



City of Nedlands

Agenda

Council Meeting

28 October 2014

Dear Council Member

The next Ordinary Meeting of the City of Nedlands Council will be held on Tuesday, 28 October 2014 in the Council Chambers, located at 71 Stirling Highway, Nedlands commencing at 7.00pm.

Greg Trevaskis
CHIEF EXECUTIVE OFFICER

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City of Nedlands

Notice of an Ordinary Meeting of Council to be held at the City of Nedlands Council Chambers, Tuesday 28 October 2014 at 7.00pm

Council Agenda

Declaration of Opening

The Presiding Member will declare the meeting open at 7.00pm and will draw attention to the disclaimer below:

(NOTE: Council at its meeting on 24 August 2004 resolved that should the meeting time reach 11.00pm, the meeting is to consider an adjournment motion to reconvene the next day).

Present and Apologies and Leave of Absence (Previously Approved)

Leave of Absence (previously approved)	Councillor G Hay	Melvista Ward
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Apologies	Councillor T James	Melvista Ward
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Disclaimer

Members of the public who attend Council Meetings should not act immediately on anything they hear at the meetings, without first seeking clarification of Council's position. For example, by reference to the confirmed Minutes of Council a Meeting. Members of the public are also advised to wait for written advice from the Council Prior to taking action on any matter that they may have before Council.

Any plans or documents in agendas and minutes may be subject to copyright. The express permission of the copyright owner must be obtained before copying any copyright material.

1. Public Question Time

A member of the public wishing to ask a question should register that interest by notification in writing to the Chief Executive Officer in advance, setting out the text or substance of the question.

The order in which the Chief Executive Officer receives registrations of interest shall determine the order of questions unless the Mayor determines otherwise. Questions must relate to a matter affecting the City of Nedlands.

2. Addresses by Members of the Public

Addresses by members of the public who have completed a Public Address Form to be made at this point.

3. Requests for Leave of Absence

Councillor Binks requests a leave of absence for the period 1 December 2014 to 3 February 2015 inclusive.

4. Petitions

Petitions to be tabled at this point.

5. Disclosures of Financial Interest

The Presiding Member to remind Councillors and Staff of the requirements of Section 5.65 of the *Local Government Act 1995* to disclose any interest during the meeting when the matter is discussed.

A declaration under this section requires that the nature of the interest must be disclosed. Consequently, a member who has made a declaration must not preside, participate in, or be present during any discussion or decision making procedure relating to the matter of the subject of the declaration.

However, other members may allow participation of the declarant in the member further discloses the extent of the interest. Any such declarant who wishes to participate in the meeting on the matter, shall leave the meeting, after making their declaration and request to participate, while other members consider and decide upon whether the interest is trivial or insignificant or is common to a significant number of electors or ratepayers.

6. Disclosures of Interests Affecting Impartiality

The presiding Member is to remind Councillors and Staff of the requirements of Council's Code of Conduct in accordance with Section 5.103 of the *Local Government Act 1995*.

Councillors and Staff are required, in addition to declaring any financial interest to declare any interest that may affect impartiality in considering a matter. This declaration does not restrict any right to participate in or be present during the decision-making procedure.

The following proforma declaration is provided to assist in making the declaration.

'With regard to Item XXX I disclose that I have an association with XXX. As a consequence, there may be a perception that my impartiality on the matter may be affected. I declare that I will consider this matter on its merits and vote accordingly.'

The member or employee is encouraged to disclose the nature of the association.

7. Declaration By Members That They Have Not Given Due Consideration To Papers

Members who have not read the business papers to make declarations at this point.

8. Confirmation of Minutes

8.1 Ordinary Council Meeting – 23 September 2014

The minutes of the Ordinary Meeting of Council held on **23 September 2014** are to be confirmed.

9. Announcements of the Presiding Member Without Discussion

Any written or verbal announcements by the Presiding Members to be tabled at this point.

9.2 Waterwise Garden Competition - Residential Category Award

10. Members Announcements Without Discussion

Written or verbal announcements by Councillors to be tabled at this point.

11. Matters for Which the Meeting May Be Closed

Council, in accordance with Standing Orders and for the convenience of the public, is to identify any matter which is to be discussed behind closed doors at this meeting and that matter is to be deferred for consideration as the last item of this meeting.

12. Divisional Reports and Minutes of Council Committees and Administrative Liaison Working Groups

This is an information item only, to receive the minutes of various meetings held by the Council appointed Committees. (Please note, this should not be confused with Council resolving to accept the recommendations of a particular Committee. Committee recommendations that require Council's approval should be presented to Council for resolution via the relevant departmental reports).

12.2 The Minutes of the following Committee Meetings (in date order) are to be received:

Council Committee

Circulated to Councillor on 17 October 2014

14 October 2014

Arts Advisory Committee

Circulated to Councillors on 1 October 2014

18 August 2014

Note: As far as possible, all the following reports under items 12.2, 12.3, 12.4 and 12.5 will be moved en bloc and only the exceptions (items which Councillors wish to amend) will be discussed.

12.2 Planning & Development Report No's PD41.14 to PD42.14 (Copy attached)

Note: Regulation 11(a) of the *Local Government (Administration) Regulations 1996* requires written reasons for each decision made at the meeting that is significantly different from the relevant written recommendation of a Committee or an employee as defined in Section 5.70, but not a decision to only note the matter or to return the recommendation for further consideration.

PD41.14	(Lot 34) No. 45 Langham Street Nedlands – Proposed Additions (Double Carport, Front Fence, Retaining Walls and Associated Site Works) to Single House
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Committee	14 October 2014
Council	28 October 2014
Applicant	Mr B J Rudd
Landowner	Mr B J Rudd & Ms H Cole
Officer	Andrew Gizariotis – Planning Consultant
Director	Peter Mickleson – Director Planning & Development Services
File Reference	DA2014/302 – LA3/45

Committee Recommendation / Recommendation to Committee**Council:**

1. Approves the application for additions (front fence, retaining walls and associated site works) to a single house at (Lot 34) No. 45 Langham Street Nedlands, in accordance with the application received on 27 May 2014 and amended plans received on 12 August 2014, subject to the following conditions:
 - a. This planning approval only pertains to the following (as marked in red on the plans):
 - i. The front fence; and
 - ii. Retaining walls and associated site works.
 - b. This planning approval does not pertain to the double carport (as marked in red on the plans).
 - c. The development shall at all times comply with the approved plans, as modified by any conditions.
 - d. Front walls and fences in the primary street setback area, shall be:
 - i. A maximum height of 1.8m above Natural Ground Level at the base of the wall;
 - ii. Visually Permeable above 1.2m in accordance with the Residential Design Codes 2013 and Council Policy; and

- iii. **Truncated or reduced to no higher than 750mm within 1.5m of where walls and fences adjoin vehicle access points, including neighbouring properties.**
- e. **The crossover is not to be modified without separate approval from the City's Engineering Department.**
- f. **All footings and structures to retaining walls and fences are to be constructed wholly inside the site boundaries of the Certificate of Title.**

Advice Notes specific to this proposal:

- a. **The landowner is advised to limit construction noise and hours as per the Environmental Protection (Noise) Regulations 1997.**
 - b. **This decision constitutes planning approval only and is valid for a period of two years from the date of approval. If the subject development is not substantially commenced within the two year period, the approval shall lapse and be of no further effect.**
- 2. Refuses the application for additions (double carport) to a single house at (Lot 34) No. 45 Langham Street Nedlands, in accordance with the application received on 27 May 2014 and amended plans received on 12 August 2014, for the following reasons:**
- a. **This planning refusal does not pertain to the following (as marked in red on the plans):**
 - i. **The front fence; and**
 - ii. **Retaining walls and associated site works.**
 - b. **This planning refusal only pertains to the double carport (as marked in red on the plans).**
 - c. **The proposed double carport does not meet the intended purpose of Local Planning Policy 6.23 – Carports and minor structures forward of the primary street setback, as the proposed setback is inconsistent with the established character and setback pattern within Langham Street.**
 - d. **The proposed double carport does not satisfy the amenity considerations of cl. 5.5.1 of Town Planning Scheme No. 2, as the external appearance of the double carport adversely impacts on the streetscape in terms of building bulk.**
 - e. **The proposed double carport does not represent orderly and proper planning, in accordance with cl. 6.5.1 of Town Planning Scheme No. 2.**

PD42.14	Proposed Scheme Amendment No. 203 of Town Planning Scheme No. 2 - Re-zone Lot 96 (No. 61) Aberdare Road from R10 to R25.
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Committee	14 October 2014
Council	28 October 2014
Applicant	City of Nedlands
Owner	Pearlfield Pty Ltd
Officer	Holly White – Strategic Planning Officer
Director	Peter Mickleson – Director Planning & Development
File Reference	PLAN-PA-00001 : PLAN-002884
Previous Item	Council Meeting 10 December 2013 C13/166

Committee Recommendation / Recommendation to Committee

That Council:

- 1. Initiates the proposed scheme amendment to change the zoning of Lot 96 (No. 61) Aberdare Road, Nedlands from “Residential R10” to “Residential R25.”**
- 2. Instructs administration to progress the scheme amendment in accordance with requirements of the relevant legislation.**

12.3 Technical Services Report No TS16.14 (copy attached)

Note: Regulation 11(a) of the *Local Government (Administration) Regulations 1996* requires written reasons for each decision made at the meeting that is significantly different from the relevant written recommendation of a Committee or an employee as defined in Section 5.70, but not a decision to only note the matter or to return the recommendation for further consideration.

TS16.14	Tender No. 2013/14.30 – Provision of Street Sweeping
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Committee	14 October 2014
Council	28 October 2014
Applicant	City of Nedlands
Officer	Nathan Brewer – Purchasing and Tenders Coordinator
Director	Mark Goodlet – Director Technical Services
File Reference	TS-PRO-00017
Previous Item	Nil.

Committee Recommendation / Recommendation to Committee**Council:**

1. **Agrees to award tender no. 2013/14.30 to Environmental Waste Water Catchment Service trading as Envirosweep for the provision of street sweeping as per the schedule of rates (Attachment 1) submitted; and**
2. **Authorises the Chief Executive Officer to sign an acceptance of offer for this tender.**

12.4 Community & Organisational Development Reports

Nil Reports.

12.5 Corporate & Strategy Report No's CPS32.14 to CPS34.14 (copy attached)

Note: Regulation 11(a) of the *Local Government (Administration) Regulations 1996* requires written reasons for each decision made at the meeting that is significantly different from the relevant written recommendation of a Committee or an employee as defined in Section 5.70, but not a decision to only note the matter or to return the recommendation for further consideration.

CPS32.14	List of Accounts Paid – August 2014
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Committee	14 October 2014
Council	28 October 2014
Applicant	City of Nedlands
Officer	Rajah Senathirajah – Manager Finance
Director	Michael Cole – Director Corporate & Strategy
File Reference	Fin/072-17
Previous Item	Nil

Committee Recommendation / Recommendation to Committee

Council receives the List of Accounts Paid for the month of August 2014 (Refer to Attachment).

CPS33.14	Public Places and Local Government Property Local Law 2014
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Committee	14 October 2014
Council	28 October 2014
Applicant	City of Nedlands
Officer	Phoebe Huigens, Policy & Projects Officer
Director	Michael Cole, Director Corporate & Strategy
File Reference	CS-000785
Previous Item	Nil

Please note that under section 3.12(2) of the *Local Government Act 1995*, the Presiding Member is to read aloud the purpose and effect of the proposed local law.

The purpose of the local law is to provide for the regulation, control and management of local government property and activities conducted on local government property.

The effect of the local law is to establish a system regulating activities on council property with which persons wishing to conduct such activity must observe.

Committee Recommendation

That Council defers the proposed *City of Nedlands Public Places and Local Government Local Law 2014* as contained in Attachment 1 for further discussion at a Councillor Briefing prior to advertisement.

Recommendation to Committee

Council agrees to advertise the proposed *City of Nedlands Public Places and Local Government Local Law 2014* as contained in Attachment 1.

ABSOLUTE MAJORITY REQUIRED

CPS34.14	Post-Audit Changes to 2014/15 Budget
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Committee	14 October 2014
Council	28 October 2014
Applicant	City of Nedlands
Officer	Rajah Senathirajah – Manger Finance
Director	Michael Cole - Director Corporate & Strategy
File Reference	FIN/003-15
Previous Item	Nil

Committee Recommendation / Recommendation to Committee

Council:

1. **Receives and adopts the changes to the 2014/15 adopted Budget following the audit of the Annual Financial Statements for the 2013/14 financial year;**
2. **Notes the additional brought forward surplus from 2013/14 financial year of \$1,488,842 includes the following:**
 - a. **\$1,204,884 of unutilised funding for capital works approved in 2013/14 but carried forward for completion in 2014/15; and**
 - b. **\$18,072 of unspent operating grants to be utilised in the current year.**
3. **Approves the inclusion in the 2014/15 Capital Works Budget the brought forward capital works, as listed in Attachment 1 and totalling \$1,392,987; and**
4. **approves the revised Rate Setting Statement incorporating the above adjustments, with the reduced deficit at the end of this financial year of \$61,446 (this amount being subject to the Mid-year budget Review in January 2015).**

ABSOLUTE MAJORITY REQUIRED

13 Reports by the Chief Executive Officer

13.1 Common Seal Register Report – September 2014

The attached Common Seal Register Report for the month of September 2014 is to be received.

September 2014

SEAL NUMBER	DATE SEALED	DEPARTMENT	MEETING DATE / ITEM NO.	REASON FOR USE
719	23 September 2014	Health and Compliance	Delegated Authority	Agreement with the City of Nedlands and the Swan River Trust for the Riverbank Grants Scheme 2014/15.
720	23 September 2014	Health and Compliance	Delegated Authority	Agreement with the City of Nedlands and the Swan River Trust for the Point Resolution North-Western Foreshore Restoration
721	26 September 2014	Technical Services	Delegated Authority	Deed of indemnification supplied by Alfred Developments P/L relating to signage on nature strip adjacent to 2 Milyarm Rise, Swanbourne
722	26 September 2014	Planning & Development	Council Resolution Item 16.2 10 December 2013	2 x copies of agreement for initiation of Scheme Amendment: Lot 96 (No. 61) Aberdare Road, Nedlands.

13.2 List of Delegated Authorities – September 2014

The attached List of Delegated Authorities for the Month of September 2014 is to be received.

Record of Delegations of Authority and Authorisations

SEPTEMBER					
Date of use of Delegation of Authority	Title	Position Exercising Delegated Authority	Act (Choose)	Section of Act	Applicant City of Nedlands, Property Owner or other (please specify)
1/9/2014	4 The Marlows, Mt Claremont	Jennifer Heyes	City of Nedlands TPS2	Section 6.7.1	R Paolucci
1/9/2014	7 Hampden Road, Nedlands	Matt Stuart	City of Nedlands TPS2	Section 6.7.1	N G Pericles
2/9/2014	16a Dalkeith Road, Nedlands	Matt Stuart	City of Nedlands TPS2	Section 6.7.1	Aqua Technics - Welshpool
2/9/2014	Approval to write off of minor rate debts – August 2014- \$440.23	Chief Executive Officer	Local Government Act 1995	Section 6.12(1)(c)	City of Nedlands
3/9/2014	11 Nandina Ave, Mt Claremont	Matt Stuart	City of Nedlands TPS2	Section 6.7.1	African Thatch Pty Ltd
3/9/2014	5 Cochram Court, Mt Claremont	Matt Stuart	City of Nedlands TPS2	Section 6.7.1	Outdoor World Wangara
3/9/2014	18 Mayfair Street, Mt Claremont	Jennifer Heyes	City of Nedlands TPS2	Section 6.7.1	Philip McAllister Architect Pty Ltd
5/9/2014	3013042 – Aaron Nicolls Parking Infringement Appeal Withdrawal	Manager Health and Compliance	Local Government Act 1995	Section 9.20/6.12(1)	Aaron Nicolls

Record of Delegations of Authority and Authorisations

Delegations of Authority Register

Attachment 13.2

5/9/2014	3012873 – Diana Smith Parking Infringement Appeal Withdrawal	Manager Health and Compliance	Local Government Act 1995	Section 9.20/6.12(1)	Diana Smith
5/9/2014	3012430 – Mark Azzopardi Parking Infringement Appeal Withdrawal	Manager Health and Compliance	Local Government Act 1995	Section 9.20/6.12(1)	Mark Azzopardi
5/9/2014	3009398 – Kelley Little Parking Infringement Appeal Withdrawal	Manager Health and Compliance	Local Government Act 1995	Section 9.20/6.12(1)	Kelley Little
5/9/2014	9 Boronia Ave, Nedlands	Matt Stuart	City of Nedlands TPS2	Section 6.7.1	Mercedes Group Pty Ltd T/AS Grandwood Homes
5/9/2014	58 Beatrice Road, Dalkeith	Matt Stuart	City of Nedlands TPS2	Section 6.7.1	Kameleon Homes
5/9/2014	13 Colin St, Dalkeith	Matt Stuart	City of Nedlands TPS2	Section 6.7.1	Helen Marchesani Architect
5/9/2014	35 Viewway, Nedlands	Matt Stuart	City of Nedlands TPS2	Section 6.7.1	A R Pearce
8/9/2014	59 Goldsmith Rd, Dalkeith	Matt Stuart	City of Nedlands TPS2	Section 6.7.1	D & R Group Pty Ltd
9/9/2014	3012496 – Sandra Wetzler Parking Infringement Appeal Withdrawal	Manager Health and Compliance	Local Government Act 1995	Section 9.20/6.12(1)	Sandra Wetzler
9/9/2014	150 Melvista Ave, Nedlands	Matt Stuart	City of Nedlands TPS2	Section 6.7.1	WAPC
9/9/2014	20 Godetia Gardens, Mt Claremont	Matt Stuart	City of Nedlands TPS2	Section 6.7.1	Beilby Design
10/09/14	60 Vincent St, Nedlands	Jennifer Heyes	City of Nedlands TPS2	Section 6.7.1	President Constructions

Record of Delegations of Authority and Authorisations

Delegations of Authority Register

Attachment 13.2

10/09/14	40 Nidjalla Loop, Swanbourne	Matt Stuart	City of Nedlands TPS2	Section 6.7.1	D4 Residential & Commercial Design
10/09/14	25 Strickland St, Mt Claremont	Jennifer Heyes	City of Nedlands TPS2	Section 6.7.1	Cherie Lewis
10/09/14	12 Leura St, Nedlands	Jennifer Heyes	City of Nedlands TPS2	Section 6.7.1	Design Management Group
11/09/14	6 Wattle Rd, Dalkeith	Jennifer Heyes	City of Nedlands TPS2	Section 6.7.1	Fred Cole Design Consultant
12/09/14	12 Quintilian Rd, Mt Claremont	Matt Stuart	City of Nedlands TPS2	Section 6.7.1	Best Value Patios
12/09/14	55 Louise St, Nedlands	Matt Stuart	City of Nedlands TPS2	Section 6.7.1	Kensington Design Australia Pty Ltd
12/09/14	14 Zamia Street, Mt Claremont – Subdivision referral	Aron Holbrook	City of Nedlands TPS2	Section 6.7.1	WAPC
15/09/14	97 Alfred Rd, Mt Claremont	Matt Stuart	City of Nedlands TPS2	Section 6.7.1	Oasis Patios
16/9/2014	3013166 – Cathy Blunsdon Parking Infringement Appeal Withdrawal	Manager Health and Compliance	Local Government Act 1995	Section 9.20/6.12(1)	Cathy Blunsdon
16/09/14	143 Alfred Road, Mt Claremont – Subdivision referral	Aron Holbrook	City of Nedlands TPS2	Section 6.7.1	WAPC
16/09/14	55 Esplanade, Nedlands	Peter Mickleson	City of Nedlands TPS2	Section 6.7.1	T Y Chin

Record of Delegations of Authority and Authorisations

Delegations of Authority Register

Attachment 13.2

17/9/2014	3013047 – Alex Liu Parking Infringement Appeal Withdrawal	Manager Health and Compliance	Local Government Act 1995	Section 9.20/6.12(1)	Alex Liu
17/9/2014	3013167 – Clare Doney Parking Infringement Appeal Withdrawal	Manager Health and Compliance	Local Government Act 1995	Section 9.20/6.12(1)	Clare Doney
17/9/2014	76 Kirwan Street, Floreat	Peter Mickleson	City of Nedlands TPS2	Section 6.7.1	Atrium Homes
17/9/2014	19 Caladenia Parade, Mt Claremont	Matt Stuart	City of Nedlands TPS2	Section 6.7.1	Freedom Pools & Spas
17/9/2014	34 Walpole Street, Swanbourne	Matt Stuart	City of Nedlands TPS2	Section 6.7.1	Mr G J Stagoll
17/9/2014	125 Dalkeith Rd, Nedlands	Matt Stuart	City of Nedlands TPS2	Section 6.7.1	DNC Projects Pty Ltd
18/9/2014	20 Robinson St, Nedlands	Matt Stuart	City of Nedlands TPS2	Section 6.7.1	Patio Living
18/9/2014	12 Betty St, Nedlands	Matt Stuart	City of Nedlands TPS2	Section 6.7.1	Escape Garden Design & Construction
19/9/2014	15 Neville Rd, Dalkeith	Thomas Geddes	City of Nedlands TPS2	Section 6.7.1	Leisure Pools Perth Pty Ltd
19/9/2014	59 Alexander Rd, Dalkeith	Thomas Geddes	City of Nedlands TPS2	Section 6.7.1	Imperial Pools
22/9/2014	58 Williams Rd, Nedlands	Matt Stuart	City of Nedlands TPS2	Section 6.7.1	Modern Home Improvers
23/9/2014	3012577 – Parking Infringement Withdrawal signed copy	Manager Health and Compliance	Local Government Act 1995	Section 9.20/6.12(1)	Les Gunn

Record of Delegations of Authority and Authorisations

Delegations of Authority Register

Attachment 13.2

23/9/2014	3002043 – Parking Infringement Withdrawal signed copy	Manager Health and Compliance	Local Government Act 1995	Section 9.20/6.12(1)	Stephen Whiting
23/9/2014	Agreement between City of Nedlands and the Swan River Trust for the Riverbank Grants Scheme	Manager Health and Compliance	N/A	N/A	Swan River Trust
23/9/2014	3013074 – Parking Infringement Withdrawal signed copy	Manager Health and Compliance	Local Government Act 1995	Section 9.20/6.12(1)	Lauren Renwick
23/9/2014	Agreement between the City of Nedlands and the Swan River Trust for Point Resolution North-West Foreshore Restoration	Manager Health and Compliance	N/A	N/A	Swan River Trust
23/09/2014	14 Walba Way, Swanbourne	Jennifer Heyes	City of Nedlands TPS2	Section 6.7.1	Building Corporation WA Pty Ltd
23/09/2014	11 Bellevue Ave, Dalkeith	Matt Stuart	City of Nedlands TPS2	Section 6.7.1	Tim Davies Landscaping
23/09/2014	8 Marita Rd, Nedlands	Matt Stuart	City of Nedlands TPS2	Section 6.7.1	Builton Corp
23/09/2014	2 Genesta Crescent, Dalkeith	Jennifer Heyes	City of Nedlands TPS2	Section 6.7.1	Atrium Homes (WA) Pty Ltd
23/09/2014	2 Bedbrook Place, Shenton Park	Jennifer Heyes	City of Nedlands TPS2	Section 6.7.1	WAPC
23/09/2014	81 Waratah Ave, Dalkeith	Thomas Geddes	City of Nedlands TPS2	Section 6.7.1	Mr P Cheung

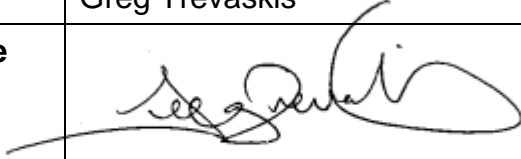
Record of Delegations of Authority and Authorisations

Delegations of Authority Register

Attachment 13.2

24/09/2014	98 Dalkeith Rd, Nedlands	Thomas Geddes	City of Nedlands TPS2	Section 6.7.1	Platinum Outdoors
24/09/2014	25 Meriwa St, Nedlands	Thomas Geddes	City of Nedlands TPS2	Section 6.7.1	Mrs K O Umana
24/09/2014	100 Stephenson Ave, Mt Claremont	Jennifer Heyes	City of Nedlands TPS2	Section 6.7.1	WAPC
24/09/2014	26 Martin Ave, Nedlands	Matt Stuart	City of Nedlands TPS2	Section 6.7.1	Red Tail Homes
24/09/2014	197 Selby St, Floreat	Matt Stuart	City of Nedlands TPS2	Section 6.7.1	T Kierath
24/09/2014	143 Alfred Rd, Mt Claremont	Thomas Geddes	City of Nedlands TPS2	Section 6.7.1	Mrs L C Brown
25/09/2014	3001759 – Parking Infringement Withdrawal signed copy	Manager Health and Compliance	Local Government Act 1995	Section 9.20/6.12(1)	Jack Hannam
25/09/2014	15 Neville Rd, Dalkeith	Thomas Geddes	City of Nedlands TPS2	Section 6.7.1	Addstyle Constructions Pty Ltd
25/09/2014	3013209 – Parking Infringement Withdrawal signed copy	Manager Health and Compliance	Local Government Act 1995	Section 9.20/6.12(1)	Janic Mayman
26/09/2014	Deed of indemnification supplied by Alfred Developments P/L relating to signage on nature strip adjacent to 2 Milyarm Rise, Swanbourne	Manager Parks Services	N/A	N/A	Alfred Developments P/L
30/09/2014	30 Loch St, Nedlands	Thomas Geddes	City of Nedlands TPS2	Section 6.7.1	Domain on Loch

13.3 Monthly Financial Report – September 2014

Council	28 October 2014
Applicant	City of Nedlands
Officer	Rajah Senathirajah – Manager Finance
CEO	Greg Trevaskis
CEO Signature	
File Reference	FIN-FS-00005
Previous Item	Nil

Executive Summary

Administration is required to provide Council with a monthly financial report in accordance with *Regulation 34(1) of the Local Government (Financial Management) Regulations 1996*. The monthly financial variance from the budget of each business unit is reviewed with the respective manager and the Executive to identify the need for any remedial action. Significant variances are highlighted to Council in the attached Monthly Financial Report.

Recommendation to Council

Council receives the Monthly Financial Report for September 2014.

Strategic Plan

KFA: Governance and Civic Leadership

This report will ensure the City meets its statutory requirements.

Background

Regulation 34(1) of the Local Government (Financial Management) Regulations 1996 requires a local government to prepare a monthly statement of financial activity reporting on the revenue and expenditure, as set out in the annual budget.

A statement of financial activity and any accompanying documents are to be presented to the Council at the next ordinary meeting of the Council following the end of the month to which the statement relates, or to the next ordinary meeting of the council after that meeting.

In addition to the above and in accordance with *Regulation 34(5) of the Local Government (Financial Management) Regulations 1996*, each year Council is required

to adopt a percentage or value to be used in the reporting of material variances. For this financial year the amount is \$10,000 or 10% whichever is the greater.

Consultation

Required by legislation: Yes No
Required by City of Nedlands policy: Yes No

Legislation / Policy

The monthly financial management report meets the requirements of *Regulation 34(1) and 34(5)* of the *Local Government (Financial Management) Regulations 1996*.

Budget/Financial Implications

As outlined in the Monthly Financial Report.

Risk Management

The monthly financial variance from the budget of each business unit is reviewed with the respective manager and the Executive to identify the need for any remedial action. Significant variances are highlighted to Council in the Monthly Financial Report.

Discussion

This report gives an overview of the revenue and expenses of the City for the first three months of the financial year. As the 2013/14 accounts have now been audited, the balance sheet has been rolled over to the new financial year, and the Net Assets statement has been prepared.

The operating revenue at the end of September 2014 was \$ 25.61 million, which is marginally better than the adopted year-to-date Budget. This also reflects that the annual Rates on property and sanitation charges for the whole year have been levied in July as planned.

The total operating expense at the end of September 2014 was \$ 6.62 million. This is 84% of the adopted year-to-date Budget.

The attached operating statement compares "Actual" with "Budget" by Business Units.

Variations from the adopted Budget of revenue and expenses by Directorates are highlighted in the following paragraphs.

Governance

Expenditure: Favourable variance of \$ 160,900
Revenue: Favourable variance of \$ 68,400

The favourable expenditure variance is mainly due to unfilled staff vacancies in Communications and Human Resources in the first two months of this financial year, and timing differences between the Budget and the incurring of project expenses.

The revenue variance is due to the contributions received from the other WESROC Councils for the two Project Officers based at Nedlands, as well as the unbudgeted revenue from Hollywood Private Hospital for the use of parking facilities.

Corporate and Strategy

Expenditure: Favourable variance of \$ 40,900
Revenue: Unfavourable variance of \$ 600

The favourable expenditure variance is mainly due to timing differences in the commencement of projects and the use of professional services, as well as with loan interest payments.

The small unfavourable revenue variance is not material.

Community Development

Expenditure: Favourable variance of \$ 149,800
Revenue: Favourable variance of \$ 79,700

The apparent favourable expenditure variance is partly due to the timing difference in the disbursement of grants to youth and the Swanbourne Surf Life Saving Club, the provision for upgrade of Point Resolution Child Care not having been expensed in the period, timing difference in the purchase of library stock, and savings in Nedlands Community Care.

The favourable revenue variance is due to the receipt in July of 30% the total HACC Grant for the year by Nedlands Community Care, and timing difference between the Budget and the receipt of Tresillian course fees.

Planning and Development

Expenditure: Favourable variance of \$ 394,200
Revenue: Favourable variance of \$ 190,000

The favourable expenditure variance is due to the difference in profiling of Strategic Town Planning, Environmental Conservation, Sustainability and Environmental Health projects between the budget and actual implementation. The commencement and progress of these projects are not always within the control of the City, and to facilitate early commencement the Budget shows the full annual allocations in the first month of the financial year. The favourable variance is thus a timing difference.

The favourable revenue variance is due to the increase in fees related to applications for building permits, the provision of an unbudgeted service by Property Services, and increased swimming pool inspection fees, as well as the early receipt of a Riverbank Grant from Swan River Trust.

Technical Services

Expenditure: Favourable variance of \$ 548,000
Revenue: Favourable variance of \$ 31,800

The favourable expenditure variance is largely due to delay in receiving of invoices for parks and engineering maintenance works, utilities and sanitation charges.

The small favourable revenue variance is due to the marginally better than budget fees levied for sanitation services.

Capital Works Programme

At the end of September the expenses on capital works were \$830,900, with further commitments of \$1,013,100, out of a total budget of \$10.1 million. Capital works expenses in the first few months of the financial year are traditionally low, as the first couple of months after the adoption of the Budget are generally for detailed planning and mobilisation.

Conclusion

The preliminary financial statements to the end of September 2014 indicate that the operating expenses are under the year-to-date Budget, while revenue is marginally better than the adopted Budget. However, not all invoices for work carried out in September have been processed, and expenses incurred for procured products and services are generally more than the values shown in the statements.

Attachments

1. Statement of Financial Activity by Directorates as at 30 September 2014;
2. Net Current Assets as at 30 September 2014;
3. Financial Summary (Operating) by Business Units as at 30 September 2014; and
4. Capital Works & Acquisitions as at 30 September 2014.

CITY OF NEDLANDS
STATEMENT OF FINANCIAL ACTIVITY
BY DIRECTORATES
FOR THE PERIOD ENDED 30 SEPTEMBER 2014

Note	Annual Budget \$	September YTD Budget \$	September YTD Actual \$	September YTD Variance \$	Variance %
Operating Income					
Governance	104,900	26,225	94,671	68,446	261%
Corporate & Strategy	22,008,300	20,700,378	20,699,778	(600)	0%
Community & Organisational Development	2,261,100	561,015	640,720	79,705	14%
Planning & Development	1,739,200	540,366	730,378	190,012	35%
Technical Services	3,899,600	3,415,771	3,447,535	31,764	1%
	30,013,100	25,243,755	25,613,082	369,327	
Operating Expense					
Governance	(2,475,800)	(695,071)	(534,159)	160,912	23%
Corporate & Strategy	(658,200)	(191,442)	(150,549)	40,893	21%
Community & Organisational Development	(5,228,400)	(1,318,792)	(1,168,988)	149,804	11%
Planning & Development	(5,230,100)	(1,456,317)	(1,062,115)	394,202	27%
Technical Services	(15,713,600)	(4,250,344)	(3,702,345)	547,999	13%
	(29,306,100)	(7,911,966)	(6,618,156)	1,293,810	
Capital Income					
Grants Capital	1,110,600		33,038		
Proceeds from Disposal of Assets	357,500		81,518		
New Borrowings	1,630,000		0		
Transfer from Reserve	165,700		0		
	3,263,800		114,556		
Capital Expenditure					
Land & Buildings	(2,428,100)		(97,434)		
Infrastructure	(6,870,500)		(501,029)		
Plant & Equipment	(513,200)		(224,834)		
Furniture & Equipment	(323,600)		(7,639)		
Repayment of Debentures	(575,900)		(132,976)		
Transfer to Reserves	(165,700)		(31,323)		
	(10,877,000)		(995,236)		
Total Operating and Non-Operating	(6,906,200)		18,114,246		
Adjustment - Non Cash Items					
Depreciation	5,623,300		1,405,895		
Provisions / Other Accruals	(20,600)		(5,000)		
(Profit) on Sale of Assets	(67,500)		0		
Loss on Sale of Assets	7,900		0		
ADD - Surplus/(Deficit) 1 July b/f	1,205,800		2,694,646		
LESS - Surplus/(Deficit) 30 June c/f	(157,300)		22,209,787		
	6,906,200		(18,114,246)		

CITY OF NEDLANDS
NET CURRENT ASSETS
AS AT 30 SEPTEMBER 2014

	2014/15 YTD 30 SEPTEMBER 2013	2013/14 YTD 30 June 2014
Current Assets		
Cash at Bank	2,238,707	2,418,796
Cash Investments	19,685,557	7,094,857
Other Financial Assets	0	0
Debtors - Rates Receivable	8,474,373	273,938
Debtors - Other	460,631	451,542
Prepayments	80,000	0
Stock	11,464	30,556
	30,950,732	10,269,689
Current Liabilities		
Creditors	124,108	1,323,515
Payroll Deductions	474,618	375,550
Staff Provisions	1,866,403	1,897,847
Accruals and Provisions - General	0	5,000
Income in Advance	0	0
Borrowings	409,980	542,957
Other	2,266,649	6,456
	5,141,758	4,151,325
Net Current Assets	25,808,974	6,118,364
Less: Restricted Reserves	(4,009,167)	(3,966,675)
Add: Loan Repayment	409,980	542,957
	22,209,787	2,694,646

CITY OF NEDLANDS
FINANCIAL SUMMARY - OPERATING - BY BUSINESS UNIT
AS AT 30 SEPTEMBER 2014

Master Account		September Actual YTD	September Budget YTD	Variance	Committed Balance	June Budget YTD	Budget Available
Governance							
Governance							
Expense							
20420	Salaries - Governance	172,689	185,049	12,360	0	740,200	567,511
20421	Other Employee Costs - Governance	21,764	20,426	(1,338)	9,381	69,600	38,454
20423	Office - Governance	6,425	4,200	(2,225)	909	16,800	9,466
20424	Motor Vehicles - Governance	3,064	4,350	1,286	0	17,400	14,336
20425	Depreciation - Governance	30,999	30,999	0	0	124,000	93,001
20427	Finance - Governance	83,655	83,575	(80)	0	334,300	250,645
20428	Insurance - Governance	49,595	47,000	(2,595)	160,350	94,000	(115,945)
20430	Other - Governance	959	9,174	8,215	0	36,700	35,741
20434	Professional Fees - Governance	11,238	12,498	1,260	0	50,000	38,762
20450	Special Projects - Governance / PC93	13,390	32,499	19,109	6,986	40,000	19,624
Expense Total		393,777	429,770	35,993	177,626	1,523,000	951,597
Income							
50410	Sundry Income - Governance	(94,173)	(16,226)	77,947	0	(64,900)	29,273
Income Total		(94,173)	(16,226)	77,947	0	(64,900)	29,273
Total		299,605	413,544	113,939	177,626	1,458,100	980,869
Governance Total		299,605	413,544	113,939	177,626	1,458,100	980,869
Human Resources							
Expense							
20520	Salaries - HR	53,038	72,651	19,613	0	290,600	237,562
20521	Other Employee Costs - HR	39,343	63,723	24,380	47,168	186,900	100,388
20522	Staff Recruitment - HR	4,908	24,252	19,344	13,350	97,000	78,742
20523	Office - HR	143	4,500	4,357	0	18,000	17,857
20524	Motor Vehicles - HR	2,795	2,325	(470)	0	9,300	6,505
20525	Depreciation - HR	126	126	0	0	500	374
20527	Finance - HR	(153,975)	(153,975)	0	0	(615,900)	(461,925)
20530	Other - HR	4,500	651	(3,849)	0	2,600	(1,900)
20534	Professional Fees - HR	750	12,750	12,000	1,521	51,000	48,729
Expense Total		(48,373)	27,003	75,376	62,039	40,000	26,333
Income							
50510	Ctrb'n Rmbrs & Donation OPER - HR	(498)	(9,999)	(9,501)	0	(40,000)	(39,502)
Income Total		(498)	(9,999)	(9,501)	0	(40,000)	(39,502)
Total		(48,871)	17,004	65,875	62,039	0	(13,169)
Human Resources Total		(48,871)	17,004	65,875	62,039	0	(13,169)
Members Of Council							
Expense							
20323	Office - MOC	0	1,275	1,275	0	5,100	5,100
20325	Depreciation - MOC	225	225	0	0	900	675
20329	Members of Council - MOC	113,803	108,625	(5,178)	60	434,500	320,637
20330	Other - MOC	0	1,749	1,749	0	7,000	7,000
Expense Total		114,028	111,874	(2,154)	60	447,500	333,412
Total		114,028	111,874	(2,154)	60	447,500	333,412
Members Of Council Total		114,028	111,874	(2,154)	60	447,500	333,412
Communications							
Expense							
28320	Salaries - Communications	46,364	64,101	17,737	0	256,400	210,036
28321	Other Employee Costs - Communications	1,861	4,699	2,838	4,166	14,400	8,373
28323	Office - Communications	9,348	19,527	10,179	9,395	78,100	59,357
28327	Finance - Communications	14,250	14,250	0	0	57,000	42,750
28330	Other - Communications	2,903	4,098	1,195	1,000	16,400	12,497
28334	Professional Fees - Communications	0	1,200	1,200	0	4,800	4,800
28335	ICT Expenses - Communications	0	300	300	0	1,200	1,200
28350	Special Projects - Communications / PC 90	0	18,249	18,249	0	37,000	37,000
Expense Total		74,726	126,424	51,698	14,561	465,300	376,013
Total		74,726	126,424	51,698	14,561	465,300	376,013
Communications Total		74,726	126,424	51,698	14,561	465,300	376,013
Governance Total		439,488	668,846	229,358	254,286	2,370,900	1,677,126

Master Account		September Actual YTD	September Budget YTD	Variance	Committed Balance	June Budget YTD	Budget Available
Corporate & Strategy							
Corporate Strategy & Systems							
Corporate Services							
Expense							
21220	Salaries - Corporate Services	24,341	27,303	2,962	0	109,200	84,859
21221	Other Employee Costs - Corporate Services	1,789	3,151	1,362	1,924	10,000	6,287
21224	Motor Vehicles - Corporate Services	2,284	4,050	1,766	0	16,200	13,916
21225	Depreciation - Corporate Services	99	99	0	0	400	301
21250	Special Projects - Corporate Services / PC68	0	0	0	6,000	0	(6,000)
Expense Total		28,513	34,603	6,090	7,924	135,800	99,363
Corporate Services Total		28,513	34,603	6,090	7,924	135,800	99,363
Customer Services							
Expense							
21320	Salaries - Customer Service	52,313	54,402	2,089	0	217,600	165,287
21321	Other Employee Costs - Customer Service	1,523	2,850	1,327	2,665	7,800	3,613
21323	Office - Customer Service	377	1,227	850	6,231	4,900	(1,708)
21325	Depreciation - Customer Service	51	51	0	0	200	149
21327	Finance - Customer Service	(57,876)	(57,876)	0	0	(231,500)	(173,624)
21330	Other - Customer Service	0	249	249	0	1,000	1,000
Expense Total		(3,612)	903	4,515	8,896	0	(5,283)
Customer Services Total		(3,612)	903	4,515	8,896	0	(5,283)
ICT							
Expense							
21720	Salaries - ICT	93,184	93,027	(157)	0	372,100	278,916
21721	Other Employee Costs - ICT	2,707	9,599	6,892	7,192	32,000	22,101
21723	Office - ICT	8,714	15,501	6,787	0	62,000	53,286
21724	Motor Vehicles - ICT	0	2,775	2,775	0	11,100	11,100
21725	Depreciation - ICT	50,250	50,250	0	0	201,000	150,750
21727	Finance - ICT	(416,424)	(416,425)	(1)	0	(1,665,700)	(1,249,276)
21728	Insurance - ICT	2,844	0	(2,844)	3,021	0	(5,865)
21730	Other - ICT	1,121	249	(872)	0	1,000	(121)
21734	Professional Fees - ICT	0	13,749	13,749	6,450	55,000	48,550
21735	ICT Expenses - ICT	203,498	157,500	(45,998)	68,406	630,000	358,096
21750	Special Projects - ICT	0	41,424	41,424	0	165,700	165,700
Expense Total		(54,106)	(32,351)	21,755	85,069	(135,800)	(166,763)
ICT Total		(54,106)	(32,351)	21,755	85,069	(135,800)	(166,763)
Records							
Expense							
22020	Salaries - Records	70,526	64,401	(6,125)	0	257,600	187,074
22021	Other Employee Costs - Records	6,736	5,449	(1,287)	6,857	17,400	3,807
22023	Office - Records	104	249	145	0	1,000	896
22025	Depreciation - Records	75	75	0	0	300	225
22027	Finance - Records	(76,725)	(76,725)	0	0	(306,900)	(230,175)
22030	Other - Records	3,135	4,374	1,239	4,902	17,500	9,462
22034	Professional Fees - Records	1,500	999	(501)	2,700	4,000	(200)
22035	ICT Expenses - Records	9,748	2,424	(7,324)	6,600	9,700	(6,648)
Expense Total		15,099	1,246	(13,853)	21,059	600	(35,558)
Income							
52001	Fees & Charges - Records	(120)	(150)	(30)	0	(600)	(480)
Income Total		(120)	(150)	(30)	0	(600)	(480)
Records Total		14,979	1,096	(13,883)	21,059	0	(36,038)
Corporate Strategy & Systems Total		(14,227)	4,251	18,478	122,948	0	(108,722)
Finance							
Rates							
Expense							
21920	Salaries - Rates	25,487	20,901	(4,586)	0	83,600	58,113
21921	Other Employee Costs - Rates	550	650	100	962	1,300	(212)
21923	Office - Rates	5,192	0	(5,192)	0	0	(5,192)
21927	Finance - Rates	40,937	27,348	(13,589)	0	115,400	74,463
21930	Other - Rates	11,657	0	(11,657)	10,557	31,000	8,786
21934	Professional Fees - Rates	44,549	43,000	(1,549)	2,076	52,000	5,375
Expense Total		128,372	91,899	(36,473)	13,595	283,300	141,333
Income							
51908	Rates - Rates	(20,335,396)	(20,356,626)	(21,230)	0	(20,612,600)	(277,204)

Master Account		September Actual YTD	September Budget YTD	Variance	Committed Balance	June Budget YTD	Budget Available
Income Total		(20,335,396)	(20,356,626)	(21,230)	0	(20,612,600)	(277,204)
Rates Total		(20,207,024)	(20,264,727)	(57,703)	13,595	(20,329,300)	(135,871)
General Finance							
Expense							
21420	Salaries - Finance	171,014	183,447	12,433	0	733,800	562,786
21421	Other Employee Costs - Finance	6,051	12,968	6,917	13,939	36,600	16,610
21423	Office - Finance	20,470	24,651	4,181	14,035	98,600	64,095
21424	Motor Vehicles - Finance	2,712	4,101	1,389	0	16,400	13,688
21425	Depreciation - Finance	750	750	0	0	3,000	2,250
21426	Utility - Finance	0	0	0	0	0	0
21427	Finance - Finance	(249,653)	(242,650)	7,003	14,339	(970,600)	(735,286)
21428	Insurance - Finance	931	126	(805)	0	500	(431)
21430	Other - Finance	1,857	474	(1,383)	0	1,900	43
21434	Professional Fees - Finance	32,665	18,750	(13,915)	15,437	84,000	35,899
21450	Special Projects - Finance	0	5,000	5,000	7,000	20,000	13,000
Expense Total		(13,205)	7,617	20,822	64,750	24,200	(27,345)
Income							
51401	Fees & Charges - Finance	(27,820)	(15,251)	12,569	0	(61,000)	(33,180)
51410	Sundry Income - Finance	(6,818)	(6,251)	567	0	(45,700)	(38,882)
Income Total		(34,639)	(21,502)	13,137	0	(106,700)	(72,061)
General Finance Total		(47,843)	(13,885)	33,958	64,750	(82,500)	(99,406)
General Purpose							
Expense							
21631	Interest - General Purpose	37,266	68,400	31,134	0	273,600	236,334
Expense Total		37,266	68,400	31,134	0	273,600	236,334
Income							
51602	Service Charges - General Purpose	(14)	0	14	0	0	14
51604	Grants Operating - General Purpose	(192,307)	(184,600)	7,707	0	(738,400)	(546,093)
51607	Interest - General Purpose	(137,302)	(137,500)	(198)	0	(550,000)	(412,698)
Income Total		(329,623)	(322,100)	7,523	0	(1,288,400)	(958,777)
General Purpose Total		(292,357)	(253,700)	38,657	0	(1,014,800)	(722,443)
Shared Services							
Expense							
21523	Office - Shared Services	5,604	12,126	6,522	2,785	48,500	40,111
21534	Professional Fees - Shared Services	6,618	6,999	381	1,750	28,000	19,632
Expense Total		12,222	19,125	6,903	4,535	76,500	59,743
Shared Services Total		12,222	19,125	6,903	4,535	76,500	59,743
Finance Total		(20,535,002)	(20,513,187)	21,815	82,880	(21,350,100)	(897,978)
Corporate & Strategy Total		(20,549,229)	(20,508,936)	40,293	205,828	(21,350,100)	(1,006,699)
Community Development							
Community Development							
Community Development							
Expense							
28120	Salaries - Community Development	95,965	101,250	5,285	0	405,000	309,035
28121	Other Employee Costs - Community Development	3,705	7,450	3,745	5,033	23,000	14,262
28123	Office - Community Development	1,572	1,053	(519)	0	4,200	2,628
28124	Motor Vehicles - Community Development	3,429	2,451	(978)	0	9,800	6,371
28125	Depreciation - Community Development	1,050	1,050	0	0	4,200	3,150
28127	Finance - Community Development	46,749	46,749	0	0	187,000	140,251
28130	Other - Community Development	0	876	876	0	3,500	3,500
28134	Professional Fees - Community Development	0	0	0	0	2,000	2,000
28137	Donations - Community Development	3,733	55,500	51,767	0	178,000	174,267
28151	OPRL Activities - Community Development / PC82-87	34,245	15,978	(18,267)	30,299	140,100	75,556
Expense Total		190,448	232,357	41,909	35,332	956,800	731,020
Income							
58101	Fees & Charges - Community Development	(8,186)	(3,151)	5,035	0	(11,700)	(3,514)
58104	Grants Operating - Community Development	0	0	0	0	(17,500)	(17,500)
Income Total		(8,186)	(3,151)	5,035	0	(29,200)	(21,014)
Community Development Total		182,262	229,206	46,944	35,332	927,600	710,006
Community Facilities							
Income							
58201	Fees & Charges - Community Facilities	(3,667)	(2,625)	1,042	0	(10,500)	(6,833)
58206	Contrib'n Reim & Donation Op -Community Facilities	(3,263)	0	3,263	0	0	3,263

Master Account		September Actual YTD	September Budget YTD	Variance	Committed Balance	June Budget YTD	Budget Available
58209	Council Property - Community Facilities	(54,292)	(44,970)	9,322	0	(179,900)	(125,608)
Income Total		(61,222)	(47,595)	13,627	0	(190,400)	(129,178)
Community Facilities Total		(61,222)	(47,595)	13,627	0	(190,400)	(129,178)
Volunteer Services VRC							
Expense							
29320	Salaries - Volunteer Services VRC	19,078	18,849	(229)	0	75,400	56,322
29321	Other Employee Cost - Volunteer Services VRC	550	974	424	1,062	2,600	988
29323	Office - Volunteer Services VRC	1,886	1,775	(111)	73	6,800	4,841
29327	Finance - Volunteer Services VRC	10,350	10,350	0	0	41,400	31,050
29330	Other - Volunteer Services VRC	1,469	4,141	2,672	136	12,500	10,894
Expense Total		33,333	36,089	2,756	1,271	138,700	104,095
Income							
59304	Grants Operating - Volunteer Services VRC	(7,259)	(7,150)	109	0	(28,600)	(21,341)
Income Total		(7,259)	(7,150)	109	0	(28,600)	(21,341)
Volunteer Services VRC Total		26,074	28,939	2,865	1,271	110,100	82,754
Volunteer Services NVS							
Expense							
29220	Salaries - Volunteer Services NVS	6,213	6,378	165	0	25,500	19,287
29221	Other Employee Costs - Volunteer Services NVS	169	200	31	296	900	435
29223	Office - Volunteer Services NVS	593	250	(343)	0	3,400	2,807
29227	Finance - Volunteer Services NVS	9,024	9,021	(3)	0	36,100	27,076
29230	Other - Volunteer Services NVS	622	2,450	1,828	673	3,900	2,605
29250	Special Projects - Volunteer Services NVS	0	0	0	0	3,900	3,900
Expense Total		16,622	18,299	1,677	969	73,700	56,110
Volunteer Services NVS Total		16,622	18,299	1,677	969	73,700	56,110
Tresillian Community Centre							
Expense							
29120	Salaries - Tresillian CC	52,582	49,953	(2,629)	0	199,800	147,218
29121	Other Employee Costs - Tresillian CC	2,085	2,376	291	2,443	6,200	1,673
29123	Office - Tresillian CC	4,289	4,575	286	66	18,300	13,945
29125	Depreciation - Tresillian CC	774	774	0	0	3,100	2,326
29126	Utility - Tresillian CC	0	0	0	0	0	0
29127	Finance - Tresillian CC	28,565	27,901	(664)	0	111,600	83,035
29130	Other - Tresillian CC	1,322	2,751	1,429	265	11,000	9,412
29135	ICT Expenses - Tresillian CC	0	1,374	1,374	0	5,500	5,500
29136	Courses - Tresillian CC	42,007	31,576	(10,431)	3,193	126,100	80,901
29150	Exhibition	2,043	2,751	708	2,987	11,000	5,970
Expense Total		133,666	124,031	(9,635)	8,953	492,600	349,980
Income							
59101	Fees & Charges - Tresillian CC	(86,144)	(63,024)	23,120	0	(252,100)	(165,956)
59109	Council Property - Tresillian CC	(7,137)	(6,750)	387	0	(27,000)	(19,863)
59110	Sundry Income - Tresillian CC	(253)	(249)	4	0	(1,000)	(747)
Income Total		(93,534)	(70,023)	23,511	0	(280,100)	(186,566)
Tresillian Community Centre Total		40,132	54,008	13,876	8,953	212,500	163,414
Community Development Total		203,868	282,857	78,989	46,526	1,133,500	883,106
Community Service Centres							
Library Services							
Expense							
28523	Office - Mt Claremont Library	961	5,295	4,334	856	16,100	14,283
28525	Depreciation - Mt Claremont Library	576	576	0	0	2,300	1,724
28526	Utility - Mt Claremont Library	0	0	0	0	0	0
28530	Other - Mt Claremont Library	4,503	7,002	2,499	10,029	28,000	13,468
28535	ICT Expenses - Mt Claremont Library	2,865	3,654	789	1,341	14,600	10,394
28720	Salaries - Library Services	218,464	229,474	11,010	0	917,900	699,436
28721	Other Employee Costs - Library Services	6,997	14,527	7,530	9,764	45,400	28,639
28723	Office - Nedlands Library	10,536	14,748	4,212	4,360	53,400	38,504
28724	Motor Vehicles - Nedlands Library	4,662	5,751	1,089	0	23,000	18,338
28725	Depreciation - Nedlands Library	1,776	1,776	0	0	7,100	5,324
28726	Utility - Nedlands Library	0	0	0	0	0	0
28727	Finance - Nedlands Library	95,250	95,250	0	0	381,000	285,750
28730	Other - Nedlands Library	12,190	21,733	9,543	22,234	86,900	52,476
28731	Grants Expenditure - Nedlands Library	600	501	(99)	0	2,000	1,400
28734	Professional Fees - Nedlands Library	0	250	250	0	1,200	1,200
28735	ICT Expenses - Nedlands Library	3,091	7,524	4,433	288	30,100	26,721

Master Account		September Actual YTD	September Budget YTD	Variance	Committed Balance	June Budget YTD	Budget Available
28750	Special Projects - Nedlands Library	0	750	750	0	3,000	3,000
Expense Total		362,471	408,811	46,340	48,872	1,612,000	1,200,657
Income							
58501	Fees & Charges - Mt Claremont Library	0	(126)	(126)	0	(500)	(500)
58510	Sundry Income - Mt Claremont Library	(2)	(51)	(49)	0	(200)	(198)
58511	Fines & Penalties - Mt Claremont Library	(115)	(150)	(35)	0	(600)	(485)
58701	Fees & Charges - Nedland Library	(1,367)	(1,200)	167	0	(4,800)	(3,433)
58704	Grants Operating - Nedlands Library	(350)	(498)	(148)	0	(2,000)	(1,650)
58710	Sundry Income - Nedlands Library	(1,687)	(1,374)	313	0	(5,500)	(3,813)
58711	Fines & Penalties - Nedlands Library	(1,121)	(1,002)	119	0	(4,000)	(2,879)
58706	Contrib'n & Donations Op - Nedlands Library	(600)	0	600	0	0	600
Income Total		(5,242)	(4,401)	841	0	(17,600)	(12,358)
Library Services Total		357,229	404,410	47,181	48,872	1,594,400	1,188,299
Nedlands Community Care							
Expense							
28620	Salaries - NCC	1	0	(1)	0	0	(1)
28621	Other Employee Costs - NCC	0	0	0	0	0	0
28623	Office - NCC	(520)	0	520	0	0	520
28625	Depreciation - NCC	0	0	0	0	0	0
28626	Utility - NCC	(0)	0	0	0	0	0
28664	Hacc Unit Cost - NCC / PC66	285,136	315,609	30,473	16,482	1,262,200	960,582
Expense Total		284,617	315,609	30,992	16,482	1,262,200	961,101
Income							
58601	Fees & Charges - NCC	(18,882)	(21,633)	(2,751)	0	(86,500)	(67,618)
58604	Grants Operating - NCC	(290,043)	(251,061)	38,982	0	(1,004,200)	(714,157)
58610	Sundry Income - NCC	0	(501)	(501)	0	(2,000)	(2,000)
Income Total		(308,925)	(273,195)	35,730	0	(1,092,700)	(783,775)
Nedlands Community Care Total		(24,308)	42,414	66,722	16,482	169,500	177,326
Positive Ageing							
Expense							
27420	Salaries - Positive Ageing	10,105	11,628	1,523	0	46,500	36,395
27421	Other Employee Costs - Positive Ageing	338	1,150	812	592	3,800	2,870
27427	Finance - Positive Ageing	2,451	2,451	0	0	9,800	7,349
28437	Donations - Positive Ageing	982	5,400	4,418	5,743	21,600	14,874
28450	Other - Positive Ageing	710	4,083	3,373	422	14,000	12,868
Expense Total		14,586	24,712	10,126	6,758	95,700	74,356
Income							
58420	Fees & Charges - Positive Ageing	(3,626)	(1,851)	1,775	0	(7,400)	(3,774)
58423	Grants Operating - Positive Ageing	(400)	0	400	0	(500)	(100)
Income Total		(4,026)	(1,851)	2,175	0	(7,900)	(3,874)
Positive Ageing Total		10,560	22,861	12,301	6,758	87,800	70,482
Point Resolution Child Care							
Expense							
28820	Salaries - PRCC	100,990	105,702	4,712	0	422,800	321,810
28821	Other Employee Costs - PRCC	3,191	5,125	1,934	5,255	13,400	4,954
28823	Office - PRCC	597	4,524	3,927	175	17,700	16,928
28825	Depreciation - PRCC	225	225	0	0	900	675
28826	Utility - PRCC	2,419	2,532	113	0	7,600	5,181
28827	Finance - PRCC	24,900	24,900	0	0	99,600	74,700
28830	Other - PRCC	923	5,876	4,953	332	23,500	22,245
28835	ICT Expenses - PRCC	0	0	0	0	1,200	1,200
28833	Building - PRCC	0	10,000	10,000	0	10,000	10,000
Expense Total		133,244	158,884	25,640	5,762	596,700	457,694
Income							
58801	Fees & Charges - PRCC	(152,327)	(153,649)	(1,322)	0	(614,600)	(462,273)
Income Total		(152,327)	(153,649)	(1,322)	0	(614,600)	(462,273)
Point Resolution Child Care Total		(19,083)	5,235	24,318	5,762	(17,900)	(4,579)
Community Service Centres Total		324,399	474,920	150,521	77,874	1,833,800	1,431,528
Community Development Total		528,267	757,777	229,510	124,399	2,967,300	2,314,634

Planning & Development Services

Planning Services

Town Planning - Administration

Expense

Master Account		September Actual YTD	September Budget YTD	Variance	Committed Balance	June Budget YTD	Budget Available
24820	Salaries - Town Planning Admin	20,895	22,326	1,431	0	89,300	68,405
24821	Other Employee Costs-Town Planning Admin	7,596	21,638	14,042	11,916	54,600	35,088
24823	Office - Town Planning Admin	937	3,745	2,808	828	15,200	13,435
24824	Motor Vehicles - Town Planning Admin	11,937	15,099	3,162	0	60,400	48,463
24825	Depreciation - Town Planning Admin	750	750	0	0	3,000	2,250
24827	Finance - Town Planning Admin	100,049	100,641	592	0	401,600	301,551
24830	Other - Town Planning Admin	174	2,000	1,826	0	6,000	5,826
Expense Total		142,337	166,199	23,862	12,744	630,100	475,019
Income							
54801	Fees & Charges - Town Planning Admin	(157,627)	(164,083)	(6,456)	0	(656,000)	(498,373)
Income Total		(157,627)	(164,083)	(6,456)	0	(656,000)	(498,373)
Town Planning - Administration Total		(15,290)	2,116	17,406	12,744	(25,900)	(23,354)
Statutory Planning							
Expense							
24320	Salaries - Statutory Planning	106,817	119,748	12,931	0	479,000	372,183
24321	Other Employee Costs - Statutory Planning	859	2,100	1,241	641	8,400	6,900
24334	Professional Fees - Statutory Planning	22,487	23,175	688	14,435	92,700	55,778
Expense Total		130,163	145,023	14,860	15,077	580,100	434,861
Statutory Planning Total		130,163	145,023	14,860	15,077	580,100	434,861
Strategic Planning							
Expense							
24857	Strategic Projects - Strategic Planning / PC61	5,392	155,000	149,608	50,052	155,000	99,557
24920	Salaries - Strategic Planning	72,408	93,751	21,343	0	375,000	302,592
24921	Other Employee Costs - Strategic Planning	1,250	1,899	649	0	7,600	6,350
24934	Professional Fees - Strategic Planning	400	17,332	16,932	5,832	52,000	45,768
Expense Total		79,450	267,982	188,532	55,884	589,600	454,266
Strategic Planning Total		79,450	267,982	188,532	55,884	589,600	454,266
Planning Services Total		194,323	415,121	220,798	83,704	1,143,800	865,773
Health & Compliance							
Sustainability							
Expense							
24620	Salaries - Sustainability	21,744	22,974	1,230	0	91,900	70,156
24621	Other Employee Costs - Sustainability	1,315	5,773	4,458	1,192	22,300	19,793
24623	Office - Sustainability	288	1,047	759	0	4,200	3,912
24624	Motor Vehicles - Sustainability	4,789	5,901	1,112	0	23,600	18,811
24625	Depreciation - Sustainability	900	900	0	0	3,600	2,700
24627	Finance - Sustainability	10,926	10,926	0	0	43,700	32,774
24630	Other - Sustainability	11,800	10,249	(1,551)	69,740	11,000	(70,540)
24634	Professional Fees - Sustainability	1,776	0	(1,776)	4,932	0	(6,709)
24638	Operational Activities - Sustainability / PC79	1,858	8,751	6,893	4,978	35,000	28,163
24650	Special Projects - Sustainability / PC79	140	0	(140)	0	0	(140)
Expense Total		55,537	66,521	10,984	80,843	235,300	98,921
Income							
54610	Sundry Income - Sustainability	0	(501)	(501)	0	(2,000)	(2,000)
Income Total		0	(501)	(501)	0	(2,000)	(2,000)
Sustainability Total		55,537	66,020	10,483	80,843	233,300	96,921
Environmental Health							
Expense							
24720	Salaries - Environmental Health	83,795	91,825	8,030	6,624	367,300	276,881
24721	Other Employee Costs - Environmental Health	5,334	5,100	(234)	6,771	15,900	3,795
24723	Office - Environmental Health	875	3,275	2,400	0	4,100	3,225
24725	Depreciation - Environmental Health	1,176	1,176	0	0	4,700	3,524
24727	Finance - Environmental Health	23,751	23,742	(9)	0	95,000	71,249
24730	Other - Environmental Health	0	10,977	10,977	2,370	43,900	41,530
24734	Professional Fees - Environmental Health	966	750	(216)	0	3,000	2,034
24751	OPRL Activities - Environmental Health PC76,77,78	8,862	15,751	6,889	173	43,800	34,765
Expense Total		124,760	152,596	27,836	15,938	577,700	437,002
Income							
54701	Fees & Charges - Environmental Health	(52,878)	(59,000)	(6,122)	0	(59,000)	(6,122)
54710	Sundry Income - Environmental Health	(691)	(1,251)	(560)	0	(5,000)	(4,309)
54711	Fines & Penalties - Environmental Health	(4,229)	(7,500)	(3,271)	0	(30,000)	(25,771)
Income Total		(57,798)	(67,751)	(9,953)	0	(94,000)	(36,202)
Environmental Health Total		66,962	84,845	17,883	15,938	483,700	400,800
Environmental Conservation							

Master Account		September Actual YTD	September Budget YTD	Variance	Committed Balance	June Budget YTD	Budget Available
Expense							
24221	Other Employee Costs - Environmental Conservation	0	999	999	0	4,000	4,000
24223	Office - Environmental Conservation	276	249	(27)	0	1,000	724
24227	Finance - Environmental Conservation	16,401	16,401	0	0	65,600	49,199
24230	Other - Environmental Conservation	0	2,000	2,000	0	2,000	2,000
24237	Donations - Environmental Conservation	0	1,200	1,200	0	1,200	1,200
24251	Operational Activities-Environ Conservation / PC80	84,360	138,575	54,215	105,313	569,100	379,427
Expense Total		101,037	159,424	58,387	105,313	642,900	436,549
Income							
54204	Grants Operating - Environmental Conservation	(48,089)	0	48,089	0	(30,000)	18,089
54210	Sundry Income - Environmental Conservation	(7,959)	0	7,959	0	(6,100)	1,859
Income Total		(56,048)	0	56,048	0	(36,100)	19,948
Environmental Conservation Total		44,989	159,424	114,435	105,313	606,800	456,498
Ranger Services							
Expense							
21120	Salaries - Ranger Services	128,605	132,549	3,944	0	530,200	401,595
21121	Other Employee Costs - Ranger Services	5,004	8,300	3,296	8,896	25,000	11,100
21123	Office - Ranger Services	1,363	4,224	2,861	1,468	16,900	14,070
21124	Motor Vehicles - Ranger Services	12,627	19,325	6,698	0	77,300	64,673
21125	Depreciation - Ranger Services	14,799	14,799	0	0	59,200	44,401
21127	Finance - Ranger Services	32,186	34,602	2,416	0	138,400	106,214
21130	Other - Ranger Services	1,593	18,171	16,578	4,725	72,700	66,382
21134	Professional Fees - Ranger Services	672	1,251	579	4,238	5,000	90
21135	ICT Expenses - Ranger Services	0	5,751	5,751	0	23,000	23,000
21137	Donations - Ranger Services	0	249	249	0	1,000	1,000
Expense Total		196,849	239,221	42,372	19,326	948,700	732,525
Income							
51101	Fees & Charges - Ranger Services	(12,556)	(18,729)	(6,173)	0	(74,900)	(62,344)
51106	Contrib'n Reim & Donations Oper - Rangers Services	0	(6,000)	(6,000)	0	(24,000)	(24,000)
51110	Sundry Income - Ranger Services	0	(51)	(51)	0	(200)	(200)
51111	Fines & Penalties - Rangers Services	(113,633)	(88,251)	25,382	0	(360,000)	(246,367)
Income Total		(126,189)	(113,031)	13,158	0	(459,100)	(332,911)
Ranger Services Total		70,659	126,190	55,531	19,326	489,600	399,615
Health & Compliance Total		238,147	436,479	198,332	221,420	1,813,400	1,353,833
Building Services							
Expense							
24420	Salaries - Building Services	141,703	152,127	10,424	0	608,500	466,797
24421	Other Employee Costs - Building Services	5,965	13,350	7,385	8,172	41,700	27,563
24423	Office - Building Services	1,506	3,552	2,046	0	14,200	12,694
24424	Motor Vehicles - Building Services	6,810	8,499	1,689	0	34,000	27,190
24425	Depreciation - Building Services	150	150	0	0	600	450
24427	Finance - Building Services	64,374	64,999	625	0	260,000	195,626
24430	Other - Building Services	0	873	873	0	3,500	3,500
24434	Professional Fees - Building Services	11,474	15,801	4,327	2,282	63,200	49,444
Expense Total		231,982	259,351	27,369	10,453	1,025,700	783,264
Income							
54401	Fees & Charges - Building Services	(326,678)	(186,999)	139,679	0	(460,000)	(133,322)
54410	Sundry Income - Building Services	(6,037)	(3,000)	3,037	0	(12,000)	(5,963)
54411	Fines & Penalties - Building Services	0	(5,001)	(5,001)	0	(20,000)	(20,000)
Income Total		(332,715)	(195,000)	137,715	0	(492,000)	(159,285)
Building Services Total		(100,732)	64,351	165,083	10,453	533,700	623,979
Building Services Total		(100,732)	64,351	165,083	10,453	533,700	623,979
Planning & Development Services Total		331,738	915,951	584,213	315,578	3,490,900	2,843,585
Technical Services							
Engineering							
Infrastructure Services							
Expense							
26220	Salaries - Infrastructure Svcs	417,578	409,552	(8,026)	11,305	1,638,200	1,209,318
26221	Other Employee Costs - Infrastructure Svcs	36,135	59,152	23,017	57,445	175,800	82,220
26223	Office - Infrastructure Svcs	6,552	12,225	5,673	989	48,900	41,359
26224	Motor Vehicles - Infrastructure Svcs	16,229	20,874	4,645	0	83,500	67,271
26225	Depreciation - Infrastructure Svcs	3,750	3,750	0	0	15,000	11,250

Master Account		September Actual YTD	September Budget YTD	Variance	Committed Balance	June Budget YTD	Budget Available
26227	Finance - Infrastructure Svs	(275,615)	(446,150)	(170,535)	0	(1,784,600)	(1,508,985)
26228	Insurance - Infrastructure Svs	72,908	50,000	(22,908)	75,854	100,000	(48,762)
26230	Other - Infrastructure Svs	18,194	12,806	(5,388)	68	97,800	79,538
26234	Professional Fees - Infrastructure Svs	39,036	43,237	4,201	47,301	140,100	53,763
26235	ICT Expenses - Infrastructure Svs	1,406	2,424	1,018	680	9,700	7,614
Expense Total		336,172	167,870	(168,302)	193,641	524,400	(5,413)
Infrastructure Services Total		336,172	167,870	(168,302)	193,641	524,400	(5,413)
Plant Operating							
Expense							
26525	Depreciation - Plant Operating	174,999	175,000	1	0	700,000	525,001
26527	Finance - Plant Operating	(264,840)	(255,523)	9,317	0	(1,022,100)	(757,260)
26532	Plant - Plant Operating	183,250	177,922	(5,328)	73,597	631,700	374,853
26533	Minor Parts & Workshop Tools - Plant Operating	9,282	6,498	(2,784)	2,767	26,000	13,951
26549	Loss Sale of Assets - Plant Operating	0	1,974	1,974	0	7,900	7,900
Expense Total		102,691	105,871	3,180	76,364	343,500	164,445
Income							
56501	Fees & Charges - Plant Operating	(5,635)	(4,500)	1,135	0	(18,000)	(12,365)
56515	Profit Sale of Assets - Plant Operating	0	(22,500)	(22,500)	0	(67,500)	(67,500)
Income Total		(5,635)	(27,000)	(21,365)	0	(85,500)	(79,865)
Plant Operating Total		97,055	78,871	(18,184)	76,364	258,000	84,580
Streets Roads and Depots							
Expense							
26625	Depreciation - Streets Roads & Depots	748,572	748,575	3	0	2,994,300	2,245,728
26626	Utility - Streets Roads & Depots	118,703	179,500	60,797	832	538,500	418,965
26630	Other	3,752	11,400	7,648	1,340	45,600	40,508
26640	Reinstatement - Streets Roads & Depot	7,652	2,004	(5,648)	0	8,000	348
26667	Road Maintenance / PC51	141,001	146,500	5,499	20,362	586,000	424,637
26668	Drainage Maintenance / PC52	29,299	111,249	81,950	97,013	445,000	318,688
26669	Footpath Maintenance / PC53	17,082	48,900	31,818	16,246	195,600	162,272
26670	Parking Signs / PC54	28,119	17,499	(10,620)	5,892	70,000	35,989
26671	Right of Way Maintenance / PC55	22,445	20,001	(2,444)	8,707	80,000	48,848
26672	Bus Shelter Maintenance / PC56	1,034	5,001	3,967	0	20,000	18,966
26673	Graffiti Control / PC57	5,432	6,876	1,444	0	27,500	22,068
26674	Streets Roads & Depot / PC89	18,104	27,999	9,895	0	112,000	93,896
Expense Total		1,141,195	1,325,504	184,309	150,392	5,122,500	3,830,913
Income							
56601	Fees & Charges - Streets Roads & Depots	(12,108)	(21,000)	(8,892)	0	(84,000)	(71,892)
56606	Contrib'n Reim & Don Op - Streets Roads & Depots	(2,503)	(3,750)	(1,247)	0	(15,000)	(12,497)
56610	Sundry Income - Streets Roads & Depots	(77)	(1,500)	(1,423)	0	(6,000)	(5,923)
Income Total		(14,688)	(26,250)	(11,562)	0	(105,000)	(90,312)
Streets Roads and Depots Total		1,126,507	1,299,254	172,747	150,392	5,017,500	3,740,601
Waste Minimisation							
Expense							
24520	Salaries - Waste Minimisation	48,459	41,226	(7,233)	0	164,900	116,441
24521	Other Employee Costs - Waste Minimisation	1,861	3,400	1,539	3,257	9,200	4,082
24525	Depreciation - Waste Minimisation	22,674	22,674	0	0	90,700	68,026
24527	Finance - Waste Minimisation	44,695	44,676	(19)	0	178,700	134,005
24528	Insurance - Waste Minimisation	2,844	0	(2,844)	3,021	0	(5,865)
24538	Purchase of Product - Waste Minimisation	1,123	1,500	377	0	6,000	4,877
24552	Residential Kerbside - Waste Minimisation / PC71	239,054	479,599	240,545	921,924	1,918,400	757,421
24553	Residential Bulk - Waste Minimisation / PC72	35,724	115,227	79,503	243,359	460,900	181,817
24554	Commercial - Waste Minimisation / PC73	11,004	26,250	15,246	42,525	105,000	51,471
24555	Public Waste - Waste Minimisation / PC74	9,631	34,875	25,244	45,808	139,500	84,062
24556	Waste Strategy - Waste Minimisation / PC75	0	33,249	33,249	36,364	133,000	96,636
Expense Total		417,070	802,676	385,606	1,296,257	3,206,300	1,492,974
Income							
54501	Fees & Charges - Waste Minimisation	(3,299,802)	(3,259,073)	40,729	0	(3,281,000)	18,802
Income Total		(3,299,802)	(3,259,073)	40,729	0	(3,281,000)	18,802
Waste Minimisation Total		(2,882,732)	(2,456,397)	426,335	1,296,257	(74,700)	1,511,775
Building Maintenance							
Expense							
24120	Salaries - Building Maintenance	51,115	57,249	6,134	0	229,000	177,885
24121	Other Employee Costs - Building Maintenance	3,173	3,350	177	2,739	9,700	3,788
24123	Office - Building Maintenance	0	351	351	0	1,400	1,400

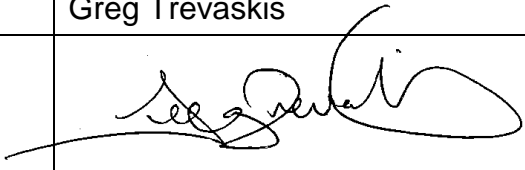
Master Account		September Actual YTD	September Budget YTD	Variance	Committed Balance	June Budget YTD	Budget Available
24124	Motor Vehicles - Building Maintenance	10,632	10,899	267	0	43,600	32,968
24125	Depreciation - Building Maintenance	191,223	191,224	1	0	764,900	573,677
24126	Utility - Building Maintenance / PC41,42,43	38,030	54,204	16,174	0	160,400	122,370
24127	Finance - Building Maintenance	29,874	29,874	0	0	119,500	89,626
24128	Insurance - Building Maintenance	34,132	54,350	20,218	36,253	108,700	38,316
24130	Other - Building Maintenance	7,258	825	(6,433)	0	3,300	(3,958)
24133	Building - Building Maintenance / PC58	198,007	195,504	(2,503)	47,881	759,900	514,012
Expense Total		563,443	597,830	34,387	86,872	2,200,400	1,550,085
Income							
54106	Contrib'n Reim & Donations Op - Building Maintenan	(3,561)	(6,501)	(2,940)	0	(26,000)	(22,439)
54109	Council Property - Building Maintenance	(80,821)	(79,923)	898	0	(319,700)	(238,879)
Income Total		(84,382)	(86,424)	(2,042)	0	(345,700)	(261,318)
Building Maintenance Total		479,061	511,406	32,345	86,872	1,854,700	1,288,767
Engineering Total		(843,937)	(398,996)	444,941	1,803,526	7,579,900	6,620,310
Parks Services							
Parks Services							
Expense							
26360	Depreciation - Parks Services	150,000	150,000	0	0	600,000	450,000
26365	Maintenance - Parks Services / PC59	991,775	1,100,593	108,818	198,496	3,716,500	2,526,229
Expense Total		1,141,775	1,250,593	108,818	198,496	4,316,500	2,976,229
Income							
56301	Fees & Charges - Parks & Ovals	(141)	0	141	0	0	141
56306	Contrib'n Reim & Donations Op - Parks Services	(29,953)	0	29,953	0	(14,000)	15,953
56309	Council Property - Parks Services	(11,364)	(16,974)	(5,610)	0	(67,900)	(56,536)
56310	Sundry Income - Parks Services	(1,571)	(50)	1,521	0	(500)	1,071
56312	Fines & Penalties - Parks & Ovals	0	0	0	0	0	0
Income Total		(43,028)	(17,024)	26,004	0	(82,400)	(39,372)
Parks Services Total		1,098,746	1,233,569	134,823	198,496	4,234,100	2,936,857
Parks Services Total		1,098,746	1,233,569	134,823	198,496	4,234,100	2,936,857
Technical Services Total		254,809	834,573	579,764	2,002,023	11,814,000	9,557,168
City of Nedlands Total		(18,994,927)	(17,331,789)	1,663,138	2,902,114	(707,000)	15,385,813

CITY OF NEDLANDS
CAPITAL WORKS & ACQUISITIONS
AS AT 30 SEPTEMBER 2014

		September Actual YTD	Committed Balance	June Budget YTD	Budget Available	
2	Footpath Rehabilitation					
	2500	Stirling HWY	0	1,491	145,000	143,509
	Footpath Rehabilitation Total		0	1,491	145,000	143,509
3	Road Rehabilitation					
	2003	Alfred Road	0	100	0	(100)
	2033	Gordon Street	0	0	48,000	48,000
	2043	Carroll Street	0	0	164,900	164,900
	2056	Tyrell Street	17,886	44,750	0	(62,637)
	2060	Williams Road	0	0	55,500	55,500
	2095	Hardy Road	0	0	529,200	529,200
	2300	Acacia Lane	0	3,803	0	(3,803)
	2170	James Rd	(4,526)	0	0	4,526
	2005	Selby Street	0	0	365,300	365,300
	2064	Doonan Road	190,294	44,103	0	(234,398)
	2032	Karella Street	0	0	276,900	276,900
	2078	Neville Road	0	89,452	88,000	(1,452)
	2090	Cygnat Crecent	1,731	850	114,100	111,519
	2100	Hynes Road	0	222,751	401,100	178,349
	2101	Joyce Street	1,604	0	129,700	128,096
	2102	Rene Road	1,604	0	127,000	125,396
	2104	Langham Street	0	0	850,400	850,400
	2118	Burwood Street	0	0	415,000	415,000
	2174	Sayer Street	0	0	79,700	79,700
	2241	Seaward Avenue	0	0	10,000	10,000
	Road Rehabilitation Total		208,593	405,810	3,654,800	3,040,397
4	Drainage Rehabilitation					
	2024	Carrington Street	0	1,212	210,000	208,788
	9000	City Wide	10,444	16,690	144,000	116,866
	2450	Sump Infrastructure	8,253	0	0	(8,253)
	Drainage Rehabilitation Total		18,697	17,902	354,000	317,401
5	Street Furniture / Bus Shelter					
	9000	City Wide	1,731	6,646	120,000	111,624
	Street Furniture / Bus Shelter Total		1,731	6,646	120,000	111,624
6	Grant Funded Projects					
	2019	Princess Road	0	0	227,000	227,000
	2037	Elizabeth Street	5,202	1,687	0	(6,890)
	2406	INTXN - West Coast Hwy / North Street	125,552	92,092	0	(217,644)
	2500	Stirling HWY	0	0	72,000	72,000
	Grant Funded Projects Total		130,755	93,779	299,000	74,466
11	Building Construction					
	4000	100 Princess Rd - John Leckie Pavilion	4,326	0	23,700	19,374
	4001	Kirkwood Rd - Allen Park Lower Pavilion	0	0	30,000	30,000
	4003	Broome St - Council Depot	4,314	0	79,500	75,186
	4006	2 Draper St - Hackett Playcentre	0	0	21,300	21,300
	4009	53 Jutland Pde - PRCC	0	0	18,600	18,600
	4015	118 Wood St - Friends of Allen Park	0	0	18,000	18,000
	4018	21 Tyrell St - Tresillian	0	0	9,000	9,000
	4019	84 Beatrice Rd - DCR Pavilion (Collegians AFC)	88,795	15,665	2,105,000	2,000,540
	4020	71 Stirling Hwy - Administration Bldg	0	2,340	60,000	57,660
	4164	100A Princess Rd - College Park Family Centre	0	0	48,000	48,000
	4027	Mt Claremont Changerooms	0	0	15,000	15,000
	Building Construction Total		97,434	18,005	2,428,100	2,312,661
12	Off Street Parking					
	2007	Smyth Road	0	0	150,000	150,000
	2175	Odern Crescent (Bridge Club)	0	0	232,500	232,500
	Off Street Parking Total		0	0	382,500	382,500
14	Parks & Reserves Construction					
	4052	Allen Park	0	0	22,500	22,500
	4057	Beaton Park	0	0	22,100	22,100
	4059	Beatrice Road Reserve	0	0	10,800	10,800
	4060	Birdwood Parade Reserve	0	1,467	7,700	6,233
	4061	Bishop Road Reserve	0	0	5,400	5,400
	4062	Blain Park	1,890	25,018	46,300	19,392

		September Actual YTD	Committed Balance	June Budget YTD	Budget Available
4064	Brockman Reserve	0	0	22,100	22,100
4069	Carrington Park	0	78	0	(78)
4072	College Park	0	2,466	5,400	2,934
4078	Daran Park	91,451	0	0	(91,451)
4089	Hamilton Park	0	13,513	22,100	8,587
4090	Harris Park	0	7,737	13,900	6,163
4095	Karella Park	0	0	22,100	22,100
4096	Lawler Park	0	0	77,200	77,200
4100	Masons Gardens	0	0	30,900	30,900
4101	Melvista Reserve	0	0	77,200	77,200
4105	Mossvale Gardens	785	1,030	9,800	7,985
4107	Mount Claremont Reserve	0	7,368	22,100	14,732
4108	Alfred Rd/Montgomery Ave - MTC Oval	0	818	0	(818)
4115	New Court Gardens	0	8,168	45,300	37,132
4116	Paiera Park	0	8,168	22,100	13,932
4117	Paul Hasluck Reserve	0	0	61,800	61,800
4118	Peace Memorial Rose Garden	0	2,816	36,300	33,484
4119	Pine Tree Park	0	8,168	22,100	13,932
4122	Point Resolution Reserve	48,669	7,608	0	(56,277)
4123	Poplar Gardens	0	3,685	8,100	4,415
4127	Rogerson Gardens	0	0	22,100	22,100
4130	St Peters Square Gardens	0	2,466	5,400	2,934
4131	Street Gardens and Verges	60	15,536	105,700	90,104
4133	Street Tree Replacement	0	0	35,000	35,000
4135	Stubbs Terrace Reserves	3,415	0	0	(3,415)
4137	Swanbourne Beach Reserve	0	0	160,600	160,600
4138	The Marlows	0	7,368	0	(7,368)
4168	Tawarri Jetty	1,363	0	738,300	736,937
4169	River Wall Maintenance	(6,466)	15,896	0	(9,430)
4300	Bore Installation MTC G/Water Monitoring	0	0	60,000	60,000
	Parks & Reserves Construction Total	141,166	139,377	1,740,400	1,459,857
15	Plant & Equipment				
7500	Technical Svs - Engineering	88,085	41,434	243,300	113,781
7501	Development Svs - Town Planning	34,689	0	18,800	(15,889)
7502	Development Svs - Building Svs	28,646	0	35,700	7,054
7503	Corporate & Strategy - Corporate Svs	0	0	18,800	18,800
7504	Community Svs - NCC (HACC Funded)	2,419	0	0	(2,419)
7505	Development Svs - Ranger Svs	0	0	12,400	12,400
7506	Governance - Governance	0	48,125	22,700	(25,425)
7509	Technical Svs - Parks Svs	2,455	101,024	73,200	(30,279)
7510	Governance - Human Resources	0	0	23,800	23,800
7511	Community Svs - Service Centres	0	0	32,600	32,600
7512	Community Svs - Community Development	0	0	23,800	23,800
7516	Technical Svs - Plant Operating	0	0	8,000	8,000
	Plant & Equipment Total	156,294	190,584	513,100	166,222
16	ICT Capital Projects				
6031	MS Enterprise Agreement	0	13,548	0	(13,548)
6033	VoIP Phone System	0	5,426	0	(5,426)
6034	Share Point Project	0	4,800	0	(4,800)
6041	SKM Tel Tender and NBN Co	1,960	0	0	(1,960)
6050	Hardware	48,434	105,776	160,700	6,490
6051	Software	20,106	9,735	145,700	115,859
6052	Mobility	0	0	17,300	17,300
	ICT Capital Projects Total	70,500	139,286	323,700	113,914
17	Greenway Development				
4052	Allen Park	(125)	0	24,900	25,025
4122	Point Resolution Reserve	0	0	90,000	90,000
4137	Swanbourne Beach Reserve	0	0	9,900	9,900
4161	Railway Reserve	213	193	50,000	49,594
	Greenway Development Total	87	193	174,800	174,519
18	Furniture & Fixture				
7504	Community Svs - NCC (HACC Funded)	5,679	0	0	(5,679)
	Furniture & Fixture Total	5,679	0	0	(5,679)
	City of Nedlands Total	830,936	1,013,072	10,135,400	8,291,391

13.4 Investment Report – September 2014

Council	28 October 2014
Applicant	City of Nedlands
Officer	Rajah Senathirajah – Manager Finance
CEO	Greg Trevaskis
CEO Signature	
File Reference	FIN-FS-00005
Previous Item	Nil

Executive Summary

In accordance with the Council’s Investment Policy, Administration is required to present a summary of investments to Council on a monthly basis.

Recommendation to Council

Council receives the Investment Report for the period ended 30 September 2014.

Strategic Plan

KFA: Governance and Civic Leadership

This report is in accordance with the Council’s Investment Policy and demonstrates the investment of City’s surplus cash in a sustainable and responsible manner.

Background

Council’s Investment Policy requires a summary of investments to be presented to Council on a monthly basis.

Consultation

Required by legislation: Yes No
 Required by City of Nedlands policy: Yes No

Legislation / Policy

Investment of Council Funds Policy

Section 6.14 of the *Local Government Act 1995*

Budget/Financial Implications

Investment income is in line with the year-to-date budget.

Risk Management

The Investment Policy of the City, which is reviewed each year by the Audit and Risk Committee of Council, is structured so as to minimise any risks associated with the City's cash investments. The officers adhere to this Policy, and continuously monitor market conditions to ensure that the City obtains attractive yields without compromising on risk management.

Discussion

The Investment Summary shows that as at the end of September 2014 the City held the following funds in investments:

Municipal Funds	\$ 15,676,389.71
Reserve Funds	\$ <u>4,009,166.29</u>
Total	\$ <u>19,685,556.00</u>

The total interest earned from investments for the year-to-date was \$116,006.

Following Council's decision in May 2012, all investments are placed with the 'big four' banks.

The Investment Portfolio comprises holdings in the following institutions:

Financial Institution	Funds Invested	Interest Rate	Proportion of Portfolio
NAB	\$ 5,619,118.54	3.50% - 3.65%	28.54%
Westpac	\$ 4,528,035.45	3.47% - 3.56%	23.00%
ANZ	\$ 3,851,817.21	3.25% - 3.70%	19.57%
CBA	\$ 5,686,584.80	3.17% - 3.48%	28.89%
Total	\$ 19,685,556.00		100.00%

Conclusion

The Investment Report is presented to Council.

Attachments

1. Investment Report for the period ended 30 September 2014.

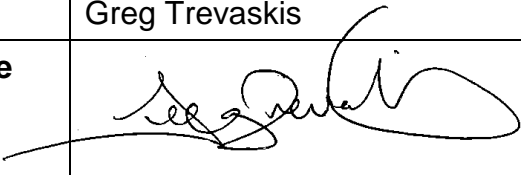
**INVESTMENTS REPORT
FOR THE PERIOD ENDED 30 September 2014**

No.	Particulars	Interest	Invest.	Maturity	Period	NAB	Westpac	ANZ	CBA	Total	Interest
		Rate	Date	Date	Days	*AA-/Stable/A-1+	*AA-/Stable/A-1+	*AA-/Stable/A-1+	*AA-/Stable/A-1+		YTD Accumulated
	RESTRICTED FUNDS										
4	Trust - Adelma	3.56%	30-Jun-14	30-Sep-14	92		\$100,000.00			\$100,000.00	\$897.32
	TOTAL RESTRICTED FUNDS						\$100,000.00			\$100,000.00	\$897.32
	RESERVE INVESTMENTS										
52	Plant Replacement	3.70%	11-Apr-14	11-Nov-14	214			139,144		\$139,144.17	\$1,272.64
CD-WZ	City Development - Western Zone	3.48%	29-Sep-14	30-Mar-15	182				361,861	\$361,861.45	\$136.80
CD-SW	City Development - Swanbourne	3.48%	29-Sep-14	30-Mar-15	182				116,764	\$116,763.96	\$1,012.53
26	North Street Reserve	3.60%	1-May-14	31-Oct-14	183	1,120,668				\$1,120,668.22	\$10,018.71
WF-Gen	Welfare - General	3.48%	29-Sep-14	30-Mar-15	182				276,874	\$276,873.80	\$2,400.96
WF-NCC	Welfare - NCC	3.48%	29-Sep-14	30-Mar-15	182				153,455	\$153,454.79	\$1,330.71
78	Services General	3.65%	8-Apr-14	7-Oct-14	182	860,953				\$860,952.85	\$7,784.54
26-1	Services - Tawarri	3.60%	1-May-14	31-Oct-14	183	59,073				\$59,072.52	\$528.11
52-1	Services - Tawarri	3.70%	11-Apr-14	11-Nov-14	214			101,744		\$101,743.56	\$932.60
55	Insurance	3.70%	11-Apr-14	11-Nov-14	214			56,634		\$56,633.86	\$519.12
Waste	Waste Management	3.48%	29-Sep-14	30-Mar-15	182				153,435	\$153,435.40	\$1,330.54
BLG_Gen	City Building Reserve - General	3.48%	29-Sep-14	30-Mar-15	182				589,729	\$589,729.20	\$222.95
GLG-PRCC	City Building Reserve - PRCC	3.48%	29-Sep-14	30-Mar-15	182				15,001	\$15,001.43	\$1.43
PA	Public Art	3.48%	29-Sep-14	30-Mar-15	182				3,831	\$3,831.08	\$0.37
	TOTAL RESERVE INVESTMENTS					\$2,040,693.59	\$0.00	\$297,521.60	\$1,670,951.10	\$4,009,166.29	\$27,491.63
	MUNICIPAL INVESTMENTS										
94	Muni Investment #94 - NAB	3.60%	6-Aug-14	2-Feb-15	180	\$563,186.59				\$563,186.59	\$4,809.90
111	Muni Investment #111 - ANZ	3.55%	26-Jul-14	26-Nov-14	123			\$1,043,659.18		\$1,043,659.18	\$9,328.60
122	Muni Investment #122 - WBC - CLOSED						\$0.00			\$0.00	\$8,717.11
125	Muni Investment #125 - WBC	3.47%	25-Sep-14	5-Jan-15	102		\$509,293.53			\$509,293.53	\$4,511.19
126	Muni Investment #126 - WBC	3.47%	25-Jul-14	25-Nov-14	123		\$1,006,369.59			\$1,006,369.59	\$6,369.59
127	Muni Investment #127 - NAB	3.60%	25-Jul-14	21-Jan-15	180	\$1,006,608.22				\$1,006,608.22	\$6,608.22
128	Muni Investment #128 - NAB	3.50%	12-Aug-14	10-Dec-14	120	\$1,004,698.63				\$1,004,698.63	\$4,698.63
129	Muni Investment #129 - CBA	3.46%	12-Aug-14	9-Feb-15	181				\$1,004,644.93	\$1,004,644.93	\$4,644.93
130	Muni Investment #130 - WBC	3.48%	12-Aug-14	12-Nov-14	92		\$1,004,671.78			\$1,004,671.78	\$4,671.78
131	Muni Investment #131 - ANZ	3.45%	18-Aug-14	18-Nov-14	92			\$1,004,631.51		\$1,004,631.51	\$4,631.51
132	Muni Investment #132 - ANZ	3.64%	18-Aug-14	18-Feb-15	184			\$502,443.29		\$502,443.29	\$2,443.29
133	Muni Investment #133 - WBC	3.47%	20-Aug-14	20-Jan-15	153		\$1,003,897.81			\$1,003,897.81	\$3,897.81
134	Muni Investment #134 - NAB	3.50%	20-Aug-14	23-Dec-14	125	\$1,003,931.51				\$1,003,931.51	\$3,931.51
135	Muni Investment #135 - CBA	3.32%	20-Aug-14	19-Jan-15	152				\$1,003,729.32	\$1,003,729.32	\$3,729.32
136	Muni Investment #136 - CBA	3.37%	20-Aug-14	16-Feb-15	180				\$1,003,785.48	\$1,003,785.48	\$3,785.48
137	Muni Investment #137 - ANZ	3.25%	21-Aug-14	21-Oct-14	61			\$1,003,561.64		\$1,003,561.64	\$3,561.64
138	Muni Investment #138 - CBA	3.17%	21-Aug-14	21-Oct-14	61				\$1,003,473.97	\$1,003,473.97	\$3,473.97
139	Muni Investment #139 - WBC	3.47%	21-Aug-14	21-Jan-15	153		\$1,003,802.74			\$1,003,802.74	\$3,802.74
	TOTAL MUNICIPAL INVESTMENTS					\$3,578,424.95	\$4,528,035.45	\$3,554,295.62	\$4,015,633.70	\$15,676,389.71	\$87,617.20
	RESERVE & MUNICIPAL TOTAL					\$5,619,118.54	\$4,528,035.45	\$3,851,817.21	\$5,686,584.80	\$19,685,556.00	\$116,006.14

* Credit Rating - Source: Standard & Poor's

Proportion Portfolio 28.54% 23.00% 19.57% 28.89%

13.5 Investment of Council Funds Policy

Council	28 October 2014
Applicant	City of Nedlands
Officer	Michael Cole, Director Corporate and Strategy
CEO	Greg Trevaskis
CEO Signature	
File Reference	CS-000860
Previous Item	Not applicable

Executive Summary

A number of recommendations have been made by the City's Auditors, Macri Partners to the Investment of Council Funds Policy. The changes have been considered by the Audit and Risk Committee and the revised policy is presented to Council for endorsement.

Recommendation to Council

Council endorse the revised Investment of Council Funds Policy as per Attachment 1.

Strategic Plan

KFA: Governance and Civic Leadership

Under section 2.7(2)(b) of the Local Government Act 1995, one of the roles of Council is to determine the local government's policies.

Background

In their interim audit report, the City's auditors Macri Partners recommended a number of changes to the Investment of Council Funds Policy to bring the policy in line with Department of Local Government and Communities guidelines.

Key Relevant Previous Council Decisions:

Not applicable.

Consultation

Required by legislation:

Yes

No

Required by City of Nedlands policy:

Yes

No

These changes have been presented to the Audit and Risk Committee meeting of 7 October 2014 and following feedback from the Committee, the policy has been amended accordingly.

Legislation / Policy

Under section 2.7(2)(b) of the Local Government Act 1995, one of the roles of Council is to determine the local government's policies.

In addition, the investment of funds is governed by:

- Section 6.14 of the Local Government Act 1995,
- The Trustees Act 1962 – Part III Investments, and
- Local Government (Financial Management) Regulations 1996.

Budget/Financial Implications

Within current approved budget: Yes No
Requires further budget consideration: Yes No

There are no budget implications for this proposal. Increasing the % amount that can be invested in any one institution will allow for more flexibility in investing funds with the approved four major banks.

Risk Management

The policy sets the criteria for making authorised investments of surplus funds after assessing credit risk and diversification limits in order to ensure the security of Council funds.

Discussion

The following changes have been made to the Investment of Council Funds Policy:

1. The policy now stipulates the investments are to be in accordance with
 - Section 6.14 of the Local Government Act 1995,
 - The Trustees Act 1962 – Part III Investments, and
 - Local Government (Financial Management) Regulations 1996.
2. Investments are to be limited to the following, in the four major banks:
 - Interest bearing deposits
 - Bank accepted / endorsed bank Bills
3. The prohibition of investments in speculative financial instruments
4. Removal of investments in managed funds
5. Increasing the amount that can be invested in any one investment from 30% to 40%

6. Investments in Term Deposits shall not be fixed for longer than 12 months
7. The investment portfolio is not to be used for leveraging

Conclusion

The revised Investment of Council Funds Policy is recommended to Council for endorsement.

Attachments

1. Revised Investment of Council Funds Policy.



Investment of Council Funds

KFA	Governance and Civic Leadership
Status	Council
Responsible Division	Corporate and Strategy
Objective	To set the criteria for making authorised investments of surplus funds after assessing credit risk and diversification limits in order to ensure the security of Council funds.

Context

Funds held by the City of Nedlands that are not required immediately may be invested in accordance with the Local Government Act 1995. In order to minimise the risks associated with investing funds, this policy specifies the minimum acceptable credit ratings for funds as well as the maximum amount of funds that may be invested in the one financial institution.

Statement

- 1) Any funds surplus to Council's immediate requirements are to be invested in accordance with the following:
 - *Local Government Act 1995 Section 6.14*
 - *The Trustees Act 1962 – Part III Investments, and*
 - *Local Government (Financial Management) Regulations 1996.*
- 2) Investments are limited to the following, in the four major banks:
 - Interest bearing deposits
 - Bank accepted / endorsed bank Bills
 - Managed Funds
- 3) The purchase of speculative financial investments is prohibited
- 4) The amount invested with any one institution shall not exceed 40 % of average annual funds invested.
- 5) Officers are to manage the investment portfolio with the care, diligence and skill that a prudent person would exercise.
- 6) Investments in Term Deposits shall not be fixed for longer than 12 months..
- 7) Should the credit rating of any institution or fund be downgraded then any investment will be divested on maturity or within 30 days, whichever is sooner.
- 8) The investment portfolio is not to be used for leveraging



- 9) A report will be provided to Council each month detailing the performance of all investments.

Related documentation

Procedure for investment of City's funds.

Related local law and legislation

Section 6.14 of the *Local Government Act 1995*

Related delegation

Authority for implementation of the Investment Policy is delegated by Council to the CEO in accordance with the Local Government Act 1995. The CEO may in turn delegate the day-to-day management of the Investments to the Director Corporate & Strategy, the Manager Finance and other designated senior staff subject to regular reviews.

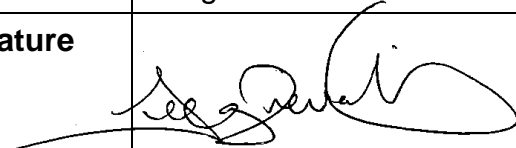
Issued

26 October 2010 (Report CM26.10)

Review History

10 December 2013 (Report CPS40.13)

13.6 Insurance Cover – Willis Australia Ltd

Council	28 October 2014
Applicant	City of Nedlands
Officer	Michael Cole, Director Corporate and Strategy
CEO	Greg Trevaskis
CEO Signature	
File Reference	CS-PRO-00001
Previous Item	Not applicable

Executive Summary

The Council's Insurance Policy requires the Chief Executive Officer to ensure that adequate insurance cover is in place at all times. The CEO is to provide a report to Council advising of the insurance cover (and associated costs) put in place following the expiry of the existing insurance policies as soon as practicable after the budget is adopted.

This report informs Council of insurance cover arranged through the City's newly appointed insurance brokers, Willis Australia Ltd.

Recommendation to Council

Council notes and endorses the insurance cover provided by Willis Australia Ltd.

Strategic Plan

KFA: Governance and Civic Leadership

Council's policy ensures there is provision for adequate insurance cover of Council's assets and insurable risks including Elected Members and staff.

Background

Administration appointed Willis Australia as insurance brokers following the significant increase in premiums from LGIS as a result of the City of Nedlands withdrawing from WALGA.

Willis have sourced alternative cover for insurance for the next 12 months as set out in the summary attached to this report.

Key Relevant Previous Council Decisions:

Council Meeting 24 September 2013 - Item 16.1 – WALGA Membership

At its meeting of 24 September 2013, Council resolved to resign its membership of the West Australian Local Government Association (WALGA).

Consultation

Required by legislation: Yes No
Required by City of Nedlands policy: Yes No

Council requires that each year prior to the expiry of the existing insurance, the Chief Executive Officer shall invite Council's insurers to meet prior to the end of the financial year to discuss and review Council's annual insurance requirements.

Following the receipt of 90 days notice from LGIS of significant increases in scheme covers operated by LGIS, the CEO conducted a Request for Quotation process and as a result appointed Willis Australia Ltd as the City's insurance brokers to source alternative cover from 1 October 2014.

The Audit and Risk Committee has received a report on the placement of insurance through Willis Australia Ltd and recommended that Council notes and approves the insurance premiums provided by Willis Australia Ltd. Since the meeting of the Audit and Risk Committee, Willis Australia Ltd have secured funding of an additional \$14,000 towards a review of workers compensation claims management processes.

Legislation / Policy

The Council's Insurance Policy requires the Chief Executive Officer to ensure that adequate insurance cover is in place at all times. The CEO is to provide a report to Council advising of the insurance cover (and associated costs) put in place following the expiry of the existing insurance policies as soon as practicable after the budget is adopted.

Budget/Financial Implications

Within current approved budget: Yes No
Requires further budget consideration: Yes No

The 2014/15 Budget includes provision for insurance cover. There is minimal financial impact in the cover provided through Willis Australia Ltd.

Risk Management

As part of the City's Risk Management Strategy, insurance cover is sought to offset the financial risks arising from loss, theft or accidental damage.

Discussion

In accordance with Council's Insurance Policy, the City had sought quotations for the renewal of insurance for 2014/15 from Local Government Insurance Services.

LGIS provided a renewal report and the City accepted the premiums quoted. Since accepting these quotations, the LGIS Board has determined that as the City of Nedlands is not a member of WALGA, it is not entitled to the Member benefits package. Accordingly, a 25% discount will not apply to scheme covers. The quotations for non-scheme covers remains the same.

Following the receipt of formal advice with 90 days notice from LGIS of significant increases in scheme covers operated by LGIS, the CEO conducted a Request for Quotation process and as a result appointed Willis Australia Ltd as the City's insurance broker to source alternative cover from 1 October 2014.

Willis Australia Ltd undertook the procurement process on behalf of the City by seeking quotes from reputable insurance underwriters in the market. The attached table provides a summary of the cost of insurance cover now provided through Willis Australia Ltd, compared to the premiums quoted by LGIS.

While the Willis Australia Ltd premiums are \$85,566.13 lower than the revised LGIS quotations, the cost was \$90,951.90 more than the initial covers offered by LGIS. However, as the City is not a member of WALGA, those covers are no longer available.

However, when WALGA membership and the cost of ancillary WALGA services are taken into account, along with adjustments for performance discounts and funding for claims management reviews, the total package offered by Willis is only marginally more than the initial covers offered by LGIS and under the circumstances represent excellent value for money for the City.

The experiences with insurance has been similar to the City's experiences with procurement of other goods and services since withdrawing from WALGA. The City has been able to acquire, through its own Request for Quotation and Request for Tender processes, goods and services at similar prices to those available through WALGA's preferred supplier arrangements and without any significant impact on the City's budget.

Conclusion

The total package offered by Willis Australia represents excellent value for money for the City and it is recommended that Council notes and endorses the insurance premiums provided by Willis Australia Ltd.

Attachments

1. Summary of Insurance Cover.

Summary of Insurance Cover for 2014/15
Comparison of cover provided by Willis Australia with LGIS quotes

Class of Insurance	LGIS 2014/2015 INITIAL CONTRIBUTION \$	LGIS 2014/2015 REVISED CONTRIBUTION \$	WILLIS 2014/2015 PREMIUM \$	Insurer	Comments
Contract Works (Annual)	\$ 8,712.00	\$ 8,712.00	\$ 5,466.78	Allianz	Includes Liability
Directors & Officers Liability	\$ 11,095.34	\$ 11,095.34	\$ 10,163.45	ACE	Includes EPL Cover \$1M
Group Journey Injury	\$ 475.75	\$ 475.75	\$ 536.25	Chubb/ROUM	Minimum premium
Motor Vehicle Fleet	\$ 54,869.39	\$ 54,869.39	\$ 29,590.00	QBE	Highly Discounted
Group Personal Accident	\$ 1,980.00	\$ 1,980.00	\$ 1,443.75	Chubb/ROUM	Special Rate
Corporate Travel	\$ -	\$ -	\$ 511.73	Chubb/ROUM	Minimum premium
Casual Hirers Liability	\$ 3,927.00	\$ 5,236.00	\$ 2,750.00	Allianz	50 Uninsured Hires - Minimum Premium
Crime	\$ 1,933.43	\$ 2,577.00	\$ 2,711.50	ACE	Increased limit from 500k to \$1M
Industrial Special Risks (Property)	\$ 125,149.35	\$ 166,865.00	\$ 88,617.39	QBE	\$5k deductible (adverse claims) to achieve rate
General Liability			\$ 66,000.00	CGU	Total Premium \$129,250
Liability - 1st XS Layer 50m xs 30m			\$ 41,250.00	Great Lakes	
Liability - 2nd XS Layer 20m xs 80m			\$ 11,000.00	CGU	
Liability - 3rd XS Layer 50m xs 100m			\$ 11,000.00	Allianz	
Professional Indemnity			\$ 55,000.00	CGU	Total Premium \$126,478
PI 1st XS Layer 25m xs 30m	\$ 175,714.11	\$ 234,283.00	\$ 17,875.00	Great Lakes	
PI 2nd XS Layer 20m xs 55m			\$ 27,500.00	Dual	
PI 3rd XS Layer 5m xs 75m			\$ 5,500.00	Chubb	
PI 4th XS Layer 5m xs 80m			\$ 8,250.00	XL	
PI 5th XS Layer 10m xs 85m			\$ 9,603.00	WR	
PI 6th XS Layer 5m xs 95m			\$ 2,750.00	Great Lakes	
Workers Compensation	\$ 222,851.08	\$ 297,132.00	\$ 259,990.50	CGU	25% Claims Experience Discount
Fee	\$ -	\$ -	\$ 40,150.00		
TOTAL PREMIUM (including all Charges)	\$ 606,707.45	\$ 783,225.48	\$ 697,659.35		Overall Premium Saving \$85,566.13

Willis quotes below LGIS revised quote \$85,566.13
 Willis quotes above LGIS 1st quote \$90,951.90

Summary Comparison	\$606,707.45	\$783,225.48	\$697,659.35
1) WALGA Membership	\$19,000.00		
2) Other WALGA Services	\$20,000.00		
	\$39,000.00		

3) Additional General Liability recomment	\$10,000.00		
4) Average LGIS Surplus Distribution	-\$30,000.00		
5) Funding - Workers Compensation claims managements processes			-\$14,000.00
6) Potential Willis Workers Compensation Performance Discount			-\$56,000.00

	<u>\$625,707.45</u>		<u>\$627,659.35</u>	\$1,951.90 Difference
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14. Elected Members Notice of Motions of Which Previous Notice Has Been Given

Disclaimer: Where administration has provided any assistance with the framing and/or wording of any motion/amendment to a Councillor who has advised their intention to move it, the assistance has been provided on an impartial basis. The principal and intention expressed in any motion/amendment is solely that of the intended mover and not that of the officer/officers providing the assistance. Under no circumstances is it to be expressed to any party that administration or any Council officer holds a view on this motion other than that expressed in an official written or verbal report by Administration to the Council meeting considering the motion.

14.1 Councillor Binks – Draft Policy – Certification of Buildings as per Approved Plans

Motion

That Administration draft a policy requiring owners/developers of new or altered buildings to certify that the structure is located on the site in accordance with the approved plans.

Reasons

Recent developments in the City have shown a weakness in the system where a builder can make a "mistake" and build closer to a boundary than legally allowed making it very difficult after the building is completed to make changes.

I am aware of a policy from the City of South Perth which could possibly be modified for use by the City of Nedlands.

It has been suggested to me that if there are more than 2 floors on a building anywhere in Nedlands, all floors should have a surveyor certify the placement of the "pads". Any building in the areas with river frontage should be automatically included in this requirement.

I would suggest that the policy should be flexible enough to have this requirement on 2 storey houses where Administration consider there could be possible problems on encroachment. (Based on past performances of certain rouge builders)

This item has some urgency as we have plans for some buildings on the river being evaluated now and this could be advantageous before approval to avoid problems that have recently had to be resolved by the State Administrative Tribunal.

Administration Comment

Administration would need to research the matter to ensure that any proposed policy had the legislative power to be enforced. At first glance it would appear that such a policy may not be enforceable under the Planning and Development Act 2005.

However Section 27 of the Building Act allows for a permit authority to impose conditions on the grant of a building permit in addition to any provided for in the regulations.

This would allow the City to prescribe on the permit under 'test and inspections' an item to require survey of each and every level of a multi storey building for height and/or position. These test results are then required to be submitted as part of the notice of completion.

It would certainly assist in any compliance matter that was concerned about the position or height of a building or storey if required.

Consideration would also need to be given as to the different situations to which the policy would apply, for example lots adjoin a reserve, structures approved with reduced setbacks etc.

14.2 Councillor Wetherall – Omnibus Amendments to the City of Nedlands Town Planning Scheme No. 2 – Item PD33.14 Ordinary Meeting of Council 23 September 2014

Motion

In relation to the resolution of Council at the Ordinary Meeting of Council held on 23 September 2014, Item PD33.14 – Proposed Scheme Amendment No 199 – Omnibus Changes to the City of Nedlands Town Planning Scheme No. 2, Council:

1. Undertakes further consideration of the issues listed below by a workshop or workshops and further Council decisions;
2. Therefore that the amendments should not for the time being be progressed and if submitted to State bodies should be withdrawn;
3. The following matters shall be dealt with within the tenor of this resolution, notwithstanding that other items in the proposed Omnibus Amendments for TPS2 may be reviewed also:

Justification for the further consideration of the "Omnibus Amendments" to TPS2 follows.

Mandatory renewable energy (REN)

Proposed

All new development and at Council's discretion, substantial additions to existing development shall provide on-site power generation by solar, wind or other means, approved by Council as follows:

- i. For each residential dwelling – a minimum capacity of 1.5kW; and
- ii. For each non-residential development with a value exceeding \$1 million – capacity determined by Council with due regard to roof area and height.

The previous decision of Council needs to be reviewed for the following reasons.

1. It is not within the provenance of LG to make laws that require access to the State power grid (SPG). Access to the SPG is controlled by the WA Govt. and Western Power
2. There has been no prior consultation with Western Power or the WA Govt. concerning the practicalities of the proposal. There is no guarantee that all properties with new solar/wind installations in inner suburbs like Nedlands will be granted access the SPG.
3. The proposal imposes a political viewpoint and takes away from ratepayers for no good reason a right to choose.
4. The minimum 1.5kW specified is uneconomic even in a smaller home and therefore a waste of money. Further, any subsidy for REN is capped at 5 kW and this is also uneconomic in a large home (>\$1M).
5. There will be some developments where installation of solar/wind is simply impracticable – but no discretion is possible if it is a requirement in TPS2.
6. Some of the changes proposed are vague, especially for renovations. For example a “substantial addition” is not defined. What happens in multi-residential dwellings (duplexes and triplexes)? Many ratepayers may not know where they stand leading to conflictual situations and increased costs of doing business in Nedlands.

Mandatory landscaping (Affects Clauses 5.3 and 5.4 and also 5.3.13 of TPS2)

Thirty percent (30%) of residential lot area to be landscaped (for blocks over 800m²), or 20% for small lots or non-residential development.

This proposal seeks to give Council power to dictate that 30% of residential lots ≥800m² (or 20% of other lots) be “landscaped”.

The previous decision of Council needs to be reviewed for the following reasons.

1. The intention is for such landscaping to be “vegetative”; it is not clear how Council will manage this requirement.
2. The requirement for 30% green landscaping may restrict the size of dwelling (especially for single story) and other features of a development (swimming pool, tool sheds garages etc) that proprietors want especially for smaller lots.
3. The proposal will not prevent (ipso facto) some proprietors from paving the front of their homes (as was the justification) since the mandatory landscaping could well be in the back yard.
4. It is the business of a proprietor to decide how their property should be managed and/or developed; what has changed to justify this additional restriction on the rights of a proprietor?

Minimum floor levels for habitable rooms (to counter flooding from rising sea levels)

TPS2 specifies minimum floor levels for habitable rooms in areas that could be flooded in the future from rises in the Swan River or Indian Ocean.

This proposal will impose higher costs on those wishing to build residences in locations closer to sea level.

The previous decision of Council needs to be reviewed for the following reasons.

1. This is essentially a political statement; more evidence for the magnitude of this risk in the City of Nedlands is needed before this proposal is enshrined in TPS2.
2. There is very little low lying vacant land in the CON and existing developments along the Esplanade and riverfront are in the expensive and safe category.
3. The proposal is vague when it states “could be flooded”. Is the choice of affected properties to be left open to the City’s discretion, or identified in advance in a schedule of at risk lots?
4. This matter should be considered in conjunction with both neighboring LAs and the State Govt. to avoid inconsistent sets of rules. Needs more work!

Clause 5.17 of TPS2

Condition of development of a lot with residential zoning comprising 10 or more dwellings, or a non-residential lot . . . require a contribution of up to 1% of the cost of development for the provision of art.

Artwork may be installed at sites other than the development that occasioned the payment in the first instance.

The previous decision of Council needs to be reviewed for the following reason.

1. This is simply an additional tax on developers in the CON. Is it fair? Should it apply to all proprietors and/or ratepayers – big and small? How is “cost of development” to be defined? The item was not discussed in open forum at the September Committee or Council Meetings.

Replacing clauses 5.3.3 and 5.6.2 with a new clause 5.3.3

The new clause 5.3.3b removes any discretion by Council for the primary and secondary street frontages together with the side and back setbacks for all allotments that are $\geq 800\text{m}^2$ with a primary frontage of $\geq 15\text{m}$.

[It is noted the proposal allows for a 36m^2 carport with a minimum 3.5m setback and side setback of 1m in the front yard for properties where covered car spaces cannot be located elsewhere on site.]

The previous decision of Council needs to be reviewed for the following reasons.

Experience has shown that this is an area where Council discretion is often needed and allowed and gives better outcomes for both proprietors and neighbours. Is it wise or necessary to be so prescriptive?

Administration Comment

A workshop to further discuss the proposed amendment was held on 7 October 2014.

The proposed Omnibus Amendment has already been forwarded to the Department of Planning and the Environmental Protection Authority as part of the process to progress the amendment.

It is Administrations' understanding in relation to a matter under the *Planning and Development Act 2005* that once the resolution is passed, the amendment becomes adopted (in this case, for the purpose of consultation rather than final adoption) in accordance with the Act. The Act doesn't provide a mechanism for 'un-adopting' the Amendment and thus the Council would not be able to change that outcome even with a rescission of the resolution.

The above understanding was confirmed by McLeods solicitors at a meeting in relation to another matter. Therefore it is Administration's view that the proposed Omnibus Amendment cannot be "withdrawn" from the State bodies that it has been sent to.

Something worth noting for this matter is that Council gets to consider the Amendment again at the close of consultation and can either: adopt with or without modification or decide not to proceed with the Amendment altogether. The ability to 'adopt with modification' allows Council to alter the provisions of the Amendment prior to final adoption and this would be the regular approach to processing an amendment where Council wants to make alterations after initial adoption.

15. Elected Members Notices of Motion Given at the Meeting for Consideration at the Following Ordinary Meeting of Council 25 November 2014

Disclaimer: Where administration has provided any assistance with the framing and/or wording of any motion/amendment to a Councillor who has advised their intention to move it, the assistance has been provided on an impartial basis. The principle and intention expressed in any motion/amendment is solely that of the intended mover and not that of the officer/officers providing the assistance. Under no circumstances is it to be expressed to any party that administration or any Council officer holds a view on this motion other than that expressed in an official written or verbal report by Administration to the Council meeting considering the motion.

Notices of motion for consideration at the Council Meeting to be held on 25 November 2014 to be tabled at this point in accordance with Clause 3.9(2) of Council's Local Law Relating to Standing Orders.

16. Urgent Business Approved by the Presiding Member or by Decision

Any urgent business to be considered at this point.

17. Confidential Items

Any confidential items to be considered.

Declaration of Closure

There being no further business, the Presiding Member will declare the meeting closed.