



City of Nedlands

Corporate & Strategy Reports

Committee Consideration – 14 November 2017
Council Resolution – 28 November 2017

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CPS27.17 List of Accounts Paid – September 2017	
Committee	14 November 2017
Council	28 November 2017
Applicant	City of Nedlands
Officer	Vanaja Jayaraman – Acting Manager Finance
Director	Lorraine Driscoll – Director Corporate & Strategy
Attachments	1. Creditor Payment Listing September 2017 2. Purchasing Card Payments September 2017 (29 th August – 28 th September)

Executive Summary

In accordance with Regulation 13 of the *Local Government (Financial Management) Regulations 1996* Administration is required to present the List of Accounts Paid for the month to Council.

Recommendation to Committee

Council receives the List of Accounts Paid for the month of September 2017 (refer to attachments)

Discussion/Overview

Background

Regulation 13 of the *Local Government (Financial Management) Regulations 1996* requires a list of accounts paid to be prepared each month, showing each account paid since the last list was prepared. This list is to include the following information:

1. the payee's name;
2. the amount of the payment;
3. the date of the payment; and
4. sufficient information to identify the transaction.

The list is to be presented to the Council at the next ordinary meeting of the Council after the list is prepared and recorded in the minutes of that meeting.

Risk Management

The accounts payable procedures ensure that no fraudulent payments are made by the City, and these procedures are strictly adhered to by the officers. These include the final vetting of approved invoices by the Manager Finance and the Director Corporate and Strategy (or designated alternative officers).

Conclusion

The List of Accounts Paid for the month of September 2017 complies with the relevant legislation and can be received by Council (see attachments)

Consultation

Required by legislation:

Yes

No

Required by City of Nedlands policy:

Yes

No

Budget/Financial Implications

Nil.

CPS28.17 Policy Reviews	
Committee	14 November 2017
Council	28 November 2017
Applicant	City of Nedlands
Officer	Pollyanne Fisher – Policy & Projects Officer
Director	Lorraine Driscoll – Director Corporate & Strategy
Attachments	1. Use of pesticides in Public Places Policy

Executive Summary

All Council Policies are required to be reviewed regularly and approved by Council. This report contains Policies that have been reviewed and require formal Council adoption.

Recommendation to Committee

Council adopt the Use of Pesticides in Public Places Policy as per Attachment 1.

Discussion/Overview

Council commenced the policy review process in December 2009. Council policies are now continuously reviewed, as and when required and as a minimum of once every five years, to ensure they reflect the strategic nature and responsibilities of Council and are kept up to date.

The procedure for policy review is as follows:

- Policies will be discussed at Councillor Briefings prior to presentation to Council;
- Where a number of policies have common themes, these policies will be combined to establish a new policy. The old policies will be revoked, and the new replacement policy will be adopted; and
- Administration may at times recommend a policy be revoked with no Council Policy to replace it. This may occur when it has been identified that the policy is operational or covered under legislation and/or the responsibility of the Chief Executive Officer.

Policy statements should provide guidance for decision making by Council and demonstrate the transparency of the decision-making process.

The Use of Pesticides and Herbicides Policy is due for review. This report proposes to replace the Policy with a reviewed version titled the “Use of Pesticides in Public Places Policy”. The definition of “pesticides” is inclusive of “herbicides”, and the further renaming of the policy more clearly identifies to the public that the policy applies to the use of pesticides in “public places”.

There are no changes proposed in the reviewed policy as to how the City undertakes pest management. The policy has been reviewed to more appropriately reflect the current levels of consultation that the City currently takes to notify residents when the use of pesticides is to occur, which exceed the requirements stipulated by legislation. The policy is further revised to more clearly detail the management processes the City undertakes when using pesticides to maintain public places.

Key Relevant Previous Council Decisions:

Nil.

Consultation

This policy was workshopped with Councillors on Tuesday 19 September 2017. There was one addition to the Policy put forward which has been included in the attached Policy proposed for adoption.

Budget/Financial Implications

Nil.