

Community Grants Fund: Small Grants for community projects and events that create community spirit - Applications must be received at least **4 weeks** before the start of the event or project which is to be funded.

Part 1: Applicant information

Group or organisation	
Contact person	
Position	
Street address	
Postal address	
Telephone	
Mobile number	
Email address	

Applicant Type:

- Individual
 Sporting Club
 Community Organisation (if incorporated)
 Community Group (if not incorporated)
 Church
 School
 Other (please explain) _____

Is your group or organisation based in the City of Nedlands? Yes No

What percentage of your organisation or group's members lives within the City of Nedlands?

What is the primary purpose of your organisation or group?

Part 2: Approvals required

Approval of your application for a grant does not imply approval of your event. Your event will require separate approval by the City of Nedlands if it has any of the following features:

- 200 people or more attending;
- it is a wedding;
- a road closure or the temporary suspension of road rules;
- the consumption or sale of alcohol;
- trading in public places (stall holders);
- temporary structures (such as marquees, staging, amusement equipment etc.);
- fireworks or pyrotechnics display;
- commercial filming; or
- Vehicle access to a park or reserve is required.

Does your event require approval by the City of Nedlands? Yes No

To apply for approval for your event please contact the Administration and Events Officer on 9273 3518. Please apply at least 4 weeks before small events (less than 200 people) and at least 8 weeks before larger events (200 or more people).

Part 3: Financial details

Is your group incorporated? Yes No

Does your organisation have an Australian Business Number (ABN)?

Yes - ABN: _____

No. Please sign and return with your application an Australian Tax Office **statement by a supplier form.**

Is your organisation registered for GST? Yes No

Has your group received a grant from this fund before?

Yes - When? _____ Was it acquitted? Yes No

No

If successful, cheque to be made out to: _____



Part 4: Project information

Type of event

- Community project or event
- A street party
- A disability related project
- Other (please specify) _____

Briefly describe project or event for which funding is sought.

Date/time/location.

What is the purpose of the event or project?

How will the project or event help develop a sense of community within the City of Nedlands?



If the project or event is aimed specifically at benefiting people with disabilities and/or their carers, please explain how it will do so.

How many people do you anticipate will attend? _____

Is the event accessible to all Nedlands residents? Except street parties which may be restricted to residents of that street.

Yes

No, please explain _____

Will your project or event be charging a fee?

Yes, please explain _____

No

Will your project or event be aimed at fundraising?

Yes, please explain _____

No

Is this a new project or event for your group or business?

Yes

No, please explain _____

Part 5: Budget information

What is the total cost of the project/event? \$ _____

How much are you requesting from the City of Nedlands? \$ _____

How much will your group or organisation be contributing? \$ _____

What will the City's financial contribution be spent on?

Please outline your project or event budget

Income	Amount
Sponsorship, own contribution, other funding	
City of Nedlands Community Grant	
Total \$	

Expenditure	Amount
Please list items	
Total \$	

Part 6: Publicity

How will you promote the project or event to the community?

- Local Newspaper
- Letter box drop
- Posters
- City of Nedlands events calendar on website
- Other _____

How will you acknowledge the City of Nedlands support for your project or event?

Part 7: Submission

Thank you for your time in applying to this fund, if required further information may be obtained from the Community Development Officer (Events) on 9273 3634.

Please post completed application to:
Community Development Officer (Events), City of Nedlands
PO Box 9, Nedlands, WA 6909

Or email to council@nedlands.wa.gov.au