

To apply for approval to consume, provide or sell alcohol at your event, please complete this form and submit with your event application.

Please note the City does not allow:

- private events with alcohol in City Halls or Pavilions
- private events with alcohol on City Reserves.

Applicant Information

Event organiser name:

Company/Organisation
name:

Address:

Email:

Telephone:

Is your group/club incorporated under the Associations Incorporation Act? Yes No

Is your group/club based in the City of Nedlands? Yes No

Event Information

Event name

Event date

Will alcohol be sold at this event? Yes No

If yes, a Liquor License from the Department of Racing, Gaming and Liquor must be provided before your event can be approved.

Is the event ticketed or will an entry fee be charged? Yes No

Information for Applicant

Exceptions to the Ban on Private Events with Alcohol

- Incorporated sporting clubs and community groups that are long-term, regular users of a City facility may apply for approval to provide alcohol at an event held in a City facility. Evidence of incorporation may be requested.
- The City of Nedlands may permit a small amount of alcohol to be consumed at a private wedding ceremony. E.g. a champagne toast.

Laws relating to the Consumption, Provision and Sale of alcohol in Western Australia

- It is illegal to *sell* alcohol without first obtaining an Occasional License to license the premises. To apply for an Occasional License, contact the Department of Racing, Gaming and Liquor on 9425 1888 or <https://www.dlgsc.wa.gov.au/> .
- It is illegal for any person to *consume* alcohol on unlicensed premises (e.g. a council hall or reserve) without the consent of the owner or authority in control of those premises.

Conditions of Approval to Consume, Provide or Sell Alcohol on City Land

The following conditions apply to any event on City owned land at which alcohol is provided, consumed or sold:

1. A copy of your Liquor License must be provided to the City of Nedlands before alcohol can be sold at the event.
2. Any activity that could lead to excessive consumption of alcohol such as drinking competitions must be discouraged.
3. Food must be available during the entire event.
4. Non-alcoholic drinks such as juice and water must be provided at the event.
5. All staff serving alcohol must have completed Responsible Service of Alcohol training.
6. Glassware must not be used on council reserves.
7. People under 18 years of age may only access the licensed area if accompanied by a responsible adult.
8. The City will deduct a cleaning fee if the premise is left uncleaned.

Declaration

I, _____ the applicant, seeking approval to provide, consume and/or sell alcohol in the City of Nedlands acknowledge that:

1. I have read and understood the conditions of Approval to Consume, Provide, or Sell Alcohol on City Land and will abide by them.
2. The information in my application is true and correct.
3. I have submitted an Event Application.

Signature _____ Date _____

Name _____

Once you have completed this form, please return it to the City with any supporting documentations via any of the methods below:

council@nedlands.wa.gov.au

City of Nedlands
Administration Centre
71 Stirling Hwy
NEDLANDS WA 6009

City of Nedlands
PO Box 9
NEDLANDS WA 6909

This form is an application only.

You will be notified in writing when your application has been assessed.