of the development the Council forms the opinion that glare which is produced from the building / roof has or will have a significant detrimental effect upon the amenity of neighbouring properties, the Council may require the owner to treat the building / roof to reduce the reflectivity to a level acceptable to Council; and
- 7. any additional development, which is not in accordance with the original application or conditions of approval as outlined above, will require further approval by Council.

Advice Notes specific to this approval:

- all internal water closets and ensuites without fixed or permanent window access to outside air or which open onto a hall, passage, hobby or staircase, shall be serviced by a mechanical ventilation exhaust system which is ducted to outside air, with a minimum rate of air change equal to or greater than 25 litres / second;
- all swimming pool waste water shall be disposed of into an adequately sized, dedicated soak-well located on the same lot. Soakwells shall not be situated closer than 1.8m to any boundary of a lot, building, septic tank or other soak-well;
- 3. all downpipes from guttering shall be connected so as to discharge into drains, which shall empty into a soak-well; and each soak-well shall be located at least 1.8m from any building, and at least 1.8m from the boundary of the block;
- 4. the applicant is advised to consult the City's *Visual and Acoustic Privacy Advisory Information* in relation to selecting and locating any air-conditioner or swimming pool or spa mechanical equipment such that noise, vibration and visual impact on neighbours is mitigated. The City does not recommend installing any equipment near a property boundary where it is likely noise in these locations will intrude on neighbouring properties;
- prior to selecting a location to install an air-conditioner, applicant is advised to consult the online fairair noise calculator at <u>www.fairair.com.au</u> and use this as a guide on air-conditioner placement so as to prevent noise affecting neighbouring properties;
- 6. prior to installing an air-conditioner or swimming pool or spa mechanical equipment, the applicant is advised to consult residents of neighbouring properties and if necessary take measures to suppress noise;
- 7. the landowner is advised to limit construction noise and hours as per the *Environmental Protection (Noise) Regulations 1997*; and
- 8. all swimming pools, whether retained, partially constructed or finished, shall be kept dry during the construction period. Alternatively, the water shall be maintained to a quality which prevents mosquitoes from breeding.

PD9.14 Natural Area Management Plans 2013 - 2018

Committee	11 March 2014
Council	25 March 2014
Applicant	City of Nedlands
Owner	N/A
Officer	Vicki Shannon, Environmental Conservation Coordinator
Director	Peter Mickleson, Director Planning and Development
	Services
File Reference	PRS/140
Previous Item	D29.09

Regulation 11(da) – Councillors agreed to remove action 15 from table 4: Hollywood Reserve Management Plan Action 2013-2018.

Moved – Councillor Shaw Seconded – Councillor Horley

That the Recommendation to Committee is adopted.

(Printed below for ease of reference)

<u>Amendment</u> Moved: Councillor Hassell Seconded: Councillor Wetherall

Remove action #15 from Table 4: Hollywood Reserve Management Plan Actions 2013-2018.

CARRIED 7/4 (Against: Crs. Shaw Horley Smyth & Porter) (Abstained: Cr. Hodsdon)

<u>Amendment</u> Moved: Councillor Smyth Seconded: Councillor Horley

1. Add an action within Draft Natural Areas Management Plan 2013 – 2018 to give consideration to planting large indigenous trees; and

CARRIED 10/2 (Against: Shaw & Argyle) (Abstained: Cr. Porter) 2. In relation to Recommendation 3, the following words be added "and provision be made for public art and seating" after "fencing".

LOST 4/8 (Against: Mayor Hipkins Crs. James Shaw Argyle Hassell Porter Binks & Wetherall) (Abstained: Cr. Hodsdon)

The substantive motion was put and

CARRIED 12/1 (Against: Cr. Argyle)

Committee Recommendation

Council:

- 1. consider providing an extra \$50,000 annually in future Natural Areas operational budget to assist with fuel loading reduction;
- 2. instruct Administration to initiate action required under relevant legislation to re-classify all lots managed for conservation within Allen Park to:
 - a. Class "A" reserves;
 - b. "Parks and Recreation" under the MRS; and
 - c. "Recreation" under the LPS.
- 3. identify the areas of bushland managed by the City as "Special Protection Zones" regardless of the "Power to Lease" on their management orders as detailed in Action 1 of the Natural Areas Management Plan 2013 -2018;
- 4. identify "Special Protection" Zones in the relevant Leasing Policy and Procedure; and
- 5. adopt the following seven Natural Area Management Plans 2013 2018 following inclusion of Recommendation four (4) above:
 - Draft Natural Areas Management Plan 2013 2018 subject to adding an action giving consideration to planting large indigenous trees;
 - b. Draft Shenton Bushland Management Plan 2013 2018
 - c. Draft Allen Park Natural Area Management Plan 2013 2018

- d. Draft Hollywood Reserve Management Plan 2013 -2018 subject to removing action #15
- e. Draft Point Resolution Management Plan 2013 -2018
- f. Draft Birdwood Parade natural Area Management Plan
- g. Draft Mount Claremont Oval Reserve Management Plan 2013 2018

Recommendation to Committee

Council:

- 1. consider providing an extra \$50,000 annually in future Natural Areas operational budget to assist with fuel loading reduction;
- 2. instruct Administration to initiate action required under relevant legislation to re-classify all lots managed for conservation within Allen Park to:
 - a. Class "A" reserves;
 - b. "Parks and Recreation" under the MRS; and
 - c. "Recreation" under the LPS.
- identify the areas of bushland managed by the City as "Special Protection Zones" regardless of the "Power to Lease" on their management orders as detailed in Action 1 of the Natural Areas Management Plan 2013 -2018;
- 4. identify "Special Protection" Zones in the relevant Leasing Policy and Procedure; and
- 5. adopt the following seven Natural Area Management Plans 2013 2018 following inclusion of Recommendation four (4) above:
 - a. Draft Natural Areas Management Plan 2013 2018
 - b. Draft Shenton Bushland Management Plan 2013 2018
 - c. Draft Allen Park Natural Area Management Plan 2013 2018
 - d. Draft Hollywood Reserve Management Plan 2013 -2018
 - e. Draft Point Resolution Management Plan 2013 -2018
 - f. Draft Birdwood Parade natural Area Management Plan
 - g. Draft Mount Claremont Oval Reserve Management Plan 2013 2018

8.2 Technical Services Report No's TS05.14 to TS06.14

Technical Services Report No's TS05.14 to TS06.14 to be dealt with at this point (copy attached blue cover sheet).

TS05.14 Tender No. 2013/14.15 Supply and Delivery of Consulting Services

Committee	11 March 2014
Council	25 March 2014
Applicant	City of Nedlands
Officer	Mark Goodlet – Director Technical Services
Director	Mark Goodlet – Director Technical Services
File Reference	TEN/429
Previous Item	Not Applicable

Regulation 11(da) – Not applicable – Recommendation adopted.

Moved – Councillor Binks Seconded – Councillor Shaw

That the Recommendation to Committee is adopted.

(Printed below for ease of reference)

CARRIED UNANIMOUSLY 13/-

Committee Recommendation / Recommendation to Committee

Council:

1. agrees to award tender no. 2013/14.15, as per the schedules of rates (Attachment 1) submitted, for a period of three (3) years, to the Consultants detailed in the table below for the provision of consultancy services; and

Discipline	Company
Civil Engineering	
	Worley Parsons
Roads	GHD
	OPUS
	David Wills and Associates
	Core Business
Asset	Opus
	GHD
	Worley Parsons
	David Wills and Associates
Drainage	GHD
	OPUS
	Worley Parsons
T. (()	OPUS
Traffic	Shawmac
	GHD
Hydraulic Engineering	
	GHD
	Urbanise
	ADG Engineering
	Worley Parsons
Structural Engineering	
	Pritchard Francis
	Worley Parsons
	Lindsay Dynan Consultants
	GHD
Mechanical Engineering	
	GHD
	Wood and Grieve
	Solmec
	Worley Parsons
Electrical Engineering	
	Worley Parsons
	Wood and Grieve
	GHD
	OPUS
Engineering Managerial Support	
	Core Business
	GHD
Geophysical Engineering	
	GBG Maps

Geotechnical	
Engineering	
	Cardno
	CMW Geosciences
	GHD
	Worley Parsons
Project Management	
	APP
General	Blue Vision
	Palassis
	Holton Connor
Architecture	GHD
	Worley Parsons
	GHD
	Core Business
Engineering	Worley Parsons
	OPUS
Surveying - Licensed	
	BCE Surveying
	GHD
	HSV Nominees
	OPUS
Surveying - General	
	HSV Nominees
	BCE Surveying
	Robert Roach
	OPUS
Coastal Engineering	
	Worley Parsons
	GHD
	David Wills and Associates
	Core Business
Environmental	
Engineering	
	Worley Parsons
	360 Environmental
	Ecoscape
	Enviobis
Landscape Architecture	
	Emerge Associates
	Ecoscape
	GHD

Architecture - General	
	Holton Connor
	Wood and Bagot
	Peter Hunt
	Cox Howlett & Bailey Woodland
Architecture - Historical	
	Palassis
	SIA
Arboriculturalist	
	Classic Tree Service

2. authorises the Chief Executive Officer to sign the acceptance of offer for this tender.

TS06.14 Tender No. 2013/14.19 – Supply and Installation of Central Control Irrigation Cabinets

Committee	11 March 2014	
Council	25 March 2014	
Applicant	City of Nedlands	
Officer	Taryn King – Purchasing and Tenders Coordinator	
Director	Mark Goodlet – Director Technical Services	
File Reference	• TEN/436	
Previous Item	Not Applicable	

Regulation 11(da) – Not applicable – Recommendation adopted.

Moved – Councillor Binks Seconded – Councillor Hassell

That the Recommendation to Committee is adopted.

(Printed below for ease of reference)

CARRIED 12/1 (Against: Cr. Hay)

Committee Recommendation / Recommendation to Committee

Council:

- 1. agrees to award tender no. 2013/14.19 to DU Electrical PTY LTD for the provision of supply and installation of central control capable irrigation cabinets as per the schedule of rates (Attachment 1) submitted; and
- 2. authorises the Chief Executive Officer to sign an acceptance of offer for this tender.

8.3 Corporate & Strategy Report No's CPS10.14 to CPS14.14

Report No's CPS10.14 to CPS14.14 to be dealt with at this point (copy attached green cover sheet).

CPS10.14 List of Accounts Paid – January 2014

Committee	11 March 2014	
Council	25 March 2014	
Applicant	City of Nedlands	
Officer	Rajah Senathirajah – Manager Finance	
Director	Director Michael Cole – Director Corporate & Strategy	
File Reference	Reference Fin/072-17	
Previous Item	Nil	

Councillor Hassell left the room at 8.35pm and returned at 8.37 pm.

Councillor Wetherall left the room at 8.41pm and returned at 8.42 pm.

Regulation 11(da) – Not applicable – Recommendation adopted.

Moved – Councillor McManus Seconded – Councillor Binks

That the Recommendation to Committee is adopted.

(Printed below for ease of reference)

CARRIED UNANIMOUSLY 13/-

Committee Recommendation / Recommendation to Committee

Council receives the List of Accounts Paid for the month of January 2014 (Refer to Attachment).

CPS11.14 2013 Compliance Audit Return

Committee	11 March 2014
Council	25 March 2014
Applicant	City of Nedlands
Officer	Phoebe Huigens, Policy and Projects Officer
Director	Michael Cole – Director Corporate & Strategy
File Reference	ORN/007-04
Previous Item	Nil

Regulation 11(da) – Not applicable – Recommendation adopted.

Moved – Councillor Hassell Seconded – Councillor James

That the Recommendation to Committee is adopted.

(Printed below for ease of reference)

CARRIED UNANIMOUSLY 13/-

Committee Recommendation / Recommendation to Committee

Council adopts the 2013 Compliance Audit Return.

CPS12.14 Terms of Reference – Audit and Risk Committee

Committee	11 March 2014
Council	25 March 2014
Applicant	City of Nedlands
Officer	Rajah Senathirajah
Director	Michael Cole – Director Corporate & Strategy
File Reference	ORN/007-04
Previous Item	Nil

Regulation 11(da) – Not applicable – Recommendation adopted.

Moved – Councillor McManus Seconded – Councillor James

That the Recommendation to Committee is adopted.

(Printed below for ease of reference)

CARRIED UNANIMOUSLY 13/-

Committee Recommendation / Recommendation to Committee

Council:

- 1. amends the terms of reference of the Audit and Risk Committee as follows:
 - a. Membership
 - i. In point (4) to amend the wording of quorum from "three" to "when at least 50% of the eligible members are present"
 - ii. In point (9):
 - 1. Remove the words "are non-voting and" and replace with "shall"
 - 2. Add "/or" after the words "Audit and"

b. Staff

i. Amend the title of the Director

c. Invitees/Attendees

- i. Delete "financial advisors" and replace with "internal auditors"
- d. Meetings
 - i. In the third dot point delete the words "following the completion of" and replace with "with regards to" and
 - ii. Add the words "interim and/or final" before the words "Annual Report"
- e. Delegated Authority
 - i. Include a new delegation for the Committee to have delegated authority to meet with the auditor in accordance with Section 7.12A(2) of the *Local Government Act* 1995.
- 2. Delegates authority for the Audit and Risk Committee to meet with the auditor in accordance with Section 7.12A(2) of the Local Government Act 1995.

CPS13.14 Audit and Risk Committee – Non-Councillor Member

Committee	11 March 2014
Council	25 March 2014
Applicant	City of Nedlands
Officer	Michael Cole – Director Corporate & Strategy
Director	Michael Cole – Director Corporate & Strategy
File Reference	FIN/006-04
Previous Item	Nil

Regulation 11(da) – Not applicable – Recommendation adopted.

Moved – Councillor Hassell Seconded – Councillor James

That the Recommendation to Committee is adopted.

(Printed below for ease of reference)

CARRIED UNANIMOUSLY 13/-

Committee	Recommendation	1	Audit	&	Risk	Committee
Recommenda	ation					

That Council confirms the appointment of Mr Ken Eastwood as the non-Councillor member of the Audit and Risk Committee.

Committee	11 March 2014
Council	25 March 2014
Applicant	City of Nedlands
Officer	Phoebe Huigens, A/Manager Health & Compliance
Director	Michael Cole, Director Corporate & Strategy
File Reference	IFM/417
Previous Item	NIL

Regulation 11(da) – Not applicable – Recommendation adopted.

Moved – Councillor Hassell Seconded – Councillor Hodsdon

That the Recommendation to Committee is adopted.

(Printed below for ease of reference)

CARRIED 12/-(Abstained: Crs. James)

Committee Recommendation / Recommendation to Committee

Council:

- 1. approves the following policies:
 - a. Purchasing of Goods & Services up to \$100,000
 - b. Footpaths
 - c. Crossovers
 - d. Corner Truncations
- 2. revokes the following policies:
 - a. Traffic Management

9. Reports by the Chief Executive Officer

Nil.

10. Urgent Business Approved By the Presiding Member or By Decision

Any urgent business to be considered at this point.

Nil.

11. Confidential Items

Nil.

Declaration of Closure

There being no further business, the Presiding Member declared the meeting closed at 8.48 pm.