



City of Nedlands

# MINUTES

## Council Meeting

Tuesday, 28 November 2023

**These Minutes are subject to confirmation.**

Prior to acting on any resolution of the Council contained in these minutes, a check should be made of the Ordinary Meeting of Council following this meeting to ensure that there has not been a correction made to any resolution.



## Information

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## Public Question Time

Public question time at a Council Meeting is available for members of the public to ask a question about items on the agenda. Questions asked by members of the public are not to be accompanied by any statement reflecting adversely upon any Council Member or Employee.

Questions should be submitted as early as possible via the online form available on the City's website: [Public question time | City of Nedlands](#)

Questions may be taken on notice to allow adequate time to prepare a response and all answers will be published in the minutes of the meeting.

## Addresses by Members of the Public

Members of the public wishing to address Council in relation to an item on the agenda must complete the online registration form available on the City's website: [Public Address Registration Form | City of Nedlands](#)

The Presiding Member will determine the order of speakers to address the Council and the number of speakers is to be limited to 2 in support and 2 against any particular item on a Special Council Meeting Agenda. The Public address session will be restricted to 15 minutes unless the Council, by resolution decides otherwise.

## Disclaimer

Members of the public who attend Council Meetings should not act immediately on anything they hear at the meetings, without first seeking clarification of Council's position. For example, by reference to the confirmed Minutes of Council meeting. Members of the public are also advised to wait for written advice from the Council prior to taking action on any matter that they may have before Council.

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### 1. Declaration of Opening

The Presiding Member declared the meeting open at 6.00 pm and acknowledged the Whadjuk Nyoongar people, Traditional Custodians of the land on which we meet, and paid respect to Elders past, present and emerging, drew attention to the disclaimer on page 2 and advised the meeting is being livestreamed.

### 2. Present and Apologies and Leave of Absence (Previously Approved)

<b>Councillors</b>	Mayor F E M Argyle (Presiding Member)	
	Councillor B G Hodsdon	Hollywood Ward
	Councillor L J McManus	Hollywood Ward
	Councillor B Brackenridge	Melvista Ward
	Councillor R A Coghlan	Melvista Ward
	Councillor H Amiry	Coastal Ward
	Councillor K A Smyth	Coastal Ward
	Councillor F J O Bennett	Dalkeith Ward
	Councillor N R Youngman	Dalkeith Ward

<b>Staff</b>	Mr T G Free	Acting Chief Executive Officer
	Mr M R Cole	Director Corporate Services
	Mr M K MacPherson	Director Technical Services
	Mr R A Winslow	Acting Director Planning & Development
	Mrs N M Ceric	Executive Officer
	Ms L J Kania	Coordinator Governance & Risk

**Public** There were 21 members of the public present and 2 online.

**Press** The

**Leave of Absence (Previously Approved)** Nil.

**Apologies** Nil.



### 3. Public Question Time

Questions received from members of the public were read at this point.

The order in which the CEO receives questions shall determine the order of questions, unless the Mayor determines otherwise. Questions must relate to a matter affecting the City of Nedlands.

#### 3.1. Ms Susan Stevens

Betty Street Aged Care construction - these issues would not exist had the approved building been appropriate in size, bulk and plot ratio as requested numerous times during the past three years.

##### Question 1

Where is the City at in regard to its strategic plan for development and Infill, outside of the LPS3?

##### Answer

The City is preparing or has prepared a number of initiatives to augment the current local planning framework. These initiatives include the Stirling Highway Strategy and Scheme Amendment No.13, various precinct local planning policies and the upcoming sustainable development local planning policy.

Consistent with the Planning and Development Act and regulations the City will be conducting a review of its 2017 Local Planning Strategy. This review is the first part of the process that will lead eventually to a review of Local Planning Scheme No.3. Review of the Strategy is envisaged to begin in the second half of 2024.

##### Question 2

Why has the City leased 3 of the 5 resident bays in lower Betty Street to Emco? How do you expect Carers and Lyle visitors to park? The bays used to be full of non construction vehicles now it is impossible to get a bay.

##### Answer

These bays were leased to Emco for the safety of the residents and the construction crew. It is general practice for the area immediately outside a building site to be taken by the builder, in this instance they also requested additional bays, as their trucks entering and exiting the site required room to manoeuvre. There are no Lyle residents on this side of the property. The City is unaware of any concerns raised by the manager of the facility.

##### Question 3

Why does Emco construction traffic continue to occupy all bays in Betty Street and at least two by the Childcare from 7am daily?

##### Answer



There are six parking bays on Betty Street which Emco has paid for and currently occupy as a 'Work Zone'. Parking elsewhere along Betty Street is restricted to either 'No Parking', 'No Stopping' or 'No Parking – Permit Holders Exempt'. This is currently enforceable. The car bays adjacent to Kidz Galore is currently used until such time that the 2hr time restricted signs have been manufactured (expected completion is the end of November) and installed (expected completion mid to late December).

**Question 4**

When are residents affected by both construction and traffic to be notified of construction peak periods?

**Answer**

A newsletter is produced by the developer and sent to all residents regularly.

**Question 5**

Is there a construction plan for the Aged Care building so that residents have some idea as to when peak periods are?

**Answer**

This information will be included in the residents newsletter distributed by the developer.

**Question 6**

When is the Melvista Lodge to be demolished?

**Answer**

Whilst a demolition permit has been issued, the City has not been informed as yet when demolition is to take place.

**Question 7**

Will the 4 verge trees be protected from imminent 'death' by demolition?

**Answer**

Verge trees are protected and managed by a number of mechanisms. Any removal will be subject to City approval with a presumption against removal unless provided for by the development approval or where the tree is dead, diseased or dangerous.

**Question 8**

Will residents be consulted re access from this space to Betty St? So far parking and access to homes are a farce!

**Answer**

Parking and access will be an ongoing focus of the City, the builder and residents.

**Question 9**

Lyle residents already have safety issues with exiting on Betty Street - what will be done to provide better safety measures for Lyle village traffic and Betty Street residents?

**Answer**



The City is unaware of any safety concerns from Lyle residents to this point. Any complaint lodged with the City will be investigated by qualified staff.

**Question 10**

What can the City do to get Emco to reduce the blowing sand from all the construction vehicles in and out of site?

**Answer**

The main contributors to sand blow are large trucks existing the site. These movements are expected to reduce over the next few weeks. Ongoing, the City will continue to monitor dust and direct the builder accordingly.

**3.2. Mr Ken Perry**

Questions in relation to the RAR for 129 Waratah Avenue. The RAR had a positive recommendation for the development of 129 Waratah Avenue, which was rejected by Council but passed 3/2 by JDAP. Reviewing the RAR found some deficiencies:

**Question 1**

Why did the RAR not discuss the existing R60 zoning and the “mixed use” designation? This development instead approves a D use which is required to be approved by Council. This seems illogical and a major failing in the RAR.

**Answer**

The zoning of the property is ‘Local Centre’. Local Planning Scheme No.3 provides for a ‘D’ use to be not permitted unless the local government has exercised its discretion by granting development approval. In accordance with the Planning and Development Act, the JDAP acts as the local government for this application. The approval granted is consistent with the City’s Scheme.

**Question 2**

The RAR has no discussion of the value of the developer incentives inherent in the proposal. Why?

**Answer**

Value of incentives is not part of the planning framework relating to this development.

**Question 3**

The RAR was also deficient in identifying and then valuing any incremental community benefits to flow from the development. Why? The only mention of community benefit was the purported increase in medical services to address a shortfall. Independent analysis shows how deficient this analysis was. Where are the community benefits? There are lots of traffic, bulk and scale destruction of amenity going on but the RAR was deficient in not properly analysing these matters.

**Answer**

The RAR as considered by the JDAP had sufficient information to allow for a decision to be made.



### 3.3. Ms Kylie Passage

Regarding the approval of removal of the City nature strip tree at 75 Doonan Rd (on hold since 27 October 2023):

Per Post Newspapers (11 Nov 2023) “An Oryx spokesperson said the council had approved the tree removal because it would pose a traffic hazard to cars trying to turn safely in and out of the future aged care home.

The plans approved by the SDAU/WAPC in March 2021 specifically show Doonan Rd as the exit only point for the site, with the tree in situ, following 3 State Design Review Panel reviews to rationalise design.

#### Question 1

Have the plans changed?

#### Answer

The plans for the development have not changed.

#### Question 2

Oryx submitted traffic studies as part of the SDAU/WAPC approval process. What has substantively changed to invalidate the previous safety assessments?

#### Answer

Nothing has invalidated the previous safety assessments.

#### Question 3

Was removal of the tree flagged in the construction management plan submitted to the City before the building permit was issued?

#### Answer

No, the tree removal was flagged in the crossover permit application, which is a separate process to the building permit or construction management plan.

#### Question 4

When did Oryx/EMCO apply for approval to remove the tree?

#### Answer

7 September 2023.





### 3.4. Mr Matthew McNeilly

I refer to the Ordinary Council Meeting on 23 September 2023 and specifically Item 16.3 - West Melvista Parking Restrictions.

#### Question 1

Can Council Administration please confirm how many parking tickets have been issued to workers associated with building on the site, since construction commenced in August?

#### Answer

Since August 2023, there have been 9 and 20 parking infringements issued on Betty Street and Doonan Road respectively.

#### Question 2

I refer to the Ordinary Council Meeting held on 23 September 2023 and in particular, Item 22.5. Can Council please confirm that EMCO has agreed to limit construction of the Oryx aged care facility to 5 days a week and that the Betty Street car bays will be handed back to carers operating at Melvista Lodge, with subcontractor car parking to be confined to an authorised parking area at College Park, as per the West Melvista Parking Restrictions that were adopted at the same meeting?

#### Answer

The Council request for construction to be limited to weekdays was made to the builder subsequent to the 23 September 2023 resolution. The builder declined the request.

The car bays currently used by the builders are part of a worksite that has been leased for the duration of construction.

Signage reflecting the restrictions imposed by Council for the streets surrounding the development will be installed in early-mid December, having been received from the signwriters in late November.

### 3.5. Mr Ross Bentley-Taylor AM

#### Question 1

Given that the section of Brockway Road, between Alfred Road and Camelia Ave is clearly a built-up area (with schools on one side and houses on the other) will council support the amendment of the existing 60KM zone to 50KM?

#### Answer

Speed zoning is determined by Main Roads Western Australia and their Speed Zoning Policy. The City understands that the criteria of being a built-up area is not the sole consideration when determining an appropriate speed zone. The City also understands this section of road has already been assessed by Main Roads WA on two separate occasions in the past 12 months and on both occasions the determination was that a 60km/h speed limit is appropriate for a road of the form and function that Brockway Road is performing. A 40km/hr speed zone already operates during school pick up and drop off times.



**Question 2**

Given that the section of Brockway Road between Alfred Road and Camelia Ave is home to two schools, does council support the establishment of at least one crosswalk to enable children and families to cross safely?

**Answer**

Applications to the Children’s Crossing Unit through the Western Australian Police for staffed traffic warden crossings is initiated by the adjacent schools, either at request of the Principal or P&C. The City would facilitate access to data and information to assist in the initial application and if successful propose to Council a budget allocation to facilitate the verge side civil works

**Question 2**

Given the recognised dangerous intersection at Camelia and Brockway, will council support the erection of one speed hump along Camelia Ave to reduce speeds of vehicles before entering Brockway Road, and the changing of the current GIVE WAY sign to a STOP sign.

**Answer**

Currently the City has a total of 49 (28 Road Section and 21 Intersection) qualifying blackspot locations with traffic history of severe accidents and a known pattern to be addressed across its 185km road network. Limited funding is recommended to be directed to highest risk locations in the first instance and should Camelia become a priority it will be programmed and recommended to Council accordingly with a suitable treatment to address the known concerns. Nothing prevents Council adopting a budget where a speed bump in Camelia is delivered ahead of a location which data indicates as a greater risk to public safety.

Increased funding both externally and through municipal income to road safety initiatives annually will accelerate the rate of addressing known issues.

Stop signs and give way signs are regulatory signage determined by Main Roads Western Australia and the City would defer to their assessment as the responsible authority.

**3.6. Mrs Elizabeth Gibson**

**Question 1**

Is City of Nedlands Administration aware that there is an infestation of “Borers” in the dead looking tree outside 21 Louise St Nedlands? This verge is part of the approved The Gardens development.

**Answer**

The City has records that beetles had been present in the past, but is not a current infestation. The condition and look is typical of a tree that is in poor to fair condition.

**Question 2**

Is Administration aware that a representative of the Developer communicated that an offer was made to the City of Nedlands to remove this infested tree and another street tree, which has already received development approval for removal? It is in the future driveway of this development. The removal of both trees would be at no cost to the ratepayers. Furthermore,



it was communicated that this offer is only available to the City of Nedlands while the heavy machinery is still onsite.

**Answer**

The City were aware of a verbal offer; however dead trees are not removed from near development sites until development has been completed and allowing replacements. Despite proposals and suggestions, the City doesn't allow developers to remove trees and certainly not those suspected of PSHB that need specific treatment such as onsite chipping and covered transportation.

**Question 3**

Is Administration aware that the Developer has offered to remove the two newly planted street trees on the verges of 17 & 21 Louise St and care for the trees at 23 Louise St. The removed trees would then replanted on the verge when construction of The Gardens has been completed? As a long-term resident of the street who travels past multiple times a day and has a vested interest along with all other ratepayers, my suggestion is that this requires action A.S.A.P. This would save Administration staff hours of work and ratepayers money. Unfortunately, the two new street trees that were inadvertently planted in front of the construction site may already be beyond saving. However, perhaps the Developer may be prepared to try and save at least one, which still appears to have some life in it.

If Administration believes it is wisest for Council Staff to handle all matters regarding verges, I suggest Parks & Gardens budget be increased accordingly to ensure all newly planted trees are adequately taken care of, verges which adjacent householders do not maintain need to be mown at least twice a year by Council staff.

**Answer**

The developer offered to transplant the newly planted trees to the front yard, administration declined this offer. Due to staff movement and onboarding of new employees, the development of this site wasn't identified. This has now been addressed for all future developments once administration have been notified of an application.

A contract is currently in the process of being approved for the watering and maintenance of newly planted trees for the first 2 years post planting and pending Council annual budget, will permit the City a degree of improved management irrespective of location.

**4. Addresses By Members of the Public**

Addresses by members of the public who have completed Public Address Registration Forms to be made at this point.

Dr Sophie Kittson, spoke in support of the recommendation for item 16.3 - PD49.11.23 - Consideration of Development Application - Residential - Single House at 24A Lisle Street, Mt Claremont.

Mr Thomas Jaeger, spoke in opposition to item 16.3 - PD49.11.23 - Consideration of Development Application - Residential - Single House at 24A Lisle Street, Mt Claremont.



Mr Dan Lees, spoke in support of the recommendation for item 16.4 - PD50.11.23 - Consideration of Development Application – Residential – Additions and Alterations to a Single House at 22 Wattle Avenue, Dalkeith.

Mr Robert Adam, spoke in support of the recommendation for item 17.4 - TS20.11.23 – Stanley Street & Florence Road Cul-de-sacs.

Mr Jeremy Wade, spoke in support of item 21.2 – Notice of Motion - Councillor Youngman – Street Trees, Vix Street.

Mr Caine Holdsworth, spoke in support of item 21.6 – Notice of Motion - Mayor Argyle – Verge Policy.

Ms Kylie Passage, spoke in support of item 21.7 – Notice of Motion - Mayor Argyle – Verge Tree Removal above 5 metres.

Mayor Argyle read a statement from Adjunct Professor Libby Lyons, in support of item 21.9 – Notice of Motion – Mayor Argyle - Change to Council Meeting Agenda Forum and Council Meeting Start Times.

Dr Kate Hislop, spoke in support of item 21.11 – Notice of Motion - Mayor Argyle – Banning of Black Roofs.

## 5. Requests for Leave of Absence

Any requests from Council Members for leave of absence were dealt with at this point.

Moved – Councillor Youngman  
Seconded – Councillor Bennett

**Councillor Youngman be granted leave of absence for December 2023 – February 2024.**

**CARRIED UNANIMOUSLY 9/-**

## 6. Petitions

Petitions to be tabled at this point.

Nil.



## **7. Disclosures of Financial Interest**

The Presiding Member reminded Council Members and Staff of the requirements of Section 5.65 of the Local Government Act to disclose any interest during the meeting when the matter is discussed.

### **5.1 Councillor Hodsdon – Item 16.1 – PD47.11.23 - Consideration of Development Application – Additional use of ‘Holiday House’ to ‘Single House’ at 56 Williams Road, Nedlands**

Councillor Hodsdon disclosed a proximity interest in Item 16.1 – Consideration of Development Application – Additional use of ‘Holiday House’ to ‘Single House’ at 56 Williams Road, Nedlands, his interest being that he owns a property at 45 Meriwa Street, Nedlands. Councillor Hodsdon declared that he would leave the room during discussion on this item.

### **5.2 Councillor McManus – 17.4- TS20.11.23 – Stanley Street & Florence Road Cul-de-sacs**

Councillor McManus disclosed a financial interest in Item 17.4- TS20.11.23 – Stanley Street & Florence Road Cul-de-sacs, his interest being that he has 368 shares in Woolworths. Councillor McManus declared that he would leave the room during discussion on this item.

### **5.3 Councillor Coghlan– Item 20.3 – CEO33.11.23 - Application for Payment of Training Costs – Councillor Coghlan**

Councillor Coghlan disclosed a financial interest in item 20.3 – Application for Payment of Training Costs – Councillor Coghlan her interest being that she is the applicant. Councillor Coghlan declared that she would leave the room during discussion on this item.

### **5.4 Mayor Argyle – 16.2 - PD48.11.23 - Consideration of Development Application – Addition to Single House at 15 Watt Street, Swanbourne**

Mayor Argyle disclosed a financial interest in 16.2 - PD48.11.23 - Consideration of Development Application – Addition to Single House at 15 Watt Street, Swanbourne, her interest being that Dr Jan Chaney the applicant is her family doctor. Mayor Argyle declared that she would leave the room during discussion on this item.

### **5.5 Mr Tony Free, Acting CEO – Item 23.1 – Confidential Notice of Motion – Mayor Argyle – Appointment of Acting CEO**

Mr Tony Free, Acting CEO disclosed a financial interest in Item 23.1 – Notice of Motion – Mayor Argyle – Appointment of Acting CEO, his interest being that the item relates to the Appointment of Acting CEO the position he currently holds. Mr Tony Free declared that he would leave the room during discussion on this item.



**5.6 Mr Cole – Item 23.1 – Confidential Notice of Motion – Mayor Argyle – Appointment of Acting CEO**

Mr Michael Cole, Director Corporate Services disclosed a financial interest in Item 23.1 – Notice of Motion – Mayor Argyle – Appointment of Acting CEO, his interest being that the item relates to the Appointment of Acting CEO which could affect his employment. Mr Cole declared that he would leave the room during discussion on this item.

**8. Disclosures of Interests Affecting Impartiality**

The Presiding Member reminded Council Members and Staff of the requirements of Council’s Code of Conduct in accordance with Section 5.103 of the Local Government Act.

**9. Declarations by Members That They Have Not Given Due Consideration to Papers**

Nil.

**10. Confirmation of Minutes**

**10.1. Ordinary Council Meeting 28 September 2023**

Moved – Councillor Coghlan  
Seconded – Councillor Amiry

**The Minutes of the Ordinary Council Meeting held 28 September 2023 be confirmed.**

**CARRIED UNANIMOUSLY 9/-**

**10.2. Special Council Meeting Minutes – 31 October & 14 November 2023**

Moved – Councillor Smyth  
Seconded – Councillor Amiry

**The Minutes of the Special Council Meeting held 31 October be confirmed.**

**CARRIED UNANIMOUSLY 9/-**

Moved – Councillor Smyth  
Seconded – Councillor Amiry

**The Minutes of the Special Council Meeting held 14 November 2023 be confirmed.**

**CARRIED UNANIMOUSLY 9/-**



## 11. Announcements of the Presiding Member without discussion

The Presiding Member gave the following speech:

“Well good evening, ladies and gentlemen,

Welcome to this Council Meeting. I do hope you like the chambers. They look fabulous. I did ask one person what they thought, and they said it was like being in grandma’s sitting room, with a paint job!

I would like to begin with the financials, are overheads are too high, we have 190 staff, and we are spending almost 19 million dollars on staff, at the same time our buildings are falling around us. I am concerned about our financial wellbeing. We are spending over 70% of our rates revenue on staff costs.

Financial management will continue to be my number one priority, as without money, and with a galloping cost of living, we have limited choices.

I would like to express, my sincere appreciation for being elected mayor again, Nedlands is my favourite city in the world, followed by Singapore. I am the only woman in our history to be re- elected twice, and the only popularly elected mayor since Mr. David Cruickshank.

However, I am very much into merit, I like to look at skills based on merit, rather than gender, nevertheless, I am extraordinarily grateful for the privilege, to serve in a public role.

It has been a very busy time, in our city, the young people who comprise almost 20% of our electorate invaded the streets in Halloween getup, and we had the official opening day for the 126<sup>th</sup> season at the Perth Flying Squadron, a Melbourne Cup, and the commemoration of Armistice Day.

We welcomed ADHD WA, to Mt Claremont. I am so delighted; they have their own home! I encourage everyone to join the organisation, as all of us know someone with ADHD and ADHD WA is fun, professional, kind, and welcoming.

We appointed two new Freeman of the City. At at any one time, only six living residents are recipients of this award. Council was delighted to award the prestigious title to Mr Christian and Christine Martineau, who for three decades spoil us with their magnificent cooking and created an unlikely meeting place for our entire community at the Captain Stirling Shopping Centre.

Lots of school children are preparing for their end of year concerts. I would like to wish them well. Thank you to the parents, who are keeping the show on the road, during this busy time.

We continue to have verge challenges, and tonight we welcome Mr Caine Holdsworth, who is here to support Nedlands, introduce tighter restrictions to protect our green infrastructure, our trees, and our valuable land.

Finally, while we are facing record heat levels, I would like everyone in our city to know, in terms of temperatures we have seen nothing yet.





I write daily to the Minister for Planning to push for his signature, or even a decision on Scheme Amendment 12. This has been on his desk since August and is for low grade tree protections on private property. This followed two years of data and research by the City of Nedlands, and it found 91% of residents are in favour of this.

I noticed in a news article, Minister Carey, publicly stated, he was throwing his support behind a metro wide “Urban Forest” in a strategy to tackle skyrocketing temperatures. Furthermore, the Minister stated the government “should” pursue this contested space.

This is not a should this is a must. I have now written ten letters to Minister Carey, urging his full support of this initiative, allowing Nedlands to lead the way, on this.

Perth has the lowest tree coverage of any capital city, and at just 16%, we are the only capital city in Australia without tree protections, unlike Sydney, Melbourne, Hobart and Adelaide.

We are the most barren capital city in Australia, with the hottest summers and the weakest tree regulations.

My persistence in this matter, it to protect, the community who lives in this city.

I, we our administration are all united on this, and we will work to change this for our city of Nedlands residents.

Finally, our FOGO stats are in, we pulled in at at 70% deferral rate, with zero contamination rate. Well done.

Last night, we also had the volunteer appreciation night. It is the volunteers who make our city the greatest place it can be. I have appointed some Local Hero's, to support our community on a voluntary basis and I am always looking for more.

Council elections will be here in two years, and I encourage everyone to stand and serve the community, this is not a job it is a privilege.

If we work and pull together, we can be in the best city in the world.

Thank you.”

## **12. Members Announcements without discussion**

Written announcements by Council Members to be tabled at this point. Council Members may wish to make verbal announcements at their discretion.

### **12.1. Councillor Smyth**

Councillor Smyth advised list of events and meetings attended during October to November 2023.





Volunteer Appreciation Celebration Event –27 November 2023 at 5:30pm at Adam Armstrong Pavilion.

WALGA Central Metropolitan Zone Meeting – 23 November 2023 at 6:00pm at the City of Subiaco, 388 Hay Street, Subiaco WA.

Agenda & Minutes available on WALGA website <https://walga.asn.au/About-WALGA/Structure/Zones/Central-Metropolitan-Zone.aspx>  
Attended also by Councillor Coghlan.

Freeman of the City Bestowal Ceremony – 22 November at 5:30pm at Cottesloe Golf Club, 173 Alfred Road, Swanbourne, WA

PRCC Annual Christmas Party – 16 November 2023 at 3:30pm Point Resolution Childcare Centre.

There was some concern buy parents that the centre was ending term early for Roof Replacement Work.

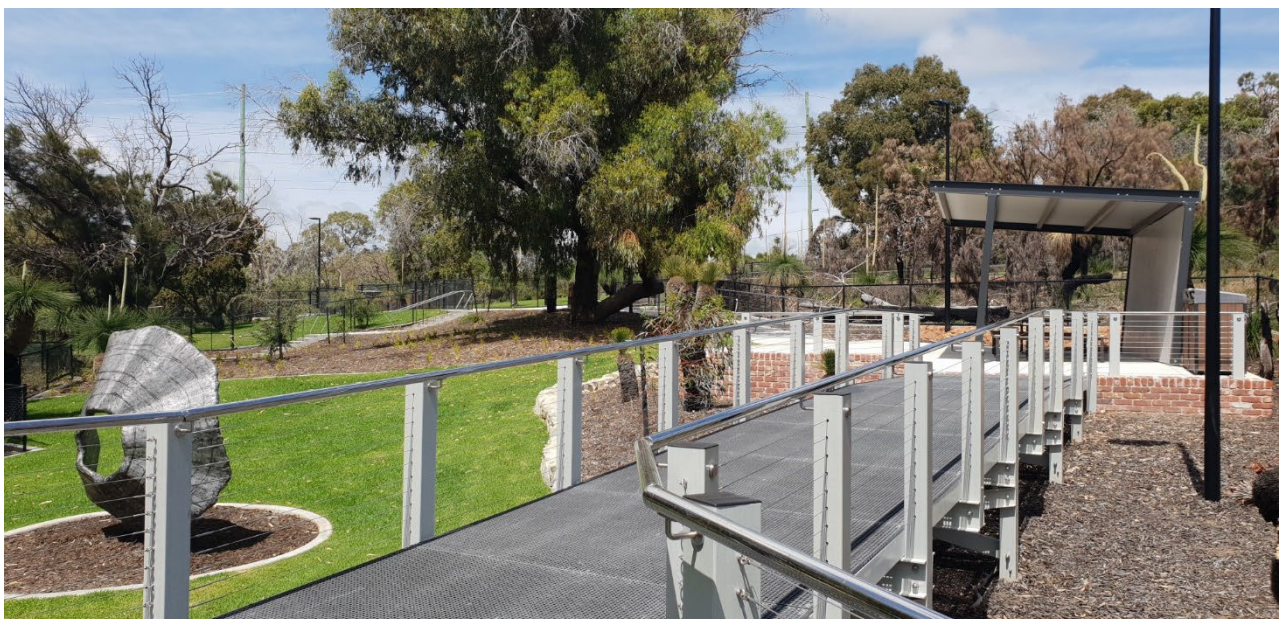
City of Nedlands & Nedlands RSL Branch Remembrance Day Ceremony – 11 November 2023 at 10:30am at Perth War Cemetery, Smyth Road, Nedlands

Lest We Forget

Unveiling of Anne Gee’s Sculpture, Tree of Wonder at Lake Claremont - 8 November at 11.30am on the lawned area outside Tee Box Café, 30 Lapsley Road, Claremont.

Invitation at City of Nedlands member of Lake Claremont Advisory Committee

Montario Quarter Stage 2 Smoking Ceremony – 26 October 2023 at 10am  
Opening of the new wellness park and public art sculpture at Montario Quarter Shenton Park.







Information Session - WAPC Reforms - Monday, 30 October 2023 10am-11am via Zoom.

Information Session - Changes to Local Government Decision Making on Single House Developments - Monday, 30 October 2023 2pm-3pm via Zoom.

Information Session - Significant Development Pathway - Friday, 27 October 2023 11am-12pm via Zoom

Metro Inner North JDAP meeting #203 – 9 November 2023 at 9:30am via Zoom online, Perth to determine the following applications:

Attended online with Cr Bennett.

Lot 337 (No.133) Lot 1 (No.131) & Lot 2 (No.129) Waratah Avenue, Dalkeith.

3 storey mixed commercial development proposal

The RAR recommendation for refusal was moved with amended conditions and LOST 2/3



The RAR officer recommendation for approval was moved with amended conditions and CARRIED 3/2.

Metro Inner North JDAP meeting #200 – 9 October 2023 at 9:30am at City of Vincent, to determine the following applications:

Attended with Cr Brackenridge.

Lot 416 (1) Heritage Lane, Mount Claremont

Proposed Aged Care Facility and Function Centre - Old Swanbourne Hospital Site

Form 2.1 - Amend condition no.1 of the JDAP approval increasing limit of the hall from 150 to 250 patrons at any one time.

The RAR recommendation for approval was moved with amended conditions and CARRIED 4/1

### 13. Matters for Which the Meeting May Be Closed

For the convenience of the public, the following Confidential items are identified to be discussed behind closed doors, as the last items of business at this meeting.

23.1 CONFIDENTIAL – Notice of Motion – Mayor Argyle – Appointment of Acting CEO

### 14. En Bloc Items

Moved – Councillor Youngman  
Seconded – Councillor Smyth

**That the officer recommendations for Items 17.2, 18.1, 19.2, 19.4, 19.5, 19.6, 19.7, 20.1, 20.4 and 20.5, be adopted en bloc and 16.1, 16.2, 16.3, 16.4, 17.1, 17.3, 17.4, 19.1, 19.3, 20.2, 20.3 and all remaining item will be dealt with separately.**

**CARRIED UNANIMOUSLY 9/-**

### 15. Minutes of Council Committees and Administrative Liaison Working Groups

#### 15.1. Minutes of the following Committee Meetings (in date order) are to be received:

This is an information item only to receive the minutes of the various meetings held by the Council appointed Committees (N.B. This should not be confused with Council resolving to accept the recommendations of a particular Committee. Committee recommendations that require Council’s approval should be presented to Council for resolution via the relevant departmental reports).

Nil.



**16. Divisional Reports - Planning & Development**

**16.1 PD47.11.23 - Consideration of Development Application – Additional use of ‘Holiday House’ to ‘Single House’ at 56 Williams Road, Nedlands**

<b>Meeting &amp; Date</b>	Council Meeting – 28 November 2023
<b>Applicant</b>	W & G McGowan
<b>Information Provided</b>	All relevant information required for this assessment has been provided by the applicant.
<b>Employee Disclosure under section 5.70 Local Government Act 1995</b>	The author, reviewers and authoriser of this report declare they have no financial or impartiality interest with this matter. There is no financial or personal relationship between City staff involved in the preparation of this report and the proponents or their consultants.
<b>Report Author</b>	Roy Winslow – Acting Director Planning & Development
<b>CEO</b>	Tony Free – Acting Chief Executive Officer
<b>Attachments</b>	<ol style="list-style-type: none"> <li>1. Zoning Map</li> <li>2. Management Plan dated 3 October 2023</li> <li>3. Development Plan</li> <li>4. CONFIDENTIAL ATTACHMENT – Submissions and Applicants Response.</li> <li>5. CONFIDENTIAL ATTACHMENT – Map of Submissions</li> </ol>

Councillor Hodsdon left the room at 7.09 pm.

**Regulation 11(da) – Not applicable – Recommendation Adopted**

Moved – Councillor Brackenridge

Seconded – Councillor McManus

**That the Recommendation be adopted.**

(Printed below for ease of reference)

**CARRIED 6/2**  
**(Against: Crs. Bennett & Coghlan)**

**Council Resolution / Recommendation**

**That Council:**

In accordance with Clause 68(2)(b) of the Deemed Provisions of the Planning and Development (Local Planning Schemes) Regulations 2015, approves the development application in accordance with the plans date stamped 14 July 2023 for addition of a Short-Term Accommodation land use (‘Holiday House’) to existing Residential (‘Single House’) development at 56 Williams Road, Nedlands (DA23-87884), subject to the following conditions:





1. **The approval period for the Holiday House is limited to 12 months (1 year) from the date of this decision letter.**
2. **The Management Plan date stamped 3 October 2023 forms part of this development approval and shall be complied with at all times, to the satisfaction of the City of Nedlands.**
3. **A copy of the approved management plan for the Holiday House shall be provided to residents of adjoining and abutting properties prior to the commencement of operations.**
4. **A maximum of two (2) guests are permitted to reside at the Holiday House at any one time.**
5. **All vehicles of the guests of the Holiday House shall be parked within the property boundaries of the subject site. No guest parking is permitted on the verge or street.**

### **Purpose**

The purpose of this report is for Council to consider a development application for the addition of a Short-Term Accommodation land use ('Holiday House') to the existing Residential ('Single House') development at 56 (Lot 469) Williams Road, Nedlands.

### **Voting Requirement**

Simple Majority.

This report is of a quasi judicial nature as it is a matter that directly affects a person's rights and interests. The judicial character arises from the obligation to abide by the principles of natural justice. Examples of Quasi-Judicial authority include town planning applications and other decisions that may be appealable to the State Administrative Tribunal.

The decision must be made in a manner that is impartial, free from bias, and in accordance with the principles of natural justice. The decision must be made in having regard to the facts of the matter under consideration, and in accordance with the relevant laws and policies as they apply to that matter.

Discretionary considerations and judgments in the decision must be confined to those permitted to be considered under the laws and polices applicable to the matter and given such weight in making the decision as the relevant laws and polices permit them to be given.

## Background

### Land Details

<b>Metropolitan Region Scheme Zone</b>	Urban
<b>Local Planning Scheme Zone</b>	Residential
<b>R-Code</b>	R40
<b>Land area</b>	508m <sup>2</sup>
<b>Land Use</b>	Existing – Residential Proposed – Residential and Holiday House
<b>Use Class</b>	Proposed – ‘A’ use class for Holiday House in the Residential zone

The subject site is 56 Williams Road, Nedlands, located on the corner of Williams Road to the east and Park Road to the south, with Laxum Lane to the rear of the site (**Figure 1**). The lot is regular in shape, zoned Residential R40 and has an area of 508m<sup>2</sup>. The site contains an existing one storey single house and a recent approved addition including a two-bay garage at ground level with an ancillary dwelling directly above, located towards the rear of the lot.



Figure 1: Aerial image of 56 Williams Road, Nedlands

### Application Details

The application seeks development approval for the addition of a Short-Term Accommodation land use (‘Holiday House’) to the existing Residential (‘Ancillary Dwelling’) development. No works is proposed as part of this application. The City of Nedlands Local Planning Scheme No. 3, a ‘Holiday House’ is defined as:

“a single dwelling on one lot used to provide short-term accommodation but does not include a bed and breakfast.”



The applicant, who is the owner of the property, is seeking to operate the 'Holiday House' at the subject property within the Ancillary Dwelling while the owners of the property will continue to reside at the existing single house. The Holiday House will be managed by a property manager with all urgent requests dealt with on-site by the property owners.

## Discussion

### Local Planning Scheme No. 3

Schedule 2, Clause 67(2) (Consideration of application by Local Government) – identifies those matters that are required to be given due regard to the extent relevant to the application. The zone objectives of the Local Planning Scheme No. 3 is considered relevant to the proposal. The proposal has been assessed against, and is considered consistent with, the below objective of the 'Residential' zone with the City's Local Planning Scheme No. 3.

**Objective: To provide for a range of non-residential uses, which are compatible with and complementary to residential development.**

The holiday house is complementary to existing residential development as it provides short term stay for residents who require to be within close proximity to Hospitals and UWA. Providing short stay in this locality would complement the existing high level of activity and vehicle/pedestrian movement.

### Local Planning Policy 2.2 – Short Term Accommodation

The Local Planning Policy 2.2 – Short Term Accommodation provides guidance and development provisions for operators seeking to establish short-term accommodation within the City. In accordance with Part 4.1 of the Policy, development applications for the 'Holiday House' land use where the owner resides on-site are generally supported in all zones where allowed by the Scheme.

A Management Plan has been provided and assessed. In the Management Plan, all points identified in Part 7.1 of the Policy have been addressed and has been deemed acceptable. The Management Plan will form part of the approval and is to be complied with at all times to the City's satisfaction as per recommended Condition 2.

As per the Short-Term Accommodation LPP, the City may grant temporary development approval for short-term accommodation uses for an initial 12-month period. A subsequent development approval will be required to be submitted for the renewal of the approval for the short-term accommodation which may then be on a permanent basis. Condition 1 is recommended to this effect.

For a renewal to be considered, the City will give regard to any substantiated complaints against the operation of the short-term accommodation in accordance with the conditions of its development approval.

It should be noted that in the matter of *Joseph and City of Nedlands* [2022] WASAT 13, the State Administrative Tribunal (SAT) determined that due to the existence of the City's Short Term Accommodation Policy and the guidance it provides, that the Policy ought to be afforded the most weight in determining the proposal. The subject application is wholly



consistent with the objectives of the City's Local Planning Policy – Short Term Accommodation.

### Local Planning Policy – Parking

As per the City's Local Planning Policy – Parking, the parking requirements under Table 1 (LPP 4.1) for a Holiday House land use is one per guest bedroom, in addition to any bays required under the R-Codes for the dwelling (if applicable). The application proposes one guest bedroom and as per the requirements of the R-Codes, two car parking bays are required for the single dwelling. Therefore the Policy requires a total of three car parking bays for this proposal.

The site is serviced by two existing crossovers from Williams Road and one off Park Road leading into Laxum Lane. All parking within the site is accessed from Laxum Lane, a double garage underneath the ancillary dwelling and a paved area to the north of the ancillary dwelling which can be accessed via an electric gate. Therefore the site can accommodate three car bays and satisfies the requirements of the City's Local Planning Policy – Parking.

### Consultation

A Holiday House is an 'A' Use in a Residential Zone, meaning that the use is not permitted unless the local government has exercised its discretion by granting development approval after giving notice in accordance with clause 64 of the deemed provisions.

The application was advertised for a period of 14 days from 8 August 2023 to 22 August 2023. At the close of the advertising period, two objections and three statements of support were received.

The applicant consulted with the surrounding neighbours prior to the formal advertising period. Four surrounding neighbours were consulted and all have provided statements of support.

The following is a summary of the concerns/comments raised and the Officer response in relation to each issue:

1. Concerns with the number of short term accommodations at the site.

The concern is based on the applicant referencing the holiday house as 56a Williams Road. The application is for a short term accommodation at the existing freehold site of 56 Williams Road. The applicant makes reference to the address of the ancillary dwelling as 56a Williams Road for ease of reference for guests, this is not the legal address of the property.

2. Concerns of no annual fees given to the City for holiday house short-stay.

There is an annual City fee of \$243, this only applies if the premise accommodates more than six people. The annual fee does not apply with this application as it is noted that the holiday house can only accommodate a maximum of two adults and 1 infant. The applicant has paid the required development application fee of \$295 and advertising fee of \$220.





- 3. Concern of having no register for short-stay accommodations.

A registration scheme is currently under consideration by the State Government for all short-term accommodation in response to the 2019 Parliamentary enquiry. This is currently not adopted and as such there is no legislative requirement within the current planning framework.

- 4. Concerns with parking.

The proposal complies with the parking requirements of the City’s Local Planning Policy – Parking. Further, a condition of approval has been recommended to ensure that all vehicles for the guests of the Holiday House, are parked on site.

- 5. Concern that the short-stay is not abiding by Environmental Health requirements.

This proposal is meeting all relevant local government requirements. This includes Environmental Health requirements, abiding by the relevant food and noise regulations.

- 6. Short-term accommodation does not alleviate Australia’s limited housing supply.

This concern is outside of the scope of the City’s planning framework.

### Strategic Implications

This item relates to the following elements from the City’s Strategic Community Plan.

<b>Vision</b>	Our city will be an environmentally-sensitive, beautiful and inclusive place.
<b>Values</b>	<b>Great Natural and Built Environment</b> We protect our enhanced, engaging community spaces, heritage, the natural environment and our biodiversity through well-planned and managed development.
<b>Priority Area</b>	Urban form - protecting our quality living environment.

### Budget/Financial Implications

Nil.

### Legislative and Policy Implications

Council is requested to make a decision in accordance with clause 68(2) of the [Deemed Provisions](#). Council may determine to approve the development without conditions (cl.68(2)(a)), approve with development with conditions (cl.68(2)(b)), or refuse the development (cl.68(2)(c)).



## Decision Implications

If Council resolves to approve the proposal, the holiday house can commence operation, subject to addressing all relevant conditions of approval.

In the event of a refusal, the applicant will have a right of review to the State Administrative Tribunal. The Tribunal will have regard to the R-Codes as a State Planning Policy. Similarly, should an applicant be aggrieved by one or more conditions of approval, this can be reviewed by the Tribunal.

## Conclusion

The application for the addition of a Short-Term Accommodation ('Holiday House') to existing Residential ('Single House') development at 56 Williams Road, Nedlands has been presented for Council consideration due to objections being received. The proposal is considered to meet the development provisions of the City's local planning framework and, as such, is unlikely to have significant adverse impact on the local amenity of the area.

Accordingly, it is recommended that the application be approved by Council, subject to conditions of Administration's recommendation.

## Further Information

Nil.



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3 October 2023

MANAGEMENT PLAN  
SHORT TERM ANCILLARY ACCOMMODATION  
56 WILLIAMS ROAD, NEDLANDS WA

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## 1.0 INTRODUCTION/DESCRIPTION

This Short-Term/Holiday Accommodation Management Plan seeks to manage the amenity of the ancillary dwelling (Fonzie Flat) at 56 Williams Road Nedlands in accordance with the City of Nedlands planning regime. The property falls under the definition of 'hosted short stay accommodation' with the property owners residing on site in the main residence. The architect designed garage and ancillary dwelling was constructed in 2023 to a very high specification and meets the principles of good design as articulated in the Design WA suite of documents.

The owners' longer-term intention is to use the ancillary dwelling as carer's accommodation (should this be required) to enable the owners (both currently 67 years of age) to age in place. As it is not currently required for this purpose the owners are seeking to provide short stay options, targeted at professionals who have short term commitments at either the hospitals or the University of Western Australia or people who require accommodation close to the hospitals. The property owners are retired professionals who have raised their three (now adult) children at the property since purchasing it over thirty years ago. Two of the immediate neighbours have lived in their properties for the same period or longer, with at least two others having been resident for over a decade. All immediate neighbours have indicated their support for the use of the studio for this purpose.

Income from the property is to be declared for Taxation purposes. The property is self contained and no meals will be provided.

As the property owners wish to maintain flexibility to cater for future needs and have no desire to have a long-term rental arrangement, the property would not otherwise be made available for rental and would simply be retained for private use. It is within a 400m walkable catchment zone for both public transport (including the free Purple Cat bus) and Hollywood Hospital, with PCH and QEII hospitals both within an 800m walkable catchment radius.

The property is a 36sqm self-contained studio with a 9sqm balcony. It is equipped with a queen size bed, a lounge/sofa bed, full kitchen, European Laundry (with separate trough) and bathroom in an open plan style. It has been finished to a very high standard which is a significant factor in consideration of the type of guests who will be permitted to rent the property. The studio sits on top of a double garage which is for the exclusive use of the property owners.

This Management Plan establishes an acceptable standard of behaviour for guests and visitors to seek to minimise any adverse impact on the owner, neighbours, residents, and the City of Nedlands.

It is envisaged that guests will book a stay at this address via established supporting organisations such as real estate professionals, relocation managers, and short stay accommodation providers such as Airbnb. In the case of real estate professionals, guests will be also subject to the Residential Tenancies Act (1987) and the Real Estate and Business Agents Act (1978).

Bookings are for a maximum of two (2) adults or, upon request, two adults and one infant under the age of two years. No children\*, no pets, no smoking and no party rules apply.

The property will be managed by Space BNB, a highly reputable short term accommodation provider. Rachele Glover the principal of Space BNB manages a small portfolio of properties in close proximity to the Perth CBD and Western Suburbs.

\*One adult and one child would be permitted in lieu of 2 adults

## 2.0 CHECK IN/HOUSE RULES

At the time of booking online, guests are required to review and agree to accept the house rules which specifically state:

- No parties or events. In the event of a breach, you will be evicted immediately without refund,

and if necessary, we will press further charges with police.

- Adult guests who book must give ID, pay a refundable security deposit of \$250, and sign a rental agreement on the secure online management portal. Guests are not allowed to stay and will not receive check in details until these details are provided.
- Quiet house after 9.00pm
- Check in time is 3.00pm – 8.30pm daily.
- Guests are provided with check in instructions, and a code for the lock box to gain entry into the property. Guests are to check in after 3pm and before 8.30pm.
- Check ins are not permitted between 8.30 pm and 7.00 am.
- No amplified music is permitted after 9pm or at any time in a manner that causes inconvenience or loss of amenity to neighbours.
- Strictly no smoking (including on the balcony)
- Accommodation is suitable for a maximum of 2 adult guests (infants under the age of two will be considered on request)
- Maximum of 2 adult visitors at any one time
- No children\* or pets. (\*Note one adult and one child may be considered as an alternative to two adult guests)
- Guests are to respect the quiet amenity of the area and be respectful of neighbours.

### 3.0 ACCESS TO THE PROPERTY

Guests receive their check in details via the online portal managed by SpaceBnB. All pre-checkin components must be completed before details are sent. (Copy of ID, copy of credit card used to book, signed rental agreement).

Guests are issued with the pedestrian gate code, then are directed to a secure lockbox within the property, with the unique code to the lockbox for that stay.

Keys used cannot be copied. WA Lockservice – a local business, services all secure locking needs and requirements.

Access is separate to the main property entrance. The studio is accessed via Laxum Lane through an electronically controlled sliding gate with a secure keypad operation. The studio is only accessible via the external staircase.

Only one vehicle per stay is permitted per booking. Guests are encouraged to utilise the extensive public transport options on offer. Guests must park in one of the two designated parking spaces – either behind the sliding gate in the bay provided off Laxum Lane (suitable for small vehicles) or in the bitumenised crossover space off Park Road.

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Parking Option 1 behind secure electronically controlled gate



Parking Option 2 – off road in dedicated parking space (altered image due to space)



#### 4.0 CHECK OUT

Check out time is between 8.00 am and 10.00 am on the day of departure unless other arrangements have been made with the Manager at Space BnB.

## 5.0 MANAGERS DETAILS

Contact details for the Manager of the site are as follows:

Rachele Glover

Space BnB

Ph: [REDACTED]

Email: [REDACTED]

SpaceBnB have a complementary arrangement with another property manager in the event they cannot be contacted. This arrangement will be put into effect should the Manager be out of contact for any reason. Space BnB manage a small portfolio of properties in Perth.

## 6.0 OWNER / OCCUPIER

The main site residence is occupied by the property owners, Wayne and Gail McGowan who have lived at the property for over 30 years. They are contactable 24/7 on [REDACTED] or [REDACTED]

## 7.0 COMPLAINTS MANAGEMENT

Complaints will be managed by the dedicated Manager, Rachele Glover of Space BnB, with contact details at section 5.0 above.

If neighbours believe that residents are not complying with the Code of Conduct, they are to contact the Manager. Immediate neighbours have also been provided with the phone number and details of the property owners and are encouraged to immediately contact the owners.

If neighbours are having any issues with the operation of the property, such as noise, vehicle movement, parking on site or any other general issues they are encouraged to contact the Manager to further discuss such issues. Again immediate neighbours are encouraged to contact the owners directly.

A Register of Complaints will be maintained by the Manager and the owner and made available for inspection by an authorised Council Officer. The complaints register is to contain the following information:

1. The date and time of the complaint;
2. The name and address of the complainant;
3. The nature of the complaint
4. Investigations carried out;
5. Action taken; and
6. Response provided to complainant.

A copy of this Management Plan will be made available to neighbours. Neighbours will also be provided with the contact details of the Manager.

Neighbours are to be provided with the following in regard to the ancillary accommodation:

1. A copy of the Code of Conduct

2. A copy of the complaints management procedure;
3. Contact details which allow neighbours to engage with the Manager in the event of antisocial behaviour, particularly after hours, if not addressed directly with the guests. Contact details for the owners have also been provided to immediate neighbours.

Neighbours should also contact the police if they have concerns that any illegal activity is occurring.

Complaints can be divided into categories, the process for each is detailed below:

#### **Level 1 Complaint (minor noise disturbance and /or complaint)**

In the event of a Level 1 complaint the following procedure is to be adopted:

1. The neighbour is encouraged to contact the Manager.
2. The Manager will contact the guests to advise the nature of the complaint and remind the guests of their obligations under the Code of Conduct and/or explain the nature of the concern raised;
3. If the issue is not resolved and a further complaint is received within 12 hours, the Manager or an appointed security firm is to attend the site;
4. In the event of a further complaint being received and the complaint is validated, the guests will be evicted in accordance with the Code of Conduct.

#### **Level 2 Complaint (major noise disturbance or party)**

Guests are encouraged to enjoy their time on the property but as outlined in the Code of Conduct, parties are strictly not permitted and noise should be minimised after 9pm and before 7am. It should be noted that the studio is not suitable for gatherings of more than 4-6 adults (eg dinner party).

If a Level 2 complaint is received, the following procedure is to be adopted:

1. The Manager or security firm will attend the premises within thirty minutes of the complaint to verify if this is a major noise disturbance or party;
2. If the complaint and the issue is deemed to be a level 1 complaint then the procedure for Level 1 shall be followed.
3. If the complaint is verified as a Level 2 complaint, the guests will be evicted in accordance with the Code of Conduct.

### **8.0 USE OF PREMISES/PARKING**

The property is a studio (Fonzie Flat) located above the double garage off Laxum Lane. It is not suitable for more than two adults.

A maximum of one vehicle per booking is allowed. Guests are encouraged to use the readily available public transport/taxi or ride-share options.

There are two options for parking by studio occupants. See photos included in Section 3.0 on Access) Small vehicles should be parked behind the electronic gate in the parking space provided off Laxum Lane. Larger vehicles may be parked in the bitumised 'cross over' bay on Park Road. Please note the double garage is for use of the property owners and the two vehicle bitumised cross over parking spaces off Williams Road is for use of owners but may be utilised by guests with consent. The owners have only one vehicle. (For Council information only there is a total of 6 off street parking bays – one paved area for exclusive use of guests behind electronic gate, a bitumenised cross over pad off Park Road; the double garage under the studio and a dual crossover



parking bay off Williams Road)

Guest's vehicles are not to be parked on the verge and guests and their visitors are to note the parking restrictions that apply on Park Road and neighbouring streets.

Guests should be mindful of the proximity to neighbours when using the balcony and keep noise to a minimum to ensure no detrimental impact on the amenity of neighbours.

Premises are available for a minimum stay of four (4) nights and a maximum of 90 days.

Properties are serviced on each and every check out, or on a weekly basis in addition to cleaning prior to check in. A full maintenance team including dedicated gardener, cleaner, electrician, and plumber are part of the Space BnB team. In addition the owners have their own garden maintenance and cleaning service that can be utilised if necessary.

Only one booking is accepted at any one time. Names of all guests staying at the property are to be provided to the Manager at the time of booking. The Manager is to be made aware of any changes to the booking in terms of the number of guests being accommodated. This accommodation is **not suited** to more than two adults. One child under the age of two can be accommodated. Children and pets are not permitted. (One child in lieu of one adult may be considered with express permission of the Manager).

As the property owners reside in the main on-site residence, close monitoring of activity will occur. In the event of anti-social or non-compliant behaviour, the manager will investigate immediately and take appropriate action. If non-compliance continues, eviction will immediately follow.

## 9.0 ON-SITE REGISTER

A register of all occupants will be kept by the Manager, available for inspection by an authorised Council Officer, and shall contain:

- The full names and usual place of residence of all occupants
- The date of arrival and departure of the occupants

## 10.0 MAINTENANCE

Maintenance refers to both building maintenance and care of the gardens. Maintenance will be managed by the owner. Maintenance will preferably be performed at a time between occupancy unless it is urgent and requires attendance at time of occupancy.

Other than in the case of an emergency, any maintenance contractors or staff will be engaged to attend during normal business hours to minimise disruptions to neighbours.

## 11.0 GUEST GUIDE

A guide shall be prepared for guests and kept in a folder on premises indicating the following information:

- Manager and contact details.
- Code of Conduct.
- Wi-Fi Device name password.
- Key lockbox code.

- TV information.
- Air Conditioner operation.
- Location of the first aid kit.
- Location of the fire extinguisher and fire blanket.
- Hot water system operation.
- Rubbish bin location and procedure for collection of rubbish bins including detail on the FOGO system operating in the area.
- Check in time.
- Check out time.
- Details of available public transport options.
- Local restaurant and shopping.
- Local parks and recreation services.
- Other major attractions.
- All local events and attractions to support local community and businesses.
- Important contract numbers.
- Any other information as required.

## 12.0 MANAGER'S GUIDE & RESPONSIBILITIES

A guide shall be prepared for the Manager and kept in a folder by the Manager, documenting tasks and processes for the following:

- General hosting (Including liaison with clients, providers and Local Government);
- Cleaning information between occupants;
- Procedure for bin collection (\*The property owners have upgraded to the 240 litre general waste bin and have received an additional 240l recycle bin).
- Laundry requirements;
- Garden preventative maintenance; and
- Building preventative maintenance

The Manager shall maintain:

- A Register of Complaints as referred to in Part 5 of this Management Plan;
- A register of all occupants referred to in Part 7 of this Management Plan;

### 13.0 REVIEW

This management plan is to be reviewed and updated annually by the Manager.

A copy of the approved management plan is to be given to the abutting neighbors and a minimum of once per calendar year upon requests.

Record of Review of Management Plan

Version	Description	Date
V1.0	Version 1	July 2023
V2.0	Version 2 (complete rewrite)	October 2023
V3.0		
V4.0		
V5.0		

## 14.0 APPENDIX A – CODE OF CONDUCT

### CODE OF CONDUCT FOR GUESTS AND VISITORS

The Code of Conduct is provided to guests upon confirmation of the booking and will be at the property to ensure that guests and visitors know and comply with specific behaviour governing their permission to enter and occupy the property.

The Code of Conduct will be displayed in full view at the property so that it can be easily viewed by guests and visitors.

#### 1.0 General Principles

Short Term Accommodation is a unique experience and the guiding principles of this Code of Conduct are:

- Treat this as your own home.
- Respect your neighbours.
- Leave it in the appropriate condition as it was upon occupation.

#### 2.0 General Requirements

- Guests and visitors must comply with this Code of Conduct and instructions from the Manager during their stay.
- Guests must notify the Manager of any disputes or complaints from neighbours as soon as practicable.

#### 3.0 Noise and Residential Amenity

- Guests and visitors must not create noise which is offensive or has the potential to create a nuisance to occupiers of neighbouring properties especially between 9pm and 7am Monday to Saturday and 9pm -9am on Sunday and Public Holidays, during arrival, during departure, and at any time throughout the occupancy.
- Offensive noise is prohibited and may result in termination of permission to occupy the property, eviction, loss of rental paid and extra charges for security deposit or bond under the terms and conditions.
- Guests and visitors must not engage in any anti-social behaviour and must minimise their impact upon the residential amenity of the neighbours and the local community.

#### 4.0 Visitors

- No visitors or guests other than those who are booked to stay at the property can stay in the property without first obtaining the Manager's approval.
- If the Manager's approval is obtained for visitors, guests are responsible for ensuring that visitors comply with this Code of Conduct.

#### 5.0 Gathering or Functions

- This property is not a "party house" and any such activities are strictly prohibited.
- The property is not to be used for events, gatherings, parties, functions or similar activities.

#### 6.0 Parking

- Guests and visitors are to comply with parking regulations and other requirements set out below and show consideration to neighbours and other vehicles. Parking permitted in the two identified access areas only.
- Parking is available on the property for one vehicle only and bookings will not be accepted if more than one vehicle is required. Refer to photos for acceptable parking options.
- Guests are not to park on the verge outside the property.
- City of Nedlands has restrictive street parking in the local area. Please note and obey all street sign restrictions with regard to parking.

## 7.0 Garbage and Recycling

- Rubbish and recycled goods are to be disposed of in accordance with the usual practice at the property in the allocated bins, and excess rubbish must not be left in a public area.
- Rubbish and recycling arrangements at the property are in the form of the FOGO system to comply the City of Nedlands requirements.
- Rubbish is collected every Tuesday morning.
- Bins should not be placed on the verge before 12pm on the day before collection day.
- The Owner is to check by 6pm on Monday evening that the bins have been placed on the verge for collection. If the bins are not placed on the verge by 6pm on Monday evening, the Owner will put the bins out for collection.
- The Owner is to check by 6pm on Tuesday evening that the bins have been brought onto the property and are not on the verge. If bins are still on the verge at 6pm on Tuesday evening, the Owner will bring the bins back on the property.
- The studio is supplied with a benchtop FOGO bin and bags along with a bin for general waste and one for recycling to ensure proper use of the bins.

## 8.0 Security

- Whenever you are absent from a property, close and lock all windows and doors to maintain security and prevent rain and water damage.
- At all other times, secure doors, and windows, as required.
- The mains electricity RCD's (Residual Current Devices) are in the property's meter box.

## 9.0 Balcony and Outdoor spaces

- Guests are to respect the privacy of neighbours when utilising the balcony.
- Guests are to also minimise noise when in the outdoor areas.

## 10.0 Smoking

- Smoking is **NOT** permitted within the residence, including on the balcony or in outdoor spaces.

## 11.0 Pets

- Pets are not permitted.

## 12.0 Motorbikes and Bicycles

- Motorbikes and bikes are not permitted to be inside the residence but may be stored behind the secure gate.

## 13.0 BBQ

- A Weber BabyQ BBQ is provided on the balcony. Guest are to ensure that all controls are

turned off when not in use.

- The BBQ is to be cleaned after each use.

#### 14.0 Damages and Breakages

- Damages and breakages must be reported to the Manager.

#### 15.0 Compliance

- Breach of this Code of Conduct is a breach of: The Terms and Conditions of Contract; and permission for occupancy of the property.
- The owner and Manager reserve the right, in accordance with the law, to terminate the permission to occupy and to evict from the property guests or visitors who refuse to follow the Code of Conduct or who cause a nuisance



City of Nedlands  
 Amended Plans Received  
 3 October 2023

15.0 APPENDIX B – COMPLAINTS REGISTER

COMPLAINTS REGISTER  
 SHORT TERM ACCOMMODATION

Date and time of complaint	Name and address of complainant	Nature of the complaint	Investigations carried out	Actions taken	Date and summary of Response to complainant

## 16.0 APPENDIX C – FOGO RUBBISH SYSTEM

# HOW TO USE THE BINS

## Did it live and grow?

**YES** = Use the small kitchen bin.

Deposit full bags into **GREEN LID BIN**

(bread, dairy, fruit, veg, meat, bones, seafood, leaves, paper towel, serviette, tissues)

**NO** = Can it be recycled?

Yes – use **YELLOW LID BIN**

(Cardboard, tins, plastic bottles, glass)

**All other waste = RED LID BIN**

(general rubbish, nappies, wipes, non-recyclables, plastics, plastic bags)

The kitchen bin is in the kitchen cupboard under the sink.

All bins are on the opposite side of the complex, at the front, near the pedestrian gate.

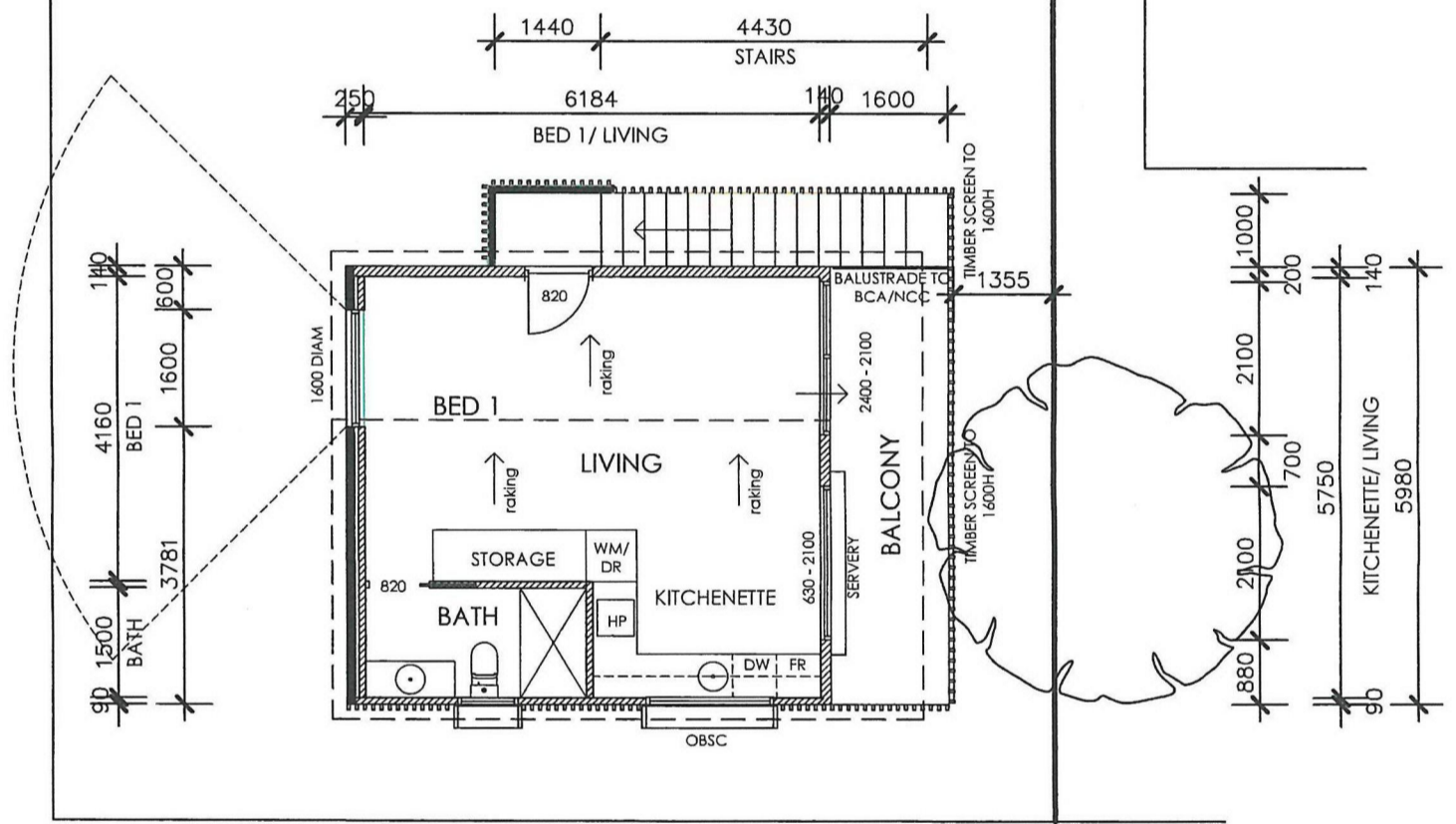
Figure 1 FOGO Rubbish System

City of Nedlands  
Received  
14 July 2023

VERGE

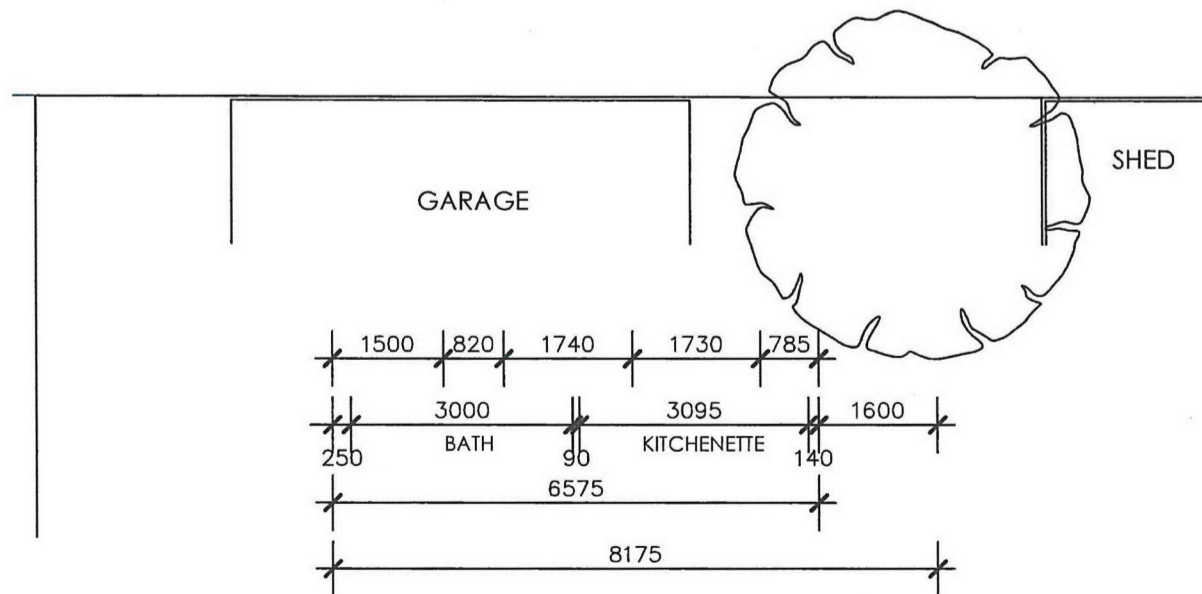
BITUMEN CROSSOVER

GENERAL NOTES:  
90mm TIMBER FRAME WITH R2.7 INSULATION  
100mm THERMAL CLADDING TO  
WEST AND NORTH ELEVATIONS  
90mm FRAMED WALL WITH R2.7 INSULATION TO  
EAST ELEVATION WITH  
SELECTED TIMBER CLADDING  
BRICK VENEER TO SOUTH ELEVATION,  
90mm TIMBER FRAMED WALL WITH R2.7 INSULATION



LAXUM LANE

Proposed first floor plan





**16.2 PD48.11.23 - Consideration of Development Application – Addition to Single House at 15 Watt Street, Swanbourne**

<b>Meeting &amp; Date</b>	Council Meeting – 28 November 2023
<b>Applicant</b>	J Edwards
<b>Information Provided</b>	All relevant information required has been provided.
<b>Employee Disclosure under section 5.70 Local Government Act 1995</b>	The author, reviewers and authoriser of this report declare they have no financial or impartiality interest with this matter. There is no financial or personal relationship between City staff involved in the preparation of this report and the proponents or their consultants.
<b>Report Author</b>	Roy Winslow – Acting Director Planning & Development
<b>CEO</b>	Tony Free – Acting Chief Executive Officer
<b>Attachments</b>	1. Zoning Map 2. Development Plans 3. CONFIDENTIAL ATTACHMENT - Submissions

Mayor Argyle left the room at 7.10 pm and Deputy Mayor Smyth assumed the chair.

**Regulation 11(da) – Not Applicable – Recommendation Adopted**

Moved – Councillor Youngman  
Seconded – Councillor Amiry

**That the Recommendation be adopted.**  
(Printed below for ease of reference)

**CARRIED 7/1**  
**(Against: Cr. Coghlan)**

Mayor Argyle returned to the room at 7.12 pm and resumed the chair.

**Council Resolution / Recommendation**

**That Council:**

**In accordance with Clause 68(2)(b) of the Deemed Provisions of the Planning and Development (Local Planning Schemes) Regulations 2015, approves the development application in accordance with the plans date stamped 30 August 2023 for a Residential – Additions to a Single House at 15 Watt Street, Swanbourne (DA23-89130), subject to the following conditions:**



1. This approval relates only to the development as indicated on the approved plans dated 30 August 2023. It does not relate to any other development on this lot and must substantially commence within 2 years from the date of the decision letter.
2. The street tree(s) within the verge in front of the lot are to be protected and maintained through the duration of the demolition and construction processes to the satisfaction of the City of Nedlands. Should the tree(s) die or be damaged, they are to be replaced with a specified species at the owner's expense and to the satisfaction of the City of Nedlands.
3. All stormwater discharge from the development shall be contained and disposed of on-site unless otherwise approved by the City of Nedlands.

## Purpose

The purpose of this report is for Council to consider a development application for additions to a single house at 15 Watt Street, Swanbourne. The proposal is being presented to Council for consideration due to the proposal receiving objections within the consultation period. Council is specifically requested to exercise its judgement in considering the merits of the application against the design principles for the following aspects of the proposal:

- Rear lot boundary setback (see report section Lot Boundary Setback)

## Voting Requirement

Simple Majority.

This report is of a quasi judicial nature as it is a matter that directly affects a person's rights and interests. The judicial character arises from the obligation to abide by the principles of natural justice. Examples of Quasi-Judicial authority include town planning applications and other decisions that may be appealable to the State Administrative Tribunal.

The decision must be made in a manner that is impartial, free from bias, and in accordance with the principles of natural justice. The decision must be made in having regard to the facts of the matter under consideration, and in accordance with the relevant laws and policies as they apply to that matter.

Discretionary considerations and judgments in the decision must be confined to those permitted to be considered under the laws and policies applicable to the matter and given such weight in making the decision as the relevant laws and policies permit them to be given.



## Background

### Land Details

<b>Metropolitan Region Scheme Zone</b>	Urban
<b>Local Planning Scheme Zone</b>	Residential
<b>R-Code</b>	R15
<b>Land area</b>	744m <sup>2</sup>
<b>Land Use</b>	Residential – Single House
<b>Use Class</b>	‘P’ – Permitted Use

The site is located at 15 Watt Street, Swanbourne. The site is oriented north south and is bound by Kirkwood Road to the west and Walpole Street to the east. The lot is rectangular in shape, with a 20m frontage and an area of 744m<sup>2</sup>. The site features an existing two storey single house. The site is located on the north side of Watt Street. The properties to the south side of Watt Street are zoned Residential R35.

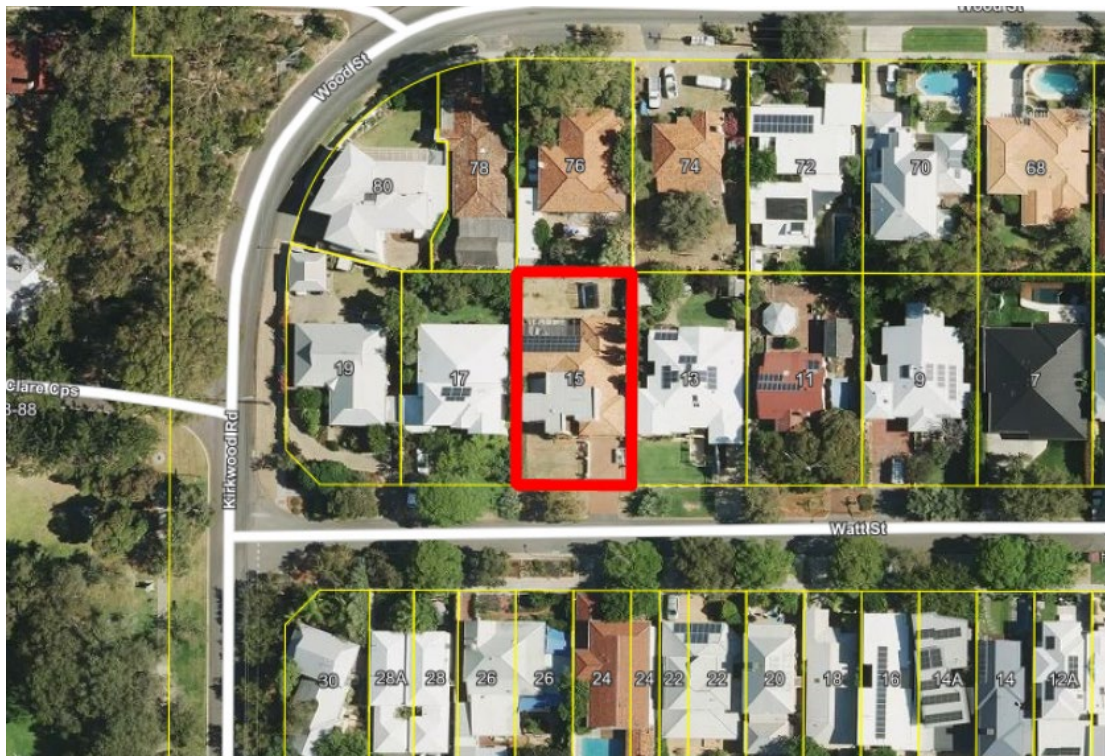


Figure 1: Aerial image of 15 Watt Street, Swanbourne

### Application Details

The application seeks development approval for single storey rear additions and alterations to an existing single house at 15 Watt Street, Nedlands. The works include internal alterations, a new pergola and an enclosed rear alfresco. The internal works and pergola are exempt from requiring planning approval. The rear alfresco addition meets all R-Code deemed-to-comply provisions except for rear setback.





## Discussion

### Local Planning Scheme No. 3

Schedule 2, Clause 67(2) (Consideration of application by Local Government) – identifies those matters that are required to be given due regard to the extent relevant to the application. Where relevant, these matters are discussed in the following sections. Overall, the development is considered to meet these objectives, particularly in regard to height, scale, bulk and appearance, and the potential impact it will have on the local amenity.

### State Planning Policy 7.3 - Residential Design Codes – Volume 1

The R-Codes apply to all single and grouped dwelling developments. An approval under the R-Codes can be obtained in one of two ways. This is by either meeting the deemed-to-comply provisions or via a design principle assessment pathway.

The proposed development is seeking a design principle assessment pathway for parts of this proposal relating to lot boundary setback.

If a proposal does not satisfy the deemed to-comply provisions of the State Planning Policy 7.3: Residential Design Codes (R-Codes), Council is required to exercise a judgement of merit to determine the proposal against the design principles of the R-Codes. The R-Codes require the assessment to consider the relevant design principle only and to not apply the corresponding deemed-to-comply provisions. It is recommended that the application be approved by Council as it is considered to satisfy the design principles of the R-Codes. Further, it is considered unlikely that the development will have a significant adverse impact on the local amenity and character of the locality.

### Lot Boundary Setback (Clause 5.1.3)

The development proposes a 1.9m rear setback from the northern lot boundary. The design principles for lot boundary setbacks consider the impact of building bulk on adjoining properties, providing adequate sun and ventilation and minimising overlooking. The proposed northern lot boundary setback is considered to meet the design principles for the following reasons:

- The impact of building bulk is minimised as the proposal is limited to single storey. The R-Codes Vol. 1 explanatory guidelines speaks to the minimal impact that single storey walls generally have on adjacent lots: “single storey walls are not usually problematic in terms of impact on adjoining properties”.
- The intrusion within the rear setback area occupies 15m<sup>2</sup> or 12% of the total rear setback area. Were an averaging of setback applied, the encroachment is offset by 63m<sup>2</sup> of compensating area in the open space provided behind the 6m rear setback line. The compensating area of open space will reduce the appearance of building bulk to surrounding properties.
- Ventilation is ensured with the minimum setback of 5.5m to the east and 11.1m to the west. Solar access is ensured as overshadowing from the extension falls wholly within the subject lot. There is no additional overshadowing on adjoining properties from this proposal.
- The proposal is not raised more than 0.5m above natural ground level, therefore there is no visual privacy impacts to adjoining landowners.



- In considering the immediate locality, there is an existing pattern of development within the rear setback area to varying extents, including at 9, 13 and 11 Watt Street, and 60, 66, 72, 76 and 78 Wood Street. The proposal is consistent with this existing character.

## Consultation

The application is seeking assessment under the design principles of the R-Codes for lot boundary setback.

The development application was advertised in accordance with the City's Local Planning Policy - Consultation of Planning Proposals to five adjoining properties. The application was advertised for a period of 14 days from 6 September 2023 to 20 September 2023. At the close of the advertising period, two objections were received.

The following is a summary of the concerns/comments raised and the Administration's response and action taken in relation to each issue:

1. Opposed to rear setback.

As outlined in this report, Administration supports the proposed setback as the development proposal is consistent with the surrounding development context and is will not negatively impact the amenity of adjoining landowners or the streetscape.

2. Concerns with overlooking.

The addition is not raised more than 0.5m above the natural ground level and is not subject to the visual privacy provisions of the R-Codes.

3. Concerns with height and visual impact.

The addition is single storey with a maximum height of 3.5m to the top of the pitched roof. This meets the deemed-to-comply height provisions and is a typical height for a single storey development.

4. Concerns with increased noise from aluminium shutters.

Aluminium shutters are a typical fixture for residential properties. Notwithstanding, occupiers of the site are required to comply with the Environmental Protection (Noise) Regulations 1997.

5. Concerns with impact to local wildlife and biodiversity.

There is no direct impact to local biodiversity as a result of this application. The application does not impact any street trees or trees on adjoining properties. Adequate open space remains on site for landscaping and green space.



## Strategic Implications

This item relates to the following elements from the City’s Strategic Community Plan.

**Vision** Our city will be an environmentally-sensitive, beautiful and inclusive place.

**Values** **Great Natural and Built Environment**  
We protect our enhanced, engaging community spaces, heritage, the natural environment and our biodiversity through well-planned and managed development.

**Priority Area** Urban form - protecting our quality living environment.

## Budget/Financial Implications

Nil.

## Legislative and Policy Implications

Council is requested to make a decision in accordance with clause 68(2) of the [Deemed Provisions](#). Council may determine to approve the development without conditions (cl.68(2)(a)), approve with development with conditions (cl.68(2)(b)), or refuse the development (cl.68(2)(c)).

## Decision Implications

If Council resolves to approve the proposal, development can proceed after receiving a Building Permit and necessary clearances.

In the event of a refusal, the applicant will have a right of review to the State Administrative Tribunal. The Tribunal will have regard to the R-Codes as a State Planning Policy. Similarly, should an applicant be aggrieved by one or more conditions of approval, this can be reviewed by the Tribunal.

## Conclusion

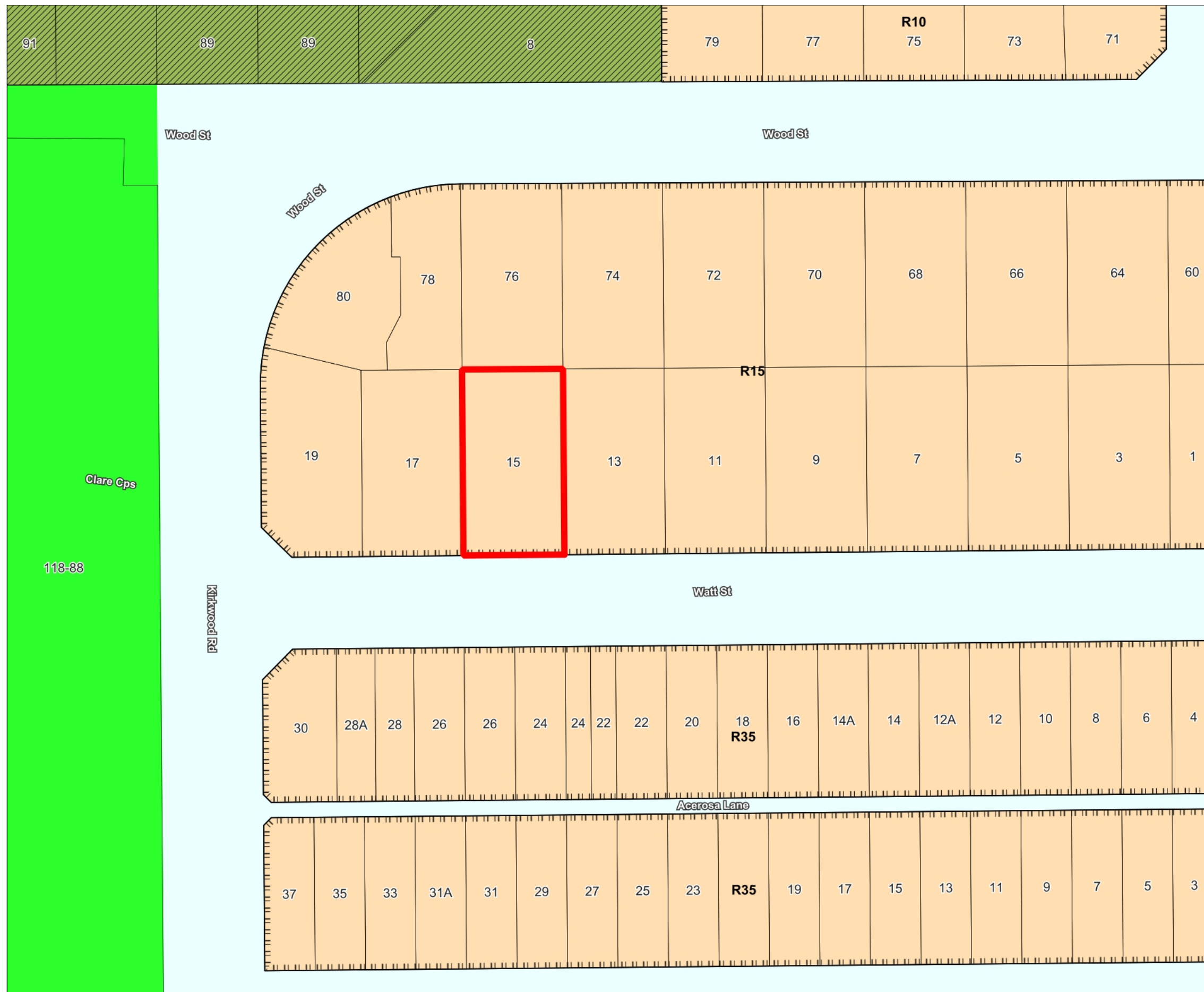
The application for additions to a single house at 15 Watt Street, Swanbourne has been presented for Council consideration due to objections being received. The proposal is considered to meet the key amenity related elements of R-Codes Volume 1 and, as such, is unlikely to have a significant adverse impact on the local amenity of the area. The proposal has been assessed and satisfies the design principles of the R-Codes in relation to being consistent with the immediate locality and streetscape character.



Accordingly, it is recommended that the application be approved by Council, subject to conditions.

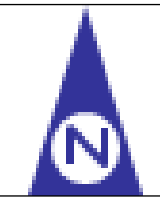
### **Further Information**

Nil.



**Labels**

- House Numbers
- Road Names
- LPS3 RCodes
- Property Boundaries
- LPS3 Zones
  - Residential
- LPS3 Reserves
  - Environmental Conservation
- Metropolitan Region Scheme
  - Parks and recreation





City of Nedlands  
Plans Received  
30 AUGUST 2023

11070

20120

11070

3460

5590

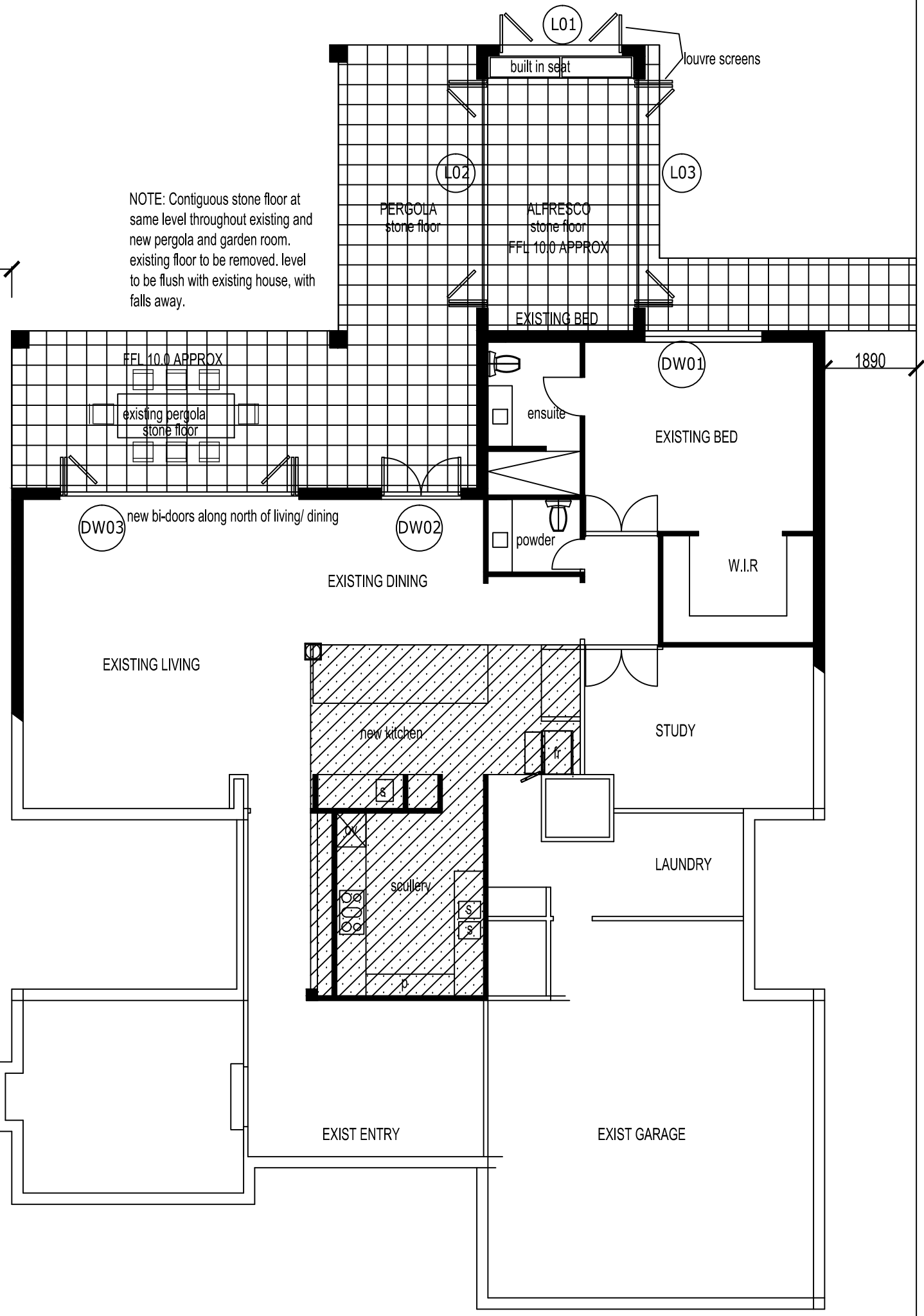
1940

7830

5890

NOTE: Contiguous stone floor at same level throughout existing and new pergola and garden room. existing floor to be removed. level to be flush with existing house, with falls away.

1500



15 WATT ST, SWANBOURNE

FLOOR PLAN

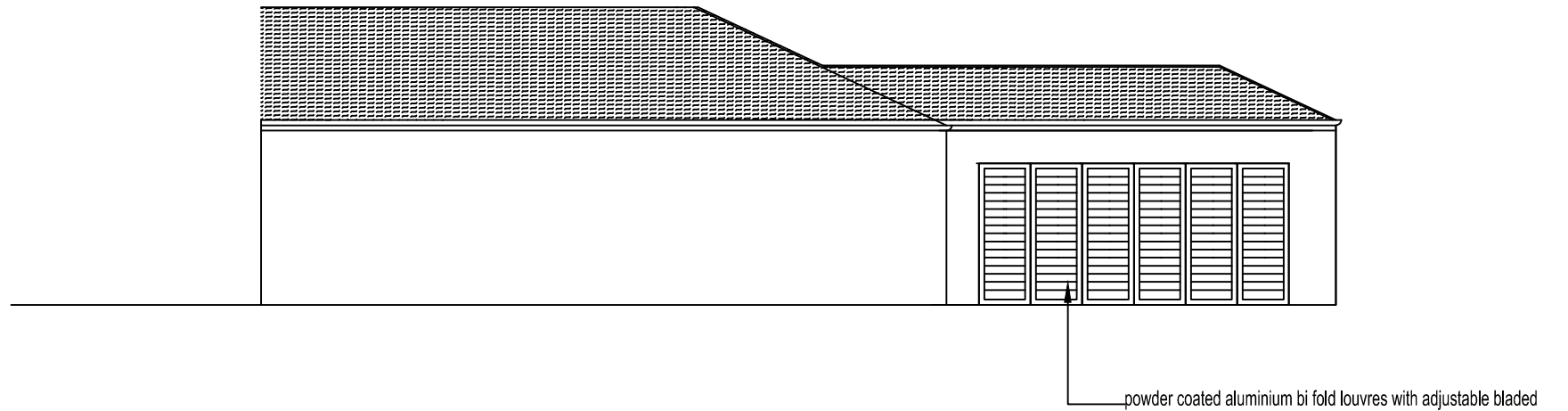


floor plan 18-08-23 DA02

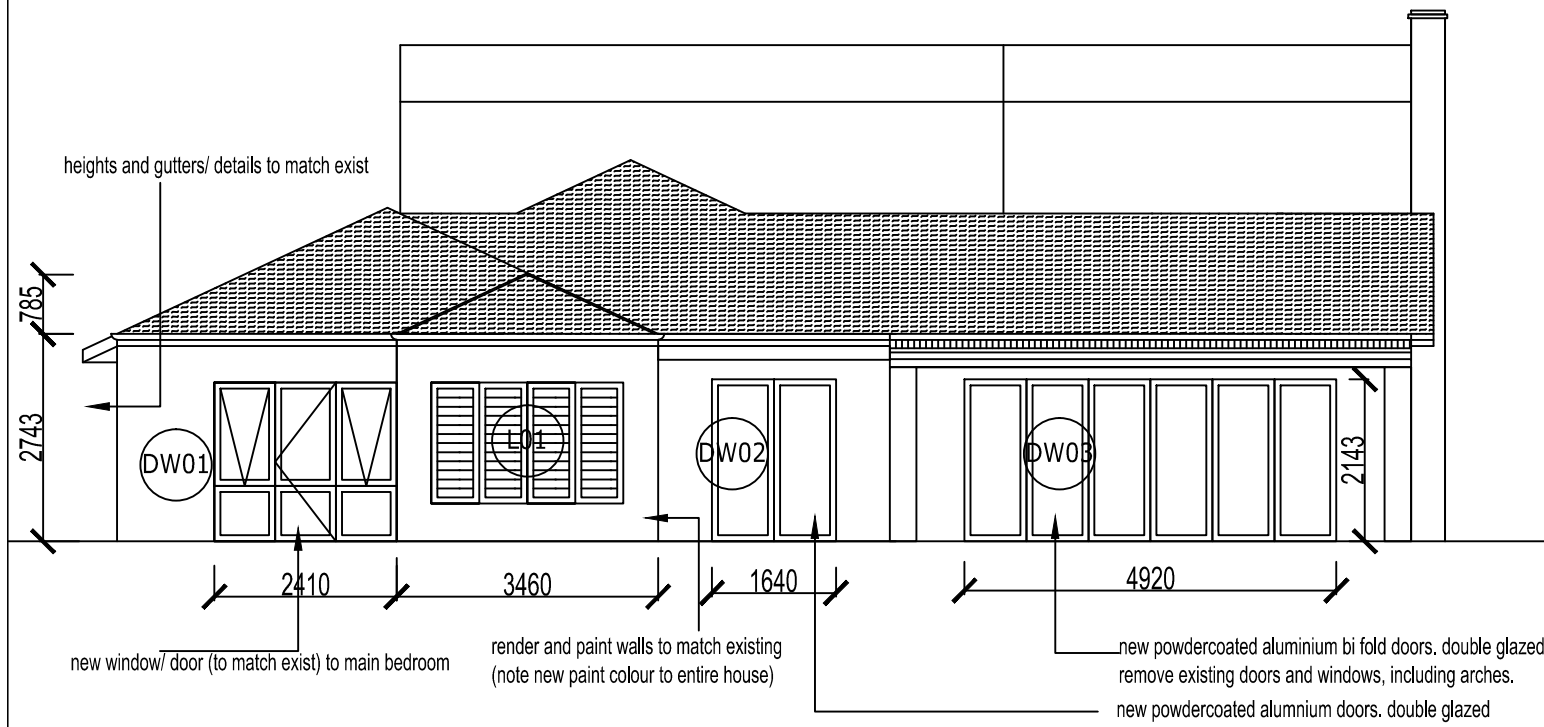
wizzby@gmail.com



City of Nedlands  
Plans Received  
30 AUGUST 2023



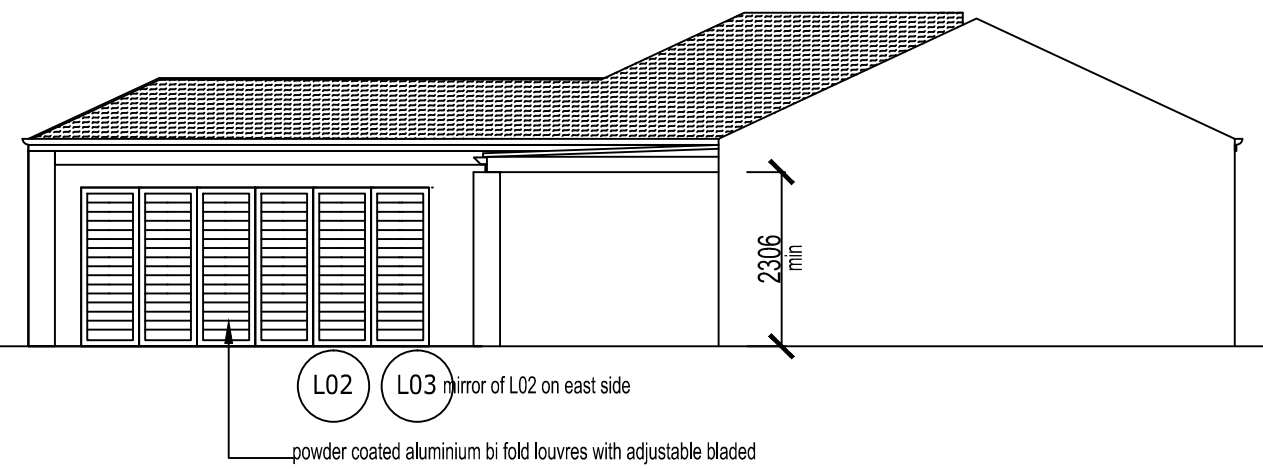
EAST ELEVATION



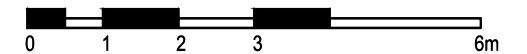
NORTH ELEVATION

**FINISHES:**

- External Walls - rendered and painted to match existing
- Roof - Tiles to match existing to pitched roof, Colorbond metal deck (standing seam) Bluegum colour, to existing alfresco area.
- Gutter/ fascia - to match existing
- Extrenal Floor Finish - paving tile tba



WEST ELEVATION

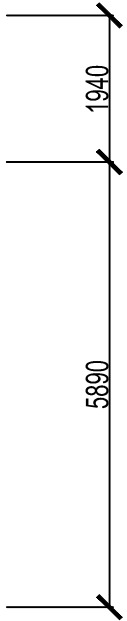
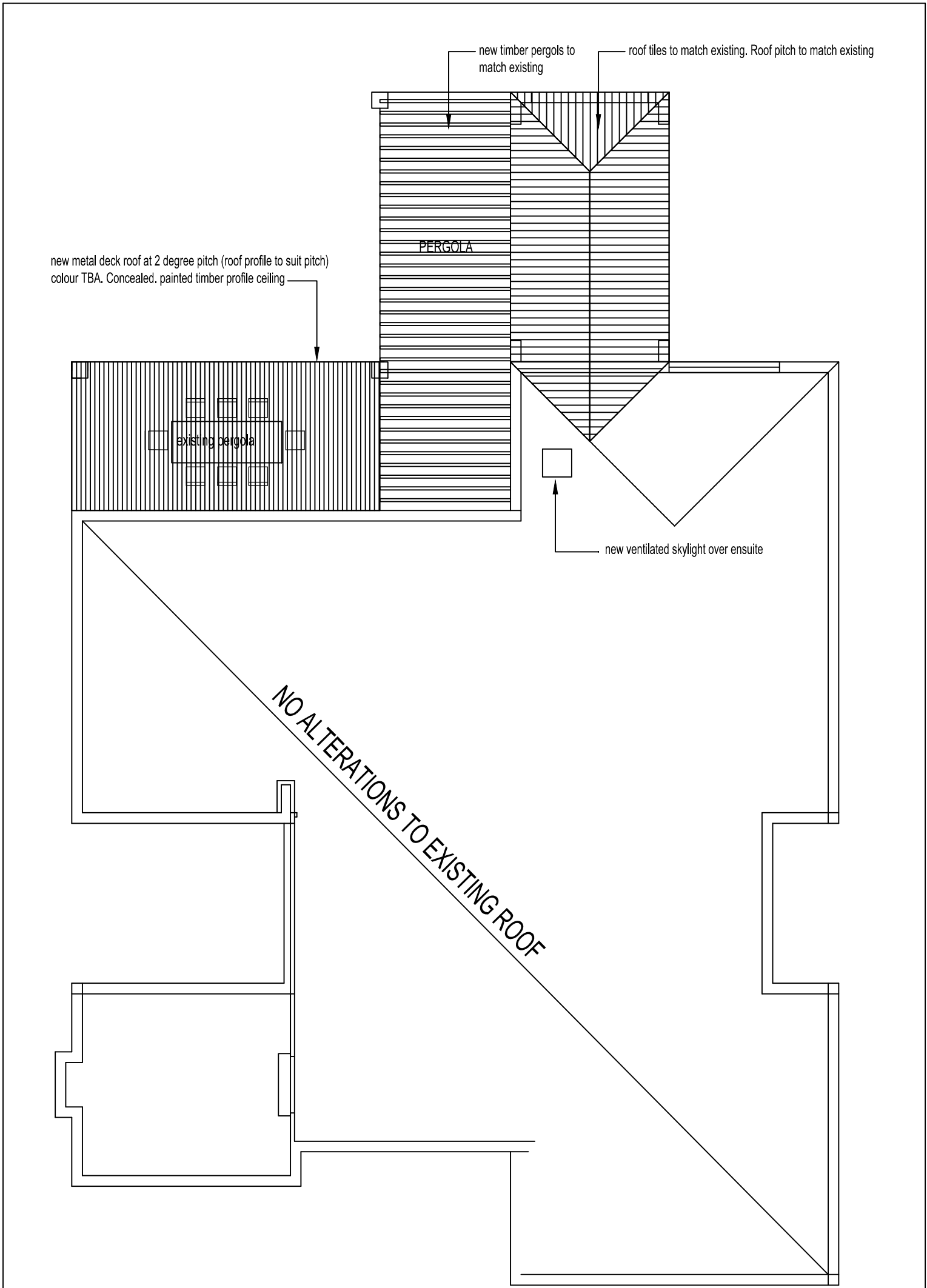


15 WATT St, SWANBOURNE

ELEVATIONS

18-08-23 1:100@A3 DA03

City of Nedlands  
Plans Received  
30 AUGUST 2023



15 WATT ST, SWANBOURNE

ROOF PLAN



roof plan 1:100@A3 18-08-23 DA04

wizzby@gmail.com



**16.3 PD49.11.23 - Consideration of Development Application - Residential - Single House at 24A Lisle Street, Mt Claremont**

<b>Meeting &amp; Date</b>	Council Meeting – 28 November 2023
<b>Applicant</b>	Webb & Brown-Neaves
<b>Information Provided</b>	All relevant information required has been provided.
<b>Employee Disclosure under section 5.70 Local Government Act 1995</b>	The author, reviewers and authoriser of this report declare they have no financial or impartiality interest with this matter. There is no financial or personal relationship between City staff involved in the preparation of this report and the proponents or their consultants.
<b>Report Author</b>	Roy Winslow – Acting Director Planning & Development
<b>CEO</b>	Tony Free – Acting Chief Executive Officer
<b>Attachments</b>	1. Zoning Map 2. Development Plans 3. CONFIDENTIAL ATTACHMENT - Submission

**Regulation 11(da) – Not Applicable – Recommendation Adopted**

Moved – Councillor Amiry  
Seconded – Councillor Brackenridge

**That the Recommendation be adopted.**  
(Printed below for ease of reference)

Amendment

Moved - Councillor McManus  
Seconded - Councillor Youngman

Include new Condition 8 as follows:

- 8. Overshadowing of the properties to the south to not exceed 25% of the total site area, as calculated by section 5.4.2 of the Residential Design Codes Volume 1.

The AMENDMENT was PUT and was

Lost 3/6  
(Against: Mayor Argyle Crs. Hodsdon Brackenridge Coghlan Amiry & Smyth)

**The Original Motion was PUT and was**

**CARRIED 7/2  
(Against: Crs. McManus & Youngman)**



## Council Resolution / Recommendation

That Council:

In accordance with Clause 68(2)(b) of the Deemed Provisions of the Planning and Development (Local Planning Schemes) Regulations 2015, approves the development application in accordance with the plans date stamped 10 October 2023 for a single house at 24A Lisle Street, Mt Claremont (DA23-87397), subject to the following conditions:

1. This approval relates only to the development as indicated on the approved plans dated 10 October 2023. It does not relate to any other development on this lot and must substantially commence within 2 years from the date of the decision letter.
2. All works indicated on the approved plans shall be wholly located within the lot boundaries of the subject site.
3. Prior to the issue of a building permit, a Construction Management Plan shall be submitted and approved to the satisfaction of the City. The approved Construction Management Plan shall be observed at all times throughout the construction process to the satisfaction of the City.
4. Prior to occupation, walls on or adjacent to lot boundaries are to be finished externally to the same standard as the rest of the development in:
  - a. Face brick;
  - b. Painted render;
  - c. Painted brickwork; or
  - d. Other clean finish as specified on the approved plans.

And are to be thereafter maintained to the satisfaction of the City of Nedlands.

5. Prior to occupation, the guest bedroom located on the southern elevation as annotated in red on the approved plans, shall be screened in accordance with the Residential Design Codes by either:
  - a. fixed and obscured glass to a height of 1.6 metres above finished floor level; or
  - b. fixed screening devices to a height of 1.6 meters above finished floor level that are at least 75% obscure and made of a durable material; or
  - c. a minimum sill height of 1.6 metres above the finished floor level; or
  - d. an alternative method of screening approved by the City of Nedlands.

The required screening shall be thereafter maintained to the satisfaction of the City of Nedlands.

6. All stormwater discharge from the development shall be contained and disposed of on-site unless otherwise approved by the City of Nedlands.



7. Prior to a building permit being issued, stormwater disposal plans, details and calculations must be submitted for approval by the City of Nedlands and thereafter implemented, constructed and maintained to the satisfaction of the City of Nedlands.

### Purpose

The purpose of this report is for Council to consider a development application for a two-storey single house at 24A Lisle Street, Mt Claremont. The proposal is being presented to Council for consideration due to the proposal receiving an objection within the consultation period. Council is specifically requested to exercise its judgement in considering the merits of the application against the design principles for:

- Northern lot boundary setback (see section of report – Lot Boundary Setbacks)
- Vehicle access (see section of report – Vehicular Access)
- Site works (see section of report – Site Works)
- Overshadowing (see section of report – Solar Access for Adjoining Sites)

### Voting Requirement

Simple Majority.

This report is of a quasi judicial nature as it is a matter that directly affects a person’s rights and interests. The judicial character arises from the obligation to abide by the principles of natural justice. Examples of Quasi-Judicial authority include town planning applications and other decisions that may be appealable to the State Administrative Tribunal.

The decision must be made in a manner that is impartial, free from bias, and in accordance with the principles of natural justice. The decision must be made in having regard to the facts of the matter under consideration, and in accordance with the relevant laws and policies as they apply to that matter.

Discretionary considerations and judgments in the decision must be confined to those permitted to be considered under the laws and polices applicable to the matter and given such weight in making the decision as the relevant laws and polices permit them to be given.

### Background

#### Land Details

<b>Metropolitan Region Scheme Zone</b>	Urban
<b>Local Planning Scheme Zone</b>	Residential
<b>R-Code</b>	R20
<b>Land area</b>	506m <sup>2</sup>
<b>Land Use</b>	Residential – Single House
<b>Use Class</b>	‘P’ – Permitted Use



The site is located at 24A Lisle Street, Mt Claremont. The site is currently vacant. The site is orientated east west and is bound by Lisle Street to the west and Agonis Lane to the east. The lot is rectangular in shape with a 10.1m frontage and an area of 506m<sup>2</sup>. The site features a natural slope, with a 3.5m fall from east to west.

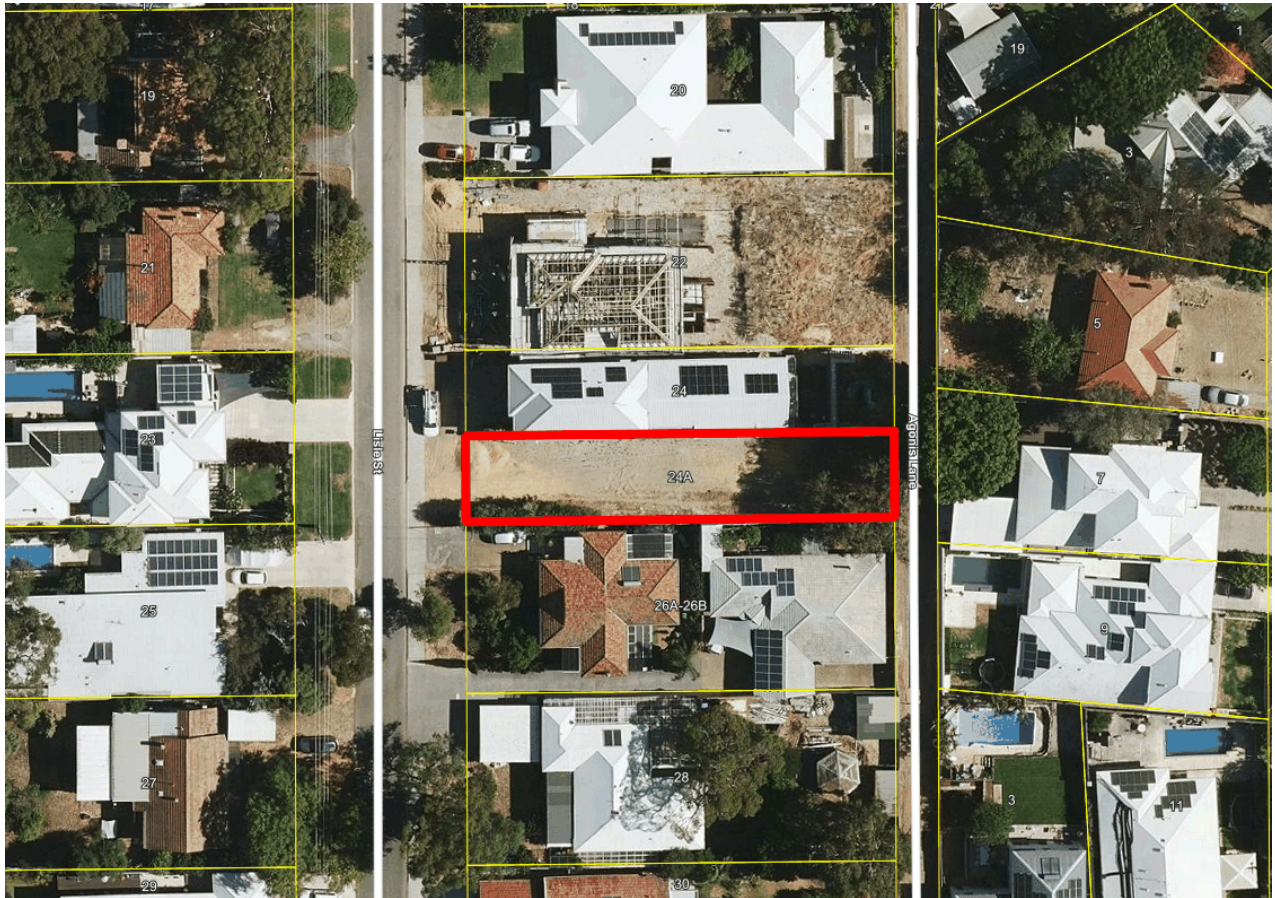


Figure 1: Aerial image of 24A Lisle Street, Mt Claremont.

### Application Details

The application seeks development approval for the construction of a two-storey single house at 24A Lisle Street, Mt Claremont. The southern adjoining property is a strata development, being 26A (front lot) and 26B (rear lot) on Lisle Street.

Following the initial consultation period, the applicant provided amended plans on 10 October 2023 (**Attachment 2**) to address concerns raised by the City and the public submissions.

The changes proposed by the amended plans are summarised as follows:

- Reduction in boundary wall length to the southern boundary to achieve the deemed-to-comply provisions.
- Reduction in finished floor levels of the ground floor by 250mm.
- Reduction in ground levels and the extent of fill and retaining required.





- Reduction in overall building height. Reduced ground floor wall heights resulted in achieving the deemed-to-comply provisions for lot boundary setbacks to the northern study wall and the southern WIP to store wall.

## Discussion

### Local Planning Scheme No. 3

Schedule 2, Clause 67(2) (Consideration of application by Local Government) identifies those matters that are required to be given due regard to the extent relevant to the application. Where relevant, these matters are discussed in the following sections. Overall, the development is considered to meet these objectives, particularly in regard to height, scale, bulk and appearance, and the potential impact it will have on the local amenity.

### State Planning Policy 7.3 - Residential Design Codes – Volume 1

The R-Codes apply to all single and grouped dwelling developments. An approval under the R-Codes can be obtained in one of two ways. This is by either meeting the deemed-to-comply provisions or via a design principle assessment pathway.

The proposed development is seeking a design principle assessment pathway for parts of this proposal relating to lot boundary setbacks, vehicle access, site works and solar access to adjoining sites.

If a proposal does not satisfy the deemed to-comply provisions of the State Planning Policy 7.3: Residential Design Codes (R-Codes), Council is required to exercise a judgement of merit to determine the proposal against the design principles of the R-Codes. The R-Codes require the assessment to consider the relevant design principle only and to not apply the corresponding deemed-to-comply provisions. It is recommended that the application be approved by Council as it is considered to satisfy the design principles of the R-Codes. Further, it is considered unlikely that the development will have a significant adverse impact on the local amenity and character of the locality.

### Lot Boundary Setbacks – Northern (Clause 5.1.3)

The entire northern wall proposes a minimum setback of 1.5m to the ground floor. The design principles for lot boundary setbacks consider the impact of building bulk on adjoining properties, providing adequate sun and ventilation and minimising overlooking. The proposed northern setback is considered to achieve the design principles as:

- The ground floor incorporates multiple wall articulations along the length. The provided setbacks, varying from 1.5m to 3.5m will allow the perception of building bulk to be broken up.
- Ventilation is maintained by the minimum 1.5m setback.
- Solar access is ensured as the wall is located to the north of the subject site. Overshadowing is considered to achieve the design principles in relation to solar access. Refer to overshadowing section below.
- The openings to habitable rooms are not raised more than 0.5m above natural ground level thereby visual privacy is maintained.



### **Vehicular Access (Clause 5.3.5)**

The development proposes vehicular access off the primary street. The design principles for vehicular access consider vehicle and pedestrian safety, legible access and impacts on the streetscape. The proposed vehicular access is considered to achieve the design principles as:

- The proposal maintains vehicle safety as it provides 6.7m of manoeuvring area between the road and car parking bays on site.
- The development proposes one 4.7m wide crossover from the street. This is an established vehicle access pattern for lots along Lisle Street in lieu of, or in addition to the laneway.
- The crossover, driveway, garage and pedestrian entrance are visible and clearly defined from the street to indicated points of entrance.
- Pedestrian safety is ensured as adequate clearance is provided from the garage to the footpath and no solid structures within sight lines.
- Sufficient soft landscaping is provided to the front setback area to provide visual streetscape interest.

### **Site Works (Clause 5.3.7)**

The development proposes retaining walls and fill to a maximum height of 0.7m located on the northern and southern lot boundaries. The design principles for site works consider the proposal's response to the natural features of the site and ensuring that the site can be used effectively without detrimentally impacting adjoining properties. The proposal meets the design principles for the following reasons:

- The site features a natural slope of approximately 3.5m from the east to west. Due to the slope, the development seeks to use a combination of cut and fill. The dwelling features three finished floor levels throughout the ground floor to respond to the natural topography. This demonstrates that the site works proposed have been designed in response to the natural site levels and have balanced the amount of cut and fill required throughout the site, whilst ensuring useability.
- The site works respect the natural ground level at the street boundary through the stepping of finished floor levels and site works to align with the natural contours of the site. The dwelling and site levels, as viewed from the street presents as a two-storey dwelling and will ensure a consistent streetscape elevation with adjoining properties.
- The proposed site works do not create undue building bulk or over-height walls, with building height achieving the deemed-to-comply provisions and lot boundary setbacks considered to achieve the design principles as noted above.

### **Solar Access for Adjoining Sites (Clause 5.4.2)**

The development proposes 32% overshadowing to 26A Lisle Street, Mt Claremont at the winter solstice. It is noted that the southern adjoining property is a strata lot with two lots, being 26A (front lot) and 26B (rear lot) on Lisle Street. Due to the subdivision form of the adjoining southern lot, overshadowing is calculated on the individual exclusive use strata area, not the overall parent lot.



Given the site's narrow lot width, east-west orientation and 3.5m slope, it is acknowledged that achieving deemed-to-comply overshadowing is unlikely to occur.

The design principles consider effective solar access for the subject development, and the protection of solar access for neighbouring properties. The application meets the design principles as:

- Given the battle-axe lot configuration to the south, it is difficult to design a dwelling that disperses overshadowing evenly across the two lots and avoids overshadowing to the front lot entirely. The proposed development has positioned the upper floor to the front of the site to avoid impacting outdoor living areas to both lots as much as possible.
- The southern property at 26A Lisle Street has two outdoor living areas, one to the north and one to the south. The R-Codes recommend a 30m<sup>2</sup> outdoor living area provision for lots coded R20. The southern outdoor living area which is 30m<sup>2</sup> in size, is not impacted by the shadow of the proposed dwelling. Therefore, a sufficiently sized outdoor living area is protected from overshadowing.
- Further, the R-Codes considers overshadowing at mid-winter when the outdoor living area is least likely to be utilised by residents. At other times of the year the north-facing outdoor living area will have adequate access to natural sunlight.
- North facing major openings at 26A may be impacted by the proposed development. However, given the dwellings existing northern setback, an otherwise deemed-to-comply boundary wall would impact these openings.
- In relation to solar collectors, the southern site has one hot water solar system. Based on a sectional overshadowing assessment, the solar panel will not be impacted by the shadow cast from the proposed development.

## Consultation

The application is seeking assessment under the design principles of the R-Codes for lot boundary setbacks, vehicle access, site works and solar access.

The development application was advertised in accordance with the City's Local Planning Policy - Consultation of Planning Proposals to four adjoining properties. The application was advertised for a period of 14 days from 23 August 2023 to 6 September 2023. At the close of the advertising period, one objection was received.

The following is a summary of the concerns/comments raised and the Administration's response and action taken in relation to each issue:

1. The overshadowing proposed will obstruct the solar panels and adversely impact the amenity.

Given the lot constraints this site faces, including the narrow width, orientation and natural slope, administration supports the proposed overshadowing, and the solar access is considered to achieve the design principles. See overshadowing discussion above.



- 2. Concerns with the southern boundary wall length and height.

The proposed southern boundary wall satisfies the deemed-to-comply provision in relation to lot boundary setbacks. The amended plans received 10 October 2023 (**Attachment 2**) reduced the southern boundary wall length to a combined length of 14.7m and maximum height to 3.2m.

- 3. Concerns with the southern lot boundary setbacks.

The proposed southern lot boundary setbacks on the ground and upper floor satisfy the deemed-to-comply provisions in relation to lot boundary setbacks. The amended plans received 10 October 2023 (**Attachment 2**) reduced the ground floor southern wall height to a maximum of 3.5m, which resulted in the setback satisfying the deemed-to-comply provision. The solar access is considered to achieve the design principles.

- 4. Concerns with visual privacy from bathroom and water closet along southern elevation.

Bathrooms and water closet windows are classified as minor openings as they are defined by the R-Codes as non-habitable rooms. Minor openings are not required to be screened with obscure glass or highlight windows. All openings contained in the development achieve the deemed-to-comply provisions for visual privacy by using screening, obscure glazing or highlight windows.

### Strategic Implications

This item relates to the following elements from the City’s Strategic Community Plan.

<b>Vision</b>	Our city will be an environmentally-sensitive, beautiful and inclusive place.
<b>Values</b>	<b>Great Natural and Built Environment</b> We protect our enhanced, engaging community spaces, heritage, the natural environment and our biodiversity through well-planned and managed development.
<b>Priority Area</b>	Urban form - protecting our quality living environment.

### Budget/Financial Implications

Nil.



## Legislative and Policy Implications

Council is requested to make a decision in accordance with clause 68(2) of the [Deemed Provisions](#). Council may determine to approve the development without conditions (cl.68(2)(a)), approve with development with conditions (cl.68(2)(b)), or refuse the development (cl.68(2)(c)).

## Decision Implications

If Council resolves to approve the proposal, development can proceed after receiving a Building Permit and necessary clearances.

In the event of a refusal, the applicant will have a right of review to the State Administrative Tribunal. The Tribunal will have regard to the R-Codes as a State Planning Policy. Similarly, should an applicant be aggrieved by one or more conditions of approval, this can be reviewed by the Tribunal.

## Conclusion

The application for a single house at 24 A Lisle Street, Mt Claremont has been presented for Council consideration due to an objection being received. The proposal is considered to meet the key amenity related elements of R-Codes Volume 1 and, as such, is unlikely to have a significant adverse impact on the local amenity of the area. The proposal has been assessed and satisfies the design principles of the R-Codes in relation to being consistent with the immediate locality and streetscape character.

Accordingly, it is recommended that the application be approved by Council, subject to conditions.

## Further Information

Nil.



- Labels
- House Numbers
- Road Names
- LPS3 Additional Information
  - Additional Use
  - Restricted Use
  - No zone
  - Special Control Area - Environment
- LPS3 RCodes
- Property Boundaries
- LPS3 Zones
  - Residential



The City of Nedlands accepts no responsibility for the accuracy of this image or the results of any actions taken when using this image

Zoning Map

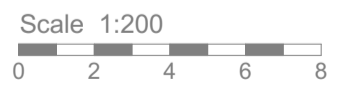
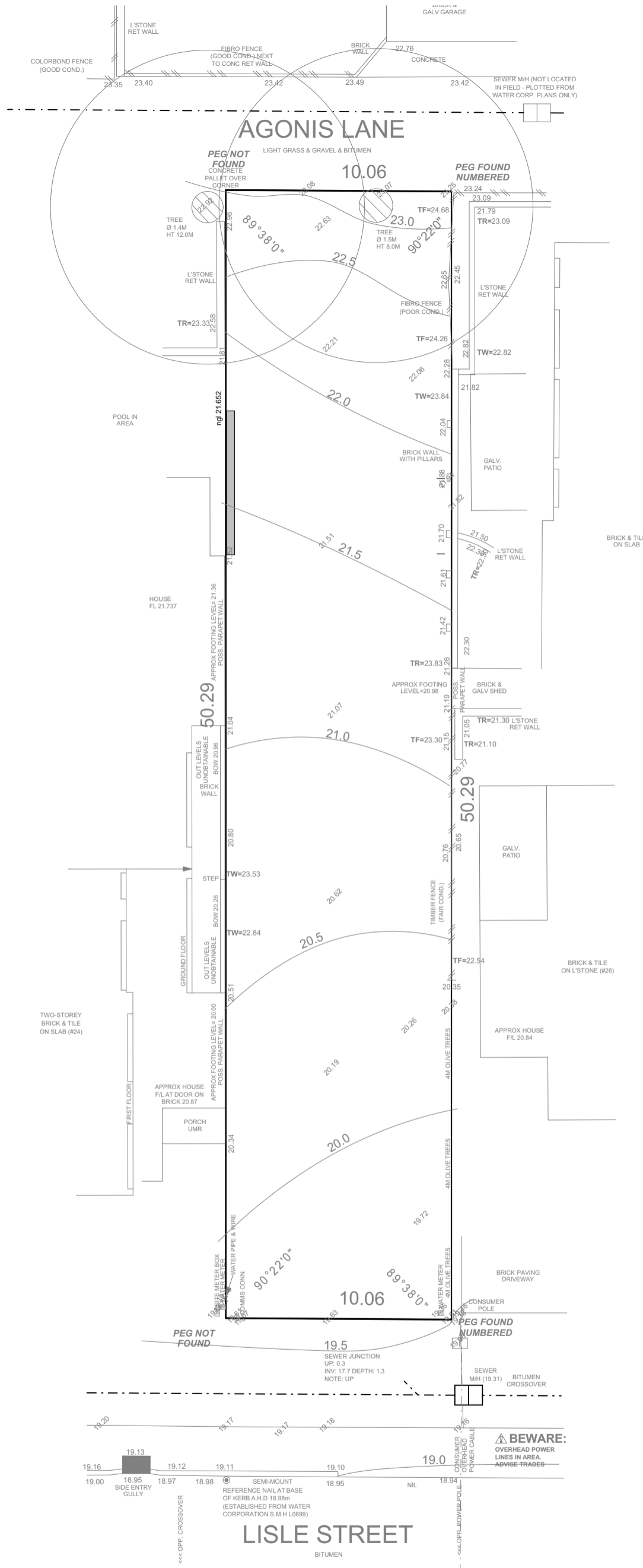
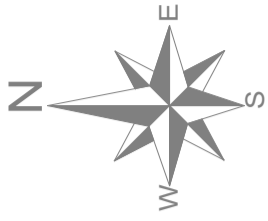
11/10/2023

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City of Nedlands  
Amended Plans Received  
10 October 2023



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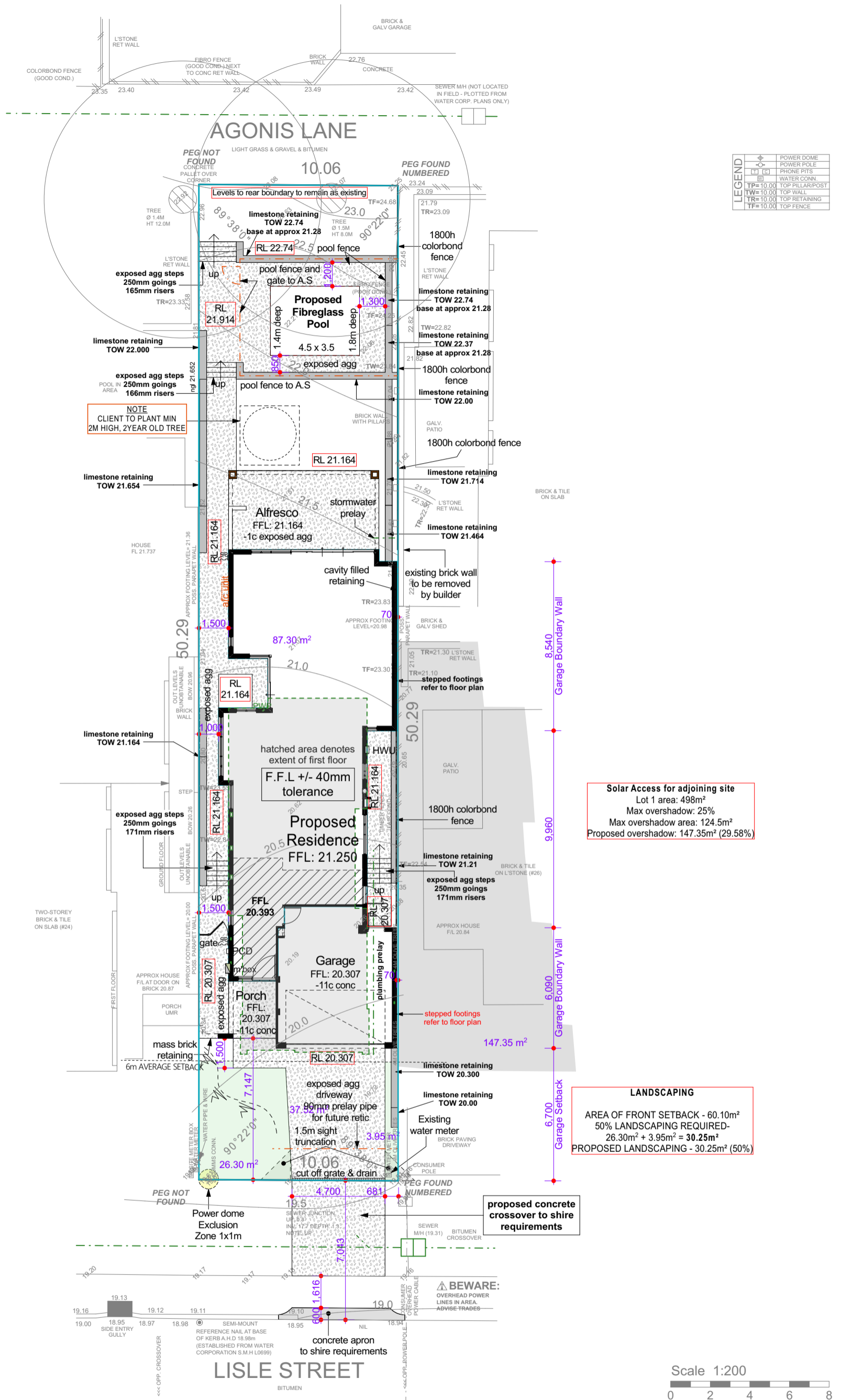
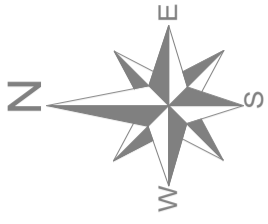
WEBB & BROWN-NEAVES

CLIENT Mr S & S.Kittson  
ADDRESS Lot 70 (#24A) Lisle Street MOUNT CLAREMONT  
JOB NUMBER 18038  
CONSULTANT Simon Brady

CONCEPTS  
09/10/23 Planning JD

CLIENT \_\_\_\_\_  
CLIENT \_\_\_\_\_  
BUILDER \_\_\_\_\_

City of Nedlands  
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**Solar Access for adjoining site**  
Lot 1 area: 498m<sup>2</sup>  
Max overshadow: 25%  
Max overshadow area: 124.5m<sup>2</sup>  
Proposed overshadow: 147.35m<sup>2</sup> (29.58%)

**LANDSCAPING**  
AREA OF FRONT SETBACK - 60.10m<sup>2</sup>  
50% LANDSCAPING REQUIRED -  
26.30m<sup>2</sup> + 3.95m<sup>2</sup> = 30.25m<sup>2</sup>  
PROPOSED LANDSCAPING - 30.25m<sup>2</sup> (50%)

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10 October 2023

**PLANNING APPROVAL NOTES:**

IS PLANNING REQD - **YES**  
IS R-CODE VARIATION REQD - **YES**

**NON COMPLIANCE ITEMS:**

- Retaining 800mm & 1m high, within 1m of side boundary
- Boundary wall height 3.6m in lieu of 3.5m

**CLIENT ACKNOWLEDGMENT OF NON COMPLIANCE**

Although WB Homes tries to understand all R-Codes, Design guidelines, Local Government policies and developers requirements, we cannot guarantee every requirement has been taken into consideration. Any non-compliance to the R-codes and/or Local Government is subject to approval from the Local Government authority. Justifications of non-compliance does not guarantee that approval will be granted and changes to the design may be required. Delays in receiving building/planning approvals due to non-compliance of the R-Codes and/or Local Planning policies may result in price increases.

The client acknowledges the items listed under the non-compliance notes above.

Client .....

Client .....

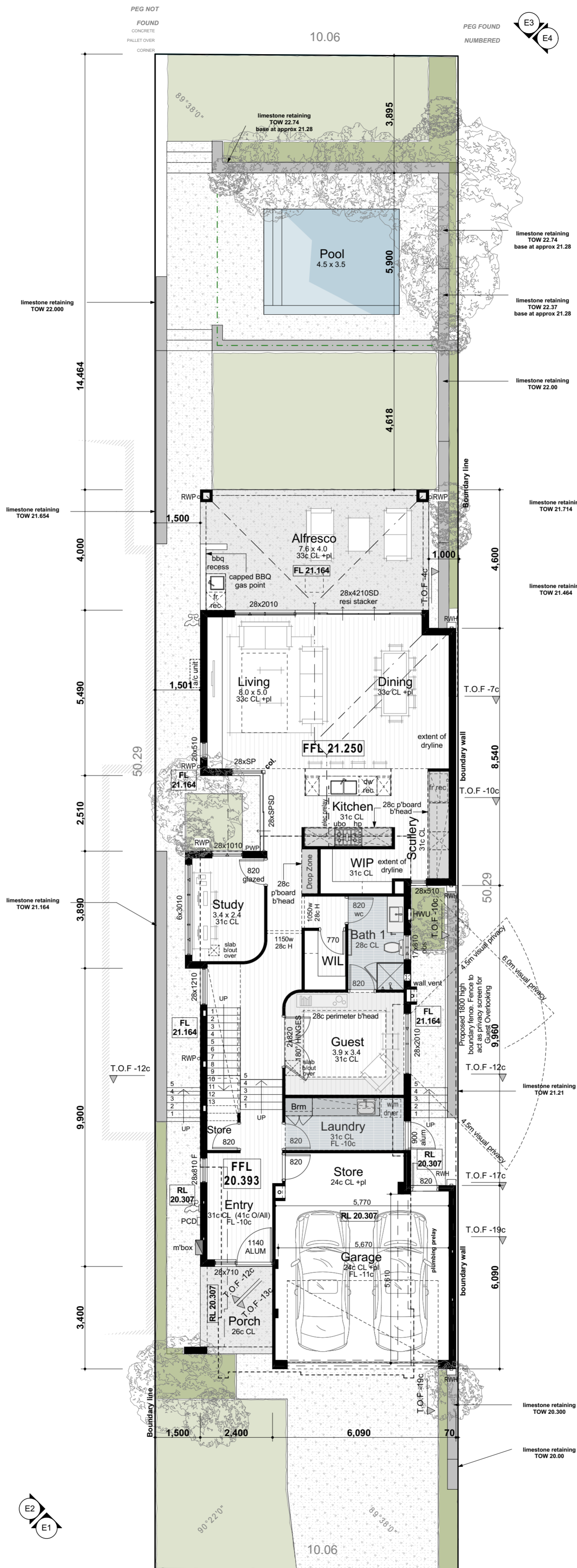
**GREEN TITLE SITE / SURVEY STRATA SITE**

**DESIGN NOTES**

- ROOF 20°82' GF Roof Pitch
- 5°43' Porch Roof Pitch
- 12°25' Garage Roof Pitch
- 20°82' UF Roof Pitch
- 3°26' Master Roof Pitch
- Metal ROOF

- 31c /33c ceilings to Ground Floor
- 31c /28c Ceilings to Upper Floor

Areas		
1 Ground Floor	145.83	
2 First Floor	117.25	52.80m
2 Garage	40.19	
2 Store	5.00	
3 Alfresco	30.36	
3 Porch	6.96	
<b>TOTAL</b>	<b>345.59 m<sup>2</sup></b>	



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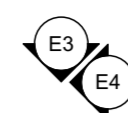
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CONCEPTS  
31/05/23 Planning JD

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CLIENT \_\_\_\_\_  
BUILDER \_\_\_\_\_



City of Nedlands  
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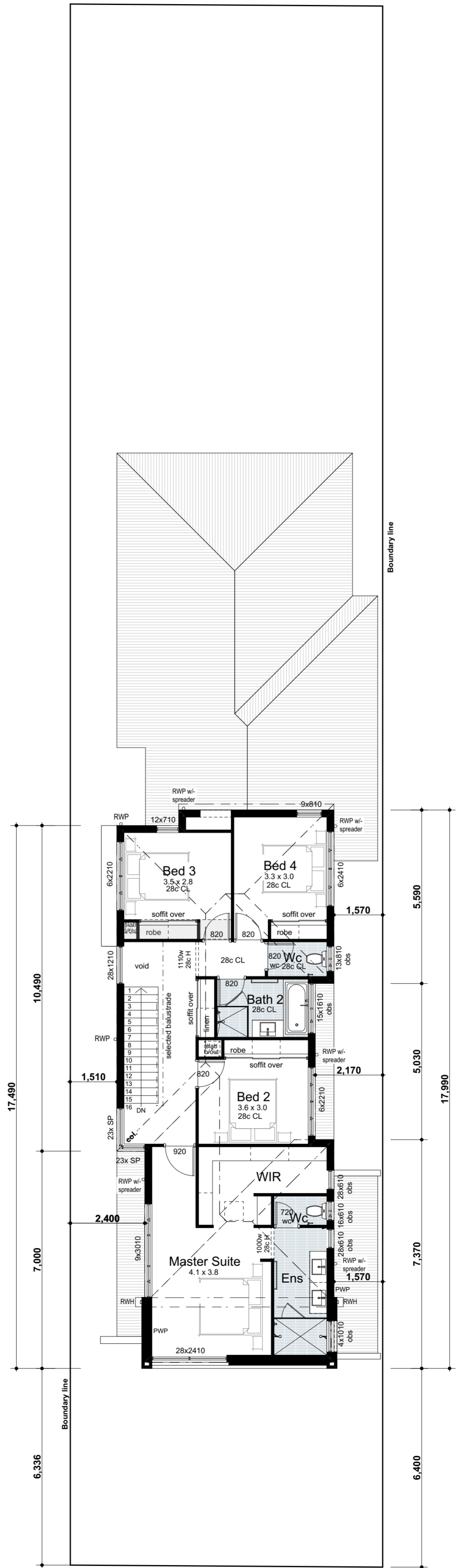
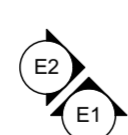
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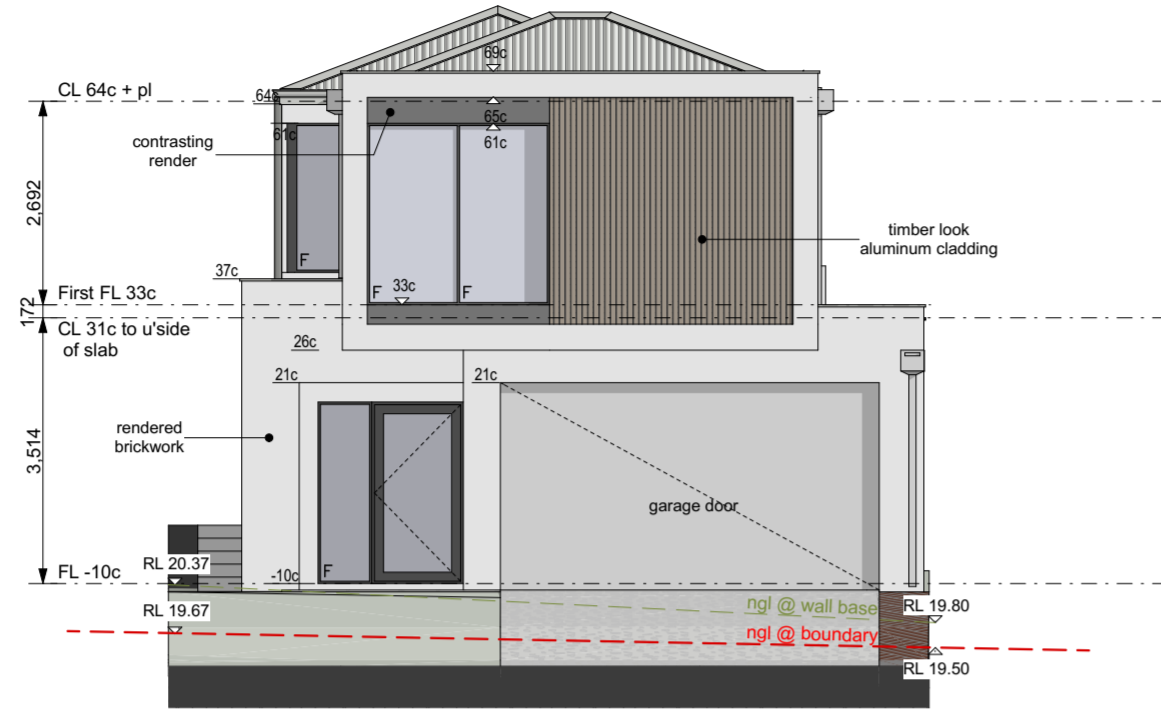
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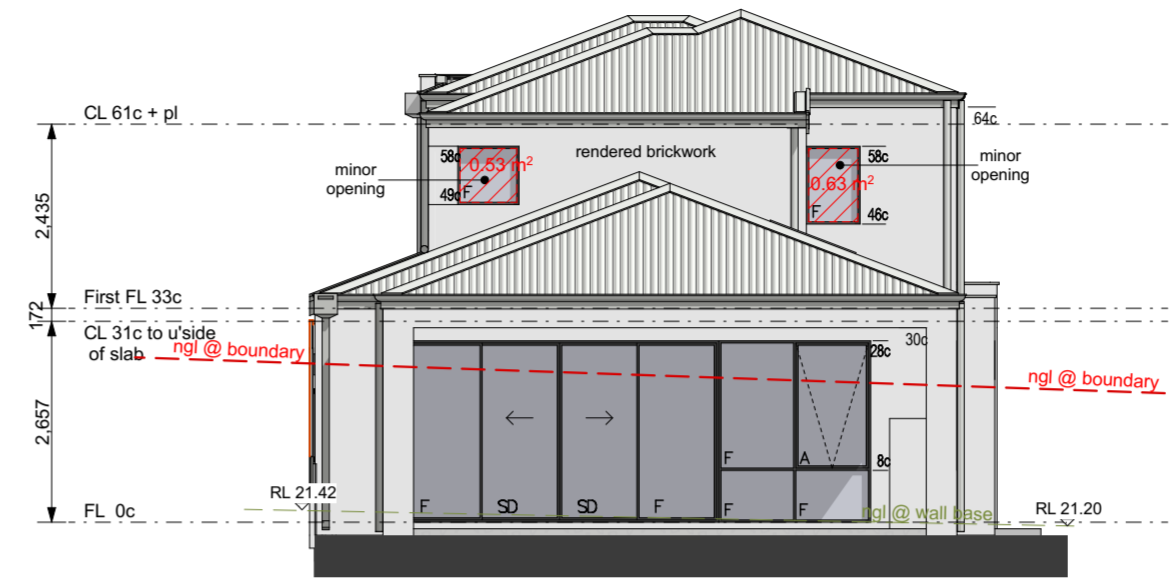
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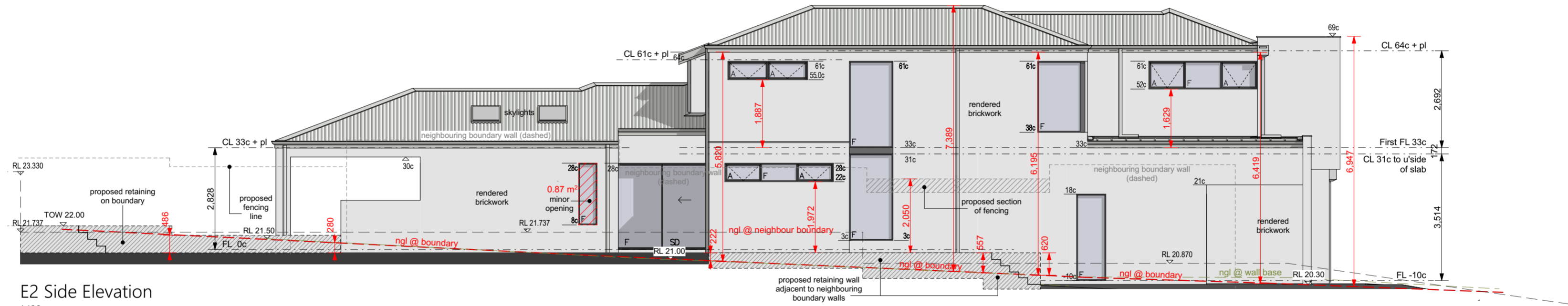
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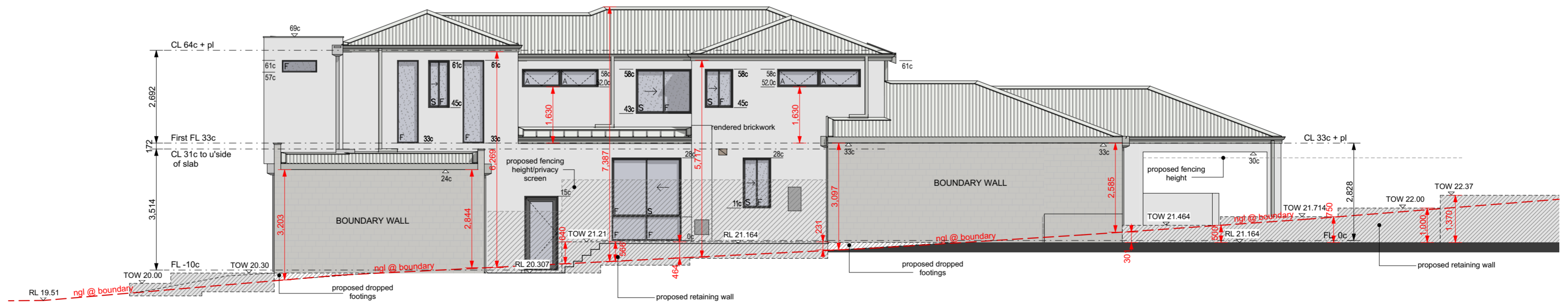
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E3 Rear Elevation  
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E2 Side Elevation  
1:100



E4 Side Elevation  
1:100



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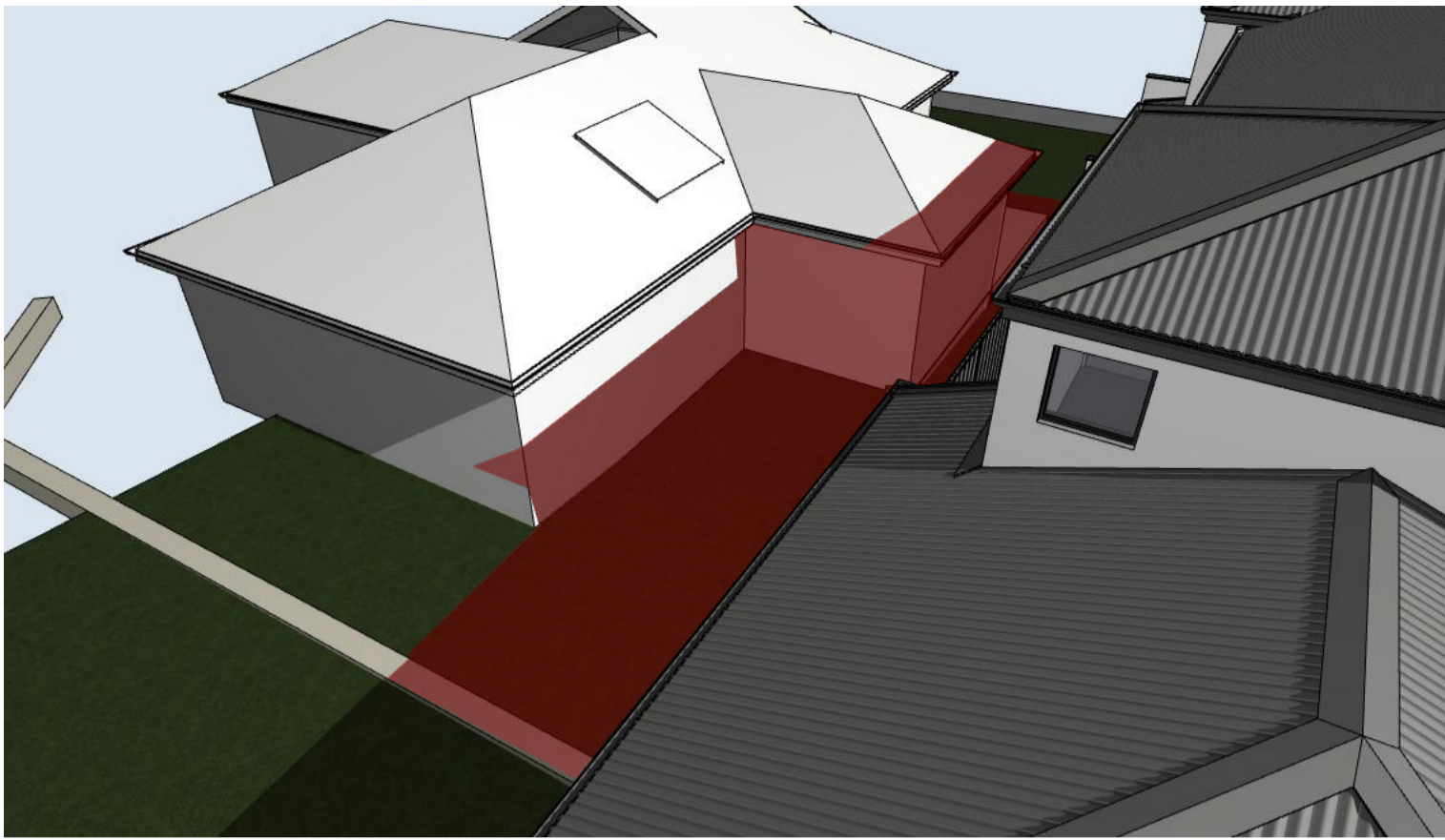
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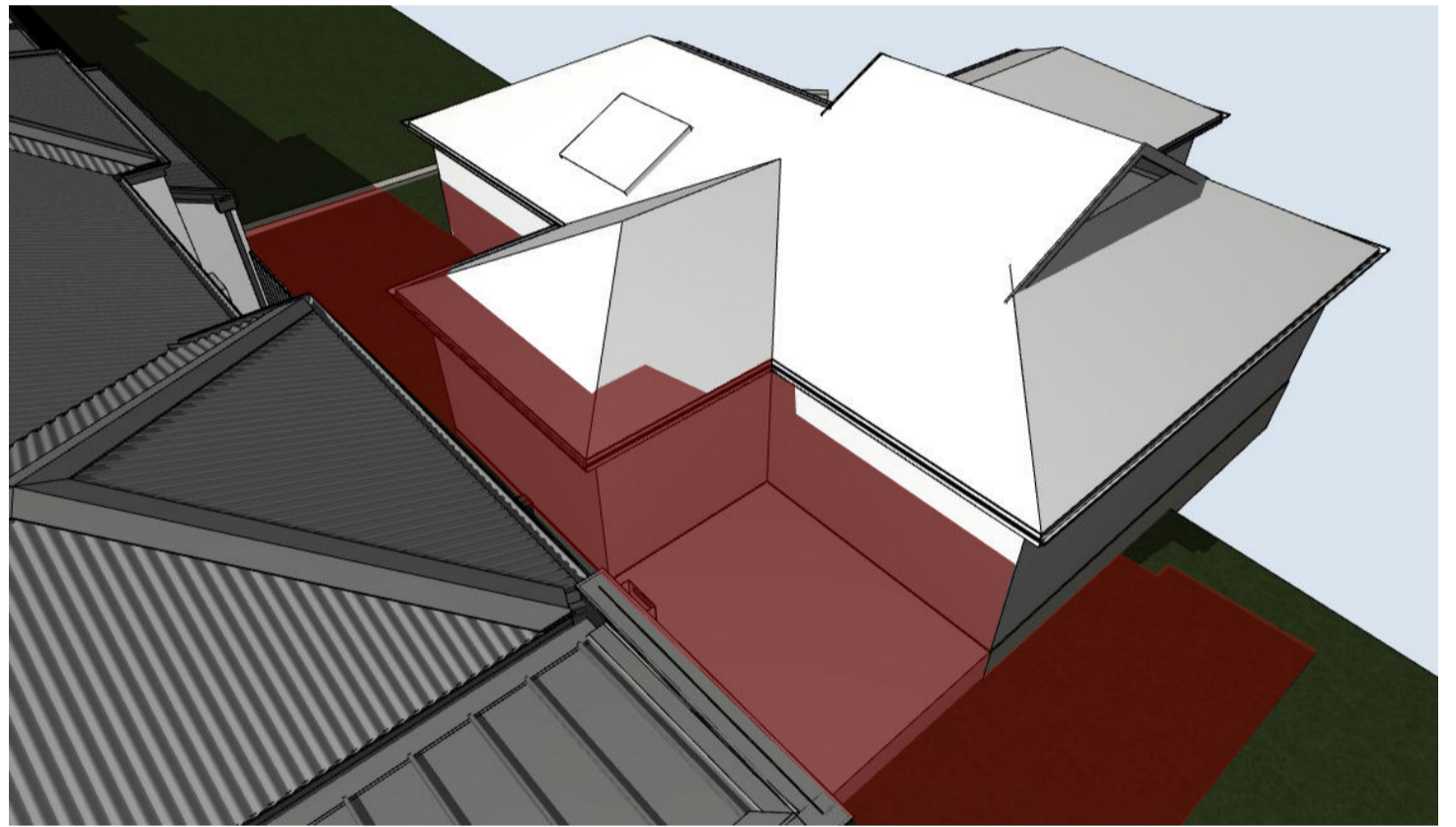
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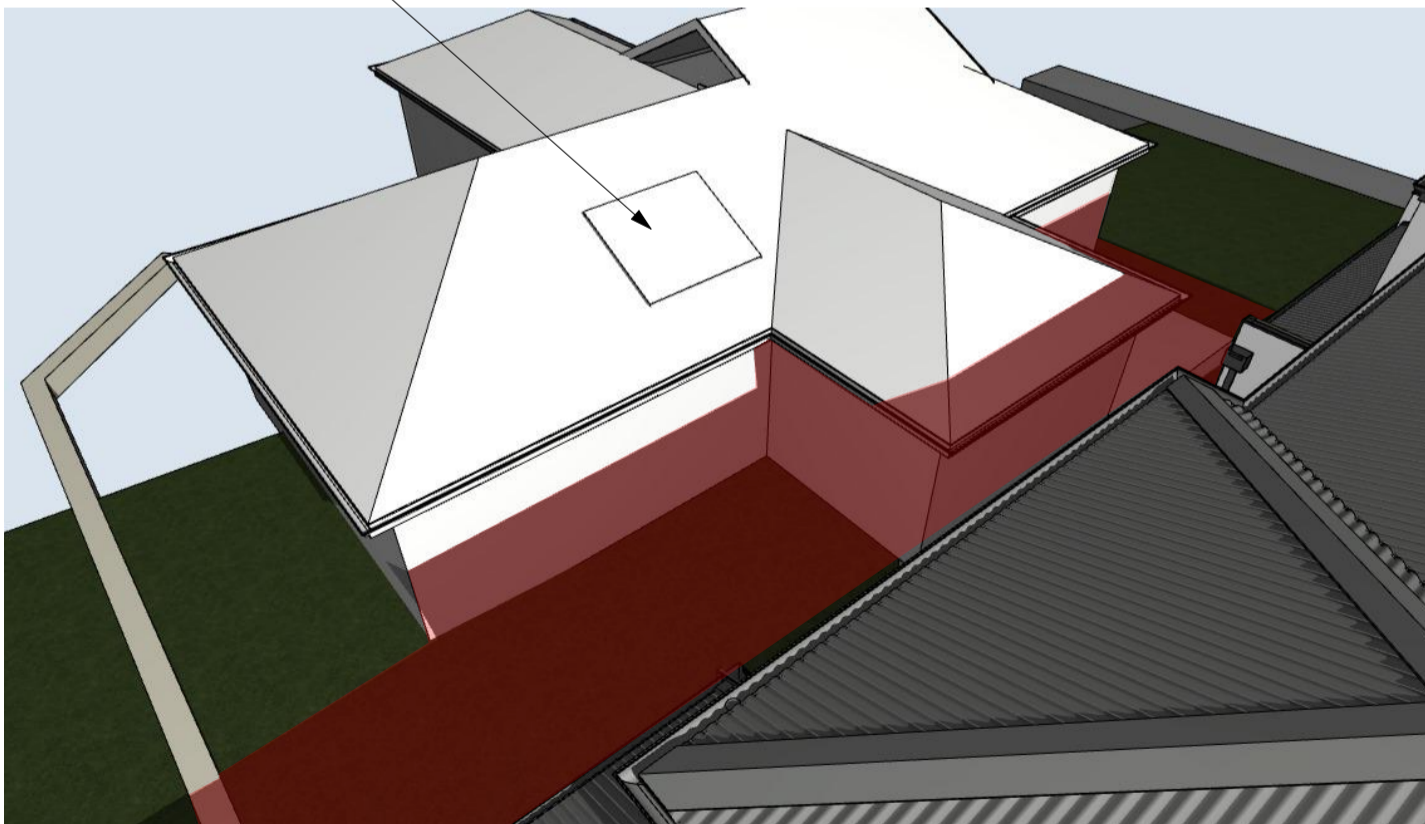
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Proposed  
Overshadowing shown  
Midday June 21st



Solar hot water  
unit



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**16.4 PD50.11.23 - Consideration of Development Application – Residential – Additions and Alterations to a Single House at 22 Wattle Avenue, Dalkeith**

<b>Meeting &amp; Date</b>	Council Meeting – 28 November 2023
<b>Applicant</b>	ROW Architects
<b>Information Provided</b>	All relevant information required has been provided.
<b>Employee Disclosure under section 5.70 Local Government Act 1995</b>	The author, reviewers and authoriser of this report declare they have no financial or impartiality interest with this matter. There is no financial or personal relationship between City staff involved in the preparation of this report and the proponents or their consultants.
<b>Report Author</b>	Roy Winslow – Acting Director Planning & Development
<b>CEO</b>	Tony Free – Acting Chief Executive Officer
<b>Attachments</b>	1. Zoning Map 2. Development Plans 3. CONFIDENTIAL ATTACHMENT - Submission

Moved – Councillor Bennett  
 Seconded – Councillor Youngman

**That the Revised Officer Recommendation with the following additional conditions added:**

- 14. Chain mesh fencing shown on the approved plans is to be replaced with vertical bar fencing or similar permeable fencing to allow movement through the foreshore wildlife corridor, while minimising excavation of the cliff face.**
- 15. Stairs and landings leading to the southern boundary of the property are to terminate 2.5m from any boundary, designed to minimise excavation of the cliff face, equipped with safety rails and not provide for access through to the foreshore reserve down the cliff face.**

**CARRIED UNANIMOUSLY 9/-**

**Council Resolution**

**That Council:**

**In accordance with Clause 68(2)(b) of the Deemed Provisions of the Planning and Development (Local Planning Schemes) Regulations 2015, approves the development application in accordance with the plans date stamped 27 November 2023 for additions to the single house at 22 Wattle Avenue, Dalkeith (DA23-87752), subject to the following conditions:**



1. This approval relates only to the development as indicated on the approved plans dated 27 November 2023. It does not relate to any other development on this lot and must substantially commence within 2 years from the date of the decision letter.
2. All works indicated on the approved plans shall be wholly located within the lot boundaries of the subject site.
3. Prior to the issue of a Building Permit, a Demolition and Construction Management Plan shall be submitted and approved to the satisfaction of the City. The approved Construction Management Plan shall be observed at all times throughout the construction process to the satisfaction of the City of Nedlands.
4. Prior to occupation, the redundant crossovers on Wattle Avenue shall be removed and the verge and kerbing reinstated to the City's specifications, at the expense of the applicant and to the satisfaction of the City of Nedlands.
5. Prior to occupation, the privacy screens to Bedroom 2, as annotated in red on the approved plans, shall be screened in accordance with the Residential Design Codes by either;
  - a. fixed and obscured glass to a height of 1.6 metres above finished floor level; or
  - b. fixed screening devices to a height of 1.6 meters above finished floor level that are at least 75% obscure and made of a durable material; or
  - c. a minimum sill height of 1.6 metres above the finished floor level; or
  - d. an alternative method of screening approved by the City of Nedlands.

The required screening shall be thereafter maintained to the satisfaction of the City of Nedlands.

6. The street tree(s) within the verge in front of the lot are to be protected and maintained through the duration of the demolition and construction processes to the satisfaction of the City of Nedlands. Should the tree(s) die or be damaged, they are to be replaced with a specified species at the owner's expense and to the satisfaction of the City of Nedlands
7. All stormwater discharge from the development shall be contained and disposed of on-site unless otherwise approved by the City of Nedlands.
8. Prior to occupation, the verge shall be landscaped to the satisfaction of the City Nedlands.

**Department of Biodiversity, Conservation & Attractions Conditions**

9. The applicant shall take appropriate preventative measures to ensure that no construction material, sediment (including as a result of stormwater run-off), or rubbish enters the Parks and Recreation reserve or river as a result of the works.





- 10. Stormwater run-off from constructed impervious surfaces generated by small rainfall events (i.e. the first 15 mm of rainfall) shall be retained and/or detained and treated (if required) at-source as much as practical and will not be permitted to enter the river untreated.**
- 11. No poolwater/ backwash from the swimming pool is to be discharged onto the land, into the river or the local government drainage system.**
- 12. Fencing and any balustrading are to be: a. 'open-view' style above one metre in height; b. no more than 1.8 metres in height; c. constructed so that gates open inwards to the lot, and not outwards into the parks and recreation reserve.**
- 13. Development and works are to be undertaken in accordance with an approved Landscaping Management Plan to the satisfaction of the Department of Biodiversity, Conservation and Attractions.**
- 14. Chain mesh fencing shown on the approved plans is to be replaced with vertical bar fencing or similar permeable fencing to allow movement through the foreshore wildlife corridor, while minimising excavation of the cliff face.**
- 15. Stairs and landings leading to the southern boundary of the property are to terminate 2.5m from any boundary, designed to minimise excavation of the cliff face, equipped with safety rails and not provide for access through to the foreshore reserve down the cliff face.**

### Revised Officer Recommendation

That Council:

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3. Prior to the issue of a Building Permit, a Demolition and Construction Management Plan shall be submitted and approved to the satisfaction of the City. The approved Construction Management Plan shall be observed at all times throughout the construction process to the satisfaction of the City of Nedlands.



4. Prior to occupation, the redundant crossovers on Wattle Avenue shall be removed and the verge and kerbing reinstated to the City's specifications, at the expense of the applicant and to the satisfaction of the City of Nedlands.
5. Prior to occupation, the privacy screens to Bedroom 2, as annotated in red on the approved plans, shall be screened in accordance with the Residential Design Codes by either;
  - a. fixed and obscured glass to a height of 1.6 metres above finished floor level; or
  - b. fixed screening devices to a height of 1.6 meters above finished floor level that are at least 75% obscure and made of a durable material; or
  - c. a minimum sill height of 1.6 metres above the finished floor level; or
  - d. an alternative method of screening approved by the City of Nedlands.

The required screening shall be thereafter maintained to the satisfaction of the City of Nedlands.

6. The street tree(s) within the verge in front of the lot are to be protected and maintained through the duration of the demolition and construction processes to the satisfaction of the City of Nedlands. Should the tree(s) die or be damaged, they are to be replaced with a specified species at the owner's expense and to the satisfaction of the City of Nedlands
7. All stormwater discharge from the development shall be contained and disposed of on-site unless otherwise approved by the City of Nedlands.
8. Prior to occupation, the verge shall be landscaped to the satisfaction of the City Nedlands.

#### Department of Biodiversity, Conservation & Attractions Conditions

9. The applicant shall take appropriate preventative measures to ensure that no construction material, sediment (including as a result of stormwater run-off), or rubbish enters the Parks and Recreation reserve or river as a result of the works.
10. Stormwater run-off from constructed impervious surfaces generated by small rainfall events (i.e. the first 15 mm of rainfall) shall be retained and/or detained and treated (if required) at-source as much as practical and will not be permitted to enter the river untreated.
11. No poolwater/ backwash from the swimming pool is to be discharged onto the land, into the river or the local government drainage system.
12. Fencing and any balustrading are to be: a. 'open-view' style above one metre in height; b. no more than 1.8 metres in height; c. constructed so that gates open inwards to the lot, and not outwards into the parks and recreation reserve.



13. Development and works are to be undertaken in accordance with an approved Landscaping Management Plan to the satisfaction of the Department of Biodiversity, Conservation and Attractions.

## Recommendation

That Council:

In accordance with Clause 68(2)(b) of the Deemed Provisions of the Planning and Development (Local Planning Schemes) Regulations 2015, approves the development application in accordance with the plans date stamped 11 October 2023 for additions to the single house at 22 Wattle Avenue, Dalkeith (DA23-87752), subject to the following conditions:

1. This approval relates only to the development as indicated on the approved plans dated 11 October 2023. It does not relate to any other development on this lot and must substantially commence within 2 years from the date of the decision letter.
2. All works indicated on the approved plans shall be wholly located within the lot boundaries of the subject site.
3. Prior to the issue of a Building Permit, a Demolition and Construction Management Plan shall be submitted and approved to the satisfaction of the City. The approved Construction Management Plan shall be observed at all times throughout the construction process to the satisfaction of the City of Nedlands.
4. Prior to occupation, the redundant crossovers on Wattle Avenue shall be removed and the verge and kerbing reinstated to the City's specifications, at the expense of the applicant and to the satisfaction of the City of Nedlands.
5. Prior to occupation, the privacy screens to the Kitchen, Master Bedroom, Bed 2 and Bed 3, as annotated in red on the approved plans, shall be screened in accordance with the Residential Design Codes by either;
  - a. fixed and obscured glass to a height of 1.6 metres above finished floor level; or
  - b. fixed screening devices to a height of 1.6 meters above finished floor level that are at least 75% obscure and made of a durable material; or
  - c. a minimum sill height of 1.6 metres above the finished floor level; or
  - d. an alternative method of screening approved by the City of Nedlands.

The required screening shall be thereafter maintained to the satisfaction of the City of Nedlands.

6. The street tree(s) within the verge in front of the lot are to be protected and maintained through the duration of the demolition and construction processes to the satisfaction of the City of Nedlands. Should the tree(s) die or be damaged, they are to be replaced with a specified species at the owner's expense and to the satisfaction of the City of Nedlands





7. All stormwater discharge from the development shall be contained and disposed of on-site unless otherwise approved by the City of Nedlands.

8. Prior to occupation, the verge shall be landscaped to the satisfaction of the City Nedlands.

Department of Biodiversity, Conservation & Attractions Conditions

9. The applicant shall take appropriate preventative measures to ensure that no construction material, sediment (including as a result of stormwater run-off), or rubbish enters the Parks and Recreation reserve or river as a result of the works.

10. Stormwater run-off from constructed impervious surfaces generated by small rainfall events (i.e. the first 15 mm of rainfall) shall be retained and/or detained and treated (if required) at-source as much as practical and will not be permitted to enter the river untreated.

11. No poolwater/ backwash from the swimming pool is to be discharged onto the land, into the river or the local government drainage system.

12. Fencing and any balustrading are to be: a. 'open-view' style above one metre in height; b. no more than 1.8 metres in height; c. constructed so that gates open inwards to the lot, and not outwards into the parks and recreation reserve.

13. Development and works are to be undertaken in accordance with an approved Landscaping Management Plan to the satisfaction of the Department of Biodiversity, Conservation and Attractions.

## Purpose

The purpose of this report is for Council to consider a development application for additions to a single house at 22 Wattle Avenue, Dalkeith. This proposal is being presented to Council for consideration due to the proposal receiving an objection during the consultation period. The proposed development is seeking a design principle assessment pathway for:

- Street setback (see section of report – Street Setback)
- Lot boundary setback (see section of report – Lot Boundary Setback)
- Open space (see section of report – Open Space)
- Landscaping (see section of report – Landscaping)
- Visual privacy (see section of report – Visual Privacy)

As the property abuts the Swan River foreshore, the Department of Biodiversity, Conservation and Attractions (DBCA) has provided its conditions in the event Council grants approval.



## Voting Requirement

Simple Majority.

This report is of a quasi judicial nature as it is a matter that directly affects a person’s rights and interests. The judicial character arises from the obligation to abide by the principles of natural justice. Examples of Quasi-Judicial authority include town planning applications and other decisions that may be appealable to the State Administrative Tribunal.

The decision must be made in a manner that is impartial, free from bias, and in accordance with the principles of natural justice. The decision must be made in having regard to the facts of the matter under consideration, and in accordance with the relevant laws and policies as they apply to that matter.

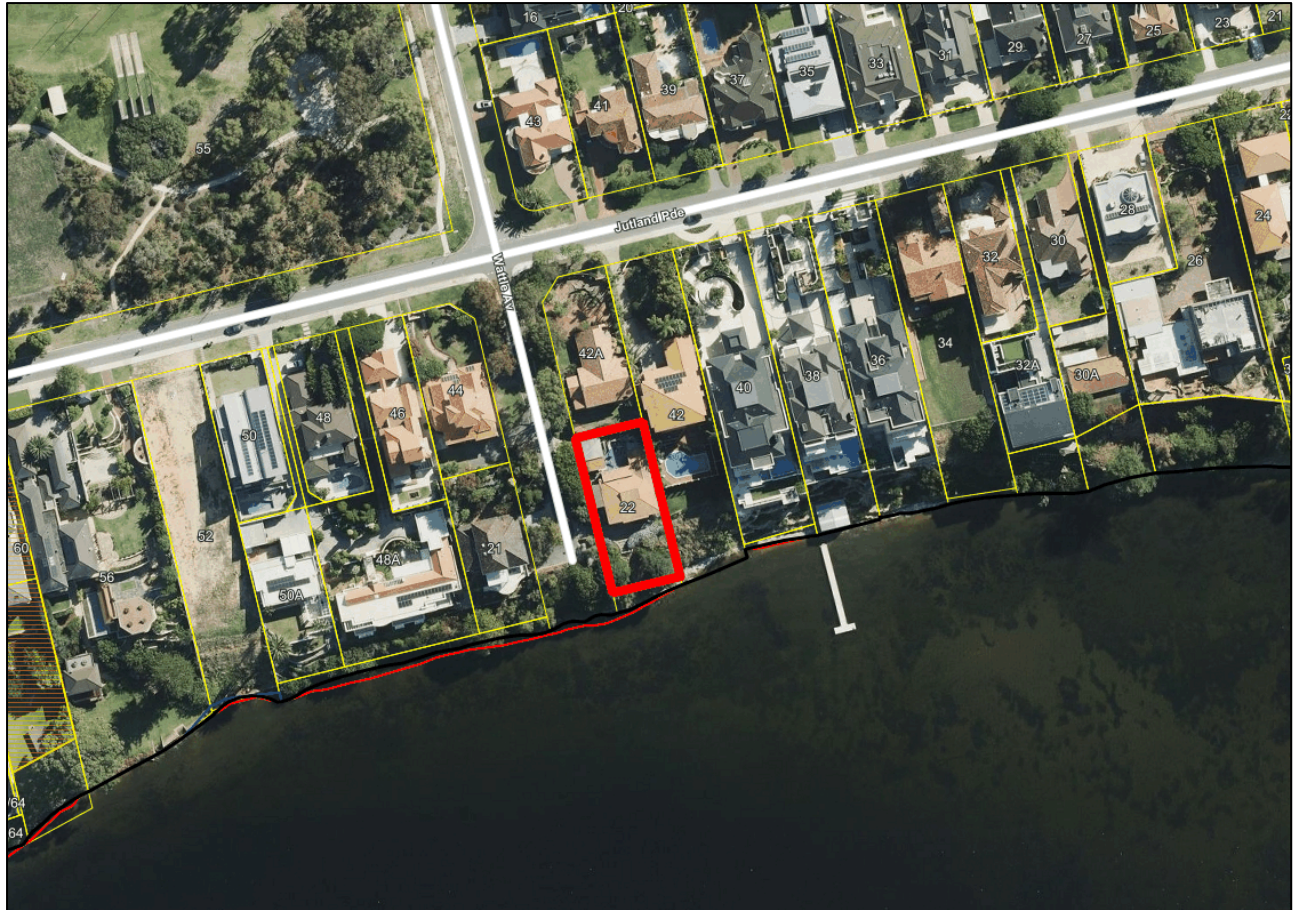
Discretionary considerations and judgments in the decision must be confined to those permitted to be considered under the laws and polices applicable to the matter and given such weight in making the decision as the relevant laws and polices permit them to be given.

## Background

### Land Details

<b>Metropolitan Region Scheme Zone</b>	Urban
<b>Local Planning Scheme Zone</b>	Residential
<b>R-Code</b>	R12.5
<b>Land area</b>	927m <sup>2</sup>
<b>Land Use</b>	Single House
<b>Use Class</b>	‘P’ – Permitted Use

The site is located at 22 Wattle Avenue, Dalkeith, within the street block bounded by Wattle Avenue and Adema Place. The lot is rectangular in shape with a total area of 927m<sup>2</sup> and a 46.1m frontage to Wattle Avenue. The southern portion of the site abuts the Swan River foreshore (see aerial below). The land comprising the foreshore is reserved ‘Parks and Recreation’ by the Metropolitan Region Scheme. The site features a natural slope of approximately 18m from northern lot boundary down to the Swan River foreshore.



### Application Details

This application seeks development approval for additions to a single house. The additions comprise:

- An additional terrace and pool service room on the 'undercroft' level;
- a new master bedroom, lounge, staircase and garage on the 'lower ground' level;
- a new terrace, pool, entrance, theatre room, gym, kitchen and extension to the dining and living room on the 'ground floor'; and
- A new 'upper level' containing two bedrooms and two bathrooms.

On 2 October 2023, amended plans were submitted. The amended plans added visual privacy screening to the main terrace and pool deck area.

### Discussion

#### Local Planning Scheme No. 3

Schedule 2, Clause 67(2) (Consideration of application by Local Government) – identifies those matters that are required to be given due regard to the extent relevant to the application. Where relevant, these matters are discussed in the following sections. Overall, the development is considered to meet these objectives, particularly in regard to height, scale, bulk and appearance, and the potential impact it will have on the local amenity.



## State Planning Policy 7.3 - Residential Design Codes – Volume 1

The R-Codes Volume 1 apply to all single and grouped dwelling developments. An approval under the R-Codes can be obtained in one of two ways. This is by either meeting the deemed-to-comply provisions or via a design principle assessment pathway.

The proposed development is seeking a design principle assessment pathway for parts of this proposal relating to street setback, lot boundary setback, open space, landscaping and visual privacy.

If a proposal does not satisfy the deemed to-comply provisions of the State Planning Policy 7.3: Residential Design Codes (R-Codes), Council is required to exercise a judgement of merit to determine the proposal against the design principles of the R-Codes. The R-Codes require the assessment to consider the relevant design principle only and to not apply the corresponding deemed-to-comply provisions. It is recommended that the application be approved by Council as it is considered to satisfy the design principles of the R-Codes. Further, it is considered unlikely that the development will have a significant adverse impact on the local amenity and character of the locality.

### Street Setback (Clause 5.1.2)

The design principles for street setback consider the development's compatibility with the immediate streetscape, privacy, site planning requirements and building mass. The development meets the design principles as:

- The established streetscape along Wattle Avenue is characterised by houses setback 2m from the street. The two existing single houses on the western side of the road are setback 2m from Wattle Avenue. The recently approved single house at 42A Jutland Parade has a varied street setback but also maintains a minimum of 2m from Wattle Avenue. The development proposes a minimum setback of 1.8m from the primary street which is largely consistent with this setback pattern along Wattle Avenue.
- The existing house on the site currently features two garages with a nil setback to the street boundary. These structures are proposed to be removed as the vehicle access point is relocated further south. The new garage will be setback 4.5m from the street. The increased setback of the new garage will reduce the visual prominence of garage doors and have a positive impact on the streetscape.
- The impact of bulk is ameliorated by articulation and design features. The front façade provides a varied setback to Wattle Avenue ranging from 1.8m to 4.5m and incorporates a diversity of materials such as bronze batten screening and light coloured, textured render finish. The impact of building bulk is also mitigated by the building height. As viewed from the street, the house does not exceed two storeys in height and 'steps down' with the natural topography of the land.
- Bulk is further mitigated by greenery in front the lot. The dwelling is screened by extensive, existing landscaping on the majority of the verge, including four verge trees.
- The proposal adequately responds to site planning requirements, including vehicle access, parking, and utility services. These site planning requirements are appropriately screened from the street interface.





### **Lot Boundary Setback (eastern boundary – Clause 5.1.3)**

The design principles for lot boundary setbacks consider the impact of building bulk on adjoining properties, providing adequate sun and ventilation and minimising overlooking. The proposal is seeking discretion be exercised for the wall adjacent to the eastern lot boundary. The proposed lot boundary setbacks are considered to meet the design principles for the following reasons:

- The wall is adjacent to the vegetated slope leading to the river on the adjoining lot. This area is separated from the neighbouring outdoor living area by a fence and is not considered to be habitable or usable as an outdoor living space. Accordingly, the wall's bulk will have no adverse impact on the amenity of the adjoining occupiers.
- The proposed lot boundary setbacks do not impede on the eastern adjoining lot's solar access or ventilation. Overshadowing achieves the deemed-to-comply provisions of the R-Codes.
- The Pool Deck and Main Terrace are screened, and the Master Bedroom wall does not contain any major openings. As such, the proposed setback does not impact adjoining properties in terms of overlooking.

### **Open Space (Clause 5.1.4)**

The design principles for open space consider the development's compatibility with its setting, impact of building bulk, provision of adequate sun and ventilation and ability to use external spaces for outdoor pursuits and recreation. The proposed open space meets the design principles for the following reasons:

- Site coverage is consistent with that seen on other properties in the vicinity and consistent with the bulk and scale of housing that abuts the river. The application results in a high quality, architecturally designed house that is contemporary in nature, featuring a variety of materials and colours that will contribute to the existing streetscape.
- The proposal is a single house with an 'elongated' shape and lower height rather than a taller building with a smaller footprint. This design choice has been made to ensure the dwelling does not obscure views of the river for the northern adjoining lot and complies with the restrictive covenant which limits the height of structures.
- Sufficient external space is provided for residents for outdoor pursuits. 150m<sup>2</sup> of open space is provided adjacent to the river reserve, a basketball court 40m<sup>2</sup> in size is provided towards the north of the site and a terrace and pool with a combined area of 90m<sup>2</sup> is provided on the upper floor. This equates to a total of 280m<sup>2</sup> of outdoor area for the use of occupants.
- All habitable rooms within the dwelling are provided with operable major openings across all floors. This ensures appropriate access to natural light and ventilation for inhabitants.
- Adequate space is provided on site for external fixtures and essential facilities.

### **Street Fencing (Clause 5.2.4)**

The design principles for street fencing consider how the structure enhances the streetscape and permits passive surveillance to the street. The proposed fence meets the design principles as:



- The site currently features solid fencing along the entirety of the frontage with the exception of the vehicle access point and the pedestrian entry. The proposal involves partial replacement of the existing walls and the installation of new solid fencing in place of the current garage doors. The fence as proposed is consistent with the immediate streetscape as Wattle Avenue and Jutland Parade are characterised by full height, solid fences.
- The development sufficiently interacts with the street as the fence follows the topography of the land and steps down towards the river. As such, major openings on the ground floor and upper floor are viewable from the street and provide passive surveillance.

### **Landscaping (Clause 5.3.2)**

The design principles for landscaping provide for retention or planting of vegetation and a positive contribution to the streetscape. The proposed landscaping meets the design principles as:

- Any hardscaping within the front setback area of the site will be obscured by the solid fencing and offset by the extensive existing landscaping on the verge, including four verge trees.
- The 'leafy green' nature of the Wattle Avenue streetscape will be maintained and improved by the proposal, which results in increased verge landscaping through the removal of two existing crossovers.
- The site includes approximately 90m<sup>2</sup> of landscaped or vegetated area behind the street setback area in the southern portion of the site, adjacent to the river reserve. This greenery is partially visible from the street and provides residents with landscape features that offset the hardscaped surface within the front setback area.

### **Visual Privacy (Clause 5.4.1)**

Bedroom 2 on the upper floor overlooks the adjoining eastern lot at 42 Jutland Parade. The design principles for visual privacy consider the minimal overlooking of active habitable spaces and outdoor living areas of adjacent dwellings and maximum visual privacy to side and rear boundaries. The proposed overlooking is considered to meet the design principles for the following reasons:

- Overlooking is minimised as the southern Bedroom 2 window faces south and is intended to provide an outlook over the river. As a result, overlooking of the adjoining property is oblique rather than direct.
- The eastern Bedroom 2 window is fixed with privacy fins which alter the cone of vision. The view from the eastern window falls over the adjoining blank façade wall and avoids all adjoining outdoor living areas.

### **Department of Biodiversity Conservation and Attractions**

The application was referred to the DBCA pursuant to Clause 30A(2)a(i) of the MRS, as the proposed development is on land that is partially within the Swan Canning Development Control Area (DCA). The DBCA advised that it had no objections to the proposal, subject to relevant conditions and advice notes.





## Consultation

The application is seeking assessment under the design principles of the R-Codes for lot boundary setbacks, site works and visual privacy.

The development application was advertised in accordance with the City's Local Planning Policy - Consultation of Planning Proposals to two adjoining properties. The application was advertised for a period of 14 days from 23 August 2023 to 6 September 2023. At the close of the advertising period, one objection was received.

The following is a summary of the concerns/comments raised and the Administration's response and action taken in relation to each issue:

1. The proposed street setback will result in undesirable bulk and scale and will have an adverse impact on the river views for the northern adjoining lot.

The street setback satisfies the design principles and objectives of the R-Codes Volume 1 and the objectives as it responds to the immediate context of Wattle Avenue. The height of the building does not exceed 6.5m. See Street Setback above for further discussion.

2. The setback of the northern wall will reduce ventilation and increase building bulk, negatively impacting the amenity of the northern lot.

The setback of the northern wall is deemed-to-comply. The wall ensures ventilation as it is articulated with a setback ranging from 1.1m to 1.7m. Bulk is mitigated as the majority of the wall will be perceived by the northern lot as 2m in height due to the topography of the land.

3. Open space is insufficient and incompatible with the surrounding low-density development. The lack of open space will result in increased building bulk and reduced ventilation and will have a direct adverse impact on the northern adjoining lot.

The built form is consistent with other properties in the locality. Building bulk is mitigated for adjoining lots through adequate setbacks of walls, limited maximum height and a dwelling design that follows the natural topography of the land to ensure views are maintained.

## Strategic Implications

This item relates to the following elements from the City's Strategic Community Plan.

**Vision** Our city will be an environmentally-sensitive, beautiful and inclusive place.



<b>Values</b>	<b>Great Natural and Built Environment</b> We protect our enhanced, engaging community spaces, heritage, the natural environment and our biodiversity through well-planned and managed development.
<b>Priority Area</b>	Urban form - protecting our quality living environment

### Budget/Financial Implications

Nil.

### Legislative and Policy Implications

Council is requested to make a decision in accordance with clause 68(2) of the [Deemed Provisions](#). Council may determine to approve the development without conditions (cl.68(2)(a)), approve with development with conditions (cl.68(2)(b)), or refuse the development (cl.68(2)(c)).

### Decision Implications

If Council resolves to approve the proposal, development can proceed after receiving a Building Permit and necessary clearances.

In the event of a refusal, the applicant will have a right of review to the State Administrative Tribunal. The Tribunal will have regard to the R-Codes as a State Planning Policy. Similarly, should an applicant be aggrieved by one or more conditions of approval, this can be reviewed by the Tribunal.

### Conclusion

The application for additions to a single house at 22 Wattle Avenue, Dalkeith has been presented for Council consideration due to an objection being received. The proposal is considered to meet the key amenity related elements of R-Codes Volume 1 and, as such, is unlikely to have a significant adverse impact on the adjoining lots or local amenity of the area. The proposal has been assessed and satisfies the design principles of the R-Codes in relation to being consistent with the immediate locality and streetscape character.

Accordingly, it is recommended that the application be approved by Council, subject to conditions of Administration's recommendation.

### Further Information

Nil.



- Labels
  - House Numbers
  - Road Names
  - Swan River Label
- LPS3 RCodes
- Property Boundaries
- LPS3 Zones
  - Residential
  - Metropolitan Region Scheme
  - Parks and recreation
  - Waterways

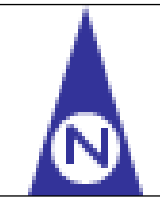


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22 Wattle Avenue, Dalkeith - Zoning Map

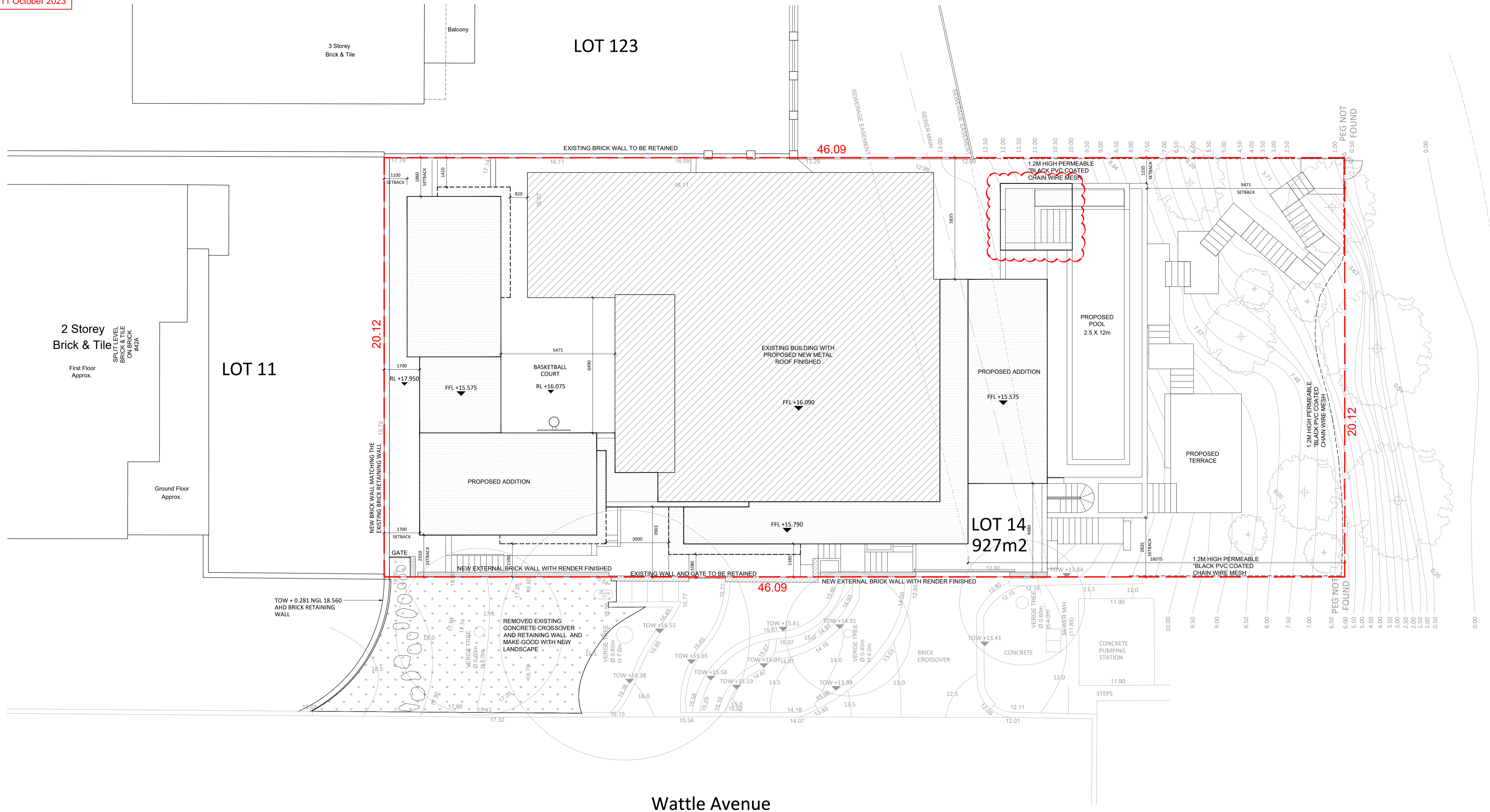
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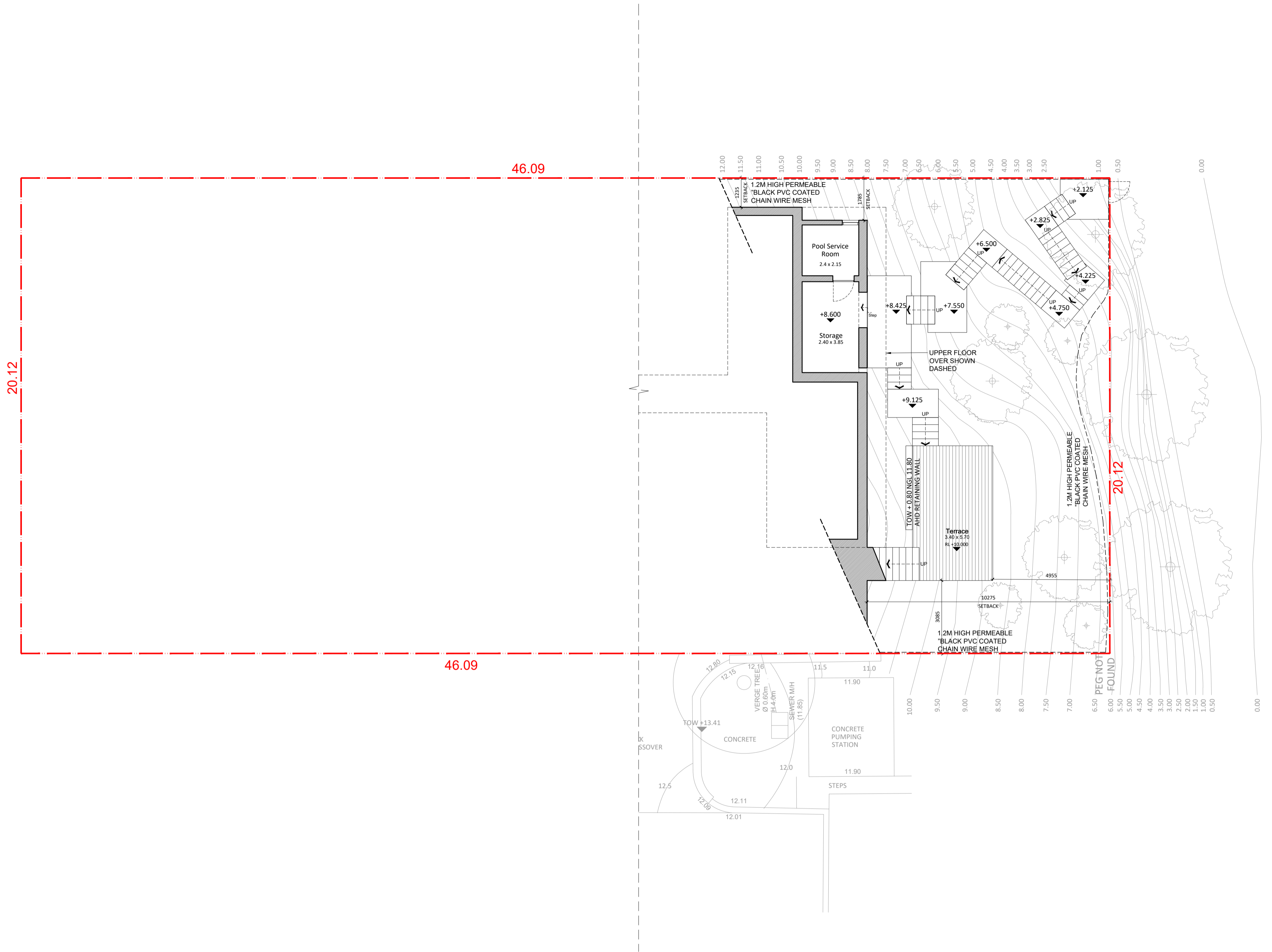




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REVISION

REV.	DATE	BY	REVISION
-	26.06.2023	SA	ISSUED FOR DA

JOB TITLE:  
22 WATTLE AVENUE,  
DALKEITH, WA 6009

CLIENT:  
RUIJIE LIU

DRAWING TITLE:  
UNDERCROFT FLOOR PLAN

DRAWING NO.  
A303

REVISION:  
DA

DATE:  
26.06.2023

DRAWN BY:  
SA

NORTH

SCALE:  
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CHECKED BY:  
SA

JOB NO:  
270

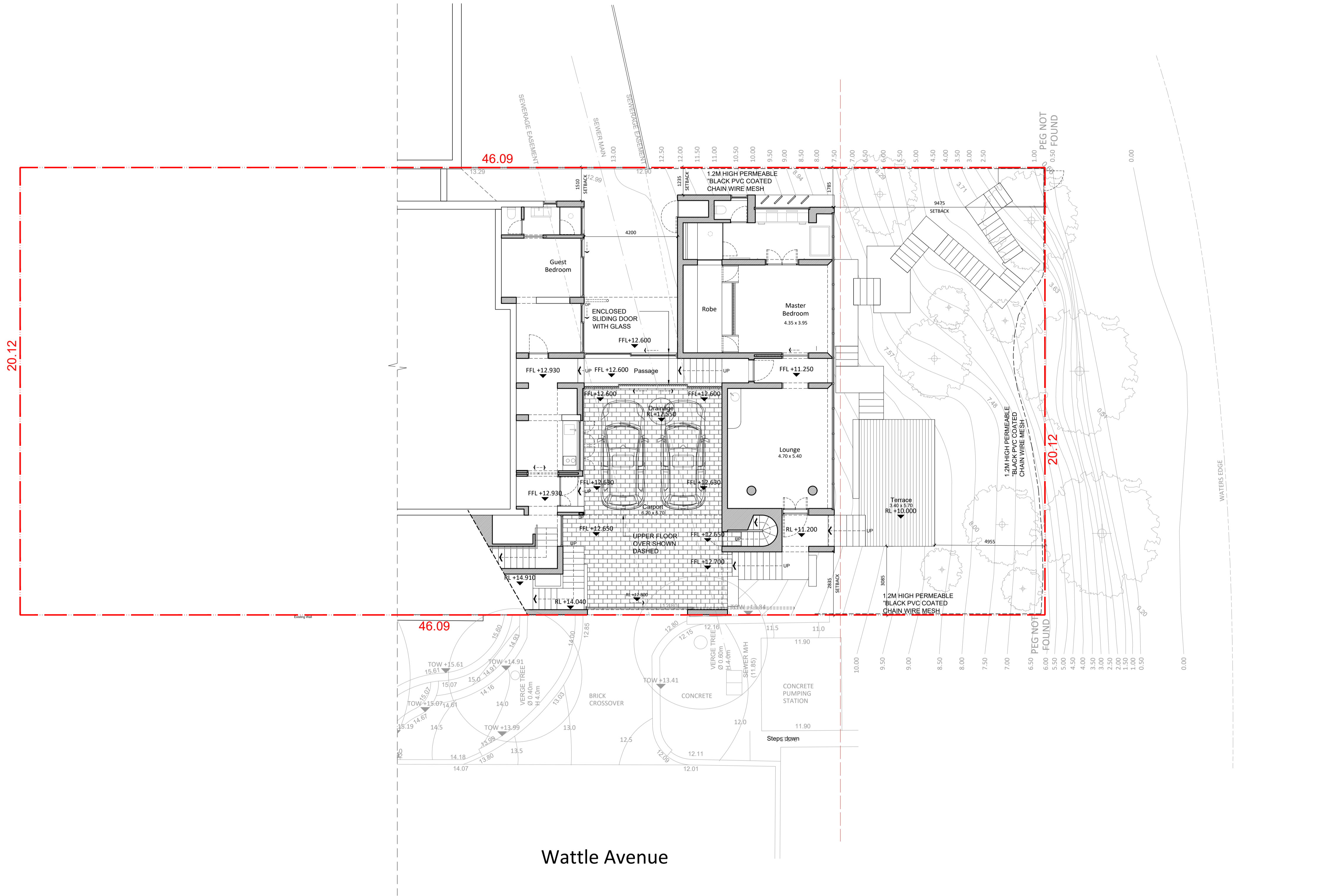
ISSUE:  
D=DRAFT  
P=PRELIMINARY  
T=TENDER  
I=INFORMATION  
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-	26.06.2023	SA	ISSUED FOR DA

JOB TITLE:  
22 WATTLE AVENUE,  
DALKEITH, WA 6009

CLIENT:  
RUIJIE LIU

DRAWING TITLE:  
LOWER GROUND PLAN

DRAWING NO.  
A302

REVISION:  
DA

DATE:  
26.06.2023

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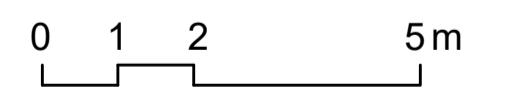
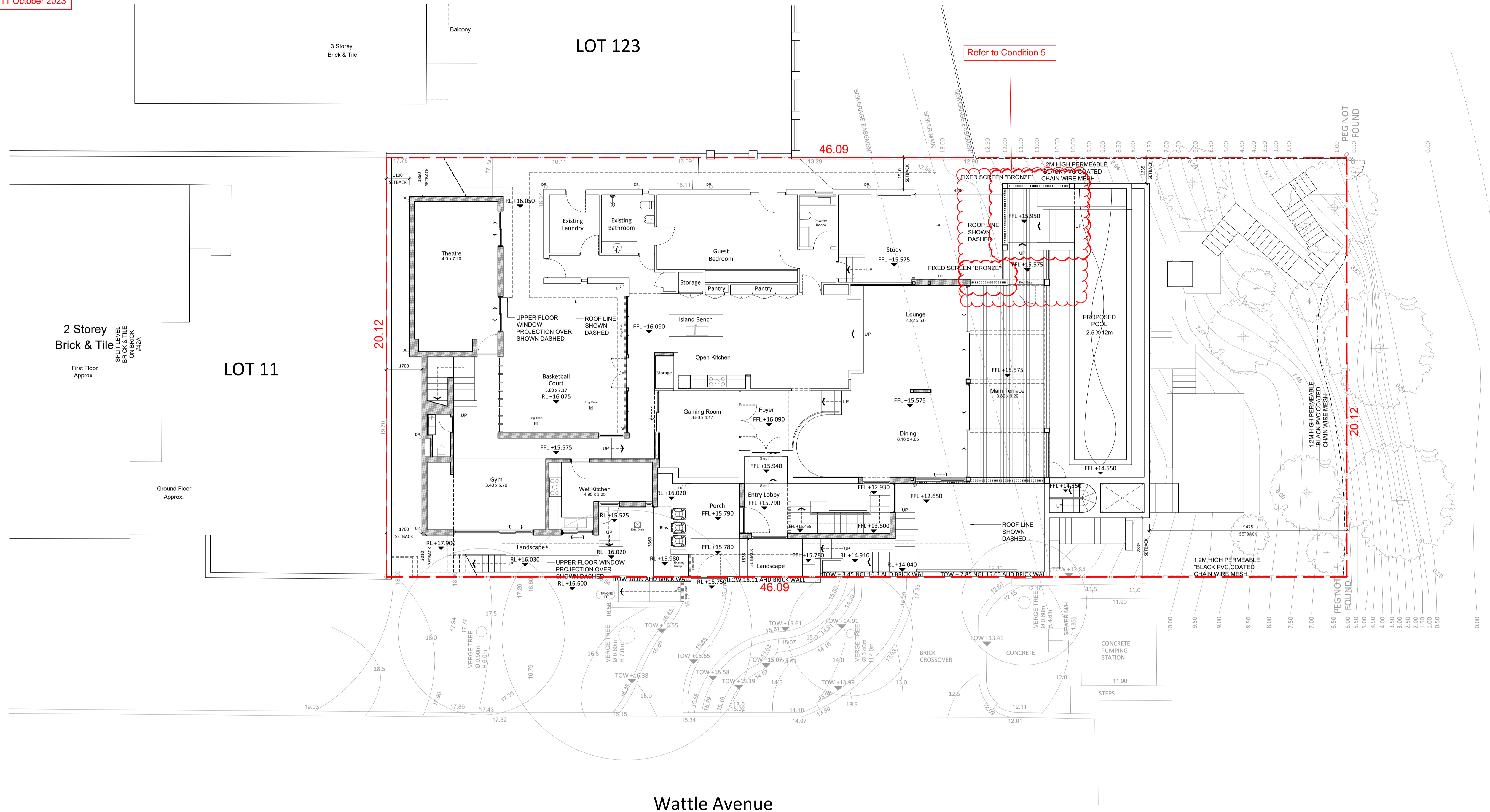
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**REVISION**

REV.	DATE	BY SA
-	26.06.2023	SA
A	28.09.2023	SA
B	02.10.2023	SA

ISSUED FOR DA  
POOL DECK VISUAL PRIVACY SCREENING  
MAIN TERRACE VISUAL PRIVACY SCREENING

**JOB TITLE:**  
22 WATTLE AVENUE,  
DALKEITH, WA 6009

**CLIENT:**  
RUIJIE LIU

**DRAWING TITLE:**  
GROUND FLOOR PLAN

**DRAWING NO.:**  
A301

**REVISION:**  
B

**DATE:**  
26.06.2023

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270

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**ISSUE:**

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**JOB NO.:**  
270

**ISSUE:**

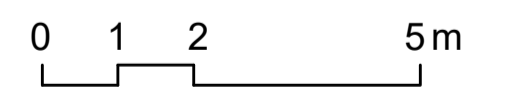
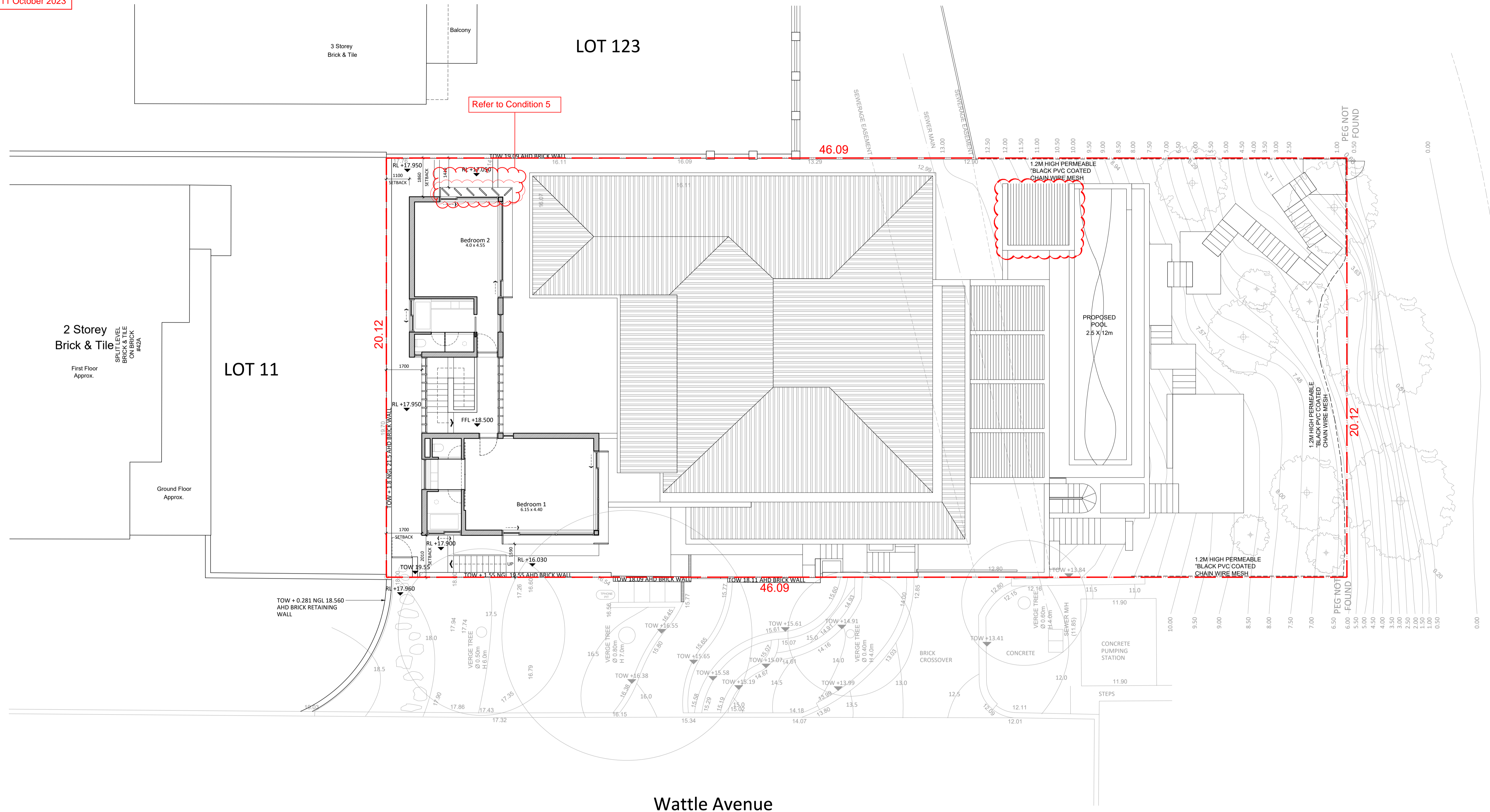
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REVISION

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B	28.09.2023		
	09.10.2023		

DATE	BY
26.06.2023	
28.09.2023	
09.10.2023	

JOB TITLE:  
22 WATTLE AVENUE,  
DALKEITH, WA 6009

CLIENT:  
RUIJIE LIU

DRAWING TITLE:  
FIRST FLOOR PLAN

DRAWING NO.  
A300

REVISION:  
B

DATE:  
26.06.2023

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JOB NO:  
270

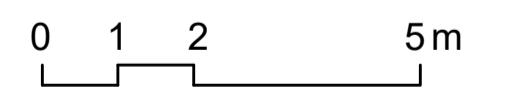
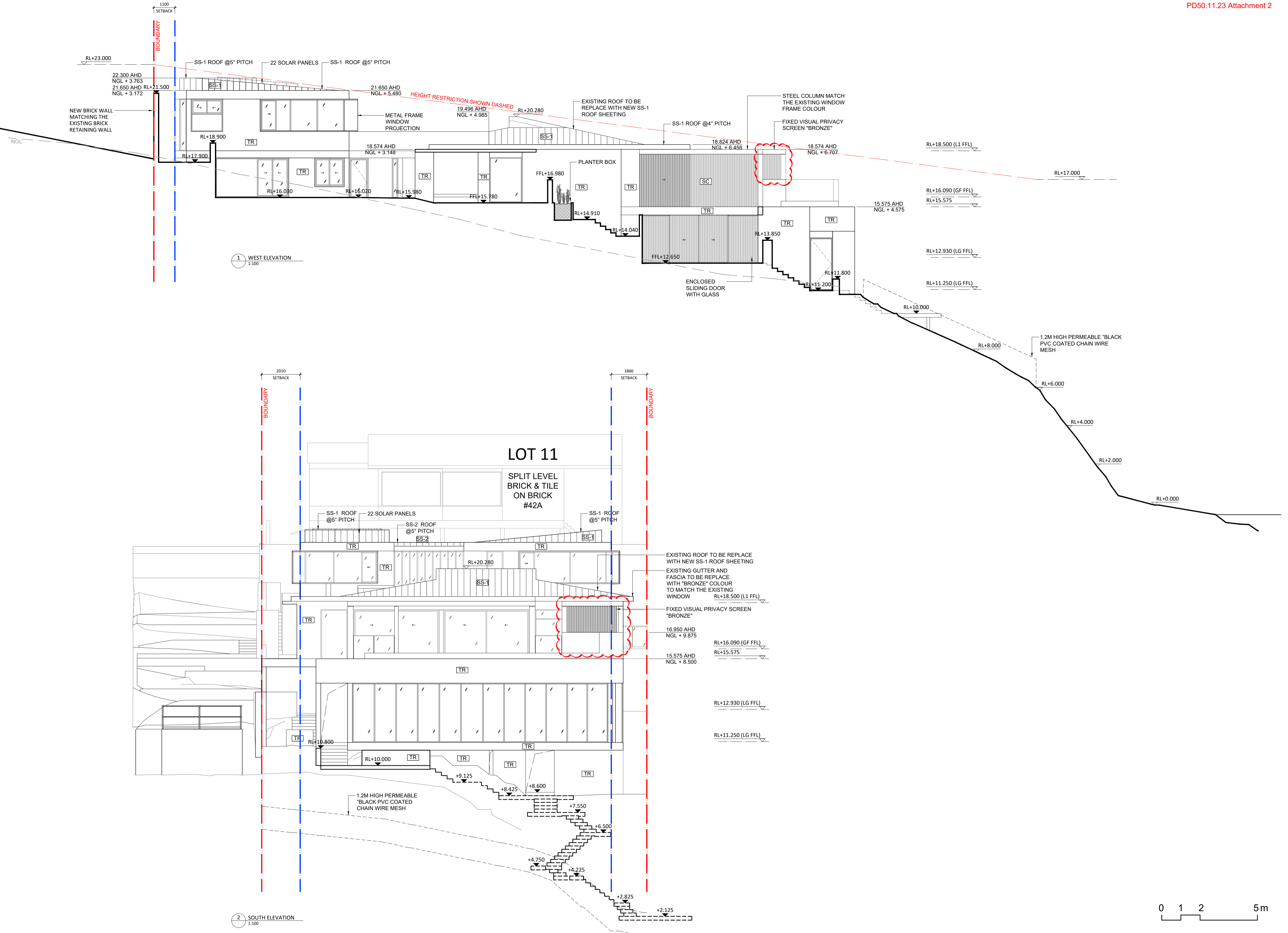
ISSUE:

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T=TENDER  
I=INFORMATION  
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DESIGN ARCHITECT:  
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City of Nedlands  
Amended Plans  
Received  
11 October 2023



**NOTE LEGEND**

SC	-	SLIDING SCREEN "BRONZE"
SS-1	-	STANDING SEAM "MONUMENT"
SS-2	-	STANDING SEAM "BRONZE"
TR	-	TEXTURE RENDER

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**REVISION**

REV.	-	ISSUED FOR DA
A	-	POOL DECK VISUAL PRIVACY SCREENING

DATE	26.06.2023
BY	SA
DATE	28.09.2023

JOB TITLE:  
**22 WATTLE AVENUE,  
DALKEITH, WA 6009**

CLIENT:  
**RUIJIE LIU**

DRAWING TITLE:  
**ELEVATIONS - WEST & SOUTH**

DRAWING NO.  
**A400**

REVISION:  
**A**

DATE:  
26.06.2023

DRAWN BY:  
SA

NORTH

SCALE:  
1:100 @ A1

CHECKED BY:  
SA

JOB NO:  
270

ISSUE:

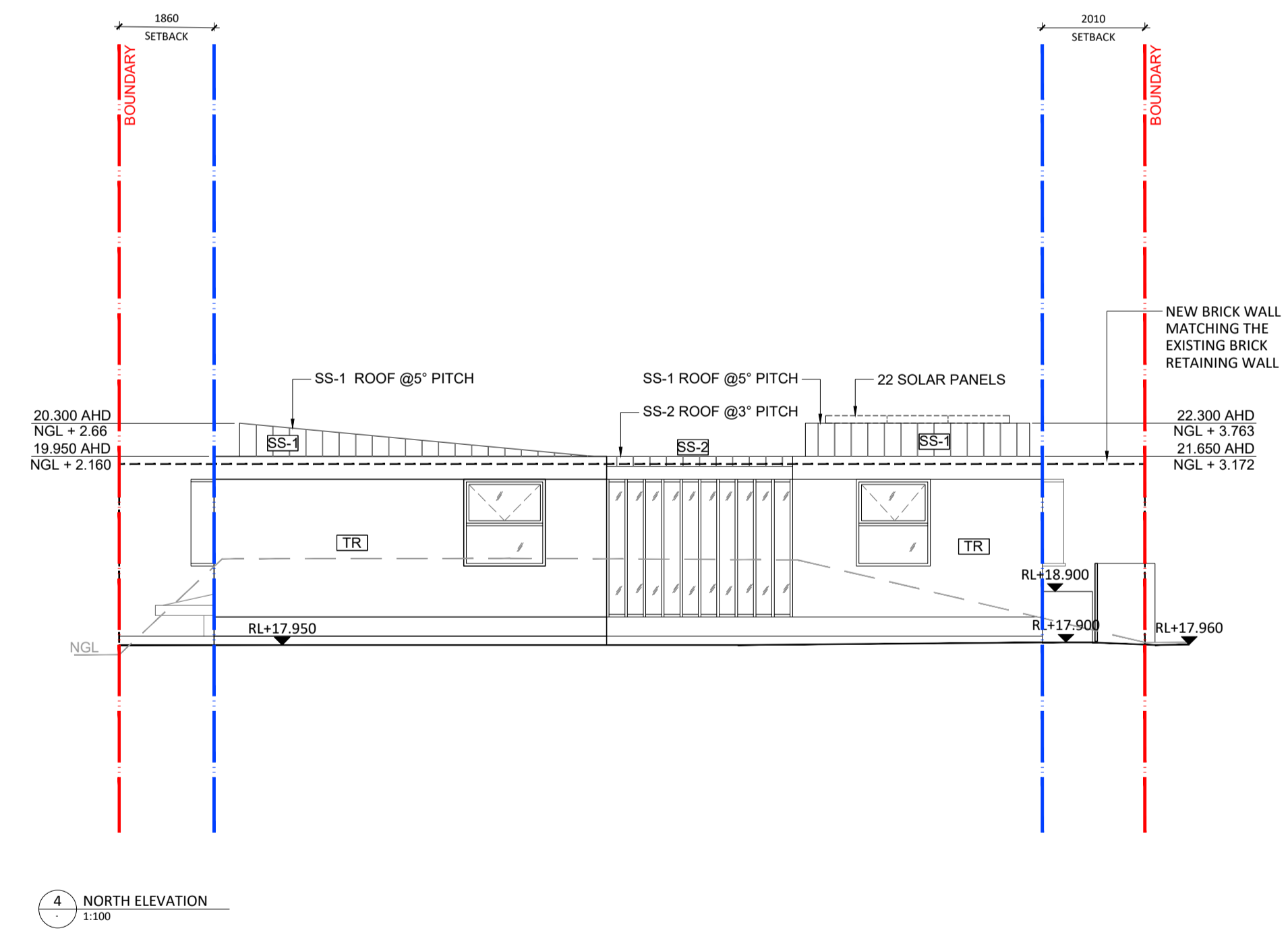
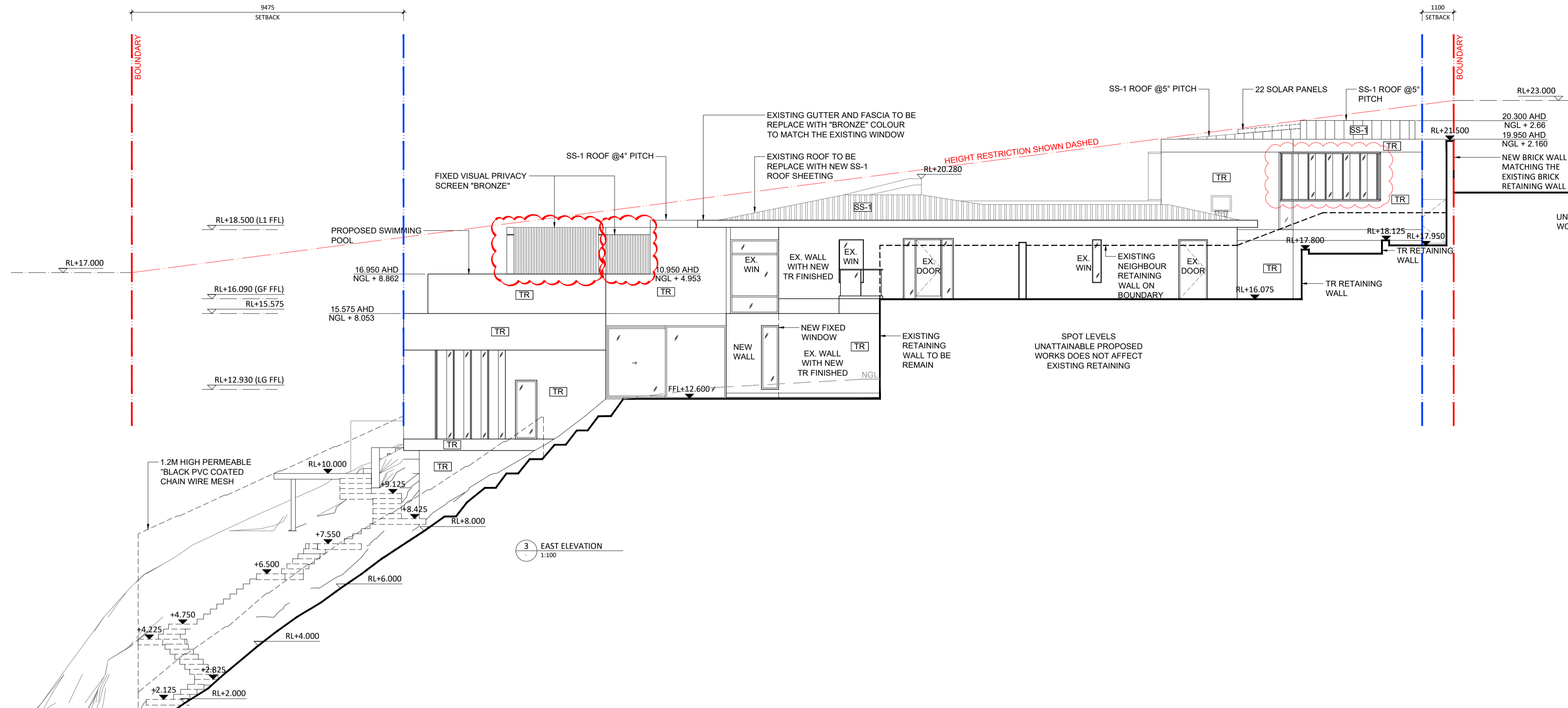
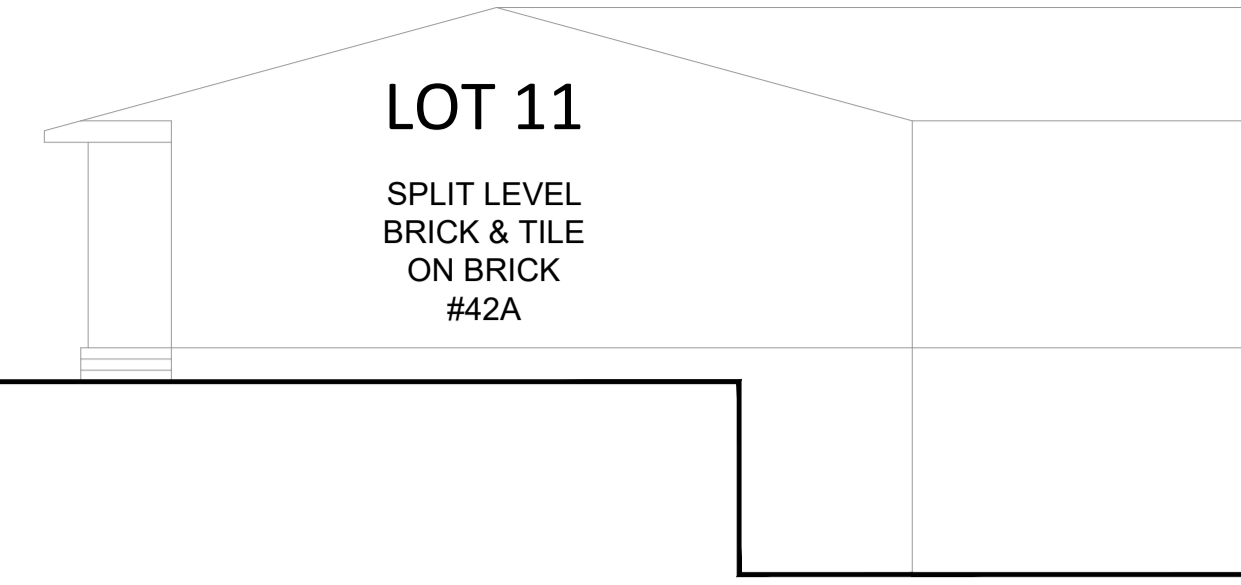
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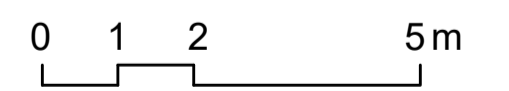


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SPOT LEVELS  
UNATTAINABLE PROPOSED  
WORKS DOES NOT AFFECT  
EXISTING RETAINING

SPOT LEVELS  
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WORKS DOES NOT AFFECT  
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SS-2	-	STANDING SEAM "BRONZE"
TR	-	TEXTURE RENDER

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**REVISION**

REV.	DATE	BY	DESCRIPTION
-			ISSUED FOR DA
A	26.06.2023	SA	POOL DECK VISUAL PRIVACY SCREENING
B	28.09.2023		MAIN TERRACE VISUAL PRIVACY SCREENING
C	02.10.2023		REVISED BEDROOM 2 VISUAL PRIVACY SCREENING
	09.10.2023		

DATE	BY
26.06.2023	SA
28.09.2023	
02.10.2023	
09.10.2023	

JOB TITLE:  
**22 WATTLE AVENUE,  
DALKEITH, WA 6009**

CLIENT:  
**RUIJIE LIU**

DRAWING TITLE:  
**ELEVATIONS - EAST & NORTH**

DRAWING NO.  
**A401**

REVISION:  
**C**

DATE:  
**26.06.2023**

DRAWN BY:  
**SA**

NORTH

SCALE:  
**1:100 @ A1**

CHECKED BY:  
**SA**

JOB NO:  
**270**

ISSUE:  
**SA**

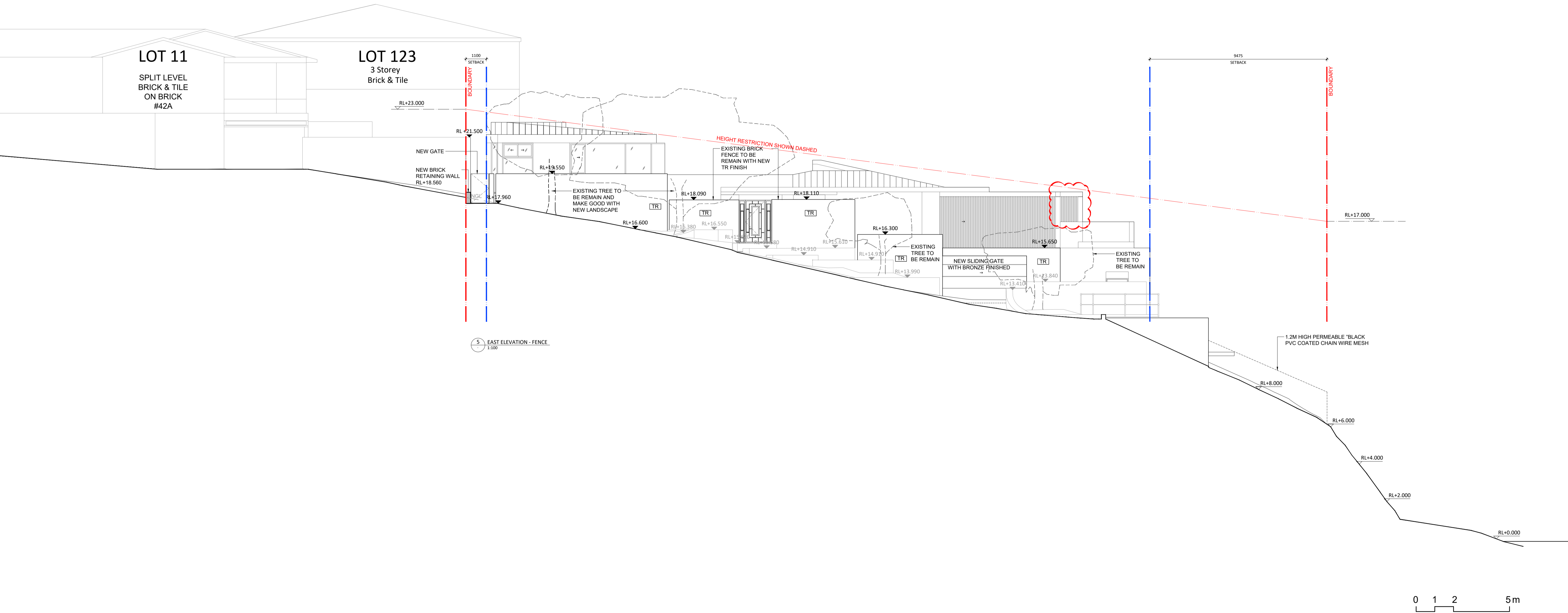
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5 EAST ELEVATION - FENCE  
1:100

- NOTE LEGEND**
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  - SS-1 - STANDING SEAM "MONUMENT"
  - SS-2 - STANDING SEAM "BRONZE"
  - TR - TEXTURE RENDER

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**REVISION**

REV.	DATE	BY	DESCRIPTION
-	26.06.2023	SA	ISSUED FOR DA
A	28.09.2023	SA	POOL DECK VISUAL PRIVACY SCREENING

DATE	BY
26.06.2023	SA
28.09.2023	SA

**JOB TITLE:**  
22 WATTLE AVENUE,  
DALKEITH, WA 6009

**CLIENT:**  
RUIJIE LIU

**DRAWING TITLE:**  
WEST ELEVATION - FENCE

**DRAWING NO.:**  
A402

**REVISION:**  
A

**DATE:**  
26.06.2023

**DRAWN BY:**  
SA

**NORTH**

**SCALE:**  
1:100 @ A1

**CHECKED BY:**  
SA

**JOB NO.:**  
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**17. Divisional Reports - Technical Services**

**17.1 TS17.11.23 – Shirley Fyfe Park Gazebo – Waratah Avenue, Dalkeith**

<b>Meeting &amp; Date</b>	Council Meeting – 28 November 2023
<b>Applicant</b>	City of Nedlands
<b>Employee Disclosure under section 5.70 Local Government Act 1995</b>	Employee disclosure required where there is an interest in any matter of which the employee is providing advice or a report.
<b>Report Author</b>	Daniel Kennedy-Stiff - Manager City Projects and Programs
<b>Director</b>	Matthew MacPherson - Director Technical Services
<b>Attachments</b>	1. Shirley Fyfe Park Gazebo Structural report 2. Contractor Pricing Proposal (CONFIDENTIAL) 3. Men’s Shed Proposal (CONFIDENTIAL)

**Regulation 11(da) - Justification for the alternative motion is that Council deem It's appropriate to give more time to encourage the obvious community good will to come together and save an important Dalkeith heritage icon, and that the community’s sentiments on the structure be invited.**

Moved – Councillor Bennett  
Seconded – Councillor Youngman

**Council Resolution**

**That Council:**

- 1. request the CEO seek expressions of interest from the community for a period of three months, inviting;**
  - a. Opportunities from interested community members to support the renewal of the Shirley Fyfe gazebo by way of a memorial in accordance with the City’s Memorials in Public Places Policy; and**
  - b. Offers for financial or material donations to be put toward renewal of the Shirley Fyfe gazebo.**
- 2. request the CEO to pursue community grant opportunities in partnership with the Claremont Men’s Shed;**
- 3. pending the outcome of the expressions of interest period, request the CEO; and**
  - a. Present any written opportunities and offers to Council for further consideration as part of the 2024-25 budget development.**
- 4. undertake community consultation on the heritage value of the Gazebo.**



**CARRIED UNANIMOUSLY 9/-**

## Recommendation

The Council request the CEO to:

1. capture heritage information regarding the dilapidated gazebo for future record; and
2. remove the gazebo at Shirley Fyfe Park and reinstate the turf area.

## Purpose

To address a Council Resolution arising from the ordinary council meeting held May 2023 – Report and Protection of Tram Stop Rotunda, this report seeks to inform Council of potential options for the long-term future of the Tram stop / Gazebo (the Gazebo) at Shirley Fyfe Park, Waratah Avenue, Dalkeith.

## Voting Requirement

Simple Majority.

## Background

### History of the Site

The Gazebo is a historic bus stop, shaped as an octagonal timber framed shelter, on the corner of Waratah Avenue and Wavell Road.

It has aesthetic, historic, social and cultural heritage value which is mentioned in the City of Nedlands Municipal Inventory 2013 which indicated that:

- The construction of the gazebo was between World War I and World War II.
- The gazebo has also been utilised as a polling booth during past elections, with this it has aesthetic, historic, social, and cultural heritage values.
- There is a bus stop nearby and it is possible this structure is used for shelter by patrons on occasion.

### Maintenance History

In February/ March 2018, The City of Nedlands was scheduled to refurbish the historic bus stop at Shirley Fyfe Reserve, Waratah Avenue, Dalkeith.

The works were undertaken by a contractor and included the below listed scope items Works were completed in mid-April 2018.





- Roof Works – Pressure clean of the roof, replacing of eight roof tiles with similar design and sealing of the roof.
- Seating – Removed timber slats, prepared seat brackets, refix slats with new bolts and add 12 new slats.
- Cladding and framework – Expose timber for inspections and paint, replace 30m<sup>2</sup> of cladding and associated members.
- Painting – Paint all exposed timberwork internally and externally, paint timber slats and paint rafter ends.
- Total cost of refurbishment \$12,214.12.



Figure 1: Internal refurbishment - April 2018



Figure 2: External refurbishment - April 2018



It should be noted that the majority of the scope of work is for cosmetic enhancements and there is little attention given to structural changes to increase its useful longevity.

### **Current Condition**

In early 2023, the City of Nedlands commissioned a structural engineering firm to review and report on the current condition of the Gazebo (Attachment 1 refers). The overall condition of the Gazebo was rated as very poor. Major damage has been caused to structural wall elements by moisture and termites. There is significant, visible damage to a number of lower structural members, and the cladding of the Gazebo and termite damage has weakened the structure causing the frame to shift out of alignment.

The roof structure is in good condition relative to the lower structure elements. Some rafters are splitting and cracking, and the battens generally are in poor condition. The tiles are in reasonable condition and are likely to be the only truly salvageable element – however matching tiles into the future are likely to be increasingly hard to source.

The vertical members, including door and window framing elements, as well as corner posts and cover panels appear to be the main vertical members damaged by termites. The wall cladding has also been damaged by termites, with further damage accelerated by moisture from irrigation and rain.

The Concrete slab/ foundation of the structure appears in good condition, although soil and grass on the North side of the structure has built up above the slab level and around the direct buried members. This prevents the weather step from achieving its purpose of keeping the timber structure out of the ground and water. This has led the structure to become more damaged.

### **Findings from this report are as follows:**

The City engaged the services of a structural engineering firm, Atelier JV (AJV), to undertake a structural assessment of the Gazebo. This assessment (attachment 1 refers) found that the structural damage present is too extensive for retention, as well as highlighting the likelihood of further damage present in the wall panel corner cavities. AJV recommend that the Gazebo requires deconstruction and rebuilding on the existing slab structure.

The Structural assessment makes the following recommendations:

- Roof tiles and rafters can be kept and re-used for reconstruction where possible (roof timbers are to be inspected by a qualified professional for presence of pests).
- Roof fixings are significantly corroded and require replacement.
- Roof battens appear significantly weathered and therefore require replacement.
- Wall cladding is very damaged by water and pests and will require replacement.
- Timber stud and wall elements are to be fully replaced to prevent the possible retention of pest-ridden timbers being re-introduced to the new structure.
- The surrounding park area and trees to be inspected for timber attacking pests.
- The park irrigation system be reviewed to minimise spray onto the structure.





- the soil and grass level adjacent the shelter be brought down to below the slab level to allow a sufficient weather step to protect the future structure.
- A certified pest barrier or protection method shall be installed to suit the new structure and deter future pest damage.

Given the current poor condition of the structure the City of Nedlands must decide regarding its long-term future.

At the Ordinary Council Meeting of May 2023, a notice of motion was put which resolved the following:

“That the CEO is directed to provide a report with 3 quotes to Council by June OCM to repair the rotunda in Shirley Fyfe Park, and to protect it from further damage immediately, and to consider it for listing on the City of Nedlands Heritage inventory.”

## Discussion

The following has been undertaken in an effort to address the Council Resolution:

### Obtaining Quotations:

On the assumption that the aim of the project is to retain as much of the heritage value as possible, the City initially approached the following:

- 6 local contractors that advertise in the local community newspaper.
- 2 previous City contractors.

With the intent to obtain a priced proposal to return the structure toward its original condition. Feedback from approached businesses is as follows:

- **Contractor I:** Not involved in restorations; open to designing and building a new gazebo in the future.
- **Contractor II:** Semi-retired and not taking on new projects; will be fully retired in the next two months.
- **Contractor III:** Provided condition report upon request. Follow-up for a meeting and quote; no response received.
- **Contractor IV:** Sent condition report but temporarily halted work due to having COVID. Will resume when available; no further response received.
- **Contractor V:** Initial email sent with no response. Follow-up email send 12 June 2023; no response received.
- **Contractor VI:** Enquiry made online; no response received.
- **Contractor VII:** Contractor will do the work but are not a licensed builder. Estimated cost above \$20k; proposed starting February 2024.
- **Contractor VIII:** Inspected the site and found the gazebo structurally damaged beyond repair. Advised against personnel entering the area.



In discussion with an Elected Member, an additional contractor's details were provided to the City, who works locally and was familiar with the structure that may be able to accommodate the required works.

A later site meeting occurred with the City and the contractor on Monday 19th June 2023 at 1:30pm. The Contractor (Contractor IX) was provided with a copy of the structural report and later provided a price proposal on Sunday 25th June 2023 (Attachment 2 refers - Confidential).

The Contractor showed in their correspondence:

- Concern over the lean of the structure and recommended that the City engage a structural engineer to review and design future bracing to prevent leaning later.
- Install a temporary prop under the apex of the gazebo until works can begin.
- Work can begin on the Gazebo in seven weeks with the direct costs being approximately \$60,000 inc. GST.

As such, despite efforts to obtain three quotations from nearly ten potential providers, the City was unable to source three within a reasonable time.

### **Men's Shed Proposal**

On 22 August 2023, in response to an article in the Post, the Claremont Men's Shed approached the CEO with a proposal to undertake the repairs to the gazebo. This proposal was presented to the OCM on 22 August 23, where the following resolution was made:

"That Council requests the CEO:

1. to enter into negotiations with the Claremont Men's Shed to undertake the restoration of the Shirley Fife Gazebo; and
2. If negotiations are successful, enter into an agreement for the Claremont Men's Shed to restore the Gazebo, with the City funding:
  - a. The cost of the materials; and
  - b. A donation to the Claremont Men's Shed."

City Officers have undertaken negotiations with the Claremont Men's Shed, with a proposal being formally submitted to the City on 08 September 2023. The Men's Shed proposal is based on their charge out rates when Men's Shed Members undertake outside projects. The Men's Shed proposal indicates the labour costs (i.e., the donation the City would make to the Shed) are approx. \$35,000 - \$40,000. This figure excludes materials and sundries. The Men's Shed proposal can be found in attachment 3.

Officers estimate materials for the restoration would cost approx. \$15,000-\$20,000. Moreover, the Men's Shed proposal excludes any work on the tiled roof and roof structure, which require a different set of skills, equipment, and safety considerations. Should this proposal be supported, the City would have to arrange for the tiles to be removed and reinstated and any batten repairs undertaken. It is estimated that this will cost approx. \$10,000 in direct costs.



It is expected that if this option is selected, a larger proportion of staff time would be required to assist in the planning and management of the work – more so than any other option. This is assumed due to the nature of this engagement and methodology differing from that of a provider which specialises in this type of work as their core business. This is not a reflection on the Men’s Shed association, but a consideration which should be given to any alternative form of project delivery. If this option is selection it is recommended to increase the standard overheads on this project to 30%.

Although the Men’s Shed proposal offers an opportunity to partner with a Community organisation to undertake the restoration works the total costs of this option is significant and will yield the same end result as a commercial builder undertaking the project.

**Protection of the Structure:**

Since late 2022 the City has undertaken the following to protect the structure whilst a long-term decision is made:

- Termite Treatment completed 5 January 2023.
- Fencing and Hoarding has been installed to prevent access.

Based on recent discussions with contractors, it was proposed to prop the roof structure to ease the burden on the walls. Whilst arranging this, however, the City’s electrician has declined to remove a light in the apex of the roof due to the current compromised condition being a potential work health and safety risk.

Similar concerns are likely to be raised by any company undertaking propping and thus engaging a suitable provider may prove difficult. Further, this highlights a risk to the City and any engagement with a contractor to undertake repairs must also demonstrate effective measures are in place to the safety of their employees and community.

**Potential long-term options:**

Originally put to Council were four options for consideration. The additional proposal from the Men’s Shed has added a fifth option for consideration:

1. Replacement / repair like for like (by a commercial builder / trades person)
2. Remove and not replace.
3. Remove and replace with fit-for purpose, ‘off the shelf’ structure, including heritage aspects.
4. Design of a new structure improving on material durability and including heritage aspects.
5. Replacement / repair like for like (by a suitable community group).

Summary of these are provided below, with all costs outlined in the Financial Implications section of this report:



<b>OPTION 1: Replacement / repair like for like (commercial builder)</b>	
<b>Summary</b>	<p>The Gazebo would be surveyed and re-designed/drawn to a more modern standard where required but re-built as a heritage style structure in all other regards. This would return the structure to an all, but 'as-new' state and the look would be similar to the 2018 re-furbished outcome as seen in Figure 2 herein. Works would be undertaken by a Commercial Builder.</p> <p>Fifteen year costs = <b>\$190,950</b></p>
<b>Positives</b>	<b>Negatives</b>
<ul style="list-style-type: none"> <li>+ Retains all heritage aspects save for modern enhancements for longevity.</li> <li>+ Is familiar and likely to be generally well received by the community.</li> <li>+ Can provide incidental benefit of shelter to nearby park and bus users.</li> </ul>	<ul style="list-style-type: none"> <li>- Relatively costly compared to off the shelf products.</li> <li>- Initial flaws of passive surveillance and enclosed nature will be retained.</li> <li>- Materials, namely tiles, will become increasingly hard to source.</li> <li>- Materials used will have the same weaknesses of the initial structure.</li> <li>- No guarantee of the funding and long-term management to avoid history repeating.</li> </ul>
<b>Comments</b>	<p>A re-built structure is an attractive addition to the local area, but there is little support to justify significant spend on an asset for which the use and benefit beyond the heritage values can be warranted over and above other assets which are reaching the end of their useful life and are more in demand by the community for regular usage. As such this is not the recommended option.</p>
<b>OPTION 2: Remove and not replace</b>	
<b>Summary</b>	<p>The Gazebo would be decommissioned and de-constructed with certain elements / materials and photographs retained to be included into a historic record for potential future presentation.</p> <p>Fifteen year costs = <b>\$9,600</b></p>
<b>Positives</b>	<b>Negatives</b>
<ul style="list-style-type: none"> <li>+ Decreases the cost of the asset to zero</li> <li>+ Allows funding to be directed to other assets for the community.</li> </ul>	<ul style="list-style-type: none"> <li>- Retains only fragments of historic record.</li> <li>- Does not provide incidental shelter use in the same location.</li> <li>- Community generally do not favour reduction in assets / services.</li> </ul>
<b>Comments</b>	<p>Since the fencing of the location in February 2023, there has been little demand for its use or concern at its current state until it was highlighted from a heritage perspective. Therefore, there is little evidence for the need of a structure of any type in the nearby area, and any retention would be for heritage only – something the City has received limited feedback in regard to the gazebo being closed. In an effort to balance limited funds to where it best services the community, Council may wish to consider this as a regrettable loss in favour of higher quality retention elsewhere. This is not the recommended option.</p>



OPTION 3: Remove and replace with an 'off the shelf' gazebo with additional heritage elements	
<b>Summary</b>	The Gazebo would be decommissioned and de-constructed. Certain elements which can be retained. A new 'off the shelf' Gazebo can be installed providing the bones of a re-built gazebo to which heritage elements could be added to, to give acknowledgement to the previous form. This could be by potentially using salvaged cladding, which was replaced in 2018, introducing new cladding and copying the historic colour palette of white and orange. Interpretive history signage with past photos and presenting previous materials can be installed alongside the new structure – which is not uncommon with older buildings that fall beyond repair or not fit for purpose and need of significant renovation. Fifteen year costs = <b>\$88,800</b>
<b>Positives</b>	<b>Negatives</b>
<ul style="list-style-type: none"> <li>+ Easy to source and install quickly.</li> <li>+ Scale-able to budget in terms of element inclusions.</li> <li>+ Still retains heritage elements.</li> <li>+ Increased longevity of modern materials and replacement parts.</li> <li>+ Least whole of life cost for any replacement option.</li> <li>+ Structure / incidental usage still available to the community.</li> <li>+ Can be relocated nearby and re-oriented for better passive surveillance and community use.</li> </ul>	<ul style="list-style-type: none"> <li>- Retains fragments of historic record and overall aesthetic but not the structure itself</li> <li>- Cost still would be at the expense of other assets which are subject to greater demand and use.</li> </ul>
<b>Comments</b>	With such a significant asset backlog, the City should treat every full replacement in a similar manner to a new asset. This includes ensuring the asset meets demand but is provided in a way that is sustainable long term. By their bespoke nature and age, heritage structures and buildings, are more difficult and costly to maintain. Council would be best served in ensuring assets provide the services for which they are intended for the best value possible. That said, history is important to the City and the community and this option goes some way to acknowledge history in a modern way. On the balance of these considerations, this option is the recommended option.





Figure 3: 'Brookdale' prefabricated shelter from Exteria – potential base structure for Option 3







Figure 4 & 5: 'Goulburn' prefabricated shelter from Landmark – potential base structure for Option 3 showing custom cladding arrangements

OPTION 4: Remove and completely re-design a new structure with all modern materials	
<b>Summary</b>	The Gazebo would be decommissioned and de-constructed. A new custom gazebo would be designed and built to 2023 standards and materials. It would be painted in a similar colour scheme to the 2018 refurbishment. Fifteen year costs = <b>\$154,800</b>
<b>Positives</b>	<b>Negatives</b>
<ul style="list-style-type: none"> <li>+ Still retains heritage elements.</li> <li>+ Increased longevity of modern materials and replacement parts.</li> <li>+ Structure / incidental usage still available to the community.</li> <li>+ Can be relocated nearby and re-oriented for better passive surveillance and community use.</li> </ul>	<ul style="list-style-type: none"> <li>- Retains fragments of historic record and overall aesthetic but not the structure itself.</li> <li>- Cost still would be at the expense of other assets which are subject to greater demand and use.</li> <li>- Will take time to design and certify, tender and build from custom parts.</li> <li>- Likely significant capital costs relative to other options.</li> </ul>
<b>Comments</b>	This option creates a number of benefits from other options, at a slightly greater cost. It is the officer's opinion however that such an option does not go significantly beyond the benefit provided in Option 3. As the Gazebo is a traditional, octagonal shape, readymade alternatives which can be added to would be better value than a modernization which may have been favored if the original structure was of an architectural design. This is not the recommended option.



<b>OPTION 5: Replacement / repair like for like (Claremont Men’s Shed)</b>	
<b>Summary</b>	<p>The Gazebo would be surveyed and re-designed/drawn to a more modern standard where required but re-built as a heritage style structure in all other regards. This would return the structure to an all, but ‘as-new’ state and the look would be similar to the 2018 refurbished outcome as seen in Figure 2 herein. Works would be undertaken by the Claremont Men’s Shed, with the City purchasing materials, and providing support and assistance.</p> <p>Fifteen year costs = <b>\$231,364</b></p>
<b>Positives</b>	<b>Negatives</b>
<ul style="list-style-type: none"> <li>+ Retains all heritage aspects save for modern enhancements for longevity.</li> <li>+ Is familiar and likely to be generally well received by the community.</li> <li>+ Can provide incidental benefit of shelter to nearby park and bus users.</li> <li>+ Provide’s for a good community engagement activity with a prominent local group.</li> </ul>	<ul style="list-style-type: none"> <li>- Relatively costly compared to off the shelf products.</li> <li>- Initial flaws of passive surveillance and enclosed nature will be retained.</li> <li>- Materials, namely tiles, will become increasingly hard to source.</li> <li>- Materials used will have the same weaknesses of the initial structure.</li> </ul> <p>No guarantee of the funding and long-term management to avoid history repeating. Higher City Officer involvement will require resourcing.</p>
<b>Comments</b>	<p>A re-built structure is an attractive addition to the local area, but there is little support to justify significant spend on an asset for which the use and benefit beyond the heritage values can be warranted over and above other assets which are reaching the end of their useful life and are more in demand by the community for regular usage. As such this is not the recommended option.</p>

### Consultation

No consultation has occurred with regard to this report and decision.

It is worth noting an interested resident has contacted City of Nedlands as she had read in the local newspaper that the City of Nedlands were demolishing the heritage structure. The resident offered to restore the Gazebo and relocate it to their property in the southwest at no cost to the City.

### Strategic Implications

**Vision** Our city will be an environmentally sensitive, beautiful and inclusive place.



**Values**

**Healthy and Safe**

Our City has clean, safe neighborhoods where public health is protected and promoted.

**Great Natural and Built Environment**

We protect our enhanced, engaging community spaces, heritage, the natural environment and our biodiversity through well-planned and managed development.

**High standard of services**

We have local services delivered to a high standard that take the needs of our diverse community into account.

**Reflects Identities**

We value our precinct character and charm. Our neighborhoods are family-friendly with a strong sense of place.

**Easy to Get Around**

We strive for our City to be easy to get around by preferred mode of travel, whether by car, public transport, cycle or foot.

**Priority Area**

- Renewal of community infrastructure such as roads, footpaths, community and sports facilities
- Retaining remnant bushland and cultural heritage

**Budget/Financial Implications**

The long-term financial implications for the options presented are tabled below:



			OPTIONS / SCENARIOS				
CONSIDERATION		Units	1 - Replacement Like for Like (commercial builder)	2 - Remove & not replace	3 - Remove & replace with off the Shelf + Elements	4 - Modern rebuild of original	5 - Replacement Like for Like (Men's Shed)
UP-FRONT COSTS	DESIGN & DEVELOPMENT COSTS	\$	\$ 12,000	\$ -	\$ 1,000	\$ 12,000	\$ 12,000
	CONSTRUCTION COSTS	\$	\$ 60,000	\$ 8,000	\$ 36,500	\$ 55,000	\$ 70,000
	OVERHEAD ESTIMATE	20%	\$ 14,400	\$ 1,600	\$ 7,500	\$ 13,400	\$ 24,600
	SUB-TOTAL UPFRONT COST	\$	\$ 86,400	\$ 9,600	\$ 45,000	\$ 80,400	\$ 106,600
	EXTERNAL FUNDING/GRANTS	(\$)	-\$ 1	-\$ 1	-\$ 1	-\$ 1	-\$ 1
	TOTAL CITY FUNDING REQUIRED	\$	\$ 86,399	\$ 9,599	\$ 44,999	\$ 80,399	\$ 106,599
	AMP	Renew / Upgrade New / Disposal	Renewal	Disposal	Upgrade	Renewal	Renewal
ANNUAL COSTS	MATERIALS & SERVICES	\$ / Year	\$ 400	\$ -	\$ 400	\$ 400	\$ 400
	STAFF LABOUR	\$ / Year	\$ 810	\$ -	\$ 270	\$ 540	\$ 810
	ASSET LIFE	Years	15	0	20	20	15
	DEPRECIATION (Upfront/asset life)	\$ / Year	\$ 5,760	\$ -	\$ 2,250	\$ 4,020	\$ 7,107
	ANNUAL INCOME	(\$) / Year	-\$ 1	-\$ 1	-\$ 1	-\$ 1	-\$ 1
	TOTAL ANNUAL COST to CITY	\$ / Year or (\$)/Year	\$ 6,971	\$ 1	\$ 2,921	\$ 4,961	\$ 8,318
WOL	WHOLE OF LIFE COSTS OVER 15 YEAR LTFP PERIOD	\$	\$ 190,964.00	\$ 9,614.00	\$ 88,814.00	\$ 154,814.00	\$ 231,364
FURTHER DETAILS	CURRENT BUDGET ALLOCATION	\$	\$ -	\$ -	\$ -	\$ -	\$ -
	LTFP IMPACTS	Does the LTFP currently provide for this project/ cover the entire anticipated cost?	No	No	No	No	No
	SOURCE OF FUNDS	Municipal, grants, reserves, partnerships, other contributions	Municipal	Municipal	Municipal	Municipal	Municipal
	NOTES	Has anything changed since the budget was proposed/adopted? External funding, catastrophic failure, new information?	N/A	N/A	N/A	N/A	N/A

### Legislative and Policy Implications

Depending on the decision of Council, the City officers may be required to undertake a procurement process in line with the Council’s Procurement Policy. This will add delay to undertaking any works whilst this occurs, unless Council determine that these works can occur outside the policy and process. As the works are unlikely to go beyond the tender requirements, the Council’s policy is the determining document.

### Decision Implications

The decision of Council in respect to the structure will have implications on either financial requirements or local heritage, which will be determined based on the preferred option.

### Conclusion

Five options provided regarding the repair/ restructure/ new design to be built of the Shirley Fyfe Tram Stop Rotunda/ Gazebo due to the poor condition and state of the structure, Administration has attempted to source contractors to refurbish the structure. Due to limited interest, and concern over the current state, this has proven difficult.





As such, Administration is requesting that Council consider the options presented herein, with the recommendation for Option 2. This recommendation was considered alongside the City's current infrastructure asset backlog. The reality of the current situation with dilapidated assets, relative use of the asset, difficulty in arranging works for a competitive price and the City's limited financial resources in general prevent the officers from recommending action above a number of other community assets in need of attention.

Alternatively, Council may wish to retain a structure in this location, should this be the case, Option 3 seeks to strike a balance between the asset being provided, linking to the past, modern materials and is financially prudent;

Council may propose an alternative resolution being:

That Council:

1. include in the 2023-24 financial year budget an allocation of \$45,000 to remove and replace the gazebo at Shirley Fyfe Park with prefabricated structure and additional heritage elements; and
2. capture heritage information regarding the dilapidated gazebo for future record.

Council also may wish to attempt to negotiate a more financially affordable price with the Men's Shed in line with their expectations. If this is the case option 5 could be adopted per the following alternative resolution, with Council nominating the contribution:

That Council:

1. authorises the CEO to propose entering into an agreement with the Men's Shed for a donation of \$(insert amount);
2. approves inclusion during the mid-year budget review of an additional \$(insert amount); plus materials and on-costs to fund the works;
3. approves for consideration during the development of the 2024-25 financial year budget, a suitable allocation to fund the ongoing maintenance of the structure into the future.

## Further Information

### Question

Councillor Bennett – could something similar to our park bench policy be implemented for this project?

### Officer Response

Our memorial policy permits the support of gazebos being supported by interested parties.

If Council wish to pursue this an alternate motion has been provided below:



That Council:

1. request the CEO seek expressions of interest from the community for a period of two months, inviting;
  - a. Opportunities from interested community members to support the renewal of the Shirley Fyfe gazebo by way of a memorial in accordance with the City's Memorials in Public Places Policy; and
  - b. Offers for financial or material donations to be put toward renewal of the Shirley Fyfe gazebo.
  
2. pending the outcome of the expressions of interest period, request the CEO;
  - a. Present any written opportunities and offers to Council for further consideration; or
  - b. If no written opportunities and offers are expressed, undertake the heritage information capture and subsequent removal of the dilapidated Shirley Fyfe gazebo.

# Shirley Fyfe Park Gazebo Structural Condition Report



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ATELIER / JV

Date: 10/2/2020  
Revision: A  
Report Number: P23019 Report 01

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DOCUMENT CONTROL					
Revision	Date	Description	Prepared by	Reviewed by	Approved by
A	09/02/23	ISSUED FOR INFORMATION	DJ	SAJ 09/02/23	SAJ 09/02/23

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## 1. Introduction

Atelier JV were engaged by City of Nedlands to carry out a Structural condition survey and report on the Shirley Fyfe Park Gazebo/Shelter as identified on the site plan below:



Site Location

Figure 1: Site Location

## 2. Scope of Report and Intended Use

This report is intended to be non-intrusive, visual survey of the building's structural condition together with a discussion about pest ingress and damage to be used in conjunction with qualified pest controller's report.

In particular, the report has set out to investigate the following key areas of concern:

- / Existing Damage to the structure and its possible causes
- / Overall condition of the structure
- / Proposed rectification of structural issues

### Recommendations

It is intended that the report be used to assist in the decision-making process for the repairs and or rectification required. From the recommendations in this report, detailed designs can be drawn up as part of a separate design package.

This report has been compiled for the use of City of Nedlands. The report should not be relied upon by third parties without prior written permission from Atelier JV.

### **3. Available Information**

This report includes photographs as taken on site, review of past map information and refers to video taken on site which can be made available on request.

All other information has come from anecdotal information discussed on site during Atelier JV's inspection.

#### **4. Building Structure**

The timber framed gazebo/shelter is a simple local heritage structure that has a concrete slab, timber cladding and tiled roof.

---

## 5. Observations and Remedial Measures

Inspection of the structure was performed mostly visually from ground level externally and internally. A brief observation of the corner of the Shirley Fyfe Park where the structure is sited was also conducted as well as historical mapping information examined.

### 2.1 Observation

Major failure of tie beam. Tie beam suffered significant failure due to timber pest damage. Atelier JV suggest that structure will likely not have enough capacity in the remaining perimeter fixings and load transfer structure to resist weight of roof cladding and rafter pushing the tops of the walls apart causing warping and potential collapse of the structure.







### 2.1.1 Remedial Measures

Structure shall be deconstructed retaining elements where possible. Tie beams shall be removed and replaced with new timber members in the future reconstruction.

### 2.2 Observation

Roof structure in good condition relative to the lower structure elements. Non painted timber appears to have remained mostly unaffected by pest attack. Some significant weathering has occurred. Some rafters presenting splitting and cracking likely due to weathering and age. Battens generally are in poor condition due to weathering and or leeching of salts or calcification from roof tiles or the irrigation water that appears to drench the south west side of the structure. Tiles are in reasonable condition for their age however pointing and fixing have deteriorated.



### 2.2.1 Remedial Measures

Structure shall be deconstructed retaining elements where possible. Battens shall be removed and replaced with new timber members in the future reconstruction. Rafter shall be retained where possible and re-used on future re-construction. Roof tiles shall be retained where possible and re-used on future re-construction



### 2.3 Observation

Major damage caused to wall structures by moisture and pest attack. Vertical members including door and window framing elements as well as corner posts and cover panels appear to be main vertical members attacked by pests. Corner posts are joined by 3No. perimeter bolt fixings. AJV is concerned that due to possible pest attack in the concealed corner cavity that these fixings may have reduced capacity and may be able to pull through the timber elements allowing for failure of the structure at the corner locations.





### 2.3.1 Remedial Measures

Structure shall be deconstructed. It is likely not advisable to retain any of the wall level structural members as they have had significant timber pest activity and reintroducing them to a future reconstruction could allow pests to spread into the new structure (refer pest control specialist for potential to re-use wall elements). Wall elements shall be removed and replaced with new timber members in the future reconstruction.

## 2.4 Observation

Major damage caused to wall cladding by moisture and pest attack. Cladding panels/strips appear to be main horizontal elements attacked by pests. Due in part to painting of the timbers, contact with soil, and drenching from irrigation and weather the cladding panels have remained wet which has made them soft and vulnerable to the timber pests. Several cladding panels have swollen due to the moisture and/or timber pests and become a mushy crumbling mud like consistency. This has in some places been contained by the paint and in others fallen to the ground or stuck to the structure below.









#### **2.4.1 Remedial Measures**

Wall Cladding shall be removed. It is likely not advisable to retain any of the cladding elements as they have had significant timber pest activity and reintroducing them to a future reconstruction could allow pests to spread into the new structure (refer pest control specialist for potential to re-use wall elements). Cladding shall be removed and replaced with new timber members in the future reconstruction.

## 2.5 Observation

Concrete slab/foundation of the structure appears in good condition. Soil and grass on the North side of the shelter has built up above the slab level and prevents the weather step from achieving its purpose of keeping the timber structure out of the ground and water. This has led to the structure above becoming damaged.



### 2.5.1 Remedial Measures

The concrete slab shall be retained when the remainder of the structure shall be deconstructed. A further inspection of the slab condition shall be performed at this time. Atelier JV recommend subject to further inspection the slab can be re-used in the future reconstruction.

## 6. Conclusions and Recommendations

Atelier JV have concluded that the structural damage visible is too extensive for retention as well as the likelihood of further damage present in the wall panel corner cavities. AJV recommend that the structure requires deconstruction and rebuilding on the existing slab structure.

- Roof tiles and rafters shall be retained and re-used for reconstruction where possible (roof timbers inspected by a qualified professional for presence of pests).
- Roof fixings are significantly corroded and require replacement.
- Roof battens appear significantly weathered and therefore require replacement.
- Wall cladding is very damaged by water and pests and will require replacement.
- Timber stud and wall elements are to be fully replaced to prevent the possible retention of pest-ridden timbers being re-introduced to the new structure.
- Atelier JV recommend that the soil and grass level adjacent the shelter be brought down to below the slab level to allow a sufficient weather step to protect the future structure. A certified pest barrier or protection method shall be installed to suit the new structure and deter future pest damage.
- The surrounding park area and tree to be inspected for timber attacking pests and park irrigation system to be adjusted such that it does not drench the timber structure.

## **7. Appendix A – Repair Specifications**

Refer to Pest Control Specialist for Timber Attack Pest control specification.

## **8. Appendix B – Sketches and Drawings**

Drawings to be conducted as part of future works package.



9. Appendix C – Photographic Record (Thumbnails)



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—  
ATELIER / JV





**17.2 TS18.11.23 – Interstate Travel – Waste Expo Australian 2023 Participation**

<b>Meeting &amp; Date</b>	Council Meeting – 28 November 2023
<b>Applicant</b>	City of Nedlands
<b>Employee Disclosure under section 5.70 Local Government Act 1995</b>	Employee disclosure required where there is an interest in any matter of which the employee is providing advice or a report.
<b>Report Author</b>	Chaminda Mendis - Waste Minimisation Coordinator
<b>Director</b>	Mathew MacPherson - Director Technical Services
<b>Attachments</b>	1. 2023 Waste Summit Conference Agenda

**Regulation 11(da) – Not Applicable – Recommendation Adopted**

Moved – Councillor Youngman  
 Seconded – Councillor Smyth

**That the Recommendation be adopted.**  
 (Printed below for ease of reference)

**CARRIED UNANIMOUSLY EN BLOC 9/-**

<p><b>Council Resolution / Recommendation</b></p> <p><b>That Council:</b></p> <ol style="list-style-type: none"> <li><b>note the Administration’s participation at the Melbourne Waste Expo 2023; and,</b></li> <li><b>request the CEO provide a report to Council in accordance with the “Interstate and International Travel” Policy at the appropriate Ordinary Council Meeting.</b></li> </ol>
--

**Purpose**

This report informs the Council that there was a City officer representative that participated in the ‘Waste Expo Australia’, held at Melbourne Convention and Exhibition Centre, Melbourne on Wednesday 25<sup>th</sup> October 2023 till Thursday 26<sup>th</sup> October 2023, 9am – 5pm.

**Voting Requirement**

Simple Majority.



## Background

The Waste Expo Australia 2023 is a free event, which presents a valuable opportunity to learn about the latest advancements, and strategies in waste management, including:

- industry best practices,
- cost-effective solutions, and
- environmentally sustainable performance strategies to further enhance the City's diversion targets.

## Discussion

The conference's key focus areas, align closely with the City's interests, and offer the potential for significant benefits. Specifically, the administration will explore the future of waste-to-energy, and the associated challenges in this sector. This is particularly important to the City as we consider the opportunity of recovering the non-recyclable waste through waste to energy technology. The insights shared by industry experts are crucial in guiding our decision-making process.

The conference agenda included:

- comprehensive discussions on the circular economy,
- focusing on its practical application to our waste management practices,
- government policies, and
- regulations.

These discussions will help us understand how important it is to manage waste sustainably using circular economy principles. For instance, the conference will explore opportunities for the City to pioneer new recycling technologies. As demonstrated, by our previous successful adoption of compacted verge hard-waste recycling, making us the first metropolitan LGA in Western Australia to implement this innovative program.

The City has a 'Interstate and International Travel Policy'. The application has been made in writing and approved by the CEO.

As per this Interstate and International Travel Policy clauses, point 4 and 5 are pertinent to this report:

4. A written report on the travel and event/s attended should be presented to Council by the person who travelled no later than the second meeting after return from the travel.
5. Interstate travel for staff for work related purposes is subject to approval by the CEO and report of the approval and reason for it to the Council at the meeting following that approval.



## Consultation

Not required.

## Strategic Implications

This item relates to the following elements from the City’s Strategic Community Plan.

**Vision** Our city will be an environmentally-sensitive, beautiful and inclusive place.

**Values** **Healthy and Safe**  
Our City has clean, safe neighbourhoods where public health is protected and promoted.

**High standard of services**  
We have local services delivered to a high standard that take the needs of our diverse community into account.

**Great Governance and Civic Leadership**  
We value our Council’s quality decision-making, effective and innovative leadership, transparency, accountability, equity, integrity and wise stewardship of the community’s assets and resources. We have an involved community and collaborate with others, valuing respectful debate and deliberation.

## Priority Area

- Urban form - protecting our quality living environment.

## Budget/Financial Implications

The expense for this conference is in line with the approved 23/24 waste budget – Professional Development for the financial year. The allocated budget for this event is capped at around \$2,000 which would approximately cover for:

- |                      |         |
|----------------------|---------|
| • Airfares           | \$ 768  |
| • Accommodation      | \$ 740  |
| • Meals              | \$ 221  |
| • Transport (Taxi’s) | \$ 200  |
| • Total Costing:     | \$1,929 |

## Legislative and Policy Implications

[Interstate and International Travel Council Policy](#)



## Decision Implications

The expenditure for this conference falls within the approved 2023/24 waste budget under Professional Development.

## Conclusion

This event stands as one of Australia's premier gatherings for waste management and resource recovery professionals. It offers a valuable platform for staying well-informed of the latest technologies and industry best practices. The discussion topics are closely aligned with our City's objectives and will provide greater understanding and assistance in increasing our landfill diversion targets.

## Further Information

Nil.





# WASTE SUMMIT 2023 CONFERENCE AGENDA

## A sustainable future – the transition from waste to resource and recovery

As Australia's waste crisis continues to escalate, legislation, better funding and implementation of thorough policies will help to shift the dial and provide a much-needed framework that outlines ways to improve infrastructure, increase recycling rates, tackle food and organic waste, and support better waste management reduction, recycling, and re-use initiatives. At a crucial time for the industry, this year's Waste Summit Conference is the biggest ever with over 60 individual sessions across four stages, featuring over 100 leading industry experts with dedicated tracks on Local Government, C&I and C&D waste, Circular Economy and WtE.

Day One

Day Two

### DAY 1

WEDNESDAY 25 OCTOBER 2023

Theatre 1 (show floor)

9:05am to 9:10am

**Welcome address (<https://www.wasteexpoaustralia.com.au/en-gb/sessions-details.3517.208282.welcome-address.html>)**

**Samantha Martin**, Exhibition Director

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9:10am to 9:15am

**Welcome to Country**

(<https://www.wasteexpoaustralia.com.au/en-gb/sessions-details.3517.211117.welcome-to-country.html>)**Wurundjeri Elder Bill Nicholson**

---

9:15 to 9:20

**Ministerial address ([https://www.wasteexpoaustralia.com.au/en-gb/sessions-details.3517.208283.minister-for-environment-and-minister-for-early-childhood-and-pre\\_prep-mp-ministerial-address.html](https://www.wasteexpoaustralia.com.au/en-gb/sessions-details.3517.208283.minister-for-environment-and-minister-for-early-childhood-and-pre_prep-mp-ministerial-address.html))**

([https://www.wasteexpoaustralia.com.au/en-gb/sessions-details.2958.158826.ministerial-address-ten\\_year-plan-to-boost-recycling-reduce-waste-and-create-jobs.html](https://www.wasteexpoaustralia.com.au/en-gb/sessions-details.2958.158826.ministerial-address-ten_year-plan-to-boost-recycling-reduce-waste-and-create-jobs.html))**Steve Dimopoulos MP**, Minister for Environment

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9:20 to 09:50

**A Keynote Address from Recycling Victoria (<https://www.wasteexpoaustralia.com.au/en-gb/sessions-details.3517.208284.recycling-victoria.html>)**

**Tony Circelli**, Head, Recycling Victoria

---

09:50 to 10:20

**EPA Victoria's Strategic Plan 2022-27 - 12 months on**

(<https://www.wasteexpoaustralia.com.au/en-gb/sessions-details.3517.208285.epa-victoria.html>)

**Mr Lee Miezis PSM**, Chief Executive Officer, EPA Victoria

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10:20 to 10:50

**A Keynote Address from Sustainability Victoria (<https://www.wasteexpoaustralia.com.au/en-gb/sessions-details.3517.208286.sustainability-victoria.html>)**

**Matt Genever**, Interim CEO, Sustainability Victoria

**Morning Break: 10:50 to 11:30**



**Local Government**

**Theatre 1 (show floor)**



**Circular Economy +  
Waste Innovation**

**Theatre 2 (show floor)**



**CD/CI**

### Hospitality Room 1 (upstairs)



WtE & EfW

### Hospitality Room 2 (upstairs)

**11:30 to 12:20**

**MC: Sally Williams**, Presenter, Sustainable Sally and Brand Ambassador, Sustainable Brands & Services

**Panel discussion: Container Deposit Scheme** (<https://www.wasteexpoaustralia.com.au/en-gb/sessions-details.3517.207902.container-deposit-scheme.html>)

**Jim Round**, CEO, VicReturn

**James Dorney**, CEO, TOMRA Cleanaway

**Marc Churchin**, CEO, Return It

**Sebastian Chapman**, Executive Director, Container Deposit Scheme, Recycling Victoria

**Tim O'Donnell**, General Manager, Visy

**Mike Ritchie**, Managing Director, MRA Consulting (Moderator)

**MC: David Cocks**, Director of Growth, MRA Consulting Group

**Panel discussion: Achieving Circularity - Design, Circulate & Regenerate**

(<https://www.wasteexpoaustralia.com.au/en-gb/sessions-details.3517.207903.achieving-circularity-%E2%80%93-design-circulate--regenerate.html>)

**Kate Saporta**, Victorian Director, Charitable Recycling Australia



**George Hatzimanolis**, CEO, Repurpose It

**Prof Leanne Wiseman**, Professor of Law, Griffith University

**Florian van den Corput**, Senior Advisor Circular Economy, Sustainability Victoria

**Steve Morris**, Head of Circular Economy, Close The Loop (Moderator)

**MC: Erin Ford**, Business Development & Partnerships Manager, Repurpose It

**Panel Discussion: The State of Play in the Construction & Demolition and Commercial & Industrial Sector** (<https://www.wasteexpoaustralia.com.au/en-gb/sessions-details.3517.207904.the-state-of-play-in-the-construction--demolition--commercial--industrial-sector.html>)

**Steph Holland**, Strategy Delivery Manager, ResourceCo

**Daniel Reaper**, Managing Director & Founder, Job Site Recyclers (JSR)

**Roger Britto**, Senior Civil and Environmental Engineer, BEng MEng MIEAust NER RPEV, WSP

**Frank De Santis**, Acting Director, ecologiQ

**Tony Aloisio**, *Consultant, Circular Economy and Transport Infrastructure* (Moderator)

**MC: Anthony Douglas**, Senior Consultant, Ramboll

**Panel discussion: Unravelling Challenges in the Waste to Energy Sector - towards Sustainable Solutions** (<https://www.wasteexpoaustralia.com.au/en-gb/sessions-details.3517.207905.unravelling-challenges-in-the-waste-to-energy-sector-%E2%80%93-towards-sustainable-solutions.html>)

**Dr Abbas Elmualim**, Principal Partner, Bold Futures

**David Gamble**, Waste/Infrastructure Principal, GHD

**Scott McArdle**, Nexsys Industries Consulting and Zerogen

**Nancy Chang**, Executive Director Strategy and Policy, EPA NSW

**Amal Jugdeo**, Business Development Manager, Hitachi Zosen Inova Australia (Moderator)

**12:25 to 13:15**

**MC: Sally Williams**, Presenter, Sustainable Sally and Brand Ambassador, Sustainable Brands & Services

**Panel discussion: Best Practices in Waste Management Planning**

(<https://www.wasteexpoaustralia.com.au/en-gb/sessions-details.3517.207906.best-practices-in-waste-management-planning.html>)

**Selina Mok**, Associate Technical Director - Circular Economy and Waste Advisory, Arcadis Australia Pacific

**Djanisa Trinder**, Senior Waste consultant, Elephant's Foot Consulting

**Scott Bryant**, Circular Economy Coordinator, City of Greater Bendigo Council

**Kyle Gillan**, Principal, Russell Kennedy Lawyers (Moderator)

**MC: David Cocks**, Director of Growth, MRA Consulting Group

**Panel discussion: Managing Food Waste- Circular Food Systems - Innovation & Technologies**

(<https://www.wasteexpoaustralia.com.au/en-gb/sessions-details.3517.207907.managing-food-waste-%E2%80%93-circular-food-systems-%E2%80%93-innovations--technologies.html>)

**Marco Gritti**, Business Development Manager, Bardee

**Ken Dickins**, Managing Director, Corio Waste Management and President, VWMA

**Daniel Fyfe**, National Land and Minerals Reserve Manager, Hanson

**Michael Wood**, Oakwood Consultants (Moderator)

**MC: Erin Ford**, Business Development & Partnerships Manager, Repurpose It

**Panel discussion: The Impact of Landfill Levies on the Construction and Demolition Sector**

(<https://www.wasteexpoaustralia.com.au/en-gb/sessions-details.3517.207908.the-impact-of-landfill-levies-on-the-construction-and-demolition-sector-panel-discussion.html>)

**Valentina Petrone**, Associate Director, ANZ Circular Economy Lead, WSP

**Adam Gray**, Chief Executive Officer, Waste & Recycling Industry Association

**Andrew Beckman**, C&D Health Safety Community & Sustainability Manager, Cleanaway

**Dr Salman Shooshtarian**, Lecturer & Active Researcher, RMIT University (Moderator)

**MC: Anthony Douglas**, Senior Consultant, Ramboll

**Panel discussion: Charting the Path Ahead - the Future Direction of WTE in Australia**

([https://www.wasteexpoaustralia.com.au/en-gb/sessions-details.3517.207909.charting-the-path-ahead-\\_the-future-direction-of-waste-to-energy-in-australia.html](https://www.wasteexpoaustralia.com.au/en-gb/sessions-details.3517.207909.charting-the-path-ahead-_the-future-direction-of-waste-to-energy-in-australia.html))

**Amal Jugdeo**, Business Development Manager, Hitachi

**Angela Hoefnagels**, Director of Programs and High Risk Waste, Victorian Department of Energy, Environment and Climate Action

**Anthony Douglas**, Senior Consultant, Ramboll

**Benoit Englebert**, Manager Sales and Business Development, Keppel Seghers

**Scott McArdle**, Nexsys Industries Consulting & Zerogen (Moderator)

**Lunch: 13:15 to 14:00**

**14:00 to 14:30**

**MC: Sally Williams**, Presenter, Sustainable Sally and Brand Ambassador, Sustainable Brands & Services

**Learnings from Integrating Communal Options for FOGO**

(<https://www.wasteexpoaustralia.com.au/en-gb/sessions-details.3517.207910.learnings-from-integrating-communal-options-for-fogo.html>)

**Stacey Ward**, Program Director - Waste Futures, City of Port Phillip

**MC: Shannon Mead**, Executive Director, No More Butts Ltd

**Waste Robotics & Digital Technology - Supporting the Shift to a Circular Economy**

(<https://www.wasteexpoaustralia.com.au/en-gb/sessions-details.3517.207911.waste-robotics--digital-technology-%E2%80%93-supporting-the-shift-to-a-circular-economy.html>)

**Michael Bates**, Head of ANZ Region, AMCS Group

**MC: Dr Abbas Elmualim**, Principal Partner, Bold Futures

**Unveiling the Emerging Contaminants in the Waste Industry - Challenges and Solutions**

(<https://www.wasteexpoaustralia.com.au/en-gb/sessions-details.3517.207912.unveiling-emerging-contaminants-in-the-waste-industry-%E2%80%93-challenges--solutions.html>)

**Gus Martins**, Director of Operations & Engineering, Huesker

**MC: Mike Ritchie**, Managing Director, MRA Consulting

**Decentralized (Small & Medium scale) Waste-to-Energy Solutions**

([https://www.wasteexpoaustralia.com.au/en-gb/sessions-details.3517.211872.decentralized-small--medium-scale-waste\\_to\\_energy-solutions.html](https://www.wasteexpoaustralia.com.au/en-gb/sessions-details.3517.211872.decentralized-small--medium-scale-waste_to_energy-solutions.html))

**Dieter De Hertogh**, Project Sales Manager, Vyncke Clean Energy Technology

**14:35 to 15:25**

**MC: Sally Williams**, Presenter, Sustainable Sally and Brand Ambassador, Sustainable Brands & Services

**Panel discussion: Redefining Landfills for a Greener Future**

(<https://www.wasteexpoaustralia.com.au/en-gb/sessions-details.3517.207913.redefining-landfills-for-a-greener-future.html>)

(<https://www.wasteexpoaustralia.com.au/en-gb/sessions-details.2958.158849.extended-panel-key->

waste-issues-and-strategy-2022-and-beyond.html)**Ken Dickins**, Managing Director, Corio Waste Management and President, VWMA

**David Holman**, Senior Environmental Consultant, MRA Consultants

**Michael Whitelaw**, Manager, Safeguard and Crediting Below Baseline | NGER and Safeguard Branch, Clean Energy Regulator

**Hamid Kamalan**, Landfill Gas Engineer, Melbourne Regional Landfill

**Daniel Fyfe**, Divisional Manager, Hanson Landfill Services (Moderator)

**MC: Shannon Mead**, Executive Director, No More Butts Ltd

**Panel discussion: What Does a Modern Contemporary Regulator Look Like?**

(<https://www.wasteexpoaustralia.com.au/en-gb/sessions-details.3517.207914.what-does-a-modern-contemporary-regulator-look-like.html>)

**Suzy Neilan**, Executive Director of the Strategy Division, EPA Victoria

**Tony Circelli**, Head, Recycling Victoria

**Simon Farrar**, Director Major Hazards & Dangerous Goods, Worksafe

**Ray Hassal**, Executive Director, National Heavy Vehicle Regulator

**Melinda Lizza**, National Business Development Manager, Major Projects for Boral (Moderator)

**MC: Dr Abbas Elmualim**, Principal Partner, Bold Futures

**Panel discussion: Navigating Combustible Recyclable and Waste Materials with Confidence**

(<https://www.wasteexpoaustralia.com.au/en-gb/sessions-details.3517.207915.navigating-combustible-recyclable-and-waste-materials-with-confidence.html>)

**Duncan Pendrigh**, Director Regulatory Services, EPA Victoria

**Andrew Swann**, Director, Circular Resources Australia

**Allan Cummins**, Principal Consultant, Circular Resources Australia

**Steve Richards**, Senior Account Manager, RSM Group (Moderator)

**MC: Mike Ritchie**, Managing Director, MRA Consulting

**Panel discussion: Shaping a Sustainable Tomorrow - An Exploration of Waste to Hydrogen**

**Technologies** (<https://www.wasteexpoaustralia.com.au/en-gb/sessions-details.3517.207916.shaping-a-sustainable-tomorrow-%E2%80%93-an-exploration-of-waste-to-hydrogen-technologies.html>)

**Bruno Angelico**, Managing Director, BXB Technologies

**Mark White**, Chairman, Boson Australia Services

**Scott McArdle**, Founder, Nexsys Industries Consulting & Zerogen

**Prof Sankar Bhattacharya**, Professor & Head, Department of Chemical & Biological Engineering, Monash University (Moderator)

**Afternoon Break: 15:25 to 15:40**

**15:40 to 16:10**

**MC: Sally Williams**, Presenter, Sustainable Sally and Brand Ambassador, Sustainable Brands & Services

**A Circular Ecosystem for Wood Waste in NSW** (<https://www.wasteexpoaustralia.com.au/en-gb/sessions-details.3517.208287.a-circular-ecosystem-for-wood-waste-in-nsw.html>)

**Dr Sarah King**, Technical Director - Circular Economy & Resource Recovery, GHD

**Yvette Barrs**, Regional Programs Manager, Environment, Sustainability and Resource Recovery, The Illawarra Shoalhave

**MC: Brad Dalrymple**, Principal Environmental Engineer, Ocean Protect

**An Opportunity Not to Waste: The Case for Collaboration Across the Value Chain** (<https://www.wasteexpoaustralia.com.au/en-gb/sessions-details.3517.208289.an-opportunity-not-to-waste-the-case-for-collaboration-across-the-value-chain.html>)

**Richard Pittard**, Head of Sustainability, Cleanaway

**MC: Erin Ford**, Business Development & Partnerships Manager, Repurpose It

**Opportunities for Managing Waste & Resource Recovery in the Agriculture Sector** (<https://www.wasteexpoaustralia.com.au/en-gb/sessions-details.3517.208290.opportunities-for-managing-waste-and-resource-recovery-in-the-agriculture-sector.html>)

**Dr Anne-Maree Boland**, Principal Consultant, RM Consulting Group

**MC: Nick Harford**, Managing Director, Harford Consulting

**Yield Increase through Better Incineration Efficiency in a Modern WtE Plant in Poland** (<https://www.wasteexpoaustralia.com.au/en-gb/sessions-details.3517.208292.improving-profitability-of-waste-to-energy-and-biomass-furnaces.html>)

**Asger Danielsen**, CEO, Dublix (Yokogawa)

**16:15 to 16:45**



**MC: Sally Williams**, Presenter, Sustainable Sally and Brand Ambassador, Sustainable Brands & Services

**Composting - The Contamination Dilemma!** (<https://www.wasteexpoaustralia.com.au/en-gb/sessions-details.3517.207917.composting-%E2%80%93-the-contamination-dilemma!.html>)

(<https://www.wasteexpoaustralia.com.au/en-gb/sessions-details.3517.207917.composting-%E2%80%93-the-contamination-dilemma!.html>)**John McKew**, National Executive Officer - Aust Organics Recycling Association (AORA)

**MC: Brad Dalrymple**, Principal Environmental Engineer, Ocean Protect

**Reuse is the Way to Go! Say Goodbye to Single-use**

([https://www.wasteexpoaustralia.com.au/en-gb/sessions-details.3517.207918.reuse-is-the-way-to-go!-say-goodbye-to-single\\_use.html](https://www.wasteexpoaustralia.com.au/en-gb/sessions-details.3517.207918.reuse-is-the-way-to-go!-say-goodbye-to-single_use.html))

**Sandra Mack**, Team Leader Plastics, Sustainability Victoria

**MC: Erin Ford**, Business Development & Partnerships Manager, Repurpose It

**Circular Design in the Built Environment - In Practice**

(<https://www.wasteexpoaustralia.com.au/en-gb/sessions-details.3517.207931.circular-design-in-the-built-environment-%E2%80%93-in-practice.html>)

**Valentina Petrone**, Associate Director, ANZ Circular Economy Lead, WSP

**MC: Nick Harford**, Managing Director, Harford Consulting

**Beyond Waste to Energy – For Chemicals and High-value Metals**

([https://www.wasteexpoaustralia.com.au/en-gb/sessions-details.3517.207919.beyond-waste-to-energy-%E2%80%93-for-chemicals-and-high\\_value-metals.html](https://www.wasteexpoaustralia.com.au/en-gb/sessions-details.3517.207919.beyond-waste-to-energy-%E2%80%93-for-chemicals-and-high_value-metals.html)) **Prof Sankar**

**Bhattacharya**, Professor & Head, Department of Chemical & Biological Engineering, Monash University

**Waste Summit day one end: 16:45**

**Networking Drinks: 17:00 at Plus 5, South Wharf** (<https://www.plus5bar.com.au/>)

## **DAY 2**

**THURSDAY 26 OCTOBER 2023**

**9:10 to 10:45**

**Theatre 1 (show floor)**

*9:10 to 9:15*

**Recap Day One (<https://www.wasteexpoaustralia.com.au/en-gb/sessions-details.3517.208595.recap-day-one.html>)**

**Sally Williams**, Presenter, Sustainable Sally and Brand Ambassador, Sustainable Brands & Services

*9:15 to 9:45*

**Reducing Waste through the Circular Economy**

(<https://www.wasteexpoaustralia.com.au/en-gb/sessions-details.3517.208596.national-waste-action-plan.html>) **John Thwaites**, Chair, The Circular Economy Ministerial Advisory Group

*9:45 to 10:15*

**Will the Waste and Resource Recovery Sector Achieve the 80% Recovery Target by 2030?**

(<https://www.wasteexpoaustralia.com.au/en-gb/sessions-details.3517.208597.will-the-waste-and-resource-recovery-sector-achieve-the-80-recovery-target-by-2030.html>)

**Gayle Sloan**, Chief Executive Officer, Waste Management & Resource Recovery Association of Australia

*10:15 to 10:45*

**Enabling Design for Environmental Good (<https://www.wasteexpoaustralia.com.au/en-gb/sessions-details.3517.208598.enabling-design-for-environmental-good.html>)**

**Helen Millicer & Simon Lockrey**, Co-Authors, Enabling Design for Environmental Good

**9:30 to 10:30**

**Theatre 2 (show floor)**

**Social Licence for the Waste & Recycling Industry Workshop**

(<https://www.wasteexpoaustralia.com.au/en-gb/sessions-details.3517.208296.social-licence-for-the-waste--recycling-industry-workshop.html>)

**Sandra Mack**, Team Leader Plastics, Sustainability Victoria

**Alistair Nairn**, Senior Engagement Advisor, EPA Victoria

**9:30 to 10:30**

**Hospitality Room 1 (upstairs)**

**Circular Economy 101 – Getting started with circularity**

(<https://www.wasteexpoaustralia.com.au/en-gb/sessions-details.3517.208297.cebic-workshop-upstream-circularity.html>) **Florian van den Corput**, Senior Advisor Circular Economy, Sustainability Victoria

**Sarah Kossowska**, Sustainability Victoria

**9:10 to 10:45**

**Hospitality Room 2 (upstairs)**

**Morning Tea: 10:45 to 11:00**



**Local Government**

**Theatre 1 (show floor)**



**Circular Economy +  
Waste Innovation**

**Theatre 2 (show floor)**



**CD/CI**

**Hospitality Room 1 (upstairs)**



**WtE & EFW**

**Hospitality Room 2 (upstairs)**

**11:00 to 11:50**

**MC: Sally Williams**, Presenter, Sustainable Sally and Brand Ambassador, Sustainable Brands & Services

**Panel discussion: Product Stewardship Schemes – What it Means for Recyclers?**  
(<https://www.wasteexpoaustralia.com.au/en-gb/sessions-details.3517.207920.product-stewardship-schemes-%E2%80%93-what-it-means-for-recyclers.html>)

**Adrian Jones**, Co-Founder, Blocktexx

**Jim Fairweather**, CEO, Tyrecycle

**Chris Sayers**, CEO, Scipher

**Jade Barnaby**, Director - Best Practice and Innovation, Battery Stewardship Council

**Gayle Sloan**, Chief Executive Officer, Waste Management & Resource Recovery Association of Australia

**Nick Harford**, Managing Director, Harford Consulting (Moderator)

**MC: Michael Bates**, Head of ANZ Region, AMCS Group

**Panel discussion: The Challenges of Organic Recycling, Food Waste and Compostable Packaging** (<https://www.wasteexpoaustralia.com.au/en-gb/sessions-details.3517.207921.the-challenges-of-organic-recycling-food-waste-and-compostable-packaging.html>)

**John McKew**, National Executive Officer, AORA

**Natasza Letowt-Vorbek**, National Executive Officer, Australasian Bioplastics Association (ABA)

**Rowan Williams**, Global Advocacy and Sustainability, Biopolymers BASF

**Keith Chessell**, FAIP (Life) Education Team, Australian Institute of Packaging (AIP) (Moderator)

**MC: Michelle Mandl**, General Manager, Communications, Customer & Engagement, Tomra Cleanaway

**Panel discussion: The Hidden Cost of Battery Disposal** (<https://www.wasteexpoaustralia.com.au/en-gb/sessions-details.3517.207922.the-hidden-cost-of-battery-disposal.html>)

**Libby Chaplin**, CEO, Battery Stewardship Council

**Adrien Scott**, State Manager - Victoria, Solo Resource Recovery

**Garth Lamb**, Chief Development Officer, Re Group

**Shannon Mead**, Executive Director, No More Butts Ltd

**Jacque Stepanoff**, Director - Policy and Regulation, EPA Victoria (Moderator)

**MC: Amal Jugdeo**, Business Development Manager, Hitachi

**Panel discussion: The Role of Bioenergy in the Circular Economy** (<https://www.wasteexpoaustralia.com.au/en-gb/sessions-details.3517.207923.the-role-of-bioenergy-in-the-circular-economy.html>)

**Tiana Nairn**, Group Manager – Policy, LMS Energy

**Ragini Prasad**, Executive Officer, Victorian Bioenergy Network

**Stephanie Salinas**, Manager Waste to Energy Services, Yarra Valley Water

**Michael Renehan**, CEO, Gaia EnviroTech

**Jill Riseley**, Executive and Non-Executive Director, Deloitte

**Matt Nelson**, Team Leader Waste to Energy, Sustainability Victoria (Moderator)



**11:55 to 12:45**

**MC: Sally Williams**, Presenter, Sustainable Sally and Brand Ambassador, Sustainable Brands & Services

**Panel discussion: Waste in our Waterways (<https://www.wasteexpoaustralia.com.au/en-gb/sessions-details.3517.207924.waste-in-our-waterways.html>)**

**Simon Crawford**, Team Leader Waste Education, Wyndham City Council

**Trent Griffiths**, Service Partnerships Manager, Waterways and Catchment Services, Melbourne Water

**Dr Kathy Willis**, Research Scientist, CSIRO

**Karsten Forsterling**, Project Director and Manager, Arup (Joint Moderator)

**Brad Dalrymple**, Principal Environmental Engineer, Ocean Protect (Joint Moderator)

**MC: Michael Bates**, Head of ANZ Region, AMCS Group

**Panel discussion: Soft Plastics - How are we Tracking?**

(<https://www.wasteexpoaustralia.com.au/en-gb/sessions-details.3517.207926.soft-plastics-%E2%80%93-how-are-we-tracking.html>)

**Chris Foley**, CEO, Australian Packaging Covenant Organisation (APCO)

**Barry Cosier**, Director - Sustainability, AFGC & NPRS

**Andrea Polson**, Marketing Director, Licella

**Lorna Mathieson**, Director, Kerbside Reform and Service Delivery, Recycling Victoria

**Sergio Nusimovich**, Principal Consultant, MRA Consultants (Moderator)

**MC: Michelle Mandl**, General Manager, Communications, Customer & Engagement, Tomra Cleanaway

**Panel discussion: When is Waste Not Waste? (<https://www.wasteexpoaustralia.com.au/en-gb/sessions-details.3517.207927.when-is-waste-not-waste.html>)**

**Mark Bannister**, Manager Waste and Land - Policy and Regulation, EPA Victoria

**Suzanne Toubourou**, CEO, ACOR

**John McKew**, National Executive Officer, AORA

**Michelle Mandl**, General Manager, Communications, Customer & Engagement, Tomra Cleanaway

**Dr Sarah King**, Technical Director, Circular Economy & Resource Recovery, GHD (Moderator)

**MC: Amal Jugdeo**, Business Development Manager, Hitachi

**Panel Discussion: The ANZ Bio-Char Industry 2030 Roadmap**

([https://www.wasteexpoaustralia.com.au/en-gb/sessions-details.3517.207928.the-anz-bio\\_char-industry-2030-roadmap.html](https://www.wasteexpoaustralia.com.au/en-gb/sessions-details.3517.207928.the-anz-bio_char-industry-2030-roadmap.html))

**Dr Mayuri Wijayasundara**, Director, Anvarta

**Roy Anderson**, APAC Account Director, Puro.earth

**Jennifer Lauber Patterson**, Executive Director, Frontier Impact Group

**Jason Cotton**, Program Director, Intelligent Water Networks

**Ragini Prasad**, Executive Officer, Victorian Bioenergy Network

**Don Coyne**, CEO, ANZ Biochar Industry Group (Moderator)

**Lunch: 12:45 to 13:30**

**13:30 to 14:00**

**MC: Sally Williams**, Presenter, Sustainable Sally and Brand Ambassador, Sustainable Brands & Services

**Setting the Standard in our Transition to a Circular Economy**

(<https://www.wasteexpoaustralia.com.au/en-gb/sessions-details.3517.207929.the-role-of-kerbside-standards-in-transitioning-to-a-circular-economy.html>)

**Lorna Mathieson**, Director, Kerbside Reform and Service Delivery, Recycling Victoria

**Lucy Barrow**, Director Regulation & Oversight, Recycling Victoria

**MC: Michael Bates**, Head of ANZ Region, AMCS Group

**National Plastics Recycling Scheme Update** (<https://www.wasteexpoaustralia.com.au/en-gb/sessions-details.3517.207930.national-plastics-recycling-scheme-update.html>)

**Barry Cosier**, Director - Sustainability, Australian Food and Grocery Council

**MC: Suzanne Toubourou**, Chief Executive Officer, Australian Council of Recycling

**"Circular economies, circular contaminants" - How do Emerging Contaminants Place Circular Economies at Risk of a False Start** (<https://www.wasteexpoaustralia.com.au/en-gb/sessions-details.3517.208599.%E2%80%9Ccircular-economies-circular-contaminants%E2%80%9D-%E2%80%93-how-do-emerging-contaminants-place-circular-economies-at-risk-of-a-false-start.html>)

**Matthew Askeland**, Victorian Environment Lead, ADE Consulting Group

**MC: Daniel Fyfe**, National Land and Minerals Reserve Manager, Hanson

**A New Waste-to-Energy Development for Melbourne**

([https://www.wasteexpoaustralia.com.au/en-gb/sessions-details.3517.207932.a-new-waste%E2%80%93to\\_energy-development-for-melbourne.html](https://www.wasteexpoaustralia.com.au/en-gb/sessions-details.3517.207932.a-new-waste%E2%80%93to_energy-development-for-melbourne.html))

**Karsten Forsterling**, Project Director and Manager, Arup

**Kristy Barnes**, Delivery Manager, Cleanaway

**Marc Revault**, Project Manager, Ramboll

### **14:05 to 14:35**

**MC: Sally Williams**, Presenter, Sustainable Sally and Brand Ambassador, Sustainable Brands & Services

#### **Waste Collection Solutions in a Vehicle Free City**

(<https://www.wasteexpoaustralia.com.au/en-gb/sessions-details.3517.208604.waste-collection-solutions-in-a-vehicle-free-city.html>)

**Maree Marshall**, Director Waste Management & Circular Economy, WSP

**MC: Michael Bates**, Head of ANZ Region, AMCS Group

**Understanding the value of embedding sustainable & circular packaging principles through award winning best practice case studies** (<https://www.wasteexpoaustralia.com.au/en-gb/sessions-details.3517.207934.understanding-the-value-of-embedding-sustainable--circular-packaging-principles-through-award-winning-best-practice-case-studies.html>)

**Nerida Kelton**, Executive Director, Australian Institute of Packaging and Vice President Sustainability & Save Food, WPO

**Ralph Moyle**, Education Coordinator, Australian Institute of Packaging

#### ***Session to be announced***

**MC: Daniel Fyfe**, National Land and Minerals Reserve Manager, Hanson

#### **The central role of waste to energy in a circular economy**

(<https://www.wasteexpoaustralia.com.au/en-gb/sessions-details.3517.207936.the-central-role-of-waste-to-energy-in-a-circular-economy.html>)

**Benoit Englebert**, Manager Business Development, Keppel Seghers

### **14:40 to 15:30**

**MC: Sally Williams**, Presenter, Sustainable Sally and Brand Ambassador, Sustainable Brands & Services

**14:40 to 15:30**

**MC: Michael Bates**, Head of ANZ Region, AMCS Group

**14:40 to 15:45**

**MC: Mike Ritchie**, Managing Director, MRA Consulting

**14:40 to 15:45**

**MC: Daniel Fyfe**, National Land and Minerals Reserve Manager, Hanson

**Panel discussion: Empowering communities: Overcoming barriers & embracing responsible practices** (<https://www.wasteexpoaustralia.com.au/en-gb/sessions-details.3517.207937.empowering-communities-overcoming-barriers--embracing-reponsible-practices.html>)

**Michelle Wilkinson**, Halve Waste Program Coordinator, Albury City Council

**Kirsty Bishop-Fox**, Educator & Consultant, Sustainability Pathways and President, Zero Waste Victoria

**Anhely Millan**, Founder, Sustainability for Kids

**Thom Fox**, Sustainable Engagement Officer, Hume Council

**Erin Ford**, Business Development & Partnerships Manager, Repurpose It (Moderator)

**Panel discussion: Artificial intelligence (AI) revolutionising the waste industry - paving the way for smart and sustainable waste management**

(<https://www.wasteexpoaustralia.com.au/en-gb/sessions-details.3517.207938.artificial-intelligence-ai-revolutionising-the-waste-industry-%E2%80%93-paving-the-way-for-smart-and-sustainable-waste-management.html>)

**A/Prof. Andy Song**, Manager of the Centre for Industrial AI Research and Innovation, RMIT University

**Adrien Scott**, State Manager - Victoria, Solo Resource Recovery

**Vikas Ahuja**, Sustainability Director, Tetra Pak

**Garth Lamb**, CEO, Re Group

**David Cocks**, Director of Growth, MRA Consulting (Moderator)

**14:40 to 15:10**

**BINGO's Path to Circularity**

(<https://www.wasteexpoaustralia.com.au/en-gb/sessions-details.3517.207940.bingo-presentation.html>) **Mide Oladejo**, Site Supervisor - South East, Bingo

**15:15 to 15:45**

**Innovating Against the Odds: Overcoming Comms and Contamination**

(<https://www.wasteexpoaustralia.com.au/en-gb/sessions-details.3517.210998.innovating-against-the-odds-overcoming-the-cartel-communications-and-contamination.html>)

**Steve Luxford**, Chief ESG Officer, Shrunk Innovation Group

**14:40 to 15:10**

**Integrating waste to hydrogen technologies into a regional, circular, net zero society**

(<https://www.wasteexpoaustralia.com.au/en-gb/sessions-details.3517.207942.integrating-waste-to-hydrogen-technologies-into-a-regional-circular-net-zero-society.html>)

**Scott McArdle**, Managing Director, Nexsys Industries Consulting and Director, Zerogen

**15:15 to 15:45**

**Driving sustainable energy transitions and circular economies in Northern Europe**

(<https://www.wasteexpoaustralia.com.au/en-gb/sessions-details.3517.207943.driving-sustainable-energy-transitions-and-circular-economies-in-northern-europe.html>)

**Andrew Lang**, Secretary, Farm Forest Growers Victoria

**Afternoon Tea:**

**15:30 to 15:40**

**15:30 to 15:40**

**15:45 to 15:55**

**15:45 to 15:55**

**15:40 to 16:10**

**15:40 to 16:10**

**15:55 to 16:25**

**15:55 to 16:25**



**MC: Sally Williams**, Presenter, Sustainable Sally and Brand Ambassador, Sustainable Brands & Services

**Kerbside collection - how to introduce the new 4-bin system to your council**

([https://www.wasteexpoaustralia.com.au/en-gb/sessions-details.3517.207933.kerbside-collection-\\_how-to-introduce-the-new-4\\_bin-system-to-your-council.html](https://www.wasteexpoaustralia.com.au/en-gb/sessions-details.3517.207933.kerbside-collection-_how-to-introduce-the-new-4_bin-system-to-your-council.html))

**Nick Groves**, Project Manager Kerbside Reform, Merri-bek City Council

**MC: Michael Bates**, Head of ANZ Region, AMCS Group

**Circular procurement - Rethinking the need on what to purchase**

(<https://www.wasteexpoaustralia.com.au/en-gb/sessions-details.3517.208601.circular-procurement-%E2%80%93-rethinking-the-need-on-what-to-purchase.html>)

**Dr Mayuri Wijayasundara**, Director, Anvarta

**MC: Michelle Mandl**, General Manager, Communications, Customer & Engagement, Tomra Cleanaway

**Close The Loop – Turning problem plastic waste into high value products within the same community the waste was generated** (<https://www.wasteexpoaustralia.com.au/en-gb/sessions-details.3517.208602.close-the-loop-session-%E2%80%93-roadstoner-plasticburnt-factory.html>)

**Steve Morriss**, Head of Circular Economy, Close the Loop

**MC: Sergio Nusimovich**, Principal Consultant, MRA Consultants

**Energy from (Organic) Waste: - Why Bother, Just Send it to Landfill**

([https://www.wasteexpoaustralia.com.au/en-gb/sessions-details.3517.208603.energy-from-organic-waste-\\_why-bother-just-send-it-to-landfill.html](https://www.wasteexpoaustralia.com.au/en-gb/sessions-details.3517.208603.energy-from-organic-waste-_why-bother-just-send-it-to-landfill.html))

**Mark Barrie**, Engineering Sustainability Design Director, Zero Carbon Futures

**16:15 to 16:45**

**16:15 to 16:45**

**16:15 to 16:45**

**MC: Sally Williams**, Presenter, Sustainable Sally and Brand Ambassador, Sustainable Brands & Services

**Lemon Springs Case Study** (<https://www.wasteexpoaustralia.com.au/en-gb/sessions-details.3517.208606.lemon-springs-case-study.html>)

**Zachary Dornom**, Project Manager, EPA Victoria

**Luke Cattnach**, Regional Operations Manager VIC / SA /TAS, Enviropacific

**MC: Michael Bates**, Head of ANZ Region, AMCS Group

**The future of waste infrastructure** (<https://www.wasteexpoaustralia.com.au/en-gb/sessions-details.3517.208605.the-future-of-waste-infrastructure.html>)

**Kyle Gillan**, Principal, Russell Kennedy Lawyers

**MC: Michelle Mandl**, General Manager, Communications, Customer & Engagement, Tomra Cleanaway

**Application of Sustainable Regulation for Landfills**

(<https://www.wasteexpoaustralia.com.au/en-gb/sessions-details.3517.211879.application-of-sustainable-regulation-for-landfills.html>)

**Roger Britto**, Senior Civil & Environmental Engineer, BEng MEng MIEAust NER RPEV, WSP

**Waste Summit close:**

**17:00**


**17:00**


**17:00**

**17:00**

 Melbourne Convention and Exhibition Centre

TS18.11.23 - Attachment 1

 [info@wasteexpoaustralia.com.au](mailto:info@wasteexpoaustralia.com.au)(mailto:info@wasteexpoaustralia.com.au)

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**17.3 TS19.11.23 - Establishment and Appointment of Members – Integrated Transport Steering Committee**

<b>Meeting &amp; Date</b>	Ordinary Council Meeting – 28 November 2023
<b>Applicant</b>	City of Nedlands
<b>Employee Disclosure under section 5.70 Local Government Act 1995</b>	Nil.
<b>Report Author</b>	Aaron MacNish – Coordinator Transport and Development
<b>Director</b>	Matthew MacPherson – Director Technical Services
<b>Attachments</b>	Nil.

**Regulation 11(da) – Not Applicable – Minor change inserting Councillor names as required.**

Moved – Councillor Smyth  
 Seconded – Councillor Amiry

Cr McManus left the room at 7.34pm.

**Council Resolution**

**Council:**

- 1. re-establishes the Integrated Transport Strategy Steering Committee and Re-adopts the Terms of Reference as per below;**
- 2. appoints the Mayor and four Councillors (one Councillor from each ward) as Committee Members:**
  - **Councillor Smyth - Coastal Ward**
  - **Councillor Hodsdon - Hollywood Ward**
  - **Councillor Bennett - Dalkeith Ward**
  - **Councillor Brackenridge - Mevista Ward; and**
- 3. appoints the Deputy Mayor and four Councillors (one Councillor from each ward) as Deputy Members of the Committee:**
  - **Councillor Amiry - Coastal Ward**
  - **Councillor McManus - Hollywood Ward**
  - **Councillor Youngman - Dalkeith Ward**
  - **Councillor Coghlan - Mevista Ward**



## Terms of Reference

### Purpose

This Committee is established by Council in accordance with section 5.8 of the Local Government Act 1995, to oversee and provide guidance to the Administration on the City of Nedlands Integrated Transport Strategy Project.

### Scope

1. Provide guidance to the Consultant on the Community Consultation Plan and process;
2. Approve the Community Consultation Plan;
3. Provide guidance to the Consultant on the Community Consultation results.
4. Provide guidance and input to each iteration of the draft Integrated Transport Strategy; and
5. Consider the draft Integrated Transport Strategy and make a recommendation to Council on the adoption of the Integrated Transport Strategy.

### Membership

1. The membership of the Committee shall comprise the Mayor and one Councillor from each ward with the Councillors being determined by nomination and if necessary, a ballot conducted at a Council Meeting.
2. Council will appoint one Councillor from each ward as deputy members of the Committee.
3. If a vacancy on the Committee occurs for whatever reason, then Council shall appoint a replacement in accordance with the same arrangements as for the original appointment.
4. Deputy members are only required to attend and vote if the primary member is absent, an apology or on leave or has resigned.
5. The term of the Presiding Member and Committee Members will expire immediately prior to the next ordinary Council election.
6. The Presiding Member shall be determined by election amongst the Members of the Committee at the first meeting of the Committee.
7. The election of the Presiding Member will take place at the first meeting following the reconstitution of the Committee after each Ordinary Council election.





8. Should the elected Presiding Member not be present during a meeting of the Committee then a temporary Presiding Member shall be elected in accordance with 7 above.

**Staff**

The Project Management Team, including the City’s Project Managers and the appointed Consultant team will work closely with the Committee throughout the Project.

**Meetings**

1. This Committee operates under the Council’s Standing Orders Local Law.
2. The committee shall have flexibility in relation to when it needs to meet, but as a minimum shall meet monthly. It is the responsibility of the Presiding Member to call the meetings of the Committee.

**Reporting**

The Committee shall report quarterly to the Council summarising its activities during the previous financial year.

**CARRIED UNANIMOUSLY 8/-**

**Recommendation**

**Council:**

1. re-establishes the Integrated Transport Strategy Steering Committee and Re-adopts the Terms of Reference as per below;
2. appoints the Mayor and four Councillors (one Councillor from each ward) as Committee Members:
  - Councillor (insert name) - Coastal Ward
  - Councillor (insert name) - Hollywood Ward
  - Councillor (insert name) - Dalkeith Ward
  - Councillor (insert name) - Mevista Ward; and
3. appoints the Deputy Mayor and four Councillors (one Councillor from each ward) as Deputy Members of the Committee:
  - Councillor (insert name) - Coastal Ward
  - Councillor (insert name) - Hollywood Ward
  - Councillor (insert name) - Dalkeith Ward
  - Councillor (insert name) - Mevista Ward



## Terms of Reference

### Purpose

This Committee is established by Council in accordance with section 5.8 of the Local Government Act 1995, to oversee and provide guidance to the Administration on the City of Nedlands Integrated Transport Strategy Project.

### Scope

1. Provide guidance to the Consultant on the Community Consultation Plan and process;
2. Approve the Community Consultation Plan;
3. Provide guidance to the Consultant on the Community Consultation results.
4. Provide guidance and input to each iteration of the draft Integrated Transport Strategy; and
5. Consider the draft Integrated Transport Strategy and make a recommendation to Council on the adoption of the Integrated Transport Strategy.

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6. The Presiding Member shall be determined by election amongst the Members of the Committee at the first meeting of the Committee.
7. The election of the Presiding Member will take place at the first meeting following the reconstitution of the Committee after each Ordinary Council election.



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#### Staff

The Project Management Team, including the City's Project Managers and the appointed Consultant team will work closely with the Committee throughout the Project.

#### Meetings

1. This Committee operates under the Council's Standing Orders Local Law.
2. The committee shall have flexibility in relation to when it needs to meet, but as a minimum shall meet monthly. It is the responsibility of the Presiding Member to call the meetings of the Committee.

#### Reporting

The Committee shall report quarterly to the Council summarising its activities during the previous financial year.

### **Purpose**

The purpose of this report is for Council to consider for the re-establishment and re-adoption the Terms of Reference for the Integrated Transport Strategy (ITS) Steering Committee and confirm the appointment of its members.

### **Voting Requirement**

Absolute Majority.

### **Background**

The City of Nedlands 2018-2028 Strategic Community Plan (SCP) clearly articulates the community's vision and aspirations for the future of the City. It demonstrates the City's bold vision to perform a critical economic, social and cultural role within Perth Metropolitan Area. To support the future growth, the City intends to develop an Integrated Transport Strategy (ITS) to address the transport challenges by developing a clear framework for the future planning and upgrade of the City's transport system. The ITS will guide future works as the City seeks to make it safe, easy, environmentally friendly and enjoyable to get around Nedlands.

In addition to the SCP, the City's Local Planning Scheme No. 3 (LPS3) was approved in 2019 and provides the basis for a significant increase to the City's population through changes to the zoning, land use permissions, density codes and development standards.



It is essential that the City's transport network effectively accommodate the transport needs of this increase in population. This planned growth will generate significant travel demand, placing greater stress on transport infrastructure and services. The City is seeking to have an integrated and holistic approach to transport initiatives and advocacy, by developing a transport strategy to manage the community's existing and future sustainable transportation needs.

Further to this, the State Government is responsible for planning and delivering public transport and major road infrastructure. The City needs to have a comprehensive understanding of various transport modes requirements to inform advocacy and collaboration with relevant State Government agencies on these matters.

At the Ordinary Council Meeting held on 23 February 2021, Council resolved to:

1. Commence the development of the Integrated Transport Strategy and Transport Impact Assessments for the Broadway, Waratah Avenue and Town Centre Precinct Plans; and
2. Approve a budget allocation of \$145,000 in the 2020/21 and \$50,000 in the 2021/22 financial years to engage a consultant to deliver the Integrated Transport Strategy and the Transport Impact Assessments for the Broadway, Waratah Avenue and Town Centre Precinct Plans.

In response to these matters and the Council Resolution, the City has sought quotes from experienced engineering consultants to prepare an Integrated Transport Strategy. Arup were selected as the preferred consultant, have been awarded this package of works, and have commenced the data gathering phase of the project.

Due to delays in the procurement process and contract negotiations, a contract for this project was not signed until April 2022. As such a budget allocation was be made as part of the 2022/23 Annual Budget process to complete this project.

The ITS will consider relevant stakeholders' transport strategies/initiatives/plans. Those stakeholders will include neighbouring Local Governments, Department of Transport, Main Roads WA, those undertaking large infrastructure projects, and other stakeholders that will impact on the City of Nedlands' transport network. The final report will be submitted to the City of Nedlands and will be sole property of the City with full rights on its subsequent use.

## Discussion

Due to the strategic importance of the ITS, the Administration is seeking to establish a Steering Committee, to provide guidance, and input into the process of developing a comprehensive ITS.



The proposed project timeline is shown below:

ACTIVITY	INDICATIVE TIMELINE
Appoint ITS Steering Committee.	26 July 2022
Community Consultation Plan approved by Steering Committee.	04 August 2022
Key stakeholder and Community Consultation commences.	August 2022
Draft ITS presented to Council*	February 2024
ITS approved by Council*	March 2024

\* Note: original dates were delayed by approximately one month (one OCM) to allow for additional engagement following limited participation in previous stages.

### Consultation

A Stakeholder Engagement Plan will be developed as part of this project, and consultation with the Community, the Steering Committee and key stakeholders will be undertaken throughout the project.

### Strategic Implications

This item relates to the following elements from the City’s Strategic Community Plan.

**Vision** Our city will be an environmentally-sensitive, beautiful and inclusive place.

**Values** **Healthy and Safe**  
Our City has clean, safe neighborhoods where public health is protected and promoted.

**Great Natural and Built Environment**  
We protect our enhanced, engaging community spaces, heritage, the natural environment and our biodiversity through well-planned and managed development.

**Great Governance and Civic Leadership**  
We value our Council’s quality decision-making, effective and innovative leadership, transparency, accountability, equity, integrity and wise stewardship of the community’s assets and resources. We have an involved community and collaborate with others, valuing respectful debate and deliberation.

**Great Communities**





We enjoy places, events and facilities that bring people together. We are inclusive and connected, caring and support volunteers. We are strong for culture, arts, sport and recreation. We have protected amenity, respect our history and have strong community leadership.

**Reflects Identities**

We value our precinct character and charm. Our neighborhoods are family-friendly with a strong sense of place.

**Easy to Get Around**

We strive for our City to be easy to get around by preferred mode of travel, whether by car, public transport, cycle or foot.

**Priority Area**

- Urban form - protecting our quality living environment
- Renewal of community infrastructure such as roads, footpaths, community and sports facilities
- Managing parking
- Working with neighboring Councils to achieve the best outcomes for the western suburbs as a whole.

**Budget/Financial Implications**

A budget allocation of \$30,065 has been proposed as part of the 2023/24 Annual Budget Process to complete this project.

**Legislative and Policy Implications**

Section 5.8 of the [Local Government Act 1995](#) allows Council to establish Committees to assist the Council to exercise the power and discharge the duties of the Local Government.

**Decision Implications**

If Council endorse the recommended Terms of Reference for the establishment of this Committee, the Project will be able to proceed with Councillor input and guidance throughout the project.

If Council does not endorse recommended Terms of Reference for the establishment of this Committee, the Project will have limited Councillor involvement. This will significantly increase the risk of changes to the Plan, or the Plan not being endorsed when presented to Council.



Without an endorsed ITS, the Administration will not have Strategic guidance on how to effectively plan and manage the transport issues the City will facing in the coming years, which will result in a poor outcome for this key area of the City.

An ITS that has been endorsed by Council will enable the City to apply for state and federal grant funding opportunities that will assist to deliver future capital works.

## **Conclusion**

The City of Nedlands Integrated Transport Strategy Project presents a unique opportunity for the City of Nedlands to undertake community consultation that will inform the City as to how its residents will move about the City over the coming decades, and then to develop a long-term strategic plan to manage and improve transport modes throughout the City.

The establishment of the ITS Steering Committee will ensure Council has the opportunity to provide strategic guidance to the project and is involved in the development process.

## **Further Information**

Nil.



**17.4 TS20.11.23 – Stanley Street & Florence Road Cul-de-sacs**

<b>Meeting &amp; Date</b>	Council Meeting – 28 November 2023
<b>Applicant</b>	City of Nedlands
<b>Employee Disclosure under section 5.70 Local Government Act 1995</b>	Nil.
<b>Report Author</b>	Aaron MacNish – Coordinator Transport and Development
<b>Director</b>	Matthew MacPherson – Director Technical Services
<b>Attachments</b>	Nil.

Councillor McManus in at 7.36pm

**Councillor McManus – Financial Interest**

Councillor McManus declared a financial interest, his interest being that he owns 368 Woolworths Shares, the value being approximately \$12-\$13,000.

Councillor McManus requested Council’s approval under section 5.68 of the Local Government Act 1996 to remain in the meeting, participate in the debate and vote.

Moved – Mayor Argyle  
Seconded – Councillor Youngman

**That Council approve for Councillor McManus to remain in the room and participate in the debate and vote under section 5.68 of the Local Government Act 1995.**

**CARRIED UNANIMOUSLY 8/-**

**Regulation 11(da) – Not Applicable – Recommendation Adopted**

Moved – Councillor Youngman  
Seconded – Councillor Hodsdon

**That the Recommendation be adopted.**  
(Printed below for ease of reference)

**CARRIED 5/4**  
**(Against: Mayor Argyle Crs. Brackenridge Coghlan & Amiry)**



## Council Resolution / Recommendation

### That Council:

1. adopt Scenario 4, being Florence Road northbound only, and Stanley Street southbound only as the preferred treatment of closure for further development;
2. authorise the CEO to commence liaison with relevant applicants to include with their Local Area Traffic Treatment plans the proposed conversion of Stanley Street and Florence Road to one-way movements in line with the preferred treatment in the vicinity of the southern boundary of the “Woolworths” development; and
3. request the CEO to report back to Council the outcomes of the Local Traffic Treatment Plan for further consideration.

## Purpose

This report is in response to a notice of motion of the Ordinary Council Meeting held 28th March 2023 requesting the CEO to present a report to Council regarding traffic modelling of partial closures on Stanley Street and Florence Road; the potential road layout arrangements considered, the impacts of any proposed treatments and a preferred treatment of closure.

## Voting Requirement

Simple Majority.

## Background

The Woolworths development site comprises of six individually owned properties and is occupied by:

- the Captain Stirling Hotel,
- a drive-through liquor store with associated car parking,
- a vacant lot at No.5 Stanley Street
- single houses on the remaining properties.
- the two-storey hotel built in 1935 is a State registered heritage place and is considered a landmark building on Stirling Highway.

The Woolworths proposal requires:

- demolition of the existing drive-through liquor store,
- minor additions to the hotel and landscape elements



- the demolition of four single houses. - The subject site has three road frontages, the primary frontage at Stirling Highway and secondary frontages at both Florence Road and Stanley Street.

The development application was lodged in 2019 and reviewed by City of Nedlands (CoN), Main Roads and the State Heritage Office with concerns raised regarding:

- traffic,
- transport and access issues,
- the requirement for further information regarding heritage issues and the integration of the project in the Nedlands Town Centre.

Following SAT mediation, the development was approved on 10 February 2023 by the Metro Inner-North Joint Development Assessment Panel, with the following condition relating to traffic and transport:

- “Condition 25: Within 12 months of occupancy of the development, the proponent is to undertake analysis of the impact of the development on the local road network to the specifications and satisfaction of the City of Nedlands. The outcomes of the analysis are to inform the preparation of a Local Area Traffic Treatment Plan by the applicant, if deemed necessary by the analysis.”

Following the development approval, at the Ordinary Council Meeting held 28 of March 2023, Council resolved that:

1. By absolute majority, allocate \$5,000 in the 2022-23 financial year budget for traffic modelling to determine the impacts of cul-de-sacs and one-way arrangements on:
  - a. Florence Road, between Stirling Highway and Edward Street, Nedlands; and
  - b. Stanley Street, between Stirling Highway and Edward Street, Nedlands; and in the vicinity of the southern boundary of the development at 71 Stirling Highway, Nedlands.
2. Request the CEO present a report to Council in June 2023 following the completion and assessment of the modelling regarding:
  - a. Potential road layout arrangements considered,
  - b. The impacts of any proposed treatment and,
  - c. A preferred treatment of closure.

Due to staffing turn over and a significant number of competing time critical undertakings occurring during the busy end of financial year period, the original slated June OCM was unable to be met.

## Discussion

The City of Nedlands collaborated with ARUP to conduct traffic modelling and sensitivity testing, aiming to assess the potential impacts on the surrounding road network in the year 2025. This evaluation focused on four different configurations of Stanley Street and Florence



Street cul-de-sacs. The traffic modelling was completed within the “Nedlands Traffic Model” which was completed and endorsed by Main Roads WA on 7 July 2021.

Over the past two years, it’s reasonable to anticipate changes in the City’s current traffic volumes compared to those in 2021. To account for these changes, the 2021 model was updated by incorporating traffic data collected at the end of 2022. This updated data was then used to determine the current traffic distribution.

The City of Nedlands Traffic Model also made sure to consider the impact of future lot developments in the study area (Chellingworth and ALDI) which are indicated in Figure 5.



Figure 5 - Additional "scenario D" Land Uses

Four cul-de-sac scenarios were tested using the 2025 model. The results plotted, summaries of link volume, difference in volume, maximum approach delay, delay difference, and volume/capacity ratio.

Scenario 0 was developed as a starting point, showing the current road network layout without cul-de-sacs. The difference plots for each other of the four cul-de-sac scenarios compare each of them to this no-cul-de-sac scenario. In other words, Scenario 0 is the or future baseline model as if the developments occurred as currently planned and NO traffic treatments were introduced.

The four scenarios tested are summarised in **Error! Reference source not found.**, and Figure 6 through to Figure 9 below:

Scenario	Florence Rd Treatment	Stanley St Treatment
<b>0 (Base)</b>	No Change	No Change
<b>1 (North bound only)</b>	North bound full access, south bound blocked at boundary of development	North bound full access, south bound blocked at boundary of development
<b>2 (South bound only)</b>	North bound blocked at boundary of development, South bound full access	North bound blocked at boundary of development, South bound full access



<b>3 (Florence Stanley North)</b>	<b>South,</b>	North bound blocked at boundary of development, South bound full access	North bound full access, south bound blocked at boundary of development
<b>4 (Florence Stanley South)</b>	<b>North,</b>	North bound full access, south bound blocked at boundary of development	North bound blocked at boundary of development, South bound full access

Table 1 - Scenario Configurations



Figure 6 - Scenario 1 Configuration



Figure 7 - Scenario 2 Configuration



Figure 8- Scenario 3 Configuration



Figure 9 - Scenario 4 Configuration

1. An animated simulation was conducted for one of the seeded microscopic runs for each scenario (including Scenario 0) and peak. The following observations have been noted for the morning (AM) peak:
  - Congestion issues are centred around the following corridors in all scenarios:
    - Stirling Highway,
    - Dalkeith Road,
    - Bruce Street,
    - Boronia Avenue,
    - Kinninmont Avenue and
    - Carrington Street.
  - The signals at Stirling Highway/ Broadway creates large eastbound rolling queues. This affects the right turn onto Stirling Highway from the Bruce Street south approach. This extends into the preceding intersection with Edward





Street. Scenarios 1, 2 and 3 see this queue disperse by the final 5 minutes of the model run.

- Some westbound rolling queues were observed on Stirling Highway. Due to the signalling at the Dalkeith Road intersection, this had consequential effects on other intersections along Stirling Highway. Particularly on Baird Avenue, Mountjoy Road, and Louise Street. This was noted to be the worst in Scenario 2.
- The Carrington Street/ Kinninmont Avenue intersection saw congestion issues in Scenario 1, where vehicles on the south approach did not find sufficient gap time for the right turn. This issue stems from the intersection with Smyth Road, where there is insufficient capacity for the left turn from the west approach.

2. The following observations were noted for the afternoon (PM) peak:

- Stirling Highway appeared to perform adequately with little to no queuing observed in all scenarios.
- Congestion was present in all scenarios, on:
  - Carrington Street,
  - Boronia Avenue, and
  - Kinninmont Avenue

3. The traffic volumes appear to originate from local zones, and the queues, which could be attributed to poor dynamic route choice. As with the AM Peak, this issue also stems from the intersection with Smyth Road, where there is insufficient capacity for the left turn from the west approach.

The modelling results demonstrated mixed impacts on the local network. The scoring table (Table 2) was developed by ARUP to quantify the net impact that the cul-de-sac configurations have on key corridors in the network.

The net impact analysis looks at the volume and delay differences of the sensitivity scenarios with Scenario 0:

- Positive scores are allocated to corridors which show a decreased delay, with +1 (√) or +2(√√) given if it accompanies a respective increase or decrease in traffic volume.
- Negative scores are allocated to corridors which show increased delay with -1(X) or -2(XX) if it accompanies a respective decrease or increase in traffic volume.

Table 2 – Net Scenario Scores

Corridor	Direction	Scenario 1		Scenario 2		Scenario 3		Scenario 4	
		AM	PM	AM	PM	AM	PM	AM	PM
Florence Rd	NB	✓	XX	✓	×	×	×	✓	✓
	SB	✓	✓	✓	✓	✓	✓	✓	✓
Stanley St	NB	✓	XX	×	✓	×	×	✓	✓
	SB	✓	✓	✓	✓	✓	✓	✓	✓
Stirling Hwy (between Dalkeith Rd & Boronia Ave)	EB	✓	×	×	✓	✓	✓	✓	✓
	WB	✓	✓	×	✓	×	✓	✓	✓
Laneway	EB	✓	✓	✓	✓	XX	✓	✓	✓
	WB	✓	✓	✓	✓	✓	✓	✓	✓
Dalkeith Rd (N)	NB	✓	✓	✓	✓	✓	XX	✓	XX
	SB	✓	XX	XX	XX	XX	XX	✓	✓
Dalkeith Rd (S)	NB	✓	✓	XX	✓	XX	✓	✓	✓
	SB	✓	✓	×	✓	✓	✓	✓	✓
Boronia Ave (immediately north of Stirling Hwy)	NB	✓	XX	✓	XX	✓	✓	✓	✓
	SB	✓	×	XX	✓	XX	✓	XX	✓
Boronia Ave (immediately south of Carrington St)	NB	×	×	✓	✓	×	✓	✓	✓
	SB	✓	✓	✓	✓	✓	✓	✓	✓
Kinninmont Ave (immediately north of Stirling Hwy)	NB	XX	×	✓	✓	×	×	✓	XX
	SB	✓	✓	✓	✓	✓	✓	×	✓
Kinninmont Ave (immediately south of Carrington St)	NB	XX	×	×	✓	✓	✓	XX	✓
	SB	✓	✓	✓	✓	✓	✓	✓	✓
Carrington St	NB	XX	×	×	✓	×	✓	XX	✓
	SB	✓	×	✓	×	✓	✓	✓	✓
Net score (✓ minus X)		20	2	7	20	4	21	20	29
		22		27		25		49	

In all sensitivity scenarios, there is a positive impact on key corridors. Scenario 4, with a total of +49, is the best option and the preferred treatment of closure treatment; this is Florence North bound only and Stanley South Bound only.

Although, scenario 4 performs the best. It is noted that all assessments are weighted equally, with some roads having one or two sections each. Scenarios 1 through 3 are all within single digits of one another. In the absence of Scenario 4, providing more favourable outcomes by far on key PM routes, such as, Dalkeith Road and Carrington Street in addition to the adjacent Florence Road and Stanley Street, officers would recommend a further and finer grain assessment.

Nevertheless, some issues remain from Scenario 0. One problem being, is the high volume/capacity ratio seen on the west approach of the Carrington Street/Smyth Road intersection, reaching almost practical capacity at 0.83 during the PM peak. This persists because it's a priority intersection causing some problems, as seen on the west approach of the Carrington Street/Smyth Road.

Should Council decide that action is required in the form of a cul-de-sac / one way configuration, according to the traffic modelling, scenario 4 would be preferable. This enables only northbound movement on Florence Road and only southbound movements on Stanley Street from the laneway. This is primarily due to it showing the best delay benefits across both the AM and PM peak along key corridors in the local network.





However, problems in the wider network still exists in all the cul-de-sac scenarios. Tests which includes, high delays, and long queues experienced on Bruce Street in the AM Peak, and Carrington Street in the PM Peak. These issues may be partially attributed to the poor route choice, due to dynamic traffic assignment performed in the mesoscopic model runs. They are also attributed to the priority intersection at these locations at peak volume, which was observed in the animated microscopic simulations where vehicles (especially right turning) could not find adequate gap time to perform their movements across the intersection.

Furthermore, apart from cul-de-sacs Scenario 4, additional research/ investigation may be required to address congestion at key Carrington Street intersections like Boronia Avenue, Kinninmont Avenue, and Smyth Road, especially in the PM Peak. This could include further traffic studies at the intersection of Stirling Highway at Dalkeith Road and Broadway which could alleviate the queuing at other priority intersections along Stirling Highway, at an appropriate time. It would be recommended that this be investigated once traffic patterns stabilise outside of the construction and 'honeymoon' periods of the new developments pass and routine patronage is established – in effect creating a new baseline.

**Laneway Impact:**

Historically, the concept of a connecting laneway between Dalkeith Road and Florence Road has been recommended as a possible option for traffic connectivity in the area. However, Council and the developer could not come to an agreement about the final alignment of the laneway, as such officers did not pursue the implications of a laneway connection in the current modelling.

Should Council reconsider its position in this regard, the scenarios could be re-modelled each with, and without, a laneway connection.

**Consultation**

Consultation has occurred with Council through a Concept Forum on the 19<sup>th</sup> of September 2023.

**Strategic Implications**

This item relates to the following elements from the City’s Strategic Community Plan.

**Vision**

Our city will be an environmentally sensitive, beautiful and inclusive place.

We will have easy access to community ‘hubs’ where a mix of parks, shops, community and sporting facilities will bring people together, strengthening local relationships.”

We will enjoy great transport systems and people will have access to local facilities through efficient cycling and walking facilities.”



**Values**

**Healthy and Safe**

Our City has clean, safe neighbourhoods where public health is protected and promoted.

**Great Natural and Built Environment**

We protect our enhanced, engaging community spaces, heritage, the natural environment and our biodiversity through well-planned and managed development.

**Great Governance and Civic Leadership**

We value our Council's quality decision-making, effective and innovative leadership, transparency, accountability, equity, integrity and wise stewardship of the community's assets and resources. We have an involved community and collaborate with others, valuing respectful debate and deliberation.

**Great for Business**

Our City has a strong economic base with renowned Centres of Excellence and is attractive to entrepreneurs and start-ups.

**Easy to Get Around**

We strive for our City to be easy to get around by preferred mode of travel, whether by car, public transport, cycle or foot.

**Priority Area**

- Urban form - protecting our quality living environment.
- Renewal of community infrastructure such as roads, footpaths, community and sports facilities

**Budget/Financial Implications**

\$5,000 was allocated for traffic modelling to determine the impacts of the development. It estimated at the time of the Notice of Motion, on an assumption of data on hand. However, the final cost of modelling was \$10,800 due to the final level of modelling and updating required.

No dedicated allowance has been made for the detailed design, consultation or construction of any cul-de-sacs or local traffic treatments on Stanley Street or Florence Road in the current 2023-24 budget or long-term financial plan. The City does provision allocation for investigation works City wide, typically to gather information for future funding applications. This budget could be supplemented and utilised for further investigation and conceptualisation.



As previously advised anticipated time frames for the road closure process and the cul-de-sac design and construction were provided, however these were based on experience of a much higher resourced Band 1 Local Government with a dedicated transport team of approximately 30% more FTE. Adjusting this timeline accordingly an optimistic timeframe would be:

- 197 working days for the Road Closure process; and,
- 261 working days for the cul-de-sac design and construction estimate.

A portion of the cul-de-sac design could occur concurrently with the closure process. Previous estimates concluded the design and consultation process, would likely cost between \$20,000 - \$40,000 which is currently unbudgeted.

Condition 25 of the DA approval requires the applicant (Woolworths) to develop a Local Traffic Treatment Plan in consultation with the City prior to the City granting a Building Permit for the development meaning the Developer could reasonably be expected to wear the cost of the design of the cul-de-sac treatments as part of fulfilling their DA condition.

### Legislative and Policy Implications

Local Government Act 1995, Division 2, Subdivision 5 – Certain Provisions about thoroughfares - [Local Government Act 1995](#).

### Decision Implications

Should Council endorse the recommendation, it is likely the installation of one-way thresholds on Stanley Street and Florence Road will be applied in the Local Traffic Treatment Plan required to be produced by Woolworths prior to issuing of a Building Permit by the City.

This will allow development of the concepts for the street treatments to be undertaken holistically for the site, while still incorporating the City’s vision of minimising the adverse impact of the additional traffic generated by the development. It also allows for considerable engagement with the developer, so that when the formal local public notice ordering the partial closure of Stanley Street and Florence Road there is less likelihood that this is challenged.

Should Council choose not to endorse the recommendation and instead pursue cul-de-sacs in isolation of the traffic treatment plan from the developer, Council would need to find budget for City officers to prepare concept designs of the street modifications for advertising to the local community during the c. Adjacent landowners would still have the opportunity to make comments and submissions on the treatments.



## Conclusion

Condition 25 of the Woolworths DA states, Prior to issue of a Building Permit the applicant is to develop in consultation with the City of Nedlands, a Local Area Traffic Treatment Plan that will minimise the adverse impact of the additional traffic generated by the development on the residents of neighbouring streets, namely Stanley Street, Florence Road, and Edward Street.

Based on the above condition, it is recommended that Council request the CEO to commence liaison with the applicant with the view of developing a Local Area Traffic Treatment plan that includes the proposed conversion of Stanley Street and Florence Road to one-way movements in the vicinity of the southern boundary of the Woolworths development, with Scenario 4, being the preferred recommended treatment.

Further, modelling is based on a few assumptions, which due to a variety of factors will change over time to become certain.

An alternative approach when it comes to road closures is to implement a trial arrangement to allow long term monitoring of implications. Thereafter, if the council is satisfied by the benefits and impacts, a permanent and properly designed infrastructure solution complementary to the area can be delivered. A long-term trial would be recommended before a dedicated capital work project is undertaken. At present, nothing in effect precludes this from occurring during the construction period, however, to do so would force heavy vehicles down residential streets with

Finally, Council may reconsider its previous position, in regards, to a connection through to Dalkeith Road and Florence Road, and formally request that attempts be made to re-start negotiations on that prospect. Should this be the Council's sentiment, an alternative resolution may be developed to re-engage with the applicants to undertake further modelling with a laneway connection, which in doing so may alter traffic patterns and therefore the preferred roadway treatment recommended.

## Further Information

Councillor Hodsdon – is the laneway option no longer an option – could we approach Woolworths?

### Officer Response

In discussion with the developers, the prospect of re-visiting the lane was raised. The response during the discussion was that the notion could be re-visited but doing so would require participation of other stakeholders involved, i.e. other nearby developments, to take part. At the time of writing this response, no written confirmation has been received to confirm this position, and it is assumed by Officer's that a discussion about the laneway could be formally tabled, but under very different terms to the original proposal.

Councillor Smyth - Regarding all Scenarios: other than at the one-way constrictions, is the traffic flow in Florence and Stanley intended to be two-way or one-way?



**Officer Response**

Traffic in Florence and Stanley is still intended to be two way both north and south of the bottleneck, which will legally only permit traffic to pass through in one direction.

For instance, anyone who accidentally travels down Florence or Stanley and find themselves at the threshold/ bottleneck which flows in the opposite direction only will be required to turn around and seek an alternate route. As such, future signage will be important.

Councillor Smyth - Regarding Scenario 4: how can the one-way constriction be configured to allow for the new the driveway of the recent 3 lot subdivision at 8 Florence Road? Noting that the driveway for all 3 lots is on the northern boundary abutting the Woolworths development.

**Officer Response**

The images for the scenarios are purely diagrammatic only to illustrate the potential arrangement with directional arrows. Consideration to access, verge services and amenity, street lighting, drainage, crossing points and so on and so forth would all be accounted for during the design phase if it is to progress which will determine the suitable location.

**Amended Condition 25**

The condition 25 presented in the background of the report was the original condition proposed and was put in the report in error.

The actual condition eventually adopted by JDAP was:

“25. Within 12 months of occupancy of the development, the proponent is to undertake analysis of the impact of the development on the local road network to the specifications and satisfaction of the City of Nedlands. The outcomes of the analysis are to inform the preparation of a Local Area Traffic Treatment Plan by the applicant, if deemed necessary by the analysis.”

This has been corrected in the report above.





**18. Divisional Reports – Community Services & Development**

**18.1 CSD07.11.23 - Disability Access and Inclusion Plan 2023 - 2028**

<b>Meeting &amp; Date</b>	Council Meeting – 28 November 2023
<b>Applicant</b>	City of Nedlands
<b>Employee Disclosure under section 5.70 Local Government Act 1995</b>	Nil.
<b>Report Author</b>	Samantha Edwards, Community Development Officer (Events and Access)
<b>CEO</b>	Tony Free - Acting Chief Executive Officer
<b>Attachments</b>	1. Draft Disability Access and Inclusion Plan Actions 2023 - 2028

**Regulation 11(da) – Not Applicable – Recommendation Adopted**

Moved – Councillor Youngman

Seconded – Councillor Smyth

**That the Recommendation be adopted.**

(Printed below for ease of reference)

**CARRIED UNANIMOUSLY EN BLOC 9/-**

**Council Resolution / Recommendation**

**That Council approve the Disability Access and Inclusion Plan 2023 – 2028 as per Attachment 1.**

**Purpose**

The City of Nedlands Disability Access and Inclusion Plan 2023 – 2028 (DAIP) is a key strategic document outlining the City’s approach to working towards a more accessible and inclusive community.

**Voting Requirement**

Simple Majority.



## Background

The *Disability Services Act 1993 (WA)* requires public authorities to develop a DAIP, implement it and report annually against the plan to the Department of Communities (previously Disability Services Commission). The DAIP aims to improve access for:

- People with permanent disability;
- Parents with young children and prams;
- Elderly
- People from cultural and linguistically diverse backgrounds; and
- people with a temporary impairment

As required by legislation, this DAIP is structured to address the following seven specified outcome areas:

**Outcome 1:** People with disabilities have the same opportunities as other people to access the services of, and any events organised by the City of Nedlands.

**Outcome 2:** People with disabilities have the same opportunities as other people to access the buildings and other facilities of the City of Nedlands.

**Outcome 3:** People with disabilities receive information from the City of Nedlands in a format that will enable them to access the information as readily as other people are able to access it.

**Outcome 4:** People with disabilities receive the same level and quality of service from the employees of the City of Nedlands as other people receive.

**Outcome 5:** People with disabilities have the same opportunities as other people to provide feedback to the City of Nedlands.

**Outcome 6:** People with disabilities have the same opportunities as other people to participate in any public consultation conducted by the City of Nedlands.

**Outcome 7:** people with disabilities have the same opportunities as other people to access employment with the City of Nedlands.

The draft actions for 2023 – 2028 were presented to Councillors at a Concept Forum on 10 August 2023.

## Discussion

The City of Nedlands Disability Access and Inclusion Plan 2018 – 2023 was developed with input from the community and was lodged with the relevant government department at the time. This DAIP has since expired and the City is now required to adopt a new DAIP to provide strategic direction and actions on how the City will manage access and inclusion for the next five years.



The primary focus of the proposed DAIP is to provide equitable access and opportunity for people with disabilities, but the plan also benefits other groups of people within our community such as seniors, youth, and people from minority groups who may face language or cultural barriers.

The DAIP recognises that all residents contribute to the vibrant social, economic and cultural life of our local community and it provides guidance to the City through the actions contained within it to ensure equitable access to services, events, facilities and information provision that are within the City’s control.

Access is about ensuring all people are able to access information, services and facilities. Inclusion is about ensuring that all people can fully participate in activities and services provided by the City. The goal is to create a place where people of all ages, abilities, and nationalities feel welcome and supported. This DAIP is a further step in this journey.

If Council adopts the proposed DAIP, the City will be required to report on an annual basis to the Department of Communities the measures that it has implemented to ensure access and inclusion within the district, and any further measures that it may have undertaken in that reporting year.

Council is now required to consider the proposed DAIP, and if satisfied, to adopt it.

## Consultation

Concept forum date:

The consultation period was open for three weeks. During this time, community members had the opportunity to complete an online survey through the City’s digital engagement platform ‘YourVoice’ or attend one of the two drop-in sessions which were held at Nedlands and Mount Claremont libraries.

Sixteen community members completed the survey online through YourVoice. Twenty-one community members completed the survey manually and seven community members attended the drop-in sessions at the libraries.

The draft actions were then presented at a Concept Forum to Councillors on 10 August, 2023.

## Strategic Implications

This item relates to the following elements from the City’s Strategic Community Plan.

**Vision** Our city will be an environmentally-sensitive, beautiful and inclusive place.

**Values** **Healthy and Safe**  
Our City has clean, safe neighbourhoods where public health is protected and promoted.



### **Great Communities**

We enjoy places, events and facilities that bring people together. We are inclusive and connected, caring and support volunteers. We are strong for culture, arts, sport and recreation. We have protected amenity, respect our history and have strong community leadership.

### **Easy to Get Around**

We strive for our City to be easy to get around by preferred mode of travel, whether by car, public transport, cycle or foot.

### **Priority Area**

- Renewal of community infrastructure such as roads, footpaths, community and sports facilities.

### **Budget/Financial Implications**

None of the actions in Attachment 1 require additional budget beyond the current budget allocation for the DAIP.

### **Legislative and Policy Implications**

*Western Australian Disability Services Act (1993)* –  
[Disability Services Act 1993 - \[04-g0-00\].pdf \(legislation.wa.gov.au\)](#)

*Local Government Act (1995)* –  
[Local Government Act 1995 - \[07-v0-01\].pdf \(legislation.wa.gov.au\)](#)

*Commonwealth Disability Discrimination Act (1992)* –  
[Disability Discrimination Act 1992 \(legislation.gov.au\)](#)

*Western Australian Equal Opportunities Act (1984)* –  
[Microsoft Word - EqualOpportunityAct1984\\_07-f0-02.docx \(legislation.wa.gov.au\)](#)

### **Decision Implications**

If the new DAIP is not approved by Council, the City will be non-compliant with the requirements of the *Disability Services Act 1993* which requires all local governments to develop and implement a DAIP. The City's current DAIP has expired.

### **Conclusion**

It is recommended that Council approves the draft Disability Access and Inclusion Plan 2023 – 2028, as contained in Attachment 1.



## Further Information

Nil.



# Disability Access and Inclusion Plan

## Outcome 1. Service and Events

Objectives	Actions	Supporting plans	Lead	23/24	24/25	25/26	26/27	27/28
1.1. People with disability have the same opportunities as other people to access the services of, and any events organised by, the City of Nedlands	1.1.1. Provide and promote library activities and services aimed at inclusion and preventing social isolation.	DAIP 2023 - 2028	Manager Community Services	●	●	●	●	●
	1.1.2. Provide a large print and talking book collection at Nedlands and Mt Claremont libraries.			●	●	●	●	●
	1.1.3. Provide online, downloadable eAudiobook, eBook and eMagazine collections through the Library Service.			●	●	●	●	●
	1.1.4. Develop a book collection at Nedlands and Mt Claremont libraries for children that explain autism and other disabilities.				●			
	1.1.5. Promote and provide a positive ageing program to the seniors within the Nedlands community.				●	●	●	●
	1.1.6. Provide technology classes and/or workshops for seniors within the Nedlands community.				●	●	●	●
	1.1.7. Provide activities for children which encourage cultural and social inclusion			●	●	●	●	●
	1.1.8. Provide Community Grants program for Disability related projects.		●	●	●	●	●	
	1.1.9. Develop the capacity and capability of staff and community to support and deliver accessible and inclusive events and programs within the City of Nedlands.		●	●	●	●	●	
	1.1.10. Include a question on accessibility in user satisfaction survey of events run by Community Development.		●	●	●	●	●	
	1.1.11. Develop an Access Advisory Group as per Council Resolution from 25 May, 2021.			●				

## Outcome 2. Buildings and Facilities

	Actions	Supporting Plans	Lead	23/24	24/25	25/26	26/27	27/28
2.1. People with disability have the same opportunities as other people to access the buildings and other facilities of the City of Nedlands.	2.1.1. Ensure new buildings and facilities, including significant upgrades, exceed minimum disability access requirements where possible.	DAIP 2023 - 2028	Manager City Projects and Programs	●	●	●	●	●
	2.1.2. Identify opportunities to improve universal access to Council facilities and reserves (i.e. self-opening doors, ramps, sealing footpaths and accessways, parking, beach and river access etc			●	●	●	●	●
	2.1.3. All projects are designed and constructed in compliance with Australian Standards for equal access and safety where possible and practical.			●	●	●		
	2.1.4. Budget for an audit of 5 City buildings to identify disability access issues and improvements required.		Manager Assets	●	●	●	●	●
	2.1.5. Re-establish the sensory garden at the Jo Wheatley All Abilities Play Space.		Manager Parks Services	●				
	2.1.6. As Parks furniture is replaced, look at accessible furniture for replacement where practical.			●	●	●	●	●

### Outcome 3. Information

	Actions	Supporting Plans	Lead	23/24	24/25	25/26	26/27	27/28
3.1. People with disability receive information from the City of Nedlands in a format that will enable them to access the information, as readily as other people are able to access it.	3.1.1. Review and update the corporate style guide and other relevant policies and procedures to include best practice in accessible communications.	DAIP 2023 - 2028	Coordinator Communications and Engagement	●				
	3.1.2. Review the City's website information on existing bushland trails that are suitable for disability access.		Manager Health and Compliance		●			
	3.1.3. Undertake a review of the City's website regarding ACROD parking within the City of Nedlands.				●			
	3.1.4. Include accessibility in the usability assessment when procuring new software, hardware, or systems for the City of Nedlands.		Manager Information Services and Technology	●	●	●	●	●

**Outcome 4. Service from Employees**

	Actions	Supporting Plans	Lead	23/24/	24/25	25/26	26/27	27/28
4.1. People with disability receive the same level and quality of service from the staff of the City of Nedlands as other people receive from the staff of the City of Nedlands.	4.1.1. <b>Human Resources staff and other relevant staff to participate in discrimination awareness training.</b>	DAIP 2023 - 2028	Manager Human Resources	●				
	4.1.2. <b>Current staff to complete refresher EEO and diversity training.</b>			●				
	4.1.3. <b>New staff to complete EEO and diversity training as part of onboarding induction process.</b>			●				

## Outcome 5. Feedback and Complaints

	Actions	Supporting Plans	Lead	23/24	24/25	25/26	26/27	27/28
5.1. People with disability have the same opportunities as other people to make complaints to the City of Nedlands.	5.1.1. Review City's complaints process and ensure it is accessible to people with disability.	DAIP 2023 - 2028	Manager Information Services and Technology			●		

## Outcome 6. Public Consultation

	Actions	Supporting Plans	Lead	23/24	24/25	25/26	26/27	27/28
6.1. People with disability have the same opportunities as other people to participate in any public consultation by the City of Nedlands.	6.1.1. When planning engagement activities in facilities, ensure accessibility is addressed.	DAIP 2023 - 2028	Coordinator Communications and Engagement	●	●	●	●	●



**Outcome 7. Employment**

	Actions	Supporting Plans	Lead	23/24	24/25	25/26	26/27	27/28
7.1. People with disability have the same opportunities as other people to obtain and maintain employment with the City of Nedlands.	7.1.1. Continue to comply with legislative requirements for disability employment	DAIP 2023 - 2028	Manager Human Resources	●	●	●	●	●



19. Divisional Reports - Corporate Services

19.1 CPS42.11.23 – Superannuation for Council Members

<b>Meeting &amp; Date</b>	Council Meeting – 28 November 2023
<b>Applicant</b>	City of Nedlands
<b>Employee Disclosure under section 5.70 Local Government Act 1995</b>	Nil.
<b>Report Author</b>	Stuart Billingham - Manager Financial Services
<b>Director</b>	Michael Cole - Director Corporate Services
<b>Attachments</b>	Nil

Moved – Councillor Smyth  
Seconded – Councillor Bennett

Council RESOLVES UNANIMOUSLY to become an eligible governing body under Division 446 of the Taxation Administration Act 1953 (Cth) effective 1 December 2023.

LOST 6/3 FOR WANT OF UNANIMOUS DECISION.  
(Against: Crs. Hodsdon McManus Youngman)

Moved – Councillor Smyth  
Seconded – Councillor Bennett

**Council Resolution**

**Council NOTES the officer’s response and DEFERS consideration of this matter to the June 2024 Ordinary Meeting of Council.**

**CARRIED 7/2  
(Against: Crs. Hodsdon & McManus)**

Recommendation

That Council approve/refuse

OR

Council RESOLVES UNANIMOUSLY to become an eligible governing body under Division 446 of the Taxation Administration Act 1953 (Cth) effective 1 December 2024.



## Purpose

For Council to consider becoming an Eligible Governing Body for the purposes of Commonwealth taxation and superannuation legislation.

## Voting Requirement

Unanimous decision required under Division 446 of the Taxation Administration Act 1953 (Cth).

## Background

At its meeting of 26 September 2023, in response to a Notice of Motion, Council resolved as follows:

With respect to recent moves taken by City of Stirling to enable Elected Members to receive superannuation entitlements; and in line with the proposed Local Government reform measures; Council instructs the CEO to:

1. present a report to the 28 November 2023 Council meeting for Council to consider resolving to become an eligible governing body allowing the City to make compulsory superannuation contributions to Elected Members; and
2. provides details of the overall budget implications of this measure.

## Discussion

As outlined in response to the Notice of Motion from 26 September 2023 on this matter, under current arrangements, Elected Members can voluntarily decide to have all or a portion of their allowances paid into a superannuation fund.

In addition, under the Superannuation Guarantee (Administration) Act 1992 (Cth), Local Governments can unanimously resolve to be considered an 'eligible local governing body' through the Taxation Administration Act 1953 (Cth). As a consequence of such a resolution, Elected Members would then be treated similarly to employees and the Local Government would be required to make superannuation contributions in addition to payment of allowances.

However, a resolution of this nature also has significant implications:

1. Pay as you go (PAYG) tax would be required to be withheld from Council member allowances for remission to the Australian Taxation Office (ATO)
2. Fringe Benefit Tax (FBT) would be applicable to all other benefits provided to Elected Members, ie ICT Allowance and Travel. For these reasons, Local Governments in Australia typically do not pursue this course of action.



In a full year with employer superannuation contributions of 11%, the cost to the City would total \$33,898. This will increase to \$35,439 in 2024/25 when superannuation is 11.5% and \$36,980 in 2025/26 when superannuation is 12%. The estimated FBT liability is \$28,732 per annum. For 2023/24 this could apply from December 2023.

It is understood the State Government is considering amendments to the Local Government Act 1995 to address superannuation for Elected Members and is proposed to be introduced in the next tranche of local government reforms.

## Consultation

Nil.

## Strategic Implications

This item relates to the following elements from the City’s Strategic Community Plan.

**Vision** Our city will be an environmentally-sensitive, beautiful and inclusive place.  
**Values** **Great Governance and Civic Leadership**  
We value our Council’s quality decision-making, effective and innovative leadership, transparency, accountability, equity, integrity and wise stewardship of the community’s assets and resources. We have an involved community and collaborate with others, valuing respectful debate and deliberation.

## Budget/Financial Implications

Should Council unanimously endorse this report, the financial impact on the existing operational budget for Council Members is as follows. These changes will be included in the updated version of the Long Term Financial Plan.

2023/24 – Additional Operating Expenditure \$31,515 (part year)  
2024/25 – Additional Operating Expenditure \$64,170 (full year part year)  
Subsequent years dependent on Salaries and Allowances Tribunal determinations

## Legislative and Policy Implications

In accordance with the requirements of the Taxation Administration Act 1953 (Cth). a unanimous resolution to become an eligible governing body must specify the day on which the resolution takes effect. Such date should be no more than 28 days from the day after the resolution was made.

The City must give written notice of the resolution to the Commissioner within seven days of the resolution being made.



Once the Commissioner is notified of the resolution, the Commissioner must publish notice of the making of the resolution by way of a notifiable instrument and will include the City's name and the date on which such resolution takes effect.

### Decision Implications

If the recommendation fails to be resolved unanimously, payments to Elected Members will remain as-is. There is no other option for the City to pay superannuation to Elected Members.

### Conclusion

For Council to consider becoming an Eligible Governing Body for the purposes of Commonwealth taxation and superannuation legislation, a unanimous decision is required.

### Further Information

Following the Agenda Briefing Forum, clarification was sought on ICT Allowances and FBT applicable. It has since been clarified that the ICT Allowances and Councillors Allowances would be subject to PAYG withholding if this motion was unanimously accepted. There will be no FBT liability arising from ICT allowances.

The financial implications and discussion comments need to be reduced accordingly.

In addition, Councillor Smyth asked the following questions that were verbally answered at the Council Meeting Agenda Forum and are provided below.

1. Comparison of Superannuation
  - a. What are the projections for staff (KMP) superannuation as incrementally increase to 12% (\$266,460 plus)?
  - b. What proportion of this is for payments above the threshold? NB: indexed at 0.5% each year from base year.

### Officer Response

See table below.

Fin Year Super Contributions	Council Members	KMP (Estimate)	Staff	Super Guarantee rate
2021.22 (Super 10%)	\$0	266,460		10%
2022-23 (Super 10.5%)	\$0	267,792		10.5%
2023-24 (Super 11% 6 mths)	\$16,950	269,131		11%
2024-25 (Super 11.5%)	\$35,439	270,477		11.5%
2025-26 (Super 12%)	\$36,980	271,829		12.0%





2. Comparison of Fringe Benefit Tax

- a. What are the projections for staff (KMP) fringe benefits within the salaries (\$2,464,635 plus)?

**Officer Response**

Assuming no change in the FBT tax rate, the majority of FBT mainly relates to Motor vehicles supplied by the City to KMP. This applies to only 4 officers over reportable FBT amount threshold (currently \$2,000). This is \$49,757 and will not materially change into the future if no change in private use %.

- b. What is the FBT liability for all staff compared to the estimated \$28,732 for Council?

**Officer Response**

For FBT year ending 31 March 2023 FBT for the City of Nedlands paid \$106,653 to ATO.

- c. How is Councillor ICT allowance currently taxed?

**Officer Response**

Currently, Elected members will need to declare allowances received in their Annual Tax return.

- d. What is the projected change to FBT liability with the roll-out of Laptop (portable workstations) to all staff?

**Officer Response**

Portable electronic devices such as Laptops that are mainly used for work purposes are exempt from fringe benefits tax (FBT).

3. Savings from Council Reduction

Regarding Special Council Meeting Agenda 13 February 2023 Item 8. CEO01.02.23 Review of Wards and Representation - Special Council Meeting Agenda 13 February 2023 *“Budget/Financial Implications The proposed reforms may result in a reduction in costs. Based on the 2022/23 Councillor fees and allowances, a reduction in Councillor numbers from 12 to 8 would save the City of Nedlands approximately \$110,000 per annum.”*

- a. Has this estimated savings been realised bringing the overall cost of Mayor and 8 Councillors to approximately \$320K the equivalent of our CEO package?

**Officer Response**

Yes, these savings have been incorporated into the overall Operating Budget for 2023/24.



**19.2 CPS43.11.23 - Monthly Financial Report - September 2023**

<b>Meeting &amp; Date</b>	Council Meeting – 28 November 2023
<b>Applicant</b>	City of Nedlands
<b>Employee Disclosure under section 5.70 Local Government Act 1995</b>	Nil.
<b>Report Author</b>	Stuart Billingham – Manager Financial Services
<b>Director</b>	Michael Cole – Director Corporate Services
<b>Attachments</b>	<ol style="list-style-type: none"> <li>1. Statement of Financial Activity – 30 September 2023</li> <li>2. Statement of Net Current Assets – 30 September 2023</li> <li>3. Statement of Comprehensive Income – 30 September 2023</li> <li>4. Statement of Financial Position – 30 September 2023</li> <li>5. Reserve Movements – 30 September 2023</li> <li>6. Borrowings – 30 September 2023</li> <li>7. Capital Works Program – 30 September 2023</li> </ol>

**Regulation 11(da) – Not Applicable – Recommendation Adopted**

Moved – Councillor Youngman  
 Seconded – Councillor Smyth

**That the Recommendation be adopted.**  
 (Printed below for ease of reference)

**CARRIED UNANIMOUSLY EN BLOC 9/-**

**Council Resolution / Recommendation**

**That Council receive the Monthly Financial Report for 30 September 2023.**

**Purpose**

Administration is required to provide Council with a monthly financial report in accordance with regulation 34(1) of the *Local Government (Financial Management) Regulations 1996*. The monthly financial variance from the budget of each business unit is reviewed with the respective manager and the Executive to identify the need for any remedial action. Material variances are highlighted to Council in the attached Monthly Financial Report.

**Voting Requirement**

Simple Majority.



## Background

Nil.

## Discussion

The monthly financial management report meets the requirements of regulation 34(1), 34(3), and 34(5) of the *Local Government (Financial Management) Regulations 1996*.

The attached report shows the month end position as at the end of September 2023. Please note that the opening position is a preliminary result for the year ended 30 June 2023 as the Financial Statements for 2022/23 are still being finalised and as a result will be subject to change. The municipal closing surplus as at 30 September 2023 is \$26,714,982 which is a \$3,336,181 favourable variance, compared to a budgeted surplus t for the same period of \$23,378,801.

The operating revenue at the end of September 2023 was \$32,735,694 which represents a \$3,055,864 favourable variance compared to the year-to-date budget of \$29,679,830, primarily due to higher fees and charges.

The operating expense at the end of September 2023 was \$9,238,094, which represents a \$1,023,948 favourable variance compared to the year-to-date budget of \$10,262,042, primarily in materials and contracts.

The attached Statement of Financial Activity compares Actuals with Amended Budget by Nature or Type as per regulation 34 (3) of the *Local Government Financial Management Regulations 1996*. Material variances, as defined by a previous decision of Council, from the budget of revenue and expenditure are detailed below.

## Operating Activities

### Operating grants, subsidies, and contributions

No variance analysis required as variance to budget is less than \$20,000 and 10%.

### Fees and charges

Fees and Charges revenue at the end of September 23 was \$5,361,308 which represents a \$3,184,218 favourable variance compared to the year-to-date budget.

### Service charges

Favourable variance of \$75,735 primarily due to budget.

### Interest earnings

No variance analysis required as variance to budget is less than \$20,000 and 10%.

### Other revenue

Unfavourable variance of \$46,303 primarily due to budget timing.



**Employee costs**

Favourable variance of \$179,868 primarily due to budget timing.

**Materials and contracts**

Favourable variance of \$986,392 primarily due to budget timing.

**Utility charges**

Favourable variance of \$59,490 primarily due to timing of water and electricity bills.

**Depreciation and amortisation**

Favourable variance of \$47,751 primarily due to budget timing.

**Insurance expenses**

Favourable variance of \$107,943 primarily due to budget timing.

**Interest expenses**

No variance analysis required as variance to budget is less than \$20,000 and 10%.

**Other expenditure**

No variance analysis required as variance to budget is less than \$20,000 and 10%.

**Loss on disposal of assets**

No variance analysis required as variance to budget is less than \$20,000 and 10%.

**Investing Activities**

**Non-operating grants, subsidies, and contributions**

No variance analysis required as variance to budget is less than \$20,000 and 10%.

**Proceeds from disposal of assets**

No variance analysis required as variance to budget is less than \$50,000 and 10%.

**Purchase of property, plant, and equipment**

No variance analysis required as variance to budget is less than \$50,000 and 10%.

**Purchase and construction of infrastructure**

Unfavourable variance of \$113,723 primarily due to budget timing.

**Payments for intangible assets**

No variance analysis required as variance to budget is less than \$20,000 and 10%.

**Financing Activities**

**Repayment of borrowings**

Unfavourable variance of \$64,658 primarily due to budget timing.

**Recoup from self-supporting loans**

No variance analysis required as variance to budget is less than \$20,000 and 10%.



**Payment for principal portion of lease liability**

Unfavourable variance of \$33,755 primarily due to budget timing.

**Transfer to reserves**

No variance analysis required as variance to budget is less than \$20,000 and 10%

**Transfer from reserves**

No variance analysis required as variance to budget is less than \$20,000 and 10%.

**Rates**

No variance analysis required as variance to budget is less than 10%.

Outstanding rates debtors are \$1,014,037 as at 30 September 2023 compared to \$991,317 as at 30 September 2022. Breakdown as follows:

Receivable	30-Sep-23 (\$)	30-Sep-22 (\$)	Variance (\$)
<b>Rates &amp; UGP</b>	11,726,915	11,134,974	-591,940
<b>Rubbish &amp; Pool</b>	656,668	581,177	-75,491
<b>Pensioner Rebates</b>	345,562	371,036	25,474
<b>ESL</b>	1,014,037	991,036	-22,720
<b>Total</b>	<b>13,743,182</b>	<b>13,078,504</b>	<b>- 664,677</b>

**Employee Data**

Description	Number
Budgeted FTE (1 July 2023)	165
Budgeted FTE (30 June 2024)	162
Headcount (Active Employees including FT, PT & Casual)	180
Occupied FTE (FT & PT)	142
Occupied FTE (Casual)	10
No. of contract employees (Temporary/Agency)	10

The figures reported are as at the end of the calendar month of September 2023.

**Consultation**

N/A

**Strategic Implications**

This item relates to the following elements from the City’s Strategic Community Plan.

**Vision** Our city will be an environmentally sensitive, beautiful and inclusive place.





**Values**

**Great Governance and Civic Leadership**

We value our Council’s quality decision-making, effective and innovative leadership, transparency, accountability, equity, integrity and wise stewardship of the community’s assets and resources. We have an involved community and collaborate with others, valuing respectful debate and deliberation.

The 2023/24 approved budget is in line with the City’s strategic direction and was prepared in line with the City’s level of tolerance of risk and it is managed through budgetary review and control. The budget was based on a zero-based budgeting concept which requires all income and expenses to be thoroughly reviewed against data and information available to perform the City’s services at a sustainable level. Our operations and capital spend, and income is undertaken in line with and measured against the budget. This ensures that there is an equitable distribution of benefits in the community.

**Budget/Financial Implications**

At the Special Council Meeting on 11 August 2022, item CPS36.08.22, Council adopted the following thresholds for the reporting of material financial variances in the monthly statement of financial activity reports:

- a. Operating items – Greater than 10% and a value greater than \$20,000
- b. Capital items – Greater than 10% and a value greater than \$50,000

pursuant to regulation 34(5) of the *Local Government (Financial Management) Regulations 1996*, and *Australian Accountings Standard AASB 1031 Materiality*.

**Legislative and Policy Implications**

[Local Government Act 1995, Local Government \(Financial Management\) Regulations 1996, and Australian Accounting Standards.](#)

**Decision Implications**

Nil.

**Conclusion**

The municipal surplus as at 30 September 2023 is \$26,714,982 which is favourable, compared to a budgeted surplus for the same period of \$23,378,801.

The operating revenue at the end of September 2023 was \$32,735,694 which represents a \$3,055,864 or 10% favourable variance compared to the year-to-date budget of \$29,679,830, primarily in fees and charges.



The operating expense at the end of September 2023 was \$9,238,094, which represents a \$1,023,948 or 10% favourable variance compared to the year-to-date budget of \$10,262,042 primarily in materials and contracts.

### **Further Information**

Nil.



## City of Nedlands Statement of Financial Activity

By Nature or Type  
For the Period 01-Jul-2023 to 30-Sep-2023

	Adopted Budget	Amended Budget	Amended Budget YTD	Actuals YTD	Variance (\$) YTD	Variance (%) YTD
<b>Operating Activities</b>						
Net current assets - Opening surplus/(deficit)	3,030,839	3,030,839	3,030,839	2,263,268	(767,571)	-25.33%
<b>Revenue</b>						
Operating grants, subsidies, and contributions	728,830	728,830	313,879	310,319	(3,560)	-1.13%
Fees and charges	8,245,665	8,245,665	2,177,090	5,361,308	3,184,218	146.26%
Service charges	0	0	0	75,735	75,735	No Budget
Interest earnings	910,824	910,824	227,706	240,112	12,406	5.45%
Other revenue	516,045	516,045	69,927	23,625	(46,303)	-66.22%
Profit on disposal of assets	73,761	73,761	18,440	0	(18,440)	-100.00%
	<u>10,475,125</u>	<u>10,475,125</u>	<u>2,807,042</u>	<u>6,011,097</u>	<u>3,204,055</u>	<u>114.14%</u>
<b>Expenses</b>						
Employee costs	(17,476,533)	(17,476,533)	(4,459,713)	(4,279,845)	179,868	-4.03%
Materials and contracts	(13,790,787)	(13,790,787)	(3,905,377)	(2,918,985)	986,392	-25.26%
Utility charges	(939,500)	(939,500)	(234,874)	(175,384)	59,490	-25.33%
Depreciation and amortisation	(6,537,872)	(6,537,872)	(1,634,469)	(1,586,718)	47,751	-2.92%
Insurance expenses	(536,291)	(536,291)	(222,192)	(114,249)	107,943	-48.58%
Interest expenses	(64,060)	(64,060)	(16,015)	(24,250)	(8,235)	51.42%
Other expenditure	(633,138)	(633,138)	(135,733)	(147,866)	(12,133)	8.94%
Loss on disposal of assets	0	0	0	0	0	No Budget
	<u>(39,978,181)</u>	<u>(39,978,181)</u>	<u>(10,608,373)</u>	<u>(9,247,296)</u>	<u>1,361,077</u>	<u>-12.83%</u>
Non-cash amounts excluded from operating activities	6,464,111	6,464,111	1,616,029	1,509,040	(106,989)	-6.62%
<b>Amount attributable to operating activities</b>	<u>(20,008,106)</u>	<u>(20,008,106)</u>	<u>(3,154,463)</u>	<u>536,109</u>	<u>3,690,572</u>	<u>-117.00%</u>
<b>Investing Activities</b>						
Non-operating grants, subsidies, and contributions	1,592,667	1,592,667	0	0	0	No Budget
Proceeds from disposal of assets	351,300	351,300	20,000	15,455	(4,545)	-22.73%
Purchase of property, plant, and equipment	(2,007,207)	(2,007,207)	(45,000)	(50,937)	(5,937)	13.19%
Purchase and construction of infrastructure	(6,239,510)	(6,239,510)	(23,000)	(136,723)	(113,723)	494.45%
Purchase of right of use assets	(615,000)	(615,000)	0	(21,483)	(21,483)	No Budget
Purchase of intangible assets	(1,433,632)	(1,433,632)	(105,000)	(116,168)	(11,168)	10.64%
<b>Amount attributable to investing activities</b>	<u>(8,351,382)</u>	<u>(8,351,382)</u>	<u>(153,000)</u>	<u>(309,856)</u>	<u>(156,856)</u>	<u>102.52%</u>
<b>Financing Activities</b>						
Repayment of borrowings	(647,117)	(647,117)	(161,779)	(226,437)	(64,658)	39.97%
Proceeds from borrowings	0	0	0	0	0	No Budget
Principal portion of new lease liability	615,000	615,000	0	0	0	No Budget
Recoup from self supporting loans	15,404	15,404	0	0	0	No Budget
Payments for principal portion of lease liability	(259,109)	(259,109)	(43,185)	(9,430)	33,755	-78.16%
Transfers to reserves	(1,354,743)	(1,354,743)	0	0	0	No Budget
Transfers from reserves	3,098,825	3,098,825	0	0	0	No Budget
<b>Amount attributable to financing activities</b>	<u>1,468,260</u>	<u>1,468,260</u>	<u>(204,964)</u>	<u>(235,868)</u>	<u>(30,904)</u>	<u>15.08%</u>
Surplus/(deficit) before imposition of general rates	<u>(26,891,228)</u>	<u>(26,891,228)</u>	<u>(3,512,427)</u>	<u>(9,614)</u>	<u>3,502,813</u>	<u>-99.73%</u>
Total amount raised by general rates	<u>26,891,228</u>	<u>26,891,228</u>	<u>26,891,228</u>	<u>26,724,597</u>	<u>(166,631)</u>	<u>-0.62%</u>
<b>Surplus/(deficit) after imposition of general rates</b>	<u>(0)</u>	<u>(0)</u>	<u>23,378,801</u>	<u>26,714,982</u>	<u>3,336,181</u>	<u>14.27%</u>



# City of Nedlands

## Net Current Assets

	Balance As At 1-Jul-23	Balance As At 30-Sep-23
<b>Current Assets</b>		
Cash and cash equivalents	15,333,448	26,922,689
Other Financial Assets	17,597	13,271
Trade and other receivables	2,826,389	17,899,483
Inventories	56,650	59,807
<b>Total Current Asstes</b>	<b>18,234,085</b>	<b>44,895,250</b>
<b>Current Liabilities</b>		
Trade and other payables	(4,987,601)	(6,920,282)
Lease Liabilities	(53,100)	(43,670)
Borrowings	(647,117)	(420,680)
Provisions	(3,076,974)	(2,631,915)
Other liabilities	41,470	60,534
<b>Total Current Liabilities</b>	<b>(8,802,556)</b>	<b>(10,745,455)</b>
<b>Adjustments to NCA</b>		
Less: Reserves	(7,885,891)	(7,885,891)
Less: Restricted Cash	35,011	0
Less: Self Supporting Loans	(17,597)	(13,271)
Add: Borrowings	647,117	420,680
Add: Leases	53,100	43,670
<b>Total Adjustments</b>	<b>(7,168,260)</b>	<b>(7,434,812)</b>
<b>Net Current Asstes</b>	<b>2,263,268</b>	<b>26,714,982</b>



# City of Nedlands

## Statement of Comprehensive Income

By Nature or Type  
For the Period 1-Jul-2023 to 30-Sep-2023

	Adopted Budget	Amended Budget	Amended Budget YTD	Actuals YTD	Variance (\$) YTD	Variance (%) YTD
<b>Revenue</b>						
Rates	26,891,228	26,891,228	26,891,228	26,724,597	(166,631)	-1%
Operating grants, subsidies and contributions	728,830	728,830	313,879	310,319	(3,560)	-1%
Fees and charges	8,245,665	8,245,665	2,177,090	5,361,308	3,184,218	146%
Service charges	0	0	0	75,735	75,735	No Budget
Interest earnings	910,824	910,824	227,706	240,112	12,406	5%
Other revenue	516,045	516,045	69,927	23,625	(46,303)	-66%
	<u>37,292,592</u>	<u>37,292,592</u>	<u>29,679,830</u>	<u>32,735,694</u>	<u>3,055,864</u>	<u>10%</u>
<b>Expenses</b>						
Employee costs	(18,861,233)	(18,861,233)	(4,459,713)	(4,279,845)	179,868	-4%
Materials and contracts	(13,790,787)	(13,790,787)	(3,905,377)	(2,918,985)	986,392	-25%
Utility charges	(939,500)	(939,500)	(234,874)	(175,384)	59,490	-25%
Depreciation and amortisation	(6,537,872)	(6,537,872)	(1,634,469)	(1,586,718)	47,751	-3%
Insurance expenses	(633,138)	(633,138)	(222,192)	(114,249)	107,943	-49%
Other expenditure	(536,291)	(536,291)	(135,733)	(147,866)	(12,133)	9%
Interest expenses	(64,060)	(64,060)	(16,015)	(24,250)	(8,235)	51%
Overhead costing	1,384,700	1,384,700	346,175	9,202	(336,973)	-97%
Activity Based Costings	0	0	156	0	(156)	-100%
	<u>(39,978,182)</u>	<u>(39,978,182)</u>	<u>(10,262,042)</u>	<u>(9,238,094)</u>	<u>1,023,948</u>	<u>-10%</u>
<b>Net Operating</b>	<u>(2,685,590)</u>	<u>(2,685,590)</u>	<u>19,417,788</u>	<u>23,497,600</u>	<u>4,079,812</u>	<u>21%</u>
Non-operating grants, subsidies and contributions	1,592,667	1,592,667	0	0	0	No Budget
Profit on Disposal of Assets	73,761	73,761	18,440	0	(18,440)	-100%
	<u>1,666,428</u>	<u>1,666,428</u>	<u>18,440</u>	<u>0</u>	<u>(18,440)</u>	<u>-100%</u>
<b>Net Result for the Period</b>	<u>(1,019,162)</u>	<u>(1,019,162)</u>	<u>19,436,228</u>	<u>23,497,600</u>	<u>4,061,372</u>	<u>21%</u>
<b>Other Comprehensive Income</b>						
	0	0	0	0	0	No Budget
<b>Total Other Comprehensive Income</b>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>No Budget</u>
<b>Total Comprehensive Income for the Period</b>	<u>(1,019,162)</u>	<u>(1,019,162)</u>	<u>19,436,228</u>	<u>23,497,600</u>	<u>4,061,372</u>	<u>21%</u>





# City of Nedlands

## Statement of Financial Position

	Balance As At 1-Jul-23	Balance As At 30-Sep-23
<b>Assets</b>		
<b>Current Assets</b>		
Cash and cash equivalents	(15,333,448)	(26,922,689)
Other Financial Assets	(17,597)	(13,271)
Trade and other receivables	(2,826,389)	(17,899,483)
Inventories	(56,650)	(59,807)
<b>Total Current Assets</b>	<b>(18,234,085)</b>	<b>(44,895,250)</b>
<b>Non Current Assets</b>		
Trade and other receivables	(1,116,823)	(1,194,501)
Other Financial Assets	(185,650)	(185,650)
Property, plant and equipment	(105,850,074)	(105,408,054)
Infrastructure	(248,177,279)	(247,204,785)
Right of Use Assets	(53,138)	(53,138)
Intangible assets	0	(116,168)
<b>Total Non Current Assets</b>	<b>(355,382,963)</b>	<b>(354,162,296)</b>
<b>Total Assets</b>	<b>(373,617,048)</b>	<b>(399,057,545)</b>
<b>Liabilities</b>		
<b>Current Liabilities</b>		
Trade and other payables	4,987,601	6,920,282
Lease Liabilities	53,100	43,670
Borrowings	647,117	420,680
Grant and contract liabilities	87,889	476,622
Provisions	3,076,974	2,631,915
Other liabilities	(41,470)	(60,534)
Clearing accounts	(8,655)	312,820
<b>Total Current Liabilities</b>	<b>8,802,556</b>	<b>10,745,455</b>
<b>Non Current Liabilities</b>		
Trade and other payables	78,905	78,905
Borrowings	925,356	925,356
Lease Liabilities	107,644	107,644
Provisions	359,357	359,357
<b>Total Non Current Liabilities</b>	<b>1,471,262</b>	<b>1,471,262</b>
<b>Total Liabilities</b>	<b>10,273,818</b>	<b>12,216,717</b>
<b>Equity</b>		
Retained surplus	239,120,756	262,618,356
Reserves - cash backed	7,885,891	7,885,891
Revaluation surplus	116,336,582	116,336,582
<b>Total Equity</b>	<b>363,343,229</b>	<b>386,840,829</b>



## City of Nedlands Reserve Movements

For the Period 1-Jul-2023 to 30-Sep-2023

Reserve	Adopted Budget				Amended Budget				Actuals YTD			
	Opening Balance	Transfer To	Transfer From	Closing Balance	Opening Balance	Transfer To	Transfer From	Closing Balance	Opening Balance	Transfer To	Transfer From	Closing Balance
Plant Replacement Reserve	246,511	139,138	(379,056)	6,593	246,511	139,138	(379,056)	6,593	370,728	0	0	370,728
City Development Reserve	1,718,279	63,695	(386,400)	1,395,574	1,718,279	63,695	(386,400)	1,395,574	991,682	0	0	991,682
North Street Reserve	139,372	9,166	(148,538)	0	139,372	9,166	(148,538)	0	140,827	0	0	140,827
Welfare Reserve	726,151	26,918	(400,000)	353,069	726,151	26,918	(400,000)	353,069	674,655	0	0	674,655
Service Reserve	12,846	476	0	13,322	12,846	476	0	13,322	16,888	0	0	16,888
Insurance Reserve	66,764	2,475	0	69,239	66,764	2,475	0	69,239	65,464	0	0	65,464
Underground Power Projects	2,596,193	529,760	(103,322)	3,022,631	2,596,193	529,760	(103,322)	3,022,631	2,585,872	0	0	2,585,872
Waste Management Reserve	1,091,398	95,457	(329,145)	857,710	1,091,398	95,457	(329,145)	857,710	1,167,774	0	0	1,167,774
Building Replacement Reserve	562,571	20,854	(241,035)	342,390	562,571	20,854	(241,035)	342,390	582,521	0	0	582,521
Swanbourne Development Reserve	138,087	5,119	(140,000)	3,206	138,087	5,119	(140,000)	3,206	130,833	0	0	130,833
Public Art Reserve	43,836	1,625	0	45,461	43,836	1,625	0	45,461	45,709	0	0	45,709
Business System Reserve	65,000	2,409	(65,000)	2,409	65,000	2,409	(65,000)	2,409	97,551	0	0	97,551
All Abilities Play Space	421,827	15,637	0	437,464	421,827	15,637	0	437,464	427,356	0	0	427,356
Major Projects	704,505	26,115	(718,258)	12,362	704,505	26,115	(718,258)	12,362	338,642	0	0	338,642
Lawler Park Infrastructure Reserve	0	0	0	0	0	0	0	0	0	0	0	0
Public Open Space Reserve	110,500	114,596	0	225,096	110,500	114,596	0	225,096	110,500	0	0	110,500
PRCC Reserve	143,746	151,303	(188,071)	106,978	143,746	151,303	(188,071)	106,978	138,890	0	0	138,890
Riverwall Maintenance Reserve	0	150,000	0	150,000	0	150,000	0	150,000	0	0	0	0
<b>Reserve Total</b>	<b>8,787,586</b>	<b>1,354,743</b>	<b>(3,098,825)</b>	<b>7,043,504</b>	<b>8,787,586</b>	<b>1,354,743</b>	<b>(3,098,825)</b>	<b>7,043,504</b>	<b>7,885,891</b>	<b>0</b>	<b>0</b>	<b>7,885,891</b>



## City of Nedlands

For the Period 1-Jul-2023 to 30-Sep-2023

Loan Description	Loan Number	Institution	Interest Rate	Adopted Budget			Amended Budget			Actuals YTD					
				Opening Balance	Repayment	Closing Balance	Interest	Opening Balance	Repayment	Closing Balance	Interest	Opening Balance	Repayment	Closing Balance	Interest
Road Infrastructure	179	WATC	6.04%	147,155	(147,155)	0	(5,597)	147,155	(147,155)	0	(5,597)	147,156	(35,966)	111,190	(2,222)
Building Infrastructure	183	WATC	2.80%	363,088	(179,029)	184,059	(8,238)	363,088	(179,029)	184,059	(8,238)	363,088	(44,293)	318,795	(2,523)
Building Infrastructure	184	WATC	3.12%	376,476	(147,090)	229,386	(10,036)	376,476	(147,090)	229,386	(10,036)	376,476	(53,546)	322,930	(2,937)
Building Infrastructure	185	WATC	3.12%	178,178	(69,614)	108,564	(4,750)	178,178	(69,614)	108,564	(4,750)	178,178	0	178,178	(1,390)
Dalkeith Bowling Club	186	WATC	3.07%	35,332	(15,404)	19,928	(908)	35,332	(15,404)	19,928	(908)	35,332	(3,807)	31,525	(271)
Underground Power - City of Nedlands	187	WATC	2.64%	0	0	0	0	0	0	0	0	0	0	0	0
Underground Power - West Hollywood	188	WATC	3.07%	377,861	(71,072)	306,789	(11,600)	377,861	(71,072)	306,789	(11,600)	377,860	(71,072)	306,788	(11,600)
Underground Power - Alfred & Mt Claremont	189	WATC	3.07%	55,190	(10,381)	44,809	(1,694)	55,190	(10,381)	44,809	(1,694)	55,189	(10,381)	44,808	(1,694)
Underground Power - Alderbury	190	WATC	3.07%	39,193	(7,372)	31,821	(1,203)	39,193	(7,372)	31,821	(1,203)	39,195	(7,372)	31,822	(1,203)
				<b>1,572,473</b>	<b>(647,117)</b>	<b>925,356</b>	<b>(44,026)</b>	<b>1,572,473</b>	<b>(647,117)</b>	<b>925,356</b>	<b>(44,026)</b>	<b>1,572,473</b>	<b>(226,437)</b>	<b>1,346,036</b>	<b>(23,841)</b>



# City of Nedlands Capital Works Program

For the Period 1-Jul-2023 to 30-Sep-2023

Project Description	Adopted Budget	Amended Budget	Actuals YTD
<b>Education Buildings</b>			
PRCC Cabinetry and storage	50,351	50,351	0
Total	50,351	50,351	0
<b>Recreation</b>			
Allen Park Cottage Stage 2 Building upgr	281,968	281,968	0
Swanbourne Surf Life Saving Ext SNSLSC b	0	0	31,963
Total	281,968	281,968	31,963
<b>Other Buildings</b>			
City wide air-conditioning program	40,595	40,595	0
City wide flooring program	53,183	53,183	18,973
City wide painting program	58,218	58,218	0
Total	151,996	151,996	18,973
<b>Park Development Renewal</b>			
Public Arts Work	0	0	255
Allen park - Upgrade floodl 2 game stand	125,877	125,877	100,000
Greenway - Foreshore Reserve 28307	78,673	78,673	0
Groundwater Bore Renewal	118,064	118,064	0
Urban Forest Strategy	188,815	188,815	0
College Park- Renew Central Capable Cab	9,575	9,575	0
Total	521,004	521,004	100,255
<b>Drainage Renewel</b>			
Drainage Renewal	62,938	62,938	0
Flood Mitigation Design	251,754	251,754	0
City wide drainage pipe program	71,062	71,062	0
City wide drainage soakwell program	62,938	62,938	0
Total	448,692	448,692	0
<b>Road Improvements</b>			
Investigation and Design	358,749	358,749	9,600
Total	358,749	358,749	9,600
<b>Road Rehabilitation</b>			
Smyth Road Rehabilitation	0	0	20,932
Rochdale Road Rehabilitation	1,659,439	1,659,439	5,936
Total	1,659,439	1,659,439	26,868
<b>Footpath Construction</b>			
Whadjuck Trail Footpath	176,228	176,228	0
Total	176,228	176,228	0

### Parks Plant

1DWC369:Hino Mowing Unit 1	75,000	75,000	0
1DWC370: Hino Mowing Unit 2	75,000	75,000	0
Total	150,000	150,000	0

### Other Plant & Equipment

1GJZ462:Subaru Forester Wagon-L	39,000	39,000	0
Total	39,000	39,000	0

### IT capital

OneCouncil Solution	1,373,632	1,373,632	116,168
Azure Migration	25,000	25,000	0
Councilor Chambers Upgrade	200,000	200,000	0
The Client Alternative	15,000	15,000	0
WiFi Upgrade	5,000	5,000	0
LMS Software	20,000	20,000	0
Total	1,638,632	1,638,632	116,168

### Not Applicable

Tresillian Art Cntr-F&F Renewal, Power Improvemer	125,877	125,877	0
Councilor Chambers Upgrade	125,877	125,877	0
PRCC - Roof renewal	83,796	83,796	0
ICT Equipment (1)	75,000	75,000	0
ICT Equipment (2)	50,000	50,000	0
ICT Equipment (3)	6,000	6,000	0
ICT Equipment (4)	6,000	6,000	0
Furniture & Equipment (1)	110,000	110,000	0
Alfred Road / West Coast Highway	18,882	18,882	0
Smyth Road / Stirling Highway - Black Spot-Signal m	18,883	18,883	0
Broadway Road renewal of northbound carriageway	837,169	837,169	0
Lemnos Street Road renewal from Brockway Road to	1,257,358	1,257,358	0
Carrington Street Road renewal from Weld Street to	362,978	362,978	0
Vincent Street Safety Upgrade	377,630	377,630	0
Intangibles (1)	60,000	60,000	0
Minor Parks Furniture Renewal Program	62,938	62,938	0
Bird Waterers for Black-cockatoos	24,546	24,546	0
Waste Recycling Stations	50,000	50,000	0
Right of Use asset	615,000	615,000	0
Placeholder Capital - Fleet	541,356	541,356	0
Placeholder Capital - Plant & Equipment	10,000	10,000	0
Total	4,819,290	4,819,290	0

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Capital Work Program Total	10,295,349	10,295,349	303,828
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**19.3 CPS44.11.23 - Monthly Investment Report - September 2023**

<b>Meeting &amp; Date</b>	Council Meeting – 28 November 2023
<b>Applicant</b>	City of Nedlands
<b>Employee Disclosure under section 5.70 Local Government Act 1995</b>	Nil.
<b>Report Author</b>	Stuart Billingham – Manager Financial Services
<b>Director</b>	Michael Cole – Director Corporate Services
<b>Attachments</b>	1. Investment Report for the period ended 30 September 2023

**Regulation 11(da) – Not Applicable – Recommendation Adopted**

Moved – Councillor Youngman  
 Seconded – Councillor Smyth

**That the Recommendation be adopted.**  
 (Printed below for ease of reference)

**CARRIED UNANIMOUSLY EN BLOC 9/-**

**Council Resolution / Recommendation**

**That Council receive the Investment Report for the period ended 30 September 2023.**

**Purpose**

In accordance with the Council’s Investment Policy, Administration is required to present a summary of investments to Council on a monthly basis.

**Voting Requirement**

Simple Majority.

**Background**

Nil.



**Discussion**

Council’s Investment of Funds report meets the requirements of Section 6.14 of the *Local Government Act 1995*.

The Investment Policy is structured to minimise any risks associated with the City’s cash investments. The officers adhere to this Policy, and continuously monitor market conditions to ensure that the City obtains attractive and optimum yields without compromising on risk management.

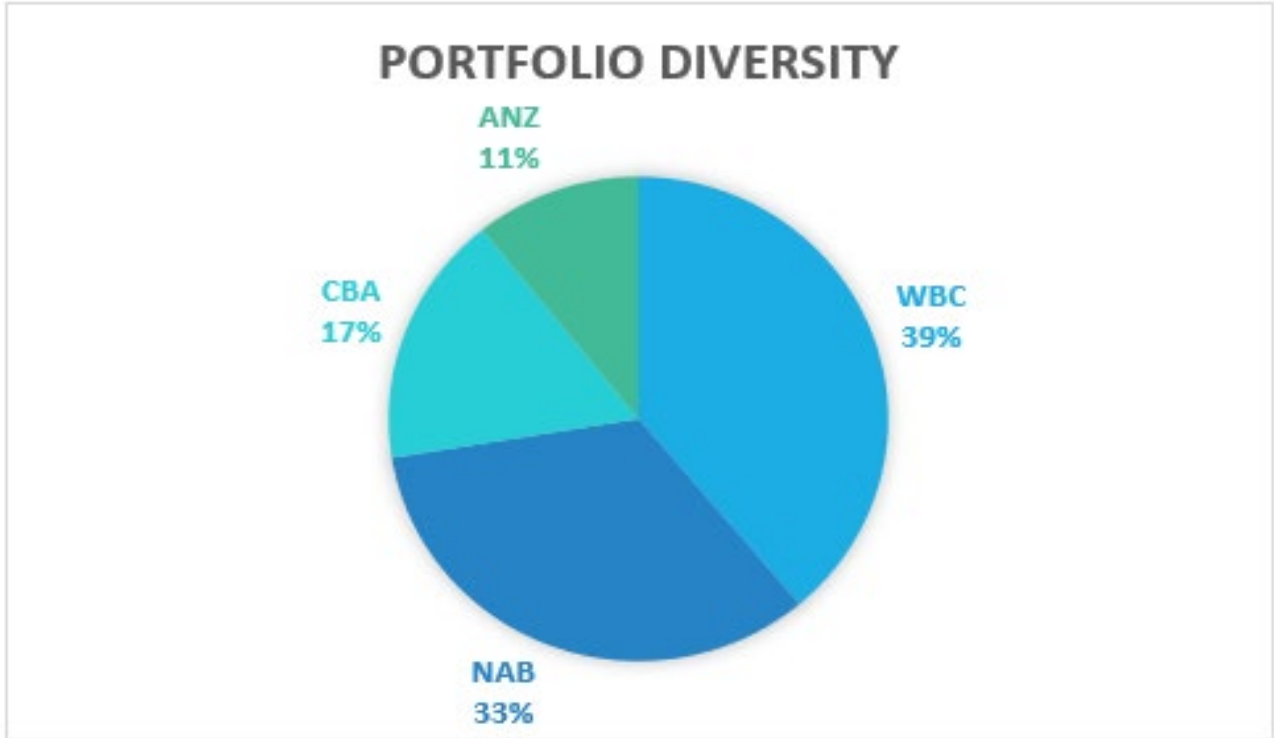
The Investment Summary shows that as at 30 September 2023 and 30 September 2022 the City held the following funds in investments:

<b>Funds</b>	<b>30-Sept-23 (\$)</b>	<b>30-Sept-22 (\$)</b>
Municipal	1,916,402	1,848,558
Reserve	8,872,606	8,534,873
<b>Total Investments</b>	<b>10,789,008</b>	<b>10,383,431</b>

The total interest earned from investments as at 30 Sept 2023 was \$122,952, comprising of \$44,421 received at maturity and \$68,531 accrued.

The Investment Portfolio comprises holdings in the following institutions:

<b>Financial Institution</b>	<b>Funds Invested</b>	<b>Proportion of Portfolio</b>
NAB	\$ 3,627,267	33%
WBC	\$ 4,190,447	39%
ANZ	\$ 1,150,947	11%
CBA	\$ 1,820,347	17%
<b>Total</b>	<b>\$ 10,789,008</b>	<b>100.00%</b>



### Consultation

N/A.

### Strategic Implications

This item relates to the following elements from the City’s Strategic Community Plan.

**Vision** Our city will be an environmentally sensitive, beautiful and inclusive place.

**Values** **Great Governance and Civic Leadership**  
We value our Council’s quality decision-making, effective and innovative leadership, transparency, accountability, equity, integrity and wise stewardship of the community’s assets and resources. We have an involved community and collaborate with others, valuing respectful debate and deliberation.

### Budget/Financial Implications

The Sept 2023 YTD Actual interest income from investments is \$44,421.



## **Legislative and Policy Implications**

[Investment of Council Funds Policy](#)

## **Decision Implications**

N/A.

## **Conclusion**

The Investment Report is presented to Council.

## **Further Information**

Nil.



## City of Nedlands Investments

For the Period 1-Jul-2022 to 30-Sep-2023

Bank	Code	Interest Rate	Investment Date	Maturity Date	Term (Months)	Invested Amount	Accrued Interest
Westpac Banking Corporation	WBC	1.45%	23/08/2023	22/11/2023	2	142,160	215
Westpac Banking Corporation	WBC	1.45%	23/08/2023	22/11/2023	2	71,661	108
Westpac Banking Corporation	WBC	1.45%	23/08/2023	22/11/2023	2	144,480	1,969
Westpac Banking Corporation	WBC	3.55%	4/08/2023	2/01/2024	4	612,263	3,394
Westpac Banking Corporation	WBC	4.54%	10/07/2023	9/10/2023	2	2,075,957	21,432
Westpac Banking Corporation	WBC	1.05%	30/06/2023	31/10/2023	4	1,116,808	0
National Australia Bank	NAB	4.95%	14/08/2023	13/11/2023	2	97,234	620
National Australia Bank	NAB	4.95%	14/08/2023	13/11/2023	2	705,695	4,498
National Australia Bank	NAB	4.95%	14/08/2023	13/11/2023	2	9,428	60
National Australia Bank	NAB	4.95%	14/08/2023	13/11/2023	2	413,237	2,634
National Australia Bank	NAB	4.95%	14/08/2023	13/11/2023	2	295,371	1,883
National Australia Bank	NAB	4.90%	21/08/2023	20/11/2023	2	193,872	1,041
National Australia Bank	NAB	4.90%	21/08/2023	20/11/2023	2	1,418,441	7,617
National Australia Bank	NAB	4.90%	21/08/2023	20/11/2023	2	259,738	1,395
National Australia Bank	NAB	4.90%	21/08/2023	20/11/2023	2	194,551	1,045
National Australia Bank	NAB	4.90%	21/08/2023	20/11/2023	2	18,808	101
Commonwealth Bank Australia	CBA	4.74%	16/08/2023	14/11/2023	2	36,091	218
Commonwealth Bank Australia	CBA	4.89%	18/09/2023	20/03/2024	6	68,462	951
Commonwealth Bank Australia	CBA	4.74%	16/08/2023	14/11/2023	2	147,534	862
Commonwealth Bank Australia	CBA	4.74%	16/08/2023	14/11/2023	2	33,177	194
Commonwealth Bank Australia	CBA	4.94%	20/07/2023	19/10/2023	2	332,975	3,290
Commonwealth Bank Australia	CBA	4.74%	16/08/2023	14/11/2023	2	366,035	2,139
Commonwealth Bank Australia	CBA	4.89%	18/09/2023	20/03/2024	6	16,321	226
Commonwealth Bank Australia	CBA	4.74%	16/08/2023	14/11/2023	2	638,628	3,732
Commonwealth Bank Australia	CBA	4.94%	20/07/2023	19/10/2023	2	140,628	1,389
Commonwealth Bank Australia	CBA	4.89%	18/09/2023	20/03/2024	6	27,117	376
Australia & New Zealand Banking Group	ANZ	3.05%	12/07/2023	11/10/2023	2	119,937	812
Australia & New Zealand Banking Group	ANZ	3.05%	19/07/2023	18/10/2023	2	82,151	508
Australia & New Zealand Banking Group	ANZ	3.05%	19/07/2023	18/10/2023	2	147,037	909
Australia & New Zealand Banking Group	ANZ	3.05%	19/07/2023	18/10/2023	2	794,680	4,914
<b>Total</b>						<b>10,720,476</b>	<b>68,531</b>





**19.4 CPS45.11.23 - List of Accounts Paid - September 2023**

<b>Meeting &amp; Date</b>	Council Meeting – 28 November 20233
<b>Applicant</b>	City of Nedlands
<b>Employee Disclosure under section 5.70 Local Government Act 1995</b>	Nil.
<b>Report Author</b>	Stuart Billingham – Manager Financial Services
<b>Director</b>	Michael Cole - Director Corporate Services
<b>Attachments</b>	1. Creditor Payment Listing – September 2023; and 2. Credit Card and Purchasing Card Payments – September 2023

**Regulation 11(da) – Not Applicable – Recommendation Adopted**

Moved – Councillor Youngman  
Seconded – Councillor Smyth

**That the Recommendation be adopted.**  
(Printed below for ease of reference)

**CARRIED UNANIMOUSLY EN BLOC 9/-**

**Council Resolution / Recommendation**

**Council receives the List of Accounts Paid for the month of September 2023.**

**Purpose**

The purpose of this report is to present list of accounts paid for the month of September 2023.

**Voting Requirement**

Simple Majority.

**Background**

*Regulation 13 of the Local Government (Financial Management) Regulations 1996* requires a list of accounts paid to be prepared each month, showing each account paid since the last list was prepared. This list is to include the following information:

1. the payee’s name;



2. the amount of the payment:
3. the date of the payment; and
4. sufficient information to identify the transaction.

## Discussion

The accounts payable procedures ensure that risk is managed, and no fraudulent payments are made by the city, and these procedures are strictly adhered to by the officers. These include the final vetting of approved invoices by the Coordinator Revenue and the Manager Financial Services (or designated alternative officers).

## Consultation

Nil.

## Strategic Implications

This item relates to the following elements from the City's Strategic Community Plan.

**Vision** Our city will be an environmentally-sensitive, beautiful and inclusive place.

**Values** **Great Governance and Civic Leadership**  
We value our Council's quality decision-making, effective and innovative leadership, transparency, accountability, equity, integrity and wise stewardship of the community's assets and resources. We have an involved community and collaborate with others, valuing respectful debate and deliberation.

## Priority Area

Nil.

## Budget/Financial Implications

The payments are made in accordance with the approved budget.

## Legislative and Policy Implications

In accordance with regulation 13 of the [Local Government \(Financial Management\) Regulations 1996](#) administration is required to present the List of Accounts Paid for the month of September 2022 to Council.



## Decision Implications

Nil.

## Conclusion

The List of Accounts Paid for the months of September 2023 complies with the relevant legislation and can be received by Council (see attachments).

## Further Information

Nil.



# City of Nedlands - List of Accounts Paid

For the Period 01-Sep-2023 to 30-Sep-2023

Payment Reference	Payment Date	Creditor Number	Creditor Name	Payment Amount
<b>Creditor EFT</b>				<b>3,570,191.34</b>
<b>104647</b>	<b>1/09/2023</b>	<b>10013</b>	<b>Alinta Energy</b>	<b>639.95</b>
552359310	18 Jul 2023 to 15 Aug 2023			110.95
921743550	27 May 2023 to 22 Aug 2023			37.15
493345330	27 May 2023 to 22 Aug 2023			215.65
350890590	25 May 2023 to 22 Aug 2023			228.85
530105310	30 May 2023 to 23 Aug 2023			47.35
<b>104648</b>	<b>1/09/2023</b>	<b>10057</b>	<b>Elliotts Filtration (Previously</b>	<b>282.70</b>
F28628	Filtration servicing - Montario			282.70
<b>104649</b>	<b>1/09/2023</b>	<b>10144</b>	<b>Addstyle Constructions Pty Ltd</b>	<b>1,700.00</b>
670175	Construction Bond			1,700.00
<b>104650</b>	<b>1/09/2023</b>	<b>10223</b>	<b>Local Government Professionals Australia</b>	<b>8,695.00</b>
36885	Report Writing for Local Government			1,180.00
37053	Ignite Leadership Program			3,510.00
36979	Executive Leadership Program			3,510.00
36962	Induction to Local Gov Workshop			495.00
<b>104651</b>	<b>1/09/2023</b>	<b>10229</b>	<b>WALGA</b>	<b>638.00</b>
SI-006645	Procurement Training Course			638.00

<b>Payment Reference</b>	<b>Payment Date</b>	<b>Creditor Number</b>	<b>Creditor Name</b>	<b>Payment Amount</b>
<b>104652</b> SEPTEMBER 2023 SEPTEMBER 2023	<b>1/09/2023</b> Meeting Fees Travel and accommodation	<b>10255</b>	<b>Cr B G Hodsdon</b>	<b>2,022.50</b> 2,014.17 8.33
<b>104653</b> 801870080 968214430 034081140 342131310	<b>1/09/2023</b> Invoice 3000205357 Invoice 2045906470 Invoice 2001958010 Invoice 2085867175	<b>10304</b>	<b>Synergy</b>	<b>4,051.83</b> 2,885.46 183.17 412.01 571.19
<b>104654</b> 00020895	<b>1/09/2023</b> 2023 Plant Stock - Shenton Bushland	<b>10332</b>	<b>Natural Area Consulting Management</b>	<b>249.48</b> 249.48
<b>104655</b> SEPTEMBER 2023 SEPTEMBER 2023	<b>1/09/2023</b> Meeting Fees Travel and accommodation	<b>10379</b>	<b>Cr V R Senathirajah</b>	<b>2,022.50</b> 2,014.17 8.33
<b>104656</b> 132105B	<b>1/09/2023</b> NCC - Dishwasher Repairs	<b>10404</b>	<b>Perth Dishwashers</b>	<b>167.20</b> 167.20
<b>104657</b> F041635	<b>1/09/2023</b> Fire & Evacuation Training Credits	<b>10409</b>	<b>First Five Minutes Pty Ltd</b>	<b>3,289.00</b> 3,289.00
<b>104658</b> SEPTEMBER 2023 SEPTEMBER 2023 SEPTEMBER 2023	<b>1/09/2023</b> Deputy Mayor Allowance Travel and accommodation Meeting Allowance	<b>10455</b>	<b>Deputy Mayor L McManus</b>	<b>3,395.73</b> 1,373.23 8.33 2,014.17
<b>104659</b> RA5208271	<b>1/09/2023</b> Casual Agency Staff	<b>10493</b>	<b>Randstad</b>	<b>1,820.82</b> 456.46



<b>Payment Reference</b>	<b>Payment Date</b>	<b>Creditor Number</b>	<b>Creditor Name</b>	<b>Payment Amount</b>
RA5206060	Casual Agency Staff			451.44
RA5216977	Casual Agency Staff			456.46
RA5217830	Casual Agency Staff			456.46
<b>104660</b>	<b>1/09/2023</b>	<b>10516</b>	<b>Cr K A Smyth</b>	<b>2,022.50</b>
SEPTEMBER 2023	Meeting Fees			2,014.17
SEPTEMBER 2023	Travel and accommodation			8.33
<b>104661</b>	<b>1/09/2023</b>	<b>10520</b>	<b>Hudson Global Resources</b>	<b>9,455.16</b>
AU1388498	Temporary support Communications			3,151.72
AU1390002	Temporary support Communications			3,151.72
AU1391536	Temporary support Communications			3,151.72
<b>104662</b>	<b>1/09/2023</b>	<b>10640</b>	<b>Moore Australia WA Pty Ltd (Old Name:</b>	<b>2,681.25</b>
431669	Audit & risk Committee prep and attend			2,681.25
<b>104663</b>	<b>1/09/2023</b>	<b>10693</b>	<b>The Fauntleroy Family Trust &amp; The Mihevc Family Tru</b>	<b>5,018.13</b>
48838	Princess & Vincent			370.99
48297	2023 Emergency light testing- Adam Armst			4,094.20
48840	Lights at Melvista Carpark not working			154.86
48414	Inspection and Testing of BBQs at Beaton			121.19
48839	Drosera Lane			276.89
<b>104664</b>	<b>1/09/2023</b>	<b>10742</b>	<b>Cr A W Mangano</b>	<b>2,022.50</b>
SEPTEMBER 2023	Meeting Fees			2,014.17
SEPTEMBER 2023	Travel and accommodation			8.33
<b>104665</b>	<b>1/09/2023</b>	<b>10804</b>	<b>Ilsa Smith</b>	<b>2,112.00</b>
194	Affinity Club Activities Jul-Sept 2023			2,112.00

<b>Payment Reference</b>	<b>Payment Date</b>	<b>Creditor Number</b>	<b>Creditor Name</b>	<b>Payment Amount</b>
<b>104666</b> SEPTEMBER 2023 SEPTEMBER 2023	<b>1/09/2023</b> Meeting Fees Travel and accommodation	<b>11016</b>	<b>Cr R A Coghlan</b>	<b>1,922.50</b> 1,914.17 8.33
<b>104667</b> JULY 2023	<b>1/09/2023</b> 1 July 2023 - 31 July 2023	<b>11018</b>	<b>Dept of Mines, Industry Regulation and</b>	<b>32,924.20</b> 17,630.71
<b>104668</b> SEPTEMBER 2023 SEPTEMBER 2023	<b>1/09/2023</b> Meeting Fees Travel and accommodation	<b>11021</b>	<b>Cr F Bennett</b>	<b>2,022.50</b> 2,014.17 8.33
<b>104669</b> 22698	<b>1/09/2023</b> Aerometrex	<b>11172</b>	<b>Aerometrex Ltd</b>	<b>10,769.00</b> 10,769.00
<b>104670</b> SEPTEMBER 2023 SEPTEMBER 2023	<b>1/09/2023</b> Travel and accommodation Meeting Fees	<b>11184</b>	<b>Cr N R Youngman</b>	<b>2,022.50</b> 8.33 2,014.17
<b>104671</b> INV-0250	<b>1/09/2023</b> 23/24 Annual Software Fees	<b>11258</b>	<b>Integrity</b>	<b>17,710.00</b> 17,710.00
<b>104672</b> SEPTEMBER 2023 SEPTEMBER 2023 SEPTEMBER 2023	<b>1/09/2023</b> Mayor Allowance Meeting Allowance Travel and accommodation	<b>11270</b>	<b>Mayor F E Argyle</b>	<b>8,202.08</b> 5,492.92 2,700.83 8.33
<b>104673</b> 30823	<b>1/09/2023</b> Affinity Club Tai Chill July-Sept 2023	<b>11275</b>	<b>Life Choice Fitness</b>	<b>500.00</b> 500.00

<b>Payment Reference</b>	<b>Payment Date</b>	<b>Creditor Number</b>	<b>Creditor Name</b>	<b>Payment Amount</b>
<b>104674</b> SEPTEMBER 2023 SEPTEMBER 2023	<b>1/09/2023</b> Meeting Fees Travel and accommodation	<b>11352</b>	<b>Cr Olinka Combes</b>	<b>2,022.50</b> 2,014.17 8.33
<b>104675</b> SEPTEMBER 2023 SEPTEMBER 2023	<b>1/09/2023</b> Meeting Fees Travel and accommodation	<b>11369</b>	<b>Cr Blane Brackenridge</b>	<b>2,022.50</b> 2,014.17 8.33
<b>104676</b> SEPTEMBER 2023 SEPTEMBER 2023	<b>1/09/2023</b> Meeting Fees Travel and accommodation	<b>11370</b>	<b>Cr H Amiry</b>	<b>2,022.50</b> 2,014.17 8.33
<b>104677</b> INV-303	<b>1/09/2023</b> Tutor Fees	<b>11375</b>	<b>Pip Hoy</b>	<b>648.00</b> 648.00
<b>104678</b> JNH -21	<b>1/09/2023</b> PA Affinity Club Ukelele July -Sept 2023	<b>11380</b>	<b>John Heyworth</b>	<b>616.00</b> 616.00
<b>104679</b> INV-2075 INV-2076	<b>1/09/2023</b> Asphalt repairs city wide Asphalt repairs city wide	<b>11486</b>	<b>J and M Asphalt Pty Ltd</b>	<b>17,268.46</b> 9,244.18 8,024.28
<b>104680</b> INV-0247 INV-0248 INV-0251 INV-0254 INV-0252 INV-0253 INV-0255	<b>1/09/2023</b> Drainage Install Drainage Install Drainage Install Drainage Install Drainage Install Drainage Install Drainage Install	<b>11487</b>	<b>Comex Civil Pty Ltd</b>	<b>64,614.19</b> 8,598.39 7,895.80 8,424.15 6,333.27 3,440.80 21,090.70 8,831.08

<b>Payment Reference</b>	<b>Payment Date</b>	<b>Creditor Number</b>	<b>Creditor Name</b>	<b>Payment Amount</b>
<b>104681</b> RF92-23	<b>1/09/2023</b> Affinity Club ZUMBA Gold Jul - Sep 2023	<b>11501</b>	<b>Rumbafit</b>	<b>330.00</b>
			330.00	
<b>104682</b> RF 567806	<b>1/09/2023</b> Security Fence Hire	<b>11532</b>	<b>Rent A Fence Pty Ltd</b>	<b>211.76</b>
			211.76	
<b>104683</b> 651983	<b>1/09/2023</b> Verge Bond	<b>11537</b>	<b>Coast Homes WA Pty Ltd</b>	<b>1,700.00</b>
			1,700.00	
<b>104684</b> 00006608 00006631 00006607 00006609 00006646 00006647 00006648 00006673	<b>1/09/2023</b> Traffic Management Traffic Management Traffic Management Traffic Management Traffic Management Traffic Management Traffic Management Traffic Management	<b>11584</b>	<b>Vigilant Traffic Management Group Pty. Ltd.</b>	<b>16,497.83</b>
			1,181.46	
			3,683.91	
			3,264.92	
			682.22	
			2,192.85	
			704.55	
			563.64	
			4,224.28	
<b>104685</b> 84	<b>1/09/2023</b> Replace fixed cabinetry items	<b>11675</b>	<b>Daniel Truslove t/as Not Ikea Kitchens</b>	<b>3,190.00</b>
			3,190.00	
<b>104686</b> INV-0005	<b>1/09/2023</b> Tyrell Cafe	<b>11695</b>	<b>Tyrell Cafe Pty Ltd</b>	<b>85.00</b>
			85.00	
<b>104694</b> FORTNIGHT 03/09/2023	<b>12/09/2023</b> Withholding Tax (PAYG)	<b>10001</b>	<b>Australian Taxation Office</b>	<b>12,267.00</b>
			12,267.00	

<b>Payment Reference</b>	<b>Payment Date</b>	<b>Creditor Number</b>	<b>Creditor Name</b>	<b>Payment Amount</b>
<b>104695</b>	<b>12/09/2023</b>	<b>10006</b>	<b>Westpac Banking Corporation</b>	<b>407.57</b>
FORTNIGHT 03/09/2023	SGC Employer Contribution			234.52
FORTNIGHT 03/09/2023	SGC Employer Contribution			173.05
<b>104696</b>	<b>12/09/2023</b>	<b>10020</b>	<b>AIM - Australian Institute of Management</b>	<b>1,382.00</b>
7152743	Effective People Management Sept 2023			1,382.00
<b>104697</b>	<b>12/09/2023</b>	<b>10028</b>	<b>Bunnings Group Limited</b>	<b>651.36</b>
2433/00259405	Materials			64.14
2433/00723944	Materials			104.37
2433/00260083	Materials			123.78
2260/00606994	Materials			359.07
<b>104698</b>	<b>12/09/2023</b>	<b>10034</b>	<b>Chubb Fire &amp; Security Pty Ltd</b>	<b>349.80</b>
3375438	Depot and Vehicles - Fire Equipment			349.80
<b>104699</b>	<b>12/09/2023</b>	<b>10040</b>	<b>CJD Equipment Pty Ltd</b>	<b>567.05</b>
006476077	Fleet 539 Fuel Leak			567.05
<b>104700</b>	<b>12/09/2023</b>	<b>10076</b>	<b>Kleenit Pty Ltd</b>	<b>132.00</b>
162820	Graffiti removal - Dawes Park			132.00
<b>104701</b>	<b>12/09/2023</b>	<b>10101</b>	<b>Park Motor Body Builders</b>	<b>1,650.00</b>
11862	Fleet 106 & 107 Load Tarps			1,650.00
<b>104702</b>	<b>12/09/2023</b>	<b>10104</b>	<b>WA Hino Sales &amp; Service</b>	<b>850.00</b>
HTCS149023	Fleet 108 Auto Service			850.00
<b>104703</b>	<b>12/09/2023</b>	<b>10121</b>	<b>JTagz Pty Ltd</b>	<b>734.80</b>
00027602	Animal registration tags			734.80

<b>Payment Reference</b>	<b>Payment Date</b>	<b>Creditor Number</b>	<b>Creditor Name</b>	<b>Payment Amount</b>
<b>104704</b>	<b>12/09/2023</b>	<b>10199</b>	<b>Hays Specialist Recruitment Aust Pty Ltd</b>	<b>27,043.38</b>
51777687	Casual Officer			2,463.09
51777689	Casual Officer			1,867.01
51777686	Relief Senior Accountant			3,750.52
51789699	Staff Wages Payment			2,466.97
51790875	Casual Officer			2,237.00
51790873	Casual Officer			1,848.68
51777688	Temp Positive Ageing			1,961.52
51790874	Temp Positive Ageing			1,961.52
51764726	Staff Wages Payment			2,406.80
51790876	Staff Wages Payment			2,466.97
51790872	Relief Senior Accountant			3,613.30
<b>104705</b>	<b>12/09/2023</b>	<b>10246</b>	<b>Bolinda Publishing Pty Ltd</b>	<b>509.40</b>
297495	Nedlands adult LP and audiobooks			257.04
297494	MtC adult LP and audiobooks			252.36
<b>104706</b>	<b>12/09/2023</b>	<b>10273</b>	<b>West Tip Waste Control Pty Ltd</b>	<b>525.00</b>
00072706	1 bulk skip bin - Esplanade Apartments			525.00
<b>104707</b>	<b>12/09/2023</b>	<b>10288</b>	<b>Nutrient Water (Total Eden Pty Ltd)</b>	<b>1,430.40</b>
412764812	Irrigation Materials for Harris Park			1,430.40
<b>104708</b>	<b>12/09/2023</b>	<b>10304</b>	<b>Synergy</b>	<b>675.47</b>
417572310	Invoice 2089876327			152.47
417572310	Invoice 2045909791			111.95
661436990	Invoice 2045909930			411.05



<b>Payment Reference</b>	<b>Payment Date</b>	<b>Creditor Number</b>	<b>Creditor Name</b>	<b>Payment Amount</b>
<b>104709</b>	<b>12/09/2023</b>	<b>10429</b>	<b>Sonic HealthPlus Pty Ltd</b>	<b>691.05</b>
CV389870	Sonic Employment Medicals			152.35
CV401522	Sonic Employment Medicals			152.35
CV401019	Sonic Employment Medicals			152.35
CV389406	Sonic Employment Medicals			234.00
<b>104710</b>	<b>12/09/2023</b>	<b>10446</b>	<b>Kool Digital Graphics</b>	<b>825.00</b>
A9348	2023 Tresillian Term 4 Program Design			825.00
<b>104711</b>	<b>12/09/2023</b>	<b>10483</b>	<b>Drainflow Services Pty Ltd</b>	<b>1,705.97</b>
00014911	City wide educating and jetting			924.07
00014857	City wide educating and jetting			781.90
<b>104712</b>	<b>12/09/2023</b>	<b>10492</b>	<b>Neri Roofing Contractors</b>	<b>440.00</b>
4036	Lawler Park Tennis Hut Whirly birds			440.00
<b>104713</b>	<b>12/09/2023</b>	<b>10561</b>	<b>Internode Pty Ltd</b>	<b>2,950.50</b>
108	Internode IDC COLO: Full Rack Next DC			2,950.50
<b>104714</b>	<b>12/09/2023</b>	<b>10564</b>	<b>IPWEA Limited</b>	<b>1,237.50</b>
83827-NP0523	Cert in Infrastructure Financial Mgment			1,237.50
<b>104715</b>	<b>12/09/2023</b>	<b>10576</b>	<b>Play Check</b>	<b>880.00</b>
HD 438240984	JWAAPS Comprehensive Audit			880.00
<b>104716</b>	<b>12/09/2023</b>	<b>10608</b>	<b>Corsign WA Pty Ltd</b>	<b>2,412.85</b>
00077278	Swanbourne Beach Signage			1,257.85
00077976	Privacy signage for Public buildings			1,155.00

<b>Payment Reference</b>	<b>Payment Date</b>	<b>Creditor Number</b>	<b>Creditor Name</b>	<b>Payment Amount</b>
<b>104717</b> D2152355	<b>12/09/2023</b> ULP Fuel Delivery	<b>10682</b>	<b>Great Southern Fuel Supplies</b>	<b>7,382.80</b>
<b>104718</b> 608826534 608894534	<b>12/09/2023</b> Keji USB-A to USB-C Cable 1m Black Stationary and Office Equipment	<b>10688</b>	<b>Officeworks Ltd</b>	<b>456.81</b>
<b>104719</b> 48742	<b>12/09/2023</b> Montgomery Ave Mt Claremont	<b>10693</b>	<b>The Fauntleroy Family Trust &amp; The Mihevc Family Tru</b>	<b>77.43</b>
<b>104720</b> 157431	<b>12/09/2023</b> 2 x Initiator tablets 1200 insecticide	<b>10697</b>	<b>StrataGreen</b>	<b>1,734.48</b>
<b>104721</b> 9043105734 9043046439	<b>12/09/2023</b> Stationery Admin/CouncilChambers FY23/24 Kitchen consumables	<b>10735</b>	<b>WINC Australia Pty Ltd (Previous name</b>	<b>467.56</b>
<b>104722</b> IN000068578	<b>12/09/2023</b> New Chart of Account Promaster Balance p	<b>10766</b>	<b>Inlogik Pty Ltd</b>	<b>3,740.00</b>
<b>104723</b> 561065	<b>12/09/2023</b> Weekly cash collection pickup	<b>10769</b>	<b>Southern Cross Protection Pty Ltd</b>	<b>34.21</b>
<b>104724</b> 04/J/S/2023	<b>12/09/2023</b> Illegal dumping - Underwood Avenue	<b>10772</b>	<b>Ream Clean Property Service</b>	<b>599.50</b>
<b>104725</b> 202 203	<b>12/09/2023</b> All Abilities Play Space ( Beaton Park ) Annie Dorrington Servicing	<b>10817</b>	<b>Mowmentum</b>	<b>310.00</b>

<b>Payment Reference</b>	<b>Payment Date</b>	<b>Creditor Number</b>	<b>Creditor Name</b>	<b>Payment Amount</b>
<b>104726</b> 12487	<b>12/09/2023</b> Fauna Handling Training Course	<b>10846</b>	<b>Animal Ark Pty Ltd</b>	<b>484.00</b> 484.00
<b>104727</b> INV-14469	<b>12/09/2023</b> Unblock Foreshore Toilets	<b>10925</b>	<b>Westend Plumbing &amp; Gas</b>	<b>715.00</b> 715.00
<b>104728</b> CFP 2384 CFP 2383	<b>12/09/2023</b> Graffiti removal and re-paint Hollywood Painting Ned Child Health	<b>10954</b>	<b>Colour Flow Painting Services</b>	<b>2,508.00</b> 1,188.00 1,320.00
<b>104729</b> 14865	<b>12/09/2023</b> Inspect plumbing with camera	<b>10977</b>	<b>Watertight Plumbing &amp; Gas</b>	<b>407.00</b> 407.00
<b>104730</b> 1855APM 1854APM 1857APM 1859APM 1867APM 1868APM 1866APM 1863APM 1862APM 1860APM 1865APM 1869APM 1870APM 1871APM 1872APM 1864APM	<b>12/09/2023</b> NCC Dalkeith Hall - 6 Monthly Service - NCC - Pest treatment/ Termites 2023/24 Mt Claremont Community - Pest Treatment Mt Claremont Community - Pest Treatment College Park - Pest Treatment 2023/24 Public Toilets pest/termites treatment Depot - Pest Treatment Tresillian - Pest and Termite Treatment John XXIII - Pest Treatment 2023/24 Haldane House - 6 Monthly Service - Aug Hackett Play Centre - Pest Treatment Admin - Pest treatment 2023/24 Cottage - Pest treatment/ Termites 23/24 JC Smith - 6 Monthly Service - Aug 23 / Nedlands Child Health - Quarterly Public Toilets pest/termites treatment	<b>10979</b>	<b>Active Pest Management WA Pty Ltd</b>	<b>3,949.00</b> 176.00 198.00 198.00 132.00 176.00 88.00 440.00 440.00 121.00 220.00 176.00 440.00 176.00 198.00 176.00 88.00

<b>Payment Reference</b>	<b>Payment Date</b>	<b>Creditor Number</b>	<b>Creditor Name</b>	<b>Payment Amount</b>
1861APM	Public Toilets pest/termites treatment			176.00
1856APM	John Leckie - Pest Treatment			330.00
<b>104731</b>	<b>12/09/2023</b>	<b>11012</b>	<b>Aussie Broadband Pty Ltd</b>	<b>4,930.50</b>
27769731	NBN Enterprise service - July23- Feb24			4,930.50
<b>104732</b>	<b>12/09/2023</b>	<b>11047</b>	<b>Axiis Contracting Pty Ltd</b>	<b>2,890.65</b>
7671	10 Waroonga Footpath kerb pram ramp			2,890.65
<b>104733</b>	<b>12/09/2023</b>	<b>11052</b>	<b>Arup Australia Pty Ltd</b>	<b>10,564.40</b>
5002-232861	Integrated Transport Strategy			10,564.40
<b>104734</b>	<b>12/09/2023</b>	<b>11093</b>	<b>Myra Staffa</b>	<b>2,079.00</b>
MS132023	TAC - Tutor Fees			2,079.00
<b>104735</b>	<b>12/09/2023</b>	<b>11185</b>	<b>Wild Honey Australia</b>	<b>385.00</b>
001825	Attend bee hive-Lawler Park FLOREAT.			385.00
<b>104736</b>	<b>12/09/2023</b>	<b>11192</b>	<b>Veolia Recycling &amp; Recovery Pty Ltd (Suez)</b>	<b>202,173.84</b>
166864	Residential Waste collection (Jul-Dec23)			202,173.84
<b>104737</b>	<b>12/09/2023</b>	<b>11278</b>	<b>Aslab Pty Ltd</b>	<b>5,280.00</b>
00024992	Rochdale Road - 16 additional cores			5,280.00
<b>104738</b>	<b>12/09/2023</b>	<b>11398</b>	<b>R &amp; J Marinich Pty Ltd T/as Totally</b>	<b>386.29</b>
INV-23294	PPE			203.42
INV-23292	Uniforms			182.87
<b>104739</b>	<b>12/09/2023</b>	<b>11497</b>	<b>azclear</b>	<b>748.00</b>
0001743	Emu pick rudis lane asbestos			748.00

<b>Payment Reference</b>	<b>Payment Date</b>	<b>Creditor Number</b>	<b>Creditor Name</b>	<b>Payment Amount</b>
<b>104740</b> SAIG1IS-1297455	<b>12/09/2023</b> AS 1725.2-2010 Unlock	<b>11523</b>	<b>SAI Global Australia Pty Ltd</b>	<b>7.63</b>
<b>104741</b> 19407988	<b>12/09/2023</b> Spare PARTS	<b>11573</b>	<b>Veale Auto Parts</b>	<b>312.30</b>
<b>104742</b> 310372	<b>12/09/2023</b> MTC library newsround July-Dec 2023	<b>11579</b>	<b>Delisha Distributors Pty Ltd</b>	<b>170.20</b>
<b>104743</b> 22089_01	<b>12/09/2023</b> Design Review Panel Member Sitting Fees	<b>11677</b>	<b>Place Laboratory Pty Ltd as trustee for the Lab Unit 1</b>	<b>2,255.00</b>
<b>104744</b> 2117898 2107112 2119234	<b>12/09/2023</b> Staff Wages Payment Staff Wages Payment Staff Wages Payment	<b>11718</b>	<b>Robert Walters Pty Ltd</b>	<b>7,915.52</b>
<b>104745</b> 030	<b>12/09/2023</b> Life Drawing Model	<b>11758</b>	<b>Cynthia Forrest</b>	<b>80.00</b>
<b>104746</b> 00041950	<b>12/09/2023</b> Chainlink fence	<b>11775</b>	<b>CAI Fences</b>	<b>3,520.00</b>
<b>104747</b> 31693	<b>12/09/2023</b> Clerk of Works - Rochdale Road	<b>11779</b>	<b>Pritchard Francis Consulting Pty Ltd</b>	<b>3,850.00</b>
<b>104757</b> 07092023	<b>7/09/2023</b> Turf Wicket Management (Melvista Oval)	<b>10319</b>	<b>Claremont Nedlands Cricket Club</b>	<b>21,507.36</b>

<b>Payment Reference</b>	<b>Payment Date</b>	<b>Creditor Number</b>	<b>Creditor Name</b>	<b>Payment Amount</b>
<b>104758</b> INV-0475	<b>7/09/2023</b> Supply and install chamber furniture	<b>11783</b>	<b>Two Hands Bespoke Pty Ltd</b>	<b>6,850.36</b>
<b>104759</b> 921344190 282000794 129840030	<b>13/09/2023</b> 6 Jun 2023 to 30 Aug 2023 6 Jun 2023 to 30 Aug 2023 8 Jun 2023 to 1 Sep 2023	<b>10013</b>	<b>Alinta Energy</b>	<b>740.40</b> 38.15 25.85 676.40
<b>104760</b> 9016775055 9001453424 9011838619 9001434741 9001426506 9001419920 9001418629 9001418733 9012041505 9001438160 9001418928	<b>13/09/2023</b> Bill ID - 0072 Bill ID - 0111 Bill ID - 0089 Bill ID - 0143 Bill ID - 0136 Bill ID - 0135 Bill ID - 0146 Bill ID - 0139 Bill ID - 0085 Bill ID - 0097 Bill ID - 0115	<b>10183</b>	<b>Water Corporation</b>	<b>2,762.22</b> 201.90 252.38 37.97 537.88 151.43 492.23 856.11 216.06 5.42 5.42 5.42
<b>104761</b> 32313	<b>13/09/2023</b> Membership Fee	<b>10223</b>	<b>Local Government Professionals Australia</b>	<b>150.00</b> 150.00
<b>104762</b> 982976450 313447070 - SEPTEMBER 392417010 380380790 856995430	<b>13/09/2023</b> Invoice 2001960267 Invoice 2093886761 Invoice 2077907923 Invoice 2001967146 Invoice 2017930305	<b>10304</b>	<b>Synergy</b>	<b>14,530.98</b> 376.68 55.22 442.87 812.94 1,794.05



Payment Reference	Payment Date	Creditor Number	Creditor Name	Payment Amount
401930300	Invoice 2037919622			187.65
401930490	Invoice 2037919623			891.31
801340050	Invoice 3000206048			4,248.54
401930540	Invoice 2037919624			293.60
380380410	Invoice 2001967144			1,519.71
380380600	Invoice 2001967145			2,016.38
239411960	Invoice 2025929470			464.60
380380220	Invoice 2001967143			1,427.43
<b>104763</b>	<b>13/09/2023</b>	<b>10404</b>	<b>Perth Dishwashers</b>	<b>330.00</b>
136401B	Fault finding - John Leckie			187.00
132099B	Depot - Dishwasher repairs			143.00
<b>104764</b>	<b>13/09/2023</b>	<b>11639</b>	<b>Telstra Limited</b>	<b>20.00</b>
3043361421 - AUGUST	T 311			20.00
<b>104765</b>	<b>13/09/2023</b>	<b>11773</b>	<b>The Fruit Box Group Pty Ltd</b>	<b>41.10</b>
3122013	Admin Milk Delivery FY23/24			41.10
<b>104768</b>	<b>14/09/2023</b>	<b>10001</b>	<b>Australian Taxation Office</b>	<b>137,146.00</b>
FORTNIGHT 10/09/2023	Withholding Tax (PAYG)			2,774.00
FORTNIGHT 10/09/2023	TSL			22.00
FORTNIGHT 10/09/2023	Withholding Tax (PAYG)			127,330.00
FORTNIGHT 10/09/2023	Extra Tax			970.00
FORTNIGHT 10/09/2023	HELP			1,766.00
FORTNIGHT 10/09/2023	TSL			3,712.00
FORTNIGHT 10/09/2023	Withholding Tax (PAYG)			572.00
<b>104769</b>	<b>14/09/2023</b>	<b>10002</b>	<b>Child Support Registrar</b>	<b>670.66</b>
FORTNIGHT 10/09/2023	Child Support Agency			670.66

<b>Payment Reference</b>	<b>Payment Date</b>	<b>Creditor Number</b>	<b>Creditor Name</b>	<b>Payment Amount</b>
<b>104770</b>	<b>14/09/2023</b>	<b>10003</b>	<b>Australian Services Union</b>	<b>226.50</b>
FORTNIGHT 10/09/2023	Australian Services Union			226.50
<b>104771</b>	<b>14/09/2023</b>	<b>10004</b>	<b>City of Nedlands - Social Club</b>	<b>406.00</b>
FORTNIGHT 10/09/2023	Social Club			406.00
<b>104772</b>	<b>14/09/2023</b>	<b>10005</b>	<b>Easi</b>	<b>6,720.46</b>
FORTNIGHT 10/09/2023	Novated Lease Easifleet - Pre Tax			3,678.97
FORTNIGHT 10/09/2023	Novated Lease Easifleet- Post Tax			3,041.49
<b>104773</b>	<b>14/09/2023</b>	<b>10006</b>	<b>Westpac Banking Corporation</b>	<b>78,557.40</b>
FORTNIGHT 10/09/2023	Employee Additional Contrib Pre Tax (%)			292.06
FORTNIGHT 10/09/2023	SGC Employer Contribution			228.83
FORTNIGHT 10/09/2023	SGC Employer Contribution			206.85
FORTNIGHT 10/09/2023	Employer Contribution (Additional)			41.61
FORTNIGHT 10/09/2023	Employer Contribution (Additional)			37.61
FORTNIGHT 10/09/2023	Employee Additional Contrib Pre Tax (\$)			2,970.00
FORTNIGHT 10/09/2023	Employee Additional Contrib Pre Tax (%)			10,176.57
FORTNIGHT 10/09/2023	Employee Additional Contrib Post Tax (%)			225.95
FORTNIGHT 10/09/2023	SGC Employer Contribution			2,067.23
FORTNIGHT 10/09/2023	SGC Employer Contribution			661.70
FORTNIGHT 10/09/2023	SGC Employer Contribution			1,838.26
FORTNIGHT 10/09/2023	SGC Employer Contribution			338.46
FORTNIGHT 10/09/2023	SGC Employer Contribution			941.54
FORTNIGHT 10/09/2023	SGC Employer Contribution			2,634.29
FORTNIGHT 10/09/2023	SGC Employer Contribution			423.08
FORTNIGHT 10/09/2023	SGC Employer Contribution			537.08
FORTNIGHT 10/09/2023	SGC Employer Contribution			4,025.49
FORTNIGHT 10/09/2023	SGC Employer Contribution			1,012.82

Payment Reference	Payment Date	Creditor Number	Creditor Name	Payment Amount
FORTNIGHT 10/09/2023			SGC Employer Contribution	1,177.02
FORTNIGHT 10/09/2023			SGC Employer Contribution	600.28
FORTNIGHT 10/09/2023			SGC Employer Contribution	565.77
FORTNIGHT 10/09/2023			SGC Employer Contribution	1,794.08
FORTNIGHT 10/09/2023			SGC Employer Contribution	3,219.88
FORTNIGHT 10/09/2023			SGC Employer Contribution	2,719.33
FORTNIGHT 10/09/2023			SGC Employer Contribution	574.31
FORTNIGHT 10/09/2023			SGC Employer Contribution	177.73
FORTNIGHT 10/09/2023			SGC Employer Contribution	910.89
FORTNIGHT 10/09/2023			SGC Employer Contribution	197.19
FORTNIGHT 10/09/2023			SGC Employer Contribution	355.17
FORTNIGHT 10/09/2023			SGC Employer Contribution	1,192.39
FORTNIGHT 10/09/2023			SGC Employer Contribution	2,676.83
FORTNIGHT 10/09/2023			SGC Employer Contribution	1,682.36
FORTNIGHT 10/09/2023			SGC Employer Contribution	3,611.24
FORTNIGHT 10/09/2023			SGC Employer Contribution	2,601.23
FORTNIGHT 10/09/2023			SGC Employer Contribution	460.28
FORTNIGHT 10/09/2023			SGC Employer Contribution	2,275.93
FORTNIGHT 10/09/2023			SGC Employer Contribution	1,402.15
FORTNIGHT 10/09/2023			SGC Employer Contribution	1,035.22
FORTNIGHT 10/09/2023			SGC Employer Contribution	1,228.15
FORTNIGHT 10/09/2023			SGC Employer Contribution	1,617.40
FORTNIGHT 10/09/2023			SGC Employer Contribution	1,564.94
FORTNIGHT 10/09/2023			SGC Employer Contribution	5,359.60
FORTNIGHT 10/09/2023			SGC Employer Contribution	1,594.83
FORTNIGHT 10/09/2023			SGC Employer Contribution	2,219.36
FORTNIGHT 10/09/2023			SGC Employer Contribution	440.59
FORTNIGHT 10/09/2023			SGC Employer Contribution	800.71
FORTNIGHT 10/09/2023			SGC Employer Contribution	1,374.78
FORTNIGHT 10/09/2023			Employer Contribution (Additional)	71.94

Payment Reference	Payment Date	Creditor Number	Creditor Name	Payment Amount
FORTNIGHT 10/09/2023			Employer Contribution (Additional)	89.38
FORTNIGHT 10/09/2023			Employer Contribution (Additional)	255.76
FORTNIGHT 10/09/2023			Employer Contribution (Additional)	61.54
FORTNIGHT 10/09/2023			Employer Contribution (Additional)	152.36
FORTNIGHT 10/09/2023			Employer Contribution (Additional)	76.92
FORTNIGHT 10/09/2023			Employer Contribution (Additional)	377.57
FORTNIGHT 10/09/2023			Employer Contribution (Additional)	90.89
FORTNIGHT 10/09/2023			Employer Contribution (Additional)	109.14
FORTNIGHT 10/09/2023			Employer Contribution (Additional)	41.76
FORTNIGHT 10/09/2023			Employer Contribution (Additional)	56.71
FORTNIGHT 10/09/2023			Employer Contribution (Additional)	329.34
FORTNIGHT 10/09/2023			Employer Contribution (Additional)	104.42
FORTNIGHT 10/09/2023			Employer Contribution (Additional)	129.12
FORTNIGHT 10/09/2023			Employer Contribution (Additional)	64.58
FORTNIGHT 10/09/2023			Employer Contribution (Additional)	57.95
FORTNIGHT 10/09/2023			Employer Contribution (Additional)	176.77
FORTNIGHT 10/09/2023			Employer Contribution (Additional)	178.91
FORTNIGHT 10/09/2023			Employer Contribution (Additional)	445.26
FORTNIGHT 10/09/2023			Employer Contribution (Additional)	222.30
FORTNIGHT 10/09/2023			Employer Contribution (Additional)	47.08
FORTNIGHT 10/09/2023			Employer Contribution (Additional)	170.77
FORTNIGHT 10/09/2023			Employer Contribution (Additional)	70.16
FORTNIGHT 10/09/2023			Employer Contribution (Additional)	377.27
FORTNIGHT 10/09/2023			Employer Contribution (Additional)	127.50
FORTNIGHT 10/09/2023			Employer Contribution (Additional)	86.73
FORTNIGHT 10/09/2023			Employer Contribution (Additional)	66.97
FORTNIGHT 10/09/2023			Employee Additional Contrib Pre Tax (%)	119.23
FORTNIGHT 10/09/2023			SGC Employer Contribution	262.31
FORTNIGHT 10/09/2023			Employer Contribution (Additional)	47.69

<b>Payment Reference</b>	<b>Payment Date</b>	<b>Creditor Number</b>	<b>Creditor Name</b>	<b>Payment Amount</b>
<b>104774</b>	<b>14/09/2023</b>	<b>10007</b>	<b>Beclarwise</b>	<b>1,629.69</b>
FORTNIGHT 10/09/2023	Novated Lease Beclarwise - Pre Tax			763.05
FORTNIGHT 10/09/2023	Novated Lease Beclarwise- Post Tax			876.12
<b>104775</b>	<b>14/09/2023</b>	<b>10028</b>	<b>Bunnings Group Limited</b>	<b>36.00</b>
2433/01135995	Garage Remote - Haldane House			36.00
<b>104776</b>	<b>14/09/2023</b>	<b>10034</b>	<b>Chubb Fire &amp; Security Pty Ltd</b>	<b>488.93</b>
3419338	Tresillian - Fire Panels 2023/24			66.21
3419306	College Park Fire Pump Shed Maintenance			30.60
3419587	Admin - Fire Panels 2023/24			66.21
3419503	NCC - Fire Panels 2023/24			66.21
3419310	College Park Fire Pump Shed Maintenance			80.63
3419309	College Park Fire Pump Shed Maintenance			42.97
3419307	College Park Fire Pump Shed Maintenance			105.50
3419308	College Park Fire Pump Shed Maintenance			30.60
<b>104777</b>	<b>14/09/2023</b>	<b>10057</b>	<b>Elliotts Filtration (Previously</b>	<b>282.70</b>
F28645	Filtration servicing -Dot Bennett			282.70
<b>104778</b>	<b>14/09/2023</b>	<b>10089</b>	<b>McLeods Barristers &amp; Solicitors</b>	<b>13,881.51</b>
131104	Legal Expenses 95-107 Stirling Highway			13,881.51
<b>104779</b>	<b>14/09/2023</b>	<b>10093</b>	<b>LGISWA</b>	<b>52,183.85</b>
100-155623	Additional Insurance Premium 2022/23			52,183.85
<b>104780</b>	<b>14/09/2023</b>	<b>10102</b>	<b>Fulton Hogan Industries Pty Ltd</b>	<b>4,023.80</b>
18036377	Cold mix pothole repair			4,023.80

<b>Payment Reference</b>	<b>Payment Date</b>	<b>Creditor Number</b>	<b>Creditor Name</b>	<b>Payment Amount</b>
<b>104781</b> 156014	<b>14/09/2023</b> 2023/24 ESL Quarter 1	<b>10131</b>	<b>Dept of Fire and Emergency Services</b>	<b>1,404,862.69</b>
				1,404,862.69
<b>104782</b> 337375 337373 337636 337635	<b>14/09/2023</b> Nedlands adult local stock MtC adult local stock MtC adult local stock Nedlands adult local stock	<b>10136</b>	<b>Westbooks</b>	<b>992.26</b>
				132.24
				188.91
				242.82
				428.29
<b>104783</b> M-2308308	<b>14/09/2023</b> Council greenwaste disposal 2023/24	<b>10139</b>	<b>Western Metropolitan Regional Council</b>	<b>1,077.52</b>
				1,077.52
<b>104784</b> C/LG033243	<b>14/09/2023</b> Rates on Demand Service Fees	<b>10151</b>	<b>Civica Pty Ltd</b>	<b>4,961.00</b>
				4,961.00
<b>104785</b> RI036042	<b>14/09/2023</b> Better Beginnings bags	<b>10178</b>	<b>State Library of WA</b>	<b>924.00</b>
				924.00
<b>104786</b> 51803656 51803655 51803658 51803657	<b>14/09/2023</b> Casual Relief Senior Accountant Staff Wages Payment Temp Positive Ageing	<b>10199</b>	<b>Hays Specialist Recruitment Aust Pty Ltd</b>	<b>10,867.58</b>
				2,414.15
				4,024.94
				2,466.97
				1,961.52
<b>104787</b> 4104546	<b>14/09/2023</b> Annual Remuneration Review 2023	<b>10218</b>	<b>Mercer Australia Pty Ltd</b>	<b>7,920.00</b>
				7,920.00
<b>104788</b> INV-159310	<b>14/09/2023</b> Replacement seat at Point Resolution	<b>10289</b>	<b>DS Agencies Pty Ltd</b>	<b>2,282.50</b>
				2,282.50



<b>Payment Reference</b>	<b>Payment Date</b>	<b>Creditor Number</b>	<b>Creditor Name</b>	<b>Payment Amount</b>
<b>104789</b> T323	<b>14/09/2023</b> TAC - Tutor Fees	<b>10325</b>	<b>AILSA EVANS</b>	<b>924.00</b> 924.00
<b>104790</b> 00017568	<b>14/09/2023</b> College Park bore disconnect	<b>10402</b>	<b>DU Electrical Pty Ltd</b>	<b>270.60</b> 270.60
<b>104791</b> INV-2685	<b>14/09/2023</b> Tubestock Planting	<b>10419</b>	<b>Sustainable Outdoors</b>	<b>7,755.00</b> 7,755.00
<b>104792</b> 2819103	<b>14/09/2023</b> 15L cooler water bottle	<b>10435</b>	<b>West Coast Spring Water P/L</b>	<b>10.25</b> 10.25
<b>104793</b> 93560942 93560941	<b>14/09/2023</b> On-Demand Records Digitisation Services Archive Record Storage	<b>10467</b>	<b>The Information Management Group Pty Ltd</b>	<b>2,376.06</b> 665.59 1,710.47
<b>104794</b> AU1388502	<b>14/09/2023</b> Temporary support Communications	<b>10520</b>	<b>Hudson Global Resources</b>	<b>1,910.68</b> 1,910.68
<b>104795</b> 00077988	<b>14/09/2023</b> Sign order	<b>10608</b>	<b>Corsign WA Pty Ltd</b>	<b>903.10</b> 903.10
<b>104796</b> 12697	<b>14/09/2023</b> TAC Course Booklet Printing T4 2023	<b>10612</b>	<b>Data Documents</b>	<b>3,184.50</b> 3,184.50
<b>104797</b> 11708	<b>14/09/2023</b> Replace a/c in Depot Office	<b>10617</b>	<b>Aus Chill Technical Services Pty Ltd</b>	<b>1,882.10</b> 1,882.10
<b>104798</b> 38	<b>14/09/2023</b> TAC - Tutor Fees	<b>10625</b>	<b>Anna Ruocco</b>	<b>1,664.00</b> 1,664.00

<b>Payment Reference</b>	<b>Payment Date</b>	<b>Creditor Number</b>	<b>Creditor Name</b>	<b>Payment Amount</b>
<b>104799</b> 48316	<b>14/09/2023</b> Advert for Bulk rubbish tender	<b>10636</b>	<b>Marketforce Omnicom Media Group Australia Pty Ltd</b>	<b>811.90</b> 811.90
<b>104800</b> INV13988	<b>14/09/2023</b> E-waste from bulk collection	<b>10692</b>	<b>Total Green Recycling Pty Ltd</b>	<b>539.12</b> 539.12
<b>104801</b> 48698 48620 48741 48610 48829 48881 48835 48837 48991 48826 48696 48917	<b>14/09/2023</b> Surf Club power issue Electrical maintenance Replace failed 4ft led light main area Attend to multiple electrical issues Various electrical works Various electrical works St Peters Square Garden - lights Stirling Hwy Banners/Trolley poles Don Bennett Park lights not working Swanbourne Reserve light out carpark ent Supply + Replace waterlogged light Montario Quarter Dawes Park lights	<b>10693</b>	<b>The Fautleroy Family Trust &amp; The Mihevc Family Tru</b>	<b>7,832.04</b> 198.42 562.29 258.69 1,116.28 691.80 513.49 456.69 609.90 121.19 571.18 2,103.20 628.91
<b>104802</b> 00038621	<b>14/09/2023</b> Garage Remote - Haldane House	<b>10702</b>	<b>Quokka Garage Doors</b>	<b>245.00</b> 245.00
<b>104803</b> 9043177092 9043192651 9043197827	<b>14/09/2023</b> Non GST - Stationery FY23/24 PRCC -half yearly stationery PRCC -half yearly stationery	<b>10735</b>	<b>WINC Australia Pty Ltd (Previous name</b>	<b>1,217.22</b> 398.02 811.54 7.66

<b>Payment Reference</b>	<b>Payment Date</b>	<b>Creditor Number</b>	<b>Creditor Name</b>	<b>Payment Amount</b>
<b>104804</b> 562024	<b>14/09/2023</b> Weekly cash collection pickup	<b>10769</b>	<b>Southern Cross Protection Pty Ltd</b>	<b>34.21</b>
<b>104805</b> 195	<b>14/09/2023</b> Affinity Club Activities Jul-Sept 2023	<b>10804</b>	<b>Ilsa Smith</b>	<b>450.00</b>
<b>104806</b> 00036174 00036173	<b>14/09/2023</b> Cleaning services July - Dec Mt CCC Cleaning services July- Dec Adam A	<b>10869</b>	<b>CSCH Pty Ltd T/A Charles Service Company</b>	<b>38,876.76</b> 1,601.88 37,274.88
<b>104807</b> INV-14378 INV-14409 INV-14394 INV-14386 INV-14390	<b>14/09/2023</b> Repair at Tresillian Service Boiling Unit at JLP Plumbing repairs 87 stanley Replace St Peter's Square Gdns fountain Replace both cistern button sets	<b>10925</b>	<b>Westend Plumbing &amp; Gas</b>	<b>1,837.00</b> 126.50 132.00 165.00 984.50 429.00
<b>104808</b> 00007241	<b>14/09/2023</b> Supply replacement desktop and modesty	<b>10943</b>	<b>BDSS Pty Ltd</b>	<b>530.52</b>
<b>104809</b> CFP2387	<b>14/09/2023</b> Patch & painting At Haldane House	<b>10954</b>	<b>Colour Flow Painting Services</b>	<b>638.00</b>
<b>104810</b> 14972	<b>14/09/2023</b> Replace blocked sewer line	<b>10977</b>	<b>Watertight Plumbing &amp; Gas</b>	<b>1,633.50</b>
<b>104811</b> 1873APM 1874APM 1875APM	<b>14/09/2023</b> Public Toilets pest/termites treatment Public Toilets pest/termites treatment Public Toilets pest/termites treatment	<b>10979</b>	<b>Active Pest Management WA Pty Ltd</b>	<b>1,518.00</b> 88.00 88.00 88.00

<b>Payment Reference</b>	<b>Payment Date</b>	<b>Creditor Number</b>	<b>Creditor Name</b>	<b>Payment Amount</b>
1876APM	Friends of Allen Park - pest control			154.00
1877APM	Allen Park - Pest and Termite treatment			176.00
1879APM	Adam Armstrong Pest treatment 2023/24			297.00
1881APM	Nedlands Library			330.00
1882APM	Drabble House - Pest Treatments			297.00
<b>104812</b>	<b>14/09/2023</b>	<b>10983</b>	<b>Michelle Kelly</b>	<b>440.00</b>
154	Affinity Club Yoga July - Sept 2023			440.00
<b>104813</b>	<b>14/09/2023</b>	<b>11047</b>	<b>Axiis Contracting Pty Ltd</b>	<b>22,222.09</b>
7727	Gilmore lane			1,577.80
7728	Seat pad at Pt Resolution			956.35
7724	29 bedford crossover			4,985.99
7725	34 Kinninmont st crossover			4,410.65
7726	87 stanley st crossover			6,795.64
7729	83 Birdwood pde crossover			3,495.66
<b>104814</b>	<b>14/09/2023</b>	<b>11052</b>	<b>Arup Australia Pty Ltd</b>	<b>7,715.40</b>
5002-233673	Integrated Transport Strategy			7,715.40
<b>104815</b>	<b>14/09/2023</b>	<b>11056</b>	<b>Dr K Tan</b>	<b>1,770.00</b>
003/2023	TAC - Tutor Fees			1,770.00
<b>104816</b>	<b>14/09/2023</b>	<b>11087</b>	<b>Beacon Equipment</b>	<b>2,194.75</b>
71551	Reel Mower Parts			254.00
71552	Wicket Reel Mower Servicing			284.50
71561	Wicket Roller Sundries			1,656.25
<b>104817</b>	<b>14/09/2023</b>	<b>11088</b>	<b>OtagoIT Pty Ltd</b>	<b>2,575.65</b>
0000376	Tresillian updating courses 2023-2024			2,575.65

<b>Payment Reference</b>	<b>Payment Date</b>	<b>Creditor Number</b>	<b>Creditor Name</b>	<b>Payment Amount</b>
<b>104818</b> 2024071	<b>14/09/2023</b> Replace damaged and faulty blinds	<b>11091</b>	<b>Curtains &amp; Blinds 4 U</b>	<b>1,969.00</b>
<b>104819</b> F034-20746	<b>14/09/2023</b> Animal Bin Stickers	<b>11101</b>	<b>Snap Osborne Park</b>	<b>185.35</b>
<b>104820</b> 17360640	<b>14/09/2023</b> Standing order - Depot milk 2023-24	<b>11182</b>	<b>Brownes Foods Operations Pty Ltd</b>	<b>62.82</b>
<b>104821</b> RRT323A RRT323B	<b>14/09/2023</b> TAC - Lecture Fees TAC - Lecture Fees	<b>11215</b>	<b>Richard Read</b>	<b>1,122.00</b>
<b>104822</b> 11	<b>14/09/2023</b> TAC - Tutor Fees	<b>11266</b>	<b>Richard Gunning</b>	<b>950.40</b>
<b>104823</b> INV-23483 INV-23147	<b>14/09/2023</b> Uniforms for James and Ryan Southern Cross Safety Boots	<b>11398</b>	<b>R &amp; J Marinich Pty Ltd T/as Totally</b>	<b>1,638.94</b>
<b>104824</b> 00005931	<b>14/09/2023</b> City wide retic repairs	<b>11409</b>	<b>Pipeline Irrigation</b>	<b>264.00</b>
<b>104825</b> 00423	<b>14/09/2023</b> TAC - Tutor Fees	<b>11488</b>	<b>Chen He</b>	<b>1,296.00</b>
<b>104826</b> SAIG1IS-1298558	<b>14/09/2023</b> Australian Standards 23 24 FY Renewal	<b>11523</b>	<b>SAI Global Australia Pty Ltd</b>	<b>8,430.66</b>

<b>Payment Reference</b>	<b>Payment Date</b>	<b>Creditor Number</b>	<b>Creditor Name</b>	<b>Payment Amount</b>
<b>104827</b> 171934	<b>14/09/2023</b> Property / Leasing - Legal Advice - FY23	<b>11527</b>	<b>Riverlord Holdings Pty Ltd atf Trinity Trust</b> 1,348.99	<b>1,348.99</b>
<b>104828</b> 21576968 21576969	<b>14/09/2023</b> Int Plantscape Rental Admin Building Interior Plantscape Rental for Depot	<b>11539</b>	<b>Ambius</b> 394.85 296.46	<b>691.31</b>
<b>104829</b> 2231-10	<b>14/09/2023</b> Superintendency works to FC - Surf Club	<b>11569</b>	<b>Gresley Abas</b> 6,600.00	<b>6,600.00</b>
<b>104830</b> INV-13058	<b>14/09/2023</b> Calculate and provide Fuel tax credit	<b>11620</b>	<b>AIT Specialists Pty Ltd</b> 98.45	<b>98.45</b>
<b>104831</b> 2303	<b>14/09/2023</b> TAC - Tutor Fees	<b>11647</b>	<b>Kirsten Hocking</b> 972.00	<b>972.00</b>
<b>104832</b> 2120875	<b>14/09/2023</b> Staff Wages Payment	<b>11718</b>	<b>Robert Walters Pty Ltd</b> 3,238.13	<b>3,238.13</b>
<b>104833</b> 77810 #7	<b>14/09/2023</b> Assorted Stihl Parts	<b>11731</b>	<b>STIHL Shop Osborne Park</b> 145.15	<b>145.15</b>
<b>104834</b> FORTNIGHT 10/09/2023	<b>14/09/2023</b> LGRCEU Union	<b>11734</b>	<b>WESTERN AUSTRALIAN SHIRE COUNCILS</b> 22.00	<b>22.00</b>
<b>104835</b> 1645038	<b>14/09/2023</b> Advertise for cleaning tender	<b>11778</b>	<b>Omnicom Media Group Australia Pty Ltd</b> 833.29	<b>833.29</b>
<b>104836</b> INV-0040	<b>14/09/2023</b> Floor Repair at Dalkeith Hall	<b>11786</b>	<b>Timber Floor Doctor PTY LTD</b> 495.00	<b>495.00</b>



<b>Payment Reference</b>	<b>Payment Date</b>	<b>Creditor Number</b>	<b>Creditor Name</b>	<b>Payment Amount</b>
<b>104847</b>	<b>21/09/2023</b>	<b>10008</b>	<b>Advantech Mobile Auto Electrics</b>	<b>1,218.00</b>
AI89	Fleet 880 Batteries			464.00
AI91	Fleet 182 Battery			399.00
AI86	Fleet 1364 Battery			355.00
<b>104848</b>	<b>21/09/2023</b>	<b>10013</b>	<b>Alinta Energy</b>	<b>179.15</b>
751974110	19 Jun 2023 to 13 Sep 2023			179.15
<b>104849</b>	<b>21/09/2023</b>	<b>10015</b>	<b>Apace Aid Inc</b>	<b>165.00</b>
13752	60 x Banksia grandis			165.00
<b>104850</b>	<b>21/09/2023</b>	<b>10025</b>	<b>Boc Limited</b>	<b>23.94</b>
4034737256	Oxy Acetylene Bottle lease			23.94
<b>104851</b>	<b>21/09/2023</b>	<b>10028</b>	<b>Bunnings Group Limited</b>	<b>284.26</b>
2404/00119343	Maintenance supplies			221.28
2433/00109996	Materials			62.98
<b>104852</b>	<b>21/09/2023</b>	<b>10029</b>	<b>Bunzl Limited</b>	<b>1,724.99</b>
X704412	Public Toilets hygiene supplies			1,724.99
<b>104853</b>	<b>21/09/2023</b>	<b>10031</b>	<b>Cat Haven</b>	<b>121.00</b>
CH060839	Standing Order - Cat Impounds 6 Months			121.00
<b>104854</b>	<b>21/09/2023</b>	<b>10034</b>	<b>Chubb Fire &amp; Security Pty Ltd</b>	<b>2,182.73</b>
3376439	Drabble House - Fire Equipment - 2023/24			91.63
3376437	Mt Claremont CC - Fire Equipment 2023/24			325.82
3376434	Admin - Fire Equipment - 2023/24			325.82
3376440	Depot and Vehicles - Fire Equipment			1,334.41

<b>Payment Reference</b>	<b>Payment Date</b>	<b>Creditor Number</b>	<b>Creditor Name</b>	<b>Payment Amount</b>
3348143			College Park Fire Pump Shed Maintenance	105.05
<b>104855</b>	<b>21/09/2023</b>	<b>10038</b>	<b>City of Stirling</b>	<b>336.00</b>
8024			Meals to be delivered to NCC in Jul 2023	540.00
8579			Meals to be delivered to NCC in Aug 2023	840.00
<b>104856</b>	<b>21/09/2023</b>	<b>10043</b>	<b>Western Australia Police Force</b>	<b>51.00</b>
127088083			Volunteer National Police Certificates	51.00
<b>104857</b>	<b>21/09/2023</b>	<b>10046</b>	<b>Toll Global Express-2085472(IPEC Pty</b>	<b>463.71</b>
P60789568			Standing order Toll Global Express Cust	463.71
<b>104858</b>	<b>21/09/2023</b>	<b>10052</b>	<b>Tillys Home Helpers</b>	<b>1,017.50</b>
15914			Gardening to CHSP clients in July 2023	1,017.50
<b>104859</b>	<b>21/09/2023</b>	<b>10053</b>	<b>Landgate</b>	<b>1,246.43</b>
1313247			Land Title Searches - FY 23/24	183.00
387289			Schedule revaluation	549.87
386967			Schedule revaluation	513.56
<b>104860</b>	<b>21/09/2023</b>	<b>10067</b>	<b>Mrs B L Hunt</b>	<b>1,239.00</b>
BH32023F			TAC - Tutor Fees	1,239.00
<b>104861</b>	<b>21/09/2023</b>	<b>10070</b>	<b>J Blackwood &amp; Son Ltd</b>	<b>284.48</b>
SI05668687			PPE For Parks Department	86.81
SI05652961			PPE For Parks Department	88.00
SI05728021			PPE For Parks Department	109.67
<b>104862</b>	<b>21/09/2023</b>	<b>10073</b>	<b>John Hughes</b>	<b>289.10</b>
4064081			Ford Service Parts	289.10

<b>Payment Reference</b>	<b>Payment Date</b>	<b>Creditor Number</b>	<b>Creditor Name</b>	<b>Payment Amount</b>
<b>104863</b>	<b>21/09/2023</b>	<b>10076</b>	<b>Kleenit Pty Ltd</b>	<b>759.00</b>
163317	Graffiti removal - Underwood Avenue			198.00
163316	Graffiti removal - Grovedale Road			165.00
163315	Graffiti removal - BBQ at Mt Clmt Oval			132.00
163220	Graffiti removal - 87 Hardy Road			132.00
163418	Graffiti removal - Mt Clmnt Com. Centre			132.00
<b>104864</b>	<b>21/09/2023</b>	<b>10089</b>	<b>McLeods Barristers &amp; Solicitors</b>	<b>7,056.44</b>
131821	Standing Order - McLeods Solicitors			1,102.75
131717	Standing Order - McLeods Solicitors			497.20
131825	Legal fees			3,597.00
131721	legal fees standing order			683.65
131718	legal fees standing order			708.96
131517	Property / Leasing - Legal Advice - FY23			466.88
<b>104865</b>	<b>21/09/2023</b>	<b>10099</b>	<b>Optus Billing Services Pty Ltd</b>	<b>4,881.53</b>
000383582085	Optus Mobile-Shared Data & Teams Calling			4,881.53
<b>104866</b>	<b>21/09/2023</b>	<b>10104</b>	<b>WA Hino Sales &amp; Service</b>	<b>396.00</b>
HTCS152270	Mower Truck - Fleet 119 repairs			396.00
<b>104867</b>	<b>21/09/2023</b>	<b>10136</b>	<b>Westbooks</b>	<b>691.18</b>
337505	Nedlands adult local stock			59.48
337504	Nedlands adult local stock			201.28
337035	Mt Claremont Junior Local Stock			10.49
337372	Mt Claremont Junior Local Stock			307.80
337638	Mt Claremont Junior Local Stock			112.13

<b>Payment Reference</b>	<b>Payment Date</b>	<b>Creditor Number</b>	<b>Creditor Name</b>	<b>Payment Amount</b>
<b>104868</b> M-2309108	<b>21/09/2023</b> Council greenwaste disposal 2023/24	<b>10139</b>	<b>Western Metropolitan Regional Council</b>	<b>519.89</b>
<b>104869</b> C/LA033399	<b>21/09/2023</b> Spydus training sessions	<b>10151</b>	<b>Civica Pty Ltd</b>	<b>440.00</b>
<b>104870</b> P3430 P3540 P3539	<b>21/09/2023</b> Natural Area Maintenance Allen Park Natural Area Maintenance Swanbourne Dune Lachenalia Hand Weeding	<b>10174</b>	<b>Green Skills (Eco Jobs)</b>	<b>27,445.70</b>
<b>104871</b> 9001442397 9001458743 9001458620 9001448625 9001444608	<b>21/09/2023</b> Bill ID - 0143 Bill ID - 0115 Bill ID - 0121 Bill ID - 0117 Bill ID - 0145	<b>10183</b>	<b>Water Corporation</b>	<b>857.39</b>
<b>104872</b> 51815876 51815879 51815878 51815880 51830115 51830116 51841148	<b>21/09/2023</b> Relief Senior Accountant Casual staff Temp Positive Ageing Casual staff Temp Positive Ageing Siobhan Taylor Staff Wages Payment (Sofia Boasso) Casual	<b>10199</b>	<b>Hays Specialist Recruitment Aust Pty Ltd</b>	<b>15,196.86</b>
<b>104873</b> INV-6833	<b>21/09/2023</b> Broadleaf Weed Spraying / All Turf	<b>10234</b>	<b>Turf Care WA Pty Ltd</b>	<b>11,413.21</b>

<b>Payment Reference</b>	<b>Payment Date</b>	<b>Creditor Number</b>	<b>Creditor Name</b>	<b>Payment Amount</b>
<b>104874</b> UN 323	<b>21/09/2023</b> TAC - Tutor Fees	<b>10271</b>	<b>U N Nolli</b>	<b>4,400.00</b>
<b>104875</b> CSD15692-J12665	<b>21/09/2023</b> Removal of concrete waste John 23rd	<b>10272</b>	<b>Capital Recycling</b>	<b>2,235.57</b>
<b>104876</b> 412799767	<b>21/09/2023</b> SDS 4G modems for Irrigation Control	<b>10288</b>	<b>Nutrien Water (Total Eden Pty Ltd)</b>	<b>32,850.84</b>
<b>104877</b> W00308949 W00308950	<b>21/09/2023</b> Mt Claremont Library Patron July - Dec Nedlands library patrol July - Sept 2023	<b>10302</b>	<b>Wilson Security</b>	<b>662.33</b>
<b>104878</b> 214579230	<b>21/09/2023</b> Invoice 2049913648	<b>10304</b>	<b>Synergy</b>	<b>48,353.39</b>
<b>104879</b> 00064B	<b>21/09/2023</b> TAC - Tutor Fees	<b>10326</b>	<b>C Schilizzi</b>	<b>2,736.00</b>
<b>104880</b> 00020922 00020932	<b>21/09/2023</b> Birdwood Pde Bulbous Weed Control Shenton Bushland Fire Site Maintenance	<b>10332</b>	<b>Natural Area Consulting Management</b>	<b>6,429.52</b>
<b>104881</b> 17042-1	<b>21/09/2023</b> Orton Road - Replace lock - Cabinet	<b>10396</b>	<b>Lock Stock &amp; Farrell Locksmith Pty Ltd</b>	<b>315.50</b>
<b>104882</b> T32023B	<b>21/09/2023</b> TAC - Tutor Fees	<b>10405</b>	<b>C Marinovich</b>	<b>1,888.00</b>

<b>Payment Reference</b>	<b>Payment Date</b>	<b>Creditor Number</b>	<b>Creditor Name</b>	<b>Payment Amount</b>
<b>104883</b> INV-2687	<b>21/09/2023</b> Maintenance Montario Quarter BPZ	<b>10419</b>	<b>Sustainable Outdoors</b>	<b>4,719.55</b>
<b>104884</b> 00005372 00005373	<b>21/09/2023</b> Shenton Bush environmental weed control Shenton maintenance July - Dec	<b>10430</b>	<b>South East Regional Centre for Urban</b>	<b>21,458.67</b>
<b>104885</b> 2840064	<b>21/09/2023</b> 15L cooler water bottle	<b>10435</b>	<b>West Coast Spring Water P/L</b>	<b>10.25</b>
<b>104886</b> 1012606581 1012674889	<b>21/09/2023</b> Postage charges Postage charges	<b>10441</b>	<b>Australia Post - 604909</b>	<b>9,668.77</b>
<b>104887</b> INV-20106 INV-20105 INV-20107 INV-20205 INV-20034 INV-20069	<b>21/09/2023</b> John Leckie Security install and repairs MTCC Security install and repairs Depot Security install and repairs MTCC Security install and repairs Admin Security install and repairs Admin Security install and repairs	<b>10456</b>	<b>G M S Security (WA) Pty Ltd</b>	<b>12,947.00</b>
<b>104888</b> 163368	<b>21/09/2023</b> portaloo j23rd	<b>10457</b>	<b>Instant Products Hire</b>	<b>188.27</b>
<b>104889</b> 00015170 00015154 00015209 00015139	<b>21/09/2023</b> city wide sweeping city wide sweeping City wide educating and jetting City wide educating and jetting	<b>10483</b>	<b>Drainflow Services Pty Ltd</b>	<b>34,960.88</b>



<b>Payment Reference</b>	<b>Payment Date</b>	<b>Creditor Number</b>	<b>Creditor Name</b>	<b>Payment Amount</b>
00015122	Cleaning Daran Park Ponds			8,404.00
<b>104890</b> RA5245805	<b>21/09/2023</b> Agency staff	<b>10493</b>	<b>Randstad</b>	<b>897.87</b> 897.87
<b>104891</b> 48	<b>21/09/2023</b> TAC - Tutor Fees	<b>10504</b>	<b>Ms S Hibbert</b>	<b>2,773.00</b> 2,773.00
<b>104892</b> AU1393335 AU1391316 AU1389998 AU1393320	<b>21/09/2023</b> Temporary support Communications Temporary support Communications Temporary support Communications Temporary support Communications	<b>10520</b>	<b>Hudson Global Resources</b>	<b>9,423.24</b> 3,151.72 2,023.07 2,225.38 2,023.07
<b>104893</b> TAC #7/3 TERM 2023	<b>21/09/2023</b> TAC - Tutor Fees	<b>10553</b>	<b>Mr I De Souza</b>	<b>2,983.20</b> 2,983.20
<b>104894</b> 109	<b>21/09/2023</b> Internode IDC COLO: Full Rack Next DC	<b>10561</b>	<b>Internode Pty Ltd</b>	<b>2,950.50</b> 2,950.50
<b>104895</b> BS0058	<b>21/09/2023</b> TAC - Tutor Fees	<b>10565</b>	<b>A Anderson-Mayes</b>	<b>1,197.00</b> 1,197.00
<b>104896</b> 229	<b>21/09/2023</b> Replace 3X seat slats with treated pine	<b>10570</b>	<b>Newton-Burriss Carpentry</b>	<b>333.33</b> 333.33
<b>104897</b> 121273	<b>21/09/2023</b> Printed Stationery - FY23/24	<b>10599</b>	<b>Quik Impressions</b>	<b>1,209.78</b> 1,209.78

<b>Payment Reference</b>	<b>Payment Date</b>	<b>Creditor Number</b>	<b>Creditor Name</b>	<b>Payment Amount</b>
<b>104898</b> 184346	<b>21/09/2023</b> concrete 40 sand & cement materials	<b>10603</b>	<b>Westbuild</b>	<b>878.15</b> 878.15
<b>104899</b> 00078523 00077562 77562A 00078066 00078032 00078662	<b>21/09/2023</b> sign order pole installs into concrete install parking pole with gas locator sign changes street blade repairs sign order	<b>10608</b>	<b>Corsign WA Pty Ltd</b>	<b>3,133.90</b> 225.50 484.00 1,067.00 589.60 647.90 119.90
<b>104900</b> 00015501	<b>21/09/2023</b> kerbing repairs	<b>10638</b>	<b>All State Kerbing &amp; Concrete</b>	<b>4,395.38</b> 4,395.38
<b>104901</b> CISC4610976	<b>21/09/2023</b> Courier between WSLG - August 2023	<b>10667</b>	<b>CTI Couriers Pty Ltd</b>	<b>629.72</b> 629.72
<b>104902</b> 609219338 609325698 608821276	<b>21/09/2023</b> NETGEAR 4G LTE Modem LM1200 Samsung 24" FHD LED Monitor S31SYLS24C31 Stationery Order for Depot - July 2023	<b>10688</b>	<b>Officeworks Ltd</b>	<b>865.88</b> 247.00 274.00 344.88
<b>104903</b> 48922 48978 48979	<b>21/09/2023</b> Electrical work - John Leckie Electrical work - Mt Claremont CC Electrical work - JC Smith	<b>10693</b>	<b>The Fautleroy Family Trust &amp; The Mihevc Family Tru</b>	<b>354.41</b> 153.79 114.39 86.23
<b>104904</b> 157924 157969	<b>21/09/2023</b> Equipment for Landscape - see Q003329 4 x Flat Tree Tie 30mm x 300m	<b>10697</b>	<b>StrataGreen</b>	<b>930.26</b> 375.46 554.80

<b>Payment Reference</b>	<b>Payment Date</b>	<b>Creditor Number</b>	<b>Creditor Name</b>	<b>Payment Amount</b>
<b>104905</b> 00286126	<b>21/09/2023</b> Supply replacement carpet tiles	<b>10698</b>	<b>Malco Flooring Pty Ltd</b>	<b>1,160.50</b>
<b>104906</b> 00038691	<b>21/09/2023</b> Replacement motor supply & install Depot	<b>10702</b>	<b>Quokka Garage Doors</b>	<b>2,950.00</b>
<b>104907</b> INVCBA0000207	<b>21/09/2023</b> 8L bag FOGO bin liners	<b>10705</b>	<b>Cardia Bioplastics (Australia) Pty Ltd</b>	<b>55,434.65</b>
<b>104908</b> 226388 226364	<b>21/09/2023</b> Technology 1 consultancy 23/24 Q1 and Q2 GIS CONSULTANCY	<b>10724</b>	<b>TechnologyOne</b>	<b>50,545.99</b>
<b>104909</b> 19522080	<b>21/09/2023</b> TPG Telecom - Internet Service	<b>10733</b>	<b>TPG Telecom</b>	<b>5,121.16</b>
<b>104910</b> 9043230445 9043226015 9043237353 9043295964 9043294458 9043294478 9043273641 9043262358	<b>21/09/2023</b> Stationery Admin/CouncilChambers FY23/24 Stationery Admin/CouncilChambers FY23/24 Stationery supplies Stationery Admin/CouncilChambers FY23/24 Stationery Admin/CouncilChambers FY23/24 Stationery Admin/CouncilChambers FY23/24 Stationery Admin/CouncilChambers FY23/24 Stationery Admin/CouncilChambers FY23/24	<b>10735</b>	<b>WINC Australia Pty Ltd (Previous name</b>	<b>1,653.19</b>
<b>104911</b> 342	<b>21/09/2023</b> Art Exhibition	<b>10747</b>	<b>V Glover</b>	<b>4,760.00</b>

<b>Payment Reference</b>	<b>Payment Date</b>	<b>Creditor Number</b>	<b>Creditor Name</b>	<b>Payment Amount</b>
<b>104912</b> 568551	<b>21/09/2023</b> Weekly cash collection pickup	<b>10769</b>	<b>Southern Cross Protection Pty Ltd</b>	<b>34.21</b>
<b>104913</b> 06/J/S/2023	<b>21/09/2023</b> Emptying 3 recycling stations (29.8.23)	<b>10772</b>	<b>Ream Clean Property Service</b>	<b>247.50</b>
<b>104914</b> 00135193	<b>21/09/2023</b> Book covering supplies	<b>10785</b>	<b>WA Library Supplies</b>	<b>189.50</b>
<b>104915</b> 118478/01	<b>21/09/2023</b> Spearhead For Broadleaf Weed Control	<b>10800</b>	<b>Living Turf</b>	<b>1,210.00</b>
<b>104916</b> CN 07	<b>21/09/2023</b> Service Depot Gate	<b>10810</b>	<b>JB Automation Supplies</b>	<b>110.00</b>
<b>104917</b> 01707541 01707437	<b>21/09/2023</b> wheel stops ncc waratah Smyth rd linemarking	<b>10842</b>	<b>Retro Roads - Tagsat Pty Ltd</b>	<b>10,299.44</b>
<b>104918</b> 00012378 00012377 00012379	<b>21/09/2023</b> General Gardening August 2023 The Marlows In-Fill Planting PFSYC Foreshore Gardening 2023-24	<b>10880</b>	<b>Horizon West Landscape &amp; Irrigation Pty</b>	<b>7,436.00</b>
<b>104919</b> 3348597	<b>21/09/2023</b> Fleet 644 Tyres	<b>10909</b>	<b>Richards Tyrepower</b>	<b>1,368.00</b>
<b>104920</b> INVOICE NUMBERINV-144 INV-14483	<b>21/09/2023</b> Unblock sink mens toilet Admin Allen Park Playground D/F repair	<b>10925</b>	<b>Westend Plumbing &amp; Gas</b>	<b>1,489.40</b>

<b>Payment Reference</b>	<b>Payment Date</b>	<b>Creditor Number</b>	<b>Creditor Name</b>	<b>Payment Amount</b>
INV-14482	Allen Park D/F Pavillion			664.40
INV-14494	Leaking Tap - Mt Claremont Oval			148.50
<b>104921</b>	<b>21/09/2023</b>	<b>10968</b>	<b>Fiona Buchanan Art</b>	<b>1,838.00</b>
23_0901	TAC - Tutor Fees			1,838.00
<b>104922</b>	<b>21/09/2023</b>	<b>10979</b>	<b>Active Pest Management WA Pty Ltd</b>	<b>374.00</b>
1893APM	Termite Inspection Joe Wheatley A A P S			154.00
1880APM	Public Toilets pest/termites treatment			88.00
1858APM	Mt Claremont Library - 6 Monthly Service			132.00
<b>104923</b>	<b>21/09/2023</b>	<b>10983</b>	<b>Michelle Kelly</b>	<b>546.00</b>
155	TAC - Tutor Fees			546.00
<b>104924</b>	<b>21/09/2023</b>	<b>10994</b>	<b>Gold Corporation</b>	<b>140.58</b>
SIN000427632	Citizenship Coins - 21 September 2023			308.55
<b>104925</b>	<b>21/09/2023</b>	<b>11012</b>	<b>Aussie Broadband Pty Ltd</b>	<b>4,930.50</b>
28507957	NBN Enterprise service- July23- Feb24			4,930.50
<b>104926</b>	<b>21/09/2023</b>	<b>11018</b>	<b>Dept of Mines, Industry Regulation and</b>	<b>27,938.36</b>
AUGUST 2023	1 August 2023 - 31 August 2023			27,938.36
<b>104927</b>	<b>21/09/2023</b>	<b>11047</b>	<b>Axiis Contracting Pty Ltd</b>	<b>2,854.32</b>
7730	Smyth Road - Replacement Telstra pit			2,854.32
<b>104928</b>	<b>21/09/2023</b>	<b>11063</b>	<b>Cameron Chisholm &amp; Nicol (WA) Pty Ltd</b>	<b>507.38</b>
10396.P19046.23	Design Review Panel Member Fees			507.38

<b>Payment Reference</b>	<b>Payment Date</b>	<b>Creditor Number</b>	<b>Creditor Name</b>	<b>Payment Amount</b>
<b>104929</b> INV-2947	<b>21/09/2023</b>	<b>11069</b>	<b>Realmstudios Pty Ltd</b> Whadjuk Trail Design and Documentation	<b>5,830.00</b> 5,830.00
<b>104930</b> 71596 71702 71703 71598	<b>21/09/2023</b>	<b>11087</b>	<b>Beacon Equipment</b> Fleet 266 Repair Wicket Reel Mower Servicing Wicket Reel Mower Servicing Fleet 265 Mower Repair	<b>3,317.25</b> 1,371.20 290.40 296.45 1,359.20
<b>104931</b> 0000377	<b>21/09/2023</b>	<b>11088</b>	<b>OtagoIT Pty Ltd</b> Tresillian WebsiteMonthlyManag 2023-2024	<b>677.60</b> 677.60
<b>104932</b> F034-20899	<b>21/09/2023</b>	<b>11101</b>	<b>Snap Osborne Park</b> Health Authorisation ID Card	<b>25.00</b> 25.00
<b>104933</b> 20325	<b>21/09/2023</b>	<b>11249</b>	<b>Casella &amp; Associates Architects</b> Design Review Panel Member Fees	<b>1,804.00</b> 1,804.00
<b>104934</b> 889972	<b>21/09/2023</b>	<b>11291</b>	<b>CMS Engineering Pty Ltd</b> Dalkeith Hall - Quarterly A/C 2023-24	<b>3,132.68</b> 3,132.68
<b>104935</b> 556 535	<b>21/09/2023</b>	<b>11307</b>	<b>Liveable Group Pty Ltd T/A Professional</b> Tree stump grinding 24 St Johns Wood-Grind stump-	<b>2,171.40</b> 983.40 1,188.00
<b>104936</b> 806	<b>21/09/2023</b>	<b>11321</b>	<b>Conway Highbury Pty Ltd</b> Review and update of all City of Nedlands	<b>1,056.00</b> 1,056.00
<b>104937</b> 1158	<b>21/09/2023</b>	<b>11324</b>	<b>EL Plumbing &amp; Gas</b> Minor + Major services for sewer pumps	<b>429.00</b> 429.00



<b>Payment Reference</b>	<b>Payment Date</b>	<b>Creditor Number</b>	<b>Creditor Name</b>	<b>Payment Amount</b>
<b>104938</b> INV-304	<b>21/09/2023</b> Tutor Fees	<b>11375</b>	<b>Pip Hoy</b>	<b>648.00</b>
<b>104939</b> 007	<b>21/09/2023</b> TAC - Tutor Fees	<b>11413</b>	<b>Shin-I Tang</b>	<b>1,296.00</b>
<b>104940</b> INV-0261	<b>21/09/2023</b> Acerosa Lane drainage install	<b>11487</b>	<b>Comex Civil Pty Ltd</b>	<b>14,199.37</b>
<b>104941</b> 0001756	<b>21/09/2023</b> ACM removal Shenton Bush and Allen Park	<b>11497</b>	<b>azclear</b>	<b>2,992.00</b>
<b>104942</b> RF96-23	<b>21/09/2023</b> Affinity Club ZUMBA Gold Jul - Sep 2023	<b>11501</b>	<b>Rumbafit</b>	<b>440.00</b>
<b>104943</b> 00005804	<b>21/09/2023</b> Spraying Numchuck Quad on Median Strips	<b>11520</b>	<b>Tiger Pest and Weed Control</b>	<b>1,980.00</b>
<b>104944</b> RF 578252	<b>21/09/2023</b> Security Fence Hire	<b>11532</b>	<b>Rent A Fence Pty Ltd</b>	<b>211.76</b>
<b>104945</b> JP32023B	<b>21/09/2023</b> TAC Tutor Payment	<b>11543</b>	<b>John Paul</b>	<b>1,298.00</b>
<b>104946</b> 0131	<b>21/09/2023</b> TAC - Tutor Fees	<b>11552</b>	<b>Ric Burkitt</b>	<b>2,832.00</b>
<b>104947</b> 10625	<b>21/09/2023</b> PRCC - Water Unit hire & maintain	<b>11567</b>	<b>JMAP Enterprises Pty Ltd t/a Aqua Filter Services</b>	<b>302.50</b>

<b>Payment Reference</b>	<b>Payment Date</b>	<b>Creditor Number</b>	<b>Creditor Name</b>	<b>Payment Amount</b>
10626			Tresillian - Water Unit Hire & Maintain	49.50
10623			Mt Claremont Library - Water Unit hire	49.50
10624			John XXIII - Water Unit hire & maintain	49.50
10622			Admin Comms - Water Unit hire	49.50
10620			Mt Claremont Hive - Water Unit hire	49.50
<b>104948</b>	<b>21/09/2023</b>	<b>11570</b>	<b>Nathalie Butcher</b>	
T3/2023			TAC - Tutor Fees	3,920.00
<b>104949</b>	<b>21/09/2023</b>	<b>11584</b>	<b>Vigilant Traffic Management Group Pty. Ltd.</b>	
00006709			Standing order vigilant TM	3,895.32
<b>104950</b>	<b>21/09/2023</b>	<b>11591</b>	<b>Robert Kerr</b>	
0017			TAC - Tutor Fees	1,296.00
<b>104951</b>	<b>21/09/2023</b>	<b>11673</b>	<b>Nola Britton</b>	
22			Life Drawing Model	80.00
<b>104952</b>	<b>21/09/2023</b>	<b>11695</b>	<b>Tyrell Cafe Pty Ltd</b>	
INV-0004			Tyrell Cafe	240.00
<b>104953</b>	<b>21/09/2023</b>	<b>11718</b>	<b>Robert Walters Pty Ltd</b>	
2124232			Staff Wages Payment	3,238.13
<b>104954</b>	<b>21/09/2023</b>	<b>11728</b>	<b>Patricia Jane Barwell</b>	
0100			TAC - Tutor Fees	1,888.00
<b>104955</b>	<b>21/09/2023</b>	<b>11731</b>	<b>STIHL Shop Osborne Park</b>	
77811 #7			Chains Saw Parts and Service	247.00
77836			Equipment Repair	328.10

<b>Payment Reference</b>	<b>Payment Date</b>	<b>Creditor Number</b>	<b>Creditor Name</b>	<b>Payment Amount</b>
77850 #7	Various Parts			174.00
<b>104956</b> 3131977	<b>21/09/2023</b> Admin Milk Delivery FY23/24	<b>11773</b>	<b>The Fruit Box Group Pty Ltd</b>	<b>98.70</b> 98.70
<b>104957</b> 00000380	<b>21/09/2023</b> Fathers day - Entertainment	<b>11782</b>	<b>Encore Kids Parties</b>	<b>264.00</b> 264.00
<b>104961</b> 95668C6B-0007 95668C6B-0006	<b>22/09/2023</b> annual fee playground -annual fee.	<b>11454</b>	<b>MyXplor Pty Ltd</b>	<b>3,342.35</b> 2,088.90 1,253.45
<b>104962</b> FORTNIGHT 24/09/2023 FORTNIGHT 24/09/2023 FORTNIGHT 24/09/2023 FORTNIGHT 24/09/2023 FORTNIGHT 24/09/2023 FORTNIGHT 24/09/2023	<b>28/09/2023</b> Withholding Tax (PAYG) Extra Tax HELP TSL Withholding Tax (PAYG) ETP Tax - Code O	<b>10001</b>	<b>Australian Taxation Office</b>	<b>134,953.00</b> 127,348.00 1,020.00 1,582.00 3,888.00 678.00 437.00
<b>104963</b> FORTNIGHT 24/09/2023	<b>28/09/2023</b> Child Support Agency	<b>10002</b>	<b>Child Support Registrar</b>	<b>670.66</b> 670.66
<b>104964</b> FORTNIGHT 24/09/2023	<b>28/09/2023</b> Australian Services Union	<b>10003</b>	<b>Australian Services Union</b>	<b>226.50</b> 226.50
<b>104965</b> FORTNIGHT 24/09/2023	<b>28/09/2023</b> Social Club	<b>10004</b>	<b>City of Nedlands - Social Club</b>	<b>366.00</b> 366.00
<b>104966</b>	<b>28/09/2023</b>	<b>10005</b>	<b>Easi</b>	<b>6,720.46</b>

Payment Reference	Payment Date	Creditor Number	Creditor Name	Payment Amount
FORTNIGHT 24/09/2023	Novated Lease Easifleet - Pre Tax			3,678.97
FORTNIGHT 24/09/2023	Novated Lease Easifleet- Post Tax			3,041.49
<b>104967</b>	<b>28/09/2023</b>	<b>10006</b>	<b>Westpac Banking Corporation</b>	<b>77,447.18</b>
FORTNIGHT 24/09/2023	Employee Additional Contrib Pre Tax (\$)			2,970.00
FORTNIGHT 24/09/2023	Employee Additional Contrib Pre Tax (%)			9,725.59
FORTNIGHT 24/09/2023	Employee Additional Contrib Post Tax (%)			226.55
FORTNIGHT 24/09/2023	SGC Employer Contribution			2,067.23
FORTNIGHT 24/09/2023	SGC Employer Contribution			661.70
FORTNIGHT 24/09/2023	SGC Employer Contribution			1,880.57
FORTNIGHT 24/09/2023	SGC Employer Contribution			693.85
FORTNIGHT 24/09/2023	SGC Employer Contribution			941.54
FORTNIGHT 24/09/2023	SGC Employer Contribution			2,607.58
FORTNIGHT 24/09/2023	SGC Employer Contribution			423.08
FORTNIGHT 24/09/2023	SGC Employer Contribution			560.49
FORTNIGHT 24/09/2023	SGC Employer Contribution			4,336.45
FORTNIGHT 24/09/2023	SGC Employer Contribution			949.14
FORTNIGHT 24/09/2023	SGC Employer Contribution			1,298.03
FORTNIGHT 24/09/2023	SGC Employer Contribution			600.28
FORTNIGHT 24/09/2023	SGC Employer Contribution			565.77
FORTNIGHT 24/09/2023	SGC Employer Contribution			1,832.53
FORTNIGHT 24/09/2023	SGC Employer Contribution			3,382.76
FORTNIGHT 24/09/2023	SGC Employer Contribution			2,684.33
FORTNIGHT 24/09/2023	SGC Employer Contribution			574.31
FORTNIGHT 24/09/2023	SGC Employer Contribution			177.73
FORTNIGHT 24/09/2023	SGC Employer Contribution			1,146.70
FORTNIGHT 24/09/2023	SGC Employer Contribution			197.19
FORTNIGHT 24/09/2023	SGC Employer Contribution			363.85
FORTNIGHT 24/09/2023	SGC Employer Contribution			1,192.39
FORTNIGHT 24/09/2023	SGC Employer Contribution			2,613.95

Payment Reference	Payment Date	Creditor Number	Creditor Name	Payment Amount
FORTNIGHT 24/09/2023			SGC Employer Contribution	1,495.02
FORTNIGHT 24/09/2023			SGC Employer Contribution	3,673.16
FORTNIGHT 24/09/2023			SGC Employer Contribution	2,601.24
FORTNIGHT 24/09/2023			SGC Employer Contribution	460.28
FORTNIGHT 24/09/2023			SGC Employer Contribution	2,341.57
FORTNIGHT 24/09/2023			SGC Employer Contribution	1,069.73
FORTNIGHT 24/09/2023			SGC Employer Contribution	1,035.22
FORTNIGHT 24/09/2023			SGC Employer Contribution	1,228.15
FORTNIGHT 24/09/2023			SGC Employer Contribution	1,336.95
FORTNIGHT 24/09/2023			SGC Employer Contribution	1,564.94
FORTNIGHT 24/09/2023			SGC Employer Contribution	5,286.69
FORTNIGHT 24/09/2023			SGC Employer Contribution	1,594.84
FORTNIGHT 24/09/2023			SGC Employer Contribution	2,237.93
FORTNIGHT 24/09/2023			SGC Employer Contribution	440.59
FORTNIGHT 24/09/2023			SGC Employer Contribution	800.71
FORTNIGHT 24/09/2023			SGC Employer Contribution	1,374.78
FORTNIGHT 24/09/2023			Employer Contribution (Additional)	71.94
FORTNIGHT 24/09/2023			Employer Contribution (Additional)	89.38
FORTNIGHT 24/09/2023			Employer Contribution (Additional)	263.45
FORTNIGHT 24/09/2023			Employer Contribution (Additional)	61.54
FORTNIGHT 24/09/2023			Employer Contribution (Additional)	152.36
FORTNIGHT 24/09/2023			Employer Contribution (Additional)	76.92
FORTNIGHT 24/09/2023			Employer Contribution (Additional)	377.57
FORTNIGHT 24/09/2023			Employer Contribution (Additional)	90.89
FORTNIGHT 24/09/2023			Employer Contribution (Additional)	109.14
FORTNIGHT 24/09/2023			Employer Contribution (Additional)	41.76
FORTNIGHT 24/09/2023			Employer Contribution (Additional)	56.71
FORTNIGHT 24/09/2023			Employer Contribution (Additional)	331.01
FORTNIGHT 24/09/2023			Employer Contribution (Additional)	104.42
FORTNIGHT 24/09/2023			Employer Contribution (Additional)	138.04

<b>Payment Reference</b>	<b>Payment Date</b>	<b>Creditor Number</b>	<b>Creditor Name</b>	<b>Payment Amount</b>
FORTNIGHT 24/09/2023	Employer Contribution (Additional)			66.15
FORTNIGHT 24/09/2023	Employer Contribution (Additional)			57.95
FORTNIGHT 24/09/2023	Employer Contribution (Additional)			142.71
FORTNIGHT 24/09/2023	Employer Contribution (Additional)			126.60
FORTNIGHT 24/09/2023	Employer Contribution (Additional)			445.26
FORTNIGHT 24/09/2023	Employer Contribution (Additional)			220.41
FORTNIGHT 24/09/2023	Employer Contribution (Additional)			47.08
FORTNIGHT 24/09/2023	Employer Contribution (Additional)			119.78
FORTNIGHT 24/09/2023	Employer Contribution (Additional)			70.16
FORTNIGHT 24/09/2023	Employer Contribution (Additional)			358.94
FORTNIGHT 24/09/2023	Employer Contribution (Additional)			127.50
FORTNIGHT 24/09/2023	Employer Contribution (Additional)			86.73
FORTNIGHT 24/09/2023	Employer Contribution (Additional)			66.97
FORTNIGHT 24/09/2023	SGC Employer Contribution			330.42
<b>104968</b>	<b>28/09/2023</b>	<b>10007</b>	<b>Becarwise</b>	<b>1,637.59</b>
FORTNIGHT 24/09/2023	Novated Lease Becarwise - Pre Tax			763.05
FORTNIGHT 24/09/2023	Novated Lease Becarwise- Post Tax			876.12
<b>104969</b>	<b>28/09/2023</b>	<b>10012</b>	<b>Allen Park Tennis Club</b>	<b>100,000.00</b>
26092023	Allen Park Tennis Court Grant			100,000.00
<b>104970</b>	<b>28/09/2023</b>	<b>10021</b>	<b>Australia Post - 9484754</b>	<b>308.65</b>
1012661110	Postage Charges			308.65
<b>104971</b>	<b>28/09/2023</b>	<b>10192</b>	<b>Australia Post - 670192</b>	<b>4,652.40</b>
1012675798	Bulk Mail -Aus post Ac			4,652.40
<b>104972</b>	<b>28/09/2023</b>	<b>10199</b>	<b>Hays Specialist Recruitment Aust Pty Ltd</b>	<b>1,810.91</b>
51802463	Casual Staff			1,810.91



<b>Payment Reference</b>	<b>Payment Date</b>	<b>Creditor Number</b>	<b>Creditor Name</b>	<b>Payment Amount</b>
<b>104973</b> CM23022	<b>28/09/2023</b> Rangers Conference Attendance	<b>10211</b>	<b>WA Rangers Association</b>	<b>1,050.00</b>
<b>104974</b> 32784	<b>28/09/2023</b> LG Professional WA membership	<b>10223</b>	<b>Local Government Professionals Australia</b>	<b>531.00</b>
<b>104975</b> 00073201	<b>28/09/2023</b> John 23rd Skip Bin general waste	<b>10273</b>	<b>West Tip Waste Control Pty Ltd</b>	<b>475.00</b>
<b>104976</b> 00021008	<b>28/09/2023</b> Eco- Zone Maintenance July - September	<b>10332</b>	<b>Natural Area Consulting Management</b>	<b>3,240.02</b>
<b>104977</b> INV-2699	<b>28/09/2023</b> TMP and Greenways Maintenance Underwood	<b>10419</b>	<b>Sustainable Outdoors</b>	<b>12,421.99</b>
<b>104978</b> INV-20023	<b>28/09/2023</b> Admin Security install and repairs	<b>10456</b>	<b>G M S Security (WA) Pty Ltd</b>	<b>1,372.80</b>
<b>104979</b> 100420239	<b>28/09/2023</b> Azure Plan for Commercial Business	<b>10517</b>	<b>Insight Enterprises Australia Pty Ltd</b>	<b>3,331.80</b>
<b>104980</b> INV-1394	<b>28/09/2023</b> Procurement Services - Bulk Rubbish	<b>10532</b>	<b>Core Business Australia Pty Ltd</b>	<b>8,649.74</b>
<b>104981</b> SUCSS375523	<b>28/09/2023</b> Fleet 1363 A/C Repairs	<b>10547</b>	<b>Subaru Osborne Park</b>	<b>3,691.70</b>
<b>104982</b> 00040475	<b>28/09/2023</b> Service doors at Ned Library	<b>10584</b>	<b>Rubek Automatic Doors</b>	<b>381.70</b>

<b>Payment Reference</b>	<b>Payment Date</b>	<b>Creditor Number</b>	<b>Creditor Name</b>	<b>Payment Amount</b>
<b>104983</b> 00078245	<b>28/09/2023</b> Sign and star picket order	<b>10608</b>	<b>Corsign WA Pty Ltd</b>	<b>3,980.63</b> 3,980.63
<b>104984</b> 49016 49018 48990 48999 48836 49169	<b>28/09/2023</b> Service location for Bollard lights Repair Tresillian toilet exhaust fan Disconnect motor and reconnect Replace light fitting Lawler Park Tennis Princess & Taylor upright not working Repair Cord	<b>10693</b>	<b>The Fauntleroy Family Trust &amp; The Mihevc Family Tru</b>	<b>2,137.10</b> 484.75 109.99 303.56 278.94 838.67 121.19
<b>104985</b> IN000069872	<b>28/09/2023</b> Promaster monthly user	<b>10766</b>	<b>Inlogik Pty Ltd</b>	<b>530.81</b> 530.81
<b>104986</b> 204 206 205 207	<b>28/09/2023</b> All Abilities Play Space ( Beaton Park ) All Abilities Play Space ( Beaton Park ) Annie Dorrington Servicing Annie Dorrington Servicing	<b>10817</b>	<b>Mowmentum</b>	<b>620.00</b> 180.00 180.00 130.00 130.00
<b>104987</b> IN00000003215	<b>28/09/2023</b> Catering for Agenda Forum - 12 September	<b>10878</b>	<b>Cupid Catering</b>	<b>495.00</b> 495.00
<b>104988</b> 2589	<b>28/09/2023</b> The Marlows Mulching	<b>10926</b>	<b>Perth Materials Blowing Pty Ltd</b>	<b>5,734.96</b> 5,734.96
<b>104989</b> 11034	<b>28/09/2023</b> Vol. Vehicle Reimbursement	<b>11034</b>	<b>Richard Leake</b>	<b>109.60</b> 109.60

<b>Payment Reference</b>	<b>Payment Date</b>	<b>Creditor Number</b>	<b>Creditor Name</b>	<b>Payment Amount</b>
<b>104990</b> 17384294	<b>28/09/2023</b> Standing order - Depot milk 2023-24	<b>11182</b>	<b>Brownes Foods Operations Pty Ltd</b>	<b>62.82</b>
<b>104991</b> 55062946 54553479 55106611	<b>28/09/2023</b> Waste Disposal - Res&comm(Jul-Dec23) bulk commercial bulk bins (Jul-Dec23) bulk commercial bulk bins (Jul-Dec23)	<b>11192</b>	<b>Veolia Recycling &amp; Recovery Pty Ltd (Suez)</b>	<b>48,880.10</b> 47,892.56 833.26 898.19
<b>104992</b> 21	<b>28/09/2023</b> Design Review Panel Member Fees	<b>11255</b>	<b>Simon Sherwood Anderson Trading As</b>	<b>2,925.00</b> 2,925.00
<b>104993</b> 20923	<b>28/09/2023</b> Affinity Club Tai Chill July-Sept 2023	<b>11275</b>	<b>Life Choice Fitness</b>	<b>300.00</b> 300.00
<b>104994</b> 26092023	<b>28/09/2023</b> Vol. Vehicle Reimbursement	<b>11377</b>	<b>Malcolm Clingham</b>	<b>576.00</b> 576.00
<b>104995</b> 185 4074 213 1848065526 1841731961 1835297220 1828802139 1822048953 1814984403 1807792967 1800314788	<b>28/09/2023</b> Employee Phone Reimbursement Employee Phone Reimbursement Employee Phone Reimbursement Employee Phone Reimbursement Employee Phone Reimbursement Employee Phone Reimbursement Employee Phone Reimbursement Employee Phone Reimbursement Employee Phone Reimbursement Employee Phone Reimbursement	<b>11476</b>	<b>Mr S Billingham</b>	<b>270.00</b> 30.00 30.00 30.00 30.00 30.00 30.00 30.00 30.00 30.00
<b>104996</b> INV-03699	<b>28/09/2023</b> Foreshore Management Plan	<b>11496</b>	<b>Urbaqua Ltd</b>	<b>21,450.00</b> 16,170.00

<b>Payment Reference</b>	<b>Payment Date</b>	<b>Creditor Number</b>	<b>Creditor Name</b>	<b>Payment Amount</b>
INV-03703	Jo Wheatley Car Park Drainage			5,280.00
<b>104997</b>	<b>28/09/2023</b>	<b>11579</b>	<b>Delisha Distributors Pty Ltd</b>	<b>171.00</b>
311061	MTC library newsround July-Dec 2023			171.00
<b>104998</b>	<b>28/09/2023</b>	<b>11593</b>	<b>Swalo Ceramics</b>	<b>1,296.00</b>
TAC21923_004	TAC - Tutor Fees			1,296.00
<b>104999</b>	<b>28/09/2023</b>	<b>11623</b>	<b>Thomson Geer</b>	<b>6,083.00</b>
1209080	Legal Advice Thomson Geer Law (TG Law)			6,083.00
<b>105000</b>	<b>28/09/2023</b>	<b>11639</b>	<b>Telstra Limited</b>	<b>20.00</b>
3043361421 - SEPTEMBEFT 311				20.00
<b>105001</b>	<b>28/09/2023</b>	<b>11718</b>	<b>Robert Walters Pty Ltd</b>	<b>3,238.13</b>
2125009	Staff Wages Payment			3,238.13
<b>105002</b>	<b>28/09/2023</b>	<b>11734</b>	<b>WESTERN AUSTRALIAN SHIRE COUNCILS</b>	<b>22.00</b>
FORTNIGHT 24/09/2023	LGRCEU Union			22.00
<b>105003</b>	<b>28/09/2023</b>	<b>11739</b>	<b>APV VALUERS AND ASSET MANAGEMENT</b>	<b>33,371.80</b>
534	Additional costs for missing assets			1,829.30
537	Valuation Infrastructure Assets			31,542.50
<b>105004</b>	<b>28/09/2023</b>	<b>11766</b>	<b>Metal Artwork Badges</b>	<b>38.39</b>
21522	Name Badges September 2023			38.39
<b>105005</b>	<b>28/09/2023</b>	<b>11767</b>	<b>Stusha Studio Pty Ltd</b>	<b>1,249.60</b>
1058	Wellness Machine Service - Montario			1,249.60

Payment Reference	Payment Date	Creditor Number	Creditor Name	Payment Amount
<b>105006</b> 3130929	<b>28/09/2023</b> Admin Milk Delivery FY23/24	<b>11773</b>	<b>The Fruit Box Group Pty Ltd</b>	<b>82.20</b>
<b>105007</b> 1	<b>28/09/2023</b> Affinity Club Beginners Yoga July - Oct	<b>11776</b>	<b>Micah Stepehn Beaumont Diana Kalekenova</b>	<b>585.00</b>
<b>105008</b> 1656387 1645037	<b>28/09/2023</b> Local Government Notice in The West Notice of SCM 31 July	<b>11778</b>	<b>Omnicom Media Group Australia Pty Ltd</b>	<b>2,139.41</b>
<b>105009</b> 00062451	<b>28/09/2023</b> Change Management Foundation Course	<b>11792</b>	<b>HILOGIC PTY LTD</b>	<b>2,682.90</b>
<b>105010</b> 169922	<b>28/09/2023</b> Engagement HQ subscription fee	<b>11794</b>	<b>Granicus Australia Pty Ltd</b>	<b>31,425.90</b>
<b>Sundry EFT</b>				<b>68,767.70</b>
<b>104687</b> E6 2023	<b>1/09/2023</b> 2023 Emerge Youth Art Award Winner	<b>99998</b>	<b>Olivia Sullivan</b> 2023 Emerge \	<b>500.00</b>
<b>104688</b> 695682	<b>1/09/2023</b> Infrastructure Bond	<b>99998</b>	<b>SCB Property Solutions Pty Ltd</b> Infrastructure E	<b>2,000.00</b>
<b>104689</b> 24082023	<b>1/09/2023</b> Community Grant Fund 2023/24	<b>99998</b>	<b>Nedlands RSL</b> Community Gr:	<b>768.00</b>
<b>104690</b> 670181	<b>1/09/2023</b> Infrastructure Bond	<b>99998</b>	<b>David Burridge</b> Infrastructure E	<b>1,700.00</b>

<b>Payment Reference</b>	<b>Payment Date</b>	<b>Creditor Number</b>	<b>Creditor Name</b>		<b>Payment Amount</b>	
<b>104691</b> 79136	<b>1/09/2023</b> LSL Payment Emp #266	<b>99998</b>	<b>City of Kwinana</b>	LSL Payment E	15,225.80	<b>15,225.80</b>
<b>104692</b> 26098	<b>1/09/2023</b> LSL Payment for Emp #2187	<b>99998</b>	<b>City of Gosnells</b>	LSL Payment fi	14,014.53	<b>14,014.53</b>
<b>104693</b> 31082023	<b>1/09/2023</b> Payment of Super for credit. Emp - 5383	<b>99998</b>	<b>Quick Super</b>	Payment of Su	258.08	<b>258.08</b>
<b>104748</b> 25082023	<b>12/09/2023</b> Sophie's Farewell - HR Contribution	<b>99998</b>	<b>S Edwards</b>	Sophie's Farew	10.00	<b>10.00</b>
<b>104749</b> 632783	<b>12/09/2023</b> Verge Bond	<b>99998</b>	<b>Ian Collins Homes Pty Ltd</b>	Verge Bond	1,700.00	<b>1,700.00</b>
<b>104750</b> 650669 (2)	<b>12/09/2023</b> Verge Bond	<b>99998</b>	<b>Brewer Building Pty Ltd</b>	Verge Bond	1,700.00	<b>1,700.00</b>
<b>104751</b> 690889	<b>12/09/2023</b> Infrastructure Bond	<b>99998</b>	<b>Transformation Australia Pty Ltd</b>	Infrastructure E	1,700.00	<b>1,700.00</b>
<b>104752</b> 1092023	<b>12/09/2023</b> City Farewell Contribution	<b>99998</b>	<b>J Davidson</b>	City Farewell C	120.00	<b>120.00</b>
<b>104753</b> 651087	<b>12/09/2023</b> Verge Bond	<b>99998</b>	<b>JR and BM Potter</b>	Verge Bond	1,700.00	<b>1,700.00</b>
<b>104754</b> 695685	<b>12/09/2023</b> Overpaid Fees	<b>99998</b>	<b>Brewer Building Pty Ltd</b>	Overpaid Fees	798.66	<b>798.66</b>



<b>Payment Reference</b>	<b>Payment Date</b>	<b>Creditor Number</b>	<b>Creditor Name</b>	<b>Payment Amount</b>
<b>104755</b> 698427	<b>12/09/2023</b> Permit refunded	<b>99998</b>	<b>OceanCorp Australia Pty Ltd</b> Permit refunded	<b>3,762.00</b>
<b>104756</b> REFUND2024-04	<b>12/09/2023</b> Refund Rates Credit Balance	<b>99998</b>	<b>Ilga Petravis-Zairns</b> Refund Rates (	<b>995.95</b>
<b>104766</b> 670122	<b>13/09/2023</b> Construction Bond	<b>99998</b>	<b>W H Huang</b> Construction B	<b>1,700.00</b>
<b>104767</b> 13092023	<b>13/09/2023</b> Payment of Super for credit. Emp - 5383	<b>99998</b>	<b>Quick Super</b> Payment of Su	<b>258.08</b>
<b>104837</b> 06092023	<b>14/09/2023</b> Public Building Form One Application	<b>99998</b>	<b>Sacred Heart Primary School</b> Public Building	<b>75.00</b>
<b>104838</b> 24082023	<b>14/09/2023</b> Community Grant Fund 2023/24	<b>99998</b>	<b>The National Trust of Western Australia</b> Community Gr	<b>250.00</b>
<b>104839</b> 12092023	<b>14/09/2023</b> Refund of duplicate application fee	<b>99998</b>	<b>Western Australian Rugby Union</b> Refund of dupli	<b>165.00</b>
<b>104840</b> 06092023	<b>14/09/2023</b> Youth Grant 2023/24	<b>99998</b>	<b>WA &amp; SJ Kirby</b> Youth Grant 20	<b>250.00</b>
<b>104841</b> 30082023	<b>14/09/2023</b> Community Grant Fund - 2023/2024	<b>99998</b>	<b>Kingsway Methodist Church</b> Community Gr	<b>250.00</b>
<b>104842</b> 07092023	<b>14/09/2023</b> Youth Grant 2023/24	<b>99998</b>	<b>John Scott</b> Youth Grant 20	<b>250.00</b>

Payment Reference	Payment Date	Creditor Number	Creditor Name	Payment Amount
<b>104843</b> WESTERN AUSTRALIAN A	<b>14/09/2023</b> Community Grant Fund - 2023/2024	<b>99998</b>	<b>Western Australian Association of the De</b> Community Gr:	<b>250.00</b> 250.00
<b>104844</b> 32029021	<b>14/09/2023</b> Community Grant Fund2023/2024	<b>99998</b>	<b>Dalkeith Road Church of Christ</b> Community Gr:	<b>250.00</b> 250.00
<b>104845</b> 12092023	<b>14/09/2023</b> Community Grant Fund 2023/2024	<b>99998</b>	<b>Nedlands Tree Canopy Advocates</b> Community Gr:	<b>250.00</b> 250.00
<b>104846</b> 606680	<b>14/09/2023</b> Verge Bond	<b>99998</b>	<b>J Norwell</b> Verge Bond	<b>1,700.00</b> 1,700.00
<b>104958</b> 555538	<b>21/09/2023</b> Verge Bond	<b>99998</b>	<b>R W Ho</b> Verge Bond	<b>1,700.00</b> 1,700.00
<b>104959</b> 13092023	<b>21/09/2023</b> Reimbursement	<b>99998</b>	<b>Sandra Hamersley</b> Reimbursemen	<b>213.85</b> 213.85
<b>104960</b> REFUND2024-05	<b>21/09/2023</b> Refund duplicate Rates Payment REF163824	<b>99998</b>	<b>D G Black</b> Refund duplica	<b>1,803.21</b> 1,803.21
<b>105011</b> 22092023	<b>28/09/2023</b> FINA 5602 - Strategic Corporate Finance	<b>99998</b>	<b>Finn Macleod</b> FINA 5602 - St	<b>2,484.12</b> 2,484.12
<b>105012</b> REFUND2024-06	<b>28/09/2023</b> Refund duplicate Rates payment	<b>99998</b>	<b>Janelle Chan</b> Refund duplica	<b>9,965.42</b> 9,965.42
<b>Direct Debit</b>				<b>17,471.20</b>
<b>100315</b> 1SEPTFEES	<b>1/09/2023</b> Bank fees 1 September 2023	<b>10141</b>	<b>Westpac Banking Corporation</b>	<b>4,847.46</b> 4,847.46

<b>Payment Reference</b>	<b>Payment Date</b>	<b>Creditor Number</b>	<b>Creditor Name</b>	<b>Payment Amount</b>
<b>100316</b> FEES4SEP23	<b>4/09/2023</b> WBC Merchant Fess 20230904	<b>10141</b>	<b>Westpac Banking Corporation</b>	<b>142.22</b>
<b>100317</b> STRIPE4SEP	<b>4/09/2023</b> Stripe refund 4 Sep 2023	<b>99996</b>	<b>Sundry Creditor - Purchase Cards</b>	<b>16.37</b>
<b>100318</b> TRESI4SEP	<b>4/09/2023</b> Course fees refunds 4Sep23	<b>99996</b>	<b>Sundry Creditor - Purchase Cards</b>	<b>102.00</b>
<b>100319</b> DEBIT 5SEP	<b>5/09/2023</b> Fuel Direct Debit 5Sept	<b>10524</b>	<b>Business Fuel Cards Pty Ltd</b>	<b>3,556.28</b>
<b>100320</b> 31623072	<b>7/09/2023</b> Court hearing lodgment fees 07092023	<b>10871</b>	<b>Dept of Justice</b>	<b>584.50</b>
<b>100322</b> LOAN186SEP	<b>7/09/2023</b>	<b>11507</b>	<b>Western Australia Treasury Corporation (WATC)</b>	<b>4,078.01</b>
<b>100323</b> DEBIT19SEP	<b>19/09/2023</b>	<b>10524</b>	<b>Business Fuel Cards Pty Ltd</b>	<b>4,099.99</b>
<b>100324</b> MFEESEP23	<b>15/09/2023</b> BPNT DIR DR FEES SEP 2023	<b>11506</b>	<b>Commonwealth Bank Australia (CBA)</b>	<b>44.37</b>
<b>Credit Card Refunds</b>				<b>145.50</b>
<b>100082</b> TRESIREF14	<b>13/09/2023</b>	<b>99996</b>	<b>Sundry Creditor - Purchase Cards</b>	<b>95.50</b>

Payment Reference	Payment Date	Creditor Number	Creditor Name	Payment Amount
100083 TRESIREF15	15/09/2023 Tresi Cr Card refund	99996 DTS140923	Sundry Creditor - Purchase Cards	50.00 50.00
<b>Cancelled Payments</b>				<b>0.00</b>
0	0/01/1900	0	0	0.00
<b>Payroll</b>				<b>833,651.00</b>
<b>FORTNIGHT 03/09/2023</b>	<b>3/09/2023</b>	<b>109000900010010</b>	<b>City of Nedlands</b>	<b>25,519.77</b>
FORTNIGHT 03/09/2023	Net Pay		25,519.77	
<b>FORTNIGHT 10/09/2023</b>	<b>10/09/2023</b>	<b>109000900010010</b>	<b>City of Nedlands</b>	<b>407,179.07</b>
FORTNIGHT 10/09/2023	Net Pay		7,315.36	
FORTNIGHT 10/09/2023	Additional Bank 1		8,750.00	
FORTNIGHT 10/09/2023	Additional Bank 2		950.00	
FORTNIGHT 10/09/2023	Net Pay		387,886.64	
FORTNIGHT 10/09/2023	Net Pay		2,277.07	
<b>FORTNIGHT 24/09/2023</b>	<b>24/09/2023</b>	<b>109000900010010</b>	<b>City of Nedlands</b>	<b>400,952.16</b>
FORTNIGHT 24/09/2023	Additional Bank 1		8,750.00	
FORTNIGHT 24/09/2023	Additional Bank 2		950.00	
FORTNIGHT 24/09/2023	Net Pay		387,904.30	
FORTNIGHT 24/09/2023	Net Pay		3,347.86	
<b>TOTAL PAYMENTS</b>				<b>4,490,226.74</b>

Payment Reference	Payment Date	Creditor Number	Creditor Name	Payment Amount
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**Payments to Cash at Bank Reconciliation**

Payment Type	Report	General Ledger	Variance
Cheque	0.00	0.00	0.00
EFT	3,638,959.04	(3,638,959.04)	0.00
Direct Debit	17,471.20	(17,471.20)	0.00
Credit Card Refunds	145.50	(145.50)	0.00
Payroll	833,651.00	(833,651.00)	0.00
Cancel Payment	0.00	0.00	0.00
Total	4,490,226.74	(4,490,226.74)	0.00

## City of Nedlands

## Purchasing &amp; Credit Card Payments - Sep 2023 (Statement period 28 Aug 2023 to 27 Sep 2023)

Date	Supplier	Description	AUD
27/09/2023	CARD FEE	Card Fee	5.00
28/08/2023	JB HI FI CLAREMONT	Receipt - JB Hi-Fi	189.00
7/09/2023	UNIVERSITY OF WESTER	Receipt - Uwa Parking Ticket	1.00
27/09/2023	COLES 0299	Receipt - Coles \$387.48	387.48
27/09/2023	CARD FEE	Card Fee	5.00
11/09/2023	BUNNINGS 483000	Supplies For It Office Works Fix Wall	164.56
15/09/2023	J AND K HOPKINS	Drawer Units It Office Refit	378.00
27/09/2023	CARD FEE	Card Fee	5.00
27/09/2023	CARD FEE	Card Fee	5.00
27/09/2023	CARD FEE	Card Fee	5.00
5/09/2023	KINGSW* #212881	8 X Safety Lined Gloves For Rangers	108.00
7/09/2023	5.11 Australia Pty Ltd	2 X Ranger Uniform Trousers And 3 X Ranger Shirts	469.93
27/09/2023	CARD FEE	Card Fee	5.00
13/09/2023	FUTURE PUBLISHING LTD	Local Stock Nedlands Library Magazine Sub	1,129.42
13/09/2023	FUTURE PUBLISHING LTD	Bank Fee	33.88
15/09/2023	JCS ONLINE RESOURCES	Find My Past Subscription	679.39
15/09/2023	JCS ONLINE RESOURCES	Transaction Fee	20.38
27/09/2023	CARD FEE	Card Fee	5.00
8/09/2023	BLITZFIELD ENTERPRIS	Father's Day Event	8.99
11/09/2023	OFFICEWORKS 0602	Program Resources	58.85
11/09/2023	OFFICEWORKS 0602	Program Resources	0.15
12/09/2023	BROADWAY IGA	Children's Lunches	39.61
12/09/2023	BLITZFIELD ENTERPRIS	Children's Lunches	21.00
18/09/2023	IKEA PTY LTD	Gift- Grandparent's Day	53.00
18/09/2023	OFFICEWORKS 0602	Program Resources	126.39
18/09/2023	OFFICEWORKS 0602	Program Resources	1.97
25/09/2023	TAYLOR RD IGA	Monthly Menu	15.20
27/09/2023	CARD FEE	Card Fee	5.00
27/09/2023	CARD FEE	Card Fee	5.00
29/08/2023	R AND J MARINICH PTY LTD	Safety Shoes For Finn Macleod	230.00
1/09/2023	COLES 0302	Catering For Function	135.68
21/09/2023	PLANNING INSTITUTE OF AUS	Planning Institute Training - Z Schwass	130.00
25/09/2023	DEPARTMENT OF TRANSPOR	Temporary Movement Permit For Mitsubishi Bus	30.40
25/09/2023	OMAC ENTERPRISES PTY	Safety Boots For Mark O'Toole	180.00
27/09/2023	CARD FEE	Card Fee	5.00
28/08/2023	KMART 1139	Declaration For Missing Doc 25.8.23	- 29.00
30/08/2023	COLES 0489	Kitchen Supplies	13.20
5/09/2023	KMART 1395	Kmart 4.9.23	89.50
12/09/2023	Myer Pty Ltd	Myer Part Order 10.9.23	69.75
14/09/2023	INNOVATIONS DIRECT	Gaiam Balls 13.9.23	132.82
20/09/2023	BLITZFIELD ENTERPRIS	For Use In Affinity Club Activities	41.22
27/09/2023	CARD FEE	Card Fee	5.00
28/08/2023	TWILIO INC	August Renewal -Twilio - SMS Service - Onecouncil	359.22
28/08/2023	TWILIO INC	International Bank Fee	11.51
4/09/2023	HOTJAR	2023-Hotjar For Website-Communication	581.11
4/09/2023	HOTJAR	Foreign Transaction Fee	17.43
11/09/2023	MICROSOFT#G028412055	Aug 2023 - Ms Azure - Blob Storage	369.16
14/09/2023	Mailchimp	Sep 2023 Mailchimp - Communication	108.25
14/09/2023	Mailchimp	Foreign Transaction Fee	3.25
14/09/2023	WWW.RECKON.COM	Sep 2023- Reckon Invoice - Tresillian Pos	87.00
18/09/2023	MSFT *<E0200UOUCOZ>	Sep 2023 Azure Payg-Cc-SQL	533.38
22/09/2023	Aust Institute of Mana	Aim - Nalin Dias - Course Renewal	300.00
27/09/2023	CARD FEE	Card Fee	5.00
27/09/2023	CARD FEE	Card Fee	5.00
30/08/2023	BIGW ONLINE	Local Stock Purchase	292.50
6/09/2023	AMAZON AU	Adult Local Stock	57.18
7/09/2023	FOODIES MARKET CLARE	Milk For Staff And Events	3.90
8/09/2023	AMAZON AU	Adult Local Stock	22.31
18/09/2023	BOOKTOPIA PTY LTD	Adult Local Stock	133.95
18/09/2023	BOOKTOPIA PTY LTD	Shipping	9.99
27/09/2023	CARD FEE	Card Fee	5.00
4/09/2023	OFFICEWORKS	Labels	250.00



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4/09/2023	COLES 0356	Sunday Screenings (Junior Events) Catering	28.75
27/09/2023	CARD FEE	Card Fee	5.00
4/09/2023	PLANNING INSTITUTE OF AUS	Membership - Planning Institute Of Australia	575.60
4/09/2023	PLANNING INSTITUTE OF AUS	Course Community/The Development Journey _ Marissa	345.00
27/09/2023	CARD FEE	Card Fee	5.00
6/09/2023	DOME PORT COOGEE	Clients On Account And Volunteer's Lunches	67.80
12/09/2023	APJ INTERNATIONAL PT	Used Card For Personal Use In Error	60.00
27/09/2023	CARD FEE	Card Fee	5.00
30/08/2023	DAN MURPHYS ONLINE	Exhibition Opening Event Beverages	422.06
20/09/2023	WILSON PARKING AUSTRALIA	Parking For Artist Shortlist Meeting	17.00
25/09/2023	BUNNINGS 483000	Exhibition Supplies	481.75
25/09/2023	BUNNINGS 456000	Return - Incorrect Fitting Exhibition	183.45
26/09/2023	KMART 1024	Exhibition Supplies	20.75
27/09/2023	CARD FEE	Card Fee	5.00
1/09/2023	LinkedIn JOB 8641450396	Employment Advertisement - Requisition 69	174.97
1/09/2023	PERTH RADIOLOGICAL C	Employee Medical Cost	618.40
7/09/2023	Rebel	15 Whistles	44.85
7/09/2023	Rebel	Shipping Cost	9.99
25/09/2023	LinkedIn JOB 8729295676	LinkedIn Job Advertisement - Reference Number 73	409.70
27/09/2023	CARD FEE	Card Fee	5.00
18/09/2023	RSEA PTY LTD - ONLINE	Safety Clothing	264.93
25/09/2023	BP ROSEGARDEN 6161	Gas Bottles	64.00
27/09/2023	CARD FEE	Card Fee	5.00
30/08/2023	RESTAURANT LHERMITAG	Councillor Concept Forum - 29 August 2023	166.00
4/09/2023	ADDPRIINT RUBBER STAMPS	Common Seal	231.50
5/09/2023	MISS MAUD	Councillor Concept Forum 5 September 2023	281.65
7/09/2023	LOCAL GOVERNEMENT MANA	Project Management Essentials - Executive Officer	945.00
15/09/2023	SQ *TYRELL CAFE	Voucher Tresillian Cafe	50.00
20/09/2023	RESTAURANT LHERMITAG	Councillor Concept Forum - 19 September 2023	179.00
22/09/2023	CONFECTIONERY WORLD	Customer Service Desk	194.95
27/09/2023	CARD FEE	Card Fee	5.00
8/09/2023	TONY AVELING & ASSOCIATES	White Card Course - Byron J	80.00
27/09/2023	CARD FEE	Card Fee	5.00
27/09/2023	CARD FEE	Card Fee	5.00
27/09/2023	CARD FEE	Card Fee	5.00
28/08/2023	BUNNINGS 309000	Packing Materials	135.20
29/08/2023	BLITZFIELD ENTERPRIS	Consumables For Pa Activities	5.65
30/08/2023	OFFICEWORKS 0622	Stationery	17.16
6/09/2023	The Cheesecake Shop	Catering For Childcare Event	36.95
7/09/2023	TAYLOR RD IGA	Catering For Positive Ageing Activity	47.77
7/09/2023	TAYLOR RD IGA	Catering For Positive Ageing Activity	12.10
22/09/2023	COLES 0299	Consumables	21.00
25/09/2023	OFFICEWORKS 0602	Stationery	127.37
27/09/2023	CARD FEE	Card Fee	5.00
28/08/2023	BUNNINGS 483000	Ikonc Entrance Lock	17.00
28/08/2023	BUNNINGS 483000	Locks And Sealants	201.27
4/09/2023	BUNNINGS 454000	Lock, Jamb Set And Hardware	311.60
4/09/2023	BUNNINGS 483000	Multi- Tool Blades	182.07
14/09/2023	BUNNINGS 483000	Black Plastic Roll	112.63
27/09/2023	CARD FEE	Card Fee	5.00
11/09/2023	CITY OF NEDLANDS	Permit For Nedlands Surf Life Saving Club	110.00
11/09/2023	CITY OF NEDLANDS	Surcharge	0.79
13/09/2023	INSTITUTEPU	WA Division - Membership - Member	330.00
27/09/2023	CARD FEE	Card Fee	5.00
28/08/2023	PLD ORGANISATION PTY LTD	Children's Program Activities- Science Week	247.50
28/08/2023	BLITZFIELD ENTERPRIS	Children's Afternoon Tea/Lunches	51.25
28/08/2023	PLD ORGANISATION PTY LTD	Program Resources	9.42
29/08/2023	FARMER JACKS WOODLAN	Children's Morning Tea	14.51
29/08/2023	TAYLOR RD IGA	Children's Afternoon Tea	7.81
29/08/2023	TAYLOR RD IGA	Children's Afternoon Tea	20.44
31/08/2023	FARMER JACKS WOODLAN	Children's Lunches	46.47
31/08/2023	BLITZFIELD ENTERPRIS	Children's Lunches	11.80
4/09/2023	COLES ONLINE	Children's Monthly Meals & Hygiene Essentials	79.75
4/09/2023	COLES ONLINE	Children's Monthly Meals & Hygiene Essentials	374.70
1/09/2023	BLITZFIELD ENTERPRIS	Children's Afternoon Tea	5.70

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5/09/2023	FARMER JACKS WOODLAN	Children's Monthly Meals & Essentials	22.66
5/09/2023	FARMER JACKS WOODLAN	Children's Monthly Meals & Essentials	269.75
5/09/2023	BLITZFIELD ENTERPRIS	Children's Afternoon Tea ( Monthly )	0.33
5/09/2023	BLITZFIELD ENTERPRIS	Children's Afternoon Tea ( Monthly )	21.17
6/09/2023	BLITZFIELD ENTERPRIS	Children's ;Lunches	19.59
7/09/2023	COLES 0299	Catering- Father's Day	58.30
7/09/2023	COLES 0299	Catering- Father's Day	84.48
15/09/2023	JACK'S WHOLEFOODS &	Catering - Work Shop	15.73
15/09/2023	JACK'S WHOLEFOODS &	Catering - Work Shop	41.01
18/09/2023	HANDY HENG'S PTY LTD	Children's Lunches And Morning/Afternoon Tea	50.80
20/09/2023	TAYLOR RD IGA	Children's Lunches	23.68
21/09/2023	JACK'S WHOLEFOODS &	Children's Fortnightly/Monthly Meals	238.77
22/09/2023	FARMER JACKS WOODLAN	Children's Lunches	3.33
22/09/2023	DALKEITH PHARMACY	Catering - Work Shop	10.99
26/09/2023	CITY GIFTS & SOUVENIRS	Children's Program Resources	66.70
27/09/2023	CARD FEE	Card Fee	5.00
31/08/2023	LOCAL GOVERNEMENT MANA	Lg Pro Membership	150.00
5/09/2023	BAKERY WA PL	Catering - Staff Farewell Afternoon Tea	51.00
6/09/2023	COLES 0299	Catering - Staff Farewell Afternoon Tea	51.55
21/09/2023	WINTHROP GARDENS SUP	Soft Drinks For Citizenship Ceremony	24.50
22/09/2023	J AND P MARTIN WHOLESAL	Supplies For Student Tutor Exhibition	1,354.63
25/09/2023	BP ROSEGARDEN 6161	Ice For Citizenship Ceremony	11.00
25/09/2023	ANTONS MOULDINGS PTY L	Supplies For Student Tutor Exhibition	1,673.36
26/09/2023	SPOTLIGHT MELVILLE	Student Tutor Exhibition Supplies	78.00
27/09/2023	CARD FEE	Card Fee	5.00
1/09/2023	WWW.GOULD.COM.AU	Local Studies Items Cancelled - Refund	- 44.95
6/09/2023	TRANSFER CR BALANCE IN	Transfer Cr Balance	44.95
31/08/2023	AHRI LTD	Professional Memberships Ahri	396.00
27/09/2023	CARD FEE	Card Fee	5.00
5/09/2023	TAYLOR RD IGA	Catering	12.57
8/09/2023	WOOLWORTHS/FLOREAT PARK S	Catering	18.80
11/09/2023	COLES 0302	Catering	23.20
11/09/2023	COLES 0302	Kitchen Supplies	4.50
12/09/2023	TAYLOR RD IGA	Milk	12.57
27/09/2023	CARD FEE	Card Fee	5.00
18/09/2023	PLANNING INSTITUTE OF AUS	Course - Community Consultation -Nathan Blumenthal	490.00
27/09/2023	CARD FEE	Card Fee	5.00
28/08/2023	SMP*Swan Cafe	24.8.23 Swan Cafe Lunch Cost On Outing For Volunte	18.37
28/08/2023	SMP*Swan Cafe	24.8.23 Swan Cafe Lunch Cost On Outing For Volunte	0.33
30/08/2023	ALH VENUES/50 ENTERPRISE	29.8.23 The Rocks Tavern Client Volunteer And Staff	100.00
1/09/2023	BLITZFIELD ENTERPRIS	31.8.23 IGA Dalkeith Client Food Lunch Order For C	0.88
1/09/2023	BLITZFIELD ENTERPRIS	31.8.23 IGA Dalkeith Client Food Lunch Order For C	79.54
6/09/2023	COLES ONLINE	4.9.2023 Coles Monthly Client Food Order For Ncc	165.99
6/09/2023	COLES ONLINE	4.9.2023 Coles Monthly Client Food Order For Ncc	89.81
6/09/2023	DOME PORT COOGEE	5.9.23 Port Coogee Dome Client Volunteer And Staff	18.85
6/09/2023	DOME PORT COOGEE	5.9.23 2Port Coogee Dome Client Volunteer And Staff	56.85
11/09/2023	YVETTES PLACE	7.9.23 Yvette Place Cafe Client Volunteer And Staff	51.00
14/09/2023	SUBWAY CLAREMONT	12.9.23 Subway Lunch Order For Clients Volunteers	108.00
21/09/2023	PERCY ENTERPRISES PT	19.9.23 The 7Th Ave Bar Client ,Volunteer And Staff	117.00
22/09/2023	WOODBRIIDGE HOTEL	21.9.23 Woodbridge Hotel Client Volunteer And Sta	80.00
27/09/2023	ALH VENUES/7 HOLMES STREE	2 26.9.23 Brooklands Tavern Client Volunteer And S	85.00
27/09/2023	ALH VENUES/7 HOLMES STREE	26.9.23 Brooklands Tavern Client Volunteer And Sta	30.00
27/09/2023	CARD FEE	Card Fee	5.00
1/09/2023	BUNNINGS 483000	Materials For Quenda Habitat	241.00
4/09/2023	WARDS CENTRAL DINING	Refreshments For Volunteers	20.00
4/09/2023	WARDS CENTRAL DINING	Refreshments For Volunteers	5.00
12/09/2023	SWANBOURNE MARKET	Refreshments For Volunteer Event	25.20
20/09/2023	ADVANTAGE PHARMACY	Materials For Volunteers	93.88
27/09/2023	CARD FEE	Card Fee	5.00
			<b>22,973.69</b>



**19.5 CPS46.11.23 - Monthly Financial Report – October 2023**

<b>Meeting &amp; Date</b>	Council Meeting – 28 November 2023
<b>Applicant</b>	City of Nedlands
<b>Employee Disclosure under section 5.70 Local Government Act 1995</b>	Nil.
<b>Report Author</b>	Stuart Billingham – Manager Financial Services
<b>Director</b>	Michael Cole – Director Corporate Services
<b>Attachments</b>	<ol style="list-style-type: none"> <li>1. Statement of Financial Activity – 31 October 2023</li> <li>2. Statement of Net Current Assets – 31 October 2023</li> <li>3. Statement of Comprehensive Income – 31 October 2023</li> <li>4. Statement of Financial Position – 31 October 2023</li> <li>5. Reserve Movements – 31 October 2023</li> <li>6. Borrowings – 31 October 2023</li> <li>7. Capital Works Program – 31 October 2023</li> </ol>

**Regulation 11(da) – Not Applicable – Recommendation Adopted**

Moved – Councillor Youngman  
 Seconded – Councillor Smyth

**That the Recommendation be adopted.**  
 (Printed below for ease of reference)

**CARRIED UNANIMOUSLY EN BLOC 9/-**

**Council Resolution / Recommendation**

**That Council receive the Monthly Financial Report for 31 October 2023.**

**Purpose**

Administration is required to provide Council with a monthly financial report in accordance with regulation 34(1) of the *Local Government (Financial Management) Regulations 1996*. The monthly financial variance from the budget of each business unit is reviewed with the respective manager and the Executive to identify the need for any remedial action. Material variances are highlighted to Council in the attached Monthly Financial Report.

**Voting Requirement**

Simple Majority.



## Background

Nil.

## Discussion

The monthly financial management report meets the requirements of regulation 34(1), 34(3), and 34(5) of the *Local Government (Financial Management) Regulations 1996*.

The attached report shows the month end position as at the end of October 2023. Please note that the opening position is a preliminary result for the year ended 30 June 2023 as the Financial Statements for 2022/23 are still being finalised and as a result will be subject to change. The municipal closing surplus as at 31 October 2023 is \$24,732,374 which is a \$3,776,926 favourable variance, compared to a budgeted surplus/deficit for the same period of \$20,955,448.

The operating revenue at the end of October 2023 was \$33,401,575 which represents a \$2,848,715 favourable variance compared to the year-to-date budget of \$30,552,860, primarily due to lower fees and charges.

The operating expense at the end of October 2023 was \$12,143,333, which represents a \$1,180,271 favourable variance compared to the year-to-date budget of \$13,323,604, primarily in materials and contracts.

The attached Statement of Financial Activity compares Actuals with Amended Budget by Nature or Type as per regulation 34 (3) of the *Local Government Financial Management Regulations 1996*. Material variances, as defined by a previous decision of Council, from the budget of revenue and expenditure are detailed below.

## Operating Activities

### Operating grants, subsidies, and contributions

No variance analysis required as variance to budget is less than \$20,000 and 10%.

### Fees and charges

Favourable variance of \$2,882,075 primarily due to budget timing.

### Service charges

Favourable variance of \$75,735 primarily due to budget timing.

### Interest earnings

Favourable variance of \$102,882 primarily due to budget timing.

### Other revenue

Unfavourable variance of \$57,874 primarily due to budget timing.



**Profit on disposal of assets**

Unfavourable variance of \$24,587 primarily due to budget timing.

**Employee costs**

Favourable variance of \$422,266 primarily due to budget timing.

**Materials and contracts**

Favourable variance of \$992,891 primarily due to budget timing.

**Utility charges**

Favourable variance of \$102,882 primarily due to timing of water and electricity bills.

**Depreciation and amortisation**

No variance analysis required as variance to budget is less than 20,000 and 10%.

**Insurance expenses**

Favourable variance of \$86,029 primarily due to budget timing.

**Interest expenses**

No variance analysis required as variance to budget is less than \$20,000 and 10%

**Other expenditure**

Unfavourable variance of \$30,048 primarily due to budget timing.

**Loss on disposal of assets**

No variance analysis required as variance to budget is less than \$20,000 and 10%.

**Investing Activities**

**Non-operating grants, subsidies, and contributions**

Unfavourable variance of \$132,722 primarily due to budget timing.

**Proceeds from disposal of assets**

No variance analysis required as variance to budget is less than \$50,000.

**Purchase of property, plant, and equipment**

No variance analysis required as variance to budget is less than \$20,000.

**Purchase and construction of infrastructure**

Favourable variance of \$364,805 primarily due to budget timing.

**Purchase of right of use assets**

No variance analysis required as variance to budget is less than \$50,000.

**Payments for intangible assets**

Unfavourable variance of \$55,320 primarily due to budget timing

**Financing Activities****Repayment of borrowings**

Unfavourable variance of \$64,696 primarily due to budget timing.

**Recoup from self-supporting loans**

No variance analysis required as variance to budget is less than \$20,000 and 10%.

**Payment for principal portion of lease liability**

Favourable variance of \$76,627 primarily due to budget timing.

**Transfer to reserves**

No variance analysis required as variance to budget is less than \$20,000 and 10%

**Transfer from reserves**

No variance analysis required as variance to budget is less than \$20,000 and 10%.

**Rates**

No variance analysis required as variance to budget is less than 10%.

Outstanding rates debtors are \$12,408,898 as at 31 October 2023 compared to \$10,181,409 as at 31 October 2022. Breakdown as follows:

<b>Receivable</b>	<b>31-Oct-23 (\$)</b>	<b>31-Oct-22 (\$)</b>	<b>Variance (\$)</b>
Rates & UGP	10,780,537	9,052,173	-1,728,364
Rubbish & Pool	483,735	246,480	-237,255
Pensioner Rebates	345,562	371,036	25,474
ESL	799,064	511,720	-287,344
<b>Total</b>	<b>12,408,898</b>	<b>10,181,409</b>	<b>- 2,227,489</b>

**Employee Data**

<b>Description</b>	<b>Number</b>
Budgeted FTE (1 July 2023)	165
Budgeted FTE (30 June 2024)	162
Headcount (Active Employees including FT, PT & Casual)	185
Occupied FTE (FT & PT)	146
Occupied FTE (Casual)	11
No. of contract employees (Temporary/Agency)	7

The figures reported are as at the end of the calendar month of October 2023.

**Consultation**

N/A





## Strategic Implications

This item relates to the following elements from the City's Strategic Community Plan.

**Vision** Our city will be an environmentally sensitive, beautiful and inclusive place.

**Values** **Great Governance and Civic Leadership**  
We value our Council's quality decision-making, effective and innovative leadership, transparency, accountability, equity, integrity and wise stewardship of the community's assets and resources. We have an involved community and collaborate with others, valuing respectful debate and deliberation.

The 2023/24 approved budget is in line with the City's strategic direction and was prepared in line with the City's level of tolerance of risk and it is managed through budgetary review and control. The budget was based on a zero-based budgeting concept which requires all income and expenses to be thoroughly reviewed against data and information available to perform the City's services at a sustainable level. Our operations and capital spend, and income is undertaken in line with and measured against the budget. This ensures that there is an equitable distribution of benefits in the community.

## Budget/Financial Implications

At the Special Council Meeting on 11 August 2022, item CPS36.08.22, Council adopted the following thresholds for the reporting of material financial variances in the monthly statement of financial activity reports:

- a. Operating items – Greater than 10% and a value greater than \$20,000
- b. Capital items – Greater than 10% and a value greater than \$50,000

pursuant to regulation 34(5) of the *Local Government (Financial Management) Regulations 1996*, and *Australian Accountings Standard AASB 1031 Materiality*.

## Legislative and Policy Implications

[Local Government Act 1995, Local Government \(Financial Management\) Regulations 1996, and Australian Accounting Standards.](#)

## Decision Implications

Nil.



## Conclusion

The municipal surplus as at 31 October 2023 is \$24,732,374 which is favourable, compared to a YTD budgeted surplus/deficit for the same period of \$20,955,448.

The operating revenue at the end of October 2023 was \$33,401,575 which represents a \$2,848,715 or 9% favourable variance compared to the year-to-date budget of \$30,552,860, primarily in fees and charges.

The operating expense at the end of October 2023 was \$12,143,333, which represents a \$1,180,271 or 9% favourable variance compared to the year-to-date budget of \$13,323,604, primarily in materials and contracts.

## Further Information

Nil.



## City of Nedlands Statement of Financial Activity

By Nature or Type  
For the Period 01-Jul-2023 to 31-Oct-2023

	Adopted Budget	Amended Budget	Amended Budget YTD	Actuals YTD	Variance (\$) YTD	Variance (%) YTD
<b>Operating Activities</b>						
Net current assets - Opening surplus/(deficit)	3,030,839	3,030,839	3,030,839	2,265,963	(764,876)	-25.24%
<b>Revenue</b>						
Operating grants, subsidies, and contributions	728,830	728,830	419,171	431,701	12,530	2.99%
Fees and charges	8,245,665	8,245,665	2,845,617	5,727,692	2,882,075	101.28%
Service charges	0	0	0	75,735	75,735	No Budget
Interest earnings	910,824	910,824	303,608	406,490	102,882	33.89%
Other revenue	516,045	516,045	93,235	35,361	(57,874)	-62.07%
Profit on disposal of assets	73,761	73,761	24,587	0	(24,587)	-100.00%
	<u>10,475,125</u>	<u>10,475,125</u>	<u>3,686,219</u>	<u>6,676,979</u>	<u>2,990,760</u>	<u>81.13%</u>
<b>Expenses</b>						
Employee costs	(17,476,533)	(17,476,533)	(5,900,532)	(5,478,266)	422,266	-7.16%
Materials and contracts	(13,790,787)	(13,790,787)	(4,955,976)	(3,963,085)	992,891	-20.03%
Utility charges	(939,500)	(939,500)	(313,165)	(210,895)	102,271	-32.66%
Depreciation and amortisation	(6,537,872)	(6,537,872)	(2,179,292)	(2,115,624)	63,668	-2.92%
Insurance expenses	(536,291)	(536,291)	(238,325)	(152,296)	86,029	-36.10%
Interest expenses	(64,060)	(64,060)	(21,353)	(28,282)	(6,929)	32.45%
Other expenditure	(633,138)	(633,138)	(176,735)	(206,783)	(30,048)	17.00%
Loss on disposal of assets	0	0	0	0	0	No Budget
	<u>(39,978,181)</u>	<u>(39,978,181)</u>	<u>(13,785,379)</u>	<u>(12,155,230)</u>	<u>1,630,148</u>	<u>-11.83%</u>
Non-cash amounts excluded from operating activities	6,464,111	6,464,111	2,125,430	2,037,946	(87,484)	-4.12%
<b>Amount attributable to operating activities</b>	<u>(20,008,106)</u>	<u>(20,008,106)</u>	<u>(4,942,891)</u>	<u>(1,174,342)</u>	<u>3,768,548</u>	<u>-76.24%</u>
<b>Investing Activities</b>						
Non-operating grants, subsidies, and contributions	1,592,667	1,592,667	132,722	0	(132,722)	-100.00%
Proceeds from disposal of assets	351,300	351,300	29,275	15,455	(13,820)	-47.21%
Purchase of property, plant, and equipment	(2,007,207)	(2,007,207)	(167,268)	(191,767)	(24,498)	14.65%
Purchase and construction of infrastructure	(6,239,510)	(6,239,510)	(514,541)	(149,736)	364,805	-70.90%
Purchase of right of use assets	(615,000)	(615,000)	(51,250)	(21,483)	29,767	-58.08%
Purchase of intangible assets	(1,433,632)	(1,433,632)	(124,886)	(180,206)	(55,320)	44.30%
<b>Amount attributable to investing activities</b>	<u>(8,351,382)</u>	<u>(8,351,382)</u>	<u>(695,949)</u>	<u>(527,737)</u>	<u>168,212</u>	<u>-24.17%</u>
<b>Financing Activities</b>						
Repayment of borrowings	(647,117)	(647,117)	(215,706)	(280,401)	(64,696)	29.99%
Proceeds from borrowings	0	0	0	0	0	No Budget
Principal portion of new lease liability	615,000	615,000	0	0	0	No Budget
Recoup from self supporting loans	15,404	15,404	5,135	0	(5,135)	-100.00%
Payments for principal portion of lease liability	(259,109)	(259,109)	(86,370)	(9,742)	76,627	-88.72%
Transfers to reserves	(1,354,743)	(1,354,743)	0	0	0	No Budget
Transfers from reserves	3,098,825	3,098,825	0	0	0	No Budget
<b>Amount attributable to financing activities</b>	<u>1,468,260</u>	<u>1,468,260</u>	<u>(296,941)</u>	<u>(290,144)</u>	<u>6,797</u>	<u>-2.29%</u>
Surplus/(deficit) before imposition of general rates	<u>(26,891,228)</u>	<u>(26,891,228)</u>	<u>(5,935,780)</u>	<u>(1,992,223)</u>	<u>3,943,557</u>	<u>-66.44%</u>
Total amount raised by general rates	26,891,228	26,891,228	26,891,228	26,724,597	(166,631)	-0.62%
<b>Surplus/(deficit) after imposition of general rates</b>	<u>(0)</u>	<u>(0)</u>	<u>20,955,448</u>	<u>24,732,374</u>	<u>3,776,926</u>	<u>18.02%</u>



# City of Nedlands

## Net Current Assets

	Balance As At 1-Jul-23	Balance As At 31-Oct-23
<b>Current Assets</b>		
Cash and cash equivalents	15,333,448	26,523,119
Other Financial Assets	17,597	13,271
Trade and other receivables	2,826,389	15,612,760
Inventories	56,650	84,738
<b>Current Liabilities</b>		
Trade and other payables	(4,987,601)	(6,468,309)
Lease Liabilities	(53,100)	(43,358)
Borrowings	(647,117)	(366,716)
Grant and contract liabilities	(87,889)	(380,674)
Other liabilities	41,470	60,078
Clearing accounts	8,655	(304,094)
<b>Adjustments to NCA</b>		
Less: Reserves	(7,885,891)	(7,885,891)
Less: Restricted Cash	37,706	0
Less: Self Supporting Loans	(17,597)	(13,271)
Add: Borrowings	647,117	366,716
Add: Leases	53,100	43,358
<b>Net Current Asstes</b>	<b>2,265,963</b>	<b>24,732,374</b>



# City of Nedlands

## Statement of Comprehensive Income

By Nature or Type  
For the Period 1-Jul-2023 to 31-Oct-2023

	Adopted Budget	Amended Budget	Amended Budget YTD	Actuals YTD
<b>Revenue</b>				
Rates	26,891,228	26,891,228	26,891,228	26,724,597
Operating grants, subsidies and contributions	728,830	728,830	419,171	431,701
Fees and charges	8,245,665	8,245,665	2,845,617	5,727,692
Service charges	0	0	0	75,735
Interest earnings	910,824	910,824	303,608	406,490
Other revenue	516,045	516,045	93,235	35,361
	<u>37,292,592</u>	<u>37,292,592</u>	<u>30,552,860</u>	<u>33,401,575</u>
<b>Expenses</b>				
Employee costs	(18,861,233)	(18,861,233)	(5,900,532)	(5,478,266)
Materials and contracts	(13,790,787)	(13,790,787)	(4,955,976)	(3,963,085)
Utility charges	(939,500)	(939,500)	(313,165)	(210,895)
Depreciation and amortisation	(6,537,872)	(6,537,872)	(2,179,292)	(2,115,624)
Insurance expenses	(536,291)	(536,291)	(238,325)	(152,296)
Other expenditure	(633,138)	(633,138)	(176,735)	(206,783)
Interest expenses	(64,060)	(64,060)	(21,353)	(28,282)
Overhead costing	1,384,700	1,384,700	461,567	11,897
Activity Based Costings	0	0	208	0
	<u>(39,978,182)</u>	<u>(39,978,182)</u>	<u>(13,323,604)</u>	<u>(12,143,333)</u>
<b>Net Operating</b>	<u>(2,685,590)</u>	<u>(2,685,590)</u>	<u>17,229,256</u>	<u>21,258,242</u>
Non-operating grants, subsidies and contributions	1,592,667	1,592,667	132,722	0
Profit on Disposal of Assets	73,761	73,761	24,587	0
	<u>1,666,428</u>	<u>1,666,428</u>	<u>157,309</u>	<u>0</u>
<b>Net Result for the Period</b>	<u><b>(1,019,162)</b></u>	<u><b>(1,019,162)</b></u>	<u><b>17,386,565</b></u>	<u><b>21,258,242</b></u>
<b>Other Comprehensive Income</b>				
	0	0	0	0
<b>Total Other Comprehensive Income</b>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>
<b>Total Comprehensive Income for the Period</b>	<u><b>(1,019,162)</b></u>	<u><b>(1,019,162)</b></u>	<u><b>17,386,565</b></u>	<u><b>21,258,242</b></u>



# City of Nedlands

## Statement of Financial Position

	Balance As At 1-Jul-23	Balance As At 31-Oct-23
<b>Assets</b>		
<b>Current Assets</b>		
Cash and cash equivalents	(15,333,448)	(26,523,119)
Other Financial Assets	(17,597)	(13,271)
Trade and other receivables	(2,826,389)	(15,612,760)
Inventories	(56,650)	(84,738)
<b>Non Current Assets</b>		
Trade and other receivables	(1,116,823)	(1,194,501)
Other Financial Assets	(185,650)	(185,650)
Property, plant and equipment	(105,850,074)	(105,389,717)
Infrastructure	(248,177,279)	(246,848,059)
Right of Use Assets	(53,138)	(53,138)
Intangible assets	0	(180,206)
<b>Total Assets</b>	<b>(373,617,048)</b>	<b>(396,085,157)</b>
<b>Liabilities</b>		
<b>Current Liabilities</b>		
Trade and other payables	4,987,601	6,468,309
Lease Liabilities	53,100	43,358
Borrowings	647,117	366,716
Grant and contract liabilities	87,889	380,674
Provisions	3,076,974	2,509,351
Other liabilities	(41,470)	(60,078)
Clearing accounts	(8,655)	304,094
<b>Non Current Liabilities</b>		
Trade and other payables	78,905	78,905
Borrowings	925,356	925,356
Lease Liabilities	107,644	107,644
Provisions	359,357	359,357
<b>Total Liabilities</b>	<b>10,273,818</b>	<b>11,483,686</b>
<b>Equity</b>		
Retained surplus	239,120,756	260,378,998
Reserves - cash backed	7,885,891	7,885,891
Revaluation surplus	116,336,582	116,336,582
<b>Total Equity</b>	<b>363,343,229</b>	<b>384,601,471</b>





## City of Nedlands Reserve Movements

CPS46.11.23 - Attachment 5

For the Period 1-Jul-2023 to 31-Oct-2023

Reserve	Adopted Budget				Amended Budget				Actuals YTD			
	Opening Balance	Transfer To	Transfer From	Closing Balance	Opening Balance	Transfer To	Transfer From	Closing Balance	Opening Balance	Transfer To	Transfer From	Closing Balance
Plant Replacement Reserve	246,511	139,138	(379,056)	6,593	246,511	139,138	(379,056)	6,593	370,728	0	0	370,728
City Development Reserve	1,718,279	63,695	(386,400)	1,395,574	1,718,279	63,695	(386,400)	1,395,574	991,682	0	0	991,682
North Street Reserve	139,372	9,166	(148,538)	0	139,372	9,166	(148,538)	0	140,827	0	0	140,827
Welfare Reserve	726,151	26,918	(400,000)	353,069	726,151	26,918	(400,000)	353,069	674,655	0	0	674,655
Service Reserve	12,846	476	0	13,322	12,846	476	0	13,322	16,888	0	0	16,888
Insurance Reserve	66,764	2,475	0	69,239	66,764	2,475	0	69,239	65,464	0	0	65,464
Underground Power Projects	2,596,193	529,760	(103,322)	3,022,631	2,596,193	529,760	(103,322)	3,022,631	2,585,872	0	0	2,585,872
Waste Management Reserve	1,091,398	95,457	(329,145)	857,710	1,091,398	95,457	(329,145)	857,710	1,167,774	0	0	1,167,774
Building Replacement Reserve	562,571	20,854	(241,035)	342,390	562,571	20,854	(241,035)	342,390	582,521	0	0	582,521
Swanbourne Development Reserve	138,087	5,119	(140,000)	3,206	138,087	5,119	(140,000)	3,206	130,833	0	0	130,833
Public Art Reserve	43,836	1,625	0	45,461	43,836	1,625	0	45,461	45,709	0	0	45,709
Business System Reserve	65,000	2,409	(65,000)	2,409	65,000	2,409	(65,000)	2,409	97,551	0	0	97,551
All Abilities Play Space	421,827	15,637	0	437,464	421,827	15,637	0	437,464	427,356	0	0	427,356
Major Projects	704,505	26,115	(718,258)	12,362	704,505	26,115	(718,258)	12,362	338,642	0	0	338,642
Lawler Park Infrastructure Reserve	0	0	0	0	0	0	0	0	0	0	0	0
Public Open Space Reserve	110,500	114,596	0	225,096	110,500	114,596	0	225,096	110,500	0	0	110,500
PRCC Reserve	143,746	151,303	(188,071)	106,978	143,746	151,303	(188,071)	106,978	138,890	0	0	138,890
Riverwall Maintenance Reserve	0	150,000	0	150,000	0	150,000	0	150,000	0	0	0	0
<b>Reserve Total</b>	<b>8,787,586</b>	<b>1,354,743</b>	<b>(3,098,825)</b>	<b>7,043,504</b>	<b>8,787,586</b>	<b>1,354,743</b>	<b>(3,098,825)</b>	<b>7,043,504</b>	<b>7,885,891</b>	<b>0</b>	<b>0</b>	<b>7,885,891</b>



# City of Nedlands

For the Period 1-Jul-2023 to 31-Oct-2023

CPS46.11.23 - Attachment 6

Loan Description	Loan Number	Institution	Interest Rate	Adopted Budget				Amended Budget				Actuals YTD			
				Opening Balance	Repayment	Closing Balance	Interest	Opening Balance	Repayment	Closing Balance	Interest	Opening Balance	Repayment	Closing Balance	Interest
Road Infrastructure	179	WATC	6.04%	147,155	(147,155)	0	(5,597)	147,155	(147,155)	0	(5,597)	147,156	(35,966)	111,190	(2,222)
Building Infrastructure	183	WATC	2.80%	363,088	(179,029)	184,059	(8,238)	363,088	(179,029)	184,059	(8,238)	363,088	(44,293)	318,795	(2,523)
Building Infrastructure	184	WATC	3.12%	376,476	(147,090)	229,386	(10,036)	376,476	(147,090)	229,386	(10,036)	376,476	(90,175)	286,301	(5,590)
Building Infrastructure	185	WATC	3.12%	178,178	(69,614)	108,564	(4,750)	178,178	(69,614)	108,564	(4,750)	178,178	(17,335)	160,843	(2,645)
Dalkeith Bowling Club	186	WATC	3.07%	35,332	(15,404)	19,928	(908)	35,332	(15,404)	19,928	(908)	35,332	(3,807)	31,525	(271)
Underground Power - City of Nedlands	187	WATC	2.64%	0	0	0	0	0	0	0	0	0	0	0	0
Underground Power - West Hollywood	188	WATC	3.07%	377,861	(71,072)	306,789	(11,600)	377,861	(71,072)	306,789	(11,600)	377,860	(71,072)	306,788	(11,600)
Underground Power - Alfred & Mt Claremont	189	WATC	3.07%	55,190	(10,381)	44,809	(1,694)	55,190	(10,381)	44,809	(1,694)	55,189	(10,381)	44,808	(1,694)
Underground Power - Alderbury	190	WATC	3.07%	39,193	(7,372)	31,821	(1,203)	39,193	(7,372)	31,821	(1,203)	39,195	(7,372)	31,822	(1,203)
				<b>1,572,473</b>	<b>(647,117)</b>	<b>925,356</b>	<b>(44,026)</b>	<b>1,572,473</b>	<b>(647,117)</b>	<b>925,356</b>	<b>(44,026)</b>	<b>1,572,473</b>	<b>(280,401)</b>	<b>1,292,072</b>	<b>(27,750)</b>



# City of Nedlands Capital Works Program

For the Period 1-Jul-2022 to 31-Oct-2023

Project Description	Adopted Budget	Amended Budget	Actuals YTD
<b>Education Buildings</b>			
PRCC Cabinetry and storage	50,351	50,351	0
Total	50,351	50,351	0
<b>Recreation</b>			
Allen Park Cottage Stage 2 Building upgr	281,968	281,968	0
Swanbourne Surf Life Saving Ext SNSLSC b	0	0	31,963
Total	281,968	281,968	31,963
<b>Other Buildings</b>			
City wide air-conditioning program	40,595	40,595	0
City wide flooring program	53,183	53,183	18,973
City wide painting program	58,218	58,218	0
Total	151,996	151,996	18,973
<b>Park Development Renewal</b>			
Public Arts Work	0	0	255
Allen park - Upgrade floodl 2 game stand	125,877	125,877	100,000
Greenway - Foreshore Reserve 28307	78,673	78,673	0
Groundwater Bore Renewal	118,064	118,064	0
Urban Forest Strategy	188,815	188,815	0
College Park- Renew Central Capable Cab	9,575	9,575	0
Total	521,004	521,004	100,255
<b>Drainage Renewel</b>			
Drainage Renewal	62,938	62,938	0
Flood Mitigation Design	251,754	251,754	0
City wide drainage pipe program	71,062	71,062	0
City wide drainage soakwell program	62,938	62,938	0
Total	448,692	448,692	0
<b>Road Improvements</b>			
Investigation and Design	358,749	358,749	9,600
Total	358,749	358,749	9,600
<b>Road Rehabilitation</b>			
Smyth Road Rehabilitation	0	0	20,932
Rochdale Road Rehabilitation	1,659,439	1,659,439	18,949
Total	1,659,439	1,659,439	39,881
<b>Footpath Construction</b>			
Whadjuck Trail Footpath	176,228	176,228	0
Total	176,228	176,228	0

### Parks Plant

1DWC369:Hino Mowing Unit 1	75,000	75,000	0
1DWC370: Hino Mowing Unit 2	75,000	75,000	0
Total	150,000	150,000	0

### Other Plant & Equipment

1GJZ462:Subaru Forester Wagon-L	39,000	39,000	0
Total	39,000	39,000	0

### IT capital

OneCouncil Solution	1,373,632	1,373,632	180,206
Azure Migration	25,000	25,000	0
Councilor Chambers Upgrade	200,000	200,000	140,830
The Client Alternative	15,000	15,000	0
WiFi Upgrade	5,000	5,000	0
LMS Software	20,000	20,000	0
Total	1,638,632	1,638,632	321,036

### Not Applicable

Tresillian Art Cntr-F&F Renewal, Power Improvemer	125,877	125,877	0
Councilor Chambers Upgrade	125,877	125,877	0
PRCC - Roof renewal	83,796	83,796	0
ICT Equipment (1)	75,000	75,000	0
ICT Equipment (2)	50,000	50,000	0
ICT Equipment (3)	6,000	6,000	0
ICT Equipment (4)	6,000	6,000	0
Furniture & Equipment (1)	110,000	110,000	0
Alfred Road / West Coast Highway	18,882	18,882	0
Smyth Road / Stirling Highway - Black Spot-Signal m	18,883	18,883	0
Broadway Road renewal of northbound carriageway	837,169	837,169	0
Lemnos Street Road renewal from Brockway Road to	1,257,358	1,257,358	0
Carrington Street Road renewal from Weld Street to	362,978	362,978	0
Vincent Street Safety Upgrade	377,630	377,630	0
Intangibles (1)	60,000	60,000	0
Minor Parks Furniture Renewal Program	62,938	62,938	0
Bird Waterers for Black-cockatoos	24,546	24,546	0
Waste Recycling Stations	50,000	50,000	0
Right of Use asset	615,000	615,000	0
Placeholder Capital - Fleet	541,356	541,356	0
Placeholder Capital - Plant & Equipment	10,000	10,000	0
Total	4,819,290	4,819,290	0

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Capital Work Program Total	10,295,349	10,295,349	521,709
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**19.6 CPS47.11.23 - Monthly Investment Report - October 2023**

<b>Meeting &amp; Date</b>	Council Meeting – 28 November 2023
<b>Applicant</b>	City of Nedlands
<b>Employee Disclosure under section 5.70 Local Government Act 1995</b>	Nil.
<b>Report Author</b>	Stuart Billingham – Manager Financial Services
<b>Director</b>	Michael Cole – Director Corporate Services
<b>Attachments</b>	1. Investment Report for the period ended 31 October 2023

**Regulation 11(da) – Not Applicable – Recommendation Adopted**

Moved – Councillor Youngman  
 Seconded – Councillor Smyth

**That the Recommendation be adopted.**  
 (Printed below for ease of reference)

**CARRIED UNANIMOUSLY EN BLOC 9/-**

**Council Resolution / Recommendation**

**That Council receive the Investment Report for the period ended 31 October 2023.**

**Purpose**

In accordance with the Council’s Investment Policy, Administration is required to present a summary of investments to Council on a monthly basis.

**Voting Requirement**

Simple Majority.

**Background**

Nil.

**Discussion**

Council’s Investment of Funds report meets the requirements of Section 6.14 of the *Local Government Act 1995*.



The Investment Policy is structured to minimise any risks associated with the City’s cash investments. The officers adhere to this Policy, and continuously monitor market conditions to ensure that the City obtains attractive and optimum yields without compromising on risk management.

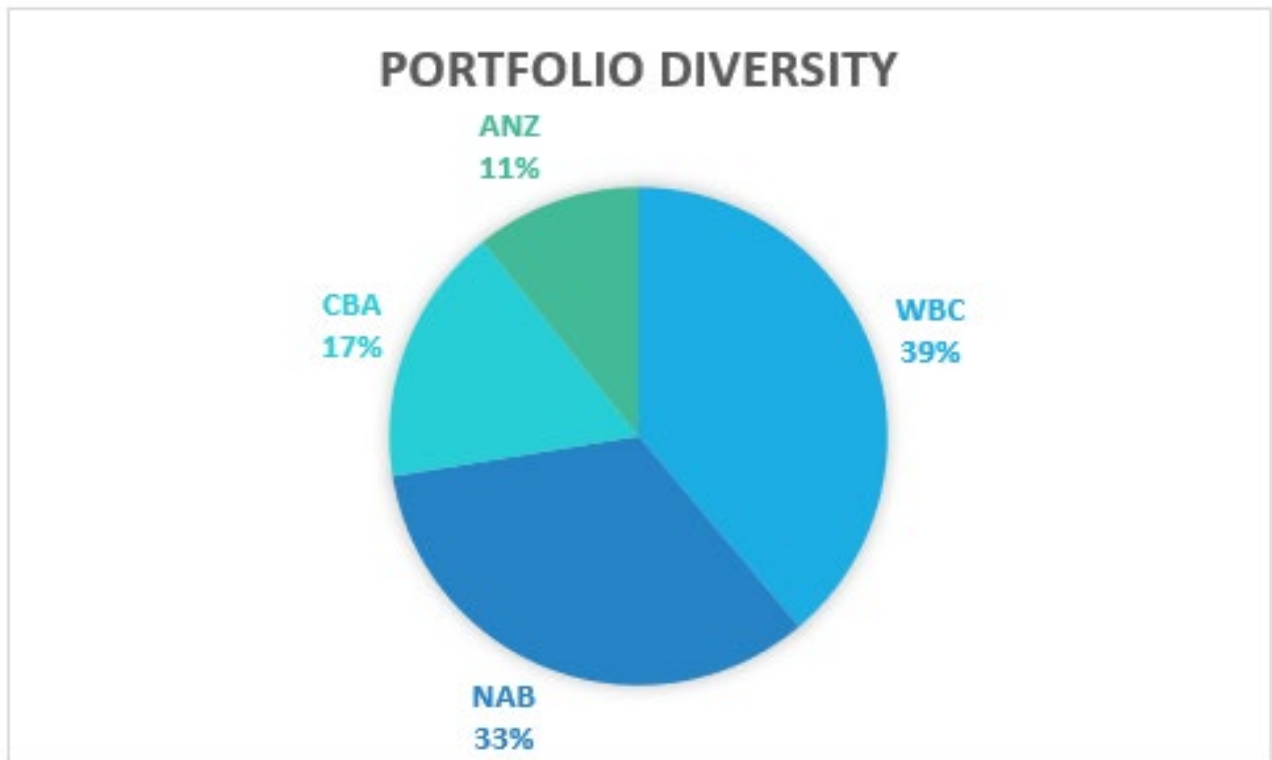
The Investment Summary shows that as at 31 Oct 2023 and 31 Oct 2022 the City held the following funds in investments:

Funds	31-Oct-23 (\$)	31-Oct-22 (\$)
Municipal	1,922,971	1,852,340
Reserve	8,906,151	8,552,386
<b>Total Investments</b>	<b>10,829,122</b>	<b>10,404,726</b>

The total interest earned from investments as at 31 Oct 2023 was \$158,466, comprising of \$93,666 received at maturity and \$64,800 accrued.

The Investment Portfolio comprises holdings in the following institutions:

Financial Institution	Funds Invested	Proportion of Portfolio
NAB	\$ 3,642,340	33%
WBC	\$ 4,205,310	39%
ANZ	\$ 1,153,920	11%
CBA	\$ 1,827,552	17%
<b>Total</b>	<b>\$ 10,829,122</b>	<b>100.00%</b>







## Consultation

N/A.

## Strategic Implications

This item relates to the following elements from the City's Strategic Community Plan.

**Vision** Our city will be an environmentally sensitive, beautiful and inclusive place.

**Values** **Great Governance and Civic Leadership**  
We value our Council's quality decision-making, effective and innovative leadership, transparency, accountability, equity, integrity and wise stewardship of the community's assets and resources. We have an involved community and collaborate with others, valuing respectful debate and deliberation.

## Budget/Financial Implications

The Oct 2023 YTD Actual interest income from investments is \$93,666.

## Legislative and Policy Implications

[Investment of Council Funds Policy](#)

## Decision Implications

N/A.

## Conclusion

The Investment Report is presented to Council.

## Further Information

N/A



## City of Nedlands Investments

For the Period 1-Jul-2022 to 31-Oct-2023

Bank	Code	Interest Rate	Investment Date	Maturity Date	Term (Months)	Invested Amount	Accrued Interest
Westpac Banking Corporation	WBC	1.45%	23/08/2023	22/11/2023	2	142,160	390
Westpac Banking Corporation	WBC	1.45%	23/08/2023	22/11/2023	2	71,661	196
Westpac Banking Corporation	WBC	1.45%	23/08/2023	22/11/2023	2	144,480	2,149
Westpac Banking Corporation	WBC	3.55%	4/08/2023	2/01/2024	4	612,263	5,240
Westpac Banking Corporation	WBC	4.54%	10/10/2023	9/01/2024	2	2,075,957	5,746
Westpac Banking Corporation	WBC	1.05%	1/10/2023	31/10/2023	1	1,121,312	0
National Australia Bank	NAB	4.95%	14/08/2023	13/11/2023	2	97,234	1,029
National Australia Bank	NAB	4.95%	14/08/2023	13/11/2023	2	705,695	7,465
National Australia Bank	NAB	4.95%	14/08/2023	13/11/2023	2	9,428	100
National Australia Bank	NAB	4.95%	14/08/2023	13/11/2023	2	413,237	4,371
National Australia Bank	NAB	4.95%	14/08/2023	13/11/2023	2	295,371	3,124
National Australia Bank	NAB	4.90%	21/08/2023	20/11/2023	2	193,872	1,848
National Australia Bank	NAB	4.90%	21/08/2023	20/11/2023	2	1,418,441	13,520
National Australia Bank	NAB	4.90%	21/08/2023	20/11/2023	2	259,738	2,476
National Australia Bank	NAB	4.90%	21/08/2023	20/11/2023	2	194,551	1,854
National Australia Bank	NAB	4.90%	21/08/2023	20/11/2023	2	18,808	179
Commonwealth Bank Australia	CBA	4.74%	16/08/2023	14/11/2023	2	36,091	367
Commonwealth Bank Australia	CBA	4.89%	18/09/2023	20/03/2024	6	68,462	1,239
Commonwealth Bank Australia	CBA	4.74%	16/08/2023	14/11/2023	2	147,534	1,456
Commonwealth Bank Australia	CBA	4.74%	16/08/2023	14/11/2023	2	33,177	327
Commonwealth Bank Australia	CBA	4.94%	20/10/2023	19/04/2024	5	332,975	541
Commonwealth Bank Australia	CBA	4.74%	16/08/2023	14/11/2023	2	366,035	3,613
Commonwealth Bank Australia	CBA	4.89%	18/09/2023	20/03/2024	6	16,321	95
Commonwealth Bank Australia	CBA	4.74%	16/08/2023	14/11/2023	2	638,628	6,303
Commonwealth Bank Australia	CBA	4.94%	20/10/2023	19/04/2024	5	140,628	228
Commonwealth Bank Australia	CBA	4.89%	18/09/2023	20/03/2024	6	27,117	490
Australia & New Zealand Banking Group	ANZ	3.05%	12/10/2023	11/01/2024	2	119,937	202
Australia & New Zealand Banking Group	ANZ	3.05%	19/10/2023	18/01/2024	2	82,151	90
Australia & New Zealand Banking Group	ANZ	3.05%	19/10/2023	18/01/2024	2	147,037	161
Australia & New Zealand Banking Group	ANZ	3.05%	19/10/2023	18/01/2024	2	794,680	870
<b>Total</b>						<b>10,724,980</b>	<b>65,670</b>



**19.7 CPS48.11.23 - List of Accounts Paid - October 2023**

<b>Meeting &amp; Date</b>	Council Meeting – 28 November 2023
<b>Applicant</b>	City of Nedlands
<b>Employee Disclosure under section 5.70 Local Government Act 1995</b>	Nil.
<b>Report Author</b>	Stuart Billingham – Manager Financial Services
<b>Director</b>	Michael Cole - Director Corporate Services
<b>Attachments</b>	1. Creditor Payment Listing – October 2023; and 2. Credit Card and Purchasing Card Payments – October 2023

**Regulation 11(da) – Not Applicable – Recommendation Adopted**

Moved – Councillor Youngman  
Seconded – Councillor Smyth

**That the Recommendation be adopted.**  
(Printed below for ease of reference)

**CARRIED UNANIMOUSLY EN BLOC 9/-**

**Council Resolution / Recommendation**

**Council receives the List of Accounts Paid for the month of October 2023.**

**Purpose**

The purpose of this report is to present list of accounts paid for the month of October 2023.

**Voting Requirement**

Simple Majority.

**Background**

*Regulation 13 of the Local Government (Financial Management) Regulations 1996* requires a list of accounts paid to be prepared each month, showing each account paid since the last list was prepared. This list is to include the following information:

1. the payee’s name;
2. the amount of the payment;
3. the date of the payment; and



4. sufficient information to identify the transaction.

### Discussion

The accounts payable procedures ensure that risk is managed, and no fraudulent payments are made by the city, and these procedures are strictly adhered to by the officers. These include the final vetting of approved invoices by the Coordinator Revenue and the Manager Financial Services (or designated alternative officers).

### Consultation

Nil.

### Strategic Implications

This item relates to the following elements from the City’s Strategic Community Plan.

**Vision** Our city will be an environmentally-sensitive, beautiful and inclusive place.

**Values** **Great Governance and Civic Leadership**  
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### Priority Area

Nil.

### Budget/Financial Implications

The payments are made in accordance with the approved budget.

### Legislative and Policy Implications

In accordance with regulation 13 of the [Local Government \(Financial Management\) Regulations 1996](#) administration is required to present the List of Accounts Paid for the month of September 2022 to Council.

### Decision Implications

Nil.



## Conclusion

The List of Accounts Paid for the months of October 2023 complies with the relevant legislation and can be received by Council (see attachments).

## Further Information

Nil.



# City of Nedlands - List of Accounts Paid

For the Period 01-Oct-2023 to 31-Oct-2023

Payment Reference	Payment Date	Creditor Number	Creditor Name	Payment Amount
<b>Creditor EFT</b>				<b>2,760,285.70</b>
<b>105013</b>	<b>5/10/2023</b>	<b>10013</b>	<b>Alinta Energy</b>	<b>57.90</b>
552359310	15 Aug 2023 to 15 Sep 2023			57.90
<b>105014</b>	<b>5/10/2023</b>	<b>10028</b>	<b>Bunnings Group Limited</b>	<b>41.62</b>
2433/00121448	Maintenance supplies			41.62
<b>105015</b>	<b>5/10/2023</b>	<b>10034</b>	<b>Chubb Fire &amp; Security Pty Ltd</b>	<b>916.01</b>
3376435	Allen Park - Fire Equipment 2023/24			162.91
3376433	Nedlands Library - Fire Equipment - 202			325.82
3348144	College Park Fire Pump Shed Maintenance			80.63
3348145	College Park Fire Pump Shed Maintenance			42.97
3271932	College Park Fire Pump Shed Maintenance			105.05
3272894	NCC - Fire Panels 2023/24			66.21
3272016	Admin - Fire Panels 2023/24			66.21
3272132	Tresillian - Fire Panels 2023/24			66.21
<b>105016</b>	<b>5/10/2023</b>	<b>10053</b>	<b>Landgate</b>	<b>637.52</b>
387458	Schedule revaluation			455.97
387440	Schedule revaluation			181.55
<b>105017</b>	<b>5/10/2023</b>	<b>10089</b>	<b>McLeods Barristers &amp; Solicitors</b>	<b>3,593.43</b>
131846	Legal fees			1,305.15
131749	Property / Leasing - Legal Advice - FY23			2,288.28
<b>105018</b>	<b>5/10/2023</b>	<b>10183</b>	<b>Water Corporation</b>	<b>2,881.83</b>
9001480350	Bill ID - 0144			70.17
9016473946	Bill ID - 0073			8.34
9001459017	Bill ID - 0121			75.06
9001442389	Bill ID - 0214			97.65
9001453731	Bill ID - 0144			244.61



Payment Reference	Payment Date	Creditor Number	Creditor Name	Payment Amount
9001453432	Bill ID - 0147			394.16
9001450303	Bill ID - 0117			5.56
9001449345	Bill ID - 0157			215.80
9001480836	Bill ID - 0139			8.34
9001465871	Bill ID - 0116			11.05
9001482217	Bill ID - 0139			760.95
9008766896	Bill ID - 0111			25.02
9001470689	Bill ID - 0070			369.57
9001488504	Bill ID - 0112			5.49
9017842942	Bill ID - 0079			495.54
9001478795	Bill ID - 0127			94.52
<b>105019</b>	<b>5/10/2023</b>	<b>10199</b>	<b>Hays Specialist Recruitment Aust Pty Ltd</b>	<b>14,372.15</b>
51842806	Staff Wages			1,386.52
51842810	Staff Wages			2,406.80
51842805	Staff Wages			3,704.78
51842809	Staff Wages			1,331.55
51842807	Staff Wages			1,471.14
51842808	Staff Wages			2,222.68
51815877	Staff Wages			1,848.68
<b>105020</b>	<b>5/10/2023</b>	<b>10200</b>	<b>Waterlogic Australia</b>	<b>112.79</b>
CD-3607636	Admin - Rheem 10L Lazer Staff Kitchen			112.79
<b>105021</b>	<b>5/10/2023</b>	<b>10229</b>	<b>WALGA</b>	<b>500.00</b>
SI-006980	Tree Retention Legal Advice			500.00
<b>105022</b>	<b>5/10/2023</b>	<b>10234</b>	<b>Turf Care WA Pty Ltd</b>	<b>12,511.17</b>
INV-6886	Broadleaf Weed Spraying / All Turf			12,511.17
<b>105023</b>	<b>5/10/2023</b>	<b>10255</b>	<b>Cr B G Hodsdon</b>	<b>2,022.50</b>
OCTOBER 2023	Travel and accommodation			8.33
OCTOBER 2023	Meeting Fees			2,014.17
<b>105024</b>	<b>5/10/2023</b>	<b>10273</b>	<b>West Tip Waste Control Pty Ltd</b>	<b>12,499.47</b>
00072581	Collection Hardwaste bulk rubbish 2023			12,499.47
<b>105025</b>	<b>5/10/2023</b>	<b>10304</b>	<b>Synergy</b>	<b>615.30</b>

Payment Reference	Payment Date	Creditor Number	Creditor Name	Payment Amount
844348590	Invoice 2045928901			230.35
319160610	Invoice 2093884433			384.95
<b>105026</b>	<b>5/10/2023</b>	<b>10317</b>	<b>Arbor Logic</b>	<b>825.00</b>
00005269	Supply Visual Tree Assesment AAPS			825.00
<b>105027</b>	<b>5/10/2023</b>	<b>10332</b>	<b>Natural Area Consulting Management</b>	<b>50,442.11</b>
00021055	Mt C Oval July - December Maintenance			29,373.58
00021056	Shenton Bushland Fire Site Mainteneace			21,068.53
<b>105028</b>	<b>5/10/2023</b>	<b>10336</b>	<b>The Worm Shed</b>	<b>262.00</b>
7536	Worm farm			262.00
<b>105029</b>	<b>5/10/2023</b>	<b>10351</b>	<b>Colleagues Nagels Pty Ltd</b>	<b>550.00</b>
R54671	Electrostatic Permits			550.00
<b>105030</b>	<b>5/10/2023</b>	<b>10354</b>	<b>Green Steam Australia Pty Ltd</b>	<b>7,150.00</b>
GSA-3336	Laneway Slashing			7,150.00
<b>105031</b>	<b>5/10/2023</b>	<b>10374</b>	<b>Dept of Transport - Information Fees Apj</b>	<b>875.60</b>
8046856	Department of Transport			875.60
<b>105032</b>	<b>5/10/2023</b>	<b>10379</b>	<b>Cr V R Senathirajah</b>	<b>1,370.08</b>
OCTOBER 2023	Travel and accommodation			5.64
OCTOBER 2023	Meeting Fees			1,364.44
<b>105033</b>	<b>5/10/2023</b>	<b>10383</b>	<b>Data#3 Limited</b>	<b>126.14</b>
SIN000147308	Additional Licenses for Code-Two			126.14
<b>105034</b>	<b>5/10/2023</b>	<b>10455</b>	<b>Deputy Mayor L McManus</b>	<b>2,300.33</b>
OCTOBER 2023	Meeting Allowance			1,364.44
OCTOBER 2023	Travel and accommodation			5.64
OCTOBER 2023	Deputy Mayor Allowance			930.25
<b>105035</b>	<b>5/10/2023</b>	<b>10493</b>	<b>Randstad</b>	<b>1,800.75</b>
RA5253955	Agency staff			441.41
RA5254949	Agency staff			1,359.34
<b>105036</b>	<b>5/10/2023</b>	<b>10512</b>	<b>West Coast Turf</b>	<b>1,144.00</b>

Payment Reference	Payment Date	Creditor Number	Creditor Name	Payment Amount
95878168	Turf install SSLSC			1,144.00
<b>105037</b>	<b>5/10/2023</b>	<b>10516</b>	<b>Cr K A Smyth</b>	<b>2,022.50</b>
OCTOBER 2023	Meeting Fees			2,014.17
OCTOBER 2023	Travel and Accommodation			8.33
<b>105038</b>	<b>5/10/2023</b>	<b>10520</b>	<b>Hudson Global Resources</b>	<b>23,123.49</b>
AU1398054	Temporary support Communications			3,151.72
AU1394722	Temporary support Communications			2,023.07
AU1396127	Recruitment			17,948.70
<b>105039</b>	<b>5/10/2023</b>	<b>10549</b>	<b>JB Hi-Fi Group Pty Ltd</b>	<b>1,611.00</b>
BD1237247	Lenovo LOQ-A1 15.6' FHD			1,611.00
<b>105040</b>	<b>5/10/2023</b>	<b>10576</b>	<b>Play Check</b>	<b>605.00</b>
INV-04256	Assessment - playground 25 Strickland St			605.00
<b>105041</b>	<b>5/10/2023</b>	<b>10608</b>	<b>Corsign WA Pty Ltd</b>	<b>1,144.00</b>
00078309	20 x No Stopping Signs			1,144.00
<b>105042</b>	<b>5/10/2023</b>	<b>10689</b>	<b>Illion Australia Pty Ltd</b>	<b>184.80</b>
NEDLAN-579216	Rochdale Road -Advertising on tenderlink			184.80
<b>105043</b>	<b>5/10/2023</b>	<b>10693</b>	<b>The Fautleroy Family Trust &amp; The Mihe</b>	<b>12,856.44</b>
48983	Attend to smoke detector			86.23
48570	street light repairs various			915.20
48572	street light repairs various			415.99
47505	Electrical works - Flying Squadron			10,706.30
48960	Electrical maintenance			368.88
48806	Check Mason Park Lights			122.75
48832	Electrical maintenance			154.86
49180	Repair detector at College Park			86.23
<b>105044</b>	<b>5/10/2023</b>	<b>10697</b>	<b>StrataGreen</b>	<b>440.28</b>
158500	Marking Paint For Renovations			440.28

Payment Reference	Payment Date	Creditor Number	Creditor Name	Payment Amount
<b>105045</b> OCTOBER 2023 OCTOBER 2023	<b>5/10/2023</b> Meeting Fees Travel and accommodation	<b>10742</b>	<b>Cr A W Mangano</b>	<b>1,370.08</b> 1,364.44 5.64
<b>105046</b> 573829	<b>5/10/2023</b> Weekly cash collection pickup	<b>10769</b>	<b>Southern Cross Protection Pty Ltd</b>	<b>68.90</b> 68.90
<b>105047</b> 412	<b>5/10/2023</b> TAC Tutor Payment	<b>10815</b>	<b>Stephanie Reisch</b>	<b>1,838.00</b> 1,838.00
<b>105048</b> 01707520 01707529	<b>5/10/2023</b> Pavement marking Line marking	<b>10842</b>	<b>Retro Roads - Tagsat Pty Ltd</b>	<b>1,943.35</b> 959.73 983.62
<b>105049</b> 00036103	<b>5/10/2023</b> Cleaning services from July- Dec - Admin	<b>10869</b>	<b>CSCH Pty Ltd T/A Charles Service Comp</b>	<b>37,274.88</b> 37,274.88
<b>105050</b> 00038872	<b>5/10/2023</b> Engraved artwork plaque	<b>10930</b>	<b>Artcom Fabrication</b>	<b>280.50</b> 280.50
<b>105051</b> CFP 2392	<b>5/10/2023</b> After hours painting works	<b>10954</b>	<b>Colour Flow Painting Services</b>	<b>2,200.00</b> 2,200.00
<b>105052</b> 00000005	<b>5/10/2023</b> TAC - Tutor Fees	<b>10955</b>	<b>Stephanie Boyle</b>	<b>1,180.00</b> 1,180.00
<b>105053</b> 483938	<b>5/10/2023</b> Cable items electric desks	<b>10958</b>	<b>CMS Electracom</b>	<b>889.80</b> 889.80
<b>105054</b> DC 0323F	<b>5/10/2023</b> TAC - Tutor Fees	<b>10966</b>	<b>David Conlin</b>	<b>1,239.00</b> 1,239.00
<b>105055</b> 1904APM	<b>5/10/2023</b> NCC - Pest treatment/ Termites 2023/24	<b>10979</b>	<b>Active Pest Management WA Pty Ltd</b>	<b>121.00</b> 121.00
<b>105056</b> SIN000437754	<b>5/10/2023</b> Additional Citizenship Coins - 21 Sep 23	<b>10994</b>	<b>Gold Corporation</b>	<b>14.85</b> 14.85

Payment Reference	Payment Date	Creditor Number	Creditor Name	Payment Amount
<b>105057</b> OCTOBER 2023 OCTOBER 2023	<b>5/10/2023</b> Meeting Fees Travel and accommodation	<b>11016</b>	<b>Cr R A Coghlan</b>	 1,185.44 5.64 <b>1,191.08</b>
<b>105058</b> OCTOBER 2023 OCTOBER 2023	<b>5/10/2023</b> Travel and accommodation Meeting Fees	<b>11021</b>	<b>Cr F Bennett</b>	 8.33 2,014.17 <b>2,022.50</b>
<b>105059</b> OCTOBER 2023 OCTOBER 2023	<b>5/10/2023</b> Travel and accommodation Meeting Fees	<b>11184</b>	<b>Cr N R Youngman</b>	 8.33 2,014.17 <b>2,022.50</b>
<b>105060</b> INV-0563	<b>5/10/2023</b> David Cruickshank Reserve Floodlighting	<b>11203</b>	<b>Sage Consulting Engineers Pty Ltd</b>	 742.50 <b>742.50</b>
<b>105061</b> INV-0917	<b>5/10/2023</b> Notebook Covers	<b>11225</b>	<b>VisiMax</b>	 398.32 <b>398.32</b>
<b>105062</b> INV-102523-P4Z1K1	<b>5/10/2023</b> Principal repayment of lease - Plotter	<b>11268</b>	<b>Kyocera Document Solutions Pty Ltd</b>	 479.60 <b>479.60</b>
<b>105063</b> OCTOBER 2023 OCTOBER 2023 OCTOBER 2023	<b>5/10/2023</b> Travel and accommodation Meeting Allowance Mayor Allowance	<b>11270</b>	<b>Mayor F E Argyle</b>	 5.64 1,829.59 3,721.01 <b>5,556.24</b>
<b>105064</b> OCTOBER 2023 OCTOBER 2023	<b>5/10/2023</b> Travel and accommodation Meeting Fees	<b>11352</b>	<b>Cr Olinka Combes</b>	 5.64 1,364.44 <b>1,370.08</b>
<b>105065</b> OCTOBER 2023 OCTOBER 2023	<b>5/10/2023</b> Travel and Accommodation Meeting Fees	<b>11369</b>	<b>Cr Blane Brackenridge</b>	 8.33 2,014.17 <b>2,022.50</b>
<b>105066</b> OCTOBER 2023 OCTOBER 2023	<b>5/10/2023</b> Meeting Fees Travel and accommodation	<b>11370</b>	<b>Cr H Amiry</b>	 2,014.17 8.33 <b>2,022.50</b>

<b>Payment Reference</b>	<b>Payment Date</b>	<b>Creditor Number</b>	<b>Creditor Name</b>	<b>Payment Amount</b>
<b>105067</b> 02102023	<b>5/10/2023</b> Vol. Vehicle Reimbursement	<b>11377</b>	<b>Malcolm Clingham</b>	<b>288.00</b>
<b>105068</b> RF102-23	<b>5/10/2023</b> Affinity Club ZUMBA Gold Jul - Sep 2023	<b>11501</b>	<b>Rumbafit</b>	<b>550.00</b>
<b>105069</b> 19512428	<b>5/10/2023</b> Carburetor Cleaner	<b>11573</b>	<b>Veale Auto Parts</b>	<b>36.60</b>
<b>105070</b> 132355	<b>5/10/2023</b> LibraryCraft 23/24	<b>11574</b>	<b>City of Fremantle</b>	<b>300.00</b>
<b>105071</b> 2641	<b>5/10/2023</b> Swanbourne surf life savers	<b>11576</b>	<b>Perth Tactiles Pty Ltd</b>	<b>786.05</b>
<b>105072</b> 13	<b>5/10/2023</b> TAC - Tutor Fees	<b>11595</b>	<b>Shupiwe Chongwe</b>	<b>3,240.00</b>
<b>105073</b> 202302	<b>5/10/2023</b> Catering Services	<b>11691</b>	<b>Fresh Pursuit Pty. Ltd t/as Kirkwood Cor</b>	<b>711.00</b>
<b>105074</b> 2128277	<b>5/10/2023</b> Staff Wages Payment	<b>11718</b>	<b>Robert Walters Pty Ltd</b>	<b>3,238.13</b>
<b>105075</b> 540	<b>5/10/2023</b> Valuation Infrastructure Assets	<b>11739</b>	<b>APV VALUERS AND ASSET MANAGEME</b>	<b>1,909.60</b>
<b>105076</b> 0564	<b>5/10/2023</b> Volunteer driver assessments/inductions	<b>11749</b>	<b>WESTERN SUBURBS DRIVING SCHOOL</b>	<b>170.00</b>
<b>105077</b> 3133023	<b>5/10/2023</b> Admin Milk Delivery FY23/24	<b>11773</b>	<b>The Fruit Box Group Pty Ltd</b>	<b>82.20</b>
<b>105078</b> 1665312	<b>5/10/2023</b> Rochdale Road - Advertising cost	<b>11778</b>	<b>Omnicom Media Group Australia Pty Ltd</b>	<b>1,057.96</b>
<b>105079</b>	<b>5/10/2023</b>	<b>11780</b>	<b>Edward Finnegan John Happ</b>	<b>648.00</b>



Payment Reference	Payment Date	Creditor Number	Creditor Name	Payment Amount
2023T4SHA	TAC - Tutor Fees S.H. Term 4			648.00
<b>105080</b> 5695	<b>5/10/2023</b> Ranger Utility Vest - Hi Vis	<b>11787</b>	<b>Wolfcom Australia Pty Ltd</b>	<b>1,039.01</b> 1,039.01
<b>105081</b> H2939	<b>5/10/2023</b> Labour Hire Service	<b>11797</b>	<b>Helene Pty LTD T/AS Lo-Go Appontment</b>	<b>2,455.68</b> 2,455.68
<b>105085</b> 2433/00127100 2260/00650566 2433/00772456 2433/00802347	<b>6/10/2023</b> maintenance supplies Materials Materials Materials	<b>10028</b>	<b>Bunnings Group Limited</b>	<b>302.14</b> 76.11 94.70 34.16 97.17
<b>105086</b> 1261	<b>6/10/2023</b> Supply and install Handrails	<b>10734</b>	<b>Affordable Balustrades Pty Ltd</b>	<b>14,322.00</b> 14,322.00
<b>105087</b> FORTNIGHT 08/10/2023 FORTNIGHT 08/10/2023 FORTNIGHT 08/10/2023 FORTNIGHT 08/10/2023 FORTNIGHT 08/10/2023	<b>12/10/2023</b> Withholding Tax (PAYG) Extra Tax HELP TSL Withholding Tax (PAYG)	<b>10001</b>	<b>Australian Taxation Office</b>	<b>138,876.00</b> 127,974.00 1,190.00 1,520.00 3,828.00 4,364.00
<b>105088</b> FORTNIGHT 08/10/2023	<b>12/10/2023</b> Child Support Agency	<b>10002</b>	<b>Child Support Registrar</b>	<b>670.66</b> 670.66
<b>105089</b> FORTNIGHT 08/10/2023	<b>12/10/2023</b> Australian Services Union	<b>10003</b>	<b>Australian Services Union</b>	<b>226.50</b> 226.50
<b>105090</b> FORTNIGHT 08/10/2023	<b>12/10/2023</b> Social Club	<b>10004</b>	<b>City of Nedlands - Social Club</b>	<b>370.00</b> 370.00
<b>105091</b> FORTNIGHT 08/10/2023 FORTNIGHT 08/10/2023	<b>12/10/2023</b> Novated Lease Easifleet - Pre Tax Novated Lease Easifleet- Post Tax	<b>10005</b>	<b>Easi</b>	<b>6,720.46</b> 3,678.97 3,041.49
<b>105092</b> FORTNIGHT 08/10/2023	<b>12/10/2023</b> Employee Additional Contrib Pre Tax (\$)	<b>10006</b>	<b>Westpac Banking Corporation</b>	<b>77,440.72</b> 2,970.00

Payment Reference	Payment Date	Creditor Number	Creditor Name	Payment Amount
FORTNIGHT 08/10/2023	Employee Additional Contrib Pre Tax (%)			9,940.75
FORTNIGHT 08/10/2023	Employee Additional Contrib Post Tax (%)			226.40
FORTNIGHT 08/10/2023	SGC Employer Contribution			2,067.23
FORTNIGHT 08/10/2023	SGC Employer Contribution			661.70
FORTNIGHT 08/10/2023	SGC Employer Contribution			1,838.26
FORTNIGHT 08/10/2023	SGC Employer Contribution			560.58
FORTNIGHT 08/10/2023	SGC Employer Contribution			941.54
FORTNIGHT 08/10/2023	SGC Employer Contribution			2,625.23
FORTNIGHT 08/10/2023	SGC Employer Contribution			423.08
FORTNIGHT 08/10/2023	SGC Employer Contribution			560.49
FORTNIGHT 08/10/2023	SGC Employer Contribution			4,336.45
FORTNIGHT 08/10/2023	SGC Employer Contribution			906.00
FORTNIGHT 08/10/2023	SGC Employer Contribution			709.64
FORTNIGHT 08/10/2023	SGC Employer Contribution			600.28
FORTNIGHT 08/10/2023	SGC Employer Contribution			565.77
FORTNIGHT 08/10/2023	SGC Employer Contribution			1,906.89
FORTNIGHT 08/10/2023	SGC Employer Contribution			3,230.15
FORTNIGHT 08/10/2023	SGC Employer Contribution			2,636.76
FORTNIGHT 08/10/2023	SGC Employer Contribution			574.31
FORTNIGHT 08/10/2023	SGC Employer Contribution			236.97
FORTNIGHT 08/10/2023	SGC Employer Contribution			1,322.94
FORTNIGHT 08/10/2023	SGC Employer Contribution			197.19
FORTNIGHT 08/10/2023	SGC Employer Contribution			363.85
FORTNIGHT 08/10/2023	SGC Employer Contribution			1,497.31
FORTNIGHT 08/10/2023	SGC Employer Contribution			2,250.30
FORTNIGHT 08/10/2023	SGC Employer Contribution			1,588.69
FORTNIGHT 08/10/2023	SGC Employer Contribution			3,611.24
FORTNIGHT 08/10/2023	SGC Employer Contribution			2,601.24
FORTNIGHT 08/10/2023	SGC Employer Contribution			460.28
FORTNIGHT 08/10/2023	SGC Employer Contribution			2,206.10
FORTNIGHT 08/10/2023	SGC Employer Contribution			1,865.07
FORTNIGHT 08/10/2023	SGC Employer Contribution			1,035.22
FORTNIGHT 08/10/2023	SGC Employer Contribution			1,422.77
FORTNIGHT 08/10/2023	SGC Employer Contribution			1,336.94
FORTNIGHT 08/10/2023	SGC Employer Contribution			1,564.94
FORTNIGHT 08/10/2023	SGC Employer Contribution			5,226.70
FORTNIGHT 08/10/2023	SGC Employer Contribution			1,594.83
FORTNIGHT 08/10/2023	SGC Employer Contribution			2,113.65

Payment Reference	Payment Date	Creditor Number	Creditor Name	Payment Amount
FORTNIGHT 08/10/2023	SGC Employer Contribution			440.59
FORTNIGHT 08/10/2023	SGC Employer Contribution			800.71
FORTNIGHT 08/10/2023	SGC Employer Contribution			1,054.82
FORTNIGHT 08/10/2023	Employer Contribution (Additional)			71.94
FORTNIGHT 08/10/2023	Employer Contribution (Additional)			89.38
FORTNIGHT 08/10/2023	Employer Contribution (Additional)			255.76
FORTNIGHT 08/10/2023	Employer Contribution (Additional)			61.54
FORTNIGHT 08/10/2023	Employer Contribution (Additional)			155.57
FORTNIGHT 08/10/2023	Employer Contribution (Additional)			76.92
FORTNIGHT 08/10/2023	Employer Contribution (Additional)			456.42
FORTNIGHT 08/10/2023	Employer Contribution (Additional)			90.89
FORTNIGHT 08/10/2023	Employer Contribution (Additional)			109.14
FORTNIGHT 08/10/2023	Employer Contribution (Additional)			41.76
FORTNIGHT 08/10/2023	Employer Contribution (Additional)			56.71
FORTNIGHT 08/10/2023	Employer Contribution (Additional)			310.04
FORTNIGHT 08/10/2023	Employer Contribution (Additional)			104.42
FORTNIGHT 08/10/2023	Employer Contribution (Additional)			154.34
FORTNIGHT 08/10/2023	Employer Contribution (Additional)			66.15
FORTNIGHT 08/10/2023	Employer Contribution (Additional)			57.95
FORTNIGHT 08/10/2023	Employer Contribution (Additional)			159.74
FORTNIGHT 08/10/2023	Employer Contribution (Additional)			126.60
FORTNIGHT 08/10/2023	Employer Contribution (Additional)			445.26
FORTNIGHT 08/10/2023	Employer Contribution (Additional)			218.40
FORTNIGHT 08/10/2023	Employer Contribution (Additional)			47.08
FORTNIGHT 08/10/2023	Employer Contribution (Additional)			119.78
FORTNIGHT 08/10/2023	Employer Contribution (Additional)			70.16
FORTNIGHT 08/10/2023	Employer Contribution (Additional)			358.94
FORTNIGHT 08/10/2023	Employer Contribution (Additional)			127.50
FORTNIGHT 08/10/2023	Employer Contribution (Additional)			86.73
FORTNIGHT 08/10/2023	Employer Contribution (Additional)			66.97
FORTNIGHT 08/10/2023	SGC Employer Contribution			380.77
<b>105093</b>	<b>12/10/2023</b>	<b>10007</b>	<b>Beclarwise</b>	<b>1,637.59</b>
FORTNIGHT 08/10/2023	Novated Lease Beclarwise - Pre Tax			763.05
FORTNIGHT 08/10/2023	Novated Lease Beclarwise- Post Tax			876.12
<b>105094</b>	<b>12/10/2023</b>	<b>10012</b>	<b>Allen Park Tennis Club</b>	<b>250.00</b>
COMMUNITY GRANT FUND - Community Grant Fund 2023/2024				250.00

Payment Reference	Payment Date	Creditor Number	Creditor Name	Payment Amount
<b>105095</b>	<b>12/10/2023</b>	<b>10034</b>	<b>Chubb Fire &amp; Security Pty Ltd</b>	<b>513.90</b>
3491222	Admin - Fire Panels 2023/24		66.21	
3491720	College Park Fire Pump Shed Maintenace		105.05	
3491360	NCC - Fire Panels 2023/24		66.21	
3425913	Mt Claremont CC - Fire Equipment 2023/24		91.63	
3491721	College Park Fire Pump Shed Maintenace		42.97	
3491723	College Park Fire Pump Shed Maintenace		80.63	
3491724	College Park Fire Pump Shed Maintenace		30.60	
3491722	College Park Fire Pump Shed Maintenace		30.60	
<b>105096</b>	<b>12/10/2023</b>	<b>10076</b>	<b>Kleenit Pty Ltd</b>	<b>231.00</b>
163912	Removal of Graffiti (Sept - Jun 23)		231.00	
<b>105097</b>	<b>12/10/2023</b>	<b>10123</b>	<b>The Potters Market</b>	<b>390.00</b>
38752	TAC - Ceramic supplies		390.00	
<b>105098</b>	<b>12/10/2023</b>	<b>10125</b>	<b>Town of Cottesloe</b>	<b>1,680.00</b>
14927	Litter bin collection - Swanbourne Beach		1,680.00	
<b>105099</b>	<b>12/10/2023</b>	<b>10136</b>	<b>Westbooks</b>	<b>2,093.93</b>
337883	Nedlands adult local stock		515.02	
337884	MtC adult local stock		208.52	
337637	Nedlands Junior Local Stock		81.20	
337034	Nedlands Junior Local Stock		145.78	
337374	Nedlands Junior Local Stock		268.62	
337506	Nedlands Junior Local Stock		314.08	
337503	Nedlands Junior Local Stock		17.49	
336556	Nedlands Junior Local Stock		24.49	
337502	Mt Claremont Junior Local Stock		63.66	
337885	Nedlands Junior Local Stock		87.44	
337887	Mt Claremont Junior Local Stock		39.87	
338038	MtC adult local stock		167.23	
338037	Nedlands adult local stock		160.53	
<b>105100</b>	<b>12/10/2023</b>	<b>10139</b>	<b>Western Metropolitan Regional Council</b>	<b>988.92</b>
M-2309408	Council greenwaste disposal 2023/24		988.92	

<b>Payment Reference</b>	<b>Payment Date</b>	<b>Creditor Number</b>	<b>Creditor Name</b>	<b>Payment Amount</b>
<b>105101</b>	<b>12/10/2023</b>	<b>10183</b>	<b>Water Corporation</b>	<b>2,524.29</b>
9001474380	Bill ID - 0136		53.26	
9001474401	Bill ID - 0136		451.23	
9018438431	Bill ID - 0071		8.34	
9022779458	Bill ID - 0035		689.44	
9001486103	Bill ID - 0139		15.99	
9001485434	Bill ID - 0028		66.72	
9023255963	Bill ID - 0030		5.49	
9001483770	Bill ID - 0146		1,233.82	
<b>105102</b>	<b>12/10/2023</b>	<b>10185</b>	<b>Western Chainwire</b>	<b>2,178.00</b>
00005990	Replace College Playground Gate		2,178.00	
<b>105103</b>	<b>12/10/2023</b>	<b>10192</b>	<b>Australia Post - 670192 - Replied Paid Ac</b>	<b>1,009.98</b>
1012739627	Postage charges		1,009.98	
<b>105104</b>	<b>12/10/2023</b>	<b>10199</b>	<b>Hays Specialist Recruitment Aust Pty Ltd</b>	<b>15,238.87</b>
51830114	Relief Senior Accountant		3,750.52	
51855409	Wages For Turf Maintenance Officer		1,270.10	
51855410	Wages Casual staff		1,358.18	
51855408	Wages Casual staff		2,463.09	
51855407	Relief Senior Accountant		3,933.47	
51855411	Relief Rates Officer		2,463.51	
<b>105105</b>	<b>12/10/2023</b>	<b>10210</b>	<b>NVMS Pty Ltd</b>	<b>214.50</b>
1000-2902-2023	Calibration of B&K 4231 Calibrator		214.50	
<b>105106</b>	<b>12/10/2023</b>	<b>10234</b>	<b>Turf Care WA Pty Ltd</b>	<b>3,510.12</b>
INV-6921	Removal Of Cricket Mats		3,994.12	
<b>105107</b>	<b>12/10/2023</b>	<b>10246</b>	<b>Bolinda Publishing Pty Ltd</b>	<b>1,072.46</b>
294717	Nedlands adult LP and audiobooks		849.92	
294718	MtC adult LP and audiobooks		161.76	
300328	Nedlands adult LP and audiobooks		60.78	
<b>105108</b>	<b>12/10/2023</b>	<b>10260</b>	<b>Men In Harmony Barbershop Chorus Inc</b>	<b>300.00</b>
4	Citizenship Ceremony 21 Sept 2023		300.00	

<b>Payment Reference</b>	<b>Payment Date</b>	<b>Creditor Number</b>	<b>Creditor Name</b>	<b>Payment Amount</b>
<b>105109</b> 00115136	<b>12/10/2023</b> Telephony services - After hours call	<b>10296</b>	<b>Connect Call Centre Services (Previous</b> 408.27	<b>408.27</b>
<b>105110</b> 968214430 653311790 342131310 338661010 856995430 - OCTOBER 2023 338661150 331018820	<b>12/10/2023</b> Invoice 2017951847 Invoice 2041931661 Invoice 2045936597 Invoice 2025949928 Invoice 2029944088 Invoice 2025949929 Invoice 2097882525	<b>10304</b>	<b>Synergy</b> 207.42 137.39 585.46 396.83 1,794.05 556.45 152.66	<b>3,830.26</b>
<b>105111</b> 00002843	<b>12/10/2023</b> Install Boom gate Watkins Road	<b>10329</b>	<b>Flexipole Industries Pty Ltd</b> 1,182.50	<b>1,182.50</b>
<b>105112</b> INV-2715	<b>12/10/2023</b> Golden Crown Beard weed removal	<b>10419</b>	<b>Sustainable Outdoors</b> 3,201.00	<b>3,201.00</b>
<b>105113</b> CV402066 CV402749 CV402674 3037457	<b>12/10/2023</b> Sonic Employment Medicals Sonic Employment Medicals Sonic Employment Medicals Sonic Employment Medicals	<b>10429</b>	<b>Sonic HealthPlus Pty Ltd</b> 92.90 83.45 74.60 347.60	<b>212.20</b>
<b>105114</b> 83	<b>12/10/2023</b> Paving Repairs Mt Claremont Community	<b>10436</b>	<b>Dave's Landscaping &amp; Brickpaving</b> 400.00	<b>400.00</b>
<b>105115</b> 1012738739	<b>12/10/2023</b> Postage charges	<b>10441</b>	<b>Australia Post - 604909 - Letters and Par</b> 516.01	<b>516.01</b>
<b>105116</b> 93584125 93584124	<b>12/10/2023</b> On-Demand Records Digitisation Services Archive Record Storage	<b>10467</b>	<b>The Information Management Group Pty</b> 621.18 1,317.72	<b>1,938.90</b>
<b>105117</b> 8507	<b>12/10/2023</b> Topdress Allen Park Upper/Rugby Field 1	<b>10479</b>	<b>State Wide Turf Services</b> 3,685.00	<b>3,685.00</b>



<b>Payment Reference</b>	<b>Payment Date</b>	<b>Creditor Number</b>	<b>Creditor Name</b>	<b>Payment Amount</b>
<b>105118</b> 00015207 00015412	<b>12/10/2023</b> Cleaning Daran Park Ponds City wide educting and jetting	<b>10483</b>	<b>Drainflow Services Pty Ltd</b>	<b>11,027.83</b> 6,407.50 4,620.33
<b>105119</b> RA5264022 RA5262188	<b>12/10/2023</b> Agency staff Agency staff	<b>10493</b>	<b>Randstad</b>	<b>1,834.57</b> 451.44 1,383.13
<b>105120</b> 95878180	<b>12/10/2023</b> Allen Park Rugby Field 1 Re-Turfing	<b>10512</b>	<b>West Coast Turf</b>	<b>13,700.50</b> 13,700.50
<b>105121</b> AU1397009 AU1397057	<b>12/10/2023</b> Temporary support Communications Temporary support Communications	<b>10520</b>	<b>Hudson Global Resources</b>	<b>5,759.23</b> 3,151.72 2,607.51
<b>105122</b> BD1243140	<b>12/10/2023</b> Alogic DP-01-MM DisplayPort Cable Male (	<b>10549</b>	<b>JB Hi-Fi Group Pty Ltd</b>	<b>28.55</b> 28.55
<b>105123</b> IDT4M	<b>12/10/2023</b> TAC - Supply of Life Models for Drawing	<b>10553</b>	<b>Mr I De Souza</b>	<b>1,320.00</b> 1,320.00
<b>105124</b> 00017830	<b>12/10/2023</b> Enclose IT server room Quote 1196-1508	<b>10554</b>	<b>Action Interiors</b>	<b>7,535.00</b> 7,535.00
<b>105125</b> INV-9871	<b>12/10/2023</b> Remove existing AV equipment as quoted	<b>10557</b>	<b>K2 Audio Visual</b>	<b>1,826.00</b> 1,826.00
<b>105126</b> 121313	<b>12/10/2023</b> Printed Stationery - FY23/24	<b>10599</b>	<b>Quik Impressions</b>	<b>598.81</b> 598.81
<b>105127</b> 12781	<b>12/10/2023</b> Programs for Citizenship	<b>10612</b>	<b>Data Documents</b>	<b>275.00</b> 275.00
<b>105128</b> 00004473	<b>12/10/2023</b> Structural Report- Melvista Playground	<b>10615</b>	<b>Timber Insight Pty Ltd</b>	<b>3,986.40</b> 3,986.40
<b>105129</b> 11733	<b>12/10/2023</b> New Air-Con for Depot front office	<b>10617</b>	<b>Aus Chill Technical Services Pty Ltd</b>	<b>8,440.67</b> 8,440.67

Payment Reference	Payment Date	Creditor Number	Creditor Name	Payment Amount
105130 49148	12/10/2023 Fallen Light - Mt Claremont CC	10693	The Fauntleroy Family Trust & The Mihe 131.04	131.04
105131 9043398279 9043413568	12/10/2023 Stationery Admin/CouncilChambers FY23/24 Huhtamaki Double Wall Hot Cup 12oz/400ml	10735	WINC Australia Pty Ltd (Previous name 184.91 659.56	844.47
105132 575147	12/10/2023 Weekly cash collection pickup	10769	Southern Cross Protection Pty Ltd 34.45	34.45
105133 414	12/10/2023 TAC - Tutor Fees S.H. T4 2023	10815	Stephanie Reisch 270.00	270.00
105134 01707615	12/10/2023 installation of road spotting lisle st	10842	Retro Roads - Tagsat Pty Ltd 506.00	506.00
105135 97783661	12/10/2023 NCC - Hygiene	10866	Initial Hygiene - Rentokil Initial Pty 1,903.00	1,903.00
105136 00036104	12/10/2023 Cleaning services July-Dec Cottage	10869	CSCH Pty Ltd T/A Charles Service Comp 1,601.88	1,601.88
105137 00007293 00007306	12/10/2023 Supply desk tops Supply modesty panel	10943	BDSS Pty Ltd 973.93 92.46	1,066.39
105138 198	12/10/2023 TAC - Tutor Fees S.H. T4 2023	10981	Rhonda Breen 688.00	688.00
105139 SEPTEMBER 2023	12/10/2023 1 September 2023 - 30 September 2023	11018	Dept of Mines, Industry Regulation and 12,593.62	12,593.62
105140 82087	12/10/2023 Supply electric desk bases	11160	Office Line 2,013.00	2,013.00
105141	12/10/2023	11182	Brownes Foods Operations Pty Ltd	62.82

Payment Reference	Payment Date	Creditor Number	Creditor Name	Payment Amount
17406238	Depot milk 2023-24			62.82
<b>105142</b> 166896	<b>12/10/2023</b> Residential Waste collection (Jul-Dec23)	<b>11192</b>	<b>Veolia Recycling &amp; Recovery Pty Ltd (Su</b> 216,287.28	<b>216,287.28</b>
<b>105143</b> INV-0556	<b>12/10/2023</b> Door and Trim install NCC	<b>11254</b>	<b>Heeney Holdings Pty</b> 1,001.00	<b>1,001.00</b>
<b>105144</b> 592 600	<b>12/10/2023</b> Grind: Circe Circle. 75cm Prune limb over road at source	<b>11307</b>	<b>Liveable Group Pty Ltd T/A Professional</b> 1,996.50 1,485.00	<b>3,481.50</b>
<b>105145</b> 804	<b>12/10/2023</b> Review and update of all City of Nedlan	<b>11321</b>	<b>Conway Highbury Pty Ltd</b> 1,496.00	<b>1,496.00</b>
<b>105146</b> INV-24403	<b>12/10/2023</b> Depot Staff Jackets & Hi Vis with logo	<b>11398</b>	<b>R &amp; J Marinich Pty Ltd T/as Totally</b> 726.49	<b>726.49</b>
<b>105147</b> INV-2120	<b>12/10/2023</b> Asphalt repairs city wide	<b>11486</b>	<b>J and M Asphalt Pty Ltd</b> 7,694.61	<b>7,694.61</b>
<b>105148</b> 529338T	<b>12/10/2023</b> Filters	<b>11492</b>	<b>AHG Trade Centre</b> 149.35	<b>149.35</b>
<b>105149</b> 21581643 21581642	<b>12/10/2023</b> Interior Plantscape Rental for Depot Int Plantscape Rental Admin Building	<b>11539</b>	<b>Ambius</b> 296.46 394.85	<b>691.31</b>
<b>105150</b> 1918 1959	<b>12/10/2023</b> Executive Coaching Executive coaching - Mayor	<b>11554</b>	<b>Inspired Development Solutions</b> 825.00 3,080.00	<b>3,905.00</b>
<b>105151</b> 19533336	<b>12/10/2023</b> Various Parts	<b>11573</b>	<b>Veale Auto Parts</b> 164.00	<b>164.00</b>
<b>105152</b> A01000039111	<b>12/10/2023</b> Rochdale Rd Mount Claremont Design	<b>11582</b>	<b>BG&amp;E Pty. Ltd.</b> 499.40	<b>499.40</b>

<b>Payment Reference</b>	<b>Payment Date</b>	<b>Creditor Number</b>	<b>Creditor Name</b>	<b>Payment Amount</b>
<b>105153</b> 00006793	<b>12/10/2023</b> Standing order vigilant TM	<b>11584</b>	<b>Vigilant Traffic Management Group Pty. l</b> 1,127.28	<b>1,127.28</b>
<b>105154</b> 002	<b>12/10/2023</b> TAC - Tutor Fees S.H. T4 2023	<b>11586</b>	<b>Yvette Maree Moran</b> 216.00	<b>216.00</b>
<b>105155</b> INV-4239	<b>12/10/2023</b> Graphic Design	<b>11608</b>	<b>Seal Island Pty Ltd ATF Lucas Family Tru</b> 3,920.40	<b>3,920.40</b>
<b>105156</b> 1315114130	<b>12/10/2023</b> T 311	<b>11639</b>	<b>Telstra Limited</b> 510.00	<b>510.00</b>
<b>105157</b> 31	<b>12/10/2023</b> Life Drawing Social	<b>11673</b>	<b>Nola Britton</b> 80.00	<b>80.00</b>
<b>105158</b> 55775	<b>12/10/2023</b> Code of Conduct Investigations	<b>11674</b>	<b>Australia Wide Investigations Pty Ltd</b> 621.50	<b>621.50</b>
<b>105159</b> 2130561	<b>12/10/2023</b> Staff Wages Payment	<b>11718</b>	<b>Robert Walters Pty Ltd</b> 2,590.50	<b>2,590.50</b>
<b>105160</b> 343	<b>12/10/2023</b> Sale of Artwork - Eight Minutes	<b>11728</b>	<b>Patricia Jane Barwell</b> 315.00	<b>315.00</b>
<b>105161</b> FORTNIGHT 08/10/2023	<b>12/10/2023</b> LGRCEU Union	<b>11734</b>	<b>WESTERN AUSTRALIAN SHIRE COUNCI</b> 22.00	<b>22.00</b>
<b>105162</b> 046	<b>12/10/2023</b> Facilitator for Children's Book Week	<b>11750</b>	<b>Kristy Nita Brown</b> 938.00	<b>938.00</b>
<b>105163</b> INV-4618	<b>12/10/2023</b> Chambers AV refit	<b>11757</b>	<b>Redfish Technologies</b> 154,913.02	<b>154,913.02</b>
<b>105164</b> 39	<b>12/10/2023</b> Life Drawing Social	<b>11758</b>	<b>Cynthia Forrest</b> 80.00	<b>80.00</b>
<b>105165</b> 3136277	<b>12/10/2023</b> Admin Milk Delivery FY23/24	<b>11773</b>	<b>The Fruit Box Group Pty Ltd</b> 82.20	<b>126.05</b>

Payment Reference	Payment Date	Creditor Number	Creditor Name	Payment Amount
3141897	Admin Milk Delivery FY23/24			43.85
<b>105166</b> 2	<b>12/10/2023</b> Affinity Club Chair Yoga Aug - Sept	<b>11776</b>	<b>Micah Stepehn Beaumont Diana Kaleker</b>	<b>400.00</b> 400.00
<b>105167</b> 1665310	<b>12/10/2023</b> Public Notice display ad in The Post	<b>11778</b>	<b>Omicom Media Group Australia Pty Ltd</b>	<b>755.26</b> 755.26
<b>105168</b> 32044 31840	<b>12/10/2023</b> Clerk of Works - Rochdale Road Clerk of Works - Rochdale Road	<b>11779</b>	<b>Pritchard Francis Consulting Pty Ltd</b>	<b>7,584.50</b> 4,284.50 3,300.00
<b>105169</b> 2023T4SHB	<b>12/10/2023</b> TAC - Tutor Fees S.H. Term 4	<b>11780</b>	<b>Edward Finnegan John Happ</b>	<b>648.00</b> 648.00
<b>105170</b> INV-0476	<b>12/10/2023</b> Supply and install chamber furniture	<b>11783</b>	<b>Two Hands Bespoke Pty Ltd</b>	<b>22,077.53</b> 22,077.53
<b>105171</b> 48610	<b>12/10/2023</b> HR training and licence	<b>11785</b>	<b>Wrightway Road Training Pty Ltd</b>	<b>1,345.00</b> 1,345.00
<b>105172</b> 2809	<b>12/10/2023</b> PA Affinity Club Ukelele Sept 2023	<b>11795</b>	<b>Campeche Pty Ltd</b>	<b>600.00</b> 600.00
<b>105173</b> H2965	<b>12/10/2023</b> Labour Hire Service	<b>11797</b>	<b>Helene Pty LTD T/AS Lo-Go Appontment</b>	<b>2,455.68</b> 2,455.68
<b>105174</b> 23-43	<b>12/10/2023</b> Engineering fees	<b>11802</b>	<b>ACE MEP Design Pty Ltd t/as RVAC Desi</b>	<b>2,521.00</b> 2,521.00
<b>105179</b> 1012728277	<b>18/10/2023</b> Postage charges	<b>10021</b>	<b>Australia Post - 9484754 - Agency Acc fo</b>	<b>1,557.30</b> 1,557.30
<b>105180</b> 4034955024	<b>18/10/2023</b> Oxy Acetylene Bottle lease	<b>10025</b>	<b>Boc Limited</b>	<b>21.85</b> 21.85
<b>105181</b>	<b>18/10/2023</b>	<b>10091</b>	<b>Modern Teaching Aids Pty Ltd</b>	<b>1,505.46</b>

Payment Reference	Payment Date	Creditor Number	Creditor Name	Payment Amount
45621373	Children's room furniture			1,505.46
<b>105182</b>	<b>18/10/2023</b>	<b>10136</b>	<b>Westbooks</b>	<b>267.92</b>
338036	Mt Claremont Junior Local Stock			45.47
338035	Nedlands Junior Local Stock			208.46
336554	Nedlands Junior Local Stock			13.99
<b>105183</b>	<b>18/10/2023</b>	<b>10143</b>	<b>Zipform Pty Ltd</b>	<b>12,239.50</b>
217360	2023-24 Annual rates Notice production			12,239.50
<b>105184</b>	<b>18/10/2023</b>	<b>10151</b>	<b>Civica Pty Ltd</b>	<b>3,477.10</b>
C/LA033976	Spydus Manager module			3,477.10
<b>105185</b>	<b>18/10/2023</b>	<b>10183</b>	<b>Water Corporation</b>	<b>6,717.79</b>
9001418119	Bill ID - 0114			5.56
9001409431	Bill ID - 0129			406.15
9001411961	Bill ID - 0116			58.38
9001412833	Bill ID - 0204			555.23
9001412868	Bill ID - 0138			382.60
9001415778	Bill ID - 0119			136.15
9001416797	Bill ID - 0118			11.12
9001417087	Bill ID - 0126			260.28
9014026229	Bill ID - 0084			151.43
9014026245	Bill ID - 0083			202.94
9001482049	Bill ID - 0145			1,260.74
9001398891	Bill ID - 0121			353.33
9001409423	Bill ID - 0132			192.69
9001409415	Bill ID - 0128			504.32
9001409466	Bill ID - 0115			5.36
9001399093	Bill ID - 0132			431.17
9001474399	Bill ID - 0138			252.38
9001410555	Bill ID - 0136			728.19
9001405115	Bill ID - 0155			819.77
<b>105186</b>	<b>18/10/2023</b>	<b>10199</b>	<b>Hays Specialist Recruitment Aust Pty Ltd</b>	<b>33,853.31</b>
51867411	Wages For Turf Maintenance Officer			1,349.49
51867409	David graham casual			1,848.68
51867414	Akshay Mathur Hays Temp Worker			3,334.32



Payment Reference	Payment Date	Creditor Number	Creditor Name	Payment Amount
51867413	Relief Rates Officer Erin Stewart			1,240.13
51867408	Relief Senior Accountant			3,933.47
51867412	Wages For Jeremy Richard Davis (Hays)			2,237.00
51867410	Temp Positive Ageing Siobhan Taylor			1,961.52
30056390	Hays recruitment/placement fee			17,948.70
<b>105187</b>	<b>18/10/2023</b>	<b>10200</b>	<b>Waterlogic Australia</b>	<b>112.79</b>
CD-3627261	Admin - Rheem 10L Lazer Staff Kitchen			112.79
<b>105188</b>	<b>18/10/2023</b>	<b>10223</b>	<b>Local Government Professionals Austral</b>	<b>1,665.00</b>
37518	LG Pro - Annual State Conference 2023			1,665.00
<b>105189</b>	<b>18/10/2023</b>	<b>10229</b>	<b>WALGA</b>	<b>1,089.00</b>
SI-007150	HR Toolkit for Managers Training			1,089.00
<b>105190</b>	<b>18/10/2023</b>	<b>10246</b>	<b>Bolinda Publishing Pty Ltd</b>	<b>756.24</b>
300973	MtC adult LP and audiobooks			523.42
300975	MtC adult LP and audiobooks			182.33
300974	Nedlands adult LP and audiobooks			50.49
<b>105191</b>	<b>18/10/2023</b>	<b>10261</b>	<b>Donegan Enterprises Pty Ltd</b>	<b>440.00</b>
00006921	Basketball rim repairs - College Park			440.00
<b>105192</b>	<b>18/10/2023</b>	<b>10273</b>	<b>West Tip Waste Control Pty Ltd</b>	<b>1,115.00</b>
00074264	Admin skip bin			640.00
00074265	J23rd skip bin general waste			475.00
<b>105193</b>	<b>18/10/2023</b>	<b>10303</b>	<b>Green's Hiab Service Pty Ltd</b>	<b>1,254.00</b>
00086327	Winter Sports Goal Removal			1,254.00
<b>105194</b>	<b>18/10/2023</b>	<b>10304</b>	<b>Synergy</b>	<b>17,528.98</b>
801870080	Invoice 3000207146			7,054.69
301696720	Invoice 2021955407			140.99
131596660	Invoice 2029947432			687.84
380380410	Invoice 2081861154			100.56
801340050	Invoice 3000207899			9,544.90

Payment Reference	Payment Date	Creditor Number	Creditor Name	Payment Amount
<b>105195</b> 00021145 00021057	<b>18/10/2023</b> Eco- Zone Maintenance July - September Mt C Greenways Bulbous Weed Control	<b>10332</b>	<b>Natural Area Consulting Management</b> 1,603.11 903.62	<b>2,506.73</b>
<b>105196</b> 00003201	<b>18/10/2023</b> Beach cleaning- Swanbourne	<b>10407</b>	<b>Nu-Trac Rural Contracting</b> 862.00	<b>862.00</b>
<b>105197</b> INV-2688 INV-2701	<b>18/10/2023</b> Greenways Maintenance Road Verges Maintenance Montario Quarter BPZ	<b>10419</b>	<b>Sustainable Outdoors</b> 3,960.88 2,850.32	<b>6,811.20</b>
<b>105198</b> 12102023	<b>18/10/2023</b> Mobile Reimbursement - August2023	<b>10447</b>	<b>Mrs N M Ceric</b> 30.00	<b>30.00</b>
<b>105199</b> 8473	<b>18/10/2023</b> Active playing Field Renovations	<b>10479</b>	<b>State Wide Turf Services</b> 21,683.75	<b>21,683.75</b>
<b>105200</b> 00015476 00015461	<b>18/10/2023</b> City wide educting and jetting City wide educting and jetting	<b>10483</b>	<b>Drainflow Services Pty Ltd</b> 2,345.71 2,487.87	<b>4,833.58</b>
<b>105201</b> RA5271629 RA5271057 RA5272078	<b>18/10/2023</b> agency staff - part payment agency staff - part payment agency staff - part payment	<b>10493</b>	<b>Randstad</b> 431.38 882.82 446.42	<b>1,760.62</b>
<b>105202</b> 10516	<b>18/10/2023</b> Parking Reimbursement - WALGA Attendanc	<b>10516</b>	<b>Cr K A Smyth</b> 25.00	<b>25.00</b>
<b>105203</b> AU1398055	<b>18/10/2023</b> Temporary support Communications	<b>10520</b>	<b>Hudson Global Resources</b> 3,151.72	<b>3,151.72</b>
<b>105204</b> RA980021790:01	<b>18/10/2023</b> Bus Inspection	<b>10528</b>	<b>Daimler Trucks Perth</b> 496.04	<b>496.04</b>
<b>105205</b> 00078841 00078351	<b>18/10/2023</b> Pole order Dog sign Nedlands Golf Club	<b>10608</b>	<b>Corsign WA Pty Ltd</b> 2,930.40 1,210.00	<b>4,140.40</b>

Payment Reference	Payment Date	Creditor Number	Creditor Name	Payment Amount
<b>105206</b> 609632312 609440876	<b>18/10/2023</b> Philips 27" 100Hz 1ms QHD Monitor Depot Stationery Order	<b>10688</b>	<b>Officeworks Ltd</b>	<b>921.33</b> 654.00 267.33
<b>105207</b> 48560 49263 49166 49205	<b>18/10/2023</b> Swanbourne Beach Drabble House Electrical Works. decommission bollard lights Fraseriana Ln Light Audit	<b>10693</b>	<b>The Fautleroy Family Trust &amp; The Mihe</b>	<b>5,269.18</b> 695.77 591.41 3,432.00 550.00
<b>105208</b> 1431-01 1431-VO01	<b>18/10/2023</b> JWAAPS Sensory Garden Beds Repair to JWAAPS wall	<b>10704</b>	<b>Budo Group Pty Ltd</b>	<b>3,962.20</b> 2,403.50 1,558.70
<b>105209</b> IN00000003231	<b>18/10/2023</b> Catering for Council Meeting - 26 Sept	<b>10878</b>	<b>Cupid Catering</b>	<b>495.00</b> 495.00
<b>105210</b> INV-14559 INV-14548	<b>18/10/2023</b> Drinking Fountain Hollywood Reserve Unblock Toilets at Mt Claremont Playcent	<b>10925</b>	<b>Westend Plumbing &amp; Gas</b>	<b>649.00</b> 126.50 522.50
<b>105211</b> 15170	<b>18/10/2023</b> Allen Park mains water leak	<b>10977</b>	<b>Watertight Plumbing &amp; Gas</b>	<b>436.04</b> 436.04
<b>105212</b> 156	<b>18/10/2023</b> Affinity Club Yoga July - Sept 2023	<b>10983</b>	<b>Michelle Kelly</b>	<b>352.00</b> 352.00
<b>105213</b> 601	<b>18/10/2023</b> 20 Jameson. 3 x Agonis prune as per meet	<b>11307</b>	<b>Liveable Group Pty Ltd T/A Professional</b>	<b>1,760.00</b> 1,760.00
<b>105214</b> INV-24665 INV-24606	<b>18/10/2023</b> PPE Two Pairs of Work Boots Rainbird Jacket for Jana Jegathesan	<b>11398</b>	<b>R &amp; J Marinich Pty Ltd T/as Totally</b>	<b>539.10</b> 364.50 174.60
<b>105215</b> INV-0209	<b>18/10/2023</b> 21 Sep 2023 Citizenship Photography	<b>11401</b>	<b>Strategy 8 Pty Ltd</b>	<b>400.00</b> 400.00
<b>105216</b>	<b>18/10/2023</b>	<b>11409</b>	<b>Pipeline Irrigation</b>	<b>1,155.00</b>

Payment Reference	Payment Date	Creditor Number	Creditor Name	Payment Amount
00006018	Maintenance of Irrigation - Montario			1,155.00
<b>105217</b> INV-0908	<b>18/10/2023</b> incursion	<b>11472</b>	<b>AWCH WA</b>	<b>200.00</b> 200.00
<b>105218</b> INV-2131 INV-2130 INV-2124	<b>18/10/2023</b> Asphalt repairs city wide Asphalt repairs city wide Asphalt repairs city wide	<b>11486</b>	<b>J and M Asphalt Pty Ltd</b>	<b>20,267.62</b> 8,157.03 1,760.00 10,350.59
<b>105219</b> INV-03727	<b>18/10/2023</b> Foreshore Management Plan	<b>11496</b>	<b>Urbaqua Ltd</b>	<b>17,787.00</b> 17,787.00
<b>105220</b> G149990	<b>18/10/2023</b> Take 5 books	<b>11528</b>	<b>Kalamazoo</b>	<b>1,993.00</b> 1,993.00
<b>105221</b> 53736	<b>18/10/2023</b> New Tables at MCCC and Allen Park	<b>11541</b>	<b>Miracle Recreation Equipment</b>	<b>5,170.00</b> 5,170.00
<b>105222</b> 2231-11	<b>18/10/2023</b> superintendency works to FC - Surf Club	<b>11569</b>	<b>Gresley Abas</b>	<b>1,980.00</b> 1,980.00
<b>105223</b> 00006818 00006817	<b>18/10/2023</b> Standing order vigilant TM Standing order vigilant TM	<b>11584</b>	<b>Vigilant Traffic Management Group Pty. l</b>	<b>3,935.53</b> 2,103.70 1,831.83
<b>105224</b> 1220041	<b>18/10/2023</b> Legal Advice Thomson Geer Law (TG Law)	<b>11623</b>	<b>Thomson Geer</b>	<b>363.00</b> 363.00
<b>105225</b> 32	<b>18/10/2023</b> Life Drawing Social	<b>11673</b>	<b>Nola Britton</b>	<b>80.00</b> 80.00
<b>105226</b> INV-0007	<b>18/10/2023</b> Exhibition Catering	<b>11695</b>	<b>Tyrell Cafe Pty Ltd</b>	<b>600.00</b> 600.00
<b>105227</b> 40	<b>18/10/2023</b> Life Drawing Social	<b>11758</b>	<b>Cynthia Forrest</b>	<b>80.00</b> 80.00

Payment Reference	Payment Date	Creditor Number	Creditor Name	Payment Amount
<b>105228</b> 2304-01	<b>18/10/2023</b> Lvl 2 Cost Estimate Lawler Park Facility	<b>11760</b>	<b>Bistel Construction Pty Ltd</b> 15,092.00	<b>15,092.00</b>
<b>105229</b> 1665311 1665309	<b>18/10/2023</b> Public Notice Planning Policies 2023 Bushfires Act Appointments Notice	<b>11778</b>	<b>Omicom Media Group Australia Pty Ltd</b> 427.77 791.65	<b>1,219.42</b>
<b>105230</b> 001	<b>18/10/2023</b> Ceramics Equipment	<b>11801</b>	<b>Patricia Chopping</b> 900.00	<b>900.00</b>
<b>105245</b> FORTNIGHT 15/10/2023 FORTNIGHT 22/10/2023 FORTNIGHT 22/10/2023 FORTNIGHT 22/10/2023 FORTNIGHT 22/10/2023	<b>27/10/2023</b> Withholding Tax (PAYG) Withholding Tax (PAYG) Extra Tax HELP TSL	<b>10001</b>	<b>Australian Taxation Office</b> 1,014.00 135,818.00 1,190.00 1,850.00 4,338.00	<b>144,210.00</b>
<b>105246</b> FORTNIGHT 22/10/2023	<b>27/10/2023</b> Child Support Agency	<b>10002</b>	<b>Child Support Registrar</b> 670.66	<b>670.66</b>
<b>105247</b> FORTNIGHT 22/10/2023	<b>27/10/2023</b> Australian Services Union	<b>10003</b>	<b>Australian Services Union</b> 226.50	<b>226.50</b>
<b>105248</b> FORTNIGHT 15/10/2023 FORTNIGHT 22/10/2023	<b>27/10/2023</b> Social Club Social Club	<b>10004</b>	<b>City of Nedlands - Social Club</b> 5.00 350.00	<b>355.00</b>
<b>105249</b> FORTNIGHT 22/10/2023 FORTNIGHT 22/10/2023	<b>27/10/2023</b> Novated Lease Easifleet - Pre Tax Novated Lease Easifleet- Post Tax	<b>10005</b>	<b>Easi</b> 3,678.97 3,041.49	<b>6,720.46</b>
<b>105250</b> FORTNIGHT 15/10/2023 FORTNIGHT 15/10/2023 FORTNIGHT 15/10/2023 FORTNIGHT 15/10/2023 FORTNIGHT 22/10/2023 FORTNIGHT 22/10/2023 FORTNIGHT 22/10/2023	<b>27/10/2023</b> Employee Additional Contrib Pre Tax (%) SGC Employer Contribution SGC Employer Contribution Employer Contribution (Additional) Employee Additional Contrib Pre Tax (\$) Employee Additional Contrib Pre Tax (%) Employee Additional Contrib Post Tax (%)	<b>10006</b>	<b>Westpac Banking Corporation</b> 72.44 141.73 159.37 28.98 2,970.00 9,954.35 224.21	<b>79,239.60</b>

Payment Reference	Payment Date	Creditor Number	Creditor Name	Payment Amount
FORTNIGHT 22/10/2023	SGC Employer Contribution			2,067.23
FORTNIGHT 22/10/2023	SGC Employer Contribution			491.62
FORTNIGHT 22/10/2023	SGC Employer Contribution			1,880.57
FORTNIGHT 22/10/2023	SGC Employer Contribution			693.85
FORTNIGHT 22/10/2023	SGC Employer Contribution			941.54
FORTNIGHT 22/10/2023	SGC Employer Contribution			2,823.99
FORTNIGHT 22/10/2023	SGC Employer Contribution			423.08
FORTNIGHT 22/10/2023	SGC Employer Contribution			560.50
FORTNIGHT 22/10/2023	SGC Employer Contribution			4,336.45
FORTNIGHT 22/10/2023	SGC Employer Contribution			934.76
FORTNIGHT 22/10/2023	SGC Employer Contribution			1,081.82
FORTNIGHT 22/10/2023	SGC Employer Contribution			600.28
FORTNIGHT 22/10/2023	SGC Employer Contribution			565.77
FORTNIGHT 22/10/2023	SGC Employer Contribution			2,186.34
FORTNIGHT 22/10/2023	SGC Employer Contribution			3,637.37
FORTNIGHT 22/10/2023	SGC Employer Contribution			2,620.98
FORTNIGHT 22/10/2023	SGC Employer Contribution			574.31
FORTNIGHT 22/10/2023	SGC Employer Contribution			177.73
FORTNIGHT 22/10/2023	SGC Employer Contribution			1,048.93
FORTNIGHT 22/10/2023	SGC Employer Contribution			217.95
FORTNIGHT 22/10/2023	SGC Employer Contribution			363.85
FORTNIGHT 22/10/2023	SGC Employer Contribution			873.65
FORTNIGHT 22/10/2023	SGC Employer Contribution			2,790.56
FORTNIGHT 22/10/2023	SGC Employer Contribution			1,682.36
FORTNIGHT 22/10/2023	SGC Employer Contribution			3,642.20
FORTNIGHT 22/10/2023	SGC Employer Contribution			2,601.23
FORTNIGHT 22/10/2023	SGC Employer Contribution			460.28
FORTNIGHT 22/10/2023	SGC Employer Contribution			2,318.58
FORTNIGHT 22/10/2023	SGC Employer Contribution			1,088.84
FORTNIGHT 22/10/2023	SGC Employer Contribution			1,098.05
FORTNIGHT 22/10/2023	SGC Employer Contribution			1,617.38
FORTNIGHT 22/10/2023	SGC Employer Contribution			1,617.40
FORTNIGHT 22/10/2023	SGC Employer Contribution			1,564.94
FORTNIGHT 22/10/2023	SGC Employer Contribution			5,277.30
FORTNIGHT 22/10/2023	SGC Employer Contribution			1,594.83
FORTNIGHT 22/10/2023	SGC Employer Contribution			2,250.62
FORTNIGHT 22/10/2023	SGC Employer Contribution			440.59
FORTNIGHT 22/10/2023	SGC Employer Contribution			800.71



Payment Reference	Payment Date	Creditor Number	Creditor Name	Payment Amount
FORTNIGHT 22/10/2023	SGC Employer Contribution			1,758.46
FORTNIGHT 22/10/2023	Employer Contribution (Additional)			71.94
FORTNIGHT 22/10/2023	Employer Contribution (Additional)			89.38
FORTNIGHT 22/10/2023	Employer Contribution (Additional)			263.45
FORTNIGHT 22/10/2023	Employer Contribution (Additional)			61.54
FORTNIGHT 22/10/2023	Employer Contribution (Additional)			136.32
FORTNIGHT 22/10/2023	Employer Contribution (Additional)			76.92
FORTNIGHT 22/10/2023	Employer Contribution (Additional)			456.42
FORTNIGHT 22/10/2023	Employer Contribution (Additional)			90.89
FORTNIGHT 22/10/2023	Employer Contribution (Additional)			109.14
FORTNIGHT 22/10/2023	Employer Contribution (Additional)			41.76
FORTNIGHT 22/10/2023	Employer Contribution (Additional)			56.71
FORTNIGHT 22/10/2023	Employer Contribution (Additional)			314.00
FORTNIGHT 22/10/2023	Employer Contribution (Additional)			104.42
FORTNIGHT 22/10/2023	Employer Contribution (Additional)			148.17
FORTNIGHT 22/10/2023	Employer Contribution (Additional)			66.15
FORTNIGHT 22/10/2023	Employer Contribution (Additional)			176.77
FORTNIGHT 22/10/2023	Employer Contribution (Additional)			126.60
FORTNIGHT 22/10/2023	Employer Contribution (Additional)			445.26
FORTNIGHT 22/10/2023	Employer Contribution (Additional)			217.64
FORTNIGHT 22/10/2023	Employer Contribution (Additional)			47.08
FORTNIGHT 22/10/2023	Employer Contribution (Additional)			170.77
FORTNIGHT 22/10/2023	Employer Contribution (Additional)			70.16
FORTNIGHT 22/10/2023	Employer Contribution (Additional)			358.93
FORTNIGHT 22/10/2023	Employer Contribution (Additional)			127.50
FORTNIGHT 22/10/2023	Employer Contribution (Additional)			86.73
FORTNIGHT 22/10/2023	Employer Contribution (Additional)			66.97
<b>105251</b>	<b>27/10/2023</b>	<b>10007</b>	<b>Becarwise</b>	<b>1,637.59</b>
FORTNIGHT 22/10/2023	Novated Lease Becarwise - Pre Tax			763.05
FORTNIGHT 22/10/2023	Novated Lease Becarwise- Post Tax			876.12
<b>105252</b>	<b>27/10/2023</b>	<b>10028</b>	<b>Bunnings Group Limited</b>	<b>2,153.25</b>
2157/99895033	Mdf sheets for Chamber floor			2,059.76
2094/00364399	Materials			93.49
<b>105253</b>	<b>27/10/2023</b>	<b>10038</b>	<b>City of Stirling</b>	<b>648.00</b>
9109	Meals to be delivered to NCC in Sep 2023			648.00

Payment Reference	Payment Date	Creditor Number	Creditor Name	Payment Amount
<b>105254</b> 575946	<b>27/10/2023</b> Plants x 12	<b>10050</b>	<b>Dawson's Garden World Pty Ltd</b> 227.40	<b>227.40</b>
<b>105255</b> 387847 1321247	<b>27/10/2023</b> Schedule revaluation Land Title Searches - FY 23/24	<b>10053</b>	<b>Landgate</b> 1,698.67 95.50	<b>1,794.17</b>
<b>105256</b> F28885	<b>27/10/2023</b> Filtration servicing -Dot Bennett	<b>10057</b>	<b>Elliotts Filtration (Previously</b> 282.70	<b>282.70</b>
<b>105257</b> 131878 130855 132257 132250 132240	<b>27/10/2023</b> McLeods Solicitors Legal Services McLeods Solicitors Legal fees Legal fees	<b>10089</b>	<b>McLeods Barristers &amp; Solicitors</b> 277.75 761.69 435.05 621.50 310.75	<b>2,406.74</b>
<b>105258</b> 100-154463-02	<b>27/10/2023</b> Annual Insurance Premium - 50% payment	<b>10093</b>	<b>LGISWA</b> 341,713.56	<b>341,713.56</b>
<b>105259</b> 000389900925	<b>27/10/2023</b> Optus Mobile-Shared Data & Teams Calling	<b>10099</b>	<b>Optus Billing Services Pty Ltd</b> 4,779.26	<b>4,779.26</b>
<b>105260</b> 156351	<b>27/10/2023</b> 2023-2024 DFES City own property ESL cha	<b>10131</b>	<b>Dept of Fire and Emergency Services</b> 61,348.46	<b>61,348.46</b>
<b>105261</b> M-2310208	<b>27/10/2023</b> Council greenwaste disposal 2023/24	<b>10139</b>	<b>Western Metropolitan Regional Council</b> 705.80	<b>705.80</b>
<b>105262</b> C/LA034078	<b>27/10/2023</b> Annual Spydus contract	<b>10151</b>	<b>Civica Pty Ltd</b> 28,595.16	<b>28,595.16</b>
<b>105263</b> 108576	<b>27/10/2023</b> Hire items for Citizenship Ceremony	<b>10160</b>	<b>Hire Society</b> 360.56	<b>360.56</b>
<b>105264</b> 51879795	<b>27/10/2023</b> Staff relief	<b>10199</b>	<b>Hays Specialist Recruitment Aust Pty Ltd</b> 1,736.11	<b>17,953.31</b>

Payment Reference	Payment Date	Creditor Number	Creditor Name	Payment Amount
51879796	Staff relief			3,334.32
51879792	Relief Senior Accountant			3,933.47
51879793	Staff relief			2,463.09
51879794	Temp Positive Ageing			1,961.52
51897223	Relief Rates Officer			2,011.02
51885779	Relief Rates Officer			2,513.78
<b>105265</b>	<b>27/10/2023</b>	<b>10223</b>	<b>Local Government Professionals Austral</b>	<b>1,615.00</b>
37540	Rego LG Prof State Conf			1,615.00
<b>105266</b>	<b>27/10/2023</b>	<b>10261</b>	<b>Donegan Enterprises Pty Ltd</b>	<b>1,782.00</b>
00006939	Service - Wheelchair carousel JWAAPS			1,782.00
<b>105267</b>	<b>27/10/2023</b>	<b>10273</b>	<b>West Tip Waste Control Pty Ltd</b>	<b>594.00</b>
00074639	Skip bin for Depot clean up			594.00
<b>105268</b>	<b>27/10/2023</b>	<b>10282</b>	<b>QAS Pty Ltd</b>	<b>5,500.00</b>
36898	QAS enablement in TechOne			5,500.00
<b>105269</b>	<b>27/10/2023</b>	<b>10296</b>	<b>Connect Call Centre Services (Previous</b>	<b>306.02</b>
00114938	Telephony services - After hours call			306.02
<b>105270</b>	<b>27/10/2023</b>	<b>10302</b>	<b>Wilson Security</b>	<b>662.33</b>
W00309807	Mt Claremont Library Patron July - Dec			251.89
W00309808	Nedlands library patrol July - Sept 2023			410.44
<b>105271</b>	<b>27/10/2023</b>	<b>10304</b>	<b>Synergy</b>	<b>4,237.98</b>
392417010	Invoice 2069935618			2,443.25
380380220	Invoice 2017970048			1,723.74
313447070	Invoice 2021966675			70.99
<b>105272</b>	<b>27/10/2023</b>	<b>10318</b>	<b>Perth Irrigation Centre</b>	<b>1,371.95</b>
I1001	Irrigation Material for Dawes Park			1,371.95
<b>105273</b>	<b>27/10/2023</b>	<b>10329</b>	<b>Flexipole Industries Pty Ltd</b>	<b>1,433.58</b>
00002911	Bollard works			1,433.58
<b>105274</b>	<b>27/10/2023</b>	<b>10332</b>	<b>Natural Area Consulting Management</b>	<b>330.00</b>

Payment Reference	Payment Date	Creditor Number	Creditor Name	Payment Amount
00021175	Seed Collection 2023-24			330.00
<b>105275</b>	<b>27/10/2023</b>	<b>10356</b>	<b>Blackwell &amp; Associates Pty Ltd</b>	<b>1,409.40</b>
7	Design Review Panel Member Fees			1,409.40
<b>105276</b>	<b>27/10/2023</b>	<b>10398</b>	<b>Centurion Temporary Fencing</b>	<b>484.00</b>
43840	Carrington Dog Park Returfing			484.00
<b>105277</b>	<b>27/10/2023</b>	<b>10429</b>	<b>Sonic HealthPlus Pty Ltd</b>	<b>1,738.00</b>
3048216	Sonic Employment Medicals			270.60
3045732	Sonic Employment Medicals			347.60
3050930	Sonic Employment Medicals			347.60
3051788	Sonic Employment Medicals			424.60
3050931	Sonic Employment Medicals			347.60
<b>105278</b>	<b>27/10/2023</b>	<b>10430</b>	<b>South East Regional Centre for Urban</b>	<b>12,583.91</b>
00005417	Shenton Bush environmental weed control			1,863.69
00005416	Shenton maintenance July - Dec			10,720.22
<b>105279</b>	<b>27/10/2023</b>	<b>10474</b>	<b>Manheim Pty Ltd</b>	<b>110.00</b>
5509395633	Sell Fee - Abandoned Vehicle			110.00
<b>105280</b>	<b>27/10/2023</b>	<b>10493</b>	<b>Randstad</b>	<b>1,795.73</b>
RA5279471	Agency staff			1,344.29
RA5280967	Agency staff			451.44
<b>105281</b>	<b>27/10/2023</b>	<b>10503</b>	<b>Bolinda Digital</b>	<b>3,828.00</b>
237985	Extra digital content			3,828.00
<b>105282</b>	<b>27/10/2023</b>	<b>10504</b>	<b>Ms S Hibbert</b>	<b>805.00</b>
367	Joffre Falls			805.00
<b>105283</b>	<b>27/10/2023</b>	<b>10520</b>	<b>Hudson Global Resources</b>	<b>2,183.28</b>
AU1399101	Temporary support Communications			2,197.91
<b>105284</b>	<b>27/10/2023</b>	<b>10549</b>	<b>JB Hi-Fi Group Pty Ltd</b>	<b>774.14</b>
BD1257516	Samsung Galaxy A04S 128GB (Black)			774.14

Payment Reference	Payment Date	Creditor Number	Creditor Name	Payment Amount
<b>105285</b> 232	<b>27/10/2023</b> Repair log rail at Grainger Park	<b>10570</b>	<b>Newton-Burriss Carpentry</b>	<b>159.72</b>
<b>105286</b> 00079459	<b>27/10/2023</b> Irrigation testing signs	<b>10608</b>	<b>Corsign WA Pty Ltd</b>	<b>605.00</b>
<b>105287</b> 12810	<b>27/10/2023</b> The Buzz Term 3 Printing	<b>10612</b>	<b>Data Documents</b>	<b>682.00</b>
<b>105288</b> 00193000	<b>27/10/2023</b> Fitness for Work Assessment - Parks	<b>10631</b>	<b>OSHGroup Pty Ltd</b>	<b>1,163.25</b>
<b>105289</b> 432167	<b>27/10/2023</b> Management of Audit Log - FY23/24	<b>10640</b>	<b>Moore Australia WA Pty Ltd (Old Name:</b>	<b>2,376.00</b>
<b>105290</b> CISC4619287	<b>27/10/2023</b> Courier between Western Suburbs	<b>10667</b>	<b>CTI Couriers Pty Ltd</b>	<b>568.48</b>
<b>105291</b> D2156526	<b>27/10/2023</b> Diesel Fuel Delivery	<b>10682</b>	<b>Great Southern Fuel Supplies</b>	<b>23,424.01</b>
<b>105292</b> 48956 48841 48627 49467	<b>27/10/2023</b> Electrical investigation works Montario Investigate Faulty light Sadka Lane Emergency Lighting repairs - Allen Park Replace Exhaust fan at PROCC	<b>10693</b>	<b>The Fautleroy Family Trust &amp; The Mihe</b>	<b>11,120.57</b>
<b>105293</b> 227552 227550 227551 227653	<b>27/10/2023</b> 2 days Budget workshop Tech One GIS CONSULTANCY GIS CONSULTANCY Technology 1 consultancy 23/24 Q1 and Q2	<b>10724</b>	<b>TechnologyOne</b>	<b>79,901.84</b>
<b>105294</b> 19634370	<b>27/10/2023</b> TPG Telecom - Internet Service	<b>10733</b>	<b>TPG Telecom</b>	<b>5,121.16</b>
<b>105295</b> 9043514587 9043525873	<b>27/10/2023</b> Non GST - Stationery FY23/24 Stationery Admin/CouncilChambers FY23/24	<b>10735</b>	<b>WINC Australia Pty Ltd (Previous name</b>	<b>730.34</b>

Payment Reference	Payment Date	Creditor Number	Creditor Name	Payment Amount
9043522285	Kitchen consumables			59.88
<b>105296</b>	<b>27/10/2023</b>	<b>10761</b>	<b>Australian Training Management Pty Ltd</b>	<b>3,100.00</b>
27433	Loader/Skid Steer/ Excavator- D.Smith			1,950.00
27549	Worksite Traffic Mge Training - B Joel			1,150.00
<b>105297</b>	<b>27/10/2023</b>	<b>10769</b>	<b>Southern Cross Protection Pty Ltd</b>	<b>68.90</b>
576084	Weekly cash collection pickup			34.45
586341	Weekly cash collection pickup			34.45
<b>105298</b>	<b>27/10/2023</b>	<b>10785</b>	<b>WA Library Supplies</b>	<b>75.00</b>
00135615	Angled Wire Slatwell DVD/paperback Shelf			75.00
<b>105299</b>	<b>27/10/2023</b>	<b>10800</b>	<b>Living Turf</b>	<b>23,925.00</b>
120302/01	Sports Field Fertilising Supply / Apply			23,925.00
<b>105300</b>	<b>27/10/2023</b>	<b>10856</b>	<b>Ahern Australia Pty Ltd</b>	<b>451.00</b>
230007555	EWP Service			451.00
<b>105301</b>	<b>27/10/2023</b>	<b>10869</b>	<b>CSCH Pty Ltd T/A Charles Service Comp</b>	<b>38,876.76</b>
00036241	Cleaning services from July- Dec - Admin			37,274.88
00036240	Cleaning services July- Dec Adam A			1,601.88
<b>105302</b>	<b>27/10/2023</b>	<b>10878</b>	<b>Cupid Catering</b>	<b>3,668.50</b>
IN00000003232	Catering for Citizenship Ceremony			3,283.50
IN00000003251	Exhibition Catering			385.00
<b>105303</b>	<b>27/10/2023</b>	<b>10880</b>	<b>Horizon West Landscape &amp; Irrigation Pty</b>	<b>6,248.00</b>
00012563	PFSYC Foreshore Gardening 2023-24			220.00
00012562	General Gardening September 2023			6,028.00
<b>105304</b>	<b>27/10/2023</b>	<b>10907</b>	<b>PLE Computers Pty Ltd</b>	<b>111.98</b>
SI-2591801	G.Skill 32GB Kit			111.98
<b>105305</b>	<b>27/10/2023</b>	<b>10925</b>	<b>Westend Plumbing &amp; Gas</b>	<b>313.50</b>
INV-14416	Clear blockage JLP public toilet			132.00
INV-14570	Attend to leaking toilet			181.50
<b>105306</b>	<b>27/10/2023</b>	<b>10958</b>	<b>CMS Electracom</b>	<b>1,802.85</b>



Payment Reference	Payment Date	Creditor Number	Creditor Name	Payment Amount
486869	Supply electrical boxes and power rails			725.69
487280	Supply electrical boxes and power rails			1,077.16
<b>105307</b>	<b>27/10/2023</b>	<b>10977</b>	<b>Watertight Plumbing &amp; Gas</b>	<b>396.00</b>
15169	Backflow testing - John XXIII			396.00
<b>105308</b>	<b>27/10/2023</b>	<b>10979</b>	<b>Active Pest Management WA Pty Ltd</b>	<b>297.00</b>
1878APM	PRCC - Pest treatment			176.00
1924APM	NCC - Station Checks - Monthly			121.00
<b>105309</b>	<b>27/10/2023</b>	<b>10994</b>	<b>Gold Corporation</b>	<b>129.80</b>
SIN000190840	Citizenship Coins			129.80
<b>105310</b>	<b>27/10/2023</b>	<b>11012</b>	<b>Aussie Broadband Pty Ltd</b>	<b>4,930.50</b>
29257128	NBN Enterprise service- July23- Feb24			4,930.50
<b>105311</b>	<b>27/10/2023</b>	<b>11063</b>	<b>Cameron Chisholm &amp; Nicol (WA) Pty Ltd</b>	<b>789.25</b>
10440.P19046.24	Design Review Panel Member Fees			789.25
<b>105312</b>	<b>27/10/2023</b>	<b>11069</b>	<b>Realmstudios Pty Ltd</b>	<b>1,320.00</b>
INV-2972	Whadjuk Trail Design and Documentation			1,320.00
<b>105313</b>	<b>27/10/2023</b>	<b>11087</b>	<b>Beacon Equipment</b>	<b>1,981.30</b>
72083 #21	Various Parts			260.80
72101 #21	Mower Repair Yokes			1,299.20
72160 #21	Mower Repair Bushes			136.80
71553	Mower Repair			284.50
<b>105314</b>	<b>27/10/2023</b>	<b>11088</b>	<b>OtagoIT Pty Ltd</b>	<b>677.60</b>
0000378	Tresillian WebsiteMonthlyManag 2023-2024			677.60
<b>105315</b>	<b>27/10/2023</b>	<b>11182</b>	<b>Brownes Foods Operations Pty Ltd</b>	<b>62.82</b>
17428446	Standing order - Depot milk 2023-24			62.82
<b>105316</b>	<b>27/10/2023</b>	<b>11192</b>	<b>Veolia Recycling &amp; Recovery Pty Ltd (Su</b>	<b>42,997.01</b>
55448507	Waste Disposal - Res&comm(Jul-Dec23)			42,230.60
55490650	bulk commercial bulk bins (Jul-Dec23)			766.41

<b>Payment Reference</b>	<b>Payment Date</b>	<b>Creditor Number</b>	<b>Creditor Name</b>	<b>Payment Amount</b>
<b>105317</b>	<b>27/10/2023</b>	<b>11214</b>	<b>Roof Checks W.A.</b>	<b>1,580.00</b>
267	Mt Claremont CC / Library / Playgroup -			300.00
268	Nedlands Library - Gutter Cleaning			330.00
269	Drabble House - Gutter Cleaning			250.00
271	Hackett Playgroup - Gutter Cleaning			250.00
270	10004196			450.00
<b>105318</b>	<b>27/10/2023</b>	<b>11275</b>	<b>Life Choice Fitness</b>	<b>300.00</b>
261023	Affinity Club Tai Chill Oct - Dec 2023			300.00
<b>105319</b>	<b>27/10/2023</b>	<b>11280</b>	<b>Programmed Skilled Workforce Limited</b>	<b>2,087.16</b>
4657532	Temporary support Community Development			2,087.16
<b>105320</b>	<b>27/10/2023</b>	<b>11291</b>	<b>CMS Engineering Pty Ltd</b>	<b>104.20</b>
890393	Nedlands Lib Quarterly/ Monthly Service			104.20
<b>105321</b>	<b>27/10/2023</b>	<b>11307</b>	<b>Liveable Group Pty Ltd T/A Professional</b>	<b>2,926.00</b>
624	Jacaranda. Remove			1,430.00
626	1 Ashbridge Rt. Elm x4. Reduce boundary			1,496.00
<b>105322</b>	<b>27/10/2023</b>	<b>11326</b>	<b>NOMA* Pty Ltd</b>	<b>4,284.50</b>
2023-97	DRP Meeting Fees			4,284.50
<b>105323</b>	<b>27/10/2023</b>	<b>11376</b>	<b>E R Steinhardt</b>	<b>84.00</b>
366	Student and Tutor Exhibition			84.00
<b>105324</b>	<b>27/10/2023</b>	<b>11396</b>	<b>Rosalie Grinham</b>	<b>104.30</b>
3567	2023 Student and Tutor Exhibition			104.30
<b>105325</b>	<b>27/10/2023</b>	<b>11487</b>	<b>Comex Civil Pty Ltd</b>	<b>1,162.66</b>
INV-0272	Clear beach access ramp swanbourne			1,162.66
<b>105326</b>	<b>27/10/2023</b>	<b>11492</b>	<b>AHG Trade Centre</b>	<b>218.02</b>
530145T	Nissan Filters			218.02
<b>105327</b>	<b>27/10/2023</b>	<b>11496</b>	<b>Urbaqua Ltd</b>	<b>2,750.00</b>
INV-03749	Foreshore Management Plan			2,750.00

<b>Payment Reference</b>	<b>Payment Date</b>	<b>Creditor Number</b>	<b>Creditor Name</b>	<b>Payment Amount</b>
<b>105328</b> 10013838	<b>27/10/2023</b> Domestic assistance to CHSP clients	<b>11498</b>	<b>Carealot Home Health Services Pty Ltd</b> 344.00	<b>344.00</b>
<b>105329</b> RF 587637	<b>27/10/2023</b> Security Fencing - Hackett Hall	<b>11532</b>	<b>Rent A Fence Pty Ltd</b> 415.80	<b>415.80</b>
<b>105330</b> 53773	<b>27/10/2023</b> Hollywood Tennis Reserve - Shelter	<b>11541</b>	<b>Miracle Recreation Equipment</b> 11,242.00	<b>11,242.00</b>
<b>105331</b> 8949	<b>27/10/2023</b> Pro-Count-People Counting Sys - Ned Libr	<b>11562</b>	<b>TotalCount</b> 264.00	<b>264.00</b>
<b>105332</b> 311755	<b>27/10/2023</b> MTC library newsround July-Dec 2023	<b>11579</b>	<b>Delisha Distributors Pty Ltd</b> 171.00	<b>171.00</b>
<b>105333</b> 1164660-A	<b>27/10/2023</b> Staff Christmas Function Deposit	<b>11621</b>	<b>Cottesloe Golf Club Incorporated</b> 3,250.00	<b>3,250.00</b>
<b>105334</b> 1315114130 - OCTOBER 2023 T 311	<b>27/10/2023</b>	<b>11639</b>	<b>Telstra Limited</b> 510.00	<b>510.00</b>
<b>105335</b> 33	<b>27/10/2023</b> Life Drawing Social	<b>11673</b>	<b>Nola Britton</b> 80.00	<b>80.00</b>
<b>105336</b> BCS02473	<b>27/10/2023</b> SSLSC building certification	<b>11678</b>	<b>Building Certification Services WA Pty L</b> 1,584.00	<b>1,584.00</b>
<b>105337</b> 24002	<b>27/10/2023</b> Underground Power Survey Support	<b>11700</b>	<b>Data Analysis Australia</b> 16,255.92	<b>16,255.92</b>
<b>105338</b> INV-2968	<b>27/10/2023</b> Supply of tree stock	<b>11705</b>	<b>Tim Eva's Nursery</b> 341.00	<b>341.00</b>
<b>105339</b> 2133224 2131635	<b>27/10/2023</b> Staff Wages Payment Staff Wages Payment	<b>11718</b>	<b>Robert Walters Pty Ltd</b> 3,238.13 3,238.13	<b>6,476.26</b>
<b>105340</b>	<b>27/10/2023</b>	<b>11724</b>	<b>Dominique Sharp</b>	<b>236.00</b>

Payment Reference	Payment Date	Creditor Number	Creditor Name	Payment Amount
02	TAC - Tutor Fees - T4 S.H 2023			236.00
<b>105341</b>	<b>27/10/2023</b>	<b>11734</b>	<b>WESTERN AUSTRALIAN SHIRE COUNCI</b>	<b>22.00</b>
FORTNIGHT 22/10/2023	LGRCEU Union			22.00
<b>105342</b>	<b>27/10/2023</b>	<b>11739</b>	<b>APV VALUERS AND ASSET MANAGEME</b>	<b>7,315.00</b>
555	Additional costs for missing assets			7,315.00
<b>105343</b>	<b>27/10/2023</b>	<b>11752</b>	<b>Bing Technologies Pty Ltd</b>	<b>587.26</b>
230989	Rochdale - Parking Restrictions			587.26
<b>105344</b>	<b>27/10/2023</b>	<b>11758</b>	<b>Cynthia Forrest</b>	<b>80.00</b>
41	Life Drawing Social			80.00
<b>105345</b>	<b>27/10/2023</b>	<b>11768</b>	<b>Total Workplace Safety Compliance Pty  </b>	<b>2,915.00</b>
000100000141	Compliance Seminar			2,915.00
<b>105346</b>	<b>27/10/2023</b>	<b>11784</b>	<b>Swiftfix Andrick Holdings PTY LTD</b>	<b>33,863.50</b>
INV-1254	Demolish and replace Chambers ceiling			33,863.50
<b>105347</b>	<b>27/10/2023</b>	<b>11788</b>	<b>Nationwide Training Pty Ltd</b>	<b>312.50</b>
25901	Load Restraint Training - Kwinana			312.50
<b>105348</b>	<b>27/10/2023</b>	<b>11797</b>	<b>Helene Pty LTD T/AS Lo-Go Appontment</b>	<b>3,033.49</b>
H3020	Labour Hire Service			3,033.49
<b>105349</b>	<b>27/10/2023</b>	<b>11805</b>	<b>Aqua Filtration Enterprises Pty Ltd</b>	<b>148.50</b>
INV-0036	John XXIII - Water Unit hire & maintain			49.50
INV-0035	Mt Claremont Hive - Water Unit hire			49.50
INV-0039	Tresillian - Water Unit Hire & Maintain			49.50
<b>105374</b>	<b>31/10/2023</b>	<b>10013</b>	<b>Alinta Energy</b>	<b>247.95</b>
131998793	26 Jul 2023 to 19 Oct 2023			139.45
531000688	26 Jul 2023 to 20 Oct 2023			83.30
552359310	15 Sep 2023 to 16 Oct 2023			25.20
<b>105375</b>	<b>31/10/2023</b>	<b>10029</b>	<b>Bunzl Limited</b>	<b>1,717.08</b>
X765142	Public Toilets hygiene supplies			1,717.08

Payment Reference	Payment Date	Creditor Number	Creditor Name	Payment Amount
<b>105376</b> P60791584	<b>31/10/2023</b> Toll Global Express Cust	<b>10046</b>	<b>Toll Global Express-2085472(IPEC Pty</b> 463.71	<b>463.71</b>
<b>105377</b> F28972	<b>31/10/2023</b> Filtration servicing - Montario	<b>10057</b>	<b>Elliotts Filtration (Previously</b> 282.70	<b>282.70</b>
<b>105378</b> SI06050890	<b>31/10/2023</b> PPE Water Jugs 5L X 10	<b>10070</b>	<b>J Blackwood &amp; Son Ltd</b> 277.99	<b>277.99</b>
<b>105379</b> 18729 18969 18848	<b>31/10/2023</b> Laundry Laundry Laundry	<b>10079</b>	<b>Lightning Laundry</b> 345.40 419.10 388.30	<b>1,152.80</b>
<b>105380</b> 1430868	<b>31/10/2023</b> Bus Inspection	<b>10083</b>	<b>Major Motors Pty Ltd</b> 239.95	<b>239.95</b>
<b>105381</b> 131868	<b>31/10/2023</b> JDAP Advice	<b>10089</b>	<b>McLeods Barristers &amp; Solicitors</b> 20,020.00	<b>20,020.00</b>
<b>105382</b> 338326 338325	<b>31/10/2023</b> MtC adult local stock Nedlands adult local stock	<b>10136</b>	<b>Westbooks</b> 52.48 333.09	<b>385.57</b>
<b>105383</b> CORPB0680953 CORPB0679338 CORPB0679337 CORPB0682691 CORPB0682693	<b>31/10/2023</b> Power line vegetation clearance. Power line vegetation clearance. Power line vegetation clearance. Power line vegetation clearance. Power line vegetation clearance.	<b>10140</b>	<b>Western Power Corporation - Bills</b> 838.55 6,505.49 2,296.96 3,020.13 2,622.30	<b>15,283.43</b>
<b>105384</b> 217658	<b>31/10/2023</b> Animal Registration Renewal Mail Out	<b>10143</b>	<b>Zipform Pty Ltd</b> 1,489.77	<b>1,489.77</b>
<b>105385</b> 51892997 51892995 51892996	<b>31/10/2023</b> Temp Worker Temp Worker Temp Worker	<b>10199</b>	<b>Hays Specialist Recruitment Aust Pty Ltr</b> 2,709.14 1,386.52 1,633.98	<b>8,916.50</b>

Payment Reference	Payment Date	Creditor Number	Creditor Name	Payment Amount
51903491	Temp Worker			1,736.11
51897224	Wages For Turf Maintenance Officer			1,450.75
<b>105386</b>	<b>31/10/2023</b>	<b>10223</b>	<b>Local Government Professionals Austral</b>	<b>1,665.00</b>
37489	LG Pro State Conference			1,665.00
<b>105387</b>	<b>31/10/2023</b>	<b>10234</b>	<b>Turf Care WA Pty Ltd</b>	<b>6,292.00</b>
INV-7017	Broadacre Mowing as per schedule emailed			6,292.00
<b>105388</b>	<b>31/10/2023</b>	<b>10246</b>	<b>Bolinda Publishing Pty Ltd</b>	<b>111.27</b>
301859	MtC adult LP and audiobooks			50.49
301860	Nedlands adult LP and audiobooks			60.78
<b>105389</b>	<b>31/10/2023</b>	<b>10303</b>	<b>Green's Hiab Service Pty Ltd</b>	<b>693.00</b>
00086351	Winter Sports Goal Removal			693.00
<b>105390</b>	<b>31/10/2023</b>	<b>10304</b>	<b>Synergy</b>	<b>8,270.81</b>
380380410	Invoice 2017970049			1,817.67
380380600	Invoice 2017970050			2,172.27
968214430	Invoice 2013978231			386.60
380380790	Invoice 2017970051			945.55
239411960	Invoice 2061939138			324.07
801870080	Invoice 3000208666			2,624.65
<b>105391</b>	<b>31/10/2023</b>	<b>10311</b>	<b>Mr N Collard</b>	<b>500.00</b>
1	Welcome to Country			500.00
<b>105392</b>	<b>31/10/2023</b>	<b>10318</b>	<b>Perth Irrigation Centre</b>	<b>1,609.20</b>
I0780	Water pump for flooding			1,609.20
<b>105393</b>	<b>31/10/2023</b>	<b>10374</b>	<b>Dept of Transport - Information Fees Ap</b>	<b>4.40</b>
8047573	Department of Transport			4.40
<b>105394</b>	<b>31/10/2023</b>	<b>10396</b>	<b>Lock Stock &amp; Farrell Locksmith Pty Ltd</b>	<b>866.62</b>
17810-1	Keys and Lock			866.62
<b>105395</b>	<b>31/10/2023</b>	<b>10419</b>	<b>Sustainable Outdoors</b>	<b>660.00</b>
INV-2729	Golden Crown Beard Control Oct 23 - Apr			660.00

<b>Payment Reference</b>	<b>Payment Date</b>	<b>Creditor Number</b>	<b>Creditor Name</b>	<b>Payment Amount</b>
<b>105396</b> 3053844	<b>31/10/2023</b> Sonic Employment Medicals	<b>10429</b>	<b>Sonic HealthPlus Pty Ltd</b>	<b>347.60</b>
<b>105397</b> INV-1409	<b>31/10/2023</b> Procurement Services - Cleaning Contract	<b>10532</b>	<b>Core Business Australia Pty Ltd</b>	<b>14,764.42</b>
<b>105398</b> 00069657	<b>31/10/2023</b> Embroidery to Ranger Uniform	<b>10535</b>	<b>Adelphi Apparel</b>	<b>134.75</b>
<b>105399</b> INV-000193007	<b>31/10/2023</b> CoheraCount Basic Reporting Service 12mo	<b>10548</b>	<b>Cohera-Tech Pty Ltd</b>	<b>310.00</b>
<b>105400</b> 110	<b>31/10/2023</b> Internode IDC COLO: Full Rack Next DC	<b>10561</b>	<b>Internode Pty Ltd</b>	<b>2,950.50</b>
<b>105401</b> 00079398	<b>31/10/2023</b> Stock order	<b>10608</b>	<b>Corsign WA Pty Ltd</b>	<b>3,001.90</b>
<b>105402</b> 482392024	<b>31/10/2023</b> Performance Excellence Program 2023	<b>10671</b>	<b>Local Government Professionals Austral</b>	<b>11,605.00</b>
<b>105403</b> 49515	<b>31/10/2023</b> Bypass lighting for water pump	<b>10693</b>	<b>The Fautleroy Family Trust &amp; The Mihe</b>	<b>77.43</b>
<b>105404</b> 227842	<b>31/10/2023</b> Additional oneCouncil Modules	<b>10724</b>	<b>TechnologyOne</b>	<b>46,602.00</b>
<b>105405</b> 9043574997 9043578316	<b>31/10/2023</b> Kitchen consumables Kitchen consumables	<b>10735</b>	<b>WINC Australia Pty Ltd (Previous name</b>	<b>388.25</b>
<b>105406</b> 00012376	<b>31/10/2023</b> Branch removal Cobea Court Mt Claremont	<b>10880</b>	<b>Horizon West Landscape &amp; Irrigation Pty</b>	<b>396.00</b>
<b>105407</b> 3350653	<b>31/10/2023</b> TyreRepair	<b>10909</b>	<b>Richards Tyrepower</b>	<b>60.00</b>



Payment Reference	Payment Date	Creditor Number	Creditor Name	Payment Amount
<b>105408</b> 2632 2633	<b>31/10/2023</b> Supply/install 45m3 College Park Supply/install 10m3 mulch College Park	<b>10926</b>	<b>Perth Materials Blowing Pty Ltd</b> 5,071.99 1,821.82	<b>6,893.81</b>
<b>105409</b> 166929	<b>31/10/2023</b> Residential Waste collection (Jul-Dec23)	<b>11192</b>	<b>Veolia Recycling &amp; Recovery Pty Ltd (Su</b> 202,981.72	<b>202,981.72</b>
<b>105410</b> INV-1914	<b>31/10/2023</b> Carrington Dog Park Sandpit Cleaning	<b>11259</b>	<b>Chellew Hawley Pty Ltd T/S Sifting Sand</b> 2,398.00	<b>2,398.00</b>
<b>105411</b> 635 636 640	<b>31/10/2023</b> Pruning 2m around power line. FLOREAT Pruning 2m around power line. FLOREAT Pruning 2m around power line. FLOREAT	<b>11307</b>	<b>Liveable Group Pty Ltd T/A Professional</b> 2,156.00 3,503.50 2,002.00	<b>7,661.50</b>
<b>105412</b> 12274	<b>31/10/2023</b> Maisonettes - Garden and Ground Mainten	<b>11336</b>	<b>Troy Yiakalis Landscapes</b> 154.00	<b>154.00</b>
<b>105413</b> 45620937	<b>31/10/2023</b> children's resource's - replacing old	<b>11445</b>	<b>Educating Kids Pty Ltd</b> 1,017.07	<b>1,017.07</b>
<b>105414</b> I628522	<b>31/10/2023</b> Rat bait Purchase 8 buckets	<b>11491</b>	<b>David Gray &amp; Co Pty Ltd</b> 1,188.00	<b>1,188.00</b>
<b>105415</b> RF104-23	<b>31/10/2023</b> Affinity Club ZUMBA Gold Oct - Dec 2023	<b>11501</b>	<b>Rumbafit</b> 440.00	<b>440.00</b>
<b>105416</b> 1974`	<b>31/10/2023</b> Executive Coaching	<b>11554</b>	<b>Inspired Development Solutions</b> 440.00	<b>440.00</b>
<b>105417</b> 00006868 00006867	<b>31/10/2023</b> Standing order vigilant TM Standing order vigilant TM	<b>11584</b>	<b>Vigilant Traffic Management Group Pty. l</b> 1,559.36 779.68	<b>2,339.04</b>
<b>105418</b> 34	<b>31/10/2023</b> Life Drawing Social	<b>11673</b>	<b>Nola Britton</b> 80.00	<b>80.00</b>
<b>105419</b>	<b>31/10/2023</b>	<b>11718</b>	<b>Robert Walters Pty Ltd</b>	<b>3,281.30</b>

Payment Reference	Payment Date	Creditor Number	Creditor Name	Payment Amount
2135867	Staff Wages Payment			3,281.30
<b>105420</b> 3143053	<b>31/10/2023</b> Admin Milk Delivery FY23/24	<b>11773</b>	<b>The Fruit Box Group Pty Ltd</b>	<b>82.20</b>
<b>105421</b> 32225	<b>31/10/2023</b> Clerk of Works - Rochdale Road	<b>11779</b>	<b>Pritchard Francis Consulting Pty Ltd</b>	<b>5,643.00</b>
<b>105422</b> INV-0477	<b>31/10/2023</b> Additional works cut in slots	<b>11783</b>	<b>Two Hands Bespoke Pty Ltd</b>	<b>6,850.36</b>
<b>105423</b> 25902	<b>31/10/2023</b> Load Restraint Training - Kwinana	<b>11788</b>	<b>Nationwide Training Pty Ltd</b>	<b>312.50</b>
<b>105424</b> INV-0037	<b>31/10/2023</b> Admin Comms - Water Unit hire	<b>11805</b>	<b>Aqua Filtration Enterprises Pty Ltd</b>	<b>49.50</b>
<b>Sundry EFT</b>				<b>25,154.65</b>
<b>105082</b> 2102023	<b>5/10/2023</b> Parking for DPLH Meeting	<b>99998</b>	<b>Nathan Blumenthal</b>	<b>20.19</b>
<b>105083</b> 688190	<b>5/10/2023</b> Refund partial registration fees	<b>99998</b>	<b>Eric Pegrum</b>	<b>150.00</b>
<b>105084</b> REFUND2024-07	<b>5/10/2023</b> Refund Rates duplicate payment	<b>99998</b>	<b>Geoffrey Reynolds</b>	<b>3,096.07</b>
<b>105175</b> 6102023	<b>12/10/2023</b> Youth Grant Fund - 2023/2024	<b>99998</b>	<b>Yijiang Lan and Mei Han</b>	<b>250.00</b>
<b>105176</b> 06102023	<b>12/10/2023</b> Youth Grant Fund - 23/24	<b>99998</b>	<b>Lisa Ligovich</b>	<b>250.00</b>
<b>105177</b> COMMUNITY GRANT FUND	<b>12/10/2023</b> Community Grant Fund - 2023/2024	<b>99998</b>	<b>Western Australian Association of the Di</b>	<b>250.00</b>
<b>105178</b> 692406	<b>12/10/2023</b> Infrastructure Bond	<b>99998</b>	<b>Loreto Nedlands Limited</b>	<b>2,000.00</b>

<b>Payment Reference</b>	<b>Payment Date</b>	<b>Creditor Number</b>	<b>Creditor Name</b>	<b>Payment Amount</b>
105231 347	18/10/2023 Sale of Artwork – Landscape 2	99998	Coleen and Charles Smits	70.00 70.00
105232 696705	18/10/2023 Infrastructure Bond	99998	Stuart E McGowan	2,000.00 2,000.00
105233 REFUND2024-08	18/10/2023 Refund owner	99998	Alice White and Richard Robertson	2,105.18 2,105.18
105234 351	18/10/2023 Sale of Artwork – Marri – Ink	99998	Malvenia Hilton	171.50 171.50
105235 348	18/10/2023 Sale of Artwork – Japanese Tea	99998	David Ingram	84.00 84.00
105236 345	18/10/2023 Sale of Artwork - Resolve	99998	Lisa Adams	245.00 245.00
105237 349	18/10/2023 Sale of Artwork	99998	Tracy Brown	252.00 252.00
105238 346	18/10/2023 Sale of Artwork – Drought Bowl #2	99998	Sally Grainger	161.00 161.00
105239 350	18/10/2023 Sale of Artwork - Rhythms of the Night	99998	Wayne McGowan	133.00 133.00
105240 352	18/10/2023 Sale of Artwork – Kookaburra	99998	Anita Jobling	252.00 252.00
105241 00707796	18/10/2023 Partial refund of application fee	99998	Cable Laylers	216.80 216.80
105242 353	18/10/2023 Sale of Artwork – NightPassion	99998	Paul A Whittaker	175.00 175.00
105243	18/10/2023	99998	Clayton and Amy Beatty	59.36

Payment Reference	Payment Date	Creditor Number	Creditor Name	Payment Amount
20092023	Public Transport to Attend HSE Training			59.36
<b>105244</b> 35437	<b>18/10/2023</b> Sale of Artwork – 3 Amigos	<b>99998</b>	<b>Jan Tiller</b>	<b>56.00</b>
<b>105350</b> REFUND2024-10	<b>27/10/2023</b> Duplicate Payment	<b>99998</b>	<b>E S Mulroney</b>	<b>1,966.66</b>
<b>105351</b> REFUND2024-11	<b>27/10/2023</b> Duplicate Payment	<b>99998</b>	<b>Chelsea Psychology</b>	<b>2,322.11</b>
<b>105352</b> 20102023	<b>27/10/2023</b> Refund overpaid Fee	<b>99998</b>	<b>Ryjenn Investments</b>	<b>1,184.48</b>
<b>105353</b> REFUND2024-12	<b>27/10/2023</b> Rates overpayment	<b>99998</b>	<b>Ramsay Health Care Investments</b>	<b>1,540.14</b>
<b>105354</b> REFUND2024-13	<b>27/10/2023</b> Refund Rebate	<b>99998</b>	<b>DW &amp; AM Carlton</b>	<b>716.04</b>
<b>105355</b> REFUND2024-14	<b>27/10/2023</b> Refund duplicate payment	<b>99998</b>	<b>A O'connell-Chavez</b>	<b>349.07</b>
<b>105356</b> REFUND2024-15	<b>27/10/2023</b> Refund	<b>99998</b>	<b>Lawmax WA Pty Ltd</b>	<b>2,563.64</b>
<b>105357</b> REFUND2024-16	<b>27/10/2023</b> Refund	<b>99998</b>	<b>L &amp; SM Punchihewa</b>	<b>184.41</b>
<b>105358</b> 360	<b>27/10/2023</b> Sale of Artwork	<b>99998</b>	<b>BR &amp; E Hughes</b>	<b>399.00</b>
<b>105359</b> 365	<b>27/10/2023</b> Sale of Artwork – Bush Track	<b>99998</b>	<b>Christine Harrison</b>	<b>245.00</b>
<b>105360</b> 368	<b>27/10/2023</b> Sale of Artwork – Hit the road Jac	<b>99998</b>	<b>Marie De Longis</b>	<b>105.00</b>

<b>Payment Reference</b>	<b>Payment Date</b>	<b>Creditor Number</b>	<b>Creditor Name</b>	<b>Payment Amount</b>
105361 370	27/10/2023 Sale of Artwork	99998	Jillian Goetze	175.00 175.00
105362 359	27/10/2023 Sale of Artwork – Lake Windermere	99998	Rod Edward	175.00 175.00
105363 369	27/10/2023 Sale of Artwork – Into the City	99998	Robin Shephard	70.00 70.00
105364 20102023	27/10/2023 Youth Grant Fund - 2023/2024	99998	Emma and James Harris	250.00 250.00
105365 371	27/10/2023 Sale of Artwork – Listen to the music	99998	Cindy Forrest	105.00 105.00
105366 361	27/10/2023 Sale of Artwork – Sunset in Tassie	99998	L K and C Johnston	112.00 112.00
105367 708782	27/10/2023 Sterilised animal, Partial Refund	99998	Rebecca King	30.00 30.00
105368 372	27/10/2023 Sale of Artwork – TheDefence	99998	Marilyn West	84.00 84.00
105369 358	27/10/2023 Sale of Artwork – It's a Dogs' Breakfast	99998	Ida Killigrew	140.00 140.00
105370 24102023	27/10/2023 Refund of partial dog registration	99998	CLC Russell and Y Landels	50.00 50.00
105371 20102023	27/10/2023 Voucher - Tresillian	99998	Megan Coghlan	20.00 20.00
105372 376	27/10/2023 Sale of Artwork – DragonMountain	99998	Joanne Johnson	336.00 336.00
105373 363	27/10/2023 Sale of Artwork – 56cm Multi-colour Ston	99998	Kathleen Erbe	35.00 35.00

Payment Reference	Payment Date	Creditor Number	Creditor Name	Payment Amount
<b>Direct Debit</b>				<b>121,067.98</b>
100327 FEESOCT23	2/10/2023 BANK FEES 2OCT23	10006	Westpac Banking Corporation 23,289.67	23,289.67
100329 DEBIT03OCT	3/10/2023 Fuel Direct Debit 03 OCT	10524	Business Fuel Cards Pty Ltd 4,196.46	4,196.46
100330 31747645	3/10/2023 LODGEMENTFEES 03-04OCT	10871	Dept of Justice 5,093.50	5,093.50
100335 STRIPE4OCT	4/10/2023 Stripe refund 4 Oct 2023	99996	Sundry Creditor - Purchase Cards 16.96	16.96
100332	5/10/2023	10141	Westpac Banking Corporation 22,973.69	22,973.69
100334	9/10/2023	10133	West Australian Newspaper Ltd 83.60	83.60
100336 MFEEEOCT23	3/10/2023 CBA MER FEE OCT 23	11506	Commonwealth Bank Australia (CBA) 129.24	129.24
100337 BPNTFEES16	16/10/2023 BPNT DIR DR FEES OCT 2023	10141	Westpac Banking Corporation 39.90	39.90
100338 DEBIT17OCT	17/10/2023 Fuel Direct Debit 17 OCT	10524	Business Fuel Cards Pty Ltd 4,484.01	4,484.01
100339 LOAN19OCT	19/10/2023 WATC LOAN REPAYMENT191023	11507	Western Australia Treasury Corporation 57,872.54	57,872.54
100341 AUDITFEE	20/10/2023 AUDIT FEES 19OCT23	11506	Commonwealth Bank Australia (CBA) 60.00	60.00
100342 BANK FEES	25/10/2023 BANK FEES 25OCT23	10006	Westpac Banking Corporation 2,828.41	2,828.41

Payment Reference	Payment Date	Creditor Number	Creditor Name	Payment Amount
<b>Credit Card Refunds</b>				<b>4,525.40</b>
<b>100085</b>	<b>5/10/2023</b>	<b>99996</b>	<b>Sundry Creditor - Purchase Cards</b>	<b>33.00</b>
TRESIREF05	Tresi Cr Card refund DTS041023		33.00	
<b>100086</b>	<b>9/10/2023</b>	<b>99996</b>	<b>Sundry Creditor - Purchase Cards</b>	<b>655.00</b>
TRESIREF09			655.00	
<b>100087</b>	<b>12/10/2023</b>	<b>99996</b>	<b>Sundry Creditor - Purchase Cards</b>	<b>265.50</b>
TRESIREF12	Tresi Cr Card refund DTS111023		265.50	
<b>100088</b>	<b>19/10/2023</b>	<b>99996</b>	<b>Sundry Creditor - Purchase Cards</b>	<b>887.00</b>
TRESI19	Tresi Cr Card refund DTS181023		887.00	
<b>100089</b>	<b>23/10/2023</b>	<b>99996</b>	<b>Sundry Creditor - Purchase Cards</b>	<b>968.90</b>
TRESI19OCT	Tresi Cr Card refund DTS1910233		968.90	
<b>100090</b>	<b>23/10/2023</b>	<b>99996</b>	<b>Sundry Creditor - Purchase Cards</b>	<b>36.00</b>
TRESIREF23	Tresi Cr Card refund DTS231023		36.00	
<b>100091</b>	<b>25/10/2023</b>	<b>99996</b>	<b>Sundry Creditor - Purchase Cards</b>	<b>265.50</b>
TRESIREF24	Tresi Cr Card refund DTS241023		265.50	
<b>100092</b>	<b>26/10/2023</b>	<b>99996</b>	<b>Sundry Creditor - Purchase Cards</b>	<b>265.50</b>
TRESIREF26	Tresi Cr Card refund DTS251023		265.50	
<b>100093</b>	<b>27/10/2023</b>	<b>99996</b>	<b>Sundry Creditor - Purchase Cards</b>	<b>520.00</b>
TRESIREF27	Tresi Cr Card refund DTS261023		520.00	
<b>100094</b>	<b>30/10/2023</b>	<b>99996</b>	<b>Sundry Creditor - Purchase Cards</b>	<b>629.00</b>
TRESIREF27	Tresi Cr Card refund DTS271023		629.00	
<b>Cancelled Payments</b>				<b>0.00</b>
<b>0</b>	<b>0/01/1900</b>	<b>0</b>	<b>0</b>	<b>0.00</b>



Payment Reference	Payment Date	Creditor Number	Creditor Name	Payment Amount
<b>Payroll</b>				<b>825,792.95</b>
<b>FORTNIGHT 08/10/2023</b>	<b>8/10/2023</b>	<b>109000900010010</b>	<b>City of Nedlands</b>	<b>407,770.21</b>
FORTNIGHT 08/10/2023	Additional Bank 1			8,750.00
FORTNIGHT 08/10/2023	Additional Bank 2			950.00
FORTNIGHT 08/10/2023	Net Pay			388,783.46
FORTNIGHT 08/10/2023	Net Pay			9,286.75
<b>FORTNIGHT 15/10/2023</b>	<b>15/10/2023</b>	<b>109000900010010</b>	<b>City of Nedlands</b>	<b>3,759.92</b>
FORTNIGHT 15/10/2023	Net Pay			3,759.92
<b>FORTNIGHT 22/10/2023</b>	<b>22/10/2023</b>	<b>109000900010010</b>	<b>City of Nedlands</b>	<b>414,262.82</b>
FORTNIGHT 22/10/2023	Additional Bank 1			9,150.00
FORTNIGHT 22/10/2023	Additional Bank 2			950.00
FORTNIGHT 22/10/2023	Net Pay			404,162.82
<b>TOTAL PAYMENTS</b>				<b>3,736,826.68</b>

**Payments to Cash at Bank Reconciliation**

Payment Type	Report	General Ledger	Variance
Cheque	0.00	0.00	0.00
EFT	2,785,440.35	(2,785,440.35)	0.00
Direct Debit	121,067.98	(121,067.98)	0.00
Credit Card Refunds	4,525.40	(4,525.40)	0.00
Payroll	825,792.95	(825,792.95)	0.00
Cancel Payment	0.00	0.00	0.00
<b>Total</b>	<b>3,736,826.68</b>	<b>(3,736,826.68)</b>	<b>0.00</b>

## City of Nedlands

## Purchasing &amp; Credit Card Payments - Oct 2023 (Statement period 28 Sep 2023 to 29 Oct 2023)

Date	Supplier	Description	AUD
17/10/2023	WWW.SNAPCOMMS.COM	Core Services License	7,000.83
17/10/2023	WWW.SNAPCOMMS.COM	Bank Fees	210.02
26/10/2023	COLES 0299	Finance - CEO Breakfast	305.06
26/10/2023	COLES 0299	Finance - CEO Breakfast	57.3
29/10/2023	CARD FEE	Card Fee	5
23/10/2023	BOC LIMITED	Invoice - Boc Gas	17.33
29/10/2023	CARD FEE	Card Fee	5
29/09/2023	BUNNINGS 483000	Countersunk Drill Bits	22.95
29/09/2023	BUNNINGS 483000	Mdf Sheet Backing Board Pin Board Tiling Depot	36
11/10/2023	BUYDIRECTONLINE	Monitor Arm Pole Extensions Front Office	208
16/10/2023	BUNNINGS 483000	Fixings For Whiteboard Install Depot	28.5
20/10/2023	BUNNINGS 483000	Hanging Hooks Comms Area	46.36
19/10/2023	PARKER BLACK FORREST	Replacement Door Mortice Public Toilet	93.93
24/10/2023	TRADIES WORKWEAR PTY	Safety Boots	214.95
24/10/2023	R AND J MARINICH PTY LTD	Shirts	135.02
27/10/2023	BUNNINGS 483000	Screws For Frames Nedlands Library	4.7
29/10/2023	CARD FEE	Card Fee	5
28/09/2023	GALVINS PLUMBING SUPPL	Sub Surface Probe-Tools	175.23
29/10/2023	CARD FEE	Card Fee	5
5/10/2023	ZANTHORREA PTY LTD	Plants For Jwaaps Sensory Garden	179.4
29/10/2023	CARD FEE	Card Fee	5
29/10/2023	CARD FEE	Card Fee	5
2/10/2023	JB HI FI CLAREMONT	Local Stock Children's DVDs - Nedlands Library	121.86
4/10/2023	WANEWSDTI	Local Stock - Nedlands Library	325.2
5/10/2023	JCS ONLINE RESOURCES	Find My Fast And 1921 Census	679.39
5/10/2023	JCS ONLINE RESOURCES	Bank Charges	20.38
10/10/2023	TAYLOR RD IGA	Milk - Consumables	12.57
29/10/2023	CARD FEE	Card Fee	5
28/09/2023	COLES ONLINE	Monthly Menu	83.38
28/09/2023	COLES ONLINE	Monthly Menu	388.32
5/10/2023	COLES 0299	Menu/Misc	43.34
5/10/2023	COLES 0299	Menu/Misc	52.06
6/10/2023	JACK'S WHOLEFOODS &	Monthly Menu	22.36
9/10/2023	KONGS ORIENTAL SUPER	Monthly Menu	17.5
10/10/2023	TAYLOR RD IGA	Monthly Menu- Children's Lunches	37.57
16/10/2023	COLES 0299	Afternoon Tea/Program Experiences	34.1
16/10/2023	COLES 0299	Afternoon Tea/Program Experiences	16.2
16/10/2023	THE GALLERY G C	Grandparent's Day- Gifting	18
16/10/2023	JACK'S WHOLEFOODS &	Monthly Menu- Produce	128.82
16/10/2023	THE EDUCATORS DOMAIN	Program Resources	35
19/10/2023	TAYLOR RD IGA	Programmed Experience	12.5
20/10/2023	BLITZFIELD ENTERPRIS	Children's Afternoon Tea/Lunches	14.85
20/10/2023	BLITZFIELD ENTERPRIS	Children's Afternoon Tea/Lunches	14.05
24/10/2023	SQ *GOLDEN BAKERY - FROBI	Grandparent's Day Event- Catering	81
29/10/2023	CARD FEE	Card Fee	5
29/10/2023	CARD FEE	Card Fee	5
28/09/2023	DEPARTMENT OF TRANSPOR	Temporary Movement Permit For Mitsubishi Bus	29.05
29/09/2023	DEPARTMENT OF TRANSPOR	Temporary Movement Permit For Mitsubishi Bus	30.4
2/10/2023	GOLDFIELDS DEANS AUTO	Windscreen Repair On Hino 500 (1Geh 598)	120
6/10/2023	DEPARTMENT OF TRANSPOR	Temporary Movement Permit - Mitsubishi Bus	30.4
6/10/2023	ROGERS NEWSAGENCY	Stationery For Workshop	12
6/10/2023	MCS SECURITY	Traffic Management Services	378.4
9/10/2023	LOCAL GOVERNEMENT MANA	Lg Professionals Membership - A MacNish	185
12/10/2023	PLA STRIPE* #18791	WA Playspace Tour - Z Schwass	242
29/10/2023	CARD FEE	Card Fee	5
20/10/2023	BLITZFIELD ENTERPRIS	Blitzfield Enterprise	49.38

## City of Nedlands

## Purchasing &amp; Credit Card Payments - Oct 2023 (Statement period 28 Sep 2023 to 29 Oct 2023)

Date	Supplier	Description	AUD
29/10/2023	CARD FEE	Card Fee	5
11/10/2023	MICROSOFT#G030411046	Sep 2023- Azure Storage	69.91
16/10/2023	Mailchimp	Oct 2023-Mailchimp Order-Comms	109.98
16/10/2023	Mailchimp	Foreign Transaction Fee	3.3
16/10/2023	WWW.RECKON.COM	Oct 2023-Reckon Tresillian Pos	87
16/10/2023	MSFT *<E0200P99P2>	Azure Payg-Cc-SQL	526.56
29/10/2023	CARD FEE	Card Fee	5
29/10/2023	CARD FEE	Card Fee	5
18/10/2023	SP JB HI-FI ONLINE	Adult Local Stock DVDs	418.72
18/10/2023	SP JB HI-FI ONLINE	Shipping	18.98
29/10/2023	CARD FEE	Card Fee	5
3/10/2023	KMART 1018	School Holiday Event Materials	75
16/10/2023	KMART	Frames For Genre Posters	74
16/10/2023	OFFICEWORKS	Genre Posters For Children's Library	46.5
16/10/2023	OFFICEWORKS	Delivery Fee	5.95
19/10/2023	AUS TEACHING AIDS	Stamps	83.7
19/10/2023	AUS TEACHING AIDS	Shipping	9.95
26/10/2023	COLES 4824	Juice And Popcorn For Halloween Sunday Screening	37.75
27/10/2023	JB HI FI BELMONT FOR	DVDs For Local Stock Junior Collection	74.94
29/10/2023	CARD FEE	Card Fee	5
9/10/2023	PLANNING INSTITUTE OF AUS	Child-Friendly Urban Design For Better Communities	360
9/10/2023	OFFICEWORKS 0610	Standing Desk Mats, Dishwashing Supplies	181.35
18/10/2023	BLITZFIELD ENTERPRIS	Morning Tea Supplies For Clients	40.37
18/10/2023	BLITZFIELD ENTERPRIS	Morning Tea Supplies For Clients	13.93
23/10/2023	KAILIS PTY LTD	Clients On Account Lunches	102.5
29/10/2023	CARD FEE	Card Fee	5
29/09/2023	OFFICEWORKS 0616	Stationery	34.52
2/10/2023	ALDI STORES - KARDINYA	Consumables	113.89
2/10/2023	ALDI STORES - KARDINYA	Consumables	79.42
12/10/2023	WOOLWORTHS/COTTESLOE GROV	Volunteer Supplies	22.6
12/10/2023	WOOLWORTHS/COTTESLOE GROV	Volunteer Supplies	2.2
13/10/2023	SQ *FIONA?S FLORIST & GIF	Tutor Get Well Flowers - Judy Brown 30+Years Teach	75
16/10/2023	Nespresso Australia	Consumables	158.7
16/10/2023	Nespresso Australia	Consumables	19.5
17/10/2023	BUNNINGS 453000	Minor Equipment	306.64
23/10/2023	COLES 7545	Consumables Exhibition Opening	81.07
23/10/2023	COLES 7545	Consumables Exhibition Opening	18.15
27/10/2023	KMART 1024	Classroom Materials Ceramics	86
29/10/2023	CARD FEE	Card Fee	5
23/10/2023	LOCAL GOVERNEMENT MANA	Employment Advertisement - Requisit # 72	165
29/10/2023	CARD FEE	Card Fee	5
29/09/2023	EZI*COATES HIRE	Scissor Lift	1,556.00
9/10/2023	EZI*COATES HIRE	Scissor Lift	707.25
12/10/2023	TOTALTOOLSONLINEPTYLTD	Wholesaw	195
27/10/2023	TAYLOR RD IGA	Staff Catering	81.8
29/10/2023	CARD FEE	Card Fee	5
28/09/2023	Miniprice Morley	CEO Farewell Card	10
13/10/2023	LOCAL GOVERNEMENT MANA	Lg Professional Annual Conference 8-9 Nov 2023	1,665.00
16/10/2023	PRICESAVERS GALLERIA	Farewell Cards For Councillors	20
17/10/2023	CANVA* I03940-0888265	Canva	148
23/10/2023	Dominos Estore Nedlands	Dinner For Election Day Vote Counting Staff	149.49
25/10/2023	LIQUOR BARONS CLAREMON	Councillor Swearing In Ceremony 23 October 2023	83.46
26/10/2023	WOOLWORTHS/KARRINYUP S/C	Councillor Stock	27
27/10/2023	WAIVPAY PTY LTD	Gift Card 1	262.9
27/10/2023	WAIVPAY PTY LTD	Gift Card 2	262.9
29/10/2023	CARD FEE	Card Fee	5

## City of Nedlands

## Purchasing &amp; Credit Card Payments - Oct 2023 (Statement period 28 Sep 2023 to 29 Oct 2023)

Date	Supplier	Description	AUD
29/09/2023	DOT - LICENSING	Hr -B Licence Application Receipt	59.9
9/10/2023	Adobe Systems Pty Ltd	Photoshop Subscription For Irrigation Designs	171.47
16/10/2023	Jaycar Osborne Park	Battery Adaptors For Irrigation	9.9
26/10/2023	MISTER MINIT	Mister Minit- Keys Cut	19.9
29/10/2023	CARD FEE	Card Fee	5
19/10/2023	Aust Institute of Mana	Training Course	2,059.00
29/10/2023	CARD FEE	Card Fee	5
2/10/2023	DEPT OF JUSTICE-CTG PA	Ecourts Prosecution Lodgement	171.7
23/10/2023	WILSON PARKING AUSTRALIA	Training Compliance Seminar	28.35
29/10/2023	CARD FEE	Card Fee	5
3/10/2023	WOOLWORTHS/FLOREAT PARK S	Consumables For Pa Activities	9
3/10/2023	WOOLWORTHS/FLOREAT PARK S	Consumables For Pa Activities	17.2
9/10/2023	SQ *SWAN LOCK SERVICE	Equipment - Replacement Keys For Filing Cabinet	21
19/10/2023	EDUCATIONAL ART	Positive Ageing Activity Resources	101.6
19/10/2023	OFFICEWORKS 0602	Stationery	63.76
20/10/2023	Lawleys Bakery Cafe	Catering For Meeting	12.5
25/10/2023	COLES 0299	Catering For Event At PRCC	37.15
25/10/2023	COLES 0299	Catering For Event At PRCC	38
26/10/2023	JACK'S WHOLEFOODS &	Consumables For PRCC Children's Meals	128.35
26/10/2023	Dominos Estore Nedlands	Food For PRCC Children's Lunch - Reversal	-70.94
26/10/2023	Dominos Estore Nedlands	Food For PRCC Children's Lunches	70.94
26/10/2023	Dominos Estore Nedlands	Food For PRCC Children's Lunch	70.94
29/10/2023	CARD FEE	Card Fee	5
29/09/2023	BUNNINGS 483000	Duct Tape Leads And Adhesives.	206.5
2/10/2023	HARVEY NORMAN AV/IT	Delonghi Coffee Machine	1,430.00
9/10/2023	BUNNINGS 483000	Adhesive Hooks	41.42
29/10/2023	CARD FEE	Card Fee	5
23/10/2023	WWW.MADECOMFY.COM.AU	Waste Expo Conference, Melbourne - 25 Oct- 26 Oct	740.2
23/10/2023	JETSTAR AI	Chaminda Mendis - Jetstar - 24 Oct - 27 Oct 2023	776.6
26/10/2023	WWW.MADECOMFY.COM.AU	Incorrect Payment Taken - Room Cleaning Fee - West	157
27/10/2023	WWW.MADECOMFY.COM.AU	Incorrect Payment Taken - Room Cleaning Fee - West	-157
29/10/2023	CARD FEE	Card Fee	5
28/09/2023	THE HERDSMAN MARKET	Children's Morning/Afternoon Tea	22.43
28/09/2023	BLITZFIELD ENTERPRIS	Catering - Father's Day	23.98
28/09/2023	BLITZFIELD ENTERPRIS	Catering - Father's Day	14.26
28/09/2023	WWW.OURXPLOR.COM	Training-Staff (New Software)	55
4/10/2023	COLES 0299	Children's Lunches	39.4
5/10/2023	JACK'S WHOLEFOODS &	Children's Monthly Meals	189.56
26/10/2023	COLES ONLINE	Children's Monthly Meals	14.09
26/10/2023	COLES ONLINE	Children's Monthly Meals	289.96
26/10/2023	WWW.OURXPLOR.COM	Unauthorised Transaction Refund Back On 30/10/2023	55
29/10/2023	CARD FEE	Card Fee	5
28/09/2023	AP BROADWAY NEDLANDS	Registered Mail Cost	8.1
23/10/2023	COLES 0332	Swearing In Ceremony Drinks	23.5
25/10/2023	DETPAK	Gift Bags For Citizenship Ceremonies	203.75
26/10/2023	SPOTLIGHT PTY LTD	Water Jugs	120
29/10/2023	CARD FEE	Card Fee	5
29/10/2023	CARD FEE	Card Fee	5
5/10/2023	Nespresso Australia	Coffee Pods	524.2
11/10/2023	TAYLOR RD IGA	WALGA Meeting Catering	20.85
20/10/2023	CHEZ JEAN - CLAUDE B	Catering Staff Meeting	42
20/10/2023	THE FLOWER MARKET WA	Volunteer Gifting	27.9
29/10/2023	CARD FEE	Card Fee	5
28/09/2023	PLANNING INSTITUTE OF AUS	Partial Refund - Over Charged Course For Nathan	-145
12/10/2023	UDIAWA	Udia Industry Event	534.48
29/10/2023	CARD FEE	Card Fee	5

## City of Nedlands

## Purchasing &amp; Credit Card Payments - Oct 2023 (Statement period 28 Sep 2023 to 29 Oct 2023)

Date	Supplier	Description	AUD
28/09/2023	ALH VENUES/174 WRIGHT ST	27.9.23 Belmont Tavern Client ,Volunteer And Staff	50.4
2/10/2023	Q N LOWINGS AND S M LOWIN	29.9.23 Eastern Hills Bakery Client Volunteer Lunch	38.5
3/10/2023	BLITZFIELD ENTERPRIS	2.10.23 Tucker Fresh Dalkeith Centre Supplies For	9.54
9/10/2023	COLES ONLINE	5.10.23 Coles Monthly Client Food Order For Centre	33
9/10/2023	COLES ONLINE	5.10.23 Coles Monthly Client Food Order For Centre	105.3
12/10/2023	BEECHES TAVERN	10.10.23 Beeches Tavern Client Volunteer And Staff	107.5
12/10/2023	CAMBRIDGE CHINESE BB	11.10.23 Cambridge Chinese Client Volunteer And St	64
13/10/2023	ALH VENUES/80 STIRLING HW	12.10.23 Captain Stirling Client Volunteer And Sta	68
16/10/2023	Tomato Lake Cafe	13.10.23 Tomato Lake Cafe Client Volunteer And Sta	65.45
16/10/2023	Tomato Lake Cafe	13.10.23 Tomato Lake Cafe Client Volunteer And Sta	1.03
18/10/2023	Jindalee Beach Shack	17.10.23 Jindalee Beach Cafe Client And Staff Lunch	96
20/10/2023	SQ *F5 COFFEE CO	19.10.23 F5 Coffee Co Client Staff And Volunteer L	81.95
20/10/2023	SQ *F5 COFFEE CO	19.10.23 F5 Coffee Co Client Staff And Volunteer L	0.94
26/10/2023	SUBWAY CLAREMONT	24.10.23 Subway Food Costs For Client Outing Picnic	108
29/10/2023	CARD FEE	Card Fee	5
2/10/2023	SQ *KIRKWOOD CONTINENTAL	Refreshments For Work Teams	85
2/10/2023	SQ *KIRKWOOD CONTINENTAL	Merchant Fee	0.93
5/10/2023	D J PALMER (W A) PTY	Environmental Conservation Materials	526.06
29/10/2023	CARD FEE	Card Fee	5
			<u><u>30,527.04</u></u>



**20. Reports by the Chief Executive Officer**

**20.1 CEO31.11.23 - Review of Register of Delegated Authority**

<b>Meeting &amp; Date</b>	Council Meeting – 28 November 2023
<b>Applicant</b>	City of Nedlands
<b>Employee Disclosure under section 5.70 Local Government Act 1995</b>	Nil.
<b>Report Author</b>	Libby Kania - Coordinator Governance and Risk
<b>CEO</b>	Tony Free - Acting Chief Executive Officer
<b>Attachments</b>	1. Register of Delegated Authority dated 22 September 2022 2. Register of Delegations (dated 22 June 2021) to be repealed

**Regulation 11(da) – Not Applicable – Recommendation Adopted**

Moved – Councillor Youngman  
Seconded – Councillor Smyth

**That the Recommendation be adopted.**  
(Printed below for ease of reference)

**CARRIED UNANIMOUSLY EN BLOC 9/-**

**Council Resolution / Recommendation**

**That Council:**

- 1. in accordance with Section 5.46(2) of the *Local Government Act 1995*, reviews its delegations to the Audit and Governance Committee, Public Arts Committee, and to the Chief Executive Officer as contained in Attachment 1 to this report;**
- 2. in accordance with Section 5.42(1) of the *Local Government Act 1995*, adopts the amended delegations of authority to the Chief Executive Officer as provided in Attachment 1 to this report; and**
- 3. resolves to repeal the Register of Delegations dated 22 June 2021 as contained in Attachment 2.**

**Purpose**

The purpose of this report is for Council to review the Register of Delegations to the CEO, to consider the proposed amendments to these delegations, and to formally repeal the previous register of delegations dated 22 June 2021.



## Voting Requirement

Absolute Majority.

## Background

The *Local Government Act 1995* requires that all delegations be reviewed by the delegator at least once every financial year. The Delegations Register was adopted by Council in September 2022. The register was based on the WALGA template and was a significant amendment from the previous register that was adopted by Council. The Delegations Register is required to be reviewed in the 2023/2024 financial year. It is considered appropriate to review the Delegations Register at a similar time each year.

Any review does not preclude Council from further reviewing the Delegations Register in the same financial year if required.

## Discussion

The review of the duties to be performed, conditions and legislation of the current delegations has been undertaken in accordance with section 5.46(2) of the *Local Government Act 1995*. The review was undertaken to determine the appropriateness of the delegations and whether any further delegations were necessary to the Chief Executive Officer to ensure the efficiency of decision-making.

The proposed amendments are as follows. A copy of the draft amended Delegations Register has been attached to this report (Attachment 1), with proposed amendments highlighted in red.

Amendment	Justification
Delegation 1.1.17 - Tenders for Goods and Services – Accepting and Rejecting Tenders  Include - The CEO in consultation with the Mayor accept a tender to a maximum value of \$500,000 and may decline to accept any tender, from the 27th December to 31 January during the yearly Council recess period.	This delegation was in the previous Register of Delegations and is considered appropriate to include in the current register to ensure that any tenders that may be accepted during the holiday period may be dealt with expeditiously.
Delegation 10.2.2 - Development Control Powers – Powers of Local Governments and	Delegation to the Director Planning and Development, Manager Urban Planning, Coordinator Statutory Planning





DOT - Metropolitan Region Scheme (DEL.2017/02)	and Senior Planning Officer to align this with 9.2.1 (LPS 3).
Delegation 10.2.3 - WA Planning Commission – Powers of Local Governments - s.15 of the Strata Titles Act 1985 (DEL.2020/01)	In regard to the built strata delegation, a delegation to the Director Planning and Development, Manager Urban Planning, Coordinator Statutory Planning, and Manager Building Services. This will ensure certainty of officers who have delegated authority.
Arts Committee Terms of Reference	This delegation was contained in the previous Register of Delegations dated 22 June 2021. This allows for the Committee to implement public artworks of not more than \$10,000 where there is a budget allocation approved by Council in the current financial year's budget.
Audit and Risk Committee	This delegation was contained in the previous Register of Delegations dated 22 June 2021. This allows for the Audit and Risk Committee to meet with the auditor in accordance with Section 7.12A(2) of the <i>Local Government Act 1995</i> .
Leases at the Tresillian Arts Centre	This has been included in the current register in accordance with Council Resolution CPS19.05.23 dated 23 May 2023.

(a) Register of Delegations dated 22 June 2021

The Register of Delegations dated 22 June 2021 (Attachment 2) should have been repealed when Council adopted the new Delegations Register in September 2022. The old Register continues to have some application where delegations exist that are not in the new register. As a consequence, an audit of the old register and the current register was undertaken. Those delegations that are required have been included in the new register (Attachment 1) and marked in red.

These delegations are as follows:

1. Arts Committee subject to the Terms of Reference & Council's Resolution of 23 April 2019

The Committee has delegated authority to implement public artworks of not more than \$10,000 each to the value of up to, in all, the budget allocation approved by Council within the current financial year's budget. Artworks over \$10,000 shall be recommended to Council for approval.



2. Audit and Risk Committee

At the Special Council meeting dated 31 October 2023, Council adopted the Terms of Reference of the Audit and Risk Committee that delegated to the Audit Committee the authority to meet with the auditor at least once a year.

Delegated Authority - The Audit and Risk Committee will have delegated authority to meet with the auditor in accordance with Section 7.12A(2) of the *Local Government Act 1995*.

All other delegations in the old Register of Delegations were either in the current register or were deemed no longer applicable due to amendments to the legislation or inclusion under a separate policy. For example, the appointment of authorised persons by the local government is now the role of the CEO under s. 9.10 of the *Local Government Act 1995*.

## Consultation

On 8 August 2023, EMT were requested to provide feedback on the effectiveness of the current delegations of authority as contained in the register. Feedback was received from each directorate and forms the basis of the amendments that have been requested to the register.

## Strategic Implications

**Vision** Our city will be an environmentally-sensitive, beautiful and inclusive place.

**Values** **Great Governance and Civic Leadership**  
We value our Council’s quality decision-making, effective and innovative leadership, transparency, accountability, equity, integrity and wise stewardship of the community’s assets and resources. We have an involved community and collaborate with others, valuing respectful debate and deliberation.

## Budget/Financial Implications

No direct financial implications.

## Legislative and Policy Implications

*Local Government Act 1995 – s. 5.42 – s. 5.46 Local Government (Administration) Regulations 1996 – reg. 19*



## **Decision Implications**

Where there is ineffective use of delegation powers this may result in additional financial cost to the City, through additional administrative resources required to refer minor decisions to Council, and potential financial cost to Customers from slower decision-making.

## **Conclusion**

Council is required to review the Register of Delegations to the CEO at least once each financial year. A number of amendments to the register have been requested by the CEO to increase efficiency of decision-making. It is for Council to determine whether or not to adopt these amendments or to make other amendments to the register as it sees fit.

## **Further Information**

Nil.



City of Nedlands

City of Nedlands  
Register of Delegations

As of 27 September 2022

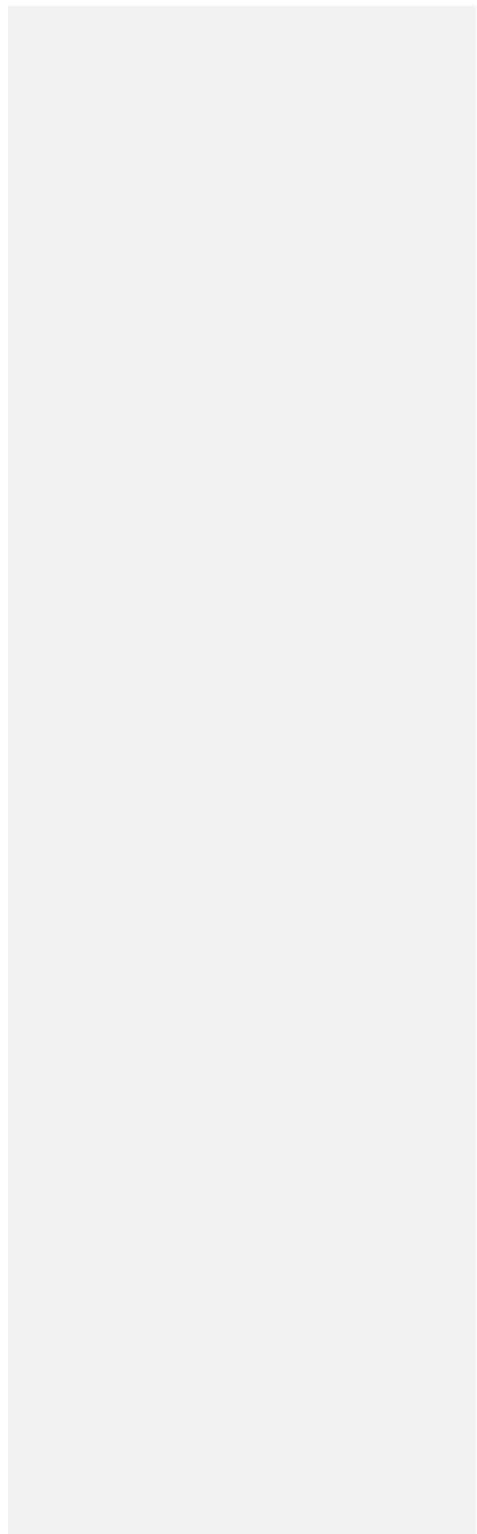


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## INTRODUCTION

### Introduction

This document is a register of the delegations, authorisations, and appointments of the City of Nedlands. Some legislation confers powers on local governments to allow Council to delegate power to a committee of the local government, the local governments CEO or in limited circumstances other persons or employees.

The purpose of delegating a power is to allow matters that are routine, may have a time constraint or can change rapidly to be dealt with efficiently. The extent of delegation, conditions that may be applied, records that must be kept and the review and amendment processes depend on the various heads of power in the Acts themselves. Western Australian legislation may be accessed online at the State Law Publisher's website at <https://www.legislation.wa.gov.au/>

This register includes:

- Delegations from Council to the CEO.
- Sub delegations from CEO to other employees.
- Appointments of authorised persons.
- Appointments of other employees.

### Delegations and authorisations under other Legislation

A delegation simply put, is the process prescribed in legislation for assigning authority to exercise an express power or duty from the delegate to another person (named by position title or office) or an entity (the delegate). Some legislation confers a power directly on a person. A person appointed to a statutory office does not need any further delegation or authorisation in order to fulfil those assigned powers and duties.

For example:

- The Local Government Act 1995 lists statutory offices including Mayor, CEO and Returning Officer.
- The Public Health Act 2016 assigns duties to Environmental Health Officers.
- The Building Act 2011 assigns duties to Building Surveyors.
- The Local Government Act 1995, Cat Act 2011 and Graffiti Vandalism Act 2016 also allow a local government CEO to delegate any powers or duties assigned to their office.

City of Nedlands

### Acting through another person

Employees do not always need delegations or sub delegations to carry out their tasks and functions on behalf of the local government. Basically, a function may be undertaken through the "acting through" concept where a person has no discretion in carrying out that function – the outcome will not be substantially different regardless of the circumstances or who exercised the power. Section 5.16(4) of the Local Government Act 1995 provides that:

(4) Nothing in this section is to be read as preventing a local government from performing any of its functions by acting through another person.

Similarly, s5.45(2) Act provides that:

Nothing in this Division (Division 4 - Local Government Employees) is to be read as preventing –

1. Local government from performing any of its functions by acting through a person other than the Chief Executive Officer; or
2. Chief Executive Officer from performing any of his or her functions by acting through another person.

The key difference between a delegation and acting through is that a delegate exercises a decision-making function in his or her own right. For example, an employee may pay an account or issue an approval if directed to do so by another employee who has the authority to make such a decision and chooses to "act through" another employee.

### Authorised Persons

Authorised persons (and who under some Acts do not necessarily have to be employees of the local government but often are) are given powers to do certain things under an Act, Regulation, or local law; usually to issue an infringement, make inquiries, enter on to property, issue a notice or to enforce a provision.

Note that a council can delegate authority to its CEO to appoint authorised persons under the Local Government Act 1995 and other legislation; in some Acts an employee or other person holding an office is directly authorised under that Act itself. Provisions vary by Act. An authorised person, once appointed, is responsible for fulfilling the powers and duties assigned under law to an authorised person, which may be specified or limited in an Act or Regulation, or the certificate of authorisation. An authorised person cannot delegate their powers and duties to another person.

Who may appoint authorised persons depends on the enabling legislation. Section 9.10 of the Local Government Act 1995 provides that:

1. The local government may, in writing, appoint persons or classes of persons to be authorised for the purposes of performing particular functions.
2. The local government is to issue to each person so authorised a certificate stating that the person is so authorised, and the person is to produce the certificate whenever required to do so by a person who has been or is about to be affected by any exercise of authority by the authorised person.

Authorised persons may or may not have delegated authority to undertake certain actions – the delegation of authority is a separate matter, although they are included in this register for ease of reference and review.

The Interpretation Act 1984- principles of delegation

Section 59 of the Interpretation Act 1984 prescribes the framework for how delegated authority must be structured in Western Australian law.

In summary:

1. The written law (head of power) must include an express power to delegate, which specifically enables a person (the delegator) to make a delegation.
2. In that same written law, there must be an express power or duty conferred or imposed on the delegator and it must be

## City of Nedlands

capable of being delegated. This means that:

- a. The power or duty proposed for delegation must be written in the same law as the express power to delegate.
- b. That written law must not prohibit the power or duty from being delegated or contain limitations or conditions, which the proposed delegation exceeds.
3. The power to delegate cannot be delegated.
4. Delegations must be in writing (the instrument of delegation).
5. Delegations must be advised to the delegate in writing.

Note that nothing prevents the delegating body or person from taking back a delegation or sub delegation, or actually making the relevant decision on a particular issue. Similarly, a delegator does not have to exercise the delegation and may refer the decision back to the delegator.

Similarly, section 59(2) provides that:

The delegation of a power shall be deemed to include the delegation of any duty incidental thereto or connected therewith and the delegation of a duty shall be deemed to include the delegation of any power incidental thereto or connected therewith.

Delegation by office or by name Section 53 of the Interpretation Act 1984 provides that a delegation can be to the holder of an office (whether acting or permanent) or by naming an individual: Where a written law confers a power or imposes a duty upon a person to appoint or designate a person to —

- a. perform any function.
- b. be a member of any board, tribunal, commission, committee, council, or other similar body, whether corporate or unincorporated.
- c. be or do any other thing, that person may make the appointment or designation either by appointing or designating a person by name or by appointing or designating the holder of an office by the term designating his office; and any such appointment or designation of the holder of an office shall be construed as the appointment or designation of the person from time to time holding, acting in, or lawfully performing the functions of the office. Delegations made by the City are to the holder of an office.

### How this document is structured

Matters that apply generally to delegations and authorisations are set out in this introduction. As there can be differences in legislation, delegations that may be made under various Acts are set out by Act, rather than by employee or organisational structure. While generally prohibited, some legislation does allow sub-delegation (mainly the Local Government Act) from Council to the CEO, and from the CEO to other employees. Delegations from the CEO to other employees and appointments of authorised persons are listed in other documents. Each section of this document is structured as follows:

- Guidance notes, including any particular requirements of the enabling legislation of unusual features.
- Delegations from Council to a committee (if allowed by the enabling legislation and if the City has any committees established to deal with the power to be exercised).
- Delegations from the CEO to an employee (or other person if allowed by the enabling legislation).
- A list of persons authorised to perform certain functions under the enabling legislation

The individual delegations are set out as follows. Heading A snapshot of what it is that is delegated Delegation from Council to CEO Most legislation refers to a 'local government'. This heading makes it clear that in this case, this is a delegation from Council to the CEO. Under most Acts, Council can only delegate to the CEO.

### Delegator

City of Nedlands

*Power / Duty assigned in legislation to:*

**Express Power to Delegate**

*Power that enables a delegation to be made*

**Express Power or Duty Delegated**

**Function**

*This is a precis only. Delegates must act with full understanding of the legislation and conditions relevant to this delegation.*

**Council Conditions on this Delegation**

**Express Power to Sub-Delegate**

**Sub-Delegates**

*As appointed by the CEO*

**CEO Conditions on this Sub-Delegation**

*Conditions on the original delegation also apply to the sub-delegations*

**Record Keeping**

**Version Control**

**Overall requirements**

Before using a delegated authority, a delegate must familiarise themselves with the legislative framework, conditions and limitations relevant to the statutory power or duty that informs the decisions they will make. The delegate must also consider and apply local laws, Council decisions, policy, procedures, or standards that are relevant to the decisions they are empowered to make.

**Conflicts of Interest**

The City requires persons to whom authority has been delegated to deal appropriately with conflicts of interest. Section 5.71 of the Local Government Act 1995 provides that employees must disclose interests relating to delegated functions:

5.71. Employees to disclose interests relating to delegated functions if, under Division 4, an employee has been delegated a power or duty relating to a matter and the employee has an interest in the matter, the employee must not exercise the power or discharge the duty and —

1. in the case of the CEO, must disclose to the Mayor or President the nature of the interest as soon as practicable after becoming aware that he or she has the interest in the matter; and
2. in the case of any other employee, must disclose to the CEO the nature of the interest as soon as practicable after becoming aware that he or she has the interest in the matter.

Penalty: \$10,000 or imprisonment for 2 years.

A conflict of interest arises where a personal interest is in conflict with the public interest. Delegates must disclose any conflict of interest which may require them to be removed from the decision-making process. A delegate may also refer the decision making back to the delegator, where they consider there is a risk or sensitivity, which makes it more appropriate for the delegator to make that decision. The City's Code of Conduct also applies. Requirement for annual return and disclosures by delegate an employee to whom a duty or power is delegated under the Local Government Act 1995 is considered a 'designated employee' under section 5.74(1) of the Act and is required to complete a primary and annual return each year.

City of Nedlands

**Keeping a record of decision made under delegated authority**

In accordance with Section 5.46(3) of the Local Government Act 1995, a person to whom a power or duty is delegated is to keep records in accordance with regulations in relation to the exercise of the power or the discharge of the duty.

Regulation 19 of the Local Government (Administration) Regulations 1996 requires a delegate to keep a written record of:

- a. how the person exercised the power or discharged the duty.
- b. when the person exercised the power or discharged the duty.
- c. the person or classes of persons, other than council or committee members or employees of the local government, directly affected by the exercise of the power or the discharge of the duty.

The City has decided that this applies regardless of the enabling legislation. A central record of decisions made under a delegation is unnecessary, but a record must be kept by the person exercising the power. A record made that complies with the Shire's record keeping policy (e.g., a letter or email sent in accordance with that policy) is sufficient in most instances, but it is encouraged that officers record the record of exercise in the online system and Attain, where the keeping of a register is appropriate.

**Delegations made under the Local Government Act 1995**

The Local Government Act 1995 (the Act) is the legislation most widely used for delegations by local governments. The Act confers some powers directly on a CEO, and s.5.44 sets out the duties of a CEO. This part of the register deals with delegations from Council under the Act. Under this Act, Council may delegate authority to a committee or to the CEO. Council may place restrictions or conditions on the exercise of that power or duty such as a financial amount, to take into account a policy or direction from Council, or something particular only to the matter delegated.



City of Nedlands

Delegation from Council to a committee

Section 5.16 of the Local Government Act 1995 allows Council to delegate by an absolute majority vote, some powers, and duties to certain committees. This is to be in writing and may be general or as otherwise provided in the instrument of delegation. Subject to sections 58 and 59 of the Interpretation Act 1984. There are currently no delegations to Committees.

**Restrictions on delegations from the council to the CEO**

Section 5.43 of the Act restricts what can be delegated by Council to the CEO:

- A power under sections 214(2), (3) or (5) of the Planning and Development Act 2005 (which relate to a local governments power to deal with illegal development).
- Any power or duty that requires a decision of an absolute majority or a 75% majority of the local government.
- Accepting a tender which exceeds an amount determined by the local government for the purpose of this paragraph.
- Appointing an auditor.
- Acquiring or disposing of any property valued at an amount exceeding an amount determined by the local government for the purpose of this paragraph.
- Any of the local government's powers under section 5.98, 5.98A, 5.99, 5.99A or 5.100 (which relate to fees for elected members, an allowance for the Deputy Mayor, meeting fees and reimbursement of expenses, and payments for certain committee members).
- Borrowing money on behalf of the local government.
- Hearing or determining an objection of a kind referred to in section 9.5 (which relates to an objection or appeal in response to a decision to grant a person an authorisation under Part 3 or under any local law or regulation that is to operate as if it were a local law; or to renew, vary, or cancel an authorisation that a person has under any of those provisions).
- The power under section 9.49A(4) to authorise a person to sign documents on behalf of the local government.
- Any power or duty that requires the approval of the Minister or the Governor.
- Such other powers or duties as may be prescribed under the Local Government (Administration) Regulations 1996, and which are under:
  - section 7.12A(2), (3)(a) or (4) of the Act (which relate to duties of local government with respect to audits, determine if any matters raised by the audit report, require action to be taken by the local government, prepare a report addressing any matters identified as significant by the auditor in the audit report and advise the Minister).
- Regulations 18C and 18D which relate to the selection and appointment process for CEOs and the local government's duties in relation to a performance review of CEO.
- Regulation 6 of the Local Government (Financial Management) Regulations 1996 prohibits the delegation of the duty to conduct an internal audit to an employee (including a CEO) who has been delegated the duty of maintaining the local government's day to day accounts or financial management operations.

Delegation from the CEO to another employee

Under s5.44 the CEO may sub-delegate any of these powers and duties functions to another employee, other than the power of delegation itself. Those delegations are also subject to any restrictions or conditions that the Council may have placed on the delegation to the CEO. The CEO may add further conditions or restrictions, and which also must be reviewed annually. Parameters are summarised below, as are the delegations themselves. More detail about the particular sections of the Act that apply is also made under each heading.

City of Nedlands

0A1 Local Government Act 1995 Delegations

Local Government Act 1995

0A1.1 Council to Committee

<b>Delegation</b>	<b><u>A1.1.1 Public Art Committee</u></b>
<b>Head of power</b>	<u>01 Local Government Act 1995 Delegations</u>
<b>Delegator</b>	<u>Local Government</u>
<b>Express power to delegate</b>	<u>Local Government Act 1995:</u> <u>s.5.16 Delegation of some powers or duties to Certain Committees</u>
<b>Express power or duty delegated</b>	<u>Local Government Act 1995:</u>
<b>Function</b>	<u>1. The Committee has delegated authority to implement public artworks of not more than \$10,000 each to the value of up to, in all, the budget allocation approved by Council within the current financial year's budget. Artworks over \$10,000 shall be recommended to Council for approval.</u>
<b>Delegates</b>	<u>Public Art Committee</u>
<b>Conditions</b>	<u>Artworks under \$10,000 where there is a budget allocation in the current financial year's budget.</u>
<b>Express power to subdelegate</b>	<u>N/A</u>
<b>Subdelegates</b>	<u>N/A</u>
<b>Subdelegate conditions</b>	<u>N/A.</u>
<b>Statutory framework</b>	<u>Local Government Act 1995</u>
<b>Record keeping</b>	<u>In accordance with Cl 19 Local Government (Administration) Regulations 1996</u> <u>Section 5.18 Local Government Act 1995.</u>
<b>Date adopted</b>	<u>23 April 2019</u>

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<b>Delegation</b>	<a href="#">A1.1.2 Audit and Governance Committee</a>
<b>Head of power</b>	<a href="#">01 Local Government Act 1995 Delegations</a>
<b>Delegator</b>	<a href="#">Local Government</a>
<b>Express power to delegate</b>	<a href="#">Local Government Act 1995; s 5.16 Delegation of some powers and duties to certain committees. • s 7.1B Delegation of some powers and duties to audit committees.</a>
<b>Express power or duty delegated</b>	<a href="#">Local Government Act 1995; s 7.12A(2). Duties of Local Government with respect to audits</a>
<b>Function</b>	<a href="#">1. Authority to meet with the City's Auditor at least once every year on behalf of the Council [s 7.12A(2)].</a>
<b>Delegates</b>	<a href="#">Audit and Risk Committee</a>
<b>Conditions</b>	<a href="#">N/A</a>
<b>Express power to subdelegate</b>	<a href="#">Nil. Sub-delegation is prohibited by s 7.1B.</a>
<b>Record keeping</b>	<a href="#">In accordance with CI 19 Local Government (Administration) Regulations 1996</a> -
<b>Date adopted</b>	<a href="#">31 October 2023</a>

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DELEGATIONS

01 Local Government Act 1995 Delegations

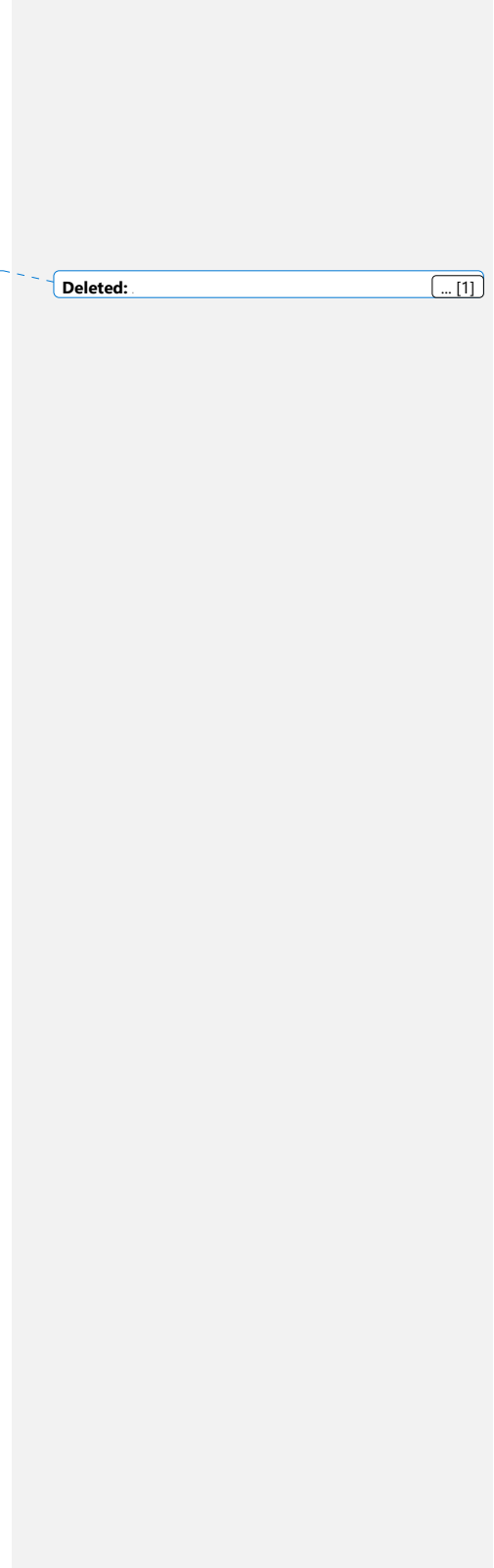
Local Government Act 1995

01.1 Council to CEO

<b>Delegation</b>	<b>1.1.1 Performing Functions Outside the District</b>
<b>Head of power</b>	01 Local Government Act 1995 Delegations
<b>Delegator</b>	Local Government
<b>Express power to delegate</b>	<i>Local Government Act 1995:</i> s.5.42 Delegation of some powers or duties to the CEO s.5.43 Limitations on delegations to the CEO
<b>Express power or duty delegated</b>	<i>Local Government Act 1995:</i> s.3.20(1) Performing functions outside district
<b>Function</b>	1. Determine the circumstances where it is appropriate for the Local Government's functions to be performed outside the District and prior to implementing such a decision, obtain the consent of the landowner/s and occupier/s and any other person that has control or management of the land impacted by the performance of the function [s.3.20(1)].
<b>Delegates</b>	Chief Executive Officer
<b>Conditions</b>	A decision to undertake a function outside the District, can only be made under this delegation where there is a relevant Budget allocation, and the performance of the functions does not negatively impact service levels within the District. Where these conditions are not met, the matter must be referred for Council decision.
<b>Express power to subdelegate</b>	<i>Local Government Act 1995:</i> s.5.44 CEO may delegate some powers and duties to other employees
<b>Subdelegates</b>	Director Corporate Services Director Planning and Development Director Technical Services
<b>Subdelegate conditions</b>	A decision to undertake a function outside the District, can only be made under this delegation where there is a relevant Budget allocation, and the performance of the functions does not negatively impact service levels within the District. Where these conditions are not met, the matter must be referred for Council decision.
<b>Statutory framework</b>	Delegates are designated employees under s.5.74 and are required to provide Primary and Annual Returns.
<b>Record keeping</b>	In accordance with CI 19 <i>Local Government (Administration) Regulations 1996</i>
<b>Date adopted</b>	27 September 2022

City of Nedlands

<b>Adoption references</b>	Adopted at Ordinary Council Meeting 27/09/2022
<b>Last reviewed</b>	27 September 2022



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## City of Nedlands

<b>Delegation</b>	<b>1.1.2 Compensation - Damage Incurred when Performing Executive Functions</b>
<b>Head of power</b>	01 Local Government Act 1995 Delegations
<b>Delegator</b>	Local Government
<b>Express power to delegate</b>	<i>Local Government Act 1995:</i> s.5.42 Delegation of some powers or duties to the CEO s.5.43 Limitations on delegations to the CEO
<b>Express power or duty delegated</b>	<i>Local Government Act 1995:</i> s.3.22(1) Compensation s.3.23 Arbitration
<b>Function</b>	<ol style="list-style-type: none"> <li>In accordance with the s.3.22 procedures, assess and determine the extent of damage to private property arising directly from performance of executive functions and make payment of compensation [s.3.22(1)].</li> <li>Where compensation is unable to be determined and agreed between parties, give effect to arbitration in accordance with s.3.23.</li> </ol>
<b>Delegates</b>	Chief Executive Officer
<b>Conditions</b>	Delegation is limited to settlements which do not exceed a material value as determined annually by Council.
<b>Express power to subdelegate</b>	<i>Local Government Act 1995:</i> s.5.44 CEO may delegate some powers and duties to other employees
<b>Subdelegates</b>	Director Planning and Development Director Technical Services
<b>Subdelegate conditions</b>	Exercise of discretion is subject to assessment of compensation by the Executive Leadership Team
<b>Statutory framework</b>	Delegates are designated employees under s.5.74 and are required to provide Primary and Annual Returns.
<b>Record keeping</b>	In accordance with CI 19 <i>Local Government (Administration) Regulations 1996</i>
<b>Date adopted</b>	27 September 2022
<b>Adoption references</b>	Adopted at Ordinary Council Meeting 27/09/2022
<b>Last reviewed</b>	27 September 2022



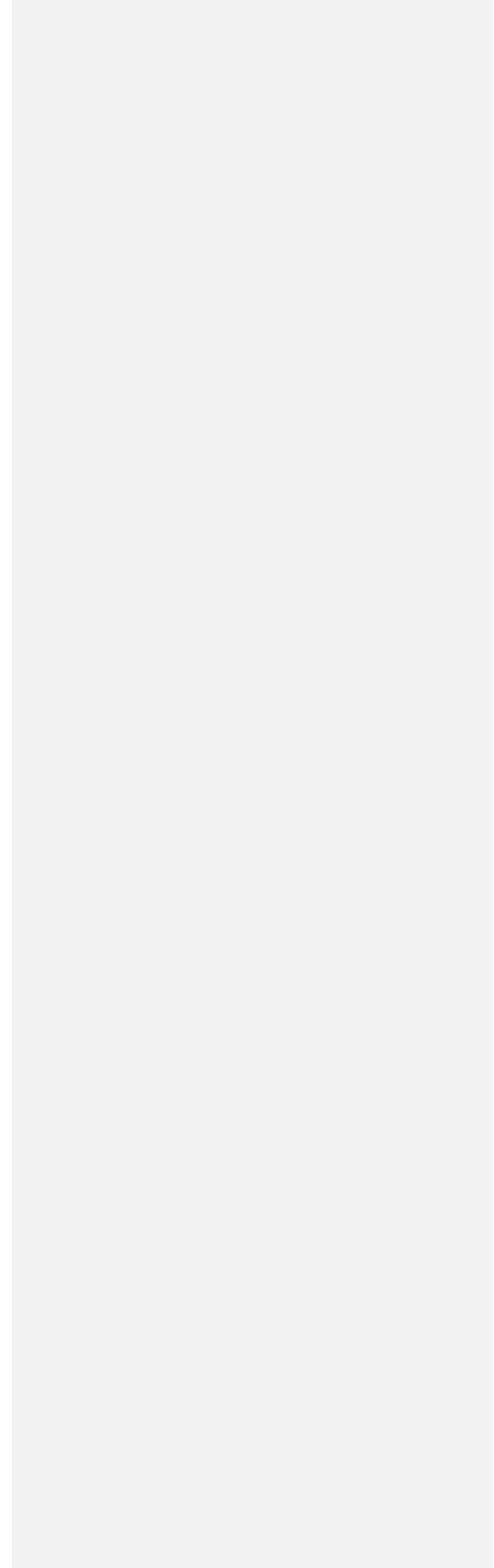
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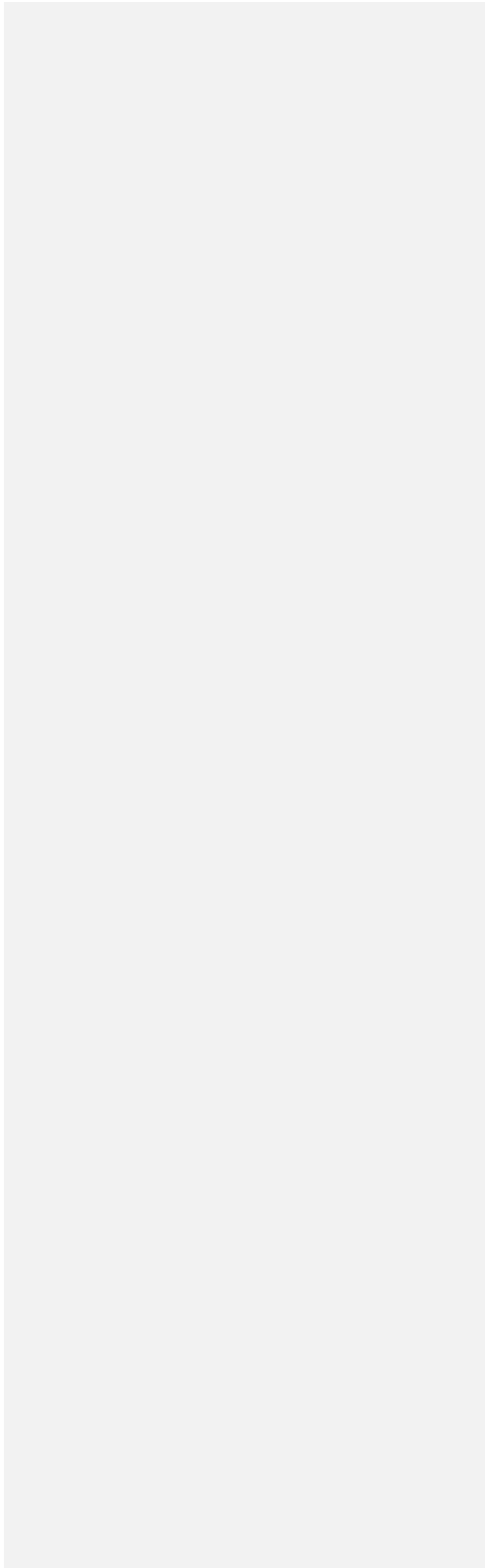
<b>Delegation</b>	<b>1.1.3 Powers of Entry</b>
<b>Head of power</b>	01 Local Government Act 1995 Delegations
<b>Delegator</b>	Local Government
<b>Express power to delegate</b>	<i>Local Government Act 1995:</i> s.5.42 Delegation of some powers or duties to the CEO s.5.43 Limitations on delegations to the CEO
<b>Express power or duty delegated</b>	<i>Local Government Act 1995:</i> s.3.28 When this Subdivision applies s.3.32 Notice of entry s.3.33 Entry under warrant s.3.34 Entry in an emergency s.3.36 Opening fences
<b>Function</b>	<ol style="list-style-type: none"> <li>1. Authority to exercise powers of enter to enter onto land to perform any of the local Government functions under this Act, other than entry under a Local Law [s.3.28].</li> <li>2. Authority to give notice of entry [s.3.32].</li> <li>3. Authority to seek and execute an entry under warrant [s.3.33].</li> <li>4. Authority to execute entry in an emergency, using such force as is reasonable [s.3.34(1) and (3)].</li> <li>5. Authority to give notice and effect entry by opening a fence [s.3.36].</li> </ol>
<b>Delegates</b>	Chief Executive Officer
<b>Conditions</b>	Delegated authority under s.3.34(1) and (3) may only be used, where there is imminent or substantial risk to public safety or property.
<b>Express power to subdelegate</b>	<i>Local Government Act 1995:</i> s.5.44 CEO may delegate some powers and duties to other employees
<b>Subdelegates</b>	<p>Director Planning and Development                  Director Technical Services  <a href="#">Manager Health and Compliance</a>  <a href="#">Environmental Health Officers</a>  <a href="#">Coordinator Rangers</a>                  Rangers  <a href="#">Coordinator Development Compliance</a>  <a href="#">Manager Building Services</a></p>
<b>Subdelegate conditions</b>	Delegated authority under s.3.34(1) and (3) may only be used, where there is imminent or substantial risk to public safety or property.
<b>Statutory framework</b>	<p>Delegates are designated employees under s.5.74 and are required to provide Primary and Annual Returns.</p> <p><i>Local Government Act 1995:</i>                  s.9.10 Appointment of authorised persons – refer also s.3.32(2)]                  Part 3, Division 3, Subdivision 3 – prescribes statutory processes for Powers of Entry                  s.3.34(2) Entry in an emergency</p>
<b>Record keeping</b>	In accordance with Cl 19 <i>Local Government (Administration) Regulations 1996</i>

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<b>Date adopted</b>	27 September 2022
<b>Adoption references</b>	Adopted at Ordinary Council Meeting 27/09/2022
<b>Last reviewed</b>	27 September 2022





## City of Nedlands

<b>Delegation</b>	<b>1.1.4 Declare Vehicle is Abandoned Vehicle Wreck</b>
<b>Head of power</b>	01 Local Government Act 1995 Delegations
<b>Delegator</b>	Local Government
<b>Express power to delegate</b>	<i>Local Government Act 1995:</i> s.5.42 Delegation of some powers or duties to the CEO s.5.43 Limitations on delegations to the CEO
<b>Express power or duty delegated</b>	<i>Local Government Act 1995:</i> s.3.40A(4) Abandoned vehicle wreck may be taken
<b>Function</b>	1. Declare that an impounded vehicle is an abandoned vehicle wreck [s.3.40A(4)].
<b>Delegates</b>	Chief Executive Officer
<b>Conditions</b>	Disposal of a declared abandoned vehicle wreck to be undertaken in accordance with Delegated Authority 1.2.6 Disposing of Confiscated or Uncollected Goods or alternatively, referred for Council decision.
<b>Express power to subdelegate</b>	<i>Local Government Act 1995:</i> s.5.44 CEO may delegate some powers and duties to other employees
<b>Subdelegates</b>	Director Planning and Development Director Technical Services
<b>Subdelegate conditions</b>	Disposal of a declared abandoned vehicle wreck to be undertaken in accordance with Delegated Authority 1.2.6 Disposing of Confiscated or Uncollected Goods or alternatively, referred for Council decision.
<b>Statutory framework</b>	Delegates are designated employees under s.5.74 and are required to provide Primary and Annual Returns.
<b>Record keeping</b>	In accordance with CI 19 <i>Local Government (Administration) Regulations 1996</i>
<b>Date adopted</b>	27 September 2022
<b>Adoption references</b>	Adopted at Ordinary Council Meeting 27/09/2022
<b>Last reviewed</b>	27 September 2022

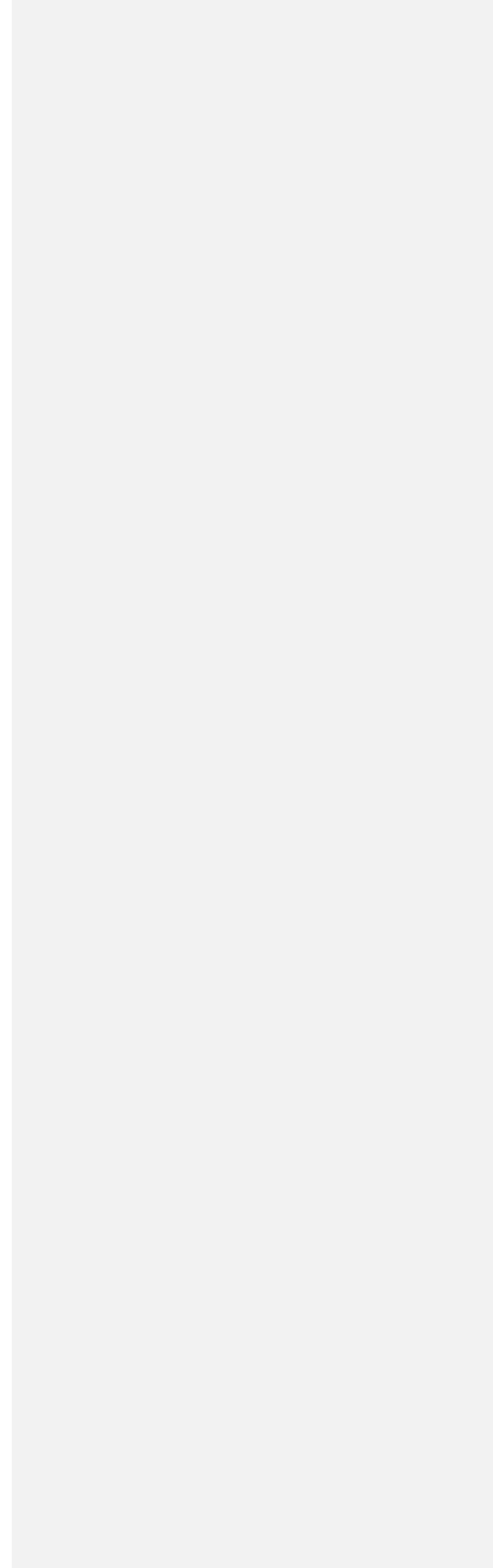
City of Nedlands

<b>Delegation</b>	<b>1.1.5 Confiscated or Uncollected Goods</b>
<b>Head of power</b>	01 Local Government Act 1995 Delegations
<b>Delegator</b>	Local Government
<b>Express power to delegate</b>	<i>Local Government Act 1995:</i> s.5.42 Delegation of some powers or duties to the CEO s.5.43 Limitations on delegations to the CEO
<b>Express power or duty delegated</b>	<i>Local Government Act 1995:</i> s.3.46 Goods May be withheld until costs paid s.3.47 Confiscated or uncollected goods, disposal of s.3.48 Impounding expenses, recovery of
<b>Function</b>	<ol style="list-style-type: none"> <li>1. Authority to refuse to allow goods impounded under s.3.39 or 3.40A to be collected until the costs of removing, impounding and keeping them have been paid to the local government. [s.3.46]</li> <li>2. Authority to sell or otherwise dispose of confiscated or uncollected goods or vehicles that have been ordered to be confiscated under s.3.43 [s.3.47].</li> <li>3. Authority to recover expenses incurred for removing, impounding, and disposing of confiscated or uncollected goods [s.3.48].</li> </ol>
<b>Delegates</b>	Chief Executive Officer
<b>Conditions</b>	Disposal of confiscated or uncollected goods, including abandoned vehicles, with a market value less than \$20,000 may, in accordance with Functions and General Regulation 30, be disposed of by any means considered to provide best value, provided the process is transparent and accountable.
<b>Express power to subdelegate</b>	<i>Local Government Act 1995:</i> s.5.44 CEO may delegate some powers and duties to other employees
<b>Subdelegates</b>	Director Corporate Services Director Planning and Development Director Technical Services <a href="#">Manager Health and Compliance</a> <a href="#">Coordinator Ranger</a>
<b>Subdelegate conditions</b>	Disposal of confiscated or uncollected goods, including abandoned vehicles, with a market value less than \$20,000 may, in accordance with Functions and General Regulation 30, be disposed of by any means considered to provide best value, provided the process is transparent and accountable.
<b>Statutory framework</b>	Delegates are designated employees under s.5.74 and are required to provide Primary and Annual Returns.  <a href="#">Local Government Act 1995</a> : Part 3, Division 3, Subdivision 3 s.3.58 Disposing of Property – applies to the sale of goods under s.3.47 as if they were property referred to in that section.
<b>Record keeping</b>	In accordance with CI 19 <i>Local Government (Administration) Regulations 1996</i>
<b>Date adopted</b>	27 September 2022

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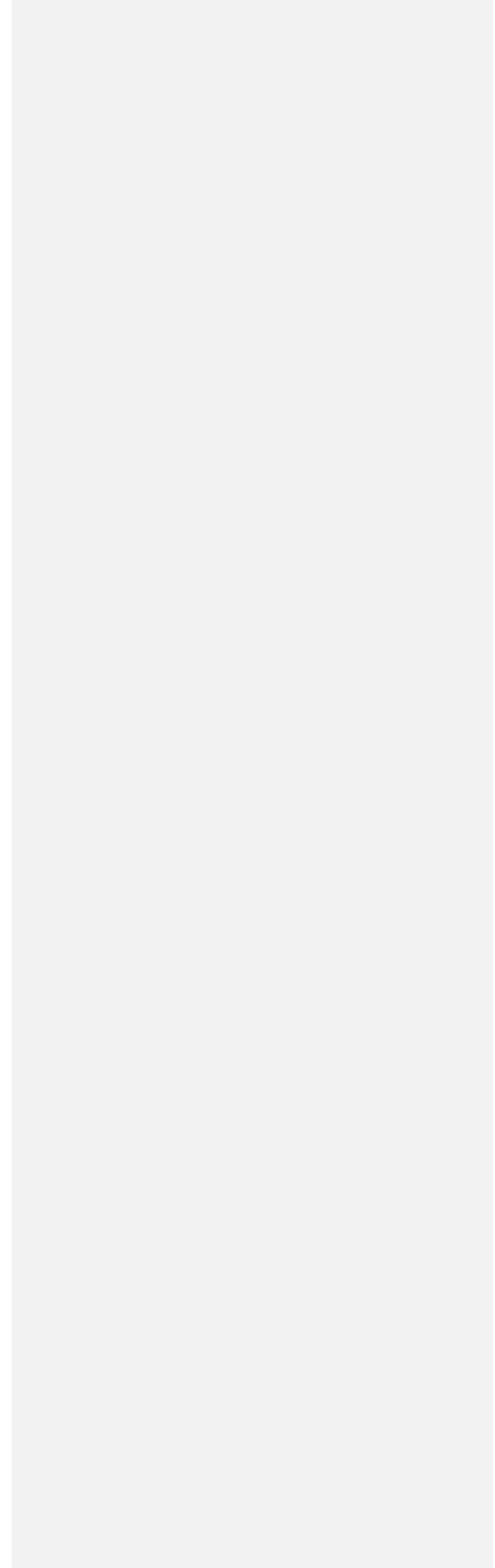
<b>Adoption references</b>	Adopted at Ordinary Council Meeting 27/09/2022
<b>Last reviewed</b>	27 September 2022



<b>Delegation</b>	<b>1.1.6 Disposal of Sick or Injured Animals</b>
<b>Head of power</b>	01 Local Government Act 1995 Delegations
<b>Delegator</b>	Local Government
<b>Express power to delegate</b>	<i>Local Government Act 1995:</i> s.5.42 Delegation of some powers or duties to the CEO s.5.43 Limitations on delegations to the CEO
<b>Express power or duty delegated</b>	<i>Local Government Act 1995:</i> s.3.47A Sick or injured animals, disposal of s.3.48 Impounding expenses, recovery of
<b>Function</b>	<ol style="list-style-type: none"> <li>1. Authority to determine when an impounded animal is ill or injured, that treating it is not practicable, and to humanely destroy the animal and dispose of the carcass [s.3.47A(1)].</li> <li>2. Authority to recover expenses incurred for removing, impounding, and disposing of</li> </ol>
<b>Delegates</b>	Chief Executive Officer
<b>Conditions</b>	Delegation only to be used where the Delegate's reasonable efforts to identify and contact an owner have failed.
<b>Express power to subdelegate</b>	<i>Local Government Act 1995:</i> s.5.44 CEO may delegate some powers and duties to other employees
<b>Subdelegates</b>	Director Corporate Services Director Planning and Development Director Technical Services <a href="#">Manager Health and Compliance</a> <a href="#">Coordinator Rangers</a>
<b>Subdelegate conditions</b>	Delegation only to be used where the Delegate's reasonable efforts to identify and contact an owner have failed.
<b>Statutory framework</b>	Delegates are designated employees under s.5.74 and are required to provide Primary and Annual Returns.
<b>Record keeping</b>	In accordance with CI 19 <i>Local Government (Administration) Regulations 1996</i>
<b>Date adopted</b>	27 September 2022
<b>Adoption references</b>	Adopted at Ordinary Council Meeting 27/09/2022
<b>Last reviewed</b>	27 September 2022

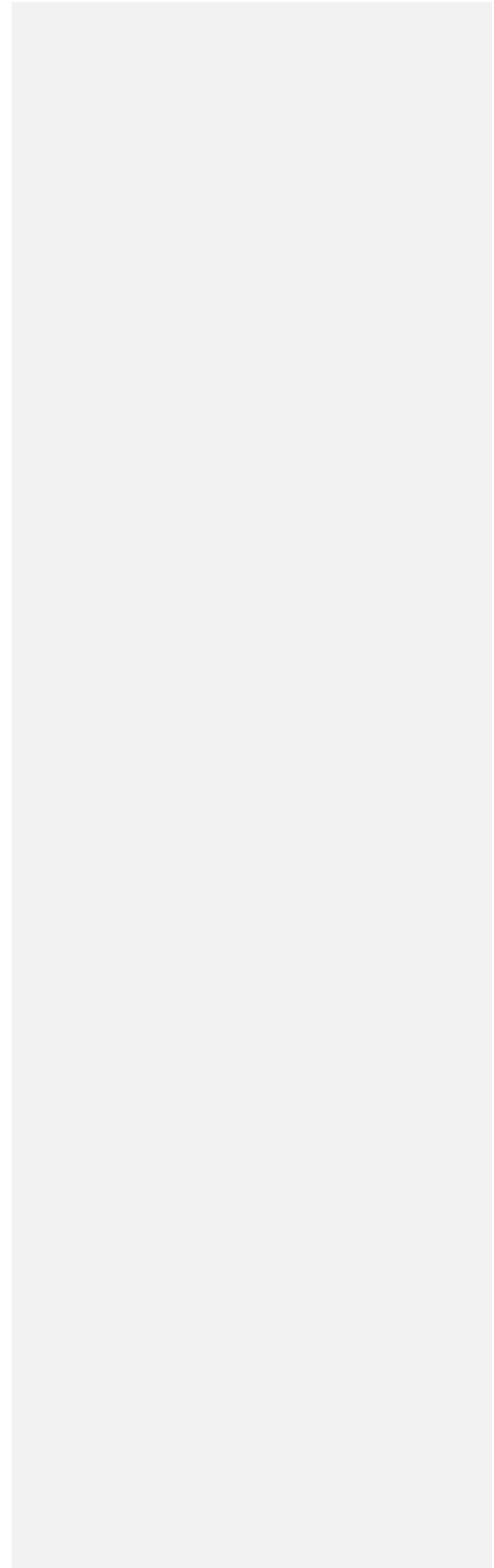


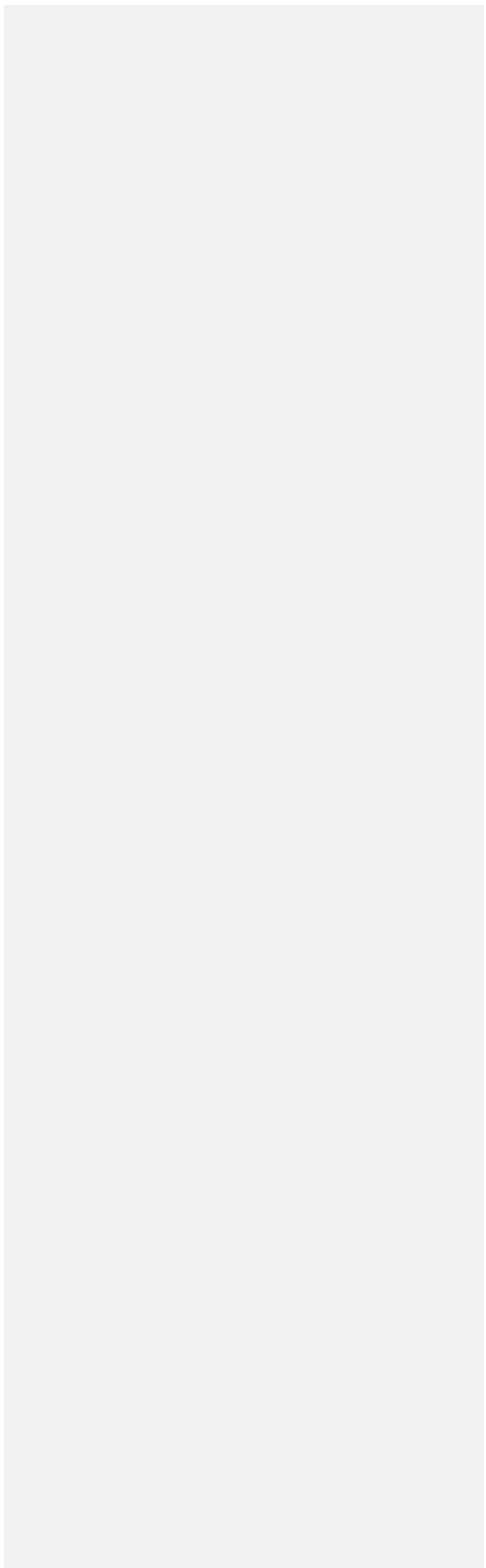
<b>Delegation</b>	<b>1.1.7 Close Thoroughfares to Vehicles</b>
<b>Head of power</b>	01 Local Government Act 1995 Delegations
<b>Delegator</b>	Local Government
<b>Express power to delegate</b>	<i>Local Government Act 1995:</i> s.5.42 Delegation of some powers or duties to the CEO s.5.43 Limitations on delegations to the CEO
<b>Express power or duty delegated</b>	<i>Local Government Act 1995:</i> s.3.50 Closing certain thoroughfares to vehicles s.3.50A Partial closure of thoroughfare for repairs or maintenance s.3.51 Affected owners to be notified of certain proposals
<b>Function</b>	<ol style="list-style-type: none"> <li>1. Authority to close a thoroughfare (wholly or partially) to vehicles or particular classes of vehicles for a period not exceeding 4-weeks [s.3.50(1)].</li> <li>2. Authority to determine to close a thoroughfare for a period exceeding 4-weeks and before doing so, to: <ul style="list-style-type: none"> <li>o give; public notice, written notice to the Commissioner of Main Roads and written notice to prescribed persons and persons that own prescribed land; and</li> <li>o consider submissions relevant the road closure/s proposed [s.3.50(1a), (2) and (4)].</li> </ul> </li> <li>3. Authority to revoke an order to close a thoroughfare [s.3.50(6)].</li> <li>4. Authority to partially and temporarily close a thoroughfare without public notice for repairs or maintenance, where it is unlikely to have significant adverse effect on users of the thoroughfare [s.3.50A]</li> <li>5. Before doing anything to which section 3.51 applies, take action to notify affected owners and give public notice that allows reasonable time for submissions to be made and consider any submissions made before determining to fix or alter the level or alignment of a thoroughfare or draining water from a thoroughfare to private land</li> </ol>
<b>Delegates</b>	Chief Executive Officer
<b>Conditions</b>	<ol style="list-style-type: none"> <li>a. If, under s.3.50(1), a thoroughfare is closed without giving local public notice, local public notice is to be given as soon as practicable after the thoroughfare is closed [s.3.50(8)].</li> <li>b. Maintain access to adjoining land [s.3.52(3)]</li> </ol>
<b>Express power to subdelegate</b>	<i>Local Government Act 1995:</i> s.5.44 CEO may delegate some powers and duties to other employees
<b>Subdelegates</b>	Director Technical Services <a href="#">Rangers</a>
<b>Subdelegate conditions</b>	<ol style="list-style-type: none"> <li>a. If, under s.3.50(1), a thoroughfare is closed without giving local public notice, local public notice is to be given as soon as practicable after the thoroughfare is closed [s.3.50(8)].</li> <li>b. Maintain access to adjoining land [s.3.52(3)]</li> </ol>
<b>Statutory framework</b>	Delegates are designated employees under s.5.74 and are required to provide Primary and Annual Returns.
<b>Record keeping</b>	In accordance with CI 19 <i>Local Government (Administration) Regulations 1996</i>



City of Nedlands

<b>Date adopted</b>	27 September 2022
<b>Adoption references</b>	Adopted at Ordinary Council Meeting 27/09/2022
<b>Last reviewed</b>	27 September 2022





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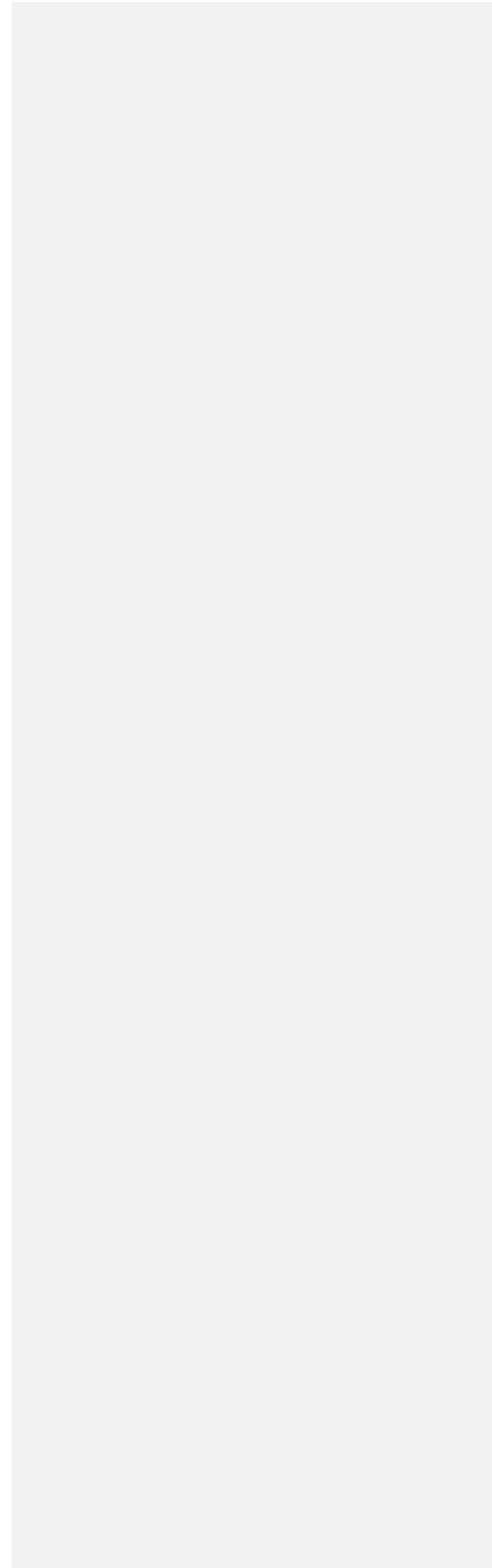
<b>Delegation</b>	<b>1.1.8 Control Reserves and Certain Unvested Facilities</b>
<b>Head of power</b>	01 Local Government Act 1995 Delegations
<b>Delegator</b>	Local Government
<b>Express power to delegate</b>	<i>Local Government Act 1995:</i> s.5.42 Delegation of some powers or duties to the CEO s.5.43 Limitations on delegations to the CEO
<b>Express power or duty delegated</b>	<i>Local Government Act 1995:</i> s.3.53(3) Control of certain unvested facilities s.3.54(1) Reserves under control of local government
<b>Function</b>	<ol style="list-style-type: none"> <li>1. Authority to agree the method for control and management of an unvested facility which is partially within 2 or more local government districts. [s.3.53(3)].</li> <li>2. Authority to do anything for the purpose of controlling and managing land under the control and management of the City that the City could do under s.5 of the <a href="#">Parks and Reserves Act 1895</a>. [s.3.54(1)].</li> </ol>
<b>Delegates</b>	Chief Executive Officer
<b>Conditions</b>	Limited to matters where the financial implications do not exceed a relevant and current budget allocation, and which do not create a financial liability in future budgets.
<b>Express power to subdelegate</b>	<i>Local Government Act 1995:</i> s.5.44 CEO may delegate some powers and duties to other employees
<b>Subdelegates</b>	Director Technical Services
<b>Subdelegate conditions</b>	Limited to matters where the financial implications do not exceed a relevant and current budget allocation, and which do not create a financial liability in future budgets.
<b>Statutory framework</b>	Delegates are designated employees under s.5.74 and are required to provide Primary and Annual Returns.
<b>Record keeping</b>	In accordance with CI 19 <i>Local Government (Administration) Regulations 1996</i>
<b>Date adopted</b>	27 September 2022
<b>Adoption references</b>	Adopted at Ordinary Council Meeting 27/09/2022
<b>Last reviewed</b>	27 September 2022

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<b>Delegation</b>	<b>1.1.9 Obstruction of Footpaths and Thoroughfares</b>
<b>Head of power</b>	01 Local Government Act 1995 Delegations
<b>Delegator</b>	Local Government
<b>Express power to delegate</b>	<i>Local Government Act 1995:</i> s.5.42 Delegation of some powers or duties to the CEO s.5.43 Limitations on delegations to the CEO
<b>Express power or duty delegated</b>	<i>Local Government (Uniform Local Provisions) Regulations 1996:</i> r.5(2) Interfering with, or taking from, local government land r.6 Obstruction of public thoroughfare by things placed and left - Sch. 9.1 cl. 3(1)(a) r.7A Obstruction of public thoroughfare by fallen things – Sch.9.1 cl.3(1)(b) r.7 Encroaching on public thoroughfare – Sch.9.1. cl.3(2)
<b>Function</b>	<ol style="list-style-type: none"> <li>1. Authority to determine, by written notice served on a person who is carrying out plastering, painting or decorating operations (the work) over or near a footpath on land that is local government property, to require the person to cover the footpath during the period specified in the notice so as to: <ol style="list-style-type: none"> <li>a. prevent damage to the footpath; or</li> <li>b. prevent inconvenience to the public or danger from falling materials [ULP r.5(2)].</li> </ol> </li> <li>2. Authority to provide permission including imposing appropriate conditions or to refuse to provide permission, for a person to place on a specified part of a public thoroughfare one or more specified things that may obstruct the public thoroughfare. [ULP r.6(2) and (4)].</li> <li>3. Authority to renew permission to obstruct a thoroughfare and to vary any condition imposed on the permission effective at the time written notice is given to the person to whom permission is granted [ULP r.6(6)].</li> <li>4. Authority to require an owner or occupier of land to remove any thing that has fallen from the land or from anything on the land, which is obstructing a public thoroughfare [ULP r.7A].</li> <li>5. Authority to require an owner occupier of land to remove any part of a structure, tree</li> </ol>
<b>Delegates</b>	Chief Executive Officer
<b>Conditions</b>	<ol style="list-style-type: none"> <li>a. Actions under this Delegation must comply with procedural requirements detailed in the <a href="#">Local Government (Uniform Local Provisions) Regulations 1996</a>.</li> <li>b. Permission may only be granted where, the proponent has: <ol style="list-style-type: none"> <li>i. Where appropriate, obtained written permission from each owner of adjoining or adjacent property which may be impacted by the proposed obstruction.</li> <li>ii. Provided a bond, sufficient to the value of works that may be required if the proponent does not satisfactorily make good public assets damaged by the obstruction at the completion of works.</li> <li>iii. Provided evidence of sufficient Public Liability Insurance.</li> <li>iv. Provided pedestrian and traffic management plans which are sufficient for</li> </ol> </li> </ol>
<b>Express power to subdelegate</b>	<i>Local Government Act 1995:</i> s.5.44 CEO may delegate some powers and duties to other employees
<b>Subdelegates</b>	Director Planning and Development Director Technical Services <a href="#">Coordinator Development Compliance</a>

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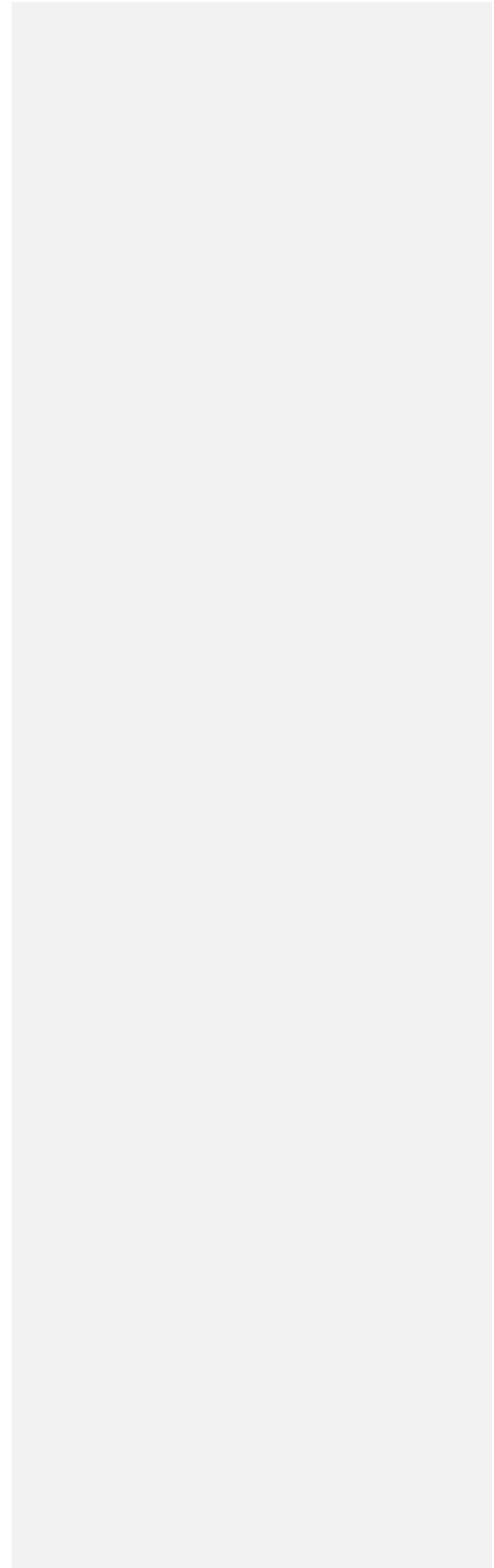
<b>Subdelegate conditions</b>	<ul style="list-style-type: none"> <li>a. Actions under this Delegation must comply with procedural requirements detailed in the <a href="#">Local Government (Uniform Local Provisions) Regulations 1996</a>.</li> <li>b. Permission may only be granted where, the proponent has: <ul style="list-style-type: none"> <li>i. Where appropriate, obtained written permission from each owner of adjoining or adjacent property which may be impacted by the proposed obstruction.</li> <li>ii. Provided a bond, sufficient to the value of works that may be required if the proponent does not satisfactorily make good public assets damaged by the obstruction at the completion of works.</li> <li>iii. Provided evidence of sufficient Public Liability Insurance.</li> <li>iv. Provided pedestrian and traffic management plans which are sufficient for</li> </ul> </li> </ul>
<b>Statutory framework</b>	<p>Delegates are designated employees under s.5.74 and are required to provide Primary and Annual Returns.</p> <p>Determination of Bond Value and Conditions - refer to CEO Delegation 1.3.2 – Public Thoroughfare Obstruction – Determine Conditions</p> <p><a href="#">Local Government (Uniform Local Provisions) Regulations 1996</a></p> <p>Penalties under the Uniform Local Provisions Regulations are administered in accordance with Part 9, Division 2 of the <a href="#">Local Government Act 1995</a></p>
<b>Record keeping</b>	In accordance with CI 19 <i>Local Government (Administration) Regulations 1996</i>
<b>Date adopted</b>	27 September 2022
<b>Adoption references</b>	Adopted at Ordinary Council Meeting 27/09/2022
<b>Last reviewed</b>	27 September 2022

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<b>Delegation</b>	<b>1.1.10 Gates Across Public Thoroughfares</b>
<b>Head of power</b>	01 Local Government Act 1995 Delegations
<b>Delegator</b>	Local Government
<b>Express power to delegate</b>	<i>Local Government Act 1995:</i> s.5.42 Delegation of some powers or duties to the CEO s.5.43 Limitations on delegations to the CEO
<b>Express power or duty delegated</b>	<i>Local Government (Uniform Local Provisions) Regulations 1996:</i> r.9 Permission to have gate across public thoroughfare – Sch.9.1 cl.5(1)
<b>Function</b>	<ol style="list-style-type: none"> <li>1. Authority to provide, or refuse to provide, permission to have a gate or other device across a local government thoroughfare that permits the passage of vehicle traffic and prevents livestock straying [ULP r.9(1)].</li> <li>2. Authority to require an applicant to publish a notice of the application in a manner thought fit for the purpose of informing persons who may be affected by the proposed gate or device [r.9(2)].</li> <li>3. Authority to impose conditions on granting permission [ULP r.9(4)].</li> <li>4. Authority to renew permission, or at any other time vary any condition, effective upon written notice to the person to whom permission was granted [ULP r.9(5)].</li> <li>5. Authority to cancel permission by written notice and request the person to whom permission was granted to remove the gate or device within a specified time [ULP r.9(6)].</li> </ol>
<b>Delegates</b>	Chief Executive Officer
<b>Conditions</b>	<ol style="list-style-type: none"> <li>a. Actions under this Delegation must comply with procedural requirements detailed in the <a href="#">Local Government (Uniform Local Provisions) Regulations 1996</a>.</li> <li>b. Each approval provided must be recorded in the City's statutory Register of Gates in accordance with Uniform Local Provisions Regulation 8.</li> </ol>
<b>Express power to subdelegate</b>	<i>Local Government Act 1995:</i> s.5.44 CEO may delegate some powers and duties to other employees
<b>Subdelegates</b>	Director Planning and Development Director Technical Services
<b>Subdelegate conditions</b>	<ol style="list-style-type: none"> <li>a. Actions under this Delegation must comply with procedural requirements detailed in the <a href="#">Local Government (Uniform Local Provisions) Regulations 1996</a>.</li> <li>b. Each approval provided must be recorded in the City's statutory Register of Gates in accordance with Uniform Local Provisions Regulation 8.</li> </ol>
<b>Statutory framework</b>	Delegates are designated employees under s.5.74 and are required to provide Primary and Annual Returns. <a href="#">Local Government (Uniform Local Provisions) Regulations 1996</a> – prescribe applicable statutory procedures Penalties under the Uniform Local Provisions Regulations are administered in accordance with Part 9, Division 2 of the <a href="#">Local Government Act 1995</a>
<b>Record keeping</b>	In accordance with Cl 19 <i>Local Government (Administration) Regulations 1996</i>
<b>Date adopted</b>	27 September 2022

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<b>Last reviewed</b>	27 September 2022



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<b>Delegation</b>	<b>1.1.11 Public Thoroughfare – Dangerous Excavations</b>
<b>Head of power</b>	01 Local Government Act 1995 Delegations
<b>Delegator</b>	Local Government
<b>Express power to delegate</b>	<i>Local Government Act 1995:</i> s.5.42 Delegation of some powers or duties to the CEO s.5.43 Limitations on delegations to the CEO
<b>Express power or duty delegated</b>	<i>Local Government (Uniform Local Provisions) Regulations 1996:</i> r.11(1), (4), (6) & (8) Dangerous excavation in or near public thoroughfare – Sch.9.1 cl.6
<b>Function</b>	<ol style="list-style-type: none"> <li>1. Authority to determine if an excavation in or on land adjoining a public thoroughfare is dangerous and take action to fill it in or fence it or request the owner / occupier in writing to fill in or securely fence the excavation [ULP r.11(1)].</li> <li>2. Authority to determine to give permission or refuse to give permission to make or make and leave an excavation in a public thoroughfare or land adjoining a public thoroughfare [ULP r.11(4)].</li> <li>3. Authority to impose conditions on granting permission [ULP r.11(6)].</li> <li>4. Authority to renew a permission granted or vary at any time, any condition imposed on a permission granted [ULP r.11(8)].</li> </ol>
<b>Delegates</b>	Chief Executive Officer
<b>Conditions</b>	<ol style="list-style-type: none"> <li>a. Actions under this Delegation must comply with procedural requirements detailed in the <a href="#">Local Government (Uniform Local Provisions) Regulations 1996</a>.</li> <li>b. Permission may only be granted where, the proponent has: <ol style="list-style-type: none"> <li>i. Where appropriate, obtained written permission from or entered into a legal agreement with, each owner of adjoining or adjacent property which may be impacted by the proposed works.</li> <li>ii. Provided a bond, sufficient to the value of works that may be required if the proponent does not satisfactorily make good the public assets at the completion of works.</li> <li>iii. Provided evidence of sufficient Public Liability Insurance.</li> <li>iv. Provided pedestrian and traffic management plans which are sufficient for the protection of public safety and amenity.</li> </ol> </li> </ol>
<b>Express power to subdelegate</b>	<i>Local Government Act 1995:</i> s.5.44 CEO may delegate some powers and duties to other employees
<b>Subdelegates</b>	Director Planning and Development Director Technical Services

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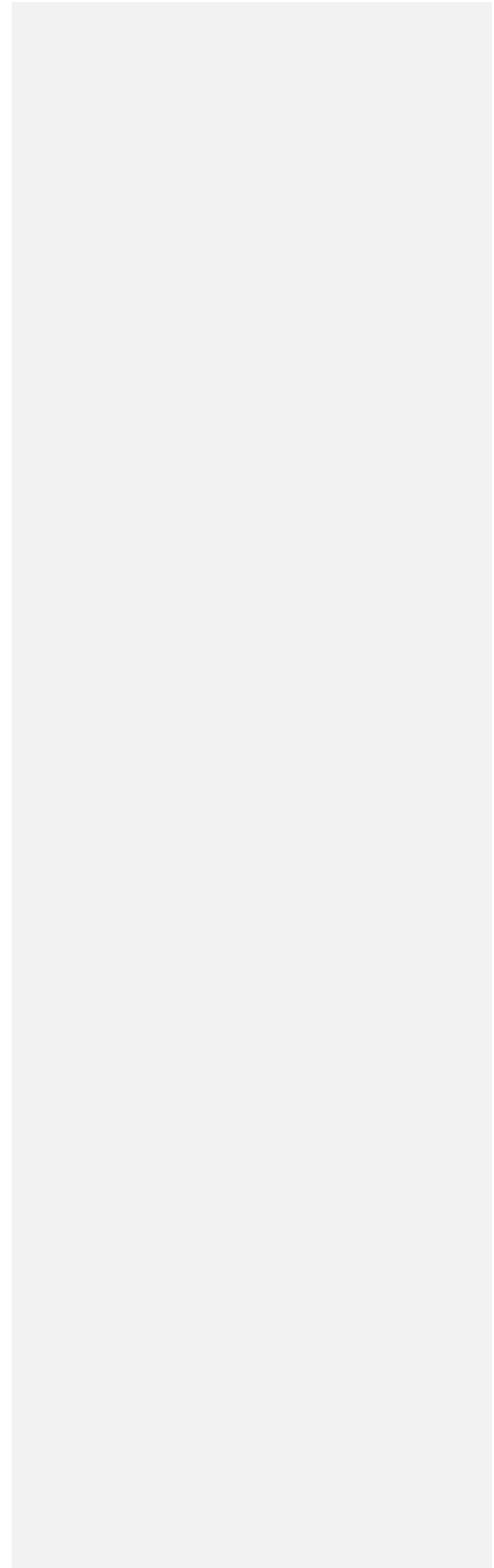
<p><b>Subdelegate conditions</b></p>	<p>a. Actions under this Delegation must comply with procedural requirements detailed in the <a href="#">Local Government (Uniform Local Provisions) Regulations 1996</a>.</p> <p>b. Permission may only be granted where, the proponent has:</p> <ul style="list-style-type: none"> <li>i. Where appropriate, obtained written permission from or entered into a legal agreement with, each owner of adjoining or adjacent property which may be impacted by the proposed works.</li> <li>ii. Provided a bond, sufficient to the value of works that may be required if the proponent does not satisfactorily make good the public assets at the completion of works.</li> <li>iii. Provided evidence of sufficient Public Liability Insurance.</li> <li>iv. Provided pedestrian and traffic management plans which are sufficient for the protection of public safety and amenity.</li> </ul>
<p><b>Statutory framework</b></p>	<p>Delegates are designated employees under s.5.74 and are required to provide Primary and Annual Returns.</p> <p>Determination of Bond Value and Conditions - refer to CEO Delegation 1.3.3 – Determine and Manage Conditions on Permission for Dangerous Excavations on or on land adjoining Public Thoroughfares</p> <p><a href="#">Local Government (Uniform Local Provisions) Regulations 1996</a> – prescribe applicable statutory procedures</p> <p>Penalties under the Uniform Local Provisions Regulations are administered in accordance with Part 9, Division 2 of the <a href="#">Local Government Act 1995</a></p>
<p><b>Record keeping</b></p>	<p>In accordance with CI 19 <i>Local Government (Administration) Regulations 1996</i></p>
<p><b>Date adopted</b></p>	<p>27 September 2022</p>
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<b>Delegation</b>	<b>1.1.12 Crossing – Construction, Repair and Removal</b>
<b>Head of power</b>	01 Local Government Act 1995 Delegations
<b>Delegator</b>	Local Government
<b>Express power to delegate</b>	<i>Local Government Act 1995:</i> s.5.42 Delegation of some powers or duties to the CEO s.5.43 Limitations on delegations to the CEO
<b>Express power or duty delegated</b>	<i>Local Government (Uniform Local Provisions) Regulations 1996:</i> r.12(1) Crossing from public thoroughfare to private land or private thoroughfare – Sch.9.1 cl.7 (2) r.13(1) Requirement to construct or repair crossing – Sch.9.1 cl.7(3)
<b>Function</b>	<ol style="list-style-type: none"> <li>1. Authority to approve or refuse to approve, applications for the construction of a crossing giving access from a public thoroughfare to land or private thoroughfare serving land [ULP r.12(1)].</li> <li>2. Authority to determine the specifications for construction of crossings to the satisfaction of the Local Government [ULP r.12(1)(a)].</li> <li>3. Authority to give notice to an owner or occupier of land requiring the person to construct or repair a crossing [ULP r.13(1)].</li> <li>4. Authority to initiate works to construct a crossing where the person fails to comply with a notice requiring them to construct or repair the crossing and recover 50% of the cost of doing so as a debt due from the person [ULP r.13(2)].</li> </ol>
<b>Delegates</b>	Chief Executive Officer
<b>Conditions</b>	Actions under this Delegation must comply with procedural requirements detailed in the <a href="#">Local Government (Uniform Local Provisions) Regulations 1996</a>
<b>Express power to subdelegate</b>	<i>Local Government Act 1995:</i> s.5.44 CEO may delegate some powers and duties to other employees
<b>Subdelegates</b>	Director Planning and Development Director Technical Services
<b>Subdelegate conditions</b>	Actions under this Delegation must comply with procedural requirements detailed in the <a href="#">Local Government (Uniform Local Provisions) Regulations 1996</a>
<b>Statutory framework</b>	Delegates are designated employees under s.5.74 and are required to provide Primary and Annual Returns.  <a href="#">Local Government (Uniform Local Provisions) Regulations 1996</a> – prescribe applicable statutory procedures Penalties under the Uniform Local Provisions Regulations are administered in accordance with Part 9, Division 2 of the <a href="#">Local Government Act 1995</a>  Refer also Delegation 1.4.1 under the <i>Template Activities in Thoroughfares and Public Places and Trading Local Law</i>
<b>Record keeping</b>	In accordance with Cl 19 <i>Local Government (Administration) Regulations 1996</i>
<b>Date adopted</b>	27 September 2022

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<b>Adoption references</b>	Adopted at Ordinary Council Meeting 27/09/2022
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<b>Delegation</b>	<b>1.1.13 Private Works on, over or under Public Places</b>
<b>Head of power</b>	01 Local Government Act 1995 Delegations
<b>Delegator</b>	Local Government
<b>Express power to delegate</b>	<i>Local Government Act 1995:</i> s.5.42 Delegation of some powers or duties to the CEO s.5.43 Limitations on delegations to the CEO
<b>Express power or duty delegated</b>	<i>Local Government Act 1995:</i> r.17 Private works on, over, or under public places – Sch.9.1 cl.
<b>Function</b>	<ol style="list-style-type: none"> <li>1. Authority to grant permission or refuse permission to construct a specified thing on, over, or under a specified public thoroughfare or public place that is local government property [ULP r.17(3)].</li> <li>2. Authority to impose conditions on permission including those prescribed in r.17(5) and (6) [ULP r.17(5)].</li> </ol>
<b>Delegates</b>	Chief Executive Officer
<b>Conditions</b>	<ol style="list-style-type: none"> <li>a. Actions under this Delegation must comply with procedural requirements detailed in the <a href="#">Local Government (Uniform Local Provisions) Regulations 1996</a>.</li> <li>b. Permission may only be granted where, the proponent has: <ol style="list-style-type: none"> <li>i. Where appropriate, obtained written permission from or entered into a legal agreement with, each owner of adjoining or adjacent property which may be impacted by the proposed private works.</li> <li>ii. Provided a bond, sufficient to the value of works that may be required if the proponent does not satisfactorily make good the public place at the completion of works. Provided evidence of sufficient Public Liability Insurance.</li> <li>iii. Provided pedestrian and traffic management plans which are sufficient for the protection of public safety and amenity.</li> </ol> </li> </ol>
<b>Express power to subdelegate</b>	<i>Local Government Act 1995:</i> s.5.44 CEO may delegate some powers and duties to other employees
<b>Subdelegates</b>	Director Planning and Development Director Technical Services
<b>Subdelegate conditions</b>	<ol style="list-style-type: none"> <li>a. Actions under this Delegation must comply with procedural requirements detailed in the <a href="#">Local Government (Uniform Local Provisions) Regulations 1996</a>.</li> <li>b. Permission may only be granted where, the proponent has: <ol style="list-style-type: none"> <li>i. Where appropriate, obtained written permission from or entered into a legal agreement with, each owner of adjoining or adjacent property which may be impacted by the proposed private works.</li> <li>ii. Provided a bond, sufficient to the value of works that may be required if the proponent does not satisfactorily make good the public place at the completion of works.</li> <li>iii. Provided evidence of sufficient Public Liability Insurance.</li> <li>iv. Provided pedestrian and traffic management plans which are sufficient for the protection of public safety and amenity.</li> </ol> </li> </ol>

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<p><b>Statutory framework</b></p>	<p>Delegates are designated employees under s.5.74 and are required to provide Primary and Annual Returns.</p> <p><a href="#">Local Government (Uniform Local Provisions) Regulations 1996</a> – prescribe applicable statutory procedures</p> <p>Determination of Bond Value and Conditions - refer to CEO Delegation 1.3.4 Determine and Manage Conditions on Permission for Private Works on, over, or under Public Places</p> <p>Penalties under the Uniform Local Provisions Regulations are administered in accordance with Part 9, Division 2 of the <i>Local Government Act 1995</i></p>
<p><b>Record keeping</b></p>	<p>In accordance with CI 19 Local Government (Administration) Regulations 1996</p>
<p><b>Date adopted</b></p>	<p>27 September 2022</p>
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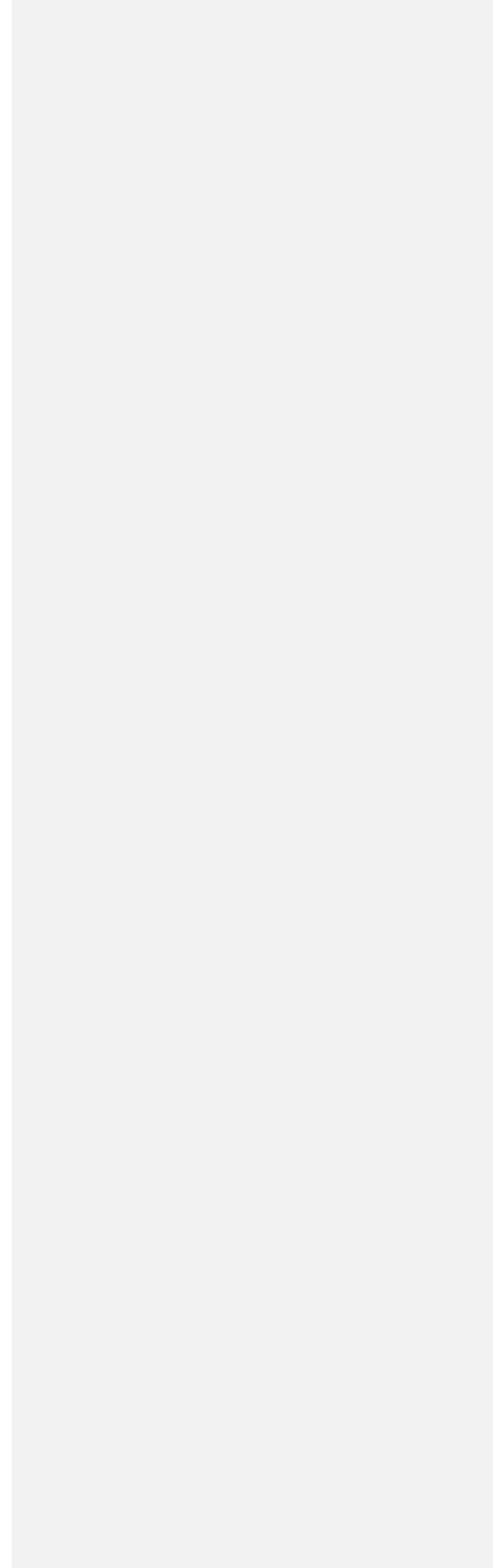
<b>Delegation</b>	<b>1.1.14 Give Notice to Prevent Damage to Local Government Property from Wind Erosion and Sand Drift</b>
<b>Head of power</b>	01 Local Government Act 1995 Delegations
<b>Delegator</b>	Local Government
<b>Express power to delegate</b>	<i>Local Government Act 1995:</i> s.5.42 Delegation of some powers or duties to the CEO s.5.43 Limitations on delegations to the CEO
<b>Express power or duty delegated</b>	<i>Local Government (Uniform Local Provisions) 1996:</i> r.21(1) Wind erosion and sand drifts – Sch.9.1 cl.12
<b>Function</b>	1. Authority to give notice to a land owner / occupier if it is considered that clearing the owner / occupier’s land may cause local government land with a common boundary, to be adversely affected by wind erosion or sand drift [ULP r.21(1)].
<b>Delegates</b>	Chief Executive Officer
<b>Conditions</b>	Nil
<b>Express power to subdelegate</b>	<i>Local Government Act 1995:</i> s.5.44 CEO may delegate some powers and duties to other employees
<b>Subdelegates</b>	Director Planning and Development Director Technical Services <a href="#">Coordinator Development Compliance</a>
<b>Subdelegate conditions</b>	Nil
<b>Statutory framework</b>	Delegates are designated employees under s.5.74 and are required to provide Primary and Annual Returns.  <a href="#">Local Government (Uniform Local Provisions) Regulations 1996</a> – prescribe applicable statutory procedures  Penalties under the Uniform Local Provisions Regulations are administered in accordance with Part 9, Division 2 of the <a href="#">Local Government Act 1995</a>
<b>Record keeping</b>	In accordance with CI 19 <i>Local Government (Administration) Regulations 1996</i>
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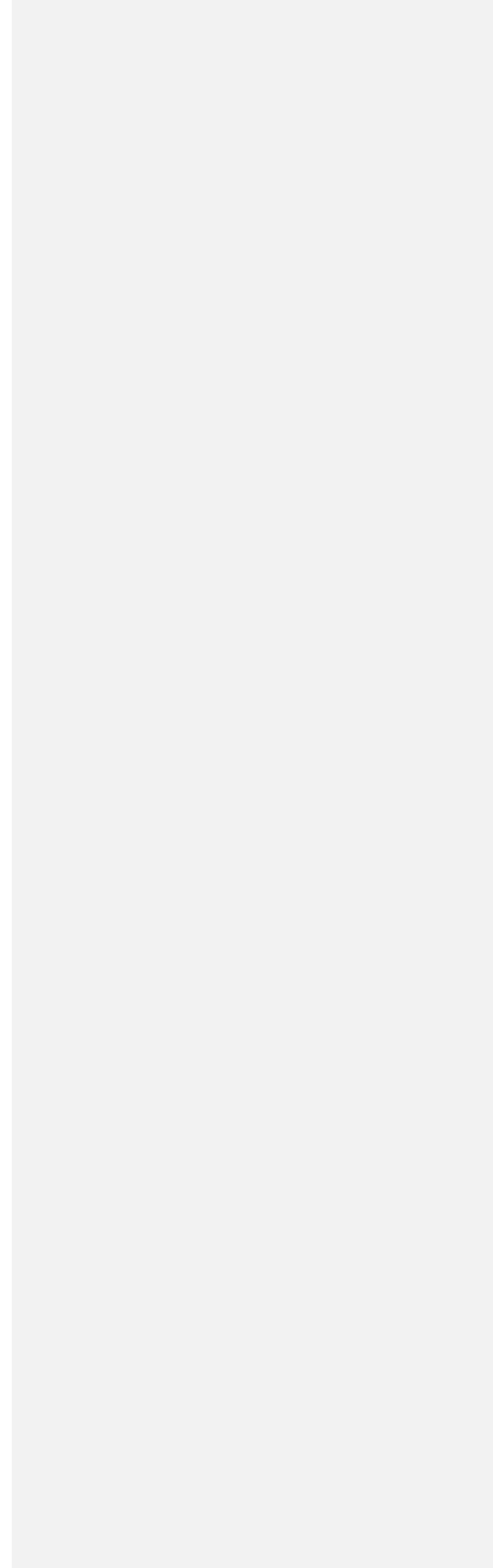
<b>Delegation</b>	<b>1.1.15 Expressions of Interest for Goods and Services</b>
<b>Head of power</b>	01 Local Government Act 1995 Delegations
<b>Delegator</b>	Local Government
<b>Express power to delegate</b>	<i>Local Government Act 1995:</i> s.5.42 Delegation of some powers or duties to the CEO s.5.43 Limitations on delegations to the CEO
<b>Express power or duty delegated</b>	<i>Local Government Act 1995:</i> s.3.57 Tenders for providing goods or services <i>Local Government (Functions and General) Regulations 1996:</i> r.21 Limiting who can tender, procedure for r.23 Rejecting and accepting expressions of interest to be acceptable tenderer
<b>Function</b>	<ol style="list-style-type: none"> <li>1. Authority to determine when to seek Expressions of Interest and to invite Expressions of Interest for the supply of goods or services [F&amp;G r.21].</li> <li>2. Authority to consider Expressions of Interest which have not been rejected and determine those which are capable of satisfactorily providing the goods or services, for listing as acceptable tenderers [F&amp;G r.23].</li> </ol>
<b>Delegates</b>	Chief Executive Officer
<b>Conditions</b>	<ol style="list-style-type: none"> <li>a. Expressions of Interest may only be called where there is an adopted budget for the proposed goods or services.</li> <li>b. Consideration of expressions of interest only. Excludes decision on which expression of interest to accept.</li> </ol>
<b>Express power to subdelegate</b>	<i>Local Government Act 1995:</i> s.5.44 CEO may delegate some powers and duties to other employees
<b>Subdelegates</b>	Director Corporate Services Director Planning and Development Director Technical Services
<b>Subdelegate conditions</b>	<ol style="list-style-type: none"> <li>a. Expressions of Interest may only be called where there is an adopted budget for the proposed goods or services.</li> <li>b. Consideration of expressions of interest only. Excludes decision on which expression of interest to accept.</li> </ol>
<b>Statutory framework</b>	Delegates are designated employees under s.5.74 and are required to provide Primary and Annual Returns.  <a href="#">Local Government (Functions and General) Regulations 1996</a> – prescribe applicable statutory procedures  WALGA Subscription Service – Procurement Toolkit
<b>Policy</b>	Council Policy: Procurement of Goods and Services Policy
<b>Record keeping</b>	In accordance with CI 19 <i>Local Government (Administration) Regulations 1996</i>
<b>Date adopted</b>	27 September 2022

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<b>Delegation</b>	<b>1.1.16 Tenders for Goods and Services – Call Tenders</b>
<b>Head of power</b>	01 Local Government Act 1995 Delegations
<b>Delegator</b>	Local Government
<b>Express power to delegate</b>	<i>Local Government Act 1995:</i> s.5.42 Delegation of some powers or duties to the CEO s.5.43 Limitations on delegations to the CEO
<b>Express power or duty delegated</b>	<i>Local Government Act 1995:</i> s.3.57 Tenders for providing goods or services <i>Local Government (Functions and General) Regulations 1996:</i> r.11(1), (2) When tenders have to be publicly invited r.13 Requirements when local government invites tenders though not required to do so r.14 Publicly inviting tenders, requirements for
<b>Function</b>	<ol style="list-style-type: none"> <li>1. Authority to call tenders [F&amp;G r.11(1)].</li> <li>2. Authority to invite tenders although not required to do so [F&amp;G r.13].</li> <li>3. Authority to determine in writing, before tenders are called, the criteria for acceptance of tenders [F&amp;G r.14(2a)].</li> <li>4. Authority to determine the information that is to be disclosed to those interested in submitting a tender [F&amp;G r.14(4)(a)].</li> <li>5. Authority to vary tender information after public notice of invitation to tender and before the close of tenders, taking reasonable steps to ensure each person who has sought copies of the tender information is provided notice of the variation [F&amp;G r.14 (5)].</li> </ol>
<b>Delegates</b>	Chief Executive Officer
<b>Conditions</b>	<p>Tenders may only be called where there is an adopted budget for the proposed goods or services, with the exception being in the period immediately prior to the adoption of a new Annual Budget where:</p> <ol style="list-style-type: none"> <li>i. the proposed goods or services are required to fulfil a routine contract related to the day to day operations of the Local Government; or</li> <li>ii. a current supply contract expiry is imminent; and</li> <li>iii. the value of the proposed new contract has been included in the draft Annual Budget proposed for adoption, and</li> <li>iv. the tender specification includes a provision that the tender will only be awarded subject to the budget adoption by the Council.</li> </ol>
<b>Express power to subdelegate</b>	<i>Local Government Act 1995:</i> s.5.44 CEO may delegate some powers and duties to other employees
<b>Subdelegates</b>	Director Corporate Services Director Planning and Development Director Technical Services



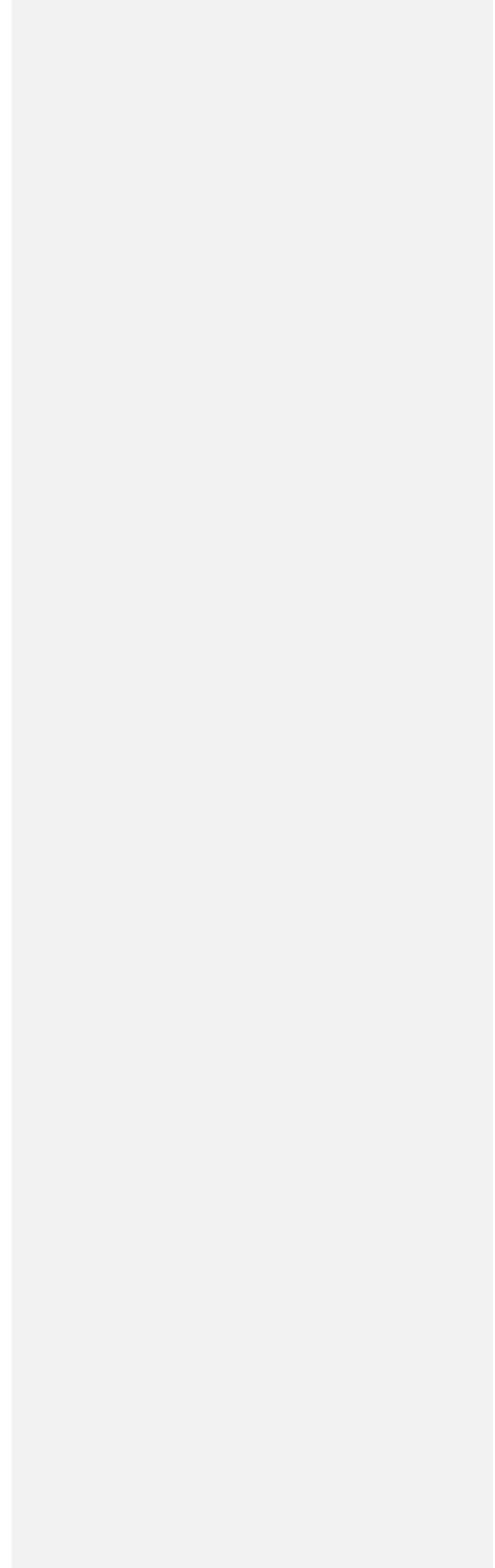
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<p><b>Subdelegate conditions</b></p>	<p>Each sub-delegate may only use the sub-delegation in regard to contracts that are within the scope of the incumbent's position role and responsibilities.</p> <p>Tenders may only be called where there is an adopted budget for the proposed goods or services, with the exception being in the period immediately prior to the adoption of a new Annual Budget where:</p> <ul style="list-style-type: none"> <li>i. the proposed goods or services are required to fulfil a routine contract related to the day to day operations of the Local Government; or</li> <li>ii. a current supply contract expiry is imminent; and</li> <li>iii. the value of the proposed new contract has been included in the draft Annual Budget proposed for adoption, and</li> <li>iv. the tender specification includes a provision that the tender will only be awarded subject to the budget adoption by the Council.</li> </ul>
<p><b>Statutory framework</b></p>	<p>Delegates are designated employees under s.5.74 and are required to provide Primary and Annual Returns.</p> <p><a href="#">Local Government (Functions and General) Regulations 1996</a> – prescribe applicable statutory procedures</p> <p>WALGA Subscription Service – Procurement Toolkit</p>
<p><b>Policy</b></p>	<p>Council Policy Purchasing Policy</p>
<p><b>Record keeping</b></p>	<p>In accordance with Cl 19 <i>Local Government (Administration) Regulations 1996</i></p>
<p><b>Date adopted</b></p>	<p>27 September 2022</p>
<p><b>Adoption references</b></p>	<p>Adopted at Ordinary Council Meeting 27/09/2022</p>
<p><b>Last reviewed</b></p>	<p>27 September 2022</p>

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<b>Delegation</b>	<b>1.1.17 Tenders for Goods and Services – Accepting and Rejecting Tenders; Varying Contracts; Exercising Contract Extension Options</b>
<b>Head of power</b>	01 Local Government Act 1995 Delegations
<b>Delegator</b>	Local Government
<b>Express power to delegate</b>	Local Government Act 1995: s.5.42 Delegation of some powers or duties to the CEO s.5.43 Limitations on delegations to the CEO
<b>Express power or duty delegated</b>	<i>Local Government Act 1995:</i> s.3.57 Tenders for providing goods or services <i>Local Government (Functions and General) Regulations 1996:</i> r.11(2)(j) Exercising contract extension options r.18(2), (4), (4a), (5), (6) and (7) Rejecting and accepting tenders r.20(1), (2), (3) Variation of requirements before entry into contract r.21A Varying a contract for the supply of goods or services
<b>Function</b>	<ol style="list-style-type: none"> <li>1. Authority to determine whether or not to reject tenders that do not comply with requirements as specified in the invitation to tender [F&amp;G.r.18(2)].</li> <li>2. Authority to seek clarification from tenderers in relation to information contained in their tender submission [F&amp;G r.18(4a)].</li> <li>3. Authority to assess, by written evaluation, tenders that have not been rejected, to determine:             <ol style="list-style-type: none"> <li>i. The extent to which each tender satisfies the criteria for deciding which tender to accept; and</li> <li>ii. To accept the tender that is most advantageous within \$350,000 (GST exclusive), detailed as a condition on this Delegation [F&amp;G r.18(4)].</li> </ol> </li> <li>4. Authority to decline to accept any tender [F&amp;G r.18(5)].</li> <li>5. Authority to accept the next most advantageous tender if, within 6-months of accepting a tender, a contract has not been entered into OR the local government and the successful tenderer agree to terminate the contract [F&amp;G r.18(6) &amp; (7)].</li> <li>6. Authority to determine whether variations in goods and services required are minor variations, and to negotiate with the successful tenderer to make minor variations before entering into a contract [F&amp;G r.20(1) and (3)].</li> <li>7. Authority to choose the next most advantageous tender to accept, if the chosen tenderer is unable or unwilling to form a contract to supply the varied requirement OR the minor variation cannot be agreed with the successful tenderer, so that the tenderer ceases to be the chosen tenderer [F&amp;G r.20(2)].</li> <li>8. Authority to vary a tendered contract, after it has been entered into, provided the variation/s are necessary for the goods and services to be supplied, and do not change the scope of the original contract and the revised contract value remains within the approved budget. [F&amp;G r.21A(a)].</li> <li>9. Authority to exercise a contract extension option that was included in the original tender specification and contract in accordance with r.11(2)(j).</li> <li>10. <b>The CEO in consultation with the Mayor accept a tender to a maximum value of \$500,000 and may decline to accept any tender, from the 27th December to 31 January during the yearly Council recess period.</b></li> </ol>
<b>Delegates</b>	Chief Executive Officer

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<p><b>Conditions</b></p>	<ul style="list-style-type: none"> <li>a. Exercise of authority under F&amp;G.r.18(2) requires consideration of whether or not the requirements as specified in the invitation to tender have been expressed as mandatory and if so, discretion may not be capable of being exercised – consider process contract implications.</li> <li>b. In accordance with s.5.43(b), tenders may only be accepted under this delegation, where:             <ul style="list-style-type: none"> <li>i. The total consideration under the resulting contract is \$350,000 (GST exclusive) or less;</li> <li>ii. The expense is included in the adopted Annual Budget; and</li> <li>iii. The tenderer has complied with requirements under F&amp;G r.18(2) and (4).</li> </ul> </li> <li>c. A decision to vary a tendered contract before entry into the contract [F&amp;G r.20(1) and (3)] must include evidence that the variation is minor in comparison to the total goods or services that tenderers were invited to supply.</li> <li>d. A decision to vary a tendered contract after entry into the contract [F&amp;G r.21A(a)] must include evidence that the variation is necessary and does not change the scope of the contract.</li> <li>e. A decision to renew or extend the contract must only occur where the original contract contained the option to renew or extend its term as per r.11(2)(j) and that the contractor's performance has been reviewed and the review evidences the rationale for entering into the extended term.</li> <li>f. shall report to Council at least six monthly on the exercise of this delegation.</li> </ul>
<p><b>Express power to subdelegate</b></p>	<p><i>Local Government Act 1995:</i> s.5.44 CEO may delegate some powers and duties to other employees</p>
<p><b>Subdelegates</b></p>	<p>Director Corporate Services Director Planning and Development Director Technical Services</p>
<p><b>Subdelegate conditions</b></p>	<ul style="list-style-type: none"> <li>a. Each sub-delegate may only use the sub-delegation in regard to contracts that are within the scope of the incumbent's position role and responsibilities.</li> <li>b. a. Exercise of authority under F&amp;G.r.18(2) requires consideration of whether or not the requirements as specified in the invitation to tender have been expressed as mandatory and if so, discretion may not be capable of being exercised – consider process contract implications.</li> <li>c. In accordance with s.5.43(b), tenders may only be accepted under this delegation, where:             <ul style="list-style-type: none"> <li>i. The total consideration under the resulting contract is \$350,000 (GST exclusive) or less;</li> <li>ii. The expense is included in the adopted Annual Budget; and</li> <li>iii. The tenderer has complied with requirements under F&amp;G r.18(2) and (4).</li> </ul> </li> <li>d. A decision to vary a tendered contract before entry into the contract [F&amp;G r.20(1) and (3)] must include evidence that the variation is minor in comparison to the total goods or services that tenderers were invited to supply.</li> <li>e. A decision to vary a tendered contract after entry into the contract [F&amp;G r.21A(a)] must include evidence that the variation is necessary and does not change the scope of the contract.</li> <li>f. A decision to renew or extend the contract must only occur where the original contract contained the option to renew or extend its term as per r.11(2)(j) and that the contractor's performance has been reviewed and the review evidences the rationale for entering into the extended term.</li> </ul>

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<b>Statutory framework</b>	Delegates are designated employees under s.5.74 and are required to provide Primary and Annual Returns.  <a href="#">Local Government (Functions and General) Regulations 1996</a> – prescribe applicable statutory procedures  WALGA Subscription Service – Procurement Toolkit
<b>Policy</b>	Procurement of Goods and Services Council Policy
<b>Record keeping</b>	In accordance with CI 19 <i>Local Government (Administration) Regulations 1996</i>
<b>Date adopted</b>	27 September 2022
<b>Adoption references</b>	Adopted at Ordinary Council Meeting 27/09/2022
<b>Last reviewed</b>	27 September 2022

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<b>Delegation</b>	<b>1.1.18 Tenders for Goods and Services - Exempt Procurement</b>
<b>Head of power</b>	01 Local Government Act 1995 Delegations
<b>Delegator</b>	Local Government
<b>Express power to delegate</b>	<i>Local Government Act 1995:</i> s.5.42 Delegation of some powers or duties to the CEO s.5.43 Limitations on delegations to the CEO
<b>Express power or duty delegated</b>	<i>Local Government Act 1995:</i> s.3.57 Tenders for providing goods or services <i>Local Government (Functions and General) Regulations 1996:</i> r.11(2) When tenders have to be publicly invited (exemptions)
<b>Function</b>	<ol style="list-style-type: none"> <li>1. Authority to undertake tender exempt procurement, in accordance with the Purchasing Policy requirements, where the total consideration under the resulting contract is expected to be included in the adopted Annual Budget [F&amp;G.r.11(2)].</li> <li>2. Authority to, because of the unique nature of the goods or services or for any other reason it is unlikely that there is more than one supplier, determine to contract directly with a suitable supplier [F&amp;G r.11(2)(f)].</li> </ol>
<b>Delegates</b>	Chief Executive Officer

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Conditions	Maximum Value for individual contracts
<p>a. Tender exempt procurement under F&amp;G.r.11(2) may only be approved where the total consideration under the resulting contract is expected to be less than the maximum value specified for the following categories:</p>	
<p>WALGA Preferred Supplier Program [F&amp;G.r.11(2)(b)]</p>	<p>\$250,000* *as specified in</p>
<p>F&amp;G.r.11(2)(h)(ii)</p> <p>Goods or services obtained through the Government of the State or Commonwealth or any of its agencies, or by a local government or regional local government [F&amp;G.r.11(2)(e)] specified in F&amp;G.r.11(2)(h)(ii)</p>	<p>&lt;\$250,000* *as</p>
<p>Goods or services that are determined to be unique so that it is unlikely that there is more than one supplier in accordance with delegation condition (b.) specified below [F&amp;G.r.(2)(f)] specified in F&amp;G.r.11(2)(h)(ii)</p>	<p>\$250,000* *as</p>
<p>Supply of petrol, oil or any other liquid or gas used for internal combustion engines [F&amp;G.r.11(2)(g)] specified in F&amp;G.r.11(2)(h)(ii)</p>	<p>\$250,000**as</p>
<p>Goods or services supplied by a person registered on the Aboriginal Business Directory WA OR Indigenous Minority Supplier Office Limited (T/as Supply Nation) AND where satisfied that the contract represents value for money. [F&amp;G.r.11(2)(h)] specified in F&amp;G.r.11(2)(h)(ii)</p>	<p>\$250,000**as</p>
<p>Goods or services supplied by an Australian Disability Enterprise [F&amp;G.r.11(2)(i)] specified in F&amp;G.r.11(2)(h)(ii)</p>	<p>\$250,000* *as</p>
<p>b. Tender exempt procurement under F&amp;G r.11(2)(f) may only be approved where a record is retained that evidences:</p> <ul style="list-style-type: none"> <li>i. A detailed specification;</li> <li>ii. The outcomes of market testing of the specification;</li> <li>iii. The reasons why market testing has not met the requirements of the specification;</li> <li>iv. Rationale for why the supply is unique and cannot be sourced through other suppliers;</li> </ul> <p>and</p> <ul style="list-style-type: none"> <li>v. The expense is included in the adopted Annual Budget.</li> </ul> <p>c. Where the total consideration of a Tender Exempt procurement contract exceeds the \$250,000 delegated above, the decision is to be referred to Council.</p>	



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<b>Express power to subdelegate</b>	<i>Local Government Act 1995:</i> s.5.44 CEO may delegate some powers and duties to other employees
<b>Subdelegates</b>	Director Corporate Services Director Planning and Development Director Technical Services
<b>Subdelegate conditions</b>	Each sub-delegate may only use the sub-delegation in regard to contracts that are within the scope of the incumbent's position role and responsibilities.  <i>See above Conditions</i>
<b>Statutory framework</b>	Delegates are designated employees under s.5.74 and are required to provide Primary and Annual Returns.  <a href="#">Local Government (Functions and General) Regulations 1996</a> – prescribe applicable statutory procedures  WALGA Subscription Service – Procurement Toolkit
<b>Policy</b>	Council Policy Procurement of Goods and Services Policy
<b>Record keeping</b>	In accordance with CI 19 <i>Local Government (Administration) Regulations 1996</i>
<b>Date adopted</b>	27 September 2022
<b>Adoption references</b>	Adopted at Ordinary Council Meeting 27/09/2022
<b>Last reviewed</b>	27 September 2022

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<b>Delegation</b>	<b>1.1.19 Panels of Pre-Qualified Suppliers for Goods and Services</b>
<b>Head of power</b>	01 Local Government Act 1995 Delegations
<b>Delegator</b>	Local Government
<b>Express power to delegate</b>	<i>Local Government Act 1995:</i> s.5.42 Delegation of some powers or duties to the CEO s.5.43 Limitations on delegations to the CEO
<b>Express power or duty delegated</b>	<i>Local Government (Functions and General) Regulation 1996:</i> r.24AB Local government may establish panels of pre-qualified suppliers r.24AC(1)(b) Requirements before establishing panels of pre-qualified suppliers r.24AD(3) & (6) Requirements when inviting persons to apply to join panel of pre-qualified suppliers r.24AH(2), (3), (4) and (5) Rejecting and accepting applications to join panel of pre-qualified suppliers
<b>Function</b>	<ol style="list-style-type: none"> <li>1. Authority to determine that there is a continuing need for the goods or services proposed to be provided by a panel of pre-qualified suppliers [F&amp;G r.24AC(1)(b)].</li> <li>2. Authority to, before inviting submissions, determine the written criteria for deciding which application should be for inclusion in a panel of pre-qualified suppliers should be accepted [F&amp;G r.24AD(3)].</li> <li>3. Authority to vary panel of pre-qualified supplier information after public notice inviting submissions has been given, taking reasonable steps to each person who has enquired or submitted an application is provided notice of the variation [F&amp;G r.24AD(6)].</li> <li>4. Authority to reject an application without considering its merits, where it was submitted at a place and within the time specified, but fails to comply with any other requirement specified in the invitation [F&amp;G r.24AH(2)].</li> <li>5. Authority to assess applications, by written evaluation of the extent to which the submission satisfies the criteria for deciding which applicants to accept, and decide which applications to accept as most advantageous [F&amp;G r.24AH(3)].</li> <li>6. Authority to request clarification of information provided in a submission by an applicant [F&amp;G r.24AH(4)].</li> <li>7. Authority to decline to accept any application [F&amp;G r.24AH(5)].</li> <li>8. Authority to enter into contract, or contracts, for the supply of goods or services with a pre-qualified supplier, as part of a panel of pre-qualified suppliers for those particular</li> </ol>
<b>Delegates</b>	Chief Executive Officer
<b>Conditions</b>	In accordance with s.5.43, panels of pre-qualified suppliers may only be established, where the total consideration under the resulting contract is \$250,000 or less and the expense is included in the adopted Annual Budget.
<b>Express power to subdelegate</b>	<i>Local Government Act 1995:</i> s.5.44 CEO may delegate some powers and duties to other employees
<b>Subdelegates</b>	Director Corporate Services Director Planning and Development Director Technical Services
<b>Subdelegate conditions</b>	Each sub-delegate may only use the sub-delegation in regard to contracts that are within the scope of the incumbent's position role and responsibilities.

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<b>Statutory framework</b>	Delegates are designated employees under s.5.74 and are required to provide Primary and Annual Returns.  <a href="#">Local Government (Functions and General) Regulations 1996</a> – prescribe applicable statutory procedures  WALGA Subscription Service – Procurement Toolkit
<b>Policy</b>	Council Policy Procurement of Goods and Services Purchasing Policy  Council Policy WALGA Pre-Qualified Supplier Panels
<b>Record keeping</b>	In accordance with CI 19 Local Government (Administration) Regulations 1996
<b>Date adopted</b>	27 September 2022
<b>Adoption references</b>	Adopted at Ordinary Council Meeting 27/09/2022
<b>Last reviewed</b>	27 September 2022

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<b>Delegation</b>	<b>1.1.20 Disposing of Property</b>
<b>Head of power</b>	01 Local Government Act 1995 Delegations
<b>Delegator</b>	Local Government
<b>Express power to delegate</b>	<i>Local Government Act 1995:</i> s.5.42 Delegation of some powers or duties to the CEO s.5.43 Limitations on delegations to the CEO
<b>Express power or duty delegated</b>	<i>Local Government Act 1995:</i> s.3.58(2) & (3) Disposing of Property
<b>Function</b>	<ol style="list-style-type: none"> <li>1. Authority to dispose of property to: <ol style="list-style-type: none"> <li>a. the highest bidder at public auction [s.3.58(2)(a)].</li> <li>b. the person who at public tender called by the local government makes what is considered by the delegate to be, the most acceptable tender, whether or not it is the highest tender [s.3.58(2)(b)].</li> </ol> </li> <li>2. Authority to dispose of property by private treaty only in accordance with section 3.58 (3) and prior to the disposal, to consider any submissions received following the giving of public notice [s.3.58(3)].</li> </ol>
<b>Delegates</b>	Chief Executive Officer
<b>Conditions</b>	<ol style="list-style-type: none"> <li>a. Disposal of land or building assets is limited to matters specified in the Annual Budget and in any other case, a Council resolution is required.</li> <li>b. In accordance with s.5.43, disposal of property, for any single project or where not part of a project but part of a single transaction, is limited to a maximum value of \$100,000 or less.</li> <li>c. When determining the method of disposal: <ul style="list-style-type: none"> <li>• Where a public auction is determined as the method of disposal: <ul style="list-style-type: none"> <li>○ Reserve price has been set by independent valuation.</li> <li>○ Where the reserve price is not achieved at auction, negotiation may be undertaken to achieve the sale at up to a -10% variation on the set reserve price.</li> </ul> </li> <li>• Where a public tender is determined as the method of disposal and the tender does not achieve a reasonable price for the disposal of the property, then the CEO is to determine if better value could be achieved through another disposal method and if so, must determine not to accept any tender and use an alternative disposal method.</li> <li>• Where a private treaty is determined [s.3.58(3)] as the method of disposal, authority to: <ul style="list-style-type: none"> <li>○ Negotiate the sale of the property up to a -10% variance on the valuation; and</li> <li>○ Consider any public submissions received and determine if to proceed with the disposal, ensuring reasons for the decision are recorded.</li> </ul> </li> </ul> </li> <li>d. Where the market value of the property is determined as being less than \$20,000 (F&amp;G r.30(3) excluded disposal) may be undertaken: <ul style="list-style-type: none"> <li>• Without reference to Council for resolution; and</li> <li>• In any case, be undertaken to ensure that the best value return is achieved however, where the property is determined as having a nil market value then,</li> </ul> </li> </ol>
<b>Express power to subdelegate</b>	<i>Local Government Act 1995:</i> s.5.44 CEO may delegate some powers and duties to other employees

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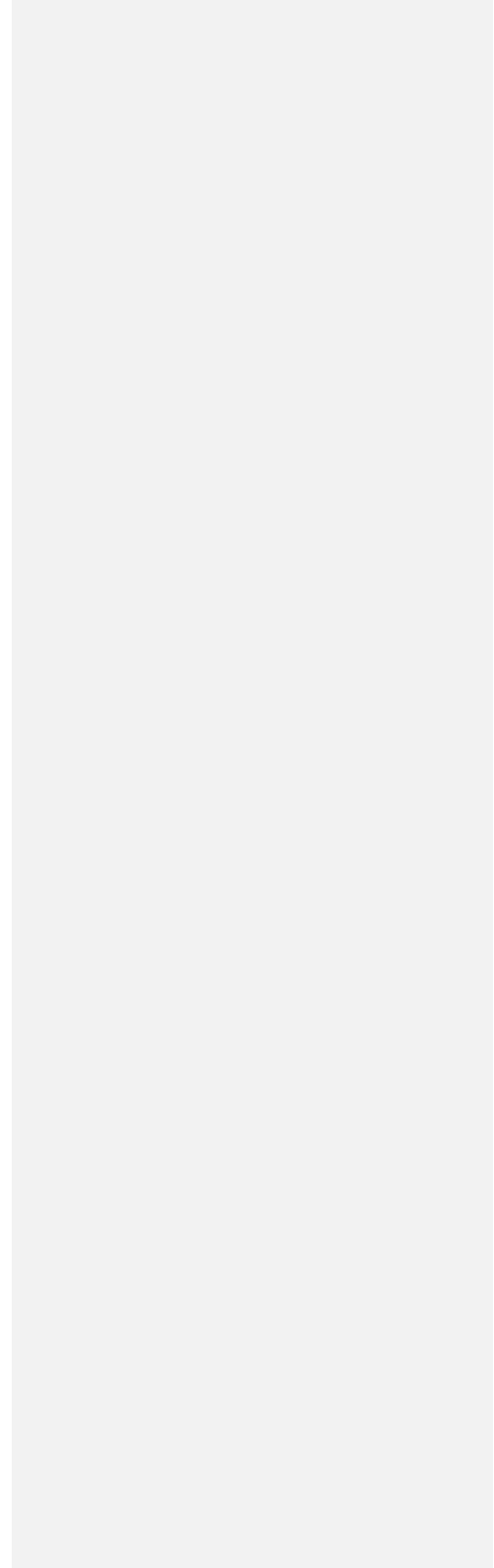
<b>Subdelegates</b>	Director Corporate Services Director Planning and Development Director Technical Services
<b>Subdelegate conditions</b>	<ul style="list-style-type: none"> <li>a. Disposal of land or building assets is limited to matters specified in the Annual Budget and in any other case, a Council resolution is required.</li> <li>b. In accordance with s.5.43, disposal of property, for any single project or where not part of a project but part of a single transaction, is limited to a maximum value of \$50,000 or less.</li> <li>c. When determining the method of disposal:             <ul style="list-style-type: none"> <li>• Where a public auction is determined as the method of disposal:                 <ul style="list-style-type: none"> <li>○ Reserve price has been set by independent valuation.</li> <li>○ Where the reserve price is not achieved at auction, negotiation may be undertaken to achieve the sale at up to a -10% variation on the set reserve price.</li> </ul> </li> <li>• Where a public tender is determined as the method of disposal and the tender does not achieve a reasonable price for the disposal of the property, then the CEO is to determine if better value could be achieved through another disposal method and if so, must determine not to accept any tender and use an alternative disposal method.</li> <li>• Where a private treaty is determined [s.3.58(3)] as the method of disposal, authority to:                 <ul style="list-style-type: none"> <li>○ Negotiate the sale of the property up to a -10% variance on the valuation; and</li> <li>○ Consider any public submissions received and determine if to proceed with the disposal, ensuring reasons for the decision are recorded.</li> </ul> </li> </ul> </li> <li>d. Where the market value of the property is determined as being less than \$20,000 (F&amp;G r.30(3) excluded disposal) may be undertaken:             <ul style="list-style-type: none"> <li>• Without reference to Council for resolution; and</li> <li>• In any case, be undertaken to ensure that the best value return is achieved however, where the property is determined as having a nil market value then,</li> </ul> </li> </ul>
<b>Statutory framework</b>	<p>Delegates are designated employees under s.5.74 and are required to provide Primary and Annual Returns.</p> <p><a href="#">Local Government Act 1995</a> – s.3.58 Disposal of Property</p> <p><a href="#">Local Government (Functions and General) Regulations 1995</a> – r.30 Dispositions of property excluded from Act s. 3.58</p>
<b>Policy</b>	Council Policy Disposal and Acquisition of Land
<b>Record keeping</b>	In accordance with CI 19 <i>Local Government (Administration) Regulations 1996</i>
<b>Date adopted</b>	27 September 2022
<b>Adoption references</b>	Adopted at Ordinary Council Meeting 27/09/2022
<b>Last reviewed</b>	27 September 2022

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<b>Delegation</b>	<b>1.1.21 Payments from the Municipal or Trust Funds</b>
<b>Head of power</b>	01 Local Government Act 1995 Delegations
<b>Delegator</b>	Local Government
<b>Express power to delegate</b>	<i>Local Government Act 1995:</i> s.5.42 Delegation of some powers or duties to the CEO s.5.43 Limitations on delegations to the CEO
<b>Express power or duty delegated</b>	<i>Local Government (Financial Management) Regulations 1996:</i> r.12(1)(a) Payments from municipal fund or trust fund, restrictions on making
<b>Function</b>	1. Authority to make payments from the municipal or trust funds [r.12(1)(a)].
<b>Delegates</b>	Chief Executive Officer
<b>Conditions</b>	a. Authority to make payments is subject to annual budget limitations.
<b>Express power to subdelegate</b>	<i>Local Government Act 1995:</i> s.5.44 CEO may delegate some powers and duties to other employees
<b>Subdelegates</b>	Director Corporate Services Director Planning and Development Director Technical Services Manager Financial Services
<b>Subdelegate conditions</b>	Authority to make payments is subject to annual budget limitations.  1. Delegates must comply with the Procedures approved by the CEO in accordance with Financial Management Regulation 5. 2. Payments by Cheque and EFT transactions must be approved jointly by two Delegates, one of whom must be the Director Corporate Services, other Director or Manager only 3. Delegates that approve the payment must not verify the liability. The verification of incurring the liability via the purchase order, invoice and evidence of goods / service received, must be undertaken independent of the payment approval.
<b>Statutory framework</b>	Delegates are designated employees under s.5.74 and are required to provide Primary and Annual Returns.  <a href="#">Local Government Act 1995</a> <a href="#">Local Government (Financial Management) Regulations 1996</a> - refer specifically r.13 Payments from municipal fund or trust fund by CEO, CEO's duties as to etc. <a href="#">Local Government (Audit) Regulations 1996</a>  Department of Local Government, Sport and Cultural Industries Operational Guideline <a href="#">No.11 – Use of Corporate Credit Cards</a>  Department of Local Government, Sport and Cultural Industries; <a href="#">Accounting Manual</a>
<b>Record keeping</b>	In accordance with CI 19 <i>Local Government (Administration) Regulations 1996</i>
<b>Date adopted</b>	27 September 2022

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<b>Adoption references</b>	Adopted at Ordinary Council Meeting 27/09/2022
<b>Last reviewed</b>	27 September 2022





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<b>Delegation</b>	<b>1.1.22 Defer, Grant Discounts, Waive or Write Off Debts</b>
<b>Head of power</b>	01 Local Government Act 1995 Delegations
<b>Delegator</b>	Local Government
<b>Express power to delegate</b>	<i>Local Government Act 1995:</i> s.5.42 Delegation of some powers or duties to the CEO s.5.43 Limitations on delegations to the CEO
<b>Express power or duty delegated</b>	<i>Local Government Act 1995:</i> s.6.12 Power to defer, grant discounts, waive or write off debts
<b>Function</b>	<ol style="list-style-type: none"> <li>1. Waive a debt which is owed to the City [s.6.12(1)(b)].</li> <li>2. Grant a concession in relation to money which is owed to the City [s.6.12(1)(b)].</li> <li>3. Write off an amount of money which is owed to the City [s.6.12(1)(c)]</li> </ol>
<b>Delegates</b>	Chief Executive Officer
<b>Conditions</b>	<ol style="list-style-type: none"> <li>a. Write-off a rates or service charge debt up to \$1,000 in accordance with the Financial Hardship Policy [s.6.12(1)(c) &amp;(2)].</li> <li>b. A debt may only be waived where: <ol style="list-style-type: none"> <li>i. it is only to charitable or not for profit community groups</li> </ol> </li> <li>c. A concession may only be granted where: <ol style="list-style-type: none"> <li>i. it is only to charitable or not for profit community groups</li> </ol> </li> <li>d. A debt may only be written off where all necessary measures have been taken to locate / contact the debtor and where costs associated with continued action to recover the debt will outweigh the net value of the debt if recovered by the City. <ol style="list-style-type: none"> <li>i. Limited to individual debts valued below \$1,000, cumulative debts of a debtor valued below \$1,000. Write off of debts greater than these values must be referred for Council decision.</li> </ol> </li> <li>e. For the CEO to report to Council on the exercise of this delegation.</li> </ol>
<b>Express power to subdelegate</b>	<i>Local Government Act 1995:</i> s.5.44 CEO may delegate some powers and duties to other employees
<b>Subdelegates</b>	Director Corporate Services Director Planning and Development Director Technical Services Manager Assets Manager Building Services Manager Health & Compliance

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<p><b>Subdelegate conditions</b></p>	<p>May only do so for, or on:</p> <ol style="list-style-type: none"> <li>1. Extend time for payment of a modified penalty or to withdraw an infringement notice;</li> <li>2. In relation to parking infringements, withdraw an infringement in the event of:             <ol style="list-style-type: none"> <li>a. Medical emergency;</li> <li>b. Vehicle broken down;</li> <li>c. Eastern States registration;</li> <li>d. No records held by Police Department if unregistered vehicle;</li> <li>e. Stolen vehicle;</li> <li>f. Error made by issuing officer;</li> <li>g. Vehicle towed away; or</li> <li>h. Other compassionate grounds.</li> </ol> </li> <li>3. Manager Health &amp; Compliance may only waive fees and charges related to their operational responsibilities and where such waiver is to rectify a service failure on the part of the City of Nedlands limited to a value less than \$1,000 per customer within a financial year.</li> <li>4. Directors may waive fees and charges related to their operational responsibilities where such waiver is either to:             <ol style="list-style-type: none"> <li>a. rectify a service failure on the part of the City limited to a value less than 1,000 per customer within a financial year; or</li> <li>b. assist a not for profit community group or charitable entity in fulfilling a service, social or cultural outcome within the City.</li> </ol> </li> <li>5. Concessions may only be granted where it is only to charitable or not for profit community grants</li> <li>6. Directors may only write off debts limited to a value of less than \$1,000 debtor within a financial year.</li> </ol>
<p><b>Statutory framework</b></p>	<p>Delegates are designated employees under s.5.74 and are required to provide Primary and Annual Returns.</p> <p>Collection of Rates Debts – refer Delegations:            1.1.25 Agreement as to Payment of Rates and Service Charges            1.1.27 Recovery of Rates or Service Charges            1.1.28 Recovery of Rates Debts – Require Lessee to Pay Rent            1.1.29 Recovery of Rates Debts – Actions to Take Possession of the Land</p>
<p><b>Record keeping</b></p>	<p>In accordance with CI 19 Local Government (Administration) Regulations 1996</p>
<p><b>Date adopted</b></p>	<p>27 September 2022</p>
<p><b>Adoption references</b></p>	<p>Adopted at Ordinary Council Meeting 27/09/2022</p>
<p><b>Last reviewed</b></p>	<p>27 September 2022</p>

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<b>Delegation</b>	<b>1.1.23 Power to Invest and Manage Investments</b>
<b>Head of power</b>	01 Local Government Act 1995 Delegations
<b>Delegator</b>	Local Government
<b>Express power to delegate</b>	<i>Local Government Act 1995:</i> s.5.42 Delegation of some powers or duties to the CEO s.5.43 Limitations on delegations to the CEO
<b>Express power or duty delegated</b>	<i>Local Government Act 1995:</i> s.6.14 Power to invest <i>Local Government (Financial Management) Regulations 1996:</i> r.19 Investments, control procedures for
<b>Function</b>	<ol style="list-style-type: none"> <li>1. Authority to invest money held in the municipal fund or trust fund that is not, for the time being, required for any other purpose [s.6.14(1)].</li> <li>2. Authority to establish and document internal control procedures to be followed in the investment and management of investments [FM r.19].</li> </ol>
<b>Delegates</b>	Chief Executive Officer
<b>Conditions</b>	<ol style="list-style-type: none"> <li>a. All investment activity must comply with the Financial Management Regulation 19C and Investments of Council Funds Council Policy</li> <li>b. A report detailing the investment portfolio's performance, exposures and changes since last reporting, is to be provided as part of the Monthly Financial Reports.</li> <li>c. Procedures are to be systematically documented and retained in accordance with the Record Keeping Plan and must include references that enable recognition of statutory requirements and assign responsibility for actions to position titles</li> <li>d. Procedures are to be administratively reviewed for continuing compliance and confirmed as 'fit for purpose' and subsequently considered by the Audit and Risk Committee at least once within every 3 financial years. [Audit r.17]</li> </ol>
<b>Express power to subdelegate</b>	<i>Local Government Act 1995:</i> s.5.44 CEO may delegate some powers and duties to other employees
<b>Subdelegates</b>	Director Corporate Services Manager Financial Services Senior Accountant (Financial Services)
<b>Subdelegate conditions</b>	<ol style="list-style-type: none"> <li>a. All investment activity must comply with the Financial Management Regulation 19C and Investment of Council Funds Council Policy</li> <li>b. A report detailing the investment portfolio's performance, exposures and changes since last reporting, is to be provided as part of the Monthly Financial Reports.</li> <li>c. Procedures are to be systematically documented and retained in accordance with the Record Keeping Plan and must include references that enable recognition of statutory requirements and assign responsibility for actions to position titles.</li> <li>d. Procedures are to be administratively reviewed for continuing compliance and confirmed as 'fit for purpose' and subsequently considered by the Audit and Risk Committee at least once within every 3 financial years. [Audit r.17]</li> <li>e. A decision to invest must be jointly confirmed by two Delegates.</li> <li>f. Investment decisions are limited to a maximum of \$4,000,000 4,000,000</li> <li>g. Where exposure to a single market or investment type will exceed \$10,000,000</li> </ol>

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<b>Statutory framework</b>	Delegates are designated employees under s.5.74 and are required to provide Primary and Annual Returns.  <a href="#">Local Government (Financial Management) Regulations 1996</a> – refer r.19C Investment of money, restrictions on (Act s.6.14(2)(a))
<b>Policy</b>	Council Policy Investments of Council Funds
<b>Record keeping</b>	In accordance with CI 19 Local Government (Administration) Regulations 1996
<b>Date adopted</b>	27 September 2022
<b>Adoption references</b>	Adopted at Ordinary Council Meeting 27/09/2022
<b>Last reviewed</b>	27 September 2022

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<b>Delegation</b>	<b>1.1.24 Rate Record Amendment</b>
<b>Head of power</b>	01 Local Government Act 1995 Delegations
<b>Delegator</b>	Local Government
<b>Express power to delegate</b>	<i>Local Government Act 1995:</i> s.5.42 Delegation of some powers or duties to the CEO s.5.43 Limitations on delegations to the CEO
<b>Express power or duty delegated</b>	<i>Local Government Act 1995:</i> s.6.39(2)(b) Rate record
<b>Function</b>	1. Authority to determine any requirement to amend the rate record for the 5-years preceding the current financial year [s.6.39(2)(b)].
<b>Delegates</b>	Chief Executive Officer
<b>Conditions</b>	Delegates must comply with the requirements of s.6.40 of the Act.
<b>Express power to subdelegate</b>	<i>Local Government Act 1995:</i> s.5.44 CEO may delegate some powers and duties to other employees
<b>Subdelegates</b>	Director Corporate Services
<b>Subdelegate conditions</b>	Delegates must comply with the requirements of s.6.40 of the Act.
<b>Statutory framework</b>	Delegates are designated employees under s.5.74 and are required to provide Primary and Annual Returns.  <a href="#">Local Government Act 1995</a> – s.6.40 prescribes consequential actions that may be required following a decision to amend the rate record.  Note – Decisions under this delegation may be referred for review by the State Administration Tribunal
<b>Record keeping</b>	In accordance with CI 19 <i>Local Government (Administration) Regulations 1996</i>
<b>Date adopted</b>	27 September 2022
<b>Adoption references</b>	Adopted at Ordinary Council Meeting 27/09/2022
<b>Last reviewed</b>	27 September 2022

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<b>Delegation</b>	<b>1.1.25 Agreement as to Payment of Rates and Service Charges</b>
<b>Head of power</b>	01 Local Government Act 1995 Delegations
<b>Delegator</b>	Local Government
<b>Express power to delegate</b>	<i>Local Government Act 1995:</i> s.5.42 Delegation of some powers or duties to the CEO s.5.43 Limitations on delegations to the CEO
<b>Express power or duty delegated</b>	Local Government Act 1995: s.6.49 Agreement as to payment of rates and service charges
<b>Function</b>	1. Authority to make an agreement with a person for the payment of rates or service charges [s.6.49].
<b>Delegates</b>	Chief Executive Officer
<b>Conditions</b>	<ul style="list-style-type: none"> <li>a. Decisions under this delegation must comply with Council Policy Hardship Provisions Policy .</li> <li>b. Agreements must be in writing and, subject to the Council Policy Hardship Provisions Policy must ensure acquittal of the rates or service charge debt before the next annual rates or service charges are levied.</li> </ul>
<b>Express power to subdelegate</b>	Local Government Act 1995: s.5.44 CEO may delegate some powers and duties to other employees
<b>Subdelegates</b>	Director Corporate Services
<b>Subdelegate conditions</b>	<ul style="list-style-type: none"> <li>a. Decisions under this delegation must comply with Council Policy Hardship Provisions Policy.</li> <li>b. Agreements must be in writing and, subject to the Council Policy Hardship Provisions Policy , must ensure acquittal of the rates or service charge debt before the next annual rates or service charges are levied.</li> </ul>
<b>Statutory framework</b>	Delegates are designated employees under s.5.74 and are required to provide Primary and Annual Returns.
<b>Policy</b>	Council Policy Hardship Provisions Policy
<b>Record keeping</b>	In accordance with CI 19 Local Government (Administration) Regulations 1996
<b>Date adopted</b>	27 September 2022
<b>Adoption references</b>	Adopted at Ordinary Council Meeting 27/09/2022
<b>Last reviewed</b>	27 September 2022

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<b>Delegation</b>	<b>1.1.26 Determine Due Date for Rates or Service Charges</b>
<b>Head of power</b>	01 Local Government Act 1995 Delegations
<b>Delegator</b>	Local Government
<b>Express power to delegate</b>	<i>Local Government Act 1995:</i> s.5.42 Delegation of some powers or duties to the CEO s.5.43 Limitations on delegations to the CEO
<b>Express power or duty delegated</b>	<i>Local Government Act 1995:</i> s.6.50 Rates or service charges due and payable
<b>Function</b>	1. Authority to determine the date on which rates or service charges become due and payable to the City [s.6.50].
<b>Delegates</b>	Chief Executive Officer
<b>Conditions</b>	Nil
<b>Express power to subdelegate</b>	<i>Local Government Act 1995:</i> s.5.44 CEO may delegate some powers and duties to other employees
<b>Subdelegates</b>	Director Corporate Services
<b>Subdelegate conditions</b>	Nil
<b>Statutory framework</b>	Delegates are designated employees under s.5.74 and are required to provide Primary and Annual Returns.
<b>Record keeping</b>	In accordance with CI 19 <i>Local Government (Administration) Regulations 1996</i>
<b>Date adopted</b>	27 September 2022
<b>Adoption references</b>	Adopted at Ordinary Council Meeting 27/09/2022
<b>Last reviewed</b>	27 September 2022



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<b>Delegation</b>	<b>1.1.27 Recovery of Rates or Service Charges</b>
<b>Head of power</b>	01 Local Government Act 1995 Delegations
<b>Delegator</b>	Local Government
<b>Express power to delegate</b>	<i>Local Government Act 1995:</i> s.5.42 Delegation of some powers or duties to the CEO s.5.43 Limitations on delegations to the CEO
<b>Express power or duty delegated</b>	Local Government Act 1995: s.6.56 Rates or service charges recoverable in court s.6.64(3) Actions to be taken
<b>Function</b>	<ol style="list-style-type: none"> <li>1. Authority to recover rates or service charges, as well as costs of proceedings for the recovery, in a court of competent jurisdiction [s.6.56(1)].</li> <li>2. Authority to lodge (and withdraw) a caveat to preclude dealings in respect of land where payment of rates or service charges imposed on that land is in arrears</li> </ol>
<b>Delegates</b>	Chief Executive Officer
<b>Conditions</b>	Decisions under this delegation must comply with Council Policy Hardship Provisions Policy .
<b>Express power to subdelegate</b>	<i>Local Government Act 1995:</i> s.5.44 CEO may delegate some powers and duties to other employees
<b>Subdelegates</b>	Director Corporate Services
<b>Subdelegate conditions</b>	Decisions under this delegation must comply with Council Policy Hardship Provisions Policy
<b>Statutory framework</b>	Delegates are designated employees under s.5.74 and are required to provide Primary and Annual Returns.
<b>Date adopted</b>	27 September 2022
<b>Adoption references</b>	Adopted at Ordinary Council Meeting 27/09/2022
<b>Last reviewed</b>	27 September 2022

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<b>Delegation</b>	<b>1.1.28 Recovery of Rates Debts – Require Lessee to Pay Rent</b>
<b>Head of power</b>	01 Local Government Act 1995 Delegations
<b>Delegator</b>	Local Government
<b>Express power to delegate</b>	<i>Local Government Act 1995:</i> s.5.42 Delegation of some powers or duties to the CEO s.5.43 Limitations on delegations to the CEO
<b>Express power or duty delegated</b>	<i>Local Government Act 1995:</i> s.6.60 Local Government may require lessee to pay rent
<b>Function</b>	<ol style="list-style-type: none"> <li>1. Authority to give notice to a lessee of land in respect of which there is an unpaid rate or service charge, requiring the lessee to pay its rent to the City [s.6.60(2)].</li> <li>2. Authority to recover the amount of the rate or service charge as a debt from the lessee if rent is not paid in accordance with a notice [s.6.60(4)].</li> </ol>
<b>Delegates</b>	Chief Executive Officer
<b>Conditions</b>	Decisions under this delegation must comply with Council Policy Hardship Provisions Policy
<b>Express power to subdelegate</b>	<i>Local Government Act 1995:</i> s.5.44 CEO may delegate some powers and duties to other employees
<b>Subdelegates</b>	Director Corporate Services
<b>Subdelegate conditions</b>	Decisions under this delegation must comply with Council Policy Hardship Provisions Policy
<b>Statutory framework</b>	Delegates are designated employees under s.5.74 and are required to provide Primary and Annual Returns.  <a href="#">Local Government Act 1995</a> – refer sections 6.61 and 6.62 and Schedule 6.2 prescribe procedures relevant to exercise of authority under s.6.60.
<b>Policy</b>	Council Policy Hardship Provisions Policy
<b>Record keeping</b>	In accordance with CI 19 Local Government (Administration) Regulations 1996
<b>Date adopted</b>	27 September 2022
<b>Adoption references</b>	Adopted at Ordinary Council Meeting 27/09/2022
<b>Last reviewed</b>	27 September 2022

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<b>Delegation</b>	<b>1.1.29 Recovery of Rates Debts - Actions to Take Possession of the Land</b>
<b>Head of power</b>	01 Local Government Act 1995 Delegations
<b>Delegator</b>	Local Government
<b>Express power to delegate</b>	<i>Local Government Act 1995:</i> s.5.42 Delegation of some powers or duties to the CEO s.5.43 Limitations on delegations to the CEO
<b>Express power or duty delegated</b>	<i>Local Government Act 1995:</i> s.6.64(1) Actions to be taken s.6.69(2) Right to pay rates, service charges and costs, and stay proceedings s.6.71 Power to transfer land to Crown or local government s.6.74 Power to have land revested in Crown if rates in arrears 3 years
<b>Function</b>	<ol style="list-style-type: none"> <li>1. Authority to take possession of land and hold the land against a person having an estate or interest in the land where rates or service charges have remained unpaid for at least three years [s.6.64(1)], including: <ol style="list-style-type: none"> <li>i. lease the land, or</li> <li>ii. sell the land; or where land is offered for sale and a contract of sale has not been entered into after 12 months: <ol style="list-style-type: none"> <li>I. cause the land to be transferred to the Crown [s.6.71 and s.6.74]; or</li> <li>II. cause the land to be transferred to the City [s.6.71].</li> </ol> </li> </ol> </li> <li>2. Authority to agree terms and conditions with a person having estate or interest in land and to accept payment of outstanding rates, service charges and costs within 7 days of and prior to the proposed sale [s.6.69(2)].</li> </ol>
<b>Delegates</b>	Chief Executive Officer
<b>Conditions</b>	<ol style="list-style-type: none"> <li>a. Decisions under this delegation must comply with Council Policy Hardship Provisions Policy</li> <li>b. In accordance with s.6.68(3A), this delegation cannot be used where a decision relates to exercising a power of sale <u>without having</u>, within the previous 3-years attempted to recover the outstanding rates / changes through a court under s.6.56, as s.6.68(3A) requires that the reasons why court action has not been pursued must be recorded in Council Minutes.</li> <li>c. Exercise of this delegation must comply with the procedures set out in Schedule 6.3 of the <i>Local Government Act 1995</i>.</li> </ol>
<b>Express power to subdelegate</b>	<i>Local Government Act 1995:</i> s.5.44 CEO may delegate some powers and duties to other employees
<b>Subdelegates</b>	Director Corporate Services
<b>Subdelegate conditions</b>	<ol style="list-style-type: none"> <li>a. Decisions under this delegation must comply with Council Policy Hardship Provisions Policy.</li> <li>b. In accordance with s.6.68(3A), this delegation cannot be used where a decision relates to exercising a power of sale <u>without having</u>, within the previous 3-years attempted to recover the outstanding rates / changes through a court under s.6.56, as s.6.68(3A) requires that the reasons why court action has not been pursued must be recorded in Council Minutes.</li> <li>c. Exercise of this delegation must comply with the procedures set out in Schedule 6.3 of the <i>Local Government Act 1995</i>.</li> </ol>

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<b>Statutory framework</b>	Delegates are designated employees under s.5.74 and are required to provide Primary and Annual Returns.  <a href="#">Local Government Act 1995</a> – Part 6, Division 6 Subdivision 6 and Schedule.6.3 prescribe procedures relevant to exercise of authority under this delegation.  <a href="#">Local Government (Financial Management) Regulations 1996</a> – regulations 72 – 78 prescribe forms and procedures relevant to exercise of authority under this delegation.
<b>Policy</b>	Council Policy Hardship Provisions Policy
<b>Record keeping</b>	In accordance with CI 19 Local Government (Administration) Regulations 1996
<b>Date adopted</b>	27 September 2022
<b>Adoption references</b>	Adopted at Ordinary Council Meeting 27/09/2022
<b>Last reviewed</b>	27 September 2022

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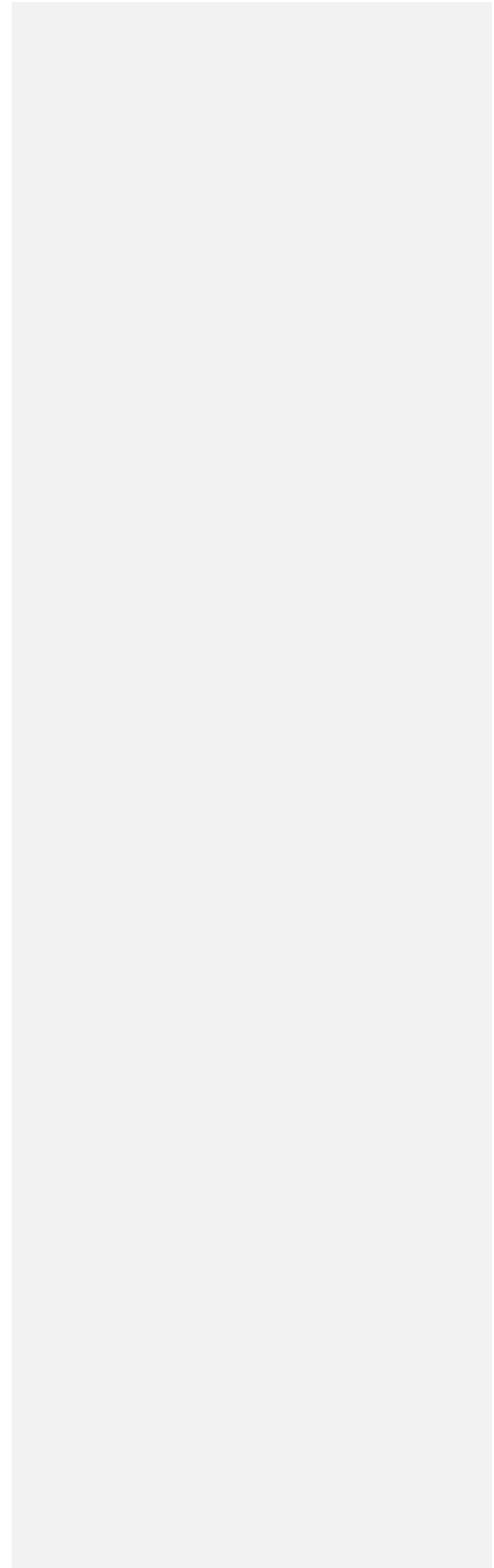
<b>Delegation</b>	<b>1.1.30 Rate Record – Objections</b>
<b>Head of power</b>	01 Local Government Act 1995 Delegations
<b>Delegator</b>	Local Government
<b>Express power to delegate</b>	<i>Local Government Act 1995:</i> s.5.42 Delegation of some powers or duties to the CEO s.5.43 Limitations on delegations to the CEO
<b>Express power or duty delegated</b>	<i>Local Government Act 1995:</i> s.6.76 Grounds of objection
<b>Function</b>	<ol style="list-style-type: none"> <li>1. Authority to extend the time for a person to make an objection to a rate record [s.6.76(4)].</li> <li>2. Authority to consider an objection to a rate record and either allow it or disallow it, wholly or in part, providing the decision and reasons for the decision in a notice promptly served upon the person who made the objection [s.6.76(5)].</li> </ol>
<b>Delegates</b>	Chief Executive Officer
<b>Conditions</b>	A delegate who has participated in any matter contributing to a decision related to the rate record, which is the subject of a Rates Record Objection, must NOT be party to any determination under this Delegation.
<b>Express power to subdelegate</b>	<i>Local Government Act 1995:</i> s.5.44 CEO may delegate some powers and duties to other employees
<b>Subdelegates</b>	Director Corporate Services
<b>Subdelegate conditions</b>	A delegate who has participated in any matter contributing to a decision related to the rate record, which is the subject of a Rates Record Objection, must NOT be party to any determination under this Delegation.
<b>Statutory framework</b>	Delegates are designated employees under s.5.74 and are required to provide Primary and Annual Returns.  Note – Decisions under this delegation may be referred for review by the State Administration Tribunal
<b>Record keeping</b>	In accordance with CI 19 <i>Local Government (Administration) Regulations 1996</i>
<b>Date adopted</b>	27 September 2022
<b>Adoption references</b>	Adopted at Ordinary Council Meeting 27/09/2022
<b>Last reviewed</b>	27 September 2022

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<b>Delegation</b>	<b>1.1.31 Renewal or Extension of Contracts during a State of Emergency</b>
<b>Head of power</b>	01 Local Government Act 1995 Delegations
<b>Delegator</b>	Local Government
<b>Express power to delegate</b>	<i>Local Government Act 1995:</i> s.5.42 Delegation of some powers or duties to the CEO s.5.43 Limitations on delegations to the CEO
<b>Express power or duty delegated</b>	<i>Local Government Act 1995:</i> s.3.57 Tenders for providing goods or services <i>Local Government (Functions and General) Regulations 1996:</i> Regulation 11 'When tenders have to be publicly invited' Tender exemption under subregulation 11(2)(ja)
<b>Function</b>	Authority, only to be exercised when a State of Emergency declaration is in force and applies to all or part of the District, to execute a renewal or extension to the term of a contract that will expire within 3 months, for a term of not more than 12 months from the original expiry date, without calling for tenders [F&G r.11(2)(ja)]. This authority relates to: <ul style="list-style-type: none"> <li>contracts not formed through a public tender, where the total value of the original term and the proposed extension or renewal exceeds \$250 000, and</li> <li>contracts formed through a public tender.</li> </ul>
<b>Delegates</b>	Chief Executive Officer
<b>Conditions</b>	<ol style="list-style-type: none"> <li>The authority to apply the renewal or extension option may be exercised where one or more of the following principles applies: <ol style="list-style-type: none"> <li>It is exercised at the sole discretion of the Local Government;</li> <li>It is in the best interests of the Local Government;</li> <li>It is deemed necessary to facilitate the role of Local Government in relation to the State of Emergency declaration;</li> <li>It has potential to promote local and/or regional economic benefits.</li> </ol> </li> <li>This authority may only be exercised where the total consideration for the renewal or extension is 250,000 or less.</li> <li>Contracts may only be renewed or extended where there is an adopted and available budget for the proposed goods and services, OR where the expenditure from an alternative available budget allocation has been authorised in advance by the Mayor (i.e. before the expense is incurred) in accordance with LGA s.6.8(1)(c).</li> <li>The decision to extend or renew a contract must be made in accordance with the objectives of the Purchasing Policy.</li> <li>This authority may only be exercised where the total consideration under the resulting contract is \$250,000 or less.</li> <li>The CEO cannot sub-delegate this authority</li> </ol>
<b>Statutory framework</b>	<a href="#"><i>Local Government (Functions and General) Regulations 1996</i></a> WALGA Subscription Service – Procurement Toolkit
<b>Policy</b>	Council Policy Procurement of Goods and Services Policy
<b>Record keeping</b>	In accordance with CI 19 Local Government (Administration) Regulations 1996
<b>Date adopted</b>	27 September 2022

City of Nedlands

<b>Adoption references</b>	Adopted at Ordinary Council Meeting 27/09/2022
<b>Last reviewed</b>	27 September 2022



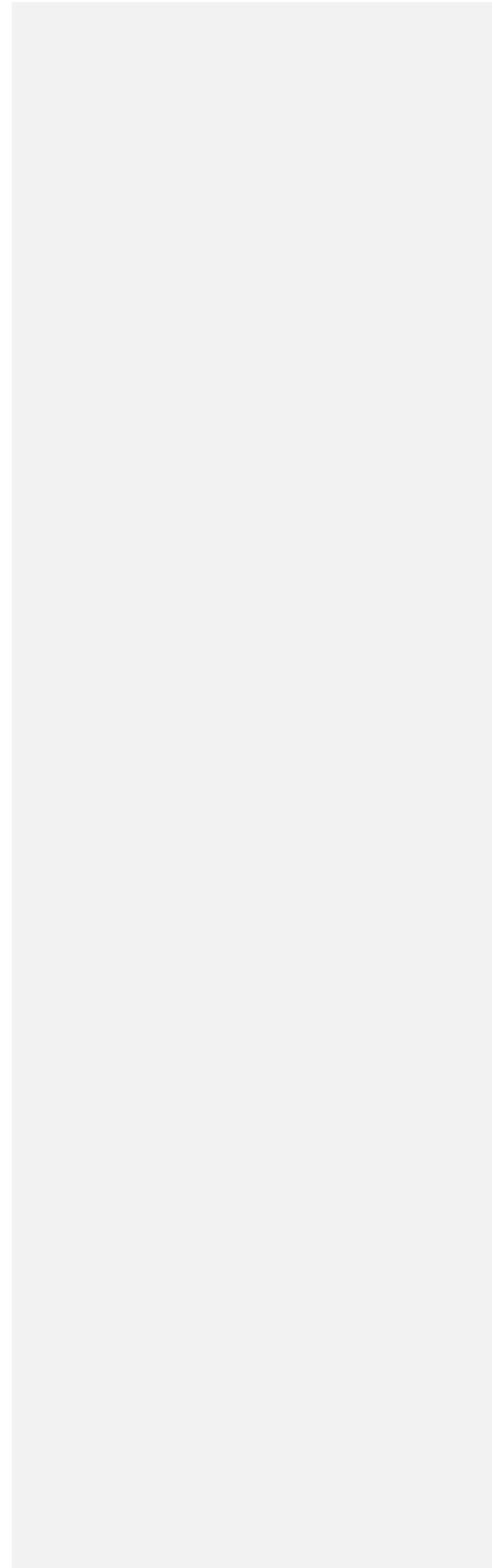


City of Nedlands

<b>Delegation</b>	<b>1.1.32 Procurement of Goods or Services required to address a State of Emergency</b>
<b>Head of power</b>	01 Local Government Act 1995 Delegations
<b>Delegator</b>	Local Government
<b>Express power to delegate</b>	<i>Local Government Act 1995:</i> s.5.42 Delegation of some powers or duties to the CEO s.5.43 Limitations on delegations to the CEO
<b>Express power or duty delegated</b>	<i>Local Government Act 1995:</i> s.3.57 Tenders for providing goods or services <i>Local Government (Functions and General) Regulations 1996:</i> Regulation 11 'When tenders have to be publicly invited' Tender exemption under subregulation 11(2)(aa) Associated definition under subregulation 11(3)
<b>Function</b>	Authority, only to be exercised when a State of Emergency declaration is in force and applies to all or part of the District, to: <ol style="list-style-type: none"> <li>1. Determine that particular goods or services with a purchasing value of \$250,000 or less are required for the purposes of addressing the impact, consequences or need arising from the hazard to which the State of Emergency declaration relates [F&amp;G r11(3)(b)]; and</li> <li>2. Undertake tender exempt purchasing activity to obtain the supply of those goods or services identified in accordance with point 1 above [F&amp;G r.11(2)(aa)].</li> </ol>
<b>Delegates</b>	Chief Executive Officer
<b>Conditions</b>	<ol style="list-style-type: none"> <li>a. This authority may only be exercised where the goods or services are urgently required, and it is not possible for Council to meet within an appropriate timeframe.</li> <li>b. Compliance with the Purchasing Policy is required, but only to the extent that such compliance will not incur an unreasonable delay in providing the required urgent response to the State of Emergency hazard. The rationale for non-compliance with Purchasing Policy must be evidenced in accordance with the Record Keeping Plan.</li> <li>c. Where a relevant budget allocation is not available and a purchase is necessary in response to a State of Emergency, the expenditure from an alternative available budget allocation must be authorised in advance by the Mayor or President (i.e. before the expense is incurred) in accordance with LGA s.6.8.</li> <li>d. The CEO is to inform Council Members after the exercise of this delegation, including details of the contract specification, scope and purchasing value and the rationale for determining that the goods or services were urgently required in response to the State of Emergency declaration.</li> </ol>
<b>Statutory framework</b>	<a href="#">Local Government (Functions and General) Regulations 1996</a> WALGA Subscription Service – Procurement Toolkit
<b>Policy</b>	Council Policy Procurement of Goods and Services Policy
<b>Record keeping</b>	In accordance with Cl 19 <i>Local Government (Administration) Regulations 1996</i>
<b>Date adopted</b>	27 September 2022

City of Nedlands

<b>Adoption references</b>	Adopted at Ordinary Council Meeting 27/09/2022
<b>Last reviewed</b>	27 September 2022



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<b>Delegation</b>	<b>1.1.33 Leases at the Tresillian Arts Centre</b>
<b>Head of power</b>	01 Local Government Act 1995 Delegations
<b>Delegator</b>	Local Government
<b>Express power to delegate</b>	<i>Local Government Act 1995:</i> s.5.42 Delegation of some powers or duties to the CEO s.5.43 Limitations on delegations to the CEO
<b>Express power or duty delegated</b>	<i>Local Government Act 1995:</i> s.3.58(3) and (4) Disposing of Property
<b>Function</b>	<ol style="list-style-type: none"> <li>1. The CEO is authorised to accept and vary leases negotiated at Tresillian Arts Centre in accordance with section 3.58 of the <i>Local Government Act 1995</i>, up to an annual rental income of \$10,000.</li> <li>2. Delegates authority to the CEO to sign the associated Deeds of Lease as a deed following a negotiation process in accordance with that noted in 1 above.</li> </ol>
<b>Delegates</b>	Chief Executive Officer
<b>Conditions</b>	Nil.
<b>Express power to subdelegate</b>	<i>Local Government Act 1995:</i> s.5.44 CEO may delegate some powers and duties to other employees
<b>Subdelegates</b>	Nil.
<b>Subdelegate conditions</b>	Nil.
<b>Statutory framework</b>	Delegates are designated employees under s.5.74 and are required to provide Primary and Annual Returns.
<b>Record keeping</b>	In accordance with CI 19 <i>Local Government (Administration) Regulations 1996</i>
<b>Date adopted</b>	23 May 2023

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01.2 CEO to Employees

<b>Delegation</b>	<b>1.2.1 Determine if an Emergency for Emergency Powers of Entry</b>
<b>Head of power</b>	01 Local Government Act 1995 Delegations
<b>Delegator</b>	Chief Executive Officer
<b>Express power to delegate</b>	<i>Local Government Act 1995:</i> s.5.44 CEO may delegate some powers and duties to other employees
<b>Express power or duty delegated</b>	<i>Local Government Act 1995:</i> s.3.34(2) Entry in emergency
<b>Function</b>	Authority to determine on behalf of the CEO that an emergency exists for the purposes of performing local government functions [s.3.34(2)].
<b>Delegates</b>	Director Corporate Services Director Planning and Development Director Technical Services <a href="#">Manager Building Services</a>
<b>Conditions</b>	Nil
<b>Express power to subdelegate</b>	Nil
<b>Statutory framework</b>	Delegates are designated employees under s.5.74 and are required to provide Primary and Annual Returns.
<b>Record keeping</b>	In accordance with CI 19 <i>Local Government (Administration) Regulations 1996</i>
<b>Date adopted</b>	27 September 2022
<b>Adoption references</b>	Adopted at Ordinary Council Meeting 27/09/2022
<b>Last reviewed</b>	27 September 2022

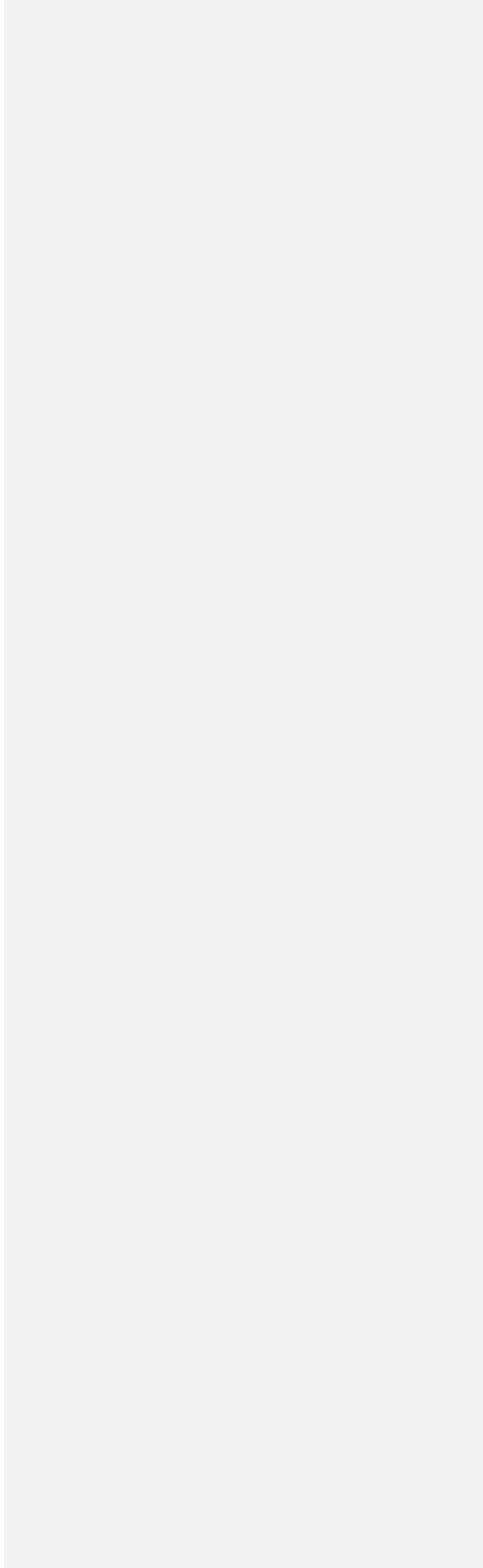
City of Nedlands

<b>Delegation</b>	<b>1.2.2 Determine and Manage Conditions on Approvals to Obstruct a Public Thoroughfare</b>
<b>Head of power</b>	01 Local Government Act 1995 Delegations
<b>Delegator</b>	Chief Executive Officer
<b>Express power to delegate</b>	<i>Local Government Act 1995:</i> s.5.44 CEO may delegate some powers and duties to other employees
<b>Express power or duty delegated</b>	<i>Local Government (Uniform Local Provisions) Regulations 1996:</i> r.6(4)(d) Obstruction of public thoroughfare by things placed and left - Sch. 9.1 cl. 3(1)(a)
<b>Function</b>	When determining to grant permission to obstruct a public footpath or thoroughfare under Delegated Authority 1.2.9:  <ol style="list-style-type: none"> <li>1. Authority to determine the sum sufficient to cover the cost of repairing damage to the public thoroughfare resulting from the placement of a thing or a protective structure, on the basis that the local government may retain from that sum the amount required for the cost of repairs by the local government if the damage is not made good by the applicant [ULP r.6(4)(d)].</li> <li>2. Authority to determine the requirements for protective structures, during such time as it is considered necessary for public safety and convenience [ULP r.6(5)(b)].</li> <li>3. Authority to determine and require in writing, that the person granted permission to obstruct a public thoroughfare repair damage caused by things placed on the thoroughfare and authority to determine if such repairs are to the satisfaction of the local government [ULP r.6(5)(d)].</li> </ol>
<b>Delegates</b>	Director Planning and Development Director Technical Services
<b>Conditions</b>	<ol style="list-style-type: none"> <li>a. Decisions under this Delegation must be exercised in alignment with Council's Delegated Authority 1.2.9 Obstruction of Footpaths and Thoroughfares.</li> <li>b. Actions under this Delegation must comply with the procedural requirements detailed in the <i>Local Government (Uniform Local Provisions) Regulations 1996</i>.</li> </ol>
<b>Express power to subdelegate</b>	Nil
<b>Statutory framework</b>	This delegated authority is effective only in alignment with Delegated Authority 1.2.9 Obstructions of Footpaths and Thoroughfares.  Delegates are designated employees under s.5.74 and are required to provide Primary and Annual Returns.  <a href="#">Local Government (Uniform Local Provisions) Regulations 1996</a>  Penalties under the Uniform Local Provisions Regulations are administered in accordance with Part 9, Division 2 of the <i>Local Government Act 1995</i>
<b>Record keeping</b>	In accordance with Cl 19 <i>Local Government (Administration) Regulations 1996</i>
<b>Date adopted</b>	27 September 2022
<b>Adoption references</b>	Adopted at Ordinary Council Meeting 27/09/2022

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**Last reviewed**

27 September 2022



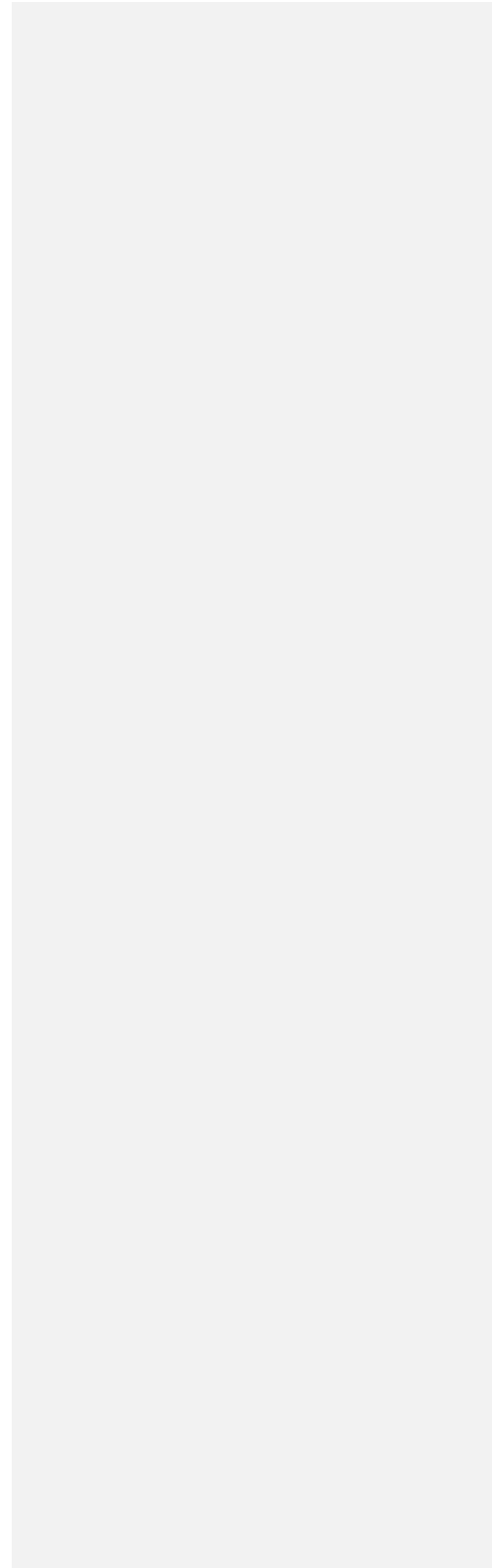
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<b>Delegation</b>	<b>1.2.3 Determine and Manage Conditions on Permission for Dangerous Excavations on or on land adjoining Public Thoroughfares</b>
<b>Head of power</b>	01 Local Government Act 1995 Delegations
<b>Delegator</b>	Chief Executive Officer
<b>Express power to delegate</b>	<i>Local Government Act 1995:</i> s.5.44 CEO may delegate some powers and duties to other employees
<b>Express power or duty delegated</b>	<i>Local Government (Uniform Local Provisions) Regulations 1996:</i> r.11(6)(c) and (7)(c) Dangerous excavation in or near public thoroughfare – Sch. 9.1 cl.6
<b>Function</b>	When determining to grant permission to for a dangerous excavation under Delegated Authority 1.2.12:  <ol style="list-style-type: none"> <li>1. Authority to determine, as a condition of granting permission, the sum sufficient to deposit to cover the cost of repairing damage to the public thoroughfare or adjoining land resulting from the excavation or a protective structure, on the basis that the local government may retain from that sum the amount required for the cost of repairs by the local government if the damage is not made good by the applicant [r.11(6)(c)].</li> <li>2. Authority to determine, as a condition of granting permission, requirements for protective structures and for the protective structures to be maintained and kept in satisfactory condition necessary for public safety and convenience [r.11(7)(c)].</li> <li>3. Authority to determine if repairs to damage resulting from excavation or protective structures have been repaired satisfactorily.</li> </ol>
<b>Delegates</b>	Director Planning and Development
<b>Conditions</b>	<ol style="list-style-type: none"> <li>a. Decisions under this Delegation must be exercised in alignment with Council's Delegated Authority 1.2.12 Public Thoroughfares – Dangerous Excavations.</li> <li>b. Actions under this Delegation must comply with the procedural requirements detailed in the <i>Local Government (Uniform Local Provisions) Regulations 1996</i>.</li> </ol>
<b>Express power to subdelegate</b>	Nil
<b>Statutory framework</b>	Delegates are designated employees under s.5.74 and are required to provide Primary and Annual Returns.  This delegated authority is effective only in alignment with Delegated Authority 1.2.12 Public Thoroughfares – Dangerous Excavations.  <a href="#">Local Government (Uniform Local Provisions) Regulations 1996</a>  Penalties under the Uniform Local Provisions Regulations are administered in accordance with Part 9, Division 2 of the <i>Local Government Act 1995</i>
<b>Record keeping</b>	In accordance with CI 19 <i>Local Government (Administration) Regulations 1996</i>
<b>Date adopted</b>	27 September 2022
<b>Adoption references</b>	Adopted at Ordinary Council Meeting 27/09/2022

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<b>Delegation</b>	<b>1.2.4 Determine and Manage Conditions on Permission for Private Works on, over, or under Public Places</b>
<b>Head of power</b>	01 Local Government Act 1995 Delegations
<b>Delegator</b>	Chief Executive Officer
<b>Express power to delegate</b>	<i>Local Government Act 1995:</i> s.5.44 CEO may delegate some powers and duties to other employees
<b>Express power or duty delegated</b>	<i>Local Government (Uniform Local Provisions) Regulations 1996:</i> r.17(5)(b) and r.17(6)(c) Private works on, over, or under public places — Sch. 9.1 cl. 8
<b>Function</b>	<ol style="list-style-type: none"> <li>1. Authority to determine, as a condition of granting permission for Private Works in Public Places, the sum sufficient to deposit with the Local Government to cover the cost of repairing damage to the public thoroughfare or public place resulting from the crossing construction, on the basis that the Local Government may retain from that sum the amount required for the cost of repairs by the local government if the damage is not made good by the applicant [r.17(5)(b)].</li> <li>2. Authority to determine if repairs to damage resulting from excavation or protective structures have been repaired satisfactorily. [r.17(6)(c)].</li> </ol>
<b>Delegates</b>	Director Planning and Development Director Technical Services
<b>Conditions</b>	Nil
<b>Statutory framework</b>	Delegates are designated employees under s.5.74 and are required to provide Primary and Annual Returns.  This delegated authority is effective only in alignment with Delegated Authority 1.2.14 Private Works on, over or under Public Places
<b>Record keeping</b>	In accordance with Cl 19 <i>Local Government (Administration) Regulations 1996</i>
<b>Date adopted</b>	27 September 2022
<b>Adoption references</b>	Adopted at Ordinary Council Meeting 27/09/2022
<b>Last reviewed</b>	27 September 2022

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<b>Delegation</b>	<b>1.2.5 Appoint Persons (other than employees) to Open Tenders</b>
<b>Head of power</b>	01 Local Government Act 1995 Delegations
<b>Delegator</b>	Chief Executive Officer
<b>Express power to delegate</b>	<i>Local Government Act 1995:</i> s.5.44 CEO may delegate some powers and duties to other employees
<b>Express power or duty delegated</b>	<i>Local Government (Functions and Genera) Regulations 1996:</i> r.16(3) Receiving and opening tenders, procedure for
<b>Function</b>	1. Authority to appoint one person (other than employees) to be present with an employee of the Local Government to open tenders, when two employees are unable to attend then tender opening [F&G r.16(3)].
<b>Delegates</b>	Coordinator Procurement and Contracts Director Corporate Services Director Planning and Development Director Technical Services Procurement Officer
<b>Conditions</b>	Nil
<b>Statutory framework</b>	Delegates are designated employees under s.5.74 and are required to provide Primary and Annual Returns.
<b>Record keeping</b>	In accordance with Cl 19 <i>Local Government (Administration) Regulations 1996</i>
<b>Date adopted</b>	27 September 2022
<b>Adoption references</b>	Adopted at Ordinary Council Meeting 27/09/2022
<b>Last reviewed</b>	27 September 2022

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<b>Delegation</b>	<b>1.2.6 Electoral Enrolment Eligibility Claims and Electoral Roll</b>
<b>Head of power</b>	01 Local Government Act 1995 Delegations
<b>Delegator</b>	Chief Executive Officer
<b>Express power to delegate</b>	<i>Local Government Act 1995:</i> s.4.44 CEO may delegate some powers and duties to other employees
<b>Express power or duty delegated</b>	<i>Local Government Act 1995:</i> s.4.32(4), (5A) & (5) Eligibility to enrol under s.4.30, how to claim s.4.34 Accuracy of enrolment details to be maintained s.4.35 Decision that eligibility to enrol under s.4.30 has ended s.4.37 New roll for each election <i>Local Government (Elections) Regulations 1995:</i> r.11(1a) Nomination of co-owners or co-occupiers — s.4.31 r.13(2) & (4) Register - s.4.32(6)
<b>Function</b>	<ol style="list-style-type: none"> <li>1. Authority to require the written notice for co-owners or co-occupiers to be incorporated into Form 2 [r.11(1a)].</li> <li>2. Authority to decide whether or not the claimant is eligible under s.4.30(1)(a) and (b) and accept or reject the claim accordingly [s.4.32(4)].</li> <li>3. Authority to decide to accept or reject a claim made before the close of enrolments, but less than 14-days before the close of nominations [s.3.42(5A)].</li> <li>4. Authority to make any enquiries necessary in order to make a decision on an eligibility claim [s.4.32(5)].</li> <li>5. Authority to approve the omission of an elector's address from the Owners and Occupiers Register on the basis of a declaration from the elector that the publication of this information would place the elector's or their families safety at risk [Elections r.13 (2)].</li> <li>6. Authority to amend the Owners and Occupiers Register from time to time to make sure that the information recorded in it is accurate [Elections r.13(4)].</li> <li>7. Authority to ensure that the information about electors that is recorded from enrolment eligibility claims is maintained in an up to date and accurate form [s.4.34].</li> <li>8. Authority to decide that a person is no longer eligible under s.4.30 to be enrolled on the Owners and Occupiers Electoral Roll [s.4.35(1)] and to give notice [s.4.35(2)] and consider submissions [s.4.35(6)], before making such determination.</li> <li>9. Authority to determine to take any action necessary to give effect to advice received from the Electoral Commissioner [s.4.35(5)].</li> <li>10. Decide, with the approval of the Electoral Commissioner, that a new electoral roll is not required for an election day which is less than 100 days since the last election day [s.4.37(3)].</li> </ol>
<b>Delegates</b>	Director Corporate Services Executive Officer

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<b>Conditions</b>	Decisions on enrolment eligibility are to be recorded in the Enrolment Eligibility Register in accordance with s.4.32(6) and s.4.35(7).
<b>Statutory framework</b>	Delegates are designated employees under s.5.74 and are required to provide Primary and Annual Returns. <a href="#">Department of Local Government, Sport and Cultural Industries: Returning Officer Manual</a>
<b>Record keeping</b>	In accordance with CI 19 <i>Local Government (Administration) Regulations 1996</i>
<b>Date adopted</b>	27 September 2022
<b>Adoption references</b>	Adopted at Ordinary Council Meeting 27/09/2022
<b>Last reviewed</b>	27 September 2022

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<b>Delegation</b>	<b>1.2.7 Destruction of Electoral Papers</b>
<b>Head of power</b>	01 Local Government Act 1995 Delegations
<b>Delegator</b>	Chief Executive Officer
<b>Express power to delegate</b>	<i>Local Government Act 1995:</i> s.5.44 CEO may delegate some powers and duties to other employees
<b>Express power or duty delegated</b>	<i>Local Government (Elections) Regulations 1996:</i> r.82(4) Keeping election papers – s4.84(a)
<b>Function</b>	1. Authority to, after a period of 4-years, destroy the parcels of election papers in the presence of at least 2 other employees [Elect. r.82(4)].
<b>Delegates</b>	Director Corporate Services Executive Officer
<b>Conditions</b>	Nil
<b>Statutory framework</b>	Delegates are designated employees under s.5.74 and are required to provide Primary and Annual Returns.  <a href="#">Department of Local Government, Sport and Cultural Industries: Returning Officer Manual</a>
<b>Record keeping</b>	In accordance with CI 19 <i>Local Government (Administration) Regulations 1996</i>
<b>Date adopted</b>	27 September 2022
<b>Adoption references</b>	Adopted at Ordinary Council Meeting 27/09/2022
<b>Last reviewed</b>	27 September 2022

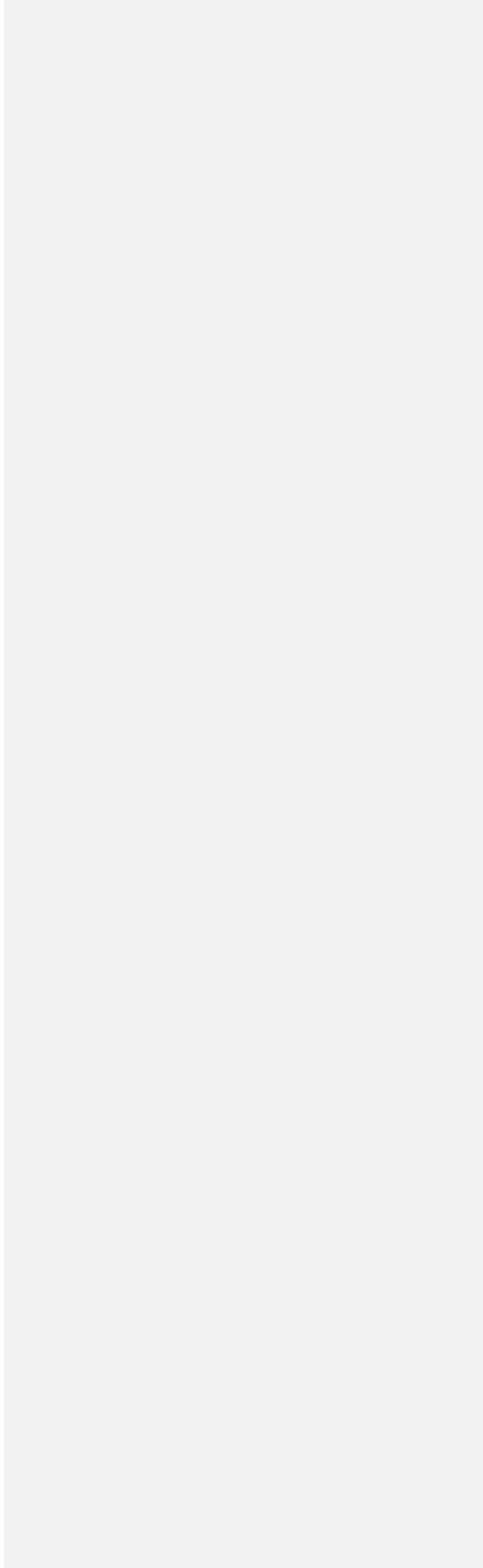
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<b>Delegation</b>	<b>1.2.8 Appoint Authorised Persons</b>
<b>Head of power</b>	01 Local Government Act 1995 Delegations
<b>Delegator</b>	Local Government
<b>Express power to delegate</b>	<i>Local Government Act 1995:</i> s.5.44 CEO may delegate some powers and duties to other employees
<b>Express power or duty delegated</b>	<i>Local Government Act 1995:</i> s.3.24 Authorising persons under this subdivision [Part 3, Division 3, Subdivision 2 – Certain provisions about land] s.9.10 Appointment of authorised persons
<b>Function</b>	<ol style="list-style-type: none"> <li>1. Authority to appoint persons or classes of persons as authorised persons [s.3.24 and s.9.10] for the purpose of fulfilling functions of an authorised person prescribed in the following legislation inclusive of subsidiary legislation made under each Act i.e. Regulations: <ol style="list-style-type: none"> <li>a. <i>Local Government Act 1995</i> and its subsidiary legislation, including Local Government Act Regulations, the <i>Local Government (Miscellaneous Provisions) Act 1960</i> and Local Laws made under the Local Government Act.</li> <li>b. <i>Caravan Parks and Camping Grounds Act 1995;</i></li> <li>c. <i>Cat Act 2011;</i></li> <li>d. <i>Cemeteries Act 1986;</i></li> <li>e. <i>Control of Vehicles (Off-road Areas) Act 1978;</i></li> <li>f. <i>Dog Act 1976;</i></li> <li>g. <i>Graffiti Vandalism Act 2016</i> – refer s.15; and</li> <li>h. any other legislation prescribed for the purposes of s.9.10 of the <i>Local Government Act 1995.</i></li> </ol> </li> <li>2. Authority to appoint authorised persons for the purposes of section 9.16 of the <i>Local Government Act 1995</i>, as a precondition for appointment as authorised officers in accordance with Regulation 70(2) of the <i>Building Regulations 2012</i> and section 6(b) of the <i>Criminal Procedure Act 2004.</i></li> </ol>
<b>Delegates</b>	Chief Executive Officer
<b>Conditions</b>	<ol style="list-style-type: none"> <li>a. A register of Authorised Persons is to be maintained as a Local Government Record.</li> <li>b. Only persons who are appropriately qualified and trained may be appointed as Authorised persons.</li> </ol>
<b>Express power to subdelegate</b>	Nil
<b>Statutory framework</b>	Delegates are designated employees under s.5.74 and are required to provide Primary and Annual Returns.
<b>Record keeping</b>	<p>Instruments or Certificates of Authorisation – Copies are to be retained on the Authorised Person's personnel file.</p> <p>A record of each Authorisation is to be retained in the Authorised Persons Register, retained as a Local Government Record.</p>
<b>Date adopted</b>	27 September 2022
<b>Adoption references</b>	Adopted at Ordinary Council Meeting 27/09/2022

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**Last reviewed**

27 September 2022

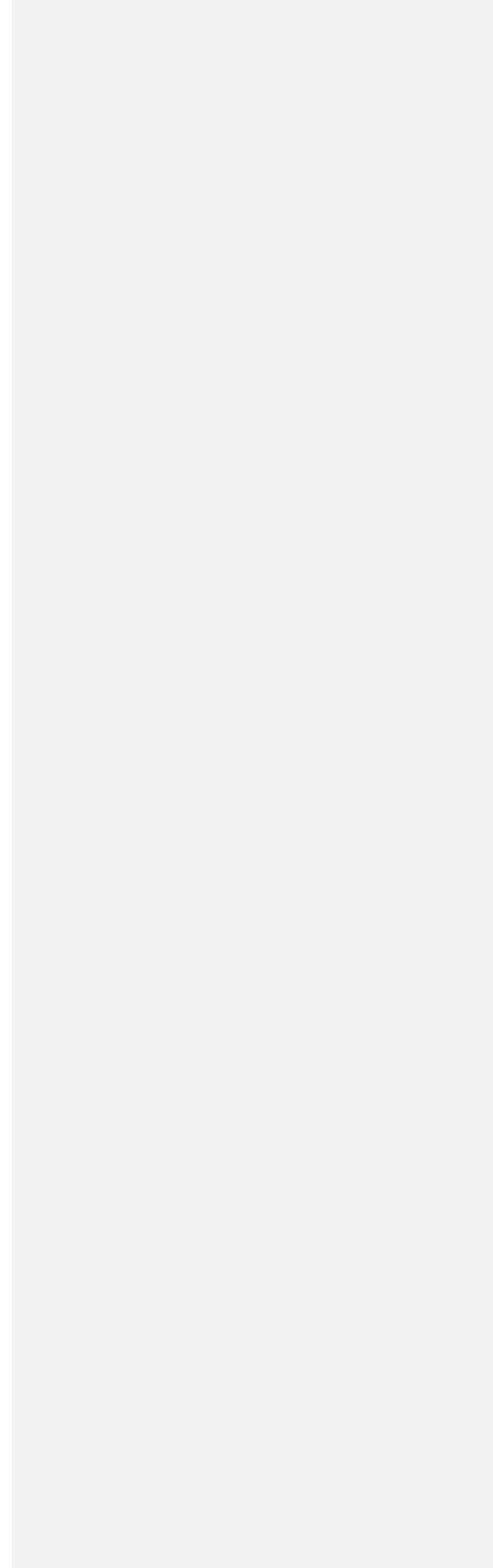


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<b>Delegation</b>	<b>1.2.9 Information to be <a href="#">Made Available to the Public</a></b>
<b>Head of power</b>	01 Local Government Act 1995 Delegations
<b>Delegator</b>	Chief Executive Officer
<b>Express power to delegate</b>	<i>Local Government Act 1995:</i> s.5.44 CEO may delegate some powers and duties to other employees
<b>Express power or duty delegated</b>	<i>Local Government (Administration) Regulations 1996:</i> r.29(2) &(3) Information to be available for public inspection (Acts s.5.94) r.29B Copies of certain information not to be provided (Act s.5.96) <i>Local Government Act 1995:</i> s.9.95(1)(b) & (3)(b) Limits on right to inspect local government information
<b>Function</b>	<ol style="list-style-type: none"> <li>1. Authority to determine the public right to inspect information, by determining if the information requested relates to a part of a meeting that could have been closed to members of the public but was not [Admin. r.29(2)].</li> <li>2. Authority to determine the public right to inspect information in an agenda or minutes, by determining if the information requested would be part of the meeting which is likely to be closed to members of the public [Admin. r.29(3)].</li> <li>3. Authority to determine the manner and form by which a person may request copies of rates record information [s.5.94(m)] or owners and occupiers register and electoral rolls [s.5.94(s)] and to make the information available, if satisfied, by statutory declaration or otherwise, that the information will not be used for commercial purposes [Admin r.29B].</li> <li>4. Authority to determine not to provide a right to inspect information, where it is considered that in doing so would divert a substantial and unreasonable portion of the local government's resources away from its other functions [s.5.95(1)(b)].</li> <li>5. Authority to determine not to provide a right to inspect information contained in notice papers, agenda, minutes, or information tabled at a meeting, where it is considered that that part of the meeting could have been closed to members of the</li> </ol>
<b>Delegates</b>	Director Corporate Services Executive Officer
<b>Conditions</b>	Nil
<b>Express power to subdelegate</b>	Nil
<b>Statutory framework</b>	Delegates are designated employees under s.5.74 and are required to provide Primary and Annual Returns.
<b>Record keeping</b>	In accordance with Cl 19 <i>Local Government (Administration) Regulations 1996</i>
<b>Date adopted</b>	27 September 2022
<b>Adoption references</b>	Adopted at Ordinary Council Meeting 27/09/2022
<b>Last reviewed</b>	27 September 2022



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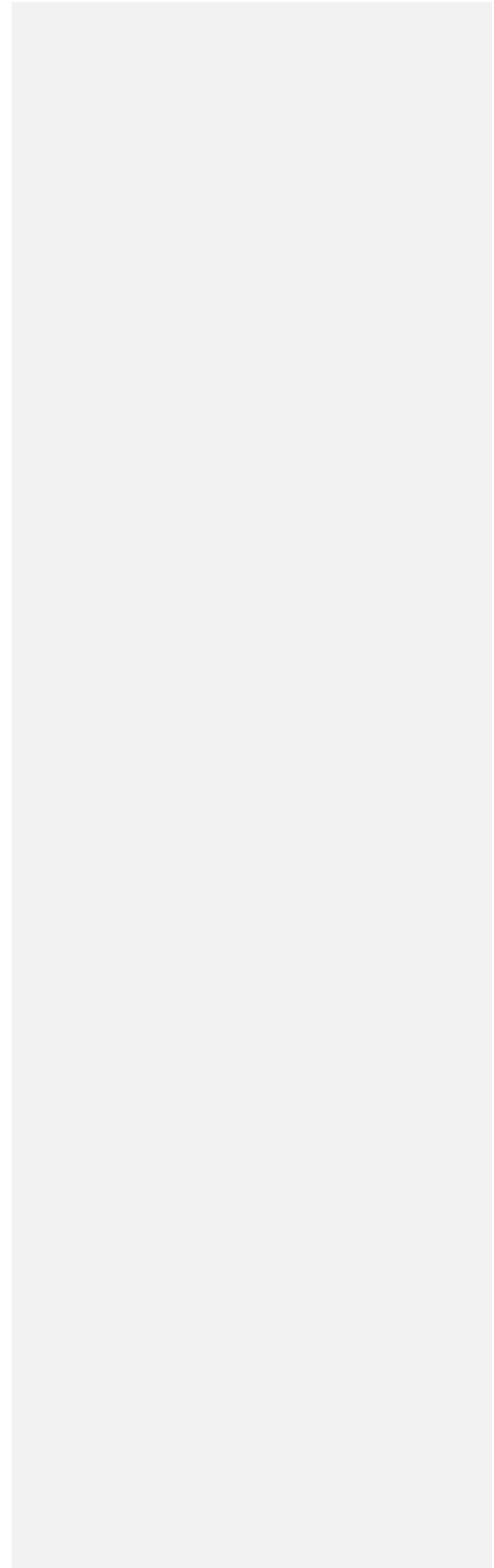


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<b>Delegation</b>	<b>1.2.10 Financial Management Systems and Procedures</b>
<b>Head of power</b>	01 Local Government Act 1995 Delegations
<b>Delegator</b>	Chief Executive Officer
<b>Express power to delegate</b>	<i>Local Government Act 1995:</i> s.5.44 CEO may delegate some powers and duties to other employees
<b>Express power or duty delegated</b>	<i>Local Government (Financial Management) Regulations 1996:</i> r.5 CEO's Duties as to financial management
<b>Function</b>	<ol style="list-style-type: none"> <li>1. Authority to establish systems and procedures [FM r.5] that give effect to internal controls and risk mitigation for the: <ol style="list-style-type: none"> <li>i. Collection of money owed to the City;</li> <li>ii. Safe custody and security of money collected or held by the City</li> <li>iii. Maintenance and security of all financial records, including payroll, stock control and costing records;</li> <li>iv. Proper accounting of the Municipal and Trust Funds, including revenue, expenses and assets and liabilities;</li> <li>v. Proper authorisation of employees for incurring liabilities, including authority for initiating Requisition Orders, Purchase Orders and use of Credit and Transaction Cards;</li> <li>vi. Making of payments in accordance with Delegated Authority 1.2.25</li> <li>vii. Preparation of budgets, budget reviews, accounts and reports as required by legislation or operational requirements.</li> </ol> </li> </ol>
<b>Delegates</b>	Director Corporate Services
<b>Conditions</b>	<ol style="list-style-type: none"> <li>a. Procedures are to be systematically documented and retained in accordance with the Record Keeping Plan, and must include references that enable recognition of statutory requirements and assign responsibility for actions to position titles.</li> <li>b. Procedures are to be administratively reviewed for continuing compliance and confirmed as 'fit for purpose' and subsequently considered by the Audit and Risk Committee at least once within each 3 financial years. [Audit r.17]</li> </ol>
<b>Express power to subdelegate</b>	Nil
<b>Statutory framework</b>	<p>Delegates are designated employees under s.5.74 and are required to provide Primary and Annual Returns.</p> <p><a href="#">Local Government Act 1995</a></p> <p><a href="#">Local Government (Financial Management) Regulations 1996</a></p> <p><a href="#">Local Government (Audit) Regulations 1996</a></p> <p><a href="#">Department of Local Government, Sport and Cultural Industries Operational Guideline No.11 – Use of Corporate Credit Cards</a></p>
<b>Record keeping</b>	In accordance with CI 19 Local Government (Administration) Regulations 1996
<b>Date adopted</b>	27 September 2022

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<b>Adoption references</b>	Adopted at Ordinary Council Meeting 27/09/2022
<b>Last reviewed</b>	27 September 2022



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<b>Delegation</b>	<b>1.2.11 Audit – CEO Review of Systems and Procedures</b>
<b>Head of power</b>	01 Local Government Act 1995 Delegations
<b>Delegator</b>	Chief Executive Officer
<b>Express power to delegate</b>	<i>Local Government Act 1995:</i> s.5.44 CEO may delegate some powers and duties to other employees
<b>Express power or duty delegated</b>	<i>Local Government (Audit) Regulations 1996:</i> r.17 CEO to review certain systems and procedures
<b>Function</b>	<ol style="list-style-type: none"> <li>1. Authority to conduct the review of the appropriateness and effectiveness of the City's systems and procedures in relation to <ol style="list-style-type: none"> <li>i. risk management; and</li> <li>ii. internal controls; and</li> <li>iii. legislative compliance [r.17(1)].</li> </ol> </li> </ol>
<b>Delegates</b>	Director Corporate Services
<b>Conditions</b>	<ol style="list-style-type: none"> <li>a. Each matter is to be reviewed at least once within every 3 financial years, with a report on each matter to be provided to the Audit and Risk Committee that details the findings, including any identified deficiencies, and actions required.</li> </ol>
<b>Express power to subdelegate</b>	Nil
<b>Statutory framework</b>	Delegates are designated employees under s.5.74 and are required to provide Primary and Annual Returns.  <a href="#"><i>Local Government (Audit) Regulations 1996</i></a>
<b>Record keeping</b>	In accordance with CI 19 Local Government (Administration) Regulations 1996
<b>Date adopted</b>	27 September 2022
<b>Adoption references</b>	Adopted at Ordinary Council Meeting 27/09/2022
<b>Last reviewed</b>	27 September 2022

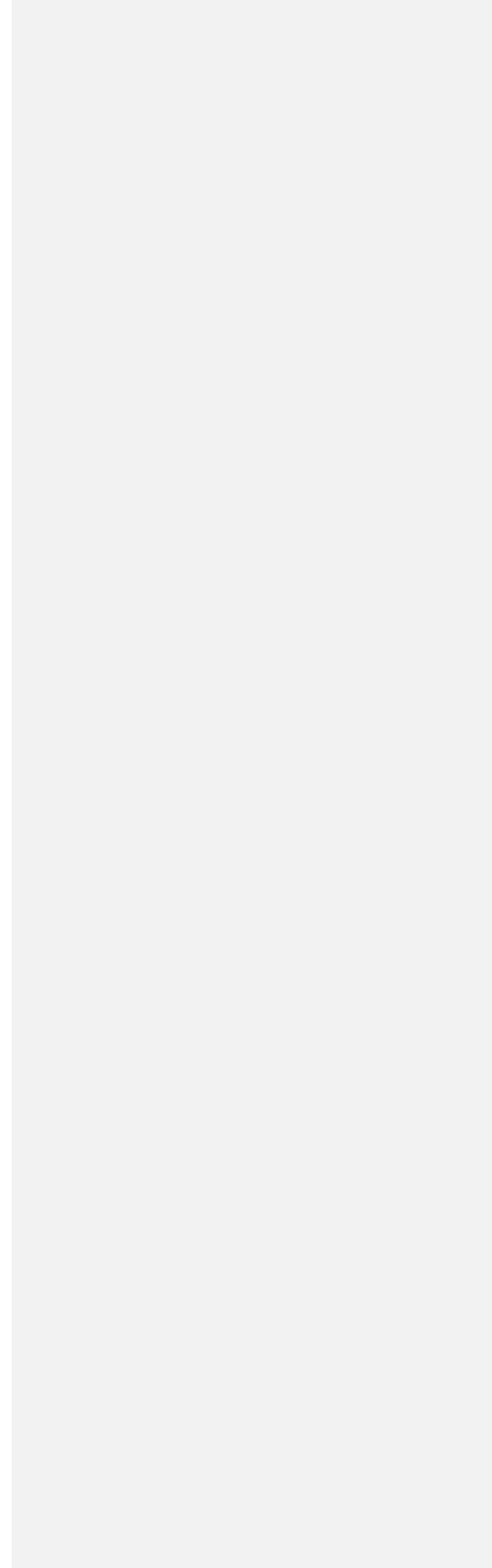
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<b>Delegation</b>	<b>1.2.12 Infringement Notices</b>
<b>Head of power</b>	01 Local Government Act 1995 Delegations
<b>Delegator</b>	Chief Executive Officer
<b>Express power to delegate</b>	<i>Local Government Act 1995:</i> s.5.44 CEO may delegate some powers and duties to other employees
<b>Express power or duty delegated</b>	<i>Local Government Act 1995:</i> s.9.13(6)(b) Onus of proof in vehicle offences may be shifted s.9.19 Extension of Time s.9.20 Withdrawal of Notice <i>Building Regulations 2012:</i> Regulation 70(1A), (1), (2) Approved officers and authorised officers
<b>Function</b>	<ol style="list-style-type: none"> <li>1. Authority to consider an owner of a vehicle's submission that the vehicle that is subject of an infringement notice, had been stolen or unlawfully taken at the time of the alleged offence [s.9.13(6)(b)].</li> <li>2. Authority to extend the 28-day period within which payment of a modified penalty may be paid, whether or not the period of 28-days has elapsed [s.9.19].</li> <li>3. Authority to withdraw an infringement notice within one year after the notice was given, whether or not the modified penalty has been paid by sending a withdrawal notice (in the prescribed form) to the alleged offender and if the modified penalty has been paid, providing a refund [s.9.20].</li> </ol>
<b>Delegates</b>	<p>Manager Building Services Senior Building Surveyor <a href="#">Manager Health and Compliance</a> <a href="#">Coordinator Rangers</a> <a href="#">Coordinator Development Compliance</a></p>
<b>Conditions</b>	<ol style="list-style-type: none"> <li>a. A delegate who participated in a decision to issue an infringement notice, must NOT determine any matter related to that infringement notice under this Delegation.</li> <li>b. The following listed positions are delegated the functions under s.9.19 and s.9.20 only as a precondition for appointment as an "Approved Officer" in accordance with Building Regulation 70(1) for the purposes of the Criminal Procedure Act 2004 section 6(a) and Building Act 2011 Infringement Notices:: <ul style="list-style-type: none"> <li>• Manager Building Services</li> <li>• Senior Building Surveyor</li> </ul> </li> </ol> <p><i>NOTE: Delegates must also be appointed as an "Approved Officer" – appointment to be determined by Council resolution or by a person with delegated authority under delegation 2.1.10.</i></p>
<b>Express power to subdelegate</b>	Nil
<b>Statutory framework</b>	Delegates are designated employees under s.5.74 and are required to provide Primary and Annual Returns.
<b>Record keeping</b>	In accordance with CI 19 Local Government (Administration) Regulations 1996

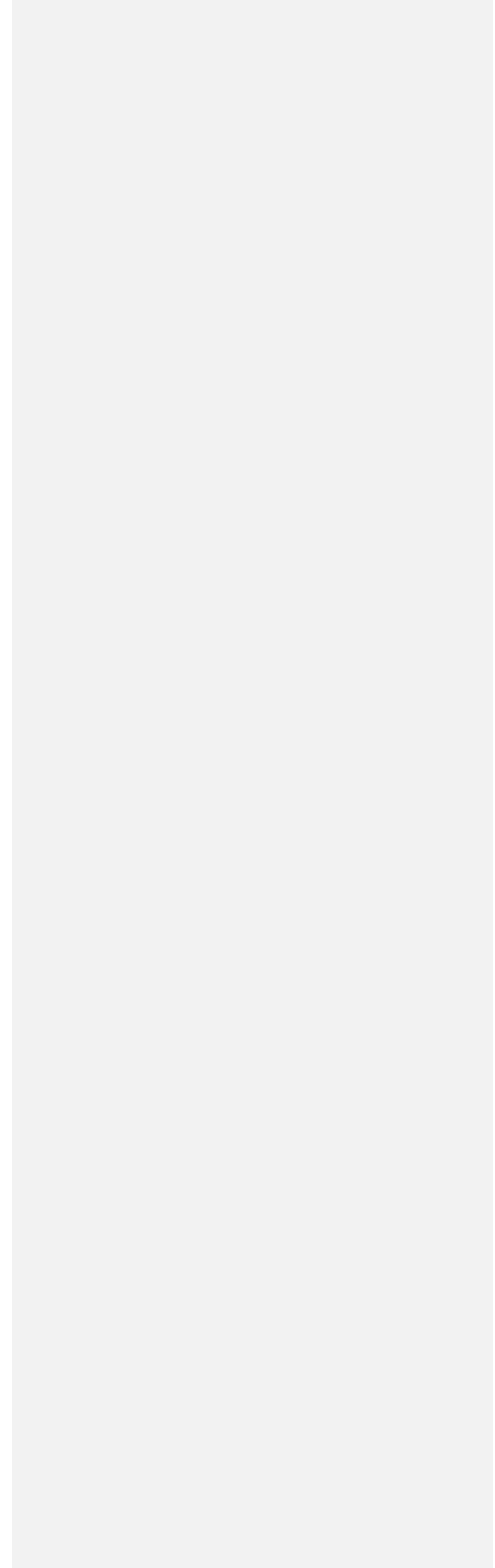
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<b>Date adopted</b>	27 September 2022
<b>Adoption references</b>	Adopted at Ordinary Council Meeting 27/09/2022
<b>Last reviewed</b>	27 September 2022



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01.3 Local Law Delegations to the CEO

<b>Delegation</b>	<b>1.3.1 All Local Laws of the City of Nedlands</b>
<b>Head of power</b>	01 Local Government Act 1995 Delegations
<b>Delegator</b>	Local Government
<b>Express power to delegate</b>	<i>Local Government Act 1995:</i> s.5.42 Delegation of some powers or duties to the CEO s.5.43 Limitations on delegations to the CEO
<b>Express power or duty delegated</b>	All the powers, duties, and responsibilities of the local government under all City of Nedlands Local Laws, viz: <ul style="list-style-type: none"> <li>• Thoroughfares</li> <li>• Trading in Public Places</li> <li>• Standing Orders</li> <li>• Site Erosion and Sand Drift</li> <li>• Reserves, Foreshores and Beaches</li> <li>• Parking and Parking Facilities</li> <li>• Health</li> <li>• Dogs</li> <li>• Council Halls</li> <li>• Repeals Local Law 2016</li> <li>• Waste</li> </ul>
<b>Function</b>	<i>All the powers, duties, and responsibilities of the local government under all City of Nedlands Local Laws.</i>
<b>Delegates</b>	Chief Executive Officer
<b>Conditions</b>	In respect to the Parking and Parking Facilities Local Law, determination of parking stalls and parking stations. (Section 3.1): <ol style="list-style-type: none"> <li>1. Where the local government makes a determination of resolution under this clause, it shall erect signs to give effect to the determination or resolution; and</li> <li>2. Delegation is to constitute, determine and vary and also indicate by signs, <b>minor</b> instances only of parking stalls and parking stations as described in clause 3.1 (1) of the Parking and Parking Facilities Local Law.</li> </ol> <p>A decision made under Part 6- Permits of the Thoroughfares Local Law where the permit exceeds six months is to be referred to Council for consideration.</p>
<b>Express power to subdelegate</b>	<i>Local Government Act 1995:</i> s.5.44 CEO may delegate some powers and duties to other employees
<b>Subdelegates</b>	Director Corporate Services Director Planning and Development Director Technical Services Manager Assets Manager Building Services Manager City Projects and Programs Manager Health & Compliance



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<p><b>Subdelegate conditions</b></p>	<p>In respect to the Parking and Parking Facilities Local Law, determination of parking stalls and parking stations. (Section 3.1):</p> <ol style="list-style-type: none"> <li>1. Where the local government makes a determination of resolution under this clause, it shall erect signs to give effect to the determination or resolution; and</li> <li>2. Delegation is to constitute, determine and vary and also indicate by signs, minor instances only of parking stalls and parking stations as described in clause 3.1 (1) of the Parking and Parking Facilities Local Law.</li> </ol>
<p><b>Statutory framework</b></p>	<p>Delegates are designated employees under s.5.74 and are required to provide Primary and Annual Returns.</p> <p>A register of all special environmental areas must be maintained under cl.5.8 of the Activities in Thoroughfares and Public Places and Trading Local Law.</p> <p>Security deposits for Dangerous Excavations and Private Works in Public Places, are a permit condition determined in accordance with Regs 11 and 17 of the <i>Local Government (Uniform Local Provisions) Regulations 1996</i> – refer CEO Delegations 1.3.3 and 1.3.4.</p> <p>Crossing permits are approved under Regulations 12 and 13 of the <i>Local Government (Uniform Local Provisions) Regulations 1996</i> – refer Delegation 1.2.13 Crossings – Construction, Repair and Removal.</p>
<p><b>Record keeping</b></p>	<p>In accordance with CI 19 <i>Local Government (Administration) Regulations 1996</i></p>
<p><b>Date adopted</b></p>	<p>27 September 2022</p>
<p><b>Adoption references</b></p>	<p>Adopted at Ordinary Council Meeting 27/09/2022</p>
<p><b>Last reviewed</b></p>	<p>27 September 2022</p>

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02 Building Act 2011 Delegations

Building Act 2011

02.1 Council to CEO

<b>Delegation</b>	<b>2.1.1 Grant a Building Permit</b>
<b>Head of power</b>	02 Building Act 2011 Delegations
<b>Delegator</b>	Local Government
<b>Express power to delegate</b>	<i>Building Act 2011:</i> s.127(1) & (3) Delegation: special permit authorities and local government
<b>Express power or duty delegated</b>	<i>Building Act 2011:</i> s.18 Further Information s.20 Grant of building permit s.22 Further grounds for not granting an application s.27(1) and (3) Impose Conditions on Permit <i>Building Regulations 2012:</i> r.23 Application to extend time during which permit has effect (s.32) r.24 Extension of time during which permit has effect (s.32(3)) r.26 Approval of new responsible person (s.35(c))
<b>Function</b>	<ol style="list-style-type: none"> <li>1. Authority to require an applicant to provide any documentation or information required to determine a building permit application [s.18(1)].</li> <li>2. Authority to grant or refuse to grant a building permit [s.20(1) &amp; (2) and s.22].</li> <li>3. Authority to impose, vary or revoke conditions on a building permit [s.27(1) and(3)].</li> <li>4. Authority to determine an application to extend time during which a building permit has effect [r.23]. <ol style="list-style-type: none"> <li>i. Subject to being satisfied that work for which the building permit was granted has not been completed OR the extension is necessary to allow rectification of defects of works for which the permit was granted [r.24(1)]</li> <li>ii. Authority to impose any condition on the building permit extension that could have been imposed under s.27 [r.24(2)].</li> </ol> </li> <li>5. Authority to approve, or refuse to approve, an application for a new responsible person for a building permit [r.26].</li> </ol>
<b>Delegates</b>	Chief Executive Officer
<b>Express power to subdelegate</b>	<i>Building Act 2011:</i> s.127(6A) Delegation: special permit authorities and local governments (powers of sub-delegation limited to CEO)
<b>Subdelegates</b>	Manager Building Services Senior Building Surveyor

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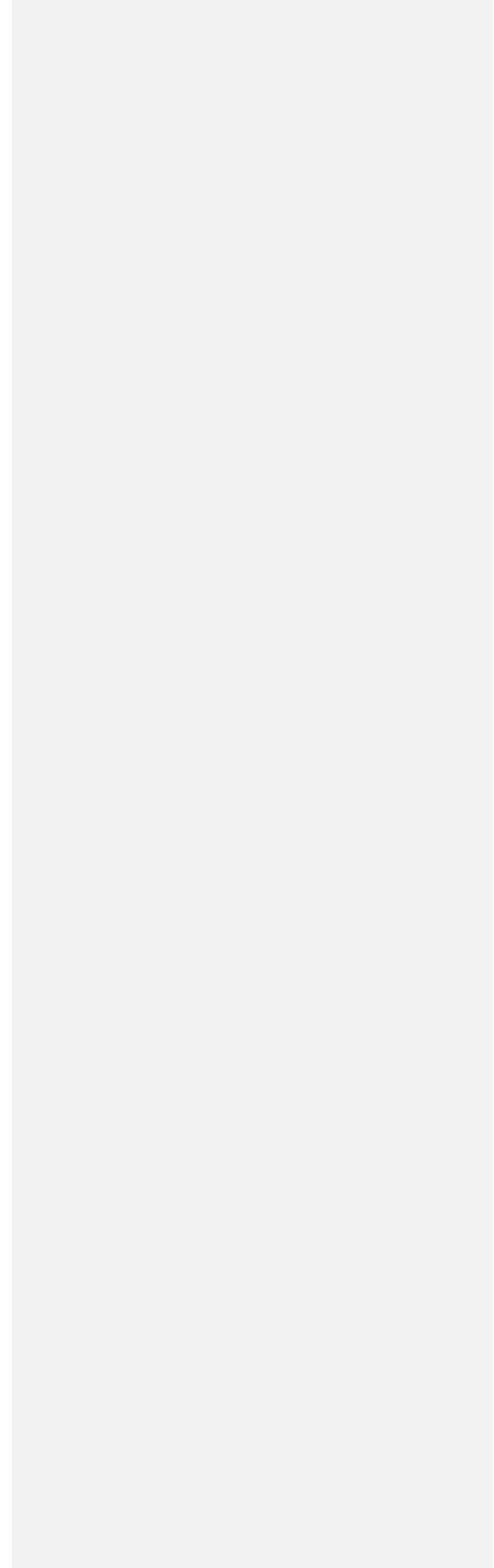
<p><b>Statutory framework</b></p>	<p><a href="#">Building Act 2011</a>  s.119 Building and demolition permits – application for review by SAT  s.23 Time for deciding application for building or demolition permit  s.17 Uncertified application to be considered by building surveyor</p> <p><a href="#">Building Regulations 2012</a> – r.25 Review of decision to refuse to extend time during which permit has effect (s.32(3)) – reviewable by SAT</p> <p><i>Building Services (Registration Act) 2011 – Section 7</i>  <i>Home Building Contracts Act 1991 – Part 3A, Division 2 – Part 7, Division 2</i>  <i>Building and Construction Industry Training Levy Act 1990</i>  <i>Heritage Act 2018</i></p>
<p><b>Record keeping</b></p>	<p>In accordance with s130 Building Act 2011, cl 12 <i>Building Regulations 2012</i></p>
<p><b>Date adopted</b></p>	<p>27 September 2022</p>
<p><b>Adoption references</b></p>	<p>Adopted at Ordinary Council Meeting 27/09/2022</p>
<p><b>Last reviewed</b></p>	<p>27 September 2022</p>

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<b>Delegation</b>	<b>2.1.2 Demolition Permits</b>
<b>Head of power</b>	02 Building Act 2011 Delegations
<b>Delegator</b>	Local Government
<b>Express power to delegate</b>	<i>Building Act 2011:</i> s.127(1) & (3) Delegation: special permit authorities and local government
<b>Express power or duty delegated</b>	<i>Building Act 2011:</i> s.18 Further Information s.21 Grant of demolition permit s.22 Further grounds for not granting an application s.27(1) and (3) Impose Conditions on Permit <i>Building Regulations 2012</i> r.23 Application to extend time during which permit has effect (s.32) r.24 Extension of time during which permit has effect (s.32(3)) r.26 Approval of new responsible person (s.35(c))
<b>Function</b>	<ol style="list-style-type: none"> <li>1. Authority to require an applicant to provide any documentation or information required to determine a demolition permit application [s.18(1)].</li> <li>2. Authority to grant or refuse to grant a demolition permit on the basis that all s.21(1) requirements have been satisfied [s.20(1) &amp; (2) and s.22].</li> <li>3. Authority to impose, vary or revoke conditions on a demolition permit [s.27(1) and(3)].</li> <li>4. Authority to determine an application to extend time during which a demolition permit has effect [r.23]. <ol style="list-style-type: none"> <li>i. Subject to being satisfied that work for which the demolition permit was granted has not been completed OR the extension is necessary to allow rectification of defects of works for which the permit was granted [r.24(1)]</li> <li>ii. Authority to impose any condition on the demolition permit extension that could have been imposed under s.27 [r.24(2)].</li> </ol> </li> <li>5. Authority to approve, or refuse to approve, an application for a new responsible person for a demolition permit [r.26].</li> </ol>
<b>Delegates</b>	Chief Executive Officer
<b>Express power to subdelegate</b>	<i>Building Act 2011:</i> s.127(6A) Delegation: special permit authorities and local governments (powers of sub-delegation limited to CEO)
<b>Subdelegates</b>	Manager Building Services Senior Building Surveyor
<b>Statutory framework</b>	<a href="#"><i>Building Act 2011</i></a> s.119 Building and demolition permits – application for review by SAT s.23 Time for deciding application for building or demolition permit  <i>Building Services (Complaint Resolution and Administration) Act 2011</i> -- Part 7, Division 2 <i>Building and Construction Industry Training Levy Act 1990</i> <i>Heritage Act 2018</i>
<b>Record keeping</b>	In accordance with s130 Building Act 2011, cl 12 <i>Building Regulations 2012</i>
<b>Date adopted</b>	27 September 2022

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<b>Adoption references</b>	Adopted at Ordinary Council Meeting 27/09/2022
<b>Last reviewed</b>	27 September 2022



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<b>Delegation</b>	<b>2.1.3 Occupancy Permits or Building Approval Certificates</b>
<b>Head of power</b>	02 Building Act 2011 Delegations
<b>Delegator</b>	Local Government
<b>Express power to delegate</b>	<i>Building Act 2011:</i> s.127(1) & (3) Delegation: special permit authorities and local government
<b>Express power or duty delegated</b>	<i>Building Act 2011:</i> s.55 Further information s.58 Grant of occupancy permit, building approval certificate s.62(1) and (3) Conditions imposed by permit authority s.65(4) Extension of period of duration <i>Building Regulations 2012</i> r.40 Extension of period of duration of time limited occupancy permit or building approval certificate (s.65)
<b>Function</b>	<ol style="list-style-type: none"> <li>1. Authority to require an applicant to provide any documentation or information required in order to determine an application [s.55].</li> <li>2. Authority to grant, refuse to grant or to modify an occupancy permit or building approval certificate [s.58].</li> <li>3. Authority to impose, add, vary or revoke conditions on an occupancy permit [s.62(1) and (3)].</li> <li>4. Authority to extend, or refuse to extend, the period in which an occupancy permit or modification or building approval certificate has effect [s.65(4) and r.40].</li> </ol>
<b>Delegates</b>	Chief Executive Officer
<b>Express power to subdelegate</b>	<i>Building Act 2011:</i> s.127(6A) Delegation: special permit authorities and local governments (powers of sub-delegation limited to CEO)
<b>Subdelegates</b>	Manager Building Services Senior Building Surveyor
<b>Statutory framework</b>	<a href="#"><i>Building Act 2011</i></a> s.59 time for granting occupancy permit or building approval certificate s.60 Notice of decision not to grant occupancy permit or grant building approval certificate s.121 Occupancy permits and building approval certificates – application for review by SAT  <i>Building Services (Complaint Resolution and Administration) Act 2011 – Part 7, Division 2</i> <i>Building and Construction Industry Training Levy Act 1990</i> <i>Heritage Act 2018</i>
<b>Record keeping</b>	In accordance with s130 Building Act 2011, cl 12 <i>Building Regulations 2012</i>
<b>Date adopted</b>	27 September 2022
<b>Adoption references</b>	Adopted at Ordinary Council Meeting 27/09/2022
<b>Last reviewed</b>	27 September 2022

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<b>Delegation</b>	<b>2.1.4 Designate Employees as Authorised Persons</b>
<b>Head of power</b>	02 Building Act 2011 Delegations
<b>Delegator</b>	Local Government
<b>Express power to delegate</b>	<i>Building Act 2011:</i> s.127(1) & (3) Delegation: special permit authorities and local government
<b>Express power or duty delegated</b>	<i>Building Act 2011:</i> s.96(3) authorised persons s.99(3) Limitation on powers of authorised person
<b>Function</b>	<ol style="list-style-type: none"> <li>1. Authority to designate an employee as an authorised person [s.96(3)].</li> <li>2. Authority to revoke or vary a condition of designation as an authorised person or give written notice to an authorised person limiting powers that may be exercised by that person [s.99(3)].</li> </ol> <p>NOTE: An authorised person for the purposes of sections 96(3) and 99(3) is <u>not</u> an <i>approved officer</i> or <i>authorised officer</i> for the purposes of Building Req. 70.</p>
<b>Delegates</b>	Chief Executive Officer
<b>Conditions</b>	a. Decisions under this delegated authority should be in accordance with r.5 of the <i>Building Regulations 2012</i> .
<b>Express power to subdelegate</b>	<i>Building Act 2011:</i> s.127(6A) Delegation: special permit authorities and local governments (powers of sub-delegation limited to CEO)
<b>Subdelegates</b>	Manager Building Services Senior Building Surveyor
<b>Subdelegate conditions</b>	Nil
<b>Statutory framework</b>	<i>Building Act 2011:</i> s.97 each designated authorised person must have an identity card. r.5A Authorised persons (s.3) – definition
<b>Record keeping</b>	In accordance with s130 <i>Building Act 2011</i> .
<b>Date adopted</b>	27 September 2022
<b>Adoption references</b>	Adopted at Ordinary Council Meeting 27/09/2022
<b>Last reviewed</b>	27 September 2022

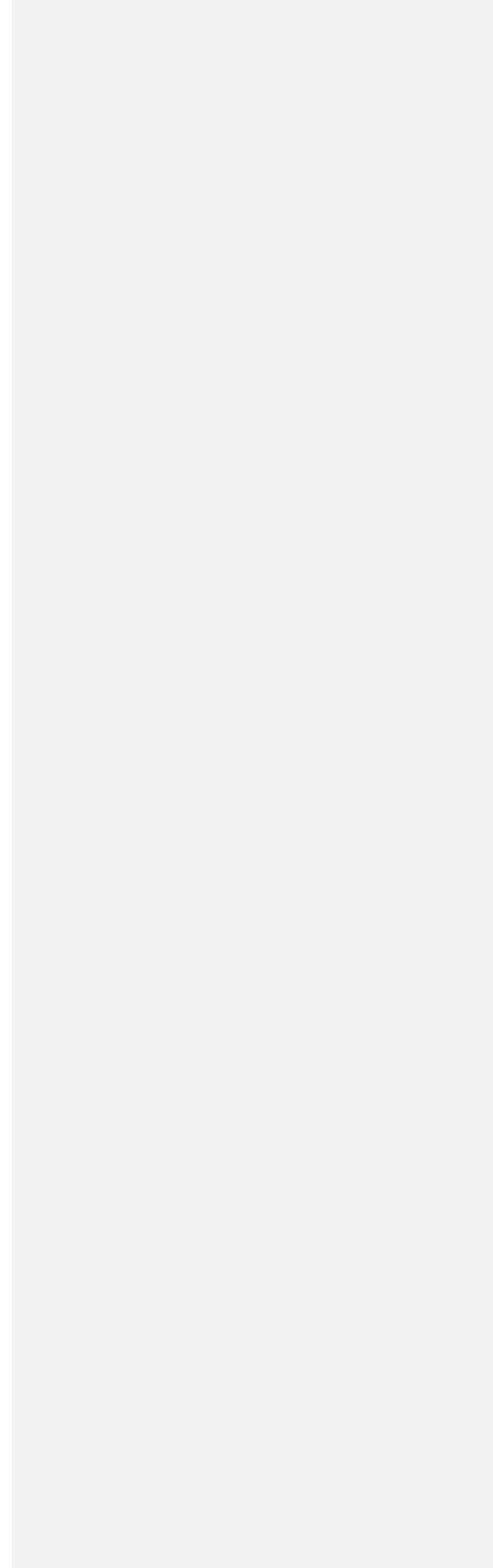
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<b>Delegation</b>	<b>2.1.5 Building Orders</b>
<b>Head of power</b>	02 Building Act 2011 Delegations
<b>Delegator</b>	Local Government
<b>Express power to delegate</b>	<i>Building Act 2011:</i> s.127(1) & (3) Delegation: special permit authorities and local government
<b>Express power or duty delegated</b>	<i>Building Act 2011:</i> s.110(1) A permit authority may make a building order s.111(1) Notice of proposed building order other than building order (emergency) s.117(1) and (2) A permit authority may revoke a building order or notify that it remains in effect s.118(2) and (3) Permit authority may give effect to building order if non-compliance s.133(1) A permit authority may commence a prosecution for an offence against this Act
<b>Function</b>	<ol style="list-style-type: none"> <li>1. Authority to make Building Orders in relation to: <ol style="list-style-type: none"> <li>a. Building work</li> <li>b. Demolition work</li> <li>c. An existing building or incidental structure [s.110(1)]</li> </ol> </li> <li>2. Authority to give notice of a proposed building order and consider submissions received in response and determine actions [s.111(1)(c)].</li> <li>3. Authority to revoke a building order [s.117].</li> <li>4. If there is non-compliance with a building order, authority to cause an authorised person to: <ol style="list-style-type: none"> <li>a. take any action specified in the order ; or</li> <li>b. commence or complete any work specified in the order; or</li> <li>c. if any specified action was required by the order to cease, to take such steps as are reasonable to cause the action to cease [s.118(2)].</li> </ol> </li> <li>5. Authority to take court action to recover as a debt, reasonable costs and expense incurred in doing anything in regard to non-compliance with a building order [s.118(3)].</li> <li>6. Authority to initiate a prosecution pursuant to section 133(1) for non-compliance with</li> </ol>
<b>Delegates</b>	Chief Executive Officer
<b>Express power to subdelegate</b>	<i>Building Act 2011:</i> s.127(6A) Delegation: special permit authorities and local governments (powers of sub-delegation limited to CEO)
<b>Subdelegates</b>	Manager Building Services Senior Building Surveyor <a href="#">Coordinator Development Compliance</a>
<b>Subdelegate conditions</b>	Nil

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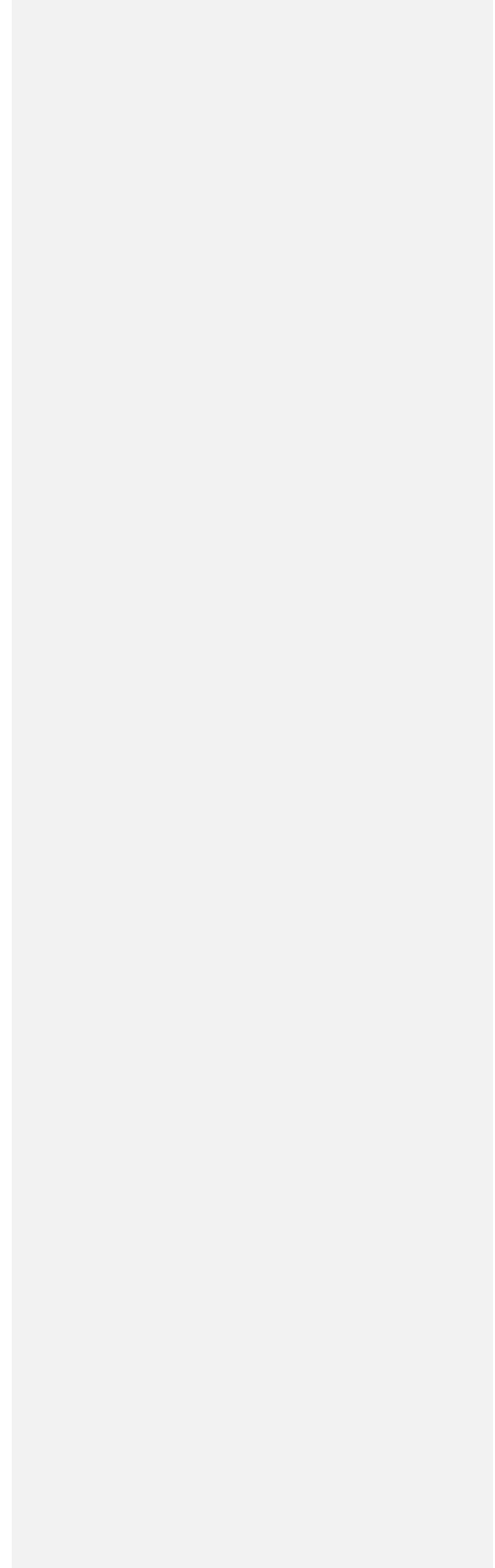
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<b>Statutory framework</b>	<a href="#"><u>Building Act 2011:</u></a> Section 111 Notice of proposed building order other than building order (emergency) Section 112 Content of building order Section 113 Limitation on effect of building order Section 114 Service of building order Part 9 Review - s.122 Building orders – application for review by SAT
<b>Record keeping</b>	In accordance with s130 Building Act 2011, cl 12 <i>Building Regulations 2012</i>
<b>Date adopted</b>	27 September 2022
<b>Adoption references</b>	Adopted at Ordinary Council Meeting 27/09/2022
<b>Last reviewed</b>	27 September 2022

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<b>Delegation</b>	<b>2.1.6 Inspection and Copies of Building Records</b>
<b>Head of power</b>	02 Building Act 2011 Delegations
<b>Delegator</b>	Local Government
<b>Express power to delegate</b>	<i>Building Act 2011:</i> s.127(1) & (3) Delegation: special permit authorities and local government
<b>Express power or duty delegated</b>	<i>Building Act 2011:</i> s.131(2) Inspection, copies of building records
<b>Function</b>	1. Authority to determine an application from an interested person to inspect and copy a building record [s.131(2)].
<b>Delegates</b>	Chief Executive Officer
<b>Express power to subdelegate</b>	<i>Building Act 2011:</i> s.127(6A) Delegation: special permit authorities and local governments (powers of sub-delegation limited to CEO)
<b>Subdelegates</b>	Manager Building Services Senior Building Surveyor
<b>Subdelegate conditions</b>	Nil
<b>Statutory framework</b>	<a href="#">Building Act 2011</a> - s.146 Confidentiality
<b>Record keeping</b>	In accordance with s130 <i>Building Act 2011</i> , cl 12 <i>Building Regulations 2012</i>
<b>Date adopted</b>	27 September 2022
<b>Adoption references</b>	Adopted at Ordinary Council Meeting 27/09/2022
<b>Last reviewed</b>	27 September 2022

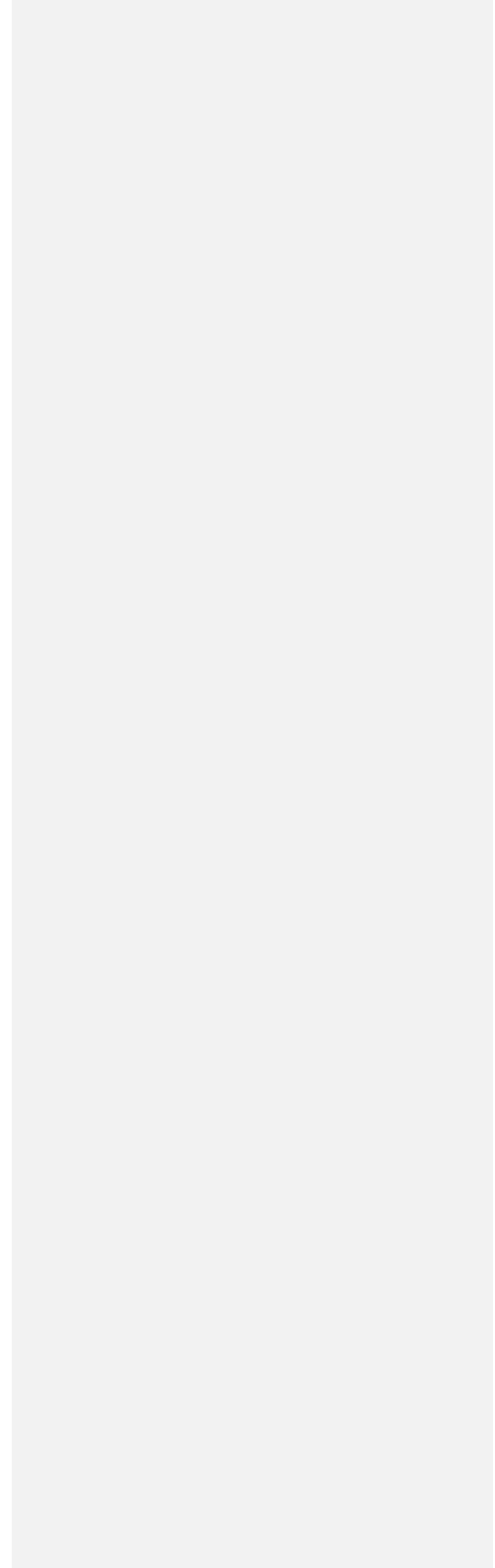
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<b>Delegation</b>	<b>2.1.7 Referrals and Issuing Certificates</b>
<b>Head of power</b>	02 Building Act 2011 Delegations
<b>Delegator</b>	Local Government
<b>Express power to delegate</b>	<i>Building Act 2011:</i> s.127(1) & (3) Delegation: special permit authorities and local government
<b>Express power or duty delegated</b>	<i>Building Act 2011:</i> s.145A Local Government functions
<b>Function</b>	<ol style="list-style-type: none"> <li>1. Authority to refer uncertified applications under s.17(1) to a building surveyor who is not employed by the local government [s.145A(1)].</li> <li>2. Authority to issue a certificate for Design Compliance, Construction Compliance or Building Compliance whether or not the land subject of the application is located in the City's District [s.145A(2)].</li> </ol>
<b>Delegates</b>	Chief Executive Officer
<b>Express power to subdelegate</b>	<i>Building Act 2011:</i> s.127(6A) Delegation: special permit authorities and local governments (powers of sub-delegation limited to CEO)
<b>Subdelegates</b>	Manager Building Services Senior Building Surveyor
<b>Subdelegate conditions</b>	In undertaking Function 2 of the Delegation, the sub-delegate must be appropriately qualified pursuant to r.5 of the <i>Building Regulations 2012</i> and must hold the appropriate registration in accordance with the <i>Building Services (Registration) Regulations 2011</i> .
<b>Statutory framework</b>	Building Act 2011: s.127(1) & (3) Delegation: special permit authorities and local government
<b>Record keeping</b>	In accordance with s130 <i>Building Act 2011</i> , cl 12 <i>Building Regulations 2012</i>
<b>Date adopted</b>	27 September 2022
<b>Adoption references</b>	Adopted at Ordinary Council Meeting 27/09/2022
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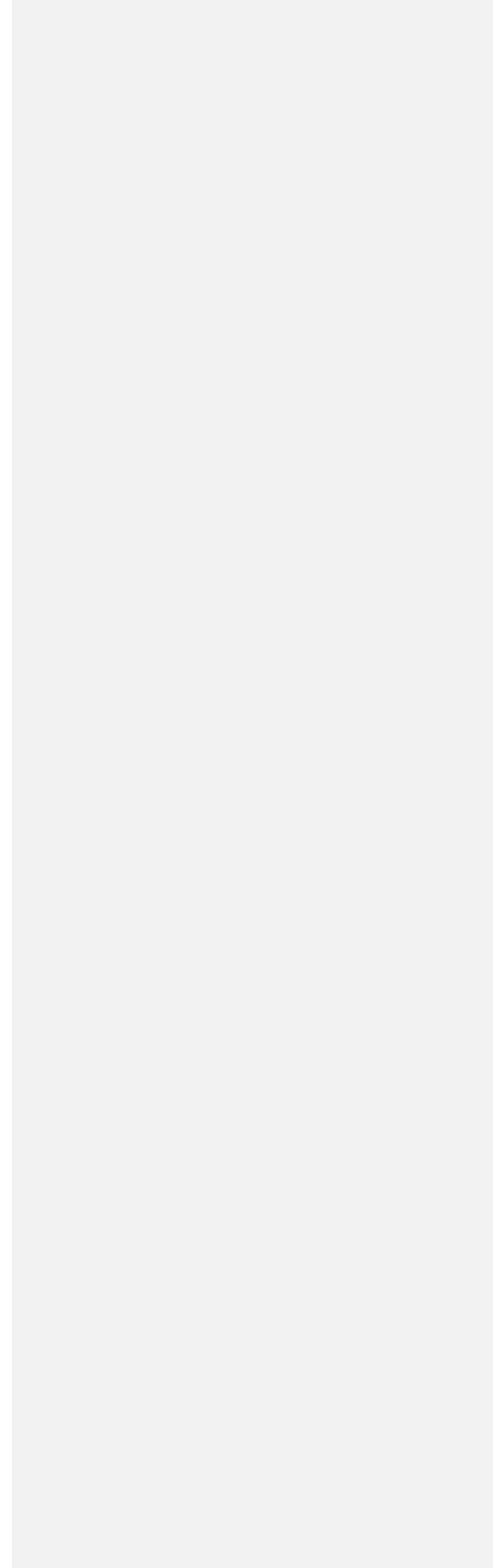
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<b>Delegation</b>	<b>2.1.8 Private Pool Barrier – Alternative and Performance Solutions</b>
<b>Head of power</b>	02 Building Act 2011 Delegations
<b>Delegator</b>	Local Government
<b>Express power to delegate</b>	<i>Building Act 2011:</i> s.127(1) & (3) Delegation: special permit authorities and local government
<b>Express power or duty delegated</b>	<i>Building Regulations 2012:</i> r.51 Approvals by permit authority
<b>Function</b>	<ol style="list-style-type: none"> <li>1. Authority to approve requirements alternative to a fence, wall, gate or other component included in the barrier, if satisfied that the alternative requirements will restrict access by young children as effectively as if there were compliant with AS 1926.1 [r.51(2)]</li> <li>2. Authority to approve a door for the purposes of compliance with AS 1926.1, where a fence or barrier would cause significant structural or other problem which is beyond the control of the owner / occupier or the pool is totally enclosed by a building or a fence or barrier between the building and pool would create a significant access problem for a person with a disability [r.51(3)].</li> <li>3. Authority to approve a performance solution to a Building Code pool barrier requirement if satisfied that the performance solution complies with the relevant</li> </ol>
<b>Delegates</b>	Chief Executive Officer
<b>Express power to subdelegate</b>	<i>Building Act 2011:</i> s.127(6A) Delegation: special permit authorities and local governments (powers of sub-delegation limited to CEO)
<b>Subdelegates</b>	Manager Building Services Senior Building Surveyor
<b>Subdelegate conditions</b>	In undertaking Function 2 of the Delegation, the sub-delegate must be appropriately qualified pursuant to r.5 of the <i>Building Regulations 2012</i> and must hold the appropriate registration in accordance with the <i>Building Services (Registration) Regulations 2011</i> .
<b>Statutory framework</b>	<i>Building Act 2011:</i> s.127(1) & (3) Delegation: special permit authorities and local government
<b>Record keeping</b>	In accordance with s130 Building Act 2011, cl 12 <i>Building Regulations 2012</i>
<b>Date adopted</b>	27 September 2022
<b>Adoption references</b>	Adopted at Ordinary Council Meeting 27/09/2022
<b>Last reviewed</b>	27 September 2022

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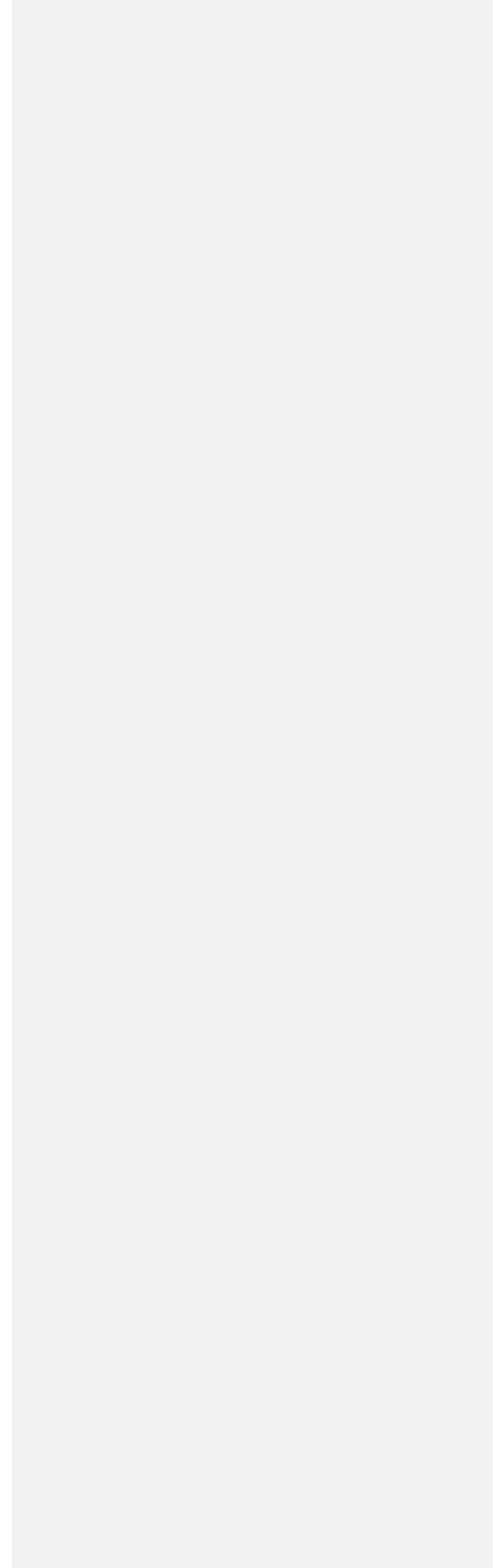




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<b>Delegation</b>	<b>2.1.9 Smoke Alarms – Alternative Solutions</b>
<b>Head of power</b>	02 Building Act 2011 Delegations
<b>Delegator</b>	Local Government
<b>Express power to delegate</b>	<i>Building Act 2011:</i> s.127(1) & (3) Delegation: special permit authorities and local government
<b>Express power or duty delegated</b>	<i>Building Regulations 2012:</i> r.55 Terms Used (alternative building solution approval) r.61 Local Government approval of battery powered smoke alarms
<b>Function</b>	<ol style="list-style-type: none"> <li>1. Authority to approve alternative building solutions which meet the performance requirement of the Building Code relating to fire detection and early warning [r.55].</li> <li>2. Authority to approve or refuse to approve a battery powered smoke alarm and to determine the form of an application for such approval [r.61].</li> </ol>
<b>Delegates</b>	Chief Executive Officer
<b>Express power to subdelegate</b>	<i>Building Act 2011:</i> s.127(6A) Delegation: special permit authorities and local governments (powers of sub-delegation limited to CEO)
<b>Subdelegates</b>	Manager Building Services Senior Building Surveyor
<b>Subdelegate conditions</b>	In undertaking Function 2 of the Delegation, the sub-delegate must be appropriately qualified pursuant to r.5 of the <i>Building Regulations 2012</i> and must hold the appropriate registration in accordance with the <i>Building Services (Registration) Regulations 2011</i> .
<b>Statutory framework</b>	<i>Building Act 2011:</i> s.127(1) & (3) Delegation: special permit authorities and local government
<b>Record keeping</b>	In accordance with s130 Building Act 2011, cl 12 <i>Building Regulations 2012</i>
<b>Date adopted</b>	27 September 2022
<b>Adoption references</b>	Adopted at Ordinary Council Meeting 27/09/2022
<b>Last reviewed</b>	27 September 2022

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<b>Delegation</b>	<b>2.1.10 Appointment of approved officers and authorised officers</b>
<b>Head of power</b>	02 Building Act 2011 Delegations
<b>Delegator</b>	Local Government
<b>Express power to delegate</b>	<i>Building Act 2011:</i> s.127(1) & (3) Delegation: special permit authorities and local government
<b>Express power or duty delegated</b>	<i>Building Regulations 2012:</i> r.70 Approved officers and authorised officers
<b>Function</b>	<ol style="list-style-type: none"> <li>1. Authority to appoint an approved officer for the purposes of s.6(a) of the <i>Criminal Procedure Act 2004</i>, in accordance with Building Regulation 70(1) and (1A). NOTE: <i>Only employees delegated under s 5.44(1) of the Local Government Act 1995 with power under s 9.19 or 9.20 may be appointed as "approved officers"</i>.</li> <li>2. Authority to appoint an authorised officer for the purposes of s.6(b) of the <i>Criminal Procedure Act 2004</i>, in accordance with Building Regulation 70(2). NOTE: <i>Only employees appointed under s 9.10 of the Local Government Act 1995 and authorised for the purpose of performing functions under s 9.16 of that Act may be appointed as "authorised officers" for the purposes of Building Regulation 70(2).</i></li> </ol>
<b>Delegates</b>	Chief Executive Officer
<b>Express power to subdelegate</b>	<i>Building Act 2011:</i> s.127(6A) Delegation: special permit authorities and local governments (powers of sub-delegation limited to CEO)
<b>Statutory framework</b>	<i>Building Regulations 2012:</i> r 70(3) each authorised officer must be issued a certificate of appointment.
<b>Record keeping</b>	In accordance with s130 <i>Building Act 2011</i> , cl 12 <i>Building Regulations 2012</i>
<b>Date adopted</b>	27 September 2022
<b>Adoption references</b>	Adopted at Ordinary Council Meeting 27/09/2022
<b>Last reviewed</b>	27 September 2022

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03 Bush Fires Act 1954  
 Bush Fires Act 1954 Delegations

03.1 Council to CEO

<b>Delegation</b>	<b>3.1.1 Make Request to FES Commissioner – Control of Fire</b>
<b>Head of power</b>	03 Bush Fires Act 1954
<b>Delegator</b>	Local Government
<b>Express power to delegate</b>	<i>Bush Fires Act 1954:</i> s.48 Delegation by local government
<b>Express power or duty delegated</b>	<i>Bush Fires Act 1954:</i> s.13(4) Duties and powers of bush fire liaison officers
<b>Function</b>	1. Authority to request on behalf of the City that the FES Commissioner authorise the Bush Fire Liaison Officer or another person to take control of fire operations [s.13(4)].
<b>Delegates</b>	Chief Executive Officer
<b>Express power to subdelegate</b>	NIL – Sub-delegation is prohibited by s.48(3)
<b>Statutory framework</b>	<i>Bush Fires Act 1954</i>
<b>Record keeping</b>	In accordance with s50 <i>Bush Fires Act 1954</i>
<b>Date adopted</b>	27 September 2022
<b>Adoption references</b>	Adopted at Ordinary Council Meeting 27/09/2022
<b>Last reviewed</b>	27 September 2022

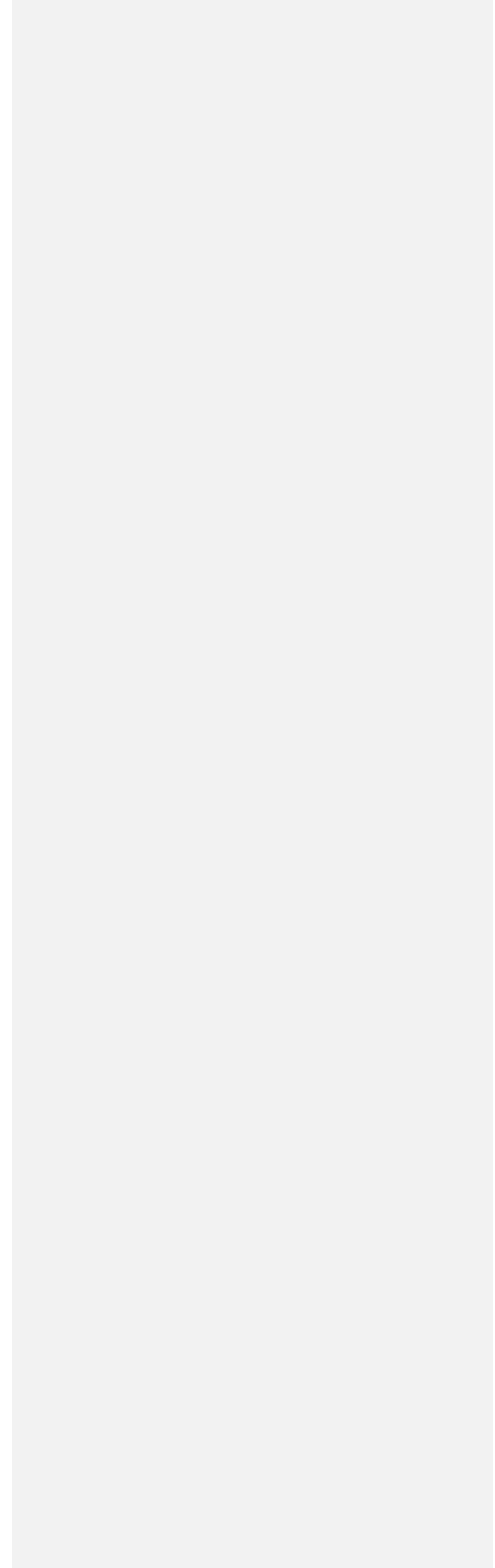
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<b>Delegation</b>	<b>3.1.2 Prohibited Burning Times - Vary</b>
<b>Head of power</b>	03 Bush Fires Act 1954
<b>Delegator</b>	Local Government
<b>Express power to delegate</b>	<i>Bush Fires Act 1954:</i> s.48 Delegation by local government s.17(10) Prohibited burning times may be declared by Minister (power of delegation to mayor or president and Chief Bush Fire Control Officer for ONLY powers under s.17(7) and (8))
<b>Express power or duty delegated</b>	<i>Bush Fires Act 1954:</i> s.17(7) Prohibited burning times may be declared by Minister  <i>Bush Fire Regulations 1954:</i> r.15 Permit to burn (Act s.18), form of and apply for after refusal etc. r.38C Harvesters, power to prohibit use of on certain days in restricted or prohibited burning times r.39B Crop dusters etc., use of in restricted or prohibited burning times
<b>Function</b>	1. Authority, where seasonal conditions warrant it, to determine a variation of the prohibited burning times, after consultation with an authorised CALM Act officer [s.17 (7)].
<b>Delegates</b>	Chief Executive Officer
<b>Conditions</b>	Decisions under s.17(7) must be undertaken by the Chief Executive Officer and must comply with the procedural requirements of s.17(7B) and (8).
<b>Express power to subdelegate</b>	NIL – Sub-delegation is prohibited by s.48(3)
<b>Statutory framework</b>	<i>Bush Fire Act 1954</i> <i>Bush Fire Regulations 1954</i>
<b>Record keeping</b>	In accordance with s50 <i>Bush Fires Act 1954</i>
<b>Date adopted</b>	27 September 2022
<b>Adoption references</b>	Adopted at Ordinary Council Meeting 27/09/2022
<b>Last reviewed</b>	27 September 2022

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<b>Delegation</b>	<b>3.1.3 Prohibited Burning Times – Control Activities</b>
<b>Head of power</b>	03 Bush Fires Act 1954
<b>Delegator</b>	Local Government
<b>Express power to delegate</b>	<i>Bush Fires Act 1954:</i> s.48 Delegation by local government
<b>Express power or duty delegated</b>	<i>Bush Fires Act 1954:</i> s.27(2) and (3) Prohibition on use of tractors or engines except under certain conditions s.28(4) and (5) Occupier of land to extinguish bush fire occurring on own land <i>Bush Fire Regulations 1954:</i> r.15 Permit to burn (Act s.18), form of and apply for after refusal etc. r.38C Harvesters, power to prohibit use of on certain days in restricted or prohibited burning times r.39B Crop dusters etc., use of in restricted or prohibited burning times
<b>Function</b>	<ol style="list-style-type: none"> <li>1. Authority to determine permits to burn during prohibited burning times that have previously been refused by a Bush Fire Control Officer [r.15].</li> <li>2. Authority to declare that the use of any harvesting machinery on any land under crop during the whole or any part of any Sunday or public holiday in the whole or a specified part of the District during Restricted Burning Times is prohibited, unless written consent of a Bush Fire Control Officer is obtained [r.38C].</li> <li>3. Authority to determine, during a Prohibited Burning Time, if a firebreak around a landing ground for an aeroplane has been satisfactorily prepared [r.39B(2)].</li> <li>4. Authority to issue directions, during a Prohibited Burning Time, to a Bush Fire Control Officer, regarding matters necessary for the prevention of fire on land used as a landing ground for an aeroplane [r.39B(3)].</li> <li>5. Authority to prohibit the use of tractors, engines or self-propelled harvester, during a Prohibited Burning Times, and to give permission for use of same during the Restricted Burning Time subject to compliance with requirements specified in a notice [s.27(2) and (3)].</li> <li>6. Authority to recover the cost of measures taken by the City or Bush Fire Control Officer, to extinguish a fire burning during Prohibited Burning Times, where the occupier of the land has failed to comply with requirements under s.28(1) to take all possible measures to extinguish a fire the land they occupy [s.28(4)], including authority to recover expenses in any court of competent jurisdiction [s.28(5)].</li> </ol>
<b>Delegates</b>	Chief Executive Officer
<b>Express power to subdelegate</b>	NIL – Sub-delegation is prohibited by s.48(3)
<b>Statutory framework</b>	<i>Bush Fires Act 1954</i> <i>Bush Fire Regulations 1954</i>
<b>Record keeping</b>	In accordance with s50 <i>Bush Fires Act 1954</i>
<b>Date adopted</b>	27 September 2022
<b>Adoption references</b>	Adopted at Ordinary Council Meeting 27/09/2022
<b>Last reviewed</b>	27 September 2022

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<b>Delegation</b>	<b>3.1.4 Restricted Burning Times – Vary and Control Activities</b>
<b>Head of power</b>	03 Bush Fires Act 1954
<b>Delegator</b>	Local Government
<b>Express power to delegate</b>	<i>Bush Fires Act 1954:</i> s.48 Delegation by local government
<b>Express power or duty delegated</b>	<i>Bush Fires Act 1954:</i> s.18(5), (11) Restricted burning times may be declared by FES Commissioner s.22(6) and (7) Burning on exempt land and land adjoining exempt land s.27(2) and (3) Prohibition on use of tractors or engines except under certain conditions s.28(4) and (5) Occupier of land to extinguish bush fire occurring on own land  <i>Bush Fire Regulations 1954:</i> r.15 Permit to burn (Act s.18), form of and apply for after refusal etc. r.15C Local Government may prohibit burning on certain days r.38C Harvesters, power to prohibit use of on certain days in restricted or prohibited burning times r.39B Crop dusters etc., use of in restricted or prohibited burning times

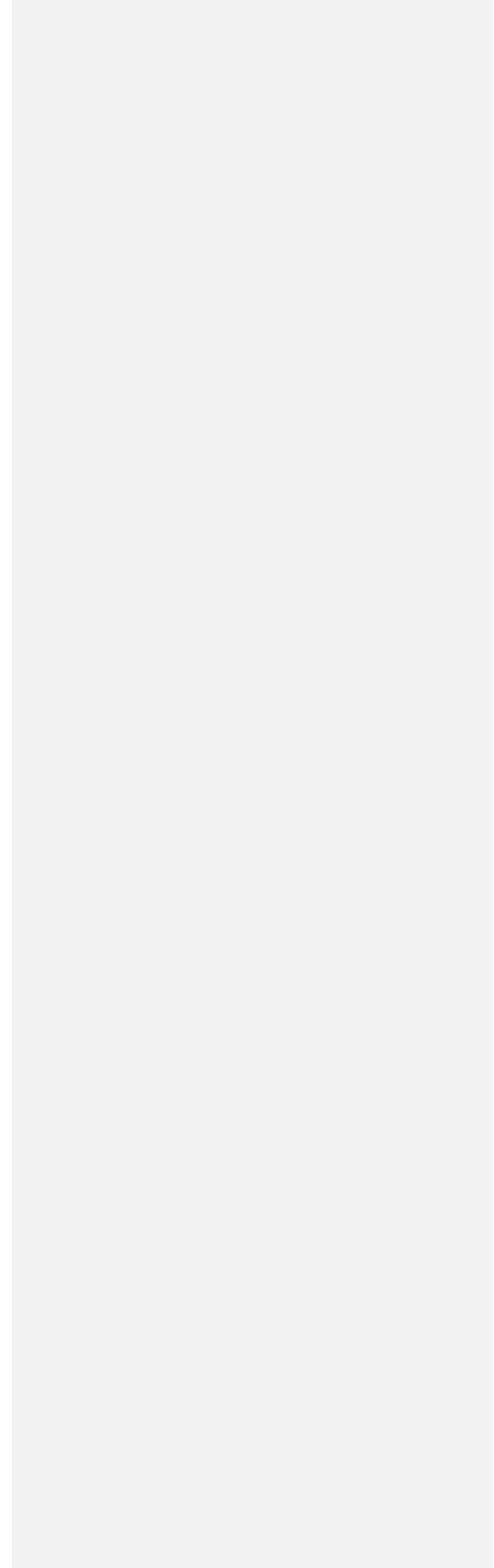


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<p><b>Function</b></p>	<ol style="list-style-type: none"> <li>1. Authority, where seasonal conditions warrant it and after consultation with an authorised CALM Act officer, to determine to vary the restricted burning times in respect of that year [s.18(5)].             <ol style="list-style-type: none"> <li>a. Authority to determine to prohibit burning on Sundays or specified days that are public holidays in the District [r.15C].</li> </ol> </li> <li>2. Authority, where a permitted burn fire escapes or is out of control in the opinion of the Bush Fire Control Officer or an officer of the Bush Fire Brigade, to determine to recoup bush fire brigade expenses arising from preventing extension of or extinguishing an out of control permitted burn [s.18(11)].</li> <li>3. Authority to determine permits to burn during restricted times that have previously been refused by a Bush Fire Control Officer [r.15].</li> <li>4. Authority to arrange with the occupier of exempt land, the occupier of land adjoining it and the Bush Fire Brigade to cooperate in burning fire-breaks and require the occupier of adjoining land to provide by the date of the burning, ploughed or cleared fire-breaks parallel to the common boundary [s.22(6) and (7)].</li> <li>5. Authority to declare that the use of any harvesting machinery on any land under crop during the whole or any part of any Sunday or public holiday in the whole or a specified part of the District during Restricted Burning Times is prohibited, unless written consent of a Bush Fire Control Officer is obtained [r.38C].</li> <li>6. Authority to determine, during a Restricted Burning Time, if a firebreak around a landing ground for an aeroplane has been satisfactorily prepared [r.39B].</li> <li>7. Authority to issue directions, during a Restricted Burning Time, to a Bush Fire Control Officer, regarding matters necessary for the prevention of fire on land used as a landing ground for an aeroplane [r.39B(3)].</li> <li>8. Authority to prohibit the use of tractors, engines or self-propelled harvester, during a Restricted Burning Times, and to give permission for use of same during the Restricted Burning Time subject to compliance with requirements specified in a notice [s.27(2) and (3)].</li> <li>9. Authority to recover the cost of measures taken by the City or Bush Fire Control Officer, to extinguish a fire burning during Restricted Burning Times, where the occupier of the land has failed to comply with requirements under s.28(1) to take all possible measures to extinguish a fire the land they occupy [s.28(4)], including authority to recover expenses in any court of competent jurisdiction [s.28(5)].</li> </ol>
<p><b>Delegates</b></p>	<p>Chief Executive Officer</p>
<p><b>Conditions</b></p>	<p>Nil</p>
<p><b>Express power to subdelegate</b></p>	<p>NIL – Sub-delegation is prohibited by s.48(3)</p>
<p><b>Statutory framework</b></p>	<p><i>Bush Fires Act 1954</i> <i>Bush Fire Regulations 1954</i></p>
<p><b>Record keeping</b></p>	<p>In accordance with s50 <i>Bush Fires Act 1954</i></p>
<p><b>Date adopted</b></p>	<p>27 September 2022</p>

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<b>Adoption references</b>	Adopted at Ordinary Council Meeting 27/09/2022
<b>Last reviewed</b>	27 September 2022



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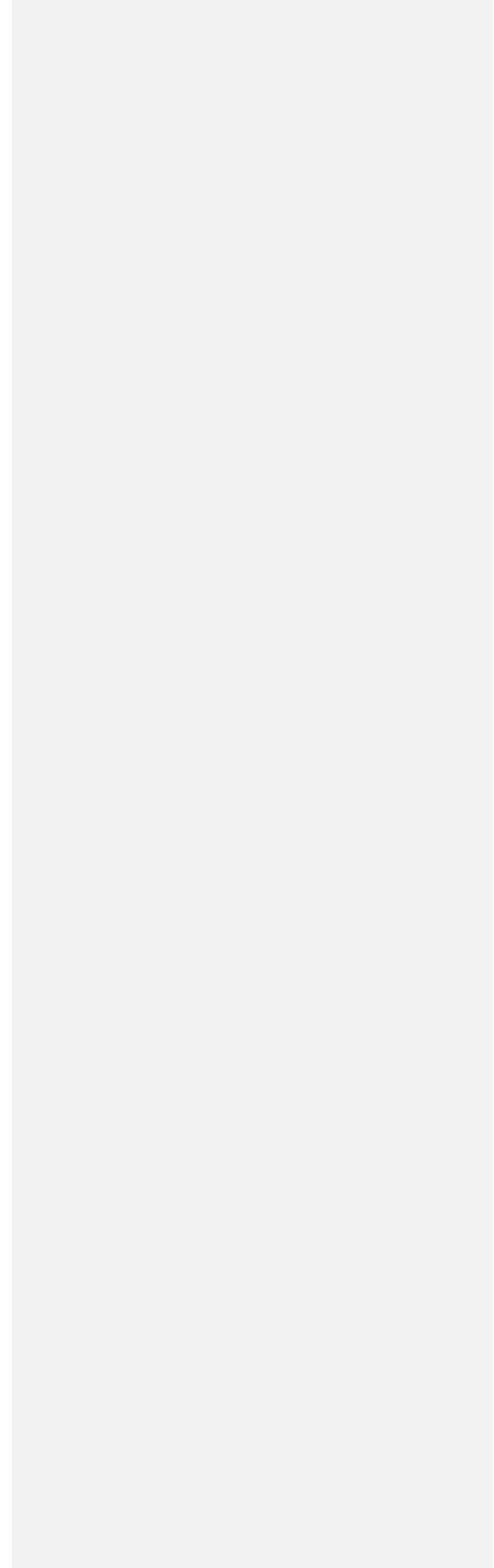
<b>Delegation</b>	<b>3.1.5 Control of Operations Likely to Create Bush Fire Danger</b>
<b>Head of power</b>	03 Bush Fires Act 1954
<b>Delegator</b>	Local Government
<b>Express power to delegate</b>	<i>Bush Fires Act 1954:</i> s.48 Delegation by local government
<b>Express power or duty delegated</b>	<i>Bush Fires Act 1954:</i> s.27D Requirements for carriage and deposit of incendiary material  <i>Bush Fires Regulations 1954:</i> r.39C Welding and cutting apparatus, use of in open air r.39CA Bee smoker devices, use of in restricted or prohibited burning times etc. r.39D Explosives, use of r.39E Fireworks, use of
<b>Function</b>	<ol style="list-style-type: none"> <li>1. Authority to give directions to a Bush Fire Control Officer regarding matters necessary for the prevention of fire arising from: <ol style="list-style-type: none"> <li>a. a person operating a bee smoker device during a prescribed period [r.39CA(5)].</li> <li>b. a person operating welding apparatus, a power operated abrasive cutting disc [r.39C(3)].</li> <li>c. a person using explosives [r.39D(2)].</li> <li>d. a person using fireworks [r.39E(3)]</li> </ol> </li> <li>2. Authority to determine directions or requirements for the carriage and deposit of incendiary materials (hot or burning ash, cinders, hot furnace refuse, or any combustible matter that is burning) [s.27D]. <i>Note: this authority is also prescribed to a</i></li> </ol>
<b>Delegates</b>	Chief Executive Officer
<b>Express power to subdelegate</b>	NIL – Sub-delegation is prohibited by s.48(3)
<b>Statutory framework</b>	<i>Bush Fires Act 1954</i> <i>Bush Fire Regulations 1954</i>
<b>Record keeping</b>	In accordance with s50 Bush Fires Act 1954
<b>Date adopted</b>	27 September 2022
<b>Adoption references</b>	Adopted at Ordinary Council Meeting 27/09/2022
<b>Last reviewed</b>	27 September 2022

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<b>Delegation</b>	<b>3.1.6 Burning Garden Refuse / Open Air Fires</b>
<b>Head of power</b>	03 Bush Fires Act 1954
<b>Delegator</b>	Local Government
<b>Express power to delegate</b>	<i>Bush Fires Act 1954:</i> s.48 Delegation by local government
<b>Express power or duty delegated</b>	<i>Bush Fires Act 1954:</i> s.24F Burning garden refuse during limited burning times s.24G Minister or local government may further restrict burning of garden refuse s.25 No fire to be lit in open air unless certain precautions taken s.25A Power of Minister to exempt from provisions of section 25  <i>Bush Fires Regulations 1954:</i> r.27(3) Permit, issue of
<b>Function</b>	<ol style="list-style-type: none"> <li>1. Authority to give written permission, during prohibited times and restricted times, for an incinerator located within 2m of a building or fence, only where satisfied it is not likely to create a fire hazard [s.24F(2)(b)(ii) and (4)].</li> <li>2. Authority to prohibit or impose restrictions on the burning of garden refuse that is otherwise permitted under s.24F [s.24G(2)]. <ol style="list-style-type: none"> <li>a. Authority to issue directions to an authorised officer as to the manner in which or the conditions under which permits to burn plants or plant refuse shall be issued in the District [r.27(3) and r.33(5)].</li> <li>b. Authority to prohibit (object to) the issuing of a permit for the burning of a proclaimed plan growing upon any land within the District [r.34].</li> </ol> </li> <li>3. Authority to provide written approval, during prohibited times and restricted times, for fires to be lit for the purposes of: <ol style="list-style-type: none"> <li>a. camping or cooking [s.25(1)(a)]</li> <li>b. conversion of bush into charcoal or for the production of lime, in consultation with an authorised CALM Act officer [s.25(1)(b)].</li> </ol> </li> <li>4. Authority to prohibit the lighting of fires in the open are for the purposes of camping or cooking for such period during the prohibited burning times as specified in a note published in the Gazette and newspaper circulating in the District and authority to vary such notice [s.25(1a) and (1b)]</li> <li>5. Authority to serve written notice on a person to whom an exemption has been given under s.25 for lighting a fire in open air, prohibiting that person from lighting a fire and to determine conditions on the notice [s.25A(5)].</li> </ol>
<b>Delegates</b>	Chief Executive Officer
<b>Conditions</b>	Nil
<b>Express power to subdelegate</b>	NIL – Sub-delegation is prohibited by s.48(3)
<b>Statutory framework</b>	<i>Bush Fires Act 1954</i> <i>Bush Fire Regulations 1954</i>

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<b>Record keeping</b>	In accordance with s50 <i>Bush Fires Act 1954</i>
<b>Date adopted</b>	27 September 2022
<b>Adoption references</b>	Adopted at Ordinary Council Meeting 27/09/2022
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<b>Delegation</b>	<b>3.1.7 Firebreaks</b>
<b>Head of power</b>	03 Bush Fires Act 1954
<b>Delegator</b>	Local Government
<b>Express power to delegate</b>	<i>Bush Fires Act 1954:</i> s.48 Delegation by local government
<b>Express power or duty delegated</b>	<i>Bush Fires Act 1954:</i> s.33 Local government may require occupier of land to plough or clear fire-breaks
<b>Function</b>	<ol style="list-style-type: none"> <li>1. Authority to give written notice to an owner or occupier of land or all owners or occupiers of land within the District, requiring, to the satisfaction of the City: <ol style="list-style-type: none"> <li>a. clearing of firebreaks as determined necessary and specified in the notice; and</li> <li>b. act in respect to anything which is on the land and is or is likely to be conducive to the outbreak of a bush fire or the spread or extension of a bush fire; and</li> <li>c. as a separate or coordinated action with any other person carry out similar actions [s.33(1)].</li> </ol> </li> <li>2. Authority to direct a Bush Fire Control Officer or any other employee to enter onto the land of an owner or occupier to carry out the requisitions of the notice which have not been complied with [s.33(4)].</li> </ol>
<b>Delegates</b>	Chief Executive Officer
<b>Conditions</b>	That decisions are made following consultation with qualified officers.
<b>Express power to subdelegate</b>	Express Power to Sub-Delegate: NIL – Sub-delegation is prohibited by s.48(3)
<b>Statutory framework</b>	<i>Bush Fires Act 1954</i> <i>Bush Fire Regulations 1954</i>
<b>Record keeping</b>	In accordance with s50 <i>Bush Fires Act 1954</i>
<b>Date adopted</b>	27 September 2022
<b>Adoption references</b>	Adopted at Ordinary Council Meeting 27/09/2022
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<b>Delegation</b>	<b>3.1.8 Appoint Bush Fire Control Officer/s and Fire Weather Officer</b>
<b>Head of power</b>	03 Bush Fires Act 1954
<b>Delegator</b>	Local Government
<b>Express power to delegate</b>	<i>Bush Fires Act 1954:</i> s.48 Delegation by local government
<b>Express power or duty delegated</b>	<i>Bush Fires Act 1954:</i> s.38 Local Government may appoint bush fire control officer
<b>Function</b>	<ol style="list-style-type: none"> <li>1. Authority to appoint persons to be Bush Fire Control Officers for the purposes of the Bush Fires Act 1954; and             <ol style="list-style-type: none"> <li>a. Of those Officers, appoint one as the Chief Bush Fire Control Officer and one as the Deputy Chief Bush Fire Control Officer; and</li> <li>b. Determine the respective seniority of the other Bush Fire Officers so appointed [s.38(1)]</li> </ol> </li> <li>2. Authority to issue directions to a Bush Fire Control Officer to burn on or at the margins of a road reserve under the care, control and management of the City [s.38(5A)]</li> <li>3. Authority to appoint a Fire Weather Officer, selected from senior Bush Fire Control Officers previously appointed and where more than one Fire Weather Officer is appointed, define a part of the District in which each Fire Weather Officer shall have exclusive right to exercise the powers of s.38(17). [s.38(8) and (9)].             <ol style="list-style-type: none"> <li>a. Authority to appoint deputy Fire Weather Officer/s as considered necessary</li> </ol> </li> </ol>
<b>Delegates</b>	Chief Executive Officer
<b>Conditions</b>	That decisions are made following consultation with qualified officers.
<b>Express power to subdelegate</b>	NIL – Sub-delegation is prohibited by s.48(3)
<b>Statutory framework</b>	<i>Bush Fires Act 1954</i> <i>Bush Fire Regulations 1954</i>
<b>Record keeping</b>	In accordance with s50 <i>Bush Fires Act 1954</i>
<b>Date adopted</b>	27 September 2022
<b>Adoption references</b>	Adopted at Ordinary Council Meeting 27/09/2022
<b>Last reviewed</b>	27 September 2022

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<b>Delegation</b>	<b>3.1.9 Control and Extinguishment of Bush Fires</b>
<b>Head of power</b>	03 Bush Fires Act 1954
<b>Delegator</b>	Local Government
<b>Express power to delegate</b>	<i>Bush Fires Act 1954:</i> s.48 Delegation by local government
<b>Express power or duty delegated</b>	<i>Bush Fires Act 1954:</i> s.46 Bush fire control officer or forest officer may postpone lighting fire
<b>Function</b>	<ol style="list-style-type: none"> <li>1. Authority to prohibit or postpone the lighting of a fire, despite a permit having been issued, where in the opinion of the Delegate the lighting of a fire would be or become a source of danger by escaping from the land on which it is proposed to be lit [s.46(1A)].             <ol style="list-style-type: none"> <li>a. Where it is proposed that the fire will be lit on land within 3kms of the boundary of forest land, and an authorised CALM Act office is not available or has not exercised the power to prohibit or proposed a fire considered to</li> </ol> </li> </ol>
<b>Delegates</b>	Chief Executive Officer
<b>Conditions</b>	That decisions are made following consultation with qualified officers.
<b>Express power to subdelegate</b>	NIL – Sub-delegation is prohibited by s.48(3)
<b>Statutory framework</b>	<i>Bush Fires Act 1954</i>
<b>Record keeping</b>	In accordance with s50 <i>Bush Fires Act 1954</i>
<b>Date adopted</b>	27 September 2022
<b>Adoption references</b>	Adopted at Ordinary Council Meeting 27/09/2022
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<b>Delegation</b>	<b>3.1.10 Recovery of Expenses Incurred through Contraventions of this Act</b>
<b>Head of power</b>	03 Bush Fires Act 1954
<b>Delegator</b>	Local Government
<b>Express power to delegate</b>	<i>Bush Fires Act 1954:</i> s.48 Delegation by local government
<b>Express power or duty delegated</b>	<i>Bush Fires Act 1954:</i> s.58 General penalty and recovery of expenses incurred
<b>Function</b>	1. Authority to recover expenses incurred as a result of an offence against the Bush Fires Act, being expenses incurred through the fulfilment of a duty or doing anything for which the Act empowered or required the City or those on behalf of the City to do [s.58].
<b>Delegates</b>	Chief Executive Officer
<b>Conditions</b>	That decisions are made following consultation with qualified officers.
<b>Express power to subdelegate</b>	NIL – Sub-delegation is prohibited by s.48(3)
<b>Statutory framework</b>	<i>Bush Fires Act 1954</i>
<b>Record keeping</b>	In accordance with s50 <i>Bush Fires Act 1954</i>
<b>Date adopted</b>	27 September 2022
<b>Adoption references</b>	Adopted at Ordinary Council Meeting 27/09/2022
<b>Last reviewed</b>	27 September 2022

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<b>Delegation</b>	<b>3.1.11 Prosecution of Offences</b>
<b>Head of power</b>	03 Bush Fires Act 1954
<b>Delegator</b>	Local Government
<b>Express power to delegate</b>	<i>Bush Fires Act 1954:</i> s.48 Delegation by local government
<b>Express power or duty delegated</b>	<i>Bush Fires Act 1954:</i> s.59 Prosecution of offences s.59A(2) Alternative procedure – infringement notices
<b>Function</b>	<ol style="list-style-type: none"> <li>1. Authority to institute and carry-on proceedings against a person for an offence alleged to be committed against this Act [s.59].</li> <li>2. Authority to serve an infringement notice for an offence against this Act [s.59A(2)].</li> </ol>
<b>Delegates</b>	Chief Executive Officer
<b>Conditions</b>	Nil
<b>Express power to subdelegate</b>	NIL – Sub-delegation is prohibited by s.48(3)
<b>Statutory framework</b>	<i>Bush Fires Act 1954:</i> s.65 Proof of certain matters s.66 Proof of ownership or occupancy
<b>Record keeping</b>	In accordance with s50 <i>Bush Fires Act 1954</i>
<b>Date adopted</b>	27 September 2022
<b>Adoption references</b>	Adopted at Ordinary Council Meeting 27/09/2022
<b>Last reviewed</b>	27 September 2022

City of Nedlands

04 Cat Act 2011 Delegations

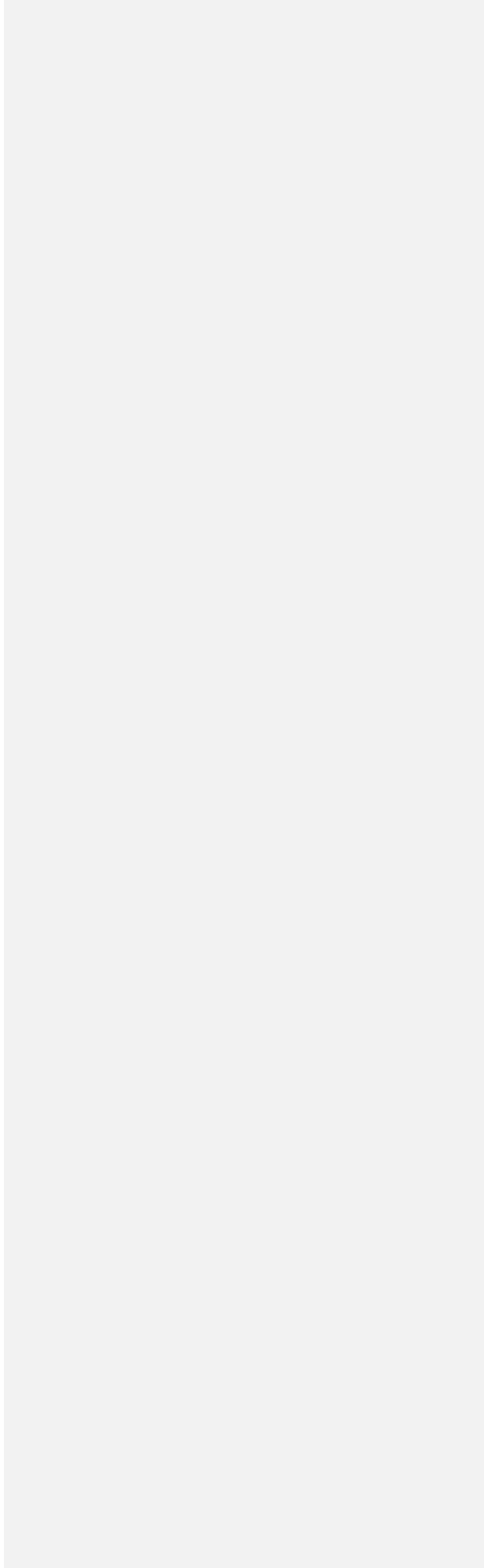
Cat Act 2011 Delegations

04.1 Council to CEO

<b>Delegation</b>	<b>4.1.1 Cat Registrations</b>
<b>Head of power</b>	04 Cat Act 2011 Delegations
<b>Delegator</b>	Local Government
<b>Express power to delegate</b>	<i>Cat Act 2011:</i> s.44 Delegation by local government
<b>Express power or duty delegated</b>	<i>Cat Act 2011:</i> s.9 Registration s.10 Cancellation of registration s.11 Registration numbers, certificates and tags <i>Cat Regulations 2012</i> Schedule 3, cl.1(4) Fees Payable
<b>Function</b>	<ol style="list-style-type: none"> <li>1. Authority to grant, or refuse to grant, a cat registration or renewal of a cat registration [s.9(1)].</li> <li>2. Authority to refuse to consider an application for registration or renewal where an applicant does not comply with a requirement to give any document or information required to determine the application [s.9(6)].</li> <li>3. Authority to cancel a cat registration [s.10].</li> <li>4. Authority to give the cat owner a new registration certificate or tag, if satisfied that the original has been stolen, lost, damaged or destroyed [s.11(2)].</li> <li>5. Authority to reduce or waive a registration or approval to breed fee, in respect of any individual cat or any class of cats within the City's District [Regs. Sch. 3 cl.1(4)].</li> </ol>
<b>Delegates</b>	Chief Executive Officer
<b>Conditions</b>	a. Notices of decisions must include advice as to Objection and Review rights in accordance with Part 4, Division 5 of the <i>Cat Act 2011</i> .
<b>Express power to subdelegate</b>	<i>Cat Act 2011:</i> s.45 Delegation by CEO of local government
<b>Subdelegates</b>	Coordinator Rangers Director Planning and Development Manager Health & Compliance
<b>Subdelegate conditions</b>	Nil

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<b>Statutory framework</b>	<p>Cat Regulations 2012                      r.11 Application for registration (s.8(2)), prescribes the Form of applications for registration.                      r.12 Period of registration (s.9(7))                      r.11 Changes in registration                      r.14 Registration certificate (s.11(1)(b))                      r.15 Registration tags (s.76(2))</p> <p>Decisions are subject to Objection and Review by the State Administration Tribunal rights – refer Part 4, Division 5 of the <i>Cat Act 2011</i>.</p>
<b>Record keeping</b>	In accordance with s47 <i>Cat Act 2011</i>
<b>Date adopted</b>	27 September 2022
<b>Adoption references</b>	Adopted at Ordinary Council Meeting 27/09/2022
<b>Last reviewed</b>	27 September 2022



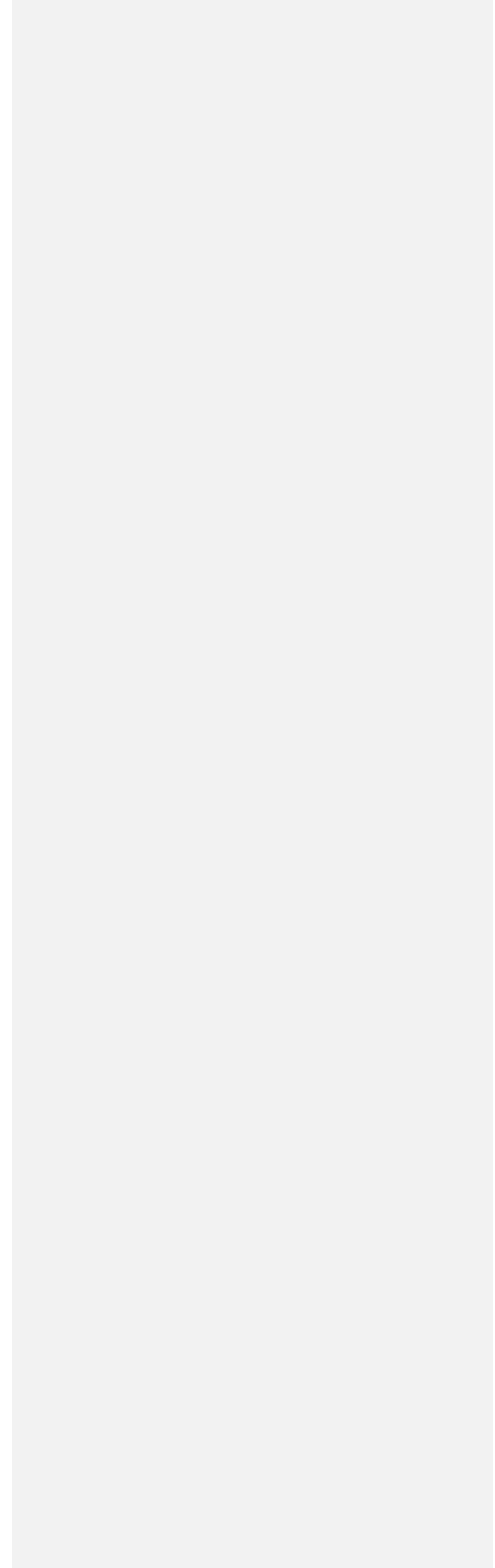
City of Nedlands

<b>Delegation</b>	<b>4.1.2 Cat Control Notices</b>
<b>Head of power</b>	04 Cat Act 2011 Delegations
<b>Delegator</b>	Local Government
<b>Express power to delegate</b>	<i>Cat Act 2011:</i> s.44 Delegation by local government
<b>Express power or duty delegated</b>	<i>Cat Act 2011:</i> s.26 Cat control notice may be given to cat owner
<b>Function</b>	1. Authority to give a cat control notice to a person who is the owner of a cat ordinarily kept within the City's District [s.26].
<b>Delegates</b>	Chief Executive Officer
<b>Conditions</b>	The Chief Executive Officer may further delegate (subdelegate) to employees which the CEO has determined as being suitably capable of fulfilling the powers and duties contained in this Delegation.
<b>Express power to subdelegate</b>	<i>Cat Act 2011:</i> s.45 Delegation by CEO of local government
<b>Subdelegates</b>	Coordinator Rangers Director Planning and Development Manager Health & Compliance
<b>Subdelegate conditions</b>	Nil
<b>Statutory framework</b>	<i>Cat Regulations 2012 – r.20</i> Cat control notice [s.23(3)], prescribes the Form of the notice.
<b>Record keeping</b>	In accordance with s47 <i>Cat Act 2011</i>
<b>Date adopted</b>	27 September 2022
<b>Adoption references</b>	Adopted at Ordinary Council Meeting 27/09/2022
<b>Last reviewed</b>	27 September 2022

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<b>Delegation</b>	<b>4.1.3 Approval to Breed Cats</b>
<b>Head of power</b>	04 Cat Act 2011 Delegations
<b>Delegator</b>	Local Government
<b>Express power to delegate</b>	<i>Cat Act 2011:</i> s.44 Delegation by local government
<b>Express power or duty delegated</b>	<i>Cat Act 2011:</i> s.37 Approval to Breed Cats s.38 Cancellation of approval to breed cats s.39 Certificate to be given to approved cat breeder
<b>Function</b>	<ol style="list-style-type: none"> <li>1. Authority to grant or refuse to grant approval or renew an approval to breed cats [s.37 (1) and (2)].</li> <li>2. Authority to refuse to consider an application for registration or renewal where an applicant does not comply with a requirement to give any document or information required to determine the application [s.37(4)].</li> <li>3. Authority to cancel an approval to breed cats [s.38].</li> <li>4. Authority to give an approved breeder a new certificate or tag, if satisfied that the original has been stolen, lost, damaged or destroyed [s.39(2)].</li> </ol>
<b>Delegates</b>	Chief Executive Officer
<b>Conditions</b>	<ol style="list-style-type: none"> <li>a. Notices of decisions must include advice as to Objection and Review rights in accordance with Part 4, Division 5 of the <i>Cat Act 2011</i>.</li> <li>b. Decisions will comply with City of Nedlands Local Laws</li> </ol>
<b>Express power to subdelegate</b>	<i>Cat Act 2011:</i> s.45 Delegation by CEO of local government
<b>Subdelegates</b>	Director Planning and Development Manager Health & Compliance
<b>Subdelegate conditions</b>	An exemption will not be granted unless it is demonstrated that the number of cats to be exempt will not be a nuisance or injurious or dangerous to health.
<b>Statutory framework</b>	<i>Cat Regulations 2012:</i> r.21 Application for approval to breed cats (s.36(2)) r.22 Other circumstances leading to refusal of approval to breed cats (s.37(2)(f)) r.23 Person who not be refused approval to breed cats (s.37(5)) r.24 Duration of approval to breed cats (s.37(6)) r.25 Certificate given to approved cat breeder (s.39(1))
<b>Record keeping</b>	In accordance with s47 <i>Cat Act 2011</i>
<b>Date adopted</b>	27 September 2022
<b>Adoption references</b>	Adopted at Ordinary Council Meeting 27/09/2022
<b>Last reviewed</b>	27 September 2022

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<b>Delegation</b>	<b>4.1.4 Recovery of Costs – Destruction of Cats</b>
<b>Head of power</b>	04 Cat Act 2011 Delegations
<b>Delegator</b>	Local Government
<b>Express power to delegate</b>	<i>Cat Act 2011:</i> s.44 Delegation by local government
<b>Express power or duty delegated</b>	<i>Cat Act 2011:</i> s.49(3) Authorised person may cause cat to be destroyed
<b>Function</b>	1. Authority to recover the amount of the costs associated with the destruction and the disposal of a cat [s.49(3)].
<b>Delegates</b>	Chief Executive Officer
<b>Conditions</b>	Nil
<b>Express power to subdelegate</b>	<i>Cat Act 2011:</i> s.45 Delegation by CEO of local government
<b>Subdelegates</b>	Director Planning and Development Manager Health & Compliance
<b>Subdelegate conditions</b>	Nil
<b>Statutory framework</b>	<i>Cat Act 2011</i>
<b>Record keeping</b>	In accordance with s47 <i>Cat Act 2011</i>
<b>Date adopted</b>	27 September 2022
<b>Adoption references</b>	Adopted at Ordinary Council Meeting 27/09/2022
<b>Last reviewed</b>	27 September 2022



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<b>Delegation</b>	<b>4.1.5 Applications to Keep Additional Cats</b>
<b>Head of power</b>	04 Cat Act 2011 Delegations
<b>Delegator</b>	Local Government
<b>Express power to delegate</b>	<i>Cat Act 2011:</i> s.44 Delegation by local government
<b>Express power or duty delegated</b>	<i>Cat (Uniform Local Provisions) Regulations 2013:</i> r.8 Application to keep additional number of cats r.9 Grant of approval to keep additional number of cats
<b>Function</b>	<ol style="list-style-type: none"> <li>1. Authority to require any document or additional information required to determine an application [r.8(3)]</li> <li>2. Authority to refuse to consider an application if the applicant does not comply with a requirement to provide any document or information required to determine an application [r.8(4)].</li> <li>3. Authority to grant or refuse approval for additional number of cats specified in an application to be kept at the prescribed premises and to determine any condition reasonably necessary to ensure premises are suitable for the additional number of cats [r.9].</li> </ol>
<b>Delegates</b>	Chief Executive Officer
<b>Conditions</b>	<ol style="list-style-type: none"> <li>a. Notices of decisions must include advice as to Review rights in accordance with r.11 of the <i>Cat (Uniform Local Provisions) Regulations 2013</i>.</li> </ol>
<b>Express power to subdelegate</b>	<i>Cat Act 2011:</i> s.45 Delegation by CEO of local government
<b>Subdelegates</b>	Director Planning and Development Manager Health & Compliance
<b>Subdelegate conditions</b>	Notices of decisions must include advice as to Review rights in accordance with r.11 of the <i>Cat (Uniform Local Provisions) Regulations 2013</i>
<b>Statutory framework</b>	<i>Cat Act 2011</i> <i>Cat (Uniform and Local Provisions) Regulations 2013</i>
<b>Record keeping</b>	In accordance with s47 <i>Cat Act 2011</i>
<b>Date adopted</b>	27 September 2022
<b>Adoption references</b>	Adopted at Ordinary Council Meeting 27/09/2022
<b>Last reviewed</b>	27 September 2022

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<b>Delegation</b>	<b>4.1.6 Reduce or Waiver Registration Fee</b>
<b>Head of power</b>	04 Cat Act 2011 Delegations
<b>Delegator</b>	Local Government
<b>Express power to delegate</b>	<i>Cat Act 2011:</i> s.44 Delegation by local government
<b>Express power or duty delegated</b>	<i>Cat Regulations 2012:</i> Schedule 3 Fees clause 1(4)
<b>Function</b>	1. Authority to reduce or waiver a fee payable under Schedule 3 clauses (2) or (3) in respect to any individual cat.
<b>Delegates</b>	Chief Executive Officer
<b>Conditions</b>	a. This delegation does NOT provide authority to determine to reduce or waiver the fees payable in regard to <u>any class of cat</u> within the District. This matter requires a Council decision in accordance with s.6.16, 6.17 and 6.18 of the <i>Local Government Act 1995</i> .
<b>Express power to subdelegate</b>	<i>Cat Act 2011:</i> s.45 Delegation by CEO of local government
<b>Subdelegates</b>	Coordinator Rangers Director Planning and Development Manager Health & Compliance
<b>Subdelegate conditions</b>	Nil
<b>Statutory framework</b>	<i>Cat Act 2011</i>
<b>Record keeping</b>	In accordance with s47 <i>Cat Act 2011</i>
<b>Date adopted</b>	27 September 2022
<b>Adoption references</b>	Adopted at Ordinary Council Meeting 27/09/2022
<b>Last reviewed</b>	27 September 2022

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04.2 CEO to Employees

<b>Delegation</b>	<b>4.2.1 Infringement Notices – Extensions and Withdrawals</b>
<b>Head of power</b>	04 Cat Act 2011 Delegations
<b>Delegator</b>	Chief Executive Officer
<b>Express power to delegate</b>	<i>Cat Act 2011:</i> s.45 Delegation by CEO of local government
<b>Express power or duty delegated</b>	<i>Cat Act 2011:</i> s.64 Extension of time s.65 Withdrawal of notice
<b>Function</b>	<ol style="list-style-type: none"> <li>1. Authority to extend the period of 28 days within which the modified penalty may be paid and the extension may be allowed whether or not the period of 28 days has elapsed [s.64].</li> <li>2. Authority, within one year of the infringement notice being given and whether or not the modified penalty has been paid, to withdraw an infringement notice [s.65].</li> </ol>
<b>Delegates</b>	Director Planning and Development Manager Health & Compliance
<b>Conditions</b>	Nil
<b>Express power to subdelegate</b>	Nil.
<b>Statutory framework</b>	<i>Cat Regulations 2012:</i> r.28 Withdrawal of infringement notice (s.65(1))
<b>Record keeping</b>	In accordance with s47 <i>Cat Act 2011</i>
<b>Date adopted</b>	27 September 2022
<b>Adoption references</b>	Adopted at Ordinary Council Meeting 27/09/2022
<b>Last reviewed</b>	27 September 2022

City of Nedlands

05 Dog Act 1976 Delegations

Dog Act 1976 Delegations

05.1 Council to CEO

<b>Delegation</b>	<b>5.1.1 Part Payment of Sterilisation Costs / Directions to Veterinary Surgeons</b>
<b>Head of power</b>	05 Dog Act 1976 Delegations
<b>Delegator</b>	Local Government
<b>Express power to delegate</b>	<i>Dog Act 1976:</i> s.10AA Delegation of local government powers and duties
<b>Express power or duty delegated</b>	<i>Dog Act 1976:</i> s.10A Payments to veterinary surgeons towards costs of sterilisation
<b>Function</b>	<ol style="list-style-type: none"> <li>1. Authority to determine where a resident who is the owner of a registered dog, would suffer hardship in paying the whole of the cost of sterilisation and determine to pay part of such costs to a maximum value of \$50 [s.10A(1)(a) and (3)]</li> <li>2. Authority to give written directions to a veterinary surgeon to be complied with as a condition of part payment of the cost of sterilisation [s.10A(1)(b) and (2)].</li> </ol>
<b>Delegates</b>	Chief Executive Officer
<b>Conditions</b>	The Chief Executive Officer permitted to sub-delegate to employees [s.10AA(3)].
<b>Express power to subdelegate</b>	<i>Dog Act 1976:</i> s.10AA(3) Delegation of local government powers and duties (NOTE – sub-delegation only permitted where delegation to the CEO expressly authorises sub-delegation)
<b>Subdelegates</b>	Coordinator Rangers Director Planning and Development Manager Health & Compliance
<b>Subdelegate conditions</b>	Nil
<b>Statutory framework</b>	<i>Dog Act 1976</i>
<b>Record keeping</b>	In accordance with s14 Dog Act 1976
<b>Date adopted</b>	27 September 2022
<b>Adoption references</b>	Adopted at Ordinary Council Meeting 27/09/2022
<b>Last reviewed</b>	27 September 2022

City of Nedlands

<b>Delegation</b>	<b>5.1.2 Refuse or Cancel Registration</b>
<b>Head of power</b>	05 Dog Act 1976 Delegations
<b>Delegator</b>	Local Government
<b>Express power to delegate</b>	<i>Dog Act 1976:</i> s.10AA Delegation of local government powers and duties
<b>Express power or duty delegated</b>	<i>Dog Act 1976:</i> s.15(2) and (4A) Registration periods and fees s.16(3) Registration procedure s.17A(2) If no application for registration made s.17(4) and (6) Refusal or cancellation of registration
<b>Function</b>	<ol style="list-style-type: none"> <li>1. Authority to determine to refuse a dog registration and refund the fee, if any [s.16(2)].</li> <li>2. Authority to direct the registration officer to refuse to effect or renew or to cancel the registration of a dog, and to give notice of such decisions, where: <ol style="list-style-type: none"> <li>i. the applicant, owner or registered owner has been convicted of an offence or paid a modified penalty within the past 3-years in respect of 2 or more offences against this Act, <i>the Cat Act 2011</i> or the <i>Animal Welfare Act 2002</i>; or</li> <li>ii. the dog is determined to be destructive, unduly mischievous or to be suffering from a contagious or infectious disease or</li> <li>iii. the delegate is not satisfied that the dog is or will be effectively confined in or at premises where the dog is ordinarily kept</li> <li>iv. the dog is required to be microchipped but is not microchipped; or</li> <li>v. the dog is a dangerous dog [s.16(3) and s.17A(2)].</li> </ol> </li> <li>3. Authority to discount or waive a registration fee, including a concessional fee, for any individual dog or any class of dogs within the City's District [s15(4A)].</li> <li>4. Authority to apply to a Justice of the Peace for an order to seize a dog where, following a decision to refuse or cancel a registration and the applicant / owner has not applied to the State Administration Tribunal for the decision to be reviewed. [s.17(4)]. <ol style="list-style-type: none"> <li>i. Authority, following seizure, to determine to cause the dog to be detained or destroyed or otherwise disposed of as though it had been found in</li> </ol> </li> </ol>
<b>Delegates</b>	Chief Executive Officer
<b>Conditions</b>	<ol style="list-style-type: none"> <li>a. The Chief Executive Officer may further delegate (subdelegate) to employees which the CEO has determined as being suitably capable of fulfilling the powers and duties contained in this Delegation.</li> </ol>
<b>Express power to subdelegate</b>	<i>Dog Act 1976:</i> s.10AA(3) Delegation of local government powers and duties (NOTE – sub-delegation only permitted where delegation to the CEO expressly authorises sub-delegation)
<b>Subdelegates</b>	Director Planning and Development Manager Health & Compliance

City of Nedlands

<b>Subdelegate conditions</b>	Nil
<b>Statutory framework</b>	<p><i>Dog Act 1976</i>  s.17A If no application for registration made – procedure for giving notice of decision under s.16(3)</p> <p>Note – Decisions under this delegation may be referred for review by the State Administration Tribunal – s.16A, s.17(4) and (6)</p>
<b>Record keeping</b>	In accordance with s14 <i>Dog Act 1976</i>
<b>Date adopted</b>	27 September 2022
<b>Adoption references</b>	Adopted at Ordinary Council Meeting 27/09/2022
<b>Last reviewed</b>	27 September 2022

City of Nedlands

<b>Delegation</b>	<b>5.1.3 Kennel Establishments</b>
<b>Head of power</b>	05 Dog Act 1976 Delegations
<b>Delegator</b>	Local Government
<b>Express power to delegate</b>	<i>Dog Act 1976:</i> s.10AA Delegation of local government powers and duties
<b>Express power or duty delegated</b>	<i>Dog Act 1976:</i> s.27 Licensing of approved kennel establishments
<b>Function</b>	1. Authority to grant, refuse to grant or cancel a kennel licence [s.27(4) and (6)].
<b>Delegates</b>	Chief Executive Officer
<b>Conditions</b>	a. The Chief Executive Officer permitted to sub-delegate to employees [s.10AA(3)]. b. Application processing and decisions under this delegation are to comply with the City of Nedlands Dogs Local Law.
<b>Express power to subdelegate</b>	<i>Dog Act 1976:</i> s.10AA(3) Delegation of local government powers and duties (NOTE – sub-delegation only permitted where delegation to the CEO expressly authorises sub-delegation)
<b>Subdelegates</b>	Director Planning and Development Manager Health & Compliance
<b>Subdelegate conditions</b>	Nil
<b>Statutory framework</b>	Note – Decisions under this delegation may be referred for review by the State Administration Tribunal
<b>Record keeping</b>	In accordance with s14 <i>Dog Act 1976</i>
<b>Date adopted</b>	27 September 2022
<b>Adoption references</b>	Adopted at Ordinary Council Meeting 27/09/2022
<b>Last reviewed</b>	27 September 2022

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<b>Delegation</b>	<b>5.1.4 Recovery of Moneys Due Under this Act</b>
<b>Head of power</b>	05 Dog Act 1976 Delegations
<b>Delegator</b>	Local Government
<b>Express power to delegate</b>	<i>Dog Act 1976:</i> s.10AA Delegation of local government powers and duties
<b>Express power or duty delegated</b>	<i>Dog Act 1976:</i> s.29(5) Power to seize dogs
<b>Function</b>	1. Authority to recover moneys, in a court of competent jurisdiction, due in relation to a dog for which the owner is liable [s.29(5)].
<b>Delegates</b>	Chief Executive Officer
<b>Conditions</b>	a. The Chief Executive Officer may further delegate (subdelegate) to employees which the CEO has determined as being suitably capable of fulfilling the powers and duties contained in this Delegation.
<b>Express power to subdelegate</b>	<i>Dog Act 1976:</i> s.10AA(3) Delegation of local government powers and duties (NOTE – sub-delegation only permitted where delegation to the CEO expressly authorises sub-delegation)
<b>Subdelegates</b>	Director Planning and Development Manager Health & Compliance
<b>Subdelegate conditions</b>	Nil
<b>Statutory framework</b>	Includes recovery of expenses relevant to: s.30A(3) Operator of dog management facility may have dog microchipped at owner's expense s.33M Local government expenses to be recoverable. s.47 Veterinary service expenses recoverable from local government r.31 Local government expenses as to dangerous dogs (declared)
<b>Record keeping</b>	In accordance with s14 <i>Dog Act 1976</i>
<b>Date adopted</b>	27 September 2022
<b>Adoption references</b>	Adopted at Ordinary Council Meeting 27/09/2022
<b>Last reviewed</b>	27 September 2022



City of Nedlands

<b>Delegation</b>	<b>5.1.5 Dispose of or Sell Dogs Liable to be Destroyed</b>
<b>Head of power</b>	05 Dog Act 1976 Delegations
<b>Delegator</b>	Local Government
<b>Express power to delegate</b>	<i>Dog Act 1976:</i> s.10AA Delegation of local government powers and duties
<b>Express power or duty delegated</b>	<i>Dog Act 1976:</i> s.10AA Delegation of local government powers and duties
<b>Function</b>	1. Authority to dispose of or sell a dog which is liable to be destroyed [s.29(11)].
<b>Delegates</b>	Chief Executive Officer
<b>Conditions</b>	<ul style="list-style-type: none"> <li>a. The Chief Executive Officer may further delegate (subdelegate) to employees which the CEO has determined as being suitably capable of fulfilling the powers and duties contained in this Delegation.</li> <li>b. Proceeds from the sale of dogs are to be directed into the Municipal Fund.</li> </ul>
<b>Express power to subdelegate</b>	<i>Dog Act 1976:</i> s.10AA(3) Delegation of local government powers and duties (NOTE – sub-delegation only permitted where delegation to the CEO expressly authorises sub-delegation)
<b>Subdelegates</b>	Director Planning and Development Manager Health & Compliance
<b>Subdelegate conditions</b>	Nil
<b>Statutory framework</b>	<i>Dog Act 1976</i>
<b>Record keeping</b>	In accordance with s14 <i>Dog Act 1976</i>
<b>Date adopted</b>	27 September 2022
<b>Adoption references</b>	Adopted at Ordinary Council Meeting 27/09/2022
<b>Last reviewed</b>	27 September 2022

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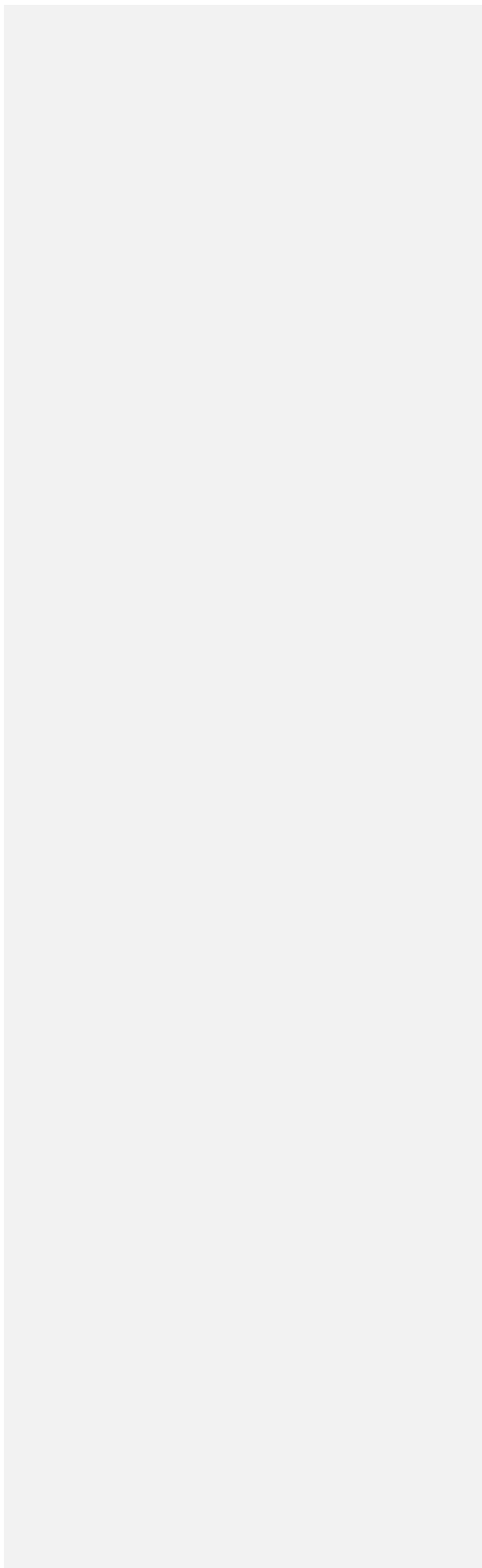
<b>Delegation</b>	<b>5.1.6 Declare Dangerous Dog</b>
<b>Head of power</b>	05 Dog Act 1976 Delegations
<b>Delegator</b>	Local Government
<b>Express power to delegate</b>	<i>Dog Act 1976:</i> s.10AA Delegation of local government powers and duties
<b>Express power or duty delegated</b>	<i>Dog Act 1976:</i> s.33E(1) Individual dog may be declared to be dangerous dog (declared)
<b>Function</b>	1. Authority to declare an individual dog to be a dangerous dog [s.33E(1)].
<b>Delegates</b>	Chief Executive Officer
<b>Conditions</b>	a. The Chief Executive Officer is permitted to sub-delegate to employees [s.10AA(3)].
<b>Express power to subdelegate</b>	<i>Dog Act 1976:</i> s.10AA(3) Delegation of local government powers and duties (NOTE – sub-delegation only permitted where delegation to the CEO expressly authorises sub-delegation)
<b>Subdelegates</b>	Director Planning and Development Manager Health & Compliance
<b>Subdelegate conditions</b>	Nil
<b>Statutory framework</b>	Note – Decisions under this delegation may be referred for review by the State Administration Tribunal
<b>Record keeping</b>	In accordance with s14 <i>Dog Act 1976</i>
<b>Date adopted</b>	27 September 2022
<b>Adoption references</b>	Adopted at Ordinary Council Meeting 27/09/2022
<b>Last reviewed</b>	27 September 2022

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<b>Delegation</b>	<b>5.1.7 Dangerous Dog Declared or Seized – Deal with Objections and Determine when to Revoke</b>
<b>Head of power</b>	05 Dog Act 1976 Delegations
<b>Delegator</b>	Local Government
<b>Express power to delegate</b>	<i>Dog Act 1976:</i> s.10AA Delegation of local government powers and duties
<b>Express power or duty delegated</b>	<i>Dog Act 1976:</i> s.33F(6) Owners to be notified of making of declaration s.33G(4) Seizure and destruction s.33H(1) and (2) Local government may revoke declaration or proposal to destroy
<b>Function</b>	<ol style="list-style-type: none"> <li>1. Authority to consider and determine to either dismiss or uphold an objection to the declaration of a dangerous dog [s.33F(6)].</li> <li>2. Authority to consider and determine to either dismiss or uphold an objection to seizure of a dangerous dog [s.33G(4)].</li> <li>3. Authority to revoke a declaration of a dangerous dog or revoke notice proposing to cause a dog to be destroyed, only where satisfied that the dog can be kept without likelihood of any contravention of this Act [s.33H(1)] <ol style="list-style-type: none"> <li>i. Authority to, before dealing with an application to revoke a declaration or notice, require the owner of the dog to attend with the dog a course in behaviour and training or otherwise demonstrate a change in the behaviour of the dog [s.33H(2)].</li> </ol> </li> </ol>
<b>Delegates</b>	Chief Executive Officer
<b>Conditions</b>	<ol style="list-style-type: none"> <li>a. The Chief Executive Officer may further delegate (subdelegate) to employees which the CEO has determined as being suitably capable of fulfilling the powers and duties contained in this Delegation.</li> <li>b. This sub-delegation is not the same position as authorised under Delegation Declaration of a dangerous dog</li> </ol>
<b>Express power to subdelegate</b>	<i>Dog Act 1976:</i> s.10AA(3) Delegation of local government powers and duties (NOTE – sub-delegation only permitted where delegation to the CEO expressly authorises sub-delegation)
<b>Subdelegates</b>	Director Planning and Development Manager Health & Compliance
<b>Subdelegate conditions</b>	Nil
<b>Statutory framework</b>	Note – Decisions under this delegation may be referred for review by the State Administration Tribunal
<b>Record keeping</b>	In accordance with s14 <i>Dog Act 1976</i>
<b>Date adopted</b>	27 September 2022

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<b>Adoption references</b>	Adopted at Ordinary Council Meeting 27/09/2022
<b>Last reviewed</b>	27 September 2022



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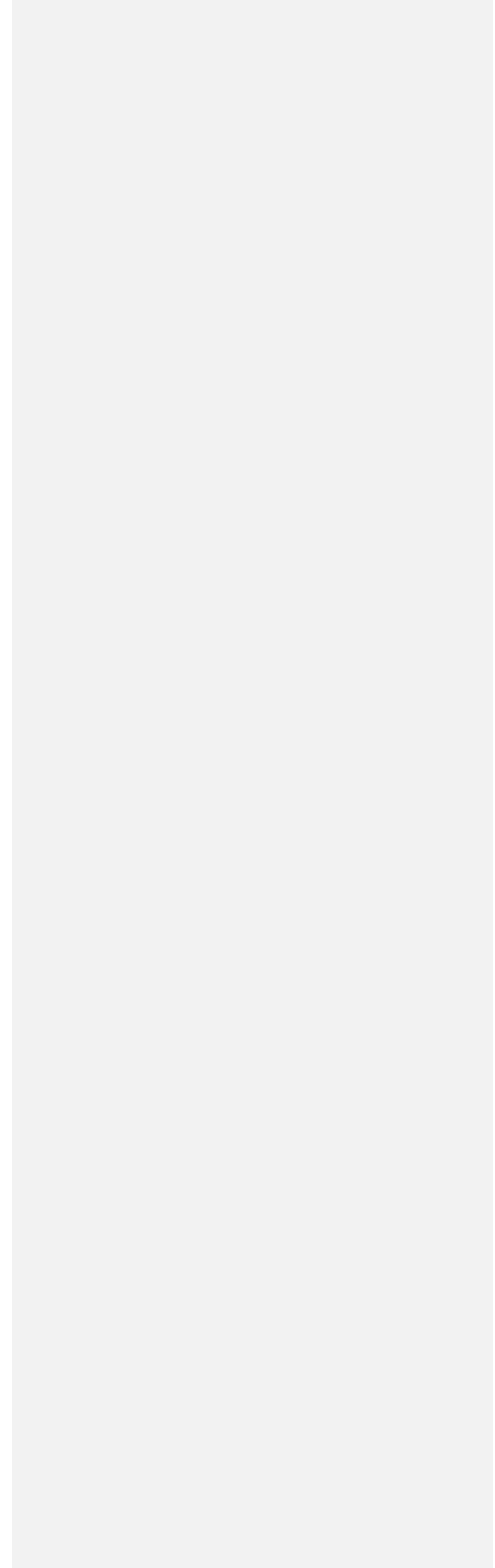
<b>Delegation</b>	<b>5.1.8 Deal with Objection to Notice to Revoke Dangerous Dog Declaration or Destruction Notice</b>
<b>Head of power</b>	05 Dog Act 1976 Delegations
<b>Delegator</b>	Local Government
<b>Express power to delegate</b>	<i>Dog Act 1976:</i> s.10AA Delegation of local government powers and duties
<b>Express power or duty delegated</b>	<i>Dog Act 1976:</i> s.33H(5) Local government may revoke declaration or proposal to destroy
<b>Function</b>	<ol style="list-style-type: none"> <li>1. Authority to consider and determine to either dismiss or uphold an objection to a decision to revoke [s.33H(5)]:             <ol style="list-style-type: none"> <li>a. .notice declaring a dog to be dangerous; or</li> <li>b. notice proposing to cause a dog to be destroyed.</li> </ol> </li> </ol>
<b>Delegates</b>	Chief Executive Officer
<b>Conditions</b>	<ol style="list-style-type: none"> <li>a. The Chief Executive Officer permitted to sub-delegate to employees [s.10AA(3)].</li> </ol>
<b>Express power to subdelegate</b>	<i>Dog Act 1976:</i> s.10AA(3) Delegation of local government powers and duties (NOTE – sub-delegation only permitted where delegation to the CEO expressly authorises sub-delegation)
<b>Subdelegates</b>	Director Planning and Development <a href="#">Manager Health and Compliance</a>
<b>Subdelegate conditions</b>	Nil
<b>Statutory framework</b>	Note – Decisions under this delegation may be referred for review by the State Administration Tribunal
<b>Record keeping</b>	In accordance with s14 <i>Dog Act 1976</i>
<b>Date adopted</b>	27 September 2022
<b>Adoption references</b>	Adopted at Ordinary Council Meeting 27/09/2022
<b>Last reviewed</b>	27 September 2022

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<b>Delegation</b>	<b>5.1.9 Determine Recoverable Expenses for Dangerous Dog Declaration</b>
<b>Head of power</b>	05 Dog Act 1976 Delegations
<b>Delegator</b>	Local Government
<b>Express power to delegate</b>	<i>Dog Act 1976:</i> s.10AA Delegation of local government powers and duties
<b>Express power or duty delegated</b>	<i>Dog Act 1976:</i> s.33M(1)(a) Local Government expenses to be recoverable
<b>Function</b>	1. Authority to determine the reasonable charge to be paid by an owner at the time of payment of the registration fee under s.15, up to the maximum amount prescribed, having regard to expenses incurred by the Local Government in making inquiries, investigations and inspections concerning the behaviour of a dog declared to be dangerous [s.33H(5)].
<b>Delegates</b>	Chief Executive Officer
<b>Conditions</b>	a. The Chief Executive Officer may further delegate (subdelegate) to employees which the CEO has determined as being suitably capable of fulfilling the powers and duties contained in this Delegation. b. Delegation does not include s.33M(1)(b) as the setting of a fixed fee is recommended to occur by Council resolution in accordance with s.6.16 of the <i>Local Government Act 1995</i> .
<b>Express power to subdelegate</b>	<i>Dog Act 1976:</i> s.10AA(3) Delegation of local government powers and duties (NOTE – sub-delegation only permitted where delegation to the CEO expressly authorises sub-delegation)
<b>Subdelegates</b>	Director Planning and Development Manager Health & Compliance
<b>Subdelegate conditions</b>	a. The Chief Executive Officer may further delegate (subdelegate) to employees which the CEO has determined as being suitably capable of fulfilling the powers and duties contained in this Delegation. b. Delegation does not include s.33M(1)(b) as the setting of a fixed fee is recommended to occur by Council resolution in accordance with s.6.16 of the <i>Local Government Act</i>
<b>Statutory framework</b>	Note – Decisions under this delegation may be referred for review by the State Administration Tribunal
<b>Record keeping</b>	In accordance with s14 <i>Dog Act 1976</i>
<b>Date adopted</b>	27 September 2022
<b>Adoption references</b>	Adopted at Ordinary Council Meeting 27/09/2022
<b>Last reviewed</b>	27 September 2022

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06 Food Act 2008 Delegations

Food Act 2008 Delegations

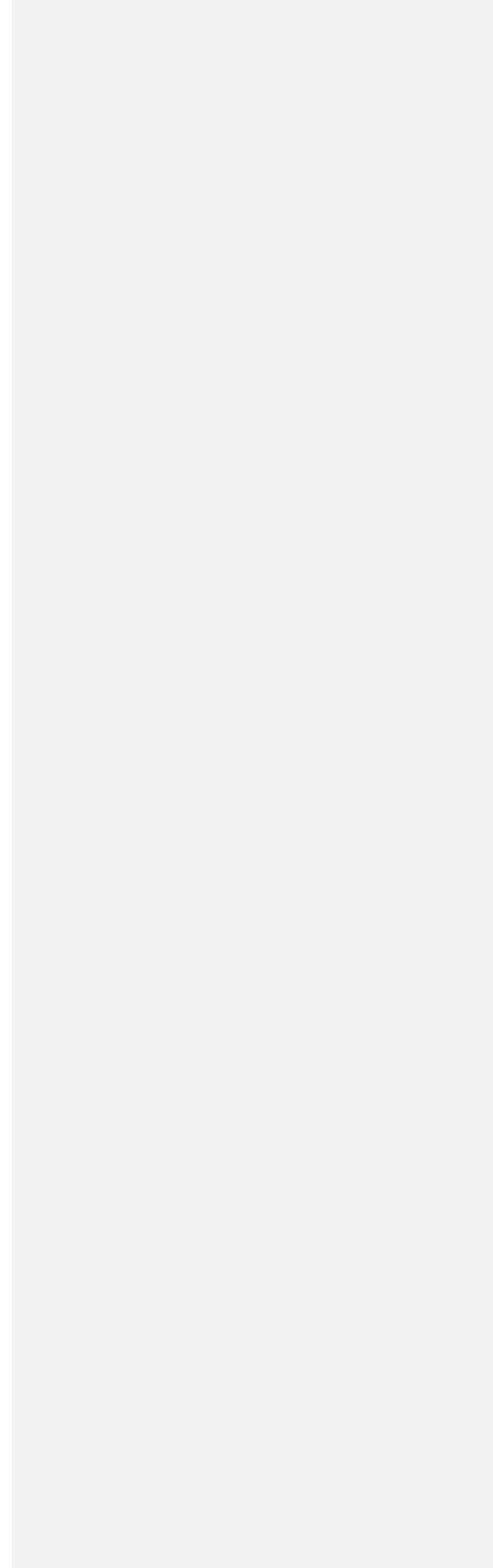
06.1 Council to CEO

<b>Delegation</b>	<b>6.1.1 Determine Compensation</b>
<b>Head of power</b>	06 Food Act 2008 Delegations
<b>Delegator</b>	Local Government
<b>Express power to delegate</b>	<i>Food Act 2008:</i> s.118 Functions of enforcement agencies and delegation (2)(b) Enforcement agency may delegate a function conferred on it (3) Delegation subject to conditions [s.119] and guidelines adopted [s.120] (4) Sub-delegation permissible only if expressly provided in regulations
<b>Express power or duty delegated</b>	<i>Food Act 2008:</i> s.56(2) Compensation to be paid in certain circumstances s.70(2) and (3) Compensation
<b>Function</b>	<ol style="list-style-type: none"> <li>1. Authority to determine applications for compensation in relation to any item seized, if no contravention has been committed and the item cannot be returned [s.56(2)].</li> <li>2. Authority to determine an application for compensation from a person on whom a prohibition notice has been served and who has suffered loss as the result of the making of the order and who considers that there were insufficient grounds for making the order [s.70(2) and (3)].</li> </ol>
<b>Delegates</b>	Chief Executive Officer Coordinator Environmental Health Director Planning and Development Manager Health & Compliance
<b>Conditions</b>	<ol style="list-style-type: none"> <li>a. In accordance with s.118(3)(b), this delegation is subject to relevant Department of Health CEO Guidelines, as amended from time to time.</li> <li>b. Compensation under this delegation may only be determined upon documented losses up to a maximum of <u>\$1,000</u>, compensation requests above this value are to be reported to Council.</li> </ol>
<b>Express power to subdelegate</b>	NIL – Food Regulations 2009 do not provide for sub-delegation
<b>Statutory framework</b>	Note – Decisions under this delegation may be referred for review by the State Administration Tribunal
<b>Record keeping</b>	In accordance with s38 Food Act 2008
<b>Date adopted</b>	27 September 2022
<b>Adoption references</b>	Adopted at Ordinary Council Meeting 27/09/2022
<b>Last reviewed</b>	27 September 2022

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<b>Delegation</b>	<b>6.1.2 Prohibition Orders</b>
<b>Head of power</b>	06 Food Act 2008 Delegations
<b>Delegator</b>	Local Government
<b>Express power to delegate</b>	<i>Food Act 2008:</i> s.118 Functions of enforcement agencies and delegation (2)(b) Enforcement agency may delegate a function conferred on it (3) Delegation subject to conditions [s.119] and guidelines adopted [s.120] (4) Sub-delegation permissible only if expressly provided in regulations
<b>Express power or duty delegated</b>	<i>Food Act 2008:</i> s.65(1) Prohibition orders s.66 Certificate of clearance to be given in certain circumstances s.67(4) Request for re-inspection
<b>Function</b>	<ol style="list-style-type: none"> <li>1. Authority to serve a prohibition order on the proprietor of a food business in accordance with s.65 of the <i>Food Act 2008</i> [s.65(1)].</li> <li>2. Authority to give a certificate of clearance, where inspection demonstrates compliance with a prohibition order and any relevant improvement notices [s.66].</li> <li>3. Authority to give written notice to proprietor of a food business on whom a prohibition order has been served of the decision not to give a certificate of clearance after an inspection [s.67(4)].</li> </ol>
<b>Delegates</b>	Chief Executive Officer Coordinator Environmental Health Director Planning and Development Manager Health & Compliance
<b>Conditions</b>	<ol style="list-style-type: none"> <li>a. In accordance with s.118(3)(b), this delegation is subject to relevant Department of Health CEO Guidelines, as amended from time to time.</li> </ol>
<b>Express power to subdelegate</b>	NIL – Food Regulations 2009 do not provide for sub-delegation.
<b>Statutory framework</b>	Note – Decisions under this delegation may be referred for review by the State Administration Tribunal
<b>Record keeping</b>	In accordance with s38 Food Act 2008
<b>Date adopted</b>	27 September 2022
<b>Adoption references</b>	Adopted at Ordinary Council Meeting 27/09/2022
<b>Last reviewed</b>	27 September 2022

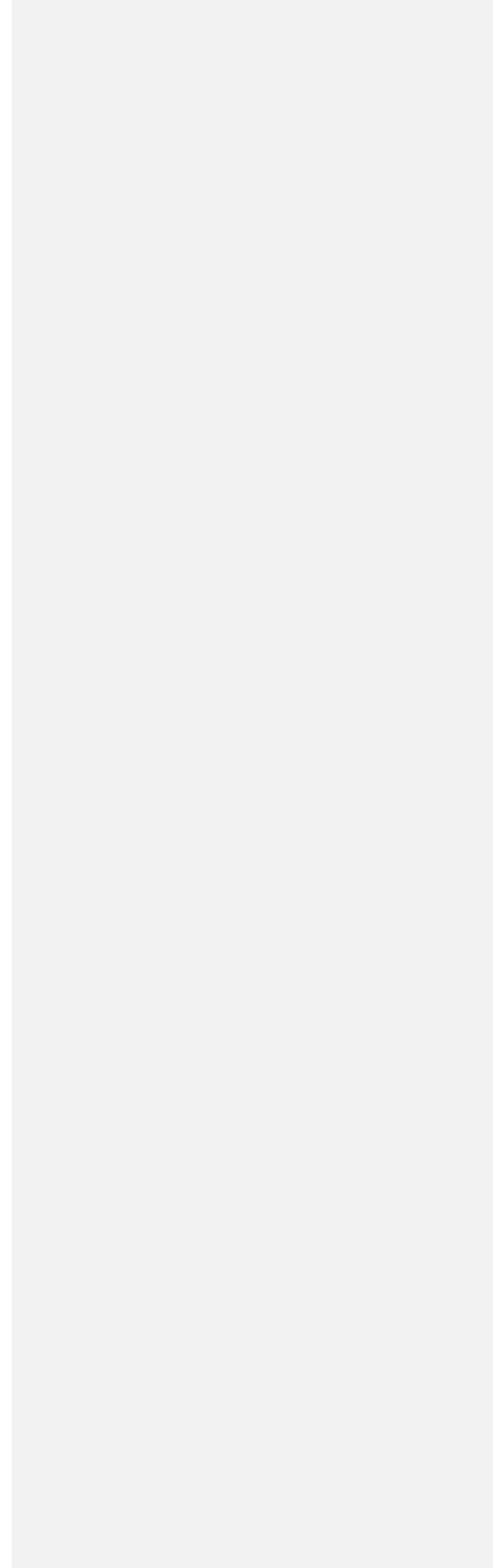
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<b>Delegation</b>	<b>6.1.3 Food Business Registrations</b>
<b>Head of power</b>	06 Food Act 2008 Delegations
<b>Delegator</b>	Local Government
<b>Express power to delegate</b>	<i>Food Act 2008:</i> s.118 Functions of enforcement agencies and delegation (2)(b) Enforcement agency may delegate a function conferred on it (3) Delegation subject to conditions [s.119] and guidelines adopted [s.120] (4) Sub-delegation permissible only if expressly provided in regulations
<b>Express power or duty delegated</b>	<i>Food Act 2008:</i> s.110(1) and (5) Registration of food business s.112 Variation of conditions or cancellation of registration of food businesses
<b>Function</b>	<ol style="list-style-type: none"> <li>1. Authority to consider applications and determine registration of a food business and grant the application with or without conditions or refuse the registration [s.110(1) and (5)].</li> <li>2. Authority to vary the conditions or cancel the registration of a food business [s.112].</li> </ol>
<b>Delegates</b>	Chief Executive Officer Coordinator Environmental Health Director Planning and Development Manager Health & Compliance Senior Environmental Health Officer
<b>Conditions</b>	In accordance with s.118(3)(b), this delegation is subject to relevant Department of Health CEO Guidelines, as amended from time to time, including but not limited to: <ul style="list-style-type: none"> <li>• Food Act 2008 Regulatory Guideline No.1 Introduction of Regulatory Food Safety Auditing in WA</li> <li>• Food Unit Fact Sheet 8 – Guide to Regulatory Guideline No.1</li> <li>• WA Priority Classification System</li> <li>• Verification of Food Safety Program Guideline</li> </ul>
<b>Express power to subdelegate</b>	NIL – Food Regulations 2009 do not provide for sub-delegation.
<b>Statutory framework</b>	Note – Decisions under this delegation may be referred for review by the State Administration Tribunal
<b>Record keeping</b>	In accordance with s38 Food Act 2008
<b>Date adopted</b>	27 September 2022
<b>Adoption references</b>	Adopted at Ordinary Council Meeting 27/09/2022
<b>Last reviewed</b>	27 September 2022

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<b>Delegation</b>	<b>6.1.4 Appoint Authorised Officers and Designated Officers</b>
<b>Head of power</b>	06 Food Act 2008 Delegations
<b>Delegator</b>	Local Government
<b>Express power to delegate</b>	<i>Food Act 2008:</i> s.118 Functions of enforcement agencies and delegation (2)(b) Enforcement agency may delegate a function conferred on it (3) Delegation subject to conditions [s.119] and guidelines adopted [s.120] (4) Sub-delegation permissible only if expressly provided in regulations
<b>Express power or duty delegated</b>	<i>Food Act 2008:</i> s.122(1) Appointment of authorised officers s.126(6), (7) and (13) Infringement Officers
<b>Function</b>	<ol style="list-style-type: none"> <li>1. Authority to appoint a person to be an authorised officer for the purposes of the <i>Food Act 2008</i> [s.122(2)].</li> <li>2. Authority to appoint an Authorised Officer appointed under s.122(2) of this Act or the s.24(1) of the <i>Public Health Act 2016</i>, to be a Designated Officer for the purposes of issuing Infringement Notices under the <i>Food Act 2008</i> [s.126(13)].</li> <li>3. Authority to appoint an Authorised Officer to be a Designated Officer (who is prohibited by s.126(13) from also being a Designated Officer for the purpose of issuing infringements), for the purpose of extending the time for payment of modified penalties [s.126(6)] and determining withdrawal of an infringement notice [s.126(7)].</li> </ol>
<b>Delegates</b>	Chief Executive Officer Coordinator Environmental Health Director Planning and Development Manager Health & Compliance
<b>Conditions</b>	In accordance with s.118(3)(b), this delegation is subject to relevant Department of Health CEO Guidelines, as amended from time to time, including but not limited to: <ul style="list-style-type: none"> <li>• Appointment of Authorised Officers as Meat Inspectors</li> <li>• Appointment of Authorised Officers</li> <li>• Appointment of Authorised Officers – Designated Officers only</li> <li>• Appointment of Authorised Officers – Appointment of persons to assist with the discharge of duties of an Authorised Officer</li> </ul>
<b>Express power to subdelegate</b>	NIL – Food Regulations 2009 do not provide for sub-delegation.
<b>Statutory framework</b>	s.122(3) requires an Enforcement Agency to maintain a list of appointed authorised officers  s.123(1) requires an Enforcement Agency to provide each Authorised Officer with a Certificate of Authority as prescribed
<b>Record keeping</b>	In accordance with s38 Food Act 2008
<b>Date adopted</b>	27 September 2022
<b>Adoption references</b>	Adopted at Ordinary Council Meeting 27/09/2022
<b>Last reviewed</b>	27 September 2022

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<b>Delegation</b>	<b>6.1.5 Debt Recovery and Prosecutions</b>
<b>Head of power</b>	06 Food Act 2008 Delegations
<b>Delegator</b>	Local Government
<b>Express power to delegate</b>	<i>Food Act 2008:</i> s.118 Functions of enforcement agencies and delegation (2)(b) Enforcement agency may delegate a function conferred on it (3) Delegation subject to conditions [s.119] and guidelines adopted [s.120] (4) Sub-delegation permissible only if expressly provided in regulations
<b>Express power or duty delegated</b>	<i>Food Act 2008:</i> s.54 Cost of destruction or disposal of forfeited item s.125 Institution of proceedings
<b>Function</b>	<ol style="list-style-type: none"> <li>1. Authority to recover costs incurred in connection with the lawful destruction or disposal of an item (seized) including any storage costs [s.54(1)] and the costs of any subsequent proceedings in a court of competent jurisdiction [s.54(3)].</li> <li>2. Authority to institute proceedings for an offence under the Food Act 2008 [s.125].</li> </ol>
<b>Delegates</b>	Chief Executive Officer Coordinator Environmental Health Director Planning and Development Manager Health & Compliance
<b>Conditions</b>	a. In accordance with s.118(3)(b), this delegation is subject to relevant Department of Health CEO Guidelines, as amended from time to time.
<b>Express power to subdelegate</b>	NIL – Food Regulations 2009 do not provide for sub-delegation.
<b>Statutory framework</b>	s.122(3) requires an Enforcement Agency to maintain a list of appointed authorised officers s.123(1) requires an Enforcement Agency to provide each Authorised Officer with a Certificate of Authority as prescribed
<b>Record keeping</b>	In accordance with s38 Food Act 2008
<b>Date adopted</b>	27 September 2022
<b>Adoption references</b>	Adopted at Ordinary Council Meeting 27/09/2022
<b>Last reviewed</b>	27 September 2022

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<b>Delegation</b>	<b>6.1.6 Food Businesses List – Public Access</b>
<b>Head of power</b>	06 Food Act 2008 Delegations
<b>Delegator</b>	Local Government
<b>Express power to delegate</b>	<i>Food Act 2008:</i> s.118 Functions of enforcement agencies and delegation (2)(b) Enforcement agency may delegate a function conferred on it (3) Delegation subject to conditions [s.119] and guidelines adopted [s.120] (4) Sub-delegation permissible only if expressly provided in regulations
<b>Express power or duty delegated</b>	<i>Food Act 2008:</i> r.51 Enforcement agency may make list of food
<b>Function</b>	1. Authority to decide to make a list of food businesses maintained under s.115(a) or (b) publicly available [r.51].
<b>Delegates</b>	Chief Executive Officer Coordinator Environmental Health Director Planning and Development Manager Health & Compliance
<b>Conditions</b>	a. In accordance with s.118(3)(b), this delegation is subject to relevant Department of Health CEO Guidelines, as amended from time to time.
<b>Express power to subdelegate</b>	NIL – Food Regulations 2009 do not provide for sub-delegation.
<b>Statutory framework</b>	s.122(3) requires an Enforcement Agency to maintain a list of appointed authorised officers s.123(1) requires an Enforcement Agency to provide each Authorised Officer with a Certificate of Authority as prescribed
<b>Record keeping</b>	In accordance with s38 Food Act 2008
<b>Date adopted</b>	27 September 2022
<b>Adoption references</b>	Adopted at Ordinary Council Meeting 27/09/2022
<b>Last reviewed</b>	27 September 2022

City of Nedlands

07 Graffiti Vandalism Act 2016 Delegations

Graffiti Vandalism Act 2016 Delegations

07.1 Council to CEO

<b>Delegation</b>	<b>7.1.1 Give Notice Requiring Obliteration of Graffiti</b>
<b>Head of power</b>	07 Graffiti Vandalism Act 2016 Delegations
<b>Delegator</b>	Local Government
<b>Express power to delegate</b>	<i>Graffiti Vandalism Act 2016:</i> s.16 Delegation by local government
<b>Express power or duty delegated</b>	<i>Graffiti Vandalism Act 2016:</i> s.18(2) Notice requiring removal of graffiti s.19(3) & (4) Additional powers when notice is given
<b>Function</b>	<ol style="list-style-type: none"> <li>1. Authority to give written notice to a person who is an owner or occupier of property on which graffiti is applied, requiring the person to ensure that the graffiti is obliterated in an acceptable manner, within the time set out in the notice [s.18(2)].</li> <li>2. Authority, where a person fails to comply with a notice, to do anything considered necessary to obliterate the graffiti in an acceptable manner [s.19(3)] and to take action to recover costs incurred as a debt due from the person who failed to comply with the notice [s.19(4)].</li> </ol>
<b>Delegates</b>	Chief Executive Officer
<b>Conditions</b>	Nil
<b>Express power to subdelegate</b>	<i>Graffiti Vandalism Act 2016:</i> s.17 Delegation by CEO of local government
<b>Subdelegates</b>	Director Technical Services Manager Assets
<b>Subdelegate conditions</b>	Nil
<b>Statutory framework</b>	Note – Decisions under this delegation may be referred for review by the State Administration Tribunal
<b>Record keeping</b>	In accordance with s16 Graffiti Vandalism Act 2016
<b>Date adopted</b>	27 September 2022
<b>Adoption references</b>	Adopted at Ordinary Council Meeting 27/09/2022
<b>Last reviewed</b>	27 September 2022



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<b>Delegation</b>	<b>7.1.2 Notices – Deal with Objections and Give Effect to Notices</b>
<b>Head of power</b>	07 Graffiti Vandalism Act 2016 Delegations
<b>Delegator</b>	Local Government
<b>Express power to delegate</b>	<i>Graffiti Vandalism Act 2016:</i> s.16 Delegation by local government
<b>Express power or duty delegated</b>	<i>Graffiti Vandalism Act 2016:</i> s.22(3) Objection may be lodged s.24(1)(b) & (3) Suspension of effect of notice
<b>Function</b>	<ol style="list-style-type: none"> <li>1. Authority to deal with an objection to a notice [s.22(3)].</li> <li>2. Authority, where an objection has been lodged, to: <ol style="list-style-type: none"> <li>i. determine and take action to give effect to the notice, where it is determined that there are urgent reasons or an endangerment to public safety or likely damage to property or serious nuisance, if action is not taken [s.24(1)(b)] and to give notice to the affected person, before taking the necessary actions [s.24 (3)].</li> <li>ii.</li> </ol> </li> </ol>
<b>Delegates</b>	Chief Executive Officer
<b>Conditions</b>	a. The Chief Executive Officer is permitted to sub-delegate to employees {s.10AA(3)}.
<b>Express power to subdelegate</b>	<i>Graffiti Vandalism Act 2016:</i> s.17 Delegation by CEO of local government
<b>Subdelegates</b>	Director Technical Services Manager Assets
<b>Subdelegate conditions</b>	Nil
<b>Statutory framework</b>	Note – Decisions under this delegation may be referred for review by the State Administration Tribunal
<b>Record keeping</b>	In accordance with s16 Graffiti Vandalism Act 2016
<b>Date adopted</b>	27 September 2022
<b>Adoption references</b>	Adopted at Ordinary Council Meeting 27/09/2022
<b>Last reviewed</b>	27 September 2022

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<b>Delegation</b>	<b>7.1.3 Obliterate Graffiti on Private Property</b>
<b>Head of power</b>	07 Graffiti Vandalism Act 2016 Delegations
<b>Delegator</b>	Local Government
<b>Express power to delegate</b>	<i>Graffiti Vandalism Act 2016:</i> s.16 Delegation by local government
<b>Express power or duty delegated</b>	<i>Graffiti Vandalism Act 2016:</i> s.25(1) Local government graffiti powers on land not local government property
<b>Function</b>	1. Authority to determine to obliterate graffiti applied without consent of the owner or occupier, even though the land on which it is done is not local government property and the local government does not have consent [s.25(1)].
<b>Delegates</b>	Chief Executive Officer
<b>Conditions</b>	a. Subject to exercising Powers of Entry.
<b>Express power to subdelegate</b>	<i>Graffiti Vandalism Act 2016:</i> s.17 Delegation by CEO of local government
<b>Subdelegates</b>	Director Technical Services Manager Assets
<b>Subdelegate conditions</b>	Nil
<b>Statutory framework</b>	Note – Decisions under this delegation may be referred for review by the State Administration Tribunal
<b>Record keeping</b>	In accordance with s16 Graffiti Vandalism Act 2016
<b>Date adopted</b>	27 September 2022
<b>Adoption references</b>	Adopted at Ordinary Council Meeting 27/09/2022
<b>Last reviewed</b>	27 September 2022

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<b>Delegation</b>	<b>7.1.4 Powers of Entry</b>
<b>Head of power</b>	07 Graffiti Vandalism Act 2016 Delegations
<b>Delegator</b>	Local Government
<b>Express power to delegate</b>	<i>Graffiti Vandalism Act 2016:</i> s.16 Delegation by local government
<b>Express power or duty delegated</b>	<i>Graffiti Vandalism Act 2016:</i> s.28 Notice of entry s.29 Entry under warrant
<b>Function</b>	<ol style="list-style-type: none"> <li>1. Authority to give notice of an intended entry to the owner or occupier of land, premises or thing, specifying the purpose for which entry is required [s.28].</li> <li>2. Authority to obtain a warrant to enable entry onto any land, premises or thing for the purposes of this Act [s.29].</li> </ol>
<b>Delegates</b>	Chief Executive Officer
<b>Conditions</b>	Subject to exercising Powers of Entry.
<b>Express power to subdelegate</b>	<i>Graffiti Vandalism Act 2016:</i> s.17 Delegation by CEO of local government
<b>Subdelegates</b>	Director Technical Services Manager Assets
<b>Subdelegate conditions</b>	Nil
<b>Statutory framework</b>	Note – Decisions under this delegation may be referred for review by the State Administration Tribunal
<b>Record keeping</b>	In accordance with s16 Graffiti Vandalism Act 2016
<b>Date adopted</b>	27 September 2022
<b>Adoption references</b>	Adopted at Ordinary Council Meeting 27/09/2022
<b>Last reviewed</b>	27 September 2022

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08 Public Health Act 2016 Delegations

Public Health Act 2016

08.1 Council to CEO

<b>Delegation</b>	<b>8.1.1 Appoint Authorised Officer or Approved Officer (Asbestos Regs)</b>
<b>Head of power</b>	08 Public Health Act 2016 Delegations
<b>Delegator</b>	Local Government
<b>Express power to delegate</b>	<i>Health (Asbestos) Regulations 1992:</i> r.15D(7) Infringement Notices
<b>Express power or duty delegated</b>	<i>Health (Asbestos) Regulations 1992:</i> r.15D(5) Infringement Notices
<b>Function</b>	1. Authority to appoint a person or classes of persons as an authorised officer or approved officer for the purposes of the <i>Criminal Procedure Act 2004</i> Part 2 [r.15D(5)].
<b>Delegates</b>	Chief Executive Officer
<b>Conditions</b>	a. Subject to each person so appointed being issued with a certificate, badge or identity card identifying the officer as a person authorised to issue infringement notices [r.15D(6)].
<b>Express power to subdelegate</b>	Nil – the Health (Asbestos) Regulations 1992 do not provide a power to sub-delegate.
<b>Statutory framework</b>	<i>Criminal Procedure Act 2004</i> – Part 2
<b>Record keeping</b>	In accordance with s244 Public Health Act 2016
<b>Date adopted</b>	27 September 2022
<b>Adoption references</b>	Adopted at Ordinary Council Meeting 27/09/2022
<b>Last reviewed</b>	27 September 2022

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<b>Delegation</b>	<b>8.1.2 Enforcement Agency Reports to the Chief Health Officer</b>
<b>Head of power</b>	08 Public Health Act 2016 Delegations
<b>Delegator</b>	Local Government
<b>Express power to delegate</b>	<i>Public Health Act 2016:</i> s.21 Enforcement agency may delegate
<b>Express power or duty delegated</b>	<i>Public Health Act 2016</i> s.22 Reports by and about enforcement agencies
<b>Function</b>	<ol style="list-style-type: none"> <li>1. Authority to prepare and provide to the Chief Health Officer, the Local Government's report on the performance of its functions under this Act and the performance of functions by persons employed or engaged by the City [s.22(1)]</li> <li>2. Authority to prepare and provide to the Chief Health Officer, a report detailing any proceedings for an offence under this Act [s.22(2)].</li> </ol>
<b>Delegates</b>	Chief Executive Officer
<b>Conditions</b>	Nil
<b>Express power to subdelegate</b>	Nil – Unless a Regulation enacted under the Public Health Act 2016, specifically authorises a delegated power or duty of an enforcement agency to be further delegated [s.21(4)].
<b>Statutory framework</b>	<i>Public Health Act 2016</i> s.20 Conditions on performance of functions by enforcement agencies.
<b>Record keeping</b>	In accordance with s244 Public Health Act 2016
<b>Date adopted</b>	27 September 2022
<b>Adoption references</b>	Adopted at Ordinary Council Meeting 27/09/2022
<b>Last reviewed</b>	27 September 2022

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<b>Delegation</b>	<b>8.1.3 Designate Authorised Officers</b>
<b>Head of power</b>	08 Public Health Act 2016 Delegations
<b>Delegator</b>	Local Government
<b>Express power to delegate</b>	<i>Public Health Act 2016:</i> s.21 Enforcement agency may delegate
<b>Express power or duty delegated</b>	Public Health Act 2016 s.24(1) and (3) Designation of authorised officers
<b>Function</b>	<p>1. Authority to designate a person or class of persons as authorised officers for the purposes of:</p> <p>i. The Public Health Act 2016 or other specified Act</p> <p>ii. Specified provisions of the Public Health Act 2016 or other specified Act</p> <p>iii. Provisions of the Public Health Act 2016 or another specified Act, other than the specified provisions of that Act.</p>
<b>Delegates</b>	Chief Executive Officer
<b>Conditions</b>	<p>a. Subject to each person so appointed being;</p> <ul style="list-style-type: none"> <li>• Appropriately qualified and experienced [s.25(1)(a)]; and</li> <li>• Issued with a certificate, badge or identity card identifying the authorised officer [s.30 and 31].</li> </ul> <p>b. A Register (list) of authorised officers is to be maintained in accordance with s.27.</p>
<b>Express power to subdelegate</b>	Nil – Unless a Regulation enacted under the Public Health Act 2016, specifically authorises a delegated power or duty of an enforcement agency to be further delegated [s.21(4)].

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<p><b>Statutory framework</b></p>	<p><i>Public Health Act 2016</i>  s.20 Conditions on performance of functions by enforcement agencies.  s.25 Certain authorised officers required to have qualifications and experience.  s.26 Further provisions relating to designations  s.27 Lists of authorised officers to be maintained  s.28 When designation as authorised officer ceases  s.29 Chief Health Officer may issue guidelines about qualifications and experience of authorised officers  s.30 Certificates of authority  s.31 Issuing and production of certificate of authority for purposes of other written laws  s.32 Certificate of authority to be returned.  s.136 Authorised officer to produce evidence of authority</p> <p><i>Criminal Investigation Act 2006</i>, Parts 6 and 13 – refer s.245 of the <i>Public Health Act 2016</i></p> <p><i>The Criminal Code</i>, Chapter XXVI – refer s.252 of the <i>Public Health Act 2016</i></p>
<p><b>Record keeping</b></p>	<p>In accordance with s244 Public Health Act 2016</p>
<p><b>Date adopted</b></p>	<p>27 September 2022</p>
<p><b>Adoption references</b></p>	<p>Adopted at Ordinary Council Meeting 27/09/2022</p>
<p><b>Last reviewed</b></p>	<p>27 September 2022</p>

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<b>Delegation</b>	<b>8.1.4 Determine Compensation for Seized Items</b>
<b>Head of power</b>	08 Public Health Act 2016 Delegations
<b>Delegator</b>	Local Government
<b>Express power to delegate</b>	<i>Public Health Act 2016:</i> s.21 Enforcement agency may delegate
<b>Express power or duty delegated</b>	<i>Public Health Act 2016</i> s.264 Compensation
<b>Function</b>	1. Authority, in response to an application for compensation, to determine compensation that is just and reasonable in relation to any item seized under Part 16 if there has been no contravention of the Act and the item cannot be returned or has in consequence of the seizure depreciated in value [s.264].
<b>Delegates</b>	Chief Executive Officer
<b>Conditions</b>	a. Compensation is limited to a maximum value of \$1,000 with any proposal for compensation above this value to be referred for Council's determination.
<b>Express power to subdelegate</b>	Nil – Unless a Regulation enacted under the Public Health Act 2016, specifically authorises a delegated power or duty of an enforcement agency to be further delegated [s.21(4)].
<b>Statutory framework</b>	<i>Public Health Act 2016</i> s.20 Conditions on performance of functions by enforcement agencies. Note – Decisions under this delegation may be referred for review by the State Administration Tribunal
<b>Record keeping</b>	In accordance with s244 Public Health Act 2016
<b>Date adopted</b>	27 September 2022
<b>Adoption references</b>	Adopted at Ordinary Council Meeting 27/09/2022
<b>Last reviewed</b>	27 September 2022



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09 Planning and Development Act 2005 Delegations

Planning and Development Act 2005 Delegations

09.1 Council to CEO

<b>Delegation</b>	<b>9.1.1 Illegal Development</b>
<b>Head of power</b>	09 Planning and Development Act 2005 Delegations
<b>Delegator</b>	Local Government
<b>Express power to delegate</b>	<i>Local Government Act 1995:</i> s.5.42(b) Delegation of some powers or duties to the CEO s.5.43 Limitations on delegations to the CEO
<b>Express power or duty delegated</b>	<i>Planning and Development Act 2005:</i> Section 214(2), (3) and (5)
<b>Function</b>	<ol style="list-style-type: none"> <li>1. Give a written direction to the owner or any other person undertaking an unauthorised development to stop, and not recommence, the development or that part of the development that is undertaken in contravention of the planning scheme, interim development order or planning control area requirements;</li> <li>2. Give a written direction to the owner or any other person who undertook an unauthorised development: <ol style="list-style-type: none"> <li>a. to remove, pull down, take up, or alter the development; and</li> <li>b. to restore the land as nearly as practicable to its condition immediately before the development started, to the satisfaction of the responsible authority.</li> </ol> </li> <li>3. Give a written direction to the person whose duty it is to execute work to execute that work where it appears that delay in the execution of the work to be executed under a planning scheme or interim development order would prejudice the effective</li> </ol>
<b>Delegates</b>	Chief Executive Officer
<b>Conditions</b>	Nil
<b>Express power to subdelegate</b>	<i>Local Government Act 1995:</i> s.5.44 CEO may delegate some powers and duties to other employees
<b>Subdelegates</b>	Director Planning and Development Manager Building Services Manager Urban Planning <a href="#">Coordinator Development Compliance</a>
<b>Subdelegate conditions</b>	Nil
<b>Statutory framework</b>	Part 13 of the <a href="#">Planning and Development Act 2005</a>
<b>Record keeping</b>	In accordance with s268A Planning and Development Act 2005

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<b>Date adopted</b>	27 September 2022
<b>Adoption references</b>	Adopted at Ordinary Council Meeting 27/09/2022
<b>Last reviewed</b>	27 September 2022

Deleted: ... [3]

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Deleted: [4]

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09.2 Local Planning Scheme – Council to CEO

<b>Delegation</b>	<b>9.2.1 Local Planning Scheme - Council to CEO</b>
<b>Head of power</b>	09 Planning and Development Act 2005 Delegations
<b>Delegator</b>	Local Government
<b>Express power to delegate</b>	<i>Planning and Development Act 2005 – Part 10</i> City of Nedlands Local Planning Scheme 3
<b>Express power or duty delegated</b>	Metropolitan Region Scheme <i>Planning and Development Act 2005</i> <i>Planning and Development (Local Planning Schemes) Regulations 2015</i> City of Nedlands Local Planning Scheme No 3
<b>Function</b>	<ol style="list-style-type: none"> <li>1. Determination of applications under Clause 68 of Schedule 2 of the <i>Planning and Development (Local Planning Schemes Regulations 2015)</i> and Determine applications for development approval under the City of Nedlands Local Planning Scheme No 3 and the <i>Planning and Development Act 2005</i>.</li> <li>2. Advertising of applications and proposals in accordance with Clause 66(1) and 77(3) of Schedule 2 of the <i>Planning and Development (Local Planning Schemes) Regulations 2015</i>; and subclause 30 (1) of the Metropolitan Region Scheme and Determining the requirement and extent of advertising of applications and proposals made under City of Nedlands Local Planning Scheme No.3 and Metropolitan Region Scheme.</li> <li>3. Amending or Cancelling a development approval, including waiving, or varying a requirement in Part 8 or 9 of the <i>Planning and Development (Local Planning Schemes) Regulations 2015</i> for minor amendments and temporary works or use, under Clause 77 and subclauses 61((1) (f) and 61 (2)(d) if Schedule 2 of the <i>Planning and Development (Local Planning Schemes) Regulations 2015</i>.</li> <li>4. Discretion and determining conditions Exercise discretion, determine and apply conditions to all applications for development approval made under the City of Nedlands Local Planning Scheme No.3 and or Metropolitan Region Scheme.</li> <li>5. Rights of Entry and Inspection  In accordance with Clause 82 and 83 of <i>Planning and Development (Local Planning Schemes) Regulations 2015</i>. Entry and inspection of land within the Scheme Area for the purpose of assessment and monitoring, pursuant to Clause 79(1) and 2(a) and (b) of the <i>Planning and Development (Local Planning Schemes) Regulations 2015</i>.</li> <li>6. Exercising powers under the <i>Planning &amp; Development Act 2005</i> delegated by the WAPC to: <ol style="list-style-type: none"> <li>1. Determine applications,</li> <li>2. Revoke applications; and</li> <li>3. Limit time of approval.</li> </ol> </li> </ol>
<b>Delegates</b>	Chief Executive Officer

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<p><b>Conditions</b></p>	<p>In relation to 1. above:</p> <p>Except for where the following applies:</p> <ul style="list-style-type: none"> <li>a. Change of Use applications which are classified IP, P, D or A and uses not listed where after advertising, submissions have been received which raise objections in relation to the matter at hand which are not able to be rectified by way of negotiation and/or amendment(s) being made to the proposal,</li> <li>b. Grouped and/or Multiple Dwelling developments involving five (5) or more dwellings; and</li> <li>c. Refusal of applications where discretion exists for Council to approve the variations under the City's Local Planning Scheme no. 3, policies and/or the Residential Design Codes.</li> </ul> <p>In relation to 2. above:</p> <p>The requirement and extent of advertising to be in accordance with the City's adopted Local Planning Policy Consultation of Planning Proposals.</p> <p>In relation to 3. above:</p> <p>The requirement and extent of advertising to be in accordance with the City's adopted Local Planning Policy Consultation of Planning Proposals.</p> <p>In relation to 4. above:</p> <p>Where a Section 31 Reconsideration is sought through the State Administrative Appeals Tribunal and where the determination recommended is contrary to that of the original Council decision, the application must be referred back to Council for determination.</p> <p>In relation to 5. above:</p> <p>Written or verbal notice being provided to the landowner wherever possible prior to entry.</p> <p>In relation to 6. above:</p> <p>exception of: Does not apply where objections are received on planning grounds and those objections are not capable of being addressed by way of the recommendation of a planning condition imposed on the proposed development.</p> <p><u>And</u> - When the property is within an area subject to clause 32 of the Metropolitan Region Scheme.</p>
<p><b>Express power to subdelegate</b></p>	<p>Nil</p>
<p><b>Subdelegates</b></p>	<p>Coordinator Statutory Planning Director Planning and Development Manager Urban Planning Senior Urban Planner</p>
<p><b>Subdelegate conditions</b></p>	<p>Nil</p>

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<b>Statutory framework</b>	Part 13 of the <a href="#">Planning and Development Act 2005</a>
<b>Record keeping</b>	In accordance with s268A Planning and Development Act 2005
<b>Date adopted</b>	27 September 2022
<b>Adoption references</b>	Adopted at Ordinary Council Meeting 27/09/2022
<b>Last reviewed</b>	27 September 2022

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## 10 Statutory Authorisations and Delegations to Local Government from State Government Entities

Statutory Authorisations and Delegations to Local Government from State Government Entities

### 10.1 Environmental Protection Act 1986

<b>Delegation</b>	<b>10.1.1 Noise Control – Environmental Protection Notices [Reg.65(1)]</b>
<b>Head of power</b>	10 Statutory Authorisations and Delegations to Local Government from State Government Entities
<b>Delegator</b>	Local Government
<b>Express power to delegate</b>	Section 20 of the <i>Environmental Protection Act 1986</i>
<b>Express power or duty delegated</b>	<p><a href="#">Instrument of Delegation</a> — Government Gazette No. 47. pg. 919 - 19 March 2004</p> <p>All the powers and duties of the Chief Executive Officer, where any noise is being or is likely to be emitted from any premises not being premises licensed under the Act, to serve an environmental protection notice under section 65(1) in respect of those premises, and where an environmental protection notice is so served in such a case, all the powers and duties of the Chief Executive Officer under Part V of the Act in respect of that environmental protection notice.</p> <p>Persons to whom delegation made— This delegation is made to any person for the time being holding or acting in the office of Chief Executive Officer under the <i>Local Government Act 1995</i>.</p>
<b>Function</b>	<p>All the powers and duties of the Chief Executive Officer, where any noise is being or is likely to be emitted from any premises not being premises licensed under the Act, to serve an environmental protection notice under section 65(1) in respect of those premises, and where an environmental protection notice is so served in such a case, all the powers and duties of the Chief Executive Officer under Part V of the Act in respect of that environmental protection notice.</p> <p>Persons to whom delegation made— This delegation is made to any person for the time being holding or acting in the office of Chief Executive Officer under the <i>Local Government Act 1995</i>.</p>
<b>Delegates</b>	Chief Executive Officer
<b>Date adopted</b>	27 September 2022
<b>Adoption references</b>	Adopted at Ordinary Council Meeting 27/09/2022
<b>Last reviewed</b>	27 September 2022

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<b>Delegation</b>	<b>10.1.2 Noise Management Plans – Keeping Log Books, Noise Control Notices, Calibration and Approval of Non-Complying Events</b>
<b>Head of power</b>	10 Statutory Authorisations and Delegations to Local Government from State Government Entities
<b>Delegator</b>	Environmental Protection Authority
<b>Express power to delegate</b>	<i>Section 20 Environmental Protection Act 1986</i>
<b>Express power or duty delegated</b>	<p><a href="#">Instrument of Delegation</a> - Government Gazette 232, Delegation No. 112 Pg. 6282 - 20 Dec 2013</p> <p>I, Jason Banks, in my capacity as Acting Chief Executive Officer of the Department of Environment Regulation responsible for the administration of the Environmental Protection Act 1986 ("the Act"), and pursuant to section 20 of the Act, hereby delegate to any person for the time being holding or acting in the office of a Chief Executive Officer under the Local Government Act 1995, my powers and duties under the Environmental Protection (Noise) Regulations 1997, other than this power of delegation, in relation to—</p> <ol style="list-style-type: none"> <li>a. waste collection and other works—noise management plans relating to specified works under regulation 14A or 14B;</li> <li>b. bellringing or amplified calls to worship—the keeping of a log of bellringing or amplified calls to worship requested under regulation 15(3)(c)(vi);</li> <li>c. community activities—noise control notices in respect of community noise under regulation 16;</li> <li>d. motor sport venues—noise management plans in relation to motor sport venues under Part 2 Division 3;</li> <li>e. shooting venues—noise management plans in relation to shooting venues under Part 2 Division 4;</li> <li>f. calibration results—requesting, under regulation 23(b), details of calibration results undertaken and obtained under Schedule 4;</li> <li>g. sporting, cultural and entertainment events—approval of events or venues for sporting, cultural and entertainment purposes under Part 2 Division 7, subject to the following limitation—             <ol style="list-style-type: none"> <li>i. Subregulation 18(13)(b) is not delegated.</li> </ol> </li> </ol>



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<p><b>Function</b></p>	<p>Any person for the time being holding or acting in the office of a Chief Executive Officer under the Local Government Act 1995, my powers and duties under the Environmental Protection (Noise) Regulations 1997, other than this power of delegation, in relation to—</p> <ul style="list-style-type: none"> <li>a. waste collection and other works—noise management plans relating to specified works under regulation 14A or 14B;</li> <li>b. bellringing or amplified calls to worship—the keeping of a log of bellringing or amplified calls to worship requested under regulation 15(3)(c)(vi);</li> <li>c. community activities—noise control notices in respect of community noise under regulation 16;</li> <li>d. motor sport venues—noise management plans in relation to motor sport venues under Part 2 Division 3;</li> <li>e. shooting venues—noise management plans in relation to shooting venues under Part 2 Division 4;</li> <li>f. calibration results—requesting, under regulation 23(b), details of calibration results undertaken and obtained under Schedule 4;</li> <li>g. sporting, cultural and entertainment events—approval of events or venues for sporting, cultural and entertainment purposes under Part 2 Division 7, subject to the following limitation— <ul style="list-style-type: none"> <li>i. Subregulation 18(13)(b) is not delegated.</li> </ul> </li> </ul>
<p><b>Delegates</b></p>	<p>Chief Executive Officer</p>
<p><b>Conditions</b></p>	<p>Subregulation 18(13)(b) is not delegated.</p>
<p><b>Date adopted</b></p>	<p>27 September 2022</p>
<p><b>Adoption references</b></p>	<p>Adopted at Ordinary Council Meeting 27/09/2022</p>
<p><b>Last reviewed</b></p>	<p>27 September 2022</p>

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<b>Delegation</b>	<b>10.1.3 Noise Management Plans – Construction Sites</b>
<b>Head of power</b>	10 Statutory Authorisations and Delegations to Local Government from State Government Entities
<b>Delegator</b>	Environmental Protection Authority
<b>Express power to delegate</b>	Section 20 <i>Environmental Protection Act 1986</i>
<b>Express power or duty delegated</b>	<p>I, Jason Banks, in my capacity as the Acting Chief Executive Officer of the Department responsible for the administration of the <i>Environmental Protection Act 1986</i> ("the Act"), and pursuant to section 20 of the Act, hereby delegate to the holder for the time being of the offices of—</p> <ul style="list-style-type: none"> <li>a. Chief Executive Officer under the <i>Local Government Act 1995</i>; and</li> <li>b. to any employee of the local government under the <i>Local Government Act 1995</i> who is appointed as an Authorised Person under section 87 of the Act, all my powers and duties in relation to noise management plans under regulation 13 of the <i>Environmental Protection (Noise) Regulations 1997</i>, other than this power of</li> </ul>
<b>Function</b>	<p>I, Jason Banks, in my capacity as the Acting Chief Executive Officer of the Department responsible for the administration of the <i>Environmental Protection Act 1986</i> ("the Act"), and pursuant to section 20 of the Act, hereby delegate to the holder for the time being of the offices of—</p> <ul style="list-style-type: none"> <li>a. Chief Executive Officer under the <i>Local Government Act 1995</i>; and</li> <li>b. to any employee of the local government under the <i>Local Government Act 1995</i> who is appointed as an Authorised Person under section 87 of the Act, all my powers and duties in relation to noise management plans under regulation 13 of the <i>Environmental Protection (Noise) Regulations 1997</i>, other than this power of</li> </ul>
<b>Delegates</b>	Chief Executive Officer
<b>Date adopted</b>	27 September 2022
<b>Adoption references</b>	Adopted at Ordinary Council Meeting 27/09/2022
<b>Last reviewed</b>	27 September 2022

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## 10.2 Planning and Development Act 2005

<b>Delegation</b>	<b>10.2.1 Planning and Development Act 2005 - Local Government CEOs - Sign Development Applications for Crown Land as Owner</b>
<b>Head of power</b>	10 Statutory Authorisations and Delegations to Local Government from State Government Entities
<b>Delegator</b>	Minister for Lands
<b>Express power to delegate</b>	Section 267A <i>Planning and Development Act 2005</i>
<b>Express power or duty delegated</b>	<a href="http://www.dplh.wa.gov.au">Instrument of Delegation</a> - www.dplh.wa.gov.au  I, Donald Terrence Redman MLA, Minister for Lands, a body corporate continued by section 7(1) of the <i>Land Administration Act 1997</i> HEREBY authorise, in respect of each local government established under the <i>Local Government Act 1995</i> and listed in Column 2 of the Schedule, the person from time to time holding or acting in the position of Chief Executive Officer of the relevant local government, to perform the powers described in Column 1 of the Schedule subject to the conditions listed in Column 3 of the Schedule
<b>Function</b>	I, Donald Terrence Redman IWLA, Minister for Lands, a body corporate continued by section 7 (1) of the <i>Land Administration Act 1997</i> HEREBY authorise, in respect of each local government established under the <i>Local Government Act 1995</i> and listed in Column 2 of the Schedule, the person from time to time holding or acting in the position of Chief Executive Officer of the relevant local government, to perform the powers described in Column 1 of the Schedule subject to the conditions listed in Column 3 of the Schedule
<b>Delegates</b>	Chief Executive Officer
<b>Conditions</b>	See Column 3 of the <a href="#">Schedule</a>
<b>Date adopted</b>	27 September 2022
<b>Adoption references</b>	Adopted at Ordinary Council Meeting 27/09/2022
<b>Last reviewed</b>	27 September 2022

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<b>Delegation</b>	<b>10.2.2 Development Control Powers – Powers of Local Governments and DOT - Metropolitan Region Scheme (DEL.2017/02)</b>
<b>Head of power</b>	10 Statutory Authorisations and Delegations to Local Government from State Government Entities
<b>Delegator</b>	Western Australian Planning Commission
<b>Express power to delegate</b>	s16 <i>Planning and Development Act 2005</i>
<b>Express power or duty delegated</b>	<p><a href="#">Instrument of Delegation</a> - 30 May 2017 GOVERNMENT GAZETTE, WA 2739</p> <p>Under section 16 of the Planning and Development Act 2005 (the Act) the Western Australian Planning Commission (the WAPC) may, by resolution published in the Government Gazette, delegate any function to an officer of a public authority or to a local government, a committee established under the <i>Local Government Act 1995</i> or an employee of a local government.</p> <p>In accordance with section 16(4) of the Act, a reference in this instrument to a function or a power of the WAPC includes and extends to, without limitation or restriction, any of the powers, privileges, authorities, discretions, duties and responsibilities vested in or conferred upon the WAPC by the Act or any other written law as the case requires.</p>
<b>Function</b>	<p>A. To delegate to local governments, and to members and officers of those local governments, its functions in respect of the determination, in accordance with Part IV of the Metropolitan Region Scheme, of applications for approval to commence and carry out development specified in clauses 1 and 2 of Section A, within their respective districts, subject to the conditions set out in clauses 1 to 4 of Section B;</p>
<b>Delegates</b>	<p>Chief Executive Officer  <a href="#">Director Planning and Development</a>  <a href="#">Manager Urban Planning</a>  <a href="#">Coordinator Statutory Planning</a>  <a href="#">Senior Planning Officer</a></p>
<b>Conditions</b>	Subject to the conditions set out in clauses 1 to 4 of Section B
<b>Statutory framework</b>	<i>Planning and Development Act 2005</i>
<b>Date adopted</b>	27 September 2022
<b>Adoption references</b>	Adopted at Ordinary Council Meeting 27/09/2022
<b>Last reviewed</b>	27 September 2022

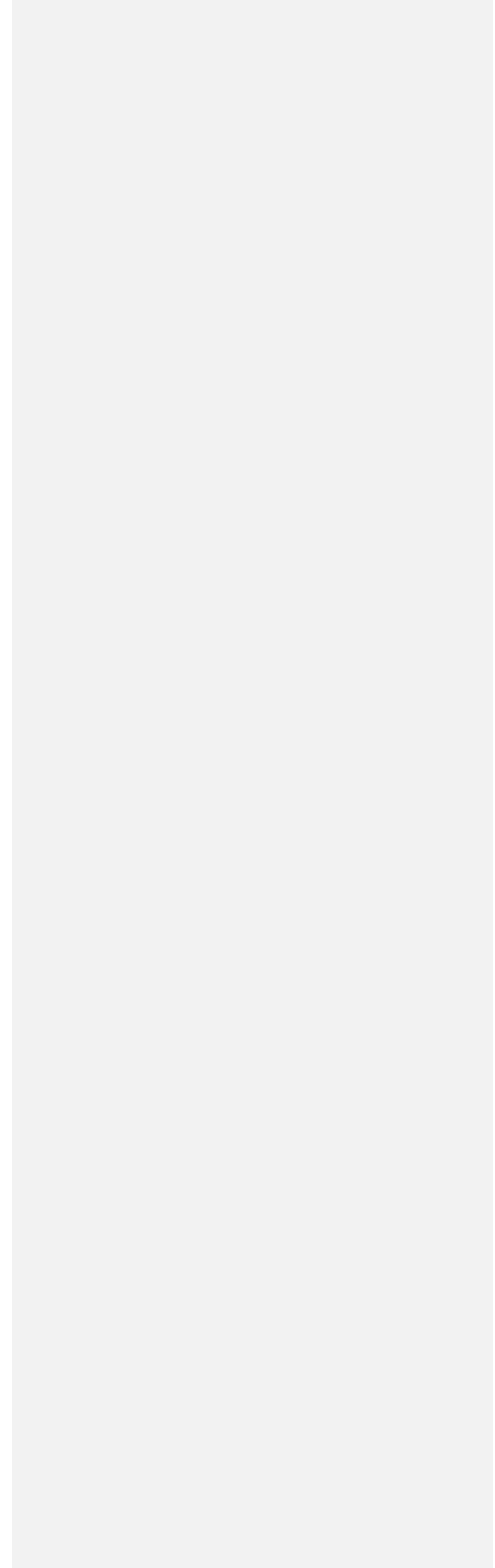
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<b>Delegation</b>	<b>10.2.3 WA Planning Commission – Powers of Local Governments - s.15 of the Strata Titles Act 1985 (DEL.2020/01)</b>
<b>Head of power</b>	10 Statutory Authorisations and Delegations to Local Government from State Government Entities
<b>Delegator</b>	Western Australian Planning Commission
<b>Express power to delegate</b>	Section 16(4) of the <i>Planning and Development Act 2005</i>
<b>Express power or duty delegated</b>	<p>On 20 January 2021, pursuant to section 16 of the Act, the WAPC RESOLVED—</p> <ul style="list-style-type: none"> <li>A. TO DELEGATE to local governments, and to members and officers of those local governments, its powers and functions under section 15 of the Strata Titles Act 1985 as set out in clause 1 of Schedule 1, within their respective districts, subject to the conditions set out in clause 3 of Schedule 1;</li> <li>B. TO DELEGATE to local governments, and to members and officers of those local governments, its powers and functions under sections 21 and 22 of the Strata Titles Act 1985 as set out in clause 2 of Schedule 1, within their respective districts, subject to the conditions set out in clause 3 of Schedule 1;</li> <li>C. TO AMEND “Del 2020/01—Powers of Local Governments” to give effect to its resolution and to publish an updated, consolidated instrument.</li> </ul>
<b>Function</b>	<p>Schedule 1</p> <ol style="list-style-type: none"> <li>1. Applications made under section 15 of the Strata Titles Act 1985 Power to determine applications under section 15 of the Strata Titles Act 1985, except those applications that— <ul style="list-style-type: none"> <li>a. propose the creation of a vacant lot;</li> <li>b. propose vacant air stratas in multi-tiered strata scheme developments;</li> <li>c. propose the creation or postponement of a leasehold scheme;</li> <li>d. propose a type 1 (a) subdivision or a type 2 subdivision (as defined in section 3 of the Strata Titles Act 1985);</li> <li>e. in the opinion of the WAPC as notified to the relevant local government in writing, or in the opinion of the relevant local government as notified to the WAPC in writing, relate to— <ul style="list-style-type: none"> <li>i. a type of development; and/or</li> <li>ii. land within an area, which is of state or regional significance, or in respect of which the WAPC has determined is otherwise in the public interest for the WAPC to determine the application.</li> </ul> </li> </ul> </li> <li>2. Applications under sections 21 and 22 of the Strata Titles Act 1985 Power to determine applications under— <ul style="list-style-type: none"> <li>a. section 21 of the Strata Titles Act 1985;</li> <li>b. section 22 of the Strata Titles Act 1985 where the amendment or repeal of scheme by-laws requires the approval of the WAPC.</li> </ul> </li> <li>3. Reporting requirements</li> </ol> <p>A local government that exercises the powers referred to in clause 1 and/or clause 2, is to provide the WAPC with data on all applications determined under this Instrument of Delegation. This must be provided at the conclusion of each financial year in the format prescribed by the WAPC.</p>

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<p><b>Delegates</b></p>	<p>Chief Executive Officer  <a href="#">Director Planning and Development</a>  <a href="#">Manager Urban Planning</a>  <a href="#">Coordinator Statutory Planning</a>  <a href="#">Manager Building Services</a></p>
<p><b>Conditions</b></p>	<p>3. Reporting requirements                  A local government that exercises the powers referred to in clause 1 and/or clause 2, is to provide the WAPC with data on all applications determined under this Instrument of Delegation. This must be provided at the conclusion of each financial year in the format prescribed by the WAPC.</p>
<p><b>Date adopted</b></p>	<p>27 September 2022</p>
<p><b>Adoption references</b></p>	<p>Adopted at Ordinary Council Meeting 27/09/2022</p>
<p><b>Last reviewed</b></p>	<p>27 September 2022</p>

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10.3 Main Roads Act 1930

<b>Delegation</b>	<b>10.3.1 Traffic Management - Events on Roads</b>
<b>Head of power</b>	10 Statutory Authorisations and Delegations to Local Government from State Government Entities
<b>Delegator</b>	Commissioner of Main Roads
<b>Express power to delegate</b>	Regulation 297(2) of the <i>Road Traffic Code 2000</i>
<b>Express power or duty delegated</b>	<p><a href="#">Instrument of Delegation</a> - Traffic Management for Events - CODE OF PRACTICE (Pg. 41)</p> <p>Local Government (Authorised Body") by itself, its employees, consultants, agents and contractors (together "Representatives") to, from the date indicated below, erect, establish, display, alter or take down such road signs of whatsoever type or class (except for permanent traffic control signals) as may be required for the purpose and duration of any:</p> <ul style="list-style-type: none"> <li>i. "event" subject to an order from the Commissioner of Police pursuant to Part VA of the Road Traffic Act 1974;</li> <li>ii. race meeting or speed test for which the Minister referred to in section 83 of the Road Traffic Act 1974 has, under that provision, temporarily suspended the operation of any provisions of the Road Traffic Act 1974 or regulations made under that Act; or</li> <li>iii. public meeting or procession the subject of a permit granted by the Commissioner of Police under the <i>Public Order in Streets Act 1984</i>;</li> </ul> <p>or as may be required for the purpose of controlling traffic on a road adjacent to, or in the vicinity of, any event or organised activity approved by the Authorised Body under its local laws. on a road (other than a main road or highway) within its jurisdiction</p>
<b>Function</b>	<p>Local Government (Authorised Body") by itself, its employees, consultants, agents and contractors (together "Representatives") to, from the date indicated below, erect, establish, display, alter or take down such road signs of whatsoever type or class (except for permanent traffic control signals) as may be required for the purpose and duration of any:</p> <ul style="list-style-type: none"> <li>i. "event" subject to an order from the Commissioner of Police pursuant to Part VA of the Road Traffic Act 1974;</li> <li>ii. race meeting or speed test for which the Minister referred to in section 83 of the Road Traffic Act 1974 has, under that provision, temporarily suspended the operation of any provisions of the Road Traffic Act 1974 or regulations made under that Act; or</li> <li>iii. public meeting or procession the subject of a permit granted by the Commissioner of Police under the <i>Public Order in Streets Act 1984</i>;</li> </ul> <p>or as may be required for the purpose of controlling traffic on a road adjacent to, or in the vicinity of, any event or organised activity approved by the Authorised Body under its local laws. on a road (other than a main road or highway) within its jurisdiction</p>
<b>Delegates</b>	Chief Executive Officer



City of Nedlands

<p><b>Conditions</b></p>	<p>SUBJECT ALWAYS to the following terms and conditions:</p> <ul style="list-style-type: none"> <li>a. the Authorised Body shall at all times observe, perform and comply with the provisions of the "Traffic Management for Events Code of Practice" (as amended or replaced from time to time in consultation with the Traffic Management for Events Advisory Group) issued by Main Roads Western Australia ("the Code") referring to the version which is current at the time of the event, a copy of which can be obtained from Main Roads Western Australia from <a href="http://www.mainroads.wa.gov.au">www.mainroads.wa.gov.au</a> or by contacting Main Roads by phone;</li> <li>b. the Authorised Body shall develop and implement procedures that will satisfy the Commissioner that traffic management implemented by the Authorised Body, its employees, agents and contractors will in all respects conform to and comply with the requirements of the Code; and</li> <li>c. the Authorised Body shall ensure that its Representatives comply with the terms and conditions identified above at paragraphs (a) and (b) as if they were named in those paragraphs in place of the Authorised Body.</li> </ul>
<p><b>Policy</b></p>	<p><a href="#">Traffic Management for Events CODE OF PRACTICE</a></p>
<p><b>Date adopted</b></p>	<p>27 September 2022</p>
<p><b>Adoption references</b></p>	<p>Adopted at Ordinary Council Meeting 27/09/2022</p>
<p><b>Last reviewed</b></p>	<p>27 September 2022</p>

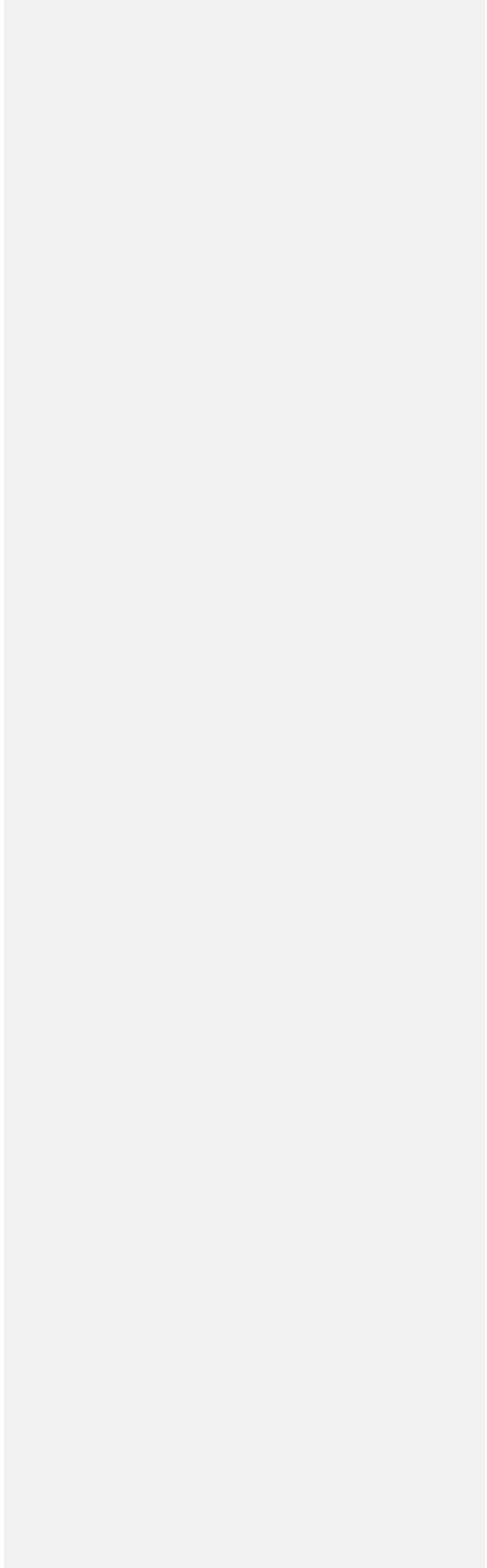
## City of Nedlands

<b>Delegation</b>	<b>10.3.2 Traffic Management – Road Works</b>
<b>Head of power</b>	10 Statutory Authorisations and Delegations to Local Government from State Government Entities
<b>Delegator</b>	Commissioner of Main Roads
<b>Express power to delegate</b>	Regulation 297(2) of the <i>Road Traffic Code 2000</i>
<b>Express power or duty delegated</b>	<p><a href="#">Instrument of Delegation</a> -Traffic Management for Works on Roads - CODE OF PRACTICE (Pg. 77)</p> <p>Local Government ('Authorised Body') by itself, its employees, consultants, agents and contractors (together 'Representatives') to, from the date indicated below, erect, establish, display, alter or take down such traffic signs and traffic control devices of whatsoever type or class (except for permanent traffic control signals) as may be required for the purpose and duration of any works, survey or inspection, associated with the construction, maintenance or repair on a road (other than a main road or highway), any adjoining land or any portion thereof within its jurisdiction</p>
<b>Function</b>	Local Government ('Authorised Body') by itself, its employees, consultants, agents and contractors (together 'Representatives') to, from the date indicated below, erect, establish, display, alter or take down such traffic signs and traffic control devices of whatsoever type or class (except for permanent traffic control signals) as may be required for the purpose and duration of any works, survey or inspection, associated with the construction, maintenance or repair on a road (other than a main road or highway), any adjoining land or any portion thereof within its jurisdiction
<b>Delegates</b>	Chief Executive Officer
<b>Conditions</b>	<p>SUBJECT ALWAYS to the following terms and conditions:</p> <ol style="list-style-type: none"> <li>the Authorised Body shall at all times observe, perform and comply with the provisions of the 'Traffic Management for Works on Roads Code of Practice' (as amended or replaced from time to time in consultation with the Traffic Management for Roadworks Advisory Group) issued by Main Roads Western Australia ('the Code') referring to the version which is current at the time of the relevant works, a copy of which can be obtained from Main Roads Western Australia from <a href="http://www.mainroads.wa.gov.au">www.mainroads.wa.gov.au</a> or by contacting Main Roads by phone;</li> <li>the Authorised Body shall develop and implement procedures that will satisfy the Commissioner that traffic management implemented by the Authorised Body, its employees, agents and contractors will in all respects conform to and comply with the requirements of the Code; and</li> <li>the Authorised Body shall ensure that its Representatives comply with the terms and conditions identified above at paragraphs (a) and (b) as if they were named in those paragraphs in place of the Authorised Body.</li> </ol>
<b>Policy</b>	<a href="#">Traffic Management for Works on Roads CODE OF PRACTICE</a>
<b>Date adopted</b>	27 September 2022
<b>Adoption references</b>	Adopted at Ordinary Council Meeting 27/09/2022

City of Nedlands

**Last reviewed**

27 September 2022



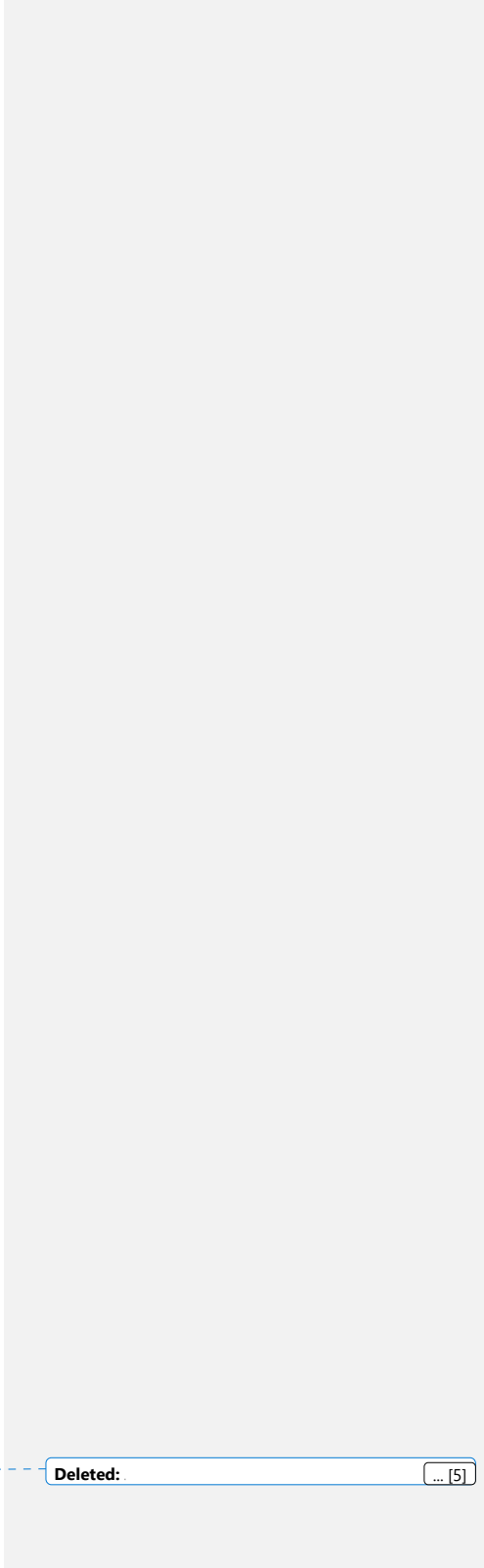
City of Nedlands

10.4 Road Traffic (Vehicles) Act 2012

<b>Delegation</b>	<b>10.4.1 Approval for Certain Local Government Vehicles as Special Use Vehicles</b>
<b>Head of power</b>	10 Statutory Authorisations and Delegations to Local Government from State Government Entities
<b>Delegator</b>	Department of Transport
<b>Express power to delegate</b>	Pursuant to the Road Traffic (Vehicles) Regulations 2014
<b>Express power or duty delegated</b>	<p>Approve vehicles owned by a local government and ordinarily used by persons authorised or appointed by that local government to perform functions on its behalf under:</p> <ul style="list-style-type: none"> <li>a. the <i>Local Government Act 1995</i>;</li> <li>b. regulations made under the <i>Local Government Act 1995</i>;</li> <li>c. a local law;</li> <li>d. any other legislation empowering a local government to authorise or appoint persons to perform functions on the behalf of the local government (including but not limited to the <i>Dog Act 1 976</i>); or</li> <li>e. any combination of the above paragraphs (a) to (d);</li> </ul> <p>As special use vehicles for the purposes of paragraph "f" of the definition of "special use vehicle" in regulation 327(4) of the Regulations, with the effect that those vehicles may be fitted with one or more yellow flashing lights under regulation 327(3)(b) of the Regulations.</p>
<b>Function</b>	<p>To perform functions on its behalf under:</p> <ul style="list-style-type: none"> <li>a. the <i>Local Government Act 1995</i>;</li> <li>b. regulations made under the <i>Local Government Act 1995</i>;</li> <li>c. a local law;</li> <li>d. any other legislation empowering a local government to authorise or appoint persons to perform functions on the behalf of the local government (including but not limited to the <i>Dog Act 1 976</i>); or</li> <li>e. any combination of the above paragraphs (a) to (d);</li> </ul> <p>As special use vehicles for the purposes of paragraph "f" of the definition of "special use vehicle" in regulation 327(4) of the Regulations, with the effect that those vehicles may be fitted with one or more yellow flashing lights under regulation 327(3)(b) of the Regulations.</p>
<b>Delegates</b>	Chief Executive Officer

City of Nedlands

<p><b>Conditions</b></p>	<ol style="list-style-type: none"> <li>1. Those lights must emit rotating, flashing yellow coloured light(s) and must not be a strobe light.</li> <li>2. At least one flashing light shall be mounted on top of the vehicle and when lit, shall be visible in normal daylight up to a distance of not less than 200 metres to vehicles approaching from any direction.</li> <li>3. No part of the lens of the flashing lights is visible either directly or indirectly to the driver when seated in the normal driving position.</li> <li>4. If more than one flashing light is fitted, they must be placed symmetrically about the centre line of the vehicle or combination of vehicles.</li> <li>5. An on/off switch for the flashing lights must be installed so as to be easily operated from the driver's seat.</li> <li>6. Any additional equipment fitted to the vehicle must not interfere with the overall safe operation of the vehicle.</li> <li>7. Any vehicle fitted with flashing lights for the purposes of this approval must:</li> </ol> <p>have words clearly set out on the sides of the vehicle which state the name of the local government in question together with the words "Ranger", "Ranger Services", or words to similar unambiguous effect; and where the vehicle is a station wagon or van, have the words "Ranger", "Ranger Services", or words to similar unambiguous effect clearly set out on the back of the vehicle. This condition 7 is not intended to prevent the use of additional words on the vehicle.</p>
<p><b>Date adopted</b></p>	<p>27 September 2022</p>
<p><b>Adoption references</b></p>	<p>Adopted at Ordinary Council Meeting 27/09/2022</p>
<p><b>Last reviewed</b></p>	<p>27 September 2022</p>



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# *Register of Delegations*

As at 22 June 2021



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## Preamble

### Introduction

The purpose of delegations is to assist with improving the time taken to make decisions, within the constraints allowed by the relevant legislation, which is consistent with the City's commitment to customer service.

- a) A Council may delegate to its Chief Executive Officer, some of its powers and duties provided for in the *Local Government Act 1995*. Any decision to delegate must be passed by an absolute majority and the delegation must be in writing.
- b) The only staff member to whom the Council may delegate any of its powers and duties under the *Local Government Act 1995* is the Chief Executive Officer but the Chief Executive Officer may give delegated authority to any staff member. The Chief Executive Officer is the only staff member with the power to delegate.
- c) A Council may also delegate some of its powers and duties to committees of Council by a decision passed by an absolute majority and recorded in writing.

### Limits on Delegation to the Chief Executive Officer

There are some powers and duties that a Council cannot delegate. They are specified where applicable.

### Delegations to Committees

- a) Council may delegate its powers and duties to committees comprising only of Council members except:
  - i. any power or duty that requires a decision of an absolute majority or a 75% majority of the local government and any other power or duty that is prescribed; or
  - ii. any other power or duty that is prescribed.
- b) Council may delegate to a committee comprising of elected members and employees, any of the local government's powers or duties that can be delegated to the Chief Executive Officer under division 4 of the *Local Government Act 1995*.

- c) Council may delegate to a committee comprising of staff members or members of the public any of the local government's powers and duties necessary or convenient for the proper management of:
  - i. the local government's property; or
  - ii. an event in which the local government is involved.
- d) No delegations may be made to committees on which there are no elected members or members of staff.

**Period of Any Delegation**

- a) A delegation of authority has effect for the period of time specified in the instrument of delegation or where no period of time is specified, indefinitely.
- b) Any delegation under the City of Nedlands Local Planning Scheme No. 3.
- b) Any decision by Council to revoke or amend a delegated authority must be passed by an absolute majority.

**Recording Delegations**

The CEO is to keep a register of the delegations made by Council to the CEO, Committees, and made by the CEO to other employees (this register).

**Exercising Delegated Authority**

- a) After any delegation has been exercised the following information must be recorded in writing:
  - i. how the person exercised the power or discharged the duty;
  - ii. when the person exercised the power or discharged the duty; and;
  - iii. the persons or classes of persons, other than Council or committee members or employees of the local government, directly affected by the exercise of the power or the discharge of the duty.

## Review

At least once every financial year, delegations from the *Local Government Act 1995* and the City of Nedlands Local Planning Scheme No. 3 are to be reviewed by the delegator, either Council or the Chief Executive Officer.

## Council's Ability to Make Decisions is not Limited

Council may still exercise any of its powers or duties that have been delegated to the Chief Executive officer or to a committee. The CEO may still exercise any powers or duties that have been delegated to employees.

## Acting Through

In addition to delegations, the *Local Government Act 1995* contains the concept of "acting through". Where a person is "acting through", they have no discretion in carrying out the function. This could be the City performing administrative functions on behalf of the Council, or implementing policies adopted by the Council. This differs to an authorised person who exercises the decision making function in his or her own right.

As per the *Local Government Act 1995* section 5.51, the CEO's functions are to:

- a) "advise the council in relation to the functions of a local government under this Act and other written laws; and
- b) ensure that advice and information is available to the council so that informed decisions can be made; and
- c) cause council decisions to be implemented; and
- d) manage the day to day operations of the local government; and
- e) liaise with the mayor or president on the local government's affairs and the performance of the local government's functions; and
- f) speak on behalf of the local government if the mayor or president agrees; and
- g) be responsible for the employment, management supervision, direction and dismissal of other employees (subject to section 5.37(2) in relation to senior employees); and
- h) ensure that records and documents of the local government are properly kept for the purposes of this Act and any other written law; and
- i) perform any other function specified or delegated by the local government or imposed under this Act or any other written law as a function to be performed by the CEO."

Any function in the *Local Government Act 1995* which the CEO would carry out administratively (based on the above) can be done so via “acting through”, the implementation of which may be directed by a Council Resolution or Policy.

### **Legislative Authority**

- a) The following sections of the *Local Government Act 1995* provide for delegation of authority:
  - i. s.5.16 to s.5.18 (delegations to Committees)
  - ii. s.5.42 to s.5.46 (delegations to CEO and other employees).
- b) The *Local Government (Administration) Regulations* s. 18G and 19 expand upon s.5.43 and s.5.46(3) of the Act.
- c) Legislative powers to delegate relate only to the Act in which they are contained, or to which they stipulate are permissible. It is not possible to, for example, rely on section 5.42(1) of the *Local Government Act 1995* to delegate any of a local government’s powers under another Act. Any delegation by a local government of its powers under another Act can only be delegated by the delegation provisions of that Act.

**1. Delegations under the Local Government Act 1995 to the Chief Executive Officer**

Authority to delegate: Sections 5.16, 5.17, 5.42 and 5.44 of the *Local Government Act 1995*.

Legislation to be delegated	Description of delegation	Conditions and duration (indefinite unless otherwise specified)
<b>Part 1 – Introductory Matters</b>		
Nil items in Part 1		
<b>Part 2 – Constitution of Local Government</b>		
Nil items in Part 2		
<b>Part 3 – Functions of Local Governments</b>		
<b>Division 1 - General</b>		
Nil items in Division 1		
<b>Subdivision 1 – Local Laws made under this Act</b>		
<p>All City of Nedlands Local Laws including but not limited to:</p> <p>Parking and Parking Facilities Local Law</p> <p>Standing Orders Local Law</p> <p>Trading in Public Places Local Law</p>	<p>To administer the City’s local laws and to do all other things that are necessary or convenient to be done for, or in connection with, performing the functions of the City under the Local Government Act 1995.</p> <p>The Chief Executive Officer is delegated the power to make decisions on behalf of the local government in relation to the City’s local laws.</p>	<p>Chief Executive Officer</p> <p>Excludes decision-making where the local law specifies the matter be determined by Council Resolution.</p> <p>In respect to the Parking and Parking Facilities Local Law, determination of parking stalls and parking stations.(Section 3.1):</p> <p>1. Where the local government makes a determination of resolution under this clause, it shall erect signs to give effect to the determination or resolution; and</p>

Legislation to be delegated	Description of delegation	Conditions and duration (indefinite unless otherwise specified)
Site Erosion and Sand Drift Local Law Reserves, Foreshores and Beaches Local Law Health Local Law Council Halls Local Law Repeals Local Law 2016 Waste Local Law Dogs Local Law Council Property and Places Local Laws Signs Local Law Fencing Local Law		2. Delegation is to constitute, determine and vary and also indicate by signs, <b>minor</b> instances only of parking stalls and parking stations as described in clause 3.1 (1) of the Parking and Parking Facilities Local Law.

Legislation to be delegated	Description of delegation	Conditions and duration (indefinite unless otherwise specified)
By – law Relating to New Street Alignment		
<b>Division 3 – Executive functions of Local Governments</b>		
<b>Subdivision 1 – Performing executive functions</b>		
Section 3.18 (1)	Do all other things that are necessary or convenient to be done for, or in connection with, performing its functions under this Act. Expend budgetted amounts.	<p>Arts Committee subject to the Terms of Reference &amp; Council’s Resolution of 23 April 2019 as follows:</p> <p><b>That in the Arts Committee Terms of Reference the clause under the heading Delegated Authority be amended to read:</b></p> <p><b>The Committee has delegated authority to implement public artworks of not more than \$10,000 each to the value of up to, in all, the budget allocation approved by Council within the current financial year’s budget. Artworks over \$10,000 shall be recommended to Council for approval.</b></p>
Section 3.20 (1)	Things done by a local government in performing its executive functions may be done outside its own district but before it can do anything on land outside its own district that is not local government property of that local government it is required to have obtained the consent of — (a) the owner of the land; and	Chief Executive Officer



Legislation to be delegated	Description of delegation	Conditions and duration (indefinite unless otherwise specified)
	(b) if the land is occupied, the occupier of the land; and (c) if the land is under the control or	
Section 3.22(4)	A dispute about the amount of compensation is to be determined by arbitration in accordance with section 3.23.	Chief Executive Officer
<b>Subdivision 2 – Certain provisions about land</b>		
Section 3.25(1)	A local government may give a person who is the owner or, unless Schedule 3.1 indicates otherwise, the occupier of land a notice in writing relating to the land requiring the person to do anything specified in the notice that - (a) is prescribed in Schedule 3.1, Division 1; or (b) is for the purpose of remedying or mitigating the effects of any offence against a provision prescribed in Schedule 3.1, Division 2.	Chief Executive Officer
Section 3.26(2)	If the person who is given the notice ( <b>notice recipient</b> ) fails to comply with it, the local government may do anything that it considers necessary to achieve, so far as is practicable, the purpose for which the notice was given.	Chief Executive Officer
Section 3.26(3)	The local government may recover the cost of anything it does under subsection (2) as a debt due from the person who failed to comply with the notice.	Chief Executive Officer
Section 3.27(1)	A local government may, in performing its general function, do any of the things prescribed in Schedule 3.2 even though the land on which it is done is not local government property and the local government does not have consent to do it.	Chief Executive Officer
<b>Subdivision 3 – Power of entry</b>		

Legislation to be delegated	Description of delegation	Conditions and duration (indefinite unless otherwise specified)
Section 3.31(2)	After a local government has given notice, it may authorise a person to enter land, premises or thing without consent, unless the owner or occupier has objected to the entry.	Chief Executive Officer
Section 3.34(1)	A local government may enter land in an emergency without notice or consent.	Chief Executive Officer
Section 3.34(3)	A local government may use reasonable force to exercise the power of entry given by subsection (1).	Chief Executive Officer
Section 3.34(4)	A local government may exercise the power of entry given by subsection (1) at any time while the emergency exists and for so long subsequently as is reasonably required.	Chief Executive Officer
Section 3.36(3)	A local government may make an opening in a fence to do works on a property subject to providing the owner or occupier with 3 days written notice.	Chief Executive Officer
Section 3.39	Local government may authorise an employee to remove and impound any goods.	Chief Executive Officer
Section 3.40(1)	Local government may authorise a person to remove and impound an abandoned vehicle wreck.	Chief Executive Officer
Section 3.40A(4)	Local government may declare that a vehicle is an abandoned wreck.	Chief Executive Officer
Section 3.47(1)	The local government may sell or otherwise dispose of any goods that have been ordered to be confiscated under section 3.43.	Chief Executive Officer
Section 3.47(2)	The local government may sell or otherwise dispose of any vehicle that has not been collected within 2 months of a notice having been given under section 3.40(3) or 7 days of a declaration being made that a vehicle is an abandoned vehicle wreck.	Chief Executive Officer

Legislation to be delegated	Description of delegation	Conditions and duration (indefinite unless otherwise specified)
Section 3.47(2a)	The local government may sell or otherwise dispose of impounded goods that have not been collected within the period specified in section 3.47(2b) of the date a notice is given under sections 3.42(1)(b) or 3.44.	Chief Executive Officer
Section 3.47A(1)	If an impounded animal is ill or injured to such an extent that treating it is not practicable, the local government may humanely destroy the animal and dispose of the carcass.	Chief Executive Officer
Section 3.48	If goods are removed or impounded under section 3.39 and the offender is convicted, the local government may recover any expenses incurred in removing and impounding the goods.	Chief Executive Officer
<b>Subdivision 5 – Certain provisions about thoroughfares</b>		
Section 3.50(1)	A local government may close a thoroughfare to vehicles, wholly or partially, for a period not exceeding 4 weeks.	Chief Executive Officer
Section 3.50(1a) and 3.50(4)	A local government may, after providing public notice of its intention and reasons, inviting submissions and then considering submissions, order a thoroughfare to be wholly or partially closed to vehicles for a period exceeding 4 weeks.	Chief Executive Officer
Section 3.50(6)	An order to close a thoroughfare may be revoked by the local government.	Chief Executive Officer
Section 3.50A	A local government may partially and temporarily close a thoroughfare, without giving local public notice, if the closure is for the purpose of carrying out repairs or maintenance and is unlikely to have a significant adverse effect on users of the thoroughfare.	Chief Executive Officer
Local Government (Functions and General) Regulations, Regulation 6(3)	A local government may, by local public notice, revoke an order under regulation 6(1) that closed a thoroughfare or alter it to make it less restrictive.	Chief Executive Officer

Legislation to be delegated	Description of delegation	Conditions and duration (indefinite unless otherwise specified)
Section 3.51(3)	Before fixing, altering or realigning a public thoroughfare or draining water onto adjoining land, the local government must give notice of its proposal, invite submissions and consider those submissions	Chief Executive Officer
<b>Subdivision 6 – Various executive functions</b>		
Section 3.53(3)	If an unvested facility lies within 2 or more districts, the local governments concerned can agree on its control and management	Suitable for delegation, not currently delegated
Section 3.53(4)	An agreement or direction under subsection (3) has effect according to its terms.	Suitable for delegation, not currently delegated
Section 3.54(1)	A local government may do anything it could do under the <i>Parks and Reserves Act 1895</i> if it were a board appointed under that Act, to control and manage any land reserved under the <i>Land Act 1933</i> and vested in or placed under the control and management of the local government	Chief Executive Officer
Local Government (Functions and General) Regulations - Regulation 14(2a)	Where a local government is inviting tenders, the local government must determine in writing the criteria for accepting tenders.	Chief Executive Officer
Local Government (Functions and General) Regulations - Regulations 18(4) and (5)	A local government must consider any tender that has not been rejected and decide which one to accept. It may decline to accept any tender.	<p>Chief Executive Officer</p> <p>Consideration of tender only. Excludes decision on which tender to accept.</p> <p>The CEO in consultation with the Mayor accept a tender to a maximum value of \$500,000 and may decline to accept any tender from the 27<sup>th</sup> December to 31 January during the yearly Council recess period.</p>

Legislation to be delegated	Description of delegation	Conditions and duration (indefinite unless otherwise specified)
Limited Government (Functions and General) Regulations - Regulation 20(2)	If the successful tenderer does not want to accept the contract with the variation or the local government and the tenderer cannot reach agreement, the local government can select the next most appropriate tenderer.	Chief Executive Officer  Applies only where the next most appropriate tenderer has been considered by the local government.
Local Government (Functions and General) Regulations - Regulation 21(1)	A local government may seek expressions of interest before entering the tender process.	Chief Executive Officer
Local Government (Functions and General) Regulations - Regulation 21A	If a local government has entered into a contract for the supply of goods or services with a successful tenderer, the contract must not be varied unless — (a) the variation is necessary in order for the goods or services to be supplied and does not change the scope of the contract; or (b) the variation is a renewal or extension of the term of the contract as described in regulation 11(2)(j).	Chief Executive Officer a. is authorised to approve a variation including extension to a contract, subject to satisfactory performance of the contractor, the contract specifying the provisions of an option to extend the term, the variation is necessary in order for the goods or services to be supplied and where the contract scope is not changed. b. is authorised to approve a variation to a contract subject to a maximum variation of 20% of the contract price or \$50,000 whichever is the lesser amount. c. shall report to Council at least six monthly on the exercise of this delegation.

Legislation to be delegated	Description of delegation	Conditions and duration (indefinite unless otherwise specified)
Local Government (Functions and General) Regulations - Regulation 23(3)	A local government must consider any submissions of interest that have not been rejected and decide which ones could satisfactorily supply the goods or services.	Chief Executive Officer  Consideration of expressions of interest only. Excludes decision on which expression of interest to accept.
Local Government (Functions and General) Regulations, Regulation 24E(1)	Where a local government intends to give a regional price preference the local government is to prepare a regional price preference policy.	Suitable for delegation to Chief Executive Officer
Local Government (Functions and General) Regulations - reg.24E(4)	A local government cannot adopt a regional price policy until the local government has considered submissions received.	Suitable for delegation to Chief Executive Officer
Section 3.58(2)	A local government can only dispose of property to the highest bidder at public auction or the most suitable public tender.	Chief Executive Officer
Section 3.58(3)	A local government can dispose of property by private treaty but must follow the process set out in section 3.58(3).	Suitable for delegation to Chief Executive Officer
Local Government (Functions and General) Regulations - Regulation 30(2)(a)(ii)	A disposition of land is exempt of disposition if the local government does not consider that ownership of the land would be of significant benefit to anyone other than the transferee.	Suitable for delegation to Chief Executive Officer

Legislation to be delegated	Description of delegation	Conditions and duration (indefinite unless otherwise specified)
<b>Division 4 – Regional Local Government</b>		
Nil items in Division 4		
<b>Part 4 – Elections and other polls</b>		
<b>Division 1 – Preliminary</b>		
Nil items in Division 1		
<b>Division 2 – Inaugural elections</b>		
Nil items in Division 2		
<b>Division 3 – Ordinary elections</b>		
Nil items in Division 3		
<b>Division 4 – Extraordinary elections</b>		
Nil items in Division 4		
<b>Division 5 – Other elections</b>		
Nil items in Division 5		
<b>Division 6 – Postponement and consolidation of elections</b>		
Nil items in Division 6		
<b>Division 7 – Provisions about electoral officers and the conduct of elections</b>		
Nil items in Division 7		
<b>Division 8 – Eligibility for enrolment</b>		
Nil items in Division 8		
<b>Division 9 – Electoral process</b>		
Elections Regulations – Regulation 9(1)	The fees to be paid to an electoral officer for conducting an election are those agreed between the local government and the electoral officer.	Chief Executive Officer

Legislation to be delegated	Description of delegation	Conditions and duration (indefinite unless otherwise specified)
<b>Division 10 – Validity of elections</b>		
Nil items in Division 10		
<b>Division 11 – Electoral offences</b>		
Nil items in Division 11		
<b>Division 12 – Polls and referendums</b>		
Nil items in Division 12		
<b>Part 5 – Administration</b>		
<b>Division 1 – Introduction</b>		
Nil items in Division 1		
<b>Division 2 – Council meetings, committees and their meetings and electors’ meetings</b>		
<b>Subdivision 1 – Council meetings</b>		
Nil items in Subdivision 1		
<b>Subdivision 2 – Committees and their meetings</b>		
Section 5.18	A local government must review all delegations made to a committee.	Suitable for delegation to Chief Executive Officer
Section 5.20 Decisions of councils and committees	(1) A decision of a council does not have effect unless it has been made by a simple majority or, if another kind of majority is required under any provision of this Act or has been prescribed by regulations or a local law for the particular kind of decision, by that kind of majority.	Council Committee  Only in relation to:  Only to determine Council’s position on Joint Development Assessment Panel development applications.
<b>Subdivision 3 – Matters affecting Council and committee meetings</b>		
<b>Division 3 – Acting for the mayor or president</b>		
Section 5.35 - (1)(b)	(b) the deputy mayor or deputy president is not available or is unable or unwilling to perform the functions of mayor or president,	Council Committee Appointment of a councillor to perform during that time the functions of mayor.



Legislation to be delegated	Description of delegation	Conditions and duration (indefinite unless otherwise specified)
	and the mayor or president or deputy will not be able to perform the functions of the mayor or president for a time known to the council, then the council may appoint a councillor to perform during that time the functions of mayor or president, as the case requires.	Only in relation to representation and presentation to a Joint Development Assessment Panel on Council's position, where the Mayor and Deputy Mayor decide not to speak for Council.
<b>Division 4 – Local government employees</b>		
Section 5.27(2)	General meeting of electors to be held on a day selected by the local government but not more than 56 days after the local government accepts the annual report for the previous financial year.	Chief Executive Officer
Section 5.37(1)	A local government may designate any employee to be a senior employee.	Chief Executive Officer
Section 5.39C	<p>(1) A local government must prepare and adopt* a policy that sets out the process to be followed by the local government in relation to the following —</p> <ul style="list-style-type: none"> <li>(a) the employment of a person in the position of CEO for a term not exceeding 1 year;</li> <li>(b) the appointment of an employee to act in the position of CEO for a term not exceeding 1 year.</li> </ul> <p style="margin-left: 100px;">* Absolute majority required.</p> <p>(2) A local government may amend* the policy.</p> <p style="margin-left: 100px;">* Absolute majority required.</p> <p>(3) When preparing the policy or an amendment to the policy, the local government must comply with any prescribed requirements relating to the form or content of a policy under this section.</p> <p>(4) The CEO must publish an up-to-date version of the policy on the local government's official website.</p>	<p>Council delegates to the CEO, appointment of an internal employee higher duties Acting CEO subject to the following conditions:</p> <ol style="list-style-type: none"> <li>1. The appointment is to be for a period of no more than 3 months; and</li> <li>2. The person appointed is to be suitably qualified, experienced and knowledgeable for the Acting CEO role; and</li> <li>3. The appointment not being due to a vacancy of the CEO's position.</li> </ol> <p>The Chief Executive Officer must inform the elected members of all proposed Acting CEO arrangements.</p>

Legislation to be delegated	Description of delegation	Conditions and duration (indefinite unless otherwise specified)
		<p>For CEO vacancy periods over 3 months the appointment of the Acting CEO shall be determined by Council.</p> <p>The CEO shall report to Council any proposal to fill an Acting CEO role over three months with as much advanced notice as possible. In this case the CEO may recommend a suitable internal candidate for higher duties and must also provide an alternative recommendation to Council, to convene a CEO Recruitment and Selection Committee to progress the Acting CEO recruitment.</p> <p>If the Chief Executive Officer's position becomes vacant, all acting arrangements are to be determined by the Council.</p>
Local Government (Administration) Regulations – Regulation 18(c)	A local government is to approve a process for selection and appointment of the Chief Executive Officer.	Suitable for delegation to a 5.9(2)(a) committee or a 5.9(2)(b) - CEO Recruitment & Selection Committee.
Local Government (Administration) Regulations - Regulation 18(D)	A local government is to consider, accept the review, with or without modification, or reject the review of the Chief Executive Officer.	Suitable for delegation to a 5.9(2)(a) committee or a 5.9(2)(b) committee (not currently delegated).
Section 5.50(1)	A local government must prepare a policy for employees whose employment is finishing, setting out the circumstances in which the local	Suitable for delegation to Chief Executive Officer

Legislation to be delegated	Description of delegation	Conditions and duration (indefinite unless otherwise specified)
	government would pay a gratuity and how that gratuity would be assessed, and give local public notice of the policy.	
Section 5.50(2)	A local government may make a payment to an employee whose employment is finishing, that is in addition to the amount set out in its policy, provided that local public notice of the payment is given.	Suitable for delegation to Chief Executive Officer
<b>Division 5 – Annual reports and planning</b>		
Section 5.56	A local government is to prepare a Plan for the Future.	Suitable for delegation to Chief Executive Officer
Local Government (Administration) Regulations - Regulation 19C(4)	A local government is to review its current plan for the future every 2 years.	Suitable for delegation to a 5.9(2)(a) committee or a 5.9(2)(b) committee (not currently delegated).
<b>Division 6 – Disclosure of financial interests</b>		
Nil items in Division 6		
<b>Division 7 – Access to information</b>		
Nil items in Division 7		
<b>Division 8 – Fees, expenses and allowances</b>		
Section 5.101(2)	A local government may reimburse an employee for an expense that was incurred in relation to a matter affecting the local government.	Chief Executive Officer
<b>Division 9 – Conduct of certain officials</b>		
Section 5.102	A local government may make a cash advance to a person for an expense which can be reimbursed.	Chief Executive Officer
Section 5.103(1)	A local government must prepare or adopt a code of conduct to be observed by council members, committee members and employees.	Suitable for delegation to a 5.9(2)(a) committee or a 5.9(2)(b) committee (not currently delegated).

Legislation to be delegated	Description of delegation	Conditions and duration (indefinite unless otherwise specified)
Section 5.103(2)	A local government must review its code of conduct within 12 months of every ordinary election day.	Suitable for delegation to a 5.9(2)(a) committee or a 5.9(2)(b) committee (not currently delegated).
<b>Part 6 – Financial Management</b>		
<b>Division 1 - Introduction</b>		
Nil items in Division 1		
<b>Division 2 – Annual budget</b>		
Nil items in Division 2		
<b>Division 3 – Reporting on activities and finance</b>		
Note: Under <b>Division 3 – Reporting on activities and finance, section 6.4 financial report applies</b>		
Nil items in Division 3		
<b>Division 4 – General financial provisions</b>		
6.8 (1)(b)	(1) A local government is not to incur expenditure from its municipal fund for an additional purpose except where the expenditure —  (b) is authorised in advance by resolution*; or	Council Committee Expenditure within existing budget in relation to the need for professional support for preparation and representation to a Joint Development Assessment Panel.  Expenditure from municipal fund up to \$10,000 annually.
Section 6.12(1)(b)	A local government may waive or grant concessions in relation to any amount of money that is owed to the local government, subject to section 6.12(2).	Chief Executive Officer
Section 6.12(1)(c)	A local government may write off any amount of money that is owed to the local government, subject to section 6.12(2).	Chief Executive Officer

Legislation to be delegated	Description of delegation	Conditions and duration (indefinite unless otherwise specified)
Section 6.12(3)	A local government may determine what conditions apply to the granting of a concession.	Suitable for delegation to Chief Executive Officer
Section 6.14(1)	A local government may invest money in its municipal or trust funds that is not being used, in accordance with Part III of the <i>Trustees Act 1962</i> .	Chief Executive Officer, subject to Council Policy.
Local Government (Financial Management) Regulations 1996 Regulation 12	Payments from municipal fund or trust fund, restrictions on making (1) A payment may only be made from the municipal fund or the trust fund - (a) if the local government has delegated to the CEO the exercise of its power to make payments from those funds	Chief Executive Officer
<b>Division 5 – Financing local government activities</b>		
<b>Subdivision 1 – Introduction</b>		
Nil items in subdivision 1		
<b>Subdivision 2 – Fees and charges</b>		
Nil items in subdivision 2		
<b>Subdivision 3 – Borrowings</b>		
Nil items in subdivision 3		
<b>Division 6 – Rates and service charges</b>		
<b>Subdivision 1 – Introduction and the basis of rating</b>		
Nil items in subdivision 1		
<b>Subdivision 2 – Categories of rates and service charges</b>		
Nil items in subdivision 2		
<b>Subdivision 3 – Imposition or rates and service charges</b>		
Section 6.40(3)	If rates are reduced, under section 6.40(1), a local government must refund the owner of the land on request or credit the amount for rates or service charges.	Chief Executive Officer

Legislation to be delegated	Description of delegation	Conditions and duration (indefinite unless otherwise specified)
Section 6.40(4)	If a service charge is reduced, under section 6.40(2), and the service charge had already been paid by the owner, the owner may request and then the local government must pay the overpaid amount to the owner or, alternatively, the overpaid portion is credited against any future amounts payable. If the service charge was paid by the occupier, the local government must pay the overcharged portion to the person who paid it.	Chief Executive Officer
<b>Subdivision 4 – Payment of rates and service charges</b>		
Section 6.49	A local government may make an agreement with a person to pay their rates and service charges.	Chief Executive Officer
Local Government (Financial Management) Regulations - Regulation 66(2)	If an instalment remains unpaid after the day on which the next instalment becomes due the local government may revoke the ratepayer's right to pay by instalments.	Chief Executive Officer
Section 6.56(1)	A local government may recover an unpaid rate or service charge and the cost of proceedings in court of competent jurisdiction.	Chief Executive Officer
Section 6.60(2)	A local government may give notice to a lessee of land in respect of which there is an unpaid rate or service charge, requiring the lessee to pay its rent to the local government in satisfaction of the rate or service charge.	Chief Executive Officer
Section 6.60(4)	If a local government gives notice to a lessee, under section 6.60(2), and the lessee fails to pay rent to the local government, the local government may recover the rate or service charge as a debt from the lessee.	Chief Executive Officer
Section 6.61(1)	A local government may request an occupier, an agent or the person who receives the rent of a property, to give the name and address of the owner to the local government.	Chief Executive Officer
Section 6.64(1)	If any rates or service charges have remained unpaid for at least 3 years, a local government may take possession of the land and hold the land against	Chief Executive Officer

Legislation to be delegated	Description of delegation	Conditions and duration (indefinite unless otherwise specified)
	a person having an estate or interest in the land, and may lease or sell the land or transfer it to the Crown or itself.	
Section 6.64(3)	A local government may lodge a caveat in respect of any land for which rates and service charges are outstanding.	
Section 6.69(2)	A local government may accept payment of any outstanding rates or service charges on such terms and conditions as are agreed between the parties, up to the time of actual sale of the relevant land but not more than 7 days prior to same.	Chief Executive Officer
Section 6.71(1)	If a local government is unable to sell land under Part 6 Division 6 within 12 months, it may transfer the land to the Crown or itself.	Suitable for delegation to Chief Executive Officer
Section 6.74(1)	A local government may apply in the prescribed form to the Minister to have land revested in the Crown if it is rateable vacant land and rates or service charges in respect of it have remained unpaid for at least 3 years.	Suitable for delegation to Chief Executive Officer
Local Government (Financial Management) Regulations – Regulation 7(3)	A local government must consider any objections it receives in relation to a revestment under regulation 77.	Suitable for delegation to Chief Executive Officer
Section 6.76(5)	The local government must consider any objections to the rates record and may disallow or allow the objection either wholly or in part.	Chief Executive Officer
<b>Part 7 - Audit</b>		
<b>Division 1 - Introduction</b>		
Nil items in Division 1		
<b>Division 1A – Audit Committee</b>		
Nil items in Division 1A		
<b>Division 2 – Appointment of auditors</b>		

Legislation to be delegated	Description of delegation	Conditions and duration (indefinite unless otherwise specified)
Section 7.6(2)(f)	A local government may terminate the appointment of an auditor by written notice.	Suitable for delegation to the Audit Committee (not currently delegated)
<b>Division 3 – Conduct of audit</b>		
Nil items in Division 3		
<b>Division 4 – General</b>		
Section 7.12A(2)	A local government must meet with its auditor at least once a year.	Delegated to the Audit and Risk Committee
Section 7.12A(3)	A local government is to examine the auditor's report, under section 7.9(1) and any report under section 7.9(3), and must determine if any matters raised by the report require action and ensure that appropriate action is taken.	Suitable for delegation to the Audit Committee (not currently delegated)
Section 7.12A(4)	A local government must prepare a report on any action taken in response to an auditor's or section 7.9(3) report, and provide it to the Minister.	Suitable for delegation to the Audit Committee (not currently delegated)
<b>Part 8 – Scrutiny of the Affairs of Local Governments</b>		
<b>Division 1 – Inquiries by the Minister or an authorised person</b>		
Section 8.14(3)	A local government must give the Minister advice of what it has done or will do to comply with an enquiry report from the Minister or a person authorised by the Minister, within 35 days of receiving the report.	Chief Executive Officer
<b>Division 2A – Council may be peremptorily suspended or required to undertake remedial action</b>		
Nil items in Division 2A		
<b>Division 2 – Inquiries by Inquiry Panels</b>		
Section 8.23(4)	A local government must give the Minister advice of what things it has done, or will do, to comply with an Inquiry Panel's report within 35 days of	Chief Executive Officer



Legislation to be delegated	Description of delegation	Conditions and duration (indefinite unless otherwise specified)
	receiving the report, or give its comment on a recommendation to dismiss the Council.	
<b>Division 3 – General provisions about suspension and dismissal of councils</b>		
Nil items in Division 3		
<b>Division 4 – Misapplication of funds and property</b>		
Nil items in Division 4		
<b>Part 9 – Miscellaneous Provisions</b>		
<b>Division 1 – Objections and review</b>		
Nil items in Division 1		
<b>Division 2 – Enforcement and legal proceedings</b>		
Section 9.10(1) and (2)	The local government may appoint persons or classes of persons to be authorised to perform certain functions and must issue them with a certificate stating they are authorised.	Chief Executive Officer Remove – Update to Local Government Act 1995 with new 9.10 gives CEO authority to do so without needing delegation.
<b>Division 3 – Documents</b>		
Section 9.49A Execution of documents	(2) The common seal of a local government is not to be affixed to any document except as authorised by the local government.	Chief Executive Officer (4) A local government may, by resolution, authorise the chief executive officer, another employee or an agent of the local government to sign documents on behalf of the local government, either generally or subject to conditions or restrictions specified in the authorisation.
<b>Division 4 – Protection from liability</b>		
Nil items in Division 4		
<b>Division 5 – Associations of local government</b>		

Legislation to be delegated	Description of delegation	Conditions and duration (indefinite unless otherwise specified)
Nil items in Division 5		
<b>Division 6 – Regulations, directions and orders</b>		
Section 9.63(1)	If a dispute has arisen between 2 or more local governments, a local government may refer the matter to the Minister to resolve.	Suitable for delegation to Chief Executive Officer
<b>Division 7 – Other miscellaneous provisions</b>		
Section 9.68(5)	A local government may recover accruing rates from a principal or agent who has failed to give a notice to the local government in accordance with section 9.68.	Chief Executive Officer
<b>Division 8 – Amendments to 1960 Act and transitional provisions</b>		
Nil items in Division 8		
<b>Nil Schedule 1</b>		
<b>Schedule 2.1 – Provisions about creating, changing the boundaries of, and abolishing districts</b>		
Clause 11(2)	Any local governments affected by an order made under clause 2.1 are to negotiate any adjustment or transfer between them of property, rights and liabilities.	Suitable for delegation to Chief Executive Officer
<b>Schedule 2.2 – Provisions about names, wards and representation</b>		
Clause 4(1)	A local government must consider any submissions made under clause 3.	Suitable for delegation to Chief Executive Officer
Clause 6	A local government must carry out a review of its ward boundaries and the number of councillors per ward every 8 years or as directed by the Advisory Board.	Suitable for delegation to Chief Executive Officer
Clause 8	The council must have regard to community of interests, physical and topographical features, demographic trends, economic factors and the ratio of councillors to electors in respect of considerations about wards.	Suitable for delegation to a 5.9(2)(a) committee (not currently delegated).
Clause 9	When a ward review is complete, the local government must prepare a report for the Advisory Board and may propose the making of an order under clauses 2.2(1), 2.3(3) or 2.18(3).	Suitable for delegation to a 5.9(2)(a) committee (not currently delegated).

Legislation to be delegated	Description of delegation	Conditions and duration (indefinite unless otherwise specified)
<b>Schedule 2.3 – When and how mayors, presidents, deputy mayors and deputy presidents are elected by council</b>		
Nil items in Schedule 2.3		
<b>Schedule 2.4 – Provisions about Commissioners</b>		
Nil items in Schedule 2.4		
<b>Schedule 2.5 – Provisions about the Local Government Advisory Board</b>		
Nil items in Schedule 2.5		
<b>Schedule 3.1 – Powers under notices to owners or occupiers of land</b>		
<i>Local Government (Uniform Local Provisions) Regulations 1996 – Regulation 7A</i>	A person who is the owner or occupier of land must, when requested by the Local Government to do so, remove any thing that – a. Has fallen from the land, or from anything on the land; and b. Is obstructing a public thoroughfare.	Chief Executive Officer
<b>Schedule 3.2 – Particular things local governments can do on land even through it is not local government property</b>		
Nil items in Schedule 3.2		
<b>Schedule 4.1 – How to conduct votes and ascertain the result of an election</b>		
Nil items in Schedule 4.1		
<b>Schedule 5.1 – Provisions about standards panels</b>		
Nil items in Schedule 5.1		
<b>Schedule 6.1 – Provisions relating to the phasing in of valuations</b>		
Nil items in Schedule 6.1		
<b>Schedule 6.2 – Provisions relating to lease of land where rates or service charges unpaid</b>		
Clause 1(1)	A local government may lease the land with any conditions for a term that does not exceed 7 years.	Suitable for delegation to Chief Executive Officer

Legislation to be delegated	Description of delegation	Conditions and duration (indefinite unless otherwise specified)
<b>Schedule 6.3 – Provisions relating to sale or transfer of land where rates or service charges unpaid</b>		
Clause 1(4)	The local government must appoint a time at which the land may be offered for sale by public auction, not less than 3 months and not more than 12 months from the service of the notice under clauses 1(1) or 1(2).	Suitable for delegation to Chief Executive Officer
Clause 4(1)	A local government may transfer or convey to the purchaser of the land an indefeasible estate in fee simple.	Chief Executive Officer subject to 5.43(d), up to an amount resolved by Council.
Clause 7(2)	If the land has not been sold within 12 months, the local government may begin the process again in accordance with this Schedule.	Chief Executive Officer
<b>Nil Schedule 7</b>		
<b>Schedule 8.1 – Provisions about Inquiry Panels</b>		
Nil items in Schedule 8.1		
<b>Schedule 9.1 – Certain matter for which Governor may make regulations</b>		
Nil items in Schedule 9.1		
<b>Nil Schedule 9.2</b>		
<b>Schedule 9.3 – Transitional provisions</b>		
Nil items in Schedule 9.3		

## 2. Delegations under the *Local Government (Uniform Local Provisions) Regulations 1996*

Authority to delegate: Sections 5.42 and 5.44 of the *Local Government Act 1995*.

Legislation to be delegated	Description of delegation	Conditions and duration (indefinite unless otherwise specified)
Local Government (Uniform Local Provisions) Regulations 1996 - Regulation 5(2)	Serve written notice on a person who is carrying out plastering, painting or decorating operations (the work) over or near a footpath on land that is local government property, to require the person to cover the footpath during the period specified in the notice so as to: (a) prevent damage to the footpath; or (b) prevent inconvenience to the public or danger from falling materials.	Chief Executive Officer
Local Government (Uniform Local Provisions) Regulations 1996 - Regulation 6(3)	Grant permission under this regulation to place on a specified part of public thoroughfare one or more specified things that may obstruct the public thoroughfare: (a) in writing; and (b) must specify the period for which it is granted; and (c) must specify each condition imposed under subregulation (4); and (d) may be renewed from time to time; and may be cancelled by giving written notice to the person to whom the permission was granted.	Chief Executive Officer
Local Government (Uniform Local Provisions) Regulations 1996 - Regulation 6(4)	Impose such conditions as it thinks fit on granting permission under this regulation including, but not limited to, any of the following: (a) conditions relating to the erection of hoardings, fences, (b) walkways or other structures for the protection of the public thoroughfare or public safety (protective structures);	Chief Executive Officer

Legislation to be delegated	Description of delegation	Conditions and duration (indefinite unless otherwise specified)
	<p>(c) conditions about the placement of things in the public thoroughfare including conditions about the depositing of building materials or waste, or storage or other facilities in the public thoroughfare;</p> <p>(d) a condition imposing a charge for any damage to the public thoroughfare resulting from the placement of a thing on the public thoroughfare;</p> <p>a condition requiring the applicant to deposit with the local government a sum sufficient in the opinion of the Chief Executive Officer of the local government to cover the cost of repairing damage to the public thoroughfare resulting from the placement of a thing or a protective structure, on the basis that the local government may retain from that sum the amount required for the cost of repairs by the local government if the damage is not made good by the applicant.</p>	
Local Government (Uniform Local Provisions) Regulations 1996 - Regulation 6(6)	When renewing permission granted under this regulation or at any other time, vary any condition imposed by it under subregulation (4) and the variation takes effect when written notice of it is given to the person to whom the permission was granted.	Chief Executive Officer
Local Government (Uniform Local Provisions) Regulations 1996 - Regulation 6(8)	Charge a person granted permission under this regulation a fee of not more than \$1.00 for each month or part of a month for each m <sup>2</sup> of public thoroughfare that is enclosed by a hoarding or fence in accordance with the permission.	Chief Executive Officer

### 3. Delegations under the Food Act 2008

Authority to delegate: Section 118 of the *Food Act 2008*.

Legislation to be delegated	Description of delegation	Conditions and duration (indefinite unless otherwise specified)
Food Act 2008 Section 122 (1)	An enforcement agency may appoint a person to be an authorised officer for the purposes of this Act.	Chief Executive Officer

### 4. Delegations under the Dog Act 1976

Authority to delegate: *Section 10AA of the Dog Act 1976*

Legislation to be delegated	Description of delegation	Conditions and duration (indefinite unless otherwise specified)
Dog Act 1976	All powers under the <i>Dog Act 1976</i> .	Chief Executive Officer
Dog Act 1976 Section 10AA – Delegation of local government powers	(3) The delegation may expressly authorise the delegate to further delegate the power or duty.	Chief Executive Officer for the following: Section 26 Section 27 Section 44

**5. Delegations under the *Cat Act 2011***

Authority to delegate: Section 44 of the *Cat Act 2011*

Legislation to be delegated	Description of delegation	Conditions and duration (indefinite unless otherwise specified)
Cat Act 2011	All powers under the <i>Cat Act 2011</i> .	Chief Executive Officer

**6. Delegations under the *Graffiti Vandalism Act 2016***

Authority to delegate: Section 16 of the *Graffiti Vandalism Act 2016*

Legislation to be delegated	Description of delegation	Conditions and duration (indefinite unless otherwise specified)
Graffiti Vandalism Act 2016	All powers under the <i>Graffiti Vandalism Act 2016</i> .	Chief Executive Officer

**7. Delegations under the *Public Health Act 2016***

Authority to delegate: Section 21 of the *Public Health Act 2016*

Legislation to be delegated	Description of delegation	Conditions and duration (indefinite unless otherwise specified)
Public Health Act 2016	All powers under the <i>Public Health Act 2016</i>	Chief Executive Officer



## 8. Delegations under the Bush Fire Act 1954

Authority to delegate: Section 48 of the Bush Fire Act 1954

Legislation to be delegated	Description of delegation	Conditions and duration (indefinite unless otherwise specified)
Bush Fires Act 1954	All powers under the Bush Fire Act 1954	Chief Executive Officer

## 9. Delegations under the City of Nedlands Local Planning Scheme 3

Legislation to be delegated	Description of delegation	Conditions and duration (indefinite unless otherwise specified)
Planning and Development (Local Planning Schemes) Regulations 2015, regulation 82.  City of Nedlands Local Planning Scheme No 3 and the Planning and Development Act 2005	<p>The local government may, by resolution, delegate to a committee or to the local government CEO the exercise of any of the local government's powers or the discharge of any of the local government's duties under this Scheme other than this power of delegation.</p> <p>Determine applications for development approval under the City of Nedlands Local Planning Scheme No 3 and the Planning and Development Act 2005.</p> <p><b>Determination of applications</b> under Clause 68 of Schedule 2 of the Planning and Development (Local Planning Schemes Regulations 2015)</p> <p>The Council may either generally, or in a particular case by resolution delegated to a Committee of the Council or an officer of the Council, the authority to deal with an application for planning approval made under this Scheme.</p>	<p><b>Chief Executive Officer</b></p> <p><b>Except for where the following applies:</b></p> <p>a) Change of Use applications which are classified IP, P, D or A and uses not listed where after advertising, submissions have been received which raise objections in relation to the matter at hand which are not able to be rectified by way of negotiation and/or amendment(s) being made to the proposal;</p>

Legislation to be delegated	Description of delegation	Conditions and duration (indefinite unless otherwise specified)
Clause 68 of Schedule 2 of the Planning and Development (Local Planning Schemes Regulations 2015)		<ul style="list-style-type: none"> <li>b) Grouped and/or Multiple Dwelling developments involving five (5) or more dwellings; and</li> <li>c) Refusal of applications where discretion exists for Council to approve the variations under the City's Local Planning Scheme no. 3, policies and/or the Residential Design Codes.</li> </ul>
Planning and Development (Local Planning Schemes) Regulations 2015	<p><b>Advertising of applications</b> and proposals in accordance with Clause 66(1) and 77(3) of Schedule 2 of the Planning and Development (Local Planning Schemes) Regulations 2015; and subclause 30 (1) of the Metropolitan Region Scheme.</p> <p>Determining the requirement and extent of advertising of applications and proposals made under City of Nedlands Local Planning Scheme No.3 and Metropolitan Region Scheme.</p>	<p>Chief Executive Officer</p> <p>The requirement and extent of advertising to be in accordance with the City's adopted Local Planning Policy Consultation of Planning Proposals.</p>
Planning and Development (Local Planning Schemes) Regulations 2015	<p><b>Amending or Cancelling a development approval, including waiving or varying a requirement</b> in Part 8 or 9 of the Planning and Development (Local Planning Schemes) Regulations 2015 for minor amendments and temporary works or use, under Clause 77 and subclauses 61((1) (f) and 61 (2)(d) if Schedule 2 of the Planning and Development (Local Planning Schemes) Regulations 2015.</p>	<p>Chief Executive Officer</p> <p>The requirement and extent of advertising to be in accordance with the City's adopted Local Planning Policy Consultation of Planning Proposals.</p>

Legislation to be delegated	Description of delegation	Conditions and duration (indefinite unless otherwise specified)
Planning and Development (Local Planning Schemes) Regulations 2015	<p><b>Determining accompanying material requirements</b></p> <p>For applications for development approval, including refusal to accept an application, under Clauses 11, 63 and 85 of Schedule 2 of the Planning and Development (Local Planning Schemes) Regulations 2015.</p>	Chief Executive Officer
City of Nedlands Local Planning Scheme No.3 and or Metropolitan Region Scheme	<p><b>Discretion and determining conditions</b></p> <p>Exercise discretion, determine and apply conditions to all applications for development approval made under the City of Nedlands Local Planning Scheme No.3 and or Metropolitan Region Scheme.</p>	<p>Chief Executive Officer</p> <p>Where a Section 31 Reconsideration is sought through the State Administrative Appeals Tribunal and where the determination recommended is contrary to that of the original Council decision, the application must be referred back to Council for determination.</p>
Planning and Development (Local Planning Schemes) Regulations 2015	<p><b>Rights of Entry and Inspection</b></p> <p>In accordance with Clause 82 and 83 of Planning and Development (Local Planning Schemes) Regulations 2015.</p> <p>Entry and inspection of land within the Scheme Area for the purpose of assessment and monitoring, pursuant to Clause 79(1) and 2(a) and (b) of the Planning and Development (Local Planning Schemes) Regulations 2015.</p>	<p>Chief Executive Officer</p> <p>Written or verbal notice being provided to the landowner wherever possible prior to entry.</p>

## 10. Delegations under the Planning and Development Act 2005

Authority to delegate: Planning and Development Act 2005 – Part 10

Legislation to be delegated	Description of delegation	Conditions and duration (indefinite unless otherwise specified)
Planning and Development Act 2005 – Part 10	Referrals to WAPC in respect of applications for subdivision (including amalgamations and boundary re-alignments) and/or strata subdivision approval is required to be determined by the Commission.	Chief Executive Officer
Planning and Development Act 2005 – Part 10	Clearance of conditions of subdivision (including amalgamations and boundary re-alignments), strata subdivision or amalgamation approval where the local government is identified as the responsible agency in the WAPC preliminary approval advice.	Chief Executive Officer
Planning and Development Act 2005 – Section 214(3)(4) and (5)	<p><b>Unauthorised Development – Directions</b> The responsible authority may give written directions regarding unauthorised development.</p> <p>Issuance of written direction to stop unauthorise development Planning and Development Act 2005 s214(2)</p> <p>Issuance of written direction to require the unauthorised development to be brought into compliance by removing, pulling down, taking up or altering the unauthorised development and by restoring the land to how it was prior to the development [P&amp;D s214(3)]</p> <p>Execute work to have unauthorised development brought into compliance [P&amp;D s214(5)]</p>	Chief Executive Officer

**11. Delegations under the Heritage of Western Australia Act 2018**

Authority to delegate: Heritage of Western Australia Act 2018 – Section 23(4)

Legislation to be delegated	Description of delegation	Conditions and duration (indefinite unless otherwise specified)
Heritage of Western Australia Act 2018 – Section 23(4)	Participation where appropriate with the Heritage Council, where it is to consider giving advice to the Minister for Heritage with respect to 'interim' and 'permanent' entry of a place on the State Register of Heritage Places'.	Chief Executive Officer with the exception of the following:  Does not apply where a formal request is made for a response from council regarding proposals for the entry of a place or places onto the State register of Heritage Places on an interim or permanent basis.

**12. Delegations under the Metropolitan Region Scheme**

Authority to delegate: Metropolitan Region Scheme – DEL 2011/02 – Government Gazette No. 248, 23 December 2011

WAPC Ref: RES 2015/01  
DEL 2017/02

Legislation to be delegated	Description of delegation	Conditions and duration (indefinite unless otherwise specified)
Clause 29(3)	Forwarding an application to the Commission	Chief Executive Officer
Clause 30	Exercising powers under the Planning & Development Act 2005 delegated by the WAPC to: <ul style="list-style-type: none"> <li>- Determine applications;</li> <li>- Revoke applications; and</li> <li>- Limit time of approval.</li> </ul>	Chief Executive Officer with the exception of:  Does not apply where objections are received on planning grounds and those objections are not capable of being addressed by way of the recommendation of a planning condition imposed on the proposed development. And When the property is within an area subject to clause 32 of the Metropolitan Region Scheme.
Clause 30A	Provide recommendation and forward to the Commission.	Chief Executive Officer
Clause 31	Issue of decision in the form set out in Form 2 to this scheme: An application is deemed to be refused if a decision is not conveyed within 60 days of receipt of application.	Chief Executive Officer

Legislation to be delegated	Description of delegation	Conditions and duration (indefinite unless otherwise specified)
Metropolitan Region Scheme or the Planning and Development Act, 2005	Respond to the Western Australian Planning Commission, or authorities given delegation by the Minister for Planning, on applications made under the Metropolitan Region Scheme or the <i>Planning and Development Act, 2005</i>	Chief Executive Officer
Clause 32	Forward an application to the Commission and provide recommendation.	Chief Executive Officer

**13. Delegations under the *Strata Titles Act 1985***

Authority to delegate: DEL 2009/03, Government Gazette no. 98, 9 June 2009

Legislation to be delegated	Description of delegation	Conditions and duration (indefinite unless otherwise specified)
Section 24	The local government may make a preliminary determination that the plans and specifications are of sufficient standard to be brought under this Act as a building in a strata scheme.	Chief Executive Officer
Section 25 Clause 1 Schedule 1	<p>Power to determine applications for the issuing of a certificate of approval for a plan of subdivision, re-subdivision or consolidation, except those applications that:</p> <ul style="list-style-type: none"> <li>a) propose the creation of a vacant lot;</li> <li>b) propose vacant air stratas in multi-tiered strata scheme developments;</li> <li>c) in the opinion of the WAPC as notified to the relevant local government in writing, or in the opinion of the relevant local government as notified to the WAPC in writing, relate to: <ul style="list-style-type: none"> <li>i. a type of development; and/or</li> </ul> </li> </ul> <p>land within an area, which is of state or regional significance, or in respect of which the WAPC has determined is otherwise in the public interest for the WAPC to determine the application.</p>	<p>Chief Executive Officer on the condition that:</p> <p>A local government that exercises the power referred to in clause 1 is to provide the WAPC with data on all applications determined under this Instrument of Delegation at the conclusion of each financial year in the format prescribed by the WAPC.</p>



**14. Delegations under the *Liquor Control Act 1988***

Authority to delegate: Part 3 – Section 40

<b>Legislation to be delegated</b>	<b>Description of delegation</b>	<b>Conditions and duration (indefinite unless otherwise specified)</b>
Section 40	Issue certificates as to whether the use of premises complies with local planning laws.	Chief Executive Officer

## 15. Delegations to respond to external organisations

Authority to respond to external organisations

WAPC Ref: DEL2009/02

DEL2011/04

DEL2017/02

DEL2017/03

Legislation to be delegated	Description of delegation	Conditions and duration (indefinite unless otherwise specified)
State Administrative Tribunal Act Section 31	<b>Delegation to respond to external organisations</b> Authority to respond to external organisations  Respond to the State Administrative Tribunal on applications for review of planning decisions including consideration of referrals under s31 the State Administrative Tribunal Act 2004;	Chief Executive Officer Consideration of referrals under section 31 of the State Administrative Tribunal Act 2004 where Council has determined the application.
	Respond to the Swan River Trust on planning applications made under the Swan and Canning Rivers Management Act 2006	Chief Executive Officer
	Respond to requests from public agencies on issues requiring or inviting comment by the City with regard to local, metropolitan, regional and/or strategic planning matters.	Chief Executive Officer
Planning and Development (Development Assessment)	Respond to the Department of Planning Lands and Heritage on planning applications submitted in accordance with the Planning and Development (Development Assessment Panels) Regulations 2011	Chief Executive Officer JDAP applications are to be referred to Council for their comment prior to the submission of the Responsible Authority Report (RAR)

Legislation to be delegated	Description of delegation	Conditions and duration (indefinite unless otherwise specified)
Panels Regulations 2011		
	Provide recommendation and to the Department of Planning Lands and Heritage on development applications submitted in accordance with the Shenton Park Improvement Scheme.	Chief Executive Officer
	Provide recommendation to the Department of Communities (Housing Authority) on development applications submitted to the City.	Chief Executive Officer
	Respond to the Department of Treasury and finance for development application referrals.	Chief Executive Officer

**16. Delegations under the Building Act 2011**

Authority to delegate: Section 127 of the Building Act 2011

Legislation to be delegated	Description of delegation	Conditions and duration (indefinite unless otherwise specified)
Section 127	All powers under the Building Act 2011	Chief Executive Officer

**17. Delegations under the Building Regulations 2012**

Authority to delegate: Section 127 of the Building Act 2011

Legislation to be delegated	Description of delegation	Conditions and duration (indefinite unless otherwise specified)
Building Act 2011	All powers under the Building Regulations 2012	Chief Executive Officer

## 18. Delegations from the Chief Executive Officer to other staff members

### 18.1 Local Government Act 1995 and Regulations

Legislation to be delegated	Description of delegation	Conditions and duration (indefinite unless otherwise specified)
Section 3.25(1)	A local government may give an occupier a notice requiring them to do something to the land if it is specified in Schedule 3.1. The local government must also inform the owner if the occupier is not the owner	Director Planning & Development Director Technical Services
Section 3.50(1)	A local government may close any thoroughfare that it manages to the passage of vehicles, wholly or partially, for a period not exceeding 4 weeks.	Director Technical Services
Section 3.57(1)	A local government must invite tenders before it enters into a contract for goods or services with a value of \$100,000 or more (Functions and General Regulation 11)	Director Planning & Development Director Technical Services Director Corporate & Strategy
Local Government (Functions and General) Regulations - Regulation 14(2a)	Where a local government is inviting tenders, the local government must determine in writing the criteria for accepting tenders	Director Planning & Development Director Technical Services Director Corporate & Strategy
Local Government (Functions and General) Regulations, reg.21(1)	A local government may seek expressions of interest before entering the tender process	Director Planning & Development Director Technical Services Director Corporate & Strategy

Legislation to be delegated	Description of delegation	Conditions and duration (indefinite unless otherwise specified)
Section 6.12(1)(c)	A local government may write off any amount of money that is owed to the local government (subject to section 6.12(2))	Director Planning & Development Manager Health & Compliance Only delegated to: <ol style="list-style-type: none"> <li>1. Extend time for payment of a modified penalty or to withdraw an infringement notice;</li> <li>2. In relation to parking infringements, withdraw an infringement in the event of:               <ol style="list-style-type: none"> <li>a. Medical emergency;</li> <li>b. Vehicle broken down;</li> <li>c. Eastern States registration;</li> <li>d. No records held by Police Department if unregistered vehicle;</li> <li>e. Stolen vehicle;</li> <li>f. Error made by issuing officer;</li> <li>g. Vehicle towed away; or</li> <li>h. Other compassionate grounds.</li> </ol> </li> </ol>
Section 6.14(1)	A local government may invest money in its municipal or trust funds that is not being used, in accordance with Part III of the <i>Trustees Act 1962</i>	Director Corporate & Strategy
Section 6.56(1)	A local government may recover an unpaid rate or service charge and the cost of proceedings in court of competent jurisdiction	Director Corporate & Strategy
Section 6.60(2)	A local government may give notice to a lessee of land in respect of which there is an unpaid rate or service charge, requiring the lessee to pay its rent to the local government in satisfaction of the rate or service charge	Director Corporate & Strategy

Legislation to be delegated	Description of delegation	Conditions and duration (indefinite unless otherwise specified)
Section 6.60(3)	If a local government gives notice to a lessee, under section 6.60(2), the local government must give a copy of the notice to the lessor	Director Corporate & Strategy
Section 6.60(4)	If a local government gives notice to a lessee, under section 6.60(2), and the lessee fails to pay rent to the local government, the local government may recover the rate or service charge as a debt from the lessee	Director Corporate & Strategy

## 18.2 Food Act 2008

Legislation to be delegated	Description of delegation	Conditions and duration (indefinite unless otherwise specified)
Section 119	The CEO, after consultation with an enforcement agency (other than the CEO), may, in writing, impose conditions or limitations on the performance of functions under this Act by the enforcement agency	Director Planning & Development

## 18.3 Freedom of Information Act 1992

Legislation to be delegated	Description of delegation	Conditions and duration (indefinite unless otherwise specified)
Section 13 Agency duties as to access applications	<p>(1) Subject to this Division, the agency has to deal with the access application as soon as is practicable (and, in any event, before the end of the permitted period) by —</p> <p>(a) considering the application and deciding —</p> <p>(i) whether to give or refuse access to the requested documents; and</p> <p>(ii) any charge payable for dealing with the application; and</p> <p>(b) giving the applicant written notice of the decision in the form required by section 30.</p> <p>(2) If the applicant does not receive notice under subsection (1)(b) within the permitted period the agency is taken to have refused, at the end of that period, to give access to the documents and the applicant is taken to have received written notice of that refusal on the day on which that period ended.</p> <p>(3) For the purposes of this section the <b>permitted period</b> is 45 days after the access application is received or such other period as is agreed between the agency and the applicant or allowed by the Commissioner under subsection (4) or (5).</p> <p>(4) On the application of the applicant, the Commissioner may reduce the time allowed to the agency to comply with subsection (1).</p> <p>(5) On the application of the agency, the Commissioner, on being satisfied that the agency has attempted to comply with subsection (1) within 45 days but that it is impracticable, in the circumstances, for it to comply</p>	<p>To make decisions and coordinate applications.</p> <p>Manager Health &amp; Compliance Manager ICT</p>



Legislation to be delegated	Description of delegation	Conditions and duration (indefinite unless otherwise specified)
	<p>within that time, may allow the agency an extension of time to comply with subsection (1) on such conditions as the Commissioner thinks fit.</p> <p>(6) If an extension of time is allowed under subsection (5) the agency has to give written notice of the extension to the applicant as soon as is practicable, and within 45 days after receiving the access application.</p> <p>(7) If, under subsection (2), the agency is taken to have refused access, the Commissioner may, on the application of the applicant, allow the agency an extension of time to comply with subsection (1) on such conditions (for example, reduction or waiver of charges) as the Commissioner thinks fit.</p> <p>(8) If an extension of time is allowed under subsection (7), subsection (2) does not have effect unless, at the end of the extended time, the applicant still has not received notice under subsection (1)(b).</p> <p>(9) This Division has effect subject to Division 3.</p>	
Section 15 Document held etc. by another agency, transferring application etc. in case of	<p>(1) If the agency does not hold the requested documents but knows, or has reasonable grounds to believe, that the documents are held by another agency (other than an exempt agency), the agency has to transfer the access application to the other agency.</p> <p>(2) If the agency holds the requested documents but the documents originated with or were received from another agency (other than an exempt agency), and are more closely related to the functions of that other agency, the agency may transfer the access application to that other agency together with copies of the documents.</p> <p>(3) The transferring agency has to give the applicant written notice of the transfer without delay.</p> <p>(4) The notice has to clearly state the day on which, and the agency to which, the access application was transferred.</p>	<p>To make decisions and coordinate applications.</p> <p>Manager Health &amp; Compliance Manager ICT</p>

Legislation to be delegated	Description of delegation	Conditions and duration (indefinite unless otherwise specified)
	<p>(5) The agency to which the access application is transferred, or partially transferred, is to be regarded as having received the application on the day on which it was received by the transferring agency.</p> <p>(6) The agency to which the access application is transferred under subsection (2) is required to make decisions as to access in respect of the documents of which it receives copies but not in respect of other documents that it holds which may fall within the scope of the documents requested in the original application.</p> <p>(7) If subsection (1) or (2) applies to one or more but not all of the requested documents the agency is authorised to make a partial transfer under this section as if a separate access application had been made in respect of the document or documents to which the relevant subsection applies.</p> <p>(8) If the agency holds the requested documents but the documents originated with or were received from an exempt agency, the agency has to notify the exempt agency that the access application has been made.</p>	
<p>Section 17 Charge for access, applicant may request estimate of etc.</p>	<p>(1) When making the access application the applicant may request an estimate of the charges that might be payable for dealing with the application.</p> <p>(2) If a request is made under subsection (1) the agency has to notify the applicant of its estimate, and the basis on which its estimate is made, as soon as is practicable.</p> <p>(3) If the agency estimates that the charges for dealing with the access application might exceed \$25, or such greater amount as is prescribed, then, whether or not a request has been made under subsection (1), the agency has to notify the applicant of its estimate, and the basis on</p>	<p>To make decisions and coordinate applications.</p> <p>Manager Health &amp; Compliance Manager ICT</p>

Legislation to be delegated	Description of delegation	Conditions and duration (indefinite unless otherwise specified)
	<p>which its estimate is made, and inquire whether the applicant wishes to proceed with the application and notify the applicant of the requirement of section 19(1)(b).</p>	
<p>Section 18 Deposit for charges, agency may require etc.</p>	<p>(1) The agency may, in a notice given to an applicant under section 17(3), require the applicant to pay a deposit of a prescribed amount or at a prescribed rate on account of the charges for dealing with the application.</p> <p>(2) If the agency has required an applicant to pay a deposit on account of the charges, the agency has to, at the request of the applicant, discuss with the applicant practicable alternatives for changing the application or reducing the anticipated charges, including reduction of the charges if the applicant waives, either conditionally or unconditionally, the need for compliance by the agency with the time limit imposed by section 13(1).</p> <p>(3) A notice under subsection (1) requiring an applicant to pay a deposit has to give details of —</p> <ul style="list-style-type: none"> <li>(a) the name and designation of the person who calculated the charge; and</li> <li>(b) the rights of review under this Act and the procedure to be followed to exercise those rights; and</li> <li>(c) the requirements of section 19(2)(b).</li> </ul> <p>(4) Further advance deposits may be required by the agency by ritten notice if the agency considers they are necessary to meet the charges for dealing with the application.</p>	<p>To make decisions and coordinate applications.</p> <p>Manager Health &amp; Compliance Manager ICT</p>

Legislation to be delegated	Description of delegation	Conditions and duration (indefinite unless otherwise specified)
<p>Section 20 Agency may refuse to deal with application in certain cases</p>	<p>(1) If the agency considers that the work involved in dealing with the access application would divert a substantial and unreasonable portion of the agency's resources away from its other operations, the agency has to take reasonable steps to help the applicant to change the application to reduce the amount of work needed to deal with it.</p> <p>(2) If after help has been given to change the access application the agency still considers that the work involved in dealing with the application would divert a substantial and unreasonable portion of the agency's resources away from its other operations, the agency may refuse to deal with the application.</p> <p>(3) If, under subsection (2), the agency refuses to deal with the access application, it has to give the applicant written notice of the refusal without delay.</p> <p>(4) The notice has to give details of —</p> <p>(a) the reasons for the refusal and the findings on any material questions of fact underlying those reasons, referring to the material on which those findings are based; and</p> <p>(b) the rights of review under this Act and the procedure to be followed to exercise those rights.</p>	<p>To make decisions and coordinate applications.</p> <p>Manager Health &amp; Compliance Manager ICT</p>
<p>Section 23 Refusing access, grounds for</p>	<p>(1) Subject to section 24 the agency may refuse access to a document if —</p> <p>(a) the document is an exempt document; or</p> <p>(b) the document is not a document of the agency; or</p> <p>(c) giving access to the document would contravene a limitation referred to in section 7.</p>	<p>To make decisions and coordinate applications.</p> <p>Manager Health &amp; Compliance Manager ICT</p>

Legislation to be delegated	Description of delegation	Conditions and duration (indefinite unless otherwise specified)
	<p>(2) The agency may refuse access to the requested documents without having identified any or all of them and without specifying the reason why matter in any particular document is claimed to be exempt matter if —</p> <p>(a) it is apparent, from the nature of the documents as described in the access application, that all of the documents are exempt documents; and</p> <p>(b) there is no obligation under section 24 to give access to an edited copy of any of the documents.</p> <p>(3) Subject to section 24 the agency has to refuse access to a document that is the subject of an exemption certificate.</p> <p>(4) If a document contains personal information and the applicant, or the person to whom the information relates, is a child who has not turned 16, the agency may refuse access to the document if it is satisfied that access would not be in the best interests of the child and that the child does not have the capacity to appreciate the circumstances and make a mature judgment as to what might be in his or her best interests.</p> <p>(5) If a document contains personal information and the applicant, or the person to whom the information relates, is an intellectually handicapped person, the agency may refuse access to the document if it is satisfied that access would not be in the best interests of the person.</p>	
Section 24 Exempt matter, deleting before access given	<p>If —</p> <p>(a) the access application requests access to a document containing exempt matter; and</p> <p>(b) it is practicable for the agency to give access to a copy of the document from which the exempt matter has been deleted; and</p>	<p>To make decisions and coordinate applications.</p> <p>Manager Health &amp; Compliance Manager ICT</p>

Legislation to be delegated	Description of delegation	Conditions and duration (indefinite unless otherwise specified)
	<p>(c) the agency considers (either from the terms of the application or after consultation with the applicant) that the applicant would wish to be given access to an edited copy, the agency has to give access to an edited copy even if the document is the subject of an exemption certificate.</p>	
<p>Section 25 Deferring access, grounds for</p>	<p>(1) The agency may defer giving access to a document for a reasonable period if the document —</p> <ul style="list-style-type: none"> <li>(a) is required by law to be published but is yet to be published; or</li> <li>(b) has been prepared for presentation to Parliament or submission to a particular person or body but is yet to be presented or submitted.</li> </ul> <p>(2) The applicant has to be notified under section 30(d) of the likely period for which access is to be deferred.</p>	<p>To make decisions and coordinate applications.</p> <p>Manager Health &amp; Compliance Manager ICT</p>
<p>Section 26 Documents that cannot be found or do not exist, notice of</p>	<p>(1) The agency may advise the applicant, by written notice, that it is not possible to give access to a document if —</p> <ul style="list-style-type: none"> <li>(a) all reasonable steps have been taken to find the document; and</li> <li>(b) the agency is satisfied that the document — <ul style="list-style-type: none"> <li>(i) is in the agency's possession but cannot be found; or</li> <li>(ii) does not exist.</li> </ul> </li> </ul> <p>(2) For the purposes of this Act the sending of a notice under subsection (1) in relation to a document is to be regarded as a decision to refuse access to the document, and on a review or appeal under Part 4 the agency may be required to conduct further searches for the document.</p>	<p>To make decisions and coordinate applications.</p> <p>Manager Health &amp; Compliance Manager ICT</p>
<p>Section 27</p>	<p>(1) Access to a document may be given to the applicant in one or more of the following ways —</p> <ul style="list-style-type: none"> <li>(a) by giving a reasonable opportunity to inspect the document; or</li> <li>(b) by giving a copy of the document; or</li> </ul>	<p>To make decisions and coordinate applications.</p> <p>Manager Health &amp; Compliance</p>

Legislation to be delegated	Description of delegation	Conditions and duration (indefinite unless otherwise specified)
Ways in which access can be given	<p>(c) in the case of a document from which sounds or visual images can be reproduced, whether or not with the aid of some other article or device — by making arrangements for the sounds or visual images to be heard or viewed; or</p> <p>(d) in the case of a document from which words can be reproduced in the form of sound — by giving a written transcript of the words recorded in the document; or</p> <p>(e) in the case of a document in which words are contained in the form of shorthand writing or in encoded form — by giving a written transcript of the words contained in the document; or</p> <p>(f) in the case of a document from which words can be reproduced in the form of a written document — by giving a written document so reproduced; or</p> <p>(g) in the case of electronically, mechanically or magnetically stored information — by giving a written expression of the information in the form in which it is commonly available in the agency, or if there is no such common form, then in a form no less comprehensible than could be made available to the persons in the agency.</p> <p>(2) If the applicant has requested that access to a document be given in a particular way the agency has to comply with the request unless giving access in that way —</p> <p>(a) would interfere unreasonably with the agency's other operations; or</p> <p>(b) would damage or harm the document or would be inappropriate because of the physical nature of the document; or</p>	Manager ICT

Legislation to be delegated	Description of delegation	Conditions and duration (indefinite unless otherwise specified)
	<p>(c) would involve an infringement of copyright belonging to a person other than the State, in which case access may be given in some other way.</p> <p>(3) If the applicant has requested that access to a document be given in a particular way and access is given in some other way, the applicant is not required to pay a charge in respect of the giving of access that is greater than the charge that the applicant would have been required to pay if access had been given in the way that was requested.</p> <p>(4) This section does not prevent the agency from giving access to a document in any way agreed on between the agency and the applicant.</p>	
Section 28 Medical and psychiatric information about applicant, giving access to	<p>If —</p> <p>(a) a document to which the agency has decided to give access contains information of a medical or psychiatric nature concerning the applicant; and</p> <p>(b) the principal officer of the agency is of the opinion that disclosure of the information to the applicant may have a substantial adverse effect on the physical or mental health of the applicant,</p> <p>it is sufficient compliance with this Act if access to the document is given to a suitably qualified person nominated in writing by the applicant and the agency may withhold access until a person who is, in the opinion of the agency, suitably qualified is nominated.</p>	<p>To make decisions and coordinate applications.</p> <p>Manager Health &amp; Compliance Manager ICT</p>
Section 30 Notice under s. 13(1)(b) of	<p>The notice that the agency gives the applicant under section 13(1)(b) has to give details, in relation to each decision, of —</p> <p>(a) the day on which the decision was made; and</p> <p>(b) the name and designation of the officer who made the decision; and</p>	<p>To make decisions and coordinate applications.</p> <p>Manager Health &amp; Compliance Manager ICT</p>



Legislation to be delegated	Description of delegation	Conditions and duration (indefinite unless otherwise specified)
decision, form etc. of	<p>(c) if the decision is that a document is an exempt document and that access is to be given to a copy of the document from which exempt matter has been deleted under section 24 —</p> <p>(i) the fact that access is to be given to an edited copy; and</p> <p>(ii) the reasons for classifying the matter as exempt matter and the findings on any material questions of fact underlying those reasons, referring to the material on which those findings were based; and</p> <p>(d) if the decision is that access to a document is to be deferred — the reasons for the deferral and, if applicable, the period for which access is likely to be deferred; and</p> <p>(e) if the decision is to give access to a document in the manner referred to in section 28 — the arrangements to be made for giving access to the document; and</p> <p>(f) if the decision is to refuse access to a document — the reasons for the refusal and the findings on any material questions of fact underlying those reasons, referring to the material on which those findings were based; and</p> <p>(g) if the decision is that the applicant is liable to pay a charge to the agency — the amount of the charge and the basis on which the amount was calculated; and</p> <p>(h) the rights of review and appeal (if any) under this Act and the procedure to be followed to exercise those rights.</p>	
Section 31 Certain exempt matter (Sch. 1 cl.	(1) Nothing in this Act requires the agency to give information as to the existence or non-existence of a document containing matter that would be exempt matter under clause 1, 2 or 5 of Schedule 1.	To make decisions and coordinate applications.  Manager Health & Compliance

Legislation to be delegated	Description of delegation	Conditions and duration (indefinite unless otherwise specified)
1, 2 or 5), giving information about existence etc. of	<p>(2) If the access application relates to a document that includes, or would if it existed include, exempt matter of a kind referred to in subsection (1), the agency may give written notice to the applicant that the agency neither confirms nor denies the existence, as a document of the agency, of such a document but that, assuming the existence of such a document, it would be an exempt document and, where such a notice is given —</p> <p>(a) section 30 applies as if the decision to give such a notice were a decision referred to in that section; and</p> <p>(b) for the purposes of this Act, the decision is to be regarded as a refusal of access to the document because the document would, if it existed, be an exempt document.</p>	Manager ICT
Section 41 Who is to deal with application for review	An application for review of a decision is not to be dealt with by the person who made that decision or by a person who is subordinate to that person.	To make decisions and coordinate applications.  Manager Health & Compliance Manager ICT
Section 47 Document held etc. by another agency, transferring application in case of	<p>(1) If the agency does not hold the document containing the information but knows that the document is held by another agency, the agency may transfer the application for amendment to the other agency.</p> <p>(2) If the agency holds the document containing the information but the document originated with or was received from another agency, and is more closely related to the functions of that other agency, the agency may transfer the application for amendment to that other agency together with a copy of the document.</p> <p>(3) The transferring agency is to give the person written notice of the transfer without delay.</p>	To make decisions and coordinate applications.  Manager Health & Compliance Manager ICT

Legislation to be delegated	Description of delegation	Conditions and duration (indefinite unless otherwise specified)
	<p>(4) The notice is to clearly state the day on which, and the agency to which, the application was transferred.</p> <p>(5) The agency to which the application is transferred is to be regarded as having received the application on the day on which it was received by the transferring agency.</p>	
Section 48 Amending information, ways of	<p>(1) If the agency decides to amend the information it may make the amendment by —</p> <ul style="list-style-type: none"> <li>(a) altering information; or</li> <li>(b) striking out or deleting information; or</li> <li>(c) inserting information; or</li> <li>(d) inserting a note in relation to information, or in 2 or more of those ways.</li> </ul> <p>(2) If the agency inserts a note in relation to information the note has to —</p> <ul style="list-style-type: none"> <li>(a) give details of the matters in relation to which the information is inaccurate, incomplete, out of date or misleading; and</li> <li>(b) if the information is incomplete or out of date — set out whatever information is needed to complete the information or bring it up to date.</li> </ul> <p>(3) The agency is not to amend information under subsection (1) in a manner that —</p> <ul style="list-style-type: none"> <li>(a) obliterates or removes the information; or</li> <li>(b) results in the destruction of a document containing the information,</li> </ul> <p>unless the Commissioner has certified in writing that it is impracticable to retain the information or that, in the opinion of the Commissioner, the prejudice or disadvantage that the continued existence of the information would cause to the person outweighs the public interest in maintaining a complete record of information.</p>	<p>To make decisions and coordinate applications.</p> <p>Manager Health &amp; Compliance Manager ICT</p>

Legislation to be delegated	Description of delegation	Conditions and duration (indefinite unless otherwise specified)
	<p>(4) Before information is amended under subsection (1) in a manner that —</p> <ul style="list-style-type: none"> <li>(a) obliterates or removes the information; or</li> <li>(b) results in the destruction of a document containing the information,</li> </ul> <p>and that contravenes the <i>State Records Act 2000</i>, a record keeping plan made under that Act or the archives keeping plan made under that Act, the Commissioner shall provide the State Records Commission with a copy of the certificate issued by the Commissioner under subsection (3).</p>	
<p>Section 50 If application for amendment refused, applicant may request notation etc. disputing accuracy of information etc.</p>	<p>(1) If the agency decides not to amend the information in accordance with the application the person may, in writing, request the agency to make a notation or attachment to the information —</p> <ul style="list-style-type: none"> <li>(a) giving details of the matters in relation to which the person claims the information is inaccurate, incomplete, out of date or misleading; and</li> <li>(b) if the person claims the information is incomplete or out of date — setting out the information that the person claims is needed to complete the information or bring it up to date.</li> </ul> <p>(2) A request may be made under this section whether or not the person has taken steps to have the agency's decision reviewed under Part 4.</p> <p>(3) The agency has to comply with the request unless it considers that the notation or attachment that the person has requested to be made to the information is defamatory or unnecessarily voluminous.</p> <p>(4) If the agency decides not to comply with the request it has to give the person written notice of its decision giving details of —</p> <ul style="list-style-type: none"> <li>(a) the reasons for the decision and the findings on any material questions of fact underlying those reasons, referring to the material on which those findings were based; and</li> </ul>	<p>To make decisions and coordinate applications.</p> <p>Manager Health &amp; Compliance Manager ICT</p>

Legislation to be delegated	Description of delegation	Conditions and duration (indefinite unless otherwise specified)
	<p>(b) the rights of review under this Act and the procedure to be followed to exercise those rights.</p> <p>(5) This section does not prevent the agency from making the requested notation or attachment in an edited or abbreviated form, but the making of an edited or abbreviated notation or attachment does not constitute compliance with the request for the purposes of subsection (4).</p>	
<p>Section 54 Review of decision under Div. 1, right to etc.</p>	<p>(1) If under Division 1 an agency decides —</p> <p>(a) not to amend information in accordance with an application for amendment; or</p> <p>(b) not to comply with a request to make a notation or attachment to information,</p> <p>the applicant for amendment has a right to have the decision reviewed by the agency.</p> <p>(2) Sections 39(3), 40, 41, 43 and 44 apply with any necessary modifications to an application for review under this Division.</p> <p>(3) An application for review is to be dealt with as if it were an application for amendment or a request for a notation or attachment to be made to information, as the case may require, and the provisions of Division 1 apply accordingly.</p>	<p>To make decisions and coordinate applications.</p> <p>Manager Health &amp; Compliance Manager ICT</p>
<p>Section 20 Agency may refuse to deal with application in certain cases</p>	<p>(1) If the agency considers that the work involved in dealing with the access application would divert a substantial and unreasonable portion of the agency's resources away from its other operations, the agency has to take reasonable steps to help the applicant to change the application to reduce the amount of work needed to deal with it.</p> <p>(2) If after help has been given to change the access application the agency still considers that the work involved in dealing with the</p>	<p>To make decisions.</p> <p>Director Corporate &amp; Strategy Director Technical Services Director Planning &amp; Development</p>

Legislation to be delegated	Description of delegation	Conditions and duration (indefinite unless otherwise specified)
	<p>application would divert a substantial and unreasonable portion of the agency's resources away from its other operations, the agency may refuse to deal with the application.</p> <p>(3) If, under subsection (2), the agency refuses to deal with the access application, it has to give the applicant written notice of the refusal without delay.</p> <p>(4) The notice has to give details of —</p> <p>(a) the reasons for the refusal and the findings on any material questions of fact underlying those reasons, referring to the material on which those findings are based; and</p> <p>(b) the rights of review under this Act and the procedure to be followed to exercise those rights.</p>	
Section 23 Refusing access, grounds for	<p>(1) Subject to section 24 the agency may refuse access to a document if —</p> <p>(a) the document is an exempt document; or</p> <p>(b) the document is not a document of the agency; or</p> <p>(c) giving access to the document would contravene a limitation referred to in section 7.</p> <p>(2) The agency may refuse access to the requested documents without having identified any or all of them and without specifying the reason why matter in any particular document is claimed to be exempt matter if —</p> <p>(a) it is apparent, from the nature of the documents as described in the access application, that all of the documents are exempt documents; and</p> <p>(b) there is no obligation under section 24 to give access to an edited copy of any of the documents.</p>	<p>To make decisions.</p> <p>Director Corporate &amp; Strategy Director Technical Services Director Planning &amp; Development</p>

Legislation to be delegated	Description of delegation	Conditions and duration (indefinite unless otherwise specified)
	<p>(3) Subject to section 24 the agency has to refuse access to a document that is the subject of an exemption certificate.</p> <p>(4) If a document contains personal information and the applicant, or the person to whom the information relates, is a child who has not turned 16, the agency may refuse access to the document if it is satisfied that access would not be in the best interests of the child and that the child does not have the capacity to appreciate the circumstances and make a mature judgment as to what might be in his or her best interests.</p> <p>(5) If a document contains personal information and the applicant, or the person to whom the information relates, is an intellectually handicapped person, the agency may refuse access to the document if it is satisfied that access would not be in the best interests of the person.</p>	
Section 24 Exempt matter, deleting before access given	<p>If —</p> <p>(a) the access application requests access to a document containing exempt matter; and</p> <p>(b) it is practicable for the agency to give access to a copy of the document from which the exempt matter has been deleted; and</p> <p>(c) the agency considers (either from the terms of the application or after consultation with the applicant) that the applicant would wish to be given access to an edited copy, the agency has to give access to an edited copy even if the document is the subject of an exemption certificate.</p>	<p>To make decisions.</p> <p>Director Corporate &amp; Strategy Director Technical Services Director Planning &amp; Development</p>
Section 25 Deferring access, grounds for	<p>(1) The agency may defer giving access to a document for a reasonable period if the document —</p> <p>(a) is required by law to be published but is yet to be published; or</p>	<p>To make decisions.</p> <p>Director Corporate &amp; Strategy Director Technical Services Director Planning &amp; Development</p>

Legislation to be delegated	Description of delegation	Conditions and duration (indefinite unless otherwise specified)
	<p>(b) has been prepared for presentation to Parliament or submission to a particular person or body but is yet to be presented or submitted.</p> <p>(2) The applicant has to be notified under section 30(d) of the likely period for which access is to be deferred.</p>	
Section 30 Notice under s. 13(1)(b) of decision, form etc. of	<p>The notice that the agency gives the applicant under section 13(1)(b) has to give details, in relation to each decision, of —</p> <p>(a) the day on which the decision was made; and</p> <p>(b) the name and designation of the officer who made the decision; and</p> <p>(c) if the decision is that a document is an exempt document and that access is to be given to a copy of the document from which exempt matter has been deleted under section 24 —</p> <p>(i) the fact that access is to be given to an edited copy; and</p> <p>(ii) the reasons for classifying the matter as exempt matter and the findings on any material questions of fact underlying those reasons, referring to the material on which those findings were based; and</p> <p>(d) if the decision is that access to a document is to be deferred — the reasons for the deferral and, if applicable, the period for which access is likely to be deferred; and</p> <p>(e) if the decision is to give access to a document in the manner referred to in section 28 — the arrangements to be made for giving access to the document; and</p> <p>(f) if the decision is to refuse access to a document — the reasons for the refusal and the findings on any material questions of fact underlying those reasons, referring to the material on which those findings were based; and</p>	<p>To make decisions.</p> <p>Director Corporate &amp; Strategy Director Technical Services Director Planning &amp; Development</p>



Legislation to be delegated	Description of delegation	Conditions and duration (indefinite unless otherwise specified)
	<p>(g) if the decision is that the applicant is liable to pay a charge to the agency — the amount of the charge and the basis on which the amount was calculated; and</p> <p>(h) the rights of review and appeal (if any) under this Act and the procedure to be followed to exercise those rights.</p>	
Section 31 Certain exempt matter (Sch. 1 cl. 1, 2 or 5), giving information about existence etc. of	<p>(1) Nothing in this Act requires the agency to give information as to the existence or non-existence of a document containing matter that would be exempt matter under clause 1, 2 or 5 of Schedule 1.</p> <p>(2) If the access application relates to a document that includes, or would if it existed include, exempt matter of a kind referred to in subsection (1), the agency may give written notice to the applicant that the agency neither confirms nor denies the existence, as a document of the agency, of such a document but that, assuming the existence of such a document, it would be an exempt document and, where such a notice is given —</p> <p>(a) section 30 applies as if the decision to give such a notice were a decision referred to in that section; and</p> <p>(b) for the purposes of this Act, the decision is to be regarded as a refusal of access to the document because the document would, if it existed, be an exempt document.</p>	To make decisions.  Director Corporate & Strategy Director Technical Services Director Planning & Development
Section 41 Who is to deal with application for review	An application for review of a decision is not to be dealt with by the person who made that decision or by a person who is subordinate to that person.	To make decisions.  Director Corporate & Strategy Director Technical Services Director Planning & Development

Legislation to be delegated	Description of delegation	Conditions and duration (indefinite unless otherwise specified)
Section 43 Decision can be confirmed, varied or reversed on review	<p>(1) On an application for review the agency may decide to confirm, vary or reverse the decision under review.</p> <p>(2) If the agency fails to give notice of its decision on the application for review within 15 days after it is lodged, or such longer period as is agreed between the agency and the access applicant, the agency is to be taken to have decided to confirm the decision under review.</p>	<p>To make decisions.</p> <p>Director Corporate &amp; Strategy Director Technical Services Director Planning &amp; Development</p>
Section 48 Amending information, ways of	<p>(1) If the agency decides to amend the information it may make the amendment by —</p> <ul style="list-style-type: none"> <li>(a) altering information; or</li> <li>(b) striking out or deleting information; or</li> <li>(c) inserting information; or</li> <li>(d) inserting a note in relation to information, or in 2 or more of those ways.</li> </ul> <p>(2) If the agency inserts a note in relation to information the note has to —</p> <ul style="list-style-type: none"> <li>(a) give details of the matters in relation to which the information is inaccurate, incomplete, out of date or misleading; and</li> <li>(b) if the information is incomplete or out of date — set out whatever information is needed to complete the information or bring it up to date.</li> </ul> <p>(3) The agency is not to amend information under subsection (1) in a manner that —</p> <ul style="list-style-type: none"> <li>(a) obliterates or removes the information; or</li> <li>(b) results in the destruction of a document containing the information,</li> </ul> <p>unless the Commissioner has certified in writing that it is impracticable to retain the information or that, in the opinion of the Commissioner, the prejudice or disadvantage that the continued existence of the information would cause to the</p>	<p>To make decisions.</p> <p>Director Corporate &amp; Strategy Director Technical Services Director Planning &amp; Development</p>

Legislation to be delegated	Description of delegation	Conditions and duration (indefinite unless otherwise specified)
	<p>person outweighs the public interest in maintaining a complete record of information.</p> <p>(4) Before information is amended under subsection (1) in a manner that —</p> <ul style="list-style-type: none"> <li>(a) obliterates or removes the information; or</li> <li>(b) results in the destruction of a document containing the information,</li> </ul> <p>and that contravenes the <i>State Records Act 2000</i>, a record keeping plan made under that Act or the archives keeping plan made under that Act, the Commissioner shall provide the State Records Commission with a copy of the certificate issued by the Commissioner under subsection (3).</p>	
<p>Section 50 If application for amendment refused, applicant may request notation etc. disputing accuracy of information etc.</p>	<p>(1) If the agency decides not to amend the information in accordance with the application the person may, in writing, request the agency to make a notation or attachment to the information —</p> <ul style="list-style-type: none"> <li>(a) giving details of the matters in relation to which the person claims the information is inaccurate, incomplete, out of date or misleading; and</li> <li>(b) if the person claims the information is incomplete or out of date — setting out the information that the person claims is needed to complete the information or bring it up to date.</li> </ul> <p>(2) A request may be made under this section whether or not the person has taken steps to have the agency's decision reviewed under Part 4.</p> <p>(3) The agency has to comply with the request unless it considers that the notation or attachment that the person has requested to be made to the information is defamatory or unnecessarily voluminous.</p> <p>(4) If the agency decides not to comply with the request it has to give the person written notice of its decision giving details of —</p>	<p>To make decisions.</p> <p>Director Corporate &amp; Strategy Director Technical Services Director Planning &amp; Development</p>

Legislation to be delegated	Description of delegation	Conditions and duration (indefinite unless otherwise specified)
	<p>(a) the reasons for the decision and the findings on any material questions of fact underlying those reasons, referring to the material on which those findings were based; and</p> <p>(b) the rights of review under this Act and the procedure to be followed to exercise those rights.</p> <p>(5) This section does not prevent the agency from making the requested notation or attachment in an edited or abbreviated form, but the making of an edited or abbreviated notation or attachment does not constitute compliance with the request for the purposes of subsection (4).</p>	
Section 54 Review of decision under Div. 1, right to etc.	<p>(1) If under Division 1 an agency decides —</p> <p>(a) not to amend information in accordance with an application for amendment; or</p> <p>(b) not to comply with a request to make a notation or attachment to information,</p> <p>the applicant for amendment has a right to have the decision reviewed by the agency.</p> <p>(2) Sections 39(3), 40, 41, 43 and 44 apply with any necessary modifications to an application for review under this Division.</p> <p>(3) An application for review is to be dealt with as if it were an application for amendment or a request for a notation or attachment to be made to information, as the case may require, and the provisions of Division 1 apply accordingly.</p>	<p>To make decisions.</p> <p>Director Corporate &amp; Strategy Director Technical Services Director Planning &amp; Development</p>

**18.4 Planning and Building Acts and Regulations**

<b>Legislation to be delegated</b>	<b>Description of delegation</b>	<b>Conditions and duration (indefinite unless otherwise specified)</b>
Planning and Building Acts and Regulations	Where delegation to the CEO exists under the: <ul style="list-style-type: none"> <li>- Local Planning Scheme No. 3;</li> <li>- Planning and Development Act 2005;</li> <li>- Planning and Development (Local Planning Schemes) Regulations 2015;</li> <li>- Heritage of Western Australia Act 2018;</li> <li>- Metropolitan Region Scheme;</li> <li>- Strata Titles Act 1985;</li> <li>- Liquor Control Act 1988; and</li> <li>- Responding to external organisations.</li> </ul>	Director Planning and Development Manager Urban Planning Principal Planner (Urban Planning) Senior Urban Planner (Statutory)
Planning and Building Acts and Regulations	Where delegation to the CEO exists under the: <ul style="list-style-type: none"> <li>- Building Act 2011; and</li> <li>- Building Regulations 2012.</li> </ul>	Manager Building Services Senior Building Surveyor

## 18.5 Dog Act 1976

Legislation to be delegated	Description of delegation	Conditions and duration (indefinite unless otherwise specified)
Dog Act 1976 Section 26 Limitation as to numbers	<p>(1) A local government may, by a local law under this Act —</p> <ul style="list-style-type: none"> <li>(a) limit the number of dogs that have reached 3 months of age that can be kept in or at premises in the local government's district; or</li> <li>(b) limit the number of dogs of a breed specified in the local law that can be kept in or at premises in the local government's district.</li> </ul> <p>(2) A local law mentioned in subsection (1) —</p> <ul style="list-style-type: none"> <li>(a) may limit the number of dogs that can be kept in or at premises to 2, 3, 4, 5 or 6 only; and</li> <li>(b) cannot prevent the keeping in or at premises of one or 2 dogs that have reached 3 months of age and any pup of either of those dogs under that age; and</li> <li>(c) cannot apply to dogs kept at premises that are licensed under section 27 as an approved kennel establishment; and</li> <li>(d) cannot apply to dangerous dogs (declared) or dangerous dogs (restricted breed).</li> </ul> <p>(3) Where by a local law under this Act a local government has placed a limit on the keeping of dogs in any specified area but the local government is satisfied in relation to any particular premises that the provisions of this Act relating to approved kennel establishments need not be applied in the circumstances, the local government may grant an exemption in respect of those premises but any such exemption —</p> <ul style="list-style-type: none"> <li>(a) may be made subject to conditions, including a condition that it applies only to the dogs specified in the exemption; and</li> </ul>	Director Planning & Development

Legislation to be delegated	Description of delegation	Conditions and duration (indefinite unless otherwise specified)
	<p>(b) cannot authorise the keeping in or at those premises of —</p> <ul style="list-style-type: none"> <li>(i) more than 6 dogs that have reached 3 months of age; or</li> <li>(ii) a dog under that age unless it is a pup of a dog whose keeping is authorised by the exemption;</li> </ul> <p>and</p> <p>(c) may be revoked or varied at any time.</p> <p>(4) A person must not keep in or at any premises, not being licensed under section 27 as an approved kennel establishment —</p> <ul style="list-style-type: none"> <li>(a) in the case of dogs that have reached 3 months of age, other than dangerous dogs (declared) or dangerous dogs (restricted breed), more than the number of dogs than the limit imposed under — <ul style="list-style-type: none"> <li>(i) a local law mentioned in subsection (1); or</li> <li>(ii) an exemption granted under subsection (3);</li> </ul> </li> </ul> <p>or</p> <ul style="list-style-type: none"> <li>(b) more than — <ul style="list-style-type: none"> <li>(i) 2 dangerous dogs (declared); or</li> <li>(ii) 2 dangerous dogs (restricted breed); or</li> <li>(iii) one of each of those kinds of dangerous dogs, that have reached 3 months of age; or</li> </ul> </li> <li>(c) any pup, of a dangerous dog (restricted breed), that is under 3 months of age.</li> </ul> <p>Penalty:</p> <ul style="list-style-type: none"> <li>(a) for an offence relating to a dangerous dog — <ul style="list-style-type: none"> <li>(i) a fine of \$10 000, but the minimum penalty is a fine of \$500;</li> </ul> </li> </ul>	

Legislation to be delegated	Description of delegation	Conditions and duration (indefinite unless otherwise specified)
	<p>(ii) for each separate and further offence committed by the person under the <i>Interpretation Act 1984</i> section 71, a fine of \$500;</p> <p>(b) for an offence relating to a dog other than a dangerous dog —</p> <p>(i) a fine of \$5 000;</p> <p>(ii) for each separate and further offence committed by the person under the <i>Interpretation Act 1984</i> section 71, a fine of \$100.</p> <p>(5) Any person who is aggrieved —</p> <p>(a) by the conditions imposed in relation to any exemption under subsection (3); or</p> <p>(b) by the refusal of a local government to grant such an exemption, or by the revocation of an exemption,</p> <p>may apply to the State Administrative Tribunal for a review of the decision.</p> <p>(6) An application under subsection (5) cannot be made later than the expiry of a period of 28 days after the day on which a notice of the decision is served on the person affected by that decision.</p>	
Dog Act 1976 Section 27 Licensing of approved kennel establishments	(1) Where, under section 26(1)(a) or (b), a limit is imposed on the number of dogs that can be kept in or at any premises situate in a local government's district area, and a person proposes to keep more than that number of dogs in or at premises in that area that are not exempt from the limitation, the person must apply for the premises in question to be licensed as an approved kennel establishment.	Director Planning & Development



Legislation to be delegated	Description of delegation	Conditions and duration (indefinite unless otherwise specified)
	<p>(2) A person who keeps, or permits or suffers to be kept, any dog over the age of 3 months of a breed or kind to which that licence applies at an approved kennel establishment otherwise than in accordance with the licence relating to that establishment commits an offence.</p> <p>Penalty:</p> <p>(a) a fine of \$5 000;</p> <p>(b) for each separate and further offence committed by the person under the <i>Interpretation Act 1984</i> section 71, a fine of \$100.</p> <p>(3) Local laws made under this Act may require that dogs in an approved kennel establishment shall be kept in kennels and yards appropriate to the breed or kind in question and having specifications of a standard not less than that prescribed, sited and maintained in accordance with the requirements of public health, and sufficiently secured.</p> <p>(4) A licence to keep an approved kennel establishment may be granted by a local government on an application made in the prescribed manner and form, which may be required to be supported by evidence that due notice of the proposed use of the land has been given to persons in the locality, and where notice is required to be given the local government shall have regard to any objections raised.</p> <p>(5) A licence under this section has effect for a period of 12 months, and is renewable upon payment of the prescribed fee, but may be cancelled at any time by the local government if the local government is dissatisfied with the conduct of the establishment.</p>	

Legislation to be delegated	Description of delegation	Conditions and duration (indefinite unless otherwise specified)
	<p>(6) The cancellation of a licence under this section shall be effected by the service of a notice on the licensee specifying a period at the end of which the licence is cancelled, which shall be a period of not less than 3 months.</p> <p>(7) Where —</p> <p>(a) the local government refuses the grant of a licence under this section; or</p> <p>(b) notice of the cancellation of a licence under this section is given, the applicant or the licensee as the case may be may apply to the State Administrative Tribunal for a review of the decision.</p>	
Dog Act 1976 Section 44 Enforcement proceedings	<p>(2) Any proceedings under this Act, whether civil or penal, may be taken —</p> <p>(b) by any employee of a local government authorised in that behalf by the local government, in the name of the local government; or</p>	Director Planning & Development

## 18.6 Delegations from the Chief Executive Officer to other staff members in acting positions

Legislation to be delegated	Description of delegation	Conditions and duration (indefinite unless otherwise specified)
All subdelegations	All subdelegations apply to all acting positions for periods of appointment in the acting position.	Director Planning & Development Director Corporate & Strategy Director Technical Services Manager Urban Planning Principal Planner (Urban Planning) Senior Urban Planner (Statutory) Manager Building Services Senior Building Surveyor Manager Health & Compliance

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2021 - 06	Annual Review with minor amendment removal of removal of 9.10 update of LG Act gives CEO authority to do so without needing delegation.	22 June 2021
2021 - 05	Amendment – Addition of 5.39C	23 February 2021
2020 - 04	CEO Amendment to Subdelegations for Building Act – Remove all exceptions	23 June 2020
2020 - 03	Amendment	26 May 2020
2020 - 02	Amendment	25 February 2020

2019 - 01	Annual Review	17 December 2019
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**20.2 CEO32.11.23 – Proposed Parking Amendment Local Law**

<b>Meeting &amp; Date</b>	Council Meeting – 28 November 2023
<b>Applicant</b>	City of Nedlands
<b>Employee Disclosure under section 5.70 Local Government Act 1995</b>	Nil.
<b>Report Author</b>	Libby Kania - Coordinator Governance and Risk
<b>CEO</b>	Tony Free - Acting Chief Executive Officer
<b>Attachments</b>	1. Draft City of Nedlands Parking Amendment Local Law 2023 2. Consolidated City of Nedlands Parking and Parking Facilities Local Law with Amendment 3. CONFIDENTIAL - List of Submissions

**Regulation 11(da) – Not Applicable – Recommendation Adopted**

Moved – Councillor Youngman  
Seconded – Councillor Hodsdon

**That the Recommendation be adopted.**  
(Printed below for ease of reference)

**CARRIED UNANIMOUSLY 9/-**

**Council Resolution / Recommendation**

**That Council:**

1. notes the submissions received at the close of the public submission period for the proposed *City of Nedlands Parking Amendment Local Law 2023* and as outlined in Attachment 1 to this report;
2. by an absolute majority makes the *City of Nedlands Parking Amendment Local Law 2023* as contained in Attachment 2 to this report and authorises the common seal to be affixed;
3. requests the CEO to progress the remaining actions to finalise the local law adoption process as detailed in section 3.12 and section 3.15 of the *Local Government Act 1995*; and
4. advises all submitters of Council's decision.



## Purpose

For Council to consider the submissions received from members of the public on the proposed *City of Nedlands Parking Amendment Local Law 2023*, and for Council, if satisfied, to resolve to make the local law.

## Voting Requirement

Absolute Majority.

## Background

At its meeting held on 28 March 2023, Council resolved to advertise the proposed *City of Nedlands Parking Amendment Local Law* for public submissions.

In accordance with section 3.12(3) of the *Local Government Act 1995* (the Act) the City publicly advertised the proposed local law for a period of six weeks and forwarded a copy to the Minister for Local Government.

During the public submission period, the Department of Local Government, Sporting and Cultural Industries (DLGSC) provided feedback to the City under cover of a letter dated 18 July 2023, suggesting a minor amendment to the local law. A member of the public also provided feedback on the format of the proposed local law.

## Discussion

The *City of Nedlands Parking Amendment Local Law 2023* has been progressed to specifically amend certain provisions within the *Parking and Parking Facilities Local Law*.

In summary, the proposed amendments are:

1. Amendments to existing definitions to accurately reflect those in the *Road Traffic Code 2000*.
2. Added provisions preventing parking in cul de sac heads.
3. Added provisions pertaining to parking on or near painted traffic islands.
4. Clarification of provisions related to the parking of vehicles that may be abandoned, unregistered or disused.
5. Provisions clarifying parking or stopping in clearways when in operation, and:
6. Increased penalties reflecting the passage of time since the original local law was endorsed in 2013, including:
  - a. The minimum penalty that may be imposed by a Court has been increased from \$250 to \$500 to better provide the City to recover expenses when undertaking a prosecution under the Local Law.
  - b. Increased modified penalties have been increased from \$60-\$80 to \$100-120 for offences considered minor, and \$90-\$150 for higher risk offences.



- c. The abovementioned increased amounts align to neighboring local governments including the Town of Claremont, City of Vincent and City of Perth.

### Public Submissions

The public submission period closed on 30 June 2023. Two submissions were received. One member of the public provided a submission on the local law, that was in relation to formatting and appearance of the draft local law. These amendments were administrative in nature and have been incorporated into the local law. A copy of these comments is included in Attachment 1.

On behalf of the Minister, the Department of Local Government, Sporting and Cultural Industries (DLGSC) recommended that ‘Sub Clause’ as it appeared in the local law be replaced to ‘Clause’ in the proposed local law.

The suggested amendments are shown ‘marked’ on the attached final draft of the local law and are considered minor. None of these amendments constitutes a significant change from the local law that was originally proposed and advertised for comment.

Council is now required to either:

- Adopt the local law as advertised
- Adopt the local law with modifications following the public submission period, subject to the modifications not being significantly different to what was advertised; or
- not adopt the proposed local law.

The recommended option is for Council to adopt the proposed local law with the minor amendment requested by the DLGSC.

### Consultation

In accordance with s. 3.12 of the *Local Government Act 1995* and as resolved by council, local public notice was given that the City proposes to make the amendment local law, its purpose and effect, and a copy sent to the Minister for Local Government. Pertinent to s. 3.12 of the Act, a period of at least six weeks was provided.

One member of the public provided a submission on the local law, that was in relation to formatting and appearance of the draft local law. The DLGSC, on behalf of the Minister, provided feedback to the City for a minor amendment to be made to the local law.

### Strategic Implications

**Vision** Our city will be an environmentally-sensitive, beautiful and inclusive place.

**Values** **Great Governance and Civic Leadership**  
We value our Council’s quality decision-making, effective and innovative leadership, transparency, accountability, equity, integrity and wise stewardship of the community’s assets and resources. We have an involved



community and collaborate with others, valuing respectful debate and deliberation.

## **Budget/Financial Implications**

There are financial and resource implications associated with the advertisement, processing and eventual adoption of the proposed Local Laws. These include publication in the Government Gazette and local public notice.

## **Legislative and Policy Implications**

The process to make and review local laws is set out in section 3.12 of the *Local Government Act 1995*.

## **Decision Implications**

If adopted, the proposed *City of Nedlands Parking Amendment Local Law* will amend the 2013 *Parking and Parking Facilities Local Law*.

## **Conclusion**

The proposed Parking Amendment Local Law reflects the passage of time since the original Local Law was endorsed in 2013, as such the suggested changes are proposed to ensure that the local law remains valid and consistent with legislation.

## **Further Information**

Nil.



## Local Government Act 1995

### *City of Nedlands* Parking Amendment Local Law 2023

Under the powers conferred by the *Local Government Act 1995*, and all other powers enabling it, the Council of the City of Nedlands resolved on dd mm 2023 to make the following local law:

#### 1. Citation

This local law is cited as the *City of Nedlands Parking Amendment Local Law 2023*.

#### 2. Commencement

This local law comes into operation 14 days after its publication in the *Government Gazette*.

#### 3. Principal Local Law

This local law amends the *City of Nedlands Parking and Parking Facilities Local Law 2013* as published in the *Government Gazette* on 23 October 2013.

#### 4. Clause 1.6 amended

In clause 1.6(1):

- (a) The following definition is added in the appropriate place in alphabetical order:  
***bicycle lane*** has the meaning given to it by the Code;
- (b) The definition of ‘carriageway’ is deleted and replaced with:  
***carriageway*** has the same meaning given to it in the Code;
- (c) The following definition is added in the appropriate place in alphabetical order:  
***clearway*** means a length of carriageway which carries a high traffic volume that has clearway no stopping signs erected appurtenant to it, to facilitate the unhindered flow of traffic;
- (d) The definition of ‘no parking area’ is deleted and replaced with:  
***no parking area*** has the meaning given to it by the Code;
- (e) The definition of ‘no stopping area’ is deleted and replaced with:  
***no stopping area*** has the meaning given to it by the Code;
- (f) The following definition is added in the appropriate place in alphabetical order:  
***painted island*** has the meaning given to it by the Code;
- (g) The definition of ‘park’ is deleted and replaced with:  
***park*** has the meaning given to it by the Code;
- (h) The definition of ‘parking area’ is deleted and replaced with:  
***parking area*** has the meaning given to it by the Code;
- (i) The definition of ‘path’ is deleted and replaced with:  
***path*** has the meaning given to it by the Code;
- (j) The definition of ‘thoroughfare’ is deleted and replaced with:  
***thoroughfare*** has the meaning given to it by the Code;
- (k) The definition of ‘trailer’ is deleted and replaced with:  
***trailer*** has the meaning given to it by the Code;

#### 5. Clause 2.6 amended

[Clause 2.6\(b\)](#) is deleted and replaced with:  
[\(b\) \\_\\_\\_\\_\\_ lies between the sign and the next sign beyond that sign; or](#)

#### 6. Clause 4.2 amended

[Clause 4.2\(3\)](#) is deleted and replaced with:  
(3) A person shall not park a vehicle—

- (a) in a no parking area;
- (b) in a parking area, except in accordance with both the signs associated with the parking area and with this local law;
- (c) in a stall marked “M/C” unless it is a motor cycle without a sidecar or a trailer, or it is a bicycle; or
- (d) within the head of a cul-de-sac.

**7. Clause 5.1 amended**

Clause 5.1(1) is deleted and replaced with:

- (1) A driver shall not stop on a part of a carriageway, or in an area, to which a “no stopping” sign applies or when a “clearway” restriction is in operation.

**8. Clause 5.13 replaced**

Clause 5.13 is deleted and replaced with:

**5.13 Stopping on a path, median strip, or traffic island**

The driver of a vehicle (other than a bicycle or an animal) shall not stop so that any portion of the vehicle is on a path, traffic island, painted island or median strip, unless the driver stops in an area, to which a sign applies and the driver is permitted to stop at that place by the sign.

**9. Clause 7.8 replaced**

Clause 7.8 is deleted and replaced with:

**7.8 Vehicles not to obstruct a public place**

- (1) A person shall not park or leave a vehicle, or any part of a vehicle, in a public place so that it obstructs the use of any part of that public place without the permission of the local government or unless authorised under any written law.
- (2) A vehicle which is parked in any portion of a public place where vehicles may be lawfully parked, is deemed to cause an obstruction and may be impounded where -
  - (a) the vehicle is parked for any period exceeding 24 hours;
  - (b) the vehicle is so parked during any period in which the parking of vehicles is prohibited or restricted by a sign; or
  - (c) the vehicle is abandoned, unregistered or disused.

**10. Clause 9.1 amended**

In clause 9.1(2), ‘\$250’ is replaced with ‘\$500’.

**11. Schedule 2 replaced**

The table in Schedule 2 is deleted and replaced with:

ITEM NO.	CLAUSE NO.	NATURE OF OFFENCE	MODIFIED PENALTY \$
1.	2.2(1), (2)	Failure to comply with signs	100
2.	2.3(a)	Unauthorised display, marking, setting up, exhibiting of a sign	100
3.	2.3(b)	Unauthorised removal, defacing or misuse of a sign	100
4.	2.3(c)	Unauthorised affixing anything to a sign	100
5.	3.2(1)(a)	Failure to park parallel to and as close to the kerb as practicable in a parking stall	100
6.	3.2(1)(b)	Failure to park wholly within parking stall	100
7.	3.2(1)(c)	Failure to park in the direction of the movement of traffic in a parking stall.	100

ITEM NO.	CLAUSE NO.	NATURE OF OFFENCE	MODIFIED PENALTY \$
8.	3.2(4)	Failure to park wholly within parking area	100
9.	3.3(1)(a)	Causing obstruction in parking station	150
10.	3.3(1)(b)	Parking contrary to sign in parking station	100
11.	3.3(1)(c)	Parking contrary to directions of authorised person	150
12.	3.3(1)(d)	Parking or attempting to park a vehicle in a parking stall occupied by another vehicle	100
13.	4.2(1)(a)	Parking by vehicles of a different class	100
14.	4.2(1)(b)	Parking by persons of a different class	100
15.	4.2(1)(c)	Parking during prohibited period	100
16.	4.2(3)(a)	Parking in no parking area	100
17.	4.2(3)(b)	Parking contrary to signs or limitations	100
18.	4.2(3)(c)	Parking vehicle in motor cycle only area	100
19.	4.2(4)	Parking motor cycle in stall not marked 'M/C'	100
20.	4.2(5)	Parking without permission in an area designated for 'Authorised Vehicles Only'	120
21.	4.3(1)(a)	Failure to park on the left of two-way carriageway	120
22.	4.3(1)(b)	Failure to park on boundary of one-way carriageway	120
23.	4.3(1)(a) or 4.3(1)(b)	Parking against the flow of traffic	120
24.	4.3(1)(c)	Parking when distance from farther boundary less than 3 metres	120
25.	4.3(1)(d)	Parking closer than 1 metre from another vehicle	100
26.	4.3(1)(e)	Causing obstruction on a carriageway	150
27.	4.4(b)	Failure to park at approximate right angle	100
28.	4.5(2)	Failure to park at an appropriate angle	100
29.	4.6(3)(a)	Double parking	150
30.	4.6(3)(b)	Denying access to private drive or right of way	150
31.	4.6(3)(c)	Parking beside excavation or obstruction so as to obstruct traffic	120
32.	4.6(3)(d)	Parking closer than 3 metres to single or double longitudinal lines	150
33.	4.6(3)(e)	Parking on <a href="#">an</a> intersection	150
34.	4.6(3)(f)	Parking within 3 metres of public letter box	100
35.	4.6(3)(g)	Parking within 10 metres of <a href="#">an</a> intersection	150
36.	4.6(4)	Parking vehicle within 10 metres of departure side of a children's crossing or pedestrian crossing	120
37.	4.6(5)	Parking vehicle within 20 metres of approach side of a children's crossing or pedestrian crossing	120
38.	4.6(6)	Parking vehicle within 20 metres of approach side or departure side of railway level crossing	120
39.	4.7	Parking contrary to direction of authorised person	150
40.	4.8(1), (2) or (3)	Moving vehicle to avoid time limitation	100
41.	4.9(a)	Parking in thoroughfare for purpose of sale	100
42.	4.9(b)	Parking unlicensed vehicle in thoroughfare	100
43.	4.9(c)	Parking a trailer or caravan on a thoroughfare	100

ITEM NO.	CLAUSE NO.	NATURE OF OFFENCE	MODIFIED PENALTY \$
44.	4.9(d)	Parking in thoroughfare for purpose of repairs	100
45.	4.10(1)	Parking on land without consent	120
46.	4.10(2)	Parking on land not in accordance with consent	120
47.	4.11	Driving or parking on a reserve	120
48.	4.13(2)	Failure to park a motor cycle in a bay marked "M/C"	100
49.	5.1(1)	Stopping contrary to a "no stopping" or "clearway" sign	150
50.	5.1(2)	Parking contrary to a "no parking" sign	100
51.	5.1(3)	Stopping within continuous yellow edge lines	150
52.	5.2	Stopping unlawfully in a loading zone	120
53.	5.3	Stopping unlawfully in a taxi zone or bus zone	120
54.	5.4	Stopping unlawfully in a mail zone	120
55.	5.5	Stopping in a zone contrary to a sign	120
56.	5.6	Stopping in a shared zone	120
57.	5.7(1)	Double Parking	150
58.	5.8	Stopping near an obstruction	120
59.	5.9	Stopping on a bridge or tunnel	120
60.	5.10	Stopping on crests/curves etc	120
61.	5.11	Stopping near fire hydrant or fire plug	120
62.	5.12(1)	Stopping near bus stop	120
63.	5.13	Stopping on path, median strip or traffic island	120
64.	5.14(1)	Stopping on a verge without authorisation	120
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66.	5.14(3)	Stopping a commercial vehicle or bus, or trailer or caravan unattached to a motor vehicle on a verge	120
67.	5.14(5)	Owner or occupier of premises adjacent to a verge charging a fee to authorise a person to stop on a verge	500
68.	5.15	Obstructing path, a driveway etc	120
69.	5.16	Stopping near public letter box	100
70.	5.17	Stopping heavy or long vehicles on carriageway	100
71.	5.18	Stopping in bicycle parking area	100
72.	5.19	Stopping in motor cycle parking area	100
73.	5.20	Stopping or parking a vehicle (other than a bicycle or motor cycle) in a parking stall approved for motor cycles	100
74.	6.9	Failure to display a valid permit	100
75.	6.10(3)	Stopping or parking contrary to requirements of a permit	100
76.	7.3	Failure to comply with a lawful direction of an authorised person	150
77.	7.4	Failure to leave local government property when lawfully directed to do so by an authorised person	150
78.	7.5(2)	Removing or interfering with a lawful mark on a tyre	120
79.	7.6	Removing a notice on a vehicle	120
80.	7.8(1)	Leaving a vehicle in a public place or thoroughfare so as to cause an obstruction	150

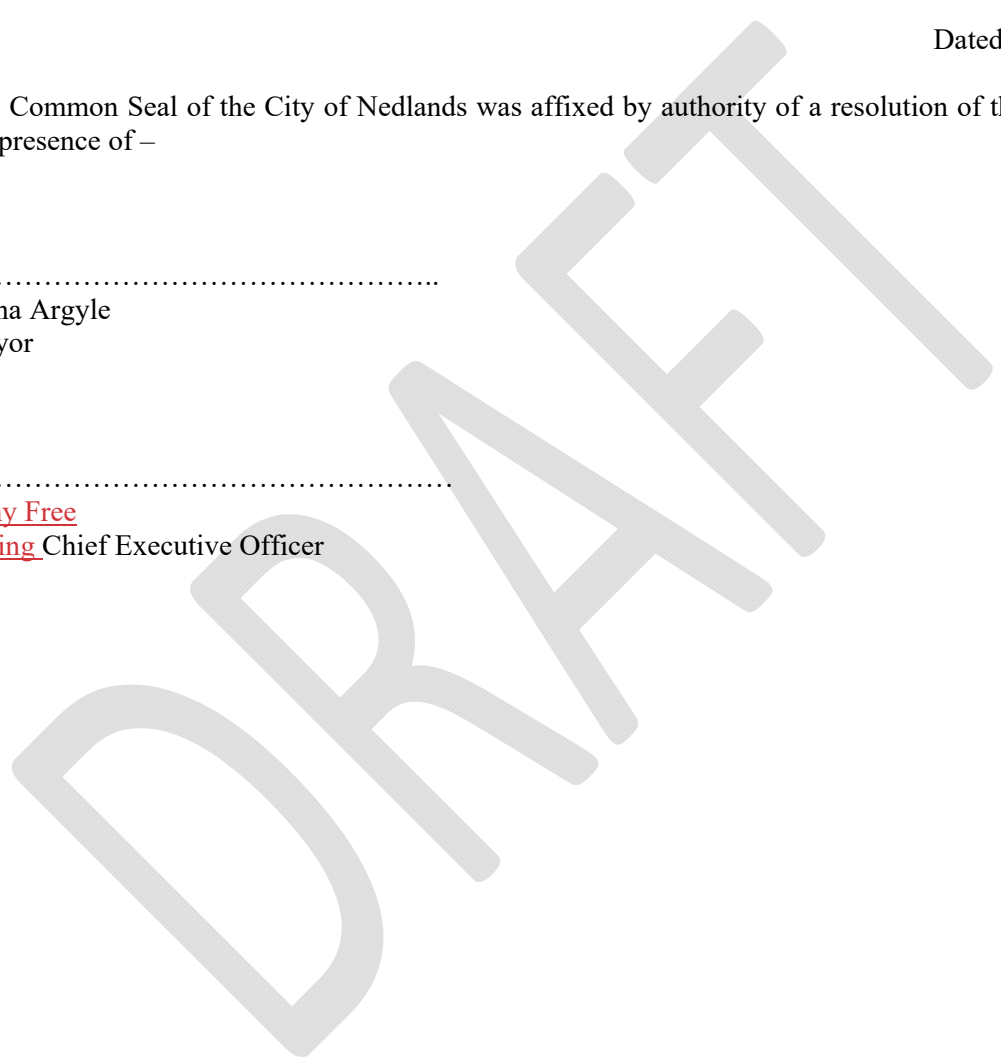
ITEM NO.	CLAUSE NO.	NATURE OF OFFENCE	MODIFIED PENALTY \$
81.	7.9	Causing or attempting to cause damage to local government property	500
82.	7.10(1)	Interfere or damage an electronic detection device	500
83.	7.10(2)	Interfere or damage a display panel or transmitting device	500

Dated dd mm 2023

The Common Seal of the City of Nedlands was affixed by authority of a resolution of the Council in the presence of –

.....  
 Fiona Argyle  
 Mayor

.....  
Tony Free  
Acting Chief Executive Officer





# *Parking and Parking Facilities Local Law*

Effective 10 February 2017

Adopted 27 August 2013.

First published in the *Government Gazette* 23 October 2013 and effective from 6 November 2013.

Amended 20 December 2016 by City of Nedlands Parking and Parking Facilities Amendment Local Law 2016, published in the *Government Gazette* 27 January 2017 and effective from 10 February 2017.

**Local Government Act 1995****City of Nedlands*****Parking and Parking Facilities Local Law 2013***

Under the powers conferred by the *Local Government Act 1995* and under all other powers enabling it, the Council of the City of Nedlands resolved on 27 August 2013 to make the following local law.

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## PART 1—PRELIMINARY

### 1.1 Citation

This local law may be cited as the *City of Nedlands Parking and Parking Facilities Local Law 2013*.

### 1.2 Purpose and effect

- (1) The purpose of this local law is to make provisions about the regulation of parking or stopping of vehicles in all or specified thoroughfares and reserves under the care, control and management of the local government and to provide for the management and operation of parking facilities.
- (2) The effect of this local law is that a person parking a vehicle within the parking region is to comply with the provisions of this local law.

### 1.3 Commencement

This local law comes into operation 14 days after the date of its publication in the *Government Gazette*.

### 1.4 Repeal

The *City of Nedlands Parking and Parking Facilities Local Law* as published in the *Government Gazette* on 8 May 2002 and as published and amended in the *Government Gazette of September 2002* is repealed.

### 1.5 Application

- (1) Subject to subclause (2), this local law applies to the parking region in Schedule 1.
- (2) This local law does not apply to a parking facility or a parking station that is not occupied by the local government, unless the local government and the owner or occupier of that facility or station have agreed in writing that this local law will apply to that facility or station.
- (3) The agreement referred to in subclause (2) may be made on such terms and conditions as the parties may agree.
- (4) The provisions of Parts 2 and 3 do not apply to a bicycle parked at a bicycle rail or bicycle rack.

## 1.6 Interpretation

(1) In this local law, unless the context requires otherwise—

**Act** means the *Local Government Act 1995*;

**AS** means an Australian Standard published by Standards Australia;

**AS 1742.11:1999** means the standard published by Standards Australia as AS 1742.11:1999 and called “Manual of uniform traffic control devices-parking controls”, as amended from time to time;

**authorised person** means a person authorised by the local government under section 9.10 of the Act, to perform any of the functions of an authorised person under this local law;

**authorised vehicle** means a vehicle authorised by the local government, the CEO or an authorised person or by any written law to park on a thoroughfare or parking facility;

**bicycle** has the meaning given to it by the Code;

**bicycle lane** has the meaning given to it by the Code;

**bicycle path** has the meaning given to it by the Code;

**built-up area** means the territory contiguous to and including any road-

- (a) on which there is a provision for street lighting at intervals of not over 100 m for a distance of at least 500 m or, if the road is shorter than 500 m, for the whole road; or
- (b) which is built up with structures devoted to business, industry or dwelling houses at intervals of less than 100 m for a distance of 500 m or more;

**bus** has the meaning given to it by the Code;

**bus embayment** has the meaning given to it by the Code;

**bus stop** has the meaning given to it by the Code;

**bus zone** has the meaning given to it by the Code;

**caravan** has the meaning given by the *Caravan Parks and Camping Grounds Act 1995*;

**carriageway** has the same meaning given to it in the Code;

**centre** in relation to a carriageway, means a line or a series of lines, marks or other indications—

- (a) for a two-way carriageway—placed so as to delineate vehicular traffic travelling in different directions; or
- (b) in the absence of any such lines, marks or other indications—the middle of the main, travelled portion of the carriageway;

**CEO** means the Chief Executive Officer of the local government;

**children’s crossing** has the meaning given to it by the Code;

**clearway** means a length of carriageway which carries a high traffic volume that has clearway no stopping signs erected appurtenant to it, to facilitate the unhindered flow of traffic;

**Code** means the *Road Traffic Code 2000*;

**commercial vehicle** means a motor vehicle constructed for the conveyance of goods or merchandise, or for the conveyance of materials used in any trade, business, industry or work whatsoever, other than a motor vehicle for the conveyance of passengers, and includes any motor vehicle that is designed primarily for the carriage of persons but which has been fitted or adapted for the conveyance of the goods, merchandise or materials referred to;

**detection device** means an electronic device placed in any position to detect or

record the parking time of a vehicle on any road, parking facility or other public place and includes any instruments, display panels or transmitting apparatus associated with the device;

**disability parking permit** has the meaning given to it by the *Local Government (Parking for People with Disabilities) Regulations 2014*;

**driveway** means the portion of land which lies between the boundary of a carriageway and the adjacent property line that is constructed for the purpose of providing access and egress to and from that property, whether or not the property is accessible via that driveway and does not include a footpath.

**crossover** means the portion of land which lies between the boundary of a carriageway and the adjacent property line that is constructed for the purpose of providing access and egress to and from that property, whether or not the property is accessible via that driveway and does not include a footpath.

**district** means the district of the local government;

**driver** means any person driving or in control of a vehicle;

**edge line** for a carriageway means a line marked along the carriageway at or near the far left or the far right side of the carriageway;

**emergency vehicle** has the meaning given to it by the Code;

**fire hydrant** means an upright pipe with a spout, nozzle or other outlet for drawing water from a main or service pipe in case of fire or other emergency;

**fire plug** means an upright pipe with a spout, nozzle or other outlet for drawing water from a main or service pipe in case of fire or other emergency;

**footpath** means an area that is open to the public that is designated for, or has as one of its main uses, use by pedestrians;

**General Regulations** mean the *Local Government (Functions and General) Regulations 1996*;

**GVM** (which stands for “gross vehicle mass”) has the meaning given to it by the Code;

**kerb** means any structure, mark, marking or device to delineate or indicate the edge of a carriageway;

**loading zone** means a length of a carriageway to which a “loading zone” sign applies;

**local government** means the City of Nedlands;

**mail zone** has the meaning given to it by the Code;

**median strip** has the meaning given to it by the Code;

**motor cycle** has the meaning given to it by the Code;

**motor vehicle** has the meaning given to it by the Code;

**no parking area** has the meaning given to it by the Code;

**no parking sign** means a sign with the words “no parking” in red letters on a white background, or the letter “P” within a red annulus and a red diagonal line across it on a white background;

**no stopping area** has the meaning given to it by the Code;

**no stopping sign** means a sign with the words “no stopping” or “no standing” in red letters on a white background or the letter “S” within a red annulus and a red diagonal line across it on a white background;

**obstruct** means to prevent or impede or to make difficult the normal passage of any vehicle, wheelchair, perambulator or pedestrian;

**obstruction** means to prevent or impede or to make difficult the normal passage of any vehicle, wheelchair, perambulator or pedestrian;

**occupier** has the meaning given to it by the Act;

**owner-**

(a) where used in relation to a vehicle licensed under the Road Traffic Act,

means the person in whose name the vehicle has been registered under the Road Traffic Act;

- (b) where used in relation to any other vehicle, means the person who owns, or is entitled to possession, of that vehicle; and
- (c) where used in relation to land, has the meaning given to it by the Act;

**painted island** has the meaning given to it by the Code;

**park** has the meaning given to it by the Code in relation to a vehicle, means to permit a vehicle, whether attended or not by any person, to remain stationary, except for the purpose of—

- (a) avoiding conflict with other traffic;
- (b) complying with the provisions of any law; or
- (c) taking up or setting down persons or goods (for a period not exceeding 2 minutes);

**parking area** has the meaning given to it by the Code;

**parking facilities** includes land, buildings, shelters, road reserves, parking areas, parking bays, parking stations, parking stalls and other facilities open to the public generally for the parking of vehicles whether or not a fee is charged, and includes any signs, notices and facilities used in connection with the parking of vehicles;

**parking region** means the area described in Schedule 1;

**parking stall** means a section or part of a thoroughfare or of a parking station which is marked or defined by painted lines, metallic studs, coloured bricks or pavers or similar devices for the purpose of indicating where a vehicle may be parked;

**parking station** means any land or structure provided for the purpose of accommodating vehicles;

**path** has the meaning given to it by the Code

**pedestrian crossing** has the meaning given to it by the Code;

**permit** means a permit issued under this local law;

**public place** means any place to which the public has access whether or not that place is on private property;

**reserve** means any land—

- (a) which belongs to the local government;
- (b) of which the local government is the management body under the *Land Administration Act 1997*; or
- (c) which is an “otherwise unvested facility” within section 3.53 of the Act;

**right of way** means a portion of land that is—

- (a) shown and marked “*Right of Way*” or “*ROW*” or coloured or marked in any other way to signify that the portion of land is a right of way, on any plan or diagram deposited with the Registrar of Titles that is subject to the provisions of section 167A of the *Transfer of Land Act 1893*;
- (b) shown on a diagram or plan of survey relating to a subdivision that is created as a “right of way” and vested in the Crown under section 152 of the *Planning and Development Act 2005*; and
- (c) shown and marked as a right of way on a map or plan deposited with the Registrar of Titles and transferred to the Crown under the *Transfer of Land Act 1893*, but does not include—
  - (i) private driveways; and
  - (ii) a “right of way” created by a deed of easement between two or more parties;

**road** means any highway, road, street, land, thoroughfare, right of way, cul-de-sac or similar place which the public are allowed to use, and includes all of the



land lying between the property lines, including the street verge and footpath adjacent to it;

**Road Traffic Act** means the *Road Traffic Act 1974*;

**Schedule** means a schedule to this local law;

**shared zone** has the meaning given to it by the Code;

**sign** includes a traffic sign, inscription, road marking, mark, structure or device on which may be shown words, numbers, expressions or symbols, and which is placed on or near a thoroughfare or within a parking station or reserve for the purpose of prohibiting, regulating, guiding, directing or restricting the parking or stopping of vehicles;

**special purpose vehicle** has the meaning given to it by the Code;

**stop** in relation to a vehicle means to stop a vehicle and permit it to remain stationary, except for the purposes of avoiding conflict with other traffic or of complying with the provisions of any law;

**street** includes a carriageway – which the public are allowed to use, and includes every part of the carriageway;

**symbol** includes, but is not limited to, any symbol specified by AS 1742.11: 1999 “Manual of uniform traffic control devices-parking controls” as amended from time to time and any symbol specified from time-to-time by Standards Australia for use in the regulation of parking;

**taxi** means a taxi within the meaning of the *Taxi Act 1994* or a taxi-car in section 47Z of the *Transport Co-ordination Act 1966*;

**taxi zone** has the meaning given to it by the Code;

**thoroughfare** has the meaning given to it by the Code;

**traffic island** has the meaning given to it by the Code;

**trailer** has the meaning given to it by the Code;

**unattended** in relation to a vehicle, means that the driver has left the vehicle so that the driver is more than 3 metres from the closest point of the vehicle;

**vehicle** has the meaning given to it by the Road Traffic Act; and

**verge** means the portion of a thoroughfare which lies between the boundary of a carriageway and the adjacent property line but does not include a footpath and can also be referred to as a nature strip;

- (2) For the purposes of the application of the definitions “no parking area”, “no stopping area” and “parking area” an arrow inscribed on a sign erected at an angle to the boundary of the carriageway is deemed to be pointing in the direction in which it would point, if the signs were turned at an angle of less than 90 degrees until parallel with the boundary.

- (3) A reference to a word or expression inscribed on a sign includes a reference to a symbol depicting the word or expression.
- (4) A reference to a parking station includes a reference to part of the parking station.
- (5) Unless the context otherwise requires, where a term is used but not defined in this local law and—
  - (a) it is defined in the Act, it shall have the meaning given to it in the Act; and
  - (b) it is defined in the Road Traffic Act or in the Code, it shall have the meaning given to it in the Road Traffic Act or the Code.

### **1.7 Classes of vehicles**

For the purposes of this local law, vehicles are divided into the following classes—

- (a) buses;
- (b) commercial vehicles;
- (c) motor cycles and bicycles;
- (d) taxis; and
- (e) all other vehicles.

### **1.8 Powers of the local government**

The local government may prohibit or regulate by signs or otherwise, the stopping or parking of any vehicle or any class of vehicles in any part of the parking region but must do so consistently with the provisions of this local law.

### **1.9 Determination of fees, charges and costs**

All fees, charges and costs referred to in this local law shall be determined and imposed by the local government from time to time in accordance with sections 6.16 to 6.19 of the Act.

## **PART 2—SIGNS**

### **2.1 Erection of signs**

- (1) The local government may erect a sign for the purposes of this local law on any land, building or other structure within the parking region.



- (2) Erection of signs on private land shall be at the approval of the private land owner.

## **2.2 Compliance with signs**

- (1) A person shall comply with the direction on every sign displayed, marked, placed or erected pursuant to this local law.
- (2) An inscription or symbol on a sign operates and has effect according to its tenor and a person contravening the direction on a sign commits an offence under this local law.

## **2.3 Unauthorised signs and defacing of signs**

A person shall not without the approval of the local government—

- (a) display, mark, set up or exhibit a sign purporting to be or resembling a sign marked, set up or exhibited by the local government under this local law;
- (b) remove, deface or misuse a sign or property set up or exhibited by the local government under this local law or attempt to do any such act; or
- (c) affix a board, sign, placard, notice or other thing to, or paint or write upon any part of a sign set up or exhibited by the local government under this local law.

## **2.4 General provisions about signs**

- (1) A sign marked, erected, set up, established or displayed on or near a thoroughfare or in a parking station is, in the absence of evidence to the contrary, deemed to be a sign marked, erected, set up, established or displayed under the authority of this local law.
- (2) The first three letters of any day of the week when used on a sign indicate that day of the week.
- (3) For the purpose of this local law, the local government may use AS 1742.11: 1999 as amended from time to time as a guide for the development or marking of signs, but is not bound to do so and, where it does use it as a guide may vary any of the provisions of AS 1742.11: 1999 as it sees fit.

## **2.5 Application of this local law to pre-existing signs and private properties**

- (1) A sign that—
  - (a) was erected by the local government or the Commissioner of Main Roads prior to the coming into operation of this local law; and

- (b) relates to the parking of vehicles within the parking region, shall be deemed for the purposes of this local law to have been erected by the local government under the authority of this local law.
- (2) A sign that was erected on a private property prior to the coming into operation of this local law, and that states or stated to the effect that there was no unauthorised parking and that the local law repealed under clause 1.4 the repealed local law applied to the private property, shall be deemed for the purposes of this local law to have been erected under the authority of this local law and to refer to this local law instead of the repealed local law.
- (3) An inscription or symbol on a sign referred to in subclause (1) or (2) operates and has effect according to its tenor, and where the inscription or symbol relates to the stopping of vehicles, it shall be deemed for the purposes of this local law to operate and have effect as if it related to the parking of vehicles.

## 2.6 Part of thoroughfare to which sign applies

Where under this local law the parking of vehicles in a thoroughfare is controlled by a sign, the sign shall be read as applying to that part of the thoroughfare which—

- (a) lies beyond the sign;
- (b) lies between the sign and the next sign beyond that sign; **or**
- (c) is on that side of the thoroughfare nearest to the sign.

## PART 3—PARKING STALLS AND PARKING STATIONS

### 3.1 Determination of parking stalls and parking stations

- (1) The local government may constitute, determine and vary and also indicate by signs—
  - (b) parking stalls;
  - (c) parking stations;
  - (d) permitted time and conditions of parking in parking stalls and parking stations which may vary with the locality;
  - (e) permitted classes of vehicles which may park in parking stalls and parking stations;
  - (f) permitted classes of persons who may park in specified parking stalls or parking stations; and
  - (g) the manner of parking in parking stalls and parking stations.
- (2) Where the local government makes a determination of resolution under this clause, it shall erect signs to give effect to the determination or resolution.

### 3.2 Vehicles to be within parking stalls on thoroughfares

- (1) Subject to subclauses (2), (3), and (4), a person shall not park a vehicle in a parking stall in a thoroughfare otherwise than—
  - (a) parallel to and as close to the kerb as is practicable;
  - (b) wholly within the stall; and
  - (c) headed in the direction of the movement of traffic on the side of the thoroughfare in which the stall is situated.
- (2) Subject to subclause (3) where a parking stall in a thoroughfare is set out otherwise than parallel to the kerb, then a person must park a vehicle in that stall wholly within it.
- (3) If a vehicle is too long or too wide to fit completely within a single parking stall then the person parking the vehicle shall do so within the minimum number of parking stalls needed to park that vehicle.
- (4) A person shall not park a vehicle partly within and partly outside a parking area.

### 3.3 Parking prohibitions and restrictions

- (1) A person shall not—
  - (a) stop or park a vehicle in a parking station so as to obstruct any entrance, exit, carriageway, passage or thoroughfare of the parking station;
  - (b) except with the permission of the local government or an authorised person, park a vehicle on any part of a parking station contrary to a sign referable to that part;
  - (c) permit a vehicle to park on any part of a parking station if an authorised person directs the driver of such vehicle to move the vehicle from such part or from the parking station; or
  - (d) park or attempt to park a vehicle in a parking stall in which another vehicle is parked but this paragraph does not prevent the parking of a motor cycle and a bicycle together in a stall marked “M/C”, if the bicycle is parked in accordance with subclause (2).
- (2) No person shall park any bicycle—
  - (a) in a parking stall other than in a stall marked “M/C”; and
  - (b) in such stall other than against the kerb, unless it is parked at a bicycle rail or in a bicycle rack.
- (3) Notwithstanding the provisions of subclause (1)(b) a driver may park a vehicle in a parking facility (except in a permit parking area) for twice the period of time permitted by the sign, provided that—
  - (a) the driver’s vehicle displays a valid disability parking permit; and

- (b) person with disabilities to which that disability parking permit relates is either the driver of or a passenger in the vehicle.

## PART 4—PARKING GENERALLY

### 4.1 Interpretation

In this Part—

**continuous dividing line** means—

- (a) a single continuous dividing line only;
- (b) a single continuous dividing line to the left or right of a broken dividing line; or
- (c) two parallel continuous dividing lines.

**event** means any event or occurrence considered by the local government to warrant the setting aside of any parking facility.

**land** does not include land under clause 4.10—

- (a) which belongs to the local government;
- (b) of which the local government is the management body under the *Land Administration Act 1997*;
- (c) which is an “otherwise unvested facility” within section 3.53 of the Act; or
- (d) which is the subject of an agreement referred to in clause 1.5(2).

### 4.2 Restrictions on parking in particular areas

- (1) Subject to subclause (2), a person shall not park a vehicle in a thoroughfare or part of a thoroughfare, or part of a parking station—
  - (a) if by a sign it is set apart for the parking of vehicles of a different class;
  - (b) if by a sign it is set apart for the parking of vehicles by persons of a different class; or
  - (c) during any period when the parking of vehicles is prohibited by a sign.
- (2) A driver may park a vehicle in a thoroughfare or part of a thoroughfare or part of a parking station, except in a thoroughfare or part of a thoroughfare or part of a parking station to which a disabled parking sign relates, for twice the period of time indicated on the sign providing that-
  - (a) the driver’s vehicle displays a valid disability parking permit;and
  - (b) the person with disabilities to which that disability parking permit relates is either the driver of or a passenger in the vehicle.
- (3) A person shall not park a vehicle—
  - (a) in a no parking area;
  - (b) in a parking area, except in accordance with both the signs associated with the parking area and with this local law;

- (c) in a stall marked “M/C” unless it is a motor cycle without a sidecar or a trailer, or it is a bicycle; or
  - (d) within the head of a cul-de-sac.
- (4) A person shall not park a motor cycle without a sidecar or a trailer, or a bicycle in a parking stall unless the stall is marked “M/C”.
- (5) A person shall not, without the prior permission of the local government or an authorised person park a vehicle in an area designated by a sign stating “Authorised Vehicles Only”.

#### 4.3 Parking vehicle on a carriageway

- (1) A person parking a vehicle on a carriageway other than in a parking stall shall park it—
- (a) in the case of a two-way carriageway, so that it is as near as practicable to and parallel with the left boundary of the carriageway and headed in the direction of the movement of traffic on the side of the thoroughfare on which the vehicle is parked;
  - (b) in the case of a one-way carriageway, so that it is as near as practicable to and parallel with either boundary of the carriageway and headed in the direction of the movement of traffic on that carriageway;
  - (c) so that at least 3 metres of the width of the carriageway lies between the vehicle and the farther boundary of the carriageway, or any continuous dividing line or median strip, or between the vehicle and a vehicle parked on the farther side of the carriageway;
  - (d) so that the front and the rear of the vehicle respectively are not less than 1 metre from any other vehicle, except a motor cycle without a trailer, or a bicycle parked in accordance with this local law; and
  - (e) so that it does not obstruct any vehicle on the carriageway, unless otherwise indicated by a sign.

#### 4.4 When parallel and right-angled parking apply

Where a sign associated with a parking area is not inscribed with the words “angle parking”, or with an equivalent symbol depicting this purpose, then unless a sign associated with the parking area indicates, or marks on the carriageway indicate, that vehicles have to park in a different position, where the parking area is—

- (a) adjacent to the boundary of a carriageway, a person parking a vehicle in the parking area shall park it as near as practicable to and parallel with that boundary; and
- (b) at or near the centre of the carriageway, a person parking a vehicle in that parking area shall park it at approximately right angles to the centre of the carriageway.

#### 4.5 When angle parking applies

- (1) This clause does not apply to—
  - (a) a passenger vehicle or a commercial vehicle with a mass including any load, of over three tonnes; or
  - (b) a person parking either a motor cycle without a trailer or a bicycle.
- (2) Where a sign associated with a parking area is inscribed with the words “angle parking” (or with an equivalent symbol depicting this purpose), a person parking a vehicle in the area shall park the vehicle at an angle of approximately 45 degrees to the centre of the carriageway unless otherwise indicated by the inscription on the parking sign or by marks on the carriageway.

#### 4.6 General prohibitions on parking

- (1) This clause does not apply to a vehicle parked in a parking stall.
- (2) Subclauses (3)(b) and (d) do not apply to a vehicle which parks in a bus embayment.
- (3) Subject to any law relating to intersections with traffic control signals a person shall not park a vehicle so that any portion of the vehicle is—
  - (a) between any other stationary vehicles and the centre of the carriageway;
  - (b) obstructing a right of way, private drive or carriageway or so close as to deny a vehicle reasonable access to or egress from the right of way, private drive or carriageway;
  - (c) alongside or opposite any excavation, works, hoarding, scaffolding or obstruction on the carriageway, if the vehicle would obstruct traffic;
  - (d) positioned so that at least three metres of the width of the carriageway lies between—
    - (i) the vehicle and the farther boundary of the carriageway, or any continuous dividing line or median strip; or
    - (ii) the vehicle and any part of a vehicle parked on the farther side of the carriageway.
  - (e) on an intersection, except adjacent to a carriageway boundary that is not broken by an intersecting carriageway;
  - (f) within 3 metres of a public letter box, unless the vehicle is being used for the purposes of collecting postal articles from the letter box; or
  - (g) within 10 metres of the nearer property line of any thoroughfare intersecting the thoroughfare on the side on which the vehicle is parked, unless a sign indicates otherwise.
- (4) A person shall not park a vehicle so that any portion of the vehicle is within 10 metres of the departure side of a children’s crossing or pedestrian crossing.

- (5) A person shall not park a vehicle so that any portion of the vehicle is within 20 metres of the approach side of a children's crossing or pedestrian crossing.
- (6) A person shall not park a vehicle so that any portion of the vehicle is within 20 metres of either the approach side or the departure side of the nearest rail of a railway level crossing.

#### **4.7 Authorised person may order vehicle on thoroughfare to be moved**

The driver of a vehicle shall not park a vehicle on any part of a thoroughfare in contravention of this local law after an authorised person has directed the driver to move it.

#### **4.8 No movement of vehicles to avoid time limitation**

- (1) Where the parking of vehicles in a parking facility is permitted for a limited time, a person shall not move a vehicle within the parking facility so that the total time of parking exceeds the maximum time allowed for parking in the parking facility.
- (2) Where the parking of vehicles in a thoroughfare is permitted for a limited time, a person shall not move a vehicle along that thoroughfare so that the total time of parking exceeds the maximum time permitted, unless the vehicle has first been removed from the thoroughfare for at least two hours.
- (3) Where parking in a thoroughfare is restricted as to time and a vehicle has been parked in that thoroughfare a person shall not park that vehicle again in that thoroughfare unless there is between the place where the vehicle had been parked and the place where the vehicle is subsequently parked another thoroughfare that meets or intersects that thoroughfare.

#### **4.9 No parking of vehicles exposed for sale and in other circumstances**

A person shall not park a vehicle on any part of a thoroughfare—

- (a) for the purpose of exposing it for sale;
- (b) if that vehicle is not licensed under the Road Traffic Act;
- (c) if that vehicle is a trailer or a caravan unattached to a motor vehicle; or
- (d) for the purpose of effecting repairs to it, other than the minimum repairs necessary to enable the vehicle to be moved to a place other than a thoroughfare.



#### **4.10 Parking on private land**

- (1) A person shall not park a vehicle on land without the consent of the owner or occupier of the land on which the vehicle is parked.
- (2) Where the owner or occupier of the land, by a sign referable to that land or otherwise, consents to the parking of vehicles of a specified class or classes on the land for a limited period, a person shall not park a vehicle on the land otherwise than in accordance with the consent.

#### **4.11 Parking on reserves**

No person other than an employee or approved contractor of the local government in the course of his or her duties or a person authorised by the local government shall drive or park a vehicle upon or over any portion of a reserve other than upon an area specifically set aside for that purpose.

#### **4.12 Suspension of parking limitations for urgent, essential or official duties**

- (1) Where by a sign, the parking of vehicles is permitted for a limited time on a portion of a thoroughfare or parking facility, the local government or an authorised person may, subject to the Code, permit a person to park a vehicle in that portion of the thoroughfare or parking facility for longer than the permitted time in order that the person may carry out urgent, essential or official duties.
- (2) Where permission is granted under subclause (1), the local government or an authorised person may prohibit the use by any other vehicle of that portion of the thoroughfare or parking facility to which the permission relates, for the duration of that permission.

#### **4.13 Parking in a parking station**

- (1) Fees payable for vehicles parking in parking stations—
  - (a) a fee payable for the parking of a vehicle and the period of application of the fee in a parking station may be determined and imposed by the local government; and
  - (b) the local government shall not be obliged to accept payment of any fee referred to in this clause.
- (2) A person shall not stop or park a motor cycle in a parking station unless—
  - (a) wholly within a parking stall marked with the symbol “M/C” or otherwise designated as being set aside for the parking of motor cycles;
  - (b) that person has paid to the local government the fee; and



- (c) during the period for which the fee is applicable.
- (3) The local government in respect of any period or time may by the use of signs set aside any parking station or any part of a parking station and prohibit entry thereto by vehicles other than vehicles carrying at least one other person in addition to the driver.
- (4) Parking restrictions for vehicles with multiple occupants—
  - (a) the local government may determine and impose a fee payable for the parking of a vehicle in any parking station or part of a parking station at any time or for specified times;
  - (b) a person shall not stop or park a vehicle in any parking station or part of a parking station which has been set aside under this local law at the times or within such period specified pursuant to this local law unless the vehicle is carrying at least one other person; and
  - (c) a person shall not enter any parking station or part of a parking station which has been set aside under this local law at the times or within such period specified pursuant to this local law unless that person is the driver of or passenger in a vehicle carrying at least one other person.

## PART 5—PARKING AND STOPPING

### *Division 1—Parking and stopping generally*

#### **5.1 “No stopping” and “no parking” signs, and yellow edge lines**

- (1) A driver shall not stop on a part of a carriageway, or in an area, to which a “no stopping” sign applies **or when a “clearway” restriction is in operation.**
- (2) A driver shall not stop on a part of a carriageway or in an area to which a “no parking” sign applies, unless the driver is—
  - (a) dropping off, or picking up passengers or goods;
  - (b) does not leave the vehicle unattended; and
  - (c) completes the dropping off, or picking up of the passengers or goods within 2 minutes of stopping and drives on.
- (3) A driver shall not stop at the side of a carriageway marked with a continuous yellow edge line.

### *Division 2—Stopping in zones for particular vehicles*

#### **5.2 Stopping in a loading zone**

A person shall not stop a vehicle in a loading zone unless it is—

- (a) a motor vehicle used for commercial or trade purposes engaged in the picking up or setting down of goods;
- (b) a motor vehicle taking up or setting down passengers, but in any event, shall not remain in that loading zone—
- (c) for longer than a time indicated on the “loading zone” sign; or
- (d) longer than 30 minutes, if no time is indicated on the sign.

### **5.3 Stopping in a taxi or bus zone**

- (1) A driver shall not stop in a taxi zone, unless the driver is driving a taxi.
- (2) A driver shall not stop in a bus zone unless the driver is driving a public bus, or a bus of a type that is permitted to stop at the bus zone by information on or with the “bus zone” sign applying to the bus zone.

### **5.4 Stopping in a mail zone**

A person shall not stop a vehicle in a mail zone, unless the driver is driving an Australia Post vehicle, and is dropping off, or picking up, mail.

### **5.5 Other limitations in zones**

A person shall not stop a vehicle in a zone to which a sign applies if stopping the vehicle would be contrary to any limitation in respect to classes of persons or vehicles, or specific activities allowed, as indicated by additional words on a sign that applies to the zone.

#### *Division 3—Other places where stopping is restricted*

### **5.6 Stopping in a shared zone**

A driver shall not stop in a shared zone unless—

- (a) the driver stops at a place on a part of a carriageway, or in an area to which a sign applies and the driver is permitted to stop at that place by the sign;
- (b) the driver stops in a parking bay and the driver is permitted to stop in the parking bay under this local law;
- (c) the driver is dropping off, or picking up, passengers or goods; or
- (d) the driver is engaged in door-to-door delivery or the collection of goods, or in the collection of waste or garbage.

**5.7 Double parking**

- (1) A driver shall not stop a vehicle so that any portion of the vehicle is between any other stopped vehicle and the centre of the carriageway.
- (2) This clause does not apply to—
  - (a) a driver stopped in traffic; or
  - (b) a driver angle parking on the side of the carriageway or in a median strip parking area, in accordance with this local law.

**5.8 Stopping near an obstruction**

A driver shall not stop on a carriageway near an obstruction on the carriageway in a position that further obstructs traffic on the carriageway.

**5.9 Stopping on a bridge or in a tunnel, etc.**

- (1) A driver shall not stop a vehicle on a bridge, causeway, ramp or similar structure unless—
  - (a) the carriageway is at least as wide on the structure as it is on each of the approaches and a sign does not prohibit stopping or parking; or
  - (b) the driver stops at a place on a part of a carriageway, or in an area, to which a sign applies and the driver is permitted to stop at that place by the sign.
- (2) A driver shall not stop a vehicle in a tunnel or underpass unless—
  - (a) the carriageway is at least as wide in the tunnel or underpass as it is on each of the approaches and a traffic sign does not prohibit stopping or parking; or
  - (b) the driver of a motor vehicle stops at a bus stop, or in a bus zone or parking area marked on the carriageway, for the purpose of setting down or taking up passengers.

**5.10 Stopping on crests, curves, etc.**

- (1) Subject to subclause (2), a driver shall not stop a vehicle on, or partly on, a carriageway, in any position where it is not visible to the driver of an overtaking vehicle, from a distance of 50 metres within a built-up area, and from a distance of 150 metres outside a built-up area.
- (2) A driver may stop on a crest or curve on a carriageway that is not in a built-up area if the driver stops at a place on the carriageway, or in an area to

which a sign applies and the driver is permitted to stop at that place by the sign.

#### **5.11 Stopping near a fire hydrant, etc.**

A driver shall not stop a vehicle so that any portion of the vehicle is within 1 metre of a fire hydrant or fire plug, or of any sign or mark indicating the existence of a fire hydrant or fire plug, unless—

- (a) the driver is driving a public bus, and the driver stops in a bus zone or at a bus stop and does not leave the bus unattended; or
- (b) the driver is driving a taxi, and the driver stops in a taxi zone and does not leave the taxi unattended.

#### **5.12 Stopping at or near a bus stop**

(1) A driver shall not stop a vehicle so that any portion of the vehicle is within 20 metres of the approach side of a bus stop, or within 10 metres of the departure side of a bus stop, unless—

- (a) the vehicle is a public bus stopped to take up or set down passengers; or
- (b) the driver stops at a place on a part of a carriageway, or in an area, to which a sign applies and the driver is permitted to stop at that place by the sign.

(2) In this clause—

- (a) distances are measured in the direction in which the driver is driving; and
- (b) a trailer attached to a public bus is deemed to be a part of the public bus.

#### **5.13 Stopping on a path, median strip, or traffic island**

The driver of a vehicle (other than a bicycle or an animal) shall not stop so that any portion of the vehicle is on a path, traffic island, painted island or median strip, unless the driver stops in an area, to which a sign applies and the driver is permitted to stop at that place by the sign.

#### **5.14 Stopping on a verge or nature strip**

(1) A person shall not stop a vehicle so that any portion of that vehicle is on a verge unless he or she is the owner or occupier of the premises adjacent to that verge or is a person authorised by the occupier of those premises.

- (2) A person shall not stop a vehicle so that any portion of that vehicle is on a verge during any period when the stopping or parking of vehicles on that verge is prohibited by a sign adjacent and referable to that verge.
- (3) A person shall not stop a commercial vehicle or bus, or a trailer or caravan unattached to a motor vehicle so that any portion of that vehicle is on a verge.
- (4) Subclause (3) does not apply to a commercial vehicle when it is being loaded or unloaded with reasonable expedition with goods, merchandise or materials collected from or delivered to the premises adjacent to the portion of the verge on which the commercial vehicle is parked, provided no obstruction is caused to the passage of any vehicle or person using a carriageway or a footpath.
- (5) The owner or occupier of premises adjacent to a verge shall not charge a fee to authorise a person to stop on a verge in accordance with subclause (1) of this clause.

#### **5.15 Obstructing access to and from a path, driveway, etc.**

- (1) A driver shall not stop a vehicle so that any portion of the vehicle is in front of a path in a position that obstructs access by vehicles or pedestrians to or from that path, unless—
  - (a) the driver is dropping off, or picking up passengers; or
  - (b) the driver stops in a parking stall and the driver is permitted to stop in the parking stall under this local law.
- (2) A driver shall not stop a vehicle so that any portion of the vehicle is on or across a driveway, crossover or other way of access for vehicles travelling to or from adjacent land, unless—
  - (a) the driver is dropping off or picking up passengers; or
  - (b) the driver stops in a parking stall and the driver is permitted to stop in the parking stall under this local law.

#### **5.16 Stopping near a public letter box**

A driver shall not stop a vehicle so that any portion of the vehicle is within 3 metres of a public letterbox, unless the driver—

- (a) is dropping off, or picking up passengers or mail; or
- (b) stops at a place on a part of a carriageway, or in an area to which a sign applies and the driver is permitted to stop at that place by the sign.

### 5.17 Stopping on a carriageway—heavy and long vehicles

Subject to any clause to the contrary or sign referable to the carriageway, a person shall not park a vehicle or any combination of vehicles that together with any projection on, or load carried by the vehicle or combination of vehicles is 7.5 metres or more in length or exceeds a GVM of 4.5 tonnes—

- (a) on a carriageway in a built-up area for any period exceeding one hour, unless engaged in the picking up or setting down of goods; or
- (b) on a carriageway outside a built-up area, except on the shoulder of the carriageway or other area set aside for the parking of such vehicles.

### 5.18 Stopping on a carriageway with a bicycle parking sign

The driver of a vehicle, other than a bicycle shall not stop on a part of a carriageway to which a “bicycle parking” sign applies, unless the driver is dropping off or picking up passengers.

### 5.19 Stopping on a carriageway with a motor cycle parking sign

The driver of a vehicle shall not stop on a part of a carriageway, or in an area to which a “motor cycle parking” sign applies, or an area marked “M/C” unless—

- (a) the vehicle is a motor cycle; or
- (b) the driver is dropping off or picking up passengers.

### 5.20 Motor cycle stalls

- (1) A person shall not stop or park a vehicle other than a bicycle or a motor cycle to which no side car or side-box is attached in a parking stall—
  - (a) marked with the symbol “M/C”; or
  - (b) in which the parking of bicycles or motor cycles is permitted by a sign referable to that parking stall.
- (2) A person shall not stop or park a bicycle or motor cycle in a parking stall marked with the symbol “M/C”—
  - (a) for longer than the maximum period permitted for parking in that parking stall by a sign referable to that parking stall;
  - (b) if there is no sign referable to that parking stall than for longer than the maximum period during which a vehicle may stop or be parked as specified on any sign referable to any parking stall adjacent thereto; or
  - (c) otherwise than wholly within the stall.

## PART 6—PARKING PERMITS

### 6.1 Interpretation

In this Part, unless the context otherwise requires—

**dwelling unit** means premises lawfully used for self contained living quarters;

**eligible person** where used in relation to an application for a—

- (a) residential parking permit means a single house occupier, a unit occupier or a unit owner;
- (b) visitor’s parking permit means—
  - (i) a single house occupier;
  - (ii) a strata company;
  - (iii) a unit owner of a residential unit which is not a strata lot;

**off street parking bay** means an area on private property that can be used to park a vehicle(s) and is not restricted to a pavement or concrete area and any one area is not restricted to one vehicle providing multiple vehicles can fit;

**residential parking permit** means a permit issued to a resident by the local government pursuant to clause 6.3(1);

**residential unit** means a dwelling unit which is part of a building adjacent to a part of a thoroughfare on which thoroughfare the stopping or parking of vehicles is prohibited for more than a specified period and which building contains—

- (a) two or more dwelling units with or without any non residential units;
- (b) one dwelling unit with one or more non residential units;

**single house** means a dwelling unit constructed on its own lot and used for self-contained living quarters and which is adjacent to a part of a road on which the stopping or parking of vehicles is prohibited for more than a specified period;

**single house occupier** means an occupier of a single house;

**strata company** has the meaning given to it in the *Strata Titles Act 1985*;

**unit occupier** means a person who is an occupier of a residential unit but does not include a unit owner;

**unit owner** means a person who is an owner of a residential unit; and

**visitor parking permit** means a permit issued by the local government pursuant to clause 6.3(2).

### *Division 1 – Residential parking permits*

### 6.2 Exemption for permit holders

(1) The holder of a residential parking permit or a visitor parking permit is exempt from compliance with-

- (a) any parking sign prohibiting the parking or stopping of vehicles for more than a specified time; and
- (b) any parking restriction on a parking sign that is also inscribed with the words “City of Nedlands Permit Holders Excepted”.

(2) The exemption conferred by subclause (1) shall apply only—



- (a) to that part of a thoroughfare specified in the permit;
  - (b) where the permit displayed is a residential parking permit to the vehicle specified in the residential parking permit;
  - (c) if the permit is displayed in the vehicle or affixed to the windscreen of the vehicle so as to be clearly visible and able to be read by an authorised person from outside the vehicle; and
  - (d) if the permit is valid.
- (3) The exemption conferred by subclause (1)(a) shall not, unless specifically noted on the permit, apply during any period in which the stopping or parking of vehicles is prohibited in the thoroughfare or the part of the thoroughfare specified in the permit.
- (4) The exemption conferred by subclause (1)(a) shall apply only where the time restriction applicable to that part of the thoroughfare is for a period exceeding 30 minutes.

### 6.3 Issue of permits

- (1) The local government may upon a written application of an eligible person issue a residential parking permit.
- (2) The local government may upon a written application of an eligible person issue for the occasional use of visitors, a visitor parking permit.
- (3) The local government's power to issue, replace and revoke permits under this Part may be exercised by an authorised officer.
- (4) Notwithstanding any other provisions in this local law, the local government may approve the issue of a number of residential parking permits or visitor parking permits to any owner or occupier on such terms and conditions as the local government sees fit.
- (5) The maximum number of residential parking permits and visitor parking permits that shall be issued by the local government in relation to a dwelling must comply with the following table:

Number of off street parking bays for the dwelling	Maximum number of Residential Parking Permits	Maximum number of Visitor Parking Permits
0	2	2
1	1	2
2	0	2
3	0	1
4 or more	0	0



- (6) Fees payable for residential parking permits and visitor parking permits shall be set by the local government from time to time in accordance with the Act.

#### **6.4 Discretionary authority**

Notwithstanding any other provisions in this local law which restrict the number of residential parking permits or visitor parking permits that may be issued, the local government may approve the issue of one additional residential parking permit or one additional visitor parking permit to any occupier on such terms and conditions as the local government sees fit.

#### **6.5 Validity of permit**

Every residential parking permit or visitor parking permit as the case may be shall cease to be valid upon—

- (a) the expiry of a period of 12 months from and including the date on which it is issued;
- (b) the holder of the permit ceasing to be an eligible person;
- (c) the revocation of the permit by the local government pursuant to clause 6.6; and
- (d) the replacement of any permit by a new permit issued by the local government pursuant of clause 6.3.

#### **6.6 Revocation of a permit**

- (1) The local government may at any time give an eligible person to whom a permit was issued pursuant to the provisions of this local law notice requiring that person to notify the local government of any reason why that permit should not be revoked.
- (2) The local government shall give notice referred to in subclause (1) by serving a notice on the eligible person to whom the permit was issued.
- (3) If within 7 days after the date of receipt of the notice referred to in subclause (2) the eligible person to whom the permit was issued—
  - (a) fails to give the local government notice in writing of any reason why the permit should not be revoked; or
  - (b) gives the local government notice in writing of any reasons why the permit should not be revoked; then the local government may in its absolute discretion revoke that permit.
- (4) For the purpose of subclause (3) the date of receipt of the notice shall be the date the notice was served.

- (5) The local government shall give notice of the revocation by serving a notice on the eligible person to whom the permit was issued.

### **6.7 Removal of a permit from a vehicle**

The holder of a residential parking permit or visitor parking permit shall forthwith upon that permit being revoked or ceasing to be valid remove the permit from the vehicle in which it is displayed or to which it is affixed.

### **6.8 Replacement of permit**

- (1) The local government may upon a written application of an eligible person and upon payment of the fee referred to in subclause (2), if any, issue a permit to replace a residential parking permit or visitor's parking permit which is lost, destroyed or stolen.
- (2) The local government may determine and impose a fee for the issue of a replacement permit pursuant to this clause.
- (3) Notwithstanding subclause (2), no fee shall be payable for the issue of a replacement permit if evidence is produced in writing to the satisfaction of the local government—
  - (a) that the vehicle in which the permit is displayed has been disposed of;
  - (b) that the vehicle's windscreen in which the permit is displayed has been replaced; or
  - (c) which the local government considers waiving of the fee is warranted.

### **6.9 Display of residential parking permits or visitor parking permits**

A person shall not stop or park a vehicle in an area set aside for persons or vehicles of a particular class during any permitted period unless a residential parking permit or a visitor parking permit is displayed inside the vehicle and is clearly visible to and able to be read by an authorised person from outside the vehicle at all times while the vehicle remains stopped or parked in the zone.

## *Division 2 – Parking facility permits*

### **6.10 Permits in parking facilities**

- (1) The local government or authorised person may, whether upon payment of a fee or not, issue a written temporary parking permission which allows a specific vehicle to park—

- (a) in a specified kerbside area;
  - (b) in a car park which is controlled by a sign, in contravention of the restriction specified on that sign; or
  - (c) in any other place under the control of the local government.
- (2) A permit issued under subclause (1) may—
- (a) authorise the stopping or parking of the vehicle continuously for a specified period or periods between specified times or from time-to-time during a specified period; and
  - (b) be revoked or suspended at any time by the local government or an authorised person before the expiration of any time or period specified in the permit without responsibility for any liability or loss or claim.
- (3) A person shall not stop or park a vehicle in respect of which a permit has been issued pursuant to subclause (2)—
- (a) except at the times or during the period specified in the permit;
  - (b) any purpose other than the purpose for which the permit was issued; or
  - (c) at any time after the cancellation, withdrawal or suspension of the permit.
- (4) Nothing in this clause mitigates the limitations or condition imposed by any other clause or by any local law relating to a person's right of appeal against the local government revoking or suspending a permit.

## PART 7—MISCELLANEOUS

### 7.1 Authorised persons

No offence under this local law is committed by an authorised person while carrying out his or her duties as an authorised person.

### 7.2 Necessary power

An authorised person has all necessary powers for the purpose of performing or observing all of the functions conferred on him or her under the Act and this local law.

### 7.3 Authorised person to be obeyed

A person who is given a direction by an authorised person or a member of the WA Police Service under this local law or in relation to a contravention of this local law shall comply with that direction.

#### 7.4 Persons may be directed to leave local government property

An authorised person may direct a person to leave local government property or a local government building where the authorised person reasonably suspects that the person has contravened a provision of this local law.

#### 7.5 Marking of tyres

- (1) For the purposes of ascertaining whether or not a parked vehicle has been or may be parked in contravention of any provision of this local law an authorised person may mark the tyres of a vehicle parked in a parking facility with chalk or any other non-indelible substance.
- (2) A person shall not remove or interfere with any such mark referred to in subclause (1) so that the purpose of affixing that mark is or may be defeated.

#### 7.6 Removal of notices on a vehicle

A person, other than the driver of the vehicle or a person acting under the direction of the driver of the vehicle or an authorised person, shall not remove from the vehicle any notice put on the vehicle by an authorised person.

#### 7.7 Special purpose and emergency vehicles

Notwithstanding anything to the contrary in this local law, the driver of—

- (a) a special purpose vehicle may, only in the course of his or her duties and when it is expedient and safe to do so, stop or park the vehicle in any place, at any time; and
- (b) an emergency vehicle may, in the course of his or her duties and when it is expedient and safe to do so, or where he or she honestly and reasonably believes that it is expedient and safe to do so, stop or park the vehicle at any place, at any time.

#### 7.8 Vehicles not to obstruct a public place

- (1) A person shall not park or leave a vehicle, or any part of a vehicle, in a public place so that it obstructs the use of any part of that public place without the permission of the local government or unless authorized under any written law.
- (2) A vehicle which is parked in any portion of a public place where vehicles may be lawfully parked, is deemed to cause an obstruction and may be impounded where –
  - (a) the vehicle is parked for any period exceeding 24 hours;
  - (b) the vehicle is so parked during any period in which the parking of vehicles

is prohibited or restricted by a sign; or  
(c) the vehicle is abandoned, unregistered or disused.

## **7.9 Causing or attempting to cause damage to local government property**

A person shall not cause or attempt to cause damage to the property of the local government in any way.

## **7.10 Interfere with or damage to detection devices**

- (1) A person shall not interfere with, damage or obstruct the operation of any electronic parking detection device or instrument in any road, parking facility or in any other public place.
- (2) A person shall not interfere with, damage or obstruct the operation of any display panels or transmitting equipment in relation to parking detection devices or instruments operated by the local government.

## **7.11 Local government may lock parking stations**

- (1) At the expiration of the hours of operation of a parking station, the local government, whether or not any vehicle remains parked in a parking station, may lock the parking station or otherwise prevent the movement of any vehicle within, or to or from the parking station.
- (2) Nothing in this clause mitigates the limitations or conditions imposed by any other clause or by any local law relating to the locking of a parking station.

# **PART 8—OBJECTIONS AND REVIEW**

## **8.1 Objections and review**

When the local government makes a decision as to whether it will—

- (a) grant a person a permit under this local law; or
- (b) renew, vary, or cancel a permit that a person has under this local law, the provisions of Division 1 of Part 9 of the Act and Regulation 33 of the General Regulations shall apply to that decision.

# **PART 9—PENALTIES**

## **9.1 Offences and penalties**

- (1) Any person who fails to do anything required or directed to be done under this local law, or who does anything which under this local law that person is prohibited from doing, commits an offence.

(2) An offence against a clause specified in Schedule 2 is a prescribed offence for the purposes of section 9.16(1) of the Act.

Penalty: a fine not less than 500, a fine not exceeding \$5,000 and if the offence is of a continuing nature, a daily penalty of \$500.

## 9.2 Modified Penalties

Where an authorised person has reason to believe that a person has committed an offence under this local law, he or she may issue to that person an infringement notice in accordance with the modified penalties set out in the Schedule 2. The amount appearing in the final column of the Schedule 2 directly opposite a clause specified in that Schedule is the modified penalty for an offence against the clause.

## 9.3 Form of notices

For the purposes of this local law the form of the—

- (a) notice referred to in sections 9.13 and 9.17 of the Act is that of the form in Schedule 3; and
  - (b) notice referred to in section 9.20 of the Act is that of the form in Schedule 4.
-

**SCHEDULES**

***Schedule 1—Parking region***

*LOCAL GOVERNMENT ACT 1995*

[cl. 1.5(1)]



## City of Nedlands Parking and Parking Facilities Local Law 2013

**PARKING REGION**

The parking region is the whole of the district but excludes the following portions of the district—

- (a) the approach and departure prohibition areas of all existing and future traffic control signal installations as determined by the Commissioner of Main Roads;
  - (b) prohibition areas applicable to all existing and future bridges and subways as determined by the Commissioner of Main Roads;
  - (c) any road which comes under the control of the Commissioner of Main Roads unless control of parking and parking facilities on that road is carried out subject to the control and direction of the Commissioner of Main Roads or has been delegated by the Commissioner to the local government.
-

**Schedule 2—Prescribed offences**

[cl. 9.1(2)]

**LOCAL GOVERNMENT ACT 1995**

## City of Nedlands Parking and Parking Facilities Local Law 2013

**PRESCRIBED OFFENCES**

ITEM NO.	CLAUSE NO.	NATURE OF OFFENCE	MODIFIED PENALTY \$
1.	2.2(1), (2)	Failure to comply with signs	100
2.	2.3(a)	Unauthorised display, marking, setting up, exhibiting of a sign	100
3.	2.3(b)	Unauthorised removal, defacing or misuse of a sign	100
4.	2.3(c)	Unauthorised affixing anything to a sign	100
5.	3.2(1)(a)	Failure to park parallel to and as close to the kerb as practicable in a parking stall	100
6.	3.2(1)(b)	Failure to park wholly within parking stall	100
7.	3.2(1)(c)	Failure to park in the direction of the movement of traffic in a parking stall	100
8.	3.2(4)	Failure to park wholly within parking area	100
9.	3.3(1)(a)	Causing obstruction in parking station	150
10.	3.3(1)(b)	Parking contrary to sign in parking station	100
11.	3.3(1)(c)	Parking contrary to directions of authorised person	150
12.	3.3(1)(d)	Parking or attempting to park a vehicle in a parking stall occupied by another vehicle	100
13.	4.2(1)(a)	Parking by vehicles of a different class	100
14.	4.2(1)(b)	Parking by persons of a different class	100
15.	4.2(1)(c)	Parking during prohibited period	100
16.	4.2(3)(a)	Parking in no parking area	100
17.	4.2(3)(b)	Parking contrary to signs or limitations	100
18.	4.2(3)(c)	Parking vehicle in motor cycle only area	100
19.	4.2(4)	Parking motor cycle in stall not marked 'M/C'	100
20.	4.2(5)	Parking without permission in an area designated for 'Authorised Vehicles Only'	120
21.	4.3(1)(a)	Failure to park on the left of two-way carriageway	120
22.	4.3(1)(b)	Failure to park on boundary of one-way carriageway	120
23.	4.3(1)(a) or 4.3(1)(b)	Parking against the flow of traffic	120
24.	4.3(1)(c)	Parking when distance from farther boundary less than 3 metres	120
25.	4.3(1)(d)	Parking closer than 1 metre from another vehicle	100
26.	4.3(1)(e)	Causing obstruction on a carriageway	150
27.	4.4(b)	Failure to park at approximate right angle	100
28.	4.5(2)	Failure to park at an appropriate angle	100

## CEO32.11.23 - Attachment 2

29.	4.6(3)(a)	Double parking	Parking and Parking Facilities	150	Law
30.	4.6(3)(b)	Denying access to private drive or right of way		150	

ITEM NO.	CLAUSE NO.	NATURE OF OFFENCE	MODIFIED PENALTY \$
31.	4.6(3)(c)	Parking beside excavation or obstruction so as to obstruct traffic	120
32.	4.6(3)(d)	Parking closer than 3 metres to single or double longitudinal lines	150
33.	4.6(3)(e)	Parking on intersection	150
34.	4.6(3)(f)	Parking within 3 metres of public letter box	100
35.	4.6(3)(g)	Parking within 10 metres of intersection	150
36.	4.6(4)	Parking vehicle within 10 metres of departure side of a children's crossing or pedestrian crossing	120
37.	4.6(5)	Parking vehicle within 20 metres of approach side of a children's crossing or pedestrian crossing	120
38.	4.6(6)	Parking vehicle within 20 metres of approach side or departure side of railway level crossing	120
39.	4.7	Parking contrary to direction of authorised person	150
40.	4.8(1), (2) or (3)	Moving vehicle to avoid time limitation	100
41.	4.9(a)	Parking in thoroughfare for purpose of sale	100
42.	4.9(b)	Parking unlicensed vehicle in thoroughfare	100
43.	4.9(c)	Parking a trailer or caravan on a thoroughfare	100
44.	4.9(d)	Parking in thoroughfare for purpose of repairs	100
45.	4.10(1)	Parking on land without consent	120
46.	4.10(2)	Parking on land not in accordance with consent	120
47.	4.11	Driving or parking on a reserve	120
48.	4.13(2)	Failure to park a motor cycle in a bay marked "M/C"	100
49.	5.1(1)	Stopping contrary to a "no stopping" sign	150
50.	5.1(2)	Parking contrary to a "no parking" sign	100
51.	5.1(3)	Stopping within continuous yellow edge lines	150
52.	5.2	Stopping unlawfully in a loading zone	120
53.	5.3	Stopping unlawfully in a taxi zone or bus zone	120
54.	5.4	Stopping unlawfully in a mail zone	120
55.	5.5	Stopping in a zone contrary to a sign	120
56.	5.6	Stopping in a shared zone	120
57.	5.7(1)	Double Parking	150
58.	5.8	Stopping near an obstruction	120
59.	5.9	Stopping on a bridge or tunnel	120
60.	5.10	Stopping on crests /curves etc	120
61.	5.11	Stopping near fire hydrant or fire plug	120
62.	5.12(1)	Stopping near bus stop	120
63.	5.13	Stopping on path, median strip or traffic island	120
64.	5.14(1)	Stopping on a verge without authorisation	120
65.	5.14(2)	Stopping on a verge contrary to a sign	120

ITEM NO.	CLAUSE NO.	NATURE OF OFFENCE	MODIFIED PENALTY \$
66.	5.14(3)	Stopping a commercial vehicle or bus, or trailer or caravan unattached to a motor vehicle on a verge	120
67.	5.14(5)	Owner or occupier of premises adjacent to a verge charging a fee to authorise a person to stop on a verge	500
68.	5.15	Obstructing path, a driveway etc	120
69.	5.16	Stopping near public letter box	100
70.	5.17	Stopping heavy or long vehicles on carriageway	100
71.	5.18	Stopping in bicycle parking area	100
72.	5.19	Stopping in motor cycle parking area	100
73.	5.20	Stopping or parking a vehicle (other than a bicycle or motor cycle) in a parking stall approved for motor cycles	100
74.	6.9	Failure to display a valid permit	100
75.	6.10(3)	Stopping or parking contrary to requirements of a permit	100
76.	7.3	Failure to comply with a lawful direction of an authorised person	150
77.	7.4	Failure to leave local government property when lawfully directed to do so by an authorised person	150
78.	7.5(2)	Removing or interfering with a lawful mark on a tyre	120
79.	7.6	Removing a notice on a vehicle	120
80.	7.8(1)	Leaving a vehicle in a public place or thoroughfare so as to cause an obstruction	150
81.	7.9	Causing or attempting to cause damage to local government property	500
82.	7.10(1)	Interfere or damage an electronic detection device	500
83.	7.10(2)	Interfere or damage a display panel or transmitting device	500

**Schedule 3—Notice to vehicle owner**

[cl. 9.3(a)]

LOCAL GOVERNMENT ACT 1995

City of Nedlands Parking and Parking Facilities Local Law 2013

**PARKING INFRINGEMENT NOTICE  
NOTICE TO THE OWNER/DRIVER**

It is alleged that the following vehicle was parked or stopped as indicated below.

Infringement No: ..... Issue date: ..... / .....  
/.....

Alleged Offence: .....  
.....  
.....

Location:  
.....

Vehicle: .....;  
Colour: .....;  
Make: .....;  
Model: .....;

Offence Date: ..... Offence Time: .....  
Penalty: ..... Due Date: ..... / ..... /.....

Unless within 28 days after the date of the service of this notice –

- (a) The modified penalty is paid; or
- (b) you inform the CEO of the local government as to the identity and address of the person who was the driver or person in charge of the above vehicle at the time of the alleged offence; or
- (c) you satisfy the CEO of the local government that the above vehicle had been stolen, or was being unlawfully used, at the time of the above offence,

You will, in the absence of proof to the contrary, be deemed to have committed the alleged offence and Court proceedings may be instituted against you.

If you do not wish to have a complaint of the alleged offence heard and determined by a court, the amount of the modified penalty must be paid within 28 days after the giving of this notice.

**PAYMENT METHODS**

Payment by phone: (Visa or Mastercard)

Please call 1300 276 468 to make payment from your nominated account, quoting the infringement number shown overleaf.

Payment by Internet: (Visa or Mastercard)

[www.nedlands.wa.gov.au](http://www.nedlands.wa.gov.au) and select the payment option.

Payment by Mail:

Make cheques payable to City of Nedlands and crossed Not Negotiable. Complete your name and address in block letters in the space provided below and return this notice and payment to City of Nedlands, PO Box 9, Nedlands, WA, 6909.

Payment in person at Council:

Present this notice intact to the cashier at the City of Nedlands, 71 Stirling Hwy, Nedlands, between 8.30 am and 5.00 pm Mon – Fri.

**Schedule 4—Infringement notice**

[cl. 9.3(b)]

LOCAL GOVERNMENT ACT 1995

City of Nedlands Parking and Parking Facilities Local Law 2013

**WITHDRAWAL OF INFRINGEMENT NOTICE**

Serial No .....

Date ..... / ..... / .....

To: (1)

.....  
.....

of: (2)

.....  
.....

Infringement Notice No. .... dated ...../  
..... / .....

in respect of vehicle—

make.....;

model:.....;

registration: .....,

for the alleged offence

of.....

.....  
.....  
.....  
.....  
.....

has been withdrawn.

The modified penalty of \$ .....

has been paid and a refund is enclosed.

has not been paid and should not be paid.

*delete as appropriate.*

(3) .....

(4)

.....  
.....

Insert—

(1) Name of alleged offender to whom infringement notice was given or “the owner”.

(2) Address of alleged offender.

(3) Signature of authorised person

(4) Name and title of authorised person giving notice

—



---

Dated this 20<sup>th</sup> day of January 2017 ~~2016~~  
The Common Seal of the City of Nedlands was affixed by authority of a resolution of  
the Council in the presence of:



  
\_\_\_\_\_  
Mayor  
MAX HIPKINS

  
\_\_\_\_\_  
Chief Executive Officer  
GREG TREVASKIS



**20.3 CEO33.11.23 – Application for Payment of Training Costs – Councillor Coghlan**

<b>Meeting &amp; Date</b>	Council Meeting – 28 November 2023
<b>Applicant</b>	City of Nedlands
<b>Employee Disclosure under section 5.70 Local Government Act 1995</b>	Nil.
<b>Report Author</b>	Libby Kania - Coordinator Governance and Risk
<b>CEO</b>	Tony Free - Acting Chief Executive Officer
<b>Attachments</b>	1. Letter of Offer WALGA 2. City of Nedlands Council Member and Employee Training and Conference Attendance

Councillor Coghlan left the room at 8.22 pm.

**Regulation 11(da) – Not Applicable – Recommendation Adopted**

Moved – Councillor Youngman  
Seconded – Councillor Smyth

**That the Recommendation be adopted.**  
(Printed below for ease of reference)

**CARRIED 7/1**  
**(Against: Cr. McManus)**

Councillor Coghlan returned to the room at 8.26 pm.

**Council Resolution / Recommendation**

**That Council, in accordance with the Council Member and Employee Training and Conference Attendance Policy, approves the payment of \$5,085 to WALGA for Councillor Coghlan to complete the Diploma of Local Government Elected Member Course.**

**Purpose**

For Council to consider an application for payment of training costs pursuant to the Council Policy, Council Member and Employee Training and Conference Attendance.



## Voting Requirement

Simple Majority.

## Background

On 5 October, Cr Coghlan was notified of her offer of a place in the WALGA Diploma of Local Government Elected Member Course to commence on 20 November 2023. Cr Coghlan has been provided with a WALGA scholarship that covers part of the course fees. The Diploma costs \$10,170 with 50% of the fees in a scholarship grant and the remainder to be provided by the student.

On 26 October, Cr Coghlan accepted the offer. In accordance with Council Policy Council Member and Employee Training and Conference Expenses, Cr Coghlan has applied to the City to consider payment of the remaining training fees.

## Discussion

Under Council's policy where an elected member requests approval to attend a training course and no specific budget allocation has been made, but sufficient funds are available within the budget, and the cost of the training is over \$2,000, the application must be referred to Council for approval.

The application before Council is for payment of the outstanding course fees. This being \$5,085. The City has unallocated funds within the Councillor training budget that would be able to accommodate the fees. The training directly relates to the Councillor's role on Council. Participation in the course by the Councillor will ultimately benefit the City in providing a deeper knowledge and understanding of the local government sector, that goes beyond the basic mandatory training required under the Act.

The course consists of the following units:

- Mandatory Training (Completed)
- Effective Community Leadership
- Strategic Policy and Development
- Dealing with Conflict
- Strategic Decision Making
- Planning Practices

These units provide a well rounded understanding of local government and the requirements of elected members as strategic leaders.

## Consultation

Nil.



## Strategic Implications

**Vision** Our city will be an environmentally-sensitive, beautiful and inclusive place.

**Values** **Great Governance and Civic Leadership**  
We value our Council's quality decision-making, effective and innovative leadership, transparency, accountability, equity, integrity and wise stewardship of the community's assets and resources. We have an involved community and collaborate with others, valuing respectful debate and deliberation.

## Budget/Financial Implications

There are financial implications associated with the approval. Council has allocated monies in the 2023/24 Annual Budget to provide for elected member training expenses.

## Legislative and Policy Implications

Council Policy – Council Member and Employee Training and Conference Attendance.

## Decision Implications

The provision of training is integral to the professional development of elected members to facilitate their role and discharge their functions on Council. Additional training for elected members outside of the mandatory training should be encouraged where the training directly relates to their function on Council and where allocation has been provided in the Annual budget.

## Conclusion

Professional development is significant to ensure that Councillors understand their role under the *Local Government Act 1995* and feel confident in performing their function.

## Further Information

Mayor Argyle – What is the current budget allocation for Elected Member training? Is this budget allocated per Council Member?

## Officer Response

The current budget allocation for Elected Member Training is \$20,000 and is not allocated per Council Member.



5 October 2023

**Cr Rebecca Coghlan**

City of Nedlands

0420 717 866

[cr.coghlan@nedlands.wa.gov.au](mailto:cr.coghlan@nedlands.wa.gov.au)

Student ID: 10086518

CEO Bill Parker

**RE: Letter of Offer**

**Dear Cr Coghlan,**

WALGA Training wishes to thank you for your application and is delighted to offer you a place in the below listed course.

This letter is issued provisionally subject to WALGA Training receiving a signed acceptance and payment of fees and charges as below.

**Course Code: LGA50220**

**Course Name: Diploma of Local Government - Elected Member**

Credit Transfer: Nil

Course Start Date: 20 November 2023

Expected Completion Date: 15 September 2024

Duration: 11 months

Type of Program: Scholarship

Delivery Mode: Blended Delivery

Entry Requirements: Nil

Pre-Requisites: Nil



**Course Fee Summary**

Application Fee:	\$ 0.00
Resource Fee:	\$ 0.00
Course Fee:	\$ 10,170.00
Minus Scholarship grant	\$ 5085.00
<b>Total to pay</b>	<b>\$ 5085.00</b>

*Credit for completed Council Member Essentials Training has been applied*

**Please Note:** If your Local Government is paying part of the fee, please clearly indicate the amount.

**Please provide the following documents:**

- Enrolment form – *completed*
- Letter of Offer – Please accept and sign after the Scholarship has been announced
- USI to be supplied – *supplied*
- PO Number if Council will pay full fee or portion of the fee

**Conditions and Acceptance of Offer**

I have read the Letter of Offer and confirm that I am fully informed about the course requirements, duration and fees including:

I accept the listed course fees and I have arranged the following:

*Local Government Purchase Order number*

PO	\$
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*I will pay my own fees*

\$
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- I am aware that I must apply for any Credit Transfers prior to the course start and provide original evidence with this Acceptance of the Offer
- I have provided a valid USI
- I understand and accept the provided Training and Assessment Plan
- I have read the Student Handbook

**By signing the Acceptance of Offer, I accept the terms and condition of enrolment.**

**Please sign, scan and return the Acceptance of Offer to [training@walga.asn.au](mailto:training@walga.asn.au) .**

**Full name**

**Signature**

**Date**



## Training and Assessment Plan

Please read and check the proposed Training and Assessment Plan for the Diploma of Local Government - Elected Member course (LGA50220).

If you have any questions or you would like to change the program, please contact WALGA Training by email [training@walga.asn.au](mailto:training@walga.asn.au) within 7 days.

By signing the Acceptance of Offer you are accepting all nominated dates including all workshops, mentoring and assessment due dates.

**Please note:** Workshops may be moved to ZOOM due to COVID restrictions, however we endeavour to deliver all training @ WALGA with adequate social distancing and hygiene arrangements.

Study Term & Holidays	UoC	Workshop Name & Dates	Mentoring Session via ZOOM 5pm – 6pm	Assessment Due Date
<b>Term 1</b>				
<b>Study Term 1</b>	LGAMEM001 Meet elected member responsibilities	Understanding Local Government & Conflicts of Interest & Meeting Procedures - <i>Completed</i>	ZOOM session Monday <b>Mon 20 &amp; 27 Nov 2023</b>	Assessment Due Date 16 Dec 2023
	LGAMEM002 Perform elected member functions	Serving on Council <i>Completed</i>	ZOOM session Monday <b>Mon 22 &amp; 29 Jan 2024</b>	Assessment Due Date 11 Feb 2024
	LGACOR011 Analyse financial reports and budgets	Understanding Financial Reports and Budgets <i>Completed</i>	ZOOM session Monday <b>Mon 12 Feb 2024</b>	Assessment Due Date 3 March 2024



Term 2				
Study Term 2	PSPGEN075 Build and maintain community relationships	Effective Community Leadership <b>16 Feb 2024</b> @ WALGA 9am – 4:30	Zoom session Monday 19 Feb 2024	Assessment Due Date 17 March 2023
	PSPPCY001 Contribute to policy development	Strategic Policy Development <b>5 March 2024</b> @ WALGA 9am – 4:30	Zoom session Monday 11 March 2024	Assessment Due Date 31 March 2023
Term 3				
Study Term 3	PSPGEN032 Deal with conflict	Dealing with Conflict (2 days) <b>22 and 23 April 2024</b> @ WALGA 9am – 4:30	Zoom session Monday 29 April 2024 (2 hours)	Assessment Due Date 26 May 2023
	BSBPEF502 Develop and use emotional intelligence			
	LGAMEM003 Contribute to high level strategic decision making	Strategic Decision Making (IPR) <b>31 May 2024</b> @ WALGA 9am – 4:30	ZOOM session Monday 17 June 2024	Assessment Due Date 7 July 2024
Term 4				
Study Term 4	LGAPLA003 Assess development applications and implement planning scheme	Planning Practices – Essentials 21 June 2024 @ WALGA 9am – 4:30 & Planning Practices – Advanced 24 June 2024 @ WALGA 9am – 4:30	ZOOM session Monday 8 July 2024	Assessment Due Date 28 July 2024
	LGACOR010 Oversee asset management strategy	Oversee Local Government Asset Management <b>15 August 2024</b> @ WALGA 9am – 4:30	Zoom session Monday 19 August 2024	Assessment Due Date 6 Sept 2024
<b>End of Program</b>				



## Council Member and Employee training and conference attendance

<b>Status</b>	Council
<b>Responsible Division</b>	Office of the Chief Executive Officer
<b>Objective</b>	To determine requirements for training and conference support for Elected Members and City Employees.

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### Context

Training and conference attendance are important to Elected Members and Employees in performing the functions of their roles. This policy sets out Council's express authority and terms of approval for attendance at training and conferences, in addition to mandatory training.

Interstate and international travel may be required by Elected Members and Employees for attending training, conferences and professional events. This policy sets out the requirements associated with such travel.

### Statement

#### 1. Professional Development and attendance at events.

Council members are required to completed mandatory training (s.5.126).

In addition to mandatory training, if funds have been specifically provided in the budget for an Elected Member to attend a particular training course or conference, then the Chief Executive Officer (CEO) may approve attendance and make any necessary arrangements.

If an Elected Member requests approval to attend a training course or conference for which **no** interstate or international travel is required, and which no specific budget allocation has been made but there are sufficient unallocated funds available within the budget, the following can be applied:

- Where the total cost is no more than \$1,000, CEO can approve;
- Where the total cost is between \$1,001 and \$2,000 then the CEO in consultation with the Mayor may approve attendance if there are sufficient unallocated funds within the budget; and
- Where training or conferences cost more than \$2,000, they must be referred to Council for approval.

Any Elected Member refused permission by the CEO or Mayor to attend training course or conference may refer the matter to Council.

When considering any application by an Elected Member to attend a training course or conference, the CEO, the Mayor or Council should take into account the training needs of the Elected Member and any issues of equity between Elected Members concerning access to training.

## **2. International and interstate travel**

All City funded international travel for Employees and Councillors requires the timely approval of Council when recommended by the CEO. In the case of CEO international travel, the proposal should be presented to Council without recommendation.

All proposals for approval of travel covered by this provision should be in writing and show the reason for the request.

A written report on the travel and event/s attended should be presented to Council by the person who travelled no later than the second meeting after return from the travel.

Interstate travel for Employees for work related purposes is subject to approval by the CEO and a report of the approval and reason for it is to be presented to Council at the meeting following that approval.

Interstate travel by Councillors for Councillor related purposes, including educational, is subject to approval by Council.

## **3. Reimbursement approvals**

The extent to which a Council Member and Employee can be reimbursed for intrastate or interstate travel and accommodation costs incurred in any of the circumstances referred to in regulation 32(1) of the LG Administration Regulations is at the same rate applicable to the reimbursement of travel and accommodation costs in the same or similar circumstances under the Public Service Award 1992 issued by the Western Australian Industrial Relations Commission as at the date of this determination.

Reimbursement requests must be provided to the CEO and are to include all receipts and a completed reimbursement form.

## **4. Cancellations**

Where cancellations occur the Council member/Employee member should endeavour to find a replacement Council member or appropriate Employee. When no replacement is found the non-refundable portion will accrue to the Council member's or Employee's value of conference attendance.

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**Related documentation**

Elected Member Fees, Expenses Allowances and Other Provisions Policy

**Related local law and legislation**

Local Government Act 1995, section 5.98(2)(b), 5.126

Local Government (Administration) Regulations 1996, reg.(32)

**Related delegation**

Nil

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**Review History**

23 February 2021 (CEO Report 13.1)

20 December 2016 (Report CPS33.16)



**20.4 CEO34.11.23 – Register of Outstanding Council Resolutions**

<b>Meeting &amp; Date</b>	Council Meeting – 28 November 2023
<b>Applicant</b>	City of Nedlands
<b>Employee Disclosure under section 5.70 Local Government Act 1995</b>	Nil.
<b>Report Author</b>	Libby Kania - Coordinator Governance and Risk
<b>CEO</b>	Tony Free - Acting Chief Executive Officer
<b>Attachments</b>	1. Register of Outstanding Council Resolutions

**Regulation 11(da) – Not Applicable – Recommendation Adopted**

Moved – Councillor Youngman  
 Seconded – Councillor Smyth

**That the Recommendation be adopted.**  
 (Printed below for ease of reference)

**CARRIED UNANIMOUSLY EN BLOC 9/-**

**Council Resolution / Recommendation**

**That Council receives the Register of Outstanding Council Resolutions dated November 2023.**

**Purpose**

For Council to consider the Register of Outstanding Council Resolutions (OCR) and the actions taken by Administration in progressing these items.

**Voting Requirement**

Simple Majority.

**Background**

Council has requested that all Outstanding Council Resolutions be tabled on a monthly basis at the Ordinary Council Meeting. The first Outstanding Council Resolutions report was tabled at the March Ordinary Council Meeting.



## Discussion

Attached to the Council report is the register of Outstanding Council Resolutions for Council's noting and consideration. The report has been updated by officers when required. Information will be periodically provided to Councillors on previous resolutions of Council that:

- (i) have been completed since the last update and
- (ii) have not yet been fully implemented.

Reasons for any delays or unforeseen challenges are included. Councillors are able to seek an update on any particular project or resolution outside of the reporting period, by contacting the CEO directly for information.

## Consultation

Nil.

## Strategic Implications

**Vision** Our city will be an environmentally-sensitive, beautiful and inclusive place.

**Values** **Great Governance and Civic Leadership**  
We value our Council's quality decision-making, effective and innovative leadership, transparency, accountability, equity, integrity and wise stewardship of the community's assets and resources. We have an involved community and collaborate with others, valuing respectful debate and deliberation.

## Budget/Financial Implications

Nil.

## Legislative and Policy Implications

*Local Government Act 1995.*

## Decision Implications

Councillors have oversight of the implementation of previous Council decisions, through access to the Register and the Councillor portal. Information on decisions may be provided through the CEO Weekly update, and direct request to the CEO. The City may include the register on the website to provide transparency to the community, although the community is able to access the document through the Council agenda.



## Conclusion

That the Council receives the Register of Outstanding Council Resolutions for noting.

## Further Information

Nil.

Outstanding Council Resolutions			
Directorate	Title	Item No. and Meeting Date	Description/Council Resolution
CEO	Public Places and Local Government Property Local Law 2014	CPS33.14 OCM 28/10/2014	Public Places and Local Government Property Local Law 2014 Council agrees to: 1. Advertise the proposed City of Nedlands Public Places and Local Government Local Law 2014 as contained in Attachment 1; and 2. Increase the modified penalty to \$500 for the following offences: a). Item 24, Damaging or removing whole or part of a street tree without authorisation (currently \$250); b). Item 25, Obstruction of thoroughfare (currently \$125); c). Item 26, Damaging, removing or interfering with thoroughfare, part of thoroughfare, sign or structure in thoroughfare without consent (currently \$125); d). Item 29, Carry on or undertake prohibited activity in thoroughfare or damage Local Government property in thoroughfare without authorisation (currently \$250); and e). Item 36, failure to remove redundant crossing or reinstate kerb, drain, footpath, nature strip or thoroughfare (currently \$125).
CEO	Council Policy Reviews	13.1 OCM 23/02/2021	Council: 1. Refers the following policies to a Councillor workshop: • Elected Member Fees, Expenses, Allowances and Other Provisions • Legal Representation for Elected Members and Employees Council Policy • Management of Information for Elected Members Council Policy • Professional Development and Attendance at Events 2. Amends the Community Notice Boards in Council Operated Facilities policy be amended by: Query 1st item on the 2nd page, revision requested: 'Commercial products and services' appears to include the many exercise and wellness activities that are currently advertised on community notice boards. If this clause is applied it will exclude many low profit, highly valued community exercise classes, including Zumba for retirees and chair yoga classes et cetera. Having these remain advertised on the community notice boards retains a valued source of information for many members of the community. Council Resolution 1. adopts the following updated Council Policies: d. Council Member and Employee training and conference attendance Policy (attachment 4); e. Asset Management Council Policy (attachment 5); f. Use of Council Facilities for Community Purposes Policy (attachment 6); h. Application of Grant Funding Council Policy (attachment 8); i. Community Signage Council Policy (attachment 9); k. Unauthorised Damage of Vegetation Council Policy (attachment 11); l. Trading in Public Places Council Policy (attachment 12); m. Natural Area Path Network Council Policy (attachment 13); n. Nature Strip (Verge) Parking adjacent to Vacant Lots Council Policy (attachment 14); and o. Operation of Bank Accounts Council Policy (attachment 15); and 2. adopts the following new Council Policies: a. Advisory & Working Groups Policy (attachment 17); and b. Natural Areas Management Council Policy (attachment 18). 3. Amends the Bulk Waste Collection Policy be amended as follows: a. Context to read as follows: The City is committed to providing excellent waste management services to the community, whilst minimising any adverse impact on amenity from waste services. b. Add a new clause d) as follows: d) Residents are to ensure that wherever possible Municipal refuse, recycling and green waste bins do not block pathways.
CEO	Workforce Plan Implementation Committee	19.1 OCM 26/07/2022	ORC01.06.22 Draft Organisational Review and Workforce Plan Council Resolution  That Council: 1. receives the Organisational Review; 2. adopts the Workforce Plan to be reviewed by Council in 12 months; 3. establishes a Workforce Plan Implementation Committee to oversee the programmed implementation based on Cost-Benefit analysis of all services, with an initial focus on Customer & Community Services. 4. appoints the Mayor and four Councillors (one Councillor from each ward) as Workforce Plan Implementation Committee Members: Councillor Amiry - Coastal Ward; Councillor Hodsdon - Hollywood Ward Councillor Mangano - Dalkeith Ward; and Councillor Senathirajah - Melvista Ward; 5. appoints the Deputy Mayor and four Councillors (one Councillor from each ward) as Deputy Members of the Workforce Plan Implementation Committee: Councillor Smyth - Coastal Ward; Councillor Combes - Hollywood Ward; Councillor Bennett - Dalkeith Ward; and Councillor Brackenridge - Melvista Ward; and 6. directs the CEO to draft a Terms of Reference for the Workforce Plan Implementation Committee that includes scope to: a. Undertake the following further tasks with respect to the Organisational Review; • analysis of the actual workload in each section compared with staffing numbers in each section including benchmarking against at least 2 similar Local Governments • explanation and justification for the FTE levels within the draft Workforce Plan being preferred to the FTE levels consistent with the industry benchmarks identified in the Organisational Review • prepare financial information which sets out the impact of adopting the draft Workforce Plan on the City's future financial circumstances; b. having regard to the results of the further tasks undertaken in (a), re-examine and, as appropriate, revise the Workforce Plan for a 12 month review ahead of the 2023-24 budget preparation; and c. collaboration with the CEO Performance Review Committee to ensure effective development of KRAs, goals, measures and targets.
CEO	CEO06.03.23 Proposed Public Places and Local Government Property Local Law	19.4 OCM 28/03/2023	That Council pursuant to Section 3.12 of the Local Government Act 1995 resolves to: 1. in accordance with sections 3.12(3)(a) and (3a) of the Local Government Act 1995, give Statewide and local public notice stating that: a. It is proposed to make a City of Nedlands Public Places and Local Government Property Local Law, and a summary of its purpose and effect; i. The purpose of the local law is to regulate the care, control and management of property of and under the care, control and management of the City including thoroughfares. ii. The effect some City property is set aside for particular uses, some activities are allowed only under a permit or under a determination, and others are restricted or prohibited. The local law also establishes offences for inappropriate behaviour in or on City property. b. Copies of the proposed local law may be inspected at the City offices; c. Submissions about the proposed local law may be made to the City within a period of not less than 6 weeks after the notice is given; 2. in accordance with s3.12(3)(b) of the Act, as soon as the notice is given, send a copy of the proposed local law to the Minister for Local Government; 3. in accordance with s3.12(3)(c) of the Act, supply a copy of the proposed local law to any person requesting it; 4. in accordance with s3.6 of the Local Government Act, an application be made to the Governor to extend application of the local law: a. 200m outside the district into the Indian Ocean; and b. 100m into the Swan River in the vicinity of the Sunset Foreshore Reserve between the westernmost alignment of the Adelma Place Road reserve and the easternmost alignment of the Iris Avenue road reserve, Dalkeith.; and 5. note that the results of the public consultation will be presented to Council for consideration of any submissions received.

CEO34.11.23 - Attachment 1

Directorate	Title	Item No. and Meeting Date	Description/Council Resolution
CEO	CEO05.03.23 Proposed Parking Amendment Local Law	19.3 OCM 28/03/2023	That Council: 1. in accordance with sections 3.12(3)(a) and (3a) of the Local Government Act 1995, give local public notice stating that: a. It is proposed to make a City of Nedlands Parking Amendment Local Law, and a summary of its purpose and effect; i. The purpose of the local law is to amend the City of Nedlands Parking and Parking Facilities Local Law 2013 to ensure definitions reflect those in the Road Traffic Code 2000, add provisions preventing parking in culs de sac heads, add provisions about parking on or near painted traffic islands, clarify provisions relating to the parking of vehicles that may be abandoned, unregistered or disused, clarify provisions relating to stopping or parking in clearways when in operation; and increase penalties. ii. The effect is that the City of Nedlands Parking and Parking Facilities Local Law 2013 is amended. b. Copies of the proposed local law may be inspected at the City offices during normal opening hours; c. Submissions about the proposed local law may be made to the City within a period of not less than 6 weeks after the notice is given; 2. in accordance with s3.12(3)(b) of the Act, as soon as the notice is given sends a copy of the proposed local law to the Minister for Local Government; 3. in accordance with s3.12(3)(c) of the Act, a copy of the proposed local law be supplied to any person requesting it; and 4. the results of the public consultation be presented to Council for consideration of any submissions received.
CEO	CEO04.03.23 Proposed Dogs Local Law	19.2 OCM28/03/2023	That Council: 1. in accordance with sections 3.12(3)(a) and (3a) of the Local Government Act 1995, give local public notice stating that: a. It is proposed to make a City of Nedlands Dogs Local Law, and a summary of its purpose and effect i. The purpose is to make provisions about the confinement of dogs, control the number of dogs that can be kept on premises in the district, and to require removal of dog excreta; ii. The effect is to extend the controls over dogs which exist under the Dog Act 1976 and Regulations; b. Copies of the proposed local law may be inspected at the City offices during normal opening hours; and c. Submissions about the proposed local law may be made to the City within a period of not less than 6 weeks after the notice is given; 2. in accordance with s3.12(3)(b) of the Act, as soon as the notice is given sends a copy of the proposed local law to the Minister for Local Government; 3. in accordance with s3.12(3)(c) of the Act, a copy of the proposed local law be supplied to any person requesting it; 4. the results of the public consultation be presented to Council for consideration of any submissions received; 5. in accordance with s3.6 of the Local Government Act, an application be made to the Governor to extend application of the local law 100m outside the district into the Swan River in the vicinity of the Sunset Foreshore Reserve as detailed in the report of the CEO; 6. gives local public notice under s31(3A) of the Dog Act 1976 of the areas where dogs are prohibited and where dogs may be exercised off leash as listed in Attachment 2 to this report; and 7. The proposed Dogs in Public Places Council Policy (attachment 4) and the "Places where Dogs are Prohibited Absolutely" (attachment 3) be modified to replace "b)" with the following: b) a theatre, picture gardens, playground, or public toilet area
CEO	CEO03.03.23 Proposed Repeal Local Law	19.1 OCM 28/03/2023	That Council pursuant to Section 3.12 of the Local Government Act 1995 resolves to: 1. in accordance with sections 3.12(3)(a) and (3a) of the Local Government Act 1995, give local public notice stating that: a. It is proposed to make a City of Nedlands Repeal Local Law, and a summary of its purpose and effect; i. The purpose of the local law is to repeal a number of local laws that have been superseded by other legislation or no longer have effect. ii. The effect the local laws are repealed. b. Copies of the proposed local law may be inspected at the City offices; c. Submissions about the proposed local law may be made to the City within a period of not less than 6 weeks after the notice is given; 2. in accordance with s3.12(3)(b) of the Act, as soon as the notice is given, send a copy of the proposed local law to the Minister for Local Government; 3. in accordance with s3.12(3)(c) of the Act, supply a copy of the proposed local law to any person requesting it; and 4. note that the results of the public consultation will be presented to Council for consideration of any submissions received.
CEO	CEO02.02.23 Major Review – Strategic Community Plan & Corporate Business Plan	19.1 OCM 28/02/2023	That Council: 1. approves the Community Engagement Plan, as detailed in Attachment 2, to facilitate major review of the Strategic Community Plan and Corporate Business Plan; and 2. approves Option A, that the community survey be posted as unaddressed mail to all households, as part of Community Engagement Plan (Attachment 2), to reach a robust and representative community sample.
CEO	CEO13.06.23 Foreshore Management Steering Committee Replacement Member and Deputy Member	19.2 OCM 27/06/2023	That Council appoints Councillor Hodsdon as Member and Councillor Combes as Deputy Member to the Foreshore Management Steering Committee.
CEO	CEO14.06.23 Community Scorecard Report 2023	19.3 OCM 27/06/2023	That Council receives the 2023 Community Scorecard Report as provided in Attachment 1.
Community and Organisational Development	20.1 CSD03.05.22 Confidential Nominations for City Honors	20.1 OCM 24/05/2022	The Council resolution was confidential - Not for publication
Community and Organisational Development	CSD02.02.23 CONFIDENTIAL Request for Financial Assistance – Nedlands Croquet Club	22.1 OCM 28/02/2023	That Council: 1. approves a grant of \$8,700 to Nedlands Croquet Club for grass court maintenance; 2. requests the CEO ensure the City's administration supports the Club to explore ways of improving its financial viability; 3. requests Nedlands Croquet Club to advise the City if its financial position declines further.
Community and Organisational Development	CSD03.06.23 Developing an Age-Friendly Strategy	17.1 OCM 27/06/2023	That Council: 1. supports the development of an Age-Friendly Nedlands Strategy. 2. requests the CEO to submit to the August Council meeting the Terms of Reference for an Age-Friendly Nedlands Working Group (AFNWG), consisting of Councillors, Staff and Community members. The role of the AFNWG is to assist with the development of the Strategy, and its implementation following adoption by Council; and 3. requests the CEO, as part of the Workforce Implementation process, to assign the required resource to coordinate the Strategy development process and to provide administrative support to the Working Group (AFNWG).
Corporate and Strategy	Land Investment Strategy and Policy	CPS26.20 OCM 27/10/2020	1. adopts the proposed changes to the City's 'Disposal of Land' Policy including the additional words 'environmental value' after each of 3 occurrence of the words 'financial value' and 'social value' in the policy, with the policy to be known as the 'Retention, Acquisition, Improvement and Disposal of Land' Policy for the purpose of public comment; and  2a. authorises administration to commence the undertaking of a formal 'Land Investment Strategy', to be presented to Council by June 2021, with the strategy to include detail surrounding the identification of potential projects and the due process for investigation and consultation with the community and Council; and 2b. acknowledges there will be costs associated with the preparations of the Land Investment Strategy and agrees to allocate funds in the forthcoming budget review to facilitate the Land Investment Strategy following a briefing to Council to be held prior to the forthcoming midyear budget review in December 2020;  3a. approves the \$40,000 currently budgeted to prepare a business case detailing the options considered and whole-of-life cost/benefit analysis for relocation of Broome Street Depot be reallocated to the 'Land Investment Strategy' as part of a holistic approach to land investment; and  3b. notes that the business case into the potential relocation of the Broome Street Depot is to be re-captured at a later date in line with the prioritisation of the potential 'Land Investment Strategy' projects;  4. approves the CEO to commence the 56 Dalkeith Road Sump Project and in particular project investigation into the 'best and highest use' of the site, undertake community and stakeholder consultation and provide a report to Council for consideration; and  5. notes that these recommendations are consistent with the CEO's Key Result Areas in particular;  5.3 Improved Asset and Wealth Management,  5.3.1 Develop an Asset, Investment and Wealth Management Policy and Guidelines for Council Adoption  5.3.2 Review the City's tangible assets with the intention of enhancing services, reducing costs and debt, and where possible increasing rate of return generated by assets.



CEO34.11.23 - Attachment 1

Directorate	Title	Item No. and Meeting Date	Description/Council Resolution
Corporate and Strategy	Review of Point Resolution Child Care Centre Update	CPS04.21 OCM 23/02/2021	<p>1. with respect to the current requirement to review the long-term needs for Child Care south of Stirling Highway in reference to the City's land assets and undertake full community consultation with all stakeholders;</p> <p>a. notes that the Administration has been unsuccessful in appointing a consultant with the high level of direct experience and knowledge, deemed necessary to conduct the required review; and</p> <p>2. with respect to the continued operation of Point Resolution Child Care until the review is conducted:</p> <p>a. notes that from 4 January 2021, the number of children that can be enrolled at PRCC has increased from 24 to 26, as per Council resolution on 24 November 2020;</p> <p>b. notes that fees for attendance at PRCC increased by \$15.00 per day, per child from 4 January 2021, as per Council resolution on 27 October 2020; and</p> <p>c. instructs the CEO to carry out a review of the financial viability of the continued operation of Point Resolution Child Care beyond 31 December 2021, based on the financial performance for the second half of the financial year 2020/21, including the impact of the implementation of (2 a) and (2 b) above."</p> <p>3. with respect to the Sale of 64-66 Melvista Avenue, Dalkeith;</p> <p>a. agrees that the Committee/Council recommendation for report CPS21.20 to be 'deferred to the March 2021 round of meetings in order to review the long-term needs for Child Care South of Stirling Highway in reference to the City's land assets and undertake full community consultation with all stakeholders' be revoked; and</p> <p>b. instructs the CEO to provide a separate report on the future of the City's property at 64-66 Melvista Avenue, Dalkeith, in line with the prioritisation of the potential 'Land Investment Strategy' Projects; and</p> <p>4. instructs the CEO to ensure that the full complement of staff as per the approved Budget be implemented with immediate effect and examine opportunities for improvement of administrative processes</p>
Corporate and Strategy	Land Swap Children's Hospice Project	13.8 OCM 27/10/2020	Council instructs administration to initiate and negotiate a land swap with the Minister of Health, the Department of Planning Lands and Heritage for the Children's Hospice Project, by requesting that as much of the land area Reserve 20074 (but not less than 4,896 m2) immediately adjacent to Shenton Bushland Reserve be exchanged for 5,000 m2 of A Class Reserves 7804 and 19349 at Allen Park.
Corporate and Strategy	CPS30.07.23 – Dalkeith Nedlands Bowling Club Sublease to West Coast Padel	18.2 CPS25/07/2023	1. approve the sublease between Dalkeith Nedlands Bowling Club (Inc) and West Coast Padel Pty Ltd for a 1,600m <sup>2</sup> (approx.) portion of the premises located at 55 Jutland Parade Dalkeith (Portion of Reserve 1668: Part Lot 14867 on Deposited Plan 35721) consistent with the key terms noted within this report; and 2. subject to Minister for Lands' consent, authorise the Chief Executive Officer and Mayor to execute all documents necessary to give effect to the approval of the sublease agreement and apply the City's Common Seal.
Councillor Notice of Motion	Options for Advancing Smart Cities	13.3 OCM 17/12/2019	Council Resolution / Committee Recommendation / Recommendation to Committee Council, while acknowledging the successful outcomes and practice with respect to local innovation within the City, requests the CEO, Mayor and Councillor Smyth investigate regional opportunities for Smart Cities by; 1. presenting the concept of a Smart Cities focus or group to the WESROC local governments, the Town of Cambridge, the City of Perth, the City of Fremantle, the City of Stirling and the City of Vincent, for discussion; and 2. report their findings back to Council.
Councillor Notice of Motion	Councillor Hodsdon - NoM - Weed Control	14.1 OCM 25/02/2020	Council: 1. requests the Chief Executive Officer investigates alternatives to use of glyphosate weed control on City controlled public land; and 2. considers a trial ward within the City for 12 months to determine more accurately cost, effectiveness and customer satisfaction.
Councillor Notice of Motion	Councillor Smyth – Care and Management Program for the Marlows Park	14.3 OCM 23/02/2021	Council instructs the CEO to provide an update on the care and management program for The Marlows Park R45965 being 2,509m <sup>2</sup> of Public Open Space within the St John's Wood subdivisional allocation. This should include but not be limited to: Public Access options, Tree Planting potential and fire management of garden escaped bougainvillea.
Councillor Notice of Motion	Councillor Coghlan – Amendment to Local Planning Policy – Residential Aged Care Facility	14.8 OCM 23/02/2021	1. instructs the CEO to prepare a revision to Local Planning Policy, Residential Aged Care Facilities, in accordance with Schedule 2 Part 2 Clause 5 of the Planning and Development (Local Planning Schemes) Regulations 2015, including the following amendment:  Delete 4.3.4 2) b)(i) and replace with the following  “(i) A minimum 9 m street set back applies; and”  2. advertise the proposed amendments for a period of not less than 21 days in accordance with Clause 4(2) of the Deemed Provisions; and  3. acknowledges that once submissions have been received, that the revised Local Planning Policy, Residential Aged Care Facilities be brought back to the next available Council meeting for determination.
Councillor Notice of Motion	Councillor Bennett – Significant Tree Register	14.2 OCM 27/04/2021	That Council: 1. instructs the CEO to establish a Register of Significant Trees on Crown Reserves and City owned land using the criteria outlined below: a. reasons that a tree may be considered significant may include; tree size in excess of 12m height, tree age in excess of 60 years, or any tree with aesthetic, heritage, cultural or ecological importance; b. trees on this register may be nominated by the City, or by a resident/ratepayer of the City, and will be identified on the City's Intramaps database; c. residents/ratepayers who assist the City in maintaining leaves and tree debris from a significant tree will be eligible for assistance by the City, initially as an offer to provide an additional green waste bin as the most cost-effective regular way for recycling bulk green waste; and d. also, to be included on the above-mentioned Register of Significant Trees will be trees on private land nominated by the owner of that private land, with information provided to owners to properly protect private trees through registration on their certificate of title. The owner can remove their own tree from this register.
Councillor Notice of Motion	Councillor Mangano - Brick Bollards, Bishop Road Reserve	14.6 OCM 20/08/2021	Council ResolutioCouncil requests that the removal of the failing brick bollards at Bishop Road Reserve is completed as part of the current works, including the removal of the steps and the replacement bitumen path and new railing continue to the base of the ramp.
Councillor Notice of Motion	Mayor Argyle - Energy Efficiency Sustainability	14.1 OCM 23/11/2021	That the Chief Executive Officer: 1. prepares a report for Council's consideration that details: • the existing and proposed energy efficiency provisions for residential and mixed-use development under the Residential Design Codes Volume 1 and 2. • The various planning instruments that are available to Council to reduce non-renewable energy use, with via development approvals. 2. prepares a report for Council's consideration on the merits and implications of preparing a strategy that: • Identifies opportunities to improve greening and biodiversity, as well as reduce non-renewable energy, water and waste within the City. • Sets realistic targets to achieve these sustainability measures based on quantifiable baseline data. • Is consistent with the City's Community Strategic Plan 2018- 2028.
Councillor Notice of Motion	Councillor Mangano - Increased Verge Bonds	14.2 OCM 23/11/2021	That the Chief Executive officer prepare a report for Council's consideration outlining the implications and process of Council imposing a verge bond of \$10,000 per lineal metre of frontage be applied for all single residential developments exceeding \$1M and all multiple and grouped dwellings developments, and that administration time, legal fees and damage is deducted from this bond. In addition, if the costs exceeded the bond, the applicant is liable for those costs and must agree to this condition prior to the building permit being issued.
Councillor Notice of Motion	Mayor Argyle – Protection of Trees on Private Property	18.8 OCM 26/04/2022	Council Resolution That Council requests the Chief Executive Officer provide a report to Council for the purposes of preparing an amendment to Local Planning Scheme No. 3 to require development approval for the removal of trees that meet certain criteria on all lots zoned R25 to R80 inclusive.  This proposed scheme amendment is to be presented to council at the 27th September 2022, Ordinary Council meeting, and no later.

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Directorate	Title	Item No. and Meeting Date	Description/Council Resolution
Councillor Notice of Motion	Councillor Mangano – Standing Orders Local Law Amendment	20.2 OCM 26/07/2022	Council Resolution That Council amend the Standing Orders Local Law: 1. to include the following clause under section 3.9: No Notice of Motion is to be ruled out of order if it is legal. 2. under section 10.11(2): Only 1 amendment shall be discussed at a time, but as often as an amendment is lost, another amendment may be moved before the original motion is put to the vote. There shall be no more than 2 successful amendments and on the adoption of the second successful amendment the debate on the substantive motion shall resume.
Councillor Notice of Motion	Councillor Mangano – Sealing of Laneways (original notice of motion lost) Councillor Amiry - Sealing of Laneways (alternate motion adopted)	22.1 OCM 27/09/2022	Council Resolution That Administration is to present a Laneways Maintenance Programme in the indicated timeframe in relation to maintenance of laneways throughout the City, including the following elements: 1. By December 2022 provide to council a: a. Definition of a Laneway Minimum Standard Condition for the City of Nedlands (if one does not currently exist). This should include seal, drainage, curbing, signage and lighting; and b. Compiled list of all laneways, their square meterage and current condition throughout the City of Nedlands; 2. By February 2023 rank each Laneway in terms of their need for repair/renewal to meet the Laneway Minimum Standard Condition, according to following 4 categories; a. To be repaired to min standard or above within 1 month; b. To be repaired to min. standard or above within 12 months; c. To be repaired to min standard or above within 36 months; d. To be repaired to min standard or above within 60 months; and e. Not expected to require repair in the next 60 months; 3. By March 2023 provide to Council list of those laneways that require repair/renewal identified in 2a above and if required seek specific Council approval for repair of a laneway where costs exceed CEO approval authority; 4. By April 2023 provide to Council confirmation of status with regards to work progressed on laneways in category 2a; and 5. By June 2023: a. have entered into the Long Term financial Plan the indicative cost to repair each of the laneways in category 2b, 2c and 2d to level II accuracy (+20%/-10%) or nearest as used by Admin. b. Include 2b costs in 2024 budget c. Review the Laneways Maintenance Programme and include into the City's related policies as appropriate.
Councillor Notice of Motion	Councillor Mangano – Carpark at Tawarri	22.3 OCM 27/09/2022	Council Resolution That Council requests the CEO to present a report to Council at the December Ordinary Council Meeting detailing solutions to the flooding in the Tawarri car park including increased soakwell capacity at the current location, additional soakwells, raising the roadway, or any other solutions
Councillor Notice of Motion	Councillor Mangano - City Utility Costs - OCM 23 August 2022	21.4 OCM 23/08/2022	Council Resolution Due to extremely high utility costs in the budget, the CEO is directed to conduct an audit and report of utility costs (water, power, gas) including the following: 1. Is full cost recovery from end users eg clubs, playgroups, tenants etc occurring and if not which do not. 2. Identify the Top 10 utility users by \$ and location 3. In the case of Administration Building and other staff occupied buildings, a solution to provide at least 80% of daytime electricity from PV at each location 4. Solutions to eliminate gas usage where practicable 5. Solutions to significantly reduce mains water usage.
Councillor Notice of Motion	Councillor Smyth - Amendments to Standing Orders	22.2 OCM 22/03/2022	Council instructs the CEO to: 1. draft an amendment to the Standing Orders creating an Agenda Item where a Councillor's Notice of Intention to bring a Motion to Council can be recorded; and 2. draft an amendment to the Standing Orders creating an opportunity for Councillors Motions can be considered at the Agenda Forum.
Councillor Notice of Motion	Councillor Youngman Cul de sac on Florence Road and Stanley Street	20.1 OCM 28/03/2023	That Council: 1. by absolute majority, allocate \$5,000 in the 2022-23 financial year budget for traffic modelling to determine the impacts of cul-de-sacs and one-way arrangements on: a. Florence Road, between Stirling Highway and Edward Street, Nedlands; and b. Stanley Street, between Stirling Highway and Edward Street, Nedlands; and In the vicinity of the southern boundary of the development at 71 Stirling Highway, Nedlands; and, 2. request the CEO present a report to Council in June 2023 following the completion and assessment of the modelling regarding: a. Potential road layout arrangements considered, b. The impacts of any proposed treatment, and, c. A preferred treatment of closure.
Councillor Notice of Motion	Councillor Bennett - Heritage Project for Military Service Roll of Honour	20.2 OCM 28/03/2023	Council requests that the CEO, after inviting the Town of Claremont to collaborate and liaise with the RSLWA Head Office shall prepare a report with options to undertake a Heritage Project for a Military Service Roll identifying community members who have served in the Australian or Allied militaries and to document their stories in a digital database for posterity.
Councillor Notice of Motion	Councillor Youngman – Design Review Panel Representation	20.3 OCM 28/03/2023	That Council considers as part of the 2023/24 budget process increasing the budget allocation for the City of Nedlands Design Review Panel to facilitate the Chair of the Design Review Panel: 1. Presenting the Panel's findings at each Council Meeting Agenda Forum when a report is prepared that includes a Design Review Panel component; and 2. Presenting at JDAP or SDAU meetings when considered appropriate by Council.
Councillor Notice of Motion	Councillor Mangano – Street Tree Planting	20.2 OCM 28/02/2023	The Council directs the CEO: 1. to plant a minimum of 1000 street trees on City of Nedlands verges in the 2023 planting season. This number is not to include trees planted in parklands, or bushland; 2. to include for consideration as part of the 2023-24 budget development an allocation to enact a Street Tree Plan to systematically plant out all City streets according to the City's current Street Tree Policy, while amending the Preferred Street Tree Species List to exclude species that host the breeding cycle of the polyphagous shot-hole borer, concurrently updating the Street Tree Survey Data to be accurate in perpetuity as an asset management resource, so that 1000 endemic trees preferably of species known to provide a black cockatoo food source are to be planted in City of Nedlands verges each year for the next ten years starting in the 2023-24 planting season. This number is not to include trees planted in parklands, or bushland; 3. to immediately submit an order to purchase a selection of 1000 endemic tree species seedlings for this planting season as specified in the Preferred Street Tree Species List, and if this number of seedlings proves to be too ambitious the City will have in place an arrangement to donate surplus seedlings to residents, community groups or other local government authorities who operate nurseries; 4. to require monthly reporting with photographic evidence and justification needed for Council approval for the removal of all street trees except where a tree is dead, diseased or presents a risk to the public; and 5. to consult with the Water Corporation and commence a vulnerable street tree watering trial that establishes proof of concept to utilise remote operated irrigation timers connected to the water mains of each development site and using drip irrigation pipe coiled around the base of street trees that are predicted to be vulnerable to water shock over summer when verge works or nearby development will interrupt the normal verge irrigation schedule.
Councillor Notice of Motion	Councillor Coghlan – Safe Active Street	20.3 OCM 28/02/2023	That Council request the Chief Executive Officer to prepare a report for the June Ordinary Council Meeting considering: 1. Options to redesign streets which form part of Nedlands Safe Active Street network, in accordance with the relevant standard; 2. Design solutions to mitigate known flooding issues; 3. Outcomes of previous reports and surveys undertaken regarding Nedlands Safe Active Street network; 4. Scenarios for staging of design and construction activities; and 5. Associated costs for options and staging.
Councillor Notice of Motion	Councillor Mangano - Waratah Avenue Paving and Safety Rail Issues	20.6 OCM 28/02/2023	The CEO is directed to rectify all subsidised paving, reinstate crossing safety rails and remove wheel stops in the Waratah Ave shopping strip, by 31st March 2023.

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Directorate	Title	Item No. and Meeting Date	Description/Council Resolution
<b>Councillor Notice of Motion</b>	Mayor Argle - Waste Management	19.1 OCM 23/05/2023	That Council - 1. Agree to join the Western Metropolitan Regional Council (WMRC) community recycling waste treatment service as an affiliate member for the 2023/2024 period; 2. agree to add the \$8 annual charge to the waste management component of the 2023/2024 rates, fees and charges and 3. agree to review the City's waste management strategy with the commitment and plan to reduce and divert 91% of waste out of landfill by 30 November 2023.
<b>Councillor Notice of Motion</b>	Mayor Argyle - Stirling Highway Pedestrian Connectivity	19.2 OCM 23/05/2023	That Council - 1. agree to support an advocacy position to improve safe connectivity for non-motorised traffic across Stirling Highway, linking the northern and southern wards of the City as in underpasses; and 2. agree to direct the Mayor and CEO to liaise with the relevant stakeholders to explore potential connectivity points linking the northern and southern wards of the City by way of an underpass, traffic trench or similar.
<b>Councillor Notice of Motion</b>	Councillor Mangano - Weekly Report on Planting of 1000 Trees	19.3 OCM 23/05/2023	Council Resolution That Council request the CEO to schedule a concept forum in early August 2023 to discuss a revision of the City's Urban Forest Strategy while considering associated City policies, strategies and documentation that directly relate to tree canopy.
<b>Councillor Notice of Motion</b>	Councillor Mangano – Report and Protection of Tram Stop Rotunda	19.4 OCM 23/05/2023	Council Resolution That the CEO is directed to provide a report with 3 quotes to Council by June OCM to repair the rotunda in Shirley Fyfe Park, and to protect it from further damage immediately, and to consider it for listing on the CoN Heritage inventory.
<b>Councillor Notice of Motion</b>	Councillor Mangano – Deep Soil Planting Areas on R10-R35	19.5 OCM 23/05/2023	That the CEO is directed to produce a report for the June OCM detailing a minimum of 30% deep soil planting area on R10-R35 sites, with a minimum width of 3m. Justification 1. To maximise the opportunity for trees to be planted 2. To encourage the retention of trees on sites being rebuilt 3. To provide buffer zones between neighbouring properties, and the street 4. To reduce the amount of hard surfaces to allow better drainage on properties 5. To reduce the amount of heat reflected from hard surfaces.
<b>Councillor Notice of Motion</b>	Councillor Bennett – Demolition Permit Condition to avoid secondary poisoning of wildlife	21.8 OCM 22/08/2023	Council Resolution That Council requests the Chief Executive Officer to: 1. implement conditions that must be met in order for delegated authority to be executed when granting approval of demolition permits, whereby treatment for an identified rodent infestation will require a rodent treatment plan that avoids secondary poisoning of wildlife, and particularly refraining from the use of second generation rodenticides; 2. immediately communicate to all existing demolition permit holders that have not commenced demolition of the new condition to require a treatment plan for identified rodent infestations outlining the avoidance of secondary poisoning of wildlife, unless a declaration for the prohibition of second generation rodenticides is agreed upon; and 3. draft guidelines, policy or local laws that grant local government the ability to more closely regulate the demolition process as outlined in the Building Act 2011, Building Regulations 2012 and Interpretation Act 1984.
<b>Councillor Notice of Motion</b>	Councillor Bennett – Tree Bonds Adjacent to Development Sites	21.7 OCM 22/08/2023	Council Resolution That Council requests the Chief Executive Officer present to Council via Concept Forum a draft Policy prior to the final Council for consideration of 2024/25 Annual Budget, addressing the following matters: 1. The preparation of an arborist report in accordance with AS 4970-2009 Protection of Trees on Development Sites (arborist report) at the developers cost including a Tree Maintenance Plan; 2. The taking of a tree protection bond by the City prior to the commencement of demolition and development. The bond value is to be reflected in the City's fees and charges schedule, including consideration of the application of the Heliwell (monetary) value for large trees up to a maximum value of \$20,000; 3. The taking of a maintenance fee to cover inspections and watering over the course of the development and the 12 months following completion. It is proposed that the value of the maintenance fee be defined and applied on an annual basis; 4. The requirement for tree protection fencing being installed around the tree prior to the commencement of construction. The type of fencing to be in line with the Australian Standard for Protection of Trees on Development Sites. The fenced area should not be less than the tree protection zone, which is defined in the arborist report. 5. The proposal that City officers assess the tree(s) following the completion of work. If works are recommended to the tree(s) due to adverse effect of being adjacent to the demolition/construction, this may be deducted from the bond if the developer is unwilling to action when requested. Consideration is to be given to the situation of, if the tree(s) die due to the demolition and/or construction works, the full bond is not refunded to the developer/applicant.
<b>Councillor Notice of Motion</b>	Councillor Bennett – Tree Canopy Rates Incentive	21.6 OCM 22/08/2023	Council Resolution That Council requests the CEO prepare a report before the 2023-24 mid-year budget review, investigating options for a rates based financial incentive that encourages the retention and growth of tree canopy in the City such as through a differential rates system, rates subsidy or rates discount that is calculated proportional to the tree canopy maintained on each ratable property.
<b>Councillor Notice of Motion</b>	Councillor Coghlan – Loretto Primary School Site	21.4 OCM 22/08/2023	Council Resolution That Council requests that the Chief Executive Officer immediately engage with the owners of the Loretto Primary School site and the Heritage Council of WA and present the findings to Council by November 2023. This will consider: 1. The current zoning of the site; 2. Options for a structure plan on the site; 3. Existing vegetation including the significant trees on the site; 4. The need for Public Open Space in this area; 5. The heritage value of the buildings on the site; and 6. The surrounding residential area.
<b>Councillor Notice of Motion</b>	Mayor Argyle – Melvista West Parking Policy	21.2 OCM 22/08/2023	Council Resolution That Council approves: 1. the implementation of the West Melvista parking restrictions as adopted by Council for consultation purposes in June 2022; with the inclusion of the following: a. adds Granby Crescent no parking Monday to Saturday 8 am until 5 pm to the MWPP and that Residential parking permit holders to be exempt; 2. a budget variation to increase the parking signs budget by \$54,000 with the source of funds to be listed for consideration in the Mid-Year Budget review.
<b>Technical Services</b>	Peace Memorial Rose Garden Restoration	TS06.19 OCM 23/04/2019	Council Resolution "Council: 1. supports the development of the Peace Memorial Rose Garden to reflect the original design by WG (Bill) Bennett subject to the favourable outcome of the following: a) The Heritage Council supports the project; and b) A community engagement supports the project. 2. requests the Administration complete the detail design, costing and anticipated program of works for the project including an application for a Department of Veterans Affairs Grant.
<b>Technical Services</b>	Investigations into Use of Masons Gardens by Dog Owners and Options for Fenced Dog Parks	13.9 OCM 27/10/2020	1. acknowledges the unique place Masons Gardens holds within the City as the only recreational reserve providing community focused amenities and diverse habitat for local wildlife where dogs are permitted on lead only pursuant to the Dog Act 1976 and the City of Nedlands Dogs Local Law (Local Law); 2. acknowledges that amending the conditions by which dogs are allowed to access Masons Gardens is not in the broader community interest at this time; 3. consents to the CEO applying discretion on compassionate grounds to withhold or withdraw infringement notices associated with dogs being off lead at Masons Gardens; 4. acknowledges the future construction of a fenced dog park facility within the approved Stage 2 public open space landscape plan for the Montario Quarter development in Shenton Park; and 5. agrees to development of a set of draft guidelines for the locating, design and management of fenced dog park facilities providing the principles for a planned and coordinated approach to the location and development of new facilities, to be presented to Council for endorsement in early 2021.
<b>Technical Services</b>	Waratah Avenue Precinct Parking Prohibitions	13.4 OCM 25/05/2021	Council Resolution Council: 1. approves the parking prohibitions shown on Attachment 3 – Proposed Parking Prohibition Plan with Philip Road and Leon Road removed to be implemented in June 2021; and 2. instructs the CEO to arrange for a parking survey to be undertaken two years following implementation of the parking prohibition to determine if any modifications to the parking prohibitions are required.
<b>Technical Services</b>	Initiatives for the Department of Transport's Perth Greater Central Business District Transport Plan	13.7 OCM 24/11/2020	Council Resolution That Council: 1. notes the Department of Transport (DoT) is developing Phase Two of the Perth Greater CBD Transport Plan; 2. instructs the CEO to further investigate and prioritise the Department of Transport's (DOT) initiatives list to have a better understanding of the projects and their implications to actively respond to the DoT's development of the plan, which includes the development of initiatives and its priority, in order to ensure better outcomes for the City of Nedlands; and 3. instructs the CEO to present a report to Council detailing the results of the City's review of the Department of Transport (DOT) initiatives list and any subsequent recommendations for Council's consideration; and 4. instructs the CEO to engage with the City of Perth when undertaking this review in respect of the Crawley-Nedlands area of the Perth Greater CBD Transport Plan.
<b>Technical Services</b>	Stirling Highway & Smyth Road Intersection Signals	13.6 OCM 26/05/2020	Council Resolution / Recommendation to Council Council: 1. supports signals at Smyth Road & Stirling Highway; a. to improve access and control increased traffic volumes resulting from the Captain Stirling development; b. to facilitate road network connectivity along distributor routes rather than residential streets; and c. to improve residential street vehicular impacts in the local neighbourhood; and 2. approves CEO submission of a grant funding application through either Black Spot Federal or Metropolitan Regional Road Group Road Improvement for the signalisation of Smyth Road & Stirling Highway intersection.
<b>Technical Services</b>	Allen Park Cottage - Structural Defects	16.1 OCM 23/11/2021	Council instructs the CEO to: 1. continue with Council Resolution of 22 September 2020 for TS15.20, providing options for revised funding stages; and 2. undertake an investigation to implement the recommendations of the RBC Structural Inspection Report dated 16 November 2021, including a cost analysis of value for money with refurbishment versus replacement; and 3. consult with the Friends of Allen Park Bushland Group.

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Directorate	Title	Item No. and Meeting Date	Description/Council Resolution
Technical Services	TS01.02.22 - Street Trees Policy Review	17.1 OCM 22/02/2022	Council: 1. adopts the revised Street Trees Policy as per attachment 1; 2. adopts the revised Approved Street Trees Species List as per attachment 2; and 3. requests the CEO report back to Council with a cost effective solution to update the City's street tree survey database to track the addition and removal of street trees in cooperation with community organisations who may be willing to volunteer time, expertise and resources towards a street tree audit.
Technical Services	TS25.12.22 Tawarri Car Park Drainage Improvement	17.1 OCM 22/12/2022	That Council request the CEO to further investigate the suitability of the proposed options and present a report to Council at the April 2023 Ordinary Council Meeting detailing preferred options, concept designs, and estimated costs. Options are to include consideration of a reed bed, living stream and other solutions to filter the runoff and that only in extreme events the stormwater is discharged into the Swan River.
Technical Services	TS26.12.22 Revised Crossover Construction and Maintenance Council Policy	17.2 OCM 13/12/2022	That this item be deferred until the February 2023 Ordinary Council Meeting
Technical Services	Repurposing of Former Tennis Courts at David Cruickshank Reserve, Dalkeith	17.1 OCM 25/10/2022	Council: 1. endorses the proposal for a least cost solution for improvements to enhance the upkeep and presentation of the former tennis courts at David Cruickshank reserve in the short term; 2. requests a capital budget item is prepared to be included in the 2022/23 midyear budget review for Council's consideration, which if approved, will provide for the proposed works to be delivered in the fourth quarter of the 2022/23 financial year; and 3. requests that a capital budget item is prepared for the 2023/24 annual budget for Council's consideration to provide for a more comprehensive design and delivery project to deliver a permanent repurposing of the former tennis courts at David Cruickshank Reserve.
Technical Services	Safe Active Streets	17.1 TS08.07.23 OCM 25/07/2023	Council Resolution That Council: 1. defer the decision of the preferred course of action for the Safe Active Street until community consultation with the Melvista Ward residents has occurred; 2. instruct the CEO to undertake community consultation; 3. instruct the CEO that the consultation shall be in the form of a short survey mailed out to every property within the Melvista Ward and the final survey questions shall be agreed by Council by way of a Current Issue Briefing Note; 4. instruct the CEO to undertake direct liaison with the Nedlands Primary School; 5. instructs the CEO to present an updated report on the Safe Active Street to Council including community consultation results and the Department of Transport's final report into the Safe Active Street Program, 2 months after the City receives the Program report; and 6. instructs the CEO to commence discussions the relevant Government Authority with a view to seek funding to improve the current design of the SAS, these would include but no be limited to: • Intersection knick points. • Platforms causing drainage issues. • Removal of some on street parking to create safer passing sections. • Replacing all intersection signage currently with Give Way signs to Stop signs. • Street light provision.
Planning and Development	Adoption for advertising – Local Planning Policy 7.7- Public Open Space Contributions and Local Planning Strategy Amendment	PD 37.08.23 OCM 22/08/2023	That Council: 1. amends the City of Nedlands Local Planning Strategy as shown in Attachment 2; 2. refers the Local Planning Strategy amendments to the Western Australian Planning Commission in accordance with regulation 12 of the Planning and Development (Local Planning Schemes) Regulations 2015; 3. upon receipt of the Commission's confirmation to advertise, advertises the amendments to the Local Planning Strategy in accordance with regulation 13 of the Planning and Development (Local Planning Schemes) Regulations 2015 for a period of not less than 21 days; 4. adopts the draft Local Planning Policy 7.7: Public Open Space Contributions (Attachment 2) for the purposes of advertising in accordance with Clause 4 of the Deemed Provisions of Schedule 2 of the Planning and Development (Local Planning Schemes) Regulations 2015; and 5. advertises the Local Planning Policy 7.7: Public Open Space Contributions concurrently with the Local Planning Strategy amendments for 21 days in accordance with the City of Nedlands Local Planning Policy – Consultation of Planning Proposals.
<b>Completed Council Resolutions - These will be removed at the next Council meeting</b>			
CEO	CEO01.02.23 Review of Wards and Representation	8 SCM 13/02/2023	Council Resolution  That the City of Nedlands Council recommends to the Local Government Advisory Board, in accordance with Schedule 2.2(9) that:  1. The current four ward structure at the City of Nedlands be retained; 2. An order be made that the name of the Coastal Districts Ward be amended to the Coastal Ward, all other ward names be retained; 3. An order be made under s. 2.2(1) for a boundary adjustment between the Coastal and Hollywood Wards as follows: a. The area bounded by Camelia Avenue to the North, Lantana Avenue to the West, Brockway Road to the East and Alfred Road to the South is moved from the current Coastal Ward to the Hollywood Ward. 4. An order be made under s. 2.18(3) to reduce the number of offices of Elected Member from 13 to 9 – comprised of a Mayor and 8 Councillors, and designates the following number of offices of councillor for each ward: Melvista (2), Hollywood (2), Dalkeith (2) and Coastal (2); 5. Authorises the Chief Executive Officer to prepare a report to be presented to the Local Government Advisory Board proposing that the orders resolved above be made under section 2.2(1) and s. 2.18(3) of the Local Government Act 1995; and 6. In the event that the Minister's proposed reforms to the Local Government Act 1995 to reduce the number of Council positions for local governments with populations between 5,000 to 75,000, to a maximum number of 9 elected members is not passed by State Parliament in time for the October 2023 Ordinary Local Government Elections, the City of Nedlands withdraws its application to the Local Government Advisory Board in respect to recommendation 4 of the Council resolution dated 13 February 2023, and retains the current representation of 13 elected members with 3 Councillors per each of the 4 wards for the 2023 election.
CEO	CEO07.03.23 Review of Local Laws under s3.16 of the Local Government Act 1995	19.5 OCM 28/03/2023	That Council: 1. adopts the outcome of the review of local laws undertaken pursuant to s3.16 of the Local Government Act 1995; and 2. notes that proposals to amend and/or repeal local laws of the City will be presented for consideration in due course pursuant to s3.12.
CEO	CEO 10.04.23 Annual Report 2021-22	18.2 OCM 26/04/2023	That Council - 1. Accepts the Annual Report including the Audited Annual Financial Statements for the year ending 30 June 2022. 2. Agrees to hold the Annual General Meeting of Electors at 6.00pm, Monday, 15 May 2023 in the Council Chamber 71 Stirling Highway Nedlands.
CEO	CEO20.08.23 - Register of Outstanding Resolutions	20.1 OCM 22/08/2023	That Council receives the Register of Outstanding Council Resolutions dated August 2023.
Councillor Notice of Motion	Councillor Mangano – Guttering and Downpipe Replacement – Nedlands Child Health Centre	18.4 OCM 26/04/2022	Council Resolution  That Council instruct the Chief Executive Officer to replace all guttering and downpipes at Nedlands Child Health Centre.
Councillor Notice of Motion	Councillor Bennett - Bird Water Stations	22.5 OCM 22/03/2022	Council requests the CEO to provide a report on the installation of bird watering stations, appropriate locations, possible grants and funding options, and consult with Birdlife WA in establishing a regular bird census similar to that conducted for the Lake Claremont Advisory Committee.
Councillor Notice of Motion	Councillor Mangano – Press Release for Hospice	20.1 OCM 26/07/2022	Council Resolution  That Council directs the CEO to send out a media release explaining the reasons for the Council and City's opposition to the Hospice in its current location to be released immediately prior to the SDAU meeting.
Councillor Notice of Motion	Councillor Mangano - Fraseriana Lane and Gordon Street Signs	21.5 OCM 22/08/2023	In accordance with Clause 3.9 of the City of Nedlands Standing Orders Local Law on the 10 August 2023, Councillor Mangano gave notice of his intention to move the following motion. Under the City of Nedlands Standing Orders Local Law clause 3.9(6)(a) a motion of which notice has been given will lapse unless the member who gave notice, or some other member authorised by him in writing moves the motion when called on. As Councillor Mangano needed to provide written permission for a Councillor to move this Notice of Motion on his behalf, which did not occur, the motion could not be moved and therefore lapsed. That Council directs the Chief Executive Officer to raise the street signs at the corner of Fraseriana Lane and Gordon Street to 2.5m minimum height from the ground to the lowest blade.

Directorate	Title	Item No. and Meeting Date	Description/Council Resolution
Planning and Development	PD09.03.23 Adoption for referral to WAPC - Scheme Amendment 12 and Local Planning Policy - Trees on Private Land	16.4 OCM 28/03/2023	That Council: 1. Pursuant to section 75 of the Planning and Development Act 2005 and in accordance with regulation 41(3) of the Planning and Development (Local Planning Schemes) Regulations 2015 supports Scheme Amendment No. 12 to amend Local Planning Scheme No. 3 by inserting the following provisions into Schedule 1 – Supplemental Provisions: 60. Requirement for development approval 60A. No person shall cause or permit the removal, destruction, or damage to any tree that meets the following criteria on a lot zoned Residential with a density code of R20 or below unless development approval has been granted in accordance with Part 8 of the Deemed Provisions: a) Canopy diameter of 6m or greater; or b) Height of 8m or greater; or c) In the case of a tree with a single trunk, a trunk circumference of 1.5m or greater, measured 1.4m above the ground; or d) In the case of a tree with multiple trunks, a total trunk circumference of 1.5m or greater, with an average trunk circumference of 625 millimeters or greater, measured 1.4m above the ground. 61. Development for which development approval is not required Column 1 - Works 22. The removal, destruction or damage to a tree which meets the criteria set out in Clause 60A. Column 2 - Conditions Either – a) The tree is identified in a local planning policy as an unwanted species; or b) Tree pruning in accordance with Australian Standards for Pruning of Amenity Trees (AS4373); or c) Tree pruning or removal required for bushfire management purposes, in accordance with the Bush Fires Act 1954; or d) Tree pruning or removal to achieve necessary clearances from utilities. 2. Authorise the Mayor and CEO to sign the relevant documents necessary to refer the Policy and Amendment to the Western Australian Planning Commission. 3. In accordance with regulation 44 of the Planning and Development (Local Planning Schemes) Regulations 2015 submit the proposed Scheme Amendment No. 12 and all relevant documentation to the Western Australian Planning Commission for approval. 4. In accordance with regulations 4(3)(b)(i) and 4(3A) of the Deemed Provisions of Schedule 2 of the Planning and Development (Local Planning Schemes) Regulations 2015, proceed with the Policy without modifications, and submit the proposed Local Planning Policy – Trees on Private Land to the Western Australian Planning Commission for approval.
Planning and Development	PD10.03.23 Consideration of Adoption of draft Hampden - Hollywood Precinct Local Planning Policy	16.5 OCM 28/03/2023	That Council: 1. adopts those elements of the draft Hampden-Hollywood Precinct Local Planning Policy (Attachment 1) that do not require Western Australian Planning Commission approval in accordance with regulation 4(3) of the Deemed Provisions of Schedule 2 of the Planning and Development (Local Planning Schemes) Regulations 2015; and 2. requests the CEO to give notice to the Western Australian Planning Commission (WAPC) requesting approval to amend elements of the Residential Design Codes Volumes 1 and 2 within the draft Hampden-Hollywood Precinct Local Planning Policy (Attachment 1) and adopts these elements in the event of WAPC approval.
Planning and Development	PD11.03.23 Consideration of Adoption of draft Broadway Precinct Local Planning Policy	16.6 OCM 28/03/2023	That Council: 1. adopts those elements of the draft Broadway Precinct Local Planning Policy (Attachment 1) that do not require Western Australian Planning Commission approval in accordance with regulation 4(3) of the Deemed Provisions of Schedule 2 of the Planning and Development (Local Planning Schemes) Regulations 2015; 2. requests the CEO to give notice to the Western Australian Planning Commission (WAPC) requesting approval to amend elements of the Residential Design Codes Volumes 1 and 2 within the Policy the draft Broadway Precinct Local Planning Policy (Attachment 1) and adopts these elements in the event of the WAPC approval; and 3. revokes the Local Planning Policy – Interim Built Form Design Guidelines – Broadway Mixed Use Zone.
Planning and Development	PD13.04.23 Consideration of Development Application - Residential - Single House at 52 (Lot 80) Jutland Parade Dalkeith	16.1 OCM 26/04/2023	That Council in accordance with Clause 68(2)(b) of the Deemed Provisions of the Planning and Development (Local Planning Schemes) Regulations 2015, approves the development application in accordance with the plans date stamped 20 February 2023 for a Residential – Single House at 52 Jutland Parade, Dalkeith, subject to the following conditions: General Conditions 1. This approval relates only to the development as indicated on the approved plans dated 20 February 2023. It does not relate to any other development on this lot and must substantially commence within 2 years from the date of the decision letter. 2. All works indicated on the approved plans shall be wholly located within the lot boundaries of the subject site. 3. Prior to the issue of a demolition permit and a building permit, a Demolition or Construction Management Plan (as appropriate) shall be submitted and approved to the satisfaction of the City. The approved Demolition and Construction Management Plans shall be observed at all times throughout the construction and demolition processes to the satisfaction of the City. 4. Prior to the issue of a building permit, a Geotechnical Report covering the development area is to be prepared by a suitably qualified practitioner at the applicant's cost, to the satisfaction of the City of Nedlands. The report will give due consideration to any potential impacts on neighbouring properties including but not limited to: ground water management, excavation or modifications to existing ground levels; vibration or consolidation of material throughout the demolition and construction phase of the project. The Geotechnical Report will identify any remedial treatments required to mitigate any adverse impacts and will be lodged with the building permit application, together with certification that the design is suitable for the site conditions as outlined in the Geotechnical Report. 5. Prior to occupation, walls on or adjacent to lot boundaries are to be finished externally to the same standard as the rest of the development in: a. face brick; b. painted render; c. painted brickwork; or d. other clean finish as specified on the approved plans. And are to be thereafter maintained to the satisfaction of the City of Nedlands 6. Prior to occupation, the balcony located on the south elevation as annotated in red on the approved plans shall be screened to prevent overlooking to 50A (Lot 13) Jutland Parade, Nedlands, in accordance with the Residential Design Codes by either; a. fixed and obscured glass to a height of 1.6 metres above finished floor level; or b. fixed screening devices to a height of 1.6 metres above finished floor level that are at least 75% obscure and made of a durable material; or c. a minimum sill height of 1.6 metres above the finished floor level; or d. an alternative method of screening approved by the City of Nedlands. The required screening shall be thereafter maintained to the satisfaction of the City of Nedlands. 7. Prior to the issue of a building permit, the landscape plan prepared by Tristan Peirce Landscape Architecture is to be amended to align with the approved development plans. Prior to occupation, landscaping shall be completed in accordance with the amended landscape plan or any approved modifications to the satisfaction of the City of Nedlands. All landscaped areas are to be maintained on an ongoing basis for the life of the development on the site to the satisfaction of the City of Nedlands. 8. All stormwater discharge from the development shall be contained and disposed of on-site unless otherwise approved by the City of Nedlands. DBCA Conditions 9. All works are to be undertaken in accordance with a Construction Environmental Management Plan approved by the Department of Biodiversity, Conservation and Attractions. 10. Stormwater runoff from constructed impervious surfaces generated by small rainfall events (that is, the first 15 mm of rainfall) must be retained and/or detained and treated (if required) at source as much as practical and will not be permitted to enter the river untreated to the satisfaction of the Western Australian Planning Commission on the advice of the Department of Biodiversity, Conservation and Attractions. 11. No dewatering effluent is to enter the River, either directly or indirectly (via the stormwater system), unless approved by the Department of Biodiversity, Conservation and Attractions 12. No pool water/backwash from the swimming pool is to be discharged onto the land, into the River or the local government drainage system. 13. The applicant shall implement appropriate on-site measures to ensure that: a. no construction material, sediment or rubbish enters the River, Parks and Recreation reserve or stormwater system, as a result of the works to the satisfaction of the Western Australian Planning Commission based on advice from the Department of Biodiversity, Conservation and Attractions; and b. during the works no vehicular access associated with the construction is permitted within the Parks and Recreation reserve without the prior approval of the manager of the reserve (Western Australian Planning Commission).
Planning and Development	PD14.04.23 Consideration of Development Application for a Home Business at 18 Boronia Avenue Nedlands	16.2 OCM 26/04/2023	That Council, in accordance with clause 68(2)(b) of the Deemed Provisions of the Planning and Development (Local Planning Schemes) Regulations 2015, approves the development application in accordance with the plans date stamped 25 January 2023 for a 'Home Business' at 18 Boronia Avenue, Nedlands, subject to the following conditions: 1. this development approval only relates to the 'Home Business'. The use shall be in accordance with the land use definition within City of Nedlands Local Planning Scheme No.3, approved plan(s), any other supporting information and conditions of approval. It does not relate to any other development on the lot. 2. no materials and/or equipment associated with the home business are to be stored in areas that are visible from the street or neighbouring properties, or be located in areas set aside for the parking or access of vehicles or pedestrians. 3. this decision constitutes planning approval only and is valid for a period of three years from the date of the approval, after which the Home Business is to cease operating or a seek a new approval from the City of Nedlands. 4. service and/or delivery vehicles are not to service the premises before 7.00am or after 7.00pm Monday to Saturday, and/or before 9.00am or after 7.00pm on Sunday and Public Holidays. 5. the Home Business is to be operated only by the applicant, K. Vijayan, who must remain a permanent resident on site at the subject premises. The operation of the Home Business by any other person, or its operation at any other premises, is not permitted by this approval.
Planning and Development	PD15.04.23 Adoption of the amended Signage and Advertisements Local Planning Policy	16.3 OCM 26/04/2023	That Council adopts the Signage and Advertisements Local Planning Policy in accordance with Regulation 4(3)(b) of the Deemed Provisions of Schedule 2 of the Planning and Development (Local Planning Schemes) Regulations 2015 as attached.
Planning and Development	PD16.04.23 Consideration of Adoption of draft Nedlands Stirling Highway Activity Corridor - Residential Precinct Local Planning Policy	16.4 OCM 26/04/2023	That Council 1. adopts those elements of the draft Nedlands Stirling Highway Activity Corridor – Residential Precinct Local Planning Policy (Attachment 1) that do not require Western Australian Planning Commission approval in accordance with regulation 4(3) of the Deemed Provisions of Schedule 2 of the Planning and Development (Local Planning Schemes) Regulations 2015; 2. requests the CEO to give notice to the Western Australian Planning Commission (WAPC) requesting approval to amend elements of the Residential Design Codes Volumes 1 and 2 within the draft Nedlands Stirling Highway Activity Corridor - Residential Precinct Local Planning Policy (Attachment 1) and adopts these elements in the event of the WAPC approval; and 3. revokes the Local Planning Policy – Peace Memorial Rose Garden Precinct, Nedlands.



CEO34.11.23 - Attachment 1

Directorate	Title	Item No. and Meeting Date	Description/Council Resolution
Planning and Development	PD18.04.23 Consideration of Responsible Authority Report for Amendments to Approved Mixed Use Development at 91 Broadway Nedlands	16.5 OCM 26/04/2023	That Council adopts as the Responsible Authority the Officer Recommendation contained in the Responsible Authority Report for the amendments to the approved mixed-use development at 91 Broadway, Nedlands as follows: It is recommended that the Metro Inner-North JDAP resolves to: 1. Accept that the DAP Application reference DAP/21/02110 as detailed on the DAP Form 2 dated 24 January 2023 is appropriate for consideration in accordance with regulation 17 of the Planning and Development (Development Assessment Panels) Regulations 2011; 2. Approve DAP Application reference DAP/21/02110 and accompanying plans dated stamped 6 April 2023 (Attachment 2) in accordance with Clause 68 of Schedule 2 (Deemed Provisions) of the Planning and Development (Local Planning Schemes) Regulations 2015, and the provisions of Clause 16 of the City of Nedlands Local Planning Scheme No. 3, for the proposed amendments to the approved development of 17 multiple dwellings and an office at 91 Broadway, Nedlands. Amended Conditions 17. Prior to the issue of a building permit, a revised Landscape Plan is to be provided to the satisfaction of the City of Nedlands. New Advice Notes General Advice 9. The applicant/owner is advised that a public open space contribution will likely be required at the subdivision stage of the development, consistent with DC 2.3 Public Open Space in Residential Areas and the Planning and Development Act 2005. All other conditions and requirements detailed on the previous approval dated 1 February 2022 shall remain unless altered by this application.
Planning and Development	Adoption for Advertising of Draft Local Planning Policy 3.3 – Sustainable Design - Residential	PD 38.08.23 OCM 22/08/2023	That Council: 1. adopts the draft Local Planning Policy 3.3: Sustainable Design - Residential (Attachment 1) for the purpose of advertising in accordance with Clause 4 of the Deemed Provisions of Schedule 2 of the Planning and Development (Local Planning Schemes) Regulations 2015; and 2. notes that the advertising period will be for a minimum of 21 days.
Planning and Development	Adoption of Amendments to Local Planning Policy 7.1 – Exempt Development	PD 39.08.23 OCM 22/08/2023	That Council: 1. determines that the draft amended Local Planning Policy – Exempt Development, as set out in attachment 1 is a minor amendment and does not require consultation in accordance with the Planning and Development (Local Planning Schemes) Regulations 2015 Schedule 2 Part 2 Clause 5(2); and 2. proceeds to adopt the draft amended Local Planning Policy – Exempt Development, as set out in attachment 1, in accordance with the Planning and Development (Local Planning Schemes) Regulations 2015 Schedule 2, Part 2, Clause 5.
Planning and Development	Amendments to Local Planning Policy 1.2 – Removal of Occupancy Restrictions	PD 40.08.23 OCM 22/08/2023	That Council: 1. adopts the draft amendments to Local Planning Policy 1.2: Removal of Occupancy Restrictions (Attachment 1) for the purpose of advertising in accordance with Clause 5 of the Deemed Provisions of Schedule 2 of the Planning and Development (Local Planning Schemes) Regulations 2015; and 2. notes that the advertising period will be for a minimum of 21 days.
Technical Services	TS06.03.23 - Rochdale Road Rehabilitation	21.1 OCM 28/03/2023	That Council: 1. approves the award of the contract for Rehabilitation Rochdale Road, to Downer EDI Works Pty Ltd T/A DM Roads, in accordance with the City's Request for Tender number RFT 2022-23.17 and comprising of that request, the City's Conditions of Contract, the Downer EDI Works Pty Ltd T/A DM Roads tender submissions inclusive of the Schedule of Rates, and all post tender clarifications and negotiations; 2. instructs the CEO to arrange for a Letter of Acceptance and a Contract document to be sent to Downer EDI Works Pty Ltd T/A DM Roads to be executed; 3. instructs the CEO to arrange for all other tender respondents to be advised of the tender outcome; and 4. approves a budget variation of up to \$213,610.30 from identified savings identified across the City from materials and contract services to cover the project budget overrun.
Technical Services	TS05.02.23 Pavement Core Testing for Road Rehabilitation Planning Works RFQ 2022-23.20	21.1 OCM 28/02/2023	That Council: 1. accepts the request for quotation received from Aslab Pty Ltd for "Pavement Core Testing for Road Rehabilitation Planning Works" for \$64,240 (Incl GST); 2. approves the award of the contract for "Pavement Core Testing for Road Rehabilitation Planning Works" in accordance with the City's Request for Quotation number RFQ 2022-23.20 and comprising of that request, the City's Conditions of Contract and Aslab Pty Ltd submission; and 3. instructs the CEO to arrange for a Letter of Acceptance and a Contract document be sent to Aslab Pty Ltd for execution.
Technical Services	TS27.12.22 Revised Stormwater Policy (Previously TS27.12.22 - Item 17.1)	17.3 OCM 28/02/2023	That this item be deferred until the March 2023 Ordinary Council Meeting
Community and Organisational Development	CSD05.09.22 Cricket Turf Wicket Maintenance Agreements	18.1 OCM 27/09/2022	Council agrees to: 1. enter into 5-year agreements for the preparation and maintenance of the centre and practice turf cricket wickets and provide a subsidy as follows: a. \$49,289 (ex GST) per annum to Western Suburbs Cricket Club for College Park, indexed at 3.5% in following years; b. \$33,012 (ex GST) per annum to Claremont Nedlands Cricket Club for Melvista Oval, indexed at 3.5% in following years; and c. \$33,012 (ex GST) per annum to Swanbourne Cricket Club for Swanbourne Oval, indexed at 3.5% in following years; 2. update the key terms of the agreement to include the option for Clubs to deliver outfield mowing at a higher level of service and provide an additional subsidy as follows: a. \$ 4,768 (ex GST) to Claremont Nedlands Cricket Club, on a pro rata basis, for 1 September – 31 March annually, indexed at 3.5% in following years; b. \$ 4,214 (ex GST) per cricket season to Western Suburbs Cricket Club, on a pro rata basis, indexed at 3.5% in following years; and c. \$ 4,131 (ex GST) per cricket season to Swanbourne Cricket Club, on a pro rata basis, indexed at 3.5% in following years; and 3. execute each subsidy in a Turf Wicket Maintenance Agreement and applies the Council seal; 4. Each club shall be required to provide weekly reports in arrears for the water flow meter readings for each site that they administer; 5. The CEO shall publish these figures, alongside the corresponding monthly figures recorded from the previous year in such a way that Councillors will understand the cumulative water use at each site, in the Weekly CEO Report to Councillors; and 6. Each club shall provide the City of Nedlands administration with a Water Management Plan, this plan shall include but not be limited to: a. the predicted water usage per month; b. the time of day watering is applied; c. the number of watering stations to be used; and d. the watering time per station.
Community and Organisational Development	CSD04.06.23 Allen Park Tennis Club Fence Replacement	17.2 OCM 27/06/2023	That Council: 1. supports the request for financial assistance to replace the fencing at the Allen Park Tennis Club; and 2. considers an allocation of \$100,000 in the 2023/24 budget process.
Corporate and Strategy	CPS19.05.23 Lease at the Tresillian Arts Centre – Delegation of Authority to the Chief Executive Officer	17.1 OCM 23/05/2023	1. approves the following delegation of authority relating to Tresillian Arts Centre leases: The CEO is authorised to accept and vary leases negotiated at Tresillian Arts Centre in accordance with Section 3.58 of the Local Government Act 1995, up to an annual rental income of \$10,000; and 2. delegates authority to the Chief Executive Officer to sign the associated Deeds of Lease as a deed following a negotiation process in accordance with that noted in (1) above.
Corporate and Strategy	CPS21.05.23 New Lease to ADHD WA	17.3 OCM 23/05/2023	Approves the lease for Haldane House at 109 Montgomery Avenue, Mount Claremont (Part Lot 6987 on Deposited Plan 167276) to ADHD WA Inc consistent with the key terms noted within this report subject to an initial lease period of 5 years and 2 options to lease extension of 5 years each to be exercised by mutual agreement between the lessor and lease; 2. consider the community benefits delivered by ADHA WA Inc and approve an annual rent of \$28,000 p.a. excluding GST and outgoing; 3. approves an exemption to section 3.58 of the Local Government Act 1995 pursuant to Regulation 30 of the Local Government (Functions and General) Regulations 1996 for the lease of Haldane House at 109 Montgomery Avenue, Mount Claremont (Part Lot 6987 on Deposited Plan 167276); and 4. subject to the Minister for Lands' Consent, authorises the Chief Executive Officer and Mayor to execute all documents necessary to give effect to a lease and apply the City's Common Seal. That the following words be added to the end of clause 1: "subject to an initial lease period of 5 years and 2 options to lease extension of 5 years each to be exercised by mutual agreement between the lessor and lease.
Corporate and Strategy	CPS20.05.23 New Lease to St John Ambulance WA Ltd	17.2 OCM 23/05/2023	1. approves the lease for a 465 m <sup>2</sup> (approx.) portion of the Nedlands Community Care Office and adjacent carpark at 97-99 Waratah Avenue Dalkeith (Part Lots 386 and 387 on Deposited Plan 3395) to St John Ambulance WA Ltd consistent with the key terms noted within this report; 2. approves an exemption to section 3.58 of the Local Government Act 1995 pursuant to Regulation 30 of the Local Government (Functions and General) Regulations 1996 for the lease of a 465 m <sup>2</sup> (approx.) portion of the Nedlands Community Care Office and adjacent carpark at 97-99 Waratah Avenue Dalkeith (Part Lots 386 and 387 on Deposited Plan 3395); and 3. authorises the Chief Executive Officer and Mayor to execute all documents necessary to give effect to a lease and apply the City's Common Seal.

Directorate	Title	Item No. and Meeting Date	Description/Council Resolution
<b>Councillor Notice of Motion</b>	Councillor Wetherall – Residential Property	14.2 OCM 27/11/2018	That Council requests the CEO: 1. to investigate and report to Council of the potential value to the City of Nedlands of acquiring the residential property identified in the confidential attachment, for the purposes of creating an outdoor community facility if combined with adjacent City of Nedlands controlled land in this location; and 2. depending upon the conclusions of the abovementioned report, the CEO requests Council to authorise negotiations with the current proprietor(s) of said property to secure a first right of refusal to acquire the property should it be offered for sale over the following 10 years from the date of the option agreement.
<b>Planning and Development</b>	Consideration of Development Application – Residential - Five Grouped Dwellings at 63 Dalkeith Road, Nedlands	20.5 OCM 23/05/2023	That Council, in accordance with Clause 68(2)(b) of the Deemed Provisions of the Planning and Development (Local Planning Schemes) Regulations 2015, approves the development application in accordance with the plans date stamped 11 May 2023 for five grouped dwellings at 63 Dalkeith Road, Nedlands, subject to the following conditions: 1. This approval relates only to the development as indicated on the approved plans dated 11 May 2023. It does not relate to any other development on this lot and must substantially commence within 2 years from the date of the decision letter. 2. All works indicated on the approved plans shall be wholly located within the lot boundaries of the subject site. 3. Prior to the issue of a demolition permit and building permit, a Demolition or Construction Management Plan (as appropriate) shall be submitted and approved to the satisfaction of the City. The approved Construction Management Plan shall be observed at all times throughout the construction process to the satisfaction of the City. 4. Prior to occupation, walls on or adjacent to lot boundaries are to be finished externally to the same standard as the rest of the development in: a. Face brick; b. Painted render; c. Painted brickwork; or d. Other clean finish as specified on the approved plans. And are to be thereafter maintained to the satisfaction of the City of Nedlands 5. Prior to occupation, landscaping shall be completed in accordance with the Landscaping Plan dated 11 April 2023. All landscaped areas are to be maintained on an ongoing basis for the life of the development on the site to the satisfaction of the City of Nedlands. 6. The street tree(s) within the verge in front of the lot are to be protected and maintained through the duration of the demolition and construction process to the satisfaction of the City of Nedlands. Should the tree(s) die or be damaged, they are to be replaced with a specified species at the owner's expense and to the satisfaction of the City of Nedlands. 7. Prior to occupation, the applicant is to plant a minimum of one (1) x 30L tree located on the Dalkeith Road verge, at the expense of the applicant and to the satisfaction of the City of Nedlands. 8. All stormwater discharge from the development shall be contained and disposed of on-site unless otherwise approved by the City of Nedlands. 9. The recommendations contained within the Sustainable Design Assessment report dated 19 April 2023 are to be carried out and maintained for the lifetime of the development to the satisfaction of the City of Nedlands. 10. Prior to the issuing of a Building Permit, an acoustic report and noise management plan shall be prepared by a suitably qualified acoustic engineer certifying that the proposal incorporates sufficient sound attenuation measures in accordance with the quiet house design requirements as identified in State Planning Policy 5.4 – Road and Rail Noise. 11. All recommendations contained within the acoustic report shall be implemented and adhered to for the lifetime of the development to the satisfaction of the City of Nedlands. Any changes to the assumptions, recommendations, or acoustic solutions require assessment by an acoustic consultant to confirm compliance with Environmental Protection (Noise) Regulations 1997. 12. Prior to occupation of the development, a notification pursuant to Section 70A of the Transfer of Land Act 1893 shall be prepared at the expense of the owner and registered against the Certificate of Title to the land the subject of the proposed development advising the owners and subsequent owners of the land of the following matter(s): "This lot is situated in the vicinity of a transport corridor and is currently affected, or may in the future be affected by transport noise. Additional planning and building requirements may apply to development on this land to achieve an acceptable level of noise reduction."
<b>Planning and Development</b>	Consideration of Development Application – Single House at 66 Clifton Street, Nedlands	21.05 OCM 23/05/2023	That Council, in accordance with Clause 68(2)(b) of the Deemed Provisions of the Planning and Development (Local Planning Schemes) Regulations 2015, approves the development application in accordance with the plans date stamped 18 May 2023 for a single house at 66 Clifton Street, Nedlands, subject to the following conditions: 1. This approval relates only to the development as indicated on the approved plans dated 18 May 2023. It does not relate to any other development on this lot and must substantially commence within 2 years from the date of the decision letter. 2. All works indicated on the approved plans shall be wholly located within the lot boundaries of the subject site. 3. Prior to occupation, walls on or adjacent to lot boundaries are to be finished externally to the same standard as the rest of the development in: a. Face brick; b. Painted render; c. Painted brickwork; or d. Other clean finish as specified on the approved plans. And are to be thereafter maintained to the satisfaction of the City of Nedlands. 4. Prior to occupation, one tree shall be planted within the lot and shall have a minimum planting area of 2m x 2m, to the satisfaction of the City of Nedlands. The tree is to be maintained for the life of the development. 5. The street tree(s) within the verge in front of the lot are to be protected and maintained through the duration of the demolition and construction processes to the satisfaction of the City of Nedlands. Should the tree(s) die or be damaged, they are to be replaced with a specified species at the owner's expense and to the satisfaction of the City of Nedlands. 6. Prior to the issue of a demolition permit and a building permit, a Demolition or Construction Management Plan (as appropriate) shall be submitted and approved to the satisfaction of the City. The approved Demolition and Construction Management Plans shall be observed at all times throughout the construction and demolition processes to the satisfaction of the City. 7. All stormwater discharge from the development shall be contained and disposed of on-site unless otherwise approved by the City of Nedlands.
<b>Planning and Development</b>	Consideration of Responsible Authority Report for Sporting Facility at Lot 1500 Brockway, Mt Claremont	22.05 OCM 23/05/2023	That Council adopts as the Responsible Authority the Officer Recommendation contained in the Responsible Authority Report for the development of a Sporting Facility at Lot 1500 Brockway Road, Mt Claremont as follows: 1. Defer DAP Application reference DAP/22/02361 and accompanying plans date stamped 31 January 2023 (Attachment 2) for 120 days in accordance with section 5.10.1a of the DAP Standing Orders 2020, for the following reasons: a. To enable the applicant to provide a written agreement between the beneficiary of Easement I956057 (Roman Catholic Archbishop of Perth) and the landowner of Lot 1500 Brockway Road demonstrating support for the location of the development and any relevant conditions; and/or b. To provide amended plans which ensure all proposed development does not impact upon Easement I956057; c. To provide an amended landscaping design consisting of: • more densely planted tree corridors surrounding the entire playing perimeter consisting of the large endemic tree species marri, jarrah and tuart; • increased planting around hard surfaces to reduce urban heat island effect, particularly in the car and bus parking areas. d. That Christ Church Grammar School are responsible for the cost of the future dual use path to the satisfaction of the City of Nedlands.
<b>Planning and Development</b>	Consideration of Responsible Authority Report for Amendments to Approved Mixed Use Development at 137 and 139 Broadway, Nedlands	20.3 PD 23.05.23 OCM 23/05/2023	That Council adopts as the Responsible Authority the Officer Recommendation contained in the Responsible Authority Report for the amendments to the approved mixed-use development at 137 and 139 Broadway, Nedlands as follows: It is recommended that the Metro Inner-North JDAP resolves to: 1. Accept that the DAP Application reference DAP/20/01819 as detailed on the DAP Form 2 dated 29 March 2023 is appropriate for consideration in accordance with regulation 17 of the Planning and Development (Development Assessment Panels) Regulations 2011; 2. Approve DAP Application reference DAP/20/01819 and accompanying plan DA_077 date stamped 3 March 2023 (Attachment 2) and all other plans approved 27 October 2020 in accordance with Clause 68 of Schedule 2 (Deemed Provisions) of the Planning and Development (Local Planning Schemes) Regulations 2015, and the provisions of Clause 16 of the City of Nedlands Local Planning Scheme No. 3, for the proposed minor amendment to the approved Mixed Use development at 137 and 139 Broadway, Nedlands. Amended Conditions 24. Nine (9) apartments on the approved plans dated 17 September 2020 (drawing no DA_077) shall meet 'Silver Level' universal access requirements as defined by the Liveable Housing Design Guidelines. All other conditions and requirements detailed on the previous approval dated 27 October 2020 shall remain unless altered by this application.
<b>Planning and Development</b>	PD25.06.23 Consideration of Development Application – Residential – Additions to Single House at 22 Clifton Street, Nedlands	16.2 OCM 27/06/2023	That the item be deferred until the 25 July 2023 Council Meeting.
<b>Planning and Development</b>	PD26.06.23 Consideration of Development Application – Residential - Three Multiple Dwellings at 23 Hillway, Nedlands	16.3 OCM 27/06/2023	That Council: In accordance with Clause 68(2)(b) of the Deemed Provisions of the Planning and Development (Local Planning Schemes) Regulations 2015, approves the development application in accordance with the plans date stamped 16 May 2023 for three multiple dwellings at 23 Hillway, Nedlands, subject to the following conditions: 1. This approval relates only to the development as indicated on the approved plans dated 16 May 2023. It does not relate to any other development on this lot and must substantially commence within 2 years from the date of the decision letter. 2. All works indicated on the approved plans shall be wholly located within the lot boundaries of the subject site. 3. All stormwater discharge from the development shall be contained and disposed of on-site unless otherwise approved by the City of Nedlands. Engineering and Design 4. Prior to the issue of a building permit, a Construction Management Plan shall be submitted and approved to the satisfaction of the City. The approved Construction Management Plan shall be observed at all times throughout the construction and demolition processes to the satisfaction of the City. 5. Prior to the issue of a building permit, a minimum of 20% units (1 unit) are to be designed at building permit stage to the Silver Level requirements as defined in the Liveable Housing Design Guidelines (Liveable Housing Australia) and implemented prior to occupation to the satisfaction of the City of Nedlands. 6. Prior to the issue of a building permit and the commencement of excavation works, a Dilapidation Report shall be submitted to the City of Nedlands and the owners of the adjoining properties listed below detailing the current condition and status of all buildings (both internal and external together with surrounding paved areas and rights of ways), including ancillary structures located upon these properties: a. Lot 667 (No. 94) Kingsway, Nedlands b. Lot 32 (No. 92A) Kingsway, Nedlands c. Lot 31 (No. 92) Kingsway, Nedlands d. Lot 2 (No. 90) Kingsway, Nedlands e. Lot 666 (No. 96) Kingsway, Nedlands In the event that access for undertaking the dilapidation survey is denied by an adjoining owner, the applicant must demonstrate in writing to the satisfaction of the City of Nedlands that all reasonable steps have been taken to obtain access and advise the affected property owner of the reason for the survey and that these steps have failed. 7. Prior to occupation, walls on or adjacent to lot boundaries are to be finished externally to the same standard as the rest of the development in: a. Face brick; b. Painted render; c. Painted brickwork; or d. Other clean finish as specified on the approved plans. And are to be thereafter maintained to the satisfaction of the City of Nedlands. Landscaping 8. Prior to occupation, landscaping shall be completed in accordance with the Landscape Concept Report dated 8 June 2023 to the satisfaction of the City of Nedlands. All landscaped areas are to be maintained on an ongoing basis for the life of the development on the site to the satisfaction of the City of Nedlands. 9. The street tree(s) within the verge in front of the lot are to be protected and maintained through the duration of the demolition and construction processes to the satisfaction of the City of Nedlands. Should the tree(s) die or be damaged, they are to be replaced with a specified species at the owner's expense and to the satisfaction of the City of Nedlands. 10. Prior to occupation, all communal and private open space areas with landscaping shall include a tap connected to an adequate water supply for the purpose of irrigation. 11. Prior to occupation, the applicant is to plant a minimum of one (1) x 30L tree located on the Hillway verge, at the expense of the applicant and to the satisfaction of the City of Nedlands. Acoustics and Sustainability 12. Prior to the issue of a Building Permit the applicant is to lodge with the City of Nedlands an amended acoustic report prepared by a suitably qualified and licensed acoustic consultant demonstrating compliance of mechanical plants with the requirements of the Environmental Protection (Noise) Regulations 1997 to the satisfaction of the City of Nedlands. 13. Prior to occupation, the recommendations and specifications contained within the Emergency Sustainable Design Assessment Report dated 6 September 2022, or any approved modifications, are to be carried out and maintained for the lifetime of the development to the satisfaction of the City of Nedlands. Waste 14. The development shall comply with the approved Waste Management Plan date stamped 23 December 2022 to the satisfaction of the City of Nedlands. Any modification to the approved Waste Management Plan will require further approval by the City. 15. Prior to the issue of a Building Permit, the bin storage area shall be located and designed to meet the definition of a 'suitable enclosure' as defined by the City of Nedlands Health Local Law 2017. Parking 16. Prior to occupation of the development, all car parking bays and visitor bicycle bays are to be clearly line marked, drained and with visitor car parking clearly marked or signage provided, and maintained thereafter by the landowner to the satisfaction of the City of Nedlands. 17. All car parking dimensions (including associated wheel stops and headroom clearance), maneuvering areas, ramps, crossovers and driveways shall comply with Australian Standard 2890.1-2004 - Off-street car parking and Australian Standard 2890.6:2009 - Off-street parking for people with disabilities (where applicable) to the satisfaction of the City of Nedlands. 18. Prior to occupation, all bicycle racks shall be provided and installed to the satisfaction of the City of Nedlands and maintained for the lifetime of the development. Screening 19. Prior to occupation, all air-conditioning plant, satellite dishes, antennae and any other plant and equipment to the roof of the building shall be located or screened to the satisfaction of the City of Nedlands.

Directorate	Title	Item No. and Meeting Date	Description/Council Resolution
<p><b>Planning and Development</b></p>	<p>PD27.06.23 Consideration of Development Application – Residential - Five Grouped Dwellings at 69 (Lot 645) Waratah Avenue, Dalkeith</p>	<p>16.4 OCM 27/06/2023</p>	<p>That Council, in accordance with Clause 68(2)(b) of the Deemed Provisions of the Planning and Development (Local Planning Schemes) Regulations 2015, approves the development application in accordance with the plans date stamped 6 March 2023 for five grouped dwellings at 69 Waratah Avenue, Dalkeith, subject to the following conditions:                      1. This approval relates only to the development as indicated on the approved plans dated 6 March 2023. It does not relate to any other development on this lot and must substantially commence within 2 years from the date of the decision letter.                      2. All works indicated on the approved plans shall be wholly located within the lot boundaries of the subject site.                      3. Prior to the issue of a demolition permit and building permit, a Demolition or Construction Management Plan (as appropriate) shall be submitted and approved to the satisfaction of the City. The approved Construction Management Plan shall be observed at all times throughout the construction process to the satisfaction of the City.                      4. Prior to occupation, fences within the primary street setback area are to be visually permeable above 1.2m in height to the satisfaction of the City of Nedlands.                      5. Prior to occupation, walls on or adjacent to lot boundaries are to be finished externally to the same standard as the rest of the development in: a. Face brick; b. Painted render; c. Painted brickwork; or d. Other clean finish as specified on the approved plans. And are to be thereafter maintained to the satisfaction of the City of Nedlands.                      6. Prior to occupation, landscaping shall be completed in accordance with the Landscaping Plan dated 6 March 2023. All landscaped areas are to be maintained on an ongoing basis for the life of the development on the site to the satisfaction of the City of Nedlands.                      7. Prior to the issue of a demolition permit and building permit, a suitably qualified arborist is to submit a plan to be approved by the City of Nedlands outlining tree protection measures to be undertaken to conserve the tree identified for retention as shown on the landscaping plans. The approved measures are to be monitored by the arborist and implemented for the duration of the demolition and construction process to the satisfaction of the City of Nedlands.                      8. The street tree(s) within the verge in front of the lot are to be protected and maintained through the duration of the demolition and construction process to the satisfaction of the City of Nedlands. Should the tree(s) die or be damaged, they are to be replaced with a specified species at the owner’s expense and to the satisfaction of the City of Nedlands.                      9. Prior to the issue of a building permit, plans detailing a long section through the proposed crossover shall demonstrate the prevention of stormwater from the street entering the property to the satisfaction of the City of Nedlands.                      10. All stormwater discharge from the development shall be contained and disposed of on-site unless otherwise approved by the City of Nedlands.</p>
<p><b>Planning and Development</b></p>	<p>PD28.06.23 Responsible Authority Report - 97-105 Stirling Highway - Amendment to Mixed Use Development (DAP-20-01770)</p>	<p>21.2 OCM 27/06/2023</p>	<p>1. It is recommended that the Metro Inner-North Joint Development Assessment Panel, pursuant to section 31 of the State Administrative Tribunal Act 2004 in respect of SAT application DR 140 of 2022, resolves to:                      a. Reconsider its decision dated 5 August 2022 and SET ASIDE the decision and substitute a new decision and NOT ACCEPT that the DAP Application reference DAP/20/01770 as detailed on the amended plans dated 26 May 2023 (Attachment 2) is appropriate for consideration on a Form 2 application in accordance with regulation 17 of the Planning and Development (Development Assessment Panels) Regulations 2011;                      b. Reconsider its decision dated 5 August 2022 and SET ASIDE the decision and substitute a new decision to REFUSE DAP Application reference DAP/20/01770 and amended plans dated 26 May 2023 (Attachment 2) in accordance with Clause 68 of Schedule 2 (Deemed Provisions) of the Planning and Development (Local Planning Schemes) Regulations 2015 and the provisions of the City of Nedlands Local Planning Scheme No. 3, for the proposed minor amendment to the approved Mixed Use Development at 97-105 Stirling Highway, Nedlands, for the following reasons:                      Reasons:                      i. The revised apartment layouts do not provide a sufficient level of residential amenity to achieve Element Objective 4.3 – Size and layout of dwellings.                      ii. The application has not sufficiently demonstrated that the amount of traffic likely to be generated by the amended development will not unduly impact on the amenity of the surrounding area and traffic flow and safety.                      2. That Council appoints McLeods to attend the JDAP to represent the Council in defending this refusal.</p>
<p><b>Planning and Development</b></p>	<p>PD29.06.23 Consideration of Responsible Authority Report for 10 Grouped Dwellings at 3 &amp; 5 Bruce Street, Nedlands</p>	<p>21.3 OCM 27/06/2023</p>	<p>Adopts as the Responsible Authority the Officer Recommendation contained in the Responsible Authority Report for the development of ten grouped dwellings at No.3 &amp; No.5 Bruce Street, Nedlands as follows: It is recommended that the Metro Inner-North JDAP resolves to:                      1. Approve DAP Application reference DAP/22/83640 and accompanying plans dated stamped 31 May 2023 (Attachment 3) in accordance with Clause 68 of Schedule 2 (Deemed Provisions) of the Planning and Development (Local Planning Schemes) Regulations 2015, and the provisions of the City of Nedlands Local Planning Scheme No. 3, subject to the following conditions:                      Conditions General Conditions                      1. Pursuant to clause 26 of the Metropolitan Region Scheme, this approval is deemed to be an approval under clause 24(1) of the Metropolitan Region Scheme.                      2. This decision constitutes planning approval only and is valid for a period of 4 years from the date of approval. If the subject development is not substantially commenced within the specified period, the approval shall lapse and be of no further effect.                      3. All works indicated on the approved plans shall be wholly located within the lot boundaries of the subject site.                      4. Prior to occupation, Lots 160 (No. 3) and Lot 159 (No. 5) Bruce Street, Nedlands are to be legally amalgamated or alternatively the owner may enter into a legal agreement with the City of Nedlands, drafted by the City’s solicitors at the expense of the owner and be executed by all parties concerned prior to the commencement of the works, to ensure that that the development and use approved on the lots operate concurrently at all times.                      Engineering and Design                      5. Prior to the issue of a Building Permit on-site stormwater retention plans shall be submitted showing all stormwater discharge from the development being contained and disposed of on-site unless otherwise approved by the City of Nedlands.                      6. Prior to the issue of a Building Permit, a Construction Management Plan shall be submitted and approved to the satisfaction of the City. The approved Construction Management Plan shall be observed at all times throughout the construction and demolition processes to the satisfaction of the City.                      7. Prior to occupation of Unit 5 of Lot 160 (No. 3) Bruce Street, the western side of the roof top terrace is to be screened to the extent shown on the approved plans and in accordance with the Residential Design Codes by: i. fixed and obscured glass to a minimum height of 1.6 metres above finished floor level; or ii. fixed screening devices to a minimum height of 1.6 metres above finished floor level that are at least 75% obscure and made of a durable material; or iii. an alternative method of screening approved by the City of Nedlands. The screening shall be thereafter maintained to the satisfaction of the City of Nedlands.                      8. The north facing living room window of Unit 1 (No. 3) Bruce Street depicted on approved plans shall be modified to be excluded from the definition of ‘major opening’ under the Residential Design Codes by: i. reducing the size of windows; or ii. replacement with obscured windows that cannot be opened; or iii. increase in sill height to not less than 1.6m above finished floor level; or iv. An alternative method approved by the City of Nedlands. The windows shall be thereafter maintained to the satisfaction of the City of Nedlands.                      9. The northern side of the first floor balcony of Unit 1 (No. 3) Bruce Street is to be screened to the extent shown on the approved plans and in accordance with the Residential Design Codes by: i. fixed and obscured glass to a minimum height of 1.6 metres above finished floor level; or ii. fixed screening devices to a minimum height of 1.6 metres above finished floor level that are at least 75% obscure and made of a durable material; or iii. an alternative method of screening approved by the City of Nedlands. The screening shall be thereafter maintained to the satisfaction of the City of Nedlands.                      10. Prior to occupation, all screening devices and obscure windows must be installed and thereafter maintained in perpetuity to the satisfaction of the City of Nedlands.                      11. Clothes drying areas shall be located and/or screened to not be visible from the street or adjoining properties to the satisfaction of the City of Nedlands.                      12. Infill panels of fences within the primary street setback area are to be visually permeable (as defined by the Residential Design Codes) above 1.2m in height to the satisfaction of the City of Nedlands.                      13. External lighting must be installed in accordance with an External Lighting Plan submitted to and approved by the City of Nedlands prior to occupation of the development. External lighting must be designed and located to prevent light spill onto adjoining properties and comply with the requirements of Australian Standard 4282 – Control of Obtrusive Effects of Outdoor Lighting to the satisfaction of the City of Nedlands.                      14. Prior to occupation of the development, visitor car parking bays are to be constructed, drained and clearly identifiable as visitor parking bays to the satisfaction of the City of Nedlands.                      15. Roof materials are to have a maximum solar absorptance rating of 0.4.                      Landscaping                      16. Prior to occupation, landscaping shall be installed in accordance with the approved Landscaping Plan. All landscaped areas are to be maintained on an ongoing basis for the life of the development on the site to the satisfaction of the City of Nedlands.                      17. The street trees within the verge in front of the lots are to be protected and maintained through the duration of the demolition and construction processes to the satisfaction of the City of Nedlands. Should the trees die or be damaged, they are to be replaced with a specified species at the owner’s expense and to the satisfaction of the City of Nedlands.                      Sustainability                      18. Prior to the issue of a Building Permit, an Ecologically Sustainability Development (ESD) report prepared by a suitably qualified person shall be submitted and approved to the City of Nedlands. Recommendations contained within the report are to be carried out and maintained for the lifetime of the development to the satisfaction of the City of Nedlands.                      Noise                      19. Prior to the issuing of a Building Permit, an amended acoustic report and noise management plan shall be prepared by a suitably qualified acoustic engineer certifying that the proposal incorporates sufficient sound attenuation measures in accordance with the quiet house design requirements as identified in State Planning Policy 5.4 – Road and Rail Noise. All recommendations contained within the acoustic report shall be implemented and adhered to for the lifetime of the development to the satisfaction of the City of Nedlands.                      20. Prior to occupation of the development, a notification pursuant to Section 70A of the Transfer of Land Act 1893 shall be prepared at the expense of the owner and registered against the Certificate of Title to the land the subject of the proposed development advising the owners and subsequent owners of the land of the following matter(s): “This lot is situated in the vicinity of a transport corridor and is currently affected or may in the future be affected by transport noise. Additional planning and building requirements may apply to development on this land to achieve an acceptable level of noise reduction.”                      Advice Notes: i. This is a Planning Approval only and does not remove the responsibility of the applicant/owner to comply with all relevant building, health and engineering requirements of the City, any obligations under the Strata Titles Act, or the requirements of any other external agency. ii. A building permit is required for the works. iii. The Construction Management Plan and Demolition Management Plans are to be prepared in the manner and form provided by the City of Nedlands. iv. Separate approval is required from the City of Nedlands for any works located within the verge, including landscaping and crossovers. A Vehicle Crossover Permit application is required to be submitted and approved by the City of Nedlands prior to verge works commencing.                      That Council:                      1. Pursuant to section 75 of the Planning and Development Act 2005 adopts Scheme Amendment No. 13 to amend Local Planning Scheme No. 3 as follows: 1. Delete existing clause 26(3).                      2. Insert new clause 26(3) as follows: “26(3). In relation to land coded R-AC1: 1. For the purposes of Acceptable Outcome A2.2.1 of the R-Codes, the building heights shall be the base heights shown on the map in Schedule 4, exclusive of plant and equipment such as lift overruns, air conditioning units and the like; and 2. The local government may grant development approval beyond the base height and up to the maximum discretionary building heights shown in Schedule 4 only where it is satisfied that all of the following are achieved: i. The development demonstrates high quality design; ii. The development exceeds Acceptable Outcomes with regard to the number of medium and/or large trees provided and which have sufficient dimension to promote healthy growth, and iii. The development incorporates at least two significant energy efficiency initiatives that exceed minimum practice.                      3. The local government shall not grant development approval beyond the discretionary heights shown in Schedule 4 of the scheme.” 3. Insert the following into Table 6 of clause 32: No. Description of land Requirement 32.7 All land coded R-AC1 1. All development is to ensure a minimum 25 per cent of the northern elevation of the maximum building envelope on the adjacent lot(s) receives more than 2 hours of direct sunlight between 9.00am and 3pm on 21 June. 32.8 All land having a frontage to Stirling Highway 1. All new development shall provide 1 medium or 1 large tree as defined by the R-Codes located adjacent to and outside of the Stirling Highway road reservation per 12 metres of Stirling Highway street frontage, measured at the future street boundary post-road widening. 2. Sub-clause (1) does not apply to an application for: (a) a change of use that does not involve works; (b) minor additions or alterations to an existing building or buildings that do not significantly alter the scale of the building; or (c) additions or alterations to single houses or grouped dwellings. 32.9 All land having a frontage to Stirling Highway Development shall not be granted vehicle access to Stirling Highway where the lot has legal access to a public street or right-of-way other than Stirling Highway. 32.10 All land having a frontage to Stirling Highway and adjoining the access network shown in Schedule 5 in this clause ‘street block’ means a length of land fronting Stirling Highway, between a public street or public right-of-way and the next public street or public right-of-way. Where there is no approved structure plan, local development plan and/or activity centre plan: 1. All development and subdivision is to allow a boundary setback sufficient to facilitate a minimum 6m wide carriageway in the location shown in Schedule 5. 2. All development and subdivision is to take vehicle access from the carriageway shown in Schedule 5 where it connects, either directly or via another carriageway, to a public street other than Stirling Highway. 3. Where the access network for the street block shown in Schedule 5 does not yet connect to a public street other than Stirling Highway, the development is to be designed to be modified in the future to take vehicle access from a rear carriageway once it connects to a public street other than Stirling Highway.                      4. The local government shall not approve development or support subdivision that: i. prevents any new or existing lot within the same street block from obtaining access from a public street or carriageway other than Stirling Highway; or ii. prevents any new or existing lot within the same street block from obtaining access to the access network shown in Schedule 5; or iii. creates a new lot with sole vehicle access to Stirling Highway.                      5. All development must account for any ground level differences in order to facilitate a carriageway across a street block.                      6. The total 6m width may include portions of any existing public right-of-way.                      7. Prior to issue of a building permit or subdivision clearance, suitable arrangements are to be made with the local government ensuring the 6m wide carriageway described in the above subclauses is burdened with public access rights in perpetuity.                      8. The above clauses do not apply to an application for: (a) a change of use that does not involve works; (b) minor alterations or minor additions to an existing building or buildings where, in the opinion of the local government, the works do not impede an existing or future carriageway shown in Schedule 5; or (c) alterations and additions to single houses or grouped dwellings where, in the opinion of the local government, the works do not impede an existing or future carriageway shown in Schedule 5. 4. Insert Schedule 4: Nedlands Stirling Highway Activity Centre (NSHAC) Area Height as shown in Attachment 3. 5. Insert Schedule 5: Nedlands Stirling Highway Activity Centre (NSHAC) Access Network as shown in Attachment 4. 6. Rezone the following lots from Mixed Use zone to Neighbourhood Centre zone, and amend the Scheme Map accordingly: a. Odd street numbers 81 through 105 Stirling Highway, Nedlands (inclusive); b. Even street numbers 80 through 104 Stirling Highway, Nedlands (inclusive); c. Even street numbers 2 through 6 Florence Road, Nedlands (inclusive); d. Street numbers 7 and 9 Stanley Street, Nedlands; e. Street number 4 Mountjoy Road, Nedlands; and f. Street numbers 52 and 56 Dalkeith Road, Nedlands. 7. Rezone the following lots from Mixed Use zone to Residential zone and amend the Scheme Map accordingly: g. Street numbers 128A through 134C Stirling Highway, Nedlands (inclusive); h. Street numbers 1A, 1B and 3 Vincent Street, Nedlands; i. Street numbers 108, 109, 110, 111, 112, 114, 115, 117, 119, 125 Stirling Highway, Nedlands; j. Street number 26 Broome Street, Nedlands; k. Street numbers 34, 35 and 36 Martin Avenue, Nedlands; l. Street number 33 Baird Avenue, Nedlands; m. Even street numbers 36 through 56 Stirling Highway, Nedlands (inclusive) n. Even street numbers 68 through 74 Stirling Highway, Nedlands (inclusive); o. Odd street numbers 59 through 67 Stirling Highway, Nedlands (inclusive); p. Odd street numbers 73 through 77A Stirling Highway, Nedlands (inclusive); q. Even street numbers 50 through 60 Kinninmont Avenue, Nedlands (inclusive); r. Street number 103 Smyth Road, Nedlands; s. Street number 2 Stanley Street, Nedlands; t. Street number 1 Webster Street, Nedlands; u. Street numbers 1A, 1B, 2D and 2E Thomas Street, Nedlands; v. Street numbers 2B and 2C Tyrell Street, Nedlands; w. Odd street numbers 51 through 57 Portland Street, Nedlands (inclusive); and x. Street number 52 Langham Street, Nedlands. 8. In accordance with Regulation 35(2) of the Planning and Development (Local Planning Schemes) Regulations 2015, the local government is of the opinion that the amendment is a Complex Amendment as it is an amendment relating to development that is of a scale, or will have an impact, that is significant relative to development in the locality.                      9. Pursuant to Section 81 of the Planning and Development Act 2005, refers Scheme Amendment 13 to the Environmental Protection Authority.                      10. Authorises the Chief Executive Officer to sign relevant documents in accordance with Regulation 37(2) of the Planning and Development (Local Planning Schemes) Regulations 2015 and submit 2 copies of proposed Scheme Amendment 13 and any other relevant documents to the Western Australian Planning Commission</p>
<p><b>Planning and Development</b></p>	<p>Adoption for Advertising – Nedlands Stirling Highway Activity Corridor (NSHAC) Strategy and Scheme Amendment</p>	<p>19.5 OCM 23/05/2023</p>	<p>That Council:                      1. Pursuant to section 75 of the Planning and Development Act 2005 adopts Scheme Amendment No. 13 to amend Local Planning Scheme No. 3 as follows: 1. Delete existing clause 26(3).                      2. Insert new clause 26(3) as follows: “26(3). In relation to land coded R-AC1: 1. For the purposes of Acceptable Outcome A2.2.1 of the R-Codes, the building heights shall be the base heights shown on the map in Schedule 4, exclusive of plant and equipment such as lift overruns, air conditioning units and the like; and 2. The local government may grant development approval beyond the base height and up to the maximum discretionary building heights shown in Schedule 4 only where it is satisfied that all of the following are achieved: i. The development demonstrates high quality design; ii. The development exceeds Acceptable Outcomes with regard to the number of medium and/or large trees provided and which have sufficient dimension to promote healthy growth, and iii. The development incorporates at least two significant energy efficiency initiatives that exceed minimum practice.                      3. The local government shall not grant development approval beyond the discretionary heights shown in Schedule 4 of the scheme.” 3. Insert the following into Table 6 of clause 32: No. Description of land Requirement 32.7 All land coded R-AC1 1. All development is to ensure a minimum 25 per cent of the northern elevation of the maximum building envelope on the adjacent lot(s) receives more than 2 hours of direct sunlight between 9.00am and 3pm on 21 June. 32.8 All land having a frontage to Stirling Highway 1. All new development shall provide 1 medium or 1 large tree as defined by the R-Codes located adjacent to and outside of the Stirling Highway road reservation per 12 metres of Stirling Highway street frontage, measured at the future street boundary post-road widening. 2. Sub-clause (1) does not apply to an application for: (a) a change of use that does not involve works; (b) minor additions or alterations to an existing building or buildings that do not significantly alter the scale of the building; or (c) additions or alterations to single houses or grouped dwellings. 32.9 All land having a frontage to Stirling Highway Development shall not be granted vehicle access to Stirling Highway where the lot has legal access to a public street or right-of-way other than Stirling Highway. 32.10 All land having a frontage to Stirling Highway and adjoining the access network shown in Schedule 5 in this clause ‘street block’ means a length of land fronting Stirling Highway, between a public street or public right-of-way and the next public street or public right-of-way. Where there is no approved structure plan, local development plan and/or activity centre plan: 1. All development and subdivision is to allow a boundary setback sufficient to facilitate a minimum 6m wide carriageway in the location shown in Schedule 5. 2. All development and subdivision is to take vehicle access from the carriageway shown in Schedule 5 where it connects, either directly or via another carriageway, to a public street other than Stirling Highway. 3. Where the access network for the street block shown in Schedule 5 does not yet connect to a public street other than Stirling Highway, the development is to be designed to be modified in the future to take vehicle access from a rear carriageway once it connects to a public street other than Stirling Highway.                      4. The local government shall not approve development or support subdivision that: i. prevents any new or existing lot within the same street block from obtaining access from a public street or carriageway other than Stirling Highway; or ii. prevents any new or existing lot within the same street block from obtaining access to the access network shown in Schedule 5; or iii. creates a new lot with sole vehicle access to Stirling Highway.                      5. All development must account for any ground level differences in order to facilitate a carriageway across a street block.                      6. The total 6m width may include portions of any existing public right-of-way.                      7. Prior to issue of a building permit or subdivision clearance, suitable arrangements are to be made with the local government ensuring the 6m wide carriageway described in the above subclauses is burdened with public access rights in perpetuity.                      8. The above clauses do not apply to an application for: (a) a change of use that does not involve works; (b) minor alterations or minor additions to an existing building or buildings where, in the opinion of the local government, the works do not impede an existing or future carriageway shown in Schedule 5; or (c) alterations and additions to single houses or grouped dwellings where, in the opinion of the local government, the works do not impede an existing or future carriageway shown in Schedule 5. 4. Insert Schedule 4: Nedlands Stirling Highway Activity Centre (NSHAC) Area Height as shown in Attachment 3. 5. Insert Schedule 5: Nedlands Stirling Highway Activity Centre (NSHAC) Access Network as shown in Attachment 4. 6. Rezone the following lots from Mixed Use zone to Neighbourhood Centre zone, and amend the Scheme Map accordingly: a. Odd street numbers 81 through 105 Stirling Highway, Nedlands (inclusive); b. Even street numbers 80 through 104 Stirling Highway, Nedlands (inclusive); c. Even street numbers 2 through 6 Florence Road, Nedlands (inclusive); d. Street numbers 7 and 9 Stanley Street, Nedlands; e. Street number 4 Mountjoy Road, Nedlands; and f. Street numbers 52 and 56 Dalkeith Road, Nedlands. 7. Rezone the following lots from Mixed Use zone to Residential zone and amend the Scheme Map accordingly: g. Street numbers 128A through 134C Stirling Highway, Nedlands (inclusive); h. Street numbers 1A, 1B and 3 Vincent Street, Nedlands; i. Street numbers 108, 109, 110, 111, 112, 114, 115, 117, 119, 125 Stirling Highway, Nedlands; j. Street number 26 Broome Street, Nedlands; k. Street numbers 34, 35 and 36 Martin Avenue, Nedlands; l. Street number 33 Baird Avenue, Nedlands; m. Even street numbers 36 through 56 Stirling Highway, Nedlands (inclusive) n. Even street numbers 68 through 74 Stirling Highway, Nedlands (inclusive); o. Odd street numbers 59 through 67 Stirling Highway, Nedlands (inclusive); p. Odd street numbers 73 through 77A Stirling Highway, Nedlands (inclusive); q. Even street numbers 50 through 60 Kinninmont Avenue, Nedlands (inclusive); r. Street number 103 Smyth Road, Nedlands; s. Street number 2 Stanley Street, Nedlands; t. Street number 1 Webster Street, Nedlands; u. Street numbers 1A, 1B, 2D and 2E Thomas Street, Nedlands; v. Street numbers 2B and 2C Tyrell Street, Nedlands; w. Odd street numbers 51 through 57 Portland Street, Nedlands (inclusive); and x. Street number 52 Langham Street, Nedlands. 8. In accordance with Regulation 35(2) of the Planning and Development (Local Planning Schemes) Regulations 2015, the local government is of the opinion that the amendment is a Complex Amendment as it is an amendment relating to development that is of a scale, or will have an impact, that is significant relative to development in the locality.                      9. Pursuant to Section 81 of the Planning and Development Act 2005, refers Scheme Amendment 13 to the Environmental Protection Authority.                      10. Authorises the Chief Executive Officer to sign relevant documents in accordance with Regulation 37(2) of the Planning and Development (Local Planning Schemes) Regulations 2015 and submit 2 copies of proposed Scheme Amendment 13 and any other relevant documents to the Western Australian Planning Commission</p>



Directorate	Title	Item No. and Meeting Date	Description/Council Resolution
<p><b>Planning and Development</b></p>	<p>PD24.06.23 Section 31 Reconsideration of Development Application – Four Multiple Dwellings at 5A &amp; 5B Alexander Road, Dalkeith</p>	<p>16.1 OCM 27/06/2023</p>	<p>That Council in accordance with Section 31(2)(c) of the State Administrative Tribunal Act 2004, set aside its refusal to grant development approval for four multiple dwellings at 5A and 5B Alexander Road, Dalkeith dated 13 December 2022 and substitutes the previous decision as follows: In accordance with Clause 68(2)(b) of the Deemed Provisions of the Planning and Development (Local Planning Schemes) Regulations 2015, approves the development application in accordance with the plans date stamped 16 June 2023 for four multiple dwellings at 5A and 5B Alexander Road, Dalkeith, subject to the following conditions: 1. This approval relates only to the development as indicated on the approved plans dated 16 June 2023. It does not relate to any other development on this lot and must substantially commence within 2 years from the date of the decision letter. 2. All works indicated on the approved plans shall be wholly located within the lot boundaries of the subject site. 3. All stormwater discharge from the development shall be contained and disposed of on-site unless otherwise approved by the City of Nedlands. 4. Prior to the issue of a building permit, an amended site plan shall be submitted which depicts the relocation of the bin storage area from the southern lot boundary to the western lot boundary. 5. The primary street setback to be increased to a minimum of 4m to any portion of the building to the satisfaction of the City of Nedlands. 6. Prior to the issue of a building permit, amended plans shall be submitted which depict a fully enclosed bin storage area to the satisfaction of the City of Nedlands. 7. Prior to the issue of a building permit, amended plans shall be submitted which depict additional landscaping along the southern boundary of the site to the satisfaction of the City of Nedlands. Engineering and Design 8. Prior to the issue of a building permit, a Construction Management Plan shall be submitted and approved to the satisfaction of the City. The approved Construction Management Plan shall be observed at all times throughout the construction and demolition processes to the satisfaction of the City. 9. Prior to the issue of a building permit, a minimum of 20% units (1 unit) are to be designed at building permit stage to the Silver Level requirements as defined in the Liveable Housing Design Guidelines (Liveable Housing Australia) and implemented prior to occupation to the satisfaction of the City of Nedlands. 10. Prior to the issue of a building permit and the commencement of excavation works, a Dilapidation Report shall be submitted to the City of Nedlands and the owners of the adjoining properties listed below detailing the current condition and status of all buildings (both internal and external together with surrounding paved areas and rights of ways), including ancillary structures located upon these properties: a. Lot 101 (No. 7A) Alexander Road, Dalkeith b. Lot 1 (No. 3A) Alexander Road, Dalkeith in the event that access for undertaking the dilapidation survey is denied by an adjoining owner, the applicant must demonstrate in writing to the satisfaction of the City of Nedlands that all reasonable steps have been taken to obtain access and advise the affected property owner of the reason for the survey and that these steps have failed. 11. Prior to occupation, walls on or adjacent to lot boundaries are to be finished externally to the same standard as the rest of the development in: a. Face brick; b. Painted render; c. Painted brickwork; or d. Other clean finish as specified on the approved plans. And are to be thereafter maintained to the satisfaction of the City of Nedlands Landscaping 12. Prior to occupation, landscaping shall be completed in accordance with the plans dated 9 June 2023 to the satisfaction of the City of Nedlands. All landscaped areas are to be maintained on an ongoing basis for the life of the development on the site to the satisfaction of the City of Nedlands. 13. The street tree(s) within the verge in front of the lot are to be protected and maintained through the duration of the demolition and construction processes to the satisfaction of the City of Nedlands. Should the tree(s) die or be damaged, they are to be replaced with a specified species at the owner's expense and to the satisfaction of the City of Nedlands. 14. Prior to occupation, all communal and private open space areas with landscaping shall include a tap connected to an adequate water supply for the purpose of irrigation. 15. Prior to occupation, the applicant is to plant a minimum of one (1) x 100L tree located on the Alexander Road verge, at the expense of the applicant and to the satisfaction of the City of Nedlands. Acoustics and Sustainability 16. Prior to the issue of a Building Permit the applicant is to lodge with the City of Nedlands an amended acoustic report prepared by a suitably qualified and licensed acoustic consultant demonstrating compliance of mechanical plants with the requirements of the Environmental Protection (Noise) Regulations 1997 to the satisfaction of the City of Nedlands. 17. Prior to occupation, the recommendations contained within the Kellett Design Group Energy Assessment Report dated 9 July 2021, or any approved modifications, are to be carried out and maintained for the lifetime of the development to the satisfaction of the City of Nedlands. Waste 18. The development shall comply with the approved Waste Management Plan prepared by Instant Waste Management date stamped 21 April 2022 to the satisfaction of the City of Nedlands. Any modification to the approved Waste Management Plan will require further approval by the City. 19. Prior to the issue of a Building Permit, the bin storage area shall be located and designed to meet the definition of a 'suitable enclosure' as defined by the City of Nedlands Health Local Law 2017. Parking and Access 20. Prior to occupation of the development, all car parking bays and visitor bicycle bays are to be clearly line marked, drained and with visitor car parking clearly marked or signage provided, and maintained thereafter by the landowner to the satisfaction of the City of Nedlands. 21. All car parking dimensions (including associated wheel stops and headroom clearance), manoeuvring areas, ramps, crossovers and driveways shall comply with Australian Standard 2890.1-2004 - Off-street car parking and Australian Standard 2890.6:2009 - Off-street parking for people with disabilities (where applicable) to the satisfaction of the City of Nedlands. 22. Prior to occupation, all bicycle racks shall be provided and installed to the satisfaction of the City of Nedlands and maintained for the lifetime of the development. 23. Prior to occupation, the portion of the laneway abutting the western boundary of the site being constructed and drained to its full width at the landowner/applicants cost and the remaining portion of the laneway from the western boundary of the site to the nearest constructed road being made trafficable. Screening 24. Prior to occupation, all air-conditioning plant, satellite dishes, antennae and any other plant and equipment to the roof of the building shall be located or screened to the satisfaction of the City of Nedlands.</p>
<p><b>Planning and Development</b></p>	<p>Consideration of Scheme Amendment No. 6 – Laneways and Vehicular Access</p>	<p>PD 31/07/2023 OCM 25/07/2023</p>	<p>That Council: 1. Pursuant to section 75 of the Planning and Development Act 2005 and in accordance with Regulation 41(3)(c) of the Planning and Development (Local Planning Schemes) Regulations 2015 resolves to not support Amendment No. 6 to the City of Nedlands Local Planning Scheme No. 3 for the following reasons: a. The Amendment does not result in a substantive change to the Scheme and is superfluous to contemporary planning requirements. b. The Amendment will not require new subdivisions to share a single access point or reduce the number of crossovers. c. The City has changed strategic direction on the ceding of laneways. d. The Amendment has largely been addressed through subsequent updates to the Residential Design Codes and the introduction of new local planning policies. 2. Resolves to provide a summary of the reasons why the City does not support Amendment No.6 to the City of Nedlands Local Planning Scheme No.3, and a schedule of submissions made on the Amendment, to the Western Australian Planning Commission within twenty-one (21) days of the Resolution, in accordance with Regulation 53 of the Planning and Development (Local Planning Schemes) Regulations 2015.</p>
<p><b>Planning and Development</b></p>	<p>Review of Local Planning Policies – Allen Park Residential Standard, St Peters Square Design Guidelines, Hollywood Design Guidelines and Swanbourne Design Guidelines</p>	<p>PD32/07/23 OCM 25/07/2023</p>	<p>That Council adopts the Allen Park Residential Estate Standard, St Peters Square Design Guidelines, Hollywood Design Guidelines and Swanbourne Design Guidelines Local Planning Policies (Attachments 1 – 4), in accordance with Regulation 5(2) of the Deemed Provisions of Schedule 2 of the Planning and Development (Local Planning Schemes) Regulations 2015.</p>
<p><b>Planning and Development</b></p>	<p>Consideration of Development Application – Five Grouped Dwellings at No. 2 Philip Road, Dalkeith</p>	<p>PD33/07/23 OCM 25/07/2023</p>	<p>That Council: In accordance with Clause 68(2)(b) of the Deemed Provisions of the Planning and Development (Local Planning Schemes) Regulations 2015, approves the development application in accordance with the plans date stamped 12 June 2023 for five grouped dwellings at 2 Philip Road, Dalkeith, subject to the following conditions: 1. This approval relates only to the development as indicated on the approved plans dated 12 June 2023. It does not relate to any other development on this lot and must substantially commence within 2 years from the date of the decision letter. 2. All works indicated on the approved plans shall be wholly located within the lot boundaries of the subject site. 3. Prior to the issue of a building permit, a Construction Management Plan (as appropriate) shall be submitted and approved to the satisfaction of the City. The approved Construction Management Plan shall be observed at all times throughout the construction process to the satisfaction of the City. 4. Prior to occupation, walls on or adjacent to lot boundaries are to be finished externally to the same standard as the rest of the development in: a. Face brick; b. Painted render; c. Painted brickwork; or d. Other clean finish as specified on the approved plans. And are to be thereafter maintained to the satisfaction of the City of Nedlands 5. Prior to occupation, landscaping shall be completed in accordance with the Landscaping Plan dated 12 June 2023. All landscaped areas are to be maintained on an ongoing basis for the life of the development on the site to the satisfaction of the City of Nedlands. 6. Prior to occupation, the applicant is to plant a minimum of one (1) x 30L tree located on the Adelma Road verge, at the expense of the applicant and to the satisfaction of the City of Nedlands. 7. Prior to the issue of a building permit, a suitably qualified arborist is to submit a plan to be approved by the City of Nedlands outlining tree protection measures to be undertaken to conserve the tree identified for retention as shown on the landscaping plans. The approved measures are to be monitored by the arborist and implemented for the duration of the demolition and construction process to the satisfaction of the City of Nedlands. 8. The street tree(s) within the verge in front of the lot are to be protected and maintained through the duration of the demolition and construction process to the satisfaction of the City of Nedlands. Should the tree(s) die or be damaged, they are to be replaced with a specified species at the owner's expense and to the satisfaction of the City of Nedlands. 9. All stormwater discharge from the development shall be contained and disposed of on-site unless otherwise approved by the City of Nedlands. 10. Prior to the issue of a building permit, the development plans shall be amended to include: i. Two convex mirrors mounted above either side of the upper end of the vehicle access ramp to provide exiting vehicles visibility in each direction along the footpath, to the satisfaction of the City of Nedlands. ii. Line markings at the top of the vehicle access ramp that shall be visible to exiting vehicles and painted in non-slip paint. The line markings shall consist of a red stop line and wording that reads "STOP WATCH FOR PEDESTRIANS" 11. Prior to occupation, new or modified vehicle crossovers shall be constructed to the City's specification and thereafter maintained to the satisfaction of the City of Nedlands. 12. Prior to the issue of a building permit, the development plans shall be amended to include a stormwater retention plan which depicts the location of soak wells and demonstrates that the land is graded such that all stormwater generated on site is contained within the site and directed towards the soak wells or similar to the satisfaction of the City of Nedlands. 13. Prior to occupation, the applicant is to plant a minimum of one (1) x 30L tree located on the Philip Road verge, at the expense of the applicant and to the satisfaction of the City of Nedlands.</p>
<p><b>Planning and Development</b></p>	<p>Consideration of Development Application – Residential – Single House at No. 32 Philip Road, Dalkeith</p>	<p>PD34/07/23 OCM 25/07/2023</p>	<p>Following the submission of the modified plans 24 July 2023, a 2nd revised officer recommendation is presented, which lower the height of the upper floor and increase the setback of the building from the southern boundary, resulting in reduced overshadowing to the south. 1. That Council in accordance with Clause 68(2)(b) of the Deemed Provisions of the Planning and Development (Local Planning Schemes) Regulations 2015, approves the development application in accordance with the plans date stamped 24 July 2023 for the single house at 32 Philip Road, Dalkeith, subject to the following conditions: 2. This approval relates only to the development as indicated on the approved plans dated 24 July 2023. It does not relate to any other development on this lot and must substantially commence within 2 years from the date of the decision letter. 3. All works indicated on the approved plans shall be wholly located within the lot boundaries of the subject site. 4. Prior to the issue of a Building Permit, revised stormwater plans shall be submitted and approved to the satisfaction of the City. 5. Prior to the issue of a Building Permit, a Construction Management Plan shall be submitted and approved to the satisfaction of the City. The approved Construction Management Plan shall be observed at all times throughout the construction process to the satisfaction of the City of Nedlands. 6. Prior to occupation, walls on or adjacent to lot boundaries are to be finished externally to the same standard as the rest of the development in: a. Face brick; b. Painted render; c. Painted brickwork; or d. Other clean finish as specified on the approved plans. And are to be thereafter maintained to the satisfaction of the City of Nedlands 7. Prior to occupation, one tree shall be planted within the lot and shall have a minimum planting area of 2m x 2m, to the satisfaction of the City of Nedlands. The tree is to be maintained for the life of the development. 8. Prior to occupation, the two redundant crossovers on Philip Road shall be removed and the verge and kerbing reinstated to the City's specifications, at the expense of the applicant and to the satisfaction of the City of Nedlands. 9. Prior to occupation, the applicant is to plant a minimum of one (1) x 30L tree located on the Philip Road verge, at the expense of the applicant and to the satisfaction of the City of Nedlands. 10. The street tree(s) within the verge in front of the lot are to be protected and maintained through the duration of the demolition and construction processes to the satisfaction of the City of Nedlands. Should the tree(s) die or be damaged, they are to be replaced with a specified species at the owner's expense and to the satisfaction of the City of Nedlands 11. All stormwater discharge from the development shall be contained and disposed of on-site unless otherwise approved by the City of Nedlands.</p>

CEO34.11.23 - Attachment 1

Directorate	Title	Item No. and Meeting Date	Description/Council Resolution
<p><b>Planning and Development</b></p>	<p>Consideration of Development Application – Change of Use – “Restaurant” to “Small Bar” – 99A &amp; 101 Waratah Avenue, Dalkeith</p>	<p>PD35/07/23 OCM 25/07/2023</p>	<p>That Council: In accordance with Clause 68(2)(b) of the Deemed Provisions of the Planning and Development (Local Planning Schemes) Regulations 2015, approves the development application in accordance with the plans date stamped 7 March 2023 for a partial change of use to a “Small bar” at 99a &amp; 101 Waratah Avenue, Dalkeith, subject to the following conditions: 1. This approval is for the use of the development as a “Small Bar”, as defined in the City of Nedlands Local Planning Scheme No.3. Any alternative use of the premises may require development approval. 2. This approval is for a maximum of 120 patrons (internal and external). 3. The Environmental Noise Assessment date stamped 5 July 2023 forms part of this development approval and shall be complied with at all times, to the satisfaction of the City of Nedlands. 4. Prior to the use of the small bar, a Noise Management Plan shall be submitted and approved by the City of Nedlands and shall be complied with at all times to the satisfaction of the City. 5. The “Isoletta Management Plan” submitted on 7 March 2023 forms part of this approval and shall be complied with at all times to the satisfaction of the City.</p>
<p><b>Planning and Development</b></p>	<p>Consideration of Development Application – Residential – Additions to Single House at 22 Clifton Street, Nedlands</p>	<p>PD 36/07/23 OCM 25/07/2023</p>	<p>That Council, in accordance with Clause 68(2)(b) of the Deemed Provisions of the Planning and Development (Local Planning Schemes) Regulations 2015, approves the development application in accordance with the plans date stamped 18 July 2023 for additions to the single house at 22 Clifton Street, Nedlands, subject to the following conditions: 1. This approval relates only to the development as indicated on the approved plans dated 18 July 2023. It does not relate to any other development on this lot and must substantially commence within 2 years from the date of the decision letter. 2. All works indicated on the approved plans shall be wholly located within the lot boundaries of the subject site. 3. Prior to the issue of a building permit, a Construction Management Plan shall be submitted and approved to the satisfaction of the City. The approved Construction Management Plan shall be observed at all times throughout the construction process to the satisfaction of the City. 4. Prior to occupation, walls on or adjacent to lot boundaries are to be finished externally to the same standard as the rest of the development in: a. Face brick; b. Painted render; c. Painted brickwork; or d. Other clean finish as specified on the approved plans. And are to be thereafter maintained to the satisfaction of the City of Nedlands 5. Prior to occupation, one tree shall be planted within the lot and shall have a minimum planting area of 2m x 2m, to the satisfaction of the City of Nedlands. The tree is to be maintained for the life of the development. 6. Prior to occupation, the applicant is to plant a minimum of one (1) x 35L tree located on the Clifton Street verge, at the expense of the applicant and to the satisfaction of the City of Nedlands. 7. All stormwater discharge from the development shall be contained and disposed of on-site unless otherwise approved by the City of Nedlands.</p>



**20.5 CEO35.11.23 – City of Nedlands Council Plan 2023-33 for Adoption**

<b>Meeting &amp; Date</b>	28 November 2023
<b>Applicant</b>	City of Nedlands
<b>Employee Disclosure under section 5.70 Local Government Act 1995</b>	Nil.
<b>Report Author</b>	Gemma Johnstone – Corporate Planning & Performance Coordinator
<b>CEO</b>	Tony Free – Acting Chief Executive Officer
<b>Attachments</b>	1. Feedback Received during Public Comment Period & City of Nedlands Response 2. City of Nedlands Council Plan 2023-33

**Regulation 11(da) – Not Applicable – Recommendation Adopted**

Moved – Councillor Youngman

Seconded – Councillor Smyth

**That the Recommendation be adopted.**

(Printed below for ease of reference)

**CARRIED UNANIMOUSLY EN BLOC 9/-**

**Council Resolution / Recommendation**

**That Council:**

1. notes the feedback received on the draft Council Plan 2023-33 (Strategic Community Plan and Corporate Business Plan) during public notice period between 27 September and 1 November 2023 (Attachment 1) and its consideration in the Council Plan 2023-33 (Attachment 2); and
2. adopts the City of Nedlands Council Plan 2023-33 (Attachment 2), to achieve statutory compliance in accordance with Section 5.56 of the *Local Government Act 1995* and Regulation 19C and 19DA of the *Local Government (Administration) Regulations 1996* and provide strategic direction to City of Nedlands’ service and project delivery to the community.

**Purpose**

The purpose of this report is for Council to adopt the City of Nedlands Council Plan 2023-33 (Strategic Community Plan and Corporate Business Plan) (Attachment 2), to achieve statutory compliance in accordance with Section 5.56 of the *Local Government Act 1995* and Regulation 19C and 19DA of the *Local Government (Administration) Regulations 1996*, and provide strategic direction to City of Nedlands’ service and project delivery to the community.

## Voting Requirement

Absolute Majority.

## Background

### Integrated Planning and Reporting Framework

In accordance with Section 5.56 of the *Local Government Act 1995* (the Act), all local governments are required to plan for the future of their local government area. Regulation 19C and 19DA of the *Local Government (Administration) Regulations 1996* (the Administration Regulations) prescribe how this is achieved, through adoption of a Strategic Community Plan and Corporate Business Plan.

The Integrated Planning and Reporting Framework (IPRF, see infographic below) provides the mechanism for local governments to comply with the statutory requirements detailed above.

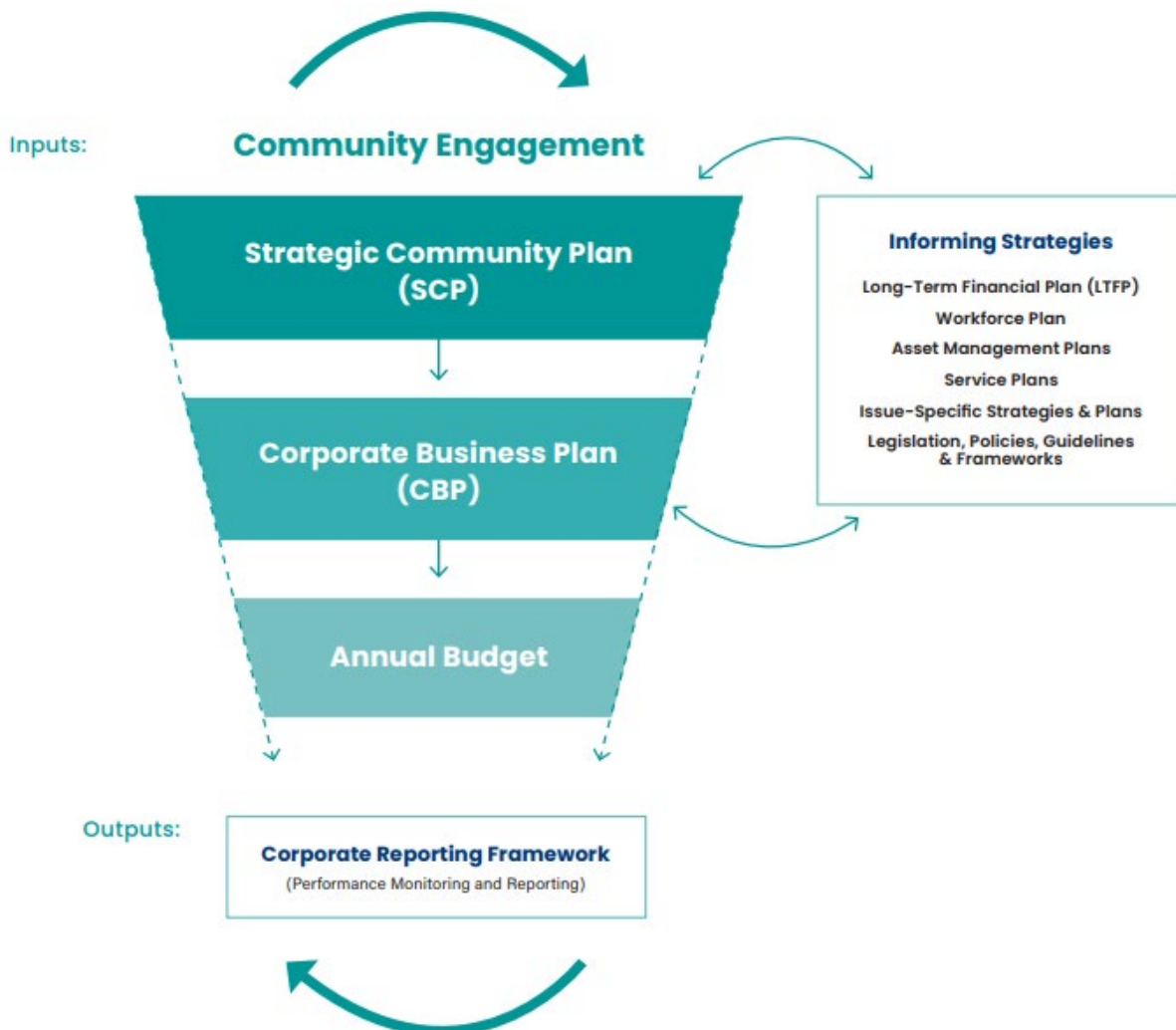


Figure 1: DLGSC IPRF Framework & Guidelines Infographic, adapted version 1

### Current Status

The City is currently non-compliant with Section 5.56 of the Act and Regulations 19C and 19DA of the Administration Regulations.

The City’s Strategic Community Plan (Nedlands 2018-2028) was adopted by Council at its meeting held on 22 May 2018 and was due for major review in 2022-23.

The City does not currently have a valid Corporate Business Plan, as the previous Corporate Business Plan (2013-2017/18) was never updated in accordance with statutory review requirements.

Review of both plans and conducting a community scorecard also form part of CEO’s 2022/23 Key Result Areas and Indicators (KRAs/KPIs).

### Major Review

Given the non-compliant status of the City’s Strategic Community Plan and Corporate Business Plan, CATALYSE® was appointed in December 2022 to facilitate major review of both plans. This process included facilitating extensive community consultation to identify and test contemporary community priorities to facilitate the development of a Council Plan.

The Council Plan approach aligns with local government reform recommendations and the subsequent *Local Government Amendment Act 2023* (Assent Date 18 May 2023) which prescribes deletion of the Section ‘5.56 – Planning for the future’ and replacement with ‘5.56 – Council Plan’. The Council Plan approach simplifies the IPRF by combining Strategic Community Plan and Corporate Business Plan into one document (see infographic below), thus addressing the inherit overlap and duplication that often occurs between the two plans.

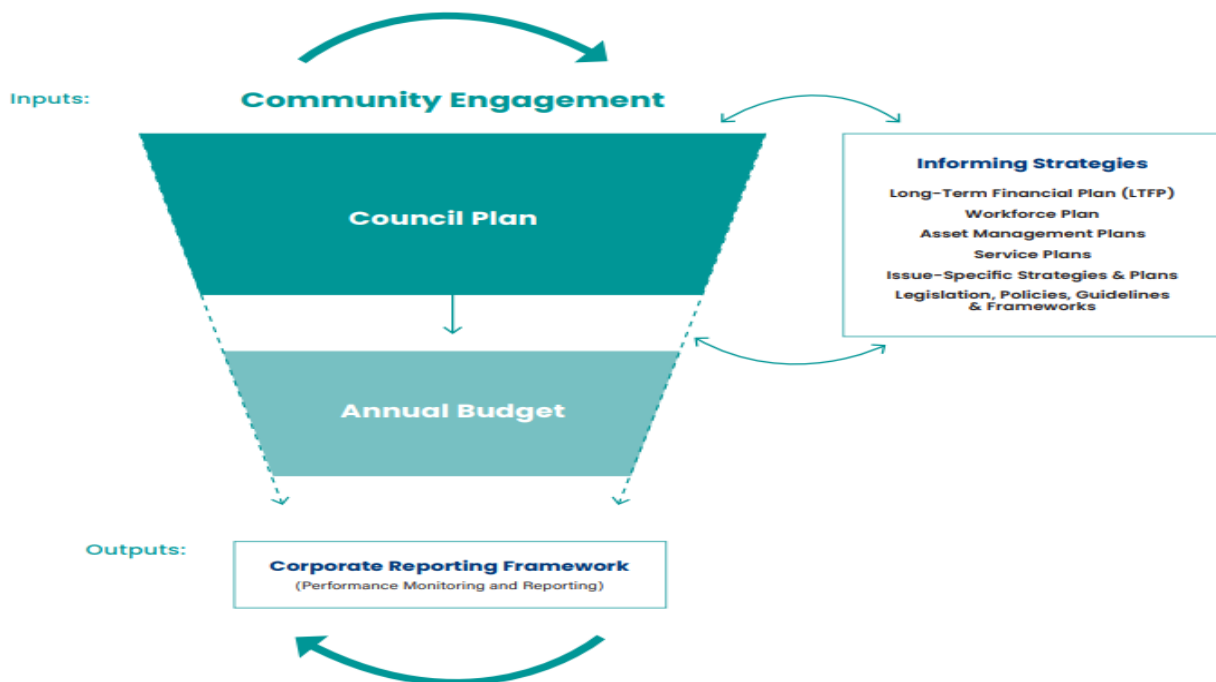


Figure 2: IPRF With Council Plan Infographic, adapted version 2



Whilst the local government sector is awaiting the Assent of amended subsidiary legislation, the Department of Local Government, Sport and Cultural Industries (DLGSC) has provided support for the City to proceed with the Council Plan approach as part of the major review, provided it meets all requirements prescribed in 19C and 19DA of the Administration Regulations.

## Timeline

### Desktop Review

Between December 2022 and February 2023, a desktop review of the City's IPRF and other key documents and studies was conducted. This included, but not limited to, the:

- current Strategic Community Plan
- previous Corporate Business Plan
- Long Term Financial Plan
- Asset Management Plans
- Workforce Plan
- Service Plans
- Local Planning Framework (Strategy & Scheme)
- Urban Forest Strategy
- Disability, Access and Inclusion Plan
- Strategic-Recreation-Plan-2010-2015 (draft version)
- Engagement Studies (Broadway Precinct, Waratah Village Precinct, Hampden/Hollywood Precinct, Nedlands Foreshore, Integrated Transport etc.), and
- CEO KRAs/KPIs.

Actions from these existing plans and strategies were extracted and consolidated to form the basis of the draft Council Plan (draft outcomes, objectives and actions), as well as providing alignment and correlation with the existing strategic direction.

### Community Consultation

At its meeting held on 28 February 2023, Council approved the Community Engagement Plan for the major review, including community engagement activities:

- MARKYT® Community Scorecard
- FUYTR® Planning Workshops with Council & Executive Management Team (EMT)/Managers, and
- FUYTR® Community Workshops.

The Community Engagement Plan was specifically designed to meet DLGSC IPRF Guideline – 'Advanced Standard' requirements to involve at least two (2) community engagement activities, to attract least 500 or 10% (whichever was fewer) of community members. It also was designed to ensure multiple 'touch points' with Council for its oversight as the major review and the Council Plan process is progressed.

Between 27 March and 14 April 2023, the MARKYT® Community Scorecard was sent to all residents as unaddressed mail and electronically to the City of Nedlands database





customer contacts. Participation was also promoted through the City's website and social media channels.

At close, the MARKYT® Community Scorecard attracted 1,686 community member responses and 91,364 words where the community qualitatively described their priorities and aspirations. This response exceeded the IPRF Guideline – 'Advanced Standard' requirement of 500 community responses and was a significant improvement in community participation from the 2016 MARKYT® Community Scorecard, which attracted 435 community responses.

At its meeting held on 27 June 2023, Council received the MARKYT® Community Scorecard Report which detailed the summary of results from the 1,686 community member responses and 91,364 words describing contemporary community priorities and aspirations. Top priority areas were:

- responsible growth and development
- planning and building approvals
- streetscapes, trees and verges
- activation of town centres/local shopping areas, and
- sustainable practices/climate change.

All results from the MARKYT® Community Scorecard were integrated and aligned to the draft Council Plan that emerged from the Desktop Review process.

Draft Council Plan outcomes, objectives and actions were presented to the Council and the EMT for consideration in FUYTR® Planning Workshops held on 9 June and 10 June 2023.

Draft Council Plan outcomes, objectives and actions were then tested with community members in four (4) FUYTR® Community Workshops held on 14 June and 22 June 2023. Community members also worked on their visions for the City of Nedlands in these workshops.

Following completion of the FUYTR® Community Workshops, the EMT aligned the draft Council Plan outcomes, objectives and actions with resourcing requirements (financials and workforce), drawing on Informing Strategies and Plans adopted by Council including the Long-Term Financial Plan, Workforce Plan, Asset Management Plans, the Annual Budget and Capital Works Program.

During this time, Service Area responsibility, timing and funding were also added to the draft Council Plan outcomes, objectives and actions, as well as all other remaining sections comprising the draft including additional operating expenditure, the capital program, service planning, and narrative and statistics.

### **Further Consultation with Council**

Following the above processes, the draft Council Plan (for public comment) was circulated to Council on 22 August 2023, and a reminder sent on 30 August 2023, to review and provide feedback prior to its presentation at the Concept Forum held on 5 September 2023.



One submission was received during this time and was considered in the revised draft Council Plan presented at the Concept Forum.

Following the Concept Forum, Council was provided with an additional week to review and provide feedback.

Two submissions were received during this time and considered in the revised draft Council Plan.

**Draft Council Plan for Public Comment**

At its meeting held on 26 September 2023, Council approved a five (5) week Public Comment Period for the draft Council Plan 2023-33, to provide the community with the opportunity to comment and validate if it appropriately captures and addresses contemporary community priorities identified in the community engagement activities.

In accordance with Section 1.7 of the Act and 3A of the Administration Regulations, public notice provided as follows:

- City of Nedlands Website
- Local Newspaper – The Post
- E-newsletter – Nedlands News
- Social media – Facebook
- Direct email to Community Workshop participants, and
- City of Nedlands Intranet.

**Discussion**

**Summary of Public Comment Period Engagement**

Medium	Activity
City of Nedlands Website	<ul style="list-style-type: none"> <li>• Published on 27 September 2023 on the City of Nedlands consultation webpage yourvoice.nedlands.wa.gov.au. <ul style="list-style-type: none"> <li>– Draft Council Plan downloaded 144 times.</li> <li>– Page visits 244 – informed visitors 120, aware visitors 162 and engaged visitors 12.</li> </ul> </li> <li>• Published on the City website available under Corporate Documents.</li> </ul>
Local Newspaper	<ul style="list-style-type: none"> <li>• Public Notice published in The Post Newspaper on 6 October 2023.</li> <li>• Section within Nedlands News published in The Post Newspaper 6 October 2023.</li> </ul>
E-newsletter	<ul style="list-style-type: none"> <li>• Nedlands News E-newsletter emailed on 6 October 2023 to 1,711 subscribers, open rate of 53.5%, 6.8% click through rate on Council Plan article.</li> </ul>





Social Media	<ul style="list-style-type: none"> <li>Facebook post on 28 September 2023 with a reach of 254 and an engagement of 12.</li> <li>Facebook post on 13 October 2023 with a reach of 180 and an engagement of 2.</li> </ul>
Email	<ul style="list-style-type: none"> <li>Email sent to participants of the Community Workshops on 17 October 2023. 98 subscribers, open rate 79.2% and an email click through rate of 37.5%</li> </ul>
Intranet	<ul style="list-style-type: none"> <li>Council Plan placed on the City of Nedlands intranet site on 28 September 2023 with 63 views.</li> </ul>

**Direct Feedback Received during the Public Comment Period**

At close of the Public Comment Period on 1 November 2023, 244 community members visited the Nedlands Consultation webpage – yourvoice.nedlands.wa.gov.au.

12 engaged visitor submissions were received and the City of Nedlands responses to these are provided in Attachment 1.

**Final Council Plan 2023-33**

In summary, the commentary was generally positive in response to the question - *What did you like most the Draft Council Plan?* See Attachment 1.

Furthermore, all commentary received in response to the question – *Did we miss anything? Are there other things you think should be in the Council Plan?* – was considered accounted for and/or acknowledged within the Draft Council Plan or existing Service Planning processes. See Attachment 1.

Therefore, the final Council Plan 2023-33 for Council adoption is provided Attachment 2.

**Annual Reviews**

Once endorsed by Council, the Council Plan 2023-33 will be reviewed annually and in accordance with any amended subsidiary legislation provision (upon Assent).

The annual review process will provide the Council and community the opportunity to regularly consider prioritisation, timing and funding of the Council Plan outcomes, objectives and actions so that they remain contemporary to the needs of the City of Nedlands community.

**Consultation**

**Consultation Timeline**

- Desktop Review of City of Nedlands IPRF and key documents and studies in December 2022-February 2023.
- The community via the MARKET® Community Scorecard 2023 Summary Report held in March-April 2023, the FUYTR® Community Workshops held in June 2023.



- The EMT and managers via FUYTR® Planning Workshops Workshops in June 2023 and final refining of the draft Council Plan in July and August 2023.
- The Council via FUYTR® Planning Workshop held in June 2023.
- The Council via presentation of the draft Council Plan at the Concept Forum September 2023.
- The Council via the additional feedback opportunity provided following the Concept Forum on the draft Council Plan in September 2023.
- The community via the five (5) week Public Comment Period held in September 2023-November 2023.
- The Council via presentation of the final Council Plan at the Concept Forum November 2023.

### Strategic Implications

This item relates to the following elements from the City’s Strategic Community Plan.

**Vision** Our city will be an environmentally-sensitive, beautiful and inclusive place.

**Values** **Healthy and Safe**  
Our City has clean, safe neighbourhoods where public health is protected and promoted.

**Great Natural and Built Environment**  
We protect our enhanced, engaging community spaces, heritage, the natural environment and our biodiversity through well-planned and managed development.

**High Standard of services**  
We have local services delivered to a high standard that take the needs of our diverse community into account.

**Great Governance and Civic Leadership**  
We value our Council’s quality decision-making, effective and innovative leadership, transparency, accountability, equity, integrity and wise stewardship of the community’s assets and resources. We have an involved community and collaborate with others, valuing respectful debate and deliberation.

**Great Communities**  
We enjoy places, events and facilities that bring people together. We are inclusive and connected, caring and support volunteers. We are strong for culture, arts, sport and recreation. We have protected amenity, respect our history and have strong community leadership.

**Reflects Identities**  
We value our precinct character and charm. Our neighbourhoods are family-friendly with a strong sense of place.



### **Great for Business**

Our City has a strong economic base with renowned Centres of Excellence and is attractive to entrepreneurs and start-ups.

### **Easy to Get Around**

We strive for our City to be easy to get around by preferred mode of travel, whether by car, public transport, cycle or foot.

## **Budget/Financial Implications**

In accordance with Regulations 19C and 19DA of the Administration Regulations, the Strategic Community Plan and Corporate Business Plan have a ten (10) and four (4) year planning and funding horizon, respectively.

The Council Plan 2023-33 (Strategic Community Plan and Corporate Business Plan), therefore, has 10-year and rolling planning and funding horizon. Each year the first four (4) years will be funded by the Long-Term Financial Plan, year 1 funding being the Annual Budget.

It is to be noted that some actions proposed within the Council Plan 2023-33 are subject to internal and external funding. Delivery of these actions is therefore subject to acquiring funding.

## **Legislative and Policy Implications**

- Section 5.56 of the [Local Government Act 1995](#) – All local governments are required to plan for the future of their local government area.
- Regulation 19C and 19DA of the [Local Government \(Administration\) Regulations 1996](#) – Prescribes how Section 5.56, through adoption of a Strategic Community Plan and Corporate Business Plan, is achieved.
- Section 68 of the [Local Government Amendment Act 2023](#) – Prescribes amendment of the *Local Government Act 1995* by deleting Section ‘5.56 – Planning for the future’ and replacement with ‘5.56 – Council Plan’.
- Council Policy [Community Engagement](#) – All community engagement and consultation will be carried out in accordance this policy.
- Section 1.7 of the [Local Government Act 1995](#) – Requirements for providing local public notice.
- Regulation 3A of the [Local Government \(Administration\) Regulations 1996](#) – Prescribes how Section 1.7 local public notice must be provided.

## **Decision Implications**

If Council approves the Officer’s Recommendation, the Council Plan 2023-33 will become active. This will finalise the major review process and achieve statutory compliance in accordance with Section 5.56 of the *Local Government Act 1995* and Regulation 19C and 19DA of the *Local Government (Administration) Regulations 1996*.



If Council does not approve the Officer's Recommendation, major review of the Strategic Community Plan and Corporate Business Plan and further development of the Council Plan 2023-33 will be further delayed, and the City of Nedlands will remain non-compliant with statutory obligations until such time the major review process is finalised.

## **Conclusion**

It is proposed that Council approve the City of Nedlands Council Plan 2023-33 (Strategic Community Plan and Corporate Business Plan) (Attachment 2), to achieve statutory compliance and provide the strategic direction to the City of Nedlands' service and project delivery to the community.

## **Further Information**

Nil.

**CEO35.11.23 - Attachment 1**

**Community Feedback received on Draft Council Plan & City of Nedlands Response**

<b>No.</b>	<b>What did you like most the Draft Council Plan?</b>	<b>Did we miss anything? Are there other things you think should be in the Council Plan?</b>	<b>City of Nedlands Response</b>
1	The comprehensive coverage of issues.	More details of plans for the development of Lawler Park and Hackett Hall in Floreat. There is a provision to develop a business case, but no budget going forward to implement anything.	A budget will be agreed by Council following completion of the business case.
2	It paints a positive picture of where Nedlands could be.	This council is severely lacking in rubbish bins. That is something that could definitely improve the locale.	The Waste Services Team has been asked to consider this feedback when reviewing their Service Plan.
3	It's a clear, concise and realistic plan. It seems to have listened and captured the community's voices well.	No. Its thorough and realistic. The City's Strategic Community Plan is outdated and due for a refresh. This is a good guide for the City of Nedlands moving forward.	Positive feedback noted.
4	Well-constructed; linked to the Sustainability goals. Comprehensive. Clear and measurable goals and targets. Costed (and noted where costs not yet allocated) Achievable	No direct reference to noise pollution, which will become an issue with increased density, more construction, more vehicles. Specifically, I would have expected a proposal to ban petrol/diesel hand tools, such as leaf blowers, hedge cutters, to reduce noise. Battery powered tools of all types are now available and cost competitive. These have the advantage of noise and greenhouse gas emissions. Planting trees is great but there appears to be no plan to prune them. The plane trees planted along many of our roads quickly provide shade but grow prolifically and become quite out of proportion to the surroundings and produce waste amounts of leaf waste which need to be collected at some cost. Really, regular pruning should be undertaken to maintain the	The City of Nedlands will continue to deliver Environmental Health services (page 25), including consideration of new initiatives to improve noise management.  The City of Nedlands will continue to provide urban tree planting and Arboriculture services (page 25) and continue to define levels of services. This includes regular maintenance and pruning. This suggestion will be considered further when reviewing the Urban Forest Strategy (2024-34), action 4.2.1, page 27.

**CEO35.11.23 - Attachment 1**

**Community Feedback received on Draft Council Plan & City of Nedlands Response**

No.	What did you like most the Draft Council Plan?	Did we miss anything? Are there other things you think should be in the Council Plan?	City of Nedlands Response
		"look" of our city and reduce the mess and waste. When we had overhead power lines at least Western Power pruned the trees on one side of our roads.	
5	Water, sustainability and climate resilience	<p>To achieve 5.1.3 - The City is required to have a Verge Policy/Guidelines that is consistent with Water Corporations Waterwise verge best practice guidelines. To ensure there is a verge policy that aligns.</p> <p>All City owned Aquatic centres (if there is any) must also be endorsed in our Waterwise Aquatic Program: <a href="#">Waterwise verge best practice guidelines - Guidance for Local Government</a></p> <p>4.2.1 - Trees in verges must also be on the approved Waterwise Trees list: <a href="#">Selecting the right tree - Perth-Peel region</a></p>	<p>The City current has a "Nature Strip" policy and associated guidelines. These are viewed over time and updated with best practice and industry knowledge at each revision.</p> <p>The City of Nedlands does not own any aquatic centres.</p> <p>The City of Nedlands will consider listing approved Waterwise trees when reviewing the Urban Forest Strategy (2024-34), page 27, action 4.2.1.</p>
6	The facilities for ratepayers and visitors are well presented.	Lighting needs to be functional in all areas.	Actions 2.5.2, 2.5.3 and 2.5.4, page 21, address the need for functional lighting in all areas.
7	The level of detail provided is great. Vagueness has been avoided which builds a sense of trust, next step = accountability to what has been proposed.	Partnership is described as a council value, however I note the majority of partnerships seem to refer to those with institutions/statutory bodies as distinct from grass roots organisations operating on the ground. Hopefully the asset mapping to be completed targeted around families and children, young people, people living with	To be considered with the implementation of all actions in the Council Plan.

**CEO35.11.23 - Attachment 1**

**Community Feedback received on Draft Council Plan & City of Nedlands Response**

<b>No.</b>	<b>What did you like most the Draft Council Plan?</b>	<b>Did we miss anything? Are there other things you think should be in the Council Plan?</b>	<b>City of Nedlands Response</b>
		<p>disability and age friendly will identify further partnership opportunity with these local stakeholders into the future as organisations and groups who keep the local social fabric strong. Specifically, I hope that opportunities listed for the "future" will not be neglected as relevance arises - i.e. the upcoming DAIP review and development process would seem a great opportunity to capture the action around "Investigate demand for new and upgraded public toilets in priority locations", with a particular view to ensuring accessibility and inclusion of these facilities.</p>	
8	<p>Please note that I did not participate in the drafting of this Council's due to other work, based on the poor acceptance of the previous plan, particularly the ready ease of being able to change building heights, I suggest paying careful attention to such important points.</p>	<p>I cannot comment any further on the structure of the Draft Council Plan.</p>	<p>Objective 6.1, page 33, and supporting actions, address the need for more responsible planning and development, with consideration for building heights.</p>
9	<p>The Place Plans to invigorate the shopping areas of Hampden Road, Broadway etc.</p>	<p>Plenty there to be getting on with. Maintain areas - include locals in the development and maintenance of their garden areas as a community activity. Council support for existing community groups.</p>	<p>As part of Objective 7.3, page 35, to provide beautiful, well-maintained streetscapes, the City will continue to support the WESROC Native Plant Subsidy Scheme to encourage residents to develop and maintain their gardens.</p>

**CEO35.11.23 - Attachment 1**

Community Feedback received on Draft Council Plan & City of Nedlands Response

No.	What did you like most the Draft Council Plan?	Did we miss anything? Are there other things you think should be in the Council Plan?	City of Nedlands Response
			The City will continue to provide support for existing community groups, with a bigger focus on helping community groups to recruit volunteers (Action 2.3.1, page 20).
10	Seems relatively comprehensive.	I would think the focus on Responsible development is the key priority that impacts most other goals, like Environmental impact, parking, road strategies etc so would see that as being ultimately the single most important area of this plan as echoed by the feedback but it still appears to be a lesser issue buried in alot of easier fringe items - how can we make this more prominent to ensure it gets the correct focus.	Council acknowledges that responsible development is the community's top priority (see page 9). Objective 6.1 (page 33) is supported by several high priority actions to ensure responsible planning and development to enhance livability and the area's unique character.
11	A lot of words which sound like a good idea, but little tangible effort in putting them into practice.	In all of the 33 pages there is scant mention of Lawler Park in Floreat and the buildings in the precinct. The local residents, by way of being ignored, have been treated despicably. Hackett Hall was closed many years ago, a fence was put up around it 6 months ago, and the community are just insulted by council having limited interest in Floreat. Your point 7 in desired outcomes, notes attractive and welcoming places. PLEASE respect us. I have diminishing desire to respond to requests for ideas, as all I have submitted over years has been ignored.	Council is committed to developing a business case for the future operations of the buildings in the Lawler Park precinct with consideration for sport, performing arts and culture, and community meeting space (Action 7.1.2, page 34).



CEO35.11.23 - Attachment 1

Community Feedback received on Draft Council Plan & City of Nedlands Response

No.	What did you like most the Draft Council Plan?	Did we miss anything? Are there other things you think should be in the Council Plan?	City of Nedlands Response
12	Nothing	Deep staff cuts required. Need to reduce to around 125 as per the Gerard Daniels Report of 1996/97. The funds saved should be spent on increased road resurfacing, replacement of slab footpaths, and underground power.	<p>Feedback on staff numbers will be considered when reviewing the City of Nedlands Workforce Plan (Action 11.1.6, page 45).</p> <p>The Council Plan includes actions to improve roads and footpaths (Actions 8.1.2, page 35 and 8.3.2, page 36), and provide underground power (7.3.1, page 35).</p>





# Our Plan for the Future

City of Nedlands | Council Plan 2023–33

An Integrated Strategic Community Plan and Corporate Business Plan



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## Introduction

Welcome to the City of Nedland's Council Plan. This plan combines our Strategic Community Plan and Corporate Business Plan into one document. It articulates the community's vision, outcomes and strategic priorities for the next 10-years, and outlines the City's four-year delivery program. The plan will be reviewed annually to ensure continued relevance in a changing environment.

The Council Plan has been developed based on extensive community consultations carried out in 2023 when close to 1,700 community members provided detailed feedback on their needs, aspirations and priorities and perceptions of current services and facilities.

The plan addresses statutory requirements to have a Plan for the Future and follows the Integrated Planning and Reporting Framework and Guidelines for preparing a Strategic Community Plan and Corporate Business Plan for local governments. For this review, Council adopted the FUTYR® strategic planning approach – a rigorous and robust approach aimed at improving engagement, integration and accountability.

### This plan describes:

- The City's current services
- The community's aspirations for the City of Nedlands
- The Council's plan to achieve and resource its objectives
- How success will be measured and reported

The City of Nedlands acknowledges the traditional custodians of this land, the Whadjuk people of the Nyoongar Nation, and pays respect to the Elders both past and present.

## Executive Message

The City of Nedlands is proud to unveil the Council Plan 2023-33, our plan for the future. The significance of this plan for the City cannot be underestimated as it reflects the voices, lived experiences and aspirations of the local community today and into the future. The City received 1,686 responses to the MARKYT® Community Scorecard and 76 community members participated in the workshops with great energy and enthusiasm. Collectively, community members wrote more than 91,000 words with their ideas and suggestions, and they reviewed and prioritised 121 actions for Council's consideration.

High community involvement enabled our Councillors and officers to tune in to the needs and aspirations of community members with diverse backgrounds and expertise. This fostered a valuable exchange of knowledge and collaborative decision-making to positively shape our Council Plan.

The Council Plan provides clear strategic direction and forms the basis for our ongoing operations and service delivery. The plan meets State Government's requirements and follows best practice community-led strategic planning principles.

Over the next 10 years, we will strive to achieve the community's vision; to be sustainable and responsible for a bright future.

Listening and responding to local community priorities, Council will be focusing on responsible growth and development, maintaining our green, leafy streetscapes and urban tree canopy, embracing sustainable practices, and creating vibrant town centres.

To all our valued community, we sincerely thank you for your collaboration in this important effort.



**Fiona Argyle**  
Mayor



**Bill Parker**  
Chief Executive Officer

# City of Nedlands at a glance

Stretching from the banks of the Swan River to the edge of the Indian Ocean, the City of Nedlands is a collection of leafy suburbs with treasured heritage, picturesque parks, and connected communities. It includes the localities of Nedlands, Dalkeith, Mt Claremont, Swanbourne, Karrakatta, and parts of Floreat and Shenton Park.

Located on Whadjuk Nyoongar Boodja, local lands and waterways provided food and shelter for the Mooro people, a sub-group of Nyungar people, for 45,000 years. Nanulgurup, the shoreline along Birdwood Parade Reserve, was a meeting place and Traditional Custodians established early tracks that became Stirling Highway, Princess Road, Guger Street, and Victoria Avenue<sup>1</sup>.

Europeans settled in the area in 1831, with the creation of Dalkeith Farm market garden and orchard. In the 1850-60's, Colonel John Bruce invested in the area for his son Edward, known as Ned, and creating Ned's land. The late 1800's and early 1900's saw the continued development of Nedlands as an important transportation route and a preferred location for hospitals, defence, and educational institutions. Many significant community and public purpose facilities continue to be in the area, such as Hollywood Private Hospital, Irwin Barracks, Shenton College, HBF Stadium, West Metro Recycling Centre and Karrakatta Cemetery.

The City of Nedlands has unique built heritage with early examples of Federation, Californian Bungalows, Old English and Tudor style homes, and Spanish Mission and Mediterranean style architecture. Today, in response to population growth and changing social needs there is increasing housing diversity with more mixed-use, infill and high-rise developments being built. By 2050, the City of Nedlands population is projected to grow to 31,530 persons<sup>2</sup>.

The City of Nedlands is home to one of the most affluent and educated communities in Australia. In the 2021 ABS Census, 66% of residents who had undertaken post-secondary education held a Bachelor degree or higher compared to the Western Australian average of 38%.

There is a strong sense of community with high involvement in volunteering. Close to 29% of residents aged 15 years or older are involved in a volunteer role, compared to the Western Australian average of 17%.

Community members are active participants in sports, recreation, arts, culture and heritage. The City of Nedlands is committed to fostering good health and wellbeing through community facilities such as the Tresillian Arts Centre, Jo Wheatley All Abilities Play Space, Point Resolution Child Care Centre, and local libraries, through community programs and activities such as the Emerge Youth Art Awards and Positive Aging Program, and through beautifully presented parks and gardens.

The City of Nedlands contains six important bushland conservation reserves that form part of the larger South-West Botanical Province and one of the world's 36 recognised global biodiversity hotspots. With natural vegetation ranging from coastal shrublands and grasslands, to Banksia, Marri, Jarrah and Tuart woodlands, and rushlands along the Swan River, these areas provide important habitat and ecological linkages for local flora and fauna, including Carnaby's Black-Cockatoos and Forest Red-tailed Black-Cockatoos. The City collaborates with residents to protect and enhance the region's biodiversity through collaborative bushland management programs.

The City of Nedlands is proud to maintain a beautiful place for all to enjoy.

<sup>1</sup> City of Nedlands Municipal Inventory 2012

<sup>2</sup> Department of Planning, Lands and Heritage, and Western Australian Planning Commission, Central Sub-regional Planning Framework, March 2018

People

Estimated Residential Population

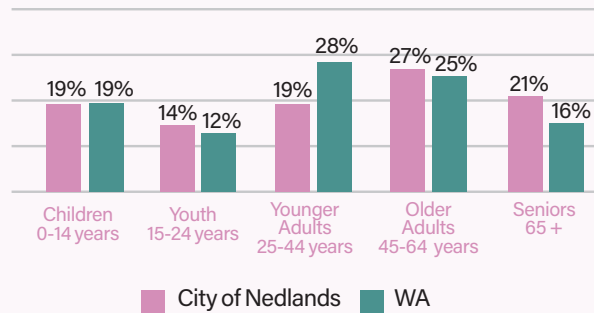


ABS, 2021-22

22,977

Age Profile

2021, ABS Census



Median Age

2021, ABS Census



43

WA: 48 years

Households that speak a non-English language

2021, ABS Census  
(excludes not stated)



16.1%

WA: 19.1%

Aboriginal and Torres Strait Islander People

2021, ABS Census



0.4%

WA: 3.3%

Profound or severe core activity limitation

2021, ABS Census  
(excludes not stated)



5.8%

WA: 4.6%

Planet

Number of Trees

City of Nedlands, 2023



24,000

Waste recovered for reuse, recycling or energy

City of Nedlands, 2023



67%

AUS: 63%  
2021/22







Place

Estimated value of building applications

June 2023, City of Nedlands



**\$151M**

Housing diversity

Occupied separate or semi-detached house  
2021, ABS Census  
(excludes not stated)



**93.7%**

WA: 92.9%

Median rent

2021, ABS Census



**\$520**

WA: \$340

Footpath network

2023, City of Nedlands



**155km**

Cycle or walk to work

Amongst employed persons aged 15+, 2021, ABS Census  
(base excludes work from home, did not go to work and not stated)



**7.4%**

WA: 3.5%

Prosperity

Socio-economic indexes for Australia (SEIFA)

2021, ABS Census



**1159**

Rank: 9 / 545 LGAs

Completed year 12

Among 15+ year olds  
2021, ABS  
(excludes not stated)



**88.1%**

WA: 62.6%

Main industry of employment

2021, ABS Census



Health care and social assistance

**21%**



Professional, scientific and technical services

**15%**



Education and training

**10%**

Unemployment rate

June quarter 2022,  
National Skills Commission



**1.6%**

WA: 3.4%

Volunteering

Among 15+ year olds,  
2021, ABS Census  
(excludes not stated)



**28.6%**

WA: 17.2%

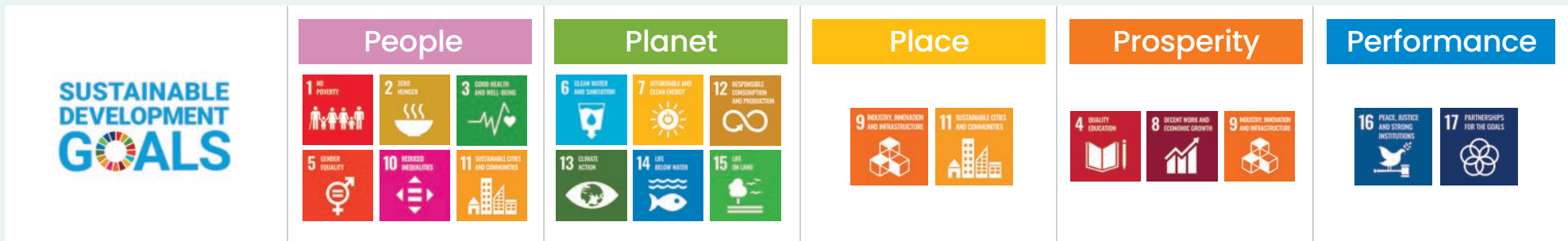


# Priorities

Priorities shift over time in response to what's happening locally and globally. To provide quality of life outcomes, the City of Nedlands must stay abreast of and adapt to changes in the political, environmental, social, technological, economic and legal landscape. We must also respond to changing community expectations.

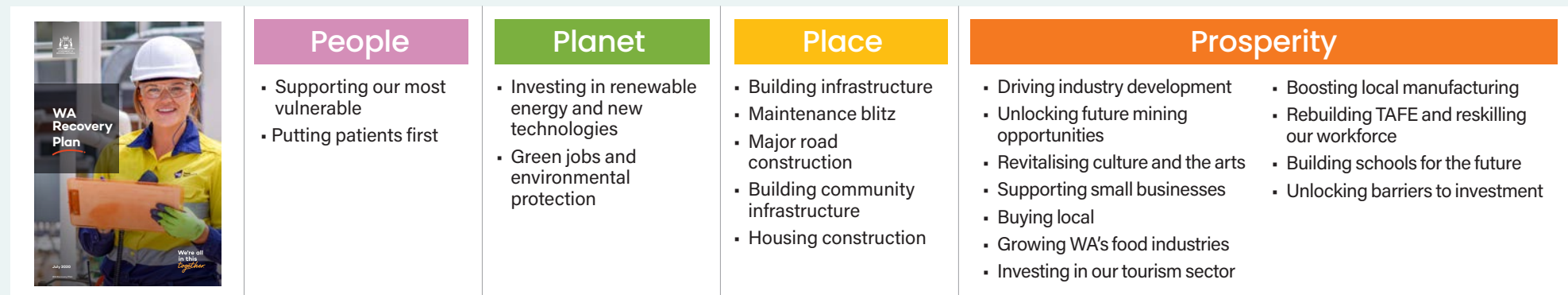
## Global Priorities

The United Nations' Sustainable Development Goals (SDGs) provide a global roadmap to increase prosperity, end social injustice and poverty, and improve health and wellbeing, all while protecting the environment for current and future generations. 17 goals were agreed by all UN member states, including Australia. The City of Nedlands will be a catalyst for change; promoting and facilitating the achievement of goals and relevant targets in the local community. Learn more about the SDGs at <https://sdgs.un.org/goals>.



## State Priorities

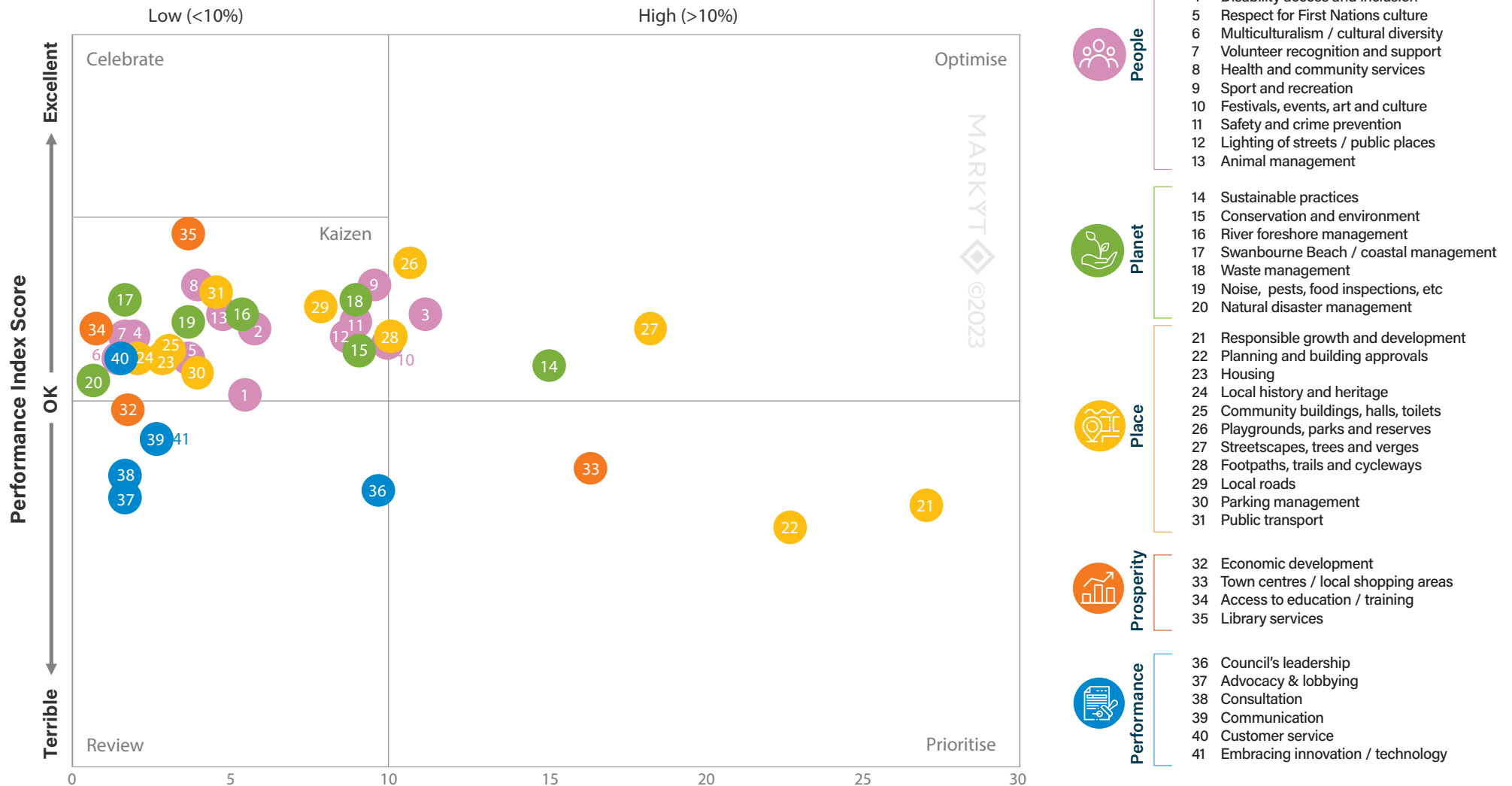
In response to the COVID-19 pandemic, the State Government of Western Australia prepared a WA Recovery Plan with 20 priorities, listed in the table below. Learn more about the Government of Western Australia's priorities at [www.wa.gov.au/government/wa-recovery](http://www.wa.gov.au/government/wa-recovery).



# Local Priorities

To understand local needs and priorities, the City of Nedlands commissioned an independent review. In April 2023, 1,686 community members completed a MARKYT® Community Scorecard. The top priority was responsible growth and development, followed by planning and building approvals, streetscapes, trees and verges, development of the town centre and local shopping areas, and efforts to promote and adopt sustainable practices to manage climate change.

## MARKYT Community Priorities COMMUNITY PRIORITIES (% of respondents)



\* Kaizen = provide continuous improvement







# Our Purpose and Values

The City of Nedlands exists to meet the needs of current and future generations through an integration of environmental protection, social advancement and economic prosperity.

This is in accordance with the *Local Government Act 1995* (Section 1.3 (3) Role of Local Government).

We fulfil our purpose through the following roles:



## Lead

We lead strategic planning to create and achieve a shared vision for the future.



## Provide

We provide infrastructure, services and events to meet local needs.



## Advocate

We are a voice for the local community on contemporary issues.



## Educate

We deliver public education programs for improved sustainability and wellbeing.



## Facilitate

We enable service delivery through partnerships, funding and other support.



## Regulate

We regulate compliance with legislation, regulations, local laws and policies.

## Our values

### Partnership

We work together for the benefits of the community.

### Fairness

We provide consistent, fair and unbiased treatment for the whole community.

### Accountability

We conduct our business and all our services in an open, transparent and financially responsible manner.

# Our 10 year vision

## Sustainable and responsible for a bright future

The City of Nedlands is a harmonious, inclusive, and healthy community where people enjoy living through different ages and life-stages.

We live sustainably within the natural environment, clean and green, with a growing urban forest.

We are growing and developing responsibly to enhance our lifestyle, unique heritage and character, and beautiful parks and gardens.

We are a smart, connected community with access to quality life-long learning opportunities and vibrant town centres.

We have collaborative leadership, working with the community and key stakeholders to strengthen overall quality of life.





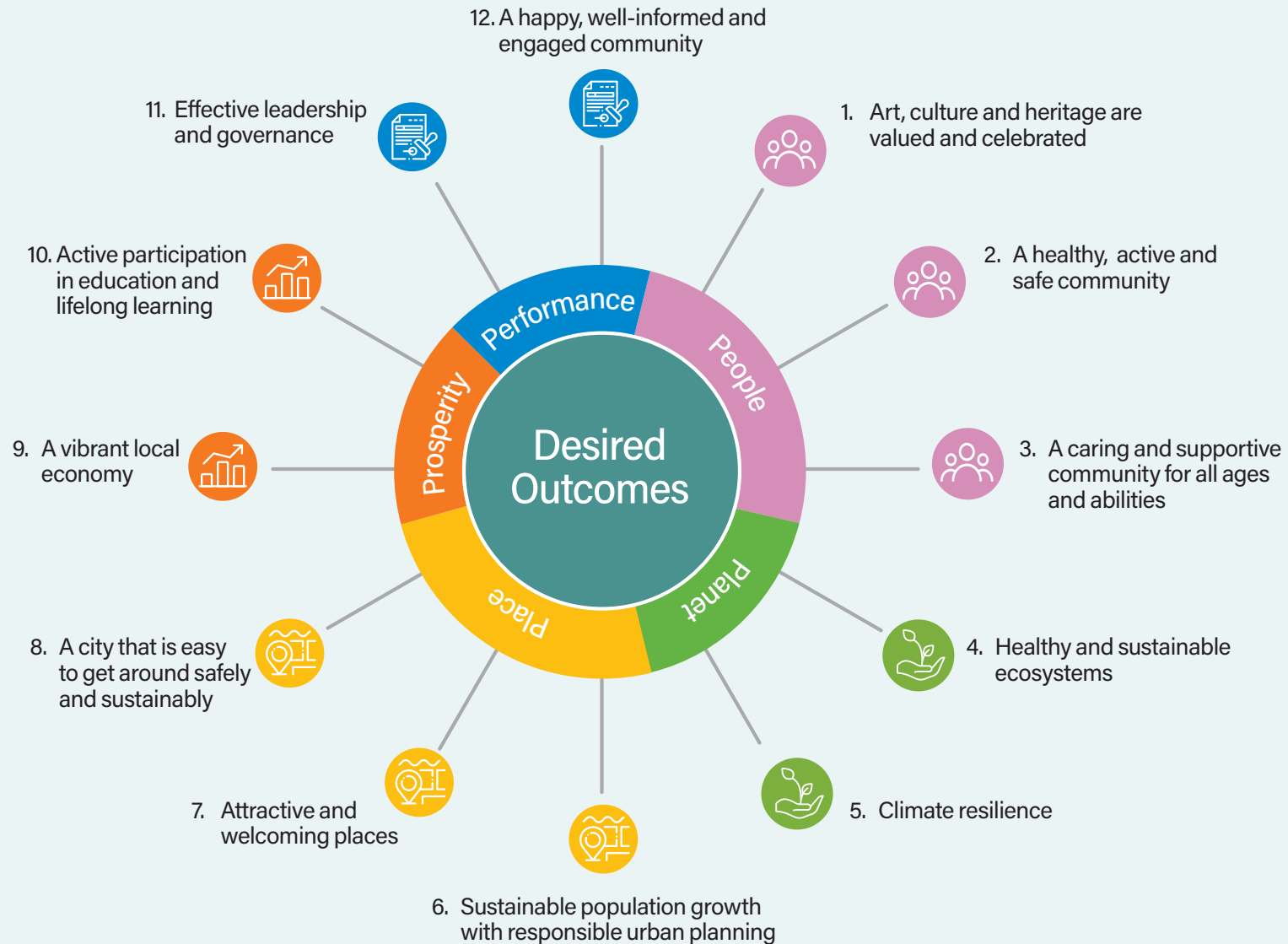






# Desired outcomes

To achieve the vision, the community helped to shape a plan for the future with 12 desired outcomes across five broad categories – People, Planet, Place, Prosperity and Performance.









# People

We aspire to have a harmonious, inclusive and healthy community where people enjoy living through different ages and life-stages.

## Current situation

The City of Nedlands has an active and involved community. In 2021-22, Nedlands and Mt Claremont libraries had 82,899 visits, local sporting clubs had 13,390 members, 3,500 people attended courses at Tresillian Arts Centre, and 2,335 people attended Summer Concerts in the Parks.

Safe and welcoming, the City received a score of 60 points for community safety and crime prevention in the MARKYT® Community Scorecard; the second highest rated metropolitan council in WA.

Community members identified seniors' services, facilities and care, and festivals, events, arts and culture as areas to optimise moving forward.

Community members aged 50 years and older gave services, facilities, and care for seniors a score of 57 points out of 100. This is marginally above the industry average. The community would like better access to aged care accommodation, home support services, community transport, recreation and wellbeing, and life-long learning opportunities.

Festivals, events, art and cultural activities also scored moderately with 57 points. Scores were lower among younger adults and culturally diverse people. To improve, community members suggest activation of local parks and the foreshore with music and wine festivals, pop-up markets, food trucks, outdoor films, sculpture trails, and other activities.

## Recent achievements



### Support for young artists

The Emerge: Youth Art Awards 2023 showcased a record-breaking number of young artists aged 12-25 years. There were 172 entries of outstanding paintings, prints, photography and sculptures, with the winners sharing a \$2,250 prize pool.

### Giving back to the community

The City of Nedlands' community grants program helped with the establishment of a disability basketball league, community events hosted by local primary schools and the Nedlands Toy Library, a commemorative tree-planting afternoon tea, a training event for budding entrepreneurs, and much more. Visit the City of Nedlands website to find out more about our Community Grants Program.

### 8,300 volunteer hours

Local volunteers have helped to deliver critically needed services, including Nedlands Community Care, Positive Ageing and Bushcare programs, extension services in our local libraries, and the Tresillian Arts Centre. Thank you to all of our Volunteer Drivers, Local History Assistants, Activity Assistants, Tech-Help Volunteers, Book Club Facilitators, Bushcare Assistants, Books on Wheels Selectors, Bus Assistants and more for 8,300 hours of service.



## What we will keep doing

Council will continue to deliver and support services that contribute to achievement of the People aspiration and outcomes. These services include:

- Community development
- Community programs and events
- Positive Ageing program
- Youth development
- Childcare services
- Tresillian Arts Centre
- Sport and recreation services
- Volunteer services
- Animal management and control

Service teams each have a Service Plan that focuses on ways to continuously improve customer experiences, business efficiencies, and overall value for money. Please refer to the Service Plans for more information.







# Our plan for the future

## Outcome 1. Art, culture and heritage are valued and celebrated.

Objectives	Actions	Informing strategies	Lead	23/24	24/25	25/26	26/27	Future
1.1. Grow participation in the arts, cultural activities, and community events.	1.1.1. Develop a Public Art Strategy to articulate the direction for public art in the local area.	Community Development Service Plan (2023/24)	Manager Community Development	●				
	1.1.2. Complete a review of the City's Events Program to deliver recommendations to activate the foreshore and local parks with a range of family friendly, inclusive activities and events. Community suggestions for consideration include activities that celebrate local history and cultural diversity (i.e. First Nations, Chinese New Year, Eid and Diwali), music and wine festivals, markets, food trucks, outdoor films and sculpture trails.	Community Programs & Events Service Plan (2023/24)	Manager Community Development	●				
1.2. Recognise and celebrate local First Nations peoples, places and stories.	1.2.1. Develop a Reflect: Reconciliation Action Plan (RAP), the first of four plans in Reconciliation Australia's RAP Framework.	Community Development Service Plan (2023/24)	Manager Community Development	●				
	1.2.2. Partner with key stakeholders to investigate options to reinvigorate the Whadjuk Trail Network.	Environmental Conservation Service Plan (2023/24)	Manager Compliance Services					○
1.3. Preserve and showcase local history and heritage.	1.3.1. Update the Local Heritage Survey and list of places the City deems are, or may become, of heritage significance.	Local Planning Framework; Urban Planning-Strategic Service Plan (2023/24)	Manager Urban Planning	●	○			
	1.3.2. Complete a Museum Feasibility Study to recognise viable locations to preserve and promote local history and heritage, including historical records and artifacts. Consider opportunities to collaborate with the Historical Society and neighbouring councils.	Library Services Service Plan (2023/24)	Manager Community Services			○		
	1.3.3. Investigate and cost options for a Heritage Circuit with informative signage and plaques to raise awareness of local history and heritage. Consider opportunities to collaborate with neighbouring councils.	Library Services Service Plan (2023/24)	Manager Community Services		○			
	1.3.4. Advocate for heritage and activation works to be completed at the Sunset Precinct, Jutland Parade.	CEO Office Service Plan (2023/24)	Chief Executive Officer	●	●	●	●	

● Fully funded    ○ Partially funded    ○ Unfunded (requires external funding or is dependent on Council's annual budget process)

## Outcome 2. A healthy, active and safe community.

Objectives	Actions	Informing strategies	Lead	23/24	24/25	25/26	26/27	Future
2.1. Facilitate community health and wellbeing.	2.1.1. Develop a Local Public Health Plan in accordance with statutory requirements in the <i>Public Health Act 2016</i> .	Environmental Health Service Plan (2023/24)	Manager Health & Compliance	●				
2.2. Grow participation in sport and recreation activities.	2.2.1. Finalise the Strategic Active Sports Facilities Plan.	Sport & Recreation Service Plan (2023/24)	Manager Community Development	●	●			
	2.2.2. Prepare the Highview Park Masterplan.	Asset Management Service Plan (2023/24); City Projects & Programs Service Plan (2023/24)	Manager Assets / Manager City Projects					○
	2.2.3. Support club plans to upgrade existing sporting facilities to provide appropriate change room facilities for all genders.	Asset Management Service Plan (2023/24); City Projects & Programs Service Plan (2023/24)	Manager Assets / Manager City Projects		○	○	○	
	2.2.4. Support the Claremont Junior Football Club to apply for State Government funding to upgrade reserve floodlighting at College Park to cater for growing demand for Girls AFL games.	CEO Office Service Plan (2023/24)	Chief Executive Officer	●				
	2.2.5. Finalise options to upgrade reserve floodlighting at David Cruickshank Reserve.	Asset Management Service Plan (2023/24)	Manager Assets		○			
	2.2.6. Collaborate with the State Government and neighbouring councils to investigate suitable sites in Mt Claremont for mountain bike trails.	Sports & Recreation Service Plan (2023/24)	Manager Community Development	●	●			
2.3. Grow participation in volunteering.	2.3.1. Advertise volunteer opportunities across a broader range of communication channels and platforms to attract more volunteers of all ages.	Volunteer Services Service Plan (2023/24)	Manager Community Development	●	●	●	●	
	2.3.2. Provide an annual volunteer appreciation celebration to recognise and thank current volunteers.	Volunteer Services Service Plan (2023/24)	Manager Community Development	●	●	●	●	

● Fully funded    ○ Partially funded    ○ Unfunded (requires external funding or is dependent on Council's annual budget process)

## CEO35.11.23 - Attachment 2

Objectives	Actions	Informing strategies	Lead	23/24	24/25	25/26	26/27	Future
2.4. Encourage the responsible ownership of pets.	2.4.1. Develop a community engagement program to promote and encourage responsible pet ownership, with consideration for new legislation in the <i>Dog Local Law 2021</i> and <i>Cat Local Law 2021</i> .	Rangers Service Plan (2023/24); Corporate Communications Service Plan (2023/24)	Manager Health & Compliance / Coordinator Communications & Engagement			○		
	2.4.2. Review locations where dogs are permitted to be off leash.	Rangers Service Plan (2023/24)	Manager Health & Compliance	●				
	2.4.3. Review and improve the process for raising and addressing animal complaints, mediating disputes, and enforcing regulations.	Rangers Service Plan (2023/24)	Manager Health & Compliance		●			
2.5. Provide safe community spaces.	2.5.1. Provide a campaign to improve community awareness of safety and security initiatives.	Communications Service Plan (2023/24)	Coordinator Communications & Engagement		○			
	2.5.2. Investigate potential savings and capacity to improve service levels of street lighting through the City's ownership of streetlights.	Asset Management Service Plan (2023/24)	Manager Assets	●	●			
	2.5.3. Audit City-owned lights along the foreshore and in parks, sports facilities and other public places to determine how to deliver safer and more sustainable lighting and incorporate recommendations into the Capital Works Program.	Asset Management Service Plan (2023/24)	Manager Assets			○		
	2.5.4. Complete feasibility assessments and design works for additional street lighting to improve safety along John XXIII Avenue between Mooroo Drive and Brockway Rd, and along Brockway Rd from Camelia Avenue to McGillivray Road.	Asset Management Service Plan (2023/24)	Manager Assets					○

● Fully funded    ◐ Partially funded    ○ Unfunded (requires external funding or is dependent on Council's annual budget process)

### Outcome 3. A caring and supportive community for all ages and abilities.

Objectives	Actions	Informing strategies	Lead	23/24	24/25	25/26	26/27	Future
3.1. Support the health and wellbeing of families and children.	3.1.1. Map existing facilities, services, events and activities for children aged 0-14 years, identify local needs and gaps, and update the Council Plan at the next review with agreed recommendations. <i>When completing this review, include a review of College Park Family Centre to understand current and future needs among users of this facility.</i>	Youth Development Service Plan (2023/24); Community Development Service Plan (2023/24)	Manager Community Development		○			
3.2. Support young people to flourish.	3.2.1. Map existing facilities, services, events, activities and volunteer opportunities for young people aged 15-24 years, identify local needs and gaps, and update the Council Plan at the next review with agreed recommendations. <i>When completing this review, consider access to mental health services, and investigate demand for a Youth Centre, new or upgraded skate parks, bike and pump tracks, and playground equipment for teenagers.</i>	Youth Development Service Plan (2023/24); Childcare Services Service Plan (2023/24)	Manager Community Development		○			
3.3. Support people to age safely, happily, with dignity and respect.	3.3.1. Map existing facilities, services, events, activities and volunteer opportunities for seniors, identify local needs and gaps, and update the Council Plan at the next review with agreed recommendations. <i>When completing this review, consider access to aged care accommodation, home support services, community transport, recreation and wellbeing services and facilities, and life-long learning opportunities.</i>	Positive Ageing Service Plan (2023/24)	Manager Community Services		○			
	3.3.2. Extend the Positive Ageing Program to deliver more activities across the City of Nedlands.	Positive Ageing Service Plan (2023/24)	Manager Community Services	●	●	●	●	
3.4. Advance opportunities, community participation and quality of life for people with disability.	3.4.1. Review and update the Disability Access and Inclusion Plan.	Disability Access and Inclusion Plan (2018-24); Community Development Service Plan (2023/24)	Manager Community Development	●				
	3.4.2. Identify opportunities to improve universal access to Council facilities and reserves (i.e. self-opening doors, ramps, sealing footpaths and accessways, parking, beach and river access etc) and include specific actions when reviewing the Disability Access and Inclusion Plan and Capital Works Program.	Asset Management Service Plan (2023/24); City Projects & Programs Service Plan (2023/24)	Manager Assets	●	●	●	●	

● Fully funded    ○ Partially funded    ○ Unfunded (requires external funding or is dependent on Council's annual budget process)













We aspire to live sustainably within the natural environment, clean and green with a healthy, growing urban forest.

## Current situation

An established, leafy suburb, the City of Nedlands has 63 hectares of natural bushland and more than 24,000 trees across the area in public open spaces, along streets, and on private properties.

The community values the City's efforts to protect the natural environment and to preserve and grow the urban canopy and encourages the Council to do more.

In the MARKYT® Community Scorecard, performance scores were above average for efforts to promote and adopt sustainable practices, conservation and environmental management, and coastal and river foreshore management, and on par with the industry average for waste management.

The community would like the City to lead by example. Suggestions include increasing the use of renewable energy, transitioning to electric vehicles, reducing water usage in public spaces, and improving waste management.

The City is encouraged to promote greater community awareness and adoption of a broad range of sustainable behaviours. Suggestions ranged from solar power, recycling, and active transport to Waterwise initiatives and passive housing design.

## Recent achievements



### Greening the area

15,000 local provenance seedlings were planted across bushland and greenways to help protect and enhance the natural environment. In addition, the City has been planting 500 sapling trees per year to help sustain and grow the urban forest.



### Swanbourne coastal dunes enhancement

5,300 local provenance species were planted along Swanbourne's coastline to increase habitat and improve ecological corridors. This important project was made possible thanks to grant funding and a partnership with the Swanbourne Coastal Alliance.



### Sustainable waste management

Food organic garden organic (FOGO) waste services were introduced to divert organic waste from landfill and produce high-quality compost, suitable for use across horticulture, agriculture, mining, civil works and commercial landscaping.



### Concrete recycling helps with waste reduction

The City found ways to increase recycling through its capital works program, diverting 1,200 tonnes of concrete and other materials from landfill by re-using these materials in roadworks projects.



### Steps to mitigate for flood risks

In 2022-23, the City upgraded 14 crossovers to prevent stormwater on roads from entering private properties, and it replaced 16 grated lids with combination lids and installed 17 additional soak wells at strategic locations.

## What we will keep doing

Council will continue to deliver and support services that contribute to achievement of the Planet aspiration and outcomes. These services include:

- Environmental health services
- Environmental conservation
- Community sustainability promotion
- Sustainable living programs
- Water conservation
- Energy and greenhouse management
- Groundwater monitoring
- Waste services
- Parks maintenance
- Urban tree planting
- Arboriculture
- Ranger services
- Emergency management

Service teams each have a Service Plan that focuses on ways to continuously improve customer experiences, business efficiencies, and overall value for money. Please refer to the Service Plans for more information.





# Give it a FOGO

**Recyclables**

- Aluminium, steel cans
- Glass bottles & jars
- Plastic bottles & containers
- Cardboard (flattened)
- Paper (not shredded)

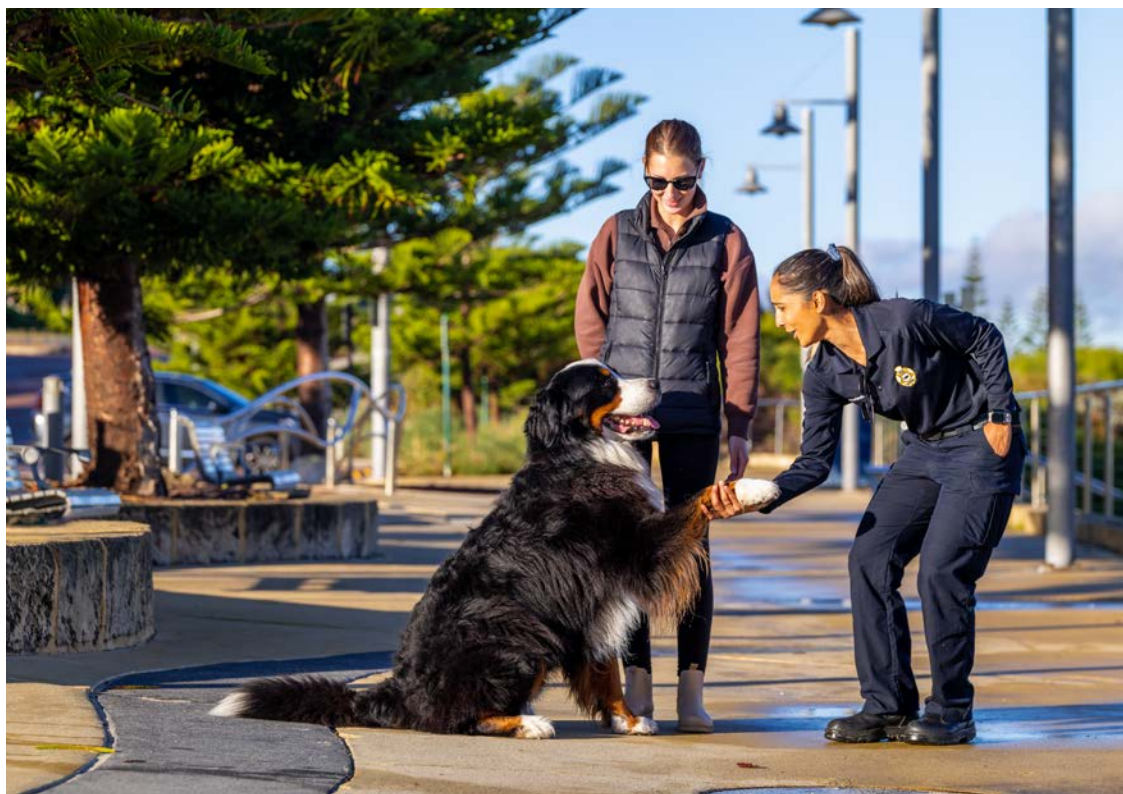
**FOGO**

- Food scraps
- Garden waste
- Pizza boxes
- Tissues & cardboard
- Compostable liners

**General waste**

Or take to a RECycle bin

- Soft plastics





# Our plan for the future

## Outcome 4. Healthy and sustainable ecosystems.

Objectives	Actions	Informing strategies	Lead	23/24	24/25	25/26	26/27	Future
4.1. Conserve, restore and enhance local biodiversity and natural assets, including the river foreshore, coastline and remnant bushland.	4.1.1. Prepare a Coastal Hazard Risk Management and Adaption Plan for the river foreshore and coastline.	City Projects & Programs Service Plan (2023/24)	Manager City Projects	◉	◉			
	4.1.2. Review and update the City Greenway Policy.	Environmental Conservation Service Plan	Manager Parks Services		●			
	4.1.3. Review and update bushland management plans for Shenton Bushland, Hollywood Reserve, Birdwood Pde, Pt Resolution, Mt Claremont, and Allen Park. These plans aim to revegetate remnant bushland and wetlands to protect and enhance habitats for native flora and fauna, including black cockatoos.	Parks Service Plan (2023/24); Environmental Conservation Service Plan (2023/24)	Manager Parks Services			○	○	
4.2. Grow the urban forest.	4.2.1. Review and update the Urban Forest Strategy (2024-34). This plan will include a major audit of trees on City managed lands (parks, verges, etc), the establishment of a tree asset register that is maintained regularly, and development of a plant pathogen management plan.  <i>When developing this plan, the City will set realistic canopy targets and develop a costed Tree Planting Program, with consideration for financial sustainability and whole-of-life costings.</i>	Urban Forest Strategy (2018-2023); Arboriculture Service Plan (2023/24)	Manager Parks Services	●				
	4.2.2. Implement the Tree Planting Program.	Urban Forest Strategy (2024-34)	Manager Parks Services	●	○	○	○	

● Fully funded    ◉ Partially funded    ○ Unfunded (requires external funding or is dependent on Council's annual budget process)

## Outcome 5. Climate resilience.

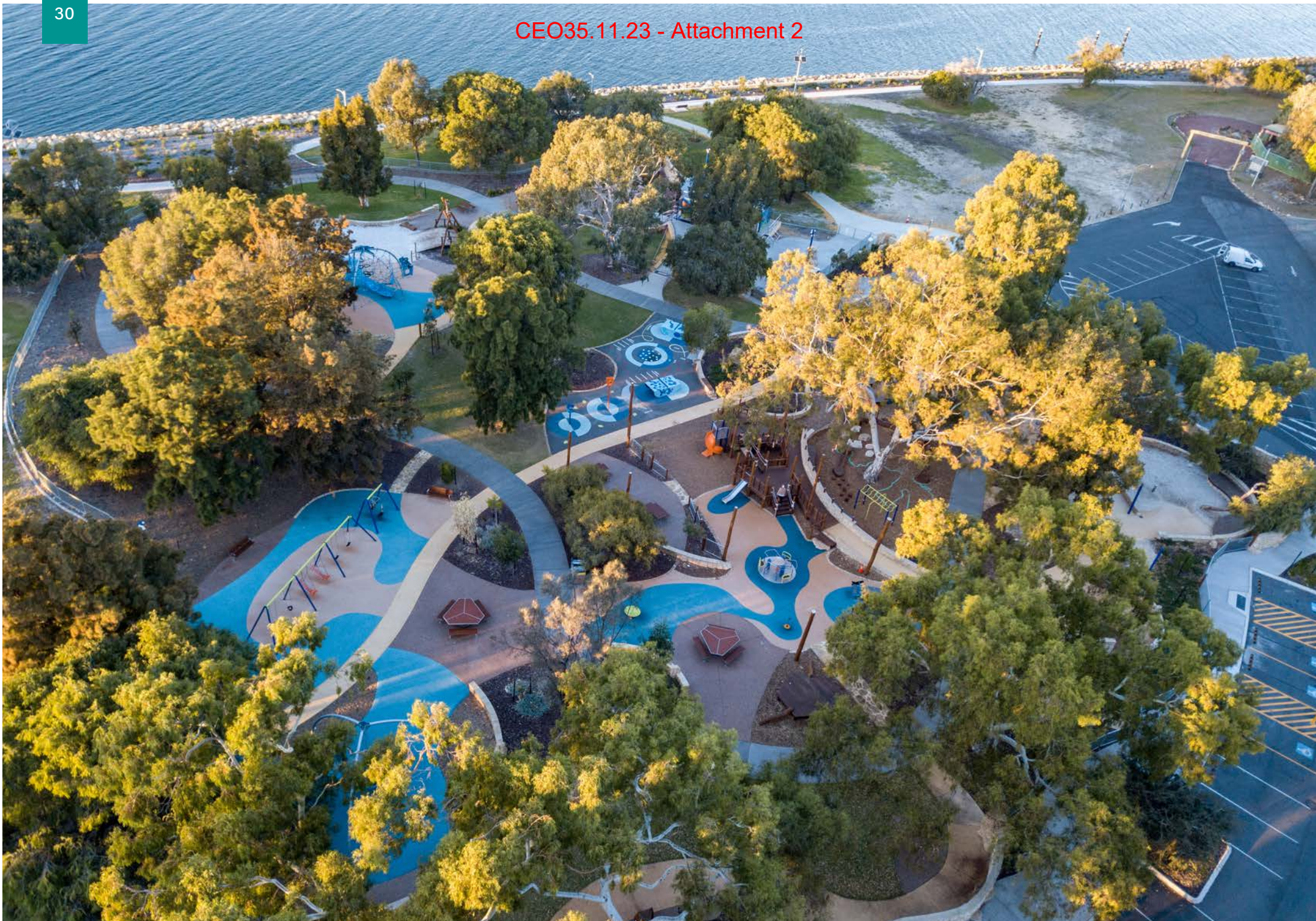
Objectives	Actions	Informing strategies	Lead	23/24	24/25	25/26	26/27	Future
5.1. Encourage the adoption of sustainable practices to work towards zero waste and being carbon neutral.	5.1.1. Prepare a Sustainability Strategy to guide the City's adoption of sustainable practices, improve community awareness and adoption of sustainable practices, and report on progress against key performance indicators via a Sustainability Dashboard Report.	Urban Forest Strategy 2018-2023; Sustainability Service Plan (2023/24); Urban Planning - Strategic Service Plan (2023/24)	Manager Urban Planning		○	●		
	5.1.2. Collaborate with key stakeholders to develop an Electric Vehicle Charging Network Plan.	Transport & Development Service Plan (2023/24)	Manager Assets		●			
	5.1.3. Improve water management practices to achieve Gold Waterwise Status by 2025/26.	Parks Services Service Plan (2023/24)	Manager Parks Services	●	●	●		
	5.1.4. Assess and implement a new contract for improved bulk waste collection services.	Waste Management Service Plan (2023/24)	Manager Assets	●	●	●	●	
5.2. Strengthen adaptive capacity to climate-related hazards and natural disasters.	5.2.1. Develop a Stormwater Management Plan. This plan will determine drainage infrastructure requirements to minimise the risk of flooding, maximise stormwater infiltration at source, minimise pollutant discharge to the Swan River and recharge the aquifer.	Asset Management Service Plan (2023/24)	Manager Assets		○			
	5.2.2. Deliver drainage remediation as planned in the Capital Works Program and keep the community informed about progress.	Asset Management Service Plan (2023/24); Corporate Communications Service Plan (2023/24)	Manager Assets / Manager City Projects / Coordinator Communications & Engagement		○	○	○	

● Fully funded    ○ Partially funded    ○ Unfunded (requires external funding or is dependent on Council's annual budget process)













# Place

We aspire to grow and develop responsibly to enhance our lifestyle, unique heritage and character, and beautiful parks and gardens.

## Current situation

The City of Nedlands is considered to be a great place to live with an overall place to live score of 85 points, 9 index points above the industry average.

With access to footpaths spanning more than 155km, over 180 hectares of public open space, 38 playgrounds and 10 sports fields, the community is happy with service delivery, with performance scores above the industry average.

Characterised by a variety of stunning Australian architecture including post war 1920's Federation, Californian Bungalows, Old English and Tudor style homes, and 1930s Spanish Mission and Mediterranean styles, local heritage contributes to a strong sense of identity and pride.

Over recent years there has been strong opposition by Council and the community to the approval of multiple high-rise developments by Development Assessment Panels, including approval for a development with 332 apartments spread across 17, 22 and 24-storey towers.

Responsible growth and development is the top priority in the local community. The performance index score is relatively low at 35 points, and 11 points below the industry average. The community would like the City to proactively work with the State Government to retain and enhance the area's unique character, and to ensure adequate provision of infrastructure and amenities to serve changing population needs.

## Recent achievements



### Valuing and protecting mature trees

Council has proposed important changes to the local planning framework to help conserve established trees. Once approved by the Western Australian Planning Commission, landowners will be required to seek permission before removing trees on private land, which will help to look after the urban tree canopy.



### Swanbourne Nedlands Surf Club Upgrade

Swanbourne Nedlands Surf Club completed a \$2.6 million upgrade of its facilities including new, dedicated change room facilities for females, thanks to support and funding contributions from Lotterywest, State and Federal governments, Swanbourne Nedlands Surf Life Saving Club, and the City of Nedlands.



### Capital works projects completed

Several capital works projects have been undertaken, including the \$1.5 million Waratah Avenue renewal project, along with road resurfacing on Pine Tree Lane, Lobelia Drive, Portland St, Mooroo Drive and Smyth Road, and the Alfred and Rochdale roads intersection.



### Service delivery improvements

With a focus on improving customer service, the City has processed 701 building applications with 98% of these applications processed within statutory timeframes. The City also reduced capital works construction timeframes from 20 to 8 days per 100 metres.

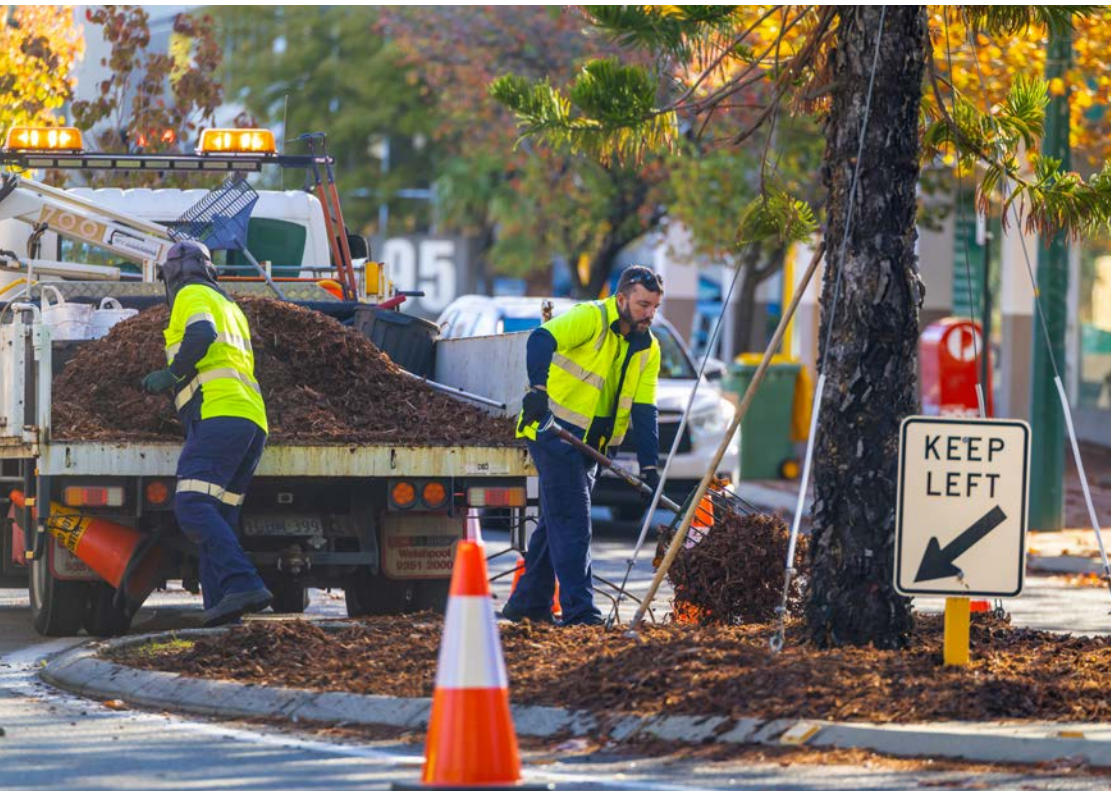
## What we will keep doing

Council will continue to deliver and support services that contribute to achievement of the Place aspiration and outcomes. These services include:

- Building services
- Statutory urban planning
- Strategic urban planning
- City projects
- Civil maintenance
- Building maintenance
- Asset management
- Transport and development
- Parking compliance

Service teams each have a Service Plan that focuses on ways to continuously improve customer experiences, business efficiencies, and overall value for money. Please refer to the Service Plans for more information.







# Our plan for the future

## Outcome 6. Sustainable population growth with responsible urban planning.

Objectives	Actions	Informing strategies	Lead	23/24	24/25	25/26	26/27	Future
6.1. Responsible planning and development to enhance liveability and the area's unique character.	6.1.1. Review the Local Planning Framework in collaboration with the community and State Government to agree on an approach for responsible and sustainable development that meets local community needs. When reviewing the framework consider Nedlands town centre, local community hubs, housing needs, appropriate sites for high-density dwellings, and green spaces.	Urban Planning - Strategic Service Plan (2023/24)	Manager Urban Planning	●	○	○		
	6.1.2. Progress Scheme Amendment 13 - Stirling Highway and related policies to introduce limits on building heights.	Urban Planning - Strategic Service Plan (2023/24)	Manager Urban Planning	●				
	6.1.3. Develop a Planning Policy to mandate sustainable practices in new builds.	Urban Planning - Strategic Service Plan (2023/24)	Manager Urban Planning	●	●			
	6.1.4. Prepare the Mt Claremont Masterplan to resolve land use within and surrounding the Subiaco Wastewater Treatment Plant odour buffer and Graylands Hospital.	Urban Planning - Strategic Service Plan (2023/24)	Manager Urban Planning		○			
	6.1.5. Prepare an Integrated Transport Strategy, in consultation with the community and neighbouring councils to meet needs in relation to paths, cycleways, roads, parking, and public transport.	Transport & Development Service Plan (2023/24)	Manager Assets	●				
	6.1.6. Complete a customer experience review to improve the planning and building approval process through to building completion, for all stakeholders.	Urban Planning - Statutory Service Plan (2023/24); Building Services Statutory Service Plan (2023/24)	Manager Urban Planning / Manager Building Services			●		

● Fully funded    ● Partially funded    ○ Unfunded (requires external funding or is dependent on Council's annual budget process)

## Outcome 7. Attractive and welcoming places.

Objectives	Actions	Informing strategies	Lead	23/24	24/25	25/26	26/27	Future
7.1. Provide quality community buildings, halls and toilets.	7.1.1. Develop a Land Asset Optimisation Strategy to identify opportunities to improve, rationalise or share community assets to ensure sustainable and optimal use of Council assets and resources.	Land & Property Service Plan (2023/24)	Coordinator Land & Property	●	○			
	7.1.2. Develop a business case for the future operations of the buildings in the Lawler Park precinct with consideration for sport, performing arts and culture, and community meeting space.	Asset Management Service Plan (2023/24)	Manager Assets	○				
	7.1.3. Investigate demand for new and upgraded public toilets in priority locations (i.e. Charles Court Reserve and Swanbourne Beach).	Asset Management Service Plan (2023/24)	Manager Assets					○
7.2. Enhance playgrounds, parks and reserves.	7.2.1. Implement the preferred developer contribution model (cash in-lieu of land for public open spaces).	Urban Planning - Statutory Service Plan (2023/24)	Manager Urban Planning	●	●			
	7.2.2. Undertake a review of public open space requirements to meet current and future needs. Align recommendations with findings from the service mapping exercises for youth, families and seniors, and the review of the Disability Access and Inclusion Plan.	Community Development Service Plan (2023/24)	Manager Community Development			○		
	7.2.3. Develop a River Foreshore Management Strategy to improve social, economic and environmental outcomes.	City Projects & Programs Service Plan (2023/24)	Manager City Projects	●				
	7.2.4. Upgrade the playground in front of The Shorehouse, Swanbourne.	City Projects & Programs Service Plan (2023/24)	Manager City Projects		○			
	7.2.5. Prepare a Concept Plan for the Loreto Primary School site with consideration for the community's aspirations.	Urban Planning - Strategic Service Plan (2023/24)	Manager Urban Planning	●	●			
	7.2.6. Partner with the Metropolitan Cemeteries Board to investigate ways to improve amenities and safety around Karrakatta Cemetery, with consideration for security, parking, verges, lighting and visual screening planting.	Rangers Service Plan (2023/24); Environmental Conservation Service Plan (2023/24)	Manager Health & Compliance			●		

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## CEO35.11.23 - Attachment 2

Objectives	Actions	Informing strategies	Lead	23/24	24/25	25/26	26/27	Future
7.3. Provide beautiful, well-maintained streetscapes.	7.3.1. Install underground power in Hollywood East, Nedlands West and Nedlands North precincts.	City Projects & Programs Service Plan (2023/24)	Manager City Projects	●	○	○	○	○
	7.3.2. Develop a Waterwise Nature-strip Program.	Parks Service Plan (2023/24)	Manager Parks Services		○	○		
	7.3.3. <i>Refer to the City's Urban Forest Strategy for further actions related to street trees.</i>							

### Outcome 8. A city that is easy to get around safely and sustainably.

Objectives	Actions	Informing strategies	Lead	23/24	24/25	25/26	26/27	Future
8.1. Encourage more people to walk, ride or use other forms of active transport.	8.1.1. Advocate for an underpass, traffic trench or similar solution across Stirling Highway to improve connectivity and safety for pedestrians and cyclists.	CEO Office Service Plan (2023/24)	Chief Executive Officer	●	●	●	●	
	8.1.2. Implement planned improvements to footpaths and cycleways as listed in the Capital Works Program.	Draft Capital Works Program; Asset Management Service Plan (2023/24); City Projects & Programs Service Plan (2023/24)	Manager City Projects	●	○	○	○	
8.2. Encourage greater use of public and shared transport.	8.2.1. Advocate for improvements in public transport services, and initiatives to increase commuter awareness and usage across the City of Nedlands.	CEO Office Service Plan (2023/24); Transport & Development Service Plan (2023/24)	Chief Executive Officer	●	●	●	●	
	8.2.2. Develop and communicate an advocacy position for alternative transport options.	CEO Office Service Plan (2023/24); Transport & Development Service Plan (2023/24); Communications & Engagement Service Plan (2023/24)	Chief Executive Officer			●	●	

● Fully funded    ● Partially funded    ○ Unfunded (requires external funding or is dependent on Council's annual budget process)

## CEO35.11.23 - Attachment 2

Objectives	Actions	Informing strategies	Lead	23/24	24/25	25/26	26/27	Future
8.3. Deliver an efficient, safe and sustainable road network.	8.3.1. Undertake a comprehensive traffic modelling study to be used proactively with future developments, including proposed developments at the Captain Stirling site.	Transport & Development Service Plan (2023/24)	Manager Assets	●	○	○	○	
	8.3.2. Complete planned roadworks as described in the Capital Works Program.	Asset Management Plan - Roads (2023-25); Draft Capital Works Program; Asset Management Service Plan (2023/24); City Projects & Programs Service Plan (2023/24)	Manager City Projects	●	○	○	○	
	8.3.3. Progress plans and seek funding to upgrade lane ways systematically across the City of Nedlands.	Asset Management Service Plan (2023/24); City Projects & Programs Service Plan (2023/24)	Manager Assets / Manager City Projects	○	○	○	○	○
8.4. Effectively manage parking supply and affordability.	8.4.1. Develop a Parking Strategy to manage growing demand and traffic congestion.	Transport & Development Service Plan (2023/24)	Manager Assets		○			

● Fully funded    ○ Partially funded    ○ Unfunded (requires external funding or is dependent on Council's annual budget process)













# Prosperity

We aspire to be a smart, connected community with access to quality life-long learning opportunities and vibrant town centres.

## Current situation

The City of Nedlands is home to one of the most affluent and educated communities in Australia. The City of Nedlands' Socio-Economic Index for Australia (SEIFA) ranking has the City of Nedlands placed 9th out of 545 local government areas, and in the 2021 ABS Census, 66% of residents who had undertaken post-secondary education held a Bachelor degree or higher, well above the WA average of 38%.

With world class education facilities on the doorstep, including the University of Western Australia, Shenton College, and various private schools, the City's score for access to education is 10 index points above the industry average.

Overall, the City is seen to be a good place to own or operate a business. However, there is a need to improve the development and activation of town centres and local shopping areas.

Residents in Nedlands North and South provide the lowest scores, giving their town centre and local shopping areas scores of 33 and 37 points, respectively. This compares to an industry high across other councils of 65 points. Community suggestions include supporting the development and activation of the Captain Stirling shopping centre, collaborating with the City of Perth to activate Hampden Road and Broadway precincts, and improving the Waratah Village precinct in Dalkeith.

## Recent achievements



### Strong development pipeline

As of 30 June 2023, the City of Nedlands had commercial and mixed-use development applications in the pipeline valued at around \$500 million. This included significant proposals along Stirling Highway and in the Montario Quarter development of Shenton Park.



### High demand for library services

In 2022/23, there were 79,073 visits to Nedlands and Mt Claremont libraries. Demand for digital services was on the rise with a 16% increase over the year in the use of eAudiobooks, eBooks and eMagazines.

## What we will keep doing

Council will continue to deliver and support services that contribute to achievement of the Prosperity aspiration and outcomes. These services include:

- Strategic urban planning
- Trading in Public Places
- Library services

Service teams each have a Service Plan that focuses on ways to continuously improve customer experiences, business efficiencies, and overall value for money. Please refer to the Service Plans for more information.







# Our plan for the future

## Outcome 9. A vibrant local economy.

Objectives	Actions	Informing strategies	Lead	23/24	24/25	25/26	26/27	Future
9.1. Revitalise commercial areas to retain, support and attract businesses.	9.1.1. Partner with the State Government and City of Perth to prepare a UWA-QEII Precinct Plan.	Urban Planning - Strategic Service Plan (2023/24)	Manager Urban Planning	●	○	●	●	
	9.1.2. Develop a Place Vision for the Nedlands Town Centre.	Urban Planning - Strategic Service Plan (2023/24)	Manager Urban Planning		○			
	9.1.3. Create an agreement with the City of Perth to co-create Place Plans for Hampden Rd and Broadway to revitalise and activate shared village precincts.	Urban Planning - Strategic Service Plan (2023/24)	Manager Urban Planning					○
	9.1.4. Develop a Place Plan for Waratah Village to revitalise and activate the community hub.	Urban Planning - Strategic Service Plan (2023/24)	Manager Urban Planning					○
	9.1.5. Develop a Place Plan for Mt Claremont Shopping Precinct to revitalise and activate the community hub.	Urban Planning - Strategic Service Plan (2023/24)	Manager Urban Planning					○

## Outcome 10. Active participation in education and lifelong learning.

Objectives	Actions	Informing strategies	Lead	23/24	24/25	25/26	26/27	Future
10.1. Facilitate access to quality education and lifelong learning opportunities for all.	10.1.1. Undertake a review of the City's library services and propose a costed improvement program to meet current and future needs.	Library Services Service Plan (2023/24)	Manager Community Services		○			

● Fully funded    ○ Partially funded    ○ Unfunded (requires external funding or is dependent on Council's annual budget process)





# Performance

We aspire to have collaborative leadership, working with the community and key stakeholders to strengthen overall quality of life.

## Current situation

In 2010, the State Government published *Directions 2031 and Beyond*, with an expectation for the central sub-region of the Perth metropolitan area, of which the City of Nedlands is a part, to accommodate population growth of 205,000 people and 121,000 new dwellings.

With high growth and changing land uses, the community is uncertain about the future direction in the City of Nedlands. In a recent study, only 18% of respondents agreed that the City of Nedlands had developed and communicated a clear vision for the future.

The community would like stronger and more effective leadership, community engagement and advocacy to ensure local views are heard, understood, valued and respected.

*"Demonstrate commitment to a shared vision and outcomes through positive behaviour."*

*"A more collaborative council that can actually work together to achieve meaningful outcomes."*

*"The Council should take much more notice of what the community is saying."*

City of Nedlands employees would like a stronger focus on policy development, effective systems and processes, and staff retention to support them to improve business efficiencies and customer experiences.

## Recent achievements



### New Governance Framework Policy

The City has developed a new Governance Framework Policy to transform the Council meeting structure, increase transparency of decision making, and encourage greater community participation.



### Improved Workplace Culture

In the City's most recent CULTYR® Employee Scorecard, overall workplace ratings increased by 8 index points, up from 58 points in 2020 to 66 points in 2021. The Net Promoter Score also increased by 19 points.



### Organisational review

Following an in-depth review of the organisation, Council adopted a new service planning approach with the objective to improve the quality of service delivery to the community.



### New Website Launched

A new City of Nedlands website has been launched to make it easier for the community to access services and information as well as improve the overall customer service experience.

## What we will keep doing

Council will continue to deliver and support services that contribute to achievement of the Performance aspiration and outcomes, such as:

- CEO Office
- Members of Council
- Governance and legal
- Strategic planning and projects
- Corporate communications
- Customer services
- Human resources
- Finance services
- Information and communication technology
- Information and records management
- Land and property
- Fleet

Teams will focus on continuous improvement in these areas. Please refer to service area plans for more details.





# Our plan for the future

## Outcome 11. Effective leadership and governance.

Objectives	Actions	Informing strategies	Lead	23/24	24/25	25/26	26/27	Future
11.1. Strengthen Council's leadership and governance.	11.1.1. Support councillors to complete mandatory councillor training (i.e. Councillor Member Essentials Training modules with WALGA).	Governance Framework; Members of Council Service Plan (2023/24)	Chief Executive Officer	●		●		
	11.1.2. Provide standardised council meeting procedures, in accordance with the Local Government Reform process.	Governance Framework; Governance & Legal Service Plan (2023/24)	Coordinator Governance & Legal	●				
	11.1.3. Review the Council Plan annually. <i>In accordance with statutory requirements, review Corporate Business Plan elements annually, and complete a minor desktop review of Strategic Community Plan elements once every two years, and a major review once every four years. The next major review is due in 2027/28.</i>	Strategic Planning & Projects Service Plan (2023/24)	Coordinator Corporate Planning & Performance	●	●	○	●	○
	11.1.4. Update the Risk Management Framework to identify and mitigate risks.	Governance Framework; Governance & Legal Service Plan (2023/24)	Coordinator Governance & Risk	●				
	11.1.5. Develop an Advocacy Plan for Council to proactively partner with the State Government and other key stakeholders on issues of local significance.	CEO Office Service Plan 2022/23	Chief Executive Officer		○			
	11.1.6. Review and update the Workforce Plan to ensure the City is sufficiently resourced to deliver services and projects to meet community needs.	Workforce Plan (2022-33); CEO Office Service Plan (2023/24)	Chief Executive Officer	●	●	●	●	
	11.1.7. Undertake the Employee Culture Survey.	Workforce Plan (2022-33); CEO Office Service Plan (2023/24)	Chief Executive Officer		○		○	
	11.1.8. Implement the One Council Platform to centralise and integrate digital systems to improve business efficiencies, customer experiences, and timeliness of communication (i.e. providing improved access to time-sensitive, critical information relating to new developments).	Workforce Plan (2022-33); OneCouncil Project Service Plan (2023/24); ICT Service Plan (2023/24)	Manager ICT	●	○			
	11.1.9. Develop a Strategic Project Development policy to guide the project inception and due diligence of City of Nedlands Strategic Projects.	Technical Services Administration (2023/24)	Director Technical Services	●				

● Fully funded    ● Partially funded    ○ Unfunded (requires external funding or is dependent on Council's annual budget process)



## Outcome 12. A happy, well-informed and engaged community.

Objectives	Actions	Informing strategies	Lead	23/24	24/25	25/26	26/27	Future
12.1. Effectively inform and engage the community about local services and events, key projects, consultation outcomes, Council decisions, and budget allocations.	12.1.1. Develop a Community Engagement Charter in accordance with the Local Government Reform and as part of an overall Community Engagement Framework. <i>The charter must set out how the City will engage with ratepayers and the community about the local government's proposed policies, initiatives, and projects.</i>	Corporate Communications Service Plan (2023/24)	Coordinator Communications & Community Engagement	●				
	12.1.2. Develop a Communications Agreement, in accordance with the Local Government Reform. <i>This agreement must address how council members may seek information and assistance from administration in carrying out their role.</i>	Corporate Communications Service Plan (2023/24)	Coordinator Communications & Engagement	●				
	12.1.3. Prepare a Communications Plan, as part of an overall Community Engagement Framework, to raise awareness of the City's projects, facilities, services, events and other issues of importance, with consideration for how to target communications to reach and engage different community groups.	Corporate Communications Service Plan (2023/24) / Community Development (2023/24)	Coordinator Communications & Community Engagement / Manager Community Development		○			
	12.1.4. Introduce a user-friendly online mapping tool to communicate the location and status of City projects (roads, parks, events, etc).	ICT Service Plan 2022/23	Manager ICT			○		
12.2. Improve the customer experience.	12.2.1. Complete an independent community survey to benchmark service levels and map community priorities, in accordance with best practice and the proposed Local Government Reform.	Strategic Planning & Projects Service Plan (2023/24)	Coordinator Corporate Planning & Performance		○		○	
	12.2.2. Update the Service Plan for each team, on an annual basis, to continuously review and enhance customer service levels.	Strategic Planning & Projects Service Plan (2023/24)	Coordinator Corporate Planning & Performance	●	●	●	●	
	12.2.3. Develop a Digital Transformation Strategy to improve delivery of City services on a device, time and place of choice for customers.	Workforce Plan (2022-33); CEO Office Service Plan 2022/23	Chief Executive Officer		○			

● Fully funded    ○ Partially funded    ○ Unfunded (requires external funding or is dependent on Council's annual budget process)







# Informing Strategies and Plans

As specified in the State Government's Integrated Planning and Reporting Framework and Guidelines, the Council Plan has been informed by the Long-Term Financial Plan, Asset Management Plans, Workforce Plan, Risk Management Framework and various issue-specific strategies and plans.

## **Long-Term Financial Plan**

The Long-Term Financial Plan is Council's 10-year financial planning document. It is created with consideration for forecast income, cash flow, rate setting, financial position and equity statements. These statements are supported by details of assumptions on which the plan has been developed, projected income and expenditure, scenario modelling and sensitivity analysis, major capital works schedules, and risk assessments of major projects. Contact the City to request a current copy of the Long-Term Financial Plan.

## **Asset Management Plans**

Effective management of local government assets is crucial to the sustainable delivery of services to meet community needs. Asset management planning is essential to ensure that assets are created, maintained, renewed, and retired or replaced at appropriate intervals to ensure continuity of services at chosen service levels. Contact the City to request copies of current Asset Management Plans.

## **Workforce Plan**

The Workforce Plan helps to shape the workforce now and for the future. It provides a coordinated approach for resourcing key projects, services, and operations to meet organisational objectives and community priorities. The Workforce Plan profiles the current workforce, considers labour market forces and trends, identifies skill, knowledge and resourcing gaps, advises on recruitment, training and retention strategies to close any gaps, conducts risk assessment and proposes mitigation strategies, and monitors and reports on key performance indicators. Contact the City to request a copy of the Workforce Plan.

## **Risk Management Framework**

The City of Nedlands' Risk Management Framework is being developed. The Framework will encourage and guide Councillors and officers to identify, analyse, evaluate, treat, monitor and communicate risks to maximise the potential to achieve goals and objectives and minimise potential for harm or loss.

## **Issue-specific strategies and plans**

The City of Nedlands has various issue-specific strategies and plans. Several of these plans fulfill statutory requirements such as the Local Planning Framework, Disability and Inclusion Plan, Public Health Plan, and Waste Plan. Additional plans and strategies have been created to provide an in-depth review and assessment of options to address local priorities, such as the Urban Forest Strategy and Integrated Transport Strategy.

The following table lists informing plans and strategies that make up the City of Nedlands management framework, the current status of these documents, time frame for review and, as necessary, the development of these documents. All of these documents are available on the City of Nedlands website.

## CEO35.11.23 - Attachment 2

Informing plans and strategies	Lead Officer	Status	Year adopted or last reviewed	Year to be developed, reviewed or retired
Statutory plans and strategies:				
Asset Management Strategy (2019-29)	Manager Assets	Active	2019	2024-25
Asset Management Plan - Buildings	Manager Assets	Active	2022	2024-25
Asset Management Plan - Drainage	Manager Assets	Active	2022	2024-25
Asset Management Plan - Fleet	Manager Assets	Active	For adoption	2024-25
Asset Management Plan - Parks	Manager Assets	Active	2022	2024-25
Asset Management Plan - Paths (2023-25)	Manager Assets	Active	2022	2024-25
Asset Management Plan - Roads (2023-25)	Manager Assets	Active	2022	2024-25
Community Engagement Charter	Coordinator Communications & Engagement	Proposed		2023-24
Disability Access and Inclusion Plan (2018-2024)	Manager Community Development	Active	2018	2023-24
Equal Opportunity & Diversity Plan	Manager Human Resources	Active	2023	2024-25
Local Planning Framework (Scheme)	Manager Urban Planning	Active	2023	2025-26
Local Planning Framework (Strategy)	Manager Urban Planning	Active	2017	2025-26
Long-Term Financial Plan (2023-2038)	Manager Financial Services	Active	2023	2024-25
Public Health Plan	Manager Health & Compliance	Proposed		2023-24
Risk Management Framework	Coordinator Governance & Risk	Proposed		2023-24
Waste Plan	Manager Assets	Active	2022	2024-25
Workforce Plan (2022-33)	Coordinator Corporate Planning & Performance	Active	2022	2024-25
Non-statutory plans and strategies:				
Advocacy Plan	Chief Executive Officer	Proposed		2024-25
Bushland Management Plan	Manager Parks	Proposed		2025-27
Business Continuity Plan	Manager ICT	Active	2023	2024-25
Capital Works Program	Manager Assets; Manager City Projects & Programs	Active	2023	2024-25
Closed Circuit Television Strategy	Manager Health & Compliance	Proposed		2024-25
Coastal Hazard Risk Management and Adaption Plan	Manager City Projects & Programs	Proposed		2023-25
Communications Plan	Coordinator Communications & Engagement	Proposed		2024-25
Digital Transformation Strategy	Chief Executive Officer	Proposed		2023-24

## CEO35.11.23 - Attachment 2

Informing plans and strategies	Lead Officer	Status	Year adopted or last reviewed	Year to be developed, reviewed or retired
Non-statutory plans and strategies (continued):				
Electric Vehicle Charging Network Plan	Manager Assets	Proposed		2023-24
Information and Communications Technology Strategy	Manager ICT	Proposed		2023-24
Integrated Transport Strategy	Manager Assets	Proposed		2023-24
Land Asset Optimisation Strategy	Coordinator Land & Property	Proposed		2023-25
Parking Strategy	Manager Assets	Proposed		2024-25
Public Art Strategy	Manager Community Development	Proposed		2023-24
Reconciliation Action Plan	Manager Community Development	Proposed		2023-24
River Foreshore Management Strategy	Manager City Projects & Programs	Proposed		2023-24
Service Plans (for each Service Team)	Coordinator Corporate Planning & Performance	Active	2023	2024-25
Stormwater Management Plan	Manager Assets	Proposed		2024-25
Stormwater Management Strategy	Manager Assets	Proposed		2024-25
Strategic Active Sports Facilities Plan	Manager Community Development	Proposed		2023-24
Sustainability Strategy	Manager Urban Planning	Proposed		2024-25
Urban Forest Strategy (2018-2023)	Manager Parks Services	Active	2018	2023-24
Informing frameworks and charters:				
Governance Framework	Coordinator Governance & Risk	Active	2023	2024-25
Project Management Framework	Director Technical Services	Proposed		2023-24
Customer Service Charter	Manager ICT	Active	2023	2024-25
Leadership Charter	Chief Executive Officer	Proposed		2023-24



# Service Area Planning

Service teams are responsible for delivering priority projects in this plan, along with existing services and facilities, to meet statutory requirements and community needs.

Every team is responsible for developing and implementing a Service Plan to continuously improve the customer experience, business efficiencies, and value for money. Teams are required to review and update their Service Plan annually. This table provides an overview of the service teams, services they are responsible for, number of employees expressed as the full-time equivalent (FTE), and the forecast net cost of service for the current financial year.

Directorate	Service Team	Services	Employees (FTE)		Net cost of service (2023/24)	
			Year-Start	Year-End		
Office of the CEO	CEO Office	<ul style="list-style-type: none"> <li>CEO Office Administration</li> <li>Organisational Development</li> </ul>	<ul style="list-style-type: none"> <li>Executive Management Team Support</li> </ul>	1.20	1.20	(\$434,480)
	Members of Council	<ul style="list-style-type: none"> <li>Council Members Support</li> <li>Council Meeting Support</li> </ul>	<ul style="list-style-type: none"> <li>Local Government Elections</li> </ul>	0.80	0.80	(\$709,829)
	Governance & Legal	<ul style="list-style-type: none"> <li>Governance</li> <li>Risk Management</li> </ul>	<ul style="list-style-type: none"> <li>Legal Services</li> </ul>	1.80	1.80	(\$350,892)
	Strategic Planning & Projects	<ul style="list-style-type: none"> <li>Corporate Planning</li> <li>Corporate Reporting</li> </ul>	<ul style="list-style-type: none"> <li>Business Improvement</li> </ul>	1.40	1.40	(\$356,099)
	Corporate Communications	<ul style="list-style-type: none"> <li>Community Engagement</li> <li>Internal Communications</li> <li>External Communications</li> </ul>	<ul style="list-style-type: none"> <li>Digital Channels Management</li> <li>Media</li> </ul>	2.60	2.60	(\$479,594)
	Human Resources	<ul style="list-style-type: none"> <li>Recruitment</li> <li>Employee Relations</li> </ul>	<ul style="list-style-type: none"> <li>Workplace Health &amp; Safety</li> </ul>	3.80	3.80	\$0
Corporate Services Directorate	Corporate Services Administration	<ul style="list-style-type: none"> <li>Corporate Services Administration</li> </ul>		2.00	2.00	\$287,925
	Land & Property	<ul style="list-style-type: none"> <li>Land Asset Optimisation</li> <li>Land Asset Investment</li> </ul>	<ul style="list-style-type: none"> <li>Property Management</li> </ul>	1.00	1.00	\$263,920
	General Financial Services	<ul style="list-style-type: none"> <li>Accounting Services</li> <li>Rates &amp; Other Revenue</li> <li>Procurement</li> </ul>	<ul style="list-style-type: none"> <li>Payroll</li> <li>Internal Audit</li> </ul>	10.00	10.00	\$27,842,893
	Information & Communication Technology	<ul style="list-style-type: none"> <li>ICT Services</li> <li>ICT Support</li> </ul>		5.25	5.25	\$0
	OneCouncil Project	<ul style="list-style-type: none"> <li>One Council Project</li> </ul>	<ul style="list-style-type: none"> <li>One Council System Support</li> </ul>	6.25	6.25	(\$Capex)
	Information & Records Management	<ul style="list-style-type: none"> <li>Information Management</li> <li>Records Management</li> <li>Freedom of Information</li> </ul>	<ul style="list-style-type: none"> <li>Information &amp; Records Support</li> <li>Business Continuity</li> </ul>	3.85	3.85	\$0
	Customer Services	<ul style="list-style-type: none"> <li>Customer Services</li> </ul>		4.25	4.25	\$0



## CEO35.11.23 - Attachment 2

Directorate	Service Team	Services	Employees (FTE)		Net cost of service (2023/24)
			Year-Start	Year-End	
Community & Community Services Directorate	Customer & Community Services Administration	<ul style="list-style-type: none"> <li>Customer &amp; Community Administration</li> </ul>	1.00	1.00	(\$132,839)
	Library Services	<ul style="list-style-type: none"> <li>Library Services</li> <li>Local Studies</li> </ul>	11.05	11.05	(\$2,166,051)
	Childcare Services	<ul style="list-style-type: none"> <li>Childcare Services</li> <li>Point Resolution Childcare Centre</li> </ul>	6.80	6.80	\$146,911
	Positive Ageing	<ul style="list-style-type: none"> <li>Affinity Club</li> <li>Connected Seniors</li> </ul>	2.10	3.40	(\$382,598)
	Community Development	<ul style="list-style-type: none"> <li>Reconciliation</li> <li>Disability Access &amp; Inclusion</li> <li>Public Art</li> </ul>	1.00	1.00	(\$760,042)
	Community Programs & Events	<ul style="list-style-type: none"> <li>Community Programs</li> <li>Community Events</li> <li>Community Grants</li> <li>External Event Approvals</li> <li>Citizenship Services</li> </ul>	1.00	1.00	(\$250,841)
	Sport & Recreation	<ul style="list-style-type: none"> <li>Reserve Bookings</li> <li>Facility Usage</li> <li>Sports Club Liaison</li> <li>Community Sport &amp; Recreation Facilities Fund</li> </ul>	1.00	1.00	(\$324,156)
	Volunteer Services	<ul style="list-style-type: none"> <li>Volunteer Services</li> <li>Volunteer Appreciation Event</li> </ul>	0.60	0.60	(\$140,855)
	Youth Development	<ul style="list-style-type: none"> <li>Youth Events &amp; Activities</li> <li>Children's Events &amp; Activities</li> <li>Youth Grants</li> <li>School Pools Subsidy</li> <li>School Holiday Programs</li> </ul>	1.00	1.00	(\$235,889)
	Tresillian	<ul style="list-style-type: none"> <li>Exhibitions</li> <li>Courses</li> <li>Facility Lease &amp; Hire</li> </ul>	2.32	2.32	(\$169,551)
Nedlands Community Care	<ul style="list-style-type: none"> <li>In-Home Services &amp; Support</li> <li>Waratah Social Club</li> </ul>	5.84	0.00	(\$275,579)	
Planning & Development Directorate	Planning & Development Services Administration	<ul style="list-style-type: none"> <li>Planning &amp; Development Services Administration</li> </ul>	1.00	1.00	(\$276,745)
	Building Services	<ul style="list-style-type: none"> <li>Development Compliance</li> <li>Building Application Assessment</li> <li>Shared Services with other Local Governments</li> <li>Swimming Pools Inspections</li> </ul>	10.60	10.60	(\$775,463)
	Environmental Health	<ul style="list-style-type: none"> <li>Food Businesses</li> <li>Public Building</li> <li>Event Management</li> <li>Personal Appearance Establishments</li> <li>Trading in Public Places</li> <li>Public Health Planning</li> <li>Mosquito &amp; Rodent Control</li> <li>Noise Assessment &amp; Monitoring</li> <li>Environmental Protection</li> <li>Recreational Water Quality</li> <li>Aquatic Facilities</li> </ul>	5.33	5.33	(\$898,362)
	Environmental Conservation	<ul style="list-style-type: none"> <li>Bushland Management</li> <li>Volunteer Programs</li> <li>Community Engagement &amp; Events</li> <li>Bush Fire Risk Management</li> <li>Feral Animal Management</li> <li>Sustainable Living Programs</li> <li>Community Sustainability Promotion</li> <li>Water Conservation</li> <li>Energy &amp; Greenhouse Management</li> <li>Groundwater Monitoring</li> </ul>	1.33	1.33	(\$1,109,748)

## CEO35.11.23 - Attachment 2

Directorate	Service Team	Services	Employees (FTE)		Net cost of service (2023/24)	
			Year-Start	Year-End		
Planning & Development Directorate (continued)	Ranger Services	<ul style="list-style-type: none"> <li>• Parking Compliance</li> <li>• Animal Management &amp; Control</li> <li>• Local Law (Various) Compliance</li> </ul>	<ul style="list-style-type: none"> <li>• Emergency Management (Prevention, Preparedness, Response and Recovery)</li> </ul>	6.34	6.34	(\$702,136)
	Urban Planning – Statutory	<ul style="list-style-type: none"> <li>• Development Assessment</li> <li>• Development Compliance</li> </ul>	<ul style="list-style-type: none"> <li>• Statutory Policy Formulation</li> <li>• Design Review Panel Administration</li> </ul>	7.17	7.17	(\$1,031,453)
	Urban Planning – Strategic	<ul style="list-style-type: none"> <li>• Planning Strategy &amp; Scheme</li> <li>• Urban Planning Policy</li> </ul>	<ul style="list-style-type: none"> <li>• Precinct Planning</li> <li>• Heritage Planning</li> </ul>	4.50	4.50	(\$995,700)
Technical Services Directorate	Technical Services Administration	<ul style="list-style-type: none"> <li>• Technical Services Administration</li> </ul>		3.00	3.00	(\$644,188)
	City Projects & Programs	<ul style="list-style-type: none"> <li>• Capital Works Planning</li> <li>• Capital Works Design</li> </ul>	<ul style="list-style-type: none"> <li>• Capital Works Procurement</li> <li>• Capital Works Construction</li> </ul>	5.00	6.00	(\$498,314)
	Civil Maintenance	<ul style="list-style-type: none"> <li>• Road Network (including Rights of Way/Laneways)</li> <li>• Path Network</li> </ul>	<ul style="list-style-type: none"> <li>• Drainage Network</li> <li>• Parking Signs &amp; Lines</li> <li>• Bus Shelters</li> </ul>	5.00	5.00	(\$6,529,456)
	Building Maintenance	<ul style="list-style-type: none"> <li>• Building Security</li> <li>• Building Maintenance</li> </ul>	<ul style="list-style-type: none"> <li>• Building Capital Works Projects</li> </ul>	4.00	4.00	(\$3,162,556)
	Asset Management	<ul style="list-style-type: none"> <li>• Asset Management</li> <li>• Capital Works Project Planning</li> </ul>	<ul style="list-style-type: none"> <li>• Capital Works Project Budgeting</li> </ul>	6.00	6.00	(\$1,245,366)
	Fleet Management	<ul style="list-style-type: none"> <li>• Fleet, Plant &amp; Equipment Management</li> <li>• Fuel Management</li> </ul>	<ul style="list-style-type: none"> <li>• Minor Fabrication</li> </ul>	2.00	2.00	(\$168,668)
	Waste Management	<ul style="list-style-type: none"> <li>• Residential &amp; Commercial Waste Collection</li> <li>• Public Bin Management</li> </ul>	<ul style="list-style-type: none"> <li>• Waste Education</li> <li>• Graffiti Removal</li> </ul>	1.00	1.00	(\$238,931)
	Transport & Development	<ul style="list-style-type: none"> <li>• Technical Review – Planning &amp; Building Applications</li> <li>• Traffic and Transport Planning</li> </ul>	<ul style="list-style-type: none"> <li>• Traffic Management Plan Review</li> <li>• Road Safety</li> </ul>	3.50	4.00	(\$493,960)
	Parks Maintenance	<ul style="list-style-type: none"> <li>• Turf Services</li> <li>• Landscape Services</li> </ul>	<ul style="list-style-type: none"> <li>• Irrigation Services</li> </ul>	17.00	15.70	(\$4,405,727)
	Arboriculture	<ul style="list-style-type: none"> <li>• Tree Maintenance Services</li> </ul>	<ul style="list-style-type: none"> <li>• Tree Planting Services</li> </ul>	6.00	6.00	(\$1,093,316)
Total				164.68	161.34	(\$2,785,589)





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14TH MARCH 1947 AGE 25

DEARLY LOVED & SADLY MISSED  
BY BELOVED WIFE JOYCE  
& DAUGHTER DALLAS

WX21216 PRIVATE  
JACK STONE  
2/28 INFANTRY BATTALION  
14TH FEBRUARY 1946 AGE 23

AS DUTY SO NOBLY DONE  
EVER REMEMBERED

295 SERGEANT  
HARRISON  
ADJUTANTS  
AUGUST 1945 AGE 52

WX4797 SIGNALMAN  
A. WEIR  
CORPS OF SIGNALS  
6TH APRIL 1947 AGE 33

LOVED SON  
OF MR & MRS A J WEIR  
OF CLAREMONT WEST AUST  
R.I.P.

WHITT  
19TH JULY 1946

68208 LDC AIRCRAFT  
C. O. NICHOLLS  
ROYAL AUSTRALIAN AIR FORCE  
25TH FEBRUARY 1946 AGE 40

HIS DUTY NOBLY DONE  
EVER REMEMBERED

WX3708 PRIVATE  
W. E. BARNETT  
ARMY MEDICAL CORPS  
23RD MARCH 1947 AGE 41

DEARLY LOVED  
AND SADLY MISSED  
BY LOVING WIFE HILDA  
AND DAUGHTER HILARY



# Additional Operating Expenditure

Several priority projects are forecast to be undertaken that will require additional operating expenditure.

Council has approved the Annual Budget for 2023/24. This table shows budgeted costs for the 2023/24 financial year and any known funding gaps. When the funding gap is shown as \$0, this means the project is fully funded. When there is a funding gap, project completion is dependent on securing additional external funding.

Estimated costs are shown for 2024/25, 2025/26, 2026/27 and future years. These projects are subject to funding being secured through a combination of Council and external funding. Council funding, including the allocation of cash and reserves, is approved by Council when setting the Annual Budget each year. External funding is dependent on securing grants, loans, or other funds.

Actions	2023/24		2024/25	2025/26	2026/27	Future
	Budgeted costs (\$)	Funding Gap (\$)	Estimated costs (\$)	Estimated costs (\$)	Estimated costs (\$)	Estimated costs (\$)
<b>People</b>						
1.1.1 Develop a Public Art Strategy.	25,000	0				
1.2.1 Develop a Reflect: Reconciliation Action Plan.	10,000	0				
1.2.2 Partner with key stakeholders to investigate options to reinvigorate the Whadjuk Trail Network.						70,000
1.3.1 Update the Local Heritage Survey and list of places the City deems are, or may become, of heritage significance.			20,000			
1.3.2 Complete a Museum Feasibility Study.				30,000		
1.3.3 Investigate and cost options for a Heritage Circuit.			20,000			
2.1.1 Develop a Local Public Health Plan.	20,000	0				
2.2.2 Prepare the Highview Park Masterplan.						70,000
2.4.1 Develop a community engagement program to encourage responsible pet ownership.				10,000		
2.5.1 Provide a campaign to improve community awareness of safety and security initiatives.			10,000			
2.5.2 Investigate potential savings and capacity to improve service levels of street lighting through the City's ownership of streetlights.	15,000	0	15,000			
2.5.3 Audit City-owned lights along the foreshore and in parks, sports facilities, and other public places.				20,000		
2.5.4 Complete feasibility assessments and design works for additional street lighting to improve safety along John XXIII Avenue between Mooro Drive and Brockway Rd, and along Brockway Rd from Camelia Avenue to McGillivray Road.						50,000

## CEO35.11.23 - Attachment 2

Actions		2023/24		2024/25	2025/26	2026/27	Future
		Budgeted costs (\$)	Funding Gap (\$)	Estimated costs (\$)	Estimated costs (\$)	Estimated costs (\$)	Estimated costs (\$)
3.1.1	Map existing facilities, services, events and activities for children aged 0-14 years.			15,000			
3.2.1	Map existing facilities, services, events, activities and volunteer opportunities for young people aged 15-24 years.			15,000			
3.3.1	Map existing facilities, services, events, activities and volunteer opportunities for seniors.			15,000			
3.3.2	Extend the Positive Ageing Program to deliver more activities across the City of Nedlands.	110,000	0				
<b>Planet</b>							
4.1.1	Prepare a Coastal Hazard Risk Management and Adaption Plan for the river foreshore and coastline.	75,000	60,000	50,000			
4.1.3	Review and update bushland management plans for Shenton Bushland, Hollywood Reserve, Birdwood Pde, Pt Resolution, Mt Claremont, and Allen Park.				40,000	40,000	
4.2.2	Implement the Tree Planting Program.	190,000	0	200,000	200,000	200,000	
5.1.1	Prepare a Sustainability Strategy.			70,000			
5.1.4	Assess and implement a new contract for improved bulk waste collection services.	500,000	0	500,000	500,000	500,000	
5.2.1	Develop a Stormwater Management Plan.			80,000			
<b>Place</b>							
6.1.1	Review the Local Planning Framework.			150,000	100,000		
6.1.2	Progress Scheme Amendment 13 - Stirling Highway and related policies to introduce limits on building heights.	20,000	0				
6.1.4	Prepare the Mt Claremont Masterplan to resolve land use within and surrounding the Subiaco Wastewater Treatment Plant odour buffer and Graylands Hospital.			20,000			
6.1.5	Prepare an Integrated Transport Strategy.	30,065	0				
7.1.1	Develop a Land Asset Optimisation Strategy.	40,000	0	40,000			
7.1.2	Develop a business case for the future operations of the buildings in the Lawler Park precinct.	100,000	100,000				
7.1.3	Investigate demand for new and upgraded public toilets in priority locations.						50,000
7.2.2	Undertake a review of public open space requirements to meet current and future needs.				50,000		

## CEO35.11.23 - Attachment 2

Actions	2023/24		2024/25	2025/26	2026/27	Future
	Budgeted costs (\$)	Funding Gap (\$)	Estimated costs (\$)	Estimated costs (\$)	Estimated costs (\$)	Estimated costs (\$)
7.2.3 Develop a River Foreshore Management Strategy	30,000	0				
7.3.1 Install underground power in Hollywood East, Nedlands West and Nedlands North precincts.	200,000	0	7,000,000	7,000,000	6,000,000	TBC
7.3.2 Develop a Waterwise Nature-strip Program.			15,000	15,000		
8.3.1 Undertake a comprehensive traffic modelling study to be used proactively with future developments.	30,000	0	30,000	30,000	30,000	
8.4.1 Develop a Parking Strategy.			100,000			
9.1.1 Partner with the State Government and City of Perth to prepare a UWA-QEII Precinct Plan.	60,000	0	50,000			
9.1.2 Develop a Place Vision for the Nedlands Town Centre.			50,000			
9.1.3 Create an agreement with the City of Perth to co-create Place Plans for Hampden Rd and Broadway.						100,000
9.1.4 Develop a Place Plan for Waratah Village.						75,000
9.1.5 Develop a Place Plan for Mt Claremont Shopping Precinct.						75,000
Prosperity						
10.1.1 Undertake a review of the City's library services.			50,000			
Performance						
11.1.3 Review the Council Plan annually. <i>In accordance with statutory requirements, review Corporate Business Plan elements annually, and complete a minor desktop review of Strategic Community Plan elements once every two years, and a major review once every four years.</i>	60,000	0		50,000		90,000
11.1.4 Develop a Risk Management Framework.	30,000	0				
11.1.5 Develop an Advocacy Plan.			10,000			
11.1.7 Undertake the Employee Culture Survey.			12,000		12,000	
12.1.3 Prepare a Communications Plan.			10,000			
12.1.4 Introduce a user-friendly online mapping tool to communicate the location and status of City projects.				10,000		
12.2.1 Complete an independent community survey to benchmark service levels and map community priorities.			30,000		30,000	
12.2.4 Develop a Digital Transformation Strategy.			20,000			

# Capital Program

Several priority projects are forecast to be undertaken that will require additional capital expenditure.

Council has approved the Annual Budget for 2023/24. This table shows budgeted costs for the 2023/24 financial year and any known funding gaps. When the funding gap is shown as \$0, this means the project is fully funded. When there is a funding gap, project completion is dependent on securing additional external funding.

Estimated costs are shown for 2024/25, 2025/26, 2026/27 and future years. These projects are subject to funding being secured through a combination of Council and external funding. Council funding, including the allocation of cash and reserves, is approved by Council when setting the Annual Budget each year. External funding is dependent on securing grants, loans, or other funds.

		2023/24		2024/25	2025/26	2026/27	Future
		Budgeted costs (\$)	Funding Gap (\$)	Estimated costs (\$)	Estimated costs (\$)	Estimated costs (\$)	Estimated costs (\$)
<b>People</b>							
2.2.3	Support club plans to upgrade existing sporting facilities to provide appropriate change room facilities for all genders.						100,000
2.2.5	Investigate options to upgrade reserve floodlighting at David Cruickshank Reserve.			15,000			
<b>Planet</b>							
5.2.2	Deliver drainage remediation as planned in the Capital Works Program and keep the community informed about progress.			2,397,600	764,640	600,000	
<b>Place</b>							
7.2.4	Upgrade the playground in front of Shorehouse, Swanbourne.			178,000			
7.2.6	Partner with the Metropolitan Cemeteries Board to improve amenities and safety around Karrakatta Cemetery and Hollywood Bushland.				40,000		
8.1.2	Implement planned improvements to footpaths and cycleways as listed in the Capital Works Program.	177,369	0	497,920	480,065	1,612,290	
8.3.2	Complete planned roadworks as described in the Capital Works Program.	4,922,772	0	6,807,030	2,534,050	5,900,000	
8.3.3	Progress plans to upgrade lane ways systematically across the City of Nedlands.			600,000	600,000	600,000	15.6M
<b>Performance</b>							
11.1.10	Implement the One Council Platform	1,373,632	0	300,000			



# Developing and Reporting

The *Local Government Act 1995* requires all local governments to plan for the future. As of 2023, Council was required to adopt a 10-year Strategic Community Plan, 4-year Corporate Business Plan and Annual Budget that were integrated with asset management plans, a workforce plan and a long-term financial plan.

To streamline reporting and strengthen integration, the City of Nedlands has combined the Strategic Community Plan and Corporate Business Plan into one succinct document and named it the Council Plan.

In 2023, Council embraced the FUTYR® approach to conduct a major review of its Strategic Community Plan and Corporate Business Plan. This is a community-led, integrated and streamlined approach designed specifically for local government. It involved:

- Desktop research.
- Detailed review of current plans and strategies to align and integrate outcomes and actions.
- Community survey and benchmarking using the MARKYT® Community Scorecard.
- Workshops with councillors, staff, key stakeholders, and local community members.

We express our deepest thanks to all community members who assisted with development of this Council Plan. We heard from a good cross section of people in the local community, including young people, families, seniors, people with disability, people with diverse cultural backgrounds, local businesses owners and managers, and representatives from local community organisations.

To track progress against outcomes in this plan, Council will monitor actual and perceived performance levels from various sources. This includes reporting against key performance indicators that have been defined in Service Plans. Results will be reported in the Annual Report. Please visit [www.nedlands.wa.gov.au](http://www.nedlands.wa.gov.au) to access the latest Annual Report.

MARKYT   
Community Scorecard

1,686

community members

MARKYT   
VoiceBank

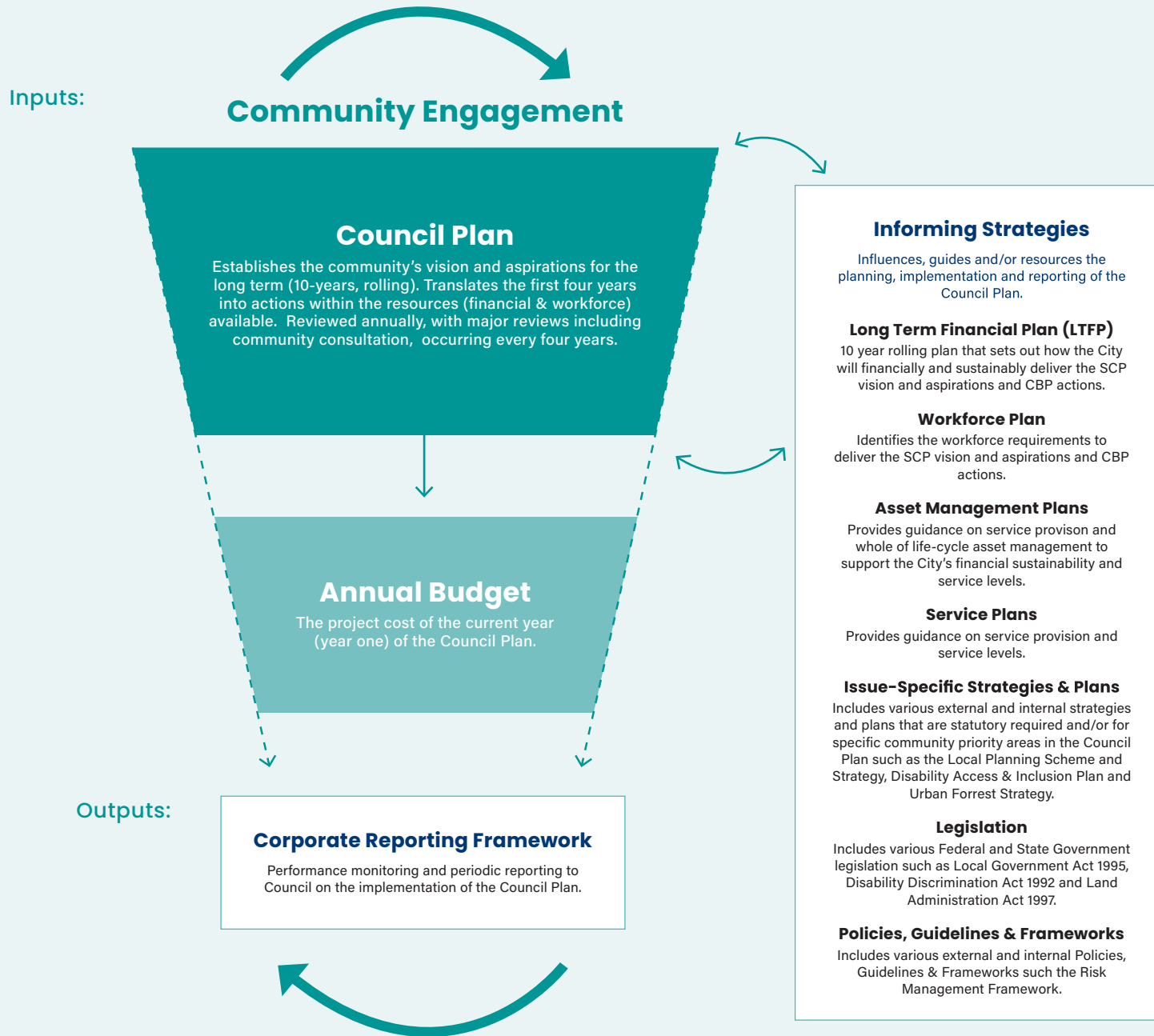
91,364

word count of ideas and suggestions

FUTYR   
Community Workshops

76

participants









# MARKYT





## Community Scorecard

The City of Nedlands participates in the MARKYT® Benchmarking Excellence Program to monitor and benchmark service levels.

Council aims to be above the MARKYT® industry average and strives to be the industry leader in all areas. This chart shows Council's Performance Index Score out of 100 compared to the MARKYT® Industry Standards.

The preferred target zone is shown as coloured bars.

### Legend

-  City of Nedlands 2023 performance score
-  City of Nedlands 2016 performance score
-  No change in performance from 2016 to 2023
-  Target Zone. Shading shows industry average to industry high from the MARKYT® Community Scorecard.

For further information, visit [catalyse.com.au](http://catalyse.com.au)

## 2023 Performance Measures



Do you have an idea about how the City of Nedlands could be more sustainable and responsible for a brighter future?

Please reach out to your elected member or the responsible officer at the City of Nedlands to share your thoughts and ideas.

In person: 71 Stirling Hwy Nedlands WA

By post: PO Box 9 Nedlands WA 6909

Phone: +618 9273 3500

Email: [communications@nedlands.wa.gov.au](mailto:communications@nedlands.wa.gov.au)

[www.nedlands.wa.gov.au](http://www.nedlands.wa.gov.au)

 @nedlands

 @cityofnedlands

 [linkedin.com/company/city-of-nedlands/](https://www.linkedin.com/company/city-of-nedlands/)





## 21. Council Members Notice of Motions of Which Previous Notice Has Been Given

Disclaimer: Where administration has provided any assistance with the framing and/or wording of any motion/amendment to a Councillor who has advised their intention to move it, the assistance has been provided on an impartial basis. The principle and intention expressed in any motion/amendment is solely that of the intended mover and not that of the officer/officers providing the assistance. Under no circumstances is it to be expressed to any party that administration or any Council officer holds a view on this motion other than that expressed in an official written or verbal report by Administration to the Council meeting considering the motion.

### 21.1 Councillor Smyth – Bushcare Volunteer Advisory Committee Proposal

In accordance with Clause 3.9 of the City of Nedlands Standing Orders Local Law on the 21 September 2023, Councillor Smyth gave notice of her intention to move the following motion.

Councillor Youngman left the room at 8.27 pm.

Moved – Councillor Smyth  
Seconded – Councillor Bennett

#### **Council Resolution**

**That Council endorse the following Notice of motion:**

**With regard to the upcoming Committee formation and representations; Council requests the Chief Executive Officer to:**

- 1. prepare a Terms of Reference for a new advisory committee that will strengthen and invigorate our volunteer bush care groups by:**
  - a. Bridging the strategic and operational endeavours with a well-supported communication plan.**
  - b. Improved collaboration with intra-city groups and groups in neighbouring areas.**
  - c. Focus on whole of land system approach including our river, coastal and bushland environments.**
  - d. Expand the scope of volunteer groups to encompass recreational greenways, wildlife corridors and isolated remnant bushland.**
- 2. provide options for the community membership structure.**
- 3. provide a potential program of agenda items for a 2-year inaugural period.**
- 4. provide details of the overall budget implications of this measure.**



**CARRIED UNANIMOUSLY 8/-**

**Reason / Justification**

1. The Bushcare groups need leadership to foster and grow the next generation of volunteers. The City can facilitate this leadership transformation by providing constructive support and profiling the successful projects.
2. These groups have access to Grants (eg Lottery West) that require formal submissions which can be a significant burden for these groups to administer. Success could be improved by calling on a wider range of experience held by both the city council and the volunteer champions.
3. It is apparent that many groups are working in isolation causing a somewhat piecemeal, albeit enthusiastic approach to bushland management, wildlife corridors, greenway planting and tree canopy restoration and retention endeavours.
4. There is a need for a strategic and coordinated approach to the underlying Budget impact and success indicators.

**Officer Comment**

**NOTE:** These comments do not constitute a fully considered and analysed report on the subject and may be limited owing to the time permitted and the availability of information on hand to provide commentary.

Officers recommend that in all instances where considerable resources may be required to deliver on intent, a report to Council is requested through the notice to ensure elected members have sufficient detail to make an informed decision.

- The City currently only has one officer responsible for all areas of bushland management and conservation and is already at capacity.
- The Community groups and friends groups as stakeholders will need to be engaged to understand expectations, appetite to participate and ability to do so.

**Financial Notes:**

There is insufficient information available at this time to make an informed assessment of potential financial implications.

**Service Provision Notes:**

- The preparation of the requested information will require attention from Senior Parks Services staff and according to other resource availability will be resourced appropriately.
- This will divert Officers from previously planned work, including the Urban Forest Strategy, the review of the Street Tree policy and so forth.
- This will rely on significant input from the sole subject matter expert regarding bushland management and conservation and may impact their planting deliver





- during the 2024 season.
- Any formation of a committee or working group will be in addition to current staffing levels and may require a reduction in other services to meet expectations over the period.
- Technical Services currently has the following outstanding Resolutions and Notices of Motion to progress on top of daily operational and already scheduled project tasks:

Resolution Type	Technical Services	Allocated business unit (Parks)
Report Resolution	11	3
Notice of Motion	13	5
<b>TOTAL</b>	<b>24</b>	<b>8</b>

- Additional requirements without expanded capacity will delay progress on addressing outstanding Council items and jeopardise delivery of daily operational and already scheduled project tasks.

**General Notes:**

Nil.

**Potential Alternative Notice of Motion wording:**

As the formation of many groups and committees post 2023 election has occurred, the tense of the Notice of Motion would warrant a slight update.

Council requests the Chief Executive Officer to:

- prepare a Terms of Reference for a new advisory committee that will strengthen and invigorate our volunteer bush care groups by:
  - Bridging the strategic and operational endeavours with a well-supported communication plan.
  - Improved collaboration with intra-city groups and groups in neighbouring areas.
  - Focus on whole of land system approach including our river, coastal and bushland environments.
  - Expand the scope of volunteer groups to encompass recreational greenways, wildlife corridors and isolated remnant bushland.
- provide options for the community membership structure;
- provide a potential program of agenda items for a 2-year inaugural period; and
- provide details of the overall budget implications of this measure.



## 21.2 Councillor Youngman – Street Trees, Vix Street

In accordance with Clause 3.9 of the City of Nedlands Standing Orders Local Law on the 23 October 2023, Councillor Youngman gave notice of his intention to move the following motion.

Councillor Youngman returned to the room at 8.28 pm.

Moved – Councillor Youngman  
Seconded – Councillor Smyth

That Council requests the Chief Executive Officer:

1. include as part of the upcoming Street Tree Policy review:
  - a. consideration for consultation with residents when the City intends to plant on the verge opposite their property, adjoining City Public Open Space.
  - b. consideration of matching existing species within streets when selecting replacement species; and
2. as part of the 2024 street tree planting programme, to remove the recently planted tube-stock on the eastern verge of Vix Street and Dalkieth Road directly adjoining Nedland Golf Club and replace with suitable species and numbers following engagement with both the adjacent and opposite residents and Nedlands Golf Club.

Lost 4/5

(Against: Mayor Argyle Crs. Amiry Bennett Brackenridge & Coghlan)

### Reason / Justification

Residents in both Vix Street and Kathryn Crescent have raised concerns over planting on verges opposite their properties undertaken by the City in the 2023 planting season. The residents were not consulted on this as current Policy only proposes consultation with residents directly adjoining verges. It is now acknowledged that where the planting on verges are on streets with parks or other Public Open Spaces, residents have a greater sense of ownership of verges opposite.

Several residents of Vix Street have raised concerns with the broader planting of natives due to potential crowding out of the existing line of Callistemon and Jacaranda.

It is understood that these have sentimental value for the residents as they were planted by George Dawson of Dawson's Garden World. George resided at 9 Vix Street, planting the Jacaranda and the avenue of bottlebrushes in the late 1950s.

This was a significant development in the treescape of the area given that most of the trees that were planted in the area at that time were the standard box tree. Given they have been



there for over 50 years and reflect this radical development the residents consider that they needed to be protected as part of the heritage of the street and the area generally.

Residents consider that the avenue of trees needs to stand by itself and that the additional trees will add nothing to the canopy area of the street.

This issue is likely to arise in other areas across the City not only from the City's recent increased planting season, but also in future as opportunities become more limited to conduct infill planting.

### Officer Comment

**NOTE:** These comments do not constitute a fully considered and analysed report on the subject and may be limited owing to the time permitted and the availability of information on hand to provide commentary.

Officers recommend that in all instances where considerable resources may be required to deliver on intent, a report to Council is requested through the notice to ensure elected members have sufficient detail to make an informed decision.

### Regarding the review of the policy with respect to consultation

- It is not practicable for the City to consult on every decision it takes, both within current resources and due to the different avenue's consultation can take.
- Policy specifically defines the level considered appropriate for consultation. For operational decisions related to tree planting on City land, this is for directly adjoining verges only and further defines that residents can provide input to species but not into a decision on whether to plant.
- With respect to the golf course who directly adjoin the verge in question, we note that Nedlands GC is a lessee and accordingly the City (as the land manager) retains responsibility over the longer-term strategy for that land. No consultation was undertaken with residents living opposite or the lessee of the adjoining land, Nedlands Golf Club.
- Accordingly planting on the verge, and outside of the leased area, is not something that would necessarily be consulted upon directly, though it would be considered good practice. It was not undertaken in this instance due to insufficient time to complete the increased volume of the 2023 planting season.
- The tubestock was planted in Vix Street were planted in response to a specific direction of Council in February 2023. 67 tube stock were planted on the Dalkeith Rd and Vix Street verge as part of this initiative. Species planted were *Agonis flexuosa* (WA Peppermint), *Allocasuarina Fraseriana* (Sheoak), *Eucalyptus gomphocephala* (Tuart) and *Corymbia callophylla* (Marri).
- Administration recognises the greater sense of ownership felt by residents living opposite Parks and other Public Open Space and would support consideration of the appropriate consultation levels in the forthcoming update of the Street Tree Policy as Council resolved to occur at the 26 September 2023 OCM.



### Regarding the review of the policy with respect to matching tree species

- A key risk management strategy within the Urban Forest is maintaining diversity of species. Notwithstanding this, a small number of City streets have been designated as Avenues, primarily distributor roads. Vix Street is not currently listed as an avenue by the City and is a local street not a distributor.
- Given the new historical information that has come to light it is recommended that consideration be given to whether it would be appropriate including it as an avenue, with Callistemon and Jacaranda as key species. This can be aligned with the work to update the Urban Forest Strategy and the update of the Street Tree policy.
- Vix Street is designated as a Local Greenway, and any additional avenue designation would need to be confirmed to be appropriate within the Greenways framework.
- Given:
  - the width of the verge of 7m.
  - relative heights of the Callistemon (6m) and Jacaranda (12m).
  - relative spread of the Callistemon (4m) and Jacaranda (8m), and
  - the greenway designation.

It is considered that a taller species would remain appropriate for consideration on the golf course boundary, subject to it being suitably integrated with the existing canopy.

Whilst Callistemon is a native species, Jacaranda is an exotic species. Selection of native species would support both the Greenway and the broader biodiversity of the adjoining golf course.

- A species with a mature canopy spread of 14m or greater is required to achieve 150% coverage of the verge as required under the existing Street Tree Policy. Species on the current approved list able to meet that requirement include Marri and Tuart.
- As always, consideration would need to be given to the services (such as water, gas and electricity) currently located within the verges.

### Regarding removal of the Vix Street tubestock

- Due to the immaturity at planting, tube stock can have a much lower survival rate and especially when not provided with ongoing aftercare.
- The relatively dense planting is to accommodate the lower forecast survival rates. Where surviving trees are too close, they would be thinned out later but still seeking to maintain canopy coverage.
- Tubestock will take many years to reach maturity, and these are intended to ensure ongoing canopy as the current mature trees reach end of life and are removed, as well as providing improved density of vegetation on the boundary of the golf course to protect from ball strike.
- At latest audit only 24 out of the original 67 tubestock remained. Several of the seedlings planted on the Vix St and Dalkeith Rd verge were manually removed by persons unknown within days of them being planted. It is not considered likely that a significant number of specimens will survive to maturity in this location.



- Administration will follow Council direction on removal or otherwise of the remaining tubestock. Noting the limited number of specimens that now remain.

It would be recommended that replacements are undertaken using juvenile tree stock (35L) to improve survival rates and ensure siting of the new trees in appropriate spaces between the existing trees. Species to be confirmed in line with the updated policy and designation, or otherwise, of Vix Street as an avenue and local greenway.

**Financial Notes:**

The financial implications are negligible. The remaining tube stock can be removed relatively quickly and easily by existing operational resources.

A review of the Street Tree Policy is already proposed under the development of an updated Urban Forest Strategy, and as per the Notice of Motion from the OCM on 26 September 2023.

**Service Provision Notes:**

Technical Services currently has the following outstanding Resolutions and Notices of Motion to progress on top of daily operational and already scheduled project tasks:

Resolution Type	Technical Services	Allocated business unit (Parks)
Report Resolution	11	3
Notice of Motion	13	5
<b>TOTAL</b>	<b>24</b>	<b>8</b>

Additional requirements without expanded capacity will delay progress on addressing outstanding Council items and jeopardise delivery of daily operational and already scheduled project tasks.



## 21.3 Councillor Hodsdon – Local Government Elections Evaluation

In accordance with Clause 3.9 of the City of Nedlands Standing Orders Local Law on the 25 October 2023, Councillor Hodsdon gave notice of his intention to move the following motion.

**This item was withdrawn by Councillor Hodsdon.**

The City sets up a committee that evaluates and reports on the running of the last local election to Council and website.

### Justification

The report would look at how we could conduct these elections in a fair transparent manner in an attempt to get better community involvement.

1. Look at ways to improve turnout.
2. Ensure there is truth in campaigning and setting community standards on these. For candidates to follow.
3. Report on any complaints or breaches either in the electoral act or our code of conduct.
4. It would enhance the reporting processes that already exist and would give the community a better understanding of the importance of local government.
5. Make recommendations to the WA electoral commission on how we can do it better.

### Officer Comment

WALGA is currently requesting information from local governments on the effectiveness of local government elections run by the WAEC. This includes the cost, the number of nominations for each vacancy, the number of elections that are held, and the number of vacancies filled unopposed. This is to form part of a wider policy review.

Over many election cycles, WALGA has engaged with the sector on a range of issues that have resulted in the adoption of the current Local Government election advocacy position - [Policy Advocacy](#).

Noting that some advocacy positions were established over 10 years ago, it is apparent that advocating for change to the election processes intended to provide the sector with efficient, cost effective and participative outcomes has fail to gain government support and positive legislative changes.

It is therefore proposed that WALGA undertake a comprehensive review and analysis of 5 election cycles up to and including the 2023 Local Government election.

The purpose of this approach is to find evidence of the reported rising cost of conducting Local Government elections, with a focus on postal elections conducted exclusively by the WA Electoral Commission. The analysis will also ascertain elector engagement as candidates and as voters. Upon completion of the analysis, an alternative advocacy



approach will be developed and considered as a means of gaining greater traction for WALGA's adopted election-related advocacy.

The WAEC also prepares a report on the election for each local government on the turnout, and the number of complaints. The Department of Local Government Sport and Cultural Industries is also looking at the means to increase voter participation.

Due to the activity outline above officers do not consider that the proposed Motion is necessary nor a good use of City resources.





### 21.4 Councillor Hodsdon – Chemical Weed Control

In accordance with Clause 3.9 of the City of Nedlands Standing Orders Local Law on the 25 October 2023, Councillor Hodsdon gave notice of his intention to move the following motion.

Moved – Councillor Hodsdon  
Seconded – Councillor Bennett

#### Council Resolution

**That Council request the Chief Executive Officer to seek quotes for steam weed control of footpaths and rights of ways in the Hollywood ward as per previous motions.**

Councillor Youngman left the room at 8.31 pm and returned at 8.32pm.

**CARRIED 6/3  
(Against: Crs. McManus Amiry & Smyth)**

#### Reason / Justification

1. There will be a cost to this, but these are areas that we all must use.
2. Cost from a previous motion attached.... 20 years ago but should be around 12 thousand.

**T22.03 Weed Spraying Tender (File Ref. TEN 131)**

The purpose of this report is to obtain Council approval of the tender for weed spraying for the City of Nedlands.

Regulation 11(da) – Council did not consider it appropriate to chemical spray in the City.

MOVED – Councillor Simpson  
SECONDED – Councillor Hodsdon

That the whole City be steamed for the removal of weeds and the tender received from Aqua-therme for \$16,840 non-chemical spraying for weed control at the prices quoted in each of the following wards:

Hollywood	\$3,424.00
Dalkeith	\$3,827.00
Melvista	\$2,620.00
Coastal	\$6,969.00

be accepted.

CARRIED UNANIMOUSLY 12/0

ALL 4 WARDS IN NEDLANDS

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**Officer Comment**

**NOTE:** These comments do not constitute a fully considered and analysed report on the subject and may be limited owing to the time permitted and the availability of information on hand to provide commentary.

Officers recommend that in all instances where considerable resources may be required to deliver on intent, a report to Council is requested through the notice to ensure elected members have sufficient detail to make an informed decision.

- The City has considered steam weed treatment on several occasions. In response, to a previous Notice of Motion submission was made in 2023/24 budgetary process to include additional budget for the provision of a non-glyphosate weed treatment ward trial. This was not able to be accommodated within the financial capacity of the budget approved by Council.
- Administration most recently completed a quote process including an optional provision for steam treatment in July 2023 for the 23/24 financial year and the preferred providers for 2023/24 have been appointed for the two proposed glyphosate treatments. When compared to 2 glyphosate treatments the costs of 8 annual steam treatments were between 16 and 22 times more expensive.
- The City of Joondalup, City of Vincent and Town of Bassendean came to similar conclusions in the last couple of months, with the City of Vincent reporting in their 25 July 2023 OCM a 20 times cost increase for area wide steam treatment.
- For the Hollywood Ward footpaths and shared use paths only, this would result in additional annual costs of between \$46k-56k. Across the City's entire streetscape weed control program additional costs indicated by the recent procurement process are approximately \$475k additional expenditure per year, just under half of these costs relate to Footpaths and Shared Use Paths.
- The lowest cost ward for a trial would be Melvista, the most expensive would be Coastal.
- It is recommended that where special treatments of significant additional cost are recommended in only one portion of the City, that the costs are equitably assigned to the ward affected. This can be achieved via Special Area Rates and would indicatively result in an additional \$20 per household annually on rates, for steam treatment of footpaths and shared use paths only. The additional cost for transitioning all streetscape weed control to steam treatment across all Wards would be \$53.50 per household annually.
- Council should note that steam treatment cannot be undertaken in Environmental Conservation Areas, Greenways or Ecozone Areas without resulting in significant non-target mortalities.



- Steam weeding will cause decline of soil microbes and mycorrhizal fungi that native plants and the City's street trees rely on to survive and thrive. This will affect these areas natural regeneration potential which is key in ensuring their resilience in the face of a changing climate.
- The City has been working for a few years to create greenway corridors by transforming grassed parkland and denuded verge areas to native gardens or bushland in accordance with the City's Greenways Policy and the WESROC Greening Plan.
- Since 2013 the City has transformed approximately 3.3 hectares (ha) of denuded parkland and verge areas to greenway corridors. In many of these areas native plants are naturally regenerating.
- Steam weeding is therefore counterproductive to the greenways and natural areas program that the City has funded for more than twenty years in line with industry best practice.
- Outcomes could be catastrophic to programmes in conservation areas. It is therefore strongly recommended that chemical treatment still be permitted in these areas and in greenways corridors.
- If Council are accepting of the likely increased cost implications, staff would encourage Council calling for a report on this important and complex area to further inform any decision-making regarding weed control to ensure appropriate measures for these areas.
- Historically the City has undertaken two (2) glyphosate treatments annually. This was trialled as a single annual treatment in FY 2022/23. Following the trial, the City returned to two annual treatments when a single treatment proved insufficient to adequately control weed growth.
- The City was last treated in August 2023, with the second annual treatment scheduled for April 2024. It should be noted that the resultant additional seed bank accumulating following the single treatment in 2022/23 has led to a greater prevalence of weeds in streetscapes in FY 2023/24.
- Steam treatments are only effective on the portion of weed above ground and accordingly require reapplication every 4-5 weeks to be effective. This requires a recommended 8 treatments annually, in order, for the method to be effective. In addition:
  - Heat kills the beneficial microbes required for healthy plant growth.
  - Not suitable for use in Environmental Conservation Areas or Ecozone Areas.
  - Not effective on woody perennial plants, rhizomatous plants or plants with extensive root systems.
  - Hazard quotient is moderate for workers, requires wearing of PPE.



- Chemical weed management remains:
  - The most cost-effective weed control, in all areas.
  - widely used by public land administrators including local government, national parks and education and health authorities due to its scientifically established safety, demonstrated effectiveness and cost efficiency.
  - approved for use by the national independent statutory authority responsible for assessing and registering agricultural chemicals in Australia (Australian Pesticides and Veterinary Medicines Authority - APVMA) and the WA Department of Housing (DoH) advise it is safe for use, when used according to the label instructions.

Financial Notes:

- There is insufficient current budget allocated to accommodate this service level change. A significant additional budget allocation would therefore be required to meet the requirements of this notice of motion.
- This could be funded via a Special Area Rate to cover the additional expenditure if in one area of the City alone, however, would need further exploration.
- A service level change at this magnitude is above the threshold for procurement and would require a formal Request for Quotation (for Hollywood ward footpaths only) or a Request for Tender for a broader coverage.
- The City is already committed to the current contract for this financial year in line with current levels of service.
- It is proposed that the procurement process for financial year 2024/25 is the appropriate vehicle for a decision of this nature.
- Administration recommends that if Council wish to consider steam weed control that the City undertake a formal quote process for the 2024/25 weed control programme by a variety of methods under a formal Request for Tender. The selection of a preferred tenderer and method would then be a decision for Council and need to be financially met.

Service Provision Notes:

- This procurement process would need to be prioritised with other procurement tasks, with at present 94 procurement tasks already identified this year. It is recommended that the currently planned procurement process is utilised for implementation in 2024/25.
- Technical Services currently has the following outstanding Resolutions and Notices of Motion to progress on top of daily operational and already scheduled project tasks:

Resolution Type	Technical Services	Allocated business unit (Parks)
<b>Report Resolution</b>	11	3
<b>Notice of Motion</b>	13	5
<b>TOTAL</b>	<b>24</b>	<b>8</b>



- Additional requirements without expanded capacity will delay progress on addressing outstanding Council items and jeopardise delivery of daily operational and already scheduled project tasks.

**General Notes:**

History of a previous Notice of Motion Feb 2020:

Council:

1. requests the Chief Executive Officer investigates alternatives to the use of glyphosate weed control on City controlled public land; and
2. considers a trial ward withing the City for 12 months to determine more accurately cost, effectiveness and customer satisfaction.

**Recommended Alternative Notice of Motion**

That Council requests the Chief Executive Officer to:

1. undertake a Request for Tender Process to include options for non-chemical alternative weed control measures across the City for possible commencement in the 2024/25 Financial Year or on completion of the current contract;
2. present a report to Council on the outcomes for this procurement seeking a Council Decision on the preferred method of weed control for each ward;
3. investigate the opportunity for special area rates in those wards undertaking non-chemical weed treatment to fund the increased level of service;
4. continue to undertake the appropriate method of weed control in Environmental Conservation and Ecozone Areas, in line with industry best practices, including chemical weed treatments; and
5. provide the appropriate inclusion within the 2024/25 annual budget for the weed control method selected by Council.



## 21.5 Councillor Hodsdon – Underground Power

In accordance with Clause 3.9 of the City of Nedlands Standing Orders Local Law on the 25 October 2023, Councillor Hodsdon gave notice of his intention to move the following motion.

Moved – Councillor Hodsdon

Seconded – Councillor Youngman

### Council Resolution

**That Council requests the Chief Executive Officer to provide the community with monthly updates on the progress of the Underground Power projects via the City's Website and Nedlands News.**

Councillor Bennett left the room at 8.43 pm.

**CARRIED UNANIMOUSLY 8/-**

Councillor Bennett returned to the room at 8.46 pm.

That Council requests the Chief Executive Officer facilitates an update on the progress of the undergrounding of power in the city:

1. at a Councillor Concept Forum;
2. in a monthly update to Council Members in the CEO Weekly Update and;
3. monthly in the Nedlands News.

### Reason / Justification

Keep this issue at the forefront and bring equity to the whole city. Have at least one resident a week comment on this issue.

### Officer Comment

**NOTE:** These comments do not constitute a fully considered and analysed report on the subject and may be limited owing to the time permitted and the availability of information on hand to provide commentary.



Officers recommend that in all instances where considerable resources may be required to deliver on intent, a report to Council is requested through the notice to ensure elected members have sufficient detail to make an informed decision.

- A brief update on the status of the Underground Power projects, are included in the CEO Weekly Update as part of the City Projects and Programs monthly update. This has been relatively brief in past months due to the nature of the progress achieved (mainly Western Power reviews and business processes being undertaken). The detail of reporting will increase in coming months as the project increases in pace and as the City's role and demands increase.
- It is expected that more frequent updates will be published on the City's website moving forward. An alternate Notice of Motion has been drafted below.
- It should be noted that there will still be some periods where no significant progress will be made. Such instances include gaining approvals, dispatches and delivery of materials, procurement, recruitment and contractor availability and so forth.
- A balance needs to be struck between updating at significant milestones versus a possible lack of progress when there is frequent reporting during waiting periods.

**Financial Notes:**

Nil financial impact is expected as updates are business as usual.

**Service Provision Notes:**

- Increased reporting requirements and subsequent community engagement, which may arise from heightened expectations of progress. Will require more work time from current staff members tasks until a dedicated resource to deliver the underground power project is appointed.
- 
- It is likely that regular services may be marginally impacted in City projects, finance and communications service areas.

**General Notes:**

Western Power have released the tender documents for the Nedlands North (Floreat) and West (Mt Claremont) Projects to market. The Hollywood East tender process has been delayed due to some additional checks required by the Design Team at Western Power due to recently proposed developments at UWA and the Hisperia developments site. This delay is not expected to impact on the delivery timeline.

Officers intend to bring an item to the February Ordinary Council Meeting seeking approval to proceed with the 3 projects. This report will include, the final costs for the project, discounts to be offered and the confirmed delivery timeline.





**Recommended Alternative Notice of Motion**

That Council requests the Chief Executive Officer to provide the community with regular updates on the progress of the Underground Power projects via the City's Website and Nedlands News.



## 21.6 Mayor Argyle – Verge Policy

In accordance with Clause 3.9 of the City of Nedlands Standing Orders Local Law on the 16 November 2023, Mayor Argyle gave notice of her intention to move the following motion.

Moved – Mayor Argyle

Seconded – Councillor Smyth

### Council Resolution

That Council endorse the following:

1. we need an immediate fix on the Verge Policy. We need tougher restrictions, and the verges need to be better managed; and
2. Council needs to work with a leading researcher in this space, to create a sustainable and immediate policy, to protect our valuable green infrastructure.

Councillor Hodsdon left the room at 8.55 pm and returned at 8.57pm.

**CARRIED 7/2**  
**(Against: Crs. Hodsdon & McManus)**

### Reason / Justification

- Trees are being killed.
- Trees will be removed further as the trenches for underground power are dug.
- We need a baseline map, of all our verge trees.
- We need hefty fines for tree deaths.
- As the government, continues to sit on scheme amendment 12, the protection of trees on private property, we must therefore act immediately on our verges.

### Officer Comment

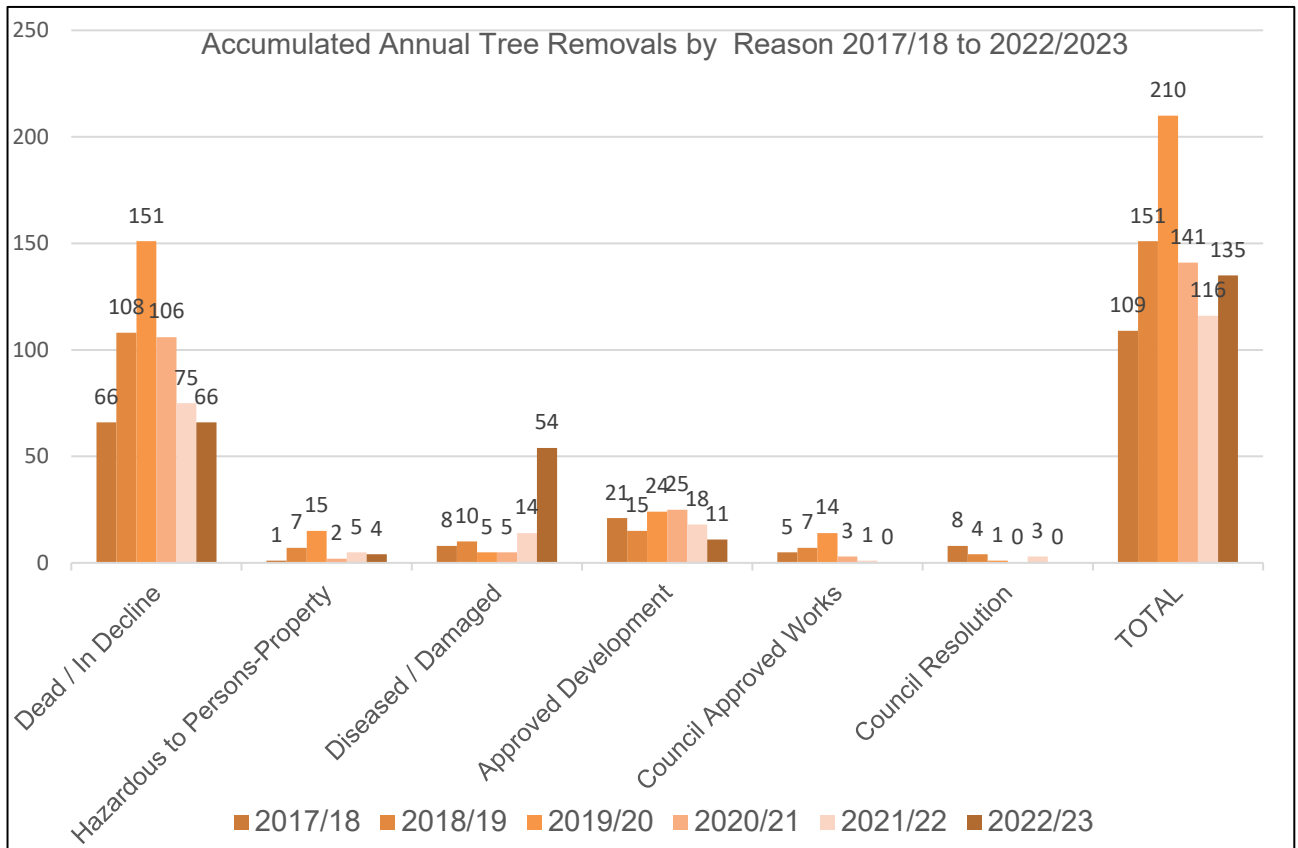
**NOTE:** These comments do not constitute a fully considered and analysed report on the subject and may be limited owing to the time permitted and the availability of information on hand to provide commentary.

Officers recommend that in all instances where considerable resources may be required to deliver on intent, a report to Council is requested through the notice to ensure elected members have sufficient detail to make an informed decision.

1. Matters regarding Street Tree Management are within the remit of the “Street Tree Policy”.
2. There is an existing notice of motion requesting a review of the Street Tree Policy, which could address the reasons presented.



3. Fines related to tree damage and vandalism are within the remit of the “Public Places and Local Government Property Local Law 2023” which is currently under review.
4. A data pickup for a LIDAR Image fly over to help inform the upcoming Urban Forest Strategy review is currently budgeted for 2023/24.
5. The City does not currently have an adopted method of valuing trees, and a proposed allocation to begin updating location, species and tree value data was unable to be financially supported as part of the 2023/24 financial year, meaning no pickup will occur this financial year.
6. Data indicates that the biggest reason for tree removal in the City of Nedlands is those which are dead, or in significant decline as per the diagram below:



**Financial Notes:**

There is insufficient information to determine financial implications as part of this Notice of Motion.

**Service Provision Notes:**

Technical Services currently has the following outstanding Resolutions and Notices of Motion to progress on top of daily operational and already scheduled project tasks:

Resolution Type	Technical Services	Allocated business unit (Parks)
Report Resolution	11	3
Notice of Motion	13	5
<b>TOTAL</b>	<b>24</b>	<b>8</b>



Additional requirements without expanded capacity will delay progress on addressing outstanding Council items and jeopardise delivery of daily operational and already scheduled project tasks.

1. Reviews to the Street Tree Policy and the current Urban Forest Strategy 2018-2023 are already scheduled and programmed tasks which could accommodate some aspects of the reasoning behind the Notice of Motion.
2. Fines related to tree damage and vandalism are within the remit of the “Public Places and Local Government Property Local Law 2023” which is currently under review.
3. Both are proposed to be achieved with current resourcing, however if there is a desire to accelerate these tasks, other priorities will be delayed for periods.
4. Local Governments with industry leading urban forest programs have dedicated roles for the planning, implementation and enforcement / aftercare of the urban forest. The
5. City has no dedicated roles with urban forest planning and implementation delivered alongside other duties.



**That the meeting adjourn for 10 minutes for the purposes of a refreshment break.**

The meeting adjourned at 9pm and reconvened at 9.12 pm with the following people in attendance:

<b>Councillors</b>	Mayor F E M Argyle (Presiding Member)	
	Councillor B G Hodsdon	Hollywood Ward
	Councillor L J McManus	Hollywood Ward
	Councillor B Brackenridge	Melvista Ward
	Councillor R A Coghlan	Melvista Ward
	Councillor H Amiry	Coastal Ward
	Councillor K A Smyth	Coastal Ward
	Councillor F J O Bennett	Dalkeith Ward
	Councillor N R Youngman	Dalkeith Ward

<b>Staff</b>	Mr T G Free	Acting Chief Executive Officer
	Mr M R Cole	Director Corporate Services
	Mr M K MacPherson	Director Technical Services
	Mr R A Winslow	Acting Director Planning & Development
	Mrs N M Ceric	Executive Officer
	Ms L J Kania	Coordinator Governance & Risk

**Public** There were 0 members of the public present and 0 online.

**Press** The Post Newspaper Representative.

**Leave of Absence (Previously Approved)** Nil.

**Apologies** Nil.



## 21.7 Mayor Argyle – Verge Tree Removal above 5 metres

In accordance with Clause 3.9 of the City of Nedlands Standing Orders Local Law on the 16 November 2023, Mayor Argyle gave notice of her intention to move the following motion.

Moved – Mayor Argyle

Seconded – Councillor Brackenridge

### Council Resolution

**That Council requests that the Chief Executive Officer present any verge tree above 5 metres in height which is not dead, diseased or dying come before Council for approval to remove.**

**CARRIED 7/2  
(Against: Crs. Hodsdon & McManus)**

### Reason / Justification

This follows the near miss situation with the verge tree on Doonan Rd. This was approved for removal by City Officers. The tree could easily have been saved. This was done so after much disruption.

It is paramount we are protective over our green infrastructure, so this does not occur in the future. We must have greater hurdles, to prevent tree destruction.

### Officer Comment

NOTE: These comments do not constitute a fully considered and analysed report on the subject and may be limited owing to the time permitted and the availability of information on hand to provide commentary.

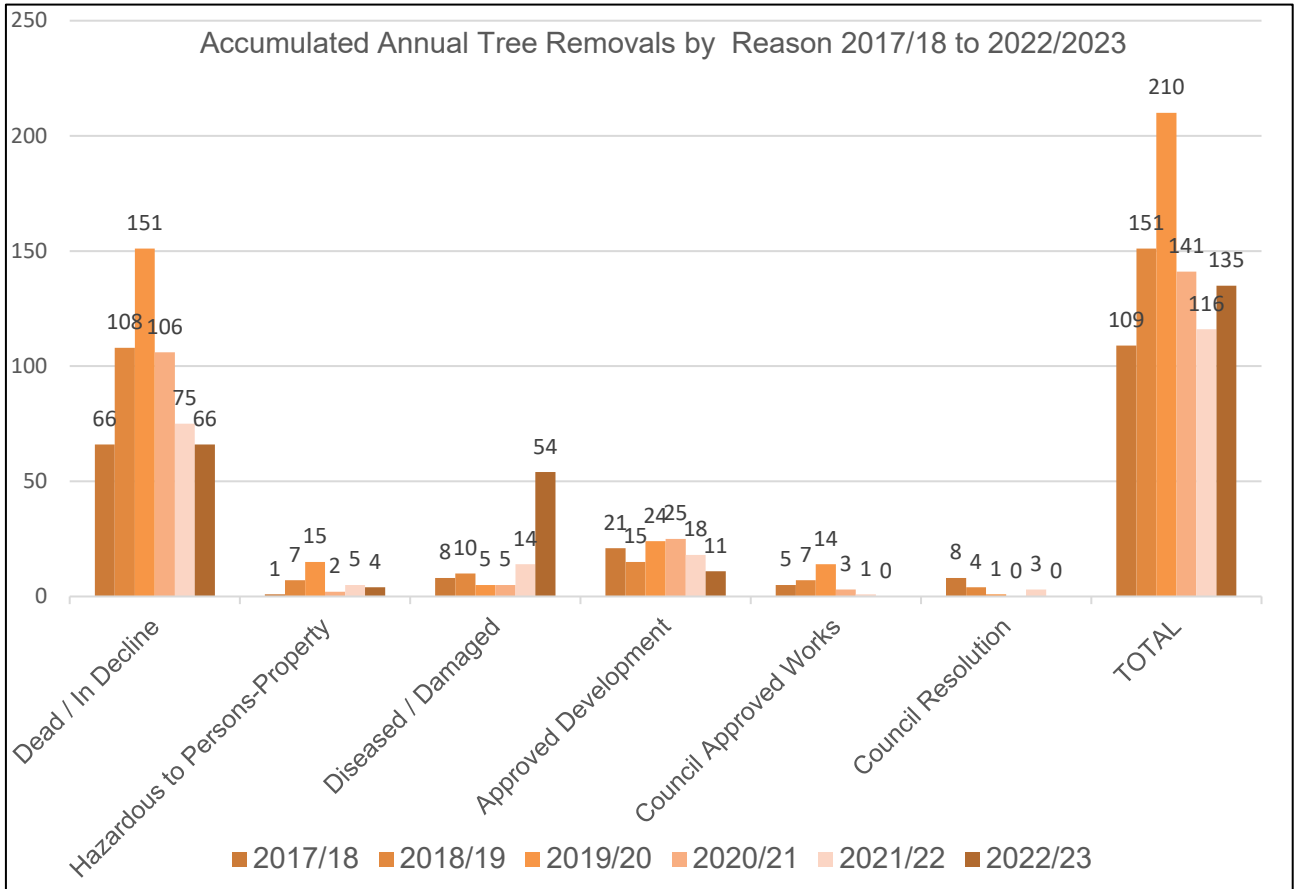
Officers recommend that in all instances where considerable resources may be required to deliver on intent, a report to Council is requested through the notice to ensure elected members have sufficient detail to make an informed decision.

### Regarding Removals:

The City has approximately 19,000 Street trees with an average of 143 (or 0.7%) approved for removal each year, this includes the increase in removals due to Polyphagous Shot Hole Borer. The City seeks to plant a minimum of 500 street trees annually providing a net increase in street trees year on year if properly cared for throughout their lifespan.

An average of 19 trees annually are removed for approved development. It is normal practice that these are replaced at a rate of 2 for 1 with suitable verge trees at Developers' cost. The majority of trees approved for removal within the City are due to health concerns.

This data is demonstrated in the table following, that was originally provided to Council in the June 2023 Public Realm Trees Report summarising consistency across five years.



All Street Trees for removal, regardless of height, are required under Policy to be notified to Ward Councillors. The Councils Street Tree Policy states:

*“Other than where there are imminent safety risks, Administration shall notify ward Councillors of all proposed street tree removals at least one week prior to removal and the reasons why in accordance with the preceding provisions.”*

To comply with this policy requirement monthly reports are provided to all Councillors providing details of every proposed tree removal for the following month. Councillors are provided with a week to raise any objection or to seek additional information. Where a Councillor objects officers will defer removal until the matter is resolved. Options include retention of the tree.

The tree at 25 Doonan Road is a post-mature Queensland Box (approaching end of life). It was approved for removal due to the extreme proximity of a proposed crossover approved by the planning commission.

The construction of this crossover will only accelerate the decline of the tree and shorten the survival of the tree, and the age of the tree makes it highly susceptible to stress. The removal was therefore approved at the Developer’s cost.





The removal of the tree has been suspended. However future removal of the tree when it does die will now be at the City’s cost. There is a high likelihood of this being required due to the predicted terminal decline in the health of the tree from any clearance pruning, limb drop, heat stress, and subsequent root removal to allow the installation of the approved crossover.

**Regarding Reporting to Council for Removals:**

Currently the City does not have an adopted valuation method for its tree inventory making it difficult to inform stakeholders on any foregone value from potential removals, irrespective of size or shape.

The Notice of Motion as written presents a risk as it is all inclusive based on height alone, irrespective including of those trees which harbour known pest or disease or are subject to imminent failure and so forth. The delay in the Council reporting cycle will mean these risks will be present for prolonged periods compromising safety and the City’s duty of care to the community.

This notice of motion would stand alone from the associated Street Tree Policy, representing a risk of being accidentally overlooked if not included within the Council Policy.

**Financial Notes:**

Nil.

**Service Provision Notes:**

Should the current method of reporting be modified to require a formal Council Report, this would not result in any additional information being provide to Council.

The formal Council reporting process in itself It would result in additional procedural requirements and therefore demands on staff time from not only subject matter experts but support staff across the organisation including senior executive and their direct support staff.

The current process to confirm removal takes 3-6 weeks. This timeline would extend by a further month to accommodate the demands of formal council reporting.

Technical Services currently has the following outstanding Resolutions and Notices of Motion to progress on top of daily operational and already scheduled project tasks:

Resolution Type	Technical Services	Allocated business unit (Parks)
Report Resolution	11	3
Notice of Motion	13	5
<b>TOTAL</b>	<b>24</b>	<b>8</b>

Additional requirements without expanded capacity will delay progress on addressing outstanding Council items and jeopardise delivery of daily operational and already scheduled project tasks.



**General Notes:**

The proposed alternative will acknowledge the intent within the suitable document being the Council Street Tree Policy and be included within context of other Policy provisions. It would also give mechanism to deal with tree removals presenting an imminent risk to the public.

**Recommended Alternative Notice of Motion:**

That Council requests the Chief Executive Officer include as part of the upcoming Street Tree Policy review consideration for any verge tree above 5 metres in height which is not dead, diseased or dying come before Council for approval to remove.



## 21.8 Mayor Argyle – Soft Scape Laneways

In accordance with Clause 3.9 of the City of Nedlands Standing Orders Local Law on the 16 November 2023, Mayor Argyle gave notice of her intention to move the following motion.

Moved – Mayor Argyle

Seconded – Councillor Amiry

### Council Resolution

**That Council explore ways to soft scape the laneways, rather than bitumen heat sinks.**

**CARRIED UNANIMOUSLY 9/-**

### Reason / Justification

Our laneways are an opportunity for soft scape and landscape and this is the first go to when reviewing or upgrading a laneway.

### Officer Comment

NOTE: These comments do not constitute a fully considered and analysed report on the subject and may be limited owing to the time permitted and the availability of information on hand to provide commentary.

Officers recommend that in all instances where considerable resources may be required to deliver on intent, a report to Council is requested through the notice to ensure elected members have sufficient detail to make an informed decision.

The City of Nedlands administration is currently working through a historic Notice of Motion calling for action, in regard, to the condition and quality of laneways throughout the City.

The City is only aware of one non-gazetted road which functions as a laneway – “Nameless Lane” – however there may be one or two others which are incorrectly defined.

A comprehensive re-assessment of all the City’s laneways was undertaken, and a system developed to help guide Council investment decisions and service provision.

At a concept forum held 20 June 2023 a draft approach to laneway treatments and service levels was discussed with several options presented.

Feedback from this session indicated an additional treatment to be explored, deemed ‘Green Laneways’, in a similar nomenclature to the work done in Melbourne by the City of Melbourne and Arup.



This work has been completed and identified 39 of the 63 laneway sections within the City which may lend themselves to a different, landscaped, treatment.

Not all laneways were deemed suitable due to servicing requirements, existing access requirements and physical topography which would prevent a more landscaped treatment – extremely steep laneways subject to scouring during storms for instance.

**Financial Notes:**

The City is currently working through financial funding options to develop a program of works for Council to consider, with costings currently estimated to be totalling \$17.8 Million in capital and annual costs over 15 years. These estimates include a scenario where ‘Green Laneways’ are an adopted treatment option.

Work to progress funding modelling is delayed due to support being required from other service areas in the organisation and staff turnover in all service areas involved.

Following financial funding options being explored deeper, treatment and funding of laneways will return to council for discussion at a Concept Forum.

**Service Provision Notes:**

The City is already undertaking this work within current staffing and resourcing amongst other operational and scheduled project tasks.

Technical Services currently has the following outstanding Resolutions and Notices of Motion to progress on top of daily operational and already scheduled project tasks:

Resolution Type	Technical Services	Allocated business unit (Assets)
Report Resolution	11	6
Notice of Motion	13	5
TOTAL	24	11

Additional requirements without expanded capacity will delay progress on addressing outstanding Council items and jeopardise delivery of daily operational and already scheduled project tasks.

**General Notes:**

This notice of motion as written is already being actioned as part of work toward another notice of motion.

A separate notice of motion is therefore not required.



**21.9 Mayor Argyle – Change to Council Meeting Agenda Forum and Council Meeting Start Times**

In accordance with Clause 3.9 of the City of Nedlands Standing Orders Local Law on the 16 November 2023, Mayor Argyle gave notice of her intention to move the following motion.

Moved – Mayor Argyle  
Seconded – Councillor Amiry

**Council Resolution**

**That Council change the start time for all Council Meeting Agenda Forums and Council Meetings to 7.00pm to apply from 1 February 2024.**

**CARRIED 6/3  
(Against: Crs. Hodsdon McManus & Youngman)**

**Reason / Justification**

The 6 pm start time does not work, it is a shocking time for women to attend meetings.

A number of working women have complained about the start time, this is 'witching hour' in households.

As we have a young demographic, 20% are young people, it is important, parents and families can go home and have dinner, and then come to council.

This has been the way of the City of Nedlands for a number of decades, the change is not working. We must revert to 7 pm.

**Administration Comment**

Administration is generally supportive of the current 6.00pm does not support the Notice of Motion to amend the start times for Council meetings to 7.00pm.

This will be third time in 12 months that the start time has been considered by Council.

Council had previously considered an amendment to the Council meeting time in December 2022 and then again in January 2023. At the December 2022 meeting when considering the Governance Framework Policy, Council resolved to amend the start time for Council meetings to 7.00pm. In January 2023, in response to a Notice of Motion, Council resolved to amend the meeting start time from 7.00pm to 6.00pm.

The justification for the January 2023 Notice of Motion amendment was as follows –

1. Meetings can easily run very late where Councillor performance is affected by tiredness.



2. Complex Council Meetings can require postponement when they run past midnight. By starting 1 hour earlier there is extra time for a meeting to be concluded in a single sitting.
3. Members of the Public responded well to the earlier start times. It was very unusual for a member of the public to arrive late. No requests have been made to accommodate a missed public speaking time slot.
4. Children attending a Council Meeting are particularly disadvantaged by starting at 7pm. On one occasion a football club brought in a number of Auskickers to demonstrate their argument. There were no children left in the chamber by the time the item was debated.
5. Administration staff work a normal working day commencing at 8am. Then ask them to wait around an extra hour for a meeting is unfair.
6. Numerous other LGA meetings start at 6pm.

With regard to the current notice of motion, Administration acknowledges that a Council meeting held on a week night at 6.00pm or 7.00pm does not suit parents of young children. Likewise, a number of City officers, both male and female, present at the meetings are in that same situation every month. Their partners take on the share of the parental duties, they may have a family member babysit small children, or they may organize evening routines through electronic means prior to a meeting. Once the meetings are finished many of the officers drive distances to their personal residences and then, if they have older children, assist with homework well into late evenings if not the next morning.

When considering this notice of motion Elected members need to be consider the negative impacts a later start time has on officers and be aware that there are significant implications under Workplace Health and Safety legislation for fatigue issues.

### **1. Meetings may run late**

Whilst Council meetings have run shorter in duration during the latter part of 2023 than in 2022, the average length of a meeting is over 3 hours. Below are meeting times for 2022 and so far in 2023.

For 2023, four of these meetings would have finished after 11.00pm at night had the meeting commenced at 7.00pm.



**Table 1 – Duration of City of Nedlands Ordinary Council Meetings (2022)**

Ordinary Council Meeting Date	Time commenced	Time finished	Duration
February 2022	6.00pm	9.44pm	3.44 hrs
March 2022	6.00pm	10.07pm	4.07 hrs
April 2022	6.00pm	11.55pm	5.55 hrs
May 2022	6.00pm	9.54pm	3.54 hrs
June 2022	6.00pm	10.25pm	4.25 hrs
July 2022	6.00pm	8.51pm	2.51 hrs
August 2022	6.00pm	9.28pm	3.28 hrs
September 2022	6.00pm	12.20am	6.20 hrs
October 2022	6.00pm	8.50pm	2.50 hrs
November 2022	6.00pm	9.45pm	3.45 hrs
December 2022	6.00pm	9.39pm	3.39 hrs

**Table 2 – Duration of City of Nedlands Ordinary Council Meetings (2023)**

Ordinary Council Meeting Date	Time commenced	Time finished	Duration
February 2023	6.00pm	10.50pm	4.50 hrs
March 2023	6.00pm	10.48pm	4.48 hrs
April 2023	6.00pm	7.49 pm	1.49 hrs
May 2023	6.00pm	10.08pm	4.08 hrs
June 2023	6.00pm	10.20pm	4.20 hrs
July 2023	6.00pm	8.55pm	2.55 hrs
August 2023	6.00pm	8.22pm	2.22 hrs
September 2023	6.00pm	8.26am	2.26 hrs
October 2023	No meeting		
November 2023	6.00pm		hrs
December 2023	6.00pm		hrs

A later start time will mean late evenings on Council sitting days for not only Councillors but also officers. This will have implication under the new Workplace, Health and Safety legislation. It should be noted that on these Council meeting days members of the Executive and Governance team may expect to work times in excess of 14 hours, with limited breaks in-between. There is also limited opportunity for these roles to have a staggered start time on these days to mitigate the potential impact of lengthy work hours.

Workplace fatigue is an issue that persons conducting a business or undertaking (PCBUs), such as employers, must eliminate or minimize the risk of, as far as is reasonably practicable. Fatigue, both mental and physical, reduces a person’s ability to perform their work safely and effectively. In the case of officers, that is the provision of advice to Council, and in the case of Councillors, discharging their decision-making duty under the Act.

As mentioned earlier, officers at Council meetings will also need to factor in their drive home and the impact of fatigue on their ability to do so safely. The CEO and the local government have a duty of care to Councillors and officers to ensure that their health and well-being are a priority.





## 2. Meetings open to the public

The Act clearly states that meetings should generally be open to members of the public and be accessible to all members of the public. Meetings held during general business hours (8.00am – 5.00pm) or later in the evening (7.00pm onwards) tend to preclude participation from particular sectors of the community, such as workers, youth and older residents.

Local government should be transparent and accountable to their community. Residents should be afforded the opportunity to address their community representatives through open forum at a council meeting.

Starting Council meetings later in the evening may be disadvantageous for some groups such as children and older residents, thereby reducing Council's openness, precluding some groups from participating in meetings. While live streaming assists in transparency of decision-making, it does not allow for the public to ask questions or make deputations in the open Council forum, nor sit and wait for a decision to be resolved.

A later start time will impact night-time routines for parents with small children who are generally being put to bed at 7.00 – 7.30pm.

## 3. 7.00pm start time

It is understandable that the 6.00pm start time may be difficult for some individuals as it is during normal dinner time routines. Equally so, and perhaps more significant for parents with young children, a start time of 7.00pm impacts bed time routines.

If Council were to change the start time to 7.00pm, consideration would need to be made concerning the implications for Councillors and officers under the WHS legislation. Meetings that continued longer than a designated time period might realistically need to be adjourned to ensure compliance with safe work practices.

## Conclusion

Administration is not supportive of the notice of motion, on the basis that it does not allow for the City to discharge its obligations under the WHS legislation, nor provide for greater participation by the public at Council meetings.



## 21.10 Mayor Argyle – New Mandate for Design Review Panel

In accordance with Clause 3.9 of the City of Nedlands Standing Orders Local Law on the 16 November 2023, Mayor Argyle gave notice of her intention to move the following motion.

Moved – Mayor Argyle  
Seconded – Councillor Smyth

### Council Resolution

**That Council mandates for a development application to be fully endorsed by the Design Review Panel and City Officers all 10 boxes must be green.**

**CARRIED 6/3  
(Against: Crs. Hodsdon McManus & Amiry)**

That Council mandates for a building to be approved by the Design Review Panel and City Officers all boxes must be green.

### Reason / Justification

This follows the issue with 129-133 Waratah Ave, which was not approved by the Design Review Panel.

The DRP must be used to reflect better design outcomes for our community.

### Administration Comment

Clause 67(2)(zc) of the Deemed Provisions requires the decision maker to have “due regard” to any advice of the Design Review Panel (DRP). When considering a proposal, the DRP provides a rating against a list of 10 design principles. The Panel is not asked to “approve” or “refuse” an application. However, in addition to giving a red, orange or green score against the ten principles, it may elect to provide a general overall indication of support or otherwise.

The minutes of the DRP are considered in the planning assessment as advice and one of 28 “matters to be considered”. Overall support of the DRP is not necessarily required to allow for a proposal to be approved, as there are other factors that a decision maker will need to consider over and above design review. However, design review does provide valuable input into considering the merits of an application. This input will be focused on individual design principles and the weight each will be provided in the assessment will depend upon the context of the individual application.



The role of the DRP is to provide advice as input into the assessment process, not to approve or refuse. The decision-maker is then required by clause 67(2) to have due regard to the advice of the DRP, applying the appropriate weight to the advice it sees fit when considering the application.

The role of officers is to assess the proposal against all relevant matters to be considered, including but not limited to the DRP advice. As the DRP advice is only one matter to be considered of a wide range of matters to be given due regard, officers will not automatically recommend refusal of an application based on there not being ten green “ticks” by the DRP, regardless of the potential Council resolution. Use of DRP advice in the manner suggested would be an attempt to fetter officer discretion in a way that is not consistent with orderly and proper planning and will not be supported by a JDAP or SAT.



## 21.11 Mayor Argyle – Banning of Black Roofs

In accordance with Clause 3.9 of the City of Nedlands Standing Orders Local Law on the 16 November 2023, Mayor Argyle gave notice of her intention to move the following motion.

Moved – Mayor Argyle

Seconded – Councillor Brackenridge

### Council Resolution

**That Council permits a maximum permitted solar absorptance rating of 0.5 on any new developments in the City of Nedlands.**

**CARRIED 8/1  
(Against: Cr. Amiry)**

### Reason / Justification

In 2021, I had a NOM to have all Black roofs banned. This was endorsed by council. This has not occurred. Black Roofs are appearing everywhere in our city.

These are bad for heat island impact and create heat effect for surrounding neighbours.

### Administration Comment

All three recently adopted precinct policies (Broadway, Hampden/Hollywood, NSHAC) include solar absorptance maximums for roofs that precludes dark and black roofs. The maximum permitted solar absorptance rating in the policies is 0.5, whereas black roofs have a rating closer to 1.0 (meaning they absorb nearly 100% of sunlight).

The restriction on roof colour / solar absorbance is now in place for infill areas. The new sustainability policy expected to be considered by Council in February proposes to roll out this criterion across the City.



## 21.12 Mayor Argyle – Building Permits over \$10 million

In accordance with Clause 3.9 of the City of Nedlands Standing Orders Local Law on the 16 November 2023, Mayor Argyle gave notice of her intention to move the following motion.

Moved – Mayor Argyle  
Seconded – Councillor Amiry

That Council requests the Chief Executive Officer to submit all building permit application over \$10 million in value to Council.

Lost 4/5  
(Against: Crs. Hodsdon McManus Smyth Amiry & Youngman)

Moved – Councillor Smyth  
Seconded – Mayor Argyle

### Council Resolution

**That the CEO presents a Concept Forum on options for Council to identify and prevent greenwash DAs through the construction phase.**

**CARRIED UNANIMOUSLY 9/-**

### Reason / Justification

Concerns about greenwashing.

If a developer or homeowner, says they are going to create a six or seven star rated development we would like to see evidence of this before a building permit is issued.

### Administration Comment

Under section 23 of the Building Act 2011, the City of Nedlands, as the Permit Authority, has 10 days to issue a certified building permit.

The role of the City as the Permit Authority in granting a certified building permit under Section 20 of the Act is largely administrative, hence the 10-day statutory time limit to grant the building permit.

The application information required under the Section 16 of the Act is largely administrative. The private certification process via Section 19 of the Act ensures the plans meet the minimum requirements of the National Construction Code and that a certificate of design compliance is issued by a private certifier to verify that the building works will comply. The City has no role in that process.



Under Section 23 of the Act if the building permit is not granted within the statutory 10 days, the City must refund the application fee.

In the event of the building permit not being granted within 10 days, it is taken to have been refused, deemed refusal, and a right of appeal to the State Administrative Tribunal exists. The City would then be required to defend the deemed refusal, ie. mount a case as to why the building permit had not been granted.

For a building permit with a construction value of \$10million, the application fee for a residential application would be \$19,000 and a commercial application would be \$9000.

Since March 2019, the City has issued 13 such building permits collecting over \$337,000 in fees.

If these building permits were to be presented to Council for determination, the 10-day statutory period would almost certainly never be met, thus the fee would always be required to be returned. In addition, the City would be required to fund a defense at the State Administrative Tribunal.

Given that this process is largely an administrative process, the City may also be at risk of being held liable to pay the costs of the other party.

A modification to the determining of building permits from officers to the Council has little merit. In the short term and at the operational level it is likely to be a costly exercise to the City in terms of fees lost, additional costs at SAT and including the potential for costs to be awarded against the City.



## 21.13 Mayor Argyle – Request for Legal Advice 129-133 Waratah Avenue

In accordance with Clause 3.9 of the City of Nedlands Standing Orders Local Law on the 16 November 2023, Mayor Argyle gave notice of her intention to move the following motion.

Moved – Mayor Argyle

Seconded – Councillor Brackenridge

### Council Resolution

**That Council request legal advice on the possibility of a legal challenge to the JDAP approval for 129-133 Waratah Avenue, Dalkeith.**

**CARRIED 5/4**

**(Against: Crs. Hodsdon McManus Amiry & Youngman)**

### Reason / Justification

This follows the JDAP approval of the large medical centre at 129-133 Waratah Ave, Dalkeith. This was in an R60 residential zoning.

### Administration Comment

Council has previously received legal advice from Senior Counsel a total of three times for two other large developments at 135 Broadway and 97-105 Stirling Highway (“Chellingworth”). In the case of the Broadway property, Mr Jackson SC advised Council on its prospects for judicial review of the JDAP decision to grant approval. In the case of the Chellingworth property, Council engaged the services of Mr Pettit SC on two occasions to review separate JDAP Form 1 and Form 2 decisions.

The advice focused on JDAP decisions to approve and explored Council’s legal options to seek judicial review in the Supreme Court. All up, approximately \$60,000 has been expended on Senior Counsel fees (plus instructing solicitor fees of approximately \$10,000). Importantly, the Court can only consider matters of law, not matters of planning merit. In the decisions examined previously, Senior Counsel found that the decisions were made lawfully, with Council’s concerns relating to height, bulk and scale and traffic being identified as matters of merit and outside of the Court’s jurisdiction. Where some level of procedural error may have been created by the JDAP, the materiality of the error was considered by Senior Counsel to be insufficient grounds for judicial review.

In his March 2021 advice on the initial Form 1 approval of the “Chellingworth” development, Mr Pettit SC found that the JDAP did not provide appropriate reasons for its decision, as it should. However, Mr Pettit stated in conclusion: *“Success in the Supreme Court on this issue would result only in the JDAP being ordered to provide reasons, not in the setting aside of the approval.”*





In his August 2023 advice on the “Chellingworth” Form 2 approval, Mr Pettit SC concluded: “I have not identified any basis for a successful application for judicial review... Finally, it should be noted that even if judicial review were to be successful, another application could be made under reg 5 and the JDAP would likely approve it. The only effect of success on judicial review is delay.”

Should Council consider obtaining Senior Counsel advice for the Waratah Avenue decision, the cost is likely to be in the realm of \$20,000 for the Senior Counsel and up to \$5,000 for the instructing solicitor. The Court can only consider matters of law, not matters of planning merit. In the decisions examined previously, Senior Counsel found that the decisions were made lawfully, with Council’s concerns relating to height, bulk and scale and traffic being identified as matters of merit and outside of the Court’s jurisdiction.



**22. Urgent Business Approved By the Presiding Member or By Decision**

Any urgent business to be considered at this point.

Nil.

**23. Confidential Items**

Confidential items to be discussed at this point.

**23.1 CONFIDENTIAL – Notice of Motion – Mayor Argyle – Appointment of Acting CEO**

A confidential Notice of Motion has been circulated separately to Council Members.

Closure of Meeting to the Public

Moved – Councillor Smyth

Seconded - Councillor McManus

**That the meeting be closed to the public in accordance with Section 5.23 (a)&(b) of the Local Government Act 1995 to allow confidential discussion on the following items.**

**CARRIED 5/4**

**(Against: Crs. Bennett Hodsdon McManus Youngman)**

The meeting was closed to the public at 10.41 pm.

Moved - Councillor Hodsdon

Seconded - Councillor Youngman

**That the meeting be reopened to members of the public and the press.**

**CARRIED UNANIMOUSLY 8/-**

The meeting was reopened to members of the public and the press at 11.19 pm.

In accordance with Standing Orders 12.7(3) the Presiding Member read out the motions passed by the Council whilst it was proceeding behind closed doors and the vote of the members to be recorded in the minutes under section 5.21 of the Local Government Act 1995.

Please note: No motions were passed behind closed doors.



## 24. Declaration of Closure

There being no further business, the Presiding Member declared the meeting closed at 11.19pm.