



City of Nedlands

Agenda

Council Meeting 23 November 2021

Dear Council Member

The next Ordinary Meeting of the City of Nedlands will be held on Tuesday 23 November 2021 in the Council Chamber, 71 Stirling Highway, Nedlands commencing at 7 pm. This meeting will also be livestreamed.

Once the venue is at capacity no further admission into the room will be permitted. Prior to entry, attendees will be required to register using the SafeWA App or by completing the manual contact register prior to entry - as stipulated by Department of Health mandatory requirements.

The public can continue to participate by submitting questions and addresses via the required online submission forms at:

<http://www.nedlands.wa.gov.au/intention-address-council-or-council-committee-form>

<http://www.nedlands.wa.gov.au/public-question-time>

Bill Parker
Chief Executive Officer
19 November 2021

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City of Nedlands

Notice of an Ordinary Meeting of Council to be held in the Council Chambers, Nedlands on Tuesday 23 November 2021 at 7 pm. This meeting will be livestreamed.

Council Agenda

Declaration of Opening

The Presiding Member will declare the meeting open at 7 pm and will draw attention to the disclaimer below.

Present and Apologies and Leave of Absence (Previously Approved)

Leave of Absence None.
(Previously Approved)

Apologies None as at distribution of this agenda.

Disclaimer

Members of the public who attend Council meetings should not act immediately on anything they hear at the meetings, without first seeking clarification of Council's position, for example, by reference to the confirmed Minutes of the Council meeting. Members of the public are also advised to wait for written advice from the CEO, on behalf of Council prior to taking action on any matter that they may have before Council.

Any plans or documents in agendas and minutes may be subject to copyright. The express permission of the copyright owner must be obtained before copying any copyright material.

1. Public Question Time

A member of the public wishing to ask a question should register that interest by notification in writing to the CEO in advance, setting out the text or substance of the question.

The order in which the CEO receives registrations of interest shall determine the order of questions unless the Mayor determines otherwise. Questions must relate to a matter affecting the City of Nedlands.

2. Addresses by Members of the Public

Addresses by members of the public who have completed Public Address Session Forms to be made at this point.

3. Requests for Leave of Absence

Any requests from Council Members for leave of absence to be made at this point.

4. Petitions

Petitions to be tabled at this point.

4.1 Mr G Bosich, Tyrell Street, Nedlands – Petition to City of Nedlands R60 Zoning

Councillor Brackenridge will table a petition on behalf of Mr G Bosich and 20 other petitioners in regard to concerns with the Development Application at 18 Tyrell Street and The Precedent This May Set.

The petition presents the following:

1. We are opposed to the Development Application at 18 Tyrell Street and the precedent this may set.
2. We are opposed to any future three (3) storey development.
3. We request the Council acknowledge the proximity of the Tresillian Centre and the effect this facility has on street parking and traffic in Tyrell Street presently and our concern with future traffic.
4. We request the Council acknowledge the importance of the existing Streetscape of Tyrell Street which consists almost entirely of single storey character homes all built circa 1920s. Our concern is that presently this is not the case.
5. We request that the Council staff, Councillors and the Mayor represent the interests of existing residents and home owners. Our concern is that presently this is not the case.

PETITION TO CITY OF NEDLANDS

NEDLANDS R60 ZONING.

CONCERNS WITH DEVELOPMENT APPLICATION AT 18 TYRELL STREET AND THE PRECEDENT THIS MAY SET.

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5. We request that the Council staff, Councillors and the Mayor represent the interests of existing residents and home owners. Our concern is that presently this is not the case.

This Petition lodged by: G J Bosich.
Elector

Name of Elector	Address	Signature
Geoffrey Bosich	15 TYRELL ST.	G. Bosich
R.K DE COURTENAY	19 TYRELL ST.	R. de Courtenay
JEREMY HAMS	17 TYRELL ST.	[Signature]
Karen Darbyshire	22 Tyrell St	[Signature]
Geordie Fletcher	20 Tyrell St	Geordie Fletcher
Kuan Feng Chen	16 TYRELL ST	[Signature]
Bill Hawdel	11 TYRELL ST.	[Signature]
Rebecca Varic	10 Tyrell St	[Signature]
Matthew Moroz	5 Tyrell St	[Signature]


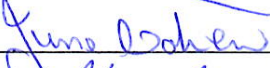


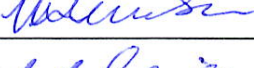



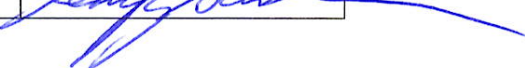
PETITION TO CITY OF NEDLANDS

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This Petition lodged by: G J Bosich.
Elector


Name of Elector	Address	Signature
SHAWN O'BRIEN	8 TYRELL ST	
Juno Nancy Cohen	2 TYRELL ST.	
Kaye Haddrell	1A Tyrell St	
Angelina Cox	12 Tyrell St	
Katherine Manderson	2B Tyrell street	
Karen Schiller	1B TYRELL STREET	
Justin Morgan	1 Tyrell St	
Aime Galana	2 ^a Tyrell St.	
Kerry Sanderson	7 Tyrell St	

PETITION TO CITY OF NEDLANDS

**NEDLANDS R60 ZONING.
CONCERNS WITH DEVELOPMENT APPLICATION AT 18 TYRELL STREET
AND THE PRECEDENT THIS MAY SET.**

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This Petition lodged by: G J Bosich.
Elector

Name of Elector	Address	Signature
KLARA KOCH	9 TYRELL ST	
SUESKULL	13 TYRELL ST	
MARK KEMP	14 TYRELL ST	

5. Disclosures of Financial / Proximity Interest

The Presiding Member to remind Council Members and Employees of the requirements of Section 5.65 of the *Local Government Act* to disclose any interest during the meeting when the matter is discussed.

A declaration under this section requires that the nature of the interest must be disclosed. Consequently, a member who has made a declaration must not preside, participate in, or be present during any discussion or decision-making procedure relating to the matter the subject of the declaration.

However, other members may allow participation of the declarant if the member further discloses the extent of the interest. Any such declarant who wishes to participate in the meeting on the matter, shall leave the meeting, after making their declaration and request to participate, while other members consider and decide upon whether the interest is trivial or insignificant or is common to a significant number of electors or ratepayers.

6. Disclosures of Interests Affecting Impartiality

The Presiding Member to remind Council Members and Employees of the requirements of Council's Code of Conduct in accordance with Section 5.103 of the *Local Government Act*.

Council Members and staff are required, in addition to declaring any financial interests to declare any interest that may affect their impartiality in considering a matter. This declaration does not restrict any right to participate in or be present during the decision-making procedure.

The following pro forma declaration is provided to assist in making the disclosure.

"With regard to the matter in item x..... I disclose that I have an association with the applicant (or person seeking a decision). As a consequence, there may be a perception that my impartiality on the matter may be affected. I declare that I will consider this matter on its merits and vote accordingly."

The Council Member or employee is encouraged to disclose the nature of the association.

7. Declarations by Council Members That They Have Not Given Due Consideration to Papers

Council Members who have not read the business papers to make declarations at this point.

8. Confirmation of Minutes

8.1 Ordinary Council Meeting 28 September 2021

The Minutes of the Ordinary Council Meeting held 23 September 2021 are to be confirmed.

8.2 Special Council Meeting 19 October 2021

The Minutes of the Special Council Meeting held 19 October 2021 are to be confirmed.

8.3 Special Council Meeting 2 November 2021

The Minutes of the Special Council Meeting held 2 November 2021 are to be confirmed.

9. Announcements of the Presiding Member without discussion

Any written or verbal announcements by the Presiding Member to be tabled at this point.

10. Members announcements without discussion

Written announcements by Council Members to be tabled at this point.

Council Members may wish to make verbal announcements at their discretion.

11. Matters for Which the Meeting May Be Closed

Council, in accordance with Standing Orders and for the convenience of the public, is to identify any matter which is to be discussed behind closed doors at this meeting, and that matter is to be deferred for consideration as the last item of this meeting.

12. Divisional reports and minutes of Council Committees and administrative liaison working groups

12.1 Minutes of Council Committees

This is an information item only to receive the minutes of the various meetings held by the Council appointed Committees (N.B. This should not be confused with Council resolving to accept the recommendations of a particular Committee. Committee recommendations that require Council's approval should be presented to Council for resolution via the relevant departmental reports).

The Minutes of the following Committee Meetings (in date order) are to be received:

Public Art Committee

13 September 2021

Unconfirmed, Circulated to Councillors on 24 September 2021

Council Committee

9 November 2021

Unconfirmed, Circulated to Councillors on 19 November 2021

Note: As far as possible all the following reports under items 12.2 and 12.3, will be moved en-bloc and only the exceptions (items which Councillors wish to amend) will be discussed.

12.2 Planning & Development Report No's PD34.21 to PD39.21 (copy attached)

Note: Regulation 11(da) of the *Local Government (Administration) Regulations 1996* requires written reasons for each decision made at the meeting that is significantly different from the relevant written recommendation of a committee or an employee as defined in section 5.70, but not a decision to only note the matter or to return the recommendation for further consideration.

PD34.21	Consideration of Development Application (Single House) at No. 20B Vincent Street, Nedlands
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Committee	9 November 2021
Council	23 November 2021
Applicant	Broadway Homes Pty Ltd
Landowner	J Ng and F Wijaya
Director	Tony Free – Director Planning & Development
Employee Disclosure under section 5.70 Local Government Act 1995	<p>The author, reviewers and authoriser of this report declare they have no financial or impartiality interest with this matter.</p> <p>There is no financial or personal relationship between City staff and the proponents or their consultants.</p> <p>Whilst parties may be known to each other professionally, this relationship is consistent with the limitations placed on such relationships by the Codes of Conduct of the City and the Planning Institute of Australia.</p>
Report Type Quasi-Judicial	When Council determines an application/matter that directly affects a person's right and interests. The judicial character arises from the obligation to abide by the principles of natural justice. Examples of Quasi-Judicial authority include town planning applications and other decisions that may be appealable to the State Administrative Tribunal.
Reference	DA21/66646
Previous Item	Nil
Delegation	In accordance with the City's Instrument of Delegation, Council is required to determine the application due to objections being received.
Attachments	<ol style="list-style-type: none"> 1. Aerial Image and Zoning Map 2. Plans
Confidential Attachments	<ol style="list-style-type: none"> 1. Submissions

Committee Recommendation / Recommendation to Committee

In accordance with Clause 68(2)(b) of the Deemed Provisions of the *Planning and Development (Local Planning Schemes) Regulations 2015*, Council approves the development application received on 21 July 2021 in accordance with amended plans date stamped 5 October 2021 for a Single House at 20B Vincent Street, Nedlands, subject to the following conditions:

- 1. The development shall at all times comply with the application and the approved plans, subject to any modifications required as a consequence of any condition(s) of this approval.**
- 2. Landscaping shall be installed and maintained in accordance with the approved Landscaping Plan for the lifetime of the development thereafter, to the satisfaction of the City. Any modifications to the plans are subject to further approval by the City of Nedlands.**
- 3. All building works to be carried out under this development approval are required to be contained within the boundaries of the subject lot.**
- 4. Prior to occupation of the development the finish of the parapet walls is to be finished externally to the same standard as the rest of the development or in:**
 - a. Face brick;**
 - b. Painted render;**
 - c. Painted brickwork; or**
 - d. Other clean material as specified on the approved plans and maintained thereafter to the satisfaction of the City of Nedlands.**
- 5. All stormwater from the development, which includes permeable and non-permeable areas shall be contained onsite.**
- 6. Prior to occupation of the development, privacy screens to the side of Bedroom 2 located on the east elevation and Bedroom 3 located on the north elevation as shown on the approved plans shall be provided to prevent oblique overlooking in accordance with the Residential Design Codes by either:**
 - a. Fixed obscured or translucent glass to a height of 1.60 metres above finished floor level; or**
 - b. Timber screens, external blinds, window hoods and shutters to a height of 1.6m above finished floor level that are at least 75% obscure;**
 - c. A minimum sill height of 1.60 metres as determined from the internal floor level; or**
 - d. An alternative method of screening approved by the City of Nedlands.**

The required screening shall be thereafter maintained to the satisfaction of the City of Nedlands.

PD35.21	Consideration of Development Application – Additions to a Single House (Covered walkway, Retaining and Front Fence) at 30 Watkins Rd, Dalkeith
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Committee	9 November 2021
Council	23 November 2021
Applicant	Hatch Roberts Day
Landowner	A & C Alder
Director	Tony Free – Director Planning & Development
Employee Disclosure under section 5.70 Local Government Act 1995	<p>The author, reviewers and authoriser of this report declare they have no financial or impartiality interest with this matter.</p> <p>There is no financial or personal relationship between City staff and the proponents or their consultants.</p> <p>Whilst parties may be known to each other professionally, this relationship is consistent with the limitations placed on such relationships by the Codes of Conduct of the City and the Planning Institute of Australia.</p>
Report Type Quasi-Judicial	When Council determines an application/matter that directly affects a person's right and interests. The judicial character arises from the obligation to abide by the principles of natural justice. Examples of Quasi-Judicial authority include town planning applications and other decisions that may be appealable to the State Administrative Tribunal.
Reference	DA21/66766
Previous Item	Nil
Delegation	In accordance with the City's Instrument of Delegation, Council is required to determine the application due to objections being received.
Attachments	<ol style="list-style-type: none"> 1. Aerial image and zoning map 2. Streetscape Images 3. Plans 4. Architectural Renders
Confidential Attachments	<ol style="list-style-type: none"> 1. Submissions

Committee Recommendation

That the Chief Executive Officer be requested to present to Council reasons for refusal as part of the Council Agenda.

Additional Information

The Committee considered a development application at 30 Watkins Road, Dalkeith at its meeting held on 9 November 2021. To assist Council in its consideration the application at the Ordinary Meeting of 23 November 2021, a refusal motion has been prepared, should Council wish to entertain this. The officer recommendation to grant conditional approval still stands as the formal administration position on this application.

In support of the development proposal, the applicant has provided additional architectural renders of the development proposal as viewed from the primary street and the first-floor balconies of the approved single house. Please see Attachments A1 and A2, attached.

Attachment 2 in the agenda and Attachment A1 (attached) show the proposed primary street fence within the context of the immediate eastern and western neighbouring lots (32 and 28 Watkins Road, Dalkeith). The scale and location of the proposed primary street fence is considered consistent with the immediate established character of Watkins Road and neighbouring properties.

Attachment A2 (attached) demonstrates the cone of vision from the upper floors of the approved single house. The proposed cone of vision is considered to provide opportunity for passive surveillance of Watkins Road from within the residence.

Accordingly, Council is requested to review the additional supporting information provided by the applicant (Attachments A1 and A2) in its consideration of the development proposal.

Alternate Motion – Refusal

In accordance with Clause 68(2)(c) of the Deemed Provisions of the *Planning and Development (Local Planning Schemes) Regulations 2015*, Council resolves to refuse the development application received on 26 July 2021 in accordance with plans dated 26 July 2021 for additions to a single house (covered walkway, site works and front fence) at 30 Watkins Road, Dalkeith, for the following reasons:

1. The proposed development does not meet the Design Principles of Clause 5.2.4 – Street walls and fences of State Planning Policy 7.3 – Residential Design Codes (Volume 1) as:
 - a. The front fence would restrict surveillance to the street; and
 - b. Is unnecessary for traffic attenuation, noise and privacy of the outdoor living areas as the street is not designated as a primary or district distributor or integrator arterial.

Recommendation to Committee

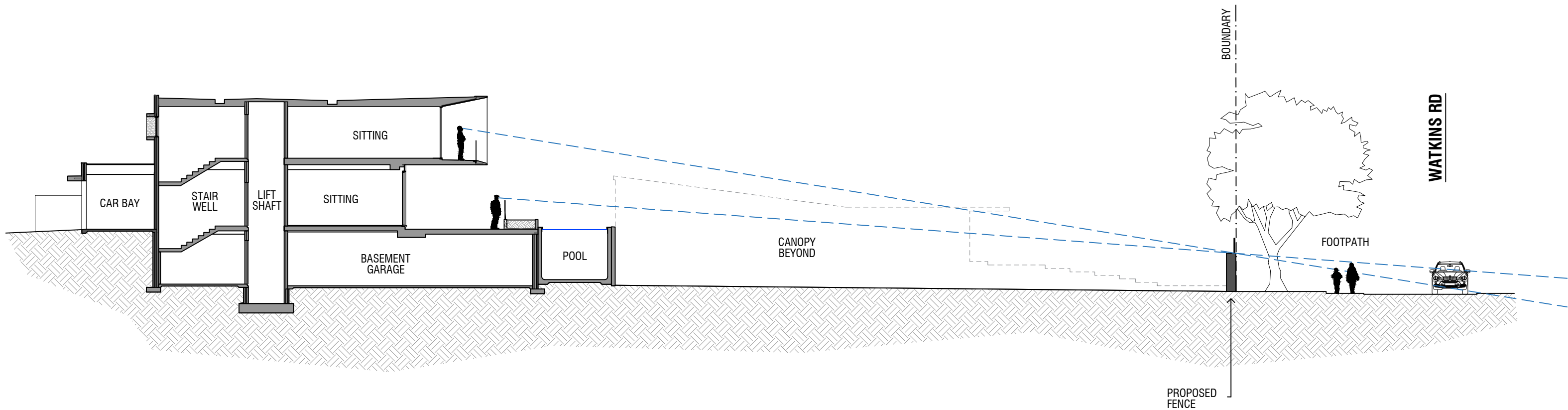
In accordance with Clause 68(2)(b) of the Deemed Provisions of the *Planning and Development (Local Planning Schemes) Regulations 2015*, Council approves the development application received on 26 July 2021 in accordance with the plans date stamped 26 July 2021 for a single house at Lot 142 (No.30) Watkins Rd, Dalkeith:

1. This development approval only pertains to additions to a single house including the construction of a covered walkway, site works and front fence as indicated on the plans attached.
2. Prior to the lodgement of a Building Permit, a detailed Landscaping Plan, prepared by a suitably qualified person, shall be submitted to and approved by the City of Nedlands.
3. Landscaping shall be installed and maintained in accordance with the approved Landscaping Plan for the lifetime of the development thereafter, to the satisfaction of the City. Any modifications to the plans are subject to further approval by the City of Nedlands.
4. All building works to be carried out under this development approval are required to be contained within the boundaries of the subject lot.
5. All stormwater from the development, which includes permeable and non-permeable areas shall be contained onsite.
6. The development shall at all times comply with the application and the approved plans, subject to any modifications required as a consequence of any condition(s) of this approval.



PROJECT: WATKINS ROAD
RENDER: PROPOSED FRONT FENCE

**PASSIVE SURVEILLANCE
DIAGRAM**



SECTION
SCALE 1:200

NOTE: ALL DRAWINGS TO BE READ IN CONJUNCTION WITH STRUCTURAL ENGINEER AND RELEVANT CONSULTANTS DOCUMENTATION

MAEK

REV:	DATE:	DESCRIPTION:
01	12/11/21	PASSIVE SURVEILLANCE DIAGRAM

PROJECT: WATKINS ROAD, DALKEITH	
DRAWING: DIAGRAM	
DWG NO: XX	REVISION: 01
DATE: 12/11/2021	SCALE: 1:200 @ A3

PD36.21	Consideration of Development Application (Temporary Lighting) at St Johns Wood Playing Fields No. 68 Stephenson Avenue, Mt Claremont
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Committee	9 November 2021
Council	23 November 2021
Applicant	Perth Glory Football Club
Landowner	Christ Church Grammar School
Director	Tony Free – Director Planning & Development
Employee Disclosure under section 5.70 Local Government Act 1995	<p>The author, reviewers and authoriser of this report declare they have no financial or impartiality interest with this matter.</p> <p>There is no financial or personal relationship between City staff and the proponents or their consultants.</p> <p>Whilst parties may be known to each other professionally, this relationship is consistent with the limitations placed on such relationships by the Codes of Conduct of the City and the Planning Institute of Australia.</p>
Report Type Quasi-Judicial	When Council determines an application/matter that directly affects a person's right and interests. The judicial character arises from the obligation to abide by the principles of natural justice. Examples of Quasi-Judicial authority include town planning applications and other decisions that may be appealable to the State Administrative Tribunal.
Reference	DA21-63805
Previous Item	Nil
Delegation	In accordance with the Instrument of Delegation the application is determined by Council due to objections being received
Attachments	<ol style="list-style-type: none"> 1. Location Plan & Zoning Plan 2. Development plans 3. Site visit photos
Confidential Attachments	<ol style="list-style-type: none"> 1. Submissions

Committee Recommendation / Recommendation to Committee

1. That in accordance with Clause 68(2)(c) of the Deemed Provisions of the *Planning and Development (Local Planning Schemes) Regulations 2015*, Council refuse the development application received on 4 May 2021 for Temporary Lighting at Lot 816 (No. 68) Stephenson Avenue, Mt Claremont for the following reasons:
 - a. The proposed development is inconsistent with the objectives of the "Private Community Purposes" zone in accordance with City of Nedlands Local Planning Scheme No. 3, as the proposal will result in a detrimental impact on the amenity of the surrounding residential development in relation to noise and light spill, thereby being incompatible with surrounding development.

- b. **The proposed development is inconsistent with Clause 67(2)(d) of Schedule 2 of the *Planning and Development (Local Planning Schemes) Regulations 2015* as the application has not demonstrated that it is capable of compliance with the *Environmental Protection (Noise) Regulations 1997*.**
 - c. **The proposed development is inconsistent with Clause 67(2)(m) of Schedule 2 of the *Planning and Development (Local Planning Schemes) Regulations 2015* as the proposal is not considered compatible with its setting in considering the relationship to the abutting adjoining residential development.**
 - d. **The proposed development is inconsistent with Clause 67(2)(n) of Schedule 2 of the *Planning and Development (Local Planning Schemes) Regulations 2015* as the proposal is considered to result in undue adverse impact to the amenity of the locality in relation to noise and light spill.**
2. **In accordance with Section 214(3) of the *Planning and Development Act 2005*, Council directs the applicant to remove the Temporary Lighting from No. Lot 816 (No. 68) Stephenson Avenue, Mt Claremont within 60 days of the date of this direction. The site is to be restored as nearly as practicable to its condition immediately before the temporary lighting was placed on site, to the satisfaction of the City of Nedlands.**

PD37.21	Consideration of Development application – 5 Grouped Dwellings at 18 Tyrell St, Nedlands
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Committee	9 November 2021
Council	23 November 2021
Applicant	Big Sky Homes Pty Ltd
Landowner	Joydem Pty Ltd
Director	Tony Free – Director Planning & Development
Employee Disclosure under section 5.70 Local Government Act 1995	<p>The author, reviewers and authoriser of this report declare they have no financial or impartiality interest with this matter.</p> <p>There is no financial or personal relationship between City staff and the proponents or their consultants.</p> <p>Whilst parties may be known to each other professionally, this relationship is consistent with the limitations placed on such relationships by the Codes of Conduct of the City and the Planning Institute of Australia.</p>
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Reference	DA21/65367
Previous Item	Nil
Delegation	In accordance with the City's Instrument of Delegation, Council is required to determine the application due to an objection being received.
Attachments	<ol style="list-style-type: none"> 1. Aerial Image and Zoning Map 2. Plans 3. Design Review Panel Assessment Minutes 4. Architectural Perspective Drawings
Confidential Attachments	<ol style="list-style-type: none"> 1. Submissions

Committee Recommendation

That the Chief Executive Officer be requested to present to Council reasons for refusal as part of the Council Agenda.

Additional Information

The City of Nedlands has received a Development Application for five grouped dwellings at 18 Tyrell Street, Nedlands. The development proposal was presented to Council for consideration at the 9 November Council Committee Meeting. Following discussions between the applicant and Administration, amendments and further information have been prepared for the development proposal addressing landscaping (Attachment A1), providing further details on the balcony screens, and

providing new streetscape renders (Attachment A2). Based on concerns raised at the meeting, Administration provides the following additional information and updated assessment for Council's Consideration:

Statutory limitations

The application proposes five grouped dwellings with a common property driveway. Because the application proposes grouped dwellings (ie: side-by-side townhouses), not apartments (ie: units on top of each other), Volume 1 of the Residential Design Codes (R-Codes) applies. The statutory power of Volume 2 of the R-Codes is limited to apartments only in areas coded R40 or greater and are not applicable to the current development. They cannot be used as a basis of assessment for the current development proposal, nor would refusal based on Volume 2 provisions be upheld by the State Administrative Tribunal (SAT) as a valid reason for refusal, should the matter be appealed.

The deemed-to-comply provisions within Volume 1 of the R-Codes are objective criteria setting out defined measurements. If an element (ie: lot boundary setback, visual privacy setback, etc.) meets the deemed-to-comply provisions, that element cannot be used as a basis for a valid reason for refusal, nor can local government require changes to be made to that element. It is acknowledged that Volume 1 allows for less design control by local governments by using a 'tick the box' approach that limits local government discretion.

Where a proposal does not meet one or more deemed-to-comply provisions of the R-Codes Volume 1 is it assessed against the design principles. The design principles are subjective criteria that necessitate a judgement of merit by local government. Judgement of merit is exercised only for specific elements of a proposal which do not satisfy the relevant deemed-to-comply provisions, not for the whole of the development.

Should Council opt to refuse the subject development, refusal should be based on one or more of the elements seeking a design principle assessment. An alternate recommendation for refusal based on the items seeking a design principle assessment is provided below.

Alternate Recommendation for Refusal

Should Council opt to refuse the development, refusal should be based on the elements which do not meet the deemed-to-comply provisions. Further, all reasons for refusal based on the three elements in question above must be based on the design principles within the R-Codes. Any reason for refusal on an element that meets the deemed-to-comply provisions or does not relate to the design principles of the R-Codes will not be able to be successfully defended on SAT appeal.

An alternate recommendation for refusal is provided as follows:

In accordance with Clause 68(2)(b) of the Deemed Provisions of the *Planning and Development (Local Planning Schemes) Regulations 2015*, Council refuses the development application as shown on amended plans date stamped 12 November 2021 for five grouped dwellings at 18 Tyrell Street, Nedlands for the following reasons:

1. The lot boundary setbacks are inconsistent with clause 5.1.3 of the Residential Design Codes and result in the appearance of excessive building bulk to adjoining properties, and do not provide adequate direct sun and ventilation to the building and open spaces on the site and neighbouring lots.
2. The lack of sufficient onsite visitor parking is inconsistent with clause 5.3.3 of the Residential Design Codes and is inadequate to cater for the projected needs of the development given the parking restrictions along Tyrell Street.

Additional information and changes made between the plans presented to Council on 9 November 2021 and the amended plans received 15 November 2021.

- a. Further detail has been provided on the balcony screening, showing it as angled slats and providing a view from the balcony demonstrating the amount of privacy achieved.
- b. Streetscape and northern elevation 3D renders have been included demonstrating the final appearance of the dwellings and that they will be predominantly hidden behind the vegetation.
- c. An amended landscaping plan has been submitted deleting the visitor bay, replacing the concrete paths with permeable paving, and increasing the amount of onsite vegetation.

Administration Assessment

At the 9 November Council Committee Meeting, Council was asked to exercise discretion on the following:

- a. **Lot Boundary Setbacks**
 - i. Unit 1 – Ground floor master bedroom (south): 1.2m setback
 - ii. Unit 5 – First floor balcony (east): 1.3m setback
 - iii. Unit 5 – First floor bed 2 to bed 3 (east): 1.3m setback
 - iv. Unit 5 – First floor kitchen (east): 1.8m setback
- b. **Visitor car parking**
 - i. One visitor bay proposed
- c. **Site Works**
 - i. Up to 1m excavation proposed towards the eastern (rear) portion of site. *(NB: It is not recommended that the item be refused on the basis of site works, as the proposal is for excavation which has minimal impact to adjoining sites and is generally encouraged.)*

Each of the above matters were addressed in Administration's report (PD37.21) to the Council Committee Meeting on 9 November 2021.

Additionally, the development met the deemed-to-comply provisions for the following items:

- Street setback
- Lot boundary setback (except for the four variations noted above)
- Open space
- Building height
- Street surveillance
- Street walls and fences
- Sight lines
- Outdoor living areas
- Landscaping
- Parking (except for visitor parking)
- Design of car parking spaces
- Vehicular access
- Pedestrian access
- Stormwater management
- Visual privacy (subject to condition 4 of the approval)
- Solar access for adjoining sites
- Outbuildings
- External fixtures, utilities and facilities

The revised landscaping plans delete the visitor bay and replace it with further landscaping, as suggested at the Committee meeting. As a result, the development is now proposing no visitor car bays in lieu of the previous one visitor bay. Should Council accept this plan, it is recommended that condition 5 be modified for clarity to state:

5. Prior to occupation of the development, the approved landscaping plan as amended on 15 November 2021 is to be installed and maintained in accordance with that plan, or any modifications approved thereto, for the lifetime of the development thereafter, to the satisfaction of the City of Nedlands.

Building height

At the 8 November 2021 Committee meeting, concerns were raised regarding the bulk, scale and streetscape impact. Notwithstanding that the building height meets the deemed-to-comply provisions of Council's Local Planning Policy – Residential Development, the form of the building is an appropriate and considered outcome for the following reasons:

- Unit 1 presents to Tyrell Street as a two-storey house split into two sections: one with a maximum wall height of 6.3m and the other with a maximum wall height of 7.7m. This is 0.8m to 2.2m less than the maximum that would be permissible for a single house.
- The front two-storey unit on Tyrell Street will lessen the impact of the three-storey units by hiding most of them behind the front unit as viewed from the street (see Figure 1 below).

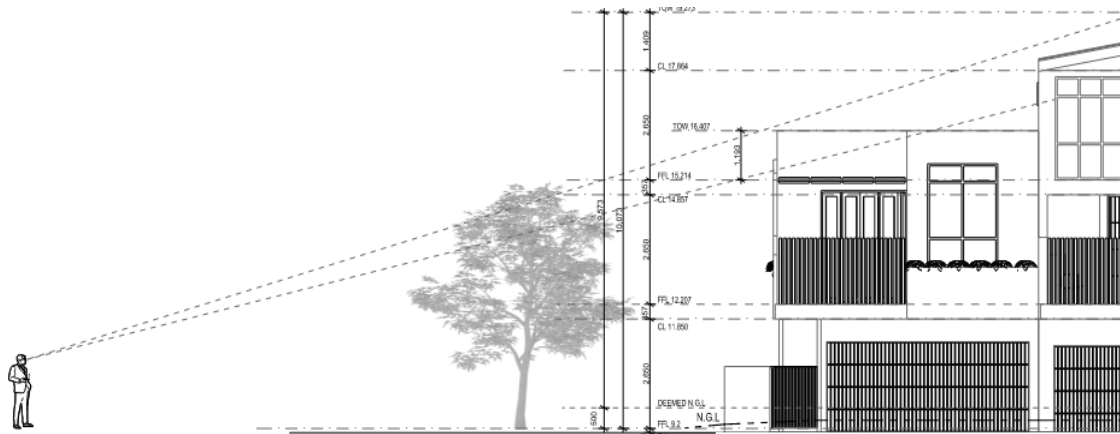


Figure 1: Sightlines of the building as viewed from the street.

- The unit at the rear of the site is also two storeys high (6.8m as measured from the existing ground levels). This allows it to interface in and present less building bulk to the existing similar- sized two-storey house on the lot to the rear of the site.
- A single house could be built that proposed three storeys (8.5m wall height) to both the street and the rear lots. Such a proposal would meet the deemed-to-comply provisions of Local Planning Policy – Residential Development and the R-Codes. The subject proposal reduces the overall size of the units at each end to better fit in with the existing housing form and scale within the immediate vicinity.

Amendment to condition 4 – visual privacy

At the 9 November Council Committee meeting, some discussion revolved around the visual privacy screening to the north-facing balconies. It was suggested that certain materials be used. However, there is no legislation that allows local government to specify screening materials for the subject development. Rather, screening is required to meet the obscurity requirements of the R-Codes in whatever form the applicant feels is appropriate. Screening may consist of obscure or translucent glazing, timber screens, external blinds, window hoods, increased sill heights, external shutters, or any other treatment that meets requirements.

The screening requirements of the R-Codes are only that all screening:

- Is a minimum 1.6m above the finished floor level;
- Is at least 75 percent obscure;
- Is made of durable material;
- Restricts views in the direction of overlooking to any adjoining property.

The screening requirements of the R-Codes are only that all screening:

- Is a minimum 1.6m above the finished floor level;
- Is at least 75 percent obscure;
- Is made of durable material;
- Restricts views in the direction of overlooking to any adjoining property.

The applicant has provided screening diagrams demonstrating that fixed slats set at a forty-five-degree angle can achieve the amount of obscurity set out in the R-Codes. Such a screen restricts viewing directly from the balcony and greatly inhibits viewing even to an angle.

The balconies shown in the plan are intended to be screened to the north to protect visual privacy. In order to provide clarity, the Administration recommends amending condition 4 as follows:

4. Prior to occupation of the development, the northern balconies of units 1,2,4 and 5, the Kitchen windows of unit 1 located on the south elevation, and the Bedroom 3 window of unit 5 on the south elevation, shall be screened in accordance with the Residential Design Codes by either;
 - a. fixed obscured or fixed translucent glass to a height of 1.60 metres above the internal finished floor level; or
 - b. fixed screening at least 75% obscure and to a height of 1.6m above the internal finished floor level; or
 - c. a minimum sill height of 1.60 metres above the internal finished floor level.

The required screening shall be thereafter maintained to the satisfaction of the City of Nedlands.

It is noted that the balcony of unit 3 is set back 6 metres from the boundary and meets the deemed-to-comply provisions for visual privacy setbacks. No screening can therefore be required for this unit.

Amended Officer Recommendation

Administration remains of the opinion that the approval should be approved subject to the following conditions (Note: Should Council prefer the original plan with the visitor car bay in lieu of the landscaping, condition 4 should be amended to substitute the words “as amended on 15 November 2021” with “as shown on plans dated 5 October 2021”).

In accordance with Clause 68(2)(b) of the Deemed Provisions of the *Planning and Development (Local Planning Schemes) Regulations 2015*, Council approves the development application received on 23 June 2021 in accordance with amended plans dated 5 October 2021 for five grouped dwellings at 18 Tyrell Road, Nedlands, subject to the following conditions:

- 1. The development shall at all times comply with the application and the approved plans, subject to any modifications required as a consequence of any condition(s) of this approval.**
- 2. All stormwater from the development, which includes permeable and non-permeable areas shall be contained onsite.**

3. **Prior to occupation of the development the finish of the parapet walls is to be finished externally to the same standard as the rest of the development or in:**
 - a. **Face brick;**
 - b. **Painted render;**
 - c. **Painted brickwork; or**
 - d. **Other clean material as specified on the approved plans;**

and maintained thereafter to the satisfaction of the City of Nedlands.

4. **Prior to occupation of the development, the northern balconies of units 1,2,4 and 5, the Kitchen windows of unit 1 located on the south elevation, and the Bedroom 3 window of unit 5 on the south elevation, shall be screened in accordance with the Residential Design Codes by either;**
 - a. **fixed obscured or fixed translucent glass to a height of 1.60 metres above the internal finished floor level; or**
 - b. **fixed screening at least 75% obscure and to a height of 1.6m above the internal finished floor level; or**
 - c. **a minimum sill height of 1.60 metres above the internal finished floor level.**

The required screening shall be thereafter maintained to the satisfaction of the City of Nedlands.

5. **Prior to occupation of the development, the approved landscaping plan as amended on 15 November 2021 is to be installed and maintained in accordance with that plan, or any modifications approved thereto, for the lifetime of the development thereafter, to the satisfaction of the City of Nedlands.**
6. **Prior to the lodgement of Building Permit, a Construction Management Plan shall be submitted and approved to the satisfaction of the City. The approved Construction Management Plan shall be observed at all times throughout the construction process to the satisfaction of the City. Adjoining landowners shall be notified in writing no less than 14 days prior to construction.**
7. **The development shall comply with the approved Waste Management Plan to the satisfaction of the City of Nedlands. Any modification to the approved waste management plan will require further approval by the City.**

8. **Prior to the lodgement of a Building Permit, a Landscape Management Plan, shall be submitted and approved by the City of Nedlands. It shall in addition to include a comprehensive maintenance plan for all proposed landscaping on the site and contingencies for replacement of dead and diseased plants.**
9. **Prior to occupation the development is to incorporate at least one energy efficiency initiative that exceeds the minimum practice, or all dwellings are to exceed the minimum NATHERS requirement by 0.5 stars.**

Recommendation to Committee

In accordance with Clause 68(2)(b) of the Deemed Provisions of the *Planning and Development (Local Planning Schemes) Regulations 2015*, Council approves the development application received on 23 June 2021 in accordance with amended plans date stamped 5 October 2021 for five grouped dwellings at 18 Tyrell Road, Nedlands, subject to the following conditions:

1. The development shall at all times comply with the application and the approved plans, subject to any modifications required as a consequence of any condition(s) of this approval.
2. All stormwater from the development, which includes permeable and non-permeable areas shall be contained onsite.
3. Prior to occupation of the development the finish of the parapet walls is to be finished externally to the same standard as the rest of the development or in:
 - a. Face brick;
 - b. Painted render;
 - c. Painted brickwork; or
 - d. Other clean material as specified on the approved plans;

and maintained thereafter to the satisfaction of the City of Nedlands.

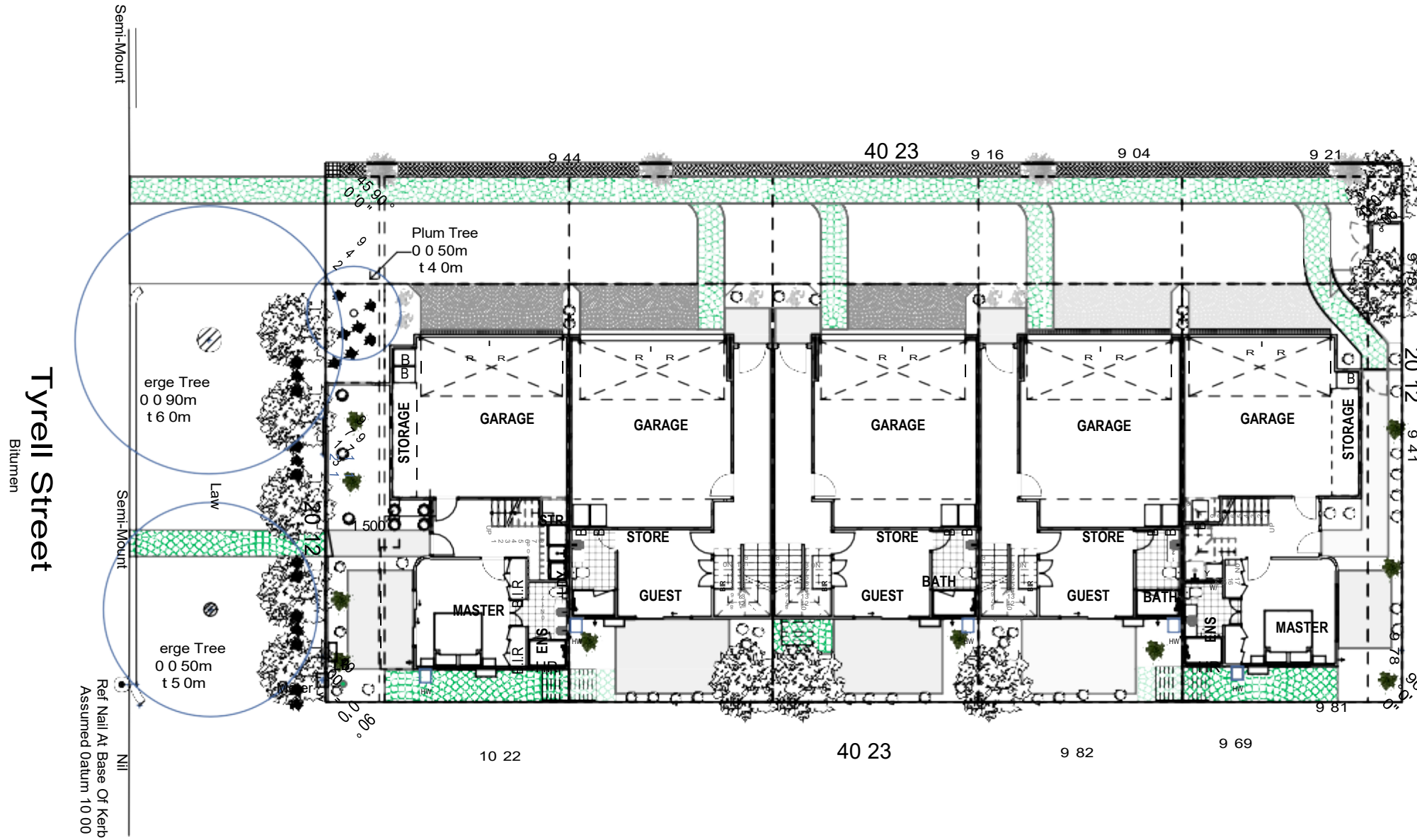
4. Prior to occupation of the development the kitchen windows of Lot 1 located on the south elevation, and the Bedroomroom 3 window of Unit 5 on the south elevation, shall be screened in accordance with the Residential Design Codes by either:
 - a. fixed obscured or translucent glass to a height of 1.60 metres above finished floor level; or
 - b. Timber screens, external blinds, window hoods and shutters to a height of 1.6m above finished floor level that are at least 75% obscure;

- c. a minimum sill height of 1.60 metres as determined from the internal floor level; or
- d. an alternative method of screening approved by the City of Nedlands.

The required screening shall be thereafter maintained to the satisfaction of the City of Nedlands.

- 5. Prior to occupation of the development, the approved landscaping plan is to be installed and maintained in accordance with that plan, or any modifications approved thereto, for the lifetime of the development thereafter, to the satisfaction of the City of Nedlands.
- 6. Prior to the lodgement of Building Permit, a Construction Management Plan shall be submitted and approved to the satisfaction of the City. The approved Construction Management Plan shall be observed at all times throughout the construction process to the satisfaction of the City. Adjoining landowners shall be notified in writing no less than 14 days prior to construction.
- 7. The development shall comply with the approved Waste Management Plan to the satisfaction of the City of Nedlands. Any modification to the approved waste management plan will require further approval by the City.
- 8. Prior to the lodgement of a Building Permit, a Landscape Management Plan, shall be submitted and approved by the City of Nedlands. It shall in addition to include a comprehensive maintenance plan for all proposed landscaping on the site and contingencies for replacement of dead and diseased plants.
- 9. Prior to occupation the development is to incorporate at least one energy efficiency initiative that exceeds the minimum practice, or all dwellings are to exceed the minimum NATHERS requirement by 0.5 stars.

Attachment A1: Amended Landscaping Plan



LEGEND

- CLIA
- DIANELLA GODDESS
- MOTHER-IN-LAWS TONGUE
- EAR TREE
- MAGNOLIA
- CHERRY BLOSSOM
- RANGI ANI TREE
- ANGAROO AW
- CREAM WASHED CONCRETE
- BRICK PAVING
- LETTERBOX



18 TYRELL STREET NEDLANDS

Dear Mayor and Councillors,

The street is regarded as a greeny leafy street and we will leave it even leafier after completion of the development. The development provides a range of housing options unlike most townhouse developments. We offer 3 bedroom and 4 bedroom designs pricing from low \$1.2m to mid \$1.4m.

The agenda document did not portray the development correctly through artist impressions. The impressions are attached below.

Following the recent meeting with the council on 9 November 2021, I have made some of the following amendments.

Driveway

The driveway entrance has been narrowed from 6m to 4m wide. This not only reduces the amount of concrete surface, it also reduces the distance from the driveway to the verge tree as well.

Visitor Bay

The visitor bay has been removed and replaced with the existing large plum tree on site. This plumb tree is surround with plants. This has further reduced the amount of concrete area.

Communal Footpath

This path has been amended to a permeable paver to allow for greater drainage of site and also remove the hardscape of the driveway. This permeable paver has also been added to portions of the property of each dwelling.



Through the amendment to an impervious paver, and less concrete areas, we have removed 137m² of impervious surface from the development. This also breaks the lines of concrete on site.

Deep Soil Areas

Overall, there is 56m² of deep soil areas. This is an increase of 32m² from our last meeting

Landscaping Area

The landscaping plants have been amended through liaison with Perth Landscaping Experts. Specific trees have been identified for each location and amendments to the plans have been made on their advice.



SNOW PEAR

CAPITAL PEAR

KANGAROO PAW



ORNAMENTAL PLUM

MAGNOLIA 'KAY PARRIS'



CLIVIA MINIATA

SYZIGIUM BUSH CHRISTMAS

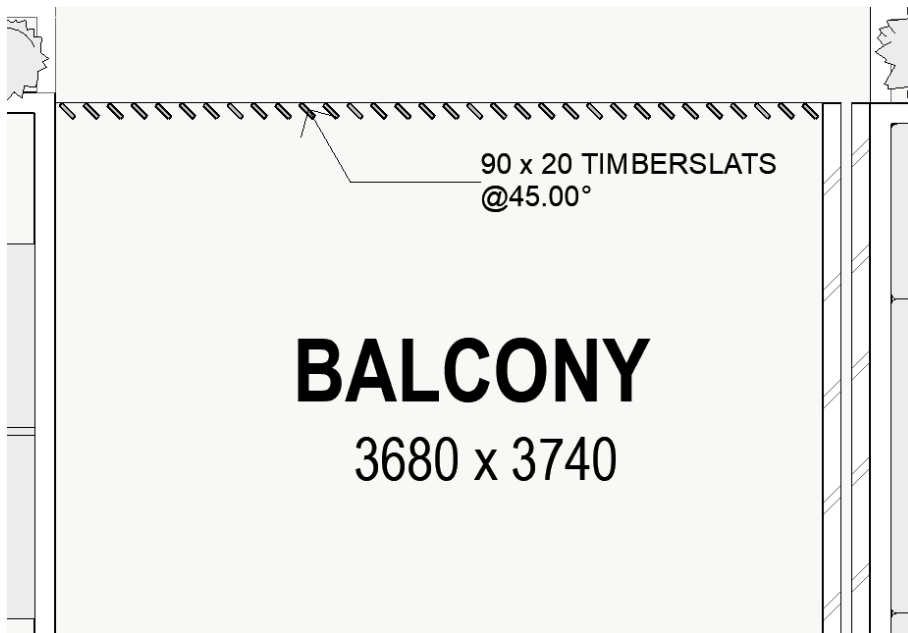


Trees

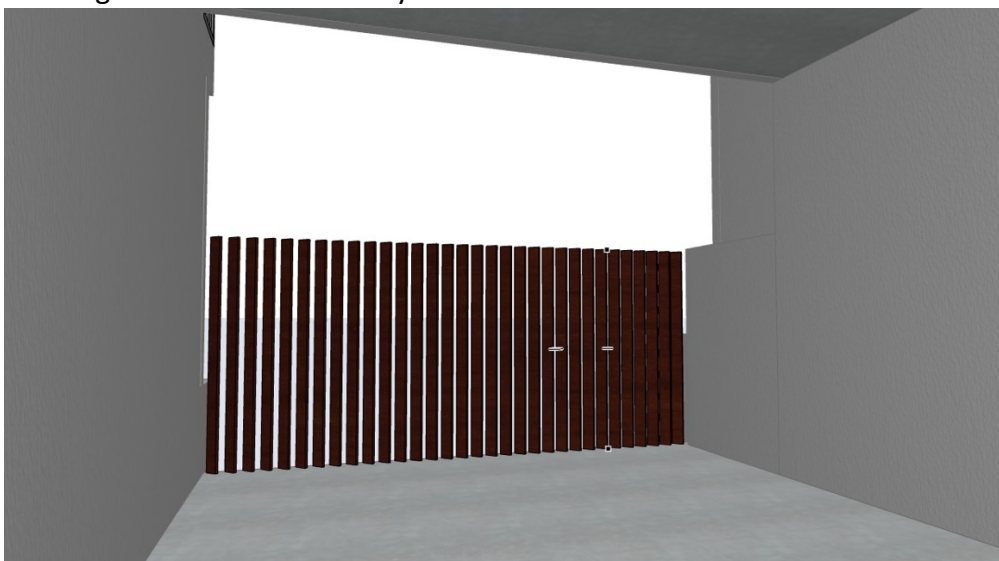
We increased the landscaping design by 1 large tree and 2 medium trees. We have also added 27 more plants around the property.

Balcony Screening

The balcony screening to lots 2-5 are timber slats. As shown below, the timber slats are 90mm x 20mm and are on a 45 degree angle.



The following image is taken from unit 4. This is the view from inside the balcony. The angle of the slats are to the left side, however, they can swing either way. These slats really restrict the vision out of the balcony, while also not being a total black out and therefore allowing some light to enter the balcony.



The below artist impressions are just impressions. This does give you a look to what the homes will look. Please note this does not show the boundary landscaping as the intent is to show the homes.



Street Presentation

The 2 storey home at the front screens the 3 storey home and therefore presents as a 2 storey development. This view of the development is shown as if standing in front of 15 Tyrell Street.

Additionally, the development does present as a 2 storey development even though it backs onto another R60 home. We wanted to ensure that the interface of the development is not just softened, but not too large on street presentation and the rear.





The northern verge tree is 6m tall and 5m wide. The southern verge tree is 5m tall and 4m wide. As seen below on the streetscape photo, these verge trees screen majority of the development.

Behind the 2 verge trees are 4 pear trees and 1 plum tree. The plum tree is 4m tall and partially screens the driveway. The 5 pear trees grow above 6m in height and will form another large vegetation screen of the development. Behind the pear trees are another 3 Magnolia trees.



No home in Tyrell Street has more garden screening at the front of the property.



PD38.21	Consideration of Development Application – Single House at 37C Kinninmont Avenue, Nedlands
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Committee	9 November 2021
Council	23 November 2021
Applicant	Oswald Homes
Landowner	A & A Beamish
Director	Tony Free – Director Planning & Development
Employee Disclosure under section 5.70 Local Government Act 1995	<p>The author, reviewers and authoriser of this report declare they have no financial or impartiality interest with this matter.</p> <p>There is no financial or personal relationship between City staff and the proponents or their consultants.</p> <p>Whilst parties may be known to each other professionally, this relationship is consistent with the limitations placed on such relationships by the Codes of Conduct of the City and the Planning Institute of Australia.</p>
Report Type Quasi-Judicial	When Council determines an application/matter that directly affects a person's right and interests. The judicial character arises from the obligation to abide by the principles of natural justice. Examples of Quasi-Judicial authority include town planning applications and other decisions that may be appealable to the State Administrative Tribunal.
Reference	DA21/66409
Previous Item	Nil
Delegation	In accordance with the City's Instrument of Delegation, Council is required to determine the application due to objections being received.
Attachments	<ol style="list-style-type: none"> 1. Zoning Plan and Aerial Image 2. Plans 3. Architectural Perspective Drawings
Confidential Attachments	<ol style="list-style-type: none"> 1. Submissions 2. Applicant's Justification Report

Committee Recommendation

That the Chief Executive Officer be requested to present to Council reasons for refusal as part of the Council Agenda.

Additional Information

The Committee considered a development application at 37C Kinninmont Avenue, Nedlands at its meeting held on 9 November 2021. Following discussions between the applicant and Administration, the applicants have provided amended elevation plans and supporting information.

Amended Elevation Plan and Cross Section:

The applicant submitted amended elevation plans on 16 November 2021 which are contained as Attachment A1 of this Memorandum. The amended plans show a panel of obscure film on the windows to the staircase to reduce overlooking to the south. The obscure film is 1m above the finished floor level of the upper floor with a total height of 0.65m. This is shown in the cross section included as attachment A2 of this Memorandum.

Administration notes that the windows on the southern elevation facing south from the staircase, hallway and void are to non-habitable rooms/spaces. Therefore, the visual privacy provisions of the R-Codes are not applicable. The master bedroom is provided with a highlight window to meet the deemed-to-comply provisions of the R-Codes for visual privacy. The proposed obscure film is provided over and above the deemed-to-comply provisions of the R-Codes.

Statutory Limitations

The deemed-to-comply provisions within Volume 1 of the R-Codes are objective criteria setting out defined measurements. If an element (ie: lot boundary setback, visual privacy setback, etc.) meets the deemed-to-comply provisions, that element cannot be used as a basis for a valid reason for refusal, nor can local government require changes to be made to that element.

Where a proposal does not meet one or more deemed-to-comply provisions of the R-Codes Volume 1 is it assessed against the design principles. The design principles are subjective criteria that necessitate a judgement of merit by local government. Judgement of merit is exercised only for specific elements of a proposal which do not satisfy the relevant deemed to comply provisions, not for the whole of the development.

Alternate Motion – Refusal

Should Council opt to refuse the development, refusal should be based on the elements which do not meet the deemed-to-comply provisions. Further, all reasons for refusal must be based on the design principles within the R-Codes. Any reason for refusal on an element that meets the deemed-to-comply provisions or does not relate to the design principles of the R-Codes will not be able to be successfully defended on SAT review.

As the windows to the hall, stairwell and void are not habitable, they are considered to be deemed-to-comply. Consequently, the overlooking of the southern property is not a reason for refusal.

In the event of refusal, the applicant will have a right of review to the State Administrative Tribunal. The Tribunal will have regard to the R-Codes as a State Planning Policy. Similarly, should an applicant be aggrieved by one or more conditions of approval, this can be reviewed by the Tribunal.

An alternate motion for refusal is provided as follows:

In accordance with Clause 68(2)(c) of the Deemed Provisions of the *Planning and Development (Local Planning Schemes) Regulations 2015*, Council resolves to refuse the development application received on 15 July 2021 in accordance with plans date stamped 16 November 2021 for a single house at 37C Kinninmont Avenue, Nedlands, for the following reasons:

1. The proposed development does not meet the design principles of Clause 5.1.3 - Lot Boundary Setbacks of State Planning Policy 7.3 – Residential Design Codes (Volume 1) as the building is not setback from lot boundaries so as to reduce impacts of building bulk on adjoining properties.
2. The proposed development does not meet the design principles of Clause 5.2.2 - Garage Width of State Planning Policy 7.3 – Residential Design Codes (Volume 1) as the streetscape is dominated by the garage door and the visual connectivity between the dwelling and the streetscape is not maintained.

Officer Recommendation – Approval

Administration remains of the opinion that the proposal should be **approved**. Council is requested to make a decision in accordance with clause 68(2) of the Deemed Provisions. Council may determine to approve the development without conditions (cl.68(2)(a)), approve with development with conditions (cl.68(2)(b)), or refuse the development (cl.68(2)(c)).

The application for the two-storey single house has been presented for Council consideration due to objections having been received. The proposal is considered to meet the key amenity related elements of R-Codes Volume 1 and as such is unlikely to have a significant adverse impact on the local amenity of the area. The proposal has been assessed and satisfies the design principles of the Residential Design Codes.

Accordingly, it is recommended that the application be approved by Council, subject to conditions of Administration's recommendation below:

In accordance with Clause 68(2)(b) of the Deemed Provisions of the *Planning and Development (Local Planning Schemes) Regulations 2015*, Council approves the development application received on 15 July 2021 in accordance with amended plans date stamped 16 November 2021 for a single house at 37C Kinninmont Avenue, Nedlands, subject to the following conditions:

- 1. All building works to be carried out under this development approval are required to be contained within the boundaries of the subject lot.**
- 2. All stormwater from the development, which includes permeable and non-permeable areas shall be contained onsite.**
- 3. Prior or to occupation of the development the finish of the parapet walls isto be finished externally to the same standard as the rest of the development in:**
 - a. Face brick;**
 - b. Painted render;**
 - c. Painted brickwork; or**
 - d. Other clean material as specified on the approved plans,**

and maintained thereafter to the satisfaction of the City of Nedlands.

- 4. Prior to occupation of the development, the balcony on the southern elevation facing south shall be screened to satisfy the deemed to comply criteria of clause 5.4.1 of the Residential Design Codes Volume 1. Screening referred to in c1.1(ii) of the Residential Design Codes Volume 1is to be in the form of:**
 - a. Fixed obscured or translucent glass to a height of 1.60 metres abovefinished floor level;**
 - b. Timber screens, external blinds, window hoods and shutters to a height of 1.60m above finished floor level that are a least 75% obscure;**
 - c. A minimum sill height of 1.60 metres as determined from the internalfloor level; or**
 - d. An alternative method of screening approved by the City of Nedlands.**

The required setbacks and/or screening shall be thereafter maintained tothe satisfaction of the City of Nedlands.

5. **The obscure glazing provided to the window of the staircase on the southern elevation is to be at least 75% obscure and permanently fixed in accordance with clause 5.4.1 of the Residential Design Codes Volume 1.**
6. **Landscaping shall be installed and maintained in accordance with the approved plans, including the planting of one (1) tree with a minimum planting area of 2m x 2m. All landscaping shall be maintained for the lifetime of the development thereafter, to the satisfaction of the City.**
7. **The development shall at all times comply with the application and the approved plans, subject to any modifications required as a consequence of any condition(s) of this approval.**

Recommendation to Committee

In accordance with Clause 68(2)(b) of the Deemed Provisions of the *Planning and Development (Local Planning Schemes) Regulations 2015*, Council approves the development application received on 15 July 2021 in accordance with amended plans date stamped 6 October 2021 for a Single House at 37c Kinninmont Avenue, Nedlands, subject to the following conditions:

1. All building works to be carried out under this development approval are required to be contained within the boundaries of the subject lot.
2. All stormwater from the development, which includes permeable and non-permeable areas shall be contained onsite.
3. Prior or to occupation of the development the finish of the parapet walls is to be finished externally to the same standard as the rest of the development in:
 - a. Face brick;
 - b. Painted render;
 - c. Painted brickwork; or
 - d. Other clean material as specified on the approved plans,and maintained thereafter to the satisfaction of the City of Nedlands.
4. Prior to occupation of the development, the balcony on the southern elevation facing south shall be screened to satisfy the deemed to comply criteria of clause 5.4.1 of the Residential Design Codes Volume 1. Screening referred to in c1.1(ii) of the Residential Design Codes Volume 1 is to be in the form of:

- a. Fixed obscured or translucent glass to a height of 1.60 metres above finished floor level;
- b. Timber screens, external blinds, window hoods and shutters to a height of 1.6m above finished floor level that are at least 75% obscure;
- c. A minimum sill height of 1.60 metres as determined from the internal floor level; or
- d. An alternative method of screening approved by the City of Nedlands.

The required setbacks and/or screening shall be thereafter maintained to the satisfaction of the City of Nedlands

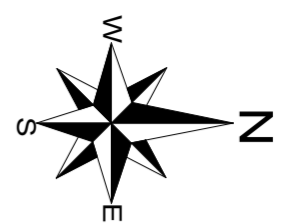
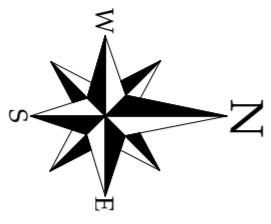
5. Landscaping shall be installed and maintained in accordance with the approved plans, including the planting of one (1) tree with a minimum planting area of 2m x 2m. All landscaping shall be maintained for the lifetime of the development thereafter, to the satisfaction of the City.
6. The development shall at all times comply with the application and the approved plans, subject to any modifications required as a consequence of any condition(s) of this approval.

CLIENT NOTE: THESE SKETCHES ON DESIGN SKETCH ARE REPRESENTATION ONLY... NOT TO BE USED FOR ANYTHING OTHER THAN PRELIMINARY DESIGN ONLY...

87-89 Guthrie Street, Osborne Park, Western Australia Telephone: (08) 9446 7361 Facsimile: (08) 9445 2998

Builder : Property Development and Capital Pty Ltd CLIENT : LOT 274 #37 Kinninmont Avenue, Nedlands Plan3492

LEGEND table with symbols for SEC Dome, Power Pole, Phone Pits, Water Conn., etc.

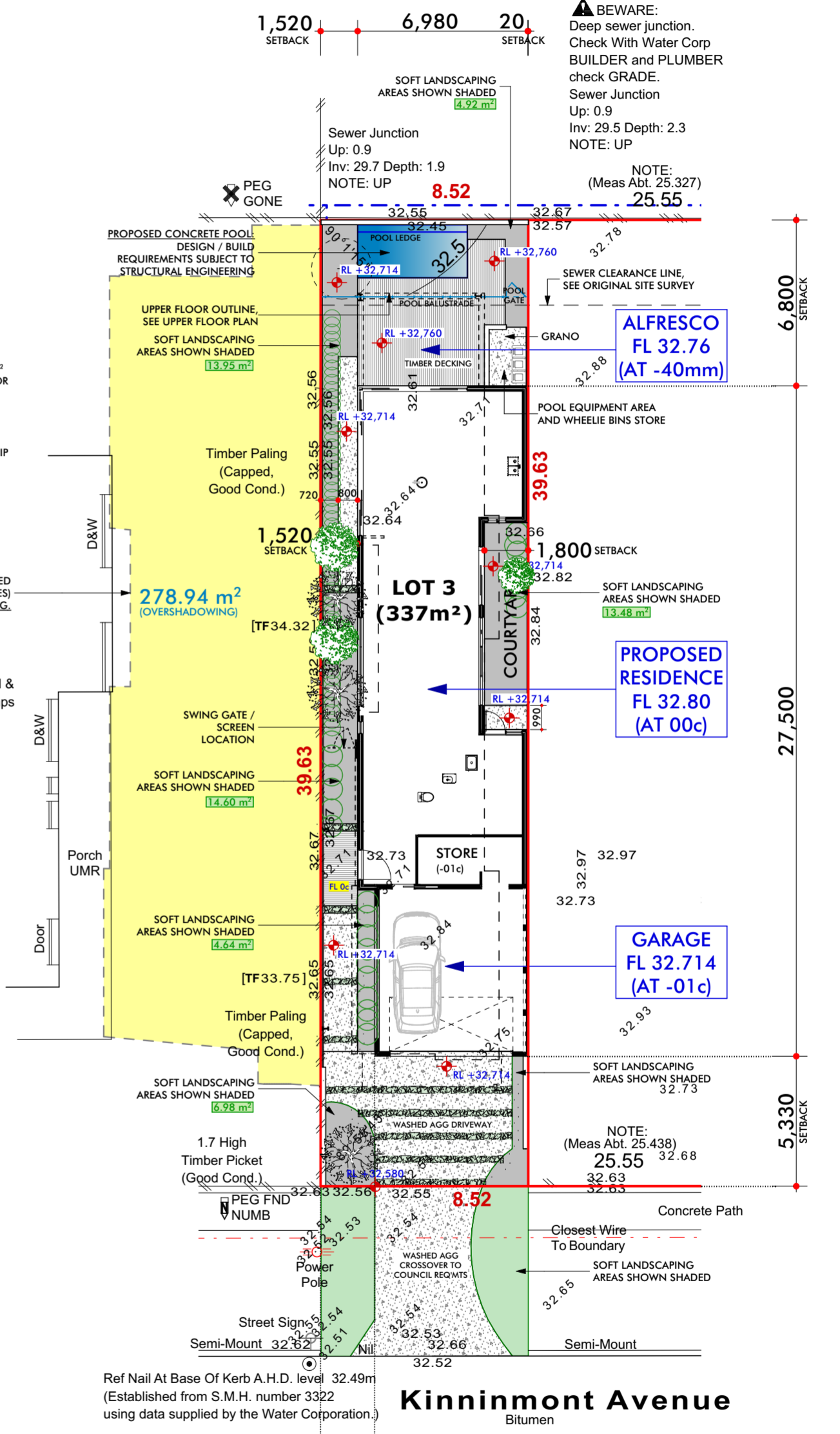
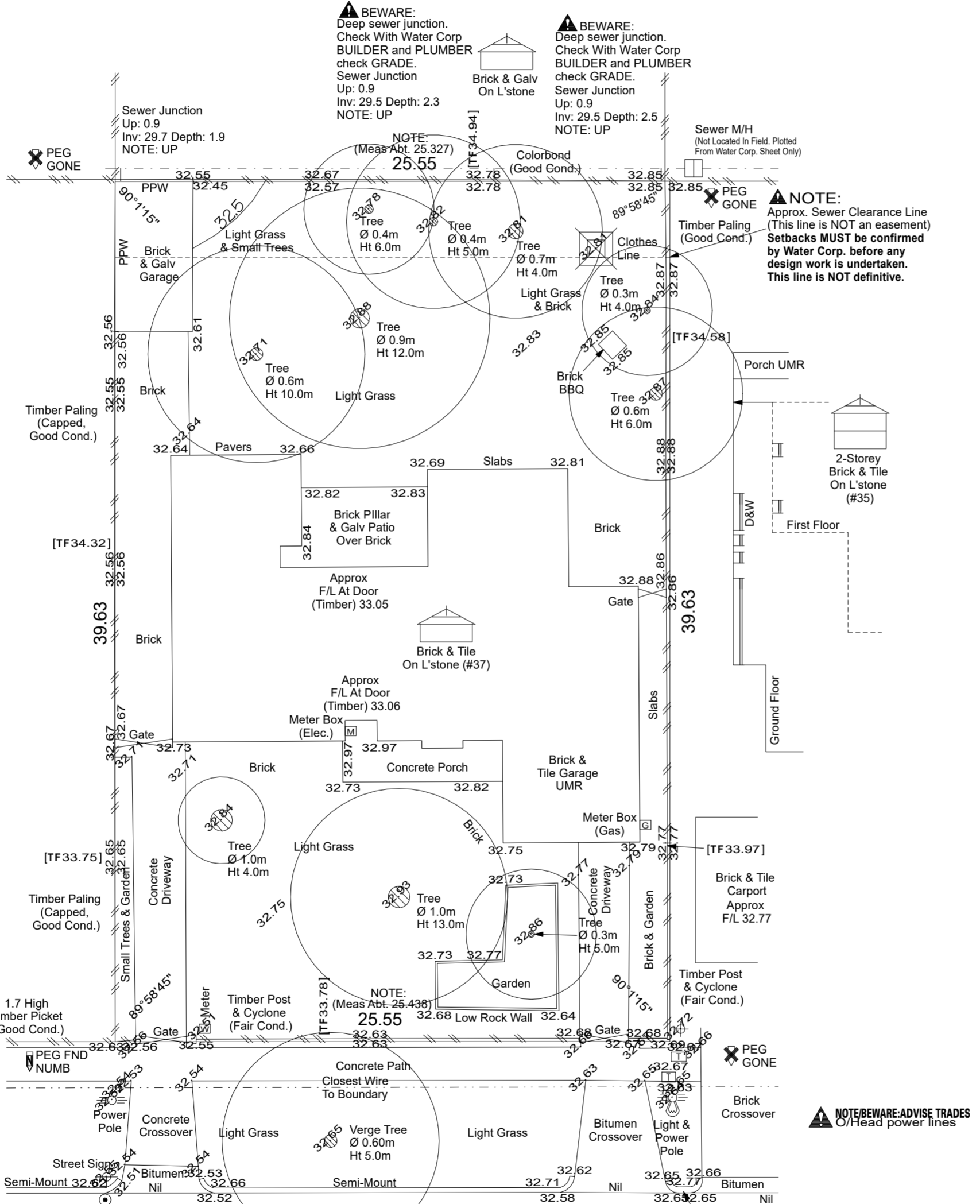


ATTACHMENT A1

City of Nedlands Amended Plans Received 16 November 2021

SITE COVERAGE SITE AREA = 337.00 m² FLOOR AREA = 171.00 m² SITE COVERAGE = 50.74 %

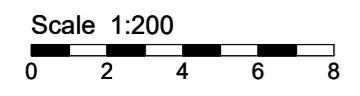
- LANDSCAPING LEGEND: SOFT LANDSCAPING (MULCH) AREAS = 55.15m², LAWN / GRASS = 23.18m², POOL = 9.81m², etc.



Ref Nail At Base Of Kerb A.H.D. level 32.49m (Established from S.M.H. number 3322 using data supplied by the Water Corporation.)

Ref Nail At Base Of Kerb A.H.D. level 32.49m (Established from S.M.H. number 3322 using data supplied by the Water Corporation.)

LOT MISCLOSE 0.000 m SOIL DESCRIPTION Sand Refer to Survey



EXISTING SITE SURVEY 1:200

PROPOSED SITE PLAN 1:200

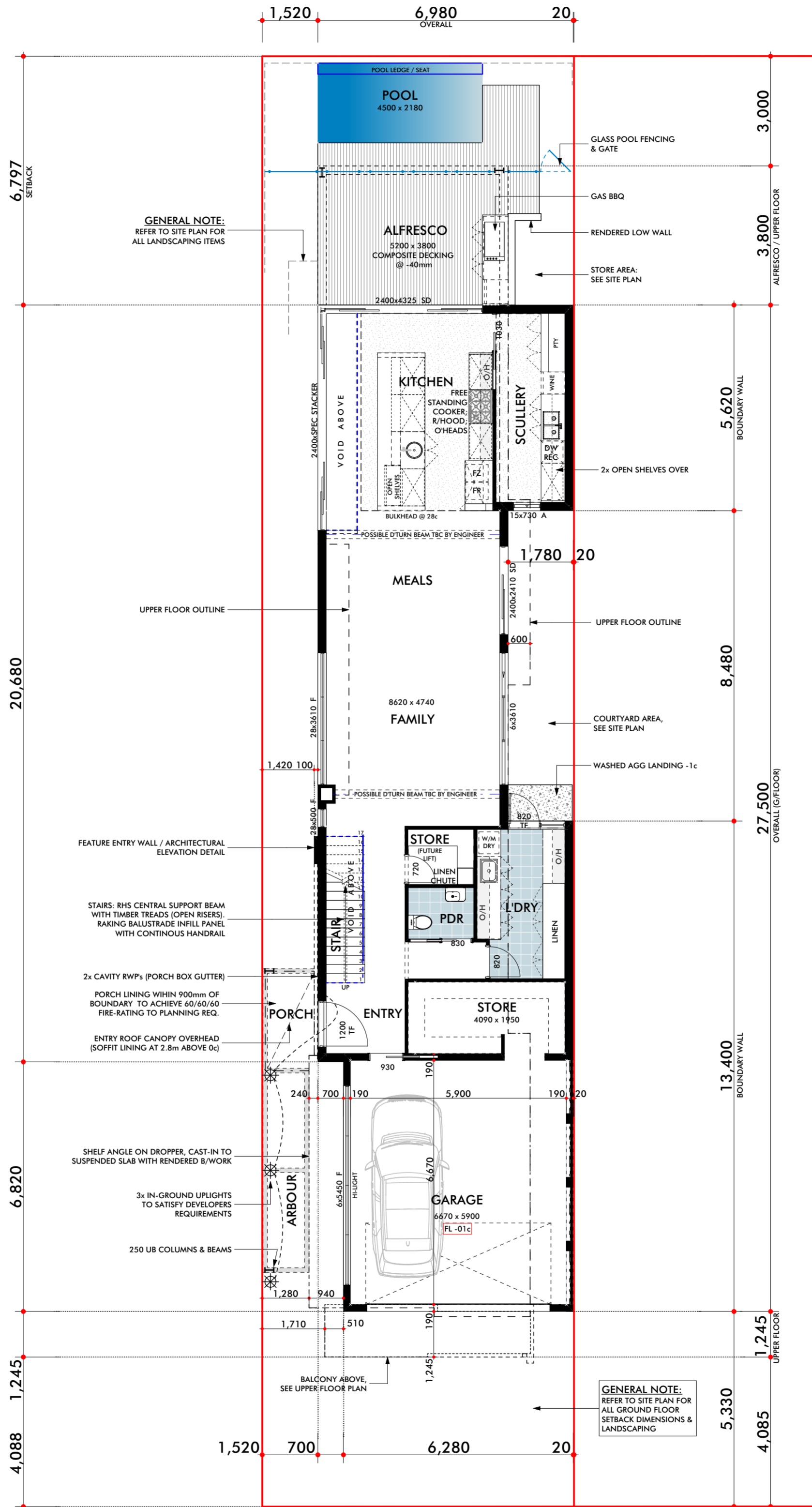
THE PURSER RESIDENCE LOT 3 (PROPOSED) #37 KINNINMONT AVE NEDLANDS



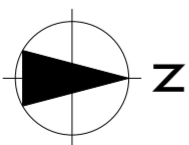


Roof Area Calculation - All Floors			
Floor	Pitch	Area (flat)	Area (pitched)
GROUND FLOOR	3° 0' 0"	25.96	25.99
		25.96 m ²	25.99 m ²
UPPER FLOOR	6° 0' 0"	168.85	169.78
		168.85 m ²	169.78 m ²
		194.81 m ²	195.77 m ²

GROUND FLOOR	
PORCH	5.44
GROUND LIVING	118.81
GARAGE & STORE	52.20
ALFRESCO	19.76
196.21 m²	
UPPER FLOOR	
UPPER LIVING	166.23
BALCONY	6.81
173.04 m²	
369.25 m²	



GROUND FLOOR PLAN
1:100





ATTACHMENT
A1

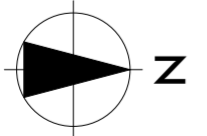
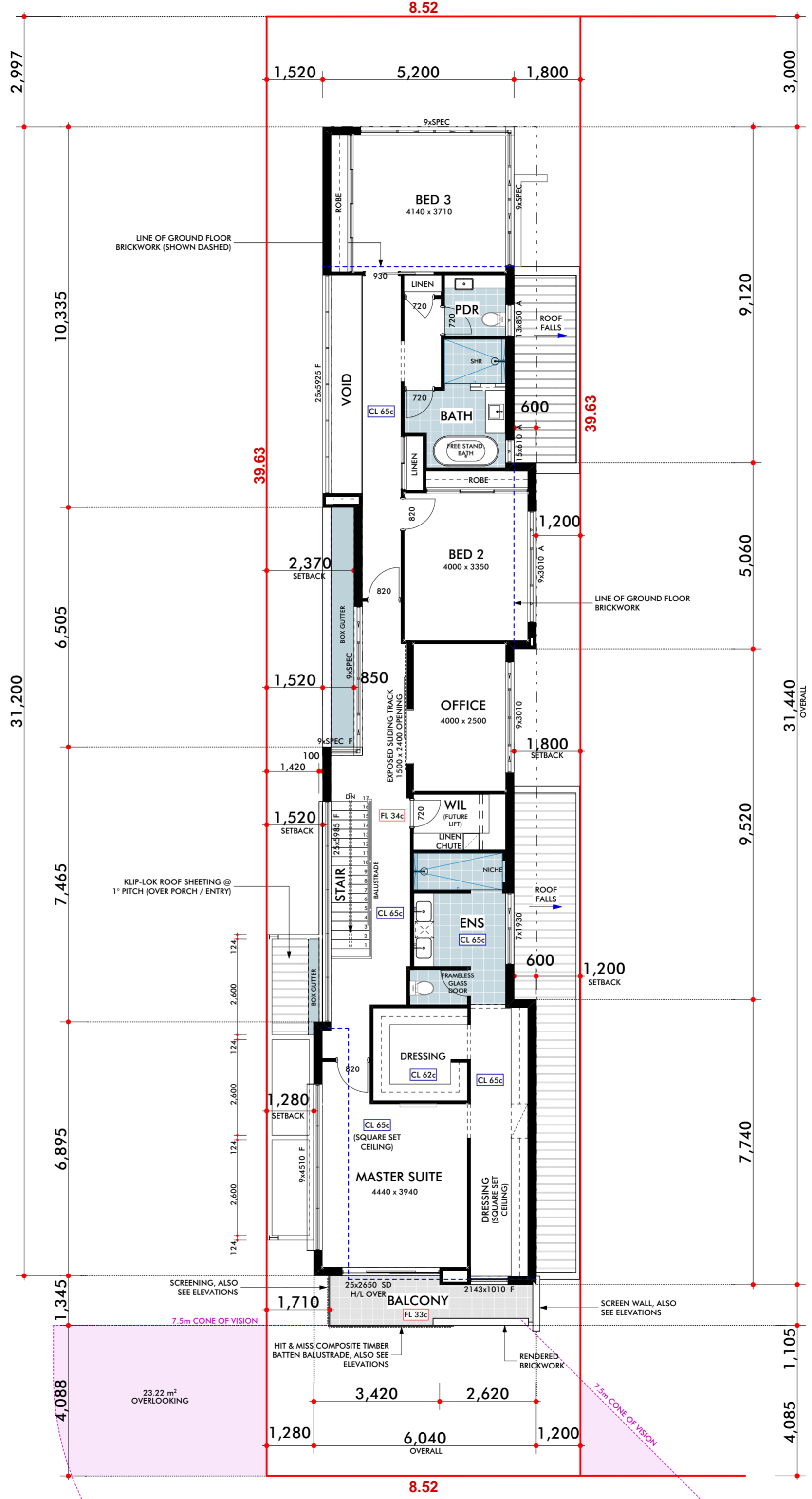
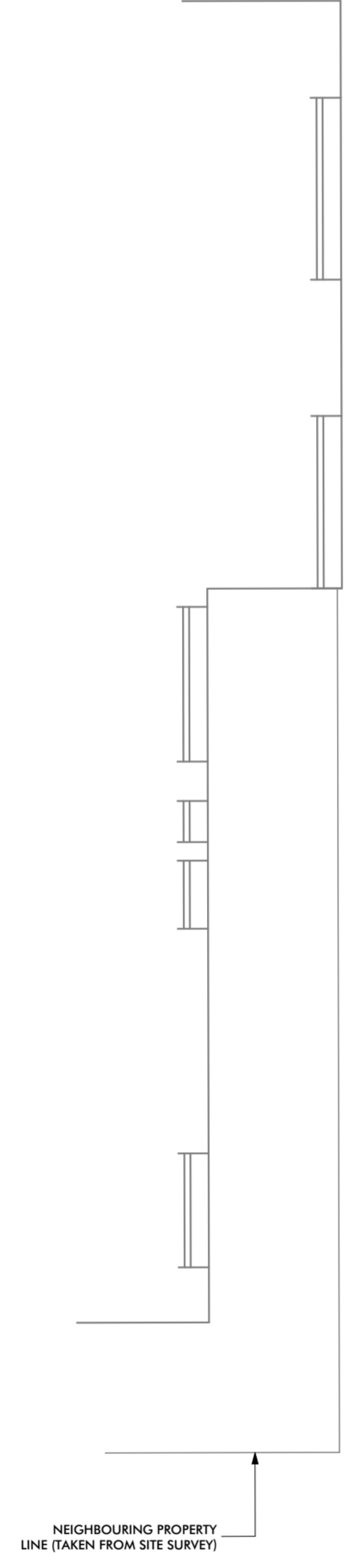
City of Nedlands
Amended Plans
Received
16 November 2021

Roof Area Calculation - All Floors			
Floor	Pitch	Area (flat)	Area (pitched)
GROUND FLOOR			
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		25.96 m ²	25.99 m ²
UPPER FLOOR			
	6° 0' 0"	168.85	169.78
		168.85 m ²	169.78 m ²
		194.81 m ²	195.77 m ²

AREAS - Attachment A1

GROUND FLOOR	
PORCH	5.44
GROUND LIVING	118.81
GARAGE & STORE	52.20
ALFRESCO	19.76
196.21 m²	
UPPER FLOOR	
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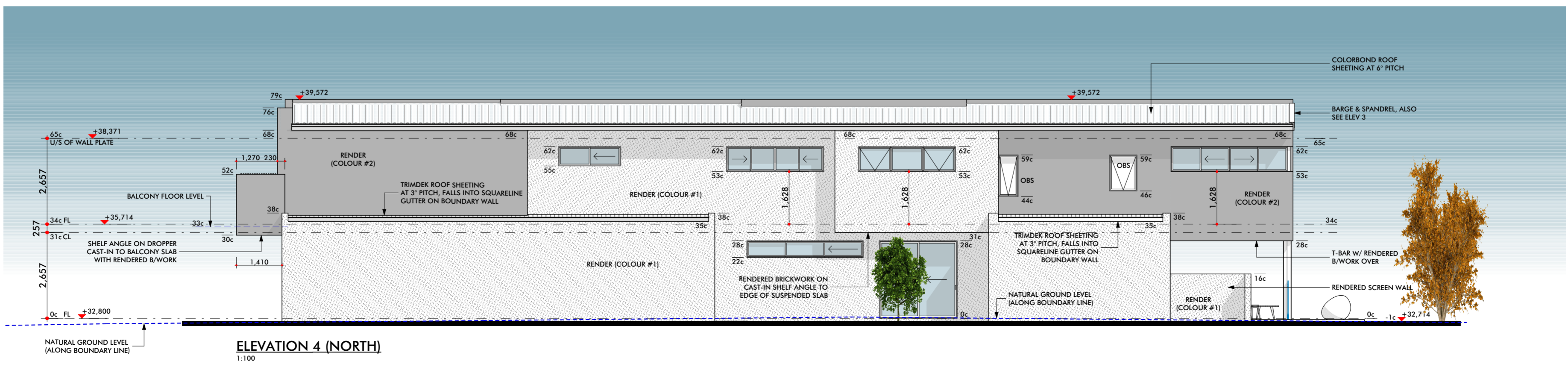
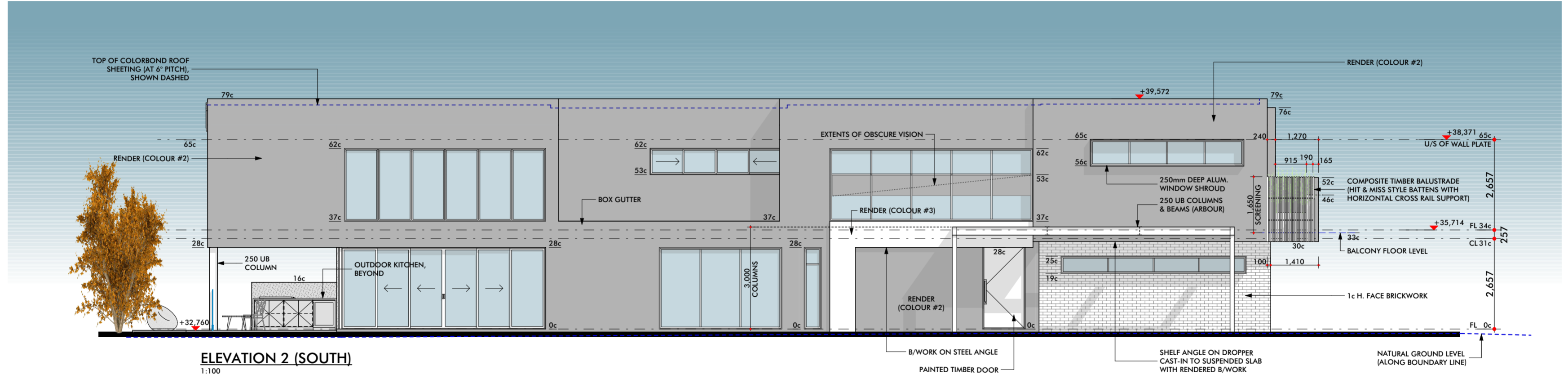
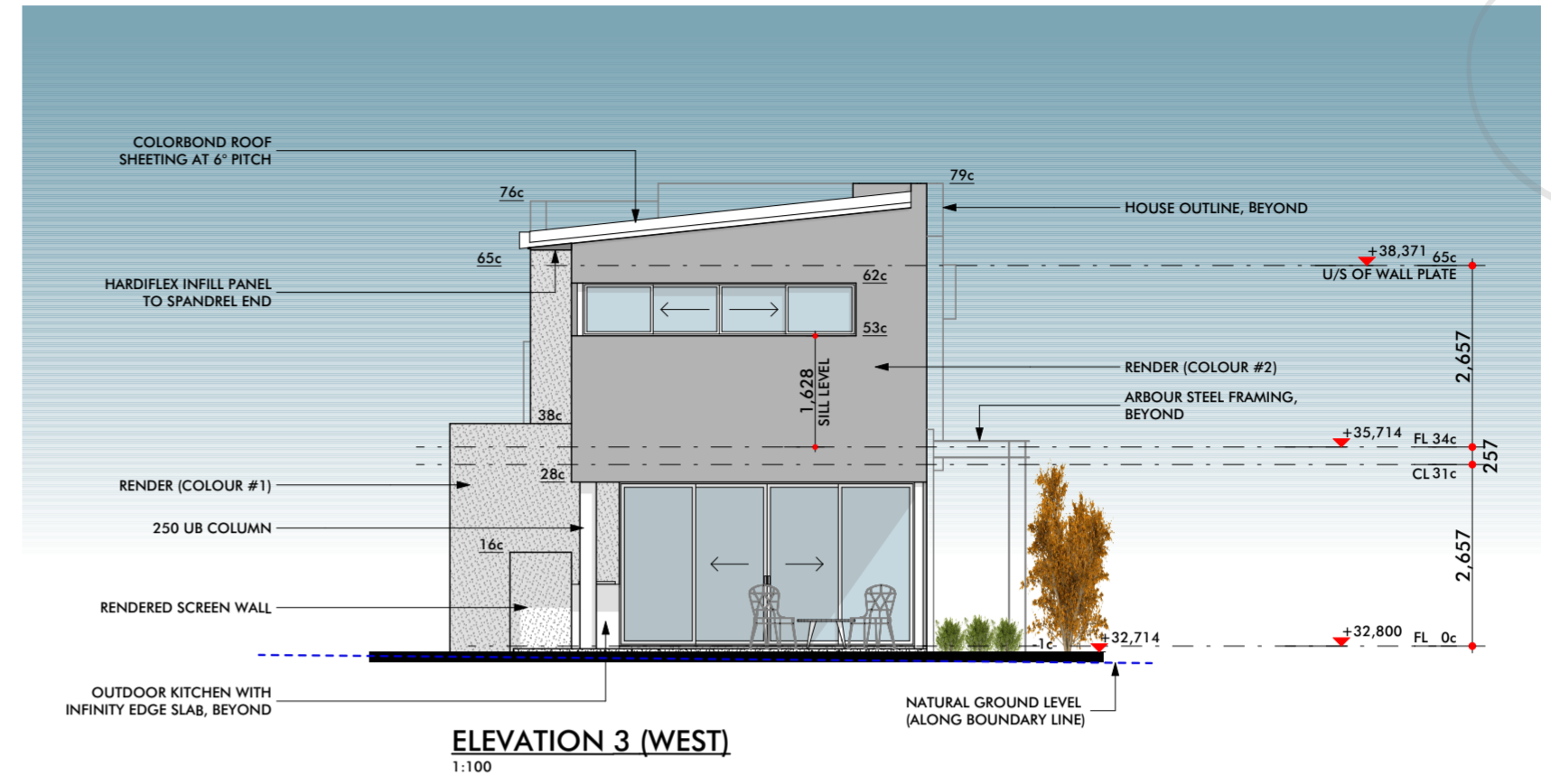
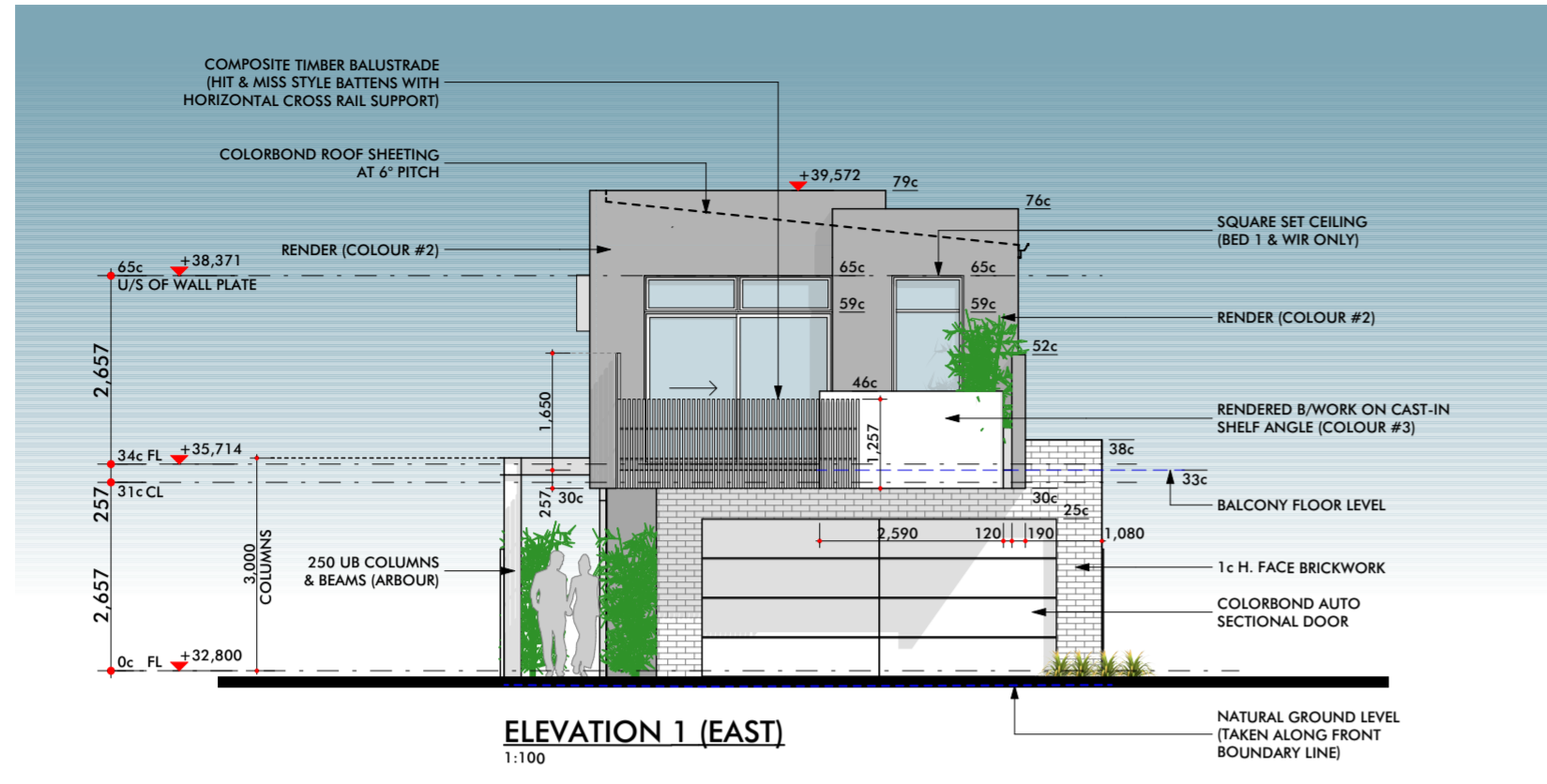
OVERSHADOWING NOTE:
REFER TO SITE PLAN FOR EXTENT / OVERSHADOWING DIAGRAM



UPPER FLOOR PLAN
1:100

THE PURSER RESIDENCE

LOT 3 (PROPOSED) #37 KINNINMONT AVE NEDLANDS
Consultant : Marek Designer : Franco Date : 6/10/2021
File : W:\JOBS MASTER\300000 - 399999 (Framework)\301618 Purser\Working Drawings\Design\Purser V3.4 - PLANNING Rev 3.pln

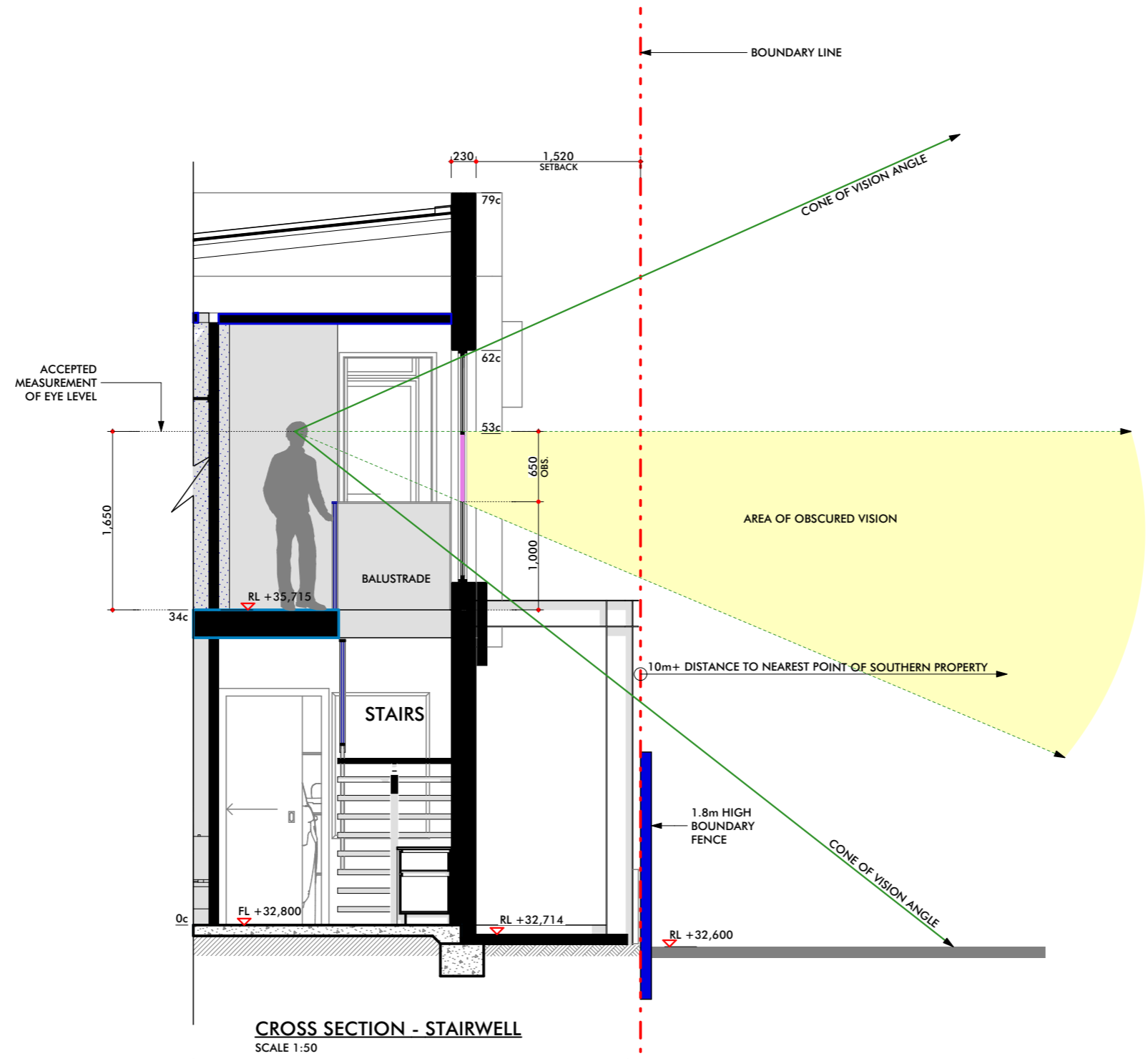


5 OF 5
CLIENT NOTE: ITEMS SHOWN ON DESIGN SKETCHES ARE REPRESENTATION ONLY. CONSULTING ARCHITECT & ARCHITECTS DOCUMENTS ARE TO SUPERSEDE DETAILS PRESENTED ON DESIGN SKETCHES. THE CLIENT AGREES TO THE PRELIMINARY DESIGN ONLY. THE CLIENT AGREES TO THE PRELIMINARY DESIGN ONLY. THE CLIENT AGREES TO THE PRELIMINARY DESIGN ONLY. LOCAL GOVERNMENT APPROVAL: THIS DOCUMENT IS A PRELIMINARY DESIGN ONLY. LOCAL GOVERNMENT APPROVAL: THIS DOCUMENT IS A PRELIMINARY DESIGN ONLY. LOCAL GOVERNMENT APPROVAL: THIS DOCUMENT IS A PRELIMINARY DESIGN ONLY. PROJECT PRICING: LOCAL IS DEEMED BY CLIENT REQUESTED DESIGN DETAIL.

THE PURSER RESIDENCE
LOT 3 (PROPOSED) #37 KINNINMONT AVE NEDLANDS
Consultant: Mark Designer: Frank Date: 16/11/2021
The W/O/S (S/STR) (S/0000) - 000000 (Framwork) / 10108 Purser (Working Drawing) Design Phase V13 - PLANNING Rec 5/01

OSWALD HOMES
EST 1972

ATTACHMENT
A2



PD39.21	Scheme Amendment No. 16 – Fast Food Outlets Use Permissibility
----------------	---

Committee	9 November 2021
Council	23 November 2021
Applicant	City of Nedlands
Director	Tony Free – Director Planning & Development
Employee Disclosure under section 5.70 of the Local Government Act 1995	Nil. “The author, reviewers and authoriser of this report declare they have no financial or impartiality interest with this matter. There is no financial or personal relationship between City staff and the proponents or their consultants. Whilst parties may be known to each other professionally, this relationship is consistent with the limitations placed on such relationships by the Codes of Conduct of the City and the Planning Institute of Australia”.
Attachments	1. Scheme Amendment No. 16 – Justification Report 2. Summary of Submissions
Confidential Attachments	1. Full copy of Submissions

Committee Recommendation

Council:

1. pursuant to section 75 of the *Planning and Development Act 2005* and in accordance with Regulation 41(3)(a) of the *Planning and Development (Local Planning Schemes) Regulations 2015*, resolves to support Amendment No. 16 to the City of Nedlands Local Planning Scheme No. 3 as follows:
 - a) As detailed in Attachment 1 – Amendment No. 16 Justification Report.
2. resolves to provide a summary of the reasons why the City supports Amendment No.16 to the City of Nedlands Local Planning Scheme No.3, and a schedule of submissions made on the Amendment, to the Western Australian Planning Commission within twenty-one (21) days of the Resolution, in accordance with Regulation 44 of the *Planning and Development (Local Planning Schemes) Regulations 2015*.

Recommendation to Committee

Council:

1. Pursuant to section 75 of the *Planning and Development Act 2005* and in accordance with Regulation 41(3)(c) of the *Planning and Development (Local Planning Schemes) Regulations 2015* resolves to NOT support Amendment No. 16 to the City of Nedlands Local Planning Scheme No. 3 for the following reasons:
 - a) The Amendment is inconsistent with the City's Local Planning Strategy that was endorsed by the Western Australian Planning Commission in 2017, and therefore does not align with the City's strategic planning framework or direction.
 - b) The Amendment could unfairly prejudice the development of takeaway food businesses that fall within the land use definition of Fast Food Outlet, and prevent services being located in suitable locations (such as the Mixed Used zone or Specialised Activity Centres).
 - c) The Urban Development zone is not considered to be the most appropriate zone for the development of Fast Food Outlets, given it comprises only a small portion of the Scheme area.
2. Resolves to provide a summary of the reasons why the City does not support Amendment No.16 to the City of Nedlands Local Planning Scheme No.3, and a schedule of submissions made on the Amendment, to the Western Australian Planning Commission within twenty-one (21) days of the Resolution, in accordance with Regulation 44 of the *Planning and Development (Local Planning Schemes) Regulations 2015*.

12.3 Corporate & Strategy Report No's CPS18.21 to CPS19.21 (copy attached)

Note: Regulation 11(da) of the *Local Government (Administration) Regulations 1996* requires written reasons for each decision made at the meeting that is significantly different from the relevant written recommendation of a committee or an employee as defined in section 5.70, but not a decision to only note the matter or to return the recommendation for further consideration.

CPS18.21 List of Accounts Paid – September 2021	
Committee	9 November 2021
Council	23 November 2021
Applicant	City of Nedlands
Employee Disclosure under section 5.70 Local Government Act 1995	Nil.
Director	Ed Herne – Director Corporate & Strategy
Attachments	1. Creditor Payment Listing – September 2021; and 2. Credit Card and Purchasing Card Payments – September 2021
Confidential Attachments	1. Nil.

Committee Recommendation / Recommendation to Committee

Council receives the List of Accounts Paid for the month of September 2021 as per the attachments.

CPS19.21	Deed of Variation – Mayo Community Garden Inc.
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Committee	9 November 2021
Council	23 November 2021
Applicant	Mayo Community Garden Inc.
Employee Disclosure under section 5.70 Local Government Act 1995	Nil.
Director	Ed Herne – Director Corporate & Strategy
Attachments	Nil.
Confidential Attachments	Nil.

Amended Administration Recommendation

Council:

1. approves the request from Mayo Community Garden Inc. to remove the portion of land which the 'Verandah' sits on from the agreed lease premises and requests the CEO arrange a Deed of Variation to formalise the request; and
2. authorises the CEO and Mayor to execute the agreement and apply the City's Common Seal.

Committee Recommendation / Recommendation to Committee

Council:

1. **approves the request from Mayo Community Garden Inc. to remove the 'Verandah' structure from the agreed lease premises and requests the CEO arrange a Deed of Variation to formalise the request; and**
2. **authorises the CEO and Mayor to execute the agreement and apply the City's Common Seal.**

13. Reports by the Chief Executive Officer

13.1 Appointment of Members to Chief Executive Officer Performance Review Committee

Council	23 November 2021
Applicant	City of Nedlands
Employee Disclosure under section 5.70 Local Government Act 1995	Nil.
Officer	Nicole Ceric – Executive Officer
Attachments	Nil.

Executive Summary

The purpose of this report is to appoint members of the Chief Executive Officer's Performance Review Committee and adopt the terms of reference.

Recommendation to Council

Council:

1. appoints the Mayor and the following four (4) Councillors (one from each ward) to the Chief Executive Officer's Performance Review Committee for the period ending immediately prior to the next Local Government Elections in 2023;

Councillor (insert name) – Coastal Ward;
 Councillor (insert name) – Dalkeith Ward;
 Councillor (insert name) – Hollywood Ward;
 Councillor (insert name) – Melvista Ward;

2. appoints the following four (4) Councillors (one from each ward) as deputy delegates:

Councillor (insert name) – Coastal Ward;
 Councillor (insert name) – Dalkeith Ward;
 Councillor (insert name) – Hollywood Ward;
 Councillor (insert name) – Melvista Ward; and

3. adopts the Terms of Reference of the Chief Executive Officer's Performance Review Committee as below:

Terms of Reference

Purpose

Under delegated authority to manage the performance appraisal process of the Chief Executive Officer in order to meet both Council's statutory obligations in accordance with the provisions of Section 5.38(1) of the Local Government Act 1995 and any terms and conditions of the employment contract of the Chief Executive Officer.

Scope

In managing the performance appraisal process, the Committee:

1. May recommend an independent consultant to Council for the purposes of conducting the performance appraisal;
2. Is to determine and set in place, an appropriate performance appraisal process;
3. Is to make recommendations to Council regarding:
 - a. The setting of goals and objectives
 - b. The measurement of key performance indicators (KPIs); and
 - c. Changes to the remuneration package within the terms of the Chief Executive Officer's contract; and
4. May draw on the resources and professional advice of the Manager Human Resources and any additional assistance that the Manager Human Resources may recommend to determine the process and plan and conduct the appraisal.

Any goals, objectives, KPI measurement or remuneration package changes approved by Council must be acknowledged in writing by both the Mayor and the Chief Executive Officer.

All Elected Members are to be briefed of the outcomes of the appraisal prior to any decision by Council.

Membership

1. The membership of the committee shall comprise the Mayor and one Councillor from each ward with the Councillors being determined by nomination and if necessary, a ballot conducted at a Council Meeting.
2. The membership of the Committee shall comprise of one Councillor from each ward as deputy members with voting rights with the Councillors being determined by nomination and if necessary, a ballot conducted at a Council Meeting.

3. Deputy members are only required to attend and vote if the primary member is absent, an apology or on leave or has resigned.
4. The Committee must comprise of at least one independent person.
5. If a vacancy on the committee occurs for whatever reason, then Council shall appoint a replacement in accordance with the same arrangements as for the original appointment.
6. The term of the presiding member and committee members will expire immediately prior to the next ordinary Council election.
7. The presiding member shall be determined by election amongst the members of the committee.
8. The election of the presiding member will take place at the first meeting following the reconstitution of the committee after each ordinary Council election.
9. Should the elected presiding member not be present during a meeting of the committee then a temporary presiding member shall be elected in accordance with 5 above.

Meetings

1. The Council Committee operates under the Council's Standing Orders Local Law.
2. The quorum for a meeting will be 50% of the offices of the Chief Executive Officer's Performance Review Committee as per section 5.19 of the Local Government Act 1995.
3. The Committee shall formally meet three times a year. A schedule of meetings will be developed and agreed to by the members. Additional meetings may be called by the Presiding member.
4. The Executive Officer will be the Committee's Administrator and will be a non-voting member. The Administrator's responsibility is to serve as a secretariat to the Committee by preparing agendas and minutes and ensuring timely distribution to all members; to ensure that meetings are effectively organised and recorded and to provide administrative and governance support for the purposes of the Committee.

Staff

The following staff will attend committee meetings to provide technical support and advice:

- Manager Human Resources
- Chief Executive Officer; (when invited)
- Executive Officer
- Other staff may attend committee meetings when requested by the Committee through the Chief Executive Officer.

Reporting

The Committee shall report annually to the Council Summarising its activities during the previous financial year.

ABSOLUTE MAJORITY VOTE REQUIRED

Voting Requirements

Absolute Majority Required.

Discussion/Overview

Background

5.38. Annual review of employees' performance

- (1) A local government must review the performance of the CEO if the CEO is employed for a term of more than 1 year.
- (2) The CEO must ensure that the performance of each other employee who is employed for more than 1 year is reviewed.
- (3) A review under subsection (1) or (2) must be conducted at least once in relation to each year of the person's employment.

The Chief Executive Officer's Performance Review Committee meets from time to time on an as required basis.

Previous members for the period ending October 2021 were the Deputy Mayor McManus and Councillors, Bennett, Coghlan, Horley & Wetherall.

Consultation

Nil.

Strategic Implications

Ensures good governance.

Budget/Financial Implications

Nil.

Conclusion

It is recommended that Council reappoint members to the CEO Performance Review Committee to ensure the review the performance of the CEO compliance with the Local Government Act 1995.

13.2 Appointment of Replacement Deputy Members to Chief Executive Officer Recruitment & Selection Committee

Council	23 November 2021
Applicant	City of Nedlands
Employee Disclosure under section 5.70 Local Government Act 1995	Nil
Officer	Nicole Ceric – Executive Officer
Attachments	Nil.

Executive Summary

The purpose of this report is to appoint replacement members to the CEO Recruitment & Selection Committee due to two positions being vacant following the recent Local Government Elections in October 2021.

The positions required to be filled are that of two deputy members, one from the Coastal Ward and one from the Hollywood Ward as per the Terms of Reference.

Recommendation to Council

Council:

- 1. appoints the following ward councillors to the CEO Recruitment & Selection Committee for the life of the Committee as replacement deputy delegates:**
 - a. Councillor (insert name) – Coastal Ward**
 - b. Councillor (insert name) – Hollywood Ward**
- 2. adopts the amended Terms of Reference as per below:**

Terms of Reference

Purpose

The CEO Recruitment and Selection Committee is to be an interim Committee for the life of the CEO recruitment and selection processes.

The CEO Recruitment and Selection Committee will coordinate the end-to-end recruitment process, including working with an Executive Search consultancy as required to advertise for and search and select appropriate candidates.

Membership

1. The membership of the committee shall comprise the Mayor and one Councillor from each ward appointed at a Council Meeting with a deputy member being appointed for each member with full voting rights.
2. Deputy members are only required to attend and vote if the primary member is absent, an apology or on leave or has resigned.
3. The Committee must comprise of at least one independent person.
4. The CEO Recruitment and Selection Committee is to source independent advice from a human resources consultant, independent of the City (commonly an Executive Search & Recruitment company).
5. The term of the presiding member and committee members will expire immediately following the appointment of a permanent CEO.
6. The presiding member shall be determined by election from amongst the members of the committee.
7. The election of the presiding member will take place at the first meeting.
8. Should the elected presiding member not be present during a meeting of the committee then a temporary presiding member shall be elected in accordance with clause 6 above.
9. If a vacancy on the committee occurs for whatever reason, then Council shall appoint a replacement in accordance with the same arrangements as for the original appointment.

Operation

1. The Committee will operate in accordance with Local Government (Administration) Amendment Regulations 2021 and Guidelines for Local Government CEO Recruitment and Selection (effective 3 February 2021).

2. In the interests of professionalism for all parties and the reputation of the City, matters discussed and information relating to executive search companies that are commercial in confidence or relating to applicants and their details will be treated in the strictest confidence.
3. All selection panel members, Councillors, staff and the Executive Search & Recruitment Company dealing with the CEO recruitment and selection processes are to sign a confidentiality agreement.

Meetings

1. The CEO Recruitment & Selection Committee meetings will operate under the Council's Standing Orders Local Law.
2. The quorum for a meeting will be 50% of the offices of the Chief Executive Officer's Recruitment & Selection Committee as per section 5.19 of the Local Government Act 1995.

Administrative Support

An administrator to the Committee will be appointed by the CEO or Acting CEO. The Administrator's responsibility is to serve as a secretariat to the Committee by preparing agendas and minutes and ensuring timely distribution to all members; to ensure that meetings are effectively organised and recorded and to provide administrative and governance support for the purposes of the Committee.

Reporting

The CEO Recruitment and Selection Committee will report back to Council at important points in the process as approved by Council and enable Council to make the final decision regarding selection and appointment of the interim CEO and the long-term CEO.

Discussion/Overview

The CEO is a key role for the City of Nedlands, being responsible for leading the administration of the City.

The CEO is required to run the administration of the City.

Recruitment of a CEO

Council is responsible for the appointment of the CEO.

The recruitment of a local government CEO needs to be compliant with the requirements of the Local Government Act 1995 and in line with the Guidelines Council is able to delegate the recruitment of a CEO to a sub-committee of Council with full Councils needing to be involved in the following stages:

- Commencement of a CEO recruitment process
- Review of the job description including selection criteria and responsibilities of the CEO role
- Review of the employment contract
- Endorsement of the final appointment/review.

Key Relevant Previous Council Decisions:

At the Ordinary Council Meeting of the 15 December 2020, Council resolved the following:

That Council:

1. forms a CEO Recruitment & Selection Committee comprising the Mayor and four Councillors, being one Councillor from each ward:
2. appoints the members of this Committee:
 - a. Mayor de Lacy with alternate Deputy Mayor McManus.
 - b. Coastal Ward Councillor Smyth with alternate Councillor Horley.
 - c. Hollywood Ward Councillor Wetherall with alternate Councillor Poliwka.
 - d. Melvista Ward Councillor Coghlan with alternate Councillor Senathirajah.
 - e. Dalkeith Ward Councillor Mangano with alternate Councillor Youngman.
 - f. appoints the Mayor as Chair of the Committee.
3. instructs the CEO Recruitment & Selection Committee to review and confirm the Terms of Reference at their first meeting and recommend to Council for adoption; and
4. requests the CEO to immediately procure the services of a recruitment agency for the purpose of recruiting an interim CEO. The recruitment agency is to support the CEO Recruitment & Selection Committee.

Consultation

Nil.

Strategic Implications

Ensures good governance.

Budget/Financial Implications

Nil.

Conclusion

It is recommended that Council appoint two replacement deputy delegates to the CEO Recruitment & Selection Committee to ensure compliance with Council's adopted Terms of Reference for this Committee.

13.3 Appointment of Members to Public Art Committee

Council	23 November 2021
Applicant	City of Nedlands
Employee Disclosure under section 5.70 Local Government Act 1995	Nil.
Officer	Nicole Ceric – Executive Officer
Attachments	1. Public Art Council Policy

Executive Summary

The purpose of this report is to appoint members to the Public Art Committee., adopt the Public Art Council Policy and adopt the terms of reference. A call for Expressions of Interest from Community Members will be advertised and then presented to the Arts Committee and Council for consideration.

Recommendation to Council**Council:**

1. **appoints the Mayor and the following four (4) Councillors (one from each ward) to the Public Art Committee for the period ending immediately prior to the next Local Government Elections in 2023;**

**Councillor (insert name) – Coastal Ward;
Councillor (insert name) – Dalkeith Ward;
Councillor (insert name) – Hollywood Ward;
Councillor (insert name) – Melvista Ward;**

2. **appoints the following four (4) Councillors (one from each ward) as deputy delegates:**

**Councillor (insert name) – Coastal Ward;
Councillor (insert name) – Dalkeith Ward;
Councillor (insert name) – Hollywood Ward;
Councillor (insert name) – Melvista Ward;**

3. **requests the CEO to call for expressions of interest from the Community for the Community Members of the Committee; and**

4. **adopts the Terms of Reference of the Public Arts Committee as below:**

Terms of Reference

Purpose

The Public Art Committee will be established under the Local Government Act 1995 to implement public art projects within the City of Nedlands.

Aim

To ensure that the City of Nedlands includes artworks of a high standard in the public domain.

Scope

The Committee will undertake the following within the City of Nedlands:

1. Initiate, consider and decide on proposals for public artworks.
2. Oversee the implementation of public artworks.
3. Consider external proposals for public artworks to be donated to the City of Nedlands.
4. Promote awareness of the City's existing public artworks.
5. Review the City's art collection and make recommendations to Council on its conservation.
6. Review Council's Public Art Policy as required and make recommendations to Council on any proposed changes.
7. Develop a draft Percent for Art Policy and make recommendation to Council on its adoption.

Procedure

After adoption of the City's budget by Council each year and before commencing its work for the ensuing year the Committee shall:

- Consider the budget and any other available funds for art works to be acquired in the ensuing year.
- Formulate a plan of priorities and objectives for the year including the proposed siting of any public art works.
- Present that plan for review and amendment or approval by the Council.

Delegated Authority

The Committee has delegated authority to implement public artworks of not more than \$10,000 each to the value of up to, in all, the budget allocation approved by Council within the current financial year's budget. Artworks over \$10,000 shall be recommended to Council for approval.

Membership

1. The membership of the committee shall comprise the Mayor and one Councillor from each ward with the Councillors being determined by nomination and if necessary, a ballot conducted at a Council Meeting.
2. The membership of the Committee shall comprise of one Councillor from each ward as deputy members with voting rights with the Councillors being determined by nomination and if necessary, a ballot conducted at a Council Meeting.
3. Deputy members are only required to attend and vote if the primary member is absent, an apology or on leave or has resigned.
4. If a vacancy on the committee occurs for whatever reason, then Council shall appoint a replacement in accordance with the same arrangements as for the original appointment.
5. The term of the presiding member and committee members will expire immediately prior to the next ordinary Council election.
6. The presiding member shall be determined by election amongst the members of the committee.
7. The election of the presiding member will take place at the first meeting following the reconstitution of the committee after each ordinary Council election.
8. Should the elected presiding member not be present during a meeting of the committee then a temporary presiding member shall be elected in accordance with 6 above.
9. Two community representatives with voting rights who have professional expertise in public art, who are residents of the City.
10. One youth representative with voting rights and an interest in public art, aged 12 – 25 years, who is a resident of the City.
11. Non-residents of the City of Nedlands may be appointed as non-voting members.

Meetings

1. The Council Committee operates under the Council's Standing Orders Local Law.
2. The quorum for a meeting will be 50% of the offices of the Arts Committee as per section 5.19 of the Local Government Act 1995.
3. Meetings are open to community and Councillors.
4. Non-voting members may participate in all aspects of the meeting other than voting.
5. Non-voting attendees (as distinct from non-voting members) will have observer status.
6. Meetings will be held quarterly or as required.

Staff

The following staff will attend meetings to provide support and advice:

- Manager Community Development, as required.
- Tresillian Arts Centre Coordinator, as required.
- Any other officer, as required.

Terms of Reference

The Terms of Reference will be reviewed annually.

Discussion / Overview

Background

The Public Arts Committee was established in 2014 and meets from time to time. Councillor members for the period ending October 2021 were the Deputy Mayor and four Councillors, one from each ward being Councillors Hodsdon, Mangano, McManus and Smyth.

13.4 Organisational Review Committee – Establishment and Appointment of Members

Council	22 November 2021
Applicant	City of Nedlands
Employee Disclosure under section 5.70 Local Government Act 1995	Nil.
CEO	Bill Parker
Attachments	Nil.

Executive Summary

The purpose of this report is to establish and appoint council members and employees to the Organisational Review Committee and adopt the terms of reference.

Recommendation to Council

Council:

1. appoints the Mayor, four Councillors (one Councillor from each ward), Chief Executive Officer, Director Planning & Development, Director Corporate & Strategy and Director Technical Services to the Organisational Review Committee for the period of the review; and
2. adopt the Terms of Reference for the Organisational Review Committee as per below:

Terms of Reference

Purpose

This Committee is established by Council in accordance with section 5.8 of the *Local Government Act 1995* to oversee the City of Nedlands Organisational Review.

Scope

1. To evaluate the responses to the request for the provision of organisational review services and to select a preferred consultant;
2. To work with the appointed consultant to prepare the brief for the organisational review;

3. To consider and approve the brief for the organisational review;
4. To consider the draft organisational review and make a recommendation to Council on the adoption of the organisational review;
5. To consider the draft workforce plan and make a recommendation to Council on the adoption of the workforce plan;

Membership

1. The membership of the committee shall comprise the Mayor, four Councillors (one Councillor from each ward), Chief Executive Officer, Director Planning & Development, Director Corporate & Strategy and Director Technical Services.
2. Councillors will be determined by nomination and if necessary, a ballot conducted at a Council Meeting.
3. Council may if it considers it appropriate, appoint deputies to the members of the committee.
4. If a vacancy on the committee occurs for whatever reason, then Council shall appoint a replacement in accordance with the same arrangements as for the original appointment.

Staff

In addition to the appointed staff members, the following staff will attend committee meetings to provide technical support and advice:

- Executive Officer (administrative support)
- Manager Human Resources (technical support)

Other staff may attend committee meetings when requested by the Committee through the Chief Executive Officer.

Meetings

1. The Council Committee operates under the Council's Standing Orders Local Law.
2. The Committee shall have flexibility in relation to when it needs to meet, but as a minimum shall meet monthly. It is the responsibility of the presiding member to call the meetings of the committee.

ABSOLUTE MAJORITY VOTE REQUIRED

Voting Requirement

Absolute Majority Required.

Discussion/Overview

Background

In adopting the 2021/22 budget, Council allocated funding for an Organisational Review. The Organisational Review will inform the Workforce Plan and Long Term Financial Plan. Both of these key documents are Key Focus Areas for the Interim Chief Executive Officer.

The role of Council as defined within the *Local Government Act 1995* is to oversee the allocation of the local government's finances and resources. As the Organisational Review may have implications on both of these key areas, it is essential that Councillors are engaged in the process. For this reason, it is proposed that an Organisational Review Committee is established for the period of the review.

13.5 Appointment of Members to the Site Assessment Working Group

Council	23 November 2021
Applicant	City of Nedlands
Employee Disclosure under section 5.70 Local Government Act 1995	Nil
Officer	Nicole Ceric, Executive Officer
Attachments	Nil.
Confidential Attachments	Nil.

Executive Summary

The purpose of this Report is for the appointed members of the Site Assessment Working Group and adopt the terms of reference.

These Terms of Reference define the role of the Site Assessment Working Group (SAWG) and provide a framework for its establishment and operation. All members of the SWAG will be required to agree to these Terms of Reference.

Recommendation to Council**Council:**

- 1. appoints Councillor (insert name) to chair the Site Assessment Working Group and Councillor (insert name) as the Deputy Chair;**
- 2. endorses the Site Assessment Working Group (SAWG) Terms of Reference as per below:**

Purpose

For the purpose of this Terms of Reference, the 'Site' is defined as the proposed Hospice site and its vicinity within the Allen Park Master Plan location. The establishment of the SAWG will enable the key stakeholders to be directly involved in reviewing the proposal for a Perth Children's Hospice in Swanbourne.

The feedback provided by the SAWG will assist the City of Nedlands and Council in making decisions that respond to community concerns and aspirations and have the best overall outcomes for the community.

Objectives of the SAWG

The objectives of the SAWG are to:

- Foster stakeholder and community awareness and understanding of the proposed development in Allen Park;
- Discuss any required variation to the Allen Park Master Plan.
- Foster the City of Nedlands' awareness of community concerns and aspirations for the respective residence proposal at Allen Park and regularly report the results of this engagement to Council.
- Obtain and provide local input and knowledge into the area as part of the review process.
- Collaborate and communicate with other parties to facilitate understanding of the issues.
- To provide the provision of feedback to the City on the project development.

The SAWG is an advisory group, not a decision-making group. Decisions relating to the final development of Allen Park are the responsibility of City of Nedlands Council and the State Government.

Membership on SAWG

Participation in the SAWG is voluntary and open to key stakeholders within the suburb of Swanbourne.

The membership for the SAWG will comprise of the following:

- Two Council Members
- A Councillor appointed as Chairperson by Council.
- A Councillor appointed as the Deputy Chairperson
- Up to 12 appointed members selected from the pool of applicants received:
- A secretary, appointed by the CEO.

A City secretary will provide administrative assistance to the SAWG. Other administration advice will be provided on an as-needs basis, at the discretion of the CEO.

Conflict of Interest

A conflict of interest arises where the City of Nedlands interests are, potentially or perceived, to be in conflict with the member's private interest and where these may be seen to influence the member's decisions and actions while participating in the SAWG. If an actual or potential conflict of interest arises in relation to a particular topic, SAWG members must inform the City of Nedlands and the rest of the SAWG as soon as practicable.

Protocols

The following code of conduct is expected to be adhered to by all members of the SAWG.

Code of Conduct

- Act with honesty, good faith and integrity.
- Abide by the Terms of Reference as set out in this document.
- Actively participate in meetings.
- Declare any actual or perceived conflicts of interest at the commencement of the meeting.
- Represent the interests of their local community rather than individual interests or issues; and
- Maintain confidentiality of discussions within meetings.

Provision of Information

The City will provide SAWG with all relevant information within reasonable timeframes to enable the group to effectively perform its role.

Sharing of Information

Members will not use any information disclosed at meetings for personal purposes or gains for either themselves or others (including financial gains) and maintain confidentiality of all information provided.

In particular, members are required not to use any SAWG for any public lobbying or political purposes, including use of social media to promote specific campaigns or strategies.

Any material breach of this code of conduct may result in immediate termination of membership.

Meeting Procedures

All SAWG members will be required to provide the City with contact details (email and phone number) to ensure that the City is able to communicate with SAWG members throughout its existence and provide updates as and when required.

- Prior to any scheduled meeting, the City of Nedlands will provide all members with any relevant background materials, including meeting agendas and minutes, prior to any scheduled SAWG meetings.
- SAWG members will be given access to a dedicated online engagement portal to access relevant information and to ask any specific questions.

- The format of the meetings, as to where, when and how they will be conducted will be confirmed following appointment of the successful SAWG members.

SAWG facilitation

The City of Nedlands in its capacity of a facilitator agrees to:

- Facilitate SAWG meetings in a fair and unbiased manner.
- Ensure all members have an opportunity to make comments, ask questions and raise issues.
- Manage the meeting so that all agenda items are discussed within a reasonable timeframe and that meetings start and finish at the agreed time.
- The facilitator may extend the finish time of a meeting or schedule another meeting if it is evident that further discussion on a specific item is warranted.

Members' responsibilities and outcomes

Members are appointed to the SAWG to represent their local community. Members will, to the best of their ability:

- Review and understand the background materials (to be provided prior to the meetings). This will help you get up to speed and come to the meetings ready to listen and contribute.
- Attend all meetings and site tours of the SAWG;
- If absence from a meeting cannot be avoided, notify the City of Nedlands of their apology as soon as possible;
- Act in the interests of the local community and/or organisation they represent;
- Discuss feedback being raised by their local community;
- Provide a two-way communication channel between the project and the community, including dissemination of information provided by the City of Nedlands to their local community and/or organisation;
- Should members receive confidential or commercially sensitive information it will be clearly marked as such and must not be disseminated.

Differing views and consensus

The aim of the SAWG is to represent a diversity of viewpoints. It is not a requirement, or anticipated, that consensus will always be reached among members on the topics discussed. Where group members hold a range of perspectives on a topic, the differing viewpoints will be noted and taken into consideration.

Media protocol

SAWG members are not to speak or respond to media enquiries. If you are approached, you must direct the query to the City of Nedlands Communication team who will liaise with the City's spokesperson who is the Mayor and/or CEO for a response.

Privacy

All SAWG members will be required to provide the City of Nedlands with contact details to allow for distribution of meeting notes and communication between meetings.

The City of Nedlands will not provide contact details to any other party without the consent of the SAWG member/s in question.

All SAWG members are free to discuss the outcomes of the meetings with other people, however the specific views and opinions of other reference group members are confidential and not to be shared outside the reference group.

Any published documents relating to the SAWG, including agendas and minutes of the SAWG meetings will have names removed.

ABSOLUTE MAJORITY REQUIRED

Voting Requirement

Absolute majority required.

Discussion/Overview

The City of Nedlands agreed at the Council meeting on 25 August 2020 to proceed with establishing a Site Assessment Working Group (SAWG) for the proposed Perth Children's Hospice. The objectives of SAWG are to:

- Foster stakeholder and community awareness and understanding of the proposed development in Allen Park and discuss any required variation to the Allen Park Master Plan;
- Foster the City of Nedlands awareness of community concerns and aspirations for the respective residence proposal at Allen Park and regularly report the results of this engagement to Council;

- Obtain and provide local input and knowledge into the area as part of the review process;

Terms of Reference were created and will be agreed and finalised at the first SAWG meeting.

The SAWG was established by the City of Nedlands following public invitation for nominations from residents of Swanbourne. The SAWG members were randomly selected from the pool of applicants by City of Nedlands representatives.

The Community Working Group will consist of:

- A Councillor appointed as Chairperson by Council;
- 12 appointed members selected from the pool of applicants received; and
- A secretary, appointed by the CEO.

Councillor Horley has resigned from this working group.

Key Relevant Previous Council Decisions:

Council Resolution 13.8 - Council Meeting 15 December 2020

“Council:

1. appoints Councillor Smyth to chair the Site Assessment Working Group and Councillor Horley as the Deputy Chair;
2. endorses the Site Assessment Working Group (SAWG) Terms of Reference as recommended by the SAWG with minor changes recommended.”

Council Resolution 13.6 - Council Meeting 25 August 2020

“Council requests the Chief Executive Officer to:

1. undertake community engagement, in compliance with Council’s Community Engagement Policy, on the residence proposal at Allen Park and report the results of this engagement to Council by October 2020;
2. advise the Perth Children’s Hospital Foundation that joining the project control group, will be subject to a future Council decision to vary the Allen Park Master Plan with the residence project incorporated;
3. simultaneously advertise for expressions of interest to Swanbourne residents for a site assessment working group, to commence October 2020;

4. Council requests the Mayor to advise the Minister for Health of its current position in respect to the Allen Park Masterplan and that any changes will be informed by transparent community and stakeholder engagement; and
5. If this proposed land resumption becomes inevitable the CEO is instructed to vigorously pursue a land swap for recreation purposes with the State Government to replace this recreational land.”

Council Resolution 13.7 – Council Meeting – 27 October 2020

“Council:

1. notes the results of the community and stakeholder engagement summarised in this report;
2. endorses the Site Assessment Working Group (SAWG) Terms of Reference as per Attachment 1 of this report;
3. endorses the 12 candidates selected from the Ballot Selection Process held on the 14 October 2020 for the SAWG;
4. appoints Councillor Horley to chair this working group and Councillor Smyth as the Deputy Chair; and
5. formally establishes the SAWG.”

Council Resolution 14.2 - Council Meeting 22 September 2020

“Council requests the Chief Executive Officer to:

1. undertake community engagement, in compliance with Council’s Community Engagement Policy, on the residence proposal at Allen Park and report the results of this engagement to Council by October 2020, as resolved by Council;
2. advise the Minister for Health and the Chair of the Perth Children’s Hospital Foundation that the Council and City of Nedlands acknowledges the State Government decision for the location of the Children’s Hospice on the park land previously occupied by the Swanbourne Bowling Club. All land associated with the development (including bushfire protection measures and firebreaks) is to be contained within the site, preserving the adjacent bushland;
3. proceed with formation of the Swanbourne residents site assessment working group by October 2020 and to include in the terms of reference, the provision of feedback to the City on the project development;

4. consider further the invitation from the Chair of the Perth Children's Hospital Foundation for him, or his delegate, to join this Project Control Group as a supporting member ensuring the City is informed as the Hospice development proceeds;
5. recommend to the Chair of the Perth Children's Hospital Foundation that the Deputy Mayor be invited also to join the Project Control Group as a Council representative; and
6. continues to negotiate with the WA Government Minister for LG and Minister for Planning for a parcel of land within the City to replace the recreational land foregone for the Hospice, as there is a critical shortage of such land within the City of Nedlands. If the residence is going to proceed with an excision of the A Class Reserve, all remaining titles within Allen Park including the bushland Lot 150, are to be given A Class Reserve status."

13.6 Appointment of Members to the Development Assessment Panel

Council	23 November 2021
Applicant	City of Nedlands
Employee Disclosure under section 5.70 Local Government Act 1995	Nil.
Officer	Nicole Ceric – Executive Officer
Attachments	Nil.

Executive Summary

The Planning and Development (Development Assessment Panels) Regulations 2011 (DAP Regulations) requires Council to nominate four elected members of the Council, comprising two local members and two alternate local members to sit on the Joint Development Assessment Panel (DAP).

The purpose of this report is for Council to nominate local members and alternate local members to the Development Assessment Panel and these are required to be submitted to the Department of Planning, Lands and Heritage by 19 November 2021. However, an extension has been given until 24 November 2021. Confirmation is required if there is no change to the nominees.

Any new nominees will be considered by the Minister and will be appointed local government DAP members for the term ending 26 January 2024. Current appointed local members will remain in place until 26 January 2022.

Recommendation to Council**Council:**

- Pursuant to Regulation 26 of the Planning and Development (Development Assessment Panels) Regulations 2011, nominates the following local members to sit on the City of Nedlands Development Assessment Panel:**

Local member:

- (insert nominee)**
- (insert nominee)**

Alternate local member:

- (insert nominee)**
- (insert nominee)**

- approves these nominations to be submitted to the Department of Planning.**

Background

Key Relevant Previous Council Decisions:

In 2021, following Councillor Poliwka's resignation Councillor Tyson was appointed 2nd alternate local member.

In 2020, Council nominated Councillor Bennett as 1st local member; to replace Mayor de Lacy and noted that Councillor Smyth remained the 2nd local member. Councillor Coghlan was nominated as 1st alternate local member and Councillor Poliwka as 2nd alternate local member.

In 2019, Council nominated Mayor de Lacy and Councillor Smyth as delegates and Councillor Bennett and Councillor Wetherall as alternate local members.

In 2017, Council nominated Mayor Hipkins and Councillor Shaw as local members and Councillor Smyth and Councillor Wetherall as alternative members.

In 2015, Council nominated Mayor Hipkins and Councillor Shaw as local members and Councillor Hassell and Councillor Smyth as alternative members.

In 2013, Council nominated Mayor Hipkins and Councillor Shaw as local members and Councillor Hassell and Councillor Somerville-Brown as alternative members.

In 2011, Council nominated Councillors Tan and Negus as local members and Mayor Frose and Cr Hodson as alternate members.

Consultation

Required by legislation:

Yes No

Required by City of Nedlands policy:

Yes No

Legislation / Policy

- Planning and Development (Development Assessment Panels) Regulations 2011 (DAP Regulations)
- Planning and Development (Development Assessment Panels) Amendment Regulations 2016 (DAP Amendment Regulations)

Budget/Financial Implications

Within current approved budget:

Yes No

Requires further budget consideration:

Yes No

Risk Management

If the Council fails to nominate members and submit nominations to the Department of Planning, the Minister has the power to appoint non-councillors from the community.

Discussion

Development Assessment Panels (DAP) were introduced by the (then) Department of Planning during 2011 to assist with decision making involved with complex development applications.

Each DAP consists of three specialist members, one of which is the presiding member, and two local government members.

Appointment of the City's current DAP members, Councillor Bennett and Councillor Smyth as local members, and Councillor Coghlan and ex Councillor Tyson as alternate local members), expires on 26 January 2022.

The Council is being requested to nominate replacement and alternate replacement nominees in the event that current DAP members are no longer Councillors following the local government election.

DAP members are entitled to be paid for their attendance at DAP meetings and training, unless they fall within a class of persons excluded from payment.

If Council nominates new members and new alternate members, the nominees will be submitted to the Department of Planning and the Minister of Planning will consider and appoint the nominee with term ending 26 January 2024. All appointed members will be placed on the local government member register and advised of DAP training dates and times. Training is only required for those who have not had training already.

The Department of Planning, Lands and Heritage has noted in their letter of advice that:

“The McGowan Government has recently launched OnBoardWA as part of its commitment to increase the total number of women appointed to Government board and committees to 50 percent by 2019. I encourage you to consider diversity of representation when putting forward your local government nominations in supporting this important election commitment.”

Conclusion

It is recommended that, as requested, Council nominate local members and alternate local members for the Development Assessment Panel for the consideration of the Minister.

13.7 Appointent of Members to the Lake Claremont Advisory Committee

Council	23 November 2021
Applicant	City of Nedlands
Employee Disclosure under section 5.70 Local Government Act 1995	Nil.
Officer	Nicole Ceric – Executive Officer
Attachments	Nil.

Executive Summary

The purpose of this report is to appoint members of the Lake Claremont Committee. Previously, Council resolved to appoint Councillor Smyth as the Delegate and Councillor Bennett as Deputy Delegate.

Recommendation to Council

Council appoints one (1) Councillor as delegate and one (1) Councillor be appointed as deputy delegate to the Lake Claremont Committee for a period ending immediately prior to the next Local Government Elections 2023.

ABSOLUTE MAJORITY VOTE REQUIRED

Voting Requirement

Absolute majority required.

Discussion/Overview**Background**

The Committee was established to prepare and implement a Management Plan for the Lake. Lake Claremont Committee, with community participation, ensures that they Lake is Managed by the Town of Claremont, as a healthy natural seasonal lake for both conservation and recreational purposes.

13.8 Chief Executive Officer Position Description

Council	23 November 2021
Applicant	City of Nedlands
Employee Disclosure under section 5.70 Local Government Act 1995	Nil.
Officer	Shelley Mettam - Manager Human Resources
Attachments	1. Operational Guidelines for Local Government CEO Recruitment and Selection 2. Draft Job Description
Confidential Attachments	Nil.

Executive Summary

One of the steps in CEO recruitment and selection is to review the requirements of the role as reflected in the Job Description which describes the job skills and attributes required.

Operational Guidelines for recruitment of a local government CEO, *Local Government Operational Guidelines* contains guidance for appointing a CEO (Attachment 1). The minimum standards for recruitment and selection will be met if (et al):

- 1.1 The Council has identified and agreed to the qualifications and selection criteria necessary to effectively undertake the role and duties of the CEO within the particular local government context; and
- 1.2 The Council has approved by absolute majority, the Job Description Form (JDF) which clearly outlines the qualifications, selection criteria and responsibilities of the position. The JDF is made available to all applicants.

A draft Job Description is attached for Council consideration and approval (Attachment 2).

Recommendation to Council

That Council approves the proposed Job Description as per attachment 2 for the CEO role, the content of which will be reflected in advertising material for the role and to provide a profile for consideration of applicants' skills and attributes against that description when recruiting for the role.

Voting Requirement

Absolute Majority.

Discussion/Overview

The CEO is a key role for the City of Nedlands, being responsible for leading the administration in the delivery of the City's services and programs. In December 2020, with the impending departure of CEO Mark Goodlet, steps were taken to consider a replacement CEO. The CEO Recruitment and Selection Committee was formed to recruit the Interim CEO, and, subsequently, the Long-Term CEO.

The CEO Recruitment and Selection Committee (the Committee) has been guided by the Local Government (Administration) Amendment Regulations 2021 (CEO Standards) pertaining to the recruitment and selection of local government CEOs (per Attachment 1).

Following a tender process to select an independent consultancy to assist Council with the CEO recruitment process, at Special Council Meeting 8 April 2021, Executive Search Consultants, *Hunter Executive* were confirmed as the consultancy to assist.

The Committee subsequently met, together with *Hunter Executive* to discuss the recruitment process including the need to identify the skills and attributes of the CEO being sought. At Committee Meeting 9 August 2021, Consultant Gregor McNally, of *Hunter* received the Committee's feedback on preferred skills and attributes. (**Attachment 3**). The Committee's feedback identified the following as necessary attributes:

- Business management;
- Strategic planning; and
- Change management.

The Job Description has been amended by Consultant Gregor McNally to incorporate the identified attributes and this is now commended to Council for endorsement.

Key Relevant Previous Council Decisions:

- Confidential Item – Council Meeting 22 June 2021
- Confidential Special Council Meeting - 8 April 2021
- Confidential Special Council Meeting – 11 February 2021
- Confidential Special Council Meeting – 9 February 2021
- Special Council Meeting – 2 February 2021

Consultation

The attached job description has been drafted following consultation with the CEO Recruitment & Selection Committee.

Strategic Implications

The CEO role is a key position and selection of an appropriate person to fill the role leads to appropriate business management and good governance of the City.

Budget/Financial Implications

Within current budget.

Conclusion

The CEO Recruitment and Selection Committee has discussed key skills and attributes required of a Long-Term CEO and has incorporated those requirements into a Job Description and therefore recommends to Council the attached job description for approval before embarking on the recruitment and selection process.



LOCAL GOVERNMENT ACT REVIEW ►► DELIVERING FOR THE COMMUNITY

Guidelines for Local Government CEO Recruitment and Selection, Performance Review and Termination

***Local Government (Administration) Amendment
Regulations 2021***

February 2021

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Preface

The *Local Government Legislation Amendment Act 2019* includes a requirement for model standards covering the recruitment and selection, performance review and termination of employment of local government Chief Executive Officers (CEOs). These reforms are intended to ensure best practice and greater consistency in these processes between local governments.

The accompanying guidelines outline the recommended practice for local governments in undertaking these processes. These guidelines will assist local governments in meeting the model standards prescribed in the *Local Government (Administration) Amendment Regulations 2021*.

The standards and guidelines have been developed by the Department of Local Government, Sport and Cultural Industries (Department), in consultation with representatives from the Public Sector Commission, the Ombudsman, the Western Australian Local Government Association (WALGA) and Local Government Professionals WA (LGPro). The Department gratefully acknowledges the participation and contribution of these representatives.

The Department notes that the content of these guidelines does not necessarily reflect the views or policies of the organisations or individuals that have been consulted.

Part 1 – Recruitment and Selection

One of the fundamental roles of the council is the employment of the local government's CEO. The CEO is responsible for implementing the council's strategic vision and leading the local government administration.

Principles

A local government must select a CEO in accordance with the principles of merit, equity and transparency. A local government must not exercise nepotism, bias or patronage in exercising its powers. Additionally, a local government must not unlawfully discriminate against applicants. Section 5.40 of the *Local Government Act 1995* (Act) lists a number of general principles of employment that apply to local governments.

Recruitment and Selection Standard

The minimum standard for recruitment and selection will be met if:

- S1.1** The council has identified and agreed to the qualifications and selection criteria necessary to effectively undertake the role and duties of the CEO within that particular local government context.
- S1.2** The council has approved, by absolute majority, the Job Description Form (JDF) which clearly outlines the qualifications, selection criteria and responsibilities of the position. The JDF is made available to all applicants.
- S1.3** The local government has established a selection panel to conduct the recruitment and selection process. The panel must include at least one independent person who is not a current elected member, human resources consultant, or staff member of the local government.
- S1.4** The local government attracts applicants through a transparent, open and competitive process (this is not necessary for vacancies of less than one year). The local government must advertise a vacancy for the position of CEO in the manner prescribed.
- S1.5** The local government has assessed the knowledge, experience, qualifications and skills of all applicants against the selection criteria.
- S1.6** The local government has verified the recommended applicant's work history, qualifications, referees and claims made in their job application.
- S1.7** The appointment is merit-based, with the successful applicant assessed as clearly demonstrating how their knowledge, skills and experience meet the selection criteria.

Recruitment and Selection Standard cont.

- S1.8** The appointment is made impartially and free from nepotism, bias or unlawful discrimination.
- S1.9** The council has endorsed by absolute majority the final appointment.
- S1.10** The council has approved the employment contract by absolute majority.
- S1.11** The local government re-advertises the CEO position and undertakes a recruitment and selection process after each instance where a person has occupied the position for ten (10) consecutive years.

Guidelines

Recruitment and selection process

The council of the local government should act collectively throughout the recruitment and selection process. To uphold the integrity of the process, the council must resist any attempt to influence the outcome through canvassing or lobbying.

The local government should carefully consider the role of the CEO. This includes the CEO's legislated powers and functions and their role as the head of the administrative arm of the local government. In determining the selection criteria for the position of CEO, it will be important for a local government to consider the needs of the community and the specific skills and experience that will be required of the CEO in that particular local government. The competencies the council looks for in its CEO should reflect the council's strategic community plan.

Once the essential skills and experience which form the selection criteria for the position have been established, the local government must set out the selection criteria (essential and desirable) and the responsibilities of the position in a Job Description Form (JDF). If emphasis is placed on certain selection criteria, this should be highlighted in the JDF so that applicants are aware of this. For example, some level of project management experience will usually be an important criterion, but if the local government is undertaking a major development such as a new recreation centre, added emphasis may need to be given to this criterion.

The JDF must be approved by an absolute majority of the council.

Advertising

The local government should ensure that applicants are clearly informed about the application process, such as the application requirements, the closing date for applications and how applications are to be submitted. It is essential that this process is transparent and that each step in the process is documented. Associated records must be kept in a manner consistent with the *State Records Act 2000* (WA).

It is a requirement that a local government is to give Statewide public notice if the position of CEO becomes vacant. Statewide public notice must contain:

- details of the remuneration and benefits offered;
- details of the place where applications are to be submitted;
- the date and time applications close;
- the duration of the proposed contract;
- a web address where the JDF can be accessed;
- contact details for a person who can provide further information; and
- any other relevant information.

In order to attract the best possible pool of applicants for the position of CEO, it is recommended that local governments use a diverse range of advertising methods, mediums and platforms (in addition to the advertising requirement under section 5.36(4) of the Act). For example:

- advertising on the local government's website;
- posting on online jobs boards (e.g. SEEK);
- sharing the advertisement via professional networks; and
- undertaking an executive search.

A local government must publicly advertise the CEO position if the same person has remained in the job for 10 consecutive years. This requirement does not prevent the incumbent CEO from being employed for another term, provided they are selected in accordance with the standards for recruitment and selection.

Selection panel and independent person

Local governments are required to establish a selection panel to conduct and facilitate the recruitment and selection process. The selection panel should be made up of elected members (the number of which is determined by the council) and must include at least one independent person. The independent person cannot be a current elected member, human resources consultant, or staff member of the local government. Examples of who the independent person could be include:

- former elected members or staff members of the local government;
- former elected members (such as a Mayor or Shire President) or staff members of *another* local government;
- a prominent or highly regarded member of the community; or
- a person with experience in the recruitment of CEOs and senior executives.

The panel are responsible for assessing applicants and making a recommendation to council regarding the most suitable applicant or applicants. The essence of the role of an independent panel member is to bring an impartial perspective to the process and reduce any perception of bias or nepotism.

It is essential that prior to a person's appointment to a selection panel they are informed of the duties and responsibilities of their role and that of the panel. It is recommended that local governments develop a policy or terms of reference to facilitate this process that incorporate the standards for recruitment at Division 2 of the *Local Government (Administration) Amendment Regulations (No.2) 2020*. A policy should include important information that outlines:

- The primary functions of the panel;
- Roles and responsibilities of panel members;
- Composition of the panel;
- Duration of term;
- Desirable criteria for appointment to the panel;
- A requirement that panel members sign a confidentially agreement and agree to the duties and responsibilities of their role; and
- Any other information the local government deems necessary for the panel to effectively carry out their role.

Independent human resources consultant

A local government should seek independent advice from a human resources consultant where the council lacks the capacity or expertise to facilitate the recruitment and selection process (or any aspect of it). A member of the human resources team within a local government should not be involved in the recruitment of a new CEO.

The consultant should not be associated with the local government or any of its council members. The consultant can be an independent human resources professional, recruitment consultant, or recruitment agency.

An independent human resources consultant can provide advice to the selection panel on how to conduct the recruitment process, or a local government may engage a consultant to support it in undertaking certain aspects of the recruitment process, such as one or more of the following:

- development or review of the JDF;
- development of selection criteria;
- development of assessment methods in relation to the selection criteria;
- drafting of the advertisement;
- executive search;
- preliminary assessment of the applications;
- shortlisting;
- drafting questions for interview;
- coordinating interviews;
- preparing the selection summary assessment and recommendation;

- arranging for an integrity check and/or police clearance; and
- assisting the council in preparing the employment contract.

The consultant is not to be directly involved in determining which applicant should be recommended for the position, their role is not one of decision-maker.

It is recommended that rigorous checks be conducted on any independent consultants before they are engaged to ensure they have the necessary skills and experience to effectively assist the council. Local government recruitment experience may be beneficial but is not a requirement.

The independent human resources consultant must be able to validate their experience in senior executive recruitment and appointments. It is important to note that if the local government uses a consultant or agency to assist in finding applicants, they will require an employment agent licence under the *Employment Agents Act 1976* (WA).

A good independent human resources consultant will bring expertise, an objective perspective and additional human resources to what is a complex and time-consuming process. Given the time and effort involved in finding a competent CEO, and the cost of recruiting an unsuitable CEO, there can be a good business case for spending money on a human resources consultant.

If a decision is made to engage an independent human resources consultant, it is imperative that the council maintains a high level of involvement in the process and enters into a formal agreement (contract) with them. In order to manage the contract efficiently, and ensure an effective outcome, regular contact with the consultant is required during the recruitment process. As with any contractor engagement, the local government must ensure their procurement and tender processes comply with the Act and the procurement policy of the local government.

Council's responsibilities

A human resources consultant cannot undertake the tasks for which the council is solely responsible. An independent consultant cannot and should not be asked to:

- Conduct interviews: This should be done by the selection panel. However, council may decide to interview applicants recommended by the selection panel. A consultant can provide support with interviews, providing advice on the recruitment and selection process and writing up recommendations. The consultant may also arrange referee reports and checks of applicants.
- Make the decision about who to appoint to the position of CEO: Only the council can make this decision, drawing upon advice from the selection panel.
- Negotiate the terms and conditions of employment: Noting that the consultant should be able to provide advice on remuneration constraints and other terms and conditions.

Creating Diversity

In order to ensure all applicants are given an equal opportunity for success, selection methods need to be consistent and objective. In a structured interview, each applicant should have the opportunity to answer the same primary questions with follow-up questions used to illicit further detail or clarification. Behavioural-based interview

questions are objective and gauge the applicants' suitability, reducing biases in assessment (see examples below).

Basing a selection decision on the results of a number of selection methods can help to reduce procedural shortcomings and ensure the best applicant is chosen. Psychometric, ability and aptitude testing are considered to be valid, reliable and objective. While applicants with extensive experience and reputable education may appear to be more qualified, an objective assessment of each person's ability and personal traits can help to provide a clearer picture of the applicant.

Where possible, it is recommended that local governments ensure diversity on the selection panel. This may be achieved by ensuring gender, ethnicity, age and experiential diversity is represented on the panel. Diversity is also a consideration when selecting an independent person for the selection panel, particularly where there is a lack of diversity on the council. A diverse selection panel will assist in making quality decisions regarding suitable applicants.

Individuals are often unaware of biases they may have. For this reason, it is helpful for the selection panel to undertake training about unconscious biases. Awareness of unconscious biases assists individuals in preventing those biases from interfering in their decision making. For example, if there are considerable discrepancies in the assessment scores between two panel members, discussion will be required to ensure bias has not influenced these scores. Allowing team members to acknowledge and recognise prejudices is essential to managing those biases. The following biases should be addressed:

- "Similar-to-me" effect - if interviewers share the same characteristics with the applicants or view those characteristics positively, they are more likely to score them highly;
- "Halo" effect – interviewers may let one quality (such as race, gender, looks, accent, experience, etc.) positively or negatively affect the assessment of the applicant's other characteristics.

Due Diligence

It is essential that the local government ensures that the necessary due diligence is undertaken to verify an applicant's qualifications, experience and demonstrated performance. This includes:

- verifying an applicant's qualifications such as university degrees and training certificates;
- verifying the applicant's claims (in relation to the applicant's character, details of work experience, skills and performance) by contacting the applicant's referees. Referee reports should be in writing in the form of a written report, or recorded and verified by the referee;
- requesting that an applicant obtains a national police clearance as part of the application process; and
- ensuring no conflicts of interests arise by looking to outside interests such as board membership and secondary employment.

A council may wish to contact a person who is not listed as an applicant's referee,

such as a previous employer. This may be useful in obtaining further information regarding an applicant's character and work experience, and verifying related claims. The applicant should be advised of this and be able to provide written comments to the council.

A search of social media and whether an applicant has an online presence may also assist in identifying potential issues. For example, an applicant may have expressed views which are in conflict with the local government's values. This should be made clear in the application information. To ensure the integrity of the recruitment process, a council must act collectively when performing due diligence.

Selection

Once the application period closes, the selection panel, or consultant on behalf of the selection panel, must assess applications and identify a shortlist of applicants to be interviewed.

In shortlisting applicants for the interview phase, the selection panel should consider the transferable skills of applicants and how these would be of value in the role of CEO. The selection panel should not overlook applicants who do not have experience working in the local government sector.

It is important that the assessment process is consistent for all applicants. For example, each applicant is asked the same interview questions which are related to the selection criteria and each are provided with the same information and undertake the same assessments.

Elected members should declare any previous association with an applicant or any potential conflict of interest at the time of shortlisting if they are part of the selection panel. Similarly, if the interviews involve the full council, the elected member should make an appropriate declaration before the interviews commence. If the potential conflict of interest is significant or a member's relationship with an applicant may result in claims of nepotism, patronage or bias, the council may need to consider whether to exclude the elected member from the process. The decision should be documented and recorded for future reference.

Selecting an applicant should be based on merit; that is, choosing an applicant that is best suited to the requirements of the position and the needs of the local government. This involves the consideration and assessment of applicants' skills, knowledge, qualifications and experience against the selection criteria required for the role. As part of the selection process, a council may consider it appropriate for each of the preferred candidates to do a presentation to council.

The appointment decision by the council should be based on the assessment of all measures used, including:

- assessment technique(s) used (e.g. interview performance);
- quality of application;
- referee reports;
- verification and sighting of formal qualifications and other claims provided by the applicant; and
- other vetting assessments used (e.g. police checks, integrity checks, etc.).

Employment contract

In preparing the CEO's employment contract, the council must ensure the contract includes the necessary provisions required under section 5.39 of the Act and associated regulations.

Section 5.39 of the Act provides that a CEO's employment contract must not be for a term exceeding five years. The term of a contract for an acting or temporary position cannot exceed one year.

Further, the employment contract is of no effect unless it contains:

- the expiry date of the contract;
- the performance review criteria; and
- as prescribed under regulation 18B of the Administration Regulations, the maximum amount of money (or a method of calculating such an amount) to which the CEO is to be entitled if the contract is terminated before the expiry date. The amount is not to exceed whichever is the lesser of:
 - the value of one year's remuneration under the contract; or
 - the value of the remuneration that the CEO would have been entitled to, had the contract not been terminated.

It is recommended that the council seeks independent legal advice to ensure that the contract is lawful and able to be enforced. In particular, advice should be sought if there is any doubt as to the meaning of the provisions of the contract.

Councils should be aware that CEO remuneration is determined by the Salaries and Allowances Tribunal and the remuneration package may not fall outside the band applicable to the particular local government.

The CEO's employment contract should clearly outline grounds for termination and the termination process in accordance with the standards in regulations.

The council of the local government must approve, by absolute majority, the employment contract and the person they appoint as CEO.

Appointment

A decision to make an offer of employment to a preferred applicant must be made by an absolute majority of council. If the preferred applicant accepts the offer and the proposed terms of the contract without negotiation, there is no further requirement for council to endorse the applicant and the contract. However, if there is a process of negotiation to finalise the terms and conditions of the contract, council is required to endorse the appointment and approve the CEO's employment contract by absolute majority. In both instances, the employment contract must be signed by all parties.

The council should notify both the successful individual and the remaining unsuccessful applicants as soon as possible before publicly announcing the CEO appointment.

The successful applicant should not commence duties with the local government as CEO until the employment contract has been signed.

The unsuccessful applicants (including those not interviewed) should be notified of the outcome of their application. It is recommended that the local government creates a template letter for unsuccessful applicants that can be easily personalised with the applicants' details and sent out quickly.

The council should keep a record of their assessment of the unsuccessful applicant(s) and provide the unsuccessful applicant(s) with the opportunity to receive feedback on their application, or interview performance if they were granted an interview. Should an unsuccessful applicant request feedback, it is recommended that a member of the selection panel provides this. If a recruitment consultant is used, they may undertake this task.

Confidentiality

The local government should ensure that all information produced or obtained during the recruitment and selection process is kept confidential. This includes applicants' personal details, assessment details, the selection report and outcome of the process. This ensures privacy requirements are met and maintains the integrity of the process. It is recommended that selection panel members and councillors sign a confidentiality agreement to ensure that they are aware of their obligations.

CEO induction

Local governments should ensure that they provide the CEO with all of the necessary information on the local government's processes, policies, procedures and systems at the commencement of the CEO's employment.

New CEOs are eligible to participate in the Local Government CEO Support Program which is a joint initiative of the Department and LG Pro to provide mentoring and general support to those appointed to the position of CEO in a local government for the first time. The program runs for six to nine months from the time a CEO is appointed and involves the CEO being matched with a mentor that best meets their needs.

The program provides the CEO with an opportunity (through meetings and on-going correspondence) to discuss a wide range of issues with their appointed mentor in the strictest confidence. The program is aimed at addressing the individual needs of the CEO. Examples of issues that may be covered include the following:

- Role of the CEO
- Governance
- Strategic and long-term planning
- Legislative framework
- Relationships and dealing with council members
- Risk management
- Resource management
- Managing the business of Council
- Family considerations

Part 2 – Performance Review

Principles

The standards regarding CEO performance review are based on the principles of fairness, integrity and impartiality.

Performance Review Standards

The minimum standard for performance review will be met if:

- S2.1** Performance criteria is specific, relevant, measurable, achievable and time-based.
- S2.2** The performance criteria and the performance process are recorded in a written document, negotiated with and agreed upon by the CEO and council.
- S2.3** The CEO is informed about how their performance will be assessed and managed and the results of their performance assessment.
- S2.4** The collection of evidence regarding performance outcomes is thorough and comprehensive.
- S2.5** Assessment is made free from bias and based on the CEO's achievements against documented performance criteria, and decisions and actions are impartial and transparent.
- S2.6** The council has endorsed the performance review assessment by absolute majority.

Guidelines

Section 5.38 of the Act provides that, for a CEO who is employed for a term of more than one year, the performance of a CEO is to be reviewed formally at least once in every year of their employment.

In addition to this minimum requirement, it is recommended that the council engages in regular discussions with the CEO regarding their performance against the performance criteria, including progress and ways that the CEO can be supported. Any changes to the CEO's performance agreement such as changes to the performance criteria should also be discussed, and agreed to, between the council and the CEO, as the matter arises.

Employment contract and performance agreement

Section 5.39, of the Act requires the employment contract to specify the performance criteria for the purpose of reviewing the CEO's performance. This will include ongoing permanent performance criteria. A local government may wish to have a separate additional document called a "performance agreement" which includes the

performance review criteria in the employment contract, additional criteria (e.g. the performance indicators in relation to specific projects) and how the criteria will be assessed. The performance agreement should be negotiated and agreed upon by the CEO and the council. The performance agreement may also set out the CEO's professional development goals and outline a plan to achieve these goals.

Performance Criteria

Setting the performance criteria is an important step. One of the CEO's key responsibilities is to oversee the implementation of council's strategic direction, and so it is important to align the CEO's performance criteria to the goals contained in the council's Strategic Community Plan and Corporate Business Plan. Accordingly, as these plans are updated, the CEO's performance criteria should be updated to reflect the changes.

In leading the administrative arm of a local government, the CEO is responsible for undertaking core tasks, the achievement of which will contribute to the effectiveness of the council. It is important that the outcomes associated with these tasks are measurable and clearly defined. These could be in relation to:

- service delivery targets from the council's Strategic Community Plan;
- budget compliance;
- organisational capability;
- operational and project management;
- financial performance and asset management;
- timeliness and accuracy of information and advice to councillors;
- implementation of council resolutions;
- management of organisational risks;
- leadership (including conduct and behaviour) and human resource management; and
- stakeholder management and satisfaction.

Performance criteria should focus on the priorities of the council and, if appropriate, can be assigned priority weighting in percentages. The council and CEO should set goals related to target outcomes for future achievement in the performance criteria. Goals should be specific, measurable, achievable, relevant and time-based.

Following the determination of the performance criteria and goals, the council will need to determine how to measure the outcomes of each criteria. It is important to relate performance indicators to the selection criteria used in selecting the CEO. For example, if the CEO has been selected due to their financial experience and ability to improve the local government's finances, indicators regarding improved revenue and reduced expenses are obvious starting points.

Considering the context within which the local government is operating is important. For example, if a significant financial event occurs, such as a downturn in the economy, financial performance indicators will likely need to be adjusted. It is important that such contextual factors are given appropriate weighting and that goals are flexible to allow regular adjustment. Adjustments may be initiated by either the CEO or the council. Councils need to be realistic in terms of their expectations of a CEO's performance and provide appropriate resources and support to facilitate the

achievement of performance criteria.

Performance review panel

It is recommended that the council delegates the CEO performance review to a panel (e.g. comprising certain council members and an independent observer). The panel has a duty to gather as much evidence as possible upon which to base their assessments. The role of the review panel includes developing the performance agreement in the first instance, conducting the performance review and reporting on the findings and recommendations of the review to council. It is also recommended that council develop a policy to guide the performance review process. A policy might include the composition of the panel, primary functions, the role and appointment of an independent consultant, and the responsibilities of review panel members.

Independent consultant

If a council lacks the resources and expertise to meet the expected standard of performance review, the council should engage an external facilitator to assist with the process of performance appraisal and the development of the performance agreement. The local government should ensure that the consultant has experience in performance review and, if possible, experience in local government or dealing with the performance review of senior executives. The consultant should not have any interest in, or relationship with, the council or the CEO.

With guidance from the performance review panel, a consultant can facilitate the following tasks:

- setting performance criteria;
- preparing the performance agreement;
- collecting performance evidence;
- writing the performance appraisal report;
- facilitating meetings between the performance review panel;
- assisting with the provision of feedback to the CEO;
- formulating plans to support improvement (if necessary); and
- providing an objective view regarding any performance management-related matters between the concerned parties.

Assessing performance

It is a requirement of the regulations that the process by which the CEO's performance will be reviewed is documented and agreed to by both parties. Council and the CEO must also agree on any performance criteria that is in addition to what is specified in the CEO's contract of employment. The option to include additional criteria for performance review purposes by agreement provides a degree of flexibility for both parties in response to changing circumstances and priorities.

It is essential that CEO performance is measured in an objective manner against the performance criteria alone. It is important that reviews are impartial and not skewed by personal relationships between the review panel and the CEO. Close personal relationships between the panel members and the CEO can be just as problematic as extremely poor relationships. Evidence of CEO performance may come from an array of sources, many of which the CEO themselves can and should provide to the

council as part of regular reporting. These sources include:

- achievement of key business outcomes;
- interactions with the council and progress that has been made towards implementing the council's strategic vision;
- audit and risk committee reports;
- workforce metrics (e.g. the average time to fill vacancies, retention rate, information about why people leave the organisation and staff absence rate);
- incident reports (e.g. results of occupational health and safety assessments, the number and nature of occupational health and safety incident reports, and the number and nature of staff grievances);
- organisational survey results;
- relationships (e.g. with relevant organisations, stakeholder groups, and professional networks); and
- insights from key stakeholders (this could be done by way of a survey to obtain stakeholder input).

It is important that, in addition to looking at the achievement of key performance indicators (KPIs), the council considers the following:

- How the CEO has achieved the outcomes. In particular, whether or not their methods are acceptable and sustainable.
- The extent to which current performance is contingent upon current circumstances. Has the CEO demonstrated skills and behaviours to address and manage changes in circumstances which have affected his or her performance? (for example, the impact of COVID-19.)
- What the CEO has done to ensure the wellbeing of staff and to maintain trust in the local government.

The council should consider the attention the CEO has given to ensuring equal employment opportunity, occupational health and safety, privacy, managing potential conflicts of interest, and complying with procurement process requirements.

Addressing performance issues

Once the CEO's performance has been assessed, it is essential that any areas requiring attention or improvement are identified, discussed with the CEO and a plan is agreed and put in place to address these. The plan should outline the actions to be taken, who is responsible for the actions and an agreed timeframe.

The performance review panel must decide on an appropriate course of action that will address the performance issue. This may include professional development courses, training, counselling, mediation, mentoring or developing new work routines to ensure specific areas are not neglected. The performance review panel should then arrange for regular discussion and ongoing feedback on the identified performance issues, ensuring improvements are being made.

It is important to keep in mind that a local government falling short of its goals is not always attributable to the CEO. External factors may have resulted in initial performance expectations becoming unrealistic. Failure to meet performance criteria does not necessarily mean the CEO has performed poorly and, for this reason,

performance and outcome should be considered separately. Where ongoing issues have been identified, the council will need to take a constructive approach and seek to develop the CEO's competency in that area.

While there are obligations on the council to manage the CEO in regard to their performance, when it extends into potential wrongdoing (misconduct), the council should be referring the matter to the Public Sector Commission or Corruption and Crime Commission. This provides an independent process to follow and ensures probity, natural justice and oversight of allegations.

Confidentiality

The council must ensure that accurate and comprehensive records of the performance management process are created. Any information produced must be kept confidential.

Part 3 – Termination

Principles

The standards for the termination of a local government CEO's employment (other than for reasons such as voluntary resignation or retirement) are based on the principles of fairness and transparency. Procedural fairness is a principle of common law regarding the proper and fair procedure that should apply when a decision is made that may adversely impact upon a person's rights or interests.

Termination Standards

The minimum standards for the termination of a CEO's contract will be met if:

- S3.1** Decisions are based on assessment of the CEO's performance as measured against the documented performance criteria in the CEO's contract.
- S3.2** Performance issues have been identified as part a performance review (conducted within the preceding 12 months) and the CEO has been informed of the issues. The council has given the CEO a reasonable opportunity to improve and implement a plan to remedy the performance issues, but the CEO has not subsequently remedied these issues to the satisfaction of the local government.
- S3.3** The principle of procedural fairness is applied. The CEO is informed of their rights, entitlements and responsibilities in the termination process. This includes the CEO being provided with notice of any allegations against them, given a reasonable opportunity to respond to those allegations or decisions affecting them, and their response is genuinely considered.
- S3.4** Decisions are impartial and transparent.
- S3.5** The council of the local government has endorsed the termination by absolute majority.
- S3.6** The required notice of termination (which outlines the reasons for termination) is provided in writing.

Guidelines

Reasons for termination

The early termination of a CEO's employment may end due to:

- poor performance;
- misconduct; or
- non-performance or repudiation of contract terms.

There is a difference between poor performance and serious misconduct. Poor performance is defined as an employee not meeting the required performance criteria or demonstrating unacceptable conduct and behaviour at work, it includes:

- not carrying out their work to the required standard or not doing their job at all;
- not following workplace policies, rules or procedures;
- unacceptable conduct and behaviour at work;
- disruptive or negative behaviour at work;
- not meeting the performance criteria set out in the employment contract and/or performance agreement unless these are outside the CEO's control;
- not complying with an agreed plan to address performance issues;
- failing to comply with the provisions of the *Local Government Act 1995* and other relevant legislation;
- failing to follow council endorsed policies.

Serious misconduct can include when an employee:

- causes serious and imminent risk to the health and safety of another person or to the reputation or revenue of the local government; or
- behaves unlawfully or corruptly; or
- deliberately behaves in a way that's inconsistent with continuing their employment.

Examples of serious misconduct can include:

- matters arising under section 4(a), (b) and (c) of the *Corruption, Crime and Misconduct Act 2003*;
- theft;
- fraud;
- assault;
- falsification of records;
- being under the influence of drugs or alcohol at work; or
- refusing to carry out appropriate and lawful resolutions of council.

Misconduct is also defined in section 4 of the *Corruption, Crime and Misconduct Act 2003* (WA). Under this Act, misconduct can be either serious or minor and the obligation to notify the Public Sector Commission (PSC) or the Corruption and Crime Commission (CCC) is paramount.

Termination on the basis of misconduct is covered by employment law. A local government should seek independent legal, employment or industrial relations advice prior to a termination. A council should also seek independent advice during the termination process including advice on the relevant employment legislation affecting CEO employment and the application of that legislation to their specific circumstances. This will ensure that a council complies with employment law during the entire termination process.

A local government is required to endorse the decision to terminate a CEO's employment by way of an absolute majority decision. A local government must certify that the termination was in accordance with the adopted standards in regulations.

Opportunity to improve and mediation

If a CEO is deemed to have been performing poorly, the council must be transparent and inform the CEO of this. It is important that the CEO is given an opportunity to remedy the issues within a reasonable timeframe as agreed between the CEO and the council. The council should clearly outline the areas in need of improvement, and with the CEO's input, determine a plan to address any issues. If a plan for improvement is put in place and the CEO's performance remains poor, then termination may be necessary. If a local government decides to terminate the employment of the CEO it must have conducted a performance review in the previous 12 months in accordance with section 5.38 of the Act.

Where the concerns or issues relate to problematic working relationships or dysfunctional behaviour, it is recommended that a council engages an independent accredited mediator to conduct a mediation between the parties. A mediation session may be useful in assisting parties to understand and address issues before the situation escalates to a breakdown in the working relationship (which affects the ability of the CEO to effectively perform their duties) and the subsequent termination of the CEO's employment.

Termination report

The council should prepare a termination report which outlines the reasons for termination, the opportunities and assistance provided to the CEO to remedy any issues, and an explanation of the CEO's failure to do so. Council must provide prior opportunities and support to the CEO to assist them in remedying the issues which form the basis of the termination. It is a requirement of the regulations that council must provide written notice to the CEO outlining the reasons for their decision to terminate. In addition, council must certify that the termination of the CEO's employment was carried out in accordance with the standards set out in regulations.

Confidentiality

Local governments should ensure that the termination process is kept confidential. The CEO is to be informed of their rights and entitlements. Notice of termination of employment is required to be given in writing. Where possible, the news of termination of employment should also be delivered in person. The CEO should be provided with a letter outlining the reasons for, and date of, the termination of their employment.

Before making any public announcements on the termination of the CEO, a council should ensure that the entire termination process is complete, including that the CEO has been informed in writing of the termination.

Disclaimer

It is outside the scope of these guidelines to provide legal advice, and local governments should seek their own legal advice where necessary. Guidance as to legal requirements and compliance in relation to the termination of employment is provided by the Fair Work Commission at www.fwc.gov.au, the Fair Work Ombudsman at www.fairwork.gov.au and the Western Australian Industrial Relations Commission at www.wairc.wa.gov.au.

Town of Cottesloe

Standards for CEO Recruitment, Performance and Termination

Division 1 — Preliminary provisions

1. Citation

These are the [*insert name of local government*] *Standards for CEO Recruitment, Performance and Termination*.

2. Terms used

(1) In these standards —

Act means the *Local Government Act 1995*;

additional performance criteria means performance criteria agreed by the local government and the CEO under clause 16(1)(b);

applicant means a person who submits an application to the local government for the position of CEO;

contract of employment means the written contract, as referred to in section 5.39 of the Act, that governs the employment of the CEO;

contractual performance criteria means the performance criteria specified in the CEO's contract of employment as referred to in section 5.39(3)(b) of the Act;

job description form means the job description form for the position of CEO approved by the local government under clause 5(2);

local government means the **Town of Cottesloe**;

selection criteria means the selection criteria for the position of CEO determined by the local government under clause 5(1) and set out in the job description form;

selection panel means the selection panel established by the local government under clause 8 for the employment of a person in the position of CEO.

(2) Other terms used in these standards that are also used in the Act have the same meaning as they have in the Act, unless the contrary intention appears.

Division 2 — Standards for recruitment of CEOs

3. Overview of Division

This Division sets out standards to be observed by the local government in relation to the recruitment of CEOs.

4. Application of Division

- (1) Except as provided in subclause (2), this Division applies to any recruitment and selection process carried out by the local government for the employment of a person in the position of CEO.
- (2) This Division does not apply —
 - (a) if it is proposed that the position of CEO be filled by a person in a class prescribed for the purposes of section 5.36(5A) of the Act; or
 - (b) in relation to a renewal of the CEO's contract of employment, except in the circumstances referred to in clause 13(2).

5. Determination of selection criteria and approval of job description form

- (1) The local government must determine the selection criteria for the position of CEO, based on the local government's consideration of the knowledge, experience, qualifications and skills necessary to effectively perform the duties and responsibilities of the position of CEO of the local government.
- (2) The local government must, by resolution of an absolute majority of the council, approve a job description form for the position of CEO which sets out —
 - (a) the duties and responsibilities of the position; and
 - (b) the selection criteria for the position determined in accordance with subclause (1).

6. Advertising requirements

- (1) If the position of CEO is vacant, the local government must ensure it complies with section 5.36(4) of the Act and the *Local Government (Administration) Regulations 1996* regulation 18A.
- (2) If clause 13 applies, the local government must advertise the position of CEO in the manner referred to in the *Local Government (Administration) Regulations 1996* regulation 18A as if the position was vacant.

7. Job description form to be made available by local government

If a person requests the local government to provide to the person a copy of the job description form, the local government must —

- (a) inform the person of the website address referred to in the *Local Government (Administration) Regulations 1996* regulation 18A(2)(da); or
- (b) if the person advises the local government that the person is unable to access that website address —
 - (i) email a copy of the job description form to an email address provided by the person; or
 - (ii) mail a copy of the job description form to a postal address provided by the person.

8. Establishment of selection panel for employment of CEO

- (1) In this clause —
independent person means a person other than any of the following —
 - (a) a council member;
 - (b) an employee of the local government;
 - (c) a human resources consultant engaged by the local government.
- (2) The local government must establish a selection panel to conduct the recruitment and selection process for the employment of a person in the position of CEO.
- (3) The selection panel must comprise —
 - (a) council members (the number of which must be determined by the local government); and
 - (b) at least 1 independent person.
- (4) The selection panel established under this clause will be established as a committee of the local government, as per Section 5.8 Establishment of committees, under the Act.

9. Recommendation by selection panel

- (1) Each applicant's knowledge, experience, qualifications and skills must be assessed against the selection criteria by or on behalf of the selection panel.
- (2) Following the assessment referred to in subclause (1), the selection panel must provide to the local government —
 - (a) a summary of the selection panel's assessment of each applicant; and
 - (b) unless subclause (3) applies, the selection panel's recommendation as to which applicant or applicants are suitable to be employed in the position of CEO.
- (3) If the selection panel considers that none of the applicants are suitable to be employed in the position of CEO, the selection panel must recommend to the local government —
 - (a) that a new recruitment and selection process for the position be carried out in accordance with these standards; and
 - (b) the changes (if any) that the selection panel considers should be made to the duties and responsibilities of the position or the selection criteria.
- (4) The selection panel must act under subclauses (1), (2) and (3) —
 - (a) in an impartial and transparent manner; and
 - (b) in accordance with the principles set out in section 5.40 of the Act.
- (5) The selection panel must not recommend an applicant to the local government under subclause (2)(b) unless the selection panel has —
 - (a) assessed the applicant as having demonstrated that the applicant's knowledge, experience, qualifications and skills meet the selection criteria; and
 - (b) verified any academic, or other tertiary level, qualifications the applicant claims to hold; and
 - (c) whether by contacting referees provided by the applicant or making any other inquiries the selection panel considers appropriate, verified the applicant's character, work history, skills, performance and any other claims made by the applicant.
- (6) The local government must have regard to, but is not bound to accept, a recommendation made by the selection panel under this clause.

10. Application of cl. 5 where new process carried out

- (1) This clause applies if the local government accepts a recommendation by the selection panel under clause 9(3)(a) that a new recruitment and selection process for the position of CEO be carried out in accordance with these standards.
- (2) Unless the local government considers that changes should be made to the duties and responsibilities of the position or the selection criteria —
 - (a) clause 5 does not apply to the new recruitment and selection process; and
 - (b) the job description form previously approved by the local government under clause 5(2) is the job description form for the purposes of the new recruitment and selection process.

11. Offer of employment in position of CEO

Before making an applicant an offer of employment in the position of CEO, the local government must, by resolution of an absolute majority of the council, approve —

- (a) the making of the offer of employment to the applicant; and
- (b) the proposed terms of the contract of employment to be entered into by the local government and the applicant.

12. Variations to proposed terms of contract of employment

- (1) This clause applies if an applicant who is made an offer of employment in the position of CEO under clause 11 negotiates with the local government a contract of employment (the *negotiated contract*) containing terms different to the proposed terms approved by the local government under clause 11(b).
- (2) Before entering into the negotiated contract with the applicant, the local government must, by resolution of an absolute majority of the council, approve the terms of the negotiated contract.

13. Recruitment to be undertaken on expiry of certain CEO contracts

- (1) In this clause —

commencement day means the day on which the *Local Government (Administration) Amendment Regulations 2021* regulation 6 comes into operation.
- (2) This clause applies if —
 - (a) upon the expiry of the contract of employment of the person (the *incumbent CEO*) who holds the position of CEO —
 - (i) the incumbent CEO will have held the position for a period of 10 or more consecutive years, whether that period commenced before, on or after commencement day; and
 - (ii) a period of 10 or more consecutive years has elapsed since a recruitment and selection process for the position was carried out, whether that process was carried out before, on or after commencement day;

and
 - (b) the incumbent CEO has notified the local government that they wish to have their contract of employment renewed upon its expiry.
- (3) Before the expiry of the incumbent CEO's contract of employment, the local government must carry out a recruitment and selection process in accordance with these standards to select a person to be employed in the position of CEO after the expiry of the incumbent

CEO's contract of employment.

- (4) This clause does not prevent the incumbent CEO's contract of employment from being renewed upon its expiry if the incumbent CEO is selected in the recruitment and selection process referred to in subclause (3) to be employed in the position of CEO.

14. Confidentiality of information

The local government must ensure that information provided to, or obtained by, the local government in the course of a recruitment and selection process for the position of CEO is not disclosed, or made use of, except for the purpose of, or in connection with, that recruitment and selection process.

Division 3 — Standards for review of performance of CEOs

15. Overview of Division

This Division sets out standards to be observed by the local government in relation to the review of the performance of CEOs.

16. Performance review process to be agreed between local government and CEO

- (1) The local government and the CEO must agree on —
 - (a) the process by which the CEO's performance will be reviewed; and
 - (b) any performance criteria to be met by the CEO that are in addition to the contractual performance criteria.
- (2) Without limiting subclause (1), the process agreed under subclause (1)(a) must be consistent with clauses 17, 18 and 19.
- (3) The matters referred to in subclause (1) must be set out in a written document.

17. Carrying out a performance review

- (1) A review of the performance of the CEO by the local government must be carried out in an impartial and transparent manner.
- (2) The local government must —
 - (a) collect evidence regarding the CEO's performance in respect of the contractual performance criteria and any additional performance criteria in a thorough and comprehensive manner; and
 - (b) review the CEO's performance against the contractual performance criteria and any additional performance criteria, based on that evidence.

18. Endorsement of performance review by local government

Following a review of the performance of the CEO, the local government must, by resolution of an absolute majority of the council, endorse the review.

19. CEO to be notified of results of performance review

After the local government has endorsed a review of the performance of the CEO under clause 18, the local government must inform the CEO in writing of —

- (a) the results of the review; and
- (b) if the review identifies any issues about the performance of the CEO — how the local government proposes to address and manage those issues.

Division 4 — Standards for termination of employment of CEOs

20. Overview of Division

This Division sets out standards to be observed by the local government in relation to the termination of the employment of CEOs.

21. General principles applying to any termination

- (1) The local government must make decisions relating to the termination of the employment of a CEO in an impartial and transparent manner.
- (2) The local government must accord a CEO procedural fairness in relation to the process for the termination of the CEO's employment, including —
 - (a) informing the CEO of the CEO's rights, entitlements and responsibilities in relation to the termination process; and
 - (b) notifying the CEO of any allegations against the CEO; and
 - (c) giving the CEO a reasonable opportunity to respond to the allegations; and
 - (d) genuinely considering any response given by the CEO in response to the allegations.

22. Additional principles applying to termination for performance-related reasons

- (1) This clause applies if the local government proposes to terminate the employment of a CEO for reasons related to the CEO's performance.
- (2) The local government must not terminate the CEO's employment unless the local government has —
 - (a) in the course of carrying out the review of the CEO's performance referred to in subclause (3) or any other review of the CEO's performance, identified any issues (the *performance issues*) related to the performance of the CEO; and
 - (b) informed the CEO of the performance issues; and
 - (c) given the CEO a reasonable opportunity to address, and implement a plan to remedy, the performance issues; and
 - (d) determined that the CEO has not remedied the performance issues to the satisfaction of the local government.
- (3) The local government must not terminate the CEO's employment unless the local government has, within the preceding 12-month period, reviewed the performance of the CEO under section 5.38(1) of the Act.

23. Decision to terminate

Any decision by the local government to terminate the employment of a CEO must be made by resolution of an absolute majority of the council.

24. Notice of termination of employment

- (1) If the local government terminates the employment of a CEO, the local government must give the CEO notice in writing of the termination.
- (2) The notice must set out the local government's reasons for terminating the employment of the CEO.



Title: Chief Executive Officer
Position Number: TBA
Division: Executive
Level: Band 2 Council LG CEO

Organisational Relationships

Reporting to: Council

Supervision of: Director Corporate Services
Director Planning and Development
Director Technical Services
Executive Manager Community
Manager Human Resources
Coordinator Communications and Engagement
Executive Assistant

Membership of: Executive

Liaison with: Ratepayers and the general public
Media
Solicitors
Western Australian Local Government Association
Adjacent Councils
Public Utilities



Key Responsibilities

- To advise Council and be engaged in strategic planning and looking to the future of the City of Nedlands, as well as providing advice on the formulation of services and functions to enable Council to make informed decisions and well-balanced judgements on all matters before it.
- To inspire, lead and motivate staff to achieve the desired outcomes of Council's resolutions and policies to maintain;
 - a high quality of life for all residents, and
 - sound, professional relationships with ratepayers, electors, and other community stakeholders.
- To manage multi-disciplinary teams and efficiently use internal resources so as to both optimise the cost effective delivery of services to ratepayers and comply with all appropriate legislative requirements
- To develop effective communication processes to actively promote the policies and decisions of Council to the City, its residents, electors and community stakeholders.
- To drive a culture of high performance, collaboration and accountability, to ensure that all staff retain a high level of interest and motivation towards their work and are attuned to the Council's strategic direction. Oversee an environment which provides staff with a well-balanced and manageable workload, as well as opportunities for involvement and advancement to improve their professional, educational and personal standards.
- To ensure sound corporate governance is operating effectively within the City of Nedlands
- To maintain meaningful liaison and cooperation between all officers by ensuring that all officers are kept fully informed of Council deliberations and aspirations and by arranging regular formal and informal contact between officers



Key Duties/Responsibilities

- To fulfil the statutory requirements of the position of Chief Executive Officer as required under the Local Government Act.
- To execute the strategic management objectives set out by Council.
- To act as chief advisor to the Mayor and Councillors in matters of procedure, planning and policy formulation.
- Provide expert leadership and be responsible for the active management, control and coordination of all the City's activities through departmental heads and to ensure that Council resolutions are promptly acted upon.
- To maintain a continuous review of Council operations, methods and procedures and actively promote improvements
- To report formally and regularly to Council on the progress of operations and financial trends.
- To be the public relations director for Council and to maintain good relations with a diverse range of stakeholders.
- To assist Council in the development of a long term plan designed in accordance with predictable community needs for improved existing services and new ones.
- To ensure policies and work practices comply with Equal Opportunity principles and Work Health and Safety requirements.
- To be responsible for the City of Nedlands compliance with the Western Australian Work Health and Safety Act 2020.



Qualification, Skills, Knowledge & Experience

- Recognised Diploma or Degree in Business Management or similar
- Minimum five (5) years' experience, with a proven record of achievement at an Executive level
- Experience in policy formulation and strategic planning
- Strong leadership that unites all staff and leads them to a shared vision of the future where people are engaged because they feel valued and involved.
- Proven capacity to inspire teams and build and improve culture
- Highly developed political persuasion, communication and negotiation skills
- A sound understanding of the Local Government Act, and demonstrated understanding of the importance of legislation impacting on Local Government services and management functions.
- Current 'National Police Certificate'
- Current 'Working with Children Check'

Extent Of Authority

- Delegated authority as determined by Council, to manage Council's services, functions and expenditure
- Accountable for Organisational efficiency and effectiveness
- Position operates within the limits of Council Policy, Council resolutions, Delegated Authority and requirements of relevant legislation
- Position operates independently from supervision and problem solving and is performed using own initiative within Council Policy

Certification

Approved by: Insert signature Authorised by: Mayor on behalf of Council

Signature: _____

Signature: _____

Date Reviewed: Insert Date Month Year

13.9 List of Accounts Paid – October 2021

Council	9 November 2021
Applicant	City of Nedlands
Employee Disclosure under section 5.70 Local Government Act 1995	Nil.
Director	Ed Herne - Director Corporate & Strategy
Attachments	1. Creditor Payment Listing – October 2021; and 2. Credit Card and Purchasing Card Payments October 2021
Confidential Attachments	Nil.

Executive Summary

In accordance with Regulation 13 of the *Local Government (Financial Management) Regulations 1996* Administration is required to present the List of Accounts Paid for the month to Council.

Recommendation to Council

Council receives the List of Accounts Paid for the month of October 2021 as per attachments.

Voting Requirement

Simple Majority.

Discussion/Overview**Background**

Regulation 13 of the *Local Government (Financial Management) Regulations 1996* requires a list of accounts paid to be prepared each month, showing each account paid since the last list was prepared. This list is to include the following information:

1. the payee's name;
2. the amount of the payment;
3. the date of the payment; and
4. sufficient information to identify the transaction.

Risk Management

The accounts payable procedures ensure that no fraudulent payments are made by the City, and these procedures are strictly adhered to by the officers. These include the final vetting of approved invoices by the Coordinator Financial Accounting and the Manager Financial Services (or designated alternative officers).

Key Relevant Previous Council Decision:

There are no previous Council decisions to consider.

Consultation

Required by legislation:

Yes No

Required by City of Nedlands policy:

Yes No

Strategic Implications

How well does it fit with our strategic direction?

The 2020/21 approved budget is in line with the City's strategic direction. Payments are made to meet the City's spend on operations and capital expenses undertaken in accordance with the approved budget.

Who benefits?

The 2020/21 approved budget ensured that there is an equitable distribution of benefits in the community.

Does it involve a tolerable risk?

The 2020/21 budget was prepared in line with the City's level of tolerance of risk and it is managed through budgetary review and control.

Do we have the information we need?

All relevant information has been provided in this report and through the attachments.

Does this affect any CEO Key Result Areas?

N/A

Budget/Financial Implications

Can we afford it?

The payments are made in accordance with the approved budget.

How does the option impact upon rates?

This does not have any impact upon the rates.

Conclusion

The List of Accounts Paid for the months of October 2021 complies with the relevant legislation and can be received by Council (see attachments).



CITY OF NEDLANDS

All Payments 1/10/2021 to 31/10/2021

<u>Chq/Ref</u>	<u>Pavee</u>	<u>Date</u>	<u>Amount</u>	<u>Tran</u>	<u>Description</u>	<u>Amount</u>
Westpac - Municipal Acct						
CHEQUE						
71014	CITY OF NEDLANDS - CASH CHEQUE / PE	06/10/2021	-1,100.00	INV	TRESILLIAN MODEL MONEY - T4 2021- WK 1-4	1,100.00
71015	R B JAMIESON	15/10/2021	-1,700.00	RFND	VERGE BOND 6 PINE TREE LANE	1,700.00
71016	K BRADLEY	15/10/2021	-1,700.00	RFND	VERGE BOND - 65 ABERDARE RD	1,700.00
71017	C MORRISON	15/10/2021	-1,700.00	RFND	VERGE BOND - 62 WILLIAMS RD	1,700.00
71018	AAABC CHIMNEY SWEEPS & FLUE REPAIRS	15/10/2021	-165.00	INV	1X SWEEP OPEN FIRE	165.00
71019	R JOHNSTON WHEELER	15/10/2021	-1,700.00	RFND	VERGE BOND LEURA ST	1,700.00
71020	CONSTRUCTIONS UNLIMITED WA PL	15/10/2021	-4,719.00	INV	ROOFING AND GUTTER REPAIRS	4,719.00
71021	SANAFI	15/10/2021	-125.00	INV	MINOR MAINTENANCE - 108 SMYTH RD	125.00
71022	FIRST CHOICE ELECTRICS	15/10/2021	-605.00	INV	ELECTRICAL WORKS 108 SMYT HRD	605.00
71023	CITY OF NEDLANDS - CASH CHEQUE / PE	22/10/2021	-1,158.99	INV INV	TERM 4 2021-18 OCT 2021-10 DEC 2021 RECOUP PETTY CASH- ENV HEALTH WE 20/10/2021	1,100.00 58.99
71024	THE PLASTIC DISPLAY PEOPLE	22/10/2021	-2,145.00	INV	SUPPLY PERSPEX CASE ON BASE TO PROTECT 2000 OLYMPI	2,145.00
71025	WEST AUSTRALIAN NEWSPAPER LTD	22/10/2021	-83.60	INV	SUBSCRIPTION - 1/9/21-29/9/21	83.60
Total CHEQUE			-\$16,901.59			
EFT						
PY01-08	WESTPAC - MUNICIPAL ACCT	12/10/2021	-385,199.25			
PY01-09	WESTPAC - MUNICIPAL ACCT	26/10/2021	-379,068.10			



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All Payments 1/10/2021 to 31/10/2021

<u>Chq/Ref</u>	<u>Pavee</u>	<u>Date</u>	<u>Amount</u>	<u>Tran</u>	<u>Description</u>	<u>Amount</u>
1298	EFT TRANSFER: - 01/10/2021	01/10/2021	-420,789.56	1298.10056-01	City of Nedlands - Social Club	
				INV	Payroll Deduction	192.00
				INV	Payroll Deduction	3.00
				1298.10539-01	Porter Consulting Engineers	
				INV	CONSULTANCY SERVICES	8,800.00
				1298.10731-01	Green Skills (Eco Jobs)	
				INV	Fuel load reduction and maintenance Allen Park	2,065.80
				1298.11188-01	Hames Sharley (WA) Pty Ltd	
				INV	CONSULTANCY SERVICES	12,177.00
				1298.11293-01	Kelyn Training Services	
				INV	Renewal of Advanced Worksite Traffic Management 1	510.00
				1298.11410-01	Hays Specialist Recruitment Aust Pt	
				INV	Pay for agency staff	1,910.05
				INV	Pay to agency staff	771.42
				INV	Pay to agency staff	872.85
				1298.11588-01	WA Rangers Association	
				INV	Ranger Services - Conference Attendance	550.00
				1298.11634-01	Ms N Horley	
				INV	Councillor Allowance - October 2021	2,231.67
				1298.11686-01	Mercer Australia Pty Ltd	
				INV	Training - Producing Quality Position Description	1,337.05
				INV	Training - Producing Quality Position Description	1,337.05
				1298.11732-01	Local Government Professionals	
				INV	Community Development Conference 2021, 9-10 Sep 21	960.00
				INV	Traiing Worskshop - Finance for Non-Finance People	400.00
				INV	Community Development Conference 9-10 September	960.00
				1298.11954-01	Carealot Home Health Services Pty L	
				INV	Provision of casual domestic, personal and social	1,478.40
				1298.12067-01	M Kelly	
				INV	Tresillian Arts Centre - Tutor Fees - Term 3 2021	660.00
				1298.12117-01	SAI Global Ltd	
				INV	NCC (BCA + PCA Referance Standards) for Build, etc	3,127.17
				INV	AS (100) + ISO (4) Extra Standards for the City B	5,267.00
				1298.12120-01	Mr B G Hodsdon	
				INV	Councillor Allowance - October 2021	2,231.67
				1298.12256-01	Planning Institute Australia WA	
				INV	PIA21 State Conference GROWING 24th September 2021	1,470.00
				1298.12346-01	U N Nolli	



CITY OF NEDLANDS

All Payments 1/10/2021 to 31/10/2021

<u>Chq/Ref</u>	<u>Pavee</u>	<u>Date</u>	<u>Amount</u>	<u>Tran</u>	<u>Description</u>	<u>Amount</u>
				INV	Tutor Fees - Term 3 2021-26/7/21-17/9/21	1,640.00
1298.12364-01					West Tip Waste Control Pty Ltd	
				INV	Standing order for RO-RO bin collection	465.00
1298.12517-01					C White	
				INV	Tutor Fees - Term 3 2021-26/7/21-17/9/21	416.00
1298.12677-01					Wilson Security	
				INV	Locking and Unlocking of Jo Wheatley - 1/8/21-31/8	302.50
1298.12682-01					Synergy	
				INV	ELECTRICITY-2041329183	52.57
				INV	ELECTRICITY-2005328846	1,648.10
1298.12743-01					Active Transport & Tilt Tray Svces	
				INV	Pickup wicket roller from Main Depot at Broom, etc	484.02
1298.12825-01					A Evans	
				INV	Tutor Fees - Term 3 2021- A 3 2021	465.00
1298.12826-01					C Schilizzi	
				INV	Tutor Fees - Term 3 2021-26/7/21-17/9/21	3,520.00
1298.13014-01					Nespresso Professional	
				INV	Guatemala Coffee Capsules, Espresso Vanilla C, etc	402.00
1298.13064-01					Colleagues Nagels Pty Ltd	
				INV	Infringement Tickets - 3630 - Bixelon SPP R310 Rol	1,487.54
1298.13097-01					Blackwell & Associates Pty Ltd	
				INV	Design Review Panel Member Payments	902.00
1298.13217-01					J Brown	
				INV	Tresillian Arts Centre - Tutor Fees - Term 3 2021	800.00
1298.13290-01					Mr V R Senathirajah	
				INV	Councillor Allowance - October 2021	2,231.67
1298.13384-01					Harvey Fresh	
				INV	Standing Order - Weekly Milk Delivery	49.14
				INV	Standing Order - 230962518	49.14
				INV	Standing Order - Weekly Milk Delivery	49.14
1298.13506-01					C Marinovich	
				INV	Tresillian Arts Centre - Tutor Fees - Term 3 2021	1,774.00
1298.13713-01					Sonic HealthPlus Pty Ltd	
				INV	Pre Employment checks	249.70
1298.13718-01					South East Regional Centre for Urba	
				INV	Coastwest Greenway Swanbourne	6,781.50
				INV	Coastwest Greenway Swanbourne	1,486.65
				INV	Swanbourne Oval Greenway Development Stage 2	6,781.50



CITY OF NEDLANDS

All Payments 1/10/2021 to 31/10/2021

<u>Chq/Ref</u>	<u>Pavee</u>	<u>Date</u>	<u>Amount</u>	<u>Tran</u>	<u>Description</u>	<u>Amount</u>
				INV	Weed Management Hollywood reserve	4,096.84
				INV	Manitenance Allen Park	6,184.21
				INV	Maintenance sites management Shenton Bushland	4,283.25
				INV	Weed Management Point Resolution	2,224.04
				INV	Weed Management Allen Park	9,424.25
				INV	Weed Management Shenton Bushland	15,888.62
				INV	Swanbourne Greenway Maintenance	5,344.09
				INV	Maintenance sites management various locations	7,285.49
1298.13857-01					Mr L McManus	
				INV	Monthly Allowance - October 2021	3,551.54
1298.13869-01					Instant Products Hire	
				INV	Standing order for Portable Toilet Hire and servic	184.15
1298.13932-01					The Information Management Group Pt	
				INV	TIMG Archives and Storage - 1/8/2021-31/8/2021	826.67
1298.14004-01					Drainflow Services Pty Ltd	
				INV	Standing order for Citywide road sweeping, carpark	20,204.80
				INV	Standing order for Citywide educting and pipe jett	968.00
				INV	Standing order for Citywide educting and pipe jett	2,112.00
				INV	Drain and clear blockages at College Park Bike tra	2,508.00
1298.14080-01					Randstad	
				INV	Pay to agency staff	711.32
				INV	Pay to the agency staff	355.66
				INV	Pay to agency staff	292.15
				INV	Pay to agency staff - RA4292363	330.26
				INV	Pay to agency staff	355.66
				INV	Pay to agency staff	355.66
				INV	Pay agency staff	381.07
1298.14123-01					Mr J D Wetherall	
				INV	Councillor Allowance - October 2021	2,231.67
1298.14164-01					Ms S Hibbert	
				INV	Tutor Fees - Term 3 2021-26/7/2021-17/9/2021	2,394.00
1298.14183-01					Stott + Hoare	
				INV	20 X Yealink WH62 Dual headset for Teams Phone-Sec	3,498.00
1298.14208-01					Western Kitchens	
				INV	Replace existing kitchen cabinets, doors and top t	4,994.00
1298.14233-01					Ms K A Smyth	
				INV	Councillor Allowance - October 2021	2,231.67
1298.14234-01					Insight Enterprises Australia Pty L	



CITY OF NEDLANDS

All Payments 1/10/2021 to 31/10/2021

<u>Chq/Ref</u>	<u>Pavee</u>	<u>Date</u>	<u>Amount</u>	<u>Tran</u>	<u>Description</u>	<u>Amount</u>
				INV	SO-Microsoft Azure -SharePoint SQL server- Softwar	1,366.76
				INV	SO-Microsoft Azure -SharePoint SQL server- Softwar	1,094.13
1298.14238-01					Ms J Rogers	
				INV	Tresillian Arts Centre - Tutor Fees - Term 3 2021	1,640.00
1298.14245-01					Univerus Software Pty Ltd (AssetFin	
				INV	Schedule 1 - Deployment of application and se, etc	2,557.50
1298.1427-01					City of Stirling	
				INV	Meals to be delivered to Nedlands Day Centre in Au	576.00
1298.14358-01					Ms N Butcher	
				INV	Term 3 2021-26/7/21-17/9/21 - NB032021	2,890.00
				INV	Term 3 2021- 26/7/21-17/9/21- 2NB032021	600.00
1298.14462-01					Ms N Grant	
				INV	Tutor Fees - Term 3 2021-26/7/21-17/9/21	1,368.00
1298.14518-01					Mr I De Souza	
				INV	Tresillian Arts Centre - Tutor Fees - Term 3 2021	3,009.60
1298.14535-01					Skyline Landscape Services	
				INV	Lawn Mowing Maintenance Contract for August 2021	4,068.43
1298.14681-01					Internode Pty Ltd	
				INV	SO Internode IDC COLO : Full Rack Next DC Charges	2,950.50
1298.14693-01					Easi	
				INV	Payroll Deduction	774.45
				INV	Payroll Deduction	947.29
1298.14824-01					The Perth Mint	
				INV	2021 Citizenship \$1 coin in presentation card - Sep	144.65
1298.14865-01					Castle Cotton Supplies	
				INV	1 x 10kg bag of uncut towel rags \$36.30	131.45
					2 x 10 kg	
1298.14874-01					Junk Removal	
				INV	Collection of illegally dumped - 6 tyres at Underw	160.00
1298.14882-01					NQ Vision Pty Ltd T/A Ezflo Fertili	
				INV	shared replacement cost for EZFLO 010-HC (38 Litre	1,210.00
1298.14895-01					Data Documents	
				INV	Thank you cards for the Volunteer Appreciation Cel	74.80
				INV	Thankyou cards for Volunteer Appreciation Celebrat	301.40
				INV	Finished Size: A5 (148x210)	3,308.80
					Cover Printed	
					Full Col	
				INV	Personalised Postcards - Open House for Waratah Pr	587.40
1298.14960-01					Anna Ruocco	



CITY OF NEDLANDS

All Payments 1/10/2021 to 31/10/2021

<u>Chq/Ref</u>	<u>Pavee</u>	<u>Date</u>	<u>Amount</u>	<u>Tran</u>	<u>Description</u>	<u>Amount</u>
				INV	Tresillian Arts Centre - Tutor Fees - Term 3 2021	2,480.00
1298.14966-01					Emerge Associates	
				INV	Lawler Park Upgrade	4,730.00
				INV	Landscape Architectural Servic	
1298.14993-01					Marketforce	
				INV	Hamilton Park Landscape Architectural Services	1,100.00
				INV	10 standard job ad pack - 40240	3,245.00
1298.15005-01					Becarwise	
				INV	Novated Car Lease payment	737.08
1298.15224-01					Boyan Electrical Services	
				INV	Jones Park Light Fixture- Supply and replace 2 x	1,784.20
				INV	Langoulant Rd and Swansea St Swanbourne- Supply a	472.69
1298.15367-01					TechnologyOne	
				INV	Porject Planning phase - 29/7, 23/7,26/7,27/7-2021	2,301.76
				INV	SO GIS consulting Charges- 11/8, 26/8 -2021	4,312.00
1298.15380-01					A Davis	
				INV	Tutor Fees - Term 3 2021-29/7/21-16/9/21	1,140.00
1298.15389-01					TPG Telecom	
				INV	Monthly charge 1/8/21-31/8/21	7,716.42
1298.15401-01					WINC Australia Pty Ltd (Previous na	
				INV	Supply and deliver hand sanitizers, masks and, etc	136.06
				INV	Supply and deliver hand sanitizers, masks and, etc	90.44
				INV	Kitchen supplies	45.22
				INV	PPE-apron etc	71.24
				INV	Kitchen supplies	361.35
				INV	PPE-apron etc	156.08
1298.15427-01					Mr A W Mangano	
				INV	Councillor Allowance - October 2021	2,231.67
1298.15428-01					Miss K Gillespie	
				INV	Tutor Fees - Term 3 2021-26/7/21-17/9/21	1,872.00
1298.15468-01					Street Hassle Events	
				INV	2022 Summer Concerts Event Services Contract	11,697.00
1298.15524-01					Inlogik Pty Ltd	
				INV	Monthly user fee Jul 2021	475.18
1298.15539-01					Southern Cross Protection Pty Ltd	
				INV	STANDING ORDER - CTI service	116.69
1298.15583-01					Veris Australia Pty Ltd	
				INV	Survey and GPR as per Quote 033971	4,224.00



CITY OF NEDLANDS

All Payments 1/10/2021 to 31/10/2021

<u>Chq/Ref</u>	<u>Pavee</u>	<u>Date</u>	<u>Amount</u>	<u>Tran</u>	<u>Description</u>	<u>Amount</u>
				INV	Melvista Oval JC Pavillion - Feature Survey and Se	5,907.00
				INV	Kennedia Lane, Service Location and Feature Survey	13,458.50
				INV	Birdwood Parade Bushland Path Feature Survey	1,738.00
				1298.15616-01	Ilisa Smith	
				INV	Choir classes x 4 in August 2021 @ \$80 each	320.00
				INV	Breathe, Stretch & Move x 5 in August 2021	350.00
				INV	Senior Pilates classes x 9 in August 2021	720.00
				1298.15801-01	Horizon West Landscape & Irrigation	
				INV	Spray 2 x median strips and 1 x roundabout on, etc	671.00
				1298.15878-01	Westend Plumbing & Gas	
				INV	Replace inlet valve and install isolator valve & p	352.00
				1298.15931-01	Aqua Filter Services	
				INV	Tresillian - Water Unit Hire & Maintain 2021/22	38.50
				INV	Mt Claremont Library - Water Unit hire & maintain	38.50
				INV	Mt Claremont Hive - Water Unit hire & maintain 20	38.50
				INV	John XXIII - Water Unit hire & maintain 2021/22	38.50
				INV	PRCC - Water Unit hire & maintain 2021/22, Tr, etc	49.50
				INV	Admin Comms - Water Unit hire & maintain 2021/22	38.50
				1298.15943-01	David Conlin	
				INV	Tutor Fees --26/7/21-17/9/21	1,368.00
				1298.15945-01	Fiona Buchanan Art	
				INV	Tresillian Arts Centre - Tutor Fees - Term 3 2021	1,774.00
				1298.16031-01	Aussie Broadband Pty Ltd	
				INV	SO - Enterprise NBN - - Admin Center Tresillian ,	146.52
				INV	SO - Enterprise NBN - Various locations	122.10
				1298.16036-01	R A Coghlan	
				INV	Councillor Allowance - October 2021	2,231.67
				1298.16037-01	West Coast Shade Pty Ltd	
				INV	Repairs to shade sail at various locations	3,069.00
				1298.16042-01	F Bennett	
				INV	Councillor Allowance - October 2021	2,231.67
				1298.16090-01	Catherine Gartner	
				INV	Tresillian Arts Centre - Tutor Fees - Term 3 2021	1,140.00
				INV	Tresillian Arts Centre - Tutor Fees - Term 3 2021	1,140.00
				1298.16093-01	Cameron Chisholm & Nicol (WA) Pty L	
				INV	Design Review Panel Member Payments	1,237.50
				1298.16124-01	OtagoIT Pty Ltd	
				INV	Software Maintenance - Website Management Services	2,380.40



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				INV	-Monthly support fee- August 2021	595.10
1298.16129-01	Myra Staffa			INV	Tutor Fees - Term 3 2021-26/7/21-17/9/21	1,248.00
1298.16220-01	Powerlyt Group Pty Ltd			INV	Powerlyt to Subcontract survey works for the Stree	6,837.00
				INV	Street light audit -	5,764.00
1298.16290-01	Rotaru Enterprises Pty Ltd as trust			INV	Inspection and recommendation report on "The Feath	495.00
1298.16296-01	R. Forlani			INV	Tresillian Arts Centre - Tutor Fees - Term 3 2021	1,800.00
1298.16302-01	Brownes Dairy			INV	Standing Order - milk delivery to depot	50.29
				INV	Standing Order - milk delivery to depot	50.29
1298.16308-01	N R Youngman			INV	Councillor Allowance - October 2021	2,231.67
1298.16316-01	eftsure Pty Ltd			INV	Monthly subscription - August 2021	385.00
1298.16360-01	Marianne Annereau Ceramics			INV	Tutor Fees - Term 3 2021-26/7/21-17/9/21	2,496.00
1298.16389-01	Bronwen Tyson			INV	Councillor Allowance - October 2021	2,231.67
1298.16428-01	Barclay Safety Solutions			INV	OSH Consulting Service	4,628.80
1298.16441-01	Locum IT (Bennington's Brewing Pty			INV	Strategic IT and Management Consulting - Aug 2021	13,475.00
1298.16463-01	Richard Gunning			INV	Tresillian Arts Centre - Tutor Fees - Term 3 2021	915.20
1298.16466-01	Kyocera Document Solutions Pty Ltd			INV	Kyocera -Printers - Lease Charges-6 Months 2021-2	5,013.61
1298.16468-01	Ms F E Argyle			INV	Monthly allowance - October 2021	8,171.08
1298.16481-01	Programmed Skilled Workforce Limite			INV	Placement Fee - Coordinator Procurement and Contra	13,823.04
1298.16484-01	Temptations Catering			INV	Catering for 31 August 2021 - Councillor Briefing	262.83
1298.16493-01	CMS Engineering Pty Ltd			INV	Quarterley Routine maintenance HVAC	3,193.67
1298.16496-01	Engage WA					



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				INV	Interim Community Engagement Consultant	1,440.00
1298.16500-01					XX Engineering Pty Ltd T/As Atelier	
				INV	Structural assesment and site visit for Waratah Av	1,584.00
1298.16540-01					G Porter	
				fund	CANDIDATE NOMINATION - GILBERT PORTER	80.00
1298.2030-01					Child Support Registrar	
				INV	Payroll Deduction	703.58
1298.2690-01					Galvins Plumbing Supplies	
				INV	Supply stainless steel sink and 2 x mixer taps - M	455.97
1298.3173-01					Mrs B L Hunt	
				INV	Tutor Fees - Term 3 2021-26/7/21-17/9/21	1,368.00
1298.3475-01					J Blackwood & Son Ltd	
				INV	Tapex - Mesh Barrier - Bison - Orange - 915mm, etc	182.40
				INV	Supplies- PE2673AW	84.00
				INV	Tapex - Mesh Barrier - Bison - Orange - 915mm, etc	104.72
				INV	supplies	99.55
				INV	Tapex - Mesh Barrier - Bison - Orange - 915mm, etc	95.19
				INV	Tapex - Mesh Barrier - Bison - Orange - 915mm, etc	52.36
1298.400-01					Australian Services Union	
				INV	Payroll Deduction	67.70
1298.4120-01					Lightning Laundry	
				INV	August- 2021 - laundry	292.60
1298.4500-01					McLeods Barristers & Solicitors	
				INV	Matter no: 47519	1,381.34
				INV	Matter no: 27652	450.00
1298.5133-01					Optus Billing Services Pty Ltd	
				INV	Monthly charges - 25/7/21-24/8/21	2,024.54
1298.5687-01					Printsource Design Service	
				INV	WBC Muni Chq print x 500	1,255.00
1298.800-01					Brown McAllister Surveyors	
				INV	Portland Street - Feature Survey, Variation to RFQ	7,260.00
				INV	Variation to Survey RFQ 2020-21.141 Survey Works,	1,595.00
1298.8242-01					Western Metropolitan Regional Council	
				INV	WASTE DISPOSAL	1,128.48
1298.840-01					Construction Training Fund	
				INV	CITYO170921151317	11,048.28
1298.860-01					Bunnings Group Limited	
				INV	STANDING PURCHASE ORDER July to 31st December 2021	41.73



CITY OF NEDLANDS

All Payments 1/10/2021 to 31/10/2021

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				INV	STANDING PURCHASE ORDER July to 31st December 2021	49.07
				1298.9872-01	Civica Pty Ltd	
				INV	Purchase of Auth PPS	157.85
				INV	Rates on demand support- August 2021	3,575.00
				INV	GIS integration -1/10/21-30/9/21	4,122.98
1300	EFT TRANSFER: - 11/10/2021	11/10/2021	-1,038,048.44	1300.10056-01	City of Nedlands - Social Club	
				INV	Payroll Deduction	186.00
				1300.10466-01	Tangent Nominees Pty Ltd	
				fund	VERGE BOND 39 NAPIER ST	1,700.00
				1300.10731-01	Green Skills (Eco Jobs)	
				INV	Fuel load reduction and maintenance	5,144.18
				INV	Maintenance Allen Park, Maintenance work Shen, etc	6,373.53
				INV	Maintenance Allen Park, Maintenance work Shen, etc	6,260.68
				1300.11079-01	Water Corporation	
				INV	A/C for FLATS at 67 Stirling Hwy Nedlands Lot 29	800.01
				INV	Flats at 67 Stirling Hwy Nedlands Lot 29	98.53
				INV	69-71 Stirling Hwy Nedlands Lot 500 - B0131	531.33
				INV	Hall at 45 Monash Av Nedlands Lot Res 20838-B0145	232.39
				INV	Bowling Club at R15752 Smyth Rd Nedlands - B0135	409.32
				INV	House at 108 Smyth Rd Nedlands Lot 25 - B0215	397.17
				INV	House at 108 Smyth Rd Nedlands Lot 25 - B0216	78.08
				INV	House at 110 Smyth Rd Nedlands Lot 26, 420 - B0132	277.15
				INV	Bill ID - 0061	5.29
				INV	Bill ID - 0053	5.23
				INV	Bill ID - 0106	15.88
				INV	Bill ID -0133	350.13
				1300.11410-01	Hays Specialist Recruitment Aust Pt	
				INV	Pay for agency staff	2,296.80
				INV	Pay for agency staff	3,387.87
				INV	Pay to agency staff	1,749.64
				INV	Pay to agency staff	2,296.80
				INV	Adrain Rath - Landscape Gardener - W/E 5/9/20, etc	1,735.67
				INV	Pay to agency staff	3,499.76
				INV	Pay to agency staff	1,639.21
				INV	Pay to agency staff	3,499.76
				INV	Pay for agency staff	2,024.87
				INV	Pay for agency staff	2,024.95
				INV	Pay for agency staff	0.03



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				INV	Bal pay for agency staff	0.08
				INV	Pay to agency staff	872.85
				INV	Relief HR Administration Officer	1,884.25
1300.11804-01					WALGA	
				INV	Procurement contract essential training course - R	578.00
				INV	Procurement contract essential training course - R	578.00
				INV	Intergrated Strategic Planning Course - Cr Bennett	525.00
1300.11898-01					Turf Care WA Pty Ltd	
				INV	Apply 'Stadium' broad leaf weed control herbicide	9,543.50
1300.11899-01					Taylor Burrell Barnett	
				INV	Broadway Precinct - community engagement (revised)	17,295.85
1300.11975-01					JLR Pumps	
				INV	Daran Park Lower pond /Supply and Replace 2.2kw mo	2,258.30
1300.12528-01					Town of Victoria Park	
				INV	Long service leave of Employee #118 - Michael Cole	19,928.69
1300.12682-01					Synergy	
				INV	ELECTRICITY-2029322716	412.14
				INV	ELECTRICITY-2037337768	132.94
				INV	ELECTRICITY-2045334096	169.83
1300.12732-01					Mr N Collard	
				INV	Citizenship Ceremony Welcome to Country - 17/09/21	400.00
1300.12859-01					QK Technologies Pty Ltd	
				INV	monthly bundle	170.50
1300.12867-01					Natural Area Consulting Management	
				INV	Work and dates TBC - invasive weed control and gen	929.50
1300.12914-01					The Worm Shed	
				INV	Worm Farm for 55 Philip Road, Dalkeith	247.00
				INV	Worm Farm for 33 Wavell Road, Dalkeith	247.00
				INV	Worm Farm for 22 Clement Street, Swanbourne	247.00
1300.13042-01					Totally Workwear - Mount Hawthorn	
				INV	PPE - Boots	171.00
				INV	PPE - Boots - staff	144.00
1300.13412-01					Quick Corporate Australia	
				INV	Stationery and Catering staff	302.56
				INV	Stationery supplies	103.71
1300.13537-01					First Five Minutes Pty Ltd	
				INV	Fire and Emergency Response Procedures& Training	3,447.08
1300.13741-01					Dave's Landscaping & Brickpaving	



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				INV	/Extension of rock spalling to base of Iris Ave st	1,660.00
1300.13897-01					Total Count	
				INV	Annual subscription- 23/9/2022	264.00
1300.13932-01					The Information Management Group Pt	
				INV	TIMG Archives and Storage 1/7/21-31/7/21	795.34
1300.13946-01					Plants and Garden Rentals	
				INV	AMINISTRATION plant rental and on going maintenanc	256.58
				INV	DEPO - plant rental and on going maintenance _stan	210.65
1300.14074-01					Neri Roofing Contractors	
				INV	Urgent repairs to remove rusted gutter and downpip	1,694.00
1300.14080-01					Randstad	
				INV	Pay to agency staff	720.40
				INV	Pay to agency staff	711.32
				INV	Pay to agency staff	317.99
1300.14170-01					Civcon Civil & Project Management	
				INV	2020-21-150 Mengler Avenue Road Rehabilitation - Roa	60,534.57
1300.14183-01					Stott + Hoare	
				INV	Firewall- Maintenanace FortiGuard Web & Video Fil	284.90
1300.14358-01					Ms N Butcher	
				INV	Tresillian Arts Centre - Tutor Fees - Term 3 2021	100.00
1300.14693-01					Easi	
				INV	Payroll Deduction	774.45
				INV	Payroll Deduction	947.29
1300.14703-01					A Anderson-Mayes	
				INV	Tutor Fees - Term 3 2021- 26/7/21-17/9/21	1,320.00
1300.14832-01					A.S.B. Marketing Pty Ltd	
				INV	2 United Polo T-Shirts plus delivery - Environment	99.99
1300.14888-01					Corsign WA Pty Ltd	
				INV	replacement mirror for the corner of Karella St an	473.00
				INV	installation of new pole for mirror	288.75
1300.14972-01					Allwestplant hire Australia Pty Ltd	
				INV	Item 1 Birrigon Loop - Provide safety documen, etc	3,531.00
1300.14993-01					Marketforce	
				INV	Advert in POST on 31 July 2021 advertising 2x publ	1,160.50
1300.15005-01					Becarwise	
				INV	Payment of car lease Fne 26/09/21	737.08
1300.15010-01					AHG Trade Parts Pty Ltd	
				INV	1 BUYIN HY-87610G3150 MIRROR ASSY-OUTSIDE RR VI as	376.54



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				1300.15097-01	Central Regional TAFE	
				INV	Rocs 1 Course	413.70
				1300.15211-01	Officeworks Ltd	
				INV	4X Iphone XR 64 GB & Cases	2,409.00
				1300.15224-01	Boyan Electrical Services	
				INV	WA Bridge Club Electrical Cabinet- To remove stor	4,042.50
				INV	Masons Gardens- supply and replace lamp that glas	509.49
				1300.15367-01	TechnologyOne	
				INV	Project Planning phase - 6/8,9/8,23/8,24/8-2021	6,329.83
				1300.15428-01	Miss K Gillespie	
				INV	Tutor Fees - Term 3 2021-21/9/2021	156.00
				1300.15441-01	V Glover	
				INV	Onwards and Upward Exhibition 23/8/21-17/9/21	6,181.00
				1300.15458-01	Playmaster Pty Ltd	
				INV	Remove broken stepper at Carrington Park and repla	445.50
				1300.15548-01	Ream Clean Property Service	
				INV	Illegal dumping of various location	583.00
				1300.15611-01	Living Turf	
				INV	Supply only 1 x 1000L 'Aquamizer' wetting age, etc	5,494.50
				1300.15639-01	Stephanie Reisch	
				INV	Tresillian Arts Centre - Tutor Fees - Term 3 2021	2,180.00
				1300.15703-01	Retro Roads - Tagsat Pty Ltd	
				INV	Line marking at WA Bridge Club as per Quote 170517	1,832.31
				1300.15754-01	Dept of Planning, Lands and Heritag	
				INV	DAP application fee99 Broadway Nedland- DA21-68911	8,801.00
				1300.15771-01	System Maintenance - Ballantyne	
				INV	Sewer pit overflowing requiring pump out	1,340.96
				1300.15779-01	CSCH Pty Ltd T/A Charles Service Co	
				INV	Monthly charges for cleaning services	27,111.62
				1300.15801-01	Horizon West Landscape & Irrigation	
				INV	RFQ 2020/21.164 - Landscape Maintenance various lo	4,361.50
				1300.15878-01	Westend Plumbing & Gas	
				INV	Repairs to Swanbourne Beach Foot wash near Shoreho	404.80
				INV	Install new basin taps & isolater valves	385.00
				INV	Replace faulty toilet cistern, pipes and fittings	363.00
				INV	Repair broken toilet seals - Public Toilet	165.00
				1300.15931-01	Aqua Filter Services	
				INV	AFS maxi flow service	165.00



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				INV	NCC kitchen water units	165.00
				INV	PRCC Water unit hire and maintain	49.50
				1300.15960-01	Active Pest Management WA Pty Ltd	
				INV	Mt Claremont Playgroup - Quarterly Service - Aug/	132.00
				INV	Depot - Termites - Jan 22	440.00
				INV	JC SMith Pavilion	198.00
				INV	Mt Claremont community	198.00
				INV	Mt Claremont Oval - Toilet Service	176.00
				INV	John XXIII - Annual Service - Aug 21	121.00
				INV	Haldane House - Termites	220.00
				INV	Mt Claremont Library	132.00
				INV	NCC Pest control	198.00
				1300.15963-01	Rhonda Breen	
				INV	Tresillian Arts Centre - Tutor Fees - Term 2 2021	1,368.00
				1300.16064-01	Bob Cooper Snake R&R Training	
				INV	Ranger Services - Gerard Cole - Snake Handling Cou	350.00
				1300.16169-01	Truly Aquamarine Holdings Pty Ltd T	
				INV	September Name Badges	207.90
				1300.16188-01	Business Law WA Pty Ltd	
				INV	Employment Law Advice Standing Order	514.25
				INV	Employment Law Advice Standing Order	1,953.60
				1300.16268-01	Aerometrex Ltd	
				INV	Annual Meromap Subscription - 9/8/21-9/8/24	10,769.00
				1300.16277-01	Westpac Banking Corporation	
				INV	Council and member super PP6 FNE 12 Sept 2021	60,438.34
				INV	Council and Member super - PP7 FNE 26 Sept 2021	65,381.09
				INV	Resetting returned amount council super - 15 Sep	248.73
				1300.16302-01	Brownes Dairy	
				INV	Standing Order - milk delivery to depot	50.29
				1300.16385-01	Roof Checks W.A.	
				INV	3 monthly roof clean	290.00
				INV	Monthly roof clean	210.00
				INV	Monthly roof check	210.00
				INV	Monthly roof checks	270.00
				1300.16396-01	Cossill & Webley Consulting Enginee	
				INV	Brockway and Quintilian Rd Shared Paths	4,065.05

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				1300.16447-01	Simon Sherwood Anderson Trading As Design Review Panel Member Payments	5,788.50
				1300.16475-01	GFG Temp Assist Pay to agency staff	5,642.87
				1300.16484-01	Temptations Catering Catering for City of Nedlands Workshop at UWA	477.51
				1300.16511-01	Liveable Group Pty Ltd T/A Professi Woody weed tree removal Pt Resolution	1,215.50
				1300.16523-01	RecordPoint Software APAC Pty Ltd RecordPoint Subscription Services 2021 -22	60,856.13
					RecordPoint Consulting Services 2021 -22	11,000.00
				1300.16529-01	Michal Jackiewicz Refund payment of infringement charged incorrectly	229.00
				1300.16541-01	NOMA* Pty Ltd Design Review Panel Member Payments PREVIOUS CREDI	3,600.00
				1300.16542-01	CMCA Kingsway Methodist Church Inc Community Grant - 2021-2022	200.00
				1300.16543-01	Aisling Liadan Sharkey Resident Award Coomendation - 2021-2022	500.00
				1300.16548-01	Troy Mogan Refund of double payment for file retrieval	90.00
				1300.1900-01	Dalkeith Nedlands Bowling Club Kindergarten electricity 1/7/21-30/8/21	622.36
				1300.2030-01	Child Support Registrar Payroll Deduction	703.58
				1300.2690-01	Galvins Plumbing Supplies Supply public toilet seats - Public toilets	73.52
				1300.3475-01	J Blackwood & Son Ltd Oliver Safety Boots - Zip sided- Lace up- 45-632Z	158.10
				1300.380-01	Australian Taxation Office Payroll Deduction	8,746.00
					Payroll Deduction	118,703.00
					Payroll Deduction	6,586.00
					Payroll Deduction	111,369.00
				1300.400-01	Australian Services Union Payroll Deduction	67.70
				1300.4500-01	McLeods Barristers & Solicitors	



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				INV	Matter no: 46672	500.74
				1300.4783-01	LGISWA	
				INV	Property (special risk) Insurance 30/6/21-30/6/22	46,750.00
				INV	Liability insurance renewal - 30/6/21-30/6/22	104,940.00
				INV	WORKERS COMPENSATION -30/6/2021-30/6/2022	84,517.70
				INV	LGISWA - 30/6/2021-30/6/2022	17,566.04
				INV	Personal Accident insurance- 30/6/2021-30/6/2022	1,261.60
				INV	Management Liability insurance-30/06/21-30/06/22	32,017.01
				INV	Corporate Travel insurance - 30/06/21-30/06/22	825.00
				1300.5080-01	Canon Production Printing Australia	
				INV	SO 2020-21 Maintenance Charges for Admin OCE Colo	238.68
				INV	SO 2020-21 Maintenance Charges for Admin OCE Colo	238.68
				1300.6890-01	JTagz Pty Ltd	
				INV	City of Nedlands Dog and Cat registration tags as	452.54
				1300.6983-01	Telstra Corporation Ltd	
				INV	PHONE CHARGES - 23 August 2021	20.00
				1300.7675-01	Landgate - GRV	
				INV	G2021/18-21/8/21-3/9/21	330.74
				1300.800-01	Brown McAllister Surveyors	
				INV	Variation to Survey RFQ 2020-21.141 Survey Works,	2,695.00
				1300.8110-01	Wattleup Tractors	
				INV	500HR Service FLT#181	671.45
				1300.880-01	Bunzl Limited	
				INV	Hygienic supplies for various buildings	1,496.64
1301	EFT TRANSFER: - 15/10/2021	15/10/2021	-498,678.12	1301.10428-01	Roads 2000 Pty Ltd	
				INV	ROAD/FOOTPATH MTCE/CONSTRUCTION	133,664.26
				1301.10859-01	CSP Group Pty Ltd	
				INV	Supply and delivery of Harness - FS 55-560 - Adv F	155.00
				1301.10895-01	State Library of WA	
				INV	Better Beginnings bags - Nedlands Library, Be, etc	1,017.50
				1301.11079-01	Water Corporation	
				INV	Bill ID -0192	1,074.75
				INV	Bill ID - 0125	106.38
				INV	Bill ID - 0052	5.23
				INV	Bill ID - 0058	371.07
				INV	Bill ID - 0124	48.17
				INV	Bill ID- 0124	225.99
				INV	Bill ID- 0127	7.94



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				INV	Bill ID - 0096	5.23
				INV	Bill ID - 0062	5.23
				INV	Bill ID - 0059	7.94
				INV	Bill ID-0104	13.23
				1301.11410-01	Hays Specialist Recruitment Aust Pt	
				INV	Pay for agency staff	3,149.78
				INV	Relief HR Administration Officer	1,852.13
				INV	Pay for agency staff WE 26/9/21	1,639.24
				INV	Pay for agency staff WE 26 Sept 2021	872.85
				INV	Standing Order - Assets / GIS Officer from Hays em	2,082.43
				1301.11421-01	Waterlogic Australia	
				INV	Admin - Rheem 10L Lazer Staff Kitchen - Expiring F	101.54
				1301.11804-01	WALGA	
				INV	Dealing with Difficult Customers - Tracy Screaigh	578.00
				1301.11899-01	Taylor Burrell Barnett	
				INV	Built Form and Engagment Facilitations for the Sti	14,601.16
				1301.11954-01	Carealot Home Health Services Pty L	
				INV	Provision of casual domestic, personal and social	1,985.72
				1301.12176-01	A Barrett	
				INV	Public Art consultancy for 2021/22 Public art proj	1,650.00
				1301.12644-01	Connect Call Centre Services (Previ	
				INV	Monthly payment - August 2021	300.30
				1301.12682-01	Synergy	
				INV	ELECTRICITY-2029342793	234.59
				INV	ELECTRICITY-2029343849	167.65
				INV	ELECTRICITY-2045339644	147.41
				INV	ELECTRICITY-3000164858	5,112.42
				INV	ELECTRICITY-3000164731	2,880.61
				INV	ELECTRICITY-2005336455	729.39
				INV	ELECTRICITY-2021354991	637.84
				1301.13267-01	Dept of Transport	
				INV	STANDING ORDER 6 MONTHS - Vehicle Ownership Reques	251.60
				1301.13283-01	Databank Escrow Services Pty Ltd	
				INV	Escrow Annual Fee- Software agreement between City	200.07
				1301.133-01	Alinta Energy	
				INV	GAS CHARGES	90.70
				1301.13384-01	Harvey Fresh	
				INV	Standing Order - Weekly Milk Delivery	49.14



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				1301.13412-01	Quick Corporate Australia	
				INV	stationery supplies	14.25
				INV	stationery supplies	1.43
				INV	Stationery supplies	91.20
				1301.13428-01	Lock Stock & Farrell Locksmith Pty	
				INV	Provision of locks & keys for City facilities	80.00
				1301.13437-01	Mowmaster Turf Equipment	
				INV	FLT #187 (MowMaster WR660) - Seal kit for ste, etc	103.20
				1301.13480-01	DU Electrical Pty Ltd	
				INV	Supply and install new ULTIMATE 2015, program and	915.20
				1301.13733-01	West Coast Spring Water P/L	
				INV	15L Cooler bottle water supply to NCC	19.00
				1301.13929-01	Planet Footprint Pty Ltd T/As Azili	
				INV	CORE Core Scorekeeping Service Subscription -2022	9,086.00
				1301.13937-01	Doghouse Group Pty Ltd (Old Name:	
				INV	Quarterly Billing	3,201.00
				1301.14004-01	Drainflow Services Pty Ltd	
				INV	Standing order for Citywide educting and pipe jett	242.00
				1301.14005-01	Perth Energy Pty Ltd	
				INV	Bill # - 2247133	9,056.39
				1301.14075-01	Austin Computers	
				INV	25 X 24 inch Philips Monitor 241V8L	4,625.00
				1301.14080-01	Randstad	
				INV	Rumi Allen(26-8 6.20hrs)	366.17
				INV	Pay to agency staff- RA4307262	283.82
				1301.14153-01	Anne Yardley	
				INV	Oral history interview and transcribing for Allian	590.00
				1301.14157-01	Bolinda Digital	
				INV	Mt Claremont Contribution towards Western Sub, etc	3,828.00
				1301.14170-01	Civcon Civil & Project Management	
				INV	2020-21-150 Mengler Avenue Road Rehabilitation - Roa	130,767.90
				1301.14670-01	Protek 24/7	
				INV	Remove & dispose of existing bin cage at Waratah A	467.50
				INV	Repairs to Red-back Sipda(TM) at Masons Gardens as	1,205.60
				1301.14856-01	Quik Impressions	
				INV	DLX WIndow Face (peel and seal)	913.44
				INV	2000 x DLX WINDOW FACE ENVELOPES - "POOL INSPECTIO	196.20



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				1301.14887-01	Briony Stewart	
				INV	CBW 2021 presenter	650.00
				1301.14895-01	Data Documents	
				INV	Print 500 A5 booklets for A Day of Literary Feasti	792.00
				INV	September 2021 citizenship ceremony booklets	253.00
				INV	Re-print and delivery Term 4 Buzz	709.50
				1301.14955-01	Nedlands News	
				INV	Nedlands Library Newspapers- 9 Aug 21-3 Oct 21	399.44
				INV	Nedlands Library Newspapers 14/6/21-8/8/21	399.44
				INV	Nedlands Library Newspapers	381.82
				INV	Nedlands Library Newspapers January - March 2021	391.41
				1301.14989-01	Bang The Table Pty Ltd	
				INV	Licence for BTT your Voice platform:	29,370.00
					Engagement H	
				1301.15044-01	Mrs N S Lester	
				INV	Subjects of Note Author Talk 14 September 2021	360.00
				1301.15134-01	Digrite	
				INV	Takuchi Service Kit as per quote no M0434 FLT #881	244.35
				1301.15182-01	SPUN- Spydus Users Network Inc	
				INV	Annual SPUN membership for Spydus	200.00
				1301.15224-01	Boyan Electrical Services	
				INV	Melvista Oval - Check out the lights at the park.	1,314.88
				INV	Birdwood Reserve - Supply and replace lamp to, etc	2,360.60
				INV	Gun Park - Supply and replace lamp to bol light	681.28
				INV	12 Quintillian rd, Mt Claremont - Sup & repl lamp	452.53
				INV	Fix the upright and reposition the cage at the Pri	77.43
				1301.15401-01	WINC Australia Pty Ltd (Previous na	
				INV	Disposable cup and plates etc.	52.58
				INV	Nedlands library stationary order	11.55
				INV	Nedlands library stationary order	23.10
				INV	Nedlands library stationary order	221.32
				INV	Nedlands library stationary order	17.95
				INV	Stationery supplies for library	486.27
				1301.15524-01	Inlogik Pty Ltd	
				INV	Promaster monthly user fee- August 2021	475.18
				1301.15606-01	Steven Tweedie	
				INV	Governance Advice	1,540.00



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				1301.15616-01	Ilsa Smith	
				INV	Chair Pilates classes in Sep 2021 for DRC.	210.00
				1301.15771-01	System Maintenance - Ballantyne	
				INV	Supply and fit new transducer to sewer pump statio	2,221.18
				1301.15798-01	Cupid Catering	
				INV	catering for Mayor / Principal Meeting 2021	100.00
				INV	Catering - Citizenship Ceremony - 17 September 21	1,361.25
				1301.15878-01	Westend Plumbing & Gas	
				INV	Supply and install new inlet valve & bellows to ma	352.00
				INV	Dalkeith Hall - Replace faulty cistern INV-12341	363.00
				INV	Service leaking taps at Lawler Park public toilets	132.00
				INV	Remove existing toilet suite and replace with new	880.00
				1301.15949-01	Murdock Education Recruitment	
				INV	Pay to agency staff	391.71
				1301.15960-01	Active Pest Management WA Pty Ltd	
				INV	NCC - Termites - Jan 22	121.00
				INV	Depot 1 Broome street	198.00
				1301.16031-01	Aussie Broadband Pty Ltd	
				INV	SO - Enterprise NBN - various locations	4,454.20
				INV	SO - Enterprise NBN - - Various location	438.40
				1301.16039-01	Dept of Mines, Industry Regulation	
				INV	Return and Reconciliation - September 2021	21,679.65
				1301.16082-01	Arup Australia Pty Ltd	
				INV	City of Nedlands Traffic Model - Additional modell	21,257.50
				1301.16086-01	Dr K Tan	
				INV	TTresillian Arts Centre - Tutor Fees - Term 3 2021	2,280.00
				1301.16127-01	Curtains & Blinds 4 U	
				INV	Supply and install 5 blinds to office areas - Depo	858.00
				1301.16227-01	Office Line	
				INV	Supply and deliver 3 electric corner workstation b	3,613.50
				1301.16256-01	MBL Food Services	
				INV	30,000 dog waste bags (6 x 5000) 250 x 305mm	975.48
				1301.16316-01	eftsure Pty Ltd	
				INV	Monthly subscription - September 2021	385.00
				1301.16409-01	Larrikin House Pty Ltd	
				INV	Junior local stock as selected from variety book p	63.00
				1301.16440-01	Casella & Associates Architects	
				INV	Design Review Panel Member Payments	2,255.00



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				1301.16464-01	Phoenix Support for Educators Pty L	
				INV	Quality improvement training - NS & Ed leader	300.56
				1301.16481-01	Programmed Skilled Workforce Limite	
				INV	Pay for agency staff	2,358.79
				INV	Pay for agency staff	2,358.79
				INV	Pay for agency staff	2,358.79
				INV	Pay for agency staff	4,274.49
				1301.16484-01	Temptations Catering	
				INV	Catering for 14 September 2021 - Committee Meeting	648.90
				1301.16485-01	Stephen Carrick Architects	
				INV	CoN Heritage Review - RFQ: 2021-21.144 Area 1 - pa	18,876.00
				1301.16496-01	Engage WA	
				INV	Interim Community Engagement Consultant	967.50
				1301.16498-01	Meg Caddy	
				INV	CBW presenter 2021, CBW presenter 2021, etc	660.00
				1301.16508-01	UWA Student Guild	
				INV	Acorn room hire - Broadway Workshops 5th Aug, 21s	755.00
				1301.16515-01	Galt Geotechnics	
				INV	Geotechnical Study and Report - P2101395 - Laneway	10,120.00
				1301.16520-01	Ambrosini Global Recruitment	
				INV	Pay to the agency staff	2,021.25
				1301.16528-01	Mrs T L Screaigh	
				INV	Reimbursement for work books	99.99
				1301.16541-01	NOMA* Pty Ltd	
				INV	Design Review Panel Member Payments PREVIOUS CREDI	900.00
				1301.16544-01	Tia Venturini Leach	
				INV	Under 18's Award for Emerge Youth Art Awards 21	250.00
				1301.16545-01	Emily Yujie Song	
				INV	Resident's 1st Prize for Emerge Youth Art Awards	500.00
				1301.16546-01	Willow Armitstead	
				INV	Youth Art Award - 2021-2022	500.00
				1301.16552-01	Garden of Eden where everything is	
				INV	Catering for Training - 6 September 2021	20.00
				1301.16561-01	Charlotte Robinson	
				INV	Open Award Commendation award 2021-2022	250.00
				1301.1670-01	Western Australia Police	



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				INV	Volunteer Police Certif	83.50
				1301.2048-01	Tillys Home Helpers	
				INV	Provision of Gardening Service to CHSP Clients	1,237.50
				1301.7675-01	Landgate - GRV	
				INV	2021-2022 GRV Interim Valuation Schedules incl gst	605.77
1302	EFT TRANSFER: - 22/10/2021	22/10/2021	-399,654.79	1302.10056-01	City of Nedlands - Social Club	
				INV	Payroll Deduction	189.00
				1302.10221-01	Hire Society	
				INV	EQUIPMENT HIRE	353.87
				INV	EQUIPMENT HIRE	7.70
				1302.10731-01	Green Skills (Eco Jobs)	
				INV	Hire of Ecojobs Staff 3rd & 11th Aug 2021	2,456.12
				INV	Hire of Ecojobs Aug & Sep 21	6,878.11
				INV	Hire of Ecojobs Staff Sep 21	6,335.63
				1302.11079-01	Water Corporation	
				INV	Bill ID - 0022	824.98
				INV	Bill ID - 0069	238.14
				INV	Bill ID 0113	274.73
				INV	Bill ID - 0118	188.95
				INV	Bill ID- 0125	643.65
				INV	Bill ID -0109	337.22
				INV	Bill ID - 0124	654.19
				INV	Bill ID - 0120	519.79
				INV	Bill ID-0116	460.02
				INV	Bill ID - 0117	395.43
				INV	Bill ID-0132	1,176.18
				INV	Bill ID -0070	293.15
				1302.11410-01	Hays Specialist Recruitment Aust Pt	
				INV	Pay for agency staff-50380051	2,231.10
				INV	Pay to agency staff	872.85
				INV	Pay to agency staff	1,471.55
				1302.11804-01	WALGA	
				INV	2021 WA Local Governmene Convention - Day Delegat	995.00
				1302.11913-01	AD Engineering International Pty Lt	
				INV	FLT #623 - Carry out repairs to SRU and re-program	165.00
				1302.12238-01	Men In Harmony Barbershop Chorus In	
				INV	September Citizenship Ceremony Performance - Men i	300.00
				1302.12570-01	Hassell Limited	



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				INV	Nedlands Town Centre, Waratah, and Broadway Builtf	3,300.00
1302.12677-01					Wilson Security	
				INV	Mt Claremont Library - 1/8/21-31/8/21	237.07
				INV	Nedlands Library Evening - 1/8/21-31/8/21	386.30
1302.12867-01					Natural Area Consulting Management	
				INV	Work and dates TBC - invasive weed control and gen	2,475.00
1302.133-01					Alinta Energy	
				INV	GAS CHARGES	135.85
				INV	GAS CHARGES	263.35
1302.13327-01					By Word of Mouth Catering	
				INV	A selection of- 60 Field mushroom, spinach and her	700.00
1302.13384-01					Harvey Fresh	
				INV	Standing Order - Weekly Milk Delivery	50.94
1302.13412-01					Quick Corporate Australia	
				INV	Stationery supplies	55.03
1302.13713-01					Sonic HealthPlus Pty Ltd	
				INV	Sonic Health Plus Standing Order - Pre Employment	249.70
1302.13718-01					South East Regional Centre for Urba	
				INV	Point Resolution community planting day	2,414.10
1302.13812-01					Mrs N M Ceric	
				INV	Mobile reimbursement - September 2021	30.00
1302.14004-01					Drainflow Services Pty Ltd	
				INV	Standing PO for city wide sweep	17,278.80
1302.14080-01					Randstad	
				INV	jane (14-9) (7 hrs)	355.66
				INV	Mmilaia (15-9) (7.15hrs)	368.37
				INV	jane 13-9 (7 hrs)	355.66
				INV	Marilia 16-9 (7.15hrs)	368.37
				INV	Pay for agency staff	360.20
1302.14208-01					Western Kitchens	
				INV	Supply and deliver 3 corner desktops and 3 drawer	2,739.00
1302.14535-01					Skyline Landscape Services	
				INV	Carry out 1 x complete Verge Mowing Service for Au	6,490.00
1302.14670-01					Protek 24/7	
				INV	Removal and disposal of dilapidated park bench at	624.25
				INV	Remove concrete/timber seat and replace with water	1,413.50
1302.14693-01					Easi	



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				INV	Payroll Deduction	774.45
				INV	Payroll Deduction	947.29
				1302.14786-01	Rubek Automatic Doors	
				INV	Repair auto door at Drabble House	275.00
				1302.14886-01	Sally Murphy	
				INV	CBW presenter 2021	650.00
				1302.14888-01	Corsign WA Pty Ltd	
				INV	Corflute signs for natural areas	1,467.40
				INV	street blade repairs various 30/8/21	565.40
				INV	15km/h speed signs	189.20
				1302.14895-01	Data Documents	
				INV	Personalised Postcards - NSHAC Open House Quantity	605.00
				INV	Personalised Postcards - Broadway Precinct Open Ho	377.30
				INV	Supply of City of Nedlands authorisation cards for	68.67
				INV	Tresillian Arts Centre - Term 2 2021 Program Print	3,352.80
				INV	Tresillian Arts Centre 2022 Parking Permits for 4	396.00
				INV	City of Nedlands Authorisation Cards - PLANNING Ca	127.60
				INV	Tresillian Arts Centre - Banners PVC Banner Hem an	415.25
				1302.14972-01	Allwestplant hire Australia Pty Ltd	
				INV	Supply machinery, equipment and labour to supply a	13,926.00
				INV	Item 1 Lynton Street - Provide safety documen, etc	10,285.00
				1302.14993-01	Marketforce	
				INV	Nedlands News full page placement in POST newspape	1,595.00
				1302.15005-01	Becarwise	
				INV	Car Lease payment - FNE 10102021	737.08
				1302.15074-01	Bandit Tree Equipment	
				INV	6 X CAT 206-5234 (inner air filter, CAT142HP), etc	789.28
				1302.15110-01	Great Aussie Patios	
				fund	VERGE BOND 35A ARCHDEACON	1,700.00
				1302.15211-01	Officeworks Ltd	
				INV	Depot Stationery/ Kitchen Supplies Order -	155.81
				INV	Depot Stationery Order - July 2021	233.47
				1302.15224-01	Boyan Electrical Services	
				INV	Labour Tradesman, Labour Apprentice, 15m Cher, etc	2,906.95
				1302.15441-01	V Glover	
				INV	Sale of artwork - 23/8/21-17/9/21	637.00



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				1302.15611-01	Living Turf	
				INV	Supply and deliver 4 x 10L containers of 'Stadium'	638.00
				INV	Supply 20 x bags 'Pro Turf' Hi N, turf fertiliser	1,144.00
				INV	Supply 20 x bags of 'Complete Sport' turf fertilis	704.00
				1302.15638-01	Advanced Traffic Management (WA) Pt	
				INV	Traffic Management greenways maintenance	2,075.43
				INV	Standing order for traffic management to cover roa	1,335.40
				1302.15639-01	Stephanie Reisch	
				INV	School Holiday Program --28/9/21-8/10/21	399.00
				1302.15747-01	Ahern Australia Pty Ltd	
				INV	5 x EWP Log Books, Delivery, etc	137.50
				1302.15779-01	CSCH Pty Ltd T/A Charles Service Co	
				INV	Cleaning services from July - Dec - Administr, etc	114.87
				1302.15878-01	Westend Plumbing & Gas	
				INV	Attend to plumbing disconnect and reconnection	1,391.50
				1302.15947-01	Diamond Dry Cleaners	
				INV	Dry Cleaning - 04 August	80.00
				1302.15980-01	Stars Courtyard Cafe	
				INV	Tresillian Arts Centre Volunteer Account Term 3 20	240.00
				1302.15985-01	Expo Signage and Digital Pty Ltd	
				INV	12 bulk rubbish collection corflute signs	410.51
				1302.16302-01	Brownes Dairy	
				INV	Standing Order - milk delivery to depot	50.29
				1302.16344-01	Suez Recycling & Recovery Pty Ltd	
				INV	2020/21 Waste Disposal - August 2021	61,726.30
				1302.16385-01	Roof Checks W.A.	
				INV	Drabble House - Gutter Cleaning 2021 - Monthly &	310.00
				INV	Tresillian Gutter cleaning	1,300.00
				INV	Nedlands Library - Gutter Cleaning	310.00
				INV	Mt Claremont Library	270.00
				1302.16475-01	GFG Temp Assist	
				INV	Pay to agency staff	4,361.09
				1302.16484-01	Temptations Catering	
				INV	Catering for 21 September 2021 -E26515	68.83
				1302.16505-01	UGC Group	
				INV	Weed management	401.26
				INV	Weed management	958.06



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				1302.16520-01	Ambrosini Global Recruitment	
				INV	Standing Order for PA to Direct of Tech Services f	2,021.25
				INV	Pay to agency staff	1,266.65
				INV	Pay for agency staff	1,805.65
				1302.16550-01	Carrie Rebecca Minnich	
				INV	School Holiday Program - Tresillian Arts Centre 2	312.00
				1302.16551-01	J M Palmer	
				fund	VERGE BOND 11 SADKA LANE	1,700.00
				1302.16557-01	Classic Home & Garage Innovations P	
				fund	VERGE BOND 38 MENGLER AVE	1,700.00
				1302.2030-01	Child Support Registrar	
				INV	Payroll Deduction	703.58
				1302.380-01	Australian Taxation Office	
				INV	Payroll Deduction	128,761.00
				1302.400-01	Australian Services Union	
				INV	Payroll Deduction	67.70
				1302.4500-01	McLeods Barristers & Solicitors	
				INV	Neil Douglas .80 hours with a \$560 hourly rate + G	531.30
				INV	Palazzo Exclusive Homes Pty Ltd - Building Prosecu	3,161.64
				INV	STANDING ORDER - Legal Advice McLeods - 2021/22	2,335.34
				INV	Matter No: 48206	1,490.64
				INV	Matter No: 48309	607.30
				INV	Matter No- 47034	2,505.55
				1302.4783-01	LGISWA	
				INV	Motor Fleet insurance- 30/6/21-30/6/22	52,951.27
				1302.7675-01	Landgate - GRV	
				INV	2021-2022 GRV Interim Valuation Schedules incl gst	159.84
				1302.8169-01	Westbooks	
				INV	Adult local stock as selected on web order - MtC	16.09
				INV	Junior local stock as selected on web order - Ned	114.73
				INV	Junior local stock as selected on web order - Ned	42.19
				INV	Junior local stock as selected on web order - MtC	77.28
				INV	Adult local stock as selected on web order - Ned	1,041.84
				INV	Adult local stock as selected on web order - Ned	23.09
				INV	Adult local stock as selected on web order - Ned	527.09
				INV	Adult local stock as selected on web order - MtC	417.68
				INV	Junior local stock as selected on web order - Ned	123.12
				INV	Junior local stock as selected on web order - MtC	20.89



CITY OF NEDLANDS

All Payments 1/10/2021 to 31/10/2021

<u>Chq/Ref</u>	<u>Pavee</u>	<u>Date</u>	<u>Amount</u>	<u>Tran</u>	<u>Description</u>	<u>Amount</u>
				INV	Adult local stock as selected on web order - Ned	423.67
				INV	Adult local stock as selected on web order - Ned	416.23
				INV	Junior local stock as selected on web order - MtC	88.14
				INV	Junior local stock as selected on web order - Ned	169.21
				INV	Adult local stock as selected on web order - Ned	47.59
				INV	Adult local stock as selected on web order - MtC	13.99
				INV	Adult local stock as selected on web order - Ned	113.35
				INV	Junior local stock as selected on web order - MtC	52.47
				INV	Junior local stock as selected on web order - Ned	141.29
				1302.8242-01	Western Metropolitan Regional Council	
				INV	WASTE DISPOSAL	1,342.12
				INV	WASTE DISPOSAL	22.00
				1302.860-01	Bunnings Group Limited	
				INV	STANDING PURCHASE ORDER July to 31st December 2021	123.52
				1302.9927-01	Webb & Brown Neaves	
				fund	VERGE BOND 20 JAMESON	1,700.00
1303	EFT TRANSFER: - 29/10/2021	29/10/2021	-395,766.54	1303.10786-01	Verti-Turf	
				INV	Turf renovation - College Pk (bottom), Turf r, etc	2,478.60
				INV	Turf renovation - College Pk (bottom), Turf r, etc	1,749.60
				1303.10980-01	Lizzi Bee Flowers	
				INV	FLOWERS/GIFTS	385.00
				1303.11079-01	Water Corporation	
				INV	Bill ID - 0134	1,274.75
				INV	Bill ID - 0067	417.14
				INV	Bill ID- 0080	1,957.81
				INV	Bill ID - 0016	89.90
				1303.11188-01	Hames Sharley (WA) Pty Ltd	
				INV	CONSULTANCY SERVICES	6,363.50
				1303.11272-01	Furnace Technologies Pty Ltd	
				INV	P100 Pottery Kiln, Internal mm 610W x 610D x 835H,	13,355.07
				1303.11284-01	Australia Post	
				INV	POSTAGE	7,181.66
				1303.11293-01	Kelyn Training Services	
				INV	Ranger Services - Adam Greentree - BWTM Training K	450.00
				1303.11410-01	Hays Specialist Recruitment Aust Pt	
				INV	Pay to agency staff	1,639.24
				INV	Pay to agency staff	1,639.24
				INV	Adrian RATH - Landscape Gardener - W/E - 3/10, etc	1,060.69



CITY OF NEDLANDS

All Payments 1/10/2021 to 31/10/2021

<u>Chq/Ref</u>	<u>Pavee</u>	<u>Date</u>	<u>Amount</u>	<u>Tran</u>	<u>Description</u>	<u>Amount</u>
				INV	Pay to agency staff	1,141.72
1303.11421-01					Waterlogic Australia	
				INV	Admin - Rheem 10L Lazer Staff Kitchen - Expiring F	101.54
1303.11781-01					Dept of Premier & Cabinet	
				INV	Bush Fire Notice 2021-22 - Government Gazette	218.40
1303.11804-01					WALGA	
				INV	Dealing with Difficult Customers	578.00
				INV	Dealing with Difficult Customers	578.00
				INV	2 Day course Rates in LG - Clerical - Finance Qurba	990.00
1303.12677-01					Wilson Security	
				INV	Locking and Unlocking of Jo Wheatley - 1/9/21-30/9	302.50
				INV	Mt Claremont Library Evening - 1/9/21-30/9/21	237.07
				INV	Nedlands Library Evening Patrol- 1/9/21-30/9/21	386.30
1303.12678-01					Green's Hiab Service Pty Ltd	
				INV	Remove Rugby and AFL goals from Allen Pk - De, etc	1,754.50
1303.12682-01					Synergy	
				INV	2085347583	634.63
				INV	ELECTRICITY-2061338118	44,780.49
				INV	ELECTRICITY-2093342260	1,648.75
1303.12777-01					Perth Irrigation Centre	
				INV	Bermad H100-PSV-100-F 4" valve and markin flags fo	793.25
1303.1280-01					Chubb Fire & Security Pty Ltd	
				INV	Building inspection & report for remedial works on	380.27
				INV	Building inspection & report for remedial works on	660.00
1303.13042-01					Totally Workwear - Mount Hawthorn	
				INV	JPW28, Jet Pilot Fueled Corrugated Stretch Pant 92	466.99
1303.13093-01					D & T Asphalt Pty Ltd	
				INV	Standing order for Asphalt repairs Citywide	3,181.07
1303.133-01					Alinta Energy	
				INV	GAS CHARGES	409.90
1303.13384-01					Harvey Fresh	
				INV	Standing Order - Weekly Milk Delivery	50.94
				INV	Standing Order - Weekly Milk Delivery	50.94
1303.13713-01					Sonic HealthPlus Pty Ltd	
				INV	Sonic Health Plus Standing Order - Pre Employment	321.20
				INV	Sonic Health Plus Standing Order - Pre Employment	249.70
				INV	Sonic Health Plus Standing Order - Pre Employment	249.70



CITY OF NEDLANDS

All Payments 1/10/2021 to 31/10/2021

<u>Chq/Ref</u>	<u>Pavee</u>	<u>Date</u>	<u>Amount</u>	<u>Tran</u>	<u>Description</u>	<u>Amount</u>
				1303.13775-01	Australia Post - 604909	
				INV	Standing order - Reply Paid Letters - Small (acco	12.75
				1303.13932-01	The Information Management Group Pt	
				INV	2021 2022 - TIMG Archives and Storage (01 July 202	780.24
				1303.14004-01	Drainflow Services Pty Ltd	
				INV	Standing order for Citywide educting and pipe jett	2,057.00
				INV	Purchase order to cover emergency eduction and jet	2,851.20
				1303.14080-01	Randstad	
				INV	Pay for agency staff	355.66
				1303.14145-01	Mr F Tizon	
				INV	Volunteer vehicle reimbursement	157.68
				1303.14412-01	P V Hall	
				INV	Volunteer vehicle reimbursement	172.08
				1303.14492-01	Subaru Osborne Park	
				INV	FLT #1377 - wheel lock nut set as per quote 76392S	155.29
				1303.14535-01	Skyline Landscape Services	
				INV	Carry out clean up of the external grounds area at	418.00
				1303.14832-01	A.S.B. Marketing Pty Ltd	
				INV	Polo T-Shirts - Building Services Team - total 5pc	210.65
				1303.14888-01	Corsign WA Pty Ltd	
				INV	x10 parking signs	173.25
				INV	supply and install St Lawrence Anglican Church sig	128.04
				INV	NO CONSTUCTION VEHICLES signs	105.60
				1303.14972-01	Allwestplant hire Australia Pty Ltd	
				INV	Supply machinery, equipment materials and labour t	6,666.00
				1303.14993-01	Marketforce	
				INV	Advertisements for Tresillian Term 4 program in WS	412.28
				INV	Advertisements for Tresillian Term 4 program in WS	359.71
				INV	Halfpage Advert in POST on 4 September 2021 â?? Ca	1,160.50
				INV	Advertisements for Tresillian Term 4 program in WS	351.78
				INV	10 Branded Ad Pack - SEEK	3,245.00
				INV	Bush Fire Notice - The West Australian - inv 40779	1,686.56
				1303.14999-01	All State Kerbing & Concrete	
				INV	Standing Order for City Wide kerbing repairs RFT	4,645.80
				1303.15103-01	Ms J Martin	
				INV	National Criminal history checks reimbursement	49.90
				1303.15193-01	Great Southern Fuel Supplies	
				INV	7000 LTS of Diesel for Tank No1 CoN Stock Cod, etc	16,404.12



CITY OF NEDLANDS

All Payments 1/10/2021 to 31/10/2021

<u>Chq/Ref</u>	<u>Pavee</u>	<u>Date</u>	<u>Amount</u>	<u>Tran</u>	<u>Description</u>	<u>Amount</u>
				1303.15224-01	Boyan Electrical Services	
				INV	Admin - Test & Tag 2021, Cottage - Test & Tag, etc	6,719.57
				INV	City of Nedlands light audits for the months of Jul	550.00
				INV	Allen Park Upper- Attend to 3x sport lights not wo	3,197.58
				INV	Supply and replace downlights in female toile, etc	127.14
				INV	Supply and replace downlights in female toile, etc	237.29
				INV	Supply and replace downlights in female toile, etc	140.13
				INV	Supply and replace 2ft weatherproof batten -, etc	235.83
				INV	Supply and replace 2ft weatherproof batten -, etc	161.69
				INV	Supply and install a 500w intergraded sport flood	2,181.32
				INV	Electrical works required for NBN upgrades - NCC	602.40
				INV	Attend to electrical issues foreshore toilets - P	77.43
				INV	Check intercom and terminate for safe disconn, etc	155.89
				1303.15302-01	Ms V Soto	
				INV	Zumba Gold classes in Sep 2021 -224-2022	300.00
				INV	Zumba Gold classes x 9 in Sepr 2021-223-2022	1,170.00
				1303.15583-01	Veris Australia Pty Ltd	
				INV	Feature Survey and Service Location as per VPR4503	6,094.00
				1303.15616-01	Ilsa Smith	
				INV	Choir classes x 4 in September 2021	360.00
				INV	Senior Pilates and Chair pllates classes x 11 in	880.00
				INV	Breathe, Stretch & Move x 4 in September 2021	280.00
				1303.15635-01	Poolegrave Signs & Engraving	
				INV	Supply A5 size (210 x 148) plaque, rotary engrave	247.50
				1303.15770-01	Initial Hygiene - Rentokil Initial	
				INV	Admin - Hygiene 2021/22, Depot - Hygiene 2021, etc	206.91
				1303.15779-01	CSCH Pty Ltd T/A Charles Service Co	
				INV	Cleaning services from July - Dec - Administr, etc	139.22
				1303.15931-01	Aqua Filter Services	
				INV	Tresillian - Water Unit Hire & Maintain 2021/22	38.50
				INV	Admin Comms - Water Unit hire & maintain 2021/22	38.50
				INV	Mt Claremont Library - Water Unit hire & maintain	38.50
				INV	Mt Claremont Hive - Water Unit hire & maintain 20	38.50
				INV	John XXIII - Water Unit hire & maintain 2021/22	38.50
				INV	PRCC - Water Unit hire & maintain 2021/22	49.50
				1303.15933-01	CMS Electracom	
				INV	Supply and deliver soft wiring supplies - Administ	576.39
				1303.15970-01	Michelle Kelly	



CITY OF NEDLANDS

All Payments 1/10/2021 to 31/10/2021

<u>Chq/Ref</u>	<u>Pavee</u>	<u>Date</u>	<u>Amount</u>	<u>Tran</u>	<u>Description</u>	<u>Amount</u>
				INV	Yoga for seniors classes x 5 in September 2021	280.00
1303.16103-01					F Jones and A C Pettit	
				INV	October school holiday presenter - MtC	250.00
1303.16249-01					Debora Gregorio	
				INV	School Holiday Program - Tresillian Arts Centre 2	327.00
1303.16267-01					Origami Perth (Old Name: T Yamamoto	
				INV	School Holiday Program - Tresillian Arts Centre 2	400.00
1303.16277-01					Westpac Banking Corporation	
				INV	Council and super FNE 10 Oct 2021	65,547.48
1303.16302-01					Brownes Dairy	
				INV	Standing Order - milk delivery to depot	50.29
1303.16344-01					Suez Recycling & Recovery Pty Ltd	
				INV	2020/21 bulk commercial bulk bins	698.15
				INV	2020/21 bulk commercial bulk bins	671.78
				INV	2020/21 Waste Disposal - Residential and Commerica	54,060.11
1303.16411-01					Hydrologia Pty Ltd	
				INV	Peer review of the hydrology component for the Dal	550.00
1303.16421-01					Hunter Executive Search Consultants	
				INV	Interim CEO and CEO Recruitment - Tender number RF	10,722.80
1303.16425-01					Revell Landscaping	
	fund				VERGE BOND- 51 ARCHDEACON ST	1,700.00
1303.16428-01					Barclay Safety Solutions	
				INV	OSH Consulting Service	1,696.75
1303.16475-01					GFG Temp Assist	
				INV	Birdwood Parade and the Avenue 1. Birdwood & the A	4,950.00
1303.16481-01					Programmed Skilled Workforce Limite	
				INV	Labour Hire - Denczew, Juliusz - 40 hrs	3,149.52
				INV	Pay for agency staff	3,149.52
				INV	Pay for agency staff	3,149.52
				INV	Pay to agency staff	511.80
1303.16484-01					Temptations Catering	
				INV	Catering for 28 September 2021 - Council Meeting	947.65
1303.16493-01					CMS Engineering Pty Ltd	
				INV	Nedlands Library - Monthly Humidifier Service - 2	98.31
1303.16495-01					LK Advisory	
				INV	Community Benefit and Infrastructure Funding RFQ 2	5,500.00
1303.16496-01					Engage WA	



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All Payments 1/10/2021 to 31/10/2021

<u>Chq/Ref</u>	<u>Pavee</u>	<u>Date</u>	<u>Amount</u>	<u>Tran</u>	<u>Description</u>	<u>Amount</u>
				INV	Interim Community Engagement Consultant	2,970.00
1303.16518-01					Vogt Graham Lawyers	
				INV	Council Approved Legal Representation Costs Invoice	8,598.26
1303.16535-01					Floreat Toy Library	
				INV	Community Grant	1,500.00
1303.16537-01					EL Plumbing & Gas	
				INV	Supply and replace PCB and commision parameters at	2,404.60
1303.16553-01					Troy Yiakalis Landscapes	
				INV	Maisonettes - Garden and Ground Maintenace	132.00
				INV	Maisonettes - Garden and Ground Maintenace	132.00
				INV	Maisonettes - Garden and Ground Maintenace	132.00
1303.16568-01					Cuppa Time	
				INV	Street Trading Licence	62.00
1303.16572-01					Mr G Cole	
				INV	Medical bill reimbursement	78.90
1303.1670-01					Western Australia Police	
				INV	National Police check - August 2021	33.40
1303.2262-01					Elliott's Irrigation Pty Ltd	
				INV	Iron Filtration Service Schedule- Dot Bennet Reser	253.00
1303.3045-01					Hollywood-Subiaco Bowling Club Inc	
				INV	Payment for synthetic bowling green field	39,769.00
1303.3475-01					J Blackwood & Son Ltd	
				INV	1 x Pair of Blundstone - Safety Shoes - Mens - Lac	181.30
1303.360-01					Australia Post	
				INV	6mth Standing order Mail and reply paid letters	1,259.06
1303.5560-01					Fulton Hogan Industries Pty Ltd	
				INV	10 bags of cold mix 15kg bag @ 31.35 incl GST 5 ba	649.00
				INV	EZ Street 20kg Bag Pallet of 48 @ \$34ea, \$1632 + G	1,795.20
1303.6600-01					St John Ambulance Western Australia	
				INV	Parks Services - Ryan SCHEMBRI - Provide First Aid	160.00
1303.7675-01					Landgate - GRV	
				INV	2021-2022 GRV Interim Valuation Schedules incl gst	503.39
1303.8110-01					Wattleup Tractors	
				INV	FLT #262	255.78
					Spring-Mower Deck TX207-844-150 X3	
				INV	FLT #184	637.64
					Air filter (inner) AG4378149M1 X2	



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All Payments 1/10/2021 to 31/10/2021

<u>Chq/Ref</u>	<u>Pavee</u>	<u>Date</u>	<u>Amount</u>	<u>Tran</u>	<u>Description</u>	<u>Amount</u>
				INV	FLT #182	397.54
					Air filter (inner) AG3901465M2 X1	
				1303.8169-01	Westbooks	
				INV	Adult local stock as selected on web order - Ned	109.14
				1303.840-01	Construction Training Fund	
				INV	BCITF Levy payment	4,102.00
				1303.860-01	Bunnings Group Limited	
				INV	STANDING PURCHASE ORDER July to 31st December 2021	49.71
				INV	STANDING PURCHASE ORDER July to 31st December 2021	129.45
				INV	STANDING PURCHASE ORDER July to 31st December 2021	18.01
				INV	STANDING PURCHASE ORDER July to 31st December 2021	17.86
				1303.8620-01	Zipform Pty Ltd	
				INV	2021-22 Interim Rates notices QTY 1500	733.50
				1303.8652-01	Dale Alcock Homes Pty Ltd	
				fund	VERGE BOND 24 COLIN STREET DALKEITH	1,700.00
				1303.9876-01	Priestman & Sharp	
				INV	FLT # 1377 (1GVI612) - LF door glass replacement a	942.68
					Total EFT	
						-\$3,517,204.80
					TOTAL PAYMENTS	
						-\$3,534,106.39

City of Nedlands

Purchasing & Credit Card Payments - Oct 2021 (Statement period 28 Sep 2021 to 27 Oct 2021)

Date	Supplier	Description	AUD
29/09/2021	COLES 0299	Catering - Staff Council Meeting (Admin Building)	23.87
29/09/2021	COLES 0299	Catering - Staff Council Meeting (Admin Building)	44.30
30/09/2021	JACK'S WHOLEFOODS &	Catering - Staff Council Meeting (Admin Building)	46.33
30/09/2021	JACK'S WHOLEFOODS &	Catering - Staff Council Meeting (Admin Building)	4.22
30/09/2021	ARCHISNAPPER	Monthly - Subscription ArchiSnapper Plan	47.54
30/09/2021	ARCHISNAPPER	Bank Fee	1.43
1/10/2021	LEEDERVILLE FOODS PT	Catering - Staff Council Meeting (Admin Building)	13.20
5/10/2021	COLES 0299	Employee Farewell	80.00
6/10/2021	CAPTAIN STIRLING NEW	Stationery	12.99
13/10/2021	ATF SERVICES PTY LTD	Hire Equipment - Security Camera	1,754.28
14/10/2021	POST NEDLANDS POST SNE	Envelopes	11.10
27/10/2021	LAWLEYS BAKERY CAFE	Assets Staff Workshop	71.95
27/10/2021	COLES 0299	Staff Meeting & Staff Farewell	23.25
27/10/2021	COLES 0299	Staff Meeting & Staff Farewell	235.21
27/10/2021	CARD FEE	CARD FEE	5.00
27/10/2021	POST NEDLANDS POST SNE	Staff Leaving - Farewell Giftcard	420.00
27/10/2021	CARD FEE	CARD FEE	5.00
7/10/2021	UNIRACK WA PTY. LTD.	Rack extensions	642.00
8/10/2021	Secure Your World	Replacement duress button keys	24.00
11/10/2021	MULTI FIX BOLTS SCRE	Supplies for re-affixing loose timber	81.95
11/10/2021	REXEL ELECTRICAL SUP	Cabling velcro ties	38.71
11/10/2021	BUNNINGS 309000	Materials required for ceiling repairs	96.70
11/10/2021	BUNNINGS 309000	Storage containers	234.52
15/10/2021	BUNNINGS 483000	Weatherseal	23.20
18/10/2021	TAYLOR RD IGA	Cloths for display cabinet cleaning	4.05
20/10/2021	BUNNINGS 483000	Materials for maintenance cabinet storage	41.63
20/10/2021	CNW PTY LTD	Electrical supplies for new earthing of server	225.73
25/10/2021	BUNNINGS 454000	Drill bit replacements hole saw sets	49.81
27/10/2021	REXEL ELECTRICAL SUP	Blanking plates	15.84
27/10/2021	CARD FEE	CARD FEE	5.00
27/10/2021	CARD FEE	CARD FEE	5.00
27/10/2021	CARD FEE	CARD FEE	5.00
8/10/2021	BUNNINGS 309000	Materials for Bunting and BBQS	144.55
11/10/2021	BUNNINGS 302000	Multi-weeder - Bunnings	69.96
18/10/2021	WINVIN PTY LTD	Mobile Phone protector	20.00
27/10/2021	CARD FEE	CARD FEE	5.00
30/09/2021	CHOCABLOCK CHOCOLATES	Promotional items for library events	357.50
30/09/2021	CHOCABLOCK CHOCOLATES	Shipping	19.95
1/10/2021	LITTLE WAY	Light refreshments for offsite WSLG mtg	12.00
11/10/2021	WANEWSDTI	Local stock newspapers - Nedlands Library	325.20
11/10/2021	CPP STATE LIBRARY	Parking for PLWA mtg 8 Oct	12.12
11/10/2021	SQ *GROUND+CO	Light refreshments for offsite PLWA meeting	4.50
11/10/2021	FaceBook	Disputed transaction with the Bankd for refund	1,287.50
13/10/2021	KMART 1139	Local stock Kmart refund	- 32.00
27/10/2021	CARD FEE	CARD FEE	5.00
27/10/2021	CARD FEE	CARD FEE	5.00
27/10/2021	CARD FEE	CARD FEE	5.00
27/10/2021	CARD FEE	CARD FEE	5.00
30/09/2021	SASSPORT	Ranger uniform Shirts	801.00
6/10/2021	PAYPAL	Ranger boots/PPE	198.81
27/10/2021	CARD FEE	CARD FEE	5.00
27/10/2021	CARD FEE	CARD FEE	5.00
27/10/2021	CARD FEE	CARD FEE	5.00
14/10/2021	ATF SERVICES PTY LTD	Camera relocation	275.00
18/10/2021	W/S LANDSCAPE SUPPLIES	Topsoil	85.00
27/10/2021	CARD FEE	CARD FEE	5.00
27/10/2021	Coles Express	Iphone charger for new supervisor	29.00
4/10/2021	COLES 0270	Sunday Screenings catering	4.00
19/10/2021	JB HI-FI	Refund of junior DVD	- 8.00
27/10/2021	CARD FEE	CARD FEE	5.00

City of Nedlands

Purchasing & Credit Card Payments - Oct 2021 (Statement period 28 Sep 2021 to 27 Oct 2021)

Date	Supplier	Description	AUD
4/10/2021	COLES 0299	Broadway Open House - Catering - 4/10/21 KirstyK	17.40
11/10/2021	TAYLOR RD IGA	SHAC Workshop Catering - Kirsty K 11/10/21	14.05
11/10/2021	TAYLOR RD IGA	Office Supplies - Coffee Kirsty K 11/10/21	27.30
11/10/2021	TAYLOR RD IGA	SHAC Workshop Catering - Kirsty K 11/10/21	9.49
27/10/2021	CARD FEE	CARD FEE	5.00
27/10/2021	CARD FEE	CARD FEE	5.00
29/09/2021	GOLF ORACLE PTY LTD	Volunteers' lunches	26.00
8/10/2021	SAIGON EXPRESS WEMBL	Volunteer's Lunch	13.10
8/10/2021	BHUTAN FUSION	Clients' on account lunches	26.00
12/10/2021	Lakeview Cafe	Clients on account and volunteers lunches	77.40
12/10/2021	Lakeview Cafe	Credit Charge Fees	0.77
27/10/2021	CARD FEE	CARD FEE	5.00
1/10/2021	BUNNINGS 453000	consumables - bunnings	83.15
30/09/2021	CLAREMONT ART FRAMER	picture hanging equipment	160.00
1/10/2021	WOK AND ROLL	catering - consumables	175.00
1/10/2021	WOOLWORTHS/COTTESLOE GROV	catering - consumables	38.17
1/10/2021	WOOLWORTHS/COTTESLOE GROV	catering - consumables	94.16
1/10/2021	BWS/80 STIRLING HIGHWAY	catering - consumables	122.00
8/10/2021	FACEBK FHPTG67662	advertising on social media	33.00
8/10/2021	FACEBK FHPTG67662	International/Foreign Transaction Fee	0.99
8/10/2021	FACEBK 88C766X562	advertising on social media	2.82
8/10/2021	FACEBK 88C766X562	Foreign Transaction Fee	0.37
11/10/2021	FACEBK P5MJH7K662	advertising on social media	33.00
11/10/2021	FACEBK P5MJH7K662	Foreign Transaction Fee	0.99
14/10/2021	FACEBK 5BP9L7K662	promo on Instagram for S&T exhibition	33.00
14/10/2021	FACEBK 5BP9L7K662	Foreign Transaction Fee	0.99
18/10/2021	FACEBK 6WX996K562	Promotion & Advertising	44.00
18/10/2021	FACEBK 6WX996K562	Foreign Transaction Fee	1.32
27/10/2021	CARD FEE	CARD FEE	5.00
5/10/2021	BLITZFIELD ENTERPRIS	PA activity with clients	4.59
13/10/2021	BLITZFIELD ENTERPRIS	PA activity with clients	12.43
13/10/2021	BLITZFIELD ENTERPRIS	PA activity with clients	4.61
18/10/2021	BLITZFIELD ENTERPRIS	PA activity with clients	15.99
25/10/2021	BLITZFIELD ENTERPRIS	PA Activities with clients	19.03
25/10/2021	BLITZFIELD ENTERPRIS	PA Activities with clients	6.84
27/10/2021	CARD FEE	CARD FEE	5.00
27/10/2021	COLES GROUP LIMITED -	30 x \$50 Coles Group & Myer Gift Cards	1,500.00
27/10/2021	COLES GROUP LIMITED -	Delivery	14.85
27/10/2021	CARD FEE	CARD FEE	5.00
30/09/2021	JB HI FI CLAREMONT	Phone case and adapter cord	69.95
4/10/2021	BUNNINGS 454000	Hardiflex and snips	80.08
4/10/2021	BUNNINGS 309000	Floor cover sheets and power saw	267.57
8/10/2021	COOGLE AUSTRALIA PTY L	Air conditioner	1,296.15
18/10/2021	BP ROSEGARDEN 6161	Fly spray	7.00
18/10/2021	TAYLOR RD IGA	Fly Spray	20.60
22/10/2021	OFFICEWORKS 0602	Desk rubbish bins	113.40
25/10/2021	BUNNINGS 309000	BBq and gas bottle	516.90
27/10/2021	CARD FEE	CARD FEE	5.00
29/09/2021	MARTINEAUS PATISSERI	Catering	148.50
30/09/2021	WOK AND ROLL	Catering	34.00
5/10/2021	SECURE PARKING - 164-1	Parking	12.30
7/10/2021	SECURE PARKING - 164-1	Parking	12.30
8/10/2021	SECURE PARKING - 164-1	Parking	12.30
12/10/2021	OFFICEWORKS 0609	Stationery Receipt	74.01
14/10/2021	OFFICEWORKS 0609	Stationery	557.05
15/10/2021	KMART 1004	Frames for Mayor's Office	70.00
18/10/2021	Dominos Estore Nedlands	Staff Catering	73.10
18/10/2021	KMART 1052	Frames	69.00
18/10/2021	DAN MURPHY'S/260 WALTER R	Catering (Drinks) for Swearing In Ceremony	146.80
18/10/2021	RWS/80 STIRLING HIGHWAY	Catering (Drinks) Swearing In Ceremony	110.00

City of Nedlands

Purchasing & Credit Card Payments - Oct 2021 (Statement period 28 Sep 2021 to 27 Oct 2021)

Date	Supplier	Description	AUD
18/10/2021	BWS/80 STIRLING HIGHWAY	Ice - Swearing In Ceremony	10.00
18/10/2021	SP * CHATSWORTH FLOWER	flowers for Swearing In Ceremony	198.00
19/10/2021	KUSHING INDUSTRIES P	Catering - Swearing In Ceremony	10.60
19/10/2021	SQ *CHATSWORTH FLOWERS	Swearing In Ceremony - Flowers	32.00
19/10/2021	BP ROSEGARDEN 6161	4x Bottles of Water	20.00
21/10/2021	The Little Abbey	Catering for EMT	27.00
25/10/2021	DAN MURPHYS ONLINE	Council fridge Stock	234.72
26/10/2021	Dominos Estore Nedlands	Catering Council Member Induction	96.75
27/10/2021	CARD FEE	CARD FEE	5.00
8/10/2021	Adobe Systems Pty Ltd	subscription for Photoshop	171.47
27/10/2021	CARD FEE	CARD FEE	5.00
27/10/2021	CARD FEE	CARD FEE	5.00
18/10/2021	MARTINEAUS PATISSERI	BCC Networking refreshments	214.00
19/10/2021	HELENA VALLEY IGA	Event Refreshments	22.21
19/10/2021	HELENA VALLEY IGA	Event Refreshments	18.90
27/10/2021	CARD FEE	CARD FEE	5.00
28/09/2021	Coles	Lexie Farewell	16.75
1/10/2021	Common Bakery	Morning Tea	49.50
6/10/2021	City of Perth Parking	Parking	9.05
6/10/2021	Nedlands Post	FOI notice	5.55
7/10/2021	MCabs Australia	Taxi - Hire Car	22.20
8/10/2021	Kongs Oriental Supermarket	Turtle food	60.00
14/10/2021	Foodies Market	Food for Hampden CRG Meeting	10.01
14/10/2021	Foodies Market	Food for Hampden CRG Meeting	16.94
19/10/2021	Secure Parking Pty Ltd	Parking	9.25
25/10/2021	Ampol Doubleview	Fuel	5.00
6/10/2021	Bunnings Warehouse	Batteries D	16.70
7/10/2021	BOC	Dry Ice 7kg	11.80
15/10/2021	City of Perth	Elder Street Car Park	17.16
15/10/2021	Secure Parking	Parking	13.33
19/10/2021	CPP	Terrace Road Parking	15.14
22/10/2021	Bunnings Warehouse	Cooler Soft Esky	56.00
28/09/2021	Lawleys Bakery	refreshments offsite meeting	32.70
14/10/2021	book club members	bookclub buy back books	42.00
22/10/2021	Cambridge Corner Store	offsite meeting	14.50
25/10/2021	Wilson Parking	parking for meeting	31.40
27/10/2021	Captain Stirling Pharmacy	first aid supplies - heat pack	16.95
27/10/2021	Woolworths	Groceries	2.42
27/10/2021	Woolworths	Groceries	1.98
27/10/2021	Forum Newsagency	gift bags	10.00
29/09/2021	Big W	DRC Catering	20.00
29/09/2021	Big W	DRC Stuff	22.00
25/10/2021	Bunnings	Purchase wood for client's activity	42.00
4/10/2021	OFFICEWORKS 0602	Stationery	49.87
6/10/2021	COLES 0302	Sunscreen for outdoor activities	10.50
7/10/2021	BAKERS DELIGHT	Catering for client activity	22.70
12/10/2021	OFFICEWORKS 0622	Consumables for client activities	6.48
12/10/2021	OFFICEWORKS 0622	Minor equipment for client activities	95.64
13/10/2021	WOOLWORTHS/FLOREAT PARK S	Consumables for client activities	30.15
13/10/2021	OFFICEWORKS 0602	Minor equipment for client activities	550.78
21/10/2021	WOOLWORTHS/INNALOO S/C 38	Consumables for staff office - The Hive	43.60
21/10/2021	KMART 1139	Office supplies for The Hive	79.50
22/10/2021	IKEA PERTH	Kitchen items for The Hive - client activities	110.50
22/10/2021	DOMAYNE FURNITURE OS	Deposit for furniture at NCC - for clients	350.00
25/10/2021	HOUSE FLOREAT	Kitchen equipment for clients at The Hive	49.98
27/10/2021	BUNNINGS 483000	Minor equipment for The Hive	71.30
27/10/2021	CARD FEE	CARD FEE	5.00
8/10/2021	Nationwide Appliance R	Service Dishwasher	242.00
11/10/2021	MULTI FIX BOLTS SCRE	Brackets	116.01
15/10/2021	ADVANCED WINDOW SHUT	Roller Shutter Repair	170.00

City of Nedlands

Purchasing & Credit Card Payments - Oct 2021 (Statement period 28 Sep 2021 to 27 Oct 2021)

Date	Supplier	Description	AUD
18/10/2021	BUNNINGS 483000	Brooms and dustpans	34.28
25/10/2021	BUNNINGS 309000	Saw blades and hardware	127.71
27/10/2021	CARD FEE	CARD FEE	5.00
27/10/2021	CARD FEE	CARD FEE	5.00
30/09/2021	COLES ONLINE	monthly menu & kitchen supplies	71.39
30/09/2021	COLES ONLINE	monthly menu & kitchen supplies	343.06
30/09/2021	JACK'S WHOLEFOODS &	afternoon, morning tea	67.84
4/10/2021	IKEA PERTH	program resources	39.00
4/10/2021	TAYLOR RD IGA	afternoon/morning tea & lunch	15.37
6/10/2021	FULLIFE HERDSMAN 7 DA	Food safety program essentials	6.99
6/10/2021	COLES 0299	lunch. Afternoon tea	18.48
6/10/2021	COLES 0299	lunch. Afternoon tea	134.37
7/10/2021	JACK'S WHOLEFOODS &	afternoon, morning tea and lunch	0.22
7/10/2021	JACK'S WHOLEFOODS &	afternoon, morning tea and lunch	135.94
11/10/2021	KMART 1139	grandparent's day gift	56.00
13/10/2021	COLES 0299	weekly lunches	13.97
13/10/2021	COLES 0299	weekly lunches	18.23
14/10/2021	JACK'S WHOLEFOODS &	afternoon& morning tea and weekly lunches	104.94
18/10/2021	KMART 1139	grand parents day gifts	34.50
18/10/2021	BIG W/KARRINYUP ROAD	program - art smocks	48.00
20/10/2021	COLES 0298	weekly meals	64.49
20/10/2021	COLES 0298	weekly meals	0.11
22/10/2021	FARMER JACKS WOODLAN	afternoon and morning tea	23.19
22/10/2021	BROADWAY PIZZA	staff - professional development	46.80
25/10/2021	COLES ONLINE	monthly lunches/afternoon/morning tea	38.50
25/10/2021	COLES ONLINE	monthly lunches/afternoon/morning tea	301.05
27/10/2021	COLES 0299	grandparents day	30.36
27/10/2021	COLES 0299	grandparents day	50.93
27/10/2021	CARD FEE	CARD FEE	5.00
27/10/2021	GOLDEN CHOICE SUBIAC	grandparents day afternoon tea	56.03
27/10/2021	GOLDEN BAKERY ORDER	grand parents day	131.00
1/10/2021	ATLASSIAN	Software- Confluence license	15.36
1/10/2021	ATLASSIAN	Bank Charges	0.48
4/10/2021	MSFT * E0200FQKDP	Software- Azure SQL -Storage	1,398.65
4/10/2021	MSFT * <E0700G4ZIQ>	Software - MSFT- Project	45.32
4/10/2021	MSFT * <E0700G4W8D>	E0700G4W8D	52.91
11/10/2021	WWW.RECKON.COM	Software- Tresillian	87.00
18/10/2021	MSFT * <E0700GC7PF>	E0700GC7PF	23.54
19/10/2021	MSFT * <E0700GCEVU>	E0700GCEVU	12.10
25/10/2021	MSFT * <E0200G2XRI>	Software- Azure -Storage	1,415.96
26/10/2021	AUSTIN COMP AUS PL	Hardware- Switch and Monitor	608.00
27/10/2021	CARD FEE	CARD FEE	5.00
6/10/2021	COLES 0270	Beverages - Volunteer Event	11.10
6/10/2021	COLES 0270	Beverages - Volunteer Event	7.50
6/10/2021	LIQUORLAND 3223	Beverages - Volunteer Event	78.00
6/10/2021	OFFICEWORKS 0602	Name tag holders for event	29.55
12/10/2021	BP ROSEGARDEN 6161	Ice - Volunteer Event	9.00
14/10/2021	COLES 0299	Morning tea Going Places Tour 15102021	9.00
15/10/2021	Cafe Mojo Mundaring	Morning tea Going Places Tour 15102021	201.62
18/10/2021	SHIRE OF NORTHAM	Museum entry	115.00
18/10/2021	SAFFRON (WA) PTY LTD	Lunch receipt	450.00
18/10/2021	SHIRE OF NORTHAM	Historical Building Tour	104.00
27/10/2021	CARD FEE	CARD FEE	5.00
15/10/2021	CPP CONCERT HALL	Parking Employee Relations Seminar	8.08
25/10/2021	TECH REVO GROUP PTY	phone screen repair	174.95
27/10/2021	CARD FEE	CARD FEE	5.00
4/10/2021	HARVEY NORMAN AV/IT	Breville Sandwich Press (Nedlands Library)	99.00
15/10/2021	COLES 0299	Milk (Nedlands Library)	7.00
15/10/2021	COLES 0299	Cleaning consumables (Mt Claremont Library)	31.95
15/10/2021	COLES 0299	Juice, water, coffee, milk (Mt Claremont Library)	77.20

City of Nedlands

Purchasing & Credit Card Payments - Oct 2021 (Statement period 28 Sep 2021 to 27 Oct 2021)

Date	Supplier	Description	AUD
18/10/2021	WOOLWORTHS/FLOREAT PARK S	Milk (Nedlands Library)	3.50
18/10/2021	WOOLWORTHS/FLOREAT PARK S	Hand Sanitiser (Nedlands Library)	14.40
19/10/2021	THE HERDSMAN	Biscuits (Nedlands Library)	76.96
19/10/2021	THE HERDSMAN	Fruit (Nedlands Library)	25.38
19/10/2021	THE FLOWER MARKET	Flowers (Mt Claremont Library)	57.85
20/10/2021	DUNN & WALTON	Slices (Mt Claremont Literary Feasting)	39.00
20/10/2021	WOOLWORTHS/FLOREAT PARK S	Gluten free biscuits (Nedlands Library)	27.60
20/10/2021	WOOLWORTHS/FLOREAT PARK S	Sushi (Mt Claremont Literary Feasting)	16.50
21/10/2021	THE HERDSMAN	Fruit (Nedlands Library)	19.39
21/10/2021	TAYLOR RD IGA	Sushi (Mt Claremont Literary Feasting)	8.95
27/10/2021	CARD FEE	CARD FEE	5.00
30/09/2021	BLITZFIELD ENTERPRIS	30.9.2021 Tucker Fresh Client food order	25.35
30/09/2021	COLES 0299	30.9.2021 Coles Client food order	22.22
30/09/2021	COLES 0299	30.9.2021 Coles Client food order	5.82
5/10/2021	BEACHPOINT CAFE	4.10.21 Client and Volunteer Lunch costs	19.00
6/10/2021	COLES ONLINE	4.10.2021 Coles client food order	234.30
6/10/2021	COLES ONLINE	4.10.2021 Coles client food order	94.24
7/10/2021	PORTOFINOS RESTAURANT	5.10.2021 Client and Volunteer meal costs	38.00
7/10/2021	MCDONALDS FOREST LAKES	6.10.2021 McDonalds Client and Volunteer meal cost	24.75
11/10/2021	PAUL J KENNY	8.10.2021 Café Client and Volunteer lunch costs	23.98
11/10/2021	PAUL J KENNY	8.10.2021 Café Client and Volunteer lunch costs	28.02
18/10/2021	CICERELLO 'S (FREMANTL	15.10.21 Cicerello's client and Volunteer costs	29.90
20/10/2021	PINK DUCK	19.10.2021 Pink Duck client ,Volunteer costs	15.95
20/10/2021	PINK DUCK	19.10.2021 Client and Volunteer meal costs	47.85
25/10/2021	Floreat Beach Kiosk	25.10.2021 Kiosk Floreat Beach Client and Voluntee	22.00
25/10/2021	Floreat Beach Kiosk	25.10.2021 Kiosk Floreat Beach Client and Voluntee	0.29
27/10/2021	CARD FEE	CARD FEE	5.00
27/10/2021	CARD FEE	CARD FEE	5.00
11/10/2021	MARTINEAUS PATISSERI	Refreshments of Appreciation Event	97.40
11/10/2021	KIRKWOOD DELICATESSE	Refreshments for Appreciation Event	49.00
25/10/2021	BUNNINGS 483000	Hi Vis vests for volunteers	44.80
27/10/2021	CARD FEE	CARD FEE	5.00
			<u>26,135.13</u>

13.10 Monthly Financial Report – September 2021

Council	23 November 2021
Applicant	City of Nedlands
Employee Disclosure under section 5.70 Local Government Act 1995	Nil
Director	Ed Herne – Director Corporate & Strategy
Attachments	<ol style="list-style-type: none"> 1. Financial Summary (Operating) by Business Units – 30 September 2021 2. Capital Works & Acquisitions – 30 September 2021 3. Statement of Net Current Assets – 30 September 2021 4. Statement of Financial Activity – 30 September 2021 5. Borrowings – 30 September 2021 6. Statement of Financial Position – 30 September 2021 7. Operating Income & Expenditure by Reporting Activity – 30 September 2021 8. Operating Income by Reporting Nature & Type – 30 September 2021

Executive Summary

Administration is required to provide Council with a monthly financial report in accordance with *Regulation 34(1) of the Local Government (Financial Management) Regulations 1996*. The monthly financial variance from the budget of each business unit is reviewed with the respective manager and the Executive to identify the need for any remedial action. Significant variances are highlighted to Council in the attached Monthly Financial Report.

Recommendation to Council

Council receives the Monthly Financial Report for 30 September 2021.

Voting Requirement

Simple Majority.

Discussion/Overview

The monthly financial management report meets the requirements of *Regulation 34(1) and 34(5) of the Local Government (Financial Management) Regulations 1996*.

This report gives an overview of the revenue and expenses of the City for the year to date 30 September 2021 together with a Statement of Net Current Assets as at 30 September 2020.

The operating revenue at the end of September 2021 was \$30.20m which represents \$176k unfavourable variance compared to the year-to-date budget.

The operating expense at the end of September 2021 was \$7.88m, which represents \$2.21m favourable variance compared to the year-to-date budget.

The attached Operating Statement compares “Actual” with “Budget” by Business Units. The budget figures include subsequent Council approval to budget changes. Variations from the budget of revenue and expenses by Directorates are highlighted in the following paragraphs.

Governance

Expenditure: Favourable variance of \$ 308,926

The Favourable expenditure variance is mainly due to:

- Governance and HR Professional fees, Special projects and other employee costs of \$223k not spent yet.
- Staff recruitment and Insurance cost of \$65k not spent yet.
- Communication salary of \$19k not spent due to delay in filling current vacancy.

Corporate and Strategy

Expenditure: Favourable variance of \$ 354,260
Revenue: Unfavourable variance of \$ (79,740)

The favourable expenditure variances are mainly due to:

- Professional fees and ICT expenses of 305k not spent yet
- Rates administration and collection charges of \$23k not spent yet.

Unfavourable revenue variances are mainly due to:

- Lower income for land property leases of \$16k due to timing of lease start date;

- Lower rates income of \$61k mainly from instalment interest and admin charges.

Community Development and Services

Expenditure:	Favourable variance of	\$ 111,090
Revenue:	Favourable variance of	\$ 98,894

The favourable expenditure variance is mainly due to:

- Community development operational activities, donations and other special projects of \$30k not expensed yet.
- Other expenses of \$37k not spent yet,
- PRCC salaries of 15k due to delay in filling current vacancy.

The favourable income variance is mainly due to:

- Increased Tresillian fees & charges of \$73k.

Planning and Development

Expenditure:	Favourable variance of	\$ 663,129
Revenue:	Unfavourable variance of	\$ (230,048)

The Favourable expenditure variance is mainly due to:

- Urban Planning professional fees and projects expenses of \$356k not spent yet.
- Planning salary of \$42k due to delay in filling current vacancy.
- Environmental operation activities of \$179k not spent yet.

The Unfavourable revenue variance is mainly due to:

- Lower fees & charges from planning and building services of \$229k.

Technical Services

Expenditure:	Favourable variance of	\$ 781,653
Revenue:	Favourable variance of	\$ 34,007

The favourable expenditure variance is mainly due to:

- Maintenance expense for park services and Waste expenses of \$770k not expensed yet.

Small favourable revenue variance is mainly due to:

- Increased waste fees & charges of \$16k.

- Increased Verge inspection fees amount of \$10k.

Borrowings

As at 30 September 2021, we have a balance of borrowings of \$961k.

Net Current Assets Statement

At 30 September 2021, net current assets were \$28.37m compared to \$24.27m as at 30 September 2020. Current assets increased by \$6.64m compared to 30 June 2020 offset by increased current liabilities of \$2.80m.

Outstanding rates debtors are \$11.44m as at 30 September 2021 compared to \$11.53m as at 30 September 2020. Breakdown as follows:

	30September 2021 (\$000)	30September 2020 (\$000)	Variance (\$000)
Rates	\$9,256	\$9,391	(\$135)
Rubbish & Pool	\$508	\$257	\$251
Pensioner Rebates	\$950	\$1,202	(\$252)
ESL	\$734	\$677	\$57
Total	\$11,448	\$11,532	\$79

Capital Works Programme

As at 30 September, expenditure on capital works was \$517k with additional capital commitments of \$2m which represents 31% of a total budget of \$8.24m.

Employee Data

Description	Number
Number of employees (total of full-time, part-time and casual employees) as of the last day of the previous month	171
Number of contract employees (temporary/agency) as of the last day of the previous month	10
*Occupied FTE (Full Time Equivalent) count as of the last day of the previous month	145.87
Number of unfilled employee positions at the end of each month	34

Contrast between end August 2021 and end September 2021: number of unfilled staff positions reduced from 42 to 34; occupied FTE increased from 139.50 to 145.8; total active employees (comprising both full time and part time employees) increased from 164 to 171 employees.

Conclusion

The statement of financial activity for the period ended 30 September 2021 indicates that operating expenses are under the year-to-date budget by 21.96% or \$2.21m, and revenue is under the budget by 0.58% or \$176k.

Key Relevant Previous Council Decisions:

Nil.

Consultation

N/A

Strategic Implications

The 2021/22 approved budget is in line with the City's strategic direction. Our operations and capital spend, and income is undertaken in line with and measured against the budget.

The 2021/22 approved budget ensures that there is an equitable distribution of benefits in the community.

The 2021/22 budget was prepared in line with the City's level of tolerance of risk and it is managed through budgetary review and control.

The approved budget was based on zero based budgeting concept which requires all income and expenses to be thoroughly reviewed against data and information available to perform the City's services at a sustainable level.

Budget/Financial Implications

As outlined in the Monthly Financial Report.



CITY OF NEDLANDS
FINANCIAL SUMMARY - OPERATING - BY BUSINESS UNIT
AS AT 30 SEPTEMBER 2021

Row Labels	Master Account (desc)	September Actual YTD	September Budget YTD	Variance	Committed Balance	Annual Budget YTD
Governance						
CEO's Office						
Governance						
Expense						
20420	Salaries - Governance	225,631	222,810	(2,821)	0	891,238
20421	Other Employee Costs - Governance	4,197	36,662	32,465	3,711	48,287
20423	Office - Governance	35,904	4,452	(31,452)	2,448	17,810
20425	Depreciation - Governance	29,675	29,676	1	0	118,700
20427	Finance - Governance	68,400	68,400	0	0	273,600
20430	Other Expense - Governance	532	3,501	2,970	2,599	14,000
20434	Professional Fees - Governance	44,583	142,084	97,501	62,897	565,000
20450	Special Projects - Governance / PC93	0	49,000	49,000	0	49,000
Expense Total		408,920	556,585	147,665	71,655	1,977,635
Governance Total		408,920	556,585	147,665	71,655	1,977,635
Communications						
Expense						
28320	Salaries - Communications	56,083	75,291	19,208	0	301,165
28321	Other Employee Costs - Communications	1,452	3,626	2,174	1,452	4,057
28322	Staff Recruitment - Communications	0	750	750	0	1,500
28323	Office - Communications	14,317	24,262	9,945	2,910	95,600
28327	Finance - Communications	41,625	41,625	0	0	166,500
28330	Other Expense - Communications	0	1,074	1,074	0	4,300
28335	ICT Expenses - Communications	0	11,043	11,043	0	44,170
28350	Special Projects - Communications / PC 90	0	0	0	10,550	0
Expense Total		113,477	157,671	44,194	14,912	617,292
Communications Total		113,477	157,671	44,194	14,912	617,292
Human Resources						
Expense						
20520	Salaries - HR	124,369	128,866	4,497	18,003	515,463
20521	Other Employee Costs - HR	38,116	83,000	44,884	21,965	304,400
20522	Staff Recruitment - HR	17,508	37,875	20,367	25,540	61,500
20523	Office - HR	0	1,092	1,092	0	1,800
20527	Finance - HR	(256,185)	(256,201)	(16)	0	(1,024,800)
20528	Insurance - HR	66,444	111,600	45,156	32,076	111,600
20534	Professional Fees - HR	0	5,000	5,000	0	20,000
20550	Special Projects - HR / PC92	0	10,000	10,000	0	10,000
Expense Total		(9,749)	121,232	130,981	97,584	(37)
Human Resources Total		(9,749)	121,232	130,981	97,584	(37)
Members Of Council						
Expense						
20323	Office - MOC	1,823	5,001	3,178	2,913	20,000
20325	Depreciation - MOC	150	150	0	0	600
20329	Members of Council - MOC	140,393	119,470	(20,923)	3,956	552,876
20330	Other Expense - MOC	0	501	501	0	2,000
20334	Professional Fees - MOC	0	3,334	3,334	0	10,000
20327	Finance - MOC	14,277	14,274	(3)	0	57,100
Expense Total		156,643	142,730	(13,913)	6,869	642,576
Members Of Council Total		156,643	142,730	(13,913)	6,869	642,576
CEO's Office Total		669,292	978,218	308,926	191,019	3,237,466
Governance Total		669,292	978,218	308,926	191,019	3,237,466
Corporate & Strategy						
Corporate Strategy & Systems						
Corporate Services						
Expense						
21220	Salaries - Corporate Services	154,012	128,831	(25,181)	0	515,320
21221	Other Employee Costs - Corporate Services	3,750	9,349	5,599	3,750	9,349
21224	Motor Vehicles - Corporate Services	4,878	0	(4,878)	0	0
21227	Finance - Corporate Services	(103,506)	(103,501)	5	0	(414,000)
21230	Other Expense - Corporate Services	1,092	4,251	3,159	11,933	17,000
21234	Professional Fees - Corporate Services	5,850	22,500	16,650	24,150	90,000
21235	ICT Expenses - Corporate Services	0	37,500	37,500	0	150,000
21250	Special Projects - Corporate Services / PC68	400	0	(400)	3,300	0
Expense Total		66,476	98,930	32,454	43,133	367,669
Corporate Services Total		66,476	98,930	32,454	43,133	367,669
Customer Services						
Expense						
21320	Salaries - Customer Service	87,363	88,335	972	0	353,335

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21321	Other Employee Costs - Customer Service	1,952	3,368	1,416	1,952	4,868
21323	Office - Customer Service	920	1,587	667	749	6,350
21327	Finance - Customer Service	(91,110)	(91,125)	(15)	0	(364,500)
21330	Other Expense - Customer Service	0	50	50	0	200
Expense Total		(875)	2,215	3,090	2,700	253
Income						
51301	Fees & Charges - Customer Services	(400)	(100)	300	0	(300)
Income Total		(400)	(100)	300	0	(300)
Customer Services Total		(1,275)	2,115	3,390	2,700	(47)
ICT						
Expense						
21720	Salaries - ICT	165,969	177,705	11,736	0	710,804
21721	Other Employee Costs - ICT	1,352	6,247	4,895	1,352	9,247
21723	Office - ICT	(893)	8,001	8,894	26,720	32,000
21724	Motor Vehicles - ICT	0	2,475	2,475	0	9,900
21725	Depreciation - ICT	21,325	21,324	(1)	0	85,300
21727	Finance - ICT	(1,000,935)	(1,000,951)	(16)	0	(4,003,800)
21728	Insurance - ICT	11,178	5,600	(5,578)	0	5,600
21730	Other Expense - ICT	12,865	2,499	(10,366)	5,131	10,000
21734	Professional Fees - ICT	16,860	165,000	148,140	110,290	660,000
21735	ICT Expenses - ICT	210,681	275,568	64,887	82,590	1,259,000
21750	Special Projects - ICT	319,242	327,252	8,010	363,400	1,309,000
Expense Total		(242,355)	(9,280)	233,075	589,482	87,051
ICT Total		(242,355)	(9,280)	233,075	589,482	87,051
Land and Property						
Expense						
21110	Salaries- Land & Property	20,520	45,606	25,086	0	182,440
21111	Other employee Costs-Land and Property	0	1,193	1,193	0	1,193
21112	Others Expenses - Land and Property	2,717	4,551	1,834	0	18,400
21117	Special Projects - Land and Property	1,159	0	(1,159)	5,000	60,000
Expense Total		24,396	51,350	26,954	5,000	262,033
Income						
51251	Fees & Charges - Rental Income Land & Property	(60,567)	(77,370)	(16,803)	0	(309,500)
Income Total		(60,567)	(77,370)	(16,803)	0	(309,500)
Land and Property Total		(36,171)	(26,020)	10,151	5,000	(47,467)
Corporate Strategy & Systems Total		(213,325)	65,745	279,070	640,315	407,206
Finance						
Rates						
Expense						
21920	Salaries - Rates	37,106	42,828	5,722	0	171,311
21921	Other Employee Costs - Rates	599	1,962	1,363	599	1,962
21923	Office - Rates	7,154	3,564	(3,590)	936	14,250
21927	Finance - Rates	21,740	44,898	23,158	1,569	179,600
21930	Other Expense - Rates	4,057	3,249	(808)	2,963	13,000
21934	Professional Fees - Rates	6,647	11,250	4,603	17,957	45,000
Expense Total		77,303	107,751	30,448	24,025	425,123
Income						
51908	Rates - Rates	(25,170,309)	(25,231,422)	(61,113)	0	(25,393,172)
Income Total		(25,170,309)	(25,231,422)	(61,113)	0	(25,393,172)
Rates Total		(25,093,006)	(25,123,671)	(30,665)	24,025	(24,968,049)
General Finance						
Expense						
21420	Salaries - Finance	221,644	231,009	9,365	12,624	924,040
21421	Other Employee Costs - Finance	3,342	9,288	5,946	3,342	13,714
21423	Office - Finance	1,368	291	(1,077)	0	1,164
21427	Finance - Finance	(206,009)	(201,052)	4,957	1,247	(804,200)
21434	Professional Fees - Finance	1,636	14,751	13,115	35,984	59,000
21450	Special Projects - Finance	1,027	0	(1,027)	0	0
Expense Total		23,009	54,287	31,278	53,197	193,718
Income						
51401	Fees & Charges - Finance	(25,123)	(15,999)	9,124	0	(64,000)
51410	Sundry Income - Finance	0	0	0	0	(22,983)
Income Total		(25,123)	(15,999)	9,124	0	(86,983)
General Finance Total		(2,114)	38,288	40,402	53,197	106,735
General Purpose						
Expense						
21627	Finance - General Purpose	0	0	0	0	25,000
21631	Interest - General Purpose	33,413	33,413	0	0	113,432
Expense Total		33,413	33,413	0	0	138,432
Income						
51604	Grants Operating - General Purpose	(102,665)	(93,750)	8,915	0	(375,000)
51607	Interest - General Purpose	(9,087)	(29,250)	(20,163)	0	(117,000)
Income Total		(111,752)	(123,000)	(11,248)	0	(492,000)

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General Purpose Total		(78,339)	(89,587)	(11,248)	0	(353,568)
Shared Services						
Expense						
21523	Office - Shared Services	15,611	27,399	11,788	21,133	118,000
21525	Depreciation - Shared Services	12,738	0	(12,738)	0	0
21527	Finance - Shared Services	(87,000)	(87,000)	0	0	(348,000)
21534	Professional Fees - Shared Services	37,261	57,501	20,240	77,964	230,000
21540	Major Incident Expenses - Shared Services	22,329	0	(22,329)	16,047	0
Expense Total		939	(2,100)	(3,039)	115,143	0
Shared Services Total		939	(2,100)	(3,039)	115,143	0
Finance Total		(25,172,520)	(25,177,070)	(4,550)	192,365	(25,214,882)
Corporate & Strategy Total		(25,385,845)	(25,111,325)	274,520	832,680	(24,807,676)
Community Development						
Community Development						
Community Development						
Expense						
28120	Salaries - Community Development	124,458	122,470	(1,988)	14,293	489,873
28121	Other Employee Costs - Community Development	2,343	6,387	4,044	2,343	8,861
28123	Office - Community Development	120	252	132	0	1,000
28124	Motor Vehicles - Community Development	2,070	2,250	180	0	9,000
28125	Depreciation - Community Development	275	276	1	0	1,100
28127	Finance - Community Development	67,425	67,425	0	0	269,700
28130	Other Expense - Community Development	4,639	1,875	(2,764)	0	7,500
28134	Professional Fees - Community Development	0	126	126	0	500
28135	ICT Expenses - Community Development	0	2,350	2,350	0	2,350
28137	Donations - Community Development	2,500	15,224	12,724	0	293,710
28150	Special Projects - Community Development	3,775	20,000	16,225	5,290	30,000
28151	OPRL Activities - Community Development / PC82-87	16,408	17,473	1,065	63,624	145,500
Expense Total		224,014	256,108	32,094	85,550	1,259,094
Income						
58101	Fees & Charges - Community Development	(3,880)	(1,626)	2,254	0	(10,500)
58104	Grants Operating - Community Development	0	(5,250)	(5,250)	0	(21,000)
58106	Contributions & Reimbursements - Community Development	0	(1,251)	(1,251)	0	(5,000)
Income Total		(3,880)	(8,127)	(4,247)	0	(36,500)
Community Development Total		220,134	247,981	27,847	85,550	1,222,594
Community Facilities						
Expense						
28220	Salaries - Community Facilities	6,288	0	(6,288)	0	0
Expense Total		6,288	0	(6,288)	0	0
Income						
58201	Fees & Charges - Community Facilities	0	(249)	(249)	0	(1,000)
58209	Council Property - Community Facilities	(34,281)	(42,633)	(8,352)	0	(170,520)
Income Total		(34,281)	(42,882)	(8,601)	0	(171,520)
Community Facilities Total		(27,993)	(42,882)	(14,889)	0	(171,520)
Volunteer Services VRC						
Expense						
29321	Other Employee Cost - Volunteer Services VRC	461	0	(461)	461	0
Expense Total		461	0	(461)	461	0
Volunteer Services VRC Total		461	0	(461)	461	0
Volunteer Services NVS						
Expense						
29220	Salaries - Volunteer Services NVS	12,530	11,871	(659)	0	47,488
29221	Other Employee Costs - Volunteer Services NVS	154	539	385	154	539
29223	Office - Volunteer Services NVS	0	250	250	0	500
29227	Finance - Volunteer Services NVS	26,100	26,100	0	0	104,400
29230	Other Expense - Volunteer Services NVS	80	501	421	643	2,000
29250	Special Projects - Volunteer Services NVS	342	150	(192)	2,081	3,000
Expense Total		39,205	39,411	206	2,878	157,927
Volunteer Services NVS Total		39,205	39,411	206	2,878	157,927
Tresillian Community Centre						
Expense						
29120	Salaries - Tresillian CC	72,314	68,265	(4,049)	0	263,442
29121	Other Employee Costs - Tresillian CC	1,045	2,627	1,582	1,045	2,627
29123	Office - Tresillian CC	4,266	6,250	1,984	4,752	25,000
29125	Depreciation - Tresillian CC	3,775	3,774	(1)	0	15,100
29127	Finance - Tresillian CC	31,500	31,500	0	0	126,000
29130	Other Expense - Tresillian CC	1,166	2,166	1,000	1,971	7,500
29136	Courses - Tresillian CC	65,998	62,700	(3,298)	2,695	250,800
29150	Exhibition - Tresillian CC	8,085	2,250	(5,835)	0	9,000
Expense Total		188,149	179,532	(8,617)	10,463	699,469
Income						
59101	Fees & Charges - Tresillian CC	(260,940)	(187,125)	73,815	0	(388,500)
59109	Council Property - Tresillian CC	(5,791)	(9,000)	(3,209)	0	(36,000)

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51906	Contributions & Reimbursement - Tresillian CC	(1,057)	(500)	557	0	(500)
Income Total		(267,787)	(196,625)	71,162	0	(425,000)
Tresillian Community Centre Total		(79,639)	(17,093)	62,546	10,463	274,469
Community Development Total		152,169	227,417	75,248	99,352	1,483,470
Community Services Centres						
Nedlands Community Care						
Expense						
28620	Salaries - NCC	209,314	231,680	22,366	0	926,715
28621	Other Employee Costs - NCC	4,034	7,708	3,674	4,034	10,558
28623	Office - NCC	548	2,500	1,952	1,412	9,500
28624	Motor Vehicles - NCC	0	18,126	18,126	0	72,500
28625	Depreciation - NCC	650	651	1	0	2,600
28626	Utility - NCC	1,400	3,375	1,976	0	13,500
28627	Finance - NCC	84,624	84,625	1	0	338,500
28628	Insurance - NCC	459	600	141	0	600
28630	Other Expense - NCC	14,375	18,501	4,126	12,497	74,000
28635	ICT Expenses - NCC	0	6,000	6,000	0	6,000
28649	Loss Sale of Assets - NCC	0	1,233	1,233	0	4,932
28664	Hacc Unit Cost - NCC / PC66	26,572	0	(26,572)	0	0
Expense Total		341,975	374,999	33,024	17,943	1,459,405
Income						
58601	Fees & Charges - NCC/PC 66	(28,491)	(32,502)	(4,012)	0	(130,000)
58604	Grants Operating - NCC/PC 66	(260,270)	(260,124)	146	0	(1,040,500)
Income Total		(288,760)	(292,626)	(3,866)	0	(1,170,500)
Nedlands Community Care Total		53,215	82,373	29,158	17,943	288,905
Positive Ageing						
Expense						
27420	Salaries - Positive Ageing	48,664	41,026	(7,638)	0	164,100
27421	Other Employee Costs - Positive Ageing	761	1,858	1,097	761	1,858
27427	Finance - Positive Ageing	18,849	18,849	0	0	75,400
28450	Other Expense - Positive Ageing	9,642	22,500	12,858	4,040	81,000
Expense Total		77,916	84,233	6,317	4,801	322,358
Income						
58420	Fees & Charges - Positive Ageing	(20,790)	(16,751)	4,039	0	(67,000)
58423	Grants Operating - Positive Ageing	0	0	0	0	(3,000)
Income Total		(20,790)	(16,751)	4,039	0	(70,000)
Positive Ageing Total		57,126	67,482	10,356	4,801	252,358
Point Resolution Child Care						
Expense						
28820	Salaries - PRCC	131,398	146,964	15,566	0	587,866
28821	Other Employee Costs - PRCC	2,781	7,300	4,519	2,781	8,125
28823	Office - PRCC	170	2,100	1,931	423	8,700
28824	Motor Vehicles - PRCC	2,070	2,250	180	0	9,000
28826	Utility - PRCC	1,639	1,575	(64)	0	6,300
28827	Finance - PRCC	36,924	36,924	0	0	147,700
28830	Other Expense - PRCC	27,037	7,500	(19,537)	3,605	30,000
28835	ICT Expenses - PRCC	155	0	(155)	1,723	0
28833	Building - PRCC	0	0	0	0	10,000
Expense Total		202,174	204,613	2,439	8,533	807,691
Income						
58801	Fees & Charges - PRCC	(254,354)	(215,000)	39,354	0	(840,000)
Income Total		(254,354)	(215,000)	39,354	0	(840,000)
Point Resolution Child Care Total		(52,180)	(10,387)	41,793	8,533	(32,309)
Mt Claremont Library						
Expense						
28523	Office - Mt Claremont Library	1,948	2,724	776	2,268	10,900
28527	Finance - Mt Claremont Library	61,926	61,926	0	0	247,700
28530	Other Expense - Mt Claremont Library	3,727	9,502	5,775	13,045	37,500
28535	ICT Expenses - Mt Claremont Library	0	250	250	0	12,200
Expense Total		67,601	74,402	6,801	15,313	308,300
Income						
58501	Fees & Charges - Mt Claremont Library	(125)	(174)	(49)	0	(700)
58510	Sundry Income - Mt Claremont Library	(60)	(126)	(66)	0	(500)
58511	Fines & Penalties - Mt Claremont Library	(49)	(126)	(78)	0	(500)
Income Total		(234)	(426)	(192)	0	(1,700)
Mt Claremont Library Total		67,367	73,976	6,609	15,313	306,600
Nedlands Library						
Expense						
28720	Salaries - Library Services	270,301	278,884	8,583	0	1,115,524
28721	Other Employee Costs - Library Services	4,280	14,241	9,961	4,280	25,041
28723	Office - Nedlands Library	4,748	10,878	6,130	6,046	43,500
28724	Motor Vehicles - Nedlands Library	4,554	4,626	72	0	18,500
28725	Depreciation - Nedlands Library	2,625	2,625	0	0	10,500

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28727	Finance - Nedlands Library	258,051	258,049	(2)	0	1,032,200
28728	Insurance - Nedlands Library	688	900	212	0	900
28730	Other Expense - Nedlands Library	8,500	25,854	17,354	26,146	103,400
28731	Grants Expenditure - Nedlands Library	0	1,100	1,100	0	1,100
28734	Professional Fees - Nedlands Library	0	0	0	0	1,000
28735	ICT Expenses - Nedlands Library	3,011	4,400	1,389	0	32,600
28750	Special Projects - Nedlands Library	0	775	775	0	3,100
Expense Total		556,757	602,332	45,575	36,472	2,387,365
Income						
58701	Fees & Charges - Nedland Library	(1,645)	(1,299)	346	0	(5,200)
58704	Grants Operating - Nedlands Library	(1,100)	(1,100)	0	0	(1,100)
58710	Sundry Income - Nedlands Library	(1,697)	(1,251)	446	0	(5,000)
58711	Fines & Penalties - Nedlands Library	(1,227)	(774)	453	0	(3,100)
Income Total		(5,669)	(4,424)	1,245	0	(14,400)
Nedlands Library Total		551,089	597,908	46,819	36,472	2,372,965
Community Services Centres Total		676,616	811,352	134,736	83,061	3,188,519
Community Development Total		828,785	1,038,769	209,984	182,412	4,671,989
Planning & Development Services						
Planning Services						
Urban Planning						
Expense						
24820	Salaries - Town Planning Admin	421,221	464,027	42,806	3,061	1,856,103
24821	Other Employee Costs - Town Planning Admin	7,361	21,749	14,388	7,361	32,998
24823	Office - Town Planning Admin	1,414	14,478	13,064	1,014	57,900
24824	Motor Vehicles - Town Planning Admin	8,811	9,000	189	0	36,000
24827	Finance - Town Planning Admin	196,599	196,600	1	0	786,400
24830	Other Expense - Town Planning Admin	176	1,500	1,324	0	6,000
24834	Professional Fees - Town Planning Admin	58,475	165,084	106,609	106,123	660,324
24858	Projects - PC61	69,488	319,752	250,264	296,614	779,000
Expense Total		763,545	1,192,190	428,645	414,173	4,214,725
Income						
54801	Fees & Charges - Town Planning Admin	(174,672)	(218,749)	(44,077)	0	(875,000)
54811	Fines & Penalties - Town Planning	0	(375)	(375)	0	(1,500)
Income Total		(174,672)	(219,124)	(44,452)	0	(876,500)
Urban Planning Total		588,873	973,066	384,193	414,173	3,338,225
Planning Services Total		588,873	973,066	384,193	414,173	3,338,225
Health & Compliance						
Sustainability						
Expense						
24620	Salaries - Sustainability	7,471	8,406	935	0	33,624
24621	Other Employee Costs - Sustainability	644	387	(257)	161	387
24624	Motor Vehicles - Sustainability	4,789	4,875	86	0	19,500
24627	Finance - Sustainability	1,449	1,449	0	0	5,800
24638	Operational Activities - Sustainability / PC79	5,590	10,757	5,167	931	24,000
Expense Total		19,943	25,874	5,931	1,092	83,311
Sustainability Total		19,943	25,874	5,931	1,092	83,311
Environmental Health						
Expense						
24720	Salaries - Environmental Health	144,757	166,260	21,503	0	665,036
24721	Other Employee Costs - Environmental Health	2,864	10,926	8,062	2,343	19,928
24723	Office - Environmental Health	200	1,500	1,300	0	6,000
24724	Motor Vehicles - Environmental Health	70	0	(70)	0	0
24725	Depreciation - Environmental Health	1,000	999	(1)	0	4,000
24727	Finance - Environmental Health	56,526	56,526	0	0	226,100
24730	Other Expense - Environmental Health	0	4,452	4,452	3,015	17,800
24751	OPRL Activities - Environmental Health PC76,77,78	5,819	7,377	1,558	161	30,000
Expense Total		211,236	248,040	36,804	5,520	968,864
Income						
54701	Fees & Charges - Environmental Health	(31,169)	(15,126)	16,043	0	(60,500)
54710	Sundry Income - Environmental Health	0	(501)	(501)	0	(2,000)
54711	Fines & Penalties - Environmental Health	(500)	(5,751)	(5,251)	0	(23,000)
Income Total		(31,669)	(21,378)	10,291	0	(85,500)
Environmental Health Total		179,567	226,662	47,095	5,520	883,364
Environmental Conservation						
Expense						
24220	Salaries - Environmental Conservation	2,633	0	(2,633)	0	0
24221	Other Employee Costs - Environmental Conservation	930	1,291	361	930	2,291
24223	Office - Environmental Conservation	278	500	222	345	900
24227	Finance - Environmental Conservation	28,200	28,200	0	0	112,800
24230	Other Expense - Environmental Conservation	0	0	0	0	1,350
24237	Donations - Environmental Conservation	0	0	0	0	1,800
24251	OPRL Activities - Environ Conservation / PC80	128,979	308,839	179,860	225,753	848,400
Expense Total		161,019	338,830	177,811	227,028	967,541

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Income						
54204	Grants Operating - Environmental Conservation	0	0	0	0	(20,000)
54210	Sundry Income - Environmental Conservation	0	(7,203)	(7,203)	0	(17,160)
Income Total		0	(7,203)	(7,203)	0	(37,160)
Environmental Conservation Total		161,019	331,627	170,608	227,028	930,381
Ranger Services						
Expense						
21120	Salaries - Ranger Services	147,032	140,070	(6,962)	0	560,287
21121	Other Employee Costs - Ranger Services	5,165	8,141	2,976	4,740	16,991
21123	Office - Ranger Services	1,833	2,975	1,142	3,248	6,300
21124	Motor Vehicles - Ranger Services	9,467	12,000	2,533	0	48,000
21125	Depreciation - Ranger Services	1,200	1,200	0	0	4,800
21127	Finance - Ranger Services	61,391	66,627	5,237	0	276,500
21130	Other Expense - Ranger Services	271	3,916	3,645	5,205	19,450
21137	Donations - Ranger Services	0	0	0	0	1,000
Expense Total		226,358	234,929	8,571	13,194	933,328
Income						
51101	Fees & Charges - Ranger Services	(7,570)	(14,751)	(7,181)	0	(62,000)
51111	Fines & Penalties - Rangers Services	(67,659)	(72,749)	(5,090)	0	(282,000)
Income Total		(75,229)	(87,500)	(12,271)	0	(344,000)
Ranger Services Total		151,129	147,429	(3,700)	13,194	589,328
Health & Compliance Total		511,657	731,592	219,935	246,834	2,486,384
Building Services						
Building Services						
Expense						
24420	Salaries - Building Services	225,022	219,678	(5,344)	0	878,714
24421	Other Employee Costs - Building Services	4,510	15,340	10,830	3,673	27,803
24423	Office - Building Services	42	286	244	62	1,150
24424	Motor Vehicles - Building Services	6,810	6,876	66	0	27,500
24427	Finance - Building Services	102,000	102,000	0	0	408,000
24430	Other Expense - Building Services	804	126	(678)	0	500
24434	Professional Fees - Building Services	0	249	249	0	1,000
Expense Total		339,189	344,555	5,366	3,735	1,344,667
Income						
54401	Fees & Charges - Building Services	(297,359)	(482,410)	(185,051)	0	(1,200,000)
54410	Sundry Income - Building Services	(5,063)	(3,750)	1,313	0	(15,000)
54411	Fines & Penalties - Building Services	(18,198)	(10,874)	7,324	0	(43,500)
Income Total		(320,620)	(497,034)	(176,414)	0	(1,258,500)
Building Services Total		18,568	(152,479)	(171,047)	3,735	86,167
Building Services Total		18,568	(152,479)	(171,047)	3,735	86,167
Planning & Development Services Total		1,119,098	1,552,179	433,081	664,742	5,910,776
Technical Services						
Engineering						
Infrastructure Services						
Expense						
26220	Salaries - Infrastructure Svs	636,686	542,810	(93,876)	68,001	2,171,243
26221	Other Employee Costs - Infrastructure Svs	26,855	63,349	36,494	26,908	108,008
26223	Office - Infrastructure Svs	1,120	5,825	4,705	3,201	31,500
26224	Motor Vehicles - Infrastructure Svs	4,637	7,125	2,488	0	28,500
26225	Depreciation - Infrastructure Svs	2,100	2,100	0	0	8,400
26227	Finance - Infrastructure Svs	86,760	(246,670)	(333,430)	0	(986,677)
26228	Insurance - Infrastructure Svs	63,603	142,500	78,897	64,170	142,500
26230	Other Expense - Infrastructure Svs	10,410	16,675	6,265	1,708	65,000
26234	Professional Fees - Infrastructure Svs	23,610	9,892	(13,718)	80,392	120,000
Expense Total		855,782	543,606	(312,176)	244,379	1,688,474
Income						
50202	Service Charges - Infrastructure Svs	(692)	0	692	0	0
56201	Fees & Charges - Infrastructure Svs	0	(1,314)	(1,314)	0	(5,250)
Income Total		(692)	(1,314)	(622)	0	(5,250)
Infrastructure Services Total		855,089	542,292	(312,797)	244,379	1,683,224
Plant Operating						
Expense						
26521	Other Employee Costs - Plant Operating	1,421	3,358	1,937	1,421	3,358
26525	Depreciation - Plant Operating	95,625	95,625	0	0	382,500
26527	Finance - Plant Operating	(94,167)	(274,999)	(180,832)	0	(1,100,000)
26532	Plant - Plant Operating	84,492	150,747	66,255	86,197	603,000
26533	Minor Parts & Workshop Tools - Plant Operating	160	7,998	7,838	3,177	32,000
26549	Loss Sale of Assets - Plant Operating	0	32,127	32,127	0	128,508
Expense Total		87,531	14,856	(72,675)	90,795	49,366
Income						
56515	Profit Sale of Assets - Plant Operating	0	(1,635)	(1,635)	0	(6,545)
56506	Contributions & Reimbursements - Plant Operating	(11,350)	(13,149)	(1,799)	0	(52,600)
Income Total		(11,350)	(14,784)	(3,434)	0	(59,145)

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Plant Operating Total		76,181	72	(76,109)	90,795	(9,779)
Streets Roads and Depots						
Expense						
26625	Depreciation - Streets Roads & Depots	601,250	601,251	1	0	2,405,000
26626	Utility - Streets Roads & Depots	124,779	151,665	26,886	0	593,203
26630	Other Expense - Streets Roads & Depots	516	8,386	7,870	865	33,550
26667	Maintenance - Road Maintenance / PC51	114,500	156,518	42,018	196,541	750,000
26668	Maintenance - Drainage Maintenance / PC52	117,868	185,559	67,691	63,563	508,750
26669	Maintenance - Footpath Maintenance / PC53	24,479	28,001	3,522	17,836	198,900
26670	Maintenance - Parking Signs / PC54	22,614	18,030	(4,584)	342	93,405
26671	Maintenance - Right of Way Maintenance / PC55	13,242	22,929	9,687	2,147	96,250
26672	Maintenance - Bus Shelter Maintenance / PC56	338	1,404	1,066	0	12,760
26673	Maintenance - Graffiti Control / PC57	155	3,750	3,595	225	15,000
26674	Maintenance - Streets Roads & Depot / PC89	14,052	10,281	(3,771)	18,477	45,000
Expense Total		1,033,794	1,187,774	153,980	299,998	4,751,818
Income						
56601	Fees & Charges - Streets Roads & Depots	(22,745)	(12,629)	10,116	0	(56,000)
56606	Contributions & Reimburse - Streets Roads & Depots	0	0	0	0	(10,000)
56611	Fines & Penalties - Streets Roads & Depots	(500)	0	500	0	0
Income Total		(23,245)	(12,629)	10,616	0	(66,000)
Streets Roads and Depots Total		1,010,549	1,175,145	164,596	299,998	4,685,818
Waste Minimisation						
Expense						
24520	Salaries - Waste Minimisation	71,007	68,700	(2,307)	0	274,796
24521	Other Employee Costs - Waste Minimisation	1,229	4,120	2,891	1,229	7,120
24524	Motor Vehicles - Waste Minimisation	2,318	2,376	58	0	9,500
24527	Finance - Waste Minimisation	64,404	64,401	(3)	0	257,600
24538	Purchase of Product - Waste Minimisation	0	0	0	225	0
24552	Residential Kerbside - Waste Minimisation / PC71	164,830	495,274	330,444	731,914	1,981,100
24553	Residential Bulk - Waste Minimisation / PC72	705	0	(705)	24,964	458,600
24554	Commercial - Waste Minimisation / PC73	8,864	32,898	24,034	121,918	131,600
24555	Public Waste - Waste Minimisation / PC74	34,433	26,775	(7,658)	32,327	107,100
24556	Waste Strategy - Waste Minimisation / PC75	3,240	2,996	(244)	0	50,000
Expense Total		351,031	697,540	346,509	912,577	3,277,416
Income						
54501	Fees & Charges - Waste Minimisation	(3,279,327)	(3,262,460)	16,867	0	(3,262,460)
Income Total		(3,279,327)	(3,262,460)	16,867	0	(3,262,460)
Waste Minimisation Total		(2,928,296)	(2,564,920)	363,376	912,577	14,956
Building Maintenance						
Expense						
24120	Salaries - Building Maintenance	108,114	106,956	(1,158)	0	427,826
24121	Other Employee Costs - Building Maintenance	2,284	5,830	3,546	1,959	8,980
24123	Office - Building Maintenance	263	126	(137)	0	500
24124	Motor Vehicles - Building Maintenance	6,624	8,874	2,250	0	35,500
24125	Depreciation - Building Maintenance	195,475	195,475	0	0	781,900
24126	Utility - Building Maintenance PC41,42,43	46,679	54,999	8,320	0	220,000
24127	Finance - Building Maintenance	66,024	(3,975)	(69,999)	0	(15,900)
24128	Insurance - Building Maintenance PC40	42,500	95,000	52,500	42,501	95,000
24130	Other Expense - Building Maintenance	2,465	3,750	1,285	436	15,000
24133	Building - Building Maintenance PC58	176,959	406,372	229,413	323,062	1,483,000
Expense Total		647,387	873,407	226,020	367,959	3,051,806
Income						
54106	Contributions & Reimbursement - Building Maintenance	(12,229)	0	12,229	0	0
54109	Council Property - Building Maintenance	(11,751)	0	11,751	0	0
Income Total		(23,980)	0	23,980	0	0
Building Maintenance Total		623,407	873,407	250,000	367,959	3,051,806
Engineering Total		(363,070)	25,996	389,066	1,915,708	9,426,025
Parks Services						
Parks Services						
Expense						
26360	Depreciation - Parks Services	209,025	209,026	1	0	836,100
26365	Maintenance - Parks Services / PC59	625,378	1,065,371	439,993	498,415	4,213,995
Expense Total		834,403	1,274,397	439,994	498,415	5,050,095
Income						
56301	Fees & Charges - Parks & Ovals	0	(126)	(126)	0	(500)
56306	Contributions & Reimbursements - Parks Services	(6,541)	(19,839)	(13,298)	0	(79,356)
56309	Council Property - Parks Services	(8,245)	(11,908)	(3,663)	0	(47,641)
56310	Sundry Income - Parks Services	(9,061)	(5,343)	3,718	0	(21,368)
56312	Fines & Penalties - Parks & Ovals	(220)	(252)	(32)	0	(1,010)
Income Total		(24,068)	(37,468)	(13,400)	0	(149,875)
Parks Services Total		810,335	1,236,929	426,594	498,415	4,900,220
Parks Services Total		810,335	1,236,929	426,594	498,415	4,900,220
Technical Services Total		447,265	1,262,925	815,660	2,414,123	14,326,245

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City of Nedlands Total	(22,321,405)	(20,279,234)	2,042,171	4,284,977	3,338,800
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CITY OF NEDLANDS
 CAPITAL WORKS & ACQUISITIONS
 AS AT 30 SEPTEMBER 2021

L1	L1 Desc / Num	L2 - Desc	September Actual	Committed Balance	Annual Budget YTD	Budget Available
2	Footpath Rehabilitation					
	2012	Waratah Avenue	0	27,875	185,582	157,707
	2023	Bruce Street	0	0	0	0
	2054	Broome Street	0	0	19,592	19,592
	2097	Whitfeld St	0	0	0	0
	2500	Stirling Hwy - CF Taylor to Vincent 4 sections	0	0	42,336	42,336
	2452	School Sports Facility	0	0	30,211	30,211
	2147	Nandina Avenue	0	1,650	0	-1,650
	643	Bruce st Hillway to The Avenue	0	0	0	0
	796	Viewway	0	0	0	0
	805	Selby St - Underwood Av to Alderbury St	0	0	39,420	39,420
	803	Asquith St - Olearia lane to Strickland	0	0	8,708	8,708
	804	Birdwood P path(bushland to Tawarri)	2,038	0	47,730	45,692
	806	Stirling Hwy - Broome to Martin(North S)	0	16,420	44,604	28,184
	807	Stirling Hw-Martin to Baird(North S)	0	0	42,714	42,714
	Footpath Rehabilitation Total		2,038	45,945	460,897	412,914
3	Road Rehabilitation					
	2049	Asquith Street	3,161	0	96,250	93,090
	2202	Mooro Drive	3,820	0	0	-3,820
	2319	Laneways	65,792	37,417	50,000	-53,208
	647	Karella Street(East)	0	0	0	0
	648	Lissadel st - Kirwan to Alderbury st	0	0	0	0
	667	Nameless Lane (Nth of Haldane)	0	70,353	0	-70,353
	797	Mengler Av road Resurfacing	0	4,319	0	-4,319
	808	Design, Survey, Testing & Inspentions	2,803	0	0	-2,803
	809	Portland St - Stirling Hwy to Karella St	8,514	0	366,508	357,994
	841	Lobelia Street - Design & Construction	1,750	527,365	175,838	-353,277
	843	Pine Tree - Moore Drive to Lobelia St	0	497,957	287,154	-210,803
	845	Mooro - John XXIII to Camelia	1,450	19,485	295,268	274,333
	Road Rehabilitation Total		87,289	1,156,895	1,271,018	26,834
4	Drainage Rehabilitation					
	2191	Bishop Road	0	0	55,106	55,106
	638	Drainage Risk Review Dalkeith & Nedlands	0	0	0	0
	642	56 Dalkeith Rd Drainage & Laneway Design	0	1,500	0	-1,500
	668	Government Road & Loch Street Sumps	0	19,845	0	-19,845
	810	56 Dalkeith Rd-Drainage Tank and Laneway	0	23,500	50,000	26,500
	811	Charles Crt Res- Design drainage Swale	0	0	19,350	19,350
	812	Loftus St - Design deepening basin	0	0	6,450	6,450
	813	Philip Rd - Design reveiw drainage infra	0	0	25,800	25,800
	Drainage Rehabilitation Total		0	44,845	156,706	111,861
5	Street Furniture / Bus Shelter					
	814	Replace existing beach signage	0	0	18,060	18,060
	847	Replace 2 Bus shelter-CIF2508, CIF2511	0	19,965	32,250	12,285
	Street Furniture / Bus Shelter Total		0	19,965	50,310	30,345
6	Grant Funded Projects					
	2001	Railway Road	0	122,150	96,631	-25,519
	2003	Alfred Road	0	0	0	0
	2015	Birdwood Parade	22,601	57,767	0	-80,368
	2037	Elizabeth Street	38,325	2,133	0	-40,458
	2225	Stephenson Avenue	0	19,354	0	-19,354
	2041	Elizabeth St-Broadwy to Bay Rd(Drainage)	0	0	0	0
	658	School Sports Circuit Mt Claremont	0	0	118,916	118,916
	659	Quintilian Road Shared Path - Stage 3	7,637	0	0	-7,637
	683	Brockway Rd - Alfred to Lemnos St	0	0	0	0
	684	Brockway Rd - Lemnos to Underwood	72,275	33,573	0	-105,849
	790	Kingston St	164,822	12,104	0	-176,925
	794	Lemnos St-Brockway Rd to Bedbrook Pl	91	0	0	-91
	816	Alfred Rd-Rochdale Rd intersection	0	0	179,945	179,945
	817	The Avenue-Brce st to Broadway	0	0	298,862	298,862
	818	Adam Armtrong Pavillion Buildin Solar P	0	0	25,000	25,000
	819	John Leckie Building-Solar Panels	0	0	35,000	35,000
	846	Mooro - John XXIII to Norfolk	0	0	160,600	160,600
	848	Waratah - Road Resurfacing Project	0	0	148,555	148,555
	849	Waratah Footpath Renewal Project	675	955	501,445	499,815
	Grant Funded Projects Total		306,426	248,036	1,564,954	1,010,492
11	Building Construction					
	652	Allen Park Cottage - Alternate Facility	1,602	138,990	136,916	-3,676
	682	71 Stirling Hwy - Renovate roof, Air con	0	423	0	-423
	820	Allen Park Cottage Stage 2 Building upgr	0	0	75,465	75,465
	821	Beaton Park Toilet- Internal refurb	0	0	15,480	15,480
	822	City wide air-conditioning program	10,286	1,514	32,250	20,449
	823	City wide flooring program	0	0	32,250	32,250

CITY OF NEDLANDS
CAPITAL WORKS & ACQUISITIONS
AS AT 30 SEPTEMBER 2021

	824	City wide painting program	0	0	32,250	32,250
	825	Highview Park Tennis Court toilet	0	5,182	5,160	-22
	826	Lawler park toilet	0	2,500	5,160	2,660
	827	Nedlands Child health Centre(reroof)	0	0	12,900	12,900
	828	PRCC Cabinetry and storage	0	0	12,900	12,900
	829	Swanbourne Surf Life Saving Ext SNSLSC b	3,840	0	2,212,667	2,208,827
	830	Tresillian Art C-upgrade Heatng nd Cooli	0	0	64,500	64,500
		Building Construction Total	15,728	148,609	2,637,898	2,473,561
12		Off Street Parking				
	4122	Point Resolution Reserve	0	0	12,900	12,900
	831	Tawarri Car Park upgrade	0	0	200,000	200,000
	832	Waratah St Parking Signs	0	0	25,200	25,200
	842	Melvista Oval - JC Smith Pavillion	6,810	0	145,080	138,270
		Off Street Parking Total	6,810	0	383,180	376,370
13		Major Projects - Roads				
	662	Foreshore Workshop	0	20,155	76,084	55,929
	833	Kennedia Lane - Road pavement,Asphalt We	15,783	836	200,000	183,380
	844	Hay st 2 Alderbury-installa of Street li	0	28,741	0	-28,741
		Major Projects - Roads Total	15,783	49,733	276,084	210,568
14		Parks & Reserves Construction				
	4061	Bishop Road Reserve	75,547	0	0	-75,547
	4089	Hamilton Park	7,608	53,212	72,000	11,180
	4096	Lawler Park	13,070	2,993	55,000	38,937
	4192	College Green Mt Claremont	0	21	0	-21
	4173	Cottesloe Golf Club	0	0	112,000	112,000
	732	Allen Park (LO) - INST floodlight	0	1,936	0	-1,936
	752	Hamilton Park - UG irrigation system	0	0	14,000	14,000
	631	Peace Memo Gardens-Renew Bore(38m)	0	0	0	0
	633	Swanbourne Greenway Project	6,165	5,031	0	-11,196
	641	Montario Quarter	0	0	20,000	20,000
	654	River Foreshore Protection and Acss Man	0	2,920	0	-2,920
	694	Cruickshank Verge repair,Passive Recreat	8,824	0	0	-8,824
	696	College Green Walkway - Upgrade Irrigati	0	0	0	0
	699	Hamilton Park - Renew Garden Beds	0	225	25,000	24,775
	772	Daran Park - Construct Noise Attention	0	37,093	0	-37,093
	778	Street gardens and Verges - Install LED	815	0	0	-815
	780	Allen park - Upgrade floodl 2 game stand	-59,844	33,687	0	26,157
	835	Greenway - Foreshore Reserve 28307	0	0	19,050	19,050
	837	Groundwater Bore Renewal	0	0	129,000	129,000
	838	Urban Forest Strategy	0	0	23,220	23,220
	839	College Park- Renew Central Capable Cab	0	0	28,834	28,834
	840	College Park - Clay wkt synthetic wkt	0	0	77,400	77,400
		Parks & Reserves Construction Total	52,184	137,118	575,504	386,202
15		Plant & Equipment				
	7502	Development Svs - Building Svs	0	0	34,000	34,000
	7505	Planning & Development Svs - Ranger Svs	0	98,790	102,000	3,210
	7508	Corporate & Strategy - Finance	0	0	0	0
	7517	Tresillian Kiln	0	12,141	13,797	1,656
	7519	1DWC369:Hino Mowing Unit 1	0	0	75,000	75,000
	7520	1GJZ462:Subaru Forester Wagon-L	0	0	39,000	39,000
	7521	1DWC370: Hino Mowing Unit 2	0	0	75,000	75,000
	7522	1BK0449:Toyota Hi Ace Commuter Bus	0	0	70,000	70,000
	7523	Massey Furguson 5609 4WD Turf Tractor	0	0	87,500	87,500
		Plant & Equipment Total	0	110,931	496,297	385,366
16		ICT Capital Projects				
	670	Adobe Acrobat	2,370	0	0	-2,370
	671	Azure Migration	0	0	25,000	25,000
	672	IP Phone System Collaboration	19,126	195	40,000	20,679
	674	Cyber Security Review	7,800	0	0	-7,800
	676	CCTV Management System	0	0	15,000	15,000
	678	Website Review	0	0	0	0
	6070	Field GO Client Application	2,325	0	0	-2,325
	850	CAD Station Upgrade	0	0	5,000	5,000
	851	Conference Room Interactive Screens	0	0	75,000	75,000
	853	iPads for Councillors	0	0	12,000	12,000
	854	Laptop Fleet	0	0	50,000	50,000
	855	Libraries, NCC & PRCC hardware	0	0	15,000	15,000
	856	NTI XL2 Sound Level Meter and Net Box	0	0	15,000	15,000
	860	Councilor Chambers Upgrade	0	0	15,000	15,000
	862	The Client Alternative	0	0	15,000	15,000
	863	WiFi Upgrade	0	0	10,000	10,000
		ICT Capital Projects Total	31,621	195	292,000	260,184
18		Furniture & Fixture				



City of Nedlands

CITY OF NEDLANDS
CAPITAL WORKS & ACQUISITIONS
AS AT 30 SEPTEMBER 2021

	864	Furnitures & Equipment	0	37,149	5,000	-32,149
	Furniture & Fixture Total		0	37,149	5,000	-32,149
19	Public Art					
	9001	Public Arts Work	0	0	28,000	28,000
	865	Public Art	0	0	50,000	50,000
	Public Art Total		0	0	78,000	78,000
20	Major Projects - Parks					
	904	Swanbourne Beach Oval - rehabilitation	0	6,386	0	-6,386
	Major Projects - Parks Total		0	6,386	0	-6,386
City of Nedlands Total			517,879	2,005,807	8,247,848	5,724,162



CITY OF NEDLANDS
STATEMENT OF NET CURRENT ASSETS
CLOSING FUNDS
AS AT 30 SEPTEMBER 2021

	2021/22 YTD 30 SEPTEMBER 2022	2020/21 YTD 30 SEPTEMBER 2021	2020/21 YEAR END 30 June 2021
Current Assets			
Cash & Cash Equivalents	32,500,753	25,544,696	20,169,546
Receivable - Rates Outstanding (inc Rebates)	11,448,497	11,532,220	606,717
Receivable - Sundry Debtors	821,170	798,679	920,958
Receivable - Self Supporting Loan	12,554	3,447	16,683
Receivable - UGP	53,710	58,487	88,345
GST Receivable	161,411	388,541	362,757
Prepayments	48,312	95,060	48,312
Less: Provision for Doubtful Debts	(10,432)	(9,282)	(10,432)
Inventories	39,284	17,394	34,191
	<u>45,075,259</u>	<u>38,429,242</u>	<u>22,237,077</u>
Current Liabilities			
Payable - Sundry Creditors	(5,027,099)	(2,491,058)	(7,719,299)
Payable - ESL	(3,116,839)	(2,973,487)	(57,714)
Payable Lease Liability	(52,073)	(58,569)	(64,560)
Accrued Salaries and Wages	(539,069)	(26,288)	(418,650)
Employee Provisions	(2,619,539)	(2,697,498)	(2,678,769)
Borrowings	(958,882)	(1,257,657)	(1,405,492)
Deferred Income	0	0	(108,850)
	<u>(12,313,502)</u>	<u>(9,504,556)</u>	<u>(12,453,335)</u>
Unadjusted Net Current Assets	<u>32,761,757</u>	<u>28,924,686</u>	<u>9,783,743</u>
Less: Restricted Reserves	(5,320,239)	(5,907,841)	(5,317,090)
Less: Current Self Supporting Loan Liability	(29,237)	(3,447)	(16,683)
Add Back: Borrowings	958,882	1,257,657	1,405,492
Net Current Assets	<u>28,371,163</u>	<u>24,271,055</u>	<u>5,855,462</u>



City of Nedlands

CITY OF NEDLANDS
STATEMENT OF FINANCIAL ACTIVITY
BY DIRECTORATES
FOR THE PERIOD ENDED 30 SEPTEMBER 2021

Note	2021-22 June Budget \$	Sep 21 YTD Budget \$	Sep 21 YTD Actual \$	Sep 21 YTD Variance \$	Variance %
Operating Income					
Corporate & Strategy	26,281,955	25,447,891	25,368,151	(79,740)	-0.31%
Community Development & Services	2,729,620	776,861	875,755	98,894	12.73%
Planning & Development Services	2,601,660	832,239	602,191	(230,048)	-27.64%
Technical Services	3,542,730	3,328,655	3,362,662	34,007	1.02%
	35,155,965	30,385,646	30,208,758	(176,888)	-0.58%
Operating Expense					
Governance	(3,237,466)	(978,218)	(669,292)	308,926	31.58%
Corporate & Strategy	(1,388,653)	(336,566)	17,694	354,260	105.26%
Community Development & Services	(7,401,609)	(1,815,630)	(1,704,540)	111,090	6.12%
Planning & Development Services	(8,512,436)	(2,384,418)	(1,721,289)	663,129	27.81%
Technical Services	(17,954,601)	(4,591,580)	(3,809,927)	781,653	17.02%
	(38,494,765)	(10,106,412)	(7,887,353)	2,219,059	21.96%
Capital Income					
Grants Capital	3,994,383		0		
Capital Contribution	0		0		
Proceeds from Disposal of Assets	269,909		0		
New Borrowings	0		0		
Self Supporting Loan Principal Repayments	0		4,129		
Transfer from Reserve	1,364,528		0		
	5,628,820		4,129		
Capital Expenditure					
Land & Buildings	(2,637,898)		(15,728)		
Infrastructure - Road	(4,112,839)		(418,346)		
Infrastructure - Parks	(625,814)		(52,184)		
Plant & Equipment	(496,297)		0		
Furniture & Equipment	(375,000)		(31,621)		
Principal elements of finance lease payments	(64,560)		(12,738)		
Repayment of Debentures	(1,407,745)		(446,610)		
Transfer to Reserves	(2,052,500)		(3,149)		
	(11,772,653)		(980,376)		
Total Operating and Non-Operating					
	(9,482,633)		21,345,158		
Adjustment - Non Cash Items					
Depreciation	4,656,600		1,172,734		
Receivables/Provisions/Other Accruals	(126,895)		(2,191)		
Change in accounting policy	0		0		
(Profit) on Sale of Assets	(6,545)		0		
Loss on Sale of Assets	133,440		0		
ADD - Surplus/(Deficit) 1 July b/f	4,826,033		5,855,462		
LESS - Surplus/(Deficit) 30 June c/f	0		28,371,163		
	9,482,633		(21,345,158)		



**SUMMARY STATEMENT OF BORROWING ACTIVITY
FOR THE PERIOD ENDING 30 SEPTEMBER 2021**

Purpose

Loan 179 - Road Infrastructures
 Loan 182 - Building
 Loan 183 - Building
 Loan 184 - Building
 Loan 185 - Building
 Loan 187 - Underground Power (CON)
 Loan 188 - Underground Power (W.Hollywood Res)
 Loan 189 - Underground Power (Alfred & MTC Res)
 Loan 190 - Underground Power (Alderbury Res)

Self Supporting Loans

Loan 186 - Dalkeith Bowling Club

Total

	Actual YTD 30 SEPTEMBER 2021					
	Interest Rate Per Annum	Principal 01-Jul-21 \$	New loans \$	Principal Repayment \$	Principal 30-Sep-21 \$	Interest(YTD) \$
Loan 179 - Road Infrastructures	6.04%	130,529	0	(31,902)	98,627	6,125
Loan 182 - Building	4.67%	135,922	0	(67,566)	68,355	1,587
Loan 183 - Building	2.78%	169,380	0	(44,293)	125,086	4,814
Loan 184 - Building	3.12%	138,225	0	(34,155)	104,071	4,949
Loan 185 - Building	3.12%	65,419	0	(16,165)	49,254	2,343
Loan 187 - Underground Power (CON)	2.64%	667,916	0	(165,335)	502,581	12,986
Loan 188 - Underground Power (W.Hollywood Res)	3.07%	66,901	0	(66,901)	0	4,248
Loan 189 - Underground Power (Alfred & MTC Res)	3.07%	9,771	0	(9,771)	0	621
Loan 190 - Underground Power (Alderbury Res)	3.07%	6,940	0	(6,940)	0	438
		1,391,003	0	(443,029)	947,974	38,110
Loan 186 - Dalkeith Bowling Club	3.07%	16,742	0	(3,581)	13,161	497
					0	
Total		1,407,745	0	(446,610)	961,135	38,607

Adopted Budget 2021/22		
New loans \$	Principal 30-Jun-22 \$	Interest \$
0	285,749	22,224
0	0	2,385
0	537,226	17,496
0	519,065	18,182
0	245,662	8,605
0	512,598	24,589
0	446,816	14,508
0	65,260	2,119
0	46,347	1,502
0	2,658,721	111,610
0	48,021	1,822
0	2,706,742	113,432



CITY OF NEDLANDS
STATEMENT OF FINANCIAL POSITION
AS AT 30 SEPTEMBER 2021

	2021/2022 YTD 30 SEPTEMBER \$	2020/2021 YTD 30 SEPTEMBER \$	2020/2021 YEAR END 30 June 2021 \$
Current Assets			
Cash & Cash Equivalents	32,500,753	25,544,696	20,169,546
Trade & Other Receivables	12,486,910	12,772,092	1,985,028
Inventories	39,284	17,394	34,191
Other - Prepayments & Accruals	48,312	95,060	48,312
Total Current Assets	45,075,259	38,429,242	22,237,077
Non Current Assets			
Other Receivables	1,620,687	1,727,806	1,635,623
Other Financial Assets	147,614	142,442	147,614
Property, Plant & Equipment	150,449,662	151,131,516	151,569,167
Infrastructure	93,078,260	90,984,902	92,642,864
Total Non Current Assets	245,296,222	243,986,666	245,995,268
Total Assets	290,371,481	282,415,908	268,232,346
Current Liabilities			
Trade & Other Payables	8,735,080	5,549,402	8,369,073
Current Borrowings	958,882	1,257,657	1,405,492
Employee Provisions	2,619,539	2,697,498	2,678,769
Total Current Liabilities	12,313,501	9,504,556	12,453,335
Non Current Liabilities			
Long Term Borrowings	2,708,993	4,114,485	2,708,993
Deferred Liability	300,787	237,094	300,787
Employee Provisions	161,190	264,987	161,190
Total Non Current Liabilities	3,170,969	4,616,566	3,170,969
Total Liabilities	15,484,471	14,121,123	15,624,304
Net Assets	274,887,011	268,294,785	252,608,042
Equity			
Retained Surplus	109,609,121	102,429,294	87,333,302
Reserves - Cash Backed	5,320,239	5,907,841	5,317,090
Revaluation Surplus	159,957,650	159,957,650	159,957,650
Total Equity	274,887,011	268,294,785	252,608,042



**SUMMARY STATEMENT OF FINANCIAL ACTIVITY - OPERATING
BY REPORTING ACTIVITY
FOR THE PERIOD ENDING 30 SEPTEMBER 2021**

Reporting Activity	September 21	September 21	Variance Indicators				2021-22	Var.	Comment Ref
	YTD Budget	YTD Actual	\$	%	Flag	F/U	Annual Budget	Scale	
Income:									
Corporate Administration	216,469	197,842	(18,627)	(9%)	▶	U	888,783	●	
Community Capacity Building	247,634	305,948	58,314	24%	▶	F	633,020	●	
Community Care	524,377	563,904	39,527	8%	▶	F	2,080,500	●	
Libraries	4,850	5,903	1,053	22%	▶	F	16,100	●	
Building & Development Control	716,158	495,293	(220,865)	(31%)	▶	U	2,135,000	●	Lower building income
Environmental Health Services	21,378	31,669	10,291	48%	▶	F	85,500	●	
Rangers & Public Safety	87,500	75,229	(12,271)	(14%)	▶	U	344,000	●	Lower rangers income
Engineering & Asset Management	1,314	692	622	(47%)	▶	U	5,250	●	
Parks & Natural Areas	44,671	24,068	(20,603)	(46%)	▶	U	187,035	●	Lower income from oval and reserve
Roads, Paths & Drains	27,413	34,594	7,181	26%	▶	F	125,145	●	
Community Building Management	-	23,980	23,980	0%	▶	F	-	●	
Waste Management	3,262,460	3,279,327	16,867	1%	▶	F	3,262,460	●	
Rates & Property Services	25,231,422	25,170,309	(61,113)	(0%)	▶	U	25,393,172	●	
Total Income	30,385,646	30,208,758		(1%)	▶	F	35,155,965		

* **Note:** Total Income includes Operating Income & Capital Grants but not Asset Sale Proceeds

Legend			Legend		
Favourable Variance to Budget	F	▶	Favourable Variance > 10%		●
Unfavourable Variance to Budget	U	▶	Variance between -10% (U) and +10% (F)		●
			Unfavourable Variance > 10%		●



**SUMMARY STATEMENT OF FINANCIAL ACTIVITY - OPERATING
BY REPORTING ACTIVITY
FOR THE PERIOD ENDING 30 SEPTEMBER 2021**

Reporting Activity	September 21	September 21	Variance Indicators				2021-22	Var.	Comment Ref
	YTD Budget	YTD Actual	\$	%	Flag	F/U	Annual Budget	Scale	
Expenditure:									
Community Leadership	699,315	565,563	133,752	19%	▶	F	2,620,211	●	
Corporate Administration	507,718	8,732	498,986	98%	▶	F	1,666,411	●	
Community Capacity Building	475,051	458,116	16,935	4%	▶	F	2,116,490	●	
Community Care	663,845	622,065	41,780	6%	▶	F	2,589,454	●	
Libraries	676,734	624,358	52,376	8%	▶	F	2,695,665	●	
Building & Development Control	1,536,745	1,102,733	399,209	26%	▶	F	5,640,636	●	
Strategic Urban Planning	25,874	19,943	22,040	85%	▶	F	2,067	●	
Environmental Health Services	248,040	211,236	36,804	15%	▶	F	968,864	●	
Rangers & Public Safety	234,929	226,358	8,571	4%	▶	F	933,328	●	
Engineering & Asset Management	543,606	855,782	(312,176)	57%	▶	U	1,688,474	●	Due to agency staff salary
Parks & Natural Areas	1,613,227	995,422	617,805	38%	▶	F	6,017,636	●	
Roads, Paths & Drains	1,202,630	1,121,324	81,306	7%	▶	F	4,801,184	●	
Community Building Management	873,407	647,387	226,020	26%	▶	F	3,051,806	●	
Waste Management	697,540	351,031	346,509	50%	▶	F	3,277,416	●	
Rates & Property Services	107,751	77,303	30,448	28%	▶	F	425,123	●	
Total Operating Expenditure	10,106,412	7,887,353		22%	▶	F	38,494,765		
Net Operating Result	20,279,234	22,321,405					(3,338,800)		

Legend			Legend		
Favourable Variance to Budget	F	▶	Favourable Variance > 10%		●
Unfavourable Variance to Budget	U	▶	Variance between -10% (U) and +10% (F)		●
			Unfavourable Variance > 10%		●



CITY OF NEDLANDS
SUMMARY STATEMENT OF FINANCIAL ACTIVITY - INCOME
BY REPORTING NATURE & TYPE
FOR THE PERIOD ENDING 30 SEPTEMBER 2021

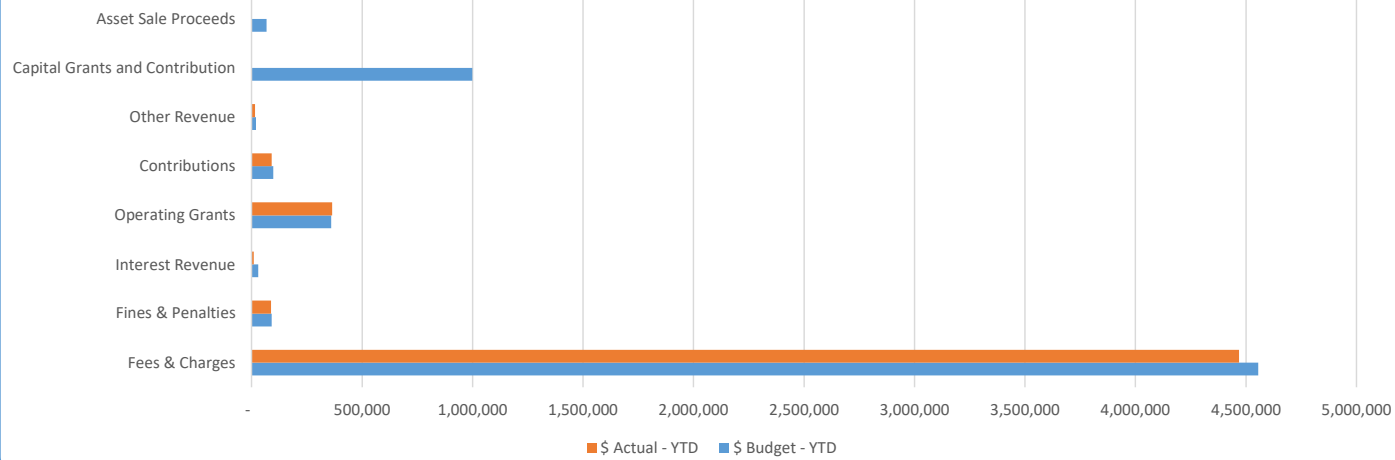
Reporting Activity	September 21 YTD Budget	September 21 YTD Actual	Variance Indicators			F/U	2021-22 Annual Budget	Var. Scale
			\$	%	Flag			
Income:								
Operating Income								
Rates	25,231,422	25,170,309	(61,113)	(0%)	▶	U	25,393,172	●
Fees & Charges	4,555,760	4,469,156	(86,604)	(2%)	▶	U	7,338,410	●
Fines & Penalties	90,901	88,353	(2,548)	(3%)	▶	U	354,610	●
Interest Revenue	29,250	9,087	(20,163)	(69%)	▶	U	117,000	● Lower interest rate
Operating Grants	360,224	364,035	3,811	1%	▶	F	1,460,600	●
Contributions	98,280	91,245	(7,035)	(7%)	▶	U	401,617	●
Other Revenue	19,809	15,882	(3,927)	(20%)	▶	U	90,556	●
Operating Income	30,385,646	30,208,758					35,155,965	
Capital Income								
Capital Grants and Contribution	998,596	0	(998,596)	(100%)	▶	U	3,994,383	● Difference due to profiling and refund of grants received due to projects not under-taken
Asset Sale Proceeds	67,477	-	(67,477)	(100%)	▶	U	269,909	● Difference due to profiling and sale of property not undertaken
Sub Total - Capital Income	1,066,073	0					4,264,292	
Total Income	31,451,719	30,208,758		(4%)	▶	U	39,420,257	

Legend			Legend		
Favourable Variance to Budget	F	▶	Favourable Variance > 10%		●
Unfavourable Variance to Budget	U	▶	Variance between -10% (U) and +10% (F)		●
			Unfavourable Variance > 10%		●

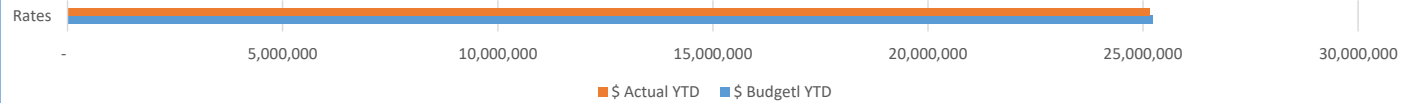


**CITY OF NEDLANDS
SUMMARY STATEMENT OF FINANCIAL ACTIVITY - INCOME
BY REPORTING NATURE & TYPE
FOR THE PERIOD ENDING 30 SEPTEMBER 2021**

Income - YTD by Nature & Type (Excluding Rates)

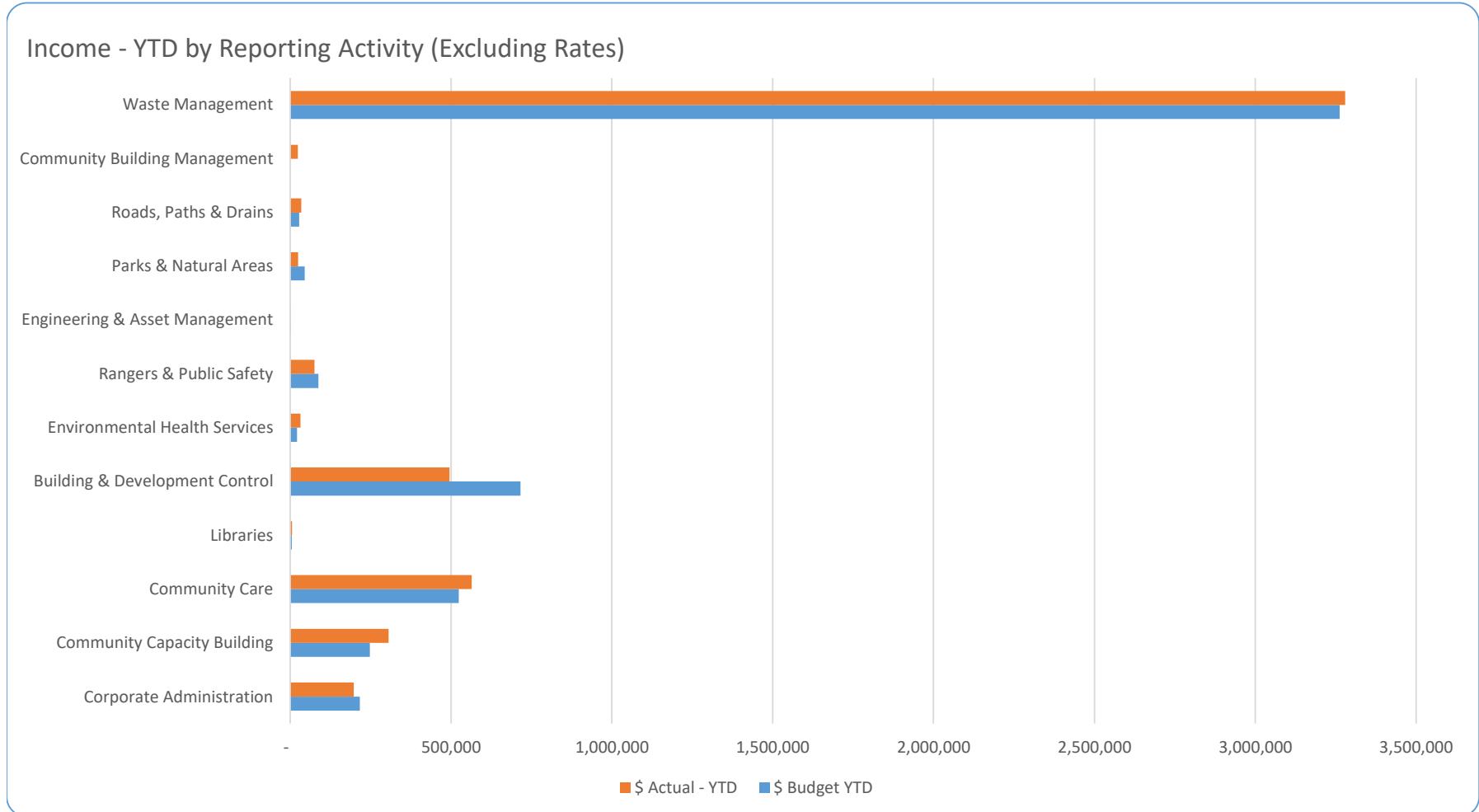


Rates Income - YTD



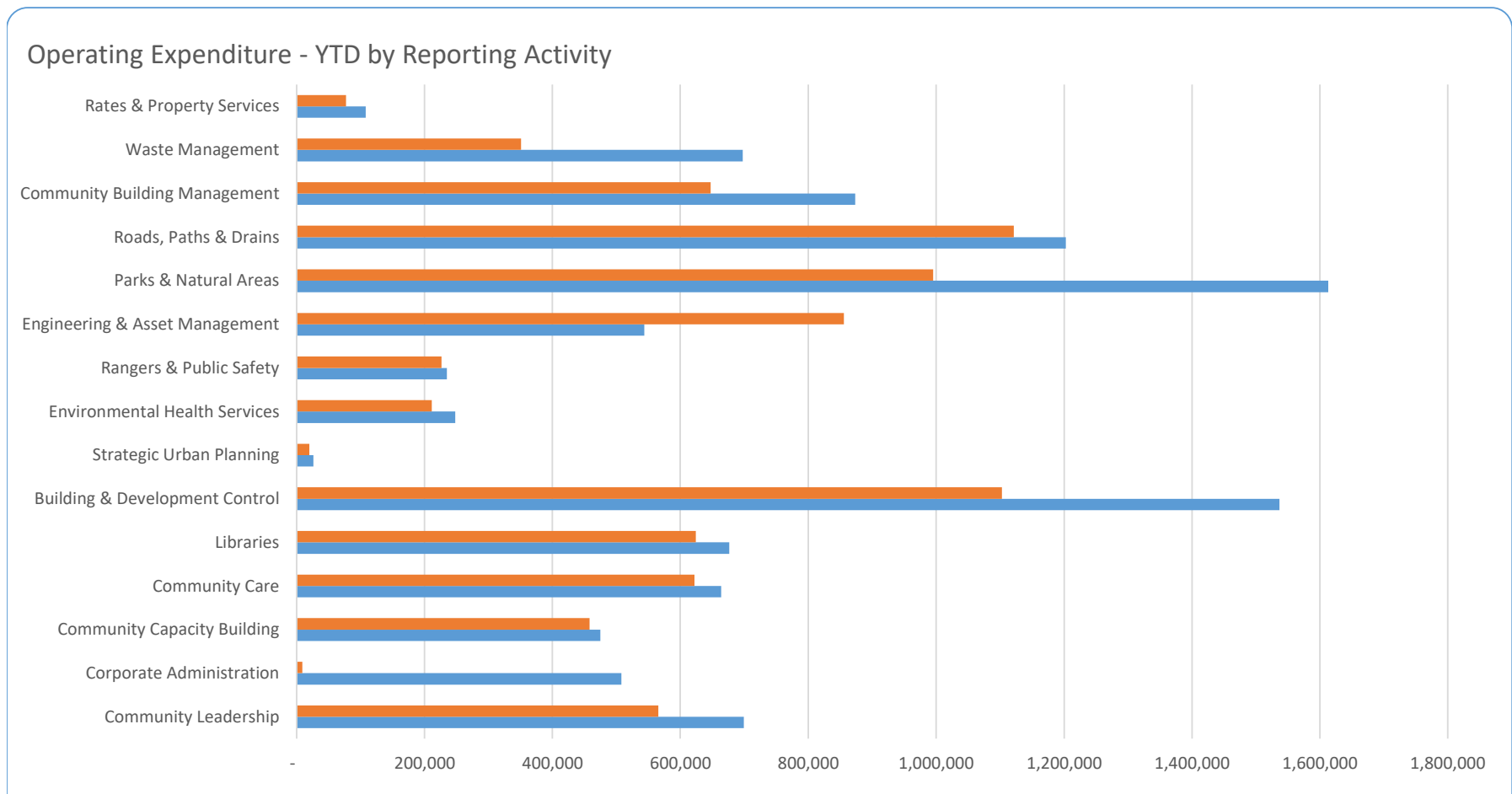


**GRAPHICAL SUMMARY OF FINANCIAL ACTIVITY - OPERATING
BY REPORTING ACTIVITY
FOR THE PERIOD ENDING 30 SEPTEMBER 2021**





**GRAPHICAL SUMMARY OF FINANCIAL ACTIVITY - OPERATING
BY REPORTING ACTIVITY
FOR THE PERIOD ENDING 30 SEPTEMBER 2021**



13.11 Monthly Investment Report – September 2021

Council	23 November 2021
Applicant	City of Nedlands
Employee Disclosure under section 5.70 Local Government Act 1995 and section 10	Nil.
Director	Ed Herne – Director Corporate & Strategy
Attachments	1. Investment Report for the period ended 30 September 2021

Executive Summary

In accordance with the Council's Investment Policy, Administration is required to present a summary of investments to Council on a monthly basis.

Recommendation to Council

Council receives the Investment Report for the period ended 30 September 2021.

Voting Requirement

Simple Majority.

Discussion/Overview

Council's Investment of Funds report meets the requirements of Section 6.14 of the *Local Government Act 1995*.

The Investment Policy is structured to minimise any risks associated with the City's cash investments. The officers adhere to this Policy, and continuously monitor market conditions to ensure that the City obtains attractive and optimum yields without compromising on risk management.

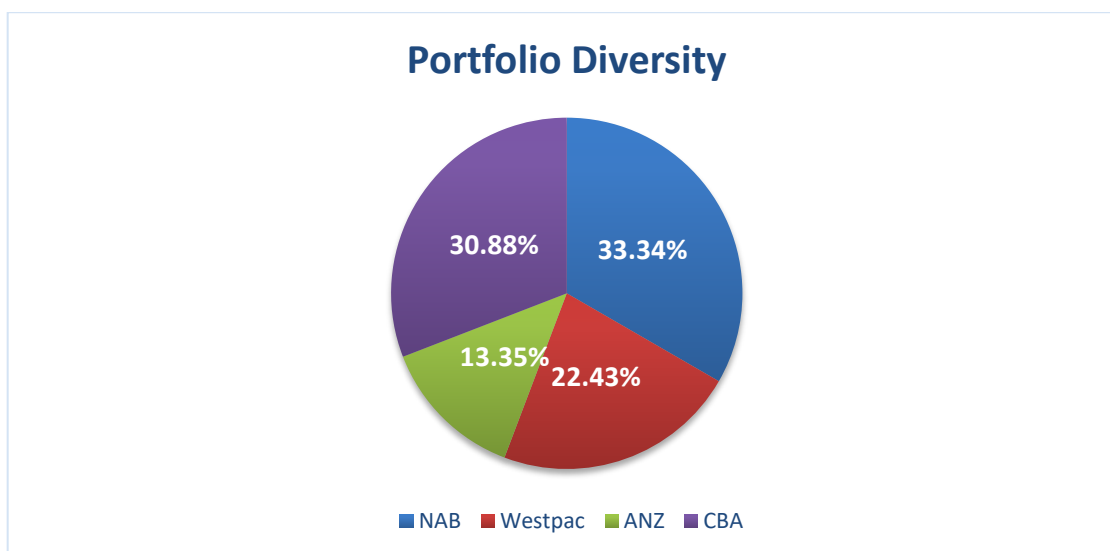
The Investment Summary shows that as at 30 September 2021 and 30 September 2020 the City held the following funds in investments:

	30-Sep-2021	30-Sep-2020
Municipal Funds	\$ 5,321,913	\$ 5,910,054
Reserve Funds	\$ 3,576,530	\$ 11,894,191
Total investments	\$ 8,898,444	\$ 17,804,246

The City has \$5.8m in a Westpac online saver account which returns an interest rate of 0.40% per annum. As this rate is higher than the rates quoted for the term deposits as of end November, the surplus cash is maintained in the Westpac online saver account.

The total interest earned from investments as at 30 Sep 2021 was \$4,924. The Investment Portfolio comprises holdings in the following institutions:

Financial Institution	Funds Invested	Interest Rate	Proportion of Portfolio
NAB	\$2,966,890	0.27% - 0.30%	33.34%
Westpac	\$1,995,827	0.22% - 1.05%	22.43%
ANZ	\$1,187,900	0.05%- 0.10%	13.35%
CBA	\$2,747,827	0.16% - 0.24%	30.88%
Total	\$8,898,444		100.00%



Conclusion

The Investment Report is presented to Council.

Key Relevant Previous Council Decisions:

Nil.

Consultation

Required by legislation:

Yes No

Required by City of Redlands policy:

Yes No

Strategic Implications

The investment of surplus funds in the 2021/22 approved budget is in line with the City's strategic direction.

The 2021/22 approved budget ensured that there is an equitable distribution of benefits in the community.

The 2021/22 budget was prepared in line with the City's level of tolerance of risk and it is managed through budgetary review and control.

The interest income on investment in the 2021/22 approved budget was based on economic and financial data available at the time of preparation of the budget.

Budget/Financial Implications

The Sep YTD Actual interest income from investments is \$4,924 compared to the Sep YTD Budget of \$10,500.



**INVESTMENTS REPORT
FOR THE PERIOD ENDED 30 SEPTEMBER 2021**

Particulars	Interest	Invest.	Maturity	Period	NAB	Westpac	ANZ	CBA	Total	Interest
	Rate	Date	Date	Days	*AA-/Stable/A-1+	*AA-/Stable/A-1+	*AA-/Stable/A-1+	*AA-/Stable/A-1+		YTD Accumulated
RESERVE INVESTMENTS										
Plant Replacement	0.18%	21-Sep-21	21-Mar-22	181				34,697.91	34,697.91	\$16.73
City Development - Western Zone	0.17%	17-Sep-21	14-Feb-22	150				66,179.47	66,179.47	\$30.86
Business system reserve	0.18%	21-Sep-21	21-Mar-22	181				142,691.22	142,691.22	\$67.96
All abilities play space	0.18%	21-Sep-21	21-Mar-22	181				31,811.24	31,811.24	\$15.16
North Street	0.22%	23-Sep-21	23-Jan-22	122		136,402.13			136,402.13	\$75.59
Welfare - General	0.24%	15-Jul-21	18-Jan-22	187				320,029.29	320,029.29	\$180.98
Welfare - NCC	0.19%	2-Aug-21	30-Nov-21	120				360,970.59	360,970.59	\$163.01
Welfare - PRCC	0.17%	17-Sep-21	14-Feb-22	150				15,768.12	15,768.12	\$7.22
Services - Tawarri 1	0.22%	23-Sep-21	23-Jan-22	122		68,866.77			68,866.77	\$38.04
Services General	0.30%	25-Aug-21	23-Nov-21	90	25,925.02				25,925.02	\$18.84
Services - Tawarri 2	0.10%	11-May-21	11-Oct-21	153			117,546.87		117,546.87	\$29.62
Insurance	0.10%	11-Aug-21	11-Feb-22	184			65,424.16		65,424.16	\$27.22
Undrground power	0.28%	17-Sep-21	16-Mar-22	180	748,619.46				748,619.46	\$544.17
Waste Management	0.18%	21-Sep-21	21-Mar-22	181				613,273.59	613,273.59	\$292.05
City Development - Swanbourne	0.16%	15-Jul-21	18-Jan-22	187				135,057.53	135,057.53	\$77.22
City Building - General	0.22%	23-Sep-21	23-Jan-22	122		140,302.34			140,302.34	\$77.76
City Building - PRCC	0.17%	17-Sep-21	14-Feb-22	150				26,212.67	26,212.67	\$12.36
Business system Reserve	0.27%	19-Jul-21	18-Oct-21	91	411,485.87				411,485.87	\$286.26
Public Art Reserves	0.27%	19-Jul-21	18-Oct-21	91	97,998.40				97,998.40	\$68.17
Waste Management Reserve	0.27%	19-Jul-21	18-Oct-21	91	575,462.14				575,462.14	\$400.33
City Development Reserve	0.27%	19-Jul-21	18-Oct-21	91	9,018.33				9,018.33	\$10.17
Building Replacement Reserve	0.27%	19-Jul-21	18-Oct-21	91	307,268.36				307,268.36	\$232.03
All ability play space	0.28%	20-Jul-21	17-Nov-21	120	282,899.30				282,899.30	\$202.61
Major projects	0.23%	4-Aug-21	4-Jan-22	153		588,002.91			588,002.91	\$346.31
TOTAL RESERVE INVESTMENTS					\$2,458,676.88	\$933,574.14	\$182,971.04	\$1,746,691.62	\$5,321,913.67	\$3,220.66
MUNICIPAL INVESTMENTS										
Muni Investment NS60	1.05%	30-Sep-21	31-Oct-21	31		1,062,252.60			1,062,252.60	\$1,070.25
Muni Investment #1 - CBA	0.19%	18-Aug-21	16-Nov-21	90				1,001,135.53	1,001,135.53	\$435.93
Muni Investment #7 - NAB	0.27%	19-Jul-21	18-Oct-21	91	508,213.15				508,213.15	\$128.05
Muni Investment #150 - ANZ	0.05%	7-Aug-21	7-Sep-21	91			1,004,929.60		1,004,929.60	\$69.13
TOTAL MUNICIPAL INVESTMENTS					508,213.15	1,062,252.60	1,004,929.60	1,001,135.53	\$3,576,530.88	\$1,703.36
TOTAL					\$2,966,890.03	\$1,995,826.74	\$1,187,900.63	\$2,747,827.15	\$8,898,444.55	\$4,924.02

13.12 Monthly Financial Report – October 2021

Council	23 November 2021
Applicant	City of Nedlands
Employee Disclosure under section 5.70 Local Government Act 1995	Nil
Director	Ed Herne – Director Corporate & Strategy
Attachments	<ol style="list-style-type: none"> 1. Financial Summary (Operating) by Business Units – 31 October 2021 2. Capital Works & Acquisitions – 31 October 2021 3. Statement of Net Current Assets – 31 October 2021 4. Statement of Financial Activity – 31 October 2021 5. Borrowings – 31 October 2021 6. Statement of Financial Position – 31 October 2021 7. Operating Income & Expenditure by Reporting Activity – 31 October 2021 8. Operating Income by Reporting Nature & Type – 31 October 2021

Executive Summary

Administration is required to provide Council with a monthly financial report in accordance with *Regulation 34(1) of the Local Government (Financial Management) Regulations 1996*. The monthly financial variance from the budget of each business unit is reviewed with the respective manager and the Executive to identify the need for any remedial action. Significant variances are highlighted to Council in the attached Monthly Financial Report.

Recommendation to Council

Council receives the Monthly Financial Report for 31 October 2021.

Voting Requirement

Simple Majority.

Discussion/Overview

The monthly financial management report meets the requirements of *Regulation 34(1) and 34(5) of the Local Government (Financial Management) Regulations 1996*.

This report gives an overview of the revenue and expenses of the City for the year to date 31 October 2021 together with a Statement of Net Current Assets as at 31 October 2020.

The operating revenue at the end of October 2021 was \$30.99m which represents \$91k unfavourable variance compared to the year-to-date budget.

The operating expense at the end of October 2021 was \$10.37m, which represents \$2.93m favourable variance compared to the year-to-date budget.

The attached Operating Statement compares “Actual” with “Budget” by Business Units. The budget figures include subsequent Council approval to budget changes. Variations from the budget of revenue and expenses by Directorates are highlighted in the following paragraphs.

Governance

Expenditure:	Favourable variance of	\$ 487,262
Revenue:	Favourable Variance of	\$ 33,182

The Favourable expenditure variance is mainly due to:

- Governance and HR Professional fees, Special projects and other employee costs of \$315k not spent yet.
- Insurance and MOC cost of \$134k not spent yet.
- Communication salary of \$33k not spent due to delay in filling current vacancy.

The favourable revenue variance of \$33k is mainly due to leased property ESL payment.

Corporate and Strategy

Expenditure:	Favourable variance of	\$ 545,769
Revenue:	Unfavourable variance of	\$ (32,579)

The favourable expenditure variances are mainly due to:

- Professional fees, Special projects and ICT expenses of 484k not spent yet
- ICT and Land & Property salary of 52k not spent due to delay in filling current vacancy.

Unfavourable revenue variances are mainly due to:

- Lower income for land property leases of \$25k due to timing of lease start date;

Community Development and Services

Expenditure:	Favourable variance of	\$ 119,024
Revenue:	Favourable variance of	\$ 142,506

The favourable expenditure variance is mainly due to:

- Community development special projects of \$21k not expensed yet.
- NCC and PRCC salaries of 63k not spend yet. This will even out at the end of year.

The favourable income variance is mainly due to:

- Increased Tresillian fees & charges of \$104k.
- Increased PRCC fees & charges of \$47k

Planning and Development

Expenditure:	Favourable variance of	\$ 787,571
Revenue:	Unfavourable variance of	\$ (282,816)

The Favourable expenditure variance is mainly due to:

- Urban Planning professional fees and projects expenses of \$382k not spent yet.
- Planning and Environmental Health salary of \$103k not expensed yet due to delay in filling current vacancy.
- Environmental operation activities of \$216k not spent yet.

The Unfavourable revenue variance is mainly due to:

- Lower fees & charges from planning and building services of \$283k.

Technical Services

Expenditure:	Favourable variance of	\$ 986,978
Revenue:	Favourable variance of	\$ 48,591

The favourable expenditure variance is mainly due to:

- Maintenance expense for parks and Waste management of \$970k not expensed yet due to delay in projects.

Small favourable revenue variance is mainly due to:

- Increased waste fees & charges of \$24k.

Borrowings

As at 31 October 2021, we have a balance of borrowings of \$910k.

Net Current Assets Statement

At 31 October 2021, net current assets were \$26.73m compared to \$22.78m as at 31 October 2020. Current assets increased by \$6.64m compared to 30 June 2020 offset by increased current liabilities of \$3.98m.

Outstanding rates debtors are \$8.7m as at 31 October 2021 compared to \$8.8m as at 31 October 2020. Breakdown as follows:

	31October 2021 (\$000)	31October 2020 (\$000)	Variance (\$000)
Rates	\$7,471	\$7,675	(\$204)
Rubbish & Pool	\$ 266	\$ 191	\$ 75
Pensioner Rebates	\$ 590	\$ 543	\$ 47
ESL	\$ 373	\$ 442	\$69
Total	\$8,709	\$ 8,851	\$-142

Capital Works Programme

As at 31 October, expenditure on capital works was \$794k with additional capital commitments of \$2m which represents 34% of a total budget of \$8.24m.

Employee Data

Description	Number
Number of employees (total of full-time, part-time and casual employees) as of the last day of the previous month	172
Number of contract employees (temporary/agency) as of the last day of the previous month	6
*Occupied FTE (Full Time Equivalent) count as of the last day of the previous month	146.88
Number of unfilled employee positions at the end of each month	34

Employee numbers are largely stable in the October month compared to the September month, apart from a reduction in contract employees from 10 (September) to 6 (October). Unfilled employee positions remain the same at 34.

Conclusion

The statement of financial activity for the period ended 31 October 2021 indicates that operating expenses are under the year-to-date budget by 22.02% or \$2.9m, and revenue is under the budget by 0.29% or \$176k.

Key Relevant Previous Council Decisions:

Nil.

Consultation

N/A

Strategic Implications

The 2021/22 approved budget is in line with the City's strategic direction. Our operations and capital spend, and income is undertaken in line with and measured against the budget.

The 2021/22 approved budget ensures that there is an equitable distribution of benefits in the community.

The 2021/22 budget was prepared in line with the City's level of tolerance of risk and it is managed through budgetary review and control.

The approved budget was based on zero based budgeting concept which requires all income and expenses to be thoroughly reviewed against data and information available to perform the City's services at a sustainable level.

Budget/Financial Implications

As outlined in the Monthly Financial Report.



CITY OF NEDLANDS
FINANCIAL SUMMARY - OPERATING - BY BUSINESS UNIT
AS AT 31 OCTOBER 2021

Row Labels	Master Account (desc)	October Actual YTD	October Budget YTD	Variance	Committed Balance	Annual Budget YTD
Governance						
CEO's Office						
Governance						
Expense						
20420	Salaries - Governance	295,799	297,080	1,281	0	891,238
20421	Other Employee Costs - Governance	4,197	38,662	34,465	0	48,287
20423	Office - Governance	35,931	5,936	(29,995)	3,575	17,810
20425	Depreciation - Governance	39,567	39,568	1	0	118,700
20427	Finance - Governance	91,200	91,200	0	0	273,600
20430	Other Expense - Governance	2,700	4,668	1,968	2,736	14,000
20434	Professional Fees - Governance	64,062	188,334	124,272	68,053	565,000
20450	Special Projects - Governance / PC93	0	49,000	49,000	0	49,000
Expense Total		533,456	714,448	180,992	74,364	1,977,635
Income						
50416	Contributions & Reimbursements	(33,182)	0	33,182	0	0
Income Total		(33,182)	0	33,182	0	0
Governance Total		500,274	714,448	214,174	74,364	1,977,635
Communications						
Expense						
28320	Salaries - Communications	66,691	100,388	33,697	0	301,165
28321	Other Employee Costs - Communications	1,452	3,674	2,222	0	4,057
28322	Staff Recruitment - Communications	0	750	750	0	1,500
28323	Office - Communications	16,694	32,046	15,352	3,091	95,600
28327	Finance - Communications	55,500	55,500	0	0	166,500
28330	Other Expense - Communications	0	1,432	1,432	0	4,300
28335	ICT Expenses - Communications	29,610	14,724	(14,886)	0	44,170
28350	Special Projects - Communications / PC 90	0	0	0	10,550	0
Expense Total		169,947	208,514	38,567	13,641	617,292
Communications Total		169,947	208,514	38,567	13,641	617,292
Human Resources						
Expense						
20520	Salaries - HR	164,266	171,821	7,555	12,191	515,463
20521	Other Employee Costs - HR	45,350	133,100	87,750	16,974	304,400
20522	Staff Recruitment - HR	31,471	40,500	9,029	20,519	61,500
20523	Office - HR	0	1,134	1,134	92	1,800
20527	Finance - HR	(341,580)	(341,601)	(21)	0	(1,024,800)
20528	Insurance - HR	66,444	111,600	45,156	539	111,600
20534	Professional Fees - HR	0	10,000	10,000	6,100	20,000
20550	Special Projects - HR / PC92	0	10,000	10,000	0	10,000
Expense Total		(34,049)	136,554	170,603	56,414	(37)
Human Resources Total		(34,049)	136,554	170,603	56,414	(37)
Members Of Council						
Expense						
20323	Office - MOC	3,407	6,668	3,261	3,899	20,000
20325	Depreciation - MOC	200	200	0	0	600
20329	Members of Council - MOC	144,451	234,293	89,842	44,693	552,876
20330	Other Expense - MOC	0	668	668	0	2,000
20334	Professional Fees - MOC	0	3,334	3,334	0	10,000
20327	Finance - MOC	19,036	19,032	(4)	0	57,100
Expense Total		167,094	264,195	97,101	48,592	642,576
Members Of Council Total		167,094	264,195	97,101	48,592	642,576
CEO's Office Total		803,266	1,323,711	520,445	193,011	3,237,466
Governance Total		803,266	1,323,711	520,445	193,011	3,237,466
Corporate & Strategy						
Corporate Strategy & Systems						
Corporate Services						
Expense						
21220	Salaries - Corporate Services	192,946	171,774	(21,172)	0	515,320
21221	Other Employee Costs - Corporate Services	7,502	9,349	1,847	0	9,349
21224	Motor Vehicles - Corporate Services	4,878	0	(4,878)	0	0
21227	Finance - Corporate Services	(138,008)	(138,001)	7	0	(414,000)
21230	Other Expense - Corporate Services	2,525	5,668	3,143	11,224	17,000
21234	Professional Fees - Corporate Services	5,850	30,000	24,150	19,650	90,000
21235	ICT Expenses - Corporate Services	0	50,000	50,000	0	150,000
21250	Special Projects - Corporate Services / PC68	400	0	(400)	3,300	0
Expense Total		76,093	128,790	52,697	34,174	367,669
Corporate Services Total		76,093	128,790	52,697	34,174	367,669

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Customer Services						
Expense						
21320	Salaries - Customer Service	114,276	117,780	3,504	0	353,335
21321	Other Employee Costs - Customer Service	1,952	4,868	2,916	0	4,868
21323	Office - Customer Service	934	2,116	1,182	758	6,350
21327	Finance - Customer Service	(121,480)	(121,500)	(20)	0	(364,500)
21330	Other Expense - Customer Service	0	50	50	0	200
Expense Total		(4,318)	3,314	7,632	758	253
Income						
51301	Fees & Charges - Customer Services	(485)	(100)	385	0	(300)
Income Total		(485)	(100)	385	0	(300)
Customer Services Total		(4,803)	3,214	8,017	758	(47)
ICT						
Expense						
21720	Salaries - ICT	209,396	236,939	27,543	0	710,804
21721	Other Employee Costs - ICT	1,352	6,247	4,895	0	9,247
21723	Office - ICT	(3,230)	10,668	13,898	27,158	32,000
21724	Motor Vehicles - ICT	0	3,300	3,300	0	9,900
21725	Depreciation - ICT	28,433	28,432	(1)	0	85,300
21727	Finance - ICT	(1,334,580)	(1,334,600)	(20)	0	(4,003,800)
21728	Insurance - ICT	11,178	5,600	(5,578)	0	5,600
21730	Other Expense - ICT	12,865	3,332	(9,533)	5,131	10,000
21734	Professional Fees - ICT	24,860	220,000	195,140	110,290	660,000
21735	ICT Expenses - ICT	271,491	327,397	55,906	83,485	1,259,000
21750	Special Projects - ICT	341,975	436,336	94,361	363,400	1,309,000
Expense Total		(436,258)	(56,349)	379,909	589,464	87,051
ICT Total		(436,258)	(56,349)	379,909	589,464	87,051
Land and Property						
Expense						
21110	Salaries- Land & Property	36,089	60,808	24,719	0	182,440
21111	Other employee Costs-Land and Property	0	1,193	1,193	0	1,193
21112	Others Expenses - Land and Property	3,658	6,068	2,410	0	18,400
21117	Special Projects - Land and Property	2,809	0	(2,809)	6,060	60,000
Expense Total		42,557	68,069	25,512	6,060	262,033
Income						
51251	Fees & Charges - Rental Income Land & Property	(78,349)	(103,160)	(24,811)	0	(309,500)
Income Total		(78,349)	(103,160)	(24,811)	0	(309,500)
Land and Property Total		(35,793)	(35,091)	702	6,060	(47,467)
Corporate Strategy & Systems Total		(400,760)	40,564	441,324	630,455	407,206
Finance						
Rates						
Expense						
21920	Salaries - Rates	47,511	57,104	9,593	0	171,311
21921	Other Employee Costs - Rates	599	1,962	1,363	0	1,962
21923	Office - Rates	7,154	4,752	(2,402)	3,482	14,250
21927	Finance - Rates	49,233	59,864	10,631	424	179,600
21930	Other Expense - Rates	4,723	4,332	(391)	4,144	13,000
21934	Professional Fees - Rates	7,901	15,000	7,099	16,896	45,000
Expense Total		117,123	143,014	25,891	24,947	425,123
Income						
51908	Rates - Rates	(25,269,764)	(25,268,422)	1,342	0	(25,393,172)
Income Total		(25,269,764)	(25,268,422)	1,342	0	(25,393,172)
Rates Total		(25,152,641)	(25,125,408)	27,233	24,947	(24,968,049)
General Finance						
Expense						
21420	Salaries - Finance	293,276	308,012	14,736	10,243	924,040
21421	Other Employee Costs - Finance	3,342	9,396	6,054	0	13,714
21423	Office - Finance	1,411	388	(1,023)	0	1,164
21427	Finance - Finance	(272,727)	(268,069)	4,658	1,141	(804,200)
21434	Professional Fees - Finance	1,636	19,668	18,032	35,984	59,000
21450	Special Projects - Finance	1,027	0	(1,027)	0	0
Expense Total		27,966	69,395	41,429	47,368	193,718
Income						
51401	Fees & Charges - Finance	(29,974)	(21,332)	8,642	0	(64,000)
51410	Sundry Income - Finance	(21,861)	(22,983)	(1,122)	0	(22,983)
Income Total		(51,835)	(44,315)	7,520	0	(86,983)
General Finance Total		(23,869)	25,080	48,949	47,368	106,735
General Purpose						
Expense						
21627	Finance - General Purpose	0	0	0	0	25,000
21631	Interest - General Purpose	43,386	43,387	1	0	113,432
Expense Total		43,386	43,387	1	0	138,432
Income						

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51604	Grants Operating - General Purpose	(102,665)	(93,750)	8,915	0	(375,000)
51607	Interest - General Purpose	(13,071)	(39,000)	(25,929)	0	(117,000)
Income Total		(115,736)	(132,750)	(17,014)	0	(492,000)
General Purpose Total		(72,350)	(89,363)	(17,013)	0	(353,568)
Shared Services						
Expense						
21523	Office - Shared Services	23,882	36,532	12,650	15,593	118,000
21525	Depreciation - Shared Services	17,030	0	(17,030)	0	0
21527	Finance - Shared Services	(116,000)	(116,000)	0	0	(348,000)
21534	Professional Fees - Shared Services	37,261	76,668	39,407	108,339	230,000
21540	Major Incident Expenses - Shared Services	22,329	0	(22,329)	16,047	0
Expense Total		(15,498)	(2,800)	12,698	139,978	0
Shared Services Total		(15,498)	(2,800)	12,698	139,978	0
Finance Total		(25,264,357)	(25,192,491)	71,866	212,293	(25,214,882)
Corporate & Strategy Total		(25,665,118)	(25,151,927)	513,191	842,748	(24,807,676)
Community Development						
Community Development						
Community Development						
Expense						
28120	Salaries - Community Development	170,078	163,293	(6,785)	14,293	489,873
28121	Other Employee Costs - Community Development	3,369	6,404	3,035	0	8,861
28123	Office - Community Development	120	336	216	23	1,000
28124	Motor Vehicles - Community Development	2,070	3,000	930	0	9,000
28125	Depreciation - Community Development	367	368	1	0	1,100
28127	Finance - Community Development	89,900	89,900	0	0	269,700
28130	Other Expense - Community Development	4,639	2,500	(2,139)	0	7,500
28134	Professional Fees - Community Development	0	168	168	0	500
28135	ICT Expenses - Community Development	0	2,350	2,350	0	2,350
28137	Donations - Community Development	38,854	16,432	(22,422)	0	293,710
28150	Special Projects - Community Development	3,775	25,000	21,225	5,783	30,000
28151	OPRL Activities - Community Development / PC82-87	18,408	21,764	3,356	70,957	145,500
Expense Total		331,580	331,515	(65)	91,055	1,259,094
Income						
58101	Fees & Charges - Community Development	(5,369)	(2,168)	3,201	0	(10,500)
58104	Grants Operating - Community Development	0	(7,000)	(7,000)	0	(21,000)
58106	Contributions & Reimburse - Community Development	0	(1,668)	(1,668)	0	(5,000)
Income Total		(5,369)	(10,836)	(5,467)	0	(36,500)
Community Development Total		326,212	320,679	(5,533)	91,055	1,222,594
Community Facilities						
Expense						
28220	Salaries - Community Facilities	0	0	0	0	0
Expense Total		0	0	0	0	0
Income						
58201	Fees & Charges - Community Facilities	0	(332)	(332)	0	(1,000)
58209	Council Property - Community Facilities	(47,911)	(56,844)	(8,933)	0	(170,520)
Income Total		(47,911)	(57,176)	(9,265)	0	(171,520)
Community Facilities Total		(47,911)	(57,176)	(9,265)	0	(171,520)
Volunteer Services VRC						
Expense						
29321	Other Employee Cost - Volunteer Services VRC	461	0	(461)	0	0
Expense Total		461	0	(461)	0	0
Volunteer Services VRC Total		461	0	(461)	0	0
Volunteer Services NVS						
Expense						
29220	Salaries - Volunteer Services NVS	16,375	15,828	(547)	0	47,488
29221	Other Employee Costs - Volunteer Services NVS	154	539	385	0	539
29223	Office - Volunteer Services NVS	0	250	250	0	500
29227	Finance - Volunteer Services NVS	34,800	34,800	0	0	104,400
29230	Other Expense - Volunteer Services NVS	186	868	682	693	2,000
29250	Special Projects - Volunteer Services NVS	2,242	250	(1,992)	182	3,000
Expense Total		53,757	52,535	(1,222)	874	157,927
Volunteer Services NVS Total		53,757	52,535	(1,222)	874	157,927
Tresillian Community Centre						
Expense						
29120	Salaries - Tresillian CC	98,966	87,794	(11,172)	0	263,442
29121	Other Employee Costs - Tresillian CC	1,045	2,627	1,582	0	2,627
29123	Office - Tresillian CC	9,073	6,250	(2,823)	145	25,000
29125	Depreciation - Tresillian CC	5,033	5,032	(1)	0	15,100
29127	Finance - Tresillian CC	42,000	42,000	0	0	126,000
29130	Other Expense - Tresillian CC	2,529	2,166	(363)	847	7,500
29136	Courses - Tresillian CC	71,193	62,700	(8,493)	63,344	250,800
29150	Exhibition - Tresillian CC	9,730	2,250	(7,480)	0	9,000
Expense Total		239,569	210,819	(28,750)	64,337	699,469

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Income						
59101	Fees & Charges - Tresillian CC	(297,701)	(191,625)	106,076	0	(388,500)
59109	Council Property - Tresillian CC	(11,945)	(12,000)	(55)	0	(36,000)
51906	Contributions & Reimbursement - Tresillian CC	(1,057)	(500)	557	0	(500)
Income Total		(310,703)	(204,125)	106,578	0	(425,000)
Tresillian Community Centre Total		(71,134)	6,694	77,828	64,337	274,469
Community Development Total		261,384	322,732	61,348	156,267	1,483,470
Community Services Centres						
Nedlands Community Care						
Expense						
28620	Salaries - NCC	271,019	308,906	37,887	0	926,715
28621	Other Employee Costs - NCC	4,034	7,708	3,674	0	10,558
28623	Office - NCC	694	3,000	2,306	1,548	9,500
28624	Motor Vehicles - NCC	0	24,168	24,168	0	72,500
28625	Depreciation - NCC	867	868	1	0	2,600
28626	Utility - NCC	2,454	4,500	2,046	0	13,500
28627	Finance - NCC	112,832	112,833	1	0	338,500
28628	Insurance - NCC	459	600	141	0	600
28630	Other Expense - NCC	18,772	24,668	5,896	18,081	74,000
28635	ICT Expenses - NCC	0	6,000	6,000	0	6,000
28649	Loss Sale of Assets - NCC	0	1,644	1,644	0	4,932
28664	Hacc Unit Cost - NCC / PC66	27,333	0	(27,333)	0	0
Expense Total		438,463	494,895	56,432	19,628	1,459,405
Income						
58601	Fees & Charges - NCC/PC 66	(40,058)	(43,336)	(3,279)	0	(130,000)
58604	Grants Operating - NCC/PC 66	(520,540)	(520,248)	292	0	(1,040,500)
Income Total		(560,597)	(563,584)	(2,987)	0	(1,170,500)
Nedlands Community Care Total		(122,135)	(68,689)	53,446	19,628	288,905
Positive Ageing						
Expense						
27420	Salaries - Positive Ageing	62,079	54,701	(7,378)	0	164,100
27421	Other Employee Costs - Positive Ageing	761	1,858	1,097	0	1,858
27427	Finance - Positive Ageing	25,132	25,132	0	0	75,400
28450	Other Expense - Positive Ageing	12,707	29,250	16,543	1,640	81,000
Expense Total		100,679	110,941	10,262	1,640	322,358
Income						
58420	Fees & Charges - Positive Ageing	(26,275)	(22,168)	4,107	0	(67,000)
58423	Grants Operating - Positive Ageing	0	0	0	0	(3,000)
Income Total		(26,275)	(22,168)	4,107	0	(70,000)
Positive Ageing Total		74,404	88,773	14,369	1,640	252,358
Point Resolution Child Care						
Expense						
28820	Salaries - PRCC	169,954	195,952	25,998	0	587,866
28821	Other Employee Costs - PRCC	3,127	7,300	4,173	0	8,125
28823	Office - PRCC	170	2,100	1,931	513	8,700
28824	Motor Vehicles - PRCC	2,070	3,000	930	0	9,000
28826	Utility - PRCC	2,007	1,575	(432)	0	6,300
28827	Finance - PRCC	49,286	49,232	(54)	0	147,700
28830	Other Expense - PRCC	30,956	9,750	(21,206)	3,573	30,000
28835	ICT Expenses - PRCC	155	0	(155)	1,878	0
28833	Building - PRCC	0	0	0	0	10,000
Expense Total		257,725	268,909	11,184	5,964	807,691
Income						
58801	Fees & Charges - PRCC	(332,700)	(285,000)	47,700	0	(840,000)
Income Total		(332,700)	(285,000)	47,700	0	(840,000)
Point Resolution Child Care Total		(74,975)	(16,091)	58,884	5,964	(32,309)
Mt Claremont Library						
Expense						
28523	Office - Mt Claremont Library	2,134	3,632	1,498	2,441	10,900
28527	Finance - Mt Claremont Library	82,568	82,568	0	0	247,700
28530	Other Expense - Mt Claremont Library	6,035	12,036	6,001	12,889	37,500
28535	ICT Expenses - Mt Claremont Library	0	250	250	0	12,200
Expense Total		90,737	98,486	7,749	15,330	308,300
Income						
58501	Fees & Charges - Mt Claremont Library	(125)	(232)	(107)	0	(700)
58510	Sundry Income - Mt Claremont Library	(60)	(168)	(108)	0	(500)
58511	Fines & Penalties - Mt Claremont Library	(49)	(168)	(120)	0	(500)
Income Total		(234)	(568)	(334)	0	(1,700)
Mt Claremont Library Total		90,503	97,918	7,415	15,330	306,600
Nedlands Library						
Expense						
28720	Salaries - Library Services	343,815	371,845	28,030	0	1,115,524
28721	Other Employee Costs - Library Services	7,864	14,316	6,452	0	25,041

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28723	Office - Nedlands Library	5,973	14,504	8,531	7,150	43,500
28724	Motor Vehicles - Nedlands Library	4,554	6,168	1,614	0	18,500
28725	Depreciation - Nedlands Library	3,500	3,500	0	0	10,500
28727	Finance - Nedlands Library	344,068	344,065	(3)	0	1,032,200
28728	Insurance - Nedlands Library	688	900	212	0	900
28730	Other Expense - Nedlands Library	17,469	34,472	17,003	23,071	103,400
28731	Grants Expenditure - Nedlands Library	1,210	1,100	(110)	0	1,100
28734	Professional Fees - Nedlands Library	0	0	0	0	1,000
28735	ICT Expenses - Nedlands Library	3,011	4,400	1,389	0	32,600
28750	Special Projects - Nedlands Library	0	775	775	0	3,100
Expense Total		732,151	796,045	63,894	30,220	2,387,365
Income						
58701	Fees & Charges - Nedland Library	(2,787)	(1,732)	1,055	0	(5,200)
58704	Grants Operating - Nedlands Library	(1,100)	(1,100)	0	0	(1,100)
58710	Sundry Income - Nedlands Library	(2,290)	(1,668)	622	0	(5,000)
58711	Fines & Penalties - Nedlands Library	(1,530)	(1,032)	498	0	(3,100)
Income Total		(7,706)	(5,532)	2,174	0	(14,400)
Nedlands Library Total		724,445	790,513	66,068	30,220	2,372,965
Community Services Centres Total		692,242	892,424	200,182	72,783	3,188,519
Community Development Total		953,626	1,215,156	261,530	229,049	4,671,989
Planning & Development Services						
Planning Services						
Urban Planning						
Expense						
24820	Salaries - Town Planning Admin	560,128	618,702	58,574	1,033	1,856,103
24821	Other Employee Costs - Town Planning Admin	11,230	21,791	10,561	0	32,998
24823	Office - Town Planning Admin	1,530	19,304	17,774	1,975	57,900
24824	Motor Vehicles - Town Planning Admin	8,811	12,000	3,189	0	36,000
24827	Finance - Town Planning Admin	262,132	262,133	1	0	786,400
24830	Other Expense - Town Planning Admin	176	2,000	1,824	161	6,000
24834	Professional Fees - Town Planning Admin	70,811	220,112	149,301	110,066	660,324
24858	Projects - PC61	135,900	368,836	232,936	256,371	779,000
Expense Total		1,050,718	1,524,878	474,160	369,606	4,214,725
Income						
54801	Fees & Charges - Town Planning Admin	(246,349)	(291,665)	(45,316)	0	(875,000)
54811	Fines & Penalties - Town Planning	0	(500)	(500)	0	(1,500)
Income Total		(246,349)	(292,165)	(45,816)	0	(876,500)
Urban Planning Total		804,369	1,232,713	428,344	369,606	3,338,225
Planning Services Total		804,369	1,232,713	428,344	369,606	3,338,225
Health & Compliance						
Sustainability						
Expense						
24620	Salaries - Sustainability	8,717	11,208	2,491	0	33,624
24621	Other Employee Costs - Sustainability	644	387	(257)	0	387
24624	Motor Vehicles - Sustainability	4,789	6,500	1,711	0	19,500
24627	Finance - Sustainability	1,932	1,932	0	0	5,800
24638	Operational Activities - Sustainability / PC79	5,590	10,757	5,167	2,567	24,000
Expense Total		21,672	30,784	9,112	2,567	83,311
Sustainability Total		21,672	30,784	9,112	2,567	83,311
Environmental Health						
Expense						
24720	Salaries - Environmental Health	177,558	221,680	44,122	0	665,036
24721	Other Employee Costs - Environmental Health	6,326	11,342	5,016	0	19,928
24723	Office - Environmental Health	200	2,000	1,800	47	6,000
24724	Motor Vehicles - Environmental Health	70	0	(70)	0	0
24725	Depreciation - Environmental Health	1,333	1,332	(1)	0	4,000
24727	Finance - Environmental Health	75,368	75,368	0	0	226,100
24730	Other Expense - Environmental Health	0	5,936	5,936	4,717	17,800
24751	OPRL Activities - Environmental Health PC76,77,78	5,844	9,836	3,992	161	30,000
Expense Total		266,701	327,494	60,794	4,925	968,864
Income						
54701	Fees & Charges - Environmental Health	(45,124)	(20,168)	24,956	0	(60,500)
54710	Sundry Income - Environmental Health	0	(668)	(668)	0	(2,000)
54711	Fines & Penalties - Environmental Health	(500)	(7,668)	(7,168)	0	(23,000)
Income Total		(45,624)	(28,504)	17,120	0	(85,500)
Environmental Health Total		221,077	298,990	77,913	4,925	883,364
Environmental Conservation						
Expense						
24220	Salaries - Environmental Conservation	3,388	0	(3,388)	0	0
24221	Other Employee Costs - Environmental Conservation	930	1,291	361	0	2,291
24223	Office - Environmental Conservation	623	500	(123)	0	900
24227	Finance - Environmental Conservation	37,600	37,600	0	0	112,800
24230	Other Expense - Environmental Conservation	0	0	0	0	1,350

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24237	Donations - Environmental Conservation	0	0	0	0	1,800
24251	OPRL Activities - Environ Conservation / PC80	195,164	411,950	216,786	225,617	848,400
Expense Total		237,705	451,341	213,636	225,617	967,541
Income						
54204	Grants Operating - Environmental Conservation	0	0	0	0	(20,000)
54210	Sundry Income - Environmental Conservation	0	(7,203)	(7,203)	0	(17,160)
Income Total		0	(7,203)	(7,203)	0	(37,160)
Environmental Conservation Total		237,705	444,138	206,433	225,617	930,381
Ranger Services						
Expense						
21120	Salaries - Ranger Services	188,492	186,760	(1,732)	0	560,287
21121	Other Employee Costs - Ranger Services	5,859	10,391	4,532	1,394	16,991
21123	Office - Ranger Services	5,254	4,550	(704)	1,099	6,300
21124	Motor Vehicles - Ranger Services	9,467	16,000	6,533	0	48,000
21125	Depreciation - Ranger Services	1,600	1,600	0	0	4,800
21127	Finance - Ranger Services	81,031	88,336	7,305	0	276,500
21130	Other Expense - Ranger Services	931	4,666	3,736	4,920	19,450
21137	Donations - Ranger Services	0	0	0	0	1,000
Expense Total		292,633	312,303	19,670	7,412	933,328
Income						
51101	Fees & Charges - Ranger Services	(23,479)	(19,668)	3,811	0	(62,000)
51106	Contributions & Reimbursements- Rangers Services	0	0	0	0	0
51111	Fines & Penalties - Rangers Services	(83,369)	(99,332)	(15,963)	0	(282,000)
Income Total		(106,848)	(119,000)	(12,152)	0	(344,000)
Ranger Services Total		185,785	193,303	7,518	7,412	589,328
Health & Compliance Total		666,239	967,215	300,976	240,521	2,486,384
Building Services						
Expense						
24420	Salaries - Building Services	291,455	292,904	1,449	0	878,714
24421	Other Employee Costs - Building Services	8,705	15,340	6,635	0	27,803
24423	Office - Building Services	288	481	193	136	1,150
24424	Motor Vehicles - Building Services	6,810	9,168	2,358	0	27,500
24427	Finance - Building Services	136,000	136,000	0	0	408,000
24430	Other Expense - Building Services	934	168	(766)	0	500
24434	Professional Fees - Building Services	0	332	332	0	1,000
Expense Total		444,193	454,393	10,200	136	1,344,667
Income						
54401	Fees & Charges - Building Services	(323,932)	(562,261)	(238,329)	0	(1,200,000)
54410	Sundry Income - Building Services	(5,063)	(7,500)	(2,437)	0	(15,000)
54411	Fines & Penalties - Building Services	(21,082)	(15,082)	6,000	0	(43,500)
Income Total		(350,077)	(584,843)	(234,766)	0	(1,258,500)
Building Services Total		94,116	(130,450)	(224,566)	136	86,167
Building Services Total		94,116	(130,450)	(224,566)	136	86,167
Planning & Development Services Total		1,564,723	2,069,478	504,755	610,264	5,910,776
Technical Services						
Engineering						
Infrastructure Services						
Expense						
26220	Salaries - Infrastructure Svs	842,351	723,746	(118,605)	100,564	2,171,243
26221	Other Employee Costs - Infrastructure Svs	34,182	65,646	31,464	6,636	108,008
26223	Office - Infrastructure Svs	1,580	10,025	8,445	3,536	31,500
26224	Motor Vehicles - Infrastructure Svs	4,637	9,500	4,863	0	28,500
26225	Depreciation - Infrastructure Svs	2,800	2,800	0	0	8,400
26227	Finance - Infrastructure Svs	81,116	(328,893)	(410,009)	0	(986,677)
26228	Insurance - Infrastructure Svs	63,603	142,500	78,897	1,086	142,500
26230	Other Expense - Infrastructure Svs	18,958	20,754	1,796	1,903	65,000
26234	Professional Fees - Infrastructure Svs	42,935	18,520	(24,415)	129,669	120,000
Expense Total		1,092,162	664,598	(427,564)	243,394	1,688,474
Income						
50202	Service Charges - Infrastructure Svs	(692)	0	692	0	0
56201	Fees & Charges - Infrastructure Svs	0	(1,752)	(1,752)	0	(5,250)
Income Total		(692)	(1,752)	(1,060)	0	(5,250)
Infrastructure Services Total		1,091,469	662,846	(428,623)	243,394	1,683,224
Plant Operating						
Expense						
26521	Other Employee Costs - Plant Operating	1,421	3,358	1,937	0	3,358
26525	Depreciation - Plant Operating	127,500	127,500	0	0	382,500
26527	Finance - Plant Operating	(110,139)	(366,665)	(256,526)	0	(1,100,000)
26532	Plant - Plant Operating	155,662	200,996	45,334	24,453	603,000
26533	Minor Parts & Workshop Tools - Plant Operating	160	10,664	10,504	3,177	32,000
26549	Loss Sale of Assets - Plant Operating	0	42,836	42,836	0	128,508
Expense Total		174,604	18,689	(155,915)	27,630	49,366

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Income						
56515	Profit Sale of Assets - Plant Operating	0	(2,180)	(2,180)	0	(6,545)
56506	Contributions & Reimbursements - Plant Operating	(14,449)	(17,532)	(3,083)	0	(52,600)
Income Total		(14,449)	(19,712)	(5,263)	0	(59,145)
Plant Operating Total		160,155	(1,023)	(161,178)	27,630	(9,779)
Streets Roads and Depots						
Expense						
26625	Depreciation - Streets Roads & Depots	801,667	801,667	0	0	2,405,000
26626	Utility - Streets Roads & Depots	167,201	201,563	34,362	0	593,203
26630	Other Expense - Streets Roads & Depots	516	11,181	10,665	7,829	33,550
26667	Maintenance - Road Maintenance / PC51	141,391	295,627	154,236	203,988	750,000
26668	Maintenance - Drainage Maintenance / PC52	148,852	227,526	78,674	82,114	508,750
26669	Maintenance - Footpath Maintenance / PC53	32,284	35,136	2,853	34,799	198,900
26670	Maintenance - Parking Signs / PC54	28,755	27,204	(1,551)	1,390	93,405
26671	Maintenance - Right of Way Maintenance / PC55	19,488	35,242	15,754	6,000	96,250
26672	Maintenance - Bus Shelter Maintenance / PC56	697	2,459	1,762	455	12,760
26673	Maintenance - Graffiti Control / PC57	155	5,000	4,845	225	15,000
26674	Maintenance - Streets Roads & Depot / PC89	14,052	13,642	(410)	19,017	45,000
Expense Total		1,355,056	1,656,247	301,191	355,817	4,751,818
Income						
56601	Fees & Charges - Streets Roads & Depots	(28,484)	(17,423)	11,061	0	(56,000)
56606	Contributions & Reimburse - Streets Roads & Depots	0	0	0	0	(10,000)
56611	Fines & Penalties - Streets Roads & Depots	(500)	0	500	0	0
Income Total		(28,984)	(17,423)	11,561	0	(66,000)
Streets Roads and Depots Total		1,326,073	1,638,824	312,751	355,817	4,685,818
Waste Minimisation						
Expense						
24520	Salaries - Waste Minimisation	89,643	91,600	1,957	0	274,796
24521	Other Employee Costs - Waste Minimisation	1,595	4,120	2,525	0	7,120
24524	Motor Vehicles - Waste Minimisation	2,318	3,168	850	0	9,500
24527	Finance - Waste Minimisation	85,882	85,868	(14)	0	257,600
24538	Purchase of Product - Waste Minimisation	674	0	(674)	449	0
24552	Residential Kerbside - Waste Minimisation / PC71	270,091	660,365	390,274	682,768	1,981,100
24553	Residential Bulk - Waste Minimisation / PC72	1,098	0	(1,098)	192,049	458,600
24554	Commercial - Waste Minimisation / PC73	10,109	43,864	33,755	120,673	131,600
24555	Public Waste - Waste Minimisation / PC74	8,115	35,700	27,585	33,826	107,100
24556	Waste Strategy - Waste Minimisation / PC75	3,240	2,996	(244)	0	50,000
Expense Total		472,766	927,681	454,915	1,029,766	3,277,416
Income						
54501	Fees & Charges - Waste Minimisation	(3,287,161)	(3,262,460)	24,701	0	(3,262,460)
Income Total		(3,287,161)	(3,262,460)	24,701	0	(3,262,460)
Waste Minimisation Total		(2,814,395)	(2,334,779)	479,616	1,029,766	14,956
Building Maintenance						
Expense						
24120	Salaries - Building Maintenance	149,555	142,608	(6,947)	0	427,826
24121	Other Employee Costs - Building Maintenance	2,284	6,180	3,896	0	8,980
24123	Office - Building Maintenance	263	168	(95)	0	500
24124	Motor Vehicles - Building Maintenance	6,624	11,832	5,208	0	35,500
24125	Depreciation - Building Maintenance	260,633	260,633	(0)	0	781,900
24126	Utility - Building Maintenance PC41,42,43	70,893	73,332	2,439	0	220,000
24127	Finance - Building Maintenance	88,032	(5,300)	(93,332)	0	(15,900)
24128	Insurance - Building Maintenance PC40	42,500	95,000	52,500	0	95,000
24130	Other Expense - Building Maintenance	2,465	5,000	2,535	436	15,000
24133	Building - Building Maintenance PC58	257,919	525,996	268,077	333,240	1,483,000
Expense Total		881,169	1,115,449	234,280	333,676	3,051,806
Income						
54106	Contributions & Reimbursement - Building Maintenance	(23,187)	0	23,187	0	0
54109	Council Property - Building Maintenance	(12,023)	0	12,023	0	0
Income Total		(35,210)	0	35,210	0	0
Building Maintenance Total		845,959	1,115,449	269,490	333,676	3,051,806
Engineering Total		609,261	1,081,317	472,056	1,990,282	9,426,025
Parks Services						
Expense						
26360	Depreciation - Parks Services	278,700	278,701	1	0	836,100
26365	Maintenance - Parks Services / PC59	865,414	1,445,483	580,069	414,649	4,213,995
Expense Total		1,144,114	1,724,184	580,070	414,649	5,050,095
Income						
56301	Fees & Charges - Parks & Ovals	(27)	(168)	(141)	0	(500)
56306	Contributions & Reimbursements - Parks Services	(8,735)	(26,452)	(17,717)	0	(79,356)
56309	Council Property - Parks Services	(10,030)	(15,877)	(5,847)	0	(47,641)
56310	Sundry Income - Parks Services	(14,332)	(7,124)	7,208	0	(21,368)
56312	Fines & Penalties - Parks & Ovals	(275)	(336)	(61)	0	(1,010)

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Income Total	(33,399)	(49,957)	(16,558)	0	(149,875)
Parks Services Total	1,110,715	1,674,227	563,512	414,649	4,900,220
Parks Services Total	1,110,715	1,674,227	563,512	414,649	4,900,220
Technical Services Total	1,719,975	2,755,544	1,035,569	2,404,931	14,326,245
City of Nedlands Total	(20,623,526)	(17,788,038)	2,835,488	4,280,002	3,338,800

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**CITY OF NEDLANDS
CAPITAL WORKS & ACQUISITIONS
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L1	L1 Desc / Num	L2 - Desc	September Actual	Committed Balance	Annual Budget YTD	Budget Available
2	Footpath Rehabilitation					
	2012	Waratah Avenue	0	27,875	185,582	157,707
	2023	Bruce Street	0	0	0	0
	2054	Broome Street	0	0	19,592	19,592
	2097	Whitfeld St	0	0	0	0
	2500	Stirling Hwy - CF Taylor to Vincent 4 sections	0	0	42,336	42,336
	2452	School Sports Facility	0	0	30,211	30,211
	2147	Nandina Avenue	0	1,650	0	-1,650
	643	Bruce st Hillway to The Avenue	0	0	0	0
	796	Viewway	0	0	0	0
	805	Selby St - Underwood Av to Alderbury St	0	0	39,420	39,420
	803	Asquith St - Olearia lane to Strickland	0	0	8,708	8,708
	804	Birdwood P path(bushland to Tawarri)	2,038	0	47,730	45,692
	806	Stirling Hwy - Broome to Martin(North S)	0	16,420	44,604	28,184
	807	Stirling Hw-Martin to Baird(North S)	0	0	42,714	42,714
	Footpath Rehabilitation Total		2,038	45,945	460,897	412,914
3	Road Rehabilitation					
	2049	Asquith Street	3,161	0	96,250	93,090
	2202	Mooro Drive	3,820	0	0	-3,820
	2083	Haldane St	10	0	0	-10
	2319	Laneways	72,938	37,417	50,000	-60,355
	647	Karella Street(East)	0	0	0	0
	648	Lissadel st - Kirwan to Alderbury st	0	0	0	0
	667	Nameless Lane (Nth of Haldane)	0	70,353	0	-70,353
	797	Mengler Av road Resurfacing	225,835	3,164	0	-228,999
	808	Design, Survey, Testing & Inspections	2,803	0	0	-2,803
	809	Portland St - Stirling Hwy to Karella St	8,514	0	366,508	357,994
	841	Lobelia Street - Design & Construction	1,750	527,365	175,838	-353,277
	843	Pine Tree - Moore Drive to Lobelia St	0	497,957	287,154	-210,803
	845	Mooro - John XXIII to Camelia	1,450	19,485	295,268	274,333
	Road Rehabilitation Total		320,281	1,155,740	1,271,018	-205,003
4	Drainage Rehabilitation					
	2191	Bishop Road	0	0	55,106	55,106
	638	Drainage Risk Review Dalkeith & Nedlands	645	0	0	-645
	642	56 Dalkeith Rd Drainage & Laneway Design	0	1,500	0	-1,500
	668	Government Road & Loch Street Sumps	0	19,845	0	-19,845
	810	56 Dalkeith Rd-Drainage Tank and Laneway	0	23,500	50,000	26,500
	811	Charles Crt Res- Design drainage Swale	0	0	19,350	19,350
	812	Loftus St - Design deepening basin	0	0	6,450	6,450
	813	Philip Rd - Design reveiw drainage infra	0	0	25,800	25,800
	Drainage Rehabilitation Total		645	44,845	156,706	111,216
5	Street Furniture / Bus Shelter					
	814	Replace existing beach signage	0	9,595	18,060	8,465
	847	Replace 2 Bus shelter-CIF2508, CIF2511	0	19,485	32,250	12,765
	Street Furniture / Bus Shelter Total		0	29,080	50,310	21,230
6	Grant Funded Projects					
	2001	Railway Road	0	122,150	96,631	-25,519
	2003	Alfred Road	0	0	0	0
	2015	Birdwood Parade	27,101	48,767	0	-75,868
	2037	Elizabeth Street	38,325	2,633	0	-40,958
	2225	Stephenson Avenue	0	19,354	0	-19,354
	2041	Elizabeth St-Broadwy to Bay Rd(Drainage)	0	0	0	0
	658	School Sports Circuit Mt Claremont	0	0	118,916	118,916
	659	Quintilian Road Shared Path - Stage 3	11,332	0	0	-11,332
	683	Brockway Rd - Alfred to Lemnos St	0	0	0	0
	684	Brockway Rd - Lemnos to Underwood	72,275	33,573	0	-105,849
	790	Kingston St	164,822	6,917	0	-171,739
	794	Lemnos St-Brockway Rd to Bedbrook Pl	91	0	0	-91
	816	Alfred Rd-Rochdale Rd intersection	0	0	179,945	179,945
	817	The Avenue-Brce st to Broadway	0	0	298,862	298,862
	818	Adam Armtrng Pavillion Buildin Solar P	0	0	25,000	25,000
	819	John Leckie Building-Solar Panels	0	0	35,000	35,000
	846	Mooro - John XXIII to Norfolk	0	0	160,600	160,600
	848	Waratah - Road Resurfacing Project	0	0	148,555	148,555
	849	Waratah Footpath Renewal Project	675	955	501,445	499,815
	Grant Funded Projects Total		314,621	234,349	1,564,954	1,015,983
11	Building Construction					
	652	Allen Park Cottage - Alternate Facility	1,602	138,990	136,916	-3,676
	682	71 Stirling Hwy - Renovate roof, Air con	0	423	0	-423
	820	Allen Park Cottage Stage 2 Building upgr	0	0	75,465	75,465
	821	Beaton Park Toilet- Internal refurb	0	0	15,480	15,480
	822	City wide air-conditioning program	10,286	1,514	32,250	20,449

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**CITY OF NEDLANDS
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	823	City wide flooring program	0	0	32,250	32,250
	824	City wide painting program	0	0	32,250	32,250
	825	Highview Park Tennis Court toilet	4,556	1,650	5,160	-1,046
	826	Lawler park toilet	0	2,500	5,160	2,660
	827	Nedlands Child health Centre(reroof)	0	0	12,900	12,900
	828	PRCC Cabinetry and storage	0	0	12,900	12,900
	829	Swanbourne Surf Life Saving Ext SNSLSC b	3,840	0	2,212,667	2,208,827
	830	Tresillian Art C-upgrade Heatng nd Cooli	0	0	64,500	64,500
	Building Construction Total		20,284	145,077	2,637,898	2,472,537
12	Off Street Parking					
	4122	Point Resolution Reserve	0	0	12,900	12,900
	831	Tawarri Car Park upgrade	0	0	200,000	200,000
	832	Waratah St Parking Signs	0	0	25,200	25,200
	842	Melvista Oval - JC Smith Pavillion	6,810	0	145,080	138,270
	Off Street Parking Total		6,810	0	383,180	376,370
13	Major Projects - Roads					
	662	Foreshore Workshop	560	16,285	76,084	59,239
	833	Kennedia Lane - Road pavement,Asphalt We	27,651	836	200,000	171,512
	844	Hay st 2 Alderbury-installat of Street li	0	28,741	0	-28,741
	Major Projects - Roads Total		28,211	45,863	276,084	202,010
14	Parks & Reserves Construction					
	4061	Bishop Road Reserve	75,547	0	0	-75,547
	4089	Hamilton Park	7,689	53,212	72,000	11,099
	4096	Lawler Park	13,141	2,938	55,000	38,921
	4192	College Green Mt Claremont	0	21	0	-21
	4173	Cottesloe Golf Club	0	0	112,000	112,000
	732	Allen Park (LO) - INST floodlight	0	1,936	0	-1,936
	752	Hamilton Park - UG irrigation system	0	0	14,000	14,000
	631	Peace Memo Gardens-Renew Bore(38m)	0	0	0	0
	633	Swanbourne Greenway Project	6,165	5,031	0	-11,196
	641	Montario Quarter	0	0	20,000	20,000
	654	River Foreshore Protection and Acces Man	0	2,920	0	-2,920
	690	Charles Court R - Replace Flat Bench	60	0	0	-60
	694	Cruickshank Verge repair,Passive Recreat	8,824	0	0	-8,824
	696	College Green Walkway - Upgrade Irrigati	0	0	0	0
	699	Hamilton Park - Renew Garden Beds	0	225	25,000	24,775
	772	Daran Park - Construct Noise Attention	0	37,093	0	-37,093
	778	Street gardens and Verges - Install LED	815	0	0	-815
	780	Allen park - Upgrade flood 2 game stand	-59,844	33,687	0	26,157
	835	Greenway - Foreshore Reserve 28307	0	0	19,050	19,050
	837	Groundwater Bore Renewal	0	0	129,000	129,000
	838	Urban Forest Strategy	0	0	23,220	23,220
	839	College Park- Renew Central Capable Cab	0	0	28,834	28,834
	840	College Park - Clay wkt synthetic wkt	0	0	77,400	77,400
	Parks & Reserves Construction Total		52,396	137,063	575,504	386,045
15	Plant & Equipment					
	7502	Development Svs - Building Svs	0	0	34,000	34,000
	7505	Planning & Development Svs - Ranger Svs	0	98,790	102,000	3,210
	7508	Corporate & Strategy - Finance	0	0	0	0
	7517	Tresillian Kiln	12,141	0	13,797	1,656
	7519	1DWC369:Hino Mowing Unit 1	0	0	75,000	75,000
	7520	1GJZ462:Subaru Forester Wagon-L	0	0	39,000	39,000
	7521	1DWC370: Hino Mowing Unit 2	0	0	75,000	75,000
	7522	1BK0449:Toyota Hi Ace Commuter Bus	0	0	70,000	70,000
	7523	Massey Furguson 5609 4WD Turf Tractor	0	0	87,500	87,500
	Plant & Equipment Total		12,141	98,790	496,297	385,366
16	ICT Capital Projects					
	670	Adobe Acrobat	2,370	0	0	-2,370
	671	Azure Migration	0	0	25,000	25,000
	672	IP Phone System Collaboration	19,126	195	40,000	20,679
	674	Cyber Security Review	7,800	0	0	-7,800
	676	CCTV Management System	0	0	15,000	15,000
	678	Website Review	0	0	0	0
	6070	Field GO Client Application	2,325	0	0	-2,325
	850	CAD Station Upgrade	0	0	5,000	5,000
	851	Conference Room Interactive Screens	0	0	75,000	75,000
	853	iPads for Councillors	0	0	12,000	12,000
	854	Laptop Fleet	0	20,160	50,000	29,840
	855	Libraries, NCC & PRCC hardware	0	0	15,000	15,000
	856	NTI XL2 Sound Level Meter and Net Box	0	0	15,000	15,000
	860	Councilor Chambers Upgrade	0	0	15,000	15,000
	862	The Client Alternative	0	0	15,000	15,000
	863	WiFi Upgrade	0	0	10,000	10,000

Item 13.12 - Attachment 2



City of Nedlands

CITY OF NEDLANDS
CAPITAL WORKS & ACQUISITIONS
AS AT 31 OCTOBER 2021

	ICT Capital Projects Total		31,621	20,355	292,000	240,024
18	Furniture & Fixture					
	864	Furnitures & Equipment	5,775	38,453	5,000	-39,228
	Furniture & Fixture Total		5,775	38,453	5,000	-39,228
19	Public Art					
	9001	Public Arts Work	0	0	28,000	28,000
	865	Public Art	0	0	50,000	50,000
	Public Art Total		0	0	78,000	78,000
20	Major Projects - Parks					
	904	Swanbourne Beach Oval - rehabilitation	0	6,386	0	-6,386
	Major Projects - Parks Total		0	6,386	0	-6,386
City of Nedlands Total			794,823	2,001,946	8,247,848	5,451,079



CITY OF NEDLANDS
STATEMENT OF NET CURRENT ASSETS
CLOSING FUNDS
AS AT 31 OCTOBER 2021

	2021/22 YTD 31 OCTOBER 2022	2020/21 YTD 31 OCTOBER 2021	2020/21 YEAR END 30 June 2021
Current Assets			
Cash & Cash Equivalents	32,458,933	26,533,466	20,169,546
Receivable - Rates Outstanding (inc Rebates)	8,703,528	8,852,329	606,717
Receivable - Sundry Debtors	851,818	790,904	920,958
Receivable - Self Supporting Loan	12,554	3,447	16,683
Receivable - UGP	48,217	55,992	88,345
GST Receivable	228,981	115,583	362,757
Prepayments	48,312	95,060	48,312
Less: Provision for Doubtful Debts	(10,432)	(9,282)	(10,432)
Inventories	49,605	20,537	34,191
	<u>42,391,516</u>	<u>36,458,037</u>	<u>22,237,077</u>
Current Liabilities			
Payable - Sundry Creditors	(4,019,415)	(1,994,277)	(7,719,435)
Payable - ESL	(3,095,280)	(2,973,487)	(57,714)
Payable Lease Liability	(47,904)	(58,569)	(64,560)
Accrued Salaries and Wages	(480,221)	(27,547)	(418,650)
Employee Provisions	(2,659,538)	(2,711,841)	(2,678,769)
Borrowings	(908,171)	(1,208,497)	(1,405,492)
Deferred Income	0	0	(108,850)
	<u>(11,210,529)</u>	<u>(8,974,216)</u>	<u>(12,453,471)</u>
Unadjusted Net Current Assets	<u>31,180,987</u>	<u>27,483,820</u>	<u>9,783,606</u>
Less: Restricted Reserves	(5,321,251)	(5,907,841)	(5,317,090)
Less: Current Self Supporting Loan Liability	(29,237)	(3,447)	(16,683)
Add Back: Borrowings	908,171	1,208,497	1,405,492
Net Current Assets	<u>26,738,669</u>	<u>22,781,029</u>	<u>5,855,325</u>



City of Nedlands

CITY OF NEDLANDS
STATEMENT OF FINANCIAL ACTIVITY
BY DIRECTORATES
FOR THE PERIOD ENDED 31 OCTOBER 2021

Note	2021-22 June Budget \$	Oct 21 YTD Budget \$	Oct 21 YTD Actual \$	Oct 21 YTD Variance \$	Variance %
Operating Income					
Governance	0	0	33,182	33,182	#DIV/0!
Corporate & Strategy	26,281,955	25,548,747	25,516,168	(32,579)	-0.13%
Community Development & Services	2,729,620	1,148,989	1,291,495	142,506	12.40%
Planning & Development Services	2,601,660	1,031,715	748,899	(282,816)	-27.41%
Technical Services	3,542,730	3,351,304	3,399,895	48,591	1.45%
	35,155,965	31,080,755	30,989,640	(176,888)	-0.29%
Operating Expense					
Governance	(3,237,466)	(1,323,711)	(836,449)	487,262	36.81%
Corporate & Strategy	(1,388,653)	(396,820)	148,949	545,769	137.54%
Community Development & Services	(7,401,609)	(2,364,145)	(2,245,121)	119,024	5.03%
Planning & Development Services	(8,512,436)	(3,101,193)	(2,313,622)	787,571	25.40%
Technical Services	(17,954,601)	(6,106,848)	(5,119,870)	986,978	16.16%
	(38,494,765)	(13,292,717)	(10,366,113)	2,926,604	22.02%
Capital Income					
Grants Capital	3,994,383		0		
Capital Contribution	0		0		
Proceeds from Disposal of Assets	269,909		0		
New Borrowings	0		0		
Self Supporting Loan Principal Repayments	0		4,129		
Transfer from Reserve	1,364,528		0		
	5,628,820		4,129		
Capital Expenditure					
Land & Buildings	(2,637,898)		(20,284)		
Infrastructure - Road	(4,112,839)		(672,607)		
Infrastructure - Parks	(625,814)		(52,396)		
Plant & Equipment	(496,297)		(12,141)		
Furniture & Equipment	(375,000)		(37,396)		
Principal elements of finance lease payments	(64,560)		(17,030)		
Repayment of Debentures	(1,407,745)		(497,321)		
Transfer to Reserves	(2,052,500)		(4,161)		
	(11,772,653)		(1,313,335)		
Total Operating and Non-Operating					
	(9,482,633)		19,314,320		
Adjustment - Non Cash Items					
Depreciation	4,656,600		1,569,230		
Receivables/Provisions/Other Accruals	(126,895)		(343)		
Change in accounting policy	0		0		
(Profit) on Sale of Assets	(6,545)		0		
Loss on Sale of Assets	133,440		0		
ADD - Surplus/(Deficit) 1 July b/f	4,826,033		5,855,462		
LESS - Surplus/(Deficit) 30 June c/f	0		26,738,669		
	9,482,633		(19,314,320)		



**SUMMARY STATEMENT OF BORROWING ACTIVITY
FOR THE PERIOD ENDING 31 OCTOBER 2021**

Purpose

Loan 179 - Road Infrastructures
 Loan 182 - Building
 Loan 183 - Building
 Loan 184 - Building
 Loan 185 - Building
 Loan 187 - Underground Power (CON)
 Loan 188 - Underground Power (W.Hollywood Res)
 Loan 189 - Underground Power (Alfred & MTC Res)
 Loan 190 - Underground Power (Alderbury Res)

Self Supporting Loans

Loan 186 - Dalkeith Bowling Club

Total

	Actual YTD 31 OCTOBER 2021					
	Interest Rate Per Annum	Principal 01-Jul-21 \$	New loans \$	Principal Repayment \$	Principal 31-Oct-21 \$	Interest(YTD) \$
Loan 179 - Road Infrastructures	6.04%	130,529	0	(31,902)	98,627	8,060
Loan 182 - Building	4.67%	135,922	0	(67,566)	68,355	1,853
Loan 183 - Building	2.78%	169,380	0	(44,293)	125,086	6,354
Loan 184 - Building	3.12%	138,225	0	(68,576)	69,650	6,569
Loan 185 - Building	3.12%	65,419	0	(32,455)	32,964	3,109
Loan 187 - Underground Power (CON)	2.64%	667,916	0	(165,335)	502,581	15,219
Loan 188 - Underground Power (W.Hollywood Res)	3.07%	66,901	0	(66,901)	0	5,413
Loan 189 - Underground Power (Alfred & MTC Res)	3.07%	9,771	0	(9,771)	0	791
Loan 190 - Underground Power (Alderbury Res)	3.07%	6,940	0	(6,940)	0	559
		1,391,003	0	(493,740)	897,262	47,927
Loan 186 - Dalkeith Bowling Club	3.07%	16,742	0	(3,581)	13,161	663
					0	
Total		1,407,745	0	(497,321)	910,423	48,590

Adopted Budget 2021/22		
New loans \$	Principal 30-Jun-22 \$	Interest \$
0	285,749	22,224
0	0	2,385
0	537,226	17,496
0	519,065	18,182
0	245,662	8,605
0	512,598	24,589
0	446,816	14,508
0	65,260	2,119
0	46,347	1,502
0	2,658,721	111,610
0	48,021	1,822
0	2,706,742	113,432



CITY OF NEDLANDS
STATEMENT OF FINANCIAL POSITION
AS AT 31 OCTOBER 2021

	2021/2022	2020/2021	2020/2021
	YTD 31	YTD 31	YEAR END 30
	OCTOBER 2022	OCTOBER 2021	June 2021
	\$	\$	\$
Current Assets			
Cash & Cash Equivalents	32,458,933	26,533,466	20,169,546
Trade & Other Receivables	9,834,666	9,808,973	1,985,028
Inventories	49,605	20,537	34,191
Other - Prepayments & Accruals	48,312	95,060	48,312
Total Current Assets	42,391,516	36,458,037	22,237,077
Non Current Assets			
Other Receivables	1,614,548	1,727,806	1,635,623
Other Financial Assets	147,614	142,442	147,614
Property, Plant & Equipment	150,083,060	150,667,128	151,569,167
Infrastructure	93,277,388	90,801,108	92,642,864
Total Non Current Assets	245,122,609	243,338,485	245,995,268
Total Assets	287,514,125	279,796,521	268,232,346
Current Liabilities			
Trade & Other Payables	7,642,819	5,053,879	8,369,209
Current Borrowings	908,171	1,208,497	1,405,492
Employee Provisions	2,659,538	2,711,841	2,678,769
Total Current Liabilities	11,210,528	8,974,216	12,453,471
Non Current Liabilities			
Long Term Borrowings	2,708,993	4,114,485	2,708,993
Deferred Liability	300,787	237,094	300,787
Employee Provisions	161,190	264,987	161,190
Total Non Current Liabilities	3,170,969	4,616,566	3,170,969
Total Liabilities	14,381,497	13,590,783	15,624,440
Net Assets	273,132,627	266,205,738	252,607,906
Equity			
Retained Surplus	107,853,726	100,340,248	87,333,166
Reserves - Cash Backed	5,321,251	5,907,841	5,317,090
Revaluation Surplus	159,957,650	159,957,650	159,957,650
Total Equity	273,132,627	266,205,738	252,607,906



**SUMMARY STATEMENT OF FINANCIAL ACTIVITY - OPERATING
BY REPORTING ACTIVITY
FOR THE PERIOD ENDING 31 OCTOBER 2021**

Reporting Activity	October 21	October 21	Variance Indicators				2021-22	Var.	Comment Ref
	YTD Budget	YTD Actual	\$	%	Flag	F/U	Annual Budget	Scale	
Income:									
Corporate Administration	280,325	246,405	(33,920)	(12%)	▶	U	888,783	●	Lower investment income and timing of Lease income
Community Capacity Building	272,137	363,983	91,846	34%	▶	F	633,020	●	
Community Care	870,752	919,572	48,820	6%	▶	F	2,080,500	●	
Libraries	6,100	7,940	1,840	30%	▶	F	16,100	●	
Building & Development Control	877,008	596,426	(280,582)	(32%)	▶	U	2,135,000	●	Lower building income
Environmental Health Services	28,504	45,624	17,120	60%	▶	F	85,500	●	
Rangers & Public Safety	119,000	106,848	(12,152)	(10%)	▶	U	344,000	●	Lower rangers income
Engineering & Asset Management	1,752	692	(1,060)	(60%)	▶	U	5,250	●	
Parks & Natural Areas	57,160	33,399	(23,761)	(42%)	▶	U	187,035	●	Lower income from oval and reserve
Roads, Paths & Drains	37,135	43,433	6,298	17%	▶	F	125,145	●	
Community Building Management	-	35,210	35,210	0%	▶	F	-	●	
Waste Management	3,262,460	3,287,161	24,701	1%	▶	F	3,262,460	●	
Rates & Property Services	25,268,422	25,269,764	1,342	0%	▶	F	25,393,172	●	
Total Income	31,080,755	30,989,640		(0%)	▶	F	35,155,965		

* **Note:** Total Income includes Operating Income & Capital Grants but not Asset Sale Proceeds

Legend			Legend		
Favourable Variance to Budget	F	▶	Favourable Variance > 10%		●
Unfavourable Variance to Budget	U	▶	Variance between -10% (U) and +10% (F)		●
			Unfavourable Variance > 10%		●



**SUMMARY STATEMENT OF FINANCIAL ACTIVITY - OPERATING
BY REPORTING ACTIVITY
FOR THE PERIOD ENDING 31 OCTOBER 2021**

Reporting Activity	October 21 YTD Budget	October 21 YTD Actual	Variance Indicators				2021-22 Annual Budget	Var. Scale	Comment Ref
			\$	%	Flag	F/U			
Expenditure:									
Community Leadership	978,643	700,551	278,092	28%	▶	F	2,620,211	●	
Corporate Administration	598,874	(130,174)	729,048	122%	▶	F	1,666,411	●	
Community Capacity Building	594,869	625,367	(30,498)	5%	▶	U	2,116,490	●	
Community Care	874,745	796,866	77,879	9%	▶	F	2,589,454	●	
Libraries	894,531	822,888	71,643	8%	▶	F	2,695,665	●	
Building & Development Control	1,979,271	1,494,911	449,557	23%	▶	F	5,640,636	●	
Strategic Urban Planning	30,784	21,672	25,221	82%	▶	F	2,067	●	
Environmental Health Services	327,494	266,701	60,794	19%	▶	F	968,864	●	
Rangers & Public Safety	312,303	292,633	19,670	6%	▶	F	933,328	●	
Engineering & Asset Management	664,598	1,092,162	(427,564)	64%	▶	U	1,688,474	● Due to agency staff salary	
Parks & Natural Areas	2,175,525	1,381,819	793,706	36%	▶	F	6,017,636	●	
Roads, Paths & Drains	1,674,936	1,529,660	145,276	9%	▶	F	4,801,184	●	
Community Building Management	1,115,449	881,169	234,280	21%	▶	F	3,051,806	●	
Waste Management	927,681	472,766	454,915	49%	▶	F	3,277,416	●	
Rates & Property Services	143,014	117,123	25,891	18%	▶	F	425,123	●	
Total Operating Expenditure	13,292,717	10,366,113		22%	▶	F	38,494,765		
Net Operating Result	17,788,038	20,623,526					(3,338,800)		

Legend

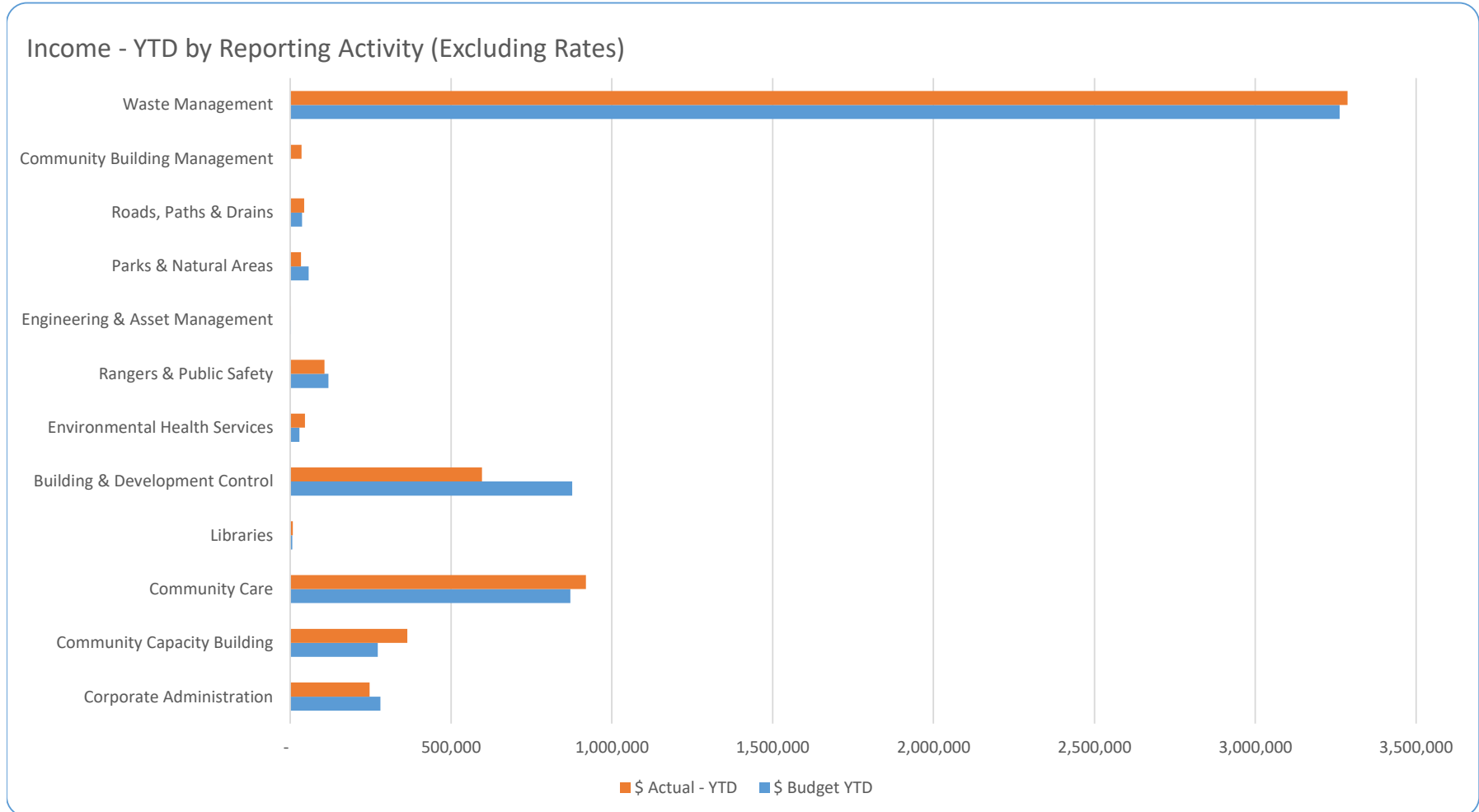
Favourable Variance to Budget F ▶
Unfavourable Variance to Budget U ▶

Legend

Favourable Variance > 10% ●
Variance between -10% (U) and +10% (F) ●
Unfavourable Variance > 10% ●

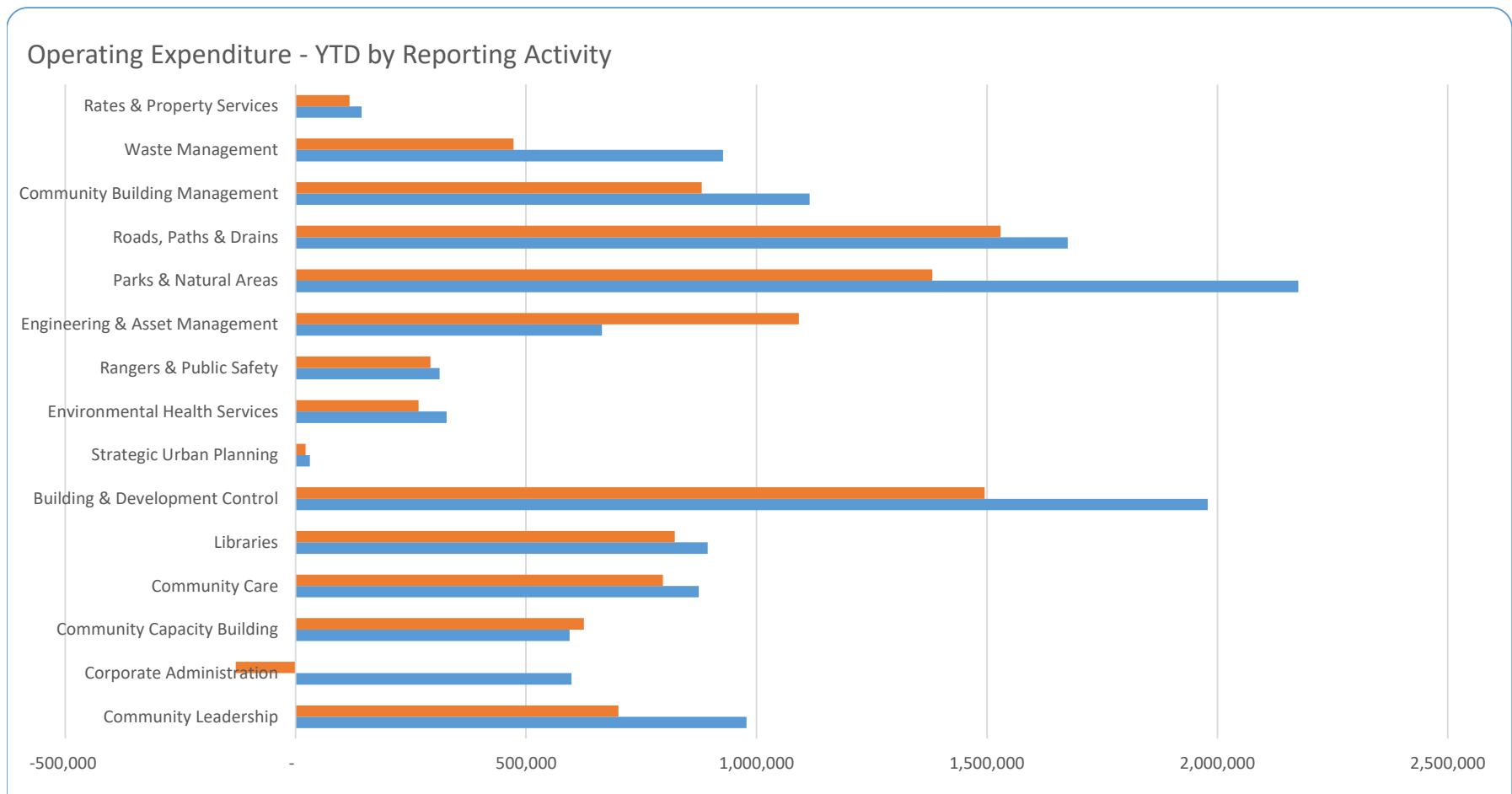


**GRAPHICAL SUMMARY OF FINANCIAL ACTIVITY - OPERATING
BY REPORTING ACTIVITY
FOR THE PERIOD ENDING 31 OCTOBER 2021**





**GRAPHICAL SUMMARY OF FINANCIAL ACTIVITY - OPERATING
BY REPORTING ACTIVITY
FOR THE PERIOD ENDING 31 OCTOBER 2021**





**CITY OF NEDLANDS
SUMMARY STATEMENT OF FINANCIAL ACTIVITY - INCOME
BY REPORTING NATURE & TYPE
FOR THE PERIOD ENDING 31 OCTOBER 2021**

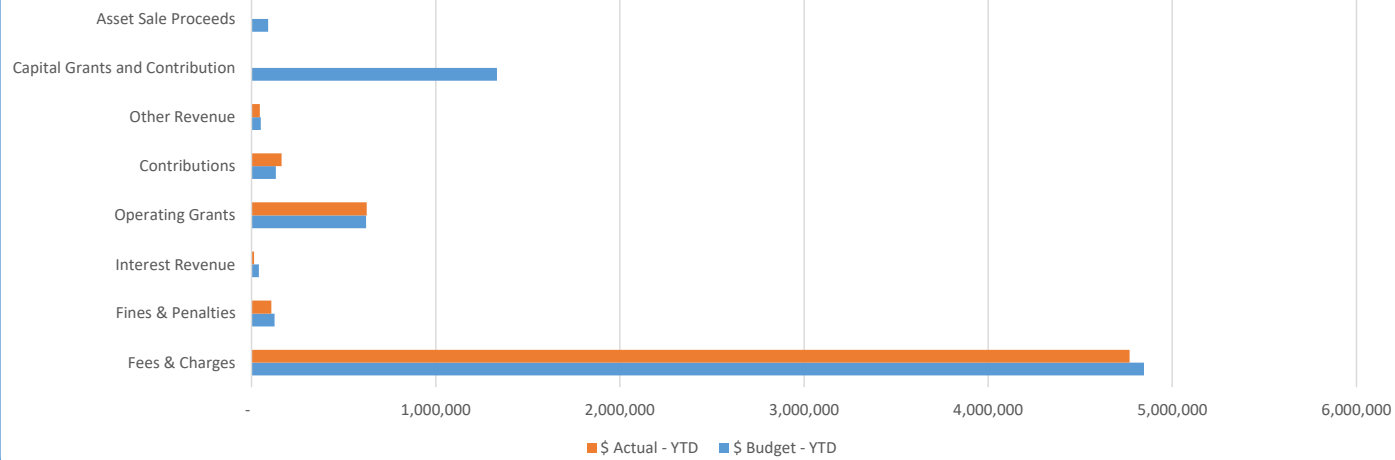
Reporting Activity	October 21	October 21	Variance Indicators				2021-22	Var.
	YTD Budget	YTD Actual	\$	%	Flag	F/U	Annual Budget	Scale
Income:								
Operating Income								
Rates	25,268,422	25,269,764	1,342	0%	▶	F	25,393,172	●
Fees & Charges	4,846,750	4,768,377	(78,373)	(2%)	▶	U	7,338,410	●
Fines & Penalties	124,118	107,305	(16,813)	(14%)	▶	U	354,610	●
Interest Revenue	39,000	13,071	(25,929)	(66%)	▶	U	117,000	● Lower interest rate
Operating Grants	622,098	624,305	2,207	0%	▶	F	1,460,600	●
Contributions	130,873	162,519	31,646	24%	▶	F	401,617	●
Other Revenue	49,494	43,606	(5,888)	(12%)	▶	U	90,556	●
Operating Income	31,080,755	30,989,640					35,155,965	
Capital Income								
Capital Grants and Contribution	1,331,461	0	(1,331,461)	(100%)	▶	U	3,994,383	● Difference due to profiling and refund of grants received due to projects not under-taken
Asset Sale Proceeds	89,970	-	(89,970)	(100%)	▶	U	269,909	● Difference due to profiling and sale of property not undertaken
Sub Total - Capital Income	1,421,431	0					4,264,292	
Total Income	32,502,186	30,989,640		(5%)	▶	U	39,420,257	

Legend			Legend		
Favourable Variance to Budget	F	▶	Favourable Variance > 10%		●
Unfavourable Variance to Budget	U	▶	Variance between -10% (U) and +10% (F)		●
			Unfavourable Variance > 10%		●

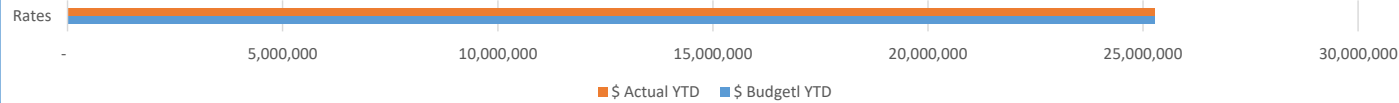


**CITY OF NEDLANDS
SUMMARY STATEMENT OF FINANCIAL ACTIVITY - INCOME
BY REPORTING NATURE & TYPE
FOR THE PERIOD ENDING 31 OCTOBER 2021**

Income - YTD by Nature & Type (Excluding Rates)



Rates Income - YTD



13.13 Monthly Investment Report – October 2021

Council	23 November 2021
Applicant	City of Nedlands
Employee Disclosure under section 5.70 Local Government Act 1995	Nil.
Director	Ed Herne – Director Corporate & Strategy
Attachments	1. Investment Report for the period ended 31 October 2021

Executive Summary

In accordance with the Council's Investment Policy, Administration is required to present a summary of investments to Council on a monthly basis.

Recommendation to Council

Council receives the Investment Report for the period ended 31 October 2021.

Voting Requirement

Simple Majority.

Discussion/Overview

Council's Investment of Funds report meets the requirements of Section 6.14 of the *Local Government Act 1995*.

The Investment Policy is structured to minimise any risks associated with the City's cash investments. The officers adhere to this Policy, and continuously monitor market conditions to ensure that the City obtains attractive and optimum yields without compromising on risk management.

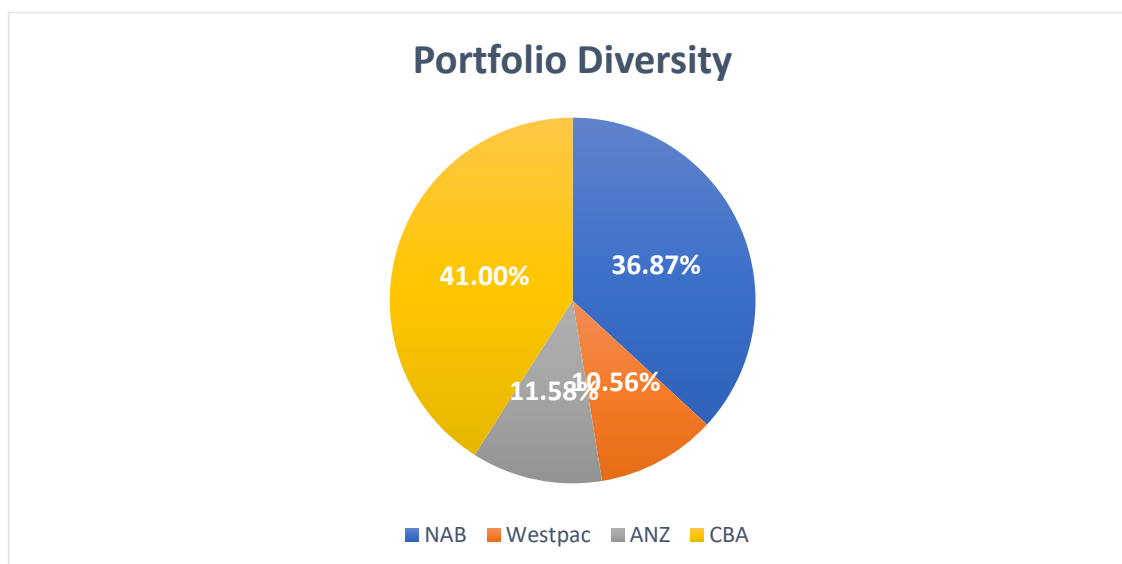
The Investment Summary shows that as at 31 October 2021 and 31 October 2020 the City held the following funds in investments:

	31-Oct-2021	31-Oct-2020
Municipal Funds	\$ 5,322,981	\$ 5,913,037
Reserve Funds	\$ 13,578,291	\$ 11,903,504
Total investments	\$ 18,901,272	\$ 17,816,541

The City has \$5.8m in a Westpac online saver account which returns an interest rate of 0.40% per annum. As this rate is higher than the rates quoted for the term deposits as of end November, the surplus cash is maintained in the Westpac online saver account.

The total interest earned from investments as at 31 October 2021 was \$7,752. The Investment Portfolio comprises holdings in the following institutions:

Financial Institution	Funds Invested	Interest Rate	Proportion of Portfolio
NAB	\$6,967,970	0.27% - 0.30%	36.87%
Westpac	\$1,996,343	0.22% - 1.05%	10.56%
ANZ	\$2,187,987	0.05%- 0.15%	11.58%
CBA	\$6,001,972	0.16% - 0.32%	41.00%
Total	\$18,901,272		100.00%



Conclusion

The Investment Report is presented to Council.

Key Relevant Previous Council Decisions:

Nil.

Consultation

Required by legislation:

Yes

No

Required by City of Redlands policy:

Yes

No

Strategic Implications

The investment of surplus funds in the 2021/22 approved budget is in line with the City's strategic direction.

The 2021/22 approved budget ensured that there is an equitable distribution of benefits in the community.

The 2021/22 budget was prepared in line with the City's level of tolerance of risk and it is managed through budgetary review and control.

The interest income on investment in the 2021/22 approved budget was based on economic and financial data available at the time of preparation of the budget.

Budget/Financial Implications

The Oct YTD Actual interest income from investments is \$7,752 compared to the YTD Oct Budget of \$14,000.



**INVESTMENTS REPORT
FOR THE PERIOD ENDED 31 OCTOBER 2021**

Particulars	Interest	Invest.	Maturity	Period	NAB	Westpac	ANZ	CBA	Total	Interest
	Rate	Date	Date	Days	*AA-/Stable/A-1+	*AA-/Stable/A-1+	*AA-/Stable/A-1+	*AA-/Stable/A-1+		YTD Accumulated
RESERVE INVESTMENTS										
Plant Replacement	0.18%	21-Sep-21	21-Mar-22	181				34,703.21	34,703.21	\$22.03
City Development - Western Zone	0.17%	17-Sep-21	14-Feb-22	150				66,189.03	66,189.03	\$40.41
Business system reserve	0.18%	21-Sep-21	21-Mar-22	181				142,713.03	142,713.03	\$89.77
All abilities play space	0.18%	21-Sep-21	21-Mar-22	181				31,816.11	31,816.11	\$20.02
North Street	0.22%	23-Sep-21	23-Jan-22	122		136,427.62			136,427.62	\$101.07
Welfare - General	0.24%	15-Jul-21	18-Jan-22	187				320,094.49	320,094.49	\$246.18
Welfare - NCC	0.19%	2-Aug-21	30-Nov-21	120				361,028.82	361,028.82	\$221.24
Welfare - PRCC	0.17%	17-Sep-21	14-Feb-22	150				15,770.40	15,770.40	\$9.49
Services - Tawarri 1	0.22%	23-Sep-21	23-Jan-22	122		68,879.63			68,879.63	\$50.91
Services General	0.30%	25-Aug-21	23-Nov-21	90	25,930.97				25,930.97	\$24.80
Services - Tawarri 2	0.10%	11-Oct-21	11-Mar-22	151			117,573.25		117,573.25	\$56.00
Insurance	0.10%	11-Aug-21	11-Feb-22	184			65,429.72		65,429.72	\$32.77
Undrground power	0.28%	17-Sep-21	16-Mar-22	180	748,797.47				748,797.47	\$722.18
Waste Management	0.18%	21-Sep-21	21-Mar-22	181				613,367.34	613,367.34	\$385.80
City Development - Swanbourne	0.16%	15-Jul-21	18-Jan-22	187				135,085.04	135,085.04	\$104.73
City Building - General	0.22%	23-Sep-21	23-Jan-22	122		140,328.55			140,328.55	\$103.97
City Building - PRCC	0.17%	17-Sep-21	14-Feb-22	150				26,216.45	26,216.45	\$16.15
Business system Reserve	0.29%	18-Oct-21	19-Apr-22	183	411,560.34				411,560.34	\$360.73
Public Art Reserves	0.29%	18-Oct-21	19-Apr-22	183	98,021.57				98,021.57	\$91.34
Waste Management Reserve	0.29%	18-Oct-21	19-Apr-22	183	575,598.17				575,598.17	\$536.36
City Development Reserve	0.29%	18-Oct-21	19-Apr-22	183	9,020.46				9,020.46	\$12.30
Building Replacement Reserve	0.29%	18-Oct-21	19-Apr-22	183	307,345.50				307,345.50	\$309.17
All ability play space	0.28%	20-Jul-21	17-Nov-21	120	282,966.54				282,966.54	\$269.85
Major projects	0.23%	4-Aug-21	4-Jan-22	153		588,117.73			588,117.73	\$461.13
TOTAL RESERVE INVESTMENTS					\$2,459,241.02	\$933,753.53	\$183,002.97	\$1,746,983.91	\$5,322,981.43	\$4,288.42
MUNICIPAL INVESTMENTS										
Muni Investment NS60	1.05%	31-Oct-21	30-Nov-21	30		1,062,590.19			1,062,590.19	\$1,407.84
Muni Investment #3 - CBA	0.32%	13-Oct-21	10-Feb-22	120				2,000,315.62	2,000,315.62	\$315.62
Muni Investment #1 - CBA	0.19%	18-Aug-21	16-Nov-21	90				1,001,271.55	1,001,271.55	\$571.95
Muni Investment #2 - CBA	0.28%	14-Oct-21	13-Dec-21	60				2,000,260.82	2,000,260.82	\$260.82
Muni Investment #7 - NAB	0.29%	18-Oct-21	19-Apr-22	91	508,517.14				508,517.14	\$432.04
Muni Investment #150 - ANZ	0.05%	7-Oct-21	7-Dec-21	61			1,004,939.23		1,004,939.23	\$78.77
Muni Investment #8 - ANZ	0.15%	20-Oct-21	18-Apr-22	180			1,000,045		1,000,045.21	\$45.21
Muni Investment #10 - NAB	0.27%	20-Oct-21	17-Feb-22	120	2,000,162.74				2,000,162.74	\$162.74
Muni Investment #12 - NAB	0.30%	28-Oct-21	28-Mar-22	151	2,000,049				2,000,049.32	\$49.32
Muni Investment #151 - CBA	0.28%	14-Oct-21	13-Dec-21	60				1,000,139.73	1,000,139.73	\$139.73
TOTAL MUNICIPAL INVESTMENTS					4,508,729.20	1,062,590.19	2,004,984.44	6,001,987.71	\$13,578,291.54	\$3,464.02
TOTAL					\$6,967,970.22	\$1,996,343.72	\$2,187,987.41	\$7,748,971.63	\$18,901,272.97	\$7,752.44

14. Council Members Notices of Motions of Which Previous Notice Has Been Given

Disclaimer: Where administration has provided any assistance with the framing and/or wording of any motion/amendment to a Council Member who has advised their intention to move it, the assistance has been provided on an impartial basis. The principle and intention expressed in any motion/amendment is solely that of the intended mover and not that of the officer/officers providing the assistance. Under no circumstances is it to be expressed to any party that administration or any Council officer holds a view on this motion other than that expressed in an official written or verbal report by Administration to the Council meeting considering the motion.

14.1 Mayor Argyle – Energy Efficiency / Sustainability

At the Council meeting on 28 September 2021 Mayor Argyle gave notice of her intention to move the following at this meeting.

That the Chief Executive Officer:

- 1. prepares a report for Council’s consideration that details:**
 - **the existing and proposed energy efficiency provisions for residential and mixed-use development under the Residential Design Codes Volume 1 and 2.**
 - **The various planning instruments that are available to Council to reduce non-renewable energy use, with via development approvals.**

- 2. prepares a report for Council’s consideration on the merits and implications of preparing a strategy that:**
 - **Identifies opportunities to improve greening and biodiversity, as well as reduce non-renewable energy, water and waste within the City.**
 - **Sets realistic targets to achieve these sustainability measures based on quantifiable baseline data.**
 - **Is consistent with the City’s Community Strategic Plan 2018-2028.**

Administration Comment

The Notice of Motion is in two parts. The first part details with energy efficiency provisions for residential and mixed used developments. This is a relevant planning consideration and worthy of consideration. The future report to Council will review the existing planning framework and identify opportunities for Nedlands to add to the framework, if appropriate to ensure energy efficiency measures are appropriately considered as part of development approvals.

The second part of the Notice of Motion refers to the preparation of a strategy. This is appropriate and ultimately would support and enhance any measures introduced as result of the first part of motion. The future report would outline the merits and implications of such a strategy, so Council has a clear understanding of these prior to embarking on the process. The preparation of such a strategy, fundamentally has merit and is consistent with many other local governments and has the potential to provide the Council and the administration with a clear strategic direction upon which future decision can be based.

14.2 Councillor Mangano – Increased Verge Bonds

On the 12 October 2021 Councillor Mangano gave notice of his intention to move the following at this meeting.

Council approves that a verge bond of \$10,000 per lineal metre of frontage be applied for all single residential developments exceeding \$1M and all multiple and grouped dwellings developments, and that administration time, legal fees and damage is deducted from this bond. In addition, if the costs exceeded the bond, the applicant is liable for those costs and must agree to this condition prior to the verge permit being issued.

Justification

The City is currently expending huge amounts of administration time and legal costs on dealing with problem builders across Nedlands, and this is not being covered by the current verge bonds. In the case of 95A Waratah Ave, in excess of \$50,000 has been expended to date on administration time and legal fees, and also Councillor time which is not costed. These costs should not be borne by the ratepayers and this will act a deterrent to builders who do not respect the city's property and ratepayers interests.

Administration Comment

A change of this significance should be the subject of a report to Council by officers. The ability to use bonds in the method proposed should be reviewed to ensure that this is legal a use of a bond. The methodology of determining the bond amount should also be reviewed and the implications of any bond amount should be considered via an officer report. The ability to impose a condition on the permit as proposed should also be further considered.

A more appropriately worded resolution would be:

That the Chief Executive officer prepare a report for Council's consideration outlining the implications and process of Council imposing a verge bond of \$10,000 per lineal metre of frontage be applied for all single residential developments exceeding \$1M and all multiple and grouped dwellings developments, and that administration time, legal fees and damage is deducted from this bond. In addition, if the costs exceeded the bond, the applicant is liable for those costs and must agree to this condition prior to the verge permit being issued.

14.3 Councillor Mangano – Delegated Authority for Verge Permits

On the 12 October 2021 Councillor Mangano gave notice of his intention to move the following at this meeting.

Council withdraws delegated authority for all construction related uses of City owned land, verges, and any other land vested in the City.

Justification

The 95A Waratah Ave and 102 Adelma Road verge related issues have been mismanaged by City's administration. Time and time again builders damage infrastructure, take up space outside of their permitted area, do not use traffic management, and Administration do not infringe them.

All applications to use City land or vested land need to be brought to full Council for approval by Council. This needs to be done to ensure that the community has a say if the City's land is to be obstructed.

Administration Comment

The table below shows the of permits to Use the Nature Strip (verge) issued under Regulation 6(1) of the *Local Government (Uniform Local Provisions) Regulations 1996* over current and recent financial years. Under the Notice of Motion there would be an additional number of items sent to Council for determination. It would be estimated therefore that if Council were to be dealing with these applications for this financial year an estimated additional 150 reports will need to be presented to Council to be determine.

FY	No. Permits Issued	Revenue
19-20	111	\$31,720
20-21	128	\$43,874
21-22 Ongoing	62 (end Oct 21)	\$20,904 (end Oct 21)

Currently the average approval time for a verge use permit is 2 days, usually coinciding with the issue of a building permit.

Given the turnaround time to produce a report for Council meetings, the turnaround time for approval of these permits would then be expected to be between 6 to 8 weeks depending upon the timing of applications being lodged. This would not coincide with the issue of building permits which are required to be issued within 10 days of submission as dictated by legislation. It would make it more difficult for the builders to coincide management of stage setup for construction and may cause considerable delays and frustration to the commencement of construction works.

Verge use permits are issued for durations from 1 month to 24 months. Many are issued for single use on a time basis for one month, which are primarily residents (not developers) wishing to place skips on the verge, If these permits had a 6 to 8 week wait for approval this is expected to result in significant frustration for residents.

To add an additional workload for the writing and administration of 150 reports to Council, the City would need to employ an additional officer. Currently the City is not resourced to cope with the quantity of Council reports that will need to be written to cope with the removal of delegation to approve these permits as currently occurs. That would initially add approximately \$85,000 in employment costs to the City's budget.

Currently the City receives revenue based upon \$1/m²/month as dictated by legislation.

Until just recently the City's development compliance functions have been fragmented across the organisation with the City's response initiated by complaints and re-active outcomes. The City now has in place a dedicated development compliance team whose approach is the provision of a central customer service point of contact and the move to a pro-active compliance approach resulting in appropriate enforcement measures for verge use.

Moving forward this new approach will significantly enhance the City's compliance regime including the control and use of Council verge land, avoiding the current complaint based reactive approach.

The removal of the delegated authority to approve verge use permits by administration is not considered either an effective or efficient use of Council's time and resource. It will also necessitate additional budgetary considerations. For these reasons the notice of motion is not seen as an improvement to the existing process.

14.4 Councillor Mangano – Panel for Legal Advice

On the 13 October 2021 Councillor Mangano gave notice of his intention to move the following at this meeting.

That Council directs the CEO to establish a panel of at least three (3) legal firms to use for general LG legal advice, as the current exclusive use of Mcleods only is unfair to similar firms, who may be capable of providing a similar service.

Justification

At a briefing earlier this year a Mcleods lawyer, Neil Douglas, referred to a case of bullying at City of Stirling. I said that the person, a councillor (she) was exonerated in the SAT, and he denied any knowledge of it, when in fact he represented the City of Stirling against that councillor.

I am concerned that Mcleods do not act in the interests of elected members and are regularly being used by Administration against elected members.

Also, this monopoly use of Mcleods is anti-competitive and unfair to other legal firms who may be available to provide legal advice to the City.

Administration Comment

Under the Procurement of Goods and Services Policy, a panel of pre-qualified suppliers can be established where the City has a continuing need for any particular good or service. Panels are established in accordance with Division 3 of the *Local Government (Functions and General) Regulations 1996* with work sourced from the panel according to price, availability, demonstrated understanding of the project and any specialist requirements.

Establishing a unique panel of prequalified suppliers is a resource intensive task.

As an alternative, WALGA has established a panel of prequalified suppliers for legal and debt management services under the Preferred Supplier Program. The City of Nedlands can access this panel. Under the City's Procurement Policy and when utilising WALGA's panel, quotations should still be sought from at least 3 suppliers to ensure value for money is achieved.

14.5 Councillor Mangano – Solar Access Local Planning Policy

On the 21 October 2021 Councillor Mangano gave notice of his intention to move the following at this meeting.

That the Chief Executive Officer prepares a report for Council's consideration on the potential of modifying the planning framework to provide further protections with respect to the:

- **overshadowing of any existing solar energy facility mounted on the roof of an adjoining dwelling**
- **overshadowing of windows of main living areas of an adjoining dwelling**
- **potential future provision of solar energy facilities on adjoining properties.**

Justification

This is the most effective way to reduce levels of our city's carbon footprint – the biggest emitter being electricity. Just last week, the International Energy Agency released a report claiming the world needs to increase green energy by 300%. Nedlands has a key opportunity, to cover a large majority of roof in solar energy.

The world and Nedlands must decarbonize, and Nedlands needs to lead on this. Solar is heavily subsidised by the Government and we must accelerate the takeup of this technology. Hence, I put forward this NOM for all new builds to include solar PV.

Administration Comment

The Victorian Government released Planning Practice Note 88 of October 2018, which dealt with existing residential rooftop solar energy facilities, is a useful resource. While the City of Nedlands response will need to be considered within the Western Australian Planning Framework, the Victorian practice note will be useful in addressing the potential of a modification to the Nedlands planning provision in terms of any protection of existing solar energy facilities.

The ability to protect potential future solar energy facilities will provide problematic, given the number of unknowns and assumptions that would need to be made, the incorporation of such a provision is likely to be very challenging. These challenges would be explored in the report presented to Council. The overshadowing of the windows of the main living areas of adjoining dwellings, will need to be considered in the context of the Residential Design Codes Volume 1 and 2. The report to Council will outline this specific measure in the context of the consideration of overshadowing more generally.

14.6 Councillor Mangano – Invitation to DIMRS – Buildings and Energy Division

On 11 November 2021 Councillor Mangano gave notice of his intention to move the following at this meeting.

That the CEO provides an invitation to the Buildings and Energy Division of DIMRS to brief Councillors and Executives on Building controls responsibilities and related issues.

Justification

Western Australia has a serious problem with developments not complying with approved plans (including encroachment on other property) and/or with Australian standards which has resulted in lawsuits against Councils and high legal costs to defend them.

Administration Comment

The Chief Executive Officer will issue the invitation and advise Councillors.

14.7 Councillor Senathirajah – Age Friendly City

On 11 November 2021 Councillor Senathirajah gave notice of his intention to move the following at this meeting.

That Council requests the CEO to initiate the process to establish an Age-Friendly Nedlands Alliance which will assess the needs of the elders (age 60 years and above) in Nedlands and assist in developing Strategies to address the unsatisfied needs. It is anticipated that the Alliance will include representatives from the Council, Administration, resident elders, careers, relevant not-for-profit organisations, and the local business sector.

Justification

1. Latest published statistics indicate that 24 % of the population of Nedlands are elders (60 years or older), compared to 21% for the nation. It is estimated that this percentage will be higher when the 2021 census figures are released. It is thus important that the City gives due importance to this sector of the residents.
2. The World Health Organisation (WHO) has promoted the Age-Friendly Cities approach to effectively provide services to the elderly.
3. In an Age-Friendly Community (City), there is a culture of inclusion shared by people of all ages and ability levels. Policies, services and structures related to the physical and social environment are designed to support and enable older people to “age actively”, that is, to live in security, enjoy good health and continue to participate fully in society.
4. While the City does provide some services aimed at positive ageing of the elderly in Nedlands, the Age-Friendly Community framework will enable a reliable assessment of the essential needs of the elderly that are currently not provided for by the City or other organisations providing services to the elderly.
5. An Alliance concept is advocated to encourage all stakeholders to participate in identifying the unfulfilled needs of different sectors of the community, and in addressing these needs. It is possible that some of these needs are better addressed by organisations other than the City, and hence the advantage of engaging all stakeholders early in the project.

Administration Comment

The City currently delivers aged-care services to eligible community members via the Nedlands Community Care program and its associated services. The Notice of Motion proposes initiating a new service, beyond what is currently provided. This new service is likely to have budget and staffing implications. Therefore, it is recommended that Council requests the CEO to investigate the provision of such a service, including its financial implications as part of the forthcoming organisational review.

Administration Recommendation

That council instruct the CEO to consider establishing an age-friendly service offering as part of the forthcoming organisational review.

15. Council Members notices of motion given at the meeting for consideration at the following ordinary meeting on 14 December 2021

Disclaimer: Where administration has provided any assistance with the framing and/or wording of any motion/amendment to a Council Member who has advised their intention to move it, the assistance has been provided on an impartial basis. The principle and intention expressed in any motion/amendment is solely that of the intended mover and not that of the officer/officers providing the assistance. Under no circumstances is it to be expressed to any party that administration or any Council officer holds a view on this motion other than that expressed in an official written or verbal report by Administration to the Council meeting considering the motion.

Notices of motion for consideration at the Council Meeting to be held on 14 December 2021 to be tabled at this point in accordance with Clause 3.9(2) of Council's Local Law Relating to Standing Orders.

16. Urgent Business Approved By the Presiding Member or By Decision

Any urgent business to be considered at this point.

Please note the following item has been approved as urgent business by the Presiding Member.

16.1 Allen Park Cottage – Structural Defects

Council	23 November 2021
Applicant	City of Nedlands
Employee Disclosure under section 5.70 Local Government Act 1995	Nil.
Director	Andrew Melville, Acting Director Technical Services
CEO	Bill Parker
Attachments	1. Structural Inspection Report
Confidential Attachments	Nil.

Executive Summary

The purpose of this report is for Council to consider the future options for the building known as Allen Park Cottage, located within Reserve R7804 on Lot 502.

The Allen Park Cottage Project is a refurbishment project in the 2021/22 Financial Year Capital Works Program. During current construction works significant structural defects have been identified and a Council decision is required on the future of the building. Rectification of the identified issues is technically possible, however would be highly complex and come with significant risk and cost implications.

Administration recommends a change of scope to the project. The change in scope would include demolishing the existing structure and replacing the structure with a storage shed within the Allen Park Cottage site. This change of scope would be delivered under the current allocated budget.

The Friends of Allen Park Bushland Group currently utilise the Allen Park Cottage to securely store their tools and equipment.

Recommendation to Council

Council approves:

- 1. the demolition of the existing Allen Park Cottage located on lot 502 within Reserve 7804.; and**
- 2. the design and installation of a powered storage shed within current Allen Park Cottage site, within the existing project budget.**

Voting Requirement

Simple Majority.

Discussion/Overview

The Allen Park Cottage is a timber framed building built in the early 1900's. The building is located within Reserve R7804 on Lot 502 and constructed from timber framing, supported partially on a limestone perimeter foundation on the southern elevation, and on timber stumps for the remainder. A rear extension consisting of masonry walls and a concrete slab has been added to the cottage at some time in the past.

The original project proposal showed a construction cost estimate of \$250,000 exclusive of GST and on-costs (2020). Council were advised in Council Report TS15.20 on 22 September 2020, that due to the condition and age of the building, there was a significant risk that unforeseen items may arise during the works which had the potential to exceed the allocated budget.

Administration commissioned Hodge Collard Preston Architects to undertake a full structural assessment and development of detailed specifications for the building to be upgraded, and to achieve the compliance certification as a (Class 9b) community building. A summary of the scope is shown below:

1. Restumping
2. Recladding
3. Roof replacement
4. Internal modifications including replacing walls and ceilings
5. Bush fire prevention measures
6. Improving accessibility.

At the Ordinary Council meeting on 22 September 2020, in response to TS15.20, Council resolved that:

“That Administration review the options to undertake basic remediation to the fabric of the building up to the value of \$150,000 in order for the building to be retained as a non-habitable facility.”

In order to meet this Resolution the building would be reclassified at a Class 7b structure. As part of the annual budget process for the 2021/22 Financial year it was put to Council to deliver the scope of works in three packages. The project has been broken up into three stages, with works planned for delivery over three consecutive Financial Years. Stages 1 and 2 of the renovation works form part of the 2021/22 Capital Works Program and are budgeted at:

1. Stage 1: Original budget 2020/21 - \$150,000. Approx. \$23,000 spent on design works for the project.
2. Stage 1: Revised budget carried over from 2020/21 into 2021/22 – \$136,916.
3. Stage 2: budget: \$75,465
4. Stage 3: budget (2022/23, yet to be adopted) - \$75,000

Once this 7b reclassification is finalised, the building would only be able to be used as a storage shed. It is understood that previously the Friends of Allen Park Bushland Group have utilised the Cottage for meetings. Under the new classification, this will not be able to occur, and the Friends of Allen Park Bushland meetings will need to be relocated to an alternate facility.

Community Development will liaise with the Friends of Allen Park Bushland to determine their facility needs (in relation to meeting times, storage etc.) and investigate accommodating the group in the Allen Park Pavilion (lower), given their need to be close to the bushland itself.

In the 2020/21 financial year, the Administration underwent a procurement process to appoint a builder to undertake Stage 1 of the renovation works. This package of works was awarded to Walcott Industries on 21 June 2021. Due to supply chain impacts on the construction industry, commencement of works onsite were delayed until 16 September 2021.

As part of the Stage 1 works, the cladding of the building required replacement. The builder commenced removal of the cladding on 8 November 2021. When a portion of the cladding was removed the builder observed significant termite damage to various structural members of the building, and immediately informed Administration.

Administration completed an inspection on 9 November 2021 and concluded that a structural assessment of the building was required. A Structural Engineer was engaged and undertook a site inspection and investigation of the Cottage on 11 November 2021, and subsequently prepared an inspection report (attachment 1).

The Inspection Report identified a number of structural defects with the Cottage inducing:

- Cracking in walls,
- Floor movement,
- Ceiling staining and movement,
- Timber deterioration,
- Window Lintel Corrosion,
- Foundation issues; and
- Corrosion in the metal roof.

The major item of concern from the Structural Inspection is the Terminate damage to the structural elements of the walls. The elements visible are heavily damaged, and where the building is to be reopened for use, they would require replacement.

The remaining cladding has not been removed but it is expected that the structural elements are in a similar condition. If the building is to be refurbished, the removal and replacement of individual structural components in sequence will be required. This is complicated by the roof and walls requiring to be temporarily supported to ensure the building maintains its structural integrity during the repair.

As structural components of the building are removed the building is weakened. This remedial construction process is highly complicated, costly and carries significant risk. An Engineer is required to assess each structural member and to design the structural support requirements throughout the remediation process.

A building/structure of this type would typically have an expected life span of 50 years. Given the current poor condition of the structure, it is unlikely that repair and remediation works can be undertaken in a cost-effective manner. Therefore, the Structural Engineer recommends demolition.

Administration recommends the City constructs a replacement purpose-built powered shed on the Allen Park Cottage site to enable the secure and adequate storage of the equipment and materials used by the Friends of Allen Park Bushland. This will significantly lower the ongoing maintenance costs.

The alternative to this recommendation is to undertake a complete refurbishment program of the Facility that would require the removal of all wall cladding, floorboards, roof coverings and ceilings to inspect and replace where necessary structural members.

This is needed to achieve long term durability and reduced ongoing maintenance costs, however, would require a significant increase to the project budget.

Key Relevant Previous Council Decisions:

TS15.20 - That Administration review the options to undertake basic remediation to the fabric of the building up to the value of \$150,000 in order for the building to be retained as a non-habitable facility.

Consultation

Due to the time constraints and high-risk levels of this item no consultation has been undertaken.

Strategic Implications

How well does it fit with our strategic direction?

The revised scope will provide a cost-effective facility for the storage of equipment and materials.

Who benefits?

The main benefit of this project is to provide a storage facility that the Friends group can use. By demolishing the current Cottage and installing an off-the-shelf storage solution, the Friends of Allen Park Bushland will have a dedicated storage area, whilst the City's risks and ongoing costs are minimised.

Does it involve a tolerable risk?

Continuing the refurbishment of the Cottage is a high-risk process. The construction/refurbishment method is complex and carries significant risk.

There is a high likelihood of additional works and additional budget being required as the project continues, and more defects are expected to be uncovered.

Do we have the information we need?

Yes, the Structural Investigation is attached to this report.

Does this affect any CEO Key Result Areas?

No.

Budget/Financial Implications

The City has engaged a builder to undertake Stage 1 of the works. Until such time as a decision has been made by Council, the builder has been temporarily stood down. If this were to continue there may be additional cost implications to the City.

If a full refurbishment of the Cottage is undertaken, the scope of works will have to be changed significantly, with additional design, planning and procurement required. The City may be subject to further delay or loss of profit costs if a new procurement process were to commence.

An estimate to undertake these additional works is difficult to develop, due to the unknown extent of the damage and not having a developed construction methodology.

Administration estimates that a budget of at least \$350,000 (excluding on costs) would be required to make the building safe. Due to the uncertainties surrounding the remainder of the building this estimate has a 50% accuracy.

Installing a shed will significantly lower the ongoing maintenance costs. The current annual maintenance budget is \$10,000. This would reduce to approx. \$3,000 to cover pest inspections and gutter cleaning if a shed is installed. If the building were to be refurbished, the annual maintenance costs are expected to be approx. \$20,000 which would include more in-depth pest control, ongoing timber and internal maintenance treatments and cleaning.

Administration has prepared a cost estimate of \$55,000 to demolish the Allen Park Cottage and replace it with a storage shed. These estimates are at a 30% accuracy, need to be market tested and exclude on costs.

Can we afford it?

Yes, the project sits within the existing 2021/22 Capital Works Program.

How does the option impact upon rates?

The Administration's recommendation will not impact on rates as the expected costs align with the existing 2021/22 Capital Works Program.

An increase of the project budget to accommodate a full refurbishment of this facility would require additional funding where no Capital savings have yet been identified to date this Financial Year.

Conclusion

The Allen Park Cottage has had identified significant structural defects, and there is a high chance of uncovering more if the current refurbishment works continue.

The construction methodology to refurbish the building is high risk and costly, therefore it is recommended that the City demolish the existing structure and construct a storage shed in its place.

16. Urgent Business Approved By the Presiding Member or By Decision

Any urgent business to be considered at this point.

Please note the following item has been approved as urgent business by the Presiding Member.

16.1 Allen Park Cottage – Structural Defects

Council	23 November 2021
Applicant	City of Nedlands
Employee Disclosure under section 5.70 Local Government Act 1995	Nil.
Director	Andrew Melville, Acting Director Technical Services
CEO	Bill Parker
Attachments	1. Structural Inspection Report
Confidential Attachments	Nil.

Executive Summary

The purpose of this report is for Council to consider the future options for the building known as Allen Park Cottage, located within Reserve R7804 on Lot 502.

The Allen Park Cottage Project is a refurbishment project in the 2021/22 Financial Year Capital Works Program. During current construction works significant structural defects have been identified and a Council decision is required on the future of the building. Rectification of the identified issues is technically possible, however would be highly complex and come with significant risk and cost implications.

Administration recommends a change of scope to the project. The change in scope would include demolishing the existing structure and replacing the structure with a storage shed within the Allen Park Cottage site. This change of scope would be delivered under the current allocated budget.

The Friends of Allen Park Bushland Group currently utilise the Allen Park Cottage to securely store their tools and equipment.

Recommendation to Council

Council approves:

- 1. the demolition of the existing Allen Park Cottage located on lot 502 within Reserve 7804.; and**
- 2. the design and installation of a powered storage shed within current Allen Park Cottage site, within the existing project budget.**

Voting Requirement

Simple Majority.

Discussion/Overview

The Allen Park Cottage is a timber framed building built in the early 1900's. The building is located within Reserve R7804 on Lot 502 and constructed from timber framing, supported partially on a limestone perimeter foundation on the southern elevation, and on timber stumps for the remainder. A rear extension consisting of masonry walls and a concrete slab has been added to the cottage at some time in the past.

The original project proposal showed a construction cost estimate of \$250,000 exclusive of GST and on-costs (2020). Council were advised in Council Report TS15.20 on 22 September 2020, that due to the condition and age of the building, there was a significant risk that unforeseen items may arise during the works which had the potential to exceed the allocated budget.

Administration commissioned Hodge Collard Preston Architects to undertake a full structural assessment and development of detailed specifications for the building to be upgraded, and to achieve the compliance certification as a (Class 9b) community building. A summary of the scope is shown below:

1. Restumping
2. Recladding
3. Roof replacement
4. Internal modifications including replacing walls and ceilings
5. Bush fire prevention measures
6. Improving accessibility.

At the Ordinary Council meeting on 22 September 2020, in response to TS15.20, Council resolved that:

“That Administration review the options to undertake basic remediation to the fabric of the building up to the value of \$150,000 in order for the building to be retained as a non-habitable facility.”

In order to meet this Resolution the building would be reclassified at a Class 7b structure. As part of the annual budget process for the 2021/22 Financial year it was put to Council to deliver the scope of works in three packages. The project has been broken up into three stages, with works planned for delivery over three consecutive Financial Years. Stages 1 and 2 of the renovation works form part of the 2021/22 Capital Works Program and are budgeted at:

1. Stage 1: Original budget 2020/21 - \$150,000. Approx. \$23,000 spent on design works for the project.
2. Stage 1: Revised budget carried over from 2020/21 into 2021/22 – \$136,916.
3. Stage 2: budget: \$75,465
4. Stage 3: budget (2022/23, yet to be adopted) - \$75,000

Once this 7b reclassification is finalised, the building would only be able to be used as a storage shed. It is understood that previously the Friends of Allen Park Bushland Group have utilised the Cottage for meetings. Under the new classification, this will not be able to occur, and the Friends of Allen Park Bushland meetings will need to be relocated to an alternate facility.

Community Development will liaise with the Friends of Allen Park Bushland to determine their facility needs (in relation to meeting times, storage etc.) and investigate accommodating the group in the Allen Park Pavilion (lower), given their need to be close to the bushland itself.

In the 2020/21 financial year, the Administration underwent a procurement process to appoint a builder to undertake Stage 1 of the renovation works. This package of works was awarded to Walcott Industries on 21 June 2021. Due to supply chain impacts on the construction industry, commencement of works onsite were delayed until 16 September 2021.

As part of the Stage 1 works, the cladding of the building required replacement. The builder commenced removal of the cladding on 8 November 2021. When a portion of the cladding was removed the builder observed significant termite damage to various structural members of the building, and immediately informed Administration.

Administration completed an inspection on 9 November 2021 and concluded that a structural assessment of the building was required. A Structural Engineer was engaged and undertook a site inspection and investigation of the Cottage on 11 November 2021, and subsequently prepared an inspection report (attachment 1).

The Inspection Report identified a number of structural defects with the Cottage inducing:

- Cracking in walls,
- Floor movement,
- Ceiling staining and movement,
- Timber deterioration,
- Window Lintel Corrosion,
- Foundation issues; and
- Corrosion in the metal roof.

The major item of concern from the Structural Inspection is the Terminate damage to the structural elements of the walls. The elements visible are heavily damaged, and where the building is to be reopened for use, they would require replacement.

The remaining cladding has not been removed but it is expected that the structural elements are in a similar condition. If the building is to be refurbished, the removal and replacement of individual structural components in sequence will be required. This is complicated by the roof and walls requiring to be temporarily supported to ensure the building maintains its structural integrity during the repair.

As structural components of the building are removed the building is weakened. This remedial construction process is highly complicated, costly and carries significant risk. An Engineer is required to assess each structural member and to design the structural support requirements throughout the remediation process.

A building/structure of this type would typically have an expected life span of 50 years. Given the current poor condition of the structure, it is unlikely that repair and remediation works can be undertaken in a cost-effective manner. Therefore, the Structural Engineer recommends demolition.

Administration recommends the City constructs a replacement purpose-built powered shed on the Allen Park Cottage site to enable the secure and adequate storage of the equipment and materials used by the Friends of Allen Park Bushland. This will significantly lower the ongoing maintenance costs.

The alternative to this recommendation is to undertake a complete refurbishment program of the Facility that would require the removal of all wall cladding, floorboards, roof coverings and ceilings to inspect and replace where necessary structural members.

This is needed to achieve long term durability and reduced ongoing maintenance costs, however, would require a significant increase to the project budget.

Key Relevant Previous Council Decisions:

TS15.20 - That Administration review the options to undertake basic remediation to the fabric of the building up to the value of \$150,000 in order for the building to be retained as a non-habitable facility.

Consultation

Due to the time constraints and high-risk levels of this item no consultation has been undertaken.

Strategic Implications

How well does it fit with our strategic direction?

The revised scope will provide a cost-effective facility for the storage of equipment and materials.

Who benefits?

The main benefit of this project is to provide a storage facility that the Friends group can use. By demolishing the current Cottage and installing an off-the-shelf storage solution, the Friends of Allen Park Bushland will have a dedicated storage area, whilst the City's risks and ongoing costs are minimised.

Does it involve a tolerable risk?

Continuing the refurbishment of the Cottage is a high-risk process. The construction/refurbishment method is complex and carries significant risk.

There is a high likelihood of additional works and additional budget being required as the project continues, and more defects are expected to be uncovered.

Do we have the information we need?

Yes, the Structural Investigation is attached to this report.

Does this affect any CEO Key Result Areas?

No.

Budget/Financial Implications

The City has engaged a builder to undertake Stage 1 of the works. Until such time as a decision has been made by Council, the builder has been temporarily stood down. If this were to continue there may be additional cost implications to the City.

If a full refurbishment of the Cottage is undertaken, the scope of works will have to be changed significantly, with additional design, planning and procurement required. The City may be subject to further delay or loss of profit costs if a new procurement process were to commence.

An estimate to undertake these additional works is difficult to develop, due to the unknown extent of the damage and not having a developed construction methodology.

Administration estimates that a budget of at least \$350,000 (excluding on costs) would be required to make the building safe. Due to the uncertainties surrounding the remainder of the building this estimate has a 50% accuracy.

Installing a shed will significantly lower the ongoing maintenance costs. The current annual maintenance budget is \$10,000. This would reduce to approx. \$3,000 to cover pest inspections and gutter cleaning if a shed is installed. If the building were to be refurbished, the annual maintenance costs are expected to be approx. \$20,000 which would include more in-depth pest control, ongoing timber and internal maintenance treatments and cleaning.

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Can we afford it?

Yes, the project sits within the existing 2021/22 Capital Works Program.

How does the option impact upon rates?

The Administration's recommendation will not impact on rates as the expected costs align with the existing 2021/22 Capital Works Program.

An increase of the project budget to accommodate a full refurbishment of this facility would require additional funding where no Capital savings have yet been identified to date this Financial Year.

Conclusion

The Allen Park Cottage has had identified significant structural defects, and there is a high chance of uncovering more if the current refurbishment works continue.

The construction methodology to refurbish the building is high risk and costly, therefore it is recommended that the City demolish the existing structure and construct a storage shed in its place.



Structural Inspection Report


Property address: 91 Wood Street, Swanbourne, WA 6010

Prepared for: Mr Marcus Sinden c/o City of Nedlands

Prepared by

Rotaru Building Consultants
 ABN 20 668 407 525
www.rotaru.com.au

Revision History

Rev.	Revision Date	Details	Authorised for and on behalf of Rotaru Building Consultants	
0	16-Nov-2021	Issued to Client	Andrei Rotaru Principal Engineer B.Eng. CPEng NER RPEQ EA Membership #3694677 VBA Registered Building Practitioner EC68211	

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1. Introduction

As requested by Mr Marcus Sinden on behalf of the City of Nedlands, an engineer from our office conducted a site visit at No. 91 Wood Street, Swanbourne, WA 6010 on the 11th November 2021 to undertake a structural inspection.

The aim of the inspection was to assess the condition of the building and to form an opinion in relation to its structural adequacy.



Inspection details:

The inspection of the residence consisted of:

- Visual assessment of the exterior and interior to assess the condition;

Building observations:

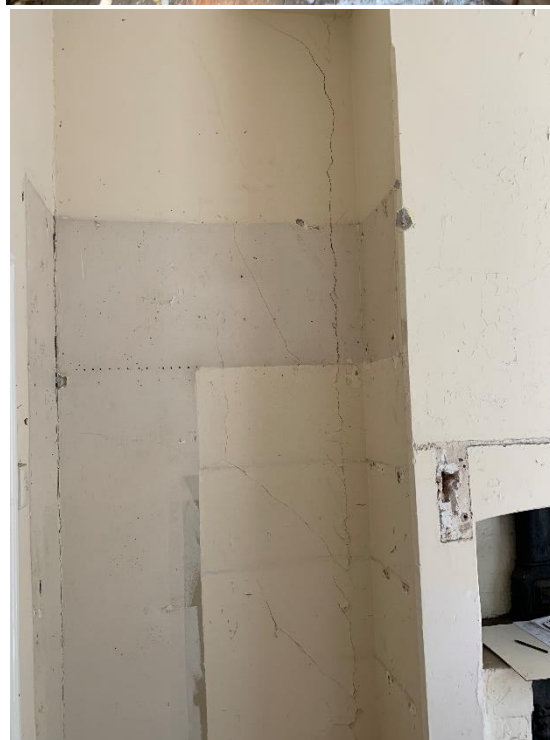
The building is constructed from timber framing and supported partially on a limestone perimeter foundation on the southern elevation and on timber stumps. A rear extension consisting of masonry walls and concrete slab has been added to the residence at some time. The soil is likely to consist of sands based on our visual observations and knowledge of the area.



2. Building Interior Observations

2.1 Cracking in walls

Throughout the interior of the building cracking was observed in the timber stud walls which indicates that substantial movement has occurred in the building. In some situations, the render is falling away from the walls. Cracking was also noted at corner locations. The crack width varies up to 5mm wide.





2.2 Floor movement

Significant deflection was observed in the floorboards at several locations. Separation between floorboards and skirting boards is visible along the northern elevation. The floor settlement was measured in the range of 20mm to 30mm.





2.3 Ceiling staining and movement

During our inspection, we have noted that the ceiling support in the extension of the building was found to be defective and requires maintenance to ensure that the ceiling is adequately supported.



Water staining, cracking and sagging in the ceiling was also observed at several locations. The incidence of spontaneous ceiling collapse cases is known to occur in the Perth area (refer to <https://www.commerce.wa.gov.au/publications/spontaneous-ceiling-collapse> for more information). The sagging in the ceilings will increase the likelihood of failure substantially. We believe the sagging ceilings are a safety hazard and therefore a major defect.

We recommend that an appropriately qualified tradesman is engaged to inspect the existing ceiling. This inspection will be required to remove a section of the ceiling and identify the cause of sagging in order to undertake the necessary repairs.



3. Building Exterior Observations

3.1 Timber deterioration

During the recently commenced refurbishment program, several sheets of asbestos cladding were removed from the western elevation. This has revealed several timber sections affected by termite damage, particularly in the wall framing. Some decay and deterioration was also noted in the timber sections supporting the floors.







3.2 Window lintel corrosion

Significant corrosion was noticed in the lintels above the windows and the rear door. The lintel corrosion is also likely to be causing corrosion in the masonry on the northern elevation.





3.3 Southern elevation foundation

The verticality in the perimeter limestone wall on the southern elevation was measured with an electronic spirit level. The leaning or deviation from verticality was measured to be up to 47mm per meter.





The Australian Standard 3700 – Masonry Construction states that “*the maximum deviation from plumb within a storey should not exceed 10mm per 3m of wall height.*”

The following table is a reproduction from AS 3700:

TOLERANCES IN MASONRY CONSTRUCTION

Item	Tolerance
(a) Horizontal position of any masonry element specified or shown in plan at its base or at each storey level	±15 mm
(b) Relative displacement between loadbearing walls in adjacent storeys intended to be in vertical alignment	±10 mm
(c) Maximum deviation from plumb within a storey from a vertical line through the base of the member	The lesser of ±10 mm per 3 m of height or 0.05 times the thickness of the leaf

The perimeter foundation along the southern elevation will require some form of stabilisation with the implementation of buttresses or another similar technique.

It is noted that some stabilisation was undertaken at the foundation of the northern elevation consisting of limestone blocks:





3.4 Corrosion in the metal roof

Inspection of the exterior of the roof revealed corrosion in the metal sheeting, flashing and gutters which will require maintenance in the short term. This would suggest that the roof covering is approaching the end of its service life.





4. Recommendations

4.1 Foundation inspection

During our inspection, we have not been able to identify or locate a manhole to inspect the subfloor. It is recommended that an appropriately qualified contractor is engaged to retrofit manholes in order to inspect the foundation and supports for the timber flooring in areas not visible from the building perimeter.

4.2 Subsoil drainage check

It is important to note that soakwells, silt pits and subsoil drainage systems will require general maintenance and cleaning to remain effective. Due to the movement observed, it is recommended that a plumber who is experienced with subsoil drains is appointed to inspect, clean and most importantly verify the adequacy of the subsoil drainage.

4.3 Complete refurbishment of the building vs. demolition

It is understood that a refurbishment program is currently underway to address a significant number of items in the building including re-stumping the entire timber floor. It is believed that the building was constructed more than 90 years ago. It should be noted that with buildings of this age, even if well maintained, some deterioration of the building materials can be expected. Our inspection identified advanced deterioration in many of the building elements.

If the building is to be refurbished rather than demolished, this will involve removing and replacing individual structural components in sequence. This type of procedure implies that, as components are removed, the structure is weakened until they are replaced.

Correct propping of the structure will be crucial, and in its current weakened state, it will be very difficult to assess exactly where props should be placed to be certain of total work force safety.

The roof structure cannot be certified to be adequate to support workers or equipment, therefore the roof sheeting and individual members will need to be removed using remote equipment, such as cherry-pickers.

Generally, a building/structure of this type would typically have an expected life span of 50 years. Given the current poor condition of the structure, it is unlikely that repair and remediation works can not be undertaken cost-effectively. Therefore, we recommend that demolition and replacement of the structure with a purpose-built building/structure should be considered instead.

The alternative is to undertake a complete refurbishment program which would entail removal of all wall cladding, floorboards, roof coverings and ceilings. This would be required to achieve long term durability and reduced ongoing maintenance costs.



5. Conclusion

Due to the age and current poor condition of the structure it is likely that the cost of refurbishment would exceed the cost of replacement with a new building/structure. Our past experience with refurbishment works and the number of unknown factors with the structure, suggest that the cost of remediation/refurbishment works may escalate well beyond budget allowances.

It is expected that a large portion of the structure will require replacement due to damage or deterioration. On completion of a thorough refurbishment program, there would be very little of the original structure remaining. We therefore recommend that a cost analysis is undertaken to ascertain the value for money proposition to either undertake a complete refurbishment program versus replacement with a new building/structure.

If it can be determined that the sequential repair/replacement of each damaged or deteriorated section/component is not a cost-effective option, then rectification may be achieved by the demolition of the current structure, and re-construction in the style of the original building (if preferred), using modern design and construction standards.

Should you have any queries regarding this report, please do not hesitate to contact us.

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17. Confidential Items

Any confidential items to be considered at this point.

Declaration of Closure

There being no further business, the Presiding Member will declare the meeting closed.