



City of Nedlands

MINUTES

Ordinary Council Meeting

Wednesday 11 February 2026

These Minutes are Subject to Confirmation

Prior to acting on any resolution of the Council contained in these Minutes, a check should be made of the Ordinary Meeting of Council following this meeting to ensure that there has not been a correction made to any resolution.



Information

Council Meeting Agenda are run in accordance with the City of Nedlands Standing Orders 2016. If you have any questions in relation to the agenda, procedural matters, addressing the Council or attending these meetings please contact the Governance Officer on 9273 3500 or governance@nedlands.wa.gov.au

Public Question Time

Public question time at an Ordinary Council Meeting is available for members of the public to ask a question about items on the agenda. Questions asked by members of the public are not to be accompanied by any statement reflecting adversely upon any Council Member, Committee Member or Employee.

Questions should be submitted via the online form available on the City's website: [Public question time | City of Nedlands](#)

Questions may be taken on notice to allow adequate time to prepare a response and all answers will be published in the minutes of the meeting.

Addresses by Members of the Public

Members of the public may make presentations or ask questions on items contained within the agenda. Presentations are limited to 3 minutes. Members of the public must complete the online registration form available on the City's website: [Public Address Registration Form | City of Nedlands](#)

The Presiding Member will determine the order of speakers to address the Council, and the number of speakers is to be limited to 2 in support and 2 against any item on an Ordinary Council Meeting Agenda. The Public address session will be restricted to 15 minutes unless the Council, by resolution decides otherwise.

Disclaimer

Members of the public who attend Council Meetings should not act immediately on anything they hear at the meetings, without first seeking clarification of Council's position. For example, by reference to the confirmed Minutes of Council meeting. Members of the public are also advised to wait for written advice from the Council prior to taking action on any matter that they may have before Council.

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1 DECLARATION OF OPENING

I am now pleased to declare this Ordinary Meeting of the Council of the City of Nedlands open at 5:01pm.

In opening the meeting, I acknowledge the traditional custodians of this land, the Whadjuk people of the Nyoongar Nation, and pay our respects to culture and Elders, past and present. The City of Nedlands also values the contributions made to the community over the years by people of diverse backgrounds and cultures, including those who have served and sacrificed.

This meeting is being live streamed and recorded and I refer you to the disclaimer on page 2 of the agenda.

I am also pleased to note that nominations have opened for the Extraordinary Elections that we're holding on 28 March 2026, and nominations do close at 4.00pm tomorrow afternoon. I would encourage and so would the other Commissioners, any members of the public watching or in the gallery if you wish to serve the community please consider by nominating by 4.00pm tomorrow.

2 PRESENT AND APOLOGIES AND LEAVE OF ABSENCE (PREVIOUSLY APPROVED)

Commissioners

Mr D Caddy (Presiding Member)
Ms B Sandri (Deputy)

Staff

Mr A Kyron Interim Chief Executive Officer
Ms N Jennings Director Special Projects Corporate Services
Mr B Thompson Director Planning and Development
Mr S Amasi Director Technical Services
Mr S Famiano Manager Urban Planning and Development
Mr A Baldomero Manager Health and Compliance
Mr J Allen Manager Governance and Risk
Ms T Douglas Executive Officer to CEO

Apologies

Ms L Driscoll Interim Director Corporate and Community Performance

Leave of Absence

Ms C Hart Commissioner

Public

12

Media

Nil



3 PUBLIC QUESTION TIME

Kylie Bennett, Alexander Road Dalkeith

Question 1:

Given that construction works resumed on 30 January 2026, has there been a new development approval issued by the City since October 2025, and if so what is the front setback (4m or 2.45m)?

Response: Director Planning and Development

There has been no DA issued and the front setback is 2.45 meters.

Alex Campbell, Alexander Road Dalkeith

Question 1:

If no new DA has been issued then why has the City changed its position stated in its letter of 23 October 2025, and now decided that the Development Approval is valid?

Response: Director Planning and Development

Yes.

Question 2:

Was the building permit issued 19 June 2025 based on building plans with a 4 m front setback, or a 2.45 m front setback?

Response: Director Planning and Development

It was a 2.45meter setback.

Jennifer Campbell, Alexander Road Dalkeith

Question 1:

Regarding substantial commencement, has there been any extension of time approved by the City?

Response: Director Planning and Development

The City has not approved any extension of time.

Rex Hubbard, Alexander Road Dalkeith

Question 1:

Who provided the legal advice to the City?

Response: Director Planning and Development

McLeods Lawyers.

Question 2:



Given the underground concrete piles were not yet installed during that 6 and half workable day period, on what basis did the City determine that substantial commencement had been achieved?

Response: Director Planning and Development

The City reached its determination having regard to independent confidential legal advice.

Alan Cleland, Alexander Road Dalkeith

Question 1:

When was the legal advice provided to the City?

Response: Director Planning and Development

The City sought legal advice up to December 2025.

Question 2:

Why did the City wait until 3 February 2026, 3 days after the works recommenced, before it communicated to the neighbours the City's change of position regarding validity of the initial development approval?

Response: Director Planning and Development

City regrets that works at the property recommenced before the City's correspondence of 3 February 2026 to the adjoining neighbours. That timing was not intentional, rather it was an unfortunate consequence of workflow delays consequent upon the Christmas/New Year shutdown and reduced resourcing in the January period.

Louis Proksch, Nedlands

Question 1:

The Monthly Financial Report December 2025 (item 16.2), suggests that the city is on track for at least for a budget surplus for \$1.38 million. The report the Acting CEO presented at the Special Council Meeting on 05 February 2026 predicts a \$2.85 million deficit being a total turnaround of something like \$4.2 million. Could the City give some indication of how this comes about.

Response: Director Special Projects Corporate Services

Tonight, we have the monthly report for December 2025. The Mid-Year Review Report is done after the December figures and takes into account anything else new that might be coming up in the full rest of the year. It is a different perspective than the monthly report.

Question 2:

Can you give some indications on what those matters were?

Response: Director Special Projects Corporate Services

We are still working on finalising the Mid-Year Review and will come to Council as a separate report.



Question 3:

To what extent does the Corporate Business Plan review (item 17.1) take account of the issues raised by the CEO's report from 05 February 2026?

Response: Interim Chief Executive Officer

The Corporate Business Plan sets out a perspective vision for the City. That will be subject to individual review as we look to what we have set out against and what we are able to finance. Once we are clear of our financial situation, we will be able to know what priorities will get funded in our Strategic Community Plan and Corporate Business Plan. It is the best estimate of what we think we need biased against the reality of what we have got.

The review of the Corporate Business Plan is a retrospective review. It is a point in time - looking backwards of what we have done as a Council. It is also proposing what we want to put forward. Yes, they will need review given the current situation at the City of Nedlands.

Commissioner Caddy proposed a Procedural Motion.

Procedural Motion and Council Decision

That Council EXTEND this session for an additional 5 minutes.

Reason:

To allow all registered members to address Council.

Moved: Commissioner Caddy Seconded: Commissioner Sandri

CARRIED UNANIMOUSLY 2-0

For: Commissioner Caddy and Commissioner Sandri

Against: Nil

Kylie Bennett, Alexander Road Dalkeith

Question 1:

Given the City has been receiving legal advice from McLeods since 2025, and you have had these questions for a full week, how is it possible that you don't know how substantial commencement was achieved?

Response: Commissioner Caddy

We have an option on how substantial commencement was achieved. Because Solicitors on your behalf have written a letter to the City, we need to get McLeods to look at that, then we can give you a comprehensive answer.

Mr Huston, Hollywood Ward



Question 1:

Which wards still have underground power projects to be completed?

Response: Director Technical Services

We have completed Nedlands North and Nedlands East is almost in completion. The idea is to have it completed by April 2026. The next stage would be Hollywood east which we are still working with Western Power.

Question 2:

Is there any further review going to be done of the pricing model and the resulting charge per customer that arises from that pricing model for the underground project?

Response: Interim Chief Executive Officer

We are going to review the modelling for the underground program.

Question 3:

Will there be a revision to the decision to issue demand notice a debt collecting notice as being reported some reasonableness will be prevailed as well?

Response: Interim Chief Executive Officer

Yes, it makes sense to review the costing and what we are requesting people to pay and haven't been able to pay, the City will need to review that.

4 ADDRESSES BY MEMBERS OF THE PUBLIC

Nil

5 REQUESTS FOR LEAVE OF ABSENCE

Nil

6 PETITIONS

Nil

7 DISCLOSURES OF FINANCIAL INTEREST

Nil

8 DISCLOSURES OF INTERESTS AFFECTING IMPARTIALITY

Nil



9 DECLARATIONS BY MEMBERS THAT THEY HAVE NOT GIVEN DUE CONSIDERATION TO PAPERS

Nil

10 CONFIRMATION OF MINUTES

10.1 Ordinary Council Meeting held Wednesday, 28 January 2026

Officer Recommendation and Council Decision

The Minutes of the Ordinary Council Meeting held Wednesday, 28 January 2026 are to be CONFIRMED.

Moved: Commissioner Sandri Seconded: Commissioner Caddy

CARRIED UNANIMOUSLY 2-0

For: Commissioner Caddy and Commissioner Sandri

Against: Nil

10.2 Special Council Meeting held Friday, 30 January 2025 at 12pm

Officer Recommendation and Council Decision

The Minutes of the Special Council Meeting held Friday, 30 January 2025 at 12pm are to be CONFIRMED.

Moved: Commissioner Sandri Seconded: Commissioner Caddy

CARRIED UNANIMOUSLY 2-0

For: Commissioner Caddy and Commissioner Sandri

Against: Nil

10.3 Special Council Meeting held Friday, 30 January 2025 at 1pm

Officer Recommendation and Council Decision

The Minutes of the Special Council Meeting held Friday, 30 January 2025 at 1pm are to be CONFIRMED.

Moved: Commissioner Sandri Seconded: Commissioner Caddy



CARRIED UNANIMOUSLY 2-0

For: Commissioner Caddy and Commissioner Sandri
Against: Nil

11 ANNOUNCEMENTS BY THE PRESIDING MEMBER WITHOUT DISCUSSION

Commissioner Caddy proposed a Procedural Motion.

Procedural Motion and Council Decision

That sections 3.9(2), 9.5 and 10.1a of the Standing Orders Local Law 2016 be SUSPENDED for the duration of the meeting.

Reason:

To allow Alternative Motions from the floor, Notice of Motions and to allow Commissioners to speak twice.

Moved: Commissioner Caddy Seconded: Commissioner Sandri

CARRIED UNANIMOUSLY 2-0

For: Commissioner Caddy and Commissioner Sandri
Against: Nil

12 MEMBERS ANNOUNCEMENTS WITHOUT DISCUSSION

Nil

13 MATTERS FOR WHICH THE MEETING MAY BE CLOSED

Nil

14 MINUTES OF COUNCIL COMMITTEES AND ADMINISTRATIVE LIAISON WORKING GROUPS

Nil



15 DIVISIONAL REPORTS - PLANNING & DEVELOPMENT

15.1 Request to Waive Work Zone Rental Fees on Swanbourne Oval adjacent to the Children’s Hospice Development

Report Number	PD03.02.26
Applicant	West to West Group
Disclosure of Interest	Nil
Voting Requirements	Absolute Majority
Authority/Discretion	Legislative
Contributing Officer	Alain Baldomero - Manager Health and Compliance
Responsible Officer	Alain Baldomero - Manager Health and Compliance
Director	Bruce Thompson - Director Planning and Development
Attachments	<ol style="list-style-type: none"> 1. Permit Issued BA 344171 - VMP - Swanbourne Oval [15.1.1] 2. Application for a Permit to use a Verge or Thoroughfare - West to West Group Jan 26 [15.1.2] 3. Request to Waive Carpark Permit Fees - West to West Group [15.1.3]

Purpose

Another permit application has been received by the City on 30 January 2026 for contractor parking. The purpose of this report is for Council to consider waiving the work zone rental fees, associated with Perth Children’s Hospital Foundation’s (PCHF) Children’s Hospice development, for the overflow contractor parking at the adjacent Swanbourne Oval.

Officer Recommendation

That Council APPROVES the waiving of the work zone rental fees (from February 2026 to June 2026) associated with overflow contractor parking on the grassed area of Swanbourne Oval adjacent to the Children’s Hospice development.

Commissioner Sandri proposed an Alternative Motion.

Alternative Motion and Council Decision

That Council APPROVES the waiving of the work zone rental fees (that total \$37,400 for five months from February 2026 to June 2026) associated with overflow contractor parking on the grassed area of Swanbourne Oval adjacent to the Children’s Hospice development.

Reason:

To include the clarification regarding the cost as a result of the fee wavier.

Moved: Commissioner Sandri Seconded: Commissioner Caddy



CARRIED UNANIMOUSLY 2-0

For: Commissioner Caddy and Commissioner Sandri
Against: Nil

Background

At the Ordinary Council Meeting on the 06 August 2025, Council considered the first permit application to use the grassed area at Swanbourne Oval for overflow contractor parking. The area requested (refer to Figure 1 below) exists as overflow parking for the public that use the Swanbourne Beach, The Shorehouse facility and Swanbourne Nedlands Surf Lifesaving Club. The area is approximately 1360m² and is in walking distance to the Children's Hospice development.



Figure 1 – Existing overflow parking area on Swanbourne Oval

Prior to the decision, Council weighed up the following community use considerations:

- During spring and summer period, this area is regularly utilised especially over the weekend.
- During the school holidays in summer, this area is regularly utilised every day of the week.
- Dog walkers, as the reserve is a dog exercise area.

Specific permit conditions addressed the above considerations and the first permit ended (on 18 December 2025) before the peak use period (school holidays) started.

As a result, on 06 August 2025 Council resolved:

Administration Recommendation

That Council:

1. **APPROVE** the waiving of the work zone rental fees associated with overflow contractor parking on the grassed area of Swanbourne Oval adjacent to the Children's Hospice development.



2. *DIRECTS the Chief Executive Officer to write to Perth Children's Hospital Foundation stating Council's decision and the conditions associated with the parking.*

Moved: Commissioner Hart Seconded: Commissioner Sandri

CARRIED BY ABSOLUTE MAJORITY

For: Commissioner Caddy, Commissioner Sandri, Commissioner Hart

Against: Nil

The permit, for overflow contractor parking on the grassed area of Swanbourne Oval, was issued on 08 August 2025 (refer to Attachment 15.1.1).

On 30 January 2026 another permit application for the same area and use has been submitted by the builder (West to West Group) (refer to Attachment 15.1.2). Also accompanying the application was a request to waive the work zone rental fees (refer to Attachment 15.1.3). In the application, the permit duration is from Feb 2026 to June 2026 (five months).

Discussion

There are some changes to the community use considerations compared to the last time such as:

- The school holiday period has finished.
- The summer period is coming to end.
- There are different community and sporting groups using the oval.
- From April to October overflow is closed to the public – only certain groups have access.

The peak usage period by the public has likely passed. However, to help minimise the impact on community, specific conditions can be included on the permit. In addition, the builder has always worked with other groups using the area and during the first permit - the City received minimal complaints and it was appropriately managed by all groups involved.

The options to consider:

1. Work zones rental is waived (**preferred option – consistent with original decision on 06 August 2025**).
2. Discounted work zone rental (**Council discretion to set** – 50%, 25%, flat rate of \$1,000 or \$500 per month etc).
3. Full work zone rental applied ($1360 \times \$5.50\text{m}^2 = \mathbf{\$7,480}$ per month).

Consultation

The City of Nedlands [Community Engagement Policy](#) does not require public engagement in relation to this item. However, recently the West Australian Bridge Club advised the City they were in support of the overflow area for contractors as parking around their facility impacts their members and guests.



Internal consultation has taken place with Community Development, Rangers and Parks teams.

Strategic Implications

This item is strategically aligned to the City of Nedlands Council Plan 2023-33 vision and desired outcomes as follows:

Vision: Sustainable and responsible for a bright future

People

3. A caring and supportive community for all ages and abilities.

Place

8. A city that is easy to get around safely and sustainably.

Performance

12. A happy, well-informed and engaged community.

Budget/Financial Implications

In accordance with the current City's Schedule of Fees and Charges, the work zone rental fee is \$5.50 per m² per month. The 1360m² equates to \$7,480 per month and the build is scheduled to be completed in May 2026 however the permit request is until June 2026. At five months, the total fee would be \$37,400.

Legislative and Policy Implications

As per delegation 1.1.22, any requests to waive a debt above \$1,000 must go to Council for a decision.

Local Government Act 1995 (WA)

6.12. Power to defer, grant discounts, waive or write off debts

- (1) *Subject to subsection (2) and any other written law, a local government may —*
- (b) *waive or grant concessions in relation to any amount of money; or*
- (c) *write off any amount of money, which is owed to the local government.*

** Absolute majority required.*

Decision Implications

Should Council decide not to approve the waiving of fees, PCHF would incur additional fees that are contributing to their additional construction costs during the project. In addition, parking difficulties in the surrounding precinct may continue to increase and create further issues for PCHF and impact the construction of the Perth Children's Hospice.



Conclusion

It is recommended that Council approve waiving the work zone rental fees (for the recent application) associated with the Children's Hospice development for the overflow contractor parking at the adjacent Swanbourne Oval.

Further Information

Nil



Permit to Use a Verge and /or Thoroughfare

Local Government (Uniform Local Provisions) Regulations 1996, Reg 6

City of Nedlands Thoroughfares Local Law, Clause 7

Permit Details:

Permit No:	BA344171
Permit Holder:	West to West Group
Address:	Level 1/6 Gould Street, Osborne Park

Property Details:

Address:	7 Odern Crescent, Swanbourne
----------	-------------------------------------

The Licensee is authorised to use the verge and/or thoroughfare as identified below and on the attached plans and limited to the attached Conditions of Approval.

Use Approved For	Duration	Area (Work Zone)
Contractor parking on overflow on Swanbourne Oval	4 months	1,360sqm

Approved By: Gordon Bukur – Coordinator Development Compliance	
Date Approved:	8/08/2025
Date of Expiry:	18/12/2025



Permit to Use a Verge and/or Thoroughfare Conditions of Approval for Permit No: BA344171

1. General Conditions

- a) Approved works shall only be performed between the hours of 7.00 am and 7.00 pm unless modified by approval. Refer to 'Clause 3 Specific Conditions' for any modification.
- b) Traffic management shall be implemented in accordance with the approved TMP at all times as is required during the works / activities on the thoroughfare and inspected regularly.
- c) The permit holder is to ensure no damage is caused to the thoroughfare or public infrastructure during the approved works / activities and to ensure that damage of any kind to the thoroughfare or public infrastructure present at the conclusion of the approved works / activities is reinstated to the satisfaction of the City.
- d) Footpaths shall remain open for use and shall not be closed for periods longer than identified within this approval or any associated construction management plan for the development. All closures shall be accompanied by an approved pedestrian management plan.
- e) All footpaths within the approved area shall be kept clean and free of sand/soil and be regularly swept to maintain cleanliness.
- f) Sand and/or soil materials (including cement slurry) shall not be allowed to leave the approved area. Any material that drifts onto the roadway shall be swept up and removed to ensure no material is allowed to enter the City's drainage system.
- g) Temporary fencing shall be erected around the approved area. Fencing shall be screened with suitable mesh fabric, or the like, to form a screened enclosure.
- h) If there is no footpath or the temporary fence line runs parallel with parking bays, the fencing shall be kept 1m back from the kerb line.
- i) Verge trees shall be protected from damage. Where physically achievable all verge tree protection barriers will be maintained at a minimum of 2 metres from the trunk of the tree. Where 2 metres is not physically achievable, contact the City of Nedlands Development Compliance Department on 9273 3500.



- j) A visual truncation shall be provided to all crossovers, whether on this site or to adjacent sites, to permit vehicles to safely exist the driveway. Truncations shall be 1.5 along the street and 2.5 in towards the property.
- k) Safe sightlines shall be maintained for the safe passage of vehicles and pedestrians adjacent to and/or passing by the approved area.
- l) Any additional condition as required by the City of Nedlands.
- m) Take note that the City reserves the right to cancel the permit giving the Licensee 14 days written notice of its intention.

2. Things not permitted or approved

- a) This approval does not provide authority for private works / activities outside of the work zone delineated in the approved plan(s)
- b) This approval does not provide authority for hoisting activities over private property. Separate access agreements are the responsibility of the applicant and will need to be obtained with each affected landowner over which the hoisting device will operate or swing

3. Specific Conditions

- a) The Licensee shall comply with any notations marked in red on attached approved plans.
- b) The permit holder to ensure no use by their workers on Sundays and/or public holidays.
- c) Standard vehicles only – no trucks, trailers etc.
- d) The permit holder to ensure area locked in particular:
 - i. From 11/08/2025 to 03/10/2025, ensure the area is locked at the end of the day.
 - ii. From 04/10/2025 to 18/12/2025, work with the City's security contractor to ensure the area is locked at the end of the day.
- e) The worker(s) must not enter the main oval, without prior written authorisation from a City Officer.

This document forms part of approval for BA344171



City of Nedlands

nedlands.wa.gov.au

- f) The permit holder is to ensure no damage is caused to the overflow carpark during the approval and to ensure that damage of any kind to the overflow carpark is reinstated to the satisfaction of the City.
- g) A bank guarantee is required (to the value of \$10,000) to cover any damage.
- h) Report to the City (on 9273 3500) if vehicles are locked in (costs may be involved).
- i) The permit holder is to take photographs of the area prior to use and advise the City of any pre-existing damage as the City will hold the permit holder responsible for any damage.



Enforcement Information

Applicable legislation for the issuance of an infringement or Notice, or prosecution for an offence for unlawful use is listed below for your information. Infringements are issued for an one off offence whilst a continued offence may result in prosecution

- Local Government (Uniform Local Provisions) Regulations 1996
- City of Nedlands Thoroughfares Local Law

Example Offences and Potential Outcome

Using the verge or thoroughfare or part there of without approval - Local Government (Uniform Local Provisions) Regulations 1996	\$500 Infringement
Failing to comply with conditions of a permit - Local Government (Uniform Local Provisions) Regulations 1996	Prosecution
Placing anything on a verge without a permit - City of Nedlands Thoroughfares Local Law	\$100 Infringement
Installing a hoist or other thing for use over a thoroughfare without a permit - City of Nedlands Thoroughfares Local Law	\$100 Infringement
Failing to comply with conditions of a permit - City of Nedlands Thoroughfares Local Law	\$100 Infringement
Allowing sand to drift off or away from the verge - City of Nedlands Site Erosion and Sand Drift Local Law 2014	\$500 Infringement

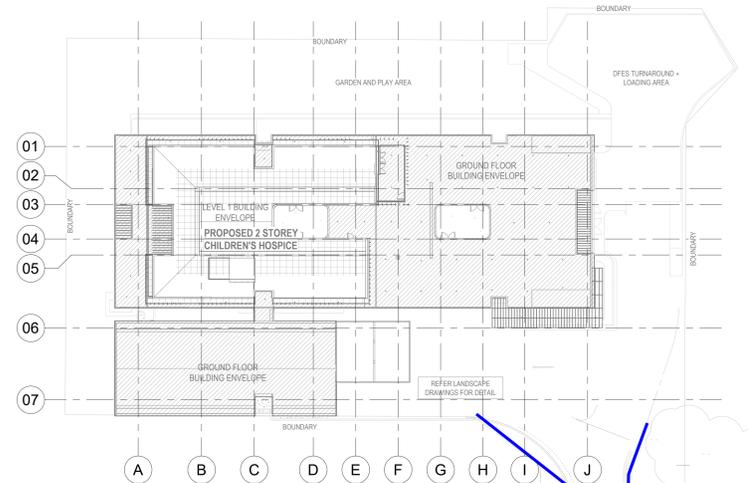
This document forms part of approval for BA344171



 Requested carpark

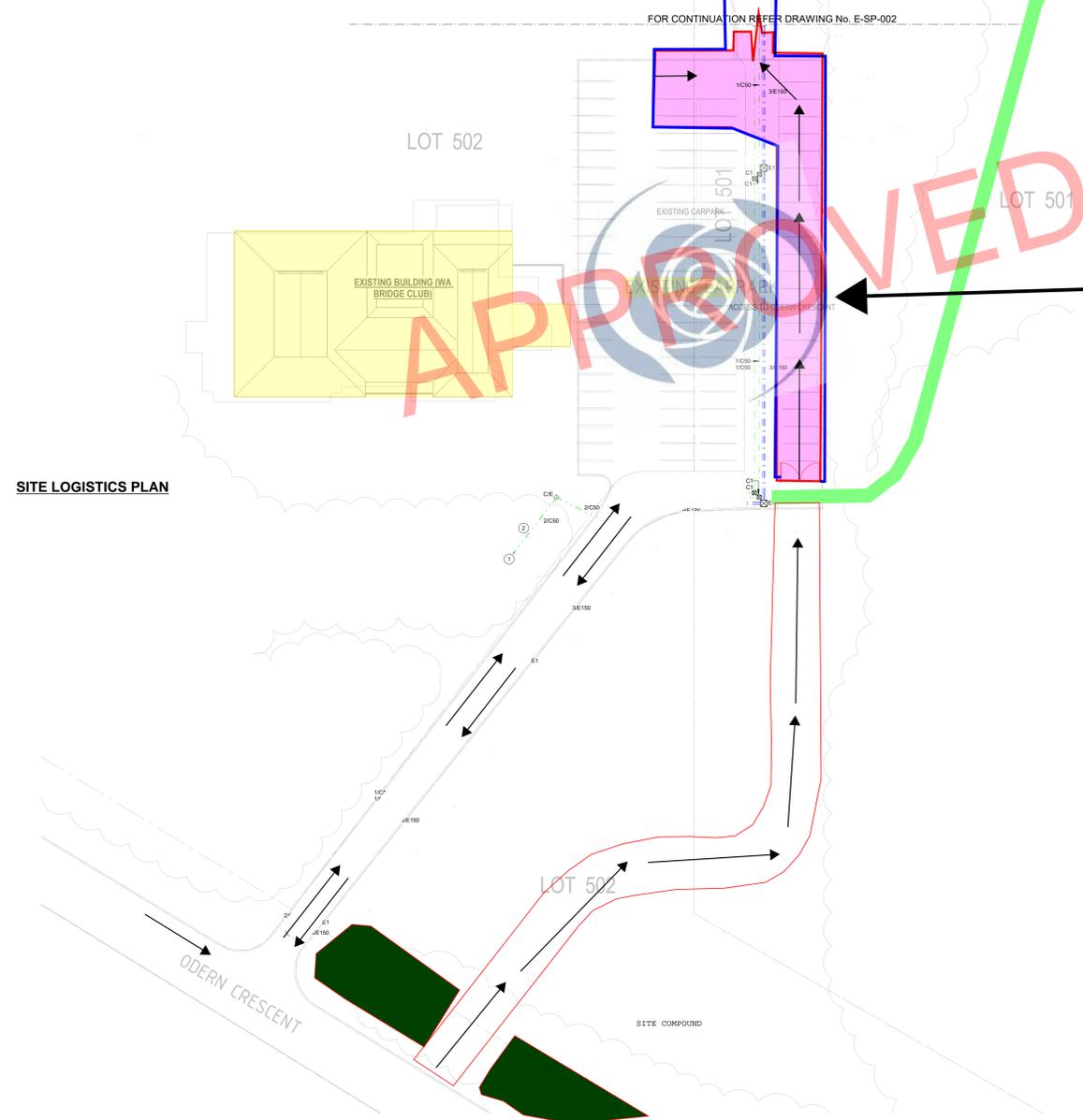
This document forms part of approval for BA344171

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- | No. | DESCRIPTION |
|-----|--|
| 1 | INDICATIVE LOCATION OF EXISTING TELSTRA / NBN CO. PIT. ALLOW TO MODIFY PIT TO ACCEPT NEW CONDUITS. CONFIRM REQUIREMENTS FOR CONDUIT ENTRY INTO PIT WITH NBN CO |
| 2 | INDICATIVE ROUTE OF EXISTING COMMUNICATION CONDUIT TO ODERN CRESCENT |
| 3 | 2x 50C TO PROPERTY BOUNDARY |
| 4 | 3x 150P TO PROPERTY BOUNDARY |

No.	Description	Date
T01	TENDER ISSUE	20.12.23
T02	TENDER ISSUE	28.03.24



Temporary fencing setup in car park for vehicle, construction plant access to building site during construction of the building (Pink Area)

SITE LOGISTICS PLAN

Norman Disney & Young
 A TETRA TECH COMPANY
 CONSULTING ENGINEERS
 200 ST. GEORGES TERRACE
 PERTH WA 6000
 AUSTRALIA
 T +61 8 9491 0888
 F +61 8 9491 0889
 www.ndy.com
 900 Management Pty Ltd
 ABN 29 932 324 971

NDY QA SYSTEM
 Approved For Tender
 TENDER
 Issued By: JD 28 MAR 2024
 Valid Until: SS 28 MAR 2024

Project
WA CHILDRENS HOSPICE
 Odern Crescent, Swanbourne

Discipline
ELECTRICAL SERVICES
 SITE PLAN - OVERALL

Project No. P0022-001E	Design SM	Drawn BE	Checked OCT 2022	Released OCT 2022
Scale 1:300 @ A0	Project Commenced OCT 2022	Revision T02		

NOTES
 REFER TO DRAWINGS No. E-01-001 FOR LEGEND AND GENERAL NOTES

This document forms part of approval for BA344171





Application Form – Permit to Use a Verge and/or Thoroughfare

City of Nedlands
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Application for a Permit to Use a Verge and /or Thoroughfare

Local Government (Uniform Local Provisions) Regulations 1996, Reg 6

City of Nedlands Thoroughfares Local Law, Clause 7

Applicant:

Company:	West to West Group		
Address:	7 Gould Street, Osborne Park		
Contact Name:	Barry Finn	Phone:	0413 338 665
Contact Email:	barry.finn@westtowest.com.au		
Signature:		Date:	30.01.26

Property Details:

Street Number:	7	Lot Number:	Lot 503
Street Name:	Odern Crescent		
Suburb:	Swanbourne		

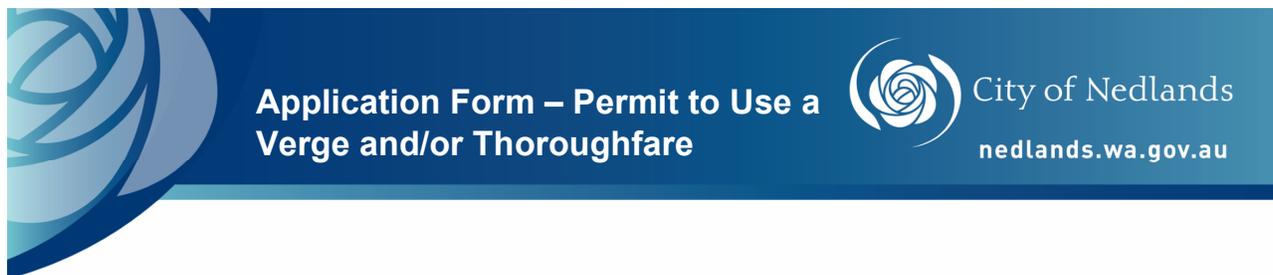
Proposed Application / Use:

Work Zone /Activity	Please provide full details of the activities that will take place within the requested area	Y
Skip only application	Application to place a skip only on the verge / thoroughfare that will contain building / construction waste.	N
Domestic use only	A permit is not required for placing a skip on the verge for up to 7 days if for domestic use only	

Documentation Required: Please provide the following

Plans / Drawings	Please provide sufficient plans to identify the area you are wanting to use including what you want to use the area for	Provided
Site Plan:	Marked up and dimensioned showing area and activities proposed	Y
Other plans:	As required – additional plans that assist our understanding of your proposal	Y
Site Management Plan	The City requires that all developments have in place a traffic and pedestrian management plan to cover all instances of goods	Y

Page 1 of 2



	delivery, concrete pumping operations and mobile hoisting activities, or the like, that occur on or over the thoroughfare or footpath during construction.	
Traffic Management Plan	Depending upon site location and activities you may need to supply an accredited traffic management plan. You will be advised after submission if this is required.	

Duration and Size of Work Zone:

Period	This will determine the duration for which this approval will be valid for and the resultant work zone/verge area fee
Months (min 1, max 24)	6 months starting January 2026 – June 2026
Area of Verge Required	Existing carpark located at bottom of Swanbourne Reserve

Fees:

Application Fees	Total fee including any bonds will be confirmed after submission
Application Fee (Not refundable)	\$298.50 – Required at time of submission is applicable to commercial use of the verge i.e. construction sites
Work Zone Fee (Not refundable)	TBC – Required prior to granting of approval – Based upon area of use x duration of use x \$5.5/m2

Important Information

Indemnification – upon signing and submission of this application, the applicant undertakes to indemnify the City of Nedlands against all claims for damages, in respect of any loss, damage, death or injury caused by, or in the course of arising out of the use of the thoroughfare and the property of the City of Nedlands, during all periods when the thoroughfares are in use due to the works associated with the development.

Any damages caused during works are to be rectified to the City of Nedlands satisfaction and at the applicant’s expense. The applicant is to provide evidence of any existing damage prior to commencement of works. Any existing damage not identified prior to works becomes the applicant’s responsibility.

PLEASE NOTE: EXCEEDING THE WORK ZONE AREA ALLOCATED ON YOUR PERMIT MAY INCUR PENALTIES.

To the City of Nedlands,

I write to formally apply for a parking permit for the area, in accordance with the attached application.

I acknowledge that a previous application to utilize the parking area was waived. I now wish to submit a similar request again, accompanied by written justification, for the City's consideration.

I respectfully request that the City review the attached application and supporting information. Should any further details be required, please do not hesitate to contact me.

Thank you for your time and consideration.



16 DIVISIONAL REPORTS - CORPORATE SERVICES

16.1 Point Resolution Child Care Centre, 53 Jutland Parade in Dalkeith on Reserve 38876 – Expression of Interest and Lease Proposal

Report Number	CPS03.02.26
Applicant	City of Nedlands
Disclosure of Interest	Nil
Voting Requirements	Simple Majority
Authority/Discretion	Executive
Contributing Officer	Anita Stirrat - A/Coordinator Strategic Land and Property
Responsible Officer	Anita Stirrat - A/Coordinator Strategic Land and Property
Director	Lorraine Driscoll - Interim Director Corporate and Community Performance
Attachments	<ol style="list-style-type: none"> 1. EOI 2025-26.02 Provision of Suitable Day Care Provider - signed [16.1.1] 2. Point Resolution Childcare Centre, Part of 53 (Lot 14868) Jutland Parade, Dalkeith Signed [16.1.2]

Purpose

The purpose of this report is present the submissions received following an Expression of Interest process and to seek approval from the Council to select Learn Play Grow, Early Education and Care T/as Kingfisher Holdings WA (Learn Play Grow) Pty Ltd as the preferred proponent to provide childcare services over the former Point Resolution Childcare Centre, located at 53 Jutland Parade in Dalkeith (Point Resolution Child Care Centre).

Officer Recommendation

That Council:

1. **APPROVES** Learn Play Grow, Early Education and Care T/as Kingfisher Holdings WA as the preferred proponent to provide suitable daycare services and invest in and upgrade the premise at 53 Jutland Parade formally known as Point Resolution Child Care Centre.
2. **AUTHORISES** the Chief Executive Officer to proceed with negotiations with the Learn Play Grow and finalise the lease
3. **AUTHORISES** the Chief Executive Officer and Chair Commissioner to execute the agreement and apply the City’s common seal

Commissioner Sandri proposed an Alternative Motion.

Alternative Motion and Council Decision

That Council:

1. **APPROVES** Learn Play Grow, Early Education and Care T/as Kingfisher Holdings WA Pty Ltd as the preferred proponent to provide suitable



daycare services and invest in and upgrade the premise at 53 Jutland Parade formally known as Point Resolution Child Care Centre.

2. **AUTHORISES** the CEO to proceed with negotiations with Learn Play Grow, Early Education and Care T/as Kingfisher Holdings WA Pty Ltd on commercial terms and in accordance with the market valuation set out in the report.
3. **AUTHORISES** the CEO and Chair to execute the agreement and apply the City's common seal.

Reason:

For procedural clarification.

Moved: Commissioner Sandri

Seconded: Commissioner Caddy

CARRIED UNANIMOUSLY 2-0

For: Commissioner Caddy and Commissioner Sandri

Against: Nil

Background

Land

This report pertains to a portion of land located at the former Point Resolution Child Care Centre, at 53 Jutland Parade in Dalkeith. The Land:

1. *is a portion of land being Reserve 38876 - Lot 14868 on Deposited Plan 35721 being part of the land comprised in Crown Land Title Volume LR3139 Folio 848 as outlined in red below (Land):*



Figure 1

2. *is Crown Land as defined under the Land Administration Act 1997 (WA).
(a) is owned by the State of Western Australia, subject to the interests and Status Orders below:*



- i. *the City of Nedlands is the Primary Interest Holder in the Land.*
- ii. *is a “Reserve under Management Order”, namely:*
 - A. *the Reserve (Reserve) as outlined in blue the above diagram;*
 - B. *the Management Order which contains conditions to be observed with power to lease for any term subject to the consent of the Minister for Lands (Management Order).*
- iii. *is subject to various other limitations, interests, encumbrances, and notifications as listed in the Record of Qualified Certificate of Crown Land Title from time to time.*

The Point Resolution Child Care Centre is shown in more detail in Figure 2 below. Adam Armstrong Pavilion is located north of Point Resolution Child Care Centre and is outlined in green in the above Figure 1.

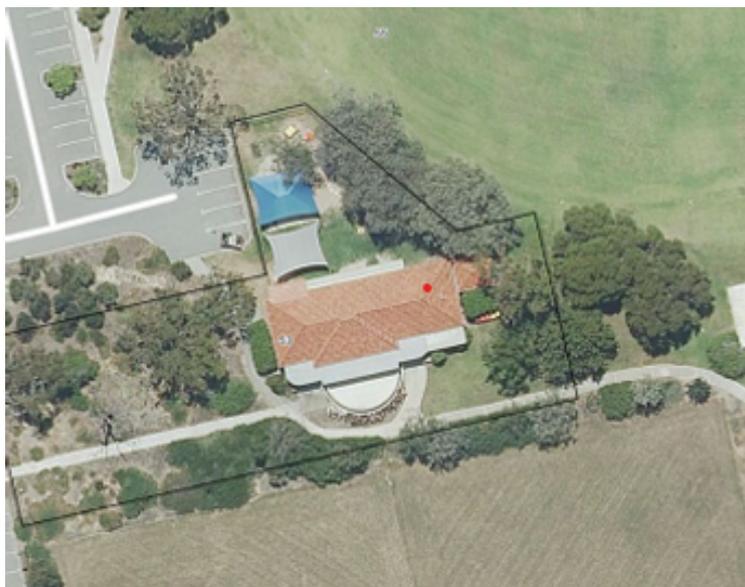


Figure 2

Expression of Interest

On the 05 November 2025 Council resolved:

That Council:

1. *AUTHORISES the CEO to undertake an Expression of Interest process seeking proposals from day care providers to lease 53 Jutland Parade in Dalkeith.*
2. *INSTRUCTS the CEO to complete an updated rental valuation prior to closure of the Expression of Interest period.*
3. *INSTRUCTS the CEO to make the Expression of Interest publicly available on the City’s website, local newspapers and on Tenderlink for a period of 30 days.*
4. *INSTRUCTS the CEO to prepare a report back to Council by February 2026*

Following the above on 1 December 2026, an Expression of Interest (EOI) was advertised via tender link for the provision of childcare providers to operate Point Resolution Child Care Centre.



The City received five (5) submissions in response to the EOI from the following companies:

Company:

1. Critico Pty Ltd (ABN 796 675 018 998)
2. Investlink Capital Pty Ltd (ABN 46 159 629 124)
3. Learn Play Grow, Early Education and Care T/as
Kingfisher Holdings WA Pty Ltd (ABN 14 633 388 708)
4. The Evelyn Enrichment Foundation (ABN 38 673 065 359)
5. VS Investments Pty Ltd (ABN 44 611 259 173)

An initial compliance check was conducted by the City’s Procurement Coordinator to identify submissions that were non-conforming with the immediate requirements of the EOI. This included compliance with contractual requirements and provision of requested information.

As a result, the response submitted by Critico Pty Ltd (ABN 79 675 018 998) was found to be non-conforming and not included in the evaluation.

The other four (4) submissions specified in the following table were found to be compliant with the specified requirements.

1.	Investlink Capital Pty Ltd (ABN 46 159 629 124)
2.	Learn Play Grow, Early Education
3.	The Evelyn Enrichment Foundation
4.	VS Investments Pty Ltd

The submissions were evaluated based on the following Criteria:

1. Business Plan and Procedures (40%)
2. Registration and Compliance (30%)
3. Experience Skills and Key Personnel (30%).

Discussion

On 13 January 2026, the Administration completed an evaluation of the proposals received against the selection criteria mentioned above.

Learn Play Grow received the highest weighted score against the selection criteria. Using this selection criteria, Learn Play Grow was selected by the Administration as the preferred proponent to operate Point Resolution Child Care Centre.

Learn Play Grow has the required registrations and demonstrates appropriate experience, skill, and resources within their submission. For further information about Learn Play Grow please refer to Attachment 17.1.



The lease will provide the flexibility for Learn Play Grow to invest and carry out fit out works to ensure the premises is compliant with relevant legislation to operate as a childcare facility.

Consultation

As an EOI was conducted no further community consultation was required.

Strategic Implications

This item is strategically aligned to the City of Nedlands Council Plan 2023-33 vision and desired outcomes as follows:

Vision: Sustainable and responsible for a bright future

People

3. A caring and supportive community for all ages and abilities.

Prosperity

9. A vibrant local economy.

10. Active participation in education and lifelong learning.

Budget/Financial Implications

A commercial rental valuation for the premises was completed on 13 January 2026. The valuation determined the market rental rate to be **\$74,100 per annum**.

Since the premises became vacant in August 2024, the City has continued to fund all maintenance costs associated with the property. Should Council support Administration's recommendation, the City will no longer be responsible for ongoing maintenance expenses. This will result in a reduction in operating expenditure and an increase in revenue through the commercial lease.

Legislative and Policy Implications

The City may only dispose land in accordance with the provisions of section 3.58 of the Local Government Act 1995 (WA).

Decision Implications

If the Council supports Administration's recommendation to select Learn Play Grow as the preferred candidate to operate day care services over 53 Jutland Parade in Dalkeith, Administration will approach Learn Play Grow to commence lease negotiations.



Conclusion

On 13 January, the Administration evaluated the EOI proposals and Learn Play Grow received the highest weighted score against the selection criteria as the preferred proponent for childcare provider over Point Resolution Child Care Centre.

Further Information

Nil



16.2 Monthly Financial Report - Dec 2025

Report Number	CPS04.02.26
Applicant	City of Nedlands
Disclosure of Interest	Nil
Voting Requirements	Simple Majority
Authority/Discretion	Executive
Contributing Officer	Mark Ponton - Acting Coordinator Accounting Services
Responsible Officer	Mark Ponton - Acting Coordinator Accounting Services
Director	Lorraine Driscoll - Interim Director Corporate and Community Performance
Attachments	<ol style="list-style-type: none">1. Cover - Dec 2025 [16.2.1]2. Basis of Preparation - Dec 2025 [16.2.2]3. Stmt of Financial Position - Dec 2025 [16.2.3]4. Stmt of Financial Activity - Dec 2025 [16.2.4]5. Net Current Assets - Dec 2025 [16.2.5]6. Variances - Dec 2025 [16.2.6]7. Reserve Movements - Dec 2025 [16.2.7]8. Capial Works Program - Dec 2025 [16.2.8]9. PC & CC Report - Dec 2025 [16.2.9]10. Fuel card Report - Dec 2025 [16.2.10]11. List of Accounts Paid - Dec 2025 [16.2.11]

Purpose

Administration is required to provide Council with a monthly financial report in accordance with regulation 34(1) of the *Local Government (Financial Management) Regulations 1996*. Material variances are highlighted to Council in the attached Monthly Financial Report.

Officer Recommendation and Council Decision

That Council RECEIVES the Monthly Financial Report for 31 December 2025.

Moved: Commissioner Caddy Seconded: Commissioner Sandri

CARRIED UNANIMOUSLY 2-0

For: Commissioner Caddy and Commissioner Sandri

Against: Nil

Background

All opening positions from prior year are a preliminary result for the year ended 30 June 2025 as the Financial Statements 2024/25 are in the process of being reviewed by the Auditors.



Movements in the opening balance from prior months shown in the Statement of Financial Position, Statement of Financial Activity and Reserve Movements reflect accounting adjustments posted in 2024/25 for the Final Audit. This monthly financial report has been prepared on the same basis as any other month in the reporting cycle and does not include any year end accounting adjustments. These accounting adjustments will be made in the accounting ledger in Period 13 which preserves the integrity of monthly reporting to Council within the current financial year.

The report references budget differences in the variance analysis. The materials supporting the preparation of the approved budget were prepared on an aggregate basis which limits the ability to provide a detailed analysis of variances.

Discussion

The monthly financial management report meets the requirements of regulation 34(1), 34(3), and 34(5) of the *Local Government (Financial Management) Regulations 1996*.

The attached report shows the month end position as at the end of December 2025.

The Statement of Financial Activity presents of municipal closing surplus as of 31 December 2025 is \$27,951,647 which is a \$5,852,917 favourable variance, compared to a budgeted surplus for the same period of \$22,098,729.

The Statement of Financial Activity reports operating revenue at the end of December 2025 as \$43,681,361 which represents a \$2,289,170 favourable variance compared to the year-to-date budget of \$41,392,191 primarily due to Service Charges.

The operating expense at the end of December 2025 was \$25,480,892 which represents a \$2,255,227 favourable variance compared to the year-to-date budget of \$27,736,119 primarily in Materials & contracts.

The attached Statement of Financial Activity compares Actuals with Annual Adopted Budget by Nature or Type as per regulation 34 (3) of the Local Government Financial Management Regulations 1996. Material variances from the budget as defined under Budget Implications are explained for revenue and expenditure.

Operating Activities

Operating grants, subsidies, and contributions

No variance analysis required as variance to budget is less than 10%.

Fees and charges

No variance analysis required as variance to budget is less than 10%.

Service charges (UGP)

Favourable variance of \$1,397,028 is due to a difference in the Budgeted Vs Actual mix of UGP paid in full vs Instalments, with the budgeted expecting 50% to be paid in full but Actuals being closer to 60%.

Interest earnings



Favourable variance of \$143,259 resulting due to budget phasing.

Other revenue

Favourable variance of \$164,740 primarily due to a catch up of re-imburement of utility charges from clubs invoiced in September.

Profit on disposal of assets

Unfavourable variance of \$44,594 due to timings of Asset disposal.

Employee costs

No variance analysis required as variance to budget is less than 10%. However, the favourable variance of \$689,889 is mainly due to timing difference of accounting for annual leave expenses to be corrected in January.

Materials and contracts

Favourable variance of \$1,435,545 primarily due to expenditure being delayed pending the approval of the budget.

Utility charges

Favourable variance of \$93,876 due to the reversal of prior year accruals for energy costs in July, but no ongoing monthly accrual.

Depreciation and amortisation

No variance analysis required as variance to budget is less than 10%.

Insurance expenses

No variance analysis required as variance to budget is less than 10%.

Interest expenses

No variance analysis required as variance to budget is less than 10%.

Other expenditure

Unfavourable variance of \$174,428 due to the phasing of the Budget.

Investing Activities

Proceeds from capital grants, subsidies and contributions

Unfavourable variance of 1,668,989 due to timing of grant receipts.

Proceeds from disposal of assets

No Variances to be reported.

Acquisition of property, plant and equipment

Favourable variance of \$913,532 due to timing of major projects.

Acquisition of infrastructure

Favourable variance of \$1,236,727 due to timing of major projects.

Financing Activities

No Variances to be reported.



Rates Receivable

Outstanding rates debtors (net of any rebates) are \$12,105,234 as of 31 December 2025 compared to \$8,480,973 as of 31 December 2024 which reflects the later striking of rates in the current year and UGP. Breakdown as follows:

Receivable	31 Dec 2025 (\$)	31 Dec 2024 (\$)	Variance (\$)
Rates & UGP	9,466,532.72	7,523,234.66	1,943,298.06
Overpayment	-365,293.66		-365,293.66
UGP	1,782,010.96	38,221.48	1,743,789.48
Rubbish & Pool	375,760.08	280,818.98	94,941.10
Deferred (Pensioners)	344,373.30	379,838.00	-35,464.70
ESL	501,851.07	258,860.14	242,990.93
Total	12,105,234.47	8,480,973.26	3,624,261.21

Employee Data

Description	Number
Headcount (Active Employees including FT, PT, & Casual)	168
Occupied FTE (FT & PT)	137
Occupied FTE (Casual)	8
No. of contract employees (Temporary/Agency)	5

The figures are reported at the end of the calendar month of December 2025.

Consultation

Nil

Strategic Implications

This item is strategically aligned to the City of Nedlands Council Plan 2023-33 vision and desired outcomes as follows:

Vision: Sustainable and responsible for a bright future

Performance

- 11. Effective leadership and governance.

Budget/Financial Implications

At the Special Council Meeting on 27 August 2025, item CPS47.08.25, Council adopted the following thresholds for the reporting of material financial variances in the monthly statement of financial activity reports:

- a. Operating items – Greater than 10% and a value greater than \$20,000
- b. Capital items – Greater than 10% and a value greater than \$50,000



Pursuant to regulation 34(5) of the *Local Government (Financial Management) Regulations 1996*, and Australian Accountings Standard AASB 1031 Materiality.

Legislative and Policy Implications

Local Government Act 1995, Local Government (Financial Management) Regulations 1996, and Australian Accounting Standards.

Decision Implications

Nil

Conclusion

The municipal surplus as of 31 December 2025 is \$27,951,647 which is favourable compared to a budgeted surplus for the same period of \$22,098,729.

The operating revenue at the end of December 2025 was \$41,392,191 which represents a \$2,289,170 favourable variance compared to the year-to-date budget of \$41,392,191 primarily in Service charges.

The operating expenses at the end of December 2025 was \$25,480,892 which represents a \$2,255,227 favourable variance compared to the year-to-date budget of \$27,736,119 primarily in Materials & contracts.

Further Information

Nil

CITY OF NEDLANDS
MONTHLY FINANCIAL REPORT
(Containing the required statement of financial activity and statement of financial position)
For the period ended 31 December 2025

LOCAL GOVERNMENT ACT 1995
LOCAL GOVERNMENT (FINANCIAL MANAGEMENT) REGULATIONS 1996

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Note 3 Explanation of variances	6

CITY OF NEDLANDS
 NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
 FOR THE PERIOD ENDED 31 DECEMBER 2025

1 BASIS OF PREPARATION AND MATERIAL ACCOUNTING POLICIES

BASIS OF PREPARATION

This prescribed financial report has been prepared in accordance with the *Local Government Act 1995* and accompanying regulations.

Local Government Act 1995 requirements

Section 6.4(2) of the *Local Government Act 1995* read with the *Local Government (Financial Management) Regulations 1996*, prescribe that the financial report be prepared in accordance with the *Local Government Act 1995* and, to the extent that they are not inconsistent with the Act, the Australian Accounting Standards. The Australian Accounting Standards (as they apply to local governments and not-for-profit entities) and Interpretations of the Australian Accounting Standards Board were applied where no inconsistencies exist.

The *Local Government (Financial Management) Regulations 1996* specify that vested land is a right-of-use asset to be measured at cost, and is considered a zero cost concessionary lease. All right-of-use assets under zero cost concessionary leases are measured at zero cost rather than at fair value, except for vested improvements on concessionary land leases such as roads, buildings or other infrastructure which continue to be reported at fair value, as opposed to the vested land which is measured at zero cost. The measurement of vested improvements at fair value is a departure from AASB 16 which would have required the City to measure any vested improvements at zero cost.

Local Government (Financial Management) Regulations 1996, regulation 34 prescribes contents of the financial report. Supplementary information does not form part of the financial report.

Accounting policies which have been adopted in the preparation of this financial report have been consistently applied unless stated otherwise. Except for cash flow and rate setting information, the financial report has been prepared on the accrual basis and is based on historical costs, modified, where applicable, by the measurement at fair value of selected non-current assets, financial assets and liabilities.

PREPARATION TIMING AND REVIEW

Date prepared: All known transactions up to 29-Jan-2026

THE LOCAL GOVERNMENT REPORTING ENTITY

All funds through which the City controls resources to carry on its functions have been included in the financial statements forming part of this financial report.

All monies held in the Trust Fund are excluded from the financial statements.

MATERIAL ACCOUNTING POLICIES

Material accounting policies utilised in the preparation of these statements are as described within the 2024-25 Annual Budget. Please refer to the adopted budget document for details of these policies.

Critical accounting estimates and judgements

The preparation of a financial report in conformity with Australian Accounting Standards requires management to make judgements, estimates and assumptions that effect the application of policies and reported amounts of assets and liabilities, income and expenses.

The estimates and associated assumptions are based on historical experience and various other factors believed to be reasonable under the circumstances; the results of which form the basis of making the judgements about carrying values of assets and liabilities that are not readily apparent from other sources. Actual results may differ from these estimates.

As with all estimates, the use of different assumptions could lead to material changes in the amounts reported in the financial report.

The following are estimates and assumptions that have a significant risk of causing a material adjustment to the carrying amounts of assets and liabilities within the next financial year and further information on their nature and impact can be found in the relevant note:

- Fair value measurement of assets carried at reportable value including:
 - Property, plant and equipment
 - Infrastructure
- Impairment losses of non-financial assets
- Expected credit losses on financial assets
- Assets held for sale
- Investment property
- Estimated useful life of intangible assets
- Measurement of employee benefits
- Measurement of provisions
- Estimation uncertainties and judgements made in relation to lease accounting

CITY OF NEDLANDS
STATEMENT OF FINANCIAL POSITION
FOR THE PERIOD ENDED 31 DECEMBER 2025

	Actual 30 June 2025	Actual as at 31 December 2025
	\$	\$
CURRENT ASSETS		
Cash and cash equivalents	19,251,922	26,899,888
Trade and other receivables	1,771,932	15,504,504
Other financial assets	1,230,606	0
Inventories	4,937	4,937
Other assets	525,346	611,924
TOTAL CURRENT ASSETS	22,784,743	43,021,253
NON-CURRENT ASSETS		
Trade and other receivables	781,514	892,944
Other financial assets	159,239	159,239
Property, plant and equipment	99,900,160	98,688,370
Infrastructure	236,504,074	235,853,478
Right of use assets	311,817	311,817
TOTAL NON-CURRENT ASSETS	337,656,804	335,905,848
TOTAL ASSETS	360,441,547	378,927,101
CURRENT LIABILITIES		
Trade and other payables	5,097,362	5,882,655
Contract liabilities	138,386	0
Capital grant/contributions liabilities	629,167	1,125,001
Other liabilities	0	30,000
Lease liabilities	170,163	86,075
Borrowings	1,008,888	402,371
Employee related provisions	2,100,459	1,426,202
TOTAL CURRENT LIABILITIES	9,144,425	8,952,304
NON-CURRENT LIABILITIES		
Lease liabilities	156,555	156,555
Borrowings	3,273,369	3,273,369
Employee related provisions	486,962	486,962
TOTAL NON-CURRENT LIABILITIES	3,916,886	3,916,886
TOTAL LIABILITIES	13,061,311	12,869,190
NET ASSETS	347,380,236	366,057,911
EQUITY		
Retained surplus	(69,370,026)	(91,275,400)
Reserve accounts	(10,850,921)	(7,623,222)
Revaluation surplus	(267,159,289)	(267,159,289)
TOTAL EQUITY	(347,380,236)	(366,057,911)

This statement is to be read in conjunction with the accompanying notes.

Ordinary Council Meeting | Minutes | 11 February 2026

CITY OF NEDLANDS
STATEMENT OF FINANCIAL ACTIVITY
FOR THE PERIOD ENDED 31 DECEMBER 2025

	Adopted Budget Estimates	YTD Budget Estimates	YTD Actual	Variance* \$	Variance* %	Var.
Note	(a)	(b)	(c)	(c) - (b)	((c) - (b))/(b)	
	\$	\$	\$	\$	%	
OPERATING ACTIVITIES						
Revenue from operating activities						
General rates	29,821,188	29,421,188	29,769,618	348,430	1.18%	
Grants, subsidies and contributions	654,638	327,319	362,230	34,911	10.67%	▲
Fees and charges	9,493,813	7,234,534	7,479,930	245,396	3.39%	
Service charges	3,855,577	3,855,577	5,252,605	1,397,028	36.23%	▲
Interest revenue	1,042,514	391,456	534,715	143,259	36.60%	▲
Other revenue	209,733	104,867	269,607	164,740	157.09%	▲
Profit on asset disposals	108,250	57,250	12,656	(44,594)	(77.89%)	▼
	45,185,713	41,392,191	43,681,361	2,289,170	5.53%	
Expenditure from operating activities						
Employee costs	(18,953,044)	(9,476,523)	(8,786,634)	689,889	7.28%	
Materials and contracts	(9,319,249)	(7,855,322)	(6,419,777)	1,435,545	18.27%	▲
Materials and contracts UGP	(15,921,845)	(3,727,700)	(3,727,700)	0	0.00%	
Utility charges	(1,046,457)	(523,229)	(429,353)	93,876	17.94%	▲
Depreciation	(10,598,779)	(5,299,390)	(5,111,263)	188,127	3.55%	
Finance costs	(261,117)	(116,813)	(89,804)	27,009	23.12%	▲
Insurance	(472,104)	(236,052)	(219,112)	16,940	7.18%	
Other expenditure	(1,050,643)	(501,090)	(675,518)	(174,428)	(34.81%)	▼
Loss on asset disposals	0	0	(21,731)	(21,731)	0.00%	
	(57,623,238)	(27,736,119)	(25,480,892)	2,255,227	8.13%	
Non cash amounts excluded from operating activities	2(c) 10,490,529	5,242,140	5,086,574	(155,566)	(2.97%)	
Amount attributable to operating activities	(1,946,996)	18,898,212	23,287,043	4,388,831	23.22%	
INVESTING ACTIVITIES						
Inflows from investing activities						
Proceeds from capital grants, subsidies and contributions	4,145,081	2,057,540	388,551	(1,668,989)	(81.12%)	▼
Proceeds from disposal of assets	108,250	0	0	0	0.00%	
Proceeds from financial assets at amortised cost - self supporting loans	4,959	4,047	4,047	0	0.00%	
	4,258,290	2,061,587	392,598	(1,668,989)	(80.96%)	
Outflows from investing activities						
Acquisition of property, plant and equipment	(1,990,647)	(975,454)	(61,922)	913,532	93.65%	▲
Acquisition of infrastructure	(8,372,630)	(4,171,299)	(2,934,572)	1,236,727	29.65%	▲
	(10,363,277)	(5,146,753)	(2,996,495)	2,150,259	41.78%	
Amount attributable to investing activities	(6,104,987)	(3,085,166)	(2,603,897)	481,270	15.60%	
FINANCING ACTIVITIES						
Inflows from financing activities						
Proceeds from new borrowings	4,000,000	0	0	0	0.00%	
Transfer from reserves	3,850,000	3,850,000	3,727,700	(122,300)	(3.18%)	
	7,850,000	3,850,000	3,727,700	(122,300)	(3.18%)	
Outflows from financing activities						
Payments for principal portion of lease liabilities	(168,984)	(84,088)	(84,088)	0	0.00%	
Repayment of borrowings	(1,373,111)	(606,517)	(606,517)	0	0.00%	
Transfer to reserves	(500,000)	(500,000)	(500,000)	0	0.00%	
	(2,042,095)	(1,190,605)	(1,190,605)	0	0.00%	
Amount attributable to financing activities	5,807,905	2,659,395	2,537,094	(122,300)	(4.60%)	
MOVEMENT IN SURPLUS OR DEFICIT						
Surplus or deficit at the start of the financial year	2(a) 3,626,289	3,626,289	4,731,406	1,105,117	30.48%	▲
Amount attributable to operating activities	(1,946,996)	18,898,212	23,287,043	4,388,831	23.22%	▲
Amount attributable to investing activities	(6,104,987)	(3,085,166)	(2,603,897)	481,270	15.60%	▲
Amount attributable to financing activities	5,807,905	2,659,395	2,537,094	(122,300)	(4.60%)	
Surplus or deficit after imposition of general rates	1,382,211	22,098,729	27,951,647	5,852,917	26.49%	▲

KEY INFORMATION

- ▲ ▼ Indicates a variance between Year to Date (YTD) Budget and YTD Actual data outside the adopted materiality threshold.
 - ▲ Indicates a variance with a positive impact on the financial position.
 - ▼ Indicates a variance with a negative impact on the financial position.
- Refer to Note 3 for an explanation of the reasons for the variance.

This statement is to be read in conjunction with the accompanying notes.

CITY OF NEDLANDS
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
FOR THE PERIOD ENDED 31 DECEMBER 2025

2 NET CURRENT ASSETS INFORMATION

(a) Net current assets used in the Statement of Financial Activity

	Actual as at	Actual as at
Note	30 June 2025	31 December 2025
	\$	\$
Current assets		
Cash and cash equivalents	19,251,922	26,899,888
Trade and other receivables	1,771,932	15,504,391
Other financial assets	1,230,606	0
Inventories	4,937	4,937
Other assets	525,346	611,924
	<u>22,784,743</u>	<u>43,021,140</u>
Less: current liabilities		
Trade and other payables	(5,097,362)	(5,868,647)
Other liabilities	0	(30,000)
Lease liabilities	(170,163)	(86,075)
Borrowings	(1,008,888)	(402,371)
Employee related provisions	(2,100,459)	(1,426,202)
	<u>(8,376,872)</u>	<u>(7,813,295)</u>
Net current assets	14,407,871	35,207,845
Less: Total adjustments to net current assets	2(b) (9,676,465)	(7,134,775)
Closing funding surplus / (deficit)	<u>4,731,406</u>	<u>28,073,070</u>

(b) Current assets and liabilities excluded from budgeted deficiency

Adjustments to net current assets		
Less: Reserve accounts	(10,850,921)	(7,623,221)
Less: Financial assets at amortised cost - self supporting loans	(4,595)	0
Add: Current liabilities not expected to be cleared at the end of the year		
- Current portion of lease liabilities	170,163	86,075
- Current portion of borrowings	1,008,888	402,371
Total adjustments to net current assets	2(a) <u>(9,676,465)</u>	<u>(7,134,775)</u>

(c) Non-cash amounts excluded from operating activities

	YTD Budget Estimates 31 December 2025	YTD Actual 31 December 2025
	\$	\$
Adjustments to operating activities		
Less: Profit on asset disposals	(57,250)	(12,656)
Add: Loss on asset disposals	0	21,731
Add: Depreciation	5,299,390	5,111,263
Non-cash movements in non-current assets and liabilities:		
- Pensioner deferred rates	0	(33,764)
Total non-cash amounts excluded from operating activities	<u>5,242,140</u>	<u>5,086,574</u>

CURRENT AND NON-CURRENT CLASSIFICATION

In the determination of whether an asset or liability is current or non-current, consideration is given to the time when each asset or liability is expected to be settled. Unless otherwise stated assets or liabilities are classified as current if expected to be settled within the next 12 months, being the local governments' operational cycle.

CITY OF NEDLANDS
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
FOR THE PERIOD ENDED 31 DECEMBER 2025

3 EXPLANATION OF MATERIAL VARIANCES

The material variance thresholds are adopted annually by Council as an indicator of whether the actual expenditure or revenue varies from the year to date actual materially.
 The material variance adopted by Council for the 2025-26 year is \$20,000 and 10.00% whichever is the greater.

Description	Var. \$	Var. %	
	\$	%	
Revenue from operating activities			
Service charges	1,397,028	36.23%	▲
Favourable variance of \$1,397,028 is due to a difference in the Budgeted Vs Actual mix of UGP paid in full vs Instalments, with the budgeted expecting 50% to be paid in full but Actuals being closer to 60%.			Permanent
Interest revenue	143,259	36.60%	▲
Favourable variance of \$143,685 resulting due to budget phasing.			Timing
Other revenue	164,740	157.09%	▲
Favourable variance of \$164,740 primarily due to a catch up of re-imbursement of utility charges from clubs invoiced in September.			Timing
Expenditure from operating activities			
Materials and contracts	1,434,421	18.26%	▲
Favourable variance primarily due to expenditure being delayed pending the approval of the budget.			Timing
Utility charges	93,876	17.94%	▲
Favourable variance due to the reversal of prior year accruals for energy costs in July, but no ongoing monthly accrual.			Timing
Other expenditure	(174,428)	(34.81%)	▼
Unfavourable variance due to the phasing of the Budget.			Timing
Inflows from investing activities			
Proceeds from capital grants, subsidies and contributions	(1,668,989)	(81.12%)	▼
Unfavourable variance due to timing of grant receipts.			Timing
Outflows from investing activities			
Acquisition of property, plant and equipment	913,532	93.65%	▲
Favourable variance due to timing of major projects.			Timing
Acquisition of infrastructure	1,236,727	29.65%	▲
Favourable variance due to timing of major projects.			Timing
Surplus or deficit at the start of the financial year	1,105,117	30.48%	▲
Favourable variance due to the budget being an estimate.			Permanent
Surplus or deficit after imposition of general rates	5,851,793	26.48%	▲
Favourable variance primarily due to Fees and charges being budgeted evenly across the year, whereas some of the Service fees have been received entirely with the Rates in September.			Timing

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**CITY OF NEDLANDS
SUPPLEMENTARY INFORMATION
FOR THE PERIOD ENDED 31 DECEMBER 2025**

4 RESERVE ACCOUNTS

Reserve account name	Budget				Actual			
	Opening Balance	Transfers In (+)	Transfers Out (-)	Closing Balance	Opening Balance	Transfers In (+)	Transfers Out (-)	Closing Balance
	\$	\$	\$	\$	\$	\$	\$	\$
Reserve accounts restricted by legislation								
Cash-in-lieu of Public Open Space	519,817			519,817	368,333			368,333
Reserve accounts restricted by Council								
Plant Replacement	292,395	0	0	292,395	292,395	0	0	292,395
City Development	188,898	0	0	188,898	299,686	0	0	299,686
North Street	158,951	0	0	158,951	158,951	0	0	158,951
Welfare	208,248	0	0	208,248	369,884	0	0	369,884
Services	28,968	0	0	28,968	28,969	0	0	28,969
Insurance	67,939	0	0	67,939	67,939	0	0	67,939
Underground Power Projects	3,968,802	0	(3,850,000)	118,802	4,045,668	0	(3,727,700)	317,968
Waste Management	2,338,667	0	0	2,338,667	2,330,292	0	0	2,330,292
Building Replacement	623,747	0	0	623,747	955,315	0	0	955,315
Swanbourne Development	1,490	0	0	1,490	128,490	0	0	128,490
Public Art	47,334	0	0	47,334	47,334	0	0	47,334
Business System	113,143	0	0	113,143	114,143	0	0	114,143
All Ability Play Space	442,250	0	0	442,250	442,251	0	0	442,251
Major Projects	1,652,277	500,000	0	2,152,277	496,817	500,000	0	996,817
Riverwall Maintenance	100,000	0	0	100,000	104,454	0	0	104,454
Laneway Reserve	600,000	0	0	600,000	600,000	0	0	600,000
	11,352,926	500,000	(3,850,000)	8,002,926	10,850,921	500,000	(3,727,700)	7,623,221

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City of Nedlands Capital Works Program

For the Period 01-Dec-2025 to 31-Dec-2025

Project Description	Adopted Budget	Actual YTD
Building		
Maisonettes all units - Compliance upgrades to main distribution board	35,000	28,944
Retaining walls and fence John XXIII Depot remedy unstable slopes incl design and construction	350,000	0
City wide air-conditioning program	42,185	0
2025/26 - City wide flooring program	40,036	14,200
2025/26 - City wide painting program	42,185	25,055
Hackett Hall Demolition	203,300	0
Roofing / Safety Anchor Program	38,099	0
Strickland Street Infant Health Centre - Renewal	63,498	0
	814,303	68,199
Drainage		
Drainage improvement - Taylor Rd upgrade to connect to new pits and pipes	100,000	0
Drainage improvement - Edwards Green upgrade to connect to new pits and pipes	100,000	3,518
2025/26 - Drainage Civil Works Program (Reactive & Unplanned)	88,250	4,490
2025/26 - Drainage Soak well Installation Program (Reactive & Unplanned)	88,250	43,745
2025/26 - Capital - Drainage	30,000	0
Drainage Improvement - Jenkins Ave Catchment (Taylor Road)	261,550	76,568
	668,050	128,320
Parks		
Foreshore Management Design WaterWise Initiative	50,000	0
Nedlands Park Reserve & Croquet Borehole and headwork upgrade	62,950	0
Rogersons Gardens Inspection of borhole and assess condition	15,000	6,465
Charles Court Reserve Borehole and headwork upgrade	40,000	0
Nedlands Library Borehole and headwork upgrade	69,300	0
Daran Park aerator and jockey upgrade	20,000	6,138
Harris Park Playground upgrade	71,500	0
Swanbourne Beach Shelter replacement	93,687	0
Charles Court Reserve Floodlights	750,000	3,000
Enviroscape Plans Multiple parks	40,000	0
Parks - College Park Reserve Floodlighting	351,898	0
Parks - David Cruickshank Reserve Floodlighting	343,342	285,974
Urban Forest Strategy	62,121	75,171
Foreshore Reserve 28307 Greenway Development	89,678	0
	2,059,476	376,748
Roads		
Roads - Stubbs Tce FY 2025/2026	353,600	0
Roads - Asquith St Stage 1	250,000	0
Roads - Kennedia Lane - Renewal	402,690	130,473
Roads - The Avenue - Traffic Calming (Black Spot)	1,549,200	835,037
Roads - Monash Ave - Road Rehab (Smyth to East of Clifton)	716,313	7,468
Roads - Victoria Ave - Road Rehab (Waratah to Watkins)	1,395,468	913,703
Roads - Waratah Ave - Road Rehab (Robert to Alexander)	731,855	155,767
Roads - Webster Street - Road Rehab (Stirling Hwy to Edward)	55,978	3,007
	5,455,104	2,045,454
Bus Shelters		
Bus shelter upgrade co-funded with PTA	60,000	0
	60,000	0
Vehicle		
Fleet Renewal - Fit 106 1GBM398 : Hino Tipper - Landscape	145,000	0
Fleet Renewal - Fit 107 1GBM399 : Hino Tipper - Landscape	145,000	0
Fleet Renewal - 1TAE380 : Polmac B/Tail - 80206	22,727	20,256
Fleet Renewal - 1TAE381 : Polmac B/Tail - 80207	22,727	20,256
	335,454	40,512
Plant & Equipment		
Plant Trailer for Mini Excavator	16,800	10,950
Fit 100 Hino 300 Series Crew Cab Modifications	13,500	0
Fit 101 Hino 300 Series Crew Cab Modifications	13,500	0
Depot - Decommission Underground Fuel Tank	20,000	0
1AJN270: Caterpillar Forklift	54,545	49,925
1EN1491 : Hino Maintenance Truck	155,000	170,879
1ETL928 : Squirrel 805/SD	54,545	0
	327,890	231,754
Asset Management Capital		
Investigation and Design PICG-40kmh and parking strategy	100,000	8,600
Electronic Speed Display Signs Management in high speed areas	30,000	0
	130,000	8,600
ICT		
Network equipment replacement switches, UPS, firewall	250,000	0
Additional Aps Depot & Admin blackspots	30,000	0
New HC IT equipment for new position FY25/26	105,000	0
Library destop/laptop to replace VDIs for FY25/26	75,000	0
FBT/Safety car system	35,000	0
CCTV upgrade replace hardware EOL	18,000	0
	513,000	0
UnBudgeted		
OneCouncil Solution	0	30,517
Investigation and Design	0	61,347
Parks - Minor Park Furniture Renewal Program	0	13,228
Charles Court Reserve	0	17,053
Buildings - Administration Compactus Room Refurbishment	0	828
Total Capital Works Program	10,363,277	3,022,559

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City of Nedlands - Purchasing & Credit Card Payments December 2025

For the Period 28 November 2025 to 28 December 2025

Date	Supplier	Description	AUD	Comment
16/12/2025	BOC	Mosquito surveillance program	15.93	
28/12/2025	CARD FEE	CARD FEE	5.00	
2/12/2025	PAYPAL	QTRA Licences	178.45	
28/12/2025	CARD FEE	CARD FEE	5.00	
28/11/2025	IKEA PERTH	Materials for public activities	120.00	
18/12/2025	KMART	Public activities	231.00	
18/12/2025	KMART	Public activities	100.50	
28/12/2025	CARD FEE	CARD FEE	5.00	
28/11/2025	COLES 0302	Sunscreen for depot staff	56.90	
2/12/2025	JTB SPARES	Hino Fleet parts	7.25	
2/12/2025	JOHN HUGHES PARTS	Ford fleet part	58.30	
16/12/2025	LOCK STOCK & FARRELL	Fleet vehicle parts	33.84	
16/12/2025	OFFICEWORKS 0602	2026 Diaries for depot staff	30.00	
23/12/2025	INSTANT WINDSCREENS	New side window for Ranger staff vehicle	603.39	
28/12/2025	CARD FEE	CARD FEE	5.00	
28/11/2025	Bloomeroo	Bereavement flowers	100.95	
8/12/2025	LinkedIn Recruiter P69968	Subscription to LinkedIn Recruiter for recruitment purposes	224.99	
10/12/2025	WILSON PARKING P200	Parking for meeting	15.21	
11/12/2025	DAN MURPHY'S/401 SCARBORO	Selection of drinks for staff Christmas party	1745.34	
17/12/2025	KMART	Christmas gifts for dogs who visited in December	48.00	
23/12/2025	COLES 0256	Hot cross buns for employees on Christmas Employees	56.00	
28/12/2025	CARD FEE	CARD FEE	5.00	
1/12/2025	Google Workspace_nedlands	Google workspace-Live streaming	46.20	
9/12/2025	MICROSOFT#G128659752	2025 Nov - MS Azure SQL Storage-G128659752	616.42	
9/12/2025	BUNNINGS 483000	Batteries for keyboards and mice	98.90	
10/12/2025	Microsoft-G128991103	2025 Nov - MS Azure storage	89.18	
11/12/2025	POS CENTRAL	Rangers' infringement printer purchase	2072.00	
13/12/2025	Intuit Mailchimp	Mailchimp survey tool - Communication	113.66	
28/12/2025	CARD FEE	CARD FEE	5.00	
4/12/2025	ALDI STORES	Tresillian XMas Party for Tutors	13.53	
5/12/2025	COLES 0299	Tresillian XMas Party for tutors	15.50	
5/12/2025	COLES 0299	Tresillian XMas Party for tutors	3.00	
5/12/2025	JACK'S WHOLEFOODS &	Tresillian Xmas Party	17.92	
15/12/2025	NESPRESSO AU	Consumables - Tresillian	209.30	
15/12/2025	BUNNINGS GROUP LTD	Tresillian - Painting for benches and plinths	233.00	
16/12/2025	BUNNINGS 483000	Bunnings - cleaning attachments for deep clean	57.96	
28/12/2025	CARD FEE	CARD FEE	5.00	
5/12/2025	OFFICEWORKS	LPS 3 Maps Printing	51.00	
28/12/2025	CARD FEE	CARD FEE	5.00	
28/12/2025	CARD FEE	CARD FEE	5.00	
27/11/2025	HIDDEN DISABILITIES	DAIP program, support materials	370.13	
9/12/2025	SP CHATSWORTH F	Flowers for birth of baby	103.95	
28/12/2025	CARD FEE	CARD FEE	5.00	
26/11/2025	BUNNINGS 453000	Depot decking materials- edge boards	300.00	
27/11/2025	BUNNINGS 483000	Small tools of trade	34.16	
28/11/2025	BUNNINGS 309000	Depot decking materials	38.81	
1/12/2025	BUNNINGS 483000	Concrete edging tool	17.01	
1/12/2025	BUNNINGS 309000	Depot decking materials	65.56	
1/12/2025	BUNNINGS 309000	Depot decking materials	42.39	
2/12/2025	BUNNINGS 483000	Depot decking materials	90.45	
2/12/2025	BUNNINGS 483000	Depot decking materials	81.58	
3/12/2025	DIAMOND HIRE	Acrow prop hire - dropped ceiling	220.00	
12/12/2025	BUNNINGS 483000	Depot hose reels - workshop + office building	188.10	
15/12/2025	BUNNINGS 309000	Door hinge repair	33.67	
18/12/2025	BUNNINGS 309000	Workshop water cooler repairs	209.13	
18/12/2025	GALVINS PLUMBING SUPPL	Workshop water cooler repairs	23.21	
28/12/2025	CARD FEE	CARD FEE	5.00	
2/12/2025	CONCRETE TAXI AUSTRALIA	Concrete for footings	350.00	
9/12/2025	TAYLOR RD IGA	Catering	62.00	
28/12/2025	CARD FEE	CARD FEE	5.00	
28/12/2025	CARD FEE	CARD FEE	5.00	
28/12/2025	CARD FEE	CARD FEE	5.00	
28/11/2025	KMART 1018	Items for Staff Function	46.00	
8/12/2025	DOLCE AND SALATO	Catering for Staff Function	222.00	
9/12/2025	WOOLWORTHS/SUBIACO SQR S/	Staff Awards	300.00	
9/12/2025	WOOLWORTHS/SUBIACO SQR S/	Staff Awards	300.00	
9/12/2025	WOOLWORTHS/SUBIACO SQR S/	Staff Awards	499.85	

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10/12/2025	WOOLWORTHS/SUBIACO SQR S/	Staff Awards	300.00
10/12/2025	WOOLWORTHS/SUBIACO SQR S/	Staff Awards	300.00
10/12/2025	COLES 0270	Staff Awards	115.80
11/12/2025	ALDI STORES	Catering for Staff Function	281.13
11/12/2025	WOOLWORTHS/INNALOO S/C 38	Catering items	13.20
11/12/2025	Pricesavers Innaloo	Items for Staff Function	9.00
12/12/2025	POST NEDLANDS POST SHO	Staff Awards	217.85
12/12/2025	THE GOOD GROCER SOUT	Items for staff function	14.97
19/12/2025	LS VinEataly	Catering for Function	916.88
			<hr/>
			\$ 13,100.45



City of Nedlands - Purchasing Card - Fuel

For the Period 10 November 2025 to 8 December 2025

WEX Australia Pty Ltd ABN: 68 005 970 570

Transaction Date	Amount	Merchant Name	Card Description	Product Name
10/11/2025	9.08	WEX AUSTRALIA	ROADSIDE ASSIST	FLEET 106
17/11/2025	1.89	BP ROSEGARDEN	SURCHARGE	FLEET 106
17/11/2025	118.64	BP ROSEGARDEN	ULS DIESEL	FLEET 106
17/11/2025	-1.13	BP ROSEGARDEN	DISCOUNT	FLEET 106
17/11/2025	0.83	WEX AUSTRALIA	TRANSACTION FEE	FLEET 106
26/11/2025	0.64	BP ROSEGARDEN	SURCHARGE	FLEET 106
26/11/2025	40.16	BP ROSEGARDEN	ULS DIESEL	FLEET 106
26/11/2025	-0.38	BP ROSEGARDEN	DISCOUNT	FLEET 106
26/11/2025	0.83	WEX AUSTRALIA	TRANSACTION FEE	FLEET 106
1/12/2025	2.03	BP ROSEGARDEN	SURCHARGE	FLEET 106
1/12/2025	127.22	BP ROSEGARDEN	ULS DIESEL	FLEET 106
1/12/2025	-1.2	BP ROSEGARDEN	DISCOUNT	FLEET 106
1/12/2025	0.83	WEX AUSTRALIA	TRANSACTION FEE	FLEET 106
8/12/2025	3.58	WEX AUSTRALIA	MANAGEMENT FEE	FLEET 106
10/11/2025	9.08	WEX AUSTRALIA	ROADSIDE ASSIST	FLEET 107
3/12/2025	3.32	BP ROSEGARDEN	SURCHARGE	FLEET 107
3/12/2025	207.6	BP ROSEGARDEN	ULS DIESEL (211.90	FLEET 107
3/12/2025	-1.96	BP ROSEGARDEN	DISC. (NO GST) 2.00	FLEET 107
3/12/2025	0.83	WEX AUSTRALIA	TRANSACTION FEE	FLEET 107
8/12/2025	3.58	WEX AUSTRALIA	MANAGEMENT FEE	FLEET 107
18/11/2025	9.08	WEX AUSTRALIA	ROADSIDE ASSIST	FLEET 512
20/11/2025	1.24	BP ROSEGARDEN	SURCHARGE	FLEET 512
20/11/2025	77.66	BP ROSEGARDEN	REGULAR ULP	FLEET 512
20/11/2025	-0.83	BP ROSEGARDEN	DISCOUNT	FLEET 512
20/11/2025	0.83	WEX AUSTRALIA	TRANSACTION FEE	FLEET 512
8/12/2025	3.58	WEX AUSTRALIA	MANAGEMENT FEE	FLEET 512
18/11/2025	9.08	WEX AUSTRALIA	ROADSIDE ASSIST	FLEET 218
8/12/2025	3.58	WEX AUSTRALIA	MANAGEMENT FEE	FLEET 218
18/11/2025	9.08	WEX AUSTRALIA	ROADSIDE ASSIST	FLEET 644
8/12/2025	3.58	WEX AUSTRALIA	MANAGEMENT FEE	FLEET 644
10/11/2025	9.08	WEX AUSTRALIA	ROADSIDE ASSIST	FLEET 1002
11/11/2025	1.17	BP ROSEGARDEN	SURCHARGE	FLEET 1002
11/11/2025	73.51	BP ROSEGARDEN	REGULAR ULP	FLEET 1002
11/11/2025	-0.9	BP ROSEGARDEN	DISCOUNT	FLEET 1002
11/11/2025	0.83	WEX AUSTRALIA	TRANSACTION FEE	FLEET 1002
17/11/2025	1.25	BP ROSEGARDEN	SURCHARGE	FLEET 1002
17/11/2025	78.15	BP ROSEGARDEN	REGULAR ULP	FLEET 1002
17/11/2025	-0.89	BP ROSEGARDEN	DISCOUNT	FLEET 1002
17/11/2025	0.83	WEX AUSTRALIA	TRANSACTION FEE	FLEET 1002
24/11/2025	1.33	BP ROSEGARDEN	SURCHARGE	FLEET 1002
24/11/2025	83.28	BP ROSEGARDEN	REGULAR ULP	FLEET 1002
24/11/2025	-0.96	BP ROSEGARDEN	DISCOUNT	FLEET 1002
24/11/2025	0.83	WEX AUSTRALIA	TRANSACTION FEE	FLEET 1002
1/12/2025	1.24	BP ROSEGARDEN	SURCHARGE	FLEET 1002
1/12/2025	78.01	BP ROSEGARDEN	REGULAR ULP	FLEET 1002
1/12/2025	-0.9	BP ROSEGARDEN	DISCOUNT	FLEET 1002
1/12/2025	0.83	WEX AUSTRALIA	TRANSACTION FEE	FLEET 1002
5/12/2025	1.2	BP ROSEGARDEN	SURCHARGE	FLEET 1002
5/12/2025	75.02	BP ROSEGARDEN	REGULAR ULP	FLEET 1002
5/12/2025	-0.85	BP ROSEGARDEN	DISCOUNT	FLEET 1002
5/12/2025	0.83	WEX AUSTRALIA	TRANSACTION FEE	FLEET 1002
8/12/2025	3.58	WEX AUSTRALIA	MANAGEMENT FEE	FLEET 1002
10/11/2025	9.08	WEX AUSTRALIA	ROADSIDE ASSIST	FLEET 1373
13/11/2025	1.43	BP ROSEGARDEN	SURCHARGE	FLEET 1373
13/11/2025	89.4	BP ROSEGARDEN	REGULAR ULP	FLEET 1373
13/11/2025	-0.96	BP ROSEGARDEN	DISCOUNT	FLEET 1373
13/11/2025	0.83	WEX AUSTRALIA	TRANSACTION FEE	FLEET 1373
28/11/2025	28	REDDY EXPRESS	CARWASH	FLEET 1373
28/11/2025	0.83	WEX AUSTRALIA	TRANSACTION FEE	FLEET 1373
28/11/2025	63.11	REDDY EXPRESS	REGULAR ULP	FLEET 1373
28/11/2025	0.83	WEX AUSTRALIA	TRANSACTION FEE	FLEET 1373
8/12/2025	3.58	WEX AUSTRALIA	MANAGEMENT FEE	FLEET 1373
8/12/2025	3.58	WEX AUSTRALIA	MANAGEMENT FEE	FLEET 182
11/11/2025	2.32	BP ROSEGARDEN	SURCHARGE	FLEET 643
11/11/2025	145.01	BP ROSEGARDEN	ULS DIESEL	FLEET 643
11/11/2025	-1.45	BP ROSEGARDEN	DISCOUNT	FLEET 643
11/11/2025	0.83	WEX AUSTRALIA	TRANSACTION FEE	FLEET 643
18/11/2025	9.08	WEX AUSTRALIA	ROADSIDE ASSIST	FLEET 643
19/11/2025	0.78	BP ROSEGARDEN	SURCHARGE	FLEET 643

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Transaction Date	Amount	Merchant Name	Card Description	Product Name
10/11/2025	9.08	WEX AUSTRALIA	ROADSIDE ASSIST	FLEET 106
17/11/2025	1.89	BP ROSEGARDEN	SURCHARGE	FLEET 106
19/11/2025	49.1	BP ROSEGARDEN	ULS DIESEL	FLEET 643
19/11/2025	-0.47	BP ROSEGARDEN	DISCOUNT	FLEET 643
19/11/2025	0.83	WEX AUSTRALIA	TRANSACTION FEE	FLEET 643
25/11/2025	2.2	BP CONNECT	SURCHARGE	FLEET 643
25/11/2025	138.01	BP CONNECT	ULS DIESEL	FLEET 643
25/11/2025	-1.38	BP CONNECT	DISCOUNT	FLEET 643
25/11/2025	0.83	WEX AUSTRALIA	TRANSACTION FEE	FLEET 643
4/12/2025	2.41	BP ROSEGARDEN	SURCHARGE	FLEET 643
4/12/2025	150.75	BP ROSEGARDEN	ULS DIESEL	FLEET 643
4/12/2025	-1.42	BP ROSEGARDEN	DISCOUNT	FLEET 643
4/12/2025	0.83	WEX AUSTRALIA	TRANSACTION FEE	FLEET 643
8/12/2025	3.58	WEX AUSTRALIA	MANAGEMENT FEE	FLEET 643
14/11/2025	1.68	BP ROSEGARDEN	SURCHARGE	FLEET 201
14/11/2025	105.01	BP ROSEGARDEN	USL DIESEL	FLEET 201
14/11/2025	-1.02	BP ROSEGARDEN	DISCOUNT	FLEET 201
14/11/2025	0.83	WEX AUSTRALIA	TRANSACTION FEE	FLEET 201
18/11/2025	9.08	WEX AUSTRALIA	ROADSIDE ASSIST	FLEET 201
28/11/2025	90.17	BURK MALAGA	DIESEL	FLEET 201
28/11/2025	0.83	WEX AUSTRALIA	TRANSACTION FEE	FLEET 201
8/12/2025	3.58	WEX AUSTRALIA	MANAGEMENT FEE	FLEET 201
10/11/2025	1.1	BP ROSEGARDEN	SURCHARGE	FLEET 868
10/11/2025	68.84	BP ROSEGARDEN	ULTRA PULP	FLEET 868
10/11/2025	-0.69	BP ROSEGARDEN	DISCOUNT	FLEET 868
10/11/2025	0.83	WEX AUSTRALIA	TRANSACTION FEE	FLEET 868
12/11/2025	1.97	BP ROSEGARDEN	SURCHARGE	FLEET 868
12/11/2025	123.22	BP ROSEGARDEN	ULS DIESEL	FLEET 868
12/11/2025	-1.22	BP ROSEGARDEN	DISCOUNT	FLEET 868
12/11/2025	0.83	WEX AUSTRALIA	TRANSACTION FEE	FLEET 868
18/11/2025	9.08	WEX AUSTRALIA	ROADSIDE ASSIST	FLEET 868
24/11/2025	1.95	BP ROSEGARDEN	SURCHARGE	FLEET 868
24/11/2025	122.33	BP ROSEGARDEN	ULS DIESEL	FLEET 868
24/11/2025	-1.15	BP ROSEGARDEN	DISCOUNT	FLEET 868
24/11/2025	0.83	WEX AUSTRALIA	TRANSACTION FEE	FLEET 868
2/12/2025	1.41	BP ROSEGARDEN	SURCHARGE	FLEET 868
2/12/2025	88.55	BP ROSEGARDEN	ULS DIESEL	FLEET 868
2/12/2025	-0.84	BP ROSEGARDEN	DISCOUNT	FLEET 868
2/12/2025	0.83	WEX AUSTRALIA	TRANSACTION FEE	FLEET 868
8/12/2025	3.58	WEX AUSTRALIA	MANAGEMENT FEE	FLEET 868
10/11/2025	9.08	WEX AUSTRALIA	ROADSIDE ASSIST	FLEET 1375
19/11/2025	75.04	CALTEX	REGULAR ULP	FLEET 1375
19/11/2025	0.83	WEX AUSTRALIA	TRANSACTION FEE	FLEET 1375
27/11/2025	1.44	BP ROSEGARDEN	SURCHARGE	FLEET 1375
27/11/2025	90.62	BP ROSEGARDEN	REGULAR ULP	FLEET 1375
27/11/2025	-0.96	BP ROSEGARDEN	DISCOUNT	FLEET 1375
27/11/2025	0.83	WEX AUSTRALIA	TRANSACTION FEE	FLEET 1375
8/12/2025	3.58	WEX AUSTRALIA	MANAGEMENT FEE	FLEET 1375
8/12/2025	3.58	WEX AUSTRALIA	MANAGEMENT FEE	WORKSHOP
10/11/2025	9.08	WEX AUSTRALIA	ROADSIDE ASSIST	FLEET 1372
14/11/2025	1.21	BP ROSEGARDEN	SURCHARGE	FLEET 1372
14/11/2025	75.64	BP ROSEGARDEN	REGULAR ULP	FLEET 1372
14/11/2025	-0.85	BP ROSEGARDEN	DISCOUNT	FLEET 1372
14/11/2025	0.83	WEX AUSTRALIA	TRANSACTION FEE	FLEET 1372
8/12/2025	3.58	WEX AUSTRALIA	MANAGEMENT FEE	FLEET 1372
13/11/2025	66.55	EG FUELCO	REGULAR ULP	FLEET 1381
13/11/2025	0.83	WEX AUSTRALIA	TRANSACTION FEE	FLEET 1381
18/11/2025	9.08	WEX AUSTRALIA	ROADSIDE ASSIST	FLEET 1381
19/11/2025	55.35	EG FUELCO	REGULAR ULP	FLEET 1381
19/11/2025	0.83	WEX AUSTRALIA	TRANSACTION FEE	FLEET 1381
25/11/2025	12.36	EG FUELCO	REGULAR ULP	FLEET 1381
25/11/2025	0.83	WEX AUSTRALIA	TRANSACTION FEE	FLEET 1381
26/11/2025	1.43	BP ROSEGARDEN	SURCHARGE	FLEET 1381
26/11/2025	89.66	BP ROSEGARDEN	REGULAR ULP	FLEET 1381
26/11/2025	-0.9	BP ROSEGARDEN	DISCOUNT	FLEET 1381
26/11/2025	0.83	WEX AUSTRALIA	TRANSACTION FEE	FLEET 1381
4/12/2025	82.74	EG FUELCO	REGULAR ULP	FLEET 1381
4/12/2025	0.83	WEX AUSTRALIA	TRANSACTION FEE	FLEET 1381
8/12/2025	3.58	WEX AUSTRALIA	MANAGEMENT FEE	FLEET 1381
1/12/2025	131.46	REDDY EXPRESS	ULS DIESEL	FLEET 600
1/12/2025	0.83	WEX AUSTRALIA	TRANSACTION FEE	FLEET 600
8/12/2025	3.58	WEX AUSTRALIA	MANAGEMENT FEE	FLEET 600
18/11/2025	9.08	WEX AUSTRALIA	ROADSIDE ASSIST	FLEET 648
25/11/2025	2.26	BP WOODVALE	SURCHARGE	FLEET 648
25/11/2025	141.62	BP WOODVALE	ULS DIESEL	FLEET 648

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10/11/2025	9.08	WEX AUSTRALIA	ROADSIDE ASSIST	FLEET 106
17/11/2025	1.89	BP ROSEGARDEN	SURCHARGE	FLEET 106
25/11/2025	-1.36	BP WOODVALE	DISCOUNT	FLEET 648
25/11/2025	0.83	WEX AUSTRALIA	TRANSACTION FEE	FLEET 648
8/12/2025	3.58	WEX AUSTRALIA	MANAGEMENT FEE	FLEET 648
12/11/2025	1.07	BP ROSEGARDEN	SURCHARGE	FLEET 901
12/11/2025	67.21	BP ROSEGARDEN	ULS DIESEL	FLEET 901
12/11/2025	-0.67	BP ROSEGARDEN	DISCOUNT	FLEET 901
12/11/2025	0.83	WEX AUSTRALIA	TRANSACTION FEE	FLEET 901
28/11/2025	22.83	WEX AUSTRALIA	ROADSIDE ASSIST	FLEET 901
4/12/2025	1.19	BP ROSEGARDEN	SURCHARGE	FLEET 901
4/12/2025	74.59	BP ROSEGARDEN	ULS DIESEL	FLEET 901
4/12/2025	-0.7	BP ROSEGARDEN	DISCOUNT	FLEET 901
4/12/2025	0.83	WEX AUSTRALIA	TRANSACTION FEE	FLEET 901
8/12/2025	3.58	WEX AUSTRALIA	MANAGEMENT FEE	FLEET 901
9/11/2025	6.88	WEX AUSTRALIA	ROADSIDE ASSIST	FLEET 1600
25/11/2025	98.16	AMPOL LEEDERVILLE	PREMIUM	FLEET 1600
25/11/2025	0.83	WEX AUSTRALIA	TRANSACTION FEE	FLEET 1600
8/12/2025	3.58	WEX AUSTRALIA	MANAGEMENT FEE	FLEET 1600
18/11/2025	9.08	WEX AUSTRALIA	ROADSIDE ASSIST	FLEET 200
8/12/2025	3.58	WEX AUSTRALIA	MANAGEMENT FEE	FLEET 200
13/11/2025	1.66	BP ROSEGARDEN	SURCHARGE	FLEET 322
13/11/2025	103.89	BP ROSEGARDEN	ULS DIESEL	FLEET 322
13/11/2025	-1.02	BP ROSEGARDEN	DISCOUNT	FLEET 322
13/11/2025	0.83	WEX AUSTRALIA	TRANSACTION FEE	FLEET 322
19/11/2025	1.25	BP ROSEGARDEN	SURCHARGE	FLEET 322
19/11/2025	78.27	BP ROSEGARDEN	ULS DIESEL	FLEET 322
19/11/2025	-0.75	BP ROSEGARDEN	DISCOUNT	FLEET 322
19/11/2025	0.83	WEX AUSTRALIA	TRANSACTION FEE	FLEET 322
27/11/2025	1.37	BP ROSEGARDEN	SURCHARGE	FLEET 322
27/11/2025	85.93	BP ROSEGARDEN	ULS DIESEL	FLEET 322
27/11/2025	-0.81	BP ROSEGARDEN	DISCOUNT	FLEET 322
27/11/2025	0.83	WEX AUSTRALIA	TRANSACTION FEE	FLEET 322
4/12/2025	1.52	BP ROSEGARDEN	SURCHARGE	FLEET 322
4/12/2025	95.33	BP ROSEGARDEN	ULS DIESEL	FLEET 322
4/12/2025	-0.9	BP ROSEGARDEN	DISCOUNT	FLEET 322
4/12/2025	0.83	WEX AUSTRALIA	TRANSACTION FEE	FLEET 322
8/12/2025	3.58	WEX AUSTRALIA	MANAGEMENT FEE	FLEET 322
10/11/2025	9.08	WEX AUSTRALIA	ROADSIDE ASSIST	FLEET 1001
14/11/2025	1.66	BP ROSEGARDEN	SURCHARGE	FLEET 1001
14/11/2025	103.82	BP ROSEGARDEN	REGULAR ULP	FLEET 1001
14/11/2025	-1.17	BP ROSEGARDEN	DISCOUNT	FLEET 1001
14/11/2025	0.83	WEX AUSTRALIA	TRANSACTION FEE	FLEET 1001
24/11/2025	1.52	BP ROSEGARDEN	SURCHARGE	FLEET 1001
24/11/2025	95.02	BP ROSEGARDEN	REGULAR ULP	FLEET 1001
24/11/2025	-1.09	BP ROSEGARDEN	DISCOUNT	FLEET 1001
24/11/2025	0.83	WEX AUSTRALIA	TRANSACTION FEE	FLEET 1001
5/12/2025	1.62	BP ROSEGARDEN	SURCHARGE	FLEET 1001
5/12/2025	101.56	BP ROSEGARDEN	REGULAR ULP	FLEET 1001
5/12/2025	-1.15	BP ROSEGARDEN	DISCOUNT	FLEET 1001
5/12/2025	0.83	WEX AUSTRALIA	TRANSACTION FEE	FLEET 1001
8/12/2025	3.58	WEX AUSTRALIA	MANAGEMENT FEE	FLEET 1001
10/11/2025	9.08	WEX AUSTRALIA	ROADSIDE ASSIST	FLEET 108
13/11/2025	4.57	BP ROSEGARDEN	SURCHARGE	FLEET 108
13/11/2025	285.91	BP ROSEGARDEN	ULS DIESEL	FLEET 108
13/11/2025	-2.8	BP ROSEGARDEN	DISCOUNT	FLEET 108
13/11/2025	0.83	WEX AUSTRALIA	TRANSACTION FEE	FLEET 108
19/11/2025	4.34	BP ROSEGARDEN	SURCHARGE	FLEET 108
19/11/2025	271.3	BP ROSEGARDEN	ULS DIESEL	FLEET 108
19/11/2025	-2.59	BP ROSEGARDEN	DISCOUNT	FLEET 108
19/11/2025	0.83	WEX AUSTRALIA	TRANSACTION FEE	FLEET 108
27/11/2025	4.78	BP ROSEGARDEN	SURCHARGE	FLEET 108
27/11/2025	299.27	BP ROSEGARDEN	ULS DIESEL	FLEET 108
27/11/2025	-2.82	BP ROSEGARDEN	DISCOUNT	FLEET 108
27/11/2025	0.83	WEX AUSTRALIA	TRANSACTION FEE	FLEET 108
4/12/2025	4.3	BP ROSEGARDEN	SURCHARGE	FLEET 108
4/12/2025	269.26	BP ROSEGARDEN	ULS DIESEL	FLEET 108
4/12/2025	-2.54	BP ROSEGARDEN	DISCOUNT	FLEET 108
4/12/2025	0.83	WEX AUSTRALIA	TRANSACTION FEE	FLEET 108
8/12/2025	3.58	WEX AUSTRALIA	MANAGEMENT FEE	FLEET 108
10/11/2025	9.08	WEX AUSTRALIA	ROADSIDE ASSIST	FLEET 1374
18/11/2025	1.15	BP ROSEGARDEN	SURCHARGE	FLEET 1374
18/11/2025	72.18	BP ROSEGARDEN	REGULAR ULP	FLEET 1374
18/11/2025	-0.87	BP ROSEGARDEN	DISCOUNT	FLEET 1374
18/11/2025	0.83	WEX AUSTRALIA	TRANSACTION FEE	FLEET 1374

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10/11/2025	9.08	WEX AUSTRALIA	ROADSIDE ASSIST	FLEET 106
17/11/2025	1.89	BP ROSEGARDEN	SURCHARGE	FLEET 106
8/12/2025	3.58	WEX AUSTRALIA	MANAGEMENT FEE	FLEET 1374
18/11/2025	9.08	WEX AUSTRALIA	ROADSIDE ASSIST	FLEET 190
18/11/2025	2.43	BP ROSEGARDEN	SURCHARGE	FLEET 190
18/11/2025	152.01	BP ROSEGARDEN	ULS DIESEL	FLEET 190
18/11/2025	-1.45	BP ROSEGARDEN	DISCOUNT	FLEET 190
18/11/2025	0.83	WEX AUSTRALIA	TRANSACTION FEE	FLEET 190
1/12/2025	2.53	BP ROSEGARDEN	SURCHARGE	FLEET 190
1/12/2025	158.44	BP ROSEGARDEN	ULS DIESEL	FLEET 190
1/12/2025	-1.5	BP ROSEGARDEN	DISCOUNT	FLEET 190
1/12/2025	0.83	WEX AUSTRALIA	TRANSACTION FEE	FLEET 190
8/12/2025	3.58	WEX AUSTRALIA	MANAGEMENT FEE	FLEET 190
10/11/2025	9.08	WEX AUSTRALIA	ROADSIDE ASSIST	FLEET 1371
10/11/2025	75.18	AMPOL NEDLANDS	REGULAR ULP	FLEET 1371
10/11/2025	0.83	WEX AUSTRALIA	TRANSACTION FEE	FLEET 1371
8/12/2025	3.58	WEX AUSTRALIA	MANAGEMENT FEE	FLEET 1371
8/12/2025	3.58	WEX AUSTRALIA	MANAGEMENT FEE	MINOR PLANT
18/11/2025	9.08	WEX AUSTRALIA	ROADSIDE ASSIST	FLEET 505
8/12/2025	3.58	WEX AUSTRALIA	MANAGEMENT FEE	FLEET 505
18/11/2025	9.08	WEX AUSTRALIA	ROADSIDE ASSIST	FLEET 503
8/12/2025	3.58	WEX AUSTRALIA	MANAGEMENT FEE	FLEET 503
17/11/2025	0.24	BP CONNECT	SURCHARGE	FLEET 1386
17/11/2025	15	BP CONNECT	CAR WASH	FLEET 1386
17/11/2025	0.83	WEX AUSTRALIA	TRANSACTION FEE	FLEET 1386
17/11/2025	9.08	WEX AUSTRALIA	ROADSIDE ASSIST	FLEET 1386
19/11/2025	1.61	BP ROSEGARDEN	SURCHARGE	FLEET 1386
19/11/2025	100.95	BP ROSEGARDEN	ULTRA PULP	FLEET 1386
19/11/2025	-0.89	BP ROSEGARDEN	DISCOUNT	FLEET 1386
19/11/2025	0.83	WEX AUSTRALIA	TRANSACTION FEE	FLEET 1386
19/11/2025	1.77	BP CONNECT	SURCHARGE	FLEET 1386
1/12/2025	25	BP CONNECT	CAR WASH	FLEET 1386
1/12/2025	86.07	BP CONNECT	ULTRA PULP	FLEET 1386
1/12/2025	-0.86	BP CONNECT	DISCOUNT	FLEET 1386
1/12/2025	0.83	WEX AUSTRALIA	TRANSACTION FEE	FLEET 1386
8/12/2025	3.58	WEX AUSTRALIA	MANAGEMENT FEE	FLEET 1386
10/11/2025	9.08	WEX AUSTRALIA	ROADSIDE ASSIST	FLEET 137
24/11/2025	2.4	BP ROSEGARDEN	SURCHARGE	FLEET 137
24/11/2025	150.51	BP ROSEGARDEN	ULS DIESEL	FLEET 137
24/11/2025	-1.42	BP ROSEGARDEN	DISCOUNT	FLEET 137
24/11/2025	0.83	WEX AUSTRALIA	TRANSACTION FEE	FLEET 137
4/12/2025	2.5	BP ROSEGARDEN	SURCHARGE	FLEET 137
4/12/2025	156.64	BP ROSEGARDEN	ULS DIESEL	FLEET 137
4/12/2025	-1.48	BP ROSEGARDEN	DISCOUNT	FLEET 137
4/12/2025	0.83	WEX AUSTRALIA	TRANSACTION FEE	FLEET 137
8/12/2025	3.58	WEX AUSTRALIA	MANAGEMENT FEE	FLEET 137
12/11/2025	2.41	BP ROSEGARDEN	SURCHARGE	MINOR PLANT
12/11/2025	85.08	BP ROSEGARDEN	REGULAR ULP	MINOR PLANT
12/11/2025	-0.85	BP ROSEGARDEN	DISCOUNT	MINOR PLANT
12/11/2025	65.6	BP ROSEGARDEN	TRANSACTION FEE	MINOR PLANT
12/11/2025	-0.65	BP ROSEGARDEN	DISCOUNT	MINOR PLANT
12/11/2025	0.83	WEX AUSTRALIA	TRANSACTION FEE	MINOR PLANT
21/11/2025	0.86	BP ROSEGARDEN	SURCHARGE	MINOR PLANT
21/11/2025	54.33	BP ROSEGARDEN	REGULAR ULP	MINOR PLANT
21/11/2025	-0.61	BP ROSEGARDEN	DISCOUNT	MINOR PLANT
21/11/2025	0.83	WEX AUSTRALIA	TRANSACTION FEE	MINOR PLANT
8/12/2025	3.58	WEX AUSTRALIA	MANAGEMENT FEE	MINOR PLANT
10/11/2025	9.08	WEX AUSTRALIA	ROADSIDE ASSIST	FLEET 1000
19/11/2025	2.05	BP ROSEGARDEN	SURCHARGE	FLEET 1000
19/11/2025	128.63	BP ROSEGARDEN	ULTRA PULP	FLEET 1000
19/11/2025	-1.13	BP ROSEGARDEN	DISCOUNT	FLEET 1000
19/11/2025	0.83	WEX AUSTRALIA	TRANSACTION FEE	FLEET 1000
3/12/2025	2.08	BP ROSEGARDEN	SURCHARGE	FLEET 1000
3/12/2025	130.04	BP ROSEGARDEN	ULTRA PULP	FLEET 1000
3/12/2025	-1.16	BP ROSEGARDEN	DISCOUNT	FLEET 1000
3/12/2025	0.83	WEX AUSTRALIA	TRANSACTION FEE	FLEET 1000
8/12/2025	3.58	WEX AUSTRALIA	MANAGEMENT FEE	FLEET 1000
18/11/2025	0.99	BP ROSEGARDEN	SURCHARGE	FLEET 1388
18/11/2025	62.08	BP ROSEGARDEN	REGULAR ULP	FLEET 1388
18/11/2025	-0.75	BP ROSEGARDEN	DISCOUNT	FLEET 1388
18/11/2025	0.83	WEX AUSTRALIA	TRANSACTION FEE	FLEET 1388
2/12/2025	64.73	AMPOL NEDLANDS	REGULAR ULP	FLEET 1388
2/12/2025	0.83	WEX AUSTRALIA	TRANSACTION FEE	FLEET 1388
8/12/2025	3.58	WEX AUSTRALIA	MANAGEMENT FEE	FLEET 1388
17/11/2025	1.53	BP HIGHGATE	SURCHARGE	FLEET 1385

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10/11/2025	9.08	WEX AUSTRALIA	ROADSIDE ASSIST	FLEET 106
17/11/2025	1.89	BP ROSEGARDEN	SURCHARGE	FLEET 106
17/11/2025	95.7	BP HIGHGATE	REGULAR ULP	FLEET 1385
17/11/2025	-1.11	BP HIGHGATE	DISCOUNT	FLEET 1385
17/11/2025	0.83	WEX AUSTRALIA	TRANSACTION FEE	FLEET 1385
19/11/2025	9.08	WEX AUSTRALIA	ROADSIDE ASSIST	FLEET 1385
24/11/2025	101.52	AMPOL NEDLANDS	REGULAR ULP	FLEET 1385
24/11/2025	0.83	WEX AUSTRALIA	TRANSACTION FEE	FLEET 1385
4/12/2025	110.88	AMPOL NEDLANDS	REGULAR ULP	FLEET 1385
4/12/2025	0.83	WEX AUSTRALIA	TRANSACTION FEE	FLEET 1385
8/12/2025	3.58	WEX AUSTRALIA	MANAGEMENT FEE	FLEET 1385
18/11/2025	9.08	WEX AUSTRALIA	ROADSIDE ASSIST	FLEET 616
3/12/2025	2.38	BP ROSEGARDEN	SURCHARGE	FLEET 616
3/12/2025	148.94	BP ROSEGARDEN	ULS DIESEL	FLEET 616
3/12/2025	-1.41	BP ROSEGARDEN	DISCOUNT	FLEET 616
3/12/2025	0.83	WEX AUSTRALIA	TRANSACTION FEE	FLEET 616
8/12/2025	3.58	WEX AUSTRALIA	MANAGEMENT FEE	FLEET 616
10/11/2025	9.08	WEX AUSTRALIA	ROADSIDE ASSIST	FLEET 109
17/11/2025	3.9	BP ROSEGARDEN	SURCHARGE	FLEET 109
17/11/2025	244.26	BP ROSEGARDEN	ULS DIESEL	FLEET 109
17/11/2025	-2.33	BP ROSEGARDEN	DISCOUNT	FLEET 109
17/11/2025	0.83	WEX AUSTRALIA	TRANSACTION FEE	FLEET 109
2/12/2025	4.02	BP ROSEGARDEN	SURCHARGE	FLEET 109
2/12/2025	251.44	BP ROSEGARDEN	ULS DIESEL	FLEET 109
2/12/2025	-2.37	BP ROSEGARDEN	DISCOUNT	FLEET 109
2/12/2025	0.83	WEX AUSTRALIA	TRANSACTION FEE	FLEET 109
8/12/2025	3.58	WEX AUSTRALIA	MANAGEMENT FEE	FLEET 109
10/11/2025	9.08	WEX AUSTRALIA	ROADSIDE ASSIST	FLEET 113
18/11/2025	139.98	AMPOL NEDLANDS	DIESEL	FLEET 113
18/11/2025	0.83	WEX AUSTRALIA	TRANSACTION FEE	FLEET 113
2/12/2025	152.9	REDDY EXPRESS	DIESEL	FLEET 113
2/12/2025	0.83	WEX AUSTRALIA	TRANSACTION FEE	FLEET 113
8/12/2025	3.58	WEX AUSTRALIA	MANAGEMENT FEE	FLEET 113
12/11/2025	2.53	BP ROSEGARDEN	SURCHARGE	FLEET 191
12/11/2025	158.15	BP ROSEGARDEN	ULS DIESEL	FLEET 191
12/11/2025	-1.57	BP ROSEGARDEN	DISCOUNT	FLEET 191
12/11/2025	0.83	WEX AUSTRALIA	TRANSACTION FEE	FLEET 191
18/11/2025	9.08	WEX AUSTRALIA	ROADSIDE ASSIST	FLEET 191
2/12/2025	162	AMPOL NEDLANDS	ULS DIESEL	FLEET 191
2/12/2025	0.83	WEX AUSTRALIA	TRANSACTION FEE	FLEET 191
8/12/2025	3.58	WEX AUSTRALIA	MANAGEMENT FEE	FLEET 191
10/11/2025	9.08	WEX AUSTRALIA	ROADSIDE ASSIST	FLEET 136
19/11/2025	2.34	BP ROSEGARDEN	SURCHARGE	FLEET 136
19/11/2025	146.74	BP ROSEGARDEN	ULS DIESEL	FLEET 136
19/11/2025	-1.4	BP ROSEGARDEN	DISCOUNT	FLEET 136
19/11/2025	0.83	WEX AUSTRALIA	TRANSACTION FEE	FLEET 136
8/12/2025	3.58	WEX AUSTRALIA	MANAGEMENT FEE	FLEET 136
11/11/2025	1.99	BP ROSEGARDEN	SURCHARGE	FLEET 100
11/11/2025	124.72	BP ROSEGARDEN	ULS DIESEL	FLEET 100
11/11/2025	-1.25	BP ROSEGARDEN	DISCOUNT	FLEET 100
11/11/2025	0.83	WEX AUSTRALIA	TRANSACTION FEE	FLEET 100
2/12/2025	1.08	BP ROSEGARDEN	SURCHARGE	FLEET 100
2/12/2025	67.64	BP ROSEGARDEN	ULS DIESEL	FLEET 100
2/12/2025	-0.64	BP ROSEGARDEN	DISCOUNT	FLEET 100
2/12/2025	0.83	WEX AUSTRALIA	TRANSACTION FEE	FLEET 100
2/12/2025	2.1	BP ROSEGARDEN	SURCHARGE	FLEET 100
2/12/2025	131.65	BP ROSEGARDEN	ULS DIESEL	FLEET 100
2/12/2025	-1.24	BP ROSEGARDEN	DISCOUNT	FLEET 100
2/12/2025	0.83	WEX AUSTRALIA	TRANSACTION FEE	FLEET 100
5/12/2025	1.18	BP ROSEGARDEN	SURCHARGE	FLEET 100
5/12/2025	74.12	BP ROSEGARDEN	ULS DIESEL	FLEET 100
5/12/2025	-0.7	BP ROSEGARDEN	DISCOUNT	FLEET 100
5/12/2025	0.83	WEX AUSTRALIA	TRANSACTION FEE	FLEET 100
8/12/2025	3.58	WEX AUSTRALIA	MANAGEMENT FEE	FLEET 100
8/12/2025	8	WEX AUSTRALIA	NEW CARD	FLEET 500
8/12/2025	3.58	WEX AUSTRALIA	MANAGEMENT FEE	FLEET 500
26/11/2025	1.34	BP ROSEGARDEN	SURCHARGE	FLEET 701
26/11/2025	84.15	BP ROSEGARDEN	ULS DIESEL	FLEET 701
26/11/2025	-0.79	BP ROSEGARDEN	DISCOUNT	FLEET 701
26/11/2025	0.83	WEX AUSTRALIA	TRANSACTION FEE	FLEET 701
1/12/2025	1.32	BP ROSEGARDEN	SURCHARGE	FLEET 701
1/12/2025	82.98	BP ROSEGARDEN	ULS DIESEL	FLEET 701
1/12/2025	-0.78	BP ROSEGARDEN	DISCOUNT	FLEET 701
1/12/2025	0.83	WEX AUSTRALIA	TRANSACTION FEE	FLEET 701
8/12/2025	3.58	WEX AUSTRALIA	MANAGEMENT FEE	FLEET 701

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Transaction Date	Amount	Merchant Name	Card Description	Product Name
10/11/2025	9.08	WEX AUSTRALIA	ROADSIDE ASSIST	FLEET 106
17/11/2025	1.89	BP ROSEGARDEN	SURCHARGE	FLEET 106
8/12/2025	3.58	WEX AUSTRALIA	MANAGEMENT FEE	FLEET 646
17/11/2025	1.76	BP ROSEGARDEN	SURCHARGE	FLEET 202
17/11/2025	110.47	BP ROSEGARDEN	ULS DIESEL	FLEET 202
17/11/2025	-1.05	BP ROSEGARDEN	DISCOUNT	FLEET 202
17/11/2025	0.83	WEX AUSTRALIA	TRANSACTION FEE	FLEET 202
8/12/2025	3.58	WEX AUSTRALIA	MANAGEMENT FEE	FLEET 202
8/12/2025	3.58	WEX AUSTRALIA	MANAGEMENT FEE	FLEET 111
15/11/2025	1.49	UNITED ANKETELL	SURCHARGE	FLEET 1003
15/11/2025	67.59	UNITED ANKETELL	REGULAR ULP	FLEET 1003
15/11/2025	0.83	WEX AUSTRALIA	TRANSACTION FEE	FLEET 1003
26/11/2025	1.24	BP ROSEGARDEN	SURCHARGE	FLEET 1003
26/11/2025	77.76	BP ROSEGARDEN	REGULAR ULP	FLEET 1003
26/11/2025	-0.78	BP ROSEGARDEN	TRANSACTION FEE	FLEET 1003
26/11/2025	0.83	WEX AUSTRALIA	TRANSACTION FEE	FLEET 1003
8/12/2025	3.58	WEX AUSTRALIA	MANAGEMENT FEE	FLEET 1003
18/11/2025	9.08	WEX AUSTRALIA	ROADSIDE ASSIST	FLEET 1382
24/11/2025	79.18	AMPOL NEDLANDS	REGULAR ULP	FLEET 1382
24/11/2025	0.83	WEX AUSTRALIA	TRANSACTION FEE	FLEET 1382
8/12/2025	3.58	WEX AUSTRALIA	MANAGEMENT FEE	FLEET 1382
10/11/2025	1.11	BP ROSEGARDEN	SURCHARGE	FLEET 1004
10/11/2025	69.72	BP ROSEGARDEN	REGULAR ULP	FLEET 1004
10/11/2025	-0.8	BP ROSEGARDEN	DISCOUNT	FLEET 1004
10/11/2025	0.83	WEX AUSTRALIA	TRANSACTION FEE	FLEET 1004
17/11/2025	62.51	AMPOL NEDLANDS	REGULAR ULP	FLEET 1004
17/11/2025	0.83	WEX AUSTRALIA	TRANSACTION FEE	FLEET 1004
18/11/2025	0.28	BP CONNECT	SURCHARGE	FLEET 1004
18/11/2025	18	BP CONNECT	CAR WASH	FLEET 1004
18/11/2025	0.83	WEX AUSTRALIA	TRANSACTION FEE	FLEET 1004
25/11/2025	0.93	BP ROSEGARDEN	SURCHARGE	FLEET 1004
25/11/2025	58.18	BP ROSEGARDEN	REGULAR ULP	FLEET 1004
25/11/2025	-0.71	BP ROSEGARDEN	DISCOUNT	FLEET 1004
25/11/2025	0.83	WEX AUSTRALIA	TRANSACTION FEE	FLEET 1004
2/12/2025	0.91	BP ROSEGARDEN	SURCHARGE	FLEET 1004
2/12/2025	57.35	BP ROSEGARDEN	REGULAR ULP	FLEET 1004
2/12/2025	-0.7	BP ROSEGARDEN	DISCOUNT	FLEET 1004
2/12/2025	0.83	WEX AUSTRALIA	TRANSACTION FEE	FLEET 1004
8/02/2025	3.58	WEX AUSTRALIA	MANAGEMENT FEE	FLEET 1004
18/11/2025	1.66	BP ROSEGARDEN	SURCHARGE	FLEET 301
18/11/2025	104.09	BP ROSEGARDEN	ULS DIESEL	FLEET 301
18/11/2025	-0.99	BP ROSEGARDEN	DISCOUNT	FLEET 301
18/11/2025	0.83	WEX AUSTRALIA	TRANSACTION FEE	FLEET 301
1/12/2025	1.8	BP ROSEGARDEN	SURCHARGE	FLEET 301
1/12/2025	112.9	BP ROSEGARDEN	ULS DIESEL	FLEET 301
1/12/2025	-1.07	BP ROSEGARDEN	DISCOUNT	FLEET 301
1/12/2025	0.83	WEX AUSTRALIA	TRANSACTION FEE	FLEET 301
8/12/2025	3.58	WEX AUSTRALIA	MANAGEMENT FEE	FLEET 301
8/12/2025	3.58	WEX AUSTRALIA	MANAGEMENT FEE	FLEET 115
20/11/2025	2.31	BP ROSEGARDEN	SURCHARGE	FLEET 101
20/11/2025	144.5	BP ROSEGARDEN	ULS DIESEL	FLEET 101
20/11/2025	-1.38	BP ROSEGARDEN	DISCOUNT	FLEET 101
20/11/2025	0.83	WEX AUSTRALIA	TRANSACTION FEE	FLEET 101
1/12/2025	0.72	BP ROSEGARDEN	SURCHARGE	FLEET 101
1/12/2025	45.56	BP ROSEGARDEN	ULS DIESEL	FLEET 101
1/12/2025	-0.43	BP ROSEGARDEN	DISCOUNT	FLEET 101
1/12/2025	0.83	WEX AUSTRALIA	TRANSACTION FEE	FLEET 101
8/12/2025	3.58	WEX AUSTRALIA	MANAGEMENT FEE	FLEET 101
11/11/2025	1.88	BP ROSEGARDEN	SURCHARGE	FLEET 300
11/11/2025	117.76	BP ROSEGARDEN	ULS DIESEL	FLEET 300
11/11/2025	-1.18	BP ROSEGARDEN	DISCOUNT	FLEET 300
11/11/2025	0.83	WEX AUSTRALIA	TRANSACTION FEE	FLEET 300
19/11/2025	0.58	BP ROSEGARDEN	SURCHARGE	FLEET 300
19/11/2025	36.42	BP ROSEGARDEN	ULS DIESEL	FLEET 300
19/11/2025	-0.35	BP ROSEGARDEN	DISCOUNT	FLEET 300
19/11/2025	0.83	WEX AUSTRALIA	TRANSACTION FEE	FLEET 300
19/11/2025	2.08	BP ROSEGARDEN	SURCHARGE	FLEET 300
19/11/2025	130.16	BP ROSEGARDEN	ULS DIESEL	FLEET 300
19/11/2025	-1.24	BP ROSEGARDEN	DISCOUNT	FLEET 300
19/11/2025	0.83	WEX AUSTRALIA	TRANSACTION FEE	FLEET 300
5/12/2025	0.86	BP ROSEGARDEN	SURCHARGE	FLEET 300
5/12/2025	54.35	BP ROSEGARDEN	ULS DIESEL	FLEET 300
5/12/2025	-0.51	BP ROSEGARDEN	DISCOUNT	FLEET 300
5/12/2025	0.83	WEX AUSTRALIA	TRANSACTION FEE	FLEET 300
8/12/2025	3.58	WEX AUSTRALIA	MANAGEMENT FEE	FLEET 300

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Transaction Date	Amount	Merchant Name	Card Description	Product Name
10/11/2025	9.08	WEX AUSTRALIA	ROADSIDE ASSIST	FLEET 106
17/11/2025	1.89	BP ROSEGARDEN	SURCHARGE	FLEET 106
14/11/2025	1.83	BP ROSEGARDEN	SURCHARGE	FLEET 880
14/11/2025	114.48	BP ROSEGARDEN	ULS DIESEL	FLEET 880
14/11/2025	-1.11	BP ROSEGARDEN	DISCOUNT	FLEET 880
14/11/2025	0.83	WEX AUSTRALIA	TRANSACTION FEE	FLEET 880
26/11/2025	1.48	BP ROSEGARDEN	SURCHARGE	FLEET 880
26/11/2025	92.9	BP ROSEGARDEN	ULS DIESEL	FLEET 880
26/11/2025	-0.88	BP ROSEGARDEN	DISCOUNT	FLEET 880
26/11/2025	0.83	WEX AUSTRALIA	TRANSACTION FEE	FLEET 880
4/12/2025	1.14	BP ROSEGARDEN	SURCHARGE	FLEET 880
4/12/2025	71.58	BP ROSEGARDEN	ULS DIESEL	FLEET 880
4/12/2025	-0.68	BP ROSEGARDEN	DISCOUNT	FLEET 880
4/12/2025	0.83	WEX AUSTRALIA	TRANSACTION FEE	FLEET 880
8/12/2025	3.58	WEX AUSTRALIA	MANAGEMENT FEE	FLEET 880
8/12/2025	9.67	WEX AUSTRALIA	EXPRESS DELIVERY FEE	
	\$	11,226.23		



City of Nedlands - List of Accounts Paid

For the Period 01-Dec-2025 to 31-Dec-2025

Payment Reference	Payment Date	Creditor Number	Creditor Name	Payment Amount
Creditor EFT				5,414,554.64
113532	5/12/2025	10001	Australian Taxation Office	172,918.00
FORTNIGHT 30/11/2025	Withholding Tax (PAYG)			147,172.00
FORTNIGHT 30/11/2025	Extra Tax			1,233.00
FORTNIGHT 30/11/2025	HELP			2,782.00
FORTNIGHT 30/11/2025	TSL			720.00
FORTNIGHT 30/11/2025	Withholding Tax (PAYG)			10,180.00
FORTNIGHT 30/11/2025	ETP Tax - Code O			10,831.00
113533	5/12/2025	10002	Child Support Registrar	561.22
FORTNIGHT 30/11/2025	Child Support Agency			561.22
113534	5/12/2025	10003	Australian Services Union	208.00
FORTNIGHT 30/11/2025	Australian Services Union			208.00
113535	5/12/2025	10005	Easi	3,806.84
FORTNIGHT 30/11/2025	Novated Lease Easifleet - Pre Tax			2,380.24
FORTNIGHT 30/11/2025	Novated Lease Easifleet- Post Tax			1,426.60
113536	5/12/2025	10006	Westpac Banking Corporation	98,332.27
FORTNIGHT 30/11/2025	Employee Additional Contrib Pre Tax (\$)			2,246.53
FORTNIGHT 30/11/2025	Employee Additional Contrib Pre Tax (%)			8,735.54
FORTNIGHT 30/11/2025	Employee Additional Contrib Post Tax (%)			245.56
FORTNIGHT 30/11/2025	SGC Employer Contribution			3,987.89
FORTNIGHT 30/11/2025	SGC Employer Contribution			1,664.34
FORTNIGHT 30/11/2025	SGC Employer Contribution			2,476.55
FORTNIGHT 30/11/2025	SGC Employer Contribution			1,576.11

Payment Reference	Payment Date	Creditor Number	Creditor Name	Payment Amount
FORTNIGHT 30/11/2025			SGC Employer Contribution	712.08
FORTNIGHT 30/11/2025			SGC Employer Contribution	5,240.68
FORTNIGHT 30/11/2025			SGC Employer Contribution	951.38
FORTNIGHT 30/11/2025			SGC Employer Contribution	826.78
FORTNIGHT 30/11/2025			SGC Employer Contribution	876.92
FORTNIGHT 30/11/2025			SGC Employer Contribution	1,832.36
FORTNIGHT 30/11/2025			SGC Employer Contribution	2,889.11
FORTNIGHT 30/11/2025			SGC Employer Contribution	1,535.42
FORTNIGHT 30/11/2025			SGC Employer Contribution	985.29
FORTNIGHT 30/11/2025			SGC Employer Contribution	1,864.94
FORTNIGHT 30/11/2025			SGC Employer Contribution	3,907.94
FORTNIGHT 30/11/2025			SGC Employer Contribution	1,573.66
FORTNIGHT 30/11/2025			SGC Employer Contribution	363.05
FORTNIGHT 30/11/2025			SGC Employer Contribution	1,200.57
FORTNIGHT 30/11/2025			SGC Employer Contribution	994.94
FORTNIGHT 30/11/2025			SGC Employer Contribution	730.87
FORTNIGHT 30/11/2025			SGC Employer Contribution	1,637.07
FORTNIGHT 30/11/2025			SGC Employer Contribution	4,336.72
FORTNIGHT 30/11/2025			SGC Employer Contribution	1,026.14
FORTNIGHT 30/11/2025			SGC Employer Contribution	1,072.59
FORTNIGHT 30/11/2025			SGC Employer Contribution	2,978.35
FORTNIGHT 30/11/2025			SGC Employer Contribution	2,734.12
FORTNIGHT 30/11/2025			SGC Employer Contribution	1,193.14
FORTNIGHT 30/11/2025			SGC Employer Contribution	1,285.11
FORTNIGHT 30/11/2025			SGC Employer Contribution	1,660.10
FORTNIGHT 30/11/2025			SGC Employer Contribution	807.69
FORTNIGHT 30/11/2025			SGC Employer Contribution	3,089.91
FORTNIGHT 30/11/2025			SGC Employer Contribution	2,305.11
FORTNIGHT 30/11/2025			SGC Employer Contribution	1,962.19
FORTNIGHT 30/11/2025			SGC Employer Contribution	5,156.66
FORTNIGHT 30/11/2025			SGC Employer Contribution	1,977.52
FORTNIGHT 30/11/2025			SGC Employer Contribution	2,472.62
FORTNIGHT 30/11/2025			SGC Employer Contribution	540.63

Payment Reference	Payment Date	Creditor Number	Creditor Name	Payment Amount
FORTNIGHT 30/11/2025			SGC Employer Contribution	985.48
FORTNIGHT 30/11/2025			SGC Employer Contribution	1,769.48
FORTNIGHT 30/11/2025			Employer Contribution (Additional)	197.50
FORTNIGHT 30/11/2025			Employer Contribution (Additional)	60.51
FORTNIGHT 30/11/2025			Employer Contribution (Additional)	225.19
FORTNIGHT 30/11/2025			Employer Contribution (Additional)	163.17
FORTNIGHT 30/11/2025			Employer Contribution (Additional)	346.63
FORTNIGHT 30/11/2025			Employer Contribution (Additional)	77.83
FORTNIGHT 30/11/2025			Employer Contribution (Additional)	305.36
FORTNIGHT 30/11/2025			Employer Contribution (Additional)	102.23
FORTNIGHT 30/11/2025			Employer Contribution (Additional)	87.00
FORTNIGHT 30/11/2025			Employer Contribution (Additional)	115.38
FORTNIGHT 30/11/2025			Employer Contribution (Additional)	60.51
FORTNIGHT 30/11/2025			Employer Contribution (Additional)	142.54
FORTNIGHT 30/11/2025			Employer Contribution (Additional)	165.83
FORTNIGHT 30/11/2025			Employer Contribution (Additional)	121.82
FORTNIGHT 30/11/2025			Employer Contribution (Additional)	215.55
FORTNIGHT 30/11/2025			Employer Contribution (Additional)	189.48
FORTNIGHT 30/11/2025			Employer Contribution (Additional)	115.44
FORTNIGHT 30/11/2025			Employer Contribution (Additional)	357.95
FORTNIGHT 30/11/2025			Employer Contribution (Additional)	217.76
FORTNIGHT 30/11/2025			Employer Contribution (Additional)	180.77
FORTNIGHT 30/11/2025			Employer Contribution (Additional)	134.62
FORTNIGHT 30/11/2025			Employer Contribution (Additional)	88.69
FORTNIGHT 30/11/2025			Employer Contribution (Additional)	206.51
FORTNIGHT 30/11/2025			Employer Contribution (Additional)	255.38
FORTNIGHT 30/11/2025			Employer Contribution (Additional)	287.49
FORTNIGHT 30/11/2025			Employer Contribution (Additional)	144.56
FORTNIGHT 30/11/2025			Employer Contribution (Additional)	62.63
FORTNIGHT 30/11/2025			Employer Contribution (Additional)	75.83
FORTNIGHT 30/11/2025			Employer Contribution (Additional)	158.34
FORTNIGHT 30/11/2025			Employee Additional Contrib Pre Tax (%)	1,116.92
FORTNIGHT 30/11/2025			SGC Employer Contribution	4,467.69

Payment Reference	Payment Date	Creditor Number	Creditor Name	Payment Amount
FORTNIGHT 30/11/2025	SGC Employer Contribution			618.31
FORTNIGHT 30/11/2025	SGC Employer Contribution			113.09
FORTNIGHT 30/11/2025	Employer Contribution (Additional)			744.62
113537 76694758	5/12/2025 Schedule revaluation 25/26	10053	Landgate	38.43 38.43
113538 183177	5/12/2025 Graffiti removal - College Park	10076	Kleenit Pty Ltd	352.00 352.00
113539 672667	5/12/2025 Optikleen w/washer sachets	10112	Shacks Holden	143.00 143.00
113540 353163 353154 353153 353152 353161 353160 353157 353162 353156 353155 353158 353159	5/12/2025 Nedlands Library Stock Book Nedlands Library Stock Book Nedlands Library Stock Book Library local stock item Mt Claremont Junior Local Stock Books Mt Claremont Junior Local Stock Books Mt Claremont Junior Local Stock Books Nedlands Junior Local Stock Books	10136	Westbooks	1,367.82 48.98 26.59 38.50 403.03 30.08 20.98 84.65 160.88 12.59 381.28 116.14 44.12
113541 225704	5/12/2025 Final Notice Run 2025/2026	10143	Zipform Pty Ltd	2,498.05 2,498.05
113542 ZDNDTMHPQR2 Z5NZFZWVP2Y	5/12/2025 IPWEA PD Week 2025 IPWEA PD Week 2025	10145	IPWEA WA	6,850.00 700.00 2,050.00

Payment Reference	Payment Date	Creditor Number	Creditor Name	Payment Amount
LHNXB5QPS2P	IPWEA PD Week 2025			2,050.00
J5NX2X2FXJS	IPWEA PD Week 2025			2,050.00
113543	5/12/2025	10194	Budget Rent a Car	1,321.89
449995151	Hire vehicle			1,321.89
113544	5/12/2025	10199	Hays Specialist Recruitment Aust Pty Ltr	3,777.53
53039904	Labour Hire			1,931.71
53039905	Labour hire - Turf Maintenance Officer			1,845.82
113545	5/12/2025	10212	WA Genealogical Society Inc	110.00
NEDLDS 2026	Family History Subscription			110.00
113546	5/12/2025	10250	Action Glass Pty Ltd	450.00
73213	Glass replacement admin			450.00
113547	5/12/2025	10280	GHD Pty Ltd	9,460.00
112-0262566	Drainage Peer Review			9,460.00
113548	5/12/2025	10402	DU Electrical Pty Ltd	467.50
00018872	Electrical works College Park Irrigation			467.50
113549	5/12/2025	10405	C Marinovich	1,364.00
T42025CMA	TAC - Tutor Fees - C Marinovich			1,364.00
113550	5/12/2025	10407	Nu-Trac Rural Contracting	985.60
00003365	Beach cleaning- Swanbourne			985.60
113551	5/12/2025	10419	Sustainable Outdoors	25,331.94
INV-3402	Greenways Maintenance			25,331.94
113552	5/12/2025	10429	Sonic HealthPlus Pty Ltd	386.10
3796352	Pre-employment Medical Cost for 25/26 FY			386.10

Payment Reference	Payment Date	Creditor Number	Creditor Name	Payment Amount
113553 B0137	5/12/2025 Graphic Design for STIKY project	10446	Kool Digital Graphics	2,818.75
113554 216898	5/12/2025 Toilet John 23rd yard	10457	Instant Products Hire	82.41
113555 1000042	5/12/2025 ALLEN PK TOPDRESSING	10479	State Wide Turf Services	8,602.00
113556 00023827	5/12/2025 Educting Services FY 25/26	10483	DFS Industrial & Environmental Services	539.00
113557 83	5/12/2025 TAC - Tutor Fees - S Hibbert	10504	Ms S Hibbert	1,984.00
113558 0033	5/12/2025 Lively Brush Exhibition Curator	10518	Ms J Rogers	496.00
113559 VA980004941	5/12/2025 TONNE CUSTOM BODY TRUCK	10528	Daimler Trucks Perth	188,320.94
113560 MT425_03 MT425_04	5/12/2025 Life Models for Life Drawing Thursdays Life Models for Life Drawing Thursdays	10553	Mr I De Souza	440.00
113561 30212	5/12/2025 Safety rail on Hibbertia Lane Nedlands	10559	Protek 24/7	11,429.89
113562 00099756 00099938 00099864	5/12/2025 Parking signs and Pedestrian signage Parking signage Parking signage	10608	Corsign WA Pty Ltd	7,681.21

Payment Reference	Payment Date	Creditor Number	Creditor Name	Payment Amount
00099903	Signage for depot			533.50
00099725	Info signs for Parks			3,069.00
00099976	Installation of sign			360.71
113563	5/12/2025	10632	RID (Australia)	382.27
856980	Repellent for residents			382.27
113564	5/12/2025	10688	Officeworks Ltd	423.06
624856987	General Office Order			259.81
624856361	Arnott's Scotch Finger and Nice Biscuit			163.25
113565	5/12/2025	10692	Total Green Recycling Pty Ltd	861.89
INV18449	E-waste from bulk collection 2025-26			861.89
113566	5/12/2025	10693	Boyan Electrical Services Boyan Electric	1,886.57
58241	boyan electrical works			714.55
58244	boyan electrical works			410.77
58256	Tresillian kitchen dishwasher			304.47
58213	Tresillian kitchen dishwasher			456.78
113567	5/12/2025	10731	Bore Stain West /Powell's Pressure	425.00
2	cleaning furniture			425.00
113568	5/12/2025	10735	WINC Australia Pty Ltd (Previous name	437.56
9049144092	Kitchen consumables			437.56
113569	5/12/2025	10800	Living Turf	3,927.00
173710/01	TURF MANAGEMENT PLANS x 3			3,927.00
113570	5/12/2025	10835	YouthCARE	13,000.00
12112025	Youth Grant			13,000.00

Payment Reference	Payment Date	Creditor Number	Creditor Name	Payment Amount
113571 1970298723	5/12/2025 Various as per quote VIZ1807	10860	GPC Asia Pacific Pty Ltd - Repco 895.57	895.57
113572 1280998 (2)	5/12/2025 Inspection of bore hole at Rogerson	10881	New Ground Water Services Pty Ltd 7,111.50	7,111.50
113573 3392841	5/12/2025 Tyre repair	10909	Richards Tyrepower 250.00	250.00
113574 61480386	5/12/2025 Waste Disposal - Res&comm	11192	Veolia Recycling & Recovery Pty Ltd (Su 3,541.60	3,541.60
113575 2421 2528 2474	5/12/2025 12 Neville Rd-Prune eucalypt Directors Gardens- Habitat prune ficus Masons Garden- Prune Eucalyptus globulus	11307	Liveable Group Pty Ltd T/A Professional 1,020.01 5,717.75 2,040.02	8,777.78
113576 INV-0977	5/12/2025 PartnerPro Bundle	11368	SpacetoCo 1,980.00	1,980.00
113577 00006601	5/12/2025 Irrigation Service Contractor	11409	Pipeline Irrigation 1,353.00	1,353.00
113578 INV-0543	5/12/2025 College Park Lights -Removal and Storage	11487	Comex Civil Pty Ltd 2,035.00	2,035.00
113579 RF 806106	5/12/2025 Security Fencing - 118 Woods St	11532	Rent A Fence Pty Ltd 211.76	211.76
113580 9280	5/12/2025 TotalCount Pro-Count NetworkPeople Count	11562	TotalCount 264.00	264.00
113581	5/12/2025	11596	Yellow Citrine Pty. Ltd. T/A Perth Marque	1,820.00

Payment Reference	Payment Date	Creditor Number	Creditor Name	Payment Amount
INV-6173	2025 Remembrance Day Marquee			1,820.00
113582	5/12/2025	11639	Telstra Limited	530.00
3043361421 - NOVEMBER 2025	T 311			20.00
1315114130 - NOVEMBER 2025	T 311			510.00
113583	5/12/2025	11731	STIHL Shop Osborne Park	344.35
85777 #4	Various small plant parts			344.35
113584	5/12/2025	11763	Environmental Industries	1,056.00
INV39457	VERGE MOWING			1,056.00
113585	5/12/2025	11773	The Fruit Box Group Pty Ltd	418.40
3458315	Milk and Fruit for Depot: Standing Order			418.40
113586	5/12/2025	11805	Aqua Filtration Enterprises Pty Ltd	55.00
INV-2233	Filter Change, Rental & Maintenance			55.00
113587	5/12/2025	11845	Harvey Norman AV/IT Osborne Park	1,680.00
10508895	Replacement cooktops			1,680.00
113588	5/12/2025	11873	Sydney Tools Pty Ltd	500.00
19222001	Milwaukee Rattle gun			500.00
113589	5/12/2025	11884	The Mental Health Project	2,668.60
INV-00245	MHP Annual License Fee's			2,668.60
113590	5/12/2025	11899	KS BLACK PTY LTD	15,277.46
7653	Service Pump at Brockman Reserve			15,277.46
113591	5/12/2025	11905	Luxworks Traffic Control and Manageme	2,445.76
11348	Traffic Control Roads			2,445.76

Payment Reference	Payment Date	Creditor Number	Creditor Name	Payment Amount
113592 84782	5/12/2025 2025 Xmas Carols PVC Banner	11971	iPrintPlus	403.70
113593 168252	5/12/2025 Standing Order OSIT	11993	Office Solutions IT PTY LTD	424.63
113594 INV007410	5/12/2025 2025 Council Xmas Lights	12009	The Factory The Factory Aust. Pty Ltd	5,500.00
113595 1051	5/12/2025 WHS consulting service	12030	New View Safety Coach WOLLAGE, DAV	4,500.00
113596 FORTNIGHT 30/11/2025	5/12/2025 Novated Lease Driva - Pre Tax	12032	Driva Pty Ltd	632.23
113597 INV-0399	5/12/2025 Retainer Agreement	12069	Resolve Legal Solutions	1,100.00
113598 00009311	5/12/2025 EWP Repair	12075	KW Services WA PTY LTD	2,117.79
113599 A067305 A067304	5/12/2025 Coordinator Environmental Conservation TURF MAINTENANCE OFFICER LABOUR HIRE	12083	CHOICEONE PTY LTD	2,693.99
113600 INV-213377-X3B5X3	5/12/2025 Principal repayment of lease - Plotter	12122	Kyocera Leasing Account Kyocera Docu	479.60
113601 INV-48054	5/12/2025 Sponsorship Application	12146	The Trustee for Mapien Unit Trust	12,880.29
113602 2808	5/12/2025 Nedlands Library site- Tree pruning	12150	Proarb WA Pty Ltd	6,666.00

Payment Reference	Payment Date	Creditor Number	Creditor Name	Payment Amount
2236	40 Mooro Dve- Tuart removal.			4,290.00
113603 PRO-261024-A	5/12/2025 Inspection & opening of the gatic lids	12154	Asset Maintenance Solutions WA The tr	2,415.96 2,415.96
113604 INV-1713	5/12/2025 Leadership Fundamentals Program	12160	FUTURE INSTITUTE OF AUSTRALIA PTY	10,362.00 10,362.00
113605 TR001	5/12/2025 TAC - Tutor Fees - Liz Wright	12163	Elizabeth Wright A.B WRIGHT & E.H WRI	372.00 372.00
113606 1000	5/12/2025 Catering - Staff Christmas Party	12173	The Spanish Casa Edelweiss	1,430.00 1,430.00
113607 00003961	5/12/2025 Supply chain/Links	12175	Lifting & Rigging Solutions Frefax Pty Lt	298.32 298.32
113608 00008524	5/12/2025 Honour Board Council Chambers	12181	Excel Trophies EverMack Pty Ltd	330.00 330.00
113609 T100	5/12/2025 TAC - Tutor Fees - Leanna Taylor	12185	Leanna Taylor	326.00 326.00
113613 FORTNIGHT 07/12/2025	10/12/2025 Withholding Tax (PAYG)	10001	Australian Taxation Office	936.00 936.00
113614 FORTNIGHT 07/12/2025 FORTNIGHT 07/12/2025 FORTNIGHT 07/12/2025 FORTNIGHT 07/12/2025	10/12/2025 Employee Additional Contrib Pre Tax (\$) Employee Additional Contrib Pre Tax (%) SGC Employer Contribution Employer Contribution (Additional)	10006	Westpac Banking Corporation	110.77 45.00 8.22 49.33 8.22
113615 921344190	10/12/2025 1 Sep 2025 to 26 Nov 2025	10013	Alinta Energy	343.85 104.95

Payment Reference	Payment Date	Creditor Number	Creditor Name	Payment Amount
282000794	1 Sep 2025 to 26 Nov 2025			41.80
129840030	2 Sep 2025 to 27 Nov 2025			197.10
113616	10/12/2025	10021	Australia Post	4,853.91
1014403569	November 2025 Postage			4,853.91
113617	10/12/2025	10035	City of Cockburn	2,511.81
120533	MOU Secondment: Revenue Co-ordinator			2,511.81
113618	10/12/2025	10057	Elliotts Filtration (Previously	649.00
F35015	Filtration servicing - Montario			324.50
F35014	Filtration servicing -Dot Bennett			324.50
113619	10/12/2025	10070	J Blackwood & Son Ltd	491.50
SI12800793	PPE RESTOCK			21.91
SI12799582	PPE RESTOCK			39.16
SI12816155	PPE RESTOCK			132.00
SI12815542	PPE - Hats			282.59
SI12800309	PPE RESTOCK			15.84
113620	10/12/2025	10073	John Hughes	143.00
5266203	Front floor mats to fit #10003			143.00
113621	10/12/2025	10120	Swanbourne Veterinary Centre	66.00
7750352	Standing Order - Animal Impounds 6 month			66.00
113622	10/12/2025	10131	Dept of Fire and Emergency Services	35,536.74
160173A	2025/26 ESL Income - Local Government			35,536.74
113623	10/12/2025	10183	Water Corporation	7,056.01
9001468319	Bill ID - 0061			14.61
9001412868	Bill ID - 0151			367.51

Payment Reference	Payment Date	Creditor Number	Creditor Name	Payment Amount
9001412323	Bill ID - 0128			5.77
9001412569	Bill ID - 0129			5.84
9025213935	Bill ID - 0012			5.84
9001411961	Bill ID - 0129			268.73
9001483770	Bill ID - 0160			2,975.71
9001404032	Bill ID - 0132			26.29
9001405115 - DECEMBER 2025	Bill ID - 0168			942.05
9001409415	Bill ID - 0142			589.58
9001409423	Bill ID - 0145			185.22
9001415778	Bill ID - 0132			435.23
9001409431	Bill ID - 0144			430.64
9001416797	Bill ID - 0132			6.55
9014584802	Bill ID - 0107			796.44
113624	10/12/2025	10273	West Tip Waste Control Pty Ltd	2,277.00
14861	Skip bin bulk rubbish			495.00
14860	Skip bin bulk rubbish - Victoria House			594.00
14859	Skip bin bulk rubbish - Aria			1,188.00
113625	10/12/2025	10304	Synergy	13,672.03
856995430 - DECEMBER 2025	Invoice 2050591108			2,045.25
801870080	Invoice 3000247556			8,550.64
968214430	Invoice 2006630195			338.39
380380600	Invoice 2082560662			1,082.72
380380220	Invoice 2082560661			1,505.06
653311790	Invoice 2078560310			149.97
113626	10/12/2025	10311	Mr N Collard	500.00
23	2025 Xmas Carols WTC			500.00
113627	10/12/2025	10329	Flexipole Industries Pty Ltd	704.72
00003068	Bollard work			704.72

Payment Reference	Payment Date	Creditor Number	Creditor Name	Payment Amount
113628 14	10/12/2025 Design Review Panel Member Sitting Fees	10356	Blackwell & Associates Pty Ltd 2,356.50	2,356.50
113629 3803404 3804614	10/12/2025 Pre-employment Medical Cost for 25/26 FY Pre-employment Medical Cost for 25/26 FY	10429	Sonic HealthPlus Pty Ltd 470.80 470.80	941.60
113630 B0215	10/12/2025 Tresillian Term 1 2026 Designs	10446	Kool Digital Graphics 858.00	858.00
113631 INV-21836 INV-21839 INV-21864 10009637	10/12/2025 Security upgrades Depot Security equipment repairs - Ned Library Security cards - Allen Park Security upgrades and equipment repairs	10456	G M S Security (WA) Pty Ltd 4,191.00 528.00 2,420.00 1,258.40	8,397.40
113632 94164294 94164293	10/12/2025 Archive Record Storage & Digitisation Archive Record Storage & Digitisation	10467	The Information Management Group Pty 828.30 814.08	1,642.38
113633 00023541	10/12/2025 Loftus and Bedford Intersection - CCTV	10483	DFS Industrial & Environmental Services 1,910.99	1,910.99
113634 763867	10/12/2025 DAP Fee - 129-133 Waratah Ave	10506	Dept of Planning, Lands and Heritage - D 271.00	271.00
113635 00079850	10/12/2025 Ranger Uniform Embroidery	10535	Adelphi Apparel 167.75	167.75
113636 00100345	10/12/2025 Street sign repairs	10608	Corsign WA Pty Ltd 371.80	371.80
113637 I0034651	10/12/2025 Cert IV Course	10658	Central Regional TAFE 189.80	189.80

Payment Reference	Payment Date	Creditor Number	Creditor Name	Payment Amount
113638 624986115	10/12/2025 J.Burrows Key Tags Red 4 Pack	10688	Officeworks Ltd	439.04
113639 NEDLAN-725654	10/12/2025 Tender Advertisement	10689	Illion Australia Pty Ltd	184.80
113640 58200	10/12/2025 Street and Footpath Lighting	10693	Boyan Electrical Services Boyan Electric	809.44
113641 257389 257390	10/12/2025 Consulting services - Phase 3 PnR Consulting services - Phase 3 PnR	10724	TechnologyOne	7,319.28
113642 1281627	10/12/2025 Irrigation Design for Charles Court Res	10881	New Ground Water Services Pty Ltd	7,122.50
113643 INV-16646 INV-16647	10/12/2025 Hot water unit installation. Tresillian clay trap cleanout.	10925	Westend Plumbing & Gas	6,149.00
113644 167956	10/12/2025 Residential Waste collection	11192	Veolia Recycling & Recovery Pty Ltd (Su	254,231.59
113645 431	10/12/2025 Gutter Cleaning FY25/26 City Wide	11214	Roof Checks W.A.	3,400.00
113646 2541 2544 2543 2488	10/12/2025 Directors Garden- vegetation removal College Park- Remove dead Euc & Pine. 74 Watkins Rd. Prune Eucalypt Stump grinding by PTS	11307	Liveable Group Pty Ltd T/A Professional	11,698.55

Payment Reference	Payment Date	Creditor Number	Creditor Name	Payment Amount
113647 0001-00019325	10/12/2025 Uniforms	11398	Totally Workwear Mt Hawthorn R & J Ma 664.50	664.50
113648 INV-5025	10/12/2025 Printing 2023/24 Annual Report	11608	Seal Island Pty Ltd Lateral Aspect 2,036.10	2,036.10
113649 00015430	10/12/2025 Catering TAC - 2025 TAC Xmas Party	11737	BY WORD OF MOUTH 400.00	400.00
113650 34383	10/12/2025 Monthly Cash in Transit Services	11834	West-Sure Security 153.56	153.56
113651 7671	10/12/2025 Cable extensions at Melvista Bore	11899	KS BLACK PTY LTD 814.00	814.00
113652 10599	10/12/2025 Contract Traffic Management	11905	Luxworks Traffic Control and Managemen 611.78	611.78
113653 238935641 240621345	10/12/2025 Brownes Dairy Milk Full Cream 2L Nedlands Library Coles Order 4 December	11930	Coles Supermarkets Australia Pty Ltd 142.16 133.40	275.56
113654 148729	10/12/2025 McLeods Lawyers - Legal Advice	11931	McLeods Lawyers 1,284.80	1,284.80
113655 168918	10/12/2025 Standing Order OSIT	11993	Office Solutions IT PTY LTD 1,158.48	1,158.48
113656 3982	10/12/2025 Cleaning soft fall in Parks	11996	Steve's Sand Sifting For Playground Ser 10,061.92	10,061.92
113657 PP11252026	10/12/2025 Adjustment INV-082LBJDGM4	12032	Driva Pty Ltd 63.22	126.44

Payment Reference	Payment Date	Creditor Number	Creditor Name	Payment Amount
12252026	Adjustment INV-D3GQI8195S			63.22
113658	10/12/2025	12109	PROFESSIONAL SEARCH GROUP PTY L	8,240.94
INV-27324	Agency Staff Salary - Relief FA			4,120.47
INV-27349	Agency Staff Salary - Relief FA			4,120.47
113659	10/12/2025	12116	AGM Automation North AKI ENTERPRISI	429.00
INV-25642	Depot main gate repairs			429.00
113668	18/12/2025	10001	Australian Taxation Office	153,005.00
FORTNIGHT 14/12/2025	Withholding Tax (PAYG)			148,452.00
FORTNIGHT 14/12/2025	Extra Tax			1,233.00
FORTNIGHT 14/12/2025	HELP			2,522.00
FORTNIGHT 14/12/2025	TSL			798.00
113669	18/12/2025	10002	Child Support Registrar	561.22
FORTNIGHT 14/12/2025	Child Support Agency			561.22
113670	18/12/2025	10003	Australian Services Union	208.00
FORTNIGHT 14/12/2025	Australian Services Union			208.00
113671	18/12/2025	10005	Easi	3,806.84
FORTNIGHT 14/12/2025	Novated Lease Easifleet - Pre Tax			2,380.24
FORTNIGHT 14/12/2025	Novated Lease Easifleet- Post Tax			1,426.60
113672	18/12/2025	10006	Westpac Banking Corporation	91,264.91
FORTNIGHT 14/12/2025	Employee Additional Contrib Pre Tax (\$)			2,201.53
FORTNIGHT 14/12/2025	Employee Additional Contrib Pre Tax (%)			8,723.60
FORTNIGHT 14/12/2025	Employee Additional Contrib Post Tax (%)			245.56
FORTNIGHT 14/12/2025	SGC Employer Contribution			3,987.89
FORTNIGHT 14/12/2025	SGC Employer Contribution			1,705.32
FORTNIGHT 14/12/2025	SGC Employer Contribution			2,476.55
FORTNIGHT 14/12/2025	SGC Employer Contribution			1,576.11

Payment Reference	Payment Date	Creditor Number	Creditor Name	Payment Amount
FORTNIGHT 14/12/2025			SGC Employer Contribution	712.08
FORTNIGHT 14/12/2025			SGC Employer Contribution	6,048.65
FORTNIGHT 14/12/2025			SGC Employer Contribution	820.61
FORTNIGHT 14/12/2025			SGC Employer Contribution	808.62
FORTNIGHT 14/12/2025			SGC Employer Contribution	1,200.00
FORTNIGHT 14/12/2025			SGC Employer Contribution	1,832.36
FORTNIGHT 14/12/2025			SGC Employer Contribution	2,889.11
FORTNIGHT 14/12/2025			SGC Employer Contribution	1,535.42
FORTNIGHT 14/12/2025			SGC Employer Contribution	1,076.74
FORTNIGHT 14/12/2025			SGC Employer Contribution	1,657.08
FORTNIGHT 14/12/2025			SGC Employer Contribution	3,834.54
FORTNIGHT 14/12/2025			SGC Employer Contribution	1,573.66
FORTNIGHT 14/12/2025			SGC Employer Contribution	363.05
FORTNIGHT 14/12/2025			SGC Employer Contribution	1,210.31
FORTNIGHT 14/12/2025			SGC Employer Contribution	994.94
FORTNIGHT 14/12/2025			SGC Employer Contribution	689.31
FORTNIGHT 14/12/2025			SGC Employer Contribution	1,359.13
FORTNIGHT 14/12/2025			SGC Employer Contribution	3,927.35
FORTNIGHT 14/12/2025			SGC Employer Contribution	1,386.72
FORTNIGHT 14/12/2025			SGC Employer Contribution	1,072.59
FORTNIGHT 14/12/2025			SGC Employer Contribution	2,720.47
FORTNIGHT 14/12/2025			SGC Employer Contribution	2,734.12
FORTNIGHT 14/12/2025			SGC Employer Contribution	1,261.88
FORTNIGHT 14/12/2025			SGC Employer Contribution	1,075.81
FORTNIGHT 14/12/2025			SGC Employer Contribution	1,835.07
FORTNIGHT 14/12/2025			SGC Employer Contribution	807.69
FORTNIGHT 14/12/2025			SGC Employer Contribution	2,943.37
FORTNIGHT 14/12/2025			SGC Employer Contribution	2,495.28
FORTNIGHT 14/12/2025			SGC Employer Contribution	1,962.19
FORTNIGHT 14/12/2025			SGC Employer Contribution	4,960.79
FORTNIGHT 14/12/2025			SGC Employer Contribution	1,977.52
FORTNIGHT 14/12/2025			SGC Employer Contribution	2,472.61
FORTNIGHT 14/12/2025			SGC Employer Contribution	540.63

Payment Reference	Payment Date	Creditor Number	Creditor Name	Payment Amount
FORTNIGHT 14/12/2025			SGC Employer Contribution	985.48
FORTNIGHT 14/12/2025			SGC Employer Contribution	1,784.23
FORTNIGHT 14/12/2025			Employer Contribution (Additional)	197.50
FORTNIGHT 14/12/2025			Employer Contribution (Additional)	60.51
FORTNIGHT 14/12/2025			Employer Contribution (Additional)	225.19
FORTNIGHT 14/12/2025			Employer Contribution (Additional)	163.17
FORTNIGHT 14/12/2025			Employer Contribution (Additional)	346.63
FORTNIGHT 14/12/2025			Employer Contribution (Additional)	77.83
FORTNIGHT 14/12/2025			Employer Contribution (Additional)	305.36
FORTNIGHT 14/12/2025			Employer Contribution (Additional)	119.91
FORTNIGHT 14/12/2025			Employer Contribution (Additional)	92.86
FORTNIGHT 14/12/2025			Employer Contribution (Additional)	115.38
FORTNIGHT 14/12/2025			Employer Contribution (Additional)	60.51
FORTNIGHT 14/12/2025			Employer Contribution (Additional)	139.46
FORTNIGHT 14/12/2025			Employer Contribution (Additional)	165.83
FORTNIGHT 14/12/2025			Employer Contribution (Additional)	114.89
FORTNIGHT 14/12/2025			Employer Contribution (Additional)	169.23
FORTNIGHT 14/12/2025			Employer Contribution (Additional)	121.39
FORTNIGHT 14/12/2025			Employer Contribution (Additional)	59.71
FORTNIGHT 14/12/2025			Employer Contribution (Additional)	115.44
FORTNIGHT 14/12/2025			Employer Contribution (Additional)	314.97
FORTNIGHT 14/12/2025			Employer Contribution (Additional)	217.76
FORTNIGHT 14/12/2025			Employer Contribution (Additional)	180.77
FORTNIGHT 14/12/2025			Employer Contribution (Additional)	134.62
FORTNIGHT 14/12/2025			Employer Contribution (Additional)	88.69
FORTNIGHT 14/12/2025			Employer Contribution (Additional)	206.51
FORTNIGHT 14/12/2025			Employer Contribution (Additional)	255.38
FORTNIGHT 14/12/2025			Employer Contribution (Additional)	305.62
FORTNIGHT 14/12/2025			Employer Contribution (Additional)	144.56
FORTNIGHT 14/12/2025			Employer Contribution (Additional)	62.63
FORTNIGHT 14/12/2025			Employer Contribution (Additional)	75.83
FORTNIGHT 14/12/2025			Employer Contribution (Additional)	160.80

Payment Reference	Payment Date	Creditor Number	Creditor Name	Payment Amount
113673 751974110	18/12/2025 15 Sep 2025 to 9 Dec 2025	10013	Alinta Energy	240.35
113674 4040580247	18/12/2025 Gas bottle lease	10025	Boc Limited	23.14
113675 2404/01684065 2260/00627206 2260/99891834	18/12/2025 Standing Order Bunnings Materials Standing Order Bunnings Materials Office Veranda	10028	Bunnings Group Limited	382.44
113676 122249	18/12/2025 MOU Secondment: Revenue Co-ordinator	10035	City of Cockburn	1,125.98
113677 77032494	18/12/2025 Schedule revaluation 25/26	10053	Landgate	345.87
113678 F35063 F35064	18/12/2025 Filtration servicing -Dot Bennett Service Dott Bennet Irrigation Filters	10057	Elliotts Filtration (Previously)	1,022.67
113679 2025T4BHUNT	18/12/2025 TAC - Tutor Fees - Mrs B L Hunt	10067	Mrs B L Hunt	1,176.00
113680 SI12818381	18/12/2025 PPE RESTOCK	10070	J Blackwood & Son Ltd	214.36
113681 5275524	18/12/2025 Hyundai/Kia parts	10073	John Hughes	624.14
113682 INV-00152774	18/12/2025 Commissioners Update Post Newspapers	10103	Post Newspapers Pty Ltd	1,282.00

Payment Reference	Payment Date	Creditor Number	Creditor Name	Payment Amount
113683 EHSINV000960213	18/12/2025 2025 Community Xmas Carols First Aid	10116	St John Ambulance Western Australia Lt 427.35	427.35
113684 160384	18/12/2025 2025/26 ESL Q2	10131	Dept of Fire and Emergency Services 1,585,711.16	1,585,711.16
113685 353363 353364 353362 353365 353361 353359 353360	18/12/2025 Mt Claremont Junior Local Stock Books Nedlands Junior Local Stock Books Mt Claremont Junior Local Stock Books Nedlands Junior Local Stock Books Nedlands Junior Local Stock Books Nedlands Library Stock Book Nedlands Junior Local Stock Books	10136	Westbooks 24.49 12.59 65.76 13.99 412.77 38.48 183.28	751.36
113686 M-2511211 M-2512111	18/12/2025 Council greenwaste disposal 2025/26 Council greenwaste disposal 2025/26	10139	Western Metropolitan Regional Council 737.28 727.26	1,464.54
113687 155091-M0725	18/12/2025 IPWEA membership Manager Parks & Enviro	10145	IPWEA WA 187.00	187.00
113688 C/LG044550 M/LG0032531	18/12/2025 Civica Upgrade Project Milestone Charges Authority Altitude SaaS Service	10151	Civica Pty Ltd 11,742.50 156,879.21	77,968.05
113689 9001474401 9001449345 9001398891 - DECEMBER 2025 9001409474 9001399093 9001409802	18/12/2025 Bill ID - 0148 Bill ID - 0172 Bill ID - 0134 Bill ID - 0127 Bill ID - 0145 Bill ID - 0129	10183	Water Corporation 1,222.17 2,412.21 372.22 14.61 454.01 8.76	9,503.28

Payment Reference	Payment Date	Creditor Number	Creditor Name	Payment Amount
9001410555	Bill ID - 0149			1,209.96
9014026245	Bill ID - 0096			131.45
9014026229 - DECEMBER 2025	Bill ID - 0097			159.52
9001417087	Bill ID - 0140			317.86
9001436843	Bill ID - 0131			55.50
9001438160	Bill ID - 0111			160.66
9023612334	Bill ID - 0037			20.87
9001419920	Bill ID - 0149			383.31
9001419939	Bill ID - 0162			350.58
9001434741	Bill ID - 0158			881.09
9001426506	Bill ID - 0155			196.90
9001418688	Bill ID - 0139			257.05
9011838619	Bill ID - 0103			90.55
9001418928	Bill ID - 0129			81.79
9008607449	Bill ID - 0126			11.68
9008659732	Bill ID - 0126			8.76
9012041505	Bill ID - 0099			5.84
9001412833 - DECEMBER 2025	Bill ID - 0218			584.93
9014278979	Bill ID - 0091			111.00
113690	18/12/2025	10199	Hays Specialist Recruitment Aust Pty Ltd	3,805.08
53047432	Labour hire - Turf Maintenance Officer			1,931.71
53047433	Labour hire - Turf Maintenance Officer			1,873.37
113691	18/12/2025	10279	Bale Data Services	214.50
95870	Bale Data Services Ned Lib 20 Nov 2025			214.50
113692	18/12/2025	10296	Connect Call Centre Services (Previous	423.72
00120724	Standing Order for Connect Call Centre			423.72
113693	18/12/2025	10304	Synergy	22,855.73
313447070 - DECEMBER 2025	Invoice 2042600023			58.01
392417010	Invoice 2066586672			4,959.98

Payment Reference	Payment Date	Creditor Number	Creditor Name	Payment Amount
380380790	Invoice 2042600194			965.44
443627070	Invoice 2082574446			602.66
301696720	Invoice 2002683582			138.82
380380410	Invoice 2042600193			2,266.62
801340050	Invoice 3000248229			10,141.57
131596660	Invoice 2058587459			760.88
342131310	Invoice 2018616837			618.02
331018820	2086553907			153.07
338661150	Invoice 2086552609			1,593.30
338661010	Invoice 2086552608			135.18
239411960	Invoice 2070586086			462.18
113694	18/12/2025	10313	Active Transport & Tilt Tray Svces WA	286.00
INV-23371	Recover vehicle to depot			286.00
113695	18/12/2025	10319	Claremont Nedlands Cricket Club	2,156.00
INV-0382	Turf Wicket Management (Melvista Park).			2,156.00
113696	18/12/2025	10325	AILSA EVANS	501.50
2025-4	TAC - Tutor Fees- AILSA EVANS			501.50
113697	18/12/2025	10328	Macri Partners	1,705.00
54178	FY25 Grant Acquittal Audit			1,705.00
113698	18/12/2025	10332	Natural Area Consulting Management	7,981.82
00027132	Hollywood Reserve Chem Weed Control			7,981.82
113699	18/12/2025	10357	Magicorp Pty Ltd	1,424.74
INV-46953	On hold messages - annual subscription			1,424.74
113700	18/12/2025	10358	Allerding & Associates	9,913.02
2025-592	Legal Advice			9,913.02

Payment Reference	Payment Date	Creditor Number	Creditor Name	Payment Amount
113701 8083412	18/12/2025	10374	Dept of Transport - Information Fees App	566.10
113702 T22035CMA	18/12/2025	10405	C Marinovich	1,532.00
113703 3805937 3807162	18/12/2025	10429	Sonic HealthPlus Pty Ltd	941.60
			Pre-employment Medical Cost for 25/26 FY	470.80
			Pre-employment Medical Cost for 25/26 FY	470.80
113704 INV-21987	18/12/2025	10456	G M S Security (WA) Pty Ltd	129.25
			Security Response Service	129.25
113705 84 480	18/12/2025	10504	Ms S Hibbert	2,509.00
			TAC - Tutor Fees - S Hibbert	1,984.00
			Exhibition: 2025 The Lively Brush Exhibi	525.00
113706 763426	18/12/2025	10506	Dept of Planning, Lands and Heritage - D	6,322.00
			DAP Fees for Lot 388 & 387	6,322.00
113707 0033	18/12/2025	10518	Ms J Rogers	1,792.00
			TAC - Tutor Fees - J Rogers	1,792.00
113708 TAC/ IDES/TERM 04/25	18/12/2025	10553	Mr I De Souza	1,636.80
			TAC - Tutor Fees - Mr I De Souza	1,636.80
113709 136	18/12/2025	10561	Internode Pty Ltd	2,950.50
			Internode IDC COLO: Full Rack Next DC	2,950.50
113710 00100517	18/12/2025	10608	Corsign WA Pty Ltd	33.00
			Anti- theft tool	33.00
113711	18/12/2025	10625	Anna Ruocco	1,888.00

Payment Reference	Payment Date	Creditor Number	Creditor Name	Payment Amount
44	TAC - Tutor Fees - Anna Ruocco			1,888.00
113712	18/12/2025	10688	Officeworks Ltd	181.82
625153038	Nedlands Library Officeworks 20 November			148.10
625152898	Nedlands Library Officeworks 20 November			33.72
113713	18/12/2025	10693	Boyan Electrical Services Boyan Electric	23,710.19
58084	Electrical repairs			251.66
57972	Electrical repairs			2,884.84
58385	boyan electrical works			436.58
58243	boyan electrical works			718.58
58249	boyan electrical works			538.96
58247	boyan electrical works			1,044.62
58245	boyan electrical works			316.49
58246	boyan electrical works			1,819.05
58396	SPORTS FLOODLIGHT REPAIR			7,615.96
58292	Urgent Test & Tag			122.95
58197	boyan electrical works			970.82
58563	Electrical repairs			472.18
58305	Electrical repairs - Lawler Park Toy Lib			6,517.50
113714	18/12/2025	10708	WCP Civil Pty Ltd	454,844.83
33940	The Avenue Roadway Rehabilitation			73,363.11
3	Victoria Avenue Roadway Rehabilitation			381,481.72
113715	18/12/2025	10724	TechnologyOne	13,968.56
257977	Consulting services - Phase 3 PnR			6,873.56
257325	TechnologyOne GIS consultancy 2025			5,912.50
257886	TechnologyOne GIS consultancy 2025			1,182.50
113716	18/12/2025	10735	WINC Australia Pty Ltd (Previous name	3,303.06
9049244796	Winc Order Library 20 Nov 2025			770.31

Payment Reference	Payment Date	Creditor Number	Creditor Name	Payment Amount
9049148396	Furniture			2,532.75
113717	18/12/2025	10815	Stephanie Reisch	1,209.00
2531	TAC - Tutor Fees - Stephanie Reisch			1,209.00
113718	18/12/2025	10913	AE Hoskins Building Services	7,002.60
523130	Door and closer repair works.			2,724.70
523131	Replacement cubicle door			1,092.30
523156	Adam Armstrong Changeroom Door Quote			1,592.80
523155	Door replacement			1,592.80
113719	18/12/2025	10925	Westend Plumbing & Gas	726.00
INV-16643	Backflow device testing			726.00
113720	18/12/2025	10968	Fiona Buchanan Art	1,482.00
25_1202	TAC - Tutor Fees - Fiona Buchanan			1,482.00
113721	18/12/2025	11056	Dr K Tan	2,480.00
0019/25	TAC - Tutor Fees - Dr K Tan			2,480.00
113722	18/12/2025	11087	Beacon Equipment	4,667.00
83780 #1	3 x STIHL FS 461 BRUSHCUTTERS			4,667.00
113723	18/12/2025	11093	Myra Staffa	1,120.00
MS20025	TAC - Tutor Fees - Myra Staffa			1,120.00
113724	18/12/2025	11266	Richard Gunning	985.00
19	TAC - Tutor Fees - Richard Gunning			985.00
113725	18/12/2025	11307	Liveable Group Pty Ltd T/A Professional	5,227.55
2545	Marri.Prune as per meeting			1,912.52
2586	Minora & Hynes Rd. Prune tuart & Marri			3,315.03

Payment Reference	Payment Date	Creditor Number	Creditor Name	Payment Amount
113726 INV-343	18/12/2025 Tutor Fees - Pip Hoy	11375	Pip Hoy	1,488.00 1,488.00
113727 2025T4JT	18/12/2025 TAC - Tutor Fees - Shin-I Tang	11413	Shin-I Tang	1,674.00 1,674.00
113728 INV-0558	18/12/2025 Stormwater Construction and Maintenance	11487	Comex Civil Pty Ltd	25,596.07 25,596.07
113729 00825	18/12/2025 TAC - Tutor Fees - Chen He	11488	Chen He	1,344.00 1,344.00
113730 RF 806107 RF 813546 RF 813545	18/12/2025 Security Fencing - Hackett Hall Security Fencing - Hackett Hall Security Fencing - 118 Woods St	11532	Rent A Fence Pty Ltd	1,219.48 515.59 498.96 204.93
113731 JPT42025B	18/12/2025 TAC Tutor Fees John Paul	11543	John Paul	1,344.00 1,344.00
113732 0140	18/12/2025 TAC - Tutor Fees - Ric Burkitt	11552	Ric Burkitt	2,976.00 2,976.00
113733 T4/2025	18/12/2025 TAC - Tutor Fees - Nathalie Butcher	11570	Nathalie Butcher	5,042.00 5,042.00
113734 A01000055618	18/12/2025 Pavement Design for The Avenue - R.about	11582	BG&E Pty. Ltd.	7,150.00 7,150.00
113735 114	18/12/2025 TAC - Tutor Fees - Jane Zandi	11588	Jane Zandi	1,116.00 1,116.00
113736	18/12/2025	11593	Swalo Ceramics	1,302.00

Payment Reference	Payment Date	Creditor Number	Creditor Name	Payment Amount
TAC91225_004	TAC - Tutor Fees - Swalo Ceramics			1,302.00
113737	18/12/2025	11620	AIT Specialists Pty Ltd	660.00
INV-14055	Fuel Tax Credit July25 - June26			165.00
INV-14056	Fuel Tax Credit July25 - June26			165.00
INV-14057	Fuel Tax Credit July25 - June26			165.00
INV-14058	Fuel Tax Credit July25 - June26			165.00
113738	18/12/2025	11660	Pixelcase Group Pty Ltd	11,946.00
126261	License Plate Recognition 3 Months			11,946.00
113739	18/12/2025	11695	Tyrell Cafe Pty Ltd	316.80
INV-0020	Tyrell Cafe			316.80
113740	18/12/2025	11731	STIHL Shop Osborne Park	76.05
85191 #4	Battery Cover			36.50
85377 #7	Parts as per Quote			39.55
113741	18/12/2025	11763	Environmental Industries	17,055.50
INV39613	VERGE MOWING OCTOBER 2025			17,055.50
113742	18/12/2025	11770	Ms Rhonda Ann Hickey	2,240.00
RH 4	TAC - Tutor Fees - Rhonda Ann Hickey			2,240.00
113743	18/12/2025	11791	Annemieke Mulders	1,674.00
0122	TAC - Tutor Fees - Annemieke Mulders			1,674.00
113744	18/12/2025	11833	Melanie Tina Sharpham t/as Eucalypt Ho	3,273.60
2022	TAC - Tutor Fees - Eucalyptus Homewares			3,273.60
113745	18/12/2025	11862	Motorpass	11,226.23
24	Fuel cards period ending 8 Dec 2025			11,226.23

Payment Reference	Payment Date	Creditor Number	Creditor Name	Payment Amount
113746 56	18/12/2025 TAC - Tutor Fees - JP Martin Art	11864	JP Martin Art	2,728.00
113747 TWS - 100254	18/12/2025 PPE and Uniforms	11898	The Workers Shop	1,355.00
113748 7677	18/12/2025 Replace the bore pump at College Park	11899	KS BLACK PTY LTD	18,539.40
113749 10879 10885 10878 10871 10373	18/12/2025 Drainage traffic control Traffic Control Roads Traffic management - Loftus Street Contract Traffic Management For traffic mgmt works from Lux.	11905	Luxworks Traffic Control and Managemen	10,662.88
113750 0003	18/12/2025 TAC - Tutor Fees	11916	Beverley Jones	1,488.00
113751 240840430	18/12/2025 Coca-Cola Classic Soft Drink 30 pack	11930	Coles Supermarkets Australia Pty Ltd	276.35
113752 148887 148589 149015	18/12/2025 McLeods Lawyers - Legal Advice Legal Advice McLeods Lawyers - Legal Advice	11931	McLeods Lawyers	14,555.75
113753 INV-000482	18/12/2025 TAC - Tutor Fees - STEFANIA RAVELLI	11952	STEFANIA RAVELLI	1,808.00
113754 84908	18/12/2025 Promotional Pamphlet	11971	iPrintPlus	1,115.40

Payment Reference	Payment Date	Creditor Number	Creditor Name	Payment Amount
113755	18/12/2025	11993	Office Solutions IT PTY LTD	24,608.50
168324	Freight going to OSIT Perth Office		1,895.70	
169575	Firewall Setup - Project Labour		1,903.00	
169482	Project Management		1,842.50	
169483	Project Labour - Estimated		709.50	
169481	Project Labour		756.80	
168385	Standing Order OSIT		13,750.00	
169561	Dell Pro Plus 34" WQHD Curve Monitor		3,751.00	
113756	18/12/2025	12014	PLAY CHECK PTY LTD	8,360.00
HD 828112823	Operational Playground Inspections-Sept		8,360.00	
113757	18/12/2025	12015	MT CLAREMONT NEWS RAMRAJ DISTR	231.60
337407	Mount Claremont Newspaper delivery		231.60	
113758	18/12/2025	12022	YIDARRA GROUP PTY LTD	275.00
3156	Reinstate paving at Chessington Grd		275.00	
113759	18/12/2025	12024	Hazel Gearing	2,880.00
HG2025T4	TAC - Tutor Fees - Hazel Gearing		2,880.00	
113760	18/12/2025	12027	Barbara Marie Trendall	1,416.00
BT 2025 T4	TAC - Tutor Fees - Barbara Trendall		1,416.00	
113761	18/12/2025	12030	New View Safety Coach WOLLAGE, DAV	4,320.00
1052	WHS consulting service		4,320.00	
113762	18/12/2025	12032	Driva Pty Ltd	632.23
FORTNIGHT 14/12/2025	Novated Lease Driva - Pre Tax		632.23	
113763	18/12/2025	12082	FLUIDRA GROUP AUSTRALIA PTY LTD	593.97
257164349	P/TEST 3 LUMISO PHOTOMETER LMP003		593.97	

Payment Reference	Payment Date	Creditor Number	Creditor Name	Payment Amount
113764 A067492	18/12/2025 Coordinator Environmental Conservation	12083	CHOICEONE PTY LTD 649.56	649.56
113765 INV-30851	18/12/2025 Supply/Install stickers	12102	Signarama Osborne Park MCHUGH INVE 165.00	165.00
113766 111225	18/12/2025 TAC - Tutor Fees - Rob Forlani	12115	FORLANI, ROBERTO DANIELE 1,488.00	1,488.00
113767 0000001272	18/12/2025 Piano Tuning	12139	In Tune Piano Service 825.00	825.00
113768 00015	18/12/2025 TAC - Tutor Fees - Ana de Sousa Rosa	12148	Estudio Ana DE SOUSA ROSA, ANA DUL 1,240.00	1,240.00
113769 2807	18/12/2025 Underwood Ave	12150	Proarb WA Pty Ltd 2,772.00	2,772.00
113770 P12211	18/12/2025 Dell 32 Plus 4K Monitor	12172	CDM Australia Pty Ltd 4,404.40	4,404.40
113771 747749	18/12/2025 Supply Battery for Compressor	12179	Goodchild Enterprises Queensway Pty L 85.80	85.80
113797 B34	23/12/2025 Electrical work	10008	Advantech Mobile Auto Electrics 300.00	300.00
113798 INV-326213-J4P8J2	23/12/2025 BCITF LEVY TAX INVOICE - NOVEMBER 2025	10027	Construction Training Fund 9,494.75	9,494.75
113799 2260/00814669 2260/00590456	23/12/2025 Standing Order Bunnings Materials Materials for Works Dept	10028	Bunnings Group Limited 7.45 81.85	140.39

Payment Reference	Payment Date	Creditor Number	Creditor Name	Payment Amount
2433/00154457	Standing Order Bunnings Materials			51.09
113800	23/12/2025	10029	Bunzl Limited	3,424.26
Z100289	Hygiene supplies			3,424.26
113801	23/12/2025	10034	Chubb Fire & Security Pty Ltd	1,021.94
1737459	Fire Panel Testing			69.26
1737726	College Park Fire Pump Shed Maintenance			32.01
1737585	College Park Fire Pump Shed Maintenance			69.26
1737938	Fire Panel Testing			69.26
1554917	Fire Equipment Testing FY 25/26			69.26
1554286	Fire Equipment Testing FY 25/26			69.26
1554919	Fire Equipment Testing FY 25/26			69.26
1554914	Fire Equipment Testing FY 25/26			32.01
1554915	Fire Equipment Testing FY 25/26			32.01
1554913	Fire Equipment Testing FY 25/26			84.34
1554912	College Park Fire Pump Shed Maintenance			44.95
1737727	College Park Fire Pump Shed Maintenance			44.95
1554916	College Park Fire Pump Shed Maintenance			109.88
1737728	College Park Fire Pump Shed Maintenance			109.88
1737730	College Park Fire Pump Shed Maintenance			32.01
1737729	College Park Fire Pump Shed Maintenance			84.34
113802	23/12/2025	10046	Team Global Express Pty Ltd	613.25
P60845163	Team Global Express Monthly Invoice			613.25
113803	23/12/2025	10050	Dawson's Garden World Pty Ltd	1,333.60
3523	Rose replacements			1,333.60
113804	23/12/2025	10053	Landgate	702.82
77078822	Schedule revaluation 25/26			428.27
77167789	Schedule revaluation 25/26			274.55
113805	23/12/2025	10057	Elliotts Filtration (Previously	649.00

Payment Reference	Payment Date	Creditor Number	Creditor Name	Payment Amount
F35322	Filtration servicing - Montario			649.00
113806	23/12/2025	10070	J Blackwood & Son Ltd	1,036.88
SI12934781	Safety wear for Assets Team			31.86
SI12984601	November 2025 - Safety Fund Initiative			49.98
SI12933654	PPE RESTOCK			195.97
SI13004498	November 2025 - Safety Fund Initiative			69.70
SI13052226	SAFETY GOGGLES			106.57
SI13125162	Sunscreen			428.80
SI13095301	November 2025 - Safety Fund Initiative			154.00
113807	23/12/2025	10073	John Hughes	90.48
5311404	Floor mats to suit #600			90.48
113808	23/12/2025	10074	Kmart Innaloo	529.00
556962	School Holiday Prizes			529.00
113809	23/12/2025	10099	Optus Billing Services Pty Ltd	4,334.56
000543618793	Optus Mobile-Shared Data & Teams Calling			2,769.25
000544784031	Optus Mobile-Shared Data & Teams Calling			1,565.31
113810	23/12/2025	10103	Post Newspapers Pty Ltd	2,734.00
INV-00152881	November Half Page Reprint			1,452.00
INV-00153005	Commissioners Message 5 December			1,282.00
113811	23/12/2025	10123	The Potters Market	82.00
FR-11516	School Holiday Program Supplies T1 2026			82.00
113812	23/12/2025	10136	Westbooks	1,384.83
353526	Mt Claremont Junior Local Stock Books			17.49
353522	Nedlands Local Stock Item			979.59
353525	Mt Claremont Junior Local Stock Books			121.73
353524	Nedlands Library Stock Book			25.89

Payment Reference	Payment Date	Creditor Number	Creditor Name	Payment Amount
353527	Nedlands Junior Local Stock Books			13.99
353523	Library local stock item			226.14
113813	23/12/2025	10147	Seton Australia	161.79
9360562531	Graphic Safety label			161.79
113814	23/12/2025	10160	Hire Society	143.35
122137	Glassware Hire for 2025 Volunteer Event			143.35
113815	23/12/2025	10183	Water Corporation	1,155.34
9001418733	Bill ID - 0155			241.91
9001418629 - DECEMBER 2025	Bill ID - 0160			913.43
113816	23/12/2025	10199	Hays Specialist Recruitment Aust Pty Ltc	32,932.10
53057902	Labour hire - Turf Maintenance Officer			1,903.31
53039906	Agency Staff Salary - Relief FA			5,628.79
53047434	Agency Staff Salary - Relief FA			5,628.79
53057903	Labour hire - Turf Maintenance Officer			2,314.16
53068395	Labour hire - Turf Maintenance Officer			1,862.89
53068394	Labour hire - Turf Maintenance Officer			1,937.69
53079697	Labour hire - Turf Maintenance Officer			2,301.22
53079696	Labour hire - Turf Maintenance Officer			2,393.62
53079698	Agency Staff Salary - Relief FA			3,406.90
53079699	Agency Staff Salary - Relief FA			5,554.73
113817	23/12/2025	10272	Capital Recycling	2,639.54
CSD17434-J18133	Capital Recycling			2,639.54
113818	23/12/2025	10273	West Tip Waste Control Pty Ltd	41,704.82
15269	Disposal Hardwaste bulk rubbish 2025			41,704.82
113819	23/12/2025	10302	Wilson Security	924.00
W00332853	opening and closing Swan beach			220.00

Payment Reference	Payment Date	Creditor Number	Creditor Name	Payment Amount
W00332944	opening and closing Swan beach			220.00
W00333112	opening and closing Swan beach			484.00
113820	23/12/2025	10304	Synergy	47,392.84
214579230	Invoice 2002691505			47,392.84
113821	23/12/2025	10328	Macri Partners	1,595.00
54660	FY25 Grant Acquittal Audit			1,595.00
113822	23/12/2025	10332	Natural Area Consulting Management	7,530.55
00027305	Eco-zone Management for 2025/26			6,749.51
00027399	Pt. Resolution Maintenance			781.04
113823	23/12/2025	10343	Wren Oil	127.05
211487	Waste Oil recovery			127.05
113824	23/12/2025	10345	Animal Pest Management Services The 1	5,500.00
INV-05024	Feral Animal Control - Rabbits			5,500.00
113825	23/12/2025	10351	Colleagues Nagels Pty Ltd	1,503.00
R60951	2026 Parking Permits			1,105.00
R60955	Authorised Vehicle Permits			398.00
113826	23/12/2025	10381	Burgess Rawson	2,750.00
60913-60	Complete Valuation for Tresillian Art			2,750.00
113827	23/12/2025	10383	Data#3 Limited	18,691.99
SIN000338030	Tenable Vulnerability Management			18,691.99
113828	23/12/2025	10385	Iris Consulting Group Pty Ltd	1,411.74
00002442	RM Training - 2x IM Officers			1,411.74
113829	23/12/2025	10390	Clever Patch Pty Ltd	428.97

Payment Reference	Payment Date	Creditor Number	Creditor Name	Payment Amount
610049	School Holiday Supplies			428.97
113830	23/12/2025	10396	Lock Stock & Farrell Locksmith Pty Ltd	549.00
38420-1	BEN sign locks for beach signs			304.00
38411-1	Change of barrel locks Montario			245.00
113831	23/12/2025	10397	Mowmaster Turf Equipment	410.59
00071013	Whipper Snipper Heads			410.59
113832	23/12/2025	10407	Nu-Trac Rural Contracting	985.00
00003373	Beach cleaning- Swanbourne			985.00
113833	23/12/2025	10419	Sustainable Outdoors	20,250.62
INV-3411	Native verge works - Aberdare and Smyth			3,124.64
INV-3420	Golden Crown Beard at various sites.			748.00
INV-3428	Greenways Maintenance			16,377.98
113834	23/12/2025	10429	Sonic HealthPlus Pty Ltd	1,673.10
3810637	Pre-employment Medical Cost for 25/26 FY			386.10
3811890	Pre-employment Medical Cost for 25/26 FY			386.10
3829830	Pre-employment Medical Cost for 25/26 FY			386.10
3834249	Pre-employment Medical Cost for 25/26 FY			514.80
113835	23/12/2025	10430	South East Regional Centre for Urban	25,157.92
00007127	Allen Park Maintenance Works			18,294.60
00007128	Mt. Claremont Maintenance			4,205.26
00007129	Montario Quarter Maintenance			2,658.06
113836	23/12/2025	10450	Commercial & Industrial Mowing	660.00
00002836	2025/2026 - Bush Fire Hazard Clearance			660.00
113837	23/12/2025	10483	DFS Industrial & Environmental Services	27,510.24
00024089	Educting Services FY 25/26			244.97

Payment Reference	Payment Date	Creditor Number	Creditor Name	Payment Amount
00024137	Educting Services FY 25/26			1,371.83
00024185	City wide sweeping			24,325.63
00024271	Educting Services FY 25/26			1,567.81
113838	23/12/2025	10517	Insight Enterprises Australia Pty Ltd	1,388.30
100549728	AZURE PLAN CONSUMPTION			1,388.30
113839	23/12/2025	10549	JB Hi-Fi Group Pty Ltd	2,343.68
00043005	Apple MacBook Air 15-inch-M4Chip-512Gb			2,343.68
113840	23/12/2025	10608	Corsign WA Pty Ltd	8,909.45
00100519	Street signage Floreat Underground Power			7,877.65
00100114	BEN sign replacement			231.00
00100693	Street signage Floreat Underground Power			800.80
113841	23/12/2025	10617	Aus Chill Technical Services Pty Ltd	2,263.25
16380	A/C Service Quarterly All Locations			121.00
16385	A/C Service Quarterly All Locations			151.25
16381	A/C Service Quarterly All Locations			121.00
16384	A/C Service Quarterly All Locations			561.00
16388	A/C Service Quarterly All Locations			121.00
16382	A/C Service Quarterly All Locations			121.00
16387	A/C Service Quarterly All Locations			121.00
16379	A/C Service Quarterly All Locations			121.00
16383	A/C Service Quarterly All Locations			704.00
16386	A/C Service Quarterly All Locations			121.00
113842	23/12/2025	10649	Ultimo Catering and Event P/L	445.95
00430115	Leadership Fundamentals Program Catering			445.95
113843	23/12/2025	10667	CTI Couriers Pty Ltd	605.29
CISC4843498	Library courier - six months			605.29

Payment Reference	Payment Date	Creditor Number	Creditor Name	Payment Amount
113844 625235152 625332968 625692397	23/12/2025 Stationery Order - Depot 2025 Logo Notepads TAC Stationery and SH Supplies Order	10688	Officeworks Ltd	1,444.45 670.08 515.00 259.37
113845 NEDLAN-727653	23/12/2025 RFT 2025-26.10 Tender Advertisement	10689	Illion Australia Pty Ltd	184.80 184.80
113846 58516 58393 58314 55234 58471	23/12/2025 Replace lamp at Lawler Tennis Court Various electrical maintenance and instal Emergency light\RCD test - Child Health Distribution board replacement Check Elect .Surface grinder not working	10693	Boyan Electrical Services Boyan Electric	35,650.32 1,588.96 121.19 1,949.29 31,838.40 152.48
113847 183889	23/12/2025 Supplies for Arbor 2x Bio prime	10697	StrataGreen	1,414.51 1,414.51
113848 34031	23/12/2025 The Avenue Roadway Rehabilitation	10708	WCP Civil Pty Ltd	738,147.15 738,147.15
113849 INV98903	23/12/2025 Mattress recycling: October/November 25	10713	Soft Landing	6,300.44 6,300.44
113850 22787809	23/12/2025 TPG Telecom - Internet Service	10733	TPG Telecom	5,121.16 5,121.16
113851 9049344194	23/12/2025 Kitchen consumables	10735	WINC Australia Pty Ltd (Previous name	226.65 226.65
113852 38662	23/12/2025 Traffic Control and Skid- steer training	10761	Australian Training Management Pty Ltd	2,725.00 575.00

Payment Reference	Payment Date	Creditor Number	Creditor Name	Payment Amount
38759	Traffic Control and Skid- steer training			600.00
38726	Training			1,550.00
113853	23/12/2025	10766	Inlogik Pty Ltd	563.10
IN000097054	Promaster/ Expense Pro software			563.10
113854	23/12/2025	10772	Ream Clean Property Service	3,058.00
13/O/D/25	Recycling Station disposal 2024/25			3,058.00
113855	23/12/2025	10800	Living Turf	15,048.00
177780/01	INSECTICIDE MONARCH G			374.00
175981/01	FUNGICIDE SUPPLY & APPLY			14,674.00
113856	23/12/2025	10803	Carramar Resource Industries	1,650.00
INV-10088082	PLASTERERS SAND DELIVERED			1,650.00
113857	23/12/2025	10839	Encyclopaedia Britannica Australia	2,569.60
217746	Online Resource Subscription			2,569.60
113858	23/12/2025	10842	Retro Roads - Tagsat Pty Ltd	1,007.56
01709547	Depot line marking			1,007.56
113859	23/12/2025	10866	Initial Hygiene - Rentokil Initial Pty	2,066.46
98436669	Hygiene Maintenance FY 25/26			2,066.46
113860	23/12/2025	10909	Richards Tyrepower	99.00
3395874	Vehicle for Wheel Alignment			99.00
113861	23/12/2025	10926	Perth Materials Blowing Pty Ltd	27,489.00
3457	Mulching the rose garden			27,489.00
113862	23/12/2025	10983	Michelle Kelly	708.00

Payment Reference	Payment Date	Creditor Number	Creditor Name	Payment Amount
175	TAC - Tutor Fees - Michelle Kelly			708.00
113863 SIN001125162	23/12/2025 2026 Jan Citizenship Coins	10994	Gold Corporation	482.90 482.90
113864 54144920	23/12/2025 NBN Enterprise service- Jul 25 - Jun 26	11012	Aussie Broadband Pty Ltd	4,897.60 4,897.60
113865 14479	23/12/2025 Shade sail installation	11017	West Coast Shade Pty Ltd	6,900.00 6,900.00
113866 83933 #21	23/12/2025 Supply mower blades	11087	Beacon Equipment	602.00 602.00
113867 0000419 0000418	23/12/2025 Tresillian Website Monthly Manag 2025 Tresillian Website Monthly 2025 - 2026	11088	OtagoIT Pty Ltd	3,586.68 747.05 2,839.63
113868 87424	23/12/2025 Office furniture - Comms	11160	Office Line	3,771.90 3,771.90
113869 8100735759 61525468	23/12/2025 bulk commercial bulk bins Waste Disposal - Res&comm	11192	Veolia Recycling & Recovery Pty Ltd (Su	46,601.10 679.19 46,528.05
113870 36	23/12/2025 Design Review Panel Member Fees (24-25)	11255	Simon Sherwood Anderson Trading As	3,712.50 3,712.50
113871 91352433	23/12/2025 Printing Costs	11268	Kyocera Document Solutions Pty Ltd	890.33 890.33
113872 2580	23/12/2025 Birdwood Pde Res- Prune Euc & Jap pepper	11307	Liveable Group Pty Ltd T/A Professional	15,129.25 2,550.02

Payment Reference	Payment Date	Creditor Number	Creditor Name	Payment Amount
2581	Power line pruning contract. Sector 4			2,643.43
2579	St Johns Wood. Euc-prune as per meeting			765.01
2589	Stump grinding			2,458.68
2608	Marri- Prune limb over road.			1,274.44
2606	Prune Euc as per site meet			2,040.02
2623	Allen Park Tennis- Clement St.			3,131.17
2632	Grind stump. Pine removal -Allen Park			266.48
113873	23/12/2025	11374	Western Suburbs Cricket Club Inc	39,272.32
INV-0604	Turf Wicket Maintenance (College Park)			39,272.32
113874	23/12/2025	11398	Totally Workwear Mt Hawthorn R & J Ma	1,041.20
0001-00019778	Polo Biz Razor Bizcool Sports Navy			111.00
0001-00019777	PPE for Assets Staff			374.50
0001-00019781	PPE for Fleet Coordinator			237.20
0001-00020424	New PO for Boots			229.50
0001-00020610	2 Polo Shirts			89.00
113875	23/12/2025	11456	Paperbark Technologies Pty Ltd	1,100.00
00009977	Arborist Report with recommendations			550.00
00010001	Arborist assessment and report			550.00
113876	23/12/2025	11468	Level 5 Design Pty Ltd	5,225.00
1678	Parking Information Forum			5,225.00
113877	23/12/2025	11487	Comex Civil Pty Ltd	48,119.73
INV-0560	Drainage Soakwell Installation Program			48,119.73
113878	23/12/2025	11629	Tool Kit Depot Bunnings Group Limited	206.10
SI318810	Oil Recovery for W/shop			206.10
113879	23/12/2025	11654	Alex Kyriakakis	2,728.00
032	TAC - Tutor Fees - Alex Kyriakakis			2,728.00

Payment Reference	Payment Date	Creditor Number	Creditor Name	Payment Amount
113880 1390	23/12/2025 Mt Claremont MASTER PLAN & UPDATED MAPS	11679	Tessa Collins Design	5,410.00 5,410.00
113881 267213 267304	23/12/2025 Laneway Auditing Project - Letters Form 2 Advertising	11752	Bing Technologies Pty Ltd	5,051.81 4,510.27 541.54
113882 3466140 3461006	23/12/2025 Weekly fruit and milk order Weekly fruit and milk order	11773	The Fruit Box Group Pty Ltd	460.98 213.60 247.38
113883 1900557 1900559 1900554 1900555 1900558 1900556 1900560	23/12/2025 Public Notice Electors Meeting 10 Dec Disposition of Property Notice Scheme Amendment No. 15 Bush Fire Control Officers Notice Advertisement of RFT2025-26.06 Public Notice Revocation LPP 5.9 Advertisement EOI2025-26.02	11778	Omnicom Media Group Australia Pty Ltd	3,691.87 494.95 917.98 335.27 418.87 528.00 380.84 615.96
113884 0005969 0005967 0005968	23/12/2025 Cleaning of 36 BBQ Hotplates July - Dec Provision of Cleaning Services Provision of Cleaning Services	11827	Brightmark Group Pty Ltd	34,359.61 2,392.01 26,350.34 5,617.26
113885 11083 11578 INV-1183 11271	23/12/2025 City wide drainage traffic management City wide drainage traffic management For Traffic management Contract Traffic Management	11905	Luxworks Traffic Control and Managemen	8,753.05 2,854.08 2,600.07 734.52 2,564.38
113886	23/12/2025	11930	Coles Supermarkets Australia Pty Ltd	194.65

Payment Reference	Payment Date	Creditor Number	Creditor Name	Payment Amount
241345659	Coles Fortnightly Order			194.65
113887 147940	23/12/2025 The Avenue Roundabout Project	11931	McLeods Lawyers	364.32
113888 84916 85063 85064	23/12/2025 TAC Course Booklet Printing Carnaby's Cockatoo DL Flyer Printing TRESILLIAN PARKING PERMITS	11971	iPrintPlus	4,075.50
113889 169737	23/12/2025 Standing Order OSIT	11993	Office Solutions IT PTY LTD	9,579.90
113890 52081	23/12/2025 Various pest treatment carried out	11995	PERTH PEST CONTROL PTY LTD	2,293.50
113891 INV-5325	23/12/2025 General landscape services November 2025	12010	ELM WA PTY LTD	5,403.20
113892 INV-1975	23/12/2025 Solar lighting in the Avenue Dalkeith	12019	BMH Electrics Pty Ltd The Trustee for E\	76,997.09
113893 90949 90979 91004	23/12/2025 PARK/TURF MAINTENANCE - Cut #9 BROADACRE MOWING TOPDRESSING ALLEN PK	12023	LOCHNESS LANDSCAPE SERVICES LLS	35,082.59
113894 1053	23/12/2025 WHS consulting service	12030	New View Safety Coach WOLLAGE, DAV	1,950.00
113895 261125	23/12/2025 Dog Waste Bag - refills 1/10/25-31/12/25	12060	Elevate Facility Management Services Pt	4,731.00

Payment Reference	Payment Date	Creditor Number	Creditor Name	Payment Amount
271125	Dog Waste Bag - refills 1/10/25-31/12/25			684.75
251125	Dog Waste Bag - refills 1/10/25-31/12/25			684.75
281125	Dog Waste Bag - refills 1/10/25-31/12/25			622.50
291225	Dog Waste Bag - refills 1/10/25-31/12/25			684.75
301225	Dog Waste Bag - refills 1/10/25-31/12/25			684.75
311225	Dog Waste Bag - refills 1/10/25-31/12/25			684.75
113896	23/12/2025	12083	CHOICEONE PTY LTD	6,518.73
A067654	Coordinator Environmental Conservation			754.55
A067833	Coordinator Environmental Conservation			2,557.31
A068018	Coordinator Environmental Conservation			3,206.87
113897	23/12/2025	12087	Marion Chenailier Tutoring	2,832.00
03	TAC - Tutor Fees - Marion Chenailier			2,832.00
113898	23/12/2025	12094	Margherita Cavani	4,560.00
2025 16MC	TAC - Tutor Fees Italian			4,560.00
113899	23/12/2025	12109	PROFESSIONAL SEARCH GROUP PTY L	13,350.31
INV-27419	Agency Staff Salary - Relief FA			3,296.37
INV-27420	Agency Staff Salary - Relief FA			3,735.89
INV-27495	Agency Staff Salary - Relief FA			3,296.37
INV-27496	Agency Staff Salary - Relief FA			3,021.68
113900	23/12/2025	12118	HHG Legal Group AUSTRALASIAN SOLI	1,460.25
0174656	Legal Advice			1,460.25
113901	23/12/2025	12122	Kyocera Leasing Account Kyocera Docu	479.60
INV-226887-G6S7Y5	Principal repayment of lease - Plotter			479.60
113902	23/12/2025	12123	Auscorp IT The Trustee for THE MEHTA	8,628.88
INV-00041703	Yealink WH64 Dual Teams DECT Wireless			604.69
INV-00041700	Yealink WH64 Dual Teams DECT Wireless			604.69

Payment Reference	Payment Date	Creditor Number	Creditor Name	Payment Amount
INV-00041680	iPhone 17 256GB Black			7,419.50
113903 DECEMBER 2025	23/12/2025 December 2025 - Commissioner Allowances	12127	Comr D Caddy	9,214.97
113904 DECEMBER 2025	23/12/2025 Commissioner Allowances - December 2025	12128	Comr C Hart	9,214.97
113905 DECEMBER 2025	23/12/2025 December 2025 - Commissioner Allowances	12129	Comr B Sandri	9,214.97
113906 122	23/12/2025 2025 Community Xmas Singer	12157	ZIVANOVIC, ALANA	200.00
113907 PM08731	23/12/2025 2025 Community Xmas Carols AV	12158	Power Audio Visual Perth GWT Power M	2,443.38
113908 INV-9049	23/12/2025 MEDIA & COMMUNICATIONS SUPPORT ALLOWANCE	12161	CLARITY CORPORATE COMMUNICATIO	1,347.50
113909 P12745	23/12/2025 SAMSUNG (WAF) INTERACTIVE DISPLAY, 65"	12172	CDM Australia Pty Ltd	1,837.00
113910 3118	23/12/2025 Updating new Building AMP	12174	Benchmark Consulting WA	4,979.70
113911 20191	23/12/2025 Equipment Hire for Staff Function	12176	Cosmic Cocktails and Events SYNERGY	630.00
113912 750013	23/12/2025 Supply 2 x Batteries	12179	Goodchild Enterprises Queensway Pty L	244.20
113913	23/12/2025	12184	Kinetic IT Pty Ltd	4,603.50

Payment Reference	Payment Date	Creditor Number	Creditor Name	Payment Amount
7047955			ITIL 4 FOUNDATION TRAINING- Aaron Sayson	4,603.50
113914 INV-65304	23/12/2025 Bike rack Installation	12186	CORA BIKE RACK PTY LTD	1,886.50 1,886.50
Sundry EFT				45,436.54
113610 28112025	5/12/2025 Community Grant	99998	Fellowship of Australian Writers WA	250.00 250.00
113611 03122025	5/12/2025 Reimbursement Parking	99998	L Smith	9.00 9.00
113612 24112025	5/12/2025 Reimbursement Building Surveying/Police	99998	L Berendsen	1,264.90 1,264.90
113660 REFUND2026-10	10/12/2025 Rates Refund	99998	Shellabears Trust	726.77 726.77
113661 700224	10/12/2025 Verge Bond Refund	99998	Core Developments & Constructions Pty	2,000.00 2,000.00
113662 REFUND2026-11	10/12/2025 Rates refund credit	99998	J D Henstridge	444.18 444.18
113663 666768	10/12/2025 Verge Bond Refund	99998	A.T. Brine & Sons Pty Ltd	1,700.00 1,700.00
113664 633182	10/12/2025 Verge Bond Refund	99998	Axon Homes	1,700.00 1,700.00
113665 628126	10/12/2025 Verge Bond Refund	99998	P Price	1,700.00 1,700.00

Payment Reference	Payment Date	Creditor Number	Creditor Name	Payment Amount
113666 658900	10/12/2025 Verge Bond Refund	99998	Infratec Pty Ltd	1,700.00 1,700.00
113667 603734	10/12/2025 Verge Bond Refund	99998	Ocean Corporation	1,700.00 1,700.00
113772 03112025	18/12/2025 Reimbursement Adjustable Laptop Stand	99998	D Wollage	59.00 59.00
113773 DR61740	18/12/2025 Overpayment Debtor #61740 - return	99998	Suburban Lions Hockey Club Incorporat	818.65 818.65
113774 01122025	18/12/2025 Reimbursement - water weights	99998	K Richards	50.00 50.00
113775 REFUND2026-12	18/12/2025 Refund rebates	99998	Patricia Ai Tuan Goh	1,016.50 1,016.50
113776 697991	18/12/2025 Verge Bond Refund	99998	D T Vo	2,000.00 2,000.00
113777 474	18/12/2025 Exhibition: 2025 The Lively Brush	99998	R Tilt	350.00 350.00
113778 480	18/12/2025 Exhibition: 2025 The Lively Brush	99998	S Drury	637.00 637.00
113779 479	18/12/2025 Exhibition: 2025 The Lively Brush	99998	Eleanor Williams-Moore	350.00 350.00
113780 478	18/12/2025 Exhibition: 2025 The Lively Brush	99998	IG + FE Hammond	504.00 504.00

Payment Reference	Payment Date	Creditor Number	Creditor Name	Payment Amount
113781 477	18/12/2025 Exhibition: 2025 The Lively Brush	99998	Grant Walsh + Brigitte Savy-Walsh 1,029.00	1,029.00
113782 476	18/12/2025 Exhibition: 2025 The Lively Brush	99998	JS & KA Webber 840.00	840.00
113783 475	18/12/2025 Exhibition: 2025 The Lively Brush	99998	Mrs JF Steinberg 3,675.00	3,675.00
113784 473	18/12/2025 Exhibition: 2025 The Lively Brush	99998	Christine H Harrison 1,743.00	1,743.00
113785 15122025	18/12/2025 Parking Reimbursement	99998	C Hill 13.12	13.12
113786 05122025	18/12/2025 Parking reimbursement	99998	Mr C P Hill 18.17	18.17
113787 637696	18/12/2025 Verge Bond Refund	99998	Westlake Corporation Pty Ltd 1,700.00	1,700.00
113788 592873	18/12/2025 Verge Bond Refund	99998	Formview Building Pty Ltd 1,700.00	1,700.00
113789 669975	18/12/2025 Verge Bond Refund	99998	B R Foley 1,700.00	1,700.00
113790 649925	18/12/2025 Verge Bond Refund	99998	L W Young 1,700.00	1,700.00
113791 637203	18/12/2025 Verge Bond Refund	99998	A S Cumming 1,700.00	1,700.00

Payment Reference	Payment Date	Creditor Number	Creditor Name	Payment Amount
113792 632576	18/12/2025 Verge Bond Refund	99998	Plunkett Homes	1,700.00
113793 643125	18/12/2025 Verge Bond Refund	99998	A D Scanlan	1,700.00
113794 637562	18/12/2025 Verge Bond Refund	99998	Minchin & sims Pty Ltd	1,700.00
113795 638217	18/12/2025 Verge Bond Refund	99998	Principal Bathrooms Pty Ltd	1,700.00
113796 16122025	18/12/2025 Reimbursement for CPA Membership fee	99998	S Liyanage	888.00
113915 754628	23/12/2025 Swipe card bond refund	99998	Jan Steinberg	55.00
113916 737684	23/12/2025 Exhibition Room hire bond refund	99998	Jan Steinberg	150.00
113917 766056	23/12/2025 Swipe card bond refund	99998	R Dissanaike	55.00
113918 766057	23/12/2025 Swipe card bond refund	99998	E Law	55.00
113919 653979	23/12/2025 Verge Bond Refund	99998	B Wang	1,700.00
113920 15122025	23/12/2025 Reimbursement	99998	YK Wijeygoonewardena	888.00

Payment Reference	Payment Date	Creditor Number	Creditor Name	Payment Amount
113921 09122025	23/12/2025 Parking Reimbursements	99998	A Kyron	47.25 47.25
Direct Debit				21,461.32
100678 MERCH FEES	1/12/2025 WESTPAC MERCHANT FEES	10141	Westpac Banking Corporation	7,169.51 7,169.51
100679 ACTIVITY F	1/12/2025 Activity Fee - Refer Analysis & Fee STM	10141	Westpac Banking Corporation	996.79 996.79
100680 NOVEMBER 2025	2/12/2025 PC & CC November 2025	10141	Westpac Banking Corporation	12,724.23 12,724.23
100681 DECEMBER 2025	2/12/2025 The West Australian Newspaper Delivery	10133	West Australian Newspaper Ltd	102.60 102.60
100682 MFEEDDEC25	3/12/2025 CBA MER FEE DECEMBER 2025	11506	Commonwealth Bank Australia (CBA)	311.25 311.25
100683 35468340	10/12/2025 FER Lodgement Fee	10871	Dept of Justice	88.50 88.50
100684 BPOINT FEE	15/12/2025 Bpoint Transaction Fees Dec-25	11506	Commonwealth Bank Australia (CBA)	68.44 68.44
Cancelled Payments				0.00
0		0	0	0.00
Payroll				468,575.64

Payment Reference	Payment Date	Creditor Number	Creditor Name	Payment Amount
FORTNIGHT 07/12/2025	7/12/2025	109000900010010	City of Nedlands	2,282.83
FORTNIGHT 07/12/2025	Net Pay			2,282.83
FORTNIGHT 14/12/2025	14/12/2025	109000900010010	City of Nedlands	463,697.82
FORTNIGHT 14/12/2025	Additional Bank 1			3,800.00
FORTNIGHT 14/12/2025	Additional Bank 2			750.00
FORTNIGHT 14/12/2025	Net Pay			459,147.82
FORTNIGHT 21/12/2025	21/12/2025	109000900010010	City of Nedlands	2,594.99
FORTNIGHT 21/12/2025	Net Pay			2,594.99
TOTAL PAYMENTS				5,950,028.14



16.3 Procurement of Goods and Services Policy Review

Report Number	CPS05.02.26
Applicant	City of Nedlands
Disclosure of Interest	Nil
Voting Requirements	Absolute Majority
Authority/Discretion	Review
Contributing Officer	Gabor Bronson – Coordinator Procurement and Contracts
Responsible Officer	Tyler Willmore – Procurement Officer
Director	Lorraine Driscoll - Interim Director Corporate and Community Performance
Attachments	Attachment 1 – Current Procurement of Goods and Services Policy Attachment 2 – Revised Procurement Policy (Procurement of Goods and Services Policy)

Purpose

In 2024, an internal audit review for procurement processes was conducted, where multiple recommendations were made regarding the risks associated with current procurement activities. This procurement policy review addresses a large number of these issues and will allow procurement activities to have a solid foundation for future processes.

Officer Recommendation and Council Decision

That Council ADOPTS the revised Procurement Policy as set out in Attachment 2 to this report.

Moved: Commissioner Caddy Seconded: Commissioner Sandri

CARRIED UNANIMOUSLY 2-0

For: Commissioner Caddy and Commissioner Sandri
Against: Nil

Background

In accordance with the City of Nedlands Strategic Internal Audit Plan, Moore Australia performed an internal audit to assess the design, description, implementation and operating effectiveness of the City’s procurement process. On 27 March 2024, a detailed report outlined audit recommendations that imposed risks across the following procurement categories: governance, process, people and systems.



This Policy review addresses the audit findings directly, allowing clarity in thresholds, document controls, compliance, sustainability measures and more. This revised Policy comprehensively details all key procurement functions, ensuring that the internal, overarching administrative procedures for procurement activities operate in a clear, effective, and compliant manner, with no confusion, overlap, or misinterpretation of information.

The City Policies and their formatting have altered since the previous Policy review; therefore, the supporting attachments will not include tracked changes comparison version, but will include the current Procurement of Goods (see attachment 1) and Services Policy and the Revised Procurement Policy (see attachment 2).

Discussion

This revised Procurement Policy addresses and resolves a number of audit recommendations and provides a clear governance framework that supports compliance, transparency, and best practice procurement across the City. The key audit recommendations addressed through this amendment are outlined below.

1. **Recommendation 1** – Update Procurement Framework AND **Recommendation** Amend Procurement of Goods and Services Procedure.

The audit identified that the City must first adopt a Policy that clearly defines procurement functions and activities before amending any supporting frameworks or procedures.

The revised Procurement Policy:

- Clearly defines procurement terminology and establishes consistent interpretations to ensure clarity across all supporting procedures and frameworks.
- Complies with the requirements of the *Local Government Act 1995* and the *Local Government (Functions and General) Regulations 1996*, including provisions relating to purchasing policies, tendering, and pre-qualified supplier panels.
- Provides a sound policy foundation that enables the Procurement Team to update the Procurement Framework and amend the Procurement Procedures with confidence that they are aligned with Council-adopted policy and recognised best practice.

2. **Recommendation 3** – Align Reference Material:

The audit recommended alignment between the Procurement Policy and the City's reference materials, including the Procurement Procedures Quick Reference Guide.

The revised Procurement Policy establishes clarity of processes and responsibilities, which will allow the Procurement Team to amend and align the Quick Reference Guide once the Policy is adopted.



3. **Recommendation 4** - Clarify Purchasing Thresholds:

Under Regulation 11A(3) of the *Local Government (Functions and General) Regulations 1996*, a purchasing policy must define:

- The minimum number of verbal and written quotations required, and
- The requirement to record and retain written information relating to quotations received and purchases made.

Paragraph 4.7 of the revised Procurement Policy clearly defines procurement procedures for each value threshold. While minimum quotation requirements are specified, the Policy also clarifies that a sufficient number of quotations must be *obtained* (not just sought) within each threshold to enable a proper value-for-money assessment

4. **Recommendation 13** – Provide Procurement Training to all Staff AND **Recommendation 14** – Establish Procurement Training Program

Upon adoption of the revised Procurement Policy:

- The Procurement Team will be able to deliver targeted procurement training across the City.
- Staff will receive training relevant to their roles and the nature of goods and services procured within their departments.
- Procurement induction training can be aligned with the revised Policy and its supporting documentation, improving compliance and consistency across the organisation.

5. **Recommendation 11** - Compliance Monitoring AND **Recommendation 12** - Adherence to Record Keeping Requirements

To support compliance with legislative requirements:

- Paragraph 4.10.2 of the revised Policy outlines the minimum information required to raise a requisition, including written confirmation of verbal or visual quotations and the attachment of required quotations (both sought and obtained) for each value threshold.
- A new provision has been included to clearly define the minimum information that must be captured and recorded for every procurement process.

This strengthens compliance monitoring, improves auditability, and ensures procurement records meet statutory obligations.

The following inclusions clarify the current Policy clauses in areas that lacked appropriate control measures or transparency.

Sustainable Procurement

The revised Policy mandates the inclusion and assessment of sustainability criteria in all formal Requests for Quotation and tender evaluations for goods, services, and works.

Formal Requests must include a weighted qualitative sustainability criterion ranging between 5% and 40% of the total evaluation weighting. This approach supports the City's commitment to minimising environmental, social, and economic impacts while encouraging sustainable practices and supporting local businesses.



Exempt Procurements – Sole Supplier Arrangements

Exempt procurements allow for exceptions to public tendering requirements under Regulation 11(2) of the *Local Government (Functions and General) Regulations 1996*.

The audit identified risks associated with sole supplier arrangements due to potential misinterpretation of whether a genuine single source of supply exists. To reduce this risk:

- Additional information must be provided to the Procurement Team through a formal Sole Supplier Request Form prior to approval.
- Sole supplier arrangements will be limited to a maximum period of three (3) years.
- Continuation of any such arrangement must be reassessed prior to expiry, with evidence provided that only one genuine supplier continues to exist.

Variations of Contract

The revised Policy provides clear guidance on contract variations:

- Any variation, or cumulative variations, that change the Total Contract Value by up to the lesser of 10% is considered a *minor variation* and must be approved in writing by the CEO.
- Variations exceeding the minor variation threshold are considered *major variations* and require Council approval via a Council Report.

This approach improves transparency, supports effective contract management, and ensures appropriate oversight of contract expenditure

Policy Title

For clarity and simplicity, it is recommended that the title Procurement of Goods and Services Policy be amended to 'Procurement Policy'.

The *Local Government Act 1995* and the *Local Government (Functions and General) Regulations 1996* consistently refer to procurement in the context of goods and services, and this is already reflected within the Policy content. Including this wording in the title is therefore unnecessary

Consultation

Consultation was sought with the City's Governance Team, and advice was provided on the clarity of references within the Policy, interpretations of clauses, and the use of the new City Policy format.

Strategic Implications

This item is strategically aligned to the City of Nedlands Council Plan 2023-33 vision and desired outcomes as follows:

Vision: Sustainable and responsible for a bright future

Performance

11. Effective leadership and governance.



Budget/Financial Implications

Nil

Legislative and Policy Implications

Local Government Act 1995

- The Act requires a Local Government to invite tenders before it enters a contract of a prescribed kind.
- The Act does not allow the CEO to accept tender procurements

Local Government (Functions and General) Regulations 1996

- Requires Local Government to prepare or adopt and implement a purchasing policy.
- Where a contract is, or expected to be \$250,000 or less.
- A purchasing policy must make provision in respect of
 - (c) the form of quotations acceptable; and
 - (c) the minimum number of oral quotations and written quotations that must be obtained
 - (c) the recording and retention of written information, or documents, in respect of
 - a. all quotations received;
 - b. and all purchases made

Decision Implications

Failure to adopt this revised Procurement Policy may result in:

- a lack of reliable and consistent administrative procurement procedures
- reduced ability to track compliance with threshold quotation requirements
- the possibility of non-compliance with exempt procurement arrangements
- the continued exposure to anti-avoidance measures upon purchases that are repetitive in nature
- The inability to train staff consistently and to a high standard, resulting in exposure to non-compliant activities.
- Value for money outcomes are not achieved for the City.

Conclusion

Adopting this revised Procurement Policy will enable the City to establish a strong baseline for all procurement processes and ensure that the underlying procedures and guidelines that assist City Officers are clear and precise. This policy will allow all formal procurements to address sustainability factors as a weighted criterion upon decisions that support local businesses and environmental sustainability. Value-for-money



outcomes will be achieved whilst being confident that all activities within the process were conducted effectively, consistent with legislative requirements.

Further Information

Nil



Procurement of Goods and Services

Status Council

Responsible Division Corporate and Strategy

This policy outlines Council's approach to the procurement of goods and services.

1. Policy Context

Regulation Part 4, Division 1(11A) of the *Local Government (Functions and General) Regulations 1996* (As at 07 November 2020) requires a local government to prepare, adopt and implement a purchasing policy in relation to the supply of goods or services where the consideration under the contract is, or is expected to be \$250,000 or less. Purchases above \$250,000 must follow the process detailed in Division 2 of the *Local Government (Functions and General) Regulations 1996* and requires a local government to invite tenders.

Division 3 of the *Local Government (Functions and General) Regulations 1996* requires a local government to prepare, adopt and implement a policy in relation to establishing a panel of pre-qualified suppliers for the procurement of goods or services.

2. Policy Objectives

The City is committed to establishing and implementing efficient, effective, economical and sustainable procedures for all procurement activities.

The purpose of this procurement policy is to:

- Provide the City with an efficient process for the procurement of goods and services
- Ensure that all procurement transactions are conducted in a transparent, fair, unbiased and equitable manner
- Strengthen the integrity and confidence in the procurement system
- Ensure effective and proper expenditure of public moneys based on achieving value for money
- Ensure that the City gives appropriate consideration to the environmental impact of its procurement through the lifecycle of goods and services.
- Ensure that the City, where value for money can be demonstrated, gives appropriate consideration to the use of recycled construction and demolition products including but not limited to recycled road base and drainage rock
- Ensure that the City, at all times, remains compliant with all statutory and regulatory obligations, City policies and code of conduct
- Promote effective governance, accountability and a clear definition of all City officers roles and responsibilities
- Uphold community and industry respect for the City's procurement practices



3. Value for Money

Value for money is an overarching principle governing procurement that allows the best possible outcomes to be achieved for the City. It is important to note that compliance with the specification is more important than obtaining the lowest price, particularly taking into account end user requirements, quality standards, sustainability, life cycle costing and service benchmarks.

An assessment of the best value for money outcome for any procurement above \$5,001.00 shall consider:

- All relevant whole-of-life costs and benefits for goods and whole of contract life costs (for services). This consideration includes transaction costs associated with acquisition, delivery, distribution, as well as other costs such as but not limited to holding costs, consumables, deployment, maintenance and disposal;
- The technical merits of the goods or services being offered in terms of compliance with specifications, contractual terms and conditions and any relevant methods of assuring quality;
- The financial viability and capacity of the supplier to supply in the specified time without risk of default;
- A strong element of competition in the allocation of orders or the awarding of contracts. This is achieved by seeking a sufficient number of competitive quotations wherever practicable; and
- Minimising the average social, environmental and economic impacts in procurement decision making.

4. Procurement Thresholds:

The following table outlines the procedure for City procurement. The value for procurement is the expected value (excluding GST) of the contract over the full contract period (including options to extend).

Procurement value (ex GST)	Procedure
Up to \$5,000	Direct purchase from one supplier after seeking one (1) verbal or written quotation or priced printouts from a reputable supplier's catalogue or website.
\$5,001 and up to \$10,000	<p>Seek a minimum of two* verbal or written quotations. The method used should be based on risk and complexity.</p> <p>The purchasing decision is to be based upon assessment of the supplier's response to:</p> <ul style="list-style-type: none"> • A brief outline of the specified requirement for the goods; services or works required; and • Value for Money criteria, not necessarily the lowest quote.



<p>\$10,001 and up to \$50,000</p>	<p>Seek a minimum of three* written quotations from suppliers.</p> <p>The purchasing decision is to be based upon assessment of the supplier's response to:</p> <ul style="list-style-type: none"> • A brief outline of the specified requirement for the goods; services or works required; and • Value for Money criteria, not necessarily the lowest quote.
<p>\$50,001 and up to \$250,000</p>	<p>Obtain a minimum of three** written responses from suppliers by invitation under a formal Request for Quotation, in accordance with City procurement procedures.</p> <p>The purchasing decision is to be based upon assessment of the suppliers response to:</p> <ul style="list-style-type: none"> • A detailed written specification for the goods or services required • pre-determined selection criteria that assesses value for money considerations.
<p>Over \$250,000</p>	<p>Conduct a public tender process in accordance with the Regulations and City procurement procedures. Tender award to be approved for acceptance by Council.</p>

*A minimum of one written quotation may be accepted in place of multiple quotations at the discretion of the CEO on a case-by-case basis, where the selected supplier can be demonstrated to offer value for money and approved by the responsible Manager of the business unit.

**A minimum of one written quotation may be accepted in place of three at the approval of Council.

Where it is considered beneficial, tenders may be called in lieu of seeking quotations for procurements under \$250,000 (excluding GST). If a decision is made to seek public tenders for contracts of less than \$250,000 a Request for Tender process that follows the procedures for tendering outlined in Division 2 of the *Local Government (Functions and General) Regulations 1996* must be followed to the extent required of Regulation 13.



5. Form of Quotation

The general principles for obtaining quotations are:

- All formal Request for Quotations (RFQs) must be processed through the Procurement team who will allocate a control RFQ number to the document and maintain a register of RFQs issued by the City;
- Ensure that the requirements/specification/scope of services is clearly understood by the Local Government employee seeking quotations;
- Ensure that the requirement is clearly, accurately and consistently communicated to each of the suppliers being invited to quote; and
- Ensure due diligence is performed in approaching a sufficient number of suppliers to comply with the number of quotes required as per this policy.

6. Details of quotation that must be recorded in the Online Requisition System

- The request for tender/quotation number
- Name of company and person contacted;
- Contact number of suppliers;
- Adequate product/service description, quantity, unit price and total value;
- In cases where the choice of supplier is a WALGA preferred supplier, the WALGA contract number must be stated in the Narration column;
- Written quotes obtained must at least include all of the above details and be captured in the City's Document Management System. Further, the applicable Document Management System reference number must be stated;
- In cases of inability to obtain sufficient number of quotes, the procurement may proceed and Procurement must state the reason in the narration column of the respective supplier contacted for a quote;
- Procurement without the required number of quotes may be made only with valid reasons as allowed in the Exemptions Allowed under this policy; and
- In cases where the lowest quote is not the choice of supplier, the reason must be clearly stated in the Narration column of the choice of supplier.

7. Panels of Pre-Qualified Suppliers:

Where the City has a continuing need for any particular goods or services to be supplied by a panel of pre-qualified suppliers, the procedures for tendering outlined in Division 2 of the *Local Government (Functions and General) Regulations 1996* must be followed in full. This ensures that the process must be inclusive of clear and consistent information being made available to all suppliers and must include the release of specifications, selection criteria, price schedules, and conditions.

The number of pre-qualified suppliers successfully selected for a panel will be dependent on the number of conforming submissions received from potential suppliers, and their suitability to provide goods or services against applicable selection criteria.

Each pre-qualified supplier selected for a panel will be assessed for suitability and value for money to the City. Any procurement from the pre-qualified suppliers, including the process



for obtaining quotations from them shall follow normal competitive procedures as stated in this policy.

All pre-qualified suppliers on a panel of pre-qualified suppliers will be invited to quote for the supply of the goods or services that the pre-qualified suppliers will be expected to supply.

All regular communications between the City and the pre-qualified suppliers shall be in writing to ensure clarity and consistency. All written communication in respect of quotations received and procurements made from the pre-qualified suppliers shall be recorded and retained in the City's records.

When sourcing work from the panel the City will assess the supplier based on the following criteria, price, availability, demonstrated understanding of the project, and any specialist requirements.

The City may elect to select a supplier not on the panel, subject to normal quotation and tendering requirements of the Local Government (Functions and General) Regulations 1996.

In accordance with Division 3 (24AJ) of the Local Government (Functions and General) Regulations 1996 any individual contract with a pre-qualified supplier who is part of a panel will be for a term not exceeding 12 months and will not contain an option for renewing or extending the term beyond the 12 month period.

8. Quotation Exemptions

In any of the following instances, competitive quotations are not required, regardless of the value of the procurement:

- An emergency situation as defined by the *Local Government Act 1995*;
- The procurement is under auction which has been authorised by Council;
- The contract is for petrol, oil, or other liquid or gas used for internal combustion engines;
- The supply of goods or services is to be supplied by or obtained through the government of the State or the Commonwealth or any of its agencies, or by a local government or a regional local government
- Within last six months the market testing was done for procuring the same type of goods and services and the quotations obtained are still valid (i.e. price per unit, total value and the level of service has not changed), then the direct procurement is allowed; or
- Any of the other exclusions under Regulation 11 (2)(e) to (h) of Local Government (Functions & General) Regulations 1996.



9. Tender Exemptions

Part 4, Division 2, regulation 11 (2) of the *Local Government (Functions & General) Regulations 1996* specifies the requirements for when a Local Government does not have to publicly invite tenders for purchases above \$250,000. Accordingly, the determination can be made to procure goods and services which is expected to be more, or worth more, than \$250,000 (exc. GST) without performing a competitive Tender process. Where a tender-exempt supply arrangement is used, the City's Purchasing Policy and procedures under the tender threshold still apply i.e. these exemptions to tender do not exempt the purchaser from gaining the required number of quotations under the policy. For procurements from State Government Common Use Arrangements (CUA), the City is to follow the buying rules for that CUA.

The Regulation may change from time-to-time; hence reference is to be made to the Regulation prior to considering procurement that are likely to exceed \$250,000 excluding GST.

When deciding to conduct a public tender or utilise a Tender Exempt arrangement, consideration and comparison should be made, where reasonable and practical, on the cost and benefits of both processes. The chosen procurement method shall be approved by the CEO.

10. Variation to Tender Contracts

Regulation 20 & 21(A) of Local Government (Functions & General) Regulations 1996 stipulates the requirements for the variation to Tender Contracts prior to and post of awarding the contract. These requirements need to be addressed before any Tender Contract variation can be made.

For the purpose of clarity a 'minor variation' as detailed in Regulation 20(1) shall not exceed the lower of 5% of the total contract value or \$50,000 excluding GST.

11. Variations to Non-Tender Contracts

The City may make minor amendments to a contract only in the following instances:

- After the quotations have been received but before a contract is entered into; or
- After the contract has been entered into but before it has been completed.

Minor variation means a variation that the City is satisfied is minor having regard to the total goods or services that suppliers were invited to supply.

For the purpose of clarity a '*minor variation*' for Non-Tender contracts shall not exceed the lower of 5% of the total contract value or \$25,000 excluding GST

Any major variation to the contract must be fully costed and supported with detailed reasons for the amendment request.



Variations deemed essential for the delivery of the contract requirements may be authorised by the City Officer with the appropriate level of delegation in accordance with the City's Purchasing Authorities and Certification of Invoices.

12. Variation between Authorised Purchase Order and Invoice

It is not normal to observe variation between the total value of the Purchase Order and Invoice. However, when such instances occur the following needs to be executed:

- The requesting officer needs to provide appropriate explanation for the variance and get it approved by their Manager;
- If the variance is greater than 10% or \$1,000, whichever is less, a Purchase Order Amendment is required.

13. Anti-avoidance

The City will not conduct multiple purchasing activities or split the value of a purchase to avoid the requirement to go to public tender or to take the value of a purchase below a purchasing threshold specified in this policy. This includes entering into two or more contracts or creating multiple purchase order transactions of a similar nature.

14. Ethics and Integrity of Employees

It is the responsibility of all staff involved in procurement of goods or services for the City of Nedlands to ensure that any actual or perceived conflicts of interest are to be identified, disclosed and appropriately managed.

All officers and employees of the City of Nedlands shall observe the highest standards of ethics and integrity in undertaking procurement activity and act in an honest and professional manner that supports the standing of the City of Nedlands.

The City of Nedlands recognises the personal rights of all employees to engage in other activities, but strongly discourages such activities within the boundaries of City of Nedlands that may have the potential to create a perception of a conflict of interest or a conflict with the objectives of this policy or an employee's contract of employment. Accordingly, employees must disclose to the Chief Executive Officer any activity or interests (including indirect financial interests) that may create a conflict of interest when performing any of their duties including an activity or an interest by a person with whom they have a close association as provided for in section 5.62 of the *Local Government Act 1995*.

15. Authorisation of Expenditure

Acceptance of tenders and quotations and the authorisation of expenditure is to comply with the City's procurement requirements, associated policies and procedures and within the relevant delegation or limit of authority.

All procurement of goods or services other than those goods or services deemed an emergency or those outside of normal business hours are only to be procured after the



approval of an appropriate purchase requisition and the creation of a relevant purchase order.

The confirmation of any procurement after the completion of a quotation / tender process must be authorised by an officer to whom authority to incur a liability has been delegated ensuring that sufficient funds have been provided for in the City's annual budget.

16. Quote, Tender and Procurement Record Capture:

All Local Government purchasing activity, communications and transactions must be evidenced and retained as local government records in accordance with the City's Information and Records Management Policies and the *State Records Act 2000*.

17. Purchasing Policy Non-Compliance

This Purchasing Policy is mandated under the *Local Government Act 1995* and Regulation 11A of the *Local Government (Functions and General) Regulations 1996* and therefore the policy forms part of the legislative framework in which the Local Government is required to conduct business.

Where legislative or policy compliance is not reasonably able to be achieved, records must evidence the rationale and decision-making processes that substantiate the non-compliance.

Purchasing activities are subject to internal and external financial and performance audits, which examine compliance with legislative requirements and the City's policies and procedures.

If non-compliance with legislation, this Purchasing Policy or the Code of Conduct, is identified it must be reported to the Manager of Finance or Chief Executive Officer.

Where a breach is substantiated, it may be treated as:

- a) An opportunity for additional training to be provided;
- b) A disciplinary matter, which may or may not be subject to reporting requirements under the *Public Sector Management Act 1994*; or
- c) Where the breach is also identified as potential serious misconduct, the matter will be reported in accordance with the *Corruption, Crime and Misconduct Act 2003*.

Related documentation

Procurement of Goods and Services Procedure
General Disposal Authority for Local Government Records

Related local law and legislation

Local Government Act 1995
Local Government (Functions and General) Regulations 1996
State Records Act 2000



Related delegation

Local Government Act 1995, sections 3.57(1), 3.58(2), 3.58(3).

Local Government (Functions and General) Regulations, regulations 14(2a), 18(4), 18(5), 20(1) 20(2), 21(1), 21(3), 23(3) and 30(2)(a)(ii).

Review History

24 May 2022 (CPS19.05.22)

27 July 2021 (CPS15.21)

14 April 2020 (Item 6 – Special Council Meeting)

25 June 2019 (CEO Report 13.9)

25 May 2010 (Report CM12.10)

25 March 2014 (Report CPS14.14)

15 December 2015 (Report CPS29.15)

Minor change approved by CEO 11 January 2018



Procurement Policy

Responsible Directorate: Corporate Services

1. Context and Objective

1.1 The City is committed to establishing and implementing efficient, effective, economical and sustainable procedures for all procurement activities.

1.2 The objective of the policy is to:

- a) Establish clear policy and guidance for all City employees to support a consistent and reliable approach to procuring goods and services;
- b) Ensure that all procurement processes are conducted with integrity and fairness, free from bias and conflicts of interest—whether actual, potential, or perceived;
- c) Implement confidentiality measures to safeguard commercially sensitive information, ensuring any release of such information is properly authorised and controlled;
- d) Promote the responsible and effective use of public funds by prioritising value for money, underpinned by core procurement principles and competitive selection processes;
- e) Ensure full compliance with the Local Government Act 1995, Local Government (Functions and General) Regulations 1996, and all applicable laws, regulations, codes of conduct, and inform internal City policies and procedures;
- f) Foster strong governance and transparency across all procurement practices to uphold accountability; and
- g) Incorporate environmental, economic, and social sustainability considerations into all stages of the procurement lifecycle, ensuring they form part of the overall value-for-money assessment.

1.3 This Procurement Policy complies with the requirement under regulation 11A of the Local Government (Functions and General) Regulations 1996 for Local Governments to adopt and implement a purchasing policy in relation to contracts for other persons to supply goods or services where the consideration under the contract is, or is expected to be, \$250,000 or less or worth \$250,000 or less.

2. Scope

2.1 This Procurement Policy applies to all employees, contractors, consultants and entities that procure goods, services and works for, or on behalf of the City of Nedlands.

3. Definitions

3.1 In this document, the following terms have the meanings set out below:

Aboriginal Business

Means a business;

- a) with a majority ownership by a person of Aboriginal or Torres Strait Island descent; and
- b) is currently registered on the Aboriginal Business Directory WA issued by the Small Business Development Corporation; and/or
- c) is registered with the Australian Indigenous Minority Supplier Office Limited (trading as Supply Nation)



Act

The *Local Government Act 1995*

Australian Disability Enterprise

An Australian Disability Enterprise registered as such on the Australian Business Register

City

The City of Nedlands

Contract

Legally binding agreement between the City (the 'Principal') and the subsequent contractor or supplier that outlines the terms and conditions of the services and goods to be provided.

Delegation

As defined in the City of Nedlands Register of Delegated Authority.

Emergency Purchases

The supply of goods or services associated with:

A Local Emergency and the expenditure is required (either with or without relevant available budget allocation) to respond to an imminent risk to public safety, or to protect or make safe property or infrastructure assets in accordance with section 6.8 of the Act and regulation 11(2)(a) of the F&G Regs;

OR

A State of Emergency is declared under the *Emergency Management Act 2005*, and therefore, regulations 11(2)(aa), (ja) and (3) of the F&G Regs apply

Expression of Interest (EOI)

An expression of interest as prescribed in regulations 21 to 24 of the F&G Regs

FM Regs

Local Government (Financial Management) Regulations 1996

Formal Request

An RFQ or RFT request

F&G Regs

Local Government (Functions and General) Regulations 1996

Local Business

Means a business located within the boundaries of the City or its adjoining Local Government Areas (LGAs) that meets all of the following criteria;

- a) Operate from a physical location—such as an office, depot, shopfront, outlet, headquarters, or home office—situated within the City or adjoining LGA, from which goods or services (including professional services) are actively provided. Businesses registered outside the City or adjacent LGAs are not excluded, provided they conduct operations from premises within these areas.
- b) Employ permanent staff based at the premises located within the City or its adjoining LGAs.



- c) Deliver or oversee the majority of services or project outcomes from the premises situated within the City or neighbouring LGAs.
- d) Submit adequate documentation to the City as proof of meeting the above requirements.

Officer

An employee of the City

Procurement Policy

This Procurement of Goods and Services Policy

Responsible Officer

The person responsible for planning and managing the subject matter aspects of the procurement process

RFT

A request for tender that, for the purpose of this document, means procurements valued at or expected to be above the monetary threshold requiring publicly invited tenders. Currently, the threshold is \$250,000 (F&G Regs 11). An RFT is to be conducted in accordance with F&G Regs Part 4.

RFQ

A request for quote for the purpose of this document procurement valued at or expected to be below the monetary threshold that requires publicly invited tenders. Currently, the threshold is \$250,000 (F&G Regs 11).

State of Emergency

Has the meaning given in section 3 of the *Emergency Management Act 2005*

Sustainable Product Stewardship

Means that producers will take on the financial or physical responsibility for their products once they reach the end of their life cycle by designing products to reduce waste and make it easier to recover materials or recycle them when they are no longer in use

Total Contract Value

Includes the costs of all possible extension options and optional deliverables, as if every extension options are exercised, and all optional deliverables are to be taken up.

Total Estimated Value

Includes the expected value of a Contract that the City estimates to spend across all possible extension options, crucial for determining the procurement method and thresholds applicable to the Contract.

WALGA

Means the Western Australian Local Government Association

WALGA PSP

WALGA's Preferred Supplier Program

WA State CUA

The Government of Western Australia State Common Use Arrangement.



4. Policy Requirements

4.1 Procurement Principles

4.1.1 All procurement activities are to consider the principle of responsible financial management. When procuring goods, services and works on behalf of the City, funds are to be used effectively. When doing so, every attempt must be made to include the costs of the procurement process, without compromising any procurement principles set out in this Procurement Policy.

4.1.2 Procurement Requirements:

- a) **Legislative Compliance:** All procurement activities must adhere to applicable laws, including the *Local Government Act 1995*, *Local Government (Functions and General) Regulations 1996*, *Local Government (Financial Management) Regulations 1996*, and the *Competition and Consumer Act 2010*.
- b) **Integrity and Fairness:** City staff are required to conduct all procurement activities with integrity, impartiality, and fairness, and must not share confidential or sensitive information outside of the City (unless authorised by the supplier or in accordance with relevant legislation).
- c) **Conflict of Interest:** Any actual, potential, or perceived conflict of interest must be declared and appropriately managed throughout the entire procurement process.
- d) **Fair Competition:** Officers must avoid providing any supplier with an unfair advantage and must not participate in or facilitate any form of collusion.
- e) **Commitment to Purchase:** All procurement processes must reflect a genuine intention to proceed, including ensuring that the necessary funding has been secured. This is inclusive of any allocation in the Council adopted Long Term Financial Plan where purchases require a lead time of more than 12 months.
- f) **Transparency and Accountability:** Procurement must be carried out in a transparent, well-documented, and accountable manner.
- g) **Gifts and Hospitality:** City Officers and Councillors must not request or accept any gifts, benefits, or hospitality from individuals or organisations involved in the procurement process. This applies to all stages of procurement — including any actions that could reasonably be perceived as seeking to influence, or as a reward for influencing, a procurement activity before it commences, while it is underway, or after it has concluded.
- h) **Professional Conduct:** Officers should foster strong business relationships by promoting open communication, mutual respect, and trust with all stakeholders.

4.2 Sustainable Procurement

4.2.1 The City is dedicated to applying sustainable procurement practices throughout the procurement lifecycle and shall endeavour to design quotations and tenders to advantage goods, services and works that minimise the effect of environmental, social and economic impacts or support Local Businesses. To promote this, the inclusion and assessment of sustainable evaluation criteria in the evaluation process of goods, services and works must be mandatory for all Formal Requests for quotations and tender processes. All Formal Requests must include a weighted qualitative criterion directed towards sustainability, accounting for a range of 5-40% of the total evaluated weighted criterion.

4.2.2 Consideration of sustainable procurement means the City will endeavour to engage with contractors that support Sustainable Product Stewardship, sustainable business practice and procure goods and services that are:



- a) Ensuring recycled materials are sourced competitively from licensed waste processing facilities;
- b) Actively demonstrating best practice in water efficiency;
- c) Implemented sustainability into policies and practices within the business as part of their operations;
- d) Demonstrating the ability to reduce waste, recover materials, and recycle materials sustainably;
- e) Demonstrate that products being refurbished, recycled and reclaimed are given priority;
- f) Demonstrate environmental best practice in energy efficiency and energy consumption and be recognised through an accredited sustainability rating system and eco-labelling; and
- g) Considers the use of recycled construction and demolition products, including but not limited to recycled road base and drainage rock.

4.3 Socially Sustainable Suppliers:

4.3.1 The City will support the procurement of goods, services, and works from socially sustainable suppliers such as Australian Disability Enterprise (ADE), Aboriginal and Local Businesses.

Australian Disability Enterprises

4.3.2 Under Regulation 11(2)(i) of the F&G Regs, a tender exemption is available when goods or services are procured from an ADE.

4.3.3 The City is committed to supporting procurement from ADEs and will, where feasible, seek to create opportunities for these organisations to supply goods, services, or works. When preparing procurement requests, efforts should be made to encourage ADEs to participate. For instance, socially sustainable procurement criteria will be incorporated into evaluation processes, with qualitative weighting applied to offer a competitive advantage to ADEs in instances where they are not directly contracted. Where ADEs are directly engaged, the standard procurement thresholds outlined in paragraph 4.7 can be waived.

4.3.4 It is essential that, in all such arrangements, ADE employees or contractors receive no less than the Australian National Minimum Wage.

Aboriginal Businesses

4.3.5 According to Regulation 11(2)(h), a tender exemption is also applicable where the consideration under the Contract is \$250,000 or less, or worth \$250,000 or less provided the supplier is listed on either the Aboriginal Business Directory WA (maintained by the Chamber of Commerce and Industry of Western Australia) or by Supply Nation (trading as Australian Indigenous Minority Supplier Officer Limited).

4.3.6 The City is dedicated to engaging Aboriginal Businesses wherever practical. Procurement opportunities will be structured to encourage participation from Aboriginal suppliers. To support this, socially sustainable procurement criteria will be included in requests, with suitable qualitative weighting given to favour Aboriginal Businesses in competitive processes where direct contracting is not undertaken.

Local Businesses

4.3.7 The City prioritises sourcing from local businesses. Where it is practical to do so, procurement activities will be designed to provide local businesses with opportunities to supply goods, services, or works to the City.



- 4.3.8 Procurement requests should be structured to actively encourage responses from local suppliers. In evaluating submissions, a tiered scoring approach may be used—offering higher scores to businesses based within the City’s boundaries, and relatively lower scores to those in neighbouring local government areas (LGAs).
- 4.3.9 Additionally, the City may introduce key performance indicators (KPIs) for awarded suppliers that promote employment of residents from within the City. This may include recruitment promotions targeting local residents or partnerships with local schools. However, any such recruitment efforts must be inclusive and cannot favour candidates solely based on their residency within the City.

4.4 Value for Money

- 4.4.1 Value for money is a fundamental principle that underpins all procurement activities, guiding the City to achieve the most advantageous outcomes. It is important to recognise that meeting the required specifications takes precedence over simply selecting the lowest-cost option
- 4.4.2 For any procurement, an evaluation of value for money must consider the following:
 - a) Whole-of-life costs and benefits - These costs may encompass acquisition, delivery, distribution, inventory holding, consumables, installation, ongoing maintenance, and eventual disposal.
 - i. for goods, this includes all associated costs across their entire lifecycle;
 - ii. for services, this relates to the full term of the Contract.
 - b) Technical quality and compliance - The goods or services offered must be assessed for their ability to meet required specifications, comply with contractual obligations, and demonstrate sound quality assurance processes.
 - c) Supplier capability and financial stability - It is essential to consider the supplier’s ability to deliver the goods or services within the required timeframe, with minimal risk of default due to financial or operational limitations.
 - d) Competitive process- To support a fair and robust procurement process, a reasonable number of competitive quotes should be obtained wherever possible to promote genuine competition.
 - e) Sustainability and broader impacts - Procurement decisions should also seek to minimise negative social, environmental, and economic impacts, promoting sustainable and responsible sourcing practices.

4.5 Procurement Order of Priority

- 4.5.1 When approaching the market to obtain quotes or carrying out any procurement activity, the City should consider and apply the following ‘Procurement Order of Priority’.

Priority 1:	Existing Pre-Qualified Supplier Panel Current Contracts, including a Panel of Pre-Qualified Suppliers or contracted suppliers, must be used where the City’s supply requirements can be met through the existing Contract
Priority 2:	Local Suppliers Where the total purchase value does not exceed the tender threshold, and a relevant local supplier that is permanently located within the City can provide the required goods or services.



Priority 3:	Tender Exempt Arrangement Use a relevant WALGA PSP or WA State CUA regardless of whether or not the total procurement value will exceed the tender threshold.
Priority 4:	Other Tender Exempt Arrangement Investigate and seek quotations from relevant WA Disability Enterprises and Aboriginal Businesses that are capable of providing the required goods or services, regardless of whether or not the total procurement value will exceed the tender threshold.
Priority 5:	Other Suppliers Where there are no relevant existing Contract or tender exempt arrangements available, procurement activities from any other supplier are to be in accordance with relevant procurement value thresholds.

4.6 Risk Management

4.6.1 The correct application of risk management ensures that there is a consistent, effective and efficient assessment of risk incorporated within the procurement planning document, as well as iteratively across the procurement lifecycle. This ensures risk factors are mitigated, reducing potential legal disputes, financial penalties, and, most importantly, alleviating potential health and safety concerns. A risk assessment must be conducted for all procurement activities, irrespective of value, with a focus on identifying and managing risks, particularly with service agreements and works.

4.6.2 The following circumstances may constitute a greater consideration upon the type of risks that could be prominent within different procurements. Risk assessments are to be completed before procurement plan approval for any of the following:

- a) A high-profile procurement, such as:
 - i. socially sensitive
 - ii. importance
 - iii. high public visibility
- c) Where the Total Estimated Value exceeds \$250,000
- d) Working from heights or confined spaces
- e) Machinery expected to be present at City sites
- f) New capital equipment with access to the internet

4.6.3 All procurement transactions must endeavour to minimise risk regardless of contract value, in accordance with and complying with the City’s [Risk Management Policy](#) and [Risk Management Framework](#)

4.7 Procurement Thresholds

4.7.1 The following table outlines the procedure for City procurement. The value for procurement is the expected value (excluding GST) of the contract over the full Contract period (including options to extend).

Total Estimated Value threshold (ex GST)	Procurement Procedure
Up to \$5,000	The City seeks direct source purchase with at least one (1) visual, verbal or written quotation.



	<p>Goods and services of a low risk, occasional, and not repetitive in nature.</p> <p>All visual and verbal quotations must be supported with written follow-up confirmation of the agreed quote from the supplier, to be attached to the purchase order requisition (see paragraph 4.10.2(c)).</p>
\$5,001 and up to \$10,000	<p>The City must seek a minimum of two (2) written quotations and obtain a minimum of one (1) quotation from a supplier.</p> <p>The City must clearly define the specifications of the goods, services, and works being procured, with the intent of enabling suppliers to respond and appropriately price their quotes.</p> <p>There is no requirement to prepare a formal RFQ document.</p>
\$10,001 and up to \$50,000	<p>The City must seek a minimum of three (3) written quotations and obtain a minimum of two (2) quotations from suppliers.</p> <p>The City must clearly define the specifications of the goods, services and works being procured with the intent of enabling suppliers to respond and appropriately price their quote.</p> <p>There is no requirement to prepare a formal RFQ document, but procurement advice is encouraged if there is a possibility of the Contract value exceeding \$50,000.</p>
\$50,001 and up to \$250,000	<p>The City must seek and obtain a minimum of three (3) written quotations from relevant suppliers by invitation under a formal RFQ (including detailed written specifications for the goods, services and works required, and pre-determined evaluation criteria).</p> <p>All quotations above \$50,000 must be sought in conjunction with the City's Procurement Team.</p>
Over \$250,000	<p>The City must:</p> <ul style="list-style-type: none"> (a) conduct a formal RFT process (including detailed written specifications for the goods, services and works required, and pre-determined evaluation criteria) in accordance with the Act, F & G Regs and other relevant City policies; OR (b) Seek at least three (3) written quotations from tender exempt suppliers via a formal RFQ process, or through a Sole Supplier Arrangement described in clause 4.14.2 of this Procurement Policy. <p>All tenders and tender exemptions must be sought in conjunction with the City's Procurement Team.</p>



4.8 Obtaining Quotations

- 4.8.1 Where quotations are sought from suppliers, with a Contract value below \$250,000, according to the requirements set in this Procurement Policy, but suppliers decline to respond, Officers are required to document the outcome of the request.
- 4.8.2 Where Officers are unable to obtain the required number of quotations but can demonstrate they took reasonable steps to ensure compliance with this Procurement Policy, the procurement decision is to be based on the quotation(s) received and documented.
- 4.8.3 In such instances, the recommendation to award a respondent must be approved by the CEO through an Evaluation and Recommendation Report. However, if the CEO believes that, due to the nature of the goods, services, or works, the recommendation should be referred to the Council for approval, they may do so at their sole discretion.
- 4.8.4 Where a public tender process is conducted and zero (0) quotations are obtained or the submission does not satisfy value for money through a public tendering process, the Officer is exempt from advertising this request publicly again.
- 4.8.5 All quotation requests must allow a reasonable response period for suppliers. The response timeframe is to be proportionate to the complexity, scope, and risk profile of the required goods or services.

4.9 Publicly Sourced Quotations (<\$250,000)

- 4.9.1 Where a decision is made to seek public tenders for Contracts less than \$250,000, an RFT process entailing all the procedures for a tender, in accordance with the Act and the associated Regulations, must be followed in full.

4.10 Online Requisition Recording Requirements

- 4.10.1 Where a City Officer is to raise a requisition for a Purchase Order, quotation threshold requirements are to be displayed in the requisition as attachments to demonstrate that the Officer has sought and obtained the necessary quotations and is compliant with this Procurement Policy.
- 4.10.2 The minimum information input requirements for raising a requisition are the following:
 - a) The request for tender/quotation number (above \$50,000)
 - b) Name of company and person contacted.
 - c) Written, follow-up confirmation of verbal or visual quotes, quoted by suppliers and attached when raising the Purchase Order (Under \$5,000).
 - d) The contact number of suppliers.
 - e) Adequate product/service description, quantity, unit price and total value
 - f) In cases where the choice of supplier is a WALGA preferred supplier, the WALGA Contract number must be stated in the narration column.
 - g) The applicable Document Management System reference number must be stated.
 - h) The required number of quotations (sought and obtained) specified for each value threshold displayed in paragraph 4.7 of this Procurement Policy is attached to the requisition.
 - i) In cases of inability to obtain the required quantity of quotations, the procurement may proceed, only when advice has been given by the Procurement Team to complete and attach any of the following to the requisition:
 - Evaluation and Recommendation Report – approved or endorsed by CEO (paragraph 4.8.3)
 - A Council Report (paragraph 4.8.3)
 - A Quotation Exemption Request Form – Approved by CEO (paragraph 4.12)
 - A Sole Supplier Request Form – Approved by CEO (paragraph 4.12.3)



4.11 Panels of Pre-Qualified Suppliers:

4.11.1 Where the City has a continuing need for any particular goods or services to be supplied by a panel of pre-qualified suppliers, the procedures for tendering outlined in Division 2, regulation 24AC of the *F&G Regs* must be followed in full. A Panel of Pre-qualified Suppliers ("Panel") as defined in the *F&G Regs* may be considered and established where the City has:

- a) Identified the number of potential suppliers and their suitability to provide goods or services against applicable selection criteria is enough to satisfy the test of 'value for money' (see paragraph 4.4).
- b) Clearly articulate the goods and services to be provided from the Panel
- c) Provide instructions to panel members regarding how the panel will work, including advice on how quotes will be requested, work awarded, and supplier changes managed.
- d) Regularly manage performance and proactively engage panel members

4.11.2 Any procurement from pre-qualified suppliers, including the process for obtaining quotations from them, shall follow normal competitive procedures as stated in this Procurement Policy.

4.11.3 All regular communications between the City and the pre-qualified suppliers shall be in writing to ensure clarity and consistency. All written communication in respect of quotations received and procurements made from the pre-qualified suppliers shall be recorded and retained in the City's records.

4.11.4 The City may elect to select a supplier not on the panel, subject to normal quotation and tendering requirements of the *F&G Regs*.

4.11.5 In accordance with Division 3 (24AJ) of the *F&G Regs*, any individual Contract with a pre-qualified supplier who is part of a panel will be for a term not exceeding 12 months and will not contain an option for renewing or extending the term beyond the 12-month period.

4.12 Quotation Exemptions

4.12.1 In alignment with this Procurement Policy, multiple quotations are required where the estimated total value of a Contract is above \$5,000. Where an exceptional circumstance occurs, an exemption can be requested from obtaining multiple quotes for a procurement up to \$250,000, which must be approved by the CEO. In any of the following instances, competitive quotations are not required, up to \$250,000:

- a) An emergency situation as defined by the *Local Government Act 1995*;
- b) The procurement is under auction, which has been authorised by Council;
- c) The Contract is for petrol, oil, or other liquid or gas used for internal combustion engines;
- d) The supply of goods or services is to be supplied by or obtained through the Government of the State or the Commonwealth or any of its agencies, or by a Local Government or a Regional Local Government,
- e) A purchase is from a person registered on the WA Aboriginal Business Directory published by the Chamber of Commerce and Industry of Western Australia, or registered with the Australian Indigenous Minority Supplier Office; or
- f) Any of the other exclusions under Division 2, Regulation 11 (2)(e) to (jb) of *F&G Regs*.



4.13 Sole Supplier Arrangement

- 4.13.1 Through thorough market research, and only after the identification that the goods, services or works are available from only one source of supplier, it is then acceptable to procure without undertaking the necessary procurement procedures under the specific value threshold described under paragraph 4.7.
- 4.13.2 In these circumstances, the CEO must be satisfied that there is genuinely only one source of supply that falls within the CEO's delegated authority. Approval for a sole supplier arrangement must be sought using either a 'Sole Supplier Request Form' for procurements below \$250,000, or through a Council Report over \$250,000.
- 4.13.3 An arrangement of this nature will only be approved for a period not exceeding three (3) years. To allow the possibility of new entrances and the opportunity for value for money assessments, the continuation of this procurement must be reassessed before expiry to show evidence that only one potential supplier still genuinely exists. Where market testing conducted within the preceding six (6) months identifies that no new suppliers are available to provide the same goods or services, the City may undertake direct procurement with the existing supplier for an additional contract term not exceeding three (3) years.

4.14 Tender Exemptions

- 4.14.1 Part 4, Division 2, regulation 11(2) of the *F & G Regs* specifies the requirements for when a Local Government does not have to publicly invite tenders for purchases above \$250,000. Where the regulations provide an exemption, the determination can be made to procure goods and services which is expected to be more, or worth more, than \$250,000 (exc. GST) without performing a competitive tender process.
- 4.14.2 Where a tender exempt supply arrangement is used, the procurement procedures within this Procurement Policy still applies, i.e. the exemption to tender does not exempt the purchaser from gaining the required number of quotations under the Procurement Policy. For procurements from State Government Common Use Arrangements (CUA), the City is to follow the buying rules for that CUA.
- 4.14.3 When deciding to conduct a public tender or utilise a tender exempt arrangement, consideration and comparison should be made, where reasonable and practical, on the costs and benefits of both processes. The chosen procurement method shall be approved by the CEO. Accordingly, tenders do not have to be publicly invited for Contracts over \$250,000 when:
 - a) A purchase is obtained from the preferred supplier under the WALGA Preferred Supplier Program, or the State Government Common Use Agreement (CUA),
 - b) A purchase is obtained from an Australian Disability Enterprise and represents value for money,
 - c) A purchase is obtained from a panel established by the City of Nedlands; and
 - d) Any other exclusions under regulation 11 of the F&G Regs 1996.

4.15 Variation

- 4.15.1 Regulation 20 & 21(A) of F & G Regs stipulates the requirements for a variation to a tender Contract prior to and post of awarding the Contract. These requirements need to be addressed before any tender Contract variation can be made. A Contract must not be varied unless:



- a) The variation is necessary for the goods and services to be supplied, and does not change the scope of the Contract, or
 - b) The variation is a renewal or an extension of the Contract, where the extension or renewal actions were included in the initial Contract.
- 4.15.2 Furthermore, a variation to the term of a Contract is not permitted, as per F&G Regs 11(2)(ja), unless:
- a) The City has an existing Contract for the required goods or services, and
 - b) The existing Contract expires within 3 months, and
 - c) The extension is for a term of not more than 12 months from the expiry of the existing Contract, or
 - d) The Contract extension is entered into at a time when there is in force a state of emergency declaration applying to the City.
- 4.15.3 Any variation, or the sum of all variations that results in the Total Contract Value within the initial Contract being varied by the lesser of 10% is considered a 'minor variation'. Where a minor variation exists, CEO must approve in writing.
- 4.15.4 Any variation, or the sum of all variations that result in the Total Contract Value changing by **more** than the minor variation threshold, is considered a 'major variation' and requires Council approval via a Council Report. Any major variation to the Contract must be fully costed and supported with detailed reasons for the amendment request.
- 4.15.5 Variations deemed essential for the delivery of the Contract requirements may be authorised by the City Officer with the appropriate level of delegation in accordance with the City's Purchasing Authorities and Certification of Invoices.
- 4.16 Anti-avoidance**
- 4.16.1 In conformity with regulation 12(1) of the F & G Regs, all procurement activities that aim to source the same goods and services should be aggregated into a single procurement to achieve optimal value for money outcomes and enhance efficiency in the City.
- 4.16.2 The City must not conduct multiple purchasing activities for the same good or service to avoid (unintentionally or otherwise) taking the value of separate purchases below a procurement threshold requirement specified in this Procurement Policy.
- 4.17 Ethics and Integrity of Employees**
- 4.17.1 All Officers and employees of the City of Nedlands must uphold the highest standards of ethics and integrity in all procurement activities, acting honestly and professionally to maintain and enhance the City's reputation.
- 4.17.2 The City of Nedlands recognises the personal rights of all employees to engage in other activities but strongly discourages such activities within the boundaries of the City of Nedlands that may have the potential to create a perception of a conflict of interest or a conflict with the objectives of this Procurement Policy or an employee's contract of employment. Accordingly, employees must disclose to the CEO any activity or interests (including indirect financial interests) that may create a conflict of interest when performing any of their duties, including an activity or an interest by a person with whom they have a close association as provided for in section 5.62 of the Act.



4.18 Authorisation of Expenditure

- 4.18.1 Acceptance of tenders and quotations and the authorisation of expenditure is to comply with the City's procurement requirements, associated policies and procedures and within the relevant delegation or limit of authority.
- 4.18.2 All procurement of goods or services other than those goods or services deemed an emergency or those outside of normal business hours is only to be procured after the approval of an appropriate purchase requisition and the creation of a relevant purchase order.
- 4.18.3 The confirmation of any procurement after the completion of a quotation/tender process must be authorised by an Officer to whom authority to incur a liability has been delegated, ensuring that sufficient funds have been provided for in the City's annual budget.

4.19 Procurement Activity Record Capture

- 4.19.1 All Local Government purchasing activity, communications and transactions must be evidenced and retained as local government records in accordance with the City's Information and Records Management Policies and the State Records Act 2000.
- 4.19.2 For a formal tender/quotation process, this includes keeping records of:
 - a) Procurement Planning documents
 - b) All tender/quotation documentation (including addenda)
 - c) Advertisement Proof (as per F&G Regs regulation 15(1)(b))
 - d) Internal documentation (COI declarations, etc.)
 - e) Contractor's insurances and the City's Conditions of Contract used
 - f) Evaluation documentation
 - g) All correspondence, including enquiry and response documentation
 - h) Notification, recommendation and award documentation

4.20 Procurement Policy Non-Compliance

- 4.20.1 This Procurement Policy is mandated under the *Local Government Act 1995* and Regulation 11A of the *Local Government (Functions and General) Regulations 1996* and therefore forms part of the legislative framework in which the City is required to conduct business.
- 4.20.2 Purchasing activities are subject to internal and external financial and performance audits, which examine compliance with legislative requirements and the City's policies and procedures.
- 4.20.3 Where legislative or policy compliance is not reasonably able to be achieved, records must evidence the rationale and decision-making processes that substantiate the non-compliance. If non-compliance with legislation, this Purchasing Policy or the Code of Conduct is identified, it must be reported to the Manager of Finance or Chief Executive Officer.
- 4.20.4 Where a breach is substantiated, it may be treated as:
 - ii. An opportunity for additional training to be provided.
 - iii. A disciplinary matter, which may or may not be subject to reporting requirements under the *Public Sector Management Act 1994*; or
 - iv. Where the breach is also identified as potential serious misconduct, the matter will be reported in accordance with the *Corruption, Crime and Misconduct Act 2003*.



5. Roles and Responsibilities

Council

- Make procurement decisions brought before Council in accordance with the Procurement Principles.

Executive Management Team (EMT)

- Lead compliance within their divisions.
- Monitor high-risk operational areas.

Employees

- Ensure all procurement is carried out in accordance with the procedures set out in the Policy
- Comply with individual approved purchasing thresholds

Procurement Team

- Maintain a tender register
- Provide guidance and training to employees
- Support the CEO and Executive Leadership Team in monitoring and compliance.

6. Related documentation

General Disposal Authority for Local Government Records
Employee Code of Conduct
Record Management City Policy
Purchasing Card Procedure
Use of Common Seal and Execution of Documents Council Policy

7. Related local law and legislation

Local Government Act 1995
WA Local Government (Functions and General) Regulations 1996
State Records Act 2000
WA Local Government (Administration) Regulations 1996
WA Local Government (Financial Management) Regulations 1996
WA Local Government (Audit) Regulations 1996
WA Work Health and Safety Act 2020
WA Work Health and Safety Regulations 2022
Competition and Consumer Act 2010 (Cth)

8. Related delegation

Local Government Act 1995, sections 3.57(1), 3.58(2), 3.58(3).
Local Government (Functions and General) Regulations, regulations 14(2a), 18(4), 18(5), 20(1) 20(2), 21(1), 21(3), 23(3) and 30(2)(a)(ii).



9. Document Control and Review History

Owner:

- Procurement Officer
- Coordinator Procurement and Contracts
- Manager Financial Services

Approval Body: Council

Review frequency: biennially

Document Responsibilities			
Version	Approved date	Reference	Summary of changes
V1.0	25 May 2010	Council Report CM12.10	First approved version
V2.0	25 March 2014	Council Report CPS14.14	Reviewed
V3.0	15 December 2015	Council Report CPS29.15	Reviewed
V3.1	11 January 2018	CEO Report	Minor Change
V3.2	25 June 2019	CEO Report 13.9	
V4.0	14 April 2020	Council Report Item 6 SCM	
V5.0	27 July 2021	Council Report CPS15.21	
V6.0	24 May 2022	Council Report CPS19.05.22	

Next Review Date: 2 years from date of approval



17 DIVISIONAL REPORTS - CHIEF EXECUTIVE OFFICER

17.1 Council Plan 2023-33 | Corporate Business Plan Review 2025/26-2028/29

Report Number	CEO04.02.26
Applicant	City of Nedlands
Disclosure of Interest	Nil
Voting Requirements	Absolute Majority
Authority/Discretion	Executive
Responsible Officer	Vicky Van Heerden - Strategy and Performance Coordinator
Director	Arthur Kyron - Acting Chief Executive Officer
Attachments	1. Corporate Business Plan Review 25-26 [17.1.1] 2. CBP Review 25-26 Record of Changes [17.1.2]

Purpose

To adopt the Corporate Business Plan (CBP) review for 2025/26, *Corporate Business Plan 2025/26 – 2028/29* (Attachment 1).

The CBP review for 2025/26 meets the legislated requirement for an annual review (s.5.56 of the Local Government Act 1995 (the Act) and r.19DA.(4) of the Local Government (Administration) Regulations 1996) and provides strategic direction, through the confirmation of the program of the services and projects/ actions to be delivered by the City of Nedlands across 2025/26.

Officer Recommendation

That Council **ADOPTS** the **Corporate Business Plan 2025/26-2028/29**, as contained in Attachment 1, in accordance with section 5.56 of the Local Government Act 1995 and Regulations 19 DA(4) of the Local Government (Administration) Regulations 1996.

Commissioner Sandri proposed an Alternative Motion.

Alternative Motion and Council Decision

That Council:

- ADOPTS** the **Corporate Business Plan 2025/26-2028/29**, as contained in Attachment 1, in accordance with section 5.56 of the Local Government Act 1995 and Regulations 19 DA(4) of the Local Government (Administration) Regulations 1996.
- APPROVES** the **Corporate Business Plan** to be reviewed with the annual budget and for that process to be outlined on the first page of the document as priorities will change per year.

Reason:



Set out the correct process for corporate business planning.

Moved: Commissioner Sandri **Seconded:** Commissioner Caddy

CARRIED UNANIMOUSLY 2-0

For: Commissioner Caddy and Commissioner Sandri
Against: Nil

Background

Our Plan for the Future, the City of Nedlands Council Plan 2023-33 (Council Plan) was adopted by Council on 28 November 2023.

The Council Plan is the City of Nedlands' 'plan for the future' and comprises both the Strategic Community Plan (SCP) and Corporate Business Plan (CBP) (required in terms of Section 5.56 of the Local Government Act 1995 and Local Government (Administration) Regulations 1996 (Regulations) r.19C(1) and r.19DA.)

The Council Plan sets out the City of Nedlands' vision, objectives and purpose (SCP) and the services, actions and resourcing to address these (CBP).

The Act s.5.56(1) and Regulations, r.19C(4) and r.19DA(4) require a local government to not only 'plan for the future', but also regularly review their plans, and complete a major review of their SCP at least every four years and to review their CBP every year. (The Department's *Advisory Standard* recommends that local governments complete a minor review of their SCP every two years, but this is not legislated.)

The SCP remains in compliance with the legislated review period and is outlined in the first part of the *Corporate Business Plan 2025/26- 2028/29* (CBP 25/26) (Attachment 1). The second part of this document provides the reviewed and updated *Corporate Business Plan 2025/26-2028/29* and meets the legislated requirement for an annual CBP review for 2025/26.

The *Corporate Business Plan 2025/26- 2028/29* (CBP 25/26) (Attachment 1) does not replace the City's Council Plan, but is a companion plan, that sets out the reviewed and updated CBP program (services, actions, plans and resourcing) for 2025/26.

As the CBP is reviewed annually, the three years following 2025/26 are indicative and will be reviewed and as part of the next cycle of planning for 2026/27 forward.

Discussion



The first step for the CBP Review 2025/26 process was an assessment of progress with *Council Plan* Actions. In June 2025, City Officers and the Executive Management Team reviewed progress and assessed the status of Council Plan Actions for 2024/25. A report was prepared and received by ARIC on 6 August 2025 (minutes tabled at the OCM on 17 September 2025).

The *Corporate Business Plan 2025/26-2028/29* (Attachment 1) was largely reviewed and consolidated over the period September 2025 to December 2025. It was not reviewed prior to the start of the 2025/26 year, due to resourcing and process constraints.

Meetings and Workshops were held with Service Teams, the Leadership Team and Directors across this period, to assess, review and update Council Plan Actions, Plans and Services. Updates were informed by the assessment of progress, consideration of the current and changing context and priorities, and available resources (Budget 25/26 and Budgeted FTE 25/26).

The CBP review 2025/26 included an assessment and update of Council Plan:

- Actions – content, timing, new
- Plans – content, timing, new
- Services areas and sub-services
- Service area statements/ purpose (Service Plans 23/24 on the City's website)
- Services area costs and FTE (Budget 25/26)

Proposed changes to Council Plan Actions, Plans and Services are detailed in Attachment 2.

Consultation

The CBP review process and consultation included the following:

- Across October and November 2025, the Strategy and Performance Coordinator met with all Service Teams to explain and work through the CBP review process.
- On 21 November and 2 and 16 December 2025, workshops were held with the Directors and Leadership to review proposed changes and confirm content of the reviewed *Corporate Business Plan 2025/26-2028/29*.
- The draft *Corporate Business Plan 2025/26-2028/29* was circulated to the Directors and Leadership Team on 27 January 2026 for final checking and confirmation.
- The draft *Corporate Business Plan 2025/26-2028/29* was circulated to the Commissioners on 27 January 2026, to review and provide follow up questions, as appropriate.
- ELT has endorsed the draft *Corporate Business Plan 2025/26-2028/29* for submission to Council.



Strategic Implications

This item is strategically aligned to the City of Nedlands Council Plan 2023-33 vision and desired outcomes as follows:

Vision: Sustainable and responsible for a bright future

Performance

11. Effective leadership and governance.
12. A happy, well-informed and engaged community.

Budget/Financial Implications

In accordance with Regulations 19C and 19DA of the Administration Regulations, the Strategic Community Plan and Corporate Business Plan have a ten (10) and four (4) year planning and funding horizon, respectively.

The *Corporate Business Plan 2025/26- 2028/29* (CBP 25/26) (Attachment 1) sets out the reviewed and updated CBP program (services, actions, plans) for 2025/26-2028/29.

The reviewed CBP is consistent with the adopted City of Nedlands Budget 2025/26. The three years following 2025/26 are indicative and will be reviewed and as part of the next cycle of integrated planning and budgeting for 2026/27 forward.

Legislative and Policy Implications

- Section 5.56 of the Local Government Act 1995 requires all local governments to plan for the future of their local government area.
- Regulation 19C and 19DA of the Local Government (Administration) Regulations 1996 prescribes how Section 5.56, through adoption of a Strategic Community Plan and Corporate Business Plan, is achieved.
- Regulation.19DA.(4) of the Local Government (Administration) Regulations 1996 requires a local government to review their current Corporate Business Plan every year.

Decision Implications

If Council approves the Officer's Recommendation, the *Corporate Business Plan 2025/26 – 2028/29*, the CBP review and program will be adopted. This will finalise the CBP review for 2025/26 and achieve statutory compliance in accordance with Section 5.56 of the Local Government Act 1995 and Regulation 19DA(4) of the Local Government (Administration) Regulations 1996.



Conclusion

It is proposed that Council approve the City of Nedlands *Corporate Business Plan 2025/26 – 2028/29* (Attachment 1), to achieve statutory compliance and provide strategic direction, through the confirmation of the program of services and projects/ actions to be delivered by the City of Nedlands.

Further Information

Nil

OUR PLAN FOR THE FUTURE

CITY OF NEDLANDS – COUNCIL PLAN 2023-33

Corporate Business Plan 2025/26 – 2028/29

Draft: 4 February 2026

Acknowledgement of Country

The City of Nedlands acknowledges the traditional custodians of this land, the Whadjuk people of the Noongar nation, and pays respect to the Elders both past and present.

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Introduction

Our Plan for the Future, the City of Nedlands Council Plan 2023-33, was informed by community engagement, and adopted by a majority of Council on 28 November 2023*. The Council Plan includes the Strategic Community Plan (SCP) and Corporate Business Plan (CBP), illustrated in the diagram below.

The Local Government Act 1995 requires local governments to not only 'plan for the future', but also regularly review their plans, and complete a major review of their SCP at least every four years and to review their CBP every year.

The Strategic Community Plan remains in compliance with the review period, is outlined in the first part of this document, and describes the City's 10-year, aspirational vision, outcomes and objectives.

The second part, the Corporate Business Plan 2025/26 – 2028/29 (CBP), meets the requirement for the 2025/26 annual review, and addresses the regulated content requirements. The CBP 2025/26:

- is set out consistently with the City's SCP vision, outcomes and objectives
- outlines the City's service commitments and priority actions for 2025/26 – 2028/29 and
- reflects the resources allocated to deliver these in the 2025/26 year**.

Diagram 1: Council Plan for the Future



* See minutes of the Ordinary Council Meeting 28 November 2023 and City of Nedlands Council Plan 2023-33 on the City's website.

** The resources allocated to CBP services and actions are aligned to the adopted Budget 2025/26, and whilst it is anticipated that these services and actions will be resourced across the following three years of the Plan, the City's Long-Term Financial Plan and other resourcing plans are not current; this will be addressed as part of the next cycle of integrated planning, for 2026/27 forward (see page 39).

Strategic Community Plan 2023-33

Our Purpose and Values

Purpose

The City of Nedlands exists to meet the needs of current and future generations through an integration of environmental protection, social advancement and economic prosperity.

Values

Partnership We work together for the benefits of the community.

Fairness We provide consistent, fair and unbiased treatment for the whole community.

Accountability We conduct our business and all our services in an open, transparent and financially responsible manner.

Roles

Lead We lead strategic planning to create and achieve a shared vision for the future.

Advocate We are a voice for the local community on contemporary issues.

Facilitate We enable service delivery through partnerships, funding and other support.

Provide We provide infrastructure, services and events to meet local needs.

Educate We deliver public education programs for improved sustainability and wellbeing.

Regulate We regulate compliance with legislation, regulations, local laws and policies.

Our 10-year vision

Sustainable and responsible for a bright future

PEOPLE	We are a harmonious, inclusive, and healthy community where people enjoy living through different ages and life-stages.
PLANET	We live sustainably within the natural environment, clean and green, with a healthy, growing urban forest.
PLACE	We are growing and developing responsibly to enhance our lifestyle, unique heritage and character, and beautiful parks and gardens.
PROSPERITY	We are a smart, connected community with access to quality life-long learning opportunities and vibrant town centres.
PERFORMANCE	We have collaborative leadership, working with the community and key stakeholders to strengthen overall quality of life.

Outcomes

People

We are a harmonious, inclusive, and healthy community where people enjoy living through different ages and life-stages.

1. Art, culture and heritage are valued and celebrated.
2. A healthy, active and safe community.
3. A caring and supportive community for all ages and abilities.

Planet

We live sustainably within the natural environment, clean and green, with a healthy, growing urban forest.

4. Healthy and sustainable ecosystems.
5. Climate resilience.

Place

We are growing and developing responsibly to enhance our lifestyle, unique heritage and character, and beautiful parks and gardens.

6. Sustainable population growth with responsible urban planning.
7. Attractive and welcoming places.
8. A city that is easy to get around safely and sustainably.

Prosperity

We are a smart, connected community with access to quality life-long learning opportunities and vibrant town centres.

9. A vibrant local economy.
10. Active participation in education and lifelong learning.

Performance

We have collaborative leadership, working with the community and key stakeholders to strengthen overall quality of life.

11. Effective leadership and governance.
12. A happy, well-informed and engaged community.

Corporate Business Plan 2025/26 – 2028/29

Our Services

People

- Community Programs & Events
- Tresillian Arts Centre
- Community Development
- Environmental Health
- Sport & Recreation
- Volunteer Services
- Ranger Services
- Youth Development
- Positive Ageing

Place

- Strategic Urban Planning
- Statutory Urban Planning
- Building Assessment Services
- Development Compliance
- Swimming Pools Inspections
- Asset Management
- Building Maintenance
- Parks Services
- Transport & Development
- Civil Maintenance
- City Projects & Programs

Prosperity

- Strategic Urban Planning
- Library Services

Planet

- Environmental Conservation
- Arboriculture
- Waste Minimisation
- Sustainability

Performance

- Members of Council Services
- Executive Leadership Services
- Governance & Legal
- Strategic Planning & Performance
- Human Resources
- Financial Services
- Land & Property
- Digital & Information Services
- Information & Records Management
- Fleet Management
- Corporate Communications
- Customer Services

Our Services, Plans and Actions

People

We are a harmonious, inclusive, and healthy community where people enjoy living through different ages and life-stages.

Outcomes	Objectives
Art, culture and heritage are valued and celebrated.	1.1 Grow participation in the arts, cultural activities, and community events.
	1.2 Recognise and celebrate local First Nations peoples, places and stories.
	1.3 Preserve and showcase local history and heritage.
A healthy, active and safe community.	2.1 Facilitate community health and wellbeing.
	2.2 Grow participation in sport and recreation activities.
	2.3 Grow participation in volunteering.
	2.4 Encourage the responsible ownership of pets.
	2.5 Provide safe community spaces.
A caring and supportive community for all ages and abilities.	3.1 Support the health and wellbeing of families and children.
	3.2 Support young people to flourish.
	3.3 Support people to age safely, happily, with dignity and respect.
	3.4 Advance opportunities, Community participation and quality of life for people with disability.

Guiding Council Strategies and Plans	Year
Disability Access and Inclusion Plan (2023 – 2028)	2023
REFLECT - Reconciliation Action Plan (July 2025 – September 2026)	2025
Public Health Plan 2024-28	2024
Public Art Strategy 2025 - 35	2025

Service Areas, Sub-Services and Actions	Objectives
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S1.1 Community Programs & Events	1.1
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Strengthen local connections and community spirit by bringing people together at a wide range of local events, including those provided by the City and those provided by the community itself.

- Community Programs
- External Event Approvals
- Community Grants
- Citizenship Services
- Community Events
- Civic Events

S1.1 Net Direct Cost 25/26 (\$)	FTE
Operating Income	2.80
Operating Expenses	
Net Service Cost	
0	287,504
287,504	

S1.1 Actions	25/26	26/27	27/28	28/29
1.1.2* Review and deliver a City Events Program to activate the foreshore and local parks, with a range of family friendly, inclusive activities and events.	✓	✓	✓	✓

S1.2 Tresillian Arts Centre	1.1
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Community Art Centre that brings people together and contributes to community wellbeing through participation in the arts.

- Artist Studio and Café Tenancies
- Exhibitions
- Courses

S1.2 Net Direct Cost 25/26 (\$)	FTE
Operating Income	2.96
Operating Expenses	
Net Service Cost	
(792,000)	776,440
(15,560)	(includes 0.50 Casual FTE)

* Note: the first part of the Action no. (1.1) reflects the primary objective the Action supports.

S1.3 Community Development 1.1, 1.2, 1.3, 3.4

Develops, plans and implements a suite of projects and programs that lead, facilitate or advocate the development of strategic community partnerships. Builds capacity and empowerment within the community to develop and implement sustainable solutions that respond to local needs, and are aimed at improving social resilience, health and wellbeing of the City’s community and its neighbourhoods.

- Disability Access & Inclusion
- Reconciliation
- Public Art

S1.3 Net Direct Cost 25/26 (\$)			FTE
Operating Income (251,850)	Operating Expenses 509,318	Net Service Cost 257,468	1.80 <small>(includes Manager, 1.00 FTE)</small>

S1.3 Actions	25/26	26/27	27/28	28/29
3.4.1 Review and update the Disability Access and Inclusion Plan.	✓	✓	✓	✓
1.2.1 Develop and implement a Reconciliation Action Plan (RAP), in accordance with Reconciliation Australia’s RAP Framework.	✓	✓	✓	✓
1.1.1 Review the Public Art Strategy.		✓		✓
1.3.2 Complete a Museum Feasibility Study to recognise viable locations to preserve and promote local history and heritage.		✓	✓	
1.3.3 Investigate and cost options for a Heritage Circuit to raise awareness of local history and heritage. Consider opportunities to collaborate with the Historical Society and neighbouring councils.		✓	✓	

S1.4 Environmental Health 2.1

Protect the general public from natural and built environmental risk factors that affect their health and well-being. Foster public health by performing functions and undertaking tasks in line with statutory requirements and City strategic directions.

- Food Businesses
- Public Building
- Event Assessment and Approval
- Personal Appearance Establishments
- Local Laws - Trading in Public Places, Health
- Public and Environmental Protection
- Mosquito & Rodent Control
- Environmental Noise Assessment
- Recreational Water Quality
- Public Health Planning
- Aquatic Facilities

S1.4 Net Direct Cost 25/26 (\$)			FTE
Operating Income (98,328)	Operating Expenses 867,584	Net Service Cost 769,256	6.00 <small>(includes Manager, 1.00 FTE)</small>

S1.4 Actions	25/26	26/27	27/28	28/29
Review the Public Health Plan	✓	✓	✓	✓

S1.5 Sport & Recreation 2.2

Provides point-of-contact for the City’s sporting clubs, enables the City’s 34 sporting clubs’ orderly use City facilities and secures grant funding for the upgrade of sporting facilities.

- Community Sport & Recreation Facilities Fund
- Reserve Bookings
- Sports Club Liaison
- Facility Usage

S1.5 Net Direct Cost 25/26 (\$)			FTE
Operating Income	Operating Expenses	Net Service Cost	1.00
0	179,011	179,011	

S1.5 Actions	25/26	26/27	27/28	28/29
2.2.1 Develop the Strategic Active Sports Facilities Plan	✓			
2.2.3 Support club plans to upgrade existing sporting facilities to provide appropriate change room facilities for all genders.		✓	✓	
2.2.3 Support the Claremont Junior Football Club to apply for State funding to upgrade reserve floodlighting at College Park	✓			
2.2.5 Finalise options to upgrade reserve floodlighting at David Cruickshank Reserve.	✓			
2.2.6 Review investigation and report, regarding suitable sites in Mt Claremont for mountain bike trails, following the completion of the Mount Claremont Master Plan.		✓		

S 1.6 Volunteer Services 2.3

Building a more self-reliant and connected community by involving volunteers in the delivery of Council-provided services. Decreases dependence on government services and builds local relationships.

- Volunteer Services
- Volunteer Appreciation Event

S1.6 Net Direct Cost 25/26 (\$)			FTE
Operating Income	Operating Expenses	Net Service Cost	1.00
0	96,541	96,541	(0.60 for S1.6 and 0.40 for S1.9)

S1.6 Actions	25/26	26/27	27/28	28/29
2.3.1 Advertise volunteer opportunities across a broader range of communication channels and platforms.	✓	✓	✓	✓
2.3.2 Provide an annual volunteer appreciation celebration	✓	✓	✓	✓

S1.6 Actions	25/26	26/27	27/28	28/29
2.3.3 Complete a review of the City's volunteer programs to ensure a holistic approach to the volunteer services provided by the City.	✓	✓		

S1.7 Ranger Services 2.4, 2.5, 8.4

Provide a vital role in maintaining community safety, amenity and compliance by offering information and advice on State and Local Laws and other relevant legislation to residents and visitors, and where appropriate take enforcement action with relation to these laws.

- Local Law (Various) Compliance
- Parking Compliance
- Emergency Management (Prevention, Preparedness, Response and Recovery)
- Animal Management & Control

S1.7 Net Direct Cost 25/26 (\$)			FTE
Operating Income (603,700)	Operating Expenses 919,951	Net Service Cost 316,251	6.00

S1.7 Actions	25/26	26/27	27/28	28/29
2.5.5 Develop a Closed-Circuit Television Strategy		✓		
2.4.1 Develop a community engagement program to encourage responsible pet ownership, with consideration for new legislation in the Cat Local Law.	✓	✓	✓	✓
2.4.3 Review and improve the process for raising and addressing animal complaints, mediating disputes, and enforcing regulations.	✓	✓		
2.5.1 Provide a campaign to improve community awareness of safety and security initiatives.	✓	✓	✓	✓
7.2.6 Partner with the Metropolitan Cemeteries Board to investigate ways to improve amenities and safety around Karrakatta Cemetery, with consideration for security, parking, verges, lighting and visual screening planting.	✓	✓	✓	✓

S1.8 Youth Development 3.1, 3.2

Provide events, activities and grants that connect local children, young people and their families with their local community.

- Youth Events & Activities
- Youth Grants
- School Pools Subsidy
- School Holiday Programs

S1.8 Net Direct Cost 25/26 (\$)			FTE
Operating Income	Operating Expenses	Net Service Cost	0.00
0	40,128	40,128	(S4.1-Librarian-Young People Services)

S1.8 Actions		25/26	26/27	27/28	28/29
3.1.1	Map existing facilities, services, events and activities for children aged 0-14 years, identify local needs and gaps, to inform recommendations for projects and the annual program of events and activities and projects.	✓	✓	✓	✓
3.2.1	Map existing facilities, services, events, activities and volunteer opportunities for young people aged 15-24 years, identify local needs and gaps, to identify local needs and gaps, to inform recommendations for projects and the annual program of events and activities,	✓	✓	✓	✓

S1.9 Positive Ageing 3.3

Provide a Positive Ageing program to support seniors 55+ in the City of Nedlands through the Affinity Club and Connected Seniors program. The program provides events and information sessions for all Nedlands' seniors and liaises with other agencies, Not For Profits' and Government departments.

- Positive Ageing Calendar of Events
- Seniors Shopping Bus Service

S1.9 Net Direct Cost 25/26 (\$)			FTE
Operating Income	Operating Expenses	Net Service Cost	
(5,000)	3,981	(1,019)	(0.40 FTE from S1.6)

Planet

We live sustainably within the natural environment, clean and green, with a healthy, growing urban forest.

Outcomes	Objectives
Healthy and sustainable ecosystems.	4.1 Conserve, restore and enhance local biodiversity and natural assets, including the river foreshore, coastline and remnant bushland.
	4.2 Grow the urban forest.
Climate resilience.	5.1 Encourage the adoption of sustainable practices to work towards zero waste and being carbon neutral.
	5.2 Strengthen adaptive capacity to climate-related hazards and natural disasters.

Guiding Council Strategies and Plans	Year
Urban Forest Strategy 2025-2045	2025
Foreshore Management Plan	2025
Waste Plan	2020

Service Areas, Sub-Services and Actions	Objectives
S2.1 Environmental Conservation	4.1, 4.2, 5.2

Conserve the natural environment and protect and enhance biodiversity within the City.

- Bushland Management
- Community Engagement & Events
- Volunteer Programs
- Bush Fire Risk Management
- Feral Animal Management
- Water Conservation
- Energy & Greenhouse Management

S2.1 Net Direct Cost 25/26 (\$)			FTE
Operating Income (16,353)	Operating Expenses 820,548	Net Service Cost 804,195	1.00

S2.1	Actions	25/26	26/27	27/28	28/29
	Review the Foreshore Management Plan			✓	
4.1.1	Develop the Coastal Hazard Risk Management & Adaption Plan		✓	✓	
4.1.2	Review and update the City Greenway Policy.	✓	✓		
4.1.3	Review and update bushland management plans for Shenton Bushland, Hollywood Reserve, Birdwood Parade, Point Resolution, Mt Claremont, and Allen Park.	✓	✓		

S2.2 Arboriculture 4.1, 4.2, 5.2

Ensure the responsible provision and protection of the City of Nedlands tree assets through conservation and sustainable practices that provide and maintain healthy, aesthetically pleasing, and safe trees within streetscapes, parks, gardens, and reserves in line with community standards and available financial resources.

- Tree Maintenance Services
- Tree Planting Services
- Tree Watering Services

S2.2 Net Direct Cost 25/26 (\$)			FTE
Operating Income	Operating Expenses	Net Service Cost	5.00
0	1,262,765	1,262,765	

S2.2	Actions	25/26	26/27	27/28	28/29
4.2.1	Review and update the Urban Forest Strategy.	✓			
4.2.2	Implement the Tree Planting Program.	✓	✓	✓	✓

S2.3 Waste Minimisation 5.1

Meets regulatory responsibilities to manage waste in a way that delivers positive environmental, economic, and social outcomes and achieves the targets in the State Waste Strategy and the City's Waste Plan and includes:

- the collection of all residential waste
- offers a commercial waste management program
- delivers a clean and tidy City, utilising contemporary technologies, and allowing businesses to operate unhindered
- proactively removes graffiti from public realm assets.

- Residential & Commercial Waste Collection
- Public Bin Management
- Graffiti Removal
- Waste Education

S2.3 Net Direct Cost 25/26 (\$)			FTE
Operating Income	Operating Expenses	Net Service Cost*	2.00
(5,057,905)	4,085,320	(972,585)	

* Note if any surplus service charges for 25/26, they will be transferred to reserves.

S2.3 Actions	25/26	26/27	27/28	28/29
5.1.4 Assess and implement a new contract for improved bulk waste collection services.			✓	
5.1.5 Review the Waste Plan		✓		

S2.4 Sustainability 4.1, 4.2, 5.2

No dedicated FTE or resources for 2025/26, complete a service area review.

S2.4 Net Direct Cost 25/26 (\$)			FTE
Operating Income	Operating Expenses	Net Service Cost	0.00
0	9,593	9,593	

S2.4 Actions	25/26	26/27	27/28	28/29
5.1.6 Investigate the feasibility of providing a sustainability service, assess purpose, scope and resourcing requirements for start in 2026/27.	✓	✓		
5.1.1 Prepare a Sustainability Strategy to guide the City's adoption of sustainable practices, improve community awareness and adoption of sustainable practices, and report on progress against key performance indicators via a Sustainability Dashboard Report. (3.1 Strategic Urban Planning)		✓	✓	

Capital Program	25/26 (\$)	26/27	27/28	28/29
Natural Environment	89,678	✓	✓	✓

Place

We are growing and developing responsibly to enhance our lifestyle, unique heritage and character, and beautiful parks and gardens.

Outcomes	Objectives
Sustainable population growth with responsible urban planning.	6.1 Responsible planning and development to enhance liveability and the area's unique character.
Attractive and welcoming places.	7.1 Provide quality community buildings, halls and toilets.
	7.2 Enhance playgrounds, parks and reserves.
	7.3 Provide beautiful, well-maintained streetscapes.
A city that is easy to get around safely and sustainably.	8.1 Encourage more people to walk, ride or use other forms of active transport.
	8.2 Encourage greater use of public and shared transport.
	8.3 Deliver an efficient, safe and sustainable road network.
	8.4 Effectively manage parking supply and affordability.

Guiding Council Strategies and Plans	Year
Asset Management Strategy and Plans	See page 39
Local Planning Strategy (under review)	2017
Local Planning Scheme	2023
Nedlands Stirling Highway Activity Corridor Strategy	2024
Public Open Space Strategy: Nedlands and Dalkeith	2024
Integrated Transport Strategy	2024

Service Areas, Sub-Services and Actions				Objectives			
S3.1 Strategic Urban Planning				6.1			
<p>Deliver holistic, integrated city-wide strategies, plans and policies, that set the direction for the sustainable growth of the City of Nedlands including land use, environmental sustainability, community infrastructure, and economic and cultural heritage outcomes. Ensure integration across all tiers of government and the private sector including management of government relations relating to the planning and development of the city.</p>							
○ Planning Strategy & Scheme		○ Urban Planning Policy ○ Precinct Planning		○ Heritage Planning			
S3.1 Net Direct Cost 25/26 (\$)				FTE			
Operating Income	Operating Expenses	Net Service Cost		3.00			
0	587,039	587,039					
S3.1 Actions				25/26	26/27	27/28	28/29
1.3.1	Update the Local Heritage Survey and Heritage list			✓	✓		
2.2.2	Prepare the Highview Park Masterplan.					✓	✓
6.1.1	Review the Local Planning Strategy and Local Planning Scheme in collaboration with the community and State Government to agree on an approach for responsible and sustainable development that meets local community needs.			✓	✓	✓	
6.1.2	Progress Scheme Amendment 13 - Stirling Highway and related policies to introduce limits on building heights.			✓			
6.1.3	Review the City's Local Planning Policy 3.1 - Sustainability Policy (Residential).			✓			
6.1.4	Prepare the Mt Claremont Masterplan.			✓			
6.1.7	Prepare a Developer Contribution Plan and Local Planning Policy to upgrade the City's numerous laneways and guide development adjacent to the laneways.			✓	✓		
7.2.1	Implement the preferred developer contribution model (cash in-lieu of land for public open spaces).				✓	✓	✓
7.2.2	Undertake a review of public open space requirements to meet current and future needs.			✓	✓		
7.2.5	Prepare a Concept Plan for the Loreto Primary School site with consideration for the community's aspirations.				✓	✓	

S3.2 Statutory Urban Planning 6.1

Deliver assessment and compliance actions to ensure the City meets its land use planning and development control functions and obligations. Ensure land use planning outcomes are consistent with local and state planning policy and legislation and community expectation.

- Design Review Panel Administration
- Subdivision Application Assessment and Clearance
- Statutory Policy Formulation
- Liquor Licensing Application Assessment
- Development Assessment
- Development Compliance

S3.2 Net Direct Cost 25/26 (\$)			FTE
Operating Income (570,500)	Operating Expenses 1,092,554	Net Service Cost 522,054	6.50 <small>(Includes Manager, 1.00 FTE and 0.50 Casual FTE)</small>

S3.2	Actions	25/26	26/27	27/28	28/29
6.1.6	Complete a customer experience review to improve the planning and building approval process through to building completion, for all stakeholders.	✓	✓		

S3.3 Building Assessment Services 6.1

Provide quality, customer focussed advice and building approval and compliance services to the community including timely assessment and inputs into building permits and relevant applications. Undertake investigations and resolution of building compliance matters. Professionally represent the City of Nedlands at SAT as required. Provide sharing and provision of resource cover to other LGA building departments.

- Shared Services with other Local Governments
- Building Application Assessment

S3.3 Net Direct Cost 25/26 (\$)			FTE
Operating Income (1,262,310)	Operating Expenses 307,065	Net Service Cost (955,245)	2.00

S3.4 Development Compliance 6.1

Provide an effective, efficient and customer friendly compliance service to the community relating to development sites. Timely assessment and inputs to management plans and permits. Undertake investigations and resolution of development compliance matters.

S3.4 Development Compliance 6.1

- Construction Management Plans (CMP), Demolition Management Plans (DMP), Verge and Thoroughfare Permits (VMP)
- Conduct Inspections to ensure compliance with the issued CMP/DMP/VMP.
- Respond to enquiries and complaints

S3.4 Net Direct Cost 25/26 (\$)			FTE
Operating Income*	Operating Expenses	Net Service Cost	3.67
0	271,905	271,905	

* Verge Permit income (185,860) is included in the income for Building Assessment Services; this will be corrected in future.

S3.5 Swimming Pool Safety 6.1

Undertake inspections of private swimming pool safety barriers in accordance with legislative requirements and prescribed timeframes. This function supports community safety by ensuring barriers meet regulatory standards, thereby reducing the risk of drowning incidents - particularly among young children - and contributing to the City's broader public health and wellbeing objectives.

- Shared Services with other Local Governments
- Pool Safety Regulation Advice and Education
- Pool Compliance and Monitoring
- Swimming Pools Inspections

S3.5 Net Direct Cost 25/26 (\$)			FTE
Operating Income	Operating Expenses	Net Service Cost	3.41
0	314,686	314,686	(Includes 1.00 Casual FTE)

* Swimming Pool Inspection Fees (246,830) is included in the income for Building Assessment Services; this will be corrected in future.

S3.6 Asset Management 7.1-7.3, 8.1-8.4

Proactively plan to manage roads, drainage, parks, footpaths, building and bus shelter assets, to maximise community value, service utility and ensure that remedial and maintenance interventions deliver best value outcomes to our community.

- Asset Management
- Capital Works Project Planning
- Capital Works Project Budgeting

S3.6 Net Direct Cost 25/26 (\$)			FTE
Operating Income	Operating Expenses	Net Service Cost	5.00
0	1,019,497	1,019,497	(Includes Manager, 1.00 FTE)

S3.6	Actions	25/26	26/27	27/28	28/29
5.2.1	Develop a Stormwater Management Strategy and Plan.		✓		
	Develop and review the Asset Management Strategy and Plans as per the schedule set out on page 38.	✓	✓	✓	✓

S3.7 Building Maintenance 7.1

Maintaining the Building portfolio to support the delivery of a wide range of public services which fulfil the social, economic, and environmental needs of the community. Preventing further deterioration or failure that will not impact daily operations with planning work at predetermined intervals to meet Statuary, Health and Safety, and operational reliability. Provide quality customer focussed advice and service to Stakeholders and the Community.

- Building Capital Works Projects
- Building Maintenance
- Building Security

S3.7 Net Direct Cost 25/26 (\$)			FTE
Operating Income	Operating Expenses*	Net Service Cost	4.00
0	1,829,045	1,829,045	

* Excludes depreciation 1,429,419

S3.7	Actions	25/26	26/27	27/28	28/29
3.4.2	Identify opportunities to improve universal access to Council facilities and reserves (i.e. self-opening doors, ramps, sealing footpaths and accessways, parking, beach and river access etc) and include specific actions when reviewing the Disability Access and Inclusion Plan and Capital Works Program.	✓	✓	✓	✓
7.1.2	Develop a business case for the future operations of the buildings in the Lawler Park Precinct with consideration for sport, performing arts and culture, and community meeting space.			✓	
7.1.3	Investigate demand for new and upgraded public toilets in priority locations (i.e. Charles Court Reserve and Swanbourne Beach).			✓	

S3.8 Parks Services 7.2, 7.3, 4.2, 5.2

Ensure the responsible provision, use and protection of the City of Nedlands formalised parks, gardens, reserves and groundwater resources through sustainable practices that provide and maintain healthy, aesthetically pleasing, and useable parks, gardens and reserves in line with community needs, standards and available financial resources.

- Turf Services
- Irrigation Services
- Groundwater Monitoring
- Landscape Services

S3.8 Net Direct Cost 25/26 (\$)			FTE
Operating Income	Operating Expenses*	Net Service Cost	16.50
(101,250)	3,775,326	3,674,076	

* Excludes depreciation 1,605,521

S3.8	Actions	25/26	26/27	27/28	28/29
5.1.3	Improve water management practices and strive to achieve Platinum Waterwise Status.	✓	✓	✓	✓
7.2.4	Upgrade the playground in front of the Shorehouse, Swanbourne.		✓		
7.3.2	Develop a Waterwise Nature-strip Program.		✓	✓	✓
7.3.3	Implement Actions in the Urban Forest Strategy for street trees.	✓	✓	✓	✓

S3.9 Transport & Development 8.1, 8.2, 8.3, 8.4

Provide holistic, integrated plans for the public realm to guide improvements to City of Nedlands streets, places, and spaces. Design the City’s transport infrastructure to facilitate an integrated network that optimises transport movements and delivers function, safety, and access across the network. Review development and building applications and their impact on the City’s transport network.

- Technical Review – Planning & Building Applications
- Traffic and Transport Planning
- Traffic Management Plan Review
- Parking Management and Strategy
- Road Safety
- Vehicle Crossover Applications

S3.9 Net Direct Cost 25/26 (\$)			FTE
Operating Income	Operating Expenses	Net Service Cost	4.00
0	681,279	681,279	(Includes 1.00 Casual FTE)

S3.9	Actions	25/26	26/27	27/28	28/29
6.1.5	Review the Integrated Transport Strategy			✓	
8.2.1	Advocate for improvements in public transport services and alternative transport options, and initiatives to increase commuter awareness and usage across the City of Nedlands.	✓	✓	✓	✓
8.3.1	Undertake a comprehensive traffic modelling study to be used proactively with future developments, including at the Captain Stirling site.	✓			
8.4.1	Develop a Parking Strategy to manage growing demand and traffic congestion.	✓			

S3.10 Civil Maintenance 8.1, 8.2, 8.3, 8.4

Maintenance of roads, right of ways, footpaths, parking signage, line marking and subsidiary street furniture to facilitate safe usage of the transport network by pedestrians, cyclists and vehicles. Maintenance of the drainage network to ensure the efficient removal of stormwater across the City of Nedlands during normal rainfall events. Street lighting infrastructure is owned and maintained by both the City and Western Power to deliver a safe environment to night-time visitors to our city.

- | | | |
|--|--------------------------------------|---|
| ○ Road Network
(including Rights of Way/
Laneways) | ○ Path Network
○ Drainage Network | ○ Bus Shelters
○ Parking Signs & Lines |
|--|--------------------------------------|---|

S3.10 Net Direct Cost 25/26 (\$) **FTE**

Operating Income** (172,000)	Operating Expenses* 2,022,254	Net Service Cost 1,850,254	6.00
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* Excludes depreciation 6,681,220.
**Includes 172,000 grants.

Underground Power:

Operating Income (3,855,577)	Operating Expenses 9,319,249	Net Cost* 5,463,672
---------------------------------	---------------------------------	------------------------

* Project reconciliation will be part of Mid-Year Budget Review

S3.10 Actions 25/26 26/27 27/28 28/29

2.5.3 Audit City-owned lights along the foreshore, in parks, sports facilities and other public places, for safety and sustainability, and incorporate recommendations into the Capital Works Program.		✓		
5.2.2 Deliver drainage remediation as planned in the Capital Works Program and keep the community informed about progress.	✓	✓	✓	✓
7.3.1 Facilitate the installation of underground power in Hollywood East, Nedlands West and Nedlands North precincts.	✓	✓	✓	
8.1.2 Develop a strategy and implement a prioritised capital works program to improve footpaths and cycleways.			✓	✓
8.3.3 Develop a strategy, seek funding, and implement a prioritised capital works program to systematically upgrade laneways across the City of Nedlands.		✓	✓	✓
8.3.2 Complete planned roadworks as described in the Capital Works Program.	✓	✓	✓	✓

S3.11 City Projects & Programs 8.1, 8.2, 8.3, 8.4

Manage the design, planning and delivery of all infrastructure projects within the annual Capital Works Program. Ensure stakeholder consultation is undertaken where required.

- | | | |
|--------------------------|------------------------|-------------------------|
| ○ Capital Works Planning | ○ Capital Works Design | ○ Capital Works Program |
|--------------------------|------------------------|-------------------------|

S3.11 Net Direct Cost 25/26 (\$)			FTE
Operating Income	Operating Expenses	Net Service Cost	10.20
0	1,357,696	1,357,696	(Includes Manager, 1.00 FTE)

S3.11 Actions	25/26	26/27	27/28	28/29
Develop a Technical Services Project Management Framework	✓			

Capital Programs	25/26 (\$)	26/27	27/28	28/29
Asset Management	130,000	✓	✓	✓
Parks	619,798	✓	✓	✓
Buildings	814,304	✓	✓	✓
Civil and Major Projects	3,388,073	✓	✓	✓

Prosperity

We are a smart, connected community with access to quality life-long learning opportunities and vibrant town centres.

Outcomes	Objectives
A vibrant local economy.	9.1 Revitalise commercial areas to retain, support and attract businesses.
Active participation in education and lifelong learning.	10.1 Facilitate access to quality education and lifelong learning opportunities for all.

Service Areas, Sub-Services and Actions	Objectives
S3.1 Strategic Urban Planning	9.1
See S3.1 Strategic Urban Planning	
S3.1 Actions	25/26 26/27 27/28 28/29
9.1.2 Develop a Place Vision for the Nedlands Town Centre.	✓ ✓ ✓
9.1.1 Partner with the State Government and City of Perth to prepare a UWA-QEII Precinct Plan.	✓ ✓ ✓
9.1.3 Create an agreement with the City of Perth to co-create Place Plans for Hampden Rd and Broadway to revitalise and activate shared village precincts.	✓ ✓ ✓
9.1.4 Develop a Place Plan for Waratah Village to revitalise and activate the community hub.	✓ ✓ ✓
9.1.5 Develop a Place Plan for Mt Claremont Shopping Precinct to revitalise and activate the community hub.	✓ ✓ ✓
S4 Local Economic Development	9.1
Investigate the feasibility of providing a local economic development service, assess purpose, scope and resourcing requirements for start in 2026/27.	
S4.1 Library Services	10.1
Provide resources and activities to address information and learning needs of the community in the Nedlands and Mt Claremont libraries and through on-line access.	

S4.1 Library Services			10.1
○ Library Services	○ Local History Collection	○ IT support	
○ Children's Library	○ Studies	○ Justice of the Peace	

S4.1 Net Direct Cost 25/26 (\$)			FTE
Operating Income	Operating Expenses	Net Service Cost*	8.52
(14,850)	1,127,397	1,112,547	(Includes 0.50 Casual FTE)

* Excludes (266,608) Vacancy Provision.

S4.1 Actions		25/26	26/27	27/28	28/29
10.1.1	Undertake a review of the City's library services and propose a costed improvement program to meet current and future needs.	✓	✓	✓	✓

Performance

We have collaborative leadership, working with the community and key stakeholders to strengthen overall quality of life.

Outcomes	Objectives
Effective leadership and governance.	11.1 Strengthen Council's leadership and governance.
A happy, well-informed and engaged community.	12.1 Effectively inform and engage the community about local services and events, key projects, consultation outcomes, Council decisions, and budget allocations.

Guiding Council Strategies and Plans	Year
Governance Framework	2024
Risk Management Framework	2025
Customer Service Charter	2023
Business Continuity Plan	2023
Equal Opportunity & Diversity Plan	2023
Integrated Planning	see page 38

Service Areas, Sub-Services and Actions	Objectives								
S5.1 Members of Council Services	11.1, 12.1								
Provides Council support services and coordinates communication and information between Councillors and the Administration.									
<ul style="list-style-type: none"> ○ Council Members Support ○ Council Meeting Support 									
S5.1 Net Direct Cost 25/26 (\$)	FTE								
<table border="1"> <tr> <td>Operating Income</td> <td>Operating Expenses</td> <td>Net Service Cost</td> <td></td> </tr> <tr> <td>0</td> <td>527,161</td> <td>527,161</td> <td></td> </tr> </table>	Operating Income	Operating Expenses	Net Service Cost		0	527,161	527,161		0.6
Operating Income	Operating Expenses	Net Service Cost							
0	527,161	527,161							

S5.2 Executive Leadership Services 11.1, 12.1

Provides leadership and supports decision-making and communication across the City of Nedlands.

- Executive Leadership Services
- Executive Leadership Team Support

S5.2 Net Direct Cost 25/26 (\$)*			FTE
Operating Income	Operating Expenses	Net Service Cost*	8.90
0	2,011,424	2,011,424	(Includes CEO, 3 Directors and 0.9 Casual FTE)

* Excludes (1,716,075) Vacancy Provision

S5.2 Actions	25/26	26/27	27/28	28/29
11.1.5 Develop and annually review an Advocacy Plan, for the City to proactively partner with the State Government and other key stakeholders on issues of local significance.	✓	✓	✓	✓
1.3.4 Advocate for heritage and activation works to be completed at the Sunset Precinct, Jutland Parade.	✓	✓	✓	✓
1.2.2 Support the Perth Children's Hospice Foundation (PCHF), as a stakeholder, to develop the pathway that integrates with the City of Nedlands Whadjuk Trail Network.	✓			
8.1.1 Continue to advocate and engage Main Roads regarding the construction of an at-grade signalised crossing on Stirling Highway (Smyth or Stanley).	✓	✓	✓	
11.1.9 Review the Strategic Project Development Policy to guide project inception and due diligence of Strategic Projects.	✓		✓	
11.1.24 Investigate opportunities, and resourcing requirements, to provide a coordinated and proactive approach to grant management in support of Council Plan priorities and actions.	✓	✓		

S5.3 Governance & Legal 11.1, 12.1

Establishes the framework of decision making, systems and processes that assist the organisation in enhancing its statutory compliance, legal, and risk management responsibilities.

- Governance
- Risk Management
- Local Government Elections
- Legal Services
- Insurance
- Internal Audit
- Supports Code of Conduct complaint handling process.

S5.3 Net Direct Cost 25/26 (\$)			FTE
Operating Income	Operating Expenses	Net Service Cost	3.40

S5.3 Net Direct Cost 25/26 (\$)				FTE
0	420,459	420,459		(Includes 0.80 Casual FTE)

S5.3 Actions		25/26	26/27	27/28	28/29
11.1.10	Review the Governance Framework	✓			
11.1.1	Support councillors to complete mandatory councillor training	✓	✓		
11.1.2	Provide standardised Council meeting procedures, in accordance with the Local Government Reform process.	✓	✓		
12.1.2	Develop a Communications Agreement, in accordance with the Local Government Regulations.	✓	✓		

S5.4 Strategic Planning & Performance 11.1, 12.1

Coordinates and collaborates to develop and implement a practical, integrated, planning process for the development, review and reporting of the Council Plan, a Strategic Community Plan and a Corporate Business Plan, and Service Plans, to address the City’s long-term vision and meet statutory requirements.

- Strategic and Corporate Planning
- Strategic and Corporate Reporting
- Service Planning and Business Improvement

S5.4 Net Direct Cost 25/26 (\$)				FTE
Operating Income	Operating Expenses	Net Service Cost		1.00
0	159,794	159,794		

S5.4 Actions		25/26	26/27	27/28	28/29
11.1.3	Develop and review the Council Plan for the Future in accordance with statutory requirements (Council Plan includes the Strategic Community Plan and Corporate Business Plan)	✓	✓	✓	✓
12.2.2	Coordinate the annual review of Service Plans to support continuous improvement, decision-making, and communicate service level commitments to customers and community.	✓	✓	✓	✓
12.2.1	Complete an independent community survey to benchmark service levels and map community priorities, in accordance with best practice and the proposed Local Government Regulations.		✓		

S5.5 People and Culture 11.1

Provide workforce supply, employee relations, employee management, workforce planning and workplace safety and health initiatives – to ensure effective service-based allocation of human resources to meet service and project needs, and a safe working environment to meet legislative obligations and deliver against the City of Nedlands Council Plan. Enable the effective management of the Employee Lifecycle in a safe work environment.

S5.5 People and Culture 11.1

- Employee Relations
- Organisational Development
- Workplace Health & Safety
- Recruitment

S5.5 Net Direct Cost 25/26 (\$) **FTE**

Operating Income (25,000)	Operating Expenses 1,221,734	Net Service Cost 1,196,734	5.60* <small>(Includes Chief People Officer)</small>
------------------------------	---------------------------------	-------------------------------	---

* 5.60 FTE from February 2026

S5.5 Actions	25/26	26/27	27/28	28/29
11.1.6 Review and update the Workforce Plan to ensure the City is sufficiently resourced to deliver the Council Plan services and projects.	✓	✓	✓	✓
11.1.7 Undertake the Employee Culture Survey.	✓			

S5.6 Financial Services 11.1, 12.1

Delivers accurate and timely transactional finance services using clearly articulated, visible financial processes that enable/support the City of Nedlands service units to deliver value for money outcomes to our community. Ensures that the City is financially accountable to its community whilst meeting all statutory financial obligations.

- Accounting Services
- Procurement
- Internal Audit
- Rates & Other Revenue
- Payroll

S5.6 Net Direct Cost 25/26 (\$) **FTE**

Operating Income* (31,683,640)	Operating Expenses 2,526,268	Net Service Cost (29,157,372)	16.7 <small>(Includes Chief Financial Officer and 2.70 Casual FTE)</small>
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* Includes rates income (29,821,188), also includes grants, administration charges, interest and other income.

S5.6 Actions	25/26	26/27	27/28	28/29
11.1.4 Develop and review the Long-Term Financial Plan to ensure the long- term viability and sustainability of the City and support the achievement of Council Plan.	✓	✓	✓	✓
11.1.18 Develop a Rating Strategy to ensure long term financial viability.		✓		
11.1.19 Review Financial Reserves Strategy.		✓		
11.1.20 Leadership role in the upgrade of the Revenue Application (Rates and other Revenue) to a contemporary cloud-based solution.	✓	✓	✓	✓
11.1.21 Review, amend, remove and add relevant financial policies that are current and consistent with current accounting standards, legislation and industry norms.	✓	✓	✓	✓

S5.6	Actions	25/26	26/27	27/28	28/29
11.1.22	Review, amend, remove and add relevant financial procedures that are current with revised policies and meet current accounting standards, legislation and system requirements.	✓	✓	✓	✓
11.1.23	Address and implement all agreed audit findings - identified by both Office of Auditor General and other Audit partners.	✓	✓	✓	✓

S5.7 Land & Property 11.1, 12.1

Coordinate the strategic management of the City of Nedlands property portfolio embracing acquisition, commercial leasing, and disposal.

- Land Asset Optimisation
- Land Asset Investment
- Property Management

S5.7 Net Direct Cost 25/26 (\$)			FTE
Operating Income	Operating Expenses	Net Service Cost	2.00
(557,200)	348,698	(208,502)	

S5.7	Actions	25/26	26/27	27/28	28/29
7.1.1	Develop a Land Asset Optimisation Strategy to identify opportunities to improve, rationalise or share community assets to ensure sustainable and optimal use of Council assets and resources.		✓	✓	

S5.8 Digital & Information Services 11.1, 12.1

Provides end-to-end information, communication and technological solutions to internal and external customers utilising City of Nedlands services. Ensure the delivery of the technology systems that enable our organisation in delivering excellence customer focussed service. Ensures the security and protection of Sensitive and Private Information from unauthorised access, and/or complete data loss.

- Technical Services
- Digital, Information Services & Business Improvement

S5.8 Net Direct Cost 25/26 (\$)			FTE
Operating Income	Operating Expenses*	Net Service Cost	16.20
0	6,100,445	6,100,445	(Includes Chief Information Officer and 1.20 Casual FTE)

* Excludes depreciation 95,567.

S5.8	Actions	25/26	26/27	27/28	28/29
11.1.10	Review and update the Business Continuity Plan.	✓			

S5.8	Actions	25/26	26/27	27/28	28/29
12.2.3	Develop a Digital Transformation Strategy to improve delivery of City services.	✓	✓	✓	✓
11.1.8	Implement the One Council Platform to centralise and integrate digital systems, improve business efficiencies, customer experiences, and timeliness of communication.	✓	✓		
12.1.4	Introduce a user-friendly online mapping tool to communicate the location and status of City projects (roads, parks, events, etc).	✓	✓		

S5.9 Information & Records Management 11.1, 12.1

Coordinate the City of Nedlands records and information management activities including:

- Education and training for Staff, Elected Members, and contractors with regard to their obligations under Record Keeping, Privacy and Freedom of Information
- Coordinate Freedom of Information (FOI) requests.

- | | | |
|---------------------------------|--------------------------|--------------------------|
| ○ Records Management | ○ Freedom of Information | ○ Information Management |
| ○ Information & Records Support | ○ Business Continuity | & Security |

S5.9	Net Direct Cost 25/26 (\$)			FTE
Operating Income	Operating Expenses	Net Service Cost		4.60
0	608,939	608,939		

S5.9	Actions	25/26	26/27	27/28	28/29
11.1.11	Implement Privacy and Responsible Information Sharing Regulations (PRIS) as per PRIS Act 2024	✓	✓	✓	

S5.10 Fleet Management 11.1

Ensure that the City of Nedlands achieves best value and demonstrates social, economic, and environmental sustainability in the way in which it manages its fleet, mobile plant, and heavy plant equipment. Operate the depot workshop and responsibly manage stores and materials.

- | | | |
|---------------------------------------|---------------------|---|
| ○ Fleet, Plant & Equipment Management | ○ Fuel Management | ○ Electric Vehicle Charging Infrastructure Management |
| | ○ Minor Fabrication | |

S5.10	Net Direct Cost 25/26 (\$)			FTE
Operating Income	Operating Expenses*	Net Service Cost		2.00
(118,250)	533,732	415,482		

* Excludes depreciation \$787,052.

S5.10 Actions		25/26	26/27	27/28	28/29
5.1.2	Collaborate with key stakeholders to develop an Electric Vehicle Charging Network Plan.			✓	

S5.11 Corporate Communications 11.1, 12.1

Provide clear, consistent proactive, and reactive messaging aligned to the City's broader strategic direction to internal and external stakeholders applying traditional and contemporary media approaches.

- Internal Communications
- External Communications
- Community Engagement
- Media Liaison
- Digital Channels Management

S5.11 Net Direct Cost 25/26 (\$)			FTE
Operating Income	Operating Expenses	Net Service Cost	3.60
0	466,403	466,403	

S5.11 Actions		25/26	26/27	27/28	28/29
12.1.1	Develop a Community Engagement Charter in accordance with the Local Government Regulations (when legislated) and as part of an overall Community Engagement Framework.	✓	✓		
12.1.3	Prepare a Communications Plan, as part of an overall Community Engagement Framework, to raise awareness of the City's projects, facilities, services, events and other issues of importance, with consideration for how to target communications to reach and engage different community groups.	✓	✓		

S5.12 Customer Services 12.1

Provide a high level of customer service to facilitate highly effective relationships with the City of Nedlands customers and stakeholders. Manage and promote the Customer Experience and provide support and advice to ensure a consistent and high standard of customer service and stakeholder engagement across the organisation. Monitor customer satisfaction and respond proactively to identified trends.

- Customer Services

S5.12 Net Direct Cost 25/26 (\$)			FTE
Operating Income	Operating Expenses	Net Service Cost	5.40
0	518,410	518,410	(Includes 0.60 Casual FTE)

S5.12 Actions	25/26	26/27	27/28	28/29
12.2.3 Review the Customer Service Charter	✓			

Capital Program	25/26 (\$)	26/27	27/28	28/29
Plant & Fleet	17,746	✓	✓	✓
Information Technology	272,265	✓	✓	✓

Strategic Projects, Plans and Corporate Initiatives

High profile and/or key strategic projects, city-wide plans and strategic corporate initiatives are highlighted below:

Strategic Projects

Underground Power	<p>The City has been delivering underground power and upgraded street lighting, through a series of staged projects, since 1997. More recently:</p> <ul style="list-style-type: none"> ○ in 2024/25 the Nedlands North project was completed, ○ the Nedlands West project is targeted to be completed in 2025/26, ○ works in Hollywood East are yet to be agreed.
Whadjuk Trail: Norn Bidi Trail	<p>The Whadjuk network of walking trails lies on Noongar land, connecting remnant bushland areas in the western suburbs of Perth.</p> <p>The Perth Children’s Hospice Foundation (PCHF) is developing the pathway that integrates with the Trail and connects the bush to beach path (Norn Bidi Trail), and the City is supporting PCHF as a stakeholder on the project.</p>
Kennedia Lane Improvement	<p>In June 2024, Council approved upgrades to all sections of Kennedia Lane, to address deteriorated road surfaces and drainage-related property flooding, impacting properties that use the laneway as their primary access. The scope of the upgrade includes pavement renewal, drainage improvements, kerbing, and landscaping works.</p>

Key Plans

REFLECT - Reconciliation Action Plan (July 2025 – Sept 2026)	<p>REFLECT - Reconciliation Action Plan aims to:</p> <ul style="list-style-type: none"> ○ assist Council to prioritise the most important contributions and actions towards reconciliation; ○ improve communication and relationships between the City of Nedlands and Aboriginal and Torres Strait Islander communities; and ○ develop a culturally aware and supportive workplace to enable all employees to thrive;
Disability Access and Inclusion Plan (2023 – 2028)	<p>The DAIP provides details about how the City will improve access to its facilities and inclusion to its services for people with disability, in line with the outcome areas in the <i>WA Disability Services Act 1993</i>.</p> <p>The City reports on the implementation of its DAIP annually.</p>
Local Planning Strategy	<p>The City is reviewing the Local Planning Strategy and Local Planning Scheme, across 25/26 to 27/28. The review is in collaboration with the community and State Government and will set out an agreed approach for responsible and sustainable development that meets local community needs.</p> <p>A number of background reports will be completed as part of this process, including: a Housing Strategy, a Public Open Space Strategy (Whole of City), and a Retail and Commercial Strategy.</p>

Key Plans

UWA-QE11 Precinct	The City is working with the Department of Planning, Lands and Heritage (DPLH) and the City of Perth to create an Improvement Scheme for the area
Place Plans	<p>Hampden Rd and Broadway The city will work with DPLH as this precinct falls within the UWA QE11 Improvement Scheme Area.</p> <p>Waratah Village The plan focuses on enhancing community connectivity and the amenity of the local neighbourhood centre.</p> <p>Mt Claremont Shopping Precinct The plan seeks to revitalise the precinct by improving accessibility, parking efficiency, and public realm quality.</p>
Nedlands Town Centre – Vision	Develop a Place – Vision for the Nedlands Town Centre

Strategic Corporate Initiatives

Organisational Review	The City of Nedlands has been through a period of significant change, both in Council and in the administration, and has faced significant challenges. An <i>Organisational Review</i> will be undertaken in 2025/26, to respond to these, and provide recommendations to support an efficient, effective and sustainable City into the future.
OneCouncil Project	The City is delivering TechnologyOne’s OneCouncil, to provide the City with a single, modern, cloud-based platform that supports seamless digital services, strengthens compliance, and enables the City to run more efficiently. OneCouncil integrates core municipal functions including, finance, procurement, property and rating, asset and works, HR and payroll, customer services and records.

Integrated Planning

A number of the City's Integrated Planning documents are not current, the City has prioritised these for development and review:

Council Plan	Status 25/26	Develop/ Review
Council Plan 2023-33:		
○ Strategic Community Plan 2023-33	Active	26/27
○ Corporate Business Plan 25/26 – 28/29	Active	Annual - 25/26
○ Services Plans (Draft 23/24)	Requires Review	Annual - 25/26
Long Term Financial Plan		
○ Long Term Financial Plan 2023 - 2038	Requires Review	Annual - 25/26
Workforce Plan		
○ Workforce Plan 2022 - 2032	Requires Review	Annual - 25/26
Digital Strategy		
○ Digital Strategy	Draft	Annual - 25/26
Asset Management Plans		
○ Capital Works Program	Active	Annual-25/26
○ Asset Management Strategy (2019-2029)	Active	26/27
○ Asset Management Plan – Parks (2023-2025)	Requires Review	25/26
○ Asset Management Plan – Buildings (2023-2025)	Requires Review	25/26
○ Asset Management Plan - Roads (2023-2025)	Requires Review	26/27
○ Asset Management Plan - Paths (2023-2025)	Requires Review	26/27
○ Asset Management Plan – Drainage (2023–2025)	Requires Review	27/28
○ Asset Management Plan – Fleet (Draft 2023)	Requires Review	Annual-25/26
Risk Management Framework		
○ Risk Management Framework	Active	26/27
○ Strategic Risk Register	Active	Annual- 25/26

Reporting

Progress and performance measurement, monitoring and reporting are integrally part of the Integrated Planning and Reporting Framework, and provides:

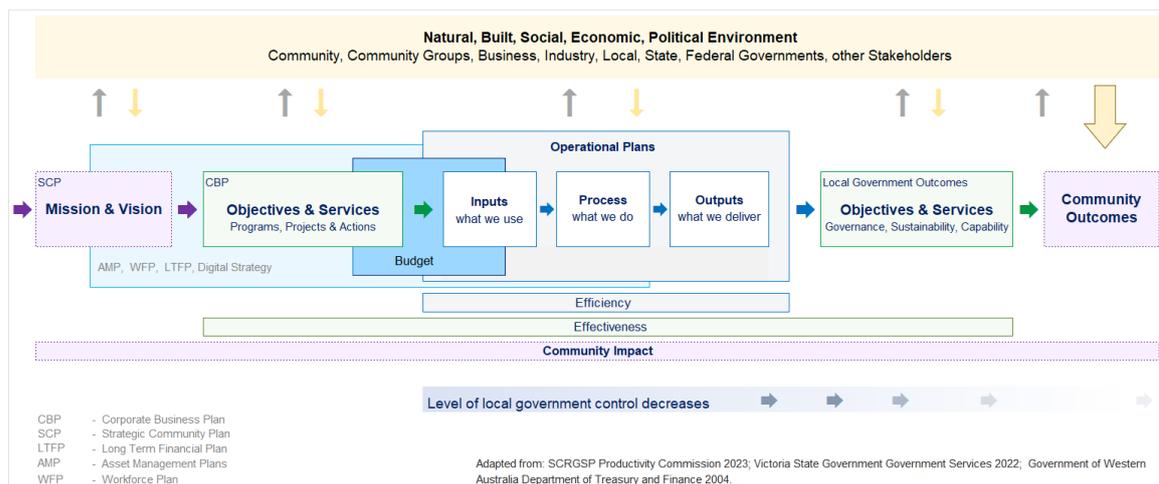
- the opportunity to adapt to a changing environment,
- the foundation for ongoing improvement,
- Council with information for decision-making,
- the Community with updates about projects, services and progress towards the City's vision, and reflects the City's accountability to the Community.

Diagram 2 illustrates the Framework and shows the relationship between the Strategic Community Plan (SCP), Corporate Business Plan (CBP) and Operational Plans. and how resources, 'inputs' are transformed through 'processes' to deliver 'outputs', projects, programs, services and facilities, to achieve CBP outcomes and ultimately SCP outcomes and community impact.

The City will progressively develop and work towards a practical and implementable performance measurement system. As a first step, in 2025/26, quarterly monitoring and reporting of CBP programs, projects and actions will be implemented.

In 2023 a community perception survey on the City's performance and service delivery was completed, a follow-on survey is proposed for 2026/27 to inform the next major review of the City's Council Plan.

Diagram 2: Integrated Planning and Reporting Framework



Budget 2025-26

CITY OF NEDLANDS
STATEMENT OF FINANCIAL ACTIVITY
FOR THE YEAR ENDED 30 JUNE 2026

		2025/26	2024/25	2024/25
	Note	Budget	Estimated Actual	Budget
		\$	\$	\$
OPERATING ACTIVITIES				
Revenue from operating activities				
General rates	2(a)(i)	26,818,587	25,356,932	24,902,509
Rates excluding general rates	2(a)	3,002,601	2,049,346	2,049,346
Grants, subsidies and contributions		654,638	812,937	150,112
Fees and charges	16	9,493,813	9,147,307	9,289,708
Service charges	2(e)	3,855,577	0	0
Interest revenue	10(a)	1,042,514	1,190,413	1,045,430
Other revenue		209,733	409,428	195,751
Profit on asset disposals	5	108,250	390,376	220,821
		45,185,713	40,256,739	38,753,677
Expenditure from operating activities				
Employee costs		(18,953,044)	(16,306,382)	(16,632,549)
Materials and contracts : Under Ground Power		(9,319,249)	(4,294,898)	(4,389,146)
Materials and contracts : Other		(15,921,845)	(13,461,505)	(14,143,981)
Utility charges		(1,046,457)	(971,685)	(805,723)
Depreciation	6	(10,598,779)	(9,133,304)	(9,210,128)
Finance costs	10(c)	(261,117)	(155,658)	(142,121)
Insurance		(472,104)	(462,808)	(461,818)
Other expenditure		(1,050,643)	(1,040,651)	(783,622)
Loss on asset disposals	5	0	(958)	0
		(57,623,238)	(45,827,849)	(46,569,086)
Non cash amounts excluded from operating activities	3(c)	10,490,529	8,830,892	9,025,305
Amount attributable to operating activities		(1,946,996)	3,259,582	1,209,896
INVESTING ACTIVITIES				
Inflows from investing activities				
Capital grants, subsidies and contributions		4,145,081	803,794	3,574,980
Proceeds from disposal of property, plant and equipment	5(a)	108,250	390,376	258,702
Proceeds from financial assets at amortised cost	7(a)	4,959	15,881	18,504
		4,258,290	1,210,051	3,852,186
Outflows from investing activities				
Payments for property, plant and equipment	5(a)	(1,990,647)	(806,617)	(1,488,388)
Payments for construction of infrastructure	5(b)	(8,372,630)	(1,708,616)	(8,142,789)
		(10,363,277)	(2,515,233)	(9,631,177)
Amount attributable to investing activities		(6,104,987)	(1,305,182)	(5,778,991)
FINANCING ACTIVITIES				
Inflows from financing activities				
Proceeds from new borrowings	7(a)	4,000,000	4,257,158	4,257,158
Transfers from reserve accounts	9(a)	3,850,000	1,402,822	1,485,109
		7,850,000	5,659,980	5,742,267
Outflows from financing activities				
Repayment of borrowings	7(a)	(1,373,111)	(901,183)	(1,129,117)
Payments for principal portion of lease liabilities	8	(168,984)	(181,281)	(146,128)
Transfers to reserve accounts	9(a)	(500,000)	(4,798,191)	(2,583,414)
		(2,042,095)	(5,858,635)	(3,858,659)
Amount attributable to financing activities		5,807,905	(198,655)	1,883,608
MOVEMENT IN SURPLUS OR DEFICIT				
Surplus at the start of the financial year	3	3,626,289	1,870,544	2,685,487
Amount attributable to operating activities		(1,946,996)	3,259,582	1,209,896
Amount attributable to investing activities		(6,104,987)	(1,305,182)	(5,778,991)
Amount attributable to financing activities		5,807,905	(198,655)	1,883,608
Surplus/(deficit) remaining after the imposition of general rates	3	1,382,211	3,626,289	0

Part 1: Proposed Service Changes

Service #	Service Area	Objective	Cost Centre	Corrections, Updates, Changes	Detail
SP 1	PEOPLE		CC		
S	People - Service Areas	Objective	Cost Centre		
S1.1	Community Programs & Events	1.1	3150		
	Strengthen local connections and community spirit by bringing people together at a wide range of local events, including those provided by the City and those provided by the community itself.				
	Sub-Services: <ul style="list-style-type: none"> • Community Programs • Community Grants • Community Events • External Event Approvals • Citizenship Services • Civic Events 			Correction	Current SS - Add Civic Events
S1.2	Tresillian Arts Centre	1.1	3120		
	Community Art Centre that brings people together and contributes to community wellbeing through participation in the arts.				
	Sub-Services: <ul style="list-style-type: none"> • Courses • Exhibitions • Artist Studio and Café Tenancies • Facility Lease & Hire 			Correction	
S1.3	Community Development	1.2, 1.3, 3.4	3100		
	Develops, plans and implements a suite of projects and programs that lead, facilitate or advocate the development of strategic community partnerships. Builds capacity and empowerment within the community to develop and implement sustainable solutions that respond to local needs, and are aimed at improving social resilience, health and wellbeing of the City's community and its neighbourhoods.				
	Sub-Services: <ul style="list-style-type: none"> • Reconciliation • Public Art • Disability Access & Inclusion 				
S1.4	Environmental Health	2.1	4300		
	Protect the general public from natural and built environmental risk factors that affect their health and well-being. Foster public health by performing functions and undertaking tasks in line with statutory requirements and City strategic directions.			Correction	add 'risk'
	Sub-Services: <ul style="list-style-type: none"> • Food Businesses • Public Building • Event Assessment and Approval • Personal Appearance Establishments • Local Laws - Trading in Public Places, Health Local Law • Public Health Planning • Mosquito & Rodent Control • Environmental Noise Assessment • Public and Environmental Protection • Recreational Water Quality • Aquatic Facilities 			Correction	Description
				Correction	Description
				Correction	Description
				Correction	Description
				Correction	Description
S1.5	S-1.5 Sport & Recreation	2.2	3140		
	Provides point-of-contact for the City's sporting clubs, enables the City's 34 sporting clubs' orderly use City facilities and secures grant funding for the upgrade of sporting facilities.				
	Sub-Services: <ul style="list-style-type: none"> • Reserve Bookings • Facility Usage • Sports Club Liaison • Community Sport & Recreation Facilities Fund 				
S1.6	Volunteer Services	2.3	3110		
	Building a more self-reliant and connected community by involving volunteers in the delivery of Council-provided services. Decreases dependence on government services and builds local relationships.				
	Sub-Services: <ul style="list-style-type: none"> • Volunteer Services • Volunteer Appreciation Event 				
S1.7	Ranger Services	2.4, 2.5, 8.4	4320		
	Provide a vital role in maintaining community safety, amenity and compliance by offering information and advice on City of Nedlands State and Local Laws and other relevant legislation to residents and visitors, and where appropriate take enforcement action with relation to these laws. Assist with the control of parking and animal management through community engagement and regular patrols. Identify and mitigate fire risk and provide support during emergencies. and reporting of issues related to events, permits and provide support during emergencies. Maintain a presence by providing a uniformed patrol of the City's parks, reserves, streets, and other facilities.			Correction	Description

	<p>Sub-Services:</p> <ul style="list-style-type: none"> • Parking Compliance • Animal Management & Control • Local Law (Various) Compliance • Emergency Management (Prevention, Preparedness, Response and Recovery) 				
S1.8	Youth Development	3.1, 3.2	3130		
	Provide events, activities and grants that connect local children, young people and their families with their local community.				
	<p>Sub-Services:</p> <ul style="list-style-type: none"> • Youth Events & Activities • Children's Events & Activities • Youth Grants • School Pools Subsidy • School Holiday Programs 			SS not resourced	No resources currently allocated to this service. Library program currently provides children events and activities
S1.9	Positive Ageing	3.3	3010		
	Provide a Positive Ageing program to support seniors 55+ in the City of Nedlands, through the Affinity Club and Connected Seniors program. The Affinity Club provides activities and events for the well-aged 55+. The Connected Seniors program provides events and information sessions for all Nedlands' seniors and liaises with other agencies, Not For Profits's and Government departments.			Correction	Clarify description
	<p>Sub-Services:</p> <ul style="list-style-type: none"> • Positive Ageing Calendar of events • Seniors Shopping Bus Service • Affinity Club • Connected Seniors 			Change	Program change
				Change	Program change
PLANET			CC		
S	Planet - Service Areas	Objective	Cost Centre		
S2.1	Environmental Conservation	4.1, 4.2, 5.2	4310 and 4330		
	Conserve the natural environment and protect and enhance biodiversity within the City.				
	<p>Sub-Services:</p> <ul style="list-style-type: none"> • Bushland Management • Volunteer Programs • Community Engagement & Events • Bush Fire Risk Management • Feral Animal Management • Water Conservation • Energy & Greenhouse Management • Groundwater Monitoring (Move to Parks) 			Correction	Move SS-Groundwater Monitoring to 5200 - Parks Services (Irrigation Team monitors groundwater)
S2.2	Arboriculture	4.2, 5.2	5210		
	Ensure the responsible provision and protection of the City of Nedlands tree assets through conservation and sustainable practices that provide and maintain healthy, aesthetically pleasing, and safe trees within streetscapes, parks, gardens, and reserves in line with community standards and available financial resources.				
	<p>Sub-Services:</p> <ul style="list-style-type: none"> • Tree Maintenance Services • Tree Planting Services • Tree Watering Services • Tree Watering Services 			Correction	Current SS
S2.3	Waste Minimisation	Waste-Management	5.1	5310	
	Meets regulatory responsibilities to manage waste in a way that delivers positive environmental, economic, and social outcomes and achieves the targets in the State Waste Strategy and the City's Waste Plan and includes:			Update	Reflects Service Area Goal
	<ul style="list-style-type: none"> • the collection of all residential waste volumes • offers a commercial waste management program that supports business and rate payer needs • delivers a clean and tidy City, utilising contemporary technologies, and allowing businesses to operate unhindered • proactively removes graffiti from public realm assets. 			Correction	Add to description - achieve targets in accordance with State Waste Strategy and CoN approved Waste Plan.
	<p>Sub-Services:</p> <ul style="list-style-type: none"> • Residential & Commercial Waste Collection • Public Bin Management • Waste Education • Graffiti Removal 				
S2.4	Sustainability		4330		
	Provides a future planning and growth focus driving research and creating the vision and plans for a liveable, prosperous, and sustainable City, with a primary focus on sustainability and conservation.			Service not resourced 25/26	Service not currently resourced - service review - for consideration 26/27
	<p>Sub-Services:</p> <ul style="list-style-type: none"> • Sustainable Living Programs • Community Sustainability Promotion • Water Conservation • Energy & Greenhouse Management 				
SP 3	PLACE		CC		

S	Place - Service Areas	Objective	Cost Centre		
S3.1	Strategic Urban Planning	6.1	4110		
	Deliver holistic, integrated city-wide strategies, plans and policies, that set the direction for the sustainable growth of the City of Nedlands including land use, environmental sustainability, community infrastructure, and economic and cultural heritage outcomes. Ensure integration across all tiers of government and the private sector including management of government relations relating to the planning and development of the city.				
	Sub-Services: <ul style="list-style-type: none"> • Planning Strategy & Scheme • Urban Planning Policy • Precinct Planning • Heritage Planning 				
S3.2	Statutory Urban Planning	6.1	4100		
	Deliver assessment and compliance actions to ensure the City meets its land use planning and development control functions and obligations. Ensure land use planning outcomes are consistent with local and state planning policy and legislation and community expectation.				
	Sub-Services: <ul style="list-style-type: none"> • Development Assessment • Development Compliance • Statutory Policy Formulation • Design Review Panel Administration • Subdivision Application Assessment and Clearance • Liquor Licensing Application Assessment 				
	Building Services		4200	Correction	Current SS
				Correction	Current SS
				Correction	Service Area now split into S3.3, S3.4, S3.5
S3.3	Building Assessment Services	6.1	4200	Correction	Split-Service
	Provide quality, customer focussed advice and building approval and compliance services to the community including timely assessment and inputs into building permits and relevant applications. Undertake investigations and resolution of building compliance matters. Professionally represent the City of Nedlands at SAT as required. Provide sharing and provision of resource cover to other LGA building departments.				Split-Service
	Sub-Services: <ul style="list-style-type: none"> • Building Application Assessment • Shared Services with other Local Governments 				Split-Service
S3.4	Development Compliance	6.1	4340	Correction	Split-Service
	Provide an effective, efficient and customer friendly compliance service to the community relating to development sites. Timely assessment and inputs to management plans and permits. Undertake investigations and resolution of development compliance matters.				
	Sub-Services: <ul style="list-style-type: none"> • Construction Management Plans (CMP), Demolition Management Plans (DMP), Verge and Thoroughfare Permits • Conduct Inspections to ensure compliance with the issued CMP/ DMP/VMP. • Respond to enquiries and complaints (re non-compliant building sites) 				
S3.5	Swimming Pool Safety	6.1	4350	Correction	Split-Service
	Undertake inspections of private swimming pool safety barriers in accordance with legislative requirements and prescribed timeframes. This function supports community safety by ensuring barriers meet regulatory standards, thereby reducing the risk of drowning incidents - particularly among young children - and contributing to the City's broader public health and wellbeing objectives.				
	Sub-Services: <ul style="list-style-type: none"> • Pool Safety Regulation Advice and Education • Swimming Pools Inspections • Pool Compliance and Monitoring • Shared Services with other Local Governments 				
S3.6	Asset Management	7.1-7.3, 8.1-8.4	5300	Correction	Update to clarify scope of responsibilities.
	Proactively plan to manage roads, drainage, parks, footpaths, building and bus shelter assets, to maximise community value, service utility and ensure that remedial and maintenance interventions deliver best value outcomes to our community.				
	Sub-Services: <ul style="list-style-type: none"> • Asset Management • Capital Works Project Planning • Capital Works Project Budgeting 				
S3.7	Building Maintenance	7.1	5120		
	Maintaining the Building portfolio to support the delivery of a wide range of public services which fulfil the social, economic, and environmental needs of the community. Preventing further deterioration or failure that will not impact daily operations with planning work at predetermined intervals to meet Statuary, Health and Safety, and operational reliability. Provide quality customer focussed advice and service to Stakeholders and the Community.				
	Sub-Services: <ul style="list-style-type: none"> • Building Security • Building Maintenance • Building Capital Works Projects 				

S3.8	Parks Services	7.2, 7.3, 4.2, 5.2	5200		
	Ensure the responsible provision, use and protection of the City of Nedlands formalised parks, gardens, reserves and groundwater resources through sustainable practices that provide and maintain healthy, aesthetically pleasing, and useable parks, gardens and reserves in line with community needs, standards and available financial resources.				
	Sub-Services: <ul style="list-style-type: none"> • Turf Services • Landscape Services • Irrigation Services • Groundwater Monitoring 			Correction	From SS-Environmental Conservation - Irrigation Team monitor Groundwater usage.
S3.9	Transport & Development	8.1-8.4	5330		
	Provide holistic, integrated plans for the public realm to guide improvements to City of Nedlands streets, places, and spaces. Design the City's transport infrastructure to facilitate an integrated network that optimises transport movements and delivers function, safety, and access across the network. Review development and building applications and their impact on the City's transport network.				
	Sub-Services: <ul style="list-style-type: none"> • Technical Review – Planning & Building Applications • Traffic and Transport Planning • Traffic Management Plan Review • Road Safety • Vehicle Crossover Applications • Parking Management and Strategy 			Correction	Current SS
				Correction	Current SS
S3.10	Civil Maintenance	8.1-8.4	5110		
	Maintenance of roads, right of ways, footpaths, parking signage, line marking and subsidiary street furniture to facilitate safe usage of the transport network by pedestrians, cyclists and vehicles. Maintenance of the drainage network to ensure the efficient removal of stormwater across the City of Nedlands during normal rainfall events. Street lighting infrastructure is owned and maintained by both the City and Western Power to deliver a safe environment to night-time visitors to our city.				
	Sub-Services: <ul style="list-style-type: none"> • Road Network (including Rights of Way/ Laneways) • Path Network • Drainage Network • Bus Shelters • Parking Signs & Lines 				
S3.11	City Projects & Programs	7.1-7.3, 8.1-8.4	5100, 5105 – City Projects		
	Manage the design, planning and delivery of all infrastructure projects within the annual Capital Works Program. Ensure stakeholder consultation is undertaken where required.				
	Sub-Services: <ul style="list-style-type: none"> • Capital Works Planning • Capital Works Design • Capital Works Program 				
SP 4	PROSPERITY		CC		
S	Prosperity - Service Areas	Objective	Cost Centre		
S3.1	Strategic Urban Planning	9.1	4110		
	See Strategic Urban Planning				
S4.1	Library Services	10.1	3035- Mt Claremont 3030-Nedlands		
	Provide resources and activities to address information and learning needs of the community in the Nedlands and Mt Claremont libraries and through on-line access.				
	Sub-Services: <ul style="list-style-type: none"> • Library Services • IT support • Justice of the Peace • Children's Library • Local History Collection Studies 			Correction	Current SS
				Correction	Current SS
				Correction	Current SS
				Correction	Description
SP 5	PERFORMANCE		CC		
S	Performance - Service Areas	Objective	Cost Centre		
S5.1	Members of Council	11.1, 12.1	4000		
	Provides Council support services and coordinates communication and information between Councillors and the Administration.			Update	Description
	Sub-Services: <ul style="list-style-type: none"> • Council Members Support • Council Meeting Support 				
S5.2	Executive Leadership Services	11.1, 12.1	1230, 1000, 2000, 5000, 4000		
	Provides leadership and supports decision-making and communication across the City of Nedlands.			Change	Consolidate Directorate Administrations to highlight leadership and decision-making responsibilities.
	Sub-Services: <ul style="list-style-type: none"> • Executive Leadership Services 				

	• Executive Leadership Team Support					
S5.3	Governance & Legal	11.1, 12.1		1020		
	Establishes the framework of decision making, systems and processes that assist the organisation in enhancing its statutory compliance, legal and risk management responsibilities.					
	Sub-Services:					
	• Governance					
	• Risk Management					
	• Legal Services					
	• Insurance				Correction	Current SS
	• Internal Audit				Correction	Current SS
	• Local Government Elections				Correction	Current SS
	• Supports Code of Conduct complaint handling process.				Correction	Current SS
S5.3	Strategic Planning & Performance	11.1		1010		
	Coordinates and collaborates to develop and implement a practical, integrated, planning process for the development, review and reporting of the Council Plan, a Strategic Community Plan and a Corporate Business Plan, and Service Plans, to address the City's long-term vision and meet statutory requirements.				Update	Update description and sub-services titles to reflect service area responsibilities.
	Sub-Services:					
	• Strategic and Corporate Planning					
	• Strategic and Corporate Reporting					
	• Service Planning and Business Improvement					
S5.4	Human Resources	People and Culture	11.1	1100		
	Provide workforce supply, employee relations, employee management, workforce planning and workplace safety and health initiatives – to ensure effective service-based allocation of human resources to meet service and project needs, and a safe working environment to meet legislative obligations and deliver against the City of Nedlands Council Plan. Enable the effective management of the Employee Lifecycle in a safe work environment.				Update	Update service area title and sub-services to reflect service area responsibilities.
	Sub-Services:					
	• Recruitment	• Organisational Development				
	• Employee Relations					
	• Workplace Health & Safety					
S5.5	General Financial Services		11.1	2100		
	Delivers accurate and timely transactional finance services using clearly articulated, visible financial processes that enable/support the City of Nedlands service units to deliver value for money outcomes to our community. Ensures that the City is financially accountable to its community whilst meeting all statutory financial obligations.					
	Sub-Services:					
	• Accounting Services					
	• Rates & Other Revenue					
	• Procurement					
	• Payroll					
	• Internal Audit					
S5.6	Land & Property		11.1	2200		
	Coordinate the strategic management of the City of Nedlands property portfolio embracing acquisition, commercial leasing, and disposal.					
	Sub-Services:					
	• Land Asset Optimisation					
	• Land Asset Investment					
	• Property Management					
S5.7	ICT		11.1	2300		
	Provides end-to-end information, communication and technological solutions to internal and external customers utilising City of Nedlands services. Ensure the delivery of the technology systems that enable our organisation in delivering excellence customer focussed service. Ensures the security and protection of Sensitive and Private Information from unauthorised access, and/or complete data loss.					
	Sub-Services:					
	• Technical Services	• ICT Services		• ICT Support	Update	Update SS titles to reflect service area responsibilities.
	• Digital, Information Services & Business Improvement				Update	Update SS titles to reflect service area responsibilities.
	One Council Project	11.1		2300-ICT		
	Capital project and resources to facilitate the transition to, and enablement of, the purchased OneCouncil suite from TechnologyOne.				Correction	Not a service area but a project, managed by ICT
	Sub-Services:					
	• One Council Project					
	• One Council System Support					
S5.9	Information & Records Management		11.1	2310		
	Coordinate the City of Nedlands records and information management activities including:					
	• Education and training for Staff, Elected Members, and contractors with regard to their obligations under Record Keeping, Privacy and Freedom of Information					
	• Coordinate Freedom of Information (FOI) requests					
	Sub-Services:					

	<ul style="list-style-type: none"> • Information Management & Security • Records Management • Freedom of Information • Information & Records Support • Business Continuity 			Change	Reflects increased focus on security.
S5.10	Fleet Management	11.1	5320		
	<p>Ensure that the City of Nedlands achieves best value and demonstrates social, economic, and environmental sustainability in the way in which it manages its fleet, mobile plant, and heavy plant equipment. Operate the depot workshop and responsibly manage stores and materials.</p> <p>Sub-Services:</p> <ul style="list-style-type: none"> • Fleet, Plant & Equipment Management • Fuel Management • Minor Fabrication • Electric Vehicle Charging Infrastructure Management 			Change	New responsibilities
S5.11	Corporate Communications	12.1	1200		
	<p>Provide clear, consistent proactive, and reactive messaging aligned to the City's broader strategic direction to internal and external stakeholders applying traditional and contemporary media approaches.</p> <p>Sub-Services:</p> <ul style="list-style-type: none"> • Community Engagement • Internal Communications • External Communications • Digital Channels Management • Media Liaison 			Correction	
S5.12	Customer Services	12.1	2320		
	<p>Provide a high level of customer service to facilitate highly effective relationships with the City of Nedlands customers and stakeholders. Manage and promote the customer experience and Stakeholder Engagement Frameworks and provide support and advice to ensure a consistent and high standard of customer service and stakeholder engagement across the organisation. Monitor customer satisfaction and respond proactively to identified trends.</p> <p>Sub-Services:</p> <ul style="list-style-type: none"> • Customer Services 			Correction	Community and stakeholder engagement part of Corporate Communications.

Part 2: Proposed Action Changes

Note - proposed additions and changes added to Final Draft (4 February 2026) Corporate Business Plan 2025/26 - 2028/29

Service Area #	Service Area Title	Action Title	Outcome	Objective	Action #	OUR PLAN FOR THE FUTURE- COUNCIL PLAN 2023-33 CBP Review 25-26			Proposed Changes	Comment
S1.6	Volunteer Services	Volunteer Services - Service Review	2	2.3	2.3.3	Complete a review of the City's volunteer programs to ensure a holistic approach to the volunteer services provided by the City. This includes Policy and Procedure review for Friends of Bushland Groups, as well as city services facilitated by volunteers across business units.	25-26	26-27	Add 25-26	Volunteer program review to capture all volunteer programs at the City - currently Bushland Friends Volunteer Groups (6 groups = approx. 35 volunteers) and city services volunteers (approx. 85 volunteers) to be combined in a holistic volunteer program. Review includes new volunteer policy and procedures. review to commence Q3 25/26 and be complete by Q3 26/27.
S3.1	Strategic Urban Planning	Sustainability Strategy	5	5.1	5.1.1	Prepare a Sustainability Strategy to guide the City's adoption of sustainable practices, improve community awareness and adoption of sustainable practices, and report on progress against key performance indicators via a Sustainability Dashboard Report.	26-27	27-28	Change Year	<ul style="list-style-type: none"> Resourcing issues in 25-26 Strategy on hold pending Sustainability Service Review (see 5.1.6) - planned for 26-27
S5.6	Financial Services	Rating Strategy	11	11.1	11.1.18	Develop a Rating Strategy to ensure long term financial viability.	26-27	26-27	Add 25-26	The objective of a Rating Strategy is to: Provide a robust and considered framework for Rates categories, Minimum Rates, and Differential Rates that incorporates the principles of: Objectivity, Fairness and Equity, Consistency, Transparency, and Administrative efficiency. It assists in ensuring a stable rates revenue stream from year to year.
S5.6	Financial Services	Reserves Strategy	11	11.1	11.1.19	Review Financial Reserves Strategy.	26-27	26-27	Add 25-26	Reviewing the City's financial reserves provides an opportunity to ensure the funds are managed and quarantined consistent with the LTFP and financial goals.
S5.6	Financial Services	System Upgrades	11	11.1	11.1.20	Leadership role in the upgrade of the Revenue Application (Rates and other Revenue) to a contemporary cloud based solution.	25-26	Annual	Add 25-26	The City's current finance (revenue) system requires updating to ensure that all financial obligations are met.
S5.6	Financial Services	Financial Policy Review	11	11.1	11.1.21	Review, amend, remove and add relevant financial policies that are current and consistent with current accounting standards, legislation and industry norms.	25-26	Annual	Add 25-26	Updating financial policies ensures compliance with evolving legislative and accounting standards. It enhances transparency and accountability in the management of funds, fostering greater public trust. Additionally, updated contemporary policies enable more efficient resource allocation and better support long-term financial sustainability.
S5.6	Financial Services	Financial Procedure Review	11	11.1	11.1.22	Review, amend, remove and add relevant financial procedures that are current with revised policies and meet current accounting standards, legislation and system requirements.	25-26	Annual	Add 25-26	Updating financial procedures improves consistency and accuracy reducing the risk of errors and delays. Clear, standardised procedures also support efficient workflows and reliable financial reporting.
S5.6	Financial Services	Audit Findings	11	11.1	11.1.23	Address and implement all agreed audit findings - identified by both Office of Auditor General and other Audit partners.	25-26	Annual	Add 25-26	Addressing audit findings strengthens internal controls and helps ensure financial procedures are being followed as intended. Prompt resolution also reduces the risk of repeat issues and supports accurate, reliable financial operations.
S5.2	Executive Leadership Services	Grant Management	11	11.1	11.1.24	Investigate opportunities, and resourcing requirements, to provide a coordinated and proactive approach to grant management, including identification, application and ongoing management, in support of Council Plan priorities and actions.	25-26	26-27	Add 25-26	Add, in support of a proactive, efficient and effective grant identification, application and management.

Row	Business Unit Action - Lead	Service Area #	Service Area Title	Action -Type	Strategic Pillar	Outcome	Objective	Action Title	Action #	OUR PLAN FOR THE FUTURE- COUNCIL PLAN 2023-33 CBP Review 25-26	Proposed Start FY	Proposed End FY	2025 June FY	Proposed Changes	Comment
1	Community Development	S1.1	Community Programs & Events	BAU Annual Program	People	1	1.1	City Events Program	1.1.2	Complete a review of the City's Events Program to deliver recommendations to activate the foreshore and local parks with a range of family friendly, inclusive activities and events. (Community suggestions for consideration include activities that celebrate local history and cultural diversity (i.e. First Nations, Chinese New Year, Eid and Diwali), music and wine festivals, markets, food trucks, outdoor films and sculpture trails.)	Annual	Annual	Planned 25/26		
2	Community Development	S1.3	Community Development	Strategy or Plan	People	1	1.1	Public Art Strategy	1.1.1	Review the Public Art Strategy.	26-27	26-27	Complete 25/26		• Developed in 25/26, proposed for review in 26/27.
3	Community Development	S1.3	Community Development	Strategy or Plan	People	1	1.2	Reconciliation Action Plan (RAP)	1.2.1	Develop and implement a Reconciliation Action Plan (RAP), in accordance with Reconciliation Australia's RAP Framework. Develop a Reflect: Reconciliation Action Plan (RAP), the first of four plans Reconciliation Australia's RAP Framework.	25-26	Annual	Planned 25/26	Change - Description	• Description updated to reflect current status. • The Reflect RAP, the first of four plans in Reconciliation Australia's RAP Framework, was endorsed by Council in August 2025 and actions will take place throughout 25/26. • The Draft Innovate RAP, the second of four plans in the Framework, will be developed in May/June of 25/26, for adoption in 26/27.
4	Community Development	S1.3	Community Development	Feasibility or Investigation	People	1	1.3	Museum Feasibility Study	1.3.2	Complete a Museum Feasibility Study to recognise viable locations to preserve and promote local history and heritage, including historical records and artifacts. Consider opportunities to collaborate with the Historical Society and neighbouring councils.	26-27	28-29	Planned 26/27		
5	Community Development	S1.3	Community Development	Feasibility or Investigation	People	1	1.3	Heritage Circuit	1.3.3	Investigate and cost options for a Heritage Circuit with informative signage and plaques to raise awareness of local history and heritage. Consider opportunities to collaborate with neighbouring councils.	26-27	28-29	Planned 26/27		
6	Community Development	S1.3	Community Development	Strategy or Plan	People	2	2.1	Community Development Plan	2.1.2	Develop a Community Development Plan, to effectively respond to the needs of communities, and plan for a growing City of Nedlands population.	25-26	26-27		Add 25-26	• Proposed to address gap and effectively plan for the future.
7	Community Development	S1.3	Community Development	Strategy or Plan	People	3	3.4	Disability Access and Inclusion Plan	3.4.1	Review and update the Disability Access and Inclusion Plan.	Annual	Annual	Planned 25/26		• This is part of our annual BAU
8	Health & Compliance	S1.4	Environmental Health	Strategy or Plan	People	2	2.1	Local Public Health Plan	2.1.1	Review the Local Public Health Plan in accordance with statutory requirements in the Public Health Act 2016.	25-26	26-27	Complete 24/25		• Complete 24/25, review in 25/26
9	Community Development	S1.5	Sport & Recreation	Strategy or Plan	People	2	2.2	Strategic Active Sports Facilities Plan	2.2.1	Finalise the Strategic Active Sports Facilities Plan.	25-26	25-26	Planned 25/26		• Current project, due for completion in 25/26. • Project impacts proposed Land Asset Optimisation Strategy
10	Community Development	S1.5	Sport & Recreation	Operating Program/ Project	People	2	2.2	Sport Club Change Room Facilities	2.2.3	Support club plans to upgrade existing sporting facilities to provide appropriate change room facilities for all genders.	26-27	28-29	Planned 26/27		• Some Clubs already have gender appropriate change rooms, this is budget/ external funding dependent.
11	Community Development	S1.5	Sport & Recreation	Operating Program/ Project	People	2	2.2	Floodlighting at College Park	2.2.4	Support the Claremont Junior Football Club to apply for State Government funding to upgrade reserve floodlighting at College Park to cater for growing demand for Girls AFL games.	25-26	25-26	Planned 25/26		• The club funded this themselves as were unsuccessful with government grant application.
12	Community Development	S1.5	Sport & Recreation	Capital Project	People	2	2.2	Floodlighting at David Cruickshank Reserve	2.2.5	Finalise options to upgrade reserve floodlighting at David Cruickshank Reserve.	25-26	25-26	Planned 25/26		• Underway
13	Community Development	S1.5	Sport & Recreation	Feasibility or Investigation	People	2	2.2	Mt Claremont for mountain bike trails	2.2.6	2.2.6 Review investigation and report regarding suitable sites in Mt Claremont for mountain bike trails, following the completion of the Mount Claremont Master Plan. Collaborate with the State Government and neighbouring councils to investigate suitable sites in Mt Claremont for mountain bike trails.	26-27	26-27	Complete 24/25	Change - Year	• Investigation complete in 24/25. No further actions proposed at that point, due to significant costs. • A report was submitted to OCM 20-08-2025 - administration directed to 'defer the Mountain Bike Project until the Mount Claremont Master Plan is finalised.' • Recommend defer to 26/27, following completion of Mt Claremont Master Plan, given limited resources 25/26 and allow for due consideration by new elected Council in 2026.

Row	Business Unit Action - Lead	Service Area #	Service Area Title	Action -Type	Strategic Pillar	Outcome	Objective	Action Title	Action #	OUR PLAN FOR THE FUTURE- COUNCIL PLAN 2023-33 CBP Review 25-26	Proposed Start FY	Proposed End FY	2025 June FY	Proposed Changes	Comment
14	Community Development	S1.6	Volunteer Services	BAU Annual Program	People	2	2.3	Volunteer Opportunities	2.3.1	Advertise volunteer opportunities across a broader range of communication channels and platforms to attract more volunteers of all ages.	Annual	Annual	Planned 25/26		
15	Community Development	S1.6	Volunteer Services	BAU Annual Program	People	2	2.3	Volunteer Appreciation	2.3.2	Provide an annual volunteer appreciation celebration to recognise and thank current volunteers.	Annual	Annual	Planned 25/26		
16	Community Development	S1.6	Volunteer Services	Service or Process Review	People	2	2.3	Volunteer Services - Service Review	2.3.3	Complete a review of the City's volunteer programs to ensure a holistic approach to the volunteer services provided by the City. This includes Policy and Procedure review for Friends of Bushland Groups, as well as city services facilitated by volunteers across business units.	25-26	26-27		Add 25-26	Volunteer program review to capture all volunteer programs at the City - currently Bushland Friends Volunteer Groups (6 groups = approx. 35 volunteers) and city services volunteers (approx. 85 volunteers) to be combined in a holistic volunteer program. Review includes new volunteer policy and procedures. review to commence Q3 25/26 and be complete by Q3 26/27.
17	Health & Compliance	S1.7	Ranger Services	Operating Program/ Project	People	2	2.4	Responsible Pet Ownership	2.4.1	Develop a community engagement program to promote and encourage responsible pet ownership, with consideration for new legislation in the Cat Local Law. Develop a community engagement program to promote and encourage responsible pet ownership, with consideration for new legislation in the Dog Local Law 2024 and Cat Local Law 2024.	25-26	28-29	Planned 25/26	Change - Description	•Description updated to reflect current status. • Completed engagement re Dog Local Law in 24-25. • The City will consider a new Cat Local Law in 2026, once the Cat Act and Health Local Law have been reviewed. • This action will extend into 2026 as a priority.
18	Health & Compliance	S1.7	Ranger Services	Policy or Guideline	People	2	2.4	Dogs off-leash locations	2.4.2	2.4.2 Review locations where dogs are permitted to be off-leash.			Complete 24/25	Complete 24-25	• Complete - remove from CP Action list - moves to 'Business as Usual' (BAU)
19	Health & Compliance ERP One Council Project	S1.7	Ranger Services	Service or Process Review	People	2	2.4	Process - Animal Management	2.4.3	Review and improve the process for raising and addressing animal complaints, mediating disputes, and enforcing regulations.	25-26	26-27	Planned 25/26		• Dependant on the progression of Module 03 in OneCouncil.
20	Health & Compliance	S1.7	Ranger Services	Operating Program/ Project	People	2	2.5	Community Awareness - Safety and Security Initiatives	2.5.1	Provide a campaign to improve community awareness of safety and security initiatives.	25-26	Annual	Planned 25/26		• Action implemented seasonally depending on the nature of the topic.
21	Health & Compliance	S1.7	Ranger Services	Strategy or Plan	People	2	2.5	Closed-Circuit Television Strategy	2.5.5	Develop the Closed-Circuit Television Strategy	26-27	26-27		Add 25-26	• All existing and proposed informing strategies and plans, included as actions (FY for development/ review).
22	Health & Compliance	S1.7	Ranger Services	Feasibility or Investigation	Place	7	7.2	Karrakatta Cemetery - Safety and Amenity	7.2.6	Partner with the Metropolitan Cemeteries Board to investigate ways to improve amenities and safety around Karrakatta Cemetery, with consideration for security, parking, verges, lighting and visual screening planting.	25-26	28-29	Planned 25/26		• The City are proposing to meet with MCB as a 2026 priority to discuss other matters such as verges, lighting and visual screening planting.
23	Community Development	S1.8	Youth Development	Service or Process Review	People	3	3.1	Map Facilities, Services, Events, Activities: Children 0-14 years	3.1.1	Map existing facilities, services, events and activities for children aged 0-14 years, identify local needs and gaps, to inform recommendations for the annual program of events and activities. and update the Council Plan at the next review with agreed recommendations. When completing this review, include a review of College Park Family Centre to understand current and future needs among users of this facility.	25-26	28-29	Planned 25/26	Change - Description	• This is part of our annual BAU. • College Park Family Centre has been flagged for lease to external party through EOI in 25/26.
24	Community Development	S1.8	Youth Development	Service or Process Review	People	3	3.2	Map Facilities, Services, Activities: Children 15-24 years	3.2.1	Map existing facilities, services, events, activities and volunteer opportunities for young people aged 15-24 years, identify local needs and gaps, and update the Council Plan at the next review with agreed recommendations. When completing this review, consider access to mental health services, and investigate demand for a Youth Centre, new or upgraded skate parks, bike and pump tracks, and playground equipment for teenagers.	25-26	28-29	Planned 25/26		• This is part of our BAU. • Youth Services Unit has limited Budget/ FTE allocation and new programming will be budget dependent. • Existing services through library and Tresillian AC address some community needs.
25	Community Development	S1.9	Positive Ageing	Feasibility or Investigation	People	3	3.2	Map Facilities, Services, Activities for Seniors	3.3.1	3.3.1 Map existing facilities, services, events, activities and volunteer opportunities for seniors, identify local needs and gaps, and update the Council Plan at the next review with agreed recommendations. When completing this review, consider access to aged care accommodation, home support services, community transport, recreation and wellbeing services and facilities, and life-long learning opportunities.			Complete 24/25	Complete 24-25	• Complete - remove from CP Action list - moves to 'Business as Usual' (BAU)

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26	Community Development	S1.9	Positive Ageing	Operating Program/Project	People	3	3.2	Positive Ageing Program	3.3.2	3.3.2 Extend the Positive Ageing Program to deliver more activities across the City of Nedlands.			Complete 24/25	Complete 24-25	• Complete - remove from CP Action list - moves to 'Business as Usual' (BAU)
27	Parks & Environment	S2.1	Environmental Conservation	Strategy or Plan	Planet	4	4.1	Coastal Hazard Risk Management and Adaption Plan	4.1.1	Prepare a Coastal Hazard Risk Management and Adaption Plan for the river foreshore and coastline.	26-27	27-28	Planned 25/26	Change - Year	• Part of the Foreshore Management Plan will be to develop a CHRMAP for the riverine areas. Awaiting data to be provided by DBCA. Regarding CHRMAP for coastal area, collaboration with the North Beach alliance to undertake mapping in April 2026. • Requires resourcing either internal or consultant, move to 26/27
28	Parks & Environment	S2.1	Environmental Conservation	Policy or Guideline	Planet	4	4.1	City Greenway Policy	4.1.2	Review and update the City Greenway Policy.	25-26	26-27	Planned 25/26		
29	Parks & Environment	S2.1	Environmental Conservation	Strategy or Plan	Planet	4	4.1	Bushland Management Plans	4.1.3	Review and update bushland management plans for Shenton Bushland, Hollywood Reserve, Birdwood Parade, Point Resolution, Mt Claremont, and Allen Park. These plans aim to revegetate remnant bushland and wetlands to protect and enhance habitats for native flora and fauna, including black cockatoos.	25-26	26-27	Planned 25/26		• Yet to commence. • Resourcing issues in 25-26, request a budget MYBR
30	Parks & Environment	S2.1	Environmental Conservation	Strategy or Plan	Place	7	7.2	Foreshore Masterplan	7.2.3	7.2.3 Develop Foreshore Masterplan to improve social, economic and environmental outcomes.			Complete 24/25	Complete 24-25	• Complete - remove from CP Action list - moves to 'Business as Usual' (BAU)
31	Parks & Environment	S2.2	Arboriculture (Greening Services)	Strategy or Plan	Planet	4	4.2	Urban Forest Strategy	4.2.1	Review and update the Urban Forest Strategy (2024-34). This plan will include a major audit of trees on City managed lands (parks, verges, etc), the establishment of a tree asset register that is maintained regularly, and development of a plant pathogen management plan. When developing this plan, the City will set realistic canopy targets and develop a costed Tree Planting Program, with consideration for financial sustainability and whole-of-life costings.	25-26	25-26	Planned 25/26		• Urban Forest Strategy 2025-2045 out to consultation in 2025/26.
32	Parks & Environment	S2.2	Arboriculture (Greening Services)	BAU Annual Program	Planet	4	4.2	Tree Planting Program	4.2.2	Implement the Tree Planting Program.	25-26	Annual	Planned 25/26		• Ongoing program
33	Assets	S2.3	Waste Minimisation	Operating Program/Project	Planet	5	5.1	Contract Bulk Waste Collection	5.1.4	Assess and implement a new contract for improved bulk waste collection services.	27-28	27-28	Planned 25/26	Change - Year	• Not required in 25/26, contract in place, will be addressed prior to the new tender going out to the market in 27/28.
34	Assets	S2.3	Waste Minimisation	Strategy or Plan	Planet	5	5.1	Waste Plan	5.1.5	Review Waste Plan and complete Annual Report in compliance with regulatory requirements (Waste Avoidance and Resource Recovery Act 2007, Section 44). Annual Report submitted to the Department of Water and Environmental Regulations (DWER).	25-26	Annual		Add 25-26	• CoN will continue to complete and provide this report to the Department. Action added to reflect and communicate the City's responsibilities and commitment to waste minimisation.
35	CEO (Strategy & Performance)	S2.4	Sustainability	Service or Process Review	Planet	5	5.1	Service Review - Sustainability	5.1.6		25-26	27-28		Add 25-26	• Add 25/26 - no resources allocated to service area, undertake a service review to assess scope and requirements.
36	Urban Planning & Development	S3.1	Strategic Urban Planning	Policy or Guideline	People	1	1.3	Local Heritage Survey	1.3.1	Update the Local Heritage Survey and list of places the City deems are, or may become, of heritage significance.	25-26	26-27	Planned 25/26		• The City has just entered into a contract with a suitably qualified Heritage Consultant to assist the City in reviewing its Local Heritage Survey and Heritage List. • Project will be largely completed in 25-26 but will continue into 26-27.
37	Urban Planning & Development	S3.1	Strategic Urban Planning	Strategy or Plan	People	2	2.2	Highview Park Masterplan	2.2.2	Prepare the Highview Park Masterplan.	27-28	28-29	Planned 25/26	Change - Year	• Community Development currently undertaking community consultation, to be completed in 25-26. • Consultation will inform the Master Plan.

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38	Urban Planning & Development	S3.1	Strategic Urban Planning	Strategy or Plan	Planet	5	5.1	Sustainability Strategy	5.1.1	Prepare a Sustainability Strategy to guide the City's adoption of sustainable practices, improve community awareness and adoption of sustainable practices, and report on progress against key performance indicators via a Sustainability Dashboard Report.	26-27	26-27	Planned 25/26	Change - Year	<ul style="list-style-type: none"> Resourcing issues in 25-26 Strategy on hold pending Sustainability Service Review - consideration of resourcing for 26-27 (see 5.1.6)
39	Urban Planning & Development	S3.1	Strategic Urban Planning	Strategy or Plan	Place	6	6.1	Local Planning Framework	6.1.1	Review of the Local Planning Framework in collaboration with the community and State Government to agree on an approach for responsible and sustainable development that meets local community needs. When reviewing the framework consider Nedlands town centre, local community hubs, housing needs, appropriate sites for high-density dwellings, and green spaces.	25-26	27-28	Planned 25/26		<ul style="list-style-type: none"> Key Strategic Urban Planning Project The Report of Review into Local Planning scheme no. 03 was adopted by the WAPC on 22 Oct. The City has appointed a lead planning consultant to assist the City in preparing a new LPS and work is underway. LPS has two phase, Phase 1 of the review includes the preparation of a new local Planning Strategy which is an 18-24 month process. The second phase includes possible scheme amendments which is a 12-18 month process.
40	Urban Planning & Development	S3.1	Strategic Urban Planning	Policy or Guideline	Place	6	6.1	Scheme Amendment 103 Stirling Highway (limits on building heights)	6.1.2	Progress Scheme Amendment 13 - Stirling Highway and related policies to introduce limits on building heights.	25-26	25-26	Planned 25/26		<ul style="list-style-type: none"> The amendment actually commenced in the 2024-25 financial year. The process has been completed and the final recommendation is sitting with the Minister for Planning for a determination. The City continues to follow up.
41	Urban Planning & Development	S3.1	Strategic Urban Planning	Policy or Guideline	Place	6	6.1	Local Planning Policy 03.1 - Sustainability Policy (Residential)	6.1.3	Review the City's Local Planning Policy 3.1 - Sustainability Policy (Residential) Develop a Planning Policy to mandate sustainable practices in new builds.	25-26	25-26	Planned 25/26	Change - Description	<ul style="list-style-type: none"> Description updated to reflect current status. The City's Local Planning Policy 03.1 - Sustainability Policy (Residential) was adopted in 24-25 financial year. The City is in the final stages of reviewing the policy after 12 months of operation.
42	Urban Planning & Development	S3.1	Strategic Urban Planning	Strategy or Plan	Place	6	6.1	Mt Claremont Masterplan	6.1.4	Prepare the Mt Claremont Masterplan to resolve land use within and surrounding the Subiaco Wastewater Treatment Plant odour buffer and Graylands Hospital.	25-26	25-26	Planned 25/26		<ul style="list-style-type: none"> Preparation of the Mount Claremont Masterplan commenced in 2024-25. The Masterplan was adopted in September 2025. Task has been completed.
43	Urban Planning & Development	S3.1	Strategic Urban Planning	Policy or Guideline	Place	6	6.1	Developer Contribution Plan and Local Planning Policy - Upgrade Laneways	6.1.7	Prepare a Developer Contribution Plan and Local Planning Policy to upgrade the City's numerous laneways and guide development adjacent to the laneways.	25-26	26-27		Add 25-26	<ul style="list-style-type: none"> Project underway - preliminary work is currently being considered via a current laneway audit. Will also assist to address drainage problems etc. Supports Action 8.03.03 for planned laneway upgrades.
44	Urban Planning & Development	S3.1	Strategic Urban Planning	Policy or Guideline	Place	7	7.2	Developer Contribution Model	7.2.1	Implement the preferred developer contribution model (cash in-lieu of land for public open spaces).	26-27	28-29	Planned 26/27		<ul style="list-style-type: none"> The City has prepared a draft POS strategy for Nedlands and Dalkeith. The WAPC have advised that this will need to be expanded to include the entire City. The expanded POS Strategy will be undertaken as part of the Local Planning Strategy review. Once a new strategy has been developed the City will proceed to prepare a Developer Contribution Plan for POS. The Planning Department will require funding to support the preparation of a Contribution Plan.
45	Urban Planning & Development	S3.1	Strategic Urban Planning	Feasibility or Investigation	Place	7	7.2	Public Open Space	7.2.2	Undertake a review of public open space requirements to meet current and future needs. Align recommendations with findings from the service mapping exercises for youth, families and seniors, and the review of the Disability Access and Inclusion Plan.	25-26	26-27	Planned 25/26		<ul style="list-style-type: none"> LPS Project Program POS Strategy (Nov 25 - April 26) - see action 7.2.1
46	Urban Planning & Development	S3.1	Strategic Urban Planning	Feasibility or Investigation	Place	7	7.2	Loreto Primary School Site - Concept Plan	7.2.5	Prepare a Concept Plan for the Loreto Primary School site with consideration for the community's aspirations.	26-27	27-28	Planned 25/26	Change - Year	<ul style="list-style-type: none"> The Planning Department is currently scoping the project and will be seeking funding for delivery in the 26-27 financial year.
47	Urban Planning & Development	S3.1	Strategic Urban Planning	Strategy or Plan	Prosperity	9	9.1	Place Vision-Nedlands Town Centre	(SP) 9.1.2	Develop a Place Vision for the Nedlands Town Centre.	25-26	27-28	Planned 25/26		<ul style="list-style-type: none"> Key Strategic Urban Planning Project The Planning Department is currently scoping the project and will be seeking funding for delivery in the 2026-27 financial year.
48	Urban Planning & Development	S3.1	Strategic Urban Planning	Strategy or Plan	Prosperity	9	9.1	Place Plan-Waratah Village	(SP) 9.1.4	Develop a Place Plan for Waratah Village to revitalise and activate the community hub.	25-26	27-28	Planned 25/26		<ul style="list-style-type: none"> Key Strategic Urban Planning Project The Planning Department is currently scoping the project and will be seeking funding for delivery in the 2026-27 financial year.

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49	Urban Planning & Development	S3.1	Strategic Urban Planning	Strategy or Plan	Prosperity	9	9.1	Place Plan-Mt Claremont Shopping Precinct	(SP) 9.1.5	Develop a Place Plan for Mt Claremont Shopping Precinct to revitalise and activate the community hub.	25-26	27-28	Planned 25/26		Key Strategic Urban Planning Project • The Planning Department is currently scoping the project and will be seeking funding for delivery in the 2026-27 financial year.
50	Urban Planning & Development	S3.1 S5.2	Strategic Urban Planning and Executive Leadership Services	Advocacy or Partnership	Prosperity	9	9.1	UWA-QEII Precinct Plan	(SP) 9.1.1	Partner with the State Government and City of Perth to prepare a UWA-QEII Precinct Plan.	25-26	27-28	Planned 25/26		Key Strategic Urban Planning Project • The City is working with the DPLH to consider an Improvement Plan for the UWA-QEII Precinct area. The project is being led by the DPLH. The City is providing a supportive role.
51	Urban Planning & Development	S3.1 S5.2	Strategic Urban Planning and Executive Leadership Services	Advocacy or Partnership	Prosperity	9	9.1	Place Plans-Hampden Rd and Broadway	(SP) 9.1.3	Create an agreement with the City of Perth to co-create Place Plans for Hampden Rd and Broadway to revitalise and activate shared village precincts.	25-26	27-28	Planned 25/26		Key Strategic Urban Planning Project • The Planning Department is currently scoping the project and will be seeking funding for delivery in the 2026-27 financial year.
52	Urban Planning & Development	S3.2	Statutory Urban Planning	Service or Process Review	Place	6	6.1	Planning and Building Process	6.1.6	Complete a customer experience review to improve the planning and building approval process through to building completion, for all stakeholders.	26-27	Add Finish	Planned 25/26	Change - Year	• Dependent on OneCouncil Module 03 - delay to align with implementation. • Consider including additional, more detailed questions into the next City wide Community Survey.
53	Assets	S3.6	Asset Management	Strategy or Plan	Planet	5	5.2	Stormwater Management Plan	5.2.1	• Develop a Stormwater Management Plan. (The plan will determine drainage infrastructure requirements to minimise the risk of flooding, maximise stormwater infiltration at source, minimise pollutant discharge to the Swan River and recharge the aquifer.) • Develop a Stormwater Management Strategy.	26-27	27-28	Planned 25/26	Change - Year	• City engaged consultant to develop a Stormwater Management Plan in FY 24/25. • Consultant completed work. • City to review, will be completed in 27-28 due to resourcing and competing priorities.
54	Assets	S3.6	Asset Management	Strategy or Plan- IPR	Planet	5	5.2	Asset Management Plan - Drainage	5.2.3	Develop and review the Asset Management Plan - Drainage	27-28	27-28		Add 25-26	AMP development and reviews programmed according to priority and resourcing.
55	Assets	S3.6	Asset Management	Strategy or Plan- IPR	Place	6	6.1	Asset Management Strategy	6.1.4	Review the Asset Management Strategy	26-27	26-27		Add 25-26	AMP development and reviews programmed according to priority and resourcing.
56	Assets	S3.6	Asset Management	Strategy or Plan- IPR	Place	7	7.1	Asset Management Plan - Buildings	7.1.4	Develop and review the Asset Management Plan - Buildings	25-26	25-26		Add 25-26	AMP development and reviews programmed according to priority and resourcing.
57	Assets	S3.6	Asset Management	Strategy or Plan- IPR	Place	7	7.2	Asset Management Plan - Parks	7.2.7	Develop and review the Asset Management Plan - Parks	25-26	25-26		Add 25-26	AMP development and reviews programmed according to priority and resourcing.
58	Assets	S3.6	Asset Management	Strategy or Plan- IPR	Place	8	8.3	Asset Management Plan - Roads	8.3.4	Develop and review the Asset Management Plan - Roads	26-27	26-27		Add 25-26	AMP development and reviews programmed according to priority and resourcing.
59	Assets	S3.6	Asset Management	Strategy or Plan- IPR	Place	8	8.3	Asset Management Plan - Paths	8.3.5	Develop and review the Asset Management Plan - Paths	26-27	26-27		Add 25-26	AMP development and reviews programmed according to priority and resourcing.
60	Maintenance & Engineering	S3.7	Building Maintenance	Feasibility or Investigation	People	3	3.4	Access to Council facilities	3.4.2	Identify opportunities to improve universal access to Council facilities and reserves (i.e. self-opening doors, ramps, sealing footpaths and accessways, parking, beach and river access etc) and include specific actions when reviewing the Disability Access and Inclusion Plan and Capital Works Program.	25-26	Annual	Planned 25/26		• Annual review of DAIP - Com Dev engage with relevant BU responsible for Actions. • Most of the City's building failed the audit, against the requirements of the Disability Act. • Maintenance & Engineering Team - prioritise and implement in line with allocated resourcing.
61	Maintenance & Engineering	S3.7	Building Maintenance	Feasibility or Investigation	Place	7	7.1	Lawler Park Precinct Business Case	7.1.2	Develop a business case for the future operations of the buildings in the Lawler Park Precinct with consideration for sport, performing arts and culture, and community meeting space.	27-28	27-28	Planned 25/26	Change - Year	Action will follow the completion of Lawler Park Master Plan (first step community consultation).
62	Maintenance & Engineering	S3.7	Building Maintenance	Feasibility or Investigation	Place	7	7.1	Public Toilets	7.1.3	Investigate demand for new and upgraded public toilets in priority locations (i.e. Charles Court Reserve and Swanbourne Beach).	27-28	27-28	Planned 27/28		
63	Parks & Environment	S3.8	Parks Services	Service or Process Review	Planet	5	5.1	Platinum Waterwise Status	5.1.3	Improve water management practices and strive to achieve Platinum Waterwise Status. Improve water management practices to achieve Gold Waterwise Status.	25-26	28-29	Complete 24/25	Change - Description	• Description updated to build on achievement, and set a more ambitious target. • Achieved Gold Waterwise Status 24/25. Amend to Strive for Platinum (deemed best of Gold Councils).
64	Parks & Environment	S3.8	Parks Services	Capital Project	Place	7	7.2	Playground - Shorehouse, Swanbourne	7.2.4	Upgrade the playground in front of The Shorehouse, Swanbourne.	26-27	26-27	Planned 25/26	Change - Year	• Deferred to 26/27, to accommodate savings (25/26 Capital Budget). • Playground made safe using funds from the operational budget.

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65	Parks & Environment	S3.8	Parks Services	Operating Program/ Project	Place	7	7.3	Waterwise Nature-strip Program	7.3.2	Develop a Waterwise Nature-strip Program.	26-27	28-29	Planned 25/26	Change - Year	• Yet to commence, resourcing issues in 25-26, move to 25-26
66	Parks & Environment	S3.8	Parks Services	BAU Annual Program	Place	7	7.3	Urban Forest Strategy	7.3.3	Implement Actions in the Urban Forest Strategy for street trees. Refer to the City's Urban Forest Strategy for further actions related to street trees.	25-26	28-29	Planned 25/26	Change - Description	• Description updated to provide clarity • Yet to commence, resourcing issues in 25-26 • Submission MYBR
67	Assets	S3.9	Transport & Development	Strategy or Plan	Place	6	6.1	Integrated Transport Strategy	6.1.5	Review the Integrated Transport Strategy.	27-28	27-28		Add 25-26	• Integrated Transport Strategy developed in 23/24. Strategy will be reviewed in 27/28.
68	Assets	S3.9	Transport & Development	Strategy or Plan	Place	8	8.1	Long-term Cycle Network (LTCN)	8.1.3	Develop a Long-Term Cycle Network (LTCN) plan, an aspirational blueprint for infrastructure, for all ages and cycling abilities, and providing a framework for planning and funding decisions.	25-26	25-26		Add 25-26	Prepare a LTCN to address CP objectives, and provide a framework for future planning and funding decisions.
69	Assets	S3.9	Transport & Development	Feasibility or Investigation	Place	8	8.3	Traffic Model Development	8.3.1	Develop and maintain a traffic model to be used proactively to assess the traffic impacts of future developments.	25-26	25-26	Planned 25/26		• Engaged a consultant (Arup) to update our Traffic Impact Model of Nedlands (TIMON) using the AIMSUN software package to a 2025 base year. The model will also be able to forecast traffic volumes for a 10-year future horizon year. The model should be ready by end of 2025 calendar year.
70	Assets	S3.9	Transport & Development	Operating Program/ Project	Place	8	8.3	Safe Speed Zone (40 km/hr)	8.3.6	Perth Inner City Group Safe Speed Zone (40km/hr) Project. • reduce speed on local roads to reduce the severity of crashes and likelihood of fatalities • improve walking and cycling environments • reduce speeds on local roads in the City (east of Smyth and Bruce Streets)	26-27	26-27		Add 25-26	New Project 25/26 - addresses CP objectives and supports safety.
71	Assets	S3.9	Transport & Development	Strategy or Plan	Place	8	8.4	Parking Strategy	8.4.1	Develop a Parking Strategy to manage growing demand and traffic congestion.	25-26	25-26	Planned 25/26		• We are engaging a consultant to assist us with the development of a Parking Management Strategy. • Target completion date is mid-2026.[]
72	Maintenance & Engineering	S3.10	Civil Maintenance	Feasibility or Investigation	People	2	2.5	Street Lighting (business model)	2.5.2	Investigate potential savings and capacity to improve service levels of street lighting through the City's ownership of streetlights.			Planned 26/27	Not a priority	• Remove Action not a current priority (no recorded rationale for program or budget)
73	Maintenance & Engineering	S3.10	Civil Maintenance	Feasibility or Investigation	People	2	2.5	Audit City Owned Public and Sports Lighting	2.5.3	Audit City-owned lights along the foreshore and in parks, sports facilities and other public places to determine how to deliver safer and more sustainable lighting and incorporate recommendations into the Capital Works Program.	26-27	27-28	Planned 26/27		• Not resourced (requires a budget for a consultant) not a priority.
74	Maintenance & Engineering	S3.10	Civil Maintenance	Capital Project	People	2	2.5	Street Lighting: John XXIII Avenue	2.5.4	Complete feasibility assessments and design works for additional street lighting to improve safety along John XXIII Avenue between Mooroo Drive and Brockway Rd, and along Brockway Rd from Camelia Avenue to McGillivray Road.			Planned 25/26	Not a priority	• Remove Action not a current priority (no recorded rationale for program or budget) (no community request to address this over last year- no CRMs)
75	Maintenance & Engineering	S3.10	Civil Maintenance	Capital Program	Planet	5	5.2	Drainage Remediation	5.2.2	Deliver drainage remediation as planned in the Capital Works Program and keep the community informed about progress.	25-26	Annual	Planned 25/26		
76	Maintenance & Engineering	S3.10	Civil Maintenance	Capital Program	Place	7	7.3	Underground Power	7.3.1 (SP)	Facilitate the installation of underground power in Hollywood East, Nedlands West and Nedlands North precincts. Install underground power in Hollywood East, Nedlands West and Nedlands North precincts.	25-26	27-28	Planned 25/26	Change - Description	• Description updated to reflect current status. • Nedlands North is complete. Nedlands West is progressing and scheduled for completion by the end FY25/26. Hollywood East is in design stage. • Construction plans require Council approval before progressing to construction stage.
77	Maintenance & Engineering	S3.10	Civil Maintenance	Strategy or Plan	Place	8	8.1	Footpaths and Cycleways	8.1.2	Develop a strategy, and implement a prioritised capital works program, to improve footpaths and cycleways. Implement planned improvements to footpaths and cycleways as listed in the Capital Works Program.	27-28	Annual	Planned 25/26	Change - Year	• Budget was not approved for FY25/26. • It requires a city-wide strategy (Assets), followed by a program of improvements for the Capital Works Program. • Recommend start the program in FY 27/28 • Description updated to include full scope of action.

Row	Business Unit Action - Lead	Service Area #	Service Area Title	Action -Type	Strategic Pillar	Outcome	Objective	Action Title	Action #	OUR PLAN FOR THE FUTURE- COUNCIL PLAN 2023-33 CBP Review 25-26	Proposed Start FY	Proposed End FY	2025 June FY	Proposed Changes	Comment
78	Maintenance & Engineering	S3.10	Civil Maintenance	Capital Program	Place	8	8.3	Roads	8.3.2	Complete planned roadworks as described in the Capital Works Program.	25-26	Annual	Planned 25/26		<ul style="list-style-type: none"> Progressing as planned. Ongoing program
79	Maintenance & Engineering	S3.10	Civil Maintenance	Strategy or Plan	Place	8	8.3	Laneways	8.3.3	Develop a strategy, seek funding and implement a prioritised capital works program to systematically upgrade laneways across the City of Nedlands. Progress plans and seek funding to upgrade laneways systematically across the City of Nedlands.	26-27	Annual	Planned 25/26	Change - Year	<ul style="list-style-type: none"> Budget was not approved for FY25/26. It requires a program of improvements that needs to be included in the Capital Works Program (Assets). Recommend start the program in FY 26/27 6.1.7 Proposed Developer Contribution Plan and Local Planning Policy for Laneways Action (UP&D)
80	Community Development CEO	TBC	TBC	Service or Process Review	Prosperity	9	9.1	Service Feasibility - Local Economic Development	9.1.6	Investigate the feasibility of providing a local economic development service, assess purpose, scope and resourcing requirements, for start in 2026/27.	25-26	26-27		Add 25-26	<ul style="list-style-type: none"> Add 25/26 - no dedicated service area supporting Objective 9.1, investigate the opportunity to provide a local economic development service.
81	Community Development	S4.1	Library Services	Service or Process Review	Prosperity	10	10.1	Service Review - Libraries	10.1.1	Undertake a review of the City's library services and propose a costed improvement program to meet current and future needs.	25-26	28-29	Planned 25/26		<ul style="list-style-type: none"> Works underway for IT improvements in 25/26, with ongoing improvements
82	Technical Services	S5.2	Executive Leadership Services	Advocacy or Partnership	People	1	1.2	Whadjuk Trail: Norn Bidi Trail	1.2.2 (SP)	Support the Perth Children's Hospice Foundation (PCHF), as a stakeholder on the project, to develop the pathway that integrates with the City of Nedlands Whadjuk Trail Network. Partner with key stakeholders to investigate options to reinvigorate the Whadjuk Trail Network.	25-26	26-27	Planned 26/27	Change - Description	<ul style="list-style-type: none"> Description updated to reflect current status. Proposed Management Order of PCHF - CoN are now stakeholders on the project
83	Urban Planning & Development	S5.2	Executive Leadership Services	Advocacy or Partnership	People	1	1.3	Sunset Precinct, Jutland Parade	1.3.4	Advocate for heritage and activation works to be completed at the Sunset Precinct, Jutland Parade.	25-26	28-29	Planned 25/26		<ul style="list-style-type: none"> Note State government asset, not CoN asset.
84	CEO (Strategy & Performance)	S5.2	Executive Leadership Services	Strategy or Plan	Performance	11	11.1	Advocacy Plan	11.1.5	Develop and annually review an Advocacy Plan for the City to proactively partner with the State Government and other key stakeholders on issues of local significance.	25-26	Annual	Planned 25/26		
85	CEO (Strategy & Performance) Technical Services	S5.2	Executive Leadership Services	Policy or Guideline	Performance	11	11.1	Strategic Project Development Policy	11.1.9	Develop and review the Strategic Project Development Policy to guide the project inception and due diligence of City of Nedlands Strategic Projects.	25-26	26-27	Planned 25/26		<ul style="list-style-type: none"> Change wording and include 'review' policy.
86	CEO (Strategy & Performance) Technical Services	S5.2	Executive Leadership Services	Service or Process Review	Performance	11	11.1	Grant Management	11.1.24	Investigate opportunities, and resourcing requirements, to provide a coordinated and proactive approach to grant management, including identification, application and ongoing management, in support of Council Plan priorities and actions.	25-26	26-27	Planned 25/26	Add 25-26	<ul style="list-style-type: none"> Add, in support of a proactive, efficient and effective grant identification, application and management.
87	Technical Services Assets	S5.2 S3.9	Executive Leadership Services Transport & Development	Advocacy or Partnership	Place	8	8.1	Advocacy - Stirling Highway	8.1.1	Continue to advocate and engage Main Roads regarding the construction of an at-grade signalised crossing on Stirling Highway (Smyth or Stanley). Advocate for an underpass, traffic trench or similar solution across Stirling Highway to improve connectivity and safety for pedestrians and cyclists.	25-26	27-28	Planned 25/26	Change - Description	<ul style="list-style-type: none"> Description updated to reflect current status. A study was completed investigating the feasibility of a pedestrian underpass/overpass at Kinninmont St. They study concluded that an at-grade signalised crossing was the most cost-effective option. Discussions are continuing with Main Roads regarding the best location (Smyth or Stanley). Description- update to reflect changes
88	Technical Services Assets	S5.2 S3.9	Executive Leadership Services Transport & Development	Advocacy or Partnership	Place	8	8.2	Advocacy - Public Transport Services	8.2.1	Advocate for improvements in public transport services and alternative transport options, and initiatives to increase commuter awareness and usage across the City of Nedlands.	25-26	28-29	Planned 25/26		<ul style="list-style-type: none"> 8.2.1 and 8.2.2 consolidated We have been liaising with the Department of Transport regarding public transport improvements to QEII. Discussions have also taken place with the City of Perth regarding the upcoming QEII/UWA land use review.

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89	Technical Services Assets	S5.2 S3.9	Executive Leadership Services Transport & Development	Advocacy or Partnership	Place	8	8.2	Advocacy – Transport	8.2.2	8.2.2 Develop and communicate an advocacy position for alternative transport options.			Planned 25/26	Consolidate	<ul style="list-style-type: none"> 8.2.1 and 8.2.2 consolidated Progress has been made on the Long-Term Cycle Network Plan. • Planned submission/ endorsement by Commissioners in 25/26.
90	Governance	S5.3	Governance & Legal	Operating Program/ Project	Performance	11	11.1	LG Elections and Mandatory Councillor Training	11.1.1	Deliver CoN LG elections (in coordination with WAEC) and support new councillors with onboarding and the completion of mandatory councillor training (WALGA).	25-26	26-27	Planned 25/26		<ul style="list-style-type: none"> Update to include activities associated with Council Elections (March 2026).
91	Governance	S5.3	Governance & Legal	Policy or Guideline	Performance	11	11.1	Standardised Council Meeting Procedures	11.1.2	Provide standardised Council meeting procedures, in accordance with the Local Government Reform process.	25-26	26-27	Planned 25/26		
92	Governance	S5.3	Governance & Legal	Policy or Guideline	Performance	11	11.1	Risk Management Framework	11.1.4	Review and update the Risk Management Framework	25-26	25-26	Reviewed 24/25		<ul style="list-style-type: none"> The Risk Management Framework was updated in 24/25; Risk Management Framework to be reviewed for effectiveness in 25/26 (Internal Audit).
93	Governance	S5.3	Governance & Legal	Policy or Guideline	Performance	11	11.1	Governance Framework	11.1.10	Review the Governance Framework	25-26	25-26		Add 25-26	<ul style="list-style-type: none"> In line with regular review of Plans and Frameworks.
94	Governance	S5.3	Governance & Legal	Policy or Guideline	Performance	12	12.1	Communications Agreement	12.1.2	Develop a Communications Agreement (between the Council and CEO), in accordance with the LG Regulations (when promulgated). This agreement must address how council members may seek information and assistance from administration in carrying out their role.	25-26	26-27	Planned 25/26		<ul style="list-style-type: none"> The City has not been able to progress on this Action as the Communication Agreement Regulations are currently being developed by the Department (the regulations require local governments to establish a communications agreement between their council and the CEO) The Communication Agreement Regulations have been drafted by the Department and are currently open for consultation. The City will prepare a Communications Agreement in line with these requirements once these Regulations are finalised.
95	Strategy & Performance	S5.4	Strategic Planning & Performance	Strategy or Plan- IPR	Performance	11	11.1	Council Plan (SCP and CBP)	11.1.3	Develop and review the Council Plan for the Future, in accordance with statutory requirements (Council Plan includes the Strategic Community Plan and Corporate Business Plan) Review the Council Plan annually. In accordance with statutory requirements, review Corporate Business Plan elements annually, and complete a minor desktop review of Strategic Community Plan elements once every two years, and a major review once every four years. The next major review is due in 2027/28.	25-26	Annual	Planned 25/26	Change - Description	<ul style="list-style-type: none"> Council Plan 2023-2033 - OCM 28 Nov 2023. Major SCP Review - 4 yearly (1st Yr 2023/24) (statutory) Minor SCP Review recommended 2 yearly Annual (CBP) review - focus on integrated planning and budgeting process. Major review of SCP 26/27 (start - 27/28) Consider opportunities to align with LPS (visioning): <ul style="list-style-type: none"> efficient use of resources support integration of City plans avoid community engagement fatigue/ confusion
96	Strategy & Performance	S5.4	Strategic Planning & Performance	Operating Program/ Project	Performance	12	12.2	Community Survey	12.2.1	Complete an independent community survey to benchmark service levels and map community priorities, in accordance with best practice and the proposed Local Government Regulations.	26-27	26-27	Planned 26/27		<ul style="list-style-type: none"> Supports major Council Plan review and aligns with the Local Planning Strategy process (as appropriate).
97	Strategy & Performance	S5.4	Strategic Planning & Performance	Strategy or Plan- IPR	Performance	12	12.2	Service Plans	12.2.2	Coordinate the annual review of Service Plans to support continuous improvement, decision-making, and communicate service level commitments to customers and community. Update the Service Plan for each team, on an annual basis, to continuously review and enhance customer service levels.	25-26	Annual	Planned 25/26	Change - Description	<ul style="list-style-type: none"> Description updated - further explanation re responsibilities and reasons for the annual review of service plans.

Row	Business Unit Action - Lead	Service Area #	Service Area Title	Action -Type	Strategic Pillar	Outcome	Objective	Action Title	Action #	OUR PLAN FOR THE FUTURE- COUNCIL PLAN 2023-33 CBP Review 25-26	Proposed Start FY	Proposed End FY	2025 June FY	Proposed Changes	Comment
98	People & Culture	S5.5	People & Culture	Strategy or Plan-IPR	Performance	11	11.1	Workforce Plan	11.1.6	Review and update the Workforce Plan to ensure the City is sufficiently resourced to deliver the CoN Council Plan services and projects.	25-26	Annual	Planned 25/26		
99	People & Culture	S5.5	People & Culture	Operating Program/Project	Performance	11	11.1	Employee Culture Survey	11.1.7	Undertake the Employee Culture Survey.	25-26	25-26	Planned 25/26		
100	People & Culture Digital & Information Services	S5.5	People & Culture	Policy or Guideline	Performance	11	11.1	Change Management Framework	11.1.11	Develop, document and establish a Change Management Framework and build internal capability to lead and sustain change.	25-26	25-26		Add 25-26	• New action to build change management capability within the organisation.
101	Financial Services	S5.6	Financial Services	Strategy or Plan-IPR	Performance	11	11.1	Long-Term Financial Plan	11.1.12	Develop and review the Long-Term Financial Plan to ensure the long term viability and sustainability of the City and support the achievement of Council Plan.	25-26	Annual		Add 25-26	Resourcing IPR Plan, requires review.
102	Financial Services	S5.6	Financial Services	Strategy or Plan-IPR	Performance	11	11.1	Rating Strategy	11.1.18	Develop a Rating Strategy to ensure long term financial viability.	26-27	26-27		Add 25-26	The objective of a Rating Strategy is to: Provide a robust and considered framework for Rates categories, Minimum Rates, and Differential Rates that incorporates the principles of: Objectivity, Fairness and Equity, Consistency, Transparency, and Administrative efficiency. It assists in ensuring a stable rates revenue stream from year to year.
103	Financial Services	S5.6	Financial Services	Strategy or Plan-IPR	Performance	11	11.1	Reserves Strategy	11.1.19	Review Financial Reserves Strategy.	26-27	26-27		Add 25-26	Reviewing the City's financial reserves provides an opportunity to ensure the funds are managed and quarantined consistent with the LTFP and financial goals.
104	Financial Services	S5.6	Financial Services	Operating Program/Project	Performance	11	11.1	System Upgrades	11.1.20	Leadership role in the upgrade of the Revenue Application (Rates and other Revenue) to a contemporary cloud based solution.	25-26	Annual		Add 25-26	The City's current finance (revenue) system requires updating to ensure that all financial obligations are met.
105	Financial Services	S5.6	Financial Services	Operating Program/Project	Performance	11	11.1	Financial Policy Review	11.1.21	Review, amend, remove and add relevant financial policies that are current and consistent with current accounting standards, legislation and industry norms.	25-26	Annual		Add 25-26	Updating financial policies ensures compliance with evolving legislative and accounting standards. It enhances transparency and accountability in the management of funds, fostering greater public trust. Additionally, updated contemporary policies enable more efficient resource allocation and better support long-term financial sustainability.
106	Financial Services	S5.6	Financial Services	Policy or Guideline	Performance	11	11.1	Financial Procedure Review	11.1.22	Review, amend, remove and add relevant financial procedures that are current with revised policies and meet current accounting standards, legislation and system requirements.	25-26	Annual		Add 25-26	Updating financial procedures improves consistency and accuracy reducing the risk of errors and delays. Clear, standardised procedures also support efficient workflows and reliable financial reporting.
107	Financial Services	S5.6	Financial Services	Operating Program/Project	Performance	11	11.1	Audit Findings	11.1.23	Address and implement all agreed audit findings - identified by both Office of Auditor General and other Audit partners.	25-26	Annual		Add 25-26	Addressing audit findings strengthens internal controls and helps ensure financial procedures are being followed as intended. Prompt resolution also reduces the risk of repeat issues and supports accurate, reliable financial operations.
108	Land & Property	S5.7	Land & Property	Strategy or Plan	Place	7	7.1	Land Asset Optimisation Strategy	7.1.1	Develop a Land Asset Optimisation Strategy to identify opportunities to improve, rationalise or share community assets to ensure sustainable and optimal use of Council assets and resources.	25-26	27-28	Planned 25/26		<ul style="list-style-type: none"> Land Asset Optimisation Strategy delayed due to staff turnover and awaiting progress with other actions/ plans which inform development 2.2.1 Strategic Active Sports Facilities Plan 6.1.1 Local Planning Framework 25-26 preparation and status quo
109	Digital & Information Services	S5.8	Digital & Information Services	Strategic Corporate Initiative	Performance	11	11.1	One Council Platform (centralise and integrate digital systems)	11.1.8 (SP)	Implement the One Council Platform to centralise and integrate digital systems, improve business efficiencies, customer experiences, and timeliness of communication (i.e. providing improved access to time-sensitive, critical information relating to new developments).	25-26	26-27	Planned 25/26		<ul style="list-style-type: none"> Phase 03 Implementation (Property & Rates) is currently under review (10/10/25). An independent project health assessment is underway to determine the most appropriate pathway forward for the remaining implementation work. A recommendation and further details regarding the remaining Phase 03 modules will be provided once the final project report is received from the independent external consultant.

Row	Business Unit Action - Lead	Service Area #	Service Area Title	Action -Type	Strategic Pillar	Outcome	Objective	Action Title	Action #	OUR PLAN FOR THE FUTURE- COUNCIL PLAN 2023-33 CBP Review 25-26	Proposed Start FY	Proposed End FY	2025 June FY	Proposed Changes	Comment
110	Digital & Information Services	S5.8	Digital & Information Services	Strategy or Plan-IPR	Performance	11	11.1	Digital Transformation Strategy	11.1.13	Develop a Digital Transformation Strategy that outlines the approach and program to modernises digital infrastructure, build capacity and support responsive, data-driven decision-making, streamlined operations and improve the delivery of City services.	25-26	Annual	Planned 25/26		• IPR Resourcing Plan (was 12.2.3)
111	Digital & Information Services	S5.8	Digital & Information Services	Strategy or Plan	Performance	11	11.1	Business Continuity Plan	11.1.14	Review and Update the Business Continuity Plan.	25-26	Annual		Add 25-26	• In line with regular review of Plans and Frameworks.
112	Digital & Information Services	S5.8	Digital & Information Services	Strategy or Plan	Performance	11	11.1	SharePoint Modernisation	11.1.15	Modernise SharePoint to improve and support effective knowledge management.	25-26	Annual		Add 25-26	Add 25-26 - important for effective knowledge management across the City.
113	Digital & Information Services	S5.8	Digital & Information Services	Operating Program/ Project	Performance	12	12.1	Online Project Mapping	12.1.4	Introduce a user-friendly online mapping tool to communicate the location and status of City projects (roads, parks, events, etc).	25-26	26-27	Planned 25/26		• Work is being planned for the remediation of asset management. • This will include an assessment of what current software is being used for mapping, and discovering the best way forward, taking into account any decisions around TechOne ongoing investment.
114	Digital & Information Services	S5.9	Information & Records Management	Policy or Guideline	Performance	11	11.1	PRIS Regulations	11.1.16	Implement Privacy and Responsible Information Sharing Regulations (PRIS) as per PRIS Act 2024	25-26	27-28		Add 25-26	PRIS Act 2024 - new Regulations that the City needs to implement.
115	Assets	S5.10	Fleet Management	Strategy or Plan	Planet	5	5.1	Electric Vehicle Charging Network Plan	5.1.2	Collaborate with key stakeholders to develop an Electric Vehicle Charging Network Plan.	27-28	27-28	Planned 25/26	Change - Year	• Not a current priority, for future - 27/28, therefore recommend to change year to 27/28.
116	Assets	S5.10	Fleet Management	Strategy or Plan-IPR	Performance	11	11.1	Asset Management Plan - Fleet	11.1.17	Finalise and review the Asset Management Plan - Fleet	25-26	Annual		Add 25-26	AMP development and reviews programmed according to priority and resourcing. AMP-Fleet, first drafted in 2023 (not submitted to OCM due to leadership changes) under review and updated annually.
117	Communications & Engagement	S5.11	Corporate Communications	Strategy or Plan	Performance	12	12.1	Community Engagement Charter	12.1.1	Develop a Community Engagement Charter in accordance with the Local Government Regulations (when legislated) and as part of an overall Community Engagement Framework. government's proposed policies, initiatives, and projects.	25-26	26-27	Planned 25/26		• The City has not been able to progress this Action as the Community Engagement Charter Regulations are still to be developed by the Department. • The City will prepare a Community Engagement Charter in line with these requirements when these Regulations are promulgated.
118	Communications & Engagement	S5.11	Corporate Communications	Strategy or Plan	Performance	12	12.1	Communications Plan	12.1.3	Prepare a Communications Plan, as part of an overall Community Engagement Framework, to raise awareness of the City's projects, facilities, services, events and other issues of importance, with consideration for how to target communications to reach and engage different community groups.	25-26	26-27	Planned 25/26		• The City communicates with the community on an ongoing basis and are testing a range of communication tools and approaches to support effective communication. • The City will develop a formal Communications Plan across 25/26, in line with pending Community Engagement Charter Regulations.
119	People & Culture	S5.12	Customer Services	Operating Program/ Project	Performance	12	12.2	Customer Service Charter	12.2.3	Review the Customer Service Charter.	25-26	25-26	Planned 25/26		• Add - regular review cycle



17.2 Designation of "Senior Employees"

Report Number	CEO05.02.26
Applicant	City of Nedlands
Disclosure of Interest	Nil
Voting Requirements	Simple Majority
Authority/Discretion	Executive Legislative
Contributing Officer	Jonathan Allen - Manager Governance and Risk Management
Responsible Officer	Jonathan Allen - Manager Governance and Risk Management
Director	Arthur Kyron - Acting Chief Executive Officer
Attachments	Nil

Purpose

To seek Council approval to remove any designation of employees or persons belonging to a class of employees as 'senior employees'.

Officer Recommendation and Council Decision

That Council:

1. **REMOVES** any designation of 'senior employees' that may have previously been made in accordance with s5.37 of the Local Government Act 1995;
2. **CONFIRMS** that no employee or class of employee are currently designated as 'senior employees' for the purpose of s5.37 of the Local Government Act 1995.

Moved: Commissioner Caddy **Seconded:** Commissioner Sandri

CARRIED UNANIMOUSLY 2-0

For: Commissioner Caddy and Commissioner Sandri

Against: Nil

Background

Council have historically designated certain Director roles as 'senior employees' in accordance with the provisions of s5.37 of the Local Government Act 1995 (LG Act).

Where a designation exists, this creates a legislative requirement for all such designated roles to be brought before Council for approval – where there is any proposal to appoint or dismiss such an employee.



Discussion

Whilst Council is able, there is no *requirement* under the Act for Council to designate any member of staff as 'senior employees'. Under the Act, Council is only *required* to employ the CEO (see s5.36 of the Act).

The current requirement to seek Council approval for the employment or dismissal of Directors restricts the CEOs ability to both:- (a) freely attract new senior staff; and (b) organise the appropriate structure and roles in the organisation.

Council is therefore asked to remove all existing designations as may previously have been made under s5.37 of the Act.

Consultation

Nil

Strategic Implications

This item is strategically aligned to the City of Nedlands Council Plan 2023-33 vision and desired outcomes as follows:

Vision: Sustainable and responsible for a bright future

Performance

11. Effective leadership and governance.

Budget/Financial Implications

Nil

Legislative and Policy Implications

There is no Council Policy on the designation of 'senior staff'. Any previous designations appear to have been made by resolution of Council.

There is no legislative restriction on the removal of a designation that has previously been made under s5.37 of the Act.

Decision Implications

Adopting the proposed resolution will allow the CEO to freely attract and recruit key senior staff roles; and to carry out any re-organisation of the administration structure as they deem appropriate to assist in dealing with the issues currently facing the City in a timely manner.



Conclusion

It is recommended that Council adopt the officer's recommendation for the reasons set out above.

Further Information

Nil



18 DIVISIONAL REPORTS - TECHNICAL SERVICES

18.1 Changes to Parking Restrictions in the West Melvista Precinct

Report Number	TS04.02.26
Applicant	City of Nedlands
Disclosure of Interest	Nil
Voting Requirements	Simple Majority
Authority/Discretion	Executive
Contributing Officer	Louise Round - Senior Traffic Engineer
Responsible Officer	Steven Piotrowski - Coordinator Transport & Development
Director	Santosh Amasi - Director Technical Services
Attachments	Nil

Purpose

The purpose of this report is to obtain approval from the Commissioners to remove temporary parking restrictions on several streets in the West Melvista Precinct now that the Oryx Melvista Aged Care Facility at 16 Betty Street, Nedlands has been constructed.

Officer Recommendation

That Council:

1. **APPROVES** the removal of temporary parking restrictions (introduced in 2023) on the following streets:
 - Leopold St;
 - Vincent St/Adelma Rd;
 - Louise St;
 - Sherwood Rd;
 - Hackett Rd (except the 2P restrictions in the car park located outside Kidz Galore which will remain);
 - Garland Rd;
 - Sutcliffe St;
 - Riley Rd;
 - Goldsmith Rd;
 - Stephanie St;
 - Hotchin St; and
 - Kathryn Cres.
2. **RESOLVES** to retain the parking restrictions on the following streets:
 - Betty St;
 - Doonan Rd;
 - Granby Crescent;
 - Melvista Ave; and
 - Bostock Rd.



3. **NOTES** that the existing ‘Authorised Vehicle’ zone along the north verge of Melvista Ave (south verge of College Park) will remain unchanged.

Commissioner Sandri proposed an Alternative Motion.

Alternative Motion and Council Decision

That Council:

1. **APPROVES** the removal of temporary parking restrictions (introduced in 2023) on the following streets:
 - Leopold St;
 - Vincent St/Adelma Rd;
 - Louise St;
 - Sherwood Rd;
 - Hackett Rd (except the 2P restrictions in the car park located outside Kidz Galore which will remain);
 - Garland Rd;
 - Sutcliffe St;
 - Riley Rd;
 - Goldsmith Rd;
 - Stephanie St;
 - Hotchin St; and
 - Kathryn Cres.
2. **RESOLVES** to retain the parking restrictions for a further 12 months to evaluate the service levels and enforcement on the following streets:
 - Betty St;
 - Doonan Rd;
 - Granby Crescent;
 - Melvista Ave; and
 - Bostock Rd.
3. **NOTES** that the existing ‘Authorised Vehicle’ zone along the north verge of Melvista Ave (south verge of College Park) will remain unchanged.

Reason:

Exerting point 2 for a further 12 months to allow the City to work on a business case which might support additional FTE as a result of fines enforcement etc.

Moved: Commissioner Sandri Seconded: Commissioner Caddy

CARRIED UNANIMOUSLY 2-0

For: Commissioner Caddy and Commissioner Sandri
Against: Nil

Background

Prior to 2023, most streets in the West Melvista Precinct had unrestricted parking, with limited “No Parking” and “No Stopping” zones near intersections and reserves. In June



2022 OCM, Council resolved to consult on introducing timed parking to address anticipated traffic impacts from *The Melvista Nedlands* development. Following community feedback, temporary restrictions were implemented in early 2023, including:

- **Two-hour parking (8am–5pm, Mon–Sat)** on one side of selected streets.
- **No Parking (permit holders exempt)** on the opposite side.
- Designated “**Authorised Vehicles Only**” area on College Park verge for construction vehicles.

Table 1 shows details of the existing and previous parking restrictions. These restrictions are also shown in Figure 1.

Table 1: Current and Previous Temporary Parking Restrictions

Street	Section	Previous	Current
Bostock Rd	Melvista Ave – Princess Rd	No restriction	No Parking 8am-5pm Mon – Sat – Permits Exempt (east side) 2P 8am-5pm Mon – Sat Permits Exempt (west side)
Leopold St	Melvista Ave – Princess Rd	No restriction	No Parking 8am-5pm Mon – Sat – Permits Exempt (both sides)
Betty St	Princess Rd – Granby Cres	No parking (west side)	No Parking – Permits Exempt (east side) No Parking (west side)
	Granby Cres – Melvista Ave	No stopping (west side)	No Parking – Permits Exempt (east side) No Stopping (west side)
Doonan Rd	Princess Rd – Melvista Ave	No parking (east side)	No Parking – Permits Exempt (west side) No Parking (east side)
Granby Cres	Betty Rd – Leopold St	No restriction	No Parking 8am-5pm Mon – Sat – Permits Exempt
Vincent St	Princess Rd – Melvista Ave	No restriction	No Parking 8am-5pm Mon – Sat – Permits Exempt
Louise St	Princess Rd – Melvista Ave	No restriction	No Parking 8am-5pm Mon – Sat – Permits Exempt
Stone Rd	Melvista Ave – Goldsmith Rd	No restriction	No Parking 8am-5pm Mon – Sat – Permits Exempt (east side)
Sherwood Rd	Melvista Ave – Goldsmith Rd	No restriction	No Parking 8am-5pm Mon – Sat – Permits Exempt



Hackett Rd	Watkins Rd – Melvista Ave	No restriction	No Parking 8am-5pm Mon – Sat – Permits Exempt
Kathryn Crescent	Hackett Rd – Adelma Road	No restriction	No Parking 8am-5pm Mon – Sat – Permits Exempt (south side) 2P 8am-5pm Mon – Sat – Permits Exempt (north side)
Garland Rd	Watkins Rd – Kathryn Cres	No restriction	No Parking 8am-5pm Mon – Sat – Permits Exempt
Sutcliffe St	Melvista Ave – Hotchin St	No restriction	No Parking 8am-5pm Mon – Sat – Permits Exempt
Melvista Ave	Loton Rd – Stone Rd	No restriction	2P 8am-5pm Mon – Sat – Permits Exempt (north side)
	Stone Rd – Bostock Rd	No restriction	No Parking – Auth Veh Only (north side) No Parking 8am-5pm Mon – Sat – Permits Exempt (south side)
	Bostock Rd – Sutcliffe St	No restriction	No Parking 8am-5pm Mon – Sat – Permits Exempt
Adelma Rd	Melvista Ave – Stephanie St	No restriction	No Parking 8am-5pm Mon – Sat – Permits Exempt
Riley Rd	Stone Rd – Hackett Rd	No restriction	No Parking 8am-5pm Mon – Sat – Permits Exempt
Goldsmith Rd	Stone Rd – Garland St	No restriction	No Parking 8am-5pm Mon – Sat – Permits Exempt
Stephanie St	Garland St – Adelma Rd	No restriction	No Parking 8am-5pm Mon – Sat – Permits Exempt
Hotchin St	Adelma Rd – Sutcliffe St	No restriction	No Parking 8am-5pm Mon – Sat – Permits Exempt

As the development has now been completed, Council committed to engaging the community again to decide whether to retain these restrictions or return to the original arrangements. This was in accordance with a June 2022 Council resolution:

Council Resolution – Ordinary Council Meeting 28 June 2022 (item 16.7)

That Council:

1. approves the proposed consultation with residents, businesses, and community/sporting organisations to introduce timed parking for the streets surrounding the development; and



2. approves the consultation period for the introduction of the timed parking be for a minimum of 28 days and that Councillors receive the Public Submissions de identified.

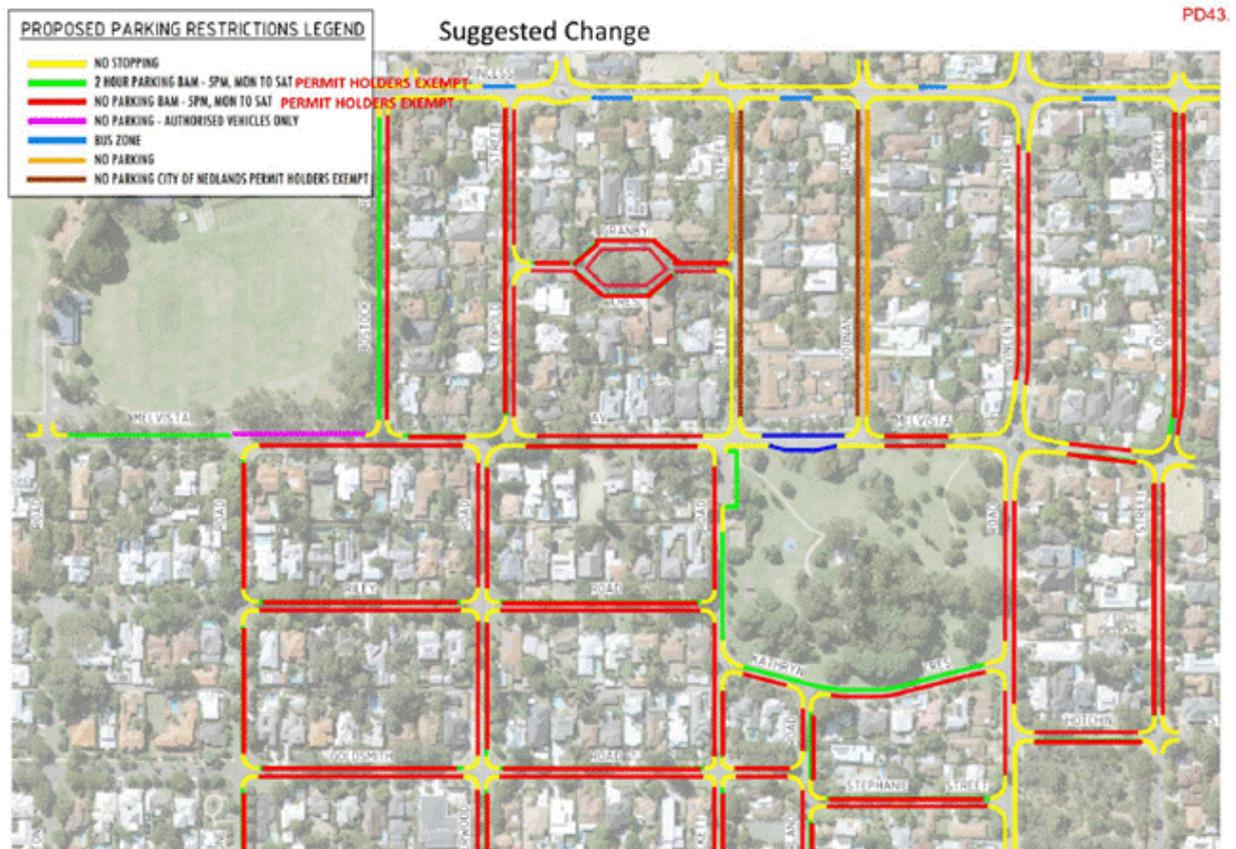


Figure 1: Current Temporary Parking Restrictions

Discussion

It is clear that resident responses are highly correlated with location and that a blanket decision regarding the “keep” vs “revert” decision would not be in the best interest of all residents.

A third option was therefore developed to recommend retention of the parking restrictions in some streets and removal in others.

Residents of streets nearest to the Oryx Melvista were generally in favour of keeping the parking restrictions while those who lived further away were more likely to want the temporary parking restrictions removed.

The exception was Bostock Rd where all of the residents voted in favour of keeping the parking restrictions (despite the distance from the Melvista development) due to periodic events at College Park.

The only street where the survey results were mixed was Louise St. Given the distance from the Melvista development, removal of the temporary parking restrictions from this location is recommended.



Consultation

The City’s “Your Voice” portal was used to obtain feedback from the community during the period 28 November to 22 December 2025. In addition, the City hand delivered about 360 letters to affected residents.

We received 114 responses to the survey with results evenly spread between the two options: “Keep the current parking restrictions” and “Revert to the original parking conditions”. However, once the results were delineated by street, the responses were quite consistent by street as shown below in Figure 2.

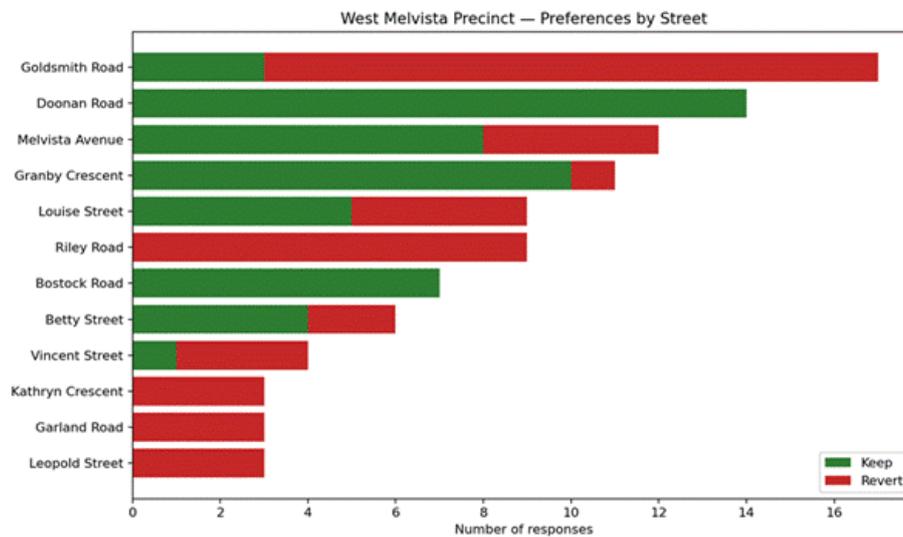


Figure 2: Preference by Street

Table 2: Summary by Street

Street	Keep	Revert	Total	Majority
Goldsmith Road	3	14	17	Revert
Doonan Road	14	0	14	Keep
Melvista Avenue	8	4	12	Keep
Granby Crescent	10	1	11	Keep
Louise Street	5	5	10	-
Riley Road	0	9	9	Revert
Bostock Road	7	0	7	Keep
Betty Street	4	2	6	Keep
Vincent Street	1	3	4	Revert
Kathryn Crescent	0	3	3	Revert
Garland Road	0	3	3	Revert
Leopold Street	0	3	3	Revert
Sutcliffe Street	0	2	2	Revert
Davies Road	0	2	2	Revert



Summary of resident comments:

- Doonan Rd & Betty St:
Keep restrictions; residents report staff/visitor parking spillover from the aged-care facility, narrow carriageways, and bus clearance issues, with requests for more “permits excepted” signage and “no-stopping near crossovers.”
- Melvista Ave:
Keep restrictions; help traffic flow and reduce risks near the roundabout; some ask for traffic calming if/when restrictions remain.
- Bostock Rd (College Park):
Strong support to retain Saturday (winter sport) controls, often specifically the east side of the road; several ask to remove unnecessary park-verge signage and rely on managed verge parking on the park side.
- Riley, Goldsmith, Vincent, Garland, Kathryn, Leopold, Sutcliffe, Davies:
Broad sentiment to revert; reasons include low parking pressure, signage confusion, and desire for visitor parking without annual permits. For Vincent, residents also flag speeding risks and ask the City not to make a “blanket” decision.
- Louise Street:
Mixed responses; residents note fewer stop-sign infringements and visibility benefits since 2023.

Strategic Implications

This item is strategically aligned to the City of Nedlands Council Plan 2023-33 vision and desired outcomes as follows:

Vision: Sustainable and responsible for a bright future

People

2. A healthy, active and safe community.

Place

8. A city that is easy to get around safely and sustainably.

Budget/Financial Implications

The Acting Manager, Engineering & City Projects has advised that the costs associated with the removal of the temporary parking signage can be accommodated within the existing operational budget.

The existing parking restrictions cover a large area, which is difficult for the Rangers to patrol with the existing staffing level.

Legislative and Policy Implications



City of Nedlands Parking and Parking Facilities Local Law 2017.

Conclusion

The temporary parking restrictions introduced in 2023 successfully managed construction-related impacts associated with the Melvista development and provided interim traffic and safety benefits during that period.

With construction now complete, further consultation has demonstrated that parking pressures and community preferences vary significantly by street. A targeted approach retaining restrictions where ongoing impacts remain and removing them where they are no longer required best balances resident amenity, safety and operational efficiency.

The recommended changes reflect clear, street-specific feedback, align with the City's strategic objectives for a safe and accessible transport network and can be implemented within existing budgets and legislative frameworks. Approval of the recommendations will enable the City to transition from temporary measures to an appropriate long-term parking arrangement for the West Melvista Precinct.

Further Information

Nil



18.2 Request for Tender | General Landscape Services

Report Number	TS05.02.26
Applicant	City of Nedlands
Disclosure of Interest	Nil
Voting Requirements	Simple Majority
Authority/Discretion	Review
Contributing Officer	Daniel Lewis - Coordinator Parks
Responsible Officer	Chris Keary - Manager Parks and Environment
Director	Santosh Amasi - Director Technical Services
Attachments	1. CONFIDENTIAL REDACTED - RFT 2025-26.06 General Landscape Services Evaluation and Recommendation Report - signed [18.2.1]

Purpose

The purpose of this report is for Council to accept the evaluation and recommendation for the award of RFT 2025-26.06 General Landscaping Services to ELM (WA) Pty Ltd.

Officer Recommendation and Council Decision

That Council:

1. **APPROVES** the award of the contract for the provision of General Landscape Services in accordance with the City’s Request for Tender number RFT 2025-26.06 and comprising that request, the City’s Conditions of Contract for Goods and Services and the ELM (WA) Pty Ltd tender submission;
2. **INSTRUCTS** the CEO to arrange for a Letter of Acceptance and a Contract document to be sent to ELM(WA) Pty Ltd for execution; and
3. **INSTRUCTS** the CEO to arrange for all other tender respondents to be advised of the tender outcome.

Moved: Commissioner Sandri **Seconded:** Commissioner Caddy

CARRIED UNANIMOUSLY 2-0

For: Commissioner Caddy and Commissioner Sandri

Against: Nil

Background

The City has a requirement to maintain selected public open spaces and streetscapes to ensure facilities are maintained to their full design and horticultural potential, healthy and vigorous, provide an aesthetic appeal, and are monitored for environmentally responsible water usage. The Contractor will be responsible for:

- Garden Maintenance of plants and hard stand areas
- Weed Control



- Pruning of shrubs, trees and bushes
- Mulching in all garden areas
- Maintenance Log, Fault and Condition Report
- Works of an urgent nature
- Traffic Management

Discussion

The Request for Tender was advertised on TenderLink during the period 04 November 2025 until 03 December 2025, receiving eleven (11) submissions. After the closure of the tender period all eleven (11) submissions were analysed and evaluated by voting panel members. As a result of a consensus evaluation process, ELM (WA) Pty Ltd was nominated as the preferred supplier for these services. The submissions were rated against the following criteria:

- Organisational Capacity (20%),
- Demonstrated Experience (20%),
- Specified Personnel (20%),
- Environmental Sustainability (5%),
- Support of Local Businesses (5%), and
- Price (30%, calculated as a ratio of the lowest price, against the tendered price)

The Respondent can commit to measuring objectives and targets to ensure continual improvement which in turn will eliminate defects and can offer resources and an internal organisational capacity of 21%.

The Respondent demonstrated their experience with a variety of high valued long-term contracts, supported by similarities in tasks, scope and issues encountered. With experience contracted for numerous Local Governments, their 'Key People' showcase extensive knowledge in the landscape industry, environmental and quality management and daily operations. The City is confident that ELM (WA) Pty Ltd can complete the requested services to the required standard, and that their offer represents good value for money to the City within the current market.

Consultation

Not required, as works are of an ongoing operational nature only.

Strategic Implications

This item is strategically aligned to the City of Nedlands Council Plan 2023-33 vision and desired outcomes as follows:

Vision: Sustainable and responsible for a bright future

People

2. A healthy, active and safe community.



Planet

5. Climate resilience.

Place

7. Attractive and welcoming places.

Prosperity

9. A vibrant local economy.

Performance

12. A happy, well-informed and engaged community.

Budget/Financial Implications

Based on the scheduled rates the base value of the contract would amount \$84,360 per annum and \$421,800 over a five (5) year term.

Budget provision is available in the Parks and Environment Operational Expenditure Budget (Costing centre 5200) - Materials and Contracts. Costings are to be allocated to the respective parks, reserves and public open spaces serviced in the contract.

Legislative and Policy Implications

Services under this contract will be governed by the following City of Nedlands Policy's:

- Procurement of Goods and Services Policy
- Work Health and Safety Policy Statement

Decision Implications

By endorsing the officer recommendation, a contractor will be appointed to provide the required services to enable the City support delivery of daily maintenance activities required to ensure the selected public spaces and streetscapes within the City of Nedlands are healthy, aesthetically appealing and maintained to their full design.

By not endorsing the officer recommendation, City landscapes in parks, reserves and streetscapes may become unappealing and overgrown, with a clear reduction in the amenity of the areas concerned.

There could also be an increased potential for hazards to arise, placing members of the public at risk of harm. Public liability issues may occur as a result.

Conclusion

Within ELM (WA) Pty Ltd tender submission, they have demonstrated the ability to meet the criteria through their experience with similar services for other Local



Governments. Their qualifications and expertise in horticultural operations, experience and organisational capacity can ensure the City is gaining a high quality of service.

ELM (WA) Pty Ltd scored highly relative to other submissions, the price consideration was also the lowest of all submissions. Their submission demonstrated high quality outcomes from similar work and had an impressive understanding of the requirements outlines in the request. ELM (WA) Pty Ltd presented the best overall value for money.

Further Information

Nil



18.3 Request for Tender | Tree Pruning Services – Streetscapes, Parks, Powerline Clearance & Natural Areas

Report Number	TS06.02.26
Applicant	City of Nedlands
Disclosure of Interest	Nil
Voting Requirements	Simple Majority
Authority/Discretion	Review
Contributing Officer	Daniel Lewis - Coordinator Parks
Responsible Officer	Chris Keary - Manager Parks and Environment
Director	Santosh Amasi - Director Technical Services
Attachments	1. CONFIDENTIAL REDACTED - RFT 2025-26.10 Tree Pruning Services Evaluation and Recommendation Report [18.3.1]

Purpose

The purpose of this report is for Council to accept the evaluation and recommendation for the award of RFT 2025-26.10 Tree Pruning Services – Streetscapes, Parks, Powerline Clearance & Natural Areas to R Hawkins & C N Jones t/as Proarb WA.

Officer Recommendation and Council Decision

That Council:

- 1. APPROVES** the award of the contract for the provision of Tree Pruning Services in accordance with the City’s Request for Tender number RFT 2025-26.10 and comprising that request, the City’s Conditions of Contract for Goods and Services and the Proarb WA tender submission;
- 2. INSTRUCTS** the CEO to arrange for a Letter of Acceptance and a Contract document to be sent to Proarb WA for execution; and
- 3. INSTRUCTS** the CEO to arrange for all other tender respondents to be advised of the tender outcome.

Moved: Commissioner Caddy **Seconded:** Commissioner Sandri

CARRIED UNANIMOUSLY 2-0

For: Commissioner Caddy and Commissioner Sandri
Against: Nil

Background

There are approximately 24,300 trees within the City of Nedlands that are located within streetscapes and parks. In addition, there is an undetermined number of trees located in natural conservation/bushland areas. A proportion of the trees located in streetscapes of the Hollywood Ward are situated under or adjacent to Western Power above ground power distribution/transmission infrastructure.



All trees which are located on public land are under the care, control and management of the City. The City is responsible for maintaining these public assets. The City has limited in-house capacity and capability to undertake essential remedial, and statutory maintenance works on its trees and sought to appoint a Contractor to assist with its maintenance objectives and obligations of these assets.

Discussion

The Request for Tender was advertised on TenderLink during the period 26 November 2025 until 06 January 2026, receiving three (3) submissions. After the closure of the tender period all three (3) submissions were analysed and evaluated by voting panel members. As a result of a consensus evaluation process, Proarb WA was nominated as the preferred supplier for these services. The submissions were rated against the following criteria:

- Environmental Sustainability (10%)
- Demonstrated Skills and Experience of the Organisation to Undertake Projects of a Similar Nature (30%)
- Organisational Capacity (30%)
- Demonstrated Experience (10%)
- Price (20%)

The Respondent has the capacity to deliver the contract requirements, measured by the demonstration of skills and experience through qualifications, certifications and prior project delivery.

Proarb has experience proven through active and previous contracts with the City of Nedlands, Town of Claremont, Perth Zoo and various schools and colleges. Extensive arboriculture and operational certifications are held across staff, including Quantified Tree Risk Assessment (QTRA), chainsaw operations, felling, aerial works, rescue, pruning, spraying, planting, and more. The City is confident that Proarb WA's offer offers good value for money to the City within the current market

Consultation

Not required, as works are of an ongoing operational nature only.

Strategic Implications

This item is strategically aligned to the City of Nedlands Council Plan 2023-33 vision and desired outcomes as follows:

Vision: Sustainable and responsible for a bright future

People

2. A healthy, active and safe community.



Planet

4. Healthy and sustainable ecosystems.

Place

8. A city that is easy to get around safely and sustainably.

Prosperity

9. A vibrant local economy.

Performance

12. A happy, well-informed and engaged community.

Budget/Financial Implications

Based on the scheduled rates the base value of the contract would amount \$106,667 per annum and \$320,000, over a three (3) year term. This is captured within the Materials and Contracts budget for Parks and Environment.

Legislative and Policy Implications

Services under this contract will be governed by the following City of Nedlands Policy's:

- Procurement of Goods and Services Policy
- Work Health and Safety Policy Statement
- Street Tree Policy and Approved Species List

Decision Implications

By endorsing the officer recommendation, the contractor will be appointed to provide tree pruning operations in streetscapes, parks and natural areas. The City of Nedlands will obtain a service that can improve amenity value, repair damage caused by storms, maintain statutory clearance and reduce overall tree risk to the public.

By not endorsing the officer recommendation the City's tree operations and maintenance will cease, creating risk of injury with overhanging, unstable or weak trees. All trees within the City of Nedlands will become overgrown/overhanging creating risk of physical injury, can be unappealing to the public and residence and no response damage created by storms or for any other reason.

Conclusion

Within Proarb WA tender submission, it has been demonstrated that the ability to meet the requirements of the City have been met. Through their experience, certifications and works completed for other Local Governments, supported by their organisational capacity, Proarb presents the best overall value for money.



The price consideration was the lowest of all submissions and the qualitative criteria was scored the highest by the evaluation panel. The City will be gaining a high quality of service for a competitive price.

Further Information

Nil



18.4 Kennedia Lane - Road Rehabilitation (Sections 1 and 2)

Report Number	TS07.02.26
Applicant	City of Nedlands
Disclosure of Interest	Nil
Voting Requirements	Simple Majority
Authority/Discretion	Executive
Contributing Officer	Gabor Bronson - Acting CFO
Responsible Officer	Seeko Johnson - Principal Project Delivery - City Projects
Director	Santosh Amasi - Director Technical Services
Attachments	1. CONFIDENTIAL REDACTED - CONFIDENTIAL - Tender Evaluation Report - RFT 2025-26.08 Kennedia Lane S 1 & S 2.pdf [18.4.1]

Purpose

To seek Council approval to award the contract for the rehabilitation of Kennedia Lane (Sections 1 and 2) in Mount Claremont, following a public Request for Tender process.

Officer Recommendation and Council Decision

That Council:

1. **APPROVES** the award of Contract RFT 2025-26.08 – Kennedia Lane Rehabilitation Sections 1 & 2 to Roads 2000 Pty Ltd for the lump sum contract price (inclusive of GST) as detailed in the confidential tender evaluation.
2. **AUTHORISES** the Chief Executive Officer to execute the Contract and all associated documents.

Moved: Commissioner Caddy

Seconded: Commissioner Sandri

CARRIED UNANIMOUSLY 2-0

For: Commissioner Caddy and Commissioner Sandri

Against: Nil

Background

Kennedia Lane is a residential laneway located in Mount Claremont that provides rear access to adjoining residential properties between Acacia Lane and Adderley Street. The laneway has experienced progressive deterioration over time due to its age, historic construction standards, and ongoing use as a primary access route for residents and service vehicles.

The pavement was originally constructed prior to 1953 and has undergone various patching works over subsequent decades. The last full resurfacing occurred more than 20 years ago. The laneway currently exhibits widespread defects including cracking,



ravelling, delamination, edge break and poor surface conditions, contributing to localised ponding, accelerated pavement deterioration, and reduced amenity for residents.

The overall rehabilitation of Kennedia Lane has been planned as a staged project and divided into three separable sections, being:

- Section 1: Acacia Lane to Rochdale Road
- Section 2: Rochdale Road to Strickland Street
- Section 3: Strickland Street to Adderley Street

Section 3 was delivered separately, with construction completed in January 2026.

This Council report relates solely to Sections 1 and 2.

Council previously considered the upgrade of Kennedia Lane through a Notice of Motion (Item 21.3, Ordinary Council Meeting - 25 June 2024), which identified Kennedia Lane as a priority laneway for upgrade and supported a staged approach to its rehabilitation. The current report gives effect to that Council direction by seeking approval to award the construction contract for Sections 1 and 2 following completion of design and procurement.



Figure 1-1: Site Plan.

Discussion

The City invited suitably qualified contractors to submit tenders for the rehabilitation of Kennedia Lane Sections 1 and 2 under RFT 2025-26.08. The tender was publicly advertised via TenderLink and in accordance with the City's procurement policies and the Local Government (Functions and General) Regulations 1996.

The scope of works for Sections 1 and 2 includes:

1. Cold planning of existing pavement
2. Pavement reconstruction and widening where required



3. Construction of new semi-mountable kerbing and crossover treatments
4. Placement of new asphalt wearing course
5. Traffic management, stakeholder liaison and reinstatement works
6. Provision of as-constructed documentation

Section 1 is approximately 60 metres in length and Section 2 is approximately 115 metres in length, both with a typical seal width of 4-5 metres.

The contract is programmed to commence in March 2026 with an anticipated construction duration of approximately 10 weeks, subject to weather and site conditions.

A tender evaluation was undertaken by an evaluation panel in accordance with the qualitative criteria outlined in the RFT, including relevant experience, key personnel, resources and understanding of the project requirements. The detailed evaluation outcomes are provided separately in the confidential Attachment 2 (Tender Evaluation Report).

Consultation

Internal consultation was undertaken with Engineering and Maintenance, Procurement and Contracts, Finance, and Communications during development of the project and tender process.

Community notification will be undertaken prior to commencement of works, including advising affected residents of the construction program, anticipated start in March 2026, and traffic and access arrangements.

Strategic Implications

This item is strategically aligned to the City of Nedlands Council Plan 2023-33 vision and desired outcomes as follows:

Vision: Sustainable and responsible for a bright future

People

2. A healthy, active and safe community.

Place

8. A city that is easy to get around safely and sustainably.

Budget/Financial Implications

Funding for the Kennedia Lane Sections 1 and 2 rehabilitation is provided within the adopted 2025/26 Capital Works Program under the Roads Program.



Ongoing maintenance costs are expected to reduce as a result of the upgraded pavement and kerbing infrastructure.

Legislative and Policy Implications

The procurement process has been conducted in accordance with:

1. Local Government Act 1995
2. Local Government (Functions and General) Regulations 1996
3. City of Nedlands Procurement Policy
4. City of Nedlands Register of Delegations

Decision Implications

Approval of this item will enable the City to proceed with contract award and construction of Sections 1 and 2 of Kennedia Lane, completing the remaining stages of the laneway rehabilitation project.

If Council does not approve the recommendation, the project will be delayed and the condition of the laneway will continue to deteriorate, with associated safety and pavement condition risks remaining unaddressed.

Conclusion

The rehabilitation of Kennedia Lane Sections 1 and 2 represents a necessary investment in ageing local road infrastructure. The tender process has identified a suitable contractor capable of delivering the works in accordance with the City's technical, safety and quality requirements. Awarding the contract will allow the City to complete the remaining sections of the laneway following the successful delivery of Section 3 in January 2026.

Further Information

Nil



18.5 Revoke Community Friends Groups Policy

Report Number	TS08.02.26
Applicant	City of Nedlands
Disclosure of Interest	Nil
Voting Requirements	Simple Majority
Authority/Discretion	Executive
Contributing Officer	Chris Keary - Manager Parks and Environment Jonathan Allen - Manager Governance and Risk Management
Responsible Officer	Chris Keary - Manager Parks and Environment
Director	Santosh Amasi - Director Technical Services
Attachments	1. Community Friends Groups Policy [18.5.1]

Purpose

The purpose of this report is to seek Council’s approval to revoke the existing policy titled “Community Friends Groups” (see Attachment 1), as the content of this policy is now outdated and is proposed to be consolidated under the City’s broader Volunteer Management Policy.

Officer Recommendation and Council Decision

That Council REVOKES the policy titled “Community Friends Groups”

Moved: Commissioner Sandri Seconded: Commissioner Caddy

CARRIED UNANIMOUSLY 2-0

For: Commissioner Caddy and Commissioner Sandri

Against: Nil

Background

The “Community Friends Groups” policy (which was last reviewed by Council in August 2015) was developed to guide the formation and operation of community volunteers undertaking bushland management and wildlife protection activities within the City’s natural areas.

The policy aims to:

- Support residents wishing to form Community Friends Groups.
- Outline requirements for requesting approval to form a group.
- Ensure alignment with City-endorsed natural area management plans.
- Provide expectations around safety, training, and supervision.

The City is in the process of reviewing its governance processes related to volunteer coordination and risk management. The current policy is now duplicated by existing



broader volunteer governance processes and no longer aligns with contemporary operational practices.

Discussion

The City is currently undertaking improvements to its existing administrative Volunteer Management Framework, which provides consistent governance, training, safety protocols, and support mechanisms for all City volunteers, regardless of program area.

The existing “Community Friends Groups” policy is:

- Outdated, with several provisions now superseded by organisational volunteer processes.
- Operational in nature, rather than strategic, and therefore better suited to a procedure rather than a Council policy.
- Inconsistent with the City’s objective to streamline volunteer management under a single, unified policy.
- Has resulted in different risk management treatment to members of Friends Groups as compared to other City volunteers. This creates gaps in WHS obligations, public liability risk and City insurance coverage.

Revoking the policy will not reduce support for environmental volunteer groups. Instead, it will:

- Provide clearer, more consistent expectations for all volunteers.
- Ensure procedural flexibility in managing risk, safety, and training requirements.
- Enable the City to maintain up-to-date operational procedures without requiring Council approval for minor process changes.

Following revocation, volunteers from ‘Friends Groups’ will fall within the administrations existing Volunteer Management Framework and will continue to be included in the updated version of this framework, once work the current improvement works are complete.

The City will continue to collaborate actively with local residents, community conservation groups, and “friends of” groups to support natural area stewardship.

Consultation

Internal consultation has occurred with the following business units; Parks and Environment, Community Development and Governance.

Environmental volunteers and existing Friends Groups will be informed of the policy revocation and advised of the revised volunteer framework and procedures.

Strategic Implications

This item is strategically aligned to the City of Nedlands Council Plan 2023-33 vision and desired outcomes as follows:



Vision: Sustainable and responsible for a bright future

People

1. Art, culture and heritage are valued and celebrated.
2. A healthy, active and safe community.
3. A caring and supportive community for all ages and abilities.

Planet

4. Healthy and sustainable ecosystems.
5. Climate resilience.

Place

7. Attractive and welcoming places.

Prosperity

10. Active participation in education and lifelong learning.

Performance

11. Effective leadership and governance.
12. A happy, well-informed and engaged community.

Budget/Financial Implications

There are no financial implications associated with revoking this policy.

Legislative and Policy Implications

The current policy contains operational material better suited to internal procedures rather than Council policy.

Revocation supports alignment of all volunteer-related processes under the City's overarching Volunteer Management Framework.

Procedural guidance for natural area volunteers will remain active but managed administratively, enabling more responsive updates.

There are no impediments under State legislation preventing this policy revocation

Revoking this policy does not conflict with any statutory requirements. Volunteer activities will continue to be governed under:

Work Health and Safety Act 2020 (WA)

The City must ensure, so far as is reasonably practicable, the health and safety of volunteers engaged in City-endorsed activities. The updated Volunteer Management Framework provides:

- Risk identification and management procedures
- Requirements for supervision, training, and safe systems of work



- Responsibilities for ensuring work in natural areas is conducted safely

Decision Implications

Governance Implications

- Removes an outdated policy and streamlines volunteer governance.
- Ensures all volunteer programs operate under a single, contemporary framework.

Operational Implications

- Allows the City to update volunteer procedures without Council approval, improving responsiveness to risks, environmental management requirements, and WHS matters.

Risk Management Implications

Revocation reduces organisational risk by:

- Eliminating outdated safety and procedural expectations
- Ensuring consistent application of WHS obligations across all volunteer groups
- Supporting appropriate training, supervision, and risk controls under the Volunteer Framework
- Reducing confusion caused by multiple overlapping policies
- Consistent approach in relation to public liability risk management and LGIS insurance coverage

Conclusion

The “Community Friends Groups” policy is no longer required and is superseded by the City’s broader volunteer management practices. Revocation will streamline governance and ensure volunteer programs are managed under one unified framework.

Council approval is therefore recommended.

Further Information

Nil



Community Friends Groups

KFA	KFA 2 Natural Environment
Status	Council
Responsible Division	Planning & Development Services
Objective	To establish the process by which Community Friends Groups assist in the care of natural areas and wildlife within the City.

Context

The City is committed to the effective management of natural areas and greenways in order to conserve local biodiversity, raise community awareness of environmental issues relating to natural areas and greenways and to encourage active community involvement in the management of natural areas.

Statement

General

- Council will work collaboratively with residents who are prepared to form a Community Friends Group to assist in bushland management and wildlife protection within the City.
 - Residents wishing to form a Community Friends Group are required to formally write to the City requesting permission to form a Community Friends Group.
 - Convenors and members of Community Friends Group are required to ensure that their activities are consistent with the objectives of any management plan Adopted/Amended by Council.
 - Convenors and members should ensure that all work undertaken in natural areas is performed in a safe and effective manner and in accordance with the City's natural area management objectives or Occupational Safety and Health requirements.
 - Convenors and members of Community Friends Group should recognise the need for training and supervision as provided for in the procedures associated with this policy
-

Related documentation

Nil.



Related Local Law/legislation

Local Government Act 1995

Related delegation

Nil.

Review History

25 August 2015 (Report CPS20.15)
24 July 2012 (Report CP31.12) formerly – Bushland Friends Group Policy
28 October 2003 (Report T29.03)
26 February 2002 (Report T4.02)
27 November 2001 (Report T53.01)
25 July 2000 (Report T31.00)



19 DIVISIONAL REPORTS - GOVERNANCE

Nil



20 DIVISIONAL REPORTS - COMMUNITY DEVELOPMENT

Nil



**21 COUNCIL MEMBERS NOTICE OF MOTIONS OF WHICH
PREVIOUS NOTICE HAS BEEN GIVEN**

Nil



22 URGENT BUSINESS APPROVED BY THE PRESIDING MEMBER OR BY DECISION

Nil



23 CONFIDENTIAL ITEMS

Nil



Commissioner Caddy proposed a Procedural Motion.

Procedural Motion and Council Decision

That sections 9.5 and 10.1a of the Standing Orders Local Law 2016 be REINSTATED.

Reason:

Standing Orders were reinstated to maintain order and procedural consistency.

Moved: Commissioner Caddy Seconded: Commissioner Sandri

CARRIED UNANIMOUSLY 2-0

For: Commissioner Caddy and Commissioner Sandri

Against: Nil



24 DECLARATION OF CLOSURE

I would acknowledge the work that Lorraine Driscoll has done for the City, acting in the Director Corporate and Community Performance. Her role ends on 20 February 2026.

We are also welcoming Noelene Jennings as a Director to lead the Corporate and Community Directorate.

As of tomorrow afternoon at 4.00pm, once the nominations are closed for the election, the Commissioners will go into Caretaker mode. For the upcoming Council Meetings, Council can only deal with items that are required to be dealt with under a written law. We have sought clarification from the Department of Local Government, and they will keep a fairly strict eye on what we are actually considering over the next Council Meetings.

There being no further business, the Presiding Member declared the meeting closed at 5:48pm.