



Memorials in Public Places

KFA	Natural and Built Environment
Status	Council
Responsible Division	Technical Services
Objective	The policy seeks to establish the conditions by which members of the Community may memorialise family, friends, organisations or other members of the City of Nedlands community within its public places.

Context

The City recognises memorials support people with grieving the loss of a loved one or close friend and commemorating the contributions made by persons and organisations to the local community. The City also recognises that there is a practical need to manage the installation of private memorials in public places.

For the purposes of this policy, 'Memorials in Public Places' refers to memorials installed in Crown Land vested in the management of the City which is reserved for the purposes of recreation, public open space or a road reserve.

Statement

Subject to the provisions within this policy, the City will provide the community opportunities to memorialise family and friends within its public places as well as commemorating people, organisations and events that have made a significant contribution to the local community.

The City will consider and process all applications for memorials in public places in accordance with this Policy.

Temporary Memorials

Memorials that come into existence in a public place as the result of the death of a person (or persons) in tragic circumstances, may stay in place temporarily for a period of up to 12 months in consultation with the City. Temporary memorials must not consist of permanent fixtures and can only be located where there is minimal impact on the community.

Family and friends are encouraged to apply to memorialise persons in accordance with the alternative provisions provided in this policy. The City reserves the right to remove and return temporary memorials to family and friends where they:



- remain in place beyond 12 months;
- become neglected or unsightly; or
- need to be disturbed by public works.

Family and/or friends are responsible for the maintenance of temporary memorials they have placed in a public place.

Permanent Memorials

Community members may apply to the City to permanently memorialise a family member, close friend, a community organisation or community event through the planting of a tree within a public reserve, subject to the following conditions:

- The person or organisation to be memorialised must have resided in the City or have had a relevant connection with the City. If an event is to be commemorated, it must have occurred in the City.
- The City will supply and deliver all memorial trees for planting at the cost of the applicant. Memorial trees must align with the City's approved species for the chosen reserve. The City will assign areas in its reserves to allow for memorial tree planting with specific planting locations to be determined by the City in consultation with the applicant.
- The City will not supply memorial plaques. The City may approve installation of plaques that conform with the City's requirements on condition the applicant supplies the plaque and covers the cost for the City to install it. Once installed, the maintenance of plaques will be the responsibility of the applicant. Prior approval must be obtained from the City when replacing or renewing an existing plaque.
- Other than in exceptional circumstances, the City will only consider applications for the planting of one tree to memorialise a person, organisation or event.

The City may consider applications for permanent memorials through bequeathing and dedicating items of amenity furniture that commemorate a former community member, organisation or event of the City of Nedlands community and that had a prominent involvement with the City or its community.

All applications to install memorial park furniture must comply with the following conditions and shall be submitted in writing to be considered for approval by the CEO or their delegate.

- The City will only consider applications for memorial furniture where the person, organisation or event made a significant social and/or cultural contribution to the development of the local community and/or City of Nedlands.



- To allow for the appropriate consideration of historical perspective, all applications for permanent memorials will only be considered where the person to be commemorated has been deceased, or organisation disbanded, for a minimum of 12 months.
- All applications for permanent memorials made by community members and groups must be supported by the family members of the deceased person, by the former members of the disbanded organisation or participants of the event.
- The amenity furniture proposed may include (but is not limited to) seats, benches picnic tables, gazebos, drinking fountains and decorative light poles.
- The supply, construction and installation of memorial furniture shall be fully funded by the donor.
- The design and materials of the amenity furniture shall be approved by the City.
- The amenity furniture shall not require a high level of maintenance as determined by the City.
- On installation, the amenity furniture shall become the property of the City.
- The design of the amenity furniture shall be sympathetic to the design and aesthetics of the park in which it is proposed to be installed.
- The wording of any plaques must be included in the application to be approved by the City.
- It should be recognised that if it is necessary for the City to remove the amenity furniture because of vandalism, deterioration or operational reasons then the City gives no undertaking that it will be replaced.
- Other than in exceptional circumstances, only one memorial per person, organisation or event may be applied for.
- The City will not consider/accept statues or art work as amenity and/or memorial furniture.
- Should the ongoing maintenance of an item of installed memorial furniture become impracticable, the City reserves the right to remove the memorial and return it to the applicant or family where possible. Reinstalling the memorial will require a recommencement of the application process.
- Should for any reason, the applicant or family of the deceased seek the removal of an installed memorial, an application from the family must be submitted to the City for officers to remove the memorial and return it to the family.



Related documentation

Public Art Policy

Naming of Parks, Street, Public Facilities, Buildings and Signs on Reserves Policy

Related local law and legislation

Local Government Act 1995

Local Government (Uniform Local Provisions) Regulations 1996

City of Nedlands Local Law Relating to Reserves, Foreshores and Beaches

City of Nedlands Thoroughfares Local Law

Related delegation

Nil.

Review History

28 June 2011 (Report CM03.11)

26 June 2018 (Report CPS14.18)