



Point Resolution *Child Care*



Summer News 2024

Welcome to our families, both existing and new to PRCC! We hope you had a wonderful break and are ready for an exciting year.

We are thrilled to have your children with us and look forward to all the learning, growth, and fun that awaits them. First and foremost, we want to extend our gratitude for your patience and understanding during our recent renovations. Our centre now has a fresh new look where the children are enjoying, and we have received great feedback from all the parents. For those of you who are receiving our newsletter for the first time, we hope you enjoy reading it and find it informative. For our continuing families, thank you for your ongoing support and trusting us for yet another year.

At our centre, we believe in providing the highest quality of care and education for your little ones. Our experienced and dedicated staff are committed to creating a safe and nurturing space where your children can explore, discover, and develop their unique talents and abilities.

We understand that transitioning to a new childcare centre can be both exciting and challenging for both children and parents. Rest assured; we are here to support you every step of the way. Our team is always available to answer any questions or concerns you may have, and we encourage open communication to ensure your child's needs are met.

As part of our commitment to creating a positive and inclusive community, we have planned several exciting events and activities throughout the year. These will provide opportunities for you to meet other families, build connections, and create lasting friendships. We believe that a strong community is crucial for your child's overall growth and development.

Important Reminders



As we begin the new year, we want to take a moment to remind you of a few important things:

1. Safety remains our top priority: We want to assure you that we have implemented all necessary health and safety measures to ensure a secure environment for your children. Our staff are trained and follow the policies and procedures.
2. Open lines of communication: We believe in the power of open and transparent communication. We encourage you to reach out to us with any questions, concerns, or feedback you may have. We are here to support you and your child in every way we can.
3. Exciting learning opportunities: Our curriculum is designed to engage and challenge your children, fostering their intellectual, social, and emotional development. We have planned a range of exciting activities and projects that will captivate their imaginations and encourage their curiosity.
4. Building a strong community: We believe that a strong community is essential for your child's well-being and growth. We will continue to organize various events and opportunities for you to connect with other parents, share experiences, and build lasting friendships.

Assessment and reporting

Our educators will be using information from their observations and child discussions in term 1 to get to know each child's strengths, interests and areas of development. They will create individual learning plans for each child to set goals for their learning across the year. At the end of Term 2 the centre will be hosting a parent information night based on the children's needs (sleep, toileting, importance of early childhood education etc.) Each child will receive a Summary of Learning and Development at the end of Term 2 and 4 .

If you have any concerns about your child or would just like to talk about how they are progressing, you are welcome to arrange a time to speak with the centre Educators throughout the year.

Learning Folders

Each child has a learning folder which is kept in the centre. The folder are a collection of photos, art work, special events, special moments . The folders will be sent home at the end of the year.

We are excited to embark on this journey together and are committed to providing a nurturing and enriching environment for your children. We believe that together, we can make this year a memorable and successful one.

Please keep an eye out for future newsletters and communications from us, as we will be sharing important updates and upcoming events. If you have any immediate questions or concerns, please do not hesitate to contact our office.

Thank you for choosing our childcare centre. We are honoured to be a part of your child's early education and look forward to a fantastic year ahead!

Romaine Ratnawibhushana

Point Resolution Child Care Centre Coordinator



Office News



Xplor Kiosk/iPad sign in/out

Signing your child in and out is a legal requirement. Attendance details and times are submitted weekly and are required for Child Care Subsidy (CCS) and weekly attendance fee. Please sign your child in and out daily using the iPad outside the entry door to the centre and ensure that anyone who may be required to drop off or pick up your child has their own login details. Only people authorised by the child's parents are allowed to collect their child. All authorised people must be over 18 years of age and appropriate identification is required.

We are licensed from 7.30am – 5.30pm and are unable to take your child before 7.30am or after 5.30pm. They must be collected by 5.30pm. A late collection fee of \$50 for every 15 minutes will be applied automatically to your account as a late collection fee. (eg 5.30pm-5.45pm \$50 and 5.30pm-6.00pm \$100 etc)

Fees and Charges

Please ensure that your details are always up to date. All fees will be direct debited fortnightly in advance.

Email

Email is the most effective way of communicating with our families. We email information including our newsletters, our week @ PRCC, the centre's fortnightly program, and any upcoming events. If you are not receiving any emails from the centre please check your junk/spam folder. If you still have not received anything, please contact the centre.

Public Holidays

A reminder to families that our service closes for all gazetted public holidays. These are classed as absences and count toward your child's 42 allowable absences in each financial year. All public holidays are charged at your normal fee. As we are a small childcare centre, we are unable to swap your child's day if their normal attendance falls on public holiday.

Outdoor Play



Sun safety

In line with the Cancer Council guidelines, SunSmart status and centres Sun Protection policy, children are to wear sunscreen and hats outdoors when the UV index is 3 and above. Please ensure you send a labelled brim hat for your child every day. Children are also required to wear protective clothing when outside. This includes clothing that covers their shoulders and neck. The centre provides sunscreen, however, should your child have an allergy or have sensitive skin, please ensure you send in a labelled sunscreen for your child and notify the centre in writing that your child is to use the sunscreen you have provided.

Please also remember to apply sunscreen for your child before arrival, as the children need to have the sunscreen applied 20 minutes prior to sun exposure.



Childrens Dietary Requirements

We cook meals in compliance with the Australian Government Dietary Guidelines.

As we have dietary requirements we cater our menu according to the children's allergies, cultural requirements, anaphylaxis and intolerances. Regarding fussy eaters, our priority is to offer them the centre's meal. We find 98% of the time they will eat the meal with encouragement and role modelling from educators. At first this might start with only trying the meal and working up to eating most of the meal. It is a process that we have seen work. If we go straight to offering another option, it does make it difficult for the child to continue trying a variety of nutritious meals. We understand food preferences and hope to cater to all children being fed well.

How do we cater for children with special diets/allergies?

- Different coloured plates/bowls/cups. Serving children with allergies first
- Educating all children regarding allergies
- Staff supervision of children with special diets
- Monitoring food from home (including breakfast and morning tea)
- There is an allergy list on the kitchen notice board.
- Anaphylaxis children have their medical plans displayed sensitively in the kitchen.

Allergy Aware

Please remember we are an allergy-aware centre. Currently, we have a few children enrolled who suffer from various food allergies. Some of these children are severely allergic and suffer from anaphylaxis. Please be aware of the types of foods you or your children are bringing into the centre, as well as what you are handling or eating before your arrival.



Guiding Children's Behaviour

Learning appropriate behaviour is part of your child's social development.

Our staff aim to help children to be responsible for their own behaviour and to develop an understanding of what is appropriate in different situations. You are encouraged to discuss your child's behaviour with Centre staff to ensure consistent behaviour expectations, both at home and at the Centre. Limits to children's behaviour will always be clearly expressed in positive terms and reinforced consistently in a developmentally appropriate way. Children will be encouraged to settle their differences in a peaceful manner. The staff will focus on positive behaviour, providing praise and encouragement where appropriate.



IMMUNISATION - ENROLMENT- BIRTH CERTIFICATES

Thank you for supplying a copy of your child's immunisation records and birth certificate. We must retain these records based on regulations; we appreciate your cooperation.

- Please remember to keep us updated on your child's immunisation status
- We MUST have your child's official ACIR History Statement. (Medicare copy).

Illness / Unwell Children

If your child is unfit or unwell for childcare, we strongly recommend for them to stay at home so we can reduce the amount of illness within the centre. Please keep in mind that staff can also be affected by sick children. If your child is sick and won't be coming in on a particular day, please keep us informed. If your child has suffered a contagious infection, they must have a Doctors Certificate before being allowed back into the centre as stated in our parent handbook and exclusion policy.

In the event your child becomes ill whilst at the Centre, you will be contacted and asked to collect your child. Where the Centre Coordinator has asked you to seek medical advice regarding your child's health, you will be given details about your child's symptoms and information of any illnesses that have recently affected children and/or staff at the centre to relay to the doctor.

If your child presents any illness symptoms, we will call you to arrange an immediate pick up. On your child's enrolment form you have given approval for an ambulance or doctor to be called if urgent medical attention is required. Every effort will be made to contact you or your nominated emergency contact people as soon as possible. All medical and ambulance costs are the parent's responsibility. In the event of an outbreak of a communicable disease at the centre, families and the Health Department will be notified.

Please remember, if your child has Panadol or Nurofen in their system, they are not to come to the centre. We are able to administer prescribed antibiotics (after your child has been taking it for 24 hours) - you will need to complete a medication form.

We are only able to administer Panadol if a child has a temperature of 38 degrees or above and with parent consent. If your child presents any illness symptoms, we will call you to arrange pick up.

Our Trained Staff



Point Resolution Childcare Centre passed its annual food safety audit, exceeding in all areas. All staff have completed Annual Child Protection Training.

Yuka , Romaine
Amanda and Tash

Renewed annual Anaphylaxis & Asthma Training

Emma

First Aid Training

Yuka & Romaine

Advanced safe sleep for Early Childhood educators through Red Nose

Yuka , Romaine

Foundation safe sleep for Early childhood educators through Red Nose

Emma & Romaine

Advanced food safety supervision skill set- for community services and health industries to be compliant with the food safety regulations.

Yuka, Romaine, Amanda,
Natasha & Emma

Annual Child Protection training



Quick Reminders

Naming Drink Bottles

It is important you clearly label all drink and milk bottles with your child's name. This is not only for health and safety reasons but also to assist educators in handing out bottles. It is also another opportunity for your child to develop independence by recognising their own name

Comfortable shoes

It is important your child wears comfortable, supportive shoes to enable them to climb the equipment and play outdoors. Thongs are not suitable and not safe for outdoor play

Labelling Clothing

Please remember to label your child's belongings so that if something does go missing, we can return it to the rightful owner. If you are ever missing an item, please check the lost property box located in at the front foyer or ask your child's educator for assistance.

Spare Clothes/Nappies

It is important children have spare clothes in their bags each day, as well as pull-ups or trainee nappies for those toilet training.



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This document is available in alternative formats on request.