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***Agenda***

***Council Meeting***

***26 November 2013***

Dear Council member

The next ordinary meeting of the City of Nedlands will be held on Tuesday 26 November 2013 in the Council chambers at 71 Stirling Highway Nedlands commencing at 7 pm.

Greg Trevaskis

Chief Executive Officer

19 November 2013

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**City of Nedlands**

**Notice of an ordinary meeting of Council to be held in the Council chambers, Nedlands on Tuesday 22 October 2013 at 7 pm.**

###### Council Agenda

# Declaration of Opening

The Presiding Member will declare the meeting open at 7 pm and will draw attention to the disclaimer below.

(NOTE: Council at its meeting on 24 August 2004 resolved that should the meeting time reach 11.00 p.m. the meeting is to consider an adjournment motion to reconvene the next day).

# Present and Apologies and Leave Of Absence (Previously Approved)

**Leave of Absence** Councillor B Hodsdon Hollywood Ward

**(Previously Approved)** Councillor T P James Melvista Ward

**Apologies** None as at distribution of this agenda.

**Disclaimer**

Members of the public who attend Council meetings should not act immediately on anything they hear at the meetings, without first seeking clarification of Council’s position. For example by reference to the confirmed Minutes of Council meeting. Members of the public are also advised to wait for written advice from the Council prior to taking action on any matter that they may have before Council.

Any plans or documents in agendas and minutes may be subject to copyright. The express permission of the copyright owner must be obtained before copying any copyright material.

# Public Question Time

A member of the public wishing to ask a question should register that interest by notification in writing to the CEO in advance, setting out the text or substance of the question.

The order in which the CEO receives registrations of interest shall determine the order of questions unless the Mayor determines otherwise. Questions must relate to a matter affecting the City of Nedlands.

# Addresses by Members of the Public

Addresses by members of the public who have completed Public Address Session Forms to be made at this point.

# Requests for Leave of Absence

Any requests from Councillors for leave of absence to be made at this point.

# Petitions

Petitions to be tabled at this point.

# Disclosures of Financial Interest

The Presiding Member to remind Councillors and Staff of the requirements of Section 5.65 of the *Local Government Act* to disclose any interest during the meeting when the matter is discussed.

A declaration under this section requires that the nature of the interest must be disclosed. Consequently a member who has made a declaration must not preside, participate in, or be present during any discussion or decision making procedure relating to the matter the subject of the declaration.

However, other members may allow participation of the declarant if the member further discloses the extent of the interest. Any such declarant who wishes to participate in the meeting on the matter, shall leave the meeting, after making their declaration and request to participate, while other members consider and decide upon whether the interest is trivial or insignificant or is common to a significant number of electors or ratepayers.

# Disclosures of Interests Affecting Impartiality

The Presiding Member to remind Councillors and Staff of the requirements of Council’s Code of Conduct in accordance with Section 5.103 of the *Local Government Act*.

Councillors and staff are required, in addition to declaring any financial interests to declare any interest that may affect their impartiality in considering a matter. This declaration does not restrict any right to participate in or be present during the decision-making procedure.

The following pro forma declaration is provided to assist in making the disclosure.

“With regard to …… the matter in item x….. I disclose that I have an association with the applicant (or person seeking a decision). As a consequence, there may be a perception that my impartiality on the matter may be affected. I declare that I will consider this matter on its merits and vote accordingly.”

The member or employee is encouraged to disclose the nature of the association.

# Declarations by Members That They Have Not Given Due Consideration to Papers

Members who have not read the business papers to make declarations at this point.

# Confirmation of Minutes

## Ordinary Council meeting 22 October 2013

The minutes of the ordinary Council meeting held 22 October 2013 are to be confirmed.

# Announcements of the Presiding Member without discussion

Any written or verbal announcements by the Presiding Member to be tabled at this point.

# Members announcements without discussion

Written announcements by Councillors to be tabled at this point.

Councillors may wish to make verbal announcements at their discretion.

# Matters for Which the Meeting May Be Closed

Council, in accordance with Standing Orders and for the convenience of the public, is to identify any matter which is to be discussed behind closed doors at this meeting, and that matter is to be deferred for consideration as the last item of this meeting.

# Divisional reports and minutes of Council committees and administrative liaison working groups

## Minutes of Council Committees

This is an information item only to receive the minutes of the various meetings held by the Council appointed Committees (N.B. This should not be confused with Council resolving to accept the recommendations of a particular Committee. Committee recommendations that require Council’s approval should be presented to Council for resolution via the relevant departmental reports).

**The Minutes of the following Committee meetings (in date order) are to be received:**

**Council Committee 12 November 2013**

Unconfirmed, Circulated to Councillors on 19 November 2013

**Note: As far as possible all the following reports under items 12.2, 12.3, 12.4 and 12.5 will be moved en-bloc and only the exceptions (items which Councillors wish to amend) will be discussed.**

## Planning & Development Report No’s PD49.13 to PD56.13 (copy attached)

Note: Regulation 11(da) of the *Local Government (Administration) Regulations 1996* requires written reasons for each decision made at the meeting that is significantly different from the relevant written recommendation of a committee or an employee as defined in section 5.70, but not a decision to only note the matter or to return the recommendation for further consideration.

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| **PD49.13 No.103 (Lot 3) Smyth Road, Nedlands – Proposed Three (3) Storey Dwelling and Front Fence** |

***Item withdrawn and Refused under Delegation by Administration.***

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| **PD50.13 No.55 (Lot 122) Kirwan Street, Floreat – Proposed Ancillary Accommodation** |

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| --- | --- |
| **Committee** | 12 November 2013 |
| **Council** | 26 November 2013 |
| **Applicant** | Brett Chadband |
| **Owner** | Brett Chadband & Rebecca Cameron |
| **Officer** | Elle O’Connor – Planning Officer |
| **Director** | Peter Mickleson – Director Planning & Development |
| **Director Signature** |  |
| **File Reference** | KI6/55 |
| **Previous Item** | Nil |

**Committee Recommendation:**

**Council approves an application for ancillary accommodation at unit at No. 55 (Lot 122) Kirwan Street, Floreat in accordance with the application and plans dated 22 August 2013 and the amended plans dated 8 October 2013 subject to the following conditions:**

1. **the ancillary accommodation building shall be occupied only by direct members of the same family as the occupiers of the main dwelling;**
2. **prior to the issue of a Building Licence for the development, the owner shall execute and provide to the City a notification pursuant to Section 70A of the Transfer of Land Act 1893 to be registered on the title to the land as notification to prospective purchasers that the use of the ancillary accommodation building is subject to the restriction set out in condition 1) above;**
3. **all stormwater from the development which includes permeable and non-permeable areas shall be contained on site by draining to soak-wells of adequate capacity to contain runoff from a 20 year recurrent storm event; and soak-wells shall be a minimum capacity of 1.0m3 for every 80m2 of calculated surface area of the development;**
4. **the use of bare or painted metal building materials is permitted on the basis that, if during or following the erection of the development the Council forms the opinion that glare which is produced from the building / roof has or will have a significant;**
5. **any additional development, which is not in accordance with the original application or conditions of approval as outlined above, will require further approval by Council; and**
6. **the development shall at all times comply with the approved plans.**

**7. Maintain the minimum setback of 4.7m from the southern boundary.**

**Advice Notes specific to this approval:**

1. **all internal water closets and ensuites without fixed or permanent window access to outside air or which open onto a hall, passage, hobby or staircase, shall be serviced by a mechanical ventilation exhaust system which is ducted to outside air, with a minimum rate of air change equal to or greater than 25 litres / second;**
2. **all downpipes from guttering shall be connected so as to discharge into drains which shall empty into a soak-well and each soak-well shall be located at least 1.8m from any building, and at least 1.8m from the boundary of the block;**
3. **the applicant is advised to consult the City’s *Visual and Acoustic Privacy Advisory Information* in relation to selecting and locating any air-conditioner or swimming pool or spa mechanical equipment such that noise, vibration and visual impact on neighbours is mitigated. The City does not recommend installing any equipment near a property boundary where it is likely noise in these locations will intrude on neighbouring properties;**

**4. Prior to selecting a location to install an air-conditioner, applicant is advised to consult the online fairair noise calculator at** [**www.fairair.com.au**](http://www.fairair.com.au) **and use this as a guide on air-conditioner placement so as to prevent noise affecting neighbouring properties;**

**5. Prior to installing an air-conditioner or swimming pool or spa mechanical equipment, the applicant is advised to consult residents of neighbouring properties and if necessary take measures to suppress noise; and**

**6. The landowner is advised to limit construction noise and hours as per the *Environmental Protection (Noise) Regulations 1997*.**

Recommendation to Committee

Council approves an application for ancillary accommodation at unit at No. 55 (Lot 122) Kirwan Street, Floreat in accordance with the application and plans dated 22 August 2013 and the amended plans dated 8 October 2013 subject to the following conditions:

1. the ancillary accommodation building shall be occupied only by direct members of the same family as the occupiers of the main dwelling;
2. prior to the issue of a Building Licence for the development, the owner shall execute and provide to the City a notification pursuant to Section 70A of the Transfer of Land Act 1893 to be registered on the title to the land as notification to prospective purchasers that the use of the ancillary accommodation building is subject to the restriction set out in condition 1) above;
3. all stormwater from the development which includes permeable and non-permeable areas shall be contained on site by draining to soak-wells of adequate capacity to contain runoff from a 20 year recurrent storm event; and soak-wells shall be a minimum capacity of 1.0m3 for every 80m2 of calculated surface area of the development;
4. the use of bare or painted metal building materials is permitted on the basis that, if during or following the erection of the development the Council forms the opinion that glare which is produced from the building / roof has or will have a significant;
5. any additional development, which is not in accordance with the original application or conditions of approval as outlined above, will require further approval by Council; and
6. the development shall at all times comply with the approved plans.

Advice Notes specific to this approval:

1. all internal water closets and ensuites without fixed or permanent window access to outside air or which open onto a hall, passage, hobby or staircase, shall be serviced by a mechanical ventilation exhaust system which is ducted to outside air, with a minimum rate of air change equal to or greater than 25 litres / second;
2. all downpipes from guttering shall be connected so as to discharge into drains which shall empty into a soak-well and each soak-well shall be located at least 1.8m from any building, and at least 1.8m from the boundary of the block;
3. the applicant is advised to consult the City’s *Visual and Acoustic Privacy Advisory Information* in relation to selecting and locating any air-conditioner or swimming pool or spa mechanical equipment such that noise, vibration and visual impact on neighbours is mitigated. The City does not recommend installing any equipment near a property boundary where it is likely noise in these locations will intrude on neighbouring properties;

4. Prior to selecting a location to install an air-conditioner, applicant is advised to consult the online fairair noise calculator at [www.fairair.com.au](http://www.fairair.com.au) and use this as a guide on air-conditioner placement so as to prevent noise affecting neighbouring properties;

5. Prior to installing an air-conditioner or swimming pool or spa mechanical equipment, the applicant is advised to consult residents of neighbouring properties and if necessary take measures to suppress noise; and

6. The landowner is advised to limit construction noise and hours as per the *Environmental Protection (Noise) Regulations 1997*.

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| **PD51.13 No. 102 (Lot 237) Stirling Highway, Nedlands – Proposed Change of Use (from Residential) to Office** |

**This item was withdrawn by the applicant prior to the Committee meeting.**

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| **PD52.13 Proposed Incentives Program for Heritage List** |

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| **Committee** | 12 November 2013 |
| **Council** | 26 November 2013 |
| **Applicant** | City of Nedlands |
| **Officer** | Gabriela Poezyn – Manager Strategic Planning |
| **Director** | Peter Mickleson – Director Planning & Development |
| **Director Signature** |  |
| **File Reference** | HER/017-02 |
| **Previous Item** | Nil |

**Committee Recommendation:**

**That the matter be referred back to Administration.**

Recommendation to Committee:

Council:

1. adopts the proposed incentive program to support the City’s Heritage List in order to promote inclusion of properties on the heritage list for implementation from 1 July 2014 subject to 2014/15 budget considerations; and
2. instructs Administration to consult with the owners of properties likely to be offered development incentives in order to determine the most appropriate incentive in each instance.

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| **PD53.13 No. 101 (Lot 564) Monash Avenue, Nedlands - Final Adoption of Proposed Masterplan for Hollywood Private Hospital** |

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| **Committee** | 12 November 2013 |
| **Council** | 26 November 2013 |
| **Applicant** | Peter Driscoll, Landvision on behalf of Hollywood Hospital |
| **Officer** | Gabriela Poezyn – Manager Strategic Planning |
| **Director** | Peter Mickleson – Director Planning & Development |
| **Director Signature** |  |
| **File Reference** | MO1/101-09 |
| **Previous Item** | June 2013 - PD23.13  August 2013 – PD 34.13 |

**Committee Recommendation / Recommendation to Committee**

**Council approves the proposed Hollywood Private Hospital Masterplan dated July 2013 for Lot 564 (No. 101) Monash Avenue subject to the following conditions:**

1. **the masterplan be amended to include that a construction method will be used for the proposed multi storey car park that will not generate the noise associated with vehicles driving over metal plates;**
2. **the proposed landscaping plan be modified to include that shade trees are provided at a rate of one (1) tree for every four (4) car bays in the car parking areas located alongside Monash Avenue; and**
3. **the masterplan be supported by a lighting plan for the buildings and site that demonstrates that there will be no spill of light beyond the boundaries of the site.**

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| **PD54.13 Draft City of Nedlands Bike Plan** |

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| **Committee** | 12 November 2013 |
| **Council** | 26 November 2013 |
| **Applicant** | City of Nedlands |
| **Officer** | Christie Downie – Sustainability Planning Officer |
| **Director** | Peter Mickleson – Director Planning & Development |
| **Director Signature** |  |
| **File Reference** | TPN/133-03 |
| **Previous Item** | Nil |

**Committee Recommendation**

**That Council endorse the draft City of Nedlands Bike Plan contained in Attachment 1 with the following additions:**

**a) Safe, convenient, protected on-road cycling routes along major commuter routes (specifically include Mt Claremont, QE11 & UWA) and;**

**b) a cycling route through the Mount Claremont sporting precinct.**

Recommendation to Committee:

That Council endorse the draft City of Nedlands Bike Plan for the purposes of consultation.

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| **PD55.13 Stereosonic Concert 2013 – Saturday 30 November & Sunday 1 December 2013 – Claremont Showgrounds, Claremont** |

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| **Committee** | 12 November 2013 |
| **Council** | 26 November 2013 |
| **Applicant** | Town of Claremont |
| **Officer** | Andrew Melville – Manager Health & Compliance |
| **Director** | Peter Mickleson – Director Planning & Development |
| **Director Signature** |  |
| **File Reference** | ENV/017-05: M13/25110 |
| **Previous Item** | Nil |

**Committee Recommendation**

**Council, pursuant to Regulation 18 (12) of the *Environmental Protection (Noise) Regulations 1997*, agrees to the Town of Claremont’s proposed conditions, (outlined in Attachment 1) for the ‘Stereosonic’ concert to be held at the Claremont Showground on Saturday 30 November and Sunday 1 December 2013, subject to:**

1. **the Town of Claremont’s ‘Advice to Residents’ leaflet being distributed to the residential notification area within the City of Nedlands identified in Attachment 2 with the notification area being increased to the north to include the area up to Stevenson Avenue ; and**
2. **the Town of Claremont notifying the City of Nedlands Environmental Health Services Section of any noise complaints received from residents in the City of Nedlands, within 5 days after the event.**

Recommendation to Committee

Council, pursuant to Regulation 18 (12) of the *Environmental Protection (Noise) Regulations 1997*, agrees to the Town of Claremont’s proposed conditions, (outlined in Attachment 1) for the ‘Stereosonic’ concert to be held at the Claremont Showground on Saturday 30 November and Sunday 1 December 2013, subject to:

1. the Town of Claremont’s ‘Advice to Residents’ leaflet being distributed to the residential notification area within the City of Nedlands identified in Attachment 2; and
2. the Town of Claremont notifying the City of Nedlands Environmental Health Services Section of any noise complaints received from residents in the City of Nedlands, within 5 days after the event.

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| **PD56.13 Introduced Rainbow Lorikeet and Corella Response Strategy** |

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| **Committee** | 12 November 2013 |
| **Council** | 26 November 2013 |
| **Applicant** | City of Nedlands |
| **Officer** | Andrew Melville – Manager Health & Compliance |
| **Director** | Peter Mickleson – Director Planning & Development |
| **Director Signature** |  |
| **File Reference** |  |
| **Previous Item** | Nil |

**Committee Recommendation / Recommendation to Committee**

**Council agree to support the Introduced Rainbow Lorikeet and Corella Response Strategy and contributing $5,000 for the 2013/14 – 2017/08 financial years inclusive to assist with its implementation.**

## Technical Services Report No’s TS17.13 to TS18.13 (copy attached)

Note: Regulation 11(da) of the *Local Government (Administration) Regulations 1996* requires written reasons for each decision made at the meeting that is significantly different from the relevant written recommendation of a committee or an employee as defined in section 5.70, but not a decision to only note the matter or to return the recommendation for further consideration.

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| **TS19.13 Request for Street Tree Removal** |

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| **Committee** | 12 November 2013 |
| **Council** | 26 November 2013 |
| **Applicant** | City of Nedlands |
| **Officer** | Andrew Dickson – Manager Parks Services |
| **Director** | Mark Goodlet – Director Technical Services |
| **File Reference** | CRS/073 |
| **Previous Item** | Item 12.4 – report CP31.12 – Council Minutes 24 July 2012 |

**Committee Recommendation / Recommendation to Committee**

**Council approves the request from the owner of 75 Philip Road, Dalkeith for the removal of one (1) Queensland Box tree (*Lophostemon confertus*) street tree adjacent to their property conditional to:**

**1. the owners accepting all associated costs for removal of the street tree;**

**2. the owners compensating Council, in accordance with Council’s Street Trees policy, the amount of $1,440.00 being the current escalated amenity value of the street tree as independently assessed in 2012; and**

**3. the owners providing three (3) street trees chosen from the preferred species list to be installed at nine metre intervals on the established planting line within the nature strip and maintained for a period of 12 months from installation, with all associated costs to be borne by the owners.**

## Community Development Report No CM08.13

Note: Regulation 11(da) of the *Local Government (Administration) Regulations 1996* requires written reasons for each decision made at the meeting that is significantly different from the relevant written recommendation of a committee or an employee as defined in section 5.70, but not a decision to only note the matter or to return the recommendation for further consideration.

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| **CM08.13 Use of Council Facilities and Infrastructure at Swanbourne Beach** |

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| **Committee** | 12 November 2013 |
| **Council** | 26 November 2013 |
| **Applicant** | The Fig Group |
| **Officer** | Amanda Cronin – Administration and Events Officer  Anthony Minchin – A/Manager Community Development |
| **Director** | Michael Cole – Director Corporate and Strategy |
| **Director Signature** |  |
| **File Reference** | CMS/505 |
| **Previous Item** | N/A |

**Committee Recommendation / Recommendation to Committee**

**Council:**

1. **Approves the use of council facilities and infrastructure i.e. car park, toilets and vehicle beach access at Swanbourne Beach for the purpose of supporting the proposed conduct of the Fig Nude Swim on Sunday 30 March 2014 between the hours of 9am and 3pm, subject to the requirement to submit the following details;**

* **Risk Management Plan**
* **Public Liability Insurance**
* **Parking and Traffic Management Plan**
* **First Aid Plan**
* **Water Safety Plan**
* **Security Measures**
* **Notification to stakeholders i.e. Police, Residents, Businesses etc.**
* **Waste Management Plan**
* **Temporary Structures**
* **Toilets (additional on-site)**
* **Complaints procedure**

1. **Agrees the City must receive written confirmation of no objection of the event from the Department of Defence, Swanbourne Nedlands Surf Life Saving Club and the WA Police.**

**3. Agrees that the CEO is authorised to withdraw permission if any requirements are not provided.**

## Corporate & Strategy Report No’s CPS35.13 to CPS38.13

Note: Regulation 11(da) of the *Local Government (Administration) Regulations 1996* requires written reasons for each decision made at the meeting that is significantly different from the relevant written recommendation of a committee or an employee as defined in section 5.70, but not a decision to only note the matter or to return the recommendation for further consideration.

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| **CPS35.13 List of Accounts Paid – September 2013** |

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| **Committee** | 12 November 2013 |
| **Council** | 26 November 2013 |
| **Applicant** | City of Nedlands |
| **Officer** | Rajah Senathirajah – Manager Finance |
| **Director** | Michael Cole – Director Corporate & Strategy |
| **File Reference** | Fin/072-17 |
| **Previous Item** | Nil |

**Committee Recommendation / Recommendation to Committee**

**Council receives the List of Accounts Paid for the month of September 2013 (Refer to Attachment).**

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| **CPS36.13 Code of Conduct** |

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| **Committee** | 10 September 2013 |
| **Council** | 24 September 2013 |
| **Applicant** | City of Nedlands |
| **Officer** | Phoebe Huigens, Policy & Projects Officer |
| **Director** | Michael Cole, Director Corporate & Strategy |
| **Mike Cole SignatureDirector Signature** |  |
| **File Reference** | CRS/007-02 |
| **Previous Item** | NIL |

**Committee Recommendation**

**That Council adopts the City of Nedlands Code of Conduct as per Attachment 1 with the following alterations:**

**1. Remove “Elected members” from clause 6.4**

**2. Delete “Committee or” from Clause 6.11.**

Recommendation to Committee

Council adopts the City of Nedlands Code of Conduct as per Attachment 1

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| **CPS37.13** **Post-Audit Changes to 2013/14 Budget** |

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| **Committee** | 12 November 2013 |
| **Council** | 26 November 2013 |
| **Applicant** | City of Nedlands |
| **Officer** | Rajah Senathirajah |
| **Director** | Michael Cole – Director Corporate & Strategy |
| **Director Signature** | Mike Cole Signature |
| **File Reference** | Fin/003-15 |
| **Previous Item** | Nil |

**Committee Recommendation / Recommendation to Committee**

**Council:**

**1. receives and adopts the changes to the 2013/14 adopted**

**Budget following the audit of the Annual Financial**

**Statements for the 2012/13 financial year,**

**2. notes the additional brought forward surplus from**

**2012/13 financial year of $2,056,200 includes the**

**following:**

**a. $ *1,265,300* of unutilised funding for capital works**

**approved in 2012/13 but carried forward for**

**completion in 2013/14;**

**b. $ 413,500 from WA Grants Commission, being 53%**

**of the operating grant for 2013/14;**

**c. $210,000 grant for Blackspot project received in advance;**

**3. approves the inclusion in the 2013/14 Capital Works**

**Budget the brought forward capital works, as listed in Attachment 1 and totalling $1,265,300;**

**4. approves the reduction of the Operating Grants revenue for 2013/14 by $413,500;**

**5. approves the increase in the operating expenditure budget for Governance by $233,320 to meet the increased meeting fees as approved by salaries and allowance tribunal effective from 1 July 2013;**

**6. approves the reduction in Roads capital works to reflect:**

**a. only the City’s contribution to Stirling Highway/Broadway Black Spot project as the project will now be taken over and constructed by Perth Transport Authority, and**

**b. the City having to return grant funds received in advance for this project; and**

**7. approves the revised Rate Setting Statement incorporating all the above adjustments, with the anticipated surplus at the end of this financial year of $ 331,100 - this amount being subject to the Mid-year Budget Review in January 2014.**

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| **CPS38.13 Annual Report for the year ended 30 June 2013** |

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| **Committee** | 12 November 2013 |
| **Council** | 26 November 2013 |
| **Applicant** | City of Nedlands |
| **Officer** | Rajah Senathirajah – Manager Finance |
| **Director** | Michael Cole – Director Corporate & Strategy |
| **Director Signature** | Mike Cole Signature |
| **File Reference** | Fin/008-25 |
| **Previous Item** | Nil |

**Committee Recommendation / Recommendation to Committee**

**Council**

**1. in accordance with the provisions of *Section 5.54 of the Local Government Act 1995*, accepts the annual report of the City of**

**Nedlands for the Year ended 30 June 2013 including:**

**a. the Financial Report**

**b. the Independent Auditor’s Report; and**

**2. refers the Annual Report for the year ended 30 June 2013 to the Annual General Meeting of Electors of the City of Nedlands to be held at 6:00pm, Tuesday 10th December 2013 in the Council Chambers.**

# Reports by the Chief Executive Officer

## Common Seal Register Report – October 2013

The attached Common Seal Register Report for the month of October 2013 is to be received.

## List of Delegated Authorities – October 2013

The attached List of Delegated Authorities for the month of October 2013 is to be received.

## Monthly Financial Report – October 2013

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| --- | --- |
| **Council** | 26 November 2013 |
| **Applicant** | City of Nedlands |
| **Officer** | Rajah Senathirajah – Manager Finance |
| **CEO** | Greg Trevaskis |
| **CEO Signature** |  |
| **File Reference** | Fin/072-19 |
| **Previous Item** | Nil |

**Executive Summary**

Administration is required to provide Council with a monthly financial report in accordance with *Regulation 34(1) of the Local Government (Financial Management) Regulations 1996.* The monthly financial variance from the budget of each business unit is reviewed with the respective manager and the Executive to identify the need for any remedial action. Significant variances are highlighted to Council in the attached Monthly Financial Report.

**Recommendation to Council**

**Council receives the Monthly Financial Report for October 2013.**

**Strategic Plan**

KFA: Governance and Civic Leadership

This report will ensure the City meets its statutory requirements.

**Background**

*Regulation 34(1) of the Local Government (Financial Management) Regulations 1996* requires a local government to prepare a monthly statement of financial activity reporting on the revenue and expenditure, as set out in the annual budget.

A statement of financial activity and any accompanying documents are to be presented to the Council at the next ordinary meeting of the Council following the end of the month to which the statement relates, or to the next ordinary meeting of the council after that meeting.

In addition to the above and in accordance with *Regulation 34(5) of the Local Government (Financial Management) Regulations 1996,* each year Council is required to adopt a percentage or value to be used in the reporting of material variances. For this financial year the amount is $10,000 or 10% whichever is the greater.

**Discussion**

This report covers the first four months of the 2013/14 financial year.

The operating revenue at the end of October 2013 was $ 25.17 million, which is in line with the year-to-date Budget, and consists largely of the annual rates and sanitation charges which were levied in July.

The total operating expense at the end of the first four months was $ 8.79 million. This is lower than the year-to-date Budget, and this is to be expected in the first half of the new financial year.

The attached operating statement compares “Actual” with “Budget” by Business Units.

Variations from the adopted year-to-date Budget of revenue and expenses by Directorates are highlighted in the following paragraphs.

**Governance**

Expenditure: Unfavourable variance of $ 23,000

Revenue: Unfavourable variance of $ 2,700

The unfavourable expenditure variance is mainly due to unanticipated expenses – legal advice on the proposed Metro Councils Reform and the increase in Councillors’ meeting fees and entitlements approved by the Salaries and Allowances Tribunal. This is offset partially by savings in staff recruitment costs. A variation to the Budget is included the Post-Audit Budget Review.

The unfavourable revenue variance is not material.

**Corporate and Strategy**

Expenditure: Favourable variance of $ 139,700

Revenue: Unfavourable variance of $ 189,500

The favourable expenditure variance is mainly due to timing difference – the payment for software licences and interest payments on loans.

The unfavourable revenue variance is due partly to the difference between the rates modelling used in developing the revenue Budget and the annual rates levied in July, and the lower interest rates available on the City’s investment of surplus cash. A significant contributor to the revenue variance is the reduced grant from the WA Grants commission. The funding in this financial year has been reduced as a result of the distribution in June 2013 of half of the grant designated for 2013/14 financial year. An adjustment to the Budget to reflect this is recommended as part of the Post-Audit Review.

**Community Development**

Expenditure: Favourable variance of $ 236,600

Revenue: Favourable variance of $ 136,700

The favourable expenditure variance is due to the timing difference in the distribution of community grants and purchase of library books, as well as savings in employee costs due to unfilled vacancies and in the provision of HACC services.

The favourable revenue variance is mainly due to the receipt of increased grant amount from HACC for Nedlands Community Care, and increased revenue from the Child Care Centre and Tresillian Centre.

**Planning and Development**

Expenditure: Favourable variance of $ 72,000

Revenue: Favourable variance of $ 85,000

The favourable expenditure variance is due to the delay in commencing Strategic Town Planning projects and Sustainability projects.

The favourable revenue variance is due mainly to the receipt of high value Development Applications and increase in the annual swimming pool inspection fees.

**Technical Services**

Expenditure: Favourable variance of $ 614,300

Revenue: Unfavourable variance of $ 12,100

The favourable expenditure variance is mainly due to the slow start in maintenance programs in the first quarter of the financial year, together with some unfilled staff positions, and the timing of bulk removals of hard waste and green waste.

The relatively small unfavourable revenue variance is due a drop in revenue from the lease of Council properties.

**Capital Works Programme**

At the end of October the expenses on new capital works were $1,967,500. This is in line with previous years when the first quarter of the financial year is mainly associated with the development of detailed designs for approved projects, and the mobilisation of resources for implementing the projects.

**Consultation**

Required by legislation: Yes  No

Required by City of Nedlands policy: Yes  No

**Legislation / Policy**

The monthly financial management report meets the requirements of *Regulation 34(1) and 34(5) of the Local Government (Financial Management) Regulations 1996.*

**Budget/Financial Implications**

As outlined in the Monthly Financial Report.

**Risk Management**

The monthly financial variance from the budget of each business unit is reviewed with the respective manager and the Executive to identify the need for any remedial action. Significant variances are highlighted to Council in the Monthly Financial Report.

**Conclusion**

The financial statements to the end of October 2013 indicate that the operating expenses are under the Budget, while revenue is in line with the Year-to-Date Budget. This is to be expected at the end of the first four months of the new financial year, and it is too early to identify any trends.

**Attachments**

1. Statement of Financial Activity by Directorates as at 31 October 2013
2. Net Current Assets as at 31 October 2013
3. Financial Summary (Operating) by Business Units as at 31 October 2013
4. Capital Works & Acquisitions as at 31 October 2013

## Monthly Investment Report – October 2013

|  |  |
| --- | --- |
| **Council** | 26 November 2013 |
| **Applicant** | City of Nedlands |
| **Officer** | Rajah Senathirajah – Manager Finance |
| **CEO** | Greg Trevaskis |
| **CEO Signature** |  |
| **File Reference** | FIN/071-09 |
| **Previous Item** | Nil |

**Executive Summary**

In accordance with the Council’s Investment Policy, Administration is required to present a summary of investments to Council on a monthly basis.

**Recommendation to Council**

**Council receives the Investment Report for the period ended 31 October2013.**

**Strategic Plan**

KFA5: Governance

5.1 – Manage the City’s resources in a sustainable and responsible manner.

This report is in accordance with the Council’s Investment Policy and demonstrates the investment of City’s surplus cash in a sustainable and responsible manner.

**Background**

Council’s Investment Policy requires a summary of investments to be presented to Council on a monthly basis.

**Discussion**

The Investment Summary shows that as at 31 October 2013 the City held the following funds in investments:

Municipal Funds $ 13,711,868.49

Reserve Funds $ 3,862,022.70

Adelma Interest $ 1,310.19

Total $ 17,575,223.38

The total interest earned from investments for the four months was $180,352.18.

Following Council’s decision in May 2012, all investments are placed with the ‘big four’ banks.

The Investment Portfolio comprises holdings in the following institutions:

|  |  |  |  |
| --- | --- | --- | --- |
| **Financial Institution** | **Funds Invested** | **Interest Rate** | **Proportion of Portfolio** |
| NAB | $ 5,539,968.48 | 4.48% - 3.75% | 31.52% |
| Westpac | $ 4,096,308.79 | 3.89% - 3.62% | 23.31% |
| ANZ | $ 3,313,163.56 | 3.65% - 3.50% | 18.85% |
| CBA | $ 4,625,782.55 | 4.10% - 3.43% | 26.32% |
| **Total** | **$ 17,575,223.38** |  | **100.00%** |

**Consultation**

Required by legislation: Yes  No

Required by City of Nedlands policy: Yes  No

**Legislation / Policy**

Not applicable.

**Budget/Financial Implications**

Investment income is less than the budgeted value due to the lower interest rates provided by the banks.

**Risk Management**

The Investment Policy of the City, which is reviewed each year by the Audit and Risk Committee of Council, is structured so as to minimise any risks associated with the City’s cash investments. The officers adhere to this Policy, and continuously monitor market conditions to ensure that the City obtains attractive yields without compromising on risk management.

**Conclusion**

The Investment Report is presented to Council.

**Attachments**

1. Investment Report for the period ended 31 October 2013

## Disposal (Lease) of Property 64-66 Melvista Avenue Dalkeith

|  |  |
| --- | --- |
| **Council** | 26 November 2013 |
| **Applicant** | City of Nedlands |
| **Officer** | Phoebe Huigens, Policy & Projects Officer |
| **Director** | Michael Cole, Director Corporate and Strategy |
| **Director Signature** | Mike Cole Signature |
| **File Reference** | TEN/399-02 |
| **Previous Item** | Confidential item 10.1, meeting of Council 12 March 2013  Item 13.5 Provision of Child Care Services, meeting of Council 22 October 2013 |

**Executive Summary**

At its meeting of 22 October 2013, Council resolved to authorise administration under section 3.58(3) of the *Local Government Act 1995* to give local public notice that the City proposes to lease 64-66 Melvista Avenue, Dalkeith to Kidz Galore Pty Ltd for the purposes of child care services. The local public notice was given on 2 November 2013, with a public comment period ending on 17 November 2013. These submissions have been received and administration recommends entering in to a lease with Kidz Galore Pty Ltd for a term of 10 years.

**Recommendation to Committee**

**Council authorises administration to enter in to a lease agreement with Kidz Galore Pty Ltd for the lease of 64-66 Melvista Avenue Dalkeith for a period of 10 years for the purpose of child care services with an annual rental of $46,200 per annum (plus GST) and all outgoings, to be increased by CPI each year.**

**Strategic Plan**

KFA: Governance and Civic Leadership

The City demonstrates good governance and civic leadership with sound financial decisions which are in the best interests of the community, whilst maintaining the City’s high level of service delivery.

**Background**

At its meeting of 26 March 2013, Council resolved to call for expressions of interest for an external provider to run a child care service at Melvista Pre-School and/or Point Resolution Child Care Centre. Administration ran an expression of interest period between August and September 2013.

Seven submissions were received. Administration recommended that Council accept the proposal for lease of both 64-66 Melvista Avenue Dalkeith and 53 Jutland Parade Dalkeith as submitted by Kidz Galore Pty Ltd.

At its meeting of 22 October 2013, Council approved the disposition by way of lease of 64-66 Melvista Avenue Dalkeith to Kidz Galore Pty Ltd.

**Key Relevant Previous Council Decisions:**

Item 13.5, meeting of Council 22 October 2013.

Council:

1. authorises administration under section 3.58(3) of the *Local Government Act 1995* to give local public notice that the City proposes to lease 64-66 Melvista Avenue, Dalkeith to Kidz Galore Pty Ltd for the purposes of child care services; and
2. authorises administration to conduct a thorough investigation with the users of the Jutland Parade site regarding their willingness to pay fees which would make it break even.

Item 10.1, meeting of Council 12 March 2013

Council approves:

1. administration calling for Expressions of Interest (EOI) for an external child care provider, to be located at the Melvista Pre-School site and PROCC site (with a proviso that Point Resolution Occasional Child Care (PROCC) staff and the currently registered children are included in the service);
2. the services provided by Point Resolution Occasional Child Care (PROCC) to cease, if opening of an approved external child care service at the Melvista Pre-School;
3. relocating PROCC child care services to the vacant Melvista Pre School site, should the EOI be unsuccessful in finding a suitable provider; with City staff making the required operational changes to child care services, to assist with the application for Child Care Benefit;
4. the allocation of $38,200 in the Mid Year Budget Review to cover modification costs of the Melvista site, for PROCC child care; and
5. investigation of the relocation of the Positive Ageing program to the vacated PROCC site, should it become available.

**Consultation**

Required by legislation: Yes  No

Required by City of Nedlands policy: Yes  No

In accordance with Section 3.58 of the *Local Government Act 1995* before disposing of property a local government must give local public notice of the proposed disposition –

(i) describing the property concerned

(ii) giving details of the proposed disposition

(iii) inviting submissions to be made to the local government before a date to be specified in the notice, being a date not less than 2 weeks after the notice is first given.

The local government must then consider any submissions, and record the reasons for any decisions it makes in the meeting at which the decision was made.

“Dispose” includes to sell, lease, or otherwise dispose of, whether absolutely or not.

The City gave local public notice on Saturday 2 November 2013 that it proposes to dispose by way of lease 64-66 Melvista Avenue Nedlands to Kidz Galore Pty Ltd for a period of 10 years.

The public submission period ran until Monday 17 November 2013, and one submission was received. A copy of the submission and administration’s comments have been circulated to Elected Members.

**Legislation / Policy**

Section 3.58 of the *Local Government Act 1995,* as described above.

**Budget/Financial Implications**

Within current approved budget: Yes  No

Requires further budget consideration: Yes  No

64-66 Melvista Avenue Dalkeith will attract an annual rental of $46,200 per annum (plus GST) and all outgoings. The responsibility for capital works and maintenance of the building also transfers with the lease, reducing the liability for the City.

**Risk Management**

The City of Nedlands has conducted a diligent Expression of Interest process to identify Kidz Galore Pty Ltd as the preferred supplier of child care services for the City of Nedlands. The City has adhered to the requirements under section 3.58 of the *Local Government Act 1995* in the disposition of property to Kidz Galore Pty Ltd.

The City reduces any risk to itself by ensuring good governance procedures such as those described above are carried out.

**Discussion**

At its meeting of 26 March 2013, Council resolved to call for expressions of interest for an external provider to run a child care service at Melvista Pre-School and/or Point Resolution Child Care Centre.

A market valuation of the two centres was undertaken in June of 2013 by AVP valuers. The market valuation for Melvista Avenue was:

64-66 Melvista Avenue, Dalkeith $46,200 per annum net plus GST and all outgoings

Rental will increase each year by CPI, with a market rental review after 5 years.

Administration prepared an Expression of Interest (EOI) document and accepted submissions between 30 August 2013 and 27 September 2013. A compulsory briefing/site inspection was held. The City received a total of seven submissions.

Kidz Galore Pty Ltd’s submission scored the highest during the evaluation of the EOI submissions. Kidz Galore expressed and interest to lease both sites for a maximum of 21 years, and commit to an initial investment of $105,000 in to the buildings.

At its meeting of 22 October 2013, Council resolved to give local public notice that the City proposes to lease 64-66 Melvista Avenue Dalkeith to Kidz Galore Pty Ltd, and request that administration seek responses from clients of Point Resolution Child Care to determine their willingness to pay market rate child care fees.

In accordance with Section 3.58(3) of the *Local Government Act 1995,* the City gave local public notice on Saturday 2 November 2013 that it proposes to dispose by way of lease 64-66 Melvista Avenue Nedlands to Kidz Galore Pty Ltd for a period of 10 years.

The public submission period ran until Monday 17 November 2013, and one submission was received.

The submission was considered and responded to. Administration recommends proceeding with the lease to Kidz Galore Pty Ltd.

Point Resolution Child Care will be considered in a separate report to Council in December.

**Conclusion**

Administration recommends that Council disposes by way of lease 64-66 Melvista Avenue Dalkeith to Kidz Galore Pty Ltd for a period of 10 years.

**Attachments**

Nil

## Community Survey on Council Amalgamations

|  |  |
| --- | --- |
| **Council** | 26 November 2013 |
| **Applicant** | City of Nedlands |
| **Officer** | Phoebe Huigens – Policy & Projects Officer |
| **CEO** | Greg Trevaskis |
| **CEO Signature** |  |
| **File Reference** | BND/005 |
| **Previous Item** | Item 7 Local Government Metropolitan Reform  Special Council Meeting 1 October 2013 |

**Executive Summary**

The City of Nedlands was unable to make a submission by the 4th October 2013 to the Local Government Advisory Board on a number of grounds, including the fact that the City had initiated a process of independent survey to determine the specific wishes of the community on the matter of amalgamations.

The survey has been conducted and the results are presented here for the Council to receive.

**Recommendation to Committee**

**Council receives the report resulting from the Catalyse survey on community views on proposed Council amalgamations.**

**Strategic Plan**

KFA: Governance and Civic Leadership

**Background**

In July 2012, the Metropolitan Local Government Review Panel released its final report regarding the local government sector in the Perth Metropolitan Region (commonly referred to as the “Robson Report”). In July 2013, the Minister for Local Government released a response to the Robson Report which included a proposal to reduce the existing 30 Metropolitan local governments to 14 local governments by 1 July 2015.

The response included a “Western Suburbs” Council, more commonly referred to as a “G7” which comprises the Cities of Subiaco and Nedlands, the Towns of Mosman Park, Cottesloe, Claremont and Cambridge, the Shire of Peppermint Grove and parts of the City of Fremantle and the City of Stirling.

The State Government also released plans to amend the *Local Government Act 1995* to remove the provisions in Schedule 2.1 of the Act which are concerned with the holding of a poll in the Metropolitan area. In essence this removes the right of electors to request that a poll be held so that they can vote on the issue of Council amalgamations.

Local Governments were invited to submit proposals to the Local Government Advisory Board which supported the State Government’s plan. On 1 October 2013, the Council of the City of Nedlands resolved *not* to submit a proposal by the 4th October on a number of grounds including:

“The City has initiated a process of independent survey to determine the specific wishes of the community on the matter of amalgamations”.

**Key Relevant Previous Council Decisions:**

Item 7 Local Government Metropolitan Reform

Special Council Meeting 1 October 2013

Council resolved to advise the Minister for Local Government that the City of Nedlands is unable to make a submission by the 4th October 2013 to the Local Government Advisory Board on a number of grounds.

As part of its justification for this, Council explained that the City had initiated a process of independent survey to determine the specific wishes of the community on the matter of amalgamations.

**Consultation**

Required by legislation: Yes  No

Required by City of Nedlands policy: Yes  No

**Legislation / Policy**

Schedule 2.1 of the *Local Government Act 1995* relating to Provisions about creating, changing the boundaries of, and abolishing districts*.*

**Budget/Financial Implications**

Within current approved budget: Yes  No

Requires further budget consideration: Yes  No

The cost of the survey was $9020.00.

**Risk Management**

The City of Nedlands reduces the risk of misrepresenting its community on the issue of Council amalgamations by conducting this statistically significant survey to determine that a significant majority do not support the State Government’s proposal of a G7 Western Suburbs Council.

**Discussion**

Council requested that Administration arrange a statistically valid survey to gauge resident’s views on the proposal put forward by the Department of Local Government, which sees a “G7” council formed from the Cities of Nedlands and Subiaco, the towns of Mosman Park, Claremont, Cottesloe, Cambridge, the Shire of Peppermint Grove, and parts of the City of Fremantle and the City of Stirling.

The Minister for Local Government also proposed the removal of the “Dadour Provisions” which allow electors to request a poll to allow them to vote on proposed Council mergers.

The City engaged Catalyse to undertake a telephone survey of 401 randomly selected residents. The sampling precision is +/-5% at the 95% confidence interval.

The results are contained within Attachment 1, and summarised below.

|  |  |  |  |
| --- | --- | --- | --- |
| Question | Support | Do not support | Unsure |
| Do you support the State Government’s plans to merge seven councils in the western suburbs in to one Council? | 29% | 56% | 15% |
| Do you believe electors should retain a right to request a poll so they can vote on Council mergers? | 83% | 13% | 4% |

**Conclusion**

The survey provides evidence that a clear majority of residents of the City of Nedlands does not support a proposal to merge seven councils in the Western Suburbs.

A resounding 83% of the residents of the City of Nedlands believe electors should retain their right to request a poll to allow them to vote on Council mergers.

**Attachments**

1. Catalyse report: Community views on proposed Council amalgamations.

# Elected Members Notices of Motions of Which Previous Notice Has Been Given

Disclaimer: Where administration has provided any assistance with the framing and/or wording of any motion/amendment to a Councillor who has advised their intention to move it, the assistance has been provided on an impartial basis. The principle and intention expressed in any motion/amendment is solely that of the intended mover and not that of the officer/officers providing the assistance. Under no circumstances is it to be expressed to any party that administration or any Council officer holds a view on this motion other than that expressed in an official written or verbal report by Administration to the Council meeting considering the motion.

## Councillor Wetherall – Aberdare Road

At the Council Meeting of 22 October 2013, Councillor Wetherall gave notice of his intention to move the following motion.

**Council instructs Administration to:**

1. **Initiate and complete as soon as practicable, and at the City’s cost, rezoning to R25 for those properties on the the southern side of Aberdare Road between Gairdner Drive and Kitchener Streets that have not as of the present date already been subdivided as retrospective compensation for the removal of 5m 30 years ago from the northern boundary of said allotments for provision of landscaping and future road widening.**
2. **Advise in writing proprietors of properties where physical subdivision has not occurred that the subdivision to R25 process has been agreed to by Council and will commence as soon as practicable with the outcome backdated to the 23rd of July 2013,**
3. **That rating will continue as at present until physical subdivision and development is affected.**

Supporting comments:

There is a 30 year plus history of the Department of Main Roads initially declaring that they would resume 4 m of properties on the southern side of Aberdare Road for road widening purposes. The CON then claimed a further 5 m setback for future road and verge work. Subsequently and more recently the DMR advised they no longer needed to resume the 4 m previously referred to. Hence for many years the proprietors have had their properties blighted by “intended actions” that fell short of qualifying them for compensation as required by law.

Earlier in 2013 a successful NOM required the CON to reverse their intention to resume 5 m. This NOM was shortly thereafter subject to a successful rescission motion that confirms the CON’s intention to still claim at some date in the future the remaining 5 m of each property.

The City has already rezoned the erstwhile Hollywood High School site and also has acted for south facing properties along Verdun Street. The R25 zoning requested is therefore in accord with these precedents. The City has verbally indicated that when a proprietor so requests, subdivision of the R10 property to R25 will be approved.

The above arrangement is too tenuous to provide the degree of comfort needed to reassure a proprietor that their compensation is assured – too much can go wrong.

This NOM seeks to provide a tangible recompense by way of subdivision now, rather than waiting for a proprietor to activate the process and thereby incurring subdivision costs or alternatively running the risk of waiting and finding a new Council, or amalgamated Council, does not honour the original informal commitment. The NOM also assists residents “get on with their lives” with a degree more certainty.

Note also that not all affected ratepayers want to rezone their properties to the higher density. It seems that some proprietors like living on the quarter acre allotments (now less 10-15%) and I am advised that more than one proprietor has declined rezoning when rebuilding on their lot.

Administration comments:

No particular issues from a planning point of view. It would be an opportunity to also rezone the land taken for widening as "Road Reserve". Any compensation would be limited to the balance of the land being re-zoned R25. Costs to the City would be staff resources and direct advertising costs. Also depending on what priority the Council places on this work would mean that planned and programmed work may have to be delayed. Asking the residents to undertake a Scheme amendment themselves would be expensive if it was done property by property by individuals. It would be cheaper if they all banded together and did it as a join exercise but the logistics of them all doing this is probably difficult.

## Councillor Horley – Rochdale Road

On 7 October 2013 via email Councillor Horley gave notice of her intention to move the following motion.

**That administration investigate and report back to Council regarding any possible parking, traffic and safety issues on Rochdale Road Mount Claremont.**

Supporting comments:

Rochdale Road is a distributor road in Mt Claremont.  It has been subjected to infill along half of its length.  Parking on the street and verge is not as yet subject to specific local laws.  Parking and stopping activity on Rochdale Road has been reported to lead to traffic and safety issues.

Long-term traffic issues reported on this road include but are not limited to:

* Parking on the footpath and roadway in Rochdale Road Mt Claremont
* Recent complaints from one resident regarding verge parking
* Rubbish truck stopping frequently during peak traffic hours and associated traffic issues regarding the inability to overtake
* Traffic light sequencing at the corner of Rochdale Road and Alfred Road not being optimal for Rochdale Road vehicles - leading to 'rat-running' through Mt Claremont (on streets both east and west of Rochdale Road).

A structured investigation of the traffic and parking issues would lead to sound and comprehensive planning for the area.

Administration comments:

Administration has begun consideration of this matter and will provide a report to Council should this be resolved.

## Councillor Hassell – Men’s Shed

On 30 October 2013 via email Councillor Hassell gave notice of his intention to move the following motion.

**Noting that the Council has been approached by the Rotary Club of Crawley to support the establishment in Nedlands of a Men’s Shed on the basis that the only substantive role for Council would be to identify and make available a site, Council authorises:**

1. **Discussions with the Rotary Club to continue;**
2. **Work being done to identify, if possible, a suitable site;**
3. **An invitation to Mr Jaap Poll of the Rotary Club to attend a Council briefing and explain the history of the Men’s Shed movement and what is proposed.**

Supporting comments:

* + - 1. The Rotary Club of Crawley has considered and proposed as its project the establishment of a Men’s Shed in Nedlands.
      2. Mr Poll approached me initially; I accompanied him to see Director Marion Granich who advised that she had the idea on her agenda for consideration.
      3. The basis of the approach is that before proceeding, the promoters will convene a public meeting to see if there is community support.
      4. It is also the basis of the approach that the Council will not be asked to fund it, but principally simply make available land on which it might be built.
      5. There are Men’s Sheds operating in Mosman Park and Subiaco.
      6. The Council will need to consider carefully all the implications – all this motion proposes is authorisation to proceed with investigations.
      7. It will be up to the Rotary Club to provide a proposal should their enquiries indicate a need.
      8. Meanwhile, an opportunity should be afforded Mr Poll to make a presentation so that we can all hear from him as to what it is all about.
      9. The men’s shed movement has gained considerable momentum in recent years as it provides a venue for retired and semi-retired men to meet and it is considered important as an antidote to depression and to deal with men’s health issues.

Administration Comment

The Rotary Club of Crawley has approached the City, requesting a site on which to develop a Men’s Shed. The men’s shed movement is an organised and well established movement for setting up community sheds, with the overall aim of improving men’s health. Each men’s shed generally becomes an incorporated body which runs a program of activities in that shed.

The Crawley Rotary Club is requesting a site that will accommodate a shed of 1,000 square metres, plus parking. No estimate of the number of cars to be parked was provided.

The Crawley Rotary Club’s intention is that, once a suitable site is secured, then Rotary would undertake a needs analysis, engage community members in the project and establish an organisation to run the project. It would not be expected to be run by Council.

There are two established Men’s Sheds in the western suburbs, being one in Subiaco and one in Mosman Park. The Crawley Rotary Club are modelling their proposed project on the Mosman Park Men’s Shed. The Mosman Park Rotary Club cost $818,846 to establish, being $95,000 from the Rotary Club of Mosman Park and $723,846 from Lotterywest.

The City has considered various sites for the project and initially suggested to the Rotary Club of Crawley that Melvista Reserve might be a suitable venue. However, further investigations have shown that Melvista Reserve does not contain an area that would accommodate a 1,000 square metre shed plus parking, as well as the uses currently on this reserve.

Therefore the City is now recommending that the Crawley Rotary Club approach the Department of Sport and Recreation (DSR) to request use of a site that is under the control of DSR but still located within the City. This site is off Brockway Road, is a large site and is within a reserve zoned for recreation. (See Attachment 1 for location of the site.)

Attachment 1 – Location of site recommended for investigation of Men’s Shed.



# Elected members notices of motion given at the meeting for consideration at the following ordinary meeting on 10 December 2013

Disclaimer: Where administration has provided any assistance with the framing and/or wording of any motion/amendment to a Councillor who has advised their intention to move it, the assistance has been provided on an impartial basis. The principle and intention expressed in any motion/amendment is solely that of the intended mover and not that of the officer/officers providing the assistance. Under no circumstances is it to be expressed to any party that administration or any Council officer holds a view on this motion other than that expressed in an official written or verbal report by Administration to the Council meeting considering the motion.

Notices of motion for consideration at the Council Meeting to be held on 10 December 2013 to be tabled at this point in accordance with Clause 3.9(2) of Council’s Local Law Relating to Standing Orders.

# Urgent Business Approved By the Presiding Member or By Decision

Any urgent business to be considered at this point.

# Confidential Items

Any confidential items are to be considered at this point.

# Declaration of Closure

There being no further business, the Presiding Member will declare the meeting closed.



Greg Trevaskis

Chief Executive Officer