Application for Approval for a Demolition Management Plan

Applicant:

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| --- | --- |
| Company: |  |
| Address: |  |
|  |
| Contact Name: |  |
| Contact Phone: |  |
| Contact Email: |  |
| Out of Hours Contact: |  |
| Signature: |  |
| Date: |  |
| Declaration | I accept responsibility for ensuring compliance with the City of Nedlands Local Laws, Statutes and conditions pertaining to use of the Roads, Thoroughfares, Reserves and City property on behalf of the afore named organisation |

Property Details:

|  |  |  |  |
| --- | --- | --- | --- |
| Street Number: |  | Lot Number: |  |
| Street Name: |  | | |
| Suburb: |  | | |

Important Information:

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| The Local Government Act and the City of Nedlands Local Laws do not permit obstructions, materials, the erection of any structures or hoardings on City footpaths, thoroughfares, City Parks and Reserves; or any interference with or alteration to any fittings or facilities located thereon, unless the approval of the City is first obtained.  In this regard, applicants seeking the City’s approval for any activities in the thoroughfare, associated with the construction site, are required to submit this completed Construction/Demolition Management Plan.  If you have any questions regarding the completion of this proforma please contact the City’s Building Services Development Compliance Team on 9273 3500 |
| Indemnification  Upon submission of this Demolition Management Plan, the applicant undertakes to indemnify the City of Nedlands against ALL claims which may be made against the City for damages or otherwise, in respect of any loss, damage, death or injury caused by, or in the course of or arising out of the use of the thoroughfare and the property of the City of Nedlands, during all periods when the reserves are in use due to the works associated with the development. The applicant should also provide evidence of Public Liability Insurance. |

Application Tips

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|  | Submit only those supporting documents requested in this application |
|  | Do not submit your company’s internal operational procedures and policies for matters such as housekeeping procedures or personnel requirements. |
|  | Ensure every attached document you provide is indexed and matches the application index being addressed. The information provided is to be contained in one location of the same document and not scatted through several documents or in several locations of the document. |
|  | **Orange boxes contain questions** for you to answer or prompt you to attach relevant information required as part of this application |
|  | **Site Plan** - Please attach a scaled site plan with your application to identify the property, marked up and dimensioned, and showing all other information as required by this application including all City infrastructure (e.g. street trees, drainage, and other items) |
|  | **Additional Applications** – several additional applications may be required depending upon the exact nature of works undertaken. Please ensure you have fully read this application which identifies when additional approval may be required. If unsure, please contact the City for further advice. |

Please complete the following information – If more space is required, additional sheets may be attached.

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| Public Safety, Amenity and Site Security | | | | |
| Contact details of essential site personnel:  To enable noise, and nuisance complaints to be managed onsite in the first instance, signage specifying any security measures and key contact details of essential site personnel must be erected on the perimeter of the building site (i.e. attached to the building, fence or hoarding) and be easily visible to the public.  A 24-hour contact name and phone number must be provided. The signage should indicate *“Construction work times for this site are 7.00am - 7.00pm Monday to Saturday only". Should problems in relation to building noise occur outside the above permitted hours, or for any other enquiry, complaint or emergency relating to this site at any time please contact..…”* | | | | |
| Have you attached a copy of your signage to this application. | | **Yes** | | **No** |
| Public Safety:  The applicant is to provide details of public safety provisions, hoardings and gantries.  An approved Traffic Management Plan (TMP) for the works being undertaken will need to be ALWAYS in place on the work site and the Contractor’s Manager/Site Supervisor will be required to ensure compliance with AS 1742.3 | | | | |
| Has a TMP been included with this application? | | **Yes** | | **No** |
| Control of Sand and Dust:  What methods do you propose to control the drift of sand and dust from the site? | | | | |
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| Site Security:  What security measures will be in place to prevent unauthorised access to the site? | | | | |
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| Noise Management:  All works conducted on this site will be between the hours of 7am to 7pm Monday to Saturday exclusively. | | | | |
| Will there be any requirement to work outside the permitted work hours? | | | **Yes** | **No** |
| If yes, please submit the required Application for Regulation 13 - Out of Hours Construction Work Permit.This application must be submitted at least seven (7) days prior to the construction work commencing. The application form is available from the City’s Health Services. | | | | |
| Duration of Works:  Please identify the expected commencement and completion dates: | | | | |
| Commencement Date: |  | | | |
| Completion Date: |  | | | |
| Conditions of Footpath and Road Reserve:  The applicant shall always be responsible for the protection of the City's Infrastructure during the works. Note: This includes ensuring drainage gullies/ inspection chambers/ roads and footpaths remain free form any sand/debris emanating for the construction site.  A works bond shall be paid on application of the Demolition permit. The applicant will be responsible for all costs associated with the required maintenance of the City’s infrastructure during the works and any re-instatement of the City's Infrastructure during, as requested, and at the conclusion of the works. Fees are determined in accordance with our fee calculator 2 available from our web site.  Pre-Work Inspection  Please be advised, at the time of making the works bond payment, that a pre works inspection of the existing condition of the City's infrastructure will be conducted by the City for future reference at completion of the works. | | | | |
| Street Tree Management and Protection:  The applicant shall always be responsible for the protection of the City's street trees. A protective barrier shall be placed around each tree of at least 2metres x 2metres. | | | | |
| Are there any Street Trees that require protection | | | **Yes** | **No** |
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| Traffic and Access Management | | | | | | | | | |
| Road and/or Footpath Obstructions  If it is proposed that the footpath, road, right of way, thoroughfare or verge be obstructed in any manner, for any period during the works additional approvals is required. | | | | | | | | | |
| Storage of Materials and Equipment on Site  If it is proposed that any materials will be stored off site, i.e. on the verge, then additional approvals will be required. | | | | | | | | | |
| Do you intend to obstruct the road or footpath? | | | | | **Yes** | | | **No** | |
| Do you intend to use the verge are for storage of anything? | | | | | **Yes** | | | **No** | |
| If you have answered "YES" to either of the above questions – you will require a Permit to Use the Verge and/or Thoroughfare. If so, please attach your completed application. The application form can be found on the City’s Web Site | | | | | | | | | |
| I have attached my application for a Permit to Use the Verge and/or Thoroughfare | | | | | **Yes** | | | **No** | |
| Access to site  If you are proposing to access the site through any other properties or reserves, then you need to provide the City a copy of the written authorisation from the respective landowners prior to this approval being granted | | | | | | | | | |
| Temporary Crossover  If you require to construct a temporary crossover for access to the site then additional approval will be required in the form of an Application for a Vehicular Crossing. If so, please attach your completed application. The application form can be found on the City’s Web Site | | | | | | | | | |
| Do you intend to access across private land? | | | | | **Yes** | | | **No** | |
| Do you intend to construct a temporary crossover? | | | | | **Yes** | | | **No** | |
| If you have answered "YES" to either of the above questions – please attach your completed application and/or paperwork | | | | | | | | | |
| I have attached written authorisation from relevant landowners | | | | | **Yes** | | | **No** | |
| I have attached my application for an Application for a Vehicular Crossing | | | | | **Yes** | | | **No** | |
| Parking for Contractors and Subcontractors  Parking and traffic controls around the site must be complied with and accommodated in a manner that minimises disruption.  Please provide details of the proposed provisions made for contractor/worker vehicles and annotate the proposed parking location on your site plan | | | | | | | | | |
| I have marked the site plan with proposed parking details. | | | | | **Yes** | | | **No** | |
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| Waste Management and Material Re-use | | | | | | | | | |
| Storage & Disposal of Rubbish  Please provide details of how rubbish and waste is to be contained on site and/or removed from site; and indicate on the site plan where waste will be stored prior to removal. | | | | | | | | | |
| I have marked the site plan with proposed waste details. | | | | | **Yes** | | | **No** | |
| Waste Generation  Please detail how waste generated onsite will be minimized, and disposed of to reduce any impact on the environment (recycling, reuse or landfill): | | | | | | | | | |
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| Asbestos Management  The work practices and precautions to be adopted in the safe removal of asbestos-based products vary with the type of product, amount of asbestos, its condition and location. The following information is aimed at assisting the applicant manage any asbestos on the property safely and allows City's Environmental Health Officers to assess how the applicant intends to handle the asbestos during demolition. | | | | | | | | | |
| Will asbestos material be removed during demolition? | | | | | **Yes** | | | **No** | |
| If YES, please provide the following information: Type of asbestos on the property to be removed and the procedure for handling it. | | | | | | | | | |
| Please ensure that you notify the Cities Health Department twenty-four (24) hours prior to the demolition works commencing where asbestos is to be removed. | | | | | | | | | |
| Asbestos Type | Yes | No | Quantity (kg) | Condition (Good/Fair/Poor) | | | | | |
| Insulation |  |  |  |  | | | | | |
| Flat or Corrugated sheeting |  |  |  |  | | | | | |
| Wall cladding |  |  |  |  | | | | | |
| Roof shingles |  |  |  |  | | | | | |
| Roof sheeting |  |  |  |  | | | | | |
| Imitation brick cladding |  |  |  |  | | | | | |
| Plaster patching compounds |  |  |  |  | | | | | |
| Textured paint |  |  |  |  | | | | | |
| Vinyl floor tiles |  |  |  |  | | | | | |
| Floor coverings / backings |  |  |  |  | | | | | |
| Other |  |  |  |  | | | | | |
| Please Specify Type: |  | | | | | | | | |
| Procedure for handling/management of asbestos  I confirm that the following procedure will be undertaken for the handling and management of asbestos: | | | | | | | **Yes** | | No |
| All asbestos will be wet down with water or a PVA solution and will be kept wet during removal. | | | | | | |  | |  |
| No power tools will be used on asbestos apart from removing screws. | | | | | | |  | |  |
| High-pressure hoses or sprays will not be used on any asbestos. | | | | | | |  | |  |
| All asbestos sheets will be removed with minimal breakage and will be lowered to the ground, not dropped. | | | | | | |  | |  |
| The removed asbestos will immediately be kept on polythene sheeting, wrapped and sealed into appropriate bundles for disposal | | | | | | |  | |  |
| All persons in the asbestos removal area will wear disposable coveralls and either a P1 or P2 disposable mask. | | | | | | |  | |  |
| Prior to removing asbestos cement building products, the surrounding area will have signs and barriers erected to warn of the danger and prevent unauthorised persons from entering. | | | | | | |  | |  |
| Asbestos will not be left about the site where it can be further broken or crushed by machinery. | | | | | | |  | |  |
| Any asbestos cement residue remaining in the roof space or removal area will be cleaned up using an approved vacuum cleaner. | | | | | | |  | |  |
| The used disposable coveralls and masks will be placed in bags for removal with asbestos waste. | | | | | | |  | |  |
| All waste containing asbestos will be labelled or marked with the words "CAUTION ASBESTOS" (50mm high letters) and disposed of at an approved site in accordance with the *Health (Asbestos) Regulations 1992.* | | | | | | |  | |  |
| Procedure for disposal of asbestos  I confirm that the following procedure will be undertaken for the disposal of asbestos: | | | | | | | | | |
| All asbestos will be transported by: | | | | | | | | | |
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| The asbestos will be transported in the following manner: | | | | | | | | | |
|  | | | | | | | | | |
| The Asbestos will be disposed of at: | | | | | | | | | |
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| Earth Works and Associated Matters | | | | | | | | | |
| Vibration Management  During any demolition operations, the use of equipment that could possibly cause damage by vibration or settlement should be avoided where damage may occur to:   * the property of an adjoining or surrounding owner or property of the City? * the adjacent road reserve, right of way, or other property under the care, control and management of the City or any other public authority? | | | | | | | | | |
| Do you intend to use equipment that may cause excessive vibration? | | | | | | **Yes** | | **No** | |
| If YES, provide details below of that equipment, which may cause excessive vibrations and attach management details certified by an appropriately qualified consultant. | | | | | | | | | |
|  | | | | | | | | | |
| Excavation Management  During any demolition operations, any excavation works proposed that could possibly cause damage should be avoided where damage may occur to:   * the property of an adjoining, surrounding owner or of the City? * the adjacent road reserve, right of way, or other property under the care, control and management of the City or any other public authority? | | | | | | | | | |
| Do you intend to undertake excavations that may cause damage? | | | | | | **Yes** | | **No** | |
| If Yes, provide details of how land is to be retained as part of the excavation works to ensure there is no movement of or impact to adjacent properties and attach management details certified by an appropriately qualified consultant. | | | | | | | | | |
| Dilapidation Report  If you answered yes to any of the matters, relating to vibration or earthworks above, the City may require submission of a Dilapidation Report. This will ensure that any damage arising from the works can be clearly identified.  You will be notified if a report is required during the assessment of this application | | | | | | | | | |