



City of Nedlands

Minutes

Chief Executive Officer Recruitment and Selection Committee Meeting

22 August 2012

Attention:

This is a Committee which has only made recommendations to Council. No action should be taken on any recommendation contained in these Minutes. The Council resolution pertaining to an item will be made at the Ordinary Council Meeting next following this meeting.

Table of Contents

Declaration of Opening	3
Present and Apologies and Leave Of Absence (Previously Approved)	3
1. Public Question Time	4
2. Addresses By Members of the Public (only for items listed on the agenda)	4
3. Disclosures of Financial Interest	4
4. Disclosures of Interests Affecting Impartiality	5
5. Declarations by Members That They Have Not Given Due Consideration to Papers	5
6. Confirmation of Minutes	5
6.1 Chief Executive Officer Recruitment and Selection Committee Meeting 30 July 2012	5
7. Matters for Which the Meeting May Be Closed	5
8. Confidential Items	6
8.1 Western Australian Local Government Association - Workforce Solutions	6
8.2 Price Consulting	6
8.3 Lester Blades	6
9. Date of next meeting	7
Declaration of Closure	7

City of Nedlands

Minutes of a meeting of the Chief Executive Officer Performance Review Committee held in the Committee Room at City of Nedlands Administration Building on 22 August 2012 at 6pm.

Declaration of Opening

The Presiding Member declared the meeting open at 6.00 pm and drew attention to the disclaimer below.

(NOTE: Council at its meeting on 24 August 2004 resolved that should the meeting time reach 11.00 p.m. the meeting is to consider an adjournment motion to reconvene the next day).

Present and Apologies and Leave Of Absence (Previously Approved)

Councillors	His Worship the Mayor, R M Hipkins	(Presiding Member)
	Councillor L J McManus	Coastal Districts Ward
	Councillor S J Porter	Dalkeith Ward
	Councillor N Shaw	Melvista Ward

Staff	Ms S Mettam	Manager HR & Organisational Development
	Ms N Borowicz	Executive Assistant

Public There were 0 members of the public present.

Press The Post Newspaper representative.

Leave of Absence (Previously Approved) Nil.

Apologies	Councillor B G Hodsdon	Hollywood Ward
------------------	------------------------	----------------

Absent Nil.

Disclaimer

No responsibility whatsoever is implied or accepted by the City of Nedlands for any act, omission or statement or intimation occurring during Council or Committee meetings. City of Nedlands disclaims any liability for any loss whatsoever and howsoever caused arising out of reliance by any person or legal entity on any such act, omission or statement or intimation occurring during Council or Committee meetings. Any person or legal entity who acts or fails to act in reliance upon any statement, act or omission made in a Council or Committee meeting does so at that person's or legal entity's own risk.

In particular and without derogating in any way from the broad disclaimer above, in any discussion regarding any planning application or application for a licence, any statement or intimation of approval made by a member or officer of the City of Nedlands during the course of any meeting is not intended to be and is not to be taken as notice of approval from the City of Nedlands. The City of Nedlands warns that anyone who has any application lodged with the City of Nedlands must obtain and should only rely on written confirmation of the outcome of the application, and any conditions attaching to the decision made by the City of Nedlands in respect of the application.

The City of Nedlands wishes to advise that any plans or documents contained within this agenda may be subject to copyright law provisions (*Copyright Act 1968, as amended*) and that the express permission of the copyright owner(s) should be sought prior to their reproduction.

It should be noted that Copyright owners are entitled to take legal action against any persons who infringe their copyright. A reproduction of material that is protected by copyright may represent a copyright infringement.

1. Public Question Time

Nil.

2. Addresses By Members of the Public (only for items listed on the agenda)

Nil.

3. Disclosures of Financial Interest

The Presiding Member reminded Councillors and Staff of the requirements of Section 5.65 of the *Local Government Act* to disclose any interest during the meeting when the matter is discussed.

There were no disclosures of Financial Interest.

4. Disclosures of Interests Affecting Impartiality

The Presiding Member reminded Councillors and Staff of the requirements of Council's Code of Conduct in accordance with Section 5.103 of the *Local Government Act*.

There were no disclosures affecting impartiality.

5. Declarations by Members That They Have Not Given Due Consideration to Papers

Nil.

6. Confirmation of Minutes

6.1 Chief Executive Officer Recruitment and Selection Committee Meeting 30 July 2012

Moved – Councillor Shaw
Seconded – Councillor Porter

The minutes of the Chief Executive Officer Recruitment and Selection Committee meeting held 14 June 2012 and 30 July 2012 are confirmed.

CARRIED UNANIMOUSLY 4/-

7. Matters for Which the Meeting May Be Closed

In accordance with Standing Orders and for the convenience of the public, the Presiding Member notified the members of the public that the meeting will be closed for Item 8.1, 8.2 & 8.3 in accordance with Section 5.23(2)a of the *Local Government Act 1995*.

Closure of Meeting to the Public

Moved – Councillor Shaw
Seconded - Councillor Porter

That the meeting be closed to the public in accordance with Section 5.23 (d) of the Local Government Act 1995 to allow confidential discussion on the following Items.

CARRIED UNANIMOUSLY 4/-

The meeting was closed at 6.03 pm.

8. Confidential Items

8.1 Western Australian Local Government Association - Workforce Solutions

Meeting with consulting group Western Australian Local Government Association, Workplace Solutions scheduled from 6.00 pm – 6.30 pm in order that the Committee may ask questions about the CEO Recruitment and Selection assistance that the company can provide to the Committee in sourcing a CEO.

8.2 Price Consulting

Meeting with consulting group Price Consulting, scheduled from 6.30 pm – 7.00 pm in order that the Committee may ask questions about the CEO Recruitment and Selection assistance the company can provide to the Committee in sourcing a CEO.

Please note: Price Consulting has withdrawn.

8.3 Lester Blades

Meeting with consulting group of Lester Blades, scheduled from 7.00 pm – 7.30 pm in order that the Committee may ask questions about the CEO Recruitment and Selection assistance the company can provide to the Committee in sourcing a CEO.

Opening of Meeting to the Public

Moved - Councillor Porter

Seconded - Councillor Shaw

That the meeting be re-opened to members of the public and the press.

CARRIED UNANIMOUSLY 4/-

The meeting was re-opened at 7.37 pm.

In accordance with Standing Orders 12.7(3) the Presiding Member read out the motions passed by the Council whilst it was proceeding behind closed doors and the vote of the members to be recorded in the minutes under section 5.21 of the Act.

Committee Resolution

That Lester Blades is selected to provide assistance to the CEO Recruitment and Selection Committee in the recruitment of a Chief Executive Officer for the City of Nedlands in accordance with the company's proposal dated July 2012.

CARRIED UNANIMOUSLY 4/-

The following was moved after the meeting was reopened to members of the public.

Moved – Councillor Porter
Seconded – Councillor Shaw

That only the CEO Recruitment and Selection Committee Members, required staff and the Consultant from Lester Blades be permitted in any future confidential meetings of the CEO Recruitment and Selection Committee.

CARRIED UNANIMOUSLY 4/-

9. Date of next meeting

The next meeting of this Committee will be advised.

Declaration of Closure

There being no further business, the Presiding Member declared the meeting closed at 7.50 pm.