



Review of Policies

KFA	Governance and Civic Leadership
Status	Council
Responsible Division	Corporate & Strategy
Objective	To outline the process for review of Council policies.

Context

Policy statements outline the Council's views on issues and provide guidance for staff, the community and Council itself when assessing similar matters for decision.

Statement

Wherever possible, all proposed new policies and major amendments to existing policies shall be workshopped with Elected Members and Executive Staff prior to their formal consideration at a Council meeting.

Any report proposing a variation to council policy shall include clear justification of the reasons for the proposed variation. Any amendments to an existing policy are to be shown with tracked changes on the existing policy.

Other than Local Planning Policies, all Council policies are to be reviewed by Council every five years as a minimum.

Council may review an individual policy at any time whenever Council finds it necessary.

Council may vary from policy for a particular decision, however, when making such variation it will ensure that reasons for the variation are recorded in the minutes of the meeting at which the decision is made.

Related documentation

Nil.

Related Local Law / Legislation

Nil.



Related Delegation

Nil.

Review History

28 March 2017 (Report CPS04.17)
10 December 2013 (Report CPS40.13)
24 August 2010 (Report CM21.10)