



City of Nedlands

# Corporate & Strategy Reports

**Committee Consideration – 12 September 2017**  
**Council Resolution – 26 September 2017**

## Table of Contents

Item No.		Page No.
CPS22.17	List of Accounts Paid – July 2017 .....	2
CPS23.17	Corporate Business Plan – Quarter 4 2016/17.....	4
CPS24.17	Waste Amendment Local Law 2017.....	9

<b>CPS22.17</b>	<b>List of Accounts Paid – July 2017</b>
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<b>Committee</b>	12 September 2017
<b>Council</b>	26 September 2017
<b>Applicant</b>	City of Nedlands
<b>Officer</b>	Vanaja Jayaraman – Acting Manager Finance
<b>Director</b>	Lorraine Driscoll – Director Corporate & Strategy
<b>Attachments</b>	1. Creditor Payment Listing July 2017 2. Purchasing Card Payments July 2017 (29 <sup>th</sup> June – 28 <sup>th</sup> July)

## Executive Summary

In accordance with Regulation 13 of the *Local Government (Financial Management) Regulations 1996* Administration is required to present the List of Accounts Paid for the month to Council.

## Recommendation to Committee

**Council receives the List of Accounts Paid for the month of July 2017 (refer to attachments)**

## Discussion/Overview

### Background

Regulation 13 of the *Local Government (Financial Management) Regulations 1996* requires a list of accounts paid to be prepared each month, showing each account paid since the last list was prepared. This list is to include the following information:

1. the payee's name;
2. the amount of the payment;
3. the date of the payment; and
4. sufficient information to identify the transaction.

The list is to be presented to the Council at the next ordinary meeting of the Council after the list is prepared and recorded in the minutes of that meeting.

### Risk Management

The accounts payable procedures ensure that no fraudulent payments are made by the City, and these procedures are strictly adhered to by the officers. These include the final vetting of approved invoices by the Manager Finance and the Director Corporate and Strategy (or designated alternative officers).

## Conclusion

The List of Accounts Paid for the month of July 2017 complies with the relevant legislation and can be received by Council (see attachments)

## Consultation

Required by legislation:

Yes

No

Required by City of Nedlands policy:

Yes

No

## Budget/Financial Implications

Nil.

<b>CPS23.17</b>	<b>Corporate Business Plan – Quarter 4 2016/17</b>
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<b>Committee</b>	12 September 2017
<b>Council</b>	26 September 2017
<b>Applicant</b>	City of Nedlands
<b>Officer</b>	Pollyanne Fisher – Policy & Projects Officer
<b>Director</b>	Lorraine Driscoll – Director Corporate & Strategy
<b>Attachments</b>	1. Q4 2016/17 Report

## Executive Summary

By regularly reporting to Council on progress towards the Corporate Business Plan, the City ensures that it is meeting the requirements of the Department’s Integrated Planning and Reporting Framework as well as the expectations of its community.

The Quarter 4 2016/2017 Report is presented here for Council to receive. This report outlines what the City planned to achieve, and has achieved, for the further year of its Corporate Business Plan.

## Recommendation to Committee

**Council receives the Quarter 4 2016/2017 report on progress towards “Nedlands 2023 – Making it Happen”, the Corporate Business Plan.**

## Discussion/Overview

All local governments in Western Australia are required to have a Strategic Community Plan and a Corporate Business Plan, and to work towards achieving these. By reporting to Council quarterly regarding progress, the City’s Council and Administration can ensure that the targets are being met.

Council adopted the City’s inaugural Strategic Community Plan “Nedlands 2023” at its meeting of 11 December 2012. The plan was based on extensive community consultation including precinct-based workshops, open days, online and hard-copy surveys and a community conference. “Nedlands 2023” identified that the community is concerned about the City’s deteriorating assets, and that urgent corrective action must take place to ensure the community’s vision of a thriving, liveable Nedlands can be realised.

The City’s Corporate Business Plan “Nedlands 2023 – Making it Happen” was developed to meet the expectations and commitments identified in the City’s Strategic Community Plan. Deteriorating assets and infrastructure was a key concern for the community during the community consultation process.

The Plan assumes a 4% rates increase year-on-year above a balanced budget (assumed to be 4% per year above CPI) which will fund the implementation of “Nedlands 2023”. The Plan also commits administration to ongoing efficiency-seeking to reduce administrative costs where at all possible.

## **1. Service Level Changes**

The Plan identified a number of service level changes to be achieved by 2016/17. The attached report states progress towards each level of service change as at the end of Q4 2016/2017 (30 June 2017).

## **2. Operational Reviews**

Operational reviews identified in the corporate business plan included traffic and transport planning, land use planning, access and inclusion, community recreation, consultation and engagement, planning and building control and compliance.

## **3. Delivery of increase in infrastructure expenditure**

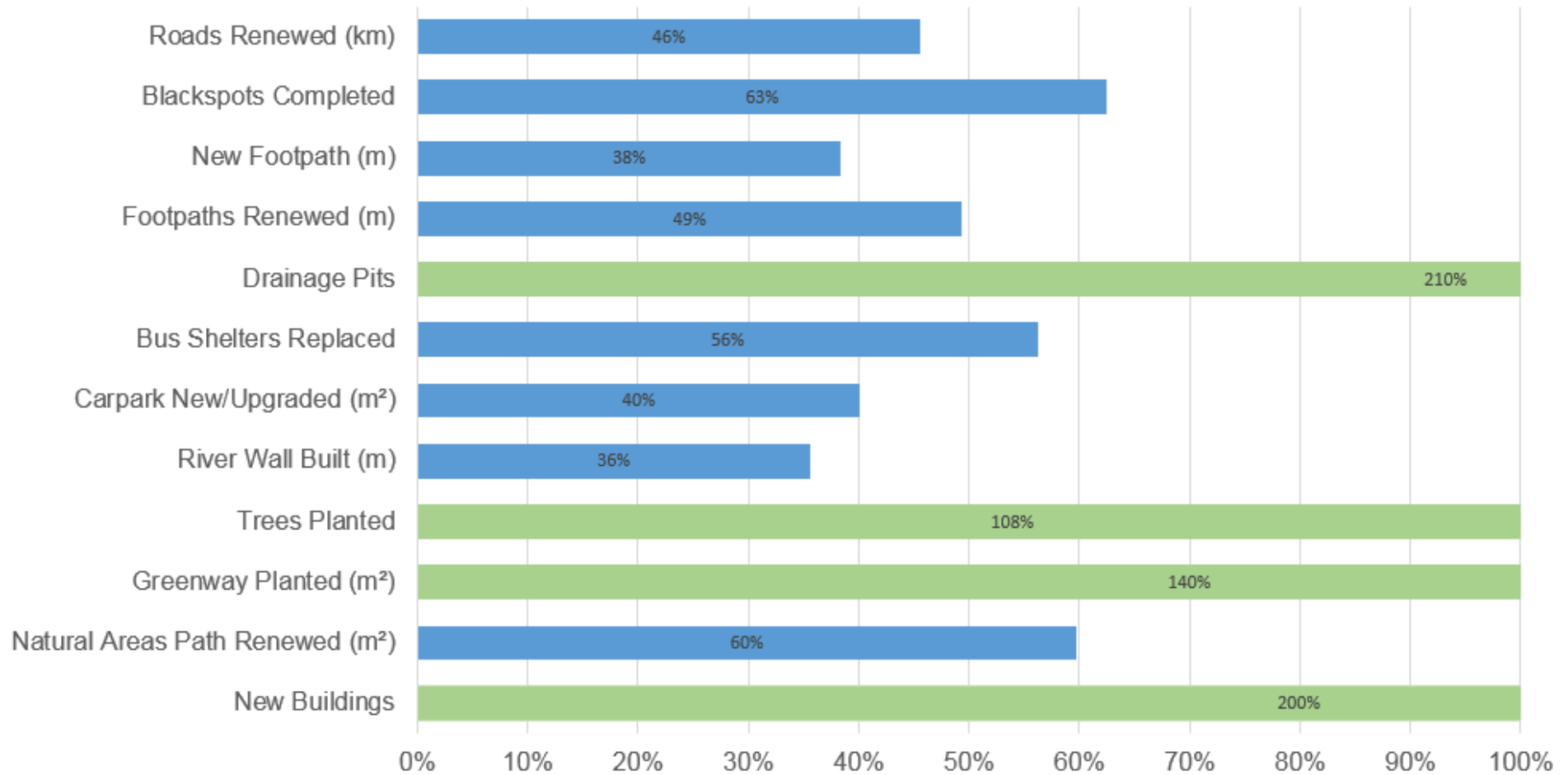
The Strategic Community Plan initially proposed a yearly 4% increase in rates above a balanced budget to be invested in the City's infrastructure.

The 2016/17 financial year has seen a significant increase in investment of City's public infrastructure assets. Works commenced on rebuilding the river wall and over 7km of road was renewed along with associated footpath and drainage improvements.

Corporate Business Plan (CBP) 4-year targets		Accumulated Achievements →				Targets and Achievements for 2016/2017	
Description	Corporate Business Plan (CBP) 4-year target	Completed at end of 2013/2014 (Y1)	Completed at end of 2014/2015 (Y2)	Completed at end of 2015/2016 (Y3)	Completed at end of 2016/2017 (Y4)	Target 2016/2017 (Y4)	Completed at Quarter 4 2016/2017 (Y4)
<b>New Building Projects Completed</b>	1	0	50%	1	2	1	1
<b>Natural Areas Path Renewed (m<sup>2</sup>)</b>	Renew 2,285 m <sup>2</sup>	620 m <sup>2</sup>	895 m <sup>2</sup>	1,365 m <sup>2</sup>	1,365 m <sup>2</sup>	0 m <sup>2</sup>	0 m <sup>2</sup>
<b>Greenway Planted (m<sup>2</sup>)</b>	Plant 5,860 m <sup>2</sup>	1,500 m <sup>2</sup>	2,750 m <sup>2</sup>	4,850 m <sup>2</sup>	8,200 m <sup>2</sup>	1,100 m <sup>2</sup>	3,350 m <sup>2</sup>
<b>Number of Trees Planted</b>	2,050	481	1,131	1,535	2,211	500	676
<b>River Wall Built (m)</b>	281 m	0 m	0 m	0 m	100 m	100 m	100 m
<b>Carpark new / upgraded (m<sup>2</sup>)</b>	Upgrade or build 13,240 m <sup>2</sup>	144 m <sup>2</sup>	2,644 m <sup>2</sup>	5,244 m <sup>2</sup>	5,314 m <sup>2</sup>	400 m <sup>2</sup>	70 m <sup>2</sup>
<b>Bus Shelters Replaced</b>	16	5	5	7	9	2	2
<b>Drainage Pits Installed</b>	100	23	42	106	210	30	104
<b>Footpath Renewed (m)</b>	Renew 12,793 m	2492 m	3,084 m	4,198 m	6,313 m	500 m	2,116 m
<b>New Footpath (m)</b>	1,223 m	360 m	360 m	380 m	469.5 m	80 m	89.5 m

<b>Blackspots Completed</b>	8	3	4	5	5	2	0
<b>Roads Renewed (km)</b>	34.31 km	3.02 km	5.64 km	8.46 km	15.64 km	6.82 km	7.18 km

**% of 4-Year Achievements against Targets**



**Key Relevant Previous Council Decisions:**

The City’s Corporate Business Plan “Nedlands 2023 – Making it Happen” was adopted by Council at its Special Council Meeting of 20 June 2013.

**Consultation**

Nil.

**Budget/Financial Implications**

Nil.



<b>CPS24.17</b>	<b>Waste Amendment Local Law 2017</b>
<b>Committee</b>	12 September 2017
<b>Council</b>	26 September 2017
<b>Applicant</b>	City of Nedlands
<b>Officer</b>	Pollyanne Fisher – Policy & Projects Officer
<b>Director</b>	Lorraine Driscoll – Director Corporate & Strategy
<b>Attachments</b>	1. Waste Amendment Local Law 2017

## Executive Summary

This report seeks Council approval to make the City of Nedlands Waste Amendment Local Law 2017 for the purpose of public advertising.

The first requirement of the local law-making process is for Council to resolve that a proposed local law be advertised for public consultation. At that meeting, it is necessary under section 3.12(2) of the *Local Government Act 1995* for the Mayor to read aloud the purpose and effect of the proposed local law.

The **PURPOSE** of the local law is to provide for the regulation, control and management of activities and issues relating to waste collection, recycling, reuse and disposal within the district of the City of Nedlands.

The **EFFECT** of the local law is to control activities and manage influences on waste collection, recycling, reuse and disposal within the district of the City of Nedlands.

## Recommendation to Committee

### Council:

1. makes the proposed City of Nedlands Waste Amendment Local Law 2017 as detailed in Attachment 1 for the purposes of public advertising;
2. advertises the proposed City of Nedlands Waste Amendment Local Law 2017 in accordance with section 3.12 (3)(a) of the *Local Government Act 1995*;
3. forwards a copy of the proposed City of Nedlands Waste Amendment Local Law 2017 to the Minister for Local Government in accordance with section 3.12 (3)(b) of the *Local Government Act 1995*; and
4. requests Administration to prepare a further report at the conclusion of the public advertising period to enable the Council to consider any submissions made.

**ABSOLUTE MAJORITY REQUIRED**

## Discussion/Overview

The *Local Government Act 1995* enables a local government to make local laws that are necessary for the good governance of their district.

Section 64 of the *Waste Avoidance and Resource Recovery Act 2007* (WARR Act) contains provisions for the making of local laws in respect of waste management and provides a head of power under which a local law can be implemented and enforced.

In 2011 the Joint Standing Committee on Delegated Legislation (JSCDL) disallowed new waste local laws that were proposed by two Western Australian local governments created under the WARR Act. Since then, a number of organisations including WALGA, legal firms, the Waste Authority and Department of Local Government and Communities have been working with the JSCDL to address their concerns. The outcome of this collaboration was the creation of a template Waste Local Law released by WALGA in 2015, created with funding from the Waste Authority through the Waste Avoidance and Resource Recovery Levy.

The City adopted the City of Nedlands Waste Local Law 2016 on 26 April 2017 which was based on the WALGA 2015 Waste Local Law template and consistent with waste local laws adopted by other Councils in the metropolitan area.

The procedure for making local laws is detailed in the *Local Government Act 1995* and is a specific process that must be adhered to in order for the local law to be accepted by the Western Australian Parliamentary Joint Standing Committee on Delegated Legislation. The procedure for making the City of Nedlands Waste Local Law 2016 was followed completely.

In a letter dated 22 August 2017 the Western Australian Parliamentary Joint Standing Committee on Delegated Legislation wrote to the City regarding the absence of an “Objection and appeal rights” clause in the adopted Waste Local Law, giving recognition that the WALGA published template had omitted the clause in error, and had since rectified the template.

In line with its treatment of other local governments in the same position, the Committee requests that the City undertake, within 6 months of the letter, an amendment to the Waste Local Law to include an “Objection and appeal rights’ clause, aligned with the clause as it is now published in the revised and corrected WALGA template.

The letter also advised that the Committee had resolved to move a Notice of Motion to disallow the City of Nedlands Waste Local Law 2016 in the Legislative Council. It is anticipated that compliance with the request of the Committee by successfully amending the local law to include the “Objection and appeal rights” clause within the requested timeframe will result in its allowance.

The procedure for making local laws detailed in the *Local Government Act 1995* identifies that the process for amending a local law must follow the same process as making a new local law. Therefore, to amend the City's adopted Waste local Law, an amendment local law must be developed and advertised for public comment, before being presented to Council for adoption. Attachment 1 contains the proposed City of Nedlands Waste Amendment Local Law 2017, as required to initiate the proceedings for the amendment.

### **Key Relevant Previous Council Decisions:**

In response to item CPS12.17 it was resolved at the Ordinary meeting of Council on 26 April 2017 that;

*Council makes the City of Nedlands Waste Local Law 2016 as detailed in Attachment 1.*

### **Consultation**

Section 3.12 (3) of the *Local Government Act 1995* requires that the City advertise the proposal to make the City of Nedlands Waste Amendment Local Law 2017 by local and statewide public notice, make copies available for inspection and invite submissions on the proposed local law. The submission period is required to be at least six weeks.

### **Budget/Financial Implications**

Funds are available in the City of Nedlands operating budget for statutory advertising.