City of Nedlands
nedlands.wa.gov.au

The City of Nedlands Youth Grants Fund acquittal is **due 3 months** after the project or event is completed.

Acquittal form due _____

Applicant details

Name of applicant _____
Group or organisation _____
Title of project _____
Date of project _____

Grant evaluation report

Briefly summarise the project/event that took place and how it benefited the community.

_____
_____
_____
_____
_____

Briefly describe what the funding was spent on.

_____
_____
_____
_____
_____

What were some of the ongoing benefits for the young people involved?

_____
_____
_____
_____
_____

Did the City of Nedlands receive any acknowledgement as a result of the grant?
I.e. announcements at the event, newspaper articles

_____
_____
_____

Budget

Please provide all copies of receipts and attach to the acquittal

Grant funding cannot be used for capital purchases, and all expenditures must be supported by tax invoices at the time of acquittal; bank transfer receipts will not be accepted.

Income Sponsorship, own contribution, other funding	**Amount**
City of Nedlands Youth Grant	
Total	

Expenditure Airfares, accommodation, food, ground travel, other expenditures	**Amount**
Total	

Photographic record

Please supply 2 colour photographs of the young person participating in the project giving the City permission to use them publicly. These photographs may be used in promoting the fund in future to other young people.

Please detail the following:

- Name of the young person,
- Name of the project,
- Date of the project, and
- Names of any other people who can be identified in the photograph.

Additional information

Where did you hear about the City of Nedlands Youth Grants Fund?

_____

Declaration

We, the undersigned, declare that the grant of $_____, provided by the City of Nedlands has been spent in accordance with the purpose and conditions for which it was approved and that the financial statement is a true and correct record of the transactions for this project.

Applicant name _____

Signature _____

Date _____

If the applicant is under the age of 18, please complete the following section.

Name of parent or guardian _____

Signature _____

Date _____

Once this form has been completed, please return it to the City by emailing commdev@nedlands.wa.gov.au