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| **Home business****details:** | Property address where proposed to operate from (in full):\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_Description of Home Business (attach separate sheet if necessary):\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_Will **all** those operating/employed for the home business reside at the property where it will operate from?**YES / NO**  (Please circle/ delete what is **not** applicable)If not, how many of those operating/employed for the home business reside elsewhere?Will the home business attract deliveries of goods and/or equipment to the property? **YES / NO**  (Please circle/ delete what is **not** applicable)If so, please provide details including the anticipated frequency, times of day, location of access, delivery vehicle type etc. (attach separate sheet if necessary).\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_Will customers visit the property?**YES / NO**  (Please circle/ delete what is **not** applicable)If so, will customers/clients visit the property by prior appointment only?**YES / NO**  (Please circle/ delete what is **not** applicable)Please provide 2 copies of a site plan drawn to a scale of 1:100 or 1:200 showing the location of a dedicated car parking bay(s) for customers/clients on the property. |
| **Intended days and hours of operation** | Mondays: between \_\_\_\_\_\_\_\_\_\_\_\_\_ and \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_Tuesdays: between \_\_\_\_\_\_\_\_\_\_\_\_\_ and \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_Wednesdays: between \_\_\_\_\_\_\_\_\_\_\_\_\_ and \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_Thursdays: between \_\_\_\_\_\_\_\_\_\_\_\_\_ and \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_Fridays: between \_\_\_\_\_\_\_\_\_\_\_\_\_ and \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_Saturdays: between \_\_\_\_\_\_\_\_\_\_\_\_\_ and \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_Sundays: between \_\_\_\_\_\_\_\_\_\_\_\_\_ and \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_Public Holidays? (Please circle/ delete what is **not** applicable) **YES** / **NO** |
| **Will the home business involve consideration under the Health Act/Regulations?**(E.g. does it involve food, treatments and/or animals, and/or cause the emission of noise and/or odour?) | (Please circle/ delete what is **not** applicable) **YES** / **NO** If so, please specify (attach separate sheet if necessary):\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ If yes, please liaise with the City’s Environmental Health section prior to lodging the application (tel: 9273 3500) with regard to the Health requirements. |
| **Location of the home business on the property?** | (Please tick)[ ]  Within residence – Approximate area \_\_\_\_\_\_\_ sqm[ ]  Within an outbuilding – Approximate area \_\_\_\_\_\_\_ sqmPlease highlight on 2 copies of a site plan and floor plan drawn to a scale of 1:100 or 1:200. |
| **How will the home business be advertised?** | (Please tick)[ ]  Signage - if so, please complete a Proposed Signage Details Form)[ ]  Online - if a website exists please confirm the site’s address.Website address: www.[ ]  Other, please state: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ |
| **Landowner’s details** | Name(s): | Name(s): |
| Signature(s): | Signature(s): |
| Date: | Date: |
| **Note: This form is required to be provided in addition to a completed Development Application Form 1.**  **If you have any queries please contact the City’s Statutory Planning Department on 9273 3500 or make an enquiry through the online portal of the City’s website.** |