



City of Nedlands

Corporate & Strategy Reports

Committee Consideration – 9 March 2021

Council Resolution – 23 March 2021

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CPS05.21 List of Accounts Paid – January 2021	
Committee	9 March 2021
Council	23 March 2021
Applicant	City of Nedlands
Employee Disclosure under section 5.70 Local Government Act 1995	Nil.
Director	Ed Herne – Director Corporate & Strategy
Attachments	1. Creditor Payment Listing – January 2021; and 2. Credit Card and Purchasing Card Payments – January 2021 (29 December 2020 – 27 January 2021).
Confidential Attachments	Nil.

Executive Summary

In accordance with Regulation 13 of the *Local Government (Financial Management) Regulations 1996* Administration is required to present the List of Accounts Paid for the month to Council.

Recommendation to Committee

Council receives the List of Accounts Paid for the months of January 2021 as per attachments.

Discussion/Overview

Background

Regulation 13 of the *Local Government (Financial Management) Regulations 1996* requires a list of accounts paid to be prepared each month, showing each account paid since the last list was prepared. This list is to include the following information:

1. the payee's name;
2. the amount of the payment;
3. the date of the payment; and
4. sufficient information to identify the transaction.

It is normal practice for the monthly payment list to be a month in arrears to allow for the production of Council reports, the timetable is such that Council reports are being finalised for the following months' round of meetings before the completion of the current month.

Risk Management

The accounts payable procedures ensure that no fraudulent payments are made by the City, and these procedures are strictly adhered to by the officers. These include the final vetting of approved invoices by the Manager Finance and the Director Corporate and Strategy (or designated alternative officers).

Conclusion

The List of Accounts Paid for the months of January 2021 complies with the relevant legislation and can be received by Council (see attachments).

Consultation

Required by legislation:	Yes <input checked="" type="checkbox"/>	No <input type="checkbox"/>
Required by City of Nedlands policy:	Yes <input type="checkbox"/>	No <input checked="" type="checkbox"/>

Strategic Implications

The 2020/21 approved budget is in line with the City's strategic direction. Payments are made to meet the City's spend on operations and capital expenses undertaken in accordance with the approved budget.

The 2020/21 approved budget ensured that there is an equitable distribution of benefits in the community

The 2020/21 budget was prepared in line with the City's level of tolerance of risk and it is managed through budgetary review and control.

Budget/Financial Implications

The payments are made in accordance with the approved budget and achieves a surplus cashflow balance.



CITY OF NEDLANDS

All Payments 1/01/2021 to 31/01/2021

<u>Chq/Ref</u>	<u>Payee</u>	<u>Date</u>	<u>Amount</u>	<u>Tran</u>	<u>Description</u>	<u>Amount</u>
Westpac - Municipal Acct						
CHEQUE						
70769	N CATTLE	08/01/2021	-1,700.00	RFND	VERGE BOND REFUND	1,700.00
70770	CONTOUR PROJECTS PTY LTD	08/01/2021	-1,700.00	RFND	VERGE BOND REFUND	1,700.00
70771	EINSTEINS COFFEE LOUNGE	08/01/2021	-1,700.00	RFND	VERGE BOND REFUND	1,700.00
70772	R F COX	08/01/2021	-1,700.00	RFND	VERGE BOND REFUND	1,700.00
70773	M MURRAY	08/01/2021	-1,700.00	RFND	VERGE BOND REFUND	1,700.00
70774	A BOK	08/01/2021	-1,700.00	RFND	VERGE BOND REFUND	1,700.00
70775	SQUARE ONE LANDSCAPES PTY LTD	08/01/2021	-1,700.00	RFND	VERGE BOND REFUND	1,700.00
70776	SALANDER PROPERTY PTY LTD	08/01/2021	-1,700.00	RFND	VERGE BOND REFUND	1,700.00
70777	MULVAY PTY LTD	08/01/2021	-1,700.00	RFND	VERGE BOND REFUND	1,700.00
70778	MR T D DONALDSON	08/01/2021	-1,700.00	RFND	VERGE BOND REFUND	1,700.00
70779	P R JENSEN	08/01/2021	-1,700.00	RFND	VERGE BOND REFUND	1,700.00
70780	Z MOSS	08/01/2021	-1,700.00	RFND	VERGE BOND REFUND	1,700.00
70781	MR Q XING	08/01/2021	-1,700.00	RFND	VERGE BOND REFUND	1,700.00
70782	COOPER & OXLEY BUILDERS	08/01/2021	-1,650.00	RFND	VERGE BOND REFUND	1,650.00
70783	COOPER & OXLEY BUILDERS	08/01/2021	-1,560.00	RFND	VERGE BOND REFUND	1,560.00
70784	COOPER & OXLEY BUILDERS	08/01/2021	-1,700.00	RFND	VERGE BOND REFUND	1,700.00



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All Payments 1/01/2021 to 31/01/2021

Chq/Ref	Pavee	Date	Amount	Tran	Description	Amount
70785	CITY OF NEDLANDS - CASH CHEQUE / PE	12/01/2021	-1,156.00	INV	PETTY CASH RECOUP - WE 20 DEC 2020	56.00
				INV	MODEL MONEY - TERM 1 -2021- 8 FEB -1 APR 21	1,100.00
70786	WATER CORPORATION	12/01/2021	-4,705.43	INV	CENTRE AT MELVISTA AVE - 0130	845.99
				INV	RESERVE AT GRANBY CR- 0108	619.44
				INV	DAYCARE CENTRE AT 100 PRINCESS - 0123	195.73
				INV	GARDEN AT R PRINCESS RD - 0099	15.49
				INV	HALL 62 STIRLING HWY - 0118	608.56
				INV	RESERVE AT 60 STORLING HWY -0130	610.15
				INV	ROUNDAHOT CNR PRINCESS DALKEITH - 0096	61.94
				INV	CENTRE AT 21-23 TYRELL ST - 0126	1,299.90
				INV	ROUND ABT CNR PRICNESS BRUCE - 0100	59.36
				INV	CAR PARTK AT 17 COOPER ST- 0081	345.00
				INV	RD VERGE OPP 110 PRINCESS RD - 0095	10.32
				INV	RD VERGE 76 STANLEY ST - 0096	7.74
				INV	RD VERGE 23 VINCENT ST - 0069	15.49
				INV	MEDIAN STRP NR STIRLING FLOREANCE = 0061	10.32
70787	C M WIESE	13/01/2021	-1,700.00	RFND	VERGE BOND REFUND	1,700.00
70788	BLUEWAYS GROUP	13/01/2021	-1,700.00	RFND	VERGE BOND REFUND	1,700.00
70789	MR QIANG XIAN	13/01/2021	-61.65	INV	CANCEL BUILDING APPLICATION	61.65

Total CHEQUE -36,333.08

EFT

PY01-14	WESTPAC - MUNICIPAL ACCT	05/01/2021	-364,121.82			
PY99-15	WESTPAC - MUNICIPAL ACCT	13/01/2021	-7,014.89			
PY01-15	WESTPAC - MUNICIPAL ACCT	19/01/2021	-425,895.74			
PY99-16	WESTPAC - MUNICIPAL ACCT	29/01/2021	-25,268.47			



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<u>Chq/Ref</u>	<u>Payee</u>	<u>Date</u>	<u>Amount</u>	<u>Tran</u>	<u>Description</u>	<u>Amount</u>
1245	EFT TRANSFER: - 16/12/2020	03/01/2021	-1,913.41	1245.16350-01 INV	C J Carey Rates Refund	970.50
				1245.16351-01 INV	Estate of R A Anderson Rates Refund	942.91
1246	EFT TRANSFER: - 11/01/2021	08/01/2021	-423,142.20	1246.10056-01 INV	City of Nedlands - Social Club Payroll Deduction	288.00
				1246.10635-01 INV	Rotary Club of Nedlands Inc Refund for Additional Booking made and paid	28.00
				1246.10786-01 INV	Verti-Turf Carry out solid tine turf coring on Jutland Pde	300.00



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All Payments 1/01/2021 to 31/01/2021

<u>Chq/Ref</u>	<u>Pavee</u>	<u>Date</u>	<u>Amount</u>	<u>Tran</u>	<u>Description</u>	<u>Amount</u>
				1246.11107-01	Western Chainwire	
				INV	Remove Magna Latch (return to Depot) and replace	440.00
				1246.11634-01	Ms N Horley	
				INV	Monthly allowance - January 2021	2,227.50
				1246.11736-01	Mr R K Roach	
				INV	Surveyor setting out works for MRWA line marking	286.00
				INV	Surveyor setting out works for MRWA line marking	1,496.00
				1246.11751-01	Sage Consulting Engineers Pty Ltd	
				INV	Preliminary and final design, items 1 to 2.9	4,015.00
				1246.11910-01	Boffins Bookshop	
				INV	Library stock adult Mt Claremont Library	115.06
				1246.11975-01	JLR Pumps	
				INV	Supply and install new Bore headworks at Bishop Rd	5,415.30
				INV	develop bore hole and replace pump	9,469.90
				1246.12026-01	Bolinda Publishing Pty Ltd	
				INV	Library stock adult Nedlands Library	251.37
				1246.12120-01	Mr B G Hodsdon	
				INV	Monthly allowance - January 2021	2,227.50
				1246.12532-01	Total Eden Pty Ltd	
				INV	EZFLO 3 gallon unit and a Rainbird Jumbo	1,275.33
				1246.12642-01	Domain Catering Pty Ltd	
				INV	Catering - Staff & Councillor Meals - 3/12/20	128.00
				INV	Catering - Staff & Councillor Meals- 1/12/20	288.00
				1246.12653-01	Buzz Enterprise Pty Ltd T/A Sifting	
				INV	URGENT clean of Mt Claremont Community Centre play	396.00
				1246.13064-01	Colleagues Nagels Pty Ltd	
				INV	500xElectrostatic Parking Permits as per quote dat	701.99
				1246.13097-01	Blackwell & Associates Pty Ltd	
				INV	Landscape Architectural Review	396.00
				1246.13113-01	Allerding & Associates	
				INV	6 Alexander Road, Dalkeith - RFQ 2019-20 DR142-20	2,226.51
				1246.13219-01	Foreshore Rehabilitation & Fencing	
				INV	Remedial works to Jones Park Bushland fencing	1,886.50
				1246.13267-01	Dept of Transport	
				INV	Vehicle Ownership- November 2020	576.60
				1246.13290-01	Mr V R Senathirajah	
				INV	Monthly allowance - January 2021	2,227.50



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				1246.13733-01	West Coast Spring Water P/L	
				INV	15L Cooler bottle water supply to NCC	9.50
				1246.13741-01	Dave's Landscaping & Brickpaving	
				INV	Standing order for paving repairs following kerb	1,500.00
				INV	Lift and relay paving around 3 pits at the corner	440.00
				INV	Repair Paving both side of road on Kirkwood Rd	1,440.00
				1246.13797-01	Arbor Carbon Pty Ltd	
				INV	Norfolk Island Pine disease testing 5 trees	3,575.00
				1246.13857-01	Mr L McManus	
				INV	Monthly allowance - January 2021	3,547.38
				1246.13863-01	G M S Security (WA) Pty Ltd	
				INV	Maintenance to Allen Park scoreboard remote	1,548.80
				INV	Maintenance to various locations	2,094.40
				INV	Maintenance to various locations	2,321.00
				INV	Set Egress button at Mt Claremont community Centr	759.00
				1246.13897-01	Total Count	
				INV	Nedlands Library : Pro-Count Purchase Mainten	264.00
				1246.14080-01	Randstad	
				INV	Pay for agency staff	373.21
				1246.14123-01	Mr J D Wetherall	
				INV	Monthly Allowance - January 2021	2,227.50
				1246.14233-01	Ms K A Smyth	
				INV	Monthly allownace- January 2021	2,227.50
				1246.14241-01	King.S Contracting	
				INV	Safe Active Streets Stage 2 - Jenkins Avenue Vari	1,785.96
				INV	Safe Active Streets Stage 2 - Jenkins Avenue Vari	1,595.00
				INV	Lissadell Street Road Rehabilitation	797.74
				INV	Karella Street Road Rehabilitation	1,460.12
				1246.1427-01	City of Stirling	
				INV	Meals to be delivered to Nedlands Day Centre	520.00
				1246.14514-01	Valvoline Australia Pty Ltd	
				INV	2 x 20 lt Drums for AdBlue Part#1332.20, Deli	95.39
				1246.14535-01	Skyline Landscape Services	
				INV	Lawn Mowing Maintenance - November 2020	4,068.43
				INV	Carry out 1 x complete Verge Mowing Service	5,743.10
				1246.14602-01	Professional Tree Surgeons	
				INV	Refer to quote T1350. - Emergency call out. Ranger	957.00



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				1246.14670-01	Protek 24/7	
				INV	Replace Bollard at Swanbourne Beach Oval Overflow	242.00
				1246.14693-01	Easi	
				INV	Payroll Deduction	745.32
				INV	Payroll Deduction	979.82
				1246.14888-01	Corsign WA Pty Ltd	
				INV	bundle of poles for signage 5/11/20	1,648.35
				INV	x8 grabrails 600mm	3,212.00
				INV	x16 RAMP corflutes for SAS	387.20
				1246.14895-01	Data Documents	
				INV	Printing Term 1 Buzz	709.50
				1246.14932-01	Aus Chill Technical Services Pty Lt	
				INV	Quarterly AC service - Nov 2, etc	193.60
				INV	Air Conditioning Quarterly Maintenance Feb 20	874.50
				INV	Depot - Initial investigation of ice machine probl	293.70
				INV	Nedlands Health Clinic	165.00
				INV	John XXIII - Quarterly AC service - Nov 2020	132.00
				INV	Nedlands Library - Monthly Humidifer service	379.50
				INV	College Park Family Centre - Quarterly AC service	171.60
				INV	Adam Armstrong - Quarterly AC service	137.50
				INV	Mt Claremont Community - Quarterly AC service	379.50
				INV	John Leckie - Quarterly AC service - Nov 2020	407.00
				INV	Adam Armstrong - Quarterly AC service - Nov	132.00
				INV	Depot - Quarterly AC service - Nov 2020	874.50
				INV	Drabble House - Quarterly AC service - Nov 2020	33.00
				INV	Dalkeith Hall - Quarterly AC service - Nov 2020	132.00
				INV	PRCC - Quarterly AC service - Nov 2020	137.50
				INV	Tresillian - Quarterly AC service - Nov 2020	220.00
				INV	Hackett Playgroup - Annual AC Service - Nov 2020	154.00
				1246.14955-01	Nedlands News	
				INV	Nedlands Library Newspaper- 27/11/20-27/12/20	395.04
				1246.14966-01	Emerge Associates	
				INV	Preparation of Enviroscape Master Plan for Hamilton	550.00
				1246.14972-01	Allwestplant hire Australia Pty Ltd	
				INV	Supply of drainage maintenance works Webster Street	5,793.70
				1246.14993-01	Marketforce	
				INV	Add in Post 21/11/2020 for Kids Day Out	257.97
				1246.15005-01	Beclarwise	



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All Payments 1/01/2021 to 31/01/2021

<u>Chq/Ref</u>	<u>Pavee</u>	<u>Date</u>	<u>Amount</u>	<u>Tran</u>	<u>Description</u>	<u>Amount</u>
				INV	Payment for car lease - WE 20 Dec 2020	729.99
1246.15069-01					Wormald Australia Pty Ltd	
				INV	Fire Panel Monitoring - Admin- 1/12/20-31/12/20	76.22
				INV	Fire Panel Monitoring Tresillian 1/12/20-31/12/20	76.22
				INV	Fire Panel Monitoring July to Dec 2020	76.22
1246.15211-01					Officeworks Ltd	
				INV	Stationary Order for Depot - order number 16479704	701.28
				INV	Depot Stationery Order - December	79.21
1246.15224-01					Boyan Electrical Services	
				INV	Charles Court rugby Carpark lights - Supply	492.99
				INV	Hollywood Toilets - Replace damaged light.	194.69
				INV	Sunset foreshore - Attend to the park lights out.	96.79
				INV	Swanbourne Reserve - Supply and replace 2 x 70w	341.86
				INV	Peace Memorial Rose Garden - Attend to 4 x lights	96.79
				INV	Mt Claremont Community Centre - Attend to light o	281.79
				INV	Charles Ct Reserve - Attend to bollard lighting.	413.98
				INV	Mount Claremont Oval Top Pathway - Supply and rep	564.95
				INV	Dot Bennett Park - Supply and replace 3 x 150w me	493.09
				INV	Princess & Broadway - Supply and replace faulty	215.79
				INV	Stirling Highway #187 - Attend to artwork light o	529.95
				INV	Vincent & Melvista - Attend to both lights not wo	479.98
				INV	Carrington and Lock st roundabout / Attend to lig	468.29
				INV	Gun Park - Supply and replace flashing upright ri	788.46
				INV	Friends of Allen Park - Conduct electrical safety	159.54
				INV	Friends of Allen Park - Conduct electrical sa, etc	90.63
				INV	Friends of Allen Park - Conduct electrical sa, etc	203.93
				INV	New Court Gardens - Replace tube and starter	82.93
1246.15271-01					Quokka Garage Doors Pty Ltd	
				INV	Supply and install 2x Merlin roller door motors	1,600.00
1246.15394-01					Affordable Balustrades Pty Ltd	
				INV	Remove old existing handrail & install new stainless	1,485.00
1246.15401-01					WINC Australia Pty Ltd (Previous na	
				INV	Nedlands library stationary order, Mt Claremont	644.93
1246.15426-01					Ms C M De Lacy	
				INV	Monthly allowance - January 2021	8,166.92
1246.15427-01					Mr A W Mangano	
				INV	Monthly allowance - January 2021	2,227.50
1246.15614-01					Carramar Resource Industries	



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All Payments 1/01/2021 to 31/01/2021

<u>Chq/Ref</u>	<u>Payee</u>	<u>Date</u>	<u>Amount</u>	<u>Tran</u>	<u>Description</u>	<u>Amount</u>
				INV	Supply and deliver 1 semi load of 'Plasterers'	792.00
1246.15638-01	Advanced Traffic Management (WA) Pt			INV	Standing order for traffic management to cover	918.92
1246.15643-01	Mowmentum			INV	Fortnightly mowing services- 8/12/20	170.00
1246.15703-01	Retro Roads - Tagsat Pty Ltd			INV	Supply of linemarking as per quote 01704366 Kirkwood	561.28
				INV	3577m of yellow no stopping line. 56hrs 2x man tra	17,813.05
1246.15801-01	Horizon West Landscape & Irrigation			INV	Twice weekly raking, bagging, tagging and depot	1,320.00
				INV	Slashing and Spraying of sump at Nidjalla loop	255.20
				INV	Box out of raised eco-zone at Bishop Rd Reserve	510.40
				INV	Landscape Maintenance- November 2020	4,385.66
1246.15919-01	Employment Office			INV	Scout learning: SSO prepurchase	1,518.00
1246.15931-01	Aqua Filter Services			INV	John XXIII - Water Cooler Hire & Maintain	38.50
				INV	John XXIII - Water Cooler Hire & Maintain	38.50
				INV	Tresillian - Water Cooler Hire & Maintain	38.50
				INV	Admin Comms - Water Cooler Hire & Maintain	38.50
1246.15960-01	Active Pest Management WA Pty Ltd			INV	NCC - Monthly station checks Sep/Oct/Dec, NCC	121.00
1246.15970-01	Michelle Kelly			INV	Yoga for seniors classes x 3 in December 2020	210.00
1246.15980-01	Stars Courtyard Cafe			INV	Tresillian Arts Centre Volunteer Account - Term 4	240.00
1246.15987-01	Harvey Norman AV/IT Superstore Osbo			INV	Haier 221L Fridge Delivered to 1 Broome Street Ned	487.00
1246.16036-01	R A Coghlan			INV	Monthly allowance - January 2021	2,227.50
1246.16042-01	F Bennett			INV	Monthly allowance -January 2021	2,227.50
1246.16068-01	Enchanted Characters			INV	Stilt walkers for Kids Day Out 2020	1,408.00
1246.16076-01	Axiis Contracting Pty Ltd			INV	Schedule 1 - Construction of replacement path	20,942.95
				INV	Schedule 1 - Construction of replacement path	10,491.89



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				INV	Schedule 1 - Construction of replacement path, etc	21,591.60
1246.16082-01	Arup Australia Pty Ltd			INV	Nedlands Traffic Modelling	9,900.00
1246.16093-01	Cameron Chisholm & Nicol (WA) Pty L			INV	JDAP Design Review 21 - 23 Louise Street - Follow	660.00
				INV	21-23 Louise Street	660.00
				INV	Meeting/ Workshop following J	792.00
				INV	21-23 Louise Street	396.00
				INV	Meeting/ Workshop following J	
1246.16096-01	Udla Pty Ltd			INV	18-20 Webster & 97 Smyth Road Landscape Peer Revie	616.00
1246.16117-01	Atrium Homes (WA) Pty Ltd			fund	Verge bond refund for 34 Stanley ST	1,700.00
1246.16136-01	AARNet Pty Ltd			INV	Brockway Road Shared Path - Underwood Avenue	5,377.90
1246.16161-01	P N Poliwka			INV	Monthly allowance - January 2021	2,227.50
1246.16199-01	Tim Davies Landscaping			fund	Verge bond refund for 34 Stanley ST	1,700.00
1246.16208-01	Pindan Homes Pty Ltd			fund	Verge bond refund for 1 Seymour AV	1,700.00
1246.16250-01	Distinctive Homes WA			fund	Verge bond refund for 9 Mayfair ST	1,700.00
1246.16264-01	Practical Products Pty Ltd			INV	Supply of Washtech XU Dishwasher for Tresillion	3,916.00
1246.16273-01	Talis Consultants			INV	Alfred Road - Foam Bitumen Stabilisation Design	13,498.10
1246.16277-01	Westpac Banking Corporation			INV	Contribution return Council super - PP12 FNE061220	751.68
				INV	Council and Member Super- PP13 0- FNE 20 Dec 20	68,802.64
1246.16289-01	Freestyle Now			INV	BMX / Pump Track Workshop 29 November 3-5pm	385.00
1246.16308-01	N R Youngman			INV	Monthly allowance - January 2021	2,227.50
1246.2030-01	Child Support Registrar			INV	Payroll Deduction	672.54
1246.2220-01	Ebsco Australia					



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				INV	Choice Magazine Online subscription renewal 1/2/21	936.61
				1246.2262-01	Elliott's Irrigation Pty Ltd	
				INV	Dot Bennett Park - Service and maintain iron filtr	253.00
				1246.3250-01	inet Ltd	
				INV	SO - Public Wifi by Inet at PRCC, Tresillian & N	110.50
				INV	SO - Public Wifi by Inet at PRCC, Tresillian & N	26.49
				1246.400-01	Australian Services Union	
				INV	Payroll Deduction	67.70
				1246.4500-01	McLeods Barristers & Solicitors	
				INV	Matter No: 45957	2,189.79
				INV	Matter No: 46317	1,650.73
				INV	Matter No: 46187	18,172.28
				INV	Matter No: 46042	6,820.55
				INV	Matter No: 46343	2,529.11
				INV	Matter No:46676	7,044.38
				INV	Matter No: 46773	11,089.65
				1246.6816-01	Swanbourne Nedlands Surf Life Savin	
				INV	Annual Grant - 2020-2021	44,955.58
				1246.6983-01	Telstra Corporation Ltd	
				INV	PHONE CHARGES - Dec 21 - 2020	550.49
				1246.8169-01	Westbooks	
				INV	Junior local stock as selected on web order - MtC	93.03
				INV	Junior local stock as selected on web order - Nedl	13.29
				INV	Junior local stock as selected on web order - Nedl	190.29
				INV	Junior local stock as selected on web order - MtC	179.07
				INV	Adult local stock as selected on web order - Mt Cl	55.98
				INV	Adult local stock as selected on web order - Nedla	390.63
				INV	Adult local stock as selected on web order - Mt Cl	10.50
				INV	Adult local stock as selected on web order - Mt Cl	0.52
				INV	Adult local stock as selected on web order - Nedla	44.73
				1246.860-01	Bunnings Group Limited	
				INV	STANDING PURCHASE ORDER 1st August to 31st Dec	56.68
				1246.880-01	Bunzl Limited	
				INV	Hygienic supplies for various buildings	572.18
				INV	Hygienic supplies for various buildings	1,499.82
1247	EFT TRANSFER: -	08/01/2021	-734.46	1247.16358-01	Name Withheld	
	11/01/2021			INV	Rates Refund	734.46



CITY OF NEDLANDS

All Payments 1/01/2021 to 31/01/2021

<u>Chq/Ref</u>	<u>Payee</u>	<u>Date</u>	<u>Amount</u>	<u>Tran</u>	<u>Description</u>	<u>Amount</u>
1248	EFT TRANSFER: - 18/01/2021	15/01/2021	-768,682.18	1248.10056-01	City of Nedlands - Social Club	
				INV	Payroll Deduction	276.00
				1248.10731-01	Green Skills (Eco Jobs)	
				INV	Firebreak and path maintenance- various locations	15,233.46
				INV	Spring weed control various locations	2,048.15
				INV	Fire risk management heritage precinct	2,667.59
				1248.11107-01	Western Chainwire	
				INV	Remove old fencing and place temporary fencing	12,958.00
				1248.11293-01	Kelyn Training Services	
				INV	RIIWH201D Work safely and follow WHS policies	240.00
				INV	Basic Worksite Traffic Management (RIIWH202D Impl	660.00
				1248.11410-01	Hays Specialist Recruitment Aust Pt	
				INV	Agency staff hire Finance department	1,953.12
				1248.11686-01	Mercer Australia Pty Ltd	
				INV	Mercer CED Job Evaluation Training	3,960.00
				1248.11751-01	Sage Consulting Engineers Pty Ltd	
				INV	Preliminary and final design, items 1 to 2.9 as sh	7,458.00
				1248.11898-01	Turf Care WA Pty Ltd	
				INV	Mow, edge and whipper snip Carrington Park fortnight	198.00
				1248.12026-01	Bolinda Publishing Pty Ltd	
				INV	Library stock adult Mt Claremont Library	104.45
				INV	Library stock adult Mt Claremont Library	138.56
				1248.12682-01	Synergy	
				INV	UA Kirkwood Rd -29/9/20-24/11/20	157.48
				INV	Various location - 27/11/20-24/12/20	13,004.55
				INV	U 1 Esplande - 14/11/20-11/12/20	51.66
				INV	U1 Esplande Dalekith - 12/12/20-7/1/21	49.81
				INV	792 Esplande Nedlands - 23/10/20-21/12/20	350.38
				INV	UA Esplande - 24/10/20-22/12/20	464.06
				1248.12867-01	Natural Area Consulting Management	
				INV	Watering services - 30/11/2020	618.75
				1248.129-01	Allen Park Tennis Club	
				INV	Community Grant - Annual Christmas Carols	1,000.00
				1248.13369-01	Data#3 Limited	
				INV	AAD-33249 Microsoft M365E3 From SA Unified Sh	127,901.35
				INV	AAD-33249 Microsoft M365E3 From SA Unified Sh	9,195.65
				1248.13412-01	Quick Corporate Australia	
				INV	Stationary and kitchen supplies	816.29



CITY OF NEDLANDS

All Payments 1/01/2021 to 31/01/2021

<u>Chq/Ref</u>	<u>Pavee</u>	<u>Date</u>	<u>Amount</u>	<u>Tran</u>	<u>Description</u>	<u>Amount</u>
				1248.13428-01	Lock Stock & Farrell Locksmith Pty	
				INV	Supply of keys for City facilities	33.00
				INV	Supply and install barrell locks to roller doors	368.10
				1248.13713-01	Sonic HealthPlus Pty Ltd	
				INV	Pre-employment and back strength	321.20
				1248.13718-01	South East Regional Centre for Urba	
				INV	Natural area management including green waste disp	1,631.30
				INV	PVG weeding Shenton Bushland	4,939.47
				1248.13937-01	Doghouse Group Pty Ltd (Old Name:	
				INV	Quarterly billing	2,409.00
					Website- Dec 2020- Feb 2021	
				1248.13946-01	Plants and Garden Rentals	
				INV	DEPO - plant rental & maintenance - Jan 20	210.65
				INV	Admin - plant rental and maintenanc- Jan 21	256.58
				1248.14004-01	Drainflow Services Pty Ltd	
				INV	Standing order for drainage eduction and jetting a	693.40
				1248.14017-01	Mr M A Goodlet	
				INV	Christmas Cost Farewell	836.00
				1248.14241-01	King.S Contracting	
				INV	Safe Active Streets Stage 2 - Jenkins Avenue	661.06
					Vari	
				INV	Lissadell Street Road Rehabilitation	98.98
				INV	Karella Street Road Rehabilitation - Addition, etc	1,442.74
				1248.14331-01	Daimler Trucks Perth	
				INV	1 x Service Kit for VIN JLFFK61FL0KJ20324 AS	595.07
				1248.14602-01	Professional Tree Surgeons	
				INV	Allen Park Heritage Cottages - Fuel Reduction	7,887.00
				1248.14684-01	JB Hi Fi Claremont	
				INV	Adult local stock as selected in store - MTC Lib	487.56
				1248.14693-01	Easi	
				INV	Payroll Deduction	745.32
				INV	Payroll Deduction	979.82
				1248.14786-01	Rubek Automatic Doors	
				INV	Drabble House - Repairs to UAT door operator	269.50
				1248.14832-01	A.S.B. Marketing Pty Ltd	
				INV	Branded shirts for Comms dept	99.99
					2x Ladies United Sh	
				1248.15005-01	Beclarwise	



CITY OF NEDLANDS

All Payments 1/01/2021 to 31/01/2021

<u>Chq/Ref</u>	<u>Payee</u>	<u>Date</u>	<u>Amount</u>	<u>Tran</u>	<u>Description</u>	<u>Amount</u>
				INV	Novated car lease payment - WE 03 Jan 21	729.99
1248.15074-01	Bandit Tree Equipment			INV	6 CAT2065235 Inner filter CAT142HP and 6 CAT2, etc	814.28
1248.15209-01	Mrs L Driscoll			INV	Fuel reimbursements - 28/12/20& 4/1/21	115.20
1248.15236-01	Suez Recycling & Recovery (Perth) P			INV	Greenwaste and landfill levy- Nov 2020	1,601.91
1248.15302-01	Ms V Soto			INV	Zumba Gold classes in Dec 2020 for DRC.	75.00
				INV	Zumba Gold classes x 6 in December 2020	780.00
1248.15401-01	WINC Australia Pty Ltd (Previous na			INV	Nedlands Library stationery	239.48
1248.15483-01	IAP2 Australasia Ltd			INV	IAP2 Community Engagement Training	495.00
1248.15616-01	Ilsa Smith			INV	Chair Pilates classes in Dec 2020 for DRC.	140.00
1248.15703-01	Retro Roads - Tagsat Pty Ltd			INV	604.9m of white edge line parking Bays 4hrs Traff	3,025.80
1248.15770-01	Initial Hygiene - Rentokil Initial			INV	Hygiene Services 1/1/21 to 31/3/21	2,992.41
1248.15778-01	R Moffat			INV	Volunteer vehicle reimbursements	154.44
1248.15847-01	Delish Ice			INV	Icy poles for staff Christmas function 11/12/2020	300.00
1248.16031-01	Aussie Broadband Pty Ltd			INV	SO - Enterprise NBN - 13/12/20-12/1/21	567.60
1248.16039-01	Dept of Mines, Industry Regulation			INV	Return and Reconciliation - December 2020	19,040.02
1248.16076-01	Axiis Contracting Pty Ltd			INV	Remediation of traffic island and footpath Webster	6,270.94
1248.16146-01	elitedelean waterproofing Ltd			INV	JC Smith - Clean and maintenance of grandstand ste	1,089.00
1248.16200-01	Walcott Industries Pty Ltd			INV	Drabble House - Coating of front steps	3,839.00
				INV	John Leckie - Install awning to servery	1,617.00
1248.16239-01	CGM Communications			INV	Community Engagement Services- Prior to cancel	4,950.00



CITY OF NEDLANDS

All Payments 1/01/2021 to 31/01/2021

<u>Chq/Ref</u>	<u>Payee</u>	<u>Date</u>	<u>Amount</u>	<u>Tran</u>	<u>Description</u>	<u>Amount</u>
				1248.16277-01	Westpac Banking Corporation	
				INV	QuickSuper returned - PP 11 and PP 12	3,247.74
				INV	Council and Member Superannuation - PP14 FNE3Jan21	64,381.07
				1248.16354-01	Carmen LaCava	
				INV	Christmas Community Street party	250.00
				1248.2030-01	Child Support Registrar	
				INV	Payroll Deduction	672.54
				1248.3475-01	J Blackwood & Son Ltd	
				INV	1 x BW#:05340948 GAUGE INFLATOR WONDER REMA10	423.20
				1248.380-01	Australian Taxation Office	
				INV	Payroll Deduction	124,226.00
				INV	Payroll Deduction	10,826.95
				INV	Payroll Deduction	114,759.00
				1248.400-01	Australian Services Union	
				INV	Payroll Deduction	67.70
				1248.5682-01	WA Hino Sales & Service	
				INV	1 x Service Kit for VIN JHHXDJ2H20K005617	109.08
				INV	1 x service kit for VIN JHDGH8JMMXXX10517 as per	360.28
				INV	1 x service kit including cab filter for VIN JHDF	467.65
				INV	1 x service kit for VIN JHDFE2AL1XXX10112 as per	1,309.46
				INV	1 x Service Kit for VIN JHHXDJ2H20K005617 as, etc	667.56
				INV	1 x Service Kit for VIN JHHXDJ2H20K005617 as, etc	467.65
				1248.6600-01	St John Ambulance Western Australia	
				INV	Provide CPR refresher	49.00
				INV	Ranger Services - Staff course work	49.00
				1248.8169-01	Westbooks	
				INV	Junior local stock as selected on web order - MtC	49.00
				INV	Adult local stock as selected on web order - Mt Cl	429.62
				INV	Adult local stock as selected on web order - Nedla	413.43
				INV	Adult local stock as selected on web order - Mt Cl	20.99
				INV	Adult local stock as selected on web order - Nedla	43.38
				INV	Adult local stock as selected on web order - Nedla	52.48
				INV	Junior local stock as selected on web order - MtC	110.54
				INV	Junior local stock as selected on web order - Nedl	90.79
				INV	Junior local stock as selected on web order - Nedl	61.56
				1248.840-01	Construction Training Fund	
				INV	CITYO031120102011	169,768.39



CITY OF NEDLANDS

All Payments 1/01/2021 to 31/01/2021

<u>Chq/Ref</u>	<u>Pavee</u>	<u>Date</u>	<u>Amount</u>	<u>Tran</u>	<u>Description</u>	<u>Amount</u>
1249	EFT TRANSFER: - 22/01/2021	22/01/2021	-251,070.72	1249.11410-01	Hays Specialist Recruitment Aust Pt	
				INV	Payment to agency staff	3,369.72
				INV	Payment to agency staff -	3,369.72
				1249.11954-01	Carealot Home Health Services Pty L	
				INV	Provision of casual domestic, personal and social	3,206.67
				INV	Provision of casual domestic, personal and social	4,554.55
				1249.12026-01	Bolinda Publishing Pty Ltd	
				INV	Library stock adult Mt Claremont Library	107.87
				1249.12364-01	West Tip Waste Control Pty Ltd	
				INV	Bulk collection - Green	1,368.54
				INV	Bulk collection - Hardwaste 26/10/2020	9,223.02
				INV	Bulk collection - greenwaste (26/10/2020)	3,790.74
				INV	Bulk collection - Hardwaste - 26/10/20	9,223.02
				INV	Bulk collection - e-waste - 26/10/20	498.96
				1249.12682-01	Synergy	
				INV	U1 Esplande - 12/12/20-7/1/20	49.81
				INV	Lot 8001 Aberdate Rd - 22/10/20-18/12/20	450.04
				1249.12867-01	Natural Area Consulting Management	
				INV	Watering services - 14/12/2020	618.75
				1249.13428-01	Lock Stock & Farrell Locksmith Pty	
				INV	Supply of keys for City facilities	33.00
				1249.13480-01	DU Electrical Pty Ltd	
				INV	Bishop Road Reserve-Supply and install 12m	1,762.64
				1249.13537-01	First Five Minutes Pty Ltd	
				INV	Fire and Emergency training - Jan Feb march 2021	3,447.08
				1249.13652-01	Sustainable Outdoors	
				INV	Riverbank grant project Point Resolution	1,964.62
				1249.13713-01	Sonic HealthPlus Pty Ltd	
				INV	Pre-employment medical and back strenght assessment	249.70
				INV	Pre-employment medical and back strenght assessment	249.70
				1249.13718-01	South East Regional Centre for Urba	
				INV	Restoration work 2020-21 Swanbourne Estate bushland	825.00
				1249.13733-01	West Coast Spring Water P/L	
				INV	NCC's water cooler rent	9.50
				1249.13777-01	Covs Parts Pty Ltd	
				INV	5 x Narva Isolation Switches Part No. 61038	33.95
				1249.13812-01	Mrs N M Ceric	
				INV	Mobile reimbursement - November 2020	30.00



CITY OF NEDLANDS

All Payments 1/01/2021 to 31/01/2021

CPS05.21 - Attachment 1

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<u>Chq/Ref</u>	<u>Payee</u>	<u>Date</u>	<u>Amount</u>	<u>Tran</u>	<u>Description</u>	<u>Amount</u>
				INV	Mobile reimbursement - October 2021	30.00
				INV	Mobile reimbursement - December 2020	30.00
1249.13869-01	Instant Products Hire					
				INV	Portable toilet hire during building maintenance	490.86
1249.14004-01	Drainflow Services Pty Ltd					
				INV	Schedule 2.1 Scheduled sweep of all sealed st	16,942.20
1249.14145-01	Mr F Tizon					
				INV	Volunteer vehicle reimbrusement	151.14
1249.14469-01	Hodge Collard Preston Architects					
				INV	Design consultanting for options at Hackett Playground	1,650.00
				INV	RFQ 2020-21.119 Assessment of Nedlands Library	13,552.00
1249.14514-01	Valvoline Australia Pty Ltd					
				INV	205 litre drum of Synpower FE 5W-30 (2320.34) pump	1,390.84
1249.14832-01	A.S.B. Marketing Pty Ltd					
				INV	United Polo T-Shirts - 3 Mens XL (NCC Todd), 2 Men	261.42
1249.14893-01	G Tuke					
				INV	Line Dance Classes for Affinity Club in Dec 2020	180.00
1249.15193-01	Great Southern Fuel Supplies					
				INV	4200 lts of ULD Diesel for Tank #4. CoN Stock Code	4,760.42
				INV	4200 lts of ULP for Tank #2 City of Nedlands Stock	4,625.38
1249.15236-01	Suez Recycling & Recovery (Perth) P					
				INV	Waster Services	38,058.43
				INV	SO 2019/20 Bulk bins (1 Jan to 30 June 2020, etc	1,589.50
				INV	Waste disposal- residential and commercial 2019/20	23,323.97
				INV	Prepayment - February 2020	80,750.00
1249.15310-01	Soft Landing					
				INV	Mattress collection and disposal - bulk rubbish co	4,497.90
1249.15367-01	TechnologyOne					
				INV	SO GIS consulting Charges- 17/12/2020	1,967.90
1249.15401-01	WINC Australia Pty Ltd (Previous na					
				INV	Stationery and disposable plastic cups, plates	240.30
1249.15508-01	Australian Training Management Pty					
				INV	Training - Basic Worksite Traffic Ma	575.00
1249.16058-01	Richard Leake					
				INV	Vol vehicle reimbursement	77.22
1249.16256-01	MBL Food Services					
				INV	30,000 dog waste bags (6 x 5000) 250 x 305mm	962.50



CITY OF NEDLANDS

All Payments 1/01/2021 to 31/01/2021

<u>Chq/Ref</u>	<u>Payee</u>	<u>Date</u>	<u>Amount</u>	<u>Tran</u>	<u>Description</u>	<u>Amount</u>
				1249.1670-01	Western Australia Police	
				INV	Volunteer WA Police check - Oct 2020 - volunteers	50.10
				1249.2048-01	Tillys Home Helpers	
				INV	Provision of Gardening Service to CHSP Clients	1,113.75
				1249.210-01	Apace Aid Inc	
				INV	Plant stock Stubb /Railway - General Stock	136.95
				INV	Mt Claremont Oval Bushland Reserve - provenance	207.90
				INV	Coastwest Greenway - provenance + general stock	191.40
				1249.3475-01	J Blackwood & Son Ltd	
				INV	Men's Stretch Pant - Cotton - Polyester	118.64
				INV	Oliver Safety Boot - Zip Sided - 45-645Z	242.38
				INV	Safety Boot - Zip Sided - 45-645Z	191.20
				INV	BW#03512428 Professional Knee Pads Lufkin	69.40
				1249.4500-01	McLeods Barristers & Solicitors	
				INV	Matter No: 46342	1,023.55
				1249.7715-01	Vital Packaging Pty Ltd	
				INV	supply of 30,000 emergency supply dog waste bags	962.50
				1249.8169-01	Westbooks	
				INV	Junior local stock as selected on web order - Nedl	11.89
				INV	Adult local stock as selected on web order - Nedla	53.18
				INV	Junior local stock as selected on web order - MTC	20.98
				1249.8242-01	Western Metropolitan Regional Council	
				INV	WASTE DISPOSAL	640.32
				1249.880-01	Bunzl Limited	
				INV	Hygienic supplies - various buildings	1,493.00
				Total EFT		-\$2,265,338.24
				TOTAL PAYMENTS		-\$2,301,671.32

City of Nedlands

Purchasing & Credit Card Payments - Jan 2021 (Statement period 29 Dec 2020 to 27 Jan 2021)

Date	Supplier	Description	AUD
27/01/2021	CARD FEE	CARD FEE	5.00
6/01/2021	RETAIL DISPLAY DIRECT	Frames for Evacuation Diagrams at Haldane House	65.60
27/01/2021	CARD FEE	CARD FEE	5.00
29/12/2020	BUNNINGS 483000	Replacement toilet brushes admin	30.40
6/01/2021	BUNNINGS 483000	Replacement globes	44.40
21/01/2021	BUNNINGS 483000	Angle to secure fridge	25.50
25/01/2021	BUNNINGS 483000	Cabinet bumpers for kitchenettes	24.00
25/01/2021	BUNNINGS 483000	Materials for door control repair	15.21
27/01/2021	CARD FEE	CARD FEE	5.00
27/01/2021	CARD FEE	CARD FEE	5.00
27/01/2021	CARD FEE	CARD FEE	5.00
27/01/2021	CARD FEE	CARD FEE	5.00
22/01/2021	BUNNINGS 309000	Cleaning and Maintenance materials	133.74
27/01/2021	CARD FEE	CARD FEE	5.00
29/12/2020	AMAZON MKTPLC AU	Local stock - Mt Claremont Library	40.08
29/12/2020	AMAZON MKTPLC AU	Postage	3.90
4/01/2021	WOOLWORTHS 4382	Consumables milk for reopening on 2nd Jan	6.50
14/01/2021	BOOKTOPIA PTY LTD	Local stock - Nedlands Library	79.15
13/01/2021	JBHiFi.com.au	Local stock - Mt Claremont Library	105.96
13/01/2021	FISHPOND LIMITED	Local stock - Mt Claremont Library	18.92
14/01/2021	BOOKTOPIA PTY LTD	Local stock - Mt Claremont Library	41.25
14/01/2021	BOOKTOPIA PTY LTD	Shipping charges	7.95
15/01/2021	AMAZON MKTPLC AU	Local Stock - Nedlands Library	17.37
15/01/2021	AMAZON MKTPLC AU	Shipping charges	3.90
20/01/2021	JBHiFi.com.au	Local stock - Mt Claremont Library	413.41
20/01/2021	JBHiFi.com.au	Shipping charges	8.99
21/01/2021	ACADEMY COFFE KITCHEN	Light refreshments WSLG mtg 1 CN staff & 3 others	9.60
21/01/2021	BIG W 0456	Local stock - Mt Claremont Library	547.00
22/01/2021	BOOKTOPIA PTY LTD	Local stock - Mt Claremont Library	22.50
22/01/2021	BOOKTOPIA PTY LTD	Shipping	7.95
22/01/2021	FISHPOND LIMITED	Local stock - Nedlands Library	18.34
25/01/2021	FISHPOND LIMITED	Local stock - Mt Claremont Library	26.00
25/01/2021	BOOKTOPIA PTY LTD	Local Stock - Nedlands Library	52.00
25/01/2021	BOOKTOPIA PTY LTD	Postage	7.95
27/01/2021	CARD FEE	CARD FEE	5.00
27/01/2021	CARD FEE	CARD FEE	5.00
27/01/2021	CARD FEE	CARD FEE	5.00
4/01/2021	BUNNINGS 309000	Cable ties - Ranger minor equipment	51.20
8/01/2021	SP * BAMBOOBITS	Ranger uniform - socks	105.00
15/01/2021	SP * MAGNETIC PAPER	Magnets for vehicles	44.25
27/01/2021	CARD FEE	CARD FEE	5.00
5/01/2021	BP ROSEGARDEN 6161	Milk for depot	14.00
14/01/2021	TAYLOR RD IGA	Milk for depot	34.68
25/01/2021	TAYLOR RD IGA	Cleaning products for Depot	30.03
27/01/2021	BP ROSEGARDEN 6161	Milk for Depot	7.00
27/01/2021	CARD FEE	CARD FEE	5.00
27/01/2021	CARD FEE	CARD FEE	5.00
18/01/2021	JB HI FI	Upgraded cases for Engineering teams ipads	455.69
27/01/2021	CARD FEE	CARD FEE	5.00
22/01/2021	TAYLOR RD IGA	Supplies for Sunday Screenings	6.80
27/01/2021	KMART 1004	School holiday activity 28 Jan	16.00
27/01/2021	CARD FEE	CARD FEE	5.00
13/01/2021	GOLFBX OSBORNE PARK	9 x years of service	90.00
14/01/2021	AMBROSE ESTATE WA	leaving function	37.00
27/01/2021	CARD FEE	CARD FEE	5.00
11/01/2021	PAYMATE*SPUN	Spydus Users Network Membership	200.00
22/01/2021	HESPERIAN PRESS	Local stock Adult non-fiction - Nedlands Library	123.90
27/01/2021	CARD FEE	CARD FEE	5.00
6/01/2021	JOONDALUP JOY FOOD CHI	Clients on acc lunches	28.00
6/01/2021	ALH VENUES 8163	Hyde Park clients on acc lunches	60.00

City of Nedlands

Purchasing & Credit Card Payments - Jan 2021 (Statement period 29 Dec 2020 to 27 Jan 2021)

Date	Supplier	Description	AUD
8/01/2021	EVENT CINEMAS INNALO	Movie tickets for clients on acc	40.00
7/01/2021	COLES 0306	Coles supplies for Centre	19.14
7/01/2021	COLES 0306	Coles supplies for Centre	7.51
14/01/2021	BAYSWATER HOTEL / MO	Clients' on acc lunches	40.00
14/01/2021	COLES 0306	Supplies for activities for	12.00
18/01/2021	THE ASHBY BAR AND BI	lunches for clients on acc and volunteers	45.00
19/01/2021	COLES ONLINE	Monthly supplies from Coles	120.78
19/01/2021	COLES ONLINE	Monthly supplies from Coles	40.27
27/01/2021	CARD FEE	CARD FEE	5.00
11/01/2021	WWW.RECKON.COM	online software - IT expense	87.00
15/01/2021	OFFICEWORKS	consumables- cleaning and classroom supplies	201.93
15/01/2021	OXLADE ART SUPPLIES	course requirement	276.86
27/01/2021	CARD FEE	CARD FEE	5.00
27/01/2021	CARD FEE	CARD FEE	5.00
27/01/2021	CARD FEE	CARD FEE	5.00
13/01/2021	First 5 Minutes Pty Lt	F5M Fire and Evacuation Training - 20 Credits	328.90
27/01/2021	CARD FEE	CARD FEE	5.00
4/01/2021	STK*Shutterstock	Shutterstock image pack - 4 Jan 2021	229.00
4/01/2021	STK*Shutterstock	Shutterstock image pack - Int'l transaction fee	6.87
27/01/2021	CARD FEE	CARD FEE	5.00
4/01/2021	BUNNINGS 454000	Wall vent and drill bits	53.97
13/01/2021	OFFICEWORKS 0602	Diaries	161.92
14/01/2021	J AND K HOPKINS	Desk	259.00
27/01/2021	CARD FEE	CARD FEE	5.00
18/01/2021	WA LOCAL GOVERNMENT AS	WALGA Sesquicentenary of Local Government Dinner	180.00
18/01/2021	WA LOCAL GOVERNMENT AS	WALGA 2021 Transport & Roads Forum	70.00
22/01/2021	WA LOCAL GOVERNMENT AS	WALGA 2021 Transport & Road Forum - Mayor de Lacy	70.00
27/01/2021	CARD FEE	CARD FEE	5.00
21/01/2021	JB HI FI CLAREMONT	Power cables and headset for work iphones	68.92
25/01/2021	BATTERY WORLD CLAREMON	Battery for Irrigation Weather station	46.45
27/01/2021	CARD FEE	CARD FEE	5.00
21/01/2021	BUNNINGS 483000	Batteries 10pk Duracell D - For Mosquito Traps	16.70
21/01/2021	BOC GAS & GEAR	19012021 Dry ice for Mosquito Trapping - EH	9.99
27/01/2021	CARD FEE	CARD FEE	5.00
21/01/2021	AUSTRALIAN INSTITUTE	ABIS Subscription H Di Gregorio	70.00
27/01/2021	CARD FEE	CARD FEE	5.00
27/01/2021	CARD FEE	CARD FEE	5.00
29/12/2020	BUNNINGS 483000	Selleys Silicone	40.16
8/01/2021	BUNNINGS 309000	Trimdek Ridge Seal	59.90
12/01/2021	LAMP REPLACEMENTS AUST	Light Globes	43.91
12/01/2021	LIV*POWERVAC PTY LTD	Servic & Repair Karcher	282.05
18/01/2021	BUNNINGS 483000	Sika Adhesive	102.27
27/01/2021	CARD FEE	CARD FEE	5.00
27/01/2021	CARD FEE	CARD FEE	5.00
27/01/2021	CARD FEE	CARD FEE	5.00
30/12/2020	KMART 1162	children's programme equipment	39.00
30/12/2020	KMART 1162	children's programme equipment	272.00
4/01/2021	JACK'S WHOLEFOODS &	monthly& fortnight lunches,mornin/afternoon tea	254.96
4/01/2021	BUNNINGS 483000	minor equipment maintenance	47.40
4/01/2021	BUNNINGS 454000	minor equipment maintenance	110.75
7/01/2021	BLITZFIELD ENTERPRIS	afternoon tea	10.99
13/01/2021	KITCHEN WAREHOUSE ME	programme resources	64.75
14/01/2021	HOUSE CORPORATE PTY	children's utensils	10.79
14/01/2021	KMART 1139	programme resources	20.00
20/01/2021	THE SPICE MERCHANTS	childrtens lunches	6.99
21/01/2021	PAYPAL	staff professional development	82.50
22/01/2021	CBD COLLEGE PTY LTD	staff first aid refresher	149.00
25/01/2021	OFFICEWORKS 0616	stationery & programe resources	131.65
27/01/2021	KITCHEN WAREHOUSE ME	kitchen utensils	83.80
25/01/2021	COLES 0299	morning/afternoon tea	3.96

City of Nedlands

Purchasing & Credit Card Payments - Jan 2021 (Statement period 29 Dec 2020 to 27 Jan 2021)

Date	Supplier	Description	AUD
25/01/2021	COLES 0299	morning/afternoon tea	90.84
27/01/2021	Rusty Knife Pty Ltd	Personal purchase - refund at front counter	4.50
27/01/2021	JACK'S WHOLEFOODS &	childrens monthly / fortnightly meals	245.77
27/01/2021	CARD FEE	CARD FEE	5.00
5/01/2021	MSFT *<E0700D3TJ7>	Software- MSFT-Voice	12.10
5/01/2021	MSFT *<E0700CY1NM>	Software- MSFT-Audio Conferencing	23.54
5/01/2021	MSFT *<E0700D3UZE>	Software- MSFT-Voice	12.10
5/01/2021	MSFT *<E0200CV5DG>	Software- MS Azure Charges	614.45
5/01/2021	MSFT *<E0700D3QSB>	Software- MSFT-F3 License & File storage	415.91
19/01/2021	MSFT *<E0700DEEPA>	Software- MSFT-F3 License & File storage	484.13
19/01/2021	MSFT *<E0700DEEPC>	Software- MSFT-Voice	12.10
19/01/2021	MSFT *<E0700DEO5V>	Software- MSFT-Voice	12.10
19/01/2021	MSFT *<E0700DEBZ5>	Software- MSFT-Voice	12.10
19/01/2021	MSFT *<E0700DEEPB>	Software- MSFT-Audio Conferencing	23.54
25/01/2021	MSFT *<E0200D5GXA>	Software- MSFT- Azure	1,282.90
27/01/2021	BUNNINGS 483000	Hardware- Power boards & Batteries	41.91
27/01/2021	CARD FEE	CARD FEE	5.00
25/01/2021	BUNNINGS 392000	Bunnings receipt	6.90
25/01/2021	COLES 0340	Event Supplies	20.00
27/01/2021	CARD FEE	CARD FEE	5.00
27/01/2021	BLITZFIELD ENTERPRIS	Bin bags and scissors for Citizenship event	15.19
27/01/2021	CARD FEE	CARD FEE	5.00
6/01/2021	MISS MAUD	Staff leaving Morning Tea	191.30
7/01/2021	V/CELLARS 5164	Leaving gift	40.00
12/01/2021	928Pin* SUNSHINE SUCCULEN	Get well flowers	105.00
27/01/2021	CARD FEE	CARD FEE	5.00
27/01/2021	CARD FEE	CARD FEE	5.00
18/01/2021	COLES 0299	Dish wash tablets & cleaner, liquid hand soap (Ned	30.60
27/01/2021	CARD FEE	CARD FEE	5.00
6/01/2021	City of Joondalup	5.1.21 Parking ticket from client outing	4.40
14/01/2021	BLITZFIELD ENTERPRIS	Centre meals for client on account	15.49
19/01/2021	ALH VENUES 8555	19.1.21 client meals on account for NCC	15.00
27/01/2021	CARD FEE	CARD FEE	5.00
18/01/2021	CROWN PERTH REWARDS	Tony Manley City Contribution Leaving Gift	150.00
18/01/2021	PRICESAVERS GALLERIA	Office Stationary (Cards)16.01.2021	15.00
18/01/2021	GrouponAU	PPE Supplies - Face Masks 18.01.21	132.95
27/01/2021	CARD FEE	CARD FEE	5.00
27/01/2021	CARD FEE	CARD FEE	5.00
27/01/2021	CARD FEE	CARD FEE	5.00
27/01/2021	CARD FEE	CARD FEE	5.00
14/01/2021	AMBROSE ESTATE WA	Peter's leaving function	245.50
15/01/2021	Local Govt Manager Perth	LGMA Registration	1,140.00
15/01/2021	Telstra	Director Planning phone & Internet plan topup	50.00
			<u>13,045.48</u>

CPS06.21	Future of Nedlands Child Health Clinic – 152 Melvista Avenue, Nedlands
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Committee	9 March 2021
Council	23 March 2021
Applicant	City of Nedlands
Employee Disclosure under section 5.70 Local Government Act 1995	Nil.
Director	Ed Herne – Director Corporate & Strategy
Attachments	1. Building Maintenance Inspection – May 2020; and 2. Asset Management Inspection – May 2020.
Confidential Attachments	Nil.

Executive Summary

This item is presented to Council to consider the future of the facility at 152 Melvista Avenue, Nedlands – better known as the ‘Nedlands Child Health Clinic’.

In October 2015, Council agreed to enter into a Lease Arrangement with the Department of Health on the basis that the Lessee be responsible for all running costs (including utilities, cleaning and consumables) and routine maintenance and the City be responsible for capital works onsite. Rental was to be charged at a rate sufficient to cover costs of capital works and ongoing maintenance.

At the time, Council also agreed to consider the budget necessary to undertake works at the facility to restore the building to an acceptable condition and to allocate funds in its ongoing annual budget to provide for necessary capital works onsite.

This has resulted in the City investing a total of \$36,817 towards renovations to restore the building to an acceptable condition with a further \$61,500 investment required as soon as possible for repairs to the roof and gutters. The City has also spent an average of \$8,199 per year on other ongoing maintenance requirements during that time.

Since the resolution in 2015, the City and Department Health have been unable to agree on terms for a formal agreement of tenure and this report outlines the options available to Council in order to move forward.

Recommendation to Committee

Council:

- 1. Accepts the variances to the Management Licence requested by the Department of Health, with the exclusion of the request to reduce the Licence Fee to \$5,000 per annum; and**
- 2. Instructs the CEO to advise the Department of Health that the City’s final offer for a Licence Fee will remain at \$10,000 per annum.**
- 3. Should the Department of Health accept the City’s terms, and subject to the Minister for Lands Consent, approves the Mayor and CEO to execute the agreement and apply the City’s common seal.**
- 4. Should the Department of Health decline to accept the City’s terms, instruct the CEO to request the Department vacate the premises, giving 3 months’ notice and request Administration investigate possible cost-neutral or revenue generating options for the facility, including detail and cost implications surrounding demolition of the facility and provide a further report to Council.**

Discussion/Overview

Background

The Nedlands Child Health Clinic (‘Clinic’) is a purpose-built clinic constructed in 1951. The Clinic is located on Crown Reserve 21657 with purpose “Child Health Centre”. A Management Order for this reserve vests the City of Nedlands with the care control and management over the reserve.



The Child and Adolescent Health Service ('CAHS') is a branch of the Department of Health ('Department'). According to its website, CAHS provide a comprehensive service supporting the health, wellbeing, and development of young Western Australians. They aim to ensure that children and young people get the best start in life through health promotion; early identification and intervention; and patient-centred, family-focused care.

In particular, the Department has utilised the Clinic for its 'Community Health' services which are a range of community-based early identification and intervention services for children, young people and families. They include child health assessments (also known as Purple Book appointments), screenings, immunisations, school health and other general support and advice.

In August 2020, Administration requested a formal Data Release Request from the Department to ascertain current numbers of current health clients (babies) that the Clinic services. That data is listed below:

- Current clients: 706
- Current clients who reside with the City boundaries*: 489
- Clients serviced over the last 3-years (July 2017-June 2020): 1640
- Clients serviced over the last 3-years who reside with the City boundaries: 1042
- Over the last 3-years, the clinic has also provided 153 group sessions to its clients.

*Note: *City of Nedlands suburbs included Dalkeith, Floreat, Mount Claremont, Nedlands, Shenton Park, Swanbourne and Karrakatta*

Council are advised that child health checks are not compulsory, and some clients choose to see their GP instead. Given current client numbers in ratio to clients serviced over the past 3-years, it is estimated that 71% of City of Nedlands residents who are listed as a client, utilise the service.

The Department also noted as part of the data release that clients who do choose to utilise the service have a 'universal schedule' of 5x appointments in the babies first 2-years of life.

As noted in the Council Report of October 2015, there has never been a formal agreement of tenure outlining the terms of use of the Clinic by the Department. It is understood that these services have in many local governments been delivered through a partnership between Local Government Authorities and the Department of Health with Local Government providing the facility from which the Department provided the service.

The City's Administration has previously attempted to negotiate a lease agreement for the building. In 2010, following a request to the Minister for Lands, the City received in-principle consent to lease this reserve to the Department of Health. This request was made in preparation for negotiations at the time and this in-principle consent was valid for a period of 6 months from issue and that the City would need to make a further request when new terms have been negotiated. At the time WALGA was involved in leading negotiations with the Department of Health to seek some form of agreement, however this was subsequently abandoned, now that the City has re-joined WALGA an opportunity may present itself to reinstate these negotiations.

In September 2014, Administration briefed Councillors on the matter noting the absence of any lease arrangements between the City and Department and advising that the City would be liaising with the Department with view to requiring a lease be in place by the end of the financial year (2014/15). Terms of this lease were to reflect the City's standard leasing practices for a community purpose – that is the Department responsible for operating and maintenances costs.

Further to this briefing session the City wrote a letter to the Department with request for lease negotiations to commence and outlined the requirement for terms to be based on the City's standard terms. The correspondence provided a copy of the City's standard Deed of Lease and also noted the example of the arrangement to the south of the Clinic, at 150 Melvista Avenue, where the Department of Education leases the Nedlands Park Early Learning Centre premises.

Following no response from the Department, the City further contacted the Department requesting response. In March 2015, the Department responded with an annotated copy of the City's standard Deed of Lease with annotation essentially noting that the Department was unable to assume responsibility for items of capital maintenance as it was contrary to Department policy.

In October 2015, Council agreed to enter into a Lease Arrangement with the Department on the basis that the Lessee be responsible for all running costs (including utilities, cleaning and consumables) and routine maintenance and the City be responsible for capital works onsite. Rental was to be charged at a rate sufficient to cover costs of capital works and ongoing maintenance.

At time, Council also agreed to consider the budget necessary to undertake works at the facility to restore the building to an acceptable condition and to allocate funds in its ongoing annual budget to provide for necessary capital works onsite.

Moved – Councillor James

Seconded – Councillor Shaw

Council Resolution / Committee Recommendation / Recommendation to Committee

Council;

1. **Agrees to consider the budget item necessary to undertake works at the Nedlands Child Health Clinic at 152 Melvista Avenue, Nedlands, to restore the building to an acceptable condition.**
2. **Agrees to enter into a Lease arrangement with the Department of Health for premises at Reserve 21657 on the basis that the lessee is responsible for all running costs of the building (including utilities, cleaning and consumables required) and routine maintenance and the City is responsible for capital works onsite. Rental will be charged at a rate sufficient to recover costs of capital works and ongoing maintenance.**
3. **Agrees to give consideration in its ongoing annual budget to allocating sufficient funds to a 'sinking fund' to provide for necessary capital works onsite.**

CARRIED EN BLOC 11/-

In November 2016, the City's Executive reviewed the progress with the Clinic's upgrades and tenancy and decided Technical Services would create schedule of works for the Clinic from which negotiations on tenancy agreement could be based.

While the model for the City's asset management for tenanted buildings was developed, progress on formalising the tenancy was slow. It was also decided at this time that a Management Licence would better suit the model for this tenant. McLeods produced a draft licence agreement which was provided in to CAHS in May 2019 for review. The essential terms of the agreement were:

- The City would maintain and insure the building
- CAHS as licensee would pay an annual licence fee of \$10,000 (as per Management Licence Framework presented at a Council briefing in 2018).
- CAHS would pay all outgoings
- CAHS would have exclusive use of the premises during the term
- The term of the licence was 10 years

On 27 November 2019, CAHS requested the City reconsider the Management Licence with noted variances to the essential terms as listed above:

- CAHS as licensee requested an annual licence fee of \$5,000 which would be consistent with most other child health facilities that are accommodated within Local Government Authorities.
- CAHS as licensee requested the term of the licence is 10 years be split into a five (5) year initial term + an option to renew for five (5) years. This was to align with CAHS Strategic Service Planning and associated Facility Planning.
- CAHS as licensee agreed to pay all outgoings. However, the State Solicitors Office included some draft clauses within the agreement which in short ensure complete transparency with any on-costed amount. It was recommended that sub-meters be installed for both Water and Electricity at the site. Currently, there is no Water Sub-Meter.

Administration advises that there is no risk to the City associated with the variance to the term and recommends that the installation of a Water Sub-Meter be a responsibility of the Licensee. The only real consideration is the Licence Fee.

The Clinic

At the time of writing this report, the City's Building Maintenance Team have advised the last inspection report was undertaken in May 2020 (see attachment 1) and that *'The inside of the building was refurbished two years ago and is still in good condition throughout. Security was also upgraded to be added to the City's access control system. The City has begun taking over routine maintenance obligations. Externally the roof, gutters and downpipes need immediate work due to rusting and sagging. The City has received quotes to ascertain an idea of the cost of this work – those estimates equate to approximately \$61,500. Building Maintenance recommend this work be undertaken as soon as possible.'*

The City's Asset Management Team have advised the last inspection report was undertaken in May 2020 (see attachment 2) and that *'When aligned in to the four categories Structure, Fit out, Mechanical and Roof, the building as a whole is rated structurally in good condition.'*

Since the resolution of Council in October 2015, the City has invested \$36,817 towards renovations to restore the building to an acceptable condition and has spent an average of \$8,199 per year on other ongoing maintenance requirements during that time. There is also an estimated cost of \$61,500 to refurbish the roof, gutters, and downpipes – works which will need to be undertaken as soon as possible

Discussion

It is unquestionable that the service provided from the Nedlands Child Health Clinic by the Department of Health's CAHS branch is a valuable and worthwhile service to the community. However, the City has competing requirements in its 'Use of Council Facilities for Community Purposes' policy which requires that a tenancy on an exclusive use basis be in the form of a lease or management licence agreement is based on no cost to Council.

There are many examples of this around the City with community and sporting groups as well as two premises leased to the state government. This is particularly relevant in that the Department of Education leases 2 premises – one in Nedlands; and one in Dalkeith, on the basis of a peppercorn rental with all maintenance undertaken by the Department. Therefore, it seems unfounded to say that state government departments do not assume responsibility for items of capital maintenance at lease premises.

The City acknowledges that historical practice involved a partnership between local government and state government in the provision of health clinics throughout the community where a local government would provide the building from which the Department of Health would provide the service. Over time this arrangement has shifted somewhat with cost pressures and resource rationalisation. It was evident in 2015 that the model at Nedlands Child Health Clinic needed review and formalisation and that has not changed.

Options

Given the City and Department are still yet to agree to terms of tenure, Council are now asked to consider their options to move forward. The options available are shown below

1. Agree to the variances proposed by CAHS, with the exception of the \$5,000 Licence Fee.

This would mean the City's Administration would advise CAHS that all other terms are agreed to, but the minimal acceptable Licence Fee would be \$10,000.

Should CAHS agree, this Council Report will provide endorsement for the agreement to be formally executed.

Should CAHS disagree, the City will instruct CAHS to vacate the premises on 3-months' notice and will commence investigations into alternate uses for the site.

2. Agree to the variances proposed by CAHS, including the \$5,000 Licence Fee.

This would mean the City's Administration would advise CAHS that all other terms are agreed to and this Council Report will provide endorsement for the agreement to be formally executed.

3. Disagree to the variances proposed by CAHS and cease negotiations.

The City's Administration will then instruct CAHS to vacate the premises on 3-months' notice and will commence investigations into alternate uses for the site.

4. Disagree to the variances proposed by CAHS and cease negotiations.

The City's Administration will then instruct CAHS to vacate the premises on 3-months' notice and can choose to demolish the asset.

Note: As the facility is located on land not owned by the City (vested land), the land and/or facility cannot be sold.

Alternate Uses

Any alternative options to dispose of the building on a cost-neutral basis would need to be consistent with both Section 3.58 of the *Local Government Act 1995* and the current purpose of the Reserve Management Order which is 'Child Health Centre'.

To entertain a disposal of any other purpose (than Child Health) there would be a requirement to amend the Management Order. This involves a process with Department of Planning, Lands and Heritage whereby any application from the City for consideration would require a proposed alternate use, demonstrated public consultation and an endorsement of Council.

Conclusion

Given the circumstances as detailed above:

- The difficulties faced with negotiating an agreement which satisfies both the City's requirement for agreements of exclusive tenure to be cost-neutral whilst also allowing the Department to maintain a valuable service for the community; and
- The significant investment over the last 5-years the City has committed towards renovations to restore the building to an acceptable condition (\$36,817) and the significant investment required to repair the roof and gutters as soon as possible (\$61,500); and
- The significant investment and resource requirements to investigate alternate use of the facility, which may not in the end be approved.

Administration recommend Option 1 be approved by Council

Key Relevant Previous Council Decisions:

PD43.15 – On 27 October 2015, Council agreed to enter into a Lease Arrangement with the Department of Health on the basis that the Lessee be responsible for all running costs (including utilities, cleaning and consumables) and routine maintenance and the City be responsible for capital works onsite. Rental was to be charged at a rate sufficient to cover costs of capital works and ongoing maintenance.

CPS07.15 - On 24 March 2015, Council resolved to adopt the City's reviewed policy entitled "Use of Council Facilities for Community Purposes". The policy guides the leasing of City premises for community purposes and specifically includes lessees such as government departments.

Consultation

The City has remained in constant communication with the Child and Adolescent Community Health branch of the Department of Health on future terms of its tenancy at the Nedlands Child Health Clinic. CAHS have conveyed they remain committed to moving towards a formal agreement of tenure as the site is a well-established, free service to the Nedlands community. They have noted that the data as provided in August 2020 show that as part of a broader Child Health Service, a service in or nearby to the current location is preferable. The closest service to the Clinic is 'The Grove Child Health Clinic' (Peppermint Grove), some 6kms away.

In consultation with internal departments, the following comments from the City's Community Development Team were noted:

'Community Child Health Services provided by the State Government are valuable and necessary services provided to our local community. These services support parents of young children at a critical time of their lives and of the development of those children. These services assist with assessing developmental milestones, supporting parents in their roles as caregivers and in providing health information and support. These services are valuable and highly valued by community members

It has been traditional over many decades for local governments and the state government to ensure that such services are available to the community, by sharing some of the costs. While the state government provides the actual service run from the facility, in many instances the relevant local government provides the building from which the service is run.

Community Development is of the view that the City should provide that building to the state government on the same basis that buildings are provided to sporting clubs that require exclusive use of a building – that is, that the building should be made available at no cost to Council.'

Strategic Implications

How well does it fit with our strategic direction?

KFA: Community Development - an agreement of tenure for the premises with the Department of Health will ensure the much-valued child health service continue in the community.

KFA: Governance and Civic Leadership – an agreement of tenure for the premises with the Department of Health on the City's standard terms will ensure consistency with the City's 'Use of Council Facilities for Community Purposes' policy. Formalising an agreement of tenure over the building on either basis as discussed above will ensure the City's asset is properly maintained on a cost-neutral basis.

Who benefits?

The City of Nedlands community benefit from having the critical service available

The City's ratepayers benefit from the sound and sustainable financial decision making.

Does it involve a tolerable risk?

An agreement of tenure reduces any risk to the City by having clear and concise terms from which the asset can be managed.

Do we have the information we need?

All required information has been provided to Council.

Budget/Financial Implications

Can we afford it?

Given the average 'ongoing maintenance costs' over the last 5-years equates to \$8,199 per annum, the proposed Management Licence Fee of \$10,000 per annum ensures the arrangement would ensure no-cost to the City.

However, the estimated cost to repair the roof, gutters and downpipes totaling \$61,500 is currently unbudgeted and is likely to be considered for budget inclusion within the next financial year.

How does the option impact upon rates?

Given the average 'ongoing maintenance costs' over the last 5-years equates to \$8,199 per annum, the proposed Management Licence Fee of \$10,000 per annum ensures the arrangement would not have a negative impact on rates.

An inclusion of \$61,500 in a future budget would equate to a 0.26% impact on rates



City of Nedlands

Leased Facility Inspection 2020

1 May 2020 / Brendon Capriotti

Complete

Conducted for	Nedlands Child Health Care Clinic
Conducted on	1st May, 2020 10:50 AM AWST
Prepared by	Brendon Capriotti
Location	146 Melvista Avenue Nedlands WA 6009 Australia (-31.9895943882015, 115.809491433762)

Information Page

This inspection is for the purpose of monitoring a lessee's or management licensee's compliance with obligations under their terms of lease or management license, to maintain the property in a good and safe condition.

The Officer conducting the inspection believes the information contained within this leased building report to be correct at the time of printing. The City does not accept responsibility for any consequences arising from the use of the information herein. The report is based on areas accessible and observed during the inspection, or brought to the attention of the Officer during the day of the inspection, and should not be relied upon as an exhaustive record of all building maintenance requirements.

The lessee is encouraged to develop a maintenance plan to plan and budget for future ongoing maintenance requirements to keep the building in a good condition, as well as undertaking reactive repairs and maintenance where damage occurs or where any part of the building has fallen into disrepair.

The following tables provide a general guideline as to the life expectancy of common building components to assist with replacement planning, and the frequency and type of ongoing maintenance that should be planned to keep common building components in a good condition.

INSPECTION

This report has been developed during an inspection for the purpose of monitoring a compliance with obligations pertaining to maintenance of a licenced premises. The City is responsible for all maintenance of the facility.

DISCLAIMER

The Officer conducting the inspection believes the information contained within this report to be correct at the time of printing. The City does not accept responsibility for any consequences arising from the use of the information herein. The report is based on areas accessible and observed during the inspection, or brought to the attention of the Officer during the day of the inspection, and should not be relied upon as an exhaustive record any issues affecting the condition or maintenance of the leased premises.

This inspection does not make assessments or recommendations in regards to accessibility.

Questions about this inspection and how data is assessed may be directed to the City's Facilities Management Officer on 9273 3500.

AVERAGE CONDITION RATING

Condition data has been captured premises under lease from the City, from which an average condition rating is calculated.

1 – Very good

2 – Good

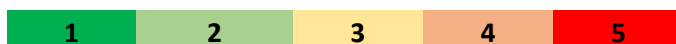
3 – Fair

4 – Poor

5 – Very poor

The average condition rating for this leased premises has been calculated as follows:

Rating Score: 2.5 (Good-Fair)



Inspection

Function Rooms / Offices / Halls / Stairs / Main Public Areas

Flooring

Assessed OK



Photo 1

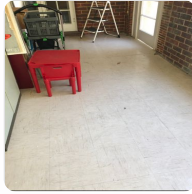


Photo 2

Walls

Assessed OK

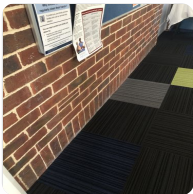


Photo 3



Photo 4



Photo 5

Windows

Assessed OK

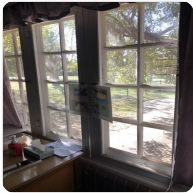


Photo 6

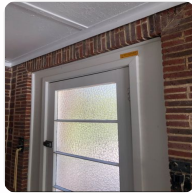


Photo 7

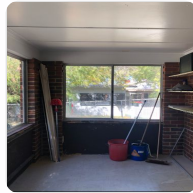


Photo 8

Window Coverings / Blinds / Curtains

Assessed OK



Photo 9



Photo 10

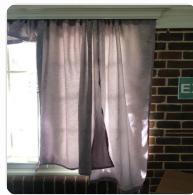


Photo 11

Skirting

Assessed OK

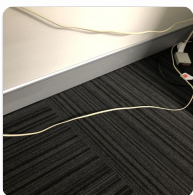


Photo 12

Ceiling / Ceiling Lining

Assessed OK



Photo 13



Photo 14



Photo 15



Photo 16



Photo 17

Doors

Assessed OK



Photo 18



Photo 19



Photo 20

Lighting

Assessed OK



Photo 21



Photo 22

Kitchen

Flooring

Assessed OK

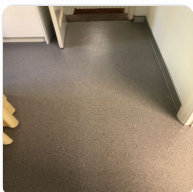


Photo 23

Walls

Assessed OK

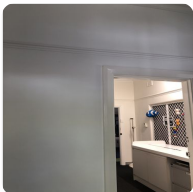


Photo 24

Windows

Assessed OK



Photo 25

Skirting

Assessed OK



Photo 26

Ceiling / Ceiling Lining

Assessed OK



Photo 27

Doors

Assessed OK



Photo 28

Lighting

Assessed OK



Photo 29

Sink / Tapware

Assessed OK



Photo 30

Benchtops

Assessed OK



Photo 31

Cupboards / Shelving

Assessed OK



Photo 32

Toilets

Flooring

Assessed OK



Photo 33



Photo 34

Walls

Action Required



Photo 35

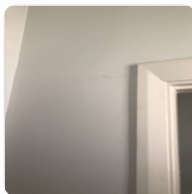


Photo 36



Photo 37

Windows

Assessed OK



Photo 38

Ceiling / Ceiling Lining

Action Required



Photo 39

Doors

Assessed OK



Photo 40

Lighting



Photo 41

Cubicle

Assessed OK



Photo 42

Sinks / Tapware

Assessed OK



Photo 43

Fixtures

Assessed OK



Photo 44

External Areas

Floors

Assessed OK

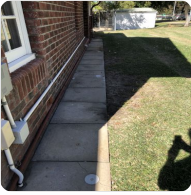


Photo 45

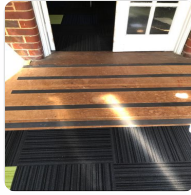


Photo 46

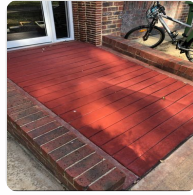


Photo 47

Walls / Masonry

Action Required

Wall on southern side is sagging, showing signs of cracking on internal wall of toilet.



Photo 48



Photo 49

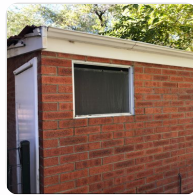


Photo 50



Photo 51

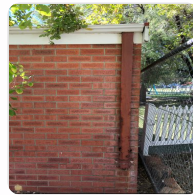


Photo 52



Photo 53

Windows

Assessed OK



Photo 54



Photo 55



Photo 56



Photo 57

Walls / Fencing

Assessed OK



Photo 58

Guttering / Downpipes

Action Required

Gutters on south side of building are rusted out and downpipe on external shed is perished.

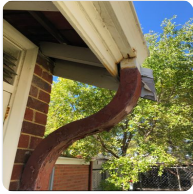


Photo 59



Photo 60

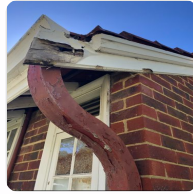


Photo 61

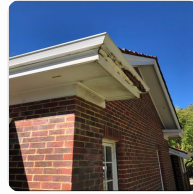


Photo 62

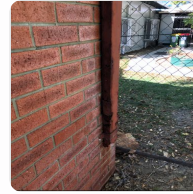


Photo 63

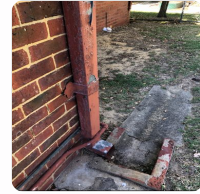


Photo 64

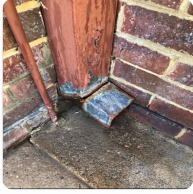


Photo 65

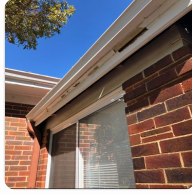


Photo 66

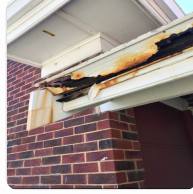


Photo 67

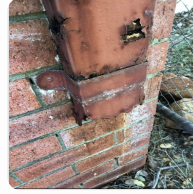


Photo 68



Photo 69

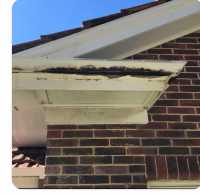


Photo 70

Roof

Action Required

Roof is aged and likely due for replacement in not too distant future. No signs of roof leaks however.



Photo 71



Photo 72



Photo 73



Photo 74



Photo 75



Photo 76



Photo 77

Landscaping

Assessed OK



Photo 78

Compliance

Fire equipment testing up to date?

No

Fire blanket in kitchen not tested.



Photo 79



Photo 80



Photo 81

Air conditioning maintenance is up to date?

Evidence to be provided



Photo 82

Sufficient pest control is in place?

Evidence to be provided

Emergency lighting all compliance with maintenance up to date?

Yes



Photo 83

Electricals all tagged and tested and up to date?

No

Variety of electrical items with tags out of date. City arranging next month.

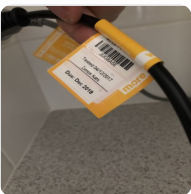


Photo 84

Any other action identified in relation to fire equipment, electrical equipment and emergency lighting?

Yes

Evacuation diagram appears to be out of date. Emergency exit through toilet area is not ideal, and stick-on signage can be improved, needing an updated solution.



Photo 85



Photo 86



Photo 87



Photo 88



Photo 89

Report conclusion

Notes:

The facility is being kept neat and tidy throughout, in a good overall condition. Small list of items summarised below that could be considered as focus areas for maintenance going forward.

Any additional actions / recommendations :

Yes

Gutters

Paint toilet

Evac plan review and exit sign replacement

Fire blanket testing

Electrical testing

Overall average condition rating (calculated):

2.5

Building drawings / plans:

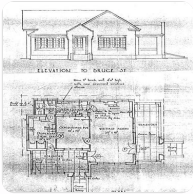


Photo 90

Report completed at:

7th May, 2020 2:30 PM AWST

Signature

Handwritten signature of Brendon Capriotti in black ink on a white background.

Brendon Capriotti
6th May, 2020 1:40 PM AWST

AssetID	ShortID	AssetClass	InspectionType	InspectionName	InspectionFactor	InspectionValue	Inspector	InspectionDate	Category	Community	Notes
B48	BLD0204	Buildings	Structure	Exterior Doors	10	20	scrossman	01/05/2020 12:00:00 AM	Welfare	Nedlands	
B48	BLD0204	Buildings	Structure	Painting	10	20	scrossman	01/05/2020 12:00:00 AM	Welfare	Nedlands	
B48	BLD0204	Buildings	Structure	Security Doors	10	28	scrossman	01/05/2020 12:00:00 AM	Welfare	Nedlands	N/A Average score applied
B48	BLD0204	Buildings	Structure	Security Screens	10	28	scrossman	01/05/2020 12:00:00 AM	Welfare	Nedlands	N/A Average score applied
B48	BLD0204	Buildings	Structure	Walls	50	50	scrossman	01/05/2020 12:00:00 AM	Welfare	Nedlands	Brendan - Wall on southern side is sagging, showing signs of cracking on internal wall of toilet.
B48	BLD0204	Buildings	Structure	Window Frames	5	50	scrossman	01/05/2020 12:00:00 AM	Welfare	Nedlands	Window frames showing signs of termite damage.
B48	BLD0204	Buildings	Structure	Window Glass	5	20	scrossman	01/05/2020 12:00:00 AM	Welfare	Nedlands	
B4801	BLD0202	Buildings	Fitout	Bath_Shower Cubicle	2	22	scrossman	01/05/2020 12:00:00 AM	Welfare	Nedlands	N/A Average score applied
B4801	BLD0202	Buildings	Fitout	Benchtops	2	20	scrossman	01/05/2020 12:00:00 AM	Welfare	Nedlands	
B4801	BLD0202	Buildings	Fitout	Cabinetry	2	20	scrossman	01/05/2020 12:00:00 AM	Welfare	Nedlands	
B4801	BLD0202	Buildings	Fitout	Ceilings	35	40	scrossman	01/05/2020 12:00:00 AM	Welfare	Nedlands	Ceilings need painting.
B4801	BLD0202	Buildings	Fitout	Fixed Appliances	2	20	scrossman	01/05/2020 12:00:00 AM	Welfare	Nedlands	
B4801	BLD0202	Buildings	Fitout	Floor Coverings	2	20	scrossman	01/05/2020 12:00:00 AM	Welfare	Nedlands	
B4801	BLD0202	Buildings	Fitout	Floors	35	20	scrossman	01/05/2020 12:00:00 AM	Welfare	Nedlands	
B4801	BLD0202	Buildings	Fitout	Hardware_Locking	2	20	scrossman	01/05/2020 12:00:00 AM	Welfare	Nedlands	
B4801	BLD0202	Buildings	Fitout	Interior Doors	5	20	scrossman	01/05/2020 12:00:00 AM	Welfare	Nedlands	
B4801	BLD0202	Buildings	Fitout	Kitchen Sink	2	20	scrossman	01/05/2020 12:00:00 AM	Welfare	Nedlands	
B4801	BLD0202	Buildings	Fitout	Painting	5	30	scrossman	01/05/2020 12:00:00 AM	Welfare	Nedlands	Brendon - Paint toilet
B4801	BLD0202	Buildings	Fitout	Tiling	2	20	scrossman	01/05/2020 12:00:00 AM	Welfare	Nedlands	
B4801	BLD0202	Buildings	Fitout	Window Coverings	2	20	scrossman	01/05/2020 12:00:00 AM	Welfare	Nedlands	
B4801	BLD0202	Buildings	Fitout	Fixtures	2	20	scrossman	01/05/2020 12:00:00 AM	Welfare	Nedlands	
B4802	BLD0201	Buildings	Mechanical_Electrical	Electrical Boards	20	20	scrossman	01/05/2020 12:00:00 AM	Welfare	Nedlands	
B4802	BLD0201	Buildings	Mechanical_Electrical	Emergency Lighting	5	20	scrossman	01/05/2020 12:00:00 AM	Welfare	Nedlands	
B4802	BLD0201	Buildings	Mechanical_Electrical	Ext Lights	20	20	scrossman	01/05/2020 12:00:00 AM	Welfare	Nedlands	
B4802	BLD0201	Buildings	Mechanical_Electrical	External Lighting	20	20	scrossman	01/05/2020 12:00:00 AM	Welfare	Nedlands	
B4802	BLD0201	Buildings	Mechanical_Electrical	Fire Detection	5	20	scrossman	18/05/2020 12:00:00 AM	Welfare	Nedlands	
B4802	BLD0201	Buildings	Mechanical_Electrical	Internal Lighting	20	20	scrossman	01/05/2020 12:00:00 AM	Welfare	Nedlands	
B4802	BLD0201	Buildings	Mechanical_Electrical	Security Systems	5	20	scrossman	01/05/2020 12:00:00 AM	Welfare	Nedlands	
B4802	BLD0201	Buildings	Mechanical_Electrical	Wiring	5	20	scrossman	01/05/2020 12:00:00 AM	Welfare	Nedlands	This score is given on the assumption that no issues have ever been reported with electrical wiring.
B4802	BLD0201	Buildings	Mechanical_Communications	Data	50	20	scrossman	01/05/2020 12:00:00 AM	Welfare	Nedlands	
B4802	BLD0201	Buildings	Mechanical_Communications	Telephone	50	20	scrossman	01/05/2020 12:00:00 AM	Welfare	Nedlands	
B4802	BLD0201	Buildings	Mechanical_HVAC	Airconditioning	50	30	scrossman	01/05/2020 12:00:00 AM	Welfare	Nedlands	
B4802	BLD0201	Buildings	Mechanical_HVAC	Ventilation Systems	50	20	scrossman	01/05/2020 12:00:00 AM	Welfare	Nedlands	
B4802	BLD0201	Buildings	Mechanical_Hydraulic	Taps	40	20	scrossman	01/05/2020 12:00:00 AM	Welfare	Nedlands	
B4802	BLD0201	Buildings	Mechanical_Hydraulic	Toilets	40	20	scrossman	01/05/2020 12:00:00 AM	Welfare	Nedlands	
B4802	BLD0201	Buildings	Mechanical_Hydraulic	Hot Water Systems	10	20	scrossman	01/05/2020 12:00:00 AM	Welfare	Nedlands	
B4802	BLD0201	Buildings	Mechanical_Hydraulic	Sewer	5	20	scrossman	01/05/2020 12:00:00 AM	Welfare	Nedlands	
B4802	BLD0201	Buildings	Mechanical_Hydraulic	Gas Fixtures	5	20	scrossman	01/05/2020 12:00:00 AM	Welfare	Nedlands	N/A Average score applied
B4803	BLD0203	Buildings	Roof	Cladding	35	30	scrossman	01/05/2020 12:00:00 AM	Welfare	Nedlands	Paint flaking and Corrosion on some pipes.
B4803	BLD0203	Buildings	Roof	Downpipes	10	50	scrossman	01/05/2020 12:00:00 AM	Welfare	Nedlands	
B4803	BLD0203	Buildings	Roof	Eaves	10	30	scrossman	01/05/2020 12:00:00 AM	Welfare	Nedlands	
B4803	BLD0203	Buildings	Roof	Guttering	10	100	scrossman	01/05/2020 12:00:00 AM	Welfare	Nedlands	Rusted through. Need to be replaced.
B4803	BLD0203	Buildings	Roof	Roof Framing	35	30	scrossman	01/05/2020 12:00:00 AM	Welfare	Nedlands	This score is given on external visual inspection and the assumption that no issues have been reported with the frame.

CPS07.21	Swanbourne Nedlands Surf Life Saving Club – Variation to Lease at 282 Marine Parade, Swanbourne
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Committee	9 February 2021
Council	23 February 2021
Applicant	City of Nedlands
Employee Disclosure under section 5.70 Local Government Act 1995	Nil.
Director	Ed Herne – Director Corporate & Strategy
Attachments	Nil.
Confidential Attachments	Nil.

Executive Summary

This item is presented to Council to consider the proposed Deed of Variation relating to the Lease of the facility at 282 Marine Parade, Swanbourne – better known as the ‘Swanbourne Nedlands Surf Life Saving Club’ (‘Club’).

In June 2013, Council resolved to enter into a Lease and Sublease arrangement with the Club (PD27.13). Since the execution of the Lease document in 2014, it has been noted by both parties that an error was made within the Lease which was not consistent with Council’s resolution and a Deed of Variation is required to correct the error.

The error itself refers to the Annual Grant provision (‘Grant’) within the Lease which was included at the time of execution to compensate the Club for a loss of income relating to a kiosk which was formally on the lease premises and operated by the Club. Council’s resolution was for the Grant to be ‘reviewed’ on 1 March 2021 and the Lease states the Grant was to ‘expire’ on 1 March 2021.

Along with the required Deed of Variation, this report also provides Council with the opportunity to review the Annual Grant lease provision.

Recommendation to Committee

Council:

1. a) instructs the CEO to arrange a Deed of Variation to the Lease with Swanbourne Nedlands Surf Life Saving Club with the agreement to be prepared at the City’s cost. and;
 - b) subject to the Minister for Lands Consent, authorises the CEO and Mayor to execute the Deed of Variation agreement and apply the City’s Common Seal.

Discussion/Overview

Background

Swanbourne Nedlands Surf Life Saving Club Inc. ('Club') operates out of a purpose-built clubhouse and boat shed facility at the northern end of the Swanbourne Beach precinct. The Club's premises are for the most part located within Reserve 7804 for which the City is the management body pursuant to a Management Order. Under the Order the City has the power to lease the land for any term not exceeding 21 years. A small portion of the premises is located within Lot 404 on Deposited Plan 36773 which is land which the City leases from the State of Western Australia for a period of 21 years with an option to extend the initial term for a further 10 years. A depiction of the Lease premises is shown below.



The Club's relationship with the site dates to 1932 when the Club was formed, and the City gave permission for the Club to use a shed located on site. Since then, there has been further development with the lookout tower built on the beach side of the club rooms in 1995 along with the refurbishment of the change room facilities and upgrade to the gym. The City has contributed financially to the previous capital works.

A Lease agreement with commencement 24 November 1983 between the City and Club was for a term of 21 years, expiring on 24 November 2004. As per the holding over clause of that lease, the Club remained as a week-to-week tenant subject to the same covenants and conditions detailed within that lease. Negotiations for a new lease were stalled until plans for the Swanbourne Beach Redevelopment were determined, including the Naked Fig Cafe development (now the Shorehouse) and the associated financial impact on the Club.

In 1999, the City provided a grant of \$21,000 to the Club as part of the CSRFF process towards Stage 1 of the club's redevelopment of their clubrooms.

In April 2001, the City provided a grant of \$19,250 to the club towards Stage 2 of their club redevelopment.

On 23 October 2001, Item C95.01, Council approved a \$100,000 grant to the club to enable the completion of additional building renovations at that time. One of the conditions attached to the grant was that the club agree to enter into negotiations towards a new lease.

On 13 December 2005, Item CM23.05, Council approved a ten-year lease with the option of a further five-year term between the City and the Club whereby the Club as tenant were responsible for all maintenance, cleaning, utility fees and insurance for all of the buildings contained within their leased area. This Council resolution also stated:

“that an annual grant of \$34,000 (indexed to the ‘all groups CPI’ for Perth as calculated by the Australian Bureau of Statistics and adjusted annually and effective at the end of the September quarter commencing 2006/07) is paid by the City (the City) to the Swanbourne Nedlands Surf Life Saving Club (the Club), from the time that the Club ceases to receive income from the kiosk and to be calculated on a pro-rata basis in the first year”.

The kiosk which previously formed part of the Club's premises for which they received revenue from was disestablished and later demolished upon the establishment of the Swanbourne Beach Cafe - The Naked Fig Café (now the Shorehouse).

The Deed of Lease was signed by the City and Club and had a commencement date of 2 March 2006. However, in 2009, when the Club wished to apply for a liquor licence, it was noted that this Lease had not been endorsed by the Minister for Lands as required under Section 18 of the *Land Administration Act 1997* and therefore the Deed was essentially null and void.

In 2010, the City instructed McLeod's to prepare a new ten (10) year deed of lease with the option of an additional five (5) year term based on the terms contained within the void 2006 lease. The City and Club then continued to negotiate the terms of the lease agreement over the next 3-years which included correspondence from the Premier himself, various meetings, and workshops. In the end both parties reached a mutual consensus to the majority of terms for lease and sublease of the Club's premises and on 25 June 2013, Item PD27.13, Council resolved the following:

Council Resolution / Committee Recommendation

Council:

1. approves the City entering in to the Deed of Lease for a term of 21 years (as per Attachment 1) with the Swanbourne Nedlands Surf Life Saving Club;
2. approves the inclusion of the non-standard provision in the Lease for the payment to the Club of an annual grant for \$39,284.07 to be indexed by CPI and to be paid on 1 September annually and reviewed on 1 March 2021;
3. approves the inclusion of the non-standard provision for the City to organise and pay for the insurance of the building at the premises and recover from the Club costs associated with any premium, excess or other costs arising from such insurance;
4. approves the City entering in to the Deed of Sublease for a term of 21 years (as per Attachment 2) with the Swanbourne Nedlands Surf Life Saving Club; and
5. approves the City entering into a lease arrangement for a term of 21 years for the premises that is the patrol tower, once the City has the requisite authority to grant a lease of this land.

The Deeds of Lease and Sublease were subsequently signed by the City and the Club on 20 March 2014.

Annual Grant Review

Clause 43 of the Lease agreement executed in 2014 describes the Annual Grant provision which includes reference to the Grant being made based on lost revenue from a kiosk being removed from the lease premises.

A recent review also shows that Clause 43.3 does not reflect the recommendations adopted by the Council at the Council Meeting on 25 June 2013, specifically that the Annual Grant is to be 'reviewed' on 1 March 2021 as opposed to 'expire' on 1 March 2021 – see excerpt below.

43. Annual Grant

43.1 Annual Grant

The Lessor will make an annual grant to the Lessee in recognition that under the terms of this Lease, and a redevelopment of the Land by the Lessor, the Lessee will no longer have access to income from a kiosk on the Premises previously operated by the Lessee. The parties acknowledge that the annual grant commenced in 2006.

43.2 Amount of Grant

The annual grant will be in the amount specified in **Item 10** of the Schedule adjusted in accordance with any increase or decrease in the CPI from the quarter when the annual grant was last due to the quarter when the relevant annual grant is due.

43.3 Expiry Annual Grant

The annual grant will be made each year of the term and will expire on 1 March 2021.

Review of Loss of Kiosk Revenue

As noted in the background above, there is significant history which needs to be considered by Council when deciding whether to continue or cease the Annual Grant payment.

As noted in the June 2013 Report to Council, the Annual Grant Clause was included to preserve the Club's position as intended by both parties upon the signing of the Lease in 2006. The 2006 Lease encapsulated Council's resolution of 13 December 2005 - to make an annual grant for \$34,000 indexed to CPI, and payable upon cessation of Club receiving income from the kiosk (which was later demolished upon the establishment of the Naked Fig Cafe). The resolution further provided for the Grant to be recorded in the Deed of Lease with an initial term of 10 years plus an option to renew for a further 5 years. That Lease agreement contained a commencement date of 2 March 2006 and final expiration of 1 March 2021.

Within June 2013 Report to Council, it was also stated that:

- during the period until March 2021, *'the Club would have adequate opportunity to find an alternate means of income'*.
- that *'any term for the Grant beyond 1 March 2021 is considered far beyond the standard for financial provision to sporting or community groups in the City'*.
- that *'any subsequent application made by the Club to the City for financial assistance / grant funding will be assessed on its merits'*.
- and that the Club objected to the expiration of the Annual Grant on 1 March 2021 on the basis that the *'Grant was intended to compensate the Club for loss of earnings upon the closure of the kiosk'*. The Club requested *'that the Grant should survive the full term of the Lease (ie. until its expiration in 2034) and then be renegotiated thereafter.'*

For reference, the Annual Grant itself is a non-standard provision and does not comply with the City's Use of Council Facilities for Community Purposes' policy which is used to arrange the tenure of a large majority of the City's Community Groups and Sporting Clubs. Administration can confirm that no other Community Group or Sporting Club who operates under leasehold is granted any annual financial payments or subsidies.

The below table illustrates the total cost to the ratepayer for provision of the Annual Grant since 2009, and also estimates the annual cost for the remainder of the Lease Term and is based on a CPI increase of 1.8% per annum for future payments*.

*CPI forecast data sourced from Government of WA Financial Projection Statement December 2020

<u>Year</u>	<u>Payment/Estimated Payment</u>
2009/10	\$21,600.25*
	<i>*Pro-rata annual payment from December 2009</i>
2010/11	\$37,029.00
2011/12	\$38,139.87
2012/13	\$39,284.07
2013/14	\$40,064.53
2014/15	\$42,118.77
2015/16	\$42,591.57
2016/17	\$42,788.57
2017/18	\$43,143.17
2018/19	\$43,655.38
2019/20	\$44,364.58
2020/21	\$44,955.58
SUB TOTAL	\$479,735.53
2021/22	\$45,764.78
2022/23	\$46,588.55
2023/24	\$47,427.14
2024/25	\$48,280.83
2025/26	\$49,149.88
2026/27	\$50,034.58
2027/28	\$51,852.04
2028/29	\$52,785.37
2029/30	\$53,735.51

2030/31	\$54,702.75
2031/32	\$55,687.40
2032/33	\$56,689.77
2033/34	\$57,710.19
2034/35	\$58,748.97
TOTAL	<u>\$1,304,784.08</u>

At the end of this financial year, the City would have paid a total of \$479,735.53 in Annual Grants under the Lease, whilst the Club would have had a 15-year opportunity to source an alternate means of income since the loss of the kiosk.

Should Council choose to continue the Annual Grant payment, it is estimated there will be an additional cost of \$825,048.55 to rate-payers over the next 14-years and in total would mean an estimated cost of \$1,304,784.08 would reflect the loss of the kiosk.

Lifesaving Service

When discussing this report with Swanbourne Nedlands Life Saving Club, the club were very clear that the continuance of the financial support from the City was absolutely necessary in order for the Club to be able to continue to provide a beach patrol lifesaving service to the City of Nedlands community.

Swanbourne Nedlands Surf Life Saving Club currently patrol 2.3km of beach area on a voluntary basis for an average of 4000 hours per year. This year, the Club are on track to complete more than 4500 volunteered patrol hours. In 2019 alone, the Club performed 609 preventative rescue actions.

In addition, the lifesaving service provided by the Club extends to ancillary activities such as:

- annually training more than 65+ community members as lifesavers.
- undertaking annual 'skills maintenance' for all currently qualified volunteer lifesavers which enables them to continue to perform duties with the most recent medical advice and guidance.
- other educational activities such as 'Nipper' and 'Cadet' programs, Bronze Medallion Courses, Surf Rescue Certificates and numerous other higher education and training.
- providing abridged or full lifesaving education courses to other organisations such as Scotch College, UWA, Leading Youth Forward.
- facilitating the meeting and connection of older surf lifesaving members (over 55s) as part of the 'Swanny Vets'.
- sending volunteer surf lifesavers to other high-risk ocean locations such as various abalone patrols when required
- provides water safety volunteers to community events such as Rottnest Channel Swim, Busselton Jetty Swim and Rottnest Swim Run

- manages one of the best attended ocean swims, the ‘Swanny Ocean Classic’ for more than 1000 local community members.
- participates in other environmental initiatives that range from recycling to rubbish collection days in the Swanbourne area.

As most surf clubs in WA offer an invaluable lifesaving service to the community which is considered above and beyond what other sporting clubs and community groups offer, Officers investigated how other Local Government Authorities support their surf lifesaving clubs. After communicating with the 8x other metropolitan LGAs who have a surf club within their municipality, it was evident each Local Government supported their surf club in some capacity to ensure that the valuable lifesaving service was able to be continued by the respective clubs.

In every instance, to ensure the continuance of the lifesaving service, each LGA either supported their surf club financially or where appropriate, provided the club with a viable means to generate revenue commercially.

As Swanbourne Nedlands Surf Life Saving Club do not have the means to generate significant commercial revenue, the support that the City of Nedlands offers to its surf club can be directly compared to 6x other metropolitan based LGAs. Of the 10x clubs within those 6x LGAs, the financial assistance per annum ranged from \$6,000 to \$63,000 with an average of \$33,850. Of those clubs located in the western suburbs, the average equates to \$46,500 per year.

Conclusion

- 1) In reference to the review of the Annual Grant as noted in Council’s Resolution of June 2013, it is recommended that Council do not agree to continue to make the annual payment for income lost as a result of the kiosk no longer being operated by the Club. The cessation of the payment would be consistent with the City’s Use of Council Facilities for Community Purposes’ policy and would also be consistent with the December 2005 resolution which approved an annual grant to be paid for the entirety of a 15-year lease term, expiring in March 2021.
- 2) However, it is also evident that Swanbourne-Nedlands Surf Life Saving Club provide a service to the City of Nedlands community which is invaluable. It is recommended that the City continue to assist the Club to be able to continue to provide the lifesaving service by providing an annual financial grant.

It is recommended that Council do not continue to pay an Annual Grant based on the loss of income from a kiosk which was removed from the lease premises in 2009 as the Club has had ample opportunity to source alternate means of income but instead continue to assist the Club financially in order for the club to continue the invaluable lifesaving services to the community.

Under the current lease arrangement, it is estimated the 2021/22 financial assistance will be approximately \$45,764.78. With the western suburbs average support being almost the same amount, it is recommended no change be made to the annual grant amount.

To enable the above recommendation to be resolved and in accordance with Clause 30 within the lease agreement, a Deed of Variation is required to accurately reflect Council's decisions on this matter.

The proposed Deed of Variation will reflect Council's decision to no longer pay the Annual Grant in lieu of the lost kiosk revenue, but more accurately for the invaluable service the Club provides. The Deed will continue with the same financial assistance as what has currently been provided to the Club but will clearly state that the support shall continue until the expiration of the current agreement.

As the City's Officers were responsible for the preparation of the Lease in 2013 and subsequent error, it is recommended by Administration that the City absorb the costs for the Deed of Variation preparation. It is estimated by McLeod's that the cost for such works would be approximately \$270 (inclusive of GST).

Key Relevant Previous Council Decisions:

Item PD27.13, 25 June 2013, Council resolved to enter into a lease for a term of 21 years with the Club, including the non-standard provision in the Lease for the payment to the Club of an annual grant for \$39,284.07 to be indexed by CPI and to be paid on 1 September annually and reviewed on 1 March 2021.

Item D97.10, 14 December 2010 – Council resolved that the lease lay on the table and that the CEO arranges a workshop with Council lawyers, City officers and representatives from the Swanbourne Nedlands Surf Life Saving Club.

Item 13.1, 30 June 2009 - Council resolved to object to the proposed hours applied for by the club in regards a Club licence application made to the Department of Racing, Gaming and Liquor.

Item CM23.05, 13 December 2005 – Council resolved to approve the payment of an annual grant of \$34,000.00 (indexed to CPI and adjusted annually and effective at the end of the September quarter commencing 2006/07 by the City to the Club from the time that the Club ceased to receive income from the kiosk and to be calculated on a pro-rata basis in the first year). Council also approved a ten (10) year lease with the option of a further five (5) year term between the City and Club. The Lease included provision for the annual grant.

Item C95.01, 23 October 2001 – Council approved \$100,000 to the club to enable the completion of additional building renovations at that time. One of the conditions attached to the grant was that the club agree to enter into lease negotiations.

Item C33.01, 10 April 2001 – Council resolved to approve \$19,250.00 be allocated in 2001/02 budget to contribute towards the Club's clubroom building project.

Consultation

To discuss this matter, the Club by formal letter received by Administration on 12 December 2020 requested a meeting. That meeting was attended by Officers and Club representatives on 18 December 2020.

It is also worth noting that since the 2013 resolution of Council, the Club and City have a significantly improved relationship. From an administrative perspective, the Lease provisions are being adhered to by the Club and the Club has built a strong reputation within the community which is evident by its formidable community support for upgraded changeroom and toilet facilities.

Strategic Implications

How well does it fit with our strategic direction?

One of the 'Priorities' within Nedlands 2028 Strategic Community Plan, under 'Provide for Sport and Recreation' mentions that an annual operational grant to Swanbourne Nedlands Surf Life Saving Club be provided. The endorsement of the recommendation would fit within that strategic direction.

Additionally;

KFA: Community Development – an accurate agreement of tenure with the Swanbourne Nedlands Surf Life Saving Club reflects stronger relationships for the City with its Sporting Clubs and Community Groups.

.. and;

KFA: Governance and Civic Leadership – an agreement of tenure which reflects the City's standard terms will reflect good governance and will ensure consistency with the City's 'Use of Council Facilities for Community Purposes' policy.

Who benefits?

The Swanbourne Nedlands Surf Life Saving Club's members and the greater beach going community benefit from the service that the Club provides.

Does it involve a tolerable risk?

An accurate agreement of tenure reduces any risk to the City by having clear and concise terms from which the agreement can be managed.

Do we have the information we need?

All required information has been provided to Council.

Budget/Financial Implications

Can we afford it?

Should Council agree to absorb the costs of the Deed of Variation Preparation as per Administrations recommendation, the one off cost will be \$270 (inclusive of GST).

Should Council agree to continue the payment of the Annual Grant, it is estimated by the end of the Lease Term (31 December 2034), the additional cost to Council will be approximately \$825,048.55. This information is based on a CPI increase of 1.8% per annum.

How does the option impact upon rates?

The cost to absorb the Deed of Variation preparation is negligible.

Should Council agree to continue the payment of the Annual Grant, it is estimated the additional cost to Council annually would equate to approximately 0.2% impact on rates each year.

CPS08.21 Mid-Year Budget Review – 2020/21	
Committee	9 February 2021
Council	23 February 2021
Applicant	City of Nedlands
Employee Disclosure under section 5.70 Local Government Act 1995	Nil.
Director	Ed Herne – Director Corporate & Strategy
Attachments	<ol style="list-style-type: none"> 1. Revised Rate Setting Statement for the year ending 30 June 2021; 2. List of Changes Required to the Revised Operating Budget 2020/21; and 3. List of Changes Required to the Revised Capital Works & Acquisition Program Budget 2020/21.
Confidential Attachments	Nil.

Executive Summary

The Local Government Act 1995 and its regulations require a local government to review its annual budget between 1 January and 31 March each year. The recommendation for changes to the current Budget are submitted for consideration and adoption by Council.

Recommendation to Committee

Council:

1. receives and adopts, in accordance with Regulation 33A of the Local Government (Financial Management) Regulations 1996, the mid-year budget review and the revised Rate Setting Statement for the year ending 30 June 2021;
2. notes the requested changes to the current 2020/21 Annual Budget listed in Attachments 2 and 3, and summarised in this report;
3. approves the net decrease in transfers from reserves of \$460,828; and
4. approves the Draft Budget incorporating all the changes listed in Attachments 1, 2 and 3 of this report, providing an estimated net surplus of \$620,742 (Attachment 1).

ABSOLUTE MAJORITY REQUIRED

Discussion/Overview

Background

Regulation 33A of the Local Government (Financial Management) Regulations 1996 requires as follows:

- (1) *Between 1 January and 31 March in each year a local government is to carry out a review of its annual budget for that year.*
- (2) *Within 30 days after a review of the annual budget of a local government is carried out it is to be submitted to the council.*
- (3) *A council is to consider a review submitted to it and is to determine* whether or not to adopt the review, any parts of the review or any recommendations made in the review.*
- (4) *Within 30 days after a council has made a determination, a copy of the review and determination is to be provided to the Department.*

**Absolute majority required.*

Discussion

In accordance with legislation, the City has undertaken a review of its annual budget and now recommends that review for adoption. The review proposes amendments to the budget which can be summarised as follows:

	2020/21	2020/21	Variance	
	MYR Budget	Annual Budget*	\$'000	%
	\$'000	\$'000		
Operating Revenue				
Rates	24,697	24,247	450	1.9%
Other revenue	9,684	9,332	352	3.8%
Total Revenue	34,381	33,579	802	2.4%
Operating Expenditure	33,540	32,701	839	2.6%
Capital Expenditure	9,045	8,780	265	3.0%
Total Expenditure	42,585	41,481	1,104	2.7%
Net Expenditure	(8,204)	(7,902)	(302)	3.8%
Non Cash Items				
Depreciation	4,406	4,446	- 40	-0.9%
Profit/Loss on sale of assets	30	30	-	0.0%
	(3,768)	(3,426)	(342)	10.0%
* Annual Budget is the Adopted Budget and all subsequent Council approved changes from July to December 2020				
Funded by				

A snapshot of the approved changes in Operating and Capital Budget following Budget Adoption and the net impact on Surplus/deficit is shown below:

	2020/21		2020/21
	Adopted Budget	1 July-31 Dec 2020 Changes	Total Annual Budget
	\$'000	\$'000	\$'000
Operating Revenue			
Rates	24,247	-	24,247
Other revenue	9,332	-	9,332
Total Revenue	33,579	-	33,579
Operating Expenditure	31,617	1,084	32,701
Capital Expenditure	8,055	725	8,780
Total Expenditure	39,672	1,809	41,481
Net Expenditure	(6,093)	(1,809)	(7,902)
Non Cash Items			
Depreciation	4,406	-	4,406
Profit/Loss on sale of assets	30	-	30
	4,436	-	4,436
Other Investing Activities	5610	0	5610
Reserves Movements	(2,225)	0	(2,225)
Other Financing Activities	(1,750)	0	(1,750)
Opening Funds	998		0
Net (Deficit)/Surplus	976	(1,809)	(833)

Commentary of major changes to the budget

Operating Revenue

The increase in operating revenue is mainly relating to:

- higher interim rates expected (\$450k) as a result of increased building and subdivision activity
- higher revenue from building permit applications (\$70k)
- higher revenue from Development applications (\$175k)
- additional parking fines revenue (\$60k)
- increased Grant revue for NCC (\$36k)
- increased artwork sales (\$20k)

The adjusted revenue also takes into account:

- reduction in interest income (\$145k) as a result of general decline in interest rates
- reduced food fines due to reduced compliance activity because of Covid-19 (\$10k)
- reduction in Operating Grants for Volunteer Services due to service being discontinued (\$16k)

Operating Expenditure

The increase in operating expenditure is mainly relating to:

- Increased consultancy and professional fees for corporate strategic planning across Corporate Services (\$94k) and Planning and Development (\$290k);
- Increased salaries and wages for Town Planning based on year to date spend (\$216k)
- Increased material for Urban Projects (\$145k)
- Increased legal fees in Governance (\$70k);
- Additional ICT expenditure (\$56k)
- Staff overtime for Council and other Committee meetings (\$40k)
- Increased recruitment and advertising costs (\$20k)
- Increased internal audit fees (\$25k)
- Increased Footpath and Parks maintenance (70k) and Building Repairs and Maintenance (\$14k)
- Additional advertising for strategic projects and complex Development Applications (\$21k)

The adjusted expenditure also takes into account:

- Reduction in Special Projects Professional Fees as a result of the WESROC officer position no longer held at the City (\$249k)

Net Capital Expenditure

The net increase in Capital Expenditure was due to:

- a number of projects approved by Council to be brought forward from future years. These were approved at various Council meetings to December 2020 and total \$725k
- a new Tressilian Kiln for essential pottery classes (\$19k)
- additional expenditure required for the IP Phone Collaboration System (\$40k)
- additional expenditure for the Website Review (\$25k)
- upgrade to the AssetFinda application (\$15k)
- Additional Administration Comms Rack Clean Up and Replacing SSD expenditure (\$35k)

Reserves Movement

The City's Reserves have been adjusted to reflect the movement in transfers relating to an increase in transfers to the City Development Reserve (\$40k) and a decrease in transfer to the Finance System Reserve (\$500k) as explained below.

Transfer to Reserves

There is an increase of \$39,172 in the transfer to reserves relating to an increase in the Whitfield Street Footpath project.

Transfer from Reserves

There is an overall decrease of \$500,000 transferred from reserves due to the Finance System project expected to occur in the next financial year.

Conclusion

The outcome of the budget review shows an estimated end of year surplus of \$620,742 compared with the surplus of \$976,898 in the Annual Budget adopted in June 2020.

The Draft Budget for 2020/21 is recommended for adoption and for the above adjustments to be approved.

Consultation

Required by legislation:

Yes

No

Required by City of Nedlands policy:

Yes

No

Strategic Implications

The 2020/21 Budget Review is a tool to assess and guide the City's strategic direction.

The 2020/21 Budget Review ensures that there is an equitable distribution of benefits in the community.

The 2020/21 Budget Review was prepared in line with the City's level of tolerance of risk.

Budget/Financial Implications

As outlined in this report.

ATTACHMENT 1

CITY OF NEDLANDS
MID YEAR BUDGET REVIEW 2020/21
Rate Setting Statement as at 30 June 2021

	2020/21	2020/21	2020/21	2020/21	2020/21	2019/20	2019/20
NOTE	MYR Budget	MYR Changes	Annual Budget	July - Dec Changes	Adopted Budget	Actual	Budget
					\$	\$	\$
OPERATING ACTIVITIES							
Net current assets at start of financial year - surplus/(deficit)	3,252,636	2,255,017	997,619		997,619	1,820,065	1,703,203
	3,252,636	2,255,017	997,619		997,619	1,820,065	1,703,203
Revenue from operating activities (excluding rates)							
Operating grants, subsidies and contributions	10(a)						
	1,710,008	- 10,692	1,720,700	-	1,720,700	2,293,237	1,845,710
Fees and charges	9						
	7,073,413	425,175	6,648,238	-	6,648,238	7,099,852	7,071,447
Service charges	1(f)						
	-	-	-	-	0	(204,464)	280,747
Interest earnings	12(a)						
	304,000	- 145,000	449,000	-	449,000	500,063	648,000
Other revenue	12(b)						
	447,302	- 66,529	513,831	-	513,831	490,161	297,720
Fair value adjustments to financial assets at fair value through profit or loss						2,305	
Profit on asset disposals	4(b)						
	182	-	182	-	182	77,691	43,228
	9,534,905	202,954	9,331,951	-	9,331,951	10,258,845	10,186,852
Expenditure from operating activities							
Employee costs							
	(14,123,024)	(294,725)	(13,828,299)	499	(13,828,798)	(13,890,564)	(14,007,534)
Materials and contracts							
	(12,573,166)	- 566,247	(12,006,919)	(994,883)	(11,012,036)	(10,139,596)	(9,719,370)
Utility charges							
	(889,500)	-	(889,500)	-	(889,500)	(881,896)	(889,350)
Depreciation on non-current assets	5						
	(4,405,900)	40,400	(4,446,300)	-	(4,446,300)	(4,128,897)	(4,378,000)
Interest expenses	12(d)						
	(172,115)	-	(172,115)	1,365	(173,480)	(241,893)	(238,615)
Insurance expenses							
	(444,767)	-	(444,767)	(90,700)	(354,067)	(412,313)	(355,975)
Other expenditure							
	(900,852)	- 18,000	(882,852)	-	(882,852)	(937,514)	(902,851)
Loss on asset disposals	4(b)						
	(30,316)	-	(30,316)	-	(30,316)	(24,217)	(108,448)
	(33,539,640)	(838,572)	(32,701,068)	(1,083,719)	(31,617,349)	(30,656,890)	(30,600,143)
Operating activities excluded from budgeted deficiency							
Non-cash amounts excluded from operating activities	2 (a)(i)						
	4,436,216	(40,218)	4,476,434		4,476,434	3,710,882	3,849,883
Amount attributable to operating activities	(16,315,883)	1,579,181	(17,895,064)	(1,083,719)	(16,811,345)	(14,867,098)	(14,860,205)
INVESTING ACTIVITIES							
Non-operating grants, subsidies and contributions	10(b)						
	2,180,879		2,180,879		2,180,879	2,174,522	4,640,042
Purchase property, plant and equipment	4(a)						
	(2,607,310)	(153,650)	(2,453,660)	(10,000)	(2,443,660)	0	(2,854,676)
Purchase and construction of infrastructure	4(a)						
	(6,437,663)	(111,360)	(6,326,303)	(715,309)	(5,610,994)	(1,721,433)	(9,947,698)
Proceeds from disposal of assets	4(b)						
	3,411,163		3,411,163		3,411,163	(25,672)	491,636
Purchase of property, plant and equipment							
			0			0	
Proceeds from self supporting loans	6(a)						
	17,500		17,500		17,500	0	13,630
Amount attributable to investing activities	(3,435,431)	(265,010)	(3,170,421)	(725,309)	(2,445,112)	(4,473,429)	(7,657,066)
FINANCING ACTIVITIES							
Repayment of borrowings	6(a)						
	(1,750,166)		(1,750,166)		(1,750,166)	(1,691,065)	(1,691,065)
Principal elements of finance lease payments	7						
	(38,987)		(38,987)		(38,987)	(66,835)	0
Transfers to cash backed reserves (restricted assets)	8(a)						
	(4,524,113)	0	(4,524,113)		(4,524,113)	(2,361,686)	(1,768,566)
Transfers from cash backed reserves (restricted assets)	8(a)						
	1,838,560	(460,828)	2,299,388		2,299,388	2,561,212	1,856,862
Amount attributable to financing activities	(4,474,706)	(460,828)	(4,013,878)	0	(4,013,878)	(1,558,374)	(1,602,769)
Budgeted deficiency before general rates	(24,226,020)	853,343	(25,079,363)	(1,809,028)	(23,270,335)	(20,898,901)	(24,120,040)
Estimated amount to be raised from general rates	1(a)						
	24,697,233	450,000	24,247,233		24,247,233	24,151,537	24,144,574
Net current assets at end of financial year - surplus/(deficit)	2 (a)(iii)						
	471,213	1,303,343	(832,130)	(1,809,028)	976,898	3,252,636	24,534

This statement is to be read in conjunction with the accompanying notes.

ATTACHMENT 2

CITY OF NEDLANDS

MID YEAR BUDGET REVIEW 2020/21

List of changes required to the Operating Budget

YTD for December 2020-21 Profit & Loss Data for jumped (Expenses)

Master : Sub : Activity

OPERATING EXPENDITURE

	2020/21 MYR Budget	MYR Adjustments	2020/21 Annual Budget	Dec 20 YTD Actuals
	\$		\$	\$
	Annual Revised Budget		Annual Budgets	Dec YTD Actuals
24834 Professional Fees - Town Planning Admin : 2323 Consultants : 34 Professional Service Contracts	250,000	250,000	0	149,120
24820 Salaries - Town Planning Admin : 2000 Salaries : 30 Wages & Salaries	1,470,174	215,819	1,254,355	749,466
24858 Projects - PC61 : 2768 Urban Projects : 33 Materials	990,458	145,000	845,458	1,692
21534 Professional Fees - Shared Services : 2323 Consultants : 34 Professional Service Contracts	127,500	80,000	47,500	9,017
20434 Professional Fees - Governance : 2320 Legal : 34 Professional Service Contracts	270,000	70,000	200,000	146,622
21235 ICT Expenses - Corporate Services : 2235 Computer Operations : 35 Outsourced Services Contracts	106,014	56,014	50,000	76,342
26234 Professional Fees - Infrastructure Svcs : 2323 Consultants : 34 Professional Service Contracts	120,000	40,000	80,000	62,855
21320 Salaries - Customer Service : 2001 Relief Staff : 30 Wages & Salaries	76,000	31,000	45,000	28,297
20420 Salaries - Governance : 2003 Overtime : 30 Wages & Salaries	45,000	30,238	14,762	25,380
21720 Salaries - ICT : 2003 Overtime : 30 Wages & Salaries	45,000	30,000	15,000	22,000
26365 Maintenance - Parks Services / PC59 : 2725 Parks & Reserves Maintenance PC59 : 33 Materials	4,114,240	27,000	4,087,240	127,949
21534 Professional Fees - Shared Services : 2322 Audit Fees - Internal & Add-hoc : 34 Professional Service Contracts	61,975	24,975	37,000	19,291
24823 Office - Town Planning Admin : 2054 Advertising & Promotions : 33 Materials	30,000	21,000	9,000	16,787
20422 Staff Recruitment - Governance : 2041 Recruitment Advertising : 32 Other Employee Expenses	20,000	20,000	0	0
26669 Maintenance - Footpath Maintenance / PC53 : 2729 Footpath Maintenance PC53 : 33 Materials	215,000	20,000	195,000	837
20329 Members of Council - MOC : 2164 Elections : 44 Other Expenditure	36,000	18,000	18,000	15,474
20430 Other Expense - Governance : 2198 Citizenship : 33 Materials	31,052	17,052	14,000	(6)
21934 Professional Fees - Rates : 2323 Consultants : 34 Professional Service Contracts	20,000	15,000	5,000	6,110
28623 Office - NCC : 2061 Other : 33 Materials	18,000	15,000	3,000	1,491
29150 Exhibition - Tresillian CC : 2055 Payment To Artist : 33 Materials	19,600	14,000	5,600	17,853
21735 ICT Expenses - ICT : 2330 Software - Licencing Support Maintenance : 33 Materials	551,992	13,992	538,000	276,808
20421 Other Employee Costs - Governance : 2027 Employee Subscriptions & Memberships : 32 Other Employee Expenses	16,100	13,960	2,140	16,057
24133 Building - Building Maintenance PC58 : 2300 Building Repairs & Maintenance PC58 : 33 Materials	1,426,107	13,607	1,412,500	74,994
21734 Professional Fees - ICT : 2323 Consultants : 34 Professional Service Contracts	52,000	12,000	40,000	16,101
26670 Maintenance - Parking Signs / PC54 : 2730 Parking Signs PC54 : 33 Materials	97,500	10,000	87,500	4,332
20423 Office - Governance : 2053 Entertainment/ Refreshments : 33 Materials	15,000	9,000	6,000	9,742
24554 Commercial - Waste Minimisation / PC73 : 2705 Commercial PC73 : 33 Materials	119,200	9,000	110,200	0
28820 Salaries - PRCC : 2000 Salaries : 30 Wages & Salaries	483,697	7,865	475,832	209,831
29220 Salaries - Volunteer Services NVS : 2000 Salaries : 30 Wages & Salaries	33,787	7,260	26,527	13,515
21250 Special Projects - Corporate Services / PC68 : 2700 Special Projects : 33 Materials	22,000	7,000	15,000	0
21920 Salaries - Rates : 2000 Salaries : 30 Wages & Salaries	115,400	7,000	108,400	54,115
24251 OPRL Activities - Environ Conservation / PC80 : 2724 Environmental Conservation PC80 : 33 Materials	833,400	6,000	827,400	1,438
24553 Residential Bulk - Waste Minimisation / PC72 : 2704 Residential Bulk PC72 : 33 Materials	463,400	6,000	457,400	0
24120 Salaries - Building Maintenance : 2003 Overtime : 30 Wages & Salaries	15,000	(9,000)	24,000	3,200
29320 Salaries - Volunteer Services VRC : 2000 Salaries : 30 Wages & Salaries	17,386	(10,750)	82,136	71,386
26532 Plant - Plant Operating : 2260 Fuel & Oil : 33 Materials	165,000	(15,000)	180,000	66,940
26533 Minor Parts & Workshop Tools - Plant Operating : 2270 Tools - Workshop : 33 Materials	15,000	(15,000)	30,000	2,172
21320 Salaries - Customer Service : 2000 Salaries : 30 Wages & Salaries	233,196	(15,454)	248,650	94,926
24556 Waste Strategy - Waste Minimisation / PC75 : 2707 Waste Strategy PC75 : 33 Materials	48,000	(16,300)	64,300	3,060
24552 Residential Kerbside - Waste Minimisation / PC71 : 2703 Residential Kerbside PC71 : 33 Materials	2,069,000	(19,700)	2,088,700	5,077
21120 Salaries - Ranger Services : 2000 Salaries : 30 Wages & Salaries	488,134	(33,213)	521,347	268,415
21725 Depreciation - ICT : 2090 Depreciation : 38 Depreciation	165,800	(40,400)	206,200	82,900
20450 Special Projects - Governance / PC93 : 2700 Special Projects : 33 Materials	40,000	(249,393)	289,393	0
Total Operating Expenditure	33,539,639	838,572	32,701,067	16,177,822

OPERATING INCOME

54801 Fees & Charges - Town Planning Admin : 1550 DA Complex : 12 User Fees & Charges	(335,600)	204,400	(540,000)	(167,825)
50410.1957 - Sundry Income - Governance/PC 93 : WESROC Project	(10,752)	149,529	(160,281)	(10,752)
51607 Interest - General Purpose : 1621 Interest Received - Other : 13 Interest Earnings	(85,000)	80,000	(165,000)	(40,367)
51607 Interest - General Purpose : 1620 Interest Received - Reserves : 13 Interest Earnings	(45,000)	65,000	(110,000)	(19,731)
54204 Grants Operating - Environmental Conservation : 1790 Other : 03 State Govt Grant - OPER	0	30,000	(30,000)	(1,855)
59304 Grants Operating - Volunteer Services VRC : 1790 Other : 03 State Govt Grant - OPER	(14,608)	16,392	(31,000)	(14,608)
51101 Fees & Charges - Ranger Services : 1530 Registration Fees : 12 User Fees & Charges	(40,000)	10,000	(50,000)	(32,823)
54401 Fees & Charges - Building Services : 1527 Building Permits - Uncertified : 12 User Fees & Charges	(20,000)	10,000	(30,000)	(8,958)
54711 Fines & Penalties - Environmental Health : 1913 Fines - Food : 14 Fines & Penalties	(10,000)	10,000	(20,000)	(748)
51101 Fees & Charges - Ranger Services : 1504 Fees & Charges : 12 User Fees & Charges	(4,000)	6,000	(10,000)	(1,604)
54210 Sundry Income - Environmental Conservation : 1952 Other : 15 Current Revenue	(14,800)	(6,000)	(8,800)	(6,356)
54401 Fees & Charges - Building Services : 1543 Permits Other : 12 User Fees & Charges	(12,000)	(7,000)	(5,000)	(6,195)
54401 Fees & Charges - Building Services : 1544 Verge Material Permits : 12 User Fees & Charges	(27,000)	(7,000)	(20,000)	(22,052)
58420 Fees & Charges - Positive Ageing : 1504 Fees & Charges : 12 User Fees & Charges	(58,575)	(7,575)	(51,000)	(21,833)
59101 Fees & Charges - Tresillian CC : 1506 Exhibitions/Displays : 12 User Fees & Charges	(28,000)	(20,000)	(8,000)	(23,823)
54411 Fines & Penalties - Building Services : 1905 Prosecutions : 14 Fines & Penalties	(37,000)	(27,000)	(10,000)	(5,568)
58604 Grants Operating - NCC/PC 66 : 1781 Grant H.A.C.C : 03 State Govt Grant - OPER	(1,040,500)	(35,700)	(1,004,800)	(784,554)
51111 Fines & Penalties - Rangers Services : 1901 Parking Fines : 14 Fines & Penalties	(260,000)	(60,000)	(200,000)	(143,840)
54401 Fees & Charges - Building Services : 1540 Building Permits - Certified : 12 User Fees & Charges	(350,000)	(70,000)	(280,000)	(270,303)
58801 Fees & Charges - PRCC : 1504 Fees & Charges : 12 User Fees & Charges	(750,000)	(164,000)	(586,000)	(407,746)
54801 Fees & Charges - Town Planning Admin : 1549 DA Standard : 12 User Fees & Charges	(540,000)	(380,000)	(160,000)	(233,730)
51908 Rates - Rates : 1632 Interim Rates : 01 Rates	(550,000)	(450,000)	(100,000)	(622,564)
Total Operating Income	(34,392,419)	(652,954)	(33,739,465)	(32,028,352)

ATTACHMENT 3

CITY OF NEDLANDS

MID YEAR BUDGET REVIEW 2020/21

List of changes required to the Capital Budget

Projects	2020/21 MYR Budget	2020/21 MYR Changes	2020/21 Annual Budget	July-Dec 2020 Council Approved	2020/21 Adopted Annual Budget
2048 - Kirwan St	-		-	(25,885)	25,885
0798 - Stirling Hwy- Weld to Broome	5,124		5,124	5,124	-
0609 - Stirling Highway-Kinninmont to smyth	9,213		9,213	(7,600)	16,813
2006 - Stubbs Terrace	14,332		14,332	(36,000)	50,332
0645 - Victoria Avenue Riverview crt to Waratah	15,716		15,716		15,716
2147 - Nandina Avenue	25,000		25,000	25,000	-
0644 - Bruce street 26 Stirling Highway	27,484		27,484		27,484
2452 - School Sports Facility	30,211		30,211		30,211
0646 - Victoria Ave Waratah place to Bishop Rd	31,740		31,740		31,740
2023 - Bruce Street	34,051		34,051		34,051
2011 - Victoria Avenue	35,900		35,900		35,900
2097 - Whitfeld St	78,000	39,172	38,828		38,828
0643 - Bruce st Hillway to The Avenue	41,267		41,267		41,267
0200 - Monash Avn-Paving of Verge(infrn of Sch)	113,713	45,511	68,202		68,202
2012 - Waratah Avenue	286,000		286,000		286,000
0790 - Kingston St	-	(3,456)	3,456	3,456	
2176 - Walba Way	5,130		5,130	5,130	
0801 - Wood Street	5,538		5,538	5,538	
0799 - Jacaranda Av	6,237		6,237	6,237	
0800 - Lobelia Street	7,088		7,088	7,088	
2003 - Alfred Road	10,847		10,847	10,847	
2027 - The Avenue	12,896		12,896	12,896	
2202 - Mooro Drive	18,818		18,818	18,818	
2015 - Birdwood Parade	20,664		20,664	20,664	
2319 - Laneways	50,000	24,623	25,377		25,377
0796 - Viewway	46,000		46,000	46,000	
0649 - Melvista Avevue - Bay Rd to Stone St	96,774		96,774		96,774
0648 - Lissadel st - Kirwan to Alderbury st	103,000		103,000	(70,000)	173,000
0667 - Nameless Lane (Nth of Haldane)	149,961	3,000	146,961		146,961
0647 - Karella Street(East)	163,240		163,240	(110,000)	273,240
0797 - Mengler Av road Resurfacing	173,250		173,250	173,250	
0642 - 56 Dalkeith Rd Drainage & Laneway Design	14,300		14,300		14,300
0668 - Government Road & Loch Street Sumps	57,200		57,200		57,200
2002 - Government road and Loch Street	20,141		20,141		20,141
0638 - Drainage Risk Review Dalkeith & Nedlands	28,197		28,197		28,197
0685 - Alfred Road - Narla to West coast Hwy	-		-	(145,726)	145,726
2015 - Birdwood Parade	7,000		7,000	(23,000)	30,000
0661 - Asquith Street Medium Treatment	20,390		20,390	(61,000)	81,390
0657 - North street (Boundary Road)	22,570		22,570		22,570
0659 - Quintilian Road Shared Path - Stage 3	47,200	22,900	24,300		24,300
0793 - Lemnos St-Bedbrook Pl to Selby St	25,000		25,000	25,000	
0794 - Lemnos St-Brockway Rd to Bedbrook Pl	25,000		25,000	25,000	
0802 - Rochdale Rd- Alfrd rd to Town of Cambrid	25,000		25,000	25,000	
2001 - Railway Road	42,910		42,910		42,910
0660 - Quintilian Road - Additional Traffic	51,110	(20,390)	71,500		71,500
2097 - Whitfeld St	78,000		78,000	78,000	
2198 - Hampden Road	114,377		114,377	114,377	
0790 - Kingston St	180,000		180,000	180,000	
0658 - School Sports Circuit Mt Claremont	120,100		120,100		120,100
2041 - Elizabeth St-Broadwy to Bay Rd(Drainage)	250,000		250,000	100,000	150,000
2003 - Alfred Road	342,475		342,475		342,475
0684 - Brockway Rd - Lemnos to Underwood	422,331		422,331		422,331
0683 - Brockway Rd - Alfred to Lemnos St	657,325		657,325		657,325
2037 - Elizabeth Street	1,108,550		1,108,550	100,000	1,008,550
0620 - Mt Claremont Library-Re roof	29,527	29,527	-	-	-
4012 - 19 Haldane St - MTC Community Centre	21,534	21,534	-	-	-
4159 - 8 Draper St - Hackett Hall	10,010		10,010		10,010
0653 - Nedlands Golf Club Greenkeepers Shed	50,000		50,000		50,000
0651 - Dalketh Hall - Floor	42,996	(21,354)	64,350		64,350
0650 - Hearing Loop	85,800		85,800		85,800
0652 - Allen Park Cottage - Alternate Facility	150,000		150,000		150,000
0682 - 71 Stirling Hwy - Renovate roof & Air con	214,500		214,500		214,500
0664 - Riverwall - PFSYC Boat Slipway Temporary	24,300		24,300		24,300

Projects	2020/21 MYR Budget	2020/21 MYR Changes	2020/21 Annual Budget	July-Dec 2020 Council Approved	2020/21 Adopted Annual Budget
0663 - Riverwall-170 Waratah Place Asset SRDa10	36,450		36,450		36,450
0662 - Foreshore Workshop	25,000		25,000		25,000
0631 - Peace Memo Gardens-Renew Bore(38m)	12,689		12,689		12,689
0632 - Point Resolution Reserve-Upgrade of fina	-		-	(28,600)	28,600
0633 - Swanbourne Greenway Project	15,614		15,614		15,614
0636 - Bains Harris and Jones Parks	8,449		8,449		8,449
0637 - Daran Park	12,843		12,843		12,843
0641 - Montario Quarter	30,211		30,211		30,211
0654 - River Foreshore Protection and Access Man	4,300		4,300		4,300
0655 - Mt Claremont Oval Bushland Fencing	5,000		5,000		5,000
0656 - Lawler Park seats and Exercise Equipment	11,683		11,683		11,683
0687 - Charles Court R - Replace Weldmesh Fenci	7,955		7,955	(1,908)	9,863
0688 - Charles Court R - Replace Bollatd Lights	-		-	(4,300)	4,300
0689 - Charles Court R - Replace Carpark Light	-		-	(4,300)	4,300
0690 - Charles Court R - Replace Flat Bench	17,120		17,120	848	16,272
0691 - Charles Court R - Replace Park Bench	-		-	(22,187)	22,187
0692 - Charles Court R- Upgrade Irrigation Syst	-		-	(19,300)	19,300
0693 - David Cruicksshank R - Replace Metal Sta	-		-	(4,300)	4,300
0694 - Cruickshank Verge repair & Passive Recreat	25,000		25,000		25,000
0695 - Allen Park - Upgrade Bore and Pump	13,365		13,365		13,365
0696 - College Green Walkway - Upgrade Irrigati	12,688		12,688	(485)	13,173
0697 - Directors Gardens - Upgrade Irrigation	-		-	(4,300)	4,300
0698 - Grainger Reserve - Upgrade Irrigation S	-		-	(4,300)	4,300
0699 - Hamilton Park - Renew Garden Beds	29,754		29,754		29,754
0737 - Bishop Rd Rsv - Enviro-scape manster pln	19,033		19,033		19,033
0752 - Hamilton Park - UG irrigation system	24,395		24,395		24,395
0772 - Daran Park - Construct Noise Attention	45,820		45,820	9,478	36,342
0773 - Bishop Rd Reseve - Reconstruct Bore	43,450		43,450	43,450	
0774 - College Park - Lower Oval AFL goals	11,930		11,930	11,930	
0775 - College Park - Tennis court Lighting	12,780		12,780	12,780	
0776 - Allen park - Play Ground Fencing	16,330		16,330	16,330	
0777 - Annie Dorrington Park - Informal Pathway	6,390		6,390	6,390	
0778 - Street gardens and Verges - Install LED	15,620		15,620	15,620	
0779 - Tresi Arts Cntre - Restr of retaning wal	17,040		17,040	17,040	
0780 - Allen park - Upgrade floodl 2 game stand	80,000		80,000	80,000	
4052 - Allen Park	12,890		12,890	(424)	13,314
4060 - Birdwood Parade Reserve	-		-	(4,300)	4,300
4061 - Bishop Road Reserve	41,685		41,685	8,235	33,450
4062 - Blain Park	-		-	(23,738)	23,738
4072 - College Park	12,890		12,890	(424)	13,314
4079 - David Cruickshank Reserve	21,450		21,450	2,150	19,300
4080 - Directors Gardens	-		-	(4,300)	4,300
4087 - Grainger Reserve	-		-	(4,300)	4,300
4089 - Hamilton Park	72,748		72,748	17,575	55,173
4096 - Lawler Park	60,000		60,000		60,000
4100 - Masons Gardens	-		-	(4,300)	4,300
4107 - Mount Claremont Reserve	-		-	(4,300)	4,300
4115 - New Court Gardens	21,148		21,148		21,148
4118 - Peace Memorial Rose Garden	-		-	(4,300)	4,300
4131 - Street Gardens and Verges	25,740		25,740		25,740
4137 - Swanbourne Beach Reserve	5,035		5,035	(2,786)	7,821
4173 - Cottesloe Golf Club	120,141		120,141		120,141
4192 - College Green Mt Claremont	22,357		22,357	2,423	19,934
7502 - Development Svcs - Building Svcs	34,000		34,000		34,000
7505 - Planning & Development Svcs - Ranger Svcs	102,000		102,000		102,000
7500 - Technical Svcs - Engineering	33,000		33,000		33,000
7509 - Technical Svcs - Parks Svcs	120,000		120,000	120,000	-
7517 - Tresillian Kiln	19,000	19,000	-	-	-
6063 - Replace SSD on VDI nodes	9,944	9,944	-	-	-
6066 - Administration Comms Rack Cleanup Aups R	24,999	24,999	-	-	-
6070 - fieldGO Client Applications for AssetFinda	15,000	15,000	-	-	-
6065 - Administration Booking Softwate	40,000		40,000		40,000
0670 - Adobe Acrobat	25,000		25,000		25,000
0671 - Azure Migration	-	(50,000)	50,000		50,000
0672 - IP Phone System Collaboration	80,000	40,000	40,000		40,000
0673 - Visitor Management System	10,000		10,000		10,000
0674 - Cyber Security Review	15,000		15,000		15,000
0675 - Video Collaboration	15,000		15,000		15,000

Projects	2020/21 MYR Budget	2020/21 MYR Changes	2020/21 Annual Budget	July-Dec 2020 Council Approved	2020/21 Adopted Annual Budget
0676 - CCTV Management System	15,000		15,000		15,000
0677 - Meeting Minutes & Agenda	40,000		40,000		40,000
0678 - Website Review	135,000	75,000	60,000		60,000
0679 - Printers	130,000		130,000		130,000
0680 - Finance System	1,250,000		1,250,000		1,250,000
0669 - 71 Stirling Hwy Admin - Desks & Shelving	-	(10,000)	10,000		10,000
9001 - Public Arts Work	50,000		50,000		50,000
Total Capital Budget	9,044,973	265,010	8,779,963	725,311	8,054,652