



Corporate & Strategy Reports

Committee Consideration – 8 April 2014
Council Resolution – 22 April 2014

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CPS15.14	List of Accounts Paid – February 2014
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Committee	8 April 2014
Council	22 April 2014
Applicant	City of Nedlands
Officer	Rajah Senathirajah – Manager Finance
Director	Michael Cole – Director Corporate & Strategy
Director Signature	
File Reference	Fin/072-17
Previous Item	Nil

Executive Summary

In accordance with Regulation 13 of the *Local Government (Financial Management) Regulations 1996* Administration is required to present the List of Accounts Paid for the month to Council.

Recommendation to Committee

Council receives the List of Accounts Paid for the month of February 2014 (Refer to Attachment).

Strategic Plan

KFA: Governance and Civic Leadership

This report will ensure the City meets its statutory requirements.

Background

Regulation 13 of the *Local Government (Financial Management) Regulations 1996* requires a list of accounts paid to be prepared each month showing each account paid since the last list was prepared:

1. the payee's name;
2. the amount of the payment;
3. the date of the payment; and
4. sufficient information to identify the transaction.

The list is to be presented to the Council at the next ordinary meeting of the Council after the list is prepared and recorded in the Minutes of that meeting.

Discussion

The list of accounts paid for February 2014 is attached and is presented to Council.

Consultation

Required by legislation:

Yes ☐

No ☒

Required by City of Nedlands policy:

Yes ☐

No ☒

Legislation / Policy

This report meets the requirements of *Regulation 13 of the Local Government (Financial Management) Regulations 1996*.

Budget/Financial Implications

Not applicable.

Risk Management

The Accounts Payable procedures ensure that no fraudulent payments are made by the City, and these procedures are strictly adhered to by the officers. These include the final vetting of approved invoices by the Finance Manager and the Director of Corporate Services (or designated alternative officers).

Conclusion

The list of accounts paid for the month of February 2014 complies with the relevant legislation and can be received by Council.

Attachments

1. List of Accounts Paid – February 2014
2. Purchasing Card Expenses - February (Statement period 29th January – 28th February 2014)



CITY OF NEDLANDS

All Payments 1/2/2014 to 28/2/2014

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Chq/Ref	Pavee	Date	Amount	Tran	Description	Amount
NAB - Municipal Account						
CHEQUE						
59276	CITY OF NEDLANDS - CHEQUE	07/02/2014	-222.60	INV	RECOUP ADMIN PETTY CASH 070214	222.60
59277	MR B G HODSDON	07/02/2014	-2,125.00	INV	COUNCILLORS ALLOWANCE FEB 14	2,125.00
59278	WATER CORPORATION	07/02/2014	-2,502.83	INV	RD VERGE BAIRD AVE TO 17/1/14	75.59
				INV	RD VERGE SMTH RD NEDLANDS TO 17/1/14	81.72
				INV	RD VERGE STIRLING HWY NEDLANDS TO 17/1/14	12.26
				INV	TENNIS COURTS R28416 DRAPER ST FLOREAT TO 17/1/14	232.54
				INV	CAR PARK 15 HAMPDEN RD TO 17/1/14	59.25
				INV	GARDEN R 1 HAMPDEN RD LOT VERGE TO 17/1/14	51.08
				INV	GARDEN 55 HAMPDEN RD VERGE NEDLANDS TO 17/1/14	10.22
				INV	RESERVE 42 LEURA ST TO 17/1/14	108.28
				INV	GARDEN R 1 HAMPDEN RD LOT VERGE TO 17/1/14	32.69
				INV	GARDEN R WILLIAMS RD NEDLANDS LOT VERGE TO 17/1/14	96.02
				INV	RD VERGE 9999 HAMPDEN RD NEDLANDS TO 17/1/14	28.60
				INV	DRINKING TAP KARELLA ST NEDLANDS TO 20/1/14	20.43
				INV	GDN 1 FINCH WAY MTC TO 20/1/14	351.40
				INV	RESERVE MONTGOMERY AVE MTC LOT 11694 RES 42170 TO	221.62
				INV	RD VERGE ALFRED RD MTC TO 20/1/14	6.25
				INV	DRINKING TAP CALADENIA PDE MTC TO 20/1/14	6.13
				INV	ADDERLEY ST MT CLAREMONT	1,108.75
59279	LAVAN LEGAL	07/02/2014	-3,916.00	INV	COURT COST AWARDED M PIRONE PTY LTD	3,916.00
59280	KELLIE DAGG	07/02/2014	-520.96	INV	VOLUNTER KELLIE DAGG VEHICLE USE COSTS	520.96
59281	FINES ENFORCEMENT REGISTRY	07/02/2014	-3,354.00	INV	LONDGEMENT OF UNPAID INFRINGEMENT	3,354.00
59282	RETAIL EMPLOYEES SUPERANNUATION FUN	07/02/2014	-1,147.31	INV	7 - 7-14-6-16-7	1,147.31
59283	WATER CORPORATION	07/02/2014	-6,673.28	INV	HALL R37093 DRAPER ST FLOREAT LOT 11682 TO 17/1/14	188.08
				INV	INFANT HEALTH CENTRE RESERVE R24029 DRAPER ST	53.97



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Chq/Ref	Pavee	Date	Amount	Tran	Description	Amount
				INV	BOWLING CLUB R15752 SMYTH RD NEDLANDS TO 17/1/14	385.07
				INV	HOUSE 110 SMYTH RD NEDLANDS TO 17/1/14	192.08
				INV	OFFICES 69-71 STIRLING HIGHWAY TO 17/1/14	399.85
				INV	RD VERGE BROCKWAY RD MTC TO 21/1/14	61.34
				INV	L 498 SALTSpray CT SWANBOURNE LOT 498	2.04
				INV	3 BROOME ST NEDLANDS LOT 341-343	126.67
				INV	118 WOOD ST SWANBOURNE LPT 368	110.32
				INV	11 SAYER ST SWANBOURNE LOT 150	139.83
				INV	282 MARINE PDE SWANBOURNE LOT 403	699.27
				INV	KIRKWOOD RD SWANBOURNE LOT 368	240.36
				INV	INFANT HLTH CNT 25 SRICKLAND ST MT CLATEMONT	39.67
				INV	BEACH FACILITIES AT MARINE PDE SWANBOURNE LOT 372	83.76
				INV	ROUNDBOUT AT NORTH ST SWANBOURNE	22.47
				INV	CLUB AT ODERN CR SWANBOURNE LOT 367	271.49
				INV	CHNAGE ROOMS AT MARINE PDE SWANBOURNE	521.58
				INV	BROWNE AV DALKEITH LOT 106	1,094.51
				INV	SADLIER ST DALKEITH	2,040.92
59284	MS PENNY SUTHERLAND	14/02/2014	-77.40	INV	COURSE REFUND - CANCELLED COURSE TERM 1 2014	77.40
59285	MS IRENE LING	14/02/2014	-206.10	INV	TERM1 2014 NEEDLECRAFT & PILATES CLASS WITHDRAWAL	206.10
59286	PATRICIA HALL	14/02/2014	-75.60	INV	VEHICLE REIMBURSEMENT	75.60
59287	ALINTA GAS	14/02/2014	-34.40	INV	ALLEN PK CHNAGEROOMA(301013-040214)	34.40
59288	BREALEY PLUMBING SERVICE	14/02/2014	-308.00	INV	REPAIR DRINKING FOUNTAIN AT HOLLYWOOD RESERVE.	308.00
59289	W BROWN	14/02/2014	-250.00	INV	LIBRARY BENCHMARKING WITH LGAS: SUBIACO, SOUTH	250.00
59290	CITY OF NEDLANDS - CHEQUE	14/02/2014	-876.05	INV	RECOUP PETTY CASH TRESI 040214	191.95
				INV	NCC PETTY CASH 140214	463.55
				INV	RECOUP ADMIN PETTY CASH 140214	220.55
59291	WATER CORPORATION	14/02/2014	-278.09	INV		239.27
				INV		8.17
				INV	BIRKDALE ST FLOREAT	30.65



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59292	ALINTA GAS	21/02/2014	-85.70	INV	MTC COMMUNITY (01/11/13-05/0/214)	85.70
59293	ASSAABLOY ENTRANCE SYSTEMS AUST PT	21/02/2014	-313.50	INV	SERVICING OF NEDLANDS LIBRARY DOORS- CAR PARK	313.50
59294	CITY OF NEDLANDS - CHEQUE	21/02/2014	-443.20	INV	NED LIB RECOUP PETTY CASH 210214	334.70
				INV	RECOUP ADMIN PETTY CASH 210214	108.50
59295	FORPARK AUSTRALIA	21/02/2014	-752.40	INV	SCOTCH SEAT WITH GREEN POWDER COAT FRAME AND	752.40
59296	THE BEEMAN	21/02/2014	-370.00	INV	REMOVE ESTABLISHED BEEHIVE FROM VERGE TREE	370.00
59297	TOWN OF CLAREMONT	21/02/2014	-123.00	INV	PAYMENT FOR LOST BOOKS	123.00
59298	WATER CORPORATION	21/02/2014	-2.05	INV	PARK AT DRIFTWOOD PL SWANBOURNE LOT 300	2.05
59299	WEST COAST SHADE	21/02/2014	-638.00	INV	REMOVE, REPAIR AND INSTALL DAMAGED SHADE SAIL AT	638.00
59300	CAROLINE KIRKBY	21/02/2014	-331.50	INV	REFUND OF WEDDING BOOKING	331.50
59301	MRS JEAN SIMMONDS	21/02/2014	-189.00	INV	COURSE REFUND TERM 1 2014	189.00
59302	MRS B GREENHALGH	21/02/2014	-128.00	INV	COURSE REFUND TERM 1 2014 LESS 20% ADMINISTRATION	128.00
59303	MR JACK WOOD	21/02/2014	-77.40	INV	IPAD COURSE REFUND TERM 1 2014	77.40
59304	MS LIZ BAN	21/02/2014	-160.00	INV	COURSE WITHDRAWL DUE TO MEDICAL REASON TERM 1 2014	160.00
59305	MS ELIZABETH HOOPER	21/02/2014	-144.00	INV	COURSE WITHDRAWL DUE TO MEDICAL REASON TERM1 2014	144.00
59306	MS MARLENE NOEL	21/02/2014	-189.00	INV	TERM1 COURSE WITHDRAWAL DUE TO MEDICAL REASON	189.00
59307	MS LOUISE WYNTER	21/02/2014	-189.00	INV	CANCEL SEWING CLASS DUE TO LACK OF ENROLMENTS	189.00
59308	IINET LTD	24/02/2014	-649.75	INV	COMPUTER NETWORK FEES	649.75
59309	AMP FLEXIBLE LIFETIME SUPER	26/02/2014	-1,788.44	INV	83 - 83-14-17-18-83	1,788.44
59310	AUSTRALIAN CATHOLIC SUPERANNUATION	26/02/2014	-372.14	INV	8 - 8-14-17-18-8	372.14
59311	AUSTRALIAN SUPER - WESTSCHEME DIVIS	26/02/2014	-2,547.12	INV	68 - 68-14-17-18-68	623.32
				INV	81 - 81-14-17-18-81	105.31
				INV	92 - 92-14-17-18-92	108.52
				INV	95 - 95-14-17-18-95	1,212.46



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				INV 40	- 40-14-17-18-40	367.08
				INV 12	- 12-14-17-18-12	130.43
59312	CITY OF NEDLANDS - CHEQUE	26/02/2014	-360.15	INV	RECOUP PETTY CASH 280214	360.15
59313	COLONIAL FIRST STATE - FIRSTCHOICE	26/02/2014	-337.98	INV	11 - 11-14-17-18-11	337.98
59314	COMMONWEALTH BANK GROUP SUPER	26/02/2014	-869.67	INV	2 - 2-14-17-18-2	869.67
59315	HESTA SUPER FUND	26/02/2014	-815.42	INV 78	- 78-14-17-18-78	391.34
				INV 98	- 98-14-17-18-98	424.08
59316	HOST PLUS SUPERANNUATION FUND	26/02/2014	-644.88	INV	41 - 41-14-17-18-41	644.88
59317	KINETIC SUPER	26/02/2014	-377.12	INV	94 - 94-14-17-18-94	377.12
59318	LOCAL SUPER DIVISION OF STATEWIDE S	26/02/2014	-1,830.76	INV	69 - 69-14-17-18-69	1,830.76
59319	MLC NOMINEES PTY LIMITED	26/02/2014	-319.37	INV	65 - 65-14-17-18-65	319.37
59320	MTAA SUPERANNUATION FUND	26/02/2014	-885.87	INV 66	- 66-14-17-18-66	357.32
				INV 82	- 82-14-17-18-82	528.55
59321	PBTL-LIFETIME SUPERANNUATION FUND	26/02/2014	-204.96	INV	62 - 62-14-17-18-62	204.96
59322	PORTFOLIOCARE SUPER SERVICE	26/02/2014	-821.82	INV	5 - 5-14-17-18-5	821.82
59323	RETAIL EMPLOYEES SUPERANNUATION FUN	26/02/2014	-564.99	INV 7	- 7-14-17-18-7	421.95
				INV 93	- 93-14-17-18-93	143.04
59324	SUNSUPER SUPERANNUATION FUND	26/02/2014	-162.80	INV	91 - 91-14-17-18-91	162.80
59325	UNISUPER LIMITED	26/02/2014	-755.82	INV 67	- 67-14-17-18-67	465.00
				INV 76	- 76-14-17-18-76	290.82
59326	***** CANCELLED *****	26/02/2014	0.00			
59327	WATER CORPORATION	26/02/2014	-5,595.43	INV	BOWLING CLUB AT JUTLAND PDE LOT 10693	234.72
				INV	SPORTS GROUND AT BEATRICE RD LOT 10693	449.24
				INV	INFANT HEALTH CENTRE AT 97A WARATAH	858.52
				INV	PARK AT MELVISTA AV LOT RES 1669	477.48
				INV	CENTRE AT MELVISTA AV LOT RES 1669	118.14
				INV	CLUB AT 140 MELVISTA AV LOT RES 1669	287.84
				INV	RESERVE AT VICTORIA AV LOT 10694 RES 1624	2.04



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				INV	RESERVE AT L 61 VICTORIA AV LOT 61 RES 1627	2.04
				INV	CLUB AT VICTORIA AV LOT 10693 RES 1668	403.45
				INV	RESERVE AT L116 ADELMA TD LOT LOC 116	2.04
				INV		191.32
				INV	RESERVE AT R17391 BIRDWOOD PDE LOT RES 17391	2.05
				INV	RESERVE AT R NARDINA CR LOT RESERVE	504.62
				INV	GARDEN AT R VIX ST LOT VERGE WATERING	4.09
				INV	RESERVE AT R22573 WAVELL RD LOT RESERVE 22573	2.04
				INV	TENNIS COURTS AT BRUCE ST LOT RES 1669	266.92
				INV	RESERVE AT L792 ESPLANADE LOT 792 FORSHORE	26.56
				INV	DAYCARE CENTER AT JUTLANDE PDE LOT 10307 RES	100.60
				INV	COMMON NON RES AT JUTLANDE PDE LOT 10693	896.88
				INV	AMENITIES AT BROADWAY LOT RES 22527,34322	601.39
				INV	L 116 HACKETT RD LOT 3857	153.23
				INV	33 GENESTA CR LOT 825	4.09
				INV	GRADEN AT R SUTCLIFFE ST LOT STREET VERGE	2.05
				INV	23 VINCENT ST LOT VERGE UTSIDE 66	4.08
59328	MRS FIONA GRAHAM	26/02/2014	-160.00	INV	FRENCH ABSOLUTE BEGINNERS WITHDRAW DUE TO ILLNESS	160.00
59329	MS ELITA CARSON	26/02/2014	-126.00	INV	COURSE REFUND	126.00
59330	MR J A & MRS J A WEBER	26/02/2014	-934.26	RFND	OVERPAYMENT REFUND	934.26
59331	MS LULU SCHUBACK	26/02/2014	-128.00	INV	COURSE REFUND	128.00
59332	CITY OF NEDLANDS - CHEQUE	28/02/2014	-215.80	INV	ADMIN PETTY CASH RECOUP 26/2/14	215.80
Total CHEQUE			- \$48,171.92			
EFT						
PY01-17	NAB - MUNICIPAL ACCOUNT	11/02/2014	-291,564.08			
PY01-18	NAB - MUNICIPAL ACCOUNT	25/02/2014	-306,074.75			
665	EFT TRANSFER: - 06/02/2014	07/02/2014	-166,802.57	665.11035-01	Total Packaging WA Pty Ltd	
				INV	25 CARTONS POOCH BAGS	2,145.00
				665.11576-01	NVMS Pty Ltd	



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<u>Chq/Ref</u>	<u>Pavee</u>	<u>Date</u>	<u>Amount</u>	<u>Tran</u>	<u>Description</u>	<u>Amount</u>
				INV	Env Health: software update for B&K SLM both	756.80
665.11634-01	Ms N Horley			INV	COUNCILLORS ALLOWANCE FEB 14	2,125.00
665.11693-01	Landmark Engineering & Design			INV	Parkway Bench Seat	1,293.11
				INV	Parkway Bench Seat In ground installation.	1,348.11
665.11975-01	JLR Pumps			INV	Flow test	1,440.01
665.12097-01	Kevrek (Australia) Pty Ltd			INV	On site service and repairs and load test on	510.95
665.12118-01	Councillor I Argyle			INV	COUNCILLORS ALLOWANCE FEB 14	2,125.00
665.12350-01	Capital Recycling			INV	Cartage of Concrete Waste fom John XXIII Depot	7,860.24
665.12532-01	Total Eden Pty Ltd			INV	50 x 4 inch (100mm) Hunter pop-up sprinklers & 50	795.44
				INV	Associated irrigation prts and fittings for 20mm	684.92
665.12544-01	Councillor T P James			INV	COUNCILLORS ALLOWANCE FEB 14	2,125.00
665.12648-01	Mt Claremont Newsround			INV	Newspaper for Mt Claremont January 2014 - June	119.78
				INV	Newspaper for Mt Claremont January 2014 - June	113.68
665.12682-01	Synergy			INV	U A LOT 3128 Esplanade(18/12/13-210114)	598.60
				INV	ELECTRICITY	20,161.90
665.12743-01	Active Transport & Tilt Tray Svces			INV	Transport hino fleet no 801 from depot to wa hino	176.00
665.12841-01	Flexipole Industries Pty Ltd			INV	Supply 40 x LT002 1200 x 90 x 90 elegant bollards	3,027.20
665.12960-01	Atlantic Therapy Services			INV	Assist in Day Respite Centre at NCC on 2nd 2014	247.53
665.12985-01	Mr R M Hipkins			INV	MAYORAL ALLOWANCE	7,577.92
665.13010-01	Quick Colourprint			INV	250 Business Cards and Name Badge for Councillor	106.95
665.13024-01	Luna Palace Joint Venture			INV	Adult movie tickets - vol recognition	600.00
665.13093-01	D & T Asphalt Pty Ltd					



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				INV	Supply and lay black asphalt of 102m2 at \$21 per	2,356.20
665.13095-01					Rentokil Initial Pty Ltd	
				INV	6 Month Standing order for interior plantscape	341.04
665.13129-01					Quality Traffic Management Pty Ltd	
				INV	Installation, maintenance and removal of traffic	1,111.15
				INV	Traffic Management for Beecham Rd, 2 Controllers,	395.91
665.13220-01					Lightning Towing	
				INV	STANDING ORDER - Abandoned Vehicle Towing -	132.00
665.13306-01					Mr R M Binks	
				INV	COUNCILLORS ALLOWANCE FEB 14	2,125.00
665.13347-01					Speedy Hire	
				INV	Hire of Portable toilet for John XXIII Depot	194.84
665.13402-01					Wavesound Pty Ltd	
				INV	Renewal Transparent Langauges and Universal class	3,300.00
665.13412-01					Quick Corporate Australia	
				INV	Web Order 535112	151.16
665.13534-01					Nu-Trac Rural Contracting	
				INV	Beach Cleaning Service, including removal of	1,330.00
665.13713-01					Kinetic Health Group Pty Ltd	
				INV	Pre-employment medical - Amy PRICE - Local	156.20
665.13723-01					WILROOF Australia	
				INV	Replace tiles to sections of Administration roof	28,369.00
665.13812-01					Mrs N Ceric	
				INV	Reimbursement 50% of Mobile	60.00
665.13818-01					Civic Legal	
				INV	Proposed raod and damage works - Adams Rd Dalkeith	165.00
665.13824-01					ALS Library Services Pty Ltd	
				INV	Standing order for Adult Library Stock Mt	117.68
				INV	Standing order for Adult Library Stock Mt	84.60
665.13856-01					Councillor J Porter	
				INV	COUNCILLORS ALLOWANCE FEB 14	2,125.00
665.13857-01					Councillor L McManus	
				INV	COUNCILLORS ALLOWANCE FEB 14	2,125.00
665.13872-01					The WRB & SV Hassell Superannuation	
				INV	COUNCILLORS ALLOWANCE FEB 14	3,332.00
665.13905-01					Marketforce Express Pty Ltd	
				INV	Wessub Western Suburbs Weekly	283.14
665.13992-01					Get Wet Ponds & Aquariums	



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				INV	Fish Tank Servicing - City of Nedlands Front	99.00
665.14004-01					Drainflow Services Pty Ltd	
				INV	Educting Services in accordance with RFT	6,784.80
665.14071-01					M Devine	
				INV	Tutor payment School Holiday Cartoons + Drama	480.00
665.14123-01					J D Wetherall	
				INV	COUNCILLORS ALLOWANCE	2,125.00
665.14199-01					Integracom Management Group	
				INV	Telecommunication Traineeship	1,600.00
				INV	Telecommunication Traineeship	1,600.00
665.14232-01					Mr G Hay	
				INV	COUNCILLORS ALLOWANCE FEB 14	2,125.00
665.14233-01					Ms K A Smyth	
				INV	COUNCILLORS ALLOWANCE FEB 14	2,125.00
665.14235-01					FinHQ Wrap I Super & Pension	
				INV	Nigel Shaw 102423878(MC)	2,125.00
665.14241-01					King.S Contracting	
				INV	Walpole St, Swanbourne	1,546.05
665.14246-01					The Residential Planning Consultant	
				INV	Invoice # - 1314-024-024-1 - Mr Andrew Gizariotis	5,060.00
				INV	Andrew Gizariotis 9/12/13-24/12/13	4,906.00
665.14252-01					All Fencing Perth	
				INV	CNR KENNEDIA AND OLEARIA	950.00
				INV	DALKEITH RD	1,050.00
665.14276-01					G Stubber	
				INV	Stationery	118.35
665.145-01					Protector Alsafte Pty Ltd	
				INV	Mossie / fly netting (head protection) and	109.12
				INV	Mossie / fly netting (head protection) and	27.28
665.2262-01					Elliott's Irrigation Pty Ltd	
				INV	Refitting or replacement of Irrigation for houses	3,650.81
665.4500-01					McLeods Barristers & Solicitors	
				INV	Matter No. 31361 Advice on ownership of 20 Betty	254.65
				INV	Retain Fee for 2013/14	5,500.00
665.4945-01					Sheppard's Newsround	
				INV	NEWSPAPER DELIVERY (29/12/13-25/1/14)	76.00
665.5682-01					WA Hino Sales & Service	
				INV	Left front indicator assembly. Quote No 21742.	197.34



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				665.6600-01	St John Ambulance Association in	
				INV	First aid kits restock 2014	1,138.57
				665.6983-01	Telstra Corporation Ltd	
				INV	PHONE CHARGES MCL (170213-160214)	89.95
				665.741-01	Boyan Electrical Services	
				INV	Depot and Planning dep administration	203.50
				INV	Administration - Planning dep	99.00
				INV	Foreshore 3 - Supply and install 7 lamps, 1 lamp	1,699.50
				665.760-01	Brealey Plumbing Service	
				INV	Installation and testing of Backflow prevention	946.00
				INV	unblock drain at maisonettes	253.00
				665.8240-01	Western Maze Pty Ltd	
				INV	Collection of Verge waste from Area 11	10,343.63
				INV	Collection of verge waste in Area 10	4,349.50
				665.8242-01	Western Metropolitan Regional Council	
				INV	WASTE DISPOSAL	944.43
				665.860-01	Bunnings Group Limited	
				INV	BUILDING SUPPLIES	26.03
				665.897-01	Cabcharge Australia Limited	
				INV	Standing Order - Cabcharge 6 Months	6.00
666	EFT TRANSFER: - 11/02/2014	07/02/2014	-2,087.25	666.14176-01	Advanced Consulting	
				INV	OSH consultancy service - Ashley Cole -	2,087.25
667	EFT TRANSFER: - 14/02/2014	14/02/2014	-576,421.49	667.10731-01	Green Skills (Eco Jobs)	
				INV	Hire of Ecojobs Casual Staff	500.50
				667.10881-01	Mrs D A Strahan	
				INV	Reimbursement of Pizza Cost	193.70
				667.11068-01	Graffiti Busters	
				INV	GRAFFITI REMOVAL	242.00
				667.11296-01	Budget Rent a Car	
				INV	Rental of 1 Tonne utility for 2 weeks Res No	267.22
				667.11371-01	R & R Pool & Security Fencing	
				INV	Supply and Install straight top basic fencing as	1,340.00
				667.11559-01	Icon Septech Pty Ltd	
				INV	1800mm Diameter access cover to suit 1800	1,751.09
				INV	515W1800 - 1800x1200 soakwells - Stock	7,441.86
				667.12044-01	Tree Surgeons of WA	
				INV	Works at various loc as pe quote 96778	22,580.80



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667.12079-01					Complete Pest Management Services	
INV					Pre Demolition Rat baiting of 4 garages at back	190.00
667.12180-01					Artist's Chronicle	
INV					Annual listing ON View Tresillian Exhibitions	450.00
INV					20 copies of rtists Chronicle. November edition	33.00
667.12256-01					Planning Institute Australia WA	
INV					For Planners Series Registration - Phoebe	160.00
667.12292-01					Charles & Veronica Soto	
INV					Catering for term volunteers July/August and	26.70
INV					Catering for term volunteers July/August and	71.20
INV					Catering for term volunteers July/August and	64.20
INV					Catering for term volunteers October/ November	44.50
INV					Catering for term volunteers October/ November	170.00
INV					Catering for term volunteers October/ November	87.40
INV					Catering for Tresillian Xmas party 2013	385.00
667.12317-01					Techsand Pty Ltd	
INV					Remove slab footpath on Walpole st Swanbourne	14,974.00
667.12427-01					R Hawker	
INV					Milage Claim for library volunteers	45.43
INV					Vehicle Reimbursement	45.75
667.12472-01					WA Events & Projects	
INV					Summer Concerts Event Management -Payment 2	10,700.00
667.12580-01					LG NET	
INV					Employment Advertisement - Rangers Coordinator -	165.00
667.12644-01					Insight CCS	
INV					Standing order Insight after hours call service	347.58
667.12682-01					Synergy	
INV					ELECTRICITY (25/12/13-24/01/14)	41,281.00
INV					ELECTRICITY (281213-270114)	1,478.10
667.12735-01					Comfort Keepers	
INV					Provision of domestic assistance to HACC clients	327.99
INV					Provision of domestic assistance to HACC clients	51.35
667.12765-01					Perthwaste Pty Ltd	
INV					Kerbside Prepayment March 2014	45,000.00
667.12777-01					Perth Irrigation Centre	
INV					Irrigation parts for Foreshore 3	228.97
INV					Battery controllers and irrigation fittings	737.47
INV					3 x Boxes of Hunter I40 Sprinklers & 2 x Boxes of	3,656.59



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				INV	Melvista Park - 60 x Hunter steel sprinklers I25	4,473.00
667.12829-01	UHY Haines Norton			INV	Vanaja Jayaraman Training - FBT Basics Refresher	220.00
667.12885-01	Raeco/CEI Pty Ltd			INV	stationery Mount Claremont library	349.52
667.12933-01	Ms M Granich			INV	Reimbursement of Course fee	584.00
667.13042-01	Totally Workwear - Mount Hawthorn			INV	Stubbies Hoop Shirt - Derek Eddy	385.80
				INV	Stubbies Hoop Shirt - Leanne Barnes	498.40
667.13129-01	Quality Traffic Management Pty Ltd			INV	Installation, maintenance and removal of Traffic	5,890.48
				INV	Installation, maintenance and removal of	16,360.11
				INV	West coast highway & North St Lane closers	2,178.00
667.13170-01	Paperbark Technologies			INV	14a Karella St NEDLANDS .Supply Arborist report	500.00
				INV	22 Verdun St NEDLANDS. Suppy Arboridt Report for	415.00
667.13296-01	Mr D Kelsall			INV	Sundry Projects - Heritage Advice - Review	165.00
				INV	Application for Development Approval for Lemnos	783.75
				INV	Heritage Comment - DA ST Andrews Church 177	165.00
667.13369-01	Data#3 Limited			INV	Logitech Wireless Combo MK270 - keyboard and	55.00
				INV	Brother QL-570 Label Printer	93.50
				INV	Samsung C450 24" wide (16:10) Led, 1920x1200,MS	423.50
667.13384-01	Harvey Fresh			INV	Weekly Milk Delivery - January - June 2014	69.39
667.13392-01	Universal Fencing			INV	Continued Hire of 12m x 1.8m Temp fencing for	350.00
667.13404-01	Apple Pty Ltd			INV	Iphone 5S Space Gray 16GB-AUS for Nathan Deery	869.00
667.13412-01	Quick Corporate Australia			INV	Web Order 538957	182.52
				INV	Web Order 536866	158.04
				INV	Web Order 536866	521.92
				INV	2014 Diaries for depot staff	234.33
667.13443-01	Centurion Temporary Fencing			INV	Temprary Fencing - Olearia Lane sump - 2 months	352.00



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667.13480-01	DU Electrical Pty Ltd					
INV		Paul Hasluck Reserve	a) Install SD50 controller			3,643.20
INV		Supply & install modem, antenna	Highview Park			1,200.10
INV		Supply & install modem, antenna	Dot Bennet Park			1,426.70
INV		Supply & install modem, antenna	David Cruickshank			1,426.70
INV		Supply and install modem, antenna	MTC Oval			1,426.70
INV		Supply and install modem, antenna	Harris Park			1,426.70
667.13536-01	Recovre Pty Ltd					
INV		Ergonomics Assessment - Kausal, Rita	- NCC			478.50
667.13537-01	First Five Minutes Pty Ltd					
INV		Provision of 1 x deputy chief warden cap and 4 x				93.50
667.13628-01	Liquor Barons Dalkeith					
INV		Volunteers Recognition Supplies				94.00
667.13678-01	Marindust Sales & Ace Flagpoles					
INV		Internal Halyard Flag Pole Keys				58.08
667.13733-01	West Coast Spring Water P/L					
INV		15 liter water btl for PROCC	2013/14			21.75
INV		15L Cooler bottle water supply to NCC				36.25
667.13778-01	Asphalt In A Bag Pty Ltd					
INV		asphalt in a bag road repair				1,768.75
667.13824-01	ALS Library Services Pty Ltd					
INV		Standing order for Junior Library Stock	Nedlands			58.88
667.13905-01	Marketforce Express Pty Ltd					
INV		Employment Advertisement - Tree Maintenance				514.18
INV		The West Advert Lineage Advert for RFT				525.46
INV		The West Advert Lineage Advert for RFT				498.99
INV		Employment Advertisement - Mower Operator				514.18
INV		Advertisement of incorporation of Mayo				141.50
667.13932-01	Information Management Group Pty Lt					
INV		Offsite Tape Storage Charges	01/01/14 - 31/01/14			114.40
667.13946-01	Plants and Garden Rentals					
INV		six month hire & maintenance	1 x 200mm desktop			281.60
667.13977-01	Engineering Approvals					
INV		Engineering DCU Consultancy Services -				700.00
667.14004-01	Drainflow Services Pty Ltd					
INV		Educting Services in accordance with RFT				17,821.10
667.14052-01	Mr G K Trevaskis					
INV		Internet Reimbursement (080214-080314)				59.95



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667.14139-01					Perth Asbestos Removal Company	
INV					Environmental Health dumped asbestos removal 23	198.00
667.14150-01					Just Boards	
INV					3 mobile white boards	1,425.00
667.14165-01					Bridgestone Select Nedlands	
INV					Puncture repair. Nissan X Trail Fleet No 1303.	25.00
667.14210-01					Bluestone Recruitment	
INV					Tree pruning crew	2,077.15
INV					Tree pruning crew	1,681.50
INV					Casual.Tree pruning crew. Roy Smith- week	2,014.32
INV					Casual.Tree pruning crew. Stan Mader- week ending	2,077.15
667.14217-01					Cardno Geotech Pty Ltd	
INV					Geotechnical Investigation for the Proposed	21,939.50
INV					Additional costs incurred to PO514217 for an	3,126.45
667.14222-01					Converged Communication Network	
INV					CCNA services	8,446.35
INV					Hardware, software, support back to backs	36,378.27
667.14243-01					Hudson Global Resources	
INV					Tracey Davidson Week Ending	1,051.51
INV					Tracey Davidson Week Ending	1,087.78
INV					Judith McGurk Week Ending	1,550.67
667.14253-01					A Qara Tiling	
INV					Supply install floor tiles	4,257.00
667.14260-01					Nomm Pty Ltd	
INV					additional works to decking (security door	800.00
667.14274-01					Miss N Scholtz	
INV					School holiday Kite making and Eclectic lamps	990.00
667.14277-01					A Klok	
INV					Course Refund - Term1 2014	128.00
667.14281-01					Criterion Conference Pty Ltd	
INV					Enhancing Gov CS - P Panayoto - 4802 - INV328605	2,527.80
667.14285-01					A Salim	
INV					Rates Refund	16,273.95
667.145-01					Protector Alsafte Pty Ltd	
INV					SAFETY CLOTHING	724.97
667.1795-01					Courier Australia	
INV					COURIER SERVICES	6.81
667.2262-01					Elliott's Irrigation Pty Ltd	



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				INV	Iron filter monthly service at Dot Bennett -	216.70
667.380-01					Australian Taxation Office	
				INV	Payroll Deduction	84,702.24
667.3910-01					Kleenit Pty Ltd	
				INV	Graffiti Removal for the month of December 2013	840.46
667.4040-01					The Lane Bookshop	
				INV	Standing order for Library Stock Nedlands from	111.96
				INV	Standing order for Library Stock Nedlands from	115.10
				INV	Standing order for Library Stock Mt Claremont	15.99
667.4150-01					LO-GO Appointments	
				INV	Weekending 18/1/14, M Hoffman , labourer parks	374.00
				INV	Weekending 25/1/14, M Hoffman , labourer parks	1,474.00
				INV	Weekending 18/1/14, J Britton , labourer parks	1,458.60
				INV	Weekending 25/1/14, J Britton , labourer parks	1,801.80
				INV	Weekending 1/2/14, M Hoffman , labourer parks	1,496.00
667.4500-01					McLeods Barristers & Solicitors	
				INV	Matter No. 18746 City of Nedlands Standard	277.75
				INV	Matter No. 18095 City of Nedlands Annie's	119.04
				INV	Advice regarding draft Local Government Property	144.13
				INV	136 Victoria Av, Dalkeith	6,097.11
				INV	Matter No 33340 55 Carrington St unlawful works	1,159.84
667.5080-01					Oce Australia Ltd	
				INV	SO Basic Charges for OCE Color Wave 550 Printer	187.00
				INV	SO Basic Charges for OCE Color Wave 550 Printer	187.00
667.540-01					Baileys Fertilisers	
				INV	FERTILISER	730.95
667.5682-01					WA Hino Sales & Service	
				INV	Repairs as necessary to Hino truck Fleet No 801.	255.75
667.6820-01					Swanbourne Veterinary Centre	
				INV	STANDING ORDER - Pound Fees 2013-2014	785.00
667.6983-01					Telstra Corporation Ltd	
				INV	MOBILE PHONE CHARGES TP 110214	1,788.75
667.741-01					Boyan Electrical Services	
				INV	Peace Memorial Rose Garden - Attend to burnt out	2,483.80
667.7675-01					Landgate - GRV	
				INV	Gross Rental Valuations - GRV Schedules	498.12
667.7990-01					WA Treasury Corporation	
				INV	Loan 179 Feb 14 Repayment	38,406.48



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				INV	Loan 181 Feb 14	66,860.48
				667.8242-01	Western Metropolitan Regional Council	
				INV	WASTE DISPOSAL	1,535.63
				667.860-01	Bunnings Group Limited	
				INV	BUILDING SUPPLIES	28.64
				INV	BUILDING SUPPLIES	128.20
				INV	BUILDING SUPPLIES	18.38
				667.9872-01	Civica Pty Ltd	
				INV	Annual license renewl fee	11,803.00
				INV	Monthly MS - DR, Admin Services & Release Mgmt	9,680.00
				INV	Authority support	3,098.70
				667.9876-01	Priestman & Sharp	
				INV	Panel and paint repairs as per quotation No	1,999.98
				INV	Panel and paint repairs as per quotation No	1,106.90
669	EFT TRANSFER: - 17/02/2014	17/02/2014	-348,262.61	669.10042-01	G C Sales WA	
				INV	20x Single bin locking posts galvanised steeel	3,960.00
				669.10428-01	Roads 2000	
				INV	ROAD/FOOTPATH MTCE/CONSTRUCTION	146,343.68
				669.13931-01	Enviro Sweep	
				INV	Standing Order (January to June 2014) City	4,719.00
				669.14005-01	Perth Energy Pty Ltd	
				INV	Electricity (25/12/13-24/01/14)	9,775.10
				669.14282-01	Ms S Jethwa	
				INV	Course Refund - Cancelled Course Term 1 2014	210.00
				669.14283-01	Ms W J Alford	
				INV	Course Refund - Cancelled Course Term 1 2014	189.00
				669.7990-01	WA Treasury Corporation	
				INV	Loan 180 January 2014 Repayment	183,065.83
671	EFT TRANSFER: - 21/02/2014	21/02/2014	-214,212.80	671.10405-01	White Eagle Commercial Cleaning	
				INV	CLEANING (01/01/2014-31/01/2014)	2,070.30
				671.10516-01	Giant Autos (1997) Pty Ltd	
				INV	Oil filters 152087M600 x6 off. Air filters	240.26
				671.10677-01	WA Council of Social Service Inc	
				INV	TRAINING -SEMINARS/COURSES	205.00
				671.1104-01	Cat Haven	
				INV	DONATIONS	33.00
				671.11339-01	E-Qual	



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				INV	CONSULTANCY SERVICES	400.00
671.11410-01					Hays Specialist Recruitment Aust Pt	
				INV	Casual tree pruning crew.Jason Crawford-week	1,120.32
671.11732-01					LGMA Local Govt Managers Australia	
				INV	Finance professionals conf(1007519,1007501)	1,100.00
671.12079-01					Complete Pest Management Services	
				INV	rodent and cockroach treatment at College park	385.00
				INV	Pre demolition rat baiting - 52 Beatrice Road,	190.00
				INV	Pre Demolition rat baiting- 101 Monash Avenue,	498.00
671.12117-01					SAI Global Ltd	
				INV	ISO 55000:2014 Asset management - Overview,	359.24
671.12333-01					City Rubber Stamps & Trophies	
				INV	City of Nedlands Received "date" Stamp	166.00
671.12406-01					J & M Paulik & Sons	
				INV	2 x Native Flower Arrangements for Citizenship	150.00
671.12413-01					Cannon Hygiene Australia Pty Ltd	
				INV	supply and service sanitary bins and nappy	1,174.42
671.12532-01					Total Eden Pty Ltd	
				INV	25 PGJ 04 Sprinklers for Harris Park	322.39
				INV	Sprinklers and associated fittings for Dalkeith	136.49
671.12546-01					Greenway Enterprises	
				INV	Cyclone Square Mouth	114.51
671.12622-01					Charles Service Company	
				INV	Cleaning for the month Jan14	1,578.34
				INV	Cleaning Services to Tresillian Community Centr	2,351.64
671.12654-01					The Blinds Gallery	
				INV	aluminium venetian blinds to be fitted to the	1,482.00
671.12677-01					Wilson Security	
				INV	Mt Claremont Library mobile security patrol	214.38
				INV	Nedlands Library mobile security patrol services	346.02
671.12682-01					Synergy	
				INV	Esplanade Nedlands (101213-130214)	494.70
				INV	34 Vardun st (03/0114-060214)	633.40
671.12777-01					Perth Irrigation Centre	
				INV	20mm, 32mm & 50mm Irrigation fittings and	647.69
671.12960-01					Atlantic Therapy Services	
				INV	Assist in Day Respite Centre at NCC on 17/1/ 2014	268.16
671.12982-01					Bandit Sales & Service	



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				INV	Knife blade hardware sets of bolts and nuts (2	299.64
671.12985-01	Mr R M Hipkins			INV	Parking Reimbursement	80.24
671.13010-01	Quick Colourprint			INV	New staff Name Badges: Robyn Forrest Paula	109.70
671.13123-01	Toll Priority			INV	Standing order 2013/2014 Daily collection of	352.65
671.13290-01	Mr V R Senathirajah			INV	Internet reimbursement(080214-080314)	59.95
				INV	Mobile reimbursement (010114-310114)	65.80
671.13303-01	Testel Australia Pty Ltd			INV	electrical testing- depot	445.50
671.13369-01	Data#3 Limited			INV	IBM UPS for Datacentre	2,563.00
				INV	IBM Flex System x240 Compute Nodes	18,227.66
671.13384-01	Harvey Fresh			INV	Weekly Milk Delivery(Jan-Jun)2014	69.39
				INV	Weekly Milk Delivery(JAN- JUNE) 2014	69.39
671.13412-01	Quick Corporate Australia			INV	Web Order 538957	25.45
				INV	WEB ORDER 540562	283.50
				INV	Web Order 539770	494.96
				INV	Doc/Copy holder A3	149.84
671.13428-01	Lock Stock & Farrell Locksmith Pty			INV	6 depot keys to be cut and abus padlock to be	174.10
671.13443-01	Centurion Temporary Fencing			INV	Temporary Fencing - River Wall - Required until	2,402.40
671.13468-01	Trek Tel Pty Ltd			INV	Reterminated outlet 7 and tested in order with	203.50
				INV	Reassembled headset lifter	203.50
671.13480-01	DU Electrical Pty Ltd			INV	Peace Memorial Rose Garden - Attend to fault	123.75
671.13713-01	Kinetic Health Group Pty Ltd			INV	Pre-employment medical (Standard and Back	254.10
671.13813-01	Ms J A Heyes			INV	Mobile phone reimbursement	70.00
671.13824-01	ALS Library Services Pty Ltd			INV	Standing order for Junior Library Stock Nedlands	15.99



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				INV	Standing order for Junior Library Stock Nedlands	56.07
				INV	Standing order for Adult Library Stock Mt	33.29
				671.13877-01	47 On Kirwan	
				INV	Catering for project team meeting held 12 Dec	272.80
				671.13882-01	Commercial Cleaning Services (WA) P	
				INV	Cleaning services to various council locations	7,623.00
				671.13905-01	Marketforce Express Pty Ltd	
				INV	Strategic Community Plan in Action Sat 18 Jan 14	1,622.37
				INV	1 x Half Page Full Colour Advertisement in	1,167.27
				671.13927-01	Miss Maud	
				INV	Morning tea, lunch and afternoon tea for the	159.30
				INV	Morning tea, lunch and afternoon tea for the	159.30
				671.13931-01	Enviro Sweep	
				INV	Standing Order (January to June 2014) City Wide	16,225.00
				671.13937-01	Doghhouse Media Pty Ltd	
				INV	SO VPS with Support retainer: City of Nedlands	1,749.00
				INV	SO VPS with Support retainer: City of Nedlands	1,749.00
				671.13992-01	Get Wet Ponds & Aquariums	
				INV	Fish Tank Servicing - City of Nedlands Front	77.00
				671.14080-01	Randstad	
				INV	releif staff - michelle reilly (week ending	1,354.05
				671.14145-01	Mr F Tizon	
				INV	Vehicle Reimbursement	165.76
				671.14165-01	Bridgestone Select Nedlands	
				INV	245/70R16 All terrain steel radial tyres. Fit,	805.68
				INV	Puncture repair Trailer Fleet No 252.	25.00
				INV	Puncture repair. Iseki Fleet No 308.	25.00
				INV	245/40/R18 Steel radial tyres, fit, balance, env	265.78
				671.14176-01	Advanced Consulting	
				INV	OSH consultant - Ashley Cole - 27/1/2014 -	2,079.95
				671.14179-01	Aaron Ennis Ceiling Fixer	
				INV	ceiling and wall repairs in the Nedlands	954.80
				INV	wall and ceiling patchwork at Tresillian	990.00
				671.14210-01	Bluestone Recruitment	
				INV	Weekending, 2/2/14, S Henderson, Labourer Parks	1,222.98
				INV	Casual.Tree pruning crew. Stan Mader- week	1,261.13
				671.14241-01	King.S Contracting	
				INV	ReticulationRepairs - Tyrell Street	5,490.32



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671.14243-01					Hudson Global Resources	
INV					Tracey Davidson Week Ending	1,375.92
INV					Tracey Davidson Week Ending	725.19
671.14251-01					Shawsett Training & Safety	
INV					Operate a Forklift Training Course on 6 & 7	700.00
INV					Forklift training for the ^-7th of January for	350.00
INV					Submission of WorkSafe High Risk Licence	660.00
671.14268-01					BCC Contracting	
INV					Construct ramp to gain access to sump and clear	9,350.00
671.1760-01					Cottesloe Golf Club Inc	
INV					Citize4nship Ceremony	2,977.90
671.1900-01					Dalkeith Nedlands Bowling Club	
INV					Electricity Prcc to 13/12/13	614.00
671.3475-01					J Blackwood & Son Ltd	
INV					x1 wide angle mirror for tresillian office.	159.28
671.360-01					Australia Post	
INV					POSTAGE 6mth Standing order Mail and reply paid	1,303.12
INV					POSTAGE	34.96
671.3615-01					JJ Cleaning Pty Ltd	
INV					CLEANING	1,996.00
671.3620-01					John Hughes	
INV					Oil Filters 1230A114 X 6 off inc delivery.	345.86
671.365-01					Australia Day Council of WA	
INV					20 x Australia Hand Wava Flags (including	25.00
671.4037-01					LD Total	
INV					Additional 15m of kerbing reinstatement at	1,854.60
671.4150-01					LO-GO Appointments	
INV					Weekending 8/2/14, M Hoffman , labourer parks	1,100.00
671.4788-01					LGISWA - Workcare	
INV					Additional Contribution for Workers Compensation	68,189.00
INV					Additional Contribution for Workers Compensation	7,427.20
671.5080-01					Oce Australia Ltd	
INV					2 x PPC 841mm x 1189mm A0 Paper roll for OCE 550	127.64
671.7378-01					Triple A Cleaning Co	
INV					CLEANING	434.50
671.741-01					Boyan Electrical Services	
INV					Mount Claremont electrical work and repairs to	380.60
INV					Charles Court Reserve - Reset light circuit	337.70



CITY OF NEDLANDS

All Payments 1/2/2014 to 28/2/2014

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Chq/Ref	Pavee	Date	Amount	Tran	Description	Amount
				INV	Rogerson Gardens - Bypass time clock on park	88.00
				671.760-01	Brealey Plumbing Service	
				INV	fix up faulty tap at tresillian	264.00
				INV	unblock sink at Tresillian.	148.50
				INV	PLUMBING	173.80
				INV	PLUMBING	176.00
				INV	PLUMBING	374.00
				671.7675-01	Landgate - GRV	
				INV	Gross Rental Valuations - GRV Schedules	400.93
				671.8010-01	Staples Australia Pty Ltd	
				INV	Fragrance Free Hand Sanitizer	5.14
				671.8242-01	Western Metropolitan Regional Council	
				INV	WASTE DISPOSAL	21,882.87
				INV	WASTE DISPOSAL	387.43
				671.860-01	Bunnings Group Limited	
				INV	BUILDING SUPPLIES	15.70
				INV	BUILDING SUPPLIES	130.76
				INV	BUILDING SUPPLIES	57.70
				INV	BUILDING SUPPLIES	47.90
				INV	BUILDING SUPPLIES	33.82
				INV	BUILDING SUPPLIES	32.15
				INV	BUILDING SUPPLIES	435.00
				INV	BUILDING SUPPLIES	23.10
				INV	BUILDING SUPPLIES	13.05
				INV	BUILDING SUPPLIES	95.36
673	EFT TRANSFER: - 27/02/2014	27/02/2014	-415,283.66	673.10024-01	Lawn Doctor	
				INV	LAWNMOWING	4,053.71
				673.10056-01	City of Nedlands - Social Club	
				INV	Payroll Deduction	216.00
				INV	Payroll Deduction	216.00
				673.10797-01	Perth Mint Australia	
				INV	46 x 2014 Citizenship \$1 Coin (including delivery	245.91
				673.115-01	AJ Auto & Marine Upholstery	
				INV	Repair Tonneau cover on Ford Ranger Fleet No 582.	66.00
				673.11732-01	LGMA Local Govt Managers Australia	
				INV	LGMA course registration. CEO & Mike Cole	360.00
				673.11778-01	Subsurface Detection Pty Ltd	
				INV	Service location at intersection of West Coast	792.00



CITY OF NEDLANDS

All Payments 1/2/2014 to 28/2/2014

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Chq/Ref	Pavee	Date	Amount	Tran	Description	Amount
					673.12079-01 Complete Pest Management Services	
				INV	Nedlands community Care monthly internal	195.00
				INV	spray the whole mccc for pests	495.00
				INV	Quarterly pest inspections - Hackett playgroup	190.00
				INV	Quarterly termite inspection Drabble house 2013/1	190.00
					673.12238-01 Men In Harmony Barbershop Chorus In	
				INV	Performance by Men in Harmony - Citizenship and	650.00
					673.1225-01 Chefmaster Australia	
				INV	4 80Ltr GarBag 250PCS/CTN (Blue) CastOUT 80 @	325.80
					673.12256-01 Planning Institute Australia WA	
				INV	Jennifer Heyes and Gabriela Poezyn to attend the	60.00
					673.12333-01 City Rubber Stamps & Trophies	
				INV	Supply 3 new rubber stamps as per attached for	195.00
					673.12357-01 Nedlands Newspaper Delivery	
				INV	Standing Order Newspaper Delivery(291213-250114)	179.48
					673.12442-01 Efficient Print	
				INV	10 Books of 50 A4 pool inspection triple	498.00
					673.12677-01 Wilson Security	
				INV	Unlock and lower bollards at Swanbourne Beach	225.91
					673.12682-01 Synergy	
				INV	Lt 8001 Aberdare Rd 6/12/13-10/02/14	945.95
				INV	56 Smyth Rd (6/12/13-10/2/14)	710.55
				INV	U B 140 Melvista Av Nedlands	371.25
				INV	LOT 292 Esplanade Nedlands	224.30
					673.12693-01 PPW Pty Ltd	
				INV	300 Pack Archival Photo Album 300CHGY	268.75
					673.12735-01 Comfort Keepers	
				INV	Provision of domestic assistance to HACC clients	636.08
				INV	Provision of domestic assistance to HACC clients	276.64
					673.12743-01 Active Transport & Tilt Tray Svces	
				INV	Transport Rosa bus from depot to Daimler Trucks.	176.00
					673.12765-01 Perthwaste Pty Ltd	
				INV	Prepayment March 2014	90,100.00
				INV	Waste Disposal - Residential and Commerical	6,874.66
				INV	SO 2013/14 Residential Services (1 Jan to	7,118.69
					673.12810-01 Playmaster Pty Ltd	
				INV	Supply and installation on play ground	24,796.20
				INV	Remove and reinstall double swing	319.00



CITY OF NEDLANDS

All Payments 1/2/2014 to 28/2/2014

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673.12987-01					Wren Oil	
INV					Environmental disposal of 600 litres of waste	19.97
673.13014-01					Nespresso Professional	
INV					10 x boxes Espresso Leggero and 10 x boxes	647.60
673.13064-01					Colleagues Print Solutions	
INV					Integrated Parking Permits	4,500.00
673.13254-01					Murphy Painting & Decorating	
INV					Repainting of timber slats at admin courtyard.	1,240.00
673.13342-01					Shawmac Pty Ltd	
INV					Bruce Street and Elizabeth Street - preparation	1,375.00
673.13437-01					Mowmaster Turf Equipment	
INV					Repair as necessary, damaged Mowmaster 22"	958.00
INV					Repair damaged 30" Mowmaster cylinder mower	394.80
673.13605-01					City Carpet Cleaners	
INV					Carpet cleaning at John Lekie pavillion	143.00
673.13647-01					Kidsafe Western Australia Inc	
INV					Playground Standards Update Seminar 26/3/2014 for	240.00
673.13841-01					Commercial & Industrial Mowing	
INV					Slash vacant land on Birdwood Pde, Dalkeith	467.50
673.13905-01					Marketforce Express Pty Ltd	
INV					The West Advert Lineage Advert for RFT	551.98
INV					The West Advert Lineage Advert for RFT	525.46
673.13948-01					Lovering Super Fund Pty Ltd	
INV					73 - 73-14-17-18-73	234.88
673.13972-01					Proword Enterprises	
INV					Transcriptions for 7 oral histories in Local	1,262.50
673.14090-01					Western Technical Services	
INV					repair to air-con at tresillian	187.00
673.14181-01					Database Super Fund	
INV					10 - 10-14-17-18-10	909.10
673.14194-01					Italiano Superannuation Fund	
INV					9 - 9-14-17-18-9	381.74
673.14210-01					Bluestone Recruitment	
INV					Weekending, 9/2/14, S Henderson, Labourer Parks	2,014.32
673.14213-01					Essential Super	
INV					3 - 3-14-17-18-3	391.70
673.14273-01					Lasso Kip Pty Ltd	
INV					1 x Advertisement in the Parents Paper -	363.00



CITY OF NEDLANDS

All Payments 1/2/2014 to 28/2/2014

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<u>Chq/Ref</u>	<u>Pavee</u>	<u>Date</u>	<u>Amount</u>	<u>Tran</u>	<u>Description</u>	<u>Amount</u>
					673.14275-01 WA Suspensions Pty Ltd	
	INV				Fit new rear spring kit as per quotation No 28946	837.10
					673.14280-01 Total Print	
	INV				6 x Pavement Graphics Stickers - Promoting	507.00
					673.2030-01 Child Support Registrar	
	INV				Payroll Deduction	526.92
	INV				Payroll Deduction	526.92
					673.2262-01 Elliott's Irrigation Pty Ltd	
	INV				Replace 80mm valve and 50mm pump at iron	1,980.00
					673.2600-01 Forpark Australia	
	INV				Please supply Shop front under (mist green	1,017.50
	INV				Remove existing playground (Except swings) at	49,500.00
					673.360-01 Australia Post	
	INV				POSTAGE	520.90
					673.380-01 Australian Taxation Office	
	INV				Payroll Deduction	93,188.47
					673.400-01 Australian Services Union	
	INV				Payroll Deduction	137.14
	INV				Payroll Deduction	137.14
					673.4040-01 The Lane Bookshop	
	INV				VARIOUS BOOKS	88.73
					673.4500-01 McLeods Barristers & Solicitors	
	INV				Local Planning Policy regarding Signs	296.52
	INV				Clause 5.5.6 of TPS2 - Professional Services	179.71
	INV				Lot 60 Alfred Road, Swanbourne - Proposed	1,158.60
	INV				SAT Reviews - Strata Lots 4 and 5 at 64 Jutland	3,330.86
					673.5687-01 Printsourc Design Service	
	INV				Vehicle Removal Notices - 6 books of 50 stickers	730.00
					673.6391-01 Scitech Discovery Centre	
	INV				VACATION CARE ACTIVITIES.	250.00
					673.6600-01 St John Ambulance Association in	
	INV				First aid kits restocking - 2014 - depot	2,184.70
					673.711-01 Boc Limited	
	INV				Oxy and Acetylene "E" size bottle replacement.	119.50
					673.741-01 Boyan Electrical Services	
	INV				BBQ in Allen park	1,628.00
	INV				Swanbourne Beach - Replace faulty pe cell and	254.10
					673.8010-01 Staples Australia Pty Ltd	



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All Payments 1/2/2014 to 28/2/2014

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Chq/Ref	Pavee	Date	Amount	Tran	Description	Amount
				INV	STATIONERY	777.82
				673.8110-01	Wattleup Tractors	
				INV	Pegasus Mower Blades and hardware sets. Fleet No	488.75
				INV	Fuel tank cap for Iseki ride on mower fleet No	50.65
				673.8170-01	Westcare Industries	
				INV	SAFETY CLOTHING	289.30
				673.8242-01	Western Metropolitan Regional Council	
				INV	WASTE DISPOSAL	1,030.47
				673.8358-01	WALGS Plan	
				INV	50 - 50-14-17-18-50	33,063.31
				INV	51 - 51-14-17-18-51	61,704.12

Total EFT -\$2,320,709.21

TOTAL PAYMENTS

-\$2,368,881.13

NAB - Trust Account

CHEQUE

11966	HABITAT 1	07/02/2014	-1,560.00	RFND	VERGE BOND - 101 MONASH AVE	1,560.00
11967	SUNWISE OUTDOOR LIVING	07/02/2014	-1,560.00	RFND	VERGE BOND - 8 KINGSWAY	1,560.00
11968	KEYLO PTY LTD	07/02/2014	-4,703.30	RFND	VERGE BOND - 122 VICTORIA AVE	4,703.30
11969	MS L COLE	07/02/2014	-55.00	RFND	TRESI BND - LAURA COLE	55.00
11970	MS L COLE	07/02/2014	-150.00	RFND	ROOM HIRE BND - LAURA COLE	150.00
11971	S & L SALVAGE	07/02/2014	-1,500.00	RFND	VERGE BOND -39 MAYFAIR ST	1,500.00
11972	S & L SALVAGE	07/02/2014	-60.00	RFND	VERGE BOND -39 MAYFAIR ST	60.00
11973	D BASANOVIC 25 BROCKMAN AVE	14/02/2014	-1,500.00	RFND	VERGE BOND - 150 WARATAH	1,500.00
11974	DJP CONSTRUCTIONS PTY LTD 347 HUNTR	14/02/2014	-1,500.00			
11975	MS F J STEPHENSON 9/300 ROKEBY ROAD	14/02/2014	-1,500.00	RFND	VERGE BOND - 78 CLEMENT ST	1,500.00
11976	K5B DEVELOPMENTS	14/02/2014	-1,500.00	RFND	VERGE BOND - 22 TYRELL ST	1,500.00
11977	T S LOH	14/02/2014	-1,500.00	RFND	VERGE BOND - 29 BIRDWOOD	1,500.00
11978	M A ROTHWELL	14/02/2014	-1,560.00	RFND	VERGE BOND - 135 ROCHDALE	1,560.00



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All Payments 1/2/2014 to 28/2/2014

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Chq/Ref	Pavee	Date	Amount	Tran	Description	Amount
11979	F S LOUGH	14/02/2014	-1,560.00	RFND	VERGE BOND - 73 STANLEY	1,560.00
11980	MS A M STEENS	14/02/2014	-1,500.00	RFND	VERGE REFUND - 7 VIX	1,500.00
11981	DALE ALCOCK HOMES	14/02/2014	-1,500.00	RFND	VERGE BOND - 4 STRICKLAND ST	1,500.00
11982	AAA DEMOLITION & TREE SERVICE	21/02/2014	-1,560.00	RFND	VERGE BOND - 9 RENE RD	1,560.00
11983	RIVERSTONE CONSTRUCTION	21/02/2014	-1,500.00	RFND	VERGE BOND - 36 GALLOP RD	1,500.00
11984	PROJECT SOLUTIONS WA PTY LTD	21/02/2014	-1,500.00	RFND	VERGE BOND - 87 WEBSTER ST	1,500.00
11985	MR P R SMART	21/02/2014	-1,500.00	RFND	VERGE BOND - 31 WARATAH AVE	1,500.00
11986	DR C R MARSHALL	21/02/2014	-1,560.00	RFND	VERGE BOND - 12 ZAMIA ST	1,560.00
11987	P H LOWE	21/02/2014	-1,500.00	RFND	VERGE BOND - 65 ALDERBURY	1,500.00
11988	H R WEERASOORIYA	21/02/2014	-1,500.00	RFND	VERGE BOND - 27 JUTLAND PDE	1,500.00
11989	S LEE	21/02/2014	-1,560.00	RFND	VERGE BOND - 43 ROBINSON ST	1,560.00
11990	DOULL HOLDINGS PTY LTD	21/02/2014	-1,500.00	RFND	VERGE BOND - 103 CLEMENT	1,500.00
11991	CONSTRUCTION TRAINING FUND	26/02/2014	-15,672.47	INV	RECONCILIATION AND RETURN JAN 2014	15,672.47
11992	T J SLEIGHT	26/02/2014	-1,500.00	RFND	VERGE BOND - 23 LOFTUS ST	1,500.00
11993	C VAN HEEMST	26/02/2014	-1,500.00	RFND	VERGE BOND - 14 ORD ST	1,500.00
11994	MR J W GOODBOURN	26/02/2014	-1,500.00	RFND	VERGE BOND - 45 BEATRICE RD	1,500.00
11995	SOFTWOOD TIMBERYARD T/AS PATIO LVI	26/02/2014	-1,500.00	RFND	VERGE BOND - 81 ARCHDEACON ST	1,500.00
11996	LEGACY DEVELOPMENT	26/02/2014	-1,500.00	RFND	VERGE BOND - 30 DAVIES RD	1,500.00
11997	S SKRZYPKOWIAK	26/02/2014	-71.00	RFND	REFUND KEY BOND ALLEN PARK	71.00

Total CHEQUE **-\$60,131.77**

EFT

670	EFT TRANSFER: - 17/02/2014	17/02/2014	-20,641.95	670.14088-01	Dale Alcock Homes	
				fund	Verge Bond - 17 Webster St	1,500.00
				670.14095-01	Dept of Planning	
				INV	DAP Application Fee: Ramsay Hospital Holding, No	6,557.00
				670.14284-01	Lord Mayor's Distress Relief Fund	
				fund	LMDRF Parkerville Fire Appeal	143.35
				670.14290-01	National Stroke Foundation	
				fund	Friday Free Dress Charity Collection	78.60



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Chq/Ref	Pavee	Date	Amount	Tran	Description	Amount
					670.14293-01 Royal Flying Doctor Service	
				fund	Friday Free Dress Charity Collection	51.30
				fund	Friday Free Dress Charity Collection	67.60
				fund	Friday Free Dress Charity Collection	64.10
					670.14296-01 Granny Flats WA	
				fund	Verge Bond - 5 Boronia Ave	1,560.00
					670.14299-01 Peter Stannard Homes Pty Ltd	
				fund	Verge Bond - 6 Mountjoy	1,500.00
				fund	Verge Bond - 16 Baird Ave	1,500.00
					670.14301-01 Springate Constructions	
				fund	Verge Bond - 100 Melvista Ave	1,560.00
					670.14302-01 Residential Building WA	
				fund	Verge Bond - 37 Lisle St	1,500.00
					670.14303-01 Ms E Brown-Cooper	
				fund	Verge Bond - 7 Cleland St	1,500.00
					670.14304-01 APG Homes	
				fund	Verge Bond - 79 rosdale St	1,560.00
					670.14305-01 Mr D M Medd	
				fund	Verge Bond - 75 Philip Road	1,500.00
672 EFT TRANSFER: - 24/02/2014		21/02/2014	-10,442.91		672.12228-01 Dept of Commerce - Building Commiss	
				INV	Reconciliation and Return January 2014	5,942.91
					672.14300-01 N D Willis	
				INV	Verge Bond 2 Bedford	1,500.00
					672.14306-01 Danmar Homes Pty Ltd	
				fund	Verge Bond - 6 Barrow Crt	1,500.00
					672.14309-01 DJP Constructions Pty Ltd	
				INV	Verge Bond Refund - John XXIII College	1,500.00
					Total EFT	-\$31,084.86
					TOTAL PAYMENTS	-\$91,216.63

City of Nedlands

Purchasing Card Payments - February 2014 (Statement period 29th January 2014 to 28th February 2014)

Date	Supplier	Description	AUD
06-Feb-14	Perth Irrigation Cen	Parts for the repair of retic	385.20
06-Feb-14	Dome Nedlands	Catering - Admin Meeting - 4 February 2014	44.05
14-Feb-14	City Of Perth Park11	Parking for meeting	10.90
12-Feb-14	Country Kitchen Cate	Catering committee meeting 11/02/2014	740.00
26-Feb-14	Country Kitchen Cate	Catering council meeting dinner 26th February 2014	740.00
11-Feb-14	Jb Hi Fi	Purchase of Samsung Tablet for Library	723.00
17-Feb-14	Kogan Australia	AA batteries purchase	39.00
25-Feb-14	Msy Technology Wa	Security modem for John Leckie	230.52
13-Feb-14	Ikea Perth	Furniture for children's library Nedlands	916.15
14-Feb-14	Captain Stirling Iga	Refreshments for the Audit and Risk Committee	39.58
03-Feb-14	Officeworks Online	Library Stationery for Jane	99.92
06-Feb-14	Nespresso Australia	coffee pods	138.50
27-Feb-14	Imperial War Museum	oral history Paul Royle	116.55
30-Jan-14	Leeming Supa Iga	drc catering	41.25
06-Feb-14	Coles Floreat	DRC provisions and function goods	54.76
06-Feb-14	Coles Floreat	DRC provisions and function goods	5.61
06-Feb-14	Woolworths 4358	DRC purchases for function	11.55
06-Feb-14	Woolworths 4358	DRC purchases for function	2.04
07-Feb-14	Red Dot	Goods for DRC function	129.55
07-Feb-14	Red Dot	Goods for DRC function	12.95
07-Feb-14	Woolworths 4372	Provisions DRC function	90.62
07-Feb-14	Woolworths 4372	Provisions DRC function	2.14
10-Feb-14	Dalkeith Iga	DRC function day centre provisions	32.19
12-Feb-14	Nedlands Supa Iga	DRC provisions and NCC office supplies	190.88
12-Feb-14	Nedlands Supa Iga	DRC provisions and NCC office supplies	9.38
19-Feb-14	Educational Art	DRC art Supplies	70.95
19-Feb-14	Educational Art	DRC art Supplies	7.10
25-Feb-14	Nedlands Supa Iga	DRC lunch at centre	62.26
14-Feb-14	Iap2 Australasian Af	IAP2 training - Brid	253.00
20-Feb-14	Iap2 Australasian Af	IAP2 refund - Brid	- 33.00
13-Feb-14	Ikea Perth	Freight for furniture	72.35
13-Feb-14	Ikea Perth	Freight for furniture	72.35
27-Feb-14	The Auslan Shop	Nedlands stock	219.60
10-Feb-14	Bunnings 309000	Hose and Broom for Admin Entry Path	66.23
11-Feb-14	Productive Plastics	Routing of car park entry signage	897.77
31-Jan-14	David Jones Limited	Toilet roll storage holders	109.90
06-Feb-14	Cnw Pty Ltd	cabling tools for I.T	202.90
10-Feb-14	Galvins Plumbing Suppl	new spout for depot lunchroom	43.93
20-Feb-14	Galvins Plumbing Suppl	new handles needed for admin chambers kitchen	22.94
21-Feb-14	Lock Stock & Farrell	locks and matching keys for tool cages in workshop	537.00
11-Feb-14	Event Innaloo	Social Support Activity - Movie Tickets	65.50
30-Jan-14	Whitworths Nautical W	Repairs to dinghy to service lakes	41.90
17-Feb-14	Bunnings 306000	Hole saws for cutting pipes	91.82
	Ashton Avenue		
17-Feb-14	Newsagency	Equipment for office	47.50
17-Feb-14	Bunnings 306000	Equipment required for install central control	31.79
41694	Bunnings 306000	Parts required - install outdoor aerals cabinets	181.03

City of Nedlands

Purchasing Card Payments - February 2014 (Statement period 29th January 2014 to 28th February 2014)

Date	Supplier	Description	AUD
41680	Bethesda Hospital-Coff	Meeting - catering	15.30
41696	Officeworks Osborne Par	Stationery	119.02
41668	Coles West Leederville	refreshments	5.00
41691	City Farmers Retail	other	53.74
	Michaels Health Care		
41694	Chem	consumables	10.50
	Michaels Health Care		
41694	Chem	consumables- (ventolin, spacer etc)	61.90
41694	Pld Organisation Pty Ltd	Training - (Clare)	181.50
41697	Nedlands Supa Iga	consumables-	28.95
41680	Judroc Pty Ltd	Cam locks for watering	23.24
	Kongs Oriental		
41680	Supermarke	White Bait for Turtles	87.00
41673	Oxford Surplus And T	PPE equipment	66.85
41677	National Garage Door	Replacement pf roller door motors at depot	1,540.00
41684	Captain Stirling Iga	Danni Martin morning tea	75.04
41677	Rebel Sport Claremon	Purchased for the Summer Concerts - Survey Prizes	150.00
41697	Coles Claremont	Monthly Staff Meeting Breakfast	82.54
41676	Iap2 Australasian Af	Communication for Effective Public Participation	715.00
41683	Coles Floreat	Groceries for Library event	79.88
41684	Captain Stirling Iga	Groceries for Subjects of Note event	68.02
41682	Martineauspatisserie	Catering for Library event	540.00
	The Herdsman		
41684	Churchlands	Groceries library event	23.57
41698	Martineauspatisserie	Catering staff function	67.40
			<u>11,865.56</u>

CPS16.14 Policy Review

Committee	8 April 2014
Council	22 April 2014
Applicant	City of Nedlands
Officer	Phoebe Huigens, Policy & Projects Officer
Director	Michael Cole – Director Corporate & Strategy
Director Signature	
File Reference	IFM/417
Previous Item	NIL

Executive Summary

All Council Policies are required to be reviewed regularly and approved by Council. The Policies contained in this report have been reviewed.

Recommendation to Committee

Council:

1. approves the following policies:
 - a. Prohibition of Circuses with Exotic or Caged Animals
 - b. Memorial Park Furniture
 - c. Fill and Fencing
 - d. Community Gardens

2. revokes the following policies:
 - a. Road Rehabilitation and Road Resurfacing
 - b. Recreation and Sport

Strategic Plan

KFA: Governance and Civic Leadership

Under the *Local Government Act 1995* section 2.7, one of the roles of Council is to:

- (2)(b) Determine the local government's policies.

Background

Council commenced the policy review process in December 2009. Council policies are now continuously reviewed to ensure they reflect the strategic nature and responsibilities of Council and are kept up to date.

Key Relevant Previous Council Decisions:

Not applicable.

Discussion

The procedure for policy review is as follows:

- Policies will be discussed at Councillor Briefings prior to presentation to Council;
- Where a number of policies have common themes, these policies will be combined to establish a new policy. The old policies will be revoked, and the new replacement policy will be adopted;
- Administration may at times recommend a policy be revoked with no Council Policy to replace it. This may occur when it has been identified that the policy is operational or covered under legislation and/or the responsibility of the Chief Executive Officer.

Policy statements should provide guidance for decision making by Council and demonstrate the transparency of the decision making process.

The following policies are presented for approval:

- Prohibition of Circuses with Exotic or Caged Animals
 - o Workshopped with Council on Tuesday 4 March 2014
 - o No changes to the existing policy have been proposed.
- Recreation and Sport
 - o Workshopped with Council on Tuesday 4 March 2014
 - o Minor changes were proposed but the Executives recommended it to be revoked as this is covered in Strategic Community Plan
- Memorial Park Furniture
 - o Workshopped with Council on Tuesday 4 March 2014
 - o This policy has some minor changes, including that memorial plaques can only be placed on new park furniture, not existing furniture.
- Fill and Fencing
 - o Workshopped with Council on Tuesday 4 March 2014
 - o Minor changes are proposed

- Community Gardens
 - o Workshopped with Council on Tuesday 4 March 2014
 - o This is a new policy designed to ascertain Council's involvement in Community Gardens within the City of Nedlands.

The following policies are presented for revocation:

- Road Rehabilitation and Road Resurfacing
 - o Workshopped with Council on Tuesday 4 March 2014
 - o This policy has been identified to be revoked as there is Council is now required by the *Local Government Act 1995* and Regulations to maintain 10 year forward works programs.

Consultation

Required by legislation:

Yes ☐

No ☒

Required by City of Nedlands policy:

Yes ☐

No ☒

Legislation / Policy

Local Government Act 1995

Budget/Financial Implications

Within current approved budget:

Yes ☒

No ☐

Requires further budget consideration:

Yes ☐

No ☒

Risk Management

Risk management processes are built into operational guidelines where appropriate.

Regularly reviewing and updating Council Policies reduces risk to Council and the City.

Conclusion

Council policy is continuously reviewed to ensure policies are current and that effective service delivery and organisational performance is maintained.

Once approved by Council, the appropriate procedures will be updated or developed by Administration to reflect the new policies.

Attachments

- a. Prohibition of Circuses with Exotic or Caged Animals**
- b. Recreation and Sport**
- c. Memorial Park Furniture**
- d. Fill and Fencing**
- e. Community Gardens**
- f. Road Rehabilitation and Road Resurfacing**

Prohibition of Circuses with Exotic or Caged Animals

KFA	Community Development
Status	Council
Responsible Division	Community Development
Objective	To prohibit circuses that use exotic or caged animals from performing on any reserve within the City of Nedlands.

Context

Council has guidelines for circus events on any land under Council control.

Statement

In accordance with section 3.1 of the *Local Government Act 1995* and more specifically to the Local Law relating to Reserves, Foreshores and Beaches, the use of any land owned by, or reserve vested in, the City of Nedlands prohibits any circus that uses caged or exotic animals.

Related documentation

Nil

Related Local Law / Legislation

Section 3.1 Local Government Act (1995)
Local Law relating to Reserves, Foreshores and Beaches

Related delegation

Nil

Review History

28 June 2011 (Report CM03.11)

Memorial Park Furniture

KFA	Natural & Built Environment
Status	Council
Responsible Division	Technical Services
Objective	The policy seeks to permit members of the community to commemorate family, friends, or other members of the City of Nedlands community by bequeathing and dedicating items such as amenity furniture as memorials.

Context

Council will consider applications to bequeath and dedicate items of amenity furniture that commemorate members or former members of the City of Nedlands community or persons who have a relevant connection to it.

Statement

All applications to install memorial park furniture must conform to the following conditions and shall be submitted in writing for the approval of the Director Technical Services.

- The amenity furniture proposed may include (but is not limited to) seats, benches picnic tables, gazebos, shade shelters, drinking fountains and decorative light poles **in accordance with the City's parks furniture standards.**
- The supply, construction and installation shall be fully funded by the donor.
- On installation, the amenity furniture shall become the property of the City of Nedlands.
- ~~The amenity furniture shall not require a high level of maintenance~~
- Where **application is made for items other than parks standard furniture**, the design and materials of the amenity furniture shall be approved by the City. **Approved amenity furniture shall not require a high level of maintenance.**
- The design of the amenity furniture should be sympathetic to the design and aesthetics of the park in which it is proposed to be installed.

- The wording of any plaques must be approved by the City of Nedlands. **New memorial plaques will not be approved for attachment to existing parks furniture.**
- It should be recognised that if it is necessary for the City of Nedlands to remove the amenity furniture because of vandalism, deterioration or operational reasons then the City of Nedlands gives no undertaking that it will be replaced.
- Only one memorial per deceased person may be applied for.
- Memorials may only be installed in Crown Land that is vested in the management of the City and is reserved for the purposes of recreation, public open space or road reserves.
- Memorials can only be installed where there is minimal impact on the local amenity and surrounding residents, with no environmental impact. **Where considered appropriate, the City may declare a specific public open space location as “fully allocated” whereby no further memorials will be approved for installation.**
- **Statues and art work are not considered as memorial furniture.**
- Should the ongoing maintenance of an installed memorial become **an issue problematic**, the City reserves the right to remove the memorial and return it to the family of the deceased where possible. Reinstalling the memorial will require a recommencement of the application process.
- Should for any reason, the family of the deceased seek the removal of an installed memorial, an application from the family must be submitted to the City for **officers approval** to remove the memorial **for and** return to the family. **In the interests of public safety and the health removal of memorial furniture is only to be undertaken by personnel authorised by the City of Nedlands.**

Related documentation

Art in Public Space Policy

Naming of Parks, Streets, Public Facilities, Buildings and Signs on Reserves Policy

Related Local Law / Legislation

Local Government Act 1995

Local Law relating to Reserves, Foreshores and Beaches

Related delegation

Nil

Review History

28 June 2011 (Report CM03.11)

Fill and Fencing

KFA KFA 3 Built Environment

Status: Council

Responsible Division Planning & Development Services

Objective To clarify the acceptable level of fill and the location of boundary fences on or adjacent to fill on residential lots throughout the City, so that the existing landform and privacy between neighbours, is maintained.

Context

Town Planning Scheme No.2

The City of Nedlands Town Planning Scheme No.2 (TPS2) states that any fencing above 1.8 metres from natural ground level requires approval of the Council. Clause 5.6.4 states that Council may refuse to grant approval of fencing if in the opinion of the Council a fence at an additional height would adversely affect the amenity of the neighbouring lot.

Residential Design Codes 2013 (RCodes)

The Residential Design Codes 2013 (RCodes) allow for fill and retaining abutting a residential boundary to a maximum height of 0.5 metres above natural ground level as **being deemed to comply**. The RCodes do not address fencing.

Amenity and Privacy

The City of Nedlands Strategic Plan, TPS2 and the R Codes require development within the City to address neighbourhood amenity and privacy. Therefore:

- dividing fences will be acceptable to a maximum height of 1.8 metres above approved or permitted fill; and
- primary and secondary street fencing shall be acceptable to a maximum height of 1.8 metres above natural ground level.

Definitions

Dividing Fences

Any fencing as defined by the *Dividing Fences Act 1961* and for the purposes of this policy does not include fences located within the primary street setback area or along the secondary street.

Fence

Any structure, used or functioning as a barrier, irrespective of where it is located, includes any gates and for the purpose of this policy excludes fill and retaining walls.

Natural Ground Level

The levels on the site which precede the proposed development, excluding any site works unless approved by the Council or established as part of subdivision of the land preceding development.

Primary Street

Unless otherwise designated by the Council, the sole or principle public road that provides access to the major entry (front door) to the dwelling.

RCodes

State Planning Policy 3.1 Residential Design Codes (Variation 1) 2013

Retaining Wall

Any structure which prevents the movement of soil in order to allow ground levels of different elevations to exist adjacent to one another.

Secondary Street

In the case of a site that has access from more than one public road, a road that is not the primary street but which intersects with or adjoins that road.

Primary Street Setback Area

The area between the street alignment and the street setback line as:

- outlined in table 1 of the RCodes;

- established in a particular case in accordance with the provisions of design element 5.2. of the RCodes;
- outlined in the City of Nedlands Town Planning Scheme No.2; or
- as outlined in any relevant Council Policy.

Solid

Buildings or structures which are not deemed visually permeable.

Visually Permeable

In reference to a wall, gate, door or fence that the vertical surface has:

- continuous vertical or horizontal gaps of at least 50 mm width occupying at least one third of its face in aggregate of the entire surface; or where narrower than 50 mm, occupying at least one half of the face in aggregate, as viewed directly from the street; or
- a surface offering equal or lesser obstruction to view;

Statement

Primary Street Fences

- 1) Primary Street Fences, other than the portion abutting a vehicle access point where greater restrictions apply (refer Fences Abutting Vehicle Access Points), shall be built in accordance with the following requirements **unless the Town Planning Scheme specifies otherwise:**
 - a) the height of solid fencing shall be to a maximum of 1.2 metres from natural ground level;
 - b) the height of visually permeable fencing to a maximum height of 1.8 metres from natural ground level; and
 - c) piers to a maximum height of 2.1 metres from natural ground level.
- 2) Any fencing which does not meet these requirements shall:
 - a) meet the **design principles of Clause 5.2.4 of the RCodes;**
 - b) be assessed in terms of the developments likely impact upon streetscape; and

- c) be advertised in accordance with Council's Neighbour Consultation –Policy 6.4.

Dividing Fences

1) Dividing Fences other than:

- a) The portion abutting a vehicle access point where greater restrictions apply (refer Fences Abutting Vehicle Access Points); or
- b) **Within the primary street setback area;**

shall be built in accordance with Clause 5.6.4 of the City of Nedlands Town Planning Scheme No. 2. No fence shall be built to a height greater than 1.8 metres from natural ground level without planning approval.

2) Dividing fences which are acceptable development under this policy shall:

- a) have a maximum height of 1.8 metres above any approved or permitted fill or retaining; or
- b) have a maximum height of 1.8 metres above the lot with the higher level.

3) Any dividing fencing which does not meet the above requirements will only be considered if:

- a) the applicant can provide to Council the written agreement for the additional height of the fence from the owners of the adjoining lot; and
- b) the development will not have a likely impact upon neighbouring amenity.

Secondary Street Fences

1) Secondary street fences, other than

- a) The portion abutting a vehicle access point where greater restrictions apply (refer Fences Abutting Vehicle Access Points); or
- b) **Within the primary street setback area;**

shall be built in accordance with the following requirements:

- a) the height of secondary street fencing shall be a maximum of 1.8 metres from natural ground level;

- 2) Any fencing which does not meet the requirements of Clause 3.1.1 shall:
 - a) be assessed in terms of the developments likely impact upon streetscape; and
 - b) be advertised in accordance with Council's Neighbour Consultation – Policy 6.4.

Fences Abutting Vehicle Access Points

- 1) In addition to the primary street fences, dividing fences and secondary street fences requirements of this policy, fences shall be required to maintain adequate sight lines within the 1.5 metres truncated area where walls and fences adjoin vehicle access points where a driveway meets a street.
- 2) Within this truncated area the following obstructions are deemed **to comply**:
 - a) one pier with a maximum height of 2.1 metres from natural ground level with a length and width no greater than 0.5 metres;
 - b) all other solid structures to be reduced to a height of no greater than 0.75 metres from natural ground level; and
 - c) all visually permeable structures to a maximum height of 1.8 metres from natural ground level.

Fill and Retaining

- 1) All fill abutting a lot boundary shall be retained by the use of masonry retaining walls or by other methods approved by the Manager of Building Services

Related documentation

Nil

Related Local Law / Legislation

City of Nedlands Town Planning Scheme No. 2
City of Nedlands Fencing Local Law 2010
Dividing Fences Act 1961
Residential Design Codes **2013**
Related Delegation

Related delegation

Nil

Review History

23 November 2010 (Report CM28.10)

Community Gardens

KFA	Community Development
Status	Council
Responsible Division	Planning and Development
Objective	To assist community members to establish and manage community gardens within the City.

Context

Community gardens are non-profit, community-based gardens which primarily produce food for the gardeners. They are community managed, multi-functional spaces which can provide a range of environmental, social and economic benefits.

Statement

- Community gardens are community operated and managed facilities developed for and providing community related and other social benefits;
 - The City will work collaboratively with residents who are prepared to form a community garden to assist with site selection, advertising, facilitation of inaugural community meetings, and will provide basic administrative assistance such as referring the group members to available grants and providing meeting spaces if required;
 - Residents wishing to establish a community garden on public land are required to formally write to the City to request permission to do so;
 - Convenors and members of community gardens should ensure that all work undertaken in the garden is performed in a safe and effective manner and in accordance with the City's Occupational Safety and Health requirements;
 - Community garden groups must incorporate themselves and must at all times hold public liability insurance for at least \$10,000,000;
 - The City will provide an annual donation of up to \$400 to cover insurance costs; and
 - Community garden groups will be fully responsible for the establishment and ongoing management of the community garden.
-

Related documentation

Community Gardens Procedure

Related Local Law/legislation

Nil

Related delegation

Nil

Review History

Date approved by Council

Road Rehabilitation and Road Resurfacing

KFA Transport

Status Council

Responsible Division Technical Services

Objective The policy seeks to guide the minimisation of costs relating to rehabilitating, resurfacing and maintaining of all roads in the City.

Context

To minimise the cost to the City of rehabilitating, resurfacing and maintaining all roads in the City to an acceptable standard in accordance with Australian Standards.

Statement

Council will use the information provided by a rolling Five Year Forward Works Programme when it decides the level of funding to be included in the Annual Budget for the rehabilitation and resurfacing of roads. Priorities within the Five Year Forward Works Programme will be established using the principles outlined in the procedure associated with this policy.

Related documentation

Five Year Forward Works Programme
Annual Budget

Related Local Law / Legislation

Nil

Related delegation

Nil

Review History

28 June 2011 (Report CM03.11)

Recreation and Sport

KFA:	Community Development
Status	Council
Responsible Division	Community Development
Objective	This policy outlines Council broad approach to supporting recreation at a community level and its rationale.

Context

Council acknowledges the key role that recreation and sport plays in contributing to community wellbeing. Therefore Council will ensure that a wide range of recreational and sporting opportunities are available to all age groups across the local community.

Council's role in regard to recreation may include:

- Direct service delivery and / or
- Facilitating community access to recreation and sporting opportunities across all age groups and genders.

Statement

Recreational opportunities supported by Council will include a mix of:

- a) Physical recreation – i.e. sport and unstructured physical recreation such as walking and cycling;
- b) Non-physical recreation – i.e. courses, arts activities and events; and
- c) Advocate, facilitate and/or provide facilities for recreation and sport.

Council will prioritise support for recreation and sport activities that:

- a) Strengthen local relationships.
 - b) Help build a sense of local community.
 - c) Contribute to community spirit.
 - d) Contribute to community health and/or wellbeing across all age groups and genders.
-

Related documentation

- Strategic Recreation Plan
- Bike Way Plan
- Hierarchy of Parks
- Tresillian Business Plan

Related Local Law / Legislation

Nil

Related delegation

10A Tresillian Studio Leases

Review History

28 June 2011 (Report CM03.11)

CPS17.14	Site Erosion and Sand Drift Local Law 2014
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Committee	8 April 2014
Council	22 April 2014
Applicant	City of Nedlands
Officer	Phoebe Huigens, Policy & Projects Officer
Director	Michael Cole – Director Corporate & Strategy
Director Signature	
File Reference	LEG/025
Previous Item	NIL

Please note that under section 3.12(2) of the *Local Government Act 1995*, the Presiding Member is to read aloud the purpose and effect of the proposed local law.

The purpose of the local law is to provide for the regulation, control and management of site erosion and sand on land within the district so as to protect the amenity of the area.

The effect of the local law is to establish requirements for the management and control of site erosion and sand on land within the district.

Executive Summary

The proposed *City of Nedlands Site Erosion and Sand Drift Local Law 2014* has been prepared in accordance with the requirements of the *Local Government Act 1995*. It is presented here for Council adoption.

Recommendation to Committee

Council adopts the proposed *City of Nedlands Site Erosion and Sand Drift Local Law 2014* as contained in Attachment 1.

ABSOLUTE MAJORITY REQUIRED

Strategic Plan

KFA: Governance and Civic Leadership

Background

Section 3.16 of the *Local Government Act 1995* requires periodic reviews of the City's local laws. The Local Government is to carry out a review within 8 years from the day each local law commenced. The Local Government is to determine whether or not it considers that the law should remain unchanged, be repealed or be amended.

The City's Local Law Relating to Site Erosion and Sand Drift was published in the Government Gazette on 21 February 2000, and is therefore overdue for review.

Key Relevant Previous Council Decisions:

Council Meeting 22 October 2013 Item CPS34.13, Council advertises the proposed City of Nedlands Site Erosion and Sand Drift Local Law 2013 for public comment.

Discussion

Administration prepared a draft Site Erosion and Sand Drift Local Law based on the City's Existing Site Erosion and Sand Drift Local Law and the Shire of Jerramungup's Dust and Sand Local Law 2011. Jerramungup's was chosen as a model as it was the most recent sand and dust local law to be published in the Government Gazette.

The draft was advertised for public comment for a period 9 November 2013 to 3 January 2014. No public submissions were received.

The Department of Local Government and Communities ("the Department") made some comments recommending minor changes. All of these changes are minor in nature and the local law presented here is not significantly different to that advertised to the community.

The Local Law will come in to effect on the 14th day after it appears in the Government Gazette.

Consultation

Required by legislation:	Yes ☒	No ☐
Required by City of Nedlands policy:	Yes ☒	No ☐

The proposed local law was advertised and a public submission period endured from 9 November 2013 to 3 January 2014. No submissions were received.

The Department of Local Government and Communities made some comments, and their recommendations have been incorporated in to the final draft presented here for adoption.

Legislation / Policy

Section 3.16 of the Local Government Act 1995 requires periodic reviews of Local Laws. The Local Government is to carry out a review within 8 years from the day each Local Law commenced.

Budget/Financial Implications

Within current approved budget:

Yes ☒

No ☐

Requires further budget consideration:

Yes ☐

No ☒

Risk Management

Review of the City's local laws by Council and the invitation to residents of the City to comment on the proposed draft local law reduces the risk of the Local Law being out of date and not meeting Council and community needs.

Conclusion

Council adopts the *City of Nedlands Site Erosion and Sand Drift Local Law 2014*.

Attachments

1. *City of Nedlands Site Erosion and Sand Drift Local Law 2014*

Local Government Act 1995

**CITY OF NEDLANDS
SITE EROSION AND SAND DRIFT
LOCAL LAW 2014**

Local Government Act 1995
CITY OF NEDLANDS
CITY OF NEDLANDS SITE EROSION AND SAND DRIFT LOCAL LAW 2014

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SCHEDULE 1 - PRESCRIBED OFFENCES

LOCAL GOVERNMENT ACT 1995
City of Nedlands
SITE EROSION AND SAND DRIFT LOCAL LAW 2014

Under the powers conferred by the *Local Government Act 1995* and under all other powers enabling it, the Council of the City of Nedlands resolved on *[insert date]* to make the following local law.

PART 1 - PRELIMINARY

1.1 Citation

This local law may be cited as the *City of Nedlands Site Erosion and Sand Drift Local Law 2014*.

1.2 Commencement

This local law comes into operation 14 days after the date of its publication in the *Government Gazette*.

1.3 Purpose

The purpose of this local law is to provide for the regulation, control and management of site erosion, sand and dust on land within the district so as to protect the amenity of the area.

1.4 Application

This local law shall apply throughout the district.

1.5 Repeal

The *City of Nedlands Local Law Relating to Site Erosion and Sand Drift*, as published in the Government Gazette on 21 February 2000, is repealed.

1.6 Interpretation

(1) In this local law unless the context otherwise requires -

Act means the *Local Government Act 1995*;

authorised person means a person authorised by the local government under section 9.10 of the Act to perform any of the functions of an authorised person under this local law;

builder means

- (a) Any person who holds, or will hold, a building permit issued in respect of building works on a building site, or
- (b) Any person who has, or will have, effective control of a building site;

Building Code means the latest edition of the Building Code of Australia published by, or on behalf of, the Australian Building Codes Board, as amended from time to time, but not including explanatory information published within the code;

building site means any lot of land for which a building permit is current, but does not include a lot upon which there exists a commercial, industrial or residential building and-

- (a) the current building permit is issued in respect only of a pergola, patio, shed or other Class 10 building as classified by the Building Code; and
- (b) means of collection and removal of rubbish, satisfactory to the local government but other than that specified within these local laws, is in place;

CEO means the chief executive officer of the local government;

construction work means any work involving the placement, fitting together, manufacture or erection of the components of a building or incidental structure, and includes pouring of footings and slabs and placement of stumps or other floor supports;

Council means the council of the local government;

district means the district of the local government;

dust and sand means granules or particles of rock, earth, clay, loam, silt and any other granular, or airborne particle or like material, and includes gravel;

Erosion Management Plan means a written strategy for minimising the likelihood of carriage by water or wind of sand off any lot of land, incorporating the principles within the latest version of the publication ‘*Erosion and Sediment Control Manual for the Darling Range, Perth, Western Australia*’, published by the Upper Canning/Southern Wungong Catchment team;

land includes any building or structures on the land;

local government means the City of Nedlands;

occupier means any person who, at the time the notice is served, is in control of any place or part of any place or authorised by the owner, lessee, licensee or any other person empowered to exercise control in relation to a place to perform any work in relation to any place and includes a builder or contractor;

- (2) Any other expression used in this local law and not defined shall have the meaning given to it in the Act.
- (3) Where, under this local law a duty, obligation or liability is imposed on an ‘owner or occupier’ the duty shall be deemed to be imposed jointly and severally on each owner and occupier.
- (4) Where, under this local law, an act is required to be done or forbidden to be done in relation to any land, an owner or occupier of the land has the duty of causing to be done the act so required to be done, or preventing from being done the act forbidden to be done.
- (5) Where under this local law the local government is empowered to carry out actions, undertake or cause to be undertaken works as a consequence of the failure of any person to comply with the terms of a notice or other conduct, the right to enter land is at all times subject to the provisions of Part 3, Division 3 of the Act.

PART 2 – SITE EROSION AND DUST

2.1 Prevention of erosion and the escape of sand and dust

An owner or occupier of land must take practicable measures to -

- (a) stabilise sand on the land; and
- (b) ensure no sand or dust is released from or escapes from the land, whether by means of wind, water or any other cause.

2.2 Notice may require specified action to prevent erosion and the escape of dust or sand

(1) Where the local government or an authorised person is satisfied that:

- (a) an owner or occupier of land has not complied with cl. 2.1; or
- (b) sand or dust is escaping, being released or being carried, or is likely to escape, be released or be carried, from any land,

the local government or an authorised person may, by notice in writing, direct the owner or occupier to, within a time specified in the notice:

- (c) comply with subclause 2.1;
 - (d) clean up and make good any damage resulting from the release or escape of dust or sand from the land; or
 - (e) take such other actions or comply with such other conditions as the local government or authorised person considers necessary to prevent or stop the escape, release or carriage of sand or dust from the land, as stipulated in the notice.
- (2) An owner or occupier of land to whom a notice is issued under subclause (1) shall comply with the requirements of the notice within the time specified in the notice.

PART 3 - MISCELLANEOUS PROVISIONS

3.1 Authorised person

- (1) A person must not prevent or impede a duly authorised officer or employee of the local government from carrying out his or her duties under this local law.
- (2) The local government may delegate any of its powers, functions and duties under this local law to the CEO or an authorised person, not including its powers of delegation.

PART 4 - OBJECTIONS AND REVIEW

4.1 Objections and review

When the local government or an authorised person gives a person a notice under clause 2.2(1), the provisions of Division 1 of Part 9 of the Act and regulation 33 of the *Local Government (Functions and General) Regulations 1996* shall apply.

PART 5 – OFFENCES AND PENALTIES

5.1 Offences

(1) Any person who:

- (a) fails to comply with a notice issued under clause 2.2(1);
 - (b) fails to do anything required or directed to be done under this local law; or
 - (c) does anything which under this local law that person is prohibited from doing,
- commits an offence.

(2) Any person who commits an offence under this local law is liable, upon conviction, to a penalty not exceeding \$5 000 and if the offence is of a continuing nature, to an additional penalty not exceeding \$500 for each day or part of a day during which the offence had continued.

5.2 Prescribed Offences

- (1) An offence against a clause specified in Schedule 1 is a prescribed offence for the purposes of section 9.16(1) of the Act.
- (2) The amount of the modified penalty for a prescribed offence is that specified adjacent to the clause in Schedule 1.

PART 6—INFRINGEMENT NOTICES

6.1 Form of notices

- (1) The form of the infringement notice referred to in section 9.17 of the Act is Form 2 in the First Schedule of the *Local Government (Functions and General) Regulations 1996*; and
- (2) The form of the infringement withdrawal notice referred to in section 9.20 of the Act is Form 3 in the First Schedule of the *Local Government (Functions and General) Regulations 1996*.

SCHEDULE 1 – PRESCRIBED OFFENCES

[clause 5.2]

PRESCRIBED OFFENCES

CLAUSE	DESCRIPTION	MODIFIED PENALTY \$
5.1(1)(a)	Failure to comply with a notice served by local government or authorised officer	300

Dated _____ 2014

The Common Seal of the)
City of Nedlands was affixed by)
authority of a resolution)
of the Council in the)
presence of -)

Chief Executive Officer
Greg Trevaskis

Mayor
Max Hipkins

CPS18.14	Mid-Year Budget Review – 2013/14
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Committee	8 April 2014
Council	22 April 2014
Applicant	City of Nedlands
Officer	Phoebe Huigens, Policy & Projects Officer
Director	Michael Cole – Director Corporate & Strategy
Director Signature	
File Reference	LEG/025
Previous Item	NIL

Executive Summary

Between 1 January and 31 March in each financial year a local government is to carry out a review of its annual budget for that year, as per Local Government (Financial Management) Regulations 1996. Management carried out this review in early March 2013, and the recommendation for changes to the current Budget are submitted for consideration and adoption by Council.

Recommendation to Committee

Council:

- a) receives and adopts, in accordance with Regulation 33A of the Local Government (Financial Management) Regulations 1996, the budget review and the Revised Rate Setting Statement for the year ending 30 June 2014;
- b) notes that following the audit of the 2012/13 Annual Financial Statements the Council had on 26 November 2013 approved changes to the 2013/14 adopted Budget, as reflected in the Revised Rate Setting Statement in Attachment 1;
- c) notes the requested changes to the current 2013/14 Budget listed in Attachments 2 and 3, and summarised in the Report.

- d) **approves the Revised Budget incorporating all the changes listed in Attachments 2 and 3 of this Report, providing a net surplus of \$652,430.**

ABSOLUTE MAJORITY REQUIRED

Strategic Plan

KFA 4 - Governance and Civic Leadership

This Review will ensure the City meets its statutory requirements.

Background

Regulation 33A of the Local Government (Financial Management) Regulations 1996 requires as follows:

- (1) *Between 1 January and 31 March in each year a local government is to carry out a review of its annual budget for that year.*
- (2) *Within 30 days after a review of the annual budget of a local government is carried out it is to be submitted to the council.*
- (3) *A council is to consider a review submitted to it and is to determine* whether or not to adopt the review, any parts of the review or any recommendations made in the review.*
- (4) *Within 30 days after a council has made a determination, a copy of the review and determination is to be provided to the Department.*

**Absolute majority required.*

Discussion

Accounts which are anticipated to vary from the current Budget by \$5,000 or more are identified, and submitted for Budget adjustment. These submissions are submitted for Council approval (Attachment 2 to this Report).

The variance between the carried forward surplus from 2012/13 financial year estimated during the budget process and actual surplus following the audit of the

Annual Financial Statements was considered by Council in November 2013, as part of the Post-Audit Budget Review. The major portion of the variance, amounting to \$1,265,300, was related to capital projects which could not be completed in that financial year. Council agreed to add these unfinished works to this year's adopted Budget. The Post-Audit Review also reduced the project cost for the Stirling Highway/Broadway Black Spot project to reflect only the City's contribution. A revised Rate Setting Statement for 2013/14, incorporating the additional surplus funds brought forward and the additional capital projects brought forward, was also adopted by Council. The only Operating Budget changes adopted in the November review was the increase in the meeting expenses of the elected members, and the recognition that part of the funds from the WA Grants Commission for this financial year had been received towards the end of the previous year.

This Budget Review deals mainly with the amendments to the Operating Budget deemed necessary due to changes in the assumptions that were used in developing the Operating Budget six to eight months ago. Amendments to the Capital Budget are also requested as some projects have to be deferred due to factors outside the control of the Administration.

Operating Revenue

2013/2014 Adopted Budget	\$28,967,400
Current Budget (Post-Audit)	\$28,409,530
Mid-Year Revised Budget	\$28,587,600
Variance (Favourable)	\$178,070

Significant factors contributing to this favourable variance include:

- Increased fees from Development Applications
- Increased fees from Point Resolution Early Childcare Centre
- Contributions from neighbouring Councils for WESROC projects.
- Recognition as revenue of retention moneys no longer required

It is to be noted that the favourable variance would have been higher if not for the fact that it has been offset to an extent by the drop in interest yields from the City's investment of funds surplus to immediate needs in Term Deposits with the "Big Four" banks.

Operating Expenses

2013/2014 Adopted Budget	\$28,089,800
Current Budget (Post-Audit)	\$28,322,820
Mid-Year Revised Budget	\$28,486,160
Variance (unfavourable)	\$ 163,340

Significant factors contributing to this increased expenditure include:

- A 1.6% increase in the Salary Budget arising from the annual salary review and the prompt filling of vacancies when staff do leave
- Adjustment to the Superannuation Budget to reflect required contributions
- Additional expenses incurred in upgrading fire access and reducing fuel loads in the different bushlands around the City
- Additional maintenance work on the City's parks, ovals and reserves to satisfy community expectations
- Asbestos monitoring and removal work not budgeted for previously

The impact of the above additional expenditure is offset by savings in other areas as well as the increased recovery of overheads from maintenance and capital projects.

Capital Expenditure

2013/14 Adopted Budget	\$8,637,200
Revised Estimate (Post Audit)	\$9,327,500
Mid-Year Revised Estimate	\$8,101,100
Variance – reduction in expenditure	\$1,226,400
Reduction in Capital Grants	\$ 951,100

The City's 2013/14 capital works budget was developed to align with the four year priorities within the Strategic Community Plan. This includes an emphasis on infrastructure renewal and repair with an additional 4% on rates added to the proposed investment in this area. To date the capital works programme has delivered 26 projects of a total 68 infrastructure and buildings 2013/14 programmed projects to be completed within the financial year.

However, there are projects unlikely to be completed due to a number of circumstances (see attachment 2), typically where events outside of the City's control

have impacted on the timeline, such as unsuccessful grants, state government requirements and geotechnical complications.

The recent bolstering of the design section of Technical Services has meant that further investigative work into pavements on three major projects were able to take place. This has revealed that previous pavement assumptions under-estimate pavement requirements and these projects have been withdrawn for re-submission for higher grant funding.

Importantly, the City is mindful of the imperative to renew and repair its infrastructure in line with good asset management practice and within the parameters set by the Strategic Community Plan and is therefore proposing that the shortfall due to projects at risk is made up by bringing forward some projects that were planned to be implemented in the next budget. This will then meet our net infrastructure expenditure objectives while project planning for the more difficult project continues, for execution in the next financial year.

The proposed changes to affected projects are described in the table in Attachment 2. Where projects have been brought forward they have been assessed as realistically able to be completed this financial year.

Consultation

Required by legislation:

Yes ☐

No ☒

Required by City of Nedlands policy:

Yes ☐

No ☒

Legislation / Policy

The Mid-Year Budget Review meets the requirements of *Regulation 34(1) and 34(5) of the Local Government (Financial Management) Regulations 1996*.

Budget/Financial Implications

As outlined in this report.

Risk Management

Extensive consultation has been carried out within the organisation as part of the review process to minimise any significant variation from the Revised Budget at the end of the financial year. Management will continue to monitor and report to Council on a monthly basis variance between the revised budget and actual financial performance for the period.

Conclusion

The outcome of the Budget Review shows an estimated end of year surplus of \$662,430, compared with \$542,000 in the Budget adopted in June 2013.

While there are a number of individual variations this is not unusual in a rapidly changing work environment, and the Budget Review process was instituted under Local Government (Financial Management) Regulations to enable local governments to take into account the changes.

The Budget Review is recommended for adoption and for the above adjustments to be approved.

Attachments

1. Revised Rate Setting Statement for 2013/2014
2. Listing of requested changes to the 2013/2014 Operating Budget
3. Listing of requested changes to the 2013/2014 Capital Budget

CITY OF NEDLANDS
REVISED RATE-SETTING STATEMENT AS AT 1 MARCH 2014
 FOR THE YEAR ENDING 30 JUNE 2014

	2013/14 Current Budget \$	Changes Requested \$	2013/14 Revised Budget \$
REVENUE			
Operating Grants,			
Subsidies and Contributions	1,462,000	80,200	1,542,200
Fees and Charges	6,595,600	267,000	6,862,600
Interest Earnings	1,063,100	(300,700)	762,400
Other Revenue	94,000	120,600	214,600
	9,214,700	167,100	9,381,800
EXPENSES			
Employee Costs	(10,600,500)	(302,500)	(10,903,000)
Materials and Contracts	(10,086,100)	64,540	(10,021,560)
Utility Charges	(895,200)	0	(895,200)
Depreciation	(5,169,900)	(31,300)	(5,201,200)
Interest Expenses	(311,800)	0	(311,800)
Insurance Expenses	(429,300)	50,600	(378,700)
Other Expenditure	(830,020)	55,320	(774,700)
	(28,322,820)	(163,340)	(28,486,160)
Net Operating Result Excluding Rates	(19,108,120)	3,760	(19,104,360)
Adjustment for Cash Budget Requirements			
Non-Cash Expenditure and Revenue			
Depreciation on Assets	5,169,800	31,300	5,201,100
Capital Expenditure and Revenue			
Purchase Land and Buildings	(620,500)	50,300	(570,200)
Purchase Infrastructure Assets - Roads	(5,291,600)	179,000	(5,112,600)
Purchase Infrastructure Assets - Parks	(1,822,900)	989,100	(833,800)
Purchase Plant and Equipment	(906,500)	8,000	(898,500)
Purchase Furniture and Equipment	(686,000)		(686,000)
Proceeds from Sale of Assets	407,400		407,400
Repayment of Debentures	(1,219,500)		(1,219,500)
Capital Grants & Contributions	1,917,900	(951,100)	966,800
Refund of Grant Funds received in advance	(306,700)		(306,700)
Transfers to Reserves (Restricted Assets)	(102,100)		(102,100)
Transfers from Reserves (Restricted Assets)	200,000		200,000
Estimated Surplus/(Deficit) July 1 B/Fwd	3,505,090		3,505,090
Estimated Surplus/(Deficit) June 30 C/Fwd	331,100		652,430
Amount Required to be Raised from Rates	(19,194,830)		(19,205,800)

CITY OF NEDLANDS
2013/14 MID-YEAR BUDGET REVIEW
OPERATING BUDGET CHANGES

Master Account	Annual Budget	Budget Change Requested	Annual Revised Budget	Justification
	\$	\$	\$	

EXPENSES**SALARIES**

20420 Salaries - Governance	575,000	44,500	619,500	Subsequent to the adoption of the Budget in June 2013, there have been organisational changes resulting in staff movement between Business Units. This has resulted in the need to move the associated budget allocations. The adopted budget had assumed a vacancy factor due staff turnover. While there have been staff leaving the organisation, the vacancies have generally been filled promptly. As part of salary and performance review process there is a slight increase above that budgeted. As a result of these factors it is anticipated that the overall Salary Budget will need to be increased by \$136,900. This amounts to a 1.6 % increase in the Salary Budget of the City.
20520 Salaries - HR	285,200	(39,000)	246,200	
21220 Salaries - Corporate Services	89,800	14,000	103,800	
21320 Salaries - Customer Service	210,300	14,000	224,300	
21420 Salaries - Finance	613,100	15,000	628,100	
21720 Salaries - ICT	305,900	24,300	330,200	
21920 Salaries - Rates	62,200	11,100	73,300	
22020 Salaries - Records	268,900	(13,000)	255,900	
24120 Salaries - Building Maintenance	182,300	7,500	189,800	
24520 Salaries - Waste Minimisation	223,700	(64,600)	159,100	
24620 Salaries - Sustainability	40,300	11,100	51,400	
24720 Salaries - Environmental Health	258,500	70,200	328,700	
24820 Salaries - Town Planning Admin	71,200	5,000	76,200	
24920 Salaries - Strategic Planning	311,800	21,100	332,900	
26220 Salaries - Infrastructure Svs	1,355,300	(95,000)	1,260,300	
28120 Salaries - Community Development	313,500	35,600	349,100	
28320 Salaries - Communications	234,700	(24,000)	210,700	
28620 Salaries - NCC	586,300	25,600	611,900	
28720 Salaries - Library Services	767,600	19,800	787,400	
28820 Salaries - PRCC	351,800	7,200	359,000	
29120 Salaries - Tresillian CC	143,000	46,500	189,500	

136,900**SUPERANNUATION**

20421 Other Employee Costs - Governance	74,500	25,500	100,000	The City's Superannuation contribution had been under-budgeted, and it is necessary to make appropriate adjustments to the Superannuation Budget. This is estimated to amount to \$96,000.
20521 Other Employee Costs - HR	31,700	(3,200)	28,500	
21321 Other Employee Costs - Customer Service	18,900	4,900	23,800	
21721 Other Employee Costs - ICT	29,300	2,700	32,000	
22021 Other Employee Costs - Records	15,400	9,600	25,000	
24421 Other Employee Costs - Building Services	37,900	7,100	45,000	
24521 Other Employee Costs - Waste Minimisation	20,300	(7,100)	13,200	
24621 Other Employee Costs - Sustainability	9,200	18,000	27,200	
24721 Other Employee Costs - Environmental Health	22,700	7,300	30,000	
28121 Other Employee Costs - Community Development	30,600	9,400	40,000	
28321 Other Employee Costs - Communications	22,900	(8,900)	14,000	
28621 Other Employee Costs - NCC	58,100	2,400	60,500	
28721 Other Employee Costs - Library Services	60,700	28,300	89,000	
		96,000		

OTHER EMPLOYEE COSTS

20421 Other Employee Costs - Governance	75,000	4,400	79,400	The Workers Compensation premiums paid by the City increased substantially over the budgeted amount due to Workers Compensation Claims paid out to injured employees during the year. Employee Costs other than Salaries and Superannuation are therefore estimated to increase by \$69,600
20521 Other Employee Costs - HR	97,700	36,500	134,200	
24421 Other Employee Costs - Building Services	39,900	(9,000)	30,900	
26221 Other Employee Costs - Infrastructure Services	148,000	37,100	185,100	
28121 Other Employee Costs - Comm Dev	35,100	(7,000)	28,100	
28621 Other Employee Costs - NCC	42,100	4,400	46,500	
28821 Other Employee Costs - PRCC	7,700	3,200	10,900	

69,600

OPERATING BUDGET CHANGES

Master Account	Annual Budget	Budget Change Requested	Annual Revised Budget	Justification
	\$	\$	\$	
MATERIALS & CONTRACTS				
20423 Office - Governance	15,800	4,900	20,700	Increased advertising & promotions expenses
20434 Professional Fees - Governance	43,700	56,300	100,000	Increase in Legal fees and Consultancy
20450 Special Projects - Governance / PC93	50,000	(30,000)	20,000	Savings due to integrated strategic planning done in-house.
20521 Other Employee Costs - HR	18,700	(11,900)	6,800	Savings due to project deferral
21124 Motor Vehicles - Ranger Services	74,500	(14,500)	60,000	Savings in motor vehicle expenses
21423 Office - Finance	110,600	18,700	129,300	Increase in stationery costs of Business Units in Admin building.
24133 Building - Building Maintenance / PC58	974,200	44,460	1,018,660	Increase in utility and maintenance costs of all City buildings.
21434 Professional Fees - Finance	61,400	(14,400)	47,000	Savings in consultancy costs due to project deferral.
21534 Professional Fees - Shared Services	38,800	(14,100)	24,700	Savings in Internal Audit fees
21934 Professional Fees - Rates	14,600	10,100	24,700	Additional debt recovery charges.
24251 Operational Activities-Environ Conserva	504,000	149,000	653,000	Additional expenses incurred in upgrading fire access and reducing fuel loads in the different bushlands around the City.
24334 Professional Fees - Statutory Planning	90,000	10,000	100,000	Increase use of legal advice.
24624 Motor Vehicles - Sustainability	31,200	(12,200)	19,000	Savings in motor vehicle operations
24751 OPRL Activities - Environmental Health	8,000	102,000	110,000	Asbestos monitoring and removal not budgeted for previously.
24823 Office - Town Planning Admin	28,500	(10,100)	18,400	Savings in advertising and DAP expenses
24857 Strategic Projects - Strategic Planning /	160,000	(37,000)	123,000	Savings anticipated in strategic planning projects.
26235 ICT Expenses - Infrastructure Svs	0	9,000	9,000	Software which had not been budgeted for previously.
26365 Maintenance - Parks Services / PC59	3,573,500	195,100	3,768,600	The Budget was aimed at savings compared to the previous year's expenditure. Additional reticulation work was required this year in a number of parks, and even with the additional funds requested the Revised Budget is close to what was actually spent the previous year.
26533 Minor Parts & Workshop Tools - Plant C	12,500	8,000	20,500	Expenses moved from Capital Budget, as individual items are below capitalising
28151 OPRL Activities - Community Developm	150,700	(4,800)	145,900	Savings from Community Development projects
28323 Office - Communications	77,000	(6,600)	70,400	Savings in office expenses
28334 Professional Fees - Communications	4,800	(4,800)	0	Consultancy not required.
28664 Hacc Unit Cost - NCC / PC66	202,000	(19,500)	182,500	re-allocation of budget within Business Unit .
28724 Motor Vehicles - Nedlands Library	29,500	(9,500)	20,000	Savings in motor vehicle expenses
28823 Office - PRCC	11,700	(2,700)	9,000	Budget in line with proposal submitted to Council, for revised Early Education Centre operations
28830 Other - PRCC	15,000	20,000	35,000	
28833 Building - PRCC	0	5,000	5,000	Movement within Business Unit
29123 Office - Tresillian CC	9,900	10,000	19,900	
29130 Other - Tresillian CC	20,400	(10,000)	10,400	Savings in volunteer expenses
29330 Other - Volunteer Services VRC	9,300	(5,000)	4,300	

435,460

OVERHEAD RECOVERY

26227 Finance - Infrastructure Svs	(1,618,600)	(500,000)	(2,118,600)	Increased recovery of Technicl Services overh
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OTHER EXPENSES

20329 Members of Council - MOC	508,020	(21,020)	487,000	Savings in budgeted election expenses
28130 Other - Community Development	5,600	(4,600)	1,000	Meant for commissions for tennis court bookings, now deducted directly.

(25,620)

OPERATING BUDGET CHANGES

Master Account	Annual Budget	Budget Change Requested	Annual Revised Budget	Justification
	\$	\$	\$	
Depreciation	5,169,900	31,300	5,201,200	Small increase in depreciation (non-cash) costs due to review of methodology.
Insurance	429,300	(50,600)	378,700	Savings in insurance premium, resulting from review of policies.

OPERATING BUDGET CHANGES

Master Account	Annual Budget	Budget Change Requested	Annual Revised Budget	Justification
	\$	\$	\$	
Donations & Contributions	219,200	(29,700)	189,500	Donations not expected to be given this year

TOTAL EXPENSES VARIANCE (UNFAVOURABLE) **163,340**

REVENUE

51908 Rates - Rates	(19,194,930)	(10,970)	(19,205,900)	Improved Interim Rates
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Grants & Contributions

51604 Grants Operating - General Purpose	(303,400)	(42,600)	(346,000)	Increased grant received
54204 Grants Operating - Environmental Cons	(10,300)	(43,800)	(54,100)	Grant confirmed after Budget adoption
51606 Contrib'n Reim & Donations Oper - Ger	(6,200)	6,200	0	Donation unlikely to materialise
		(80,200)		

Fees & Charges

54801 Fees & Charges - Town Planning Admi	(600,000)	(75,200)	(675,200)	Increase in Development Applications anticipated.
58801 Fees & Charges - PRCC	(336,000)	(191,800)	(527,800)	New fee structure agreed to by Council
		(267,000)		

Interest

51607 Interest - General Purpose	(895,000)	325,000	(570,000)	Low interest rates on Term Deposits
51908 Rates - Rates	(168,100)	(24,300)	(192,400)	More rate payers opted for installment basis.
		300,700		

Sundry Income

54210 Sundry Income - Environmental Conser	(4,700)	(8,600)	(13,300)	Contribution received for weed management
50410 Sundry Income - Governance	(30,000)	(30,000)	(60,000)	Additional contributions received for WESROC project, to match increased expenses.
51410 Sundry Income - Finance	0	(82,000)	(82,000)	Recognising as revenue funds held for many years as retention sums, with work subsequently done by Council.
		(120,600)		

TOTAL REVENUE VARIANCE- FAVOURABLE **(178,070)**

NET OPERATING BUDGET CHANGE REQUESTED - SAVINGS **(14,730)**

**CITY OF NEDLANDS
MID-YEAR BUDGET REVIEW 2013/14
CAPITAL BUDGET CHANGES REQUESTED**

Project & Location		Current Budget	Change Requested	Revised Budget	Justification	Change in Budgeted Grants
2	Footpath Rehabilitation					
2083	Haldane St	39,500	6,700	46,200		
2085	Walpole Street	10,400	(1,200)	9,200		
2143	Brockway Road	37,700	(6,700)	31,000		
2148	Mengler Avenue	11,900	(2,300)	9,600		
	Footpath Rehabilitation Total	99,500	(3,500)	96,000		
3	Road Rehabilitation					
2003	Alfred Road	254,800	(198,000)	56,800	Based on surface irregularities additional geotechnical investigation has revealed that the pavement thickness is inadequate. This is grant funded and will therefore be re-submitted on the basis of the extra cost involved for full reconstruction. Only the geotechnical and planning activities will be carried out this year and the project will be rescheduled for next year pending grant approval.	(198,000)
2005	Selby Street	356,300	(356,300)	-	Shenton College is carrying out extensive car park and building works adjacent to the proposed road works. The design is ready to go but it is considered prudent to allow the adjacent construction works to be finished prior to carrying out City road works to prevent damage of new works and improve safety. Works will be re-programmed for next year.	(156,000)
2018	Underwood Avenue	222,200	(212,200)	10,000	Based on surface irregularities additional geotechnical investigation has revealed that the pavement thickness is inadequate. This is grant funded and will therefore be re-submitted on the basis of the extra cost involved for full reconstruction. Only the geotechnical and planning activities will be carried out this year and the project will be rescheduled for next year pending grant approval.	
2056	Tyrell Street	322,000	213,000	535,000	Extend works from Princess to Melvista	
2064	Doonan Road	175,400	304,600	480,000	Extend works from Princess to Melvista	
2079	Minora Road	194,200	40,800	235,000		
2083	Haldane St	127,400	6,600	134,000		
2300	Acacia Lane	457,000	64,000	521,000		
	Road Rehabilitation Total	2,109,300	(137,500)	1,971,800		
4	Drainage Rehabilitation					
2191	Bishop Road	23,000	4,500	27,500		
2226	Waratah Place	35,000	(4,000)	31,000		
2404	INTXN Waroonga / Princess	30,000	(2,500)	27,500		
	Drainage Rehabilitation Total	88,000	(2,000)	86,000		
6	Grant Funded Projects					
2037	Elizabeth Street	195,000	46,000	241,000		
2401	INTXN - Brockway/Brookdale /Underwood	650,000	(545,000)	105,000	Based on surface irregularities additional geotechnical investigation has revealed that the pavement thickness is inadequate. This is grant funded and will therefore be re-submitted on the basis of the extra cost involved for full reconstruction. Only the geotechnical and planning activities will be carried out this year and the project will be rescheduled for next year pending grant approval.	(441,000)
2403	INTXN - Guger St/Railway Rd/Loch St	165,000	(140,000)	25,000	Delays in design resourcing have held up advancement of this project. Detailed design to be carried out in preparation for construction in 2014/15.	(140,000)
2405	Stirling Highway / Broadway	115,000	435,000	550,000	The total project cost has been revised and is now to be managed by the City. The current budget only has the City's contribution based on the original costing.	458,300
	Grant Funded Projects Total	1,125,000	(204,000)	921,000		
2132	Beecham Road	571,000	168,000	739,000	Cost over-run due to need to reconstruct the footpath along the road as well as replace fencing of residents damaged during the construction.	
	Roads Total	3,992,800	(179,000)	3,813,800		
11	Building Construction					

					Undertake concept planning only this year and upgrade the facility next year up to \$400,000 if successful with grant funding. In consultation with the Cricket Club and Childcare play group it is recommended that some more definition be given to the upgrade of the pavilion that meets the needs of the groups. Once this occurs the building will be able to be repaired and upgraded.	
4001	Allen Park Lower Pavilion - Roof	60,100	(50,100)	10,000		
4003	Council Depot	65,000	15,000	80,000	Addition of CCTV security and associated infrastructure.	
4016	67 Stirling Highway - Maisonettes	35,000	85,000	120,000	Bring forward all works into design and construct contract.	
4009	PRCC	30,000	(30,000)	-	Lease for PRCCC did not proceed.	
4020	71 Stirling Highway - Administration	146,400	(57,700)	88,700	Roof structural damage was less extensive than allowed for and costs for roof replacement were overall less expensive.	
4052	Allen Park - Toilets	12,500	(12,500)	-	Delayed project - refer to Allen Park Lower Pavilion	
Building Construction Total		349,000	(50,300)	298,700		
14	Parks & Reserves Construction					
					This project has been delayed due to a requirement of the Swan River Trust to approve a full foreshore management plan for the foreshore. Works are to be re-scheduled for next year.	(139,300)
4071	Charles Ct Reserve	209,000	(209,000)	-		
4087	Grainger Reserve	12,600	1,400	14,000		
4101	Melvista Reserve	415,400	(368,300)	47,100	This is subject to grant funding which has not been received. Works are to be re-scheduled for next year.	(135,100)
4117	Paul Hasluck Reserve	59,400	(59,400)	-	This project has been delayed due to a requirement of the Swan River Trust to approve a full foreshore management plan for the foreshore. Works are to be re-scheduled for next year.	
4169	River Wall Maintenance	706,400	(526,400)	180,000	Grant funding was again unsuccessful. This project has been delayed due to a requirement of the Swan River Trust to approve a full foreshore management plan for the foreshore. This project bring forward works planned for next year and makes up for shortfalls in other capital works infrastructure expenditure. Based on a risk assessment critical capital repair works are to be carried out but full river wall replacement at Foreshore 3 and Beaton will be delayed until next year.	(200,000)
New	4059 - Beatrice Rd - Irrigation Cabinet	-	18,000	18,000	These items replace delayed Parks projects and brings forward the planned rollout of irrigation controllers in the Forward Works Plan following successful deployment of the initial controllers this year.	
New	Carrington Park - Irrigation Cabinet	-	18,000	18,000		
New	Daran Park - Irrigation Cabinet	-	94,000	94,000		
New	Foreshore III - Irrigation Cabinet	-	21,300	21,300		
New	Lesley Graham - Irrigation Cabinet	-	21,300	21,300		
Parks & Reserves Construction Total		1,402,800	(989,100)	413,700		
15	Plant & Equipment					
7500	Technical Svs - Engineering	296,750	(8,000)	288,750	Transfer Workshop's minor equip & tools budget to its operating budget.	
Plant & Equipment Total		296,750	(8,000)	288,750		
TOTAL CHANGES		6,041,350	(1,226,400)	4,814,950	Associated Grants not Received	(951,100)