



City of Nedlands

Agenda

Council Meeting

11 December 2012

Dear Council member

The next ordinary meeting of the City of Nedlands will be held on Tuesday 11 December 2012 in the Council chambers at 71 Stirling Highway Nedlands commencing at 7 pm.

Michael Cole
Acting Chief Executive Officer
6 December 2012

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City of Nedlands

Notice of an ordinary meeting of Council to be held in the Council chambers, Nedlands on Tuesday 11 December 2012 at 7 pm.

Council Agenda

Declaration of Opening

The Presiding Member will declare the meeting open at 7 pm and will draw attention to the disclaimer below.

(NOTE: Council at its meeting on 24 August 2004 resolved that should the meeting time reach 11.00 p.m. the meeting is to consider an adjournment motion to reconvene the next day).

Present and Apologies and Leave Of Absence (Previously Approved)

Leave of Absence None.
(Previously Approved)

Apologies None as at distribution of this agenda.

Disclaimer

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1. Public Question Time

A member of the public wishing to ask a question should register that interest by notification in writing to the CEO in advance, setting out the text or substance of the question.

The order in which the CEO receives registrations of interest shall determine the order of questions unless the Mayor determines otherwise. Questions must relate to a matter affecting the City of Nedlands.

2. Addresses by Members of the Public

Addresses by members of the public who have completed Public Address Session Forms to be made at this point.

3. Requests for Leave of Absence

Any requests from Councillors for leave of absence to be made at this point.

4. Petitions

Petitions to be tabled at this point.

5. Disclosures of Financial Interest

The Presiding Member to remind Councillors and Staff of the requirements of Section 5.65 of the *Local Government Act* to disclose any interest during the meeting when the matter is discussed.

A declaration under this section requires that the nature of the interest must be disclosed. Consequently a member who has made a declaration must not preside, participate in, or be present during any discussion or decision making procedure relating to the matter the subject of the declaration.

However, other members may allow participation of the declarant if the member further discloses the extent of the interest. Any such declarant who wishes to participate in the meeting on the matter, shall leave the meeting, after making their declaration and request to participate, while other members consider and decide upon whether the interest is trivial or insignificant or is common to a significant number of electors or ratepayers.

6. Disclosures of Interests Affecting Impartiality

The Presiding Member to remind Councillors and Staff of the requirements of Council's Code of Conduct in accordance with Section 5.103 of the *Local Government Act*.

Councillors and staff are required, in addition to declaring any financial interests to declare any interest that may affect their impartiality in considering a matter. This declaration does not restrict any right to participate in or be present during the decision-making procedure.

The following pro forma declaration is provided to assist in making the disclosure.

"With regard to the matter in item x..... I disclose that I have an association with the applicant (or person seeking a decision). As a consequence, there may be a perception that my impartiality on the matter may be affected. I declare that I will consider this matter on its merits and vote accordingly."

The member or employee is encouraged to disclose the nature of the association.

7. Declarations by Members That They Have Not Given Due Consideration to Papers

Members who have not read the business papers to make declarations at this point.

8. Confirmation of Minutes

8.1 Ordinary Council meeting 27 November 2012

The minutes of the ordinary Council meeting held 27 November 2012 are to be confirmed.

9. Announcements of the Presiding Member without discussion

Any written or verbal announcements by the Presiding Member to be tabled at this point.

10. Members announcements without discussion

Written announcements by Councillors to be tabled at this point.

Councillors may wish to make verbal announcements at their discretion.

11. Matters for Which the Meeting May Be Closed

Council, in accordance with Standing Orders and for the convenience of the public, is to identify any matter which is to be discussed behind closed doors at this meeting, and that matter is to be deferred for consideration as the last item of this meeting.

12. Divisional reports and minutes of Council committees and administrative liaison working groups

12.1 Minutes of Council Committees

This is an information item only to receive the minutes of the various meetings held by the Council appointed Committees (N.B. This should not be confused with Council resolving to accept the recommendations of a particular Committee. Committee recommendations that require Council's approval should be presented to Council for resolution via the relevant departmental reports).

The Minutes of the following Committee meetings (in date order) are to be received:

Council Committee

4 December 2012

Circulated to Councillors on 6 December 2012


Note: As far as possible all the following reports under items 12.2, 12.3, 12.4 and 12.5 will be moved en-bloc and only the exceptions (items which Councillors wish to amend) will be discussed.

12.2 Planning & Development Report No's PD54.12 to PD57.12 (copy attached)

Note: Regulation 11(da) of the *Local Government (Administration) Regulations 1996* requires written reasons for each decision made at the meeting that is significantly different from the relevant written recommendation of a committee or an employee as defined in section 5.70, but not a decision to only note the matter or to return the recommendation for further consideration.

PD54.12	Sea Containers
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Committee	4 December 2012
Council	11 December 2012


Applicant	Barry McMahon
Owner	Princep Pty Ltd
Officer	Elle O'Connor - Planning Officer
Director	Peter Mickleson – Director Planning & Development
Director Signature	
File ref.	DA12/422 : ST2/7
Previous Item No's	Nil
Disclosure of Interest	No officer involved in the preparation of this report had any interest which required it to be declared in accordance with the provisions of the <i>Local Government Act 1995</i> .

Committee Recommendation

Council requests Administration to draft a Policy on sea containers within the City.

PD56.12	Metropolitan Region Scheme Amendment 1236/57 - Bush Forever Area Definition, Clause Insertion and Removal of Clause 16 (1a)(a) for New Similar Clause Insertion 16 (1a) and (ba) in the Metropolitan Scheme Text – response to public consultation.
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Committee	4 December 2012
Council	11 December 2012


Applicant	Western Australian Planning Commission
Owner	City of Nedlands
Officer	Jason Moore- Strategic Planning Officer
Director	Peter Mickleson - Director Planning & Development
Director Signature	
File ref.	TPN/067-04
Previous Item No's	Nil
Disclosure of Interest	No officer involved in the preparation of this report had any interest which required it to be declared in accordance with the provisions of the <i>Local Government Act (1995)</i> .

Committee Recommendation / Recommendation to Committee

Council advises the Western Australian Planning Commission that it supports the proposed Metropolitan Region Scheme Amendment 1226/57 entitled “Bush Forever Area Definition Clause Insertion and Removal of Clause 16 (1a)(a) for New Similar Clause Insertion 16 (1a) and (ba) in the Metropolitan Scheme Text.”

PD57.12	Proposed Scheme Amendment No. 198 – To add a clause to Schedule V – Special use Zone - that facilitates that a current Master Plan for the site controls its development Scheme Amendment No. 194
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Committee	4 December 2012
Council	11 December 2012

Applicant	Peter Driscoll, Landvision on behalf of Hollywood Hospital
Owner	Hollywood Private Hospital Board
Officer	Gabriela Poezyn – Manager Strategic Planning
Director	Peter Mickelson – Director Planning & Development
Director Signature	
File ref.	TPN/A198
Previous Item No's	Nil
Disclosure of Interest	No officer involved in the preparation of this report had any interest which required it to be declared in accordance with the provisions of the <i>Local Government Act (1995)</i> .

Committee Recommendation / Recommendation to Committee

Council:


1. initiates the proposed scheme amendment to Town Planning Scheme No. 2 by:
 - a. adding the following additional provision to Schedule V – Special Use Zone for Pt Loc 1715 and Pt Loc 8697 Monash Avenue, Nedlands (Hollywood Private Hospital) that states:
 - I. *the development of the site shall be in accordance with the current Master Plan applicable to this Special Use Zone as approved by Council from time to time, following the procedure as set out in clause 8.3 of the Scheme.*
2. progresses the above scheme amendment in accordance with the *Planning and Development Act 2005*.

12.3 Technical Services Report No's TS25.12 to TS26.12 (copy attached)

Note: Regulation 11(da) of the *Local Government (Administration) Regulations 1996* requires written reasons for each decision made at the meeting that is significantly different from the relevant written recommendation of a committee or an employee as defined in section 5.70, but not a decision to only note the matter or to return the recommendation for further consideration.

TS25.12	Survey Results – Establishing a Dog Park South of Stirling Highway
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Committee	4 December 2012
Council	11 December 2012

Applicant	City of Nedlands
Owner	City of Nedlands
Officer	Andrew Dickson – Manager Parks Services
Director	Mark Goodlet – Director Technical Services
Director Signature	
File ref.	ST6-08
Previous Item No's	Item 12.3 report TS17.12 – Council Meeting – 28 August 2012
Disclosure of Interest	No officer involved in the preparation of this report had any interest which required it to be declared in accordance with the provisions of the <i>Local Government Act (1995)</i> .

Committee Recommendation

That Council does not proceed with the establishment of a Dog Park South of Stirling Highway.

Recommendation to Committee


Council:

1. receives the results from the survey of residents surrounding the three (3) identified potential locations for a fenced dog park South of Stirling Highway;
2. instructs Administration to prepare a landscape plan for Paul Hasluck Reserve that is consistent with the recommendations of the Foreshore Enhancement and Management Plan (Volume 2 – 2010) and that makes provision for a fenced dog park; and

3. approves the inclusion of \$60,000 for consideration in the 2013/14 Parks Services capital budget submission for preparation of a landscape plan and for establishment of a fenced dog park located at Paul Hasluck Reserve, subject to Swan River Trust approvals.

TS26.12	Big Day Out Concert – Monday 28 January 2013 at Claremont Show Grounds, Claremont
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Committee	4 December 2012
Council	11 December 2012

Applicant	Keiran McNamara, Director General - Department of Environment and Conservation
Owner	Altered State (WA) Pty Ltd
Officer	Katy Trevaskis – Environmental Health Officer
Director	Mark Goodlet – Director Technical Services
Director Signature	
File ref.	ENV/017-056
Previous Item No's	Nil
Disclosure of Interest	No officer involved in the preparation of this report had any interest which required it to be declared in accordance with the provisions of the <i>Local Government Act (1995)</i> .

Committee Recommendation / Recommendation to Committee


Council, pursuant to Regulation 18 (12) of the *Environmental Protection (Noise) Regulations 1997*, agrees to the Department of Environment and Conservation's proposed conditions, (refer to attachment 1) for the Big Day Out music festival to be held at the Claremont Showgrounds on Monday 28 January 2013 subject to the Department of Environment and Conservation or Altered State (WA) Pty Ltd notifying the City of Nedlands Health Section of any noise complaints received from City of Nedlands residents, within 7 days after the event.

12.4 Community & Organisational Development Report No's CM10.12 to CM11.12 (copy attached)

Note: Regulation 11(da) of the *Local Government (Administration) Regulations 1996* requires written reasons for each decision made at the meeting that is significantly different from the relevant written recommendation of a committee or an employee as defined in section 5.70, but not a decision to only note the matter or to return the recommendation for further consideration.

CM10.12 All Abilities Play Space – Concept Plan

Committee	4 December 2012
Council	11 December 2012

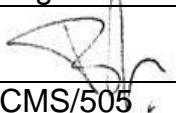
Applicant	City of Nedlands
Owner	City of Nedlands
Officer	Marion Granich – Manager Community Development
Director	Pat Panayotou – A/Director Community and Organisational Development
Director Signature	
File ref.	CRS/5054
Previous Item No's	CM09.12
Disclosure of Interest	No officer involved in the preparation of this report had any interest which required it to be declared in accordance with the provisions of the <i>Local Government Act (1995)</i> .

Committee Recommendation / Recommendation to Committee

Council endorses the Concept Plan for the All Abilities Play Space on Beaton Park, the Esplanade, Dalkeith, as at Attachment A.

CM11.12	Approval of Applications to the Community Grants Fund and Youth Grants Fund
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Committee	4 December 2012
Council	11 December 2012

Applicant	City of Nedlands
Owner	City of Nedlands
Officer	Marion Granich – Manager Community Development
Director	Pat Panayotou – A/Director Community and Organisational Development
Director Signature	
File ref	CMS/505
Previous Item No's	CP35.12
Disclosure of Interest	No officer involved in the preparation of this report had any interest which required it to be declared in accordance with the provisions of the <i>Local Government Act (1995)</i> .

Committee Recommendation / Recommendation to Committee


Council approves applications to the Community Grants Fund or the Youth Grants Fund (excluding GST) for the following events:

1. **Swanbourne Christmas Carols Event - \$1,000;**
2. **Christmas Carols on the Lawn Event - \$1,000;**
3. **Community Christmas Event - \$1,000;**
4. **Stanley Street Christmas Party - \$250;**
5. **Kingsway Christmas Party - \$250;**
6. **Minora Road Christmas Party - \$250 and**
7. **United Nations Youth Association National Evatt Trophy Final 2012 - \$250**

12.5 Corporate & Strategy Report No's CP50.12 to CP55.12 (copy attached)

Note: Regulation 11(da) of the *Local Government (Administration) Regulations 1996* requires written reasons for each decision made at the meeting that is significantly different from the relevant written recommendation of a committee or an employee as defined in section 5.70, but not a decision to only note the matter or to return the recommendation for further consideration.

CPS50.12 List of Accounts Paid – October 2012


Committee	4 December 2012
Council	11 December 2012
Applicant	City of Nedlands
Owner	City of Nedlands
Officer	Rajah Senathirajah – Manager Finance
Director	Darla Blake – A/Director Corporate & Strategy
Director Signature	
File ref.	FIN/072-17
Previous Item No's	Nil
Disclosure of Interest	No officer involved in the preparation of this report had any interest which required it to be declared in accordance with the provisions of the <i>Local Government Act (1995)</i> .

Committee Recommendation / Recommendation to Committee

Council receives the List of Accounts Paid for the month of October 2012 (refer to attachment).

CPS51.12 Local Laws Review

Committee	4 December 2012
Council	11 December 2012

Applicant	City of Nedlands
Owner	City of Nedlands
Officer	Phoebe Huigens, A/Manager Corporate Services
Director	Darla Blake, A/Director Corporate & Strategy
Director Signature	
File ref.	LEG/024
Previous Item No's	Nil
Disclosure of Interest	No officer involved in the preparation of this report had any interest which required it to be declared in accordance with the provisions of the <i>Local Government Act (1995)</i> .

Please note that under section 3.12(2) of the *Local Government Act 1995*, the Presiding Member is to read aloud the purpose and effect of the proposed local law.

Local Law Relating to Reserves, Foreshores and Beaches:

Purpose: To provide for the regulation, control and management of activities conducted on Council reserves, foreshores and beaches throughout the District.

Effect: To establish a system regulating activities on reserves, foreshores and beaches with which persons wishing to conduct such activities must observe.

Local Law Relating to Site Erosion and Sand Drift:

Purpose: To provide for the regulation of issues relating to site erosion and sand drift within the municipality.

Effect: To enable better management of issues relating to site erosion and sand drift within the municipality.

Local Law Relating to Council Halls:

Purpose: To establish the conditions under which halls, centres, buildings or premises owned or vested in or under the care, control and management of the City may be hired.

Effect: To properly manage and maintain the City's built assets and facilities.

Signs Local Law:

Purpose: To provide for the regulation, control and management of signs within the District

Effect: To establish the requirements with which any person seeking to erect a sign within the City of Nedlands must comply.


Committee Recommendation / Recommendation to Committee

Council authorises Administration to:

- 1. Undertake a review of the:**
 - a. Local Law Relating to Reserves, Foreshores and Beaches;**
 - b. Local law Relating to Site Erosion and Sand Drift;**
 - c. Local Law Relating to Council Halls; and**
 - d. Signs Local Law.**
- 2. Report back to Council the results of the review and any submissions received as per requirements of Section 3.12 and 3.16 of the Local Government Act 1995 and the Department of Local Government Operational Guidelines.**

CPS52.12 Request for Exemption of Council Rates
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Committee	4 December 2012
Council	11 December 2012


Applicant	City of Nedlands
Owner	City of Nedlands
Officer	Mathew Ayre – Rates Officer
Director	Darla Blake – A/Director Corporate & Strategy
Director Signature	
File ref.	RTV/049
Previous Item No's	Nil
Disclosure of Interest	No officer involved in the preparation of this report had any interest which required it to be declared in accordance with the provisions of the <i>Local Government Act (1995)</i> .

Committee Recommendation / Recommendation to Committee

Council grants an exemption from rates for the property at 95A Waratah Avenue, Dalkeith in accordance with *Section 6.26(2)(d) Local Government Act 1995*.

CPS53.12 Delegation of Authority – Awards of Tenders during the Council Recess

Committee	4 December 2012
Council	11 December 2012


Applicant	City of Nedlands
Owner	City of Nedlands
Officer	Rajah Senathirajah, Manager Finance Services
Director	Darla Blake - A/Director Corporate and Strategy
Director Signature	
File ref.	CRS/058
Previous Item No's	N/A
Disclosure of Interest	No officer involved in the preparation of this report had any interest which required it to be declared in accordance with the provisions of the <i>Local Government Act (1995)</i> .

Committee Recommendation / Recommendation to Committee

Council delegates to the Chief Executive Officer the authority to determine tenders in accordance with the *Local Government Act (Functions and General) Regulations 1996* over the Council recess to a maximum of \$500,000 (excl GST).

CPS54.12 City of Nedlands Strategic Community Plan “Nedlands 2023”

Committee	4 December 2012
Council	11 December 2012

Applicant	City of Nedlands
Owner	City of Nedlands
Officer	Rajah Senathirajah, Manager Finance Services
Director	Darla Blake - A/Director Corporate and Strategy
Director Signature	
File ref.	CRS/058
Previous Item No's	N/A
Disclosure of Interest	No officer involved in the preparation of this report had any interest which required it to be declared in accordance with the provisions of the <i>Local Government Act (1995)</i> .

Committee Recommendation / Amended Recommendation

Council adopts the City of Nedlands Strategic Community Plan 2013-2023, “Nedlands 2023”, with the following changes:

1. The addition of the Strategic Community Plan indicators (attached to this Memo for your consideration);
2. On page 7, the addition of a caption for the diagram, “Age distribution for the City of Nedlands, ABS 2011”;
3. Page 20, change “Swanbourne Surf Lifesaving Club” to “Swanbourne Nedlands Surf Lifesaving Club”;
4. Page 39, changing the paragraph for “Housing Types” to:

The Table below shows the areas the City identified as being suitable for housing diversity and the percentage of participants who would be agreeable to the different housing types in these identified areas; and

5. Page 39, under “Housing Types”, change “Mt Claremont” to “Specific areas of Mt Claremont”.


Recommendation to Council

Council adopts the City of Nedlands Strategic Community Plan 2013-2023, "Nedlands 2023".

ABSOLUTE MAJORITY REQUIRED

CPS55.12 City of Nedlands Dogs Amendment Local Law 2012

Committee	4 December 2012
Council	11 December 2012

Applicant	City of Nedlands
Owner	City of Nedlands
Officer	Phoebe Huigens, Acting Manager Corporate Services
Director	Darla Blake, Acting Director Corporate and Strategy
Director Signature	
File ref.	LEG/024
Previous Item No's	N/A
Disclosure of Interest	No officer involved in the preparation of this report had any interest which required it to be declared in accordance with the provisions of the <i>Local Government Act (1995)</i> .

Please note that under section 3.12(2) of the *Local Government Act 1995*, the Presiding Officer is to read aloud the purpose and effect of the proposed local law.

Purpose: The purpose of the local law is to provide for the regulation, control and management of dogs and issues relating to dogs within the municipality.

Effect: The effect of the local law is to control activities and manage dogs within the municipality.

Committee Recommendation / Recommendation to Committee

Council approves advertising the City of Nedlands Dogs Amendment Local Law 2012.

13. Reports by the Chief Executive Officer

13.1 Common Seal Register Report – November 2012

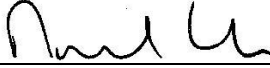
The attached Common Seal Register Report for the month of November 2012 is to be received.

13.2 List of Delegated Authorities – November 2012

The attached List of Delegated Authorities for the month of November 2012 is to be received.

13.3 Outcomes of negotiation process for City of Nedlands Membership of the Western Metropolitan Regional Council

Committee	4 December 2012
Council	11 December 2012

Applicant	City of Nedlands
Acting CEO	Michael Cole
Acting CEO Signature	
File ref.	ORN/016-21
Previous Item No's	13.3 – 28 August 2012 TS11.12 – 26 June 2012
Disclosure of Interest	No officer involved in the preparation of this report had any interest which required it to be declared in accordance with the provisions of the <i>Local Government Act (1995)</i> .

Committee Recommendation

Council:

1. defer negotiations to join the Western Metropolitan Regional Council until after the State Government has responded to the Metropolitan Local Government Review; and
2. request administration to call for expressions of interest for the disposal of waste.

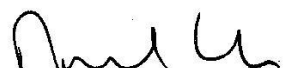
Recommendation to Committee

Council:

1. Defer negotiations to join the Western Metropolitan Regional Council until after the State Government has responded to the Metropolitan Local Government Review.
2. Enter into a Waste Delivery Agreement with the Western Metropolitan Regional Council on the same terms as the Western Metropolitan Regional Council member Councils.

13.4 Claremont Nedlands Lions Club – Proposed Lease for revised location

Committee	4 December 2012
Council	11 December 2012

Applicant	City of Nedlands
Owner	City of Nedlands
Officer	Rebecca Boley – Property Management Officer
Director	Peter Mickleson – Planning & Development
Acting CEO Signature	
File ref.	CMS/216
Previous Item No's	PD50.12 on November 27 2012
Disclosure of Interest	No officer involved in the preparation of this report had any interest which required it to be declared in accordance with the provisions of the <i>Local Government Act (1995)</i> .

Committee Recommendation

That this item lay on the table to the Council Meeting of 11 December 2012.

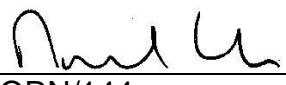
Recommendation to Committee

Council:

1. notes the revised proposal to lease land adjacent to the tennis courts near the Mt Claremont Community Centre, land which the City is the registered proprietor of subject to a crown grant in trust; and
 -
2. authorises the Mayor and CEO to sign a lease with the Claremont Nedlands Lions Club for this land to locate a shed on the following conditions:
 - a. the Club apply for and receive planning approval before lease document is executed;
 - b. the City's standard lease template will be used;
 - c. the term will be ten (10) years with an option to renew for a further five (5) years;
 - d. the Club will apply for and receive a building permit before commencing works to erect the shed;

- e. provision to remove shed at expiration of term or City of Nedlands to acquire any improvements at an agreed value; and
- f. provision in lease to include any conditions of a planning approval.

13.5 Endorsement of the Western Metropolitan Regional Council's Regional Investment Plan

Council	10 December 2012
Applicant	City of Nedlands
Owner	N/A
Officer	Andrew Melville – Manager Sustainable Environment
Director	Mark Goodlet – Director Technical Services
Acting CEO Signature	
File ref.	ORN/144
Previous Item No's	D72.09
Disclosure of Interest	No officer involved in the preparation of this report had any interest which required it to be declared in accordance with the provisions of the <i>Local Government Act (1995)</i> .

Purpose

A fixed funding allocation of \$208,708 (ex GST) is available from the Western Australian Waste Authority to the Regional Council Group of which the City is a part) until June 2013 to implement projects identified in the Strategic Waste Management Plan that will contribute towards achieving one or more of the State Waste Strategy targets.

Applications for funding must be submitted in the form of a Regional Investment Plan, approved by all members of the Regional Council Group and signed by all member Council's Chief Executive Officers.

Recommendation to Council

Council:

1. **endorses the Western Metropolitan Regional Council's Regional Investment Plan titled "Bulky Waste Sorting"; and**
2. **authorises the Chief Executive officer to sign the Regional Investment Plan, presented as an attachment to this report.**

Strategic Plan

KFA 5: Governance

- 5.8 Establish and actively manage a range of partnerships with government, private and not-for-profit sectors.

KFA 7: Economic Development

- 7.3 Work collaboratively with WESROC and State Government agencies in developing and implementing regional strategies.

Background

In May 2007 a funding program for local governments to deliver waste management initiatives was announced through the development of the Zero Waste Plan Development Scheme.

The scheme involved the establishment of Regional Council Groups and allocated funding for the development and implementation of Strategic Waste Management Plans. Following the endorsement of Strategic Waste Management Plans by the Department of Environment and Conservation (DEC), Regional Council Groups were eligible to apply for funding between 2008 and 2010 to implement projects identified in the Strategic Waste Management Plan.

The City of Nedlands formed a Regional Council Group with Town of Claremont, Town of Cottesloe, Town of Mosman Park, Shire of Peppermint Grove and City of Subiaco.

The Western Metropolitan Regional Council (WMRC) is the lead authority for administering the Regional Council Group's Strategic Waste Management Plan grant funding.

The Strategic Waste Management Plan was finalised and supported in principle by Council in April 2009 (however it was recognised that the City of Nedlands is not supportive of an expansion of the existing waste collection site at Brockway Road). The Plan includes the following regional priorities:

- Minimise the direct and indirect environmental impacts of waste and its management in the region over the next five years;
- Manage waste in a sustainable manner; and
- Increase community awareness of the impact of waste issues on the environment.

The Plan includes 36 key actions; four of which were completed by the WMRC with \$135,754 Strategic Waste Management Plan funding:

1. Appointment of a Waste Officer to implement the Strategic Waste Management Plan (a consultant was engaged).
2. Upgrade the recycling area at the Waste Transfer Station.
3. Install signage in the recycling area at the Waste Transfer Station.
4. Development of a Waste Management Sustainability Policy.

Many of the other actions identified in the Strategic Waste Management Plan have been completed since its development. This includes investigating the potential for joint tendering of waste and recycling services, establishment of a permanent household hazardous waste facility in the region, construction of the DiCOM system, introduction of Living Smart courses, adoption of a waste wise schools program, establishment of e-waste recycling at the Waste Transfer Station and a study into improvements in verge waste collections.

Proposal Detail

In May 2011, the Minister for Environment; Water announced the establishment of the Regional Funding Program as the preferred method to support the ongoing implementation of Strategic Waste Management Plans. In 2011 all Regional Council Group members approved the WMRC to manage the Regional Funding Program as it was the entity that managed the Strategic Waste Management Plan process. Applications for Regional Funding Program funding must be submitted in the form of a Regional Investment Plan and be approved by all members of the Regional Council Group.

The funding program is structured as follows:

- 1 July 2011 – 28 June 2013: Fixed funding stream
- 2014 – 2016: Competitive bid funding stream

A fixed funding allocation of \$208,708 (ex GST) is available to the WMRC lead group to implement projects that are identified in the Strategic Waste Management Plan and will contribute towards achieving one or more of the Waste Strategy targets (identified in 'Western Australian Waste Strategy: Creating the Right Environment', 2012).

Outstanding actions in the WMRC's Strategic Waste Management Plan include:

- Resource sharing feasibility study (joint infrastructure)
- Encourage builders to recycle investigation
- Commercial recycling promotion
- Event recycling strategy development

- Charitable partnerships investigation
- Land acquisition (followed by):
 - Greenwaste processing expansion
 - Wood waste recycling
 - Construction and demolition (C&D) recycling
- Public place recycling
- Biodegradable workplace study

It is proposed that the Strategic Waste Management Plan funding be utilised for civil works at the Brockway Waste Transfer Station to:

- Expand the residential / self-haul recycling drop-off area within the current site; and
- Construct a hardstand to receive and sort bulky hard waste.

The proposed project aligns with the Strategic Waste Management Plan actions. The project will also contribute towards achieving the Waste Strategy targets for municipal solid waste and commercial waste. Advice from the Department of Environment and Conservation on 3 September 2012 states:

“Regional Investment Plans are required to be endorsed by all Regional Council Group members to ensure that all member LGAs have had an appropriate level of input into the process of determining regional priorities, proposed activities and expected outcomes. Regional Investment Plans submitted by Regional Council Groups that fall under the governance of a formal regional council or an incorporated group may be signed by the Chief Executive Officer (CEO), subject to provision of evidence of delegation of decision making powers to the regional council or incorporated entity for the current Regional Funding Program. If this is not available, Regional Investment Plans must be signed by all member LGA CEOs. For those Regional Council Groups without a formal governance arrangement, Regional Investment Plans must be signed by all member LGA CEOs.”

It is proposed that all Regional Council Group members delegate authority to their CEO to sign the WMRC's Regional Investment Plan application. Another outstanding Strategic Waste Management Plan action that was considered suitable for Regional Investment Plan funding was 'public place recycling'. It was proposed that receptacles be developed for residents to drop off batteries, fluorescent lights and mobile phones. Discussions with the DEC suggested this project would be unlikely to be approved as it is something they would prefer to see done on a metropolitan-wide scale with a DEC developed standard.

Consultation

Required by legislation: Yes ☐ No ☒

Required by City of Nedlands policy: Yes ☐ No ☒

Legislation

Nil

Budget/financial implications

Budget:

Within current approved budget: Yes ☒ No ☐

Requires further budget consideration: Yes ☐ No ☒

Financial:

The WMRC and City of Nedlands' application for Regional Investment Plan funding for \$208,708 to build a hardstand at the transfer station does not require any funds to be contributed from the City of Nedlands. The remaining \$413,129 required to build the hardstand will be funded from WMRC Reserves.

Risk Management

The City of Nedlands involvement in this initiative enables the WMRC Regional Council Group to access an additional amount of funding that is only available to a Regional Council Group.

The City does, however, need to sign off on the Regional Investment Plan application in order for the full amount of funding to be received. The Regional Investment Plan funding has been structured such that there is a defined funding allocation available to groups of councils, and the funding available increases for larger groups. This funding is not available to individual councils.

Discussion

Applications for Regional Funding Program funding must be submitted in the form of a Regional Investment Plan and be approved by all members of the Regional Council Group.

A fixed funding allocation of \$208,708 (ex GST) is available to the WMRC led group to implement projects that are identified in the Strategic Waste Management Plan and will contribute towards achieving one or more of the Waste Strategy targets (identified in

'Western Australian Waste Strategy: Creating the Right Environment', 2012).

It is proposed that the Strategic Waste Management Plan funding be utilised for civil works at the Brockway Waste Transfer Station to:

- Expand the residential / self-haul recycling drop-off area within the existing site; and
- Construct a hardstand to receive and sort bulky hard waste.

The proposed project aligns with the Strategic Waste Management Plan without the need to acquire additional land. The project will also contribute towards achieving the Waste Strategy targets for municipal solid waste and commercial waste.

Advice from the Department of Environment and Conservation on 3 September 2012 states:

"Regional Investment Plans are required to be endorsed by all Regional Council Group members to ensure that all member LGAs have had an appropriate level of input into the process of determining regional priorities, proposed activities and expected outcomes. Regional Investment Plans submitted by Regional Council Groups that fall under the governance of a formal regional council or an incorporated group may be signed by the Chief Executive Officer (CEO), subject to provision of evidence of delegation of decision making powers to the regional council or incorporated entity for the current Regional Funding Program. If this is not available, Regional Investment Plans must be signed by all member LGA CEOs. For those Regional Council Groups without a formal governance arrangement, Regional Investment Plans must be signed by all member LGA CEOs."

Conclusion

In 2011 the Minister for Environment; Water announced a Regional Funding Program to support the ongoing implementation of local governments Strategic Waste Management Plans. The City of Nedlands is a member of a Regional Council Group, which is led by the WMRC

The Strategic Waste Management Plan was developed and approved in 2009 and a number of priority actions identified in the Plan have since been completed. A fixed funding allocation of \$208,708 (ex GST) is available to the Regional Council Group until June 2013 to implement projects identified in the Strategic Waste Management Plan that will contribute towards achieving one or more of the State Waste Strategy targets.

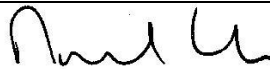
Applications for funding must be submitted in the form of a Regional Investment Plan, which must be approved by all members of the Regional Council Group and signed by all member CEOs.

It is proposed the funding be used to expand the residential recycling drop-off area at the Brockway Waste Transfer Station and construct a hardstand at the site to receive and sort bulky hard waste.

Attachments

1. Draft Regional Investment Plan: Bulky Waste Sorting

13.6 Naked Fig Café Variation of Sub-lease

Council	11 December 2012
Applicant	City of Nedlands
Owner	City of Nedlands
Officer	Peter Mickleson – Director Planning and Development
Director	Peter Mickleson – Director Planning and Development
Acting CEO	Michael Cole
Acting CEO Signature	
File ref.	
Previous Item No's	
Disclosure of Interest	No officer involved in the preparation of this report had any interest which required it to be declared in accordance with the provisions of the <i>Local Government Act (1995)</i> .

Purpose

To consider further information in relation to endorsing amended terms of a Deed of Variation of Sub-lease for the Naked Fig Café Swanbourne.

Executive Summary

The suggested way forward is as follows:

1. Agree to a trial of the new conditions of approval including allowing the extended hours of operation as per the 2012 Development Approval by varying the lease until 30 June 2013.
2. Delete reference to "Functions" in the sub-lease.
3. Concurrently with the above the City initiate a period of proactive monitoring of the conditions of approval focusing on closing times and compliance with the noise monitoring plan in addition to reacting to any complaints received.
4. That a dedicated officer be nominated as the "point of contact" for all compliance issues relating to the operation of the Naked Fig café.
5. That the results of the monitoring be reported to Council in July 2013 and if the operator is in substantial compliance with all conditions the sub-lease will be amended to be in strict compliance with the WAPC decision issued 13 March 2012.

Recommendation to Council

That Council:

- 1. notes the decision of the Western Australian Planning Commission (WAPC) issued by letter dated 13 March 2012 in response to application for review to State Administrative Tribunal (SAT) on application No 08-50124-1 by the Naked Fig Pty Ltd; and**
- 2. authorises the Mayor and Chief Executive Officer to agree a Variation of Sub-lease with Naked Fig Pty Ltd and Greer Julia Marns and Lorna Alexandra Marns for the period to 30 June 2013 in strict accordance with the Western Australian Planning Commission (WAPC) decision referred to above, specifically on the following terms:**
 - a. Approved hours of operation are as follows:**
 - i. Core Hours**

Sunday 7 am to 10 pm;
Monday to Thursday 7 am to 10 pm;
Friday and Saturday 7 am to 12 midnight; and
New Year's Eve 7 am to 1 am the following day.
 - ii. Extended Hours**

Sunday 6:30 am to 10 pm;
Monday to Thursday 6:30am to 11pm;
Friday and Saturday 6:30am to 12 midnight; and
New Year's Eve 6:30 am to 1 am the following day.
 - iii. If any substantiated complaints are received in respect to the extended hours, approval for the extended hours will be rescinded and the hours of operation will revert to the core hours. (Substantiation of complaints will be determined by City of Nedlands after an officer/s of the City has attended the site, and has verified that the approved Noise Management Plan dated February 2012 has not been complied with and/or any noise or disturbance arising from the café has exceeded noise levels regulated by the *Environmental Protection (Noise) Regulations 1997*).**
 - b. The approved Noise Management Plan dated February 2012 must be implemented at all times during operation of the premises.**

- c. **Commencement of the extended hours of operation granted under Condition 2 is not to occur until the bi-fold doors approved under this application have been constructed and are operational and the City of Nedlands has been notified and completed an inspection of the doors.**
3. **deletes any reference to “functions” in the sub-lease.**
4. **concurrently with 2. above instructs Administration to initiate a period of proactive monitoring of the conditions of approval focusing on closing times and compliance with the noise monitoring plan in addition to reacting to any complaints received.**
5. **notes the additional cost of this pro-active monitoring has not been budgeted and Council will address this cost at the mid-year budget review.**
6. **instructs Administration to nominate a dedicated officer to be the “point of contact” for all compliance issues relating to the operation of the Naked Fig café.**
7. **instructs Administration that the results of the monitoring be reported to Council in July 2013 and if the operator is in substantial compliance with all conditions the sub-lease will be amended to be in strict compliance with the WAPC decision issued 13 March 2012.**

Strategic Plan

KFA 5: Governance

- 5.6 **Ensure compliance with statutory requirements and guidelines.**
- 5.8 **Establish and actively manage a range of partnerships with government, private and not-for-profit sectors.**
- 5.9 **Identify, manage and seek to minimise risk.**

Background

Council at its meeting of 27 November 2012 considered a recommendation from the Committee to refuse to endorse a variation to the sub-lease to bring it in to alignment with a decision from the Western Australian Planning Commission (WAPC).

Council asked Administration to further consider and provide advice in relation to the following matters:

1. **Functions and how they are defined**
2. **Enforcement of conditions of the Development Application**

3. Special Events – definition and how they may be approved
4. Evidence of behavioral change in the location – Police incidents

It is important to acknowledge that the decision to allow the Naked Fig café to operate on the Swanbourne site has been made. Presumably the Council of the day determined, after considering all the relevant information that it was in the best interests of the wider community to do so. That decision is unlikely to be overturned.

Such a decision did not mean that there would be no adverse effects on the community and Council has attempted to address these effects by recommending conditions that the operator must comply with both in the lease and in the recommended conditions of development approval.

It would appear that the question Council must determine is “do the conditions of approval strike an appropriate balance between the interests of the operator, the community and the immediate neighbours?” If so the sub-lease conditions should mirror the development approval and if not additional conditions may be introduced through the sub-lease but only to the extent that the operator, as a party to the sub-lease, agrees.

Proposal Detail

Functions

The CEO in 2009 wrote to the Naked Fig as follows:

At present, while the sub-lease refers to functions, the term “function” has not been defined.

We have sought advice from McLeods Barristers and Solicitors and have been advised that a function as defined under the Liquor Control Act 1988 (WA) is:

“a gathering, occasion or event (including a sporting contest, show, exhibition, trade or other fair, or reception) at which it is proposed that liquor be sold or supplied to those present”.

The City accepts that definition for the purposes of the sub-lease.

It should be noted that the above definition is from the Liquor Control Act and therefore may not reflect all situations relating to functions. However it is the definition that has been agreed to between the City and the operator when referring to the lease document.

The term “functions” is referred to in the sub-lease but not in the Noise Management Plan. This is because reference to this term was done

away with at the first SAT mediation meeting as it caused confusion depending on its context and held no value with respect to noise mitigation and was immaterial to the purpose of mediation.

As noted above the definition of “functions” supplied to the City by McLeod’s as it applies to the sub-lease is in the context of liquor control. However there are other contexts the term “functions” can be applied to and it may not be appropriate to apply just one meaning.

In relation to noise, which appears to be one of the major issues, the question needs to be asked as to what purpose defining this term holds in terms of noise mitigation? If there is no purpose then the term should be removed from the sub-lease in order to align with the WAPC determination as it is outside the scope of noise. If it is to be defined for reasons not related to noise, this should be made clear and considered in other discussion.

Large Group Bookings are referred to in the Noise Management Plan (which forms part of the Development Approval) but are not defined. Special Events (discussed below) are similarly also not defined. However in terms of effects there is probably little distinction between all three terms - Functions, Large Group Bookings and Special Events.

Enforcement

A question was raised in relation to the practical implications of the City being able to enforce the following condition of approval:

- i. If any substantiated complaints are received in respect to the extended hours, approval for the extended hours will be rescinded and the hours of operation will revert to the core hours. (Substantiation of complaints will be determined by City of Nedlands after an officer/s of the City has attended the site, and has verified that the approved Noise Management Plan dated February 2012 has not been complied with and/or any noise or disturbance arising from the café has exceeded noise levels regulated by the Environmental Protection (Noise) Regulations 1997).*

This condition was the result of exhaustive discussions during the application mediation and Administration has confidence that the condition is able to be enforced.

Council’s current level of service in relation to noise complaints is probably not sufficient to deal with the nature of complaints that have arisen in relation to this operation. This is because monitoring of conditions, closing times in particular, requires a pro-active approach rather than the current reactive response to complaints

Additionally in order to effectively carry out the monitoring of the conditions of approval it is important that all parties have one point of contact to direct complaints or enquiries through. That is, one officer who understands the issues and has had a consistent working knowledge of all the issues.

It is proposed that the City undertake proactive monitoring of the site over the next few months. This would involve monitoring that is in addition to any complaints that may be received. This monitoring would focus primarily on compliance by the operator with the approved hours of operation which indirectly is associated with the noise issue.

This proactive approach to monitoring will give Council good information, over a period of time, as to the levels of compliance by the operator with the conditions of approval.

There will be additional costs of this approach to monitoring which will be picked up through the midyear budget review however given the cost to date of all matters associated with the site it is considered a reasonable method of gathering accurate information to assist with Council decision making

Special Events

Special Events are not defined in either the sub-lease or the Development Approval. It is assumed that Council may consider special events to be limited to those events that only occur perhaps once in any year and are of special significance to the majority of the community such as New Year's Eve, ANZAC Day etc. For the purposes of this definition it is not considered that an individual's birthday, wedding or work function is a "Special Event".

Therefore it is the Administration's view that the provisions in the current sub-lease adequately cover the types of events that would be considered special. This provision states: "without prior approval from the City, functions may only occur on Friday and Saturday nights and must be finished and vacated by 12:00 midnight."

This provision allows for the operator to apply for and obtain approval from the Council for a single or series of functions that may be considered different (or "special") to the normal operation of the café. Such approval is at the sole discretion of the Council.

In practical terms this clause in the sub-lease is somewhat redundant if the new hours of operation are endorsed as the normal activities of the café, functions and special events are in effect one and the same. The key issue is the hours of operation, noise levels and adverse effects associated with these two conditions of approval.

It should be noted that the Development Approval provides for the café to operate on New Year's Eve from 6:30 am to 1am the following day. This condition could be incorporated into the sub-lease, if the entire development approval conditions are not, to avoid the need for the operator to seek approval from Council every year for operating on New Year's Eve.

Police Incidents

The Police have been asked for a copy of the incidences of undesirable behavior for the period predating the establishment of the Naked Fig through to the present day. At the time of writing this has not been received.

Consultation

Required by legislation: Yes ☐ No ☒

Required by City of Nedlands policy: Yes ☐ No ☒

Legislation

Planning and Development Act 2005

Environmental Protection (Noise) Regulations 1997

Budget/financial implications

Budget:

Within current approved budget: Yes ☒ No ☐

Requires further budget consideration: Yes ☒ No ☐

Financial:

A proactive approach to monitoring compliance with the conditions of approval will require additional resources.

Risk Management

A risk exists with having two documents that control the operation of the Naked Fig that do not align. This creates confusion for the operator, Council and the community and can result in conflict as to which provision applies.

A further risk is that any changes to the sub-lease document must be agreed to by both parties to the sub-lease. Therefore any proposed change must be reasonable and satisfy the interests of both parties.

Discussion

This matter has been considered by Council on a number of occasions and has proved a difficult matter to resolve. Because the development approval was determined by the WAPC the Council in 2010 decided that it would abide by whatever decision was made by the WAPC and amend the sub-lease to be in strict compliance with that decision. Presumably this was done to avoid conflict between the two documents that authorise and condition the use of the site.

The process that resulted in the issuing of the development approval was rigorous, thorough and involved expert evidence and opinion. It is unlikely that a similar process conducted today would result in a different decision.

The current development approval allows for hours of operation beyond that currently authorized by the sub- lease.

There is a perception by some that these increased hours will result in noise above the permitted levels or noise that cannot be controlled by the operator later into the night. While these are legitimate concerns it seems unreasonable to anticipate that this will occur without allowing the operator a chance to prove they can operate the café within the conditions of approval.

The Council, in agreeing to this type of development in this location, must take some responsibility for the off-site effects that generally are associated with a café activity and are beyond the control of the operator. Presumably these effects were considered alongside the types of activities that were occurring prior to the development of the café. It then follows that allowing a café was considered to be in the best interests of the wider community.

However the Council is also entitled to manage these off-site effects through conditions placed on the operator (in the sub-lease) subject to the operator agreeing to such conditions. In fact controlling the hours of operation through the sub-lease is probably the only effective control Council has over off-site effects. However whether it is appropriate to control these effects by potentially penalising the operator is a judgment for Council.

In this case it is suggested that a balance must be reached between the commercial objectives of the operator and the community good objectives of the landlord (Council).

The suggested way forward is as follows:

- a. Agree to a trial of the new conditions of approval including allowing the extended hours of operation as per the 2012

Development Approval by varying the sub-lease until 30 June 2013.

- b. Delete the reference to functions in the sub-lease as it is the effects of the use that are at issue and these can be managed through the conditions of the development approval.
- c. Concurrently with the above the City initiate a period of proactive monitoring of the conditions of approval focusing on closing times and compliance with the noise monitoring plan in addition to reacting to any complaints received.
- d. That a dedicated officer be nominated as the “point of contact” for all compliance issues relating to the operation of the Naked Fig café.
- e. That the results of the monitoring are reported to Council in July 2013 and if the operator is in substantial compliance with all conditions the sub-lease will be amended to be in strict compliance with the WAPC decision issued 13 March 2012.

Conclusion

The conditions relating to the operation of the Naked Fig café have been the subject of much consideration by Council. A trial period of the new development approval conditions is appropriate in order to confirm that the operator can comply with these conditions. A proactive monitoring regime will confirm to Council whether the operating conditions can be complied with.

14. Elected Members Notices of Motions of Which Previous Notice Has Been Given

Disclaimer: Where administration has provided any assistance with the framing and/or wording of any motion/amendment to a Councillor who has advised their intention to move it, the assistance has been provided on an impartial basis. The principle and intention expressed in any motion/amendment is solely that of the intended mover and not that of the officer/officers providing the assistance. Under no circumstances is it to be expressed to any party that administration or any Council officer holds a view on this motion other than that expressed in an official written or verbal report by Administration to the Council meeting considering the motion.

14.1 Councillor Hodsdon – Mayor Subcommittee

At the Council meeting on 5 December 2012 Councillor Hodsdon gave notice of his intention to move the following at this meeting.

That the subcommittee of four (one from each ward) is formed to monitor the use of the Mayors position in relation to the state elections. The emphasis will include:

- a. Use of City of Nedlands funds;**
- b. ensuring or minimising the possible misunderstanding in the community over statements made as Mayor and those of a candidate.**
- c. reports to council at the end of march 2013 and this can be forwarded to the Electoral commission.**
- d. This committee can correct or report any anomalies.**

Supporting Comment

There is already confusion out there in the community about the Mayor running as a candidate. I have had people ask me if the comments made by the Mayor (as a candidate) are those of the City. The Mayor represents the City so his comments as a candidate are easily misunderstood as position of Cr and the city. We already have his campaign manager responding "in absence of the mayor". This is confusing. At WSA meetings he is being introduced as the Mayor of Nedlands. This is a mixed message and is confusing. The committee would monitor the Mayors progress and sure that the city's funds and resources are not compromised. I note he is paid a large amount (compared to mayors of surrounding districts) and is he campaigning in his Mayoral time of his own. Who knows? This is different from the Kerry Walker's motion in that the last motion was a request. Can I

respectfully suggest that we all be careful about the way we refer to the Mayor and his role in the city. Yes the Mayor is the ONLY person who speaks for council and thus the city. We have a candidate and a Mayor who is representing the city and thus we all must be careful about how this is interpreted by our community. At first I thought he should stand down as Mayor at the calling of the election (approx 6 weeks and similar to all public servants) but I now feel he should do it TODAY. This is not likely to happen. Is he is being asked to speak at the WSA as the MAYOR or as a candidate? (Conflict?) Can we realistically expect our community to distinguish when he is acting as a candidate and when he is the Mayor? What a mess. I feel, in my opinion this is a significant conflict of interest. This could rightly become very messy. I note a newsletter was distributed to all households with the Mayors photo and comments. (It could be argued (incorrectly?) that this is the City using ratepayers money to improve the Mayors profile in the community and thus improving his electoral prospects) Is this electoral material? Will he be introduced at meetings and WSA as mayor of the city or as a candidate or both? I can see this becoming a disaster for the city and more importantly, I feel, it could reflect badly on the role and standing of the position of mayor and his ability to speak on behalf of City without political bias associated with being the candidate. This will protect the Mayor and the city.

Administration Comment

Section 5.68 of the Local Government Act 1995 sets out the requirements for the establishment of a Committee. "A local government may establish * committees of 3 or more persons to assist the council and to exercise the powers and discharge of duties of the local government that can be delegated to committees. *Absolutely Majority".

Rather than establish a committee, there are already provisions within the State Electoral Act, the Local Government Act 1995, Local Government (Rules of Conduct) Regulations and the City's Code of Conduct that elected members must adhere to and any person can lodge a complaint should they feel a breach has occurred. A committee would simply add a level of bureaucracy.

14.2 Councillor Hodsdon – Councillor Allowances

At the Council meeting on 5 December 2012 Councillor Hodsdon gave notice of his intention to move the following at this meeting.

That all councillors allowances, Mayoral allowances and deputy Mayor allowances are adjusted to be the average (mean) of the City of Subiaco and Town of Claremont.

Supporting Comment

As per last time but would save council money and in all fairness bring us in line with like councils that boarder us. We all have very similar roles. That allowance to the Mayor, Deputy Mayor and Councillors would be as follows. It includes all sitting fees and allowances (Communications and IT).

Mayor \$25,000

Deputy Mayor \$12,000

Councilors \$8,700

The above figure is the average (mean) of the Claremont and Subiaco. Based on last years budgets or information requests.

Current approx data

	Claremont	Subiaco	Nedlands
Revenue	21m	37m	25m
Mayor	24K	26K	58K
Deputy Mayor	12K	12K	19K
Councillors	8K	9.5K	8.8K

Administration Comment

The Salaries and Allowances Tribunal are currently in the process of reviewing elected members allowances. The Department of Local Government have advised that they are expecting more information at the end of the calendar year, as nothing has been deliberated as yet. It is envisaged that the SAT will determine a band for each Council, along similar lines to the recent changes for CEO salaries and allowances. It is recommended Council await the decision of the Salaries and Allowances Tribunal, for elected members before making a decision on this matter.

15. Elected members notices of motion given at the meeting for consideration at the following ordinary meeting on 26 February 2013

Disclaimer: Where administration has provided any assistance with the framing and/or wording of any motion/amendment to a Councillor who has advised their intention to move it, the assistance has been provided on an impartial basis. The principle and intention expressed in any motion/amendment is solely that of the intended mover and not that of the officer/officers providing the assistance. Under no circumstances is it to be expressed to any party that administration or any Council officer holds a view on this motion other than that expressed in an official written or verbal report by Administration to the Council meeting considering the motion.

Notices of motion for consideration at the Council Meeting to be held on 26 February 2013 to be tabled at this point in accordance with Clause 3.9(2) of Council's Local Law Relating to Standing Orders.

16. Urgent Business Approved By the Presiding Member or By Decision

Any urgent business to be considered at this point.

17. Confidential Items

Any confidential items to be considered at this point.

Declaration of Closure

There being no further business, the Presiding Member will declare the meeting closed.



Michael Cole
Acting Chief Executive Officer

Attachment to Item 13.1

Council Meeting – 11 December 2012

Common Seal Register Report – November 2012

Common Seal Register Report

NOVEMBER 2012

623	13 November 2012	Planning & Development	Council Resolution CP10.12 28 February 2012	Lease of a portion of Mount Claremont Depot for Storage Purposes: Reserve 45054 between City of Nedlands and Town of Claremont (3 copies)
624	16 November 2012	Planning & Development	Delegated Authority	Notification Under Section 70A – Lot 159 HN 5 Bruce Street Nedlands – Restricts occupation of the ancillary accommodation on the land to members of the same family as existing main dwelling.

Attachment to Item 13.2

Council Meeting – 11 December 2012

List of Delegated Authorities – November 2012

**DELEGATED AUTHORITY REPORT**

List of Delegated Authority - November 2012

Page 1

Date 6/12/2012

Time 3:24:57 PM

Login Name Nicole Ceric

DEL12/593**Seal Certification - Seal No 623 - Lease of a portion of Mount Claremont Depot for Storage Purposes: Reserve 45054 between City of Nedlands and Town of Claremont (3 copies)**

Delegation Type	1D - Use of Council's Common Seal and Authority to Sign Documents
Date Registered	13/11/2012 at 3:25 PM
Position Exercising Delegated Authority	Chief Executive Officer
How Delegation Is Recorded	Seal Register
Applicant	City of Nedlands (Addressee)

DEL12/594**305 (Lot 84) Stubbs Terrace Mt Claremont - Two-Storey Single House**

Delegation Type	6A - TPS No 2 - Approval and Refusal of Planning Applications
Date Registered	15/11/2012 at 9:34 AM
Position Exercising Delegated Authority	Senior Statutory Planning Officer
How Delegation Is Recorded	Approval Letter (Planning D'A/s)
Applicant	Perceptions (Addressee)

DEL12/595**24 (Lot 10) Watkins Road Dalkeith - Front Fence to Single House**

Delegation Type	6A - TPS No 2 - Approval and Refusal of Planning Applications
Date Registered	15/11/2012 at 9:37 AM
Position Exercising Delegated Authority	Senior Statutory Planning Officer
How Delegation Is Recorded	Approval Letter (Planning D'A/s)
Applicant	Oswald Homes (Addressee)

DEL12/596**18 (Lot 111) Shann Street Floreat - Additions (Patio) to Single House**

Delegation Type	6A - TPS No 2 - Approval and Refusal of Planning Applications
Date Registered	15/11/2012 at 9:40 AM
Position Exercising Delegated Authority	Planning Officer
How Delegation Is Recorded	Approval Letter (Planning D'A/s)
Applicant	Great Aussie Patios (Addressee)

DEL12/597**38 (Lot 313) Dalkeith Road Nedlands - Additions (Patio) to Single House**

Delegation Type	6A - TPS No 2 - Approval and Refusal of Planning Applications
Date Registered	15/11/2012 at 9:43 AM
Position Exercising Delegated Authority	Planning Officer
How Delegation Is Recorded	Approval Letter (Planning D'A/s)
Applicant	Softwoods Timbryards (Addressee)

DEL12/598**22 (Lot 119) Tyrell Street Nedlands - Additions (Two Patios and Pergola) to Single House**

Delegation Type	6A - TPS No 2 - Approval and Refusal of Planning Applications
Date Registered	15/11/2012 at 9:54 AM
Position Exercising Delegated Authority	Senior Statutory Planning Officer
How Delegation Is Recorded	Approval Letter (Planning D'A/s)
Applicant	Softwoods Timbryards (Addressee)

DEL12/599**2 (Lot 779) Viking Road Dalkeith - Additions (2x Pergola) to Single House**

Delegation Type	6A - TPS No 2 - Approval and Refusal of Planning Applications
Date Registered	15/11/2012 at 10:04 AM
Position Exercising Delegated Authority	Senior Statutory Planning Officer
How Delegation Is Recorded	Approval Letter (Planning D'A/s)
Applicant	LAS Contracting (Addressee)

DEL12/600**91 (Lot 394) Hardy Road Nedlands - Two-Storey Single House**

Delegation Type	6A - TPS No 2 - Approval and Refusal of Planning Applications
Date Registered	15/11/2012 at 10:06 AM
Position Exercising Delegated Authority	Manager Statutory Planning
How Delegation Is Recorded	Approval Letter (Planning D'A/s)
Applicant	Kensington Design Australia Pty Ltd

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DEL12/601**6 (Lot 242) Mountjoy Road Nedlands - Two-Storey Single House**

Delegation Type	6A - TPS No 2 - Approval and Refusal of Planning Applications
Date Registered	15/11/2012 at 10:10 AM
Position Exercising Delegated Authority	Senior Statutory Planning Officer
How Delegation Is Recorded	Approval Letter (Planning D'A/s)
Applicant	Peter Stannard Homes (Addressee)

DEL12/602**11 (Lot 173) Waratah Avenue Dalkeith - Pool & Retaining to Single House**

Delegation Type	6A - TPS No 2 - Approval and Refusal of Planning Applications
Date Registered	15/11/2012 at 10:15 AM
Position Exercising Delegated Authority	Senior Statutory Planning Officer
How Delegation Is Recorded	Approval Letter (Planning D'A/s)
Applicant	Instyle Concrete Pools (Addressee)

DEL12/603**9 (Lot 349) Baird Avenue Nedlands - Outbuilding to Single House**

Delegation Type	6A - TPS No 2 - Approval and Refusal of Planning Applications
Date Registered	15/11/2012 at 10:23 AM
Position Exercising Delegated Authority	Senior Statutory Planning Officer
How Delegation Is Recorded	Approval Letter (Planning D'A/s)
Applicant	Consortium Builders Pty Ltd (Addressee)

DEL12/604**7 (Lot 399) Cleland Street Mt Claremont - Two-Storey Single House**

Delegation Type	6A - TPS No 2 - Approval and Refusal of Planning Applications
Date Registered	15/11/2012 at 10:26 AM
Position Exercising Delegated Authority	Manager Statutory Planning
How Delegation Is Recorded	Approval Letter (Planning D'A/s)
Applicant	Peter Stannard Homes (Addressee)

DEL12/605**34 (Lot 356) Clifton Street Nedlands - Single-Storey Single House**

Delegation Type	6A - TPS No 2 - Approval and Refusal of Planning Applications
Date Registered	15/11/2012 at 12:56 PM
Position Exercising Delegated Authority	Senior Statutory Planning Officer
How Delegation Is Recorded	Approval Letter (Planning D'A/s)
Applicant	APG Homes Pty Ltd (Addressee)

DEL12/606**12 (Lot 295) Robinson Street Nedlands - Pool/Spa to Single House**

Delegation Type	6A - TPS No 2 - Approval and Refusal of Planning Applications
Date Registered	15/11/2012 at 12:59 PM
Position Exercising Delegated Authority	Senior Statutory Planning Officer
How Delegation Is Recorded	Approval Letter (Planning D'A/s)
Applicant	Aqua Technics (WA) Pty Ltd (Addressee)

DEL12/607**124 (Lot 76) Stirling Highway Nedlands - Signage to Light Pole**

Delegation Type	6A - TPS No 2 - Approval and Refusal of Planning Applications
Date Registered	15/11/2012 at 1:01 PM
Position Exercising Delegated Authority	Planning Officer
How Delegation Is Recorded	Approval Letter (Planning D'A/s)
Applicant	Christian City Church Crawley (Addressee)

DEL12/608**1 (Lot 64) 64 Jutland Parade Dalkeith - Portico/Carport**

Delegation Type	6A - TPS No 2 - Approval and Refusal of Planning Applications
Date Registered	15/11/2012 at 1:03 PM
Position Exercising Delegated Authority	Manager Statutory Planning
How Delegation Is Recorded	Approval Letter (Planning D'A/s)
Applicant	Greg Rowe and Associates (Addressee)

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DEL12/609**154 (Lot 200) Stirling Highway Nedlands - Signage to Shopping Centre**

Delegation Type	6A - TPS No 2 - Approval and Refusal of Planning Applications
Date Registered	15/11/2012 at 1:05 PM
Position Exercising Delegated Authority	Senior Statutory Planning Officer
How Delegation Is Recorded	Approval Letter (Planning D'A/s)
Applicant	Destination Holdings Pty Ltd (Address)

DEL12/610**132 (Lot 100) Victoria Avenue Dalkeith - Amendments (Retaining, Fill, Stairs and Landscaping) to Single House**

Delegation Type	6A - TPS No 2 - Approval and Refusal of Planning Applications
Date Registered	15/11/2012 at 1:15 PM
Position Exercising Delegated Authority	Manager Statutory Planning
How Delegation Is Recorded	Approval Letter (Planning D'A/s)
Applicant	Western Australian Planning Commis

DEL12/611**12 (Lot 168) Hynes Road Dalkeith - Additions (Garage) to Single House**

Delegation Type	6A - TPS No 2 - Approval and Refusal of Planning Applications
Date Registered	15/11/2012 at 1:24 PM
Position Exercising Delegated Authority	Manager Statutory Planning
How Delegation Is Recorded	Approval Letter (Planning D'A/s)
Applicant	Addstyle Constructions Pty Ltd (Address)

DEL12/612**12 (Lot 410) Mckenna Glen Mt Claremont - Additions (Patio) to Single House**

Delegation Type	6A - TPS No 2 - Approval and Refusal of Planning Applications
Date Registered	15/11/2012 at 1:35 PM
Position Exercising Delegated Authority	Planning Officer
How Delegation Is Recorded	Approval Letter (Planning D'A/s)
Applicant	Westral Outdoor Centre (Addressee)

DEL12/613**7 (Lot 399) Cleland Street Mt Claremont - Pool to Single House**

Delegation Type	6A - TPS No 2 - Approval and Refusal of Planning Applications
Date Registered	15/11/2012 at 1:37 PM
Position Exercising Delegated Authority	Senior Statutory Planning Officer
How Delegation Is Recorded	Approval Letter (Planning D'A/s)
Applicant	Compass Pools Perth (Addressee)

DEL12/614**48 (Lot 276) Bulimba road Nedlands - Single-Storey Single House**

Delegation Type	6A - TPS No 2 - Approval and Refusal of Planning Applications
Date Registered	15/11/2012 at 1:39 PM
Position Exercising Delegated Authority	Planning Officer
How Delegation Is Recorded	Approval Letter (Planning D'A/s)
Applicant	Hofman & Brown Architects (Address)

DEL12/615**77A (Lot 28) Alfred Road Mt Claremont - Two-Storey Single House, Front Fence & Over-height Dividing Fence**

Delegation Type	6A - TPS No 2 - Approval and Refusal of Planning Applications
Date Registered	15/11/2012 at 1:42 PM
Position Exercising Delegated Authority	Manager Statutory Planning
How Delegation Is Recorded	Approval Letter (Planning D'A/s)
Applicant	Grand View Homes (WA) Pty Ltd (Address)

DEL12/616**1 (Lot 15061) Brockway Road Mt Claremont - Telecommunications Facility to Hospital**

Delegation Type	6A - TPS No 2 - Approval and Refusal of Planning Applications
Date Registered	15/11/2012 at 1:44 PM
Position Exercising Delegated Authority	Manager Statutory Planning
How Delegation Is Recorded	Approval Letter (Planning D'A/s)
Applicant	Western Australian Planning Commis

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Continued...**DEL12/617****13 (Lot 97) Tyrell Street Nedlands - Swimming Pool to Single House**

Delegation Type	6A - TPS No 2 - Approval and Refusal of Planning Applications
Date Registered	15/11/2012 at 1:48 PM
Position Exercising Delegated Authority	Senior Statutory Planning Officer
How Delegation Is Recorded	Approval Letter (Planning D'A/s)
Applicant	Leisure Pools Perth Pty Ltd (Addressee)

DEL12/618**72 (Lot 4118) Vincent Street Nedlands - Amendments to DA11/237 (Retaining & Windsows) to Single House**

Delegation Type	6A - TPS No 2 - Approval and Refusal of Planning Applications
Date Registered	15/11/2012 at 1:50 PM
Position Exercising Delegated Authority	Planning Officer
How Delegation Is Recorded	Approval Letter (Planning D'A/s)
Applicant	BGC Residential Pty Ltd (Addressee)

DEL12/619**47 (Lot 87) Portland Street Nedlands - Pool to Single House**

Delegation Type	6A - TPS No 2 - Approval and Refusal of Planning Applications
Date Registered	15/11/2012 at 2:09 PM
Position Exercising Delegated Authority	Planning Officer
How Delegation Is Recorded	Approval Letter (Planning D'A/s)
Applicant	Aqua Technics (WA) Pty Ltd (Addressee)

DEL12/620**15 (Lot 125) Reeve Street Swanbourne**

Delegation Type	6A - TPS No 2 - Approval and Refusal of Planning Applications
Date Registered	15/11/2012 at 2:56 PM
Position Exercising Delegated Authority	Planning Officer
How Delegation Is Recorded	Approval Letter (Planning D'A/s)
Applicant	Berman (Addressee)

DEL12/621**43 (Lot 120) Alexander Road Dalkeith - Outbinding, Front Fence, Patio, Extension to Swimming Pool and Additions (Ground Floor) to Single House**

Delegation Type	6A - TPS No 2 - Approval and Refusal of Planning Applications
Date Registered	15/11/2012 at 2:58 PM
Position Exercising Delegated Authority	Manager Statutory Planning
How Delegation Is Recorded	Approval Letter (Planning D'A/s)
Applicant	Louise Sang (Addressee)

DEL12/622**54 (Lot 521) Meriwa Street Nedlands - Additions (Garage, Store & Patio) to Single House**

Delegation Type	6A - TPS No 2 - Approval and Refusal of Planning Applications
Date Registered	15/11/2012 at 3:13 PM
Position Exercising Delegated Authority	Planning Officer
How Delegation Is Recorded	Approval Letter (Planning D'A/s)
Applicant	M N Tran (Addressee)

DEL12/623**74 (Lot 535) Archeacon Street Nedlands - Swimming Pool to Single House**

Delegation Type	6A - TPS No 2 - Approval and Refusal of Planning Applications
Date Registered	15/11/2012 at 3:15 PM
Position Exercising Delegated Authority	Senior Statutory Planning Officer
How Delegation Is Recorded	Approval Letter (Planning D'A/s)
Applicant	Pierre Albert Schinazi (Addressee)

DEL12/624**21 (Lot 352) Haldane Street Mt Claremont - Additions (Ground Floor) to Single House**

Delegation Type	6A - TPS No 2 - Approval and Refusal of Planning Applications
Date Registered	15/11/2012 at 3:18 PM
Position Exercising Delegated Authority	Manager Statutory Planning
How Delegation Is Recorded	Approval Letter (Planning D'A/s)
Applicant	Carolyn & Stephen Martin (Addressee)

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Continued...**DEL12/625****19 (Lot 85) Burwood Street Nedlands - Outbuilding to Single House**

Delegation Type	6A - TPS No 2 - Approval and Refusal of Planning Applications
Date Registered	15/11/2012 at 3:21 PM
Position Exercising Delegated Authority	Manager Statutory Planning
How Delegation Is Recorded	Approval Letter (Planning D'A/s)
Applicant	Amy Long (Addressee)

DEL12/626**37 (Lot 605) Viewway Nedlands - Retrospective Landscaping to Single House**

Delegation Type	6A - TPS No 2 - Approval and Refusal of Planning Applications
Date Registered	15/11/2012 at 3:24 PM
Position Exercising Delegated Authority	Senior Statutory Planning Officer
How Delegation Is Recorded	Approval Letter (Planning D'A/s)
Applicant	Vijay (Addressee)

DEL12/627**15 (Lot 471) Viewway Nedlands - Additions (Ground Floor) to Single House**

Delegation Type	6A - TPS No 2 - Approval and Refusal of Planning Applications
Date Registered	15/11/2012 at 3:26 PM
Position Exercising Delegated Authority	Senior Statutory Planning Officer
How Delegation Is Recorded	Approval Letter (Planning D'A/s)
Applicant	Alan Nicoll (Addressee)

DEL12/628**91 (Lot 645) Thomas Street Nedlands - Retrospective Tennis Court Lights to Single House**

Delegation Type	6A - TPS No 2 - Approval and Refusal of Planning Applications
Date Registered	15/11/2012 at 3:50 PM
Position Exercising Delegated Authority	Manager Statutory Planning
How Delegation Is Recorded	Approval Letter (Planning D'A/s)
Applicant	Pierre & Justine Schinazi (Addressee)

DEL12/629**61 (Lot 165) Smyth Road Nedlands - Re-Roof to Single House**

Delegation Type	6A - TPS No 2 - Approval and Refusal of Planning Applications
Date Registered	15/11/2012 at 3:52 PM
Position Exercising Delegated Authority	Senior Statutory Planning Officer
How Delegation Is Recorded	Approval Letter (Planning D'A/s)
Applicant	Allen Starkey (Addressee)

DEL12/630**72 (Lot 51) The Avenue Nedlands - Demolition of Single House on Municipal Heritage**

Delegation Type	6A - TPS No 2 - Approval and Refusal of Planning Applications
Date Registered	15/11/2012 at 3:56 PM
Position Exercising Delegated Authority	Manager Statutory Planning
How Delegation Is Recorded	Approval Letter (Planning D'A/s)
Applicant	Charles Johnson (Addressee)

DEL12/631**Seal Certification - Seal No. 624 - Notification Under Section 70A - Lot 159 HN 5 Bruce Street Nedlands - Restricts occupation of the ancillary accommodation on the land to members of the**

Delegation Type	1D - Use of Council's Common Seal and Authority to Sign Documents
Date Registered	16/11/2012 at 9:14 AM
Position Exercising Delegated Authority	Chief Executive Officer
How Delegation Is Recorded	Seal Register
Applicant	Renlong Han (Addressee)

DEL12/632**25 (Lot 91) Doonan Road Nedlands - Additions (Carport) to Single House**

Delegation Type	6A - TPS No 2 - Approval and Refusal of Planning Applications
Date Registered	19/11/2012 at 2:17 PM
Position Exercising Delegated Authority	Manager Statutory Planning
How Delegation Is Recorded	Approval Letter (Planning D'A/s)
Applicant	By Design Carports and Patios (Addressee)

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Continued...**DEL12/633****31 (Lot 184) Waratah Avenue Dalkeith - Pool to Single House**

Delegation Type	6A - TPS No 2 - Approval and Refusal of Planning Applications
Date Registered	19/11/2012 at 2:21 PM
Position Exercising Delegated Authority	Planning Officer
How Delegation Is Recorded	Approval Letter (Planning D'A/s)
Applicant	Riverina Pools (Addressee)

DEL12/634**8a (Lot 1) Strickland Street Mt Claremont - Additions (Ground) & Re-Roof to Single House**

Delegation Type	6A - TPS No 2 - Approval and Refusal of Planning Applications
Date Registered	19/11/2012 at 2:28 PM
Position Exercising Delegated Authority	Planning Officer
How Delegation Is Recorded	Approval Letter (Planning D'A/s)
Applicant	Ty Kilburn (Addressee)

DEL12/635**41 (Lot 58) Vincent Street Nedlands - Additions (Ground Floor) to Single House**

Delegation Type	6A - TPS No 2 - Approval and Refusal of Planning Applications
Date Registered	19/11/2012 at 2:34 PM
Position Exercising Delegated Authority	Senior Statutory Planning Officer
How Delegation Is Recorded	Approval Letter (Planning D'A/s)
Applicant	Brooks Construction Pty Ltd (Addressee)

DEL12/636**55 (Lot 369) Haldane Street Mt Claremont - Additions (Retaining Wall, Front Facing & Fill) to Single House**

Delegation Type	6A - TPS No 2 - Approval and Refusal of Planning Applications
Date Registered	19/11/2012 at 2:38 PM
Position Exercising Delegated Authority	Planning Officer
How Delegation Is Recorded	Approval Letter (Planning D'A/s)
Applicant	Catherine McDonald (Addressee)

DEL12/637**31 (Lot 184) Waratah Avenue Dalkeith - Additions (Garage, Outbuilding) to Single House**

Delegation Type	6A - TPS No 2 - Approval and Refusal of Planning Applications
Date Registered	19/11/2012 at 2:42 PM
Position Exercising Delegated Authority	Planning Officer
How Delegation Is Recorded	Approval Letter (building D'A/s)
Applicant	P B Designs (Addressee)

DEL12/638**89 (Lot 700) Stanley Street Nedlands - Three-Storey Single House, Pool, Front Fence & Portico**

Delegation Type	6A - TPS No 2 - Approval and Refusal of Planning Applications
Date Registered	21/11/2012 at 2:51 PM
Position Exercising Delegated Authority	Senior Statutory Planning Officer
How Delegation Is Recorded	Approval Letter (Planning D'A/s)
Applicant	Design Management Group (Addressee)

DEL12/639**38 (Lot 402) Abbey Garden Mt Claremont - Two-Storey Single House**

Delegation Type	6A - TPS No 2 - Approval and Refusal of Planning Applications
Date Registered	21/11/2012 at 2:53 PM
Position Exercising Delegated Authority	Senior Statutory Planning Officer
How Delegation Is Recorded	Approval Letter (Planning D'A/s)
Applicant	Beaumonde Homes (Addressee)

DEL12/640**1 (Lot 414) Dorset Cove Mt Claremont - Two-Storey Single House**

Delegation Type	6A - TPS No 2 - Approval and Refusal of Planning Applications
Date Registered	21/11/2012 at 2:54 PM
Position Exercising Delegated Authority	Senior Statutory Planning Officer
How Delegation Is Recorded	Approval Letter (Planning D'A/s)
Applicant	Danmar Homes Pty Ltd (Addressee)

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Continued...**DEL12/641****22 (Lot 119) Tyrell Street Nedlands - Pool to Single House**

Delegation Type	6A - TPS No 2 - Approval and Refusal of Planning Applications
Date Registered	21/11/2012 at 2:56 PM
Position Exercising Delegated Authority	Planning Officer
How Delegation Is Recorded	Approval Letter (Planning D'A/s)
Applicant	Riverina Pools (Addressee)

DEL12/642**129 (Lot 3) Waratah Avenue Dalkeith - Change of Use (from Shopt) to Office-General**

Delegation Type	6A - TPS No 2 - Approval and Refusal of Planning Applications
Date Registered	23/11/2012 at 3:28 PM
Position Exercising Delegated Authority	Senior Statutory Planning Officer
How Delegation Is Recorded	Approval Letter (Planning D'A/s)
Applicant	David Alder (Addressee)

DEL12/643**18 (Lot 144) Bulimba road Nedlands - Outbuilding to Single House**

Delegation Type	6A - TPS No 2 - Approval and Refusal of Planning Applications
Date Registered	23/11/2012 at 3:30 PM
Position Exercising Delegated Authority	Planning Officer
How Delegation Is Recorded	Approval Letter (Planning D'A/s)
Applicant	A.B. & J.G. Brown (Addressee)

DEL12/644**46 (Lot 8) Lisle Street Mt Claremont - Addition (Loft) to Single House**

Delegation Type	6A - TPS No 2 - Approval and Refusal of Planning Applications
Date Registered	23/11/2012 at 3:38 PM
Position Exercising Delegated Authority	Planning Officer
How Delegation Is Recorded	Approval Letter (Planning D'A/s)
Applicant	Adrian DeFrancesco (Addressee)

DEL12/645**78 (Lot 105) Minora Road Dalkeith - Additions (Veranda) to Single House**

Delegation Type	6A - TPS No 2 - Approval and Refusal of Planning Applications
Date Registered	23/11/2012 at 3:42 PM
Position Exercising Delegated Authority	Planning Officer
How Delegation Is Recorded	Approval Letter (Planning D'A/s)
Applicant	Elizabeth & George Melville (Address)

DEL12/646**14 (Lot 17) Nidjalla Look Swanbourne - Two-Storey Single House**

Delegation Type	6A - TPS No 2 - Approval and Refusal of Planning Applications
Date Registered	23/11/2012 at 3:47 PM
Position Exercising Delegated Authority	Senior Statutory Planning Officer
How Delegation Is Recorded	Approval Letter (Planning D'A/s)
Applicant	Broadway Homes (Addressee)

DEL12/647**4 (Lot 408) Dorset Cove Mt Claremont - Two-Storey Single House**

Delegation Type	6A - TPS No 2 - Approval and Refusal of Planning Applications
Date Registered	23/11/2012 at 3:50 PM
Position Exercising Delegated Authority	Senior Statutory Planning Officer
How Delegation Is Recorded	Approval Letter (Planning D'A/s)
Applicant	Danmar Homes Pty Ltd (Addressee)

DEL12/648**29 (Lot 2) Karella Street Nedlands - Re-Roof Single House**

Delegation Type	6A - TPS No 2 - Approval and Refusal of Planning Applications
Date Registered	23/11/2012 at 3:52 PM
Position Exercising Delegated Authority	Planning Officer
How Delegation Is Recorded	Approval Letter (Planning D'A/s)
Applicant	RBD Building and Maintenance (Add)

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Continued...**DEL12/649****19 (Lot 214) Whitfield Street Floreat - Additions (Ground Floor) to Single House**

Delegation Type	6A - TPS No 2 - Approval and Refusal of Planning Applications
Date Registered	23/11/2012 at 3:59 PM
Position Exercising Delegated Authority	Manager Statutory Planning
How Delegation Is Recorded	Approval Letter (Planning D'A/s)
Applicant	Addstyle Constructions Pty Ltd (Addi

DEL12/650**8 (Lot 405) Barrow Court Mt Claremont - Two-Storey Single House**

Delegation Type	6A - TPS No 2 - Approval and Refusal of Planning Applications
Date Registered	23/11/2012 at 4:00 PM
Position Exercising Delegated Authority	Senior Statutory Planning Officer
How Delegation Is Recorded	Approval Letter (Planning D'A/s)
Applicant	Danmar Homes Pty Ltd (Addressee)

DEL12/651**195 (Lot 252) Selby Street Shenton Park - Two-Storey Single House**

Delegation Type	6A - TPS No 2 - Approval and Refusal of Planning Applications
Date Registered	28/11/2012 at 11:02 AM
Position Exercising Delegated Authority	Senior Statutory Planning Officer
How Delegation Is Recorded	Approval Letter (Planning D'A/s)
Applicant	David Bylund (Addressee)

DEL12/652**72 (Lot 200) Bruse Street Nedlands - Additions (Ground Floor) to Public Worship**

Delegation Type	6A - TPS No 2 - Approval and Refusal of Planning Applications
Date Registered	28/11/2012 at 11:04 AM
Position Exercising Delegated Authority	Senior Statutory Planning Officer
How Delegation Is Recorded	Approval Letter (Planning D'A/s)
Applicant	Nedlands Uniting Church (Addressee)

DEL12/653**2 (Lot 407) Dorset Cove Mt Claremont - Two-Storey Single House**

Delegation Type	6A - TPS No 2 - Approval and Refusal of Planning Applications
Date Registered	28/11/2012 at 11:06 AM
Position Exercising Delegated Authority	Senior Statutory Planning Officer
How Delegation Is Recorded	Approval Letter (Planning D'A/s)
Applicant	Danmar Homes Pty Ltd (Addressee)

DEL12/654**14 (Lot 232) Dalkeith Road Nedlands - Two-Storey Single House**

Delegation Type	6A - TPS No 2 - Approval and Refusal of Planning Applications
Date Registered	30/11/2012 at 9:44 AM
Position Exercising Delegated Authority	Senior Statutory Planning Officer
How Delegation Is Recorded	Approval Letter (Planning D'A/s)
Applicant	Ross Griffin Homes (Addressee)

DEL12/655**5 (Lot 503) Earls Court Mt Claremont - Additions (Patio) to Single House**

Delegation Type	6A - TPS No 2 - Approval and Refusal of Planning Applications
Date Registered	30/11/2012 at 9:48 AM
Position Exercising Delegated Authority	Senior Statutory Planning Officer
How Delegation Is Recorded	Approval Letter (Planning D'A/s)
Applicant	Eden Outdoor Living (Addressee)

DEL12/656**2 (Lot 7) Cameron Green Floreat - Spa to Single House**

Delegation Type	6A - TPS No 2 - Approval and Refusal of Planning Applications
Date Registered	30/11/2012 at 9:57 AM
Position Exercising Delegated Authority	Senior Statutory Planning Officer
How Delegation Is Recorded	Approval Letter (Planning D'A/s)
Applicant	Aqua Technics (WA) Pty Ltd (Addressee)

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Continued...**DEL12/657****46 (Lot 1) Mengler Avenue Mt Claremont - Swimming Pool to Single House**

Delegation Type	6A - TPS No 2 - Approval and Refusal of Planning Applications
Date Registered	30/11/2012 at 11:04 AM
Position Exercising Delegated Authority	Manager Statutory Planning
How Delegation Is Recorded	Approval Letter (Planning D'A/s)
Applicant	Karl Spargo Building Design (Addressee)

DEL12/658**52 (Lot 7) Nidijalia Loop Swanbourne - Two-Storey Single House**

Delegation Type	6A - TPS No 2 - Approval and Refusal of Planning Applications
Date Registered	30/11/2012 at 1:37 PM
Position Exercising Delegated Authority	Manager Statutory Planning
How Delegation Is Recorded	Approval Letter (Planning D'A/s)
Applicant	Kevin & Michelle Williams (Addressee)

DEL12/659**25 (Lot 620) Stirling Highway Nedlands - Additions (Ground Floor) to Restaurant.**

Delegation Type	6A - TPS No 2 - Approval and Refusal of Planning Applications
Date Registered	30/11/2012 at 1:42 PM
Position Exercising Delegated Authority	Manager Statutory Planning
How Delegation Is Recorded	Approval Letter (Planning D'A/s)
Applicant	Softwoods Timberyards (Addressee)

DEL12/660**36 (Lot 38) Meriwa Street Nedlands - Front Fence and Gate to Single House**

Delegation Type	6A - TPS No 2 - Approval and Refusal of Planning Applications
Date Registered	30/11/2012 at 1:47 PM
Position Exercising Delegated Authority	Senior Statutory Planning Officer
How Delegation Is Recorded	Approval Letter (Planning D'A/s)
Applicant	Michael Swift & Susan Leighton (Addressee)

DEL12/661**59 (Lot 798) Esplanade Nedlands - Additions (Two-Storey) to Single House**

Delegation Type	6A - TPS No 2 - Approval and Refusal of Planning Applications
Date Registered	30/11/2012 at 1:48 PM
Position Exercising Delegated Authority	Senior Statutory Planning Officer
How Delegation Is Recorded	Approval Letter (Planning D'A/s)
Applicant	Riverstone Construction Company (Addressee)

DEL12/662**5 (Lot 410) Dorset Cover Mt Claremont - Two-Storey Single House**

Delegation Type	6A - TPS No 2 - Approval and Refusal of Planning Applications
Date Registered	30/11/2012 at 1:50 PM
Position Exercising Delegated Authority	Senior Statutory Planning Officer
How Delegation Is Recorded	Approval Letter (Planning D'A/s)
Applicant	Danmar Homes Pty Ltd (Addressee)

DEL12/663**133 (Lot 3) Stirling Highway Nedlands - Retrospective Signage**

Delegation Type	6A - TPS No 2 - Approval and Refusal of Planning Applications
Date Registered	30/11/2012 at 1:53 PM
Position Exercising Delegated Authority	Senior Statutory Planning Officer
How Delegation Is Recorded	Approval Letter (Planning D'A/s)
Applicant	Kim Stergiou (Addressee)

DEL12/664**70 (Lot 3870) Doonan Road Nedlands - Front Fence to Single House**

Delegation Type	6A - TPS No 2 - Approval and Refusal of Planning Applications
Date Registered	30/11/2012 at 1:54 PM
Position Exercising Delegated Authority	Senior Statutory Planning Officer
How Delegation Is Recorded	Approval Letter (Planning D'A/s)
Applicant	John and Karen Sanders (Addressee)



DELEGATED AUTHORITY REPORT

List of Delegated Authority - November 2012

Continued...

DEL12/665

8 (Lot 1) Nidjalla Loop Swanbourne - Two-Storey Single House

Delegation Type

6A - TPS No 2 - Approval and Refusal of Planning Applications

Date Registered

30/11/2012 at 3:38 PM

Position Exercising Delegated Authority

Senior Statutory Planning Officer

How Delegation Is Recorded

Approval Letter (Planning D'A/s)

Applicant

APG Homes Pty Ltd (Addressee)

Attachment to Item 13.5

Council 11 December 2012

**Endorsement of the Western Metropolitan Regional Council's Regional
Investment Plan**



Waste Authority

Towards
ZERO WASTE
www.zerowastewa.com.au

Regional Funding Program for Local Government Authorities 2011/2012 - 2015/2016

Regional Investment Plan

(Western Metropolitan Regional Council)

(Bulky Waste Sorting)

An initiative of the Waste Authority

Acronyms

DEC	Department of Environment and Conservation
LGA	Local Government Authority
RIP	Regional Investment Plan
RIPAG	Regional Investment Plan Assessment Group
RCG	Regional Council Group
RFP	Regional Funding Program
SWMP	Strategic Waste Management Plan
WALGA	Western Australian Local Government Association
WARR Account	Waste Avoidance and Resource Recovery Account
Waste Authority	Waste Authority of Western Australia

Definitions

Regional Council Group (RCG); *two or more Local Government Authorities within metropolitan and non-metropolitan Western Australia working together to deliver regional waste management priorities identified within Strategic Waste Management Plans (SWMP).*

Waste Strategy priorities; for the purpose of this document Waste Strategy priorities include the priorities, aims, objectives, targets and strategies outlined within the *Western Australian Waste Strategy: “Creating the Right Environment”* (Waste Strategy)

Contact Details

Regional Funding Program Co-ordinator - Brendan Mohr

Department of Environment and Conservation
Waste Management Branch
7th Floor The Atrium
168 St Georges Terrace
Perth WA 6000

Phone / Fax

Tel: 08-6467 5297 | Mob: 0438 805 292 | Fax: 08-6467 5562

Postal address

Locked Bag 104
Bentley Delivery Centre WA 6983

Email

rfp@dec.wa.gov.au

Please complete all sections of this form to access funding through the Regional Funding Program (RFP). Additional information in support of proposed project can be provided as an attachment.

PART A – REGIONAL COUNCIL GROUP

Regional Council Group (RCG) Name: Western Metropolitan Regional Council

Local Government Authority (LGA) Members:

- | | |
|------------------------|------------------------------|
| 1. Town of Claremont | 4. City of Nedlands |
| 2. Town of Cottesloe | 5. Shire of Peppermint Grove |
| 3. Town of Mosman Park | 6. City of Subiaco |

List your RCG's regional priorities (as indicated in its SWMP):

The SWMP doesn't specifically identify "regional priorities" but states the goals of the plan are to:

- Minimise the direct and indirect environmental impact of waste and its management in the region over five years.
- Manage waste in a sustainable manner.
- Increase community awareness of the impact of waste issues on the environment.

The three focus areas of the SWMP are listed as:

1. Introduction of the DiCOM Alternative Waste Treatment Facility [note: this is complete].
2. Cooperation through the Technical Committee to maximise opportunities to share resources and improve productivity and economic synergies across the region.
3. Promote waste reduction initiatives to the local communities to educate, foster a caring ethos and encourage ownership in creating a sustainable society by:
 - Promoting programmes such as living smart, waste wise schools, event recycling, partnerships with charities and end user responsibility.
 - Instigate recycling in all Council controlled premises.
 - Incorporate in Council policies the need to address sustainability, recycling and accountability for activities undertaken by the Councils, residents, communities and developers in the WMRC region.

Additionally, the plan identifies a series of priority actions that could be undertaken at the Brockway Waste Transfer Station if additional land is acquired. These actions include:

- Expanding greenwaste recycling
- Introducing wood waste recycling
- Introducing C&D recycling
- Expanding the e-waste drop-off zone
- Expanding plastic recycling

Is the lead organisation that will administer the grant funds registered for GST purposes?

Yes

PART B – PROJECT INFORMATION

Project Name: Bulky Waste Sorting

Project Manager / Contact Person details:

Ms Rebecca Goodwin

Business Development Manager

Western Metropolitan Regional Council

Phone: (08) 9384 4003; Mobile: 0419 979 516

Email: Rebecca.Goodwin@wmrc.wa.gov.au

Project duration (start and finish dates):

From: 1 February 2013

To: 31 August 2013

Summary of Project (Key Features):

The WMRC operates the Brockway Waste Transfer Station in Shenton Park. Funding is sought for civil works to:

1. Expand the residential / self-haul recycling drop-off area; and
2. Construct a new internal road and hardstand to receive and sort bulky waste.

1. Expand the residential/self-haul recycling drop-off area.

A number of free recycling and disposal services are available to local residents at the Waste Transfer Station (including batteries, cardboard, e-waste, hazardous waste and scrap metal). Expansion of this area will:

- Encourage increased use of the area as more parking bays will be available.
- Increase the number of services available to residents.
- Improve access for recycling contractors' vehicle / container access.

2. Construct a new internal road and hardstand to receive and sort bulky waste.

For many years, WMRC has unsuccessfully sought to acquire additional land adjacent to the Waste Transfer Station to provide space for bulky waste sorting and resource recovery activities. A new design has been developed that will allow WMRC to sort bulky waste without the need to acquire additional land.

The works will provide an area for approximately 5,500 tonnes of bulky waste per annum to be sorted and recyclables recovered. Under the current set-up, less than 2% of bulky waste received is separated for recycling. Bulky waste includes:

- Council collected verge (hard) waste
- Self-haul waste (e.g. tip passes)
- Bulky waste delivered in 2-3m³ skip bins

Project Methodology (align with Projected Milestone Schedule – Part D):

Expand residential/self-haul recycling drop-off area:

1. Appoint head contractor.
2. Demolish existing landscaping and bitumen.
3. Lay new kerbing and bitumen.
4. Install new landscaping.
5. Install electrical connection for cardboard compactor bin.
6. Coordinate new bins / collection systems.
7. Complete directional line painting.
8. Install directional and materials signage.
9. Promote new recycling services.

Construct internal road and hardstand

1. Install drainage.
2. Lay new bitumen and concrete.
3. Replace existing retaining wall.
4. Construct 'hut' for attendant/s.
5. Connect electricity to hut.
6. Coordinate new bins/collection systems.

Project Investment

Regional Funding Program funds requested for this project (Excluding GST)	\$208,708
Amount of funding contributed by RCG (in-kind)	\$-
Amount of funding contributed by RCG (cash)	\$413,129
Other funding program investment (list)	\$-
Total	\$620,837

PART C - FUNDING CRITERIA

Project alignment with SWMP:

Is the project identified as a regional priority within the RCG's SWMP?

The SWMP identifies a series of priority actions if additional land is acquired at the Waste Transfer Station. Additional land has not been acquired, but the works proposed will allow the priority actions to be achieved on the existing land. This includes:

- Action 25: Additional plastic recycling available at Brockway Transfer Station.
- Action 28: Development of an expanded greenwaste recycling facility on a portion of the acquired land adjoining the Brockway facility.
- Action 29: Establish wood waste recycling as part of the redevelopment of Brockway.
- Action 30: Establish C&D recycling as part of the redevelopment of Brockway Waste Transfer Station.
- Action 33: Investigate changes to materials separation and collection frequencies [for Council bulk waste] to improve waste diversion from landfill.

Additionally the following actions are identified in the WMRC's Corporate Business Plan and regional priorities:

- 1.1.5 Provide expanded waste recycling services
- 3.3.1 Sort waste from residents for recycling

Outline the regional priority(s), objectives and deliverables that this project will achieve or contribute towards achieving:

At implementation:

Regional Priorities:

- Manage waste in a sustainable manner.
- Provide expanded waste recycling services.
- Sort waste from residents for recycling.

Objectives:

- To establish a suitable area to sort bulky waste received at the Brockway Waste Transfer Station.
- To provide the necessary equipment and personnel to sort bulky waste received at the Brockway Waste Transfer Station.

Deliverables:

- The residential/self-haul recycling drop-off area at the Brockway Waste Transfer Station is increased in area, capacity and use.
- At least one additional free recycling or disposal services is available to residents at the Brockway Waste Transfer Station.
- An area is available to sort bulky waste received at the Brockway Waste Transfer Station to increase the quantity of waste recovered for recycling.

Five years from implementation:

Regional Priorities:

- Divert increased quantities of bulky waste from landfill.

Objectives:

- By 2017, over 50% of all bulky waste received at the Brockway Waste Transfer Station is recovered for recycling.
- By 2017 65% of residential self-haul waste is sorted for recycling in the residential/self-haul drop off area.

Deliverables:

- WMRC LGA members have highest waste recovery rates among Australia.
- Increased quantities of waste from the Brockway Waste Transfer Station diverted from landfill.

Indicate the Waste Strategy target(s) that this project will contribute towards achieving:

The introduction of the DiCOM Waste Processing System at the Brockway Waste Transfer Station in mid-2013 will see the WMRC LGA members' diversion from landfill reach between 72% and 74%. This is already well above the Waste Strategy's targets for MSW of:

- 50% diversion from landfill of material presented for collection in the metropolitan region by 30 June 2015 and 65% diversion by 30 June 2020.

Currently no material is sorted from the bulky hard waste received at the Brockway Waste Transfer Station. A study by Mindarie Regional Council (*Best Practice Bulky Hard Waste and Greenwaste verge collections*, Hofstede and Associates) identifies the largest types of waste disposed through verge collections are scrap metal, timber, cardboard and mattresses. A visual audit at the WMRC's site on 15 November 2012 confirmed this. By 2015, WMRC expects to be recovering at least 60% of Council bulk waste. This will lift the LGA members' diversion from landfill to between 77% and 80%; well above the 2015 diversion target for MSW and among the best performing Councils in Australia.

The proposed bulky waste sorting area will also sort approximately 2,000 tonnes of commercial and industrial (C&I) waste delivered in small skip bins. The Waste Strategy identified targets for C&I waste of 55% by 30 June 2015 and 70% by 2020. This project will contribute towards achievement of these C&I targets.

Indicate how the project will acknowledge the contribution that RFP funding will make towards improvement in waste avoidance, resource recovery or disposal:

Signage will be erected stating "recycling services provided with assistance of the Waste Authority."

Outline if the project is a new initiative or if it will add value to an existing activity:

The proposed project will value-add to the existing sorting/recycling services provided at the Waste Transfer Station.

Briefly outline how the project will meet Project Criteria and how it will impact on the region.

(Section 7: Regional Funding Program for Local Government Authorities 2011-2016 Funding Guidelines)

If required this form can be completed in A3 format.

Fixed Funding Stream and Competitive Funding Stream - Project Criteria	How project meets criteria
Makes a measurable contribution towards meeting Waste Strategy targets.	<p>The proposed project works towards achieving the Waste Strategy targets for MSW and C&I. The project will drive WMRC's LGA members anticipated MSW diversion rates to over 75% by 2015. This is well above the 65% diversion target of the Waste Strategy.</p> <p>The proposed project will achieve actual waste diversion. It is not yet another study on how to achieve diversion.</p>
Project identified in regional SWMP	<p>The proposed project will allow WMRC to achieve the regional priorities identified in the SWMP for activities to complete if extra land is acquired, without the need to acquire additional land.</p>
Meets or makes significant advance towards meeting current industry best practice in waste management services and infrastructure.	<p>The project makes advancement towards setting the best practice for the management of bulky waste. WMRC is unaware of other Councils investing significant effort into the recovery bulky waste post-collection.</p> <p>The expected recovery of 50-60% from Council collected bulk hard waste will place the WMRC LGA's with a total waste diversion of >75%, placing them among the leading Councils in Australia.</p>
Clearly identifies the contribution that the proposed project will make towards improvement in waste avoidance, resource recovery or disposal	<p>The proposed project is focussed on resource recovery.</p> <p>As stated above, the project <u>will</u> divert increased quantities of waste from landfill ongoing.</p> <p>The current recovery rate of bulky waste received at the Waste Transfer Station is less than 2%. It is anticipated that 50-60% of bulky waste can be diverted from landfill after five years.</p>
Provides or will lead to a benefit to the whole region.	<p>The Transfer Station is utilised by every WMRC LGA member and their residents; therefore the project deliverables are region-wide.</p> <p>The recovery of Council collected bulk hard waste will increase every WMRC's LGA members' waste recovery rates without increased costs to each Council.</p>
Achieves continuous improvement in waste avoidance, resource recovery or disposal.	<p>The project will create a system for the ongoing diversion of bulky wastes from landfill.</p> <p>The ongoing recycling/sorting will be funded through recycling revenue and disposal gate fees.</p>
Demonstrates resource use efficiency.	<p>The project aims to recover valuable resources from material currently sent to landfill. This reduces the reliance on virgin materials.</p> <p>The project utilises land already identified for waste management.</p>
Demonstrates that end markets have been or can be established (where applicable).	<p>Recycling services will only be established where viable recycling markets are available. Strong markets currently exist for batteries, cardboard, e-waste, hazardous/chemical mattresses and timber.</p>
Outlines the environmental, social and economic impacts (both positive and negative).	<p><u>Environmental benefits:</u></p> <ul style="list-style-type: none">Increased waste diversion from landfill (not generating methane and not consuming valuable landfill airspace).Promotes the reuse of valuable resources. <p><u>Economic</u></p> <ul style="list-style-type: none">Recovers revenue generating material (scrap metal and cardboard).Recovers materials that can be recycled at a cost lower to landfill (timber).Removes bulky materials to increase quantity of waste in each truck/bin which reduces transport costs (mattresses).Improved recovery is expected to reduce overall bulky waste management costs as the cost of landfill continues to rise.

	<u>Social</u> <ul style="list-style-type: none">• More recycling services will be available at the Waste Transfer Station for residents.• Councils will achieve higher waste diversion from landfill on behalf of residents.
Outlines how the benefits of the project will be communicated to relevant stakeholders.	Recycling / waste diversion rates are reported in the WMRC's Annual Report each year. WMRC Councillors and member Council officers are provided with waste receipt statistics on a monthly basis. Once waste is being recovered from the bulk hard waste, this data will be added to the report.
Other (describe)	

Resources / Approvals									
<p>What time and skills, or other resources (including, staff; services; materials; equipment; technology; intellectual property rights / access; etc) will be required to complete the project on time and within budget?</p> <p>Please provide details (including how these resources will be funded / sourced):</p> <p>The preliminary design has been completed by WMRC's Engineer.</p> <p>All works will be carried out by specialised contractors, under the supervision of a Head Contractor. The Head Contractor will be responsible for ensuring the project is completed on time and within budget.</p> <p>The required materials will be supplied by contractors.</p>									
<p>Are any planning, environmental or other approvals required for this project? TBC</p> <p>Provide details:</p> <p>The proposed works form part of site-wide refurbishment. Planning approval was received from the City of Nedlands in October 2011; however the design has been amended and WMRC is in discussions with the City of Nedlands as to whether a new planning permit is required.</p> <p>Have these approvals been issued? <i>(Please provide a copy of the relevant approval/s)</i> TBC</p> <p>See above.</p>									
Project stakeholders									
<p>List the LGAs directly involved in this project and a summary of their involvement.</p> <table border="1"> <tbody> <tr> <td>1. City of Nedlands</td> <td>The Waste Transfer Station is located in the City of Nedlands Planning approval for the works may be required (see above).</td> </tr> <tr> <td>2. Town of Claremont</td> <td rowspan="5">All LGAs in the region will promote the sorting/recycling services to their residents.</td> </tr> <tr> <td>3. Town of Cottesloe</td> </tr> <tr> <td>4. Town of Mosman Park</td> </tr> <tr> <td>5. Shire of Peppermint Grove</td> </tr> <tr> <td>6. City of Subiaco</td> </tr> </tbody> </table>		1. City of Nedlands	The Waste Transfer Station is located in the City of Nedlands Planning approval for the works may be required (see above).	2. Town of Claremont	All LGAs in the region will promote the sorting/recycling services to their residents.	3. Town of Cottesloe	4. Town of Mosman Park	5. Shire of Peppermint Grove	6. City of Subiaco
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3. Town of Cottesloe									
4. Town of Mosman Park									
5. Shire of Peppermint Grove									
6. City of Subiaco									
<p>List any partner organisations and their role in the project (including other funding programs, consultants, sub contractors etc), where known.</p> <table border="1"> <tbody> <tr> <td>1. Q3 Architecture</td> <td> <ul style="list-style-type: none"> AutoCAD drawings for incorporation into tender and contract documents. </td> </tr> <tr> <td>2. Head Contractor for Civil Works (to be appointed)</td> <td> <ul style="list-style-type: none"> Detailed design Contract documentation Contract administration </td> </tr> <tr> <td>3. Geotechnical consultant (to be appointed)</td> <td> <ul style="list-style-type: none"> Obtain geotechnical information required for the project design </td> </tr> </tbody> </table>		1. Q3 Architecture	<ul style="list-style-type: none"> AutoCAD drawings for incorporation into tender and contract documents. 	2. Head Contractor for Civil Works (to be appointed)	<ul style="list-style-type: none"> Detailed design Contract documentation Contract administration 	3. Geotechnical consultant (to be appointed)	<ul style="list-style-type: none"> Obtain geotechnical information required for the project design 		
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3. Geotechnical consultant (to be appointed)	<ul style="list-style-type: none"> Obtain geotechnical information required for the project design 								

PART D – PROJECT MILESTONES

If required the following forms can be submitted in A3 format.

Note: This table provides a projection of the Regional Funding Program funding that will be required on completion of project milestones.

Projected Milestone Schedule – Regional Funding Program contribution

Project Name:

Activity	Milestone		Anticipated Milestone Completion Date	Regional Funding Program payment on completion of milestone (Excluding GST)
Contract agreement	No. 1	Submission and approval of RIP	31/12/2012	20% being: \$41,741.60
Civil works	No. 2	Demolish existing landscaping & bitumen		40% being:
	No. 3	New drainage, bitumen, concrete and landscaping		\$83,483.20
Structural works	No. 4	Replace retaining wall		10% being:
	No. 5	Construct hut for attendant		\$20,870.80
Electrical works	No. 6	Install electrical needs		10% being: \$20,870.80
Signage	No. 7	Complete directional line painting		10% being:
	No. 8	Install services signage		\$20,870.80
Final Project Evaluation Report		Submission and approval of Final Project Evaluation Report	31/08/2013	10% being: \$20,870.80
Total Regional Funding Program Funding (Excluding GST)				\$208,708

PART E - PROJECT BUDGET

If required, the following tables can be submitted in A3 format.

This table outlines the projected costs and how the project will be funded.

Projected Expenditure				
Item	Projected Expenditure			
	Regional Funding Program (Excluding GST)	RCG (in-kind)	RCG (cash)	Funds from other sources
<u>Salaries/Wages/Fees</u>				
In house labour costs				
Consultant & Subcontractor fees				
Demolish existing bitumen and landscaping	\$9,824			
Lay new kerbing, bitumen and concrete	\$145,179		\$140,396	
Install drainage	\$47,705			
Install new landscaping			\$1,233	
Install electrical connections	\$4,000			
Line marking / painting	\$1,000			
<u>Direct Project Costs</u>				
Capital items (list)				
Construct hut for attendants			\$50,000	
Directional signage	\$1,000			
Replace retaining wall			\$220,500	
Equipment hire (list)				
Expendables (list)				
Freight & transport				
Vehicle expenses				
Insurance/s				
Printing, advertising, distribution (promote new recycling services)			\$1,000	

Accounting / Legal fees				
Administration costs (list)				
Other (detail)				
Sub - total	\$208,708	\$	\$413,129	\$
Total Projected Expenditure	\$620,837			

Regional Investment Plan Checklist	
Please complete this checklist to ensure that the project meets the required funding and assessment criteria.	✓
You have read and understand the <i>Regional Funding Program for Local Government Authorities 2011-2016: Funding Guidelines - January 2012</i> (Funding Guidelines).	✓
Your RCG has lodged a Strategic Waste Management Plan with Department of Environment and Conservation (DEC) and it has been endorsed.	✓
All LGAs within your RCG have completed and submitted the most recent DEC local government census of waste services and recycling.	✓
The project was identified as a regional priority within the RCG's DEC endorsed SWMP.	✓
The project will clearly identify and recognise the contribution that RFP funding makes towards improvement in waste avoidance, resource recovery or disposal.	✓
You have provided proof of delegation of decision making powers from all LGAs to the nominated lead authority of the RCG for the current RFP (Section 8.1.1 Funding Guidelines) and The RIP has been signed by the delegated authority; or the RIP has been signed by all LGA member Chief Executive Officers (CEOs).	
	✓
The project will make a measurable contribution towards meeting Waste Strategy targets.	✓
The project will achieve continuous improvement in waste avoidance, recovery or disposal.	✓
The project meets all applicable Project Investment Criteria, (Section 7: Funding Guidelines).	✓
The Regional Investment Plan (RIP) includes all details of project funding, including details of funding under other funding programs (including Waste Authority programs).	✓
The project includes a recipient contribution totalling 20% of the overall project cost (cash if a competitive bid funding application).	✓
The RIP is submitted within the applicable funding period (Section 1 Funding Guidelines).	✓
You have completed all applicable sections of the RIP template.	✓
You have submitted one electronic and one signed hard copy of your RIP.	✓

Note: This report must be signed by the CEO of the regional council, lead local government representing the RCG or all group CEOs as applicable.

Add declarations as required.

PART F - DECLARATION	
<p>I, Adam Johnson, Chief Executive Officer of Western Metropolitan Regional Council</p> <p>declare that the information given in this <i>Regional Investment Plan</i> and all attached documents are complete and correct to the best of my knowledge, information and belief.</p>	
Signature of Chief Executive Officer:	<p>.....(signature)</p> <p>Mr Adam Johnson</p> <p>..... (date)</p>
Witnessed by:	<p>.....(signature)</p> <p>Mrs Rebecca Goodwin</p> <p>Business Development Manager</p> <p>..... (date)</p>