

Corporate & Strategy Reports

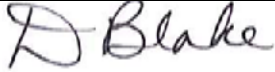
Committee Consideration –14 August 2012
Council Resolution – 28 August 2012

Table of Contents

Item No.	Page No.
CP32.12 Monthly Financial Report – June 2012	2
CP33.12 Investment Report – June 2012.....	7
CP34.12 List of Accounts Paid – June 2012	10
CP35.12 Policy Review	12
CP36.12 Review of Wards and Representation	19
CP37.12 Dogs Local Law 2012	23

CP32.12	Monthly Financial Report – June 2012
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Committee	14 August 2012
Council	28 August 2012

Applicant	City of Nedlands
Owner	City of Nedlands
Officer	Rajah Senathirajah – Manager Finance
Director	Darla Blake – A/Director Corporate & Strategy
Director Signature	
File ref.	Fin/072-17
Previous Item No's	Nil
Disclosure of Interest	No officer involved in the preparation of this report had any interest which required it to be declared in accordance with the provisions of the <i>Local Government Act (1995)</i> .

Purpose

Administration is required to provide Council with a monthly financial report in accordance with *Regulation 34(1) of the Local Government (Financial Management) Regulations 1996*.

Recommendation to Committee

**Council receives the Monthly Financial Report for June 2012.
(Refer to Attachments)**

Strategic Plan

KFA 5: Governance
5.6 – Ensure compliance with statutory requirements and guidelines.

This report will ensure the City meets its statutory requirements.

Background

Regulation 34(1) of the Local Government (Financial Management) Regulations 1996 requires a local government to prepare a monthly statement of financial activity reporting on the revenue and expenditure, as set out in the annual budget.

A statement of financial activity and any accompanying documents are to be presented to the Council at the next ordinary meeting of the Council following the end of the month to which the statement

relates, or to the next ordinary meeting of the council after that meeting.

In addition to the above and in accordance with *Regulation 34(5) of the Local Government (Financial Management) Regulations 1996*, each year Council is required to adopt a percentage or value to be used in the reporting of material variances. For this financial year the amount is \$10,000 or 10% whichever is the greater.

Proposal Detail

Not applicable.

Consultation

Required by legislation: Yes No

Required by City of Nedlands policy: Yes No

Legislation

The monthly financial management report meets the requirements of *Regulation 34(1) and 34(5) of the Local Government (Financial Management) Regulations 1996*.

Budget/Financial implications

As outlined in the Monthly Financial Report.

Risk Management

The monthly financial variance from the budget of each business unit is reviewed with the respective manager to identify the need for any remedial action. Significant variances are highlighted to Council in the Monthly Financial Report.

Discussion

This report covers the twelve months of the 2011/12 Financial Year. However, as the end-of-year processes have not been completed as this report is being prepared, and the final statements of accounts have not been subject to audit, the values given in this report should be taken as preliminary values. The final financial performance of the City will be presented to Council together with the Independent Auditor's Report in October 2012.

The operating revenue at the end of the financial year was \$26.52 million, which is 3% more than the revenue in the 2011/12 Revised Budget adopted by Council in March 2012. However, this total includes \$401,700 received in June, being 50% of the General

Purpose Grant for the 2012/13 year. If this amount is discounted, the revenue for the year will be \$26.12 million, which is 1.6% better than the budget for the year.

The total operating expenses at the end of the reporting period was \$26.29 million. This is 95% of the Revised Budget, and is due to savings in some areas and the need to defer some of the budgeted projects.

The attached operating statement compares “Actual” with “Revised Budget” by Business Units.

Variations from the Revised Budget of revenue and expenses by Directorates are highlighted in the following paragraphs. It is to be noted that the Directorates in this report are as per the Revised Budget, and do not reflect the recent organisational changes.

Governance

Expenditure: Favourable variance of \$26,500

Revenue: Favourable variance of \$35,000

The favourable expenditure variance is mainly due to the savings in salaries in Governance business unit due to the delay in recruiting tenured staff for the position of Chief Executive Officer and three Directors.

The favourable revenue variance is due to the invoicing of the Regional Trail Network costs to the other participating Councils.

Corporate Services

Expenditure: Favourable variance of \$ 279,300

Revenue: Favourable variance of \$ 745,000

The favourable expenditure variance is due to the savings in professional fees for consultants, ICT expenses, and delay in the progress of certain projects which will continue into 2012/13.

The favourable revenue variance is due mainly to the improved yield from investments (Term Deposits), and an increase in parking fines, as well as the receipt in June of \$401,700, being 50% of the General Purpose Grant for 2012/13.

Community and Strategy

Expenditure: Favourable variance of \$ 74,600

Revenue: Favourable revenue variance of \$ 95,403

The small favourable expenditure variance is due to a marginal drop in the services provided by Nedlands Community Care.

The favourable revenue variance is due mainly to the increased demand for Occasional Care Services, increased revenue from Tresillian activities and some unbudgeted grants.

Development Services

Expenditure: Favourable variance of \$ 350,600

Revenue: Unfavourable variance of \$ 56,400

The favourable expenditure variance is mainly due to savings in sanitation operating expenses. The delay with Strategic Planning Projects also contributed to the favourable variance.

The small unfavourable revenue variance is due mainly to the lower number of Town Planning and Building applications received during the year.

Technical Services

Expenditure: Favourable variance of \$ 678,800

Revenue: Favourable variance of \$ 21,433

The favourable expenditure variance is mainly due to savings in the maintenance of parks, ovals and reserves, and the over recovery of on-costs compared to the Budget.

The relatively small favourable revenue variance is due mainly to the revenue for reinstatements and private works carried out by Engineering.

Capital Works Programme

Infrastructure projects require detailed operational planning and mobilisation once they have been approved by Council. Community consultation has also proved to be very time consuming. Invariably very little physical work on the ground was carried out in the first half of the financial year. Thus at the end of June the expenses on new capital works were only \$8,372,100, which is 79 % of the revised capital budget for the year. Work not completed this financial year will be carried forward to next year, together with the balance of budgeted funds. These will be presented to Council for modifications to the adopted 2012/13 Budget after the 2011/12 accounts have been audited.

Grants for capital works received for the year amount to \$1,718,000. The shortfall in grants received compared to the

Budget is related to the grant funded projects which are being carried forward to 2012/13.

Conclusion

The preliminary financial statements for the financial year indicate that operating expenses were under budget by 5 %. As noted, this is due to a combination of savings and inability to carry out some projects.

The operating revenue generated is approximately 1.6 % above the Budget, and is mainly due to improved yields from the diligent investment of funds surplus to immediate needs, together with the higher revenue from parking infringements.

The final Financial Statements for 2011/12 will be presented to Council when the end of year processes are completed and the Independent Auditor's Report is ready.

Attachments

1. Statement of Financial Activity by Directorates as at the end of June 2012
2. Net Current Assets as at 30 June 2012
3. Financial Summary (Operating) By Business Units as at 30 June 2012
4. Capital Works & Acquisitions as at 30 June 2012

CITY OF NEDLANDS
STATEMENT OF FINANCIAL ACTIVITY
BY DIRECTORATES
FOR THE YEAR ENDED 30 JUNE 2012

Note	Adopted Budget \$	Revised Budget \$	JUNE YTD Actual \$	JUNE YTD Variance \$	Variance %
Operating Income					
Governance	5,000	15,600	50,567	34,967	224%
Corporate Services	18,428,600	18,682,900	19,427,936	745,036	4%
Community Services	1,805,600	1,790,600	1,865,167	74,567	4%
Development Services	4,790,100	4,942,400	4,885,987	(56,413)	-1%
Technical Services	281,600	281,600	295,321	13,721	5%
	25,310,900	25,713,100	26,524,978	811,878	
Operating Expense					
Governance	(1,402,400)	(1,588,500)	(1,562,027)	26,473	-2%
Corporate Services	(1,520,300)	(1,494,400)	(1,215,056)	279,344	-19%
Community Services	(5,076,100)	(4,826,300)	(4,678,606)	147,694	-3%
Development Services	(9,030,400)	(9,172,400)	(8,821,801)	350,599	-4%
Technical Services	(10,681,500)	(10,691,500)	(10,012,682)	678,818	-6%
	(27,710,700)	(27,773,100)	(26,290,172)	1,482,928	
JUNE Budget Balance					
Capital Income					
Grants Capital	2,393,200	2,393,200	1,468,030	(925,170)	
Proceeds from Disposal of Assets	286,000	286,000	363,676	77,676	
New Borrowings	2,200,000	2,200,000	2,200,000	0	
Transfer from Reserve	1,600,000	740,000	0	(740,000)	
	6,479,200	5,619,200	4,031,706	(1,587,494)	
Capital Expenditure					
Land & Buildings	(3,260,500)	(3,284,400)	(2,634,967)	649,433	
Plant & Equipment	(724,300)	(731,300)	(651,521)	79,779	
Furniture & Equipment	(325,300)	(371,400)	(321,825)	49,575	
Infrastructure	(5,814,700)	(6,315,500)	(4,763,791)	1,551,709	
Repayment of Debentures	(917,000)	(1,004,500)	(1,005,432)	(932)	
Transfer to Reserves	(800,000)	(800,000)	(285,529)	514,471	
	(11,841,800)	(12,507,100)	(9,663,065)	2,844,035	
Total Operating and Non-Operating	(7,762,400)	(8,947,900)	(5,396,554)	3,551,346	
Adjustment - Non Cash Items					
Depreciation	5,917,000	5,933,800	5,954,313	20,513	
Provisions / Other Accruals	0	0	(44,638)	(44,638)	
(Profit) on Sale of Assets	(69,000)	(69,000)	(68,945)	55	
Loss on Sale of Assets	30,000	30,000	7,892	(22,108)	
				0	
ADD - Surplus/(Deficit) 1 July b/f	1,920,900	3,256,200	3,256,200	0	
LESS - Surplus/(Deficit) 30 June c/f	36,500	203,100	3,708,268	3,505,168	
	7,762,400	8,947,900	5,396,554	(3,551,346)	

CITY OF NEDLANDS
NET CURRENT ASSETS
AS AT 30 JUNE 2012

	2011/12 YTD 30 JUNE 12	2011/12 YTD 31 MAY 12
Current Assets		
Cash at Bank	3,391,347	2,041,592
Cash Investments	9,462,575	12,507,756
Other Financial Assets	0	0
Debtors - Rates Receivable	341,201	563,198
Debtors - Other	394,283	448,848
Prepayments	0	0
Stock	19,389	17,800
	13,608,796	15,579,194
Current Liabilities		
Creditors	2,965,378	1,366,685
Payroll Deductions	0	0
Staff Provisions	1,033,754	1,053,977
Accruals and Provisions - General	0	0
Income in Advance	0	0
Borrowings	(88,422)	(27,553)
Other	412,358	351,817
	4,323,068	2,744,926
Net Current Assets	9,285,728	12,834,268
Less: Restricted Reserves	5,489,035	5,466,175
Add: Loan Repayment	(88,422)	(27,553)
	3,708,268	7,340,540

CITY OF NEDLANDS
FINANCIAL SUMMARY - OPERATING - BY BUSINESS UNIT
AS AT 30 JUNE 2012

Master Accounts		June Actual YTD	Annual Budget	Variance
Governance				
Governance				
Expense				
20420	Salaries - Governance	601,454	648,700	47,246
20421	Other Employee Costs - Governance	163,329	163,100	(229)
20423	Office - Governance	24,590	17,000	(7,590)
20424	Motor Vehicles - Governance	12,255	16,200	3,945
20425	Depreciation - Governance	68,409	68,000	(409)
20427	Finance - Governance	151,500	151,500	0
20428	Insurance - Governance	69,022	59,600	(9,422)
20430	Other - Governance	69,452	70,000	548
20434	Professional Fees - Governance	78,989	60,000	(18,989)
20450	Special Projects - Governance / PC93	73,183	20,000	(53,183)
Expense Total		1,312,183	1,274,100	(38,083)
Income				
50410	Sundry Income - Governance	(40,555)	(15,600)	24,955
Income Total		(40,555)	(15,600)	24,955
Total		1,271,628	1,258,500	(13,128)
Governance Total		1,271,628	1,258,500	(13,128)
Human Resources				
Expense				
20520	Salaries - HR	201,112	187,000	(14,112)
20521	Other Employee Costs - HR	123,816	89,100	(34,716)
20522	Staff Recruitment - HR	124,491	171,000	46,509
20523	Office - HR	14,566	19,600	5,034
20524	Motor Vehicles - HR	12,915	12,500	(415)
20525	Depreciation - HR	1,075	1,200	125
20527	Finance - HR	(504,700)	(504,700)	(0)
20530	Other - HR	4,801	1,800	(3,001)
20534	Professional Fees - HR	1,050	37,500	36,450
20550	Special Projects - HR	0	25,000	25,000
Expense Total		(20,874)	40,000	60,874
Income				
50510	Contribution Rmbrs & Donation OPER - HR	(10,012)	0	10,012
Income Total		(10,012)	0	10,012
Total		(30,885)	40,000	70,885
Human Resources Total		(30,885)	40,000	70,885
Members Of Council				
Expense				
20323	Office - MOC	4,909	2,500	(2,409)
20325	Depreciation - MOC	211	200	(11)

20329	Members of Council - MOC	260,153	267,700	7,547
20330	Other - MOC	5,445	4,000	(1,445)
Expense Total		270,718	274,400	3,682
Total		270,718	274,400	3,682
Members Of Council Total		270,718	274,400	3,682
Governance Total		1,511,461	1,572,900	61,440

Corporate Services

Corporate Services

Corporate Services

Expense

21220	Salaries - Corporate Services	107,484	97,000	(10,484)
21221	Other Employee Costs - Corporate Services	29,330	23,100	(6,230)
21223	Office Corporate Service	783	900	117
21224	Motor Vehicles - Corporate Service	10,197	12,900	2,703
21235	ICT Expenses - Corporate Service	0	0	0
21250	Special Projects - Corporate Service / PC68	36,352	65,000	28,648
Expense Total		184,147	198,900	14,753
Corporate Services Total		184,147	198,900	14,753

Customer Services

Expense

21320	Salaries - Customer Service	199,528	193,800	(5,728)
21321	Other Employee Costs - Customer Service	24,204	23,000	(1,204)
21323	Office - Customer Service	5,109	5,200	91
21325	Depreciation - Customer Service	270	300	30
21327	Finance - Customer Service	(221,400)	(221,400)	0
21330	Other - Customer Service	0	4,100	4,100
Expense Total		7,710	5,000	(2,710)
Customer Services Total		7,710	5,000	(2,710)

ICT

Expense

21720	Salaries - ICT	179,168	154,300	(24,868)
21721	Other Employee Costs - ICT	24,607	29,300	4,693
21723	Office - ICT	5,993	6,000	7
21725	Depreciation - ICT	132,849	177,400	44,551
21727	Finance - ICT	(1,136,600)	(1,136,600)	0
21730	Other - ICT	1,117	1,000	(117)
21734	Professional Fees - ICT	185	1,000	815
21735	ICT Expenses - ICT	548,187	585,600	37,413
Expense Total		(244,493)	(182,000)	62,493
ICT Total		(244,493)	(182,000)	62,493

Ranger Services

Expense

21120	Salaries - Ranger Services	366,037	346,800	(19,237)
21121	Other Employee Costs - Ranger Services	51,487	60,400	8,913
21123	Office - Ranger Services	14,301	21,100	6,799
21124	Motor Vehicles - Ranger Services	45,460	64,000	18,540
21125	Depreciation - Ranger Services	40,952	34,300	(6,652)
21127	Finance - Ranger Services	146,965	139,900	(7,065)
21130	Other - Ranger Services	63,498	78,000	14,502

21134	Professional Fees - Ranger Services	4,240	5,000	760
21135	ICT Expenses - Ranger Services	4,125	10,400	6,275
21137	Donations - Ranger Services	1,000	1,500	500
21150	Special Projects - Ranger Services / PC69	23,100	40,000	16,900
Expense Total		761,165	801,400	40,235
Income				
51101	Fees & Charges - Ranger Services	(33,756)	(31,700)	2,056
51106	Contrib'n Reim & Donations Oper - Rangers Services	(20,821)	(17,200)	3,621
51110	Sundry Income - Ranger Services	(127)	(1,500)	(1,373)
51111	Fines & Penalties - Rangers Services	(326,443)	(209,200)	117,243
Income Total		(381,147)	(259,600)	121,547
Ranger Services Total		380,018	541,800	161,782
Records				
Expense				
22020	Salaries - Records	175,915	162,600	(13,315)
22021	Other Employee Costs - Records	23,786	36,900	13,114
22023	Office - Records	601	400	(201)
22025	Depreciation - Records	270	300	30
22027	Finance - Records	(313,700)	(313,700)	0
22030	Other - Records	16,656	21,000	4,344
22034	Professional Fees - Records	7,725	7,000	(725)
22035	ICT Expenses - Records	46,242	60,500	14,258
22050	Special Projects - Records / PC70	5,240	22,000	16,760
Expense Total		(37,265)	(3,000)	34,265
Income				
52001	Fees & Charges - Records	(859)	(1,000)	(141)
Income Total		(859)	(1,000)	(141)
Records Total		(38,123)	(4,000)	34,123
Corporate Services Total		289,259	559,700	270,441
Finance				
General Finance				
Expense				
21420	Salaries - Finance	520,968	514,400	(6,568)
21421	Other Employee Costs - Finance	89,000	84,000	(5,000)
21423	Office - Finance	135,053	142,400	7,347
21424	Motor Vehicles - Finance	10,788	13,300	2,512
21425	Depreciation - Finance	8,584	8,300	(284)
21426	Utility - Finance	6,171	6,500	329
21427	Finance - Finance	(888,977)	(877,300)	11,677
21428	Insurance - Finance	14,649	1,400	(13,249)
21430	Other - Finance	494	2,000	1,506
21434	Professional Fees - Finance	36,457	65,000	28,543
21435	ICT Expenses - Finance	0	15,000	15,000
21450	Special Projects - Finance	795	10,000	9,205
Expense Total		(66,018)	(15,000)	51,018
Income				
51401	Fees & Charges - Finance	(73,377)	(69,000)	4,377
51410	Sundry Income - Finance	(72,544)	(32,400)	40,144
Income Total		(145,921)	(101,400)	44,521
General Finance Total		(211,939)	(116,400)	95,539

General Purpose

Expense				
21631	Interest - General Purpose	334,212	387,800	53,588
Expense Total		334,212	387,800	53,588
Income				
51602	Service Charges - General Purpose	(32)	0	32
51604	Grants Operating - General Purpose	(956,243)	(559,900)	396,343
51606	Contrib'n Reim & Donations Oper - General Purpose	0	(5,000)	(5,000)
51607	Interest - General Purpose	(1,039,718)	(885,000)	154,718
51610	Sundry Income - General Purpose	(20)	0	20
Income Total		(1,996,013)	(1,449,900)	546,113
General Purpose Total		(1,661,801)	(1,062,100)	599,701
Rates				
Expense				
21920	Salaries - Rates	53,366	57,500	4,134
21921	Other Employee Costs - Rates	4,156	6,400	2,244
21927	Finance - Rates	96,836	86,400	(10,436)
21930	Other - Rates	21,115	25,000	3,885
21934	Professional Fees - Rates	12,687	26,000	13,313
Expense Total		188,159	201,300	13,141
Income				
51908	Rates - Rates	(16,903,997)	(16,871,000)	32,997
Income Total		(16,903,997)	(16,871,000)	32,997
Rates Total		(16,715,838)	(16,669,700)	46,138
Shared Services				
Expense				
21523	Office - Shared Services	63,168	60,000	(3,168)
21534	Professional Fees - Shared Services	24,271	40,000	15,729
Expense Total		87,439	100,000	12,561
Shared Services Total		87,439	100,000	12,561
Finance Total		(18,502,139)	(17,748,200)	753,939
Corporate Services Total		(18,212,880)	(17,188,500)	1,024,380

Community & Strategy

Community Development

Community Development

Expense				
28120	Salaries - Community Development	278,200	260,200	(18,000)
28121	Other Employee Costs - Community Development	44,246	35,200	(9,046)
28123	Office - Community Development	2,824	2,000	(824)
28124	Motor Vehicles - Community Development	32	0	(32)
28125	Depreciation - Community Development	7,578	8,300	722
28127	Finance - Community Development	103,600	103,600	0
28130	Other - Community Development	7,605	7,500	(105)
28134	Professional Fees - Community Development	555	0	(555)
28137	Donations - Community Development	136,065	132,900	(3,165)
28151	OPRL Activities - Community Development / PC82-87	97,220	113,800	16,580
28152	Community Visioning	15,090	17,000	1,910
29320	Salaries - Volunteer Services VRC	61,952	57,000	(4,952)
29321	Other Employee Cost - Volunteer Services VRC	1,663	5,900	4,237

29323	Office - Volunteer Services VRC	856	2,600	1,744
29327	Finance - Volunteer Services VRC	17,400	17,400	0
29328	Insurance - Volunteer Services VRC	0	700	700
29330	Other - Volunteer Services VRC	7,654	14,300	6,646
29335	ICT Expenses - Volunteer Services VRC	412	0	(412)
Expense Total		782,951	778,400	(4,551)
Income				
58101	Fees & Charges - Community Development	(4,992)	(5,400)	(408)
58104	Grants Operating - Community Development	(51,077)	(22,000)	29,077
58105	Community Development Income	0	0	0
58106	Contrib'n & Donation OPRL - Community Development	(2,100)	0	2,100
58110	Sundry Income - Community Development	(5,300)	0	5,300
59304	Grants Operating - Volunteer Services VRC	(29,448)	(26,000)	3,448
Income Total		(92,917)	(53,400)	39,517
Community Development Total		690,033	725,000	34,967
Community Facilities				
Expense				
28251	Operational Activities - Community Facilities	0	0	0
28252	Finance - Community Facilities	365	0	(365)
Expense Total		365	0	(365)
Income				
58201	Fees & Charges - Community Facilities	(10,147)	(10,000)	147
58206	Contrib'n Reim & Donation Op -Community Facilities	(12,167)	(30,000)	(17,833)
58209	Council Property - Community Facilities	(150,011)	(159,500)	(9,489)
Income Total		(172,324)	(199,500)	(27,176)
Community Facilities Total		(171,960)	(199,500)	(27,540)
Tresillian				
Expense				
29120	Salaries - Tresillian CC	153,827	136,400	(17,427)
29121	Other Employee Costs - Tresillian CC	19,134	18,700	(434)
29123	Office - Tresillian CC	14,491	8,700	(5,791)
29125	Depreciation - Tresillian CC	6,639	8,600	1,961
29126	Utility - Tresillian CC	9,779	12,800	3,021
29127	Finance - Tresillian CC	87,167	88,500	1,333
29130	Other - Tresillian CC	57,328	61,000	3,672
29135	ICT Expenses - Tresillian CC	1,924	7,800	5,876
29136	Courses - Tresillian CC	128,746	120,500	(8,246)
Expense Total		479,034	463,000	(16,034)
Income				
59101	Fees & Charges - Tresillian CC	(300,166)	(265,200)	34,966
59104	Grants Operating - Tresillian CC	(5,000)	(5,000)	0
59109	Council Property - Tresillian CC	(29,053)	(24,200)	4,853
59110	Sundry Income - Tresillian CC	(1,766)	(1,000)	766
Income Total		(335,985)	(295,400)	40,585
Tresillian Total		143,049	167,600	24,551
Community Development Total		661,123	693,100	31,977
Community Service Centres				
Library Services				
Expense				
28521	Other Employee Costs - Mt Claremont Library	14	0	(14)

28523	Office - Mt Claremont Library	16,504	22,500	5,996
28525	Depreciation - Mt Claremont Library	4,766	5,400	634
28526	Utility - Mt Claremont Library	5,641	6,900	1,259
28530	Other - Mt Claremont Library	22,540	25,600	3,060
28535	ICT Expenses - Mt Claremont Library	10,852	20,300	9,448
28720	Salaries - Library Services	644,643	652,600	7,957
28721	Other Employee Costs - Library Services	82,407	86,500	4,093
28723	Office - Nedlands Library	47,663	55,200	7,537
28724	Motor Vehicles - Nedlands Library	9,765	11,100	1,335
28725	Depreciation - Nedlands Library	15,233	27,500	12,267
28726	Utility - Nedlands Library	23,664	27,100	3,436
28727	Finance - Nedlands Library	334,800	334,800	0
28730	Other - Nedlands Library	85,595	89,400	3,805
28731	Grants Expenditure - Nedlands Library	0	2,000	2,000
28734	Professional Fees - Nedlands Library	1,000	1,300	300
28735	ICT Expenses - Nedlands Library	33,447	49,600	16,153
28750	Special Projects - Nedlands Library	3,520	7,000	3,480
Expense Total		1,342,052	1,424,800	82,748
Income				
58501	Fees & Charges - Mt Claremont Library	(441)	(500)	(59)
58510	Sundry Income - Mt Claremont Library	(18)	(100)	(82)
58511	Fines & Penalties - Mt Claremont Library	(979)	(700)	279
58701	Fees & Charges - Nedland Library	(5,233)	(4,500)	733
58704	Grants Operating - Nedlands Library	0	(2,000)	(2,000)
58710	Sundry Income - Nedlands Library	(10,115)	(5,500)	4,615
58711	Fines & Penalties - Nedlands Library	(6,322)	(4,500)	1,822
Income Total		(23,107)	(17,800)	5,307
Library Services Total		1,318,945	1,407,000	88,055
Nedlands Community Care				
Expense				
28620	Salaries - NCC	1	0	(1)
28621	Other Employee Costs - NCC	(0)	0	0
28623	Office - NCC	(0)	0	0
28625	Depreciation - NCC	(0)	0	0
28626	Utility - NCC	0	0	(0)
28664	Hacc Unit Cost - NCC / PC66	961,412	1,000,200	38,788
Expense Total		961,412	1,000,200	38,788
Income				
58601	Fees & Charges - NCC	(83,708)	(100,000)	(16,292)
58604	Grants Operating - NCC	(874,953)	(866,500)	8,453
58610	Sundry Income - NCC	(1,200)	(2,000)	(800)
58615	Profit On Sale of Fixed Assets - NCC	(2,886)	0	2,886
Income Total		(962,746)	(968,500)	(5,754)
Nedlands Community Care Total		(1,334)	31,700	33,034
Point Resolution Occasional Care				
Expense				
28820	Salaries - Point Resolution	265,039	268,600	3,561
28821	Other Employee Costs - Point Resolution	27,651	26,400	(1,251)
28823	Office - Point Resolution	5,770	6,300	530
28825	Depreciation - Point Resolution	1,606	1,600	(6)

28826	Utility - Point Resolution	5,322	3,800	(1,522)
28827	Finance - Point Resolution	60,400	60,400	0
28830	Other - Point Resolution	27,155	16,000	(11,155)
28835	ICT Expenses - Point Resolution	0	3,500	3,500
Expense Total		392,944	386,600	(6,344)
Income				
58801	Fees & Charges - Point Resolution	(273,209)	(252,000)	21,209
Income Total		(273,209)	(252,000)	21,209
Point Resolution Occasional Care Total		119,735	134,600	14,865
Volunteer Services				
Expense				
29220	Salaries - Volunteer Services NVS	21,992	28,400	6,408
29221	Other Employee Costs - Volunteer Services NVS	668	4,200	3,532
29223	Office - Volunteer Services NVS	2,188	3,000	812
29227	Finance - Volunteer Services NVS	25,200	25,200	0
29228	Insurance - Volunteer Services NVS	0	1,900	1,900
29230	Other - Volunteer Services NVS	1,835	2,300	465
29235	ICT Expenses - Volunteer Services NVS	0	400	400
Expense Total		51,883	65,400	13,517
Volunteer Services Total		51,883	65,400	13,517
Community Service Centres Total		1,489,228	1,638,700	149,472
Community Services Administration				
Community Services Administration				
Expense				
28420	Salaries - Community Services Administration	253,691	211,300	(42,391)
28421	Other Employee Costs - Community Services Admin	83,745	86,400	2,655
28423	Office - Community Services Administration	2,868	9,000	6,132
28424	Motor Vehicles - Community Services Administration	36,680	33,900	(2,780)
28425	Depreciation - Community Services Administration	479	500	21
28427	Finance - Community Services Administration	92,600	92,600	(0)
28430	Other - Community Services Administration	637	1,000	363
28434	Professional Fees - Community Services Admin	4,129	4,000	(129)
28435	ICT Expenses - Community Services Administration	0	6,300	6,300
28437	Donations - Community Services Administration	16,995	33,300	16,305
28450	Special Projects - Community Services Admin	2,463	4,000	1,537
Expense Total		494,287	482,300	(11,987)
Income				
58420	Positive Ageing Revenue	(4,878)	(4,000)	878
Income Total		(4,878)	(4,000)	878
Community Services Administration Total		489,410	478,300	(11,110)
Community Services Administration Total		489,410	478,300	(11,110)
Support and Media				
Support and Media				
Expense				
28320	Salaries - Marketing & Communications	58,224	76,800	18,576
28323	Office - Marketing & Communications	51,146	58,000	6,854
28325	Depreciation - Marketing & Communications	479	500	21
28327	Finance - Marketing & Communications	38,300	38,300	(0)
28330	Other - Marketing & Communications	18,675	12,000	(6,675)
28334	Professional Fees - Marketing & Communications	0	10,000	10,000

28350	Special Projects - Marketing & Communications	6,855	30,000	23,145
Expense Total		173,679	225,600	51,921
Support and Media Total		173,679	225,600	51,921
Support and Media Total		173,679	225,600	51,921
Community & Strategy Total		2,813,440	3,035,700	222,260

Development Services				
Property Services				
Council Buildings				
Expense				
24120	Salaries - Council Buildings	169,213	170,900	1,687
24121	Other Employee Costs - Council Buildings	21,916	25,700	3,784
24123	Office - Council Buildings	2,061	3,500	1,439
24124	Motor Vehicles - Council Buildings	36,322	33,200	(3,122)
24125	Depreciation - Council Buildings	458,666	360,100	(98,566)
24126	Utility - Council Buildings	7	0	(7)
24127	Finance - Council Buildings	121,200	121,200	0
24128	Insurance - Council Buildings	(1,694)	6,000	7,694
24130	Other - Council Buildings	1,136	6,000	4,864
24133	Building - Council Buildings / PC58	1,190,570	981,801	(208,769)
24134	Professional Fees - Council Buildings	5,256	0	(5,256)
Expense Total		2,004,652	1,708,401	(296,251)
Income				
54109	Council Property - Council Buildings	(158,997)	(150,000)	8,997
Income Total		(158,997)	(150,000)	8,997
Council Buildings Total		1,845,655	1,558,401	(287,254)
Property Services				
Expense				
24420	Salaries - Property Services	331,319	362,000	30,681
24421	Other Employee Costs - Property Services	67,372	66,400	(972)
24423	Office - Property Services	11,952	14,800	2,848
24424	Motor Vehicles - Property Services	20,803	22,700	1,897
24425	Depreciation - Property Services	445	300	(145)
24427	Finance - Property Services	180,565	183,400	2,835
24430	Other - Property Services	3,354	3,500	146
24434	Professional Fees - Property Services	113,290	150,000	36,710
Expense Total		729,099	803,100	74,001
Income				
54401	Fees & Charges - Property Services	(472,715)	(515,000)	(42,285)
54410	Sundry Income - Property Services	(13,862)	(12,000)	1,862
54411	Fines & Penalties - Property Services	(66,568)	(10,000)	56,568
Income Total		(553,145)	(537,000)	16,145
Property Services Total		175,954	266,100	90,146
Property Services Total		2,021,609	1,824,501	(197,108)
Sustainable Nedlands				
Environmental Health				
Expense				
24720	Salaries - Environmental Health	208,348	201,300	(7,048)
24721	Other Employee Costs - Environmental Health	24,665	28,900	4,235
24722	Staff Recruitment - Environmental Health	0	500	500

24723	Office - Environmental Health	2,698	3,100	402
24725	Depreciation - Environmental Health	4,840	2,100	(2,740)
24727	Finance - Environmental Health	75,200	75,200	(0)
24730	Other - Environmental Health	2,734	39,600	36,866
24734	Professional Fees - Environmental Health	2,704	0	(2,704)
24751	Operational Activities - Environmental Health	27,277	89,000	61,723
Expense Total		348,465	439,700	91,235
Income				
54701	Fees & Charges - Environmental Health	(41,190)	(50,000)	(8,810)
54710	Sundry Income - Environmental Health	(4,050)	(5,000)	(950)
54711	Fines & Penalties - Environmental Health	0	0	0
Income Total		(45,240)	(55,000)	(9,760)
Environmental Health Total		303,226	384,700	81,474
Natural Areas				
Expense				
24221	Other Employee Costs - Natural Areas	160	7,000	6,840
24223	Office - Natural Areas	23	1,600	1,577
24227	Finance - Natural Areas	38,800	38,800	0
24230	Other - Natural Areas	0	2,000	2,000
24237	Donations - Natural Areas	1,718	0	(1,718)
24251	Operational Activities - Natural Areas / PC80	656,345	602,100	(54,245)
Expense Total		697,046	651,500	(45,546)
Income				
54204	Grants Operating - Natural Areas	(84,337)	(91,000)	(6,663)
54210	Sundry Income - Natural Areas	(4,892)	(4,700)	192
Income Total		(89,229)	(95,700)	(6,471)
Natural Areas Total		607,818	555,800	(52,018)
Sanitation				
Expense				
24520	Salaries - Sanitation	233,289	263,500	30,211
24521	Other Employee Costs - Sanitation	11,078	28,200	17,122
24523	Office - Sanitation	1,181	0	(1,181)
24525	Depreciation - Sanitation	90,638	90,600	(38)
24527	Finance - Sanitation	196,558	196,500	(58)
24530	Other - Sanitation	44	0	(44)
24538	Purchase of Product - Sanitation	7,339	0	(7,339)
24552	Residential Kerbside - Sanitation / PC71	2,119,450	2,265,700	146,250
24553	Residential Bulk - Sanitation / PC72	368,491	417,000	48,509
24554	Commercial - Sanitation / PC73	104,530	126,000	21,470
24555	Public Waste - Sanitation / PC74	128,139	127,000	(1,139)
24556	Waste Strategy - Sanitation / PC75	27,704	40,000	12,296
Expense Total		3,288,440	3,554,500	266,060
Income				
54501	Fees & Charges - Sanitation	(3,517,283)	(3,527,600)	(10,317)
54510	Sundry Income - Sanitation	(152)	0	152
Income Total		(3,517,435)	(3,527,600)	(10,165)
Sanitation Total		(228,995)	26,900	255,895
Sustainability and Environment				
Expense				
24620	Salaries - Sustainability & Environmental	36,108	44,900	8,792

24621	Other Employee Costs - Sustainability & Env	68,161	30,700	(37,461)
24623	Office - Sustainability & Environmental	747	7,100	6,353
24624	Motor Vehicles - Sustainability & Environmental	19,050	21,800	2,750
24625	Depreciation - Sustainability & Environmental	4,767	7,500	2,733
24627	Finance - Sustainability & Environmental	59,600	59,600	(0)
24630	Other - Sustainability & Environmental	769	9,000	8,231
24638	Operational Activities - Sust & Environ	47,679	8,000	(39,679)
24639	Travelsmart - Sust & Environmental / PC88	41,496	78,200	36,704
Expense Total		278,378	266,800	(11,578)
Income				
54601	Fees & Charges - Sustainability & Environmental	675	(1,000)	(1,675)
54610	Sundry Income -Sustainability & Environmental	(4,474)	(100)	4,374
Income Total		(3,799)	(1,100)	2,699
Sustainability and Environment Total		274,579	265,700	(8,879)
Sustainable Nedlands Total		956,627	1,233,100	276,473
Planning Services2				
Town Planning				
Expense				
24820	Salaries - Town Planning Admin	723,182	657,100	(66,082)
24821	Other Employee Costs-Town Planning Admin	135,598	123,900	(11,698)
24823	Office - Town Planning Admin	12,432	23,500	11,068
24824	Motor Vehicles - Town Planning Admin	46,287	52,200	5,913
24825	Depreciation - Town Planning Admin	3,874	5,800	1,926
24827	Finance - Town Planning Admin	281,591	283,900	2,309
24830	Other - Town Planning Admin	4,185	7,000	2,815
24834	Professional Fees - Town Planning Admin	204,902	195,000	(9,902)
24857	Strategic Projects - Strategic Planning / PC61	57,443	200,000	142,557
24861	Town Planning Scheme - Statutory Planning / PC63	6,228	200,000	193,772
Expense Total		1,475,720	1,748,400	272,680
Income				
54801	Fees & Charges - Town Planning Admin	(517,657)	(571,000)	(53,343)
54810	Sundry Income - Town Planning Admin	(486)	(5,000)	(4,514)
Income Total		(518,143)	(576,000)	(57,857)
Town Planning Total		957,578	1,172,400	214,823
Planning Services2 Total		957,578	1,172,400	214,823
Development Services Total		3,935,814	4,230,001	294,187

Technical Services

Engineering Services

Infrastructure Services

Expense

26220	Salaries - Infrastructure Services	975,645	1,138,500	162,855
26221	Other Employee Costs - Infrastructure Services	311,997	360,000	48,003
26223	Office - Infrastructure Services	43,623	63,700	20,077
26224	Motor Vehicles - Infrastructure Services	89,305	92,600	3,295
26225	Depreciation - Infrastructure Services	16,311	22,000	5,689
26227	Finance - Infrastructure Services	(2,029,527)	(1,545,300)	484,227
26228	Insurance - Infrastructure Services	82,103	90,600	8,497
26230	Other - Infrastructure Services	88,442	111,500	23,058
26234	Professional Fees - Infrastructure Services	179,307	200,000	20,693

26235	ICT Expenses - Infrastructure Services	3,323	5,000	1,677
26249	Loss On Sale of Fixed Assets - Infrastructure Serv	4,111	0	(4,111)
Expense Total		(235,361)	538,600	773,961
Infrastructure Services Total		(235,361)	538,600	773,961
Plant Operating				
Expense				
26525	Depreciation - Plant Operating	543,193	587,300	44,107
26527	Finance - Plant Operating	(901,694)	(1,145,100)	(243,406)
26532	Plant - Plant Operating	607,119	639,600	32,481
26533	Minor Parts & Workshop Tools - Plant Operating	13,674	8,000	(5,674)
26549	Loss On Sale of Fixed Assets - Plant Operating	3,781	30,000	26,219
Expense Total		266,073	119,800	(146,273)
Income				
56501	Fees & Charges - Plant Operating	(14,692)	(12,000)	2,692
56515	Profit On Sale of Fixed Assets - Plant Operating	(66,059)	(69,000)	(2,941)
Income Total		(80,751)	(81,000)	(249)
Plant Operating Total		185,322	38,800	(146,522)
Streets Roads and Depots				
Expense				
26625	Depreciation - Streets Roads & Depots	4,045,845	4,024,800	(21,045)
26626	Utility - Streets Roads & Depots	452,312	470,000	17,688
26630	Other	55,598	50,400	(5,198)
26640	Reinstatement - Streets Roads & Depot	7,856	12,000	4,144
26667	Road Maintenance / PC51	557,389	445,000	(112,389)
26668	Drainage Maintenance / PC52	255,310	110,000	(145,310)
26669	Footpath Maintenance / PC53	220,507	219,000	(1,507)
26670	Parking Signs / PC54	86,045	132,000	45,955
26671	Right of Way Maintenance / PC55	51,740	81,100	29,360
26672	Bus Shelter Maintenance / PC56	34,453	38,400	3,947
26673	Graffiti Control / PC57	45,942	50,400	4,458
26674	Streets Roads & Depot / PC89	140,878	125,000	(15,878)
Expense Total		5,953,874	5,758,100	(195,774)
Income				
56601	Fees & Charges - Streets Roads & Depots	(75,636)	(51,300)	24,336
56604	Grants Operating - Streets Roads & Depots	(14,757)	0	14,757
56606	Contrib'n Reim & Don Op - Streets Roads & Depots	(32,907)	(43,200)	(10,293)
56610	Sundry Income - Streets Roads & Depots	(1,536)	(11,000)	(9,464)
Income Total		(124,836)	(105,500)	19,336
Streets Roads and Depots Total		5,829,038	5,652,600	(176,438)
Engineering Services Total		5,778,998	6,230,000	451,002
Parks Services				
Parks and Ovals				
Expense				
26327	Finance - Parks & Ovals	2,060	0	(2,060)
26360	Depreciation - Parks & Reserves	477,705	490,900	13,195
26365	Maintenance - Parks & Ovals / PC59	3,548,331	3,784,100	235,769
Expense Total		4,028,096	4,275,000	246,904
Income				
56301	Fees & Charges - Parks & Ovals	0	(14,700)	(14,700)
56306	Contrib'n Reim & Donations Op - Parks & Ovals	(27,085)	(14,400)	12,685

56309	Council Property - Parks & Ovals	(62,098)	(66,000)	(3,902)
56310	Sundry Income - Parks & Ovals	(551)	0	551
Income Total		(89,734)	(95,100)	(5,366)
Parks and Ovals Total		3,938,363	4,179,900	241,537
Parks Services Total		3,938,363	4,179,900	241,537
Technical Services Total		9,717,361	10,409,900	692,539
City of Nedlands Total		(234,805)	2,060,001	2,294,806

**CITY OF NEDLANDS
CAPITAL WORKS & ACQUISITIONS
AS AT 30 JUNE 2012**

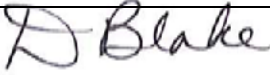
		June Actual YTD	June Budget YTD	Variance
2	Footpath Rehabilitation			
	2001 Railway Road	43,836	63,000	19,164
	2003 Alfred Road	0	0	0
	2025 Verdun Street	3,183	6,000	2,817
	2028 Dalkeith Road	55,116	57,200	2,084
	2030 Beatrice Road	0	40,000	40,000
	2040 Webster Street	0	0	0
	2166 Hooley Street	31,792	40,000	8,208
	2179 Lemnos Street	8,901	11,600	2,699
	2199 Camelia Ave	0	0	0
	2167 Swansea Street	18,471	20,000	1,529
	Footpath Rehabilitation Total	161,299	237,800	76,501
3	Road Rehabilitation			
	2001 Railway Road	35,614	35,600	(14)
	2003 Alfred Road	226,424	257,900	31,476
	2007 Smyth Road	33,697	25,700	(7,997)
	2013 North Street	330,023	201,000	(129,023)
	2017 Loch Street	0	48,500	48,500
	2018 Underwood Avenue	387,957	530,300	142,343
	2023 Bruce Street	115,740	115,000	(740)
	2028 Dalkeith Road	14,699	14,500	(199)
	2033 Gordon Street	845	103,600	102,755
	2058 Archdeacon Street	442,519	514,800	72,281
	2150 Circe Circle North	100,175	110,000	9,825
	2189 Adams Road	103,427	220,000	116,573
	2191 Bishop Road	2,742	2,800	58
	2300 Acacia Lane	886	50,000	49,114
	Road Rehabilitation Total	1,794,746	2,229,700	434,954
4	Drainage Rehabilitation			
	2038 Jenkins Ave	145,510	80,000	(65,510)
	2113 Loftus St	107,323	200,000	92,677
	9000 City Wide	266,317	150,000	(116,317)
	Drainage Rehabilitation Total	519,151	430,000	(89,151)
5	Street Furniture			
	9000 City Wide	1,963	2,000	37
	Street Furniture Total	1,963	2,000	37
6	Grant Funded Projects			
	2003 Alfred Road	539	0	(539)
	2010 Broadway	2,360	378,000	375,640
	2019 Princess Road	1,364	33,000	31,636
	2020 Monash Avenue	1,364	12,000	10,636
	2023 Bruce Street	4,204	0	(4,204)
	2037 Elizabeth Street	3,864	195,000	191,136
	2054 Broome Street	32,422	30,000	(2,422)
	2056 Tyrell Street	239	33,000	32,761
	2057 Florence Street	0	0	0
	2179 Lemnos Street	4,506	4,500	(6)
	Grant Funded Projects Total	50,860	685,500	634,640
10	Road Improvement			
	2011 Victoria Avenue	0	17,500	17,500
	2015 Birdwood Parade	0	16,000	16,000
	2049 Asquith Street	10,075	10,100	25
	2119 Kitchener Street	76,595	50,000	(26,595)
	2121 Lisle Street	12,925	25,000	12,075
	2175 Swanbourne	0	0	0
	9000 City Wide	51,016	65,000	13,984
	Road Improvement Total	150,611	183,600	32,989

		June Actual YTD	June Budget YTD	Variance
11	Building Construction			
	4000 John Leckie Pavilion	2,053,195	2,600,000	546,805
	4001 Allen Park Lower Pavilion	0	0	0
	4002 Dalkeith Hall	1,381	0	(1,381)
	4003 Council Depot	32,845	32,000	(845)
	4004 Drabble House	0	0	0
	4006 Hackett Playcentre	257	0	(257)
	4009 PROCC	60,033	36,000	(24,033)
	4010 NCC	5,909	6,000	91
	4012 Mt Claremont Community Centre	25,466	25,500	34
	4016 67 Stirling Highway (Maisonettes)	204,773	195,000	(9,773)
	4018 Tresillian	24,020	32,000	7,980
	4019 Cruickshank Reserve Pavilion	53,735	100,000	46,265
	4020 71 Stirling Highway (Administration)	24,758	30,000	5,242
	4021 110 Smyth Road (Cottage)	44,880	37,000	(7,880)
	4022 Public Facilities (Public Toilets)	21,044	40,000	18,956
	4108 Mt Claremont Oval	308	3,500	3,192
	4157 Hollywood Subiaco bowling Club	0	29,400	29,400
	4164 College Park Family Centre	0	18,000	18,000
	9000 City Wide	82,365	100,000	17,635
	Building Construction Total	2,634,967	3,284,400	649,433
12	Off Street Parking			
	2182 The Esplanade	7,266	88,000	80,734
	Off Street Parking Total	7,266	88,000	80,734
14	Parks & Reserves Construction			
	2132 Beecham Road	637,850	722,000	84,150
	4052 Allen Park	4,339	30,100	25,761
	4055 Asquith Park	2,121	22,300	20,179
	4057 Beaton Park	74,921	107,800	32,879
	4059 Beatrice Road Reserve	35,316	32,700	(2,616)
	4067 Campsie Park	25,832	45,400	19,568
	4071 Charles Ct Reserve	21,420	22,300	880
	4078 Daran Park	5,250	7,800	2,550
	4080 Directors Gardens	16,569	18,000	1,431
	4083 Foreshore 3	668	0	(668)
	4089 Hamilton Park	0	0	0
	4094 Jones Park	70,001	74,300	4,299
	4096 Lawler Park	0	26,800	26,800
	4100 Masons Gardens	32,892	35,000	2,108
	4101 Melvista Park	0	26,800	26,800
	4105 Mossvale Gardens	3,826	72,200	68,374
	4108 Mt Claremont Oval	158,701	158,700	(1)
	4111 Nedlands Library Surrounds	12,628	12,700	72
	4115 New Court Gardens	13,394	15,000	1,606
	4118 Peace Memorial Rose Garden	22,263	22,300	37
	4121 Point Resolution Child Centre Surrounds	0	0	0
	4131 Street Gardens and Verges	40,857	60,800	19,943
	4139 Tresillian Community Centre Surrounds	5,195	20,100	14,905
	4142 Zamia Park	23,398	25,300	1,902
	4169 River Wall Maintenance	673,851	560,000	(113,851)
	Parks & Reserves Construction Total	1,881,293	2,118,400	237,107
15	Plant & Equipment			
	4004 Drabble House	0	0	0
	7500 Technical Svs - Engineering	14,959	43,000	28,041
	7501 Development Svs - Town Planning	31,986	32,500	514
	7502 Development Svs - Property Svs	91,806	89,500	(2,306)
	7503 Corporate Svs - Corporate Svs	32,712	32,500	(212)
	7504 Community Svs - NCC (HACC Funded)	137,065	162,500	25,435
	7505 Corporate Svs - Ranger Svs	48,237	35,000	(13,237)
	7507 Development Svs - Sustainable Nedlands	6,920	7,000	80
	7509 Technical Svs - Parks Svs	143,107	194,300	51,193
	7510 Governance - Human Resources	29,137	31,000	1,863
	7511 Community Svs - Service Centres	65,275	65,000	(275)
	7512 Community Svs - Community Development	27,463	31,000	3,537

		June Actual YTD	June Budget YTD	Variance
	Plant & Equipment Total	628,666	723,300	94,634
16	ICT Capital Projects			
	6031 IT Project 1	59,000	70,000	11,000
	6032 IT Project 2	114,558	125,000	10,442
	6033 IT Project 3	15,386	10,000	(5,386)
	ICT Capital Projects Total	188,944	205,000	16,056
17	Greenway Development			
	2205 Montgomery Ave	0	0	0
	4052 Allen Park	107,695	80,000	(27,695)
	4122 Point Resolution Reserve	0	79,500	79,500
	4154 Hollywood Reserve	88,907	89,000	93
	Greenway Development Total	196,602	248,500	51,898
18	Furniture & Fixture			
	4004 Drabble House	8,184	8,200	16
	4008 Nedlands Library	2,485	9,000	6,515
	4018 Tresillian	6,940	6,300	(640)
	4020 Administration Building	3,902	1,500	(2,402)
	7502 Property Services	0	0	0
	7504 Community Svs - NCC (HACC Funded)	22,855	4,000	(18,855)
	7505 Rangers	110,025	136,000	25,975
	7508 Corporate Svs - Finance	1,346	1,400	54
	Furniture & Fixture Total	155,736	166,400	10,664
City of Nedlands Total		8,372,104	10,602,600	2,230,496

CP33.12	Investment Report – June 2012
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Committee	14 August 2012
Council	28 August 2012

Applicant	City of Nedlands
Owner	City of Nedlands
Officer	Rajah Senathirajah – Manager Finance
Director	Darla Blake – A/Director Corporate & Strategy
Director Signature	
File ref.	Fin/071-07
Previous Item No's	Nil
Disclosure of Interest	No officer involved in the preparation of this report had any interest which required it to be declared in accordance with the provisions of the <i>Local Government Act (1995)</i> .

Purpose

In accordance with the Council's Investment Policy, Administration is required to present a summary of investments to Council on a monthly basis.

Recommendation to Committee

Council receives the Investment Report for the period ended 30 June 2012 (refer to attachment).

Strategic Plan

KFA5: Governance

5.1 – Manage the City's resources in a sustainable and responsible manner.

This report is in accordance with the Council's Investment Policy and demonstrates the investment of City's surplus cash in a sustainable and responsible manner.

Background

Council's Investment Policy requires a summary of investments to be presented to Council on a monthly basis.

Proposal Detail

Not applicable.

Consultation

Required by legislation: Yes No

Required by City of Nedlands policy: Yes No

Legislation

Not applicable.

Budget/Financial implications

Investment income will be reviewed against progressive budget throughout the year.

Risk Management

The Investment Policy of the City, which is reviewed each year by the Audit and Risk Committee of Council, is structured so as to minimise any risks associated with the City’s cash investments. The officers adhere to this Policy, and continuously monitor market conditions to ensure that the City obtains attractive yields without compromising on risk management.

Discussion

The Investment Summary shows that as at 30 June 2012 the City held the following funds in investments:

Municipal Funds	\$ 4,145,417
Reserve Funds	\$ 5,214,390
Other Restricted Funds	<u>\$ 102,767</u>
Total	<u>\$ 9,462,574</u>

The total interest earned from investments for the year was \$966,013.

Following Council’s decision in April 2012, investments are being redirected to the ‘big four’ banks as individual Term Deposits mature. Of the TDs with St George, three matured in July and have been re-invested with ANZ for 90 days at 5.11% per annum. The last TD will mature only in November 2012 and is earning interest at 5.5% per annum.

The Investment Portfolio comprises holdings in the following institutions:

Financial Institution	Funds Invested	Interest Rate	Proportion of Portfolio
NAB	\$ 2,505,690	4.00% - 5.65%	26.48%
St George	\$ 2,501,109	5.50% – 5.85%	26.43%
Westpac	\$ 2,683,446	4.23% - 5.46%	28.36%
CBA	\$ 1,772,329	4.76% - 5.35%	18.73%
Total	\$ 9,462,574		100.00%

Conclusion

The Investment Report is presented to Council.

Attachments

1. Investment Report for the period ended 30 June 2012

**INVESTMENTS REPORT
FOR THE PERIOD ENDED 30 JUNE 2012**


No.	Particulars	Current Interest Rate	Invest. Date	Maturity Date	Investment Period Days	NAB	St George	Westpac	CBA	Total	YTD Accum. Interest
						\$	\$	\$	\$	\$	
	RESTRICTED FUNDS										
4	Trust - Adelma	5.58%	01-Jan-12	01-Jul-12	182			\$102,767.06		\$102,767.06	\$5,797.41
	TOTAL RESTRICTED FUNDS					\$0.00	\$0.00	\$102,767.06	\$0.00	\$102,767.06	\$5,797.41
	RESERVE INVESTMENTS										
10	City Development Reserve - Western Zone	4.76%	04-May-12	01-Nov-12	181				\$332,032.61	\$332,032.61	\$17,592.74
16	Services General (a)	5.65%	10-Apr-12	10-Oct-12	183	\$301,979.30				\$301,979.30	\$16,248.40
26	North Street Reserve	5.50%	01-May-12	01-Nov-12	184		\$1,073,224.06			\$1,073,224.06	\$58,830.63
41	Swanbourne Reserve	5.49%	30-Apr-12	30-Oct-12	183	\$106,538.63				\$106,538.63	\$6,131.72
42	City Building Reserve	4.76%	04-May-12	01-Nov-12	181				\$541,074.17	\$541,074.17	\$28,668.83
52	Plant Replacement Reserve	5.85%	06-Jan-12	05-Jul-12	181		\$219,815.18			\$219,815.18	\$12,327.28
53	City Development Reserve	5.85%	06-Jan-12	05-Jul-12	181		\$1,156,325.10			\$1,156,325.10	\$64,846.93
55	Insurance Reserve	5.85%	06-Jan-12	05-Jul-12	181		\$51,744.94			\$51,744.94	\$2,901.87
57	Welfare NCC Reserve	5.49%	30-Apr-12	30-Oct-12	183	\$139,807.67				\$139,807.67	\$7,848.57
58	Waste Management	5.49%	30-Apr-12	30-Oct-12	183	\$139,998.67				\$139,998.67	\$8,056.24
60	Welfare	5.49%	30-Apr-12	30-Oct-12	183	\$252,627.24				\$252,627.24	\$14,539.71
78	Services General (b)	5.35%	19-Mar-12	19-Sep-12	184				\$899,222.61	\$899,222.61	\$47,536.35
	TOTAL RESERVE INVESTMENTS					\$940,951.51	\$2,501,109.28	\$0.00	\$1,772,329.38	\$5,214,390.18	\$285,529.27
	MUNICIPAL INVESTMENTS										
44										\$0.00	\$12,713.17
61										\$0.00	\$693.44
62									\$0.00	\$0.00	\$599.91
65								\$0.00		\$0.00	\$21,596.93
69						\$0.00				\$0.00	\$19,457.22
73								\$0.00		\$0.00	\$23,218.91
76	Municipal Investment #76 - Westpac	4.44%	23-May-12	23-Jul-12	61			\$531,729.17		\$531,729.17	\$55,402.11
77										\$0.00	\$17,145.20
79										\$0.00	\$41,567.13
80						\$0.00				\$0.00	\$31,339.73
81	Municipal Investment #81 - Westpac	4.23%	30-Jun-12	30-Jul-12	30			\$1,037,879.78		\$1,037,879.78	\$52,970.19
82								\$0.00		\$0.00	\$25,569.86
83	Municipal Investment #83 - NAB	5.20%	09-May-12	07-Aug-12	90	\$1,051,187.56				\$1,051,187.56	\$51,187.56
84								\$0.00		\$0.00	\$38,456.99
85									\$0.00	\$0.00	\$9,631.69
86										\$0.00	\$42,045.20
87								\$0.00		\$0.00	\$14,795.62
88	Municipal Investment #88 - NAB	4.47%	14-May-12	13-Jul-12	60	\$0.00				\$0.00	\$37,309.95
89	Municipal Investment #89 - CBA	5.33%	28-Mar-12	26-Jun-12	90				\$0.00	\$0.00	\$45,114.80
90										\$0.00	\$21,735.62
91									\$0.00	\$0.00	\$9,578.00
92	Municipal Investment #92 - Westpac	5.64%	15-Mar-12	15-Jun-12	92			\$0.00		\$0.00	\$29,481.98
93										\$0.00	\$24,807.10
94	Municipal Investment #94 - NAB	5.21%	11-May-12	09-Aug-12	90	\$513,551.30				\$513,551.30	\$13,551.30
95										\$0.00	\$7,458.90
96						\$0.00				\$0.00	\$4,191.79
97	Municipal Investment #97 - NAB	4.00%	30-May-12	29-Jun-12	30	\$0.00				\$0.00	\$11,996.74
98	Municipal Investment #98 - Westpac	5.46%	17-Apr-12	17-Jul-12	91			\$1,011,069.59		\$1,011,069.59	\$11,069.59
						\$1,564,738.86	\$0.00	\$2,580,678.54	\$0.00	\$4,145,417.40	\$674,686.62
	TOTAL					\$2,505,690.37	\$2,501,109.28	\$2,683,445.60	\$1,772,329.38	\$9,462,574.64	\$966,013.30

Current Proportion of Portfolio

26.48% 26.43% 28.36% 18.73%

CP34.12	List of Accounts Paid – June 2012
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Committee	14 August 2012
Council	28 August 2012

Applicant	City of Nedlands
Owner	City of Nedlands
Officer	Rajah Senathirajah – Manager Finance
Director	Darla Blake – A/Director Corporate & Strategy
Director Signature	
File ref.	Fin/072-17
Previous Item No's	Nil
Disclosure of Interest	No officer involved in the preparation of this report had any interest which required it to be declared in accordance with the provisions of the <i>Local Government Act (1995)</i> .

Purpose

In accordance with Regulation 13 of the Local Government (Financial Management) Regulations 1996 Administration is required to present the List of Accounts Paid for the month to Council.

Recommendation to Committee

Council receives the List of Accounts Paid for the month of June 2012. (Refer to Attachment)

Strategic Plan

KFA 5: Governance
 5.6 - Ensure compliance with statutory requirements and guidelines.

This report will ensure the City meets its statutory requirements.

Background

Regulation 13 of the Local Government (Financial Management) Regulations 1996 requires a list of accounts paid to be prepared each month showing each account paid since the last list was prepared:

- a) the payee's name;
- b) the amount of the payment;
- c) the date of the payment; and
- d) sufficient information to identify the transaction.

The list is to be presented to the Council at the next ordinary meeting of the Council after the list is prepared and recorded in the Minutes of that meeting.

Proposal Detail

Not applicable.

Consultation

Required by legislation: Yes No
Required by City of Nedlands policy: Yes No

Legislation

This report meets the requirements of *Regulation 13 of the Local Government (Financial Management) Regulations 1996*.

Budget/Financial implications

Not applicable.

Risk Management

The Accounts Payable procedures ensure that no fraudulent payments are made by the City, and these procedures are strictly adhered to by the officers. These include the final vetting of approved invoices by the Finance Manager and the Director of Corporate Services (or designated alternative officers).

Discussion

The list of accounts for June 2012 has been prepared in accordance with Regulation 13 of the Local Government (Financial Management) Regulations 1996 and is now presented to Council.

Conclusion

The list of accounts paid for the month of June 2012 complies with the relevant legislation and can be received by Council.

Attachments

1. List of Accounts Paid – June 2012



CITY OF NEDLANDS

All Payments 1/06/2012 to 30/06/2012

Database: LIVE

Page: 1

<u>Chq/Ref</u>	<u>Pavee</u>	<u>Date</u>	<u>Amount</u>	<u>Tran</u>	<u>Description</u>	<u>Amount</u>
NAB - Municipal Account						
CHEQUE						
57643	WENDY BROWN	08/06/2012	-250.00	INV	LIBRARY BENCHMARKING PROJ MAR 2012	250.00
57644	CITY OF NEDLANDS PETTY CASH	08/06/2012	-753.60	INV	RECOUP PETTY CASH W/E 8/6/12 ADMIN	455.60
				INV	RECOUP PETTY CASH W/E 8/6/12 NCC	298.00
57645	FRIENDS OF ALLEN PARK BUSHLAND	08/06/2012	-350.00	INV	ADMIN ASSISTANCE GRANT 12/13	350.00
57646	GAMES WORLD PTY LTD	08/06/2012	-279.98	INV	2X MAHJONG VINYL SET HAMLEYS	279.98
57647	COUNCILLOR B HASSELL	08/06/2012	-732.12	INV	COUNCILLORS ALLOWANCE JUNE 2012	732.12
57648	COUNCILLOR B G HODSDON	08/06/2012	-732.12	INV	COUNCILLORS ALLOWANCE JUNE 2012	732.12
57649	SLADANA KNEZEVIC	08/06/2012	-720.00	INV	TERM 2 2012 TUTOR FEE	720.00
57650	JODY PEARL LANGE	08/06/2012	-1,080.00	INV	TERM 2 2012 TUTOR FEE	1,080.00
57651	NAPOLEON STREET NEWSAGENCY	08/06/2012	-594.19	INV	APR 2012 MTC LIBRARY MAGAZINES	142.64
				INV	APR 2012 NED LIBRARY MAGAZINES	451.55
57652	OSWALD HOMES (1972) PTY LTD	08/06/2012	-1,500.00	fund	85 PHILIP ROAD - FOOTPATH REFUND	1,500.00
57653	SYNERGY	08/06/2012	-3,937.80	INV	ELECTRICITY 16/3-16/5/12 MTC CHNG RMS	23.60
				INV	ELECTRICITY 17/3-17/5/12 MTC PLY CNTR	95.35
				INV	16/3-15/5/12 ELECTRICITY 91 WOOD ST	521.55
				INV	17/3-19/5/12 ELECT MTC CHNG RMS-NEW	133.65
				INV	20/4-18/5/12 ELECTRICITY FORESHORE 3	265.55
				INV	17/3-17/5/12 ELECTRICITY MTC PONDS/PMPS	1,781.65
				INV	17/3-19/5/12 ELECTRICITY MTC OVAL	208.40
				INV	17/3-19/5/12 ELECTRICITY NEW CRT GRN	207.90
				INV	17/3-16/5/12 ELECTRICITY ZAMIA PK	23.50
				INV	17/3-16/5/12 ELECTRICITY HARRIS PK	473.60
				INV	17/3-16/5/12 ELECTRICITY LESLEY GRAHAM RSV	203.05
57654	TELSTRA CORPORATION LTD	08/06/2012	-4,225.69	INV	1/4-1/5/2012 DESKTOP SMS CHGS-RANGERS	0.91
				INV	PHONE CHARGES-13/5, SVCE TO 13/6/12	4,224.78
57655	TOWN OF MOSMAN PARK	08/06/2012	-516.45	INV	HALLOWEEN HOTSPOT PROJ-REIMBURSEMENT	516.45
57656	LLOYD EVENTS	08/06/2012	-68.00	RFND	RFUND KEY BOND FOR RESERVE	68.00
57657	P HAMILTON	08/06/2012	-198.00	RFND	REFUND HALL & KEY BOND MT C.	198.00



CITY OF NEDLANDS

All Payments 1/06/2012 to 30/06/2012

Database: LIVE

Page: 2

Chq/Ref	Pavee	Date	Amount	Tran	Description	Amount
57658	CUSTOMISED PROJECTS	08/06/2012	-1,500.00	RFND	10 KINGSWAY - FOOTPATH REFUND	1,500.00
57659	SIDI CONSTRUCTION	08/06/2012	-1,500.00	RFND	26 BIRRIGON LOOP - FOOTPATH REFUND	1,500.00
57660	MS B WOLFF 1/49 DAVIES RD	08/06/2012	-188.00	RFND	REFUND HALL & KEY BOND DALKEITH HALL	188.00
57661	MS E L DAVIES	08/06/2012	-1,500.00	RFND	25 KINGSWAY - FOOTPATH REFUND	1,500.00
57662	M LUSSU	08/06/2012	-1,500.00	RFND	10 BURWOOD STREET - FOOTPATH REFUND	1,500.00
57663	C H LILLEY	08/06/2012	-1,500.00	RFND	88 MERIWA STREET - FOOTPATH REFUND	1,500.00
57664	MARQUEE MAGIC PO BOX 5195	08/06/2012	-1,089.00	INV	2X MARQUEE - BEATON PK 25/3/12-ALL ABILITIES CONSU	1,089.00
57665	CITY OF NEDLANDS 71 STIRLING HIGHWA	08/06/2012	-100.00	INV	CG JUNG SOCIETY WA - RE-HIRE MTC C/CNTR	100.00
57666	MS J FENLON 38 MARMION STREET	08/06/2012	-151.00	INV	COURSE REFUND TERM 2 2012	151.00
57677	MARK BRENDON WHEELER	18/06/2012	-1,000.00	INV	INTRANET FIXES	1,000.00
57678	A1 POOLS	18/06/2012	-1,500.00	fund	59 WOOD STREET - FOOTPATH REFUND	1,500.00
57679	ALINTA GAS	18/06/2012	-101.95	INV	GAS CHARGES 27/2-28/5/12 MAISONETTES	101.95
57680	CITY OF NEDLANDS PETTY CASH	18/06/2012	-1,109.50	INV	RECOUP PETTY CASH W/E 15/6/12 PROCC	78.00
				INV	RECOUP PETTY CASH W/E 15/6/12 ADMIN	443.35
				INV	RECOUP PETTY CASH W/E 15/6/12 TRESILLIAN	304.55
				INV	RECOUP PETTY CASH W/E 15/6/12 NCC	283.60
57681	CITY OF NEDLANDS SOCIAL CLUB	18/06/2012	-364.00	REV	REVERSAL OF CHEQUE : 00057594	364.00
57682	CONSTRUCTION TRAINING FUND	18/06/2012	-9,820.70	INV	MAY 2012 RECONCILIATION & RETURN	9,820.70
57683	FINES ENFORCEMENT REGISTRY	18/06/2012	-7,052.00		LODGE MENT OF UNPAID INFRNGEMENTS	
57684	J R STEWART	18/06/2012	-14.00	INV	COMMISSION-TINY TOTS LAWLER PK TENNIS CRTS	14.00
57685	TELSTRA CORPORATION LTD	18/06/2012	-21,029.10	INV	MAY 2012 MOBILE PHONE CHARGES	1,911.47
				INV	TO 9/06/12 DATA CHG-INTERNET ACCESS SVCE	19,117.63
57686	TOWN OF MOSMAN PARK	18/06/2012	-1,969.00	INV	REIMB-COSTS ASSOC W/- DOLLERY REPORTS	1,969.00
57687	WATER CORPORATION	18/06/2012	-207.85	INV	INDUSTRIAL WASTE PERMIT 19/1-30/6/12-J LECKIE PAV	207.85
57688	FINES ENFORCEMENT REGISTRY	18/06/2012	-500.00	fund	FORWARDING PAYMENT MADE BY RIC LISLE FOR CASE	500.00
57689	R J WINTER	18/06/2012	-1,500.00	RFND	39 WARATAH AVE - FOOTPATH REFUND	1,500.00
57690	H FROST	18/06/2012	-205.00	RFND	TRESILLIAN BOND REFUND	205.00



CITY OF NEDLANDS

All Payments 1/06/2012 to 30/06/2012

Database: LIVE

Page: 3

Chq/Ref	Pavee	Date	Amount	Tran	Description	Amount
57691	HELEN VAN HOOFT 5 FOWLER ROW	18/06/2012	-171.60	INV	REIMBURSE VOLUNTEER EXPENSES	171.60
57692	B N PHILLIPS 87 BRUCE STREET	18/06/2012	-9.50	INV	REFUND PARTIAL REG ID 6788, TAG 140457	9.50
57693	SUSSANE J HUNT 250 HEYTESBURY ROAD	18/06/2012	-275.00	INV	REFUND RE 52 HOBBS AVE-OV/PD BA FEES	275.00
57694	SANDRA HENDERSON 20/19 FOGERTHORPE	18/06/2012	-356.25	INV	WA SOC OF ARTS-PROCEEDS FROM SALE	356.25
57695	SHIRLEY WINSTANLEY PO BOX 354	18/06/2012	-637.50	INV	WA SOC OF ARTS-PROCEEDS FROM SALE	637.50
57696	ROSALIE TOLCHARD 32 LORRAINE STREET	18/06/2012	-506.25	INV	WA SOC OF ARTS-PROCEEDS FROM SALE	506.25
57697	SUSAN PAYNE 172 PINJAR ROAD	18/06/2012	-150.00	INV	WA SOC OF ARTS-PROCEEDS FROM SALE	150.00
57698	KEITH HAMILTON 101A WORDSWORTH AVE	18/06/2012	-521.25	INV	WA SOC OF ARTS-PROCEEDS FROM SALE	521.25
57699	ANNE GILKES 16 ARCHDEACON STREET	18/06/2012	-345.00	INV	WA SOC OF ARTS-PROCEEDS FROM SALE	345.00
57700	KAREN FRANKEL 22 EMANDER DRIVE	18/06/2012	-742.50	INV	WA SOC OF ARTS-PROCEEDS FROM SALE	742.50
57701	ELLA FAGENCE 32 JOEL TERRACE	18/06/2012	-525.00	INV	WA SOC OF ARTS-PROCEEDS FROM SALE	525.00
57702	ALLAN DARBY 40 BERTRAM STREET	18/06/2012	-360.00	INV	WA SOC OF ARTS-PROCEEDS FROM SALE	360.00
57703	MS K MALATT 74 BAYVIEW TERRACE	18/06/2012	-188.00	INV	RPLC CHQ 55704-BOND REFUND J LECKIE PAV 25/3/11	188.00
57704	AMJAD ALSHAER 3/3 PRINCESS ROAD	18/06/2012	-188.00	INV	RPLC CHQ 56016-BOND REFUND MTC-BANKSIA RM 21/5/11	188.00
57705	GREENHEDGE PTY LTD QEII MEDICAL CNT	18/06/2012	-190.00	INV	FOOD BUSINESS NOTIFICATION FEE-NOT REQUIRED	190.00
57706	D MEAKINS	22/06/2012	-66.00	RFND	REFUND KEY BOND MELVISTA LIGHTS	66.00
57707	MR R J GREGSON	22/06/2012	-1,500.00	RFND	14 BOSTOCK ROAD - FOOTPATH REFUND	1,500.00
57708	MS N WORTH	22/06/2012	-55.00	RFND	N.D WORTH - TRESILLIAN BOND REFUND	55.00
57709	MS N WORTH	22/06/2012	-150.00	RFND	N.D. WORTH - ROOM HIRE BOND REFUND	150.00
57710	DEPT OF IMMIGRATION LOCKED BAG 7	22/06/2012	-80.00	INV	VISA NOMINATION FEE-MICHAEL FEENEY	80.00
57711	RICHARD GREGSON 14 BOSTOCK RD	22/06/2012	-704.00	INV	REFUND-COST OF TWO TREES	704.00
57712	DR JEREMY MARTENS 6 CHELSFORD RD	22/06/2012	-350.00	INV	AUTHOR TALK-SUBJECTS OF NOTE	350.00
57713	J M SHEARN 32 DALKEITH RD	22/06/2012	-6.00	INV	REFUND PARTIAL REG ID4935 TAG140210	6.00



CITY OF NEDLANDS

All Payments 1/06/2012 to 30/06/2012

Database: LIVE

Page: 4

Chq/Ref	Pavee	Date	Amount	Tran	Description	Amount
57714	CARINE MARSHALL 12 ZAMIA STREET	22/06/2012	-200.00	INV	2011/2012 COMMUNITY GRANT	200.00
57715	PRINTMAKERS ASSOC OF WA INC PO BOX	22/06/2012	-2,800.00	INV	DEMONSTRATIONS-TRESILLIAN OPEN DAY	2,800.00
57716	VIOLET PHILP 31 COOK STREET	22/06/2012	-150.00	INV	PROCEEDS FROM SALE OF ITEM AT EXHIBITION	150.00
57717	ALINTA GAS	25/06/2012	-86.90	INV	GAS CHARGES 27/2-28/5/12 ADMIN	35.70
				INV	GAS CHARGES 27/2-28/5/12 ADMIN-COTTAGE	51.20
57718	AMP FLEXIBLE LIFETIME SUPER	25/06/2012	-261.80	INV	PAYROLL DEDUCTIONS-934188165	261.80
57719	AUSTRALIAN SUPER - WESTSCHEME DIVIS	25/06/2012	-882.96	INV	PAYROLL DEDUCTIONS	551.07
				INV	PAYROLL DEDUCTIONS	331.89
57720	HEATHER CAMPBELL	25/06/2012	-1,117.50	INV	ORAL HISTORY INTERVIEW-I ARGYLE	1,117.50
57721	CHILD SUPPORT REGISTRAR	25/06/2012	-878.60	INV	PAYROLL DEDUCTION	439.30
				INV	PAYROLL DEDUCTION	439.30
57722	CITY OF COCKBURN	25/06/2012	-2,646.90	INV	LSL CONTRIBUTIONS - K HUNTER	2,646.90
57723	CITY OF FREMANTLE	25/06/2012	-6,076.00	INV	COMMUNITY ENGAGEMENT STAFF TRAINING	6,076.00
57724	CITY OF NEDLANDS PETTY CASH	25/06/2012	-410.15	INV	RECOUP PETTY CASH W/E 22/6/12 NCC	209.25
				INV	RECOUP PETTY CASH W/E 22/6/12 ADMIN	200.90
57725	CITY OF NEDLANDS SOCIAL CLUB	25/06/2012	-386.00	INV	PAYROLL DEDUCTION	198.00
				INV	PAYROLL DEDUCTION	188.00
57726	CITY OF ROCKINGHAM	25/06/2012	-25.20	INV	DAMAGED-THE AURELIO ZEN OMNIBUS	25.20
57727	HEWLETT-PACKARD AUSTRALIA PTY LTD	25/06/2012	-683.10	INV	MAY 2012 TRIM WCM 140 LICENSES-HP SUPPORT	683.10
57728	HOST PLUS SUPERANNUATION FUND	25/06/2012	-199.70	INV	PAYROLL DEDUCTIONS-101855542	199.70
57729	MRS B L HUNT	25/06/2012	-1,200.00	INV	TERM 2 2012 TUTOR FEES	1,200.00
57730	MAXINE LAURIE	25/06/2012	-1,200.00	INV	INTERVIEWS-D JONES & I STOTT	1,200.00
57731	LOCAL SUPER	25/06/2012	-1,437.40	INV	PAYROLL DEDUCTIONS-514618	1,437.40
57732	CAROLINE MARINOVICH	25/06/2012	-1,880.00	INV	TERM 2 2012 TUTOR FEES	1,880.00
57733	MLC NOMINEES PTY LIMITED	25/06/2012	-312.51	INV	PAYROLL DEDUCTIONS-11657527	312.51
57734	MTAA SUPERANNUATION FUND	25/06/2012	-266.26	INV	PAYROLL DEDUCTIONS-6790167	266.26
57735	NATIONAL TRUST OF AUSTRALIA	25/06/2012	-50.00	INV	RESEARCH-20120209 NED-CLASSIFIED PLACES	50.00



CITY OF NEDLANDS

All Payments 1/06/2012 to 30/06/2012

Database: LIVE

Page: 5

Chq/Ref	Pavee	Date	Amount	Tran	Description	Amount
57736	PBTL-LIFETIME SUPERANNUATION FUND	25/06/2012	-130.39	INV	PAYROLL DEDUCTIONS-585823LS01	130.39
57737	RETAIL EMPLOYEES SUPERANNUATION FUN	25/06/2012	-352.38	INV	PAYROLL DEDUCTIONS-131683583	352.38
57738	RUSH HOUR GLASS PTY LTD	25/06/2012	-799.70	INV	WINDOW REPAIRS - TRESILLIAN	799.70
57739	SUNSUPER SUPERANNUATION FUND	25/06/2012	-228.46	INV	PAYROLL DEDUCTIONS-705027848	228.46
57740	SYNERGY	25/06/2012	-27,432.25	INV	ELECTRICITY 13/4-13/6/12 BROCKMAN RSV PMP	24.10
				INV	ELECTRICITY 13/4-13/6/12 CURLEW RD SUMP	23.60
				INV	25/4-24/5/12 STREETLIGHT TARIFF CHARGE	27,384.55
57741	TELSTRA CORPORATION LTD	25/06/2012	-2.99	INV	2/6-1/7/2012 MOBILE ENHANCED SMS-RANGERS	2.99
57742	UNISUPER LIMITED	25/06/2012	-660.53	INV	PAYROLL DEDUCTIONS	395.16
				INV	PAYROLL DEDUCTIONS	265.37
57743	WALGS PLAN	25/06/2012	-92,173.88	INV	PAYROLL DEDUCTIONS	38,231.94
				INV	51 - 51-12-25-26-51	53,941.94
57744	JULIA KAY WALLIS	25/06/2012	-620.00	INV	INTERVIEW - LIONEL CLIFTON	620.00
57745	WJE BANNISTER	25/06/2012	-1,200.00	INV	INTERVIEWS-M WEBB & J HARDEY	1,200.00
57746	CITY OF NEDLANDS PETTY CASH	28/06/2012	-851.65		CANCELLED CHEQUE	
57747	CITY OF NEDLANDS PETTY CASH	28/06/2012	-851.55	INV	RECOUP PETTY CASH W/E 26/6/12 NCC	273.50
				INV	RECOUP PETTY CASH W/E 22/6/12 MT LIB	99.30
				INV	RECOUP PETTY CASH W/E 22/6/12 N/LIB	478.75
57748	FINES ENFORCEMENT REGISTRY	28/06/2012	-6,880.00	INV	LODGEMENT OF UNPAID INFRINGEMENTS	6,880.00
57749	CHELSEA PIZZA CO.	25/06/2012	-149.70	INV	CATERING 25/6/12 - YAC VOL APPRECIATION	149.70
57750	ALINTA GAS	29/06/2012	-135.60	INV	GAS CHARGES 6/3-7/6/12 TRESILLIAN	135.60
57751	ARBORWEST TREE FARM	29/06/2012	-814.00	INV	VARIOUS TREES	814.00
57752	AUSTRALIAN PLANT WHOLESALERS	29/06/2012	-2,028.84	INV	VARIOUS PLANTS 130MM CONTAINER	2,028.84
57753	BAY ROAD PANTRY	29/06/2012	-285.00	INV	TO 1/4/12 COMMISSION-TENNIS CRT COLLEGE PK	155.00
				INV	TO 22/5/12 COMMISSION-TENNIS CRT COLLEGE PK	130.00
57754	WENDY BROWN	29/06/2012	-250.00	INV	LIBRARY BENCHMARKING PROJ JUNE 2012	250.00
57755	CASTLE COTTON SUPPLIES	29/06/2012	-154.00	INV	2X 25KG BAGS TOWELLING	154.00
57756	HEWLETT-PACKARD AUSTRALIA PTY LTD	29/06/2012	-683.10	INV	140 TRIM LICENSES	683.10



CITY OF NEDLANDS

All Payments 1/06/2012 to 30/06/2012

Database: LIVE

Page: 6

<u>Chq/Ref</u>	<u>Pavee</u>	<u>Date</u>	<u>Amount</u>	<u>Tran</u>	<u>Description</u>	<u>Amount</u>
57757	E POGSON	29/06/2012	-111.00	INV	5/12 COMMISSION-HWD TENNIS CRT BOOKINGS	111.00
57758	J R STEWART	29/06/2012	-726.17	INV	4/12 COMMISSION-LAWLER PK TENNIS BOOKINGS	171.93
				INV	3/12 COMMISSION-LAWLER PK TENNIS BOOKINGS	189.81
				INV	COMMISSION-TINY TOTS LAWLER PK TENNIS CRTS	175.00
				INV	3/12 COMMISSION-LAWLER PK TENNIS BOOKINGS	189.43
57759	***** CANCELLED *****	29/06/2012	0.00			
57760	SYNERGY	29/06/2012	-12,260.40	INV	ELECTRICITY 14/4-13/6/12 CHARLES CRT RSV	52.80
				INV	ELECTRICITY 13/4-13/6/12 BEATRICE RD RSV	32.90
				INV	ELECTRICITY 11/4-12/6/12 KARELLA PK	32.75
				INV	ELECTRICITY 13/4-14/6/12 VICT AVE	1,807.20
				INV	ELECTRICITY 15/4-14/6/12 MASONS GDNS	666.95
				INV	ELECTRICITY 14/4-14/6/12 33 GENESTA CRES	43.65
				INV	ELECTRICITY 12/4-13/6/12 BRUCE ST	1,398.05
				INV	ELECTRICITY 13/4-14/6/12 BEATRICE RD	239.05
				INV	ELECTRICITY 12/4-13/6/12 123 MELVISTA AVE	648.25
				INV	ELECTRICITY 12/4-13/6/12 CHARLES CR RSV	324.65
				INV	ELECTRICITY 12/4-14/6/12 BEATON PK	437.95
				INV	ELECTRICITY 14/4-14/6/12 GRANBY CRES RSV	23.85
				INV	ELECTRICITY 13/4-13/6/12 ROSE GDNS	227.65
				INV	ELECTRICITY 11/4-8/6/12 DOT BENNETT PK	222.25
				INV	ELECTRICITY 11/4-8/6/12 CAMPSIE PK	22.75
				INV	ELECTRICITY 11/4-11/6/12 15 HAMPDEN RD	38.65
				INV	ELECTRICITY 11/4-11/6/12 LEURA RSV	23.60
				INV	ELECTRICITY 11/4-12/6/12 HWD RSV PMP	39.25
				INV	ELECTRICITY 13/4-13/6/12 MEM LIGHT-WARATAH	133.25
				INV	ELECTRICITY 13/4-13/6/12 SHIRLEY FYFE RSV	23.60
				INV	ELECTRICITY 13/4-13/6/12 TRESILLIAN	1,223.55
				INV	ELECTRICITY 13/4-13/6/12 N/LIB	56.40
				INV	ELECTRICITY 13/4-13/6/12 N/LIB	23.85
				INV	ELECTRICITY 2/3-31/5/12 34 VERDUN ST	611.05
				INV	ELECTRICITY 15/4-14/6/12 BISHOP RD RSV	39.50
				INV	ELECTRICITY 14/4-15/6/12 PRINCESS RD	2,064.85
				INV	ELECTRICITY 14/4-15/6/12 COLLEGE PK OVAL	267.85
				INV	ELECTRICITY 17/4-14/6/12 NCC	1,219.90



CITY OF NEDLANDS

All Payments 1/06/2012 to 30/06/2012

Database: LIVE

Page: 7

Chq/Ref	Pavee	Date	Amount	Tran	Description	Amount
				INV	ELECTRICITY 13/4-14/6/12 WATTLE AVE	247.20
				INV	ELECTRICITY 13/4-14/6/12 PT RES RSV	24.00
				INV	ELECTRICITY 14/4-14/6/12 GENESTA CRES	43.20
57761	TELSTRA CORPORATION LTD	29/06/2012	-44,613.75	INV	TO 9/07/12 DATA CHG-INTERNET ACCESS SVCE+DR	40,591.45
				INV	PHONE CHARGES-13/6, SVCE TO 13/7/12	4,022.30
57762	WATER CORPORATION	29/06/2012	-1,182.90	INV	RD/FOOTPATH REINSTATE-51 ST JOHNS WOOD BVD	824.25
				INV	REINSTATEMENT-HYDRANT WKS LOT 1 HAMPDEN RD	358.65
57763	MARK BRENDON WHEELER	29/06/2012	-1,530.00	INV	INTRANET FIXES-FINAL PAYMENT	1,530.00
57764	ZURICH AUSTRALIAN INSURANCE LTD	29/06/2012	-1,039.00	INV	CLAIM 24560-INS EXCESS 1DSE176	1,039.00
57765	ELIO NOVELLO TREASURER PERTH POETRY	29/06/2012	-400.00	INV	SUBJECTS OF NOTE PRESENTATION	400.00
57766	G WILSON 1 WILSON STREET	29/06/2012	-75.50	INV	COURSE REFUND TERM 2 2012	75.50
57767	GREG O'ROURKE 54 WEBSTER STREET	29/06/2012	-27.00	INV	REFUND - LOST BOOK RETURNED	27.00
57768	RAY'S OUTDOORS - MYAREE 260/272 LEA	29/06/2012	-3,249.75	INV	25X COLEMAN 5 POSITION CHAIRS - DRC	3,249.75
57769	WA TREASURY CORPORATION	30/06/2012	-25,014.50	INV	#178 JUL 2012 LOAN REPAYMENT	25,014.50
Total CHEQUE			-\$329,480.87			
EFT						
PY01-25	NAB - MUNICIPAL ACCOUNT	05/06/2012	-257,165.60			
PY01-26	NAB - MUNICIPAL ACCOUNT	19/06/2012	-252,582.29			
544	EFT TRANSFER: - 11/06/2012	08/06/2012	-884,488.70	544.100	Advantech Mobile Auto Electrics	
				INV	SUP/FIT DELCOR 405 BATTERY	209.00
				544.10516	Giant Autos (1997) Pty Ltd	
				INV	6X AIR FILTERS,12X OIL FILTERS,ROOF BAR	827.22
				544.10662	B & J Illustrations	
				INV	TERM 2 2012 TUTOR FEE	4,080.00
				544.10855	PALM DOCTOR	
				INV	TRACE ELEMENT & FUNGICIDE TREATMENT	1,255.00
				544.10859	CSP Industries Pty Ltd	
				INV	2X MS460 CHAINSAW-20" BAR LESS 2X TRADE-IN	2,190.00
				INV	2X MS261 CHAINSAW W/- 40CM LESS 2X TRADE-IN	1,550.00



CITY OF NEDLANDS

All Payments 1/06/2012 to 30/06/2012

Database: LIVE

Page: 8

<u>Chq/Ref</u>	<u>Pavee</u>	<u>Date</u>	<u>Amount</u>	<u>Tran</u>	<u>Description</u>	<u>Amount</u>
				INV	4X PRIMER - BULB	31.20
				544.10994	Westside Fire Services	
				INV	FIRE PANEL SVCE APR 2012-NCC	104.50
				544.11410	Hays Specialist Recruitment (Aust)	
				INV	W/E 4/5/12 G CHAN CASUAL STAFF	2,848.25
				544.11421	COOL CLEAR WATER GROUP LTD	
				INV	FEB 12 WATER (FILTERED) SVCES	498.30
				544.11559	Icon Septech Pty Ltd	
				INV	7X SIDE ENTRY LID-1000X610X50MM	1,306.92
				INV	4X 2050 X 150 SURROUND	1,927.20
				INV	6X 2050 X 150 SURROUND	2,890.80
				544.11565	WELLINGTON SURPLUS STORES (PERTH)	
				INV	HI-TEC STEALTH IT MAGNUM CORDURA,U/BELT	215.90
				544.11634	Councillor N Horley	
				INV	COUNCILLORS ALLOWANCE JUNE 2012	732.12
				544.11693	Landmark Engineering & Design	
				INV	PARKWAY BENCH SEAT	1,305.70
				544.11760	FORCORP PTY LTD	
				INV	LOW PROFILE M-TECH LED MINI BAR 12-24V AMBER	434.50
				544.11795	James Donaldson	
				INV	RUBBISH COLLECTION APR 2012 SWANB DOG BCH	900.00
				INV	RUBBISH COLLECTION 3/12 SWANB DOG BCH	900.00
				INV	RUBBISH COLLECTION 3/12 SWANB BCH	1,350.00
				544.11804	West Australian Local Government Assoc	
				INV	NEDLANDS NEWS - POST 7/4/12	1,573.00
				INV	AD-WEST AUST RFT STREET TREE PRUNING 18/4/12	401.95
				INV	AD-WEST AUST RFT SUP/LAY HOT ASPHALT 14/4/12	581.97
				INV	AD-WEST AUST 7/4/12 COM DEV OFFICER	654.13
				INV	AD-31/3/12 WEST AUST COMM DEV OFFICER	329.13
				INV	AD-POST 7/4/12 SPECIAL MEETING	185.46
				544.11822	SEEK LIMITED	
				INV	SEEK LOC GOVT 10 PK BUNDLE	1,848.00
				544.12021	PAVEMENT ANALYSIS PTY LTD	
				INV	2012/14 MRRG RD REHAB FUNDING SUBMISSIONS	6,050.00
				544.12026	Bolinda Publishing Pty Ltd	
				INV	LOCAL STOCK RESOURCES	152.88
				544.12082	Henry Oorjitham T/A Nu Designs and	
				INV	TERM 2 2012 TUTOR FEE	480.00



CITY OF NEDLANDS

All Payments 1/06/2012 to 30/06/2012

Database: LIVE

Page: 9

<u>Chq/Ref</u>	<u>Pavee</u>	<u>Date</u>	<u>Amount</u>	<u>Tran</u>	<u>Description</u>	<u>Amount</u>
				544.12090	Action Glass Pty Ltd	
				INV	2X WHITE DOORS GLAZED 6.38 SAFETY GLASS	6,380.00
				544.12118	Councillor I Argyle	
				INV	COUNCILLORS ALLOWANCE JUNE 2012	732.12
				544.12232	Dymocks Claremont	
				INV	LOCAL STOCK RESOURCES	153.21
				INV	LOCAL STOCK RESOURCES	47.95
				INV	LOCAL STOCK RESOURCES	119.69
				INV	LOCAL STOCK RESOURCES	23.96
				544.12235	Lovegrove Turf Services Pty Ltd	
				INV	SPEARHEAD, BARRICADE 3L/HA-ST PETERS SQ	1,210.00
				544.12278	Classic Tree Services	
				INV	STREET TREE PRUNING SECTOR 4	7,925.50
				INV	STREET TREE PRUNING SECTOR 4	1,424.50
				INV	STREET TREE PRUNING SECTOR 4	8,567.90
				INV	STREET TREE PRUNING SECTOR 4	1,039.50
				544.12357	Nedlands Newspaper Delivery	
				INV	25/3-21/4/12 NEWSPAPER DELIVERY N/LIB	202.98
				544.12362	VEHEQUIP	
				INV	SUP/FIT 9045 BURY W/- SYS 9 CRADLE BASE	550.50
				INV	T/F PHONE FROM FLT 1285 TO 1312	198.00
				544.12427	ROD HAWKER	
				INV	REIMBURSE VOLUNTEER EXPENSES	22.11
				INV	REIMBURSE VOLUNTEER EXPENSES	75.04
				544.12456	WA PROFILING	
				INV	HIRE W500 PROFILER & BOBCAT BROOM 4HRS	1,504.80
				INV	HIRE W500 PROFILER & BOBCAT BROOM 4HRS	1,254.00
				INV	HIRE OF EQUIP - WORKS-ALFRED RD	13,142.25
				544.12532	TOTAL EDEN PTY LTD	
				INV	1 ROLL WIRE SOLENOID MULTICORE 9C 1.5MM 100M	389.14
				544.12536	Barnet Building Company Pty Ltd	
				INV	RELOCATION OF GAZEBO	6,877.20
				544.12544	Councillor T P James	
				INV	COUNCILLORS ALLOWANCE JUNE 2012	732.12
				544.12561	CLARE STACE	
				INV	SCHOOL HOLIDAY ACTIVITY-LIBRARY	550.00
				544.12622	Charles Service Company	
				INV	APRIL 2012 CLEANING SERVICES	10,673.76



CITY OF NEDLANDS

All Payments 1/06/2012 to 30/06/2012

Database: LIVE

Page: 10

<u>Chq/Ref</u>	<u>Pavee</u>	<u>Date</u>	<u>Amount</u>	<u>Tran</u>	<u>Description</u>	<u>Amount</u>
				INV	MAY 2012 CLEANING SVCES-TRESILLIAN	2,024.33
544.12648					Mt Claremont Newsround	
				INV	1/4/12-28/4/12 NEWSPAPER DELIVERY MTC/LIB	86.98
544.12654					The Blinds Gallery	
				INV	CURTAINS & BLINDS-1008-1001785 N/LIB	699.00
544.12677					Wilson Security	
				INV	APR 2012 SECURITY SVCES-J LECKIE PAV	228.83
				INV	APR 12 MOBILE PATROLS N/LIB	304.89
				INV	APR 12 MOBILE PATROLS MTC/LIB	196.70
				INV	APR 2012 MOBILE PATROLS-11 SAYER ST	702.62
				INV	APR 12 OLD SWANB HOSP&MTC OVAL-RANDOM PATROLS	2,559.42
				INV	4/12 MOBILE PATROL/LOCK UP SVCE-SWN C/PK	191.14
544.12735					COMFORT KEEPERS	
				INV	SVCE FOR HACC CLIENTS 30/4-3/5/12	389.02
544.12754					Armaguard	
				INV	SECURITY DAILY TAKINGS 22/3-27/4/12	1,105.50
544.12765					PERTHWASTE PTY LTD	
				INV	WASTE REMOVAL SERVICES APR 2012	70,527.51
544.12769					SAFETY ZONE AUSTRALIA PTY LTD	
				INV	5X BAMBOO SOCKS	66.00
				INV	4X 2MRPNW-POLOS, 1X LAYER JACKET JB3	158.51
				INV	KING GEE DRILL TUFF TROUSER NAVY 87R	68.64
544.12859					QK Technologies Pty Ltd	
				INV	12/13 PROCC QKP REG	616.00
544.12974					Outsource Business Support Solution	
				INV	AUTHORITY MAINTENANCE	1,100.00
544.12981					COUNTRY KITCHEN CATERING	
				INV	CATERING 8/5/12 COUNCIL MEETING	740.00
				INV	CATERING 15/5/12 - POLICY WORKSHOP	270.00
				INV	CATERING 21/5/12 - FINANCE WORKSHOP	280.00
				INV	CATERING 22/5/12 - COUNCIL MEETING	740.00
544.12985					Mr R M Hipkins	
				INV	MAYORAL ALLOWANCE JUNE 2012	4,725.00
544.13010					Quick Colourprint	
				INV	6X NAME BADGES	109.70
544.13015					Austral Mercantile Collections Pty Ltd	
				INV	DEBT COLLECTING FEES APR 2012	831.00



CITY OF NEDLANDS

All Payments 1/06/2012 to 30/06/2012

Database: LIVE

Page: 11

<u>Chq/Ref</u>	<u>Pavee</u>	<u>Date</u>	<u>Amount</u>	<u>Tran</u>	<u>Description</u>	<u>Amount</u>
				544.13076	Western Power Corporation	
				INV	MP122912-1A BROOME ST UPGRADE ST LIGHTING	31,058.00
				544.13093	D & T ASPHALT PTY LTD	
				INV	ASPHALT WORKS-ALLEN PK F/PATH UPGRADE	67,584.00
				INV	SUP/LAY ASPHALT - JENKINS AVE	2,875.95
				INV	SUP/LAY ASPHALT-BULIMBA ST	2,390.85
				INV	SUP/LAY ASPHALT	2,092.86
				INV	SUP/LAY ASPHALT	3,083.85
				544.13278	LANDFILL GAS AND POWER PTY LTD	
				INV	1/4-1/5/12 ADMIN ELECTRICITY	3,069.25
				544.13305	Councillor K E Collins	
				INV	COUNCILLORS ALLOWANCE JUNE 2012	1,434.16
				544.13306	Mr R M Binks	
				INV	COUNCILLORS ALLOWANCE JUNE 2012	732.12
				544.13307	M L Somerville-Brown	
				INV	COUNCILLORS ALLOWANCE JUNE 2012	732.12
				544.13342	Shawmac Pty Ltd	
				INV	ODERN CRES-PREP PRELIM COST ESTIM	396.00
				544.13369	DATA#3 LIMITED	
				INV	CISCO DATA CNTR SWITCHING 18/4/12	2,145.00
				INV	CATALYST 2960C, PWR ADAPTOR,CISCO RACKMOUNT	543.27
				544.13381	Carrington's Traffic Services	
				INV	TRAFFIC CONTROL-ALFRED RD 23&24/4/12	3,078.22
				INV	TRAFFIC CONTROL-ALFRED RD 16-21/4/12	11,583.01
				544.13384	Harvey Fresh	
				INV	MILK SUPPLY 8/5/12	66.15
				544.13581	Captain Stirling IGA Supermarket	
				INV	CATERING SUPPLIES-DRC	225.40
				544.13610	Tim Muirhead & Associates Pty Ltd	
				INV	CONSULTANT-STRATEGIC COM PLAN W/SHPS	7,656.00
				544.13693	Elan Media Partners Pty Ltd	
				INV	LOCAL STOCK RESOURCES	19.76
				INV	LOCAL STOCK RESOURCES	12.73
				INV	LOCAL STOCK RESOURCES	42.09
				INV	LOCAL STOCK RESOURCES	31.06
				INV	LOCAL STOCK RESOURCES	18.51
				INV	LOCAL STOCK RESOURCES	45.71
				544.13713	Kinetic Health Group Pty Ltd	



CITY OF NEDLANDS

All Payments 1/06/2012 to 30/06/2012

Database: LIVE

Page: 12

<u>Chq/Ref</u>	<u>Pavee</u>	<u>Date</u>	<u>Amount</u>	<u>Tran</u>	<u>Description</u>	<u>Amount</u>
				INV	PRE-EMPLOYMENT MEDICAL-L WISE	148.50
544.13723					WILROOF Australia	
				INV	MATERIALS & ROOF PLUMBING PROG 1	19,800.00
				INV	JOB COVERED-PROG 2 (ADMIN COTTAGE ROOF)	17,600.00
544.13733					Palm Springs-West Coast Spring Water	
				INV	2X 15L BOTTLE SPRING WATER-NCC	13.50
544.13741					Dave's Landscaping & Brickpaving	
				INV	WORKS - 88 ARCHDEACON ST	500.00
544.13760					GMC Print Pty Ltd	
				INV	1000X PROCC RECEIPT ENVELOPES	155.10
				INV	10000X ENVELOPES-DLX PLAIN STRIP SEAL	744.00
				INV	10000X DLX WINDOW FACE ENVELOPES PEAL & SEAL	803.00
544.13788					Dalziel Strategy & Performance Pty Ltd	
				INV	CONSULTANCY-INTEGRATED STRATEGIC PLANNING	9,108.00
544.13803					Snap Printing Northbridge	
				INV	100X DL INVITATIONS-ALL ABILITIES CONSULT	88.00
544.13824					ALS Library Services Pty Ltd	
				INV	LOCAL STOCK RESOURCES	143.29
				INV	LOCAL STOCK RESOURCES	65.51
				INV	LOCAL STOCK RESOURCES	152.83
				INV	LOCAL STOCK RESOURCES	22.39
				INV	LOCAL STOCK RESOURCES	23.99
				INV	LOCAL STOCK RESOURCES	89.01
544.13842					Tree Amigos Tree Surgeons Pty Ltd	
				INV	ARBORICULTURAL SVCES-STUMP GRINDING	322.29
544.13845					Councillor K E Walker	
				INV	COUNCILLORS ALLOWANCE JUNE 2012	732.12
544.13846					Councillor N W Shaw	
				INV	COUNCILLORS ALLOWANCE JUNE 2012	732.12
544.13854					Gavin Construction	
				INV	JOHN LECKIE PAV REFURBISHMENT- 8	252,373.33
544.13856					Councillor J Porter	
				INV	COUNCILLORS ALLOWANCE JUNE 2012	732.12
544.13857					Councillor L McManus	
				INV	COUNCILLORS ALLOWANCE JUNE 2012	732.12
544.13861					ADT Security	
				INV	MAY 2012 SECURITY-DEPOT FENCE LEASE	928.28
544.13863					G M S Security (WA) Pty Ltd	



CITY OF NEDLANDS

All Payments 1/06/2012 to 30/06/2012

Database: LIVE

Page: 13

<u>Chq/Ref</u>	<u>Pavee</u>	<u>Date</u>	<u>Amount</u>	<u>Tran</u>	<u>Description</u>	<u>Amount</u>
				INV	INSTALL SECURITY SYST-PROCC	1,738.00
				INV	INSTALL SECURITY SYST-N/LIB	6,824.40
				544.13882	Commercial Cleaning Services (WA) P/L	
				INV	MAY 2012 CLEANING SVCES	7,227.00
				544.13883	Oliver's Lawn & Landscaping Pty Ltd	
				INV	APR 2012 IRRIGATION MAINT SVCES	1,963.50
				INV	APR 2012 IRRIGATION MAINT SVCES	3,927.00
				544.13912	Stirling Irrigation	
				INV	ZAMIA PK BORE (DRILLED)	9,630.50
				544.13927	Miss Maud	
				INV	CATERING-CRS POLICY W/SHOP 10/5/12	206.20
				544.13928	Diversified Services Aust Pty Ltd	
				INV	ENGAGED TO PLUNK & IRRIG HOOK-UP UNDER STIRL HWY	9,600.00
				544.13946	Plants and Garden Rentals	
				INV	MAY 12 DEPOT INDOOR PLANT HIRE	211.21
				544.13959	Manheim Pty Ltd	
				INV	VEHICLE REDEMPTION FEE ABV114	55.00
				INV	VEHICLE REDEMPTION FEE 1ATD541	55.00
				544.13965	Marron Property Group	
				INV	SETTLEMENT OF COSTS - 17.1 22/5/12	60,000.00
				544.1643	COLQUHOUNS FREMANTLE BAG CO	
				INV	1000X HESSION SANDBAG-116508	698.50
				544.1720	COMPUTER BADGE EMBROIDERY	
				INV	5X WA RANGER LOGO, 1X RANGER TEXT	38.50
				544.210	Apace Aid Inc	
				INV	740X NATIVE TUBESTOCK	1,098.90
				544.350	Aust Institute of Management	
				INV	11/5/12 OUTLOOK INTRO-R PAINO	290.00
				INV	7/6/12 WORD INTRO-R PAINO	290.00
				544.380	Australian Taxation Office	
				INV	Payroll Deduction	72,235.67
				544.4040	The Lane Bookshop	
				INV	LOCAL STOCK RESOURCES N/LIB	169.44
				544.4120	Lightning Laundry	
				INV	APR 12 LAUNDRY SERVICE-PROCC	255.00
				544.4150	LO-GO Appointments	
				INV	W/E 5/5/12 M ROACH CASUAL STAFF	1,892.00



CITY OF NEDLANDS

All Payments 1/06/2012 to 30/06/2012

Database: LIVE

Page: 14

<u>Chq/Ref</u>	<u>Pavee</u>	<u>Date</u>	<u>Amount</u>	<u>Tran</u>	<u>Description</u>	<u>Amount</u>
544.4380					Maxwell Robinson & Phelps	
	INV				TREATMENT FOR APHIDS	825.00
544.4500					McLeods Barristers & Solicitors	
	INV				NED AGED PERSONS HOMES TRUST-26223	386.55
544.4959					NEDLANDS TYRE SERVICE	
	INV				4X 245/70R 16 113T S-ATR PIRELLI-FIT/BAL	1,253.00
544.4972					Neverfail Springwater Ltd	
	INV				COOLER RENTAL 12/13, 10X 11L WATER-N/LIB	296.40
544.5080					OCE AUSTRALIA LTD	
	INV				44242-OCE COLORWAVE PRINTER MAY 2012	110.00
544.5592					PLACER MANAGEMENT GROUP	
	INV				PLACEMENT FEE-M ELLIOTT-COMM DEV	6,369.83
	INV				6/5/12 A CRONIN - ADMIN ASSIST-CASUAL STAFF	1,763.44
544.6395					SEBEL FURNITURE LTD	
	INV				160X POSTURA PLUS SLATE 460HT/BACK STAMP/	8,685.16
544.6560					Southern Scene Pty Ltd	
	INV				LOCAL STOCK RESOURCES	216.74
	INV				LOCAL STOCK RESOURCES	130.86
544.6600					St John Ambulance Australia	
	INV				25/3/12 IST AID COVER-PUB CONSULT-ALL ABILITIES	198.00
544.741					Boyan Electrical Services	
	INV				ELECT MAINT-ALLEN PK PATH LIGHTS	349.80
	INV				RPLC 5-2 X 36W WEATHERPROOF FLURO-W/SHP	1,034.00
	INV				24 PANEL LED LIGHT - COUNCIL CHAMBERS	8,369.90
	INV				ELECT MAINT - ADMIN	446.60
	INV				GPO-ROOF TOP FOR GEN WKS SWTCHBRD-ADMIN	202.40
	INV				ELECT MAINT - ADMIN	91.30
	INV				ELECT MAINT - MTC CHNG ROOMS	276.10
544.760					Brealey Plumbing Service	
	INV				PLUMBING MAINTENANCE-ALLEN PK LOWER	231.00
544.7675					Landgate - GRV	
	INV				GRV'S 14/4-27/4/12 SCHDL G2012/9	174.56
544.7900					W A LIMESTONE CO	
	INV				53.75 TONNE 19MM LIMESTONE	1,152.94
544.8010					Corporate Express Australia Ltd	
	INV				CLEANING MATERIALS	480.63
544.8242					West Metro Regional Council	
	INV				WASTE DISPOSAL 7 - 11/5/12	18,882.74



CITY OF NEDLANDS

All Payments 1/06/2012 to 30/06/2012

Database: LIVE

Page: 15

<u>Chq/Ref</u>	<u>Pavee</u>	<u>Date</u>	<u>Amount</u>	<u>Tran</u>	<u>Description</u>	<u>Amount</u>
				INV	WASTE DISPOSAL 1 - 4/5/12	14,647.41
			544.880		Bunzl Limited	
				INV	TOILET REQUISITES - LIBRARY	364.62
			544.897		Cabcharge Australia Limited	
				INV	2/4-29/4/12 CABCHARGE SVCE FEE	6.00
			544.9927		Webb & Brown Neaves	
				INV	REFUND-OV/PD DA FEES-7 BIRRIGON LOOP	1,882.18
545	EFT TRANSFER: - 13/06/2012	11/06/2012	-5,822.00	545.13934	PETER MICKLESON	
				INV	RELOCATION COSTS - P MICKLESON	5,822.00
546	EFT TRANSFER: - 15/06/2012	14/06/2012	-122,008.57	546.10099	Water Filter Warehouse	
				INV	NCC WATER UNIT SVCE & FILTER CHANGE	50.00
			546.12079		COMPLETE PEST MANAGEMENT SERVICES	
				INV	MONTHLY PEST INSPECTION-NCC	181.50
				INV	1/4LY PEST INSPECTION-PROCC	181.50
			546.12546		Greenway Enterprises	
				INV	24X SIGNET SURVEY PAINT,FLURO ORANGE	118.27
			546.12831		Patricia E Panayotou	
				INV	REIMB-CONF COSTS & LOCAL STOCK-LIBRARY	95.77
			546.12890		Mr M R Cole	
				INV	REIMBURSE BROADBAND 7/4-6/5/12	69.95
			546.12929		EMERSON NETWORK POWER AUST P/L	
				INV	LIB A/COND PREVENTATIVE MAINT 1/4-30/6/12	422.40
			546.12960		Atlantic Therapy Services	
				INV	CASUAL STAFF-S CORNELL,X ZHANG 30/4-3/5/12-DRC	1,116.61
			546.13010		Quick Colourprint	
				INV	SELF ADHESIVE VINYL SIGN 1500X1000	132.00
			546.13278		LANDFILL GAS AND POWER PTY LTD	
				INV	1/3-1/4/12 ELECT MTC/LIB, MTC C/CNTR	1,561.97
				INV	1/4-1/5/12 ELECT MTC/LIB, MTC C/CNTR	1,260.85
				INV	1/4-1/5/12 ELECTRICITY DEPOT	1,338.93
			546.13290		Mr V R Senathirajah	
				INV	REIMBURSE MOBILE PHONE APR 12	76.58
			546.13713		Kinetic Health Group Pty Ltd	
				INV	PRE-EMPLOYMENT MEDICAL-T BLAKEMAN	148.50
			546.13803		Snap Printing Northbridge	
				INV	150 A5 POSTCARDS,60 A3 POSTERS-RECYCLE MURAL	158.00
				INV	60 A3 POSTERS-RECYCLE ME MURAL	134.00



CITY OF NEDLANDS

All Payments 1/06/2012 to 30/06/2012

Database: LIVE

Page: 16

<u>Chq/Ref</u>	<u>Pavee</u>	<u>Date</u>	<u>Amount</u>	<u>Tran</u>	<u>Description</u>	<u>Amount</u>
				INV	350X DL CARDS PRINTED COL	221.00
546.13812					Nicole Borowicz	
				INV	REIMBURSE MOBILE 22/4-21/5/12	120.00
546.13823					Miss P J Huigens	
				INV	REIMB-PIA EVENT & CATERING SUPPLIES	87.96
546.1428					City of Subiaco	
				INV	WESROC-JOINT ENVIRONMENTAL PROJECTS	13,708.20
546.2690					Galvins Plumbing Supplies	
				INV	MULTI FIT KEY-CONT HOSE TAP	13.31
546.6020					Richard's Electrical Retravision	
				INV	WESTINGHOUSE 120L BAR FRIDGE	339.00
546.741					Boyan Electrical Services	
				INV	ELECT MAINT - MTC C/CNTR	456.50
546.7990					WA TREASURY CORPORATION	
				INV	#182 JUN 2012 LOAN REPAYMENT	69,456.24
546.8010					Corporate Express Australia Ltd	
				INV	STATIONERY - DEPOT	26.25
				INV	KEY RINGS & SUNSCREEN 5X	184.54
				INV	37748 KEY TAGS KEVRON YELLOW	26.82
				INV	37745 KEY TAGS KEVRON NATURAL	26.82
				INV	SASCO EXEC FRAME 2012 PLANNER	41.58
				INV	2X 1L DEB HAIR & BODY WASH CARTRIDGE	19.10
				INV	KITCHEN SUPPLIES-DEPOT	415.30
546.855					Dept of Commerce- Building Commissi	
				INV	MAY 2012 RECONCILIATION & RETURN	5,109.68
546.860					Bunnings Group Limited	
				INV	SELLEYS 390G LIQUID NAILS	9.92
				INV	BUILDING SUPPLIES/MATERIALS	428.60
				INV	BUILDING SUPPLIES/MATERIALS	16.44
				INV	BUILDING SUPPLIES/MATERIALS	64.08
				INV	BUILDING SUPPLIES/MATERIALS	7.90
				INV	CONCRETE RAPID SET SWAN 20KG	7.55
				INV	BUILDING SUPPLIES/MATERIALS	137.99
				INV	BUILDING SUPPLIES/MATERIALS	19.11
				INV	BUILDING SUPPLIES/MATERIALS	40.32
				INV	BUILDING SUPPLIES/MATERIALS	18.12
				INV	BUILDING SUPPLIES/MATERIALS	30.88
				INV	BUILDING SUPPLIES/MATERIALS	17.56



CITY OF NEDLANDS

All Payments 1/06/2012 to 30/06/2012

Database: LIVE

Page: 17

Chq/Ref	Pavee	Date	Amount	Tran	Description	Amount
				INV	BUILDING SUPPLIES/MATERIALS	10.97
			546.8652		Dale Alcock Homes	
				fund	148B ROCHDALE RD - FOOTPATH REFUND	1,500.00
				fund	148A ROCHDALE RD - FOOTPATH REFUND	1,500.00
			546.9872		Civica Pty Ltd	
				INV	PORTAL V6 UPGRADE,SQL MIG & TRIM-GO LIVE	20,900.00
547	EFT TRANSFER: - 26/06/2012	25/06/2012	-840,632.03	547.100	Advantech Mobile Auto Electric	
				INV	FIT/WIRE AMBER ROOF BEACON FLT 1311	264.00
			547.10192		Local Govt Planners Association	
				INV	BF0412-6X B/FAST FUNCTION	350.00
			547.10221		HIRE SOCIETY	
				INV	HIRE 75X CHAIRS 25/4/12	407.28
			547.10495		PERTH FLYING SQUADRON YACHT CLUB (I	
				INV	REFRESHMENTS-CITIZENSHIP CEREMONY	909.80
				INV	CATERING-CITIZENSHIP CEREMONY	4,160.00
				INV	ROOM HIRE & CATERING-SCP W/SHOPS	2,420.00
				INV	BALLROOM HIRE-CITIZENSHIP CEREMONY	300.00
			547.10731		Green Skills (Eco Jobs)	
				INV	9/5-22/5/12 BUSHCARE CASUAL STAFF	606.10
			547.10895		State Library of WA	
				INV	8X PHOTOGRAPHS	200.00
			547.11284		Australia Post	
				INV	MAY 2012 BULK POSTAGE	2,797.26
			547.11421		COOL CLEAR WATER GROUP LTD	
				INV	JUNE 12 WATER (FILTERED) SVCES	498.30
				INV	MAY 12 WATER (FILTERED) SVCES	498.30
			547.11452		PRESERVATION SERVICES	
				INV	MATTING & FRAMING-PEET & CO POSTER	220.00
			547.11559		Icon Septech Pty Ltd	
				INV	1050D X 1200MM SPUN SEWER PIT LINER	561.00
			547.11710		North City Holden	
				INV	MIRROR-RR VIEW, JACK ASM	375.18
			547.11781		Dept of Premier & Cabinet	
				INV	LOC GOVT APPOINTMENT-C SMIT4/5/12 #70	130.00
			547.11795		James Donaldson	
				INV	RUBBISH COLLECTION SWANB BCH APR 2012	1,200.00
			547.11804		West Australian Local Government Assoc	
				INV	CHANGE MANAGEMENT-K WALKER 15/5/12	395.00



CITY OF NEDLANDS

All Payments 1/06/2012 to 30/06/2012

Database: LIVE

Page: 18

<u>Chq/Ref</u>	<u>Pavee</u>	<u>Date</u>	<u>Amount</u>	<u>Tran</u>	<u>Description</u>	<u>Amount</u>
				INV	AD-WSW 10/4/12 WALGA FREE PAGE	173.81
				INV	AD-WEST AUST,POST,WSW-DOGS LOCAL LAW REVIEW	846.09
				INV	AD-POST 21/4/12 STRATEGIC COM PLANNING	3,257.05
				INV	AD-POST 21/4/12 ANZAC DAY 2012	381.73
				INV	AD-WEST AUST,POST,WSW-ALL ABILITIES PLY SPACE	9,076.34
				INV	AD-POST 21/4/12 RD CLOSE-ANZAC DAY	248.42
				INV	POLICY DEVELOPMENT 16/5/12 - CR WALKER	395.00
				INV	PROFESSIONALLY SPEAKING-CR HORLEY 4/8/12	495.00
				547.11958	Asphaltech Pty Ltd	
				INV	14.8T GMIX + 1% RO 50BL 7519 - 116519	4,670.90
				547.12067	Michelle Kelly	
				INV	TERM 2 2012 TUTOR FEES	600.00
				547.12082	Henry Oorjitham T/A Nu Designs and iEdit	
				INV	TERM 2 2012 TUTOR FEES	157.50
				547.12090	Action Glass Pty Ltd	
				INV	REGLAZED TOILET WINDOW-PUB WC NEAR JOJO'S	352.00
				547.12117	SAI Global Ltd	
				INV	AUST BUSINESS EXCELLENCE FRAMEWORK	69.30
				INV	3500.3-03, A1-06, A2-10 - 116530	81.49
				547.12232	Dymocks Claremont	
				INV	LOCAL STOCK RESOURCES	23.99
				547.12317	TECHSAND PTY LTD	
				INV	CONCRETE WORK-HOOLEY ST SWANB	18,863.79
				INV	CONCRETE WORK-SWANSEA	14,512.91
				547.12357	Nedlands Newspaper Delivery	
				INV	22/4-19/5/12 NEWSPAPER DELIVERY N/LIB	217.16
				547.12394	Windmill Educational Pty Ltd	
				INV	TOYS & ART SUPPLIES FOR TRESILLIAN PLY CNTR	238.90
				547.12406	J & M PAULIK & SONS	
				INV	FLOWER ARRANGMENT-NVW SUNDOWNER	150.00
				547.12427	ROD HAWKER	
				INV	REIMBURSE VOLUNTEER EXPENSES	20.10
				547.12497	Steamwand International Pty Ltd	
				INV	THERMAL WEED CNTRL-COASTAL WARD	12,221.00
				547.12546	Greenway Enterprises	
				INV	2X JUTE EROSION MATTING	253.00
				INV	TREE SLEEVES, BAMBOO CANES,GRIPPER PINS	2,499.07



CITY OF NEDLANDS

All Payments 1/06/2012 to 30/06/2012

Database: LIVE

Page: 19

<u>Chq/Ref</u>	<u>Pavee</u>	<u>Date</u>	<u>Amount</u>	<u>Tran</u>	<u>Description</u>	<u>Amount</u>
547.12580					LG NET	
	INV				ADVERT-ENG PROJ OFFICER	104.50
547.12644					Insight CCS	
	INV				APR 12 CONTRACT CA0126 A/HRS CALL SVCE	350.90
547.12648					Mt Claremont Newsround	
	INV				29/4/12-26/5/12 NEWSPAPER DELIVERY MTC/LIB	90.28
547.12667					CONCEPT MEDIA	
	INV				ADVERT-NATIONAL VOLUNTEERS WEEK	247.50
547.12703					UNIQUE METAL WORKS PTY LTD	
	INV				COLOURBOND FLASHING-MTC LIB	1,776.50
547.12753					Urban Development Institute of Aust	
	INV				J HEYES & G POEZYN-31/5/12 "A DAY IN COURT"	160.00
547.12754					Armaguard	
	INV				SECURITY DAILY TAKINGS 24/4-18/5/12	854.25
547.12765					PERTHWASTE PTY LTD	
	INV				TRANSPORT OF WASTE TO ALTERNATE SITE	1,633.30
547.12769					SAFETY ZONE AUSTRALIA PTY LTD	
	INV				UNIFORMS-WORK SHIRTS, TROUSERS,JACKET	270.55
547.12777					PERTH IRRIGATION CENTRE	
	INV				10X PVC PIPE 25MM C/9	102.10
547.12828					Mastakraft Clothing Co	
	INV				3X CARGO TROUSERS NAVY-RANGERS	195.14
547.12831					Patricia E Panayotou	
	INV				REIMBURSE -OFFICES SUPPLIES/EQUIP	129.35
547.12923					Mr A D Melville	
	INV				REIMBURSE-TECH SVCES LUNCH	1,220.50
547.12944					Reliance Petroleum	
	INV				7901L UNLEADED PET 91, 2X 20L CA AGRI TRANS PLUS	11,449.57
547.12953					Ms N Kurosaki	
	INV				REIMBURSE CPA FEES SEM 1 2012	815.00
547.12981					COUNTRY KITCHEN CATERING	
	INV				CATERING COUNCIL MEETING 12/6/12	740.00
547.13010					Quick Colourprint	
	INV				NAME BADGE & 500 BUSINESS CARDS-P JAMIESON	106.95
	INV				NAME BADGE-RATES OFFICER	17.95
	INV				2X NAME BADGES	35.90
	INV				5X NAME BADGES	99.75



CITY OF NEDLANDS

All Payments 1/06/2012 to 30/06/2012

Database: LIVE

Page: 20

<u>Chq/Ref</u>	<u>Pavee</u>	<u>Date</u>	<u>Amount</u>	<u>Tran</u>	<u>Description</u>	<u>Amount</u>
				INV	2X NAME BADGES	37.90
547.13014					NESPRESSO PROFESSIONAL	
				INV	600 LUNGO, 450 ESPRESSO LEGGERO COFFEE	637.98
547.13016					OPUS INTERNATIONAL CONSULT (PCA) LT	
				INV	ROMAN II BUREAU SVCES 21/4-18/5/12	1,115.40
547.13060					DVA FABRICATIONS	
				INV	2X JORJA OTTOMAN-ORANGE-N/LIB	205.00
547.13093					D & T ASPHALT PTY LTD	
				INV	SUPPLY/LAY ASPHALT	1,720.95
				INV	SUPPLY/LAY ASPHALT	2,194.50
				INV	SUPPLY/LAY ASPHALT	1,339.80
				INV	SUPPLY/LAY ASPHALT	820.05
				INV	BASE PREP, ASPHALT LAYING-LIB F/PATH	9,190.50
547.13123					TOLL PRIORITY	
				INV	MAIL PICK UP & DELIVERY	335.92
547.13235					Melanie J Cathie	
				INV	PROJ MNGMNT-DC CRUICKSHANK MASTERPLAN	1,850.00
547.13243					TACTILE INDICATORS (PERTH) PTY LTD	
				INV	14X HAZARD 300X300 IVORY TACTILES	700.00
547.13247					TOLL TRANSPORT PTY LTD	
				INV	Courier Cheque to WA Treasury Corp - Job 1251201	20.63
				INV	FREIGHT COSTS 21/5/12 - PLANT DELIVERIES	776.16
547.13249					ENVISION WARE PTY LTD	
				INV	ENVISIONWARE 1/8/12-31/7/13 HD & S/WARE MAINT	1,928.06
547.13251					NINDETHANA SEED SERVICE PTY LTD	
				INV	10000GMS RHODANTHE CHLOROCEPHALA ROSEA	2,664.75
547.13263					BLJ Australia	
				INV	JAN-MAR 12 REVIEW OF ELECTRICITY COSTS	638.00
547.13296					DAVID KELSALL	
				INV	AT LAWRENCE'S CHURCH,REVIEW HERITAGE LIST 2012	759.00
547.13327					By Word of Mouth Catering	
				INV	CATERING-DIAMOND JUBILEE EVENT	877.25
547.13342					Shawmac Pty Ltd	
				INV	PREP COST ESTIMATE-MODIFICATION WORKS	275.00
547.13347					SPEEDY HIRE	
				INV	MAY 2012 PORTABLE TOILET HIRE	194.84
547.13369					DATA#3 LIMITED	



CITY OF NEDLANDS

All Payments 1/06/2012 to 30/06/2012

Database: LIVE

Page: 21

<u>Chq/Ref</u>	<u>Pavee</u>	<u>Date</u>	<u>Amount</u>	<u>Tran</u>	<u>Description</u>	<u>Amount</u>
				INV	AUTOCITE X3 V2, AUTOISSUE INFRINGEMENTS	7,843.00
				547.13374	IRIS CONSULTING GROUP PTY LTD	
				INV	TRAINING COURSES FOR RECORDS STAFF	1,221.00
				547.13384	Harvey Fresh	
				INV	MILK SUPPLY 29/5/12	66.15
				INV	MILK SUPPLY 22/5/12	66.15
				INV	MILK SUPPLY 15/5/12	66.15
				INV	MILK SUPPLY 4/6/12	66.15
				547.13412	QUICK CORPORATE AUSTRALIA	
				INV	8PK SCHWEPPEES LEM/LIME 300ML	36.23
				INV	STATIONERY/CNCL KITCHEN SUPPLIES	175.71
				INV	30RM PAPER A4 CANE FIELDS 80 GSM WHT	131.67
				INV	30RM PAPER A4 CANE FIELDS 80 GSM WHT	131.67
				INV	30RM PAPER A4 CANE FIELDS 80 GSM WHT	131.67
				INV	30RM PAPER A4 CANE FIELDS 80 GSM WHT	131.67
				INV	30RM PAPER A4 CANE FIELDS 80 GSM WHT	131.67
				INV	30RM PAPER A4 CANE FIELDS 80 GSM WHT	131.67
				INV	2X PENCIL SHARPENER 1 HOLE BARREL	9.00
				INV	STATIONERY	356.27
				INV	STATIONERY/KITCHEN SUPPLIES	491.02
				INV	STATIONERY	302.52
				INV	STATIONERY	155.06
				547.13428	Lock Stock & Farrell Locksmith Pty Ltd	
				INV	6X LOCKWOOD LW STATUS 6 KBOT (CUT)	97.00
				INV	6X KEYS LOCKWOOD LW STATUS (CUT)	87.00
				547.13451	Biowise	
				INV	COARSE COMPOST-CR REQUEST \$594.00	10,868.00
				547.13476	ROAD SIGNS AUSTRALIA PTY LTD	
				INV	SUP/INSTALL STREET BLADES	475.42
				INV	220MMX140MM S/SD ALUM SIGN "NO HORSES"	15.40
				547.13536	Recovre Pty Ltd	
				INV	CONSULTING SVCES MAY 2012	66.00
				547.13540	Mrs G R Poezyn	
				INV	REIMBURSE INTERNET	149.85
				547.13581	Captain Stirling IGA Supermarket	
				INV	CATERING SUPPLIES-COUNCIL DE-BRIEF	178.44
				INV	CATERING SUPPLIES-STAFF FAREWELL	208.50
				INV	CATERING SUPPLIES-STAFF FAREWELL	27.93
				547.13626	Poolegrave Signs & Engraving	



CITY OF NEDLANDS

All Payments 1/06/2012 to 30/06/2012

Database: LIVE

Page: 22

<u>Chq/Ref</u>	<u>Pavee</u>	<u>Date</u>	<u>Amount</u>	<u>Tran</u>	<u>Description</u>	<u>Amount</u>
				INV	PLAQUE ENGRAVED 316# 400X300-DIAMOND JUBILEE	825.00
			547.13628		Liquor Barons Dalkeith	
				INV	Beverage Order for NVW 2012 Sundowner Event	423.24
			547.13693		Elan Media Partners Pty Ltd	
				INV	LOCAL STOCK RESOURCES	73.66
				INV	LOCAL STOCK RESOURCES	83.53
				INV	LOCAL STOCK RESOURCES	188.30
				INV	LOCAL STOCK RESOURCES	376.18
			547.13713		Kinetic Health Group Pty Ltd	
				INV	PRE-EMPLOYMENT MEDICAL-S FOO + CANCEL FEE	325.88
				INV	PRE-EMPLOYMENT MEDICAL-M CHITTOCK	148.50
			547.13735		Information Proficiency	
				INV	COMPLIANCE WORKFLOW PROCESS REVIEW	453.75
				INV	COMPLIANCE WORKFLOW PROCESS REVIEW	907.50
				INV	COMPLIANCE WORKFLOW PROCESS REVIEW	605.00
			547.13760		GMC Print Pty Ltd	
				INV	20000 LETTERHEADS,40000 ENVELOPES	4,393.40
			547.13765		Officino	
				INV	3X MICRO ERGONOMIC CHAIRS-BLACK	600.00
				INV	RPR GAS LIFT - PLANNING CHAIR	82.50
				INV	SEGUNDO MED BCK ERGONOMIC CHAIR	1,829.30
			547.13775		Australia Post - 604909	
				INV	MAY 2012 REPLY PAID LETTERS	0.89
			547.13803		Snap Printing Northbridge	
				INV	120 BOOKLETS A5 (CITIZENSHIP)	526.00
				INV	10000X A4 BROCHURES	1,653.00
			547.13813		Ms J A Heyes	
				INV	REIMBURSE MOBILE APR/MAY 2012	62.37
			547.13861		ADT Security	
				INV	ALARM RESPONSE ZONE 2 29/1/12	93.50
			547.13865		Expect Australia Pty Ltd	
				INV	15-18/5/12 J MARKHAM CASUAL STAFF-PROCC	792.79
				INV	7/5-11/5/12 J MARKHAM CASUAL STAFF-PROCC	1,321.32
			547.13877		47 On Kirwan	
				INV	CATERING -ALL ABILITIES PLY SPACE C/CONSULT	1,386.00
				INV	CATERING-ACCESS WORKING GROUP	61.50
			547.13912		Stirling Irrigation	
				INV	CAMPSIE PK BORE (DRILLED)	8,310.50



CITY OF NEDLANDS

All Payments 1/06/2012 to 30/06/2012

Database: LIVE

Page: 23

<u>Chq/Ref</u>	<u>Pavee</u>	<u>Date</u>	<u>Amount</u>	<u>Tran</u>	<u>Description</u>	<u>Amount</u>
				547.13922	Diesel Motors Passenger	
				INV	M-B 416 SPRINTER VAN (LBW) 1DXU353	113,274.15
				547.13927	Miss Maud	
				INV	CATERING-SCP W/SHOP 8/5/12	481.50
				INV	CATERING-BUDGET W/SHOP 3/5/12	206.85
				INV	19/4/12 CATERING-COUNCILLOR WORKSHOP	184.60
				INV	17/5/12 CATERING-COUNCILLOR WORKSHOP	285.35
				547.13936	Tenderlink.com	
				INV	TENDERLINK SAAS SVCE 1X PUB TENDER	165.00
				547.13938	HAS Earthmoving	
				INV	INSTALLATION OF SOAKWELLS	14,382.50
				INV	INSTALLATION OF SOAKWELLS	25,800.50
				547.13942	B & B Stephens Pty Ltd	
				INV	210M TEMP FENCING-BEECHAM RD	1,386.00
				547.13948	Lovering Super Fund Pty Ltd	
				INV	PAYROLL DEDUCTIONS 71435178	144.56
				547.13952	Inclusive Building Consultants	
				INV	COMPLIANCE OFFICER & PROJ MGT-J LECKIE PAV	5,450.50
				547.13953	Homewood Consulting Pty Ltd	
				INV	ZONE 5 TREE AUDIT	23,906.87
				INV	ZONE 6 TREE AUDIT	22,808.85
				547.13962	BT Super for Life	
				INV	PAYROLL DEDUCTIONS 101370591	115.75
				547.13963	Kristen Vargas	
				INV	TERM 2 2012 TUTOR FEES	360.00
				547.1427	City of Stirling	
				INV	90X DELIVERED MEALS FOR DRC APR 2012	630.00
				INV	592X DELIVERED MEAL SUBSIDIES APR 2012	1,243.20
				547.2048	TILLYS HOME HELPERS	
				INV	GRDN SVCE FOR HACC CLIENTS MAY 2012	2,698.85
				547.2262	Elliott's Irrigation Pty Ltd	
				INV	MAKEGOOD-IRRIGATION 97 ALDERBURY	106.61
				INV	MAKEGOOD-IRRIGATION 86 ARCHDEACON	152.57
				INV	MAKEGOOD-IRRIGATION 19A MIMOSA	202.03
				547.2600	FORPARK AUSTRALIA	
				INV	3X POMMEL WALKER CHAIN ASSEMB,3X S HOOK 8MM	719.40
				547.350	Aust Institute of Management	
				INV	J HEYES-EXEC LOOP DEV CRSE 16-20/7/12	3,385.00



CITY OF NEDLANDS

All Payments 1/06/2012 to 30/06/2012

Database: LIVE

Page: 24

<u>Chq/Ref</u>	<u>Pavee</u>	<u>Date</u>	<u>Amount</u>	<u>Tran</u>	<u>Description</u>	<u>Amount</u>
			547.360		Australia Post	
			INV		05/12 COUNTER B/PAY & C/CARD TRANS FEE	199.70
			547.3616		J & K HOPKINS	
			INV		5X JK SCREEN 1800X1200, 1X VIVA DESK,	1,579.00
			547.380		Australian Taxation Office	
			INV		Payroll Deduction	69,896.98
			547.400		Australian Services Union	
			INV		Payroll Deduction	138.50
			INV		Payroll Deduction	138.50
			547.4040		The Lane Bookshop	
			INV		GIRL WHO FELL FROM THE SKY-S MAWER	23.99
			547.4150		LO-GO Appointments	
			INV		W/E 5/5/12 H TIPPLE CASUAL STAFF	1,709.40
			INV		W/E 5/5/12 S MCLOUGHLIN CASUAL STAFF	1,709.40
			INV		W/E 12/5/12 M ROACH CASUAL STAFF	1,892.00
			INV		W/E 19/5/12 M ROACH CASUAL STAFF	1,892.00
			INV		W/E 26/5/12 M ROACH CASUAL STAFF	1,892.00
			547.4370		Martineaus Patisserie	
			INV		CATERING-BUDGET COMMITTEE MEETING 24/5/12	99.50
			547.4440		McDowall Affleck Pty Ltd	
			INV		ADAMS RD CUL-DE-SAC-CONSTRUCTION PHASE	1,595.00
			547.4500		McLeods Barristers & Solicitors	
			INV		SWIMMING POOL INSPECT-NOTICE OF ENTRY 31329	383.90
			INV		NED AGED PERSONS HOMES TRUST-26223	186.67
			INV		SWIMMING POOL/SPA-121 ROCHDALE-31018	556.16
			INV		POOL PROSECUTION:AQUA TECHNICS-31469	833.69
			INV		BREACH-BLDG REG,POOL & SMOKE ALARMS-129 VICTORIA	1,346.42
			INV		LEASE - NEDLANDS YACHT CLUB 23999	132.00
			INV		FRANCO:38 & 40 JUTLAND PDE - 28499	1,222.99
			INV		WHEN SCHEME AMENDMENT TAKES EFFECT-31758	185.02
			INV		MELVISTA LODGE-MULITPLE DWELLINGS 28759	339.85
			INV		ADVICE-DRAFT POLICY HWD AGED CARE VILLAGE	58.91
			INV		BENCHMARK STRATA-4 MOUNTJOY-DANGEROUS WALL	461.23
			INV		UNLAWFUL RETAINING WALL-24 THOMAS ST-31268	882.35
			INV		LEASE PORTION OF RSV 45054 MTC DEPOT NRMC	265.10
			INV		UNLAWFUL BLDG WKS-10 WARATAH-LO ZUCCHERO 31264	2,138.83



CITY OF NEDLANDS

All Payments 1/06/2012 to 30/06/2012

Database: LIVE

Page: 25

<u>Chq/Ref</u>	<u>Pavee</u>	<u>Date</u>	<u>Amount</u>	<u>Tran</u>	<u>Description</u>	<u>Amount</u>
				INV	SAT REVIEW-PALMAYA P/L-V-CON 13 BEDBROOK 31027	48.46
				INV	DIVIDING FENCE/WALL-14 NARDINA/1 MINORA-29941.1	880.51
				INV	FRANCO:38 & 40 JUTLAND PDE - 28499	3,119.79
				INV	TREEMARTIN LANE DALK-ENCROACHMENTS-31201	4,815.86
				INV	2 HYNES RD DALK-SHORT STAY ACCOMMODATION 30410	4,820.74
				INV	SAT REVIEW-PALMAYA P/L-V-CON 13 BEDBROOK 31027	4,549.37
				INV	ADVICE-DRAFT POLICY HWD AGED CARE VILLAGE	1,084.23
				INV	ADOPTION -SCHM AMENDMENT 192-30760	1,387.03
				INV	OLD SWNB HOSP-NOTICE UNDER HERITAGE ACT	3,983.89
				INV	ASTRO SYNTHETIC TURF-26 GENESTA-31336	1,127.28
				547.4575	MITI Trees Middleton's Nursery	
				INV	200L QUERCUS ROBUR (ENGLISH OAK)	324.50
				547.4945	SHEPPARD'S NEWSROUND	
				INV	22/4-19/5/12 NEWSPAPER DELIVERY	43.32
				547.4959	NEDLANDS TYRE SERVICE	
				INV	TYRES 2X CONTI 255/70R22.5 HSR1	1,512.00
				INV	TYRES 2X 195/85R 16 B'STONE R205 114L DU	845.00
				INV	TYRES 2X 235/75R 15 110S S-ATR WL	690.00
				547.4972	Neverfail Springwater Ltd	
				INV	SPRINGWATER 6X 11L - N/LIB MAY 12	63.00
				547.5120	Office Line	
				INV	HORIZON EXPRESS MOBILE DRAWER PEDESTAL	314.60
				547.5592	PLACER MANAGEMENT GROUP	
				INV	13/5/12 A CRONIN CASUAL STAFF	1,763.44
				INV	20/5/12 A CRONIN CASUAL STAFF	1,763.44
				INV	27/5/12 A CRONIN CASUAL STAFF	1,763.44
				INV	3/6/12 A CRONIN CASUAL STAFF	1,763.44
				547.5682	WA HINO SALES & SERVICE	
				INV	4EA OIL FILTER,ELEMENT KIT & ASSY FUEL FILTER	696.83
				547.5687	Printsource Design Service	
				INV	1000 MUNI CHQS, 1000 DOG REG FORMS	1,525.00
				547.6560	Southern Scene Pty Ltd	
				INV	LOCAL STOCK RESOURCES	619.55
				INV	LOCAL STOCK RESOURCES	185.04
				INV	LOCAL STOCK RESOURCES	196.26
				INV	LOCAL STOCK RESOURCES	556.91



CITY OF NEDLANDS

All Payments 1/06/2012 to 30/06/2012

Database: LIVE

Page: 26

<u>Chq/Ref</u>	<u>Pavee</u>	<u>Date</u>	<u>Amount</u>	<u>Tran</u>	<u>Description</u>	<u>Amount</u>
				INV	LOCAL STOCK RESOURCES	359.84
				547.6600	St John Ambulance Australia	
				INV	APPLY 1ST AID CRSE 9-10/7/12 P HASLAM	199.00
				547.7675	Landgate - GRV	
				INV	GRV'S 28/4 - 11/5/12 SCHDL G2012/10	605.11
				547.7840	Fire & Emergency Services Authority	
				INV	2011/12 ESLB 4TH QTR CONTRIBUTION-OPTION B	269,571.52
				547.7880	WA LIBRARY SUPPLIES	
				INV	8X SHELVES & BRACKETS	295.00
				547.8010	Corporate Express Australia Ltd	
				INV	STATIONERY - N/LIB	45.30
				INV	STATIONERY/CNCL KITCHEN SUPPLIES	306.96
				INV	6BX GREEN TEA, 4X SORTER-ELDON WK/SPACE OPTIMSERS	146.30
				INV	STATIONERY - DEPOT	98.33
				547.8110	Wattleup Tractors	
				INV	2X CAB FILTER, 6X OIL FILTER	374.00
				547.8165	West Australian Cricket Association	
				INV	WICKET SOIL 2X 1 TON BULKA BAGS	759.00
				547.8240	Western Educting Service	
				INV	EDUCTING 2/5/12	816.75
				547.8242	West Metro Regional Council	
				INV	WASTE DISPOSAL 14/5-18/5/12	18,418.90
				INV	WASTE DISPOSAL 28/5-31/5/12	11,337.27
				547.8450	Wurth Australia Pty Ltd	
				INV	KD BOND & SEAL,CARTRIDGE GUN,SUPER GLUE	134.45
				547.8652	Dale Alcock Homes	
				fund	162 VICTORIA AVE - FOOTPATH REFUND	1,500.00
				547.897	Cabcharge Australia Limited	
				INV	30/4-27/5/12 CABCHARGE SVCE FEE	6.00
				547.9876	PRIESTMAN & SHARP	
				INV	PANEL & PAINT RPRS 1DPF402	1,377.28
549	EFT TRANSFER: - 02/07/2012	30/06/2012	-1,093,966.48	549.10221	HIRE SOCIETY	
				INV	EQUIPMENT HIRE-DIAMOND JUBILEE EVENT 8/6/12	1,621.08
				INV	EQUIPMENT HIRE- NVW 2012	543.58
				549.10895	State Library of WA	
				INV	RECOVERIES OF LOST & DAMAGED BOOKS	288.20
				INV	RECOVERIES OF LOST & DAMAGED BOOKS	2.20



CITY OF NEDLANDS

All Payments 1/06/2012 to 30/06/2012

Database: LIVE

Page: 27

<u>Chq/Ref</u>	<u>Pavee</u>	<u>Date</u>	<u>Amount</u>	<u>Tran</u>	<u>Description</u>	<u>Amount</u>
549.10932					Parks & Leisure Australia	
	INV				P GOODLEY-FUNCTIONAL FACILITIES & COM HUBS	297.00
549.11187					Work Clobber	
	INV				TROUSERS, DRILL COTTON-BUSH CARE	51.00
549.115					AJ Auto & Marine Upholstery	
	INV				VEHICLE REPAIRS-LH FRONT PASSENGER SEAT	231.00
549.11689					AFTC Publishing Pty Ltd	
	INV				12/13 SUBS FAMILY TREE CONNECTIONS	64.00
549.11804					West Australian Local Government Assoc	
	INV				ROMAN TRAINING SVCES 2011/2012	6,600.00
549.11822					SEEK LIMITED	
	INV				ADVERT-DIRECTOR TECH SVCES	550.00
549.11958					Asphaltech Pty Ltd	
	INV				479.3 TONNE SMA NORTH ST	153,053.91
549.11975					JLR PUMPS	
	INV				NEW INSTALLATION S/S & FILL OLD WELL-TEST NEW	16,798.10
549.12026					Bolinda Publishing Pty Ltd	
	INV				LOCAL STOCK RESOURCES	207.11
	INV				LOCAL STOCK RESOURCES	44.42
	INV				LOCAL STOCK RESOURCES	358.11
	INV				LOCAL STOCK RESOURCES	305.76
	INV				LOCAL STOCK RESOURCES	316.03
549.12079					COMPLETE PEST MANAGEMENT SERVICES	
	INV				1 BUCKET RODENT BLOCK	287.00
549.12097					Kevrek (Australia) Pty Ltd	
	INV				SERVICE ON KEVREK 700S	264.00
	INV				SERVICE ON KEVREK 700S	396.00
	INV				STND SVCE-KEVREK 1500S 1DGC-049	474.54
	INV				STND SVCE-KEVREK 700S CRANE 1DBV-052	599.39
549.12232					Dymocks Claremont	
	INV				LOCAL STOCK RESOURCES	26.36
	INV				LOCAL STOCK RESOURCES	22.39
	INV				LOCAL STOCK RESOURCES	19.96
	INV				LOCAL STOCK RESOURCES	233.18
549.1225					Chefmaster Australia	
	INV				4 BIN LINER BLUE, 4 BLUE 80LT GARBAGE BAGS	769.20
549.12250					A PAOLINO	
	INV				CONCRETE PAD & PLINTH-NEW BENCH BISHIP RSV	995.50



CITY OF NEDLANDS

All Payments 1/06/2012 to 30/06/2012

Database: LIVE

Page: 28

<u>Chq/Ref</u>	<u>Pavee</u>	<u>Date</u>	<u>Amount</u>	<u>Tran</u>	<u>Description</u>	<u>Amount</u>
549.12278					Classic Tree Services	
	INV				STREET TREE PRUNING SECTOR 4	581.90
549.12317					TECHSAND PTY LTD	
	INV				CONCRETE WORK	6,387.76
549.12350					Capital Recycling	
	INV				CARTAGE CONCRETE/SAND WASTE	7,199.50
549.12406					J & M PAULIK & SONS	
	INV				FLOWERS-STAFF-BEREAVEMENT & WELCOME	155.00
	INV				FLOWER ARRANGMENT-CITIZENSHIP CEREMONY 28/5/12	140.00
549.12425					PSV Design	
	INV				BLDG PERMIT CHECK & SIGNING MAY 2012	1,496.00
549.125					Alchemy Technology	
	INV				SMS SOFTWARE MAINT UPGRADES & SUPPORT	4,444.00
549.12504					PLANNING INSTITUTE OF AUSTRALIA	
	INV				JENNIFER A HEYES-MEMBERSHIP PIA	560.00
549.12546					Greenway Enterprises	
	INV				5X BAHCO SAWS-2 FOLDING,3X PRUNING,LOPPER	486.59
549.12580					LG NET	
	INV				EMPLOYMENT ADVERT-DIRECTOR TECH SVCES	132.00
549.12644					Insight CCS	
	INV				MAY 12 CONTRACT CA0126 A/HRS CALL SVCE	250.53
549.12693					PPW PTY LTD	
	INV				Albox archival stationery	103.59
549.12735					COMFORT KEEPERS	
	INV				CARE SVCES MAY 2010 - HACC CLIENTS	389.02
	INV				CARE SVCES JUN 2010 - HACC CLIENTS	322.88
	INV				CARE SVCES MAY 2010 - HACC CLIENTS	1,052.39
	INV				CARE SVCES MAY 2010 - HACC CLIENTS	550.01
	INV				CARE SVCES MAY 2010 - HACC CLIENTS	138.38
549.12743					Active Transport & Tilt Tray Svces	
	INV				TRANSPORT VEHICLE 1DDT542 TO MCINERNEY FORD	132.00
549.12765					PERTHWASTE PTY LTD	
	INV				WASTE REMOVAL SERVICES MAY 2012	42,268.34
	INV				WASTE REMOVAL SVCES PRE PAY JUL 2012	90,100.00
549.12847					LANIER (AUSTRALIA) PTY LTD	
	INV				COPIER/PRINTER LEASES & COPY CHGS-30/4/12	9,668.77
549.12891					Adshel Street Furniture Pty Ltd	



CITY OF NEDLANDS

All Payments 1/06/2012 to 30/06/2012

Database: LIVE

Page: 29

<u>Chq/Ref</u>	<u>Pavee</u>	<u>Date</u>	<u>Amount</u>	<u>Tran</u>	<u>Description</u>	<u>Amount</u>
				INV	SUP/INSTALL BUS SHELTER-MONASH/SMYTH	14,600.30
549.12918					GLG GreenLife Group Pty Ltd	
				INV	LANDSCAPE MAINT JUN 2012	7,100.17
				INV	LANDSCAPE MAINT APR 2012	7,100.17
549.12960					Atlantic Therapy Services	
				INV	CASUAL STAFF - S CORNELL 8-10/5/12-DRC	862.83
549.12981					COUNTRY KITCHEN CATERING	
				INV	CATERING BUDGET W/SHOP DINNER 14/6/12	740.00
549.12982					Bandit Sales & Service	
				INV	SCHLD SVCE,SAFETY INSPECT,RPRS-150XP 1TIU481	949.95
549.13121					URBAN TECHNOLOGY P/L	
				INV	PROCESSING PLANNING APPLICATIONS	10,098.00
549.13175					Aust Local Govt Job Directory	
				INV	AD-DIR TECH SVCES-ISSUE 21 4/6/12	720.50
549.13274					SYRINX ENVIRONMENTAL PTY LTD	
				INV	MAINTENANCE-RESTORATION WORKS	7,920.00
				INV	PT RES RSV FORESHORE & EMBANK RESTORE	48,486.90
				INV	EROSION CNTRL WORKS-WARATAH PLACE	2,673.00
549.13278					LANDFILL GAS AND POWER PTY LTD	
				INV	1/5-1/6/12 ADMIN ELECTRICITY	3,314.84
549.13287					Broadway Marine Construction	
				INV	RIVER WALL 15% 6MTR SECTION	16,500.00
				INV	RIVER WALL RPRS-20% STAGE 3, 3RD 20M SECT	11,000.00
549.13296					DAVID KELSALL	
				INV	HERITAGE ADVICE	66.00
				INV	HERITAGE ADVICE	231.00
549.13327					By Word of Mouth Catering	
				INV	CATERING -NVW 2012 EVENT	1,347.50
549.13364					Dingle Bird Environmental Pty Ltd	
				INV	ASBESTOS INSPECTION-43 LEURA ST-116509	440.00
549.13366					Camera Electronic Service Pty Ltd	
				INV	LASTOLITE 90CM CUBELITE	230.00
549.13369					DATA#3 LIMITED	
				INV	AUTO ISSUE INFRINGEMENT MODULES/EQUIP	42,014.50
				INV	FIXED MLPR SYSTEM	70,620.00
				INV	TEAM SDHC 8GB CLASS 10 SD CARD 2X	20.46
				INV	MS BLUETRACK WIRELESS DESKTOP 3000	88.00
				INV	MS WINDOWS SERVER STND ENG LIC & SW	1,229.18



CITY OF NEDLANDS

All Payments 1/06/2012 to 30/06/2012

Database: LIVE

Page: 30

<u>Chq/Ref</u>	<u>Pavee</u>	<u>Date</u>	<u>Amount</u>	<u>Tran</u>	<u>Description</u>	<u>Amount</u>
				549.13381	Carrington's Traffic Services	
				INV	TRAFFIC MNGMNT PLAN-BEECHAM RD	825.00
				INV	TRAFFIC CONTROL-MONASH AVE	415.25
				INV	TRAFFIC MNGMNT PLAN-CLELAND ST	715.00
				INV	TRAFFIC MNGMNT PLAN-NORTH ST	1,650.00
				INV	TRAFFIC CONTROL-HOOLEY ST	1,287.29
				INV	TRAFFIC CONTROL-NORTH ST	4,725.06
				INV	TRAFFIC CONTROL-MIMOSA ST	913.55
				INV	TRAFFIC CONTROL-ARCHDEACON ST	768.22
				INV	TRAFFIC CONTROL CARRINGTON ST	332.20
				549.13412	QUICK CORPORATE AUSTRALIA	
				INV	CLOCK JASTEK WALL 25C BEECH	33.54
				INV	KITCHEN SUPPLIES/STATIONERY-NCC	375.44
				INV	STATIONERY - PLANNING	283.77
				INV	STATIONERY - PLANNING	80.30
				INV	STATIONERY	304.30
				549.13420	ELEMENTAURS	
				INV	TERM 2 2012 TUTRO FEES	297.00
				549.13451	Biowise	
				INV	COARSE COMPOST	3,652.00
				549.13455	HISTORY COUNCIL OF WA INC	
				INV	MEMBERSHIP 2012/2013	50.00
				549.13468	TREK TEL PTY LTD	
				INV	RELOCATE FIBRE TERMINATION-DEPOT	1,056.00
				INV	CS540 PLANTRONICS HEADSET W/- LIFTER	420.20
				549.13568	Digital Mapping Solutions	
				INV	DMS IntraMaps Update from v7 to 7.4 - IT/GIS	1,672.00
				INV	CHANGEOVER INFORMIX DATABASE TO SQL SERVER	836.00
				549.13581	Captain Stirling IGA Supermarket	
				INV	CATERING SUPPLIES-NVW 2012 EVENT	67.98
				INV	CATERING SUPPLIES-STAFF FAREWELL	74.93
				INV	CATERING SUPPLIES-DRC	223.86
				INV	CATERING SUPPLIES	131.96
				INV	CATERING SUPPLIES-N/LIB VOL EVENT	173.98
				549.13592	Curtis Bersan	
				INV	11/4-18/6/12 COMMISSION-MTC TENNIS CRT	249.59
				549.13628	Liquor Barons Dalkeith	
				INV	REFRESHMENTS-DIAMOND JUBILEE EVENT 8/6/12	138.38



CITY OF NEDLANDS

All Payments 1/06/2012 to 30/06/2012

Database: LIVE

Page: 31

<u>Chq/Ref</u>	<u>Pavee</u>	<u>Date</u>	<u>Amount</u>	<u>Tran</u>	<u>Description</u>	<u>Amount</u>
				549.13639	University Club of WA Pty Ltd	
				INV	DEPOSIT-ALL ABILITIES FUNDRAISING LAUNCH 10/10/12	6,870.00
				549.13652	Sustainable Outdoors	
				INV	GREENWAY MAINTENANCE 21/5-9/6/12	10,753.05
				549.13741	Dave's Landscaping & Brickpaving	
				INV	NORTH STREET-RELAY DRIVEWAY LVL W/- PATH	950.00
				INV	18 COASTAL DVE-BRICKPAVING MAINTENANCE	665.00
				549.13778	Asphalt In A Bag Pty Ltd	
				INV	100 BAG 20KG ASPHALT	3,487.50
				549.13803	Snap Printing Northbridge	
				INV	1200 DL POSTCARDS-INVITATIONS	434.00
				INV	100 DL INVITATIONS-N/LIB SVCE VOLUNTEERS	93.00
				549.13812	Nicole Borowicz	
				INV	REIMBURSE MOBILE JUNE 2012	60.00
				549.13816	Sound Centre Music Gallery	
				INV	PIANO STORAGE 13/6-12/9/12	360.00
				549.13818	Civic Legal	
				INV	INSURANCE CLAIM-TAWARRI JETTY	2,703.14
				549.13824	ALS Library Services Pty Ltd	
				INV	LOCAL STOCK RESOURCES	66.35
				INV	LOCAL STOCK RESOURCES	160.98
				INV	LOCAL STOCK RESOURCES	91.19
				INV	LOCAL STOCK RESOURCES	19.14
				INV	LOCAL STOCK RESOURCES	78.74
				INV	LOCAL STOCK RESOURCES	99.18
				549.13842	Tree Amigos Tree Surgeons Pty Ltd	
				INV	ARBORICULTURAL SVCES-DRAPER ST	518.10
				INV	ARBORICULTURAL SVCES	3,135.66
				INV	ARBORICULTURAL SVCES	2,143.35
				INV	ARBORICULTURAL SVCES	610.80
				549.13883	Oliver's Lawn & Landscaping Pty Ltd	
				INV	IRRIGATION MAINTENANCE MAY 2012	3,080.00
				INV	IRRIGATION MAINTENANCE APRIL 2012	3,195.50
				INV	IRRIGATION MAINTENANCE MAY 2012	3,080.00
				INV	IRRIGATION MAINTENANCE JUNE 2012	2,464.00
				INV	IRRIGATION MAINTENANCE MAY 2012	3,080.00
				INV	IRRIGATION MAINTENANCE APRIL 2012	3,080.00



CITY OF NEDLANDS

All Payments 1/06/2012 to 30/06/2012

Database: LIVE

Page: 32

<u>Chq/Ref</u>	<u>Pavee</u>	<u>Date</u>	<u>Amount</u>	<u>Tran</u>	<u>Description</u>	<u>Amount</u>
			549.13895		Ms M B Hulls	
			INV		REIMBURSE MOBILE AND INTERNET MAY12	47.61
			549.13907		M Reilly Pty Ltd	
			INV		INFLUENZA STAFF VACCINATION 2012	1,316.00
			549.13927		Miss Maud	
			INV		CATERING - VARIOUS PLATTERS	325.25
			INV		CATERING - VARIOUS PLATTERS	259.30
			INV		ADJ TO INVOICE 11469	25.05
			INV		CATERING-WORKSHOP 24/5/12	223.05
			INV		CATERING-29/5/12 R FORREST TECH SVCES	25.05
			549.13932		Information Management Group Pty Ltd	
			INV		RECORDS-DELIVERY/STORAGE MAY 2012	797.32
			INV		OFFSITE TAPE STORAGE MAY 2012	110.00
			549.13938		HAS Earthmoving	
			INV		SUMP REFURBISHMENT-NAPIER & LOFTUS	84,325.42
			549.13941		Bioscience Pty Ltd	
			INV		SITE INSPECT, COLLECT & ANALYSE TISSUE SAMPLES	495.00
			549.13943		Architects of Arcadia Pty Ltd	
			INV		ALL ABILITIES PLYGRND-TRAVEL, FOCUS GRPS, SITE	13,557.50
			INV		ALL ABILITIES PLYGRND-COMM CONSULT, DRAFT DESIGN	9,423.70
			549.13945		Italia Stone Group Pty Ltd	
			INV		PROG CLM 3 - BEECHAM RD RETAINING WALL	94,677.66
			549.13953		Homewood Consulting Pty Ltd	
			INV		ZONE 1 TREE AUDIT	11,822.18
			INV		ZONE 2 TREE AUDIT	18,622.12
			549.13976		Morrison Low Consultants Pty Ltd	
			INV		WORKFORCE PLANNING	4,510.00
			INV		WORKFORCE PLANNING	1,188.00
			549.1670		COMMISSIONER OF POLICE	
			INV		VOLUNTEER NATIONAL POLICE CHECK-APR 12	57.50
			549.1790		COUNCIL ON THE AGEING (WA) INC.	
			INV		MEMBERSHIP FEES 2012/2013	275.00
			549.1795		Courier Australia	
			INV		COURIER- 23/5 FAST FINISHING JOB 3040243	7.05
			549.2077		DOMUS NURSERY	
			INV		PURCHASE OF VARIOUS PLANTS	4,297.21
			549.210		Apace Aid Inc	



CITY OF NEDLANDS

All Payments 1/06/2012 to 30/06/2012

Database: LIVE

Page: 33

<u>Chq/Ref</u>	<u>Pavee</u>	<u>Date</u>	<u>Amount</u>	<u>Tran</u>	<u>Description</u>	<u>Amount</u>
				INV	REDESIGN,PLANT SUPPLY,PLANTING	13,486.00
				INV	1000 COASTAL TUBESTOCK	1,485.00
				INV	PLANT STOCK	8,802.81
			549.2240		EDUCATIONAL ART SUPPLIES COMPANY	
				INV	CRAFT MATERIALS-NEDLANDS LIB	295.44
			549.2942		Heavy Automatics WA Pty Ltd	
				INV	ANNUAL SVCE & COMPUTER CHECK-ALLISON AUTO TRANS	3,624.50
			549.3580		JASON SIGNMAKERS	
				INV	15X 1200X600X1200 YELLOW HANDRAILS-116528	1,397.00
			549.3615		JJ CLEANING PTY LTD	
				INV	MAY 2012 CLEANING-NCC	1,996.00
			549.3616		J & K HOPKINS	
				INV	DIABLO H/BACK MESH T/CHAIR,CHAIR BASE-ROMEO	349.00
			549.4020		L & T Venables Pty Ltd	
				INV	EXPENDABLE STORES	1,880.25
			549.4150		LO-GO Appointments	
				INV	W/E 12/5/12 O REECE CASUAL	1,037.85
				INV	W/E 19/5/12 J MARSHLAND CASUAL	1,017.50
				INV	W/E 12/5/12 J MARSHLAND CASUAL	1,037.85
				INV	W/E 5/5/12 J MARSHLAND CASUAL	1,037.85
				INV	W/E 26/5/12 O REECE CASUAL	1,729.75
				INV	W/E 19/5/12 O REECE CASUAL	1,709.40
				INV	W/E 5/5/12 O REECE CASUAL	1,709.40
				INV	W/E 26/5/12 J MARSHLAND CASUAL	1,689.05
				INV	W/E 12/5/12 H TIPPLE CASUAL STAFF	1,709.40
				INV	W/E 12/5/12 S MCLOUGHLIN CASUAL STAFF	1,729.75
				INV	W/E 19/5/12 S MCLOUGHLIN CASUAL STAFF	1,709.40
				INV	W/E 26/5/12 S MCLOUGHLIN CASUAL STAFF	1,566.95
				INV	W/E 26/5/12 K HUTCHISON CASUAL STAFF	915.75
				INV	W/E 26/5/12 H TIPPLE CASUAL STAFF	691.90
				INV	W/E 19/5/12 H TIPPLE CASUAL STAFF	1,363.45
				INV	W/E 21/1/12 D TRANQUILLE CASUAL STAFF	1,241.35
				INV	W/E 11/2/12 G HOSSACK CASUAL STAFF	1,200.65
				INV	W/E 28/1/12 D TRANQUILLI CASUAL STAFF	1,017.50
				INV	W/E 21/1/12 G HOSSACK CASUAL STAFF	1,037.85
				INV	W/E 28/1/12 G HOSSACK CASUAL STAFF	447.70
			549.4370		Martineaus Patisserie	



CITY OF NEDLANDS

All Payments 1/06/2012 to 30/06/2012

Database: LIVE

Page: 34

<u>Chq/Ref</u>	<u>Pavee</u>	<u>Date</u>	<u>Amount</u>	<u>Tran</u>	<u>Description</u>	<u>Amount</u>
				INV	15X \$20 GIFT VOUCHERS	300.00
549.4500					McLeods Barristers & Solicitors	
				INV	OLD SWNB HOSP-NOTICE UNDER HERITAGE ACT-28881	4,194.77
549.4527					MEN OF THE TREES	
				INV	VARIOUS TREES	955.50
549.4959					NEDLANDS TYRE SERVICE	
				INV	TYRES 4X 235/75X15 A/T SCORP PIRELLI	1,435.00
				INV	TYRES 4X 235/75R15 110S S-ATR WL	1,435.00
549.5080					OCE AUSTRALIA LTD	
				INV	44242-OCE COLORWAVE PRINTER JUN 2012	110.00
549.540					Baileys Fertilisers	
				INV	S/APPLY 411/GROSORB P/TONNE	595.10
549.741					Boyan Electrical Services	
				INV	RPLC FAULTY SMOKE DETECTOR-ADMIN COTTAGE	143.00
				INV	RPR LOOSE CONNECTION-TRESILLIAN	88.00
				INV	RPLC FAULTY TIME CLOCK-COLLEGE PK	253.00
				INV	ELECT MAINT-BEATON PK BBQ	110.00
				INV	ELECT MAINT-NEW COURT GDNS	127.60
549.7675					Landgate - GRV	
				INV	GRV'S 12 - 25/5/12 SCHDL G2012/11	580.94
549.8010					Corporate Express Australia Ltd	
				INV	10 BX STAP 50 RECLD CPY PPR A4 80GSM	289.30
				INV	STATIONERY/KITCHEN SUPPLIES N/LIB	57.46
				INV	KINGSTON DATA TRAVELLER 32GB USB PURPLE	56.19
				INV	4BX STAPLES LSR/JET LBL 98X38MM 14SH	65.60
				INV	UNIBALL JETSTREAM COLOUR PEN 1.0MM PINK	3.85
549.8240					Western Educting Service	
				INV	29/5/12 - 30/5/12 BULK RUBBISH COLLECTION	9,542.61
				INV	21/5/12 - 23/5/12 BULK RUBBISH COLLECTION	7,651.05
				INV	BULK RUBBISH COLLECTION	11,185.46
				INV	23/4/12 - 24/5/12 BULK RUBBISH COLLECTION	10,524.14
				INV	BULK RUBBISH COLLECTION	11,038.67
				INV	BULK RUBBISH COLLECTION	6,181.12
				INV	BULK RUBBISH COLLECTION	7,846.30
				INV	EDUCTING 6.75 13/6/12	796.33
549.8242					West Metro Regional Council	
				INV	WASTE DISPOSAL 21 - 26/5/12	39,734.76



CITY OF NEDLANDS

All Payments 1/06/2012 to 30/06/2012


Database: LIVE

Page: 35

<u>Chq/Ref</u>	<u>Pavee</u>	<u>Date</u>	<u>Amount</u>	<u>Tran</u>	<u>Description</u>	<u>Amount</u>
Total EFT			<u>-\$3,456,665.67</u>			
TOTAL PAYMENTS			<u>-\$3,786,146.54</u>			
NAB - Trust Account						
CHEQUE						
11385	JAMES CROFTS HOPE FOUNDATION INC PO	18/06/2012	-248.25	INV	RPLC CHQ 11367-STAFF FUNDRAISING DONATION	248.25
11386	S T LAUW	29/06/2012	-176.00	RFND	REFUND HALL & KEY BOND DALKEITH HALL	176.00
11387	THE GNOSTIC MOVEMENT	29/06/2012	-182.00	RFND	REFUND HALL & KEY BOND DRABBLE HOUSE	182.00
11388	MR N S TAYLOR	29/06/2012	-1,500.00	RFND	52 LOFTUS STREET - FOOTPATH REFUND	1,500.00
11389	S P CH'NG	29/06/2012	-1,500.00	RFND	11A JAMES ROAD - FOOTPATH REFUND	1,500.00
11390	WEBB & BROWN NEAVES	29/06/2012	-885.85	RFND	49 GALLOP ROAD - FOOTPATH REFUND	885.85
11391	WEBB & BROWN NEAVES	29/06/2012	-1,500.00	RFND	11A JAMES ROAD - FOOTPATH REFUND	1,500.00
11392	BUSTA GROOVE DANCE STUDIO	29/06/2012	-188.00	RFND	KEY & HALL BOND MCCC - BANKSIA ROOM	188.00
Total CHEQUE			<u>-\$6,180.10</u>			
TOTAL PAYMENTS			<u>-\$6,180.10</u>			

CP35.12	Policy and Delegation Review
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Committee	14 August 2012
Council	28 August 2012

Applicant	City of Nedlands
Owner	City of Nedlands
Coordinator	Phoebe Huigens – Acting Coordinator Corporate & Strategy
Director	Darla Blake – A/Director Corporate & Strategy
Director Signature	
File ref	CRS/055
Previous Item No's	Nil
Disclosure of Interest	No officer involved in the preparation of this report had any interest which required it to be declared in accordance with the provisions of the <i>Local Government Act (1995)</i> .

Purpose

All Council policies and delegations are required to be reviewed and approved by Council.

Recommendation to Committee

- a) **Council revokes the following policies to be combined in the new Council Provided Grants, Subsidies & Donations policy:**
 - Donations – Policy 3.60
 - Nedlands Primary Schools & Pools – Policy 10.28
 - Sponsorship of Youth Initiatives Fund – Policy 10.18
 - Subsidies & Donations – League of Home Help – Policy 10.29
 - Community Grants (approved 26 October 2010)
 - Subsidy for the Sterilisation of Domestic Cats (approved 14 December 2010)

- b) **Council approves the following policies:**
 - a) **Council Provided Grants, Subsidies & Donations**
 - b) **Social Media**
 - c) **Rights Of Way – Upgrading**

- c) **Council revokes the following delegations:**
 - 3C – Requests for Financial Assistance
 - 10E – Community Grants

• **10F – Sponsorship of Youth Initiatives Fund**

d) **Council approves the following amended delegation:**

- **Council Provided Grants, Subsidies & Donations:**
 - **Request for Financial Assistance**
 - **Community Grants**
 - **Sponsorship for Youth Initiatives**

Strategic Plan

The City of Nedlands Strategic Plan 2008-2013 is Council's plan for the future and sets the strategic direction and key focus areas (KFAs) for Council and Elected Members.

Presented for consideration and decision making are a number of policies and respective delegation, under review. The following are relevant KFAs to the various policies and have been included to assist elected members with their policy decision making.

KFA 1: Infrastructure

To provide functional infrastructure in order to enable:

- Safe, efficient and effective transport systems; and
- Passive and active recreational opportunities.

KFA 4: Community Well-being

To provide a Community where people have an opportunity to interact and enjoy a sense of belonging in order to promote:

- Healthy lifestyles;
- A safe and secure community; and
- Quality of life.

Background

Under the Local Government Act (1995) 2.7 one of the roles of Council is to:

(2b) Determine the local government's policies.

Council commenced the review process in December 2009. Council policies are now continuously reviewed to ensure they reflect the strategic nature and responsibilities of Council and kept up to date.

The following are parameters as part of the review process, determining how and when reviewed policies will be presented to Committee and then Council:

- All outstanding policies presented to Council, will be changed over to the new Council template.
- Key policies and their respective delegations will be discussed by Council at workshops.
- Those policies of a more minor nature where the context of the policy will not change will be put to Committee directly with a recommendation for approval from Council.
- Policies requiring no changes other than the new template will be presented to Committee directly with a recommendation for approval from Council, without going to elected member policy workshops.
- Where a number of policies have common themes, such as Donations and Subsidies, these policies will be combined to establish a new policy and if applicable a new delegation.

The Committee will be asked to recommend the revocation of the old policies and respective delegation, then recommend to Council the approval of the new replacement policy and respective delegation.

- Administration, at times, may recommend a policy be revoked with no Council policy to replace it. This recognises the policy is operational or covered under legislation and/or the responsibility under the Local Government Act 1995, of the Chief Executive Officer - there are no such recommendations in this report. Any delegation associated with a revoked policy will be reviewed and amended as required.

Issue identification

Nil

Consultation

Required by legislation: Yes No

Required by City of Nedlands policy: Yes No

Some policies have been workshopped by Council.

Legislation/Local Law

- *Local Government Act 1995 and Regulations*
- *Copyright Act 1968*
- *Freedom Of Information Act 1992*
- *Equal Opportunity Act 1984*
- *Australian Human Rights Commission Act 1986*
- *Spam Act 2008*
- *Privacy Act 1988*

Budget/financial implications

Budget:

Within current approved budget: Yes No

Requires further budget consideration: Yes No

Financial:

Nil

Risk Management

Risk Management processes are built into operational guidelines where appropriate.

Discussion

Policy statements should provide guidance for decision making by Council and demonstrate the transparency of the decision making process.

Outlined below, is summary information for each policy.

Council Provided Grants, Subsidies & Donations

Relevant to Council's Provision of Grants, Subsidies and Donations there are a number of policies having common themes. These policies will be revoked and combined to establish the new Council Provided Grants, Subsidies & Donations policy. Included for revocation:

- Donations – Policy 3.60
- Nedlands Primary Schools & Pools – Policy 10.28
- Sponsorship of Youth Initiatives Fund – Policy 10.18
- Subsidies & Donations – League of Home Help – Policy 10.29)
- Community Grants (approved 26 October 2010)
- Subsidy for the Sterilisation of Domestic Cats (approved 14 December 2010)

The Committee is asked to recommend the revocation of the old policies and their respective delegations then recommend to Council the approval of the combined Council Provided Grants, Subsidies & Donations policy and delegations.

The Council Provided Grants, Subsidies & Donations policy has been through the elected member workshop process (3 July 2012) and following discussion, two amendments discussed have been included into the proposed new policy, including delegations where appropriate.

- Grants over \$5000 will be referred to council for decision.
- Quarterly updates will be provided to elected members.

The policy and relevant delegation changes are presented to Committee for recommendation to Council.

Social Media

The Social Media policy has been through the elected member workshop process (3 July 2012) and following discussion, no amendments were made to the proposed new policy.

The policy is presented to Committee for recommendation to Council.

Rights Of Way - Upgrading

The Rights Of Way – Upgrading policy has been through the elected member workshop process (3 July 2012) and following discussion, minor amendments discussed at the workshop have been included into the proposed new policy. This amendment is listed below.

- A developer or property owner may at their cost, upgrade a right of way by paving, kerbing, draining and illuminating it to the satisfaction of the City. Any fees associated with a right of way will be determined by Council in accordance with the provisions of the Local Government Act 1995.

Administration comment

The Mayor was away for the 3 July 2012 Policy workshop which discussed the Rights of Way – Upgrading. On his return he offered comments for possible inclusion into the policy. The following comments are for your consideration:

”Overall construction

As a general rule, the City is responsible for the maintenance but not upgrading of public rights-of-way.

Up-grading of rights-of-way will be carried out by the City, at the cost of adjoining owners, where requested by the majority of adjoining owners. Subject to approval of adjoining landowners, an area rate would be applied to properties gaining benefit, with the City acting as banker to collect funds, organise construction and pay contractors.”

Ad Hoc construction

All development applications adjoining a right-of-way are to include conditions that

- a) all vehicular ingress and egress is to be via the right-of-way
- b) the right-of-way immediately adjoining the property is to be sealed by the applicant to the satisfaction of the City.

Construction at discretion of the City

There is nothing to prevent the City constructing rights-of-way in commercial areas or elsewhere, at its discretion.

The policy is presented to Committee for discussion and possible amended recommendation to Council.

Conclusion and next steps

Council policy and associated delegations are continuously reviewed to ensure policies and their delegations remain current and provide effective service delivery and organisational performance, in accordance with the City of Nedlands Strategic Plan.

There are currently outstanding policies and where applicable delegations requiring review and recommendation to Council. The Committee is asked to recommend Council approval for three (3) policies. The delegation associated with the combined Council Provided Grants, Subsidies & Donations is recommended for approval to Council.

All policies and delegation changes recommended for approval have either no changes or amendments made following elected members workshop.

Administration recommends that Committee recommend the revocation of the following policies to be combined in the new Council Provided Grants, Subsidies & Donations policy:

- Donations – Policy 3.60
- Nedlands Primary Schools & Pools – Policy 10.28
- Sponsorship of Youth Initiatives Fund – Policy 10.18
- Subsidies & Donations – League of Home Help – Policy 10.29
- Community Grants (approved 26 October 2010)
- Subsidy for the Sterilisation of Domestic Cats (approved 14 December 2010)

Administration recommends that Committee recommend approval to Council the following policies:

- Council Provided Grants, Subsidies & Donations
- Social Media
- Rights Of Way – Upgrading

Once the policies have been approved by Council, appropriate procedures/guidelines will be developed or updated by Administration to reflect any changes or new policies.

Administration recommends that Committee recommend the revocation of the following delegations to be combined in a new Council Provided Grants, Subsidies & Donations delegation:

- 3C – Requests for Financial Assistance
- 10E – Community Grants
- 10F – Sponsorship of Youth Initiatives Fund
-

Administration recommend that Committee recommend approval to Council the following amended delegations:

- **Council Provided Grants, Subsidies & Donations:**
 - Request for Financial Assistance
 - Community Grants
 - Sponsorship for Youth Initiatives

Attachments

- 1. Council Provided Grants, Subsidies & Donations Policy**
- 2. Social Media Policy**
- 3. Rights Of Way – Upgrading Policy**
- 4. Delegation:**
 - Council Provided Grants, Subsidies & Donations**
 - Request for Financial Assistance
 - Community Grants
 - Sponsorship for Youth Initiatives

Council Provided Grants, Subsidies and Donations

KFA	KFA 4 Community Well-being
Status	Council
Responsible division	Community and Strategy
Objective	The objective of this policy is to provide guidance on a range of grants, subsidies and donations that Council will provide to the community, subject to annual budget approval.

Context

Council provides a range of grants, subsidies or donations aimed at strengthening the capacity of the community to meet its own needs.

The financial support provided by Council will be on a partnership basis. Council does not generally intend to be the sole provider of financial support for the funded project or activity. Partnering with the applicant and other organisations will maximise the effectiveness of the public funds provided, while strengthening the capacity of the applicant organisation.

Definitions

Grant *financial support that is tied to a specific purpose.*

A grant may cover part or all of the cost of the funded project. However, Council will generally only provide grants that cover part of the funded project.

Subsidy *financial support that is tied to a specific purpose and covers only part of the funded project.*

Since Council will generally only fund projects in partnership with the applicant, for the purpose of this policy there is no meaningful distinction between “grant” and “subsidy” and the terms may be used interchangeably.

Donation *financial support to an organisation that is not tied to a specific purpose.*

This support may be used for the general purposes of the organisation receiving it and is not tied to a specific project or activity.

Statement

Scope:

The scope of this policy includes:

- School Swimming Pool Subsidy
- Youth Grants
- Community Grants
- Meals on Wheels Subsidy
- Community Safety and Crime Prevention Donations
- Lord Mayor's Disaster Relief Fund
- State Emergency Services.
- Animal Welfare
- National Trust and
- Refund of Development Application Fees to Sporting Clubs

The scope of this policy does not include:

- Capital Grants to Sporting Clubs (separate policy).

School Swimming Pool Subsidy:

Parents and Citizens' Associations of state government primary schools located within the City of Nedlands may apply to Council for an annual subsidy to enable their school pools to be opened to the community over the summer school holiday season.

Key eligibility criteria are:

- Access by the general community – the pool must be open to the general community (i.e. wider than the school community) for the summer school holiday period;
- Safety – the pool must be maintained and managed to a level that meets the City's safety requirements, as outlined in the associated Administration procedure
- Insurance – the body responsible for the pool must maintain an appropriate level of public liability insurance, as outlined in the associated procedure.

The School Pools Subsidy provided by Council is not intended to meet the full cost of opening the pools to the community. Rather, it is intended as a subsidy only, with user fees and the P & C's meeting the balance of cost.

An amount to cover the cost of providing the School Swimming Pool Subsidy will be included in the annual budget for Council's consideration. Payment of the subsidy is subject to its approval by Council.

Youth Grants:

Local young people may apply to Council for small grants towards projects that engage the young person with the local, national or international community.

Key eligibility criteria are:

- Local residence – the young person receiving the grant must be a resident of the City of Nedlands;
- Engagement with the community – the subsidised activity must engage the young people with the community, as outlined in the associated procedure.

The Sponsorship of Youth Initiatives Fund is not intended to provide significant financial assistance for youth activities. Rather, these small youth grants are intended primarily as a way of encouraging and recognising the initiatives already being taken by young people to engage with their community. Therefore the funding is intended as a minor subsidy only.

An amount to cover the cost of providing the Sponsorship of Youth Initiatives Fund will be included in the annual budget for Council's consideration. Payment of these grants is subject to approval of the budget allocation by Council.

Community Grants:

Individuals, community groups and organisations may apply to Council for small grants to provide community events and projects that help build community spirit and capacity within the City of Nedlands.

Key eligibility criteria are:

- Community spirit – events and projects to be funded must help build community spirit
- Inclusion – except for street parties, funded events and projects must be open to an promoted to all residents within the City of Nedlands
- Direct community benefit – funded projects and events must demonstrate a direct benefit to the City of Nedlands community.

Ineligible applicants and projects include:

- Businesses
- Schools, where the funding is for their core educational functions. However schools can apply for funding for projects that engage the broader community.
- Fund-raising or projects that charge an entry fee are generally not eligible, except in circumstances where the project makes an exceptional contribution to the local community.

Meals on Wheels:

The City will facilitate the delivery of meals to HACC eligible residents. The cost of providing the meals is covered by:

- State and Federal Government Funding through the HACC (Home and Community Care) funding
- Council's subsidy and
- A fee charged to the recipient.

Eligibility criteria are determined by HACC.

An amount to cover the City's component of the cost of providing meals on wheels to eligible residents will be included in the annual budget for Council's consideration. Provision of this service is subject to approval of the budget allocation by Council.

Community Safety and Crime Prevention Donations:

Council will consider applications for funding from organisations that provide community safety and crime prevention services in partnership with local schools.

The purpose of providing these subsidies is to prevent crimes against children and increase safe local children's awareness of safe behaviours in relation to crime prevention.

Key eligibility criteria are:

- Partnership with local schools – the applicant organisation must demonstrate a strong partnership with a local school or schools;
- Benefit to the local community – the applicant organisation must be able to demonstrate that they provide community safety services directly to the City of Nedlands community.

Organisations to be considered for the community safety subsidy must be incorporated and may include, but not necessarily be limited to, Safety House and Constable Care.

An amount to cover the cost of providing the community safety subsidies will be included in the annual budget for Council's consideration. Payment of these subsidies is subject to approval of the budget allocation by Council.

Lord Mayor's Disaster Relief Fund:

The purpose of the Lord Mayor's Disaster Relief Fund is to provide urgent relief in the event of an emergency or natural disaster.

Any advice or request received in relation to the Lord Mayor's Disaster Relief Fund is to be referred to the Chief Executive Officer who will decide if a submission should be placed before Council. Any subsidy or donation by the City to the Lord Mayor's Disaster Relief Fund can only be made as a result of a decision by Council.

State Emergency Services:

In specific circumstances, Council may provide a subsidy or donation to State Emergency Services. This would usually be in response to an emergency or natural disaster.

Any advice or request received in relation to a donation to State Emergency Services is to be referred to the Chief Executive Officer who will decide if a submission should be placed before Council. Any subsidy or donation by the City to State Emergency Services can only be made as a result of a decision by Council.

Animal Welfare:

Subsidies to organisations:

Council will consider providing subsidies to animal welfare organisations is to assist with the control, breeding and welfare of animals within the City of Nedlands.

Key eligibility criteria are:

- Impact on animal management and welfare issues – the applicant organisation must be able to demonstrate its ability to make a positive impact on animal management and/or animal welfare issues; and
- Local benefit – the applicant organisation must be able to demonstrate its ability to make a positive impact within the City of Nedlands.

Any amount provided by Council is intended as a subsidy only, with the balance of cost of operation being provided by the organisation receiving the subsidy.

An amount to cover the cost of providing these donations or subsidies will be included in the annual budget for Council's consideration. Payment is subject to approval of the budget allocation by Council.

Subsidies to individuals:

The City will provide a refund of 50% of the cost incurred when a resident has their cat sterilised at the Cat Haven.

The purpose of this subsidy is to encourage sterilisation of cats and support the activities of a local animal welfare organisation in order to reduce the negative impact of uncontrolled cat breeding on native fauna and local amenity.

National Trust:

In specific circumstances, Council may provide a subsidy to the National Trust to assist with the preservation of a building of historical significance.

Any subsidy or donation by the City to the National Trust can only be made as a result of a decision by Council.

Donation of Development Application Fees Charged to Sporting Clubs

Council may consider applications from local sporting clubs to have 50% of the fees incurred as part of a development application donated back to the club.

Key eligibility criteria are:

- The financial capacity of the applicant organisation; and
- Benefit to the local community provided by the facility under consideration.

Where such fees have been included in the budget submitted to a funding body and partly or wholly approved for funding as part of the cost of developing the facility,

these fees will be not eligible to be considered by Council for refunding. The purpose of this provision is to prevent double-dipping.

Sporting clubs may only apply to have development application fees donated back to them following full completion of the project.

Other Requests for Funds

Any other requests for funds from Council (including requests over \$5,000) will be presented to Council for a decision.

Reporting

In addition to the approvals included in the Delegated Authority list, Administration will prepare a quarterly summary report on Grants, Subsidies and Donations, for elected members.

Related documentation

Procedures for:

- School Swimming Pool Subsidy
- Youth Grants
- Community Grants
- Meals on Wheels Subsidy
- Community Safety Subsidies

Related Local Law/legislation

Nil

Related delegation

- **10E – Community Grants**
- **10F – Sponsorship of Youth Initiatives Fund**
- **Delegated Authority – School Swimming Pools Subsidy** (yet to be developed)
- **Delegated Authority – Meals on Wheels** (yet to be developed)
- **Delegated Authority – Community Safety Subsidies** (yet to be developed)
- **Delegated Authority – Animal Welfare Donations** (yet to be developed)

Issued

Date approved by Council

Amendments

Dates amendments approved by Council

Social Media Policy

KFA 5	Governance
Status	Council
Responsible division	Community & Organisational Development - Communications
Objective	To guide all councillors, employees, contractors, agents and volunteers of the City of Nedlands in the appropriate use of social media.

Context

The City of Nedlands recognises that social media provides new opportunities for dynamic and interactive two-way communications which can complement existing communication and further improve information, access and delivery of key services.

The intent of this policy is to provide understanding and guidance for the appropriate use of social media platforms and tools by council staff, councillors and contractors, agents and volunteers of the City of Nedlands who purport to use social media for the purpose of conducting Council business.

Statement

The policy outlines requirements for compliance with confidentiality, governance, legal, privacy and regulatory parameters when using social media to conduct council business. It aims to:

- Inform appropriate use of social media tools for the City of Nedlands
- Promote effective and productive community engagement through social media
- Minimise miscommunication or mischievous communications
- Help the City of Nedlands manage the inherent challenges of speed and immediacy

The policy applies to those digital spaces where people may comment, contribute, create, forward, post, upload and share content, including – but not limited to:

- Blogs
- Bulletin boards
- Citizen journalism and news sites
- Forums and discussion boards
- Instant messaging facilities
- Microblogging sites (e.g. Twitter)
- Online encyclopaedias (e.g. Wikipedia)
- Podcasts
- Social networking sites (e.g. Facebook, MySpace, Bebo, Friendster, LinkedIn)
- Video and photo sharing sites (e.g. Flickr, YouTube)
- Video podcasts
- Wikis
- Any other websites that allow individuals to use simple publishing tools or new technologies emerging from the digital environment

This policy is not intended to cover personal use of social media where:

- the author publishes information in their personal capacity and not on behalf of, or in association with the City of Nedlands; and
- no reference is made to the City of Nedlands, its councillors, staff, policies and services, suppliers or other stakeholders or council related issues.
- Individuals should use discretion and keep personal use of social media to a minimum during work hours. For guidance on acceptable levels of personal use of social media during work hours see your manager.

This policy should be read in conjunction with other relevant policies and procedures of the City of Nedlands.

Social Media Policy/Guidelines

When using social media, council staff and contractors are expected to:

- Seek prior authorisation from the Communications team
- Adhere to the City of Nedlands Code of Conduct, policies and procedures
- Behave with caution, courtesy, honesty and respect
- Comply with relevant laws and regulations
- Reinforce the integrity, reputation and values of the City of Nedlands

The following content is not permitted under any circumstances:

- Abusive, profane or sexual language
- Content not relating to the subject matter of that blog, board, forum or site
- Content which is false or misleading
- Confidential information about Council or third parties
- Copyright or Trade Mark protected materials
- Discriminatory material in relation to a person or group based on age, colour, creed, disability, family status, gender, nationality, marital status, parental status, political opinion/affiliation, pregnancy or potential pregnancy, race or social origin, religious beliefs/activity, responsibilities, sex or sexual orientation
- Illegal material or materials designed to encourage law breaking
- Materials that could compromise council, employee or system safety
- Materials which would breach applicable laws (defamation, privacy, trade practices, financial rules and regulations, fair use, trademarks)
- Material that would offend contemporary standards of taste and decency
- Material which would bring the Council into disrepute
- Personal details or references to councillors, council staff or third parties, which may breach privacy laws
- Spam, meaning the distribution of unsolicited bulk electronic messages
- Statements which may be considered to be bullying or harassment

If you have any doubt about applying the provisions of this policy, check with the Communications team before using social media to communicate. Depending upon the nature of the issue and potential risk, it may also be appropriate to consider seeking legal advice.

Authorisation

Ensure appropriate authorisation has been obtained before using social media including but not limited to uploading content and acting as a spokesperson on behalf of Council.

Expertise

Do not comment outside your area of expertise. Do not commit Council to actions or undertakings.

Disclosure

Only discuss publicly available information. Do not disclose confidential information, internal discussions or decisions of Council, employees or third parties. This includes publishing confidential, personal or private information where there is sufficient detail for potential identification of councillors, Council staff or third parties.

Accuracy

Be accurate, constructive, helpful and informative. Correct any errors as soon as practicable. Do not publish information or make statements which you know to be false or may reasonably be taken to be misleading or deceptive.

Identity

Be clear about professional identity or any vested interests. Do not use fictitious names or identities that deliberately intend to deceive, mislead or lie. Do not participate anonymously or covertly via a third party or agency.

Opinion

Clearly separate personal opinions from professional ones and be mindful of Council's Code of Conduct when discussing or commenting on council matters. In general, don't express personal opinions using Council tags or other identifications. Only where this is not possible, consider using a formal disclaimer to separate official council positions from personal opinions and distance council from comments made by public and other outside interests.

Privacy

Be sensitive to the privacy of others. Seek permission from anyone who appears in any photographs, video or other footage before sharing these via any form of social media. If asked to remove materials do so as soon as practicable.

Intellectual Property

Seek permission from the creator or copyright owner to use or reproduce copyright material including applications, audio tracks (speeches, songs), footage (video), graphics (graphs, charts and logos), images, artwork, photographs, publications or music. Also seek permission before publishing or uploading material in which the intellectual property rights, such as Trademarks, are owned by a third party e.g. company logos. Seek permission from the website's owner wherever possible before linking to another site (including a social media application).

Defamation

Do not comment, contribute, create, forward, post, upload or share content that is malicious or defamatory. This includes statements which may negatively impact the reputation of another.

Reward

Do not publish content in exchange for reward of any kind.

Transparency

Do not seek to buy or recompense favourable social media commentary. Encourage online publishers to be open and transparent in how they engage with, or review council personnel, services or wares.

Political bias

Do not endorse any political affinity or allegiance.

Respect

Always be courteous, patient and respectful of others' opinions, including detractors.

Discrimination

Be mindful of anti-discrimination laws and do not publish statements or information which may be discriminatory.

Language

Be mindful of language and expression.

State of Mind

Do not use social media when inebriated, irritated, upset or tired.

Be safe

Protect your personal privacy and guard against identity theft.

Media

Do not issue statements or make announcements through social media channels unless authorised. Do not respond directly if approached by media for comment through social media.

Refer the inquiry to the Communications team as per Council's Media policy.

Modification and moderation

Ensure that any social media sites created or contributed to can be readily edited, improved or removed and appropriately moderated.

Access

Be mindful of the requisite government web standards for accessibility. Information made available via non-compliant platforms should be made accessible in another form where practical.

Be responsive

Specify the type of comments and feedback that will receive a response and clearly communicate a target response time. Make it easy for audiences to reach Council via other methods by publishing Council's phone number, generic email, Facebook, Skype and Twitter accounts.

Roles and responsibilities

Role	Responsibilities
Councillors	<ul style="list-style-type: none"> • Seek approval for any council branding of social media • Register social media account/tools/site with the Communications team • Understand and comply with the provisions in this policy • Seek training and development for using social media • Seek advice from the Communications team if unsure about applying the provisions of this policy
Staff and contractors	<ul style="list-style-type: none"> • Seek approval from relevant manager for business strategy incorporating social media • Seek advice and authorisation from Communications team on using social media and developing a communications plan to support business strategy • Seek approval for council branding of social media • Register social media account/tools/site with the Communications team • Seek training and development for using social media • Understand and comply with the provisions in this policy • Maintain records of email addresses, comments, 'friends', followers and printed copies or electronic 'screen grabs' when using externally hosted sites to the extent practicable • Seek advice from the Communications team if unsure about applying the provisions of this policy • Ensure relevant contractors are provided with a copy of this policy • Familiarise self with the End User Licence Agreements of any external social media tools being used
Business Unit Managers	<ul style="list-style-type: none"> • Approve business strategy incorporating use of social media • Ensure staff consult and obtain authorisation from the Communications team on their planned use of social media • Ensure contractors are provided with a copy of the social media policy • Offer training for staff using social media • Authorise use of social media tools for conducting Council business • Provide advice and assist with the development of communication plans using social media • Educate councillors, staff and contractors about this policy and their responsibilities when using social media • Advise appropriate precautions eg disclaimers • Maintain a register of social media being used for conducting Council business including records of the business case for using social media, its strategic imperative, the intended administrator, URL, login, password and audience • Assist staff to retain some record explaining the context or purpose of social media, and a sample of posts where it is impractical to retain large volumes of screen grabs • Monitor social media accounts/tools/sites registered for conducting Council business • Monitor social media for references to the City of Nedlands • Seek legal advice as appropriate where an issue is likely to be contentious or may create legal risk for Council. • Advise IT of approval to access social media for business purposes

Roles and responsibilities, con't

Role	Responsibilities
IT Department	<ul style="list-style-type: none">• Facilitate secure access to support delivery of council business via social media• Regularly back up and archive internally hosted social media sites
Communications Department	<ul style="list-style-type: none">• Authorise use of social media tools for conducting Council business• Provide advice and assist with the development of communication plans using social media• Educate councillors, staff and contractors about this policy and their responsibilities when using social media• Advise appropriate precautions eg disclaimers• Maintain a register of social media being used for conducting Council business including records of the business case for using social media, its strategic imperative, the intended administrator, URL, login, password and audience• Assist staff to retain some record explaining the context or purpose of social media, and a sample of posts where it is impractical to retain large volumes of screen grabs• Monitor social media accounts/tools/sites registered for conducting Council business• Monitor social media for references to the City of Nedlands• Seek legal advice as appropriate where an issue is likely to be contentious or may create legal risk for Council.

Enforcement

The City of Nedlands actively monitors social media for relevant contributions that impact on the City, its operations and reputation. The City will be able to find and act upon – contributions made by councillors and staff if deemed necessary.

This policy will be published and promoted to councillors and staff of the City of Nedlands. Breaching this policy may result in disciplinary action, performance management and review. Serious breaches may result in suspension or termination of employment or association. The City of Nedlands reserves the right to remove, where possible, content that violates this policy or any associated policies.

Related documentation

- Media Policy
- Community Engagement Policy
- Communication Protocol
- City of Nedlands Council Code of Conduct
- City of Nedlands employment contracts
- City of Nedlands Human Resource Policy
- City of Nedlands Information and Communications Technology Policy
- City of Nedlands Online Privacy and Security Protocols
- City of Nedlands Privacy and Personal Information Policy
- City of Nedlands Community Engagement Policy
- City of Nedlands Sponsorship of Youth Initiatives Fund Policy

Related Local Law/legislation

- Copyright Act 1968
- Fair Work Act 2009
- Freedom of Information Act 1992
- Local Government Act 1995
- Equal Opportunity Act 1984
- Australian Human Rights Commission Act 1986
- Spam Act 2003
- Privacy Act 1988

Related delegation

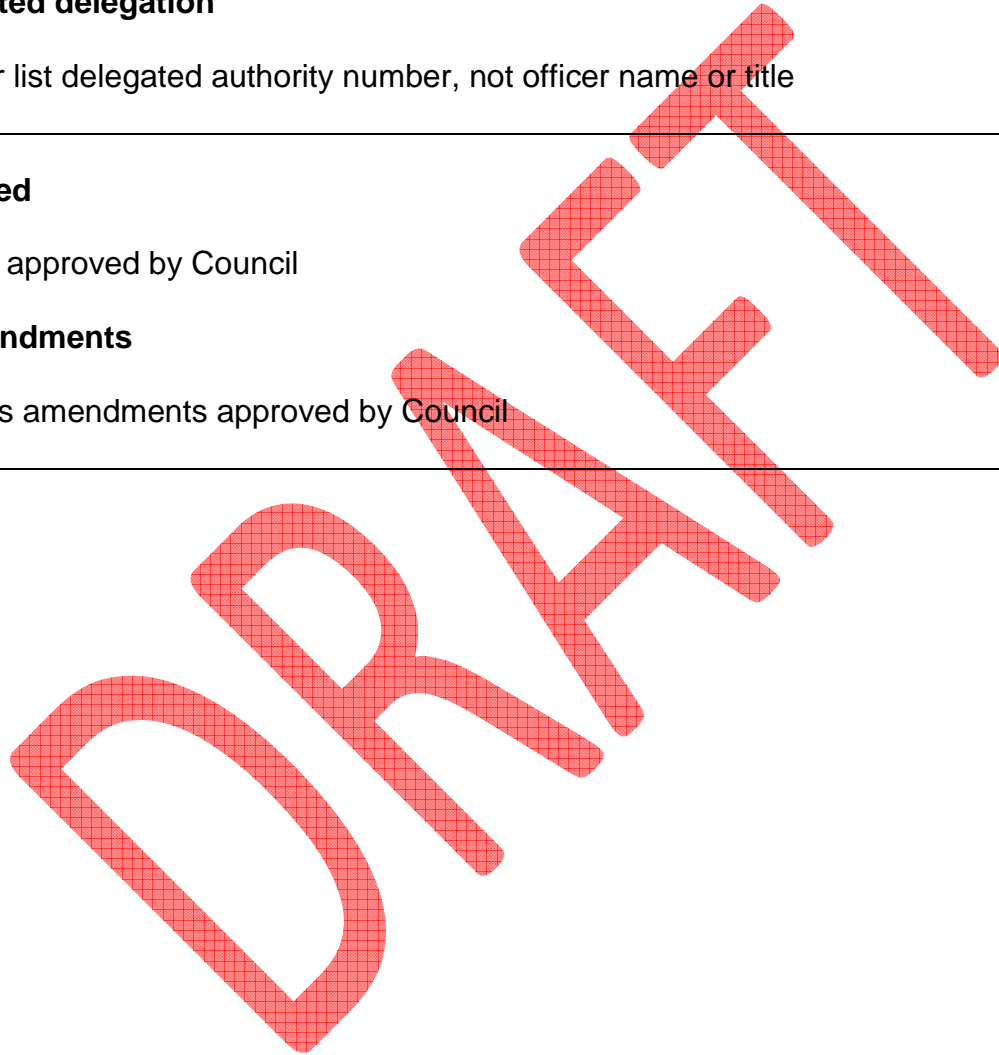
Nil or list delegated authority number, not officer name or title

Issued

Date approved by Council

Amendments

Dates amendments approved by Council



Rights of Way - Upgrading

KFA	KFA 1 Infrastructure
Status	Council
Responsible Division	Technical Services
Objective	To establish a programme for the upgrading of all public Rights-of-Way.

Context

Council will maintain a programme for the upgrading of rights of way to provide a safe environment for pedestrians and a trafficable surface for motorists that will be of benefit to the general community and reduce the City's public liability risk. A developer or property owner may at their cost, upgrade a right of way by paving, kerbing, draining and illuminating it to the satisfaction of the City. Any fees associated with a right of way will be determined by Council in accordance with the provisions of the Local Government Act 1995.

Statement

The priority for the construction of rights of way will be established on the basis of vehicle and pedestrian usage, existing surface condition, drainage and the condition of private fencing.

Related documentation

Rights of Way – Upgrading Procedure

Related Local Law / Legislation

Local Government Act 1995 : Sections 3.54, 6.11 and 6.16

Related delegation

Nil

Issued

Nil


Amendments

27 October, 1998 (Report T54.98)
24 April 2001 (Report T20.01)
28 October 2003 (Report T29.03)
23 November 2004 (Report T34.04)
13 December 2005 (Report CP36.05)

DRAFT

CP36.12	Review of Wards and Representation
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Committee	14 August 2012
Council	28 August 2012

Applicant	City of Nedlands
Owner	City of Nedlands
Officer	Phoebe Huigens
Director	Darla Blake, A/Director Corporate and Strategy
Director Signature	
File ref.	BND/001-03
Previous Item No's	CP01.12
Disclosure of Interest	No officer involved in the preparation of this report had any interest which required it to be declared in accordance with the provisions of the <i>Local Government Act (1995)</i> .

Purpose

Council resolved on 28 February 2012 to undertake a review of its ward boundaries and representation. No public submissions were received during the six week submission period and Council is now required to determine whether or not it will alter the ward boundaries or Councillor representation.

Recommendation to Committee

Council resolves to retain current ward boundaries and representation.

Strategic Plan

KFA 5.6 Ensure compliance with statutory requirements and guidelines

Background

Under schedule 2.2(6) –

“A local government the district of which is divided into wards is to carry out reviews of –

- (a) its ward boundaries; and*
- (b) the number of offices of councillor for each ward,*

from time to time so that not more than 8 years elapse between successive reviews.”

The last review undertaken by the City of Nedlands of its ward system was conducted in 2002 and a further review is required.

Council resolved on 28 February 2012 to undertake a review of its ward boundaries and representation. In accordance with the *Local Government Act 1995*, the City displayed public notices regarding the review, and advertised the public submission period. As part of the review, a discussion paper which outlined the reasons for the current review was prepared by administration and made publicly available.

This submission period closed at 5pm Monday 21st May 2012 and at the close, no public submissions were received.

Proposal Detail

Following the review current ward boundaries and representation, Administration recommends Council retain current ward boundaries and representation at this time.

Consultation

Required by legislation: Yes No

Required by City of Nedlands policy: Yes No

Legislation

Schedule 2.2 of the *Local Government Act* requires a local government which has wards to carry out a review of the ward boundaries and the number of councillors for each ward (representation) so that no more than eight years elapse between successive reviews.

Budget/financial implications

Budget:

Within current approved budget: Yes No

Requires further budget consideration: Yes No

Financial:

Nil

Risk Management

This report addresses the risk of any significant imbalance of elector representation by undertaking a periodic review of wards and representation. Undertaking the review also ensures compliance with statutory requirements.

Discussion

The following table shows the Councillor to Elector ratio as at the last ordinary local government election.

WARDS AND REPRESENTATION

WARD	NO. COUNCILLORS	NO. ELECTORS	C:E RATIO	% RATIO DEVIATION
Coastal	3	3740	1246	5.1%
Hollywood	3	3698	1232	3.6%
Melvista	3	3466	1155	-2.5%
Dalkeith	3	3325	1108	-6.5%
	12	14229	1185 Average	

(Source: Statistics Provided by the WA Electoral Commission October 2011 Ordinary Local Government Elections)

The Local Government Advisory Board has stated that it will tolerate a 10% deviation either way. The figures presented above indicate acceptable (within 10%) deviation between the four wards. Therefore, no changes of boundaries for the sake of Councillor to Elector ratio need to occur.

Under the *Local Government Act 1995*, once the public submission period has closed, a local government must consider all the submissions that it receives. As there were no public submissions received, any change in ward boundaries or representation is at Council's discretion.

Under schedule 2.2(9) once a review has been completed, the local government is to make a report in writing to the Advisory Board and by absolute majority, may propose to the Board the making of any order under section 2.2(1), 2.3(3) or 2.18(3) that it thinks fit.

Given the current councillor to elector ratio is within the deviation permitted, it is recommended no change to ward boundaries at this time.

With regards to Councillors numbers, the discussion paper mentioned that as part of the State's reform of local government, the Minister for Local Government is encouraging all local governments to elect between 6 and 9 Councillors. City of Nedlands currently has 12, plus Mayor and an option could be to reduce the number of Councillors from each ward from 3 to 2, leaving the City with 8 Councillors plus one

Mayor. While this would align with the Minister's recommendation, the Council has previously advised the Minister of a preference to retain current Councillor numbers. Given no submissions were received on this matter; it is also recommended there also be no change to Councillor representation at this time.

Should Council accept these recommendations, the local government having voted on the review, must provide a written report about the review to the Local Government Advisory Board. The report must outline the process and outcome of the review and include any recommendations for change. The Board will consider the recommendations contained in the report and will make recommendations to the Minister for Local Government who has the final decision and may accept or reject the Board's recommendations.

Conclusion

No public submissions were received regarding the review of ward boundaries and representation.


Given the Councillor to Elector ratio across the wards is within the acceptable deviation, it is recommended that there be no change ward boundaries. In addition, it is recommended there be no change to Councillor representation, at this time.

Attachments

Nil

CP37.12	Dogs Local Law 2012
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Committee	14 August 2012
Council	28 August 2012

Applicant	City of Nedlands
Owner	City of Nedlands
Officer	Phoebe Huigens
Director	Darla Blake, Director Corporate and Strategy
Director Signature	
File ref.	LEG/024
Previous Item No's	N/A
Disclosure of Interest	No officer involved in the preparation of this report had any interest which required it to be declared in accordance with the provisions of the <i>Local Government Act (1995)</i> .

Please note that under section 3.12(2) of the *Local Government Act 1995*, the Presiding Officer is to read aloud the purpose and effect of the proposed local law.

Purpose: The purpose of the local law is to provide for the regulation, control and management of dogs and issues relating to dogs within the municipality.

Effect: The effect of the local law is to control activities and manage dogs within the municipality.

Purpose

Section 3.16 of the *Local Government Act 1995* requires periodic reviews of Local Laws. The Local Government is to carry out a review within 8 years from the day each Local Law commenced. The City of Nedlands last reviewed its Local Law Relating to Dogs in 2000. Therefore, a review of the Local Law Relating to Dogs is overdue.

Recommendation to Committee

Council adopts the proposed *City of Nedlands Dogs Local Law 2012* as contained in Attachment 1.

Strategic Plan

KFA 5: Governance

- 5.1 Manage the City's resources in a sustainable and responsible manner.
- 5.6 Ensure compliance with statutory requirements and guidelines.

Background

Section 3.16 of the *Local Government Act 1995* requires periodic reviews of Local Laws. The Local Government is to carry out a review within 8 years from the day each Local Law commenced. The Local Government is to determine whether or not it considers that the Law should remain unchanged, be repealed or amended.

The City of Nedlands last reviewed its Local Law Relating to Dogs in 2000. Therefore, a review of the Local Law Relating to Dogs is overdue.

On 27 April 2011, Council resolved to review its Local Law relating to Dogs. A notice was posted in the *Western Suburbs Weekly* on 14 May 2011 to ask for public submissions regarding the review of the Local Law relating to Dogs.

On 27 March 2012 Council resolved to advertise the proposed Local Law Relating to Dogs. In accordance with the *Local Government Act 1995*, a public submission period ran for twelve weeks. These submissions have been considered, and the proposed local law edited accordingly.

Proposal Detail

Endorsement of the proposed *City of Nedlands Dogs Local Law 2012* as contained in Attachment 1 is sought. Once Council has adopted the Local Law, it will be published in the *Government Gazette* in accordance with the requirements of section 3.12(3) of the *Local Government Act 1995*.

Consultation

Required by legislation: Yes No

Required by City of Nedlands policy: Yes No

Summary of comments received during the advertised public submission period:

Note: A full copy of all relevant consultation feedback received by the City has been given to the City's Councillors prior to the meeting.

Summary of comments received:	Officers technical comment:
Surf Club Manager of Swanbourne Nedlands Surf Life Saving Club Tim Tucak	Requests that Swanbourne Beach (North Street to North of SNSLSC) to be prohibited to dogs.
3 individual submissions	Dog owners who advocate for keeping Swanbourne Beach open to dogs
1 individual submission	Dog owner who notes that most of the Swanbourne Beach area currently used by dogs is unsuitable for swimming, should remain as a dog beach
Masons Gardens Petition, 12 signatures received.	Requests that Masons Gardens remain open to dogs. Petition mentions that children disturb the ponds more that their dogs do
1 individual submission	Requests that Masons Gardens remain open to dogs. Declares that most dogs using the park are small dogs

Summary of comments received prior to the advertising of the public submission period:

Summary of comments received:	Officers technical comment:
Surf Club Manager of Swanbourne Nedlands Surf Life Saving Club Tim Tucak	Expresses a preference for Swanbourne Beach (North Street to North of SNSLSC) to be prohibited to dogs. Includes a petition of 34 signatures
34 individual submissions from members of Swanbourne Nedlands Surf Life Saving Club	Expresses a preference for Swanbourne Beach (North Street to North of SNSLSC) to be prohibited to dogs.
Resident Tamara Graham	Expresses a preference for all of Swanbourne Beach (North Street to North of SNSLSC) to be available as a dog exercise area (maintain current situation). Includes a petition of 28 signatures.

Legislation

Section 3.16 of the *Local Government Act 1995* requires periodic reviews of Local Laws. The Local Government is to carry out a review within 8 years from the day each Local Law commenced.

Budget/financial implications

Budget:

Within current approved budget: Yes No

Requires further budget consideration: Yes No

Financial:

Advertisement fees for the determination notice and public submission notice for the proposed Local Law.

Risk Management

This review of the Local Law relating to dogs by Council and the invitation to the residents of the City to comment on the revised laws reduces the risk of the Local Law being out of date and not meeting community requirements.

Discussion

The revised proposed Local Law Relating to Dogs 2012 is attached. Changes that have been made between the advertised version and this proposed version are detailed below:

- As per advise from the Department of Local Government, the title has been changed to *City of Nedlands Dogs Local Law 2012*;
- As per advise from the Department of Local Government, some formatting has been amended;
- Swanbourne Oval was omitted in the first draft. This has been re-included as a dog exercise area; and
- Reference to a “code of practice” in Schedule 1 has been removed.

With regard to dog exercise areas, the City received submissions relating to dogs access to Swanbourne Beach and Masons Gardens.

Swanbourne Beach

The City proposes to retain the current situation at Swanbourne Beach, whereby dogs are excluded from the beach area directly in front of the Swanbourne Beach development, but are allowed on either side of this area. Submissions have been received from Swanbourne Nedlands Surf

Life Saving Club, requesting that the City bans dogs from the full length of Swanbourne Beach.

Swanbourne Nedlands Surf Life Saving Club performs a great community service with the patrol of Swanbourne Beach. While the City appreciates this Community Group's work, the City's view on dogs at Swanbourne Beach remains. As the City identifies that a broad range of beach users utilise Swanbourne Beach, and that the Surf Club are not the sole users of the beach, the City proposes retain the existing dog exclusion zone directly in front of the Surf Club, and retain the dog exercise areas either side of this zone. The City views this as the best way to cater for all beach users.

Masons Gardens

The City proposed to remove Masons Gardens as a designated dog exercise area. This means that dogs would need to remain on leashes while visiting Masons Gardens. This was in response to the extensive rehabilitation works undertaken by the City in 2010 and 2011 to enhance the health of the turtles and bird population at Masons Gardens. The City has received complaints of dogs entering the ponds, disturbing the turtles and the ducks.

Some concerned residents have submitted a petition to retain Masons Gardens as a dog exercise area. While the City is sympathetic to the many residents who enjoy exercising their dogs at Masons Gardens, the primary concern should be the health and safety of the resident wildlife population. This is in line with parks in neighbouring Councils that have ponds or lakes, the vast majority of which do not allow dogs off leashes in similar areas.

Conclusion

The City recommends adoption of the *City of Nedlands Dogs Local Law 2012* as attached. The two main issues raised during the public submission period was dog access to Swanbourne Beach and Masons Gardens. The City recommends retaining the current situation at Swanbourne Beach to cater for the variety of beach users, and removing Masons Gardens as a dog exercise area in an attempt to protect the resident wildlife population.

Attachments

1. Proposed *City of Nedlands Dogs Local Law 2012*

CITY OF NEDLANDS DOGS LOCAL LAW 2012

DOG ACT 1976
LOCAL GOVERNMENT ACT 1995

Draft 2012



DOG ACT 1976

City of Nedlands

DOGS LOCAL LAW

TABLE OF CONTENTS

PART 1 - PRELIMINARY

PART 2 – IMPOUNDING DOGS

PART 3 – REQUIREMENTS AND LIMITATIONS OF THE KEEPING OF DOGS

PART 4 – APPROVED KENNEL ESTABLISHMENTS

PART 5 – DOGS IN PUBLIC PLACES

PART 6 – MISCELLANEOUS

PART 7 - ENFORCEMENT

SCHEDULE 1 – APPLICATION FOR A LICENSE FOR AN APPROVED KENNEL ESTABLISHMENT

SCHEDULE 2 – CONDITIONS OF A LICENSE FOR AN APPROVED KENNEL ESTABLISHMENT

SCHEDULE 3 – OFFENCES IN RESPECT OF WHICH MODIFIED PENALTY APPLIES

SCHEDULE 4 – PLACES WHERE DOGS ARE PROHIBITED ABSOLUTELY

SCHEDULE 5 – PLACES WHICH ARE DOG EXERCISE AREAS



DOG ACT 1976

City of Nedlands

DOGS LOCAL LAW

Under the powers conferred by the *Dog Act 1976*, the *Local Government Act 199*, and under all other powers enabling it, the Council of the City of Nedlands resolved on [insert date] to make the following local law.

Part 1 - Preliminary

1.1 Citation

This local law may be cited as the *City of Nedlands Dogs Local Law*.

1.2 Repeal

The *City of Nedlands Local Law Relating to Dogs* published in the *Government Gazette* on 10 November 2000 is repealed.

1.3 Definitions

In this local law unless the context otherwise requires -

Act means the *Dog Act 1976*;

Authorised Person means a person appointed by the local government to perform all or any of the functions conferred on an authorized person under this local law;

CEO means the Chief Executive Officer of the local government;

District means the district of the local government;

Food Premises means any premises or vehicle in which a food business, as defined in section 10 of the *Food Act 2008*, is being carried on;

Food Transport Vehicle has the meaning given to it in the *Food Act 2008*;

Local Government means the City of Nedlands;

Pound Keeper means a person authorized by the local government to perform all or any of the functions conferred on a “pound keeper” under this local law;

Regulations means the *Dog Regulations 1976*;



Schedule means a schedule in this local law;

Thoroughfare has the meaning given to it in section 1.4 of the *Local Government Act 1995*; and

Town Planning Scheme means a town planning scheme made by the local government under the *Planning and Development Act 2005* which applies throughout the whole or a part of the district.

1.4 Application

This local law applies throughout the district.



Part 2 – Impounding Dogs

2.1 Charges and costs

The following are to be imposed and determined by the local government under sections 6.16 - 6.19 of the *Local Government Act 1995* -

- (a) the charges to be levied under section 29(4) of the Act relating to the seizure and impounding of a dog;
- (b) the additional fee payable under section 29(4) of the Act where a dog is released at a time or on a day other than those determined under clause 2.2; and
- (c) the costs of the destruction and the disposal of a dog referred to in section 29(15) of the Act.

2.2 Attendance of pound keeper at pound

The pound keeper is to be in attendance at the pound for the release of dogs at the times and on the days of the week as are determined by the CEO.

2.3 Release of impounded dog

- (1) A claim for the release of a dog seized and impounded is to be made to the pound keeper or in the absence of the pound keeper, to the CEO.
- (2) The pound keeper is not to release a dog seized and impounded to any person unless that person has produced, to the satisfaction of the pound keeper, satisfactory evidence -
 - (a) of her or his ownership of the dog or of her or his authority to take delivery of it; or
 - (b) that he or she is the person identified as the owner on a microchip implanted in the dog.



2.4 No breaking into or destruction of pound

A person who -

- (a) unless he or she is the pound keeper or a person authorized to do so, releases or attempts to release a dog from a pound; or
- (b) destroys, breaks into, damages or in any way interferes with or renders not dog-proof -
 - (i) any pound; or
 - (ii) any vehicle or container used for the purpose of catching, holding or conveying a seized dog,

commits an offence.

Penalty: Where the dog is a dangerous dog, \$2,000; otherwise \$1,000.



Part 3 – Requirements and Limitations of the Keeping of Dogs

3.1 Dogs to be confined

- (1) An occupier of premises on which a dog is kept must -
 - (a) cause a portion of the premises on which the dog is kept to be fenced in a manner capable of confining the dog;
 - (b) ensure the fence used to confine the dog and every gate or door in the fence is of a type, height and construction which having regard to the breed, age, size and physical condition of the dog is capable of preventing the dog at all times from passing over, under or through it;
 - (c) ensure that every gate or door in the fence is kept closed at all times when the dog is on the premises and is fitted with a proper latch or other means of fastening it;
 - (d) maintain the fence and all gates and doors in the fence in good order and condition; and
 - (e) where no part of the premises consists of open space, yard or garden or there is no open space or garden or yard of which the occupier has exclusive use or occupation, ensure that other means exist on the premises (other than the tethering of the dog) for effectively confining the dog within the premises.
- (2) Where an occupier fails to comply with subclause (1), he or she commits an offence.

Penalty: Where the dog kept is a dangerous dog, \$2,000; otherwise \$1,000.

3.2 Limitation on the number of dogs

- (1) This clause does not apply to premises which have been -
 - (a) licensed under Part 4 as an approved kennel establishment; or
 - (b) granted an exemption under section 26(3) of the Act.
- (2) The limit on the number of dogs which may be kept on any premises is, for the purpose of section 26(4) of the Act, 2 dogs over the age of 3 months and the young of those dogs under that age.

Part 4 – Approved Kennel Establishments

4.1 Interpretation

In this Part and in Schedule 2 -

“licence” means a licence to keep an approved kennel establishment on premises;

“licensee” means the holder of a licence;

“premises”, in addition to the meaning given to it in section 3 of the Act, means the premises described in the application for a licence; and

“transferee” means a person who applies for the transfer of a licence to her or him under clause 4.14.

4.2 Application for licence for approved kennel establishment

An application for a licence must be made in the form of that in Schedule 1, and must be lodged with the local government together with -

- (a) plans and specifications of the kennel establishment, including a site plan;
- (b) copies of the notices to be given under clause 4.3;
- (c) written evidence that either the applicant or another person who will have the charge of the dogs, will reside on the premises or, in the opinion of the local government, sufficiently close to the premises so as to control the dogs and so as to ensure their health and welfare;
- (d) a written acknowledgement that the applicant has read and agrees to comply with any code of practice relating to the keeping of dogs nominated by the local government; and
- (e) the fee for the application for a licence referred to in clause 4.10(1).

4.3 Notice of proposed use

- (1) An applicant for a licence must give notice of the proposed use of the premises as an approved kennel establishment after the application for a licence has been lodged –
 - (a) once in a newspaper circulating in the district; and
 - (b) to the owners and occupiers of any premises adjoining the premises.
- (2) The notices in subclause (1) must specify that -
 - (a) any written submissions as to the proposed use are to be lodged with the CEO within 14 days of the date the notice is given; and
 - (b) the application and plans and specifications may be inspected at the offices of the local government.



(3) Where –

- (a) the notices given under subclause (1) do not clearly identify the premises; or
- (b) a notice given under subclause (1)(a) is of a size or in a location in the newspaper which, in the opinion of the local government, would fail to serve the purpose of notifying persons of the proposed use of the premises,

then the local government may refuse to determine the application for a license until the notices or notice, as the case may be, is given in accordance with its directions.

4.4 Exemption from notice requirements

Where an application for a license is made in respect of premises on which an approved kennel establishment is either a -

- (a) permitted use; or
- (b) use which the local government may approve subject to compliance with specified notice requirements,

under a town planning scheme, then the requirements of clauses 4.2(b), 4.3 and 4.5(a) do not apply in respect of the application for a license.

4.5 When application can be determined

An application for a licence is not to be determined by the local government until -

- (a) the applicant has complied with clause 4.2;
- (b) the applicant submits proof that the notices referred to in clause 4.3(1) have been given in accordance with that clause; and
- (c) the local government has considered any written submissions received within the time specified in clause 4.3(2)(a) on the proposed use of the premises.

4.6 Determination of application

In determining an application for a licence, the local government is to have regard to –

- (a) the matters referred to in clause 4.7;
- (b) any written submissions received within the time specified in clause 4.3(2)(a) on the proposed use of the premises;
- (c) any economic or social benefits which may be derived by any person in the district if the application for a license is approved;
- (d) the effect which the kennel establishment may have on the environment or amenity of the neighbourhood;
- (e) whether the approved kennel establishment will create a nuisance for the owners and occupiers of adjoining premises; and
- (f) whether or not the imposition of and compliance with appropriate conditions of a license will mitigate any adverse effects of the approved kennel establishment identified in the preceding paragraphs.



4.7 Where application cannot be approved

The local government cannot approve an application for a licence where -

- (a) an approved kennel establishment cannot be permitted by the local government on the premises under a town planning scheme; or
- (b) an applicant for a licence or another person who will have the charge of the dogs will not reside on the premises, or, in the opinion of the local government, sufficiently close to the premises so as to control the dogs and so as to ensure their health and welfare.

4.8 Conditions of approval

- (1) The local government may approve an application for a licence subject to the conditions contained in Schedule 2 and to such other conditions as the local government considers appropriate.
- (2) In respect of a particular application for a licence, the local government may vary any of the conditions contained in Schedule 2.

4.9 Compliance with conditions of approval

A licensee who does not comply with the conditions of a licence commits an offence.

Penalty: \$1000 and a daily penalty of \$100.

4.10 Fees

- (1) On lodging an application for a licence, the applicant is to pay a fee to the local government.
- (2) On the issue or renewal of a licence, the licensee is to pay a fee to the local government.
- (3) On lodging an application for the transfer of a valid licence, the transferee is to pay a fee to the local government.
- (4) The fees referred to in subclauses (1) to (3) are to be imposed and determined by the local government under sections 6.16 - 6.19 of the *Local Government Act 1995*.

4.11 Form of licence

The licence is to be in the form determined by the local government and is to be issued to the licensee.

4.12 Period of licence

- (1) The period of effect of a licence is set out in section 27(5) of the Act.
- (2) A licence is to be renewed if the fee referred to in clause 4.10(2) is paid to the local government prior to the expiry of the licence.
- (3) On the renewal of a licence the conditions of the licence at the time of its renewal continue to have effect.

4.13 Variation or cancellation of licence

- (1) The local government may vary the conditions of a licence.
- (2) The local government may cancel a licence –
 - (a) on the request of the licensee;
 - (b) following a breach of the Act, the Regulations or this local law; or
 - (c) if the licensee is not a fit and proper person.
- (3) The date a licence is cancelled is to be, in the case of –
 - (a) paragraph (a) of subclause (2), the date requested by the licensee; or
 - (b) paragraphs (b) and (c) of subclause (2), the date determined under section 27(6) of the Act.
- (4) If a licence is cancelled the fee paid for that licence is not refundable for the term of the licence that has not yet expired.

4.14 Transfer of license

- (1) An application for the transfer of a valid license from the licensee to another person must be –
 - (a) made in the form determined by the local government;
 - (b) made by the transferee;
 - (c) made with the written consent of the licensee; and
 - (d) lodged with the local government together with –
 - (i) written evidence that a person will reside at or within reasonably close proximity to the premises the subject of the licence; and
 - (ii) the fee for the application for the transfer of a licence referred to in clause 4.10(3).
- (2) The local government is not to determine an application for the transfer of a valid license until the transferee has complied with subclause (1).
- (3) The local government may approve, whether or not subject to such conditions as it considers appropriate, or refuse to approve an application for the transfer of a valid license.



- (4) Where the local government approves an application for the transfer of a valid license, then on the date of approval, unless otherwise specified in the notice issued under clause 4.15(b), the transferee becomes the licensee of the license for the purposes of this local law.

4.15 Notification

The local government is to give written notice to -

- (a) an applicant for a licence of the local government's decision on her or his application;
- (b) a transferee of the local government's decision on her or his application for the transfer of a valid licence;
- (c) a licensee of any variation made under clause 4.13(1);
- (d) a licensee when her or his licence is due for renewal and the manner in which it may be renewed;
- (e) a licensee when her or his licence is renewed;
- (f) a licensee of the cancellation of a licence under clause 4.13(2)(a); and
- (g) a licensee of the cancellation of a licence under paragraphs (b) or (c) of clause 4.13(2), which notice is to be given in accordance with section 27(6) of the Act.

4.16 Inspection of kennel

With the consent of the occupier, an authorized person may inspect an approved kennel establishment at any time.



Part 5 – Dogs in Public Places

5.1 Places where dogs are prohibited absolutely

(1) Subject to section 8 of the Act and section 66J of the *Equal Opportunity Act 1984*, dogs are prohibited from entering or being in any of the following places –

- (a) a public building, unless permitted by a sign;
- (b) a theatre or picture gardens;
- (c) all food premises and food transport vehicles;
- (d) a public swimming pool; and
- (f) Beaches, reserves and freehold land as specified in Schedule 4.

(2) If a dog enters or is in a place specified in subclause (1), every person liable for the control of the dog at that time commits an offence.

Penalty: Where the dog is a dangerous dog, \$2,000; otherwise \$1,000.

5.2 Places which are dog exercise areas

(1) Subject to clause 5.1 and subclause (2) of this clause, for the purposes of sections 31 and 32 of the Act, those areas listed in Schedule 5 are dog exercise areas.

(2) Subclause (1) does not apply to –

- (a) land which has been set apart as a children's playground;
- (b) an area being used for sporting or other activities, as permitted by the local government, during the times of such use; or
- (c) a car park.



Part 6 – Miscellaneous

6.1 Offence to excrete

- (1) A dog must not excrete on –
 - (a) any thoroughfare or other public place; or
 - (b) any land which is not a public place without the consent of the occupier.
- (2) Subject to subclause (3), if a dog excretes contrary to subclause (1), every person liable for the control of the dog at that time commits an offence.

Penalty: \$1000.

- (3) The person liable for the control of the dog does not commit an offence against subclause (2) if any excreta is removed immediately by that person.



Part 7 - Enforcement

7.1 Interpretation

In this Part -

“infringement notice” means the notice referred to in clause 7.3; and

“notice of withdrawal” means the notice referred to in clause 7.6(1).

7.2 Modified penalties

- (1) The offences contained in Schedule 3 are offences in relation to which a modified penalty may be imposed.
- (2) The amount appearing in the third column of Schedule 3 directly opposite an offence is the modified penalty payable in respect of that offence if -
 - (a) the dog is not a dangerous dog; or
 - (b) the dog is a dangerous dog, but an amount does not appear in the fourth column directly opposite that offence.
- (3) The amount appearing in the fourth column of Schedule 3 directly opposite an offence is the modified penalty payable in respect of that offence if the dog is a dangerous dog.

7.3 Issue of infringement notice

Where an authorized person has reason to believe that a person has committed an offence in respect of which a modified penalty may be imposed, he or she may issue to that person a notice in the form of Form 7 of the First Schedule of the Regulations.

7.4 Failure to pay modified penalty

Where a person who has received an infringement notice fails to pay the modified penalty within the time specified in the notice, or within such further time as may in any particular case be allowed by the CEO, he or she is deemed to have declined to have the offence dealt with by way of a modified penalty.

7.5 Payment of modified penalty

A person who has received an infringement notice may, within the time specified in that notice or within such further time as may in any particular case be allowed by the CEO, send or deliver to the local government the amount of the penalty, with or without a reply as to the circumstances giving rise to the offence, and the local government may appropriate that amount in satisfaction of the penalty and issue an acknowledgment.



7.6 Withdrawal of infringement notice

- (1) Whether or not the modified penalty has been paid, an authorized person may withdraw an infringement notice by sending a notice in the form of Form 8 of the First Schedule of the Regulations.
- (2) A person authorized to issue an infringement notice under clause 7.3 cannot sign or send a notice of withdrawal.

7.7 Service

An infringement notice or a notice of withdrawal may be served on a person personally, or by leaving it at or posting it to her or his address as ascertained from her or him, or as recorded by the local government under the Act, or as ascertained from inquiries made by the local government.

7.8 Delegation

The local government may delegate any of the powers, functions and duties in this local law to the CEO.



Schedule 1 – Application for a license for an approved kennel establishment
(clause 4.2)

I/we (full name)

of (postal address)

(telephone number)

(facsimile number)

(E-mail address)

Apply for a licence for an approved kennel establishment at (address of premises)

.....

For (number and breed of dogs)

* (insert name of person) will be residing at the premises on and from (insert date)

* (insert name of person) will be residing (sufficiently close to the premises so as to control the dogs and so as to ensure their health and welfare) at (insert address of residence) on and from (insert date).

Attached are -

- (a) a site plan of the premises showing the location of the kennels and yards and all other buildings and structures and fences;
- (b) plans and specifications of the kennel establishment;
- (c) copy of notice of proposed use to appear in newspaper;
- (d) copy of notice of proposed use to be given to adjoining premises;
- (e) written evidence that a person will reside -
 - (i) at the premises; or
 - (ii) sufficiently close to the premises so as to control the dogs and so as to ensure their health and welfare; and
- (f) if the person in item (e) is not the applicant, written evidence that the person is a person in charge of the dogs.

Signature of applicant

Date

* delete where inapplicable.

Note: a licence if issued will have effect for a period of 12 months – section 27.5 of the Dog Act.

OFFICE USE ONLY

Application fee paid on *[insert date]*.



Schedule 2 – Conditions of a license for an approved kennel establishment (clause 4.8(1))

An application for a licence for an approved kennel establishment may be approved subject to the following conditions -

- (a) each kennel, unless it is fully enclosed, must have a yard attached to it;
- (b) each kennel and each yard must be at a distance of not less than -
 - (i) 25m from the front boundary of the premises and 5m from any other boundary of the premises;
 - (ii) 10m from any dwelling; and
 - (iii) 25m from any church, school room, hall, factory, dairy or premises where food is manufactured, prepared, packed or stored for human consumption;
- (c) each yard for a kennel must be kept securely fenced with a fence constructed of link mesh or netting or other materials approved by the local government;
- (d) the minimum floor area for each kennel must be calculated at 2.5 times the length of the breed of dog (when it is fully grown), squared, times the number of dogs to be housed in the kennel and the length of the dog is to be determined by measuring from the base of the tail to the front of its shoulder;
- (e) the floor area of the yard attached to any kennel or group of kennels must be at least twice the floor area of the kennel or group of kennels to which it is attached;
- (f) the upper surface of the kennel floor must be –
 - (i) at least 100mm above the surface of the surrounding ground;
 - (ii) smooth so as to facilitate cleaning;
 - (iii) rigid;
 - (iv) durable;
 - (v) slip resistant;
 - (vi) resistant to corrosion;
 - (vii) non-toxic;
 - (viii) impervious;
 - (ix) free from cracks, crevices and other defects; and
 - (x) finished to a surface having a fall of not less than 1 in 100 to a spoon drain which in turn must lead to a suitably sized diameter sewerage pipe which must be properly laid, ventilated and trapped in accordance with the health requirements of the local government;
- (g) all kennel floor washings must pass through the drain in item (f)(x) and must be piped to approved apparatus for the treatment of sewage in accordance with the health requirements of the local government;



- (h) the kennel floor must have a durable upstand rising 75mm above the floor level from the junction of the floor and external and internal walls, or internal walls must be so constructed as to have a minimum clearance of 50mm from the underside of the bottom plate to the floor;
- (i) where a yard is to be floored, the floor must be constructed in the same manner as the floor of any kennel;
- (j) from the floor, the lowest internal height of a kennel must be, whichever is the lesser of -
 - (i) 2m; or
 - (ii) 4 times the height of the breed of dog in the kennel, when it is fully grown, measured from the floor to the uppermost tip of its shoulders while in a stationary upright position;
- (k) the walls of each kennel must be constructed of concrete, brick, stone or framing sheeted internally and externally with good quality new zincalume or new pre-finished colour coated steel sheeting or new fibrous cement sheeting or other durable material approved by the local government;
- (l) all external surfaces of each kennel must be kept in good condition;
- (m) the roof of each kennel must be constructed of impervious material;
- (n) all kennels and yards and drinking vessels must be maintained in a clean condition and must be cleaned and disinfected when so ordered by an authorized person;
- (o) all refuse, faeces and food waste must be disposed of daily into the approved apparatus for the treatment of sewage;
- (p) noise, odours, fleas, flies and other vectors of disease must be effectively controlled;
- (q) suitable water must be available at the kennel via a properly supported standpipe and tap;
- (r) the licensee or the person nominated in the application for a licence, must, in accordance with the application for the licence, continue to reside -
 - (i) at the premises; or
 - (ii) in the opinion of the local government, sufficiently close to the premises so as to control the dogs, and to ensure their health and welfare;
- (s) the licensee must provide a hand basin for employees in all food preparation areas and areas where dogs are washed or where possible contact with animal faeces occur, to enable staff to wash their hands;
- (t) the licensee is to ensure that the hand basin is provided with soap and paper towel;
- (u) the licensee is to provide and maintain at all times an adequate supply of hot and cold water to every hand basin;
- (v) the licensee must take or cause to be taken any effective action necessary to prevent the entry of and to eradicate vermin on the premises;



- (w) the food preparation areas and food storage area and areas where pet litter is emptied to be kept in a clean and sanitary condition and in a state of good repair at all times; and
- (x) the licensee is to ensure that all appliances in the premises are maintained in a clean and sanitary condition and in a state of good repair at all times.



Schedule 3 – Offences in respect of which modified penalty applies
(clause 7.2)

Offence	Nature of offence	Modified penalty \$	Dangerous Dog Modified Penalty \$
2.4(a)	Attempting to or causing the unauthorized release of a dog from a pound	200	400
2.4(b)	Interfering with any pound or vehicle used for the purpose of catching, holding or conveying dogs	200	400
3.1	Failing to provide means for effectively confining a dog	100	200
4.9	Failing to comply with the conditions of a licence	100	
5.1(2)	Dog in place from which prohibited absolutely	200	400
6.1(2)	Dog excreting in prohibited place	200	



Schedule 4 – Places where dogs are prohibited absolutely

(clause 5.1(f))

Dogs are prohibited absolutely from entering or being in any of the following places –

- a) SWANBOURNE BEACH RESERVE No. 23729, being the sand and dune area adjacent to the Swanbourne Beach development, between the area north of the access pathway at the intersection of Odern Crescent and Marine Parade, and south of the northernmost access pathway of the development.
- b) INFANT HEALTH CENTRE PLAYGROUND, Strickland Street, being Lot number 254;
- c) HOLLYWOOD RESERVE TENNIS COURTS area and surrounds, being Reserve number A20838;
- d) KARELLA STREET PLAYGROUND Lot 164 Smyth Road;
- e) LEURA STREET PLAYGROUND Lot 300 Leura Street;
- f) CAMPSIE STREET PLAYGROUND Lot 46 Campsie Street.

Schedule 5 – Places which are dog exercise areas

(clause 5.2(1))

Subject to clause 5.1 and subclause (2) of this clause, for the purposes of sections 31 and 32 of the Act, the following are dog exercise areas –

- a) ALLEN PARK, Clement St Swanbourne
- b) ASQUITH PARK, Lot: 251 Rochdale Rd Mt Claremont
- c) BAINES PARK, Lot: 300 Driftwood Pl Swanbourne
- d) BEATON PARK, Esplanade Nedlands
- e) BEATRICE ROAD RESERVE, Loc: 58367 Beatrice Rd Dalkeith
- f) BIRDWOOD PARADE RESERVE, Reserve: 17391 Birdwood Parade Dalkeith
- g) BISHOP ROAD RESERVE, Lot: 1627 Bishop Rd Dalkeith
- h) BLAIN PARK, Lot: 825 Genesta Cr Dalkeith
- i) BROCKMAN RESERVE, 150 Wavell Rd Dalkeith
- j) CARRINGTON PARK, Lot 325: Broome St Nedlands
- k) CAVENDISH GARDENS, Lot: 342 Gainsford Lane Mt Claremont
- l) CHARLES COURT RESERVE, Esplanade Dalkeith
- m) COLLEGE GREEN, Lot: 435 Mimosa Ave Mt Claremont
- n) COLLEGE PARK, Princess Rd Dalkeith
- o) DALKEITH MEWS, Adelma Rd Dalkeith
- p) DARAN PARK, Reserve: 45730 Montgomery Ave Mt Claremont
- q) DAVID CRUICKSHANK RESERVE, 84 Beatrice Rd Dalkeith
- r) DIRECTORS GARDENS, Grainger Drive Mt Claremont
- s) DOT BENNETT PARK, Lot: 1 Smyth Rd Nedlands
- t) FORESHORE 3, Esplanade Dalkeith
- u) GENESTA PARK, Lot: 824 Genesta Cr Dalkeith
- v) GOLDSMITH RESERVE, Lot: 3857 Garland Rd Dalkeith
- w) GRAINGER RESERVE, Grainger Drive Mt Claremont
- x) GRANBY PARK, Granby Cr Dalkeith
- y) HAMILTON PARK, Hamilton Gardens, Mt Claremont
- z) HARRIS PARK, Lot 304 Tide Court Swanbourne
- aa) HIGHVIEW PARK, Verdun St Nedlands
- bb) JONES PARK, Reserve No 47257 Jameson St Swanbourne
- cc) LAWLER PARK, Draper St Floreat
- dd) LESLIE GRAHAM RESERVE, Corner Bromilow Green & Camelia Ave Mt Claremont
- ee) LIMEKILN FIELD, Reserve: 30403 North St Swanbourne
- ff) MELVISTA PARK, Reserve: 1669 Melvista Ave Dalkeith
- gg) MOORO PARK, Corner Heritage Lane & Mooro Drive Mt Claremont
- hh) MOSSVALE GARDENS, Moss Vale Floreat
- ii) MT CLAREMONT OVAL, Corner Alfred Rd & Montgomery Ave Mt Claremont
- jj) MT CLAREMONT RESERVE, Haldane St Mt Claremont
- kk) NARDINA CRESCENT RESERVE, Corner Nardina Cr & Beatrice Rd Dalkeith
- ll) NEW COURT GARDENS, Reserve: 43380 New Court Gardens Mt Claremont
- mm) PAIERA PARK, Reserve: 47367 Van Kleef Circuit, Mt Claremont
- nn) PAUL HASLUCK RESERVE, Esplanade Nedlands



- oo) PEACE MEMORIAL ROSE GARDENS, Lots: 1-16, 76-78 Stirling Highway Nedlands
- pp) PINE TREE PARK, Reserve 41549 Pine Tree Lane Mt Claremont
- qq) POPLAR GARDENS, Reserve: 42253 Godetia Gardens Mt Claremont
- rr) POINT RESOLUTION RESERVE, Reserve: 1624 Corner Jutland Parade & Victoria Avenue Dalkeith
- ss) ROGERSON GARDENS, Reserve: 39653 Underwood Avenue Floreat
- tt) SHIRLEY FYFE PARK, Lot: 823 Cygnet Cr Dalkeith
- uu) ST PETERS SQUARE GARDENS, Reserve: 46178 Caladenia Parade Mt Claremont
- vv) STUBBS TERRACE RESERVES (3), Stubbs Tce Mt Claremont
- ww) SWANBOURNE BEACH RESERVE NORTH, Lot : 279 Reserve: 27250
- xx) SWANBOURNE OVAL, Lot: 282
- yy) TERRACE GARDENS, 49 Caladenia Pde Mt Claremont
- zz) VANKLEEF WALKWAY, Vankleef Circuit Mt Claremont
- aaa) ZAMIA PARK, Corner Zamia St and Nandina Ave Mt Claremont

Dated this day of 20____

The Common Seal of the }
[insert name of local government] }
 was affixed by authority of a }
 resolution of the Council in the }
 presence of: }

MAYOR

CHIEF EXECUTIVE OFFICER