

## NOISE INVESTIGATION REQUEST

Thank you for contacting the City's Environmental Health Service regarding your noise issue. Should you wish to lodge a noise investigation request, please complete and return the enclosed 'Noise Investigation Request Form' and accompanying 'Log Sheets', so that the City can investigate the issue.

It is important that you accurately record the noise nuisance as it affects you, providing as much information as possible. This information should also identify the source of the noise including the property address. Please record details of the noise disturbances on the attached 'Log Sheets' for the time period specified for the particular type of noise. This information can then be used to determine the nature of the noise and possibly identify a pattern of the times and days the noise typically occurs. Details provided will then assist the Environmental Health Officer to investigate your noise concern.

The City receives many requests relating to noise issues and these are dealt with in order of priority. In some cases, legal action may be necessary to resolve a noise problem and in such cases the evidence of persons affected by the noise may be vital to achieving a successful outcome. Anyone making a noise complaint should be aware that they may be required to give evidence in Court should the need arise. Should this form not be returned to the City within 30 days of being sent, the City will presume that you do not wish to pursue the matter further at this stage.

Enclosed in this package:-

1. Noise Investigation Request Form (to be completed and returned)
2. Log Sheet(s) (to be completed and returned)

Should you require further information, please contact the City's Environmental Health Service.

## CUSTOMER CONTACT DETAILS

Full name:

Contact number:

Address:

Email:

Postal address:

## NOISE SOURCE DETAILS

Address of noise source:

Type of noise (please tick) (Complete the log sheet for at least 14 day window for noise from):

- ☐ Amplified stereo music      ☐ Party      ☐ Musical instruments

Complete the log sheet for at least 7 day window for noise from:

- ☐ Construction site      ☐ Power tools      ☐ Swimming pool/spa equipment  
☐ Air-conditioner      ☐ Other noise \_\_\_\_\_

Have you attempted to resolve the matter yourself? ☐ Yes (explain how below) ☐ No

## NOISE LOG

[illegible]

[illegible]

