

Community and Organisational Development Report

Committee Consideration – 14 August 2012
Council Resolution – 28 August 2012


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CM05.12	CSRFF Applications Small Grants Summer Round 2012/13 City of Nedlands and Allen Park Tennis Club
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Committee	14 August 2012
Council	28 August 2012

Applicant	City of Nedlands
Owner	City of Nedlands
Officer	Paul Goodley – Senior Community Development Officer (Recreation)
Director	Marion Granich – A/Director Community & Organisational Development
Director Signature	
File ref	CMS/190-11
Previous Item No's	Nil
Disclosure of Interest	No officer involved in the preparation of this report had any interest which required it to be declared in accordance with the provisions of the <i>Local Government Act (1995)</i> .

Purpose

This item seeks Council's endorsement of two grant applications to the Department of Sport and Recreation's Community Sport and Recreation Facilities Fund (CSRFF), Small Grants Summer Round 2012/2013. The applications are from the City of Nedlands for an irrigation upgrade on Highview Park and Allen Park Tennis Club for a clubhouse renovation.

Recommendation to Committee

Council:

1. advises the Department of Sport and Recreation that it has ranked and rated the application to the Community Sport and Recreation Facilities Fund Small Grants Summer round 2012/2013 as follows:
 - a. City of Nedlands, Highview Park – Irrigation Upgrade: Well planned and needed by the municipality (A Rating);
 - b. Allen Park Tennis Club – Clubhouse Renovations: Well planned and needed by the municipality (A Rating).
2. endorses the above projects as CSRFF applications on the conditions that the applicants:

- a. obtain all necessary approvals, including Council planning and building approval as required;
 - b. receive DSR funding approval and complete the project as per the CSRFF requirements.
3. does not provide financial support to the Allen Park Tennis Club.

Strategic Plan

KFA 4: Community Wellbeing

To provide a Community where people have an opportunity to interact and enjoy a sense of belonging in order to promote:

- Healthy lifestyles;
- A safe and secure community; and
- Quality of life.

4.1 Provide and facilitate access to services and facilities required by the broader community, clubs and community groups.

4.2 Encourage, support and provide for a range of recreation and leisure opportunities, both active and passive.

The City's Strategic Recreation Plan sets Council's priorities for targeting recreational facility funding to best effect. Both the reserve and the sport type are taken into account.

In relation to the reserves, both Highview Park and Allen Park are identified as major recreational reserves to be prioritised for future facility development.

The Strategic Recreation Plan also sets priorities for facility funding in relation to sport type. Each sport type is rated as a high or low priority for facility funding, taking into account two factors:

- Community demand to play that sport (participation rates and trends) and
- Availability of opportunity to play that sport, including availability of facilities.

Background

The Department of Sport and Recreation (DSR) administers the Community Sporting and Recreation Facilities Fund (CSRFF). The purpose of the fund is to provide financial assistance to sporting clubs, community groups and local government authorities for basic

infrastructure for sport and recreation. The program aims to increase participation in physical activity through rational development of sustainable, good quality, well designed and well utilized facilities.

The fund has three (3) categories, shown in the table below.

Table 1: CSRFF Grant Categories

Grant Category	Total Project Cost Range	Standard DSR Contribution	Frequency
Small Grants	\$7,500 - \$150,000	\$2,500 - \$50,000	Bi-annual
Annual Grants	\$150,001 - \$500,000 (maximum of this range increased from \$300,000)	\$50,001 - \$166,666	Annual
Forward Planning Grants	\$500,001+	\$166,667 - \$4 million	Annual

For applications to be supported by DSR, they must firstly be endorsed by the Local Government Authority. This endorsement may, or may not, include the provision of financial support by the local government authority.

Local governments are also required by DSR to rank and rate each application.

Rating: the City is also required by DSR to rate each application, against one of the categories below:

- A Well planned and needed by municipality
- B Well planned and needed by applicant
- C Needed by municipality, more planning required
- D Needed by applicant, more planning required
- E Idea has merit, more planning work needed
- F Not recommended

Ranking: the City is required by DSR to rank each application in priority order, based on criteria set by DSR.

Proposal

Overview of CSRFF Applications for the small grants summer round 2012/2013:

The City is considering two applications in this funding round, shown in Table 2 below:

Table 2: CSRFF Applications Small Grant Summer 2012/2013 Round

Applicant	Project	Total Project Cost (excluding GST)	Council Contribution Requested (excluding GST)
City of Nedlands	Irrigation Upgrade, Highview Park	\$150,000	\$100,000 (Already allocated in 2012/13 budget)
Allen Park Tennis Club	Clubroom Upgrade	\$138,000	\$46,000

The application for an irrigation upgrade on Highview Park is from the City because these playing fields are managed by the City, available to be booked by multiple users and not part of any club's exclusive-use leased area. The application from Allen Park Tennis Club is for facilities within the club's leased area.

Summary of each application

City of Nedlands – Irrigation Upgrade for Highview Park:

The City is applying for DSR funding for an upgrade of the irrigation on the Highview Park playing fields. The current irrigation system was installed in 1985 and its replacement is needed to improve the quality and safety of the playing surface.

Since 1961, Suburban Nedlands City Hockey Club (SNCHC) has been the main user of this reserve. In 2011, the City's two main hockey clubs, SNCHC and Riverside Lions Hockey Club (RLHC) merged forming Suburban Lions Hockey Club (SLHC), now the main users of the reserve.

Other users of the reserve include Ultimate Ninja's Frisbee Club, Subiaco Lacrosse Club, Hollywood Primary School and numerous local fitness groups.

In recent years the hockey clubs using the reserve have repeatedly raised concerns over the condition of the playing surface. Fixtures and training have been cancelled due to the uneven surface. The City's Parks Department has worked closely with the club to provide short term

solutions to the on-going playing surface issues. However, the ageing reticulation means these solutions are temporary and the problem reoccurs.

The aged irrigation system slows down the rate of turf re-growth, contributing to further undulations, creating further risk to safety and needing further repair. The City is also forced to limit usage of the reserve, to allow time for the repeatedly patched and repaired turf to recover.

A new irrigation system is required for the reserve to ensure the playing surface is level enough for safe playing of hockey. Small ball sports require a relatively level surface for safe play. Currently the uneven playing surface provides the hockey player with a major potential hazard. To ensure the safety of small ball sports and other users, constant repair work on the playing surface is required.

A new, more effective irrigation system will ensure a safer playing surface that requires considerably less maintenance and is able to withstand increased usage.

It is proposed the project is funded as follows:

Council contribution:	\$100,000 (\$150,000 already approved in 2012/13 budget)
CSRFF grant:	<u>\$ 50,000</u>
Total Project Cost (excluding GST):	\$150,000

A condition of DSR funding is that the City obtains all necessary funding and approvals and completes the project by 15 June 2013.

Allen Park Tennis Club – Clubhouse Renovations:

Club Membership - 160
 % members who are City of Nedlands residents – 50 % (80)

Allen Park Tennis Club (APTC) is applying for DSR and Council funding to renovate its clubhouse on Allen Park. The application is for funds to upgrade the toilet and changing rooms, install an accessible toilet and storage equipment room.

APTC was founded in 1929 and is located on Allen Park reserve. The club has had steady increase in membership, from 102 in 2010 to 160 in 2012.

APTC has seven (7) grass courts for members use and four (4) hard courts for general hire. The club also holds community events including Carols by Candlelight, BBQ's and Cardio Tennis.

Their clubhouse and facilities are also used by the Montessori and Accelerated Learning Group, Smart Start, three (3) days per week. They provide educational programs, including physical education, for children aged two and a half to five and a half in the clubhouse. The group now requires additional unisex toilet facilities, which the renovations would provide.

The club is requesting funding as follows:

Council contribution:	\$ 46,000
Clubs cash contribution:	\$ 46,000
CSRFF grant:	<u>\$ 46,000</u>
Total Project Cost (excluding GST):	\$ 138,000

A condition of DSR funding is that the club obtains all necessary funding and approvals and completes the project by 15 June 2013.

Consultation

Required by legislation: Yes No

Required by City of Nedlands policy: Yes No

The City of Nedlands and Allen Park Tennis Club have completed formal applications which will be submitted DSR. These applications are available for Councilors to view, through the Chief Executive Officer's office.

The City has consulted with Suburban Lion's Hockey club, Hockey WA, and the WA Flying Disc Association in preparing its application. The City has also consulted with Allen Park Tennis Club in the preparing of the club's application.

Policy

The Capital Grants to Sporting Clubs policy identifies the following priorities for Council - provided grants to sporting clubs:

1. Multi-use: priority will be given to developing facilities that will be used by more than one sporting club or type, particularly where such clubs are not yet sharing facilities. This is to facilitate the intent of maximising efficiencies and encouraging clubs to share some facilities while still retaining each club's separate management and identity.
2. Recreation Plan rating: priority will be given to supporting sports identified as a high priority in the City's Strategic Recreation Plan. The Strategic Recreation Plan provides a rating for each sport type, based on two factors: the demand to play that sport type and the facilities already provided for that sport type. These two

factors result in a rating for each sport type as high, medium or low priority for facility development. Sport types with a high level of demand (growing membership) and a low level of existing facilities receive the highest rating.

3. Other funding: priority will be given to projects that are eligible for funding from other government bodies such as the Department of Recreation's Community Sport and Recreation Development Fund (CSRFF) or LotteryWest funding. This is to facilitate the overall financial viability of the project and contribute most effectively to the upgrade of community facilities.
4. Level of community benefit: priority will be given to projects that demonstrate a high level of benefit to the local City of Nedlands community. This will include, but is not limited to, City of Nedlands resident membership of the applicant sporting club (total and proportional), support for junior sport and the level of community access (i.e. by non club members and by community groups and organisations).

In general, DSR will fund up to 1/3 of the total cost of an approved project, with the remaining 2/3 to be funded by either the applicant or a combination of the applicant and the relevant local government authority. The City's policy is to fund up to 1/3 of an approved project.

Legislation

Nil.

Budget/financial implications

Budget:

Within current approved budget: Yes No

Requires further budget consideration: Yes No

If this recommendation is adopted, no further budget consideration is needed.

Council has already approved \$150,000 in the current year's budget for an upgrade of the reticulation on Highview Park. Therefore, if the City's application to DSR for the reticulation upgrade is successful, this will result in a budget saving of \$50,000.

There are no budget implications for the City from supporting the Tennis Club's application for the clubhouse upgrade, if no Council funding is provided for this project.

Risk Management

The risks identified are of the projects not being completed or not completing it to the required standard. The control in relation to completion is that the funds are not released until the projects are completed. The control in relation to completing to the required standard is that the City inspects completed projects before releasing funds.

Discussion

City of Nedlands, Highview Park – Irrigation Upgrade

Highview Park is a well used community reserve managed by the City. It is available to be booked by multiple users.

The reserves main sporting use has been hockey for over 50 years. Historically, Suburban Nedlands City Hockey Club has been the main user of the reserve and the longest continually operating hockey club in WA, having formed in 1922. They have enjoyed success as a senior hockey club, winning 12 WA Hockey Association Premiership.

After amalgamation of Suburban Nedlands City Hockey Club and Riverside Lions Hockey Club, the Suburban Lions Hockey Club (SLHC) was formed. This club now provides a junior coaching program, social participation and competitive hockey pathway for over 1,000 members in 32 junior and 24 senior teams. 75% (750) of the club's members are City of Nedlands residents.

Frisbee, Lacrosse, Personal Trainers and local school groups are further structured users of an active community reserve.

A new irrigation system that is the only way to completely rectify the safety concerns for hockey playing, eliminating uneven bounce and creating a smooth roll. A new reticulation system will also ensure better efficiencies, rather than small patching of sections that will only be for the short term gain.

Highview Park is one of the City's six (6) major recreation reserves prioritised for future facility developments. This project is rated as "A – well planned and needed by the municipality" because of its location on a reserve with high level of use by multiple physical activity users. A high number of those users are City of Nedlands residents, resulting in a high health and social dividend to the City. This reserve also has the capacity to sustain greater use, therefore providing greater physical activity benefit, if the reticulations problems were fixed.

Therefore, it is recommended that the City endorse this project for DSR approval.

Project ranking: This application is ranked first of the two applications in this round, based on the high physical activity usage of Highview Park and the high number (750) of City of Nedlands residents who are members of the hockey club.

Project rating: Ranking A - Well planned and needed by the municipality.

Allen Park Tennis Club – Clubhouse Renovations

APTC was formed in 1929, and the current clubhouse was built in 1964. The club has seven grass courts, four floodlit hard courts and men's and women's pennant teams. APTC has provided competitive and social tennis. Its membership base is 35% juniors (U18's) and 65% seniors (over 18).

The club's facilities are located within an area that is leased to the club by the City. No rental fee is charged on leased area and the club maintains its own facilities. While its membership has grown steadily, revenue generated by hiring out the facility to other users is limited because of the age and condition of the building.

The club has a good relationship with other users of the Allen Park reserve beyond the club's lease boundaries. They feel that improved facilities will impact positively on their membership and enable them to attract more usage of their facility by community groups. Increased membership will increase physical activity levels and participation locally as well as the standard of tennis at the club. Increased revenue from room hire will help offset maintenance costs.

The Strategic Recreation Plan has rated Tennis as a low priority for funding. This rating is not an assessment of the importance of the sport. Rather, it is a reflection of the current availability of facilities in relation to demand across the City. There are three tennis clubs within the City as well as numerous public tennis courts, providing the City with a number and standard of facilities for playing tennis.

While there are a high number of tennis clubs and courts within the City, the buildings are generally aged and in need of redevelopment. The Allen Park Tennis Club building is probably of the lowest standard of the City's three tennis clubhouses.

Therefore, it is recommended that the City endorses this project for DSR approval, without providing Council funding.

Project ranking: This application is ranked second of the two applications in this round, based on the membership level of the applicant club and the level of physical activity increase the project has the potential to generate.


Project rating: Ranking A - Well planned and needed by the municipality.

Conclusion

It is recommended that Council endorses both applications for funding to DSR, but does not provide financial support to Allen Park Tennis Club. Council approval is conditional on the applicants securing all appropriate approvals, including Council planning and building approvals as required; and on the condition that the applicants secure DSR funding approval as well as meeting all DSR requirements.

Attachments

Nil

CM06.12	MOU - City of Nedlands and Rotary - All Abilities Play Space, Beaton Park
Committee	14 August 2012
Council	28 August 2012
Applicant	City of Nedlands
Owner	City of Nedlands
Officer	Marion Granich – A/Director Community & Organisational Development
Director	Marion Granich – A/Director Community & Organisational Development
Director Signature	
File ref.	CMS/591
Previous Item No's	
Disclosure of Interest	No officer involved in the preparation of this report had any interest which required it to be declared in accordance with the provisions of the <i>Local Government Act (1995)</i> .

Purpose

The purpose of this report is to seek Council's approval of the draft Memorandum of Understanding (MOU) between the City and the Nedlands, Subiaco and West Perth Rotary Clubs regarding the development of the All Abilities Play Space on Beaton Park.

Recommendation to Committee

Council endorses the Memorandum of Understanding between the City and Rotary regarding the development of an All Abilities Play Space on Beaton Park (as at Attachment 1).

Strategic Plan

- KFA 1: Infrastructure
 - 1.2 Design and construct infrastructure in accordance with Australian standards and guidelines.

- KFA 4: Community Wellbeing
 - 4.1 Provide and facilitate access to services and facilities required by the broader community, clubs and community groups.

Background

In August 2011, Rotary approached the City and offered to work in partnership to develop a play facility that was suitable for all, including those with a disability. Since then, the City has been working with Rotary on the project.

The All Abilities Play Space Project Team was established and includes representatives from Council, City staff, Rotary, the City's Access Working Group and the Disability Services Commission.

Before being approached by Rotary, the City had budgeted \$200,000 to develop an accessible playground during the 2011/12 financial year. This would have been a relatively modest playground, designed in-house with some basic attention to the needs of children with a disability, such as paths suitable for wheelchairs.

Rotary's offer to raise the funds for a much more significant play facility has opened up other possibilities for the City. Rotary's interest is in developing a high quality play facility that is proactively designed to take into account the needs of all users, including people with a disability. This provides an opportunity for the City to achieve a high quality play facility without being required to fund it.

Therefore, rather than build the modest facility that was originally planned, the City has entered into a partnership with Rotary with a view to building a more significant play facility. The \$200,000 originally budgeted for construction of the modest facility was reallocated in the midyear budget review, as \$100,000 for design and community consultation. This resulted in a budget saving of \$100,000 to Council.

In February 2012, the City called for Expressions of Interest from designers Australia-wide to identify a playground design team with an outstanding track-record in developing all ability play spaces. Fiona Robbe and Associates were appointed as the design team in April 2012.

The partnership between the City and Rotary draws on the strengths of each organization. The City is providing the site as well as its planning, community engagement and project management expertise. Rotary is contributing its high level business contacts and fund-raising potential, based on its internationally established reputation as an ethical service organization. The partnership is one of goodwill, aimed at achieving a positive community outcome.

Proposal

The purpose of the MOU is to ensure clarity between the two major parties, Rotary and the Council, about their different roles on the project.

In summary, the MOU proposes that the City is responsible for all aspects of planning, design and project management while Rotary is responsible for raising the \$2 - \$3 m estimated to build the facility.

Beaton Park has been selected as a suitable site for the facility for a number of reasons:

- The site's natural beauty and profile as well-known recreational area make it suitable for a play facility of high standard.
- Accessibility - the Nedlands Foreshore is generally well known and therefore the facility will be easily located by families with children with a disability, who may visit from other areas including country areas or interstate.
- Existing infrastructure – the site already has existing sewerage, accessible toilet facilities, a wheelchair accessible path network, adjacent parking and ample natural shade. These existing facilities mean that the majority of funds raised can go towards play equipment rather than on the infrastructure needed to support the facility.

The high profile and quality of the site will also facilitate the fund-raising, both in terms of attracting private sponsorship and also government grants. Corporate donors are more likely to be interested in donating to a facility that is significant, innovative and has a high profile; and government grants are more likely to be provided for a facility that is considered regional, rather than only providing for a local neighbourhood. Thus the site is critical to the success of the project.

Construction of the facility is planned to be staged over five years, to fit with the fundraising effort. This design team will produce a design that allows for this staging.

Rotary's approach to fund-raising will include both:

- Seeking corporate sponsorship and
- A general community appeal.

Larger corporate sponsors may require some recognition and for this reason, the MOU outlines an approach to naming rights and to suitability of sponsors. There is no proposal to change the name of the reserve, which will remain as Beaton Park. It is recommended that the name of the play facility includes the word Rotary in its title.

Consultation

Required by legislation: Yes No

Required by City of Nedlands policy: Yes No

Consultation has taken place with the following:

- Local families, including those with children with a disability;
- Psychologists at Disability Services Commission and the WA Health Department providing services to families of children with a disability;
- Peak bodies providing services to people with a disability, including those located within the City of Nedlands;
- Local schools – active participation from Dalkeith Primary School, Shenton College Deaf Education Centre and Special Needs Classes as well as Newman College;
- The City's Access Working Group;
- Local Area Coordinators employed by Disability Services Commission, who work directly with local families impacted by disability;
- Rotary – specifically, the Nedlands, Subiaco and West Perth Rotary Clubs and
- Other LGA's on "lessons learned" in developing an All Abilities Play Space.

An All Abilities Play Space community consultation event was held on 25 March 2012. Approximately 120 people attended with 60 leaving written information.

Legislation

The *WA Disability Services Act 1993 (amended 2004)* requires that all public authorities ensure that their services and facilities are equally available to people with a disability as to the general community. While the City's Parks Department has worked to ensure that playgrounds within the City meet basic standards of accessibility, this usually means they have wheel-chair paths. The City does not yet have any playground that has been purpose-designed to proactively take into account the needs of children with a disability and their families.

The new facility must meet all relevant design guidelines and standards.

Budget/financial implications

Budget:

Within current approved budget: Yes No

Requires further budget consideration: Yes No

Financial:

This partnership with Rotary provides an opportunity for Council to develop a high standard play facility that will meet modern standards and requirements, without having to fund its development beyond the funds already allocated to the design phase.

Once the facility is constructed, Council will be responsible for its maintenance. The facility will be designed to high quality specifications, minimizing maintenance costs. Council's contribution to the facility also includes staff time and administration of promotion.

It is expected the City will achieve a facility costing \$2 - \$3 m.

Risk Management

The main risk is being unable to raise the funds needed due to poor business confidence or perception that the facility is low profile and therefore low value as publicity for the sponsor.

This risk is being managed by selection of a high quality site; offering some limited naming rights to larger sponsors; planning of a strong publicity campaign; and Rotary's established track-record in successful fundraising.

Conclusion

This report recommends the adoption of the MOU between the City and Rotary, to ensure clarity between the parties and a positive outcome for the community.

Attachments

1. Memorandum of Understanding – All Abilities Play Space Project – City of Nedlands and Rotary – 2012.



*Memorandum
of
Understanding*

*Between the City of Nedlands and
Rotary*

*All Abilities Play Space Project,
Beaton Park Reserve*

2012

1. Purpose of MOU

This document is a Memorandum of Understanding between the City of Nedlands and the Rotary Clubs of Nedlands, Subiaco and West Perth.

Its purpose is to outline the agreement between the parties on how they will undertake the development of an All Abilities Play Space.

The All Abilities Play Space will be developed by the parties as a partnership project, undertaken in a spirit of cooperation and goodwill, for the benefit of the wider community.

2. Terms

For the purposes of this document, the terms below have the meanings set next to them:

All Abilities Play Space – a play facility designed for use by people of a wide range of abilities, including people with disabilities.

All Abilities Play Space Project Team – a working group administered by the City of Nedlands for the purpose of developing an All Abilities Play Space.

Beaton Park – Beaton Park Reserve, the Esplanade, Nedlands Foreshore, Dalkeith, WA.

Facility, the facility, the new play facility – refer to the All Abilities Play Space, the play facility to be developed on Beaton Park Reserve.

Rotary, Rotary Clubs, the Clubs – refer to the Rotary Clubs of Nedlands, Subiaco and West Perth.

The City – refers to the City of Nedlands

3. Project Aim

The purpose is to provide a community play space that:

- Provides equal opportunity for all to meet, play, socialise and use play equipment;
- Brings together families, including families of children with disabilities;
- Is intergenerational, bringing together people of all ages and abilities (including 0 – 5 years, 5 – 12 years, teenagers, parents and seniors);
- Builds local relationships, within and across age-groups and regardless of ability, as well as with community groups;
- Provides learning opportunities;
- Creates a vibrant community place;
- Is a unique facility of a high standard – an exemplar.

4. Project Description

The project will involve the design and construction of an All Abilities Play Space, to be located on Beaton Park.

The project will be developed based on the following broad time-frames:

Table 1: Indicative Project Timetable

STAGE	FINANCIAL YEAR	ACTIVITY
Stage 1	2012/13	<ul style="list-style-type: none">• Finalise Consultation• Finalise Design• Secure Statutory Approvals• Fundraising
Stage 2	2013/14	<ul style="list-style-type: none">• Construction (staged)
Stage 3	2014/15	<ul style="list-style-type: none">• Construction (staged)
Stage 4	2015/16	<ul style="list-style-type: none">• Construction (staged)
Stage 5	2016/17	<ul style="list-style-type: none">• Construction (staged)

The timeframes in Table 1 above are indicative only, as construction will depend on the success and pace of the fundraising effort. However, it is expected that fundraising and construction will take approximately five years.

5. Roles and Responsibilities

The partnership between the City and the three Rotary Clubs brings to the project the distinctive strengths and skills of the two types of organisation.

Rotary's strengths include vast experience in developing and delivering community projects, high level business and other contacts and fundraising potential based on their internationally established reputation as a service organisation.

As a local government organisation the City's strengths include expertise in project planning and management, contract management, facility construction and maintenance as well as local community engagement.

Each organisation's skills, expertise and charter suggest certain responsibilities in relation to the project. A summary of responsibilities is provided below, followed by further clarification of each responsibility.

City of Nedlands:

- Site
- Meetings – Council and Project Team
- Publicity and Promotion
- Community Engagement
- Design
- Project Management
- Contract Management
- Statutory Approvals
- Construction
- Maintenance
- Insurance
- Liability

Rotary Clubs:

- Fundraising
- Meetings - Rotary

5.1 Site

The City of Nedlands will allow an All Abilities Play Space to be developed on the site, Beaton Park. While the City can be seen as "contributing" the site, it should be noted that the project will involve no change in ownership or management of the site. For clarity, the site will remain as is, that is, a reserve vested in the City of Nedlands by the State Government.

5.2 Meetings

The City will provide administrative support and a venue for meetings of the All Abilities Play Space Project Team and any Council briefings or meetings related to the project.

The Rotary Clubs will provide administrative support and a venue for any Rotary meetings related to the project.

5.3 Publicity and Promotion

The City will coordinate all media publicity and promotion of the project, with the exception of promotion internal to Rotary. Promotion of the project within Rotary will be coordinated by Rotary.

The parties agree not to undertake any publicity or promotion of the project that has not been approved by the other parties. Where the use of logos on promotional material is appropriate, both Rotary's and the City of Nedlands' logos will be used. In approving publicity and promotion, Rotary will ensure that its Code of Policies on the use of its name and emblem is complied with.

To ensure timely approval of publicity and promotion, joint City / Rotary approval will be secured by communication between one City representative and one Rotary representative. The Rotary contact point will be the 2012 Nedlands Rotary Club President; and the City of Nedlands contact point will be the Manager Community Development.

Rotary's press contact point may be changed with agreement by the three Rotary Clubs. The City of Nedlands press contact point may be changed with agreement from the City's Director Community and Organisational Development.

The Rotary press contact will be responsible for ensuring that any publicity complies with any Rotary publicity requirements; and the City of Nedlands press contact will be responsible for ensuring compliance with any City publicity requirements.

The City will meet the cost of publicity and promotion of the project, within budget constraints. The City is under no obligation to undertake any promotion it does not judge as warranted or has not budgeted to undertake.

5.4 Community Engagement

The City of Nedlands will coordinate and provide all community consultation and engagement, in accordance with the City's community engagement requirements. In the spirit of partnership, City staff will keep the Rotary Clubs informed about any community engagement undertaken and where practical, provide opportunity for the Rotary Clubs to be involved.

The City will meet the cost of consulting and engaging the community in the project, within budget constraints. The City is under no obligation to undertake any consultation or engagement it does not judge as warranted or has not budgeted to undertake.

5.5 Design

The City will be responsible for appointing a design team, overseeing the design process and managing the contract with the design team.

The City will meet the cost of appointing a contract design team, within budget constraints. The City is under no obligation to undertake a level of design it does not judge as warranted or has not budgeted to undertake.

While the City has contractual responsibility for overseeing the design process, including acceptance and approval of the final design provided by the design team, both the City and Rotary will be collaboratively involved in the process of achieving the final design. The intention is to achieve an optimal design that is endorsed by both Rotary and the City, in the spirit of collaborative partnership in which the project is undertaken.

A high quality design that is endorsed by both parties will best support the project aims as well as maximising sponsorship potential.

5.6 Project Management

The City will be responsible for all planning and management associated with the project, including but not limited to all aspects of design and construction. In the spirit of partnership, City staff will keep the Rotary Clubs informed about the project management process and, where practical, provide opportunity for Rotary involvement in it. However, the City is responsible for overseeing and approving the project.

The City will meet the costs associated with managing the project, within budget constraints. The City is under no obligation to undertake a level of project management it does not judge as warranted or has not budgeted to undertake.

5.7 Contract Management

The City will be responsible for all contract management associated with the project, including but not limited to all aspects of design and construction. In the spirit of partnership, City staff will keep the Rotary Clubs informed about the contract management process and, where practical, provide opportunity for Rotary involvement in it. However, the City is responsible for overseeing and approving all contracts associated with the project.

The City will meet the costs associated with contracts associated with the project, within budget constraints. The City is under no obligation to enter into any contract it does not judge as warranted or has not budgeted to undertake.

5.8 Statutory Approvals

The City will be responsible for any statutory approvals associated with the project. In the spirit of partnership, City staff will keep the Rotary Clubs informed about the statutory approval process and, where practical, provide opportunity for Rotary involvement in it. However, the City is responsible for applying for and complying with any statutory approvals associated with the project.

The City will meet the costs associated with any statutory approvals associated with the project, within budget constraints. The City is under no obligation to apply for statutory approvals it does not judge as warranted or has not budgeted to undertake.

5.9 Fundraising

The Rotary Clubs will be responsible for raising the funds needed for construction of the facility. This will include construction of all equipment, earthworks and any necessary supporting infrastructure, including but not limited to paths, lighting, toilets, barbeques, picnic tables, shade and car parking.

For clarity, funds raised by Rotary will only be used for earthworks, paths, lighting, toilets, barbeques, picnic tables or shade where these are items are integral to the facility and have been developed as part of the facility design.

Funds raised by Rotary will only be used for car-parking if it has been developed directly as a result of this new facility and as part of the facility design. It is not intended that funds raised by Rotary will be used to maintain or upgrade the existing car-park located between Beaton Park and Tawarri Lodge, with the exception of providing for disability-related parking bays.

Clarity that funds raised by Rotary will be used solely for the purpose of developing the new facility and not for maintaining or upgrading existing Council-owned facilities will assist Rotary's fundraising efforts, as sponsors may seek assurance that their contributions will be used solely for the development of the new facility. Lack of clarity on this issue may hamper fundraising efforts.

Rotary's approach to fundraising will include both:

- Seeking sponsorship from the corporate sector and
- An appeal for donations from the general community.

The Rotary Clubs are committed to undertaking a high profile and successful campaign to raise funds for the construction of this facility. However, Rotary is under no obligation to provide funds for the project beyond the funds successfully raised as part of their fundraising appeal.

The Rotary Clubs involved in the project will manage all aspects of the fundraising campaign, with the exception of the fundraising launch which will be undertaken jointly between Rotary and the City.

Rotary will be responsible for managing the fundraising campaign and appointing a chairperson to oversee the process. In the spirit of partnership, Rotary will keep the City informed about the progress of the fundraising campaign to the extent practical, mindful of the impact on facility construction and community expectations. In the same spirit of partnership, the City will support Rotary's fundraising campaign with information, publicity and attendance at events where practical, within resource limitations.

5.10 Construction

The City will be responsible for all aspects of the construction of the facility, including all equipment and supporting infrastructure such as paths, toilets and car parking. In the spirit of partnership, City staff will keep the Rotary Clubs informed about the construction process. However, the City is responsible for managing all aspects of construction associated with the project.

The facility will be designed to allow for staging of its construction. The City will only enter into a contract to construct any part of the facility once funds for that part of the facility have been raised and made available to the City.

Given Rotary's role in raising the funds for construction of the facility, the City is under no obligation to construct any aspect of the facility for which funds have not been successfully raised and provided to the City. The City is under no obligation to

construct any aspect of the facility it does not judge as warranted or has not been provided with the funds to construct.

5.11 Construction Staging

The facility will be designed to be built in stages. The purpose of the staged design is two-fold:

- To allow construction to be staged, in response to funds successfully raised; and
- To allow corporate sponsors the option of funding a specific component of the facility, such as an item of play equipment or specific area.

The staged construction approach will also provide tangible evidence of the progress of the project and help to sustain community, corporate and press interest in the project and the fundraising effort.

5.12 Construction Budget

Construction costs will not be available until the design process is complete. Indicative costs have been developed by the All Abilities Play Space Project Team, to be used to inform the fundraising strategy of the Rotary Clubs. These indicative costs were also used in the Design Brief when calling for Expressions of Interest from design teams.

Table 2: Indicative Construction Budget

CONSTRUCTION STAGE	LOWER BUDGET LIMIT	UPPER BUDGET LIMIT
Stage 1	\$700,000	\$800,000
Stage 2	\$500,000	\$600,000
Stage 3	\$500,000	\$600,000
Stage 4	\$500,000	\$600,000
Stage 5	\$300,000	\$400,000
	\$2,500,000	\$3,000,000

The Nedlands, Subiaco and West Perth Rotary Clubs aim to raise \$2.5 - \$3 million, over 5 years.

5.13 Appropriate Sponsors

Rotary's approach to fundraising will involve both a general community appeal and approaching the corporate sector for sponsorship.

In approaching the corporate sector for sponsorship of the facility, the Rotary Clubs will be mindful of selecting appropriate sponsors and excluding sponsors that may be considered inappropriate. The guidelines below will be used to determine the appropriateness of corporate sponsors.

Inclusions:

- Corporations, businesses and organisations compatible with a family and community facility
- Corporations, businesses and organisations that will not bring disrepute on Rotary or the City of Nedlands

Exclusions:

- Tobacco corporations
- Alcohol corporations
- Any corporation, business or organisation deemed inappropriate by Rotary or the City of Nedlands.

5.14 Naming Rights

As part of its fundraising effort, Rotary may offer sponsors naming rights to specific parts of the All Abilities Play Space facility. The following guidelines are provided:

- There will be no change to the name of the reserve resulting from the development and construction of this facility. The name of the reserve will remain as Beaton Park Reserve.
- A name for the new play facility will be agreed between the City of Nedlands and Rotary.
- The name of the new play facility will include the word "Rotary", to acknowledge Rotary's role and contribution in developing it and in raising the funds for its construction.
- The name of the new play facility will be different from the name of the reserve.
- Specific parts of the play facility may be named. The naming of specific parts of the facility may include reference to significant sponsors. For example, a section of the new play facility may be named the XYZ Water Play Area or an item of equipment named the ABC Play House.

5.15 Maintenance

As the owner and manager of the facility, the City will be responsible for maintaining it and any associated infrastructure. For clarity, Rotary will have no responsibility for maintenance of the facility; and funds raised by Rotary will not be used for maintenance of the facility or of any infrastructure associated with it.

The facility will be designed to minimise maintenance, for example by the use of high quality materials and equipment.

There is no obligation on the City to replace the facility beyond its operating life-span, as determined by the City.

5.16 Insurance

The City will be responsible for insuring the facility. For clarity, Rotary will have no responsibility for the insurance of the facility.

5.17 Liability

As the owner and manager of the facility, the City's liability in relation to it is determined by the relevant legislation. For clarity, Rotary has no liability in relation to design, construction, maintenance or use of the facility and any claims in relation to these.

5.18 Dispute Resolution

Disputes in relation to this project are not expected. However, if disputes arise they will be resolved in the following way:

1. In the first instance, disputes will be considered by a panel chaired by the City of Nedlands Mayor, consisting of three Council representatives including the Mayor and three Rotary representatives.
2. If the issue is still unresolved, it will be considered by three Council representatives including the Mayor, three Rotary representatives and an independent dispute resolution professional appointed by the City with the consent of Rotary. Rotary and the City will jointly share the cost of the dispute resolution professional.

This Memorandum of Understanding is entered into by the Rotary Clubs of Nedlands, Subiaco and West Perth and the City of Nedlands to guide the development of an All Abilities Play Space on Beaton Park Reserve, Dalkeith.

Council decision no: _____

Date: _____

CITY OF NEDLANDS MAYOR

Date: _____

CITY OF NEDLANDS CEO

Date: _____

ROTARY CLUB OF NEDLANDS PRESIDENT

Date: _____

ROTARY CLUB OF SUBIACO PRESIDENT

Date: _____

ROTARY CLUB OF WEST PERTH

Date: _____