

Technical Services Report

Committee Consideration – 8 October 2013

Council Resolution – 22 October 2013

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TS17.13	Tender No. 2013/14.03 – Construction of Concrete Footpaths
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Committee	8 October 2013
Council	22 October 2013
Applicant	City of Nedlands
Officer	Jacqueline Scott – Manager Technical Services
Director	Mark Goodlet – Director Technical Services
Director Signature	
File Reference	TEN416
Previous Item	No applicable

Executive Summary

To award the term contract for Construction of Concrete Footpaths in the City of Nedlands for capital and maintenance work.

Recommendation to Committee

Council:

- 1. agrees to award tender no. 2013/14.03 to Techsand Pty Ltd for the provision of Bitumen Supply and Repair for 12 months to 22 October 2014 as per the schedule of rates (Attachment 1) submitted; and**
- 2. authorises the Chief Executive Officer to sign an acceptance of offer for this tender.**

Strategic Plan

KFA: Transport

KFA: Governance & Civic Leadership

Award of this tender enables the City to maintain and improve its infrastructure in accordance with Council policy and legislative requirements.

Background

As part of the Capital Works program, the City undertakes rehabilitation of existing, and construction of new, footpaths throughout the City. Footpath construction is an outsourced contract service, a contract which has been held for the previous three (3) years by Techsand Pty Ltd. To comply with legislative requirements outlined in

the *Local Government Act 1995* and ensure the best value for money for the City, this service went out to tender.

Tender 2013/14.03 was advertised on Saturday 31 August 2013 in the West Australian Newspaper and on TenderLink. Tenders opened on Monday 2 September 2013 and submitted tenders were opened by officers of the City at 2:00 pm Tuesday 16 September. Five (5) tender submissions were received by the City. Tenders were received from the following companies:

1. HAS Group
2. Dowsing Concrete
3. Techsand Pty Ltd
4. Cobblestone Concrete
5. Supercivil

Consultation

Required by legislation: Yes No
Required by City of Nedlands policy: Yes No

Legislation / Policy

Local Government (Functions and General) Regulations 1996 5.18

Budget/Financial Implications

Within current approved budget: Yes No
Requires further budget consideration: Yes No

Risk Management

Failing to appoint the contract will impact on the City's ability to complete the Capital and Operational Works Schedule.

Discussion

The tender was independently evaluated by three (3) City officers in accordance with the qualitative criteria specified in the tender documentation as set out in the below table extract from RFT 2013/14.03.

<p>A) Key Personnel Skills and Experience</p> <p>Tenderers must address the following information for each key person in an attachment and label it 'Key Personnel Skills and Experience':</p> <ul style="list-style-type: none"> (a) Their role in the performance of the Contract; and (b) Curriculum vitae inclusive of, membership to any professional or business association and qualifications. 	<p>Weighting 10%</p>
<p>B) Tenderer's Resources</p> <p>Tenderers must address the following information in an attachment and label it 'Tenderers Resources':</p> <ul style="list-style-type: none"> (a) Plant, equipment and materials; (b) Any contingency measures or back up of resources including personnel (where applicable); and (c) Do you intend to subcontract any of the Requirements? If yes, provide details of the subcontractor(s) including; the name, address and the number of people employed and the Requirements that will be subcontracted. <p>As a minimum, Tenderers should provide a current commitment schedule and plant/equipment schedule in an attachment and label it 'Tenderer's Resources'.</p>	<p>Weighting 10%</p>
<p>C) Organisation Capabilities</p> <p>Tenderers must address the following information in an attachment and label it 'Organisation Capabilities':</p> <ul style="list-style-type: none"> (a) Organisations to demonstrate industry-recognised qualifications and recent experience with contracts of similar size and scope; (b) Demonstrate that your organisation has the capacity to resource the work, i.e. current workload versus forecast workload including this contract; (c) Demonstrate your ability to adhere to timelines of recent contracts of a similar size and scope to this request; (d) Provide a summary of the number of years your organisation has been in business; and (e) An outline of your organisational structure inclusive of any branches and number of personnel. 	<p>Weighting 25%</p>

<p>D) Performance</p> <p>Tenderers must address the following information in an attachment and label it 'Performance':</p> <p>(a) The ability to supply and sustain the necessary technical resources, staff and equipment;</p> <p>(b) Quality and standard of work;</p> <p>(c) Timeliness of work (productivity);</p> <p>(d) Demonstrated ability to meet the specifications of this request; and</p> <p>(e) Any other issues or matters which will maximise the net benefit of the Services to the Principal and community.</p>	<p>Weighting 25%</p>
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Price criteria were evaluated based on the completed itemised price schedules included within the tender submissions. The priced items were compiled into a spreadsheet for close analysis of value comparison. A price criteria score was allocated based on the best value being scored at 100% and other values scored proportionally against this price.

A total of 30% weighting was allocated to the price criteria.

Conforming submissions were received from the following organisations:

- HAS Group
- Dowsing Concrete
- Techsand Pty Ltd
- Cobblestone Concrete
- Supercivil

Evaluation:

The final evaluation scores are as follows:

- | | |
|------------------------|-----|
| • HAS Group | 79% |
| • Dowsing Concrete | 76% |
| • Techsand Pty Ltd | 85% |
| • Cobblestone Concrete | 67% |
| • Supercivil | 76% |

Conclusion:

After an assessment of the submitted tenders it is proposed that the tender submission received from the contractor Techsand Pty Ltd be accepted having attained the highest score in the evaluation and providing the most cost efficient outcome.

Attachments

1. Confidential Schedule of Rates (not to be published)

TS18.13	Tender No. 2013/14.04 – Bitumen Supply and Repair
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Committee	8 October 2013
Council	22 October 2013
Applicant	City of Nedlands
Officer	Jacqueline Scott – Manager Technical Services
Director	Mark Goodlet – Director Technical Services
Director Signature	
File Reference	TEN418
Previous Item	No applicable

Executive Summary

To award the term contract for Bitumen Supply and Repair in the City for capital and maintenance work.

Recommendation to Committee

Council:

- 1. agrees to award tender no. 2013/2014.04 to D&T Asphalt for the provision of Bitumen Supply and Repair for 12 months to 22 October 2014 as per the schedule of rates (Attachment 1) submitted; and**
- 2. authorises the Chief Executive Officer to sign an acceptance of offer for this tender.**

Strategic Plan

KFA: Transport
KFA: Governance & Civic Leadership

Award of this tender enables the City to maintain and improve its infrastructure in accordance with Council policy and legislative requirements.

Background

As part of the engineering services operational works program the City undertakes road maintenance throughout the City. Bitumen Supply and Repair is an outsourced contract service, a contract which has in previous years been a Request for Tender held for the last two (2) years by D&T Asphalt. Expenditure in this contract is now such that to comply with legislative requirements outlined in the *Local Government*

Act 1995 and ensure the best value for money for the City, this service went out to tender.

Tender 2013/14.04 was advertised on Saturday 31 August 2013 in the West Australian Newspaper and on TenderLink. Tenders opened on Monday 2 September 2013 and submitted tenders were opened by officers of the City at 2:00 pm Tuesday 16 September. Four (4) tender submissions were received by the City. Tenders were received from the following companies:

1. Supercivil
2. Claremont Asphalt
3. D&T Asphalt
4. Downer EDI

Consultation

Required by legislation: Yes No
Required by City of Nedlands policy: Yes No

Legislation / Policy

Local Government (Functions and General) Regulations 1996 5.18

Budget/Financial Implications

Within current approved budget: Yes No
Requires further budget consideration: Yes No

Risk Management

Failing to appoint the contract will impact on the City's ability to complete the Capital and Operational Works Schedule.

Discussion

The tender was independently evaluated by three (3) City officers in accordance with the qualitative criteria specified in the tender documentation as set out in the below table extract from RFT 2013/14.04.

<p>A) Key Personnel Skills and Experience</p> <p>Tenderers must address the following information for each key person in an attachment and label it 'Key Personnel Skills and Experience':</p> <ul style="list-style-type: none"> (a) Their role in the performance of the Contract; and (b) Curriculum vitae inclusive of, membership to any professional or business association and qualifications. 	<p>Weighting 10%</p>
<p>B) Tenderer's Resources</p> <p>Tenderers must address the following information in an attachment and label it 'Tenderers Resources':</p> <ul style="list-style-type: none"> (a) Plant, equipment and materials; (b) Any contingency measures or back up of resources including personnel (where applicable);and (c) Do you intend to subcontract any of the Requirements? If yes provide details of the subcontractor(s) including; the name, address and the number of people employed and the Requirements that will be subcontracted. <p>As a minimum, Tenderers should provide a current commitment schedule and plant/equipment schedule in an attachment and label it 'Tenderer's Resources'.</p>	<p>Weighting 10%</p>
<p>C) Organisation Capabilities</p> <p>Tenderers must address the following information in an attachment and label it 'Organisation Capabilities':</p> <ul style="list-style-type: none"> (a) Organisations to demonstrate industry-recognised qualifications and recent experience with contracts of similar size and scope; (b) Demonstrate that your organisation has the capacity to resource the work i.e. current workload versus forecast workload including this contract; (c) Demonstrate your ability to adhere to timelines of recent contracts of a similar size and scope to this Request; (d) Provide a summary of the number of years your organisation has been in business; and (e) An outline of your organisational structure inclusive of any branches and number of personnel. 	<p>Weighting 25%</p>

<p>D) Performance</p> <p>Tenderers must address the following information in an attachment and label it 'Performance':</p> <p>(a) The ability to supply and sustain the necessary technical resources, staff and equipment;</p> <p>(b) Quality and standard of work;</p> <p>(c) Timeliness of work (productivity);</p> <p>(d) Demonstrated ability to meet the Specifications of this Request; and</p> <p>(e) Any other issues or matters which will maximise the net benefit of the Services to the Principal and community.</p>	<p>Weighting 25%</p>
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Price criteria were evaluated based on the completed itemised price schedules included within the tender submissions. The priced items were compiled into a spreadsheet for close analysis of value comparison. A price criteria score was allocated based on the best value being scored at 100% and other values scored proportionally against this price.

A total of 30% weighting was allocated to the price criteria.

Conforming submissions were received from the following organisations:

- Supercivil
- Claremont Asphalt
- D&T Asphalt
- Downer EDI

Evaluation:

The final evaluation scores are as follows:

- | | |
|---------------------|-----|
| • Supercivil | 72% |
| • Claremont Asphalt | 71% |
| • D&T Asphalt | 90% |
| • Downer EDI | 57% |

Conclusion:

After an assessment of the submitted tenders, it is proposed that the tender submission received from the contractor D&T Asphalt be accepted having attained the highest score in the evaluation and providing the most cost efficient outcome.

Attachments:

1. Confidential Schedule of Rates (not to be published)