



# Corporate & Strategy Reports

**Committee Consideration – 3 December 2013**  
**Council Resolution – 10 December 2013**

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<b>CPS39.13</b>	<b>List of Accounts Paid – October 2013</b>
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<b>Committee</b>	3 December
<b>Council</b>	10 December
<b>Applicant</b>	City of Nedlands
<b>Officer</b>	Rajah Senathirajah – Manager Finance
<b>Director</b>	Michael Cole – Director Corporate & Strategy
<b>Director Signature</b>	
<b>File Reference</b>	Fin/072-17
<b>Previous Item</b>	Nil

### **Executive Summary**

In accordance with Regulation 13 of the *Local Government (Financial Management) Regulations 1996* Administration is required to present the List of Accounts Paid for the month to Council.

### **Recommendation to Committee**

**Council receives the List of Accounts Paid for the month of October 2013 (Refer to Attachment).**

### **Strategic Plan**

KFA: Governance and Civic Leadership

This report will ensure the City meets its statutory requirements.

### **Background**

Regulation 13 of the *Local Government (Financial Management) Regulations 1996* requires a list of accounts paid to be prepared each month showing each account paid since the last list was prepared:

1. the payee's name;
2. the amount of the payment;
3. the date of the payment; and
4. sufficient information to identify the transaction.

The list is to be presented to the Council at the next ordinary meeting of the Council after the list is prepared and recorded in the Minutes of that meeting.

## **Discussion**

The list of accounts paid for October 2013 is attached and is presented to Council. Also including for the first time in these reports in a schedule of Credit Card payments.

## **Consultation**

Required by legislation:

Yes

No

Required by City of Nedlands policy:

Yes

No

## **Legislation / Policy**

This report meets the requirements of Regulation 13 of the Local Government (Financial Management) Regulations 1996.

## **Budget/Financial Implications**

Not applicable.

## **Risk Management**

The Accounts Payable procedures ensure that no fraudulent payments are made by the City, and these procedures are strictly adhered to by the officers. These include the final vetting of approved invoices by the Finance Manager and the Director of Corporate Services (or designated alternative officers).

## **Conclusion**

The list of accounts paid for the month of October 2013 complies with the relevant legislation and can be received by Council.

## **Attachments**

1. List of Accounts Paid – October 2013
2. Purchasing Card Expenses - October (Statement period 29<sup>th</sup> September to 28 October 2013)



# CITY OF NEDLANDS

## All Payments 1/10/2013 to 31/10/2013

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<b>NAB - Municipal Account</b>						
<b>CHEQUE</b>						
58964	AUST INSTITUTE OF BUILDING SURVEYOR	04/10/2013	-1,020.00	INV	CHANGES IN RULES FOR POOLS, 20/9/2013 AIBS	155.00
				INV	CHANGES IN RULES FOR POOLS 20/9/2013 AIBS	210.00
				INV	SEMINAR	210.00
				INV	CHANGES IN RULES FOR POOLS 20/9/2013 AIBS	190.00
				INV	SEMINAR	255.00
				INV	PRE-CONFERENCE TRAINING AIBS SEMINAR	
				INV	16/10/2013-	
				INV	PRE CONFERENCE TRAINING AIBS SEMINAR	
				INV	16/10/2013 -	
58965	BAY ROAD PANTRY	04/10/2013	-100.00	INV	PAYMENT OF 25% COMMISSION	100.00
58966	CITY OF NEDLANDS PETTY CASH	04/10/2013	-550.25	INV	RECOUP PETTY CASH - ADMIN WE 04/10/13	218.10
				INV	RECOUP PETTY CASH - NCC WE 04/10/13	332.15
58967	TOWN OF CLAREMONT	04/10/2013	-10.85	INV	PAYMENT OF LOST BOOK	10.85
58968	WATER CORPORATION	04/10/2013	-1,125.40	INV	110 SMYTH RD USAGE TO 19/9/13 & RATES TO	194.40
				INV	31/10/13	
				INV	OFFICES 69-71 STIRLING HWY USAGE TO 19/9/13 &	415.97
				INV	TENNIS CRT R28416 DRAPER ST USAGE TO 20/9/13 &	87.72
				INV	R24029 DRAPER ST USAGE TO 20/9/13 & RATES TO	14.32
				INV	GARDEN 1 HAMPDEN RD USAGE TO 20/9/13 & RATES	12.26
				INV	TO	
				INV	GARDEN 1 HAMPDEN RD USAGE TO 20/9/13 & RATES	34.73
				INV	TO	
				INV	GARDEN R WILLIAMS RD USAGE TO 18/9/13 & RATES	83.76
				INV	TO	
				INV	RD VERGE STIRLING HWY USAGE TO 19/9/13 &	6.14
				INV	RATES TO	
				INV	RD VERGE SMYTH RD USAGE TO 19/9/13 & RATES TO	6.13
				INV	RD VERGE BIRKDALE ST USAGE TO 20/9/13, RATES	40.86
				INV	TO	
				INV	RESERVE MONTGOMERY AVE USAGE TO 23/9/13,	229.11
				INV	RATES TO	
58969	ALINTA GAS	09/10/2013	-364.30	INV	LT 5837 BEATRICE RD 13/6/13-10/9/13	101.30
				INV	95 WARATAH AVE 14/6/13-10/9/13	23.15
				INV	66 MELVISTA AVE (17/6/13-11/9/13)	28.10



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				INV	JLP 18/6/13-12/9/13	211.75
58970	CITY OF NEDLANDS PETTY CASH	09/10/2013	-354.60	INV	PETTY CASH FLOAT FOR HEALTH & COMPLIANCE	150.00
				INV	ADMIN PETTY CASH RECOUP 08/10/13	204.60
58971	PROWORD ENTERPRISES	09/10/2013	-627.08	INV	TRANSCRIBING CADDY INTERVIEW AT \$125 PER HOUR	275.00
				INV	TRANSCRIBING MCARTHUR AN BAYLEY AND TIME CAPSULE	352.08
58972	WATER CORPORATION	09/10/2013	-2,226.24	INV	BOWLING CLUB R15752 USAGE TO 19/9/13 & RATES TO	422.60
				INV	INFANT HEALTH CTRE DRAPER ST USAGE TO 20/9/13 &	46.93
				INV	HALL R37093 DRAPER ST USAGE TO 20/9/13 & RATES TO	218.30
				INV	YARD 1-15 CARRINGTON ST USAGE TO 18/9/13 & RATES	193.95
				INV	INFANT HEALTH CENTRE25 STRICKLAND ST USAGE TO	44.89
				INV	CENTRE ADDERLEY ST MTC USAGE TO 23/9/13, RATES TO	1,155.85
				INV	11 SAYER ST USAGE TO 23/9/13, RATES TO 31/10/13	143.72
58973	J M WATT	09/10/2013	-2,451.07	RFND	OVERPAYMENT REFUND	2,451.07
58974	S B & C J MARCHESI	09/10/2013	-275.09	RFND	OVERPAYMENT REFUND	275.09
58975	PROPERTY SETTLEMENT SERVICES	09/10/2013	-715.97	RFND	OVERPAYMENT REFUND	715.97
58976	P J RODOREDA	09/10/2013	-384.66	RFND	OVERPAYMENT REFUND	384.66
58977	DR K E FORDHAM	09/10/2013	-412.07	RFND	OVERPAYMENT REFUND	412.07
58978	N I WARNER	09/10/2013	-14.00	fund	REFUND	14.00
58979	H W & M H DALY	09/10/2013	-265.58	RFND	OVERPAYMENT REFUND	265.58
58980	AC YOONG	09/10/2013	-110.30	RFND	OVERPAYMENT REFUND	110.30
58981	MS M G WOOD	09/10/2013	-1,771.84	RFND	OVERPAYMENT REFUND	1,771.84
58982	MS IMOGEN MIRMIKIDIS	09/10/2013	-42.00	INV	COURSE REFUND	42.00
58983	CRISTY BURNE	09/10/2013	-600.00	INV	CHILDREN'S BOOK WEEK PRESENTER	600.00
58984	J SHAW	09/10/2013	-9.00	INV	REFUND OF DOG REGISTRATION FEES	9.00
58985	T E OH	09/10/2013	-3.00	INV	REFUND OF OVERPAID PLANNING FEE	3.00



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58986	AUST INSTITUTE OF BUILDING SURVEYOR	16/10/2013	-440.00	INV	1 ANNUAL MEMBERSHIP FEE JULY 2013 TO JUNE 2014	440.00
58987	CITY OF NEDLANDS	16/10/2013	-2,125.00	INV	CR S.BROWN ALLOWANCE TO CONTRA AGAINST RATES	2,125.00
58988	CITY OF NEDLANDS PETTY CASH	16/10/2013	-909.85	INV	NCC PETTY CASH RECOUP 15/10/13	260.25
				INV	NEDLANDS LIBRARY 10/10/13	247.55
				INV	DEPOT PETTY CASH RECOUP 10/10/13	402.05
58989	FINES ENFORCEMENT REGISTRY	16/10/2013	-2,709.00	INV	LODGEMENT OF UNPAID FINES FOR ENFORCEMENT	2,709.00
58990	MR B G HODSDON	16/10/2013	-2,125.00	INV	COUNCILLORS ALLOWANCE OCT 2013	2,125.00
58991	WATER CORPORATION	16/10/2013	-1,292.33	INV	CHANGE ROOMS MARINE PDE SWNABOURNE TO 24/09/13	287.57
				INV	CLUB ODERN CR LOT 367 19349 TO 24/9/13	336.65
				INV	ROUNDAABOUT NORTH ST SWANBOURNE TO 24/9/13	8.98
				INV	BEACH FACILITIES MARINE PDE SWABOURNE LOT 372 RES	116.45
				INV	PARK KIRKWOOD RD SWANBOURNE LT 368 TO 24/9/13	226.52
				INV	CROQUET CLUB BRUCE ST NEDLANDS LOT RES 1669 TO	138.67
				INV	BEATON PARK TO 8/10/13	177.49
58992	MS CHRISTINA ANASTIS	16/10/2013	-48.70	INV	COURSE REFUND	48.70
58993	ROBYN CAMERER	16/10/2013	-2,287.50	INV	A FEAST OF COULOUR EXHIBITION PROCEEDS	2,287.50
58994	MS SUE JENSEN	16/10/2013	-144.00	INV	COURSE REFUND	144.00
58995	MS ZOE COLLINS	16/10/2013	-210.00	INV	COURSE REFUND	210.00
58996	MS D CORNECT	16/10/2013	-160.00	INV	COURSE REFUND	160.00
58997	MS A DENNIS	16/10/2013	-160.00	INV	COURSE REFUND	160.00
58998	MS J MILLER	16/10/2013	-160.00	INV	COURSE REFUND	160.00
58999	MR C GAZIA	16/10/2013	-145.00	INV	COURSE REFUND	145.00
59000	MS SUSIE COTTON	16/10/2013	-210.00	INV	COURSE REFUND	210.00
59001	MS JAMIE HO	16/10/2013	-42.00	INV	COURSE REFUND	42.00
59002	MS M GAYNOR	16/10/2013	-166.50	INV	COURSE REFUND	166.50
59003	MISS M WONG	16/10/2013	-42.00	INV	COURSE REFUND	42.00



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59004	MS ANNIE COSGROVE	16/10/2013	-192.00	INV	ROOM HIRE REFUND	192.00
59005	DENNIS R WOODARD	16/10/2013	-147.00	INV	REFUND FOR PLANNING APPLICATION FEES	147.00
59006	TRUDY MCAULIFFE	16/10/2013	-1,352.73	INV	REFUND OF PLANNING APPLICATION FEE	1,352.73
59007	ALINTA GAS	23/10/2013	-129.60	INV	LOT 2 CARRINGTON ST 28/6/13-25/9/13	129.60
59008	AMP FLEXIBLE LIFETIME SUPER	23/10/2013	-1,703.10	INV	83 - 83-14-8-9-83	1,703.10
59009	AMP RETIREMENT SAVINGS ACCOUNT	23/10/2013	-458.80	INV	80 - 80-14-8-9-80	458.80
59010	ANZ SMART CHOICE SUPER	23/10/2013	-371.70	INV	96 - 96-14-8-9-96	371.70
59011	AUSTRALIAN CATHOLIC SUPERANNUATION	23/10/2013	-342.76	INV	8 - 8-14-8-9-8	342.76
59012	AUSTRALIAN SUPER - WESTSCHEME DIVIS	23/10/2013	-2,041.58	INV	68 - 68-14-8-9-68	623.32
				INV	81 - 81-14-8-9-81	97.28
				INV	92 - 92-14-8-9-92	108.52
				INV	95 - 95-14-8-9-95	1,212.46
59013	CITY OF NEDLANDS PETTY CASH	23/10/2013	-515.85	INV	ADMIN PETTY CASH RECOUP 22/10/13	258.50
				INV	NCC PETTY CASH RECOUP 22/10/13	257.35
59014	COLONIAL FIRST STATE - FIRSTCHOICE	23/10/2013	-195.15	INV	87 - 87-14-8-9-87	195.15
59015	COMMISSIONER OF STATE REVENUE	23/10/2013	-326.48	INV	REFUND OF REBATE CLAIMED INCORRECTLY	326.48
59016	COMMONWEALTH BANK GROUP SUPER	23/10/2013	-241.38	INV	2 - 2-14-8-9-2	241.38
59017	CONCEPT ONE SUPERANNUATION PLAN	23/10/2013	-589.52	INV	97 - 97-14-8-9-97	589.52
59018	MS H J DEAN	23/10/2013	-416.00	INV	TUTOR FEES SCHOOL HOLIDAYS TERM 4 2013 POTTERY	416.00
59019	FINES ENFORCEMENT REGISTRY	23/10/2013	-3,698.00	INV	LODGEMENT OF UNPAID FINES FOR ENFORCEMENT	3,698.00
59020	HESTA SUPER FUND	23/10/2013	-871.68	INV	78 - 78-14-8-9-78	391.34
				INV	98 - 98-14-8-9-98	473.17
				INV	98 - 98-14-99-8-9-98	7.17
59021	HOST PLUS SUPERANNUATION FUND	23/10/2013	-1,199.42	INV	77 - 77-14-8-9-77	1,199.42
59022	IINET LTD	23/10/2013	-429.75	INV	SO IINET BROADBAND SERVICE FROM 20/10/2013 TO	429.75
59023	KINETIC SUPER	23/10/2013	-377.12	INV	94 - 94-14-8-9-94	377.12



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59024	LOCAL SUPER DIVISION OF STATEWIDE S	23/10/2013	-1,830.76	INV 69	- 69-14-8-9-69	1,830.76
59025	MERCER SUPER TRUST	23/10/2013	-372.14	INV 4	- 4-14-8-9-4	372.14
59026	MLC NOMINEES PTY LIMITED	23/10/2013	-547.60	INV 65	- 65-14-8-9-65	547.60
59027	MTAA SUPERANNUATION FUND	23/10/2013	-828.89	INV 66	- 66-14-8-9-66	300.34
				INV 82	- 82-14-8-9-82	528.55
59028	PBTL-LIFETIME SUPERANNUATION FUND	23/10/2013	-203.83	INV 62	- 62-14-8-9-62	203.83
59029	RETAIL EMPLOYEES SUPERANNUATION FUN	23/10/2013	-201.09	INV 93	- 93-14-8-9-93	201.09
59030	SUNSUPER SUPERANNUATION FUND	23/10/2013	-161.00	INV 91	- 91-14-8-9-91	161.00
59031	UNISUPER LIMITED	23/10/2013	-711.75	INV 67	- 67-14-8-9-67	465.00
				INV 76	- 76-14-8-9-76	120.49
				INV 86	- 86-14-8-9-86	126.26
59032	WATER CORPORATION	23/10/2013	-1,487.01	INV	CLUB 282 MARINE PDE SWANBOURNE LOT 403 TO24/9/13	1,072.01
				INV	HALL R36394 DRAPER ST FLOREAT LOT 10005 TO	138.67
				INV	118 WOOD ST SWANBOURNE LOT 368 TO 27/9/13	61.29
				INV	TENNIS COURTS R15752 SMYTH ROAD SHENTON PARK TO	174.15
				INV	RESERVE L792 ESPLANADE FORESHORE TO 9/10/13	10.22
				INV	GROUNDS ESPLANADE DALKEITH LOT 122 TO 9/10/13	6.14
				INV	RESERVE R NARDINA CR TO 9/10/13	8.17
				INV	RESERVE L61 VICTORIA AVE RES 1627 TO 9/10/13	6.13
				INV	RESERVE VICTORIA AVE LOT 10694 RES 1624 TO 9/10/13	10.23
59033	CIMBALINO DALKEITH	23/10/2013	-241.10	INV	CITY OF NEDLANDS COFFEE	241.10
59034	PANTAI BHARU GROUP PTY LTD	23/10/2013	-1,234.10	INV	REFUND FOR RATES 11/12 & 12/13	1,234.10
59035	TW ANDREW & JE MOFFAT	23/10/2013	-1,009.23	INV	RATES REFUND AFTER SUBDIVISION 59 MAYFAIR	1,009.23
59036	ALINTA GAS	23/10/2013	-27.50	INV	SHANN ST FLOREAT 8/7/13-3/10/13	27.50
59037	WATER CORPORATION	23/10/2013	-3,531.26	INV	CLUB MELVISTA AVE DALKEITH LOT RES 1669 TO 8/10/13	283.53
				INV	CENTRE MELVISTA AVE DALKEITH LOT RES 1669 TO	118.36





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				INV	PARK MELVISTA AVE DALKEITH LOT RES 1669 TO 8/10/13	387.60
				INV	TENNIS CRTS BRUCE ST NEDLANDS LOT RES 1669 TO	242.86
				INV	BOWLING CLUB/ DAYCARE JUTLAND PDE LOT 10693 RES	159.35
				INV	DAYCARE CTR JUTLAND PDE LOT 10307 RES 38876 TO	104.01
				INV	INFANT HEALTH CTR 97A WARATAH AVE TO 9/10/13	637.28
				INV	RESERVE L 824 WARATAH AVE TO 9/10/13	6.14
				INV	CLUB VICTORIA AVE LOT 10693 RES 1668 TO 9/10/13	259.09
				INV	SPORTS GRD BEATRICE RD LOT 10693 RES 1668 TO	508.93
				INV	BOWLING CLUB JUTLAND PDE LOT 10693 RES 1668 TO	242.67
				INV	AMENITIES BROADWAY LOT 22527, 34322 TO 9/10/13	581.44
59038	AUST COMMUNICATIONS & MEDIA AUTHORI	30/10/2013	-437.00	INV	ANNUAL 2 WAY LICENSE RENEWAL FROM 17/11/2013 TO	437.00
59039	CITY OF NEDLANDS PETTY CASH	30/10/2013	-492.75	INV	NCC PETTY CASH RECOUP 28/10/13	76.15
				INV	TRESILLIAN PETTY CASH RECOUP 22/10/13	289.65
				INV	ADMIN PETTY CASH RECOUP 28/10/13	126.95
59040	MR A FAN	30/10/2013	-376.00	INV	TUTOR PAYMENT SCHOOL HOLIDAY MAGIC TERM 4 2013	376.00
59041	MELVILLE NURSERIES PTY LTD	30/10/2013	-410.30	INV	18 HYBRID TEA ROSES - MR LINCOLN	410.30
59042	SANNYS ORIGAMI	30/10/2013	-94.00	INV	TERM 4 2013 SCHOOL HOLIDAY WK 2 ORIGAMI COURSE	94.00
59043	WATER CORPORATION	30/10/2013	-118.36	INV	GARDEN R PRINCESS RD NEDLANDS TO 17/10/13	14.30
				INV	GARDEN 1-9 STIRLING HWY NEDLANDS TO 17/10/13	97.93
				INV	RD VERGE DALKEITH RD NEDLANDS TO 17/10/13	6.13
59044	D M WARNER	30/10/2013	-353.04	RFND	OVERPAYMENT REFUND	353.04
59045	A K OTTAVIANO	30/10/2013	-402.54	RFND	OVERPAYMENT REFUND	402.54
59046	S M & J H TAYLOR	30/10/2013	-3,999.34	RFND	OVERPAYMENT REFUND	3,999.34
59047	MS K TURNER	30/10/2013	-100.00	INV	COURSE REFUND	100.00
59048	MS S NEWMAN	30/10/2013	-100.00	INV	COURSE REFUND	100.00
59049	MS MARGYLE	30/10/2013	-101.00	INV	COURSE REFUND	101.00



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59050	MS J WHEELER	30/10/2013	-134.00	INV	COURSE REFUND	134.00
59051	MS E STEWART	30/10/2013	-134.00	INV	COURSE REFUND	134.00
59052	MS R SALMON-LOMAS	30/10/2013	-92.50	INV	COURSE REFUND	92.50
59053	PRUDA LAYNE HERRON	30/10/2013	-250.00	INV	13/14 YOUTH GRANT	250.00
<b>Total CHEQUE</b>			<b>-62,391.89</b>			
<b>EFT</b>						
PY01-08	NAB - MUNICIPAL ACCOUNT	08/10/2013	-290,943.33			
PY99-08	NAB - MUNICIPAL ACCOUNT	08/10/2013	-77.48			
PY01-09	NAB - MUNICIPAL ACCOUNT	22/10/2013	-290,990.85			
644	EFT TRANSFER: - 10/10/2013	10/10/2013	-775,966.91			
				<b>644.10405</b>	<b>White Eagle Commercial Cleaning</b>	
				INV	Cleaning for Nedlands Library October 2013	2,070.30
				<b>644.10443</b>	<b>Landsdale Rose Gardens</b>	
				INV	New release rose bushers 20mm x 10 of each	660.00
				<b>644.10731</b>	<b>Green Skills (Eco Jobs)</b>	
				INV	Natural Area Maintenance Staff	15,011.15
				<b>644.11062</b>	<b>GLOBE AUSTRALIA PTY LTD</b>	
				INV	FERTILISER	4,812.50
				<b>644.1107</b>	<b>Chamber of Commerce &amp; Industry WA (</b>	
				INV	Safety Representatives Training - Administration	1,292.00
				<b>644.11284</b>	<b>Australia Post</b>	
				INV	Standing Order - Bulk Postage Administration -	4,380.92
				<b>644.11410</b>	<b>Hays Specialist Recruitment (Aust)</b>	
				INV	T. King Week Ending 22/9/13	2,138.49
				INV	T. King Week Ending 8/9/13	2,138.49
				INV	Placement Fee - Purchasing and Tenders	11,356.54
				INV	Taryn King Week Ending 29/9/13	1,828.97
				INV	Week ending 15 September2013 - Roger Chalk,	1,546.86
				<b>644.11421</b>	<b>COOL CLEAR WATER GROUP LTD</b>	
				INV	2 boxes of cups for water dispenser	132.00
				<b>644.11559</b>	<b>Icon Septech Pty ltd</b>	
				INV	Offset conversion slab (without insert) 2050mm	1,445.24
				INV	Non trafficable offset conversion slab (without	481.75
				<b>644.11565</b>	<b>WELLINGTON SURPLUS STORES (PERTH)</b>	
				INV	Ranger torch equipment	454.20



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644.11634					<b>Ms N Horley</b>	
	INV				Councillors Allowance Oct 2013	2,125.00
644.11732					<b>Local Govt Managers Australia</b>	
	INV				2013 - 2014 Membership Gabriela Poezyn - Invoice	465.00
644.11795					<b>James Donaldson</b>	
	INV				STANDING ORDER 2013/14 - Swanbourne dog beach	500.00
644.11804					<b>West Australian Local Government As</b>	
	INV				Nedlands News Agust 2013	1,971.73
	INV				Full Page Advert	185.59
644.11975					<b>JLR Pumps</b>	
	INV				Replace undersized pump & motor at Beatrice Road.	3,448.50
	INV				Remove and repair Pump & Motor from Melvista	3,305.50
	INV				Replace & repair submersable aeration pumps,	8,074.00
644.12118					<b>Councillor I Argyle</b>	
	INV				Councillors Allowance Oct 2013	2,125.00
644.12456					<b>WA PROFILING</b>	
	INV				Profile Road by 40mm - Minora Road	9,894.50
644.12468					<b>West Coast Shade</b>	
	INV				Repair to damaged shade sail at College Park	110.00
644.12544					<b>Councillor T P James</b>	
	INV				Councillors Allowance Oct 2013	2,125.00
644.12546					<b>Greenway Enterprises</b>	
	INV				Supply 2 cartons (24 cans) orange fluoro survey	144.14
	INV				Supply 2 x forestry helmet kits	221.80
644.12644					<b>Insight CCS</b>	
	INV				Insight after hours call service August 2013	212.12
644.12682					<b>SYNERGY</b>	
	INV				Lt 11694 Montgomery Ave 17/7/13-12/9/13	381.45
	INV				61 Clement St 17/7/13-12/9/13	306.70
	INV				U A Lot 3128 Esplanade 20/8/13-17/9/13	247.00
	INV				Group Electricity 9/7/13-13/9/13	8,942.20
644.12762					<b>Assa Abloy Entrance Systems Aust Pt</b>	
	INV				regular service at nedlands library	215.60
644.12890					<b>Mr M R Cole</b>	
	INV				Broadband Reimbursement 7/8/13-6/9/13	69.95
644.12970					<b>Cardno (WA) Pty Ltd</b>	
	INV				Detailed design f left turn pocket - North stree	2,974.13
644.12981					<b>COUNTRY KITCHEN CATERING</b>	



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				INV	Council meeting dinner 24 Sep 13	740.00
<b>644.13014</b>					<b>NESPRESSO PROFESSIONAL</b>	
				INV	Lungo Decaffeinato (Decaffeinated coffee pods) -	95.52
<b>644.13129</b>					<b>Quality Traffic Management Pty Ltd</b>	
				INV	Traffic Management for Beecham Rd hire of signage	434.28
				INV	Installation, maintenance and removal of traffic	7,293.73
<b>644.13290</b>					<b>Mr V R Senathirajah</b>	
				INV	Broadband Reimbursement 8/10/13-8/11/13	59.95
				INV	Mobile Phone Reimbursement July&August 2013	131.47
<b>644.13305</b>					<b>Councillor K E Collins</b>	
				INV	Deputy Mayor Allowance Oct 2013	3,332.00
<b>644.13306</b>					<b>Mr R M Binks</b>	
				INV	Councillors Allowance Oct 2013	2,125.00
<b>644.13363</b>					<b>IAP2 Australasian Affiliate</b>	
				INV	Planning for Effective Public Participation -	1,375.00
<b>644.13369</b>					<b>DATA#3 LIMITED</b>	
				INV	CS6 Design and Web Prem v6   Multiple Platforms	2,532.08
<b>644.13384</b>					<b>Harvey Fresh</b>	
				INV	Weekly Milk Delivery - July to December 2013	69.39
<b>644.13412</b>					<b>QUICK CORPORATE AUSTRALIA</b>	
				INV	Web Order 509671	288.31
				INV	Standing Order- White A4 Printing Paper - August	173.58
<b>644.13428</b>					<b>Lock Stock &amp; Farrell Locksmith Pty</b>	
				INV	service call out for faulty security screen door	174.70
<b>644.13468</b>					<b>TREK TEL PTY LTD</b>	
				INV	Setup CS540 and tested in order with Vikki	203.50
				INV	Install new extension 696 and relocate with	203.50
				INV	ADSL Filter	203.50
				INV	OptiPoint 500 Standrd Arctic	132.00
<b>644.13480</b>					<b>DU Electrical Pty Ltd</b>	
				INV	Reconnect Pump & test operation at Melvista Park	154.00
<b>644.13534</b>					<b>Nu-Trac Rural Contracting</b>	
				INV	Beach Cleaning Service, including removal of	662.00
<b>644.13572</b>					<b>Public Libraries Western Australia</b>	
				INV	Renewal of Pulic Libraries Western Australia	153.75
<b>644.13812</b>					<b>Nicole Ceric</b>	
				INV	Mobile Reimbursement October 2013	60.00
<b>644.13823</b>					<b>Miss P J Huigens</b>	



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				INV	Reimbursement for Catering for Special Council	83.08
				INV	Reimbursement for Catering for Special Council	116.96
				<b>644.13824</b>	<b>ALS Library Services Pty Ltd</b>	
				INV	Standing order for Adult Library Stock Mt	84.76
				INV	Standing order for Adult Library Stock Nedlands	79.15
				INV	Standing order for Ault Library Stock Nedlands	27.56
				<b>644.13842</b>	<b>Tree Amigos Tree Surgeons Pty Ltd</b>	
				INV	71 Riley Rd.Remove hanger from Euc citriodora.	121.22
				INV	Cleland St (opp 3 &5) Mt Claremont. Deadwood	717.31
				INV	127 Victoria Ave-Storm damage tree works.	291.00
				INV	59 Phillip & Roberts Rd DALKEITH -Storm damage	291.00
				INV	1 Thomas St NEDLANDS -Storm damage tree works,	1,194.05
				<b>644.13846</b>	<b>Councillor N W Shaw</b>	
				INV	Councillors Allowance Oct 2013	2,125.00
				<b>644.13856</b>	<b>Councillor J Porter</b>	
				INV	Councillors Allowance Oct 2013	2,125.00
				<b>644.13857</b>	<b>Councillor L McManus</b>	
				INV	Councillors Allowance Oct 2013	2,125.00
				<b>644.13872</b>	<b>The WRB &amp; SV Hassell Superannuation</b>	
				INV	Councillors Allowance Oct 2013	2,125.00
				<b>644.13932</b>	<b>Information Management Group Pty Lt</b>	
				INV	an 13/14 information management group - magnatic	158.10
				<b>644.13935</b>	<b>Pronto Gourmet Deli</b>	
				INV	Catering for Waratah Avenue Workshop with	317.95
				<b>644.13937</b>	<b>Doghouse Media Pty Ltd</b>	
				INV	Website updates	739.20
				<b>644.13944</b>	<b>Ergolink</b>	
				INV	Ergonomic chair - Gregory Slimline (GR TSL-HM)	559.55
				<b>644.13945</b>	<b>Italia Stone Group Pty Ltd</b>	
				INV	Dilapidation Survey - Stages 3 and 4 of Beecham	242,108.74
				<b>644.13970</b>	<b>Site Environmental &amp; Remediation Sv</b>	
				INV	Environmental Health - Site soil survey asbestos	4,400.00
				<b>644.13990</b>	<b>Vehequip</b>	
				INV	Supply and fit Strike hands free phone kit c/w	507.10
				INV	Supply and fit hands free charging cradle to new	277.20
				<b>644.14005</b>	<b>Perth Energy Pty Ltd</b>	
				INV	Electricity 25/8/13-24/9/13	10,748.87
				<b>644.14052</b>	<b>Mr G K Trevaskis</b>	



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				INV	Internet Reimbursement 8/10/13-8/11/13	59.95
<b>644.14080</b>					<b>RANDSTAD</b>	
				INV	Leanne Blee Week Ending 15/9/13	270.81
<b>644.14090</b>					<b>Western Technical Services</b>	
				INV	ADMIN BUILDING COMMS ROOM SPLIT SYSTEM UNUT	464.78
				INV	nedlands library - aircon monthly maintenance	176.00
				INV	order condesor fan moor and replace with faulty	984.50
<b>644.14101</b>					<b>Ms J Eyre</b>	
				INV	Reimbursement of Expenses for Social Support	15.50
<b>644.14123</b>					<b>J D Wetherall</b>	
				INV	Councillors Allowance Oct 2013	2,125.00
<b>644.14176</b>					<b>Advance Interests Pty Ltd</b>	
				INV	invoice Ashley Coe - OSH Consultancy Services	2,079.95
<b>644.14183</b>					<b>Stott + Hoare</b>	
				INV	Disaster Recovery Hardware Purchase: IBM	193,416.30
				INV	Legend HDLCLCOR2M-MM 2M LC-LC Cable(fibre Cable)	48.40
<b>644.14187</b>					<b>Barrett Displays</b>	
				INV	Hire of 12 panels for Emerge Youth Art Awards	880.00
<b>644.14196</b>					<b>ASK Waste Management</b>	
				INV	City of Nedlands waste management sevice tender	4,158.00
<b>644.14199</b>					<b>Integracom Management Group</b>	
				INV	Cert 3 Telecommunication Traineeship	800.00
				INV	cablng training for m.sinden & r.baker	800.00
<b>644.14201</b>					<b>West Coast Turf</b>	
				INV	Supply lay and peg 300m2 Kikuyu to river front	2,970.00
<b>644.145</b>					<b>PROTECTOR ALSAFE PTY LTD</b>	
				INV	SAFETY CLOTHING	153.09
				INV	SAFETY CLOTHING	202.40
				INV	SAFETY CLOTHING	331.33
<b>644.1670</b>					<b>Western Australia Police</b>	
				INV	police checks for volunteers for the period August	302.45
<b>644.346</b>					<b>AHRI Ltd</b>	
				INV	AHRI Membership - Shelley Mettam - Manager HR &	347.00
<b>644.360</b>					<b>Australia Post</b>	
				INV	Standing Order - Mastercard Counter Transaction	90.88
<b>644.380</b>					<b>Australian Taxation Office</b>	
				INV	Payroll Deduction	85,478.44
<b>644.3910</b>					<b>KLEENIT PTY LTD</b>	



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				INV	Graffiti Removal for the monh of August 2013	1,277.93
<b>644.4040</b>					<b>The Lane Bookshop</b>	
				INV	Payment for 10 copies of 12 Gardens Creative	319.92
<b>644.4150</b>					<b>LO-GO Appointments</b>	
				INV	Lo-Go. Liam Brennan .Week Ending 4.8.13	1,469.82
				INV	Week ening 14/09/13 - J Bumstead - Technical	1,641.75
				INV	Weekending 22/9/13, J Britton, labourer parks	1,801.80
<b>644.4500</b>					<b>McLeods Barristers &amp; Solicitors</b>	
				INV	Advice regarding draft Site Erosion and Sand	2,760.17
				INV	Local Government Response to Native Title Claims	1,333.77
<b>644.5080</b>					<b>OCE AUSTRALIA LTD</b>	
				INV	TonerPearls	911.23
				INV	1070010542 TonerPearls Black Cartr P3 CW550 0.5kg	267.39
<b>644.540</b>					<b>Baileys Fertilisers</b>	
				INV	FERTILISER	399.30
<b>644.7321</b>					<b>Town of Cottesloe</b>	
				INV	WESROC Annual Subscription - Sept 12 to Aug 13	6,361.30
<b>644.7378</b>					<b>TRIPLE A CLEANING CO</b>	
				INV	Window cleaning - Mt claremont library	363.00
				INV	window cleaning - Nedlandslibrary	434.50
<b>644.741</b>					<b>Boyan Electrical Services</b>	
				INV	electrical maintenace - depot	650.10
				INV	electrical maintenace - depot	138.60
				INV	electrical maintenace - depot	96.80
				INV	electrical maintenace - depot	108.90
				INV	electrical maintenae - Allen Park lower pavilion	423.50
				INV	electrical maintenace - NCC	101.20
				INV	Replace lamps on 8m high poles in Shirly Fyfe	609.40
				INV	Replace lamp & ignitor at Vincent & Jenkins	239.80
				INV	Replace fuse in Princess & Taylor roundabout	96.80
				INV	Replace connection block in 2 lights in Adelma &	295.90
				INV	Replace broken pit & repair damaged cables and	698.50
				INV	Replace ignition switch and fuse at Aberdare &	270.60
				INV	Replace 150w ignitor at Stirling & Dalkeith verge	190.30
				INV	Replace ignightor and light at Princess / Stanley	192.50
				INV	Supply & Install 2 faulty lamps at Gun Park	275.00
				INV	Checked lights at Caladenia Gardens	88.00
				INV	Checked lights at Caladenia Gardens	181.50



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				INV	Supply and install 2 lights, lamp holders and	851.40
				INV	Supply & Install RCD and Lamp at Swanbourne Estat	363.00
				INV	Reset circuit breaker and staighthen light hit by	127.60
				<b>644.7675</b>	<b>Landgate - GRV</b>	
				INV	Gross Rental Valuations - GRV Schedules	119.12
				<b>644.8010</b>	<b>Staples Australia Pty Ltd</b>	
				INV	STATIONERY	14.36
				INV	STATIONERY	66.20
				INV	Kitchen supplies	387.64
				<b>644.8242</b>	<b>West Metro Regional Council</b>	
				INV	WASTE DISPOSAL	23,069.61
				INV	WASTE DISPOSAL	23,249.81
				<b>644.8358</b>	<b>WALGS PLAN</b>	
				INV	Mayoral Allowance Oct 13 (Members Contribution)	7,577.92
				<b>644.860</b>	<b>Bunnings Group Limited</b>	
				INV	BUILDING SUPPLIES	36.86
				INV	BUILDING SUPPLIES	14.95
				<b>644.9801</b>	<b>Australia Wide Taxation</b>	
				INV	Patrick Green/ Shin Lim - Taxation & Payroll	870.00
				<b>644.9872</b>	<b>Civica Pty Ltd</b>	
				INV	Authority managed services implementation in	9,350.00
645	EFT TRANSFER: - 18/10/2013	18/10/2013	-584,099.54	<b>645.10428</b>	<b>ROADS 2000</b>	
				INV	Supply and Lay 7mm SMA - Minora Road	81,719.34
				INV	Supply and lay 7mm SMA - Alfred Road Emergency	11,422.50
				<b>645.10859</b>	<b>CSP Industries Pty Ltd</b>	
				INV	MS461Z Chainsaw	7,147.00
				<b>645.10895</b>	<b>State Library of WA</b>	
				INV	Recoveries of Lost and Damaged Books	183.70
				INV	Recoveries of Lost and Damaged Books	416.90
				<b>645.11293</b>	<b>KELYN TRAINING SERVICES</b>	
				INV	Michael Italiano to attend Basic Worksite Traffic	197.00
				<b>645.11559</b>	<b>Icon Septech Pty Ltd</b>	
				INV	Offset conversion slab (without insert) 2050mm	481.75
				<b>645.11804</b>	<b>West Australian Local Government As</b>	
				INV	Preparing Agendas and Minutes in Local Government	456.50
				INV	Preparing Agendas and Minutes in Local Government	456.50
				<b>645.12079</b>	<b>COMPLETE PEST MANAGEMENT SERVICES</b>	
				INV	Nedlands community Care monthly internal	190.00





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				INV	Quarterly pest inspections - PROCC 2013/14	190.00
645.12117					<b>SAI Global Ltd</b>	
				INV	Purchase downloadable network copy of AS1742.3	318.99
645.12222					<b>Conservation Volunteers Australia</b>	
				INV	Five weeks of Conservation Volunteers Australia	3,300.00
645.12411					<b>L7 Solutions Pty Ltd</b>	
				INV	VMware VSphere: Install, Configure, Manage [V5.1]	3,025.00
645.12427					<b>ROD HAWKER</b>	
				INV	Mileage Claim for Volunteers	22.50
645.12451					<b>GHD PTY LTD</b>	
				INV	Health irrigation bore sampling proposal quote	1,215.50
645.12456					<b>WA PROFILING</b>	
				INV	Profile road by 40mm - Haldane Street	8,148.36
645.12532					<b>TOTAL EDEN PTY LTD</b>	
				INV	irrigation parts for mt claremont	405.96
				INV	irrigation parts for Mt Claremont nature strips	540.36
645.12555					<b>TOTAL SIGN CO</b>	
				INV	two Corten signs for Allen Park as part of	1,210.00
645.12622					<b>Charles Service Company</b>	
				INV	CLEANING SERVICES	11,224.88
				INV	Cleanig to Tesillian Arts centre	1,918.37
645.12682					<b>SYNERGY</b>	
				INV	Street Light Tariff Charges 25/8/13-24/9/13	41,281.00
				INV	City wide Auxillary Lighting Charges 28/8/13-	1,478.10
				INV	34 Verdun St 6/9/13-3/10/13	115.50
645.12735					<b>COMFORT KEEPERS</b>	
				INV	Provision of domestic assistance to HACC clients	763.07
				INV	Provision of domestic assistance to HACC clients	500.18
645.12765					<b>PERTHWASTE PTY LTD</b>	
				INV	SO 2013/14 Residential Services	33,311.54
645.12885					<b>Raeco/CEI Pty Ltd</b>	
				INV	Order 612875	374.02
645.12944					<b>Reliance Petroleum</b>	
				INV	Fuel - Diesel/ Unleaded Petrol	21,254.15
645.12970					<b>Cardno (WA) Pty Ltd</b>	
				INV	Carry out location, drafting and 3D CAD survey	8,203.80
645.13002					<b>GLOBAL ELECTROTECH</b>	
				INV	call out fee to atten site- Carry out C-BUS	137.50



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				<b>645.13010</b>	<b>Quick Colourprint</b>	
				INV	Name Badge/Business Cards	213.90
				INV	Name Badges	63.85
				<b>645.13015</b>	<b>Austral Mercantile Collections Pty</b>	
				INV	Commission for Collection on Debtor 12188.01	187.00
				<b>645.13016</b>	<b>OPUS INTERNATIONAL CONSULT (PCA) LT</b>	
				INV	Nedlands Road Reserve Asset Data Collection -	8,426.00
				<b>645.13042</b>	<b>TOTALLY WORKWEAR</b>	
				INV	Safety Equipment	478.30
				<b>645.13129</b>	<b>Quality Traffic Management Pty Ltd</b>	
				INV	Installation, maintenance and removal of traffic	15,003.72
				<b>645.13342</b>	<b>Shawmac Pty Ltd</b>	
				INV	Consultant - Independent Review of Transport	3,520.00
				<b>645.13369</b>	<b>DATA#3 LIMITED</b>	
				INV	AutoVU Annual Software Licence & Maintenance for	10,450.00
				<b>645.13376</b>	<b>Animal Care Equipment &amp; Services (A</b>	
				INV	Care-Eze Portable Carrier	233.60
				<b>645.13384</b>	<b>Harvey Fresh</b>	
				INV	Weekly Milk Delivery - July to December 2013	69.39
				INV	Weekly Milk Delivery - July to December 2013	69.39
				<b>645.13412</b>	<b>QUICK CORPORATE AUSTRALIA</b>	
				INV	STATIONERY	170.24
				INV	Web Order 511596	300.49
				INV	Standing Order- White A4 Printing Paper - August	173.58
				INV	Web Order 512395	193.64
				<b>645.13428</b>	<b>Lock Stock &amp; Farrell Locksmith Pty</b>	
				INV	9mm Padlocks random keyed for Hino Fleet no 103.	146.85
				<b>645.13468</b>	<b>TREK TEL PTY LTD</b>	
				INV	Install dual data points as estimated at head	1,272.65
				<b>645.13534</b>	<b>Nu-Trac Rural Contracting</b>	
				INV	Beach Cleaning Service, including removal of	662.00
				<b>645.13577</b>	<b>Excalibur Printing Pty Ltd</b>	
				INV	Promotional cycling tshirts	919.60
				<b>645.13713</b>	<b>Kinetic Health Group Pty Ltd</b>	
				INV	Pre-employment medical	410.30
				INV	Pre-employment medicals - Tresillian Community	156.20
				INV	Pre-employment medical - Matthew Brittan	156.20
				<b>645.13813</b>	<b>Ms J A Heyes</b>	



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				INV	Mobile Reimbursement September 2013	66.50
<b>645.13824</b>					<b>ALS Library Services Pty Ltd</b>	
				INV	Standing order for Adult Library Stock Nedlands	15.99
				INV	Standing order for Adult Library Stock Mt	10.39
<b>645.13827</b>					<b>DZOLV Products Pty Ltd</b>	
				INV	Purchase of biodegradable doggy disposal	6,292.00
<b>645.13840</b>					<b>Hans M J Andresen</b>	
				INV	Hire of Cherry Picker for removal of Banner on	165.00
<b>645.13842</b>					<b>Tree Amigos Tree Surgeons Pty Ltd</b>	
				INV	16 Campsie St-Flat top and curblinne clearance	256.08
				INV	Hollywood Tennis Res- remove hanging branch from	273.90
				INV	100 Webster St Nedlands-Crown reduction by 20% on	1,152.36
<b>645.13882</b>					<b>Commercial Cleaning Services (WA) P</b>	
				INV	Cleaning services to variou council locations	7,227.00
<b>645.13911</b>					<b>Magenta (WA) Pty Ltd</b>	
				INV	City of Nedlands Municipal Inventory Review -	8,662.50
<b>645.13919</b>					<b>Dept of Planning</b>	
				INV	City of Nedlands - Scheme Text No.2	89.10
<b>645.13938</b>					<b>HAS Earthmoving</b>	
				INV	1800mm dia x 2400mm deep rc liner and side entry	56,017.50
				INV	Installation of 1800mm dia x 2400mm deep rc liner	14,184.50
				INV	Installation of 1800mm x 2400mm deep rc liner	10,631.50
<b>645.14037</b>					<b>Beaver Tree Services Aust Pty Ltd</b>	
				INV	Street Tree Pruning-SECTOR 4-Prune 2m below	52,028.90
<b>645.14084</b>					<b>Allsports Linemarking</b>	
				INV	Line Marking Services - 2 x Senior Rugby Fields -	1,188.00
<b>645.14090</b>					<b>Western Technical Services</b>	
				INV	ADMIN BUILDING SANYODUCTED SPLIT SYSTEM SEIZED	2,337.50
<b>645.14176</b>					<b>Advance Interests Pty Ltd</b>	
				INV	invoice Ashley Coe - OSH Consultancy Services	2,087.87
<b>645.14183</b>					<b>Stott + Hoare</b>	
				INV	Disaster Recovery Software Purchase	40,183.00
				INV	Disaster Recovery Services Purchase	26,400.00
<b>645.14200</b>					<b>Fast Track Approvals Pty Ltd</b>	
				INV	Building Surveying Services - 17.25 hours	3,415.50
<b>645.14208</b>					<b>Western Kitchens</b>	
				INV	Supply and install Kitchen Bench extension to	1,900.00



# CITY OF NEDLANDS

## All Payments 1/10/2013 to 31/10/2013

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				INV	supply door and hinges for PROCC.	88.00
				INV	supply cupboard for new depot seting area	220.00
<b>645.1427</b>					<b>City of Stirling</b>	
				INV	Meals to be delivered to Nedlands Day Centre in -	907.50
				INV	Delivered meals subsidies for the City of	856.80
<b>645.145</b>					<b>PROTECTOR ALSAFE PTY LTD</b>	
				INV	SAFETY CLOTHING	12.75
				INV	SAFETY CLOTHING	383.09
				INV	SAFETY CLOTHING	215.15
				INV	SAFETY CLOTHING	175.86
				INV	SAFETY CLOTHING	242.78
				INV	SAFETY CLOTHING	242.78
<b>645.2262</b>					<b>Elliott's Irrigation Pty Ltd</b>	
				INV	Iron filter Service Test @ Dot Bennett Park on	216.70
<b>645.2583</b>					<b>Forestvale Trees Pty Ltd</b>	
				INV	PURCHASE OF VARIOUS PLANTS	759.00
<b>645.2600</b>					<b>FORPARK AUSTRALIA</b>	
				INV	Supply and install playground WSO-3472 as per	5,417.50
<b>645.4150</b>					<b>LO-GO Appointments</b>	
				INV	Week ending 21/09/13 - J Bumstead - Technical	1,619.86
<b>645.4500</b>					<b>McLeods Barristers &amp; Solicitors</b>	
				INV	Invoice # 76407 - Lot 60 Alfred Road, Swanbourne	2,480.69
				INV	Invoice # 76376 - Assessment of Four-Storey	444.78
				INV	Invoice # 76336 - Application for Retrospective	413.06
				INV	SAT Reviews - 64 Jutland Parade, Dalkeith	352.38
				INV	Invoice #76368 - SAT Matter - Saraswathy Krishnan	719.22
				INV	136 Victoria Avenue, Dalkeith - Departures From	764.43
				INV	Hawk Constructions - 55 Carrington Street,	577.72
				INV	Matter No. 29608 Advice - Sublease to Sand Volley	602.75
<b>645.4945</b>					<b>SHEPPARD'S NEWSROUND</b>	
				INV	NEWSPAPER DELIVERY	92.00
<b>645.5080</b>					<b>OCE AUSTRALIA LTD</b>	
				INV	Basic charges OCE Color Wave 550 PrinterAug 13	187.00
				INV	Basic charges OCE Color Wave 550 Printer Aug 13	187.00
<b>645.5687</b>					<b>Printsource Design Service</b>	
				INV	Print 1000 set in duplicate x Cat Registration	835.00
<b>645.5716</b>					<b>Professional PC Support</b>	
				INV	October â December 2013 WSLG Amlib library	2,881.91



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				INV	October â December 2013 WSLG Amlib library	3,080.64
			645.640		<b>Benara Nurseries</b>	
				INV	PURCHASE OF VARIOUS PLANTS	179.03
			645.6983		<b>TELSTRA CORPORATION LTD</b>	
				INV	BigPond Internet access at Mt Claremont Library	59.95
				INV	Mobile Phone Charges to 01/10/13	3,515.71
			645.741		<b>Boyan Electrical Services</b>	
				INV	Attend fluorescent light in offic at Nedlands	89.10
				INV	Replace 2 lamps in office at MT Claremont library.	167.20
				INV	pgrade main cable and switchboard	4,180.00
				INV	Check lights in Leura Lane and override / install	195.80
			645.760		<b>Brealey Plumbing Service</b>	
				INV	Supply and install cut-in to copper irrigation	253.00
				INV	Unit1 Maisonettes leaking cistern.	148.50
				INV	Allen park lower pavilion blockage in femaile	291.50
				INV	Nedlands rugby club- blocked toilet pan.	176.00
				INV	Leaking mens toilet at NCC.	143.00
				INV	Admin- Mens hand basin tap loose and needs	440.00
			645.7880		<b>WA LIBRARY SUPPLIES</b>	
				INV	book covering supplies	80.60
			645.8010		<b>Staples Australia Pty Ltd</b>	
				INV	STATIONERY	370.33
				INV	Neverfail Spring Water 600ml bottles (ctn 24)	21.76
				INV	Bundaberg Ginger Beer	52.12
				INV	Avery Clear Index Maker Divider	182.18
			645.8242		<b>West Metro Regional Council</b>	
				INV	WASTE DISPOSAL	28,150.44
			645.860		<b>Bunnings Group Limited</b>	
				INV	Potting mix & plants for administration building	108.01
			645.9872		<b>Civica Pty Ltd</b>	
				INV	Websphere Application Server Standard (Third	847.00
647	EFT TRANSFER: - 24/10/2013	24/10/2013	-536,967.03	647.100	<b>Advantech Mobile Auto Electrics</b>	
				INV	Replace torn wiring loom and broken 7 pin trailer	346.50
				INV	Repair towing plug base outlet on Triton Ute,	148.50
				INV	De install electric brake controller prior to	198.00
				647.10056	<b>City of Nedlands Social Club</b>	
				INV	Payroll Deduction	208.00
				INV	Payroll Deduction	206.00



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				<b>647.10516</b>	<b>Giant Autos (1997) Pty Ltd</b>	
				INV	Hyundai air filters (4) Nissan Air filters (6)	551.35
				<b>647.10731</b>	<b>Green Skills (Eco Jobs)</b>	
				INV	Natural Area Maintenance Staff	10,575.13
				<b>647.10786</b>	<b>Verti-Turf</b>	
				INV	Turf renovation - College Pk (top)	2,293.50
				INV	Turf renovation - Allen Pk (top)	1,911.25
				INV	Turf renovation - Allen Pk (bottom)	1,911.25
				INV	Turf renovation - Mt Claremont Oval	1,529.00
				INV	Turf renovation - College Pk (bottom)	1,605.45
				INV	Turf renovation - David Cruickshank Reserve	1,911.25
				INV	Turf renovation - Melvista Pk	1,911.25
				INV	Turf renovation - Charles Crt Reserve (Rugby)	2,178.83
				<b>647.10895</b>	<b>State Library of WA</b>	
				INV	Attendance for Anthea Harris at Oral History	99.00
				<b>647.1100</b>	<b>Castle Cotton Supplies</b>	
				INV	Bags of towelling rags, 1cut, 1 whole.	121.00
				<b>647.11182</b>	<b>Toolmart Australia Pty Ltd</b>	
				INV	service of two paslode nail guns for building	198.00
				<b>647.11353</b>	<b>DICK SMITH ELECTRONICS PTY LTD</b>	
				INV	HTC One 32GB Smartphone for JohnStuart	748.00
				<b>647.11410</b>	<b>Hays Specialist Recruitment (Aust)</b>	
				INV	Week ending 22 September 2013 - Roger Chalk,	1,910.83
				INV	Week ending 29 September 2013 - Roger Chalk,	1,546.86
				<b>647.11421</b>	<b>COOL CLEAR WATER GROUP LTD</b>	
				INV	Water (Filtered) Svces Oct 2013	546.70
				<b>647.11588</b>	<b>WA Rangers Association</b>	
				INV	2013 WA Rangers Conference dinner attendance	400.00
				<b>647.11602</b>	<b>Arrow Pressure Wash</b>	
				INV	Scheduled 3 month service and safety inspection	121.00
				INV	Supply only, 60 mtr drain blaster hose and	924.00
				<b>647.11660</b>	<b>PERTH AUTO ALLIANCE PTY LTD</b>	
				INV	AFL 181 MC Oil filters Ford Ranger. (20 off)	226.05
				<b>647.11786</b>	<b>Imagesource</b>	
				INV	Tresillian Term 4 Booklet 1500 22pp 2013	2,638.90
				<b>647.11795</b>	<b>Mr J Donaldson</b>	
				INV	RUBBISH COLLECTION	400.00
				<b>647.12065</b>	<b>Dept of Transport</b>	



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				INV	Annual Jety Licence Commencing 1 October 2013	36.31
<b>647.12079</b>					<b>COMPLETE PEST MANAGEMENT SERVICES</b>	
				INV	Quarterly pest inspections - Hackett playgroup	190.00
				INV	Quarterly pest inspections - College Park 2013/14	190.00
<b>647.12117</b>					<b>SAI Global Ltd</b>	
				INV	Purchase of interactive contract copyright for	65.84
<b>647.12333</b>					<b>City Rubber Stamps &amp; Trophies</b>	
				INV	Policy and projects officer signature stamp, plus	51.00
<b>647.12357</b>					<b>Nedlands Newspaper Delivery</b>	
				INV	Standing Order Newspaper Delivery to Nedlands	247.88
<b>647.12532</b>					<b>TOTAL EDEN PTY LTD</b>	
				INV	Pond sealer x 3	100.39
<b>647.12546</b>					<b>Greenway Enterprises</b>	
				INV	JTS50501800 Jarrah Tree Stakes	713.24
<b>647.12677</b>					<b>Wilson Security</b>	
				INV	Nedlands Library mobile security patrol services	346.02
				INV	Mt Claremont Library mobile security patrol	214.38
<b>647.12682</b>					<b>SYNERGY</b>	
				INV	Esplanade 11/8/13-11/10/13	417.50
				INV	Lot 792 Esplanade 10/8/13-10/10/13	249.10
				INV	U B 140 Melvista Ave 13/8/13-11/10/13	967.00
				INV	Lot 8001 Aberdare Rd 9/8/13-8/10/13	305.25
<b>647.12735</b>					<b>COMFORT KEEPERS</b>	
				INV	Provision of domestic assistance to HACC clients	517.88
				INV	Provision of domestic assistance to HACC clients	489.18
<b>647.12753</b>					<b>Urban Development Institute of Aust</b>	
				INV	Hot Topics Breakfast - How to make the new R Codes	95.00
<b>647.12754</b>					<b>Armaguard</b>	
				INV	September 2013 - Daily Banking Pickup	1,405.30
<b>647.12785</b>					<b>Claremont Nedlands Cricket Club</b>	
				INV	2013/2014 Turf Wicket Agreement	56,461.45
<b>647.12839</b>					<b>BG &amp; E Pty Ltd</b>	
				INV	Professional Fees - Progress Claim for consulting	2,227.50
<b>647.12890</b>					<b>Mr M R Cole</b>	
				INV	Internet Reimbursement 7/9/13-6/10/13	69.95
<b>647.12918</b>					<b>GLG GreenLife Group Pty Ltd</b>	
				INV	Landscape Maintenance as per RFQ 2011/12.06	7,532.57
<b>647.12955</b>					<b>I.D. Consulting Pty Ltd</b>	



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				INV	Profile ID site for G5 for Nedlands submission	880.00
<b>647.13093</b>					<b>D &amp; T ASPHALT PTY LTD</b>	
				INV	Overlay 50 square of crossover at 112 Clement &	1,155.00
<b>647.13095</b>					<b>Rentokil Initial Pty Ltd</b>	
				INV	Ambius - Plnts and Plant Watering (Standing	341.04
<b>647.13123</b>					<b>TOLL PRIORITY</b>	
				INV	Standing Order 2013/2014 Daily Collection of	352.65
<b>647.13129</b>					<b>Quality Traffic Management Pty Ltd</b>	
				INV	Traffic Management for Beecham Rd hire of signage	260.04
<b>647.13280</b>					<b>Accessible Transit Specialists</b>	
				INV	Wheelchair hoist repairs and full service on Rosa	625.00
<b>647.13290</b>					<b>Mr V R Senathirajah</b>	
				INV	Mobile Phone Reimbursement September 2013	65.72
<b>647.13345</b>					<b>THE TYLKA FAMILY TRUST</b>	
				INV	Snap On 25 piece screw extractor set. 1 set of	319.30
<b>647.13412</b>					<b>QUICK CORPORATE AUSTRALIA</b>	
				INV	Web Order 513194	172.39
				INV	Standing Order- White A4 Printing Paper - August	173.58
				INV	Web Order 512395	84.01
<b>647.13476</b>					<b>ROAD SIGNS AUSTRALIA PTY LTD</b>	
				INV	Supply & installation of signage & other street	349.80
				INV	Supply & installation of signage & other street	330.00
<b>647.13508</b>					<b>Jude Ewen</b>	
				INV	TUTOR FEES Term 4 2013 School Holiday classes. x	1,457.00
<b>647.13536</b>					<b>Recovre Pty Ltd</b>	
				INV	Ergonomics assessment - Karen Haughey -	451.91
<b>647.13652</b>					<b>Sustainable Outdoors</b>	
				INV	Weed spraying	3,716.68
				INV	Greenways maintenance - Birdwood Parade	1,492.00
<b>647.13713</b>					<b>Kinetic Health Group Pty Ltd</b>	
				INV	Pre-employment medicals - Taryn KING - Purchasing	156.20
<b>647.13733</b>					<b>West Coast Spring Water P/L</b>	
				INV	15 liter water btl for PROCC 2013/14	14.50
<b>647.13741</b>					<b>Dave's Landscaping &amp; Brickpaving</b>	
				INV	52 & 54 Napier St. Liftpaving. remove roots	385.00
<b>647.13760</b>					<b>GMC Print Pty Ltd</b>	
				INV	10,000 x DLX Window face peel n seal envelopes	1,632.40
<b>647.13778</b>					<b>Asphalt In A Bag Pty Ltd</b>	





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				INV	1 pallet cold mix	1,768.75
<b>647.13783</b>					<b>Chemsol Australia Pty Ltd</b>	
				INV	Tyre shine (20 litre) Glass cleaner (20 litre) 1	194.00
<b>647.13824</b>					<b>ALS Library Services Pty Ltd</b>	
				INV	Standing order for Adult Library Stock Nedlands	7.99
<b>647.13842</b>					<b>Tree Amigos Tree Surgeons Pty Ltd</b>	
				INV	71 Riley Rd - Storm damage-Remove two large	512.16
				INV	Carrington St NEDLANDS Storm damage-Remove liquid	367.40
				INV	Opp 112 Dalkeith Rd -Drainage sump- Storm	5,719.18
<b>647.13932</b>					<b>Information Management Group Pty Lt</b>	
				INV	Standing Order - Offsite Storage, Archiving and	1,127.06
				INV	an 13/14 information management group - magnatic	154.44
<b>647.13945</b>					<b>Italia Stone Group Pty Ltd</b>	
				INV	Beecham Rd Retaining Wall	75,796.05
<b>647.13946</b>					<b>Plants and Garden Rentals</b>	
				INV	six month hire and maintenance 6 x 600mm Wedge	281.60
<b>647.13948</b>					<b>Lovering Super Fund Pty Ltd</b>	
				INV	73 - 73-14-8-9-73	207.17
<b>647.13977</b>					<b>Engineering Approvals</b>	
				INV	Engineering DCU Consultancy Services - STANDING	385.00
<b>647.13990</b>					<b>Vehequip</b>	
				INV	Removal of 2 way radio and hands free phone kit	110.00
				INV	De install 2 way and hands free phone kit from	110.00
				INV	Supply and fit new hands free charging cradle to	277.20
				INV	Supply and fit new hands free charging cradle to	277.20
<b>647.13992</b>					<b>Get Wet Ponds &amp; Aquariums</b>	
				INV	Fish Tank Servicing - City of Nedlands Front	77.00
<b>647.14017</b>					<b>Mr M Goodlet</b>	
				INV	Reimbursement for Home Internet 23/5-22/9/13	279.80
<b>647.14056</b>					<b>Shred-X Pty Ltd</b>	
				INV	Standing Order - Contract Services - Shredding	218.49
<b>647.14074</b>					<b>Neri Roofing Contractors</b>	
				INV	fix leak at admin above mayors office	460.00
				INV	fixing leaking roof at 108 smyth rd	480.00
<b>647.14080</b>					<b>Randstad</b>	
				INV	B. Pankhania Week Ending 29/9/13	1,572.75
				INV	L. Castle Week Ending 29/9/13	270.81
<b>647.14090</b>					<b>Western Technical Services</b>	



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				INV	Replace De- Ice controller at Cttag Aircon unit	512.60
				INV	Supply and installl New Daikin 7kw split system	3,531.00
				INV	Supply and installl New Daikin 7kw split system	1,694.00
				<b>647.14101</b>	<b>Ms J Eyre</b>	
				INV	Reimbursement of Expense for Social Support	34.00
				<b>647.14181</b>	<b>Database Super Fund</b>	
				INV	10 - 10-14-8-9-10	909.10
				<b>647.14192</b>	<b>Slattery Australia Pty Ltd</b>	
				INV	QS services for Collegians Football Club drawings	3,300.00
				<b>647.14194</b>	<b>Italiano Superannuation Fund</b>	
				INV	9 - 9-14-8-9-9	381.74
				<b>647.14211</b>	<b>Events Industry Association (WA) In</b>	
				INV	Legal Rights Seminar 203 - 2 Registrations, Non	500.00
				<b>647.14213</b>	<b>Essential Super</b>	
				INV	3 - 3-14-8-9-3	391.70
				<b>647.14216</b>	<b>TLC Landscapes</b>	
				INV	Emergency reticulation repairs at No. 165	389.00
				<b>647.14220</b>	<b>Spider Waste Collection Services Pt</b>	
				INV	400x mattresses collection and recycle including	275.00
				<b>647.2030</b>	<b>Child Support Registrar</b>	
				INV	Payroll Deduction	584.42
				INV	Payroll Deduction	584.42
				<b>647.2075</b>	<b>Landgate</b>	
				INV	Landgate searches - Online transactions	166.39
				<b>647.3615</b>	<b>JJ CLEANING PTY LTD</b>	
				INV	Cleaning of NCC offices for September 2013	1,996.00
				<b>647.380</b>	<b>Australian Taxation Office</b>	
				INV	Payroll Deduction	84,939.00
				<b>647.400</b>	<b>Australian Services Union</b>	
				INV	Payroll Deduction	112.70
				INV	Payroll Deduction	112.70
				<b>647.4040</b>	<b>The Lane Bookshop</b>	
				INV	VARIOUS BOOKS	71.94
				INV	Standing order for Library Stock Nedlands from	111.91
				INV	Standing order for Library Stock Mt Claremont	116.72
				<b>647.4120</b>	<b>Lightning Laundry</b>	
				INV	PROCC laundry Sep 2013	493.00
				<b>647.4150</b>	<b>LO-GO Appointments</b>	



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				INV	Weekending 5/10/13, J Britton , labourer parks	1,437.15
				INV	Week ending 5/10/13 - J Bumstead - Technical	1,379.07
				INV	Week ending 28/09/13 - J Bumstead - Technical	1,313.40
				<b>647.6890</b>	<b>JTAGZ Pty Ltd</b>	
				INV	Dog and Cat lifetime registration tags as per	594.00
				<b>647.6983</b>	<b>TELSTRA CORPORATION LTD</b>	
				INV	an 12/13 - Telstra Mntly internet data, Line and	11,584.63
				<b>647.740</b>	<b>Boya Equipment Pty Ltd</b>	
				INV	Kubota stop solenoid Part No 16851-60014.Squirrel	242.11
				<b>647.741</b>	<b>Boyan Electrical Services</b>	
				INV	Check, repair & replae3 lights and time clocks	601.70
				INV	Reset RCD at unit 2 Maisonttes.	88.00
				<b>647.7840</b>	<b>Dept of Fire and Emergency Services</b>	
				INV	2013/2014 ESL Income Local Government	42,087.14
				<b>647.7900</b>	<b>W A LIMESTONE CO</b>	
				INV	Supply screened lawn sand	425.81
				INV	75mm Crushed Limestone - Delivered	812.91
				<b>647.8000</b>	<b>Solver Paints</b>	
				INV	PAINT SUPPLY	223.73
				<b>647.8110</b>	<b>Wattleup Tractors</b>	
				INV	Supply of new Howard Pegasus Broadacre Mower	60,247.00
				<b>647.8358</b>	<b>WALGS PLAN</b>	
				INV	50 - 50-14-8-9-50	33,970.37
				INV	51 - 51-14-8-9-51	58,356.46
				<b>647.860</b>	<b>Bunnings Group Limited</b>	
				INV	BUILDING SUPPLIES	7.97
				INV	BUILDING SUPPLIES	149.42
				INV	1 x 4l enamel paint, 6 x bags rapid set	135.43
				INV	1x teflon tape, 1 x brazing flux, 2 x kinetic	102.67
				INV	1 x 4l enamel thinners, 3 carpenters pencils	36.43
				INV	1 x 1.5m x15mm copper pipe, 1x silver solder	13.57
				<b>647.8620</b>	<b>Zipform Pty Ltd</b>	
				INV	2013/14 Interim notice stock - for in house	450.78
				INV	Printing and distribution of dog registration	3,953.23
				INV	2013/14 Final Notice Setup, Printing	2,220.10
648	EFT TRANSFER: - 29/10/2013	29/10/2013	-429,470.77	<b>648.100</b>	<b>Advantech Mobile Auto Electrics</b>	
				INV	Fit and wire amber strobe light, supply and fit	501.75
				INV	Fit and wire amber strobe light, supply and fit	501.75



# CITY OF NEDLANDS

## All Payments 1/10/2013 to 31/10/2013

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				INV	Fit new Delkor battery, and repair starter	473.00
			<b>648.10024</b>		<b>Lawn Doctor</b>	
				INV	LAWNMOWING Sept 2013	4,053.71
			<b>648.10099</b>		<b>Water Filter Warehouse</b>	
				INV	Counter Top Service & Diverter	85.00
			<b>648.10786</b>		<b>Verti-Turf</b>	
				INV	Turf renovation - Highview Pk	840.95
				INV	Turf renovation - Highview Pk top dress	660.00
			<b>648.10912</b>		<b>SKILLPATH SEMINARS</b>	
				INV	The Perth Conference for Women - Vanaja	199.00
				INV	The Perth Conference for Women - 15.11.2013 -	199.00
				INV	The Perth Conference for Women - 15.11.2013 -	49.90
			<b>648.11062</b>		<b>GLOBE AUSTRALIA PTY LTD</b>	
				INV	Supply 1 x 3kg bag of 'Initiator' tablets	622.00
			<b>648.11255</b>		<b>Tim Eva's Nursery</b>	
				INV	PURCHASE OF VARIOUS PLANTS	1,155.00
			<b>648.11410</b>		<b>Hays Specialist Recruitment (Aust)</b>	
				INV	Week ending 6 October 2013 - Roger Chalk, Civil	1,524.12
				INV	Week ending 13 October 2013 - Roger Chalk, Civil	1,546.86
			<b>648.11559</b>		<b>Icon Septech Pty ltd</b>	
				INV	Offset conversion slab (without insert) 2050mm	5,847.73
				INV	424WSEF - Universal frame - Tyrell Street	782.63
				INV	424WSEF - Universal side entry frame - Doonan Road	774.95
				INV	515W1800 - 1800X200 Soakwells - Doonan Road	1,653.52
				INV	515W1800 - 1800X1200 oakwells - Tyrell Street	5,787.32
			<b>648.12079</b>		<b>COMPLETE PEST MANAGEMENT SERVICES</b>	
				INV	Pre demolition rat baiting - 18 Vincent Street	165.00
			<b>648.12179</b>		<b>Records &amp; Information Mngmnt</b>	
				INV	Attendance to Information Security - Breakfast	50.00
			<b>648.12232</b>		<b>Dymocks Claremont</b>	
				INV	Standing order for Adult Library Stock Nedlands	284.62
				INV	Standing order for Adult Libray Stock Mt	116.33
			<b>648.12284</b>		<b>Pusey's Puffs</b>	
				INV	Catering for PROCC	68.00
			<b>648.12317</b>		<b>TECHSAND PTY LTD</b>	
				INV	Concrete Footpaths - Addarly St	1,523.25
				INV	Reconstruct 458 square metres of footpath in	24,022.98
			<b>648.12546</b>		<b>Greenway Enterprises</b>	



# CITY OF NEDLANDS

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				INV	Supply 1 x forestry helmet kit	229.70
				INV	Trailblazer Green Brushcutter trimmer line.	440.75
				<b>648.12580</b>	<b>LG NET</b>	
				INV	Employment Adverisement - Planning Officer	165.00
				<b>648.12628</b>	<b>DIAMOND HIRE</b>	
				INV	Hire of 1.2 tonne Exavator for trenching at David	770.00
				<b>648.12678</b>	<b>Green's Hiab Service Pty Ltd</b>	
				INV	Remove Soccer goals from Charles Crt Reserve and	423.50
				INV	Remove AFL goals	1,058.75
				<b>648.12765</b>	<b>PERTHWASTE PTY LTD</b>	
				INV	Prepayment November 2013	90,100.00
				INV	SO 2013/14 Residential Services ( 1 Jul 13 to	61,771.58
				<b>648.12847</b>	<b>LANIER (AUSTRALIA) PTY LTD</b>	
				INV	Copier Lease for October 2013	8,728.88
				INV	Copier Lease August 2013	7,984.55
				<b>648.12853</b>	<b>DVG AUTOMOTIVE GROUP</b>	
				INV	New Mitsubishi Triton Cab / Chassis meeting all	19,970.65
				INV	New Mitsubishi Triton Cab / Chassis meeting all	19,958.05
				<b>648.12890</b>	<b>Mr M R Cole</b>	
				INV	Reimbursement of Councillors Farewell & Welcome	2,469.90
				<b>648.12914</b>	<b>The Worm Shed</b>	
				INV	Worm Farm for 29 Baird Avenue, Nedlands	247.00
				<b>648.12970</b>	<b>Cardno (WA) Pty Ltd</b>	
				INV	Detailed design of left turn pocket - North street	2,195.60
				<b>648.13010</b>	<b>Quick Colourprint</b>	
				INV	Business Cards (set of 500) Name Badge	152.85
				INV	Business Cards/Name Badge	106.95
				INV	Business Cards (set of 500) x Robyn Forrest -	178.00
				<b>648.13014</b>	<b>NESPRESSO PROFESSIONAL</b>	
				INV	Coffee for the Kitchen: 500 Pods - Lungo Leggero	491.04
				<b>648.13076</b>	<b>Western Power Corporation</b>	
				INV	Relocation of existing powerpole 6.5 metres south	1,500.00
				<b>648.13369</b>	<b>DATA#3 LIMITED</b>	
				INV	AutoISSUE "Total-Care" 12 month support and	9,366.50
				INV	IBM 300GB 15 000 rpm hot-swap SAS hard drive -	995.50
				<b>648.13384</b>	<b>Harvey Fresh</b>	
				INV	Weekly Milk Delivery - July to December 2013	69.39
				<b>648.13412</b>	<b>QUICK CORPORATE AUSTRALIA</b>	



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				INV	Standing Order- White A4 Printing Paper - August	173.58
				INV	Web Order 514936	290.61
				INV	Web Order 509323	304.05
				INV	Web Order 509323	20.76
				INV	Web Order 516509	148.30
				INV	Standing Order- White A4 Printing Paper - August	173.58
				<b>648.13428</b>	<b>Lock Stock &amp; Farrell Locksmith Pty</b>	
				INV	x2 keys cut for 108 Smyth house.	33.00
				<b>648.13480</b>	<b>DU Electrical Pty Ltd</b>	
				INV	Install Bore at College Park as per quote	20,086.00
				INV	Install Bore at Melvista Oval Lower as per quote	20,559.00
				<b>648.13498</b>	<b>URS Australia Pty Ltd</b>	
				INV	Detailed design of river wall repairs at the CoN	6,880.50
				<b>648.13581</b>	<b>Captain Stirling IGA Supermarket</b>	
				INV	Morning tea for staff meeting Friday 27 September	94.79
				<b>648.13713</b>	<b>Kinetic Health Group Pty Ltd</b>	
				INV	pre-employment medical - Senior Communication	156.20
				<b>648.13733</b>	<b>West Coast Spring Water P/L</b>	
				INV	15L Cooler bottle water supply to NCC	14.50
				<b>648.13777</b>	<b>Covs Parts Pty Ltd</b>	
				INV	6 Boxes of 100 Nitrile disposable gloves MDNPFXL.	88.97
				<b>648.13802</b>	<b>Kool Digital Graphics</b>	
				INV	Whadjuk Sponsor strip signs for interperative	330.00
				<b>648.13803</b>	<b>Snap Printing Northbridge</b>	
				INV	1500 300gsm front Laminate Gloss Colour back B/W	638.00
				INV	Stakeholder Workshop Invitations (DL invites	594.00
				<b>648.13868</b>	<b>The Hidden Pantry</b>	
				INV	Catering for Home Harvest Workshop Saturday 16th	308.00
				<b>648.13896</b>	<b>Isubscribe Pty Ltd</b>	
				INV	New Scientist Magazine Subscription Nedlands	309.00
				<b>648.13927</b>	<b>Miss Maud</b>	
				INV	Food for Sustainable Nedlands Committee meeting -	148.85
				<b>648.13936</b>	<b>Tenderlink.com</b>	
				INV	Tenders	495.00
				INV	Downloading of RFT 2013/14.03 - Construction of	495.00
				<b>648.13977</b>	<b>Engineering Approvals</b>	
				INV	Engineering DCU Consultancy Services - STANDING	245.00
				<b>648.14012</b>	<b>Have A Go News</b>	



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				INV	Seniors- Engaging the Ageing Expo Advertisement	330.00
			648.14054		<b>Clean Drum Co (WA) Pty Ltd</b>	
				INV	4x reconditioned cleaned 205L top open steel	264.00
			648.14080		<b>Randstad</b>	
				INV	Bhavini Pankhania Week Ending 06/10/13	1,572.75
			648.14090		<b>Western Technical Services</b>	
				INV	Check admin temperatures for control panels and	330.99
			648.14136		<b>C-Wise</b>	
				INV	Supply Moisture Mulch	1,980.00
			648.14165		<b>Bridgestone Select Nedlands</b>	
				INV	All terrain firestone steel radial tyres. Fit,	710.00
			648.14176		<b>Advance Interests Pty Ltd</b>	
				INV	invoice Ashley Coe - OSH Consultancy Services	2,079.95
			648.14200		<b>Fast Track Approvals Pty Ltd</b>	
				INV	Invoice# 1314.0042 - Building Surveying Services	4,009.50
			648.14212		<b>Youngs Holden</b>	
				INV	New Holden Calais Wagon meeting all requirements	21,780.75
			648.14218		<b>Ms A Hobson</b>	
				INV	Tutor payment Card making & Xmas gifts October	564.00
			648.14220		<b>Spider Waste Collection Services Pt</b>	
				INV	400x mattresses collection and recycle including	165.00
				INV	400x mattresses collection and recycle including	165.00
				INV	400x mattresses collection and recycle including	297.00
			648.2048		<b>TILLYS HOME HELPERS</b>	
				INV	Provision of Gardning Service to HACC Clients in	1,119.25
			648.2075		<b>Landgate</b>	
				INV	SLIP Licence Preparation Charge	3,361.00
			648.4040		<b>The Lane Bookshop</b>	
				INV	Standing order for Library Stock Nedlands from	91.96
				INV	VARIOUS BOOKS	48.75
				INV	Standing order for Library Stock Nedlands from	127.85
			648.4150		<b>LO-GO Appointments</b>	
				INV	Week ending 12/10/13 - J Bumstead - Technical	1,641.75
			648.4370		<b>Martineaus Patisserie</b>	
				INV	Catering on 3rd Oct 2013	65.00
			648.4783		<b>LGISWA</b>	
				INV	Claim 618047 Excess Payment	1,500.00
			648.5080		<b>OCE AUSTRALIA LTD</b>	



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				INV	Basic charges OCE Color Wave 550 Printer Sept 13	187.00
				INV	Basic charges OCE Color Wave 550 Printer Sept 13	187.00
			<b>648.6892</b>		<b>TAMAN TOOLS</b>	
				INV	Set of 102mm and 127mm core cutters X 2 each.	871.20
			<b>648.6983</b>		<b>TELSTRA CORPORATION LTD</b>	
				INV	Landline Charges to 13/10/13;Rental to 13/11/13	3,852.58
			<b>648.741</b>		<b>Boyan Electrical Services</b>	
				INV	Replace 3 ignitors, 1 lamp & 1 PE Cell at	720.50
				INV	Replace 2 lamps at Mt Claremont Oval	275.00
				INV	Replace LED light at Dot Bennett Park	553.30
			<b>648.760</b>		<b>Brealey Plumbing Service</b>	
				INV	Repair drinking fountain at College Park	500.50
				INV	Burst waterpipe to hand basin in ladies toilet at	506.00
				INV	Replace old Galvanised pipe from basin at PROCC	264.00
			<b>648.7675</b>		<b>Landgate - GRV</b>	
				INV	Gross Rental Valuations - GRV Schedules	416.92
			<b>648.8000</b>		<b>Solver Paints</b>	
				INV	PAINT SUPPLY	394.08
			<b>648.8242</b>		<b>West Metro Regional Council</b>	
				INV	WASTE DISPOSAL	18,406.21
				INV	WASTE DISPOSAL	23,561.97
			<b>648.860</b>		<b>Bunnings Group Limited</b>	
				INV	BUILDING SUPPLIES	120.81
				INV	Prize for Hollywood Primary School for Waterwise	1,000.00

**Total EFT** - \$2,908,515.91

**TOTAL PAYMENTS** - \$2,970,907.80

### NAB - Trust Account

#### CHEQUE

11845	C VERHOEF	09/10/2013	-129.00	RFND	HALL BOND JOHN LECKIE PAVILION	129.00
11846	S KRISHNAN	09/10/2013	-1,500.00	RFND	57 GALLOP RD - FOOTPATH REFUND	1,500.00
11847	D T VO	09/10/2013	-1,500.00	RFND	58 RILEY RD - FOOTPATH REFUND	1,500.00
11848	GLENWAY HOMES	09/10/2013	-525.00	RFND	4 WATKINS PLACE - FOOTPATH REFUND	525.00
11849	COASTVIEW AUSTRALIA PTY LTD	09/10/2013	-1,500.00	RFND	1 WONGIN WAY - FOOTPATH REFUND	1,500.00





# CITY OF NEDLANDS

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11850	HALLMARK DEVELOPMENTS WA PTY LTD	09/10/2013	-1,500.00	RFND	15 LEON RD - FOOTPATH REFUND	1,500.00
11851	WINNING CONSTRUCTIONS PTY LTD	09/10/2013	-1,500.00	RFND	8 HOBBS AVE - FOOTPATH REFUND	1,500.00
11852	ROBERT HOLL MASTER BUILDER	09/10/2013	-1,500.00	RFND	46 LISLE ST - FOOTPATH REFUND	1,500.00
11853	POZZI PTY LTD & ATF THE POZZI-BURLE	09/10/2013	-1,500.00	RFND	5/81 STIRLING HWY - FOOTPATH REFUND	1,500.00
11854	NUCHANGE BUILDING	09/10/2013	-1,500.00	RFND	13 ROBINSON RD - FOOTPATH REFUND	1,500.00
11855	CLASSIC HOME & GARAGE INNOVATIONS P	09/10/2013	-1,560.00	RFND	36 BULIMBA SHED - FOOTPATH REFUND	1,560.00
11856	ADDSTYLE CONSTRUCTIONS PTY LTD	09/10/2013	-1,500.00	RFND	10 WILLIAMS RD - FOOTPATH REFUND	1,500.00
11857	BATHGATE HOLDINGS PTY LTD	09/10/2013	-1,500.00	RFND	26 KINGSWAY CARPORT - FOOTPATH REFUND	1,500.00
11858	ASSETBUILD DEVELOPERS & BUILDERS PT	09/10/2013	-1,560.00	RFND	17 CIRCE CIRCLE - FOOTPATH REFUND	1,560.00
11859	MR R M BINKS	16/10/2013	-80.00	RFND	SUCCESSFUL CANDIDATE	80.00
11860	MR W R HASSELL	16/10/2013	-80.00	RFND	SUCCESSFUL CANDIDATE	80.00
11861	MR B G HODSDON	16/10/2013	-80.00	RFND	SUCCESSFUL CANDIDATE	80.00
11862	DALE ALCOCK HOME IMPROVEMENT	16/10/2013	-1,500.00	RFND	2B CROYDON ST - FOOTPATH REFUND	1,500.00
11863	MR G F ROYLE	16/10/2013	-1,500.00	RFND	34 CLIFTON ST - FOOTPATH REFUND	1,500.00
11864	HEALY CONSTRUCTIONS PTY LTD	16/10/2013	-1,500.00	RFND	56 GOLDSMITH RD - FOOTPATH REFUND	1,500.00
11865	MR J FAULKNER	16/10/2013	-71.00	RFND	REFUND LAWLER PARK TENNIS COURT KEY BOND	71.00
11866	CONSTRUCTION TRAINING FUND	23/10/2013	-14,915.08	INV	RECONCILIATION & RETURN SEP 13	14,750.08
				INV	BALANCE CTF PAYMENT FOR AUGUST 13	165.00
11867	R CAMERER	30/10/2013	-205.00	RFND	ROOM & KEY BND ROBYN CAMERER	205.00
11868	GRANDWOOD HOMES PTY LTD	30/10/2013	-1,500.00	RFND	121 VICTORIA AV - FOOTPATH REFUND	1,500.00
11869	I A GADU	30/10/2013	-1,560.00	RFND	41 WILLIAMS RD - FOOTPATH REFUND	1,560.00
11870	J JAHROMY	30/10/2013	-1,500.00	RFND	3 ERICA AVE - FOOTPATH REFUND	1,500.00
11871	RICCIARDELLO NOMINEES T/AS WESTSTYL	30/10/2013	-1,500.00	RFND	146B VCTORIA RD - FOOTPATH REFUND	1,500.00
11872	KINGSLANE CONSTRUCTION PTY LTD	30/10/2013	-1,500.00	RFND	7A ALEXANDER RD - FOOTPATH REFUND	1,500.00
11873	S M COLLISS	30/10/2013	-1,560.00	RFND	43 STRICKLAND ST - FOOTPATH REFUND	1,560.00
11874	MS N HORLEY	30/10/2013	-80.00	RFND	REFUND REG.27 OF THE LG IELECTIONS) 1997	80.00



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11875	MR G HAY	30/10/2013	-80.00	RFND	REFUND REG.27 OF THE LG IELECTIONS) 1997	80.00
11876	MRS B L WILLESEE	30/10/2013	-80.00	RFND	REFUND REG.27 OF THE LG IELECTIONS) 1997	80.00
11877	MS J P GILL	30/10/2013	-80.00	RFND	REFUND REG.27 OF THE LG IELECTIONS) 1997	80.00
11878	MS K A SMYTH	30/10/2013	-80.00	RFND	REFUND REG.27 OF THE LG IELECTIONS) 1997	80.00
11879	MR L G TAYLOR	30/10/2013	-80.00	RFND	REFUND REG.27 OF THE LG IELECTIONS) 1997	80.00
11880	MRS N N ONG	30/10/2013	-1,500.00	RFND	6 VIKING RD - FOOTPATH REFUND	1,500.00
11881	N M PHAM	30/10/2013	-1,560.00	RFND	9 DAVIES ROAD - FOOTPATH REFUND	1,560.00
<b>Total CHEQUE</b>			<b>-51,365.08</b>			
<b>EFT</b>						
646	EFT TRANSFER: - 23/10/2013	23/10/2013	-110,072.59	646.12193	City of Nedlands	
				INV	Transfer Retained Bonds to Municipal Account	103,157.09
				646.12228	Dept of Commerce- Building Commissi	
				INV	Reconciliation & Return Sep 13	6,915.50
<b>Total EFT</b>			<b>-110,072.59</b>			
<b>TOTAL PAYMENTS</b>			<b>-161,437.67</b>			

## City of Nedlands

## Purchasing Card Payments - October 2013 (Statement period 29th September to 28th October 2013)

Date	Supplier	Description	AUD
30-Sep-13	Rockingham Penguins	Client and Volunteer Catering	91.35
30-Sep-13	Bunnings 306000	Tools for on-site work	189.51
30-Sep-13	Spotlight Innaloo	othee- art craft/aprons for kids	112.92
02-Oct-13	Jacksons Drawing Supplies	Day centre Art activity	84.78
03-Oct-13	Eb *library Seminar Ti	Library Seminar for Jean and Caris	239.96
03-Oct-13	Oxford Surplus And T	Highway Jackets	77.65
04-Oct-13	Lizzi Bee	Funeral Wreath - Freeman - Shirley Cruickshank	200.00
04-Oct-13	City Of Perth Car Park 46	City of Perth Parking	- 21.30
07-Oct-13	Captain Stirling Iga	Catering supplies	18.44
07-Oct-13	Jaycar Electronics	Purchase of USB network server	49.95
07-Oct-13	Jaycar Electronics	Refund on double charge	- 49.95
07-Oct-13	Jaycar Electronics	Double charge that has been refunded	49.95
07-Oct-13	Officeworks Subiaco	labels - waratah avenue placemaking strategy	131.82
07-Oct-13	Irrigation Australia	Catch cans and freight charges	382.00
07-Oct-13	Better Batt PI	Battery charger replacement for comms camera	29.10
09-Oct-13	Poppy Florist	Nicole's Get Well Soon Flowers	50.00
09-Oct-13	SurveyMonkey.Com	Survey Monkey Subscription	214.65
10-Oct-13	Galvins Plumbing Suppl	lead flashing for 108 roof leaks.	97.81
11-Oct-13	Good Guys Osbourne	DELONGI Magnifica Automatic Coffee Machine	670.00
11-Oct-13	Lock Stock & Farrell	Padlocks for main gates at Depot	75.00
11-Oct-13	Spud Shed	DRC Activity	78.75
11-Oct-13	Sai Global Limited	Purchase of parking standard AS2890.2	160.33
14-Oct-13	Spud Shed	DRC client picnic supplies	90.07
14-Oct-13	Coles Claremont	DRC monthly provisions	236.15
16-Oct-13	Nespresso Australia	Office supplies	115.20
16-Oct-13	Jacks Wholefoods And Groc	Positive Ageing - Consumables	35.61
16-Oct-13	Jacks Wholefoods And Groc	Positive Ageing - Consumables	74.75
17-Oct-13	The Herdsman Churchlands	Megans Leaving Mornign Tea - Community Dev	135.18
18-Oct-13	Federation Press PI	Library Stock	56.00
21-Oct-13	Wa Rollerdoors Sales	Roller door remotes for depot	231.00
21-Oct-13	Skillpath Seminars	Microsoft Excel 2010 Bundle	259.90
21-Oct-13	Captain Stirling Iga	other- childrens week afternoon tea ingidents	31.81
21-Oct-13	Ymca Perth	YMCA Asthma training	70.00
21-Oct-13	Jb Hi Fi	Mobile phone cases	24.95
21-Oct-13	Jb Hi Fi	mobile phone cases	49.90
22-Oct-13	Oxford Surplus And T	work uniform with council logo	288.90
22-Oct-13	J & K Hopkins Perth	stationary cupboard for tech services	469.00
22-Oct-13	Coles Claremont	general supplies and cooking experince ingridents	56.44
22-Oct-13	Captain Stirling Iga	Catering for Subjects of Note talk	69.62
23-Oct-13	Officeworks Online	Folding Shopping Carts for office use	59.56
24-Oct-13	Balloon World	Melbourne Cup Function DRC	154.46
24-Oct-13	Parker Black/forr	door stops for john leckie	61.60
25-Oct-13	Country Kitchen Cate	Catering council meeting dinners 8th & 22nd Octobe	1,480.00
25-Oct-13	Nedlands Supa Iga	DAP Refreshments	19.28
25-Oct-13	The Cake Kitchen	Michael's Farewell Morning Tea	110.17
25-Oct-13	Safety Zone	Safety vests for volunteers and staff	288.75
25-Oct-13	Claremont Newsagency	Smart ryder for volunteer assisting with surveying	25.00
28-Oct-13	J & K Hopkins Perth	bigger desk for daniel wong	319.00
28-Oct-13	Chatsworth Deli	Flowers for retiring Crs wives	90.00
28-Oct-13	Spud Shed	DRC Catering lunch	40.62
28-Oct-13	Dalkeith Iga	DRC Catering Lunch	29.99
28-Oct-13	Coles Burrendah	DRC Catering Lunch	52.65
28-Oct-13	Toan Cong Nguyen	DRC Catering Lunch	23.70
28-Oct-13	Woolworths4318	DRC catering lunch	68.29
28-Oct-13	Nedlands Supa Iga	Waratah Avenue Placemaking Strategy - Water	16.78
28-Oct-13	Woolworths 4313	Halloween party supplies	45.11
28-Oct-13	Stirling Drive In Pharmac	First aid kits for volunteers	89.85
			<u>8,202.01</u>

<b>CPS40.13 Policy Review</b>
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<b>Committee</b>	3 December 2013
<b>Council</b>	11 December 2013
<b>Applicant</b>	City of Nedlands
<b>Officer</b>	Phoebe Huigens, Policy & Projects Officer
<b>Director</b>	Michael Cole, Director Corporate & Strategy
<b>Director Signature</b>	
<b>File Reference</b>	
<b>Previous Item</b>	NIL

## Executive Summary

All Council Policies are required to be reviewed regularly and approved by Council. The Policies contained in this report have been reviewed.

## Recommendation to Committee

### Council:

1. approves the following policies:
  - a. Debt Recovery
  - b. Public Interest Disclosure
  - c. Review of Policies
  - d. Fireworks in the City
  - e. Operation of Council Bank Accounts
  - f. Application of Grant Funding
  - g. Disposal and Acquisition of Land
  - h. Investment of Council Funds
  
2. revokes the following policies:
  - a. Intergenerational Housing
  - b. Elected Members Undertaking Site Visits
  - c. Significant Accounting Policies
  - d. Access to and use of Information
  - e. Council Committees and Administration Liaison Working Groups
  - f. Delegation to Chief Executive Officer
  - g. Acting Chief Executive Officer

## Strategic Plan

KFA: Governance and Civic Leadership

Under the *Local Government Act 1995* section 2.7, one of the roles of Council is to:

(2)(b) Determine the local government's policies.

## Background

Council commenced the policy review process in December 2009. Council policies are now continuously reviewed to ensure they reflect the strategic nature and responsibilities of Council and are kept up to date.

### Key Relevant Previous Council Decisions:

Not applicable.

## Discussion

The procedure for policy review is as follows:

- Policies will be discussed at Councillor Briefings prior to presentation to Council
- Where a number of policies have common themes, these policies will be combined to establish a new policy. The old policies will be revoked, and the new replacement policy will be adopted
- Administration may at times recommend a policy be revoked with no Council Policy to replace it. This may occur when it has been identified that the policy is operational or covered under legislation and/or the responsibility of the Chief Executive Officer.

Policy statements should provide guidance for decision making by Council and demonstrate the transparency of the decision making process.

The following policies are presented for approval:

- Debt Recovery
  - Workshopped with Council on Tuesday 29 October 2013
  - Reference to underground power has been removed
  - Related delegation has been updated to reference specific section of the *Local Government Act 1995*

- Public Interest Disclosure
  - Workshopped with Council on Tuesday 29 October 2013
  - The Policy has been made more consistent with the *Public Interest Disclosure Act 2003* and now makes reference to “whistleblowing” to make the policy more easily understandable.
- Review of Policies
  - Workshopped with Council on Tuesday 29 October 2013
  - Minor changes suggested
- Fireworks in the City
  - Workshopped with Council on Tuesday 29 October 2013
  - No changes proposed
- Operation of Council Bank Accounts
  - Workshopped with Council on Tuesday 19 November 2013
  - References to Account names and position titles have been updated
  - Some other minor changes proposed
- Application of Grant Funding
  - Workshopped with Council on Tuesday 19 November 2013
  - Changes made to allow the CEO to apply for and accept grants of up to \$100,000, up from the existing \$50,000
- Disposal and Acquisition of Land
  - Workshopped with Council on Tuesday 19 November 2013
  - This policy has been simplified to remove any sections already covered by legislation
- Investment of Council Funds
  - Workshopped with Council on Tuesday 19 November 2013
  - References to Account names, legislation and position titles have been updated where applicable
  - As per the Audit & Risk Committee’s resolution, reference to investing in only the four major banks has been included in this policy
  - Some other minor changes proposed

The following policies are presented for revocation:

- Intergenerational Housing
  - Workshopped with Council on Tuesday 29 October 2013
  - Administration recommends revoking this policy as it conflicts with Town Planning Scheme No.2. Clause 8.2 of TPS2 (Relationship of Local Planning Policies to Scheme) states that “*if the provision of a Local Planning Policy is inconsistent with the Scheme, the Scheme prevails.*” The policy should be revoked.
- Elected Members Undertaking Site Visits
  - Workshopped with Council on Tuesday 29 October 2013

- Administration recommends revoking this policy as it is of the view that there is no obligation on elected members to undertake site visits and therefore it is not necessary for standard procedures to be developed.
- Reports prepared by Administration should contain all information necessary for elected members to make informed decisions. Elected members should feel free to make a site visit if they are unfamiliar with the location or feel it would help with their understanding of the issues. However not making a site visit should not be seen as detrimental to being able to participate in the debate and form and opinion on the issues.
- The Department of Planning does not produce guidelines for elected members undertaking site visits, and a search of neighbouring Councils' Policy Manuals found no similar policy exists there. This would suggest that site visits by elected members is not common.
- Administration is of the view that the Code of Conduct would apply to elected members undertaking site visits, and that therefore no additional specific policy is necessary.
- Significant Accounting Policies
  - Workshopped with Council on Tuesday 29 October 2013
  - Administration recommends revoking this policy as the contents are address by legislation.
- Access to and use of Information
  - Workshopped with Council on Tuesday 19 November 2013
  - Administration recommends revoking this policy as the substance of the policy is a matter of everyday business and a policy is not required.
- Council Committees and Administration Liaison Working Groups
  - Workshopped with Council on Tuesday 19 November 2013
  - Administration recommends revoking this policy as the contents are address by the *Local Government Act 1995*.
- Acting Chief Executive Officer
  - Workshopped with Council on Tuesday 19 November 2013
  - Administration recommends revoking this policy as the contents are address by the *Local Government Act 1995*.
- Delegation to Chief Executive Officer
  - Workshopped with Council on Tuesday 19 November 2013
  - Administration recommends revoking this policy as it deals with reimbursement of legal fees, which the CEO can already approve under his delegation to approve payments of up to \$100,000, making this policy redundant.

## Consultation

Required by legislation: Yes  No   
Required by City of Nedlands policy: Yes  No

## Legislation / Policy

*Local Government Act 1995*

## Budget/Financial Implications

Within current approved budget: Yes  No   
Requires further budget consideration: Yes  No

## Risk Management

Risk management processes are built into operational guidelines where appropriate.

Regularly reviewing and updating Council Policies reduces risk to Council and the City.

## Conclusion

Council policy is continuously reviewed to ensure policies are current and that effective service delivery and organisational performance is maintained.

Once approved by Council, the appropriate procedures will be updated or developed by Administration to reflect the new policies.



## **Attachments**

- a. Debt Recovery**
- b. Public Interest Disclosure**
- c. Review of Policies**
- d. Fireworks in the City**
- e. Operation of Council Bank Accounts**
- f. Application of Grant Funding**
- g. Disposal and Acquisition of Land**
- h. Investment of Council Funds**
- i. Intergenerational Housing**
- j. Elected Members Undertaking Site Visits**
- k. Significant Accounting Policies**
- l. Access to and use of Information**
- m. Council Committees and Administration Liaison Working Groups**
- n. Delegation to Chief Executive Officer**
- o. Acting Chief Executive Officer**

## Debt Recovery

<b>KFA</b>	Governance and Civic Leadership
<b>Status</b>	Council
<b>Responsible Division</b>	Corporate & Strategy
<b>Objective</b>	To provide for the recovery of monies owed to the City of Nedlands.

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### Context

In order to maintain equity for all residents and ratepayers, action must be taken wherever possible to recover debts owed to the City of Nedlands.

### Statement

1) Rates Debt Recovery

Except where a ratepayer is entitled to defer the payment of their rates, Council will actively pursue the recovery of any rate arrears (including legal action and the issue of a Goods and Land Warrant).

2) General Debtors

If a general debtor does not respond to a formal demand letter issued then legal action may be commenced. The Chief Executive is authorised to deny a debtor access to Council's services and facilities.

3) Infringement Debt Recovery

Any unpaid infringement will be referred to the Fines- Enforcement Registry.

~~4) Underground Power Debt Recovery~~

~~Underground Power Debts will be recovered through the same procedures used to recover rates arrears.~~

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### Related Documentation

Nil

M13/31008

### **Related Local Law / Legislation**

Local Government Act 1995

Local Government (Financial Management) Regulations 1996

Rates and Charges (Rebates and Deferments) Act 1992

### **Related Delegation**

~~3B Debt Recovery~~ Section 6.56(1) A local government may recover an unpaid rate or service charge and the cost of proceedings in a court of competent jurisdiction

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### **Issued**

26 October 2010 (Report CM26.10)

### **Amendments**

Nil

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## Public Interest Disclosure

**KFA** Governance and Civic Leadership

**Status** Council

**Responsible Division** ~~Corporate & Strategy~~ Office of the Chief Executive Officer

**Objective** The *Public Interest Disclosure Act 2003* encourages people to come forward with information about wrong-doing without fear of reprisal. This policy aims to ensure that elected members and staff are supported under the *Public Interest Disclosure Act 2003*.

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### Context

The *Public Interest Disclosure Act 2003* (the Act) enables people to make disclosures about wrongdoing within the State public sector, local government and public universities without fear of reprisal.

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The Act aims to ensure openness and accountability in government by encouraging people to make disclosures and protecting them when they do.

Making a disclosure or 'whistleblowing' is a serious matter and in many cases it will take courage and trust for people holding information to come forward.

Section 23 of the *Public Interest Disclosure Act 2003* requires the Chief Executive Officer to:

- Designate the occupant of a specified position with the ~~authority~~ City as the person responsible for receiving disclosures of public interest information.
- Ensure that ~~his or her public authority~~ the City complies with the Act.
- Prepare and publish internal procedures relating to the ~~authority's~~ City's obligations under the Act.

### Statement

The *Public Interest Disclosure Act 2003* facilitates the disclosure of public interest information and provides protection for those who make disclosures or are the subject of disclosures.

M13/26594

To ensure that elected members and staff are supported under the *Public Interest Disclosure Act 2003*, the City of Nedlands:

- Does not tolerate corrupt or other improper conduct, including mismanagement of community resources, in the exercise of the public functions of the City of Nedlands and its elected members, officers, employees and contractors.
- Is committed to the aims and objectives of the *Public Interest Disclosure Act 2003*, recognising the value and importance of contributions by elected members and staff to enhance administrative and management practices.
- Strongly supports disclosures being made by staff regarding corrupt or other improper conduct.
- Will take all reasonable steps to provide protection to elected members and staff from any detrimental action in reprisal from making a public interest disclosure.
- Does not tolerate any of its elected members, officers, employees or contractors engaging in acts of victimisation or reprisal against those who make public interest disclosures.

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#### Related documentation

~~[Public Interest Disclosure Information \(M06/11794\) Information Statement](#)~~

#### Related Local Law / Legislation

Public Interest Disclosure Act 2003

#### Related delegation

~~Disclosures of public interest information shall be made to the Public Interest Disclosure Officer (PID Officer) of the Council. The person from time to time holding or acting in the position of Director Corporate Services is designated as the Public Interest Disclosure Officer, or PID Officer, for the City of NedlandsNIL.~~

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#### Issued

24 August 2010 (Report CM21.10)

#### Amendments

Nil

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## Review of Policies

<b>KFA</b>	Governance and Civic Leadership
<b>Status</b>	Council
<b>Responsible Division</b>	Corporate & Strategy
<b>Objective</b>	To outline <u>the</u> process for review of <u>Council</u> policies.

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### Context

Policy statements outline the ~~City of Nedlands~~ Council's views on issues and provide guidance for staff, the community and Council itself when assessing similar matters for decision.

### Statement

Wherever possible, all proposed new policies and major amendments to existing policies shall be workshopped with Elected Members and Executive Staff prior to their formal consideration at a Council meeting.

Any report proposing a variation to council policy shall include clear justification of the reasons for the proposed variation. Any amendments to an existing policy are to be shown with tracked changes on the existing policy.

Other than ~~Town Planning~~Local Planning ~~p~~Policies, all Council policies are to be reviewed by Council every three years as a minimum.

Council may review an individual policy at any time whenever Council finds it necessary.

Council may vary from policy for a particular decision, however, when making such variation it will ensure that reasons for the variation are recorded in the minutes of the meeting at which the decision is made.

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### Related documentation

Nil

### Related Local Law / Legislation

Nil

M13/26603

**Related Delegation**

Nil

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**Issued**

24 August 2010 (Report CM21.10)

**Amendments**

Nil

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## Fireworks in the City

<b>KFA</b>	Community Development
<b>Status</b>	Council
<b>Responsible Division</b>	Community Development
<b>Objective</b>	To establish standards for fireworks displays.

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### Context

The Department of Mines and Petroleum is responsible for the statutory approval of fireworks displays. This approval process requires the local government of the district to provide written consent.

The *Environmental Protection (Noise) Regulations 1997* establishes the prescribed standard for noise emissions. Most fireworks displays exceed these standard noise emissions.

### Definitions

#### Private Events

Noise from fireworks displays proposed as part of a private event (such as; private parties, weddings, etc; held at function centres (or similar venues).

#### Community/Public Events

Noise from fireworks displays proposed as part of a Community Event (such as; shows, fairs, fetes, exhibitions, etc...) or a Public event (such as concerts, public open spaces etc) with the event being open to members of the general public is controlled in accordance with the approval process stipulated in Regulation 18 of the *Environmental Protection (Noise) Regulations 1997*.

### Statement

The City will only support approval for fireworks and pyrotechnics displays that are:

- limited to a 15 minute duration for community and public events, or 5 minutes for private events; and,
- timed to occur within the following day and time limitations:
- From Sunday to Thursday displays will conclude no later than 9:00 pm AWST.



- On Fridays, Saturdays or the day before a Public Holiday displays will conclude no later than 10.00 pm (AWST).
- On 31 December New Year's Eve displays will conclude no later than 12:30 am (AWST) on 1 January.

The City will limit its support for applications for fireworks and pyrotechnics displays to not more than:

- Three community/public events at any one location within any rolling 12 month period;
- Two private events at any one location within any rolling 12 month period; and
- Regardless of the above, the City reserves the right to vary its support of fireworks and pyrotechnics applications.

The City of Nedlands support for an application for firework and pyrotechnics displays is conditional upon the applicant or event organiser providing residents and occupiers of surrounding property with notification occurring at least two weeks prior to the scheduled display.

The notice will include the following minimum details:

- location or venue
- date and time, and
- contact information for the event organiser.

The form of notification can be either:

- an advertisement in the form of a prominent display notice appearing in a local or community newspaper, and
- community or public events: a direct letter drop to all properties within a 1 km radius of the location or venue for fireworks, or
- private: a direct letter drop to all properties within a 250 metre radius of the location or venue for pyrotechnics, or
- a direct letter drop to all properties as required by the City for fireworks displays.

### **Non-conforming applications**

Applications that are outside the requirements of this policy may be made in writing, seeking exemption and outlining reasons for consideration.

M13/26607

Non-conforming applications must be received by the City no later than 60 clear days prior to the proposed display and will be referred to the Council for determination.

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**Related Documentation**

Nil

**Related Local Law / Legislation**

Explosives and Dangerous Goods Act 1961  
Environmental Protection (Noise) Regulations 1997

**Related delegation**

Nil

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**Issued**

27 April 2010 (Report CM07.10)

**Amendments**

Nil

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## Operation of Council Bank Accounts

<b>KFA</b>	<b>Governance and Civic Leadership</b>
<b>Status</b>	Council
<b>Responsible Division</b>	Corporate and Strategy
<b>Objective</b>	To define the bank accounts that are authorised for operation, the purposes to which each can be applied, and the signatories to those respective bank accounts.

---

### Context

The Local Government Act 1995 requires the operation of separate bank accounts for general use as well as for Trust funds and funds held for specific purposes, ie reserve funds money held in the Municipal Fund, Trust Fund and in reserve accounts.

### Statement

1 In order to meet its statutory obligations under Division 4 of Part 6 of the *Local Government Act 1995*, and to facilitate the day to day financial operations of Council, the following bank accounts are authorised to be operated:

- 1.4 Municipal Fund ~~Account~~;
- 1.5 Trust Fund ~~Account~~; and
- 1.6 Reserve ~~Fund~~ Accounts for each of Council's Reserves ~~Funds~~.

2 The signatories to the above accounts shall be ~~any two of~~:

- 2.4 Chief Executive Officer
- 2.5 Director Corporate Services & Strategy
- 2.6 ~~Director Community and Strategy~~
- 2.7 Director Planning and Development ~~Services~~
- 2.8 Director Technical Services
- 2.9 Manager Financial Services
- 2.10 Manager Corporate Service Strategy and Systems

with any two to authorise withdrawal / payment from any of the City's accounts

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### Related documentation

NIL

### Related local law and legislation

Section 5.42 and Sections 6.6-6.11 of the *Local Government Act 1995*



### **Related delegation**

Nil

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### **Issued**

26 October 2010 (Report CM26.10)

### **Amendments**

Dates amended by Council (with report number)



## Application of Grant Funding

<b>KFA</b>	<b>Governance and Civic Leadership</b>
<b>Status</b>	Council
<b>Responsible Division</b>	Corporate and Strategy
<b>Objective</b>	To establish guidelines for Council to agree to projects or programs in advance which are subject to planned annual funding rounds, and to allow the Chief Executive Officer to apply for and accept unplanned grant funding amounts up to \$ <del>50</del> <u>100</u> ,000.

---

### Context

Council from time to time will apply for grants to fund projects or services. If these grants are for projects and services already identified within the approved budget, up to \$100,000, then the CEO can approve.

### Statement

#### 1. General

The Chief Executive Officer may apply for and approve the acceptance of all grants, in the following circumstances.

- a. Where the amount of any one grant does not exceed \$~~50~~100,000 provided it complies with 1b, 1c or 3a of this policy.
- b. If an opportunity exists to enhance a project that has been funded in an adopted budget.
- c. If a project to be funded has been identified in the Strategic Plan.

If a grant application is successful and there is no existing budget for either the income or proposed expenditure Council will need to approve the budget amendment which it may do so after considering a report on the proposal either separately or if appropriate as part of a general budget review.

#### 2. Road Infrastructure Grants

Each year, as part of the annual review of the forward works program, Council will be advised of the next relevant financial year's projects which may qualify for external grant funding under the next relevant Black Spot Projects, Metropolitan Regional Road Group, Roads to Recovery and Grants Commission" grant programs.

Unless there are any amendments made to these projects as part of the adopted budget, these will be the projects that Council seeks grant funding for.



3. Service Agreement Grants
  - a. Council may also enter into specific service agreements with other Government Agencies for both re-current and non -recurrent funding.
  - b. In circumstances where the grant exceeds \$50,000 Council is required to formally resolve to enter into such agreements before funding is accepted.
4. Approval of Grant Applications Authorised by Council

Where grants have been approved by Council in accordance with 2 or 3 the CEO is authorised to approve the submissions and if successful approve the acceptance of the grants.

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#### **Related documentation**

NIL

#### **Related local law and legislation**

Nil

#### **Related delegation**

Nil

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#### **Issued**

9 May 2006 (Report CP25.06)

#### **Amendments**

Dates amended by Council (with report number)



## Disposal and Acquisition of Land

<b>KFA</b>	<b>Governance and Civic Leadership</b>
<b>Status</b>	Council
<b>Responsible Division</b>	Planning and Development
<b>Objective</b>	The objectives of this policy are to ensure the City of Nedlands has open and accountable processes to consider the disposal and acquisition of land assets.

---

### Context

The process for the disposal of land assets is set out in the *Local Government Act* (“the Act”) and *Local Government (Functions and General) Regulations 1996* to ensure fairness and transparency to achieve the best outcome and price.

Under this policy land is defined as physical land assets and includes land as a physical entity, buildings, structures, improvements to land, land covered by water, strata lot, community title, or unit.

Land also includes a legal estate or interest in land such as a leasehold estate. However, this Policy does not cover easements or rights of way, road reserves or recreational reserves.

When considering options for the disposal or acquisition of land, Council will look for opportunities to advance the objectives of its Strategic Community Plan.

### Statement

This policy outlines the decision making process for the disposal or acquisition of land. In order to maintain its land asset base, Council’s preference is for the proceeds of the sale of land to be used to acquire other land for its own operational use, for income producing purposes or for capital investment.

#### Disposal of Freehold Land

Land zoned as freehold land that is surplus to the City’s requirements can be sold or otherwise disposed in accordance with the Act.

~~In the first instance, open market methods of sale will be considered and as determined on merit by Council may include:~~

- ~~1) Public tender. Sales best suited to public tender are those where special conditions are required including covenants on land and/or where there is a special interest demand;~~



- ~~2) — Selected tender where public registrations or expressions of interest may be sought prior to a selected tender;~~
- ~~3) — Public auction for unconditional sale and/or where there is a general high demand.~~

~~In some circumstances Council may consider a sale or disposal other than through the open market based on individual case merits. These circumstances may include but are not necessarily limited to the following;~~

- ~~1) — Land that because of its small size, dimensions or irregular shape would not readily support a self contained development outcome;~~
- ~~2) — Land that has no legal access;~~
- ~~3) — Land to be developed by another level of government;~~
- ~~4) — Preferred future use for the land as identified by the Council;~~
- ~~5) — Land of nominal value;~~
- ~~6) — Land for inclusion with an adjacent holding; and~~
- ~~7) — Land that will complement a proposed development on an adjoining site, the sale of which is consistent with Council's objectives.~~

~~The provisions of Section 3.59 of the *Local Government Act 1995* outline the legislative process that must be followed.~~

~~Where the sale is not to be on the open market the sale should be at current market valuation (with due regard to all associated costs to achieve the transaction or such other amount as Council resolves). Methods of sale in such circumstances may include:~~

- ~~1) — Selected tender;~~
- ~~2) — Expressions of interest may be sought prior to selected tender; or~~
- ~~3) — By negotiation with the relevant party.~~

~~All funds from proceeds of sale shall go to general reserves or in accordance with municipal wide priorities.~~

### **Disposal of Leasehold Interests**

~~In considering the disposal of a leasehold interest, the options include:~~





- ~~1) Public tender.~~
- ~~2) Selected tender where public registrations or expressions of interest may be sought prior to a selected tender; and~~
- ~~3) By negotiation with a relevant party who may be but is not limited to a lessee or residential tenant in possession of an adjoining owner.~~

Where Council has an interest in land and/or premises, which are leased or licensed, the lease or licence may be renewed to the existing lessee or licensee subject to the terms of Council's Lease and Licence Policy.

Where land and/or premises are vacant and Council proposes to lease or licence the land and/or premises then the provisions of Council's Lease and Licensing Policy will be followed.

### **Disposal Criteria**

The following criteria will be used to assess whether Council should retain or dispose of a land asset including owned and leasehold interests:

- Annual cost of maintenance
- Immediate location to a similar facility
- Duplication of the facility
- Benefit / Risk Analysis
- Current use / utilisation
- Cultural or historical significance
- Current maintenance service level of area
- Current state of property
- Alternate future use
- Current market value
- Anti social behaviour on the property
- Relationship to service requirements and relevant strategic drivers
- Potential political consequence
- Level of community ownership
- Potential future use to adjacent properties
- Alternate future community use
- Area of land concerned
- Open Space Plan requirements
- Development potential
- Covenants on the property
- How the property was acquired
- Restrictions on disposal

~~To allow an open and accountable assessment of the above matters assessment criteria will be implemented to allow cross comparison testing of issues in accordance with the following decision matrix:~~



**Decision Matrix**

Based on the outcomes of the above process each land asset will be individually classified in terms of future use for Council.

<p>High Strategic / Community Importance</p> <p>Assessed Against</p> <p>High maintenance cost / High or Low usage</p> <p><b>OUTCOME RE-DEVELOP</b></p>	<p>High Strategic / Community Importance</p> <p>Assessed Against</p> <p>Low maintenance cost / High usage</p> <p><b>OUTCOME RETAIN PROPERTY</b></p>
<p>Low Strategic / Community Importance</p> <p>Assessed Against</p> <p>High or Low maintenance cost / Low usage</p> <p><b>OUTCOME SELL OR LEASE</b></p>	<p>Low Strategic / Community Importance</p> <p>Assessed Against</p> <p>Low maintenance cost / High usage</p> <p><b>OUTCOME RETAIN PROPERTY IN THE SHORT TERM</b></p>

Where it is found that a land asset should be disposed of or in any other way removed from general public usage the process will be governed by the requirements of Council's Community Land Management Plans in all instances.

**Acquisition of Land**

Council may require land for future operations or the provision of services.

The following guidelines provide the basis for preparing a business case for any proposed acquisition. The items are listed in order of importance:

- Has defined service level been set in accordance with the requirements of Council's Strategic Community- Plan;
- Does the acquisition support the requirements of Council's Strategic Recreation Plan;
- Are sufficient funds available within Council's Open Space Reserve Fund/Annual Budget or Long Term Financial Plan;
- Are other sources of funds available / Have other sources of funds been examined for joint funding initiatives; and
- Have other service delivery models been explored.

**Related documentation**



NIL

### **Related local law and legislation**

Local Government Act 1995  
Local Government (Functions and General) Regulations 1996  
Transfer of Land Act 1893  
Strata Titles Act 1985

### **Related delegation**

Nil

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### **Issued**

27 July 2010 (Report CM15.10)

### **Amendments**

Dates amended by Council (with report number)

## Investment of Council Funds

**KFA** Governance and Civic Leadership

**Status** Council

**Responsible Division** Corporate and Strategy

**Objective** To set the criteria for making authorised investments of surplus funds after assessing credit risk and diversification limits in order to ensure the security of Council funds.

### Context

Funds held by the City of Nedlands that are not required immediately may be invested in accordance with the Local Government Act 1995. In order to minimise the risks associated with investing funds, this policy specifies the minimum acceptable credit ratings for funds as well as the maximum amount of funds that may be invested in the one financial institution.

### Statement

- 1) Any funds surplus to Council's immediate requirements ~~may are to~~ be invested in accordance with the following:
  - Local Government Act 1995 Section 6.14 ~~and~~
  - The Trustees Act 1962 – Part III Investments, and
  - Local Government (Financial Management) Regulations 1996.
  
- 2) Investments ~~may be placed~~ are limited to the following, in the four major banks:
  - Interest bearing deposits
  - Bank accepted / endorsed bank Bills
  - Managed Funds
  
- 2) ~~Banks with banks~~ (within the meaning of the *Bank Act 1959*) are to have having a credit rating of Long Term A or Short Term A1 (Standard and Poors Australian Ratings), ~~fund Managed Funds managers having~~ are to have a minimum credit rating of AAf or AAm (Standard and Poors Australian Rating), ~~or other financial institutions (restricted to short term) with the authority of the Chief Executive Officer.~~
  
- 3) The amount invested with any one institution or ~~managed fund~~ Managed Fund shall not exceed 30 % of average annual funds invested.
  
- 4) Officers are to manage the investment portfolio with the care, diligence and skill that a prudent person would exercise.
  
- 5) Investments fixed for longer than 12 months are to be approved by Council.

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4)6) Should the credit rating of any institution or fund be downgraded then any investment will be divested on maturity or within 30 days, whichever is sooner.

5)7) A report will be provided to Council each month detailing the performance of all investments.

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#### Related documentation

[Procedure for investment of City's funds.](#)

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NIL

#### Related local law and legislation

Section 6.14 of the *Local Government Act 1995*

#### Related delegation

[Authority for implementation of the Investment Policy is delegated by Council to the CEO in accordance with the Local Government Act 1995. The CEO may in turn delegate the day-to-day management of the Investments to the Director Corporate & Strategy, the Manager Finance and other designated senior staff subject to regular reviews.](#)

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NIL

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#### Issued

26 October 2010 (Report CM26.10)

#### Amendments

NIL

## Intergenerational Housing

<b>KFA</b>	KFA 3 Built Environment
<b>Status</b>	Council
<b>Responsible Division</b>	Planning & Development Services
<b>Objective</b>	To promote intergenerational housing in the City and remove any potential barriers regarding planning approval for intergenerational housing that complies with the City's current Town Planning Scheme.

---

### Context

There are diverse housing needs within the City including the need to accommodate multiple generations of the same family and/or families with a dependant member with independent living needs. The Town Planning Scheme is not clear on how this could be accommodated on lots zoned for a single house.

### Statement

The City supports intergenerational housing.

Intergenerational Housing is defined as: *"housing designed and used to accommodate multiple generations of the same family and/or dependant members of the same family with independent living needs"*.

Intergenerational Housing is to comply with the following requirements in addition to the general requirements for the Lot under the current Town Planning Scheme and relevant legislation:

- 1) only permissible on lots that exceed 650 square metres;
- 2) the built form of the dwelling must present as a single dwelling;
- 3) the dwelling shall be designed such that there is access between all parts of the dwelling;
- 4) the access within the dwelling shall be retained at all times;
- 5) is not limited to the number of kitchens, water closets, bathrooms/ensuites and laundries contained within it;
- 6) the dwelling shall have only one front door visible from the street; and
- 7) there shall be no more than a single letterbox on the lot.

Notwithstanding the development of any of the additional accommodation types on a single residential lot, the lot shall not be subdivided either by built strata, survey strata or in fee simple at any time other than in accordance with the Town Planning Scheme.

A development involving alternate accommodation shall conform to the provisions of the Residential Design Codes which apply to a Single House and to all other standards and requirement of the Town Planning Scheme relating to Single Houses.

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**Related Documentation**

Nil

**Related Local Law / Legislation**

Planning and Development Act 2005  
Town Planning Scheme No. 2

**Related Delegation**

Nil

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**Issued**

24 August 2010 (Report CM20.10)

**Amendments**

Nil

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TO BE REVOKED

## Elected Members Undertaking Site Visits

<b>KFA</b>	Governance and Civic Leadership
<b>Status</b>	Council
<b>Responsible Division</b>	Office of the Chief Executive Officer
<b>Objective</b>	To provide guidelines for visits by Elected Members to development sites.

---

### Context

Insert context

### Statement

Council encourages the coordination of site visits by Elected Members (especially when planning applications are under consideration) with the following intent:

1. To provide Council with a uniform means for the coordination of and attendance at site/inspection visits;
  2. To demonstrate consistency and equity to the community when site visits are required to inform elected members of a matter that is pending before Council; and
  3. To mitigate the risk (provide for natural justice) to individual Elected Members and Council as a whole, from the possibility of litigation resulting from a Council decision.
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### Related documentation

Elected members undertaking site visits procedure

### Related Local Law / Legislation

Nil

### Related delegation

Nil

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### Issued

31 May 2005 (Report CP6.05)



M13/26598

**Amendments**

22 November 2005 (Report CP35.05)

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TO BE REVOKED

## Significant Accounting Policies

<b>KFA</b>	Governance and Civic Leadership
<b>Status</b>	Council
<b>Responsible Division</b>	Corporate & Strategy
<b>Objective</b>	To establish the basis of significant accounting policies of the organisation including but not limited to property, plant and equipment, depreciation of non-current assets, and provisions for employee entitlements.

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### Context

The annual financial report, annual budget and other financial reporting for the City of Nedlands are prepared in accordance with significant accounting policies.

These significant accounting policies are varied from time to time in accordance with changes to Australian Accounting Standards, the *Local Government Act 1995* or *Local Government (Financial Management) Regulations 1996* and are published annually in the annual financial report.

### Statement

The financial statements for the City of Nedlands shall be prepared in accordance with applicable Australian Accounting Standards, the *Local Government Act 1995* and the *Local Government (Financial Management) Regulations 1996* as amended from time to time.

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### Related Documentation

Nil

### Related Local Law / Legislation

Local Government Act 1995  
Local Government (Financial Management) Regulations 1996 and applicable Australian Accounting Standards

### Related Delegation

Nil

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M13/26601

**Issued**

26 October 2010 (Report CM26.10)

**Amendments**

Nil

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TO BE REVOKED



## Access to and use of information and facilities by elected members

**KFA** Governance and Civic Leadership

**Status** Council

**Responsible Division** Office of the Chief Executive Officer

**Objective** To define Elected Member obligations relating to access and management of information and access to City facilities.

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### Context

Elected Members may be provided with information that is required as part of their role but is not available in the public arena, to aid them in their decision making role.

Elected Members may use any of the City's meeting facilities free of charge in order to conduct meetings with residents subject to certain limitations.

### Statement

In accordance with section 5.93 of the *Local Government Act 1995* Elected Members shall have the right of access to any information held by the local government that is relevant to the performance of their functions.

Any request for information should be made in writing to the Chief Executive Officer.

If deemed necessary for the performance of their duties as Elected Members, files and/or information may be viewed under supervision. Personnel files will not be available.

If the Chief Executive Officer determines that the information requested is not relevant to the performance of an Elected Member's function, there is a potential conflict of interest or that to meet the request will require the allocation of resources for which no provision has been made, then the request may be refused.

When advised of any refusal to provide information the Elected Member may ask for the request to be referred to Council for its determination through a notice of motion.

If any information that is supplied to an Elected Member is confidential then the Chief Executive Officer shall advise the Elected Member that they may not provide the information to any other party without express permission to do.



An Elected Member is permitted to use any of the City's meeting facilities free of charge in order to conduct meetings (including ward meetings) with residents that are relevant to the performance of their functions under the *Local Government Act 1995* providing that the facility is not required by a regular hirer.

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**Related documentation**

NIL

**Related local law and legislation**

NIL

**Related delegation**

NIL

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**Issued**

25 May 2010 (Report CM11.10)

**Amendments**

NIL

TO BE REVOKED



## Council Committees and Administrative Liaison Working Groups

**KFA** Governance and Civic Leadership

**Status** Council

**Responsible Division** Corporate and Strategy

**Objective** To provide for the establishment of Committees and Administrative Liaison Working Groups and to clarify the role of employees

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### Context

Section 5.8 of the *Local Government Act 1995* allows a local government to establish committees of 3 or more persons to assist the Council and to exercise the powers and discharge the duties of the local government that can be delegated to committees.

The City of Nedlands also has a process of establishing Administrative Liaison Working Groups, comprising Elected Members with input from employees to further assist the Council with specific tasks or projects.

### Statement

- Council will establish committees of Council in accordance with *the Local Government Act*.
- Council will not appoint any of its employees as members of any Council committee.
- Employees may be nominated to attend meetings of Council committees to provide professional advice and technical support.
- Committees of Council are bound by the City's Standing Orders Local Law.
- All recommendations made by a Committee of Council shall be the subject of an administration report to Council.

The Chief Executive Officer may appoint Administrative Liaison Working Groups to assist with the good management of the Local Government.

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### Related documentation

NIL

### Related local law and legislation

Section 5.8 of the *Local Government Act 1995*



**Related delegation**

Nil

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**Issued**

24 August 2010 (Report CM21.10)

**Amendments**

Dates amended by Council (with report number)

TO BE REVOKED



## Delegation to Chief Executive Officer

**KFA** Governance and Civic Leadership

**Status** Council

**Responsible Division** Corporate and Strategy

**Objective** Insert objective

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### Context

Insert context.

### Statement

In cases where a delay in the approval of an application will be detrimental to the legal rights of the applicant, the Chief Executive Officer may exercise, on behalf of the Council, approval to a maximum of \$10,000 in respect of each application.

An application approved by the Chief Executive Officer is to be submitted to the next ordinary meeting of the Council. Council may exercise any of its powers under this policy.

### Repayment of legal representation costs

An elected member or employee whose legal representation costs have been paid by the City of Nedlands is to repay the City of Nedlands:

- all or part of those costs in accordance with a determination by the Council;
- as much of those costs as are available to be paid by way of set-off – where the elected member or employee receives monies paid for costs, damages, or settlement, in respect of the matter for which the City of Nedlands paid the legal representation costs.

The City of Nedlands may take action in a court of competent jurisdiction to recover any monies due to it under this policy.

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### Related documentation

NIL

### Related local law and legislation





Sections 3.1, 6.7(2) and 9.56 of the *Local Government Act 1995*

**Related delegation**

Nil

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**Issued**

24 August 2010 (Report CM21.10)

**Amendments**

Dates amended by Council (with report number)

TO BE REVOKED



## Acting Chief Executive Officer

**KFA** Governance and Civic Leadership

**Status** Council

**Responsible Division** Office of the Chief Executive Officer

**Objective** To approve appointment of an Acting Chief Executive Officer during extended periods of absence of the Chief Executive Officer

### Context

It is necessary to appoint an acting Chief Executive Officer when the Chief Executive Officer is on leave or absent for an extended period of time.

### Statement

In accordance with section 5.36 of the *Local Government Act 1995*, the following Senior Officers are suitably qualified to act, where necessary, in the position of Chief Executive Officer.

- ~~Director Community and Strategy~~
- Director Corporate ~~Services and Strategy~~
- Director ~~Development Service Planning & Development~~
- Director Technical Services

### Related documentation

NIL

### Related local law and legislation

Section 5.36 of *Local Government Act 1995*

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### Related delegation

Nil


### Issued

24 August 2010 (Report CM21.10)

### Amendments

NIL

<b>CPS41.13</b>	<b>Council and Committee Meeting Dates 2014</b>
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<b>Committee</b>	3 December 2013
<b>Council</b>	10 December 2013
<b>Applicant</b>	City of Nedlands
<b>Officer</b>	Phoebe Huigens
<b>Director</b>	Michael Cole Director Corporate and Strategy
<b>Director Signature</b>	
<b>File Reference</b>	
<b>Previous Item</b>	Not applicable

### Executive Summary

The City is required to give local public notice of the dates and time and place of ordinary council meetings and committee meetings at least once every year.

### Recommendation to Committee

#### Council:

1. endorses the Council and Committee meeting schedule for 2014; and
2. authorises the CEO to give local public notice of the Council and Committee meeting schedule for 2014

### Strategic Plan

KFA: Governance and Civic Leadership

This report ensures compliance with legislative requirements.

### Background

In accordance with Regulation 12 of the Local Government (Administration) Regulations, the City of Nedlands is required to give local public notice of the dates and time and place of ordinary council meetings and committee meetings at least once every year.

### **Key Relevant Previous Council Decisions:**

Not applicable.

### **Consultation**

Required by legislation: Yes  No   
Required by City of Nedlands policy: Yes  No

The City is required to give local public notice of the dates and time and place of ordinary council meetings and committee meetings at least once every year.

### **Legislation / Policy**

Regulation 12 of the Local Government (Administration) Regulations requires local public notice of the dates and time and place of ordinary council meetings and committee meetings at least once every year.

### **Budget/Financial Implications**

Within current approved budget: Yes  No   
Requires further budget consideration: Yes  No

There are no financial impacts of the proposal.

### **Risk Management**

There are no risks associated with this proposal. However, this report ensures compliance with the Regulation 12 of the Local Government (Administration) Regulations.

### **Discussion**

It is necessary to publish the dates and times of Council and Committee dates annually.

### **Conclusion**

Council's endorsement is sought for the meeting schedule for 2014.

### **Attachments**

1. Council Agenda Item Dates 2014

## Council Agenda Item Dates 2014

REPORT DUE DATES		EXECUTIVE		MEETING DATES			
Managers 12:00 pm	Admin Officer 12:00pm	Delivery to Exec 12:00pm	Agenda Settlement	Delivery to Councillors for Committee 3:00pm	Committee	Delivery to councillors for Council 3:00pm	Council
16-Jan-14	21-Jan-14	27-Jan-14	29-Jan-14	4-Feb-14	11-Feb-14	18-Feb-14	25-Feb-14
13-Jan-14	18-Jan-14	26-Feb-14	5-Mar-14	4-Mar-14	11-Mar-14	18-Mar-14	25-Mar-14
13-Mar-14	18-Mar-14	24-Mar-14	26-Mar-14	1-Apr-14	8-Apr-14	15-Apr-14	22-Apr-14
10-Apr-13	15-Apr-14	28-Apr-14	30-Apr-14	6-May-14	13-May-14	20-May-14	27-May-14
15-May-14	20-May-14	26-May-14	28-May-14	3-Jun-14	10-Jun-14	17-Jun-14	24-Jun-14
12-Jun-14	17-Jun-14	23-Jun-14	26-Jun-14	2-Jul-14	8-Jul-14	15-Jul-14	22-Jul-14
10-Jul-14	15-Jul-14	28-Jul-14	30-Jul-14	5-Aug-14	12-Aug-14	19-Aug-14	26-Aug-14
14-Aug-14	19-Aug-14	25-Aug-14	27-Aug-14	2-Sep-14	9-Sep-14	16-Sep-14	23-Sep-14
11-Sep-14	16-Sep-14	29-Sep-14	1-Oct-14	7-Oct-14	14-Oct-14	21-Oct-14	28-Oct-14
9-Oct-14	14-Oct-14	27-Oct-14	29-Oct-14	4-Nov-14	11-Nov-14	18-Nov-14	25-Nov-14
6-Nov-14	12-Nov-14	17-Nov-14	19-Nov-14	27-Nov-14	2-Dec-14	9-Dec-14	16-Dec-14