

AGENDA

Ordinary Council Meeting

Tuesday, 24 June 2025

Notice of Meeting

Mayor & Councillors

A Council Meeting Agenda Forum of the City of Nedlands is to be held on Tuesday, 24 June 2025 in the Council chambers at 71 Stirling Highway Nedlands commencing at 7pm.

This meeting will be livestreamed [Livestreaming Council & Committee Meetings » City of Nedlands](#)



Keri Shannon | Chief Executive Officer

19 June 2025



Information

Council Meeting Agenda are run in accordance with the City of Nedlands Standing Orders 2016. If you have any questions in relation to the agenda, procedural matters, addressing the Council or attending these meetings please contact the Governance Officer on 9273 3500 or council@nedlands.wa.gov.au

Public Question Time

Public Questions are dealt with at the Ordinary Council Meeting.

Deputations

Members of the public may make presentations or ask questions on items contained within the agenda. Presentations are limited to 3 minutes. Members of the public must complete the online registration form available on the City's website: [Public Address Registration Form | City of Nedlands](#)

Disclaimer

Members of the public who attend Council Meetings should not act immediately on anything they hear at the meetings, without first seeking clarification of Council's position. For example, by reference to the confirmed Minutes of Council meeting. Members of the public are also advised to wait for written advice from the Council prior to taking action on any matter that they may have before Council.

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1. DECLARATION OF OPENING

The Presiding Member will declare the meeting open at 7:00pm and acknowledge the Whadjuk Nyoongar people, Traditional Custodians of the land on which we meet, and pay respect to Elders past, present and emerging. The Presiding Member will draw attention to the disclaimer on page 2 and advise the meeting is being livestreamed.

2. PRESENT AND APOLOGIES AND LEAVE OF ABSENCE (PREVIOUSLY APPROVED)

Leave of Absence

Councillor H Amiry

Coastal Ward

Apologies

3. PUBLIC QUESTION TIME

Questions received from members of the public will be read at this point. The order in which the CEO receives questions shall determine the order of questions, unless the Mayor determines otherwise. Questions must relate to a matter affecting the City of Nedlands.

4. DEPUTATIONS

Deputations by members of the public who have completed Public Address Registration Forms.

5. REQUESTS FOR LEAVE OF ABSENCE

Any requests from Council Members for leave of absence will be dealt with at this point.

6. PETITIONS

Any petitions by members of the public will be dealt with at this point.

7. DISCLOSURES OF FINANCIAL INTEREST

The Presiding Member to remind Council Members and Staff of the requirements of Section 5.65 of the Local Government Act to disclose any interest during the meeting when the matter is discussed.



A declaration under this section requires that the nature of the interest must be disclosed. Consequently, a member who has made a declaration must not preside, participate in, or be present during any discussion or decision-making procedure relating to the matter the subject of the declaration.

However, other members may allow participation of the declarant if the member further discloses the extent of the interest. Any such declarant who wishes to participate in the meeting on the matter, shall leave the meeting, after making their declaration and request to participate, while other members consider and decide upon whether the interest is trivial or insignificant or is common to a significant number of electors or ratepayers.

8. DISCLOSURES OF INTERESTS AFFECTING IMPARTIALITY

The Presiding Member to remind Council Members and Staff of the requirements of Council's Code of Conduct in accordance with Section 5.103 of the Local Government Act.

Council Members and staff are required, in addition to declaring any financial interests to declare any interest that may affect their impartiality in considering a matter. This declaration does not restrict any right to participate in or be present during the decision-making procedure.

The following pro forma declaration is provided to assist in making the disclosure.

"With regard to the matter in item x I disclose that I have an association with the applicant (or person seeking a decision). This association is (nature of the interest).

As a consequence, there may be a perception that my impartiality on the matter may be affected. I declare that I will consider this matter on its merits and vote accordingly."

The member or employee is encouraged to disclose the nature of the association.

9. DECLARATIONS BY MEMBERS THAT THEY HAVE NOT GIVEN DUE CONSIDERATION TO PAPERS

This item will be dealt with at this point.

10. CONFIRMATION OF MINUTES

The Minutes of the Ordinary Council Meeting held Tuesday 27 May 2025 are to be CONFIRMED.



11. ANNOUNCEMENTS OF THE PRESIDING MEMBER WITHOUT DISCUSSION

Any written or verbal announcements by the Presiding Member to be tabled at this point.

12. MEMBERS ANNOUNCEMENTS WITHOUT DISCUSSION

Written announcements by Council Members to be tabled at this point. Council Members may wish to make verbal announcements at their discretion

13. MATTERS FOR WHICH THE MEETING MAY BE CLOSED

For the convenience of the public, the following Confidential items are identified to be discussed behind closed doors, as the last items of business at this meeting.

14. EN BLOC

That the officer recommendations for Items _____ be adopted en bloc and all remaining items will be dealt with separately.

15. MINUTES OF COUNCIL COMMITTEES AND ADMINISTRATIVE LIAISON WORKING GROUPS

15.1 Minutes of the Following Committee Meetings (In Date Order) are to be Received

This is an information item only to receive the minutes of the various meetings held by the Council appointed Committees (N.B. This should not be confused with Council resolving to accept the recommendations of a particular Committee. Committee recommendations that require Council's approval should be presented to Council for resolution via the relevant departmental reports).

The Minutes of the Audit Risk and Improvement Committee Meeting held Monday 16 June 2025 are to be RECEIVED.



16. DIVISIONAL REPORTS - PLANNING & DEVELOPMENT

16.1 Schedule of Strategic Planning Projects – June 2025

Report Number	PD24.06.25
Meeting & Date	Council Meeting – 24 June 2025
Applicant	City of Nedlands
Employee Disclosure under section 5.70 Local Government Act 1995	Nil
Report Author	Sergio Famiano – Manager Planning & Development
Director	Bruce Thompson – Director Planning & Development
Attachments	Nil

Purpose

This report is presented to Council to outline the current and future strategic planning projects.

Administration Recommendation

That Council **RECEIVES** the Schedule of Strategic Projects dated June 2025.

Voting Requirement

Simple Majority

Background

Council resolved at the 27 August 2024 Ordinary Council Meeting that the strategic projects be listed at every ordinary Council meeting.

Discussion

The current schedule of strategic planning projects is found in the table below. The schedule has been updated to reflect ongoing progress of projects.



Schedule of Strategic Planning Projects – June 2025			
Project	Summary	Status / Council resolution of June 2025	Update
LPP 1.1: Residential Development	The policy is proposed to be amended to reflect recently gazetted R-Codes changes. Sets out built form criteria for areas not covered by LPP 5.14: Precincts.	Adopted by Council December 2024.	COMPLETED
Mount Claremont Master Plan	The masterplan sets out the vision for the future land use, transportation and green networks for the Brockway Road area and its surrounding once the Wastewater Treatment Plant is capped.	Adopted for advertising at the November 2024 OCM.	Public and stakeholder advertising of the Masterplan was undertaken between 17 January – 14 February 2025. Officers are currently considering community feedback and a number of changes required to the Masterplan as a result. The Masterplan is scheduled to be presented back to Council for final consideration later in 2025.
New LPP 3.4: Tree Retention R25-R80	This is a new Policy which seeks to retain regulated trees on R25-R80 lots within the City.	Adopted by Council at the May 2025 OCM	COMPLETED
LPP 4.1 Parking	The collection of cash-in-lieu requires a parking plan/strategy setting out where the collected funds are to be spent in the City. Policy would update non-residential car parking standards to contemporary car parking ratios	The updated policy was adopted for advertising at the November 2024 OCM.	Public and Stakeholder advertising was undertaken between 21 February – 14 March 2025. Report to be presented to Council 24 June 2025.
LPP7.9 – Percent for Art	This is a new Policy that aims to promote	Adopted by Council on the 22 April 2025.	COMPLETED



	public art within selected new development or through developer contributions administered through the City's Public Art Strategy and Masterplan.		
Scheme Amendment 14: Vehicle Access	Restricts vehicle access to a single crossover for corner lots in the R60 areas within the NSHAC Residential precinct.	The Scheme Amendment was advertised for community comment from 6 September to 18 October 2024. The amendment was adopted by Council at the December 2024 OCM for progression to WAPC.	The Scheme Amendment has been referred to the WAPC for review and recommendation to the Minister for Planning.
Scheme Amendment 19: Short-Term Rental Accommodation	The Scheme Amendment proposes to update LPS No.3 to introduce new and revised land use classes and general definitions to facilitate State Government reforms for short-term rental accommodation.	The Draft Scheme Amendment has been initiated by Council for the purpose of seeking the WAPC's permission to advertise the amendment at the May OCM.	WAPC permission to advertise will be sought and then the amendment advertised to the public.
Local Planning Strategy and Scheme Review*	The Local Planning Strategy and LPS No.3 are required to be reviewed every 5 years as per State legislation. Substantial background reports will be required which include: - Housing Strategy - Public Open Space Strategy (Expand existing Policy to include all of the City) - Retail and Commercial Strategy	Council resolution of August 2024 for strategy to commence in February 2025. Phase 1 'Scheme Review Report' has been drafted.	A presentation to Elected Members was given in May regarding the review. Engagement on the 'Scheme Review Report' with the WAPC is underway. Phase 1 – 'Scheme Review Report' will be presented to Council for adoption at the 24 June 2025 OCM.
Scheme Amendment 16: Fast Food	The proposed Scheme Amendment is to make	The amendment report is being developed and will	Expected to be presented to Council in July 2025.



	'Fast Food' an 'X' use within the City.	require Council approval to initiate.	
New LPP – Verges and Street Trees	The Planning team to investigate a new Planning Policy, setting out the protection of verges and street trees.	Council resolution of August 2024 for policy to be developed and presented to Council in October 2024.	Expected to be presented to Council in July 2025 for approval to advertise.
New LPP – Construction Management Plans	The preparation of a new policy setting out requirements and processes for construction of new development.	The draft policy is being researched.	To review if this policy is required.
LPP 3.2: Waste Management	The existing policy sets out waste criteria but is already covered by existing legislation. Policy will not be supported by the WAPC and is redundant. Policy will be revoked with technical specifications for development provided as a publicly available administrative document.	The Council Report is in progress.	Expected to be presented to Council later in 2025 to revoke.
New LPP: Commercial	The preparation of a new policy setting out built form and other criteria for non-residential development.	Not yet commenced.	Expected to be presented to Council for a request to advertise for public comment late 2025.
Review of LPP 1.3 Sustainable Design – Residential	Council has requested the review of the Policy to align with a similar Policy developed by the City of Subiaco.	Policy is currently being drafted.	Expected to be presented to Council in July 2025 for approval to advertise.
Local Heritage Survey and Heritage List review	The City's LHS and the Heritage List are required to be periodically reviewed.	Not yet commenced	Expected to be presented to Council in second half of 2025 for consideration prior to advertising.
UWA-QEII Improvement Plan	The City is working with the DPLH and City	Not yet commenced	Further discussion with DPLH and the



	of Perth to create an Improvement Scheme for the area.		City of Perth is being sought.
New LPP: Broadway Public Realm	The City will investigate the preparation of a public realm plan and design guidelines for the upgrade of public realm to the area.	Not yet commenced	Further discussion with the City of Perth to scope the project and to seek their support to participate in the project.
New LPP: Percent for Canopy	Council has requested that the City consider the preparation of a new Policy to seek developer contribution to expand the City's tree canopy.	Not yet commenced	Expected to commence review late 2025
Sustainability Strategy	The City's Strategic Community Plan and Corporate Business Plan identifies an action for the City to develop a Sustainability Plan for the City of Nedlands.	Early stages of project planning has commenced.	Project needs to be properly scoped. Expected to commence later in 2025.
Public Realm Plan for Nedlands / Dalkeith Town Centre	Council has requested that the City develop a public realm improvement plan for the Nedlands / Dalkeith Town centre.	Not yet commenced.	Project needs to be properly scoped. Expected to commence later in 2025.
Review of LPP 7.3 – Consultation Policy	The City is required to review is LPP 7.3.	Not yet commenced	Project needs to be properly scoped. Expected to commence later in 2025.
Review of LPP 7.2 Design Review Panel	The City is required to review its LPP 7.2 to make some minor edits in response to the DAP Regulation changes and resolution of Council.	Not yet commenced.	Expected to commence later in 2025.
New LPP for Electric charging stations in commercial and residential development	Undertake research and consider a new LPP to implement electric charging stations in selected	Not yet commenced	Further assessment if required with the amended parking and sustainable design policy.



	commercial and residential development.		
Scheme Amendment 13: NSHAC Amendments	Form building height limits and bonuses for Stirling Highway, add neighbourhood centre and residential zonings and improve vehicle access.	Awaiting decision from the Minister for Planning	Awaiting decision from the Minister for Planning – decision expected by June 2025.
City of Nedlands Laneway Project	Undertake the following: - Audit of the City's laneways and develop concepts for each and costings. - Develop Cost Contribution Plan for laneways (includes scheme provisions, DCP Report and Cost Schedule) Local Planning Policy to guide new development.	Early stages of scoping project have commenced.	Project to be scoped with assistance from a planning consultant.
Walking Trails - Lake to Lake - Trail to Remember	To be integrated into the Local Planning Strategy.	Preliminary review of project commenced.	Project to be scoped during the review of a new Strategy.
Cash in lieu for Car parking Strategy and Local Planning Policy	City to prepare a strategy and Local Planning Policy which will enable the City to capture funds in lieu of car parking being provided.	Project is currently being scoped.	Draft strategy and Local Planning Policy anticipated for Council consideration later in 2025.

Consultation

Nil

Strategic Implications

This item is strategically aligned to the City of Nedlands Council Plan 2023-33 vision and desired outcomes as follows:



Vision **Sustainable and responsible for a bright future**

Pillar **Place**

Outcome 6. Sustainable population growth with responsible urban planning.

Budget/Financial Implications

Some items, particularly the scheme review, will require consultancy work. These items have been included in the draft 24/25 FY budget contingent on Council approval. Should the budget change, the schedule of upcoming projects will need to be modified.

Legislative and Policy Implications

The [Planning and Development Act 2005](#) requires that the scheme and strategy be reviewed every 5 years, and that local planning policies be regularly reviewed.

Decision Implications

The resolution simply notes the proposed schedule of works but does not bind Council or City Officers to maintain the proposed order of work should other priorities arise.

Conclusion

The report provides Council with an outline of the current and future strategic planning projects. It is recommended that Council note the Schedule of Strategic Projects.

Further Information

Question 1: Deputy Mayor Smyth

Can you please advise what are the issues that are delaying this Project since the Public Consultation. (MP originally initiated in 2018). The body of work that was put out for Public Consultation was very comprehensive. Last time I asked the Recommendation was scheduled for June 2025 OCM, now it seems pushed out to the back burner.

Response: Director Planning and Development

The program has extended by 2 months, and we are aiming to table this for the August OCM. The shift to the August OCM is mainly linked to a loss of staff in strategic planning earlier this year and other high priority issues which we needed to prioritise for OCMs.

Question 2: Deputy Mayor Smyth



To ensure this Project does not lose momentum, can the Council please be provided with an interim update of the consultation and nature of community feedback and nature of changes?

Response: Director Planning and Development

With the community feedback received and the nature of any potential changes. A summary will be put together and circulated.

Question 3: Deputy Mayor Smyth

Where there any surprises?

Response: Director Planning and Development

No.

Question 4: Cr Coghlan

The local planning policy waste management 3.2, says the policy is redundant and it will be revoked. We have heard this before because of the technical specifications and it was not supported by the WAPC. I'd like to know more about that because as I have said before, we have looked at our waste management plan twice and we have renewed it twice since I have been a Councillor. Can you please provide more information about this policy and how it will be played out?

Response: Manager Urban and Planning and Development

The Department for Planning, Lands and Heritage have initially provided advice that a separate Local Planning Policy designed to detail the planning and management of waste in development; particularly mixed-use and apartment developments may not be required since there are existing policy frameworks that provide guidance on waste management. This includes the Residential Design Codes Volume 1 and 2. The City's Strategic Planning team will explore the adequacy of existing policy frameworks to determine if the current framework is adequate or if further policy development is necessary. The City may examine if a technical policy may be considered appropriate that would supplement existing policy documents.

Question 5: Cr Coghlan

Can you enlighten us on the UWA-QEII improvement plan? It states that it has not yet commenced, but I wondered given that it has been infancy that there would be a lot of people that would be seeking more information. There had been some work done previously with the City of Perth prior to the government's announcements.

Response: Director Planning and Development

We don't have information at this stage. We have had some recent meetings with the DPLH. They will advise us when they would like to involve the City of Nedlands. At this moment, it is very much a state planning matter. We are waiting on their advice. However, at our Meetings with DPLH we have certainly advised our strong interest and willingness to work with them.



This is an important project and an important collaboration with the City of Perth. The city will be seeking a meeting with the City of Perth in the coming months to progress this project and will keep Council informed.

Question 6: Cr Coghlan

Regarding the new ULPP Broadway public realm—given that Broadway is currently undergoing significant changes, with several high-rise developments underway—could you please provide more detailed information? Will Council be kept informed throughout the process? There is considerable interest in what is happening along Broadway.

Response: Director Planning and Development

That would be included in the special control area at UWA-QEII. We will be informed by DPLH once that process commences. We will keep Council updated on this. Our department is also very interested in this, and we are very interested to work with DPLH on the special control area and have expressed this strong interest and are awaiting to hear from DPLH.

Question 7: Cr Coghlan

The public realm plan for Nedlands Dalkeith town centre states "Project needs to be properly scoped". I wasn't sure where that exactly covers. Can you please give us more information?

Response: Director Planning and Development

The City's Strategic Planning team is in the process of scoping the extent of this project. One of the project considerations will include setting a boundary for the 'Precinct' that will define the area of works. The intent of the project is to develop a public realm improvement plan that will improve the amenity and accessibility of the public realm within the project area. The city will also examine possible funding options to implement the plan once it is developed. It is anticipated that this project will be progressed once the Strategic Planning teams current priorities are progressed to completion. The development of the public realm Plan will involve extensive engagement with the community and elected members.



16.2 Local Planning Scheme No.3 – Report of Review

Report Number	PD25.06.25
Meeting & Date	Council Meeting – 24 June 2025
Applicant	City of Nedlands
Employee Disclosure under section 5.70 Local Government Act 1995	Nil
Report Author	Sergio Famiano - Manager Urban Planning and Development
Director	Bruce Thompson – Director Planning & Development
Attachments	Attachment 1 - Report of Review of Local Planning Scheme No.3

Purpose

The purpose of this report is for Council to consider the 'Report of Review' (**see Attachment 1**) of Local Planning Scheme No.3 and the City's Local Planning Strategy, and to adopt the report so that it can be presented to the Western Australian Planning Commission (WAPC) for final approval. The approval of the 'Report of Review' will lay the groundwork for the update of the City's Local Planning Strategy and Local Planning Scheme No.3, which is a statutory requirement under the *Planning and Development (Local Planning Scheme) Regulations 2015*.

Administration Recommendation

That Council:

1. In accordance with Regulation 66 of the *Planning and Development (Local Planning Scheme) Regulations 2015*, **ADOPTS** the City of Nedlands 'Report of Review' of Local Planning Scheme No.3 and the City's Local Planning Strategy which includes the following recommendations:
 - (a) That the City of Nedlands should prepare a new Local Planning Strategy to reflect the current state and local planning framework. The strategy will replace the existing Local Planning Strategy, which shall be revoked upon endorsement of the new Strategy in accordance with Regulation 66 (3) (b) (iii) of the *Planning and Development (Local Planning Scheme) Regulations 2015*.
 - (b) That the City of Nedlands Local Planning Scheme No.3 is satisfactory in its existing form but should be considered for amendment based on an agreed program of Scheme Amendments that will be determined as the Local Planning Strategy is developed in consultation with the Western Australian Planning Commission, in accordance with Regulation 66 (3) (a) (ii) of the *Planning and Development (Local Planning Scheme) Regulations 2015*.



2. Upon Council's determination of the 'Report of Review', the City REFER the adopted 'Report of Review' to the Western Australian Planning Commission for final determination in accordance with Regulation 67, of the *Planning and Development (Local Planning Scheme) Regulations 2015*, which includes the City publishing the report and notice of the Western Australian Planning Commission in accordance with Regulation 67 (2) of the *Planning and Development (Local Planning Scheme) Regulations 2015*.

Voting Requirement

Simple Majority

Background

In accordance with Part 6, Division 1, Regulation 65 of the *Planning and Development (Local Planning Scheme) Regulations 2015*, the City of Nedlands is required to review its Local Planning Scheme (Local Planning Scheme No.3) every five years. This is the first review of the City's Local Planning Scheme No.3 (LPS No.3) which was gazetted on the 16 April 2019. Supporting the City's LPS No.3 is the Local Planning Strategy which was adopted on the 26th September 2017. As a supporting strategy to LPS No.3, the City is also required to review the Local Planning Strategy.

Now that the City's Local Planning Strategy and LPS No.3 have been operative for approximately 8 and 6 years respectively, in accordance with Regulation 66 of the *Planning and Development (Local Planning Scheme) Regulations 2015*, the City is required to prepare a 'Report of Review' into the operation of both documents and resolve the following:

- (a) approve the report by resolution; and
- (b) provide the approved report to the Western Australian Planning Commission (WAPC)

The 'Report of Review' must be prepared in a format approved by the WAPC and recommend whether the scheme:

- (a) is satisfactory in its existing form; or
- (b) should be amended; or
- (c) should be repealed and a new scheme prepared in its place.

Upon referring the 'Report of Review' to the WAPC, in accordance with Regulation 67 of the *Planning and Development (Local Planning Scheme) Regulations 2015*, the WAPC, within 90 days of receiving the report must decide whether it agrees or disagrees with the recommendations in the report and notify the City of Nedlands of its decision. After receiving notification of the WAPC's decision on the 'Report of Review' the local government must publish in accordance with regulation 76A of the, the report, and notice of the Commission's decision.



The decision by the WAPC will then pave the way for the City to commence the process to update its Local Planning Strategy and LPS No.3 in accordance with the recommendations highlighted in the 'Report of Review'. This process will include extensive community and stakeholder engagement.

Discussion

City of Nedlands Local Planning Strategy

The City's Local Planning Strategy is a 'high level' and strategic document that sets out the framework for local planning and development within the City of Nedlands, over a period of 10 to 15 years. The recommendations of the Local Planning Strategy will form the basis for any changes to zoning and development standards set out in the City's Local Planning Scheme.

A Local Planning Strategy is a legislative prerequisite for preparing the City's local planning scheme. The Strategy also addresses the City's responsibility for implementing strategic metropolitan planning directions, such as dwelling targets, set out in the WA Planning Commission's *Central Sub-Regional Planning Framework (WAPC, 2018)* and adherence to State Planning Policies. The City's Local Planning Strategy has the following objectives:

- Provide strategic direction for land use planning and development to 2030 and beyond as the basis for a Local Planning Scheme.
- Provide a high-level strategic plan which is consistent with State planning.
- Set out the strategic direction for sustainable resource management and development in the context of state planning.
- Provide the rationale for the zoning and reservation of land and for the provisions of a Local Planning Scheme relating to development and development control.
- Provide a strategic framework for assessment and decision-making in relation to a local planning scheme, scheme amendments, subdivision, and development.
- Provide the context for coordinated planning and programming of physical and social infrastructure at the local level.
- Identify the need for further studies or investigation within the City to address longer-term strategic planning and development issues.
- Provide a flexible and robust framework that can readily adapt to forecasted growth and market trends and changing community expectations as they arise.

As a prerequisite for the preparation of a Local Planning Strategy, it is important that it aligns with key state and local planning frameworks. This includes the following:

State Planning Framework

- State Planning Strategy (i.e. Perth and Peel @ 3.5m)
- State Planning Policies (i.e. Residential Design Codes)
- Metropolitan Region Scheme

Local Planning Framework

- City of Nedlands Vision



- Strategic Community Plan and Corporate Business Plan (2023-33)
- Strategies and Policies – i.e. Local Commercial Strategy (2001) and Local Housing Strategy (2001)

Captured in the City's Local Planning Strategy is a series of recommendations that influence not only the City's Local Planning Scheme No.3 but further strategies and policies which guide the land use planning and development within the City of Nedlands. This includes:

- Population and Housing
- Retail and Commerce
- Physical Features, Climate and Natural Areas
- Recreation and Open Space
- Community Facilities
- Traffic and Transport
- Infrastructure Services
- Urban Design, Character and Heritage
- Precinct Specific Strategies

In setting targets in the Local Planning Strategy for the subject matter above it is important that there is alignment between the state planning framework and the local context. For example, in the strategic state planning document – *Perth and Peel @3.5m* it sets population and dwelling targets to be achieved in all Local Authorities within the Perth and Peel area, including the City of Nedlands. The City of Nedlands through the Local Planning Strategy then identifies under the heading of '*population and housing*', how it is to achieve these population and dwelling targets. These recommendations are then cemented in the City's Local Planning Scheme No.3, through changes to residential density.

In addition to setting broad objectives and targets for the City of Nedlands, the Local Planning Strategy also sets specific targets and strategies for its various precincts:

- Swanbourne
- Mt Claremont West
- Mt Claremont East
- Floreat
- Shenton Park
- Monash
- Nedlands North
- Hampton / Broadway
- Carrington
- Stirling Highway
- Nedlands South
- Dalkeith

Review of the Local Planning Strategy

Since the adoption of the City's Local Planning Strategy (2017) there has been significant changes in state planning frameworks (strategies and policies) and legislation, in addition to changing social and economic circumstances. These are relevant to the ongoing utility and relevance of the Local Planning Strategy (2017) and Local Planning Scheme No.3.



Since the last scheme review, the Western Australian Planning Commission released a new regional planning framework in the form of – *Perth and Peel @ 3.5 million* in March 2018 which replaced the previous – *Directions 2031 and Beyond* strategic document. The updated strategy includes a revised *Central Sub Regional Structure Plan* which incorporates the City of Nedlands. These frameworks build upon the key principles of the previous *Directions 2031 and Beyond* framework considered in the City's Local Planning Strategy 2017, however, contain significant new land use and infrastructure priorities including:

- dwelling and population targets for infill areas.
- new urban and industrial expansion and investigation areas.
- upgrades to existing roads and new major road projects.

In addition, there have been several new and updates to existing State Planning Policies since the last scheme review, which are relevant to the Local Planning Strategy and Local Planning Scheme No.3. These include:

- SPP 7.3 Residential Design Codes Volume 1 and 2 (2024)
- SPP 3.6 Developer Contributions (2021)
- SPP 3.10 Bushfire Prone Areas (2024)
- SPP 4.2 Activity Centres for Perth and Peel (2023)
- SPP 4.1 Industrial Interface (2022)
- SPP 5.14 Road and Rail Noise (2019)
- New SPP 7.0 Design of the Built Environment (2019)
- New SPP 7.2 Precinct Design (2021)

A new Local Planning Strategy will need to reflect the significant changes identified in [Perth and Peel @ 3.5 million](#) and the new and modified State Planning Policies as they relate to the City of Nedlands.

Also, since the Local Planning Strategy was adopted there have been significant updates to the City's local planning framework. This includes significant changes to the list of the City's operating strategies. The recent adoption of the Integrated Transport Plan (2024), Urban Forrest Strategy (2018-2030), the revision of the City's Council Plan 2023-33 (integrated Strategic Community Plan and Corporate Business Plan) and the creation of the City's Public Open Space Strategy for Nedlands and Dalkeith (2024) are a few to mention. In respect to the latter, the WAPC has advised the need to update this strategy to capture the entire City of Nedlands.

Other strategies are dated, such as the Housing Strategy (2001) and Retail and Commercial Strategy (2001) and need to be revised. The revised Local Planning Strategy will need to incorporate the above to ensure that it maintains its relevance moving forward.

Local Planning Scheme No.3

The City's Local Planning Scheme No.3 has been operative since 16 April 2019 and has since been the subject of 19 separate amendments. Most of these amendments were initiated by Council to maintain the Scheme as an up-to-date and effective planning instrument and included amendments to implement actions of the Local Planning



Strategy. Of the 19 amendments, (4) have been gazetted, (6) have been refused by the Minister for Planning, (3) are awaiting WAPC and / or Ministerial determination, (2) are being drafted, (1) has been put on hold pending further investigation, and (3) have failed to be initiated.

Since the Scheme was adopted, the City have issued approvals for no less than 1276 additional dwellings within its borders. Most of these dwelling approvals can be found in the Stirling Activity Centre Corridor and Hampton Road Precinct. Of the 1301 approval for new dwellings, only 475 have sought Building Permit approval, which reflects the conditions of the market where cost of construction increases have curtailed the number of 'planning approvals' translating to 'building permits and new builds. This trend is expected to continue into the near future.

The 2021 Census reveals a modest 2.7% population growth from 2011 to 2021 with a projected population growth target of 15.95% growth by 2031 and 31.7% growth by 2050. The increase in population is expected to occur through an increase in the number of dwellings from 8070 in 2011 to 12,390 (increase of 4,320 dwellings) by 2050. It is anticipated that population levels are currently around 24,000 based on the level of development that has occurred in the City of Nedlands since implementation of Local Planning Scheme No.3 in 2019.

The additional population is expected to be located in the higher density Mixed-Use and Residential areas adjoining Stirling Highway, Hampden Road and Broadway in Nedlands, and along Waratah Avenue between Adela Road and Alexander Road in Dalkeith. These areas were significantly up coded upon adoption of Local Planning Scheme No.3.

Consultation

The *Planning and Development (Local Planning Scheme) Regulations 2015*, does not stipulate a need for broader engagement on the 'Report of Review' given the nature and purpose of the report. Nonetheless, the City of Nedlands has undertaken internal engagement and engagement with the Western Australian Planning Commission pertaining to the preparation of the 'Report of Review'.

Since the approval of the Local Planning Strategy and Local Planning Scheme No.3, the City of Nedlands has undertaken the preparation of several key strategies which will help to inform the preparation of the new Local Planning Strategy and scheme. This includes the following key documents:

- Strategic Community Plan and Corporate Business Plan (2023-33)
- Strategic Recreation Plan (2020-2030)
- Natural Areas Management Plan (2019-2024)
- Integrated Transport Strategy (2023)
- Foreshore Management Plan (2025)
- Urban Forrest Strategy (2018-2030)
- Public Open Space Strategy: Nedlands and Dalkeith (2024)
- Asset Management Strategy (2019-29)
- Public Health Plan (2024-28)



- Stirling Highway Activity Corridor Strategy (2024)
- Local Heritage Survey and Heritage List (2012)

The above documents were prepared in consultation with the community and relevant government and non-government stakeholders and endorsed by Elected Members of the City of Nedlands.

The City of Nedlands anticipates that through the preparation of a new Local Planning Strategy, there will be extensive elected member, stakeholder and community engagement.

Strategic Implications

This item is strategically aligned to the City of Nedlands Council Plan 2023-33 vision and desired outcomes as follows:

Vision	Sustainable and responsible for a bright future
Pillar Outcome	People 2. A healthy, active and safe community.
Pillar Outcome	Planet 4. Healthy and sustainable ecosystems.
Pillar Outcome	Place 6. Sustainable population growth with responsible urban planning.
Pillar Outcome	Prosperity 9. A vibrant local economy.
Pillar Outcome	Performance 11. Effective leadership and governance.

Budget/Financial Implications

The review of the City's Local Planning Strategy will require the assistance of a suitably qualified Planning Consultant, together with specialist sub consultants to prepare a revised Local Planning Strategy over the 2025/26 and 2026/27 financial years. This will include specialist technical knowledge to assist the City in preparing the Local Planning Strategy and supporting strategic documents – Housing Strategy, update to the Public Open Space Strategy and new Retail and Commercial Strategy.

Legislative and Policy Implications

The City of Nedlands is required through Regulation 65 of the *Planning and Development (Local Planning Scheme) Regulations 2015*, to review its Local Planning Scheme (Local



Planning Scheme No.3) every five years. As part of this process, the City is required to prepare a 'Report of Review' in accordance with Regulation 66 of the *Planning and Development (Local Planning Schemes) Regulations 2015*. The Report once adopted by the City, will then be presented to the WAPC for approval.

The Report will recommend whether the scheme:

- (a) is satisfactory in its existing form; or
- (b) should be amended; or
- (c) should be repealed and a new scheme prepared in its place.

Once adopted by the WAPC, the City will be required to prepare a new Local Planning Strategy in accordance with Part 3 of the *Planning and Development (Local Planning Scheme) Regulations 2015*. The Scheme review will also be undertaken in accordance with Part 4 of the *Planning and Development (Local Planning Scheme) Regulations 2015* should a new scheme be required, or Part 5 of the *Planning and Development (Local Planning Scheme) Regulations 2015* should the City's LPS No.3 be retained and amended accordingly.

Decision Implications

Implications of the Report of Review of LPS No.3 and Local Planning Strategy

If Council resolves to support the 'Report of Review' into the operation of the City's Local Planning Strategy and LPS No.3, the report will be referred to the WAPC for review and adoption.

If adopted in its current form, the 'Report of Review' will pave the way forward for the City to commence the process to prepare a new Local Planning Strategy and following this, undertake amendments to its LPS No.3 to ensure the two align. This will be undertaken through significant community, stakeholder and elected member engagement.

If Council resolves not to support the 'Report of Review', it will not be progressed and the City risks that the WAPC may intervene on the matter.

Conclusion

It is recommended that Council support the 'Report of Review' for referral to the Western Australian Planning Commission for the purpose of obtaining approval of the report. This will enable the City to progress with its review of the Local Planning Strategy and LPS No.3 in accordance with the *Planning and Development (Local Planning Scheme) Regulations 2015*.

Further Information

Question 1: Cr Coghlan



We did have a concept forum on this. There may not be enough time at the OCM June to advise Council on this more so I would be interested if the Planning Department could inform Council on this and/or any surprises? Can you also please educate us on what an omnibus amendment is?

Response: Manager Urban Planning and Development

Omnibus Amendment is a term used to describe when a standard amendment to a town planning scheme involves the compilation of a large number of minor amendments to a local planning scheme (i.e. minor mapping and text amendments) into one amendment package, as opposed to undertaking a separate town planning scheme amendment for each minor amendment which would be time consuming from an administrative perspective.

Question 2: Deputy Mayor Smyth

How is the central subregion framework going to be incorporated in our thinking? Its predecessor was some years before - does that encompass the hospital precinct and the Irwin, Barracks and Lemnos? In its predecessor, the City paid little to no regard to the implications to that in our planning strategy. As time is moving on, should we give more regard to that and where we focus on our spending and other strategies? Can you please elaborate?

Response: Manager Urban Planning and Development

The State Governments Perth and Peel @ 3.5m strategy and supporting sub regional structure plan document will guide the City's future strategic planning. An example is the state documents indicate dwelling and population targets for the City to aspire to achieve by 2050. This is implemented through the City undertaking a Housing Strategy that will guide where land within the scheme area could be rezoned to support greater housing. When the Local Planning Scheme No.3 was developed approximately 6 years ago there were rezoning applied to a number of areas, namely along Stirling highway in Dalkeith and Nedlands and in pocket areas around local centres. The new Housing strategy that will be developed as part of a new Local Planning Strategy will inform if the City has enough land zoned for further housing or if additional rezoning is required. The Local Planning Strategy process will also examine other parts of the City which includes the area around the Irwin barracks and Hospital precinct.

Question 3: Deputy Mayor Smyth

The targets that have not been fulfilled, even though we might have approved 1 to 1.5 thousand dwellings with only 400 have eventuated (rough figures), what is the complications of that underachievement to our goals? Do they remain the same or are they compounded? Are we going to be forced into a different design of dwelling that is going to be more affordable?

Response: Manager Urban Planning and Development

It's important to note that the population and dwelling targets that are assigned to the City of Nedlands are over a 25-year period - till 2050. At this stage the City has



demonstrated approximately 1300 additional dwellings through planning approvals of which approximately 500 have been converted to development. This is considered to be on the right track since the Local Planning Scheme No.3 is only 6 years old and there is still a further 25 years until 2050. As part of the City's review of Local Planning Scheme No.3 and new Local Planning Strategy the City will undertake the preparation of a new Local Housing Strategy which amongst other things will evaluate if there is enough rezoned land within the City currently to achieve the population and housing targets set by Perth and Peel @ 3.5m.

Question 4: Cr Coghlan

Do you have any comments on the Form 2 applications being submitted, where developments are initially approved with a certain design, but then return with amended renders showing an increased number of apartments—often by reducing individual apartment sizes or adding features like penthouses? This significantly alters the original product envisioned under LPS3 compared to what is now being approved through the DAP and WAPC processes. It's disappointing, as we're not actually seeing the premium product that was originally proposed.

Response: Manager Urban Planning and Development

The only comment to that if I was a developer, it's a product of economics when they do the original concept and approval that could take 12 months from getting that approval to looking at getting pre sales and getting a building permit in place and hitting the ground, the marketing conditions might be such are required to change their product slightly whether to make it more feasible or to reach out to a different market. You are right, we do get changes from time to time, but then we are getting some applications that change the external appearance. Form2 is required. So, we need to resubmit an application, so we get another chance to look and pass assessment on it.

Question 5: Cr Coghlan

Can you tell us if there have been any changes to the Fees and chargers on DAP?

Response: Manager Urban Planning and Development

there are 2 tiers of statutory fees that are reviewed annually. The fees for LG that come through the city and not via DAP process, haven't been reviewed since 2014. LGs are putting pressure on the Minister. Through WALGA we are trying to lobby the state government millions of dollars that need to be sourced elsewhere.



Review of City of Nedlands
Local Planning Strategy & Local Planning Scheme No. 3
REVIEW REPORT

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Review of City of Nedlands

Local Planning Strategy & Local Planning Scheme No. 3

1.0 Introduction

This review of the City of Nedlands Local Planning Scheme No. 3 (LPS No. 3) is prepared in accordance with Regulation 66 of the *Planning and Development (Local Planning Schemes) Regulations 2015*, which requires local governments to review their local planning schemes every five years. This is the first review of the City's Local Planning Scheme No.3 which was gazetted on the 16 April 2019.

2.0 Background

The City of Nedlands (City) is in Perth's western suburbs approximately 7 kilometres west of the Perth Central Business District. The City covers an area of 19.6km² and extends from the Swan River to the Indian Ocean. The City arcs around the Town of Claremont and the Town of Cottesloe to the south and includes the suburbs of Swanbourne, Mt Claremont, Floreat (part thereof), Shenton Park (part thereof), Nedlands, and Dalkeith. The City is bounded by the Town of Cambridge to the north, the City of Subiaco to the northeast, and the City of Perth to the east.

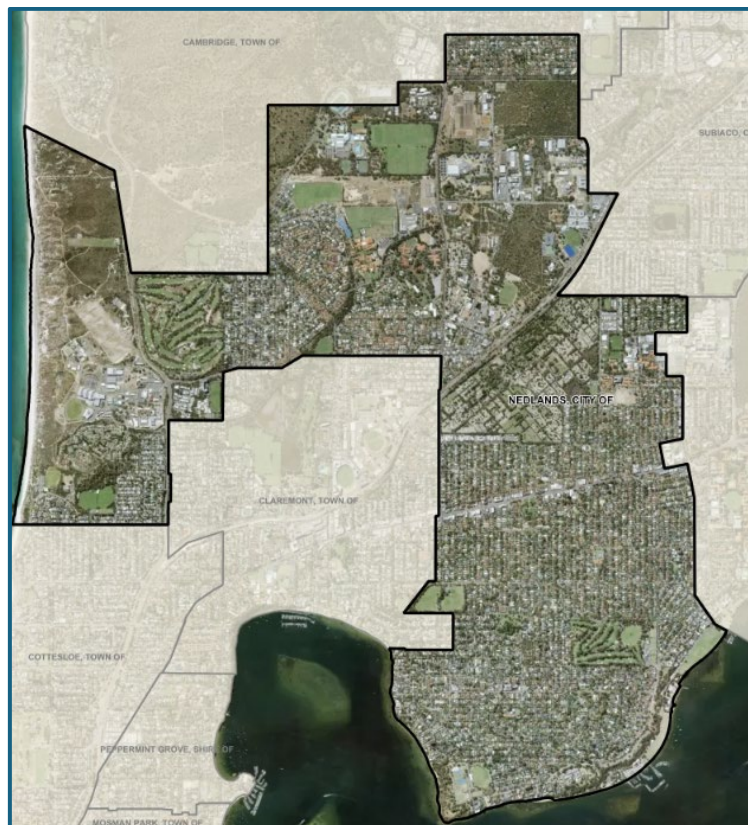


Figure 1: City of Nedlands Local Government Area

The City is made up of historical residential suburbs such as Dalkeith and Nedlands, with commercial and retail activity primarily concentrated within the Mixed-Use zones along Stirling Highway, Broadway and Hampden Road.

Significant portions of the City are not zoned under LPS No. 3, but are reserved Public Purposes under the Metropolitan Region Scheme (MRS) and relate to various entities such as Karrakatta Cemetery (Cemetery Board), Irwin Barracks (Department of Defence), the Subiaco Wastewater Treatment Plant (Water Corporation), Graylands Hospital (Department of Health), Perth High Performance Centre (Venues West), the University of Western Australia Sports Park and the Campbell Barracks (Department of Defence).

Concentrated areas of open space are located along the Swan River foreshore, the Indian Ocean and towards the western portion of the City. Shenton College (Department of Education) also sits within the City boundaries.

2.1 Local Planning Strategy

The City's Local Planning Strategy (Strategy) was endorsed by the Western Australian Planning Commission (WAPC) on 26 September 2017 and has not been reviewed. The Strategy did not anticipate the extent of the density changes which occurred with the introduction of LPS No. 3 which was developed by the Department of Planning Lands and Heritage.

The City's Local Planning Strategy contains a total of 86 'Actions' listed under 20 separate strategy themes. As at May 2025, most actions (39) have been fully completed or are in progress or partially completed (16), some are ongoing or are a continuing responsibility (17), while others have not yet commenced (14). Actions may be short to medium-term or longer-term continuing throughout the life of the Local Planning Strategy and are subject to regular monitoring and review. Some Actions in progress or ongoing can be considered for carry over into a potential new Local Planning Strategy where they remain relevant or may be included in a modified form. Table 2 below provides a summary of the status of the Local Planning Strategy 2017 strategy actions.

Strategy Theme	Completed	In Progress	Ongoing	Not Yet Commenced	Total
Population and Housing	7	0	0	1	8
Retail and Commerce	2	0	1	3	6
Physical Features, Climate, and natural Area	4	0	0	0	4
Recreation and Open Space	0	4	1	0	5
Community Facilities	1	0	2	0	3
Traffic and Transport	3	1	2	0	6
Infrastructure Services	1	0	1	1	3

Urban Design, Character, and Heritage	1	2	1	1	5
Precinct Strategy – Swanbourne	1	1	1	1	4
Precinct Strategy – Mt Claremont West	1	0	1	0	2
Precinct Strategies – Mt Claremont East	0	3	1	0	4
Precinct Strategies - Floreat	0	0	1	0	1
Precinct Strategies – Shenton Park	0	3	0	0	3
Precinct Strategy - Monash	6	1	0	2	9
Precinct Strategy – Nedlands North	4	0	0	1	5
Precinct Strategy – Hampden / Broadway	4	1	0	1	6
Precinct Strategy – Carrington	0	0	0	1	1
Precinct Strategy – Stirling Highway	2	0	0	1	3
Precinct Strategy – Nedlands South	1	0	3	1	5
Precinct Strategy – Dalkeith	1	0	2	0	3
Total	39	16	17	14	86

Table 1: List of LPS Recommendations and status

Since the adoption of the City's Local Planning Strategy (2017) there have been significant changes to the state planning framework (strategies and policies) and legislation, in addition to changing social and economic circumstances. These are relevant to the ongoing utility and relevance of the Local Planning Strategy (2017) and Local Planning Scheme No. 3. These are discussed in more detail in the Strategic Context Section below. The WAPC has since released the new Local Planning Strategy Guidelines in October 2021 which provides guidance to local governments on the preparation of their Local Planning Strategies and, which when applied, would result in a more effective and up-to-date Local Planning Strategy for the City.

2.2 Local Planning Scheme No.3

Local Planning Scheme No.3 was gazetted on 16 April 2019 and was prepared by the Department of Planning Lands and Heritage. The scheme includes 8 zones, and 10 reserves as outlined in the table below:

Zones	Reserves
Residential	Public Open Space
Mixed Use	Environmental Conservation
Local Centre	Civic and Community
Neighbourhood Centre	Public Purpose
Service Commercial	Infrastructure Services

Private Community Purposes	Education
Urban Development	Government Services
Special Use	Recreational
	Cemetery
	Drainage / Waterway

Table 2: List of Zones and Reserves in LPS No.3

The zones and reserves are consistent with the Model Provisions of the Planning and Development (LPS) Regulations.

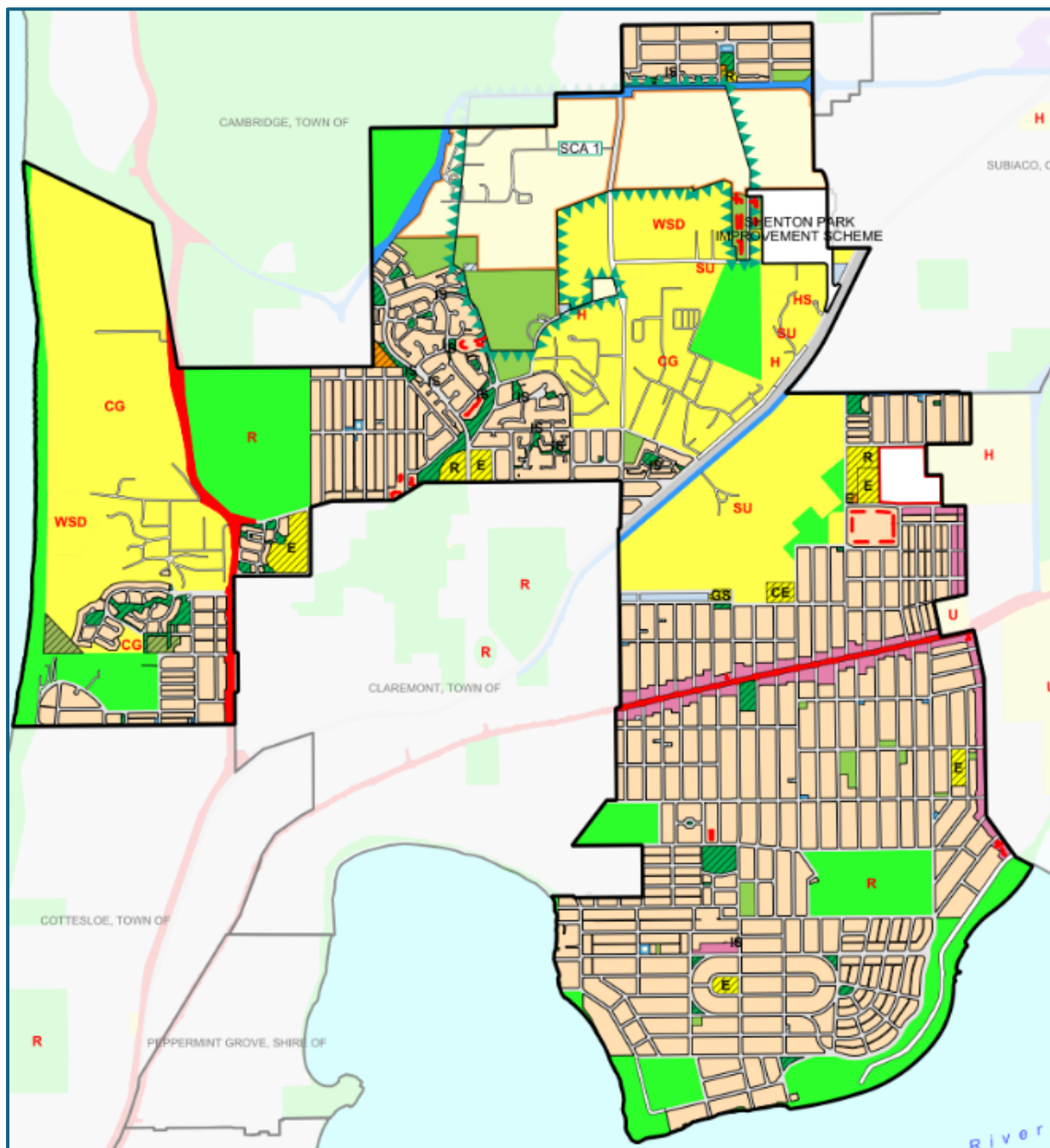


Figure 2: City of Nedlands Local Planning Scheme Map

The City's LPS No. 3 has undergone 4 amendments (19 proposed or initiated in total), and there has been no comprehensive review to date. The scheme has been in operation for 6 years and the amendments have centred around administrative changes, some specific residential density code changes and to guide vehicle access on corner lots. A complex amendment relating to development within the Mixed-Use zones of the Nedlands Stirling Highway Activity Corridor area was also proposed. The City maintains a copy of LPS No. 3 as a fully consolidated Scheme published on the City's website as each amendment is gazetted.

3.0 Strategic Context

3.1 State Planning Frameworks and Policies

Since the last scheme review, there have been significant changes to the state planning framework. This includes the Western Australian Planning Commission releasing a new regional planning framework in the form of – *Perth and Peel @ 3.5 million* in March 2018 which replaced the previous – *Directions 2031 and Beyond* strategic document. The updated strategy includes a revised *Central Sub-regional Planning Framework* which incorporates the City of Nedlands. These frameworks are based on the principle of a consolidated urban form with an integrated land use and movement network to maximise the use of existing infrastructure, whilst avoiding and protecting regionally significant environmental attributes in the sub-region. These frameworks build upon the key principles of the previous *Directions 2031 and Beyond* framework considered in the City's Local Planning Strategy 2017, however, contain significant new land use and infrastructure priorities including:

- dwelling and population targets for infill areas;
- new urban and industrial expansion and investigation areas; and,
- upgrades to existing roads and new major road projects

In addition, there have been several new and updates to existing State Planning Policies since the last scheme review, which are relevant to the City of Nedlands and a new Local Planning Strategy and potentially new or updated Local Planning Scheme No.3. These include:

- Planning Codes Volume 1 and 2 (2024)
- SPP 3.6 Infrastructure Contributions (2021)
- SPP 3.7 Bushfire (2024)
- SPP 4.2 Activity Centres (2023)
- SPP 4.1 Industrial Interface (2022)
- SPP 5.4 Road and Rail Noise (2019)
- New SPP 7.0 Design of the Built Environment (2019)
- New SPP 7.2 Precinct Design (2021)

In addition to the number of changes and inclusion of new State Planning Policies, the Western Australian Planning Commission has also introduced two new Operating Policies which may affect planning within the City of Nedlands. These are:

- 1.11 Community Schemes (2021)
- 2.2 Residential Subdivision (2024)

The changes to the state planning framework over the last 7-8 years has been significant. A new Local Planning Strategy and amended scheme will need to take into consideration the changes to the state planning framework.

3.2 Scheme Amendments

There have been 19 separate amendments proposed to the City's Local Planning Scheme No.3 since its gazettal in April 2019. Most of these amendments were initiated by Council to maintain the Scheme as an up-to-date and effective planning instrument and included amendments to implement actions of Local Planning Strategy 2017. Of the 19 amendments, (4) have been gazetted, (6) have been refused by the Minister, (3) are awaiting WAPC and / or Ministerial determination, (2) are being drafted, (1) has been put on hold pending further investigation, and (3) failed to be initiated. A full list of amendments to the City's Local Planning Scheme No.3 is detailed in Table 3 below:

Amendment No.	Amendment Title and Description	Status
1	Basic Amendment - Reword Clause 32.4(5) Sought to insert the words 'local planning policy' into clause 32.4 (5) of the scheme.	Gazetted on 17 January 2020
4	Fast Food outlet land use permissibility Sought to limit NLA of fast food uses to 200sqm and not permit these uses on Broadway, Hampden, or Waratah Ave. The amendment was refused because it created inconsistency between the text and zoning table and was inconsistent with the State Planning Framework.	Refused by Minister on 5 November 2021
5	Basic Amendment - 14 and 16 Napier Street Rezone 14 Napier Street from Residential to Drainage/Waterway and remove R-Coding. Rezone 16 Napier Street from Drainage/Waterway to Residential and add R15 coding.	Gazetted on 1 October 2020
6	Ceding Laneways and Vehicular Access Sought to require establishment of laneways on subdivided lots to prevent proliferation of driveways on some streets. After refusal, a different approach has been taken with Scheme Amendment 14.	Refused by Minister on 24 October 2023

7	South Broadway Proposed lower densities in the Southern three quarters of the Broadway precinct (R40, R-AC4).	Refused by Minister on 5 November 2021
8	Modify residential density on Alexander Road Sought to modify several lots in the vicinity of Alexander Road from R60 and R80 to R35. The Minister required a modification that lots on the western side of Alexander Road be coded R40 and the lots on the eastern side of Alexander Road remain R80.	Gazetted on 4 February 2022
9	Deep Soil Planting for Single and Grouped Dwellings Sought to impose a 20% deep soil requirement on R40, R60, R80 and R160 lots in transitional density areas.	Refused by Minister on 5 November 2021
10	Additional Use A9 Betty Street Doonan Road Additional Use for Residential Aged Care to be a 'P' use at 10 and 11 Betty Street and 73 and 75 Doonan Road. Aged Care use to be developed in accordance with R80 coding but R12.5 density applied to map.	Gazetted on 4 February 2022
11	Residential Aged Care Facility Sought to amend clause 32.4 and add clause 32.7	Refused by Minister on 5 November 2021
12	Tree Retention on Private Land (R20 and below) Sought to classify tree removal as requiring a development application where trees met the definition of a regulated tree.	Refused by Minister on 9 February 2024
13	NSHAC Amendments Seeks to change zoning for some lots along the highway to create neighbourhood centres and residential pockets. Also seeks to return heights to the acceptable outcomes of Volume 2 of the R-Codes.	Awaiting decision by Minister
14	Consolidated Vehicle Access for R60 Corner Lots Seeks to prevent large numbers of driveways on subdivided corner lots.	Being progressed.
15	Nedlands Village Rezoning of Nedlands Village site in accordance with Precinct Structure Plan. From Residential with A3 to Residential, Mixed use and Public Open Space	Awaiting WAPC consideration
16	Fast Food Outlets Seeks to make Fast Food Outlets an 'X' use in the Mixed Use and Neighbourhood Centre zones. The WAPC is not in support of an amendment that	With DPLH. The CoN requested a pause of processing to provide

	seeks to disallow what the State does allow for. Fast food would be better controlled through built form policies aimed at protecting amenity from drive through facilities.	further justification and seek alternative proposals.
17	Omnibus Amendment A series of basic amendments to LPS 3	In draft
19	Short Term Rental Accommodation Amendment of land uses to be consistent with State's amendments to the Planning and Development (Local Planning Schemes) Regulations 2015 regarding Short Term Rental Accommodation.	Has been drafted and is due to be presented to Council at its May 2025 meeting to initiate the amendment.

Table 3 List of Scheme Amendments to Local Planning Scheme No. 3

3.3 Local Planning Framework changes

Since the adoption of the City's Local Planning Strategy and Local Planning Scheme No.3, the City has embarked upon a significant review and renewal of its Local Planning framework, including a comprehensive review of its various strategies and Local Planning Policies. This is documented in the following sections.

3.3.1 Local Planning Strategy amendments

The Strategy has not been amended but needs updating considering changes in population and recent strategic documents responding the LPS No. 3 and its associated amendments.

3.3.2 City of Nedlands Strategies

At the time of the approval of the City's Local Planning Strategy, there were several strategies and management plans which helped to inform the Local Planning Strategy. The status of these strategies and management plans and the creation of new strategies and management plans is identified in the table 4 below:

Documents under the Current Local Planning Strategy	Current Status	New Documents approved since the Local Planning Strategy
Strategic Community Plan (2014)	Superseded	Council Plan (2023-2033)
Strategic Recreation Plan (2010-2015)	Superseded	Strategic Active Facilities Plan 2020-2050
Natural Areas management Plan (2013-2018)	Superseded	Natural Areas management Plan 2019-2024

Travel Plan (2009-2012)	Superseded	Integrated Transport Strategy (2024)
Sustainability Strategy (2009)	Due for review	
Foreshore Management Plan (2010)	Superseded	Foreshore Management Plan (2025)
WESROC Western Suburbs Green Plan (2002)	Superseded	Urban Forest Strategy 2018-2030
Local Commercial Strategy (2001)	Due for review	
Local Housing Strategy (2001)	Due for review	
Housing Diversity Strategy (2006)	Due for review – part of Housing Strategy	
Local Hubs Framework (2013)	Due for review – part of Commercial Strategy	
Draft Stirling Highway Project (2009)	Superseded	Nedlands Stirling Highway Activity Corridor Strategy (2024)
Hampton Road / Broadway Precinct Study (2014)	Superseded	LPP 5.14 Precincts
Community Facilities Audit	Due for review	
		Public Open Space Strategy: Nedlands and Dalkeith (2024)
		Asset Management Strategy 2019-29
		Public Health Plan 2024-28
		Local Heritage Survey & Heritage List 2012
		Long Term Cycle Network (2025)

Table 4: List of Previous and current strategies and management plans for the City of Nedlands

A revised Local Planning Strategy will need to consider the updated strategies and management plans and determine if selected current strategies are required to be updated (i.e. Housing Strategy).

3.3.3 City of Nedlands Local Planning Policies

At the time of the approval of the City's Local Planning Strategy, the following Local Planning Policies were in place:

- Cash in Lieu of Car Parking
- Swanbourne Design Guidelines A (Precincts 1 to 5 and 9)
- Swanbourne Design Guidelines B (Precincts, 6, 7 and 8)

- Subdivision Policy
- Two Grouped Dwellings in Dual Coded Areas
- Allen Park Residential Estate Design Standard for Lots 11 To 17 Clement Street and Lots 18 To 25 North Streets, Swanbourne
- Road Widening (Stirling Highway)
- Cash In Lieu Of Car Parking - Government Road
- Listed Heritage Places - Demolition Policy
- Intensification of Residential Density
- Reduction of Front Setbacks
- St Peters Square Design Guidelines
- Carports And Minor Structures Forward of The Primary Street Setback
- Hollywood Design Guidelines
- Old Swanbourne Hospital Precinct
- Sea Containers
- Ancillary Accommodation
- Advertisement Signs on Zoned and Reserved Land (Except Road Reserves)
- Fill and Fencing

Since the adoption of Local Planning Scheme No.3, the State Government has embarked upon a significant review of its planning framework. This has included legislative changes to the Planning and Development (local planning scheme) Regulations 2015, the introduction of Perth and Peel @ 3.5 million and the review of the Western Australian Planning Commission's, suite of State Planning Policies. As a result, the City has also undertaken an overhaul of its Local Planning Policies, revoked several policies, and reviewed others, and has introduced more contemporary policies to its framework. The City's list of current Local Planning policies is detailed below:

- 1.1 Residential Development
- 1.2 Removal of Occupancy Restrictions 1.3 Sustainable Development
- 2.1 Signage and Advertising
- 2.2 Short term Accommodation
- 2.3 Child Care Premises
- 2.4 Residential Aged Care Facilities
- 3.1 Landscaping Plans
- 3.2 Waste Management
- 3.3 Tree Retention
- 4.1 Parking
- 4.2 Dalkeith to Stanley Street Laneway
- 5.1 Hollywood Design Guidelines
- 5.2 Old Swanbourne Hospital Precinct
- 5.3 St Peters Square Design Guidelines
- 5.4 Swanbourne Design Guidelines
- 5.6 Allen Park Residential estate Design
- 5.9 Primary Controls for Apartment Development
- 5.13 St John Wood Estate Fencing
- 5.14 Precincts
- 6.1 Heritage Incentives
- 7.1 Exempt Development

- 7.2 Design Review Panel
- 7.3 Consultation on Planning Proposals
- 7.4 Refunding and Waiving DA fees
- 7.5 Development Compliance
- 7.6 State Administrative Tribunal
- 7.7 Public Open Space Contributions

At the time of writing this report the City is also working on the following Local Planning Policies to implement recommendations of the current Local Planning Strategy:

Local Planning Policy Title	Description	Status
LPP 3.4 – Tree Retention R25-R80	The policy seeks to retain regulated trees on R25-R80	Currently advertised and is due for presentation to Council by mid-2025.
LPP 4.1 – Non-Residential Parking	The policy will update non-residential car parking standards to contemporary ratios and provide minimum requirements for bicycle parking and Electric Vehicle Charging spaces.	Currently advertised and is due for presentation to Council by mid-2025.
New LPP – Percent for Art	The new policy will promote public art within development or through contributions. The Policy will work alongside the City's Public Art Strategy to define where public art monies will be spent.	Adopted by Council at its April 2025 meeting.
New LPP – Verge Tree Protection	The new policy will put in place measures to ensure the protection of existing verge trees during development.	Currently being developed.

Table 5: List of Upcoming Local Planning Policies

4.0 Development activity in the local government area

4.1 Development approvals

Local Planning Scheme No. 3 introduced high-density mixed-use development into lots that had formally been coded low density residential. This occurred in areas such as Stirling Highway Activity Centre Corridor and the Hampden and Broadway Precincts. Between 2018 and May of 2025, new development applications have accounted for a net increase of 1,302 additional new dwellings in the City of Nedlands (i.e. excluding a single house replacing a single house). The below table illustrated the number of additional dwellings created because of development approval between 2018 and May 2025.

Development approval for additional dwellings – 2018-2025								
	18-19	19-20	20-21	21-22	22-23	23-24	24-25*	TOTAL
Single	11	14	25	22	6	12	15	105
Grouped	0	30	74	60	62	70	24	320
Multiple	0	36	210	153	73	336	69	877
Total additional dwellings	11	80	309	235	141	418	109	1,302

Table 6: Development approval for additional dwellings 2018-2025

*As of 12 May 2025

4.2 Building Permits

For the same period 475 building permits were issued for additional dwellings. The breakdown for the 2018-2025 period is shown in the table below.

Building permits for additional dwellings – 2018-2025								
	18-19	19-20	20-21	21-22	22-23	23-24	24-25*	TOTAL
Single	8	9	21	25	16	6	6	91
Grouped	0	7	46	44	28	23	3	151
Multiple	0	0	62	171	0	0	0	233
Total additional dwellings	8	16	129	240	44	29	9	475

Table 7: Building permits for additional dwellings 2018-2025

*As of 12 May 2025

4.3 Local Development Plans

The following local development plans are operative:

Plan area	Purpose	Status
Hollywood Hospital	Modification to portions of maximum building height.	Adopted 22 November 2022
Hollywood residential area	To provide built form controls	As per the deemed provisions, effect until 2025. Will be incorporated into LPP prior expiry.
St Peter's Square	To provide built form controls	As per the deemed provisions, effect until 2025. Will be incorporated into LPP prior expiry.
Former Swanbourne High School	To provide built form controls	As per the deemed provisions, effect until 2025. Will be incorporated into LPP prior expiry.

		incorporated into LPP prior expiry.

Table 8: Current Operative Local Development Plans

4.4 Structure Plans

At the time of approval of the Local Planning Strategy, The City of Nedlands had the following Structure Plans within its municipality:

- Hollywood Hospital Masterplan
- Hollywood Village Masterplan
- Shenton Park Hospital Redevelopment (Under Improvement Scheme)
- Mt Claremont Masterplan

Since then, the Western Australian Planning Commission has adopted the Nedlands Village Precinct Structure Plan in 2024. This structure plan is bound by Karella Street, Williams Road, Smyth Road, and Monash Avenue. The Precinct Structure Plan includes Mixed Use and Residential zonings and one Public Open Space reserve. The Structure Plan provides for between 70-80 new single residential lots and 100-150 apartments.



Figure 3 Nedlands Village PSP Location

The City has also assessed a Precinct Structure Plan for Lot 47 (No. 2-6) Orton Road, Shenton Park. In March 2025 this remained under assessment by the Department of Planning, Lands and Heritage.



Figure 4 Orton Road PSP Location

4.5 Lot Creation

Since 2019 a total of 421 residential final approvals have been granted through subdivision as per WAPC State Lot Activity summaries. See table.

	No. lots granted final approval						
2019	2020	2021	2022	2023	2024	2025	TOTAL
59	63	113	77	65	26	18	421

Table 9: Additional Lot Creation 2018-2025

5.0 Population change

The table below shows the current and estimated population growth for the City of Nedlands using the 2011 and 2021 Census for 2011 and 2021 respectively, and *Directions 2031 and Beyond* and Perth and Peel @ 3.5m for population projections for the City of Nedlands in 2031 and 2050, respectively.

2011	2021	2031	2050
21,536	22,132	25,620	31,530

Table 10: Population change - current and projected to 2050

The Census reveals a 2.7% population growth from 2011 to 2021 with a projected population growth target of 15.95% growth by 2031 and 31.7% growth by 2050. The increase in population is expected to occur through an increase in the number of dwellings from 8070 in 2011 to 12,390 (increase of 4,320 dwellings) by 2050. It is anticipated that population levels are currently around 24,000 based

on the level of development that has occurred in the City of Nedlands since implementation of Local Planning Scheme No.3 in 2019.

The additional population is expected to be in the higher density Mixed-Use and Residential areas adjoining Stirling Highway, Hampden Road, and Broadway in Nedlands, and along Waratah Avenue between Adelma Road and Alexander Road in Dalkeith. These are the areas that were significantly up-coded upon adoption of the 2019 Local Planning Scheme No.3.

Development along these roads is expected to result in traffic congestion. The City notes that no traffic modelling has been undertaken (yet) by the WAPC, DPLH or the City of Nedlands to assess the impacts of this additional density on traffic congestion. There is limited opportunity for the local government for road widening for additional traffic lanes or reserved bus lanes due to the width of the road reserves along Hampden Road and Broadway.

Additional retail and commercial uses are expected to compliment the population growth. This is already occurring within the Mixed-Use zones as development in recent years have included ground floor shops and offices.

Between Karrakatta Cemetery and Carrington Street sits a long narrow block of Commercially zoned lots. Given potential amenity impacts to the low-density residential zones across the street, it is not anticipated that this commercial zone will become a significant source of commercial activity. Such commercial activity is likely to increase along Stirling Highway, particularly along the western portion of the highway near the boundary of the Town of Claremont.

6.0 Consultation

The City of Nedlands has undertaken internal engagement and consultation with the Western Australian Planning Commission pertaining to the preparation of the Scheme Review report. Further consultation has also been undertaken with Elected Members of the City of Nedlands. Since the approval of the Local Planning Strategy and Local Planning Scheme No.3, the City of Nedlands has undertaken the preparation of several key strategies which will help to inform the preparation of the new Local Planning Strategy and scheme. This includes the following key documents:

- Strategic Community Plan and Corporate Business Plan (2023-33)
- Strategic Active Sports Plan 2020-2050
- Natural Areas Management Plan (2019-2024)
- Integrated Transport Strategy (2023)
- Foreshore Management Plan (2025)
- Urban Forest Strategy (2018-2030)
- Public Open Space Strategy: Nedlands and Dalkeith (2024)

- Asset Management Strategy (2019-29)
- Public Health Plan (2024-28)
- Stirling Highway Activity Corridor Strategy (2024)
- Local Heritage Survey and Heritage List (2012)

The above documents were prepared in consultation with the community and relevant government and non-government stakeholders and endorsed by Elected Members of the City of Nedlands.

The City of Nedlands anticipates that through the preparation of a new Local Planning Strategy, there will be extensive stakeholder and community engagement.

7.0 Officer's comments

Local Planning Strategy

The City's Local Planning Strategy and Local Planning Scheme No.3 has been operational for 8 and 6 years, respectively. During this period, there has been significant change to the State Planning Framework which has been adopted by the City through amendments to Local Planning Scheme No.3 and through updates and the creation of new Local Planning Policies to support the City's local planning framework. The current Local Planning Strategy references the superseded state Planning Strategy – Directions 2031 and Beyond and many of the referenced State Planning Policies have been updated or superseded by revised State Planning Policies. New State Planning Policies such as SPP 7.0 'Design of the Built Environment' have been introduced along with significant changes to the Residential Design Codes with the introduction of Volumes 1 and 2 as an example.

The City's Local Planning Strategy will require significant modification to reflect the updated state planning strategy and various state planning policies implemented since the current local planning strategy was approved in 2017. Preliminary consultation with the City's administration has also identified areas where there could be improvement and further emphasis in future planning. A summary of the proposed changes to the strategy is identified below:

1.0 State Planning Framework

The Local Planning Strategy will need to be updated to reflect the significant changes that have occurred to the State Planning Framework including the replacement of *Directions 2031 and Beyond* with *Perth and Peel @ 3.5m*, in addition to the number of state planning policy changes that have occurred since the Local Planning Strategy was approved.

2.0 Local Planning Framework and Context

The Local Planning Strategy will need to be updated to reflect changes in population projections that have occurred since the Local Planning Strategy was approved. In addition, the City has adopted a

new Strategic Community Plan and Corporate Business Plan (2023-33) and there have been changes to the City's strategies, introduction of new structure plans and significant changes to the City's Local Planning Policies which will need to be incorporated into the City's Local Planning Strategy.

3.0 Environmental

The City could explore a greater emphasis on sustainability and tree retention to ensure a growing tree canopy as development in the area increases. Greater emphasis on sustainable built form can be explored to ensure the City's carbon footprint is effectively managed. There is also a need to revisit the City's Greenway Policy and add into the Urban Forest Strategy.

4.0 Transport Infrastructure

Greater emphasis on improving a connected cycle and pedestrian network in the City and further investigation into promoting greater public transport use via planning for future Mid-Tier public transport along activity corridors. This is seen as critical if the City of Nedlands together with other western suburb councils are required to increase population densities and commercial activity in the coming years.

The City should also investigate the interface with Shenton Park and Western Power substation to integrate with the Montario Quarter. This will include an improved transport network and provision for public transport, cycling and pedestrian movement infrastructure.

To improve the activity corridor along Stirling Highway, which has been at capacity for several years, the City should advocate for public transport priority to accommodate some form of mid-tier transit to support the commercial and residential densification of the Stirling Highway corridor. Better landscaping and urban design to improve the amenity of the corridor should also be a priority.

To support the greening and active streets, the City should create a Road Hierarchy and Landscape Masterplan for the City of Nedlands to guide future upgrades and greening of streets. This will include developing a standard upgrade treatment for roads with medians.

5.0 Retail and Commercial

A revised Retail and Commercial Strategy is considered necessary since the existing Retail and Commercial Strategy was adopted in 2001. The revised strategy will need to capture the growth in retail and commercial floorspace that is prompted by a growth in mixed-use development in selected activity centre corridors since the adoption of Local Planning Scheme No.3.

The new Commercial and Retail Strategy can include an audit of smaller centres to consider if they are still viable for commercial use and potentially explore rezoning such areas for medium density housing. The strategy could also examine the vacancy rate along Hampden Road and consider an approach to encourage the leasing of shopfronts to allow new innovative businesses to accept short term subleases.

It is important to the City that it creates a new or resurrect an existing MOU between City of Nedlands and the City of Perth to jointly create a streetscape improvement plan along Hampden Road and consider funding and timing for delivery. The City can also explore the option to develop a new Local Planning Policy that will guide Alfresco/Dining (i.e. like City of Vincent). This is considered important to ensure public realm amenity grows as this area transitions into greater mixed use and residential development.

The City is also looking to undertake the preparation of a development concept and business case to redevelop the ageing Library and City Administration Building to create a 'Local Hub' along Stirling Highway and demonstration of 'mixed use' development. The concept can explore new commercial, civil and community facilities and possible residential options for the site.

6.0 Public Open Space

The City will need to investigate the quantity and quality of public open space within the City across its various historic and emerging suburbs to ensure there is adequate public open space amenity to support the growing population and changing residential density within the City. This is particularly important since the introduction of higher residential densities into the municipality since the adoption of Local Planning Scheme No.3. The City has adopted a public open space strategy for the suburbs of Dalkeith and Nedlands, however this needs to be reviewed and expanded to incorporate the entire municipality.

7.0 Housing

The City's Housing Strategy is dated (2001) and is required to be reviewed. Despite this, the adoption of Local Planning Scheme No.3 introduced several 'growth' areas within the City introducing more intense residential development. The new housing strategy will need to investigate the level of potential housing diversity under the current Local Planning Scheme No.3, versus the City's obligations under the Perth and Peel @3.5m policy framework.

The new housing strategy should also recommend an audit of all Laneways in the City and recommend a planning framework (i.e. cost contribution plan) and Local Planning Policy to guide the future upgrade to laneways and future development adjacent to laneways. The Local Planning Policy could include subdivision guidelines with conditions and a checklist when developments occur with laneways.

The City's current Local Planning Policy 1.3 should be reviewed to add additional sustainability initiatives to support 'greening' of high-density development in the City. This could include 'green walls' / vertical gardens and 'green rooftops' as some ideas.

8.0 Community Facilities

The City will investigate creating a Community Wellbeing Plan for the City of Nedlands and undertake a full audit of the City's property assets and consider options for disposing and / or redevelopment via a business case.

9.0 Infrastructure

The City would also like to explore the possibility of assigning development contributions for large developments (e.g. Montario Quarter) to support the upgrade of surrounding infrastructure. The City will also investigate the establishment of an inter-government liaison with State Government Agencies and other Authorities to coordinate infrastructure delivery in the City of Nedlands.

10.0 Sustainability

The City would like to explore implementing the 'behaviour change program' called 'Your Move' in the City of Nedlands with the Department of Transport to help relieve growing parking and traffic problems in the City. This will be undertaken in conjunction with undertake the preparation of a new sustainability strategy to guide the City's adoption of sustainability practices, improve community awareness and adoption of sustainability practices, and report on progress against key performance indicators via a Sustainability Dashboard Report.

The preparation of a Sustainability Strategy for the City could also recommend changes and new practices to improve the environment, sustainable transport, waste management and adapt to climate change.

11.0 Other

The following are additional recommendations for consideration in the new Local Planning Strategy:

Developer Contributions for Infrastructure

With an increasing population there is growing demand for infrastructure such as parks, main street amenity and transport infrastructure (i.e. cycle and pedestrian infrastructure). The City will explore developer contribution funding to support the upgrade to infrastructure as population and commerce within the municipality increases through greater mixed use and residential densification. This will be explored around the Stirling Highway precinct in Nedlands and Dalkeith where residential densities have increased and there are known deficiencies in public open space. This will need to be supported by a revised public open space strategy that identifies existing public open space within the City and proposed new housing in areas that have been recoded when Local Planning Scheme No.3 came into effect. Further discussion with the Western Australian Planning Commission will be undertaken to further define the boundaries of a future developer contribution scheme to ensure there is an appropriate nexus with population growth and new development.

The city has a traffic model (TIMON) which is being updated to a 2025 base year. It is hoped that this traffic model can be used in the future to help assess the wider impacts of proposed developments

on the transport network and assist in the equitable assessment of developer contributions for transport infrastructure.

QEII Improvement Scheme

The Western Australian Planning Commission has identified the need for an 'Improvement Scheme' to be enacted over the area comprising the QEII Medical Precinct. The area known as Improvement Plan No.63 'UWA QEII (Specialised) Activity Centre' includes portions of the suburb of Dalkeith, west of Hampden Road and areas north of Stirling Highway west of Hampden Road, bounded by Hampden Road and Williams Road, and the area south of Aberdare Road and north of Monash Avenue. The establishment of this new precinct and its objectives will need to be reflected in the Local Planning Strategy and Local Planning Scheme No.3.

Local Planning Scheme

The Scheme has had several amendments to address several planning issues and remains fit for purpose. A series of minor improvements has been identified which may take the place of an omnibus amendment to bring the scheme definitions into alignment with the model scheme text and separate out distinct residential land uses. Subject to the updates also required for the Local Planning Strategy, this may translate to additional amendments to Local Planning Scheme No.3 as and when required (i.e. scheme provisions for a cost contribution plan). A summary of current identified amendments that are required to the scheme is detailed below:

- Add the definitions of 'single house,' 'grouped dwelling,' 'multiple dwelling,' 'independent living complex' and 'Residential Building' to Part 6. Clause 38(1);
- Add the definitions of "Community Purpose," 'Fast Food Outlet' and 'Lunch Bar,' 'Service Station' and 'Veterinary Service' to Part 6. Clause 38(1);
- Amend Table 3 to include land use permissibility for the land uses of 'single house,' 'grouped dwelling,' 'multiple dwelling,' 'independent living complex,' 'Residential Building,' 'Fast Food Outlet' and 'Lunch Bar';
- Delete the use 'Residential' and associated permissibility from Table 3 – Zoning;
- Include as an 'X' use, the land use 'Single Residential,' in land coded R100 and above;
- Introduce scheme provisions for the establishment of a Developer Contribution Plan in the Scheme replacing Part 4 (27) and (28) of the scheme.
- Review the Model Scheme text to ensure consistencies with Local Planning Scheme No.3 and the Model Scheme Text are ameliorated.
- The introduction of the QEII Improvement Scheme within Local Planning Scheme No.3
- Introduction of scheme definitions and land use permissibility in Table 1 to reflect the State Governments standardisation of Short-Term Accommodation land use.

The above amendments are in their planning phase and further discussion with the Western Australian Planning Commission is needed to determine if they are appropriate moving forward.

8.0 Recommendation

The Council, pursuant to Regulation 66(3) of the *Planning and Development (Local Planning Schemes) Regulations 2015* recommends to the Western Australian Planning Commission that:

1. That the City of Nedlands should prepare a new Local Planning Strategy to reflect the current state planning framework. This strategy will replace the existing Local Planning Strategy, which shall be revoked upon endorsement of the new Strategy in accordance with Regulation 66 (3) (b) (iii) of the *Planning and Development (Local Planning Scheme) Regulations 2015*.
2. That the City of Nedlands Local Planning Scheme No.3 is satisfactory in its existing form but should be considered for amendment based on an agreed program of Scheme Amendments that will be determined as the Local Planning Strategy is developed in consultation with the Western Australian Planning Commission, in accordance with Regulation 66 (3) (a) (ii) of the *Planning and Development (Local Planning Scheme) Regulations 2015*.



16.3 Keeping of Beehives within Cottesloe Golf Course

Report Number	PD26.06.25
Meeting & Date	Council Meeting – 24 June 2025
Applicant	John Faherty, Postcode Honey
Employee Disclosure under section 5.70 Local Government Act 1995	Nil
Report Author	Alain Baldomero - Manager Health and Compliance
Director	Bruce Thompson - Director Planning and Development
Attachments	Attachment 1 - Application for the keeping of Bees Attachment 2 - The City of Nedlands Health Local Law 2017 Division 5 Bee Keeping Attachment 3 - City of Nedlands Bee Keeping Policy 2019 Attachment 4 - Proposed location and arrangement of beehives within the Cottesloe Golf Course, and location of Remnant Bushland Area 10 Attachment 5 - Certificate of Registration of a Food Business Postcode Honey City of Swan

Purpose

Council to consider approval of keeping 20 beehives by a commercial beekeeper, Postcode Honey, within Cottesloe Golf Club (CGC).

Current beekeeping policy caters for residential purposes only and does not extend to the proposed purpose.

Administration Recommendation

That Council APPROVE an application by Mr John Faherty, Postcode Honey, to keep 20 beehives at Cottesloe Golf Course subject to the following conditions:

- 1. The applicant to manage the beekeeping operation within relevant legislative requirements and to the satisfaction of the City of Nedlands (the City).**
- 2. The location of beehives is to be at least 30m away from any remnant bushland conservation area.**
- 3. The keeping of beehives and production of honey must not be of a commercial nature. Should honey production expand into a larger-scale operation in the future, the matter may warrant reconsideration, and further approval may be required.**
- 4. The applicant is to seek approval from the City prior to making any change in the management or operation of beehives.**
- 5. Any operation regarding extraction, processing and sale of honey is not permitted to occur within the City's district.**



6. All users must be notified of the presence of beehives in the golf course.
7. Appropriate signs are to be installed in the perimeter of the beehive location.
8. Investigate bee-related complaints that arise from within the golf course within 72 hours, where relevant, review and implement control measures as a result of the investigation, and record correspondences.
9. The City reserves the right to revoke the approval for keeping bees at any time. In the event that approval is revoked, the applicant will have 21 days to remove all bees and hives from the property and return the landscape of the area to a state to the satisfaction of the City.

Voting Requirement

Simple Majority

Background

The City of Nedlands received an application (Attachment 1) on 12 July 2024 seeking approval for the keeping of a maximum of 20 beehives within CGC. The golf course spans over 62 hectares and provides opportunities for environmental projects like beekeeping which intend to contribute to local biodiversity, enhance pollinator habitats, and provide community education opportunities. The Golf Club liaised with Postcode Honey (the applicant) and proposed to keep bees within the Golf Course as they considered it to be an environmentally friendly undertaking.

Discussion

Council Policy – Beekeeping

Division 5 of the *City of Nedlands Health Local Law 2017* (Attachment 2) allows the keeping of beehives within the district if approved by the City of Nedlands.

On 28 February 2012 Council approved the retention of a hobby beehive at a residence within the City's district. Conditional to this approval, Council resolved that the City's Administration prepare a report outlining conditions under which approval for similar applications can be assessed under delegations by administrative staff.

The scope of the current beekeeping policy (Attachment 3) is limited to residential premises only and does not include beekeeping on crown land. Since Postcode Honey is a commercial beekeeper and the Golf Club is a non-residential premises, it is considered appropriate for the Council to decide the outcome of the application.

Position of Cottesloe Golf Club and Postcode Honey

CGC initiated the beekeeping proposal with an intent to improve biodiversity onsite. They requested Postcode Honey to be a partner in this venture. The CEO of the Club suggested that having beehives in golf courses is becoming more common. Wembley



Golf Couse (Town of Cambridge) and Mt Lawley Golf Club (City of Stirling) for example, have beehives.

The Club's CEO and Mr Faherty (the applicant) have confirmed that the operation will not be of a commercial nature and will not be selling the honey produced from the beehives.

Furthermore, Mr Faherty suggested that the production of honey at CGC is unlikely to be of commercial volumes within the next two years. If and when any honey is produced, it is unlikely to cover the cost of for example, relocating the bees, and providing hive woodware.

As part of the beekeeping proposal, feral bee colonies currently situated at the golf course will be re-homed to allow these colonies to establish beehives at the golf course. Beehives are proposed to be introduced to the golf course progressively and the outcomes will be monitored.

Administration assessment

The application has been assessed based on the criteria within the City of Nedlands Beekeeping Policy 2019. Although the Policy was developed for hobby beekeeping within the residential premises in the City, many criteria in it can be applied to the current context. The essential considerations in the Policy are discussed in context with the application:



	Essential considerations	Applicant's response	Administration's comment
1.	Hive Density: A maximum of two (2) hives may be permitted within a single residential lot.	The policy and application form refer to a maximum of 2 hives per residential lot. The Cottesloe Golf Course occupies an area greater in size than 200 residential lots. Our application refers specifically to limiting the maximum number of hives to 20 hives at this location. In our experience this would allow for ample year-round food for the bees (being adjacent to Bold Park and other bushland). The proposed location is approximately 400-500 metres from the nearest residence. Local (neighbouring) residents are unlikely to notice any increase in bee numbers and certainly wouldn't experience any nuisance.	The application is outside of the scope of the existing Policy as the intended location is not a residential premises, and a commercial beekeeper will be managing the hives. Hence a council decision on this matter is required.
2.	Hive Placement: • Beehive(s) should not be positioned in the front yard of suburban residence • Where possible, beehive(s) should be positioned out of sight of the public • Where practical the entrance of the hive(s) is to be located in such a direction that bees fly across the property allotment.	It is intended to position the beehives in two rows of up to 10 hives. Approximate distance between hives will be 1 metre and the rows will be located approximately 5 metres apart. Exact positions of the hives may change slightly to suit shade requirements and hive management practices. The nearest private residence to this location is most likely 55 Fortview Rd, Mount Claremont WA 6010. I estimate that this is more than 400 metres from the proposed location. There are buildings associated with Campbell Barracks (to the west of West Coast Highway) which may be closer - but are still more than 200 metres from the proposed location of the beehives. These distances mean that there will be little (if any) interaction between bees and the nearest neighbouring properties. The location of the	The proposed beehives' location is more than 400m from any nearby residential premises. Plants and trees within the golf course will help keeping the beehives from public sight. Bee flight paths are not likely to cross any property allotment. However, the hives have been suggested to be located within remnant bushland area 10 (Attachment 4), which is not a suitable location. Administration recommends that beehives be located at least 30m away from any remnant bushland conservation area. The CGC to notify all users about the presence of beehives within the golf course.



		bushland adjacent to the golf course and Bold Park which currently host many feral honey bee colonies means that residents would not notice any increased bee activity. The proposed location is approximately 400-500 metres from the nearest residence. Local (neighbouring) residents are unlikely to notice any increase in bee numbers and certainly wouldn't experience any nuisance. Direction of bee flight is not relevant due to the great distance between the site and the nearest neighbour. A site map has previously been submitted - which shows the location of the beehives in the non-irrigated area between the 11th and 17th holes - approximately 80 metres from West Coast Highway. This location is elevated above the adjacent fairways - which will mean that there will be minimal (if any) interaction between bees and golfers. There is no need for flight path barriers - due to the fact that the proposed location is higher than the adjacent fairways. The Cottesloe Golf Club would ensure that all members would be made aware that there are beehives on the course. Note that there are currently existing feral colonies in hollow trees etc. on the golf course.	Appropriate signs are to be installed in the perimeter of the beehive location.
3	Barriers	Due to the fact that the proposed location is approximately 400-500 metres from the nearest	Barriers may not be required at this stage. Should issues or concerns be raised in



	Flight path barriers are recommended to be above 2m when crossing property boundaries. This may be achieved by using screens, shrubs, walls, hedges, fences, etc., thereby encouraging bees to fly at a height.	residence and there are numerous trees, hills and hollows between the hives and the nearest neighbours mean that flight path barriers, construction materials and fencing are not relevant.	future, an assessment could be undertaken to address the situation.
4	Lights It is recommended that a physical barrier, screen or similar is provided between the hive entrance and light sources from immediate properties	Due to the fact that the proposed location is approximately 500 metres from the nearest residence, barriers to light sources are not relevant due to the isolated nature of the proposed site. Neighbouring lights are just too distant to be able to attract bees at nighttime.	Light barriers would not be required at this stage. Should issues or concerns are raised in future, an assessment could be undertaken to address the situation.
5	Water Supply An adequate supply of water must be available with each hive.	Access to water will be maintained at the Cottlesloe Golf Course site (within 10 metres of the hives) at all times. Water will be provided via poultry watering devices or similar – as we use at other similar locations.	A final site assessment will be conducted to ensure adequate water supply.
6	Docile bees The applicant is to monitor the hive to maintain a docile strain of bees.	Postcode Honey utilises docile honeybees with genetics sourced initially from the Rottnest Island Queen Rearing program. To minimise interaction between honeybees and neighbours and/or other members of the public, beehives will normally be transported at night.	Applicant's response appears to be satisfactory.



7	Hive management The applicant must be able to justify that they have sufficient knowledge, expertise or experience to manage a beehive and are capable of identifying problems that may arise, particularly in relation to swarm control, temperament of the colony, disease management and prevention, and maintenance of safety to nearby properties. This includes management of any transport of the colony and hives that may be required.	I, John Faherty (Postcode Honey) have experience as a beekeeper dating back more than 30 years. I have been keeping bees in the Perth metropolitan area for more than 10 years. These hives have been located in a number of Local Government Areas. In that time, I have only received one complaint – which was addressed immediately with the introduction of an improved flight path barrier. I currently keep beehives throughout the Perth metropolitan area including areas such as the Perth CBD. I have a good understanding of the importance of docile strains, swarm control, disease management and maintenance of safety to nearby properties. All beehives will be standard “Langstroth” hives (approximate dimensions of each box is: 463mm x 362mm x 241mm). The number of boxes per hive varies throughout the year and is adjusted to match bee numbers, availability of food and weather. Ventilated “telescopic” lid design negates any requirement for shade.	Statement provided by the applicant appears to be satisfactory. But if concern over hive management is brought to the City’s attention, City officers will investigate the matter further.
8	Registration Any person who owns or who has charge, care or possession of honeybees or beehives is required to	I am registered with the Department of Primary Industries and Regional Development. All of my hives are marked with the registered brand “SX9” – see Certificate of Registration attached to initial application.	A copy of the Certificate of Registration (14782) has been received (Attachment 1).



	register with the Department of Primary Industries and Regional Development (DPIRD) within fourteen (14) days of becoming a beekeeper. Registered beekeepers, both amateur and commercial are allocated a hive identifier.		
9	Quality Assurance Schemes DPIRD have developed two (2) quality assurance schemes for beekeepers and honey producers being: • B-Qual • B-Safe These are designed to ensure the consumer receives a safe and healthy Product. There is a further additional requirement to comply with the Food Standards Australia New Zealand (FSANZ) Food Safety Standard, which	Postcode Honey is a Perth based food company and is subject to Western Australian Health Department requirements. Our food processing facility is based within the City of Swan and is subject to regular food safety audits. John Faherty is a beekeeper registered with the Western Australian Department of Agriculture and Food and possesses a good understanding of beekeeping and food safety. Additionally, John is a member of the Western Australian Apiarists Association.	Certificate of Registration with the City of Swan received (Attachment 5).



	requires food businesses to develop a Hazard Analysis and Critical Control Point (HACCP) based food safety plan.		
10	Notification to immediate residences	Due to the isolated location of the beehives (near the centre of the Cottesloe Golf Course) – there are no immediate residences. Postcode Honey understands that the City of Nedlands has already notified some residences located more than 400 metres away.	Neighbour Notification Letters were posted to immediate neighbouring residential premises. Only one concern was received advising the kids being sensitive to stings, but no anaphylaxis concern from bee stings were raised.



Complaints and community impact

Information from the application demonstrates that the proposed beekeeping activities would comply with the City's beekeeping policy requirements including having sufficient knowledge and expertise in managing beehives. The large distance between location of beehives within the Golf Course and the nearest residential property contribute to minimising nuisance complaints from being arisen.

Options available

An option available to Council is to approve the application with conditions including:

- The applicant to manage the beekeeping operation within relevant legislative requirements and to the satisfaction of the City of Nedlands.
- The location of beehives is to be at least 30m away from any remnant bushland conservation area.
- The keeping of beehives and production of honey must not be of a commercial nature. Should honey production expand into a larger-scale operation in the future, the matter may warrant reconsideration, and further approval may be required.
- The applicant is to seek approval from the City prior to making any change in the management or operation of beehives.
- Any operation regarding extraction, processing and sale of honey is not permitted to occur within the City's district.
- All users must be notified of the presence of beehives in the golf course.
- Appropriate signs are to be installed in the perimeter of the beehive location.
- Investigate bee-related complaints that arise from within the golf course within 72 hours, where relevant, review and implement control measures as a result of the investigation, and record correspondences.
- The City reserves the right to revoke the approval for keeping bees at any time. In the event that approval is revoked, the applicant will have 21 days to remove all bees and hives from the property and return the landscape of the area to a state to the satisfaction of the City.

An alternate option is to reject the application. If this option is chosen, the site will continue to be managed as per the current management scheme.

Consultation

A referral was sent to relevant internal departments for their comments on the application.

- Technical Services
- Leasing
- Rangers
- Urban Planning and Development
- Environmental Conservation

City of Nedlands Planning team contacted relevant state government departments for their comments.

- Department of Planning, Lands and Heritage (DPLH)
- Department of Biodiversity, Conservation and Attractions (DBCA)



Advice was sought from the DPLH via City's Planning team on if certain developments located on Crown land would require planning approval. Confirmation received advised that planning approval is not required for the proposed activities. However, should honey production expand into a larger-scale operation in the future, the matter may warrant reconsideration, and a formal application may be required by the DPLH.

Neighbour notification letters were posted to immediate neighbouring residential premises. Residential houses on Fortview Road, Mt Claremont abutting the golf course were also notified. Only one concern was received advising the kids being sensitive to stings, but no anaphylaxis concern from bee stings were confirmed.

Public Consultation	
Issue Raised	Officer Comment
Kids prone to reactions to stings.	Contacted the concerned resident via email to confirm whether any of their children were anaphylactic to bee stings. Requested appropriate proof (e.g., document from GP) to substantiate any claim of anaphylaxis. Resident advised not being aware of any reaction to bee stings.

Strategic Implications

This item is strategically aligned to the City of Nedlands Council Plan 2023-33 vision and desired outcomes as follows:

Vision	Sustainable and responsible for a bright future
Pillar	Planet
Outcome	4. Healthy and sustainable ecosystems.
Pillar	Performance
Outcome	11. Effective leadership and governance.

Budget/Financial Implications

No financial implications have been identified associated with the recommendations.

Legislative and Policy Implications

[City of Nedlands Health Local Law 2017](#) Division 5 clause 98(1) requires a person to acquire approval from the City to keep bees.

[Council Policy Bee Keeping](#)



Decision Implications

If approved, up to 20 beehives will be kept at Cottesloe Golf Course on an ongoing basis.

If rejected, no beehives will be kept at Cottesloe Golf Course.

Conclusion

The City of Nedlands allows keeping of a maximum of two beehives within a single residential lot in the City given the essential considerations in the Council Policy – Beekeeping are complied with. Although the Policy was developed focusing on residential environment, the key considerations outlined there are relevant to the current application for keeping up to 20 beehives within the Cottesloe golf course. The applicant has adequately demonstrated that the premise is suitable for keeping of bees. It is, therefore, recommended that the Council approves the application subject to the conditions in the Recommendations section.

Further Information

Question 1: Deputy Mayor Smyth

Has Bold Park (the adjoining bushland) been contact for comment on this proposal?

Response: Manager Health and Compliance

The adjoining bushland north of Cottesloe Golf Club is managed by Botanic Gardens and Parks Authority, which is part of the Department of Biodiversity, Conservation and Attractions (DBCA). Written correspondence from DBCA, via the applicant, confirmed that the local government is the landholder and decision-making body in regard to planning matters as the Department does not issue permits or licences for keeping beehives on Crown lands vested in local governments.

Question 2: Deputy Mayor Smyth

Did the Department of Biodiversity, Conservation and Attractions (DBCA) respond to the Administration enquiry?

Response: Manager Health and Compliance

DBCA was contacted for comment as part of the application assessment. Please refer to the response in Question 1.

Question 3: Deputy Mayor Smyth

The City Bee policy relates to 2 hives in residential property. How can this be applied to 20 plus hives in Bushland setting without reference to a higher authority in Biodiversity and Agriculture.



Response: Manager Health and Compliance

The City of Nedlands Beekeeping Policy 2019 sets out some essential considerations for keeping beehives within the City. While the Policy caters for residential beekeeping, the criteria set in the Policy are still pertinent to ensure safe beekeeping practices are maintained within the golf course. A maximum of two beehives per residential lot is allowed in the Policy. Given the golf course has over 62 ha of land area, keeping of 20 beehives at a suitable location is reasonable from a lot size perspective. DBCA was contacted for comment as part of the application assessment. Please refer to the response in Question 1.

Question 4: Deputy Mayor Smyth

What control does the City have over the hives in the vicinity of McGilvray oval?

Response: Manager Health and Compliance

The City has not issued any keeping of bees approvals in the vicinity of McGilvray oval. In addition, the City is not aware of any beehives being kept in the area. Any resident who wishes to keep beehives within their premises must seek approval from the City as per the City's Health Local Law 2017. Any concerns regarding unapproved beehives within the City's district can be reported to the City for investigation.

Question 5: Deputy Mayor Smyth

Feral bees can be a problem, if something goes wrong (legal), how will the City Manage this?

Response: Manager Health and Compliance

The applicant will re-home the existing feral beehives throughout the golf course to the one approved location. Their knowledge, experience and operational procedures will manage the beehives including any nuisances.

In accordance with the City of Nedlands Beekeeping Council Policy 2019, approval for the keeping of bees can be revoked at any time by the Chief Executive Officer. This has been captured as a condition of approval. Should complaints be received in relation to beekeeping activities within the golf course (if approval is granted), the responsible beekeeper and the Cottesloe Golf Club are to investigate the complaint within 72 hours of a complaint being received, where relevant, review and implement appropriate control measures, and record correspondences. If the City revokes the beekeeping approval, the applicant will have 21 days to remove all bees and hives from the property and return the landscape of the area to a state to the satisfaction of the City.



APPLICANT DETAILS

Name: JOHN FAHERTY ☐ Owner or ☒ Occupier (please tick)

Email: postcodehoney@outlook.com

Phone:

Mobile: 0407 380 674

Postal address: 22 GILL ST NORTH PERTH WA6006

OWNER/S DETAILS (if different to Applicant)

Name: COTTESLOE GC.

Signature:

Date:

Name: TRACEY LEATLEY

Signature:

Date:

12/07/24

The application will **NOT** proceed without the signature of **ALL** owners

PROPERTY DETAILS (where the bees are to be kept):

Street/house no: 173

Lot no: COTTESLOE GOLF CLUB

Street name: ALFRED RD

Suburb: SWANBOURNE 6010

DECLARATION

- I declare I have read and understood the City of Nedlands Bee Keeping Policy 2019 and the following essential considerations have been addressed within my application and/or accompany this application:

- ☒ A detailed site plan of the location on the property for the hive(s);
- ☒ Type and dimensions of the proposed hive/s (maximum of 2);
- ☐ Location of shade areas and water supply;
- ☒ Flight path barriers and/or construction materials and height of fencing;
- ☒ Barriers to light sources from immediate properties;
- ☐ Knowledge, expertise and/or experience of hive management including:
 - a. Strategies for managing a docile strain;
 - b. Swarm control;
 - c. Disease management and prevention;
 - d. Maintenance of safety to nearby properties;
 - e. Management of transport of the colony if required;

- ☒ You will also need to be registered with the Department of Primary Industries and Regional Development as a beekeeper within 14 days of becoming a beekeeper. Once registered you will be allocated a hive identifier number which must be displayed on each beehive. Copies of this registration will need to be provided to the City once received. (<https://www.agric.wa.gov.au/livestock-biosecurity/registering-owner-stock-or-beekeeper>)

- I acknowledge in association with this application, the City of Nedlands will advise immediate neighbours of the application for the keeping of bees, and provide 10 days for queries, concerns, or comments to be provided to the City.

Full name: JOHN FAHERTY

Signature:

Date:

11-7-2024

Application for the keeping of bees at Cottesloe Golf Course – City of Nedlands

All beehives will be standard “Langstroth” hives (approximate dimensions of each box is: 463mm x 362mm x 241mm). The number of boxes per hive varies throughout the year and is adjusted to match bee numbers, availability of food and weather. Ventilated “telescopic” lid design negates any requirement for shade.

Access to water will be maintained at the Cottesloe Golf Course site (within 10 metres of the hives) at all times.

Due to the fact that the proposed location is approximately 500 metres from the nearest residence, flight path barriers, construction materials and fencing are not relevant. Similarly, barriers to light sources are not relevant due to the isolated nature of the proposed site.

I, John Faherty (Postcode Honey) have experience as a beekeeper dating back more than 30 years. I have been keeping bees in the Perth metropolitan area for more than 10 years. These hives have been located in a number of Local Government Areas. In that time, I have only received one complaint – which was addressed immediately with the introduction of an improved flight path barrier. I currently keep beehives throughout the Perth metropolitan area including areas such as the Perth CBD. I have a good understanding of the importance of docile strains, swarm control, disease management and maintenance of safety to nearby properties.

I am registered with the Department of Primary Industries and Regional Development. All of my hives are marked with the registered brand “SX9” – see Certificate of Registration attached.



Department of
Primary Industries and
Regional Development

Certificate of Registration 147828
Biosecurity & Agriculture Management
(Identification & Movement of Stock & Apianes) Regulations 2013

Hive Brand

EXPIRY: 15-Jan-2026

JG FAHERTY
22 GILL STREET
NORTH PERTH WA 6006

Hive Brand: **SX9**

*Division 5—Bee Keeping***97. Interpretation**

In this Division, unless the context otherwise requires—

“**bees**” means an insect belonging to any of the various hymenopterous insects of the super family Apoidea and commonly known as a bee; and

“**bee hive**” means a moveable or fixed structure, container or object in which a colony of bees is kept.

98. Restrictions on keeping of Bees in Hives

A person shall not keep or permit the keeping of bees anywhere within the district unless approval to do so has been given by the local government.

(1) The local government may direct any person to remove any bees or approved beehives which in the opinion of the Manager Health and Compliance are causing a nuisance.

(2) A person shall comply with a direction within the time specified.



Bee Keeping

Status	Council
Responsible Division	Planning & Development
Objective	To allow the keeping of bees within the City of Nedlands subject to appropriate management to avoid nuisance.

Context

On 28 February 2012 Council approved the retention of a hobby bee hive at a residence in the City of Nedlands. Conditional to this approval Council resolved that the City's Administration prepare a report outlining conditions under which approval for similar applications can be assessed under delegations by Administrative staff.

Statement

Honeybees possess a sting and therefore require proper and responsible management, so they do not create a problem for neighbouring properties. The City notes that whilst bees exist in the natural environment, there are residents who enjoy keeping bees for recreation. There are occasions where the keeping of bees may conflict with those who have allergies or experience nuisance as a result of the keeping of bees. Effective management has been demonstrated to minimise adverse consequences that may result from keeping bees in a residential environment.

The following items address essential considerations for keeping bee hive(s) in the City of Nedlands:

1. Hive density

A maximum of two (2) hives may be permitted within a single residential lot.

2. Hive Placement

- Bee hive(s) should not be positioned in the front yard of suburban residence
- Where possible, bee hive(s) should be positioned out of sight of the public
- Where practical the entrance of the hive(s) is to be located in such a direction that bees fly across the property allotment.



3. Barriers

Flight path barriers are recommended to be above 2m when crossing property boundaries. This may be achieved by using screens, shrubs, walls, hedges, fences, etc., thereby encouraging bees to fly at a height.

4. Lights

It is recommended that a physical barrier, screen or similar is provided between the hive entrance and light sources from immediate properties.

5. Water Supply

An adequate supply of water must be available with each hive.

6. Docile bees

The applicant is to monitor the hive to maintain a docile strain of bees.

7. Hive management

The applicant must be able to justify that they have sufficient knowledge, expertise or experience to manage a bee hive and are capable of identifying problems that may arise, particularly in relation to swarm control, temperament of the colony, disease management and prevention, and maintenance of safety to nearby properties. This includes management of any transport of the colony and hives that may be required.

8. Registration

Any person who owns or who has charge, care or possession of honeybees or beehives is required to register with the Department of Primary Industries and Regional Development (DPIRD) within fourteen (14) days of becoming a beekeeper. Registered beekeepers, both amateur and commercial are allocated a hive identifier.

9. Quality Assurance Schemes

DPIRD have developed two (2) quality assurance schemes for beekeepers and honey producers being:

- B-Qual
- B-Safe



These are designed to ensure the consumer receives a safe and healthy Product. There is a further additional requirement to comply with the Food Standards Australia New Zealand (FSANZ) Food Safety Standard, which requires food businesses to develop a Hazard Analysis and Critical Control Point (HACCP) based food safety plan.

10. Notification to immediate residences

- A City of Nedlands representative will advise immediate neighbours following receipt of an application to keep a bee hive(s)
- Neighbours will be provided with 10 working days to comment in writing to the application.
- If an objection is received the application for keeping bees is to be determined by the Chief Executive Officer.

11. Approval for the keeping of bees can be revoked at any time by the Chief Executive Officer. In the event that approval is revoked, the applicant has 21 days to remove all bees and hives from the property.

Related documentation

Application to DPIRD for registration as a beekeeper.

Related Local Law/legislation

City of Nedlands Health Local Laws 2017 Division 5 - Bee Keeping

Related delegation

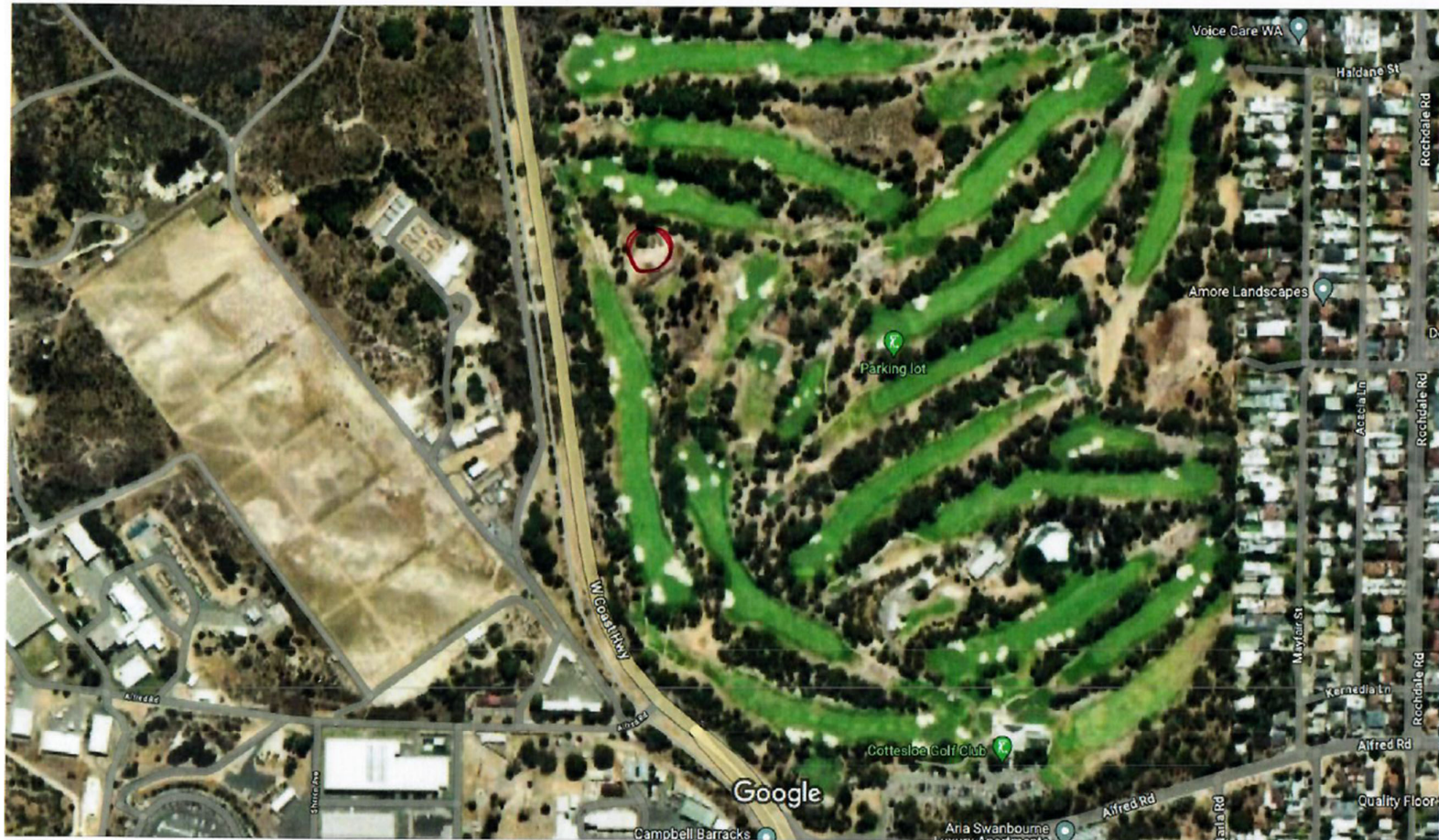
Nil

Review History

17 December 2019 (Item 13.7)
 20 December 2016 (Report CPS33.16)
 24 September 2013 (Report CPS28.13)

Attachment 4

Figure 1. Proposed location for the beehives within Cottesloe Golf Course



O = ELEVATED AREA WHERE BEEHIVES ARE TO BE KEPT.

Figure 2. Arrangement of proposed beehives

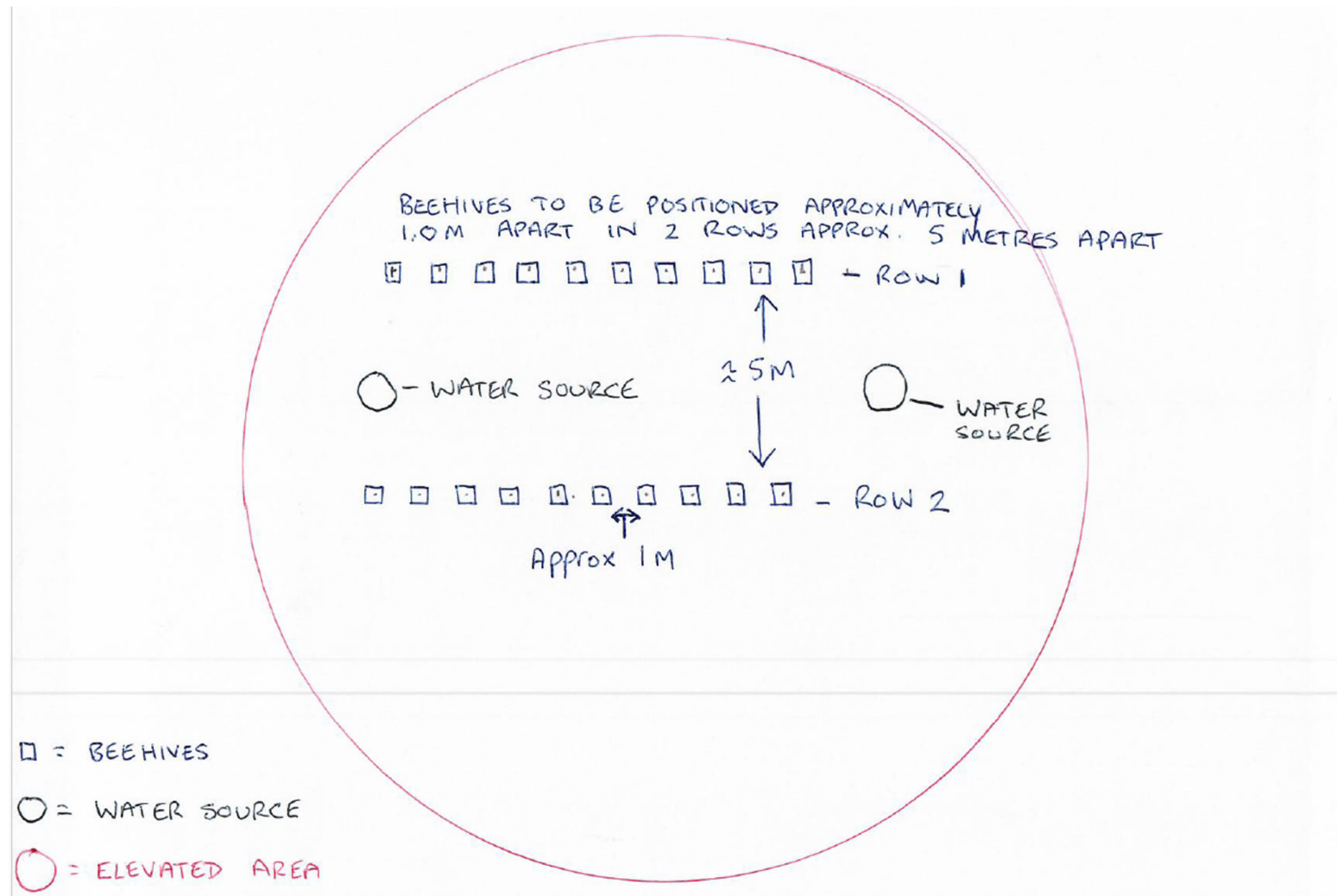


Figure 3. Location of Remnant Bushland Area 10 within Cottesloe Golf Course



Registration FP-3865/2020

Food Act 2008

Section 110(6)

**CERTIFICATE OF REGISTRATION
OF A FOOD BUSINESS**

This is to certify that the following business

POSTCODE HONEY PTY LTDoperated by **Postcode Honey Pty Ltd**

and located at

5/7 Vale Street, MALAGA WA 6090

Is registered as a Food Business with a

**LOW RISK CLASSIFICATION
Manufacturer**Honey products including honeycombs & pollen.
Production, bottling and despatch

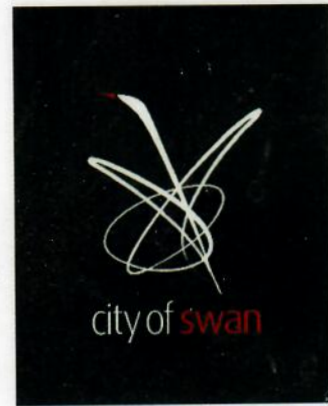
This registration is subject to compliance with the following conditions:

- a) Payment of the prescribed Annual Food Business Registration Fee by 30 June each year.
- b) The holder of the Certificate shall notify within 7 days in writing to the Chief Executive Officer if;
 - (i) The food business ceases to be conducted at those premises;
 - (ii) The food business is sold;
 - (iii) Any changes to the activities carried out that may affect the classification of the food business.
- c) The holder of the licence shall not make or permit to be made any structural alteration in or addition to the premises without the prior written approval of the local authority nor make any other alteration in or addition to the premises or any furniture, fixtures, counters and major food preparation equipment without the prior written consent of the Principal Environmental Health Officer.
- d) This certificate is issued in accordance with the Food Act 2008 only and does not indicate compliance with other legislation. In particular separate approvals by the City's Planning and Building Services may be required.



for Chief Executive Officer

Dated: 21 July 2021



Enquiries (08) 9267 9267

2 Midland Square, Midland

PO Box 196, Midland WA 6936

 cityofswan

 cityofswanwa
www.swan.wa.gov.au



16.4 Adoption of Local Planning Policy 4.1: Non-Residential Parking

Report Number	PD27.06.25
Meeting & Date	Council Meeting – 24 June 2025
Applicant	City of Nedlands
Employee Disclosure under section 5.70 Local Government Act 1995	Nil
Report Author	Sergio Famiano – Manager Urban Planning & Development
Director	Bruce Thompson – Director Urban Planning & Development
Attachments	Attachment 1 – Local Planning Policy 4.1: Non-Residential Parking (for adoption) Attachment 2 – Local Planning Policy 4.1: Non-Residential Parking (tracked changed version) Attachment 3 – Schedule of Submissions

Purpose

The purpose of this report is for Council to consider the adoption of the draft Local Planning Policy 4.1 – Non-Residential Parking (the Policy), found under Attachment 1 following public consultation.

The policy has been prepared with the aim of simplifying the City's parking ratios for non-residential uses in accordance with the *WA Planning Manual – Non-Residential Car Parking Rates in Perth and Peel* (WA Planning Manual) released in November 2024.

Administration Recommendation

That Council:

1. **ADOPTS** the amended draft Local Planning Policy 4.1: Non-Residential Parking (Attachment 1) in accordance with Clause 4 of the Deemed Provisions of Schedule 2 of the *Planning and Development (Local Planning Schemes) Regulations 2015*.
2. In accordance with Clause 4 (4) of the Deemed Provisions of Schedule 2 of the *Planning and Development (Local Planning Schemes) Regulations 2015*, **PUBLISHES** a notice of its decision to adopt the amended Local Planning Policy 4.1: Non-Residential Parking, in accordance with clause 87 of the Regulations.

Voting Requirement

Simple Majority



Background

The City's current policy, in effect since September 2019, is being reviewed as part of an ongoing schedule to review the City's Local Planning Policies.

Initial discussions to amend the policy began in 2022, focusing on introducing cash in lieu of parking into the City's planning framework. However, this was deferred to allow additional time to consider the implications of starting this program without the necessary provision of a Car Parking Strategy to implement this.

The policy review initially began by considering new parking ratios for the City's existing Parking Policy. However, following the release of the Department of Planning, Lands and Heritage (DPLH) planning reform document *Car Parking Requirements for Non-Residential Land Uses in Perth and Peel – draft Interim Guidance document* (the Interim Guidance) a full policy overhaul was initiated. It is noted that as of November 2024, the Interim Guidance has since been formally adopted as the *WA Planning Manual - Non-Residential Parking Rates in Perth and Peel* (the guidelines).

A draft policy was prepared and presented to Council for consent to advertise in November 2024 and was subsequently advertised for 21 days in February and March 2025.

Discussion

During the review process of the City's existing parking policy, Officers have considered both the Interim Guidance released in May 2023, and the WA Planning Manual released in November 2024. Both documents provided evidence-based research to create consistent parking standards for non-residential land uses across the Perth and Peel region. The provisions and ratios within the advertised policy will largely remain unchanged, with some minor changes described in subsequent sections of this report.

Objectives

The policy maintains its core objective to provide clear and consistent parking ratios for non-residential uses across the City. The policy aims to balance maintaining parking availability and reducing reliance on on-street parking bays. There is also an emphasis on utilising sustainable transport modes, providing end-of-trip facilities and electric vehicle charging infrastructure.

Non-Residential Parking Ratios

The ratios within the policy have been updated to largely align with the guidelines. Where uses are not listed under these consistent standards a review of comparable ratios in similar local governments have been used.

Bicycle Parking and End-of-trip Facilities



Integrating bicycle parking within the Policy allows the City to promote active and sustainable transport options. The provisions and definition associated with end-of-trip facilities will remain unchanged from the advertised policy.

Electric Vehicle Parking

The requirements for the provision of electric vehicle bays and parking systems to new developments remain in the policy for adoption.

Parking Management Plan

A Parking Management Plan template included as part of this local planning policy is required to be lodged with any development application that proposes a parking shortfall or alternative parking arrangements (i.e.: shared and reciprocal parking). This template will assist applicants and officers when assessing the parking needs of a development and remains unchanged from the advertised policy.

Cash In Lieu Policy

Pursuant to Part 9A of the *Planning and Development (Local Planning Schemes) Regulations 2015* (LPS Regulations), the City is unable to impose cash-in-lieu as a condition of approval unless a Parking Plan is in effect. This sits separate from the policy review process and requires further investigation by the City to implement.

The City is currently in the process of scoping the preparation of a Parking Plan and Local Planning Policy that would enable the City to collect funds in the form of cash in lieu of car parking. The Local Planning Policy will form the administrative mechanism to collect funds in lieu of car parking and the Parking Plan will outline where and how parking will be provided from the funds collected. The City anticipates that the Parking Plan and Local Planning Policy will be developed and presented to Council in the later part of 2025 for the purposes of public consultation.

Residential Car Parking

This policy applies only to non-residential parking. Residential parking is governed by *State Planning Policy 7.3 - Residential Design Codes* (R-Codes), with shortfalls addressed through an assessment against the relevant design principles.

City of Nedlands Parking Strategy

The preparation of a Parking Strategy, separate from the policy review process will enable the City to assess its long-term management of parking related issues, identify locations to improve parking management and availability as well as trial new enforcement technologies. Any Strategy that is prepared must comply with the requirements in the City's Strategic Community Plan and the Long-Term Financial Plan prior to being prepared.

Changes to Advertised Policy

Since community consultation took place earlier this year, the City is proposing some minor modifications in relation to the advertised policy due to internal feedback and changes adopted elsewhere in the State planning framework.

The tracked changed version of the policy (**Attachment 2**) proposes some minor changes post-advertising in response to internal and external feedback.



Changes to Proposed Ratios (post-advertising)

Internally, the ratios for Consulting Rooms and Medical Centre have been presenting problems for Planning Officers during assessments. Practitioner based ratios have proved difficult to implement given control on personnel numbers cannot be strongly implemented through planning legislation. This can result in staffing changes after approvals have been issued due to a lack of imposable conditions. In response the unit of measurement has changed from 2 bays per practitioner to 2 bays per 100m² of Floor Area (FA). This updated ratio is easier to articulate on plans and enforce through conditions. This represents a minor change from the existing ratio, with parking availability only slightly reduced from the advertised policy.

Additionally, Small Bar and Restaurant uses were also operating based on persons in public areas, leading to an oversupply of parking in some instances. Therefore, a change is being made to alter these ratios to bays per 100m² FA of public space. The new ratios allow 5 and 10 bays per 100m² for Small Bar and Restaurant uses respectively. The minor nature of this change still guarantees availability of parking bays while adopting an easier to enforce unit of measurement.

A minor change has also been made to the ratio for Motor Vehicle Wash that now makes a clear distinction between service and waiting bays, addressing officer concerns during assessments. Additionally, the requirement for a bicycle parking bay has been removed to better reflect the nature of the use.

Finally, in response to submissions received during consultation about street parking issues in residential areas, the 'Purpose' section of the policy has been updated to reaffirm the policy intent to better manage parking within lot boundaries.

The full extent of changes to the advertised policy are shown in **Attachment 2**.

Changes to align with LPS Regulations Amendments to Short-Term Rental Accommodation

Various minor changes are also being proposed to align the policy with the recent amendments to the LPS Regulations regarding Short-Term Rental Accommodation (STRA). Council at its meeting in May 2025 adopted for the purposes of public consultation, Scheme Amendment 19 (STRA) and draft Local Planning Policy 2.2 - Unhosted Short Term Rental Accommodation for the purposes of public consultation to affect the changes of the LPS Regulations.

The changes within this policy will include new ratios and mandatory refined land use terms that will be required to be written into to each Local Planning Scheme. New ratios for 'Unhosted STRA' and 'Tourist and Visitor Accommodation' are proposed, with the new terms replacing the existing land uses of 'Holiday House,' 'Holiday Accommodation', 'Motel' and 'Serviced Apartments.' It is noted that the City is progressing a Scheme Amendment to incorporate these LPS Regulations changes into its Local Planning Scheme. A report has been presented to Council for consent to advertise in May 2025.



Consultation

Community consultation was undertaken for a period of 21 days from 28 February to 21 March 2025. The submissions can be found in full in **Attachment 3**. In total, the city received three (3) submissions on the advertised policy with one each providing positive, negative and neutral comments. A summary of issues raised within these submissions are as follows:

Public Consultation	
Issue Raised	Officer Comment
Inadequate on-site parking for restaurants	The ratio for restaurants has been amended to instead use floor area as a unit of measurement. This will ensure slightly more parking than the advertised ratio while implementing a unit of measure that is easier to enforce. Consequently, this is expected to improve parking related issues for new uses.
Loss of Local Government control over parking ratios	The City has created these ratios largely in accordance with state guidelines namely <i>WA Planning Manual – Non-Residential Parking for Perth and Peel</i> . Should the City identify localised concerns the City can propose changes to the model ratios through future policy review.
Inconsistencies with Deemed Provisions	Clause 67(2)(t) is a due regard condition which is only applicable should a development application be required. Should a proposal be a 'P' use the City cannot request a development application be submitted and therefore cannot apply Local Planning Policy 4.1. This is in accordance with Clause 18(5) of the LPS Regulations which cannot be altered by local governments within their own local planning schemes.
Misapplication or omission of definitions	The placement of the term walkable catchment alongside the concessions is required as it has a direct impact on the provisions. Reference to on-site parking, has been added to the 'Purpose' section of the policy to set clear parameters from the start of the document.
Conflict with the intent of State Planning Policy 4.2 – Activity Centres (SPP4.2)	A key outcome of this State planning policy is to minimise dependence on private vehicles when interacting with activity centres. By reducing parking within areas covered by public and active transport and a focus on utilising shared parking our local planning policy aligns with the intent of SPP4.2.

Strategic Implications

This item is strategically aligned to the City of Nedlands Council Plan 2023-33 vision and desired outcomes as follows:

Vision	Sustainable and responsible for a bright future
Pillar Outcome	Place
	8. A city that is easy to get around safely and sustainably.
Pillar Outcome	Performance
	11. Effective leadership and governance.



Budget/Financial Implications

Nil

Legislative and Policy Implications

Clause 4 of the Deemed Provisions of the Planning and Development (Local Planning Schemes) Regulations 2015 allows the City to prepare a Local Planning Policy in respect to any matter related to the planning and development of the Scheme area. The Policy has been advertised and is presented to Council for final determination.

Council must consider any submissions received and resolve to:

- a) Proceed with the Policy without modification;
- b) Proceed with the Policy with modification; or
- c) Not proceed with the Policy.

Decision Implications

If Council resolves to proceed with the Policy, it will be adopted and take effect once a notice has been placed on the City's website.

If Council resolves to endorse the policy with modifications, the Policy will be amended to include the modifications before being adopted.

If Council resolves not to proceed, the existing Policy will remain in use by the City.

Conclusion

The policy has been reviewed to provide contemporary parking provisions for non-residential development within the City.

The changes, particularly in relation to STRA are considered necessary for the City to incorporate within this policy as these changes are required by State Planning authorities to be made to all Local Planning Schemes by 1 January 2026. These changes will add to the longevity of the adopted policy, removing the need for further amendments in the coming months.

It is recommended that Council adopts the recommendation to adopt the policy and all its amendments post-advertising.

Further Information

Nil



LPP 4.1: Non-Residential Parking

LOCAL PLANNING POLICY 4.1: NON-RESIDENTIAL PARKING

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LPP 4.1: Non-Residential Parking

1	PURPOSE
1.1	To define on-site standards for car parking for non-residential developments within the City of Nedlands.
2	APPLICATION OF POLICY
2.1	This policy applies to all non-residential development on land that is reserved or zoned under the City of Nedlands Local Planning Scheme No. 3.
3	RELATIONSHIP TO OTHER POLICIES AND LEGISLATION
3.1	This policy has been prepared in accordance with Schedule 2 Part 2 Clause 4 of the <i>Planning and Development (Local Planning Schemes) Regulations 2015</i> .
3.2	This policy should be read in conjunction with the following legislative instruments and its requirements apply unless specifically stipulated elsewhere in any of the below: • <i>Planning and Development Act 2005</i> • <i>Planning and Development (Local Planning Schemes) Regulations 2015</i> • <i>City of Nedlands Local Planning Scheme No. 3</i> • <i>Residential Design Codes Volumes 1 and 2</i>
3.3	Where this policy is inconsistent with a Local Development Plan, Structure Plan or Local Planning Policy that applies to a specific site, area or density code, the provisions of that instrument shall prevail over this policy to the extent of the inconsistencies.
3.4	Where this policy is inconsistent with the provisions of another general Local Planning Policy, the provisions of this policy shall prevail.
4	OBJECTIVES
4.1	To ensure suitable parking is provided for non-residential developments which meet the needs of its users, is appropriate for its location, and does not detrimentally impact the surrounding area.
4.2	To ensure commercial development does not rely on on-street parking within residential streets to satisfy the parking demand.
4.3	To ensure the amount of parking is not detrimental to the character and amenity of the locality.
4.4	To support the shift towards active and sustainable transport modes through the consideration of: i. the number, location and type (accessible, loading, short-term and long-term bays) of parking bays provided on site. ii. the number and location of parking for other active modes (e.g. bicycles and scooters) that are convenient and adequate enough to meet the demand of the development during the hours of operation. iii. the provision of end of trip facilities to support active transport modes. iv. the capability to provide electric charging bays from the outset or in the future through the provision of necessary infrastructure. v. an oversupply of parking does not occur that discourages alternative forms of transport. vi. vehicle sharing initiatives (i.e. communal vehicles that can be booked and returned).



LPP 4.1: Non-Residential Parking

5 POLICY MEASURES**5.1 Vehicle Parking**

- 5.1.1** Parking for all non-residential development is to be provided on site in accordance with Table 1.
- 5.1.2** Where a land use is not listed within Table 1 of this policy, the parking ratio will be determined having regard to the objectives of this policy, similar uses and surrounding uses.
- 5.1.3** The number of car parking bays is to be rounded up to the next whole number.
- 5.1.4** The maximum number of parking bays provided shall be no more than twice the minimum figure outlined in Table 1 of this policy.
- 5.1.5** Development proposing new parking facilities, or a significant redevelopment shall provide 20% of the bays as electric vehicle bays.
- 5.1.6** The number of electric vehicle bays shall be rounded up to the next whole number.
- 5.1.7** Electric vehicle charging systems shall be maintained and operational for the life of the development.
- 5.1.8** Change of use applications require compliance with the requirements of this policy, except where the change of use is for a 'P' use without a 'works' component.
- 5.1.9** The parking requirements for development with multiple land uses is calculated based on the total demand for all land uses on the site (where car parking is not allocated by a strata plan).
- 5.1.10** Where car stackers are proposed they are to be used for the sole purpose of employee parking. Visitor and accessible parking bays are to be provided at grade, at a location convenient and easily identifiable to users.
- 5.1.11** Reductions to the number of car parking bays required in Table 1 of this policy may be considered where the following criteria is satisfied (to a maximum of a 30% reduction):

Criteria	Reduction percentage
Within 400m of a train station entrance	20%
Within 800m of a train station entrance	10%
Within 250m of a stop on a high frequency bus route	10%
Within 400m of a stop on a high frequency bus route	5%

Note: the distance is measured from the pedestrian entry at lot boundary using the road system (walkable catchment).



LPP 4.1: Non-Residential Parking

5.2 Bicycle Parking

- 5.2.1** Bicycle parking facilities are to be designed and provided in accordance with Table 1 and Australian Standard AS 2890:3.
- 5.2.2** The number of bicycle bays shall be rounded up to the next whole number.
- 5.2.3** Where a land use is not listed within Table 1 of this policy, the parking ratio will be determined having regard to the objectives of this policy, similar uses and surrounding uses.
- 5.2.4** The ratio of long-term bicycle parking for staff and short-term bicycle parking for visitors shall be demonstrated by the applicant based on the land use and the scale of the proposal to the satisfaction of the City.
- 5.2.5** Bicycle parking facilities shall:
- i. be located on site;
 - ii. ensure universal access is available at all times;
 - iii. ensure public access is available for all short-term bicycle parking at all times;
 - iv. be placed in public view;
 - v. be located outside pedestrian movement paths;
 - vi. be located to not interfere with access to doorways, loading areas, service/plat rooms, emergency access or bin storage areas;
 - vii. be as close as possible to the cyclist's ultimate destination;
 - viii. be well lit by appropriate lighting;
 - ix. be protected from the weather where possible.

5.3 End-of-trip Facilities

- 5.3.1** The following end-of-trip facilities shall be provided for all developments with a Floor Area (FA) of 1,500m² and above, or where 5 or more long-term bicycle parking bays are proposed:
- i. Minimum of one female and one male shower, located in separate secure changing rooms for the first 10 bicycle parking bays;
 - ii. Additional shower facilities shall be provided at a rate of one female and one male shower room for every additional 10 bicycle parking bays, to a maximum of five female and five male showers per building;
 - iii. A locker shall be provided for every bicycle parking space provided (only if 10 or more spaces provided). Lockers shall be well ventilated and be of a size sufficient to allow for the storage of cycle attire and equipment.
- 5.3.2** All required end-of-trip facilities shall be appropriately located to ensure easy access from bicycle parking areas and be in common property where shared by more than one tenancy.
- 5.3.3** All end of trip facilities are required to be designed in accordance with the relevant Australian standards and Building Codes, including universal access.
- 5.3.4** End-of-trip facilities are only required to be provided for change of use is proposed in an existing building where 10 or more bicycle parking bays are required.

5.4 Motorcycle and Scooter Parking

- 5.4.1** Motorcycle and scooter (moped) parking bays are to be provided at a ratio of 1 bay for every 20 car parking bays, in addition to the minimum car and bicycle parking requirements.
- 5.4.2** Motorcycle bays are only required to be provided for new developments and not where a change of use is proposed.



LPP 4.1: Non-Residential Parking

5.5 Accessible Bays

5.5.1 The percentage of accessible bays required in a car park is specified by the National Construction Code (NCC) Volume 1.

5.5.2 Accessible bays are to be constructed in accordance with AS 2890.6.

5.6 Special Purpose Parking Bays

5.6.1 Where a service/loading bay is required for a land use it is to be provided in addition to the minimum number of car parking bays required under Table 1. A variation to this requirement may be appropriate where it can be demonstrated, through a Parking Management Plan, that a service bay is either, not required due to the land use, can be shared with visitor parking or may be located off-site.

5.6.2 Car parking bays shall be provided for 'waiting purposes' in addition to the parking required in Table 1 of this policy for uses which have a significant portion of business through pick-up and/or have a drive through component. These bays shall be available in a location convenient for the user to ensure efficient use of the bay and are occupied for a maximum of 5 minutes, with signage provided to this effect.

5.6.3 Any Drop off/Pick up bays proposed are to be in addition to the parking required in Table 1 this policy. The bays are to be specifically signed and designated for this purpose.

5.6.4 Special purpose bays may be located in the public realm where appropriate as demonstrated through a Parking Management Plan. Construction of the parking bays and upgrades to the verge are to be at the cost of the applicant and constructed to the satisfaction of the City.

6 TRAFFIC IMPACT STATEMENT AND TRAFFIC IMPACT STATEMENT

6.1 A traffic impact statement or a traffic impact assessment in accordance with the Western Australian Planning Commission's Transport Impact Assessment Guidelines is required in the following instances:

- i. A traffic impact statement is required when the development generated 10 – 100 vehicle trips in the peak hour.
- ii. A traffic impact assessment is required when the development generates more than 100 vehicle trips in the peak hour.

7 PARKING MANAGEMENT PLAN

7.1 A Parking Management Plan (Appendix 1) is to be submitted as part of a development application where any of the following are proposed:

- i. A shortfall in the required parking outlined in this policy;
- ii. Shared or reciprocal parking arrangements, service bays and/or end-of-trip facilities are proposed between multiple businesses.

7.2 In respect to clause 7.1, access, management and use agreements between multiple businesses and/or landowners shall be included in the Parking Management Plan, demonstrating the arrangements are permanent (e.g. through a registered easement, legal agreement or any other formal arrangement acceptable to the City).



LPP 4.1: Non-Residential Parking

8 NON-RESIDENTIAL DEVELOPMENT PARKING REQUIREMENTS

TABLE 1

Land Use	Minimum car parking bays	Minimum bicycle parking bays	Unit of Measure (bays per)
Amusement parlour	2	0.5	100m ² FA
Animal establishment	1 plus 0.15	0.2	Employee Animal
Art gallery	2	0.5	100m ² FA
Betting agency	2	0.5	100m ² FA
Bulky goods showroom	2	0.5	100m ² FA
Childcare premises	0.2	0.1	Persons
Cinema/theatre	0.2	0.05	Persons
Civic use	2	0.5	100m ² FA
Club premises	0.2	0.05	Persons
Community purpose	1	0.5	100m ² FA
Consulting rooms	2	0.5	100m ² FA
Convenience store	4	1	100m ² FA
Educational establishment	0.1	0.05	Persons
Exhibition centre	0.25	0.05	Persons
Family day care	1 ¹	Nil	-
Fast food outlet	5	2	100m ² FA
Garden centre	2	0.5	100m ² FA
Home business	Additional spaces required by the number of staff and customers coming to the property. ¹		
Hospital	0.25 plus 0.5	0.1	Patient bed Employee Car parking bay
Hotel	0.1 0.2	0.2	Guest room Persons ²
Industry – light	3	0.5	100m ² FA
Liquor store – small	4	1	100m ² FA
Lunch bar	3	1	100m ² FA
Market	2.5	1	100m ² FA
Medical centre	2	0.5	100m ² FA
Motor vehicle, boat or caravan sales	2	0.5	100m ² FA
Motor vehicle repair	4	0.5	Servicing bay
Motor vehicle wash	1 2	Nil	Servicing bay Waiting bay
Office	2	1	100m ² FA
Place of worship	0.2	0.05	Persons
Reception centre	0.2	0.05	Persons
Recreation – private	0.3	0.05	Persons
Residential aged care facility	0.5 plus 0.5	0.2	Patient bed Employee
Restaurant/café	10	0.5	100m ² FA ²
Service station	0.75 plus additional for supplementary uses	1	Fuel bowser / charging bay 100m ² FA
Shop	2	1	100m ² FA
Small bar	5	0.5	100m ² FA ²
Tavern	0.1	0.05	Persons
Tourist and visitor accommodation	0.5 0.5	0.2 0.2	Unit Employee
Trade display	2	0.5	100m ² FA
Trade supplies	2	0.5	100m ² FA
Transport depot	1.5	1	100m ² FA
Unhosted short-term rental accommodation	In accordance with R-Codes	In accordance with R-Codes	
Veterinary centre	3	0.3	Practitioner
Warehouse/storage	2	0.5	100m ² FA

¹ In addition to the R-Code requirements for the dwelling.

² Person accommodated in bar / restaurant / hospitality areas.

³ Person accommodated within public area



LPP 4.1: Non-Residential Parking

9 DEFINITIONS

For the purpose of this policy the following terms are defined

Accessible Parking Bay	A bay in accordance with AS/NZS 2890.6
Bicycle Parking Facilities	The facilities defined in Australian Standard AS 2890.3 2015
Floor Area (FA)	As defined under the Building Codes Australia.
Long term bicycle parking	Those of a security Level A and B in accordance with AS 2890.3 2015.
On-site	The area contained within the lot boundaries.
Parking Management Plan	A document prepared in accordance with Appendix 1.
Persons	The maximum number of people to be accumulated within a development at any one time, including employees, customers and visitors.
Reciprocal parking	Parking facilities serving separate uses, but not shared concurrently between the users and not necessarily on one site.
Service/loading bay	Parking bays reserved exclusively for the use of service and delivery vehicles, couriers, taxis and rideshare services, buses, coaches, or any other specific use (except public or tenant parking).
Shared parking	Parking facilities serving separate uses.
Walkable catchment	The actual area served within a walking distance along the street/footpath network measured from a public transport stop/station entrance.

Council Resolution Number	PD39.19
Adoption Date	24 September 2019
Date Reviewed/Modified	31 March 2020 28 July 2021 XX XX 2024



LPP 4.1: Non-Residential Parking

Appendix 1: Parking Management Plan

The parking management plan aims to consider and evaluate the parking needs of the proposed development. It requires an assessment of the existing site and its surrounding context, along with strategies to effectively manage parking areas.

Minimum parking requirements may be varied based on the submitted parking management plan. The justification for such variations is not limited to the elements outlined in the template.

Owner / Applicant Details:	
Name	
Address	
Phone	
Email	
Property Details:	
Lot number	
Address	
Parking Allocation:	
No. car parking spaces	
No. bicycle bays	
No. long-term bicycle bays	
End-of-tip facilities	
No. other parking bays (e.g. scooter)	
No. electric vehicle parking bays	
Parking Demand:	
Please specify the anticipated parking demand for the development	
Anticipated no. staff at any one time	
Anticipated no. customers at any one time	
Likelihood of multipurpose trips	
Alternative transport options:	
Please consider alternative ways people may be able to access your site	
Train	



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Where is the nearest station, how far is this from your site and is the route provided with footpath access and shade	
Bus Where is the nearest high frequency bus stop, how far is this from your site and how frequent is the bus during peak periods?	
Cycling Is there a cycle path that accesses your site, are there existing facilities cyclists can use?	
Public parking Are there public parking facilities (on-street or car parks) in the vicinity of the site? How many bays are available and are there any parking restrictions? Note: the use of on-street parking within residential streets will not be supported.	
Shared parking arrangement: Clause 77Q of the Deemed Provisions of the Planning and Development (Local Planning Schemes) Regulations 2015 outlines the matters that the local government may have regard for when determining whether to approve a shared parking arrangement, including:	
Whether the peak operation hours of the development will overlap with those of the shared site.	
Whether the use of the car parking spaces to be made available on the shared site will impede the use of delivery or service areas on the shared site.	
Any relevant local planning policy.	
Adequate car parking is likely to be available at all times for both the proposed development and the shared site.	



LPP 4.1: Non-Residential Parking

The relationship between the proposed development and the shared site will be such that the shared car parking spaces are likely to be used by persons using proposed development.	
Parking management strategies: Please detail any parking management strategies that will be implemented such as management or tandem bays, way finding.	
General Strategies Bay allocation and marking, time limited parking, fees payable	
Management and maintenance of parking (including car stackers)	
Management of tandem parking for staff / tenants	
Wayfinding Measures	
Promotion of alternative transport modes: i.e. the provision of well-maintained bicycle and end-of-trip facilities, use of active transport initiatives or public transport promotion.	
Service bays: Please detail how service vehicles will be accommodated	
Number of service bays provided: Private and/or shared	
Expected number of deliveries: Include schedule of deliveries (i.e. days, times)	
Management of shared service bays: Include requirements of other tenancies demonstrating there will be no conflict	
Other: Sign marking etc	



LPP 4.1: Non-Residential Parking

Formal Arrangements

Arrangements for shared / reciprocal access:

Registered easements, Legal agreements, etc

Justification for vehicle parking bays not satisfying the ratios contained in Table 1:



LPP 4.1: Non-residential Parking

LOCAL PLANNING POLICY 4.1: NON-RESIDENTIAL PARKING

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LPP 4.1: Non-residential Parking

1	PURPOSE
1.1	To define <u>on-site</u> standards for car parking for non-residential developments within the City of Nedlands.
2	APPLICATION OF POLICY
2.1	This policy applies to all non-residential development on land that is reserved or zoned under the City of Nedlands Local Planning Scheme No. 3.
3	RELATIONSHIP TO OTHER POLICIES AND LEGISLATION
3.1	This policy has been prepared in accordance with Schedule 2 Part 2 Clause 4 of the <i>Planning and Development (Local Planning Schemes) Regulations 2015</i> .
3.2	This policy should be read in conjunction with the following legislative instruments and its requirements apply unless specifically stipulated elsewhere in any of the below: • <i>Planning and Development Act 2005</i> • <i>Planning and Development (Local Planning Schemes) Regulations 2015</i> • <i>City of Nedlands Local Planning Scheme No. 3</i> • <i>Residential Design Codes Volumes 1 and 2</i>
3.3	Where this policy is inconsistent with a Local Development Plan, Structure Plan or Local Planning Policy that applies to a specific site, area or density code, the provisions of that instrument shall prevail over this policy to the extent of the inconsistencies.
3.4	Where this policy is inconsistent with the provisions of another general Local Planning Policy, the provisions of this policy shall prevail.
4	OBJECTIVES
4.1	To ensure suitable parking is provided for non-residential developments which meet the needs of its users, is appropriate for its location, and does not detrimentally impact the surrounding area.
4.2	To ensure commercial development does not rely on on-street parking within residential streets to satisfy the parking demand.
4.3	To ensure the amount of parking is not detrimental to the character and amenity of the locality.
4.4	To support the shift towards active and sustainable transport modes through the consideration of: i. the number, location and type (accessible, loading, short-term and long-term bays) of parking bays provided on site. ii. the number and location of parking for other active modes (e.g. bicycles and scooters) that are convenient and adequate enough to meet the demand of the development during the hours of operation. iii. the provision of end of trip facilities to support active transport modes. iv. the capability to provide electric charging bays from the outset or in the future through the provision of necessary infrastructure. v. an oversupply of parking does not occur that discourages alternative forms of transport. vi. vehicle sharing initiatives (i.e. communal vehicles that can be booked and returned).



LPP 4.1: Non-residential Parking

5 POLICY MEASURES**5.1 Vehicle Parking**

- 5.1.1** Parking for all non-residential development is to be provided on site in accordance with Table 1.
- 5.1.2** Where a land use is not listed within Table 1 of this policy, the parking ratio will be determined having regard to the objectives of this policy, similar uses and surrounding uses.
- 5.1.3** The number of car parking bays is to be rounded up to the next whole number.
- 5.1.4** The maximum number of parking bays provided shall be no more than twice the minimum figure outlined in Table 1 of this policy.
- 5.1.5** Development proposing new parking facilities, or a significant redevelopment shall provide 20% of the bays as electric vehicle bays.
- 5.1.6** The number of electric vehicle bays shall be rounded up to the next whole number.
- 5.1.7** Electric vehicle charging systems shall be maintained and operational for the life of the development.
- 5.1.8** Change of use applications require compliance with the requirements of this policy, except where the change of use is for a 'P' use without a 'works' component.
- 5.1.9** The parking requirements for development with multiple land uses is calculated based on the total demand for all land uses on the site (where car parking is not allocated by a strata plan).
- 5.1.10** Where car stackers are proposed they are to be used for the sole purpose of employee parking. Visitor and accessible parking bays are to be provided at grade, at a location convenient and easily identifiable to users.
- 5.1.11** Reductions to the number of car parking bays required in Table 1 of this policy may be considered where the following criteria is satisfied (to a maximum of a 30% reduction):

Criteria	Reduction percentage
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Within 400m of a stop on a high frequency bus route	5%

Note: the distance is measured from the pedestrian entry at lot boundary using the road system (walkable catchment).



LPP 4.1: Non-residential Parking

5.2 Bicycle Parking

- 5.2.1** Bicycle parking facilities are to be designed and provided in accordance with Table 1 and Australian Standard AS 2890:3.
- 5.2.2** The number of bicycle bays shall be rounded up to the next whole number.
- 5.2.3** Where a land use is not listed within Table 1 of this policy, the parking ratio will be determined having regard to the objectives of this policy, similar uses and surrounding uses.
- 5.2.4** The ratio of long-term bicycle parking for staff and short-term bicycle parking for visitors shall be demonstrated by the applicant based on the land use and the scale of the proposal to the satisfaction of the City.
- 5.2.5** Bicycle parking facilities shall:
- i. be located on site;
 - ii. ensure universal access is available at all times;
 - iii. ensure public access is available for all short-term bicycle parking at all times;
 - iv. be placed in public view;
 - v. be located outside pedestrian movement paths;
 - vi. be located to not interfere with access to doorways, loading areas, service/plat rooms, emergency access or bin storage areas;
 - vii. be as close as possible to the cyclist's ultimate destination;
 - viii. be well lit by appropriate lighting;
 - ix. be protected from the weather where possible.

5.3 End-of-trip Facilities

- 5.3.1** The following end-of-trip facilities shall be provided for all developments with a Floor Area (FA) of 1,500m² and above, or where 5 or more long-term bicycle parking bays are proposed:
- i. Minimum of one female and one male shower, located in separate secure changing rooms for the first 10 bicycle parking bays;
 - ii. Additional shower facilities shall be provided at a rate of one female and one male shower room for every additional 10 bicycle parking bays, to a maximum of five female and five male showers per building;
 - iii. A locker shall be provided for every bicycle parking space provided (only if 10 or more spaces provided). Lockers shall be well ventilated and be of a size sufficient to allow for the storage of cycle attire and equipment.
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- 5.3.3** All end of trip facilities are required to be designed in accordance with the relevant Australian standards and Building Codes, including universal access.
- 5.3.4** End-of-trip facilities are only required to be provided for change of use is proposed in an existing building where 10 or more bicycle parking bays are required.

5.4 Motorcycle and Scooter Parking

- 5.4.1** Motorcycle and scooter (moped) parking bays are to be provided at a ratio of 1 bay for every 20 car parking bays, in addition to the minimum car and bicycle parking requirements.
- 5.4.2** Motorcycle bays are only required to be provided for new developments and not where a change of use is proposed.



LPP 4.1: Non-residential Parking

5.5 Accessible Bays

5.5.1 The percentage of accessible bays required in a car park is specified by the National Construction Code (NCC) Volume 1.

5.5.2 Accessible bays are to be constructed in accordance with AS 2890.6.

5.6 Special Purpose Parking Bays

5.6.1 Where a service/loading bay is required for a land use it is to be provided in addition to the minimum number of car parking bays required under Table 1. A variation to this requirement may be appropriate where it can be demonstrated, through a Parking Management Plan, that a service bay is either, not required due to the land use, can be shared with visitor parking or may be located off-site.

5.6.2 Car parking bays shall be provided for 'waiting purposes' in addition to the parking required in Table 1 of this policy for uses which have a significant portion of business through pick-up and/or have a drive through component. These bays shall be available in a location convenient for the user to ensure efficient use of the bay and are occupied for a maximum of 5 minutes, with signage provided to this effect.

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6 TRAFFIC IMPACT STATEMENT AND TRAFFIC IMPACT STATEMENT

6.1 A traffic impact statement or a traffic impact assessment in accordance with the Western Australian Planning Commission's Transport Impact Assessment Guidelines is required in the following instances:

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7 PARKING MANAGEMENT PLAN

7.1 A Parking Management Plan (Appendix 1) is to be submitted as part of a development application where any of the following are proposed:

- i. A shortfall in the required parking outlined in this policy;
- ii. Shared or reciprocal parking arrangements, service bays and/or end-of-trip facilities are proposed between multiple businesses.

7.2 In respect to clause 7.1, access, management and use agreements between multiple businesses and/or landowners shall be included in the Parking Management Plan, demonstrating the arrangements are permanent (e.g. through a registered easement, legal agreement or any other formal arrangement acceptable to the City).



LPP 4.1: Non-residential Parking

8 NON-RESIDENTIAL DEVELOPMENT PARKING REQUIREMENTS

TABLE 1

Land Use	Minimum car parking bays	Minimum bicycle parking bays	Unit of Measure (bays per)
Amusement parlour	2	0.5	100m ² FA
Animal establishment	1 plus 0.15	0.2	Employee Animal
Art gallery	2	0.5	100m ² FA
~~Bed and breakfast~~	~~4¹~~	~~0.2~~	~~Bedroom~~
Betting agency	2	0.5	100m ² FA
Bulky goods showroom	2	0.5	100m ² FA
Childcare premises	0.2	0.1	Persons
Cinema/theatre	0.2	0.05	Persons
Civic use	2	0.5	100m ² FA
Club premises	0.2	0.05	Persons
Community purpose	1	0.5	100m ² FA
Consulting rooms	2	0.5	~~Practitioner~~ 100m ² FA
Convenience store	4	1	100m ² FA
Educational establishment	0.1	0.05	Persons
Exhibition centre	0.25	0.05	Persons
Family day care	1 ¹	Nil	-
Fast food outlet	5	2	100m ² FA
Garden centre	2	0.5	100m ² FA
~~Holiday accommodation~~	~~4¹~~	~~0.2~~	~~Bedroom~~
~~Holiday house~~	~~4¹~~	~~0.2~~	~~Bedroom~~
Home business	Additional spaces required by the number of staff and customers coming to the property. ¹		
Hospital	0.25 plus 0.5	0.1	Patient bed Employee Car parking bay
Hotel	0.1 0.2	0.2	Guest room Persons ²
Industry – light	3	0.5	100m ² FA
Liquor store – small	4	1	100m ² FA
Lunch bar	3	1	100m ² FA
Market	2.5	1	100m ² FA
Medical centre	2	0.5	~~Practitioner~~ 100m ² FA
~~Motel~~	~~0.2 plus 0.2~~	~~0.2~~	~~Guest room Persons²~~
Motor vehicle, boat or caravan sales	2	0.5	100m ² FA
Motor vehicle repair	4	0.5	Servicing bay
~~Motor vehicle wash~~	~~4~~	~~0.5~~	~~Servicing bay~~
~~Motor vehicle wash~~	~~1 2~~	~~Nil~~	~~Servicing bay Waiting bay~~
Office	2	1	100m ² FA
Place of worship	0.2	0.05	Persons
Reception centre	0.2	0.05	Persons
Recreation – private	0.3	0.05	Persons
Residential aged care facility	0.5 plus 0.5	0.2	Patient bed Employee
Restaurant/café	~~0.2~~ <u>10</u>	~~0.05~~ <u>0.5</u>	~~Persons³~~ 100m ² FA ²
~~Serviced apartment~~	~~In accordance with R-Codes~~	~~0.5~~	~~Bedroom~~
Service station	0.75 plus additional for supplementary uses		Fuel bowser / charging bay
Shop	2	1	100m ² FA 100m ² FA
Small bar	~~0.15~~	~~0.05~~ <u>0.5</u>	~~Persons~~ 100m ² FA ²
Tavern	0.1	0.05	Persons
~~Tourist and visitor accommodation~~	~~0.5 0.5~~	~~0.2 0.2~~	~~Unit Employee~~
Trade display	2	0.5	100m ² FA
Trade supplies	2	0.5	100m ² FA
Transport depot	1.5	1	100m ² FA



LPP 4.1: Non-residential Parking

<u>Unhosted short-term rental accommodation</u>	<u>In accordance with R-Codes</u>	<u>In accordance with R-Codes</u>	
Veterinary centre	3	0.3	Practitioner
Warehouse/storage	2	0.5	100m ² FA

¹ In addition to the R-Code requirements for the dwelling.

² Person accommodated in bar / restaurant / hospitality areas.

³ Person accommodated within public area

9 DEFINITIONS

For the purpose of this policy the following terms are defined

Accessible Parking Bay	A bay in accordance with AS/NZS 2890.6
Bicycle Parking Facilities	The facilities defined in Australian Standard AS 2890.3 2015
Floor Area (FA)	As defined under the Building Codes Australia.
Long term bicycle parking	Those of a security Level A and B in accordance with AS 2890.3 2015.
On-site	The area contained within the lot boundaries.
Parking Management Plan	A document prepared in accordance with Appendix 1.
Persons	The maximum number of people to be accumulated within a development at any one time, including employees, customers and visitors.
Reciprocal parking	Parking facilities serving separate uses, but not shared concurrently between the users and not necessarily on one site.
Service/loading bay	Parking bays reserved exclusively for the use of service and delivery vehicles, couriers, taxis and rideshare services, buses, coaches, or any other specific use (except public or tenant parking).
Shared parking	Parking facilities serving separate uses.
Walkable catchment	The actual area served within a walking distance along the street/footpath network measured from a public transport stop/station entrance.

Council Resolution Number	PD39.19
Adoption Date	24 September 2019
Date Reviewed/Modified	31 March 2020 28 July 2021 XX XX 2024



LPP 4.1: Non-residential Parking

Appendix 1: Parking Management Plan

The parking management plan aims to consider and evaluate the parking needs of the proposed development. It requires an assessment of the existing site and its surrounding context, along with strategies to effectively manage parking areas.

Minimum parking requirements may be varied based on the submitted parking management plan. The justification for such variations is not limited to the elements outlined in the template.

Owner / Applicant Details:	
Name	
Address	
Phone	
Email	
Property Details:	
Lot number	
Address	
Parking Allocation:	
No. car parking spaces	
No. bicycle bays	
No. long-term bicycle bays	
End-of-tip facilities	
No. other parking bays (e.g. scooter)	
No. electric vehicle parking bays	
Parking Demand:	
Please specify the anticipated parking demand for the development	
Anticipated no. staff at any one time	
Anticipated no. customers at any one time	
Likelihood of multipurpose trips	
Alternative transport options:	
Please consider alternative ways people may be able to access your site	
Train	



LPP 4.1: Non-residential Parking

Where is the nearest station, how far is this from your site and is the route provided with footpath access and shade	
Bus Where is the nearest high frequency bus stop, how far is this from your site and how frequent is the bus during peak periods?	
Cycling Is there a cycle path that accesses your site, are there existing facilities cyclists can use?	
Public parking Are there public parking facilities (on-street or car parks) in the vicinity of the site? How many bays are available and are there any parking restrictions? Note: the use of on-street parking within residential streets will not be supported.	
Shared parking arrangement: Clause 77Q of the Deemed Provisions of the Planning and Development (Local Planning Schemes) Regulations 2015 outlines the matters that the local government may have regard for when determining whether to approve a shared parking arrangement, including:	
Whether the peak operation hours of the development will overlap with those of the shared site.	
Whether the use of the car parking spaces to be made available on the shared site will impede the use of delivery or service areas on the shared site.	
Any relevant local planning policy.	
Adequate car parking is likely to be available at all times for both the proposed development and the shared site.	



LPP 4.1: Non-residential Parking

The relationship between the proposed development and the shared site will be such that the shared car parking spaces are likely to be used by persons using proposed development.	
Parking management strategies: Please detail any parking management strategies that will be implemented such as management or tandem bays, way finding.	
General Strategies Bay allocation and marking, time limited parking, fees payable	
Management and maintenance of parking (including car stackers)	
Management of tandem parking for staff / tenants	
Wayfinding Measures	
Promotion of alternative transport modes: i.e. the provision of well-maintained bicycle and end-of-trip facilities, use of active transport initiatives or public transport promotion.	
Service bays: Please detail how service vehicles will be accommodated	
Number of service bays provided: Private and/or shared	
Expected number of deliveries: Include schedule of deliveries (i.e. days, times)	
Management of shared service bays: Include requirements of other tenancies demonstrating there will be no conflict	
Other: Sign marking etc	



LPP 4.1: Non-residential Parking

Formal Arrangements

Arrangements for shared / reciprocal access:

Registered easements, Legal agreements, etc

Justification for vehicle parking bays not satisfying the ratios contained in Table 1:

Schedule of Submissions

Draft Local Planning Policy 1.1 – Residential Development



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No.	Submitter Details	Submission	Officer Response
1	[REDACTED]	This seems quite reasonable.	Support noted.
2	[REDACTED]	Ensure sufficient parking is provided on site given the maximum expected demand. Avoid overflow parking impacting adjacent properties and increasing on street parking in residential areas.	These comments are noted. In response some wording has been added to the 'Purpose' section to set parameters that this policy will focus on on-site parking and not street parking as the impact on residential areas are noted by the City.
3	[REDACTED]	The objectives of the policy are very positive. In particular, the first 3 that 'ensure' non-residential developments meet their own parking needs on-site, and do not have detrimental effect on local amenity or being dependent on parking in residential streets. However, the large reduction in the minimum parking requirements fails to ensure these objectives are met. I'm going to use the development of the café/restaurant, Kith Eatery in the local centre at 51 Aberdare Rd as an example, because the numbers and the issues with this development are well known to the Nedlands city council. This proposal would reduce the minimum on-site parking requirements of all restaurants from 1 per 2 people, to 1 per 5 people, with further reductions depending on proximity to bus/train stations. While Kith Eatery doesn't meet this proposed minimum parking requirement, it would if the 7 bays on its verge were 'on-site'. The	Support Noted. Further changes to the parking ratios have been made as the City acknowledges that there have been problems enforcing parking ratios on a per person basis as capacities are not controlled by planning legislation. In response the ratio is being changed to reflect parking per 100sqm as this is easier to enforce through development approvals. In this Kith Eatery instance the parking was not assessed as the use was a 'P' class use

Schedule of Submissions

Draft Local Planning Policy 1.1 – Residential Development



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	local centre has exclusive use of these bays, and even with that, Kith Eatery falls well short of meeting the policy objectives. The parking shortfall is so large that its customers, as many as 20 at a time, are parking on residential streets causing detriment to the safety and amenity of the street. Clause 77D of the regulations allow local governments to lower minimum on-site parking requirement on a case-by-case basis, depending on factors such as off-site parking facilities and shared parking arrangements but there is no clause that allows local governments to increase the minimum requirement once it is set by this policy. By reducing the minimum on-site parking requirements, the City of Nedlands is giving away its control. Control, that is required to ensure the objectives of this policy are met. Clause 6.1 of the proposed policy discusses requirements of traffic impact statements and assessments, stating that they are only required depending on the amount of traffic that is generated during the developments peak hours, but this can only be known once the development is complete and operating. Clause 67(2)(t) of the deemed provisions state that the council must, prior to giving development approval, give consideration to the amount of traffic likely to be generated by the development, particularly in relation to the capacity of the road system in the locality and the probable effect on traffic flow and safety; So Clause 6.1 of the proposed	meaning that no change of use development approval was required. When assessing change of use applications, these concerns are all considered under clause 67(2) of the LPS Regulations however, given the due regard nature these provisions do not always require a more comprehensive assessment. This clause only prohibits local governments from making these changes outside of the policy review process, it does not prohibit increases in parking ratios categorically. It must also be noted that the parking ratios proposed in the City's policy are largely aligned with state-wide standards and can only alter with permission granted from the WAPC. As previously stated, these are due regard provisions which while requiring consideration cannot feasibly apply to all potential developments. This specific area of the deemed provisions only mentions consideration of the traffic not when to prepare traffic impact assessments. It must also be noted that this provision remains due regard when viewing local planning policies.

Schedule of Submissions

Draft Local Planning Policy 1.1 – Residential Development



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	policy is inconsistent with the deemed provisions and is of no effect. Clause 5.1.8 of the proposed policy states: “Change of use applications require compliance with the requirements of this policy, except where the change of use is for a ‘P’ use without a ‘works’ component.” It fails to recognise the definition of the term ‘class P use’ as noted in clause 1 of the deemed provisions, that essentially states that the use is permitted ‘if’ the development complies with relevant development standards and requirements of the local planning scheme. A development of ‘class P use’ without a works component IS required to comply with this policy, if it fails to comply with relevant development standards or the requirements of the local planning scheme and so clause 5.1.8 is also not compliant with the deemed provisions. Clause 5.1.8 of this proposed policy is derived from clause 77E(1) of the deemed provisions which gives conditions that would exempt a development from complying with applicable minimum on-site parking requirements. It does not exempt the development from requiring traffic assessment and given the requirement for traffic assessment is included in this proposed policy, seemingly out of place, that too is inconsistent with the deemed provisions. I suspect this clause also shouldn’t exempt a development from complying with other requirements of this policy such as bicycle parking, end-of-trip facilities, accessible bays, etc. While the proposed policy gives the definition of the term, ‘on-site’ in table 9, it fails to use this term anywhere in the document. All references	Within the WA planning framework it is noted under Clause 18(5) of the LPS Regulations that a local government cannot feasibly refuse an application that is a ‘P’ class use despite some of the ancillary issues that may occur as a result. This means that a parking assessment for a permissible use is not required. Furthermore, this is a clause that cannot be altered as the Regulations override any additional local planning controls in these instances. In this instance, applying Clause 67(2)(t) as due regard only and there being no scope to alter the intent of Clause 18(5) actually align with the deemed provisions. The City has reviewed the inclusion of these terms within the policy and deem that they have been appropriately used. However, given that there is a commitment by the City to better manage parking ‘on-site’, this term has been

Schedule of Submissions

Draft Local Planning Policy 1.1 – Residential Development



City of Nedlands

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	to parking in this document should reference on-site parking to be consistent with the deemed provisions. Table 9 also gives the definition of the term, 'Walkable Catchment', but this term is also not used in the document. It most certainly should be mentioned in this document as it is incredibly relevant to local centres, given the role of local centres is to service the local community within the 'Walkable Catchment'. For this reason, the reduction in minimum on-site parking requirements of local centres, due to proximity of bus stops or train stations is not consistent with the State Planning Policy 4.2: Activity Centres.	added to the 'Purpose' section of the local planning policy to reaffirm this position. A key outcome of the Activity Centres SPP is to promote both active and public transport within centres to meet the objectives of minimising car dependency. Administration argues that the intent of the SPP is actually being met by introducing these concessions.



17. DIVISIONAL REPORTS – CORPORATE SERVICES

17.1 Mount Claremont Community Centre, 105-109 Montgomery Avenue, Mt Claremont – Proposal to Licence Kitchen for Use as a Café

Report Number	CPS31.06.25
Meeting & Date	Ordinary Council Meeting – 24 June 2025
Applicant	City of Nedlands
Employee Disclosure under section 5.70 Local Government Act 1995	Nil
Report Author	Henry Burke – Strategic Land and Property Coordinator
Director	Keri Shannon – Chief Executive Officer
Attachments	Attachment 1 – Mt Claremont Community Centre Floor Plan

Purpose

The purpose of this meeting is to seek the in principle approval of Council to lease a kitchen area of Mount Claremont Community Centre for the purposes of a cafe business, and to seek authorisation to negotiate and execute all documents in accordance with all applicable legislation and regulations and policies.

Administration Recommendation

That Council:

1. **APPROVES**, in principle, a lease for part of Lot 6987 on Deposited Plan 167276 being the whole of the Land on Certificate of Title Volume 2115 Folio 135; and
2. **AUTHORISES**
 - (a) the Chief Executive Officer (or a nominee of the Chief Executive Officer) to negotiate all terms for an agreement over the Claremont Community Centre Kitchen as part of Lot 6987 on Deposited Plan 167276 being the whole of the Land on Certificate of Title Volume 2115 Folio 135, execute all documentation and comply with all applicable legislation as is required to effect Item 1 above; and
 - (b) the affixing of the Common Seal of the City of Nedlands to the lease between the agreed lessee and in accordance with the City's execution of Documents Policy.

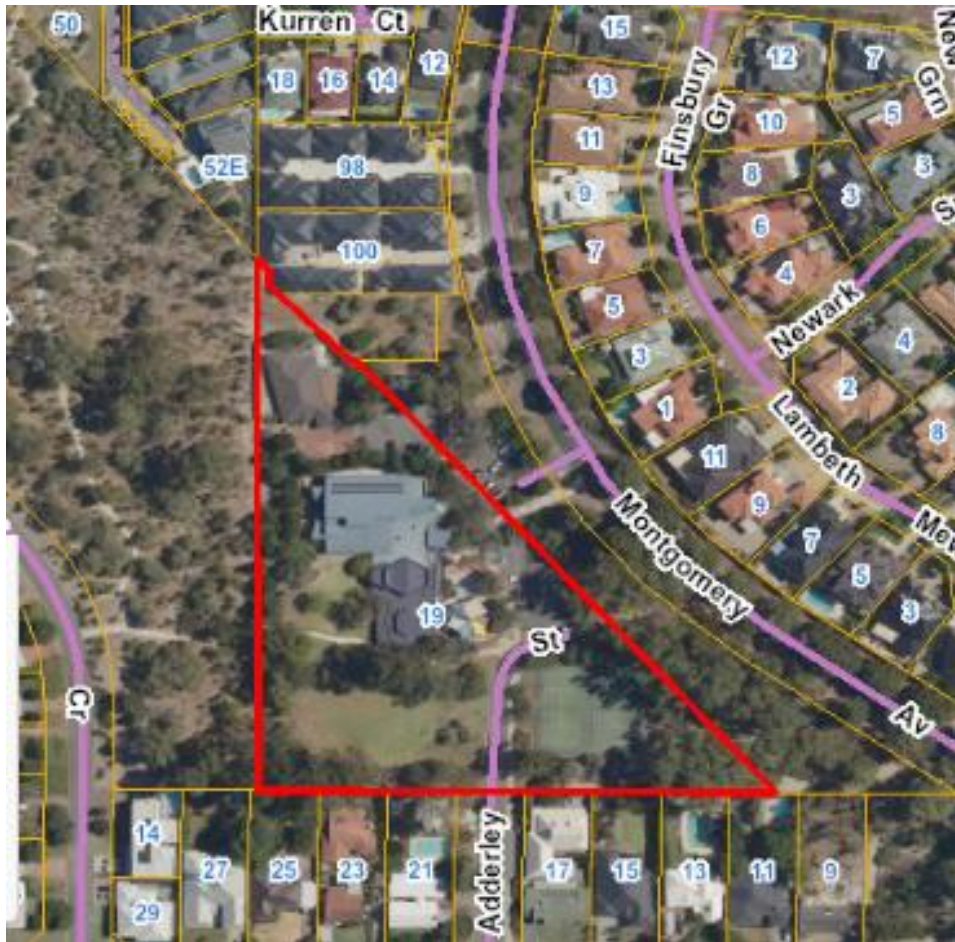
Voting Requirement



Simple Majority

Background

The City owns and operates Mount Claremont Community Centre, which is located at 105-109 Montgomery Avenue (**Centre**) otherwise known as Lot 6987 on Deposited Plan 167276 being the whole of the Land on Certificate of Title Volume 2115 Folio 135 as outlined in red below (**Land**):



The Centre has 3 hireable halls (**Hakea**, **Tuart** and **Banksia Room**, together the **Centre Halls**) and a kitchen as indicated in **Attachment 1** which is a floor plan of the Centre Halls and Kitchen, the proposed area to be disposed of outlined in yellow.

The Centre Halls are hireable through the City's hire booking software system Spacetoco. The Kitchen is currently utilised by users of the Halls and by various community members and groups, including courses run by the Mount Claremont Library which is co-located with the Centre.

Discussion



The key terms of any proposed lease agreement have not yet been crystallised or identified. However, the City proposes to negotiate terms with an appropriate lessee as part of the consultative and legislative process described below.

Consultation

The City has not yet undertaken consultation in relation to this matter upon however it proposes a consultation schedule to consult the City's Mount Claremont Library Team, Community Development Team, Planning Services Team, Technical Services Team and Land & Property Team will be asked if they have any objections to land tenure arrangement. The Community will be consulted through the statutory processes of the Local Government Act.

Strategic Implications

This item is strategically aligned to the City of Nedlands Council Plan 2023-33 vision and desired outcomes as follows:

Vision	Sustainable and responsible for a bright future
Pillar Outcome	Place 7. Attractive and welcoming places.
Pillar Outcome	Prosperity 9. A vibrant local economy.
Pillar Outcome	Performance 12. A happy, well-informed and engaged community.

Budget/Financial Implications

The proposed arrangement would generate a rental income for the City and utilises an available site.

Legislative and Policy Implications

Section 3.58 of the [Local Government Act 1995 \(WA\)](#) (LG Act) provides that the City can dispose of property to the most acceptable tender or after advertising the intended disposal and considering any submissions received section 3.58(5)(d) of the LG Act provides that the requirements under section 3.58 of the LG Act do not apply if the disposition is excluded by the regulations.

Decision Implications



This section should highlight the implications if Council endorses the recommendation. It should also highlight the implications if Council doesn't endorse the recommendation or pursues an alternative option.

Conclusion

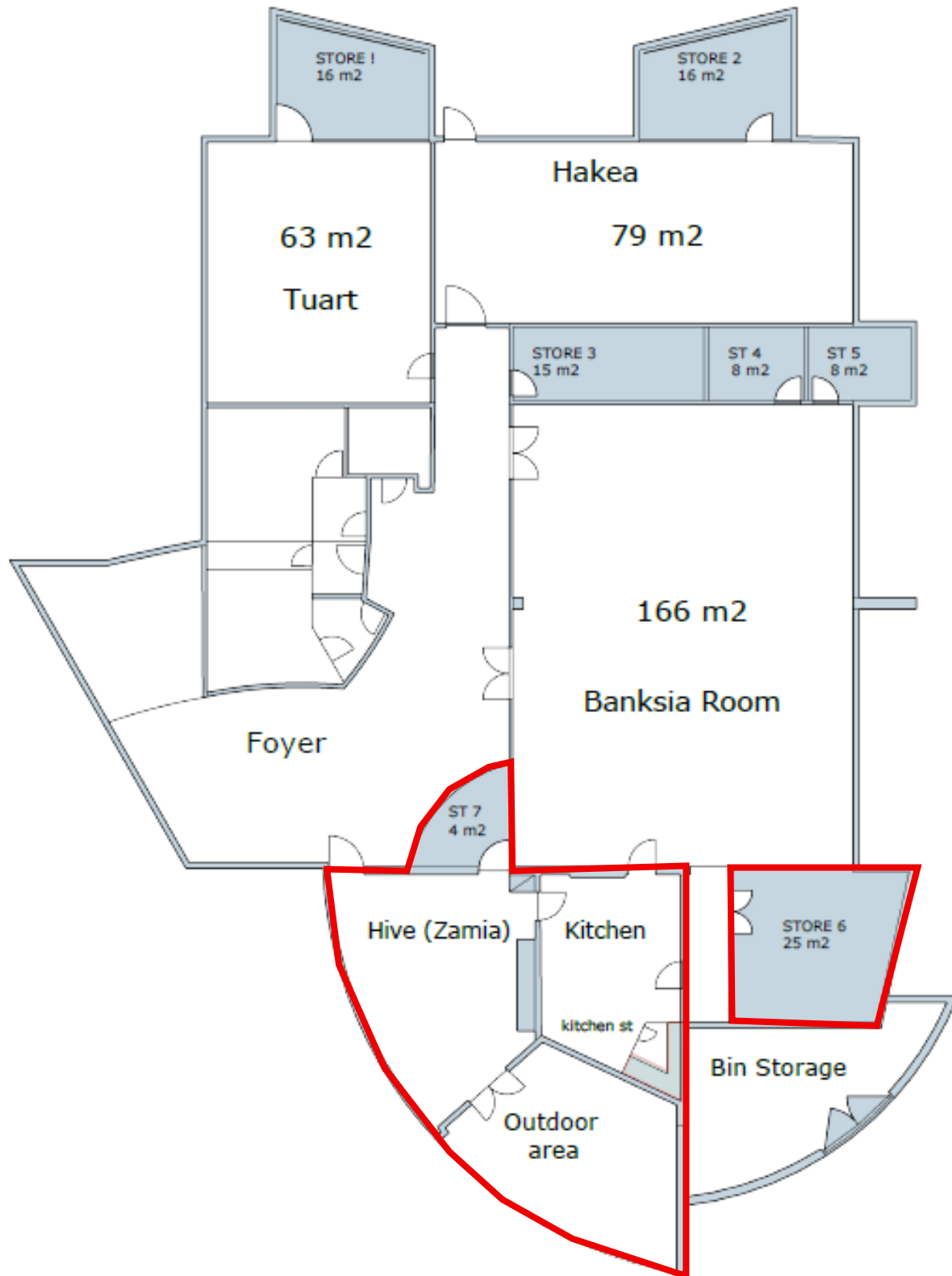
The City Administration proposes to lease the Centre Kitchen for use as a café to generate rental income, activate the Centre and utilise the kitchen space.

Further Information

Nil

Annexure 1

Claremont Community Centre Kitchen Proposed Leased Area





17.2 List of Accounts Paid - May 2025

Report Number	CPS32.06.25
Meeting & Date	Ordinary Council Meeting – 24 June 2025
Applicant	City of Nedlands
Employee Disclosure under section 5.70 Local Government Act 1995	Nil
Report Author	John Vojkovich – Acting Director Corporate Services
Director	John Vojkovich – Acting Director Corporate Services
Attachments	Attachment 1- Creditor Payment Listing – May 2025 Attachment 2 - Purchasing and Card Payments – May 2025 Attachment 3 - Fuel Payments – May 2025

Purpose

The purpose of this report is to present a list of accounts paid for the month of May 2025.

Administration Recommendation

That Council **RECEIVES** the List of Accounts Paid for the month of May 2025.

Voting Requirement

Simple Majority.

Background

Regulation 13 of the Local Government (Financial Management) Regulations 1996 requires a list of accounts paid to be prepared each month, showing each account paid since the last list was prepared. This list is to include the following information:

1. the payee's name;
2. the amount of the payment;
3. the date of the payment; and
4. sufficient information to identify the transaction.

Discussion



The accounts payable procedures ensure that risk is managed, and no fraudulent payments are made by the city, and these procedures are strictly adhered to by the officers. These include the final vetting of approved invoices by the Coordinator Revenue and the Manager Financial Services (or designated alternative officers).

Consultation

Nil

Strategic Implications

This item relates to the following elements from the City's Council Plan 2023-33.

Vision	Sustainable and responsible for a bright future
Pillar Outcome	Performance
	11. Effective leadership and governance.

Budget/Financial Implications

The payments are made in accordance with the approved budget.

Legislative and Policy Implications

In accordance with regulation 13 of the [Local Government \(Financial Management\) Regulations 1996](#) administration is required to present the List of Accounts Paid for the month of January 2025 to Council.

Decision Implications

Nil

Conclusion

The List of Accounts Paid for the months of May 2025 complies with the relevant legislation and can be received by Council (see attachments).

Further Information

Nil



City of Nedlands - List of Accounts Paid

For the Period 01-May-2025 to 31-May-2025

Payment Reference	Payment Date	Creditor Number	Creditor Name	Payment Amount
Creditor EFT				2,918,937.31
111352	2/05/2025	10001	Australian Taxation Office	131,396.00
FORTNIGHT 20/04/2025	Withholding Tax (PAYG)			123,478.00
FORTNIGHT 20/04/2025	Extra Tax			2,106.00
FORTNIGHT 20/04/2025	HELP			2,324.00
FORTNIGHT 20/04/2025	TSL			918.00
FORTNIGHT 20/04/2025	Withholding Tax (PAYG)			2,570.00
111353	2/05/2025	10002	Child Support Registrar	563.68
FORTNIGHT 20/04/2025	Child Support Agency			563.68
111354	2/05/2025	10003	Australian Services Union	236.50
FORTNIGHT 20/04/2025	Australian Services Union			236.50
111355	2/05/2025	10005	Easi	3,571.20
FORTNIGHT 20/04/2025	Novated Lease Easifleet - Pre Tax			2,755.67
FORTNIGHT 20/04/2025	Novated Lease Easifleet- Post Tax			815.53
111356	2/05/2025	10006	Westpac Banking Corporation	77,273.92
FORTNIGHT 20/04/2025	Employee Additional Contrib Pre Tax (\$)			2,130.00
FORTNIGHT 20/04/2025	Employee Additional Contrib Pre Tax (%)			8,616.22
FORTNIGHT 20/04/2025	Employee Additional Contrib Post Tax (%)			227.37
FORTNIGHT 20/04/2025	Employee Additional Contrib Pre Tax (%)			161.33
FORTNIGHT 20/04/2025	SGC Employer Contribution			1,953.26



CITY OF MEDFORD - LIST OF ACCOUNTS PAID

For the Period 01-May-2025 to 31-May-2025

Payment Reference	Payment Date	Creditor Number	Creditor Name	Payment Amount
FORTNIGHT 20/04/2025	SGC Employer Contribution			619.23
FORTNIGHT 20/04/2025	SGC Employer Contribution			232.68
FORTNIGHT 20/04/2025	SGC Employer Contribution			2,207.19
FORTNIGHT 20/04/2025	SGC Employer Contribution			1,559.72
FORTNIGHT 20/04/2025	SGC Employer Contribution			1,416.45
FORTNIGHT 20/04/2025	SGC Employer Contribution			4,673.03
FORTNIGHT 20/04/2025	SGC Employer Contribution			1,054.43
FORTNIGHT 20/04/2025	SGC Employer Contribution			508.65
FORTNIGHT 20/04/2025	SGC Employer Contribution			4,735.80
FORTNIGHT 20/04/2025	SGC Employer Contribution			347.92
FORTNIGHT 20/04/2025	SGC Employer Contribution			422.24
FORTNIGHT 20/04/2025	SGC Employer Contribution			1,042.80
FORTNIGHT 20/04/2025	SGC Employer Contribution			1,632.90
FORTNIGHT 20/04/2025	SGC Employer Contribution			3,411.33
FORTNIGHT 20/04/2025	SGC Employer Contribution			1,335.77
FORTNIGHT 20/04/2025	SGC Employer Contribution			336.15
FORTNIGHT 20/04/2025	SGC Employer Contribution			1,097.77
FORTNIGHT 20/04/2025	SGC Employer Contribution			451.15
FORTNIGHT 20/04/2025	SGC Employer Contribution			924.43
FORTNIGHT 20/04/2025	SGC Employer Contribution			973.08
FORTNIGHT 20/04/2025	SGC Employer Contribution			2,819.74
FORTNIGHT 20/04/2025	SGC Employer Contribution			829.16
FORTNIGHT 20/04/2025	SGC Employer Contribution			3,117.44
FORTNIGHT 20/04/2025	SGC Employer Contribution			2,897.10
FORTNIGHT 20/04/2025	SGC Employer Contribution			522.94
FORTNIGHT 20/04/2025	SGC Employer Contribution			2,512.25
FORTNIGHT 20/04/2025	SGC Employer Contribution			1,349.04



CITY OF MEDFORD - LIST OF ACCOUNTS PAID

For the Period 01-May-2025 to 31-May-2025

Payment Reference	Payment Date	Creditor Number	Creditor Name	Payment Amount
FORTNIGHT 20/04/2025	SGC Employer Contribution			707.69
FORTNIGHT 20/04/2025	SGC Employer Contribution			2,410.39
FORTNIGHT 20/04/2025	SGC Employer Contribution			1,181.58
FORTNIGHT 20/04/2025	SGC Employer Contribution			1,420.26
FORTNIGHT 20/04/2025	SGC Employer Contribution			4,569.22
FORTNIGHT 20/04/2025	SGC Employer Contribution			1,811.96
FORTNIGHT 20/04/2025	SGC Employer Contribution			1,891.16
FORTNIGHT 20/04/2025	SGC Employer Contribution			500.58
FORTNIGHT 20/04/2025	SGC Employer Contribution			898.29
FORTNIGHT 20/04/2025	SGC Employer Contribution			909.84
FORTNIGHT 20/04/2025	Employer Contribution (Additional)			107.69
FORTNIGHT 20/04/2025	Employer Contribution (Additional)			207.38
FORTNIGHT 20/04/2025	Employer Contribution (Additional)			66.88
FORTNIGHT 20/04/2025	Employer Contribution (Additional)			173.08
FORTNIGHT 20/04/2025	Employer Contribution (Additional)			459.71
FORTNIGHT 20/04/2025	Employer Contribution (Additional)			469.64
FORTNIGHT 20/04/2025	Employer Contribution (Additional)			98.77
FORTNIGHT 20/04/2025	Employer Contribution (Additional)			90.39
FORTNIGHT 20/04/2025	Employer Contribution (Additional)			146.15
FORTNIGHT 20/04/2025	Employer Contribution (Additional)			58.46
FORTNIGHT 20/04/2025	Employer Contribution (Additional)			134.37
FORTNIGHT 20/04/2025	Employer Contribution (Additional)			78.46
FORTNIGHT 20/04/2025	Employer Contribution (Additional)			169.23
FORTNIGHT 20/04/2025	Employer Contribution (Additional)			177.63
FORTNIGHT 20/04/2025	Employer Contribution (Additional)			384.23
FORTNIGHT 20/04/2025	Employer Contribution (Additional)			147.82
FORTNIGHT 20/04/2025	Employer Contribution (Additional)			169.23



CITY OF MANDURAH - LIST OF ACCOUNTS PAID

For the Period 01-May-2025 to 31-May-2025

Payment Reference	Payment Date	Creditor Number	Creditor Name	Payment Amount
FORTNIGHT 20/04/2025	Employer Contribution (Additional)			123.08
FORTNIGHT 20/04/2025	Employer Contribution (Additional)			99.57
FORTNIGHT 20/04/2025	Employer Contribution (Additional)			65.00
FORTNIGHT 20/04/2025	Employer Contribution (Additional)			247.00
FORTNIGHT 20/04/2025	Employer Contribution (Additional)			236.35
FORTNIGHT 20/04/2025	Employer Contribution (Additional)			138.56
FORTNIGHT 20/04/2025	Employer Contribution (Additional)			60.51
FORTNIGHT 20/04/2025	Employer Contribution (Additional)			158.23
FORTNIGHT 20/04/2025	SGC Employer Contribution			214.91
FORTNIGHT 20/04/2025	SGC Employer Contribution			285.09
FORTNIGHT 20/04/2025	Employer Contribution (Additional)			37.38
FORTNIGHT 20/04/2025	Employer Contribution (Additional)			49.58
111357	2/05/2025	10019	Environmental Health Aust WA Inc	2,540.00
125446	EHA masterclass, conference registration			2,540.00
111358	2/05/2025	10028	Bunnings Group Limited	566.23
2433/00846794	Materials for Works Depot			232.00
2260/99875040	Building products and materials			220.92
2433/01121816	Hardware Supplies			72.51
2433/00859643	Standing Order Bunnings Materials			40.80
111359	2/05/2025	10043	Western Australia Police Force	36.00
127092926	Volunteer National Police Certificate			36.00
111360	2/05/2025	10057	Elliotts Filtration (Previously	649.00
F33335	Filtration servicing - Dot Bennett			324.50
F33338	Filtration servicing - Montario			324.50



CITY OF MANDURAH - LIST OF ACCOUNTS PAID

For the Period 01-May-2025 to 31-May-2025

Payment Reference	Payment Date	Creditor Number	Creditor Name	Payment Amount
111361	2/05/2025	10070	J Blackwood & Son Ltd	1,044.45
SI10886701	Sand bags			1,044.45
111362	2/05/2025	10073	John Hughes	237.68
4937381	Hyundai Parts			237.68
111363	2/05/2025	10074	Kmart Innaloo	336.00
12042025	School Holiday Supplies and Prizes			336.00
111364	2/05/2025	10099	Optus Billing Services Pty Ltd	5,493.02
000499649178	Optus Mobile-Shared Data & Teams Calling			1,383.09
000504828614	Optus Mobile-Shared Data & Teams Calling			2,786.15
000504938123	Optus Mobile-Shared Data & Teams Calling			1,323.78
111365	2/05/2025	10104	WA Hino Sales & Service	772.04
316700	Hino Parts			575.25
316699	Hino Parts			196.79
111366	2/05/2025	10106	SoundPack	234.03
INV-18434	1304 Folder (up to 20 discs)			234.03
111367	2/05/2025	10116	St John Ambulance Western Australia L1	513.15
EHSINV000958852	2025 Anzac Day St John First Aid			513.15
111368	2/05/2025	10123	The Potters Market	738.72
FR-1698	The Potters Market			566.88
BR-495	The Potters Market			91.80
FR-1700	The Potters Market			80.04



CITY OF NEDLANDS - LIST OF ACCOUNTS PAID

For the Period 01-May-2025 to 31-May-2025

Payment Reference	Payment Date	Creditor Number	Creditor Name	Payment Amount
111369	2/05/2025	10134	Wattleup Tractors	202.65
1317141	Tractor Parts			138.40
1316792	Tractor Parts			64.25
111370	2/05/2025	10136	Westbooks	2,501.79
347620	Mt Claremont junior local stock books			41.94
347618	Nedlands junior local stock books			63.07
347621	MtC Library local stock			23.09
347619	Adult local stock books			69.95
347882	Local stock book purchase - Just good ma			31.50
347880	Mt Claremont Local Stock Book			1,309.90
347884	Nedlands junior local stock books			83.93
347883	Nedlands Junior Local Stock Books			232.93
347886	Nedlands junior local stock books			10.49
347885	Mt Claremont junior local stock books			46.86
347881	Local Stock Book purchase			48.98
347980	Nedlands junior local stock books			148.29
347981	Mt Claremont junior local stock books			92.89
347979	Nedlands Junior Local Stock Books			297.97
111371	2/05/2025	10139	Western Metropolitan Regional Council	968.47
M-2503221	Bushcare greenwaste disposal 2024/25			43.18
M-2504310	Council greenwaste disposal 2024/25			535.79
M-2504110	Council greenwaste disposal 2024/25			389.50
111372	2/05/2025	10145	IPWEA WA	2,800.00
9513	IPWEA Corporate Membership fee - level 2			2,800.00



CITY OF NEDLANDS - LIST OF ACCOUNTS PAID

For the Period 01-May-2025 to 31-May-2025

Payment Reference	Payment Date	Creditor Number	Creditor Name	Payment Amount
111373	2/05/2025	10153	Priestman & Sharp	2,357.50
23959	Xtrail 1IDA129			2,000.00
23950	Hyundai Tint			357.50
111374	2/05/2025	10174	Green Skills (Eco Jobs)	5,793.00
P4210	Maintenance Swanbourne Estate			911.44
P4192	Path Pruning + Firebreaks Swanbourne			1,627.19
P4220	Path Pruning Swanbourne			3,254.37
111375	2/05/2025	10180	Lizzi Bee Flowers	100.00
241111	Wreath for Remembrance Day 2024			100.00
111376	2/05/2025	10183	Water Corporation	259.39
9001474399 - MARCH 2025	Bill ID - 0147			259.39
111377	2/05/2025	10199	Hays Specialist Recruitment Aust Pty Ltd	20,638.10
52719152	Procurement Officer			1,221.73
52719154	Casual wages			2,167.70
52719153	Procurement Officer			3,054.33
52728394	Casual wages			1,625.78
52728393	Procurement Officer			1,832.60
52736809	Casual wages			1,083.85
52719151	Labour hire - Turf Maintenance Officer			2,398.24
52728392	Labour hire - Turf Maintenance Officer			1,941.43
52739539	Labour hire - Turf Maintenance Officer			1,456.08
52746549	Casual wages			1,083.85
52748614	Labour hire - Turf Maintenance Officer			1,399.98
52762503	Labour hire - Turf Maintenance Officer			1,372.53



CITY OF NEDLANDS - LIST OF ACCOUNTS PAID

For the Period 01-May-2025 to 31-May-2025

Payment Reference	Payment Date	Creditor Number	Creditor Name	Payment Amount
111378 ORG4001 2025-2026	2/05/2025 WACOSS Membership 2025-26	10217	WACOSS	80.00 80.00
111379 342336	2/05/2025 Ned adult LP and audiobooks	10246	Bolinda Publishing Pty Ltd	64.35 64.35
111380 MAY 2025	2/05/2025 Monthly Councillor Allowance	10255	Cr B G Hodsdon	2,103.08 2,103.08
111381 413573203 413576042	2/05/2025 Irrigation Materials for Daran Park Irrigation Materials for Daran Park	10288	Nutrien Water (Total Eden Pty Ltd)	221.16 58.19 162.97
111382 00119135	2/05/2025 Telephony services - After hours calls	10296	Connect Call Centre Services (Previous	458.48 458.48
111383 W00326860 W00327335 W00326464 W00326972	2/05/2025 Swanbourne gate carpark opening/closing Swanbourne gate carpark opening/closing Nedlands library Evening patrol 3 months Swanbourne gate carpark opening/closing	10302	Wilson Security	1,280.39 213.40 425.70 427.89 213.40
111384 131596660 239411960 443627070 313447070 - APRIL 2025 342131310	2/05/2025 Invoice 2046392127 Invoice 2062374798 Invoice 2014416524 Invoice 2098299186 Invoice 2002470525	10304	Synergy	2,955.02 813.19 531.49 852.28 56.60 701.46



CITY OF MANDURAH - LIST OF ACCOUNTS PAID

For the Period 01-May-2025 to 31-May-2025

Payment Reference	Payment Date	Creditor Number	Creditor Name	Payment Amount
111385 I8040	2/05/2025 Irrigation Materials for Roundabouts	10318	Perth Irrigation Centre 1,171.95	1,171.95
111386 00025065	2/05/2025 Hollywood Reserve Path Pruning	10332	Natural Area Consulting Management 3,564.00	3,564.00
111387 8067928	2/05/2025 Dept of Transport - Information Fees App	10374	Dept of Transport - Information Fees App 682.50	682.50
111388 578223	2/05/2025 School Holiday Craft Supplies	10390	Clever Patch Pty Ltd 238.28	238.28
111389 MB64918646 MB65811380 MB65987533	2/05/2025 iPhone 16e 128GB Black iPhone 16e 11-inch iPad Wi-Fi + Cellular 128GB	10393	Apple Pty Ltd 2,996.99 999.00 1,698.00	5,693.99
111390 32172-1 32517-1	2/05/2025 Key Locks and access upgrades PADLOCKS & KEYS	10396	Lock Stock & Farrell Locksmith Pty Ltd 50.00 410.00	460.00
111391 00018580 00018591	2/05/2025 College Park replace faulty power supply Montario Quarter replace pump CB	10402	DU Electrical Pty Ltd 289.85 324.17	614.02
111392 00003344	2/05/2025 Beach cleaning- Swanbourne	10407	Nu-Trac Rural Contracting 896.00	896.00



CITY OF MANDURAH - LIST OF ACCOUNTS PAID

For the Period 01-May-2025 to 31-May-2025

Payment Reference	Payment Date	Creditor Number	Creditor Name	Payment Amount
111393	2/05/2025	10419	Sustainable Outdoors	6,861.80
INV-3097	Greenways Maintenance Road Verges		2,706.19	
INV-3177	Greenways Maintenance Road Verges		3,539.61	
INV-3181	Greenways Maintenance Swanbourne		616.00	
111394	2/05/2025	10429	Sonic HealthPlus Pty Ltd	1,064.26
3582595	Employment Medicals		283.80	
3586324	Employment Medicals		283.80	
3585253	Employment Medicals		212.86	
3550121	Employment Medicals		283.80	
111395	2/05/2025	10430	South East Regional Centre for Urban	8,811.00
00006498	Fertiliser Wise Training x 2 staff		418.00	
00006490	Shenton Bushland maintenance		2,464.00	
00006491	Summer - autumn hand weeding Pt Res		2,464.00	
00006489	Watering Bushland Sites 2024		3,465.00	
111396	2/05/2025	10444	Arbor Carbon Pty Ltd	6,765.00
102240	Stakeholder Engagement Workshop 2025		6,765.00	
111397	2/05/2025	10456	G M S Security (WA) Pty Ltd	6,032.40
INV-20649	Security upgrades and equipment repairs		1,067.00	
INV-21382	Security upgrades and equipment repairs		3,366.00	
INV-21221	Security upgrades and equipment repairs		341.00	
INV-21356	Security upgrades and equipment repairs		1,258.40	



CITY OF MANDURAH - LIST OF ACCOUNTS PAID

For the Period 01-May-2025 to 31-May-2025

Payment Reference	Payment Date	Creditor Number	Creditor Name	Payment Amount
111398	2/05/2025	10479	State Wide Turf Services	19,143.85
9590	MINOR TURF RENOVATIONS - PREWINTER SPORT		19,143.85	
111399	2/05/2025	10516	Deputy Mayor Cr K A Smyth	3,531.25
MAY 2025	Monthly Deputy Mayor Allowance		3,531.25	
111400	2/05/2025	10517	Insight Enterprises Australia Pty Ltd	2,792.18
100505641	Azure Plan for Commercial Business		1,337.42	
100510089	Azure Plan for Commercial Business		1,454.76	
111401	2/05/2025	10564	IPWEA Limited	3,190.00
37654	Professional Certificate AMP		3,190.00	
111402	2/05/2025	10574	GPS Linemarking	1,738.00
INV-005417	SPORTS FIELD LINEMARKING		1,738.00	
111403	2/05/2025	10608	Corsign WA Pty Ltd	198.00
00094017	Damaged street signs		198.00	
111404	2/05/2025	10613	Wild By Nature	1,557.60
25040901	TAC - Tutor Fees - Wild By Nature		1,557.60	
111405	2/05/2025	10614	Surveytech Traffic Surveys Pty Ltd	1,650.00
250204A	ATC Survey - North Street, Swanbourne		1,650.00	



City of Nedlands - List of Accounts Paid

For the Period 01-May-2025 to 31-May-2025

Payment Reference	Payment Date	Creditor Number	Creditor Name	Payment Amount
111406	2/05/2025	10617	Aus Chill Technical Services Pty Ltd	4,133.25
14661	NCC - Quarterly A/C Service		363.00	
14660	Drabble House - Quarterly A/C Service		151.25	
14653	John Leckie - Quarterly A/C Service		393.25	
14656	Mt Claremont CC - Quarterly A/C service		121.00	
14654	Mt Claremont CC - Quarterly A/C service		332.75	
14659	NCC - Quarterly A/C Service		121.00	
14657	Nedlands Child Health - Quarterly A/C		121.00	
14662	PRCC - A/C Service		181.50	
14663	Tresillian - Quarterly A/C Service		302.50	
14602	Aircon repairs.		632.50	
14603	Aircon repairs.		767.25	
14253	Aircon repairs.		646.25	
111407	2/05/2025	10649	Ultimo Catering and Event P/L	219.95
00427192	Council Catering - OCM 22 April 2025		219.95	
111408	2/05/2025	10654	Bandit Tree Equipment	169.95
8BCSW2152	Chipper Service		169.95	
111409	2/05/2025	10667	CTI Couriers Pty Ltd	659.56
CISC4773733	Library courier March 25		659.56	
111410	2/05/2025	10688	Officeworks Ltd	2,604.30
621044007	Google Pixel 9 5G		997.00	
620996906	MSI PRO 24" FHD 100Hz		582.00	
620964955	MSI PRO 24" FHD 100Hz		194.00	



CITY OF NEDLANDS - LIST OF ACCOUNTS PAID

For the Period 01-May-2025 to 31-May-2025

Payment Reference	Payment Date	Creditor Number	Creditor Name	Payment Amount
621065324	case for iphone 16e			10.00
621131093	Logitech Slim Keyboard Folio iPad 10.9"			318.00
620357062	Zions pocket vehicle log books			279.30
621281729	Dymo Label Tape 19mm x 7m			224.00
111411	2/05/2025	10689	Illion Australia Pty Ltd	554.40
NEDLAN-684768	Tender Advertisement			184.80
NEDLAN-686058	Tender Advertisement			184.80
NEDLAN-684770	Tender Advertisement			184.80
111412	2/05/2025	10693	Boyan Electrical Services Boyan Electric	1,451.49
55265	Electrical repairs.			460.63
55266	Electrical repairs			531.35
55456	Various electrical maintenance and instal			79.63
55281	Various electrical maintenance and instal			379.88
111413	2/05/2025	10695	Garrards Pty Ltd	197.07
1068279	VECTOBAC G 18KG			197.07
111414	2/05/2025	10697	StrataGreen	1,323.62
173926	Helmets for Arboriculture crew			411.53
174612	SEASOL PLUS			912.09
111415	2/05/2025	10704	Budo Group Pty Ltd	836.00
1566-01	Beyond Doorways Artwork Plinth			836.00
111416	2/05/2025	10718	Outback Imaging Pty Ltd	1,659.86
AU-IN18588	EZESCAN ANNUAL SOFTWARE			1,659.86



CITY OF MELBOURN - LIST OF ACCOUNTS PAID

For the Period 01-May-2025 to 31-May-2025

Payment Reference	Payment Date	Creditor Number	Creditor Name	Payment Amount
111417	2/05/2025	10724	TechnologyOne	9,460.00
247733	TechnologyOne GIS consultancy Q3 24/25			4,730.00
246546	TechnologyOne GIS consultancy Q3 24/25			4,730.00
111418	2/05/2025	10733	TPG Telecom	5,121.16
21812500	TPG Telecom - Internet Service			5,121.16
111419	2/05/2025	10735	WINC Australia Pty Ltd (Previous name	2,109.29
9047647486	Office Supplies			202.73
9047739609	Winc Freestanding Brochure Holder A5 4 T			1,751.35
9047782824	Dettol Healthy Touch Instant Hand Saniti			155.21
111420	2/05/2025	10800	Living Turf	286.00
161991/01	SOIL ACIDIFIER			286.00
111421	2/05/2025	10815	Stephanie Reisch	2,181.00
2503	TAC - Tutor Fees			295.00
2504	TAC - Tutor Fees			1,886.00
111422	2/05/2025	10842	Retro Roads - Tagsat Pty Ltd	2,881.00
01708941	Swanbourne Primary School			2,881.00
111423	2/05/2025	10860	GPC Asia Pacific Pty Ltd - Repco	86.90
1970258485	Hyundai Mats			86.90
111424	2/05/2025	10881	New Ground Water Services Pty Ltd	2,895.75
1241979	GROUND PEARL INSECTICIDE APPLICATION X 3			2,895.75



CITY OF INVERCARGILL - LIST OF ACCOUNTS PAID

For the Period 01-May-2025 to 31-May-2025

Payment Reference	Payment Date	Creditor Number	Creditor Name	Payment Amount
111425	2/05/2025	10902	Subiaco Painting Service	1,016.00
9042025	Paint park signs Blain Park		716.00	
9042025	Repaint 2 seats at Pareira Park		300.00	
111426	2/05/2025	10909	Richards Tyrepower	440.00
3381652	Nissan Tyre		300.00	
3380412	Tyre		140.00	
111427	2/05/2025	10925	Westend Plumbing & Gas	9,127.89
INV-16044	Leak detection and repairs		1,441.00	
INV-16037	Irrigation Melon Hill		7,686.89	
111428	2/05/2025	10930	Artcom Fabrication Providence Grove Pt	544.50
00041524	Beyond Doorways Plaque		544.50	
111429	2/05/2025	10939	RLEC Electrical Contractors	214.50
T0374	Kiln Repair		214.50	
111430	2/05/2025	10965	Programmed Property Services Pty Ltd	5,786.00
SINV699155	Verge & Median Mowing Services July 2024		5,786.00	
111431	2/05/2025	10977	Watertight Plumbing & Gas	5,910.30
18377	Button replacement for Beach Showers.		5,910.30	
111432	2/05/2025	11016	Cr R A Coghlan	2,103.08
MAY 2025	Monthly Councillor Allowances		2,103.08	



CITY OF INVERCARGILL - LIST OF ACCOUNTS PAID

For the Period 01-May-2025 to 31-May-2025

Payment Reference	Payment Date	Creditor Number	Creditor Name	Payment Amount
111433 14118	2/05/2025 MT Claremont Community Centre shade sail	11017	West Coast Shade Pty Ltd	220.00 220.00
111434 MAY 2025	2/05/2025 Monthly Councillor Allowance	11021	Cr F Bennett	2,103.08 2,103.08
111435 80236 #21	2/05/2025 Honda Parts	11087	Beacon Equipment	341.00 341.00
111436 0000410	2/05/2025 Tresillian WebsiteMonthlyManag 2024-2025	11088	OtagoIT Pty Ltd	711.48 711.48
111437 86108	2/05/2025 Desktop - Admin	11160	Office Line	429.00 429.00
111438 034	2/05/2025 TAC - Tutor Fees	11171	Tomomi Yamamoto	208.00 208.00
111439 18342280 18364038 18383076	2/05/2025 Standing order - Depot milk 2024-25 Standing order - Depot milk 2024-25 Standing order - Depot milk 2024-25	11182	Brownes Foods Operations Pty Ltd	196.02 65.34 65.34 65.34
111440 MAY 2025	2/05/2025 Monthly Councillor Allowance	11184	Cr N R Youngman	2,103.08 2,103.08



City of Nedlands - List of Accounts Paid

For the Period 01-May-2025 to 31-May-2025

Payment Reference	Payment Date	Creditor Number	Creditor Name	Payment Amount
111441	2/05/2025	11192	Veolia Recycling & Recovery Pty Ltd (Su	218,621.22
167597	Residential Waste collection		216,887.96	
59410629	bulk commercial bulk bins (Jul-Dec24)		1,733.26	
111442	2/05/2025	11214	Roof Checks W.A.	2,180.00
401	PRCC - Gutter Cleaning - 3 Monthly		1,930.00	
398	Drabble House - Gutter Cleaning		250.00	
111443	2/05/2025	11268	Kyocera Document Solutions Pty Ltd	630.30
INV-151595-M3R1T4	Principal repayment of lease - Plotter		479.60	
91176092	TAC - Stationery		150.70	
111444	2/05/2025	11270	Mayor F E Argyle	8,529.83
MAY 2025	Monthly Mayor Allowance		8,529.83	
111445	2/05/2025	11277	GFG Consulting (Previously GFG Temp	3,762.00
INV-4163	Project Management Services		3,762.00	
111446	2/05/2025	11280	Programmed Skilled Workforce Limited	21,186.96
5006328	Labour Hire - Executive Assistant		3,830.07	
5010839	Labour Hire - Executive Assistant		4,132.77	
5015167	Labour Hire - Executive Assistant		3,075.60	
4998399	Labour Hire - Executive Assistant		3,984.15	
5001479	Labour Hire - Executive Assistant		4,087.57	
4993055	Labour Hire - Executive Assistant		2,076.80	



CITY OF NEDLANDS - LIST OF ACCOUNTS PAID

For the Period 01-May-2025 to 31-May-2025

Payment Reference	Payment Date	Creditor Number	Creditor Name	Payment Amount
111447	2/05/2025	11307	Liveable Group Pty Ltd T/A Professional	9,615.58
2016	Point Resolution-Boundary prune eucalypts		1,994.17	
1811	Emergency Call Out- Tree Works.		1,527.52	
2070	Habitat prune dead tuart		4,400.24	
1797	Emergency Call Out- Tree Works.		1,693.65	
111448	2/05/2025	11328	Aisling Liadan Sharkey	305.00
15042025	Public Art Committee		305.00	
111449	2/05/2025	11369	Cr Blane Brackenridge	2,103.08
MAY 2025	Monthly Councillor Allowance		2,103.08	
111450	2/05/2025	11370	Cr H Amiry	2,103.08
MAY 2025	Monthly Councillor Allowance		2,103.08	
111451	2/05/2025	11374	Western Suburbs Cricket Club Inc	3,267.00
INV -0477	Turf Wicket Agreement – College Park. 2		3,267.00	
111452	2/05/2025	11398	Totally Workwear Mt Hawthorn R & J Ma	642.50
0001-00007777	PPE- Irrigation Staff		220.50	
0001-00003721	Comm Dev Team City of Nedlands Polos		333.00	
0001-00008504	2 City of Nedlands Polos		89.00	
111453	2/05/2025	11487	Comex Civil Pty Ltd	16,456.00
INV-0454	Kennedia Land Drainage UpgradeWorks		16,456.00	
111454	2/05/2025	11532	Rent A Fence Pty Ltd	536.09
RF 744264	Security Fencing - Hackett Hall		515.59	
RF 744263	Security Fencing - Hackett Hall		211.76	



CITY OF NEDLANDS - LIST OF ACCOUNTS PAID

For the Period 01-May-2025 to 31-May-2025

Payment Reference	Payment Date	Creditor Number	Creditor Name	Payment Amount
111455 58829	2/05/2025 Re-weld T-bar swing Allen Park	11541	Miracle Recreation Equipment 192.50	192.50
111456 21567933 21599694	2/05/2025 Ford Battery Ford Battery	11573	Veale Auto Parts 226.00 226.00	452.00
111457 145664	2/05/2025 LibraryCraft 24/25	11574	City of Fremantle 300.00	300.00
111458 106	2/05/2025 TAC - Tutor Fees - Jane Zandi	11588	Jane Zandi 1,062.00	1,062.00
111459 27 28	2/05/2025 TAC - Tutor Fees - Shupiwe Chongwe TAC - Tutor Fees - Shupiwe Chongwe	11595	Shupiwe Chongwe 2,430.00 1,093.50	3,523.50
111460 09-02-00021538	2/05/2025 EGO Brushcutter	11629	Tool Kit Depot Bunnings Group Limited 716.25	716.25
111461 INV#538	2/05/2025 Illegal dumping	11630	Bobs Odd Jobs AU Pty. Ltd. 154.55	154.55
111462 25T1KH_	2/05/2025 TAC - Tutor Fees - Kirsten Hocking	11647	Kirsten Hocking 1,416.00	1,416.00



CITY OF NEDLANDS - LIST OF ACCOUNTS PAID

For the Period 01-May-2025 to 31-May-2025

Payment Reference	Payment Date	Creditor Number	Creditor Name	Payment Amount
111463	2/05/2025	11673	Nola Britton	80.00
127	Life Drawing Social		80.00	
111464	2/05/2025	11706	Baroness Holdings Pty Ltd t/as Tree Plai	537.32
INV-2175	Tree Watering at Montario Quarter.		537.32	
111465	2/05/2025	11731	STIHL Shop Osborne Park	240.00
83729 #7	Stihl Parts		111.65	
83789 #4	Stihl Parts		113.00	
83836 #4	Stihl Parts		15.35	
111466	2/05/2025	11758	Cynthia Forrest	80.00
135	Life Drawing Social		80.00	
111467	2/05/2025	11763	Environmental Industries	797.50
INV35810	Spray Glyphosate in quoted areas		797.50	
111468	2/05/2025	11773	The Fruit Box Group Pty Ltd	171.00
3379371	Admin Full Cream Milk Delivery FY24/25		114.00	
3378120	Admin Full Cream Milk Delivery FY24/25		57.00	
111469	2/05/2025	11778	Omnicom Media Group Australia Pty Ltd	7,034.39
1843532	Nedlands News Print March 2025		1,952.50	
1841051	Advertising EOI for CEO Review Committee		799.25	
1841052	Herbicide Application Notice 2025		761.21	
1841053	Nedlands News Print April 2025		1,952.50	
1841054	Advertising RFQ 2024-25.11		522.97	



City of Nedlands - List of Accounts Paid

For the Period 01-May-2025 to 31-May-2025

Payment Reference	Payment Date	Creditor Number	Creditor Name	Payment Amount
1841055	Advertising RFT 2024-25.08		581.63	
1841056	RFT 2024-25.09 Advertising		464.33	
111470	2/05/2025	11805	Aqua Filtration Enterprises Pty Ltd	390.00
INV-1628	Paper Cups Carton 1000		390.00	
111471	2/05/2025	11813	Meta Maya Environmental Pty Ltd	2,098.25
INV-7082	Asbestos report		2,098.25	
111472	2/05/2025	11834	West-Sure Security	237.16
00031678	Cash transit Standing Order til Jun 25		118.58	
00031886	Cash transit Standing Order til Jun 25		118.58	
111473	2/05/2025	11838	Morley City	70.77
42195961	Nissan Parts		70.77	
111474	2/05/2025	11865	Signarama Osborne Park	441.33
10854	Subaru Signs		441.33	
111475	2/05/2025	11905	Luxworks Traffic Control and Manageme	3,206.12
3568	Traffic Control Roads		1,112.44	
3214	Traffic Control Roads		1,115.98	
4500	Traffic Control Roads		977.70	
111476	2/05/2025	11931	McLeods Lawyers	1,092.08
144728	Prosecution		1,092.08	



City of Mandurah - List of Accounts Paid

For the Period 01-May-2025 to 31-May-2025

Payment Reference	Payment Date	Creditor Number	Creditor Name	Payment Amount
111477	2/05/2025	11957	Robert Half Australia	12,524.42
875919	Temp Co-ordinator Accounting Services		2,988.40	
871984	Temp Co-ordinator Accounting Services		6,916.97	
876345	Temp Co-ordinator Accounting Services		2,619.05	
111478	2/05/2025	11961	People2People Recruitment	10,053.12
INV-0000099780	Labour Hire		3,590.40	
INV-0000099189	Labour Hire		3,590.40	
INV-0000100302	Labour Hire		2,872.32	
111479	2/05/2025	11971	iPrintPlus	682.00
82996	Promotional Material		682.00	
111480	2/05/2025	11978	Proarb WA R Hawkins & C.N Jones	660.00
2387	Arborist Report		660.00	
111481	2/05/2025	11993	Office Solutions IT PTY LTD	21,598.50
150425	Managed Services Agreement		11,313.50	
151822	Travel: Billable		10,285.00	
111482	2/05/2025	12010	ELM WA PTY LTD	5,403.20
INV-5127	General Landscape Services April 2025		5,403.20	
111483	2/05/2025	12014	PLAY CHECK PTY LTD	6,534.00
HD 703050196	Rubber Softfall Impact Attenuation Test		5,940.00	
HD 713548709	Playground & rubber softfall report		594.00	



City of Mandurah - List of Accounts Paid

For the Period 01-May-2025 to 31-May-2025

Payment Reference	Payment Date	Creditor Number	Creditor Name	Payment Amount
111484 335269	2/05/2025 Mount Claremont Newspaper delivery	12015	MT CLAREMONT NEWS RAMRAJ DISTR 200.20	200.20
111485 2628	2/05/2025 Lift and relay pavers	12022	YIDARRA GROUP PTY LTD 1,320.00	1,320.00
111486 90260 90258	2/05/2025 ESTATES MOWING (PRIORITY SITES) PARK/TURF MAINTENANCE - Cut #3	12023	LOCHNESS LANDSCAPE SERVICES LLS 9,632.70 18,196.49	27,829.19
111487 2025T1HG	2/05/2025 TAC - Tutor Fees - Hazel Gearing	12024	Hazel Gearing 2,832.00	2,832.00
111488 BT 20251F	2/05/2025 TAC - Tutor Fees - Barbara Trendall	12027	Barbara Marie Trendall 1,368.00	1,368.00
111489 FORTNIGHT 20/04/2025	2/05/2025 Novated Lease Driva - Pre Tax	12032	Driva Pty Ltd 632.24	632.24
111490 INV-0641	2/05/2025 Survey for Lighting Installation	12035	SurveyLine Consulting Surveyors PTY L 605.00	605.00
111491 INV2564	2/05/2025 Shirley Fyfe Gazebo repairs	12038	Bensons Contracting Proline WA Pty Ltd 36,313.81	36,313.81
111492 INV-0333	2/05/2025 Psychosocial Hazard Gap Assessment	12043	Think Risk International Pty Ltd 4,400.00	4,400.00



CITY OF MANDURAH - LIST OF ACCOUNTS PAID

For the Period 01-May-2025 to 31-May-2025

Payment Reference	Payment Date	Creditor Number	Creditor Name	Payment Amount
111493 PPT12025	2/05/2025 TAC - Tutor Fees	12045	Polla Posavec 354.00	354.00
111494 FORTNIGHT 20/04/2025 FORTNIGHT 20/04/2025	2/05/2025 Novated Lease Paywise - Pre Tax Novated Lease Paywise - Post Tax	12046	PAYWISE PTY LTD 499.19 248.65	747.84
111495 INV-11676	2/05/2025 Annual subscription - Integrity Line	12048	Worklogic Pty Ltd (Integrity Line) 1,815.00	1,815.00
111496 00002052	2/05/2025 Installation of Solar Panels - Various	12057	PERDAMAN ADVANCED ENERGY PTY L 41,453.91	41,453.91
111497 INV-12016	2/05/2025 CRICKET WICKET COVERS CART & INSTALL	12063	Positively Green Pty Ltd 2,904.00	2,904.00
111498 250085	2/05/2025 Legal fees and disbursements	12064	Avon Legal Pty Ltd 1,650.00	1,650.00
111499 91464S	2/05/2025 Subaru parts	12067	Subaru Osborne Park EAGERS WA PTY 474.74	474.74
111500 25	2/05/2025 School Holiday Activity	12072	INCREDIBLE CREATURES MOBILE FARI 550.00	550.00
111501 96803897	2/05/2025 HACCP Australia Requirements - BSI	12074	BSI GROUP ANZ PTY LIMITED 2,990.00	2,990.00



City of Newcastle - List of Accounts Paid

For the Period 01-May-2025 to 31-May-2025

Payment Reference	Payment Date	Creditor Number	Creditor Name	Payment Amount
111502 00000766	2/05/2025 TENNIS NET REPLACEMENT & REPAIRS WORK	12076	Commercial Netmakers The Trustee for 3,850.00	3,850.00
111515 FORTNIGHT 04/05/2025 FORTNIGHT 04/05/2025 FORTNIGHT 04/05/2025 FORTNIGHT 04/05/2025	8/05/2025 Withholding Tax (PAYG) Extra Tax HELP TSL	10001	Australian Taxation Office 119,548.00 2,156.00 1,856.00 972.00	124,532.00
111516 FORTNIGHT 04/05/2025	8/05/2025 Child Support Agency	10002	Child Support Registrar 563.68	563.68
111517 FORTNIGHT 04/05/2025	8/05/2025 Australian Services Union	10003	Australian Services Union 236.50	236.50
111518 FORTNIGHT 04/05/2025 FORTNIGHT 04/05/2025	8/05/2025 Novated Lease Easifleet - Pre Tax Novated Lease Easifleet - Post Tax	10005	Easi 2,755.67 815.53	3,571.20
111519 FORTNIGHT 04/05/2025 FORTNIGHT 04/05/2025 FORTNIGHT 04/05/2025 FORTNIGHT 04/05/2025 FORTNIGHT 04/05/2025 FORTNIGHT 04/05/2025	8/05/2025 Employee Additional Contrib Pre Tax (\$) Employee Additional Contrib Pre Tax (%) Employee Additional Contrib Post Tax (%) SGC Employer Contribution SGC Employer Contribution SGC Employer Contribution	10006	Westpac Banking Corporation 4,130.00 8,554.39 227.37 1,862.71 787.31 261.77	77,178.23



CITY OF MEDFORD - LIST OF ACCOUNTS PAID

For the Period 01-May-2025 to 31-May-2025

Payment Reference	Payment Date	Creditor Number	Creditor Name	Payment Amount
FORTNIGHT 04/05/2025			SGC Employer Contribution	1,732.78
FORTNIGHT 04/05/2025			SGC Employer Contribution	1,510.18
FORTNIGHT 04/05/2025			SGC Employer Contribution	1,416.45
FORTNIGHT 04/05/2025			SGC Employer Contribution	4,508.71
FORTNIGHT 04/05/2025			SGC Employer Contribution	492.70
FORTNIGHT 04/05/2025			SGC Employer Contribution	508.65
FORTNIGHT 04/05/2025			SGC Employer Contribution	4,950.31
FORTNIGHT 04/05/2025			SGC Employer Contribution	347.92
FORTNIGHT 04/05/2025			SGC Employer Contribution	422.24
FORTNIGHT 04/05/2025			SGC Employer Contribution	1,042.80
FORTNIGHT 04/05/2025			SGC Employer Contribution	1,480.99
FORTNIGHT 04/05/2025			SGC Employer Contribution	3,226.41
FORTNIGHT 04/05/2025			SGC Employer Contribution	1,335.77
FORTNIGHT 04/05/2025			SGC Employer Contribution	336.15
FORTNIGHT 04/05/2025			SGC Employer Contribution	1,156.28
FORTNIGHT 04/05/2025			SGC Employer Contribution	451.15
FORTNIGHT 04/05/2025			SGC Employer Contribution	839.36
FORTNIGHT 04/05/2025			SGC Employer Contribution	956.03
FORTNIGHT 04/05/2025			SGC Employer Contribution	2,653.16
FORTNIGHT 04/05/2025			SGC Employer Contribution	698.68
FORTNIGHT 04/05/2025			SGC Employer Contribution	3,253.54
FORTNIGHT 04/05/2025			SGC Employer Contribution	2,906.11
FORTNIGHT 04/05/2025			SGC Employer Contribution	522.94
FORTNIGHT 04/05/2025			SGC Employer Contribution	2,512.25
FORTNIGHT 04/05/2025			SGC Employer Contribution	1,161.06
FORTNIGHT 04/05/2025			SGC Employer Contribution	707.69
FORTNIGHT 04/05/2025			SGC Employer Contribution	2,239.33



CITY OF MEDFORD - LIST OF ACCOUNTS PAID

For the Period 01-May-2025 to 31-May-2025

Payment Reference	Payment Date	Creditor Number	Creditor Name	Payment Amount
FORTNIGHT 04/05/2025		SGC Employer Contribution		1,181.58
FORTNIGHT 04/05/2025		SGC Employer Contribution		1,326.05
FORTNIGHT 04/05/2025		SGC Employer Contribution		4,395.24
FORTNIGHT 04/05/2025		SGC Employer Contribution		1,811.96
FORTNIGHT 04/05/2025		SGC Employer Contribution		1,891.16
FORTNIGHT 04/05/2025		SGC Employer Contribution		500.58
FORTNIGHT 04/05/2025		SGC Employer Contribution		898.29
FORTNIGHT 04/05/2025		SGC Employer Contribution		1,692.15
FORTNIGHT 04/05/2025		Employer Contribution (Additional)		107.69
FORTNIGHT 04/05/2025		Employer Contribution (Additional)		216.74
FORTNIGHT 04/05/2025		Employer Contribution (Additional)		66.88
FORTNIGHT 04/05/2025		Employer Contribution (Additional)		173.08
FORTNIGHT 04/05/2025		Employer Contribution (Additional)		459.71
FORTNIGHT 04/05/2025		Employer Contribution (Additional)		469.64
FORTNIGHT 04/05/2025		Employer Contribution (Additional)		98.77
FORTNIGHT 04/05/2025		Employer Contribution (Additional)		89.57
FORTNIGHT 04/05/2025		Employer Contribution (Additional)		146.15
FORTNIGHT 04/05/2025		Employer Contribution (Additional)		58.46
FORTNIGHT 04/05/2025		Employer Contribution (Additional)		122.14
FORTNIGHT 04/05/2025		Employer Contribution (Additional)		78.46
FORTNIGHT 04/05/2025		Employer Contribution (Additional)		135.38
FORTNIGHT 04/05/2025		Employer Contribution (Additional)		48.08
FORTNIGHT 04/05/2025		Employer Contribution (Additional)		177.63
FORTNIGHT 04/05/2025		Employer Contribution (Additional)		385.80
FORTNIGHT 04/05/2025		Employer Contribution (Additional)		147.82
FORTNIGHT 04/05/2025		Employer Contribution (Additional)		201.92
FORTNIGHT 04/05/2025		Employer Contribution (Additional)		123.08



CITY OF MANDURAH - LIST OF ACCOUNTS PAID

For the Period 01-May-2025 to 31-May-2025

Payment Reference	Payment Date	Creditor Number	Creditor Name	Payment Amount
FORTNIGHT 04/05/2025	Employer Contribution (Additional)			99.57
FORTNIGHT 04/05/2025	Employer Contribution (Additional)			65.00
FORTNIGHT 04/05/2025	Employer Contribution (Additional)			230.61
FORTNIGHT 04/05/2025	Employer Contribution (Additional)			212.81
FORTNIGHT 04/05/2025	Employer Contribution (Additional)			138.55
FORTNIGHT 04/05/2025	Employer Contribution (Additional)			60.51
FORTNIGHT 04/05/2025	Employer Contribution (Additional)			173.98
111520	8/05/2025	10116	St John Ambulance Western Australia L1	1,478.81
KITSL00030092	First Aid Kits Restock 2025			734.25
KITSL00030077	First Aid Kits Restock 2025			239.95
KITSL00030078	First Aid Kits Restock 2025			202.26
KITSL00030022	First Aid Kits Restock 2025			302.35
111521	8/05/2025	10229	WALGA	654.50
SI-013305	Meeting Practices for Good Governance			654.50
111522	8/05/2025	10260	Men In Harmony Barbershop Chorus Inc	360.00
20252	Anzac Day Entertainment			360.00
111523	8/05/2025	10304	Synergy	1,941.70
856995430 - MAY 2025	Invoice 2058402379			1,941.70
111524	8/05/2025	10332	Natural Area Consulting Management	3,498.00
00025326	Summer Watering Hollywood			1,870.00
00025330	Hollywood Reserve Maintenance			1,628.00



City of Mandurah - List of Accounts Paid

For the Period 01-May-2025 to 31-May-2025

Payment Reference	Payment Date	Creditor Number	Creditor Name	Payment Amount
111525	8/05/2025	10419	Sustainable Outdoors	4,264.83
INV-3182	Watering Bushland Sites		2,068.00	
INV-3197	Greenways Maintenance Swanbourne		1,448.83	
INV-3208	Golden Crown Beard at various sites		748.00	
111526	8/05/2025	10433	FOI WA Services, Advice &	900.00
CON 01/04/2025	Consult - FOI application support		900.00	
111527	8/05/2025	10456	G M S Security (WA) Pty Ltd	687.50
INV-21071	Security Response Service - Standing Ord		123.75	
INV-21051	Security Response Service - Standing Ord		101.75	
INV-21040	Security Response Service - Standing Ord		156.75	
INV-21039	Security Response Service - Standing Ord		101.75	
INV-21385	Security Response Service - Standing Ord		101.75	
INV-21070	Security Response Service - Standing Ord		101.75	
111528	8/05/2025	10457	Instant Products Hire	137.40
202926	John XXIII depot hire toilet		137.40	
111529	8/05/2025	10467	The Information Management Group Pty	1,528.13
94009362	Archive Record Storage & Digitisation		825.36	
94009363	Archive Record Storage & Digitisation		702.77	
111530	8/05/2025	10506	Dept of Planning, Lands and Heritage - L	6,168.00
748992	DAP Fees		6,168.00	
111531	8/05/2025	10508	Stott + Hoare S & H Investments Pty Ltd	2,369.40
0000201999	DELL OPTIPLEX 7020 MFF		2,369.40	



CITY OF MELBOURN - LIST OF ACCOUNTS PAID

For the Period 01-May-2025 to 31-May-2025

Payment Reference	Payment Date	Creditor Number	Creditor Name	Payment Amount
111532 VIDT2_01 2025	8/05/2025 Life Models for Life Drawing Thursdays	10553	Mr I De Souza	240.00
111533 173898	8/05/2025 Chemical Application Spraying Course x2	10697	StrataGreen	1,198.00
111534 IN00000003633	8/05/2025 Catering 60 sweet pieces for SofN talk	10878	Cupid Catering	264.00
111535 INV-16100	8/05/2025 Replace tap at Melvista Oval	10925	Westend Plumbing & Gas	800.80
111536 211	8/05/2025 TAC - Tutor Fees - Art Classes	10981	Rhonda Breen	884.00
111537 001/25	8/05/2025 TAC - Tutor Fees - Dr K Tan	11056	Dr K Tan	2,360.00
111538 02_T22025DG	8/05/2025 TAC - Tutor Fees - Art Classes	11167	Debora Gregorio	226.00
111539 13385	8/05/2025 Maisonettes Garden and Ground Maintenance	11336	Troy Yiakalis Landscapes	170.50
111540 INV-335	8/05/2025 Tutor Fees - Pip Hoy	11375	Pip Hoy	1,239.00



CITY OF NEDLANDS - LIST OF ACCOUNTS PAID

For the Period 01-May-2025 to 31-May-2025

Payment Reference	Payment Date	Creditor Number	Creditor Name	Payment Amount
111541 38-24-0005607/1/AUSCON114	8/05/2025 Legal Fees	11420	Kennedys (Australasia) Partnership 983.90	983.90
111542 INV-0448	8/05/2025 Drain lid upgrade	11487	Comex Civil Pty Ltd 3,642.65	3,642.65
111543 129 128	8/05/2025 Life Drawing Social Life Drawing Social	11673	Nola Britton 80.00 80.00	160.00
111544 0105	8/05/2025 Life Models for Life Drawing Fridays	11728	Patricia Jane Barwell 200.00	200.00
111545 137 136	8/05/2025 Life Drawing Social Life Drawing Social	11758	Cynthia Forrest 80.00 80.00	160.00
111546 3378116 3379386	8/05/2025 Milk for library Milk for library	11773	The Fruit Box Group Pty Ltd 24.00 48.00	72.00
111548 00032409	8/05/2025 Cash transit Standing Order til Jun 25	11834	West-Sure Security 122.85	122.85
111549 875211	8/05/2025 Temp Co-ordinator Accounting Services	11957	Robert Half Australia 4,678.47	4,678.47



CITY OF MANDURAH - LIST OF ACCOUNTS PAID

For the Period 01-May-2025 to 31-May-2025

Payment Reference	Payment Date	Creditor Number	Creditor Name	Payment Amount
111550 PTN0260023	8/05/2025 Lead and Communicate with Influence	11969	Intertek SAI GLOBAL PTY LTD 1,450.00	1,450.00
111551 INV-5048	8/05/2025 General Landscape Services January 2025	12010	ELM WA PTY LTD 5,403.21	4,862.89
111552 FORTNIGHT 04/05/2025	8/05/2025 Novated Lease Driva - Pre Tax	12032	Driva Pty Ltd 632.24	632.24
111553 FORTNIGHT 04/05/2025 FORTNIGHT 04/05/2025	8/05/2025 Novated Lease Paywise - Pre Tax Novated Lease Paywise - Post Tax	12046	PAYWISE PTY LTD 499.19 248.65	747.84
111554 17297578 17297934	8/05/2025 Infrared & probe thermometers Infrared & probe thermometers	12066	Instrument Choice The Trustee for INSTI 504.90 330.00	834.90
111555 FORTNIGHT 04/05/2025 FORTNIGHT 18/05/2025 FORTNIGHT 18/05/2025 FORTNIGHT 18/05/2025 FORTNIGHT 18/05/2025	22/05/2025 Withholding Tax (PAYG) Withholding Tax (PAYG) Extra Tax HELP TSL	10001	Australian Taxation Office 1,572.00 126,848.00 2,156.00 2,174.00 924.00	133,674.00
111556 FORTNIGHT 18/05/2025	22/05/2025 Child Support Agency	10002	Child Support Registrar 563.68	563.68



CITY OF MERRIAM - LIST OF ACCOUNTS PAID

For the Period 01-May-2025 to 31-May-2025

Payment Reference	Payment Date	Creditor Number	Creditor Name	Payment Amount
111557	22/05/2025	10003	Australian Services Union	236.50
FORTNIGHT 18/05/2025	Australian Services Union			236.50
111558	22/05/2025	10005	Easi	3,571.20
FORTNIGHT 18/05/2025	Novated Lease Easifleet - Pre Tax			2,755.67
FORTNIGHT 18/05/2025	Novated Lease Easifleet - Post Tax			815.53
111559	22/05/2025	10006	Westpac Banking Corporation	157,966.31
FORTNIGHT 06/04/2025	Employee Additional Contrib Pre Tax (\$)			1,930.00
FORTNIGHT 06/04/2025	Employee Additional Contrib Pre Tax (%)			8,499.16
FORTNIGHT 06/04/2025	Employee Additional Contrib Post Tax (%)			227.37
FORTNIGHT 06/04/2025	Employee Additional Contrib Pre Tax (%)			429.92
FORTNIGHT 25/02/2025	SGC Employer Contribution			265.39
FORTNIGHT 23/03/2025	SGC Employer Contribution			530.77
FORTNIGHT 06/04/2025	SGC Employer Contribution			2,032.38
FORTNIGHT 06/04/2025	SGC Employer Contribution			566.15
FORTNIGHT 06/04/2025	SGC Employer Contribution			475.66
FORTNIGHT 06/04/2025	SGC Employer Contribution			2,191.80
FORTNIGHT 06/04/2025	SGC Employer Contribution			1,712.11
FORTNIGHT 06/04/2025	SGC Employer Contribution			1,416.45
FORTNIGHT 06/04/2025	SGC Employer Contribution			4,366.68
FORTNIGHT 06/04/2025	SGC Employer Contribution			652.51
FORTNIGHT 06/04/2025	SGC Employer Contribution			508.65
FORTNIGHT 06/04/2025	SGC Employer Contribution			4,240.41
FORTNIGHT 06/04/2025	SGC Employer Contribution			347.92
FORTNIGHT 06/04/2025	SGC Employer Contribution			422.24



CITY OF MEDFORD - LIST OF ACCOUNTS PAID

For the Period 01-May-2025 to 31-May-2025

Payment Reference	Payment Date	Creditor Number	Creditor Name	Payment Amount
FORTNIGHT 06/04/2025			SGC Employer Contribution	1,042.80
FORTNIGHT 06/04/2025			SGC Employer Contribution	1,600.13
FORTNIGHT 06/04/2025			SGC Employer Contribution	3,334.13
FORTNIGHT 06/04/2025			SGC Employer Contribution	1,335.77
FORTNIGHT 06/04/2025			SGC Employer Contribution	336.15
FORTNIGHT 06/04/2025			SGC Employer Contribution	1,069.30
FORTNIGHT 06/04/2025			SGC Employer Contribution	451.15
FORTNIGHT 06/04/2025			SGC Employer Contribution	924.42
FORTNIGHT 06/04/2025			SGC Employer Contribution	973.08
FORTNIGHT 06/04/2025			SGC Employer Contribution	2,840.08
FORTNIGHT 06/04/2025			SGC Employer Contribution	492.70
FORTNIGHT 06/04/2025			SGC Employer Contribution	2,998.06
FORTNIGHT 06/04/2025			SGC Employer Contribution	2,604.74
FORTNIGHT 06/04/2025			SGC Employer Contribution	522.94
FORTNIGHT 06/04/2025			SGC Employer Contribution	2,265.65
FORTNIGHT 06/04/2025			SGC Employer Contribution	1,349.04
FORTNIGHT 06/04/2025			SGC Employer Contribution	707.69
FORTNIGHT 06/04/2025			SGC Employer Contribution	1,961.41
FORTNIGHT 06/04/2025			SGC Employer Contribution	1,181.58
FORTNIGHT 06/04/2025			SGC Employer Contribution	1,282.28
FORTNIGHT 06/04/2025			SGC Employer Contribution	5,125.07
FORTNIGHT 06/04/2025			SGC Employer Contribution	1,433.96
FORTNIGHT 06/04/2025			SGC Employer Contribution	1,955.25
FORTNIGHT 06/04/2025			SGC Employer Contribution	500.58
FORTNIGHT 06/04/2025			SGC Employer Contribution	898.29
FORTNIGHT 06/04/2025			SGC Employer Contribution	429.43
FORTNIGHT 06/04/2025			Employer Contribution (Additional)	98.46



CITY OF MEDFORD - LIST OF ACCOUNTS PAID

For the Period 01-May-2025 to 31-May-2025

Payment Reference	Payment Date	Creditor Number	Creditor Name	Payment Amount
FORTNIGHT 06/04/2025			Employer Contribution (Additional)	239.72
FORTNIGHT 06/04/2025			Employer Contribution (Additional)	66.88
FORTNIGHT 06/04/2025			Employer Contribution (Additional)	173.08
FORTNIGHT 06/04/2025			Employer Contribution (Additional)	383.00
FORTNIGHT 06/04/2025			Employer Contribution (Additional)	469.64
FORTNIGHT 06/04/2025			Employer Contribution (Additional)	98.77
FORTNIGHT 06/04/2025			Employer Contribution (Additional)	90.55
FORTNIGHT 06/04/2025			Employer Contribution (Additional)	146.15
FORTNIGHT 06/04/2025			Employer Contribution (Additional)	58.46
FORTNIGHT 06/04/2025			Employer Contribution (Additional)	122.14
FORTNIGHT 06/04/2025			Employer Contribution (Additional)	78.46
FORTNIGHT 06/04/2025			Employer Contribution (Additional)	169.23
FORTNIGHT 06/04/2025			Employer Contribution (Additional)	177.63
FORTNIGHT 06/04/2025			Employer Contribution (Additional)	368.35
FORTNIGHT 06/04/2025			Employer Contribution (Additional)	147.82
FORTNIGHT 06/04/2025			Employer Contribution (Additional)	169.23
FORTNIGHT 06/04/2025			Employer Contribution (Additional)	123.08
FORTNIGHT 06/04/2025			Employer Contribution (Additional)	99.57
FORTNIGHT 06/04/2025			Employer Contribution (Additional)	65.00
FORTNIGHT 06/04/2025			Employer Contribution (Additional)	223.00
FORTNIGHT 06/04/2025			Employer Contribution (Additional)	267.40
FORTNIGHT 06/04/2025			Employer Contribution (Additional)	138.56
FORTNIGHT 06/04/2025			Employer Contribution (Additional)	71.65
FORTNIGHT 06/04/2025			Employer Contribution (Additional)	74.68
FORTNIGHT 06/04/2025			SGC Employer Contribution	973.08
FORTNIGHT 06/04/2025			SGC Employer Contribution	985.39
FORTNIGHT 06/04/2025			SGC Employer Contribution	494.41



CITY OF MEDFORD - LIST OF ACCOUNTS PAID

For the Period 01-May-2025 to 31-May-2025

Payment Reference	Payment Date	Creditor Number	Creditor Name	Payment Amount
FORTNIGHT 06/04/2025	SGC Employer Contribution			405.95
FORTNIGHT 06/04/2025	SGC Employer Contribution			294.88
FORTNIGHT 06/04/2025	Employer Contribution (Additional)			85.98
FORTNIGHT 04/05/2025	SGC Employer Contribution			388.14
FORTNIGHT 04/05/2025	SGC Employer Contribution			280.87
FORTNIGHT 18/05/2025	Employee Additional Contrib Pre Tax (\$)			4,130.00
FORTNIGHT 18/05/2025	Employee Additional Contrib Pre Tax (%)			8,362.63
FORTNIGHT 18/05/2025	Employee Additional Contrib Post Tax (%)			227.37
FORTNIGHT 18/05/2025	SGC Employer Contribution			2,020.95
FORTNIGHT 18/05/2025	SGC Employer Contribution			955.38
FORTNIGHT 18/05/2025	SGC Employer Contribution			623.72
FORTNIGHT 18/05/2025	SGC Employer Contribution			1,679.00
FORTNIGHT 18/05/2025	SGC Employer Contribution			1,461.30
FORTNIGHT 18/05/2025	SGC Employer Contribution			1,416.45
FORTNIGHT 18/05/2025	SGC Employer Contribution			4,944.81
FORTNIGHT 18/05/2025	SGC Employer Contribution			492.70
FORTNIGHT 18/05/2025	SGC Employer Contribution			508.65
FORTNIGHT 18/05/2025	SGC Employer Contribution			5,500.44
FORTNIGHT 18/05/2025	SGC Employer Contribution			274.22
FORTNIGHT 18/05/2025	SGC Employer Contribution			422.24
FORTNIGHT 18/05/2025	SGC Employer Contribution			1,042.80
FORTNIGHT 18/05/2025	SGC Employer Contribution			1,951.84
FORTNIGHT 18/05/2025	SGC Employer Contribution			3,398.12
FORTNIGHT 18/05/2025	SGC Employer Contribution			1,335.78
FORTNIGHT 18/05/2025	SGC Employer Contribution			336.15
FORTNIGHT 18/05/2025	SGC Employer Contribution			1,250.76
FORTNIGHT 18/05/2025	SGC Employer Contribution			451.15



CITY OF MEDFORD - LIST OF ACCOUNTS PAID

For the Period 01-May-2025 to 31-May-2025

Payment Reference	Payment Date	Creditor Number	Creditor Name	Payment Amount
FORTNIGHT 18/05/2025		SGC Employer Contribution		924.42
FORTNIGHT 18/05/2025		SGC Employer Contribution		1,753.71
FORTNIGHT 18/05/2025		SGC Employer Contribution		1,925.68
FORTNIGHT 18/05/2025		SGC Employer Contribution		1,432.92
FORTNIGHT 18/05/2025		SGC Employer Contribution		3,269.72
FORTNIGHT 18/05/2025		SGC Employer Contribution		2,897.10
FORTNIGHT 18/05/2025		SGC Employer Contribution		522.94
FORTNIGHT 18/05/2025		SGC Employer Contribution		2,512.25
FORTNIGHT 18/05/2025		SGC Employer Contribution		1,349.04
FORTNIGHT 18/05/2025		SGC Employer Contribution		774.04
FORTNIGHT 18/05/2025		SGC Employer Contribution		1,505.95
FORTNIGHT 18/05/2025		SGC Employer Contribution		1,181.58
FORTNIGHT 18/05/2025		SGC Employer Contribution		1,218.53
FORTNIGHT 18/05/2025		SGC Employer Contribution		4,395.24
FORTNIGHT 18/05/2025		SGC Employer Contribution		1,871.10
FORTNIGHT 18/05/2025		SGC Employer Contribution		1,891.16
FORTNIGHT 18/05/2025		SGC Employer Contribution		500.58
FORTNIGHT 18/05/2025		SGC Employer Contribution		898.29
FORTNIGHT 18/05/2025		SGC Employer Contribution		1,648.28
FORTNIGHT 18/05/2025		Employer Contribution (Additional)		107.69
FORTNIGHT 18/05/2025		Employer Contribution (Additional)		207.38
FORTNIGHT 18/05/2025		Employer Contribution (Additional)		66.88
FORTNIGHT 18/05/2025		Employer Contribution (Additional)		173.08
FORTNIGHT 18/05/2025		Employer Contribution (Additional)		450.13
FORTNIGHT 18/05/2025		Employer Contribution (Additional)		437.33
FORTNIGHT 18/05/2025		Employer Contribution (Additional)		98.77
FORTNIGHT 18/05/2025		Employer Contribution (Additional)		2.52



CITY OF MEDFORD - LIST OF ACCOUNTS PAID

For the Period 01-May-2025 to 31-May-2025

Payment Reference	Payment Date	Creditor Number	Creditor Name	Payment Amount
FORTNIGHT 18/05/2025	Employer Contribution (Additional)			146.15
FORTNIGHT 18/05/2025	Employer Contribution (Additional)			58.46
FORTNIGHT 18/05/2025	Employer Contribution (Additional)			134.37
FORTNIGHT 18/05/2025	Employer Contribution (Additional)			78.46
FORTNIGHT 18/05/2025	Employer Contribution (Additional)			169.23
FORTNIGHT 18/05/2025	Employer Contribution (Additional)			96.15
FORTNIGHT 18/05/2025	Employer Contribution (Additional)			177.63
FORTNIGHT 18/05/2025	Employer Contribution (Additional)			384.23
FORTNIGHT 18/05/2025	Employer Contribution (Additional)			147.82
FORTNIGHT 18/05/2025	Employer Contribution (Additional)			234.61
FORTNIGHT 18/05/2025	Employer Contribution (Additional)			134.62
FORTNIGHT 18/05/2025	Employer Contribution (Additional)			99.57
FORTNIGHT 18/05/2025	Employer Contribution (Additional)			65.00
FORTNIGHT 18/05/2025	Employer Contribution (Additional)			211.92
FORTNIGHT 18/05/2025	Employer Contribution (Additional)			212.81
FORTNIGHT 18/05/2025	Employer Contribution (Additional)			138.56
FORTNIGHT 18/05/2025	Employer Contribution (Additional)			60.51
FORTNIGHT 18/05/2025	Employer Contribution (Additional)			152.98
111560	22/05/2025	10013	Alinta Energy	270.05
131998793	21 Jan 2025 to 22 Apr 2025			92.85
531000688	21 Jan 2025 to 23 Apr 2025			65.65
550999733	22 Jan 2025 to 23 Apr 2025			61.95
441535710	10 Feb 2025 to 12 May 2025			49.60
111561	22/05/2025	10015	Apac Aid Inc	2,337.50
INV-0876	Seed Collection			2,337.50



CITY OF MANDURAH - LIST OF ACCOUNTS PAID

For the Period 01-May-2025 to 31-May-2025

Payment Reference	Payment Date	Creditor Number	Creditor Name	Payment Amount
111562	22/05/2025	10021	Australia Post	1,575.12
1013982039	April 2025			1,141.25
1013975702	April 2025			433.87
111563	22/05/2025	10025	Boc Limited	22.55
4039094701	BOC			22.55
111564	22/05/2025	10026	Brown McAllister Surveyors	6,033.50
INV-8830	Site Survey for Norn Bidi Trail			6,033.50
111565	22/05/2025	10027	Construction Training Fund	15,549.21
INV-242548-V0C6D0	BCITF LEVY TAX INVOICE - AUGUST 2024			4,708.18
INV-266133-L7T6N7	BCITF LEVY TAX INVOICE - JANUARY 2025			2,395.50
INV-246148-J4D9Z1	BCITF LEVY TAX INVOICE - SEPTEMBER 2024			8,445.53
111566	22/05/2025	10029	Bunzl Limited	1,535.49
Y692779	Cleaning supplies			1,535.49
111567	22/05/2025	10053	Landgate	2,186.55
401819	Schedule revaluation 24/25- 2nd PO 24/25			576.45
403020	Schedule revaluation 24/25- 2nd PO 24/25			74.80
402610	Schedule revaluation 24/25- 2nd PO 24/25			637.70
401196	Schedule revaluation 24/25- 2nd PO 24/25			486.20
401106	Schedule revaluation 24/25- 2nd PO 24/25			411.40
111568	22/05/2025	10116	St John Ambulance Western Australia L1	170.00
FAINV01293430	Provide 1st Aid Training 1 Day x 3 staff			170.00



CITY OF NEDLANDS - LIST OF ACCOUNTS PAID

For the Period 01-May-2025 to 31-May-2025

Payment Reference	Payment Date	Creditor Number	Creditor Name	Payment Amount
111569	22/05/2025	10136	Westbooks	3,382.03
347982	Nedlands Local Stock Book			194.52
348371	Mt Claremont Junior Local Stock Books			8.05
348370	Mt Claremont Junior Local Stock Books			88.85
348368	Nedlands Junior Local Stock Books			51.07
348367	Local stock book purchase - Mens work			37.09
348366	Nedlands Library Stock Book			24.46
348365	Nedlands Library Stock Book			454.88
348369	Nedlands Junior Local Stock Books			100.71
348372	Nedlands junior local stock books			46.60
347984	Local Stock DVD purchase - Lee			55.17
347983	All the bees in the hollows			440.34
348550	Mt Claremont Junior Local Stock Books			696.47
348548	Nedlands Junior Local Stock Books			48.95
348549	Nedlands Junior Local Stock Books			419.75
348547	Nedlands Library adult local stock			104.26
348545	Mt Claremont junior local stock books			10.49
348546	Adult local stock books			25.89
348544	Nedlands junior local stock books			20.99
348543	Mt Claremont Local Stock Book			205.02
348542	Nedlands Library Stock Book			79.08
348541	Nedlands Library Stock Book			24.49
348540	Nedlands Library Stock Bookclub set			244.90
111570	22/05/2025	10183	Water Corporation	12,802.84
9024975372	Bill ID - 0011			2,602.05



CITY OF MEDFORD - LIST OF ACCOUNTS PAID

For the Period 01-May-2025 to 31-May-2025

Payment Reference	Payment Date	Creditor Number	Creditor Name	Payment Amount
9001426506	Bill ID - 0151			189.26
9001418928	Bill ID - 0125			74.10
9001434741	Bill ID - 0153			771.28
9012041505	Bill ID - 0095			14.25
9001419920	Bill ID - 0145			416.72
9001419939	Bill ID - 0158			344.89
9001438160	Bill ID - 0107			205.20
9001418688	Bill ID - 0135			558.60
9001429774	Bill ID - 0126			22.80
9001418629	Bill ID - 0156			894.01
9001436843	Bill ID - 0127			82.65
9008659732 - APRIL 2025	Bill ID - 0122			8.55
9016775055 - MAY 2025	Bill ID - 0082			207.52
9001453424 - MAY 2025	Bill ID - 0121			259.39
9014278979 - APRIL 2025	Bill ID - 0087			25.65
9011838619	Bill ID - 0099			111.15
9016473946	Bill ID - 0083			79.80
9001442389	Bill ID - 0226			952.80
9001448684	Bill ID - 0130			11.40
9001450303	Bill ID - 0127			5.70
9001453432	Bill ID - 0157			501.64
9001453731	Bill ID - 0154			246.86
9001455403	Bill ID - 0128			202.35
9001459017	Bill ID - 0132			91.20
9011837667	Bill ID - 0101			8.55
9014056348	Bill ID - 0101			39.90
9016515501	Bill ID - 0087			54.15



CITY OF NEDLANDS - LIST OF ACCOUNTS PAID

For the Period 01-May-2025 to 31-May-2025

Payment Reference	Payment Date	Creditor Number	Creditor Name	Payment Amount
9001442397	Bill ID - 0155			748.04
9001444608	Bill ID - 0155			254.81
9001458444	Bill ID - 0135			319.20
9001458620 - MAY 2025	Bill ID - 0131			48.45
9001448625 - MAY 2025	Bill ID - 0127			11.40
9001483770	Bill ID - 0156			2,188.25
9001418733	Bill ID - 0150			250.27
111571	22/05/2025	10237	AD Engineering International Pty Ltd	1,367.30
1924	Speed trailer			1,367.30
111572	22/05/2025	10273	West Tip Waste Control Pty Ltd	1,054.00
84467	Additional Travel charge			130.00
83924	Skip 10m3 general waste: Depot Clean Up			924.00
111573	22/05/2025	10296	Connect Call Centre Services (Previous	523.82
00119335	Telephony services - After hours calls			523.82
111574	22/05/2025	10302	Wilson Security	609.40
W00327416	Swanbourne gate carpark opening/closing			609.40
111575	22/05/2025	10304	Synergy	30,609.59
801870080	Invoice 3000237152			4,033.82
301696720	Invoice 2010419034			144.65
380380600	Invoice 1001315314			1,900.95
380380410	Invoice 1001315301			777.24
380380790	Invoice 1001315388			647.18



CITY OF MANDURAH - LIST OF ACCOUNTS PAID

For the Period 01-May-2025 to 31-May-2025

Payment Reference	Payment Date	Creditor Number	Creditor Name	Payment Amount
380380220	Invoice 1001315414			2,049.38
319160610	Invoice 2002495246			700.70
401930540	Invoice 2002495590			377.11
401930490	Invoice 2002495589			584.05
313447070 - MAY 2025	Invoice 2018435729			56.60
982976450	Invoice 2074394802			426.07
401930300	Invoice 2002495588			197.69
380380600	Invoice 1001315315			2,144.51
801340050	Invoice 3000237755			5,083.34
392417010	Invoice 1001315422			1,238.25
380380790	Invoice 2046413964			1,064.37
661436990	Invoice 2022433544			445.89
443627070	Invoice 2058410135			345.59
380380410	Invoice 2046413963			1,695.62
392417010	Invoice 2006451379			2,862.04
392417010	Invoice 1001315421			1,197.52
034081140	Invoice 2050415414			630.49
380380410	Invoice 1001315300			1,022.18
380380790	Invoice 1001315389			473.33
239411960	Invoice 2070401079			511.02
111576	22/05/2025	10318	Perth Irrigation Centre	1,070.60
18302	Coil Programmer for Two wire			1,070.60
111577	22/05/2025	10329	Flexipole Industries Pty Ltd	979.28
00003029	Bollard Repairs/replace standing order			979.28



City of Nedlands - List of Accounts Paid

For the Period 01-May-2025 to 31-May-2025

Payment Reference	Payment Date	Creditor Number	Creditor Name	Payment Amount
111578	22/05/2025	10332	Natural Area Consulting Management	3,866.17
00025357	Mt C Oval Path Pruning		404.25	
00025066	Hollywood Environmental Weed Control		2,499.75	
00025381	Eco-zone Management for Oct - Dec 2024		962.17	
111579	22/05/2025	10353	Western Power Corporation - Project	1,320.00
CORPB0779265	Light Pole Removal - Avenue		1,320.00	
111580	22/05/2025	10374	Dept of Transport - Information Fees App	9.10
8070310	Dept of Transport - Information Fees App		9.10	
111581	22/05/2025	10419	Sustainable Outdoors	3,925.96
INV-3204	Watering Bushland Sites		2,024.00	
INV-3209	Maintenance Allen Park		167.52	
INV-3210	Mt C Greenways Maintenance		670.09	
INV-3211	Mt Claremont Oval Maintenance		670.09	
INV-3212	Coastal foreshore maintenance		394.26	
111582	22/05/2025	10430	South East Regional Centre for Urban	1,693.51
00006524	Watering Bushland Sites 2024		1,693.51	
111583	22/05/2025	10507	Civcon Civil & Project Management	105,307.07
8008	Monash Avenue Roadway Rehabilitation		105,307.07	
111584	22/05/2025	10553	Mr I De Souza	480.00
VIDT2_02 2025	Life Models for Life Drawing Thursdays		240.00	
VIDT2_03 2025	Life Models for Life Drawing Thursdays		240.00	



CITY OF INVERCARGILL - LIST OF ACCOUNTS PAID

For the Period 01-May-2025 to 31-May-2025

Payment Reference	Payment Date	Creditor Number	Creditor Name	Payment Amount
111585 129	22/05/2025 Internode IDC COLO: Full Rack Next DC	10561	Internode Pty Ltd 2,950.50	2,950.50
111586 14772	22/05/2025 Aircon repairs	10617	Aus Chill Technical Services Pty Ltd 693.00	693.00
111587 00427257	22/05/2025 Council Catering - OCM 29 April 2025	10649	Ultimo Catering and Event P/L 337.95	337.95
111588 621270010	22/05/2025 Artline 200 Fineliner Black 12	10688	Officeworks Ltd 495.04	495.04
111589 55564 54178 55197 55393 55557	22/05/2025 REPAIR ELECTRICAL CABINET DOOR Electrical works - Admin Shirley Fyfe - reinstate lighting Various electrical maintenance and instal Electrical repairs - Rose Gardens PT	10693	Boyan Electrical Services Boyan Electric 169.59 5,515.69 5,368.00 181.78 306.59	11,541.65
111590 248795	22/05/2025 TechnologyOne GIS consultancy Q3 24/25	10724	TechnologyOne 2,365.00	2,365.00
111591 256 257	22/05/2025 Turf Maintenance - 1/07/24 to 15/05/25 Turf Maintenance - 1/07/24 to 15/05/25	10817	Mowmentum 670.00 490.00	1,160.00



CITY OF MANDURAH - LIST OF ACCOUNTS PAID

For the Period 01-May-2025 to 31-May-2025

Payment Reference	Payment Date	Creditor Number	Creditor Name	Payment Amount
111592 01708990	22/05/2025 Line marking Marine Parade Swanbourne	10842	Retro Roads - Tagsat Pty Ltd 2,953.73	2,953.73
111593 INV-16117 INV-16102	22/05/2025 Various plumbing repairs Plumbing repairs	10925	Westend Plumbing & Gas 1,864.50 484.00	2,348.50
111594 48615365	22/05/2025 NBN Enterprise service- Nov24- Jul25	11012	Aussie Broadband Pty Ltd 4,930.50	4,930.50
111595 18317587	22/05/2025 Standing order - Depot milk 2024-25	11182	Brownes Foods Operations Pty Ltd 65.34	65.34
111596 167638	22/05/2025 Residential Waste collection	11192	Veolia Recycling & Recovery Pty Ltd (Su 216,478.69	206,144.35
111597 5018634	22/05/2025 Labour Hire - Executive Assistant	11280	Programmed Skilled Workforce Limited 2,470.25	2,470.25
111598 0001-00007801 0001-00008329	22/05/2025 3 x size 12 CON polos Boot KG TWW Ladies CMAX5 STC ZIP	11398	Totally Workwear Mt Hawthorn R & J Ma 126.00 188.10	314.10
111599 00006526	22/05/2025 Irrigation Service Contractor	11409	Pipeline Irrigation 1,771.00	1,771.00
111600 SI-00090734	22/05/2025 Monitor arms	11428	Ergolink Advanced Ergonomics 3,537.05	3,537.05



CITY OF MELBURN - LIST OF ACCOUNTS PAID

For the Period 01-May-2025 to 31-May-2025

Payment Reference	Payment Date	Creditor Number	Creditor Name	Payment Amount
111601 4311857	22/05/2025 Administrative assistance grant	11559	Melon Hill Bushland Group Inc 490.00	490.00
111602 1315114130 - APRIL 2025	22/05/2025 Bill ID - T311	11639	Telstra Limited 510.00	510.00
111603 INV-2066	22/05/2025 Tree Watering at Montario Quarter.	11706	Baroness Holdings Pty Ltd t/as Tree Plai 537.32	537.32
111604 83978 #4	22/05/2025 Stihl Parts	11731	STIHL Shop Osborne Park 52.40	52.40
111605 138	22/05/2025 Life Drawing Social	11758	Cynthia Forrest 80.00	80.00
111606 100001785701 100001775957	22/05/2025 Laptop Right of Use Purchase Laptop Right of Use Purchase	11798	HP Financial Services (Australia) Pty Ltd 14,048.10 14,048.10	28,096.20
111607 INV-1665 INV-1664 INV-1687 INV-1668 INV-1669 INV-1666 INV-1667	22/05/2025 Dalkeith Hall - Water Unit - Maintain Depot - Zip - Maintain 2024/25 Water cups Nedlands Library - Water Unit NCC - Kitchen Water Units - Maintain Allen Park - Billi - Maintain 2024/25 Dalkeith Hall - Water Unit - Maintain	11805	Aqua Filtration Enterprises Pty Ltd 49.50 49.50 288.00 49.50 49.50 49.50 55.00	590.50



City of Medunani - List of Accounts Paid

For the Period 01-May-2025 to 31-May-2025

Payment Reference	Payment Date	Creditor Number	Creditor Name	Payment Amount
111608 31291	22/05/2025 HR-A (Auto Licence)	11829	Ray Makene's Driving School SANCRES' 160.00	160.00
111609 00032663	22/05/2025 Cash transit Standing Order til Jun 25	11834	West-Sure Security 92.14	92.14
111610 42199277	22/05/2025 Nissan Repair	11838	Morley City 330.00	330.00
111611 17	22/05/2025 Fuel cards period ending 8 May 2025	11862	Motorpass 8,837.66	8,837.66
111612 TWS - 90945	22/05/2025 PPE and Uniforms	11898	The Workers Shop 1,118.00	1,118.00
111613 3921 INV-0882 3702 3603	22/05/2025 Contract Traffic Management Contract Traffic Management Traffic mgmt Traffic Management (23/01/2025)	11905	Luxworks Traffic Control and Managemen 617.50 1,034.00 743.99 1,115.98	3,511.47
111614 INV-0000100874 INV-0000101403 INV-0000102067	22/05/2025 Labour Hire Labour Hire Labour Hire	11961	People2People Recruitment 2,154.24 3,545.52 3,590.40	9,290.16



CITY OF NEDLANDS - LIST OF ACCOUNTS PAID

For the Period 01-May-2025 to 31-May-2025

Payment Reference	Payment Date	Creditor Number	Creditor Name	Payment Amount
111615	22/05/2025	11971	iPrintPlus	246.40
83065	2 x PVC Banners		246.40	
111616	22/05/2025	11978	Proarb WA R Hawkins & C.N Jones	3,564.00
2459	Standing Order for Pro-Arb		1,980.00	
2292	Standing Order for Pro-Arb		1,584.00	
111617	22/05/2025	11979	J & K HOPKINS HOPKINS AUS PTY LTD	303.00
T33654	Community Development Lectern		303.00	
111618	22/05/2025	12010	ELM WA PTY LTD	5,403.21
INV-5099	General Landscape Services March 2025		5,403.21	
111619	22/05/2025	12030	New View Safety Coach WOLLAGE, DAV	2,370.00
1038	WHS consulting service		2,370.00	
111620	22/05/2025	12032	Driva Pty Ltd	821.90
PP21202425	Adjustment 100643		63.22	
PP2220242025	Adjustment 108850		63.22	
PP23202425	Adjustment 100980		63.22	
FORTNIGHT 18/05/2025	Novated Lease Driva - Pre Tax		632.24	
111621	22/05/2025	12043	Think Risk International Pty Ltd	6,600.00
INV-0359	Psychosocial Hazard Gap Assessment		6,600.00	
111622	22/05/2025	12046	PAYWISE PTY LTD	199.68
PP20202425	Adjustment 425000		49.92	
PP21202425	Adjustment 430352		49.92	
PP22202425	Adjustment 434217		49.92	
PP23202425	Adjustment 437350		49.92	



CITY OF MANDURAH - LIST OF ACCOUNTS PAID

For the Period 01-May-2025 to 31-May-2025

Payment Reference	Payment Date	Creditor Number	Creditor Name	Payment Amount
111623 INV3621	22/05/2025 WHS promo materials	12050	Short Promotional Runs Big Dang Pty Lt 935.00	935.00
111624 1000675196 1000677402	22/05/2025 EWP Rental EWP Rental	12055	Access Rentals Australia Pty Ltd 628.27 418.84	1,047.11
111625 250010	22/05/2025 Legal fees and disbursements	12064	Avon Legal Pty Ltd 2,827.00	2,827.00
111626 INV-1043	22/05/2025 2025 Menopause Community Presentation	12078	MENOPAUSE ALLIANCE AUSTRALIA LIM 275.00	275.00
111629 FORTNIGHT 18/05/2025 FORTNIGHT 18/05/2025	27/05/2025 Withholding Tax (PAYG) HELP	10001	Australian Taxation Office 2,104.00 172.00	2,276.00
111630 FORTNIGHT 18/05/2025 FORTNIGHT 18/05/2025	27/05/2025 SGC Employer Contribution SGC Employer Contribution	10006	Westpac Banking Corporation 397.19 71.27	468.46
111631 FAINV01293737	27/05/2025 Provide 1st Aid Training 1 Day x 3 staff	10116	St John Ambulance Western Australia L1 170.00	170.00
111632 M-2505110	27/05/2025 Council greenwaste disposal 2024/25	10139	Western Metropolitan Regional Council 222.29	222.29



CITY OF NEDLANDS - LIST OF ACCOUNTS PAID

For the Period 01-May-2025 to 31-May-2025

Payment Reference	Payment Date	Creditor Number	Creditor Name	Payment Amount
111633 M/LG0030562	27/05/2025 QAS Integration	10151	Civica Pty Ltd 126,304.00	126,304.00
111634 52762504	27/05/2025 Casual wages	10199	Hays Specialist Recruitment Aust Pty Ltd 1,083.85	1,083.85
111635 SI-013480	27/05/2025 Training Course - WALGA	10229	WALGA 654.50	654.50
111636 W00326987 W00326988	27/05/2025 Mt Claremont library Evening Patrol 2 months Nedlands library Evening patrol 3 months	10302	Wilson Security 262.59 427.89	690.48
111637 00103966	27/05/2025 Repairs of River Wall	10344	MMM WA Pty Ltd 26,182.18	26,182.18
111638 N012090	27/05/2025 Pink and White Everlastings	10372	Nindethana Seed Service Pty Ltd 4,020.50	4,020.50
111639 INV02440 INV02443 INV02439	27/05/2025 Weed Control and Maintenance Weed Control and Maintenance Weed Control and Maintenance	10376	Syrinx Environmental Pty Ltd 1,650.00 1,553.20 2,532.68	5,735.88
111640 12052025 2	27/05/2025 Administrative assistance grant	10403	Swanbourne Coastal Alliance 490.00	490.00



CITY OF NEDLANDS - LIST OF ACCOUNTS PAID

For the Period 01-May-2025 to 31-May-2025

Payment Reference	Payment Date	Creditor Number	Creditor Name	Payment Amount
111641	27/05/2025	10483	Drainflow Services Pty Ltd	25,698.17
00021497	Sweepings		1,372.54	
00021496	Sweepings Standing Order		24,325.63	
111642	27/05/2025	10649	Ultimo Catering and Event P/L	342.95
00425718	Councillor Dinner Catering - SCM and CCF		342.95	
111643	27/05/2025	10667	CTI Couriers Pty Ltd	620.73
CISC4782245	Library courier April 25		620.73	
111644	27/05/2025	10688	Officeworks Ltd	390.95
621117727	Monitor Raisers		190.17	
621086851	Consumables		200.78	
111645	27/05/2025	10705	Cardia Bioplastics (Australia) Pty Ltd	34,320.00
INVCBA0055868	600,000 dog waste bags		34,320.00	
111646	27/05/2025	10724	TechnologyOne	39,138.04
248928	Technology One Consulting 2024/2025		13,339.66	
248929	Technology One Consulting 2024/2025		1,134.60	
247891	Technology One Consulting 2024/2025		24,663.78	
111647	27/05/2025	10736	Reino International Pty Ltd	12,502.57
SBSI05746	AutoISSUE Parking & Local Laws		12,502.57	
111648	27/05/2025	10766	Inlogik Pty Ltd	549.91
IN000088945	Promaster/ Expense Pro software		549.91	



City of Nedlands - List of Accounts Paid

For the Period 01-May-2025 to 31-May-2025

Payment Reference	Payment Date	Creditor Number	Creditor Name	Payment Amount
111649 159259/01	27/05/2025 FERTILISER SUPPLY & APPLICATION	10800	Living Turf	19,873.70
			19,873.70	
111650 IN00000003634 IN00000003637	27/05/2025 ICT Concept Forum Catering 06 May 2025 Catering 80 sweet pieces for SofN talk	10878	Cupid Catering	876.70
			444.40	
			432.30	
111651 INV-8550	27/05/2025 Stump grinding	10927	Trees Need Tree Surgeons	956.20
			956.20	
111652 MARCH 2025	27/05/2025 BSL Payment for March 2025	11018	Dept of Mines, Industry Regulation and	38,621.64
			38,621.64	
111653 60826365 8100388379 8100388773	27/05/2025 Waste Disposal - Res&comm bulk commercial bulk bins Commercial recycling	11192	Veolia Recycling & Recovery Pty Ltd (Su	58,080.53
			57,331.92	
			566.10	
			182.51	
111654 RF 752510 RF 752509	27/05/2025 Security Fencing - 118 Woods St Security Fencing - 118 Woods St	11532	Rent A Fence Pty Ltd	703.89
			498.96	
			204.93	
111655 INV-2206 INV-2205	27/05/2025 Tree Watering at Montario Quarter. Tree Watering & Maintenance x 1042 trees	11706	Baroness Holdings Pty Ltd t/as Tree Plai	13,269.40
			537.32	
			12,732.08	



CITY OF NEWCASTLE - LIST OF ACCOUNTS PAID

For the Period 01-May-2025 to 31-May-2025

Payment Reference	Payment Date	Creditor Number	Creditor Name	Payment Amount
111656 38325	27/05/2025 Stirling Hwy Underpass Study	11779	Colliers International Engineering and Design 27,093.00	27,093.00
111657 0004878 0004877 0004876 0004931	27/05/2025 Cleaning of 36 BBQ Hotplates 3 months Provision of Cleaning Services Provision of Cleaning Services Provision of Cleaning Services	11827	Brightmark Group Pty Ltd 2,428.80 5,617.26 22,864.44 8,360.00	39,270.50
111658 0011	27/05/2025 TAC - Tutor Fees - Art Classes	11935	Miya Maeda 1,239.00	1,239.00
111659 153069 152536	27/05/2025 Monthly Billing for April 2025 Managed Services Agreement	11993	Office Solutions IT PTY LTD 1,158.48 11,495.00	12,653.48
111660 896	27/05/2025 Legal Fees	12003	Leo A Tsaknis 2,640.00	2,640.00
111661 90259	27/05/2025 BROADACRE MOWING - WINTER 24/25	12023	LOCHNESS LANDSCAPE SERVICES LLS 11,674.30	11,674.30
111663 FORTNIGHT 18/05/2025	29/05/2025 Withholding Tax (PAYG)	10001	Australian Taxation Office 1,298.00	1,298.00
111664 FORTNIGHT 18/05/2025	29/05/2025 SGC Employer Contribution	10006	Westpac Banking Corporation 720.87	720.87



CITY OF NEDLANDS - LIST OF ACCOUNTS PAID

For the Period 01-May-2025 to 31-May-2025

Payment Reference	Payment Date	Creditor Number	Creditor Name	Payment Amount
111665	29/05/2025	10015	Apacé Aid Inc	799.30
INV-1074	Plant Stock Swanbourne Dunes 2025		320.32	
INV-0799	Mt Claremont Oval		478.98	
111666	29/05/2025	10028	Bunnings Group Limited	40.84
2260/00658822	Standing Order Bunnings Materials		40.84	
111667	29/05/2025	10043	Western Australia Police Force	18.00
127093125	Volunteer National Police Certificate		18.00	
111668	29/05/2025	10046	Team Global Express Pty Ltd	533.26
P60831005	April 2025		533.26	
111669	29/05/2025	10050	Dawson's Garden World Pty Ltd	1,272.45
3409	1 x Aotearoa Hybrid T rose		1,272.45	
111670	29/05/2025	10053	Landgate	149.60
403300	Schedule revaluation 24/25- 2nd PO 24/25		149.60	
111671	29/05/2025	10076	Kleenit Pty Ltd	132.00
178528	Graffiti removal		132.00	
111672	29/05/2025	10096	Nedlands Yacht Club	298,833.15
00003272	Sail Training Centre Redevelopment		298,833.15	
111673	29/05/2025	10139	Western Metropolitan Regional Council	718.50
M-2503210	Council hardwaste disposal 2024/25		718.50	



CITY OF NEDLANDS - LIST OF ACCOUNTS PAID

For the Period 01-May-2025 to 31-May-2025

Payment Reference	Payment Date	Creditor Number	Creditor Name	Payment Amount
111674 250521	29/05/2025 2025 Anzac Day Wreath	10180	Lizzi Bee Flowers 100.00	100.00
111675 00006347	29/05/2025 Service gate	10185	Western Chainwire 3,366.00	3,366.00
111676 52767634 52776009	29/05/2025 Casual wages Casual wages	10199	Hays Specialist Recruitment Aust Pty Ltd 2,677.75 1,083.85	3,761.60
111677 42569	29/05/2025 Employment Advertisement	10223	Local Government Professionals Austral 180.00	180.00
111678 1938	29/05/2025 Sign Trailer	10237	AD Engineering International Pty Ltd 682.00	682.00
111679 343992	29/05/2025 Ned adult LP and audiobooks	10246	Bolinda Publishing Pty Ltd 64.35	64.35
111680 39138	29/05/2025 Hino Crane	10251	Kevrek (Australia) Pty Ltd 5,661.70	5,661.70
111681 INV-0597	29/05/2025 Advertising	10257	Artist's Chronicle 600.00	600.00
111682 20253	29/05/2025 2025 May Citizenship Ceremony	10260	Men In Harmony Barbershop Chorus Inc 360.00	360.00



CITY OF MANDURAH - LIST OF ACCOUNTS PAID

For the Period 01-May-2025 to 31-May-2025

Payment Reference	Payment Date	Creditor Number	Creditor Name	Payment Amount
111683 380380220	29/05/2025 Invoice 1001315274	10304	Synergy	1,508.62 1,508.62
111684 18610	29/05/2025 Irrigation Materials for College Park	10318	Perth Irrigation Centre	1,355.60 1,355.60
111685 INV02444	29/05/2025 Pt Resolution Erosion Control	10376	Syrinx Environmental Pty Ltd	2,171.40 2,171.40
111686 581223	29/05/2025 School Holiday Craft Supplies	10390	Clever Patch Pty Ltd	225.12 225.12
111687 32835-1	29/05/2025 Lock and access upgrades	10396	Lock Stock & Farrell Locksmith Pty Ltd	69.50 69.50
111688 00018632	29/05/2025 Replace PLC at Allen Park	10402	DU Electrical Pty Ltd	1,104.40 1,104.40
111689 00003350	29/05/2025 Beach cleaning- Swanbourne	10407	Nu-Trac Rural Contracting	896.00 896.00
111690 3604349	29/05/2025 Employment Medicals	10429	Sonic HealthPlus Pty Ltd	283.80 283.80
111691 00021599 00021606	29/05/2025 Standing order for Drainflow Sweepings Educting	10483	Drainflow Services Pty Ltd	1,821.61 575.12 1,246.49



CITY OF MANDURAH - LIST OF ACCOUNTS PAID

For the Period 01-May-2025 to 31-May-2025

Payment Reference	Payment Date	Creditor Number	Creditor Name	Payment Amount
111692 76	29/05/2025 TAC - Tutor Fees - S Hibbert	10504	Ms S Hibbert 1,888.00	1,888.00
111693 18430	29/05/2025 2025 Anzac Day Marquee, Tables & Chairs	10566	Swan Event Hire (Old Name: Swan Marq 2,232.00	2,232.00
111694 208549	29/05/2025 Concrete 40	10603	Westbuild 802.34	802.34
111695 00094245 00095045 00094243	29/05/2025 Install signs POST AND SIGN INTO CONCRETE Croyden St signage	10608	Corsign WA Pty Ltd 605.00 330.00 140.25	1,075.25
111696 621471795	29/05/2025 TP-Link Archer MR500 4G	10688	Officeworks Ltd 788.00	788.00
111697 55792	29/05/2025 Street lighting	10693	Boyan Electrical Services Boyan Electric 1,307.24	1,307.24
111698 174815	29/05/2025 Materials	10697	StrataGreen 2,406.66	2,406.66
111699 21935291	29/05/2025 TPG Telecom - Internet Service	10733	TPG Telecom 5,121.16	5,121.16



City of Melburn - List of Accounts Paid

For the Period 01-May-2025 to 31-May-2025

Payment Reference	Payment Date	Creditor Number	Creditor Name	Payment Amount
111700 35404	29/05/2025 Safely Operate & Maintain Chainsaw 30/4	10761	Australian Training Management Pty Ltd 350.00	350.00
111701 22/A/J/25	29/05/2025 Litter bin post replacement: Melvista Pk	10772	Ream Clean Property Service 1,364.00	1,364.00
111702 258 259	29/05/2025 Turf Maintenance - 1/07/24 to 15/05/25 Turf Maintenance - 1/07/24 to 15/05/25	10817	Mowmentum 200.00 140.00	340.00
111703 INV-16151	29/05/2025 Tap repair Allen Park Swanbourne.	10925	Westend Plumbing & Gas 759.00	759.00
111704 00005161	29/05/2025 Rubber soft fall replacement Lawler Park	11124	Retech Rubber 4,273.50	4,273.50
111705 18409552	29/05/2025 Standing order - Depot milk 2024-25	11182	Brownes Foods Operations Pty Ltd 65.34	65.34
111706 RR T2 2025	29/05/2025 TAC - Lecture Fees - Richard Read	11215	Richard Read 584.00	584.00
111707 INV-3292	29/05/2025 Sand cleaning playgrounds as per quoted	11259	Chellew Hawley Pty Ltd T/S Sifting Sand 8,880.10	8,880.10
111708 INV-154840-T9S0B4	29/05/2025 Principal repayment of lease - Plotter	11268	Kyocera Document Solutions Pty Ltd 479.60	479.60



City of Nedlands - List of Accounts Paid

For the Period 01-May-2025 to 31-May-2025

Payment Reference	Payment Date	Creditor Number	Creditor Name	Payment Amount
111709 5023161 5024590	29/05/2025 Labour Hire - Executive Assistant Labour Hire - Executive Assistant	11280	Programmed Skilled Workforce Limited 4,026.02 2,677.25	6,703.27
111710 GALT09192	29/05/2025 Report	11310	Galt Geotechnics 2,750.00	2,750.00
111711 0001-00009064	29/05/2025 Work Wear	11398	Totally Workwear Mt Hawthorn R & J Ma 1,210.30	1,210.30
111712 INV-0344	29/05/2025 2025 Citizenship May Photographer	11401	Strategy 8 Pty Ltd 440.00	440.00
111713 INV-0465	29/05/2025 Drainage upgrades	11487	Comex Civil Pty Ltd 11,275.79	11,275.79
111714 0001932	29/05/2025 ACM removal Shenton Bush and Allen Park	11497	azclear 4,488.00	4,488.00
111715 INV-00447	29/05/2025 Victoria Avenue Pavement Design Memo	11525	Civil Sciences and Engineering 2,816.00	2,816.00
111716 JPT22025A	29/05/2025 TAC Tutor Fees John Paul	11543	John Paul 1,296.00	1,296.00
111717 21653783	29/05/2025 Hyundai Parts	11573	Veale Auto Parts 145.40	145.40



CITY OF REDLANDS - LIST OF ACCOUNTS PAID

For the Period 01-May-2025 to 31-May-2025

Payment Reference	Payment Date	Creditor Number	Creditor Name	Payment Amount
111718	29/05/2025	11639	Telstra Limited	530.00
1315114130 - MAY 2025	Bill No - T311		510.00	
3043361421 - MAY 2025	Bill - T311		20.00	
111719	29/05/2025	11673	Nola Britton	160.00
131	Life Drawing Social		80.00	
130	Life Drawing Social		80.00	
111720	29/05/2025	11688	New Eagler International Pty Ltd t/a Uma	1,780.00
7270644	MSI 23.8in FHD		1,780.00	
111721	29/05/2025	11731	STIHL Shop Osborne Park	662.00
83549 #4	Edger Parts		662.00	
111722	29/05/2025	11758	Cynthia Forrest	80.00
139	Life Drawing Social		80.00	
111723	29/05/2025	11905	Luxworks Traffic Control and Manageme	4,610.08
4844A	Contract Traffic Management		1,227.58	
4931	Anzac Day Traffic Controllers		3,382.50	
111724	29/05/2025	11931	McLeods Lawyers	6,968.36
144378	Review of Team Base Agreement - RWC27		6,968.36	
111725	29/05/2025	11961	People2People Recruitment	3,590.40
INV-0000102575	Labour Hire		3,590.40	



CITY OF NEDLANDS - LIST OF ACCOUNTS PAID

For the Period 01-May-2025 to 31-May-2025

Payment Reference	Payment Date	Creditor Number	Creditor Name	Payment Amount
111726 2629	29/05/2025 Lift and relay pavers	12022	YIDARRA GROUP PTY LTD 660.00	660.00
111727 19274	29/05/2025 Hino Tarp	12036	Premier Tarps NETCAZ PTY LTD 1,094.50	1,094.50
111728 INV-0286	29/05/2025 Employment Matters	12069	Resolve Legal Solutions 3,020.60	3,020.60
111729 2025-11	29/05/2025 Nedlands Library Subjects of Note event	12071	Holloway Productions Pty Ltd THOMAS, 389.00	389.00
111730 00008373	29/05/2025 Squirrel EWP	12075	KW Services WA PTY LTD 744.26	744.26
111731 6000030112	29/05/2025 2025 - HD Sunflower Display Boxes	12077	Hidden Disabilities Sunflower Bayley Ho 63.06	63.06
111732 WEB-36134	29/05/2025 Royal Canasta Double Deck	12085	Games World Gamesworld (WA) Ptd Ltd 242.18	242.18
Sundry EFT				41,736.43
111503 JNL2025-171	2/05/2025 Refund credit additional incorrect payment	99998	NMA Commercial Property Services 1,785.07	1,785.07



CITY OF MERRIAM - LIST OF ACCOUNTS PAID

For the Period 01-May-2025 to 31-May-2025

Payment Reference	Payment Date	Creditor Number	Creditor Name	Payment Amount
111504 REFUND2025-19	2/05/2025 GRV Change Credit	99998	Domenic Errichetti Family Trust 1,187.25	1,187.25
111505 17042025	2/05/2025 Community Grant	99998	Melon Hill Bushland Group 360.00	360.00
111506 23042025	2/05/2025 Reimbursement - Extension Cords ANZAC Day	99998	K Richards 13.30	13.30
111507 736148	2/05/2025 Partial Refund - Reduction of workzone	99998	Urbane Projects 660.00	660.00
111508 17042025	2/05/2025 Reimbursement Parking	99998	Md M R Khan 40.50	40.50
111509 28042025 5	2/05/2025 Reimbursement Kettle for staff Kitchen	99998	K Shannon 64.00	64.00
111510 28042025 4	2/05/2025 Reimbursement of Stationery	99998	K Shannon 87.00	87.00
111511 28042025 3	2/05/2025 Reimbursement Coffee	99998	K Shannon 136.59	136.59
111512 28042025 1	2/05/2025 Reimbursement Plants office & staff kitchen	99998	K Shannon 116.92	116.92



City of Nedlands - List of Accounts Paid

For the Period 01-May-2025 to 31-May-2025

Payment Reference	Payment Date	Creditor Number	Creditor Name	Payment Amount
111513	2/05/2025	99998	K Shannon	143.40
28042025 2	Reimbursement Phone Accessories		143.40	
111514	2/05/2025	99998	Hollywood Primary School P&C	10,000.00
10042025	School pool subsidy – Hollywood PS		10,000.00	
111547	8/05/2025	11833	Melanie Tina Sharpham t/as Eucalypt Ho	1,425.60
	TAC - Tutor Fees - Eucalyptus Homewares		1,425.60	
111627	22/05/2025	99998	K Richards	204.02
08052025	Reimbursement Events		204.02	
111628	22/05/2025	99998	R Tsapazi	500.00
13052025	Community Grant		500.00	
111662	27/05/2025	99998	Australian Taxation office	20,000.00
FBT 2025	FBT Instalment - 551000460126733421		20,000.00	
111733	29/05/2025	99998	Y S Leung	74.91
27052025	Reimbursement Parking Tickets		74.91	
111734	29/05/2025	99998	M Khan	67.00
20052025	Parking Reimbursement		67.00	
111735	29/05/2025	99998	K Richards	20.25
26052025	Reimbursement Citizenship ceremony		20.25	



City of Redlands - List of Accounts Paid

For the Period 01-May-2025 to 31-May-2025

Payment Reference	Payment Date	Creditor Number	Creditor Name	Payment Amount
111736	29/05/2025	99998	L Smith	8.00
22052025	Reimbursement Parking			8.00
111737	29/05/2025	99998	K Y Lee	770.47
REFUND2025-20	Refund credit additional incorrect payment			770.47
111738	29/05/2025	99998	Margaret Radici	1,603.85
REFUND2025-22	Refund credit additional incorrect payment			1,603.85
111739	29/05/2025	99998	Cooah Investments Pty Ltd	2,276.23
REFUND2025-21	Refund credit additional incorrect payment			2,276.23
111740	29/05/2025	99998	K Shannon	136.59
26052025	Coffee Beans Staff Kitchen			136.59
111741	29/05/2025	99998	R Wade	15.48
26052025	Manual Receipt Book Reimbursement			15.48
111742	29/05/2025	99998	K Shannon	40.00
07052025	EEO Specialists Webinar			40.00
Cancelled Payments				79,571.05
111206	6/05/2025	10006	Westpac Banking Corporation	77,791.45
Cancellation of EFT				77,791.45
111328	1/05/2025	12045	Polla Posavec	354.00
Incorrect banking details				354.00



CITY OF NEDLANDS - LIST OF ACCOUNTS PAID

For the Period 01-May-2025 to 31-May-2025

Payment Reference	Payment Date	Creditor Number	Creditor Name	Payment Amount
111547 Incorrect banking details	30/05/2025	11833	Melanie Tina Sharpham t/as Eucalypt Ho	1,425.60
			1,425.60	
Payroll				806,691.14
FORTNIGHT 04/05/2025	4/05/2025	109000900010010	City of Nedlands	394,134.00
FORTNIGHT 04/05/2025	Additional Bank 1			4,300.00
FORTNIGHT 04/05/2025	Additional Bank 2			1,250.00
FORTNIGHT 04/05/2025	Net Pay			383,114.49
FORTNIGHT 04/05/2025	Net Pay			5,469.51
FORTNIGHT 18/05/2025	18/05/2025	109000900010010	City of Nedlands	412,557.14
FORTNIGHT 18/05/2025	Additional Bank 1			4,400.00
FORTNIGHT 18/05/2025	Additional Bank 2			1,250.00
FORTNIGHT 18/05/2025	Net Pay			395,935.29
FORTNIGHT 18/05/2025	Net Pay			6,001.36
FORTNIGHT 18/05/2025	Net Pay			4,970.49
TOTAL PAYMENTS				3,846,935.93



City of Nedlands - Purchasing & Credit Card Payments May 2025

For the Period 28 April 2025 to 27 May 2025

Date	Supplier	Description	AUD	Comment
16/05/2025	BOC GAS AND GEAR	Dry ice for mosquito surveillance	12.93	
27/05/2025	CARD FEE	CARD FEE	5.00	
27/05/2025	CARD FEE	CARD FEE	5.00	
19/05/2025	COLES 0298	Cleaning products for depot kitchen	33.00	
27/05/2025	CARD FEE	CARD FEE	5.00	
9/05/2025	Coles Group Limited	Vouchers for staff recognition program	1500.00	
9/05/2025	Coles Group Limited	Vouchers for staff recognition program GST	14.85	
16/05/2025	COLES 7712	Monthly employee induction catering	23.95	
19/05/2025	SQ *SURVIVAL SUPPLIES AUS	Staff personal protective equipment	144.75	
21/05/2025	WOOLWORTHS/INNALOO S/C 38	Morning Tea for Shirley Fyfe Gazebo ribbon cutting	74.45	
22/05/2025	KMART 1139	Dog safety playpen workplace policy	120.00	
27/05/2025	CARD FEE	CARD FEE	5.00	
29/04/2025	SAFETYCULTURE	2025-2026 Renewal-iAuditor/safetyculture	950.40	
5/05/2025	Google GSUITE_nedlands.wa	April 2025- Google Workspace	46.20	
5/05/2025	TWILIO INC	2025 May-Twilio-SMS-OneCouncil	362.98	
5/05/2025	TWILIO INC	Foreign Transaction Fee	10.89	
12/05/2025	MICROSOFT#G091497658	2025-April MS Storage	105.63	
14/05/2025	Intuit Mailchimp	2025-May-Mailchimp	118.61	
16/05/2025	MSFT * E0200W0B45	2025-April-MS Azure PAYG-CC-SQL	588.51	
27/05/2025	CARD FEE	CARD FEE	5.00	
30/04/2025	HBF RUN FOR A REASON	Gift Voucher for 1x 3km HBF Run for a Reason	50.00	
27/05/2025	CARD FEE	CARD FEE	5.00	
30/04/2025	ADELPHI TAILORING CO	Rangers - uniform for new Ranger	140.25	
12/05/2025	SYDNEY TOOLS	Ranger Services - Minor Equipment - Chainsaw Batte	379.00	
15/05/2025	AMAZON MARKETPLACE AU	Ranger Services - Minor Equipment - charging items	22.99	
23/05/2025	AMAZON MARKETPLACE AU	Ranger Services - Multi charging Station	89.99	
27/05/2025	CARD FEE	CARD FEE	5.00	
29/04/2025	IKEA PTY LTD	minor equipment - Tresillian	167.50	
5/05/2025	BUNNINGS GROUP LTD	Course Materials Tresillian Oil classes	137.47	
9/05/2025	NESPRESSO AU	Consumables Tresillian staff kitchen - coffee	142.80	
27/05/2025	CARD FEE	CARD FEE	5.00	
1/05/2025	BUNNINGS 483000	Ned's library toilet seat replacement	73.52	
1/05/2025	BUNNINGS 483000	Highview Park public toilets door repairs	40.10	
5/05/2025	BUNNINGS 483000	Racking hold down bolts	47.61	
9/05/2025	BUNNINGS 454000	Roof structure repairs for solar install	85.36	
12/05/2025	BUNNINGS 309000	Various doors hooks and stoppers admin	33.89	
15/05/2025	BUNNINGS 483000	Hollywood toilet repairs	58.25	
16/05/2025	SYDNEY TOOLS PTY LTD	Office glass partition removal tools	78.00	
19/05/2025	EZI*J & K Hopkins	Additional desktop required for admin building.	119.00	
19/05/2025	BUNNINGS 454000	Rangers office relocation materials	136.86	
20/05/2025	LATHAMS STEEL DOORS	Donga door replacement	1078.00	
23/05/2025	BUNNINGS 483000	Depot donga wall repair	35.67	
27/05/2025	CARD FEE	CARD FEE	5.00	
13/05/2025	EZI*J & K Hopkins	Mobile draw units	378.00	
19/05/2025	EZI*J & K Hopkins	Modesty Panel	89.00	
22/05/2025	EZI*J & K Hopkins	Chair for planning Staff	324.00	
27/05/2025	CARD FEE	CARD FEE	5.00	
19/05/2025	EZI*Irrigation AUS	IAL Member Event for irrigation staff	50.00	
27/05/2025	CARD FEE	CARD FEE	5.00	
28/04/2025	SQ *BAKED & LOADED	Coffee vendor for Anzac Day - minimum spend	306.60	
2/05/2025	IKEA PTY LTD	Chairs for library events	1004.00	
8/05/2025	TICKETS*NATIONAL R	Reconciliation week info session	58.51	
27/05/2025	CARD FEE	CARD FEE	5.00	
			9293.52	



City of Nedlands - Purchasing Card - Fuel

For the Period 10-April-2025 to 8-May-25

WEX Australia Pty Ltd ABN: 68 005 970 570

Transaction Date	Amount	Merchant Name	Card Description	Product Name
10/04/2025	6.88	WEX Australia	FLEET 106	ROADSIDE ASSIST
24/04/2025	3.61	BP Rosegarden	FLEET 106	SURCHARGE
24/04/2025	225.85	ULS Diesel	FLEET 106	ULS DIESEL
24/04/2025	-2.26	Discount	FLEET 106	DISCOUNT
24/04/2025	0.83	WEX Australia	FLEET 106	TRANSACTION FEE
8/05/2025	3.58	WEX Australia	FLEET 106	MANAGEMENT FEE
10/04/2025	6.88	WEX Australia	FLEET 107	ROADSIDE ASSIST
8/05/2025	3.58	BP Rosegarden	FLEET 107	MANAGEMENT FEE
18/04/2025	6.88	WEX Australia	FLEET 512	ROADSIDE ASSIST
30/04/2025	60.35	BP Rosegarden	FLEET 512	PREMIUM FUEL
30/04/2025	0.83	WEX Australia	FLEET 512	TRANSACTION FEE
8/05/2025	3.58	WEX Australia	FLEET 512	MANAGEMENT FEE
6/06/2025	2.47	BP Rosegarden	FLEET 539	SURCHARGE
6/06/2025	154.50	BP Rosegarden	FLEET 539	ULS DIESEL
6/06/2025	-1.55	BP Rosegarden	FLEET 539	DISCOUNT
6/06/2025	0.83	WEX Australia	FLEET 539	TRANSACTION FEE
8/05/2025	3.58	WEX Australia	FLEET 539	MANAGEMENT FEE
10/04/2025	6.88	WEX Australia	FLEET 1380	ROADSIDE ASSIST
23/04/2025	87.25	AMPOL	FLEET 1380	REGULAR ULP FUEL
23/04/2025	0.83	WEX Australia	FLEET 1380	TRANSACTION FEE
8/05/2025	3.58	WEX Australia	FLEET 1380	MANAGEMENT FEE
8/04/2025	2.22	BP Rosegarden	FLEET 218	SURCHARGE
8/04/2025	139.03	BP Rosegarden	FLEET 218	ULS DIESEL
8/04/2025	-1.38	BP Rosegarden	FLEET 218	DISCOUNT
8/04/2025	0.83	WEX Australia	FLEET 218	TRANSACTION FEE
18/04/2025	6.88	WEX Australia	FLEET 218	ROADSIDE ASSIST
7/05/2025	0.71	BP Rosegarden	FLEET 218	SURCHARGE
7/05/2025	44.72	BP Rosegarden	FLEET 218	ULS DIESEL
7/05/2025	-0.45	BP Rosegarden	FLEET 218	DISCOUNT
7/05/2025	0.83	WEX Australia	FLEET 218	TRANSACTION FEE
8/05/2025	3.58	WEX Australia	FLEET 218	MANAGEMENT FEE
14/04/2025	143.02	COLES EXPRESS	FLEET 644	DIESEL
14/04/2025	0.83	WEX Australia	FLEET 644	TRANSACTION FEE
18/04/2025	6.88	WEX Australia	FLEET 644	ROADSIDE ASSIST
8/05/2025	3.58	WEX Australia	FLEET 644	MANAGEMENT FEE
10/04/2025	6.88	WEX AUSTRALIA	FLEET 1002	ROADSIDE ASSIST
24/04/2025	1.36	BP Rosegarden	FLEET 1002	SURCHARGE
24/04/2025	85.35	BP Rosegarden	FLEET 1002	REGULAR ULP
24/04/2025	-0.92	BP Rosegarden	FLEET 1002	DISCOUNT
24/04/2025	0.83	WEX Australia	FLEET 1002	TRANSACTION FEE
8/05/2025	3.58	WEX AUSTRALIA	FLEET 1002	MANAGEMENT FEE
29/04/2025	1.28	BP Rosegarden	FLEET 555	SURCHARGE
29/04/2025	80.34	BP Rosegarden	FLEET 555	ULS DIESEL
29/04/2025	-0.80	BP Rosegarden	FLEET 555	DISCOUNT
29/04/2025	0.83	WEX AUSTRALIA	FLEET 555	TRANSACTION FEE
8/05/2025	3.58	WEX AUSTRALIA	FLEET 555	MANAGEMENT FEE
10/04/2025	6.88	WEX AUSTRALIA	FLEET 1373	ROADSIDE ASSIST
10/04/2025	1.27	BP Rosegarden	FLEET 1373	SURCHARGE
10/04/2025	79.72	BP Rosegarden	FLEET 1373	REGULAR ULP FUEL
10/04/2025	-0.84	BP Rosegarden	FLEET 1373	DISCOUNT
10/04/2025	0.83	WEX Australia	FLEET 1373	SURCHARGE
8/05/2025	3.58	WEX Australia	FLEET 1373	MANAGEMENT FEE
8/05/2025	3.58	WEX AUSTRALIA	FLEET 182	MANAGEMENT FEE
14/04/2025	142.00	AMPOL	FLEET 643	ULS DIESEL
14/04/2025	0.83	WEX Australia	FLEET 643	TRANSACTION FEE
18/04/2025	6.88	WEX Australia	FLEET 643	ROADSIDE ASSIST
24/04/2025	2.27	BP Rosegarden	FLEET 643	SURCHARGE
24/04/2025	142.01	BP Rosegarden	FLEET 643	ULS DIESEL
24/04/2025	-1.42	BP Rosegarden	FLEET 643	DISCOUNT
24/04/2025	0.83	WEX Australia	FLEET 643	TRANSACTION FEE
6/05/2025	2.09	BP CLARKSON	FLEET 643	SURCHARGE
6/05/2025	131.01	BP CLARKSON	FLEET 643	ULS DIESEL
6/05/2025	-1.38	BP CLARKSON	FLEET 643	DISCOUNT
6/05/2025	0.83	WEX Australia	FLEET 643	TRANSACTION FEE
8/05/2025	3.58	WEX Australia	FLEET 643	MANAGEMENT FEE
9/04/2025	1.84	BP Rosegarden	FLEET 201	SURCHARGE
9/04/2025	115.08	BP Rosegarden	FLEET 201	ULS DIESEL
9/04/2025	-1.14	BP Rosegarden	FLEET 201	DISCOUNT
9/04/2025	0.83	WEX Australia	FLEET 201	TRANSACTION FEE

Transaction Date	Amount	Merchant Name	Card Description	Product Name
10/04/2025	6.88	WEX Australia	FLEET 106	ROADSIDE ASSIST
24/04/2025	3.61	BP Rosegarden	FLEET 106	SURCHARGE
17/04/2025	68.64	AMPOL	FLEET 201	DIESEL
17/04/2025	0.83	WEX AUSTRALIA	FLEET 201	TRANSACTION FEE
18/04/2025	6.88	WEX Australia	FLEET 201	ROADSIDE ASSIST
2/05/2025	109.02	AMPOL	FLEET 201	ULS DIESEL
2/05/2025	0.83	WEX AUSTRALIA	FLEET 201	TRANSACTION FEE
8/05/2025	3.58	WEX AUSTRALIA	FLEET 201	MANAGEMENT FEE
8/05/2025	3.58	WEX AUSTRALIA	FLEET 321	MANAGEMENT FEE
15/04/2025	2.10	BP Rosegarden	FLEET 868	SURCHARGE
15/04/2025	131.30	BP Rosegarden	FLEET 868	ULS DIESEL
15/04/2025	-1.30	BP Rosegarden	FLEET 868	DISCOUNT
15/04/2025	0.83	WEX AUSTRALIA	FLEET 868	TRANSACTION FEE
18/04/2025	6.88	WEX AUSTRALIA	FLEET 868	ROADSIDE ASSIST
29/04/2025	1.92	BP Rosegarden	FLEET 868	SURCHARGE
29/04/2025	120.46	BP Rosegarden	FLEET 868	ULS DIESEL
29/04/2025	-1.21	BP Rosegarden	FLEET 868	DISCOUNT
29/04/2025	0.83	WEX Australia	FLEET 868	TRANSACTION FEE
8/05/2025	3.58	WEX AUSTRALIA	FLEET 321	MANAGEMENT FEE
10/04/2025	6.88	WEX AUSTRALIA	FLEET 1375	ROADSIDE ASSIST
19/04/2025	79.80	BP MINDARIE	FLEET 1375	ULTRA PULP
19/04/2025	-0.83	BP MINDARIE	FLEET 1375	DISCOUNT
19/04/2025	0.83	WEX AUSTRALIA	FLEET 1375	TRANSACTION FEE
30/04/2025	1.43	BP Rosegarden	FLEET 1375	SURCHARGE
30/04/2025	89.83	BP Rosegarden	FLEET 1375	REGULAR ULP
30/04/2025	-0.91	BP Rosegarden	FLEET 1375	DISCOUNT
30/04/2025	0.83	WEX AUSTRALIA	FLEET 1375	TRANSACTION FEE
8/05/2025	3.58	WEX AUSTRALIA	FLEET 1375	MANAGEMENT FEE
8/05/2025	3.58	WEX AUSTRALIA	WORKSHOP	MANAGEMENT FEE
10/04/2025	6.88	WEX AUSTRALIA	FLEET 1372	ROADSIDE ASSIST
14/04/2025	1.20	BP Rosegarden	FLEET 1372	SURCHARGE
14/04/2025	75.27	BP Rosegarden	FLEET 1372	REGULAR ULP
14/04/2025	-0.89	BP Rosegarden	FLEET 1372	DISCOUNT
14/04/2025	0.83	WEX AUSTRALIA	FLEET 1372	TRANSACTION FEE
8/05/2025	3.58	WEX AUSTRALIA	FLEET 1372	MANAGEMENT FEE
9/04/2025	1.34	BP Rosegarden	FLEET 1381	SURCHARGE
9/04/2025	84.24	BP Rosegarden	FLEET 1381	REGULAR ULP
9/04/2025	-0.84	BP Rosegarden	FLEET 1381	DISCOUNT
9/04/2025	0.83	WEX Australia	FLEET 1381	TRANSACTION FEE
17/04/2025	58.40	VIBE	FLEET 1381	REGULAR ULP
17/04/2025	0.83	WEX AUSTRALIA	FLEET 1381	TRANSACTION FEE
18/04/2025	6.88	WEX Australia	FLEET 1381	ROADSIDE ASSIST
27/04/2025	64.80	VIBE	FLEET 1381	REGULAR ULP
27/04/2025	0.83	WEX AUSTRALIA	FLEET 1381	TRANSACTION FEE
6/05/2025	1.04	WEX AUSTRALIA	FLEET 1381	SURCHARGE
6/05/2025	65.40	VIBE	FLEET 1381	REGULAR ULP
6/05/2025	-0.83	VIBE	FLEET 1381	DISCOUNT
6/05/2025	0.83	WEX AUSTRALIA	FLEET 1381	TRANSACTION FEE
8/05/2025	3.58	WEX AUSTRALIA	FLEET 1381	MANAGEMENT FEE
23/04/2025	1.88	BP Rosegarden	FLEET 600	SURCHARGE
23/04/2025	117.81	BP Rosegarden	FLEET 600	ULS DIESEL
23/04/2025	-1.17	BP Rosegarden	FLEET 600	DISCOUNT
23/04/2025	0.83	WEX AUSTRALIA	FLEET 600	TRANSACTION FEE
8/05/2025	3.58	WEX AUSTRALIA	FLEET 600	MANAGEMENT FEE
16/04/2025	2.06	BP Rosegarden	FLEET 648	SURCHARGE
16/04/2025	129.18	BP Rosegarden	FLEET 648	ULS DIESEL
16/04/2025	-1.28	BP Rosegarden	FLEET 648	DISCOUNT
16/04/2025	0.83	WEX AUSTRALIA	FLEET 648	TRANSACTION FEE
18/04/2025	6.88	WEX AUSTRALIA	FLEET 648	ROADSIDE ASSIST
8/05/2025	3.58	WEX AUSTRALIA	FLEET 648	MANAGEMENT FEE
28/04/2025	22.83	WEX AUSTRALIA	FLEET 901	ROADSIDE ASSIST
29/04/2025	1.19	BP Rosegarden	FLEET 901	SURCHARGE
29/04/2025	74.40	BP Rosegarden	FLEET 901	ULS DIESEL
29/04/2025	-0.74	BP Rosegarden	FLEET 901	DISCOUNT
29/04/2025	0.83	WEX AUSTRALIA	FLEET 901	TRANSACTION FEE
8/05/2025	3.58	WEX AUSTRALIA	FLEET 901	MANAGEMENT FEE
9/04/2025	6.88	WEX AUSTRALIA	FLEET 1600	ROADSIDE ASSIST
8/05/2025	3.58	WEX AUSTRALIA	FLEET 1600	MANAGEMENT FEE
18/04/2025	6.88	WEX Australia	FLEET 200	ROADSIDE ASSIST
8/05/2025	3.58	WEX Australia	FLEET 200	MANAGEMENT FEE
10/04/2025	1.48	BP Rosegarden	FLEET 322	SURCHARGE
10/04/2025	92.63	BP Rosegarden	FLEET 322	ULS DIESEL
10/04/2025	-0.92	BP Rosegarden	FLEET 322	DISCOUNT
10/04/2025	0.83	WEX AUSTRALIA	FLEET 322	TRANSACTION FEE
22/04/2025	1.31	BP Rosegarden	FLEET 322	SURCHARGE
22/04/2025	82.31	BP Rosegarden	FLEET 322	ULS DIESEL

Transaction Date	Amount	Merchant Name	Card Description	Product Name
10/04/2025	6.88	WEX Australia	FLEET 106	ROADSIDE ASSIST
24/04/2025	3.61	BP Rosegarden	FLEET 106	SURCHARGE
22/04/2025	-0.82	BP Rosegarden	FLEET 322	DISCOUNT
22/04/2025	0.83	WEX AUSTRALIA	FLEET 322	TRANSACTION FEE
1/05/2025	1.07	BP Rosegarden	FLEET 322	SURCHARGE
1/05/2025	67.19	BP Rosegarden	FLEET 322	ULS DIESEL
1/05/2025	-0.67	BP Rosegarden	FLEET 322	DISCOUNT
1/05/2025	0.83	WEX AUSTRALIA	FLEET 322	TRANSACTION FEE
7/05/2025	0.96	BP Rosegarden	FLEET 322	SURCHARGE
7/05/2025	60.21	BP Rosegarden	FLEET 322	ULS DIESEL
7/05/2025	-0.60	BP Rosegarden	FLEET 322	DISCOUNT
7/05/2025	0.83	WEX AUSTRALIA	FLEET 322	TRANSACTION FEE
8/05/2025	3.58	WEX AUSTRALIA	FLEET 322	MANAGEMENT FEE
10/04/2025	6.88	WEX AUSTRALIA	FLEET 1001	ROADSIDE ASSIST
13/04/2025	1.47	BP Rosegarden	FLEET 1001	SURCHARGE
13/04/2025	92.10	BP Rosegarden	FLEET 1001	REGULAR ULP
13/04/2025	-1.08	BP Rosegarden	FLEET 1001	DISCOUNT
13/04/2025	0.83	WEX AUSTRALIA	FLEET 1001	TRANSACTION FEE
30/04/2025	1.75	BP Rosegarden	FLEET 1001	SURCHARGE
30/04/2025	109.63	BP Rosegarden	FLEET 1001	REGULAR ULP
30/04/2025	-1.11	BP Rosegarden	FLEET 1001	DISCOUNT
30/04/2025	0.83	WEX AUSTRALIA	FLEET 1001	TRANSACTION FEE
8/05/2025	3.58	WEX AUSTRALIA	FLEET 1001	MANAGEMENT FEE
10/04/2025	6.88	WEX AUSTRALIA	FLEET 108	ROADSIDE ASSIST
10/04/2025	4.48	BP Rosegarden	FLEET 108	SURCHARGE
10/04/2025	280.32	BP Rosegarden	FLEET 108	ULS DIESEL
10/04/2025	-2.78	BP Rosegarden	FLEET 108	DISCOUNT
10/04/2025	0.83	WEX AUSTRALIA	FLEET 108	TRANSACTION FEE
22/04/2025	4.04	BP Rosegarden	FLEET 108	SURCHARGE
22/04/2025	253.12	BP Rosegarden	FLEET 108	ULS DIESEL
22/04/2025	-2.51	BP Rosegarden	FLEET 108	DISCOUNT
22/04/2025	0.83	WEX AUSTRALIA	FLEET 108	TRANSACTION FEE
1/05/2025	4.77	BP Rosegarden	FLEET 108	SURCHARGE
1/05/2025	298.45	BP Rosegarden	FLEET 108	ULS DIESEL
1/05/2025	-2.99	BP Rosegarden	FLEET 108	DISCOUNT
1/05/2025	0.83	WEX AUSTRALIA	FLEET 108	TRANSACTION FEE
7/05/2025	4.15	BP Rosegarden	FLEET 108	SURCHARGE
7/05/2025	259.59	BP Rosegarden	FLEET 108	ULS DIESEL
7/05/2025	-2.60	BP Rosegarden	FLEET 108	DISCOUNT
7/05/2025	0.83	WEX AUSTRALIA	FLEET 108	TRANSACTION FEE
8/05/2025	3.58	WEX AUSTRALIA	FLEET 108	MANAGEMENT FEE
10/04/2025	6.88	WEX Australia	FLEET 1374	ROADSIDE ASSIST
8/05/2025	3.58	WEX AUSTRALIA	FLEET 1374	MANAGEMENT FEE
17/04/2025	2.26	BP Rosegarden	FLEET 190	SURCHARGE
17/04/2025	141.33	BP Rosegarden	FLEET 190	ULS DIESEL
17/04/2025	-1.40	BP Rosegarden	FLEET 190	DISCOUNT
17/04/2025	0.83	WEX AUSTRALIA	FLEET 190	TRANSACTION FEE
18/04/2025	6.88	WEX AUSTRALIA	FLEET 190	ROADSIDE ASSIST
8/05/2025	3.58	WEX AUSTRALIA	FLEET 190	MANAGEMENT FEE
10/04/2025	6.88	WEX AUSTRALIA	FLEET 1371	ROADSIDE ASSIST
8/05/2025	3.58	WEX AUSTRALIA	FLEET 1371	MANAGEMENT FEE
14/04/2025	4.48	BP Rosegarden	MINOR PLANT	SURCHARGE
14/04/2025	280.02	BP Rosegarden	MINOR PLANT	ULS DIESEL
14/04/2025	-2.77	BP Rosegarden	MINOR PLANT	DISCOUNT
14/04/2025	0.83	WEX AUSTRALIA	MINOR PLANT	TRANSACTION FEE
29/04/2025	0.56	BP Rosegarden	MINOR PLANT	SURCHARGE
29/04/2025	35.34	BP Rosegarden	MINOR PLANT	ULS DIESEL
29/04/2025	-0.35	BP Rosegarden	MINOR PLANT	DISCOUNT
29/04/2025	0.83	WEX AUSTRALIA	MINOR PLANT	TRANSACTION FEE
30/04/2025	0.62	BP Rosegarden	MINOR PLANT	SURCHARGE
30/04/2025	38.90	BP Rosegarden	MINOR PLANT	ULS DIESEL
30/04/2025	-0.39	BP Rosegarden	MINOR PLANT	DISCOUNT
30/04/2025	0.83	WEX AUSTRALIA	MINOR PLANT	TRANSACTION FEE
8/05/2025	3.58	WEX AUSTRALIA	MINOR PLANT	MANAGEMENT FEE
18/04/2025	6.88	WEX AUSTRALIA	FLEET 505	ROADSIDE ASSIST
8/05/2025	3.58	WEX AUSTRALIA	FLEET 505	MANAGEMENT FEE
18/04/2025	6.88	WEX AUSTRALIA	FLEET 503	ROADSIDE ASSIST
8/05/2025	3.58	WEX AUSTRALIA	FLEET 503	MANAGEMENT FEE
19/04/2025	9.08	WEX AUSTRALIA	FLEET 1386	ROADSIDE ASSIST
8/05/2025	3.58	WEX AUSTRALIA	FLEET 1386	MANAGEMENT FEE
10/04/2025	6.88	WEX AUSTRALIA	FLEET 137	ROADSIDE ASSIST
15/04/2025	2.17	BP Rosegarden	FLEET 137	SURCHARGE
15/04/2025	135.96	BP Rosegarden	FLEET 137	ULS DIESEL
15/04/2025	-1.35	BP Rosegarden	FLEET 137	DISCOUNT
15/04/2025	0.83	WEX AUSTRALIA	FLEET 137	TRANSACTION FEE
8/05/2025	3.58	WEX AUSTRALIA	FLEET 137	MANAGEMENT FEE

Transaction Date	Amount	Merchant Name	Card Description	Product Name
10/04/2025	6.88	WEX Australia	FLEET 106	ROADSIDE ASSIST
24/04/2025	3.61	BP Rosegarden	FLEET 106	SURCHARGE
29/04/2025	1.94	BP Rosegarden	MINOR PLANT	SURCHARGE
29/04/2025	121.56	BP Rosegarden	MINOR PLANT	REGULAR ULP
29/04/2025	-1.42	BP Rosegarden	MINOR PLANT	DISCOUNT
29/04/2025	0.83	WEX AUSTRALIA	MINOR PLANT	TRANSACTION FEE
8/05/2025	3.58	WEX AUSTRALIA	MINOR PLANT	MANAGEMENT FEE
10/04/2025	6.88	WEX AUSTRALIA	FLEET 1000	ROADSIDE ASSIST
16/04/2025	1.96	BP CONNECT	FLEET 1000	SURCHARGE
16/04/2025	123.00	BP CONNECT	FLEET 1000	REGULAR ULP
16/04/2025	-1.09	BP CONNECT	FLEET 1000	DISCOUNT
16/04/2025	0.83	WEX AUSTRALIA	FLEET 1000	TRANSACTION FEE
7/05/2025	1.84	BP CONNECT	FLEET 1000	SURCHARGE
7/05/2025	115.02	AMPOL	FLEET 1000	REGULAR ULP
7/05/2025	-1.03	BP CONNECT	FLEET 1000	DISCOUNT
7/05/2025	0.83	BP CONNECT	FLEET 1000	TRANSACTION FEE
8/05/2025	3.58	WEX AUSTRALIA	FLEET 1000	MANAGEMENT FEE
16/04/2025	72.99	BP Rosegarden	FLEET 1388	REGULAR ULP
16/04/2025	0.83	WEX AUSTRALIA	FLEET 1388	TRANSACTION FEE
8/05/2025	3.58	WEX AUSTRALIA	FLEET 1388	MANAGEMENT FEE
8/04/2025	1.39	WEX AUSTRALIA	FLEET 1385	SURCHARGE
8/04/2025	87.29	AMPOL	FLEET 1385	REGULAR ULP
8/04/2025	-1.09	AMPOL	FLEET 1385	DISCOUNT
8/04/2025	0.83	WEX AUSTRALIA	FLEET 1385	TRANSACTION FEE
15/04/2025	82.21	AMPOL	FLEET 1385	REGULAR ULP
15/04/2025	0.83	WEX AUSTRALIA	FLEET 1385	TRANSACTION FEE
19/05/2025	9.08	WEX AUSTRALIA	FLEET 1385	ROADSIDE ASSIST
23/04/2025	109.39	AMPOL	FLEET 1385	REGULAR ULP
23/04/2025	0.83	WEX AUSTRALIA	FLEET 1385	TRANSACTION FEE
1/05/2025	103.88	AMPOL	FLEET 1385	REGULAR ULP
1/05/2025	0.83	WEX AUSTRALIA	FLEET 1385	TRANSACTION FEE
8/05/2025	3.58	WEX AUSTRALIA	FLEET 1385	MANAGEMENT FEE
16/04/2025	1.32	BP Rosegarden	FLEET 616	SURCHARGE
16/04/2025	82.60	BP Rosegarden	FLEET 616	ULS DIESEL
16/04/2025	-0.82	BP Rosegarden	FLEET 616	DISCOUNT
16/04/2025	0.83	WEX AUSTRALIA	FLEET 616	TRANSACTION FEE
18/04/2025	6.88	WEX AUSTRALIA	FLEET 616	ROADSIDE ASSIST
30/04/2025	2.11	BP Rosegarden	FLEET 616	SURCHARGE
30/04/2025	132.25	BP Rosegarden	FLEET 616	ULS DIESEL
30/04/2025	-1.32	BP Rosegarden	FLEET 616	DISCOUNT
30/04/2025	0.83	WEX AUSTRALIA	FLEET 616	TRANSACTION FEE
8/05/2025	3.58	WEX AUSTRALIA	FLEET 616	MANAGEMENT FEE
10/04/2025	6.88	WEX AUSTRALIA	FLEET 109	ROADSIDE ASSIST
23/04/2025	3.62	BP Rosegarden	FLEET 109	SURCHARGE
23/04/2025	226.67	BP Rosegarden	FLEET 109	ULS DIESEL
23/04/2025	-2.25	BP Rosegarden	FLEET 109	DISCOUNT
23/04/2025	0.83	WEX AUSTRALIA	FLEET 109	TRANSACTION FEE
6/05/2025	3.46	BP Rosegarden	FLEET 109	SURCHARGE
6/05/2025	216.49	BP Rosegarden	FLEET 109	ULS DIESEL
6/05/2025	-2.17	BP Rosegarden	FLEET 109	DISCOUNT
6/05/2025	0.83	WEX AUSTRALIA	FLEET 109	TRANSACTION FEE
8/05/2025	3.58	WEX AUSTRALIA	FLEET 1382	MANAGEMENT FEE
18/04/2025	6.88	WEX AUSTRALIA	FLEET 1382	ROADSIDE ASSIST
8/05/2025	3.58	WEX AUSTRALIA	FLEET 1382	MANAGEMENT FEE
10/04/2025	6.88	WEX AUSTRALIA	FLEET 113	ROADSIDE ASSIST
15/04/2025	156.19	BP Rosegarden	FLEET 113	ULS DIESEL
6/05/2025	0.83	WEX AUSTRALIA	FLEET 113	TRANSACTION FEE
6/05/2025	155.39	AMPOL	FLEET 113	DIESEL
6/05/2025	0.83	WEX AUSTRALIA	FLEET 113	TRANSACTION FEE
8/05/2025	3.58	WEX AUSTRALIA	FLEET 113	MANAGEMENT FEE
14/04/2025	123.99	AMPOL	FLEET 191	ULS DIESEL
14/04/2025	0.83	WEX AUSTRALIA	FLEET 191	TRANSACTION FEE
18/04/2025	6.88	WEX AUSTRALIA	FLEET 191	ROADSIDE ASSIST
30/04/2025	136.94	AMPOL	FLEET 191	ULS DIESEL
30/04/2025	0.83	WEX AUSTRALIA	FLEET 191	TRANSACTION FEE
8/05/2025	3.58	WEX AUSTRALIA	FLEET 191	MANAGEMENT FEE
10/04/2025	6.88	WEX AUSTRALIA	FLEET 136	ROADSIDE ASSIST
23/04/2025	2.27	BP Rosegarden	FLEET 136	SURCHARGE
23/04/2025	142.32	BP Rosegarden	FLEET 136	DIESEL
23/04/2025	-1.41	BP Rosegarden	FLEET 136	DISCOUNT
23/04/2025	0.83	WEX AUSTRALIA	FLEET 136	TRANSACTION FEE
8/05/2025	3.58	WEX AUSTRALIA	FLEET 136	MANAGEMENT FEE
18/04/2025	6.88	WEX AUSTRALIA	FLEET 1383	ROADSIDE ASSIST
8/05/2025	3.58	WEX AUSTRALIA	FLEET 1383	MANAGEMENT FEE
16/04/2025	125.82	COLES EXPRESS	FLEET 100	DIESEL
16/04/2025	0.83	WEX AUSTRALIA	FLEET 100	TRANSACTION FEE

Transaction Date	Amount	Merchant Name	Card Description	Product Name
10/04/2025	6.88	WEX Australia	FLEET 106	ROADSIDE ASSIST
24/04/2025	3.61	BP Rosegarden	FLEET 106	SURCHARGE
8/05/2025	3.58	WEX AUSTRALIA	FLEET 100	MANAGEMENT FEE
8/05/2025	3.58	WEX AUSTRALIA	FLEET 701	MANAGEMENT FEE
8/05/2025	3.58	WEX AUSTRALIA	FLEET 646	MANAGEMENT FEE
29/04/2025	1.76	BP Rosegarden	FLEET 202	SURCHARGE
29/04/2025	110.46	BP Rosegarden	FLEET 202	ULS DIESEL
29/04/2025	-1.11	BP Rosegarden	FLEET 202	DISCOUNT
29/04/2025	0.83	WEX AUSTRALIA	FLEET 202	TRANSACTION FEE
8/05/2025	3.58	WEX AUSTRALIA	FLEET 202	MANAGEMENT FEE
8/05/2025	3.58	WEX AUSTRALIA	FLEET 111	MANAGEMENT FEE
15/04/2025	60.82	COLES EXPRESS	FLEET 1003	REGULAR ULP
15/04/2025	0.83	WEX AUSTRALIA	FLEET 1003	TRANSACTION FEE
30/04/2025	80.27	COLES EXPRESS	FLEET 1003	REGULAR ULP
30/04/2025	0.83	WEX AUSTRALIA	FLEET 1003	TRANSACTION FEE
8/05/2025	3.58	WEX AUSTRALIA	FLEET 1003	MANAGEMENT FEE
14/04/2025	0.93	BP Rosegarden	FLEET 1004	SURCHARGE
14/04/2025	58.21	BP Rosegarden	FLEET 1004	REGULAR ULP
14/04/2025	-0.69	BP Rosegarden	FLEET 1004	DISCOUNT
14/04/2025	0.83	WEX AUSTRALIA	FLEET 1004	TRANSACTION FEE
7/05/2025	0.28	BP Rosegarden	FLEET 1004	SURCHARGE
7/05/2025	18.00	WEX AUSTRALIA	FLEET 1004	CAR WASH
7/05/2025	0.83	WEX AUSTRALIA	FLEET 1004	TRANSACTION FEE
7/05/2025	1.04	BP Rosegarden	FLEET 1004	SURCHARGE
7/05/2025	65.29	BP Rosegarden	FLEET 1004	REGULAR ULP
7/05/2025	-0.66	BP Rosegarden	FLEET 1004	DISCOUNT
7/05/2025	0.83	WEX AUSTRALIA	FLEET 1004	TRANSACTION FEE
8/05/2025	3.58	WEX AUSTRALIA	FLEET 1004	MANAGEMENT FEE
17/04/2025	1.66	BP Rosegarden	FLEET 301	SURCHARGE
17/04/2025	103.78	BP Rosegarden	FLEET 301	ULS DIESEL
17/04/2025	-1.03	BP Rosegarden	FLEET 301	DISCOUNT
17/04/2025	0.83	WEX AUSTRALIA	FLEET 301	TRANSACTION FEE
30/04/2025	1.62	BP Rosegarden	FLEET 301	SURCHARGE
30/04/2025	101.43	BP Rosegarden	FLEET 301	ULS DIESEL
30/04/2025	-1.01	BP Rosegarden	FLEET 301	DISCOUNT
30/04/2025	0.82	WEX AUSTRALIA	FLEET 301	TRANSACTION FEE
8/05/2025	3.58	WEX AUSTRALIA	FLEET 301	MANAGEMENT FEE
8/05/2025	3.58	WEX AUSTRALIA	FLEET 115	MANAGEMENT FEE
17/04/2025	2.06	BP Rosegarden	FLEET 101	SURCHARGE
17/04/2025	129.34	BP Rosegarden	FLEET 101	ULS DIESEL
17/04/2025	-1.28	BP Rosegarden	FLEET 101	DISCOUNT
17/04/2025	0.83	WEX AUSTRALIA	FLEET 101	TRANSACTION FEE
30/04/2025	1.59	BP Rosegarden	FLEET 101	SURCHARGE
30/04/2025	99.75	BP Rosegarden	FLEET 101	ULS DIESEL
30/04/2025	-1.00	BP Rosegarden	FLEET 101	DISCOUNT
30/04/2025	0.83	WEX AUSTRALIA	FLEET 101	TRANSACTION FEE
8/05/2025	3.58	WEX AUSTRALIA	FLEET 101	MANAGEMENT FEE
8/05/2025	3.58	WEX AUSTRALIA	FLEET 300	MANAGEMENT FEE
8/05/2025	3.58	WEX AUSTRALIA	FLEET 880	MANAGEMENT FEE
8,837.66				



17.3 Monthly Investment Report - May 2025

Report Number	CPS33.06.25
Meeting & Date	Ordinary Council Meeting – 24 June 2025
Applicant	City of Nedlands
Employee Disclosure under section 5.70 Local Government Act 1995	Nil
Report Author	John Vojkovich – Acting Director Corporate Services
Director	John Vojkovich – Acting Director Corporate Services
Attachments	Attachment 1 - Investment Report for the period ended 31 May 2025

Purpose

In accordance with the Council's Investment Policy, Administration is required to present a summary of investments to Council monthly.

Administration Recommendation

That Council **RECEIVES** the Investment Report for the period ended 31 May 2025.

Voting Requirement

Simple Majority

Background

Nil

Discussion

Council's Investment of Funds report meets the requirements of Section 6.14 of the *Local Government Act 1995*.

The Investment Policy is structured to minimise risks associated with the City's cash investments. The officers adhere to this Policy and continuously monitor market conditions to ensure that the City obtains attractive and optimum yields without compromising on risk management.



As at 31 May 2025, the City term deposit investments were \$6,462,773 and the cash at call was \$1,200,551.

Funds	31 May 2025 (\$)	31 May 2024 (\$)
Investments – Term deposits	6,462,773	9,932,951
Investments – Cash at call	1,200,551	1,153,302
Total Investments	7,663,324	11,086,253
Cash (held with Westpac)	15,493,497	6,359,782
Total Cash and Investments	23,156,821	17,446,035

The Investment Portfolio comprising term deposit holdings and Cash at call are held by the following institutions:

Financial Institution	Funds Invested (\$)	Proportion of Portfolio
ANZ	1,229,494	16%
CBA	1,950,723	25%
NAB	2,316,063	30%
WBC	2,167,044	28%
Total investments	7,663,324	100.00%

The total interest received from term deposits year to date as of 31 May 2025 was \$398,293.

Consultation

Nil

Strategic Implications

This item relates to the following elements from the City's Council Plan 2023 -33.

Vision **Sustainable and responsible for a bright future**

Pillar **Performance**
Outcome 11. Effective leadership and governance.

Budget/Financial Implications

The May 2025 YTD Actual interest income on cash and Investments is comparable to the YTD Budget of \$1,187,477.



Legislative and Policy Implications

[City of Nedlands - Investment of Operating Cash Policy](#)

Decision Implications

Nil

Conclusion

The Investment Report is presented to Council.

Further Information

Nil



City of Nedlands Investment Report

By Nature or Type
For the Period 01-Jul-2024 to 31-May-2025

	Investment type	Bank	Interest rate	Investment date	Maturity Date	Term (Months)	Invested Amount
CBA	Term deposit	Commonwealth Bank Australia	4.24%	12/05/2025	11/08/2025	3	1,950,723
WBC	Term deposit	Westpac Banking Corporation	5.14%	23/05/2025	30/05/2025	0	313,206
WBC	Term deposit	Westpac Banking Corporation	5.14%	2/12/2024	2/06/2025	6	653,287
NAB	Term deposit	National Australia Bank	5.14%	23/05/2025	30/05/2025	0	77,951
NAB	Term deposit	National Australia Bank	4.07%	17/03/2025	15/06/2025	3	2,238,112
ANZ	Term deposit	Australia & New Zealand Banking Group	3.40%	11/04/2025	11/10/2025	6	128,769
ANZ	Term deposit	Australia & New Zealand Banking Group	3.35%	18/04/2025	18/07/2025	3	1,100,725
WBC	Online Saver	Westpac Banking Corporation					1,200,551
						Total	7,663,324



17.4 Monthly Financial Report – 30 April 2025

Report Number	CPS34.06.25
Meeting & Date	Ordinary Council Meeting – 24 June 2025
Applicant	City of Nedlands
Employee Disclosure under section 5.70 Local Government Act 1995	Nil
Report Author	John Vojkovich – Acting Director Corporate Services
Director	John Vojkovich – Acting Director Corporate Services
Attachments	Attachment 1 - Monthly Financial Report 30 April 2025 (attachment to be provided as late notice update)

Purpose

In accordance with the Council's Investment Policy, Administration is required to present a summary of investments to Council monthly.

Administration Recommendation

That Council RECEIVES the monthly financial Report for the period ended 30 April 2025.

Voting Requirement

Nil – For information purpose only.

Background

Due to the revenue system (Authority) not being available for processing transactions from 24 April to 17 June 2025 there has been a delay in preparing the 30 April 2025 monthly financial report to meet the agenda timetable and is to be provided. . The 31 May 2025 monthly financial report will be compiled and reported to Council at the July 2025 meeting.

Discussion

Nil



Consultation

Nil

Strategic Implications

This item relates to the following elements from the City's Council Plan.

Vision **Sustainable and responsible for a bright future**

Pillar **Performance**

Outcome 11. Effective leadership and governance

Budget/Financial Implications

Nil

Legislative and Policy Implications

[Local Government Act 1995, Local Government \(Financial Management\) Regulations 1996](#), and *Australian Accounting Standards*.

Decision Implications

Nil

Conclusion

Nil

Further Information

Nil



17.5 Appointment of Presiding Member to Audit Risk and Improvement Committee

Report Number	CPS35.06.25
Meeting & Date	Ordinary Council Meeting – 24 June 2025
Applicant	City of Nedlands
Employee Disclosure under section 5.70 Local Government Act 1995	Nil
Report Author	Alyce Martin – Governance Legal and Risk Coordinator
Director	John Vojkovich – Acting Director Corporate Services
Attachments	Nil

Purpose

The purpose of this report is to appoint the presiding member to the Audit Risk and Improvement Committee.

A change to the *Local Government Act 1995* (WA) as of 7 December 2024 requires that presiding members for committees must be appointed by the local government and not the committee.

Administration Recommendation

That Council appoints Richard Burnell as the presiding member of the Audit Risk and Improvement Committee.

Voting Requirement

Absolute Majority

Background

The Audit Risk and Improvement Committee (Audit Committee as it was previously known) had appointed a Chair at the first formal committee meeting following its reestablishment in May 2024. The presiding member elected at that meeting was Cr Amiry.

A change to the *Local Government Act 1995* (WA) on 7 December 2024 now requires that the presiding member of committees be appointed by the local government rather than by the committee.



Discussion

On 7 December 2024 s5.12 of the *Local Government Act 1995* (WA) was amended. This section now requires that the appointment of a presiding member of a committee is now a function of the local government and such appointment requires an absolute majority.

s5.12 *Local Government Act 1995* (WA) is extracted below:

5.12. Presiding members and deputies

- (1) The local government must appoint* a member of a committee to be the presiding member of the committee.

** Absolute majority required.*

- (2) The local government may appoint* a member of a committee to be the deputy presiding member of the committee.

** Absolute majority required.*

[Section 5.12 inserted: No. 47 of 2024 s. 39.]

The members of the Audit Risk and Improvement Committee are:

- Cr Amiry,
- Cr Coghlan,
- Cr Brackenridge,
- Deputy Mayor Smyth,
- Cr Bennett,
- Cr Youngman,
- Mayor Argyle, and
- Mr Richard Burnell

Although this requirement came in on 7 December 2024 the local governments have until 30 June 2025 to confirm the appointments. This is the case for all committees, regardless of an existing presiding member appointment. Therefore, the appointment of a presiding member by Council to this committee is required.

Where a committee has an existing presiding member, there is no prohibition on Council voting for the existing presiding member to remain the presiding member.

Consultation

An email was sent on 13 June 2025 to all committee members calling for nominations to be the presiding member. Nominations were requested to be submitted by 18 June 2025.



A single nomination was received from Mr Richard Burnell.

Strategic Implications

This item is strategically aligned to the City of Nedlands Council Plan 2023-33 vision and desired outcomes as follows:

Vision	Sustainable and responsible for a bright future
Pillar Outcome	Performance
	11. Effective leadership and governance.

Budget/Financial Implications

There will be no budget implications from this decision.

Legislative and Policy Implications

Local Government Act 1995 (WA)

Decision Implications

The appointment of a presiding member will ensure good governance of the Audit Risk and Improvement Committee.

Conclusion

It is recommended that Council appoint a presiding member to the Audit Risk and Improvement Committee.

Further Information

Nil



18. DIVISIONAL REPORTS – CHIEF EXECUTIVE OFFICER

18.1 Elected Members Information Bulletin – June 2025

Report Number	CEO30.06.25
Meeting & Date	Council Meeting – 24 June 2025
Applicant	City of Nedlands
Employee Disclosure under section 5.70 Local Government Act 1995	Nil
Report Author	Keri Shannon – Chief Executive Officer
Director	Keri Shannon – Chief Executive Officer
Attachments	Attachment 1 - Elected Members Information Bulletin June 2025

Purpose

To provide an efficient and effective means of communication of Information between the City's Administration and Elected Members.

Administration Recommendation

That Council **RECEIVES** the Information Bulletin dated June 2025.

Voting Requirement

Simple Majority

Background

To improve transparency and communicate a high-level summary of service activities within the City across the previous month.

Discussion

Nil

Consultation

Nil



Strategic Implications

This item is strategically aligned to the City of Nedlands Council Plan 2023-33 vision and desired outcomes as follows:

Vision	Sustainable and responsible for a bright future
Pillar Outcome	Performance 11. Effective leadership and governance.

Budget/Financial Implications

There are no budget or financial implications in this report.

Legislative and Policy Implications

Nil

Decision Implications

Nil

Conclusion

The discussion points will be noted.

Further Information

Nil



BULLETIN

Elected Member Information

June 2025



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1. Upcoming Meetings

Date	Meeting or Event	Location
Tuesday, 24 June 2025 at 7.00pm	Ordinary Council Meeting	Council Chambers
Tuesday, 01 July 2025 at 5.30pm	Concept Forum - Local Planning Policy Sustainable Development	Boardroom
Tuesday, 08 July 2025 at 7.00pm	Council Meeting Agenda Forum	Council Chambers
Monday, 14 July 2025 at 5.30pm	Audit Risk & Improvement Committee Meeting	Council Chambers
Tuesday, 15 July 2025 at 5.30pm	Concept Forum - FY26 Draft Budget Review	Boardroom
Tuesday, 22 July 2025 at 7.00pm	Ordinary Council Meeting	Council Chambers
Monday, 28 July 2025 at 7.00pm	Governance Committee Meeting	Council Chambers



2. Corporate Services

2.1 ICT

This covers both Information Technology (IT) and Information Management (IM) functions.

Overview

- IM teams continue to be challenged with Freedom of Information requests.
- Remediation of IT issues is underway.
- Senior Technology Specialist has been appointed and commences 30/06/2025
- ERP Change Manager is in final offer stage
- McCusker Internship - 4 ICT roles have been placed with commencement from 17/06/2025
- Short term requirement for a contract helpdesk due to staff turnover with backlog currently being supported by Office Solutions IT (OSIT)

Key Updates

- A scope of work has been sourced from OSIT which encompasses the highest priority works to move from an on premiss to cloud solution, with the work starting in June 2025 and expected to be completed in October 2025 costing approximately \$100,000 for upfront costs and \$56,000 for ongoing licensing.
- Preliminary costs from Civica for the Authority revenue system upgrade and migration from on premiss to an SaaS solution indicate \$106,750 for the migration and \$61,000 for ongoing licensing.
- Other costs are being determined for lower priority activities.

2.2 OneCouncil

Overview

The City successfully implemented the modules from Phases 1 and 2 although not all sub modules originally planned for Phase 2 were released. Currently, the City's ERP project team is engaged in Phase 3 implementation.

Key Updates

- The Project Steering Committee has been re-established. A draft Terms of Reference is currently under review to formalise the Project Steering Committee's scope and responsibilities. The first Project Steering Committee meeting was held on 16 June 2025.
- Originally planned property and ratings communications for June will be postponed to align with a new 2026 go-live date. Additionally, information sessions with Managers will be scheduled for the second half of 2025. These sessions will focus on mapping business unit processes, reviewing Subject Matter Expert resource allocations, and setting clear expectations with Managers and Directors.



The month ahead

- The project team is actively progressing with Phase 3 implementation while concurrently supporting essential Business-As-Usual (BAU) functions, such as clarifying finance-related aspects within OneCouncil and working on the Authority recovery effort.
- For the Rates and revenue:
 - The billing charge codes, and configuration are partially completed for Compliance functions and loaded into the Master environment.
 - System integration testing for all functional areas of Rates is nearing completion and issues are being raised and resolved with TechnologyOne consultants.
 - Planning and preparing the User Acceptance Testing (UAT) test scenarios for Rates modules, to be reviewed by the appropriate business units.
- For combined functions of Compliance and Rates:
 - Debtor account data migration is nearing completion, which creates an association between the Names and Properties to facilitate billing and other Compliance functions.
 - Reviewing the Rates and Compliance document templates, forms and certificates for validating by the business units.
 - Reviewing user access profiles for inclusion in the Master environment.

2.3 Finance

Overview

- The revenue system (Authority) outage and compromised data restoration has impacted business as usual processing, with the system remaining unavailable for use as at 17 June 2025 however full recovery and operation is expected by 25 June 2025. Extensive testing and a planned recovery process for reprocessing of data together with availability of staff has led to a longer than expected time frame to complete this exercise.
- FY24 audit is nearing completion with draft Management Letter points being considered by Administration. There are a few minor points to be resolved with the auditor prior to the final draft being produced late in June 2025.
- Recruiting a suitable candidate to Coordinator Accounting Services position continues prove a challenge. A temporary appointment has been made to ensure that sufficient resources are available during the search for a permanent placement.

Key Updates

- Due to Authority being unavailable for processing, there is an inability to process revenue transactions and complete the month end process. It is unlikely that the April 2025 and May 2025 reporting will be available for the Ordinary Council Meeting.

Looking Ahead



- FY26 Underground Power (UGP) service charges have been finalised for Nedlands North and Nedlands West with letters to be issued before 20 June 2025. Respondents will be offered the opportunity to submit their responses using barcode links to the website which will reduce administrative burden of processing information.
- There is a potential borrowing requirement to fund the Nedlands West UGP.
- The budget preparation process for FY26 continues with finalisation expected during July 2025.
- Forecast cash-flow analysis underway (as part of the FY26 budget review).
- Preparation for FY25 audit with interim audit commencing from 16/06/2025 which has included an initiative from the City to improve transmission of materials using a catalogue and Teams communication which will reduce auditor confusion when interpreting materials.

2.4 Customer Service Update

Overview

- May has been another busy month for the Customer Service team. The ongoing outage of Authority resulted in a high volume of enquiries related to rates and discrepancies in notices sent to residents. The team worked well to manage these concerns and provide accurate information to residents, ensuring service continuity despite the technical challenges.

Staffing Updates

- In May, Kellie Ayoub joined the team as a Senior Customer Service Officer. Additionally, we were pleased to announce the appointment of Renae Wade in her new hybrid role of Customer Service Manager and Organisational Development Business Partner in the People Culture Team.
- Recruitment continues for a casual pool to provide coverage for leave periods. We are liaising with other departments to enable staff to be drawn from the pool when workload demands increase, ensuring flexibility across teams.
- To support employee development and strengthen customer service efficiency, we have successfully implemented operating rhythms, including one-on-one sessions and developmental coaching. These initiatives have provided valuable guidance to team members, enhancing their capability in handling customer interactions while contributing to improved employee retention.

Call Flow Management

- Managing call flows remains an ongoing priority, with continued collaboration across departments to ensure efficient and accurate direction of enquiries to the most appropriate staff members. These efforts help streamline customer interactions, reduce wait times, and enhance overall service quality.



Process Improvements

- We are actively collaborating with multiple departments to streamline the receipting process while operating under the manual system due to Authority being down.

Key Initiatives:

- Engaging with relevant teams to enhance efficiency in manual receipting.
- Working alongside the Community Development department to improve key collection and return and bookings efficiency.

Key Performance Indicators (KPIs)

- Ongoing KPI reporting remains a key focus, with continued collaboration with IT to track call volumes and assess CRM performance. These efforts ensure accurate data collection and analysis for service improvements.

Customer Requests

Monthly Total	Daily Average	Highest Request
1638	78	Civils Maintenance Rates Building and Planning

Calls

Due to the staffing shortage within the IT Department, the calls monitor will be reported in next month's bulletin.

People & Culture

Leave Summary:

- **Annual Leave:** 30.4 hours
- **Sick Leave:** 0 hours
- **Leave without pay:** 0 hours

Other Updates

Our key focus in May was centred around the following priorities:

- **Training and Recruitment:** A strong emphasis was placed on onboarding new staff and advancing recruitment efforts for the casual pool, ensuring adequate coverage for leave periods.



- **Upskilling and Coaching:** Ongoing coaching and support initiatives to enhance the skills of both new and existing staff, fostering a confident and capable workforce.
- **Interdepartmental Collaboration:** Strengthening collaborations with other departments remains a priority, allowing for shared resources and improved workflow efficiency. We have already implemented a monthly Civil Maintenance catchup.

Shout Outs

- A big congratulations to Angel Cordova, the recipient of this month's Shout Out Award! Angel has consistently demonstrated dedication and teamwork, playing a vital role in training new staff and supporting colleagues. Her collaboration with other departments has been instrumental in managing the fallout from the Authority software outage, helping to develop temporary solutions with minimal disruption to both staff and residents.
- Angel's commitment, knowledge, adaptability and willingness to go above and beyond make her an invaluable team member. We sincerely appreciate her efforts in ensuring smooth operations and fostering a positive work environment.

Focus for the Month Ahead

Key initiatives for the month include:

- **Ongoing Team Development** Continued investment in training, upskilling, and professional support to ensure the team remains equipped to provide exceptional service.
- **Introducing 'Day in the Life'** A cross-departmental initiative aimed at fostering a deeper understanding of various departmental procedures. By engaging in practical, firsthand experiences, staff will gain valuable insights into the operations of other teams, enhancing collaboration and efficiency.
- **Intra-Team Catch-Ups** Regular internal discussions to stay ahead of key projects and departmental changes. These sessions will provide a platform for brainstorming ideas, ensuring alignment on ongoing improvements, and enhancing our approach to resident interactions.



3. Technical Services

Parks and Environment

Dot Bennett Park – Condition

Project Title	Dot Bennett Park Condition	Council decision:	24 September 2024 NOM39.9.24
Summary	General condition of turf and gardens needs improvement following reduced level of service and attendance by City Staff. This follows reductions in staff numbers from the recent Workforce Plan outcomes.		
Commencement date	5 August 2024	Completion date	30 Jun 2025
Total Budget	\$20,000	Actual Cost to Date	\$4,802.00
Risk	Further reduction to Level of Service to other parks	Updated Est Total budget	\$27,000.00

Due date	Activity	Proposed date	Explanation
Aug 2024	In-fill planting carried out	Complete	Included Kangaroo Paws as they were Dot Bennett's favourite according to her son John. Currently hidden amongst weeds.
Oct 2024	Contractors to carry out initial comprehensive service to Aberdare Road and Smyth Road Verges	1 Oct 2024	Completed
Oct 2024	Turf Mowing	Ongoing	Regular in-house mowing of turf to reduce appearance of "striping". Last mowed w/e 11 October 2024.
Oct 2024	Landscape Team to carry out physical weed control in garden beds	Ongoing	Hand removal amongst plants and brush cut open areas. Partial completion. Required to seek external assistance based on present resourcing levels.
Oct 2024	Landscape Team to collect fallen branches	8 Nov 2024	To be collected within a week
Oct 2024	Landscape Team to carry out chemical weed control in garden beds	Complete	Completed



Oct 2024	Assistance from Contractor for physical weed removal amongst plants in park.	24 Oct 2024	Completed
Nov 2024	Investigate Irrigation Programming Issues	5 Nov 2024	Completed - Program adjusted to promote recovery whilst utilising water efficient products.
Oct 2024	Mulch 1000m2 garden bed adjacent Lupin Hill Grove.	29 Nov 2024	Awaiting final quotations.
Nov 2024	Re-prioritisation of activities to minimise recurrence of condition issues.	Ongoing	Cease formalising hedges and refocus on weeding activities. Keep vegetation clear of fence, paths and kerbs.
Jan 2025	Mulching completed of garden beds	10 Jan 2025	Completed
Jan 2025	Verge pruning and weeding	13 Jan 2025	Completed
Jan 2025	Mowing of turf	17 Jan 2025	Completed
Jan 2025	Large dead Eucalyptus globulus (Tasmanian Blue gum) on Smyth Aberdare Road removed	10 Jan 2025	Completed – Stump cannot be removed due to High Pressure gas and Utility objection.
Jan 2025	Tree pruned on Lupin Hill Grove	23 Jan 2025	Completed
Jan 2025	Limb Failure	Jan 2025	Completed 24 th Jan 2025. Euc. saligna adj Aberdare Rd side of park. No damage/threat to persons or property.
Feb 2025	Mowing of turf	12 Feb 2025	Completed
Feb 2025	Park lighting requires repairing – electrical contractor order part and awaiting delivery	Ongoing	Completed 11 March 2025
April 2025	Quotations obtained and Purchase Order to be raised for infill planting	June 2025	

Tree Watering

Project Title	Tree Watering and Maintenance Contract	Council decision:	2023-24 Tree Planting Program



Summary	Tree watering and maintenance contract (RFT2023-24.04) has commenced in September 2024. Maintaining and watering cities street and park tree planting undertaken during the 2023 and 2024 winter planting program. The contract operates for a period of eight months, beginning September 2024.		
Commencement date	1 September 2024	Completion date	April 2025
Total Budget	\$166 370.93	Actual Cost to Date	\$142,605.75
Risk	Low	Updated Est Total budget	

Due date	Activity	Proposed date	Explanation
March 2025	Watering continuing	March 2025	Watering for 2024/25 ended 31 March 2025

Lawler Park Tennis Courts

Project Title	Lawler Parks Tennis Courts	Council decision:	NOM from Councillor Hodsdon
Summary	Investigate minor refurbishments to Lawler Park Tennis Courts, including repair of trips hazards, tree root pruning, table re-alignment and additional window in hut		
Commencement date	February 2025	Completion date	May 2025 (estimate)
Total Budget	\$12K	Actual Cost to Date	NIL – Yet to be invoiced
Risk	Probable - further complaints; asset condition worsening ; reputational harm considering Hackett Hall issues; lack of physical activity	Updated Est Total budget	\$12K

Due date	Activity	Proposed date	Explanation
Feb 2025	Investigate repairs to court surface	March 2025	Awaiting quotations
Feb 2025	Investigate replacement court fence	March 2025	Awaiting quotations
Mar 2025	Site visit to investigate hut issues	March 2025	Table in Western hut to be aligned.



			Additional window cannot be added due to structural impacts and incursion of rain in Winter. Will likely have negligible effect. Repairs to timber slats required. Awaiting quotations for all of the above.
April 2025	No quotations received. Additional contractor sought	April 2025	Quotations received
May 2025	Asphalt repairs completed 19 May 2025.	May 2025	Asphalt requires 28 days curing prior to surface coating
June 2025	Surface coat and Line Marking	June 2025	Pending asphalt curing.
	Review of Masterplan	June 2025	Review masterplan in relation to waterwise initiatives and Urban Forest Strategy

2025 Street Tree Planting Program

Project Title	2025 Street Tree Planting Program	Council decision:	
Summary	Street planting program to increase canopy within the City		
Commencement date	July 2025	Completion date	August 2025
Total Budget		Actual Cost to Date	
Risk	Possible – complaints from residents	Updated Est Total budget	

Due date	Activity	Proposed date	Explanation
July 2025	547 trees will be planted on verges and parks within the City this year starting beginning of July	July 2025	As part of previous strategy recommended quantities
July 2025	Tree locations still be finalised	July 2025	Some tree locations proposed from last year not suitable

Tree Removal

Council policy states:

“Any verge tree above 5 metres in height which is not either dead, diseased or dying, or presents an imminent safety risk must be presented to Council for decision.”



“Other than where there are imminent safety risks, Administration shall notify ward Councillors of all proposed street tree removals not requiring formal Council approval at least two weeks prior to removal and the reasons why in accordance with the preceding provisions. Where a tree has been, or is proposed to be, removed as a result of imminent safety risk, specific details of the hazard should be provided as part of that report. Accepted forms being the weekly CEO Update, or an email to Councillors.”



The spreadsheet in Attachment 1 provides the latest information on tree removals for June 2025

Trees delineated in blue are subject to the Council Resolution of 25th March 2025 and will be placed on hold and not be removed, pending creation of a new verge policy.

PROPOSED TREE REMOVALS: June 2025													
Type	Ward	Address	AIN	Species to be removed		Replacement Species			Reason for Removal	Date after which work will be undertaken	No.	Height	Date Reported to Council
				Botanic Name	Common Name	Botanic Name	Common Name	Rplmt No.					
Street	Coastal	5 Mayfair St	14394	<i>lophostemon confertus</i>	Queensland Box	<i>To Be Confirmed</i>	City to Consult	1	Hazardous to Persons or Property	22-Jun-25	1	>5m	06-Jun-25
Street	Dalkeith	54 Browne Ave	NA	<i>Callistemon</i>	#N/A	<i>To Be Confirmed</i>	City to Consult	1	Dead/ In Decline	N/A	1	<5m	06-Jun-25
Street	Hollywood	Dalkeith rd (north)	NA	various	#N/A	<i>To Be Confirmed</i>	City to Consult	1	Dead/ In Decline	N/A	1	<5m	06-Jun-25
Street	Hollywood	420/118 Monash Ave		<i>lophostemon confertus</i>	Queensland Box	<i>To Be Confirmed</i>	Marri	2	Approved Development	25-Jun-25	1	>5m	09-Jun-25
Street	Hollywood	420/118 Monash Ave		<i>lophostemon confertus</i>	Queensland Box	<i>To Be Confirmed</i>	Tuart	2	Approved Development	25-Jun-25	1	>5m	09-Jun-25



4. Planning and Development

4.1 Health and Compliance

Ranger Service

	End of May
Infringement Notices issued	421
Infringement Notices around building sites	83
Total afterhours callouts (trees, parking, City building issues, dogs)	4
Infringement Notice Appeals	11

Project title	Operational Activities
Summary	The City's Ranger Service continue to receive complaints regarding illegal parking along Croydon Street, Nedlands. Parking offences now include obstruction to private driveways and parking on both sides of the thoroughfare. In response to this, Rangers have scheduled additional three-hour patrols over a weekend to offer our presence and issue notices to apply consistent parking enforcement. Due to the increase in large development sites, Rangers have focused their daily patrols to ensure parking compliance within hotspot areas such as Florence Road, Cooper Street, Louise Street, Vincent Street, Betty Street, Doonan Road and Jenkins Avenue. Rangers continue to liaise with building companies to ensure appropriate communication about parking is held during staff toolbox meetings. Following the scheduled bulk waste collection, Ranger Services have received an increase in illegally dumped material. Officers are collaborating with Waste Services and conducting investigations. As part of the City's Emergency Response Team, Rangers met with Parks and Technical Services in preparation for Storm Season to discuss current and proposed actions during a flood event. This meeting identified current processes, we discussed key department responsibilities, community engagement methods and potential improvement opportunities. The City's Emergency Contact List was updated and following this meeting, Rangers held their annual flood barrier refresher training. Rangers are also researching grant opportunities through programs held by the Department of Justice to aid in law enforcement by focusing on community safety and crime prevention. We believe this funding will support Ranger Services and the City's ability to enforce unlawful activity.



Start date	02/10/2024	Completion date	Continuous
Total Budget	Operational Activity	Actual cost to date	Part of operational activity
Risk	Low	Updated Estimated total Budget	Part of operational activity

Environmental Health

Inspections	
Food premises	49
Public buildings	6
Aquatic facilities and recreational water sampling	10
Mosquito trapping and surveillance	4
Skin Penetration	3
Referrals	
Development approval	4
Breach of compliance (Construction management plan)	7
Applications	
Street trading, market stall licenses	3
Public buildings	1
Food business (registration, notification)	10
Out-of-hours noise management plan	5
Mount Claremont Farmers Market	7
Bee Application	0
Liquor Licences	1
Outdoor Dining Licence	0
Event Licences	6
Enquiries & complaints	34

Project title	Food business inspections
Summary	The City's Environmental Health Services appointed a contractor to conduct scheduled food business inspections throughout May 2025, aiming to address a backlog that had accumulated earlier in the year. This backlog resulted from a shortage of available officers due to staff departures and subsequent recruitment challenges. During this period, remaining officers adopted a risk-based approach to prioritise public and environmental health tasks.



	44 food business inspections were completed by the contractor in May 2025, indicating that the contractor's appointment supported the City's efforts to uphold food safety standards across its district.		
Start date	3 May 2025	Completion date	30 June 2025
Total Budget	\$9,000	Actual cost to date	\$5,162.80
Risk	Low	Updated Estimated total Budget	\$9,000

Development Compliance

Verge and Thoroughfare Permits	6
Infringement Notices	0
Court Prosecutions	0
Complaints	26
Construction Management Plans	9
Correspondence	122
Site visits	102

Swimming Pools

Swimming pool barrier inspections scheduled	308
Inspections cancelled	43
Inspections conducted	265
Notice of Possible Infringement issued	15

4.2 Urban Planning

New development and subdivision applications – May 2025

Address	Proposal
New Development Applications	
18 Neville Road, Dalkeith	Residential - Single House
108 Stirling Highway, Nedlands	Change of Use (Recreation – Private)
37 Alderbury Street, Floreat	Residential - Single House and Ancillary Dwelling
146 Victoria Avenue, Dalkeith	Residential - Single House (Amendment to DA23-87990)
35 Tyrell Street, Nedlands	Residential - Single House (Tree Removal)
38 Thomas Street, Nedlands	Residential - Single House
69 Tyrell Street, Nedlands	Residential - Single House (Additions & Alterations)
24 Clark Street, Nedlands	Residential - Grouped Dwellings (Amendment to DA22-80426)
13-15 Stanley Street, Nedlands	Residential - Grouped Dwellings



36 Camelia Avenue, Mt Claremont	Residential - Single House (Additions & Alterations)
62 Philip Road, Dalkeith	Residential - Tree Removal & Replacement
77 Kirwan Street, Floreat	Residential - Single House
15 Florence Road, Nedlands	Residential - Tree Removal
7 Waratah Avenue, Dalkeith	Residential - Single House
144A Victoria Avenue, Dalkeith	Residential - Single House
New Deemed-to-Comply Checks (R-Codes Volume 1)	
9 Haldane Street, Mt Claremont	Residential - Single House
122 Rochdale Road, Mt Claremont	Residential - Single House (Ancillary Dwelling Addition)
163 Rochdale Road, Mt Claremont	Residential - Single House (Additions & Alterations)
82 Louise Street, Nedlands	Residential - Single House (Additions & Alterations)
Lot 35 Karella Street, Nedlands	Residential - Single House
78 Circe Circle South, Dalkeith	Residential - Single House (Additions & Alterations)
83 Alderbury Street, Floreat	Residential - Single House (Additions & Alterations)
New WAPC Subdivision Referrals (Form 1A)	
3A Alexander Road, Dalkeith	2 Lots – Freehold (Green Title)
3A Alexander Road, Dalkeith	Survey Strata – Termination
4 Philip Road, Dalkeith	Subdivision – 6 Lots
New Built Strata Applications (Form 15A)	
Nil.	
New WAPC Development Referrals	
Nil.	
New DAP/SDAU Applications	
120 Esplanade, Dalkeith	Extension of Time - Recreation Facility with Restaurant/Café (Tawarri Hot Springs)
New Section 40 (Liquor Licence)	
Nil.	
New Building Applications	
78 Esplanade, Dalkeith	BA01 – Yacht Club with adjacent retaining
18 Walba Way, Swanbourne	BA01 - Addition of Roof Terrace/Pergola to existing two storey dwelling
47 Aberdare Road, Nedlands	BA01 - 12 Units Apartments
1 Coalesce Lane, Shenton Park	BA01 - Two storey residential dwelling with associated garage/store, porch, balcony & screen wall.
3 Bruce Street, Nedlands	BA02 - Construction of 5 group dwelling homes
45 Boronia Avenue, Nedlands	BA01 - 8 x 3 storey townhouses



5 Bruce Street, Nedlands	BA02 - Construction of 5 grouped dwelling homes
1-4/ 33 Martin Avenue, Nedlands	BA01 - Grouped dwelling (4 x Double Storey Dwellings) with Garages, Retaining Walls and Screen Wall
10 Tyrell Street, Nedlands	BA01 - Two Storey Masonry Dwelling with Formed Sheet Metal Roof & Retaining Wall
12 Greenberry Close, Mt Claremont	BA01 - Alterations and Additions
50 Williams Road, Nedlands	BA01 - Proposed addition and alterations to existing dwelling
78 Circe Circle, Dalkeith	BA01 - Addition/alteration to Two-Storey Dwelling
12 McGillivray Road, Mt Claremont	BA01 – East Wing Fitout
55 Melvista Avenue, Nedlands	BA01 - Concrete Swimming Pool and Spa
105 Montgomery Avenue, Mt Claremont	BA01 - Installation of Solar
47 Thomas Street, Nedlands	BA01 – Installation of Pool
5/158 Stirling Highway, Nedlands	BA09 – New Fit Out
110 Smyth Road, Nedlands	BA01 - Installation of Solar
55 Alderbury Street, Floreat	BA01 - Upper floor addition and ground floor addition/alteration of dwelling including carport
23 Florence Road, Nedlands	BA01 – Swimming Pool
10 McGillivray Road, Mt Claremont	BA09 - New entrance canopy to existing building
40 Weld Street, Nedlands	BA19 - Additions to dwelling, boundary fence and retaining walls
6 Davies Road, Dalkeith	BA01 - Carport Extension
21 Viking Road, Dalkeith	BA05 - Full site clearance of residential property
45 Doonan Road, Nedlands	BA01 - Fibreglass Pool
97 Lissadell Street, Nedlands	BA01 - Two storey residential dwelling with garage, retaining walls and masonry wall
Lot 1 Smyth Road, Nedlands	BA05 - Demolition of 2x Brick Storerooms, 2x Brick columns Patios and Garden Area
12B 1 Seymour Avenue, Shenton Park	BA09 – Occupancy Permit
Lot 1 38 Ord Street, Nedlands	BA01 - 2 Storey Dwelling and retaining walls
Lot 2 38 Ord Street, Nedlands	BA01 - 2 Storey Dwelling and retaining walls
Lot 3 38 Ord Street, Nedlands	BA01 - 2 Storey Dwelling and retaining walls
100 Stephenson Avenue, Mt Claremont	BA01 - Installation of Digital Screen
59 Florence Road, Nedlands	BA01 – Steel Patio
254 The Esplanade, Nedlands	BA02 - Sheds
13 Haldane Street, Mt Claremont	BA01 - Alterations to Existing Residential Dwelling and Addition of Garage & Store



26 Jutland Parade, Dalkeith	BA01 - New storage shed, retaining walls, arches, planter boxes, piling sand pad, earthworks and pool pump housing (stage 1 works only)
71 Stirling Highway, Nedlands	BA01 - Installation of Solar
64 Clement Street, Swanbourne	BA19 - Three Storey Dwelling, Garage, Deck, Retaining, Pool & Pool Barrier
4 Stanley Street, Nedlands	BA01 - Extension to Existing Dwelling
24 Adderley Street, Mt Claremont	BA02 - 2c high limestone wall with a brick boundary wall to enclose a new pool area.
60 Stirling Highway, Nedlands	BA01 - Installation of Solar
97 Waratah Avenue, Dalkeith	BA01 - Installation of Solar
55 Jutland Parade, Dalkeith	BA01 - Installation of new light towers
36 Robinson Street, Nedlands	BA01 - Alterations and Additions
85 Monash Avenue, Nedlands	BA01 - Fit out of molecular imaging and theranostics center within an existing building
82 Philip Road, Dalkeith	BA01 - Skillion roof shade structure
College Park, Claremont	BA01 - Football field lighting
21 Tyrell Street, Nedlands	BA01 - Installation of Solar
1 Broome Street, Nedlands	BA01 - Installation of Solar
5A&B Alexander Road, Dalkeith	BA01 - Forward works for new apartment building - siteworks, excavation basement footings, piling, walls, columns, suspended ground slab, stormwater drainage

Snapshot		
	This Month	Last Month
Number of DA's lodged this month	15	24
Number of deemed-to-comply checks lodged this month	7	5
Number of subdivision referrals received	4	1
Number of building applications lodges	50	9
Number of active DA's	56	63
Number of active deemed-to-comply checks	7	4
Number of active subdivision referrals	6	4
Number of active DAP applications	1	4
Number of active City SAT applications	2	1
Number of active DAP SAT applications	1	0
Number of active Building Applications	29	-

Delegated Approvals:

Month	2021	2022	2023	2024	2025
January	8	23	7	8	7
February	10	14	19	16	21
March	24	26	17	12	16



April	26	23	10	20	15
May	27	25	16	7	13*
June	24	22	9	15	
July	18	18	15	12	
August	24	17	25	11	
September	23	22	15	19	
October	23	18	13	8	
November	20	15	8	15	
December	16	17	10	9	
Year-to-May	42	63	43	36	72*
Total for Year	243	240	164	152	

* Incomplete month

Received Deemed to Comply checks:

Month	2021	2022	2023	2024	2025
January	3	8	1	4	1
February	5	5	8	2	7
March	8	18	2	7	8
April	5	11	3	8	2
May	5	16	3	7	8*
June	4	14	5	3	
July	5	11	1	6	
August	5	12	3	8	
September	6	7	1	3	
October	8	5	7	7	
November	15	10	2	6	
December	6	7	3	2	
Year-to-May	16	31	11	13	26*
Total for Year	75	124	39	63	

*Incomplete month

Design Review Panel

Address	Proposal	DRP Meeting
Nil.		

Current DAP Applications

Address	14 Tyrell Street, Nedlands
Status	New Application
Proposal	Four Grouped Dwellings (Form 1)
Summary	Residential R60 Application proposes four grouped dwellings
Information Session Date	N/A due to small scale of development
DAP Meeting Date	TBD
RAR Due Date	8 July 2025



Council Meeting Date	TBD

Current Complex Applications (DPLH / SDAU Significant Development Pathway Assessment Unit)

Property Address	Status	Summary
120 Esplanade, Dalkeith	To be presented to 27 May 2025 OCM for recommendation	Extension of Time - Recreation Facility with Restaurant/Café (Tawarri Hot Springs)

Current SAT Applications (City as Respondent)

Property Address	Appeal	Status	External Costs Incurred by the City to Date
1 Underwood Avenue, Shenton Park	DR/155/2024	Review of DA24-96387 refusal Most recent mediation occurred on 24 January 2025	Nil
62 Philip Road, Dalkeith	DR/24/2025	Review of DA24-97832 conditional approval Mediation scheduled for 6 May 2025	Nil

Current SAT Applications (JDAP as respondent)

Property Address	Appeal	Status
111 Waratah Avenue, Dalkeith	DR/44/2025	SAT appeal lodged Mediation date TBC

Building Services – May 2025

Building Permits Issued	41
Demolition Permits Issued	3
Occupancy Permits Issued	2



5. Community Development Services

5.1 Sporting & Community Groups, Facility and Reserve Usage

Community Development Projects

The Charles Court Reserve Lighting project is progressing.

The latest draft of the Reconciliation Action Plan is sitting with Reconciliation Australia with additional feedback expected late June/ early July.

Facility and Reserve Usage

In May, City facilities' usage totalled 3026.5 hours. The Winter season of sports is well underway, and reserve usage totalled 1205.5 hours for the month of May.

5.2 Seniors and Positive Ageing Program

The volunteer and instructor led Positive Ageing programs are proving popular across a range of activities. Classes and activities include Table Tennis, Canasta, Mahjong, Art classes, Yoga, Tai Chi and a shopping bus to both Floreat Forum and Westfield Innaloo.

Over the month of May, the following statistics were captured across the Positive Ageing program:

Volunteers led activities	Total
1. Table Tennis Monday	28
2. Table Tennis Tuesday	69
3. Table Tennis Friday	43
4. Canasta	30
5. Mahjong Thursday	100
6. Mahjong Friday	36
7. Seniors Art Studio	25
8. Waratah Walking Group	59
9. Perry Lakes Walking Group	19
10. Shopping Bus Thursday	27
11. Shopping Bus Friday	15

Instructor led activities	Total
1. Chair Yoga Fusion	12
2. Beginner Yoga	31
3. Tai Chi	45
4. Senior Yoga	35
5. Zumba Gold	80



6. Life Span	74
7. Choir	46
8. Ukelele	27
9. Pilates	56

5.3 Tresillian Arts Centre

Overview

Tresillian Term 3 program is now live and promoted across the community. School Holiday bookings open 13 June with 20 workshops for all ages on offer. Term 3 bookings open on 30 June with a program of 70 Term courses on offer.

**Tresillian Arts Centre**

Tresillian Courses

Join us for Term 3!
Tresillian has a wide variety of courses on offer including arts, languages, handicrafts, yoga and more. Classes fill quickly so book early!

Term Dates
28 July – 19 September 2025
Enrolments open Mon 30 June 2025

School Holiday Program
7 – 18 July 2025
Enrolments open 13 June 2025



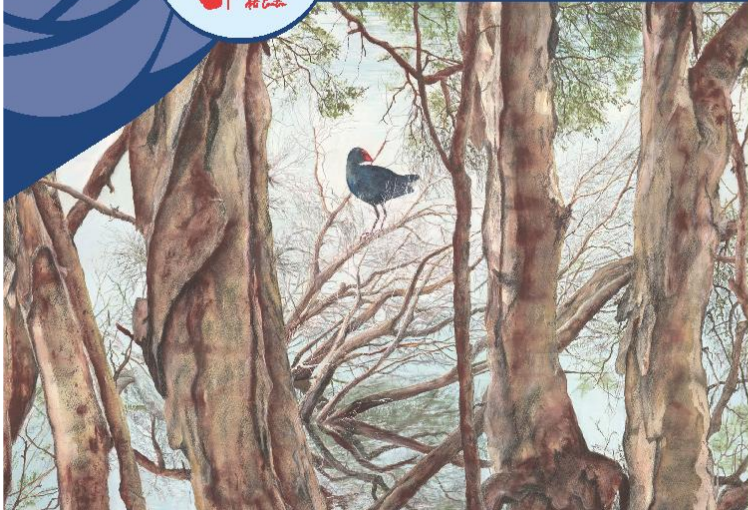


Image: Underneath the Paperbarks; botanical inks and mixed media on cotton rag paper; by Kirsten Hocking, Tresillian tutor

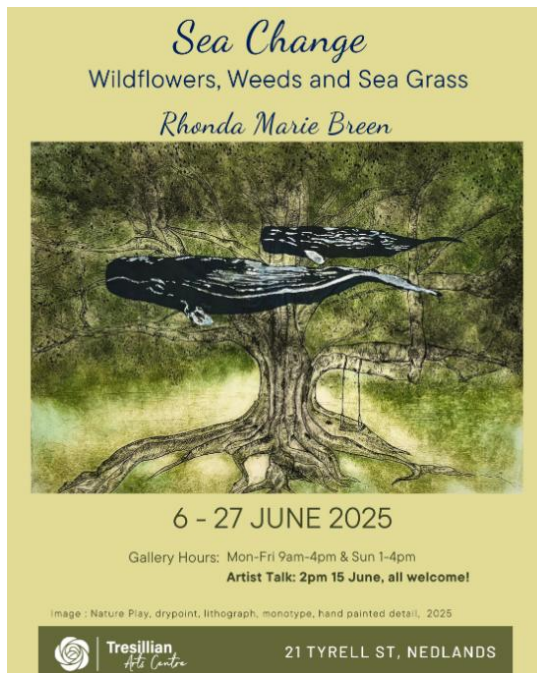
**City of Nedlands**

Book online: www.tresillianartscentre.wa.gov.au,
call us on 9389 1977 or visit us at 21 Tyrell Street, Nedlands

Exhibitions

Current exhibition Sea Change: Wildflowers, Weeds and Seagrass is running to 27 June. The opening event on 6 June was very well attended with significant art sales. Thank you to the Elected Members who came to the opening.

Artist Rhonda Breen will be providing an Artist Talk on 15 June at 2pm and is in attendance at the gallery every Sunday in June from 1 - 4 pm.



Special Projects

PUBLIC ART:

Nesting Fields public artwork located in Swanbourne has undergone some recent repair works. Requiring a specialist wood worker artist to re-create the jarrah timber 'pod' at the top of one of the poles, this repair has been in progress for some time. The artwork is looking beautiful again, with all wood elements in peak condition.

This artwork is a perfect example of Public Art that also benefits the natural environment, with native birds regularly building their nests in the artwork 'canopy'.

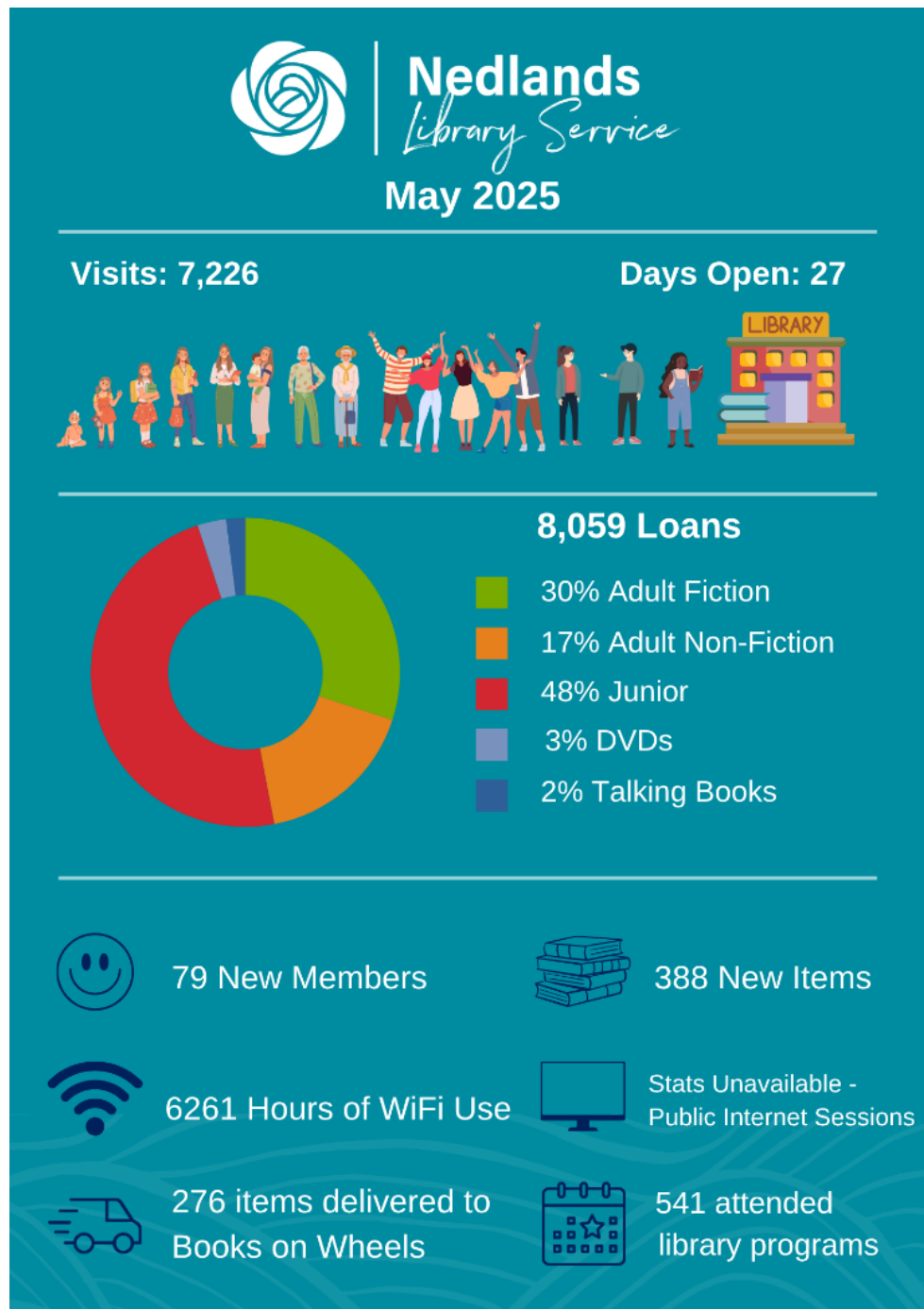


Nesting Fields by Loreenna Grant 2007, located at bush near Servetus Street and Narla Road, Swanbourne

Timber elements all repaired and sealed



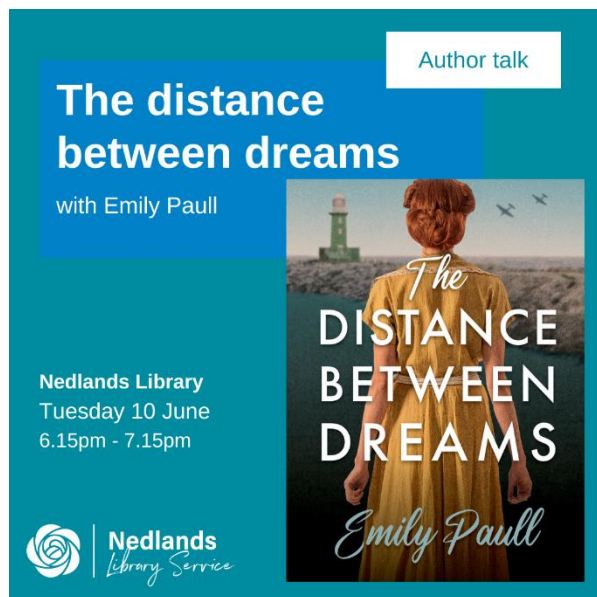
5.4 Libraries



Author Talks

The Nedlands Library hosted two author talks in May, for authors Ros Thomas and Natasha Lester. Both events were booked out and well received by the attendees.

The June Author talk is booked for 10 June, delivered by local Perth author, Emily Paull, discussing her latest book, *The Distance Between Dreams*.



Library Volunteers

The library volunteers enjoyed the City's morning tea for volunteers during National Volunteer week in May, expressing their gratitude to the City for this acknowledgment event.

5.5 City and Community Events

Citizenship Ceremony

A Citizenship Ceremony was held on Thursday 22 May at John Leckie Pavilion which was officiated by Deputy Mayor Smyth.

We welcomed 30 new citizens from 21 family groups from 12 different countries. Thank you to the elected members who attended.

The next Citizenship Ceremony will be held on National Citizenship Day, 17 September at 6pm. More details to follow.

Upcoming City and Community Events

NAIDOC Week

The City will be celebrating NAIDOC week with a number of events:

- 3 July** Mt Claremont Library NAIDOC theme story time 10.30am
- 9 July** Indigenous artist Community art workshop, to create a shared artwork canvas for display
- 10 July** NAIDOC staff morning tea with Bush tucker to share and a simple speech about the significance of NAIDOC week

Emerge Youth Art Awards

Entries for this year's Emerge Youth Art Awards are open with a closing date of 14 July



Now in its 13th year, EYAA provides outstanding opportunities for exposure and celebration of young artists and is open to any West Australian artist between the ages of 12 – 25 years old. The exhibition will open on July 26 and close of August 22.

Library 60th Anniversary Time Capsule

The Library and Com Dev teams are putting together a Time Capsule project for library patrons to engage with, as part of the Library's 60th anniversary events.

Community members will be invited to nominate significant contemporary novels, publications and other relevant 2025 items to add to a Time Capsule that will be buried on the library grounds and marked with a plaque. A small 60th anniversary event will also be held, in the third week of July. More details to follow.



19. DIVISIONAL REPORTS – TECHNICAL SERVICES

19.1 Monash Ave Subdivision – Road Naming Approval

Report Number	TS04.05.25
Meeting & Date	Ordinary Council Meeting - 24 June 2025
Applicant	RM Surveys on behalf of H-U Human Urban
Employee Disclosure under section 5.70 Local Government Act 1995	Nil
Report Author	Nemat Ghulami – Manager Assets
Director	Santosh Amasi – Director Technical Services
Attachments	Attachment 1 – Road Naming Plan Attachment 2 – Extract of Landgate’s Policies and Standards for Geographical Name in Western Australia

Purpose

RM Survey, on behalf of H-U Human Urban are seeking the endorsement of Council to name five (5) new roads in the Monash Avenue development in Nedlands.

Endorsement by Council will allow RM Survey to apply formally to Geographic Names Landgate (GNL) to accept the proposed road names.

Administration Recommendation

That Council:

1. **ENDORSES** names as below:
 - a. **Hardy Road: Extension of Hardy Road**
 - b. **Eventide Way: New road name**
 - c. **Crossleigh Way: Previous internal road name**
 - d. **Hollywood Avenue: Adjacent to Hollywood Hospital, homage to original precinct name**
 - e. **Elloura Lane: Previous internal road name**

Voting Requirement

Simple Majority

Background



The subject site comprises those parts of Lots 101 and 103. It is zoned 'Urban' under the Metropolitan Region Scheme and 'Residential', with no density code, under City of Nedlands Local Planning Scheme No. 3 ('LPS 3'). It is partly occupied by residential aged care facilities and retirement villages, and partly vacant.

Pursuant to consent from the WAPC dated 9 August 2023, the PSP was submitted to the City of Nedlands in October 2023 and approved in February 2025. It proposes a grid-based pattern of streets and pedestrian links through the estate and a variety of land uses around a central public open space ('POS'). Residential development is proposed south of the planned Hardy Road extension and mixed use development (primarily residential, residential aged care and medical-oriented commercial floorspace) is proposed to the north.

Subdivision approval for 78 freehold (townhouse) lots over a portion of the residential land south of Hardy Road was issued in December 2024 pursuant to WAPC Ref. 200701. These lots are in the process of being created. Marketing and sales of these lots are also already underway, and sales have been very strong to date.

Discussion

On 23 April 2025, RM Survey contacted the City with the proposed names for Monash Avenue development. These names are to be submitted to for approval.

Preferred Names

- Hardy Road: Extension of existing Hardy Road
- Eventide Way: Homage to historical Eventide Home for men that was previously on the site.
- Crossleigh Way: Crossleigh Court was a historical internal road on the site
- Hollywood Avenue: Adjacent to Hollywood Hospital and Hollywood Village, homage to original precinct name
- Elloura Lane: Previous internal road name

Strategic Implications

This item is strategically aligned to the City of Nedlands Council Plan 2023-33 vision and desired outcomes as follows:

Vision	Sustainable and responsible for a bright future
Pillar Outcome	People
	1. Art, culture and heritage are valued and celebrated.
Pillar Outcome	Planet
	4. Healthy and sustainable ecosystems.



Pillar Outcome	Place 6. Sustainable population growth with responsible urban planning.
Pillar Outcome	Prosperity 9. A vibrant local economy.
Pillar Outcome	Performance 11. Effective leadership and governance.

Budget/Financial Implications

There is no budget implications.

Legislative and Policy Implications

Under the provisions in the Land Administration Act 1997, the Minister for Lands has the authority for officially naming roads in Western Australia. Through delegate authority, Geographic Names Landgate, acts on the Minister's behalf to undertake administrative responsibilities, including the development of policies and procedures required for the formal approval of road names.

Policy dictates that the selection of new road names within new subdivisions is usually the developer/landowner's role. Endorsement from the relevant Local Government(s) is necessary prior to the developer/landowner making a submission to the GNL for approval.

An extract of Landgate's Policies and Standards for Geographical Naming in Western Australia can be viewed in Attachment 2.

Decision Implications

By endorsing the recommendation, RM Survey can finalise the application for new road names with Geographic Names Landgate.

Conclusion

Administration recommends Council to endorse the requested names list for Monash Ave development.

Further Information

Question 1: Cr Coghlan



This area was formerly known as Hollywood Village, and we still have a Hollywood Ward. However, the suburb of Hollywood no longer officially exists—it is now part of Nedlands. The name “Hollywood Village” reflects the sentiment and history of the area, which is why it was chosen. There was also a building named Crossleigh, which is likely why the name Crossleigh Way was considered, along with another building called Elloura.

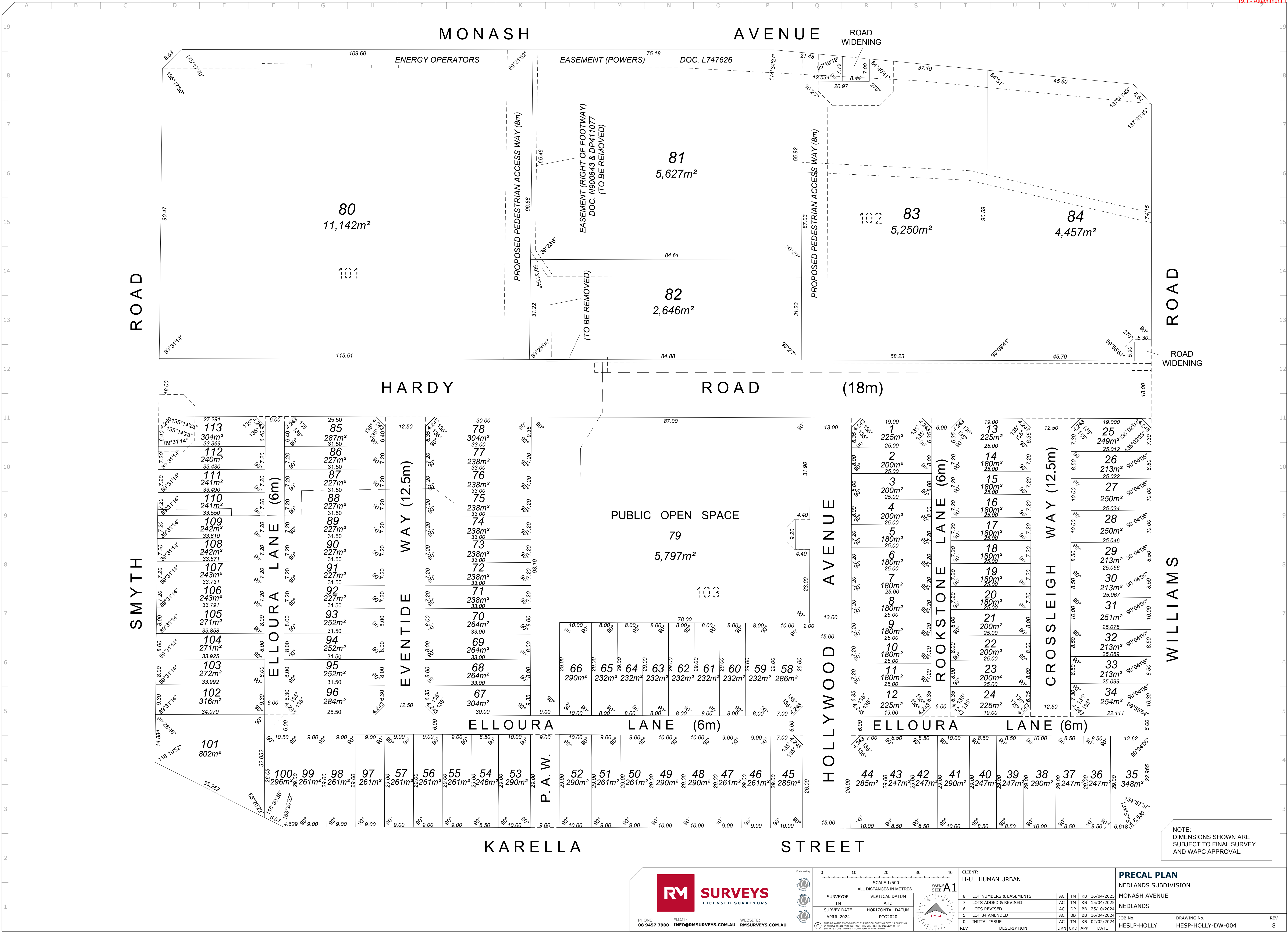
Do you have any thoughts on maintaining the “Hollywood” theme? Would you support continuing with this naming convention to preserve the area's historical identity?

Response: Cr Hodsdon

We had the same sort of issue when we looked at the high school site maybe 15-20 years ago. What they used was headmasters' names that related to in the area. I was not on the committee that chose these names, I assume it was the developer that chose the names. I would have thought it would reflect the things that would have happened to the site, i.e. series of hostels and buildings that could have been reflected. Hollywood is not a suburb, it is a name that has been used in the past and with some affection of course, the primary school and whole variety of people have still used it (Bowling club etc.). I tend to agree with what Cr Coghlan has mentioned.

Response: Cr Smyth

The main difference between a suburb and a locality lies in how built-up the area is. A suburb is part of a continuous built-up area, while a locality is separated by at least a kilometre of rural land. Places like Greylands and Hollywood were originally considered localities due to the bushland between them. Names like "Hollywood" persist due to nearby landmarks (e.g., Hollywood Hospital) and administrative influences like council and electoral ward names. Suburbs have clearly defined boundaries linked to postcodes and cadastral lines, while localities are more loosely defined and based on general influence.



NOTE:
DIMENSIONS SHOWN ARE
SUBJECT TO FINAL SURVEY
AND WAPC APPROVAL.

PHONE: 08 9457 7900
EMAIL: INFO@RMSURVEYS.COM.AU
WEBSITE: RMSURVEYS.COM.AU

Endorsed by:

SURVEYOR
TM
SURVEY DATE
APRIL 2024

VERTICAL DATUM
AHD
HORIZONTAL DATUM
PCG2020

SCALE 1:500
ALL DISTANCES IN METRES
PAPER SIZE
A1

CLIENT: H-U HUMAN URBAN			
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REV	DESCRIPTION	DRN	CKD APP DATE

PRECAL PLAN NEDLANDS SUBDIVISION MONASH AVENUE NEDLANDS		
JOB No. HESLP-HOLLY	DRAWING No. HESP-HOLLY-DW-004	REV 8

Section 2: Roads

Introduction

For the purposes of these policies, a road is considered to be any public or private land-based thoroughfare or course navigable by vehicle or foot that can be used for assigning addresses or allowing access between points or to a feature. Examples of roads include alleyways, roads, streets, highways, fire tracks, bike paths and walking tracks.

Using this section of the policy

Within Western Australia road naming is standardised to facilitate the application of correct address information and to ensure that a consistent approach is undertaken to benefit emergency service responders, transport and service delivery. If established policies for road naming were not applied, the provisions of emergency service responders, utilities and postal deliveries would be compromised.

In Western Australia the following shall be applied:

- all roads shall be named, including private roads which are open to public access or for the delivery of services. This includes but is not limited to:
 - major state roads, highways, motorways and freeways
 - roads within complexes such as universities, hospitals and retirement villages
 - roads within conservation reserves, state forests, water reserves and any other government administered land
 - pedestrian-only roads such as paths, trails, malls or steps
- all road naming proposals shall be submitted to Landgate for approval.

Any proposal to name, rename or extend a road shall clearly indicate the full extent of the road to which the name will apply. The extent of a road is considered to be its start and end points. This includes bends, divided carriageway sections and curves which are included between these two points.

A road name shall not be applied in a way that is ambiguous or could cause confusion for road users. The road name should be applied to a single, unobscured and unobstructed roadway that leads from point A to point B, in a clear and logical manner.

Roads are not suitable for dual naming and approval will not be given to such proposals.

Who can officially name roads?

Under the provisions in the *Land Administration Act 1997*, the Minister for Lands (the Minister) has the authority for officially naming and unnamng roads in Western Australia. Through delegated authority, Landgate acts on the Minister's behalf to undertake the administrative responsibilities, including the development of policies and procedures, required for the formal approval of road names.

Which roads can be named?

All roads, whether they are public or private, shall be named and formally approved by Landgate.

Therefore, any land course navigable by vehicle or foot and of interest to local governments, public groups, emergency service response and public service providers must be officially named according to the policies and procedures outlined in this document.

Note: driveways that give access to five or fewer address sites do not need to be named if the properties are adequately addressed on the main road that provides access. Driveways on private land or common property should not be named, unless it can be shown there is a risk to public safety or the name is causing confusion in the delivery of goods and services.

Public roads

A public road is any road that is opened, dedicated or declared to be a public road, whether under the *Land Administration Act 1977, Part 2 – General administration, Division 3 - General* or any other Act.

As a prerequisite to lodgement, all survey documents creating, extending or showing abutments to roads must show the correct approved road names. If no approved name exists, the new road names must be formally approved by Landgate before the survey can be lodged. To help expedite this process, the developer or their agent should be prompt in lodging a concept plan and a proposal for road names with the relevant local government. Local governments shall then propose the names to Landgate for approval.

Private roads and rights-of-way

A private road is any road that is not a public road which is open to public access or for use by other services. Private roads and rights-of-way must be clearly identified and uniquely named to facilitate the application of standardised addressing to all land parcels in Western Australia.

The delivery of emergency and other services to residents and businesses are often impeded when private road names are not officially recorded. To minimise confusion, standardise address allocations and support emergency service responders, all road naming policies and addressing standards must be applied.

Private roads include but are not limited to:

- some roads or driveways to battle-axe blocks
- roads indicated on community subdivision plans
- roads in various cluster developments
- roads on private property, for example, roads in caravan parks
- other forms of 'rights of way'.

Naming a road on private land does not mean that Landgate, the secretariat, the GNC or the Minister is accepting responsibility for that road other than of ensuring its name meets the required naming policies for Western Australia.

Reserved road names

Local governments may no longer request that eligible road names be reserved for future use within their boundaries. Prior existing reserved road names will automatically lapse five years from original approval, with the Reserve Register to contain no local government requested names from 1 January 2022.

Local governments are encouraged to maintain their own reserve register, using the Landgate on-line form to check for suitability.

As outlined in Section 1: Policy 3.1, names starting with 'the definite article 'THE' shall not be approved for use as a road name, for example The Boardwalk, The Esplanade, The Strand are no longer acceptable road names.

The use of road types as part of a road name shall not be used for example Swan View Road, Southern Crest Road, Beachview Drive, Lakeview Avenue, View Street or Boulevard Way.

As outlined in Section 1: Policy 1.3.4, the use of prefixes and suffixes is not supported. The only exception that may be considered by Landgate is when the name is derived from a local feature of historical significance such as 'Lake Clifton Drive' or 'Mount Meharry Way'.

Destination-to-destination names, for example Harvey-Quindanning Road, are not acceptable, see Section 1: Policy 1.3.4. Where previous naming actions have allowed the use of a hyphen as part of the name, there shall be no space between the names and the hyphen, for example Quairading-York Road is acceptable, Quairading – York Road is not.

The use of numerals in a road name may cause confusion between the name of the road and an address number. Therefore it is not acceptable for a road name to include numbers/numerics, either in full alphabetised or numeric format for example neither Eight, Eighth, 8 or 8th, see Section 1: Policy 1.3.12

2.3 Name duplication

All road name submissions must conform to all the mandatory policies outlined in Section 1: Policy 1.6.

2.3.1 Existing duplicated or similar sounding names

Road names submitted for approval shall not be, regardless of road type:

- homonymous, for example similar in spelling to an existing road name
- similar in sound to an existing road name
- in the same locality as an existing road name
- in an adjoining locality
- in the same Australia Post postcode delivery area
- less than 10km from the existing duplication in the metropolitan area
- less than 50km from an existing duplication in rural areas.

These exclusions shall also apply to similar sounding or written names, and to those within similar sounding localities even if they are more than 10km away, for example Forrestfield / Forrestdale, Woodbridge / Woodridge, Fremantle / East Fremantle etc.

Road name duplication should be avoided in adjoining local governments.

2.4 Naming amendments

Road names are intended to be enduring. The renaming of any road is discouraged unless there are good reasons for a change of name.

Reasons that may be considered in support of a name change are:

- redesign of a road layout
- changed traffic flow
- mail delivery problems
- the misspelling of a name in the original application
- name duplication issues
- property street addressing issues.

Renaming shall be necessary when a road is made into a cul-de-sac, resulting in two or more separated sections of road. Such separations can cause difficulties for emergency service responders and the delivery of other services to the area. The renaming of a portion of separated road may also be used to solve address numbering problems.

Where a change to the name of a road is proposed, the new name selected shall conform to all the necessary naming policies and standards.

For regional roads the change of name must have broad community support, and for local roads, there must be majority support from the affected land owners and residents.

The requirements of emergency service responders for clear, unambiguous road naming shall also be a consideration.

Proposals normally require the support of local government, but the Minister is the final authority in all such matters.

Submissions for road name changes deemed to be non-essential or unnecessary shall incur a service charge.

2.5 Naming roundabouts and rotaries

Roundabouts and rotaries are circular intersections in which traffic travels clockwise around a central island. They are constructed to control traffic, to minimise delay by being able to accommodate large volumes of traffic movements, and to provide adequate sight distances. The primary difference between the two is that rotaries have a significantly larger diameter than roundabouts.

All entrances and exits to roundabouts and rotaries must be clearly named and labelled with adequate signage.

2.5.1 Roundabouts

Roundabouts are circular intersections with specific design and traffic control features. These features include yield control of all entering traffic, channelised approaches, and geometric curvature and features to induce desirable vehicle speeds. They may also include more extensive pedestrian and bicycle features.

Roundabouts shall not have names or address ranges.

2.5.2 Rotaries

Rotaries are characterised by a large diameter (a minimum of 40m). Unlike most roundabouts, lane changes may be required within a rotary for some movements.

Rotaries may be named however all such naming requests shall adhere to the following:

- the naming of state road rotaries shall be undertaken through consultation with MRWA
- local government is to be consulted for the naming of rotaries which are under their control
- rotary names shall be unique and not duplicated anywhere within Western Australia
- rotary names should be short and preferably of local Aboriginal origin
- rotary names shall not be named the same as any of their intersecting roads.

Rotaries shall not have address ranges.

2.6 State roads

Main Roads Western Australia (MRWA) is responsible for the management of all freeways, highways and main roads in Western Australia, which are collectively referred to as state roads. Management includes all ramps and rotaries associated with state roads. A list of state roads is available on the MRWA website (www.mainroads.wa.gov.au).

The naming of major state roads shall conform to these naming policies and standards and shall be referred to the Minister for approval. The process for the selection of names shall include consultation with relevant state and local government agencies and should include consultation with the wider community.

The Minister for Transport has determined that, for all new major roads funded by the state government, MRWA shall consult with government before any action is initiated to identify a suitable name. Advice will then be provided on whether the government is to choose a name, or if MRWA should undertake community consultation or some other action to identify a suitable name or shortlist of names, for consideration by government. MRWA must advise Landgate of the government's chosen or endorsed name.

The official naming parameters as detailed in Section 1: Policies and Standards must be applied for all such naming actions.

2.7 Government managed land

All roads administered by other government agencies and authorities other than local governments, must adhere to all of the relevant Landgate naming policies.

Commonwealth, state, territory or local government authorities or agencies responsible for the management of roads or tracks on land administered by them, shall liaise with Landgate to develop practices and processes for their naming.

Because of the varied nature of roads that fall under the jurisdiction of different state government departments and authorities, Landgate prefers to establish individual naming policies and practices for each department or authority as required.

If a unique set of naming policies and practices has not been established for a relevant government department or authority, then the general Landgate policies shall apply.

2.8 Private, residential and commercial developments

The intention of this subsection is to outline the process for naming or renaming roads created as part of a private, residential or commercial subdivision.

It should be noted that whilst the selection of new road names within new subdivisions is usually the developer/landowner's role, endorsement from the relevant local government(s) is necessary prior to any submissions being made to Landgate.

The developer and the local government(s) should work collaboratively to develop compliant road names for the subdivision.

2.8.1 Roads on private property

Private roads include (but are not limited to) any formed roads and tracks within a commercial logging site, caravan park, retirement village or closed-gate community. If the intention is for these private roads to be used for property street addressing, way finding purposes or for general public access, they must be named in accordance to these policies.

All private roads should be named and submitted for approval, especially if the road gives access to one or more properties that cannot be assigned an alternative unambiguous urban or rural address.

The irregular and ungoverned naming of roads within complexes can lead to confusion and interruption to the efficient delivery of emergency and other essential services. The official approval of road names within such complexes ensures that the details are accessible to the wider community and are included on the majority of relevant organisational and public mapping products.

2.8.2 Compliance

All roads within private, residential or commercial subdivision must be named in accordance with Section 1: General policies and standards.

When plans of subdivision are lodged for registration with Landgate, an audit of the road names will be undertaken. If it can be shown that the road names on a lodged plan have not been officially approved, this will result in delays affecting the approval of lodged surveys and consequently the issuing of certificates of title.

Owners of private land and complexes should liaise with the relevant local government when developing roads on the site. Owners must ensure that road names conform to the Policies and Standards for Geographical naming in Western Australia.

2.9 Tourist drives / routes

To assist the promotion of Western Australia's diverse range of landscapes, scenery and other 'special places' to overseas and eastern states visitors, state tourist and local scenic drives may be determined and named.

2.9.1 State tourist drives

A state tourist drive shall be a quality route which is considered to be of state-wide significance. It should portray and link some of the state's unique natural features or exceptional scenic areas. It must provide a meaningful route for tourists to experience something 'special' and enhance a visitor's tour of the state.

It shall be a requirement that the standard of routes recognised as state tourist drives be kept at a high level. If this criterion is not adhered to, then the value of such routes will be undermined and the value of such an initiative will be diminished.

A route simply linking features such as national parks, state forests, lookouts or other built or natural features is not sufficient to justify a designation as a state tourist drive. They can be used to enhance such a route, but cannot be the sole purpose for it. Similarly, a route that links together a township's normal features and facilities would also not constitute justification for a state Tourist Drive.

2.9.2 Local scenic drives

If a route which does not meet the assessment criteria for a state tourist drive has been recognised as having a reasonable tourism value, then it may be recognised as a local scenic drive.

If the route does not have any tourism merit and may have a negative or misleading impact on tourists and visitors to an area, then no approval for such a route shall be given.

2.9.3 General assessment criteria

Tourism value shall be assessed by the following:

- the tourist drive/route must have significant tourism interest and shall offer an array of significant scenic or natural features which should be of greater interest than the general topography or sights as seen on a regular through route
- the theme and name of the route must reflect its unique characteristics and not conflict with its natural or physical surroundings or any other official feature, road or route within the state or nationally
- routes with generic names like 'Marine Tourist Drive', 'Heritage Tourist Drive' or 'Wildflower Tourist Drive' shall not be approved as they are not unique to a specific location within the state
- the tourist drive/route should not rely on attractions which are strictly seasonal or are not a permanent feature of the route, such as wildflowers
- the proposed tourist drive/route shall be endorsed by the relevant local government(s), local Visitor Centre(s), WA Tourism Commission and a majority of the local community and businesses
- be as safe as possible for motorists who may be unfamiliar with the local area
- only include sealed maintained roads and avoid any hazardous alignments or grades, or single lane roads which may not be suitable for the volume of tourist traffic that may be attracted to the route
- not follow main arterial roads such as major local government roads and national or state highways except where necessary for short distances (no more than 5kms) to maintain the continuity of the tourist drive/route
- not be located in built up areas or town centres
- avoid intersections or sections of road which may at times be relatively congested with heavy haulage or other non-tourist traffic
- be capable of leading motorists back to the main through route from which they deviated with adequate signage to assist them with continuing their journey.

Tourist information on the general area, including brochures, maps and guides should be made available from tourist centres and other outlets along the route. The route will also need to be marked on maps in roadside information bays wherever they exist.

2.9.4 Submission process to recognise tourist route

Applications for a route to be recognised as a state tourist drive shall be submitted to Landgate.

The application must:

- be supported with a formal resolution from the relevant local government(s)
- indicate that the proposed route is supported by the WA Tourism Commission, Regional Travel Association, local visitor centre, as well as the local community and businesses
- identify the jurisdiction(s) responsible for the erection and ongoing maintenance of direction and other related signs along the route, including the cost of removing the signs if the route fails to meet the criteria for a state tourist drive at some point in the future
- clearly describe the route on a large scale map
- describe the unique natural features or scenic attributes which exist along the route;
- list all significant natural and built attractions along the route with a brief description of each
- include a one or two word name for the route which will be suffixed with the words 'Tourist Drive'
- include a description of how the state tourist drive will be promoted and what marketing collateral will be produced.

2.9.5 Review of current state tourist drives and routes

State tourist drives/routes will be subject to review on a regular basis to ensure that the quality of the route has not diminished or been compromised over time. If a state tourist drive/route loses that special quality it had when first assessed and recognised then the route shall be deleted.

2.9.6 Identification of state scenic drives, tourist drives and routes

Local government is responsible for the establishment and maintenance of such drives and routes including the cost of road signage and its maintenance. The signage of state tourist drives is governed by Australian Standard AS1742. Part 6: Manual of uniform traffic control devices – Tourist and service signs.

Local governments will be required to obtain approval from Main Roads WA (MRWA) for the erection of any route signs which occur on highways and roads under its control.

Supplementary or any other associated Tourist Attraction and Tourist Service signs will be subject to the established approval and funding guidelines available from MRWA and respective local governments.

Road name submission process

Landgate accepts applications for new names relating to roads, localities, administrative boundaries and topographic features. Such applications should be directed to the relevant local government for their endorsement and submission to Landgate.

General information on the process for submitting naming applications is shown at Appendix 1A.

In addition, each road name proposal shall include the following information:

- the reason for the proposal or name change
- origin of each road name and its source
- a location by local government, locality and estate name if known
- identification on a map clearly indicating extent and precise start and end points
- photographs or sketches

- any other supporting information such as historic articles, reference materials, publications etc
- where applicable, evidence of landowner, family or community support
- if the name is Aboriginal in origin, evidence of support from relevant Aboriginal Community
- if the application is for a renaming, evidence of consultation from the affected residents and property owners is required.

Please refer to Landgate's [help guide](#) on Landgate's website for assistance specific to road naming submissions.

Incomplete applications will not be progressed until all the necessary information has been provided.



19.2 Charles Court Reserve Lighting Upgrade

Report Number	TS05.05.25
Meeting & Date	Ordinary Council Meeting - 24 June 2025
Applicant	City of Nedlands
Employee Disclosure under section 5.70 Local Government Act 1995	Yes
Report Author	Leah Riungu-Kalliosaari - Project Manager Ruth Macintyre - Community Development Project Manager
Director	Santosh Amasi - Director Technical Services
Attachments	Attachment 1 - CONFIDENTIAL Attachment 2 - CONFIDENTIAL Attachment 3 - CONFIDENTIAL Attachment 4 - CONFIDENTIAL Attachment 5 - CONFIDENTIAL Attachment 6 - Media Statement Pre-Election Agreement

Purpose

The purpose of the report is for Council to approve awarding contract to the preferred Tenderer for RFT 2024-25.10 Charles Court Reserve Lighting Upgrade.

Administration Recommendation

That Council:

1. **ACCEPT** the submission for the Charles Court Reserve Lighting Upgrade by the preferred tenderer to be selected.
2. **AUTHORISES** the CEO to enter into a contract in accordance with the City's Request for Tender number RFT 2024-25.10 and comprising of that request, the City's Conditions of Contract, preferred tender submission, inclusive of all post tender clarifications and negotiations.

Voting Requirement

Simple Majority

Background

The existing sports lighting at Charles Court Reserve was installed in the late 1980s/early 1990s and consists of 6 light poles, which are approx. 10m tall. The current lights leave most of the field in darkness with lux levels less than 10 which is below the



recommended Lux levels for both fitness and ball training (50 lux) and Amateur and Semi-professional match practice (100 lux) under the Rugby AU Sports Lighting Standard.

The state of the flood lighting for training is totally inadequate for the needs of 6 senior teams, and 4 junior teams, and limits the ability for the sporting club to grow. At the 27 August 2024 OCM the Council adopted the following Recommendation:

That Council:

- 1. ADVISES Department of Local Government, Sport and Cultural Industries (DLGSCI) that it has ranked and rated the application to the Club Night Lights Program Small Grants Round as follows:***
City of Nedlands – Sports Floodlight Upgrade, Charles Court Reserve: Well planned and needed by the municipality (A Rating);
- 2. ENDORSES the application to DLGSCI on the condition that all necessary statutory approvals are obtained by the applicant.***
- 3. APPROVES a grant of \$84,105.40 ex GST to the Nedlands Rugby Club towards its Charles Court lighting upgrade project, subject to the following conditions:***
 - a. Funding approval for the project is also provided by the Local Government, Sport and Cultural Industries.***

In December 2024, The City was announced as a successful recipient of the July 24/25 CSRFF Club Night Lights funding for \$137,000 to contribute to this project.

Further to this, in February 2025, the State Government made a pre-election commitment to provide an additional \$455,000 to Charles Court Reserve to assist with the lighting upgrade, as well as the removal and relaying of turf on the two main pitches for a grade commensurate with international rugby. The funding will also provide for some minor changes to the third field that will move the fields closer to the clubhouse and re-align a cricket pitch for better use of the third pitch by the rugby club.

The objectives of this project are to:

- Install eight new sports floodlights around the Charles Court Reserve in line with Australian Standard (AS2560.2.2021) Lighting for Football (All Codes), Club competition and match practice (100 lux) and the Australian Standard for Control of Obtrusive Effects of Outdoor Lighting (AS/NZS 4282.2019) and the requirements of the Bruce Trust.
- Remove existing lighting from Charles Court Reserve
- Remove infrastructure which is no longer required from the existing lighting

The project also aligns with the City's Foreshore Management Plan, Objective 5.9, 'At Charles Court Reserve, support active recreation'.

As the City does not have internal resources appropriate for these types of work it will seek the services of a skilled and experienced contractor.

The Request for Tender was advertised on Tenderlink 28 May 2025, and closed on 11 June 2025.



Discussion

After the Tender period closed, an evaluation panel was formed comprising of three (3) members. The evaluation panel assessed the conforming submitted tenders against the following criteria:

1. Relevant experience (25%),
2. Key personnel skills and experience (25%),
3. Tenderer's Resources (25%)
4. Project Methodology (25%).

The evaluation panel has selected the preferred Tenderer based on the submitted methodology, program, schedule of rates and the overall best value for money.

Consultation

Consultation with the community occurred as part of the overall project planning process in October 2024, through Direct engagement via letter or email with:

- Residents and ratepayers within a 200 m radius of Charles Court Reserve (letter), and other parcel owners located next to the reserve.
- representatives from the University of WA FC,
- representatives from the Claremont Nedlands Junior Cricket Club
- representatives from other Charles Court Reserve user groups,

Online engagement through:

- Your Voice project page,
- Social Media (Instagram and Facebook),

Community consultation outcome

There were 25 submissions, with 17 of those residents, and/or rate payers. Half of the respondents used the reserve for informal recreation, and half for organised sport. Of the responses, 96% strongly supported the floodlighting project, with the remaining 4% supporting it.

Due to commercial sensitivities, no specific consultation has occurred as part of the tender evaluation process.

Strategic Implications

This item is strategically aligned to the City of Nedlands Council Plan 2023-33 vision and desired outcomes as follows:

Vision	Sustainable and responsible for a bright future
Pillar	People



Outcome 2. A healthy, active and safe community.

Budget/Financial Implications

This tender submission meets the allocated budget for this project.

The project is to be funded by a combination of funds from

- the City Community Development Budget. Item 18.2 of the 27 August 2024 OCM Council resolved to contribute \$84,105.40 on the condition of a successful grant application
- \$137,080 grant through the Community Sports and Recreational Facilities Fund Club Night Lights (CSRFF) July 2024/25 round
- \$455,000 through the State Government Pre Election Commitment.
- \$72,864.00 from RugbyWA. This is additional costs to ensure that Field 1 at Charles Court Reserve has the capacity for 200 Lux
- The Nedlands Rugby Club, who have confirmed the shortfall. A copy of their recent financials is attached as a confidential item

The City can afford the ongoing maintenance of the asset. Maintenance of the current system is approx. \$5,000 per annum. This amount is not expected to increase with the installation of new lighting. The manufacturers' expected life of a sports lighting pole is 40 years, leading to an annualised lifecycle cost of \$15,000 per annum. The replacement of the assets will be at the City's discretion.

Legislative and Policy Implications

[Procurement of Goods and Services Council Policy](#)
[Local Government \(Functions and General\) Regulations 1996](#)

Decision Implications

Approving the tender for the Charles Court Reserve Lighting Upgrade project is crucial for various reasons:

- **Benefit to Community:** Community members in the area will benefit from improved sporting facilities, ensuring safety and high performance.
- **Preventing Future Issues:** Delaying this upgrade could lead to long-term failure of existing facilities increased reactive maintenance costs.
- **Avoiding Backlog:** Approval now prevents a backlog of projects, ensuring timely completion and reducing the burden on long-term maintenance. Delaying may lead to prolonged completion times and impact the overall user experience.
- **Securing Funding:** Timely completion is crucial for funding from DLGSCI and prevents negative reputational risks with funding bodies. This project has already exceeded deadlines, and not signing a contract in this financial year could jeopardise future funding opportunities and allocation value



- **Safety and Maintenance:** Postponing upgrade risks service degradation, failure, and higher unplanned maintenance costs, posing safety hazards to the community. Endorsing the report ensures the asset's integrity and community safety.

If the Council does not approve the recommendation at this time, it is likely that the City will be unable to meet the timeframes required under the July 24/25 Club night lights agreement and will result in forfeiting \$137,080 through the CSRFF grant and is likely to negatively impact future grant applications.

Additionally, if the tender is not awarded, and project did not progress, the contribution of \$455,000 through the State pre-election commitment is at risk.

There are also wider implications including the eligibility requirements as a host for the Rugby World Cup 2027 Outdoor Training Facilities.

Conclusion

It is recommended that the Council to approve the preferred tenders' submission for the floodlighting upgrade at Charles Court Reserve, and instruct the CEO to enter in to a contract with the preferred tender.

Upgrading the lights on the Charles Court Reserve is a long-overdue investment in City infrastructure that has the additional benefit of improving safety and contributing to the health benefits of night training and other physical activity. The City in partnership with the Nedlands Rugby Club have been able to secure several important pools of funding to resource this project at minimal cost to the City. Supporting this project through awarding this tender will reinforce Council's position that supporting and developing sport and recreation infrastructure is essential for creating healthy, vibrant communities.

Further Information

The attached items are confidential and will be provided late.

MEDIA STATEMENT



MARY MONKHOUSE CANDIDATE FOR NEDLANDS

10 February 2025

Bright Future Ahead: Nedlands Rugby Club to Shine with New Upgrades for WC27

- **Mary Monkhouse announces a \$455,000 refurbishment of Nedlands Rugby Club.**
- **Nedlands Rugby Club will use the funds to deliver new lighting and turf upgrades at their pitch.**
- **The changes will be made to make the club ready to host domestic and international teams.**

The WA Labor Candidate for the Seat of Nedlands has announced that a re-elected Cook Labor government will provide an incredible \$455,000 refurbishment of Nedlands Rugby Club's training and playing facilities ahead of the 2025 WA State election.

The \$455,000 package will primarily be used for a training lights upgrade to Charles Court Reserve as well as the removal and relaying of turf on the two main pitches for a grade commensurate with international rugby. The funding will also provide for some minor changes to the third field that will move the fields closer to the clubhouse and re-align a cricket pitch for better use of the third pitch by the rugby club.

This historic funding grant to the Nedlands Rugby Club will make the organisation one of the best resourced clubs in WA and allow the club up to continue to host HSBC Sevens and Super Rugby interstate teams. The turf and lighting upgrades to the club's grounds will help drive new members and training facilities for international teams in anticipation of the Rugby World Cup 2027, being hosted in Australia, followed by the Women's Rugby World Cup held in 2029, hopefully setting the club up for a decade.

Comments attributed to Mary Monkhouse WA Labor Candidate for Nedlands:

"I'm absolutely thrilled to be able to announce this election commitment of \$455,000 to Nedlands Rugby Club. Nedlands Rugby Club is one of the major sports organisations in Nedlands and this funding will allow the club to reach its full potential for locals and as a training base when international teams arrive on our shores for the 2027 Rugby World Cup."

Media Contact: WA Labor 9328 7222



20. DIVISIONAL REPORTS – GOVERNANCE

20.1 Update on Risk Management and Emerging Risks

Report Number	ARC82.06.25
Meeting & Date	Ordinary Council Meeting - 24 June 2025
Applicant	City of Nedlands
Employee Disclosure under section 5.70 Local Government Act 1995	Nil
Report Author	Alyce Martin - Coordinator Governance Legal and Risk
Director	Keri Shannon – Chief Executive Officer
Attachments	Attachment 1 – Risk Management Framework Attachment 2 – Risk Appetite Statement

Purpose

The purpose of this report is to provide to Council the revised Risk Management Framework and separate Risk Appetite Statement which has been developed to address items identified in the Internal Audit Log.

Committee Recommendation

That the Audit Risk and Improvement Committee **RECOMMENDS** to Council the **ADOPTION** of the:

1. Revised Risk Management Framework; and
2. Risk Appetite Statement.

Voting Requirement

Simple Majority

Background

Previous internal audit findings highlighted that the City of Nedlands' risk management framework required enhancement, particularly in relation to the currency and completeness of the operational risk register and the absence of a formalised Risk Appetite Statement.

In response, the Governance, Legal and Risk team (the **Governance team**) undertook a structured review of the City's risk governance arrangements. Throughout April and



May 2025, a revised and tailored Risk Management Framework and a newly developed Risk Appetite Statement have been finalised.

Concurrently, the team is actively working with departments to update and consolidate the operational risk register, with full completion anticipated in Q3 2025. All information presented in this report reflects preliminary estimates from the current stage of operational risk assessment and is subject to further validation and refinement as part of the ongoing review process.

Risk Management Framework

- The City's Risk Management Framework aims to identify and manage risk across the organisation effectively. The framework sets the requirements and responsibilities for staff and emphasises that the management of risk and risk reporting is everyone's responsibility and that they must have appropriate controls in place and ensure the effectiveness of these controls
- In April 2025, the Governance team commenced a review of the City's Risk Management Framework. Throughout April, May and June 2025, the Governance team met with Operational Managers, Coordinators, Managers and Executive Management to discuss the risks and controls in their respective business areas and the approach to managing risk across the City.
- Updates to the Risk Management Framework have been made to align the content with ISO 31000 Risk Management Guidelines and to tailor to the City's operational needs.

Risk Appetite Statement

- The Risk Appetite Statement is expressed in qualitative, descriptive terms to clearly convey the City's strategic tolerance for risk, with the supporting likelihood–consequence matrix (within the Risk Management Framework) adding value by providing a structured, semi-quantitative framework that ensures consistent, transparent and comparable risk assessments across all activities.
- The Risk Appetite Statement has been created to inform the development of risk tolerances and provide guidance on how these should be applied to everyday business actions and decisions.

Consultation

Risk Management Framework

The Risk Management Framework was updated in line with ISO 31000 guidelines for risk management. The Executive Management Team (EMT) reviewed and approved the content of the Risk Management Framework before it was submitted to the Audit Risk and Improvement Committee in June 2025.



Risk Appetite Statement

The Risk Appetite Statement for the City is reflected in the Risk Acceptance Criteria which form part of the Risk Management Framework and have been reviewed and approved by EMT before it was submitted to the Audit Risk and Improvement Committee in June 2025.

Strategic Implications

This item is strategically aligned to the City of Nedlands Council Plan 2023-33 vision and desired outcomes as follows:

All Pillars and Outcomes are supported by effective risk management.

Budget/Financial Implications

The risk management activities have been conducted using internal Governance Legal and Risk resources and there are no other financial impacts.

Legislative and Policy Implications

[Department of Local Government, Sport and Cultural Industries \(DLGSC\) Risk Management & Integrated Planning](#)

A central fact sheet outlines how risk management integrates with a council's strategic and project planning—aligned to AS ISO 31000 principles.

[Western Australian Auditor General's Report: Regulation and Support of the Local Government Sector](#)

The Office of the Auditor General is shifting to more risk-based regulation across local government, to align compliance efforts with identified threats to effective governance.

Decision Implications

A strong **Risk Management Framework** improves Council's governance, decision-making, and compliance with ISO 31000 and the Local Government Act 1995. It reduces exposure to financial, reputational, and operational risks.

Adopting a **Risk Appetite Statement** formally embeds the Council's agreed tolerance for risk into all decision-making, ensuring that proposals outside those boundaries are escalated or redesigned. It also mandates consistent evaluation of projects and



policies against strategic objectives, improving transparency, accountability and resource allocation across the organisation.

These practices are underpinned by the **Local Government Act 1995**, particularly the 2024 amendments mandating an **Audit, Risk and Improvement Committee** (yet to be proclaimed). They also align with the **Local Government (Financial Management) Regulations 1996**, which require internal controls and asset protection, and are supported by the **Department of Local Government, Sport and Cultural Industries** through ISO 31000-aligned risk frameworks and compliance guidance. The **Office of the Auditor General** further expects councils to demonstrate active risk oversight and integration with planning and reporting processes. Together, these obligations ensure risk is managed transparently and proactively, maintaining Council's integrity, resilience, and accountability to the community.

Conclusion

It is recommended that Council review the Risk Management Framework and Risk Appetite Statement and if acceptable adopt the revised Risk Management Framework and Risk Appetite Statement.

Further Information

Table 12 Risk reporting requirements within the Risk Management Framework has been updated to reflect that the Regulation 17 Report will go to Audit Risk and Improvement Committee every 3 years and not to Council as per previous version presented to Audit Risk and Improvement Committee on 16 June 2025.

Additional Acceptance Criteria have been added to Appendix A under "Health and Safety" in the Risk Management Framework to insert specific elements to cater for psychosocial hazards in the workplace these elements were not in the version presented to Audit Risk and Improvement Committee on 16 June 2025. This addition has been made to comply with current Work Health and Safety Act 2020 (WA) requirements as supported by Code of Practice: Managing the Risk of Psychosocial Hazards at Work 2022.



Risk Management Framework



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EVIDENCE OF APPROVAL:	Signed by Chief Executive Officer

Strategic documents are amended from time to time, therefore you should not rely on a printed copy being the current version. Please consult the City of Nedlands website to ensure that the version you are using is up to date.

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0. Introduction

The City of Nedlands' (the City) Risk Management Policy with the components of this document set out the City's approach to the identification, assessment, management, reporting and monitoring of risks. All components of this document are based on AS ISO 31000 Risk management - Guidelines.

The City's Risk Management Framework provides the foundations and organisational arrangements for designing, implementing, monitoring, reviewing and continually improving risk management throughout the City. The organisational arrangements are represented visually in Figure 1 and described in subsequent paragraphs below.

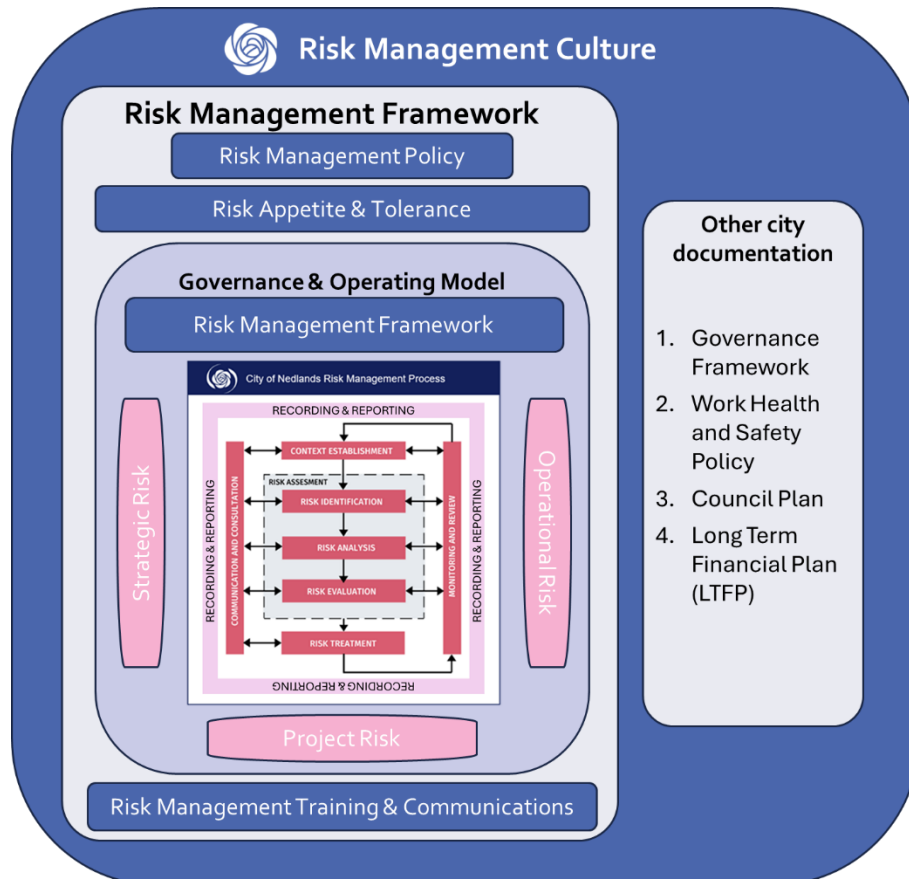


Figure 1: Diagram representing the City's Risk Management Framework and interaction with other frameworks

All areas of the City must adopt the Risk Management Framework to ensure:

- Strong corporate governance.
- Compliance with legislation, regulations, and internal policies.
- Integrated Planning and Reporting requirements are met.
- Uncertainty and its effects on objectives are understood.

This document aims to balance a documented, structured, and systematic process with the current size and complexity of the City.

1. Risk Management Culture

Building a risk management culture is important to good risk management. Risk management culture is not separate to organisational culture but reflects the influence of organisational culture on how risks are managed. The Framework must be communicated throughout the organisation and embedded into practices.

It is important that officers support and promote a strong risk management culture. Officers can do so by:

- Playing an active part in identifying, reporting and continuously improving the way in which they undertake activities.
- (Managers) Empowering direct reports to manage risks effectively.
- (Council and Managers) promoting risk management by allocating sufficient resources for risk management activities.

Council and the City's Executive Management Team (EMT) have a key role in promoting risk management as a vital business principle and in allocating sufficient resources for risk management activities. All employees, contractors, and volunteers also have a part to play in identifying risks and actively managing risks within their sphere and scope of work.

2. Risk Management Policy

The City's Risk Management Policy articulates the outcome-based objectives and management commitment to managing all risks responsibly across all areas of the City's operations. These objectives and commitments to managing risks are as follows:

- The ongoing health and safety of all employees at the workplace.
- Ensuring public safety within the Council's jurisdiction is not compromised.
- The achievement of organisational goals and objectives.
- Limited loss or damage to property and other assets.
- Limited interruption to business continuity.
- Embed appropriate and effective controls to mitigate risk.
- Improve the City's corporate governance, management capability, and accountability.
- Ensure adherence to relevant statutory, regulatory and compliance obligations.
- Positive public perception of Council and the City of Nedlands.

3. Risk Appetite and Tolerance (detailed below in the [Risk Management Process](#))

The City's risk appetite & tolerance provides guidance to drive the City's approach to risk, ensuring alignment and consistency across all areas.

While the appetite for the City is set out in its Risk Appetite Statement, the City has quantified its broad risk appetite through the City's '[Risk Acceptance Criteria](#)'. The criteria are included within this document and as a component of the Risk Management Policy.

All employees must make themselves aware of the City's risk appetite and tolerance in their areas of responsibilities so that they become familiar with the risks that can be pursued, accepted or avoided.

4. Risk Management Training and Communications

Training and Communications support the framework to ensure staff knowledge, skill and expertise when managing risks.

All new joiners must complete the Risk Management Training as part of their induction. This training is also available on the Governance intranet site for refresher training as required.

Further detail on the training requirements for staff is outlined in [step 5 of the risk management process](#) of this document.

5. Governance & Operating Model

Appropriate governance of risk management within the City provides:

- Transparency of decision-making.
- Clear identification of the roles and responsibilities of the risk management functions.
- An effective Governance Structure to support the risk framework.

5.1 Documentation Review

All elements of this Risk Management Framework are to be reviewed for appropriateness and effectiveness at least every three years in line with Regulation 17 of the Local Government (Audit) Regulations 1996. Documentation will be reviewed periodically as required, or at a minimum within six months of the completion of the Regulation 17 review. Documentation to be reviewed includes:

- 1) Risk Management Policy.
- 2) Risk Appetite Statement (including [Risk Acceptance Criteria](#)).
- 3) Risk Management Framework.
- 4) Risk Management Training.

5.2 Operating Model

The City has adopted a “Four Lines of Defence” model for the management of risk in line with the model set out by the Western Australian Auditor General¹. This model ensures roles; responsibilities and accountabilities for decision-making are structured to demonstrate effective governance and assurance. Figure 2 depicts the proposed operating structure for risk management within the City.

¹ Auditor General of Western Australia, *Western Australian Public Sector Audit Committees – Better Practice Guide* (Report 26, Perth: Office of the Auditor General, June 2020), available at: https://audit.wa.gov.au/wp-content/uploads/2020/06/Report-26_Western-Australian-Public-Sector-Audit-Committees-%E2%80%93-Better-Practice-Guide.pdf (accessed 5 May 2025).

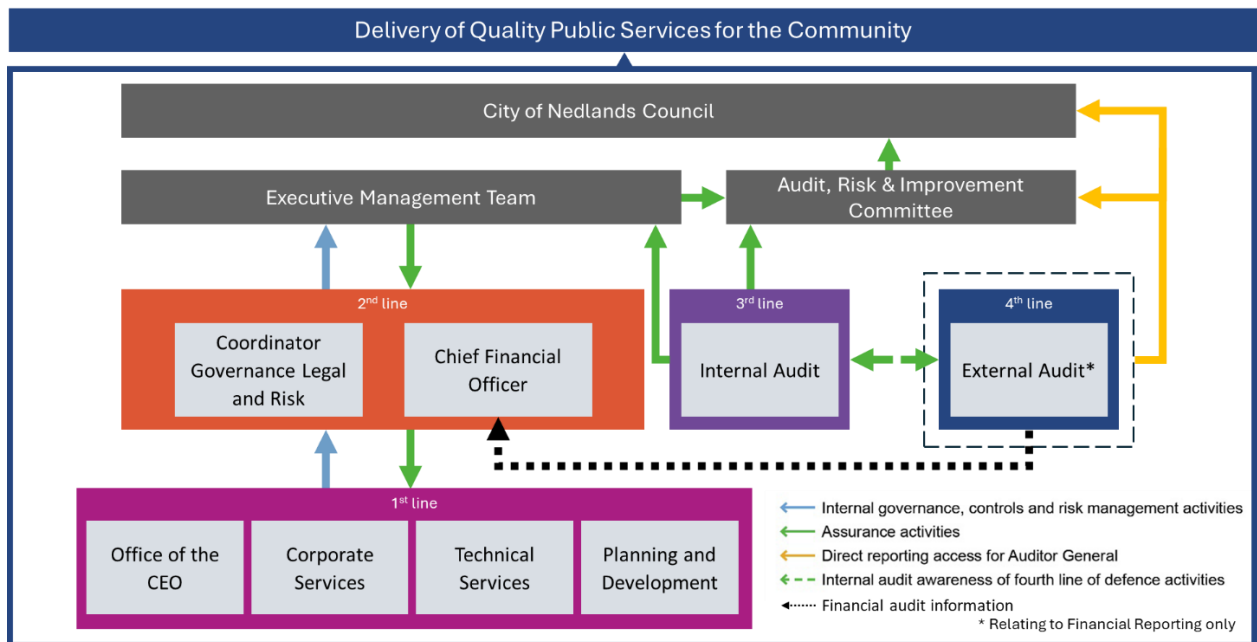


Figure 2: Diagram representing the City's "Four Lines of Defence" model

First Line of Defence

All operational areas of the City are considered 'First Line'. They ensure that risks within their scope of operations are identified, assessed, managed, monitored, and reported. Ultimately, they bear ownership and responsibility for losses or opportunities from the realisation of risk. Associated responsibilities include:

- Establishing and implementing processes and controls for the management of risk (in line with this Framework).
- Undertaking adequate analysis to support the risk decision-making process.
- Prepare risk acceptance proposals where necessary, based on the level of residual risk.
- Retain primary accountability for the ongoing management of their risk and control environment.

Second Line of Defence

The Coordinator Governance Legal and Risk acts as the primary 'Second Line'. This position owns and manages the framework for risk management. They draft and implement the governance procedures and provide the tools and training to support the first line process.

Maintaining oversight on applying the framework provides a transparent view and level of assurance to the first, third and fourth lines on the risk and control environment. Support can be provided by additional oversight functions completed by other First Line teams (where applicable). Additional responsibilities include:

- Providing independent oversight of risk matters as required.
- Monitoring and reporting on emerging risks.
- Co-ordinating the City's risk reporting for the CEO & Executive Management Team and the Audit Risk and Improvement Committee.

The Chief Financial Officer provides oversight of financial reporting and certifications in a Second Line capacity.

Third Line of Defence

Internal Audit provide the third line of defence, independently assuring the Council, Audit, Risk and Improvement Committee and Executive Management Team on the effectiveness of business operations and oversight frameworks (First and Second Line).

Appointed by the City to report on the adequacy and effectiveness of internal control processes and procedures which would be determined by the CEO with input from the Audit Committee.

Fourth Line of Defence

External Audit provides the fourth line of defence, providing oversight and external assurance. Appointed by the Auditor General to report independently to the Council and CEO on the annual financial statements.

Executive Management Team

The Executive Management Team (EMT) provides oversight of the Framework and sets the tone and promotes a positive risk management culture within the City. The CEO and EMT maintain oversight of the highest-level risks and take responsibility for the implementation of mitigation strategies.

Audit, Risk and Improvement Committee

Primarily responsible for providing independent oversight and assurance to the organisation's risk management and internal control systems, particularly within the third line of defence.

5.3 Roles & Responsibilities

Roles, responsibilities, accountability and authority for risk management at the City are summarised below the following chart.

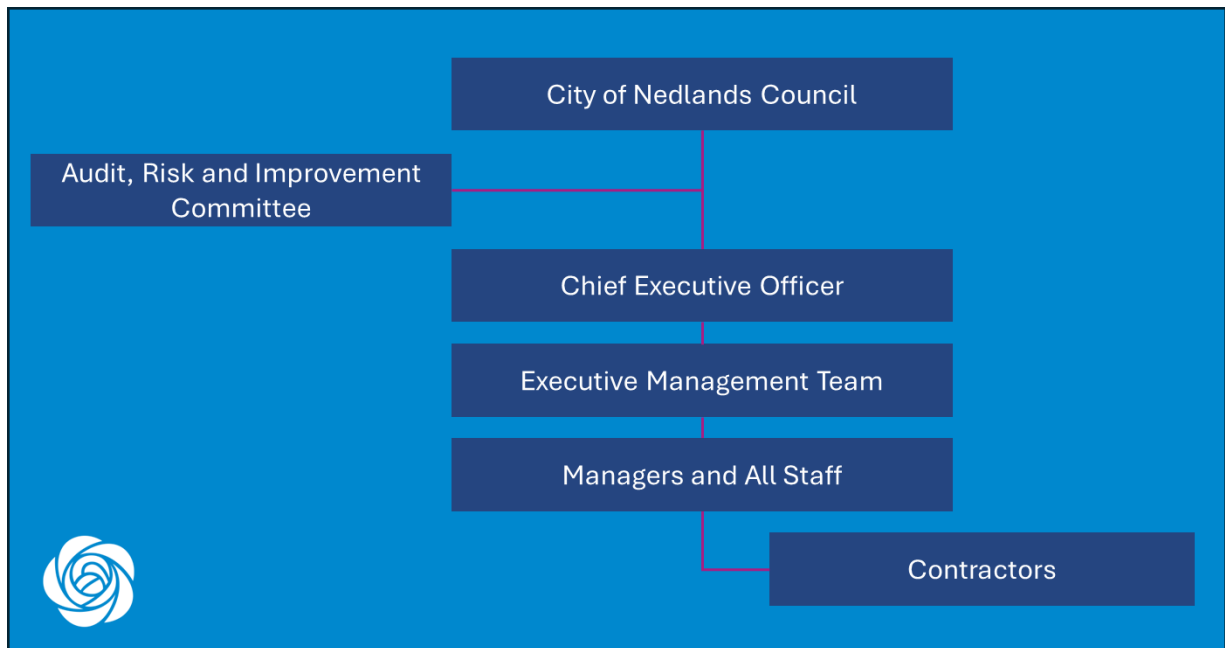


Figure 3: Chart of roles with risk management responsibilities

Council

Council has a governance role over the risk management systems of the City, providing both direction and control. The key roles and responsibilities of Council are:

- Ensuring an appropriate risk governance structure is in place.
- Supporting the Risk Management Framework including risk management as a key element of Councils' strategies, plans and documents.
- Responsible for setting the City's Risk Appetite.

Audit, Risk and Improvement Committee

- Ensuring the City has appropriate risk management and internal controls in place.
- Approving and reviewing risk management programmes and risk treatment options for extreme risks.
- Provide guidance and support to management with reviewing risk management tolerances/appetite and making recommendations to Council.
- Providing guidance and governance to support significant and/or high-profile elements of the risk management spectrum.
- Monitoring strategic risk management and the adequacy of internal controls established to manage the identified risks.
- Monitoring the City's internal control environment and reviewing the adequacy of policies, practices and procedures.

- Assessing the adequacy of risk reporting.
- Note and provide comment on the annual internal audit plan in conjunction with the internal auditor (considering the Strategic and Operational Risk Registers) prior to adoption of Council.
- Review of the organisation's Risk Management Policy and Framework via the Audit, Risk and Improvement Committee meeting and provide comments and recommendations to Council.
- Oversight of all matters that relate to the conduct of internal and external audits.
- Recommendations to Council on Internal Audit appointments.

Chief Executive Officer

The key roles and responsibilities for risk management at the City for the Chief Executive Officer (CEO) are listed below. In carrying these out, the CEO is assisted by the Audit, Risk and Improvement Committee and Council.

- Reporting extreme and high risks to the Audit, Risk and Improvement Committee and/or Council with treatment actions.
- Oversight of the risk management process.
- Promotion of a risk aware culture within Council.
- Providing direction and advice on the management of risks within Council and ensuring that appropriate treatment measures are in place to mitigate Council exposure.
- Promoting a culture of risk management and ensuring strategic, comprehensive and systematic risk management programmes operate throughout Council.
- Ensuring that the Council's organisation vision and values (relevant to risk) are aligned and synchronised with the strategic direction (including community outcomes and budgetary considerations) and culture.
- Ensuring that risk management is considered in everything Council undertakes and is incorporated in the messages given to the organisation.
- Supporting the Audit, Risk and Improvement Committee in performance of its duties.
- Supporting the internal audit process.

Executive Management Team

The key roles and responsibilities for the Executive Management Team are listed below.

- Maintaining the overall responsibility for the effective and efficient management of all types of risks related to City.
- Promotion of a risk management culture.
- Communicating and raising awareness of risk management to City managers and all staff.
- Identifying, managing, and monitoring risks in their areas of responsibility.

- Assisting in setting the Council's risk attitude.
- Ensuring that Council's assets and operations, together with liability risks and hazards to the public, are adequately protected through appropriate risk planning and budgeting, internal audit processes, and appropriate internal systems and controls.
- Ensuring that risk management is in place and reviewed as required and at least annually for all risks for timely updating and continuous improvement.
- Ensuring legislative and governance requirements and obligations are met.
- Integrating risk management with Council's policies, process and practices.
- Embed risk management into strategic and operational planning, financial management and project delivery.
- Review risk reporting from departments and ensure risk indicators are monitored through tools like the Balanced Scorecard or performance dashboards.
- Ensure the City has up-to-date Business Continuity Plans (BCPs) and that they are tested regularly.

Coordinator Governance Legal and Risk

- Oversee and facilitate the Risk Management Framework and coordinating the risk management process.
- Coordinating the risk management process.
- Monitoring the risk profile, risk appetite and effectiveness of controls.
- Monitoring and reviewing high and extreme risks and the implementation of risk treatment plans/actions, as well as to assess compliance and effectiveness.
- Reporting extreme and high risks to the Executive Management Team along with treatment plans.
- Reviewing how the Risk Management Policy and Framework is communicated throughout the organisation to ensure it is embedded as part of the City's culture.
- Assisting with the development and maintenance of the strategic and operational risk registers.
- Measuring and reporting the effectiveness and adequacy of risk management and internal control processes and systems, and report to the Executive Management Team, Audit, Risk and Improvement Committee and Council.
- Assisting with the education of staff in risk management.

Managers

- Responsibility for the registration, ownership and maintenance of risks in the risk register pertaining to their areas of responsibility as well as at a City-wide operational level as required and appropriate in line with the Risk Appetite of the City.
- Promote and drive the effective implementation of the Risk Management Framework for all areas under their control.

- Support the Risk Management Process by ensuring risks are identified, recorded and managed.
- Incorporate 'risk management' into team activities / meetings by openly discussing the following:
 - New or emerging risks.
 - Review existing risks.
 - Control adequacy.
 - Outstanding issues and actions.
- Drive consistent embedding of a risk management culture by encouraging openness and honesty in the reporting and escalation of risks within their business area through strategies, policies, business plans, contracts and standard operating procedures.
- Ensure resources are appropriately allocated to manage operational (and where necessary strategic and project) risks in line with the City's risk appetite and tolerance.
- Ensure risk treatment and action plans are current and ensure all Promapp approvals include adequate evidence of compliance.
- Ensure appropriate education and awareness initiatives are provided to all employees.
- **Encourage a proactive approach to identifying lessons learned from incidents, audits and reviews**

Service Areas (All Staff)

- Drive risk management culture within work areas.
- Own, manage and report on specific risk issues as required.
- Assist in the Risk & Control Management process as required.
- Highlight any emerging risks or issues.
- Incorporate Risk Management into Meetings, by incorporating the following agenda items.
 - New or emerging risks.
 - Review existing risks.
 - Control adequacy.
 - Outstanding issues and actions.

Project Managers (All Staff)

- Ensure risk management is applied to all projects in accordance with the Project Delivery Framework.
- Identify, record, report and manage risks throughout the lifecycle of the project.

- Ensure that all risks, treatments and actions are recorded to assist in the risk reporting and governance frameworks.
- Undertake risk assessments related to third party liability risk and implement prioritised mitigation strategies.
- Ensure that when Contractor insurance is required for a project that the insurance is maintained for the life of the project.
- Undertake risk management plans for all proposed projects in consultation with the relevant stakeholders.
- Ensure design and construction includes agreed features to minimise future risk.

Contractors

- Ensuring the City's assets and operations are adequately protected through adherence to Council's policies and procedures.
- Ensuring liability risks and hazards to the public are appropriately managed in accordance with the risk management framework and in a manner that will not expose the City to loss or risk.
- Responding immediately to the investigation of any report of a hazard or incident received from a resident, City officer, employee or visitor.
- Adhering to legislative, regulatory and corporate legislation and standards.
- Maintaining appropriate and adequate insurances as required under their contract.

Risk Owners

The Risk Owner is assigned responsibility for the management of risks, based on their role within the respective area and their ability to competently analyse and treat risks. The key roles and responsibilities of Risk Owners are listed below.

- Ensuring that the risks assigned to them are managed in accordance with the Risk Management Framework.
- Ensuring that risk treatment actions are completed on time and within budget.
- Reporting to Senior Management on risk treatment action progress in a timely manner.
- Escalating risks to the appropriate level if risk treatments or actions fall outside the delegation of the original risk.
- Escalating to the appropriate level if there are unresolved disputes in relation to shared risks (i.e. risks that apply across organisational areas/functions or involve external stakeholders).
- Seeking approval to exceed the prescribed level of risk or Risk Appetite and continue to tolerate or retain a higher level of residual risk.

Risk Treatment Owners

A Risk Treatment Owner is assigned the responsibility for the management of risk treatment(s). The key roles and responsibilities of Risk Treatment Owners are listed below.

- Managing the implementation of specific risk treatment actions.
- Providing risk treatment implementation progress reports to Risk Owners.

5.4 Risk Management Process Steps

All Work Areas of the City must assess and manage risks on an ongoing basis.

Each Manager is accountable for ensuring that Risks in their area are:

- Reflective of the material risk landscape of the City.
- Reviewed at least once every 12 months, or sooner if required by the Risk Acceptance Criteria set out in [Risk Treatment](#) section, or where there has been a material restructure or change in the risk and control environment.
- Maintained in the standard format for the City.

This process is supported using key data inputs, workshops, and ongoing business engagement.

The risk management process is standardised across all areas of the City. The below diagram outlines that process with the following commentary broadly describing each step.

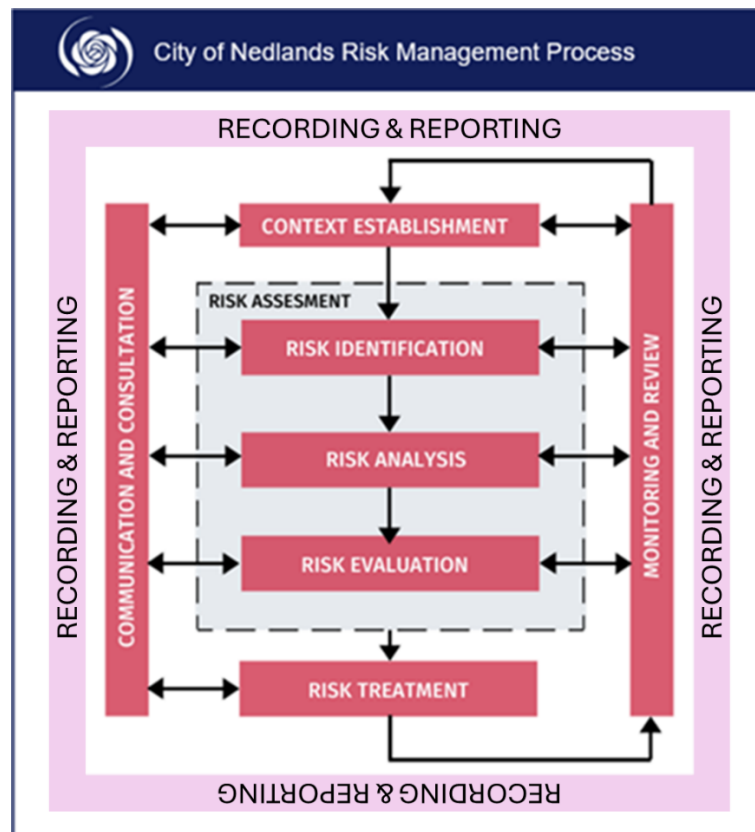


Figure 4: Risk Management Process ISO 31000:2018

STEP 1: Establish the Context, Scope and Criteria

The first step in the risk management process is to understand the context within which the risks are to be assessed and what is being assessed, this forms two elements:

Step 1.1 Organisational Context

The City's Risk Management Framework provides the basic information and guidance regarding the organisational context to conduct a risk assessment.

All risk assessments are to utilise these documents to allow consistent and comparable risk information to be developed and considered within planning and decision-making processes.

Risk Impact Categories

The Risk Impact Categories are those areas against which the consequences/impacts of risk will be measured at the City and are described in Table 1 below. Any changes or additions to the Risk Impact Categories must be approved by the CEO.

Risk Impact Category	Description
Health and Safety	Harm or injury to people with potential time loss and/or medical expenses.
Financial	Financial loss that may or may not be managed within the existing budget and may or may not impact a service.
Service Interruption	Disruption to a service or major project in progress that may result in delays to delivery.
Legislative Compliance	Breach of legislation and compliance requirements that may or may result in legal action and financial penalties.
Reputational	Media exposure that may or may not impact reputation and image and may or may not require action or intervention.
Property / ICT / Infrastructure	Damage to assets/infrastructure with financial consequences. Loss of ICT systems / Infrastructure resulting in disruption to services.
Environment	Harm to the environment or heritage asset or area.
Project (Time)	Impacts relating to the deadline date of a project.
Project (Cost)	Impacts relating to the budget of a project.

Table 1: Risk Impact Categories

Step 1.2 Specific Risk Assessment Context

To direct the identification of risks, the specific risk assessment context is to be determined prior to and used within the risk assessment process.

For risk assessment purposes the City has been divided into three levels of risk assessment context:

1.2.1 Strategic Context

These risks are associated with the City's external environment, high-level direction and long-term objectives. Inputs to establishing the strategic risk assessment context may include:

- Organisational Vision
- Stakeholder Analysis

- Environment Scan² / SWOT Analysis (strengths, weaknesses, opportunities, threats)
- Strategies / Objectives / Goals (Integrated Planning & Reporting)

The City captures its strategic risks through the development and implementation of the City's Council Plan.

1.2.2 Operational Context

This context includes the City's day-to-day activities, functions, infrastructure, and services. Before identifying operational risks, the operational area should identify its key activities i.e. what is it aiming to achieve? These may already be documented in business plans, budgets etc.

1.2.3 Project Context

Project Risk has two main components:

- **Direct** refers to the risks that may arise because of project activity (i.e. impacting on current or future process, resources or IT systems) which may prevent the City from meeting its objectives.
- **Indirect** refers to the risks which threaten the delivery of project outcomes.

In addition to understanding what is to be assessed, it is also important to understand who are the key stakeholders or areas of expertise that may need to be included within the risk assessment.

STEP 2: Risk Assessment

The Risk Assessment is made up of 3 stages Risk Identification, Risk Analysis and Risk Evaluation. Each stage is outlined below.

Step 2.1 Risk Identification

The aim of risk identification is to generate a list of risks based on the event(s) that might create, enhance, prevent, degrade, accelerate or delay the achievement of the City's objectives. It is important to find the right balance between comprehensively identifying risks and not over-doing the process resulting in an unmanageable number of low impact risks.

Risk identification should include risks whose source is not under control of the City or is not evident. It should also consider a wide range of consequences and their follow-on effects (including cascade and cumulative effects). All significant causes and consequences need to be considered.

The following questions are important in the risk identification process:

- What might happen or what can go wrong i.e., the risk event?
- What would cause it to happen?
- What would the effect on the Council's objectives be?

To ensure their effectiveness, risk identification should involve members of the wider stakeholder community where appropriate.

² ongoing tracking of trends and occurrences in an organisation's internal and external environment that bear on its success, currently and in the future.

Common Risk Description Structure

Identified risks need to be described in a consistent manner so that they can be readily understood by all stakeholders. The method for describing risks to be used at the City is shown in Table 2 below.

Item	Description
Name	Relate name to system impacted and explanation of cause
Cause/s	Explanation of what might cause the risk event to occur (list each cause)
Consequence	Identify local consequences and attempt to identify how these affect major areas

Table 2: Method to describe risks

An example risk is shown in Table 3 below:

Item	Description
Name	Injury from manual handling
Cause/s	1. Failure to comply with policies and procedures related to manual handling 2. Poor staff training 3. Failure to comply with mandated training 4. Poor equipment maintenance 5. Lack of appropriate equipment 6. Failure to undertake worksite inspections 7. Poor risk assessment of task 8. Poor hazard identification 9. Lack of incident reporting
Consequence	1. Workplace injury claim and lost days 2. Litigation relating to breach of Work Health & Safety duties 3. Adverse publicity relating to event

Table 3: Example of risk

Step 2.2 Risk Analysis

To analyse identified risks, the City's Risk Assessment and Acceptance Criteria is applied before any Controls are in place (i.e. gross risk – what is the worst that could happen with no controls in place?) in the following steps.

Likelihood

All areas within the City will use the likelihood rating system for analysing risks shown in Table 4 below.

Level	Rating	Frequency
5	Almost Certain	More than once per year
4	Likely	At least once per year
3	Possible	At least once in 3 years
2	Unlikely	At least once in 10 years

1	Rare	Less than once in 15 years

Table 4: Risk Likelihood

Consequence

As with likelihood, for risk assessments to be effective there needs to be a structured approach across the City to assessing consequence. A summary of the Consequence Criteria is contained in Table 6 below (refer to [Appendix A](#) for detailed Consequence criteria according to rating).

Consequence Rating	Description
Insignificant (1)	Effect is minimal
Minor (2)	Event requires minor levels of resource and input for easy remediation
Moderate (3)	Some objectives affected
Major (4)	Some important objectives affected or cannot be achieved
Catastrophic (5)	Disaster with potential to lead to collapse or having a profound effect

Table 5: Summary of Risk Consequence (detailed Consequence criteria at [Appendix A](#))

Determining the Overall Risk Level/Score

To determine the overall risk level for a particular risk, the likelihood and consequence scores for the risk can be plotted in a matrix, as shown in Table 6 below.

Consequence → Likelihood ↓		Insignificant	Minor	Moderate	Major	Catastrophic
		1	2	3	4	5
Almost Certain	5	Moderate (5)	High (10)	High (15)	Extreme (20)	Extreme (25)
Likely	4	Low (4)	Moderate (8)	High (12)	High (16)	Extreme (20)
Possible	3	Low (3)	Moderate (6)	Moderate (9)	High (12)	High (15)
Unlikely	2	Low (2)	Low (4)	Moderate (6)	Moderate (8)	High (10)
Rare	1	Low (1)	Low (2)	Low (3)	Low (4)	Moderate (5)

Table 6: Risk scores

Identified risks are to be assessed against all Risk Categories. Because it is not practical to give a risk multiple ratings, the highest consequence rating against the Risk Category is used. Table 7 below example illustrates this application.

Risk Name	Likelihood	Risk Category	Consequence	Risk Level
Injury from manual handling	Possible	Health and Safety	Major	Possible (3) $\times$ Major (4) $=$ High (12)
		Financial	Moderate	
		Service Interruption	Minimum	
		Legislative Compliance	Moderate	
		Reputational	Moderate	
		Property / ICT / Infrastructure	Minor	
		Environment	Minor	
		Project (Time)	Minor	
		Project (Cost)	Minor	

Table 7: Example of likelihood x consequence of risk

The City determines the risk level for “inherent” or “net” risk (i.e. without controls) to understand the plausible maximum impact arising from a risk if all current controls fail. The risk is then reassessed (for residual risk) with controls factored in.

Controls

Controls are those policies, procedures, plans, processes and systems that have been designed and implemented over time in response to risks/issues that have or may occur. Most risks identified will not be new or unique and there may be some controls already in place to manage them.

For each risk identified, the following questions need to be asked:

1. Is there anything in place now that would effectively decrease the likelihood or the impact of this risk? If yes, these are the controls.
2. How effective are the current controls in preventing this risk from occurring or reducing the impact?

Controls typically fit into three distinct types:

1. Preventative Controls - aimed at preventing the risk occurring in the first place. They include policies, procedures, plans, processes and systems, etc.
2. Detective Controls - used to identify when a risk has become an issue/incident. They include audits, stocktakes, reviews, etc.
3. Mitigating Controls - aimed at minimising the consequences that arise from the issue/incident. They include Business Continuity Plans, Disaster Recovery Plans, personal protective equipment, etc.

Following the identification of existing controls, it is necessary to evaluate them for effectiveness. The fact that proven processes are being followed does not necessarily mean that risk is being mitigated. The experience level of the personnel undertaking the processes and the rigour with which the processes are being followed and supervised will also impact upon the control effectiveness.

Table 8 below shows the rating and description for the effectiveness of current controls at the City.

City of Nedlands Existing Controls Rating		
Rating	Potential Improvement	Description
Effective	There is little scope for improvement.	Processes (Controls) operating as intended and / or aligned to Policies & Procedures; are subject to ongoing maintenance and monitoring and are being continuously reviewed and tested.
Adequate	There is some scope for improvement.	Whilst some inadequacies have been identified; Processes (Controls) are in place, are being addressed / complied with and are subject to periodic review and testing.
Inadequate	A need for corrective and / or improvement actions exist.	Processes (Controls) not operating as intended, do not exist, or are not being addressed / complied with, or have not been reviewed or tested for some time.

Table 8: Existing controls rating

There is usually a direct correlation between the effectiveness of an existing control and the likelihood and consequence of the risk occurring (i.e. the more effective the control, the less likely the risk is to occur and/or the consequence is less severe).

Step 2.3 Risk Evaluation

The purpose of Risk Evaluation is to determine whether a risk needs further treatment and the priority for treatment implementation.

Risk evaluation involves comparing the level of risk established during the Risk Analysis step with the [Risk Appetite](#) and Evaluation Criteria for the City.

In some cases, the Risk Evaluation can lead to a decision to undertake further Risk Analysis. The Risk Evaluation can also lead to a decision not to treat the risk (i.e. just maintain existing controls). The outcome of this evaluation will determine whether the risk is Low; Moderate; High or Extreme.

STEP 3: Risk Treatment

Risk treatment consists of determining what will be done in response to the identified, analysed and evaluated risks, including identifying resource implications for the implementation of the treatment actions.

Risk treatment involves a cyclical process of:

- a) Assessing a risk.
- b) Deciding whether residual risk levels are tolerable.
- c) If not tolerable, generating a new risk treatment.
- d) Assessing the effectiveness of that treatment.

Treatment Options

There are four main treatment options for the mitigation of identified risks at the City. These are listed in more detail below.

- **Tolerate / Accept**

A risk may be consciously retained where it is low, unavoidable, or where further treatment is not viable. Acceptance must be justified and documented, especially where the risk exceeds tolerance. There are many reasons why a risk may be accepted including:

- Risk treatment is not cost effective.
- The risk is at or below the acceptable level for that type of risk.
- The risk is outside the control of the Council.
- The risk exceeds the acceptable level for that type of risk but nothing more can be done to reduce the risk (if this is the case it needs to be escalated and well documented).

Where a decision to accept a risk is taken, the risk needs to be recorded in the Risk Register along with the reason(s) for the decision not to treat the risk.

- **Treat**

Where possible, the City implements control measures to reduce the likelihood and/or impact of a risk. Treatment actions must have owners and be documented, resourced, assigned, and regularly reviewed.

Upon completion of the risk treatments, the Risk Register is to be updated and the risk reassessed as to whether treatment actions have been successful in reducing the likelihood and/or consequence

- **Terminate / Avoid**

The City may decide not to proceed with an activity or may divest an asset to eliminate the risk entirely.

- **Transfer / Share**

Part of the risk may be transferred to a third party (e.g. via contracts or insurance), or escalated to senior management for oversight (note, when a risk has been escalated, management of the risk has not been transferred as the consequences will still impact on the area concerned). Accountability for outcomes remains with the City as all or part of the consequences are still owned by the City.

The treatment selection and implementation will be based on financial, technical and operational capabilities.

Risk treatment decisions are guided by a series of questions:

- Can the risk be avoided altogether by not undertaking the activity?
- Can the likelihood of the risk occurring be reduced by strengthening/ensuring the effectiveness of current controls?
- Can the likelihood of the risk occurring be reduced by adding new controls (i.e. initial treatments)?
- If the event occurs, can the consequences be reduced through sharing the risk with another party or by a Business Continuity Plan/Disaster Recovery Plan?

Where risk treatment options can impact on risk elsewhere in the City, relevant staff or contractors they should be included in the treatment decision-making.

Selecting the most appropriate risk treatment option involves balancing the costs of implementation against the benefits regarding legal, regulatory and other requirements. Decision-making should also consider such risks where risk treatment is not justifiable (e.g. severe consequence but rare likelihood).

Residual Risk

Residual risk is the risk level remaining after risk treatment options/actions have been implemented. After determining the risk treatments for each risk, the risk is reassessed to determine the post-mitigation risk level (i.e. the residual risk level).

Risk Appetite and Risk Acceptance Criteria

Risk appetite is the amount and type of risk that an organisation is willing to pursue or retain. The City's appetite for risk is set out in the Risk Appetite Statement.

The City has quantified its broad risk appetite through the City's [Risk Acceptance Criteria](#). The criteria are also included in the Risk Management Policy and can be applied practically to assess the wide spectrum of risk.

All organisational risks are to be assessed according to the City's Risk Assessment and [Risk Acceptance Criteria](#) to allow consistency and informed decision-making.

For operational requirements such as projects or Work Health and Safety or in rare instances in which the City's Risk Assessment and Risk Acceptance Criteria are unclear in determining a level of risk, alternative risk assessment criteria may be utilised, however these cannot exceed the organisation's risk appetite as set out in Risk Appetite Statement.

Risk Acceptance Criteria

Table 9 below summarises the Risk Acceptance Criteria for each risk level at the City.

Risk	Description	Action	Monitor	Controls	Managed by	Risk Owner	Treatment Owner
LOW (1-4)	Acceptable	Document risk acceptance	Annually	Adequate	Routine procedures	Managers (or equivalent)	Coordinators / Operational Managers
MODERATE (5-9)	Tolerable	Monitor and reduce risk	Semi-Annually	Adequate	Specific procedures	EMT	Managers (or equivalent)
HIGH (10-16)	Unacceptable: Exceeds tolerance	Reduce risk to acceptable levels urgently	Monthly	Effective	EMT (or delegate)	EMT	EMT
EXTREME (20-25)	Unacceptable: Vastly exceeds tolerance	Reduce risk to acceptable levels immediately	Daily	Effective	CEO (or delegate)	CEO	CEO / Council

Table 9: Risk Acceptance Criteria

Authority for Acceptance of Risk above Tolerance Levels

Approval is required to exceed the prescribed level of risk or Risk Appetite and continue to tolerate or retain a higher level of residual risk.

The assigned authority for control and management (including retention) of residual risk is shown in table 10 below.

Authority for Continued Tolerance/Retention of Risks			
Low	Moderate	High	Extreme
Managers (or equivalent)	EMT	EMT	CEO / Council

Table 10: Authority for Continued Tolerance of Risks

As represented in this table, risks that are High or Extreme, where the level of risk cannot be reduced, approval must be obtained from the EMT or CEO/Council respectively to proceed with treatment options for avoiding, treating, transferring/sharing or accepting the risk.

Where the identified risk/hazard has the potential to cause immediate danger to people, the situation needs to be stabilised before the issue is escalated in accordance with the risk escalation process.

Risk Escalation

The escalation of a risk to a higher level of line management to deal with it or for acceptance of a risk beyond the Council's Risk Appetite and Risk Tolerance.

Not all risks can be treated at the local level, however without a structured and documented escalation process, staff at that level may be put in a position where they feel they must accept a risk beyond their control, authority or accountability.

The Risk Escalation process for the City is manual and must be monitored accordingly. The escalation actions based on residual risk ratings (i.e. after controls are put in place) are set out in Table 11 below.

Risk rating	Escalation process	Action required
Extreme 20-25	Risk owner to immediately report to Executive	Put in place a treatment plan to immediately bring it within the organisation's risk appetite.

	Management Team (EMT) and Governance team.	Seek approval from the CEO to proceed with any activity associated with this risk score.
High 10-16	Risk owner to report directly to the head of the business unit and Governance team. The head of the business unit should review any risks at this level and report to Executive Management Team (EMT).	Put in place a treatment plan to ensure risk remains within risk appetite and as low as is reasonably practical. Executive team to review treatment actions proposed by the head of the business unit as the risk is outside the organisation's risk appetite.
Moderate 5-9	Risk owner to monitor and treat within the business unit.	Develop treatment plan to ensure the risk is as low as is reasonably practical. Continue to watch and monitor. Risk owner should report to the risk manager if they are unable to ensure the risk is within risk appetite or as low as is reasonably practical.
Low 1-4	Risk owner to watch and monitor. If controls are in place, consider whether any further treatments are necessary.	Continue with current controls and monitor risk. Document risk acceptance. If risk is managed consistently and controls are embedded within business activities, consider removing risk from risk register in consultation with Governance team.

Table 11: Risk escalation process

STEP 4: Monitoring & Review

The purpose of risk monitoring, reporting and review at the City is to:

- Provide an understanding of the strategic and operational risk exposure.
- Identify the priority risks that require management attention.
- Inform stakeholders on the City's risk profile and management.
- Provide managers and staff with the necessary information to make informed risk management decisions.
- Ensure the Risk Policy and Strategy align to the City's internal and external environments.
- Risk management objectives are aligned to the objectives of the organisation.
- Risk management is contributing to organisational performance.

Risk Review and Reporting Frequency

It should be noted that when there is a significant change to circumstances, all risks should be reviewed and reported on at that time. Examples of the types of changes that would trigger a full review include (but are not limited to):

- Changes to key personnel (e.g. Senior Manager).
- Significant changes to policy.
- Significant changes to the organisational and/or services structure.

Conducting such reviews will ensure that the Risk Registers remains current. Table 12 below summarises the risk reporting requirements at the City.

Report	Frequency	Audience
Risk Treatment Action Status Report	Monthly	Managers
	Quarterly	Audit, Risk and Improvement Committee
Strategic Risk Report	Quarterly	Executive Management Team
		Audit, Risk and Improvement Committee
Operational Risk Report	Quarterly	Managers
		Audit, Risk and Improvement Committee
Regulation 17 Report	Every three years	Chief Executive Officer
		Audit, Risk and Improvement Committee
Risk Management Framework	Every three years	Executive Management Team
		Council
Compliance Audit Return	Annually	Audit, Risk and Improvement Committee
		Council

Table 12: Risk report requirements

Monitoring and Review need to be planned as part of the Risk Management process to ensure that risks are being effectively managed.

As few risks remain static, they need to be regularly reviewed for currency and accuracy. Risk assessment, treatment strategies and the effectiveness of mitigation actions need to be monitored to ensure changing circumstances do not alter priorities or expected outcomes.

Risk Owners are to monitor the currency and status of the risks that have been allocated to them and report on them in accordance with the requirements of this plan.

Risks are to be formally monitored and reviewed/reported on by the Risk Owner in accordance with the table below.

Risk Level	Review Frequency
Extreme	Daily
High	Monthly
Medium	Semi-Annually
Low	Annually

Table 13: Risk monitoring requirement

Measurement of Performance

Risk management performance at the City will be assessed against the following criteria:

1. Compliance: measuring compliance with the City's Risk Management Policy and Strategy directives and objectives;
2. Maturity: measuring the maturity of the City's Risk Management Strategy and Framework against industry best practice; and
3. Value Add: measuring the extent to which risk management is contributing to the achievement of the City's objectives and outcomes.

Compliance

The Risk Management Framework will be audited annually to ensure that the core directives/requirements and objectives set out in the City's Risk Management Policy are followed.

Maturity

To determine the current risk management maturity or progress of an organisation, a critical evaluation or assessment is undertaken to determine the following:

- How effectively risk management practices are currently being undertaken.
- How well risk management practices have been integrated into existing management and operational practices.
- If the Risk Management Framework requires adjustment.
- How the risk maturity of the workforce has improved.

Assessments involve a range of development, application, documentation and review items, with an alignment to AS ISO 31000:2018 and requirement for validation. A typical risk management maturity scale is outlined in Table 14 below.

Level 1	Level 2	Level 3	Level 4	Level 5
Awareness	Understanding	Initial Application	Embedded	Mature
There is a general understanding within the organisation of the benefits of risk management to the organisation, however, at this stage, no active measures have been taken that would constitute the implementation of a Risk Management Framework.	A Risk Management Framework has been designed and implementation has commenced or has been programmed to commence in the near future. There may be some risk management being done within the organisation, however, this is on an ad-hoc basis and is reliant on individuals within the organisation, as opposed to leadership from senior management.	A Risk Management Framework has been implemented in all key functional areas within the organisation; however, there are areas within the organisation that have yet to incorporate sound risk management practices into their processes.	A Risk Management Framework has been implemented in all key functional areas within the organisation, however, not all of the functional areas can be regarded as 'best practice' in relation to their risk management but steps are being taken to continually improve.	A Risk Management Framework has been implemented in all key functional areas within the organisation, and all of the functional areas can be regarded as 'best practice' in relation to their risk management.

Table 14: Risk management security scale

Value Add

It is more difficult to measure the contribution of the Risk Management Framework to organisational performance than it is to measure compliance and risk management maturity.

Performance measurement will focus on measures that demonstrate how well the organisation is managing its risks as indicators of the performance of the Risk Management Framework. The following table lists exemplified key performance indicators that could be used for this purpose.

Performance Area	Key Performance Indicators
Risk Treatment Plan	% of off-track risk treatment actions
Risk Reviews	% of risk reviews undertaken as scheduled
Incident Management	Number of safety incidents
Risk Training	% of nominated staff undertaking risk management training

Table 15: Risk management Key Performance Indicators

STEP 5: Communication & Consultation

Effective communication and consultation are essential to ensure those responsible for managing risk, and those with a vested interest, understand the basis on which decisions are made and why particular treatment / action options are selected or the reasons to accept risks have changed.

As risk is defined as the effect of uncertainty on objectives, consulting with stakeholders helps to reduce components of uncertainty. Communicating these risks and the information surrounding the event sequence ensures decisions are based on the best knowledge.

Communication, consultation and feedback take place during all steps of the enterprise risk management process. Methods of the communication, consultation and feedback will be dependent upon the nature of the risk, and on the stakeholder/s with whom the communication, consultation and feedback need to occur. Effective communication, consultation and feedback will ensure that:

- Important risks are not overlooked.
- Risks are accurately defined.
- Risk assessments are realistic.
- Reduced levels of resistance are encountered when implementing risk treatments.

Training

To ensure persons at all levels of the organisation can effectively carry out their risk management roles and responsibilities, appropriate risk management training will be provided.

Risk Management training at the City will be tailored for the following target audiences:

Council and Executive Leadership Team

The risk management roles and responsibilities of the Council and Executive Management Team:

- An overview of the risk management process and how risks are identified, analysed, and managed.
- The types of reports that will be received and how to interpret and analyse the information as a basis for making decisions.

Department Managers

The risk management roles and responsibilities of Department Managers:

- More detailed training on the risk management process and how risks are identified, analysed and managed.

- The types of reports that will be received and how to interpret and analyse the information as a basis for making decisions.

City Staff (and appropriate Contractors)

General awareness training in the risk management process and hazard identification as it applies to their operational duties.

STEP 6: Recording & Reporting

The following diagram provides a high-level view of the ongoing reporting process for Risk Management.

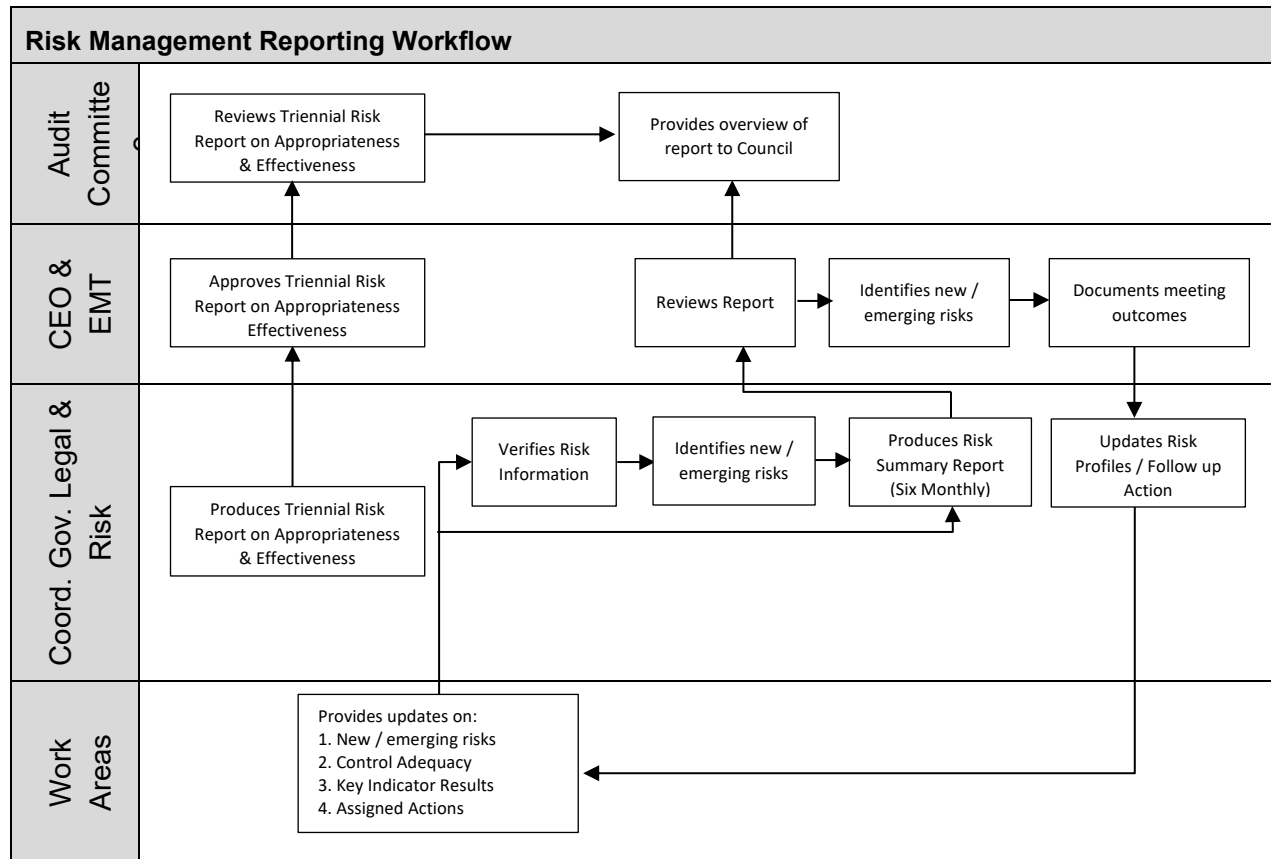


Table 16: Risk management reporting process

Each Work Area ensures:

- They continually provide updates in relation to new or emerging medium to high risks, control effectiveness and key indicator performance to the Coordinator Governance Legal and Risk.
- Work through assigned actions and provide updates to the Coordinator Governance Legal and Risk.
- Risks / Issues reported to the CEO & Executive Management Team reflect the current risk and control environment.
- The Coordinator Governance Legal and Risk is responsible for:
 - ensuring City Risks are formally reviewed and updated, at least on an annual rotation or earlier when there has been changes to context, a treatment is implemented, or an incident occurs or due to audit/regulator findings.
 - Periodic Risk Reporting for the CEO & Executive Management Team – Contains an overview of the Risk Summary for the City.
 - Annual Compliance Audit Return completion and lodgement.

Appendix A – Risk Assessment and Acceptance Criteria

Rating (Level)	Health & Safety	Financial	Service Delivery	Legislative Compliance	Reputational	Property / ICT / Infrastructure	Environment	Project TIME	Project COST
Insignificant (1)	Near miss. Minor first aid injuries OR temporary mild stress	Less than \$20,000	No material service interruption	No noticeable regulatory or statutory impact Threat of litigation No effect on contract performance	Unsubstantiated, low impact, no media involvement	Inconsequential or no damage. <u>Minor</u> IT disruption (<12 hours)	Contained, reversible impact managed by on site response	Exceeds deadline by 10% of project timeline	Exceeds project budget by 10%
Minor (2)	Medical type injuries / Lost time injury <30 days OR moderate stress (e.g. anxiety, irritability)	\$20,001 - \$100,000	Short term temporary interruption – backlog cleared < 1 day	Some temporary non compliances Single minor litigation	Substantiated, low impact, low news profile	Localised damage rectified by routine internal procedures. <u>Minor</u> IT disruption to a service (>12-24 hours)	Contained, reversible impact managed by internal response	Exceeds deadline by 15% of project timeline	Exceeds project budget by 15%
Moderate (3)	Lost time injury >30 days OR burnout, short-term, psychological illness	\$100,001 - \$500,000	Medium term temporary interruption – backlog cleared by additional resources < 1 week	Short term non-compliance but with no significant regulatory requirements imposed Single moderate litigation or numerous minor litigations	Substantiated, public embarrassment, moderate impact, moderate news profile	Localised damage requiring external resources to rectify. IT disruption to a department for up to 12 hours.	Contained, reversible impact managed by external agencies	Exceeds deadline by 20% of project timeline	Exceeds project budget by 20%
Major (4)	Long-term disability/multiple injuries OR long-term psychological harm, clinical depression, PTSD	\$500,001 - \$1,000,000	Prolonged interruption of services – additional resources; performance affected < 1 month	Non-compliance results in termination of services or imposed penalties Single major litigation	Substantiated, public embarrassment, high impact, high news profile, third party actions	Significant damage requiring internal & external resources to rectify IT disruption to several services or more than 1 department for up to 12 hours.	Uncontained, reversible impact managed by a coordinated response from external agencies	Exceeds deadline by 25% of project timeline	Exceeds project budget by 25%
Catastrophic (5)	Fatality, permanent disability, suicide, permanent psychological disability	More than \$1,000,000	Indeterminate prolonged interruption of services – non-performance > 1 month	Non-compliance results in litigation, criminal charges or significant damages or penalties	Substantiated, public embarrassment, very high multiple impacts, high widespread multiple news profile, third party actions	Extensive damage requiring prolonged period of restitution Complete loss of plant, equipment & building	Uncontained, irreversible impact Failure of utilities/systems resulting in the loss of function for several departments (> 12 hours).	Exceeds deadline by 30% of project timeline	Exceeds project budget by 30%

1 - City of Nedlands Measure of Consequence

Level	Rating	Frequency
5	Almost Certain	More than once per year
4	Likely	At least once per year
3	Possible	At least once in 3 years
2	Unlikely	At least once in 10 years
1	Rare	Less than once in 15 years

2 - Measures of Likelihood

Consequence → Likelihood ↓		Insignificant	Minor	Moderate	Major	Catastrophic
		1	2	3	4	5
Almost Certain	5	Moderate (5)	High (10)	High (15)	Extreme (20)	Extreme (25)
Likely	4	Low (4)	Moderate (8)	High (12)	High (16)	Extreme (20)
Possible	3	Low (3)	Moderate (6)	Moderate (9)	High (12)	High (15)
Unlikely	2	Low (2)	Low (4)	Moderate (6)	Moderate (8)	High (10)
Rare	1	Low (1)	Low (2)	Low (3)	Low (4)	Moderate (5)

3 - Risk Rating

Risk	Description	Action	Monitor	Controls	Managed by	Risk Owner	Treatment Owner
LOW (1-4)	Acceptable	Document risk acceptance	Annually	Adequate	Routine procedures	Managers (or equivalent)	Coordinators / Operational Managers
MODERATE (5-9)	Tolerable	Monitor and reduce risk	Semi-Annually	Adequate	Specific procedures	EMT	Managers (or equivalent)
HIGH (10-16)	Unacceptable: Exceeds tolerance	Reduce risk to acceptable levels urgently	Monthly	Effective	EMT (or delegate)	EMT	EMT
EXTREME (20-25)	Unacceptable: Vastly exceeds tolerance	Reduce risk to acceptable levels immediately	Daily	Effective	CEO (or delegate)	CEO	CEO / Council

4 - Risk Acceptance Criteria

City of Nedlands Existing Controls Rating		
Rating	Potential Improvement	Description
Effective	There is little scope for improvement.	Processes (Controls) operating as intended and / or aligned to Policies & Procedures; are subject to ongoing maintenance and monitoring and are being continuously reviewed and tested.
Adequate	There is some scope for improvement.	Whilst some inadequacies have been identified; Processes (Controls) are in place, are being addressed / complied with and are subject to periodic review and testing.
Inadequate	A need for corrective and / or improvement actions exist.	Processes (Controls) not operating as intended, do not exist, or are not being addressed / complied with, or have not been reviewed or tested for some time.

5 – Existing Controls Rating

Risk Appetite Statement

Responsible Division Council

Objective Sets the risk appetite for the City of Nedlands (the City).

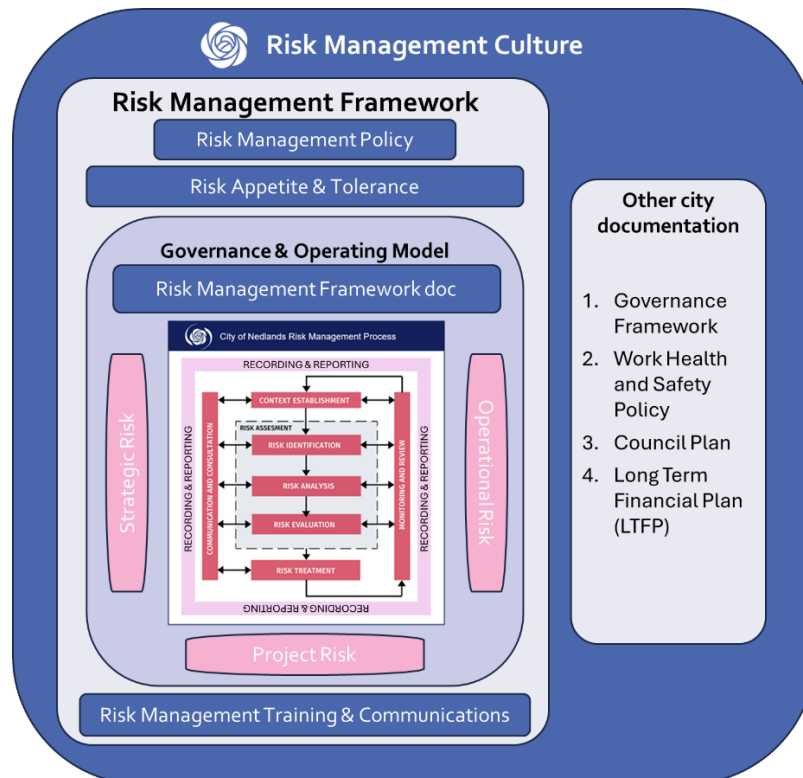
Introduction

Risk Management is an essential component of Council's governance framework and supports the achievement of Council's goals and objectives. Effective risk management increases the probability of successful outcomes whilst protecting the reputation and sustainability of Council.

Risk appetite is the amount of risk Council is willing to accept in pursuit of its strategic goals. The Risk Appetite Statement (RAS) considers the most significant categories of potential risks to Council and provides an outline as to how much risk Council is willing to accept in this area.

How risk appetite and tolerance fit within Council

The risk appetite of Council informs the strategic decision-making process. The diagram below shows how the Risk Appetite & Tolerance fits into the organisation and informs risk management.



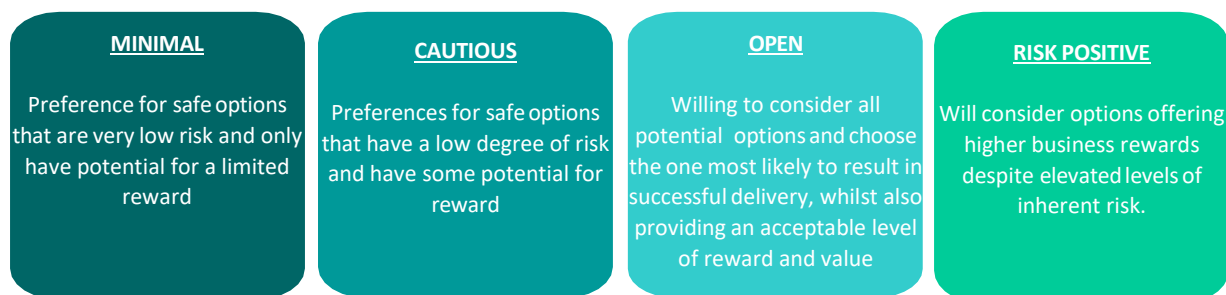
Risk Management Framework

The City's Risk Management Framework aims to identify and manage risk across the organisation effectively. The framework sets the requirements and responsibilities for staff and emphasises that the management of risk and risk reporting is everyone's responsibility and that they must have appropriate controls in place and ensure the effectiveness of these controls.

Risks are identified, analysed, evaluated and monitored at both an organisational (top-down) and operational (bottom up) level. Council has ultimate accountability for this process. Risks are reported to Audit, Risk and Improvement Committee (ARIC) on a quarterly basis.

Risk Appetite Ratings

Council categorises its level of risk appetite into four categories as can be seen below:



NOTE: For specific projects, topics or components of Council's wider strategic risks Council may take a zero- tolerance approach to risk, however at the Strategic Risk level, 'minimal' is the lowest level of risk appetite.

Risk Tolerances

Risk tolerances are the boundaries set for risk taking. The risk appetite statement informs the development of risk tolerances for Council and provides guidance on how the Risk Appetite Statement is to be applied to everyday business actions and decisions.

While risk appetite is qualitative, risk tolerances operationalise the statement by using quantitative measures where possible to better enable monitoring and review.

The Risk Appetite will set the tone for risk taking in general, whilst the tolerance informs:

- Expectations for mitigating, accepting and pursuing certain types of risk.
- Boundaries and thresholds for acceptable risk taking.
- Actions to be taken or consequences for acting beyond appropriate tolerances.

Review

This Risk Appetite Statement is reviewed on a continuous basis to consider and adapt to changes in the Council's operating environment. This review is coordinated by the Coordinator Governance Legal and Risk. Changes to the Risk Appetite Statement must be approved by the Executive Management Team and are presented to the ARIC for review and comment before being provided to Council for endorsement. The Risk Appetite Statement is to be presented to Council for review and endorsement at least once a Council Term.

Related documentation

Risk Management Policy

Risk Management Framework

Governance Framework

Related local law and legislation

Local Government Act 1995 (WA)

Local Government (Audit) Regulations 1996 (WA)

Local Government (Financial Management) Regulations 1996 (WA)

Work Health and Safety Act 2020 (WA)

ISO 31000:2018 – Risk Management – Guidelines

Related delegation

Nil

City of Nedlands Council's Risk Appetite Statement

Below are the risk appetites and tolerance levels for the City of Nedlands Council. The City's risk appetite and risk management framework support decision-making and ensures the Council makes appropriate and informed decisions.

Risk Category	Context	Appetite Rating	Council will tolerate	Council will not tolerate	Rationale for Appetite Rating
Health	All events affecting physical safety and well-being of staff, Councillors, contractors, volunteers and the public—from near-misses to fatalities.	Minimal	Only very low-severity and/or very unlikely health incidents.	All other injury scenarios (any moderate, major or catastrophic injuries at any likelihood beyond the very lowest).	Health and safety are a legal and moral obligation; the City has zero tolerance for serious harm. A minimal appetite ensures rigorous WHS compliance.
Financial	Events affecting budgets, revenues, expenditure, investments and stewardship of ratepayer funds.	Cautious	Minor financial variances within routine contingencies.	Severe financial losses or budget blow-outs requiring urgent or immediate executive intervention.	Financial stewardship is fundamental to public trust. A cautious appetite permits flexibility but within tight governance and approval limits.
Service Delivery	Interruptions or quality impacts to community services and facilities (e.g. waste, libraries, customer services).	Open	Minor service issues, provided robust recovery plans and resources are in place.	Catastrophic service failures demanding immediate resolution.	Service delivery is core to Council's purpose. An open appetite supports adaptability and innovation, with emphasis on quick service recovery.
Compliance	Adherence to legislation, regulation, internal policies, contracts and professional standards.	Minimal	Only trivial or very unlikely compliance breaches.	Any material or repeated non-compliance, penalties or regulatory action.	Legal compliance underpins governance credibility. A minimal appetite reflects Council's zero tolerance for legal or regulatory breaches.

Risk Category	Context	Appetite Rating	Council will tolerate	Council will not tolerate	Rationale for Appetite Rating
Reputational	Impact on public confidence, stakeholder trust, media profile and overall brand integrity.	Cautious	Minor reputational impacts that can be managed through communications and standard controls.	High-profile or widespread negative publicity that could severely damage Council's credibility.	Public trust is vital but some controlled reputational risk may be inherent in progress or reform. A cautious appetite allows managed exposure.
Property / ICT / Infrastructure	Reliability and condition of physical assets and digital systems—including buildings, plant, roads, networks and core IT services.	Cautious	Minor to moderate asset damage or IT outages, reversible via routine response.	Any multi-department outages or severe infrastructure failure requiring urgent coordinated response.	ICT and infrastructure underlie critical services. A cautious appetite supports reliability and prompt recovery without over-engineering.
Environment	Conservation, sustainability and management of natural and built environments—including pollution, waste, biodiversity and heritage.	Cautious	Minor to moderate environmental impacts that can be mitigated or remediated with existing controls.	Irreversible or widespread environmental harm that breaches legislation or Council policy.	Environmental outcomes are increasingly valued by community and regulators. A cautious appetite allows responsible stewardship with controls.
Project Time	Timing and scheduling performance for capital and operational projects across planning, procurement and delivery phases.	Risk-Positive	Scheduled delays may be accepted where strategic value justifies them, subject to oversight.	Extreme delays still trigger immediate review and action plans.	Project delays may be strategically acceptable if benefits justify them. A risk-positive appetite encourages delivery of complex initiatives only where they add value with robust governance, escalation, and oversight mechanisms.

Risk Category	Context	Appetite Rating	Council will tolerate	Council will not tolerate	Rationale for Appetite Rating
Project Cost	Budget performance for capital and operational projects, including cost estimates, contingencies and variances.	Risk-Positive	Cost variances may be accepted for transformational or high-value projects with CEO/Council approval.	Extreme overruns demand immediate corrective action and reporting.	Project cost deviations are only tolerable when delivering major or innovative outcomes, provided they are transparently approved and managed with robust governance, escalation, and oversight mechanisms.



21. DIVISIONAL REPORTS – COMMUNITY DEVELOPMENT

Nil



22. COUNCIL MEMBERS NOTICE OF MOTIONS OF WHICH PREVIOUS NOTICE HAS BEEN GIVEN

22.1 Discount for Verified Tree Owners

Report Number	NOM28.06.25
Date of Submission	12 June 2025
Meeting Date	Council Meeting – 24 June 2025
Item Title	Discount for Verified Tree Owners
Name of Elected Member	Cr Hodsdon
Attachments	Nil

Notice of motion

That Council APPROVES a \$200 discount to rates to property owners who have a verified tree of the tree register in their 2025/26 rates notice. The maximum discount per ratepayer is \$200

Reason

Has been done and is helping tree owners with their cost for the common good of all our community.

This will help reserve our tree canopy. That with Nedlands planting verge trees and replacing dead verge trees will help our environment fauna and flora.

“City of Canning council approves \$200 annual tree incentive for locals to protect big trees on private land. Homeowners in the City of Canning could be paid (200) dollars each year simply by retaining large trees on their property in an attempt to protect Perth’s dwindling tree canopy. The council on Tuesday voted 6-1 in favour of residents receiving \$200 a year for each significant tree on their property they register, potentially netting big landowners thousands. (Ours would be maxed at 200)

The new policy would incentivise landowners to retain large trees. The mayor of Canning, “We’re incentivising people to preserve trees on their own private property,” he said.” (Perth Now).

Administration Comment

Whilst the Administration acknowledges that a rates reduction incentive for the retention of trees is likely to have a positive effect on tree retention, this proposal for a \$200 discount incentive has some challenges that need to be explored further.

In recent years, the City has maintained comparatively low rate rises, and the proposed discount would likely apply to all residential properties with at least one



regulated tree. This would result in a potentially significant decrease in rates revenue, which would need to be carefully considered in the context of the City's overall financial sustainability. Considering the extent of the City's existing tree canopy, eligibility could include a majority of the City's residential zoned properties.

In addition, the City does not currently maintain a formal register of regulated trees. The method of tree protection used through the Tree Retention Local Planning Policies for Properties coded R10 to R80 is a blanket approach and as such has not necessitated the recording of each regulated tree in the City. The incentive mechanism to provide a rates discount for tree retention would require a significant register that would involve extensive compliance management to maintain which would impact City resources. The City would need to verify eligibility for the proposed rebate each year, burdening the City's rates and planning staff and ultimately lead to the need for further resources to manage the initiative.

The proposal also raises practical concerns around its scope. For example, it is unclear whether the discount would apply to properties that have previously removed regulated trees but still retain at least one. This could in turn provide rewards to residents who have removed trees. This is something that the administration could consider carefully should a City Policy be created in response to the success of this Notice of Motion.

Another key consideration is the financial scale of the proposed incentive. A \$200 rates discount is a modest amount when compared to the actual costs associated with the removal of a mature regulated tree, which can run into thousands of dollars. As such, the incentive may have limited influence on decision-making for landowners.

A minor unintended consequence of the discount could be that an annual discount implies that tree retention is a decision to be reconsidered each year. This may not align with how residents typically manage vegetation on their properties and could unintentionally encourage owners to more frequently consider removal of vegetation where the question may not otherwise arise. The timing of the consideration when rates notices are sent out in the winter months may exacerbate this.

Most importantly, the administration notes that the City's existing Tree Retention Local Planning Policies (LPPs) already contain provisions designed to protect and retain existing canopy. These controls are in place to ensure the City continues to protect tree canopy without drawing on limited financial resources.

Whilst Elected members have explored policy positions in recent years aimed at maintaining tree canopy, the Administration suggests that a more balanced approach could be more beneficial and financially responsible. The City may need to explore more policy provisions for tree planting. Within the budget for the 2025/26 financial



year, the City could allocate funds towards the purchase of tree saplings that could be provided to residents for planting each year or explore further tree planting in public areas as part of the City's Urban Forrest Strategy. These initiatives may prove to be more effective at promoting greater tree canopy and at less administration burden and cost.

Officer's Recommendation

That Council

- 1. DOES NOT SUPPORT the proposal to include a \$200 rates discount for property owners who retain trees in the 2025/26 rates notices.**
- 2. INVESTIGATE the creation and budgeting of a scheme for the distribution of tree saplings to residents for the purpose of increasing tree canopy on private property and further explore tree planting in public areas through the City's Urban Forrest Strategy.**



22.2 One Drop and Delivery Bay | Thorburn Way

Report Number	NOM29.06.25
Date of Submission	12 June 2025
Meeting Date	Council Meeting – 24 June 2025
Item Title	One Drop and Delivery Bay Thorburn Way
Name of Elected Member	Cr Hodsdon
Attachments	Nil

Notice of motion

That Council INVESTIGATES the creation of one drop and one delivery bay or embayment on Thorburn Way for the business in the complex for consideration in the 2025/26 budget.

Reason

1. There seems to be an issue, and this always happens with new developments. That's normal that designers and planners don't foresee every possibility.
2. The area Looks as if there is room for a drop off/ delivery embayment?
3. A business in the complex has expressed concerns as per the exchange below.

Business Owner:

We have just setup our new business at Shenton Quarters. (He has many disabled, age and informed clients). Do you have any recommendations as to who to contact at Council regarding considering placing a drop off or set down bay on Thorburn Way?

Cr Hodsdon:

I asked the CEO about the issue but they will need more details.

Business Owner:

We are finding older/injured clients don't have anywhere to be dropped off, so they drive on the lawn which isn't ideal. Deliveries (trucks) stop and park on the road which blocks local traffic. We are looking for a solution before more development starts and it gets worse.

Administration Comment

Thorburn Way is a two-lane local access road with no formal parking available on either the road pavement or verges. The verge on both sides is constrained by mature trees and footpaths. However, based on a preliminary site assessment and photographic evidence (Image 1 below), there appears to be sufficient space on the northern verge between the easternmost verge tree and the path leading to the



business entrance to accommodate a single short-term embayment, suitable for drop-off/pick-up or deliveries.



Image 1

Given the surrounding developments and the nature of nearby businesses (including a dental practice servicing clients with mobility challenges), Administration acknowledges the operational difficulties currently faced, including illegal verge and on-road stopping. The situation is further compounded by a deliberate reduction in on-site parking by Development WA to encourage alternate transport modes.

Administration agrees that if constructed, this bay would likely be highly utilised, improving accessibility for clients and reducing safety and traffic flow concerns. Subject to Council support, a detailed assessment including design feasibility, tree impact, existing service relocations if any and cost estimate can be undertaken for consideration in the 2025/26 budget process.

Officers Recommendation:

That Council REQUESTS the administration to investigate the feasibility of establishing a short-term drop-off and delivery embayment on the north side of Thorburn Way, in close proximity to the Shenton Quarters complex for consideration in the 2025/26 Budget.



22.3 Notice for Developmental Applications by Registered Mail

Report Number	NOM30.06.25
Date of Submission	12 June 2025
Meeting Date	Council Meeting – 24 June 2025
Item Title	Discount for Verified Tree Owners
Name of Elected Member	Cr Hodsdon
Attachments	Nil

Notice of motion
That Council PROVIDES notices to properties that border properties that need to be informed of developmental applications are to be done by registered mail.

Reason

The City needs to ensure homeowners and ratepayers have the opportunity to comment on developments that are not compliant. These noncompliant or deem to comply concessions effects most people’s most valuable asset, their home.

Administration comment

The administration supports this Notice of Motion.



22.4 Amendment of LPP 4.1: Non-residential Parking

Report Number	NOM31.06.25
Date of Submission	12 June 2025
Meeting Date	Council Meeting – 24 June 2025
Item Title	Amendment of LPP 4.1: Non-residential parking
Name of Elected Member	Cr Bennett
Attachments	Nil

Notice of motion

That Council INSTRUCTS the CEO to amend LPP 4.1: Non-residential parking such that;

- 1. edit section 5.1.8 to delete the exception "where a change of use is for a "P" use without a "works" component."**
- 2. amend section 5.1.8 to read "Change of use applications require compliance with the requirements of this policy and must have regard to clause 67 of the deemed provisions."**

Reason

Section 5.1.8 currently creates a loophole that undermines the intent of LPP 4.1 which is to regulate non-residential parking.

Changes of land use can result in vastly different non-residential parking demands and patterns that can cause an adverse amenity impact for the local community.

The absence of a need to conduct building works at commercial premises to refit for a change of land use should not obviate a proponent from adhering to the parking requirements.

All development applications must have due regard to clause 67 of the deemed provisions.

Administration Comment

The administration supports this Notice of Motion.



22.5 Reinstatement of Point Resolution According to Masterplan

Report Number	NOM32.06.25
Date of Submission	12 June 2025
Meeting Date	Council Meeting – 24 June 2025
Item Title	Reinstatement of Point Resolution according to Masterplan
Name of Elected Member	Cr Bennett
Attachments	Nil

Notice of motion

That Council REQUESTS the CEO prepare a report on the works associated with the Point Resolution Banksia Project addressing the following concerns and undertaking the following actions;

1. Identity of anonymous donors revealed to ensure there is no conflict of interest or governance issues.
2. A community consultation period of at least 4 weeks to increase awareness and allow community engagement.
3. Erect community information signs to inform the community about the project with contact details for feedback.
4. Reinstatement of the eastern access paths and unobstructed community access to the eastern foreshore steps.
5. No further trees are to be removed nor damaged.
6. No herbicide is to be administered without previously notifying the community and erecting warning signs.
7. No further herbicide poisoning, scarification, vehicles or machinery within 5 meters of the trunk of any existing tree.
8. Invite the Friends of Point Resolution and local residents to participate in decision making.
9. Respect the Point Resolution Masterplan.
10. Refer these matters to the Foreshore Management Plan Steering Committee.

Reason

The Dalkeith Community is confused about the banksia plantation project and do not understand why they have not been consulted.

While the concept of planting banksia is noble the community should be invited to participate.

A lot of work went into the drafting of the Point Resolution Masterplan yet these works disregard the Masterplan.

The community has concerns about governance and perceived conflict of interest.



There are many comparisons to the community concern over changes to Allen Park so in fairness the Dalkeith community should be consulted about changes to Point Resolution.

Point Resolution is the largest and most important foreshore reserve in the Nedlands foreshore network.

The Foreshore Management Plan Steering Committee can provide recommendations to Council to ensure the project proceeds without causing further community concern. More closely involving the Dalkeith Ward Councillors is another conduit to responding to the concerns of the community.

Administration Comment

The Point Resolution Banksia Project aligns with the Council endorsed Point Resolution Masterplan, which was developed with community input and formally acknowledged in Council's resolution NOM46.11.24 in November 2024. That resolution supported the project on the basis that it would proceed at no cost to the City. The works to date are consistent with this direction.

Donor Transparency

As the project was endorsed on the premise of being externally funded and delivered by Prof Kingsley any questions regarding the identity of the donors or perceived conflict of interest requires advice from Prof Kingsley and his team. The City is not aware of any donors for this project.

Community Consultation and Signage

As the project was initiated as a community-driven initiative with no financial burden to the City, it is unclear who would be responsible for managing and resourcing the consultation process now being requested. That said, Administration is in discussion with the Communications team to ensure project signage is installed on site, including contact information to support public feedback and increase awareness. Additionally, wayfinding signage can be installed to clarify access to the eastern foreshore steps.

While the project was not initially scoped to include formal engagement with the Friends of Point Resolution or local residents, this can be addressed moving forward. Professor Kingsley, a key figure in the project, can liaise with the City to ensure that the Friends group and local stakeholders are involved in future stages.

Vegetation and Site Management

Shrub removal has been undertaken to facilitate planting and no trees are scheduled for removal. Site management practises are being carried out in accordance with Tree Protection Zones (TPZs) and any future application of herbicides will be clearly communicated to the community in advance, including the installation of appropriate warning signage.

Officer Recommendation:



That Council NOTES that the Point Resolution Banksia Project is aligned with the Council-endorsed Point Resolution Masterplan and was approved via NOM46.11.24 on the basis that the project would proceed at no cost to the City.



22.6 Agenda Amendment for Audit Risk and Improvement Committee Meetings

Report Number	NOM33.06.25
Date of Submission	12 June 2025
Meeting Date	Council Meeting – 24 June 2025
Item Title	Agenda Amendment for Audit Risk and Improvement Committee Meetings
Name of Elected Member	Cr Coghlan
Attachments	Nil

Notice of motion

That Council **AMEND** the example agenda for the Audit Risk and Improvement Committee as per the below:

1. Declaration of Opening
2. Present, Apologies and Leave of Absence (previously approved)
3. Public Questions
4. Addresses by Members of the Public
5. Disclosure of Financial Interest
6. Disclosure of Interest Affecting Impartiality
7. Declaration by Members that they have not given Due Consideration to the Papers
8. Confirmation of Minutes
9. Finance
 - 9.1 External Audit (monthly)
 - 9.2 Internal Audit (monthly)
 - 9.3 Review of significant matters as identified by audit required by s7.12A (as and when)
10. Major Projects
 - 10.1 ICT, ERP (quarterly)
 - 10.2 Technical Services (quarterly)
11. Risk
 - 11.1 Internal Audit (monthly)
 - 11.2 Risk Register Review (quarterly)
 - 11.3 Compliance Audit Return (annually)
12. Confidential Matters
13. Any Other Business
14. Date of Next Meeting
15. Declaration of Closure

Reason

We had an ICT Forum on 6.5.25 with Councillors, Administration including the Manager of ICT and the Consultant. Changing the reporting of ICT – ERP to quarterly makes a lot of sense. Council is now aware of the financial reporting cycle. Regular



reporting and communication can inform us of issues as they arise. Rather than writing detailed, monthly, ICT reports that are time consuming and onerous, ARIC could be alerted to any concerns. Sometimes the reports don't change that much in a one-month period. Therefore, they can be counterproductive and could even effect staff morale. It is sensible to lengthen out the reporting cycle for ICT and allow the Administration to get on with the job at hand.

Administration Comment

For Item 10.1 and 10.2, it is agreed that the amount of reporting to ARIC will allow the Administration to increase focus on delivery of major projects. A Project Steering Committee (PSC) has been established to oversee the ERP implementation which will improve governance and provide greater direction to the ERP implementation team. The CEO will chair the PSC and will be able to provide a verbal update to the ARIC if required. The frequency of reporting would ideally be made on a quarterly basis in the months of July, October, January and April.

For Item 11.1 it would be beneficial to have the Internal Audit reports on a monthly basis to align with Item 9.2 since there is likely to be commonality on subject matter.



22.7 Council Plan 2023-2033 Reporting Requirement

Report Number	NOM34.06.25
Date of Submission	12 June 2025
Meeting Date	Council Meeting – 24 June 2025
Item Title	Council Plan 2023-2033 Reporting Requirement
Name of Elected Member	Deputy Mayor Smyth
Attachments	Nil

Notice of motion

That Council, with reference to the Council Plan 2023-2033, INSTRUCTS the CEO to:

1. address the Integrated Planning and Reporting Framework as set out in the Council Plan 2023-2033 (page 61);
2. provide a rolling update to the Long-Term Financial Plan (LTFP) to inform the 2025-26 Budget setting and out years planning;
3. provide a status update to other Informing Strategies, (including Workforce Plan, Asset Management Plan, Service Plans, Issue Specific Strategies and Plans, Legislation and other Policies, Guidelines and Frameworks) to inform the 2025-26 Budget setting and out years planning;
4. ensure the Budget commitments and shortfalls in the Informing Strategies and Plans are identified and updated in the Capital Work Plan and outyear projections.

Reason

1. Our Council Plan 2023-2033 has a 10 Year Vision, with 12 Desired Outcomes, underpinned by over 40 Informing Strategies and Plans.
2. The Council Plan 2023-2033 was approved based on a 4-year budget horizon, with limited detail on the resources and fundings required to deliver those 12 nominated outcomes.
3. We are now planning the third budget in that 10 Year Plan without sufficient reflection on the achievements and accumulated commitments.
4. It appears that in this budget planning cycle, insufficient attention/ alignment has been given to the Council Plan, either in the achievements, delays or projections into the next 4-year horizon.
5. There is a responsibility to document the incremental changes that have steered the ship off course and the corrections required to maintain course.
6. Council requires this evidence to make informed decisions that affect budget and resourcing.

For Reference Excerpts from Council Plan 2023-2033

Our 10-year vision



Sustainable and responsible for a bright future

- The City of Nedlands is a harmonious, inclusive, and healthy community where people enjoy living through different ages and life-stages.
- We live sustainably within the natural environment, clean and green, with a growing urban forest.
- We are growing and developing responsibly to enhance our lifestyle, unique heritage and character, and beautiful parks and gardens.
- We are a smart, connected community with access to quality life-long learning opportunities and vibrant town centres.
- We have collaborative leadership, working with the community and key stakeholders to strengthen overall quality of life.

Desired outcomes

People

- 1) Art, culture and heritage are valued and celebrated
- 2) A healthy, active and safe community
- 3) A caring and supportive community for all ages and abilities

Planet

- 4) Healthy and sustainable ecosystems
- 5) Climate resilience

Place

- 6) Sustainable population growth with responsible urban planning
- 7) Attractive and welcoming places
- 8) A city that is easy to get around safely and sustainably

Prosperity

- 9) A vibrant local economy
- 10) Active participation in education and lifelong learning

Performance

- 11) Effective leadership and governance
- 12) A happy, well-informed and engaged community

Additional Operating Expenditure (Council Plan 2023-33 Page 57-58)

Several priority projects are forecast to be undertaken that will require additional operating expenditure.

Council has approved the Annual Budget for 2023/24. This table shows budgeted costs for the 2023/24 financial year and any known funding gaps. When the funding gap is shown as \$0, this means the project is fully funded. When there is a funding gap, project completion is dependent on securing additional external funding.

Estimated costs are shown for 2024/25, 2025/26, 2026/27 and future years. These projects are subject to funding being secured through a combination of Council and external funding. Council funding, including the allocation of cash and reserves, is approved by Council when setting the Annual Budget each year. External funding is dependent on securing grants, loans, or other funds.

Capital Program (Council Plan 2023-33 Page 59)

Several priority projects are forecast to be undertaken that will require additional capital expenditure.

Council has approved the Annual Budget for 2023/24. This table shows budgeted costs for the 2023/24 financial year and any known funding gaps. When the funding

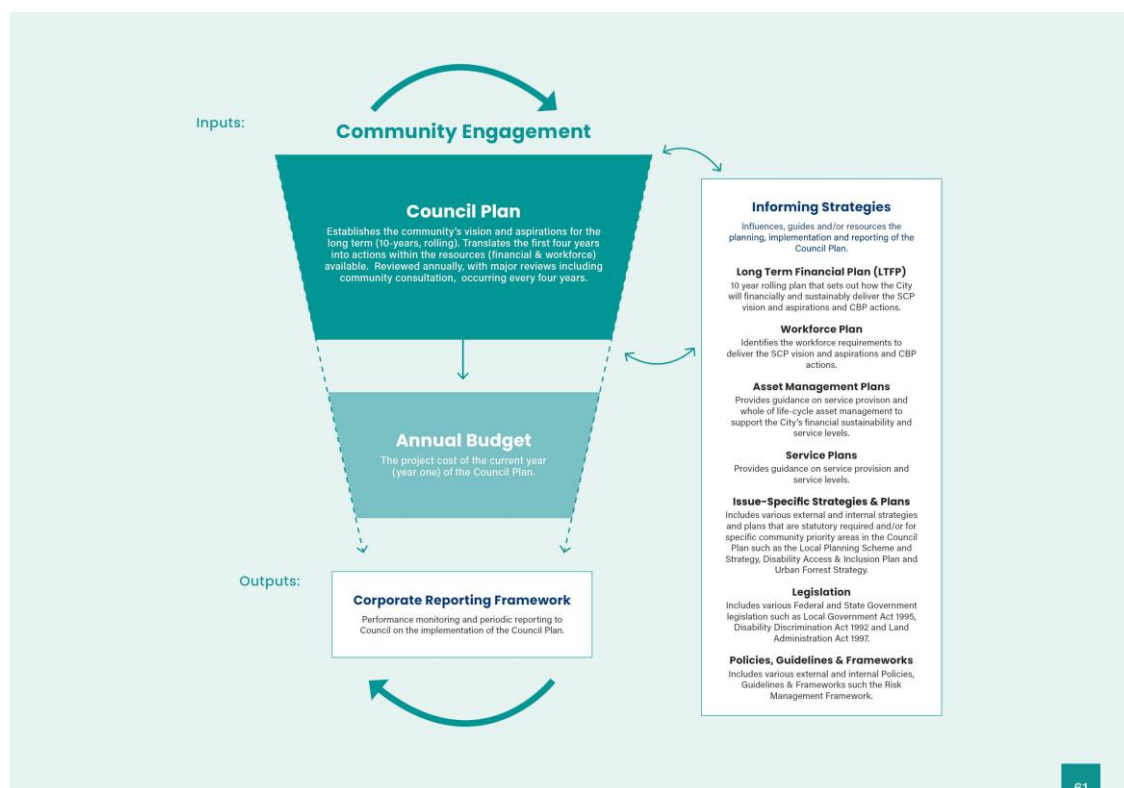


gap is shown as \$0, this means the project is fully funded. When there is a funding gap, project completion is dependent on securing additional external funding. Estimated costs are shown for 2024/25, 2025/26, 2026/27 and future years. These projects are subject to funding being secured through a combination of Council and external funding. Council funding, including the allocation of cash and reserves, is approved by Council when setting the Annual Budget each year. External funding is dependent on securing grants, loans, or other funds.

Council Plan 2023-2033

<https://www.nedlands.wa.gov.au/documents/895/council-plan-2023-33>

Integrated Planning and Reporting Framework as set out in the Council Plan 2023-2033 (page 61); (attached for inclusion)



Administration Comment

The City has recently recruited an Integrated Strategic Planning officer who is currently compiling a report for the July Ordinary Council meeting addressing the City's progress against the Council Plan and linking the budget to items in the Council Plan. The City is intending to bring a report to the July meeting addressing the City's progress against the Workforce plan.

The Long-Term financial plan prepared by the previous administration requires significant additional work to be fit for the purpose which will be undertaken in Q3/Q4 2026. Updated Asset Management Plan, Service Plans, Issue Specific Strategies and Plans, Legislation and other Policies, Guidelines will be prepared and presented at a Concept Forum in Q3 2026.



**23. URGENT BUSINESS APPROVED BY THE PRESIDING MEMBER OR
BY DECISION**



24. CONFIDENTIAL ITEMS

Nil



25. DECLARATION OF CLOSURE

There being no further business, the Presiding Member will declare the meeting closed.