



Management of Information for Elected Members

KFA	Governance and Civic Leadership
Status	Council
Responsible Division	Corporate & Strategy
Objective	To provide for the compliance by Elected Members with the <i>State Records Act 2000</i> .

Context

Elected Members may during the course of their duties create records that are required to be retained.

Statement

Council will file and archive any public record created or received by Elected Members in the course of their duties that is required by the *State Records Act 2002* to be retained.

Related Documentation

Nil.

Related Local Law / Legislation

State Records Act 2002

Related Delegation

Nil.

Review History

14 December 2010 (Report CM29.10)