

# AGENDA

## Special Council Meeting

**Wednesday 30 July 2025**

### Notice of Meeting

Mayor & Councillors

A Council Meeting Agenda Forum of the City of Nedlands is to be held on Wednesday 30 July 2025 in the Council Chambers at 71 Stirling Highway Nedlands commencing at 5.00pm.

This meeting will be livestreamed [Livestreaming Council & Committee Meetings » City of Nedlands](#)



**Keri Shannon | Chief Executive Officer**

**29 July 2025**



## Information

Council Meeting Agenda are run in accordance with the City of Nedlands Standing Orders 2016. If you have any questions in relation to the agenda, procedural matters, addressing the Council or attending these meetings please contact the Governance Officer on 9273 3500 or [council@nedlands.wa.gov.au](mailto:council@nedlands.wa.gov.au)

## Public Question Time

Public question time at a Council Meeting is available for members of the public to ask a question about items on the agenda. Questions asked by members of the public are not to be accompanied by any statement reflecting adversely upon any Council Member or Employee.

Questions should be submitted as early as possible via the online form available on the City's website: [Public question time | City of Nedlands](#)

Questions may be taken on notice to allow adequate time to prepare a response and all answers will be published in the minutes of the meeting.

## Deputations

Members of the public may make presentations or ask questions on items contained within the agenda. Presentations are limited to 3 minutes. Members of the public must complete the online registration form available on the City's website: [Public Address Registration Form | City of Nedlands](#)

## Disclaimer

Members of the public who attend Council Meetings should not act immediately on anything they hear at the meetings, without first seeking clarification of Council's position. For example, by reference to the confirmed Minutes of Council meeting. Members of the public are also advised to wait for written advice from the Council prior to taking action on any matter that they may have before Council.

Any plans or documents in agendas and minutes may be subject to copyright. The express permission of the copyright owner must be obtained before copying any copyright material.



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**1. DECLARATION OF OPENING**

The Presiding Member will declare the meeting open at 5.00pm and acknowledge the Whadjuk Nyoongar people, Traditional Custodians of the land on which we meet, and pay respect to Elders past, present and emerging. The Presiding Member will draw attention to the disclaimer on page 2 and advise the meeting is being livestreamed.

**2. PRESENT AND APOLOGIES AND LEAVE OF ABSENCE**

**3. PUBLIC QUESTION TIME**

Questions received from members of the public will be read at this point. The order in which the CEO receives questions shall determine the order of questions, unless the Mayor determines otherwise. Questions must relate to a matter affecting the City of Nedlands.

**4. DEPUTATIONS**

Deputations by members of the public who have completed Public Address Registration Forms.

**5. DISCLOSURES OF FINANCIAL INTEREST**

The Presiding Member to remind Council Members and Staff of the requirements of Section 5.65 of the Local Government Act to disclose any interest during the meeting when the matter is discussed.

A declaration under this section requires that the nature of the interest must be disclosed. Consequently, a member who has made a declaration must not preside, participate in, or be present during any discussion or decision-making procedure relating to the matter the subject of the declaration.

However, other members may allow participation of the declarant if the member further discloses the extent of the interest. Any such declarant who wishes to participate in the meeting on the matter, shall leave the meeting, after making their declaration and request to participate, while other members consider and decide upon whether the interest is trivial or insignificant or is common to a significant number of electors or ratepayers.

**6. DISCLOSURES OF INTERESTS AFFECTING IMPARTIALITY**





The Presiding Member to remind Council Members and Staff of the requirements of Council's Code of Conduct in accordance with Section 5.103 of the Local Government Act.

Council Members and staff are required, in addition to declaring any financial interests to declare any interest that may affect their impartiality in considering a matter. This declaration does not restrict any right to participate in or be present during the decision-making procedure.

The following pro forma declaration is provided to assist in making the disclosure.

"With regard to the matter in item x ..... I disclose that I have an association with the applicant (or person seeking a decision). This association is ..... (nature of the interest).

As a consequence, there may be a perception that my impartiality on the matter may be affected. I declare that I will consider this matter on its merits and vote accordingly."

The member or employee is encouraged to disclose the nature of the association.

## **7. DECLARATIONS BY MEMBERS THAT THEY HAVE NOT GIVEN DUE CONSIDERATION TO PAPERS**

This item will be dealt with during the meeting.



8. **DIVISIONAL REPORTS - PLANNING & DEVELOPMENT**

Nil



## 9. DIVISIONAL REPORTS – CORPORATE SERVICES

### 9.1 Acknowledgment of Submissions received for Differential Rates 2025/2026

<b>Report Number</b>	<b>CPS36.07.25</b>
<b>Meeting &amp; Date</b>	Special Council Meeting – 30 July 2025
<b>Applicant</b>	City of Nedlands
<b>Employee Disclosure under section 5.70 Local Government Act 1995</b>	Nil
<b>Report Author</b>	John Vojkovich – Acting Director Corporate Services
<b>Director</b>	Keri Shannon – Chief Executive Officer
<b>Attachments</b>	Attachment 1 – Copy of Advertisements Attachment 2 – Submission Table

#### Purpose

The purpose of the report is to provide to Council details of the submissions received in response to the proposed differential rates for 2025/2026.

#### Administration Recommendation

That Council **RECEIVES** the submissions on the differential rates as contained in attachment 2.

#### Voting Requirement

Simple Majority

#### Key points

The purpose of this report is to consider any feedback provided during the public notice period on advertise the proposed differential rates and minimums for 2025/26.



1. The advertising of differential rates for 2025/26 was approved by Council at a Special Council Meeting on 3 June 2025.
2. Advertisements in accordance with section 6.36 were placed on 7 June 2025 inviting submissions from electors and ratepayers.
3. The closing date for submission is 29 June 2025. As at the time of publication of this report, no submissions have been received.
4. In adopting the 2025/26 Budget, the City is required to consider and provide a response to the submissions received.

## Background

Under the section 6.33 of the Local Government Act, a local government may impose differential general rates according to any, or a combination, of the following characteristics —

- (a) the purpose for which the land is zoned, whether or not under a local planning scheme or improvement scheme in force under the Planning and Development Act 2005; or
- (b) a purpose for which the land is held or used as determined by the local government; or
- (c) whether or not the land is vacant land; or
- (d) any other characteristic or combination of characteristics prescribed

Currently, the City uses 3 differential rate classifications as detailed below:

1. Residential
2. Residential Vacant
3. Non-Residential

The City also establishes a minimum rate for each differential rating classification to ensure that all ratepayers make a reasonable contribution to the cost of providing services and infrastructure by the City.

## Discussion

Rate increases of 4.8% referred to in this report use the 2024/25 rates in the dollar for Gross Rental Value (GRV) valued properties and 2024/25 rates revenue for minimum valued properties as the base for the increase.

Each year where the City of Nedlands seeks to impose differential rates, it is required under section 6.36 of the Local Government Act 1995 to advertise the proposed differential rates by local public notice for a period of at least 21 days, seeking submissions. Section 6.36(4) of the Local Government Act 1995 requires the local government to consider any submissions.



The Council approved the following differential rates to advertise for public comment:

Differential Rate	Minimum Rate Proposed	Rate in the Dollar Proposed
Residential	\$1,652	\$0.063456
Non-Residential	\$2,178	\$0.078298
Residential Vacant	\$2,008	\$0.083959

## Consultation

As required by the *Local Government Act 1995*, the City commenced advertising of the proposed differential rates on 7 June 2025 with the submission period closing on 29 June 2025, inviting comments over a period of 21 days.

No submissions were received at publication of the agenda on 27 June 2025; therefore, rates are proposed to remain at the amount advertised.

## Strategic Implications

This item relates to the following elements from the City's Council Plan.

**Vision**      **Sustainable and responsible for a bright future**

*All pillars will be supported*

## Budget/Financial Implications

Proposed differential rates for the 2025/26 budget with an increase of 4.8% will provide additional revenue of approximately \$1.7m to the 2024/25 budget total rates to the City.

## Legislative and Policy Implications

[WALW - Local Government \(Financial Management\) Regulations 1996 - Home Page](#)  
[WALW - Local Government Act 1995 - Home Page](#)

## Decision Implications

Should Council endorse the recommendation then the City will fulfill its Statutory obligations under s6.36 of the *Local Government Act 1995* to advertise proposed differential rates for 2025/26 by giving Local Public Notice for 21 days and consider any submissions received.



Should Council not endorse the recommendation, this would result in delays to the adoption of the final budget for 2025/26.

## **Conclusion**

Council's approval will complete the statutory obligation to advertise the proposed rate in the dollar and minimum rates for 21 days for public comments and consider and provide a response to the submissions received.

## **Further Information**

Nil



## Notice of Intention to Impose Differential Rates for 2025/26

In accordance with Section 6.36 of the *Local Government Act 1995*, notice of the Council's Intention to Levy Differential Rates for the 2024/25 Financial Year on various categories of properties within the City is hereby given.

The following differential rates are to be levied in accordance with Sections 6.33 of the *Local Government Act 1995*.

Differential Rate	Minimum Rate Proposed	Rate in the Dollar (\$) Proposed
Residential	\$1,652	\$0.063456
Non-Residential	\$2,178	\$0.078298
Residential Vacant	\$2,008	\$0.083959

A copy of the objects and reasons for each of the differential rates can be found on the City of Nedlands website at [www.nedlands.wa.gov.au/publicnotices](http://www.nedlands.wa.gov.au/publicnotices)

Electors and ratepayers of the City of Nedlands are invited to submit their comments on the above rates in writing no later than **11.59pm 29 June 2025**. Submissions should be addressed to the Chief Executive Officer, City of Nedlands, PO Box 9, Nedlands WA 6909 or [council@nedlands.wa.gov.au](mailto:council@nedlands.wa.gov.au), with "Differential Rates" in the subject line.

**Keri Shannon**  
**CHIEF EXECUTIVE OFFICER**



**Notice of Intention  
to Impose Differential Rates  
for 2025/26**

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The following differential rates are to be levied in accordance with Section 6.33 of the Local Government Act 1995.

**Differential Rate**

**Residential**

Minimum Rate Proposed

\$1,652

Rate in the Dollar Proposed

\$0.063456

**Differential Rate**

**Non-Residential**

Minimum Rate Proposed

\$2,178

Rate in the Dollar Proposed

\$0.078298

**Differential Rate**

**Residential Vacant**

Minimum Rate Proposed

\$2,008

Rate in the Dollar Proposed

\$0.083959

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Submissions should be addressed to the Chief Executive Officer, City of Nedlands, PO Box 9, Nedlands WA 6909 or [council@nedlands.wa.gov.au](mailto:council@nedlands.wa.gov.au), with "Differential Rates" in the subject line.

**Keri Shannon**  
Chief Executive Officer





City of Nedlands

## **Public Submissions for Differential Rates – Budget 2025/26**

### **Special Council Meeting**

**Tuesday, 1 July 2025**

### **Details of Submissions Received and Responses.**

There was 1 submission received in response to the advertisement for the differential rates. This submission was received from a community group and not a ratepayer or elector. The text of the submission is set out on the following page.

The submission was not in favour of the proposed rates increase on the basis that it was insufficient to support the operating activities of the City (with more information about the budget being required).

An analysis comparing responses in this budget period to last period:

	For	Against	More info
FY25 Diff Rates Response	1	64	2
FY26 Diff Rates Response	0	1	0

**RESPONSE 1: (COMMUNITY GROUP - REDACTED)**

The community has been invited to comment on the minimum rates set in order to carry out the City's programs, services and obligations over the next 12 months.

We have not been able to find any budget figures to guide us to make comment, other than being informed that there is a possibility that the Environmental Conservation (EC) budget is to be reduced by 10%. This is not a good sign, as it suggests that there will be the culling of certain operations to meet the target, whatever that might be as at present, it is unknown. Incidents such as the recent collapse of the river wall on the Nedlands Foreshore for instance, amount to a big cost that needs to be accounted for, and if the budget for EC is so tight, the revenue will need to be sourced from somewhere else in the City's coffers.

How will the City of Nedlands be able to afford to pay for all the unfinished projects and undelivered promises if they propose a rate of 4.8%, (including the one off 2% for IT) if that's what the City settles on? It will be irresponsible for the City to initiate new projects when there's such a backlog of work not yet undertaken.

As no information has been forthcoming following Councillor briefings held during April and May, (according to the report in the June 2nd agenda) how can one make comment if there are no budget figures to relate to? I attempted to submit questions on behalf of [REDACTED] relating to the upcoming budget at the June 2nd Special Council Meeting and was advised "*that your questions are not relevant to the matters that are being addressed for discussion this evening. Tonight's agenda is exclusively focused on differential advertising rates*". To be told that the questions were not relevant to the meeting is absurd.

What I wanted to convey, was to avoid a repeat of the debacle that unfolded last year, following the Administration's determination to target a 47% reduction in the EC budget.

**Listed below are the specific areas of concern****1) Environmental Conservation Operational Budget 2025/26**

It has been another very challenging year climatically. Throughout Perth, including Nedlands, increasingly, trees and shrubs are dying or under incredible stress, not only in natural areas and public open spaces, but on street verges too. In order for the City to meet its obligations and deliver services to all its bushland, coastal and river reserves, and greenways (aligned with the City's commitment to grow the Urban Canopy), and in such trying conditions, the budget must be maintained without any reduction, to meet all those costs and expectations.

The Natural Areas Management Plan for the City, as well as all the Management Plans for all the reserves are now out of date (2019-2024). They are necessary tools to guide management in each of the City's reserves. The plans are not a 'one size fits all'. Updating these plans will require consultants to undertake ground truthing to inform management for the next 5 years. The challenges are increasing as we face rising tidal surges on the beachfront as well as on the river foreshore,

reduced rainfall and stresses including pathogens impacting vegetation. The City will need to factor in the costs to provide these services.

Nedlands' bushland groups' efforts are increasingly directed towards ensuring plant survival which is a great demand on our volunteers' capabilities when considering the aging demographic. Allen Park received a hand up when water points were installed to assist with watering and [REDACTED] is grateful for that. There are still the demands to bring water to the plants across the challenging landscape.

## **2) Greenway Development (Capital Works Program page 6)**

This was deferred from the 23/24 & 24/25 due to insufficient funding, impacting Mt Claremont and Foreshore Management Plan initiatives.

It has not been possible to establish how much money was allocated to bushcare in the 2024/25 financial year after the reinstatement of the budget last September, and how much has been spent. We do not know what the budget figure has been set for this year.

## **3) Norn Bidi (Allen Park Trail Path – Whadjuk Trail) (Capital Works Program page 9)24/25**

Due to the current construction of the adjacent Children's Hospice, the allocation of \$140 000 (reserve fund) for construction of the new path at the Swanbourne Oval remains on hold.

## **4) Allen Park Cottage (Capital Works Program page 15) Stage Two**

*Improvement of Allen Park Cottage (added as per Council Resolution) (Deferred from FY 23/24 & 24/25 inclusive due to Insufficient Funding).* Listed as one of the major projects.

The Allen Park Cottage is one of the City's assets situated in the Heritage Precinct at Allen Park, and requires urgent attention. In 2017 the City presented a Structural Report regarding defects requiring attention. It is remiss of the City not to undertake the remediation of one of Swanbourne's oldest cottages (built in 1913), and the only original building in the Heritage Precinct. The Heritage Architect recommended the cottage to be listed on the register in accordance with the other cottages in the precinct. In July 2021, on advice from the administration, the cottage was vacated by [REDACTED] and shortly thereafter hoarding was placed around the building. Information was circulated last November 2024 about initiating an EOI around the cottage's use and to inform the kind of restoration work to be done. On [REDACTED]n, [REDACTED] provided input without acknowledgement by the administration of receipt of that input, and heard nothing more.

- Is the hoarding owned by the City, or is it hired? If it's hired, what is that cost?
- When will the City commit much needed funds once and for all to fix the building?
- *24/25 Comm – Bldging – Major Allen Park Cottage – Stage 2 Improvement.* \$30,000 was allocated in the Capital Works Program 2024/2025 financial year. Where has it been spent?
- The Allen Park Cottage was listed in the Capital Works Program for 25/26 *Comm – Bldging – Major Allen Park Cottage – Stage 2 Improvement.*

Proposed Funding = \$570 000. Other Municipal (reserve, carry forward) = \$251 968. Municipal Funding Including Overheads = \$318 032

Will the City guarantee this work will be undertaken in the 2025/26 financial year?

In conclusion, there has been no discussion about the proposed budget at public meetings. With insufficient information available to inform ratepayers in relation to the City's advertisement about setting differential rates to deliver all that is expected of the City, we do not believe that the proposed rates will be adequate to meet the community's expectations. The bar needs to be set higher than that proposed.



## 10. DIVISIONAL REPORTS – CHIEF EXECUTIVE OFFICER

### 10.1 Appointment of Committees

<b>Report Number</b>	<b>CEO31.07.25</b>
<b>Meeting &amp; Date</b>	Special Council Meeting – 30 July 2025
<b>Applicant</b>	City of Nedlands
<b>Employee Disclosure under section 5.70 Local Government Act 1995</b>	Nil
<b>Report Author</b>	Mikayla Chambers – Senior Governance Officer
<b>Director</b>	Keri Shannon – Chief Executive Officer
<b>Attachments</b>	Attachment 1 – Audit, Risk and Improvement Committee Terms of Reference Attachment 2 – Chief Executive Officer's Performance Review Committee Terms of Reference Attachment 3 - Governance Committee Terms of Reference Attachment 4 – Public Art Committee Terms of Reference Attachment 5 - Becoming a Zone Delegate or State Councillor Attachment 6 – Metropolitan Regional Road Group Policies and Practices

### Purpose

The purpose of this report is for the Commissioners to be appointed/nominated to the below Committees and Groups:

- Audit, Risk and Improvement Committee
- Chief Executive Officer Performance Review Committee
- Governance Committee
- Public Art Committee
- Development Assessment Panels (nominations to appointments made by the Minister)
- WALGA Central Metropolitan Zone
- Metropolitan Regional Roads Group – West Sub Group

### Administration Recommendation

That Council:

1. Appoints Commissioners David Caddy, Bianca Sandri and Catherine Hart to the Audit, Risk and Improvement Committee as members.
2. Appoint Commissioners David Caddy, Bianca Sandri and Cath Hart to the Chief Executive Officer Performance Review Committee as members.



3. Appoints Commissioners David Caddy, Bianca Sandri and Catherine Hart to the Public Art Committee as members.
4. Appoints Commissioners David Caddy, Bianca Sandri and Catherine Hart to the Governance Committee as members.
5. Nominates the following Commissioners to the Development Assessment Panel:
  - a) \_\_\_\_\_ (Member)
  - b) \_\_\_\_\_ (Member)
  - c) \_\_\_\_\_ (Alternate Member)
6. Appoints the following commissioners to WALGA Central Metropolitan Zone:
  - a) \_\_\_\_\_ (Voting Delegate)
  - b) \_\_\_\_\_ (Voting Delegate)
  - c) \_\_\_\_\_ (Proxy Voting Delegate)
7. Appoints the following Commissioners to the Metropolitan Regional Road Group West Sub-Group.
  - a) \_\_\_\_\_ (Member)
  - b) \_\_\_\_\_ (Deputy Member)

## Voting Requirement

Absolute Majority

## Background

On Friday, 25 July 2025 a declaration of vacancies of all remaining Councillors and the appointment of three commissioners took place. Mr David Caddy was appointed as Chairperson of the Commissioners, Ms Bianca Sandri as Deputy Chairperson of the commissioners and Ms Catherine Hart as a commissioner.

Councillors are usually appointed/nominated to various committees and groups following a Local Government Election but due to recent resignations of Councillors and the declaration of vacancies of all remaining councillors, the Commissioners are required to appoint new members/delegates.

## Discussion

For information, the vacancy of each Group/Committee and purpose of each group is set out below:

### Audit, Risk and Improvement Committee

Membership	Status
Commissioner	Vacant
Commissioner	Vacant



Commissioner	Vacant
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**Purpose:**

The audit, risk and improvement committee is established by Council in accordance with the *Local Government Act 1995 (WA)*, part 7, to assist the Council under Regulation 16 of the *Local Government (Audit) Regulations 1995 (WA)* to discharge its responsibilities with regard to the exercise of due care, diligence and skill in relation to:

- (a) The reporting of financial information, the application of accounting policies, and the management of the financial affairs of the City,
- (b) The assessment of the adequacy of the management of Risk.

The Terms of Reference for the Audit, Risk and Improvement Committee can be found at Attachment 1.

**Chief Executive Officer Performance Review Committee**

Membership	Status
Commissioner	Vacant
Commissioner	Vacant
Commissioner	Vacant

**Purpose:**

The CEO Performance Review Committee is established under the powers given in section 5.8 of the *Local Government Act 1995 (WA)*.

The Committee is established for the purpose of assisting the Council to fulfil its functions under the City of Nedlands Standards for CEO Recruitment, Performance Review and Termination in relation to review of the Chief Executive Officer's performance.

The Terms of Reference for the Chief Executive Officer Performance Review Committee can be found at Attachment 2.

**Public Art Committee**

Membership	Status
Commissioner	Vacant
Commissioner	Vacant
Commissioner	Vacant

**Purpose:**

The Public Art Committee will be established under the *Local Government Act 1995 (WA)* to implement public art projects within the City of Nedlands.

The Terms of Reference for the Public Art Committee can be found at Attachment 3.

**Governance Committee**



Membership	Status
Commissioner	Vacant
Commissioner	Vacant
Commissioner	Vacant

**Purpose:**

The purpose of the Governance Committee is to make recommendations to Council on the following:

1. Review Council policies (excluding planning policies) and facilitate the development of new policies;
2. Review and development of local laws;
3. Receive regular updates on legislative amendments/updates and their implementation across the organisation and provide feedback;
4. Review the Corporate Business Plan and associated KPI review, reporting and recommendations; and
5. Identify opportunities that promote policy and development.

The Terms of Reference for the Governance Committee can be found at Attachment 4.

**Development Assessment Panel**

Membership	Status
Member	Vacant
Member	Vacant
Alternate Member	Vacant

**Purpose:**

Development Assessment Panels (DAP) were introduced by the (then) Department of Planning during 2011 to assist with decision making involved with complex development applications.

Each DAP consists of three specialist members, one of which is the presiding member, and two local government members. Nominees will be submitted to the Department of Planning and the Minister of Planning will consider and appoint the nominee. All appointed members will be placed on the local government register and advised of DAP training dates and times. Training is only required for those who have not had training already.

**WALGA Central Metropolitan Zone**

Membership	Status
Voting Delegate	Vacant
Voting Delegate	Vacant
Proxy Voting Delegate	Vacant

**Purpose:**

The primary role of Zones are to elect a State Council representative; consider the State Council agenda; and provide direction/feedback to their State Councillor. The





role/functions of a Zone may include: developing/advocating positions on regional issues affecting Local Government; progressing regional Local Government initiatives; identifying relevant issues for action by WALGA; networking and sharing information; and contributing to policy development through Policy Teams and Policy Forums.

The Elected Member Prospectus – Becoming a Zone Delegate or State Councillor is attached for reference (Attachment 5).

### **Metropolitan Regional Roads Group – West Sub Group**

Membership	Status
Member	Vacant
Deputy Member	Vacant

Purpose:

The Metropolitan Regional Group manages and administers State allocated funding for Road Projects and Black Spot Programs on the local road network of the Metropolitan Region.

The Metropolitan Regional Road Group Policies and Practices is attached for reference (Attachment 6).

## **Consultation**

Nil

## **Strategic Implications**

This item relates to the following elements from the City's Council Plan.

<b>Vision</b>	<b>Sustainable and responsible for a bright future</b>
<b>Outcome</b>	11. Effective leadership and governance.

## **Budget/Financial Implications**

Local Government Act 1995

## **Legislative and Policy Implications**

Nil



## Decision Implications

Should the Commissioners decide not to appoint members to all committees/groups it could result in a breach of the *Local Government Act 1995 (WA)*, the City of Nedlands having no representation on these groups and the potential for meetings to be cancelled.

## Conclusion

It is recommended that the commissioners appoint members to each Committee/Group to ensure compliance with the *Local Government Act 1995 (WA)* and to ensure City of Nedlands representation on all committees/groups.

## Further Information

Nil

## Audit, Risk and Improvement Committee – Terms of Reference

### 1. Purpose

1.1. The audit, risk and improvement committee (**ARIC**) is established by Council in accordance with the Local Government Act 1995, part 7, to assist the Council under Regulation 16 of the Local Government (Audit) Regulations 1995 to discharge its responsibilities with regard to the exercise of due care, diligence and skill in relation to:

- (a) The reporting of financial information, the application of accounting policies, and the management of the financial affairs of the City,
- (b) The assessment of the adequacy of the management of Risk.

### 2. Functions of ARIC

2.1 The ARIC has the following functions —

- (a) to guide and assist the local government in carrying out —
  - (i) its functions under Part 6 of the Act; and
  - (ii) its functions relating to other audits and other matters related to financial management;
- (b) to guide and assist the local government in carrying out the local government's functions in relation to audits conducted under Part 7 of the Act;
- (c) to review a report given to it by the CEO under regulation 17(3) (the CEO's Report) and is to —
  - (i) report to the council the results of that review; and
  - (ii) give a copy of the CEO's report to the council;
- (d) to monitor and advise the CEO when the CEO is carrying out functions in relation to a review under —
  - (i) regulation 17(1); and
  - (ii) the Local Government (Financial Management) Regulations 1996 regulation 5(2)(c);
- (e) to support the auditor of the local government to conduct an audit and carry out the auditor's other duties under the Act in respect of the local government;

## Audit, Risk and Improvement Committee – Terms of Reference

- (f) to oversee the implementation of any action that the local government —
  - (i) is required to take by section 7.12A(3); and
  - (ii) has stated it has taken or intends to take in a report prepared under section 7.12A(4)(a); and
  - (iii) has accepted should be taken following receipt of a report of a review conducted under regulation 17(1); and
  - (iv) has accepted should be taken following receipt of a report of a review conducted under the Local Government (Financial Management) Regulations 1996 regulation 5(2)(c);
- (g) to perform any other function conferred on the audit committee by these regulations or another written law.

2.2 The ARIC shall have as its primary duties and responsibilities the following financial audit and risk management tasks:

- (a) Financial Audit
  - (i) To meet with the Council's internal and external auditors and review the Audit Management Plan prior to the conduct of the financial audits each year;
  - (ii) To ensure that internal and external financial audits are conducted in accordance with the brief and the terms of appointment and that matters of concern to the Council and/or ARIC are being addressed;
  - (iii) Ensure that the Council's financial affairs and systems and processes are being managed and reported in accordance with statutory requirements and Australian Accounting Standards;
  - (iv) Ensure that relevant financial information is reported to Council in a form that meets the needs and expectations of Council, clearly setting out the key relevant financial data, such that the Council can confidently understand the financial performance of the Council's affairs;
  - (v) Review the financial audit report and make appropriate recommendations to Council;

## **Audit, Risk and Improvement Committee – Terms of Reference**

- (vi) Where appropriate and with the approval of Council seek advice and/or assistance in relation to matters pertaining to the audit or financial affairs of the City;
  - (vii) Monitor the implementation of the Audit Management Plan and
  - (viii) To address any specific requests referred to it from Council in relation to issues of financial management.
- (b) Risk Management
  - (i) Monitor the implementation of the Strategic Risk Management Plan;
  - (ii) As a minimum twice yearly consider a report in relation to the management of risk within the City of Nedlands and satisfy itself that appropriate controls and processes are in operation and are adequate for dealing with the risks that impact on the City;
  - (iii) Appoint and manage internal auditors and the detailed scope of the Annual Audit Plan;
  - (iv) Work with internal auditors to rank audit findings and monitor the resolution of findings as part of a Risk Management Plan; and
  - (v) Address any specific requests referred to it from Council in relation to issues of risk and risk management.

### **3. Membership**

- 3.1 The membership of the ARIC shall comprise:
  - (a) the Mayor;
  - (b) all Elected Members of the City of Nedlands, subject to any Elected Member indicating they do not wish to be appointed to the ARIC; and
  - (c) two independent members.
- 3.2 The term of the presiding member, deputy presiding member and ARIC members will expire immediately prior to the next ordinary Council election. A new presiding member and deputy presiding member shall be determined at the first meeting following the reconstitution of the ARIC after each ordinary Council election.
- 3.4 A member of the ARIC nominated as the presiding member is required to have completed tertiary qualifications and at least 3 years finance related work experience in a finance related field. A member of the ARIC nominated

## **Audit, Risk and Improvement Committee – Terms of Reference**

as the deputy presiding member is preferred to have completed tertiary qualifications and at least 3 years work experience in a finance related field.

### **4. Staff**

4.1 The following staff will attend ARIC meetings to provide technical support and advice:

- Chief Executive Officer
- Director of Corporate Services
- Coordinator Governance, Legal and Risk

4.2 Other staff when requested by the ARIC through the Chief Executive Officer.

4.3 Where necessary the CEO or the CEO delegate will act as the independent observer for any secret ballots of the ARIC members.

### **5. Invitees/Attendees**

5.1 The ARIC may invite non-voting external experts, community members, representatives of auditors and/or other relevant persons with appropriate qualifications to attend, address or advise the ARIC, within the ambit of its tasks.

5.2 The scope, duration and terms of external persons input will be determined by election amongst the members of the committee and where necessary with the approval of Council (e.g. if authorisation of funding is required).

### **6. Audit Committee Meetings**

6.1 The ARIC operates under the Council's Standing Orders Local Law.

6.2 The ARIC shall formally meet at least monthly. A schedule of meetings will be developed and agreed to by the members. Additional meetings may be called by the presiding member. It is the responsibility of the presiding member to call the meetings of the ARIC.

6.3 ARIC meetings will be guided by the model agenda provided in Attachment 1

6.4 Subject to clause 6.5, the quorum for a meeting will be 50% of the members of the ARIC as per section 5.19 of the *Local Government Act 1995*.

6.5 Where quorum is not otherwise achieved in accordance with clause 6.4, at all meetings from 27 May 2025 to 17 October 2025 the quorum will be three committee members, of which one shall preside over the meeting.

## Audit, Risk and Improvement Committee – Terms of Reference

### 7. Reporting to the Council

- 7.1 The presiding member shall report at least quarterly to the Council summarising the ARIC's activities since the previous report, current status of matters before the ARIC and the forthcoming priorities.
- 7.2 A schedule of the presiding member's report to Council will be developed and agreed to by the members of the ARIC.

### 8. Delegated Authority

- 8.1 The ARIC will have delegated authority:
- (a) from council by absolute majority to appoint and manage internal auditors
  - (b) to meet with the external auditor in accordance with Section 7.12A(2) of the *Local Government Act 1995*.

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Council Plan 2023 - 2033	Performance 11. Effective leadership and governance.		

## Audit, Risk and Improvement Committee – Terms of Reference

### **Attachment 1 - Example Agenda**

**(Based on WA AGO Guide 26:2019-20)**

- 1. Declaration of Opening**
- 2. Present, Apologies and Leave of Absence (previously approved)**
- 3. Public Question Time**
- 4. Address by Members of the Public**
- 5. Disclosure of Financial Interest**
- 6. Disclosure of Interest Affecting Impartiality**
- 7. Declaration by Members that they have not given Due Consideration to Papers**
- 8. Confirmation of Minutes**
- 9. Finance**
  - 9.1. External Audit - Correspondence from the OAG and Timelines
  - 9.2. Compliance - S.7.12A LG Act and LG. Regulation 17
  - 9.3. Financials - Monthly Account vs Budget *(Inc Summary & highlights)*
  - 9.4. Performance – *(KPI Dashboard)*
- 10. Risk**
  - 10.1. **Update from Internal Auditors** *(Mar, May, Jul, Sept, Nov)*
    - 10.1.1. Report on Completed Audits
    - 10.1.2. Status of Tracked Actions Items
    - 10.1.3. Discussion on Forthcoming Audits and the Annual Audit Plan
  - 10.2. **Update on Major Project Financials** *(Feb, Apr, Jun, Aug, Oct)*
    - 10.2.1. Project 1 *(Progress & Training)*
    - 10.2.2. Project 2 *(Gant, S-curve, cost variations)*
- 11. Confidential Matters**
  - 11.1. Update on Risk Management and Emerging Risks
  - 11.2. Update on outstanding legal matters
- 12. Any other Business**
- 13. Date of Next Meeting**
- 14. Declaration of closure**



## **Chief Executive Officer's Performance Review Committee Terms of Reference**

### **Committee: CEO Performance Review Committee**

### **Responsible Directorate: CEO**

#### **1. Purpose**

- 1.1 The CEO Performance Review Committee (the Committee) is established under the powers given in section 5.8 of the *Local Government Act 1995* (the Act).
- 1.2 The Committee is established for the purpose of assisting the Council to fulfil its functions under the City of Nedlands Standards for CEO Recruitment, Performance Review and Termination (CEO Standards) in relation to review of the Chief Executive Officer's (CEO) performance.

#### **2. Scope**

In managing the performance appraisal process, the Committee:

- 2.1 Will assist the Council in the engagement and oversight of a consultant to work with the committee, CEO and Council in conducting the CEO performance review in line with the process agreed between the CEO and Council (consistent with the Council's adopted CEO Performance Review Policy, Standards, Department of Local Government Guidelines, and the *Local Government Act 1995*).
- 2.2 Conduct with the CEO, Committee members and the consultant, the performance review process and provide a recommendation to Council on the result of the performance review.
- 2.3 Establish any additional performance criteria for the CEO, with the agreement of the CEO, for recommendation to Council arising from the performance review process.
- 2.4 Is to make recommendations to Council regarding:
  - a. The setting of goals and objectives
  - b. The measurement of key performance indicators (KPIs); and
  - c. Changes to the remuneration package within the terms of the Chief Executive Officer's contract.

#### **3. Membership**

##### **Internal**

- 3.1 The membership of the committee shall comprise the Mayor and one Councillor from each ward with voting rights with the Councillors being determined by nomination and if necessary, a ballot conducted at a Council Meeting.
- 3.2 Deputy members one from each ward, shall be appointed.

- 3.3 Deputy members are only required to attend and vote if the primary member is absent, an apology or on leave or has resigned.
- 3.4 If a vacancy on the committee occurs for whatever reason, then Council shall appoint a replacement in accordance with the same arrangements as for the original appointment.
- 3.5 The term of the presiding member and committee members will expire immediately prior to the next ordinary Council election.
- 3.6 The presiding member shall be determined by election amongst the members of the committee.
- 3.7 The election of the presiding member will take place at the first meeting following the reconstitution of the committee after each ordinary Council election.
- 3.8 Should the elected presiding member not be present during a meeting of the committee then a temporary presiding member shall be elected in accordance with 3.7 above.

#### **External**

- 3.9 3.10 An Independent Consultant, who is acceptable to both parties (CEO and Council) shall be appointed by Council to facilitate the Performance Review Process but is not a member of the committee.

#### **4. Training**

- 4.1 It is advised that Committee members should:
  - a. as soon as practicable after their appointment, undertake the CEO Performance Review Training facilitated by WALGA within six (6) months of their appointment to the Committee.\*

\*Subject to WALGA delivering the course in the appropriate timeframe.

#### **5. Meetings**

- 5.1 The Council Committee operates under the Council's Standing Orders Local Law.
- 5.3 The Committee shall formally meet three times a year. A schedule of meetings will be developed and agreed to by the members. Additional meetings may be called by the Presiding member.
- 5.4 The Executive Officer will be the Committee's Administrator and will be a non-voting member. The Administrator's responsibility is to serve as a secretariat to the Committee by preparing agendas and minutes and ensuring timely distribution to all members; to ensure that meetings are effectively organised

and recorded and to provide administrative and governance support for the purposes of the Committee.

## **6. Quorum**

- 6.1 The quorum for a meeting will be 50% of the offices of the Chief Executive Officer's Performance Review Committee as per section 5.19 of the *Local Government Act 1995*.

## **7. Delegated Powers**

- 7.1 The Committee does not have authority to implement actions in areas over which the CEO has legislative responsibility and does not have any delegated power from Council.
- 7.2 Committee recommendations are not binding on Council and must be endorsed by Council to take effect.

## **8. Staff**

- 8.1 The following staff will attend committee meetings to provide technical support and advice:
- a. Manager Human Resources
  - b. Chief Executive Officer; (when invited)
  - c. Executive Officer
  - d. Other staff may attend committee meetings when requested by the Committee through the Chief Executive Officer.

## **9. Disclosures of Interest**

- 9.1 Disclosures of Interest are to be made in accordance with the provisions of the *Local Government Act 1995*.

<b>TERMS OF REFERENCE</b>	
<b>Governance Committee</b>	
<b>Purpose</b>	<p>The purpose of the Governance Committee is to make recommendations to Council on the following:</p> <ol style="list-style-type: none"> <li>1. Review Council policies (excluding planning policies) and facilitate the development of new policies;</li> <li>2. Review and development of local laws;</li> <li>3. Receive regular updates on legislative amendments/updates and their implementation across the organisation and provide feedback;</li> <li>4. Review the Corporate Business Plan and associated KPI review, reporting and recommendations; and</li> <li>5. Identify opportunities that promote policy and development.</li> </ol>
<b>Elected Member Membership</b>	All Elected Members will be members of the Governance Committee as established in accordance with the electoral cycle.
<b>Meeting Governance</b>	Committee meetings will be held according to the <i>City of Nedlands Standing Orders Local Law 2016</i> .
<b>Quorum</b>	During the period 27 May 2025 to 17 October 2025 in circumstances where the quorum for a meeting would not otherwise be achieved in accordance with s 5.19 <i>Local Government Act 1995</i> (WA), the quorum will be three committee members of which one shall preside over the meeting.
<b>Meeting Details</b>	The Governance Committee shall meet every third month.
<b>Liaison Officer</b>	Chief Executive Officer Coordinator Governance Legal and risk
<b>Delegated Authority</b>	Nil.

## Public Art Committee

### Purpose

The Public Art Committee will be established under the Local Government Act 1995 to implement public art projects within the City of Nedlands.

### Aim

To ensure that the City of Nedlands includes artworks of a high standard in the public domain.

### Scope

The Committee will undertake the following within the City of Nedlands:

1. Initiate, consider and decide on proposals for public artworks.
2. Oversee the implementation of public artworks.
3. Consider external proposals for public artworks to be donated to the City of Nedlands.
4. Promote awareness of the City's existing public artworks.
5. Review the City's art collection and make recommendations to Council on its conservation.
6. Review Council's Public Art Policy as required and make recommendations to Council on any proposed changes.
7. Develop a draft Percent for Art Policy and make recommendation to Council on its adoption.

### Procedure

After adoption of the City's budget by Council each year and before commencing its work for the ensuing year the Committee shall:

- Consider the budget and any other available funds for art works to be acquired in the ensuing year.
- Formulate a plan of priorities and objectives for the year including the proposed siting of any public art works.
- Present that plan for review and amendment or approval by the Council.

### Delegated Authority

The Committee has delegated authority to implement public artworks of not more than \$10,000 each to the value of up to, in all, the budget allocation approved by Council within the current financial year's budget. Artworks over \$10,000 shall be recommended to Council for approval.

### **Membership**

1. The membership of the committee shall comprise the Mayor and one Councillor from each ward with the Councillors being determined by nomination and if necessary, a ballot conducted at a Council Meeting.
2. The membership of the Committee shall comprise of one Councillor from each ward as deputy members with voting rights with the Councillors being determined by nomination and if necessary, a ballot conducted at a Council Meeting.
3. Deputy members are only required to attend and vote if the primary member is absent, an apology or on leave or has resigned.
4. If a vacancy on the committee occurs for whatever reason, then Council shall appoint a replacement in accordance with the same arrangements as for the original appointment.
5. The term of the presiding member and committee members will expire immediately prior to the next ordinary Council election.
6. The presiding member shall be determined by election amongst the members of the committee.
7. The election of the presiding member will take place at the first meeting following the reconstitution of the committee after each ordinary Council election.
8. Should the elected presiding member not be present during a meeting of the committee then a temporary presiding member shall be elected in accordance with 6 above.
9. Two community representatives with voting rights who have professional expertise in public art, who are residents of the City.
10. One youth representative with voting rights and an interest in public art, aged 12 – 25 years, who is a resident of the City.
11. Non-residents of the City of Nedlands may be appointed as non-voting members.

### **Meetings**

1. The Council Committee operates under the Council's Standing Orders Local Law.

2. The quorum for a meeting will be 50% of the offices of the Arts Committee as per section 5.19 of the Local Government Act 1995.
3. Meetings are open to community and Councillors.
4. Non-voting members may participate in all aspects of the meeting other than voting.
5. Non-voting attendees (as distinct from non-voting members) will have observer status.
6. Meetings will be held quarterly or as required.

### **Staff**

The following staff will attend meetings to provide support and advice:

- Manager Community Development, as required.
- Tresillian Arts Centre Coordinator, as required.
- Any other officer, as required.

### **Terms of Reference**

The Terms of Reference will be reviewed annually.

(Adopted 12/12/2023)



# **Elected Member Prospectus**

## **Becoming a Zone Delegate or State Councillor**

**2021**



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## About WALGA

WALGA is an independent, member-based, not for profit organisation representing and supporting the WA Local Government sector.

Our purpose is to leverage the collective strength and influence of the Local Government sector for the benefit of WA Local Governments and their communities.

### What Does WALGA Do

WALGA provides value to Member Local Governments by advocating and facilitating sector solutions and policy, and by delivering member-centric, quality services.

### How Does WALGA Work

WALGA employs approximately 100 staff across the areas of:

- Policy portfolios including asset management, community, emergency management, environment, infrastructure, planning, roads and waste;
- Services and advice including governance, industrial relations, procurement, recruitment, supplier panels, tender management, and training for officers and Elected Members; and,
- Operational functions including events, finance, human resources, information technology, marketing and media management.

### How is WALGA Funded

A number of components contribute to the WALGA operational budget. As with most member-based organisations, WALGA has an annual Membership fee paid by all Member Councils. To ensure fairness, the annual Membership fee is indexed to the size and capacity of each Local Government. It contributes less than 10 per cent of WALGA total turnover.

WALGA secures additional funding through: charges to State and Federal departments and agencies for the administration of grants; fee-for-services selected for use by Member Local Governments; and returns from supplier contracts as part of group buying arrangements that guarantee lowest market rates for Members.

## Role of Zones

State Councillors are elected to State Council from one of 17 Zones, which are groupings of Local Governments convened together on the basis of population, commonalities of interest and geographical alignment.

The relationship between State Council and Zones within the Western Australian Local Government Association is a critical one in the political representation of Local Government at the State and Federal levels.

Zones have an integral role in shaping the political and strategic direction of WALGA. Not only are Zones responsible for bringing relevant local and regional issues to the State Council decision making table, they are a key player in developing policy and legislative initiatives for Local Government.

WALGA's Constitution outlines that the functions of Zones are to:

- Elect one or more State Councillors;
- Consider the State Council agenda;
- Provide direction and feedback to their State Councillor; and,
- Any other function deemed appropriate by the Zone.

Additional activities undertaken by Zones include:

- Developing and advocating on positions on regional issues affecting Local Government;
- Progressing regional Local Government initiatives;
- Identifying relevant issues for action by WALGA;
- Networking and information sharing; and,
- Contributing to policy development through policy forums and other channels.

Zones provide input into State Council's advocacy agenda in two critical ways: by passing resolutions on items contained in the State Council agenda, and by generating new agenda items for consideration by State Council.

## Zone Motions

To generate new agenda items for consideration by State Council, a Zone may pass a resolution requesting that WALGA take action. For example, a Zone motion may request WALGA to investigate an issue, undertake advocacy, or develop policy.

It is best practice that Zone motions are submitted with the backing of a resolution of Council; however, as Zones are self-governing and autonomous, individual Zone delegates may submit motions for the Zone to consider.

It is recommended that the Zone be advised whether a motion to be considered has been endorsed by Council, or has been submitted by an individual Zone delegate.

### **Role of Zone Delegates**

Zone delegates are elected or appointed to represent their Council on the Zone and make decisions on their Council's behalf at the regional level.

In fulfilling their role as Council's delegate, the Zone delegate should give regard to their Council's positions on policy issues.

There is also an expectation that Zone delegates will report back to their Council about decisions made by the Zone.

### **Role of State Council**

WALGA is governed by a President and a 24 member State Council, elected from the Local Government sector.

Each State Councillor represents a WALGA Zone. There are 12 metropolitan zones and 12 regional zones. All 139 WA Local Governments are invited to be Members of WALGA and a zone.

Elected Members are able to nominate to represent their Local Government on their zone and in turn, through the zone election process, to represent the zone on State Council.

State Council's primary role is to govern the successful operation of WALGA and broadly includes:

- i. Strategy formulation and policy making;
- ii. Development, evaluation and succession of the Chief Executive Officer;
- iii. Monitoring financial management and performance, including the annual budget;
- iv. Monitoring and controlling compliance and organisational performance;
- v. Ensuring effective identification, assessment and management of risk;
- vi. Promoting ethical and responsible decision making;

- vii. Ensuring effective communication and liaison with members and stakeholders; and;
- viii. Ensuring an effective governance framework and culture.

## **Role of State Councillor**

State Councillors have ultimate responsibility for the overall successful operations of WALGA.

The principal roles of State Councillors relate to:

- Policy positions and issues;
- The strategic direction of WALGA;
- Financial operations and solvency; and,
- All matters as prescribed by law.

State Councillors, as directors of a board, are required to act consistently in the “best interests of the organisation as a whole”. This effectively means that the duties of a State Councillor are owed to all Member Local Governments.

State Councillors are also expected to be ‘champions’ for WALGA and for the Local Government sector.

## **Commitment of the Role of State Councillor**

State Councillors are expected to attend State Council meetings, of which there are six per year. As State Councillors are elected to State Council by their Zone, State Councillors would also be expected to attend and play a prominent role in Zone meetings, including reporting back to their Zone about WALGA’s activities and advocacy.

State Councillors are also expected to attend WALGA events and functions and play an active role in representing the Local Government sector, and contributing to policy debates and other forums.

State Council operates a number of internal and external committees and policy forums. There is an expectation that State Councillors play a leading role in serving on State Council’s committees on behalf of WALGA and the Local Government sector.

State Councillors are paid a sitting fee of \$3,580 per annum (rate applicable for the 2021-22 financial year) and expenses incurred to attend State Council meetings are reimbursable.

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## Opportunities for State Councillors

State Councillors, as board members of WALGA, are key leaders in the Local Government sector in Western Australia. Not only do State Councillors represent their community on their Council, they also have the opportunity to represent their region (Zone) and the Local Government sector at the state level.

All State Councillors will be appointed to a Policy Team or the Finance and Services Committee. Policy Teams provide State Councillors with hands-on exposure to development of policy positions and submissions to Government on behalf of the Local Government sector in WA. The Chair of the relevant Policy Team will also have the opportunity to attend meetings with Government Ministers to advocate on behalf of Local Government.

## Become Involved

We hope that involvement in your Association – by representing your Council on the Zone, or representing your Zone on State Council – will be an enriching and rewarding experience.

Consider nominating for a position on the Zone or State Council and you play a role in shaping policy and advocacy on behalf of Local Government in Western Australia!

## Contacts

For more information contact:

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*We're working for  
Western Australia.*

# Metropolitan Regional Road Group

## Policies and Practices

The MRRG Policies and Practices, are to be read in conjunction with the State Road Funds to Local Government Agreement and Procedures, the State Black Spot Program Development and Management Guidelines and the Australian Government - Notes on Administration

Printed copies are uncontrolled unless marked  
otherwise. Refer to iRoads for current version.

D24#338442  
February 2025

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# Amendments

Revision Number	Revision Date	Description of Key Changes
33	04/02/2025	5.1.2.1(j) Last sentence removed to align with SRFTLG Procedure document. The document does not allow Local Government to fully claim the approved funding if the under spend is within \$1,000 of the approved allocation.
32	14/02/2023	Update to document format & external links
31	30/11/2023	<p>3.2 Technical Group Update on the decision-making process and the appointment of Technical Members</p> <p>3.3 Elected Members Update on the decision-making process and the appointment of Elected Members</p> <p>5.2.2(b) and(c) Improvement Program Provision for review and adjustment of funding caps (if necessary) every 3 years.</p> <p>The current funding caps are to apply from 01 July 2024;</p> <p>Individual Project Cap - \$4.0m per year (Max \$12.0m) Maximum allowable for any Local Government - \$5m per year.</p> <p>5.2.1 (l) Rehabilitation Program Eligibility for Reserve Project offers</p> <p>5.2.1 (c) Rehabilitation Program The annual maximum State Contribution allocation cap is \$900,000 per Local Government.</p>
30	19/12/2022	<p>3.2 Technical Group Section amended to include a clause to highlight that Technical Membership at Sub Group level is preferably at Manager level or above given the strategic level of advice being given.</p> <p>5.2.1.1 Signage and Pavement Marking New section added. Acquittal process introduced for the Rehabilitation Program for 20/21 projects onwards.</p> <p>5.2.2.1 Signage and Pavement Marking New section added. Acquittal process introduced for the Improvement Program for 22/23 projects onwards.</p>
29	18/03/2020	Inclusion of date in the MRRG Expenditure Action Plan.
28	16/07/2019	Amend wording section 4.2 – Row 2 of table, replace “project estimate” with “approved funding” and “actual” with “incurred”, to align with SRFLGA Procedures.
27	18/04/2019	Revision of Document to bring it in line with current MRRG practices following the acceptance of the MRRG Expenditure Action Plan. Revision endorsed by the MRRG Elected Members on 18/04/2019.



25-26	18/05/2017	<p>Amend clause 5.2.1 (d), replace "one year extension" with "6 month extension" and add "in the approval year".</p> <p>Amend section 3.1, add "Late submissions for all Programs will not be accepted. However, if time does not permit full Council approval prior to the deadlines advised annually, submissions with the notation "not yet endorsed by Council" will be accepted."</p>
3-24	22/01/2016	<p>Revision of Document that included –</p> <ul style="list-style-type: none"> <li>• Correction of grammatical errors</li> <li>• Section 5.2.1 – add no partial funding of projects allowable; allow LGs to request changes to draft program to maximise funding subject to project scores meeting annual cut-off score; maximum 1 yr extension of time may be considered if request submitted prior to 31 December.</li> <li>• Section 5.2.2 increase cap for Improvement Projects to \$13.5M and annual individual LG cap to \$4M; add 1st year funding to a maximum of 40% of project's total allocation: projects to be withdrawn if 80% funding is not claimed within 2 yrs; maximum 1 yr extension of time may be considered if request submitted prior to 31 December.</li> </ul> <p>Section 5.3 Staging of projects with Traffic Signals and/or are complex; Submissions with Traffic signal require an Approval in Principle (AIP) from the MRWA traffic services manager. Requests for additional funding require project to be resubmitted and BCR adjusted to determine if it still ranks sufficiently to be given funding ahead of other Reserve Projects if funding.</p>
2	06/06/2014	<p>Amend section 5.2.2 (B) to increase the current \$2m State contribution cap per year over three years to \$3m per year over three years.</p> <p>Amend section 5.2.2 (C) Funding to individual Local Governments is capped at \$3m per year</p>
1	18/10/2013	Document revised from a timeline based format to subject based.

# 1 OVERVIEW

This document sets out the Policies and Practices adopted by the Metropolitan Regional Road Group developed under the guiding principles of past and current State Roads Funds to Local Government (SRFLG) Agreements and Procedures of the State Road Funds to Local Government Advisory Committee (SAC).

The Metropolitan Regional Road Group (MRRG) manages and administers State allocated funding for Road Projects and Black Spot Programs on the local road network of the Metropolitan Region.

# 2 BACKGROUND

The State Road Funds to Local Government Agreement, Procedures and Road Project Evaluation Guidelines was formally launched by the Hon Minister for Transport on March 14, 1996. This has since been superseded by several funding agreements with the most current being [State Road Funds to Local Government Agreement 2023-24 to 2027-28](#), supported by the [State Road Funds to Local Government Procedure](#).

Black Spot funding is allocated and determined under the requirements of the [State Black Spot Program Development and Management Guidelines](#) and the [Australian Government - Notes on Administration](#).

The general administration and co-ordination of the Programs is undertaken by Main Roads WA (MRWA) Metropolitan Region, in the role of Secretariat to the MRRG.

# 3 STRUCTURE

## 3.1 Sub Groups

The Metropolitan Local Governments are divided into 6 Sub Groups –

North West	West	Central
City of Joondalup City of Stirling City of Wanneroo	Town of Cambridge Town of Claremont Town of Cottesloe Town of Mosman Park City of Nedlands Shire of Peppermint Grove	City of Perth City of Subiaco City of Vincent
East Group	South East	South West
Town of Bassendean City of Bayswater Shire of Kalamunda Shire of Mundaring City of Swan	City of Armadale City of Belmont City of Canning City of Gosnells Shire of Serpentine-Jarrahdale City of South Perth Town of Victoria Park	City of Cockburn Town of East Fremantle City of Fremantle City of Kwinana City of Melville City of Rockingham

Sub Groups shall consist of an Elected Member and Technical Officer Representative from each attending Local Government.

Each Sub Group shall appoint an Elected Member and Technical Officer to represent the Sub Group at the MRRG Elected Members and Technical Group Meetings. It is recommended that Sub Groups also appoint a deputy for each of these delegates.

Sub Groups are coordinated by a Local Government Representative nominated from the attending Local Governments, this is generally the nominated Technical Group representative.

The Sub Groups shall meet regularly and at least twice yearly. The Agenda should include an item to review all current funded projects. Quarterly Expenditure Reports are distributed by MRWA to each Local Government and the respective Sub Group Technical Representatives to assist with this review. Local Governments shall provide an update on projects and report any projects that are at risk.

It is requested that invitations are extended to MRWA representatives to attend the Sub Group meetings.

### **3.2 Technical Group**

The Technical Group is made up of six nominated Local Government Technical Officers appointed by each of the Metropolitan Sub Groups. The Sub Group Technical Officer representatives are preferably at Manager level or above given the strategic nature of advice required to be given to Elected Members to make decisions.

Nominations for representation on the Technical Group take place at the Sub-Group meeting where agreement by a consensus amongst Technical Officers occurs to determine an appointee. If a consensus is not reached, the Technical Officer with the majority support of present Technical Officers will be the appointee. Should there be an even split, then a random draw of names process will be determined and undertaken by the most senior MRWA personnel present and the Technical Officer thus appointed. Elected Members present note the appointee.

The role of the Technical Group is to review the annual rate of expenditure; assist in the development and review of future year Programs prior to endorsement by the Elected Members; review the MRRG Policies and Practices document and the Improvement and Rehabilitation Road Project Submission Guidelines; and provide advice to Sub Group members on MRRG matters.

The Group shall meet prior to the Elected Members' meetings.

The Chair and Deputy Chair are elected for a two year term in line with Local Government Elections.

Coordination of Technical Group Meetings and Minute taking is undertaken by MRWA nominated personnel. Minutes are to be prepared for presentation at the next Elected Members meeting.

### **3.3 Elected Members**

This is the decision making body for the MRRG.

The Elected Members Group is made up of six nominated Elected Member representatives appointed by each of the Metropolitan Sub Groups. Nominations for representation at the Elected Members meeting take place at the Sub-Group meeting. Elected Members present can by consensus agree on an appointee or if desired by one or more present, conduct a ballot on the basis of one vote for each local government Elected Member represented at the meeting to confirm the appointee. Should this be an even split then a random draw of names process will be determined and undertaken by the Technical Officer representative or most senior MRWA personnel present and the Elected Member thus appointed.

Nominations for Chairperson of the Elected Members group take place at the Elected Members meeting. Elected Members present can by consensus agree on an appointee or if desired by one

or more present conduct a ballot on the basis of one vote for each local government Elected Member represented at the meeting to confirm the appointee. Should this be an even split then a random draw of names process will be determined and undertaken by the Technical Officer Chairperson or most senior MRWA personnel present and the Chairperson thus appointed.

The MRRG Elected Members shall meet at least twice yearly, with Technical representatives also attending. Only the Elected Members have voting rights.

The Chair and Deputy Chair are elected for a two year term in line with Local Government Elections.

Coordination of Elected Members' meetings and recording of minutes is undertaken by MRWA nominated personnel.

### 3.4 Main Roads Representatives

Main Roads Representatives are appointed by MRWA Metropolitan Region and provide Secretariat, Programming and Technical Support to the MRRG. Their role is to develop the initial Annual Local Government Road Programs, and administer and monitor rates of expenditure for approved programs.

The current nominated MRWA representatives for the Metropolitan Region are:

- Manager Asset Management and Road Programs;
- Program Coordinator; and
- Program Support Officer.

Consultancies may periodically be engaged to provide additional Technical Support, as approved by SAC.

### 3.5 Meetings

The Technical Committee and Elected Members meetings shall meet at least twice yearly, generally in March/April and October/November.

Sub Group meetings are held prior to the Technical and Elected Members Meetings with Minutes forwarded to MRWA ([MRRG@mainroads.wa.gov.au](mailto:MRRG@mainroads.wa.gov.au)) for inclusion in the Agenda Papers for the Technical and Elected Members meetings.

For further information please refer to "Roles and Responsibilities of Regional Road Group Members" and "Metropolitan Regional Road Group Reference information for Elected Members on a Regional Road Group" located on the [WALGA](#) website.

## 4 GENERAL ADMINISTRATION OF STATE ROAD FUNDS TO LOCAL GOVERNMENT FOR METROPOLITAN REGION

### 4.1 Submissions

Submissions for SRFLG Grant funding, are to be submitted in accordance with the SRFLG Procedures; the MRRG established Guidelines for the Submission for Road Improvement and Road Rehabilitation Projects; and the respective Black Spot Program Guidelines.

The timetable for submissions is advised annually and late submissions for all Programs will not be accepted. However, if time does not permit full Council approval prior to the deadlines, submissions with the notation "not yet endorsed by Council" will be accepted.

*MRRG Road Project Submission Guidelines* have been developed for submissions to MRRG Road Improvement and Road Rehabilitation Programs and are available on the [Local Government Road Funding | Main Roads Western Australia](#) webpage under the Metropolitan Regional Road Group heading. The *MRRG Road Project Submission Guidelines* are periodically reviewed and updated by the Technical Group in consultation with MRWA personnel to meet current practices. The *MRRG Submission Summary Table and Checklist* are to be completed for all Road Project Submissions and the Summary placed at the front of the submissions.

Australian Government Black Spot (AGBS) and State Black Spot (SBSP) nominations must meet the minimum criteria as set out in the respective Black Spot Program Guidelines. Nomination forms and Guidelines are available on the Main Roads website - [Road safety Programs | Main Roads Western Australia](#)

*Milestone and Complexity Form* outlining the proposed delivery timeline and possible risks (ie clearances required) must be included with all submissions/nominations - [Local Government Road Funding | Main Roads Western Australia](#)

All submissions will be subject to an audit process to determine the prioritised ranking of projects.

## 4.2 Payment of Claims

All Local Governments in the Metropolitan Region must have in place agreements with MRWA for Recipient Created Tax Invoices (RCTI).

In accordance with the [State Road Funds to Local Government Procedure](#), Local Governments must submit a [Progress Payment Certificate](#) or a [Certificate of Completion](#) to [MRRG@mainroads.wa.gov.au](mailto:MRRG@mainroads.wa.gov.au) to claim grant funding. Main Roads will raise an RCTI for processing of payment and a copy of the RCTI will be forwarded to the Local Government for their records.

The MRRG has adopted the following method of recouping funds for approved projects, in line with the SRFLGA Procedures

Claim	When to make
40% of Project Estimate	Advance when advised that the project has been approved
40% of Project Estimate	Incurred expenditure on the project has exceeded 40% of the approved funding. Includes a Road Safety Audit for Improvement Projects.
20% of Project Estimate	Upon certification of satisfactory project completion of work in accordance with the project proposal.

## 4.3 Variations

Variations to scope, cost and time will be considered on a case by case basis. A [MRRG Request for Variation](#) must be completed and submitted along with supporting documentation to [MRRG@mainroads.wa.gov.au](mailto:MRRG@mainroads.wa.gov.au).

Early advice of variations is a requirement and works should not proceed until approval has been granted.

All requests for variations will be assessed by MRWA in the first instance to ensure the request complies with the relevant Guidelines and meets the criteria for the year of approval.

Depending on the complexity of the variation the following will apply.

- Requests of a complex nature (ie significant cost increase and/or change of scope), following assessment by MRWA, will be reviewed by the Technical Committee with a recommendation to the MRRG Elected Members for consideration.
- Requests for extension of time and/or of a non-complex nature may be approved by the Chairman of the MRRG Elected Members after assessment by MRWA and review by Chair of the Technical Committee. Should any issues be identified then the request will be referred to the MRRG Elected Members for consideration.
- Rehabilitation Program only - MRRG has given authority for MRWA nominated officers to approve cost variations up to 10% of the allocated funding, if surplus funds are available. Approval must be obtained prior to the final claim being submitted.
- Australian Government Black Spot Program – following assessment by MRWA requests that still meet the minimum requirements will be forwarded to the Department of Infrastructure, Regional Development and Cities for approval.

Where a LG is asked to provide further information to clarify / verify a variation request the response is to be provided within 4 weeks to expedite the process.

#### **4.4 MRRG Expenditure Action Plan – (refer Attachment 1)**

At the request of SAC, the MRRG Expenditure Action Plan was developed to address issues that identified Local Government's need to improve accountability for acquittal and governance of project funding.

A phased approach for the implementation of the Plan was adopted by the MRRG, recognising that a number of the Plan's process improvements had already been adopted as current practice by the Group.

The most significant change to process is the introduction of penalties to future funding based on prior years performance. This will initially only impact the Rehabilitation Program - *refer clause 5.2.1 (f)*.

The MRRG performance will be reviewed annually to assess the impact of implemented process improvements on the overall rate of expenditure, and the need to implement further penalties.

## 5 FUNDING PROGRAMS

### 1.1 Direct Grants

Direct Grants are provided annually to Local Governments for routine maintenance on Local Roads. Direct Grant funding will be available after 1 July each year, on approval of the annual program. On receipt of a Certificate of Completion from Local Governments, certifying the previous year's allocation has been fully expended on roads, MRWA will arrange payment.

### 1.2 Road Project Grants

The SRFLG Agreement 2023-24 to 2027-28 currently distributes 36% of the State's Road Project funding to the Metropolitan Region. In accordance with the SRFLG Procedures the funding is provided on a cost sharing basis of LGs contributing \$1 for every \$2 from the Road Project Grant funds.

The MRRG Road Project Funding is split between two Programs – Rehabilitation and Improvement on a 50:50 basis. Should excess funds occur in either program in a given year the MRRG may consider a transfer of funds between the two Programs.

Improvement Projects that are anticipated to be delivered over more than 1 year shall be funded in stages in line with proposed delivery plans.

Submission Summary Forms must be included at the front of all Road Project Grant submissions for the Rehabilitation and Improvement Programs.

In addition, the following Practices have been adopted by the MRRG for each of the Programs -

#### 1.2.1 Rehabilitation Program

- a) Yearly submissions will be audited and ranked in accordance with the MRRG Road Project Submission Guidelines. A list of prioritised projects will be developed based on the audited ranking, and where possible maximising the eligible funding to each LG, with projects listed in Reserve.
- b) Partial funding of projects is not permitted.
- c) An annual maximum State Contribution allocation cap of \$900,000 per Local Government is applied to the Program. Should funds not be fully allocated the cap may be increased in increments of \$50,000 until fully allocated. This is reviewed on a year by year basis by the MRRG Technical Group for recommendation to the Elected Members.
- d) The prioritised Submission Listing will be distributed to all LGs for review. LGs may request changes to meet the LGs needs if projects still meet the advised funding cut-off score for that year. Change requests must be submitted to MRWA prior to the Technical Group making a recommendation.
- e) A draft program will be developed by MRWA and the Technical Group following the review by LGs. The draft will subsequently be presented to the Elected Members for endorsement prior to seeking Ministerial approval.
- f) The eligible funding to LGs may be subject to penalties for unclaimed funds in the prior year (Refer attachment 1 – Metro MRRG Expenditure Plan. If more than 10% of the LGs total Rehabilitation funding remain unclaimed by 30 June in the prior year (Yr1), then the LGs eligible funding in the following year (Yr3) will be reduced by the percentage over and above the 10% unclaimed.



For example, if a LG had underspent by 15% in Yr 1 then the eligible funding allocation to the LG in Yr 3 would be reduced by 5%).

- g) LGs must submit the first 40% claim for grant funding by 31 December in the year of approval. MRRG has given authority for MRWA to withdraw projects and return funds to the Pool at the beginning of the 3rd quarter for any projects that do not meet this deadline. Reminders will be issued by MRWA one month in advance of the deadline.
- h) The SRFLG Procedures require projects to be completed within the allocated year. However MRRG will allow LGs to submit a *MRRG Request for Variation* for extension of time to a maximum of 6 months for unforeseen delays. Requests must be received by 31 December in the approval year. It should be noted that the above mentioned penalties will apply if approvals are not in place by 30 June of that year.
- i) If a LG is not able to deliver a project, the project is to be withdrawn and surplus funds returned to the Pool and any overpayments refunded to MRWA for reallocation. Early advice of withdrawals is required.
- j) Where a Local Government completes a project under budget the surplus funds will be returned to the 'Pool' for reallocation and the Local Government is to refund any overpayments to MRWA. Funds may not be retained by the LG to cover shortfalls on other projects.
- k) Over expenditures on projects is the responsibility of the Local Government. If monies are available in the "Pool", Local Governments may apply for additional funding. The MRRG has given MRWA authority to approve over spends of up to 10% of the State Contribution, if funding is available.
- l) Reserve projects, in priority order, may be funded during the 2nd quarter if funding becomes available from the pool funds.

With the introduction of penalties to future funding based on prior years performance under Clause 5.2.1 (f), should a Local Government incur a penalty, they will be ineligible for an offer of any reserve project in that year the penalty applies. However, should the Local Government achieve a 100% claim record in the immediate preceding year, only then would they become eligible for reserve projects in that year the penalty applies.

Funding offers for Reserve Projects will be made on the condition the grant is able to be fully acquitted by 30 June in the financial year the offer is made. If funding is accepted the LG must submit the 1st 40% claim within one month of acceptance. Reserve Projects not fully acquitted within the approval year will be subject to the above mentioned penalties.

- m) The use of grant funding for the application of trial treatments is not permissible.

#### **1.2.1.1 Signage and Pavement Marking**

Main Roads is the authority for approval and installation of regulatory signage and pavement markings on public roads. In accordance with the State Road Funds to Local Government procedures, a provision for this cost must be included in the total cost of an approved grant funded project.

Local Government are required to submit their signage and pavement marking design to Road Network Operations Centre (via Traffic Management Services Branch) for review and approval. When submitting a request, it is important that Local Government highlight that their project will be funded by the MRRG. Once approved, Traffic Management Services will submit a Works Request to the Metropolitan Minor Improvement Works team. The Minor Improvement Works team will then liaise with Local Government to ensure the following conditions are met prior to scheduling and delivery of the works;



- the site is in a safe condition for all road users and that there is temporary signs and pavement markings
- completion and return of all necessary forms (e.g. Site availability forms must be returned via [mncreinstatement@mainroads.wa.gov.au](mailto:mncreinstatement@mainroads.wa.gov.au))
- spotting is undertaken in accordance with Main Roads standards

### Acquittal

In November-21, following a successful 12-month trial, the Elected Members endorsed a signage and pavement marking acquittal process which involved transfer of the signage and pavement marking cost of a project from an approved program to an MRRG holding account. This holding account will be utilised by Main Roads to cover these costs, thereby avoiding the need to issue a separate invoice to Local Government once the works have been completed.

Once a Local Government receives approval of their plans from Traffic Management Services and an MCW number is issued, they will be able to issue their final claim for 20% if they quote this MCW number on their Certificate of Completion. This process applies to any projects that commence from 20/21 onwards.

### 1.2.2 Improvement Program

- Yearly submissions will be audited and ranked in accordance with the *MRRG Road Project Submission Guidelines* for that year. A list of prioritised Projects will be developed based on the audited ranking with Projects listed in Reserve.
- Funding caps are applicable in the Improvement Program and will be subject to review and adjusted (if necessary) every 3 years.

MRRG allocations to individual projects will be capped at \$4m State Contribution per year to a maximum contribution of \$12m (i.e. total project cost \$18m).

- The State Contribution funding to individual Local Governments is capped at \$5m per year.
- Improvement Submissions will be subject to review by the Technical Group. To assist in the determination of funding allocations, LGs with new submissions and current projects will be required to attend a special meeting of the Technical Group in September of each year to present the current status of each project. The following criteria will be used to determine the funding allocated to successful projects.
  - Submissions with detailed designs, costings and third party approvals in place (shovel ready) will be allocated a minimum of 40% of the total project allocation in the first year with funding committed for future years in line with the proposed delivery plan, provided it is still within their funding cap.
  - Submissions based on concept plans and preliminary costs will be allocated funding for detailed design phase only. Funding for these projects will not be committed and LGs will be required to resubmit projects on completion of detailed design for consideration of future funding.
- If the Project is deemed committed Local Governments may claim 40% of the total committed project allocation in the 1<sup>st</sup> year, provided funds are available.
- Committed Improvement Projects are to be withdrawn and surplus funds returned if a Local Government has not claimed 80% of the total allocation for committed projects within 2 years of the latest approved funding allocation.

i.e – For a project granted the full allocation in 2018/19, the 80% must be claimed by 30 June 2020. For a 2018/19 approved staged project where the latest allocation approved was in 2019/20 the 80% must be claimed by 30 June 2021.

- g) A maximum one year extension may be approved by the MRRG, for committed projects, where a written request is received by 31 December in the year the latest funding allocation was approved.
- h) Where a Local Government completes a project under budget the surplus funds shall be returned to the 'Pool' for reallocation and the Local Government shall refund any overpayments to MRWA. Funds may not be retained by the LG to cover shortfalls on other projects.
- i) If a Local Government is unable to proceed with a project, the project is to be withdrawn from the Program. LGs may claim the 2/3 State Contribution for costs incurred to date, subject to an itemised breakdown of costs being provided and the LG contributing 1/3 of incurred costs. The balance of funding will be returned to the 'Pool', with the Local Government refunding any excess payment.
- j) Over expenditures are the responsibility of the Local Government. To receive any further Road Project Grant funding over the approved amount a LG will need to resubmit the project for auditing and lodge a Request for Variation, for consideration by the MRRG. Provision of additional funding is dependent on the availability of surplus monies held in the 'Pool'.
- k) Reserve projects, in priority order, may be funded during the 2<sup>nd</sup> quarter to a maximum of 40% of the State Contribution if funding becomes available from the Pool. If Reserve funding is accepted the LG must submit the 1<sup>st</sup> 40% claim within one month of acceptance.

#### **1.2.2.1 Signage and Pavement Marking**

Similar in operation to section 5.2.1.1, the Elected Members endorsed in November-21 that the signage and pavement marking acquittal process also be extended to the Improvement Program.

A Local Government can submit their final claim for 20% if they quote the MCW number on their Certificate of Completion for any new projects that commence from 22/23 onwards.

## **5.1 Black Spot Programs**

Funding is provided under the Australian Government Black Spot Program (AGBS) and State Black Spot Programs (SBSP) for Road Safety Improvement Projects within the Metropolitan Region. [Australian Government Black Spot - Administration](#) and [State Black Spot Program Development and Management Guidelines](#) are available on the MRWA and WA Local Government Association (WALGA) websites

- a) The MRRG receives 50% of the total State Black Spot funds for Local Government Roads, currently \$5M annually, and allocates up to 20% of this to Road Safety Audit projects.
- b) AGBS funding pool for WA is determined on an annual basis by the Department of Infrastructure, Regional Development and Cities, for state-wide distribution.
- c) The Black Spot nominations will be ranked by Benefit Cost Ratio (BCR) based on current CARS data or Risk Reduction Cost Ratio (RRCR) based on Road Safety Audit.
- d) Where the BCR and/or RRCR funding cut off scores fall on projects of equal scoring, the project from the Local Government with the least amount of proposed funding will be given priority, with consideration given to safety benefit.

- e) Staging of projects is a requirement for State Black Spot nominations that involve Traffic Control Signals (TCS); utilities; third party approvals; and/or are of a complex nature. Staged projects shall be treated as priority projects for funding in the following financial years.
- f) Nominations that include installation of or modifications to Traffic Control Signals will not be considered unless endorsed by MRWA Network Operations. A copy of the endorsement must be included with the nomination. To ensure nominations are valid LGs need to liaise with the Main Roads Traffic Services representative for their area well in advance of making a submission. Please refer to MRWA's [Traffic Signals Approval Policy](#) for further information.
- g) To ensure independent status the MRRG has deemed the lead auditor for Road Safety Audits in support of nominations must be from outside the submitting Council. Other members of the audit team may be accredited officers from within the Council.
- h) Variations to scope and/or cost will be assessed in accordance with the relevant Guidelines for eligibility of funding. The BCR score based on the revised total project cost must remain above the minimum requirement.
- i) Following the funding cut off point all remaining projects are considered to be "Reserve Projects" and will be funded as per the BCR/RRCR priority if funding becomes available in the current financial year. Reserve Projects not funded in the current financial year must be resubmitted for consideration in the next years round of submissions.

## 6 OTHER GENERAL MATTERS

### 6.1 All Submissions involving a Highway or Main Road

Applications for Local Road Funding in the Metropolitan Region involving a Highway or Main Road shall only occur where the LG initiates the application and is prepared to contribute in accordance with the relevant Procedures / Guidelines.

Endorsement must be obtained from the Director of Metropolitan Operations prior to LGs submitting projects involving works on Highways or Main Roads. Approved projects will be subject to detail design approval in accordance with MRWA's "Conducting Works on Roads" process.

Refer: [Working on roads | Main Roads Western Australia](#)

### 6.2 MRWA Electrical Services Handover

Where a project involves the installation and/or modifications to Traffic Control Signals the final claim must include evidence the handover process for MRWA Electrical Services has been completed.

Refer: [Commissioning Decommissioning and Handover of Electrical Assets | Main Roads Western Australia](#)

### 6.3 Completion of a Network Link

Where the final stage of a project to complete a critical network link fails to score sufficiently to merit an allocation, the MRRG has the authority to authorise in special circumstances, funding for completion of the project.

### 6.4 Other funding sources

If a LG has successfully obtained alternative funding for an approved project, it is deemed the MRRG project should be withdrawn from the relevant Program and funds returned to the Pool for redistribution. This is considered in the spirit of the agreement and in line with past practice.

## 7 RELATED DOCUMENTS

### Local Government Road Funding | Main Roads Western Australia

- [State Road Funds to Local Government Agreement 2023-24 to 2027-28 \(PDF, 5.54 MB\)](#)
- [State Road Funds to Local Government Agreement 2018-19 to 2022-23 \(PDF, 5.34 MB\)](#)
- [State Road Funds to Local Government Procedure \(PDF, 1.47 MB\)](#)
- [Progress Payment Certificate - \(PDF, 167 KB\)](#)
- [Progress Payment Certificate - \(Word doc, 129 KB\)](#)
- [Certificate of Completion Form - \(PDF, 259 KB\)](#)
- [Certificate of Completion Form - \(Word doc, 127 KB\)](#)
- [Metropolitan Regional Road Group - Request for Variation \(Word doc, 22 KB\)](#)

### Road safety Programs | Main Roads Western Australia

- [Development and Management Guidelines \(PDF, 2.1 MB\)](#)
- [Black Spot Programs - Project Criteria \(PDF, 270 KB\)](#)
- [Project Completion Form \(Word document, 37 KB\)](#)
- [As Constructed Report for Traffic Control Signal Projects \(Excel, 25 KB\)](#)

### Black Spot Program | Infrastructure Investment Program

- [Black Spot funding conditions | Infrastructure Investment Program](#)
- [Black Spot site eligibility | Infrastructure Investment Program](#)
- [Black Spot Program resources | Infrastructure Investment Program](#)

### Commissioning Decommissioning and Handover of Electrical Assets | Main Roads Western Australia

- [ES-MD-FM-6000-401 - Request to Commission Electrical Asset](#)
- [ES-MD-FM-6000-110 - Asset Removal Request](#)
- [ES-MD-FM-6000-411 - Request to Handover Electrical Asset](#)

## 8 ATTACHMENT 1

### MRRG Expenditure Action Plan – Implementation Plan

April 2019

#### 1. Process Improvements

##### 1.1 Road Improvement Projects –

Successful submissions with detail designs, costings and third party approvals in place (shovel ready projects) will be allocated full project funding to match the timing of progress claims. Successful submissions based on concept plans and preliminary costing are only to be allocated funding for the detailed design phase. Once detailed plans are completed the project needs to be resubmitted again. A funding allocation for the detailed design phase will be given but payment will only be for *local government* design costs (to be detailed and then verified by with help from Technical officers group as required) and actual costs incurred for engagement of required external parties (eg design, geotechnical consultants, underground utility documentation, utility application fees, surveyors, etc). Details of design costs must be documented with recoup claim.

##### *Comment –*

- *Current practice – this has been adopted consistently for the 2017/18 and 2018/19 programs.*

##### *Action –*

- *Update Policies and Practices Documents to reflect current practice*

##### 1.2 Blackspot Projects –

Any submissions not fully designed with all third party approvals will automatically be staged and be allocated 40% only in the first year.

Complex projects (eg Traffic signals) fully designed with all third party approvals are also to be automatically staged and be allocated 40% only in the first year.

##### *Comment –*

- *This is current practice for State Black Spot.*
- *Australian Government Black Spot - current guidelines do not allow for staging of project funding and approved projects receive the full allocation of funds in the approval year. There is also no time limit imposed on the delivery of projects. It would therefore be unfair to penalise Councils for carrying over funds at the end of financial year and these Projects would need to be excluded from the penalty calculation.*

##### 1.3 Submissions

A checkbox is to be added to the Milestones and Complexity submission form advising if project is fully designed, costed with all third party approvals received.

##### *Comment –*

- *Current practice – implemented for 2019/20 program submissions.*

##### *Action –*

- *Update Policies and Practices Documents to reflect current practice*

##### 1.4 Claims

The first 40% of all projects are to be claimed by 31 December or project is forfeited (in place now).

*Comment –*

- *Current practice and in the policies and practices doc.*
- *Currently a “soft” approach is taken. Consider MRRG gives authority to MRWA to automatically withdraw projects after this date without seeking further approval from the MRRG.*

*Action –*

- *Update Policies and Practices Documents to enforce MRWA authority to automatically withdraw funding.*

## 2. Penalty Implementation

### 2.1 Road Rehabilitation Projects - >10% underspend

Should more than 10% of a Local Government's (LGs) total Rehabilitation funds remain unclaimed by 30 June, the allocation to that LGs Road Rehabilitation list for the following year is to be reduced by the percentage over and above the 10% unclaimed.

*Action –*

- *2018/19 performance to be measured and results used to apply penalties to the 2020/21 Rehabilitation Program.*
- *Review in 12 months after applying penalties with potential to increase penalty if not having any effect on the carry over.*

### 2.2 Road Rehabilitation Project - Staging

Assign 80% of each total project allocation in the approval year with a final 20% to be allocated in following year.

Projects completed in the approval year should have final claims lodged and if surplus funds are available in the Program these will be paid in that year otherwise the final 20% will be paid in the following year.

*Comment –*

- *Potential to penalise those Councils who do consistently claim within the required timeframe.*
- *Historically 120 to 130 projects are annually approved for funding under the MRRG Rehabilitation Program. Applying mandatory staging to projects in this Program will see the number of projects double per year (Yr1 80% funding + Yr2 20% funding). This alone will create an extra workload/complexity in the management of the Program.*
- *The staging of Rehabilitation projects over a two year period could possibly also have a negative effect on rate of expenditure with Councils taking licence to delay works and/or claims.*

*Action –*

- *Defer implementation until impact of 2.1 has been assessed and 2.3 if implemented.*

### 2.3 Road Rehabilitation Projects – 2nd 40% Claims

The total of *local authority* second 40% claims not made by 30 June in approval year will result in the following year's Road Rehabilitation *local authority* allocation being reduced by the same total amount resulting in one or more projects being lost.

*Action –*

- *Defer until impact of 2.1 has been assessed and the outcome of SAC Action item (review of wording on the 2<sup>nd</sup> Progress Payment Certificate) is known (next SAC meeting 17/8/18).*

## 3. Exemptions



Will only be considered if timely (as soon as reasonably possible) communication of delays is received from LGs.

Circumstances where exemptions may possibly be granted include -

- Late program approval – post 31/7/18.
- Unexpected Service provider delays – external third party control.
- Reserve projects (rehabilitation program) may be excluded from assessment of penalties.

**NOTE :** The Expenditure Action Plan covers current and forward year programs effective from 2018/19. Legacy projects are to be largely dealt with outside of this Plan.

## **MRRG Expenditure Action Plan - April 2019**

### **1. Road Improvement**

Successful submissions with detailed designs, costings and third party approvals in place (shovel ready project) will be allocated full project funding to match the timing of progress claims.

Successful submissions based on concept plans and preliminary costings are only to be allocated funding for the detailed design phase. Once detailed plans are completed the project needs to be resubmitted again. A funding allocation for the detailed design phase will be given but payment will only be for internal design costs (to be detailed and then verified by MRWA program support officer with help from Technical officers group as required) and actual costs incurred for engagement of required external parties (eg geotechnical consultants, underground utility documentation, utility application fees, surveyors, etc). Details of design costs must be documented with recoup claim.

### **2. Road Rehabilitation**

Assign 80% of each total project allocation in the approval year with a final 20% to be allocated in following year.

Projects completed in the approval year should have final claims lodged and if surplus funds are available in the Program these will be paid in that year otherwise the final 20% will be paid in the following year.

The second 40% is to be claimed by 31 March. Prior to claiming the second 40% actual expenditure to date must exceed 40% of the State contribution allocation (as per current SAC guidelines). The total of second 40% claims not made by this date will result in the following year's Road Rehabilitation program allocation being reduced by that same total amount resulting in one or more projects being lost. This total includes 40% of withdrawn projects if not advised prior to 31 December.

### **3. Blackspot**

Any submissions not fully designed with all third party approvals will automatically be staged and be allocated 40% only in the first year.

Complex projects (eg traffic signals) fully designed with all third party approvals are also to be automatically staged and be allocated 40% only in the first year.

### **4. Other Actions**

A checkbox is to be added to the Milestones and Complexity submission form advising if project is fully designed, costed with all third party approvals received.

The first 40% of all projects are to be claimed by 31 December or project is forfeited (in place now).

Should more than 10% of a Local Government's (LGs) total road funds (Improvement, Rehabilitation and Blackspot – State remain unclaimed by 30 June the allocation to that LGs Road Rehabilitation list for the following year is to be reduced by the same percentage



unclaimed. Should the total of second 40% claims in Road Rehabilitation projects not claimed by 31 March be greater than this percentage then whichever is the greater will apply in reduction to the following year's road rehabilitation allocation. Any funding reduction will result in at least one project lost from the nominated allocation for the following year. No projects will be part funded.

Any funds recovered will be allocated to reserve projects for those LGs not incurring any funding reduction. Should the funding cap be exhausted projects will then be offered to LGs (for those LGs not incurring any funding reduction) commencing from the highest remaining point scored projects. Those LGs offered additional projects will need to confirm acceptance as soon as possible and no later than 31 October.

It is open to LGs to request and seek alterations to timing of claims so long as these are done expeditiously and before MRRG meetings in November. Such approved changes will not be included in the calculations of totals unclaimed.

The Local Roads Program Manager, MRWA Manager Metropolitan Road program, MRWA Program Co-ordinator and WALGA Policy Manager Transport and Roads are to be invited to attend subgroup meetings. The Local Roads Program Manager will also visit individual LGs as necessary. The status of projects is to be covered at these meetings.

The Local Roads Program Manager will review information from these meetings and visits together with the quarterly progress reports and make recommendations to the MRRG for project reallocation changes where issues in delivery are being encountered to ensure program funding is maximised.

Example of funding reduction.

Local Government	Total of Road Rehab claims not made by 31 March	Percentage of Unclaimed funds on all Projects as at 30 June	Amount reduced off following years Road Rehab allocation
City of XX1	\$180,000	8%	Loss of \$180,000
Town of YYY	\$60,000	25%	Loss of \$60,000 or 25% of allocation whichever is greater
Shire of ZZZ	\$40,000	15%	Loss of \$40,000 or 15% of allocation whichever is greater
City of XX2	\$0	9.5%	Nil
City of XX3	\$250,000	0%	Loss of \$250,000



## 10.2 LGIS Annual Insurance Renewal 2025-26

<b>Report Number</b>	<b>CEO32.07.25</b>
<b>Meeting &amp; Date</b>	Special Council Meeting – 30 July
<b>Applicant</b>	City of Nedlands
<b>Employee Disclosure under section 5.70 Local Government Act 1995</b>	Nil
<b>Report Author</b>	Keri Shannon – Chief Executive Officer
<b>Director</b>	Keri Shannon – Chief Executive Officer
<b>Attachments</b>	Attachment 1 – CONFIDENTIAL

### Purpose

The purpose of this report is for Council to note the renewal of insurances through LGISWA for the 2025-26 financial year.

### Administration Recommendation

**That Council APPROVES the renewal of insurances as per Attachment 1 – CONFIDENTIAL.**

### Voting Requirement

Simple Majority

### Background

The City has sought renewal of insurance cover for the 2025-26 financial year through LGISWA. Insurance cover limits any financial loss due to loss or damage to property and other assets. Cover is provided for public liability, professional indemnity and workers' compensation.

### Discussion

In the attached summary, the total cost of renewal of insurance for the City is \$786,255.98.

There has been a significant increase (66%) in LGIS Worker's Compensation following a rate adjustment from 1.32% to 1.35% due to significant increase in declared wages.



LGIS Commercial Crime and Cyber Liability also saw a substantial increase of around 23.47%, attributed to an increase in coverage from \$2 million to \$5 million. Conversely, Property and Motor Vehicle Fleet costs decreased by 15.4% and 9% respectively, reflecting reductions in sums insured.

LGIS have provided the following comments in relation to Worker's Compensation and LGIS Commercial Crime and Cyber Liability.

### **LGIS WorkCare**

The conclusion of 2024/25 marks the first 12 months of the new Workers Compensation and Injury Management Act (2023) WA. The new Act brought with it significant changes for the Scheme in managing claims and for the sector. We are still adapting to these changes, as well as further developments during the same period. In addition to the known changes that came with the Act we have been impacted by:

- New compliance and complaints processes.
- ATO private ruling which impacts settlement values.

### **LGIS Commercial Crime and Cyber**

Throughout the last three period, there has been an uplift in the overall cyber security and awareness of local governments. There has also been a slight improvement in the control environment which is recognised in both the self-assessment data captured by LGIS and recent Office of the Auditor General (OAG) reports.

LGIS has made significant investment in improving awareness over two years, with 2024/25 seeing over 15 workshops focused on Incident Management and the ASD 8. The sector also has a significant 12 -24 months ahead with the introduction of Privacy and Responsible Information Sharing Act (2024) WA.

- Indemnity provider focus: shifting their focus more towards the internal controls of members.
- Claims trend: Claims frequency in Australia has been climbing over the last 11 years, with ransomware events continuing to dominate. Locally, members have been impacted by business email compromise and social engineering fraud.

As the use of artificial intelligence (AI) technology continues to grow in the ever-evolving digital world, it is also increasingly being used in cyber-attacks on small businesses. As the use of AI becomes more prevalent, it's more important than ever for LGIS members to protect their business and improve cyber resilience.

The LGIS Board is considering further support that can be provided to the sector around key aspects of loss management and systemic risk control.



A summary comparing from 2024-25 to 2025-26 is as follows:

Scheme Fund	2024-25 (Inc GST)	2025-26 (Inc GST)	Comments
LGIS Liability	\$249,970.60	\$257,469.55	Increase at 3%
LGIS Commercial Crime and Cyber Liability	\$26,328	\$35,427.26	Increase to \$5 m
LGIS Management Liability	\$39,592.30	\$38,111.21	Rate reduction negotiated
LGIS Property	\$120,106.80	\$101,640.08	Reduction in sums insured
LGIS M/V Fleet	\$53,289.50	\$48,495.70	Reduction in sums insured
LGIS Workcare	\$181,209.60	\$302,370.20	Rated increased from 1.32% to 1.35%
LGIS Corporate Travel	\$1,024.10	\$1,024.07	Rollover rate negotiated
LGIS Volunteer Workers	\$1,643.40	\$1,717.91	Minor rate increase
TOTAL	\$673,164.30	\$786,255.98	

## Consultation

Nil

## Strategic Implications

This item is strategically aligned to the City of Nedlands Council Plan 2023-33 vision and desired outcomes as follows:

**Vision**                      **Sustainable and responsible for a bright future**

**Pillar**                      **Performance**  
**Outcome**                11. Effective leadership and governance.

## Budget/Financial Implications

The overall cost to renew insurance cover for 2025-26 financial year will be included in the draft 2025-26 Annual Budget.

By way of comparison, the total premiums for 2025-26 are \$786,255.98 (Inc GST) whereas the total premiums for 2024-25 were \$673,164.30 (Inc GST). However, LGIS Commercial Crime and Cyber Liability coverage increased from \$2 million to \$5 million.



## **Legislative and Policy Implications**

Nil

## **Decision Implications**

The insurance cover will be placed by LGIS in accordance with this renewal document.

## **Conclusion**

The Council should approve renewal of the LGIS insurance cover which will be included in the 2025-26 Annual Budget.

## **Further Information**

Nil



### 10.3 Appointment of Presiding Member to Audit Risk and Improvement Committee

<b>Report Number</b>	<b>CEO33.07.25</b>
<b>Meeting &amp; Date</b>	Special Council Meeting – 30 July 2025
<b>Applicant</b>	City of Nedlands
<b>Employee Disclosure under section 5.70 Local Government Act 1995</b>	Nil
<b>Report Author</b>	Alyce Martin – Governance Legal and Risk Coordinator
<b>Director</b>	John Vojkovich – Acting Director Corporate Services
<b>Attachments</b>	Nil

#### Purpose

The purpose of this report is to appoint the presiding member to the Audit Risk and Improvement Committee.

A change to the *Local Government Act 1995* (WA) as of 7 December 2024 requires that presiding members for committees must be appointed by the local government and not the committee.

#### Administration Recommendation

**That Council APPOINTS Richard Burnell as the presiding member of the Audit Risk and Improvement Committee.**

#### Voting Requirement

Absolute Majority

#### Background

The Audit Risk and Improvement Committee (Audit Committee as it was previously known) had appointed a Chair at the first formal committee meeting following its reestablishment in May 2024. The presiding member elected at that meeting was Cr Amiry.

A change to the *Local Government Act 1995* (WA) on 7 December 2024 now requires that the presiding member of committees be appointed by the local government rather than by the committee.



## Discussion

On 7 December 2024 s5.12 of the *Local Government Act 1995* (WA) was amended. This section now requires that the appointment of a presiding member of a committee is now a function of the local government and such appointment requires an absolute majority.

s5.12 *Local Government Act 1995* (WA) is extracted below:

### 5.12. Presiding members and deputies

- (1) The local government must appoint\* a member of a committee to be the presiding member of the committee.

\* Absolute majority required.

- (2) The local government may appoint\* a member of a committee to be the deputy presiding member of the committee.

\* Absolute majority required.

*[Section 5.12 inserted: No. 47 of 2024 s. 39.]*

Although this requirement came in on 7 December 2024 transitional provisions included in the *Local Government Act 1995* (WA) which relate to existing committees require at subclause (2), that for each of its existing committees a local government must make its first appointment of the presiding member under new section 5.12(1) no later than 1 July 2025. The full clause is extracted below:

### 67. Presiding members

- (1) In this clause —  
*amendment day* means the day on which section 39 of the 2024 amendment Act comes into operation;  
*existing committee* means a committee of the council of a local government that is in place immediately before amendment day;  
*new section 5.12(1)* means section 5.12(1) as inserted by section 39 of the 2024 amendment Act.
- (2) For each of its existing committees, a local government must make its first appointment of the presiding member under new section 5.12(1) no later than 1 July 2025.
- (3) Until the first appointment is made, the person who, immediately before amendment day, is the presiding member of the existing committee may continue to be the presiding member.
- (4) If that person goes out of office before the first appointment is made, the person's replacement as presiding member must be appointed by the local government under new section 5.12(1) as soon as practicable (but no later than 1 July 2025).

*[Clause 67 inserted: No. 47 of 2024 s. 159.]*



A report was included as part of the June Ordinary Council Meeting on 24 June 2025 for the appointment of the presiding member to the Audit Risk and Improvement Committee but did not meet the voting requirements of an absolute majority with the votes being cast as follows:

**For:** Mayor Argyle, Deputy Mayor Smyth, Cr Coghlan, Cr Brackenridge  
**Against:** Cr Bennett, Cr Youngman, Cr Hodsdon

The members of the Audit Risk and Improvement Committee are:

- Mr Richard Burnell [Presiding Member]
- \*Commissioner [Committee Member]
- \*Commissioner [Committee Member]
- \*Commissioner [Committee Member]

## Consultation

An email was sent on 13 June 2025 to all committee members calling for nominations to be the presiding member. Nominations were requested to be submitted by 18 June 2025.

A single nomination was received from Mr Richard Burnell.

## Strategic Implications

This item is strategically aligned to the City of Nedlands Council Plan 2023-33 vision and desired outcomes as follows:

<b>Vision</b>	<b>Sustainable and responsible for a bright future</b>
<b>Pillar</b>	<b>Performance</b>
<b>Outcome</b>	11. Effective leadership and governance.

## Budget/Financial Implications

There will be no budget implications from this decision.

## Legislative and Policy Implications

*Local Government Act 1995 (WA)* [Local Government Act 1995 - \[07-ao0-00\].pdf](#)





## Decision Implications

The appointment of a presiding member will ensure good governance of the Audit Risk and Improvement Committee.

Should the appointment of the presiding member not be made the local government will have failed to comply with the requirements of clause 67, Division 7, Schedule 9.3 of the *Local Government Act 1995* (WA)

## Conclusion

It is recommended that Council appoint a presiding member to the Audit Risk and Improvement Committee.

## Further Information

Nil



## 11. DIVISIONAL REPORTS – TECHNICAL SERVICES

### 11.1 Proposed Trial | 40km/h Residential Roads Speed Limit

<b>Report Number</b>	<b>TS08.07.25</b>
<b>Meeting &amp; Date</b>	Special Council Meeting – 30 July 2025
<b>Applicant</b>	City of Nedlands
<b>Employee Disclosure under section 5.70 Local Government Act 1995</b>	Nil
<b>Report Author</b>	Nemat Ghulami – Manager Assets
<b>Director</b>	Olaya Lope – Acting Director Technical Services
<b>Attachments</b>	Attachment 1 - Roads Proposed for 40km/h Map

#### Purpose

The purpose of this report is for Council to consider progressing the 40 km/h speed limit on local roads project, with the intention of reducing the severity of crashes and the likelihood of fatalities.

The item is a priority transport and infrastructure project developed by the Perth Inner-City Group (PICG). It aligns with the City of Nedland's Integrated Transport Strategy 2024 and the Government of Western Australia Road Strategy 2020 to 2030.

To get a better understanding of this initiative it is proposed that we implement 40km/h speed zones on the portion of Local Access Roads between the boundaries of Stirling Highway to Aberdare Road and Hampden Road to Smyth Road, Nedlands. Both of these local roads are adjacent to the City of Subiaco and City of Perth. Both of these local governments are part of Perth Inner City Group (PICG), therefore the speed in their local roads which surrounding this vicinity is also proposed to be 40 km/h.

#### Administration Recommendation

That Council:

1. **Endorses the Chief Executive Officer to continue with a formal application to Main Roads Western Australia (MRWA) to implement 40 km/h speed zones on the portion of Local Access Roads between the boundaries of Stirling Hwy to Aberdare Road and Hampden Road to Smyth Road, Nedlands.**
2. **Notes that the community will be invited to provide feedback post implementation as part of the evaluation and that this feedback will be used to inform any adjustments that may result as part of that evaluation.**
3. **Notes that the project is preferred to be fully funded by external grants. Available grant funding options will be explored prior to implementation.**



## Voting Requirement

Simple Majority

## Background

In 2020, the PICG created an advocacy document detailing priority transport and infrastructure projects to address key issues impacting the wider inner-city area. The roadmap identified key projects including the implementation of safer speeds, highlighting the unanimous agreement of the inner-city working group on the necessity for slower speeds in inner-city Perth.

The implementation of safer speeds such as a 40 km/h speed limit on local access roads aligns with the City of Nedland's Integrated Transport Plan 2024 and the Government of Western Australia Road Safety Strategy 2020 to 2030. The City also has an existing 40 km/h area within the Montario Quarter, Shenton Park, and 30km/h streets, with the most recent being Jenkins Avenue implemented through Safe Active Street program.

Currently, City of Nedland is not part of PICG, however they are supportive of the City's initiative and willing to provide support where necessary. PICG is preparing a proposal to reduce speed on local access roads for submission to Main Roads in August 2025 and has invited the City of Nedlands to be part of this submission.

## Discussion

The appropriate management of speed is an integral part of the Safe System approach to road safety. Numerous studies have demonstrated a clear link between speed, the likelihood of crashes, and the severity of injuries. As speed increases, both the probability of a crash resulting in casualties and the severity of injuries to those involved also rise.

As our urban population grows, the frequency of interactions between vehicles and between vehicles and vulnerable road users will rise. It's crucial to ensure these interactions happen at safer speeds.

### Why Local Access Roads and why 40 km/h?

Local access roads are where people live, children play and residents carry out everyday tasks, such as walking the dog, going for a run, walking to and from school or the local shops. As such, making these places as safe as possible for people to live and enjoy by reducing traffic speed is a key.

The current speed limit on local access roads is 50 km/h (the default built up area speed). Reducing this to a posted 40 km/h speed limit will reduce traffic speed and, should a crash



occur between a car and a person walking or riding, the person walking or riding will have a high chance of surviving the crash and not being seriously injured.

#### Will it impact travel times?

Research notes that local access roads speed limits typically have a negligible effect on travel times, particularly because small variations in trip time associated with travel on local access roads at the start and end of journeys are not perceptible or significant when considered in the frame of whole trips (Haworth et al. 2001).

#### What are the benefits?

Evidence from international research for safer speeds indicate that reductions in vehicle speeds on local access roads may also result in reductions of traffic noise, and can promote walking and cycling, which have clear flow-on health, wellbeing, social, and economic benefits (Box and Bayliss 2012; James et al. 2014). The impacts of noise and air pollution resulting from traffic also reach minimal levels at a speed of 40 km/h (Elvik 2009b, p. 37).

As such, the key benefits are:

- making local access roads safer for all road users.
- contributing to more connected communities and vibrant streets.
- slower and safer traffic creates more desirable places and results in private investment (development and business growth).
- more desirable places, and greater place investment results in more financially sustainable local government.
- improved walking and cycling environments create the conditions for more active transport which has major public health, environmental benefits, reduced congestion and community connectedness.
- reducing greenhouse gas emissions.
- consistency for community living within the Perth inner-city.
- ability to advocate for higher levels of external funding.
- reduced application cost (and amount of signage).

## Strategic Implications

This item is strategically aligned to the City of Nedlands Council Plan 2023-33 vision and desired outcomes as follows:

<b>Vision</b>	<b>Sustainable and responsible for a bright future</b>
<b>Pillar Outcome</b>	<b>People</b>
	2. A healthy, active and safe community.
<b>Pillar Outcome</b>	<b>Planet</b>
	4. Healthy and sustainable ecosystems.



<b>Pillar Outcome</b>	<b>Place</b> 6. Sustainable population growth with responsible urban planning.
<b>Pillar Outcome</b>	<b>Prosperity</b> 9. A vibrant local economy.
<b>Pillar Outcome</b>	<b>Performance</b> 12. A happy, well-informed and engaged community.

## Budget/Financial Implications

City's Asset team will explore the availability of grants that will fund this project and will also work closely with Perth Inner City Group to learn from their funding approach.

It should be noted that any funding from the City is likely to be offset by a reduction in the requirement for investment in traffic calming interventions.

## Legislative and Policy Implications

Nil

## Decision Implications

By endorsing the recommendation, City of Nedlands will join the Perth Inner City Group and make submission to Main Roads.

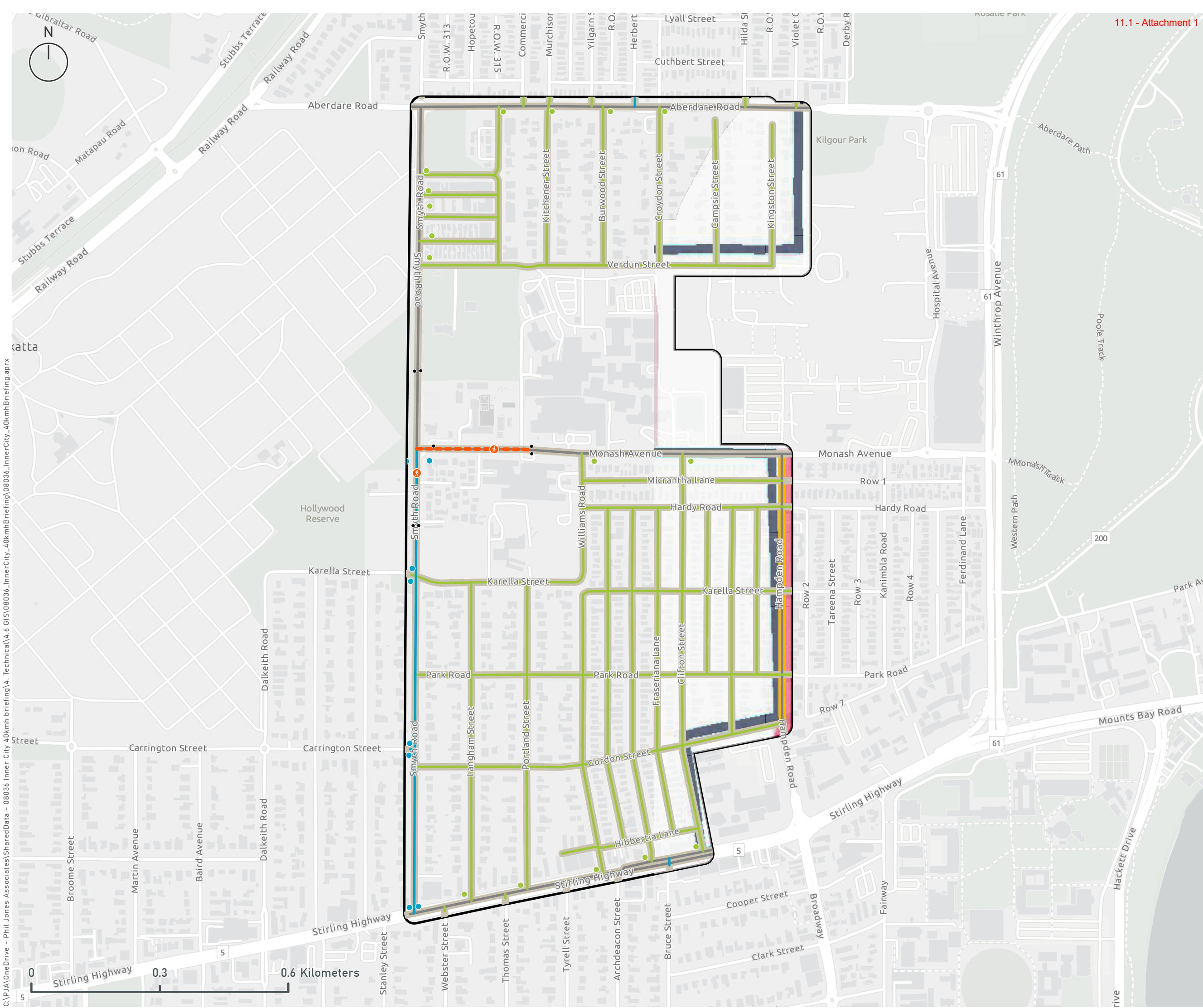
## Conclusion

Administration recommends Council to endorse the proposal to seek Main Roads support for the proposed trial speed reduction to 40 km/h within the boundaries of Stirling Hwy to Abdare Road and Hampden Road to Smyth Road, refer to Attachment 1 for details.

## Further Information

Nil





# Roads Proposed for 40km/h

- School Crossing
- Access Road
- Local Distributor or Higher Order Road
- School Zone Sign
- School Zone

- ### Road Hierarchy
- Primary Distributor, Distributor B; Distributor A
  - Access Road
  - Local Distributor (Proposed to Change)

- ### Existing Speed Limit
- 40km/h
  - 50km/h or higher
  - City of Nedlands

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**12. DIVISIONAL REPORTS – GOVERNANCE**

Nil



**13. DIVISIONAL REPORTS – COMMUNITY DEVELOPMENT**

Nil





**14. URGENT BUSINESS APPROVED BY THE PRESIDING MEMBER OR  
BY DECISION**



## 15. CONFIDENTIAL ITEMS

### 15.1 Hacket Hall Demolition

<b>Report Number</b>	<b>CEO34.07.25</b>
<b>Meeting &amp; Date</b>	Special Council Meeting – 30 July 2025
<b>Applicant</b>	City of Nedlands
<b>Employee Disclosure under section 5.70 Local Government Act 1995</b>	Nil
<b>Report Author</b>	Keri Shannon – Chief Executive Officer
<b>Director</b>	Keri Shannon – Chief Executive Officer
<b>Attachments</b>	Attachment 1 – CONFIDENTIAL Attachment 2 – CONFIDENTIAL Attachment 3 – CONFIDENTIAL Attachment 4 – CONFIDENTIAL



**15. DECLARATION OF CLOSURE**

There being no further business, the Presiding Member will declare the meeting closed.